



The State of New Hampshire
Department of Environmental Services



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Thomas S. Burack, Commissioner

FIS 16 041

February 22, 2016

The Honorable Neal Kurk, Chairman
 Fiscal Committee of the General Court
 State House
 Concord, NH 03301

[Signature]
 Approved by Fiscal Committee Date 3/18/16

Her Excellency, Governor Margaret Wood Hassan
 and the Honorable Council
 State House
 Concord, New Hampshire 03301

REQUESTED ACTION

Pursuant to RSA 14:30-a, VI, authorize the New Hampshire Department of Environmental Services (NHDES) to accept and expend funds in the amount of \$300,000 from the U.S. Environmental Protection Agency (EPA), effective upon Fiscal Committee and Governor and Council approval through June 30, 2017. 100% Federal Funds. Funding is available in the account as follows.

Exchange Network Projects
 03-44-44-440010-5091
 (FY 2016)

Class	Budget Category	Current Budget	Requested Action	Revised Budget
Income				
000-405239	Exchange Network Project	\$0	(\$300,000)	(\$300,000)
Expenditures				
018-500106	Overtime	\$0	\$1,750	\$1,750
020-500200	Current Expense	\$0	\$362	\$ 362
027-500799	Transfers to DoIT	\$0	\$211,331	\$211,331
037-500165	Technology - Hardware	\$0	\$7,000	\$7,000
038-500175	Technology - Software	\$0	\$3,000	\$3,000
040-500800	Indirect Costs	\$0	\$7,080	\$7,080
041-500801	Audit Fund Set Aside	\$0	\$300	\$ 300
042-500620	Additional Fringe Benefits	\$0	\$3,794	\$3,794
050-500109	Personnel Full-Time Temp	\$0	\$41,605	\$41,605
060-500601	Benefits	\$0	\$22,328	\$22,328
080-500716	Out-of-State Travel	\$0	\$1,450	\$1,450
	TOTAL	\$0	\$300,000	\$300,000

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Page 2

EXPLANATION

NHDES obtained a competitive Federal grant from the EPA's Environmental Information Exchange Network (the Exchange Network); a partnership of states, territories, tribes and the EPA that is working to improve the sharing and availability of environmental data in ways that are standardized, of high quality, and secure. NHDES, in partnership with NHDoIT, is working to support and maintain the hardware and software and data quality necessary to fully benefit from participation in the Exchange Network.

This grant provides funding for NHDES and NHDoIT to work together to evaluate and implement certain shared information technology services provided by the Exchange Network that could significantly reduce the development, operation, and maintenance costs of sharing environmental data and of meeting federal electronic reporting requirements under the EPA's Cross-Media Electronic Reporting Rule (CROMERR). The specific shared services being evaluated are the Virtual Exchange Services that would replace some of the hardware and software currently being maintained by NHDoIT to enable data sharing, and the Virtual CROMERR Services, that would eliminate the need for NHDES and NHDoIT to develop a New Hampshire-specific solution for complying with this Rule. One of the primary benefits of participation in the Exchange Network is the availability of such shared information technology services that otherwise have to be replicated in each of the states, territories and tribes.

NHDES is requesting these federal grant funds to be budgeted as follows:

Class 018 Overtime – To cover the costs of overtime hours incurred.

Class 020 Current Expense – To cover costs of supplies and printing.

Class 027 Transfer to DoIT – To cover the cost of business analysis, programming, testing, and decision support in evaluating and implementing the software solutions identified in this project.

Class 037 Hardware – To cover the purchase of additional hardware needed by DoIT to ensure that their virtual environment is able to successfully interface with the USEPA's Virtual Exchange Services and Virtual CROMERR Services.

Class 038 Software – To cover the purchase of additional software needed by DoIT to ensure that their virtual environment is able to successfully interface with the USEPA's Virtual Exchange Services and Virtual CROMERR Services.

Classes 040 (Indirect Costs), 041 (Audit Fund Set-Aside), 042 (Additional Fringe Benefits), and 060 (Benefits) – All budgeted in accordance with state guidelines, and reflective of the staff costs included in the table below.

Class 080 Out-of-State Travel – To cover travel costs to attend meetings with other states to evaluate existing installations and maintenance methods. Also covers the costs to attend a national conference to present the work conducted and outcomes achieved in fulfillment of grant requirements.

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Page 3

Class 50 Personnel Services; Temporary – These funds are available in support of expanded or new program activities not previously budgeted. Employee support from existing NHDES programs will be used to conduct activities under this grant. No new positions will be created. These funds will be used to supplant funding for the following positions, which are currently budgeted, unless federal funds are not available.

Position #	Title	Account	Funding Mix	Amount
41460	Administrator III	03-44-44-440010-3853	100% General	\$ 8,249
43494	Innovation Specialist	03-44-44-440010-3853	100% General	\$14,294
14654	Business System Analyst I	03-44-44-440010-1002	100% General	\$15,776
40793	Information Specialist	03-44-44-440010-1002	100% General	\$ 3,286

Funding in the amount of \$41,607 which is budgeted for the current positions, will either be lapsed or closed to control resulting in a net zero increase in budgeted funds.

These funds were not included in the FY 16/17 operating budget, as this funding opportunity is a competitive grant process and was not something that the department could reliably include in the budget. In the event that the Federal funds are not available, additional General Funds will not be requested to support this project.

We respectfully request your approval.


for Thomas S. Burack, Commissioner

	U.S. ENVIRONMENTAL PROTECTION AGENCY Grant Agreement	GRANT NUMBER (FAIN): 83584901 MODIFICATION NUMBER: 0 PROGRAM CODE: OS	DATE OF AWARD 05/22/2015
		TYPE OF ACTION New	MAILING DATE 06/01/2015
		PAYMENT METHOD: ACH	ACH# 10108
		RECIPIENT TYPE: State	
RECIPIENT: New Hampshire D.E.S. 29 Hazen Drive, P.O. Box 95 Concord, NH 03302-0095 EIN: 02-6000618		PAYEE: New Hampshire D.E.S. ATTN: Grants Management - Accountant III 29 Hazen Drive, P.O. Box 95 Concord, NH 03302-0095	
PROJECT MANAGER Chris Simmers 29 Hazen Drive, P.O. Box 95 Concord, NH 03302-0095 E-Mail: chris.simmers@des.nh.gov Phone: 603-271-8989	EPA PROJECT OFFICER Ed Kim US EPA Region 1 5 Post Office Square, Suite 100 Boston, MA 02109-3912 E-Mail: kim.ed@epa.gov Phone: 617-918-1945	EPA GRANT SPECIALIST Jacob Burney 1200 Pennsylvania Ave. NW, 3903R Washington, DC 20460 E-Mail: burney.jacob@epa.gov Phone: 202-564-2907	
PROJECT TITLE AND DESCRIPTION FY 2015 Exchange Network Grant Program: NHDES The New Hampshire Department of Environmental Services will replace its existing Node 2.0 with a Virtual Node instance; flow Integrated Compliance Information System of Air (ICIS-Air) to the virtual node; flow Air Quality System (AQS) to the virtual node; ensure flows currently flowed through Node 2.0 are successfully flowed to the Virtual Node; and submit Cross-Media Electronic Reporting Regulation (CROMERR) compliance application for completeness review.			
BUDGET PERIOD 10/01/2015 - 09/30/2018	PROJECT PERIOD 10/01/2015 - 09/30/2018	TOTAL BUDGET PERIOD COST \$300,000.00	TOTAL PROJECT PERIOD COST \$300,000.00
NOTICE OF AWARD			
Based on your Application dated 11/24/2014 including all modifications and amendments, the United States acting by and through the US Environmental Protection Agency (EPA) hereby awards \$300,000. EPA agrees to cost-share 100.00% of all approved budget period costs incurred, up to and not exceeding total federal funding of \$300,000. Recipient's signature is not required on this agreement. The recipient demonstrates its commitment to carry out this award by either: 1) drawing down funds within 21 days after the EPA award or amendment mailing date; or 2) not filing a notice of disagreement with the award terms and conditions within 21 days after the EPA award or amendment mailing date. If the recipient disagrees with the terms and conditions specified in this award, the authorized representative of the recipient must furnish a notice of disagreement to the EPA Award Official within 21 days after the EPA award or amendment mailing date. In case of disagreement, and until the disagreement is resolved, the recipient should not draw down on the funds provided by this award/amendment, and any costs incurred by the recipient are at its own risk. This agreement is subject to applicable EPA regulatory and statutory provisions, all terms and conditions of this agreement and any attachments.			
ISSUING OFFICE (GRANTS MANAGEMENT OFFICE)		AWARD APPROVAL OFFICE	
ORGANIZATION / ADDRESS Grants and Interagency Agreement Management Division 1200 Pennsylvania Ave, NW Mail code 3903R Washington, DC 20460		ORGANIZATION / ADDRESS Environmental Protection Agency Office of Environmental Information 1200 Pennsylvania Ave, NW Washington, DC 20460	
THE UNITED STATES OF AMERICA BY THE U.S. ENVIRONMENTAL PROTECTION AGENCY			
Digital signature applied by EPA Award Official for Jill D. Young - Chief - Grants Management Branch A & B Phillip Schindel - Award Official delegate			DATE 05/22/2015

Department of Environmental Services
Fiscal Situation
FY 2016
Exchange Network Projects
03-44-44-440010-5091

Total Grant Authorization	300,000.00
Less Expenditures through 6/30/15	0.00
Remaining Authorization to Budget	<u>300,000.00</u>
Less Current FY2016 Budget Authorization	0.00
Total Available for Budgeting	300,000.00
REQUESTED ACTION	<u>300,000.00</u>
Available to Budget at a Later Date	0.00

Grant Award	Award Amount	Expenditures to 06/30/2015	Balance
OS83584901	300,000.00	-	300,000.00
Total	<u>300,000.00</u>	<u>0.00</u>	<u>300,000.00</u>