



STATE OF NEW HAMPSHIRE  
DEPARTMENT OF CORRECTIONS  
DIVISION OF ADMINISTRATION

PO BOX 1806  
CONCORD, NH 03302-1806

603-271-5610 FAX: 603-271-5639  
TDD Access: 1-800-735-2964  
www.nh.gov/nhdcc

William L. Wrenn  
Commissioner  
Robin H. Maddaus  
Director

October 6, 2016

Her Excellency, Governor Margaret Wood Hassan  
and the Honorable Executive Council  
State House  
Concord NH 03301

**REQUESTED ACTION**

The New Hampshire Department of Corrections requests that the following be placed on the Consent Calendar. Authorize the New Hampshire Department of Corrections, in accordance with RSA 4:8, Gifts to the State, to accept a nonmonetary donation from Children’s Literacy Foundation (CLiF), Duncan McDougall, Executive Director, 1536 Loomis Hill Road, Waterbury Center, Vermont, of four literacy seminars for inmates, two family storytelling events for parents and children, 500 books for storytelling events, 1,500 books for inmates to give or send to their children, and postage and envelopes for mailing books with a total value of \$20,500.00, for use by the inmates at the NH State Prison for Men located in Concord, NH.

**EXPLANATION**

The NH Department of Corrections has received a donation from Children’s Literacy Foundation that will help to improve inmate literacy and their children’s love of reading. The seminars and storytelling events are aimed at building the inmates’ confidence to read to their children, even if they are not strong readers themselves. These events also strengthen and maintain the relationships between inmates and their children. The children can pick out books to take home after an event and their parents will mail them books at a later date. According to CLiF, “Studies show that participation in storybook programs helps keep families together and increases the chances of a parent staying at home once he or she is released from prison.”

Your favorable consideration of this request would be greatly appreciated.

Respectfully submitted,

William L. Wrenn  
Commissioner

## New Hampshire Department of Corrections

Name & Address	Description	Market Value
Duncan McDougall, Ex. Director Children's Literacy Foundation 1536 Loomis Hill Rd Waterbury Center VT 05677	4 literacy seminars for inmates; 2 storytelling events for inmates & children; 500 books for storytelling events; 1,500 books for inmates to give or send to their children; postage and envelopes for mailing books	\$20,500.00
	<b>TOTAL</b>	<b>\$20,500.00</b>



STATE OF NEW HAMPSHIRE  
DEPARTMENT OF CORRECTIONS

William L. Wrenn  
Commissioner  
Bob Mullen  
Director

DONATION RECORD

(All information must be filled in)

Donor/Contact Name: Mr. Duncan McFongall  
 (Circle one title or write out title(s) with name on line above)

Donor Organization/Business: Children's Literacy Foundation

Donor's Street Address: 1536 Loomis Hill Road

Donor's Mailing Address (If different from above): \_\_\_\_\_

City: Waterbury Center State VT Zip 05677

Donor's Phone Number: 802-244-0944

Donor's Relationship to DOC:

Volunteer  Support Group or Organization  
 Employee  Other: Literacy Foundation  
 (Do not leave blank)

Intended Area of Use by DOC:

NHSP/M- FCC  NCF  
 NHSP/Women  THU/TWC: CHM, NEH, SFHC, TWC (Circle One)

QUANTITY	DETAILED DESCRIPTION OF ITEM	INTENDED USE	ESTIMATED \$ VALUE*
4	Literacy Seminars for inmates	to help inmates read to their children	\$4,000.00
2	Family storytelling events for inmates & children	to connect families through stories & books	\$2,000.00
	Postage for mailing books & envelopes	" "	\$2,500.00
500	Books for Storybook program	" "	\$3,500.00
1,500	Books for inmates to give to their children	" "	\$9,000.00
		" "	\$20,500.00

\*IRS Publication 561 Determining the Value of Donated Property indicates that the donor determines the value; DOC staff members shall not do this. Each donation MUST include a dollar value, no matter how small.

Delivered by: [Signature] Date: 9/29/16  
 Received by: [Signature] Date: 10/4/16

Staff signature above verifies that the donor is NOT a family member of, or on the visitor list of, any inmate.

DOC contact for information regarding this donation:  
 Name: Kristina Toth, FCC Administrator Phone: 603-271-2255



**Order #700010933**

Order Date: August 15, 2016

**Shipping Address**

Jana Brown  
CHILDRENS LITERACY FOUNDATION  
1536 LOOMIS HILL ROAD  
WATERBURY CTR, Vermont, 5677  
United States

T: 8022440944

**Shipping Method**

Flat Rate - Shipping

**Billing Address**

Jana Brown  
CHILDRENS LITERACY FOUNDATION  
1536 LOOMIS HILL ROAD  
WATERBURY CTR, Vermont, 5677  
United States

T: 8022440944

**Payment Method**

**Credit Card**

**Credit Card Type:**

Visa

**Credit Card Number:**

XXXX-5998

**Items Ordered**

Product Name	SKU	Price	Qty	Subtotal
<b>To Dare Mighty Things: The Life of Theodore Roosevelt</b>	115247	\$0.95	Ordered: <b>30</b> Shipped: <b>30</b>	\$28.50
<b>Hothead</b>	M1744	\$1.99	Ordered: <b>25</b>	\$49.75
<b>Friend for Einstein, the Smallest Stallion</b>	4861	\$1.99	Ordered: <b>10</b> Shipped: <b>10</b>	\$19.90
<b>Marvelous Land of Oz</b>	112155	\$1.99	Ordered: <b>15</b> Shipped: <b>15</b>	\$29.85
<b>Mousetronaut Goes to Mars</b>	M10939	\$2.34	Ordered: <b>10</b>	\$23.40

<b>Mali Under the Night Sky: A Lao Story of Home</b>	M9561	\$4.00	Ordered: <b>25</b>	\$100.00
<b>Frog and Toad are Friends (I Can Read, Level 2)</b>	M2496	\$2.00	Ordered: <b>25</b>	\$50.00
<b>Click, Clack, Moo: Cows That Type (First Book Special Edition)</b>	M2612	\$2.39	Ordered: <b>50</b>	\$119.50
<b>The Cow-Tail Switch: And Other West African Stories</b>	M12755	\$2.60	Ordered: <b>10</b>	\$26.00
<b>The Queen's Thief #1: The Thief</b>	111358	\$2.85	Ordered: <b>40</b> Shipped: <b>40</b>	\$114.00
<b>One Morning in Maine</b>	M12226	\$3.20	Ordered: <b>35</b>	\$112.00
<b>Alphabet City</b>	M113393	\$3.50	Ordered: <b>35</b>	\$122.50
<b>Niño Wrestles the World (Paperback)</b>	M13034	\$3.50	Ordered: <b>35</b>	\$122.50
<b>Heart of a Samurai</b>	M112953	\$3.79	Ordered: <b>25</b>	\$94.75
<b>Flora &amp; Ulysses: The Illuminated Adventures</b>	M11405	\$3.80	Ordered: <b>30</b>	\$114.00
<b>Blueberries for Sal</b>	M5404	\$3.90	Ordered: <b>20</b>	\$78.00
<b>Make Way for Ducklings</b>	M5408	\$3.90	Ordered: <b>25</b>	\$97.50
<b>Lon Po Po: A Red-Riding Hood Story from China</b>	M6107	\$3.90	Ordered: <b>25</b>	\$97.50
<b>Why Mosquitoes Buzz in People's Ears: A West African Tale</b>	M111819	\$3.90	Ordered: <b>25</b>	\$97.50
<b>Bartimaeus #1: The Amulet of Samarkand</b>	4086	\$1.60	Ordered: <b>25</b>	\$40.00

Shipped: **25**

<b>Frog and Toad All Year (I Can Read, Level 2)</b>	M3331	\$2.00	Ordered: <b>25</b>	\$50.00
<b>The Cat in the Hat: Cooking with the Cat (Step Into Reading, Level 1)</b>	M3579	\$2.00	Ordered: <b>40</b>	\$80.00
<b>Pete the Cat: Pete at the Beach (My First I Can Read)</b>	M9111	\$2.00	Ordered: <b>40</b>	\$80.00
<b>Manatees (National Geographic Readers, Level 2)</b>	M11306	\$2.00	Ordered: <b>25</b>	\$50.00
<b>Stink #6: Stink and the Ultimate Thumb-Wrestling Smackdown</b>	M112688	\$2.10	Ordered: <b>25</b>	\$52.50
<b>The Trojan Horse: How the Greeks Won the War (Step into Reading, Level 5)</b>	M12137	\$2.20	Ordered: <b>15</b>	\$33.00
<b>Days of the Knights: A Tale of Castles and Battles (DK Readers Level 4)</b>	M112753	\$2.30	Ordered: <b>15</b>	\$34.50
<b>Encyclopedia Brown and the Case of the Midnight Visitor</b>	M12332	\$2.35	Ordered: <b>25</b>	\$58.75
<b>Amelia Bedelia Chapter Book #1: Amelia Bedelia Means Business</b>	M9112	\$2.35	Ordered: <b>25</b>	\$58.75
<b>Stink #1: Stink: The Incredible Shrinking Kid</b>	M7590	\$2.50	Ordered: <b>25</b>	\$62.50
<b>Magic Tree House Fact Tracker #17: Sea Monsters: A Nonfiction Companion to Magic Tree House #39: Dark Day in the Deep Sea</b>	M4147	\$2.60	Ordered: <b>25</b>	\$65.00
<b>Baseball Card Adventures: Babe and Me</b>	M10671	\$2.60	Ordered: <b>30</b>	\$78.00
<b>Magic Tree House Fact Tracker #29: Soccer: A Nonfiction Companion to Magic Tree House #52: Soccer on Sunday</b>	M9695	\$2.60	Ordered: <b>30</b>	\$78.00
<b>Magic Tree House Fact Tracker #32: Sharks and Other Predators: A Nonfiction Companion to Magic Tree House #53: Shadow of the Shark</b>	M11256	\$2.60	Ordered: <b>25</b>	\$65.00

<b>Fortunately, the Milk</b>	M11914	\$2.60	Ordered: <b>10</b>	\$26.00
<b>Magic Tree House Fact Tracker #20: Ghosts: A Nonfiction Companion to Magic Tree House #42: A Good Night for Ghosts</b>	M4163	\$2.60	Ordered: <b>30</b>	\$78.00
<b>My Name Is Yoon</b>	M10347	\$2.85	Ordered: <b>25</b>	\$71.25
<b>Who Was Blackbeard?</b>	M12282	\$2.90	Ordered: <b>15</b>	\$43.50
<b>What Is the World Series?</b>	M12265	\$2.90	Ordered: <b>15</b>	\$43.50
<b>Piper Green and the Fairy Tree: Too Much Good Luck</b>	M12412	\$2.90	Ordered: <b>25</b>	\$72.50
<b>The Secret Garden (Puffin Classics)</b>	M12362	\$2.90	Ordered: <b>50</b>	\$145.00
<b>Black Beauty</b>	M12360	\$2.90	Ordered: <b>50</b>	\$145.00
<b>Treasure Island (Puffin Classics)</b>	M4323	\$2.90	Ordered: <b>20</b>	\$58.00
<b>Fangbone! Third Grade Barbarian</b>	M111825	\$2.90	Ordered: <b>20</b>	\$58.00
<b>Freckle Juice</b>	M10540	\$3.02	Ordered: <b>20</b>	\$60.40
<b>Curious George at the Aquarium / Jorge el curioso visita el acuario (Bilingual, English/Spanish)</b>	M4796	\$3.10	Ordered: <b>20</b>	\$62.00
<b>Mountain Dog</b>	M10198	\$3.10	Ordered: <b>30</b>	\$93.00
<b>Diary of a Wimpy Kid #1: Diary of a Wimpy Kid (First Book Special Edition)</b>	M3855	\$3.19	Ordered: <b>15</b>	\$47.85

<b>The Million Dollar Shot</b>	6177	\$3.20	Ordered: <b>30</b>	\$96.00
			Shipped: <b>30</b>	
<b>The Imaginary Veterinary #2: The Lonely Lake Monster</b>	M10734	\$3.20	Ordered: <b>25</b>	\$80.00
<b>The Tale of Rabbit and Coyote</b>	M9464	\$3.20	Ordered: <b>40</b>	\$128.00
<b>Bat Loves the Night (Read and Wonder)</b>	M11525	\$3.20	Ordered: <b>40</b>	\$128.00
<b>Tallchief: America's Prima Ballerina</b>	M11782	\$3.20	Ordered: <b>30</b>	\$96.00
<b>Vet Volunteers #1: Fight for Life</b>	M12345	\$3.20	Ordered: <b>20</b>	\$64.00
<b>Vet Volunteers #2: Homeless</b>	M12346	\$3.20	Ordered: <b>20</b>	\$64.00
<b>Vet Volunteers #4: Manatee Blues</b>	M12348	\$3.20	Ordered: <b>20</b>	\$64.00
<b>The Dunderheads</b>	M12513	\$3.20	Ordered: <b>30</b>	\$96.00
<b>Lunch Lady #9: Lunch Lady and the Video Game Villain</b>	M11916	\$3.20	Ordered: <b>25</b>	\$80.00
<b>The Snowman</b>	M3313	\$3.50	Ordered: <b>25</b>	\$87.50
<b>A Series of Unfortunate Events Book 1: The Bad Beginning or, Orphans!</b>	M4126	\$3.50	Ordered: <b>20</b>	\$70.00
<b>Caps for Sale: A Tale of a Peddler, Some Monkeys, and Their Monkey Business</b>	M3367	\$3.50	Ordered: <b>15</b>	\$52.50
<b>Dancing in the Wings</b>	M7116	\$3.50	Ordered: <b>25</b>	\$87.50
<b>Bunnica: A Rabbit-Tale of Mystery</b>	M7582	\$3.50	Ordered: <b>15</b>	\$52.50



**Squish #1: Super Amoeba**

M113523 \$3.50 Ordered: **25** \$87.50

**Guys Read: Terrifying Tales**

M11392 \$3.50 Ordered: **50** \$175.00

**Merlin and the Dragons**

M11772 \$3.50 Ordered: **30** \$105.00

**A Dog Called Homeless**

M11921 \$3.50 Ordered: **20** \$70.00

**Your Life as an Explorer on a Viking Ship**

M12761 \$3.88 Ordered: **15** \$58.20

**Redwoods**

M11246 \$3.90 Ordered: **20** \$78.00

**The Accelerati Trilogy #1: Tesla's Attic**

114670 \$3.90 Ordered: **40** \$156.00

Subtotal \$5,362.85

Shipping & Handling \$0.00

**Grand Total \$5,362.85**