



MAR11'15 AM 7:19 DAS

44

MAR13'15 PM 2:16 DAS

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Commissioner of Education  
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Deputy Commissioner of Education  
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STATE OF NEW HAMPSHIRE  
DEPARTMENT OF EDUCATION  
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Concord, N.H. 03301  
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March 10, 2015

Her Excellency, Governor Margaret Wood Hassan  
and the Honorable Council  
State House  
Concord, New Hampshire 03301

Retroactive

**REQUESTED ACTION**

Authorize the Department of Education to **retroactively** hold Quarterly Meeting for SWIFT, Focus, Priority, SIG as well as Title I Schools on Tuesday, October 7, 2014 at the Grand Summit Hotel and Crown Club at Attitash (vendor code 153286), in Bartlett, NH 03812 for a total meeting cost not to exceed \$8,459.52, effective upon Governor and Council approval for the period of October 6, 2014 through October 7, 2014. Funds are available in the account below. 100 % Federal Funds

**06-56-56-563010-32610000 Compensatory Education**

<u>Fiscal Year</u>	<u>Class/Object Code</u>	<u>Class Title</u>	<u>Total</u>
FY 2015	067-500557	Training & Providers	\$5,901.20
	102-500731	Contracts for Program Services	\$2,558.32

**EXPLANATION**

The Department is requesting that this contract be approved **retroactively** due to inadvertent administrative delays.

The purpose of the Quarterly Innovations Meeting was to provide technical assistance and convene with local school teams, which included SWIFT, Focus, Priority, SIG as well as Title I Schools that participated in the 2014 NH Educators' Summer Summit. Their problems of practice and innovation plans from the NH Educators' Summer Summit informed the Meeting agenda. Sessions included such topics as: Best Practices in Early Literacy Instruction and Assessment; Unleashing Student Engagement; Transforming Classroom Culture and Climate to Engage All Learners; and STEM...Using Science, Technology, Engineering and Mathematics to Ignite the Needs of "Unique Learners".

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The Bureau of Integrated Programs had 120 individuals participate in the meeting. The Attitash was selected based upon their availability on the dates requested and ability to accommodate a large number of attendees. An itemization of the services provided and associated cost is attached.

Quotes were requested of three facilities. One facility was unable to accommodate such a larger number of participants and the other was not as cost effective.

To measure the success of the meeting, a post meeting survey was conducted.

In the event Federal Funds no longer become available, General Funds will not be requested to support this request.

Your consideration of this request is appreciated.

Respectfully submitted,



Virginia M. Barry, Ph.D.  
Commissioner of Education

VMB:me:emr

**Department of Education  
Division of Educational Improvement  
Bureau of Integrated Programs**

**Total Meeting Costs**

Facility Event Fee (120 participants @ \$49.18 per person)	\$5,901.20
Presenters	\$2,558.32
Right Question Institute	500.00
Boston Museum of Boston	500.00
Story Preservation	500.00
Sharon Shea	308.32
Jane Bergeron	250.00
Bob Manseau	250.00
Sandy Kent	250.00
<b>Total Meeting Cost:</b>	<b>\$8,459.52</b>

**ATTACHMENT A**

Solicitation Summary		
Summary of Quotes and Information Received in Response to Solicitation for Meeting Space		
<b>Facility/Location</b>	<b>Event Cost based on 120 Participants</b>	<b>Notes</b>
Mountain Club on Loon Resort & Spa, Lincoln, NH		Unable to accommodate the large number of attendees
Red Jacket Resorts, North Conway, NH	\$6,514.00	Not as cost effective
Attitash	\$5,901.20	Accepted

# NH DOE QUARTERLY INNOVATIONS MEETING

October 7, 2014

Attitash Grand Summit Hotel

Bartlett, NH

8:00 - 9:00 Registration/Hot Breakfast – FALCON/EAGLE

9:00 - 9:30 Opening Remarks

Building a Transformative Culture: What Our Data Is Telling Us - Mary Earick

9:45-11:00 First Concurrent Sessions

Part 1: Best Practices In Early Literacy Instruction And Assessment, Part A - Sharon Shea – LYNX

Student Learning Objectives 101: Guiding Your Staff Through The Use Of SLOs – Karen Soule and Ashley Frame – COUGAR

Competency-Based Education K-12: What Are The Impacts On School Systems? - Sandy Kent – TROUT

Opening Up The Classroom Doors... Using Instructional Rounds To Monitor "Problems Of Practice" - Jane Bergeron, Jennifer Dolloff - BULL MOOSE

Help Yourself: A Menu Of Indistar Resources For Leadership Teams, Stephanie Bisson, Joey Nichol and Joe Trunk – FOX DEN

11:15-12:30 Second Concurrent Sessions

Part I: Best Practices in Early Literacy Instruction And Assessment, Part B - Sharon Shea – LYNX

Leadership Resource: Implementing The College And Career Ready Standards – Bob Manseau – COUGAR

What's The Target? Assessment 3.0 Overview - Deputy Commissioner Paul Leather – TROUT

Unleashing Student Engagement: Transforming Classroom Culture And Climate To Engage All Learners - Marcy Ostberg – BULL MOOSE

Leadership Teams: The Power Behind The Innovation Plans, Stephanie Bisson, Joey Nichol and Joe Trunk – FOX DEN

12:30 - 1:15 Lunch/Team Meetings FALCON/EAGLE

1:30 - 2:30 Third Concurrent Sessions

State Directions on Early Childhood - Laura Milliken – LYNX

Leveraging Leadership 101: Using The State Model Performance Indicators To Set Priorities – COUGAR

Performance-Based Assessment: What Is It And Where Does It fit? - Sandy Kent – TROUT

STEM...Using Science, Technology, Engineering and Mathematics to Ignite the Needs of "Unique Learners" - Bill Church – BULL MOOSE

Indistar Session For Pre-Selected Schools - Stephanie Bisson and Joe Trunk – FOX DEN

SIG Updates – Review of updates from School Improvement at the National and State levels. - Joey Nichol – OWL'S NEST (2<sup>nd</sup> floor)

2:45-3:15 Closing Remarks – Amy Allen

**Quarterly Innovations Meeting  
October 7, 2014  
List of Participants**

**Allenstown & Berlin**

Kasy Filion  
Kimberlee Foss  
Corinne Cascadden  
Tammy Fauteux  
Julie King  
Cheryl Pinette  
Jill Poulin  
Rosemary Rancourt  
Adrienne Backer  
Daniel Record  
Jessica Henderson  
Amy Huter  
Kelly Judson-Bacon

**Claremont, Derry, Concord & Fall Mtn.**

K. Bunnell  
D. Cherry  
K. Fay  
C. LeClair  
M. Lewis  
C. Rath  
C. McCarthy  
J. Forrest  
M. Hill  
P. McDonald  
D. Connell  
G. Rowe  
L. Nelson  
C. Young

**Farmington**

Cyndi Berry  
Victoria Brunelle  
Traci Cameron  
Fluffy Canter  
Richard Hartford  
Matt Jozokos  
Stephanie Lefreniere  
Cynthia Sparks  
Alison Williams

**Quarterly Innovations Meeting**

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**Franklin, Hillsboro-Deering, Hudson**

Virginia Doyle  
Nicole LaRoche  
Jim O'Rourke  
Bob Hassett

**John Stark & Laconia**

Aprylle Desrosiers  
Kirk Beitler  
Gail Bourn  
Sue Carignan  
David Levesque

**Manchester**

Amy Allen  
Kenneth DiBenedetto  
Ginger Drechsel  
Polly Golden  
Elisabeth Hood  
Kate Josef  
Forrest Ransdell  
Pat Snow  
Steve Soucy  
Susan Uzdanovich  
Christine Brennan  
Alisha Hansen-Proulx  
Kelly Jobel

**Mascoma & Milton**

Thomas Ames  
Jennifer Prileson  
Nancie Murphy  
Kevin Towle  
Aaron Bronson  
Scott Currier  
Michael Tursi  
Anne Kebler  
Jerry Gregor

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**Nashua, Pembroke & Pittsfield**

Cherri Fulton  
Brenda Lemon  
Kim Bates  
Timothy Herbert  
Kurk Lyons  
Gloria Kaplan  
Bernadette Bowley  
Derek Hamilton

**Rochester & Somersworth**

Kelly Borish  
Jennifer DeCost  
Steve LeClair  
Elaine Anderson  
Bob Marquis

**So. Hampton & Winnisquam**

Joy Steward  
Pamela Miller  
Rich Hines  
Karen Dow  
Shannon Kruger  
Jake Ray

**SWIFT**

Karin Schroeder  
Maura Hart  
Linda Bertz  
Jocelyn Young  
Deb Connell  
Chris Young  
Karen Schackford  
Christine Zimmer  
Mary Pat Devine  
Mike Douglass  
Raina Chick  
Heather Woodward  
Jerry Gregoire

**Quarterly Innovations Meeting  
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Anne Kebler

**Dept. of Ed & Presenters**

Paul Leather  
Heather Gage  
Mary Earick  
Jiffi Rainie  
Joey Nichol  
Andrea Somoza-Norton  
Ashley Frame  
Karen Soule  
Paula Delisi  
Sharon Shea  
Sandy Kent  
Jane Bergeron  
Jennifer Dolloff  
Stephanie Bisson  
Joe Trunk  
Bob Manseau  
Marcy Ostberg  
Laura Milliken  
Bill Church  
Amy Allen