

Commissioners  
 Paul A. Lipnick  
 William E. Barry  
 Daniel S. Jones  
 David C. Dunn  
 James R. Therrien

N 21  
 Beth A. Edes  
 Executive Director



## REAL ESTATE COMMISSION

April 24, 2014

Her Excellency, Governor Margaret Wood Hassan  
 and the Honorable Council  
 State House  
 Concord, New Hampshire 03301

### REQUESTED ACTION

Authorize the Real Estate Commission, pursuant to RSA 332-G:2, to accept and expend real estate broker and salesperson fees for examinations to be administered for the balance of FY2014 in the amount of \$30,000.00 from the date of Governor and Council approval through June 30, 2014 and budget such amount of follows: (100% Other Funds)

01-28-28-280010-20540000- Real Estate Comm Admin

Expenditure	FY 2014	Requested	Adjusted
	Current	Action	Budget
010 Personal Svcs Perm Clas	\$221,257.00	\$ 0.00	\$221,257.00
011 Personal Svcs Unclassif	\$ 72,889.00	\$ 0.00	\$ 72,889.00
018 Overtime	\$ 160.00	\$ 0.00	\$ 160.00
020 Current Expenses	\$ 32,490.00	\$ 0.00	\$ 32,490.00
022 Rents-Leases Other than State	\$ 1,780.00	\$ 0.00	\$ 1,780.00
024 Maint other than Build-Grnds	\$ 500.00	\$ 0.00	\$ 500.00
026 Organizational Dues	\$ 1,270.00	\$ 0.00	\$ 1,270.00
027 Transfers to DOIT	\$ 17,746.00	\$ 0.00	\$ 17,746.00
028 Transfers to General Svcs	\$ 28,419.00	\$ 0.00	\$ 28,419.00
030 Equipment New/Replacement	\$ 384.00	\$ 0.00	\$ 384.00
035 Shared Services Support	\$ 2,210.00	\$ 0.00	\$ 2,210.00
049 Transfer to Other State Agys	\$ 250.00	\$ 0.00	\$ 250.00
050 Personal Service-Temp/Appointe	\$ 3,501.00	\$ 0.00	\$ 3,501.00
060 Benefits	\$147,451.00	\$ 0.00	\$147,451.00
070 In-State Travel Reimbursement	\$ 4,160.00	\$ 0.00	\$ 4,160.00
080 Out-Of State Travel Reimb	\$ 160.00	\$ 0.00	\$ 160.00
104 Certification Expense	\$109,000.00	\$ 30,000.00	\$139,000.00
202 Relocation	\$ 10,000.00	\$ 0.00	\$ 10,000.00
Total Expenditures	\$653,627.00	\$ 30,000.00	\$683,627.00

64 South Street • Concord, NH 03301-3670 • (603) 271-2701 • FAX (603) 271-1039

TDD Access: Relay NH 1-800-735-2964

<http://www.state.nh.us/nhrec>

email: [nhrec@nhrec.state.nh.us](mailto:nhrec@nhrec.state.nh.us)

Her Excellency, Governor Margaret Wood Hassan  
 and the Honorable Council  
 April 24, 2014  
 Page 2

Revenue	FY 2014	Requested	Adjusted
	Current	Action	Budget
Agency Income 009 – 402470	(\$251,142.00)	(\$ 30,000.00)	(\$281,142.00)
General Funds	(\$402,485.00)	0.00	(\$402,485.00)
Total Revenue	(\$653,627.00)	(\$ 30,000.00)	(\$683,627.00)

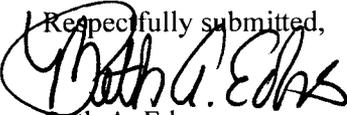
EXPLANATION

Pursuant to RSA 331-A:11, the Real Estate Commission is required to administer examinations to candidates for real broker and salesperson licenses in the State of New Hampshire. The Real Estate Commission generates revenue through examination fees paid by salesperson and broker examination candidates. The money collected from the examination registration fees are deposited into the Commission's Agency Income Account and is 100% Other Funds.

The Commission in turn incurs expenses for the examinations administered to the salesperson and broker candidates. Applied Measurement Professionals, Inc. (AMP) administers the real estate broker and salesperson license examinations through a two year contract with the Real Estate Commission from July 1, 2013 through June 30, 2015, as approved by the Governor and Council on June 5, 2013, Item 34. In Fiscal Year 2014 the Commission budgeted for \$109,000 in certification expense for the administration of the real estate examinations by AMP. The Real Estate Commission has received a significantly higher number of examination registrations and therefore has an increase in examination expense for exams administered by AMP. This expense is supported by the examination revenue received.

The Commission, by virtue of RSA 332-G:2, wishes at this time to recognize the additional revenue from the examination fees and in return expend additional Class 104 funds for the necessary examinations. Without this request being granted, the Commission's Class 104 Certification Expense will be negative.

Thank you for your consideration of this matter.

Respectfully submitted,  
  
 Beth A. Edes  
 Executive Director

# **TITLE XXX**

## **OCCUPATIONS AND PROFESSIONS**

### **CHAPTER 332-G**

#### **GENERAL ADMINISTRATION OF REGULATORY BOARDS AND COMMISSIONS**

##### **Section 332-G:2**

**332-G:2 Examination Fees.** – Boards or commissions which administer or require examinations as part of examination for licensure and which establish charges to examination applicants equivalent to 125 percent of the direct expense of the examination may expend funds for such examinations, related services, or supplies as needed, but not to exceed the direct expense of the examination.

**Source.** 1985, 382:1. 2009, 39:1, eff. July 1, 2009.