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STATE OF NEW HAMPSHIRE

DEPARTMENT OF HEALTH AND HUMAN SERVICES  
OFFICE OF THE COMMISSIONER  
BUREAU OF HUMAN RESOURCE MANAGEMENT

Nicholas A. Toumpas  
Commissioner

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March 25, 2015

Her Excellency, Governor Margaret Wood Hassan  
and the Honorable Council  
State House  
Concord, New Hampshire 03301

**REQUESTED ACTION**

Authorize the Department of Health and Human Services, Bureau of Human Resource Management to make a **retroactive** one-time payment from State Fiscal Year (SFY) 2015 funds to Anthony Mecheau, Mental Health Worker II, New Hampshire Hospital in the amount of \$1,259.44. This payment is to compensate the employee for wages that were not paid for State Fiscal Year (SFY) 2015. The funds to be paid will be 100% General Funds.

**05-95-94-940010-8750 HEALTH AND SOCIAL SERVICES, DEPT OF HEALTH AND HUMAN SVCS  
HHS: NEW HAMPSHIRE HOSPITAL, NEW HAMPSHIRE HOSPITAL, ACUTE PSYCHIATRIC  
SERVICES**

Employee Name	Class/ Object	Class Title	Job Number	Amount
Anthony Mecheau	010-500100	Personal Services-Perm. Class.	94061000	\$1259.44
Anthony Mecheau	060-500601	FICA (Permanent)	94061000	\$78.00
Anthony Mecheau	060-500604	Employee Retirement (Permanent)	94061000	\$155.00
Anthony Mecheau	060-500631	Medicare Coverage (Permanent)	94061000	<u>\$18.00</u>
Total				<u>\$1510.44</u>

**EXPLANATION**

This request is made retroactively because Mr. Mecheau was due compensation in State Fiscal Year 2014 that was not paid. The administrative error was not discovered until State Fiscal Year 2015. The Bureau of Human Resource Management has instituted a process to minimize the reoccurrence of related errors.

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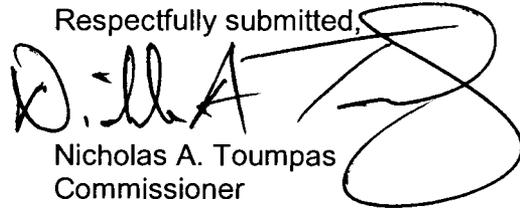
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Mr. Mecheau was due to receive an increment on July 30, 2013. Through administrative error his increment was not processed and he is due pay from July 30, 2013 through June 13, 2014. This error was just recently brought to the attention of the Bureau of Human Resource Management. Approval of this Request will rectify the error thereby allowing payment of overdue wages to Mr. Mecheau.

Respectfully submitted,

  
Nicholas A. Toumpas  
Commissioner

**05-95-94-940010-8750 HEALTH AND SOCIAL SERVICES, DEPT OF HEALTH AND HUMAN SVCS,  
HHS:NEW HAMPSHIRE HOSPITAL, NEW HAMPSHIRE HOSPITAL, ACUTE PSYCHIATRIC SERVICES**

Employee Name	Class/ Object	Class Title	Job Number	Amount	Percent
Anthony Mecheau	010-500100	Personal Services-Perm. Class.		\$1,259.44	
Anthony Mecheau	060-500601	FICA (Permanent)		\$78.00	0.062
Anthony Mecheau	060-500604	Employee Retirement (Permanent)		\$155.00	0.123
Anthony Mecheau	060-500631	Medicare Coverage (Permanent)		\$18.00	0.0145
Total				<u>\$1,510.44</u>	