



OFFICE OF PROFESSIONAL LICENSURE AND CERTIFICATION  
STATE OF NEW HAMPSHIRE

121 South Fruit Street  
Concord, New Hampshire 03301  
Telephone 603-271-6766 · Fax 603-271-0597

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Joseph G. Shoemaker  
Technical Division Director

Peter D. Danles  
Executive Director

Sheri Walsh  
Health Division Director

October 26, 2018

His Excellency, Governor Christopher T. Sununu  
and the Honorable Council  
State House  
Concord, New Hampshire 03301

OCT 31 '18 AM 10:39 DAS

REQUESTED ACTION

Authorize the Office of Professional Licensure and Certification (OPLC) to retroactively pay Rick Wisler, position #TMPPT5440, for compensation due to missed increments from June 9, 2017 to June 30, 2018.

Effective upon Governor and Council approval, 100% OPLC funds.

Funds are available as follows:

010-021-2100-24050000

Division of Technical Professions

<u>Account</u>		<u>Amount</u>
050-500109	Part Time Salaries	\$1, 257.03
060-500611	Benefits (FICA) (6.2%)	77.94
060-500632	Benefits (Medicare) (1.45%)	18.23
Total		\$ 1,353.20

EXPLANATION

Mr. Wisler was due an increment on June 13, 2017 to move from Labor Grade 31 Step 1 to Labor Grade 31 Step 2. Due to a change in Human Resource Administrators, the increment was overlooked until this fiscal year.

Respectfully requested,

Peter Danles  
Executive Director

**Pentheny, Hallie**

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**From:** Jerry, Carol B  
**Sent:** Friday, October 5, 2018 3:55 PM  
**To:** Shevlin, Judith  
**Cc:** Lydick, Joanne (Mottola)  
**Subject:** RE: Ricky Wisler EE# 13234 - Retroactive Pay Request  
**Attachments:** Ricky Wisler Retro Due Oct 2018.xls

Your request to process a retroactive increment for Mr. Wisler effective 6/9/2017 is approved.

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**From:** Shevlin, Judith  
**Sent:** Friday, October 05, 2018 3:36 PM  
**To:** Jerry, Carol B  
**Subject:** Ricky Wisler EE# 13234 - Retroactive Pay Request

Hi Carol,

Ricky Wisler is a part-time employee at the OPLC. He met his required 1950 hours for a Step Increment back on 6/9/2017. This was prior to me starting at OPLC and I do not know why his increment was not processed. Attached is a breakdown of his hours, earnings and what I calculate is owed to him for retroactive pay..

Could you please review and provide your approval for this request?

Thanks,

Judy

**Judy Shevlin**  
**Human Resources & Payroll**

**Office of Professional Licensure and Certification**  
**121 South Fruit Street**  
**Concord NH 03301**  
**(603) 271-2576 Telephone**  
**(603) 271-0597 Fax**