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STATE OF NEW HAMPSHIRE
DEPARTMENT of NATURAL and CULTURAL RESOURCES
OFFICE OF THE COMMISSIONER

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November 20, 2019

The Honorable Mary Jane Wallner, Chairman
Fiscal Committee of the General Court
and

His Excellency, Governor Christopher T. Sununu
and the Honorable Executive Council
State House
Concord, New Hampshire 03301

REQUESTED ACTION

- 1) Pursuant to RSA 14:30-a, VI, authorize the Department of Natural and Cultural Resources (DNCR), to budget and expend prior year carry forward funds in the amount of \$410,000 for the purpose of promoting, protecting and investing in the state's natural, cultural and historical resources pursuant to RSA 261:97-b, I, upon Fiscal Committee and Governor and Executive Council approval through June 30, 2020. 100% Agency Income

03-035-035-350010-34050000					
Conservation Plate Funds					
Class	Description	Account	FY 2020 Current Budget	Requested Action	FY 2020 Revised Budget
Revenue					
008	Agency Income	405368	(728,636)	(410,000)	(1,138,636)
009	Agency Income	405391	(51,000)		(51,000)
Totals:			(779,636)	(410,000)	(1,189,636)
Expense					
020	Current Expenses	500200	50,000		50,000
029	Intra-Agency Transfers	500290	175,000		175,000
048	Contractual Maint Build-Grn	500226	188,658		188,658
050	Personal Service Temp Appoi	500109	0	10,000	10,000
054	Trust Fund Expenditures	500527	113,924		113,924
060	Benefits	500601	158		158
069	Promotional Marketing Exp	500567	51,897		51,897
073	Grants Non Federal	509074	0	300,000	300,000
102	Contracts For Program Servi	500731	100,000		100,000
103	Contracts For Op Services	502507	100,000	100,000	200,000
Totals:			779,636	410,000	1,189,636

- 2) Pursuant to RSA 9:16-a, II, authorize the Department of Natural and Cultural Resources (DNCR) to transfer funds in the amount of \$203,924, effective upon the approval of Fiscal Committee and the Governor and Executive Council through June 30, 2020 and further authorize the funds to be allocated as shown below. 100% Agency Income

03-035-035-350010-34050000					
Conservation Plate Funds					
Class	Description	Account	FY 2020 Current Budget	Requested Action	FY 2020 Revised Budget
Revenue					
008	Agency Income	405368	(1,138,636)		(1,138,636)
009	Agency Income	405391	(51,000)		(51,000)
Totals:			(1,189,636)		(1,189,636)
Expense					
020	Current Expenses	500200	50,000		50,000
029	Intra-Agency Transfers	500290	175,000		175,000
048	Contractual Maint Build-Gm	500226	188,658		188,658
050	Personal Service Temp Appoi	500109	10,000		10,000
054	Trust Fund Expenditures	500527	113,924	(113,924)	0
060	Benefits	500601	158		158
069	Promotional Marketing Exp	500567	51,897		51,897
073	Grants Non Federal	509074	300,000	113,924	413,924
102	Contracts For Program Servi	500731	100,000	(90,000)	10,000
103	Contracts For Op Services	502507	200,000	90,000	290,000
Totals:			1,189,636	0	1,189,636

EXPLANATION

In accordance to RSA 261:97-b, I, DNCR is designated to promote use and conservation of cultural resources in New Hampshire. DNCR is requesting \$410,000 in carry forward fund revenue to be appropriated for FY 2020 and the transfer of \$203,924 as identified in the above tables. These additional funding and transfers are necessary to continue to fulfill the requirements of the use of this dedicated fund through such efforts as local promotional grants and other various investments in promotion and preservation of our cultural resources such as restoration of historic sites, preservation of valuable documents and artifacts and other contractual efforts that serve to preserve the cultural heritage for all citizens of New Hampshire.

The following appropriation authorities are being requested:

Class 050-Personal Services Temp Appointment – Additional appropriations for operational service project support anticipated.

Class 054 – Trust Fund Expenditures – Appropriation reduction to eliminate use of this class as this account is not a trust fund.

Class 073 – Grants Non Federal – Appropriation is being established to be used for issuance of non-federal grants from this dedicated fund (Conservation Plate Fund) to municipalities, organizations and individuals who receive awards from cultural resource preservation and promotion grant programs established by the Division of Historical Resources, Council on the Arts and State Library.

Class 102 – Contracts for Program Services – Appropriation reduction due to anticipated reduction of expenditures.

Class 103 – Contracts for Op Services – Additional appropriation due to increase in anticipated expenditures for contracted projects.

The following information is provided in accordance with the Budget Officer's instructional memorandum dated April 17, 1985.

Justification:

- 1) **Does transfer involve continuing programs or one-time projects?** Yes. This transfer involves the continuation of programs and projects that facilitate the promotion, protection, and investment in the state's natural, cultural, and historic resources.
- 2) **Is this transfer required to maintain existing program level or will it increase the program level.** It is required to maintain the existing program level.
- 3) **Cite any requirements which make this program mandatory.** None.
- 4) **Identify the source of the funds on all accounts listed on this transfer.** 100% Agency Income. Conservation Plate Fund.
- 5) **Will there be any effect on revenue if this transfer is approved or disapproved?** Revenue will not be affected by this transfer.
- 6) **Are funds expected to lapse if this transfer is not approved?** No. This dedicated Fund is non-lapsing.
- 7) **Are personnel services involved? If yes, answer the following:** There are no personnel services involved with the transfer request.

Respectfully submitted,



Sarah L. Stewart, Commissioner