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STATE OF NEW HAMPSHIRE
DEPARTMENT of RESOURCES and ECONOMIC DEVELOPMENT
DIVISION of PARKS and RECREATION
BUREAU OF TRAILS

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June 5, 2015

Her Excellency, Governor Margaret Wood Hassan
and the Honorable Executive Council
State House
Concord, New Hampshire 03301

REQUESTED ACTION

Authorize the Department of Resources and Economic Development, Division of Parks and Recreation, Bureau of Trails to enter into Grant-In-Aid Trail agreements with the snowmobile clubs shown in the attachment in the total amount of \$543,932.58, effective upon Governor and Executive Council approval through December 31, 2015. 100% Snowmobile Fund

Funding in Fiscal Year 2016 is contingent upon availability and continued appropriation, as follows:

	<u>FY 2016</u>
03-35-35-351510-34840000 Grants In Aid Equipment - Snow	
075-500590 Grants Subsidies and Relief	\$314,211.97
03-35-35-351510-35560000 Grants In Aid - Snow	
075-500590 Grants Subsidies and Relief	\$229,720.61

EXPLANATION

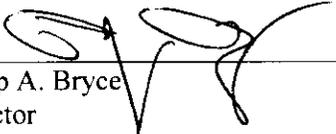
The Department's authority to enter into Grant-In-Aid agreements with non-profit snowmobile clubs is outlined in RSA 215-C:39, VII (b). These agreements are for aiding the clubs in the maintenance and development of snowmobile trails and the purchase and refurbishment of trail maintenance equipment.

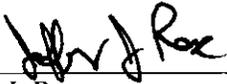
Copies of these agreements are available at the Department's Bureau of Trails. The Attorney General's office has approved the attached sample agreement as to form and substance, and will approve the actual agreements as to execution.

While some of the agreements are under the \$10,000 limit established by the Governor and Executive Council, the Department has been informed by the Department of Administrative Services that because we anticipate using these vendors again this fiscal year, and the cumulative total of these and subsequent agreements may exceed the \$10,000 limit, your approval needs to be sought.

Respectfully submitted,

Concurred,


Philip A. Bryce
Director


Jeffery J. Rose
Commissioner

Grant #	New Org	Vendor #	Location	Const 3556	Equip 3484	Grant Total
C&E 2015-01	Alexandria Ledge Climbers SMC	156580	Alexandria	\$2,618.08	\$0.00	\$2,618.08
C&E 2015-02	Asquamchumaukee Valley SMC	166527	Warren	\$0.00	\$28,462.22	\$28,462.22
C&E 2015-03	Baker River Valley SMC	157505	Wentworth	\$5,000.00	\$0.00	\$5,000.00
C&E 2015-04	Barrington Snow Goers	162239	Barrington	\$530.00	\$0.00	\$530.00
C&E 2015-05	Belknap Snowmobilers, Inc.	231019	Gilford	\$2,643.20	\$0.00	\$2,643.20
C&E 2015-06	Belmont Bogie Busters	158105	Belmont	\$2,500.00	\$0.00	\$2,500.00
C&E 2015-07	Blow-Me-Down Snowriders	167138	Cornish Flat	\$3,934.00	\$0.00	\$3,934.00
C&E 2015-08	Border Riders of Pelham SMC	157608	Pelham	\$4,000.00	\$0.00	\$4,000.00
C&E 2015-09	Brookline Ice Breakers	159225	Brookline	\$3,000.00	\$0.00	\$3,000.00
C&E 2015-10	Bruhawachet Sno-Trackers, Inc.	158042	Rumney	\$6,000.00	\$0.00	\$6,000.00
C&E 2015-11	Central NH SMC	159440	Campton	\$16,568.00	\$0.00	\$16,568.00
C&E 2015-12	Chesterfield Snowmobilers, Inc.	156030	Chesterfield	\$1,426.73	\$0.00	\$1,426.73
C&E 2015-13	Colebrook Ski-Bees Inc.	155789	Colebrook	\$4,419.36	\$0.00	\$4,419.36
C&E 2015-14	Connecticut Valley SMC	160093		\$4,500.00	\$0.00	\$4,500.00
C&E 2015-15	Evergreen Valley SMC	157702	Milton	\$0.00	\$8,466.36	\$8,466.36
C&E 2015-16	Gilmanston Snowmobile Assn.	158532	Gilmanston	\$3,452.00	\$0.00	\$3,452.00
C&E 2015-17	Great Bay Sno Rollers	160087	Newmarket	\$1,468.38	\$0.00	\$1,468.38
C&E 2015-18	Groveton Trailblazers, Inc.	155466	Stark	\$10,000.00	\$12,405.00	\$22,405.00
C&E 2015-19	Hardy Country Snowmobile Club Inc.	158846	Hebron	\$0.00	\$18,869.13	\$18,869.13
C&E 2015-20	Hidden Valley Sno Riders	158266	Marlow	\$7,160.57	\$0.00	\$7,160.57
C&E 2015-21	Jefferson Hi-Landers SMC	154753	Jefferson	\$13,300.00	\$0.00	\$13,300.00
C&E 2015-22	Kearsarge Trail Snails SMC, Inc.	166621	Warner	\$1,250.00	\$0.00	\$1,250.00
C&E 2015-23	Keene Sno-Riders, Inc.	258444	Keene	\$1,498.97	\$0.00	\$1,498.97
C&E 2015-24	Lake Sunapee SMC, Inc.	156464	Newbury	\$2,000.00	\$0.00	\$2,000.00
C&E 2015-25	Lancaster Snow Drifters, Inc.	167152	Lancaster	\$5,000.00	\$0.00	\$5,000.00
C&E 2015-26	Lisbon Stump Jumpers, Inc.	159132	Lisbon	\$2,500.00	\$0.00	\$2,500.00
C&E 2015-27	Little Monadnock Family Trails	160698	Keene	\$1,100.00	\$0.00	\$1,100.00
C&E 2015-28	Lyme Pinnacle SMC	155363	Lyme	\$0.00	\$16,862.58	\$16,862.58
C&E 2015-29	Mascoma Valley Snow Travelers, Inc.	262171	Springfield	\$2,427.89	\$0.00	\$2,427.89
C&E 2015-30	Milan All Weather Riders	158181	Milan	\$7,705.00	\$0.00	\$7,705.00
C&E 2015-31	Mohawk Trail Riders	157400	Sanbornton	\$1,700.00	\$2,763.33	\$4,463.33
C&E 2015-32	Mount Major SMC	157731	Alton Bay	\$1,800.00	\$0.00	\$1,800.00
C&E 2015-33	NH Sno-Shakers SMC	260600	Loudon	\$0.00	\$53,790.00	\$53,790.00
C&E 2015-34	Nightriders, Inc.	157696	Hillsboro	\$0.00	\$13,256.40	\$13,256.40
C&E 2015-35	Nor'easters SMC, Inc.	159261	Hollis	\$4,500.00	\$0.00	\$4,500.00
C&E 2015-36	Old #4 Rod, Gun and SMC	157049	Charlestown	\$3,250.00	\$0.00	\$3,250.00
C&E 2015-37	Ossipee Valley SMC	157580	W Ossipee	\$989.95	\$0.00	\$989.95
C&E 2015-38	Pemigewasset SMC, Inc.	154548	Bristol	\$3,500.00	\$0.00	\$3,500.00
C&E 2015-39	Pittsburg Ridge Runners SMC	155767	Pittsburg	\$7,245.00	\$0.00	\$7,245.00
C&E 2015-40	Powder Mill SMC, Inc.	157604	New Durham	\$2,100.00	\$2,124.00	\$4,224.00
C&E 2015-41	Ridge Skippers SMC of Sullivan	263313	Nelson	\$6,700.00	\$0.00	\$6,700.00
C&E 2015-42	Shugah Valley Snow Riders	167153	Claremont	\$1,209.60	\$0.00	\$1,209.60
C&E 2015-43	Sno-Streakers	155759	Meredith	\$0.00	\$10,589.33	\$10,589.33
C&E 2015-44	Snow Drifters	167152	Lancaster	\$3,622.00	\$0.00	\$3,622.00
C&E 2015-45	Snoward Bound SMC	167067	Conway	\$1,426.00	\$0.00	\$1,426.00
C&E 2015-46	Stratford Nighthawks	166666	Stratford	\$0.00	\$31,750.00	\$31,750.00
C&E 2015-47	Suncook Valley Sno Riders	160085	Pittsfield	\$0.00	\$32,953.41	\$32,953.41
C&E 2015-48	Sutton Ridgerunners	155754	N Sutton	\$2,087.01	\$0.00	\$2,087.01
C&E 2015-49	Swift Diamond Riders	157214	W Stewartstown	\$14,628.26	\$0.00	\$14,628.26
C&E 2015-50	The Squam Trail-Busters SMC, Inc.	156286	Holderness	\$6,000.00	\$0.00	\$6,000.00
C&E 2015-51	T-N Arch Trail Travelers, Inc.	158467	Northfield	\$0.00	\$7,320.00	\$7,320.00
C&E 2015-52	Town Line Trail Dusters, Inc.	155088	Boscawen	\$0.00	\$13,050.00	\$13,050.00
C&E 2015-53	Tri-Town Trail Blazers, Inc.	156963	Alstead	\$4,000.00	\$0.00	\$4,000.00
C&E 2015-54	Twin Mountain SMC	155766	Twin Mountain	\$4,636.92	\$9,728.16	\$14,365.08
C&E 2015-55	Twin Ridge Mountaineers	167158	Goshen	\$3,000.00	\$0.00	\$3,000.00
C&E 2015-56	Twin State Trail Buster SMC	156563	Lebanon	\$1,867.46	\$0.00	\$1,867.46
C&E 2015-57	Umbagog Snowmobile Association, Inc.	166541	Errol	\$10,774.00	\$0.00	\$10,774.00
C&E 2015-58	Uncanoonuc Mountaineers of Goffstown	167151	Goffstown	\$600.00	\$0.00	\$600.00
C&E 2015-59	Weare Winter Wanderers	157308	Weare	\$4,700.00	\$0.00	\$4,700.00
C&E 2015-60	Westmoreland Sno-Belters	157524	Westmoreland	\$7,000.00	\$0.00	\$7,000.00
C&E 2015-61	White Mountain Ridge Runners	155135	Berlin	\$3,173.00	\$0.00	\$3,173.00
C&E 2015-62	White Mountain SMC	156042	Lincoln	\$7,000.00	\$0.00	\$7,000.00
C&E 2015-63	White Mountain Trail Club	157733	Bartlett	\$1,684.23	\$0.00	\$1,684.23
C&E 2015-64	Wilton-Lyndeboero Winter Wanderers	156747	Wilton	\$3,400.00	\$0.00	\$3,400.00
C&E 2015-65	Winchester Trail Riders, Inc.	157791	Winchester	\$1,125.00	\$0.00	\$1,125.00
C&E 2015-66	Wolfeboro Snowmobile Club	158906	Wolfeboro	\$0.00	\$51,822.05	\$51,822.05
TOTALS				\$229,720.61	\$314,211.97	\$543,932.58



State of New Hampshire
Department of Resources and Economic Development
Division of Parks and Recreation
Bureau of Trails

GRANT IN AID AGREEMENT

This Agreement is made this ____ day of _____, 2015, between the STATE OF NEW HAMPSHIRE, acting by and through the Commissioner of the Department of Resources and Economic Development; Division of Parks and Recreation; Bureau of Trails, hereinafter referred to as the "State", and the «Org», a non-profit incorporated snowmobile club, hereinafter referred to as the "Club", with a principal place of business in «Location».

WHEREAS, the Club desires to construct/maintain a public snowmobile trail system or purchase/recondition trail maintenance equipment, in accordance with grant number «Grant_», and;

WHEREAS, by Laws of New Hampshire, RSA 215-C, the Legislature has authorized funds to the Bureau of Trails for Grant-In-Aid to snowmobile clubs;

NOW, THEREFORE, IT IS AGREED between the parties hereto:

1. The State agrees to reimburse the Club in accordance with RES 8408, subject to the following terms and conditions; however, should snowmobile registrations fall short of the estimated amounts, grant awards shall be reduced by the amount of the revenue shortfall. In the event only partial funding may be available for a Project/Purchase, below those percentages noted in 8403.02, the Bureau shall offer partial funding to a club and the club may determine if they wish to accept the lower grant award.
2. The Club agrees to construct and undertake the approved Project, or purchase/recondition Equipment, in accordance with their Approved Application, which is incorporated by reference herein and a copy maintained at the State. Furthermore, the Club agrees to comply with all Federal, State, and local laws, rules, and regulations, which are now, or in the future may become, applicable to the Project or purchase.
3. This Agreement and the obligations of the parties hereunder, shall become effective upon Governor and Council approval. The term of this Agreement shall run from the commencement date through December 31, 2015.
4. The maximum amount of funds available to the Club pursuant to this Agreement shall be «Grant_Total». It is further understood and agreed that the Club shall only be reimbursed on the basis of actual costs incurred, and that the State's determinations of eligible and approved costs shall be final in all cases. The club shall submit invoices for actual costs incurred in construction or maintenance of the approved trail; actual costs incurred in the purchase/reconditioning of equipment, along with a receipt from the vendor indicating the equipment has been delivered and paid for. Said receipt shall include the Club's name, the purchase/reconditioning price, the make, model, serial number, and year of manufacture of equipment, and any accessories purchased.
 - a. FIRST PAYMENT; upon receipt of an invoice thirty (30) days after commencement of the Project or purchase, the State agrees to pay the Club percentages as applicable, deemed eligible and approved.

- b. **SUBSEQUENT PAYMENTS;** each successive thirty (30) days after the first payment, the Club shall submit invoices evidencing acceptable costs. If the costs are deemed eligible and approved, the State agrees to pay the club appropriate percentages. Said payments shall continue to be made until authorized reimbursements for the total costs of said Project or purchase have been made, on the condition that invoices are submitted within the Agreement period.
- c. **NOTWITHSTANDING** anything to the contrary contained herein, it is understood and agreed that all payments of all sums by the State hereunder are contingent upon availability and continued appropriation of State funds, and, if for any reason whatsoever, such funds shall be terminated or reduced or otherwise become unavailable, the State may terminate this Agreement in whole or part immediately.
5. Any grant funds allotted, but not applied for by the Club by the termination date of this Agreement, shall lapse and be returned to the Grant-In-Aid Program. Any remaining balances upon Project completion or Equipment purchase/reconditioning shall not be used for any other purpose unless prior written permission has been received by the Bureau.
6. The Club shall not amend, revise, or change the Approved Application or Work Plan without the prior written consent of the Bureau.
7. The following events shall result in the termination of the Agreement at the election of the State:
- a. In the event that the owner(s) of the land on which the trail system is developed withdraw permission for the use of said land while the Club's Project grant is in effect, the Agreement will be void and no further payments will be made hereunder by the State, unless the State determines that an alternative route is available to keep the trail network intact and utilize awarded Project funds.
 - b. Failure by the Club to comply with any of the rules governing the reimbursement of funds shall result in the non-reimbursement of any funds owed and shall cause future Grant-In-Aid requests to be denied, provided corrections are not made within 15 working days of notification of any failure of rules compliance.
8. Equipment purchased or reconditioned through the Grant-In-Aid Program shall not be sold or traded by any Club, unless it meets the provisions specified in Administrative Rule Res 8404.04, Terms of Ownership.
9. The State of New Hampshire shall retain an interest in the form of a lien on all equipment purchased/reconditioned through the Grant-In-Aid Program, and the State shall file a financing statement with the Secretary of State pursuant to RSA 382-A:9. Such statement will list the Grant-In-Aid Program as second lien holder to a commercial lending institution.
10. The Club covenants to indemnify and hold harmless the State from and against any and all losses suffered by the State, and any and all claims, liabilities or penalties asserted against the State, by or on behalf of any person on account of, based in, resulting from, arising out of (or which may be claimed to have arisen out of), the acts or omissions of the Club.

NOTWITHSTANDING THE FOREGOING, nothing herein contained shall be deemed to constitute a waiver of the Sovereign Immunity of the State. This covenant shall survive the termination of the Agreement.

11. The Club agrees to submit to all requested inspections and audits by State officials which relate to the services and payments under this Agreement. Periodic inspections of purchased/reconditioned equipment, trail construction, trail signing, and equipment logs may be made by Bureau officials or designees at any time.
12. This Agreement may be modified, waived, or discharged only by an instrument signed by the parties hereto.
13. It is understood and agreed by the parties hereto that in the performance of the Agreement and the services hereunder, the Club and its servants and employees are in all respects independent contractors and shall neither be determined to be employed nor agents of the State, nor be entitled to any benefits, worker's compensation or emoluments provided by the State to its employees.

SPECIAL PROVISIONS

1. Equipment purchased/reconditioned through the Grant-In-Aid Program shall be required to display (at locations designated by the Bureau) at least one (1), but not more than two (2), decals indicating that the equipment has been partially funded by this Program. Decals shall be provided by the Bureau.
2. All equipment purchased/reconditioned through the Grant-In-Aid Program shall be kept in good mechanical condition. Clubs are required to maintain a *Maintenance Log*, provided by the Bureau, for each piece of equipment.
3. All approved parking facilities shall only be signed with appropriate signs provided by the Bureau of Trails obtained through the Grant-In-Aid Program.

