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Frank Edelblut
Commissioner

Christine M. Brennan
Deputy Commissioner

STATE OF NEW HAMPSHIRE
DEPARTMENT OF EDUCATION
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October 31, 2019

His Excellency, Governor Christopher T. Sununu
and the Honorable Council
State House
Concord, New Hampshire 03301

REQUESTED ACTION

Authorize the NH Department of Education to hold the New Hampshire Leadership in Education Awards Ceremony at The Common Man Inn, Inc., Plymouth, NH (vendor code 155155) on December 5, 2019 for a total meeting cost not to exceed \$3,447.75, effective upon Governor and Council approval for the period of December 5, 2019. 100% Other Funds (Geskus grant).

Funding for this request is available from account titled Teacher of the Year:

		<u>FY 2019</u>
06-56-56-560510-41320000-021-502668	Food Institutions	\$3,447,75

EXPLANATION

The Department of Education administers and presents awards to recognize excellence in education. These awards build community awareness of our state's finest educators, while providing positive messages about the teaching profession. The Department of Education hopes that by recognizing the state's many excellent educators, more people will consider a career in education, and local communities will invest enough resources to attract the highest caliber professionals. It is only with such educators that our children will learn the skills so necessary to succeed.

By honoring outstanding educators, the Department strives to attract, motivate, and retain talented people to the challenges and adventures of teaching. It is encouraging to be able to honor educators who are working to provide a quality education to each student in New Hampshire. Properly guided, awards programs can reach out to stake holders and strengthen positive messages about the teaching profession.

A Request for Proposals (RFP) was posted on the Department's Web site from October 4, 2019 through October 11, 2019 and was sent electronically to the; Common Man Inn, Inc., Concord

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Page 2

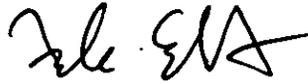
October 31, 2019

Country Club, Courtyard Marriott Grappone Conference Center, Doubletree by Hilton Manchester Downtown, Holiday Inn, and Inn at Mill Falls.

The Department received a proposal from The: Common Man Inn, Inc, Plymouth, in the amount of \$3,447.75; Concord Country Club in the amount of \$3,944.50; Doubletree by Hilton Manchester Downtown, in the amount of \$5,850.00; Holiday Inn, Concord; in the amount of \$3,996.50; Hampshire Hospitality Holdings, LLC dba Mill Falls at the Lake in Meredith in the amount of \$4,250.00. The Courtyard Marriott Grappone Conference Center, Concord did not have space available. The Common Man, Inc. was selected since it offered the lowest price and met the required meeting space to accommodate the program.

In the event Other Funds become no longer available, General Funds will not be requested to support this event.

Respectfully submitted,



Frank Edelblut
Commissioner of Education

Attachment A

Item	Common Man Inn & Spa, Plymouth	Concord Country Club	Doubletree by Hilton Manchester Downtown	Holiday Inn	Inn & Spa at Mill Falls
Reception Hors D'Oeuvres (cheese & fruit and vegetable crudites)	449.00	275.00	750.00	295.00	
Plated Pork Dinner	2,998.75	2,373.75	4,000.00	2,618.75	
Event Hall/Audio Visual		891.00	150.00	500.00	
Gratuity	inclusive	529.75	950.00	582.75	
	3,447.75	3,994.50	5,850.00	3,996.50	4,250.00 (all inclusive)



Common Man Inn & Spa and Foster's Boiler Room

231 Main Street
Plymouth, NH 03264

Estimated Cost Proposal

QUOTE

Date: Thursday, December 5, 2019	Contact: Lori Temple
Time: 5:00 pm-9:00 pm	Telephone: (603) 271-6646
Number of Guests: 125	Sales Rep: Kali Foley

HORS D'OEUVRE DISPLAY:			
Domestic & Imported Cheese Display with crackers, baguettes and crostini	4.99	50	249.50
Chilled Fresh Vegetable Crudites with seasonal vegetables and house made ranch dip	3.99	50	199.50
PLATED DINNER:			
PLATED SALAD:			
STARCH:			
Apricot-glazed Pork Loin roasted with a bacon bourbon gastrique	23.99	125	2,998.75
DESSERT:			
Subtotal:			3,447.75

DRAFT Program

4:30 p.m. to 5:30 p.m.	Welcome Reception
5:30 p.m. to 5:35 p.m.	Emcee opens program
5:35 to 5:45	Welcome Frank Edelblut Commissioner of Education
5:45 to 6:00	Remarks by Keith Noyes, 2019 NH Teacher of the Year
6:00 p.m. to 7:00 p.m.	Dinner
7:00 p.m. to 7:15 p.m.	Presidential Award for Excellence in Mathematics and Science Teaching
7:15 p.m. to 7:30 p.m.	New Hampshire Teacher of the Year Semi-Finalists, Finalists and Teacher of the Year
7:30 p.m. to 7:45 p.m.	Remarks by Kim Piper 2020 NH Teacher of the Year
7:45 p.m.	Close

**New Hampshire Department of Education
Leadership in Education Awards Ceremony
December 5, 2019
4:30 p.m. – 8:30 p.m.
List of Participants**

Registration is ongoing and a list of those attending will be maintained at the NH Department of Education. Various people from across the state in the education field (educators, school board members, educational organizations, and legislators) have been invited.