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Lori A. Shibiocette  
Commissioner

Katja S. Fox  
Director

STATE OF NEW HAMPSHIRE  
DEPARTMENT OF HEALTH AND HUMAN SERVICES  
*DIVISION FOR BEHAVIORAL HEALTH*

129 PLEASANT STREET, CONCORD, NH 03301  
603-271-9544 1-800-852-3345 Ext. 9544  
Fax: 603-271-4332 TDD Access: 1-800-735-2964 www.dhhs.nh.gov

May 27, 2022

His Excellency, Governor Christopher T. Sununu  
and the Honorable Council  
State House  
Concord, New Hampshire 03301

**REQUESTED ACTION**

Authorize the Department of Health and Human Services, Division for Behavioral Health, to enter into **Sole Source** amendments to existing contracts with the Contractors listed below to provide community mental health services, including statewide mobile crisis services, by increasing the total price limitation by \$22,850,909 from \$52,411,657 to \$75,262,566 and by extending the completion dates from June 30, 2022 to June 30, 2023, effective upon Governor and Council approval. 9% Federal Funds. 91% General Funds.

The individual contracts were approved by Governor and Council as specified in the table below.

Contractor Name	Vendor Code	Area Served	Current Amount	Increase (Decrease)	Revised Amount	G&C Approval
Northern Human Services	177222-B004	Region 1	\$4,477,380	\$1,875,026	\$6,352,406	O: 6/21/17 (Late Item A) A1: 6/19/19 (Item #29) A2: 2/19/20 (Item #12) A3: 6/30/21 (Item #21) A4: 1/12/22 (Item #17)
West Central Services, Inc.	177654-B001	Region 2	\$3,001,206	\$1,535,664	\$4,536,870	O: 6/21/17 (Late Item A) A1: 6/19/19 (Item #29) A2: 2/19/20 (Item #12) A3: 6/30/21 (Item #21) A4: 1/12/22 (Item #17)

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The Lakes Region Mental Health Center	154480- B001	Region 3	\$3,287,814	\$1,546,664	\$4,834,478	O: 6/21/17 (Late Item A) A1: 6/19/19 (Item #29) A2: 6/30/21 (Item #21) A3: 1/12/22 (Item #17)
Riverbend Community Mental Health, Inc.*	177192- R001	Region 4	\$4,528,379	\$2,717,609	\$7,245,988	O: 6/21/17 (Late Item A) A1: 6/19/19 (Item #29) A2: 6/30/21 (Item #21)
Monadnock Family Services	177510- B005	Region 5	\$3,268,983	\$1,446,058	\$4,715,041	O: 6/21/17 (Late Item A) A1: 6/19/19 (Item #29) A2: 6/30/21 (Item #21) A3: 1/12/22 (Item #17)
The Community Council of Nashua, N.H. d/b/a Greater Nashua Mental Health	154112- B001	Region 6	\$9,697,254	\$4,062,234	\$13,759,488	O: 6/21/17 (Late Item A) A1: 9/13/17 (Item #15) A2: 12/19/18 (Item #18) A3: 6/19/19 (Item #29) A4: 6/30/21 (Item #21) A5: 1/12/22 (Item #17)
The Mental Health Center of Greater Manchester	177184- B001	Region 7	\$10,808,762	\$4,032,810	\$14,841,572	O: 6/21/17 (Late Item A) A1: 6/19/19 (Item #29) A2: 6/30/21 (Item #21)



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						A3: 1/12/22 (Item #17) A4: 5/4/22 (Item #12)
Seacoast Mental Health Center, Inc.	174089- R001	Region 8	\$5,782,478	\$1,959,720	\$7,742,198	O: 6/21/17 (Late Item A) A1: 6/19/19 (Item #29) A2: 6/30/21 (Item #21) A3: 2/16/22 (Item #38)
Behavioral Health & Developmental Services of Strafford County, Inc. d/b/a Community Partners of Strafford County, Inc.	177278- B002	Region 9	\$3,682,987	\$2,098,132	\$5,781,119	O: 6/21/17 (Late Item A) A1: 6/19/19 (Item #29) A2: 6/30/21 (Item #21) A3: 1/12/22 (Item #17)
The Mental Health Center for Southern New Hampshire d/b/a Center for Life Management	174116- R001	Region 10	\$3,876,414	\$1,576,992	\$5,453,406	O: 6/21/17 (Late Item A) A1: 9/20/18 (Item #21) A2: 6/19/19 (Item #29) A3: 6/30/21 (Item #21) A4: 2/16/22 (Item #38)
		<b>Total:</b>	<b>\$52,411,657</b>	<b>\$22,850,909</b>	<b>\$75,262,566</b>	

\* This request is contingent upon Governor and Council approval of the corresponding request to amend the Housing Bridge Subsidy contract with the Contractor listed above. The Department seeks to remove Supported Housing services from this Mental Health Service contract and consolidate them under the contract for Housing Bridge Subsidy Program services to more effectively monitor Contractor performance. Governor and Council previously approved corresponding amendments for the other nine (9) Community Mental Health Centers on January 12, 2022 (Item #17) and February 16, 2022 (Item #38).

Funds are available in the following accounts for State Fiscal Years 2022 and 2023, with the authority to adjust budget line items within the price limitation and encumbrances between state fiscal years through the Budget Office, if needed and justified.

**See attached fiscal details.**

His Excellency, Governor Christopher T. Sununu  
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### **EXPLANATION**

This request is **Sole Source** because the Department is seeking to extend the contracts beyond the completion dates and there are no renewal options available. The Department contracts for mental health services through these ten (10) Community Mental Health Centers, which are designated by the Department to service towns and cities within a designated geographic region, as outlined in the NH Revised Statutes Annotated (RSA) 135-C, and NH Administrative Rule He-M 403.

The purpose of this request is to continue providing and expand upon community mental health services for individuals in New Hampshire. Community Mental Health Centers provide community-based mental health services to adults, children, and families to build resiliency, promote recovery, reduce inpatient hospital utilizations, and improve community tenure.

Approximately 58,000 individuals will be served during State Fiscal Year 2023.

The populations served include children with Serious Emotional Disturbances and adults with Severe Mental Illness/Severe and Persistent Mental Illness, including individuals with Severe/Severe and Persistent Mental Illness with co-occurring substance use disorders per HE-M-401 Eligibility Determination and Individual Service Planning.

The Contractors will continue to provide crisis services; Individual and Group Psychotherapy; Targeted Case Management; Medication Services; Functional Support Services; Illness Management and Recovery; Evidenced Based Supported Employment; Assertive Community Treatment; Projects for Assistance in Transition from Homelessness; Wraparound Services for Children; Community Residential Services; and Acute Care Services to individuals experiencing psychiatric emergencies while awaiting admission to a Designated Receiving Facility. All contracts include provisions for Mental Health Services required per NH RSA 135-C and with State Regulations applicable to the mental health system as outlined in HE-M 400, as well as in compliance with the Community Mental Health Agreement (CMHA).

These services are provided to individuals enrolled in the State Medicaid plan as well as non-Medicaid and uninsured children, adults, and families. The Contractors seek reimbursement for Medicaid services through agreements with the contracted Managed Care Organizations, through Medicaid fee-for-service, and third party insurance payers. The contracts do not include funding for Medicaid reimbursement.

The Department will continue to monitor services by:

- By conducting performance reviews and utilization reviews as necessary and appropriate based on applicable licensing, certifications and service provisions.
- Conducting quarterly meetings to review submitted quarterly data and reports to identify ongoing programmatic improvements.
- Reviewing monthly financial statements provided by the Contractors for ongoing evaluation of program fiscal integrity.

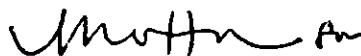
Should the Governor and Executive Council not authorize this request, approximately 58,000 adults, children, and families in the state will not have access to critical community mental health services as required by NH RSA 135-C:13. As a result these individuals may experience an increase in symptoms causing them to seek more costly services at hospital emergency departments due to risk of harm to themselves or others and may have increased contact with law enforcement, correctional programs, or primary care physicians, none of which have the necessary services or supports available to provide necessary assistance. Lack of these services may also increase the likelihood of inpatient hospitalizations and death by suicide.

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Source of Federal Funds: Assistance Listing Number #93.243, FAIN # H79SM080245; Assistance Listing Number #93.150, FAIN # X06SM083717; Assistance Listing Number #93.958, FAIN # B09SM083816; Assistance Listing Number #93.043, FAIN # 2101NHOAPH; Assistance Listing Number #93.959, FAIN # TI083464.

The Department will request General Funds in the event that Federal Funds are no longer available and services are still needed.

Respectfully submitted,



Lori A. Shibinette  
Commissioner

Attachment A  
Financial Details

**05-95-92-922010-4117 HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS DEPT OF, HHS: BEHAVIORAL HEALTH DIV, BUREAU OF MENTAL HEALTH SERVICES, CMH PROGRAM SUPPORT (100% General Funds)**

Northern Human Services (Vendor Code 177222-B004 )

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92204117	\$379,249	\$0	\$379,249
2019	102-500731	Contracts for program services	92204117	\$469,249	\$0	\$469,249
2020	102-500731	Contracts for program services	92204117	\$645,304	\$0	\$645,304
2021	102-500731	Contracts for program services	92204117	\$748,446	\$0	\$748,446
2022	102-500731	Contracts for program services	92204117	\$1,415,368	\$0	\$1,415,368
2023	102-500731	Contracts for program services	92204117 / 92214117	\$0	\$1,254,625	\$1,254,625
			<b>Subtotal</b>	<b>\$3,657,816</b>	<b>\$1,254,625</b>	<b>\$4,912,241</b>

West Central Services, Inc (Vendor Code 177654-B001)

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92204117	\$322,191	\$0	\$322,191
2019	102-500731	Contracts for program services	92204117	\$412,191	\$0	\$412,191
2020	102-500731	Contracts for program services	92204117	\$312,878	\$0	\$312,878
2021	102-500731	Contracts for program services	92204117	\$377,202	\$0	\$377,202
2022	102-500731	Contracts for program services	92204117	\$1,121,563	\$0	\$1,121,563
2023	102-500731	Contracts for program services	92204117 / 92214117	\$0	\$1,121,563	\$1,121,563
			<b>Subtotal</b>	<b>\$2,546,025</b>	<b>\$1,121,563</b>	<b>\$3,667,588</b>

The Lakes Region Mental Health Center (Vendor Code 154480-B001)

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92204117	\$328,115	\$0	\$328,115
2019	102-500731	Contracts for program services	92204117	\$418,115	\$0	\$418,115
2020	102-500731	Contracts for program services	92204117	\$324,170	\$0	\$324,170
2021	102-500731	Contracts for program services	92204117	\$617,670	\$0	\$617,670
2022	102-500731	Contracts for program services	92204117	\$1,126,563	\$0	\$1,126,563
2023	102-500731	Contracts for program services	92204117 / 92214117	\$0	\$1,126,563	\$1,126,563
			<b>Subtotal</b>	<b>\$2,814,633</b>	<b>\$1,126,563</b>	<b>\$3,941,196</b>

Riverbend Community Mental Health, Inc. (Vendor Code 177192-R001)

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92204117	\$381,653	\$0	\$381,653
2019	102-500731	Contracts for program services	92204117	\$471,653	\$0	\$471,653
2020	102-500731	Contracts for program services	92204117	\$237,708	\$0	\$237,708
2021	102-500731	Contracts for program services	92204117	\$237,708	\$0	\$237,708
2022	102-500731	Contracts for program services	92204117	\$1,616,551	\$0	\$1,616,551
2023	102-500731	Contracts for program services	92204117 / 92214117	\$0	\$1,616,551	\$1,616,551
			<b>Subtotal</b>	<b>\$2,945,273</b>	<b>\$1,616,551</b>	<b>\$4,561,824</b>

Monadnock Family Services (Vendor Code 177510-B005)

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92204117	\$357,590	\$0	\$357,590
2019	102-500731	Contracts for program services	92204117	\$447,590	\$0	\$447,590
2020	102-500731	Contracts for program services	92204117	\$357,590	\$0	\$357,590
2021	102-500731	Contracts for program services	92204117	\$427,475	\$0	\$427,475
2022	102-500731	Contracts for program services	92204117	\$999,625	\$0	\$999,625
2023	102-500731	Contracts for program services	92204117 / 92214117	\$0	\$999,625	\$999,625
			<b>Subtotal</b>	<b>\$2,589,870</b>	<b>\$999,625</b>	<b>\$3,589,495</b>

Community Council of Nashua, NH (Vendor Code 154112-B001)

Attachment A  
Financial Details

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92204117	\$1,183,799	\$0	\$1,183,799
2019	102-500731	Contracts for program services	92204117	\$1,273,799	\$0	\$1,273,799
2020	102-500731	Contracts for program services	92204117	\$1,039,854	\$0	\$1,039,854
2021	102-500731	Contracts for program services	92204117	\$1,326,702	\$0	\$1,326,702
2022	102-500731	Contracts for program services	92204117	\$2,364,495	\$0	\$2,364,495
2023	102-500731	Contracts for program services	92204117 / 92214117	\$0	\$2,163,051	\$2,163,051
			<b>Subtotal</b>	<b>\$7,188,649</b>	<b>\$2,163,051</b>	<b>\$9,351,700</b>

The Mental Health Center of Greater Manchester (Vendor Code 177184-B001)

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92204117	\$1,646,829	\$0	\$1,646,829
2019	102-500731	Contracts for program services	92204117	\$1,736,829	\$0	\$1,736,829
2020	102-500731	Contracts for program services	92204117	\$1,642,884	\$0	\$1,642,884
2021	102-500731	Contracts for program services	92204117	\$1,642,884	\$0	\$1,642,884
2022	102-500731	Contracts for program services	92204117	\$2,588,551	\$0	\$2,588,551
2023	102-500731	Contracts for program services	92204117 / 92214117	\$0	\$2,588,551	\$2,588,551
			<b>Subtotal</b>	<b>\$9,257,977</b>	<b>\$2,588,551</b>	<b>\$11,846,528</b>

Seacoast Mental Health Center, Inc. (Vendor Code 174089-R001)

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92204117	\$746,765	\$0	\$746,765
2019	102-500731	Contracts for program services	92204117	\$836,765	\$0	\$836,765
2020	102-500731	Contracts for program services	92204117	\$742,820	\$0	\$742,820
2021	102-500731	Contracts for program services	92204117	\$845,860	\$0	\$845,860
2022	102-500731	Contracts for program services	92204117	\$1,139,625	\$0	\$1,139,625
2023	102-500731	Contracts for program services	92204117 / 92214117	\$0	\$1,139,625	\$1,139,625
			<b>Subtotal</b>	<b>\$4,311,835</b>	<b>\$1,139,625</b>	<b>\$5,451,460</b>

Behavioral Health & Developmental Services of Strafford County, Inc. (Vendor Code 177278-B002)

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92204117	\$313,543	\$0	\$313,543
2019	102-500731	Contracts for program services	92204117	\$403,543	\$0	\$403,543
2020	102-500731	Contracts for program services	92204117	\$309,598	\$0	\$309,598
2021	102-500731	Contracts for program services	92204117	\$417,598	\$0	\$417,598
2022	102-500731	Contracts for program services	92204117	\$1,297,096	\$0	\$1,297,096
2023	102-500731	Contracts for program services	92204117 / 92214117	\$0	\$1,121,563	\$1,121,563
			<b>Subtotal</b>	<b>\$2,741,378</b>	<b>\$1,121,563</b>	<b>\$3,862,941</b>

The Mental Health Center for Southern New Hampshire (Vendor Code 174116-R001)

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92204117	\$350,791	\$0	\$350,791
2019	102-500731	Contracts for program services	92204117	\$440,791	\$0	\$440,791
2020	102-500731	Contracts for program services	92204117	\$346,846	\$0	\$346,846
2021	102-500731	Contracts for program services	92204117	\$668,846	\$0	\$668,846
2022	102-500731	Contracts for program services	92204117	\$999,625	\$0	\$999,625
2023	102-500731	Contracts for program services	92204117 / 92214117	\$0	\$999,625	\$999,625
			<b>Subtotal</b>	<b>\$2,806,899</b>	<b>\$999,625</b>	<b>\$3,806,524</b>
<b>Total CMH Program Support</b>				<b>\$40,860,155</b>	<b>\$14,131,342</b>	<b>\$54,991,497</b>

05-95-92-922010-4120 HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS DEPT. OF, HHS: BEHAVIORAL HEALTH DIV, BUREAU OF MENTAL HEALTH SERVICES, MENTAL HEALTH BLOCK GRANT (100% Federal Funds)

Monadnock Family Services (Vendor Code 177510-B005)

Attachment A  
Financial Details

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92224120	\$0	\$0	\$0
2019	102-500731	Contracts for program services	92224120	\$0	\$0	\$0
2020	102-500731	Contracts for program services	92224120	\$0	\$0	\$0
2021	102-500731	Contracts for program services	92224120	\$0	\$0	\$0
2022	074-500585	Grants for Pub Asst and Relief	92224120 / 92244120	\$111,000	\$0	\$111,000
2023	074-500585	Grants for Pub Asst and Relief	92224120	\$0	\$60,000	\$60,000
			<b>Subtotal</b>	<b>\$111,000</b>	<b>\$60,000</b>	<b>\$171,000</b>

Community Council of Nashua, NH (Vendor Code 154112-B001)

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92224120	\$84,000	\$0	\$84,000
2019	102-500731	Contracts for program services	92224120	\$21,500	\$0	\$21,500
2020	102-500731	Contracts for program services	92224120	\$61,162	\$0	\$61,162
2021	102-500731	Contracts for program services	92224120	\$61,162	\$0	\$61,162
2022	074-500585	Grants for Pub Asst and Relief	92224120	\$60,000	\$0	\$60,000
2023	074-500585	Grants for Pub Asst and Relief	92224120	\$0	\$60,000	\$60,000
			<b>Subtotal</b>	<b>\$287,824</b>	<b>\$60,000</b>	<b>\$347,824</b>

Seacoast Mental Health Center, Inc. (Vendor Code 174089-R001)

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92224120	\$0	\$0	\$0
2019	102-500731	Contracts for program services	92224120	\$0	\$0	\$0
2020	102-500731	Contracts for program services	92224120	\$0	\$0	\$0
2021	102-500731	Contracts for program services	92224120	\$0	\$0	\$0
2022	074-500585	Grants for Pub Asst and Relief	92224120 / 92244120	\$111,000	\$0	\$111,000
2023	074-500585	Grants for Pub Asst and Relief	92224120	\$0	\$60,000	\$60,000
			<b>Subtotal</b>	<b>\$111,000</b>	<b>\$60,000</b>	<b>\$171,000</b>

The Mental Health Center for Southern New Hampshire (Vendor Code 174116-R001)

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92224120	\$0	\$0	\$0
2019	102-500731	Contracts for program services	92224120	\$0	\$0	\$0
2020	102-500731	Contracts for program services	92224120	\$0	\$0	\$0
2021	102-500731	Contracts for program services	92224120	\$0	\$0	\$0
2022	074-500585	Grants for Pub Asst and Relief	92224120 / 92244120	\$118,600	\$0	\$118,600
2023	074-500585	Grants for Pub Asst and Relief	92224120	\$0	\$60,000	\$60,000
			<b>Subtotal</b>	<b>\$118,600</b>	<b>\$60,000</b>	<b>\$178,600</b>
		<b>Total Mental Health Block Grant</b>		<b>\$628,424</b>	<b>\$240,000</b>	<b>\$868,424</b>

05-95-92-922010-4121 HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS DEPT OF, HHS: BEHAVIORAL HEALTH DIV, BUREAU OF MENTAL HEALTH SERVICES, MENTAL HEALTH DATA COLLECTION (100% Federal Funds)

Northern Human Services (Vendor Code 177222-B004)

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2019	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2020	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2021	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2022	102-500731	Contracts for program services	92204121	\$10,000	\$0	\$10,000
2023	102-500731	Contracts for program services	92204122	\$0	\$10,000	\$10,000
			<b>Subtotal</b>	<b>\$30,000</b>	<b>\$10,000</b>	<b>\$40,000</b>

West Central Services, Inc (Vendor Code 177654-B001)

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2019	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2020	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2021	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000

**Attachment A  
Financial Details**

2022	102-500731	Contracts for program services	92204121	\$10,000	\$0	\$10,000
2023	102-500731	Contracts for program services	92204122	\$0	\$10,000	\$10,000
			<b>Subtotal</b>	<b>\$30,000</b>	<b>\$10,000</b>	<b>\$40,000</b>

**The Lakes Region Mental Health Center (Vendor Code 154480-B001)**

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2019	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2020	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2021	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2022	102-500731	Contracts for program services	92204121	\$10,000	\$0	\$10,000
2023	102-500731	Contracts for program services	92204122	\$0	\$10,000	\$10,000
			<b>Subtotal</b>	<b>\$30,000</b>	<b>\$10,000</b>	<b>\$40,000</b>

**Riverbend Community Mental Health, Inc. (Vendor Code 177192-R001)**

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2019	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2020	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2021	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2022	102-500731	Contracts for program services	92204121	\$10,000	\$0	\$10,000
2023	102-500731	Contracts for program services	92204122	\$0	\$10,000	\$10,000
			<b>Subtotal</b>	<b>\$30,000</b>	<b>\$10,000</b>	<b>\$40,000</b>

**Monadnock Family Services (Vendor Code 177510-B005)**

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2019	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2020	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2021	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2022	102-500731	Contracts for program services	92204121	\$10,000	\$0	\$10,000
2023	102-500731	Contracts for program services	92204122	\$0	\$10,000	\$10,000
			<b>Subtotal</b>	<b>\$30,000</b>	<b>\$10,000</b>	<b>\$40,000</b>

**Community Council of Nashua, NH (Vendor Code 154112-B001)**

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2019	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2020	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2021	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2022	102-500731	Contracts for program services	92204121	\$10,000	\$0	\$10,000
2023	102-500731	Contracts for program services	92204122	\$0	\$10,000	\$10,000
			<b>Subtotal</b>	<b>\$30,000</b>	<b>\$10,000</b>	<b>\$40,000</b>

**The Mental Health Center of Greater Manchester (Vendor Code 177184-B001)**

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2019	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2020	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2021	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2022	102-500731	Contracts for program services	92204121	\$10,000	\$0	\$10,000
2023	102-500731	Contracts for program services	92204122	\$0	\$10,000	\$10,000
			<b>Subtotal</b>	<b>\$30,000</b>	<b>\$10,000</b>	<b>\$40,000</b>

**Seacoast Mental Health Center, Inc. (Vendor Code 174089-R001)**

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2019	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2020	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2021	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2022	102-500731	Contracts for program services	92204121	\$10,000	\$0	\$10,000

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2023	102-500731	Contracts for program services	92204122	\$0	\$10,000	\$10,000
			<b>Subtotal</b>	<b>\$30,000</b>	<b>\$10,000</b>	<b>\$40,000</b>

Behavioral Health & Developmental Services of Strafford County, Inc. (Vendor Code 177278-B002)

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2019	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2020	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2021	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2022	102-500731	Contracts for program services	92204121	\$10,000	\$0	\$10,000
2023	102-500731	Contracts for program services	92204122	\$0	\$10,000	\$10,000
			<b>Subtotal</b>	<b>\$30,000</b>	<b>\$10,000</b>	<b>\$40,000</b>



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The Mental Health Center for Southern New Hampshire (Vendor Code 174116-R001)

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2019	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2020	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2021	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2022	102-500731	Contracts for program services	92204121	\$10,000	\$0	\$10,000
2023	102-500731	Contracts for program services	92204122	\$0	\$10,000	\$10,000
			<b>Subtotal</b>	<b>\$30,000</b>	<b>\$10,000</b>	<b>\$40,000</b>
<b>Total Mental Health Data Collection</b>				<b>\$300,000</b>	<b>\$100,000</b>	<b>\$400,000</b>

05-95-92-921010-2053 HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS DEPT OF, HHS: BEHAVIORAL HEALTH DIV, BUR FOR CHILDRENS BEHAVRL HLTH, SYSTEM OF CARE (100% General Funds)

Northern Human Services (Vendor Code 177222-B004)

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92102053	\$4,000	\$0	\$4,000
2019	102-500731	Contracts for program services	92102053	\$0	\$0	\$0
2020	102-500731	Contracts for program services	92102053	\$11,000	\$0	\$11,000
2021	102-500731	Contracts for program services	92102053	\$11,000	\$0	\$11,000
2022	102-500731	Contracts for program services	92102053	\$605,091	\$0	\$605,091
2023	102-500731	Contracts for program services	92102053 / 92102054	\$0	\$605,091	\$605,091
			<b>Subtotal</b>	<b>\$631,091</b>	<b>\$605,091</b>	<b>\$1,236,182</b>

West Central Services, Inc (Vendor Code 177654-B001)

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92102053	\$0	\$0	\$0
2019	102-500731	Contracts for program services	92102053	\$4,000	\$0	\$4,000
2020	102-500731	Contracts for program services	92102053	\$5,000	\$0	\$5,000
2021	102-500731	Contracts for program services	92102053	\$5,000	\$0	\$5,000
2022	102-500731	Contracts for program services	92102053	\$402,331	\$0	\$402,331
2023	102-500731	Contracts for program services	92102053 / 92102054	\$0	\$402,331	\$402,331
			<b>Subtotal</b>	<b>\$416,331</b>	<b>\$402,331</b>	<b>\$818,662</b>

The Lakes Region Mental Health Center (Vendor Code 154480-B001)

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92102053	\$0	\$0	\$0
2019	102-500731	Contracts for program services	92102053	\$4,000	\$0	\$4,000
2020	102-500731	Contracts for program services	92102053	\$11,000	\$0	\$11,000
2021	102-500731	Contracts for program services	92102053	\$11,000	\$0	\$11,000
2022	102-500731	Contracts for program services	92102053	\$408,331	\$0	\$408,331
2023	102-500731	Contracts for program services	92102053 / 92102054	\$0	\$408,331	\$408,331
			<b>Subtotal</b>	<b>\$434,331</b>	<b>\$408,331</b>	<b>\$842,662</b>

Riverbend Community Mental Health, Inc. (Vendor Code 177192-R001)

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92102053	\$0	\$0	\$0
2019	102-500731	Contracts for program services	92102053	\$4,000	\$0	\$4,000
2020	102-500731	Contracts for program services	92102053	\$151,000	\$0	\$151,000
2021	102-500731	Contracts for program services	92102053	\$151,000	\$0	\$151,000
2022	102-500731	Contracts for program services	92102053	\$1,051,054	\$0	\$1,051,054
2023	102-500731	Contracts for program services	92102053 / 92102054	\$0	\$1,051,054	\$1,051,054
			<b>Subtotal</b>	<b>\$1,357,054</b>	<b>\$1,051,054</b>	<b>\$2,408,108</b>

Monadnock Family Services (Vendor Code 177510-B005)

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Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92102053	\$0	\$0	\$0
2019	102-500731	Contracts for program services	92102053	\$4,000	\$0	\$4,000
2020	102-500731	Contracts for program services	92102053	\$5,000	\$0	\$5,000
2021	102-500731	Contracts for program services	92102053	\$5,000	\$0	\$5,000
2022	102-500731	Contracts for program services	92102053	\$341,363	\$0	\$341,363
2023	102-500731	Contracts for program services	92102053 / 92102054	\$0	\$341,363	\$341,363
			<i>Subtotal</i>	\$355,363	\$341,363	\$696,726

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**Community Council of Nashua, NH (Vendor Code 154112-B001)**

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92102053	\$0	\$0	\$0
2019	102-500731	Contracts for program services	92102053	\$0	\$0	\$0
2020	102-500731	Contracts for program services	92102053	\$151,000	\$0	\$151,000
2021	102-500731	Contracts for program services	92102053	\$151,000	\$0	\$151,000
2022	102-500731	Contracts for program services	92102053	\$1,051,054	\$0	\$1,051,054
2023	102-500731	Contracts for program services	92102053 / 92102054	\$0	\$1,051,054	\$1,051,054
			<b>Subtotal</b>	<b>\$1,353,054</b>	<b>\$1,051,054</b>	<b>\$2,404,108</b>

**The Mental Health Center of Greater Manchester (Vendor Code 177184-B001)**

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92102053	\$4,000	\$0	\$4,000
2019	102-500731	Contracts for program services	92102053	\$0	\$0	\$0
2020	102-500731	Contracts for program services	92102053	\$11,000	\$0	\$11,000
2021	102-500731	Contracts for program services	92102053	\$11,000	\$0	\$11,000
2022	102-500731	Contracts for program services	92102053	\$653,326	\$0	\$653,326
2023	102-500731	Contracts for program services	92102053 / 92102054	\$0	\$653,326	\$653,326
			<b>Subtotal</b>	<b>\$679,326</b>	<b>\$653,326</b>	<b>\$1,332,652</b>

**Seacoast Mental Health Center, Inc. (Vendor Code 174089-R001)**

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92102053	\$4,000	\$0	\$4,000
2019	102-500731	Contracts for program services	92102053	\$0	\$0	\$0
2020	102-500731	Contracts for program services	92102053	\$11,000	\$0	\$11,000
2021	102-500731	Contracts for program services	92102053	\$11,000	\$0	\$11,000
2022	102-500731	Contracts for program services	92102053	\$605,091	\$0	\$605,091
2023	102-500731	Contracts for program services	92102053 / 92102054	\$0	\$605,091	\$605,091
			<b>Subtotal</b>	<b>\$631,091</b>	<b>\$605,091</b>	<b>\$1,236,182</b>

**Behavioral Health & Developmental Services of Strafford County, Inc. (Vendor Code 177278-B002)**

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92102053	\$0	\$0	\$0
2019	102-500731	Contracts for program services	92102053	\$4,000	\$0	\$4,000
2020	102-500731	Contracts for program services	92102053	\$11,000	\$0	\$11,000
2021	102-500731	Contracts for program services	92102053	\$11,000	\$0	\$11,000
2022	102-500731	Contracts for program services	92102053	\$408,331	\$0	\$408,331
2023	102-500731	Contracts for program services	92102053 / 92102054	\$0	\$408,331	\$408,331
			<b>Subtotal</b>	<b>\$434,331</b>	<b>\$408,331</b>	<b>\$842,662</b>

**The Mental Health Center for Southern New Hampshire (Vendor Code 174116-R001)**

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92102053	\$4,000	\$0	\$4,000
2019	102-500731	Contracts for program services	92102053	\$5,000	\$0	\$5,000
2020	102-500731	Contracts for program services	92102053	\$131,000	\$0	\$131,000
2021	102-500731	Contracts for program services	92102053	\$131,000	\$0	\$131,000
2022	102-500731	Contracts for program services	92102053	\$467,363	\$0	\$467,363
2023	102-500731	Contracts for program services	92102053 / 92102054	\$0	\$467,363	\$467,363
			<b>Subtotal</b>	<b>\$738,363</b>	<b>\$467,363</b>	<b>\$1,205,726</b>
		<b>Total System of Care</b>		<b>\$7,030,335</b>	<b>\$5,993,335</b>	<b>\$13,023,670</b>

**05-95-42-421010-2958 HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS DEPT OF, HHS: HUMAN SERVICES DIV, CHILD PROTECTION, CHILD - FAMILY SERVICES (100% General Funds)**

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Northern Human Services (Vendor Code 177222-B004)

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	550-500398	Assessment and Counseling	42105824	\$5,310	\$0	\$5,310
2019	550-500398	Assessment and Counseling	42105824	\$5,310	\$0	\$5,310
2020	550-500398	Assessment and Counseling	42105824	\$5,310	\$0	\$5,310
2021	550-500398	Assessment and Counseling	42105824	\$5,310	\$0	\$5,310
2022	644-504195	SGFSER SGF SERVICES	42105876	\$5,310	\$0	\$5,310
2023	644-504195	SGFSER SGF SERVICES	42105876	\$0	\$5,310	\$5,310
			<b>Subtotal</b>	<b>\$26,550</b>	<b>\$5,310</b>	<b>\$31,860</b>

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West Central Services, Inc (Vendor Code 177654-B001)

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2019	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2020	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2021	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2022	644-504195	SGFSER SGF SERVICES	42105876	\$1,770	\$0	\$1,770
2023	644-504195	SGFSER SGF SERVICES	42105876	\$0	\$1,770	\$1,770
			<b>Subtotal</b>	<b>\$8,850</b>	<b>\$1,770</b>	<b>\$10,620</b>

The Lakes Region Mental Health Center (Vendor Code 154480-B001)

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2019	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2020	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2021	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2022	644-504195	SGFSER SGF SERVICES	42105876	\$1,770	\$0	\$1,770
2023	644-504195	SGFSER SGF SERVICES	42105876	\$0	\$1,770	\$1,770
			<b>Subtotal</b>	<b>\$8,850</b>	<b>\$1,770</b>	<b>\$10,620</b>

Riverbend Community Mental Health, Inc. (Vendor Code 177192-R001)

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2019	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2020	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2021	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2022	644-504195	SGFSER SGF SERVICES	42105876	\$1,770	\$0	\$1,770
2023	644-504195	SGFSER SGF SERVICES	42105876	\$0	\$1,770	\$1,770
			<b>Subtotal</b>	<b>\$8,850</b>	<b>\$1,770</b>	<b>\$10,620</b>

Monadnock Family Services (Vendor Code 177510-B005)

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2019	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2020	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2021	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2022	644-504195	SGFSER SGF SERVICES	42105876	\$1,770	\$0	\$1,770
2023	644-504195	SGFSER SGF SERVICES	42105876	\$0	\$1,770	\$1,770
			<b>Subtotal</b>	<b>\$8,850</b>	<b>\$1,770</b>	<b>\$10,620</b>

Community Council of Nashua, NH (Vendor Code 154112-B001)

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2019	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2020	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2021	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2022	644-504195	SGFSER SGF SERVICES	42105876	\$1,770	\$0	\$1,770
2023	644-504195	SGFSER SGF SERVICES	42105876	\$0	\$1,770	\$1,770
			<b>Subtotal</b>	<b>\$8,850</b>	<b>\$1,770</b>	<b>\$10,620</b>

The Mental Health Center of Greater Manchester (Vendor Code 177184-B001)

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	550-500398	Assessment and Counseling	42105824	\$3,540	\$0	\$3,540
2019	550-500398	Assessment and Counseling	42105824	\$3,540	\$0	\$3,540
2020	550-500398	Assessment and Counseling	42105824	\$3,540	\$0	\$3,540
2021	550-500398	Assessment and Counseling	42105824	\$3,540	\$0	\$3,540
2022	644-504195	SGFSER SGF SERVICES	42105876	\$3,540	\$0	\$3,540
2023	644-504195	SGFSER SGF SERVICES	42105876	\$0	\$3,540	\$3,540
			<b>Subtotal</b>	<b>\$17,700</b>	<b>\$3,540</b>	<b>\$21,240</b>

Seacoast Mental Health Center, Inc. (Vendor Code 174089-R001)

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Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2019	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2020	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2021	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2022	644-504195	SGFSER SGF SERVICES	42105876	\$1,770	\$0	\$1,770
2023	644-504195	SGFSER SGF SERVICES	42105876	\$0	\$1,770	\$1,770
			<b>Subtotal</b>	<b>\$8,850</b>	<b>\$1,770</b>	<b>\$10,620</b>

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**Behavioral Health & Developmental Services of Strafford County, Inc. (Vendor Code 177278-B002)**

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2019	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2020	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2021	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2022	644-504195	SGFSER SGF SERVICES	42105876	\$1,770	\$0	\$1,770
2023	644-504195	SGFSER SGF SERVICES	42105876	\$0	\$1,770	\$1,770
			<b>Subtotal</b>	<b>\$8,850</b>	<b>\$1,770</b>	<b>\$10,620</b>

**The Mental Health Center for Southern New Hampshire (Vendor Code 174116-R001)**

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2019	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2020	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2021	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2022	644-504195	SGFSER SGF SERVICES	42105876	\$1,770	\$0	\$1,770
2023	644-504195	SGFSER SGF SERVICES	42105876	\$0	\$1,770	\$1,770
			<b>Subtotal</b>	<b>\$8,850</b>	<b>\$1,770</b>	<b>\$10,620</b>
<b>Total Child - Family Services</b>				<b>\$115,050</b>	<b>\$23,010</b>	<b>\$138,060</b>

**05-95-42-423010-7928 HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS DEPT OF, HHS: HUMAN SERVICES DIV, HOMELESS & HOUSING, PATH GRANT (100% Federal Funds)**

**Riverbend Community Mental Health, Inc. (Vendor Code 177192-R001)**

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	42307150	\$36,250	\$0	\$36,250
2019	102-500731	Contracts for program services	42307150	\$36,250	\$0	\$36,250
2020	102-500731	Contracts for program services	42307150	\$38,234	\$0	\$38,234
2021	102-500731	Contracts for program services	42307150	\$38,234	\$0	\$38,234
2022	102-500731	Contracts for program services	42307150	\$38,234	\$0	\$38,234
2023	074-500589	Grants for Pub Asst and Relief	42307150	\$0	\$38,234	\$38,234
			<b>Subtotal</b>	<b>\$187,202</b>	<b>\$38,234</b>	<b>\$225,436</b>

**Monadnock Family Services (Vendor Code 177510-B005)**

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	42307150	\$37,000	\$0	\$37,000
2019	102-500731	Contracts for program services	42307150	\$37,000	\$0	\$37,000
2020	102-500731	Contracts for program services	42307150	\$33,300	\$0	\$33,300
2021	102-500731	Contracts for program services	42307150	\$33,300	\$0	\$33,300
2022	102-500731	Contracts for program services	42307150	\$33,300	\$0	\$33,300
2023	074-500589	Grants for Pub Asst and Relief	42307150	\$0	\$33,300	\$33,300
			<b>Subtotal</b>	<b>\$173,900</b>	<b>\$33,300</b>	<b>\$207,200</b>

**Community Council of Nashua, NH (Vendor Code 154112-B001)**

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	42307150	\$40,300	\$0	\$40,300
2019	102-500731	Contracts for program services	42307150	\$40,300	\$0	\$40,300
2020	102-500731	Contracts for program services	42307150	\$43,901	\$0	\$43,901
2021	102-500731	Contracts for program services	42307150	\$43,901	\$0	\$43,901
2022	102-500731	Contracts for program services	42307150	\$43,901	\$0	\$43,901
2023	074-500589	Grants for Pub Asst and Relief	42307150	\$0	\$43,901	\$43,901
			<b>Subtotal</b>	<b>\$212,303</b>	<b>\$43,901</b>	<b>\$256,204</b>

**The Mental Health Center of Greater Manchester (Vendor Code 177184-B001)**

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	42307150	\$40,121	\$0	\$40,121
2019	102-500731	Contracts for program services	42307150	\$40,121	\$0	\$40,121

Attachment A  
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2020	102-500731	Contracts for program services	42307150	\$43,725	\$0	\$43,725
2021	102-500731	Contracts for program services	42307150	\$43,725	\$0	\$43,725
2022	102-500731	Contracts for program services	42307150	\$43,725	\$0	\$43,725
2023	074-500589	Grants for Pub Asst and Relief	42307150	\$0	\$43,725	\$43,725
			<i>Subtotal</i>	\$211,417	\$43,725	\$255,142



Attachment A  
Financial Details

## Seacoast Mental Health Center, Inc. (Vendor Code 174089-R001)

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	42307150	\$25,000	\$0	\$25,000
2019	102-500731	Contracts for program services	42307150	\$25,000	\$0	\$25,000
2020	102-500731	Contracts for program services	42307150	\$38,234	\$0	\$38,234
2021	102-500731	Contracts for program services	42307150	\$38,234	\$0	\$38,234
2022	102-500731	Contracts for program services	42307150	\$38,234	\$0	\$38,234
2023	074-500589	Grants for Pub Asst and Relief	42307150	\$0	\$38,234	\$38,234
			<b>Subtotal</b>	<b>\$164,702</b>	<b>\$38,234</b>	<b>\$202,936</b>

## The Mental Health Center for Southern New Hampshire (Vendor Code 174116-R001)

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	42307150	\$29,500	\$0	\$29,500
2019	102-500731	Contracts for program services	42307150	\$29,500	\$0	\$29,500
2020	102-500731	Contracts for program services	42307150	\$38,234	\$0	\$38,234
2021	102-500731	Contracts for program services	42307150	\$38,234	\$0	\$38,234
2022	102-500731	Contracts for program services	42307150	\$38,234	\$0	\$38,234
2023	074-500589	Grants for Pub Asst and Relief	42307150	\$0	\$38,234	\$38,234
			<b>Subtotal</b>	<b>\$173,702</b>	<b>\$38,234</b>	<b>\$211,936</b>
<b>Total PATH GRANT</b>				<b>\$1,123,226</b>	<b>\$235,628</b>	<b>\$1,358,854</b>

05-95-92-920510-3380 HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS DEPT OF, HHS: BEHAVIORAL HEALTH DIV, BUREAU OF DRUG & ALCOHOL SVCS, PREVENTION SERVICES (97% Federal Funds, 3% General Funds)

## Seacoast Mental Health Center (Vendor Code 174089-R001)

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92056502	\$70,000	\$0	\$70,000
2019	102-500731	Contracts for program services	92056502	\$70,000	\$0	\$70,000
2020	102-500731	Contracts for program services	92057502	\$70,000	\$0	\$70,000
2021	102-500731	Contracts for program services	92057502	\$70,000	\$0	\$70,000
2022	102-500731	Contracts for program services	92057502	\$70,000	\$0	\$70,000
2023	074-500585	Grants for Pub Asst and Relief	92057502	\$0	\$70,000	\$70,000
			<b>Subtotal</b>	<b>\$350,000</b>	<b>\$70,000</b>	<b>\$420,000</b>
<b>Total BDAS</b>				<b>\$350,000</b>	<b>\$70,000</b>	<b>\$420,000</b>

05-95-48-481010-8917 HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS DEPT OF, HHS: ELDERLY & ADULT SVCS DIV, GRANTS TO LOCALS, HEALTH PROMOTION CONTRACTS (100% Federal Funds)

## Seacoast Mental Health Center (Vendor Code 174089-R001)

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	48108462	\$35,000	\$0	\$35,000
2019	102-500731	Contracts for program services	48108462	\$35,000	\$0	\$35,000
2020	102-500731	Contracts for program services	48108462	\$35,000	\$0	\$35,000
2021	102-500731	Contracts for program services	48108462	\$35,000	\$0	\$35,000
2022	102-500731	Contracts for program services	48108462	\$35,000	\$0	\$35,000
2023	074-500589	Grants for Pub Asst and Relief	48108462	\$0	\$35,000	\$35,000
			<b>Subtotal</b>	<b>\$175,000</b>	<b>\$35,000</b>	<b>\$210,000</b>
<b>Total BEAS</b>				<b>\$175,000</b>	<b>\$35,000</b>	<b>\$210,000</b>

05-96-49-490510-2985 HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS DEPT OF, HHS: COMM-BASED CARE SVCS DIV, COMMUNITY BASED CARE SERVICES, BALANCE INCENTIVE PROGRAM BIP (100% Federal Funds)

## Northern Human Services (Vendor Code 177222-B004)

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	49053316	\$0	\$0	\$0
2019	102-500731	Contracts for program services	49053316	\$0	\$0	\$0
2020	102-500731	Contracts for program services	49053316	\$132,123	\$0	\$132,123
2021	102-500731	Contracts for program services	49053316	\$0	\$0	\$0

Attachment A  
Financial Details

2022	102-500731	Contracts for program services	49053316	\$0	\$0	\$0
2023	102-500731	Contracts for program services	49053316	\$0	\$0	\$0
			<b>Subtotal</b>	\$132,123	\$0	\$132,123
<b>Total Balance Incentive Program</b>				<b>\$132,123</b>	<b>\$0</b>	<b>\$132,123</b>

**05-95-92-922010-2340 HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS DEPT OF, HHS: BEHAVIORAL HEALTH DIV, BUREAU OF MENTAL HEALTH SERVICES, PROHEALTH NH GRANT (100% Federal Funds)**

Community Council of Nashua, NH (Vendor Code 154112-B001)

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92202340	\$0	\$0	\$0
2019	102-500731	Contracts for program services	92202340	\$0	\$0	\$0
2020	102-500731	Contracts for program services	92202340	\$0	\$0	\$0
2021	102-500731	Contracts for program services	92202340	\$0	\$0	\$0
2022	074-500585	Grants for Pub Asst and Relief	92202340	\$616,574	\$0	\$616,574
2023	074-500585	Grants for Pub Asst and Relief	92202340	\$0	\$732,458	\$732,458
			<b>Subtotal</b>	\$616,574	\$732,458	\$1,349,032

The Mental Health Center of Greater Manchester (Vendor Code 177184-B001)

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92202340	\$0	\$0	\$0
2019	102-500731	Contracts for program services	92202340	\$0	\$0	\$0
2020	102-500731	Contracts for program services	92202340	\$0	\$0	\$0
2021	102-500731	Contracts for program services	92202340	\$0	\$0	\$0
2022	074-500585	Grants for Pub Asst and Relief	92202340	\$612,342	\$0	\$612,342
2023	074-500585	Grants for Pub Asst and Relief	92202340	\$0	\$733,668	\$733,668
			<b>Subtotal</b>	\$612,342	\$733,668	\$1,346,010

Behavioral Health & Developmental Services of Strafford County, Inc. (Vendor Code 177278-B002)

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92202340	\$0	\$0	\$0
2019	102-500731	Contracts for program services	92202340	\$0	\$0	\$0
2020	102-500731	Contracts for program services	92202340	\$0	\$0	\$0
2021	102-500731	Contracts for program services	92202340	\$0	\$0	\$0
2022	074-500585	Grants for Pub Asst and Relief	92202340	\$468,428	\$0	\$468,428
2023	074-500585	Grants for Pub Asst and Relief	92202340	\$0	\$556,468	\$556,468
			<b>Subtotal</b>	\$468,428	\$556,468	\$1,024,896
<b>Total PROHEALTH NH GRANT</b>				<b>\$1,697,344</b>	<b>\$2,022,594</b>	<b>\$3,719,938</b>

<b>Amendment Total Price for All Vendors</b>	<b>\$52,411,657</b>	<b>\$22,850,909</b>	<b>\$75,262,566</b>
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**State of New Hampshire  
Department of Health and Human Services  
Amendment #5**

This Amendment to the Mental Health Services contract is by and between the State of New Hampshire, Department of Health and Human Services ("State" or "Department") and Northern Human Services ("the Contractor").

WHEREAS, pursuant to an agreement (the "Contract") approved by the Governor and Executive Council on June 21, 2017, (Late Item A), as amended on June 19, 2019 (Item #29), and February 19, 2020 (Item #12), and June 30, 2021 (Item #21), and January 12, 2022 (Item #17), the Contractor agreed to perform certain services based upon the terms and conditions specified in the Contract as amended and in consideration of certain sums specified; and

WHEREAS, pursuant to Form P-37, General Provisions, Paragraph 18, the Contract may be amended upon written agreement of the parties and approval from the Governor and Executive Council; and

WHEREAS, the parties agree to extend the term of the agreement, increase the price limitation, or modify the scope of services to support continued delivery of these services; and

NOW THEREFORE, in consideration of the foregoing and the mutual covenants and conditions contained in the Contract and set forth herein, the parties hereto agree to amend as follows:

1. Form P-37, General Provisions, Block 1.7, Completion Date, to read:  
June 30, 2023
2. Form P-37, General Provisions, Block 1.8, Price Limitation, to read:  
\$6,352,406
3. Form P-37 General Provisions, Block 1.9, Contracting Officer for State Agency, to read:  
Robert W. Moore, Director
4. Modify Exhibit A, Amendment #3, Scope of Services by replacing in its entirety with Exhibit A Amendment #5, Scope of Services, which is attached hereto and incorporated by reference herein.
5. Modify Exhibit B, Amendment #3, Methods and Conditions Precedent to Payment by replacing in its entirety with Exhibit B, Amendment #5, Methods and Conditions Precedent to Payment, which is attached hereto and incorporated by reference herein.

All terms and conditions of the Contract and prior amendments not modified by this Amendment remain in full force and effect. This Amendment shall be effective upon Governor and Council approval.

IN WITNESS WHEREOF, the parties have set their hands as of the date written below,

State of New Hampshire  
Department of Health and Human Services

6/7/2022  
Date

DocuSigned by:  
Katja S. Fox  
Name: Katja S. Fox  
Title: Director

Northern Human Services

6/7/2022  
Date

DocuSigned by:  
Suzanne Gaetjens-Oleson  
Name: Suzanne Gaetjens-Oleson  
Title: Chief Executive Officer

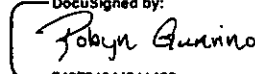
The preceding Amendment, having been reviewed by this office, is approved as to form, substance, and execution.

OFFICE OF THE ATTORNEY GENERAL

6/8/2022

Date

DocuSigned by:



Name: Robyn Guarino

Title: Attorney

I hereby certify that the foregoing Amendment was approved by the Governor and Executive Council of the State of New Hampshire at the Meeting on: \_\_\_\_\_ (date of meeting)

OFFICE OF THE SECRETARY OF STATE

Date

Name:

Title:

**New Hampshire Department of Health and Human Services  
Mental Health Services**



**Exhibit A Amendment # 5**

**Scope of Services**

**1. Provisions Applicable to All Services**

- 1.1. The Contractor shall submit a detailed description of the language assistance services they will provide to persons with limited English proficiency to ensure meaningful access to their programs and/or services within ten (10) days of the contract effective date.
- 1.2. The Contractor shall operate a Community Mental Health Center (CMHC) that provides services intended to promote recovery from mental illness for eligible residents in the State of New Hampshire (individuals) for Region 1. The Contractor agrees that, to the extent future legislative action by the New Hampshire General Court or federal or state court orders may have an impact on the Services described herein, the State Agency has the right to modify Service priorities and expenditure requirements under this Agreement so as to achieve compliance therewith.
- 1.3. For the purposes of this Agreement, the Department has identified the Contractor as a Subrecipient in accordance with 2 CFR 200.0. et seq.
- 1.4. Prior to termination of this contract the parties will agree on a plan for transition and destruction of data in accordance with Exhibit K.
- 1.5. The Contractor shall provide individualized, recovery based services and supports in the manner that best allows individuals to stay within his or her home and community , including, but not limited to providing current treatment and recovery options that are based on scientific research and evidence based practices (EBP).
- 1.6. The Contractor acknowledges the requirements of the Community Mental Health Agreement (CMHA) and shall demonstrate progress toward meeting the following terms in the CMHA: 1.) Assertive Community Treatment Teams; 2.) Evidence-Based Supported Employment; and 3.) Transition planning for individuals at New Hampshire Hospital and Glenclyff Home and 4.) Supported Housing. Further, the Contractor shall participate in annual Quality Service Reviews (QSR) conducted under the terms of the CMHA.
- 1.7. The Contractor shall enter into a capitation model of contracting with all NH Managed Care Organizations to support the delivery and coordination of behavioral health services and supports for children, youth, transition-aged youth, young adults, and adults.
- 1.8. The Contractor shall support the integration of physical and behavioral health as a standard of practice; implementing the Substance Abuse and Mental Health Services Administration's (SAMHSA) Six Levels of Collaboration/Integration to the maximum extent feasible.
- 1.9. The Contractor shall ensure that clinical standards and operating procedures are consistent with trauma-informed models of care, as defined by SAMHSA.



**New Hampshire Department of Health and Human Services  
Mental Health Services**

**Exhibit A Amendment # 5**

The clinical standards and operating procedures must reflect a focus on wellness, recovery, and resiliency.

- 1.10. The Contractor shall engage in ongoing implementation, service improvements, and expansion efforts associated with New Hampshire's 10 Year Mental Health Plan.
- 1.11. For the purposes of this agreement, all references to days shall mean calendar days unless otherwise specified.
- 1.12. The Contractor shall provide individuals, caregivers and youth the opportunity for feedback and leadership within the agency to help improve services in a person-centered manner when applicable and appropriate.
- 1.13. The Contractor shall ensure rapid access to services is available to each individual by offering an appointment slot on the same or next calendar day of the initial contact.

**2. System of Care for Children's Mental Health**

- 2.1. The Contractor shall collaborate with the Department on the implementation of NH RSA 135-F, System of Care for Children's Mental Health.
- 2.2. The Contractor shall provide services for children, youth, and young adults with serious emotional disturbance (SED) in a manner that aligns with NH RSA 135-F. The Contractor shall ensure services are:
  - 2.2.1. Family Driven - services and supports are provided in a manner that best meets the needs of the family and the family goals;
  - 2.2.2. Youth Driven - services and supports are provided in a manner that best meets the needs of the child, youth or young adult and that supports his or her goals;
  - 2.2.3. Community Based - services and supports are provided in a manner that best allow children, youth, and young adults to stay within his or her home and community; and
  - 2.2.4. Cultural and Linguistic Competent - Services are provided in a manner that honors a child, youth, or young adult and their family-identified culture, beliefs, ethnicity, preferred language, gender and gender identity and sexual orientation.
- 2.3. The Contractor shall collaborate with the FAST Forward program, ensuring services are available for all children and youth enrolled in the program.
- 2.4. The Contractor shall make referrals to the FAST Forward program for any child, youth, or young adult that may be eligible.

**3. Modular Approach to Therapy for Children with Anxiety, Depression, Trauma, or Conduct Problems (MATCH-ADTC)**

DS  
SGA



**New Hampshire Department of Health and Human Services  
Mental Health Services**

**Exhibit A Amendment # 5**

- 3.1. The Contractor shall maintain appropriate levels of certification through a contract with the Judge Baker Center for Children.
  - 3.2. The Contractor shall ensure new and incoming staff work towards meeting a goal of 70% of children and youth clients' needs with the evidence-based practice of Modular Approach to Therapy for Children with Anxiety, Depression, Trauma, or Conduct problems (MATCH-ADTC).
  - 3.3. The Contractor shall maintain a use of the Judge Baker's Center for Children (JBCC) TRAC system to support each case with MATCH-ADTC as the identified treatment modality.
  - 3.4. The Contractor shall invoice BCBH through green sheets for:
    - 3.4.1. The costs for both the certification of incoming therapists and the recertification of existing clinical staff, not to exceed the budgeted amount.
    - 3.4.2. The full cost of the annual fees paid to the JBCC for the use of their TRAC system to support MATCH-ADTC.
- 4. System of Care Grant (SoC) Activities with the New Hampshire Department of Education (NH DOE)**
- 4.1. The Contractor shall participate in local comprehensive planning processes with the NH DOE, on topics and tools that include, but are not limited to:
    - 4.1.1. Needs assessment.
    - 4.1.2. Environmental scan.
    - 4.1.3. Gaps analysis.
    - 4.1.4. Financial mapping.
    - 4.1.5. Sustainability planning.
    - 4.1.6. Cultural linguistic competence plan.
    - 4.1.7. Strategic communications plan.
    - 4.1.8. SoC grant project work plan.
  - 4.2. The Contractor shall participate in ongoing development of a Multi-Tiered System of Support for Behavioral Health and Wellness (MTS-B) within participating school districts.
  - 4.3. The Contractor shall utilize evidence based practices (EBPs) that respond to identified needs within the community including, but not limited to:
    - 4.3.1. MATCH-ADTC.
    - 4.3.2. All EBPs chosen for grant project work that support participating school districts' MTS-B.

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SGA





New Hampshire Department of Health and Human Services  
Mental Health Services

Exhibit A Amendment # 5

- 4.4. The Contractor shall maintain and strengthen collaborative, working relationships with participating school districts within the region which includes, but is not limited to:
  - 4.4.1. Developing and utilizing a facilitated referral process.
  - 4.4.2. Co-hosting joint professional development opportunities.
  - 4.4.3. Identifying and responding to barriers to access for local families and youth.
- 4.5. The Contractor shall maintain an appropriate full time equivalent (FTE) staff who is a full-time, year-round School and Community Liaison. The Contractor shall:
  - 4.5.1. Ensure the FTE staff is engaging on a consistent basis with each of the participating schools in the region in person or by remote access to support program implementation.
  - 4.5.2. Hire additional staff positions to ensure effective implementation of a System of Care.
  - 4.5.3. Work with the identified school district; the Department; and the DOE to identify schools to be prioritized.
- 4.6. The Contractor shall provide appropriate supervisory, administrative and fiscal support to all project staff dedicated to SoC Grant Activities.
- 4.7. The Contractor shall designate staff to participate in locally convened District Community Leadership Team (DCLT) and all SoC Grant Activities-focused meetings, as deemed necessary by either NH DOE or the Department.
- 4.8. The Contractor shall actively participate in the SoC Grant Activities evaluation processes with the NH DOE, including collecting and disseminating qualitative and quantitative data, as requested by the Department.
- 4.9. The Contractor shall conduct National Outcomes Measures (NOMs) surveys on all applicable tier 3 supports and services to students and their families at the SoC grant project intervals, as determined by the Department.
- 4.10. The Contractor shall abide by all federal and state compliance measures and ensure SoC grant funds are expended on allowable activities and expenses, including, but not limited to a Marijuana (MJ) Attestation letter.
- 4.11. The Contractor shall maintain accurate records of all in-kind services from non-federal funds provided in support of SoC Grant Activities, in accordance with NH DOE guidance.

**5. Renew Sustainability (Rehabilitation for Empowerment, Education, and Work)**

- 5.1. The Contractor shall provide the Rehabilitation for Empowerment, Education and Work (RENEW) intervention with fidelity to transition-aged youth<sup>18+</sup> who qualify for state-supported community mental health services, in accordance

**New Hampshire Department of Health and Human Services  
Mental Health Services**



**Exhibit A Amendment # 5**

with the University of New Hampshire (UNH) -Institute On Disability (IOD) model.

5.2. The Contractor shall obtain support and coaching from the IOD at UNH to improve the competencies of implementation team members and agency coaches.

**6. Division for Children, Youth and Families (DCYF)**

6.1. The Contractor shall provide mental health consultation to staff at Division for Children, Youth and Families (DCYF) District Offices related to mental health assessments and/or ongoing treatment for children served by DCYF.

6.2. The Contractor shall provide Foster Care Mental Health Assessments for children and youth younger than eighteen (18) years of age who are entering foster care for the first time.

**7. Crisis Services**

7.1. If the Contractor has, or enters into, an agreement with a hospital to provide crisis services to individuals who are eligible, or presumed eligible in the emergency department, for Medicaid services, the Contractor may bill Medicaid according to fee schedules or MCO contracts for services rendered.

7.2. The Contractor shall document crisis services delivered in the emergency department setting as part of its Phoenix Submissions, in a format, and with content, completeness, and timelines specified by the Department, ensuring documented information includes screenings performed, diagnosis codes, and referrals made.

7.3. The Contractor shall provide documentation of each collaborative relationship with acute care hospitals in its region, at the request of the Department.

7.4. The Contractor shall provide emergency services as defined in NH Administrative Rule He-M 403.06 (a)(6) and NH Administrative Rule He-M 426.09.

7.5. As part of the crisis resolution, the Contractor shall screen each individual for Assertive Community Treatment (ACT). If clinically appropriate, the Contractor shall:

7.5.1. Refer the individual for an expedited ACT assessment and/or intake and treatment upon discharge; or

7.5.2. Inform the appropriate regional CMHC in order to expedite the ACT assessment and/or intake and treatment upon discharge from emergency department or inpatient psychiatric or medical care setting, if the individual resides in a region other than the region in which the individual is receiving crisis services.

7.6. The Contractor shall not refer an individual for hospitalization at <sup>05</sup>New Hampshire Hospital (NHH) unless the Contractor has determined that ~~NHH~~ is

**New Hampshire Department of Health and Human Services  
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the least restrictive setting in which the individual's immediate psychiatric treatment needs can be met. The Contractor shall:

- 7.6.1. Make all reasonable efforts to ensure no other clinically appropriate bed is available at any other NH inpatient psychiatric unit, Designated Receiving Facility (DRF), Adult Psychiatric Residential Treatment Program (APRTP), Mobile Crisis apartments, or other step-up/step-down beds prior to referring an individual to NHH,
- 7.6.2. Work collaboratively with the Department and contracted Managed Care Organizations for the implementation of the Zero Suicide within emergency departments.
- 7.7. The Contractor shall provide services to individuals experiencing a psychiatric and/or substance use related crisis through a rapid response team that includes, but is not limited to:
  - 7.7.1. One (1) Master's level clinician.
  - 7.7.2. One (1) peer.
  - 7.7.3. Telehealth access, including tele-psychiatry, for additional capacity, as needed.
- 7.8. The Contractor shall ensure all staff have the necessary qualifications as defined under New Hampshire Administrative Rule He-M 400, Community Mental Health, Parts 403 and 426.
- 7.9. The Contractor shall develop an implementation and/or transition plan with a timeline for implementation of the new model for Department approval no later than 30 days from the contract effective date. The Contractor shall ensure the implementation and/or transition plan includes, but is not limited to:
  - 7.9.1. The plan to educate current community partners and individuals on the use of the Access Point Number.
  - 7.9.2. Staffing adjustments needed in order to meet the crisis response scope and titrated up to meet the 24/7 nature of this crisis response.
  - 7.9.3. The plan to meet each performance measure over time.
  - 7.9.4. How data will be sent to the Access Point if calls are received directly at the center and are addressed by the center during the transition period.
- 7.10. The Contractor shall work in tandem with the designated vendor providing services through the Rapid Response Access Point contract as approved by the Governor and Executive Council.
- 7.11. The Contractor shall maintain a current Memorandum of Understanding with the Rapid Response Access Point, which provides the Regional Response

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Teams information regarding the nature of the crisis, through electronic communication, that includes, but is not limited to:

- 7.11.1. The location of the crisis.
- 7.11.2. The safety plan either developed over the phone or on record from prior contact(s).
- 7.11.3. Any accommodations needed.
- 7.11.4. Treatment history of the individual, if known.
- 7.12. The Contractor shall promote the use of the telephone number for the Rapid Response Access Point as the primary contact for crisis services, which:
  - 7.12.1. Utilizes Global Positioning System (GPS) enabled technology to identify the closest and available Regional Response Team;
  - 7.12.2. Does not fulfill emergency medication refills.
- 7.13. The Contractor shall provide written information to current clients, which includes telephone numbers, on how to access support for medication refills on an ongoing basis.
- 7.14. The Contractor shall ensure all rapid response team members participate in a 40-hour crisis response training, as designated by the Department, which follows the concepts and topics identified in the National Guidelines for Crisis Care Best Practice Toolkit published by the Substance Abuse and Mental Health Services Administration (SAMHSA).
- 7.15. The Contractor shall provide the physical address of the physical location to the Rapid Response Access Point where the rapid response team may provide office-based urgent assessments.
- 7.16. The Contractor shall ensure a rapid response team is available twenty-four (24) hours per day, seven (7) days a week for deployment within their region and border regions, as directed by the Rapid Response Access Point.
- 7.17. The Contractor shall ensure the rapid response team is trained and available to provide crisis response services to avoid unnecessary hospitalization, incarceration or institutionalization. The Contractor shall ensure services include but are not limited to:
  - 7.17.1. Face-to-face assessments.
  - 7.17.2. Disposition and decision making.
  - 7.17.3. Initial care and safety planning.
  - 7.17.4. Post crisis and stabilization services.
- 7.18. The Contractor may utilize presumptive eligibility when responding to individuals who are not connected to a CMHC or who may be considered low utilizers.

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- 7.19. The Contractor shall follow all Rapid Response dispatch protocols, processes, and data collection established in partnership with the Rapid Response Access Point, as approved by the Department.
- 7.20. The Contractor shall ensure the rapid response team responds to all face-to-face dispatches in the community within one (1) hour of the request ensuring:
  - 7.20.1. The response team includes a minimum of two (2) individuals for safety purposes, which includes a Master's level staff and a peer if occurring at locations based on individual and family choice that include but are not limited to:
    - 7.20.1.1. In or at the individual's home.
    - 7.20.1.2. In an individual's school setting.
    - 7.20.1.3. Other natural environments of residence including foster homes.
    - 7.20.1.4. Community settings.
    - 7.20.1.5. Peer run agencies.
  - 7.20.2. The response team includes a minimum of one (1) Master's level team member if occurring at safe, staffed sites or public service locations which may include, but are not limited to:
    - 7.20.2.1. Schools.
    - 7.20.2.2. Jails.
    - 7.20.2.3. Police departments.
    - 7.20.2.4. Emergency departments.
  - 7.20.3. If a telehealth dispatch is requested by the Rapid Response Access Point or the person in crisis, the Contractor may respond via telehealth, as clinically appropriate.
  - 7.20.4. A no-refusal policy upon triage and all requests for mobile response team dispatch receive a response and assessment regardless of the individual's disposition, which may include current substance use. Documented clinical rationale with administrative support when a mobile intervention is not provided.
  - 7.20.5. Coordination with law enforcement personnel, if required, when responding to individuals in a mental health crisis presenting a safety concern or when active rescue is required.
  - 7.20.6. A face-to-face lethality assessment as needed that includes, but is not limited to:
    - 7.20.6.1. Obtaining a client's mental health history including, but not limited to:

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- 7.20.6.1.1. Psychiatric, including recent inpatient hospitalizations and current treatment providers.
- 7.20.6.1.2. Substance misuse.
- 7.20.6.1.3. Social, familial and legal factors.
- 7.20.6.2. Understanding the client's presenting symptoms and onset of crisis.
- 7.20.6.3. Obtaining medication list, adherence to prescribed medications and brief medical history.
- 7.20.6.4. Conducting a mental status exam.
- 7.20.7. Developing a mutually agreed upon individualized safety plan and care disposition and decision making, with the client, which may include, but is not limited to:
  - 7.20.7.1. Staying in place with:
    - 7.20.7.1.1. Stabilization services;
    - 7.20.7.1.2. A safety plan; and
    - 7.20.7.1.3. Outpatient providers.
  - 7.20.7.2. Stepping up to crisis stabilization services or apartments.
  - 7.20.7.3. Admission to peer respite.
  - 7.20.7.4. Voluntary hospitalization.
  - 7.20.7.5. Initiation of Involuntary Emergency Admission (IEA).
  - 7.20.7.6. Medical hospitalization.
- 7.21. The Contractor shall provide Crisis Stabilization Services, which are services and supports that are provided until the crisis episode subsides. The Contractor shall ensure:
  - 7.21.1. Crisis Stabilization Services are delivered by the rapid response team for individuals who are in active treatment prior to the crisis in order to assist with stabilizing the individual and family as rapidly as possible.
  - 7.21.2. Are provided in the individual and family home, as desired by the individual.
  - 7.21.3. Stabilization services are implemented using methods that include, but are not limited to:
    - 7.21.3.1. Involving peer support specialist(s) and/or Bachelor level crisis staff by providing follow up contact within forty-eight

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(48) hours post-crisis for all face-to-face interventions, which may include, but are not limited to:

7.21.3.1.1. Promoting recovery.

7.21.3.1.2. Building upon life, social and other skills.

7.21.3.1.3. Offering support.

7.21.3.1.4. Facilitating referrals.

7.21.3.2. Providing warm hand offs for post-crisis support services, including connecting back to existing treatment providers and/or providing a referral for additional peer support specialist contacts.

7.21.3.3. Providing crisis stabilization services with a Master's level clinician through short-term, trauma informed approaches, which may include, but are not limited to:

7.21.3.3.1. Cognitive Behavior Therapy (CBT).

7.21.3.3.2. Dialectical Behavior Therapy (DBT).

7.21.3.3.3. Solution-focused therapy.

7.21.3.3.4. Developing concrete discharge plans.

7.21.3.3.5. Providing substance use disorder assessment and counseling techniques for dually diagnosed individuals.

7.21.4. Crisis stabilization in a Residential Treatment facility for children and youth are provided by a Department certified and approved Residential Treatment Provider.

7.22. The Contractor may provide Sub-Acute Care services for up to 30 days to individuals who are not connected to any treatment provider prior to contact with the regional rapid response team or Regional Response Access Point in order assist individuals with bridging the gap between the crisis event and ongoing treatment services. The Contractor shall:

7.22.1. Ensure sub-acute care services are provided by the CMHC region in which the individual is expected to receive long-term treatment.

7.22.2. Work with the Rapid Response Access Point to conduct educational and outreach activities within the local community and to institutional stakeholders in order to promote appropriate referrals to, and the utilization of, rapid response team resources.

7.22.3. Work with the Rapid Response Access Point to ensure the community is aware of, and is able to, access rapid response mobile crisis services and supports through the outreach and educational plan of

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the Rapid Response Access Point outreach and educational plan, which includes but is not limited to:

- 7.22.3.1. A website that prominently features the Rapid Response Access Point phone number and links with information about Rapid Response and connectivity to the Rapid Response Access Point.
- 7.22.3.2. All newly printed appointment cards that include the Rapid Response Access point crisis telephone number as a prominent feature.
- 7.22.3.3. Direct communications with partners to the Rapid Response Access Point for crisis services and deployment.

7.22.4. Work with the Rapid Response Access Point to change existing patterns of hospital emergency departments (ED) for crisis response in the region and collaborate by:

- 7.22.4.1. Meeting regularly with local police and first responders to discuss interface, procedures, and collaborations to understand challenges and improve outcomes for individuals in the community;
- 7.22.4.2. Educating partners, clients and families on all diversionary services available, by encouraging early intervention;
- 7.22.4.3. Maintaining and developing relationships with local hospitals and work together to promote the use of the Rapid Response Access Point number and rapid response services, in order to reduce ED use;
- 7.22.4.4. Coordinating with homeless outreach services; and
- 7.22.4.5. Conducting outreach to at-risk seniors programming.

7.23. The Contractor shall maintain connection with the Rapid Response Access Point and the identified GPS system that enables transmission of information needed to:

- 7.23.1.1. Determine availability of the Regional Rapid Response Teams;
- 7.23.1.2. Facilitate response of dispatched teams; and
- 7.23.1.3. Resolve the crisis intervention.

7.24. The Contractor shall maintain connection to the designated resource tracking system.

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- 7.25. The Contractor shall maintain a bi-directional referral system with electronic scheduling to support information sharing that facilitates closed loop referrals and transmission of clinical triage summaries, safety plans and shared care plans with community providers.
- 7.26. The Contractor shall submit reports relative to the rapid response services provided in this agreement. The Contractor shall:
  - 7.26.1. Document all contacts in the medical record for both State eligible and non-eligible individuals who receive regional rapid response team services.
  - 7.26.2. Provide monthly reports by the fifteenth (15th) day of each month, on a template provided by the Department which includes, but is not limited to:
    - 7.26.2.1. Number of unique individuals who received services.
    - 7.26.2.2. Date and time of mobile arrival.
  - 7.26.3. Submit information through the Department's Phoenix System beginning no later than six (6) months from the contract effective date, unless otherwise instructed on a temporary basis by the Department:
    - 7.26.3.1. Diversions from hospitalizations;
    - 7.26.3.2. Diversions from Emergency Rooms;
    - 7.26.3.3. Services provided;
    - 7.26.3.4. Location where services were provided;
    - 7.26.3.5. Length of time service or services provided;
    - 7.26.3.6. Whether law enforcement was involved for safety reasons;
    - 7.26.3.7. Whether law enforcement was involved for other reasons;
    - 7.26.3.8. Identification of follow up with the individual by a member of the Contractor's regional rapid response team within 48 hours post face-to-face intervention;
    - 7.26.3.9. Indication that referral for ongoing mental health services following the immediate crisis was provided; and
    - 7.26.3.10. Outcome of service provided, which may include but is not limited to:
      - 7.26.3.10.1. Remained in home.
      - 7.26.3.10.2. Hospitalization.
      - 7.26.3.10.3. Crisis stabilization services.
      - 7.26.3.10.4. Crisis apartment.

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7.26.3.10.5. Emergency department.

7.27. The Contractor's performance will be monitored by ensuring Contractor performance by ensuring seventy (70%) of clients receive a post-crisis follow up from a member of the Contractor's regional rapid response team within forty-eight (48) hours of a face-to-face intervention, as identified through Phoenix encounter data.

8. Adult Assertive Community Treatment (ACT) Teams

8.1. The Contractor shall maintain one (1) full Adult ACT Team in Carroll County and two (2) Mini Adult ACT Teams in the Berlin and Littleton locations that meet the SAMHSA Model and are available twenty-four (24) hours per day, seven (7) days per week, with on-call availability from midnight to 8:00 A.M. The Contractor shall ensure:

8.1.1. Adult ACT Teams deliver comprehensive, individualized, and flexible services, supports, targeted case management, treatment, and rehabilitation in a timely manner as needed, onsite in the individuals' homes and in other natural environments and community settings, or alternatively, via telephone where appropriate to meet the needs of the individual.

8.1.2. The Carroll County Adult ACT Team is composed of at least ten (10) dedicated professionals who make-up a multi-disciplinary team including, a psychiatrist, a nurse, a Masters-level clinician, or functional equivalent therapist, functional support worker and a full time equivalent certified peer specialist.

8.1.3. The Carroll County Adult ACT Team includes an individual trained to provide substance misuse support services including competency in providing co-occurring groups and individual sessions, and supported employment.

8.1.4. Caseloads for Carroll County Adult ACT Team serve no more than twelve (12) individuals per Carroll County Adult ACT Team member, excluding the psychiatrist who will have no more than seventy (70) people served per 0.5 FTE psychiatrist, unless otherwise approved by the Department.

8.1.5. Berlin Mini Adult ACT Team shall consist of 1: 6.49 or more dedicated staff

8.1.6. Littleton Mini Adult ACT Team shall consist of 1: 5.39 or more dedicated staff

8.2. The Contractor shall ensure ACT staff, with the exception of psychiatrist and nurse, receive:

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- 8.2.1. A minimum of 15 hours in basic ACT training within one (1) year of hire date that is consistent with the ACT EBP SAMHSA toolkit approved by BMHS.
- 8.2.2. A minimum of 4 hours of advanced ACT training of co-occurring disorders within fifteen (15) months of hire date that is consistent with the ACT EBP SAMSHA toolkit and Integrated Dual Disorder Model approved by BMHS.
- 8.3. The Contractor shall ensure Adult ACT Teams do not have waitlists for screening purposes and/or admission to the ACT Team. The Contractor shall ensure:
  - 8.3.1. Individuals do not wait longer than 30 days for either assessment or placement.
  - 8.3.2. Work with the Department at identifying solutions and appropriate levels of care for any individual waiting for Adult ACT Team services for more than 30 days in order to meet the demand for services and implement the solutions within forty-five (45) days.
  - 8.3.3. Individuals receiving services from Adult ACT Team members, if psychiatrically hospitalized, are offered a same day or next day appointment with any Adult ACT Team member upon date of discharge.
- 8.4. The Contractor shall report its level of compliance with the above listed requirements on a monthly basis at the staff level in the format, and with content, completeness, and timeliness as specified by the Department as part of the Phoenix submissions, which are due no later than the 15<sup>th</sup> of the month. The Department may waive this provision in whole or in part in lieu of an alternative reporting protocol, being provided under an agreement with DHHS contracted Medicaid Managed Care Organizations. The Contractor shall:
  - 8.4.1. Ensure services provided by the Adult ACT Team are identified in the Phoenix submissions as part of the ACT cost center.
  - 8.4.2. Screen for ACT per Administrative Rule He-M 426.08, Psychotherapeutic Services.
  - 8.4.3. Report all ACT screenings with the outcome of the screening to indicate whether the individual is appropriate for ACT, as part of the Phoenix submissions, or in the format, content, completeness, and timelines as specified by the Department.
  - 8.4.4. Make a referral for an ACT assessment within (7) days of:
    - 8.4.4.1. A screening outcome that an individual may be appropriate to receive ACT services.
    - 8.4.4.2. An individual being referred for an ACT assessment

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- 8.4.5. Report the outcome of ACT assessments to the Department as part of the Phoenix submissions, in the format, content, completeness, and timelines as specified by the Department.
- 8.4.6. Ensure all individuals assessed as appropriate for ACT services are admitted to the ACT team caseload and begin receiving ACT services within seven (7) days, with the exception of individuals who decline such services, or are not available to receive such services for reasons that may include, but are not limited to:
  - 8.4.6.1. Extended hospitalization or incarceration.
  - 8.4.6.2. Relocation of individuals out of the Contractor's designated community mental health region.
- 8.4.7. Ensure, in the event that admitting the individual to the ACT Team caseload causes the ACT Team to exceed the caseload size limitations specified above, consultation with the Department to seek approval:
  - 8.4.7.1. To exceed caseload size requirements, or
  - 8.4.7.2. To provide alternative services to the individual until the individual can be admitted to the ACT caseload

**9. Evidence-Based Supported Employment**

- 9.1. The Contractor shall gather employment status for all adults with Severe Mental Illness (SMI)/Severe Persistent Mental Illness (SPMI) at intake and every quarter thereafter.
- 9.2. The Contractor shall report the employment status for all adults with SMI/SPMI to the Department in the format, content, completeness, and timelines specified by the Department.
- 9.3. The Contractor shall provide a referral for all individuals who express an interest in receiving Individual Placement and Support Supported Employment (IPS-SE) services to the Supported Employment (SE) team within seven (7) days.
- 9.4. The Contractor shall deem the individual as waiting for SE services if the SE team cannot accommodate enrollment of SE services, at which time the individual will be added to the waitlist, which is reported to the Department, as specified by the Department.
- 9.5. The Contractor shall provide IPS-SE to eligible individuals in accordance with the SAMHSA and/or Dartmouth model.
- 9.6. The Contractor shall ensure IPS-SE services include, but are not limited to:
  - 9.6.1. Job development.
  - 9.6.2. Work incentive counseling.

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- 9.6.3. Rapid job search.
- 9.6.4. Follow along supports for employed individuals.
- 9.6.5. Engagement with mental health treatment teams and local NH Vocational Rehabilitation services.
- 9.7. The Contractor shall ensure IPS-SE services do not have waitlists, ensuring individuals do not wait longer than 30 days for EBSE services. If waitlists are identified, Contractor shall:
  - 9.7.1. Work with the Department to identify solutions to meet the demand for services; and
  - 9.7.2. Implement such solutions within 45 days.
- 9.8. The Contractor shall maintain the penetration rate of individuals receiving supported employment at a minimum of 18.6 percent (18.6%) as per the CMHA agreement.
- 9.9. The Contractor shall ensure SE staff receive:
  - 9.9.1. A minimum of 15 hours in basic training within one year of hire date as approved by the IPS Employment Center and approved by BMHS.
  - 9.9.2. A minimum of 7 hours of advanced SE Job Development Training within 15 months of hire as approved by the IPS-SE Employment Center and BMHS.
- 10. Work Incentives Counselor Capacity Building**
  - 10.1. The Contractor shall employ a minimum of one FTE equivalent Work Incentive Counselor located onsite at the CMHC for a minimum of one (1) state fiscal year.
  - 10.2. The Contractor shall ensure services provided by the Work Incentive Counselor include, but are not limited to:
    - 10.2.1. Connecting individuals to and assisting individuals with applying for Vocational Rehabilitation services, ensuring a smooth referral transition.
    - 10.2.2. Engaging individuals in supported employment (SE) and/or increased employment by providing work incentives counseling and planning.
    - 10.2.3. Providing accurate and timely work incentives counseling for beneficiaries with mental illness who are pursuing SE and self-sufficiency.

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- 10.3. The Contractor shall develop comprehensive plans for individuals that include visualization of the impact of two or three different levels of income on existing benefits and what specific work incentive options individuals might use to:
  - 10.3.1. Increase financial independence;
  - 10.3.2. Accept pay raises; or
  - 10.3.3. Increase earned income.
- 10.4. The Contractor shall develop comprehensive documentation of all individual existing disability benefits programs including, but not limited to:
  - 10.4.1. SSA disability programs;
  - 10.4.2. SSI income programs;
  - 10.4.3. Medicaid, Medicare;
  - 10.4.4. Housing Programs; and
  - 10.4.5. Food stamps and food subsidy programs.
- 10.5. The Contractor shall collect data to develop quarterly reports in a format requested by the Department, on employment outcomes and work incentives counseling benefits that includes but is not limited to:
  - 10.5.1. The number of benefits orientation presentations provided to individuals.
  - 10.5.2. The number of individuals referred to Vocational Rehabilitation who receive mental health services.
  - 10.5.3. The number of individuals who engage in SE services.
  - 10.5.4. Percentage of individuals seeking part-time employment.
  - 10.5.5. Percentage of individuals seeking full-time employment.
  - 10.5.6. The number of individuals who increase employment hours to part-time and full-time.
- 10.6. The Contractor shall ensure the Work Incentive Counselor staff are certified to provide Work Incentives Planning and Assistance (WIPA) through the no-cost training program offered by Virginia Commonwealth University.
- 10.7. The Contractor shall collaborate with the Vocational Rehabilitation providers to develop the Partnership Plus Model to identify how Social Security funding will be obtained to support the Work Incentives Counselor position after Vocational Rehabilitation funding ceases.
- 10.8. The Department will monitor Contractor performance by reviewing data to determine outcomes that include:
  - 10.8.1. An increased engagement of individuals in supported employment based on the SE penetration rate.

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- 10.8.2. An increase in Individual Placement in both part-time and full-time employment and;
- 10.8.3. Improved fidelity outcomes specifically targeting:
  - 10.8.3.1. Work Incentives Planning
  - 10.8.3.2. Collaboration between Employment Specialists & Vocational Rehab.

**11. Coordination of Care from Residential or Psychiatric Treatment Facilities**

- 11.1. The Contractor shall designate a member of its staff to serve as the primary liaison to New Hampshire Hospital (NHH) who works with the applicable NHH staff, payer(s), guardian(s), other community service providers, and the applicable individual, to assist with coordinating the seamless transition of care for individuals transitioning from NHH to community based services or transitioning to NHH from the community.
- 11.2. The Contractor shall not close the case of any individual who is admitted to NHH. Notwithstanding, the Contractor shall be deemed to be in compliance with all Administrative He-M 408, Clinical Records rules regarding documentation if it is noted in the record that the individual is an inpatient at NHH or another treatment facility. All documentation requirements as per He-M 408 will be required to resume upon re-engagement of services following the individual's discharge from inpatient care.
- 11.3. The Contractor shall participate in transitional and discharge planning within 24 hours of admission to an inpatient facility.
- 11.4. The Contractor shall work with the Department, payers and guardians (if applicable) to review cases of individuals that NHH, Transitional Housing, or alternative treatment facility or the Contractor, have indicated will have difficulty returning to the community to identify barriers to discharge, and to develop an appropriate plan to transition into the community.
- 11.5. The Contractor shall make a face-to-face appointment available to an individual leaving NHH, Transitional Housing or alternative residential setting who desires to reside in the region served by the Contractor within seven (7) calendar days of receipt of notification of the individual's discharge, or within seven (7) calendar days of the individual's discharge, whichever is later.
- 11.6. The Contractor shall ensure individuals who are discharged and are new to a CMHC have an intake appointment within seven (7) calendar days. If the individual declines to accept the appointment, declines services, or requests an appointment to be scheduled beyond the seven (7) calendar days, the Contractor may accommodate the individual's request provided the accommodation is clinically appropriate, and does not violate the terms of a conditional discharge. The Contractor's Adult ACT Team must see individuals

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who are on the ACT caseload and transitioning from NHH into the community within 24 hours of NHH discharge.

- 11.7. The Contractor shall make all reasonable efforts to ensure that no appropriate bed is available at any other inpatient psychiatric unit, Designated Receiving Facility (DRF) per NH RSA 135-C and NH Administrative Rule He-M 405, Designation of Receiving Facilities, Mobile Crisis Apartment, Peer Support Recovery Center, or Adult Psychiatric Residential Treatment Program (APRTP) prior to referring an individual to NHH.
- 11.8. The Contractor shall collaborate with NHH and Transitional Housing Services (THS) to develop and execute conditional discharges from NHH to THS in order to ensure that individuals receive treatment in the least restrictive environment. The Department will review the requirements of NH Administrative Rule He-M 609 to ensure obligations under this section allow CMHC delegation to the THS vendors for clients who reside there.
- 11.9. The Contractor shall have all necessary staff members available to receive, evaluate, and treat individuals discharged from NHH seven (7) days per week, consistent with the provisions in NH Administrative Rule He-M 403 and NH Administrative Rule He-M 426.
- 11.10. For individuals at NHH who formerly resided in the Contractor's designated community mental health region prior to NHH admission, who have been identified for transition planning to the Glenciff Home, the Contractor shall, at the request of the individual or guardian, or of NHH or Glenciff Home staff, participate in transition planning to determine if the individual can be supported in the Contractor's region with community based services and supports instead of transitioning to the Glenciff Home. In the event the individual would require supports from multiple funding sources or the Department's systems of care, the Contractor shall collaborate with additional Department staff at NHH's request, to address any barriers to discharge the individual to the community.

**12. COORDINATED CARE AND INTEGRATED TREATMENT**

**12.1. Primary Care**

- 12.1.1. The Contractor shall request written consent from each individual to allow the designated primary care provider to release information for the purpose of coordinating care regarding mental health services or substance misuse services or both.
- 12.1.2. The Contractor shall support each individual with linking to an available primary care provider, if the individual does not have an identified primary care provider, to:

12.1.2.1. Monitor health;

12.1.2.2. Provide medical treatment as necessary; and

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12.1.2.3. Engage in preventive health screenings.

12.1.3. The Contractor shall consult with each primary care provider at least annually, or as necessary, to integrate care between mental and physical health for each individual, which may include the exchange of pertinent information including, but not limited to medication changes or changes in the individual's medical condition.

12.1.4. The Contractor shall document on the release of information form the reason(s) written consent to release information was refused in the event an individual refuses to provide consent to release information.

12.2. Substance Misuse Treatment, Care and/or Referral

12.2.1. The Contractor shall provide services and meet requirements to address substance misuse and to support recovery intervention implementation, which include, but are not limited to:

12.2.1.1. Screening no less than 95% of eligible individuals for substance misuse at the time of intake, and annually thereafter.

12.2.1.2. Conducting a full assessment for substance misuse disorder and associated impairments for each individual that screens positive for substance use.

12.2.1.3. Developing an individualized service plan for each eligible individual based on information from substance misuse screening.

12.2.2. The Contractor shall utilize the SAMSHA evidence-based models for Co-Occurring Disorders Treatment to develop treatment plans with individuals and to provide an array of evidence-based interventions that enhance recovery for individuals and follow the fidelity standards to such a model.

12.2.3. The Contractor shall make all appropriate referrals if the individual requires additional substance use disorder care utilizing the current New Hampshire system of care, and ensuring linkage to and coordination with resources.

12.3. Peer Supports

12.3.1. The Contractor shall promote recovery principles and integrate peer support services through the agency, which includes, but is not limited to:

12.3.1.1. Employing peers as integrated members of the CMHC treatment team(s) with the ability to deliver conventional interventions that include case management or

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psychotherapy, and interventions uniquely suited to the peer role that includes intentional peer support.

12.3.1.2. Supporting peer specialists to promote hope and resilience, facilitate the development and use of recovery-based goals and care plans, encourage treatment engagement and facilitate connections with natural supports.

12.3.1.3. Establishing working relationships with the local Peer Support Agencies, including any Peer Respite, step-up/step-down, and Clubhouse Centers and promote the availability of these services.

**12.4. Transition of Care with MCO's**

12.4.1. The Contractor shall ensure ongoing coordination occurs with the MCO Care Managers to support care coordination among and between services providers.

**13. CANS/ANSA or Other Approved Assessment**

13.1. The Contractor shall ensure all clinicians providing community mental health services to individuals eligible for services in accordance with NH Administrative Rule He-M 426, are certified in the use of:

13.1.1. The New Hampshire version of the Child and Adolescent Needs and Strengths Assessment (CANS) if serving the child and youth population; and

13.1.2. The New Hampshire version of the Adult Needs and Strengths Assessment (ANSA), or other approved evidence based tool, if serving the adult population.

13.2. The Contractor shall ensure clinicians are maintain certification by through successful completion of a test provided by the Praed Foundation, annually.

13.3. The Contractor shall ensure ratings generated by the New Hampshire version of the CANS or ANSA assessment are:

13.3.1. Utilized to develop an individualized, person-centered treatment plan.

13.3.2. Utilized to document and review progress toward goals and objectives and to assess continued need for community mental health services.

13.3.3. Submitted to the database managed for the Department that allows client-level, regional, and statewide outcome reporting by the 15th of every month, in CANS/ANSA format.

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13.3.4. Employed to assist in determining eligibility for State Psychiatric Rehabilitation services.

13.4. The Contractor shall complete documentation of re-assessments using the New Hampshire version of the CANS or ANSA 2.0 in accordance with NH Administrative Rule He-M 401.04-09 for eligibility determination and in accordance with NH Administrative Rule He-M 401.12-13 for periodic Individual Service Plan (ISP) reviews.

13.5. The Contractor may use an alternate evidence based, assessment tool that meets all ANSA 2.0 domains, subject to written Department approval. There is no alternate assessment tool allowed for the use of CANS. If an alternative tool is approved, monthly reporting of data generated by the Contractor must be in ANSA 2.0 format, to enable client-level, regional and statewide reporting.

13.6. The Contractor shall consult with the Medicaid Managed Care Organizations (MCO) to develop and implement a process that meets the MCOs' need to measure program effectiveness.

13.7. The Contractor shall correct all errors or complete all system corrections to ensure data is submitted in its entirety and completeness no later than six (6) months from contract effective date. Failure to complete all correction may result in withholding of funds until all corrections are completed.

**14. Pre-Admission Screening and Resident Review**

14.1. The Contractor shall assist the Department with Pre-Admission Screening and Resident Review (PASRR) to meet the requirements of the PASRR provisions of the Omnibus Budget Reconciliation Act of 1987.

14.2. Upon request by the Department, the Contractor shall:

14.2.1. Provide the information necessary to determine the existence of mental illness in a nursing facility applicant or resident; and

14.2.2. Conduct evaluations and examinations needed to provide the data to determine if an individual being screened or reviewed:

14.2.2.1. Requires nursing facility care; and

14.2.2.2. Has active treatment needs.

**15. Application for Other Services**

15.1. The Contractor shall assist eligible individuals in accordance with NH Administrative Rule He-M 401, with completing applications for all sources of financial, medical, and housing assistance, according to their respective rules, requirements and filing deadlines. The Contract shall assist with applications that may include, but are not limited to:

15.1.1. Medicaid.

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- 15.1.2. Medicare.
- 15.1.3. Social Security Disability Income.
- 15.1.4. Veterans Benefits.
- 15.1.5. Public Housing.
- 15.1.6. Section 8 Subsidies.

**16. Community Mental Health Program (CMHP) Status**

- 16.1. The Contractor shall meet the approval requirements of NH Administrative Rule He-M 403 as a governmental or non-governmental non-profit agency, or the contract requirement of NH RSA 135-C:3 as an individual, partnership, association, public or private, for profit or nonprofit, agency or corporation to provide services in the state mental health services system.
- 16.2. The Contractor shall provide all applicable documentation, policies and procedures, and shall participate in an onsite compliance review, as requested by the Department, to determine compliance with NH Administrative Rule He-M 403 and NH RSA 135-C:3. Compliance reviews will be at times to be determined by the Department, and will occur no less than once every five (5) years.

**17. Quality Improvement**

- 17.1. The Contractor shall perform, or cooperate with the performance of, quality improvement and/or utilization review activities, as are determined to be necessary and appropriate by the Department within timeframes reasonably specified by the Department.
- 17.2. The Contractor shall cooperate with the Department-conducted individual satisfaction survey. The Contractor shall:
  - 17.2.1. Furnish information necessary, within HIPAA regulations, to complete the survey.
  - 17.2.2. Furnish complete and current contact information so that individuals may be contacted to participate in the survey.
  - 17.2.3. Support the efforts of the Department to conduct the survey.
  - 17.2.4. Encourage all individuals sampled to participate.
  - 17.2.5. Display posters and other materials provided by the Department to explain the survey and otherwise support attempts by the Department to increase participation in the survey.
- 17.3. The Contractor shall demonstrate efforts to incorporate findings from their individual survey results into their Quality Improvement Plan goals.



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17.4. The Contractor shall engage and comply with all aspects of fidelity reviews based on a model approved by the Department and on a schedule approved by the Department.

18. Maintenance of Fiscal Integrity

18.1. The Contractor shall submit to the Department the Balance Sheet, Profit and Loss Statement, and Cash Flow Statement for the Contractor and all related parties that are under the Parent Corporation of the mental health provider organization each month.

18.2. The Profit and Loss Statement shall include a budget column allowing for budget to actual analysis. These statements shall be individualized by providers, as well as a consolidated (combined) statement that includes all subsidiary organizations.

18.3. Statements shall be submitted within thirty (30) calendar days after each month end, and shall include, but are not limited to:

18.3.1. Days of Cash on Hand:

18.3.1.1. Definition: The days of operating expenses that can be covered by the unrestricted cash on hand.

18.3.1.2. Formula: Cash, cash equivalents and short term investments divided by total operating expenditures, less depreciation/amortization and in-kind plus principal payments on debt divided by days in the reporting period. The short-term investments as used above must mature within three (3) months and should not include common stock.

18.3.1.3. Performance Standard: The Contractor shall have enough cash and cash equivalents to cover expenditures for a minimum of thirty (30) calendar days with no variance allowed.

18.3.2. Current Ratio:

18.3.2.1. Definition: A measure of the Contractor's total current assets available to cover the cost of current liabilities.

18.3.2.2. Formula: Total current assets divided by total current liabilities.

18.3.2.3. Performance Standard: The Contractor shall maintain a minimum current ratio of 1.5:1 with 10% variance allowed.

18.3.3. Debt Service Coverage Ratio:

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- 18.3.3.1. Rationale: This ratio illustrates the Contractor's ability to cover the cost of its current portion of its long-term debt.
- 18.3.3.2. Definition: The ratio of Net Income to the year to date debt service.
- 18.3.3.3. Formula: Net Income plus Depreciation/Amortization Expense plus Interest Expense divided by year to date debt service (principal and interest) over the next twelve (12) months.
- 18.3.3.4. Source of Data: The Contractor's Monthly Financial Statements identifying current portion of long-term debt payments (principal and interest).
- 18.3.3.5. Performance Standard: The Contractor shall maintain a minimum standard of 1.2:1 with no variance allowed.

18.3.4. Net Assets to Total Assets:

- 18.3.4.1. Rationale: This ratio is an indication of the Contractor's ability to cover its liabilities.
- 18.3.4.2. Definition: The ratio of the Contractor's net assets to total assets.
- 18.3.4.3. Formula: Net assets (total assets less total liabilities) divided by total assets.
- 18.3.4.4. Source of Data: The Contractor's Monthly Financial Statements.
- 18.3.4.5. Performance Standard: The Contractor shall maintain a minimum ratio of .30:1, with a 20% variance allowed.

18.4. In the event that the Contractor does not meet either:

- 18.4.1. The standard regarding Days of Cash on Hand and the standard regarding Current Ratio for two (2) consecutive months; or
- 18.4.2. Three (3) or more of any of the Maintenance of Fiscal Integrity standards for three (3) consecutive months:
  - 18.4.2.1. The Department may require that the Contractor meet with Department staff to explain the reasons that the Contractor has not met the standards.
  - 18.4.2.2. The Department may require the Contractor to submit a comprehensive corrective action plan within thirty (30) calendar days of notification and plan shall be updated at least every thirty (30) calendar days until compliance is achieved.

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- 18.4.2.3. The Department may request additional information to assure continued access to services.
- 18.4.2.4. The Contractor shall provide requested information in a timeframe agreed upon by both parties.
- 18.5. The Contractor shall inform the Director of the Bureau of Mental Health Services (BMHS) by phone and by email within twenty-four (24) hours of when any key Contractor staff learn of any actual or likely litigation, investigation, complaint, claim, or transaction that may reasonably be considered to have a material financial impact on and/or materially impact or impair the ability of the Contractor to perform under this Agreement
- 18.6. The monthly Balance Sheet, Profit & Loss Statement, Cash Flow Statement, and all other financial reports shall be based on the accrual method of accounting and include the Contractor's total revenues and expenditures whether or not generated by or resulting from funds provided pursuant to this Agreement. These reports are due within thirty (30) calendar days after the end of each month.
- 18.7. The Contractor shall provide its Revenue and Expense Budget within twenty (20) calendar days of the contract effective date.
- 18.8. The Contractor shall complete the Fiscal Year Revenue and Expense Budget on a form supplied by the Department, which shall include but not be limited to, all the Contractor's cost centers. If the Contractor's cost centers are a combination of several local cost centers, the Contractor shall display them separately as long as the cost center code is unchanged.
- 18.9. The Contractor shall provide quarterly Revenue and Expense Reports (Budget Form A), within thirty (30) calendar days after the end of each fiscal quarter, defined as July 1 to September 30, October 1 to December 31, January 1 to March 31, and April 1 to June 30.
- 19. Reduction or Suspension of Funding**
  - 19.1. In the event that the State funds designated as the Price Limitation in Form P-37, General Provisions, Block 1.8. of the General Provisions are materially reduced or suspended, the Department shall provide prompt written notification to the Contractor of such material reduction or suspension.
  - 19.2. In the event that the reduction or suspension in federal or state funding shall prevent the Contractor from providing necessary services to individuals, the Contractor shall develop a service reduction plan, detailing which necessary services will no longer be available.
  - 19.3. Any service reduction plan is subject to approval from the Department, and shall include, at a minimum, provisions that are acceptable to the Department, with services that include, but are not limited to:

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- 19.3.1. Evaluation of and, if eligible, an individual service plan for all new applicants for services.
- 19.3.2. Emergency services for all individuals.
- 19.3.3. Services for individuals who meet the criteria for involuntary admission to a designated receiving facility.
- 19.3.4. Services to individuals who are on a conditional discharge pursuant to RSA 135-C:50 and NH Administrative Rule He-M 609.

**20. Elimination of Programs and Services by Contractor**

- 20.1. The Contractor shall provide a minimum thirty (30) calendar days written notice prior to any reductions in delivery of services, or notice as soon as possible if the Contractor is faced with a more sudden need to reduce delivery of services.
- 20.2. The Contractor shall consult and collaborate with the Department prior to elimination or reduction of services in order to reach a mutually agreeable solution as to the most effective way to provide necessary services.
- 20.3. The Department reserves the right to require the Contractor to participate in a mediation process with the Commissioner of the Department of Health and Human Services, and to invoke an additional thirty (30) calendar day extension in the event of a proposal to reduce or eliminate any contracted services.
- 20.4. If the parties are still unable to come to a mutual agreement within the thirty (30) calendar day extension, the Contractor may proceed with its proposed program change(s) so long as proper notification to eligible individuals is provided.
- 20.5. The Contractor shall not redirect funds allocated in the budget for the program or service that has been eliminated or substantially reduced to another program or service without the mutual agreement of both parties.
- 20.6. In the event that an agreement cannot be reached, the Department shall control the expenditure of the unspent funds.

**21. Data Reporting**

- 21.1. The Contractor shall submit any data needed to comply with federal or other reporting requirements to the Department or contractor designated by the Department.
- 21.2. The Contractor shall submit all required data elements via the Phoenix system except for the CANS/ANSA and Projects for Assistance in Transition from Homelessness program (PATH) data, as specified. Any system changes that need to occur in order to support this must be completed within six (6) months from the contract effective date.

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- 21.3. The Contractor shall submit individual demographic and encounter data, including data on non-billable individual-specific services and rendering staff providers on all encounters, to the Department's Phoenix system, or its successors, in the format, content, completeness, frequency, method and timeliness as specified by the Department. Individual data must include a Medicaid ID number for individuals who are enrolled in Medicaid.
- 21.4. The Contractor shall include client eligibility with all Phoenix services in alignment with current reporting specifications. For an individual's services to be considered BMHS eligible, SPMI, SMI, Low Utilizer (LU), SED, and Severe Emotional Disturbance Interagency (SEDIA) are acceptable.
- 21.5. The Contractor shall meet the general requirements for the Phoenix system which include, but are not limited to:
- 21.5.1. Agreeing that all data collected in the Phoenix system is the property of the Department to use as it deems necessary.
  - 21.5.2. Ensuring data files and records are consistent with file specification and specification of the format and content requirements of those files.
  - 21.5.3. Ensuring that errors in data returned to the Contractor are corrected and resubmitted to the Department within ten (10) business days.
  - 21.5.4. Ensuring data is current and updated in the Contractor's systems as required for federal reporting and other reporting requirements and as specified by the Department.
  - 21.5.5. Implementing review procedures to validate data submitted to the Department to confirm:
    - 21.5.5.1. All data is formatted in accordance with the file specifications;
    - 21.5.5.2. No records will reject due to illegal characters or invalid formatting; and
    - 21.5.5.3. The Department's tabular summaries of data submitted by the Contractor match the data in the Contractor's system.
- 21.6. The Contractor shall meet the following standards:
- 21.6.1. Timeliness: monthly data shall be submitted no later than the fifteenth (15<sup>th</sup>) of each month for the prior month's data unless otherwise approved by the Department, and the Contractor shall review the Department's tabular summaries within five (5) business days.



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- 21.6.2. Completeness: submitted data must represent at least ninety-eight percent (98%) of billable services provided, and ninety-eight percent (98%) individuals served by the Contractor.
- 21.6.3. Accuracy: submitted service and member data shall conform to submission requirements for at least ninety-eight percent (98%) of the records, and one-hundred percent One-hundred percent (100%) of unique member identifiers shall be accurate and valid.
- 21.7. The Department may waive requirements for fields in Phoenix on a case by case basis through a written waiver communication that specifies the items being waived. In all circumstances:
  - 21.7.1. The waiver length shall not exceed 180 days.
  - 21.7.2. Where the Contractor fails to meet standards, the Contractor shall submit a corrective action plan within thirty (30) calendar days of being notified of an issue.
  - 21.7.3. After approval of the corrective action plan, the Contractor shall implement the plan.
  - 21.7.4. Failure of the Contractor to implement the plan may require:
    - 21.7.4.1. Another plan; or
    - 21.7.4.2. Other remedies, as specified by the Department.

**22. Behavioral Health Services Information System (BHSIS)**

- 22.1. The Contractor may receive funding for data infrastructure projects or activities, depending upon the receipt of federal funds and the criteria for use of those funds, as specified by the federal government. The Contractor shall ensure funding-specific activities include:
- 22.2. Identification of costs associated with client-level Phoenix and CANS/ANSA databases including, but not limited to:
  - 22.2.1. Rewrites to database and/or submittal routines.
  - 22.2.2. Information Technology (IT) staff time used for re-writing, testing or validating data.
  - 22.2.3. Software and/or training purchased to improve data collection.
  - 22.2.4. Staff training for collecting new data elements.
  - 22.2.5. Development of any other BMHS-requested data reporting system.
- 22.3. Progress Reports from the Contractor that:
  - 22.3.1. Outline activities related to Phoenix database;
  - 22.3.2. Include any costs for software, scheduled staff trainings; and<sup>DS</sup>
  - 22.3.3. Include progress to meet anticipated deadlines as specified. *SGO*



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**23. Deaf Services**

- 23.1. The Contractor shall work with the Deaf Services Team, employed by Region 6, for all individuals seeking services who would benefit from receiving treatment in American Sign Language (ASL) or from staff who are specially trained to work with the deaf and hard of hearing population.
- 23.2. The Contractor shall work with the Deaf Services Team in Region 6 for disposition and treatment planning, as appropriate.
- 23.3. The Contractor shall ensure treatment plans take the importance of access to culturally and linguistically appropriate services on treatment outcomes into consideration.
- 23.4. The Contractor shall ensure services are client-directed, which may result in:
  - 23.4.1. Clients being seen only by the Deaf Services Team through CMHC Region 6;
  - 23.4.2. Care being shared across the regions; or
  - 23.4.3. The individual's local CMHC providing care after consultation with the Deaf Services Team.

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**Method and Conditions Precedent to Payment**

1. This Agreement is funded by:
  - 1.1. 96.15% General funds.
  - 1.2. 0.61% Other funds. Behavioral Health Services Information System (BHSIS), U.S. Department of Health and Human Services
  - 1.3. 3.24% Balancing Incentive Program (BIP) as awarded on 3/1/2012, by the U.S. Department of Health and Human Services, Centers for Medicare & Medicaid Services (CMS) CFDA 93.778, FAIN#05-1505NHBIPP.
2. For the purposes of this Agreement:
  - 2.1. The Department has identified the Contractor as a Subrecipient, in accordance with 2 CFR 200.331.
  - 2.2. The Department has identified this Agreement as NON-R&D, in accordance with 2 CFR §200.332.
3. The State shall pay the Contractor an amount not to exceed the Price Limitation, specified in Form P-37, General Provisions, Block 1.8 for the services provided by the Contractor pursuant to Exhibit A, Amendment #5 Scope of Services.
4. The Contractor agrees to provide the services in Exhibit A, Amendment #5 Scope of Services in compliance with funding requirements.
5. The Contractor shall provide a Revenue and Expense Budget on a Department-provided template, within twenty (20) business days from the contract effective date, for Department approval.
6. Notwithstanding anything to the contrary herein, the Contractor agrees that funding under this Contract may be withheld, in whole or in part, in the event of noncompliance with any State or Federal law, rule or regulation applicable to the services provided, or if the said services have not been completed in accordance with the terms and conditions of this Agreement.
7. Mental Health Services provided by the Contractor shall be paid by the New Hampshire Department of Health and Human Services as follows:
  - 7.1. For Medicaid enrolled individuals:
    - 7.1.1. Medicaid Care Management: If enrolled with a Managed Care Organization (MCO), the Contractor shall be paid in accordance with its contract with the MCO.
    - 7.1.2. Medicaid Fee for Service: The Contractor shall bill Medicaid for services on the Fee for Service (FFS) schedule.
  - 7.2. For individuals with other insurance or payors:
    - 7.2.1. The Contractor shall directly bill the other insurance or payors.
8. All Medicaid/MCO invoicing shall follow billing and coding requirements outlined by the Department when appropriate. For the purpose of Medicaid billing, a Unit of Service is described in the Department-published CMH NH Fee Schedule, as may be periodically updated, or as specified in NH Administrative Rule He-M 400. However, for NH Administrative Rule He-M 426.12 Individualized Resiliency and Recovery Oriented Services (IROS), a Unit of Service is defined as fifteen (15) minutes. The Contractor shall report and bill in whole units. The intervals of time in the table below define how many units to report or bill. All such limits may be subject to additional

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Department guidance or updates as may be necessary to remain in compliance with Medicaid standards.

Direct Service Time Intervals	Unit Equivalent
0-7 minutes	0 units
8-22 minutes	1 unit
23-37 minutes	2 units
38-52 minutes	3 units
53-60 minutes	4 units

9. Other Contract Programs:

9.1. The table below summarizes the other contract programs and their maximum allowable amounts.

Program to be Funded	SFY2018 Amount	SFY2019 Amount	SFY2020 Amount	SFY2021 Amount	SFY2022 Amount	SFY2023 Amount
Div. for Children Youth and Families (DCYF) Consultation	\$5,310	\$5,310	\$5,310	\$5,310	\$5,310	\$5,310
Emergency Services	\$98,304	\$98,304	\$98,304	\$98,304	\$98,304	\$0
Crisis Service Transformation Including Mobile Crisis (effective SFY 22)	\$0	\$0	\$0	\$0	\$894,884	\$0
Rapid Response Crisis Services	\$0	\$0	\$0	\$0	\$0	\$993,188
Assertive Community Treatment Team (ACT) - Adults	\$255,000	\$255,000	\$480,000	\$480,000	\$480,000	\$480,000
ACT Enhancement Payments	\$0	\$25,000	\$0	\$0	\$12,500	\$12,500
Behavioral Health Services Information System (BHSIS)	\$5,000	\$5,000	\$5,000	\$5,000	\$10,000	\$10,000
Modular Approach to Therapy for Children with Anxiety, Depression, Trauma or Conduct Problems (MATCH)	\$4,000	\$0	\$5,000	\$5,000	\$5,000	\$5,000
Rehabilitation for Empowerment, Education and Work (RENEW)	\$3,945	\$3,945	\$6,000	\$6,000	\$6,000	\$6,000
Housing Bridge Start Up Funding	\$0	\$25,000	\$0	\$0	\$0	\$0
Specialty Residential Services Funding	\$0	\$0	\$45,000	\$45,000	\$45,000	\$0

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Alternative and Crisis Housing Subsidy	\$22,000	\$22,000	\$22,000	\$22,000	\$22,000	\$0
General Training Funding	\$0	\$10,000	\$0	\$0	\$5,000	\$5,000
System Upgrade Funding	\$0	\$30,000	\$0	\$0	\$15,000	\$15,000
Glenciff Home In-Reach Services	\$0	\$0	\$132,122	\$15,963	\$93,743	\$0
VR Work Incentives	\$0	\$0	\$0	\$0	\$80,000	\$80,000
System of Care 2.0	\$0	\$0	\$0	\$0	\$263,028	\$263,028
<b>Total</b>	<b>\$393,559</b>	<b>\$479,559</b>	<b>\$798,736</b>	<b>\$682,577</b>	<b>\$2,035,769</b>	<b>\$1,875,026</b>

9.2. Payment for each contracted service in the above table shall be made on a cost reimbursement basis only, for allowable expenses and in accordance with the Department approved individual program budgets.

9.2.1. The Contractor shall provide invoices on Department-supplied forms.

9.2.2. The Contractor shall provide supporting documentation to support evidence of actual expenditures, in accordance with the Department-approved Revenue and Expense budgets.

9.2.3. Allowable costs and expenses shall be determined by the Department in accordance with applicable state and federal laws and regulations.

9.3. Failure to expend Program funds as directed may, at the discretion of the Department, result in financial penalties not greater than the amount of the directed expenditure.

9.4. The Contractor shall submit an invoice for each program above by the tenth (10th) working day of each month, which identifies and requests reimbursement for authorized expenses incurred in the prior month. The invoice must be submitted to:

Financial Manager  
Bureau of Behavioral Health  
Department of Health and Human Services  
105 Pleasant Street, Main Building  
Concord, NH 03301

9.5. The State shall make payment to the Contractor within thirty (30) days of receipt of each Department-approved invoice for Contractor services provided pursuant to this Agreement.

9.6. Division for Children, Youth, and Families (DCYF) Consultation: The Contractor shall be reimbursed at a rate of \$73.75 per hour for a maximum of two (2) hours per month for each of the twelve (12) months in the fiscal year for services outlines in Exhibit A, Amendment #5 Scope of Services, Division for Children, Youth and Families (DCYF).

9.7. Rapid Response Crisis Services: The Department shall reimburse the Contractor only for those Crisis Services provided to clients through designated Rapid Response teams as defined in Exhibit A, Amendment #5 Scope of Services, Provision of Crisis Services. Effective July 1, 2021, the Contractor shall bill and seek reimbursement for mobile crisis services provided to individuals pursuant to this Agreement as follows:

9.7.1. For Medicaid enrolled individuals through the Department Medicaid Fee for Service program in accordance with the current, publically posted Fee for Service (FFS) schedule.

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- 9.7.2. For Managed Care Organization enrolled individuals the Contractor shall be reimbursed pursuant to the Contractor's agreement with the applicable Managed Care Organization for such services.
- 9.7.3. For individuals with other health insurance or other coverage for the services received, the Contractor shall directly bill the other insurance or payors.
- 9.7.4. For individuals without health insurance or other coverage for the services received, and for operational costs contained in Exhibit B, Amendment #5 Method and Conditions Precedent to Payment or which the Contractor cannot otherwise seek reimbursement from an insurance or third-party payer, the Contractor shall directly bill the Department to access contract funds provided through this Agreement.
  - 9.7.4.1. Invoices of this nature shall include general ledger detail indicating the Department is only being invoiced for net expenses, shall only be reimbursed up to the current Medicaid rate for the services provided and contain the following items for each client and line item of service:
    - 9.7.4.1.1. First and last name of client.
    - 9.7.4.1.2. Date of birth.
    - 9.7.4.1.3. Medicaid ID Number.
    - 9.7.4.1.4. Date of Service identifying date, units, and any possible third party reimbursement received.
- 9.7.5. Payment shall be on a cost reimbursement basis for actual expenditures incurred in the fulfillment of this Agreement, and shall be in accordance with the approved line item, as specified in the Department-approved budget.
  - 9.7.5.1. The Contractor shall provide a Mobile Crisis Budget within twenty (20) business days from the contract effective date on a Department-provided template for Department approval.
  - 9.7.5.2. Law enforcement is not an authorized expense.
- 9.8. Crisis Transformation Startup Funds: Payment for start-up period expenses incurred by the Contractor shall be made by the Department based on the start-up amount of **\$87,180**; the total of all such payments shall not exceed the specified start-up amount total and shall not exceed the total expenses actually incurred by the Contractor for the start-up period. All Department payments to the Contractor for the start-up period shall be made on a cost reimbursement basis.

Startup Cost	Total Cost
Recruitment Startup	\$50,000.00
IT Equipment, Supplies, & Consultation	\$27,840.00
Indirect Cost Limit at 12%	\$9,340

- 9.9. Assertive Community Treatment Team (ACT) Adults: The Contractor shall be paid based on an activity and general payment as outlined below. Funds support programming and staffing defined in Exhibit A, Amendment #5 Scope of Services, Adult Assertive Community Treatment (ACT) Teams.

<b>ACT Costs</b>	<b>INVOICE TYPE</b>	<b>TOTAL COST<sup>DS</sup></b>
------------------	---------------------	--------------------------------

*SGA*

**New Hampshire Department of Health and Human Services  
Mental Health Services**



**Exhibit B - Amendment #5**

Invoice based payments on invoice	Programmatic costs as outlined on invoice by month	\$480,000
ACT Enhancements	<p>Agencies may choose one of the following for a total of five (5) one (1) time payments of \$5,000.00. Each item may only be reported on one (1) time for payment.</p> <ol style="list-style-type: none"> <li>1. Agency employs a minimum of .5 Psychiatrist on Team based on SFY 19 and 20 Fidelity Review.</li> <li>2. Agency receives a four (4) or higher score on their SFY 19 and 20 Fidelity Review for Consumer on Team, Nurse on Team, SAS on Team, SE on Team, or Responsibility for crisis services.</li> </ol> <p>ACT Incentives may be drawn down upon completion of the CMHC FY22 Fidelity Review. \$6,250 may be drawn down for each incentive to include; intensity and frequency of individualized client care to total \$12,500.</p> <p>Intensity of services must be measured between 50-84 minutes of services per client per week on average. Frequency of service for an individual must be between 2-3 times per client per week.</p> <p>ACT Incentives may be drawn down upon completion of the CMHC FY23 Fidelity Review. \$6,250 may be drawn down for 1 of the following incentives to include; intensity and frequency of individualized client care.</p> <p>Intensity of services must be measured between 50-84 minutes of services per client per week on average. Frequency of service for an individual must be between 2-3 times per client per week.</p> <p>ACT Incentives may be drawn down quarterly based on staffing data. \$1,562.5 may be drawn down each quarter for 1 of the following incentives to include; peer or co-occurring disorder staff on team to total \$6,250. ACT team(s) must report a minimum of .5FT peer for the quarter ACT team(s) must report a minimum of .5FT COD staff for the quarter</p>	<p>\$25,000 in SFY 2019, \$12,500 per SFY for 2022 \$12,500 per SFY for 2023</p>

9.10. Behavioral Health Services Information System (BHSIS): Funds to be used for items outlined in Exhibit A, Amendment #5 Scope of Services.

9.11. MATCH: Funds to be used to support services and trainings outlined in Exhibit A, Amendment #5 Scope of Services. The breakdown of this funding per SFY, effective SFY 2020 is outlined below.



**New Hampshire Department of Health and Human Services  
Mental Health Services**



**Exhibit B - Amendment #5**

TRAC COSTS	CERTIFICATION/RECERTIFICATION	TOTAL COST
\$2,500	\$250/Person X 10 People = \$2,500	\$5,000

- 9.12. RENEW Sustainability Continuation: The Department shall reimburse the Contractor for RENEW activities outlined in Exhibit A Amendment #5, Scope of Services, RENEW Sustainability. RENEW costs will be billed on green sheets and will have detailed information regarding the expense associated with each of the following items, not to exceed **\$6,000** annually. Funding can be used for training of new facilitators; training for an internal coach; coaching Institute on Disability IOD for facilitators, coach, and implementation teams; and travel costs.
- 9.13. Housing Support Services including Bridge: The Contractor shall be paid based on an activity and general payment as outlined below. Funds to be used for the provision of services as outlined in Exhibit A, Amendment #5 Scope of Services.

Housing Services Costs	INVOICE TYPE	TOTAL COST
Hire of a designated housing support staff	One-time payment	\$15,000
Direct contact with each individual receiving supported housing services in catchment area as defined in Exhibit A – Amendment #5	One-time payment	\$10,000

- 9.14. Specialty Residential Funding: Funding to support housing services as outlined in Exhibit A, Amendment #5, Scope of Services.
- 9.15. Alternative and Crisis Housing Subsidy: Funding to support staffing and building maintenance as outlined in Exhibit A, Amendment #5 Scope of Services.
- 9.16. General Training Funding: Funds are available in SFY 2019, SFY2022 and SFY2023 to support any general training needs for staff. Focus should be on trainings needed to retain current staff or trainings needed to obtain staff for vacant positions.
- 9.17. System Upgrade Funding: Funds are available in SFY 2019, SFY2022 and SFY2023 to support software, hardware, and data upgrades to support items outlined in Exhibit A Amendment #5, Scope of Services, Data Reporting. Funds may also be used to support system upgrades to ensure accurate insurance billing occurs as outlined in Exhibit B, Amendment #5 Method and Conditions Precedent to Payment, ensuring invoices specify purposes for use of funds.
- 9.18. Glenclyff Home In-Reach Services: Funding to support staffing and services as outlined in Exhibit A, Amendment #5 Scope of Services. Effective July 1, 2022 this is no longer applicable.
- 9.19. System of Care 2.0: Funds are available in SFY 2022 and SFY 2023 to support a School Liaison position and associated program expenses as outlined in the budget table below.

School Liaison and Supervisory Positions & Benefits	\$130,000
Program Staff Travel	\$12,075
Program Office Supplies, Copying and Postage	\$8,700
Implementation Science and MATCH-ADTC Training for CMHC staff	\$7,500
Professional development for CMHC staff in support of grant goals and deliverables	\$39,000

**New Hampshire Department of Health and Human Services  
Mental Health Services**



**Exhibit B - Amendment #5**

Expenses incurred in the delivery of services not supported by Medicaid, private insurance, or other source	\$60,000
Indirect Costs (not to exceed 6%)	\$14,753
<b>Total</b>	<b>\$263,028</b>

10. Notwithstanding paragraph 18 of the General Provisions of this Agreement P-37, an amendment limited to the adjustment of the amounts between budget line items and/or State Fiscal Years, related items, and amendments of related budget exhibits, and within the price limitation, can be made by written agreement of both parties and may be made without obtaining approval of Governor and Executive Council.

<sup>DS</sup>  
*SAB*

# State of New Hampshire

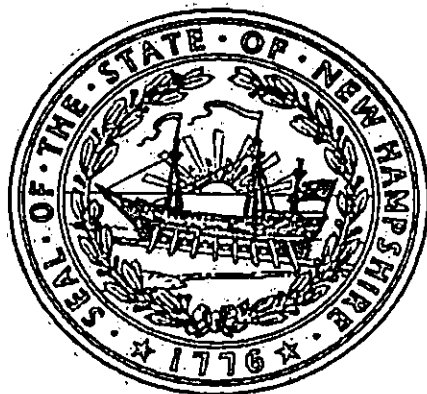
## Department of State

### CERTIFICATE

I, William M. Gardner, Secretary of State of the State of New Hampshire, do hereby certify that NORTHERN HUMAN SERVICES is a New Hampshire Nonprofit Corporation registered to transact business in New Hampshire on March 03, 1971. I further certify that all fees and documents required by the Secretary of State's office have been received and is in good standing as far as this office is concerned.

Business ID: 62362

Certificate Number : 0005748583



IN TESTIMONY WHEREOF,

I hereto set my hand and cause to be affixed  
the Seal of the State of New Hampshire,  
this 1st day of April A.D. 2022.

A handwritten signature in cursive script, appearing to read "William M. Gardner".

William M. Gardner  
Secretary of State

**CERTIFICATE OF AUTHORITY**

I, James Salmon, hereby certify that:

(Name of the elected Officer of the Corporation/LLC; cannot be contract signatory)

1. I am a duly elected Clerk/Secretary/Officer of Northern Human Services.  
(Corporation/LLC Name)

2. The following is a true copy of a vote taken at a meeting of the Board of Directors/shareholders, duly called and held on January 24, 2022, at which a quorum of the Directors/shareholders were present and voting.  
(Date)

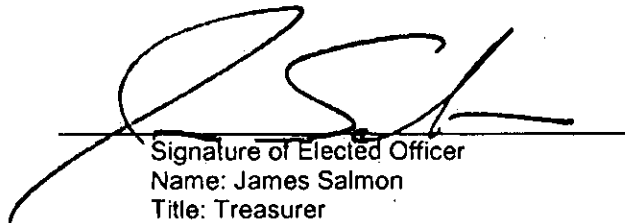
**VOTED:** That Madelene Costello, President and/or Suzanne Gaetjens-Oleson (may list more than one person)  
(Name and Title of Contract Signatory)

is duly authorized on behalf of Northern Human Services to enter into contracts or agreements with the State  
(Name of Corporation/ LLC)

of New Hampshire and any of its agencies or departments and further is authorized to execute any and all documents, agreements and other instruments, and any amendments, revisions, or modifications thereto, which may in his/her judgment be desirable or necessary to effect the purpose of this vote.

3. I hereby certify that said vote has not been amended or repealed and remains in full force and effect as of the date of the contract/contract amendment to which this certificate is attached. This authority remains valid for thirty (30) days from the date of this Certificate of Authority. I further certify that it is understood that the State of New Hampshire will rely on this certificate as evidence that the person(s) listed above currently occupy the position(s) indicated and that they have full authority to bind the corporation. To the extent that there are any limits on the authority of any listed individual to bind the corporation in contracts with the State of New Hampshire, all such limitations are expressly stated herein.

Dated: 5/25/22



Signature of Elected Officer  
Name: James Salmon  
Title: Treasurer

# ACORD™ CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)  
4/12/2022

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer any rights to the certificate holder in lieu of such endorsement(s).

<b>PRODUCER</b> USI Insurance Services LLC 3 Executive Park Drive, Suite 300 Bedford, NH 03110 855 874-0123	<b>CONTACT NAME:</b> Christine A Skehan
	<b>PHONE (A/C, No, Ext):</b> 855 874-0123 <b>FAX (A/C, No):</b>
	<b>E-MAIL ADDRESS:</b> Christine.Skehan@usi.com
	<b>INSURER(S) AFFORDING COVERAGE</b>
	<b>INSURER A:</b> Philadelphia Insurance Company <b>NAIC #</b> 32204
	<b>INSURER B:</b>
	<b>INSURER C:</b>
	<b>INSURER D:</b>
	<b>INSURER E:</b>
	<b>INSURER F:</b>

**INSURED**  
 Northern Human Services, Inc.  
 87 Washington Street  
 Conway, NH 03818-6044


**COVERAGES**      **CERTIFICATE NUMBER:**      **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL SUBR INSR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> <b>COMMERCIAL GENERAL LIABILITY</b> <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR  GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:		PHPK2399376	03/31/2022	03/31/2023	EACH OCCURRENCE \$1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$100,000 MED EXP (Any one person) \$5,000 PERSONAL & ADV INJURY \$1,000,000 GENERAL AGGREGATE \$3,000,000 PRODUCTS - COMPOP AGG \$3,000,000 \$
A	<input checked="" type="checkbox"/> <b>AUTOMOBILE LIABILITY</b> <input checked="" type="checkbox"/> ANY AUTO OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS NON-OWNED AUTOS ONLY <input type="checkbox"/> HIRED AUTOS ONLY		PHPK2399378	03/31/2022	03/31/2023	COMBINED SINGLE LIMIT (Ea accident) \$1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
A	<input checked="" type="checkbox"/> <b>UMBRELLA LIAB</b> <input checked="" type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> DED <input checked="" type="checkbox"/> RETENTION \$10000		PHUB809801	03/31/2022	03/31/2023	EACH OCCURRENCE \$10,000,000 AGGREGATE \$10,000,000 \$ PER STATUTE    OTH-ER E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$
A	<b>WORKERS COMPENSATION AND EMPLOYERS' LIABILITY</b> ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? <input type="checkbox"/> Y/N (Mandatory In NH) If yes, describe under DESCRIPTION OF OPERATIONS below	N/A				
A	Healthcare Prof		PHPK2399376	03/31/2022	03/31/2023	\$1,000,000/\$3,000000
A	Physician Prof			03/31/2022	03/31/2023	\$1,000,000/\$3,000000

**DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)**

Evidence of Insurance.  
 Allied Health staff share in the limits of Insurance of the Entity.  
 Physicians have their own separate \$1M/\$3M limits of insurance, and do not share in the entity Limits of insurance.  
 Evidence of Insurance

<b>CERTIFICATE HOLDER</b>  State of NH Department of Health and Human Services (DHHS) 129 Pleasant St Concord, NH 03301	<b>CANCELLATION</b>  SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.
	<b>AUTHORIZED REPRESENTATIVE</b>  

# ACORD CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)  
05/27/2022

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer any rights to the certificate holder in lieu of such endorsement(s).

<b>PRODUCER</b> USI Insurance Services LLC 3 Executive Park Drive, Suite 300 Bedford, NH 03110 855 874-0123	<b>CONTACT NAME:</b> Christine.Skehan	
	<b>PHONE (A/C, No, Ex):</b> 855 874-0123	<b>FAX (A/C, No):</b>
<b>E-MAIL ADDRESS:</b> Christine.Skehan@usi.com		
<b>INSURER(S) AFFORDING COVERAGE</b>		<b>NAIC #</b>
<b>INSURER A:</b> Philadelphia Insurance Company		32204
<b>INSURER B:</b> NH Employers Insurance Company		13083
<b>INSURER C:</b>		
<b>INSURER D:</b>		
<b>INSURER E:</b>		
<b>INSURER F:</b>		


**INSURED**  
 Northern Human Services, Inc.  
 87 Washington Street  
 Conway, NH 03818-6044

**COVERAGES CERTIFICATE NUMBER: REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL SUBR INSR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
	COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> OCCUR GENL AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:					EACH OCCURRENCE \$ DAMAGE TO RENTED PREMISES (Ea occurrence) \$ MED EXP (Any one person) \$ PERSONAL & ADV INJURY \$ GENERAL AGGREGATE \$ PRODUCTS - COMP/OP AGG \$ \$
	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO OWNED AUTOS ONLY <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS NON-OWNED AUTOS ONLY					COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
	UMBRELLA LIAB <input type="checkbox"/> OCCUR EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED RETENTION \$					EACH OCCURRENCE \$ AGGREGATE \$ follow form \$
B	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N N	ECC60040004322021A	09/30/2021	09/30/2022	x PER STATUTE <input type="checkbox"/> OTH-ER <input type="checkbox"/> E.L. EACH ACCIDENT \$500,000 E.L. DISEASE - EA EMPLOYEE \$500,000 E.L. DISEASE - POLICY LIMIT \$500,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)  
 Evidence  
 Evidence of Insurance

<b>CERTIFICATE HOLDER</b> State of NH Department of Health and Human Services (DHHS) 129 Pleasant St Concord, NH 03301	<b>CANCELLATION</b> SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.
	AUTHORIZED REPRESENTATIVE 

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**Statement of Mission**

“To assist and advocate for people affected by mental illness, developmental disabilities and related disorders in living meaningful lives.”

**Statement of Vision**

Everyone who truly needs our services can receive them, as we strive to meet ever-changing needs through advocacy, innovation, collaboration and skill.



*Financial Statements*

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**NORTHERN HUMAN SERVICES, INC.**

**FOR THE YEARS ENDED JUNE 30, 2021 AND 2020  
AND  
INDEPENDENT AUDITORS' REPORT**

*Leone,  
McDonnell  
& Roberts*  
PROFESSIONAL ASSOCIATION

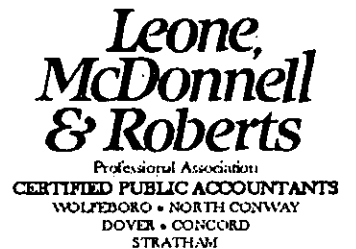
CERTIFIED PUBLIC ACCOUNTANTS

**NORTHERN HUMAN SERVICES, INC.**

**JUNE 30, 2021 AND 2020**

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To the Board of Directors of  
Northern Human Services, Inc.  
Conway, New Hampshire

## **INDEPENDENT AUDITORS' REPORT**

We have audited the accompanying financial statements of Northern Human Services, Inc. (a New Hampshire nonprofit organization), which comprise the statements of financial position as of June 30, 2021 and 2020, and the related statements of cash flows, and notes to the financial statements for the years then ended, and the related statements of activities and functional expenses for the year ended June 30, 2021.

### **Management's Responsibility for the Financial Statements**

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

### **Auditors' Responsibility**

Our responsibility is to express an opinion on these financial statements based on our audits. We conducted our audits in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audits to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditors' judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

### **Opinion**

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of Northern Human Services, Inc. as of June 30, 2021 and 2020, and its cash flows for the years then ended, and the changes in its net assets for the year ended June 30, 2021 in accordance with accounting principles generally accepted in the United States of America.

### **Report on Summarized Comparative Information**

We have previously audited Northern Human Services, Inc.'s June 30, 2020 financial statements, and we expressed an unmodified opinion on those audited financial statements in our report dated January 20, 2021. In our opinion, the summarized comparative information presented herein as of and for the year ended June 30, 2020, is consistent, in all material respects, with the audited financial statements from which it has been derived.

### **Other Matters**

Our audit was conducted for the purpose of forming an opinion on the financial statements as a whole. The accompanying schedule of functional revenues and expenses on pages 27 – 35 and schedule of expenditures of federal awards on page 36, as required by Title 2 U.S. *Code of Federal Regulations* Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards*, are presented for purposes of additional analysis and are not a required part of the financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the financial statements. The information has been subjected to the auditing procedures applied in the audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the information is fairly stated, in all material respects, in relation to the financial statements as a whole.

### **Other Reporting Required by Government Auditing Standards**

In accordance with *Government Auditing Standards*, we have also issued our report dated March 1, 2022, on our consideration of Northern Human Services, Inc.'s internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is solely to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the effectiveness of Northern Human Services, Inc.'s internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering Northern Human Services, Inc.'s internal control over financial reporting and compliance.

*Leon, McDonnell & Roberts  
Professional Association*

March 1, 2022  
North Conway, New Hampshire

**NORTHERN HUMAN SERVICES, INC.****STATEMENTS OF FINANCIAL POSITION  
JUNE 30, 2021 AND 2020****ASSETS**

	<b><u>2021</u></b>	<b><u>2020</u></b>
<b>CURRENT ASSETS</b>		
Cash and cash equivalents, undesignated	\$ 17,290,923	\$ 13,898,376
Cash and cash equivalents, board designated	318,202	318,202
Accounts receivable, less allowance of \$222,000 and \$311,000 for 2021 and 2020, respectively	3,692,791	2,431,296
Grants receivable	224,187	515,878
Assets, limited use	806,316	724,596
Prepaid expenses and deposits	<u>206,897</u>	<u>193,859</u>
Total current assets	<u>22,539,316</u>	<u>18,082,207</u>
<b>PROPERTY AND EQUIPMENT, NET</b>	<u>193,904</u>	<u>261,407</u>
<b>OTHER ASSETS</b>		
Investments	2,524,860	2,064,316
Cash value of life insurance	<u>470,832</u>	<u>452,278</u>
Total other assets	<u>2,995,692</u>	<u>2,516,594</u>
Total assets	<u>\$ 25,728,912</u>	<u>\$ 20,860,208</u>

**LIABILITIES AND NET ASSETS**

<b>CURRENT LIABILITIES</b>		
Accounts payable and accrued expenses	\$ 1,300,981	\$ 1,589,607
Accrued payroll and related liabilities	1,656,658	1,522,001
Compensated absences payable	814,990	794,893
Other grants payable	925,485	187,352
Refundable advances	110,000	132,500
Deferred revenue	282,617	101,857
Refundable advances, maintenance of effort	-	339,562
Client funds held in trust	469,616	397,289
Due to related party	<u>53,208</u>	<u>58,112</u>
Total liabilities	<u>5,613,555</u>	<u>5,123,173</u>
<b>NET ASSETS</b>		
Net assets without donor restrictions		
Undesignated	19,540,045	15,162,607
Board designated	<u>318,202</u>	<u>318,202</u>
Total net assets without donor restrictions	19,858,247	15,480,809
Net assets with donor restrictions	<u>257,110</u>	<u>256,226</u>
Total net assets	<u>20,115,357</u>	<u>15,737,035</u>
Total liabilities and net assets	<u>\$ 25,728,912</u>	<u>\$ 20,860,208</u>

See Notes to Financial Statements

**NORTHERN HUMAN SERVICES, INC.****STATEMENT OF ACTIVITIES  
FOR THE YEAR ENDED JUNE 30, 2021  
WITH PRIOR YEAR SUMMARIZED COMPARATIVE INFORMATION**

	<u>Without Donor Restrictions</u>	<u>With Donor Restrictions</u>	<u>2021 Total</u>	<u>2020 Summarized</u>
<b>PUBLIC SUPPORT</b>				
State and federal grants	\$ 2,897,159	\$ -	\$ 2,897,159	\$ 2,169,389
Other public support	967,136	-	967,136	591,205
Local and county support	635,427	-	635,427	405,607
Donations	<u>13,262</u>	<u>-</u>	<u>13,262</u>	<u>22,671</u>
Total public support	<u>4,512,984</u>	<u>-</u>	<u>4,512,984</u>	<u>3,188,872</u>
<b>REVENUES</b>				
Program service fees	42,144,980	-	42,144,980	41,907,391
Production income	275,842	-	275,842	327,416
Other revenues	<u>370,636</u>	<u>-</u>	<u>370,636</u>	<u>266,938</u>
Total revenues	<u>42,791,458</u>	<u>-</u>	<u>42,791,458</u>	<u>42,501,745</u>
Total public support and revenues	<u>47,304,442</u>	<u>-</u>	<u>47,304,442</u>	<u>45,690,617</u>
<b>EXPENSES</b>				
Program Services:				
Mental health	11,535,421	-	11,535,421	11,370,057
Developmental services	<u>25,138,884</u>	<u>-</u>	<u>25,138,884</u>	<u>25,786,386</u>
Total program services	36,674,305	-	36,674,305	37,156,443
General management	<u>6,763,823</u>	<u>-</u>	<u>6,763,823</u>	<u>6,271,198</u>
Total expenses	<u>43,438,128</u>	<u>-</u>	<u>43,438,128</u>	<u>43,427,641</u>
<b>EXCESS OF PUBLIC SUPPORT AND REVENUES OVER EXPENSES</b>	<u>3,866,314</u>	<u>-</u>	<u>3,866,314</u>	<u>2,262,976</u>
<b>NON-OPERATING INCOME</b>				
Investment return	477,198	-	477,198	113,984
Gain on sale of property	-	-	-	3,500
Change in cash value of life insurance	18,554	-	18,554	19,693
Interest income	<u>15,372</u>	<u>884</u>	<u>16,256</u>	<u>71,444</u>
Total non-operating income	<u>511,124</u>	<u>884</u>	<u>512,008</u>	<u>208,621</u>
Change in net assets	4,377,438	884	4,378,322	2,471,597
<b>NET ASSETS, BEGINNING OF YEAR</b>	<u>15,480,809</u>	<u>256,226</u>	<u>15,737,035</u>	<u>13,265,438</u>
<b>NET ASSETS, END OF YEAR</b>	<u>\$ 19,858,247</u>	<u>\$ 257,110</u>	<u>\$ 20,115,357</u>	<u>\$ 15,737,035</u>

See Notes to Financial Statements

**NORTHERN HUMAN SERVICES, INC.**  
**STATEMENTS OF CASH FLOWS**  
**FOR THE YEARS ENDED JUNE 30, 2021 AND 2020**

	<u>2021</u>	<u>2020</u>
<b>CASH FLOWS FROM OPERATING ACTIVITIES</b>		
Change in net assets	\$ 4,378,322	\$ 2,471,597
Adjustments to reconcile change in net assets to net cash from operating activities:		
Depreciation	121,923	181,884
Unrealized gain on investments	(308,604)	(9,790)
Realized gain on investments	(125,748)	(57,410)
Gain on sale of property	-	(3,500)
Change in cash value of life insurance	(4,546)	(6,288)
(Increase) decrease in assets:		
Accounts receivable	(1,261,495)	(465,305)
Grants receivable	291,691	(288,359)
Assets, limited use	(81,720)	(222,685)
Prepaid expenses and deposits	(13,038)	101,218
Increase (decrease) in liabilities:		
Accounts payable and accrued expenses	(288,626)	1,099,424
Accrued payroll and related liabilities	134,657	15,285
Compensated absences payable	20,097	51,757
Other grants payable	738,133	75,170
Refundable advances	(22,500)	(64,517)
Deferred revenue	180,760	(329,484)
Refundable advances, maintenance of effort	(339,562)	(51,896)
Client funds held in trust	72,327	227,925
Due to related party	(4,904)	9,689
<b>NET CASH PROVIDED BY OPERATING ACTIVITIES</b>	<u>3,487,167</u>	<u>2,734,715</u>
<b>CASH FLOWS FROM INVESTING ACTIVITIES</b>		
Purchases of property	(54,420)	(83,336)
Proceeds from sale of property	-	8,000
Purchases of investments	(449,324)	(302,115)
Proceeds from sales of investments	465,978	318,669
Reinvested dividends	(42,846)	(46,784)
Change in cash value of life insurance	(14,008)	(13,405)
<b>NET CASH USED IN INVESTING ACTIVITIES</b>	<u>(94,620)</u>	<u>(118,971)</u>
<b>NET INCREASE IN CASH AND CASH EQUIVALENTS</b>	3,392,547	2,615,744
<b>CASH AND CASH EQUIVALENTS, BEGINNING OF YEAR</b>	<u>14,216,578</u>	<u>11,600,834</u>
<b>CASH AND CASH EQUIVALENTS, END OF YEAR</b>	<u>\$ 17,609,125</u>	<u>\$ 14,216,578</u>

See Notes to Financial Statements

**NORTHERN HUMAN SERVICES, INC.****STATEMENT OF FUNCTIONAL EXPENSES  
TOTALS FOR ALL PROGRAMS****FOR THE YEAR ENDED JUNE 30, 2021  
WITH PRIOR YEAR SUMMARIZED COMPARATIVE INFORMATION**

	<u>Mental Health</u>	<u>Developmental Services</u>	<u>Subtotals</u>	<u>General Management</u>	<u>2021 Total</u>	<u>2020 Summarized</u>
<b>EXPENSES</b>						
Salaries and wages	\$ 7,775,256	\$ 6,292,766	\$ 14,068,022	\$ 4,210,405	\$ 18,278,427	\$ 18,347,636
Employee benefits	1,475,632	1,690,124	3,165,756	839,253	4,005,009	4,312,503
Payroll taxes	566,611	474,631	1,041,242	249,281	1,290,523	1,259,813
Client wages	104,421	20,394	124,815	-	124,815	207,493
Professional fees	136,954	15,280,316	15,417,270	776,946	16,194,216	14,930,020
Staff development and training	10,842	7,525	18,367	8,074	26,441	44,455
Occupancy costs	569,962	453,014	1,022,976	176,514	1,199,490	1,298,725
Consumable supplies	124,142	176,088	300,230	44,447	344,677	462,185
Equipment expenses	135,587	98,955	234,542	56,728	291,270	293,138
Communications	111,291	108,591	219,882	39,243	259,125	297,725
Travel and transportation	109,925	307,696	417,621	13,415	431,036	867,152
Assistance to individuals	393	39,432	39,825	255	40,080	79,139
Insurance	69,257	65,306	134,563	34,882	169,445	152,963
Membership dues	30,928	7,033	37,961	89,176	127,137	128,466
Bad debt expense	295,875	116,542	412,417	-	412,417	616,701
Other expenses	18,345	471	18,816	225,204	244,020	129,527
Total expenses	<u>\$ 11,535,421</u>	<u>\$ 25,138,884</u>	<u>\$ 36,674,305</u>	<u>\$ 6,763,823</u>	<u>\$ 43,438,128</u>	<u>\$ 43,427,641</u>

See Notes to Financial Statements



**NORTHERN HUMAN SERVICES, INC.****STATEMENT OF FUNCTIONAL EXPENSES  
MENTAL HEALTH****FOR THE YEAR ENDED JUNE 30, 2021  
WITH PRIOR YEAR SUMMARIZED COMPARATIVE INFORMATION**

	<u>Non-Specialized Outpatient</u>	<u>State Eligible Adult Outpatient</u>	<u>Outpatient Contracts</u>	<u>Children and Adolescents</u>
<b>EXPENSES</b>				
Salaries and wages	\$ 313,129	\$ 999,108	\$ 262,348	\$ 961,490
Employee benefits	46,955	126,634	36,922	161,231
Payroll taxes	22,426	67,614	20,231	69,709
Client wages	-	-	-	-
Professional fees	6,729	14,954	4,615	28,017
Staff development and training	210	750	1,650	1,599
Occupancy costs	22,539	58,850	16,433	48,383
Consumable supplies	13,100	10,843	1,577	7,768
Equipment expenses	4,617	14,478	3,973	12,635
Communications	7,558	10,686	2,043	9,291
Travel and transportation	79	609	1,848	12,919
Assistance to individuals	121	102	-	24
Insurance	3,329	10,298	2,866	9,061
Membership dues	1,868	7,782	1,145	4,000
Bad debt expense	-	69,696	3	26,325
Other expenses	45	389	278	542
	<u>442,705</u>	<u>1,392,793</u>	<u>355,932</u>	<u>1,352,994</u>
Total expenses	<u>\$ 442,705</u>	<u>\$ 1,392,793</u>	<u>\$ 355,932</u>	<u>\$ 1,352,994</u>

See Notes to Financial Statements

Continued

**NORTHERN HUMAN SERVICES, INC.****STATEMENT OF FUNCTIONAL EXPENSES  
MENTAL HEALTH****FOR THE YEAR ENDED JUNE 30, 2021  
WITH PRIOR YEAR SUMMARIZED COMPARATIVE INFORMATION**

	<b><u>Emergency Services</u></b>	<b><u>Other Non-BBH</u></b>	<b><u>Integrated Health Grant</u></b>	<b><u>Bureau of Drug &amp; Alcohol Services</u></b>
<b>EXPENSES</b>				
Salaries and wages	\$ 536,321	\$ 281,990	\$ -	\$ 144,308
Employee benefits	83,172	67,005	-	22,609
Payroll taxes	37,790	20,287	-	10,566
Client wages	-	-	-	-
Professional fees	7,873	6,777	-	1,500
Staff development and training	549	654	-	660
Occupancy costs	28,497	15,258	-	7,147
Consumable supplies	3,655	2,358	-	1,037
Equipment expenses	9,365	4,880	10,980	2,148
Communications	22,467	1,972	439	851
Travel and transportation	79	1,746	-	2
Assistance to individuals	22	-	-	-
Insurance	5,404	2,660	-	1,426
Membership dues	1,676	908	-	426
Bad debt expense	16,215	139	-	1,536
Other expenses	60	45	-	270
	<u>\$ 753,145</u>	<u>\$ 406,679</u>	<u>\$ 11,419</u>	<u>\$ 194,486</u>
Total expenses				

See Notes to Financial Statements

Continued

**NORTHERN HUMAN SERVICES, INC.****STATEMENT OF FUNCTIONAL EXPENSES  
MENTAL HEALTH****FOR THE YEAR ENDED JUNE 30, 2021  
WITH PRIOR YEAR SUMMARIZED COMPARATIVE INFORMATION**

	<u>Drug Court</u>	<u>Vocational Services</u>	<u>Restorative Partial Hospital</u>	<u>Case Management</u>
<b>EXPENSES</b>				
Salaries and wages	\$ 277,418	\$ 140,446	\$ 47,116	\$ 839,839
Employee benefits	60,541	38,606	12,990	186,430
Payroll taxes	19,504	13,826	3,450	62,613
Client wages	-	41,176	-	-
Professional fees	4,371	2,713	581	12,316
Staff development and training	269	214	5	568
Occupancy costs	7,266	10,242	2,537	41,715
Consumable supplies	1,591	2,114	442	7,558
Equipment expenses	3,949	2,299	754	11,528
Communications	4,473	10,446	160	10,508
Travel and transportation	1,908	8,291	118	26,180
Assistance to individuals	-	-	-	34
Insurance	1,959	1,475	510	8,099
Membership dues	830	469	159	2,614
Bad debt expense	16,884	3,689	114	69,011
Other expenses	2,324	1,287	494	4,020
	<u>\$ 403,287</u>	<u>\$ 277,293</u>	<u>\$ 69,430</u>	<u>\$ 1,283,033</u>
Total expenses				

See Notes to Financial Statements

Continued

**NORTHERN HUMAN SERVICES, INC.****STATEMENT OF FUNCTIONAL EXPENSES  
MENTAL HEALTH****FOR THE YEAR ENDED JUNE 30, 2021  
WITH PRIOR YEAR SUMMARIZED COMPARATIVE INFORMATION**

	<u>Supportive Living</u>	<u>Community Residences</u>	<u>Bridge Grant</u>	<u>Victims of Crime Act Program</u>
<b>EXPENSES</b>				
Salaries and wages	\$ 544,477	\$ 811,624	\$ 50,868	\$ 407,713
Employee benefits	143,351	196,885	11,749	69,461
Payroll taxes	41,232	59,908	3,661	28,644
Client wages	-	-	-	-
Professional fees	8,803	4,050	422	5,633
Staff development and training	372	95	600	396
Occupancy costs	35,606	44,115	119,154	20,584
Consumable supplies	5,231	21,676	686	2,431
Equipment expenses	8,328	9,137	521	5,096
Communications	5,553	10,255	203	2,652
Travel and transportation	17,977	2,155	2,639	6
Assistance to individuals	-	71	-	10
Insurance	6,014	2,763	365	3,773
Membership dues	1,935	839	198	1,445
Bad debt expense	13,449	8,518	-	11,810
Other expenses	661	7,660	-	-
	<u>\$ 832,989</u>	<u>\$ 1,179,751</u>	<u>\$ 191,066</u>	<u>\$ 559,654</u>
Total expenses	<u>\$ 832,989</u>	<u>\$ 1,179,751</u>	<u>\$ 191,066</u>	<u>\$ 559,654</u>

See Notes to Financial Statements

Continued

**NORTHERN HUMAN SERVICES, INC.****STATEMENT OF FUNCTIONAL EXPENSES  
MENTAL HEALTH****FOR THE YEAR ENDED JUNE 30, 2021  
WITH PRIOR YEAR SUMMARIZED COMPARATIVE INFORMATION**

	<u>ACT</u> <u>Team</u>	<u>Other</u> <u>Mental Health</u> <u>Programs</u>	<u>Total</u> <u>Mental Health</u> <u>Programs</u>	<u>2020</u> <u>Summarized</u>
<b>EXPENSES</b>				
Salaries and wages	\$ 980,105	\$ 176,956	\$ 7,775,256	\$ 7,256,309
Employee benefits	185,253	25,838	1,475,632	1,443,451
Payroll taxes	67,045	18,105	566,611	511,611
Client wages	7,152	56,093	104,421	108,499
Professional fees	26,246	1,354	136,954	206,342
Staff development and training	2,166	85	10,842	19,191
Occupancy costs	68,851	22,785	569,962	604,577
Consumable supplies	6,023	36,052	124,142	196,136
Equipment expenses	12,052	18,847	135,587	105,910
Communications	5,171	6,563	111,291	131,115
Travel and transportation	21,851	11,518	109,925	189,477
Assistance to individuals	9	-	393	1,961
Insurance	8,614	641	69,257	51,989
Membership dues	4,436	198	30,928	24,205
Bad debt expense	53,517	4,969	295,875	508,139
Other expenses	-	270	18,345	11,145
	<u>                  </u>	<u>                  </u>	<u>                  </u>	<u>                  </u>
Total expenses	\$ 1,448,491	\$ 380,274	\$ 11,535,421	\$ 11,370,057

See Notes to Financial Statements

**NORTHERN HUMAN SERVICES, INC.****STATEMENT OF FUNCTIONAL EXPENSES  
DEVELOPMENTAL SERVICES**

FOR THE YEAR ENDED JUNE 30, 2021

**WITH PRIOR YEAR SUMMARIZED COMPARATIVE INFORMATION**

	<u>Service Coordination</u>	<u>School District Contracts</u>	<u>Day Programs</u>	<u>Early Supports &amp; Services</u>	<u>Independent Living Services</u>
<b>EXPENSES</b>					
Salaries and wages	\$ 473,259	\$ 53,841	\$ 1,568,347	\$ 468,930	\$ 71,126
Employee benefits	97,243	9,020	643,089	89,903	45,839
Payroll taxes	35,771	4,100	126,667	34,889	5,478
Client wages	-	-	15,581	-	-
Professional fees	471,423	189	486,570	141,229	22,515
Staff development and training	285	15	711	1,958	71
Occupancy costs	44,849	2,557	204,494	9,439	5,319
Consumable supplies	9,129	550	33,585	5,627	1,120
Equipment expenses	5,103	525	61,073	4,055	986
Communications	4,848	316	24,762	14,168	718
Travel and transportation	3,678	-	186,346	27,314	871
Assistance to individuals	-	-	3,751	58	1
Insurance	4,655	628	23,442	4,928	1,097
Membership dues	9	2	3,200	117	2
Bad debt expense	-	3,463	13,759	94,766	603
Other expenses	-	-	294	-	-
<b>Total expenses</b>	<b><u>\$ 1,150,252</u></b>	<b><u>\$ 75,206</u></b>	<b><u>\$ 3,395,671</u></b>	<b><u>\$ 897,381</u></b>	<b><u>\$ 155,746</u></b>

See Notes to Financial Statements

Continued

**NORTHERN HUMAN SERVICES, INC.****STATEMENT OF FUNCTIONAL EXPENSES  
DEVELOPMENTAL SERVICES****FOR THE YEAR ENDED JUNE 30, 2021  
WITH PRIOR YEAR SUMMARIZED COMPARATIVE INFORMATION**

	<u>Family Residence</u>	<u>Combined Day/ Residential Vendor</u>	<u>Individual Supported Living</u>	<u>Consolidated Services</u>	<u>Combined Day/ Residential Services</u>
<b>EXPENSES</b>					
Salaries and wages	\$ 2,184,896	\$ -	\$ 266,429	\$ 776,126	\$ 18,924
Employee benefits	527,726	-	76,555	129,796	4,112
Payroll taxes	163,381	-	19,780	50,841	1,451
Client wages	4,813	-	-	-	-
Professional fees	3,587,226	1,798,547	1,293	1,674,606	1,639,235
Staff development and training	2,566	-	389	384	37
Occupancy costs	130,094	-	35,618	3,979	1,530
Consumable supplies	80,845	-	10,652	15,169	10,628
Equipment expenses	19,102	-	1,810	2,981	257
Communications	27,246	-	1,972	27,762	894
Travel and transportation	29,562	-	3,921	51,214	-
Assistance to individuals	29	-	-	25,574	-
Insurance	20,734	-	2,476	3,002	254
Membership dues	450	-	4	2,844	-
Bad debt expense	3,951	-	-	-	-
Other expenses	98	-	-	79	-
	<u>\$ 6,782,719</u>	<u>\$ 1,798,547</u>	<u>\$ 420,899</u>	<u>\$ 2,764,357</u>	<u>\$ 1,677,322</u>
Total expenses					

See Notes to Financial Statements

Continued

**NORTHERN HUMAN SERVICES, INC.****STATEMENT OF FUNCTIONAL EXPENSES  
DEVELOPMENTAL SERVICES****FOR THE YEAR ENDED JUNE 30, 2021  
WITH PRIOR YEAR SUMMARIZED COMPARATIVE INFORMATION**

	<u>Acquired Brain Disorder</u>	<u>Other Developmental Services Programs</u>	<u>Total Developmental Services Programs</u>	<u>2020 Summarized</u>
<b>EXPENSES</b>				
Salaries and wages	\$ 30,797	\$ 380,091	\$ 6,292,766	\$ 7,288,247
Employee benefits	13,783	53,058	1,690,124	2,018,023
Payroll taxes	2,237	30,036	474,631	505,954
Client wages	-	-	20,394	98,994
Professional fees	64,018	5,393,465	15,280,316	13,952,776
Staff development and training	51	1,058	7,525	19,969
Occupancy costs	1,086	14,049	453,014	510,258
Consumable supplies	292	8,491	176,088	206,721
Equipment expenses	327	2,736	98,955	141,286
Communications	427	5,478	108,591	118,675
Travel and transportation	401	4,389	307,696	646,801
Assistance to individuals	-	10,019	39,432	77,038
Insurance	337	3,753	65,306	73,139
Membership dues	1	404	7,033	16,785
Bad debt expense	-	-	116,542	108,562
Other expenses	-	-	471	3,158
	<u>          </u>	<u>          </u>	<u>          </u>	<u>          </u>
Total expenses	<u>\$ 113,757</u>	<u>\$ 5,907,027</u>	<u>\$ 25,138,884</u>	<u>\$ 25,786,386</u>

See Notes to Financial Statements



**NORTHERN HUMAN SERVICES, INC.**

**NOTES TO FINANCIAL STATEMENTS  
FOR THE YEARS ENDED JUNE 30, 2021 AND 2020**

**1. ORGANIZATION AND SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES**

**General**

Northern Human Services, Inc. (the Organization), is a New Hampshire nonprofit corporation, and was created to develop and provide a comprehensive program of mental health, developmental disabilities, and rehabilitative care to the residents of Northern New Hampshire.

**Basis of Accounting**

The financial statements of Northern Human Services, Inc. have been prepared on the accrual basis of accounting and, accordingly, reflect all significant receivables, payables and other liabilities.

**Basis of Presentation**

The Organization is required to report information regarding its financial position and activities according to the following net asset classifications. The classes of net assets are determined by the presence or absence of donor restrictions.

**Net assets without donor restrictions:** Net assets that are not subject to donor-imposed restrictions and may be expended for any purpose in performing the primary objectives of the Organization. These net assets may be used at the discretion of the Organization's management and board of directors.

**Net assets with donor restrictions:** Net assets subject to stipulations imposed by donors and grantors. Some donor restrictions are temporary in nature; those restrictions will be met by actions of the Organization. Other donor restrictions are perpetual in nature, whereby the donor has stipulated the funds be maintained in perpetuity.

As of June 30, 2021 and 2020, the Organization had net assets with donor restrictions and net assets without donor restrictions.

**Accounting Estimates**

The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the reporting period. Actual results could differ from those estimates.

**Contributions**

All contributions are considered to be available for use without donor restrictions unless specifically restricted by the donor. Amounts received that are restricted by the donor for future periods or for specific purposes are reported as support with donor restrictions, depending on the nature of the restrictions. However, if a restriction is fulfilled in the same period in which the contribution is received, the Organization reports the support as without donor restrictions.

**Cash Equivalents**

The Organization considers all highly liquid financial instruments with original maturities of three months or less to be cash equivalents.

**NORTHERN HUMAN SERVICES, INC.**

**NOTES TO FINANCIAL STATEMENTS  
FOR THE YEARS ENDED JUNE 30, 2021 AND 2020**

**Accounts Receivable**

Accounts receivable are stated at the amount management expects to collect from outstanding balances. Management provides for probable uncollectible amounts through a charge to activities and a credit to a valuation allowance based on historical account write-off patterns by the payor, adjusted as necessary to reflect current conditions. Balances that are still outstanding after management has used reasonable collection efforts are written off through a charge to the valuation allowance and a credit to accounts receivable. The Organization has no policy for charging interest on overdue accounts nor are its accounts receivable pledged as collateral.

It is the policy of the Organization to provide services to all eligible residents of Northern New Hampshire without regard to ability to pay. As a result of this policy, all charity care write-offs are recorded as reductions of revenue in the period in which services are provided. The accounts receivable allowance includes the estimated amount of charity care and contractual allowances included in the accounts receivable balances. The computation of the contractual allowance is based on historical ratios of fees charged to amounts collected.

**Property and Depreciation**

Property and equipment are recorded at cost or, if contributed, at estimated fair value at the date of contribution. Material assets with a useful life in excess of one year are capitalized. Depreciation is provided for using the straight-line method in amounts designed to amortize the cost of the assets over their estimated useful lives as follows:

Vehicles	5 – 10 years
Equipment	3 – 10 years

Costs for repairs and maintenance are expensed when incurred and betterments are capitalized. Assets sold or otherwise disposed of are removed from the accounts, along with the related accumulated depreciation, and any gain or loss is recognized.

**Investments**

Investments consist of mutual funds and interest-bearing investments and are stated at fair value on the statements of financial position based on quoted market prices. The Organization's investments are subject to various risks, such as interest rate, credit and overall market volatility, which may substantially impact the fair value of such investments at any given time.

**Accrued Earned Time**

The Organization has accrued a liability for future compensated absences that its employees have earned and which is vested with the employees.

**Refundable Advances**

Grants received in advance are recorded as refundable advances and recognized as revenue in the period in which the related services are provided or costs are incurred.

**Program Service Fee Revenue**

The Organization has agreements with third-party payors that provide for payments to the Organization at amounts different from its established rates. Payment arrangements include reimbursed costs, discounted charges, and per diem payments. Program service fee revenue is reported at the estimated net realizable amounts from clients, third-party payors, and others for services rendered, including estimated retroactive adjustments under reimbursement agreements with the third-party payors. Retroactive adjustments are accrued on an estimated basis in the

**NORTHERN HUMAN SERVICES, INC.**

**NOTES TO FINANCIAL STATEMENTS  
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period the related services are rendered and adjusted in future periods as final settlements are determined.

**Advertising**

The Organization expenses advertising costs as incurred.

**Summarized Financial Information**

The financial statements include certain prior year summarized comparative information in total but not by net asset class. Such information does not include sufficient detail to constitute a presentation in conformity with accounting principles generally accepted in the United States of America. Accordingly, such information should be read in conjunction with the Organization's financial statements for the year ended June 30, 2020, from which the summarized information was derived.

**Functional Allocation of Expenses**

The costs of providing the various programs and other activities have been summarized on a functional basis. Natural expenses are defined by their nature, such as salaries, rent, supplies, etc. Functional expenses are classified by the type of activity for which expenses are incurred, such as management and general and direct program costs. Expenses are allocated by function using a reasonable and consistent approach that is primarily based on function and use. The costs of providing certain program and supporting services have been directly charged.

**Income Taxes**

The Organization is exempt from federal income taxes under Section 501(c)(3) of the Internal Revenue Code. In addition, the Organization qualifies for the charitable contribution deduction under Section 170(b)(1)(a) and has been classified as an organization that is not a private foundation.

FASB ASC 740, Accounting for Income Taxes, establishes the minimum threshold for recognizing, and a system for measuring, the benefits of tax return positions in financial statements, and is effective for Northern Human Services' current year. Management has analyzed Northern Human Services' tax positions taken on its information returns for all open tax years (three years), and has concluded that no additional provision for income tax is required in Northern Human Services' financial statements.

**New Accounting Pronouncement**

In May 2014, FASB issued ASU 2014-09 (Topic 606) – Revenue from Contracts with Customers. The ASU and all subsequently issued clarifying ASUs replaced the most existing revenue recognition guidance in U.S. GAAP. The ASU also requires expanded disclosures relating to the nature, amount, timing, and uncertainty of revenue from cash flows arising from contracts with customers. The Organization adopted the new standard effective July 1, 2020, the first day of the Organization's fiscal year using the modified retrospective approach. The adoption did not result in a change to the accounting for any of the applicable revenue streams; as such, no cumulative effect adjustment was recorded.

**Revenue Recognition**

The Organization derives revenues from services provided to its clients. Service revenue is reported at the amount that reflects consideration to which the Organization expects to be entitled in exchange for providing services. These amounts are due from clients and third-party payers. Revenue is recognized as performance obligations are satisfied.

**NORTHERN HUMAN SERVICES, INC.****NOTES TO FINANCIAL STATEMENTS  
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Performance obligations are determined based on the nature of the services provided by the Organization and the contract with the client or third-party and are satisfied when the service is performed.

The Organization determines the transaction price based on standard charges for goods and services provided as well as the state contract rate with third-party payers.

**2. AVAILABILITY AND LIQUIDITY**

The following represents the Organization's financial assets as of June 30, 2021 and 2020:

	<b><u>2021</u></b>	<b><u>2020</u></b>
Financial assets at year end:		
Cash and cash equivalents	\$ 17,609,125	\$ 14,216,578
Accounts receivable, net	3,692,791	2,431,296
Grants receivable	224,187	515,878
Assets, limited use	806,316	724,596
Investments	2,524,860	2,064,316
Cash value of life insurance	<u>470,832</u>	<u>452,278</u>
Total financial assets	25,328,111	20,404,942
Less amounts not available to be used within one year:		
Cash and cash equivalents, board designated	318,202	318,202
Client funds held in trust	469,616	397,289
Net assets with donor restrictions	<u>257,110</u>	<u>256,226</u>
Total amounts not available within one year	<u>1,044,928</u>	<u>971,717</u>
Financial assets available to meet general expenditures over the next twelve months	<u>\$ 24,283,183</u>	<u>\$ 19,433,225</u>

The Organization's goal is generally to maintain financial assets to meet 120 days of operating expenses (approximately \$10,500,000).

**3. ASSETS, LIMITED USE**

As of June 30, 2021 and 2020, assets, limited use consisted of the following:

	<b><u>2021</u></b>	<b><u>2020</u></b>
Donor restricted cash	\$ 257,110	\$ 256,226
Client funds held in trust	469,801	397,253
Employee benefits	<u>79,405</u>	<u>71,117</u>
Total assets, limited use	<u>\$ 806,316</u>	<u>\$ 724,596</u>

**NORTHERN HUMAN SERVICES, INC.****NOTES TO FINANCIAL STATEMENTS  
FOR THE YEARS ENDED JUNE 30, 2021 AND 2020****4. PROPERTY AND DEPRECIATION**

As of June 30, 2021 and 2020, property and equipment consisted of the following:

	<u>2021</u>	<u>2020</u>
Vehicles	\$ 346,326	\$ 633,548
Equipment	<u>272,231</u>	<u>2,779,836</u>
Total property and equipment	618,557	3,413,384
Less accumulated depreciation	<u>424,653</u>	<u>3,151,977</u>
Property and equipment, net	<u>\$ 193,904</u>	<u>\$ 261,407</u>

Depreciation expense totaled \$121,923 and \$181,884 for the years ended June 30, 2021 and 2020, respectively.

**5. INVESTMENTS**

The Organization's investments are presented in the financial statements in the aggregate at fair value and consisted of the following as of June 30, 2021 and 2020:

	<u>2021</u>		<u>2020</u>	
	<u>Fair Value</u>	<u>Cost</u>	<u>Fair Value</u>	<u>Cost</u>
<b>Money Market Funds</b>	\$ 27,012	\$ 27,012	\$ 51,642	\$ 51,642
<b>Mutual Funds:</b>				
Domestic equity funds	952,660	651,802	721,852	649,349
International equity funds	438,861	335,741	305,407	298,585
Fixed income funds	1,091,079	1,064,166	949,227	900,785
Other mutual funds	<u>15,248</u>	<u>14,386</u>	<u>36,188</u>	<u>39,192</u>
<b>Total</b>	<u>\$ 2,524,860</u>	<u>\$ 2,093,107</u>	<u>\$ 2,064,316</u>	<u>\$ 1,939,553</u>

Investments in common stock and U.S. government securities are valued at the closing price reported in the active market in which the securities are traded. Management considers all investments to be long term in nature.

	<u>2021</u>	<u>2020</u>
<b><u>Components of Investment Return:</u></b>		
Interest and dividends	\$ 42,846	\$ 46,784
Unrealized gains on investments	308,604	9,790
Realized gains on investments	<u>125,748</u>	<u>57,410</u>
	<u>\$ 477,198</u>	<u>\$ 113,984</u>

Investment management fees for the years ended June 30, 2021 and 2020 were \$16,215 and \$15,350, respectively, and were netted with investment return.

**NORTHERN HUMAN SERVICES, INC.**

**NOTES TO FINANCIAL STATEMENTS  
FOR THE YEARS ENDED JUNE 30, 2021 AND 2020**

**6. FAIR VALUE MEASUREMENTS**

*FASB ASC Topic No. 820-10* provides a definition of fair value which focuses on an exit price rather than an entry price, establishes a framework in generally accepted accounting principles for measuring fair value which emphasizes that fair value is a market-based measurement, not an entity-specific measurement, and requires expanded disclosures about fair value measurements. In accordance with *FASB ASC 820-10*, the Organization may use valuation techniques consistent with market, income and cost approaches to measure fair value. As a basis for considering market participant assumptions in fair value measurements, *ASC Topic 820* establishes a fair value hierarchy, which prioritizes the inputs used in measuring fair values. The hierarchy gives the highest priority to Level 1 measurements and the lowest priority to Level 3 measurements. The three levels of the fair value hierarchy under *ASC Topic 820* are described as follows:

**Level 1** - Inputs to the valuation methodology are quoted prices available in active markets for identical investments as of the reporting date.

**Level 2** - Inputs to the valuation methodology are other than quoted market prices in active markets, which are either directly or indirectly observable as of the reporting date, and fair value can be determined through the use of models or other valuation methodologies.

**Level 3** - Inputs to the valuation methodology are unobservable inputs in situations where there is little or no market activity for the asset or liability and the reporting entity makes estimates and assumptions related to the pricing of the asset or liability including assumptions regarding risk.

The Organization's financial instruments consist of cash, short-term receivables and payables, and refundable advances. The carrying value for all such instruments, considering the terms, approximates fair value at June 30, 2021 and 2020.

The following is a description of the valuation methodologies used for assets at fair value. There have been no changes in the methodologies used at June 30, 2021 and 2020.

**Mutual Funds:** All actively traded mutual funds are valued at the daily closing price as reported by the fund. These funds are required to publish their daily net asset value (NAV) and to transact at that price. All mutual funds held by the Organization are open-end mutual funds that are registered with the Securities and Exchange Commission.

**Life Insurance:** The surrender value of life insurance is valued at the cash value guaranteed to the policyowner upon cancellation of the life insurance policy. The surrender value is the value of investments less any surrender charges.

**NORTHERN HUMAN SERVICES, INC.****NOTES TO FINANCIAL STATEMENTS**  
**FOR THE YEARS ENDED JUNE 30, 2021 AND 2020**

The table below segregates all financial assets and liabilities as of June 30, 2021 and 2020 that are measured at fair value on a recurring basis (at least annually) into the most appropriate level within the fair value hierarchy based on the inputs used to determine the fair value at the measurement date:

	<b><u>2021</u></b>			
	<b><u>Level 1</u></b>	<b><u>Level 2</u></b>	<b><u>Level 3</u></b>	<b><u>Total</u></b>
<b>Money Market Funds</b>	\$ 27,012	\$ -	\$ -	\$ 27,012
<b>Mutual Funds</b>				
Domestic equity funds	952,660	-	-	952,660
International equity funds	438,861	-	-	438,861
Fixed income funds	1,091,079	-	-	1,091,079
Other funds	15,248	-	-	15,248
<b>Cash Value of Life Insurance</b>	-	470,832	-	470,832
<b>Total investments at fair value</b>	<b><u>\$ 2,524,860</u></b>	<b><u>\$ 470,832</u></b>	<b><u>\$ -</u></b>	<b><u>\$ 2,995,692</u></b>

	<b><u>2020</u></b>			
	<b><u>Level 1</u></b>	<b><u>Level 2</u></b>	<b><u>Level 3</u></b>	<b><u>Total</u></b>
<b>Money Market Funds</b>	\$ 51,642	\$ -	\$ -	\$ 51,642
<b>Mutual Funds</b>				
Domestic equity funds	721,852	-	-	721,852
International equity funds	305,407	-	-	305,407
Fixed income funds	949,227	-	-	949,227
Other funds	36,188	-	-	36,188
<b>Cash Value of Life Insurance</b>	-	452,278	-	452,278
<b>Total investments at fair value</b>	<b><u>\$ 2,064,316</u></b>	<b><u>\$ 452,278</u></b>	<b><u>\$ -</u></b>	<b><u>\$ 2,516,594</u></b>

**7. RETIREMENT PLAN**

The Organization maintains a retirement plan for all eligible employees. Under the plan employees can make voluntary contributions to the plan of up to 100% of pretax or after tax annual compensation up to the maximum annual limit provided by the Internal Revenue Service. All employees who work one thousand hours per year are eligible to participate after one year of employment, as defined by the plan. During the year ended June 30, 2015, the Organization implemented a 2% discretionary contribution allocated each pay period. During the year ended June 30, 2020, the Organization increased the discretionary contribution from 2% to 3%. Contributions by the Organization totaled \$744,597 and \$422,993 for the years ended June 30, 2021 and 2020, respectively.

**NORTHERN HUMAN SERVICES, INC.**

**NOTES TO FINANCIAL STATEMENTS  
FOR THE YEARS ENDED JUNE 30, 2021 AND 2020**

**8. CONCENTRATION OF CREDIT RISK**

The Organization maintains cash balances that, at times, may exceed federally insured limits. The balances are insured by the Federal Deposit Insurance Corporation (FDIC) up to \$250,000 for the years ended June 30, 2021 and 2020. At June 30, 2021 and 2020, the Organization had cash balances in excess of FDIC coverage. However, in addition to FDIC coverage, the Organization maintains a tri-party collateralization agreement with its primary financial institution and a trustee. The trustee maintains mortgage-backed collateralization of 102% of the Organization's deposits at its financial institution. The Organization has not experienced any losses in such accounts and believes it is not exposed to any significant risk with respect to these accounts.

**9. CONCENTRATION OF RISK**

For the years ended June 30, 2021 and 2020, approximately 87% and 86% of the total revenue was derived from Medicaid, respectively. The future existence of the Organization is dependent upon continued support from Medicaid.

In order for the Organization to receive Medicaid funding, they must be formally approved by the State of New Hampshire, Department of Health and Human Services, Division of Community Based Care Services, Bureau of Behavioral Health, and Bureau of Developmental Services as the provider of services for individuals with mental health illnesses and developmentally disabled individuals, for that region. During the year ended June 30, 2017, the Organization was reapproved as a provider of mental health services with the Bureau of Behavioral Health through August 2021.

Medicaid receivables comprise approximately 90% and 87% of the total accounts receivable balances at June 30, 2021 and 2020, respectively.

**10. LEASE COMMITMENTS**

The Organization has entered into various operating lease agreements to rent certain facilities and office equipment. The terms of these leases range from one to five years. Rent expense under these agreements aggregated \$1,018,093 and \$1,030,701 for the years ended June 30, 2021 and 2020, respectively.

The approximate future minimum lease payments on the above leases as of June 30, 2021 is \$942,259 for the year ending June 30, 2022.

See Note 11 for information regarding lease agreements with a related party.

**11. RELATED PARTY TRANSACTIONS**

The Organization is related to the nonprofit corporation Shallow River Properties, Inc. (Shallow River) as a result of common board membership. Shallow River was incorporated under the laws of the State of New Hampshire on September 13, 1988, for the purpose of owning, maintaining, managing, selling, and leasing real property associated with the provision of residential, treatment, and administrative services for the clients and staff of the Organization.



**NORTHERN HUMAN SERVICES, INC.**

**NOTES TO FINANCIAL STATEMENTS  
FOR THE YEARS ENDED JUNE 30, 2021 AND 2020**

The Organization has transactions with Shallow River during its normal course of operations. The significant related party transactions are as follows:

**Due to/from Related Party**

At June 30, 2021 and 2020, the Organization had a due to Shallow River balance in the amount of \$53,208 and \$58,112, respectively.

**Rental Expense**

The Organization leases various properties, including office space, and properties occupied by the Organization's clients from Shallow River under the terms of tenant at will agreements. The Organization has the perpetual right to extend the leases. Total rental expense paid under the terms of the leases was \$770,034 for each of the years ended June 30, 2021 and 2020. The Organization also leases space from a board member for \$1,000 per month.

**Management Fee**

The Organization charges Shallow River for administrative expenses incurred on its behalf. Management fee revenue aggregated \$74,649 for each of the years ended June 30, 2021 and 2020.

**Donation**

Although not required by agreement between Shallow River and the Organization, Shallow River generally donates the excess of its revenues over expenses to the Organization in order to maintain its 501(c)(2) tax-exempt status with the Internal Revenue Service. At June 30, 2021 and 2020, Shallow River did not make a donation to the Organization but retained its surplus of \$604,102 and \$254,448, respectively, due to future plans of acquiring a new building and for use in future renovation projects and maintenance costs.

**12. REFUNDABLE ADVANCES, MAINTENANCE OF EFFORT**

The Organization maintains contracted arrangements with multiple Medicaid managed care organizations (MCOs) that provide a set per member per month payment for health care services provided. This system helps manage costs, utilization, and quality of services. The Organization is paid prior to services being provided each month and is required to maintain certain levels of performance. A reconciliation is calculated at year end between the Organization and the MCOs to determine if the Organization has been overpaid compared to actual utilization and services performed, which the Organization would then be required to repay. Due to suspensions of the required maintenance of effort levels of performance as a result of the COVID-19 pandemic during the year ended June 30, 2021, there was no outstanding capitated payment liability at June 30, 2021. At June 30, 2020, the outstanding capitated payment liability totaled \$339,562.

**13. COMMITMENTS AND CONTINGENCIES**

The Organization receives funding under various state and federal grants. Under the terms of these grants, the Organization is required to use the money within the grant period for purposes specified in the grant proposal. If expenditures for the grant were found not to have been made in compliance with the proposal, the Organization may be required to repay the grantor's funds.

**NORTHERN HUMAN SERVICES, INC.****NOTES TO FINANCIAL STATEMENTS  
FOR THE YEARS ENDED JUNE 30, 2021 AND 2020**

Excess funds generated from state and/or Medicaid funded programs may be expended, at the Organization's discretion, to increase or improve service delivery within the program. The excess funds may not be used to increase spending for personnel, professional fees, fringe benefits, or capital expenditures without prior written approval of the State of New Hampshire.

The Organization has contracts with certain third-party payors requiring specific performance to supervise and document certain events relating to client treatment. These agencies periodically audit the performance of the Organization in fulfilling these requirements. If the payments were found not to have been made in compliance with the contracts, the Organization may be required to repay the funds received under the contract.

The Organization ensures its medical malpractice risks on a claims-made basis under a policy, which covers all of its employees. The Organization intends to renew coverage on a claims-made basis and anticipates that such coverage will be available.

Contracts with the State of New Hampshire and various federal agencies require that the properties supported be used for certain programs and/or to serve specified client populations. If Shallow River or the Organization should stop using the property to provide services acceptable to these grantors, the grantors would be entitled to all or part of the proceeds from the disposition of the property. These stipulations affect substantially all of the properties owned by Shallow River. The affected amount and the disposition are determined by negotiation with the granting authority at the time the property is sold.

**14. NET ASSETS WITH DONOR RESTRICTIONS**

At June 30, 2021 and 2020, net assets with donor restrictions consisted of the following:

	<u>2021</u>	<u>2020</u>
Certificates of Deposit – Memorial Fund	\$ 252,417	\$ 252,417
Dream Team Fund	2,963	2,962
Income earned on the Memorial Fund	<u>1,730</u>	<u>847</u>
Total net assets with donor restrictions	<u>\$ 257,110</u>	<u>\$ 256,226</u>

**15. ENDOWMENT FUND AND NET ASSETS WITH DONOR RESTRICTIONS**

As a result of the June 30, 2006 merger of The Center of Hope for Developmental Disabilities, Inc. (Center of Hope), with and into the Organization, the Organization assumed responsibility for certain assets of Center of Hope that are subject to charitable restrictions and designated for particular purposes, namely the Memorial Fund (the Fund).

The Fund was created by the Center of Hope in 1989 for the purpose of seeking out and funding experiences that make life more interesting and full for people with disabilities. In or around 1992, additional funds were added to the Fund as a result of a testamentary bequest of Dorothy M. Walters, for the purpose of providing "maintenance funds" for programs for individuals with mental and developmental disabilities. The Center of Hope interpreted the terms of this bequest as consistent with the purpose of the Fund, and the bequest meets the definition of an endowment fund.

**NORTHERN HUMAN SERVICES, INC.****NOTES TO FINANCIAL STATEMENTS  
FOR THE YEARS ENDED JUNE 30, 2021 AND 2020**

The Not-for-Profit Entities Topic of the FASB ASC (ASC 958-205 and subsections) intends to improve the quality of consistency of financial reporting of endowments held by not-for-profit organizations. This Topic provides guidance on classifying the net assets associated with donor-restricted endowment funds held by organizations that are subject to an enacted version of the Uniform Prudent Management Institutional Funds Act (UPMIFA). New Hampshire has adopted UPMIFA. The Topic also requires additional financial statement disclosures on endowments and related net assets.

The Organization has followed an investment and spending policy to ensure a total return (income plus capital change) necessary to preserve the principal of the fund and at the same time, provide a dependable source of support for life-enhancing activities of eligible individuals. The Organization will only distribute income generated by the fund, leaving the original corpus intact.

In recognition of the prudence required of fiduciaries, the Organization only invests the fund in certificates of deposits, which ensures that a majority of the balance of the Fund is covered by the FDIC. The Organization has taken a risk adverse approach to managing the Fund in order to mitigate financial market risk such as interest rate, credit and overall market volatility, which could substantially impact the fair value of the Fund at any given time.

As of June 30, 2021 and 2020, the endowment was entirely composed of net assets with donor restrictions.

Changes in endowment net assets (at fair value) as of June 30, 2021 and June 30, 2020 were as follows:

	<u>2021</u>	<u>2020</u>
Certificates of deposit, beginning of year	\$ 252,417	\$ 252,417
Interest income	883	631
Withdrawals	<u>(883)</u>	<u>(631)</u>
Certificates of deposit end of year	<u>\$ 252,417</u>	<u>\$ 252,417</u>

**16. LONG TERM CARE STABILIZATION PROGRAM**

In response to COVID-19, in April 2020, the State of New Hampshire established the Long Term Care Stabilization (LTCS) Program to provide stipends to certain front line Medicaid providers. The program was developed to incentivize these direct care workers to remain in or rejoin this critical workforce and continue to provide high quality care to vulnerable persons during the pandemic. Under the program, the New Hampshire Department of Employment Security (NHES) would distribute \$300 per week in stipends to full time qualifying front line workers and \$150 per week in stipends to part time qualifying front line workers. The funding for the LTCS Program was provided through the Coronavirus Relief Fund.

During the year ended June 30, 2021, the Organization received and expended grant revenue of \$931,371 under the grant through payroll and subcontractor expenses. During the year ended June 30, 2020, the Organization received and expended grant revenue of \$792,055 under the grant through payroll and subcontractor expenses. During its initial implementation, the program ran from April 2020 through July 31, 2020. In November 2020, the program was reinstated through December 2020.

**NORTHERN HUMAN SERVICES, INC.**

**NOTES TO FINANCIAL STATEMENTS  
FOR THE YEARS ENDED JUNE 30, 2021 AND 2020**

**17. RECLASSIFICATION**

Certain amounts and accounts from the prior year's financial statements were reclassified to enhance comparability with the current year's financial statements.

**18. OTHER EVENTS**

The impact of the novel coronavirus (COVID-19) and measures to prevent its spread are affecting the Organization. The significance of the impact of these disruptions, including the extent of their adverse impact on the Organization's financial and operational results, will be dictated by the length of time that such disruptions continue and, in turn, will depend on the currently unknowable duration of the COVID-19 pandemic and the impact of governmental regulations that might be imposed in response to the pandemic. The COVID-19 impact on the capital markets could also impact the Organization's cost of borrowing. There are certain limitations on the Organization's ability to mitigate the adverse financial impact of these items. Due to the measures put in place to prevent the spread of COVID-19 we are unable to estimate the future performance of the Organization.

**19. SUBSEQUENT EVENTS**

Subsequent events are events or transactions that occur after the statement of financial position date, but before financial statements are available to be issued. Recognized subsequent events are events or transactions that provide additional evidence about conditions that existed at the statement of financial position date, including the estimates inherent in the process of preparing financial statements. Nonrecognized subsequent events are events that provide evidence about conditions that did not exist at the statement of financial position date, but arose after that date. Management has evaluated subsequent events through March 1, 2022, the date the June 30, 2021 financial statements were available for issuance.

**NORTHERN HUMAN SERVICES, INC.****SCHEDULE OF FUNCTIONAL REVENUES AND EXPENSES  
TOTALS FOR ALL PROGRAMS****FOR THE YEAR ENDED JUNE 30, 2021  
WITH PRIOR YEAR SUMMARIZED COMPARATIVE INFORMATION**

	<u>Mental Health</u>	<u>Developmental Services</u>	<u>Subtotals</u>	<u>General Management</u>	<u>2021 Total</u>	<u>2020 Summarized</u>
<b>REVENUES</b>						
Program service fees:						
Client fees	\$ 305,713	\$ 14,803	\$ 320,516	\$ 23	\$ 320,539	\$ 597,740
Residential fees	64,198	213,811	278,009	-	278,009	290,389
Blue Cross	208,955	33,579	242,534	-	242,534	219,130
Medicaid	13,063,543	27,042,822	40,106,365	29,707	40,136,072	39,753,270
Medicare	649,861	-	649,861	-	649,861	527,140
Other insurance	433,282	45,782	479,064	80	479,144	377,932
Local educational authorities	-	36,511	36,511	-	36,511	128,424
Vocational rehabilitation	-	1,350	1,350	-	1,350	12,777
Other program fees	960	-	960	-	960	589
Production/service income	248,100	27,742	275,842	-	275,842	327,416
Public support:						
Local/county government	411,211	32,667	443,878	191,549	635,427	405,607
Donations/contributions	7,881	200	8,081	5,181	13,262	22,671
Other public support	330,627	-	330,627	316,330	646,957	312,719
Bureau of Developmental Services and Bureau of Behavioral Health	1,771,962	156,326	1,928,288	2,250	1,930,538	1,186,973
Other federal and state funding:						
HUD	-	-	-	-	-	75,565
Other	-	-	-	966,621	966,621	906,851
Private foundation grants	306,674	-	306,674	13,505	320,179	278,486
Other revenues	192,359	70,417	262,776	107,860	370,636	266,938
<b>Total revenues</b>	<b>17,995,326</b>	<b>27,676,010</b>	<b>45,671,336</b>	<b>1,633,106</b>	<b>47,304,442</b>	<b>45,690,617</b>
<b>EXPENSES</b>						
Salaries and wages	\$ 7,775,256	\$ 6,292,766	\$ 14,068,022	\$ 4,210,405	\$ 18,278,427	\$ 18,347,636
Employee benefits	1,475,632	1,690,124	3,165,756	839,253	4,005,009	4,312,503
Payroll taxes	566,611	474,631	1,041,242	249,281	1,290,523	1,259,813
Client wages	104,421	20,394	124,815	-	124,815	207,493
Professional fees	136,954	15,280,316	15,417,270	776,946	16,194,216	14,930,020
Staff development and training	10,842	7,525	18,367	8,074	26,441	44,455
Occupancy costs	569,962	453,014	1,022,976	176,514	1,199,490	1,298,725
Consumable supplies	124,142	176,088	300,230	44,447	344,677	462,185
Equipment expenses	135,587	98,955	234,542	56,728	291,270	293,138
Communications	111,291	108,591	219,882	39,243	259,125	297,725
Travel and transportation	109,925	307,696	417,621	13,415	431,036	867,152
Assistance to individuals	393	39,432	39,825	255	40,080	79,139
Insurance	69,257	65,306	134,563	34,882	169,445	152,963
Membership dues	30,928	7,033	37,961	89,176	127,137	128,466
Bad debt expense	295,875	116,542	412,417	-	412,417	616,701
Other expenses	18,345	471	18,816	225,204	244,020	129,527
<b>Total expenses</b>	<b>11,535,421</b>	<b>25,138,884</b>	<b>36,674,305</b>	<b>6,763,823</b>	<b>43,438,128</b>	<b>43,427,641</b>
<b>EXCESS (DEFICIENCY) OF REVENUES</b>						
<b>OVER EXPENSES</b>	<b>\$ 6,459,905</b>	<b>\$ 2,537,126</b>	<b>\$ 8,997,031</b>	<b>\$ (5,130,717)</b>	<b>\$ 3,866,314</b>	<b>\$ 2,262,976</b>

**NORTHERN HUMAN SERVICES, INC.****SCHEDULE OF FUNCTIONAL REVENUES AND EXPENSES  
MENTAL HEALTH****FOR THE YEAR ENDED JUNE 30, 2021  
WITH PRIOR YEAR SUMMARIZED COMPARATIVE INFORMATION**

	<u>Non-Specialized Outpatient</u>	<u>State Eligible Audit Outpatient</u>	<u>Outpatient Contracts</u>	<u>Children and Adolescents</u>
<b>REVENUES</b>				
Program service fees:				
Client fees	\$ 70,994	\$ 81,041	\$ -	\$ 46,185
Residential fees	-	-	-	-
Blue Cross	75,992	50,653	-	69,317
Medicaid	158,184	1,890,740	553,261	3,152,146
Medicare	138,636	428,320	-	-
Other insurance	160,144	194,765	-	61,719
Local educational authorities	-	-	-	-
Vocational rehabilitation	-	-	-	-
Other program fees	-	-	390	-
Production/service income	-	-	-	-
Public support:				
Local/county government	118,377	-	-	-
Donations/contributions	7,881	-	-	-
Other public support	-	-	9,713	-
Bureau of Developmental Services and Bureau of Behavioral Health	-	-	-	-
Other federal and state funding:				
HUD	-	-	-	-
Other	-	-	-	-
Private foundation grants	1,500	-	-	-
Other revenues	<u>103,228</u>	<u>-</u>	<u>-</u>	<u>-</u>
Total revenues	<u>834,936</u>	<u>2,645,519</u>	<u>563,364</u>	<u>3,329,367</u>
<b>EXPENSES</b>				
Salaries and wages	\$ 313,129	\$ 999,108	\$ 262,348	\$ 961,490
Employee benefits	46,955	126,634	36,922	161,231
Payroll taxes	22,426	67,614	20,231	69,709
Client wages	-	-	-	-
Professional fees	6,729	14,954	4,615	28,017
Staff development and training	210	750	1,650	1,599
Occupancy costs	22,539	58,850	16,433	48,383
Consumable supplies	13,100	10,843	1,577	7,768
Equipment expenses	4,617	14,478	3,973	12,635
Communications	7,558	10,686	2,043	9,291
Travel and transportation	79	609	1,848	12,919
Assistance to individuals	121	102	-	24
Insurance	3,329	10,298	2,866	9,061
Membership dues	1,868	7,782	1,145	4,000
Bad debt expense	-	69,696	3	26,325
Other expenses	<u>45</u>	<u>389</u>	<u>278</u>	<u>542</u>
Total expenses	<u>442,705</u>	<u>1,392,793</u>	<u>355,932</u>	<u>1,352,994</u>
<b>EXCESS (DEFICIENCY) OF REVENUES OVER EXPENSES</b>	<u>\$ 392,231</u>	<u>\$ 1,252,726</u>	<u>\$ 207,432</u>	<u>\$ 1,976,373</u>

Continued

**NORTHERN HUMAN SERVICES, INC.****SCHEDULE OF FUNCTIONAL REVENUES AND EXPENSES  
MENTAL HEALTH****FOR THE YEAR ENDED JUNE 30, 2021  
WITH PRIOR YEAR SUMMARIZED COMPARATIVE INFORMATION**

	<u>Emergency Services</u>	<u>Other Non-BBH</u>	<u>Integrated Health Grant</u>	<u>Bureau of Drug &amp; Alcohol Services</u>
<b>REVENUES</b>				
Program service fees:				
Client fees	\$ 15,872	\$ 747	\$ -	\$ 1,595
Residential fees	-	-	-	-
Blue Cross	8,267	628	-	994
Medicaid	96,140	394,184	-	14,468
Medicare	9,663	-	-	4,033
Other insurance	10,122	-	-	1,229
Local educational authorities	-	-	-	-
Vocational rehabilitation	-	-	-	-
Other program fees	-	-	-	-
Production/service income	-	-	-	-
Public support:				
Local/county government	-	-	-	-
Donations/contributions	-	-	-	-
Other public support	-	-	-	-
Bureau of Developmental Services and Bureau of Behavioral Health	98,304	-	-	-
Other federal and state funding:				
HUD	-	-	-	-
Other	-	-	-	-
Private foundation grants	-	210,000	-	-
Other revenues	-	-	-	103
<b>Total revenues</b>	<b><u>238,368</u></b>	<b><u>605,559</u></b>	<b><u>-</u></b>	<b><u>22,422</u></b>
<b>EXPENSES</b>				
Salaries and wages	\$ 536,321	\$ 281,990	\$ -	\$ 144,308
Employee benefits	83,172	67,005	-	22,609
Payroll taxes	37,790	20,287	-	10,566
Client wages	-	-	-	-
Professional fees	7,873	6,777	-	1,500
Staff development and training	549	654	-	660
Occupancy costs	28,497	15,258	-	7,147
Consumable supplies	3,655	2,358	-	1,037
Equipment expenses	9,365	4,880	10,980	2,148
Communications	22,467	1,972	439	851
Travel and transportation	79	1,746	-	2
Assistance to individuals	22	-	-	-
Insurance	5,404	2,660	-	1,426
Membership dues	1,676	908	-	426
Bad debt expense	16,215	139	-	1,536
Other expenses	60	45	-	270
<b>Total expenses</b>	<b><u>753,145</u></b>	<b><u>406,679</u></b>	<b><u>11,419</u></b>	<b><u>194,486</u></b>
<b>EXCESS (DEFICIENCY) OF REVENUES OVER EXPENSES</b>	<b><u>\$ (514,777)</u></b>	<b><u>\$ 198,880</u></b>	<b><u>\$ (11,419)</u></b>	<b><u>\$ (172,064)</u></b>

Continued

**NORTHERN HUMAN SERVICES, INC.****SCHEDULE OF FUNCTIONAL REVENUES AND EXPENSES  
MENTAL HEALTH****FOR THE YEAR ENDED JUNE 30, 2021  
WITH PRIOR YEAR SUMMARIZED COMPARATIVE INFORMATION**

	<u>Drug Court</u>	<u>Vocational Services</u>	<u>Restorative Partial Hospital</u>	<u>Case Management</u>
<b>REVENUES</b>				
Program service fees:				
Client fees	\$ -	\$ -	\$ -	\$ 35,347
Residential fees	-	-	-	-
Blue Cross	-	-	-	-
Medicaid	48,028	138,039	92	1,849,201
Medicare	-	-	-	189
Other insurance	-	-	-	566
Local educational authorities	-	-	-	-
Vocational rehabilitation	-	-	-	-
Other program fees	570	-	-	-
Production/service income	-	29,761	-	-
Public support:				
Local/county government	292,834	-	-	-
Donations/contributions	-	-	-	-
Other public support	-	-	-	-
Bureau of Developmental Services and Bureau of Behavioral Health	-	-	-	-
Other federal and state funding:				
HUD	-	-	-	-
Other	-	-	-	-
Private foundation grants	-	-	-	-
Other revenues	<u>42,280</u>	<u>-</u>	<u>-</u>	<u>24,601</u>
Total revenues	<u>383,712</u>	<u>167,800</u>	<u>92</u>	<u>1,909,904</u>
<b>EXPENSES</b>				
Salaries and wages	\$ 277,418	\$ 140,446	\$ 47,116	\$ 839,839
Employee benefits	60,541	38,606	12,990	186,430
Payroll taxes	19,504	13,826	3,450	62,613
Client wages	-	41,176	-	-
Professional fees	4,371	2,713	581	12,316
Staff development and training	269	214	5	568
Occupancy costs	7,266	10,242	2,537	41,715
Consumable supplies	1,591	2,114	442	7,558
Equipment expenses	3,949	2,299	754	11,528
Communications	4,473	10,446	160	10,508
Travel and transportation	1,908	8,291	118	26,180
Assistance to individuals	-	-	-	34
Insurance	1,959	1,475	510	8,099
Membership dues	830	469	159	2,614
Bad debt expense	16,884	3,689	114	69,011
Other expenses	<u>2,324</u>	<u>1,287</u>	<u>494</u>	<u>4,020</u>
Total expenses	<u>403,287</u>	<u>277,293</u>	<u>69,430</u>	<u>1,283,033</u>
<b>EXCESS (DEFICIENCY) OF REVENUES OVER EXPENSES</b>	<u>\$ (19,575)</u>	<u>\$ (109,493)</u>	<u>\$ (69,338)</u>	<u>\$ 626,871</u>



Continued

**NORTHERN HUMAN SERVICES, INC.****SCHEDULE OF FUNCTIONAL REVENUES AND EXPENSES  
MENTAL HEALTH****FOR THE YEAR ENDED JUNE 30, 2021  
WITH PRIOR YEAR SUMMARIZED COMPARATIVE INFORMATION**

	<u>Supportive Living</u>	<u>Community Residences</u>	<u>Bridge Grant</u>	<u>Victims of Crime Act</u>
<b>REVENUES</b>				
Program service fees:				
Client fees	\$ 6,369	\$ 5,249	\$ -	\$ 8,399
Residential fees	-	41,170	-	-
Blue Cross	-	-	-	1,871
Medicaid	1,917,620	1,280,517	-	129,687
Medicare	-	-	-	10,965
Other insurance	-	-	-	3,538
Local educational authorities	-	-	-	-
Vocational rehabilitation	-	-	-	-
Other program fees	-	-	-	-
Production/service income	-	-	-	-
Public support:				
Local/county government	-	-	-	-
Donations/contributions	-	-	-	-
Other public support	-	-	-	320,914
Bureau of Developmental Services and Bureau of Behavioral Health	-	86,250	182,847	-
Other federal and state funding:				
HUD	-	-	-	-
Other	-	-	-	-
Private foundation grants	-	-	-	-
Other revenues	-	1,251	7,984	-
	<u>1,923,989</u>	<u>1,414,437</u>	<u>190,831</u>	<u>475,374</u>
<b>Total revenues</b>				
<b>EXPENSES</b>				
Salaries and wages	\$ 544,477	\$ 811,624	\$ 50,868	\$ 407,713
Employee benefits	143,351	196,885	11,749	69,461
Payroll taxes	41,232	59,908	3,661	28,644
Client wages	-	-	-	-
Professional fees	8,803	4,050	422	5,633
Staff development and training	372	95	600	396
Occupancy costs	35,606	44,115	119,154	20,584
Consumable supplies	5,231	21,676	686	2,431
Equipment expenses	8,328	9,137	521	5,096
Communications	5,553	10,255	203	2,652
Travel and transportation	17,977	2,155	2,639	6
Assistance to individuals	-	71	-	10
Insurance	6,014	2,763	365	3,773
Membership dues	1,935	839	198	1,445
Bad debt expense	13,449	8,518	-	11,810
Other expenses	661	7,660	-	-
	<u>832,989</u>	<u>1,179,751</u>	<u>191,066</u>	<u>559,654</u>
<b>Total expenses</b>				
<b>EXCESS (DEFICIENCY) OF REVENUES OVER EXPENSES</b>	<u>\$ 1,091,000</u>	<u>\$ 234,686</u>	<u>\$ (235)</u>	<u>\$ (84,280)</u>

Continued

**NORTHERN HUMAN SERVICES, INC.****SCHEDULE OF FUNCTIONAL REVENUES AND EXPENSES  
MENTAL HEALTH****FOR THE YEAR ENDED JUNE 30, 2021  
WITH PRIOR YEAR SUMMARIZED COMPARATIVE INFORMATION**

	<u>ACT</u>	<u>Other</u>	<u>Total</u>	<u>2020</u>
	<u>Team</u>	<u>Mental Health</u>	<u>Mental Health</u>	<u>Summarized</u>
		<u>Programs</u>	<u>Programs</u>	
<b>REVENUES</b>				
Program service fees:				
Client fees	\$ 33,915	\$ -	\$ 305,713	\$ 572,870
Residential fees	23,028	-	64,198	69,223
Blue Cross	963	270	208,955	182,887
Medicaid	1,438,380	2,856	13,063,543	12,177,461
Medicare	58,055	-	649,861	527,140
Other insurance	1,199	-	433,282	315,887
Local educational authorities	-	-	-	-
Vocational rehabilitation	-	-	-	5,500
Other program fees	-	-	960	589
Production/service income	-	218,339	248,100	194,429
Public support:				
Local/county government	-	-	411,211	403,207
Donations/contributions	-	-	7,881	2,810
Other public support	-	-	330,627	312,719
Bureau of Developmental Services and Bureau of Behavioral Health	1,285,167	119,394	1,771,962	890,611
Other federal and state funding:				
HUD	-	-	-	75,565
Other	-	-	-	109,947
Private foundation grants	-	95,174	306,674	273,486
Other revenues	-	12,912	192,359	89,605
<b>Total revenues</b>	<b>2,840,707</b>	<b>448,945</b>	<b>17,995,326</b>	<b>16,203,936</b>
<b>EXPENSES</b>				
Salaries and wages	\$ 980,105	\$ 176,956	\$ 7,775,256	\$ 7,256,309
Employee benefits	185,253	25,838	1,475,632	1,443,451
Payroll taxes	67,045	18,105	566,611	511,611
Client wages	7,152	56,093	104,421	108,499
Professional fees	26,246	1,354	136,954	206,342
Staff development and training	2,166	85	10,842	19,191
Occupancy costs	68,851	22,785	569,962	604,577
Consumable supplies	6,023	36,052	124,142	196,136
Equipment expenses	12,052	18,847	135,587	105,910
Communications	5,171	6,563	111,291	131,115
Travel and transportation	21,851	11,518	109,925	189,477
Assistance to individuals	9	-	393	1,961
Insurance	8,614	641	69,257	51,989
Membership dues	4,436	198	30,928	24,205
Bad debt expense	53,517	4,969	295,875	508,139
Other expenses	-	270	18,345	11,145
<b>Total expenses</b>	<b>1,448,491</b>	<b>380,274</b>	<b>11,535,421</b>	<b>11,370,057</b>
<b>EXCESS (DEFICIENCY) OF REVENUES OVER EXPENSES</b>	<b>\$ 1,392,216</b>	<b>\$ 68,671</b>	<b>\$ 6,459,905</b>	<b>\$ 4,833,879</b>

**NORTHERN HUMAN SERVICES, INC.****SCHEDULE OF FUNCTIONAL REVENUES AND EXPENSES  
DEVELOPMENTAL SERVICES****FOR THE YEAR ENDED JUNE 30, 2021  
WITH PRIOR YEAR SUMMARIZED COMPARATIVE INFORMATION**

	<u>Service Coordination</u>	<u>School District Contracts</u>	<u>Day Programs</u>	<u>Early Supports &amp; Services</u>	<u>Independent Living Services</u>
<b>REVENUES</b>					
Program service fees:					
Client fees	\$ -	\$ -	\$ -	\$ 14,803	\$ -
Residential fees	-	-	-	-	-
Blue Cross	-	-	-	33,579	-
Medicaid	1,024,103	-	3,175,257	925,568	185,552
Medicare	-	-	-	-	-
Other insurance	-	-	-	45,782	-
Local educational authorities	-	36,511	-	-	-
Vocational rehabilitation	-	-	1,350	-	-
Other program fees	-	-	-	-	-
Production/service income	-	-	22,299	-	-
Public support:					
Local/county government	-	-	32,667	-	-
Donations/contributions	-	-	200	-	-
Other public support	-	-	-	-	-
Bureau of Developmental Services and Bureau of Behavioral Health	-	-	-	81,792	-
Other federal and state funding:					
HUD	-	-	-	-	-
Other	-	-	-	-	-
Private foundation grants	-	-	-	-	-
Other revenues	51,191	-	2,478	2,036	-
<b>Total revenues</b>	<b>1,075,294</b>	<b>36,511</b>	<b>3,234,251</b>	<b>1,103,560</b>	<b>185,552</b>
<b>EXPENSES</b>					
Salaries and wages	\$ 473,259	\$ 53,841	\$ 1,568,347	\$ 468,930	\$ 71,126
Employee benefits	97,243	9,020	643,089	89,903	45,839
Payroll taxes	35,771	4,100	126,667	34,889	5,478
Client wages	-	-	15,581	-	-
Professional fees	471,423	189	486,570	141,229	22,515
Staff development and training	285	15	711	1,958	71
Occupancy costs	44,849	2,557	204,494	9,439	5,319
Consumable supplies	9,129	550	33,585	5,627	1,120
Equipment expenses	5,103	525	61,073	4,055	986
Communications	4,848	316	24,762	14,168	718
Travel and transportation	3,678	-	186,346	27,314	871
Assistance to individuals	-	-	3,751	58	1
Insurance	4,655	628	23,442	4,928	1,097
Membership dues	9	2	3,200	117	2
Bad debt expense	-	3,463	13,759	94,766	603
Other expenses	-	-	294	-	-
<b>Total expenses</b>	<b>1,150,252</b>	<b>75,206</b>	<b>3,395,671</b>	<b>897,381</b>	<b>155,746</b>
<b>EXCESS (DEFICIENCY) OF REVENUES OVER EXPENSES</b>	<b>\$ (74,958)</b>	<b>\$ (38,695)</b>	<b>\$ (161,420)</b>	<b>\$ 206,179</b>	<b>\$ 29,806</b>

Continued

**NORTHERN HUMAN SERVICES, INC.****SCHEDULE OF FUNCTIONAL REVENUES AND EXPENSES  
DEVELOPMENTAL SERVICES****FOR THE YEAR ENDED JUNE 30, 2021  
WITH PRIOR YEAR SUMMARIZED COMPARATIVE INFORMATION**

	<u>Family Residence</u>	<u>Combined Day/ Residential Vendor</u>	<u>Individual Supported Living</u>	<u>Consolidated Services</u>	<u>Combined Day/ Residential Services</u>
<b>REVENUES</b>					
Program service fees:					
Client fees	\$ -	\$ -	\$ -	\$ -	\$ -
Residential fees	166,041	-	39,183	-	-
Blue Cross	-	-	-	-	-
Medicaid	7,745,381	1,833,352	476,812	2,910,705	2,049,449
Medicare	-	-	-	-	-
Other insurance	-	-	-	-	-
Local educational authorities	-	-	-	-	-
Vocational rehabilitation	-	-	-	-	-
Other program fees	-	-	-	-	-
Production/service income	5,443	-	-	-	-
Public support:					
Local/county government	-	-	-	-	-
Donations/contributions	-	-	-	-	-
Other public support	-	-	-	-	-
Bureau of Developmental Services and Bureau of Behavioral Health	-	-	-	-	-
Other federal and state funding:					
HUD	-	-	-	-	-
Other	-	-	-	-	-
Private foundation grants	-	-	-	-	-
Other revenues	13,112	-	-	-	-
<b>Total revenues</b>	<b>7,929,977</b>	<b>1,833,352</b>	<b>515,995</b>	<b>2,910,705</b>	<b>2,049,449</b>
<b>EXPENSES</b>					
Salaries and wages	\$ 2,184,896	\$ -	\$ 266,429	\$ 776,126	\$ 18,924
Employee benefits	527,726	-	76,555	129,796	4,112
Payroll taxes	163,381	-	19,780	50,841	1,451
Client wages	4,813	-	-	-	-
Professional fees	3,587,226	1,798,547	1,293	1,674,606	1,639,235
Staff development and training	2,566	-	389	384	37
Occupancy costs	130,094	-	35,618	3,979	1,530
Consumable supplies	80,845	-	10,652	15,169	10,628
Equipment expenses	19,102	-	1,810	2,981	257
Communications	27,246	-	1,972	27,762	894
Travel and transportation	29,562	-	3,921	51,214	-
Assistance to individuals	29	-	-	25,574	-
Insurance	20,734	-	2,476	3,002	254
Membership dues	450	-	4	2,844	-
Bad debt expense	3,951	-	-	-	-
Other expenses	98	-	-	79	-
<b>Total expenses</b>	<b>6,782,719</b>	<b>1,798,547</b>	<b>420,899</b>	<b>2,764,357</b>	<b>1,677,322</b>
<b>EXCESS (DEFICIENCY) OF REVENUES OVER EXPENSES</b>	<b>\$ 1,147,258</b>	<b>\$ 34,805</b>	<b>\$ 95,096</b>	<b>\$ 146,348</b>	<b>\$ 372,127</b>

Continued

**NORTHERN HUMAN SERVICES, INC.****SCHEDULE OF FUNCTIONAL REVENUES AND EXPENSES  
DEVELOPMENTAL SERVICES****FOR THE YEAR ENDED JUNE 30, 2021  
WITH PRIOR YEAR SUMMARIZED COMPARATIVE INFORMATION**

	<u>Acquired Brain Disorder</u>	<u>Other Developmental Services Programs</u>	<u>Total Developmental Services Programs</u>	<u>2020 Summarized</u>
<b>REVENUES</b>				
Program service fees:				
Client fees	\$ -	\$ -	\$ 14,803	\$ 24,870
Residential fees	-	8,587	213,811	221,166
Blue Cross	-	-	33,579	36,243
Medicaid	426,019	6,290,624	27,042,822	27,575,809
Medicare	-	-	-	-
Other insurance	-	-	45,782	62,045
Local educational authorities	-	-	36,511	128,424
Vocational rehabilitation	-	-	1,350	7,277
Other program fees	-	-	-	-
Production/service income	-	-	27,742	132,987
Public support:				
Local/county government	-	-	32,667	2,400
Donations/contributions	-	-	200	17,512
Other public support	-	-	-	-
Bureau of Developmental Services and Bureau of Behavioral Health	-	74,534	156,326	296,362
Other federal and state funding:				
HUD	-	-	-	-
Other	-	-	-	-
Private foundation grants	-	-	-	-
Other revenues	-	1,600	70,417	66,433
Total revenues	<u>426,019</u>	<u>6,375,345</u>	<u>27,676,010</u>	<u>28,571,528</u>
<b>EXPENSES</b>				
Salaries and wages	\$ 30,797	\$ 380,091	\$ 6,292,766	\$ 7,288,247
Employee benefits	13,783	53,058	1,690,124	2,018,023
Payroll taxes	2,237	30,036	474,631	505,954
Client wages	-	-	20,394	98,994
Professional fees	64,018	5,393,465	15,280,316	13,952,776
Staff development and training	51	1,058	7,525	19,969
Occupancy costs	1,086	14,049	453,014	510,258
Consumable supplies	292	8,491	176,088	206,721
Equipment expenses	327	2,736	98,955	141,286
Communications	427	5,478	108,591	118,675
Travel and transportation	401	4,389	307,696	646,801
Assistance to individuals	-	10,019	39,432	77,038
Insurance	337	3,753	65,306	73,139
Membership dues	1	404	7,033	16,785
Bad debt expense	-	-	116,542	108,562
Other expenses	-	-	471	3,158
Total expenses	<u>113,757</u>	<u>5,907,027</u>	<u>25,138,884</u>	<u>25,786,386</u>
<b>EXCESS (DEFICIENCY) OF REVENUES OVER EXPENSES</b>	<u>\$ 312,262</u>	<u>\$ 468,318</u>	<u>\$ 2,537,126</u>	<u>\$ 2,785,142</u>

NORTHERN HUMAN SERVICES, INC.SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS  
FOR THE YEAR ENDED JUNE 30, 2021

<u>FEDERAL GRANTOR/ PROGRAM TITLE</u>	<u>ASSISTANCE LISTING NUMBER</u>	<u>PASS-THROUGH GRANTOR'S NAME</u>	<u>PASS-THROUGH GRANTOR'S NUMBER</u>	<u>FEDERAL EXPENDITURES</u>
<u>U.S. Department of Justice</u> Crime Victim Assistance	16.575	New Hampshire Department of Justice	2016VOCA1, 2016VOCA2	\$ 312,719
Total U.S. Department of Justice				\$ 312,719
<u>U.S. Department of Treasury</u>		State of NH Governor's Office of Emergency Relief and Recovery COVID-19 Long Term Care Stabilization Program		
Coronavirus Relief Fund	21.019		N/A	\$ 931,371
Total U.S. Department of Treasury				\$ 931,371
<u>U.S. Department of Education</u>		State of NH Department of Health and Human Services, Division of Long Term Supports and Services		
Special Education Grants for Infants and Families	84.181A		05-95-93-930010-7852	\$ 34,700
Total U.S. Department of Education				\$ 34,700
<u>U.S. Department of Health &amp; Human Services</u> Provider Relief Fund	93.498	Direct Award	N/A	\$ 46,564
Emergency Grants to Address Mental and Substance Use Disorders During COVID-19	93.665	State of NH Department of Health and Human Services, Division for Behavioral Health	05-95-92-922010-1909	70,916
<u>Medicaid Cluster</u>		State of NH Department of Health and Human Services, Division for Behavioral Health		
Medical Assistance Program	93.778		05-95-92-922010-4121	\$ 5,000
Medical Assistance Program	93.778	State of NH Department of Health and Human Services, Division for Behavioral Health	05-95-49-490510-2985	43,251
Rural Health Care Services Outreach and Rural Health Network Development Program	93.912	North Country Health Consortium	Unknown	54,963
Total U.S. Department of Health & Human Services				\$ 220,694
<b>TOTAL</b>				<b>\$ 1,499,484</b>

See Notes to Schedule of Expenditures of Federal Awards

**NORTHERN HUMAN SERVICES, INC.**

**NOTES TO SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS  
FOR THE YEAR ENDED JUNE 30, 2021**

**NOTE 1      BASIS OF PRESENTATION**

The accompanying schedule of expenditures of Federal Awards (the Schedule) includes the federal award activity of Northern Human Services, Inc. under programs of the federal government for the year ended June 30, 2021. The information in this Schedule is presented in accordance with the requirements of Title 2 U.S. Code of Federal Regulations Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance). Because the Schedule presents only a selected portion of the operations of Northern Human Services, Inc., it is not intended to and does not present the financial position, changes in net assets, or cash flows of the Organization.

**NOTE 2      SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES**

Expenditures reported on the Schedule are reported on the accrual basis of accounting. Such expenditures are recognized following the cost principles contained in the Uniform Guidance, wherein certain types of expenditures are not allowable or are limited as to reimbursement.

**NOTE 3      INDIRECT COST RATE**

Northern Human Services, Inc. has elected not to use the ten percent de minimis indirect cost rate allowed under the Uniform Guidance.

**NORTHERN HUMAN SERVICES, INC.**

**INDEPENDENT AUDITORS' REPORT ON INTERNAL CONTROL  
OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS  
BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED  
IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS**

To the Board of Directors of  
Northern Human Services, Inc.  
Conway, New Hampshire

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of Northern Human Services, Inc. (a New Hampshire nonprofit organization), which comprise the statement of financial position as of June 30, 2021, and the related statements of activities, cash flows, and functional expenses for the year then ended, and the related notes to the financial statements, and have issued our report thereon dated March 1, 2022.

**Internal Control Over Financial Reporting**

In planning and performing our audit of the financial statements, we considered Northern Human Services, Inc.'s internal control over financial reporting (internal control) as a basis for designing audit procedures that are appropriate in the circumstances for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of Northern Human Services, Inc.'s internal control. Accordingly, we do not express an opinion on the effectiveness of Northern Human Services, Inc.'s internal control.

*A deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. *A material weakness* is a deficiency, or combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected, on a timely basis. *A significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of the internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies and therefore, material weaknesses or significant deficiencies may exist that have not been identified. We did identify a deficiency in internal control, described in the accompanying schedule of findings and questioned costs as item 2021-001 that we consider to be a material weakness.



**Compliance and Other Matters**

As part of obtaining reasonable assurance about whether Northern Human Services, Inc.'s financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the financial statements. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

**Northern Human Services, Inc.'s Response to Findings**

Northern Human Services, Inc.'s response to the findings identified in our audit is described in the accompanying schedule of findings and questioned costs. Northern Human Services, Inc.'s response was not subjected to the auditing procedures applied in the audit of the financial statements and, accordingly, we express no opinion on it.

**Purpose of this Report**

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the Organization's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the Organization's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

*Leah McDannell & Roberts  
Professional Association*

March 1, 2022  
North Conway, New Hampshire

**NORTHERN HUMAN SERVICES, INC.**

**INDEPENDENT AUDITORS' REPORT ON COMPLIANCE  
FOR EACH MAJOR PROGRAM AND ON INTERNAL CONTROL  
OVER COMPLIANCE REQUIRED BY THE UNIFORM GUIDANCE**

To the Board of Directors of  
Northern Human Services, Inc.  
Conway, New Hampshire

**Report on Compliance for Each Major Federal Program**

We have audited Northern Human Services, Inc.'s (a New Hampshire nonprofit organization) compliance with the types of compliance requirements described in the *OMB Compliance Supplement* that could have a direct and material effect on each of Northern Human Services, Inc.'s major federal programs for the year ended June 30, 2021. Northern Human Services, Inc.'s major federal programs are identified in the summary of auditors' results section of the accompanying schedule of findings and questioned costs.

**Management's Responsibility**

Management is responsible for compliance with the federal statutes, regulations, and the terms and conditions of its federal awards applicable to its federal programs.

**Auditors' Responsibility**

Our responsibility is to express an opinion on compliance for each of Northern Human Services, Inc.'s major federal programs based on our audit of the types of compliance requirements referred to above. We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; and Title 2 U.S. Code of Federal Regulations Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance). Those standards and the Uniform Guidance require that we plan and perform the audit to obtain reasonable assurance about whether noncompliance with the types of compliance requirements referred to above that could have a direct and material effect on a major federal program occurred. An audit includes examining, on a test basis, evidence about Northern Human Services, Inc.'s compliance with those requirements and performing such other procedures as we considered necessary in the circumstances.

We believe that our audit provides a reasonable basis for our opinion on compliance for each major federal program. However, our audit does not provide a legal determination of Northern Human Services, Inc.'s compliance.

**Opinion on Each Major Federal Program**

In our opinion, Northern Human Services, Inc. complied, in all material respects, with the compliance requirements referred to above that could have a direct and material effect on each of its major federal programs for the year ended June 30, 2021.

**Report on Internal Control Over Compliance**

Management of Northern Human Services, Inc. is responsible for establishing and maintaining effective internal control over compliance with the types of compliance requirements referred to above. In planning and performing our audit of compliance, we considered Northern Human Services, Inc.'s internal control over compliance with the types of requirements that could have a direct and material effect on each major federal program to determine the auditing procedures that are appropriate in the circumstances for the purpose of expressing an opinion on compliance for each major federal program and to test and report on internal control over compliance in accordance with the Uniform Guidance, but not for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, we do not express an opinion on the effectiveness of Northern Human Services, Inc.'s internal control over compliance.

A *deficiency in internal control over compliance* exists when the design or operation of a control over compliance does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, noncompliance with a type of compliance requirement of a federal program on a timely basis. A *material weakness in internal control over compliance* is a deficiency, or combination of deficiencies in internal control over compliance, such that there is a reasonable possibility that material noncompliance with a type of compliance requirement of a federal program will not be prevented, or detected and corrected, on a timely basis. A *significant deficiency in internal control over compliance* is a deficiency, or a combination of deficiencies, in internal control over compliance with a type of compliance requirement of a federal program that is less severe than a material weakness in internal control over compliance, yet important enough to merit attention by those charged with governance.

Our consideration of internal control over compliance was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control over compliance that might be material weaknesses or significant deficiencies. We did not identify any deficiencies in internal control over compliance that we consider to be material weaknesses. However, material weaknesses may exist that were not identified.

The purpose of this report on internal control over compliance is solely to describe the scope of our testing of internal control over compliance and the results of that testing based on the requirements of the Uniform Guidance. Accordingly, this report is not suitable for any other purpose.

*Leon, McDonnell & Roberts  
Professional Association*

March 1, 2022  
North Conway, New Hampshire

**NORTHERN HUMAN SERVICES, INC.**

**SCHEDULE OF FINDINGS AND QUESTIONED COSTS  
FOR THE YEAR ENDED JUNE 30, 2021**

**SUMMARY OF AUDITORS' RESULTS**

1. The auditors' report expresses an unmodified opinion on whether the financial statements of Northern Human Services, Inc. were prepared in accordance with GAAP.
2. One material weakness disclosed during the audit of the financial statements is reported in the *Independent Auditors' Report on Internal Control Over Financial Reporting and on Compliance and Other Matters Based on an Audit of Financial Statements Performed in Accordance with Government Auditing Standards*.
3. No instances of noncompliance material to the financial statements of Northern Human Services, Inc. which would be required to be reported in accordance with *Government Auditing Standards* were disclosed during the audit.
4. No significant deficiencies in internal control over major federal award programs are reported in the *Independent Auditors' Report on Compliance for Each Major Program and on Internal Control Over Compliance Required by the Uniform Guidance*. No material weaknesses are reported.
5. The auditors' report on compliance for the major federal award programs for Northern Human Services, Inc. expresses an unmodified opinion on all major federal programs.
6. Audit findings that are required to be reported in accordance with 2 CFR section 200.516(a) are reported in this Schedule.
7. The program tested as a major program was: U.S. Department of the Treasury; Coronavirus Relief Fund, ALN 21.019.
8. The threshold for distinguishing Type A and B programs was \$750,000.
9. Northern Human Services, Inc. was determined not to be a low-risk auditee.

**FINDINGS - FINANCIAL STATEMENTS AUDIT**

**MATERIAL WEAKNESS**

**2021-001 - Reconciliation process and month end close**

**Criteria:** Internal controls should be in place to ensure that all cash accounts are reconciled between the general ledger and bank statements every month in a timely manner.

**Condition:** Significant entries were required for cash as timely reconciliations were not being kept as part of the financial statement close process each month and at year end.

**Cause:** Internal controls were not in place to ensure that monthly bank reconciliations are prepared in a timely manner each month.

**Effect:** Financial statement information utilized by management in making decisions may not be timely or accurate; errors found in preparing bank reconciliations that required significant journal entries were not found until several months after year end.

**Recommendation:** Procedures should be implemented to ensure that monthly reconciliations for all cash accounts are being performed in a timely manner.

**Views of Responsible Officials:** Up until last fiscal year, the Organization has always had a process in place to perform the bank reconciliations in a timely manner.

The main reason these were not done timely is due to some staff turnover (retirements) NHS has had, as well as COVID. NHS had a long term staff accountant retire. She was responsible for the bank reconciliations in addition to many other duties as it relates to month end closings, and backup for the payroll associate. NHS had trouble recruiting for that position and ultimately the department got behind in trying to cover that part of her duties. There was also another staff accountant position that retired and due to COVID, NHS had trouble recruiting for that position as well, further delaying the reconciliations.

Going forward, the bank reconciliations will be done monthly during each month end closing process. This will be reviewed by the CFO or designee to ensure adherence to this procedure.

#### **FINDINGS AND QUESTIONED COSTS - MAJOR FEDERAL AWARD PROGRAMS AUDIT**

None

**NORTHERN HUMAN SERVICES, INC.**

**SUMMARY SCHEDULE OF PRIOR AUDIT FINDINGS  
FOR THE YEAR ENDED JUNE 30, 2021**

**MATERIAL WEAKNESS**

**2020-001 - Reconciliation process and month end close**

**Condition:** Significant entries were required for cash as timely reconciliations were not being kept as part of the financial statement close process each month and at year end.

**Recommendation:** Procedures should be implemented to ensure that monthly reconciliations for all cash accounts are being performed in a timely manner.

**Current Status:** The finding was repeated during the year ended June 30, 2021. Subsequent to June 30, 2021, NHS completed catching up on all reconciliations, and these are now being completed timely.

**NORTHERN HUMAN SERVICES BOARD OF DIRECTORS**

		<u>Office</u>	<u>Home</u>	<u>Term</u>
<b>Officers:</b>	Madelene Costello, President			10.20 - 10.22
	Dorothy Borchers, Vice President			10.20 - 10.22
	James Salmon, Treasurer			10.17 - 10.23
<b>Staff:</b>	Suzanne Gaetjens-Oleson, CEO	447-3347		
	CFO TBD	447-3347		
	Susan Wiggins, CEO Assistant	447-3347		
	Kassie Eafrazi, MH Reg Administrator	752-7404		
	Liz Charles, DD Reg Administrator	447-3347		
	<u>The Mental Health Center</u>	Donald Bazzell	752-7404	
	3 Twelfth St., Berlin 03570	Director of BH		
<b>Term Expires</b>	<u>Community Services Center</u>	Lynn Johnson	752-1005	
	69 Willard St., Berlin 03570	Director of DS		
'22	Margaret McClellan, [REDACTED]			6/01
'23	*Stephen Michaud, [REDACTED]			11/02
'23	*Dorothy Borchers, [REDACTED]			05/17

	<u>The Mental Health Center</u>	Valeda Cerasale	447-2111
	25 W. Main St., Conway 03818	Director of BH	
	70 Bay St., Wolfeboro 03894		569-1884
	<u>New Horizons</u> (also Tamworth)	Shanon Mason	356-6310
	626 Eastman Rd., Ctr. Conway 03813	Director of DS	

'24	*Maddie Costello, [REDACTED]			9/06
'23	*Carrie Duran, [REDACTED]			1/17
'24	James Salmon, [REDACTED]			11/03
'24	Julie Bosak, [REDACTED]			11/21

	<u>The Mental Health Center</u>	Stacey Smith	237-4955
	55 Colby St., Colebrook 03576	Director of BH	
	69 Brooklyn St., Groveton 03582		636-2555
	<u>Vershire Center</u>	Lynn Johnson	237-5721
	24 Depot Street, Colebrook, NH 03576	Director of DS	

'23	Georgia Caron, [REDACTED]			[5/08]
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	<u>White Mountain Mental Health</u>	Amy Finkle	444-8501
	29 Maple St., Box 599, Littleton 03561	Director of BH	
	<u>Common Ground</u> (also Littleton, Woodsville)	Mark Vincent	837-9547
	24 Lancaster Rd., Whitefield 03584	Director of DS	

'23	Annette Carbonneau, [REDACTED]			11/20
'25	Paul J. Smith, [REDACTED]			5/22

Executive Committee: S. Michaud, M. McClellan, J. Salmon, M. Costello, D. Borchers, S. Gaetjens-Oleson  
Finance Committee: J. Salmon, M. McClellan, S. Michaud, D. Borchers, M. Costello, S. Gaetjens-Oleson  
Program Committee: M. McClellan, M. Costello, G. Caron, C. Duran, L. Charles, K. Eafrazi

\*Member representing consumer with developmental disability / NOTE: Bylaws state that a minimum of 7 meetings, including the Annual Business Meeting, must be held.

**IMPORTANT:** Send updated listing to AG's Office / Fax to Provider Integrity (see Rose's 4.8.21 email in Outlook Inbox BOD)

# Jaime-Rose Kelly



## **EDUCATION:**

Springfield College  
School of Professional and Continuing Studies  
Mental Health Counseling  
St. Johnsbury, Vermont  
Master's Degree, Clinical Mental Health  
August 2018

Liberty University  
Lynchburg, Virginia  
Master's Degree: Human Services Counseling: Crisis Response and Trauma  
Graduated with Highest Academic Honors  
May 14, 2016

Eastern Nazarene College  
Quincy, Massachusetts  
Bachelor of Art Degree: Psychology: Child and Adolescent Development  
Graduated with High Academic Honors  
May 2002

## **LICENSE/CERTIFICATION:**

Licensed CLinical Mental Health Clinician #2307  
Certified Clinical Trauma Professional

## **RELEVANT TRAININGS:**

CALM  
Suicide Prevention and Postvention  
DBT  
Beacon Trainings-21 Hours  
De-escalation Skills  
Motivational Interviewing  
Trauma Trainings



**EXPERIENCE:**

<p>October 2022-present                  Northern Human Services  <i>RR/MCT Clinical Supervisor</i>                  Richard Melillo, Director RR/MCT                  rmelillo@northernhs.org</p>	<p>September 2018-present                  Northern Human Services  <i>LRH Hospital Contract Clinician</i>                  Amy Finkle, Director Behavioral Health                  afinkle@northernhs.org                  Jody Brusseau, LRH Director of CM                  jbrusseau@lrhcares.org</p>
<p>July 2017-present                  Northern Human Services  <i>Emergency Services Clinician</i>  <i>Licensed Clinician 2020</i>                  Suzanne Gaetjens-Oleson, Clinical Supervisor                  sgaetjens@northernhs.org</p>	<p>May 2017-August 2018                  Northern Human Services  <i>Clinical Intern</i>                  Erin Bell, Supervisor</p>
<p>May 2012-October 2018                  per diem 2018-present                  Chef Joe's Catering  <i>Server/Waitress</i>                  Joe and Nancy Peterson                  603-823-8589</p>	<p>March 2012-December 2015                  Kelly's Video                  Littleton, New Hampshire  <i>Co-owner</i>                  Mike and Jaime-Rose Kelly                  603-443-0973</p>
<p>January 2005-February 2012                  At-home Daycare                  Littleton, New Hampshire  <i>Self-employed daycare provider</i>                  Jaime-Rose Kelly</p>	<p>September 2007-January 2018  <i>Homeschool Educator</i>                  Littleton, New Hampshire                  Jaime-Rose Kelly                  603-440-0973</p>
<p>July 2002-December 2004                  White Mountain Mental Health Agency                  Littleton, New Hampshire</p>	<p>April 2000-July 2002                  South Shore Mental Health                  Quincy, MA  <i>Case Manager</i></p>

<i>Children's Case Manager</i> Suzanne Gaetjens-Oleson, Supervisor <a href="mailto:sgaetjens@nothernhs.org">sgaetjens@nothernhs.org</a>	Kristin Whitmore, Supervisor 1-781-249-4179
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**VOLUNTEER:**

Good News Club Lakeway Elementary and Franconia Helper, 2012-2018 Jan Starring 603-444-2763	H.I.S. Homeschool Co-op Faith Bible Church Director, 2013-2018 Nick Deyoung 603-444-2763
Sex Trafficking Panel with Threads of Hope, and others  Hosted by Faith Bible Church Coordinator Jaime-Rose Kelly, with Morgan Trahan August 25, 2016	NH Behavioral Response Team  NH DHHS Volunteer, 2015-present Jennifer Schirmer <a href="mailto:jennifer.schirmer@dhhs.nh.gov">jennifer.schirmer@dhhs.nh.gov</a>
Lakeway Elementary School Parent Volunteer 2008-present	LHS/DBMS Principal Search Committee 11/2020-12/2020 Crusader Pride member 9/2020-present

**PROFESSIONAL REFERENCES:**

Suzanne Gaetjens-Oleson  
Regional Mental Health Administrator, Northern Human Services  
631-2719  
[sgaetjens@northern.org](mailto:sgaetjens@northern.org)

Toni Garceau  
Former Clinical Supervisor, Northern Human Services

569-8206  
tgarceau@northernhs.org

Amy Finkle  
Director of Behavioral Health, NHS-White Mountain Mental Health  
444-5358  
[afinkle@northernhs.org](mailto:afinkle@northernhs.org)

Jody Brusseau  
LRH Case Management/Utilization Review Manager  
[jbrusseau@lrhcares.org](mailto:jbrusseau@lrhcares.org)  
603-444-9045

Malcolm Starring  
Former Pastor, Faith Bible Church

**PROFESSIONAL SKILLS:**

Emergency Services  
Hospital contract duties  
Sexual Assault Response Team (SART)  
Leadership Skills  
Management Skills  
Administrative Skills  
Compassion  
Listening Skills  
Heart for justice ministries and missions  
Member of American Christian Counselors Association, awarded by coursework  
completed in Summer 2015

**HOBBIES:**

Singing  
Running  
Reading  
Hiking  
Visiting elderly  
Service, wherever needed

Kassie Marie Eafrazi



Education and Certifications

NH Certified Early Childhood Educator: Preschool through Third Grade  
Certificate #104652 Expires 6/30/2022

Tufts University, Medford, MA September 2010-August 2011  
Degree: M.A., Child Development

University of New England, Biddeford, ME September 2006-May 2010  
Degree: B.A., Psychology with secondary focus on Sociology

Work Experience

12/2021-Present, Regional Mental Health Administrator, Northern Human Services

- Establish and oversee (which will be tracked locally in a shared) folder training programs for staff in Corporate Compliance, HIPAA and other applicable areas related to quality improvement and compliance
- Assists in budget and contract development and interprets information related to these processes
- Acts as liaison with State Bureaus providing funding to assure contract compliance
- Assumes responsibility for overseeing Corporate Compliance functions
- Assumes responsibility for overseeing Quality Improvement functions

1/2018-12/2021, Director of Behavioral Health, NHS Mental Health, Berlin, NH

- Oversight of all mental health programs offered through NHS in Berlin/Gorham region
- Manage several programs that span multiple locations including: Drug Treatment Court, Victim of Crimes Assistant, Infant Mental Health, Rapid Response Grant, Emergency Services
- Manage budget around 5 million per year
- Supervise four program directors with staff totaling 60+ employees
- Manage contracts with local communities and organizations
- Manage grants from state, federal, and anonymous funders

03/2016-01/2018, Infant/Early Childhood Mental Health Program Director, NHS Mental Health, Berlin, NH

- Carry a small caseload and complete all responsibilities as a children's mental health case manager and functional support specialist
- Complete all administrative responsibilities as program director, including data collection and writing the grant report
- Promote program to community and continue to be an active member of several community programs, boards, and projects
- Work as a consultant to help provide children with the best quality of care from child care centers in Coos County

11/2015-01/2018, Program Consultant, Preschool Technical Assistant Network, Bedford, NH

- Obtain and maintain CDB Early Childhood Master Professional: Program Consultant- expires 11/23/218.
- Participate in Trauma Informed Early Childhood Services (TIECS) initial training and monthly reflective practice calls to provide (TIECS) informed consultations
- Work collaboratively with child care centers reaching out for various types of consultations (classroom, individual children, teacher, etc.)
- Collaborate with other agencies in consultation with child care centers including schools, mental health, early supports, family resource center, etc.

07/12-Present, NH Certified Early Childhood Educator, NHS Family Centered Early Supports and Services, Conway, NH

- Complete intake, evaluation, determine eligibility, complete IFSP and provide direct services as well as service coordination and case management
- Work as a part of several teams: DCYF, SAU special education teams, infant mental health, primary care physicians and specialists, contractors providing early intervention, SEE Change leadership team
- Transition children from early supports to special education, preschool, and/or other programs/services
- Create strong, working relationships with parents and caregivers
- Consult with child care providers

#### Related Experience

- Member of Community Partnership Network 2<sup>nd</sup> Leadership Cohort through Neil and Louise Tillotson Foundation
- Actively engaged in Coos Coalition leadership team and subcommittees focusing on maternal depression, parenting, professional development, and watch me grow

#### Professional Memberships/Certifications/Trainings

Board of Directors Member: NH Association of Infant Mental Health (President)  
Coos County Child Advocacy Center (Secretary)  
Great North Woods Community Foundation (Co-Chair)  
Coos County Family Health Center (Vice President)  
NH Children's Health Foundation

Certificates: Growing Great Kids Tiers 1-3 and Supervisor  
Early Childhood and Family Mental Health Credential  
NH Early Childhood Master Professional: Program Consultant  
Mind in the Making Facilitator  
Trauma Informed Early Childhood Services Highly Qualified Consultant  
Positive Solutions for Families Facilitator

## RICHARD MELILLO

### **PROFILE**

- \* A passionate, creative professional dedicated to helping individuals improve the quality of their lives and reach their true potential through education, counseling, and wellness training.
- \* A Proven leader experienced in program and curriculum development, instrumental in the start-up of two facilities dedicated to helping adolescents heal from their trauma and discover their potential.
- \* An experienced emotion management and violence prevention educator, counselor and author.
- \* A compassionate addiction counselor and program leader
- \* An entrepreneur of a successful counseling firm dedicated to stopping violence in the home, school workplace and community.
- \* A creative problem solver with experience in the development and implementation of innovative mental health and educational programs targeting the individual, and the community.

### **EXPERIENCE**

#### **INDIVIDUAL AND GROUP COUNSELING – 1999-PRESENT**

Individual Outpatient Counselor, Northern Human Services : Conway, NH. 2020 - present

PT / Wellness Coach, Town Sports International; Lynnfield, MA - 2014 - 2020

Individual Outpatient Counselor, Family Continuity; Peabody, MA - 2019 - 2020

Guidance Counselor, Hollis Brookline School District; Hollis NH - 1999-2010

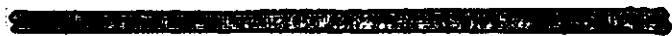
Owner / Group Counselor, Violence Prevention Consulting; Lawrence Ma - 1999 - 2011

#### **TEACHING/CURRICULUM DEVELOPMENT – 2006-PRESENT**

Adjunct Faculty, Mass College of Pharmacy; Boston Ma - 2017 - Present

Adjunct Faculty, Southern NH University; Manchester NH - 2018 - Present

Adjunct Faculty, Rivier University; Nashua NH 2006- 2011



## RICHARD MELILLO

### **ADMINISTRATOR / PROGRAM DIRECTOR – 1992 2014**

Program Director, Casa Pacifica Adolescent Residential Facility; Ventura CA - 1994- 1996

Program Director, Solstice Adolescent Residential Facility; Rowley, MA - 2010 - 2011

Program Director / Principal, Independence Academy; Brockton; MA - 2011 -2014

### **PROFESSIONAL ACCOMPLISHMENTS – 1994 - PRESENT**

Hired as part of a four person team to open and operate Ventura County's first adolescent residential treatment program. Successfully opened and operated one of Massachusetts four Addiction Recovery High School. Proposed and taught the first Positive Psychology course at Rivier University. Owned and operated a company that provided anger management and sex offender treatment to court ordered clients from Massachusetts Department of Probation and Parole. Successfully counseled numerous adolescents and adults who were struggling with mental health, behavioral and addiction issues.

### **EDUCATION**

Rivier University; C.A.G.S. School Administration 2010

Antioch New England Graduate School; M. A. Counseling Psychology 1999

Emerson College; B.A. Mass Communications

### **SKILLS/ CERTIFICATION**

Massachusetts Certified Guidance Counselor and School Administrator, Experienced in addiction treatment , Trained in Trauma Informed Model of Care, Certified Anger Management and Domestic Violence Counselor, Experienced in sex offender relapse prevention model of treatment . Professional Assault Response Trainer (Expired).

### **REFERENCES**

Upon Request



**Northern Human Services**

Key Personnel

Name	Job Title	Salary Amount Paid from this Contract
Kassie Eafrazi	MH Regional Administrator	\$ 8,200.00
Richard Melillo	Director RR/MCT	\$ 60,000.20
Jaime-Rose Kelly	Clinical Supervisor RR/MCT	\$ 17,784.16



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Lori A. Shibleyette  
Commissioner

Katja S. Fox  
Director

STATE OF NEW HAMPSHIRE  
DEPARTMENT OF HEALTH AND HUMAN SERVICES  
DIVISION FOR BEHAVIORAL HEALTH

129 PLEASANT STREET, CONCORD, NH 03301  
603-271-9544 1-800-852-3345 Ext. 9544  
Fax: 603-271-4332 TDD Access: 1-800-735-2964 www.dhhs.nh.gov

December 17, 2021

His Excellency, Governor Christopher T. Sununu  
and the Honorable Council  
State House  
Concord, New Hampshire 03301

**REQUESTED ACTION**

Authorize the Department of Health and Human Services, Division for Behavioral Health, to amend existing contracts with the Contractors listed in bold below to provide community mental health services, including statewide mobile crisis services, with no change to the price limitation of \$52,369,907 and no change to the contract completion dates of June 30, 2022, effective upon Governor and Council approval. This request is contingent upon Governor and Council approval of the corresponding request to amend the Housing Bridge Subsidy contracts with the Contractors listed in bold below. 10% Federal Funds. 90% General Funds.

The individual contracts were approved by Governor and Council as specified in the table below.

Vendor Name	Vendor Code	Area Served	Current Amount	Increase (Decrease)	Revised Amount	G&C Approval
<b>Northern Human Services</b>	177222-B001	Conway	\$4,477,380	\$0	\$4,477,380	O: 6/21/17, Late Item A A1: 6/19/19, #29 A2: 2/19/20, #12 A3: 6/30/21 #21
<b>West Central Services, Inc. DBA West Central Behavioral Health</b>	177654-B001	Lebanon	\$3,001,206	\$0	\$3,001,206	O: 6/21/17, Late Item A A1: 6/19/19, #29 A2: 6/30/21 #21
<b>The Lakes Region Mental Health Center, Inc.</b>	154480-B001	Laconia	\$3,287,814	\$0	\$3,287,814	O: 6/21/17, Late Item A A1: 6/19/19, #29 A2: 6/30/21 #21

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Riverbend Community Mental Health, Inc.	177192- R001	Concord	\$4,528,379	\$0	\$4,528,379	O: 6/21/17, Late Item A A1: 6/19/19, #29 A2: 6/30/21 #21
Monadnock Family Services	177510- B005	Keene	\$3,268,983	\$0	\$3,268,983	O: 6/21/17, Late Item A A1: 6/19/19, #29 A2: 6/30/21 #21
The Community Council of Nashua, N.H. DBA Greater Nashua Mental Health Center at Community Council	154112- B001	Nashua	\$9,697,254	\$0	\$9,697,254	O: 6/21/17, Late Item A A1: 9/13/2017, #15. A2: 12/19/18 #18. A3: 6/19/19, #29 A4: 6/30/21 #21
The Mental Health Center of Greater Manchester, Inc.	177184- B001	Manchester	\$10,767,012	\$0	\$10,767,012	O: 6/21/17, Late Item A A1: 6/19/19, #29 A2: 6/30/21 #21
Seacoast Mental Health Center, Inc.	174089- R001	Portsmouth	\$5,782,478	\$0	\$5,782,478	O: 6/21/17, Late Item A A1: 6/19/19, #29 A2: 6/30/21 #21
Behavioral Health & Developmental Services of Strafford County, Inc. DBA Community Partners of Strafford County	177278- B002	Dover	\$3,682,987	\$0	\$3,682,987	O: 6/21/17, Late Item A A1: 6/19/19, #29 A2: 6/30/21 #21

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The Mental Health Center for Southern New Hampshire DBA CLM Center for Life Management	174116-R001	Derry	\$3,876,414	\$0	\$3,876,414	O: 6/21/17, Late Item A A1: 9/20/18, #21 A2: 6/19/19, #29 A3: 6/30/21 #21
		<b>Total:</b>	<b>\$52,369,907</b>	<b>\$0</b>	<b>\$52,369,907</b>	

Funds are available in the following accounts for State Fiscal Year 2022, with the authority to adjust budget line items within the price limitation and encumbrances between state fiscal years through the Budget Office, if needed and justified.

See attached fiscal details.

**EXPLANATION**

The Department contracts for Mental Health services with the Community Mental Health Centers (CMHC), which are designated by the Department to serve the towns and cities within a designated geographic region, as outlined in NH Revised Statutes Annotated (RSA) 135-C, and NH Administrative Rule He-M 403.

The purpose of this request is to remove Supported Housing services from these Mental Health contracts and consolidate them under contracts with CMHCs for Housing Bridge Subsidy Program services, which focus on targeted housing services for individuals with severe mental illness, through a corresponding amendment. By consolidating housing services under one set of contracts, the Department will be able to more effectively monitor Contractor performance programmatically and financially.

The populations served include children with Serious Emotional Disturbances and adults with Severe Mental Illness/Severe and Persistent Mental Illness, including individuals with Severe/Severe and Persistent Mental Illness with Low Service Utilization (LU) per He-M 401 Eligibility Determination and Individual Service Planning. Approximately 43,000 adults, children and families will be served from June 30, 2021 to June 30, 2022.

The Contractors will continue to provide a full array of Mental Health services, including Crisis Response Services, Individual and Group Psychotherapy, Targeted Case Management, Medication Services, Functional Support Services, Illness Management and Recovery, Evidenced Based Supported Employment, Assertive Community Treatment, Projects for Assistance in Transition from Homelessness, wraparound services for children, Community Residential Services, and Acute Care Services to individuals experiencing psychiatric emergencies while awaiting admission to a Designated Receiving Facility. All contracts include provisions for Mental Health Services required per NH RSA 135-C and with State Regulations applicable to the mental health system as outlined in He-M 400, as well as in compliance with the Community Mental Health Agreement (CMHA).

The Department will continue to monitor contracted services by:

- Ensuring quality assurance by conducting performance reviews and utilization reviews as determined to be necessary and appropriate based on applicable licensing, certifications and service provisions.

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- Conducting quarterly meetings to review submitted quarterly data and reports to identify ongoing programmatic improvements.
- Reviewing monthly Financial Statements provided by the Contractors for ongoing evaluation of the programs fiscal integrity.

Should the Governor and Executive Council not authorize this request, the lack of consolidation of housing services under the Housing Bridge Subsidy contracts may prevent the Department from being able to monitor Contractor performance more accurately and effectively.

Source of Federal Funds: Assistance Listing #93.778, FAIN #05-1505NHBIPP; Assistance Listing #93.150, FAIN #X08SM083717-01; Assistance Listing #93.958, FAIN #809SM083816 and FAIN #B09SM083987; Assistance Listing #93.243, FAIN #H79SM080245; Assistance Listing #93.959, FAIN #T1083464.

The Department will request General Funds in the event that Federal Funds are no longer available and services are still needed.

Respectfully submitted,



Lori A. Shibinette  
Commissioner

Attachment A  
Financial Details

05-95-92-922010-4117 HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS DEPT OF, HHS: BEHAVIORAL HEALTH DIV, BUREAU OF MENTAL HEALTH SERVICES, CMH PROGRAM SUPPORT (100% General Funds)

Northern Human Services (Vendor Code 177222-B004)

PO #1056762

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92204117	\$379,249	\$0	\$379,249
2019	102-500731	Contracts for program services	92204117	\$469,249	\$0	\$469,249
2020	102-500731	Contracts for program services	92204117	\$645,304	\$0	\$645,304
2021	102-500731	Contracts for program services	92204117	\$748,448	\$0	\$748,448
2022	102-500731	Contracts for program services	92204117	\$1,415,368	\$0	\$1,415,368
			Subtotal	\$3,657,616	\$0	\$3,657,616

West Central Services, Inc (Vendor Code 177654-B001)

PO #1056774

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92204117	\$322,191	\$0	\$322,191
2019	102-500731	Contracts for program services	92204117	\$412,191	\$0	\$412,191
2020	102-500731	Contracts for program services	92204117	\$312,878	\$0	\$312,878
2021	102-500731	Contracts for program services	92204117	\$377,202	\$0	\$377,202
2022	102-500731	Contracts for program services	92204117	\$1,121,563	\$0	\$1,121,563
			Subtotal	\$2,546,025	\$0	\$2,546,025

The Lakes Region Mental Health Center (Vendor Code 154480-B001)

PO #1056775

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92204117	\$328,115	\$0	\$328,115
2019	102-500731	Contracts for program services	92204117	\$418,115	\$0	\$418,115
2020	102-500731	Contracts for program services	92204117	\$324,170	\$0	\$324,170
2021	102-500731	Contracts for program services	92204117	\$617,670	\$0	\$617,670
2022	102-500731	Contracts for program services	92204117	\$1,126,563	\$0	\$1,126,563
			Subtotal	\$2,814,633	\$0	\$2,814,633

Riverbend Community Mental Health, Inc. (Vendor Code 177192-R001)

PO #1056778

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92204117	\$381,653	\$0	\$381,653
2019	102-500731	Contracts for program services	92204117	\$471,653	\$0	\$471,653
2020	102-500731	Contracts for program services	92204117	\$237,708	\$0	\$237,708
2021	102-500731	Contracts for program services	92204117	\$237,708	\$0	\$237,708
2022	102-500731	Contracts for program services	92204117	\$1,618,551	\$0	\$1,618,551
			Subtotal	\$2,945,273	\$0	\$2,945,273

Monadnock Family Services (Vendor Code 177510-B005)

PO #1056779

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92204117	\$357,590	\$0	\$357,590
2019	102-500731	Contracts for program services	92204117	\$447,590	\$0	\$447,590
2020	102-500731	Contracts for program services	92204117	\$357,590	\$0	\$357,590
2021	102-500731	Contracts for program services	92204117	\$427,475	\$0	\$427,475
2022	102-500731	Contracts for program services	92204117	\$999,825	\$0	\$999,825
			Subtotal	\$2,589,870	\$0	\$2,589,870

Community Council of Nashua, NH (Vendor Code 154112-B001)

PO #1056782

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92204117	\$1,183,799	\$0	\$1,183,799
2019	102-500731	Contracts for program services	92204117	\$1,273,799	\$0	\$1,273,799
2020	102-500731	Contracts for program services	92204117	\$1,039,854	\$0	\$1,039,854
2021	102-500731	Contracts for program services	92204117	\$1,326,702	\$0	\$1,326,702
2022	102-500731	Contracts for program services	92204117	\$2,364,495	\$0	\$2,364,495
			Subtotal	\$7,188,649	\$0	\$7,188,649

The Mental Health Center of Greater Manchester (Vendor Code 177184-B001)

PO #1056784

Attachment A  
Financial Details

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92204117	\$1,846,829	\$0	\$1,846,829
2019	102-500731	Contracts for program services	92204117	\$1,736,829	\$0	\$1,736,829
2020	102-500731	Contracts for program services	92204117	\$1,842,884	\$0	\$1,842,884
2021	102-500731	Contracts for program services	92204117	\$1,842,884	\$0	\$1,842,884
2022	102-500731	Contracts for program services	92204117	\$2,588,551	\$0	\$2,588,551
			Subtotal	\$9,257,977	\$0	\$9,257,977

Seacoast Mental Health Center, Inc. (Vendor Code 174089-R001)

PO #1056785

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92204117	\$746,785	\$0	\$746,785
2019	102-500731	Contracts for program services	92204117	\$836,785	\$0	\$836,785
2020	102-500731	Contracts for program services	92204117	\$742,820	\$0	\$742,820
2021	102-500731	Contracts for program services	92204117	\$845,860	\$0	\$845,860
2022	102-500731	Contracts for program services	92204117	\$1,139,825	\$0	\$1,139,825
			Subtotal	\$4,311,835	\$0	\$4,311,835

Behavioral Health & Developmental Services of Strafford County, Inc. (Vendor Code 177278-B002)

PO #1056787

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92204117	\$313,543	\$0	\$313,543
2019	102-500731	Contracts for program services	92204117	\$403,543	\$0	\$403,543
2020	102-500731	Contracts for program services	92204117	\$309,598	\$0	\$309,598
2021	102-500731	Contracts for program services	92204117	\$417,598	\$0	\$417,598
2022	102-500731	Contracts for program services	92204117	\$1,297,096	\$0	\$1,297,096
			Subtotal	\$2,741,378	\$0	\$2,741,378

The Mental Health Center for Southern New Hampshire (Vendor Code 174116-R001)

PO #1056788

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92204117	\$350,791	\$0	\$350,791
2019	102-500731	Contracts for program services	92204117	\$440,791	\$0	\$440,791
2020	102-500731	Contracts for program services	92204117	\$348,846	\$0	\$348,846
2021	102-500731	Contracts for program services	92204117	\$668,846	\$0	\$668,846
2022	102-500731	Contracts for program services	92204117	\$999,825	\$0	\$999,825
			Subtotal	\$2,808,899	\$0	\$2,808,899
Total CMH Program Support				\$40,880,155	\$0	\$40,880,155

06-85-92-922010-4120 HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS DEPT OF, HHS: BEHAVIORAL HEALTH DIV, BUREAU OF MENTAL HEALTH SERVICES, MENTAL HEALTH BLOCK GRANT (100% Federal Funds)

Monadnock Family Services (Vendor Code 177510-B005)

PO #1056779

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92224120	\$0	\$0	\$0
2019	102-500731	Contracts for program services	92224120	\$0	\$0	\$0
2020	102-500731	Contracts for program services	92224120	\$0	\$0	\$0
2021	102-500731	Contracts for program services	92224120	\$0	\$0	\$0
2022	074-500585	Grants for Pub Asst and Relief	92224120 / 92244120	\$111,000	\$0	\$111,000
			Subtotal	\$111,000	\$0	\$111,000

Community Council of Nashua, NH (Vendor Code 154112-B001)

PO #1056782

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92224120	\$84,000	\$0	\$84,000
2019	102-500731	Contracts for program services	92224120	\$21,500	\$0	\$21,500
2020	102-500731	Contracts for program services	92224120	\$81,182	\$0	\$81,182
2021	102-500731	Contracts for program services	92224120	\$81,182	\$0	\$81,182
2022	074-500585	Grants for Pub Asst and Relief	92224120	\$80,000	\$0	\$80,000
			Subtotal	\$287,824	\$0	\$287,824

Seacoast Mental Health Center, Inc. (Vendor Code 174089-R001)

PO #1056785

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget

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2018	102-500731	Contracts for program services	92224120	\$0	\$0	\$0
2019	102-500731	Contracts for program services	92224120	\$0	\$0	\$0
2020	102-500731	Contracts for program services	92224120	\$0	\$0	\$0
2021	102-500731	Contracts for program services	92224120	\$0	\$0	\$0
2022	074-500585	Grants for Pub Asst and Relief	92224120 / 82244120	\$111,000	\$0	\$111,000
Subtotal				\$111,000	\$0	\$111,000

The Mental Health Center for Southern New Hampshire (Vendor Code 174118-R001) PO #1058788

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92224120	\$0	\$0	\$0
2019	102-500731	Contracts for program services	92224120	\$0	\$0	\$0
2020	102-500731	Contracts for program services	92224120	\$0	\$0	\$0
2021	102-500731	Contracts for program services	92224120	\$0	\$0	\$0
2022	074-500585	Grants for Pub Asst and Relief	92224120 / 82244120	\$118,600	\$0	\$118,600
Subtotal				\$118,600	\$0	\$118,600
Total Mental Health Block Grant				\$828,424	\$0	\$828,424

08-95-92-922010-4121 HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS DEPT OF, HHS: BEHAVIORAL HEALTH DIV, BUREAU OF MENTAL HEALTH SERVICES, MENTAL HEALTH DATA COLLECTION (100% Federal Funds)

Northern Human Services (Vendor Code 177222-B004) PO #1058782

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2019	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2020	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2021	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2022	102-500731	Contracts for program services	92204121	\$10,000	\$0	\$10,000
Subtotal				\$30,000	\$0	\$30,000

West Central Services, Inc (Vendor Code 177854-B001) PO #1058774

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2019	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2020	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2021	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2022	102-500731	Contracts for program services	92204121	\$10,000	\$0	\$10,000
Subtotal				\$30,000	\$0	\$30,000

The Lakes Region Mental Health Center (Vendor Code 154480-B001) PO #1058775

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2019	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2020	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2021	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2022	102-500731	Contracts for program services	92204121	\$10,000	\$0	\$10,000
Subtotal				\$30,000	\$0	\$30,000

Riverbend Community Mental Health, Inc. (Vendor Code 177192-R001) PO #1058778

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2019	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2020	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2021	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2022	102-500731	Contracts for program services	92204121	\$10,000	\$0	\$10,000
Subtotal				\$30,000	\$0	\$30,000

Monadnock Family Services (Vendor Code 177510-B005) PO #1058779

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000

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2019	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2020	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2021	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2022	102-500731	Contracts for program services	92204121	\$10,000	\$0	\$10,000
			<b>Subtotal</b>	<b>\$30,000</b>	<b>\$0</b>	<b>\$30,000</b>

Community Council of Nashua, NH (Vendor Code 154112-B001) PO #1056782

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2019	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2020	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2021	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2022	102-500731	Contracts for program services	92204121	\$10,000	\$0	\$10,000
			<b>Subtotal</b>	<b>\$30,000</b>	<b>\$0</b>	<b>\$30,000</b>

The Mental Health Center of Greater Manchester (Vendor Code 177184-B001) PO #1056784

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2019	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2020	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2021	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2022	102-500731	Contracts for program services	92204121	\$10,000	\$0	\$10,000
			<b>Subtotal</b>	<b>\$30,000</b>	<b>\$0</b>	<b>\$30,000</b>

Seacoast Mental Health Center, Inc. (Vendor Code 174089-R001) PO #1056785

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2019	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2020	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2021	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2022	102-500731	Contracts for program services	92204121	\$10,000	\$0	\$10,000
			<b>Subtotal</b>	<b>\$30,000</b>	<b>\$0</b>	<b>\$30,000</b>

Behavioral Health & Developmental Services of Strafford County, Inc. (Vendor Code 177278-B002) PO #1056787

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2019	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2020	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2021	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2022	102-500731	Contracts for program services	92204121	\$10,000	\$0	\$10,000
			<b>Subtotal</b>	<b>\$30,000</b>	<b>\$0</b>	<b>\$30,000</b>



Attachment A  
Financial Details

The Mental Health Center for Southern New Hampshire (Vendor Code 174116-R001) PO #1056788

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2019	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2020	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2021	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2022	102-500731	Contracts for program services	92204121	\$10,000	\$0	\$10,000
			Subtotal	\$30,000	\$0	\$30,000
Total Mental Health Data Collection				\$300,000	\$0	\$300,000

05-86-92-921010-2053 HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS DEPT OF, HHS: BEHAVIORAL HEALTH DIV, BUR FOR CHILDRENS BEHAVRL HLTH, SYSTEM OF CARE (100% General Funds)

Northern Human Services (Vendor Code 177222-B004) PO #1056782

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92102053	\$4,000	\$0	\$4,000
2019	102-500731	Contracts for program services	92102053	\$0	\$0	\$0
2020	102-500731	Contracts for program services	92102053	\$11,000	\$0	\$11,000
2021	102-500731	Contracts for program services	92102053	\$11,000	\$0	\$11,000
2022	102-500731	Contracts for program services	92102053	\$605,091	\$0	\$605,091
			Subtotal	\$631,091	\$0	\$631,091

West Central Services, Inc (Vendor Code 177654-B001) PO #1056774

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92102053	\$0	\$0	\$0
2019	102-500731	Contracts for program services	92102053	\$4,000	\$0	\$4,000
2020	102-500731	Contracts for program services	92102053	\$5,000	\$0	\$5,000
2021	102-500731	Contracts for program services	92102053	\$5,000	\$0	\$5,000
2022	102-500731	Contracts for program services	92102053	\$402,331	\$0	\$402,331
			Subtotal	\$418,331	\$0	\$418,331

The Lakes Region Mental Health Center (Vendor Code 154480-B001) PO #1056775

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92102053	\$0	\$0	\$0
2019	102-500731	Contracts for program services	92102053	\$4,000	\$0	\$4,000
2020	102-500731	Contracts for program services	92102053	\$11,000	\$0	\$11,000
2021	102-500731	Contracts for program services	92102053	\$11,000	\$0	\$11,000
2022	102-500731	Contracts for program services	92102053	\$408,331	\$0	\$408,331
			Subtotal	\$434,331	\$0	\$434,331

Riverbend Community Mental Health, Inc. (Vendor Code 177192-R001) PO #1056778

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92102053	\$0	\$0	\$0
2019	102-500731	Contracts for program services	92102053	\$4,000	\$0	\$4,000
2020	102-500731	Contracts for program services	92102053	\$151,000	\$0	\$151,000
2021	102-500731	Contracts for program services	92102053	\$151,000	\$0	\$151,000
2022	102-500731	Contracts for program services	92102053	\$1,051,054	\$0	\$1,051,054
			Subtotal	\$1,357,054	\$0	\$1,357,054

Monadnock Family Services (Vendor Code 177510-B005) PO #1056779

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92102053	\$0	\$0	\$0
2019	102-500731	Contracts for program services	92102053	\$4,000	\$0	\$4,000
2020	102-500731	Contracts for program services	92102053	\$5,000	\$0	\$5,000
2021	102-500731	Contracts for program services	92102053	\$5,000	\$0	\$5,000
2022	102-500731	Contracts for program services	92102053	\$341,383	\$0	\$341,383
			Subtotal	\$355,383	\$0	\$355,383

Attachment A  
Financial Details

Community Council of Nashua, NH (Vendor Code 154112-8001)

PO #1056782

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92102053	\$0	\$0	\$0
2019	102-500731	Contracts for program services	92102053	\$0	\$0	\$0
2020	102-500731	Contracts for program services	92102053	\$151,000	\$0	\$151,000
2021	102-500731	Contracts for program services	92102053	\$151,000	\$0	\$151,000
2022	102-500731	Contracts for program services	92102053	\$1,051,054	\$0	\$1,051,054
			<b>Subtotal</b>	<b>\$1,353,054</b>	<b>\$0</b>	<b>\$1,353,054</b>

The Mental Health Center of Greater Manchester (Vendor Code 177184-8001)

PO #1056784

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92102053	\$4,000	\$0	\$4,000
2019	102-500731	Contracts for program services	92102053	\$0	\$0	\$0
2020	102-500731	Contracts for program services	92102053	\$11,000	\$0	\$11,000
2021	102-500731	Contracts for program services	92102053	\$11,000	\$0	\$11,000
2022	102-500731	Contracts for program services	92102053	\$653,326	\$0	\$653,326
			<b>Subtotal</b>	<b>\$679,326</b>	<b>\$0</b>	<b>\$679,326</b>

Seacoast Mental Health Center, Inc. (Vendor Code 174089-R001)

PO #1056785

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92102053	\$4,000	\$0	\$4,000
2019	102-500731	Contracts for program services	92102053	\$0	\$0	\$0
2020	102-500731	Contracts for program services	92102053	\$11,000	\$0	\$11,000
2021	102-500731	Contracts for program services	92102053	\$11,000	\$0	\$11,000
2022	102-500731	Contracts for program services	92102053	\$605,091	\$0	\$605,091
			<b>Subtotal</b>	<b>\$631,091</b>	<b>\$0</b>	<b>\$631,091</b>

Behavioral Health & Developmental Services of Strafford County, Inc. (Vendor Code 177278-8002)

PO #1056787

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92102053	\$0	\$0	\$0
2019	102-500731	Contracts for program services	92102053	\$4,000	\$0	\$4,000
2020	102-500731	Contracts for program services	92102053	\$11,000	\$0	\$11,000
2021	102-500731	Contracts for program services	92102053	\$11,000	\$0	\$11,000
2022	102-500731	Contracts for program services	92102053	\$408,331	\$0	\$408,331
			<b>Subtotal</b>	<b>\$434,331</b>	<b>\$0</b>	<b>\$434,331</b>

The Mental Health Center for Southern New Hampshire (Vendor Code 174116-R001)

PO #1056788

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92102053	\$4,000	\$0	\$4,000
2019	102-500731	Contracts for program services	92102053	\$5,000	\$0	\$5,000
2020	102-500731	Contracts for program services	92102053	\$131,000	\$0	\$131,000
2021	102-500731	Contracts for program services	92102053	\$131,000	\$0	\$131,000
2022	102-500731	Contracts for program services	92102053	\$487,383	\$0	\$487,383
			<b>Subtotal</b>	<b>\$738,383</b>	<b>\$0</b>	<b>\$738,383</b>
		<b>Total System of Care</b>		<b>\$7,030,336</b>	<b>\$0</b>	<b>\$7,030,336</b>

06-96-42-421010-2968 HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS DEPT OF, HHS: HUMAN SERVICES DIV, CHILD PROTECTION, CHILD - FAMILY SERVICES (100% General Funds)

Northern Human Services (Vendor Code 177222-8004)

PO #1056762

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	550-500398	Assessment and Counseling	42105824	\$5,310	\$0	\$5,310
2019	550-500398	Assessment and Counseling	42105824	\$5,310	\$0	\$5,310
2020	550-500398	Assessment and Counseling	42105824	\$5,310	\$0	\$5,310
2021	550-500398	Assessment and Counseling	42105824	\$5,310	\$0	\$5,310
2022	644-504185	SGFSER SGF SERVICES	42105876	\$5,310	\$0	\$5,310
			<b>Subtotal</b>	<b>\$26,550</b>	<b>\$0</b>	<b>\$26,550</b>

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West Central Services, Inc (Vendor Code 177654-B001)

PO #1056774

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2019	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2020	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2021	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2022	644-504195	SGFSER SGF SERVICES	42105878	\$1,770	\$0	\$1,770
<b>Subtotal</b>				<b>\$8,850</b>	<b>\$0</b>	<b>\$8,850</b>

The Lakes Region Mental Health Center (Vendor Code 154480-B001)

PO #1056775

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2019	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2020	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2021	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2022	644-504195	SGFSER SGF SERVICES	42105878	\$1,770	\$0	\$1,770
<b>Subtotal</b>				<b>\$8,850</b>	<b>\$0</b>	<b>\$8,850</b>

Riverbend Community Mental Health, Inc. (Vendor Code 177192-R001)

PO #1056778

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2019	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2020	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2021	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2022	644-504195	SGFSER SGF SERVICES	42105878	\$1,770	\$0	\$1,770
<b>Subtotal</b>				<b>\$8,850</b>	<b>\$0</b>	<b>\$8,850</b>

Monadnock Family Services (Vendor Code 177510-B005)

PO #1056779

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2019	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2020	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2021	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2022	644-504195	SGFSER SGF SERVICES	42105878	\$1,770	\$0	\$1,770
<b>Subtotal</b>				<b>\$8,850</b>	<b>\$0</b>	<b>\$8,850</b>

Community Council of Nashua, NH (Vendor Code 154112-B001)

PO #1056782

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2019	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2020	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2021	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2022	644-504195	SGFSER SGF SERVICES	42105878	\$1,770	\$0	\$1,770
<b>Subtotal</b>				<b>\$8,850</b>	<b>\$0</b>	<b>\$8,850</b>

The Mental Health Center of Greater Manchester (Vendor Code 177184-B001)

PO #1056784

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	550-500398	Assessment and Counseling	42105824	\$3,540	\$0	\$3,540
2019	550-500398	Assessment and Counseling	42105824	\$3,540	\$0	\$3,540
2020	550-500398	Assessment and Counseling	42105824	\$3,540	\$0	\$3,540
2021	550-500398	Assessment and Counseling	42105824	\$3,540	\$0	\$3,540
2022	644-504195	SGFSER SGF SERVICES	42105878	\$3,540	\$0	\$3,540
<b>Subtotal</b>				<b>\$17,700</b>	<b>\$0</b>	<b>\$17,700</b>

Seacoast Mental Health Center, Inc. (Vendor Code 174089-R001)

PO #1056785

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2019	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2020	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2021	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770

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2022	044-504185	SGFSER SGF SERVICES	42105876	\$1,770	\$0	\$1,770
			<i>Subtotal</i>	\$8,850	\$0	\$8,850

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Financial Details

Behavioral Health & Developmental Services of Stafford County, Inc. (Vendor Code 177278-B002) PO #1058787

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2019	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2020	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2021	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2022	844-504195	SGFSER SGF SERVICES	42105878	\$1,770	\$0	\$1,770
			<b>Subtotal</b>	<b>\$8,850</b>	<b>\$0</b>	<b>\$8,850</b>

The Mental Health Center for Southern New Hampshire (Vendor Code 174116-R001) PO #1058788

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2019	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2020	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2021	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2022	844-504195	SGFSER SGF SERVICES	42105878	\$1,770	\$0	\$1,770
			<b>Subtotal</b>	<b>\$8,850</b>	<b>\$0</b>	<b>\$8,850</b>
<b>Total Child - Family Services</b>				<b>\$116,050</b>	<b>\$0</b>	<b>\$116,050</b>

05-85-42-423010-7928 HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS DEPT OF, HHS: HUMAN SERVICES DIV, HOMELESS & HOUSING, PATH GRANT (100% Federal Funds)

Riverbend Community Mental Health, Inc. (Vendor Code 177182-R001) PO #1058778

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	42307150	\$38,250	\$0	\$38,250
2019	102-500731	Contracts for program services	42307150	\$38,250	\$0	\$38,250
2020	102-500731	Contracts for program services	42307150	\$38,234	\$0	\$38,234
2021	102-500731	Contracts for program services	42307150	\$38,234	\$0	\$38,234
2022	102-500731	Contracts for program services	42307150	\$38,234	\$0	\$38,234
			<b>Subtotal</b>	<b>\$187,202</b>	<b>\$0</b>	<b>\$187,202</b>

Monadnock Family Services (Vendor Code 177510-B005) PO #1058779

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	42307150	\$37,000	\$0	\$37,000
2019	102-500731	Contracts for program services	42307150	\$37,000	\$0	\$37,000
2020	102-500731	Contracts for program services	42307150	\$33,300	\$0	\$33,300
2021	102-500731	Contracts for program services	42307150	\$33,300	\$0	\$33,300
2022	102-500731	Contracts for program services	42307150	\$33,300	\$0	\$33,300
			<b>Subtotal</b>	<b>\$173,900</b>	<b>\$0</b>	<b>\$173,900</b>

Community Council of Nashua, NH (Vendor Code 154112-B001) PO #1058782

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	42307150	\$40,300	\$0	\$40,300
2019	102-500731	Contracts for program services	42307150	\$40,300	\$0	\$40,300
2020	102-500731	Contracts for program services	42307150	\$43,901	\$0	\$43,901
2021	102-500731	Contracts for program services	42307150	\$43,901	\$0	\$43,901
2022	102-500731	Contracts for program services	42307150	\$43,901	\$0	\$43,901
			<b>Subtotal</b>	<b>\$212,303</b>	<b>\$0</b>	<b>\$212,303</b>

The Mental Health Center of Greater Manchester (Vendor Code 177184-B001) PO #1058784

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	42307150	\$40,121	\$0	\$40,121
2019	102-500731	Contracts for program services	42307150	\$40,121	\$0	\$40,121
2020	102-500731	Contracts for program services	42307150	\$43,725	\$0	\$43,725
2021	102-500731	Contracts for program services	42307150	\$43,725	\$0	\$43,725
2022	102-500731	Contracts for program services	42307150	\$43,725	\$0	\$43,725
			<b>Subtotal</b>	<b>\$211,417</b>	<b>\$0</b>	<b>\$211,417</b>

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Seacoast Mental Health Center, Inc. (Vendor Code 174089-R001) PO #1058785

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	42307150	\$25,000	\$0	\$25,000
2019	102-500731	Contracts for program services	42307150	\$25,000	\$0	\$25,000
2020	102-500731	Contracts for program services	42307150	\$38,234	\$0	\$38,234
2021	102-500731	Contracts for program services	42307150	\$38,234	\$0	\$38,234
2022	102-500731	Contracts for program services	42307150	\$38,234	\$0	\$38,234
<b>Subtotal</b>				<b>\$184,702</b>	<b>\$0</b>	<b>\$184,702</b>

The Mental Health Center for Southern New Hampshire (Vendor Code 174118-R001) PO #1058788

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	42307150	\$29,500	\$0	\$29,500
2019	102-500731	Contracts for program services	42307150	\$29,500	\$0	\$29,500
2020	102-500731	Contracts for program services	42307150	\$38,234	\$0	\$38,234
2021	102-500731	Contracts for program services	42307150	\$38,234	\$0	\$38,234
2022	102-500731	Contracts for program services	42307150	\$38,234	\$0	\$38,234
<b>Subtotal</b>				<b>\$173,702</b>	<b>\$0</b>	<b>\$173,702</b>
<b>Total PATH GRANT</b>				<b>\$1,123,228</b>	<b>\$0</b>	<b>\$1,123,228</b>

05-95-92-020610-3380 HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS DEPT OF, HHS: BEHAVIORAL HEALTH DIV, BUREAU OF DRUG & ALCOHOL SVCS, PREVENTION SERVICES (97% Federal Funds, 3% General Funds)

Seacoast Mental Health Center (Vendor Code 174089-R001) PO #1058785

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92058502	\$70,000	\$0	\$70,000
2019	102-500731	Contracts for program services	92058502	\$70,000	\$0	\$70,000
2020	102-500731	Contracts for program services	92057502	\$70,000	\$0	\$70,000
2021	102-500731	Contracts for program services	92057502	\$70,000	\$0	\$70,000
2022	102-500731	Contracts for program services	92057502	\$70,000	\$0	\$70,000
<b>Subtotal</b>				<b>\$350,000</b>	<b>\$0</b>	<b>\$350,000</b>
<b>Total BOAS</b>				<b>\$350,000</b>	<b>\$0</b>	<b>\$350,000</b>

05-95-48-481010-8917 HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS DEPT OF, HHS: ELDERLY & ADULT SVCS DIV, GRANTS TO LOCALS, HEALTH PROMOTION CONTRACTS (100% Federal Funds)

Seacoast Mental Health Center (Vendor Code 174089-R001) PO #1058785

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	48108482	\$35,000	\$0	\$35,000
2019	102-500731	Contracts for program services	48108482	\$35,000	\$0	\$35,000
2020	102-500731	Contracts for program services	48108482	\$35,000	\$0	\$35,000
2021	102-500731	Contracts for program services	48108482	\$35,000	\$0	\$35,000
2022	102-500731	Contracts for program services	48108482	\$35,000	\$0	\$35,000
<b>Subtotal</b>				<b>\$175,000</b>	<b>\$0</b>	<b>\$175,000</b>
<b>Total BEAS</b>				<b>\$175,000</b>	<b>\$0</b>	<b>\$175,000</b>

05-95-49-490510-2985 HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS DEPT OF, HHS: COMM-BASED CARE SVCS DIV, COMMUNITY BASED CARE SERVICES, BALANCE INCENTIVE PROGRAM BIP (100% Federal Funds)

Northern Human Services (Vendor Code 177222-B004) PO #1058782

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	49053318	\$0	\$0	\$0
2019	102-500731	Contracts for program services	49053318	\$0	\$0	\$0
2020	102-500731	Contracts for program services	49053318	\$132,123	\$0	\$132,123
2021	102-500731	Contracts for program services	49053318	\$0	\$0	\$0
2022	102-500731	Contracts for program services	49053318	\$0	\$0	\$0
<b>Subtotal</b>				<b>\$132,123</b>	<b>\$0</b>	<b>\$132,123</b>
<b>Total Balance Incentive Program</b>				<b>\$132,123</b>	<b>\$0</b>	<b>\$132,123</b>

Attachment A  
Financial Details

06-06-02-022010-2340 HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS DEPT OF, HHS: BEHAVIORAL HEALT H DIV, BUREAU OF MENTAL HEALTH SERVICES, PROHEALTH NH GRANT (100% Federal Funds)

Community Council of Nashua, NH (Vendor Code 154112-B001) PO #1056782

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92202340	\$0	\$0	\$0
2019	102-500731	Contracts for program services	92202340	\$0	\$0	\$0
2020	102-500731	Contracts for program services	92202340	\$0	\$0	\$0
2021	102-500731	Contracts for program services	92202340	\$0	\$0	\$0
2022	074-500585	Grants for Pub Asst and Relief	92202340	\$618,574	\$0	\$618,574
			Subtotal	\$618,574	\$0	\$618,574

The Mental Health Center of Greater Manchester (Vendor Code 177184-B001) PO #1056784

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92202340	\$0	\$0	\$0
2019	102-500731	Contracts for program services	92202340	\$0	\$0	\$0
2020	102-500731	Contracts for program services	92202340	\$0	\$0	\$0
2021	102-500731	Contracts for program services	92202340	\$0	\$0	\$0
2022	074-500585	Grants for Pub Asst and Relief	92202340	\$570,592	\$0	\$570,592
			Subtotal	\$570,592	\$0	\$570,592

Behavioral Health & Developmental Services of Strafford County, Inc. (Vendor Code 177278-B002) PO #1056787

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92202340	\$0	\$0	\$0
2019	102-500731	Contracts for program services	92202340	\$0	\$0	\$0
2020	102-500731	Contracts for program services	92202340	\$0	\$0	\$0
2021	102-500731	Contracts for program services	92202340	\$0	\$0	\$0
2022	074-500585	Grants for Pub Asst and Relief	92202340	\$468,428	\$0	\$468,428
			Subtotal	\$468,428	\$0	\$468,428
<b>Total PROHEALTH NH GRANT</b>				<b>\$1,655,594</b>	<b>\$0</b>	<b>\$1,655,594</b>

Amendment Total Price for All Vendors \$62,369,907 \$0 \$62,369,907

**State of New Hampshire  
Department of Health and Human Services  
Amendment #4**

This Amendment to the Mental Health Services contract is by and between the State of New Hampshire, Department of Health and Human Services ("State" or "Department") and Northern Human Services ("the Contractor").

WHEREAS, pursuant to an agreement (the "Contract") approved by the Governor and Executive Council on June 21, 2017, (Late Item A), as amended on June 19, 2019 (Item #29), and February 19, 2020 (Item #12), and June 30, 2021 (Item #21), the Contractor agreed to perform certain services based upon the terms and conditions specified in the Contract as amended and in consideration of certain sums specified; and

WHEREAS, pursuant to Form P-37, General Provisions, Paragraph 18, Contract may be amended upon written agreement of the parties and approval from the Governor and Executive Council; and

WHEREAS, the parties agree to extend the term of the agreement, increase the price limitation, or modify the scope of services to support continued delivery of these services; and

NOW THEREFORE, in consideration of the foregoing and the mutual covenants and conditions contained in the Contract and set forth herein, the parties hereto agree to amend as follows:

1. Modify Exhibit A, Amendment #3, Scope of Services, by deleting all text in Section 13, Supported Housing, and replacing it to read:

13. Reserved

DS  
SGA

12/23/2021



All terms and conditions of the Contract and prior amendments not modified by this Amendment remain in full force and effect. This Amendment shall be effective upon the date of Governor and Executive Council approval.

IN WITNESS WHEREOF, the parties have set their hands as of the date written below,

State of New Hampshire  
Department of Health and Human Services

12/23/2021

Date

DocuSigned by:

*Katja S. Fox*

Name: Katja S. Fox

Title: Director

Northern Human Services

12/23/2021

Date

DocuSigned by:

*Suzanne Gaetjens-Oleson*

Name: Suzanne Gaetjens-Oleson

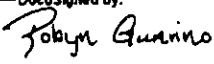
Title: Chief Executive Officer

The preceding Amendment, having been reviewed by this office, is approved as to form, substance, and execution.

OFFICE OF THE ATTORNEY GENERAL

12/23/2021

Date

DocuSigned by:  
  
748734844011100  
Name: Robyn Guarino  
Title: Attorney

I hereby certify that the foregoing Amendment was approved by the Governor and Executive Council of the State of New Hampshire at the Meeting on: \_\_\_\_\_ (date of meeting)

OFFICE OF THE SECRETARY OF STATE

Date

Name:  
Title:



Lori A. Shibinette  
Commissioner

Katja S. Fox  
Director

21 mac

**STATE OF NEW HAMPSHIRE**  
**DEPARTMENT OF HEALTH AND HUMAN SERVICES**  
**DIVISION FOR BEHAVIORAL HEALTH**

129 PLEASANT STREET, CONCORD, NH 03301  
603-271-9544 1-800-852-3345 Ext. 9544  
Fax: 603-271-4332 TDD Access: 1-800-735-2964 www.dhhs.nh.gov

June 11, 2021

His Excellency, Governor Christopher T. Sununu  
and the Honorable Council  
State House  
Concord, New Hampshire 03301

**REQUESTED ACTION**

Authorize the Department of Health and Human Services, Division for Behavioral Health, to enter into **Sole Source** amendments to existing contracts with the vendors listed below to provide community mental health services, including statewide mobile crisis services, by increasing the total price limitation by \$24,517,006 from \$27,852,901 to \$52,369,907 and by extending the completion dates from June 30, 2021 to June 30, 2022, effective June 30, 2021, upon Governor and Council approval. 90% General Funds. 10% Federal Funds.

The individual contracts were approved by Governor and Council as specified in the table below.

Vendor Name	Vendor Code	Area Served	Current Amount	Increase (Decrease)	Revised Amount	G&C Approval
Northern Human Services	177222-B001	Conway	\$2,354,431	\$2,122,949	\$4,477,380	O: 6/21/17, Late Item A A1: 6/19/19, #29 A2: 2/19/20, #12
West Central Services, Inc. DBA West Central Behavioral Health	177654-B001	Lebanon	\$1,401,218	\$1,599,988	\$3,001,206	O: 6/21/17, Late Item A A1: 6/19/19, #29
Lakes Region Mental Health Center, Inc. DBA Genesis Behavioral Health	154480-B001	Laconia	\$1,447,650	\$1,840,164	\$3,287,814	O: 6/21/17, Late Item A A1: 6/19/19, #29
Riverbend Community Mental Health, Inc.	177192-R001	Concord	\$1,810,770	\$2,717,609	\$4,528,379	O: 6/21/17, Late Item A A1: 6/19/19, #29
Monadnock Family Services	177510-B005	Keene	\$1,702,040	\$1,566,943	\$3,268,983	O: 6/21/17, Late Item A A1: 6/19/19, #29

His Excellency, Governor Christopher T. Sununu  
and the Honorable Council  
Page 2 of 4

Community Council of Nashua, NH DBA Greater Nashua Mental Health Center at Community Council	154112- B001	Nashua	\$5,262,612	\$4,434,642	\$9,697,254	O: 6/21/17, Late Item A A1: 9/13/2019, #15. A2: 12/19/18 #19. A3: 6/19/19, #29
The Mental Health Center of Greater Manchester, Inc.	177184- B001	Manchester	\$6,897,278	\$3,869,734	\$10,767,012	O: 6/21/17, Late Item A A1: 6/19/19, #29
Seacoast Mental Health Center, Inc.	174089- R001	Portsmouth	\$3,668,718	\$2,113,760	\$5,782,478	O: 6/21/17, Late Item A A1: 6/19/19, #29
Behavioral Health & Developmental Svs of Strafford County, Inc. DBA Community Partners of Strafford County	177278- B002	Dover	\$1,389,362	\$2,293,625	\$3,682,987	O: 6/21/17, Late Item A A1: 6/19/19, #29
The Mental Health Center for Southern New Hampshire DBA CLM Center for Life Management	174118- R001	Derry	\$1,918,822	\$1,957,592	\$3,876,414	O: 6/21/17, Late Item A A1: 9/20/18, #21 A2: 6/19/19, #29
		<b>Total:</b>	<b>\$27,852,901</b>	<b>\$24,617,006</b>	<b>\$52,389,907</b>	

Funds are available in the following accounts for State Fiscal Year 2021, and are anticipated to be available in State Fiscal Year 2022, upon the availability and continued appropriation of funds in the future operating budget, with the authority to adjust budget line items within the price limitation and encumbrances between state fiscal years through the Budget Office, if needed and justified.

#### EXPLANATION

This request is **Sole Source** because the Department is seeking to extend the contracts beyond the current completion dates and there are no renewal options available. The Department contracts for these services through the community mental health centers, which are designated by the Department to serve the towns and cities within a designated geographic region, as outlined in the NH Revised Statutes Annotated (RSA) 135-C, and NH Administrative Rule He-M 403.

His Excellency, Governor Christopher T. Sununu  
and the Honorable Council  
Page 3 of 4

The purpose of this request is to continue providing and expand upon community mental health services for individuals in New Hampshire. Community mental health centers provide community-based mental health services to adults, children, and families to build resiliency, promote recovery, reduce inpatient hospital utilizations, and improve community tenure.

The populations served include children with Serious Emotional Disturbances and adults with Severe Mental Illness/Severe and Persistent Mental Illness, including individuals with Severe/Severe and Persistent Mental Illness with Low Service Utilization (LU) per He-M 401 Eligibility Determination and Individual Service Planning. Approximately 43,000 adults, children and families will be served from June 30, 2021 to June 30, 2022.

The Contractors will continue to provide Emergency Services, Individual and Group Psychotherapy, Targeted Case Management, Medication Services, Functional Support Services, Illness Management and Recovery, Evidenced Based Supported Employment, Assertive Community Treatment, Projects for Assistance in Transition from Homelessness, wraparound services for children, Community Residential Services, and Acute Care Services to individuals experiencing psychiatric emergencies while awaiting admission to a Designated Receiving Facility. All contracts include provisions for Mental Health Services required per NH RSA 135-C and with State Regulations applicable to the mental health system as outlined in He-M 400, as well as in compliance with the Community Mental Health Agreement (CMHA).

These services are provided to individuals enrolled in the State Medicaid plan as well as non-Medicaid and uninsured children, adults, and families. The Contractors will seek reimbursement for Medicaid services through agreements with the contracted Managed Care Organizations, through Medicaid fee-for-service and third part insurance payers. The contracts do not include funding for Medicaid reimbursement.

These amendments also included the following modifications to the scopes of services:

- Inclusion of statewide integrated mobile crisis response teams in crisis services. Currently only three regions (Regions 4, 6 & 7) operate mobile crisis response teams for adults with mental illness. All ten (10) community mental health centers will enhance their crisis services to ensure delivery of integrated mobile crisis response services to individuals experiencing a mental health and/or substance use crisis;
- Addition of six (6) supported housing beds in each region to expand the availability of supported housing options statewide;
- Expansion of First Episode Psychosis/Early Serious Mental Illness (FEP-ESMI) services. Currently only Region 6 holds provisions for FEP-ESMI programming. These programs provide evidence-based Coordinated Specialty Care for the treatment of FEP-ESMI utilizing early intervention for individuals age thirteen (13) to thirty-five (35) experiencing a first episode of mental illness. The expansion includes three (3) additional teams in Regions 5, 8, & 10;
- Expansion of deaf and hard of hearing services provided by Region 6, including increased opportunities for collaboration with other services providers statewide and the provision of consultative services in the treatment planning process for individuals who are deaf and/or hard of hearing;
- Addition of Statewide Work Incentives Counseling to include one (1) full-time equivalent Work Incentives Counselor in each of the ten (10) regions to support individuals in meeting employment related goals by providing comprehensive benefits counseling, supporting engagement in Supported Employment and improving collaboration with the Division of Vocational Rehabilitation;

His Excellency, Governor Christopher T. Sununu  
and the Honorable Council  
Page 4 of 4

- Inclusion of System of Care Activities with the Department of Education to develop a system of support for behavioral health within school districts in targeted regions;
- Inclusion of Pro-Health Services in Regions 6, 7 & 9. These services provide integrated medical and mental health services to individuals aged sixteen (16) through thirty-five (35) through FQHC primary care services co-located in the mental health center; and
- Inclusion of a specialty residential program in Region 9, which provides three (3) beds for individuals age eighteen (18) years and older who are dually diagnosed with a severe mental illness and developmental disability and/or acquired brain disorder.

The Department will monitor contracted services by:

- Ensuring quality assurance by conducting performance reviews and utilization reviews as determined to be necessary and appropriate based on applicable licensing, certifications and service provisions.
- Conducting quarterly meetings to review submitted quarterly data and reports to identify ongoing programmatic improvements.
- Reviewing monthly Financial Statements provided by the Contractors for ongoing evaluation of the programs fiscal integrity.

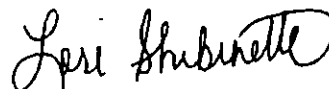
Should the Governor and Executive Council not authorize this request, approximately 43,000 adults, children and families in the state will not have access to critical community mental health services as required by NH RSA 135-C:13. As a result these individuals may experience an increase in symptoms causing them to seek more costly services at hospital emergency departments due to risk of harm to themselves or others and may have increased contact with law enforcement, correctional programs, or primary care physicians, none of which have the necessary services or supports available to provide necessary assistance. Lack of these services may also increase the likelihood of inpatient hospitalizations and death by suicide.

Area served: Statewide

Source of Funds: CFDA 93.778 FAIN #05-1505NHBIPP, CFDA 93.150 FAINX06SM083717-01, CFDA 93.958, FAINB09SM083816 and FAINB09SM083987, CFDA#93.243 FAINH79SM080245, CFDA#93.959 FAINTI083484

The Department will request General Funds in the event that Federal Funds are no longer available and services are still needed.

Respectfully submitted,



Lori A. Shibinette  
Commissioner

Attachment A  
Financial Details

05-95-92-922010-4117 HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS DEPT OF, HHS: BEHAVIORAL HEALTH DIV, BUREAU OF MENTAL HEALTH SERVICES, CMH PROGRAM SUPPORT (100% General Funds)

Northern Human Services (Vendor Code 177222-B004)

PO #1056762

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92204117	\$379,249	\$0	\$379,249
2019	102-500731	Contracts for program services	92204117	\$469,249	\$0	\$469,249
2020	102-500731	Contracts for program services	92204117	\$645,304	\$0	\$645,304
2021	102-500731	Contracts for program services	92204117	\$661,268	\$87,180	\$748,448
2022	102-500731	Contracts for program services	92204117	\$0	\$1,415,368	\$1,415,368
			<b>Subtotal</b>	<b>\$2,155,068</b>	<b>\$1,502,548</b>	<b>\$3,657,616</b>

West Central Services, Inc (Vendor Code 177654-B001)

PO #1056774

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92204117	\$322,191	\$0	\$322,191
2019	102-500731	Contracts for program services	92204117	\$412,191	\$0	\$412,191
2020	102-500731	Contracts for program services	92204117	\$312,878	\$0	\$312,878
2021	102-500731	Contracts for program services	92204117	\$312,878	\$64,324	\$377,202
2022	102-500731	Contracts for program services	92204117	\$0	\$1,121,563	\$1,121,563
			<b>Subtotal</b>	<b>\$1,360,138</b>	<b>\$1,185,887</b>	<b>\$2,546,025</b>

The Lakes Region Mental Health Center (Vendor Code 154480-B001)

PO #1056775

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92204117	\$328,115	\$0	\$328,115
2019	102-500731	Contracts for program services	92204117	\$418,115	\$0	\$418,115
2020	102-500731	Contracts for program services	92204117	\$324,170	\$0	\$324,170
2021	102-500731	Contracts for program services	92204117	\$324,170	\$293,500	\$617,670
2022	102-500731	Contracts for program services	92204117	\$0	\$1,126,563	\$1,126,563
			<b>Subtotal</b>	<b>\$1,394,570</b>	<b>\$1,420,063</b>	<b>\$2,814,633</b>

Riverbend Community Mental Health, Inc. (Vendor Code 177192-R001)

PO #1056778

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92204117	\$381,653	\$0	\$381,653
2019	102-500731	Contracts for program services	92204117	\$471,653	\$0	\$471,653
2020	102-500731	Contracts for program services	92204117	\$237,708	\$0	\$237,708
2021	102-500731	Contracts for program services	92204117	\$237,708	\$0	\$237,708
2022	102-500731	Contracts for program services	92204117	\$0	\$1,616,551	\$1,616,551
			<b>Subtotal</b>	<b>\$1,328,722</b>	<b>\$1,616,551</b>	<b>\$2,945,273</b>

Monadnock Family Services (Vendor Code 177510-B005)

PO #1056779

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92204117	\$357,590	\$0	\$357,590
2019	102-500731	Contracts for program services	92204117	\$447,590	\$0	\$447,590
2020	102-500731	Contracts for program services	92204117	\$357,590	\$0	\$357,590
2021	102-500731	Contracts for program services	92204117	\$357,590	\$69,885	\$427,475
2022	102-500731	Contracts for program services	92204117	\$0	\$999,625	\$999,625
			<b>Subtotal</b>	<b>\$1,520,360</b>	<b>\$1,069,510</b>	<b>\$2,589,870</b>

Community Council of Nashua, NH (Vendor Code 154112-B001)

PO #1056782

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92204117	\$1,183,799	\$0	\$1,183,799
2019	102-500731	Contracts for program services	92204117	\$1,273,799	\$0	\$1,273,799
2020	102-500731	Contracts for program services	92204117	\$1,039,854	\$0	\$1,039,854
2021	102-500731	Contracts for program services	92204117	\$1,039,854	\$286,848	\$1,326,702
2022	102-500731	Contracts for program services	92204117	\$0	\$2,364,495	\$2,364,495
			<b>Subtotal</b>	<b>\$4,537,306</b>	<b>\$2,651,343</b>	<b>\$7,188,649</b>

Attachment A  
Financial Details

The Mental Health Center of Greater Manchester (Vendor Code 177184-B001)

PO #1056784

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92204117	\$1,646,829	\$0	\$1,646,829
2019	102-500731	Contracts for program services	92204117	\$1,736,829	\$0	\$1,736,829
2020	102-500731	Contracts for program services	92204117	\$1,642,884	\$0	\$1,642,884
2021	102-500731	Contracts for program services	92204117	\$1,642,884	\$0	\$1,642,884
2022	102-500731	Contracts for program services	92204117	\$0	\$2,588,551	\$2,588,551
			<b>Subtotal</b>	<b>\$6,669,426</b>	<b>\$2,588,551</b>	<b>\$9,257,977</b>

Seacoast Mental Health Center, Inc. (Vendor Code 174089-R001)

PO #1056785

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92204117	\$746,765	\$0	\$746,765
2019	102-500731	Contracts for program services	92204117	\$836,765	\$0	\$836,765
2020	102-500731	Contracts for program services	92204117	\$742,820	\$0	\$742,820
2021	102-500731	Contracts for program services	92204117	\$742,820	\$103,040	\$845,860
2022	102-500731	Contracts for program services	92204117	\$0	\$1,139,625	\$1,139,625
			<b>Subtotal</b>	<b>\$3,069,170</b>	<b>\$1,242,665</b>	<b>\$4,311,835</b>

Behavioral Health & Developmental Services of Strafford County, Inc. (Vendor Code 177278-B002)

PO #1056787

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92204117	\$313,543	\$0	\$313,543
2019	102-500731	Contracts for program services	92204117	\$403,543	\$0	\$403,543
2020	102-500731	Contracts for program services	92204117	\$309,598	\$0	\$309,598
2021	102-500731	Contracts for program services	92204117	\$309,598	\$108,000	\$417,598
2022	102-500731	Contracts for program services	92204117	\$0	\$1,297,096	\$1,297,096
			<b>Subtotal</b>	<b>\$1,336,282</b>	<b>\$1,405,096</b>	<b>\$2,741,378</b>

The Mental Health Center for Southern New Hampshire (Vendor Code 174116-R001)

PO #1056788

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92204117	\$350,791	\$0	\$350,791
2019	102-500731	Contracts for program services	92204117	\$440,791	\$0	\$440,791
2020	102-500731	Contracts for program services	92204117	\$346,846	\$0	\$346,846
2021	102-500731	Contracts for program services	92204117	\$346,846	\$322,000	\$668,846
2022	102-500731	Contracts for program services	92204117	\$0	\$999,625	\$999,625
			<b>Subtotal</b>	<b>\$1,485,274</b>	<b>\$1,321,625</b>	<b>\$2,806,899</b>
<b>Total CMH Program Support</b>				<b>\$24,856,316</b>	<b>\$16,003,839</b>	<b>\$40,860,155</b>

05-95-92-922010-4120 HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS DEPT OF, HHS: BEHAVIORAL HEALTH DIV, BUREAU OF MENTAL HEALTH SERVICES, MENTAL HEALTH BLOCK GRANT (100% Federal Funds)

Monadnock Family Services (Vendor Code 177510-B005)

PO #1056779

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92224120	\$0	\$0	\$0
2019	102-500731	Contracts for program services	92224120	\$0	\$0	\$0
2020	102-500731	Contracts for program services	92224120	\$0	\$0	\$0
2021	102-500731	Contracts for program services	92224120	\$0	\$0	\$0
2022	074-500585	Grants for Pub Asst and Relief	92224120 / 92244120	\$0	\$111,000	\$111,000
			<b>Subtotal</b>	<b>\$0</b>	<b>\$111,000</b>	<b>\$111,000</b>

Community Council of Nashua, NH (Vendor Code 154112-B001)

PO #1056782

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92224120	\$84,000	\$0	\$84,000
2019	102-500731	Contracts for program services	92224120	\$21,500	\$0	\$21,500
2020	102-500731	Contracts for program services	92224120	\$61,162	\$0	\$61,162
2021	102-500731	Contracts for program services	92224120	\$61,162	\$0	\$61,162
2022	074-500585	Grants for Pub Asst and Relief	92224120	\$0	\$60,000	\$60,000
			<b>Subtotal</b>	<b>\$227,824</b>	<b>\$60,000</b>	<b>\$287,824</b>



Attachment A  
Financial Details

Seacoast Mental Health Center, Inc. (Vendor Code 174089-R001)

PO #1056785

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92224120	\$0	\$0	\$0
2019	102-500731	Contracts for program services	92224120	\$0	\$0	\$0
2020	102-500731	Contracts for program services	92224120	\$0	\$0	\$0
2021	102-500731	Contracts for program services	92224120	\$0	\$0	\$0
2022	074-500585	Grants for Pub Asst and Relief	92224120 / 92244120	\$0	\$111,000	\$111,000
<b>Subtotal</b>				\$0	\$111,000	\$111,000

The Mental Health Center for Southern New Hampshire (Vendor Code 174116-R001)

PO #1056788

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92224120	\$0	\$0	\$0
2019	102-500731	Contracts for program services	92224120	\$0	\$0	\$0
2020	102-500731	Contracts for program services	92224120	\$0	\$0	\$0
2021	102-500731	Contracts for program services	92224120	\$0	\$0	\$0
2022	074-500585	Grants for Pub Asst and Relief	92224120 / 92244120	\$0	\$118,600	\$118,600
<b>Subtotal</b>				\$0	\$118,600	\$118,600
<b>Total Mental Health Block Grant</b>				<b>\$227,824</b>	<b>\$400,600</b>	<b>\$628,424</b>

05-95-92-922010-4121 HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS DEPT OF, HHS: BEHAVIORAL HEALTH DIV, BUREAU OF MENTAL HEALTH SERVICES, MENTAL HEALTH DATA COLLECTION (100% Federal Funds)

Norham Human Services (Vendor Code 177222-B004)

PO #1056762

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2019	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2020	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2021	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2022	102-500731	Contracts for program services	92204121	\$0	\$10,000	\$10,000
<b>Subtotal</b>				\$20,000	\$10,000	\$30,000

West Central Services, Inc (Vendor Code 177654-B001)

PO #1056774

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2019	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2020	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2021	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2022	102-500731	Contracts for program services	92204121	\$0	\$10,000	\$10,000
<b>Subtotal</b>				\$20,000	\$10,000	\$30,000

The Lakes Region Mental Health Center (Vendor Code 154480-B001)

PO #1056775

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2019	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2020	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2021	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2022	102-500731	Contracts for program services	92204121	\$0	\$10,000	\$10,000
<b>Subtotal</b>				\$20,000	\$10,000	\$30,000

Riverbend Community Mental Health, Inc. (Vendor Code 177192-R001)

PO #1056778

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2019	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2020	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2021	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2022	102-500731	Contracts for program services	92204121	\$0	\$10,000	\$10,000
<b>Subtotal</b>				\$20,000	\$10,000	\$30,000

Attachment A  
Financial Details

Monadnock Family Services (Vendor Code 177510-B005)

PO #1056779

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2019	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2020	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2021	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2022	102-500731	Contracts for program services	92204121	\$0	\$10,000	\$10,000
			<b>Subtotal</b>	\$20,000	\$10,000	\$30,000

Community Council of Nashua, NH (Vendor Code 154112-B001)

PO #1056782

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2019	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2020	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2021	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2022	102-500731	Contracts for program services	92204121	\$0	\$10,000	\$10,000
			<b>Subtotal</b>	\$20,000	\$10,000	\$30,000

The Mental Health Center of Greater Manchester (Vendor Code 177184-B001)

PO #1056784

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2019	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2020	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2021	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2022	102-500731	Contracts for program services	92204121	\$0	\$10,000	\$10,000
			<b>Subtotal</b>	\$20,000	\$10,000	\$30,000

Seacoast Mental Health Center, Inc. (Vendor Code 174089-R001)

PO #1056785

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2019	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2020	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2021	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2022	102-500731	Contracts for program services	92204121	\$0	\$10,000	\$10,000
			<b>Subtotal</b>	\$20,000	\$10,000	\$30,000

Behavioral Health & Developmental Services of Strafford County, Inc. (Vendor Code 177278-B002)

PO #1056787

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2019	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2020	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2021	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2022	102-500731	Contracts for program services	92204121	\$0	\$10,000	\$10,000
			<b>Subtotal</b>	\$20,000	\$10,000	\$30,000

Attachment A  
Financial Details

The Mental Health Center for Southern New Hampshire (Vendor Code 174116-R001)

PO #1056788

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2019	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2020	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2021	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2022	102-500731	Contracts for program services	92204121	\$0	\$10,000	\$10,000
<b>Subtotal</b>				\$20,000	\$10,000	\$30,000
<b>Total Mental Health Data Collection</b>				<b>\$200,000</b>	<b>\$100,000</b>	<b>\$300,000</b>

05-95-92-921010-2053 HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS DEPT OF, HHS: BEHAVIORAL HEALTH DIV, BUR FOR CHILDRENS BEHAVRL HLTH, SYSTEM OF CARE (100% General Funds)

Northern Human Services (Vendor Code 177222-B004)

PO #1056762

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92102053	\$4,000	\$0	\$4,000
2019	102-500731	Contracts for program services	92102053	\$0	\$0	\$0
2020	102-500731	Contracts for program services	92102053	\$11,000	\$0	\$11,000
2021	102-500731	Contracts for program services	92102053	\$11,000	\$0	\$11,000
2022	102-500731	Contracts for program services	92102053	\$0	\$605,091	\$605,091
<b>Subtotal</b>				\$26,000	\$605,091	\$631,091

West Central Services, Inc (Vendor Code 177654-B001)

PO #1056774

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92102053	\$0	\$0	\$0
2019	102-500731	Contracts for program services	92102053	\$4,000	\$0	\$4,000
2020	102-500731	Contracts for program services	92102053	\$5,000	\$0	\$5,000
2021	102-500731	Contracts for program services	92102053	\$5,000	\$0	\$5,000
2022	102-500731	Contracts for program services	92102053	\$0	\$402,331	\$402,331
<b>Subtotal</b>				\$14,000	\$402,331	\$416,331

The Lakes Region Mental Health Center (Vendor Code 154480-B001)

PO #1056775

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92102053	\$0	\$0	\$0
2019	102-500731	Contracts for program services	92102053	\$4,000	\$0	\$4,000
2020	102-500731	Contracts for program services	92102053	\$11,000	\$0	\$11,000
2021	102-500731	Contracts for program services	92102053	\$11,000	\$0	\$11,000
2022	102-500731	Contracts for program services	92102053	\$0	\$408,331	\$408,331
<b>Subtotal</b>				\$26,000	\$408,331	\$434,331

Riverbend Community Mental Health, Inc. (Vendor Code 177192-R001)

PO #1056778

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92102053	\$0	\$0	\$0
2019	102-500731	Contracts for program services	92102053	\$4,000	\$0	\$4,000
2020	102-500731	Contracts for program services	92102053	\$151,000	\$0	\$151,000
2021	102-500731	Contracts for program services	92102053	\$151,000	\$0	\$151,000
2022	102-500731	Contracts for program services	92102053	\$0	\$1,051,054	\$1,051,054
<b>Subtotal</b>				\$306,000	\$1,051,054	\$1,357,054

Monadnock Family Services (Vendor Code 177510-B005)

PO #1056779

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92102053	\$0	\$0	\$0
2019	102-500731	Contracts for program services	92102053	\$4,000	\$0	\$4,000
2020	102-500731	Contracts for program services	92102053	\$5,000	\$0	\$5,000
2021	102-500731	Contracts for program services	92102053	\$5,000	\$0	\$5,000
2022	102-500731	Contracts for program services	92102053	\$0	\$341,363	\$341,363
<b>Subtotal</b>				\$14,000	\$341,363	\$355,363

Attachment A  
Financial Details

Community Council of Nashua, NH (Vendor Code 154112-B001)

PO #1056782

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92102053	\$0	\$0	\$0
2019	102-500731	Contracts for program services	92102053	\$0	\$0	\$0
2020	102-500731	Contracts for program services	92102053	\$151,000	\$0	\$151,000
2021	102-500731	Contracts for program services	92102053	\$151,000	\$0	\$151,000
2022	102-500731	Contracts for program services	92102053	\$0	\$1,051,054	\$1,051,054
			<b>Subtotal</b>	<b>\$302,000</b>	<b>\$1,051,054</b>	<b>\$1,353,054</b>

The Mental Health Center of Greater Manchester (Vendor Code 177184-B001)

PO #1056784

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92102053	\$4,000	\$0	\$4,000
2019	102-500731	Contracts for program services	92102053	\$0	\$0	\$0
2020	102-500731	Contracts for program services	92102053	\$11,000	\$0	\$11,000
2021	102-500731	Contracts for program services	92102053	\$11,000	\$0	\$11,000
2022	102-500731	Contracts for program services	92102053	\$0	\$653,326	\$653,326
			<b>Subtotal</b>	<b>\$26,000</b>	<b>\$653,326</b>	<b>\$679,326</b>

Seacoast Mental Health Center, Inc. (Vendor Code 174089-R001)

PO #1056785

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92102053	\$4,000	\$0	\$4,000
2019	102-500731	Contracts for program services	92102053	\$0	\$0	\$0
2020	102-500731	Contracts for program services	92102053	\$11,000	\$0	\$11,000
2021	102-500731	Contracts for program services	92102053	\$11,000	\$0	\$11,000
2022	102-500731	Contracts for program services	92102053	\$0	\$605,091	\$605,091
			<b>Subtotal</b>	<b>\$26,000</b>	<b>\$605,091</b>	<b>\$631,091</b>

Behavioral Health & Developmental Services of Strafford County, Inc. (Vendor Code 177278-B002)

PO #1056787

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92102053	\$0	\$0	\$0
2019	102-500731	Contracts for program services	92102053	\$4,000	\$0	\$4,000
2020	102-500731	Contracts for program services	92102053	\$11,000	\$0	\$11,000
2021	102-500731	Contracts for program services	92102053	\$11,000	\$0	\$11,000
2022	102-500731	Contracts for program services	92102053	\$0	\$408,331	\$408,331
			<b>Subtotal</b>	<b>\$26,000</b>	<b>\$408,331</b>	<b>\$434,331</b>

The Mental Health Center for Southern New Hampshire (Vendor Code 174116-R001)

PO #1056788

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92102053	\$4,000	\$0	\$4,000
2019	102-500731	Contracts for program services	92102053	\$5,000	\$0	\$5,000
2020	102-500731	Contracts for program services	92102053	\$131,000	\$0	\$131,000
2021	102-500731	Contracts for program services	92102053	\$131,000	\$0	\$131,000
2022	102-500731	Contracts for program services	92102053	\$0	\$467,363	\$467,363
			<b>Subtotal</b>	<b>\$271,000</b>	<b>\$467,363</b>	<b>\$738,363</b>
		<b>Total System of Care</b>		<b>\$1,037,000</b>	<b>\$5,993,335</b>	<b>\$7,030,335</b>

05-95-42-421010-2958 HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS DEPT OF, HHS: HUMAN SERVICES DIV, CHILD PROTECTION, CHILD - FAMILY SERVICES (100% General Funds)

Northern Human Services (Vendor Code 177222-B004)

PO #1056782

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	550-500398	Assessment and Counseling	42105824	\$5,310	\$0	\$5,310
2019	550-500398	Assessment and Counseling	42105824	\$5,310	\$0	\$5,310
2020	550-500398	Assessment and Counseling	42105824	\$5,310	\$0	\$5,310
2021	550-500398	Assessment and Counseling	42105824	\$5,310	\$0	\$5,310
2022	644-504195	SGFSER SGF SERVICES	42105876	\$0	\$5,310	\$5,310
			<b>Subtotal</b>	<b>\$21,240</b>	<b>\$5,310</b>	<b>\$26,550</b>

Attachment A  
Financial Details

West Central Services, Inc (Vendor Code 177654-B001)

PO #1056774

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2019	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2020	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2021	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2022	644-504195	SGFSER SGF SERVICES	42105876	\$0	\$1,770	\$1,770
<b>Subtotal</b>				<b>\$7,080</b>	<b>\$1,770</b>	<b>\$8,850</b>

The Lakes Region Mental Health Center (Vendor Code 154480-B001)

PO #1056775

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2019	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2020	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2021	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2022	644-504195	SGFSER SGF SERVICES	42105876	\$0	\$1,770	\$1,770
<b>Subtotal</b>				<b>\$7,080</b>	<b>\$1,770</b>	<b>\$8,850</b>

Riverband Community Mental Health, Inc. (Vendor Code 177192-R001)

PO #1056778

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2019	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2020	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2021	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2022	644-504195	SGFSER SGF SERVICES	42105876	\$0	\$1,770	\$1,770
<b>Subtotal</b>				<b>\$7,080</b>	<b>\$1,770</b>	<b>\$8,850</b>

Monadnock Family Services (Vendor Code 177510-B005)

PO #1056779

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2019	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2020	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2021	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2022	644-504195	SGFSER SGF SERVICES	42105876	\$0	\$1,770	\$1,770
<b>Subtotal</b>				<b>\$7,080</b>	<b>\$1,770</b>	<b>\$8,850</b>

Community Council of Nashua, NH (Vendor Code 154112-B001)

PO #1056782

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2019	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2020	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2021	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2022	644-504195	SGFSER SGF SERVICES	42105876	\$0	\$1,770	\$1,770
<b>Subtotal</b>				<b>\$7,080</b>	<b>\$1,770</b>	<b>\$8,850</b>

The Mental Health Center of Greater Manchester (Vendor Code 177184-B001)

PO #1056784

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	550-500398	Assessment and Counseling	42105824	\$3,540	\$0	\$3,540
2019	550-500398	Assessment and Counseling	42105824	\$3,540	\$0	\$3,540
2020	550-500398	Assessment and Counseling	42105824	\$3,540	\$0	\$3,540
2021	550-500398	Assessment and Counseling	42105824	\$3,540	\$0	\$3,540
2022	644-504195	SGFSER SGF SERVICES	42105876	\$0	\$3,540	\$3,540
<b>Subtotal</b>				<b>\$14,160</b>	<b>\$3,540</b>	<b>\$17,700</b>

Attachment A  
Financial Details

Seacoast Mental Health Center, Inc. (Vendor Code 174089-R001)

PO #1056785

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2019	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2020	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2021	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2022	644-504195	SGFSER SGF SERVICES	42105876	\$0	\$1,770	\$1,770
			<b>Subtotal</b>	<b>\$7,080</b>	<b>\$1,770</b>	<b>\$8,850</b>

Behavioral Health & Developmental Services of Strafford County, Inc. (Vendor Code 177278-B002)

PO #1056787

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2019	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2020	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2021	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2022	644-504195	SGFSER SGF SERVICES	42105876	\$0	\$1,770	\$1,770
			<b>Subtotal</b>	<b>\$7,080</b>	<b>\$1,770</b>	<b>\$8,850</b>

The Mental Health Center for Southern New Hampshire (Vendor Code 174116-R001)

PO #1056788

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2019	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2020	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2021	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2022	644-504195	SGFSER SGF SERVICES	42105876	\$0	\$1,770	\$1,770
			<b>Subtotal</b>	<b>\$7,080</b>	<b>\$1,770</b>	<b>\$8,850</b>
<b>Total Child - Family Services</b>				<b>\$92,040</b>	<b>\$23,010</b>	<b>\$115,050</b>

05-95-42-423010-7926 HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS DEPT OF, HHS: HUMAN SERVICES DIV, HOMELESS & HOUSING, PATH GRANT (100% Federal Funds)

Riverbend Community Mental Health, Inc. (Vendor Code 177192-R001)

PO #1056778

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	42307150	\$36,250	\$0	\$36,250
2019	102-500731	Contracts for program services	42307150	\$36,250	\$0	\$36,250
2020	102-500731	Contracts for program services	42307150	\$38,234	\$0	\$38,234
2021	102-500731	Contracts for program services	42307150	\$38,234	\$0	\$38,234
2022	102-500731	Contracts for program services	42307150	\$0	\$38,234	\$38,234
			<b>Subtotal</b>	<b>\$148,968</b>	<b>\$38,234</b>	<b>\$187,202</b>

Monadnock Family Services (Vendor Code 177510-B005)

PO #1056779

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	42307150	\$37,000	\$0	\$37,000
2019	102-500731	Contracts for program services	42307150	\$37,000	\$0	\$37,000
2020	102-500731	Contracts for program services	42307150	\$33,300	\$0	\$33,300
2021	102-500731	Contracts for program services	42307150	\$33,300	\$0	\$33,300
2022	102-500731	Contracts for program services	42307150	\$0	\$33,300	\$33,300
			<b>Subtotal</b>	<b>\$140,600</b>	<b>\$33,300</b>	<b>\$173,900</b>

Community Council of Nashua, NH (Vendor Code 154112-B001)

PO #1056782

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	42307150	\$40,300	\$0	\$40,300
2019	102-500731	Contracts for program services	42307150	\$40,300	\$0	\$40,300
2020	102-500731	Contracts for program services	42307150	\$43,901	\$0	\$43,901
2021	102-500731	Contracts for program services	42307150	\$43,901	\$0	\$43,901
2022	102-500731	Contracts for program services	42307150	\$0	\$43,901	\$43,901
			<b>Subtotal</b>	<b>\$168,402</b>	<b>\$43,901</b>	<b>\$212,303</b>

Attachment A  
Financial Details

The Mental Health Center of Greater Manchester (Vendor Code 177184-B001)

PO #1056784

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	42307150	\$40,121	\$0	\$40,121
2019	102-500731	Contracts for program services	42307150	\$40,121	\$0	\$40,121
2020	102-500731	Contracts for program services	42307150	\$43,725	\$0	\$43,725
2021	102-500731	Contracts for program services	42307150	\$43,725	\$0	\$43,725
2022	102-500731	Contracts for program services	42307150	\$0	\$43,725	\$43,725
<b>Subtotal</b>				\$167,692	\$43,725	\$211,417

Seacoast Mental Health Center, Inc. (Vendor Code 174089-R001)

PO #1056785

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	42307150	\$25,000	\$0	\$25,000
2019	102-500731	Contracts for program services	42307150	\$25,000	\$0	\$25,000
2020	102-500731	Contracts for program services	42307150	\$38,234	\$0	\$38,234
2021	102-500731	Contracts for program services	42307150	\$38,234	\$0	\$38,234
2022	102-500731	Contracts for program services	42307150	\$0	\$38,234	\$38,234
<b>Subtotal</b>				\$126,468	\$38,234	\$164,702

The Mental Health Center for Southern New Hampshire (Vendor Code 174116-R001)

PO #1056788

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	42307150	\$29,500	\$0	\$29,500
2019	102-500731	Contracts for program services	42307150	\$29,500	\$0	\$29,500
2020	102-500731	Contracts for program services	42307150	\$38,234	\$0	\$38,234
2021	102-500731	Contracts for program services	42307150	\$38,234	\$0	\$38,234
2022	102-500731	Contracts for program services	42307150	\$0	\$38,234	\$38,234
<b>Subtotal</b>				\$135,468	\$38,234	\$173,702
<b>Total PATH GRANT</b>				<b>\$887,598</b>	<b>\$235,028</b>	<b>\$1,122,626</b>

05-95-92-920510-3380 HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS DEPT OF, HHS: BEHAVIORAL HEALTH DIV, BUREAU OF DRUG & ALCOHOL SVCS, PREVENTION SERVICES (97% Federal Funds, 3% General Funds)

Seacoast Mental Health Center (Vendor Code 174089-R001)

PO #1056785

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92056502	\$70,000	\$0	\$70,000
2019	102-500731	Contracts for program services	92056502	\$70,000	\$0	\$70,000
2020	102-500731	Contracts for program services	92057502	\$70,000	\$0	\$70,000
2021	102-500731	Contracts for program services	92057502	\$70,000	\$0	\$70,000
2022	102-500731	Contracts for program services	92057502	\$0	\$70,000	\$70,000
<b>Subtotal</b>				\$280,000	\$70,000	\$350,000
<b>Total BDAS</b>				<b>\$280,000</b>	<b>\$70,000</b>	<b>\$350,000</b>

05-95-48-481010-8917 HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS DEPT OF, HHS: ELDERLY & ADULT SVCS DIV, GRANTS TO LOCALS, HEALTH PROMOTION CONTRACTS (100% Federal Funds)

Seacoast Mental Health Center (Vendor Code 174089-R001)

PO #1056785

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	48108462	\$35,000	\$0	\$35,000
2019	102-500731	Contracts for program services	48108462	\$35,000	\$0	\$35,000
2020	102-500731	Contracts for program services	48108462	\$35,000	\$0	\$35,000
2021	102-500731	Contracts for program services	48108462	\$35,000	\$0	\$35,000
2022	102-500731	Contracts for program services	48108462	\$0	\$35,000	\$35,000
<b>Subtotal</b>				\$140,000	\$35,000	\$175,000
<b>Total BEAS</b>				<b>\$140,000</b>	<b>\$35,000</b>	<b>\$175,000</b>

05-96-49-490510-2985 HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS DEPT OF, HHS: COMM-BASED CARE SVCS DIV, COMMUNITY BASED CARE SERVICES, BALANCE INCENTIVE PROGRAM BIP (100% Federal Funds)

Attachment A  
Financial Details

Northern Human Services (Vendor Code 177222-B004)

PO #1056762

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	49053316	\$0	\$0	\$0
2019	102-500731	Contracts for program services	49053318	\$0	\$0	\$0
2020	102-500731	Contracts for program services	49053316	\$132,123	\$0	\$132,123
2021	102-500731	Contracts for program services	49053316	\$0	\$0	\$0
2022	102-500731	Contracts for program services	49053316	\$0	\$0	\$0
			<b>Subtotal</b>	\$132,123	\$0	\$132,123
<b>Total Balance Incentive Program</b>				<b>\$132,123</b>	<b>\$0</b>	<b>\$132,123</b>

05-95-02-922010-2340 HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS DEPT OF, HHS: BEHAVIORAL HEALTH DIV, BUREAU OF MENTAL HEALTH SERVICES, PROHEALTH NH GRANT (100% Federal Funds)

Community Council of Nashua, NH (Vendor Code 154112-B001)

PO #1056782

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92202340	\$0	\$0	\$0
2019	102-500731	Contracts for program services	92202340	\$0	\$0	\$0
2020	102-500731	Contracts for program services	92202340	\$0	\$0	\$0
2021	102-500731	Contracts for program services	92202340	\$0	\$0	\$0
2022	074-500585	Grants for Pub Asst and Relief	92202340	\$0	\$616,574	\$616,574
			<b>Subtotal</b>	\$0	\$616,574	\$616,574

The Mental Health Center of Greater Manchester (Vendor Code 177184-B001)

PO #1056784

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92202340	\$0	\$0	\$0
2019	102-500731	Contracts for program services	92202340	\$0	\$0	\$0
2020	102-500731	Contracts for program services	92202340	\$0	\$0	\$0
2021	102-500731	Contracts for program services	92202340	\$0	\$0	\$0
2022	074-500585	Grants for Pub Asst and Relief	92202340	\$0	\$570,592	\$570,592
			<b>Subtotal</b>	\$0	\$570,592	\$570,592

Behavioral Health & Developmental Services of Strafford County, Inc. (Vendor Code 177278-B002)

PO #1056787

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92202340	\$0	\$0	\$0
2019	102-500731	Contracts for program services	92202340	\$0	\$0	\$0
2020	102-500731	Contracts for program services	92202340	\$0	\$0	\$0
2021	102-500731	Contracts for program services	92202340	\$0	\$0	\$0
2022	074-500585	Grants for Pub Asst and Relief	92202340	\$0	\$468,428	\$468,428
			<b>Subtotal</b>	\$0	\$468,428	\$468,428
<b>Total PROHEALTH NH GRANT</b>				<b>\$0</b>	<b>\$1,655,594</b>	<b>\$1,655,594</b>

Amendment Total Price for All Vendors                      \$27,852,901                      \$24,517,008                      \$52,369,907





Lori A. Shilbnette  
Commissioner

Katja S. Fox  
Director

STATE OF NEW HAMPSHIRE  
DEPARTMENT OF HEALTH AND HUMAN SERVICES  
DIVISION FOR BEHAVIORAL HEALTH

129 PLEASANT STREET, CONCORD, NH 03301  
603-271-9544 1-800-852-3345 Ext. 9544  
Fax: 603-271-4332 TDD Access: 1-800-735-2964 www.dhhs.nh.gov

February 3, 2020

His Excellency, Governor Christopher T. Sununu  
and the Honorable Council  
State House  
Concord, NH 03301

**REQUESTED ACTION**

Authorize the Department of Health and Human Services, Division for Behavioral Health, to amend an existing agreement with the vendor listed in **bold** below to provide non-Medicaid community mental health services, by increasing the total price limitation by \$148,085 from \$27,704,816 to \$27,852,901 with no change to the completion date of June 30, 2021, effective upon Governor and Executive Council approval. 89% Federal Funds, 11% General Funds.

The Governor and Executive Council approved the original agreements on June 21<sup>st</sup>, 2017 (Late Item A), which were subsequently amended as approved by the Governor and Executive Council as indicated in the table below.

Vendor	Current Budget	Increase / (Decrease) Budget	Total Budget	Contract History
<b>Northern Human Services</b>	\$2,206,346	\$148,085	\$2,354,431	O: 6/21/17, Late Item A A1: 6/19/19, #29
<b>West Central Services DBA West Central Behavioral Health</b>	\$1,401,218	\$0	\$1,401,218	O: 6/21/17, Late Item A A1: 6/19/19, #29
<b>The Lakes Region Mental Health Center, Inc. DBA Genesis Behavioral Health</b>	\$1,447,650	\$0	\$1,447,650	O: 6/21/17, Late Item A A1: 6/19/19, #29
<b>Riverbend Community Mental Health, Inc.</b>	\$1,810,770	\$0	\$1,810,770	O: 6/21/17, Late Item A A1: 6/19/19, #29
<b>Monadnock Family Services</b>	\$1,702,040	\$0	\$1,702,040	O: 6/21/17, Late Item A A1: 6/19/19, #29
<b>Community Council of Nashua, NH DBA Greater Nashua Mental Health Center at Community Council</b>	\$5,262,612	\$0	\$5,262,612	O: 6/21/17, Late Item A A1: 9/13/17, #15 A2: 12/19/18, #19 A3: 6/19/19, #29
<b>The Mental Health Center of Greater Manchester, Inc.</b>	\$6,897,278	\$0	\$6,897,278	O: 6/21/17, Late Item A A1: 6/19/19, #29
<b>Seacoast Mental Health Center, Inc.</b>	\$3,668,718	\$0	\$3,668,718	O: 6/21/17, Late Item A A1: 6/19/19, #29
<b>Behavioral Health &amp; Developmental Svs of Strafford County, Inc., DBA Community Partners of Strafford County</b>	\$1,389,362	\$0	\$1,389,362	O: 6/21/17, Late Item A A1: 6/19/19, #29
<b>The Mental Health Center for Southern New Hampshire DBA CLM Center for Life Management</b>	\$1,918,822	\$0	\$1,918,822	O: 6/21/17, Late Item A A1: 9/20/18, #21 A2: 6/19/19, #29
<b>Total</b>	<b>\$27,704,816</b>	<b>\$148,085</b>	<b>\$27,852,901</b>	

His Excellency, Governor Christopher T. Sununu  
and the Honorable Council  
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Funds are available in the following account(s) for State Fiscal Year 2020 and 2021, with authority to adjust amounts within the price limitation and adjust encumbrances between state fiscal years through the Budget Office, if needed and justified.

See attached fiscal details.

#### EXPLANATION

The agreements are sole source because community mental health services are not subject to the competitive bidding requirement of NH Administrative Rule ADM 601.03. The Department contracts for services through the community mental health centers, which are designated by the Department to serve the towns and cities within a designated geographic region, as outlined in NH Revised Statutes Annotated (RSA) 135-C, and NH Administrative Rule He-M 403. This request, if approved, will allow the Department to provide in-reach liaison services that will facilitate collaboration between individuals residing in the Glenclyff Home and the statewide network of community mental health centers.

The purpose of this request is to add an In-Reach liaison to the Northern Human Services community mental health center team to provide in-reach services that include meeting with Glenclyff Home residents and staff, and applicable community mental health center staff, to support and facilitate resident transitions back to the community. The liaison will help residents explore options for community living and will support transition planning. The Glenclyff Home is within the Northern Human Services community mental health region. The In-Reach liaison will serve as the designated liaison to all ten (10) community mental health centers.

The Glenclyff In-Reach liaison will provide in-reach services to approximately 100 individuals from March 1, 2020 through June 30, 2021. Approximately 45,000 adults, children and families statewide are served by the community mental health centers.

The community mental health center contracts provide mental health services required per NH RSA 135-C and in accordance with State regulations applicable to the State mental health system, including NH Administrative Rules He-M 401 Eligibility Determination and Individual Service Planning, He-M 403 Approval and Operation of Community Mental Health Programs, He-M 408 Clinical Records, and He-M 426 Community Mental Health Services. These contracts and services also support compliance with the Community Mental Health Agreement.

Community Mental Health Agreement services build resiliency, promote recovery, reduce inpatient hospital utilization and improve community tenure. The In-Reach liaison supports transitions for identified residents by providing services including, but not limited to: engaging in shared learning with Glenclyff Home residents regarding the values of integrated community-based living; addressing residents' regional and cultural preferences, special medical needs, behavioral health-related issues and similar concerns; collaborating with residents, guardians, Glenclyff Home staff, and community providers to achieve resident transition plan goals; meeting with residents to discuss their living preferences and assist with submitting applications for those options; and developing working relationships with community providers, property management entities, and other community resources to identify community-based living options that meet residents' transition needs. These services are within the scope authorized under the Community Mental Health Agreement.

The Department effectiveness in delivering services will be measured through the monitoring of the following performance measures:

- Glenclyff Home residents have a better awareness of the benefits of community-based living;
- Glenclyff Home residents are better prepared to return to community-based living; and
- Community stakeholders, including providers, are better prepared to participate and collaborate in transition planning activities, and to provide needed community-based services and housing opportunities to Glenclyff Home residents seeking transition.

His Excellency, Governor Christopher T. Sununu  
and the Honorable Council  
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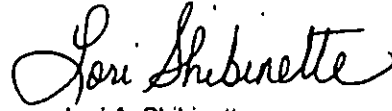
Should the Governor and Executive Council not authorize this request, Glenciff Home residents will not have access to an important pathway of information and supports needed to help them transition from the Glenciff Home to community-based living, and compliance with this requirement within the CMHA will not be achieved.

Area served: Statewide

Source of Funds: 89% Federal Funds from Centers for Medicare and Medicaid Services. CFDA# 93.778/FAIN# 05-1505NHBIPP and 11% General Funds.

In the event that the Federal Funds become no longer available, General Funds will not be requested to support this program.

Respectfully submitted,



Lori A. Shibanette  
Commissioner

Fiscal Details

04-89-92-922010-4117 HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS DEPT OF, HMS: BEHAVIORAL HEALTH DIV, BUREAU OF MENTAL HEALTH SERVICES, CMH PROGRAM SUPPORT (100% General Funds)

Northern Human Services (Vendor Code 177222-8004) PO #1056762

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92204117	\$379,249	\$0	\$379,249
2019	102-500731	Contracts for program services	92204117	\$469,249	\$0	\$469,249
2020	102-500731	Contracts for program services	92204117	\$645,304	\$0	\$645,304
2021	102-500731	Contracts for program services	92204117	\$645,304	\$15,962	\$661,266
			<b>Subtotal</b>	<b>\$2,139,106</b>	<b>\$15,962</b>	<b>\$2,155,068</b>

West Central Services, Inc (Vendor Code 177654-8001) PO #1056774

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92204117	\$322,191	\$0	\$322,191
2019	102-500731	Contracts for program services	92204117	\$412,191	\$0	\$412,191
2020	102-500731	Contracts for program services	92204117	\$312,878	\$0	\$312,878
2021	102-500731	Contracts for program services	92204117	\$312,878	\$0	\$312,878
			<b>Subtotal</b>	<b>\$1,360,138</b>	<b>\$0</b>	<b>\$1,360,138</b>

The Lakes Region Mental Health Center (Vendor Code 154480-8001) PO #1056775

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92204117	\$328,115	\$0	\$328,115
2019	102-500731	Contracts for program services	92204117	\$418,115	\$0	\$418,115
2020	102-500731	Contracts for program services	92204117	\$324,170	\$0	\$324,170
2021	102-500731	Contracts for program services	92204117	\$324,170	\$0	\$324,170
			<b>Subtotal</b>	<b>\$1,394,570</b>	<b>\$0</b>	<b>\$1,394,570</b>

Riverbend Community Mental Health, Inc. (Vendor Code 177192-R001) PO #1056778

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92204117	\$381,853	\$0	\$381,853
2019	102-500731	Contracts for program services	92204117	\$471,853	\$0	\$471,853
2020	102-500731	Contracts for program services	92204117	\$237,708	\$0	\$237,708
2021	102-500731	Contracts for program services	92204117	\$237,708	\$0	\$237,708
			<b>Subtotal</b>	<b>\$1,328,722</b>	<b>\$0</b>	<b>\$1,328,722</b>

Monadnock Family Services (Vendor Code 177510-8005) PO #1056779

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92204117	\$357,590	\$0	\$357,590
2019	102-500731	Contracts for program services	92204117	\$447,590	\$0	\$447,590
2020	102-500731	Contracts for program services	92204117	\$357,590	\$0	\$357,590
2021	102-500731	Contracts for program services	92204117	\$357,590	\$0	\$357,590
			<b>Subtotal</b>	<b>\$1,520,360</b>	<b>\$0</b>	<b>\$1,520,360</b>

Community Council of Nashua, NH (Vendor Code 154112-8001) PO #1056782

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92204117	\$1,193,799	\$0	\$1,193,799
2019	102-500731	Contracts for program services	92204117	\$1,273,799	\$0	\$1,273,799
2020	102-500731	Contracts for program services	92204117	\$1,039,854	\$0	\$1,039,854
2021	102-500731	Contracts for program services	92204117	\$1,039,854	\$0	\$1,039,854
			<b>Subtotal</b>	<b>\$4,537,306</b>	<b>\$0</b>	<b>\$4,537,306</b>

The Mental Health Center of Greater Manchester (Vendor Code 177184-8001) PO #1056784

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92204117	\$1,848,829	\$0	\$1,848,829
2019	102-500731	Contracts for program services	92204117	\$1,738,829	\$0	\$1,738,829
2020	102-500731	Contracts for program services	92204117	\$1,842,884	\$0	\$1,842,884
2021	102-500731	Contracts for program services	92204117	\$1,842,884	\$0	\$1,842,884
			<b>Subtotal</b>	<b>\$6,869,426</b>	<b>\$0</b>	<b>\$6,869,426</b>

Fiscal Details

Seacoast Mental Health Center, Inc. (Vendor Code 174089-R001) PO #1056785

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92204117	\$748,765	\$0	\$748,765
2019	102-500731	Contracts for program services	92204117	\$836,765	\$0	\$836,765
2020	102-500731	Contracts for program services	92204117	\$742,820	\$0	\$742,820
2021	102-500731	Contracts for program services	92204117	\$742,820	\$0	\$742,820
<b>Subtotal</b>				<b>\$3,069,170</b>	<b>\$0</b>	<b>\$3,069,170</b>

Behavioral Health & Developmental Services of Stafford County, Inc. (Vendor Code 177278-B002) PO #1056787

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92204117	\$313,543	\$0	\$313,543
2019	102-500731	Contracts for program services	92204117	\$403,543	\$0	\$403,543
2020	102-500731	Contracts for program services	92204117	\$309,598	\$0	\$309,598
2021	102-500731	Contracts for program services	92204117	\$309,598	\$0	\$309,598
<b>Subtotal</b>				<b>\$1,336,282</b>	<b>\$0</b>	<b>\$1,336,282</b>

The Mental Health Center for Southern New Hampshire (Vendor Code 174118-R001) PO #1056788

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92204117	\$350,791	\$0	\$350,791
2019	102-500731	Contracts for program services	92204117	\$440,791	\$0	\$440,791
2020	102-500731	Contracts for program services	92204117	\$348,846	\$0	\$348,846
2021	102-500731	Contracts for program services	92204117	\$348,846	\$0	\$348,846
<b>Subtotal</b>				<b>\$1,485,274</b>	<b>\$0</b>	<b>\$1,485,274</b>

<b>Total CMH Program Support:</b>				<b>\$25,849,354</b>	<b>\$16,962</b>	<b>\$25,866,316</b>
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06-95-92-922010-4120 HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS DEPT OF, HHS: BEHAVIORAL HEALTH DIV, BUREAU OF MENTAL HEALTH SERVICES, MENTAL HEALTH BLOCK GRANT (100% Federal Funds)

Community Council of Nashua, NH (Vendor Code 154112-B001) PO #1056782

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92224120	\$84,000	\$0	\$84,000
2019	102-500731	Contracts for program services	92224120	\$21,500	\$0	\$21,500
2020	102-500731	Contracts for program services	92224120	\$61,162	\$0	\$61,162
2021	102-500731	Contracts for program services	92224120	\$61,162	\$0	\$61,162
<b>Subtotal</b>				<b>\$227,824</b>	<b>\$0</b>	<b>\$227,824</b>
<b>Total Mental Health Block Grant</b>				<b>\$227,824</b>	<b>\$0</b>	<b>\$227,824</b>

06-95-92-922010-4121 HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS DEPT OF, HHS: BEHAVIORAL HEALTH DIV, BUREAU OF MENTAL HEALTH SERVICES, MENTAL HEALTH DATA COLLECTION (100% Federal Funds)

Northern Human Services (Vendor Code 177222-B004) PO #1056752

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2019	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2020	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2021	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
<b>Subtotal</b>				<b>\$20,000</b>	<b>\$0</b>	<b>\$20,000</b>

West Central Services, Inc (Vendor Code 177654-B001) PO #1056774

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2019	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2020	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2021	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
<b>Subtotal</b>				<b>\$20,000</b>	<b>\$0</b>	<b>\$20,000</b>

Fiscal Details

The Lakes Region Mental Health Center (Vendor Code 154480-B001) PO #1056775

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2019	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2020	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2021	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
			Subtotal	\$20,000	\$0	\$20,000

Riverbend Community Mental Health, Inc. (Vendor Code 177192-R001) PO #1056778

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2019	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2020	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2021	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
			Subtotal	\$20,000	\$0	\$20,000

Monadnock Family Services (Vendor Code 177510-B005) PO #1056779

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2019	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2020	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2021	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
			Subtotal	\$20,000	\$0	\$20,000

Community Council of Nashua, NH (Vendor Code 154112-B001) PO #1056782

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2019	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2020	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2021	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
			Subtotal	\$20,000	\$0	\$20,000

The Mental Health Center of Greater Manchester (Vendor Code 177184-B001) PO #1056784

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2019	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2020	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2021	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
			Subtotal	\$20,000	\$0	\$20,000

Seacoast Mental Health Center, Inc. (Vendor Code 174089-R001) PO #1056785

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2019	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2020	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2021	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
			Subtotal	\$20,000	\$0	\$20,000

Behavioral Health & Developmental Services of Stratford County, Inc. (Vendor Code 177278-B002) PO #1056787

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2019	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2020	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2021	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
			Subtotal	\$20,000	\$0	\$20,000

Fiscal Details

The Mental Health Center for Southern New Hampshire (Vendor Code 174116-R001) PO #1056788

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2019	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2020	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2021	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
			<b>Subtotal</b>	<b>\$20,000</b>	<b>\$0</b>	<b>\$20,000</b>
<b>Total CMH Program Support</b>				<b>\$200,000</b>	<b>\$0</b>	<b>\$200,000</b>

06-06-02-021010-2063 HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS DEPT OF, HHS: BEHAVIORAL HEALTH DIV, BUR FOR CHILDRENS BEHAVRL HLTH, SYSTEM OF CARE (100% General Funds)

Northern Human Services (Vendor Code 177222-B004) PO #1056782

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92102053	\$4,000	\$0	\$4,000
2019	102-500731	Contracts for program services	92102053	\$0	\$0	\$0
2020	102-500731	Contracts for program services	92102053	\$11,000	\$0	\$11,000
2021	102-500731	Contracts for program services	92102053	\$11,000	\$0	\$11,000
			<b>Subtotal</b>	<b>\$26,000</b>	<b>\$0</b>	<b>\$26,000</b>

West Central Services, Inc (Vendor Code 177854-B001) PO #1056774

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92102053	\$0	\$0	\$0
2019	102-500731	Contracts for program services	92102053	\$4,000	\$0	\$4,000
2020	102-500731	Contracts for program services	92102053	\$5,000	\$0	\$5,000
2021	102-500731	Contracts for program services	92102053	\$5,000	\$0	\$5,000
			<b>Subtotal</b>	<b>\$14,000</b>	<b>\$0</b>	<b>\$14,000</b>

The Lakes Region Mental Health Center (Vendor Code 154480-B001) PO #1056775

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92102053	\$0	\$0	\$0
2019	102-500731	Contracts for program services	92102053	\$4,000	\$0	\$4,000
2020	102-500731	Contracts for program services	92102053	\$11,000	\$0	\$11,000
2021	102-500731	Contracts for program services	92102053	\$11,000	\$0	\$11,000
			<b>Subtotal</b>	<b>\$26,000</b>	<b>\$0</b>	<b>\$26,000</b>

Riverbend Community Mental Health, Inc. (Vendor Code 177192-R001) PO #1056778

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92102053	\$0	\$0	\$0
2019	102-500731	Contracts for program services	92102053	\$4,000	\$0	\$4,000
2020	102-500731	Contracts for program services	92102053	\$151,000	\$0	\$151,000
2021	102-500731	Contracts for program services	92102053	\$151,000	\$0	\$151,000
			<b>Subtotal</b>	<b>\$306,000</b>	<b>\$0</b>	<b>\$306,000</b>

Monadnock Family Services (Vendor Code 177510-B005) PO #1056779

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92102053	\$0	\$0	\$0
2019	102-500731	Contracts for program services	92102053	\$4,000	\$0	\$4,000
2020	102-500731	Contracts for program services	92102053	\$5,000	\$0	\$5,000
2021	102-500731	Contracts for program services	92102053	\$5,000	\$0	\$5,000
			<b>Subtotal</b>	<b>\$14,000</b>	<b>\$0</b>	<b>\$14,000</b>

Fiscal Details

Community Council of Nashua, NH (Vendor Code 154112-B001) PO #1056782

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92102053	\$0	\$0	\$0
2019	102-500731	Contracts for program services	92102053	\$0	\$0	\$0
2020	102-500731	Contracts for program services	92102053	\$151,000	\$0	\$151,000
2021	102-500731	Contracts for program services	92102053	\$151,000	\$0	\$151,000
			<b>Subtotal</b>	<b>\$302,000</b>	<b>\$0</b>	<b>\$302,000</b>

The Mental Health Center of Greater Manchester (Vendor Code 177184-B001) PO #1056784

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92102053	\$4,000	\$0	\$4,000
2019	102-500731	Contracts for program services	92102053	\$0	\$0	\$0
2020	102-500731	Contracts for program services	92102053	\$11,000	\$0	\$11,000
2021	102-500731	Contracts for program services	92102053	\$11,000	\$0	\$11,000
			<b>Subtotal</b>	<b>\$26,000</b>	<b>\$0</b>	<b>\$26,000</b>

Seacoast Mental Health Center, Inc. (Vendor Code 174089-R001) PO #1056785

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92102053	\$4,000	\$0	\$4,000
2019	102-500731	Contracts for program services	92102053	\$0	\$0	\$0
2020	102-500731	Contracts for program services	92102053	\$11,000	\$0	\$11,000
2021	102-500731	Contracts for program services	92102053	\$11,000	\$0	\$11,000
			<b>Subtotal</b>	<b>\$26,000</b>	<b>\$0</b>	<b>\$26,000</b>

Behavioral Health & Developmental Services of Strafford County, Inc. (Vendor Code 177278-B002) PO #1056787

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92102053	\$0	\$0	\$0
2019	102-500731	Contracts for program services	92102053	\$4,000	\$0	\$4,000
2020	102-500731	Contracts for program services	92102053	\$11,000	\$0	\$11,000
2021	102-500731	Contracts for program services	92102053	\$11,000	\$0	\$11,000
			<b>Subtotal</b>	<b>\$26,000</b>	<b>\$0</b>	<b>\$26,000</b>

The Mental Health Center for Southern New Hampshire (Vendor Code 174116-R001) PO #1056788

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92102053	\$4,000	\$0	\$4,000
2019	102-500731	Contracts for program services	92102053	\$5,000	\$0	\$5,000
2020	102-500731	Contracts for program services	92102053	\$131,000	\$0	\$131,000
2021	102-500731	Contracts for program services	92102053	\$131,000	\$0	\$131,000
			<b>Subtotal</b>	<b>\$271,000</b>	<b>\$0</b>	<b>\$271,000</b>
<b>Total System of Care</b>				<b>\$1,037,000</b>	<b>\$0</b>	<b>\$1,037,000</b>

05-95-42-421010-2968 HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS DEPT OF, HHS: HUMAN SERVICES DIV, CHILD PROTECTION, CHILD - FAMILY SERVICES (100% General Funds)

Northern Human Services (Vendor Code 177222-B004) PO #1056782

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	550-500398	Assessment and Counseling	42105824	\$5,310	\$0	\$5,310
2019	550-500398	Assessment and Counseling	42105824	\$5,310	\$0	\$5,310
2020	550-500398	Assessment and Counseling	42105824	\$5,310	\$0	\$5,310
2021	550-500398	Assessment and Counseling	42105824	\$5,310	\$0	\$5,310
			<b>Subtotal</b>	<b>\$21,240</b>	<b>\$0</b>	<b>\$21,240</b>



Fiscal Details

West Central Services, Inc (Vendor Code 177654-B001) PO #1058774

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2019	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2020	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2021	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
			<b>Subtotal</b>	<b>\$7,080</b>	<b>\$0</b>	<b>\$7,080</b>

The Lakes Region Mental Health Center (Vendor Code 154480-B001) PO #1058775

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2019	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2020	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2021	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
			<b>Subtotal</b>	<b>\$7,080</b>	<b>\$0</b>	<b>\$7,080</b>

Riverbend Community Mental Health, Inc. (Vendor Code 177182-R001) PO #1058778

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2019	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2020	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2021	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
			<b>Subtotal</b>	<b>\$7,080</b>	<b>\$0</b>	<b>\$7,080</b>

Monadnock Family Services (Vendor Code 177510-B005) PO #1058779

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2019	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2020	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2021	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
			<b>Subtotal</b>	<b>\$7,080</b>	<b>\$0</b>	<b>\$7,080</b>

Community Council of Nashua, NH (Vendor Code 154112-B001) PO #1058782

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2019	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2020	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2021	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
			<b>Subtotal</b>	<b>\$7,080</b>	<b>\$0</b>	<b>\$7,080</b>

The Mental Health Center of Greater Manchester (Vendor Code 177184-B001) PO #1058784

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	550-500398	Assessment and Counseling	42105824	\$3,540	\$0	\$3,540
2019	550-500398	Assessment and Counseling	42105824	\$3,540	\$0	\$3,540
2020	550-500398	Assessment and Counseling	42105824	\$3,540	\$0	\$3,540
2021	550-500398	Assessment and Counseling	42105824	\$3,540	\$0	\$3,540
			<b>Subtotal</b>	<b>\$14,160</b>	<b>\$0</b>	<b>\$14,160</b>

Seacoast Mental Health Center, Inc. (Vendor Code 174089-R001) PO #1058785

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2019	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2020	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2021	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
			<b>Subtotal</b>	<b>\$7,080</b>	<b>\$0</b>	<b>\$7,080</b>

Fiscal Details

Behavioral Health & Developmental Services of Strafford County, Inc. (Vendor Code 177278-B002) PO #1058787

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2019	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2020	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2021	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
			Subtotal	\$7,080	\$0	\$7,080

The Mental Health Center for Southern New Hampshire (Vendor Code 174116-R001) PO #1058788

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2019	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2020	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2021	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
			Subtotal	\$7,080	\$0	\$7,080
Total Child - Family Services				\$92,040	\$0	\$92,040

05-88-42-423010-7928 HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS DEPT OF, HHS: HUMAN SERVICES DIV, HOMELESS & HOUSING, PATH GRANT (100% Federal Funds)

Riverbend Community Mental Health, Inc. (Vendor Code 177192-R001) PO #1058778

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	42307150	\$38,250	\$0	\$38,250
2019	102-500731	Contracts for program services	42307150	\$38,250	\$0	\$38,250
2020	102-500731	Contracts for program services	42307150	\$38,234	\$0	\$38,234
2021	102-500731	Contracts for program services	42307150	\$38,234	\$0	\$38,234
			Subtotal	\$148,968	\$0	\$148,968

Monadnock Family Services (Vendor Code 177510-B005) PO #1058779

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	42307150	\$37,000	\$0	\$37,000
2019	102-500731	Contracts for program services	42307150	\$37,300	\$0	\$37,300
2020	102-500731	Contracts for program services	42307150	\$33,300	\$0	\$33,300
2021	102-500731	Contracts for program services	42307150	\$33,300	\$0	\$33,300
			Subtotal	\$140,600	\$0	\$140,600

Community Council of Nashua, NH (Vendor Code 154112-B001) PO #1058782

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	42307150	\$40,300	\$0	\$40,300
2019	102-500731	Contracts for program services	42307150	\$40,300	\$0	\$40,300
2020	102-500731	Contracts for program services	42307150	\$43,901	\$0	\$43,901
2021	102-500731	Contracts for program services	42307150	\$43,901	\$0	\$43,901
			Subtotal	\$168,402	\$0	\$168,402

The Mental Health Center of Greater Manchester (Vendor Code 177164-B001) PO #1058784

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	42307150	\$40,121	\$0	\$40,121
2019	102-500731	Contracts for program services	42307150	\$40,121	\$0	\$40,121
2020	102-500731	Contracts for program services	42307150	\$43,725	\$0	\$43,725
2021	102-500731	Contracts for program services	42307150	\$43,725	\$0	\$43,725
			Subtotal	\$167,692	\$0	\$167,692

Fiscal Details

Seacoast Mental Health Center, Inc. (Vendor Code 174089-R001)

PO #1056785

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	42307150	\$25,000	\$0	\$25,000
2019	102-500731	Contracts for program services	42307150	\$25,000	\$0	\$25,000
2020	102-500731	Contracts for program services	42307150	\$38,234	\$0	\$38,234
2021	102-500731	Contracts for program services	42307150	\$38,234	\$0	\$38,234
			Subtotal	\$126,468	\$0	\$126,468

The Mental Health Center for Southern New Hampshire (Vendor Code 174118-R001)

PO #1056788

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	42307150	\$29,500	\$0	\$29,500
2019	102-500731	Contracts for program services	42307150	\$29,500	\$0	\$29,500
2020	102-500731	Contracts for program services	42307150	\$38,234	\$0	\$38,234
2021	102-500731	Contracts for program services	42307150	\$38,234	\$0	\$38,234
			Subtotal	\$135,468	\$0	\$135,468
<b>Total Child - Family Services</b>				<b>\$135,468</b>	<b>\$0</b>	<b>\$135,468</b>

05-96-02-920610-3380 HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS DEPT OF, HHS: BEHAVIORAL HEALTH DIV, BUREAU OF DRUG & ALCOHOL SVCS, PREVENTION SERVICES (87% Federal Funds, 3% General Funds)

Seacoast Mental Health Center (Vendor Code 174089-R001)

PO #1056785

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92056502	\$70,000	\$0	\$70,000
2019	102-500731	Contracts for program services	92056502	\$70,000	\$0	\$70,000
2020	102-500731	Contracts for program services	92057502	\$70,000	\$0	\$70,000
2021	102-500731	Contracts for program services	92057502	\$70,000	\$0	\$70,000
			Subtotal	\$280,000	\$0	\$280,000
<b>Total Mental Health Block Grant</b>				<b>\$280,000</b>	<b>\$0</b>	<b>\$280,000</b>

05-96-48-481010-8917 HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS DEPT OF, HHS: ELDERLY & ADULT SVCS DIV, GRANTS TO LOCALS, HEALTH PROMOTION CONTRACTS (100% Federal Funds)

Seacoast Mental Health Center (Vendor Code 174089-R001)

PO #1056785

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	48108462	\$35,000	\$0	\$35,000
2019	102-500731	Contracts for program services	48108462	\$35,000	\$0	\$35,000
2020	102-500731	Contracts for program services	48108462	\$35,000	\$0	\$35,000
2021	102-500731	Contracts for program services	48108462	\$35,000	\$0	\$35,000
			Subtotal	\$140,000	\$0	\$140,000
<b>Total Mental Health Block Grant</b>				<b>\$140,000</b>	<b>\$0</b>	<b>\$140,000</b>

05-96-49-490610-2986 HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS DEPT OF, HHS: COMM-BASED CARE SVCS DIV, COMMUNITY BASED CARE SERVICES, BALANCE INCENTIVE PROGRAM BIP (100% Federal Funds)

Northern Human Services (Vendor Code 177222-8004)

PO #1056782

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services		\$0	\$0	\$0
2019	102-500731	Contracts for program services		\$0	\$0	\$0
2020	102-500731	Contracts for program services	49053316	\$0	\$132,123	\$132,123
2021	102-500731	Contracts for program services		\$0	\$0	\$0
			Subtotal	\$0	\$132,123	\$132,123
<b>Total Mental Health Block Grant</b>				<b>\$0</b>	<b>\$132,123</b>	<b>\$132,123</b>



Jeffrey A. Meyers  
Commissioner

Katja S. Fox  
Director

STATE OF NEW HAMPSHIRE  
DEPARTMENT OF HEALTH AND HUMAN SERVICES  
DIVISION FOR BEHAVIORAL HEALTH

129 PLEASANT STREET, CONCORD, NH 03301  
603-271-9544 1-800-852-3345 Ext. 9544  
Fax: 603-271-4332 TDD Access: 1-800-735-2964 www.dhhs.nh.gov

May 13, 2019

His Excellency, Governor Christopher T. Sununu  
and the Honorable Council  
State House  
Concord, NH 03301

**REQUESTED ACTION**

Authorize the Department of Health and Human Services, Division for Behavioral Health, to enter into sole source amendments with the ten (10) vendors identified in the table below to provide non-Medicaid community mental health services, by increasing the price limitation by \$14,764,904 from \$12,939,912 to an amount not to exceed \$27,704,816 in the aggregate, effective July 1, 2019 or upon the date of approval from the Governor and Executive Council, whichever is later, through June 30, 2021. 6% Federal Funds and 94% General Funds.

Vendor	Vendor Code	New Hampshire Locations	Current Budget	Increase/ (Decrease)	Revised Budget
Northern Human Services	177222-B001	Conway	\$783,118	\$1,423,228	\$2,206,346
West Central Services DBA West Central Behavioral Health	177654-B001	Lebanon	\$661,922	\$739,296	\$1,401,218
The Lakes Region Mental Health Center, Inc. DBA Genesis Behavioral Health	154480-B001	Laconia	\$673,770	\$773,880	\$1,447,650
Riverbend Community Mental Health, Inc.	177192-R001	Concord	\$853,346	\$957,424	\$1,810,770
Monadnock Family Services	177510-B005	Keene	\$806,720	\$895,320	\$1,702,040
Community Council of Nashua, NH DBA Greater Nashua Mental Health Center at Community Council	154112-B001	Nashua	\$2,567,238	\$2,695,374	\$5,262,612

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and His Honorable Council  
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The Mental Health Center of Greater Manchester, Inc.	177184-B001	Manchester	\$3,394,980	\$3,502,298	\$6,897,278
Seacoast Mental Health Center, Inc.	174089-R001	Portsmouth	\$1,771,070	\$1,897,648	\$3,668,718
Behavioral Health & Developmental Svs of Strafford County, Inc., DBA Community Partners of Strafford County	177278-B002	Dover	\$644,626	\$744,736	\$1,389,362
The Mental Health Center for Southern New Hampshire DBA CLM Center for Life Management	174116-R001	Derry	\$783,122	\$1,135,700	\$1,918,822
<b>TOTAL</b>			<b>\$12,939,912</b>	<b>\$14,764,904</b>	<b>\$27,704,816</b>

Funds are available in the following accounts for State Fiscal Year 2019, and are anticipated to be available in State Fiscal Years 2020 and 2021, upon the availability and continued appropriation of funds in the future operating budgets, with authority to adjust amounts within the price limitation and adjust encumbrances between State Fiscal Years through the Budget Office, if needed and justified.

Please see attached financial detail.

#### EXPLANATION

These ten (10) contracts are sole source because community mental health services are not subject to the competitive bidding requirement of NH Administrative Rule ADM 601.03. The Department contracts for services through the community mental health centers, which are designated by the Department to serve the towns and cities within a designated geographic region, as outlined in NH Revised Statutes Annotated (RSA) 135-C, and NH Administrative Rule He-M 403. This request, if approved, will allow the Department to provide community mental health services to approximately 45,000 adults, children and families, statewide in New Hampshire.

The ten (10) contracts include provisions for:

- Mental health services required per NH RSA 135-C and in accordance with State regulations applicable to the State mental health system, including NH Administrative Rules He-M 401 Eligibility Determination and Individual Service Planning, He-M 403 Approval and Operation of Community Mental Health Programs, He-M 408 Clinical Records, and He-M 426 Community Mental Health Services; and
- Compliance with and funding for the Community Mental Health Agreement (CMHA)

The Contractors will provide community-based mental health services as identified above to adults, children, and families to build resiliency, promote recovery, reduce inpatient hospital utilization, and improve community tenure. Services include Emergency Services, Individual and Group Psychotherapy, Targeted Case Management, Medication Services, Functional Support Services, and Illness Management and Recovery, Evidence Based Supported Employment, Assertive Community Treatment (ACT), Projects for Assistance in Transition from Homelessness,

His Excellency, Governor Christopher T. Sununu  
and His Honorable Council  
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wraparound services for children, and Community Residential Services. These agreements also include delivery of acute care services to individuals experiencing psychiatric emergencies in a hospital emergency department and awaiting admission to a designated receiving facility. These services are within the scope authorized under NH Administrative Rule He-M 426, are consistent with the goals of the NH Building Capacity for Transformation, Section 1115 Waiver, and focus significantly on care coordination and collaborative relationship building with the State's acute care hospitals.

Community Mental Health Services will be provided to individuals enrolled in the State Medicaid plan as well as non-Medicaid clients for related services, including Emergency Services for adults, children and families without insurance. The Contractors will seek reimbursement for Medicaid services through an agreement with the contracted Managed Care Organizations for clients enrolled in managed care, through Medicaid fee-for-service for clients enrolled as a fee-for-service client, and from third party insurance payers. The contracts do not include funding for Medicaid reimbursement, which is paid outside of these contracts.

In accordance with NH RSA 135-C:7, performance standards are included in the contracts. Those performance standards include individual outcome measures and fiscal integrity measures. The effectiveness of services is measured using the Child and Adolescent Needs and Strengths Assessment and the Adult Needs and Strengths Assessment, or other approved Evidence Based assessment. These individual level outcome tools measure improvement over time, inform the development of the treatment plan, and engage the individual and family in monitoring the effectiveness of services. Effectiveness and quality of services is also measured through annual Fidelity Reviews for Assertive Community Treatment and Supported Employment. Program-wide annual Quality Service Reviews also take place for adult services. Fidelity and Quality Service Reviews reports are published and each contractor develops quality improvement plans for ongoing program improvement. In addition, follow-up in the community after discharge from New Hampshire Hospital will be measured with a focus on timely access to appointments, services, and supports.

The fiscal integrity measures include generally accepted performance standards to monitor the financial health of non-profit corporations on a monthly basis. Each contractor is required to provide a corrective action plan in the event of deviation from a standard. Failure to maintain fiscal integrity, or to make services available, could result in the termination of the contract and the selection of an alternate provider.

Should the Governor and Executive Council determine not to approve this request, approximately 45,000 adults, children and families in the state may not receive community mental health services as required by NH RSA 135-C:13. Individuals may experience a relapse of symptoms, seek costly services at hospital emergency departments due to the risk of harm to themselves or others, and may also have increased contact with local law enforcement, county correctional programs and primary care physicians, none of which will have the services or supports available to provide assistance.

Area served: Statewide.

Source of funds: 6% Federal Funds from the US Department of Health and Human Services, Projects for Assistance in Transition from Homelessness, Title IIIID: Preventative Health Money from the Administration for Community Living, Substance Abuse Prevention and Treatment Block Grant and the Behavioral Health Services Information System and 94% General Funds.

In the event that the Federal or Other Funds become no longer available, additional General

His Excellency, Governor Christopher T. Sununu  
and His Honorable Council

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Funds shall not be requested to support these programs.

Respectfully submitted

Approved by:



Jeffrey A. Meyers

Commissioner

Fiscal Details

95-85-82-927010-4117 HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS DEPT OF, NHS: BEHAVIORAL HEALTH DIV, BUREAU OF MENTAL HEALTH SERVICES, CMH PROGRAM SUPPORT (100% General Funds)

Northern Human Services (Vendor Code 177222-8004) PO #1056782

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92204117	\$379,249	\$0	\$379,249
2019	102-500731	Contracts for program services	92204117	\$379,249	\$90,000	\$469,249
2020	102-500731	Contracts for program services	92204117	\$0	\$845,304	\$845,304
2021	102-500731	Contracts for program services	92204117	\$0	\$845,304	\$845,304
		Subtotal		\$758,498	\$1,380,608	\$2,139,108

West Central Services, Inc (Vendor Code 177854-8001) PO #1056774

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92204117	\$322,191	\$0	\$322,191
2019	102-500731	Contracts for program services	92204117	\$322,191	\$90,000	\$412,191
2020	102-500731	Contracts for program services	92204117	\$0	\$312,878	\$312,878
2021	102-500731	Contracts for program services	92204117	\$0	\$312,878	\$312,878
		Subtotal		\$644,382	\$715,756	\$1,360,138

The Lakes Region Mental Health Center (Vendor Code 154480-8001) PO #1056775

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92204117	\$328,115	\$0	\$328,115
2019	102-500731	Contracts for program services	92204117	\$328,115	\$90,000	\$418,115
2020	102-500731	Contracts for program services	92204117	\$0	\$324,170	\$324,170
2021	102-500731	Contracts for program services	92204117	\$0	\$324,170	\$324,170
		Subtotal		\$656,230	\$738,340	\$1,394,570

Riverbend Community Mental Health, Inc. (Vendor Code 177192-8001) PO #1056778

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92204117	\$381,853	\$0	\$381,853
2019	102-500731	Contracts for program services	92204117	\$381,853	\$90,000	\$471,853
2020	102-500731	Contracts for program services	92204117	\$0	\$237,708	\$237,708
2021	102-500731	Contracts for program services	92204117	\$0	\$237,708	\$237,708
		Subtotal		\$763,306	\$565,416	\$1,328,722

Monadnock Family Services (Vendor Code 177510-8005) PO #1056779

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92204117	\$357,590	\$0	\$357,590
2019	102-500731	Contracts for program services	92204117	\$357,590	\$90,000	\$447,590
2020	102-500731	Contracts for program services	92204117	\$0	\$357,590	\$357,590
2021	102-500731	Contracts for program services	92204117	\$0	\$357,590	\$357,590
		Subtotal		\$715,180	\$805,180	\$1,520,360

Community Council of Nashua, NH (Vendor Code 154112-8001) PO #1056782

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92204117	\$1,183,799	\$0	\$1,183,799
2019	102-500731	Contracts for program services	92204117	\$1,183,799	\$90,000	\$1,273,799
2020	102-500731	Contracts for program services	92204117	\$0	\$1,039,854	\$1,039,854
2021	102-500731	Contracts for program services	92204117	\$0	\$1,039,854	\$1,039,854
		Subtotal		\$2,367,598	\$2,169,708	\$4,537,306

The Mental Health Center of Greater Manchester (Vendor Code 177184-8001) PO #1056784

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92204117	\$1,848,829	\$0	\$1,848,829
2019	102-500731	Contracts for program services	92204117	\$1,848,829	\$90,000	\$1,938,829
2020	102-500731	Contracts for program services	92204117	\$0	\$1,842,884	\$1,842,884
2021	102-500731	Contracts for program services	92204117	\$0	\$1,842,884	\$1,842,884
		Subtotal		\$3,293,858	\$3,375,768	\$6,669,428



Fiscal Details

Seacoast Mental Health Center, Inc. (Vendor Code 174089-R001)

PO #1056785

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92204117	\$746,785	\$0	\$746,785
2019	102-500731	Contracts for program services	92204117	\$746,785	\$90,000	\$836,785
2020	102-500731	Contracts for program services	92204117	\$0	\$742,820	\$742,820
2021	102-500731	Contracts for program services	92204117	\$0	\$742,820	\$742,820
<b>Subtotal</b>				<b>\$1,493,530</b>	<b>\$1,575,840</b>	<b>\$3,069,170</b>

Behavioral Health & Developmental Services of Strafford County, Inc. (Vendor Code 177278-B002)

PO #1056787

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92204117	\$313,543	\$0	\$313,543
2019	102-500731	Contracts for program services	92204117	\$313,543	\$90,000	\$403,543
2020	102-500731	Contracts for program services	92204117	\$0	\$309,598	\$309,598
2021	102-500731	Contracts for program services	92204117	\$0	\$309,598	\$309,598
<b>Subtotal</b>				<b>\$627,086</b>	<b>\$709,196</b>	<b>\$1,336,282</b>

The Mental Health Center for Southern New Hampshire (Vendor Code 174118-R001)

PO #1056788

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92204117	\$350,791	\$0	\$350,791
2019	102-500731	Contracts for program services	92204117	\$350,791	\$90,000	\$440,791
2020	102-500731	Contracts for program services	92204117	\$0	\$346,846	\$346,846
2021	102-500731	Contracts for program services	92204117	\$0	\$346,846	\$346,846
<b>Subtotal</b>				<b>\$701,582</b>	<b>\$783,692</b>	<b>\$1,485,274</b>
<b>Total CMH Program Support</b>				<b>\$12,021,050</b>	<b>\$17,819,304</b>	<b>\$24,840,354</b>

05-85-82-922010-4120 HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS DEPT OF, HHS: BEHAVIORAL HEALTH DIV, BUREAU OF MENTAL HEALTH SERVICES, MENTAL HEALTH BLOCK GRANT (100% Federal Funds)

Community Council of Nashua, NH (Vendor Code 154112-B001)

PO #1056782

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92224120	\$64,000	\$0	\$64,000
2019	102-500731	Contracts for program services	92224120	\$21,500	\$0	\$21,500
2020	102-500731	Contracts for program services	92224120	\$0	\$41,162	\$41,162
2021	102-500731	Contracts for program services	92224120	\$0	\$40,162	\$40,162
<b>Subtotal</b>				<b>\$105,500</b>	<b>\$122,324</b>	<b>\$227,824</b>
<b>Total Mental Health Block Grant</b>				<b>\$105,500</b>	<b>\$122,324</b>	<b>\$227,824</b>

05-85-82-922010-4121 HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS DEPT OF, HHS: BEHAVIORAL HEALTH DIV, BUREAU OF MENTAL HEALTH SERVICES, MENTAL HEALTH DATA COLLECTION (100% Federal Funds)

Northern Human Services (Vendor Code 177222-B004)

PO #1056782

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2019	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2020	102-500731	Contracts for program services	92204121	\$0	\$5,000	\$5,000
2021	102-500731	Contracts for program services	92204121	\$0	\$5,000	\$5,000
<b>Subtotal</b>				<b>\$10,000</b>	<b>\$10,000</b>	<b>\$20,000</b>

West Central Services, Inc. (Vendor Code 177654-B001)

PO #1056774

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2019	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2020	102-500731	Contracts for program services	92204121	\$0	\$5,000	\$5,000
2021	102-500731	Contracts for program services	92204121	\$0	\$5,000	\$5,000
<b>Subtotal</b>				<b>\$10,000</b>	<b>\$10,000</b>	<b>\$20,000</b>

Fiscal Details

The Lakes Region Mental Health Center (Vendor Code 154480-B001)

PO #1056775

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2019	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2020	102-500731	Contracts for program services	92204121	\$0	\$5,000	\$5,000
2021	102-500731	Contracts for program services	92204121	\$0	\$5,000	\$5,000
			Subtotal	\$10,000	\$10,000	\$20,000

Riverbend Community Mental Health, Inc. (Vendor Code 177182-R001)

PO #1056776

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2019	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2020	102-500731	Contracts for program services	92204121	\$0	\$5,000	\$5,000
2021	102-500731	Contracts for program services	92204121	\$0	\$5,000	\$5,000
			Subtotal	\$10,000	\$10,000	\$20,000

Monadnock Family Services (Vendor Code 177510-B005)

PO #1056779

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2019	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2020	102-500731	Contracts for program services	92204121	\$0	\$5,000	\$5,000
2021	102-500731	Contracts for program services	92204121	\$0	\$5,000	\$5,000
			Subtotal	\$10,000	\$10,000	\$20,000

Community Council of Nashua, NH (Vendor Code 154112-B001)

PO #1056782

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2019	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2020	102-500731	Contracts for program services	92204121	\$0	\$5,000	\$5,000
2021	102-500731	Contracts for program services	92204121	\$0	\$5,000	\$5,000
			Subtotal	\$10,000	\$10,000	\$20,000

The Mental Health Center of Greater Manchester (Vendor Code 177184-B001)

PO #1056784

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2019	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2020	102-500731	Contracts for program services	92204121	\$0	\$5,000	\$5,000
2021	102-500731	Contracts for program services	92204121	\$0	\$5,000	\$5,000
			Subtotal	\$10,000	\$10,000	\$20,000

Sacoist Mental Health Center, Inc. (Vendor Code 174089-R001)

PO #1056785

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2019	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2020	102-500731	Contracts for program services	92204121	\$0	\$5,000	\$5,000
2021	102-500731	Contracts for program services	92204121	\$0	\$5,000	\$5,000
			Subtotal	\$10,000	\$10,000	\$20,000

Behavioral Health & Developmental Services of Strafford County, Inc. (Vendor Code 177278-B002)

PO #1056787

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2019	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2020	102-500731	Contracts for program services	92204121	\$0	\$5,000	\$5,000
2021	102-500731	Contracts for program services	92204121	\$0	\$5,000	\$5,000
			Subtotal	\$10,000	\$10,000	\$20,000

Fiscal Details

The Mental Health Center for Southern New Hampshire (Vendor Code 174118-R001) PO #1058788

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2019	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2020	102-500731	Contracts for program services	92204121	\$0	\$5,000	\$5,000
2021	102-500731	Contracts for program services	92204121	\$0	\$5,000	\$5,000
Subtotal:				\$10,000	\$10,000	\$20,000
Total CMH Program Support:				\$100,000	\$100,000	\$200,000

05-93-92-921010-2053 HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS DEPT OF, HHS: BEHAVIORAL HEALTH DIV, BUR FOR CHILDRENS BEHAVRL HLTH, SYSTEM OF CARE (100% General Funds)

Northern Human Services (Vendor Code 177722-B004) PO #1058782

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92102053	\$4,000	\$0	\$4,000
2019	102-500731	Contracts for program services	92102053	\$0	\$0	\$0
2020	102-500731	Contracts for program services	92102053	\$0	\$11,000	\$11,000
2021	102-500731	Contracts for program services	92102053	\$0	\$11,000	\$11,000
Subtotal:				\$4,000	\$22,000	\$28,000

West Central Services, Inc (Vendor Code 177854-B001) PO #1058774

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92102053	\$0	\$0	\$0
2019	102-500731	Contracts for program services	92102053	\$4,000	\$0	\$4,000
2020	102-500731	Contracts for program services	92102053	\$0	\$5,000	\$5,000
2021	102-500731	Contracts for program services	92102053	\$0	\$5,000	\$5,000
Subtotal:				\$4,000	\$10,000	\$14,000

The Lakes Region Mental Health Center (Vendor Code 154480-B001) PO #1058775

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92102053	\$0	\$0	\$0
2019	102-500731	Contracts for program services	92102053	\$4,000	\$0	\$4,000
2020	102-500731	Contracts for program services	92102053	\$0	\$11,000	\$11,000
2021	102-500731	Contracts for program services	92102053	\$0	\$11,000	\$11,000
Subtotal:				\$4,000	\$22,000	\$28,000

Riverbend Community Mental Health, Inc. (Vendor Code 177192-R001) PO #1058778

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92102053	\$0	\$0	\$0
2019	102-500731	Contracts for program services	92102053	\$4,000	\$0	\$4,000
2020	102-500731	Contracts for program services	92102053	\$0	\$151,000	\$151,000
2021	102-500731	Contracts for program services	92102053	\$0	\$151,000	\$151,000
Subtotal:				\$4,000	\$302,000	\$306,000

Monadnock Family Services (Vendor Code 177510-B005) PO #1058779

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92102053	\$0	\$0	\$0
2019	102-500731	Contracts for program services	92102053	\$4,000	\$0	\$4,000
2020	102-500731	Contracts for program services	92102053	\$0	\$5,000	\$5,000
2021	102-500731	Contracts for program services	92102053	\$0	\$5,000	\$5,000
Subtotal:				\$4,000	\$10,000	\$14,000

Fiscal Details

Community Council of Nashua, NH (Vendor Code 154112-B001) PO #1056782

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92102053	\$0	\$0	\$0
2019	102-500731	Contracts for program services	92102053	\$0	\$0	\$0
2020	102-500731	Contracts for program services	92102053	\$0	\$151,000	\$151,000
2021	102-500731	Contracts for program services	92102053	\$0	\$151,000	\$151,000
Subtotal				\$0	\$302,000	\$302,000

The Mental Health Center of Greater Manchester (Vendor Code 177184-B001) PO #1056784

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92102053	\$4,000	\$0	\$4,000
2019	102-500731	Contracts for program services	92102053	\$0	\$0	\$0
2020	102-500731	Contracts for program services	92102053	\$0	\$11,000	\$11,000
2021	102-500731	Contracts for program services	92102053	\$0	\$11,000	\$11,000
Subtotal				\$4,000	\$22,000	\$29,000

Seacoast Mental Health Center, Inc. (Vendor Code 174089-R001) PO #1056785

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92102053	\$4,000	\$0	\$4,000
2019	102-500731	Contracts for program services	92102053	\$0	\$0	\$0
2020	102-500731	Contracts for program services	92102053	\$0	\$11,000	\$11,000
2021	102-500731	Contracts for program services	92102053	\$0	\$11,000	\$11,000
Subtotal				\$4,000	\$22,000	\$28,000

Behavioral Health & Developmental Services of Strafford County, Inc. (Vendor Code 177278-B002) PO #1056787

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92102053	\$0	\$0	\$0
2019	102-500731	Contracts for program services	92102053	\$4,000	\$0	\$4,000
2020	102-500731	Contracts for program services	92102053	\$0	\$11,000	\$11,000
2021	102-500731	Contracts for program services	92102053	\$0	\$11,000	\$11,000
Subtotal				\$4,000	\$22,000	\$28,000

The Mental Health Center for Southern New Hampshire (Vendor Code 174116-R001) PO #1056788

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92102053	\$4,000	\$0	\$4,000
2019	102-500731	Contracts for program services	92102053	\$5,000	\$0	\$5,000
2020	102-500731	Contracts for program services	92102053	\$0	\$131,000	\$131,000
2021	102-500731	Contracts for program services	92102053	\$0	\$131,000	\$131,000
Subtotal				\$9,000	\$262,000	\$271,000
Total System of Care				\$11,000	\$296,000	\$1,017,000

05-95-42-421010-2958 HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS DEPT OF, MHS: HUMAN SERVICES DIV, CHILD PROTECTION, CHILD - FAMILY SERVICES (100% General Funds)

Northern Human Services (Vendor Code 177222-B004) PO #1056782

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	550-500398	Assessment and Counseling	42105824	\$5,310	\$0	\$5,310
2019	550-500398	Assessment and Counseling	42105824	\$5,310	\$0	\$5,310
2020	550-500398	Assessment and Counseling	42105824	\$0	\$5,310	\$5,310
2021	550-500398	Assessment and Counseling	42105824	\$0	\$5,310	\$5,310
Subtotal				\$10,620	\$10,620	\$21,240

Fiscal Details

West Central Services, Inc (Vendor Code 177854-B001) PO #1058774

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2019	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2020	550-500398	Assessment and Counseling	42105824	\$0	\$1,770	\$1,770
2021	550-500398	Assessment and Counseling	42105824	\$0	\$1,770	\$1,770
Subtotal				\$3,540	\$3,540	\$7,080

The Lakes Region Mental Health Center (Vendor Code 154480-B001) PO #1058775

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2019	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2020	550-500398	Assessment and Counseling	42105824	\$0	\$1,770	\$1,770
2021	550-500398	Assessment and Counseling	42105824	\$0	\$1,770	\$1,770
Subtotal				\$3,540	\$3,540	\$7,080

Riverbend Community Mental Health, Inc. (Vendor Code 177192-R001) PO #1058778

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2019	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2020	550-500398	Assessment and Counseling	42105824	\$0	\$1,770	\$1,770
2021	550-500398	Assessment and Counseling	42105824	\$0	\$1,770	\$1,770
Subtotal				\$3,540	\$3,540	\$7,080

Monadnock Family Services (Vendor Code 177510-B005) PO #1058779

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2019	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2020	550-500398	Assessment and Counseling	42105824	\$0	\$1,770	\$1,770
2021	550-500398	Assessment and Counseling	42105824	\$0	\$1,770	\$1,770
Subtotal				\$3,540	\$3,540	\$7,080

Community Council of Nashua, NH (Vendor Code 154112-B001) PO #1058782

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2019	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2020	550-500398	Assessment and Counseling	42105824	\$0	\$1,770	\$1,770
2021	550-500398	Assessment and Counseling	42105824	\$0	\$1,770	\$1,770
Subtotal				\$3,540	\$3,540	\$7,080

The Mental Health Center of Greater Manchester (Vendor Code 177184-B001) PO #1058784

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	550-500398	Assessment and Counseling	42105824	\$3,540	\$0	\$3,540
2019	550-500398	Assessment and Counseling	42105824	\$3,540	\$0	\$3,540
2020	550-500398	Assessment and Counseling	42105824	\$0	\$3,540	\$3,540
2021	550-500398	Assessment and Counseling	42105824	\$0	\$3,540	\$3,540
Subtotal				\$7,080	\$7,080	\$14,160

Seacoast Mental Health Center, Inc. (Vendor Code 174089-R001) PO #1058785

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2019	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2020	550-500398	Assessment and Counseling	42105824	\$0	\$1,770	\$1,770
2021	550-500398	Assessment and Counseling	42105824	\$0	\$1,770	\$1,770
Subtotal				\$3,540	\$3,540	\$7,080

Fiscal Details

Behavioral Health & Developmental Services of Strafford County, Inc. (Vendor Code 177278-B002) PO #1056787

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	550-500388	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2019	550-500388	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2020	550-500388	Assessment and Counseling	42105824	\$0	\$1,770	\$1,770
2021	550-500388	Assessment and Counseling	42105824	\$0	\$1,770	\$1,770
			<b>Subtotal</b>	<b>\$3,540</b>	<b>\$3,540</b>	<b>\$7,080</b>

The Mental Health Center for Southern New Hampshire (Vendor Code 174116-R001) PO #1056788

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	550-500388	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2019	550-500388	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2020	550-500388	Assessment and Counseling	42105824	\$0	\$1,770	\$1,770
2021	550-500388	Assessment and Counseling	42105824	\$0	\$1,770	\$1,770
			<b>Subtotal</b>	<b>\$3,540</b>	<b>\$3,540</b>	<b>\$7,080</b>
<b>Total Child - Family Services</b>				<b>\$48,020</b>	<b>\$48,020</b>	<b>\$92,040</b>

05-95-42-423010-7936 HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS DEPT OF, HHS: HUMAN SERVICES DIV, HOMELESS & HOUSING, PATH GRANT (100% Federal Funds)

Riverbend Community Mental Health, Inc. (Vendor Code 177192-R001) PO #1056778

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	42307150	\$38,250	\$0	\$38,250
2019	102-500731	Contracts for program services	42307150	\$38,250	\$0	\$38,250
2020	102-500731	Contracts for program services	42307150	\$0	\$38,234	\$38,234
2021	102-500731	Contracts for program services	42307150	\$0	\$38,234	\$38,234
			<b>Subtotal</b>	<b>\$72,500</b>	<b>\$76,468</b>	<b>\$148,968</b>

Monadnock Family Services (Vendor Code 177510-B005) PO #1056779

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	42307150	\$37,000	\$0	\$37,000
2019	102-500731	Contracts for program services	42307150	\$37,000	\$0	\$37,000
2020	102-500731	Contracts for program services	42307150	\$0	\$33,300	\$33,300
2021	102-500731	Contracts for program services	42307150	\$0	\$33,300	\$33,300
			<b>Subtotal</b>	<b>\$74,000</b>	<b>\$66,600</b>	<b>\$140,600</b>

Community Council of Nashua, NH (Vendor Code 154112-B001) PO #1056782

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	42307150	\$40,300	\$0	\$40,300
2019	102-500731	Contracts for program services	42307150	\$40,300	\$0	\$40,300
2020	102-500731	Contracts for program services	42307150	\$0	\$43,921	\$43,921
2021	102-500731	Contracts for program services	42307150	\$0	\$43,921	\$43,921
			<b>Subtotal</b>	<b>\$80,600</b>	<b>\$87,802</b>	<b>\$168,402</b>

The Mental Health Center of Dover (Vendor Code 177154-R001) PO #1056784

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	42307150	\$40,121	\$0	\$40,121
2019	102-500731	Contracts for program services	42307150	\$40,121	\$0	\$40,121
2020	102-500731	Contracts for program services	42307150	\$0	\$43,725	\$43,725
2021	102-500731	Contracts for program services	42307150	\$0	\$43,725	\$43,725
			<b>Subtotal</b>	<b>\$80,242</b>	<b>\$87,450</b>	<b>\$167,692</b>

Fiscal Details

Seacoast Mental Health Center, Inc. (Vendor Code 174089-R001)

PO #1056785

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	42307150	\$25,000	\$0	\$25,000
2019	102-500731	Contracts for program services	42307150	\$25,000	\$0	\$25,000
2020	102-500731	Contracts for program services	42307150	\$0	\$38,234	\$38,234
2021	102-500731	Contracts for program services	42307150	\$0	\$38,234	\$38,234
Subtotal				\$50,000	\$78,468	\$128,468

The Mental Health Center for Southern New Hampshire (Vendor Code 174118-R001)

PO #1056788

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	42307150	\$29,500	\$0	\$29,500
2019	102-500731	Contracts for program services	42307150	\$29,500	\$0	\$29,500
2020	102-500731	Contracts for program services	42307150	\$0	\$38,234	\$38,234
2021	102-500731	Contracts for program services	42307150	\$0	\$38,234	\$38,234
Subtotal				\$59,000	\$78,468	\$137,468
Total Child - Family Services				\$418,342	\$471,758	\$887,598

05-95-92-920310-3380 HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS DEPT OF, HHS: BEHAVIORAL HEALTH DIV, BUREAU OF DRUG & ALCOHOL SVCS, PREVENTION SERVICES (97% Federal Funds, 3% General Fund)

Seacoast Mental Health Center (Vendor Code 174089-R001)

PO #1056785

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92058502	\$70,000	\$0	\$70,000
2019	102-500731	Contracts for program services	92058502	\$70,000	\$0	\$70,000
2020	102-500731	Contracts for program services	92057502	\$0	\$70,000	\$70,000
2021	102-500731	Contracts for program services	92057502	\$0	\$70,000	\$70,000
Subtotal				\$140,000	\$140,000	\$280,000
Total Mental Health Block Grant				\$140,000	\$140,000	\$280,000

05-95-48-481010-8917 HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS DEPT OF, HHS: ELDERLY & ADULT SVCS DIV, GRANTS TO LOCALS, HEALTH PROMOTION CONTRACTS (100% Federal Funds)

Seacoast Mental Health Center (Vendor Code 174089-R001)

PO #1056785

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	48108482	\$35,000	\$0	\$35,000
2019	102-500731	Contracts for program services	48108482	\$35,000	\$0	\$35,000
2020	102-500731	Contracts for program services	48108482	\$0	\$35,000	\$35,000
2021	102-500731	Contracts for program services	48108482	\$0	\$35,000	\$35,000
Subtotal				\$70,000	\$70,000	\$140,000
Total Mental Health Block Grant				\$70,000	\$70,000	\$140,000

Amendment Total Price for All Vendors \$12,929,912 \$14,764,904 \$27,704,816



Jeffrey A. Bleyers  
Commissioner

Katja S. Fox  
Director

STATE OF NEW HAMPSHIRE  
DEPARTMENT OF HEALTH AND HUMAN SERVICES  
DIVISION OF BEHAVIORAL HEALTH

129 PLEASANT STREET, CONCORD, NH 03301  
603-271-9422 1-800-852-3345 Ext. 9422  
Fax: 603-271-8431 TDD Access: 1-800-735-2964 www.dhhs.nh.gov

His Excellency, Governor Christopher T. Sununu  
and the Honorable Council  
State House  
Concord, NH 03301

June 9, 2017  
G&C Approved

Date

6/21/17

Mem #

Kate Stem #A

REQUESTED ACTION

Authorize the Department of Health and Human Services, Bureau of Mental Health Services, to enter into sole source Contracts with the ten (10) vendors identified in the table below to provide non-Medicaid community mental health services. In an amount not to exceed \$12,829,412 in the aggregate, effective July 1, 2017, or date of Governor and Council approval through June 30, 2019. Funds are 15.51% Federal Funds, 14% Other Funds, and 84.35% General Funds.

Summary of contracted amounts by vendor:

Vendor	New Hampshire Locations	State Fiscal Year 2018	State Fiscal Year 2019	Total Amount
Northern Human Services	Conway	\$ 393,559	\$ 389,559	\$ 783,118
West Central Services DBA West Central Behavioral Health	Lebanon	\$ 328,961	\$ 332,961	\$ 661,922
The Lakes Region Mental Health Center, Inc. DBA Genesis Behavioral Health	Laconia	\$ 334,665	\$ 338,555	\$ 673,220
Riverbend Community Mental Health, Inc.	Concord	\$ 424,673	\$ 428,673	\$ 853,346
Monadnock Family Services	Keene	\$ 401,360	\$ 405,360	\$ 806,720
Community Council of Nashua, NH DBA Greater Nashua Mental Health Center at Community Council	Nashua	\$1,230,860	\$1,230,860	\$ 2,461,720
The Mental Health Center of Greater Manchester, Inc.	Manchester	\$1,699,490	\$1,695,490	\$ 3,394,980
Seacoast Mental Health Center, Inc.	Portsmouth	\$ 887,535	\$ 883,535	\$ 1,771,070
Behavioral Health & Developmental Svs of Strafford County, Inc., DBA Community Partners of Strafford County	Dover	\$ 320,313	\$ 324,313	\$ 644,626
The Mental Health Center for Southern New Hampshire DBA CLM Center for Life Management	Derry	\$ 391,061	\$ 387,061	\$ 778,122
<b>TOTAL</b>		<b>\$6,412,706</b>	<b>\$6,416,706</b>	<b>\$12,829,412</b>

Please see attached financial detail.

Funds are anticipated to be available in State Fiscal Years 2018 and 2019 upon the availability and continued appropriation of funds in the future operating budget



His Excellency, Governor Christopher T. Sununu  
and His Honorable Council  
Page 2 of 3

### EXPLANATION

These ten (10) agreements are sole source because community mental health services are not subject to the competitive bidding requirement of NH Administrative Rule ADM 601.03. The Bureau of Mental Health Services contracts for services through the community mental health centers which are designated by the Bureau to serve the towns and cities within a designated geographic region as outlined in NH RSA 135-C and NH Administrative Rule He-M 403.

These ten (10) agreements include provisions for:

- Mental health services required per NH RSA 135-C and in accordance with State regulations applicable to the State mental health system, including NH Administrative Rules He-M 401 Eligibility Determination and Individual Service Planning, He-M 403 Approval and Operation of Community Mental Health Programs, He-M 408 Clinical Records, and He-M 426 Community Mental Health Services; and
- Compliance with and funding for the Community Mental Health Agreement (CMHA)

Approval of these ten (10) contracts will allow the Department to continue to provide community mental health services for approximately 45,000 adults, children and families in New Hampshire. The Contractors will provide community mental health services as identified above and additional services such as Emergency Services, Individual and Group Psychotherapy, Targeted Case Management, Medication Services, Functional Support Services, and Evidence Based Practices including Illness Management and Recovery, Evidence Based Supported Employment, Trauma Focused Cognitive Behavioral Therapy, and Community Residential Services.

Community mental health services are designed to build resiliency, promote recovery within a person-centered approach, promote successful access to competitive employment, reduce inpatient hospital utilization, improve community tenure, and assist individuals and families in managing the symptoms of mental illness. These agreements include new provisions to ensure individuals experiencing a psychiatric emergency in a hospital emergency department setting receive mental health services to address their acute needs while waiting for admission to a designated receiving facility. The services are within the scope of those authorized under NH Administrative Rule He-M 426, are consistent with the goals of the NH Building Capacity for Transformation, Section 1115 Waiver, and focus significantly on care coordination and collaborative relationship building with the state's acute care hospitals.

Community Mental Health Services will be provided to Medicaid clients and non-Medicaid clients for related services, including Emergency Services to adults, children and families without insurance. The Contractors will seek reimbursement for Medicaid services through an agreement with the Managed Care contractors when a client is enrolled in managed care, through Medicaid fee-for-service when a client is enrolled as a fee-for-service client, and from third party insurance payers. The Contracts do not include funding for the Medicaid dollars as they are not paid for through these contracts. The Contracts include funding for the other non-Medicaid billable community mental health services, such as Adult and Children Assertive Community Treatment teams, Projects for Assistance in Transition from Homelessness, rental housing subsidies, and emergency services.

His Excellency, Governor Christopher T. Sununu  
and His Honorable Council  
Page 3 of 3

Should Governor and Executive Council determine not to approve this Request, approximately 45,000 adults, children and families in the state may not receive community mental health services as required by NH RSA 135-C:13. Many of these individuals may experience a relapse of symptoms. They may seek costly services at hospital emergency departments due to the risk of harm to themselves or others and may be at significant risk without treatment or interventions. These individuals may also have increased contact with local law enforcement, county correctional programs and primary care physicians, none of which will have the services or supports available to provide assistance.

In conformance with RSA 135-C:7, performance standards have been included in this contract. Those standards include individual outcome measures and fiscal integrity measures. The effectiveness of services will be measured through the use of the Child and Adolescent Needs and Strengths Assessment and the Adult Needs and Strengths Assessment. The individual level outcomes tools are designed to measure improvement over time, inform the development of the treatment plan, and engage the individual and family in monitoring the effectiveness of services. In addition, follow-up in the community after discharge from New Hampshire Hospital will be measured.

The fiscal integrity measures include generally accepted performance standards to monitor the financial health of non-profit corporations on a monthly basis. Each contractor is required to provide a corrective action plan in the event of deviation from a standard. Failure to maintain fiscal integrity, or to make services available, could result in the termination of the contract and the selection of an alternate provider.

All residential and partial hospital programs are licensed/certified when required by State laws and regulations in order to provide for the life safety of the persons served in these programs. Copies of all applicable licenses/certifications are on file with the Department of Health and Human Services.

Area served: Statewide.

Source of funds: 15.51% Federal Funds from the US Department of Health and Human Services, Projects for Assistance in Transition from Homelessness, Balancing Incentive Program, Title IIIID: Preventative Health Money from the Administration for Community Living, and Substance Abuse Prevention and Treatment Block Grant, .14% Other Funds from Behavioral Health Services Information System, and 84.35% General Funds.

In the event that the Federal or Other Funds become no longer available, General Funds shall not be requested to support these programs.

Respectfully submitted



Katja S. Fox  
Director

Approved by:



Jeffrey A. Meyers  
Commissioner

**NH DHHS COMMUNITY MENTAL HEALTH CENTER CONTRACTS  
SFY 2018-2019 FINANCIAL DETAIL**

05-95-92-922010-4117, HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS DEPT OF, HHS:  
BEHAVIORAL HEALTH DIV, BUREAU OF MENTAL HEALTH SERVICES, CMH PROGRAM SUPPORT  
88.2% General Funds; 11.65% Federal Funds; .15% Other

CFDA # 93.778  
FAIN 1705NH5MAP  
Vendor # 177222

**Northern Human Services**

Fiscal Year	Class / Account	Class Title	Job Number	Amount
2018	102/500731	Contracts for Program Services	TBD	379,249
2019	102/500731	Contracts for Program Services	TBD	379,249
		Sub Total		758,498

**West Central Svcs, Inc., DBA West Behavioral Health**

Vendor # 177654

Fiscal Year	Class / Account	Class Title	Job Number	Amount
2018	102/500731	Contracts for Program Services	TBD	322,191
2019	102/500731	Contracts for Program Services	TBD	322,191
		Sub Total		644,382

**The Lakes Region Mental Health Center, Inc. DBA Genesis Behavioral Health**

Vendor # 154480

Fiscal Year	Class / Account	Class Title	Job Number	Amount
2018	102/500731	Contracts for Program Services	TBD	328,115
2019	102/500731	Contracts for Program Services	TBD	328,115
		Sub Total		656,230

**Riverbend Community Mental Health, Inc.**

Vendor # 177192

Fiscal Year	Class / Account	Class Title	Job Number	Amount
2018	102/500731	Contracts for Program Services	TBD	381,653
2019	102/500731	Contracts for Program Services	TBD	381,653
		Sub Total		763,306

**Monadnock Family Services**

Vendor # 177510

Fiscal Year	Class / Account	Class Title	Job Number	Amount
2018	102/500731	Contracts for Program Services	TBD	357,590
2019	102/500731	Contracts for Program Services	TBD	357,590
		Sub Total		715,180

**Community Council of Nashua, NH DBA Greater Nashua Mental Health Center at**

Vendor # 154112

Fiscal Year	Class / Account	Class Title	Job Number	Amount
2018	102/500731	Contracts for Program Services	TBD	1,153,799
2019	102/500731	Contracts for Program Services	TBD	1,183,799
		Sub Total		2,337,598

**The Mental Health Center of Greater Manchester, Inc.**

Vendor # 177184

Fiscal Year	Class / Account	Class Title	Job Number	Amount
2018	102/500731	Contracts for Program Services	TBD	1,646,829
2019	102/500731	Contracts for Program Services	TBD	1,646,829
		Sub Total		3,293,658

**Seacoast Mental Health Center, Inc.**

Vendor # 174089

Fiscal Year	Class / Account	Class Title	Job Number	Amount
2018	102/500731	Contracts for Program Services	TBD	746,765
2019	102/500731	Contracts for Program Services	TBD	746,765
		Sub Total		1,493,530

**NH DHHS COMMUNITY MENTAL HEALTH CENTER CONTRACTS  
SFY 2018-2019 FINANCIAL DETAIL**

**Behavioral Health & Developmental Services of Strafford County, Inc. DBA Community Vendor # 177278**

Fiscal Year	Class / Account	Class Title	Job Number	Amount
2018	102/500731	Contracts for Program Services	TBD	313,543
2019	102/500731	Contracts for Program Services	TBD	313,543
		Sub Total		627,086

**The Mental Health Center for Southern New Hampshire DBA CLM Center for Life Vendor # 174116**

Fiscal Year	Class / Account	Class Title	Job Number	Amount
2018	102/500731	Contracts for Program Services	TBD	350,791
2019	102/500731	Contracts for Program Services	TBD	350,791
		Sub Total		701,582
		SUB TOTAL		12,021,050

05-95-92-922010-4121-102-500731, HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS DEPT OF, HHS: BEHAVIORAL HEALTH DIV, BUREAU OF MENTAL HEALTH SERVICES, MENTAL HEALTH DATA COLLECTION

100% Federal Funds

CFDA #  
FAIN

N/A  
N/A

**Northern Human Services**

**Vendor # 177222**

Fiscal Year	Class / Account	Class Title	Job Number	Amount
2018	102/500731	Contracts for Program Services	92204121	5,000
2019	102/500731	Contracts for Program Services	92204121	5,000
		Sub Total		10,000

**West Central Svcs, Inc., DBA West Behavioral Health**

**Vendor # 177654**

Fiscal Year	Class / Account	Class Title	Job Number	Amount
2018	102/500731	Contracts for Program Services	92204121	5,000
2019	102/500731	Contracts for Program Services	92204121	5,000
		Sub Total		10,000

**The Lakes Region Mental Health Center, Inc. DBA Genesis Behavioral Health**

**Vendor # 154480**

Fiscal Year	Class / Account	Class Title	Job Number	Amount
2018	102/500731	Contracts for Program Services	92204121	5,000
2019	102/500731	Contracts for Program Services	92204121	5,000
		Sub Total		10,000

**Riverbend Community Mental Health, Inc.**

**Vendor # 177192**

Fiscal Year	Class / Account	Class Title	Job Number	Amount
2018	102/500731	Contracts for Program Services	92204121	5,000
2019	102/500731	Contracts for Program Services	92204121	5,000
		Sub Total		10,000

**Monadnock Family Services**

**Vendor # 177510**

Fiscal Year	Class / Account	Class Title	Job Number	Amount
2018	102/500731	Contracts for Program Services	92204121	5,000
2019	102/500731	Contracts for Program Services	92204121	5,000
		Sub Total		10,000

**Community Council of Nashua, NH DBA Greater Nashua Mental Health Center at**

**Vendor # 154112**

Fiscal Year	Class / Account	Class Title	Job Number	Amount
2018	102/500731	Contracts for Program Services	92204121	5,000
2019	102/500731	Contracts for Program Services	92204121	5,000
		Sub Total		10,000

**NH DHHS COMMUNITY MENTAL HEALTH CENTER CONTRACTS  
SFY 2018-2019 FINANCIAL DETAIL**

The Mental Health Center of Greater Manchester, Inc.

Vendor # 177184

Fiscal Year	Class / Account	Class Title	Job Number	Amount
2018	102/500731	Contracts for Program Services	92204121	5,000
2019	102/500731	Contracts for Program Services	92204121	5,000
Sub Total				10,000

Seacoast Mental Health Center, Inc.

Vendor # 174089

Fiscal Year	Class / Account	Class Title	Job Number	Amount
2018	102/500731	Contracts for Program Services	92204121	5,000
2019	102/500731	Contracts for Program Services	92204121	5,000
Sub Total				10,000

Behavioral Health & Developmental Services of Strafford County, Inc. DBA Community

Vendor # 177278

Fiscal Year	Class / Account	Class Title	Job Number	Amount
2018	102/500731	Contracts for Program Services	92204121	5,000
2019	102/500731	Contracts for Program Services	92204121	5,000
Sub Total				10,000

The Mental Health Center for Southern New Hampshire DBA CLM Center for Life

Vendor # 174116

Fiscal Year	Class / Account	Class Title	Job Number	Amount
2018	102/500731	Contracts for Program Services	92204121	5,000
2019	102/500731	Contracts for Program Services	92204121	5,000
Sub Total				10,000
SUB TOTAL				100,000

**NH DHHS COMMUNITY MENTAL HEALTH CENTER CONTRACTS  
SFY 2018-2019 FINANCIAL DETAIL**

05-95-92-921010-2053-102-500731, HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS DEPT  
OF, HHS: BEHAVIORAL HEALTH DIV ,BUR FOR CHILDRENS BEHAVRL HLTH, SYSTEM OF CARE  
100% General Funds

CFDA # N/A  
FAIN N/A

**Northern Human Services**

Vendor # 177222

Fiscal Year	Class / Account	Class Title	Job Number	Amount
2018	102/500731	Contracts for Program Services	92102053	4,000
2019	102/500731	Contracts for Program Services	92102053	-
Sub Total				4,000

**West Central Svcs, Inc., DBA West Behavioral Health**

Vendor # 177654

Fiscal Year	Class / Account	Class Title	Job Number	Amount
2018	102/500731	Contracts for Program Services	92102053	-
2019	102/500731	Contracts for Program Services	92102053	4,000
Sub Total				4,000

**The Lakes Region Mental Health Center, Inc. DBA Genesis Behavioral Health**

Vendor # 154480

Fiscal Year	Class / Account	Class Title	Job Number	Amount
2018	102/500731	Contracts for Program Services	92102053	-
2019	102/500731	Contracts for Program Services	92102053	4,000
Sub Total				4,000

**Riverbend Community Mental Health, Inc.**

Vendor # 177192

Fiscal Year	Class / Account	Class Title	Job Number	Amount
2018	102/500731	Contracts for Program Services	92102053	-
2019	102/500731	Contracts for Program Services	92102053	4,000
Sub Total				4,000

**Monadnock Family Services**

Vendor # 177510

Fiscal Year	Class / Account	Class Title	Job Number	Amount
2018	102/500731	Contracts for Program Services	92102053	-
2019	102/500731	Contracts for Program Services	92102053	4,000
Sub Total				4,000

**The Mental Health Center of Greater Manchester, Inc.**

Vendor # 177184

Fiscal Year	Class / Account	Class Title	Job Number	Amount
2018	102/500731	Contracts for Program Services	92102053	4,000
2019	102/500731	Contracts for Program Services	92102053	-
Sub Total				4,000

**Seacoast Mental Health Center, Inc.**

Vendor # 174089

Fiscal Year	Class / Account	Class Title	Job Number	Amount
2018	102/500731	Contracts for Program Services	92102053	4,000
2019	102/500731	Contracts for Program Services	92102053	-
Sub Total				4,000

**Behavioral Health & Developmental Services of Strafford County, Inc. DBA Community**

Vendor # 177278

Fiscal Year	Class / Account	Class Title	Job Number	Amount
2018	102/500731	Contracts for Program Services	92102053	-
2019	102/500731	Contracts for Program Services	92102053	4,000
Sub Total				4,000

**NH DHHS COMMUNITY MENTAL HEALTH CENTER CONTRACTS  
SFY 2018-2019 FINANCIAL DETAIL**

The Mental Health Center for Southern New Hampshire DBA CLM Center for Life Vendor # 174116

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget
2018	102/500731	Contracts for Program Services	92102053	4,000
2019	102/500731	Contracts for Program Services	92102053	-
		Sub Total		4,000
		<b>SUB TOTAL</b>		<b>36,000</b>

05-95-42-421010-2958, HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS DEPT OF, HHS:  
HUMAN SERVICES DIV, CHILD PROTECTION, CHILD - FAMILY SERVICES  
100% General Funds

CFDA # N/A  
FAIN N/A

Northern Human Services

Vendor # 177222

Fiscal Year	Class / Account	Class Title	Job Number	Amount
2018	550/500398	Contracts for Program Services	42105824	5,310
2019	550/500398	Contracts for Program Services	42105824	5,310
		Sub Total		10,620

West Central Svcs, Inc., DBA West Behavioral Health

Vendor # 177654

Fiscal Year	Class / Account	Class Title	Job Number	Amount
2018	550/500398	Contracts for Program Services	42105824	1,770
2019	550/500398	Contracts for Program Services	42105824	1,770
		Sub Total		3,540

The Lakes Region Mental Health Center, Inc. DBA Genesis Behavioral Health

Vendor # 154480

Fiscal Year	Class / Account	Class Title	Job Number	Amount
2018	550/500398	Contracts for Program Services	42105824	1,770
2019	550/500398	Contracts for Program Services	42105824	1,770
		Sub Total		3,540

Riverbend Community Mental Health, Inc.

Vendor # 177192

Fiscal Year	Class / Account	Class Title	Job Number	Amount
2018	550/500398	Contracts for Program Services	42105824	1,770
2019	550/500398	Contracts for Program Services	42105824	1,770
		Sub Total		3,540

Monadnock Family Services

Vendor # 177510

Fiscal Year	Class / Account	Class Title	Job Number	Amount
2018	550/500398	Contracts for Program Services	42105824	1,770
2019	550/500398	Contracts for Program Services	42105824	1,770
		Sub Total		3,540

Community Council of Nashua, NH DBA Greater Nashua Mental Health Center at

Vendor # 154112

Fiscal Year	Class / Account	Class Title	Job Number	Amount
2018	550/500398	Contracts for Program Services	42105824	1,770
2019	550/500398	Contracts for Program Services	42105824	1,770
		Sub Total		3,540

The Mental Health Center of Greater Manchester, Inc.

Vendor # 177184

Fiscal Year	Class / Account	Class Title	Job Number	Amount
2018	550/500398	Contracts for Program Services	42105824	3,540
2019	550/500398	Contracts for Program Services	42105824	3,540
		Sub Total		7,080

**NH DHHS COMMUNITY MENTAL HEALTH CENTER CONTRACTS  
SFY 2018-2019 FINANCIAL DETAIL**

Seacoast Mental Health Center, Inc.

Vendor # 174089

Fiscal Year	Class / Account	Class Title	Job Number	Amount
2018	550/500398	Contracts for Program Services	42105824	1,770
2019	550/500398	Contracts for Program Services	42105824	1,770
Sub Total				3,540

Behavioral Health & Developmental Services of Strafford County, Inc. DBA Community

Vendor # 177278

Fiscal Year	Class / Account	Class Title	Job Number	Amount
2018	550/500398	Contracts for Program Services	42105824	1,770
2019	550/500398	Contracts for Program Services	42105824	1,770
Sub Total				3,540

The Mental Health Center for Southern New Hampshire DBA CLM Center for Life

Vendor # 174116

Fiscal Year	Class / Account	Class Title	Job Number	Amount
2018	550/500398	Contracts for Program Services	42105824	1,770
2019	550/500398	Contracts for Program Services	42105824	1,770
Sub Total				3,540
<b>SUB TOTAL</b>				<b>46,020</b>

05-95-42-423010-7926, HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS DEPT OF, HHS:  
HUMAN SERVICES DIV, HOMELESS & HOUSING, PATH GRANT  
100% Federal Funds

CFDA # 93.150  
FAIN SM016030-14

Riverbend Community Mental Health, Inc.

Vendor # 177192

Fiscal Year	Class / Account	Class Title	Job Number	Amount
2018	102/500731	Contracts for Program Services	42307150	36,250
2019	102/500731	Contracts for Program Services	42307150	36,250
Sub Total				72,500

Monadnock Family Services

Vendor # 177510

Fiscal Year	Class / Account	Class Title	Job Number	Amount
2018	102/500731	Contracts for Program Services	42307150	37,000
2019	102/500731	Contracts for Program Services	42307150	37,000
Sub Total				74,000

Community Council of Nashua, NH DBA Greater Nashua Mental Health Center at

Vendor # 154112

Fiscal Year	Class / Account	Class Title	Job Number	Amount
2018	102/500731	Contracts for Program Services	42307150	40,300
2019	102/500731	Contracts for Program Services	42307150	40,300
Sub Total				80,600

The Mental Health Center of Greater Manchester, Inc.

Vendor # 177184

Fiscal Year	Class / Account	Class Title	Job Number	Amount
2018	102/500731	Contracts for Program Services	42307150	40,121
2019	102/500731	Contracts for Program Services	42307150	40,121
Sub Total				80,242



**NH DHHS COMMUNITY MENTAL HEALTH CENTER CONTRACTS  
SFY 2018-2019 FINANCIAL DETAIL**

Seacoast Mental Health Center, Inc. Vendor # 174089

Fiscal Year	Class / Account	Class Title	Job Number	Amount
2018	102/500731	Contracts for Program Services	42307150	25,000
2019	102/500731	Contracts for Program Services	42307150	25,000
		Sub Total		50,000

The Mental Health Center for Southern New Hampshire DBA CLM.Center for Life Vendor # 174116

Fiscal Year	Class / Account	Class Title	Job Number	Amount
2018	102/500731	Contracts for Program Services	42307150	29,500
2019	102/500731	Contracts for Program Services	42307150	29,500
		Sub Total		59,000
		SUB TOTAL		416,342

05-95-92-920510-3380, HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS DEPT OF, HHS:  
BEHAVIORAL HEALTH DIV, BUREAU OF DRUG & ALCOHOL SVCS, PREVENTION SERVICES  
2% General Funds, 98% Federal Funds  
CFDA # 93.959  
FAIN T1010035

Seacoast Mental Health Center, Inc. Vendor # 174089

Fiscal Year	Class / Account	Class Title	Job Number	Amount
2018	102/500731	Contracts for Program Services	92056502	70,000
2019	102/500731	Contracts for Program Services	92056502	70,000
		SUB TOTAL		140,000

05-95-48-481010-8917 HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS DEPT OF, HHS:  
ELDERLY & ADULT SVCS DIV, GRANTS TO LOCALS, HEALTH PROMOTION CONTRACTS  
100% Federal Funds  
CFDA # 93.043  
FAIN 17AANHT3PH

Seacoast Mental Health Center, Inc. Vendor # 174089

Fiscal Year	Class / Account	Class Title	Job Number	Amount
2018	102/500731	Contracts for Program Services	48108462	35,000
2019	102/500731	Contracts for Program Services	48108462	35,000
		SUB TOTAL		70,000
		TOTAL		12,829,412

**State of New Hampshire  
Department of Health and Human Services  
Amendment #4**

This Amendment to the Mental Health Services contract is by and between the State of New Hampshire, Department of Health and Human Services ("State" or "Department") and West Central Services, Inc. d/b/a West Central Behavioral Health ("the Contractor").

WHEREAS, pursuant to an agreement (the "Contract") approved by the Governor and Executive Council on June 21, 2017, (Late Item A), as amended on June 19, 2019 (Item #29), as amended on June 30, 2021 (Item #21), as amended on January 12, 2022 (Item #17), the Contractor agreed to perform certain services based upon the terms and conditions specified in the Contract, as amended, and in consideration of certain sums specified; and

WHEREAS, pursuant to Form P-37, General Provisions, Paragraph 18, the Contract may be amended upon written agreement of the parties and approval from the Governor and Executive Council; and

WHEREAS, the parties agree to extend the term of the agreement, increase the price limitation, or modify the scope of services to support continued delivery of these services; and

NOW THEREFORE, in consideration of the foregoing and the mutual covenants and conditions contained in the Contract and set forth herein, the parties hereto agree to amend as follows:

1. Form P-37 General Provisions, Block 1.7, Completion Date, to read:  
June 30, 2023
2. Form P-37, General Provisions, Block 1.8, Price Limitation, to read:  
\$4,536,870
3. Form P-37 General Provisions, Block 1.9, Contracting Officer for State Agency, to read:  
Robert W. Moore, Director
4. Modify Exhibit A, Amendment #2, Scope of Services by replacing in its entirety with Exhibit A Amendment #4 Scope of Services, which is attached hereto and incorporated by reference herein.
5. Modify Exhibit B, Amendment #2, Methods and Conditions Precedent to Payment by replacing in its entirety with Exhibit B, Amendment #4, Methods and Conditions Precedent to Payment, which is attached hereto and incorporated by reference herein.

All terms and conditions of the Contract and prior amendments not modified by this Amendment remain in full force and effect. This Amendment shall be effective upon Governor and Council approval.

IN WITNESS WHEREOF, the parties have set their hands as of the date written below,

State of New Hampshire  
Department of Health and Human Services

6/6/2022  
\_\_\_\_\_  
Date

DocuSigned by:  
*Katja S. Fox*  
\_\_\_\_\_  
Name: Katja S. Fox  
Title: Director

West Central Services, Inc. d/b/a  
West Central Behavioral Health

6/3/2022  
\_\_\_\_\_  
Date

DocuSigned by:  
*Roger Osmun*  
\_\_\_\_\_  
Name: Roger Osmun  
Title: President and CEO

The preceding Amendment, having been reviewed by this office, is approved as to form, substance, and execution.

OFFICE OF THE ATTORNEY GENERAL

6/7/2022

Date

DocuSigned by:  
*Robyn Guarino*

Name: Robyn Guarino

Title: Attorney

I hereby certify that the foregoing Amendment was approved by the Governor and Executive Council of the State of New Hampshire at the Meeting on: \_\_\_\_\_ (date of meeting)

OFFICE OF THE SECRETARY OF STATE

Date

Name:

Title:



New Hampshire Department of Health and Human Services  
Mental Health Services

Exhibit A Amendment # 4

Scope of Services

1. Provisions Applicable to All Services

- 1.1. The Contractor shall submit a detailed description of the language assistance services they will provide to persons with limited English proficiency to ensure meaningful access to their programs and/or services within ten (10) days of the contract effective date.
- 1.2. The Contractor shall operate a Community Mental Health Center (CMHC) that provides services intended to promote recovery from mental illness for eligible residents in the State of New Hampshire (individuals) for Region 2. The Contractor agrees that, to the extent future legislative action by the New Hampshire General Court or federal or state court orders may have an impact on the Services described herein, the State Agency has the right to modify Service priorities and expenditure requirements under this Agreement so as to achieve compliance therewith.
- 1.3. For the purposes of this Agreement, the Department has identified the Contractor as a Subrecipient in accordance with 2 CFR 200.0. et seq.
- 1.4. Prior to termination of this contract the parties will agree on a plan for transition and destruction of data in accordance with Exhibit K.
- 1.5. The Contractor shall provide individualized, recovery based services and supports in the manner that best allows individuals to stay within his or her home and community , including, but not limited to providing current treatment and recovery options that are based on scientific research and evidence based practices (EBP).
- 1.6. The Contractor acknowledges the requirements of the Community Mental Health Agreement (CMHA) and shall demonstrate progress toward meeting the following terms in the CMHA: 1.) Assertive Community Treatment Teams; 2.) Evidence-Based Supported Employment; and 3.) Transition planning for individuals at New Hampshire Hospital and Glenclyff Home and 4.) Supported Housing. Further, the Contractor shall participate in annual Quality Service Reviews (QSR) conducted under the terms of the CMHA.
- 1.7. The Contractor shall enter into a capitation model of contracting with all NH Managed Care Organizations to support the delivery and coordination of behavioral health services and supports for children, youth, transition-aged youth, young adults, and adults.
- 1.8. The Contractor shall support the integration of physical and behavioral health as a standard of practice; implementing the Substance Abuse and Mental Health Services Administration's (SAMHSA) Six Levels of Collaboration/Integration to the maximum extent feasible.
- 1.9. The Contractor shall ensure that clinical standards and operating procedures are consistent with trauma-informed models of care, as defined by SAMHSA.

West Central Services, Inc.

Exhibit A – Amendment #4

Contractor Initials                     

Date 6/3/2022



**New Hampshire Department of Health and Human Services  
Mental Health Services**

**Exhibit A Amendment # 4**

The clinical standards and operating procedures must reflect a focus on wellness, recovery, and resiliency.

- 1.10. The Contractor shall engage in ongoing implementation, service improvements, and expansion efforts associated with New Hampshire's 10 Year Mental Health Plan.
- 1.11. For the purposes of this agreement, all references to days shall mean calendar days unless otherwise specified.
- 1.12. The Contractor shall provide individuals, caregivers and youth the opportunity for feedback and leadership within the agency to help improve services in a person-centered manner when applicable and appropriate.
- 1.13. The Contractor shall ensure rapid access to services is available to each individual by offering an appointment slot on the same or next calendar day of the initial contact.

**2. System of Care for Children's Mental Health**

- 2.1. The Contractor shall collaborate with the Department on the implementation of NH RSA 135-F, System of Care for Children's Mental Health.
- 2.2. The Contractor shall provide services for children, youth, and young adults with serious emotional disturbance (SED) in a manner that aligns with NH RSA 135-F. The Contractor shall ensure services are:
  - 2.2.1. Family Driven - services and supports are provided in a manner that best meets the needs of the family and the family goals;
  - 2.2.2. Youth Driven - services and supports are provided in a manner that best meets the needs of the child, youth or young adult and that supports his or her goals;
  - 2.2.3. Community Based - services and supports are provided in a manner that best allow children, youth, and young adults to stay within his or her home and community; and
  - 2.2.4. Cultural and Linguistic Competent - Services are provided in a manner that honors a child, youth, or young adult and their family-identified culture, beliefs, ethnicity, preferred language, gender and gender identity and sexual orientation.
- 2.3. The Contractor shall collaborate with the FAST Forward program, ensuring services are available for all children and youth enrolled in the program.
- 2.4. The Contractor shall make referrals to the FAST Forward program for any child, youth, or young adult that may be eligible.

**3. Modular Approach to Therapy for Children with Anxiety, Depression, Trauma, or Conduct Problems (MATCH-ADTC)**

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- 3.1. The Contractor shall maintain appropriate levels of certification through a contract with the Judge Baker Center for Children.
  - 3.2. The Contractor shall ensure new and incoming staff work towards meeting a goal of 70% of children and youth clients' needs with the evidence-based practice of Modular Approach to Therapy for Children with Anxiety, Depression, Trauma, or Conduct problems (MATCH-ADTC).
  - 3.3. The Contractor shall maintain a use of the Judge Baker's Center for Children (JBCC) TRAC system to support each case with MATCH-ADTC as the identified treatment modality.
  - 3.4. The Contractor shall invoice BCBH through green sheets for:
    - 3.4.1. The costs for both the certification of incoming therapists and the recertification of existing clinical staff, not to exceed the budgeted amount.
    - 3.4.2. The full cost of the annual fees paid to the JBCC for the use of their TRAC system to support MATCH-ADTC.
- 4. Division for Children, Youth and Families (DCYF)**
- 4.1. The Contractor shall provide mental health consultation to staff at Division for Children, Youth and Families (DCYF) District Offices related to mental health assessments and/or ongoing treatment for children served by DCYF.
  - 4.2. The Contractor shall provide Foster Care Mental Health Assessments for children and youth younger than eighteen (18) years of age who are entering foster care for the first time.
- 5. Crisis Services**
- 5.1. If the Contractor has, or enters into, an agreement with a hospital to provide crisis services to individuals who are eligible, or presumed eligible in the emergency department, for Medicaid services, the Contractor may bill Medicaid according to fee schedules or MCO contracts for services rendered.
  - 5.2. The Contractor shall document crisis services delivered in the emergency department setting as part of its Phoenix Submissions, in a format, and with content, completeness, and timelines specified by the Department, ensuring documented information includes screenings performed, diagnosis codes, and referrals made.
  - 5.3. The Contractor shall provide documentation of each collaborative relationship with acute care hospitals in its region, at the request of the Department.
  - 5.4. The Contractor shall provide emergency services as defined in NH Administrative Rule He-M 403.06 (a)(6) and NH Administrative Rule He-M 426.09.

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- 5.5. As part of the crisis resolution, the Contractor shall screen each individual for Assertive Community Treatment (ACT). If clinically appropriate, the Contractor shall:
  - 5.5.1. Refer the individual for an expedited ACT assessment and/or intake and treatment upon discharge; or
  - 5.5.2. Inform the appropriate regional CMHC in order to expedite the ACT assessment and/or intake and treatment upon discharge from emergency department or inpatient psychiatric or medical care setting, if the individual resides in a region other than the region in which the individual is receiving crisis services.
- 5.6. The Contractor shall not refer an individual for hospitalization at New Hampshire Hospital (NHH) unless the Contractor has determined that NHH is the least restrictive setting in which the individual's immediate psychiatric treatment needs can be met. The Contractor shall:
  - 5.6.1. Make all reasonable efforts to ensure no other clinically appropriate bed is available at any other NH inpatient psychiatric unit, Designated Receiving Facility (DRF), Adult Psychiatric Residential Treatment Program (APRTP), Mobile Crisis apartments, or other step-up/step-down beds prior to referring an individual to NHH,
  - 5.6.2. Work collaboratively with the Department and contracted Managed Care Organizations for the implementation of the Zero Suicide within emergency departments.
- 5.7. The Contractor shall provide services to individuals experiencing a psychiatric and/or substance use related crisis through a rapid response team that includes, but is not limited to:
  - 5.7.1. One (1) Master's level clinician.
  - 5.7.2. One (1) peer.
  - 5.7.3. Telehealth access, including tele-psychiatry, for additional capacity, as needed.
- 5.8. The Contractor shall ensure all staff have the necessary qualifications as defined under New Hampshire Administrative Rule He-M 400, Community Mental Health, Parts 403 and 426.
- 5.9. The Contractor shall develop an implementation and/or transition plan with a timeline for implementation of the new model for Department approval no later than 30 days from the contract effective date. The Contractor shall ensure the implementation and/or transition plan includes, but is not limited to:
  - 5.9.1. The plan to educate current community partners and individuals on the use of the Access Point Number.

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- 5.9.2. Staffing adjustments needed in order to meet the crisis response scope and titrated up to meet the 24/7 nature of this crisis response.
- 5.9.3. The plan to meet each performance measure over time.
- 5.9.4. How data will be sent to the Access Point if calls are received directly at the center and are addressed by the center during the transition period.
- 5.10. The Contractor shall work in tandem with the designated vendor providing services through the Rapid Response Access Point contract as approved by the Governor and Executive Council.
- 5.11. The Contractor shall maintain a current Memorandum of Understanding with the Rapid Response Access Point, which provides the Regional Response Teams information regarding the nature of the crisis, through electronic communication, that includes, but is not limited to:
  - 5.11.1. The location of the crisis.
  - 5.11.2. The safety plan either developed over the phone or on record from prior contact(s).
  - 5.11.3. Any accommodations needed.
  - 5.11.4. Treatment history of the individual, if known.
- 5.12. The Contractor shall promote the use of the telephone number for the Rapid Response Access Point as the primary contact for crisis services, which:
  - 5.12.1. Utilizes Global Positioning System (GPS) enabled technology to identify the closest and available Regional Response Team;
  - 5.12.2. Does not fulfill emergency medication refills.
- 5.13. The Contractor shall provide written information to current clients, which includes telephone numbers, on how to access support for medication refills on an ongoing basis.
- 5.14. The Contractor shall ensure all rapid response team members participate in a 40-hour crisis response training, as designated by the Department, which follows the concepts and topics identified in the National Guidelines for Crisis Care Best Practice Toolkit published by the Substance Abuse and Mental Health Services Administration (SAMHSA).
- 5.15. The Contractor shall provide the physical address of the physical location to the Rapid Response Access Point where the rapid response team may provide office-based urgent assessments.
- 5.16. The Contractor shall ensure a rapid response team is available twenty-four (24) hours per day, seven (7) days a week for deployment within their region and border regions, as directed by the Rapid Response Access Point.

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- 5.17. The Contractor shall ensure the rapid response team is trained and available to provide crisis response services to avoid unnecessary hospitalization, incarceration or institutionalization. The Contractor shall ensure services include but are not limited to:
- 5.17.1. Face-to-face assessments.
  - 5.17.2. Disposition and decision making.
  - 5.17.3. Initial care and safety planning.
  - 5.17.4. Post crisis and stabilization services.
- 5.18. The Contractor may utilize presumptive eligibility when responding to individuals who are not connected to a CMHC or who may be considered low utilizers.
- 5.19. The Contractor shall follow all Rapid Response dispatch protocols, processes, and data collection established in partnership with the Rapid Response Access Point, as approved by the Department.
- 5.20. The Contractor shall ensure the rapid response team responds to all face-to-face dispatches in the community within one (1) hour of the request ensuring:
- 5.20.1. The response team includes a minimum of two (2) individuals for safety purposes, which includes a Master's level staff and a peer if occurring at locations based on individual and family choice that include but are not limited to:
    - 5.20.1.1. In or at the individual's home.
    - 5.20.1.2. In an individual's school setting.
    - 5.20.1.3. Other natural environments of residence including foster homes.
    - 5.20.1.4. Community settings.
    - 5.20.1.5. Peer run agencies.
  - 5.20.2. The response team includes a minimum of one (1) Master's level team member if occurring at safe, staffed sites or public service locations which may include, but are not limited to:
    - 5.20.2.1. Schools.
    - 5.20.2.2. Jails.
    - 5.20.2.3. Police departments.
    - 5.20.2.4. Emergency departments.
  - 5.20.3. If a telehealth dispatch is requested by the Rapid Response Access Point or the person in crisis, the Contractor may respond via telehealth, as clinically appropriate.

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- 5.20.4. A no-refusal policy upon triage and all requests for mobile response team dispatch receive a response and assessment regardless of the individual's disposition, which may include current substance use. Documented clinical rationale with administrative support when a mobile intervention is not provided.
- 5.20.5. Coordination with law enforcement personnel, if required, when responding to individuals in a mental health crisis presenting a safety concern or when active rescue is required.
- 5.20.6. A face-to-face lethality assessment as needed that includes, but is not limited to:
  - 5.20.6.1. Obtaining a client's mental health history including, but not limited to:
    - 5.20.6.1.1. Psychiatric, including recent inpatient hospitalizations and current treatment providers.
    - 5.20.6.1.2. Substance misuse.
    - 5.20.6.1.3. Social, familial and legal factors.
  - 5.20.6.2. Understanding the client's presenting symptoms and onset of crisis.
  - 5.20.6.3. Obtaining medication list, adherence to prescribed medications and brief medical history.
  - 5.20.6.4. Conducting a mental status exam.
- 5.20.7. Developing a mutually agreed upon individualized safety plan and care disposition and decision making, with the client, which may include, but is not limited to:
  - 5.20.7.1. Staying in place with:
    - 5.20.7.1.1. Stabilization services;
    - 5.20.7.1.2. A safety plan; and
    - 5.20.7.1.3. Outpatient providers.
  - 5.20.7.2. Stepping up to crisis stabilization services or apartments.
  - 5.20.7.3. Admission to peer respite.
  - 5.20.7.4. Voluntary hospitalization.
  - 5.20.7.5. Initiation of Involuntary Emergency Admission (IEA).
  - 5.20.7.6. Medical hospitalization.

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- 5.21. The Contractor shall provide Crisis Stabilization Services, which are services and supports that are provided until the crisis episode subsides. The Contractor shall ensure:
  - 5.21.1. Crisis Stabilization Services are delivered by the rapid response team for individuals who are in active treatment prior to the crisis in order to assist with stabilizing the individual and family as rapidly as possible.
  - 5.21.2. Are provided in the individual and family home, as desired by the individual.
  - 5.21.3. Stabilization services are implemented using methods that include, but are not limited to:
    - 5.21.3.1. Involving peer support specialist(s) and/or Bachelor level crisis staff by providing follow up contact within forty-eight (48) hours post-crisis for all face-to-face interventions, which may include, but are not limited to:
      - 5.21.3.1.1. Promoting recovery.
      - 5.21.3.1.2. Building upon life, social and other skills.
      - 5.21.3.1.3. Offering support.
      - 5.21.3.1.4. Facilitating referrals.
    - 5.21.3.2. Providing warm hand offs for post-crisis support services, including connecting back to existing treatment providers and/or providing a referral for additional peer support specialist contacts.
    - 5.21.3.3. Providing crisis stabilization services with a Master's level clinician through short-term, trauma informed approaches, which may include, but are not limited to:
      - 5.21.3.3.1. Cognitive Behavior Therapy (CBT).
      - 5.21.3.3.2. Dialectical Behavior Therapy (DBT).
      - 5.21.3.3.3. Solution-focused therapy.
      - 5.21.3.3.4. Developing concrete discharge plans.
      - 5.21.3.3.5. Providing substance use disorder assessment and counseling techniques for dually diagnosed individuals.
  - 5.21.4. Crisis stabilization in a Residential Treatment facility for children and youth are provided by a Department certified and approved Residential Treatment Provider.

5.22. The Contractor may provide Sub-Acute Care services for up to 30 days to individuals who are not connected to any treatment provider prior to contact

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with the regional rapid response team or Regional Response Access Point in order assist individuals with bridging the gap between the crisis event and ongoing treatment services. The Contractor shall:

- 5.22.1. Ensure sub-acute care services are provided by the CMHC region in which the individual is expected to receive long-term treatment.
- 5.22.2. Work with the Rapid Response Access Point to conduct educational and outreach activities within the local community and to institutional stakeholders in order to promote appropriate referrals to, and the utilization of, rapid response team resources.
- 5.22.3. Work with the Rapid Response Access Point to ensure the community is aware of, and is able to, access rapid response mobile crisis services and supports through the outreach and educational plan of the Rapid Response Access Point outreach and educational plan, which includes but is not limited to:
  - 5.22.3.1. A website that prominently features the Rapid Response Access Point phone number and links with information about Rapid Response and connectivity to the Rapid Response Access Point.
  - 5.22.3.2. All newly printed appointment cards that include the Rapid Response Access point crisis telephone number as a prominent feature.
  - 5.22.3.3. Direct communications with partners to the Rapid Response Access Point for crisis services and deployment.
- 5.22.4. Work with the Rapid Response Access Point to change existing patterns of hospital emergency departments (ED) for crisis response in the region and collaborate by:
  - 5.22.4.1. Meeting regularly with local police and first responders to discuss interface, procedures, and collaborations to understand challenges and improve outcomes for individuals in the community;
  - 5.22.4.2. Educating partners, clients and families on all diversionary services available, by encouraging early intervention;
  - 5.22.4.3. Maintaining and developing relationships with local hospitals and work together to promote the use of the Rapid Response Access Point number and rapid response services, in order to reduce ED use;
  - 5.22.4.4. Coordinating with homeless outreach services; and

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- 5.22.4.5. Conducting outreach to at-risk seniors programming.
- 5.23. The Contractor shall maintain connection with the Rapid Response Access Point and the identified GPS system that enables transmission of information needed to:
  - 5.23.1.1. Determine availability of the Regional Rapid Response Teams;
  - 5.23.1.2. Facilitate response of dispatched teams; and
  - 5.23.1.3. Resolve the crisis intervention.
- 5.24. The Contractor shall maintain connection to the designated resource tracking system.
- 5.25. The Contractor shall maintain a bi-directional referral system with electronic scheduling to support information sharing that facilitates closed loop referrals and transmission of clinical triage summaries, safety plans and shared care plans with community providers.
- 5.26. The Contractor shall submit reports relative to the rapid response services provided in this agreement. The Contractor shall:
  - 5.26.1. Document all contacts in the medical record for both State eligible and non-eligible individuals who receive regional rapid response team services.
  - 5.26.2. Provide monthly reports by the fifteenth (15th) day of each month, on a template provided by the Department which includes, but is not limited to:
    - 5.26.2.1. Number of unique individuals who received services.
    - 5.26.2.2. Date and time of mobile arrival.
  - 5.26.3. Submit information through the Department's Phoenix System beginning no later than six (6) months from the contract effective date, unless otherwise instructed on a temporary basis by the Department:
    - 5.26.3.1. Diversions from hospitalizations;
    - 5.26.3.2. Diversions from Emergency Rooms;
    - 5.26.3.3. Services provided;
    - 5.26.3.4. Location where services were provided;
    - 5.26.3.5. Length of time service or services provided;
    - 5.26.3.6. Whether law enforcement was involved for safety reasons;
    - 5.26.3.7. Whether law enforcement was involved for other reasons;

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- 5.26.3.8. Identification of follow up with the individual by a member of the Contractor's regional rapid response team within 48 hours post face-to-face intervention;
- 5.26.3.9. Indication that referral for ongoing mental health services following the immediate crisis was provided; and
- 5.26.3.10. Outcome of service provided, which may include but is not limited to:
  - 5.26.3.10.1. Remained in home.
  - 5.26.3.10.2. Hospitalization.
  - 5.26.3.10.3. Crisis stabilization services.
  - 5.26.3.10.4. Crisis apartment.
  - 5.26.3.10.5. Emergency department.
- 5.27. The Contractor's performance will be monitored by ensuring Contractor performance by ensuring seventy (70%) of clients receive a post-crisis follow up from a member of the Contractor's regional rapid response team within forty-eight (48) hours of a face-to-face intervention, as identified through Phoenix encounter data.

**6. Adult Assertive Community Treatment (ACT) Teams**

- 6.1. The Contractor shall maintain Adult ACT Teams that meet the SAMHSA Model and are available twenty-four (24) hours per day, seven (7) days per week, with on-call availability from midnight to 8:00 A.M. The Contractor shall ensure:
  - 6.1.1. Adult ACT Teams deliver comprehensive, individualized, and flexible services, supports, targeted case management, treatment, and rehabilitation in a timely manner as needed, onsite in the individuals' homes and in other natural environments and community settings, or alternatively, via telephone where appropriate to meet the needs of the individual.
  - 6.1.2. Each Adult ACT Team is composed of seven (7) to ten (10) dedicated professionals who make-up a multi-disciplinary team including, a psychiatrist, a nurse, a Masters-level clinician, or functional equivalent therapist, functional support worker and a full time equivalent (FTE) certified peer specialist.
  - 6.1.3. Each Adult ACT Team includes an individual trained to provide substance abuse support services including competency in providing co-occurring groups and individual sessions, and supported employment.

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- 6.1.4. Caseloads for Adult ACT Teams serve no more than twelve (12) individuals per Adult ACT Team member, excluding the psychiatrist who serves more than seventy (70) people served per 0.5 FTE psychiatrist, unless otherwise approved by the Department.
- 6.2. The Contractor shall ensure ACT staff, with the exception of psychiatrist and nurse, receive:
  - 6.2.1. A minimum of 15 hours in basic ACT training within one (1) year of hire date that is consistent with the ACT EBP SAMHSA toolkit approved by BMHS.
  - 6.2.2. A minimum of 4 hours of advanced ACT training of co-occurring disorders within fifteen (15) months of hire date that is consistent with the ACT EBP SAMSHA toolkit and Integrated Dual Disorder Model approved by BMHS.
- 6.3. The Contractor shall ensure Adult ACT Teams do not have waitlists for screening purposes and/or admission to the ACT Team. The Contractor shall ensure:
  - 6.3.1. Individuals do not wait longer than 30 days for either assessment or placement.
  - 6.3.2. Work with the Department at identifying solutions and appropriate levels of care for any individual waiting for Adult ACT Team services for more than 30 days in order to meet the demand for services and implement the solutions within forty-five (45) days.
  - 6.3.3. Individuals receiving services from Adult ACT Team members, if psychiatrically hospitalized, are offered a same day or next day appointment with any Adult ACT Team member upon date of discharge.
- 6.4. The Contractor shall report its level of compliance with the above listed requirements on a monthly basis at the staff level in the format, and with content, completeness, and timeliness as specified by the Department as part of the Phoenix submissions, which are due no later than the 15<sup>th</sup> of the month. The Department may waive this provision in whole or in part in lieu of an alternative reporting protocol, being provided under an agreement with DHHS contracted Medicaid Managed Care Organizations. The Contractor shall:
  - 6.4.1. Ensure services provided by the Adult ACT Team are identified in the Phoenix submissions as part of the ACT cost center.
  - 6.4.2. Screen for ACT per Administrative Rule He-M 426.08, Psychotherapeutic Services.
  - 6.4.3. Report all ACT screenings with the outcome of the screening to indicate whether the individual is appropriate for ACT, as part of

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the Phoenix submissions, or in the format, content, completeness, and timelines as specified by the Department.

- 6.4.4. Make a referral for an ACT assessment within (7) days of:
  - 6.4.4.1. A screening outcome that an individual may be appropriate to receive ACT services.
  - 6.4.4.2. An individual being referred for an ACT assessment.
- 6.4.5. Report the outcome of ACT assessments to the Department as part of the Phoenix submissions, in the format, content, completeness, and timelines as specified by the Department.
- 6.4.6. Ensure all individuals assessed as appropriate for ACT services are admitted to the ACT team caseload and begin receiving ACT services within seven (7) days, with the exception of individuals who decline such services, or are not available to receive such services for reasons that may include, but are not limited to:
  - 6.4.6.1. Extended hospitalization or incarceration.
  - 6.4.6.2. Relocation of individuals out of the Contractor's designated community mental health region.
- 6.4.7. Ensure, in the event that admitting the individual to the ACT Team caseload causes the ACT Team to exceed the caseload size limitations specified above, consultation with the Department to seek approval:
  - 6.4.7.1. To exceed caseload size requirements, or
  - 6.4.7.2. To provide alternative services to the individual until the individual can be admitted to the ACT caseload.

**7. Evidence-Based Supported Employment**

- 7.1. The Contractor shall gather employment status for all adults with Severe Mental Illness (SMI)/Severe Persistent Mental Illness (SPMI) at intake and every quarter thereafter.
- 7.2. The Contractor shall report the employment status for all adults with SMI/SMPI to the Department in the format, content, completeness, and timelines specified by the Department.
- 7.3. The Contractor shall provide a referral for all individuals who express an interest in receiving Individual Placement and Support Supported Employment (IPS-SE) services to the Supported Employment (SE) team within seven (7) days.
- 7.4. The Contractor shall deem the individual as waiting for SE services if the SE team cannot accommodate enrollment of SE services, at which time the

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individual will be added to the waitlist, which is reported to the Department, as specified by the Department.

7.5. The Contractor shall provide IPS-SE to eligible individuals in accordance with the SAMHSA and/or Dartmouth model.

7.6. The Contractor shall ensure IPS-SE services include, but are not limited to:

7.6.1. Job development.

7.6.2. Work incentive counseling.

7.6.3. Rapid job search.

7.6.4. Follow along supports for employed individuals.

7.6.5. Engagement with mental health treatment teams and local NH Vocational Rehabilitation services.

7.7. The Contractor shall ensure IPS-SE services do not have waitlists, ensuring individuals do not wait longer than 30 days for EBSE services. If waitlists are identified, Contractor shall:

7.7.1. Work with the Department to identify solutions to meet the demand for services; and

7.7.2. Implement such solutions within 45 days.

7.8. The Contractor shall maintain the penetration rate of individuals receiving supported employment at a minimum of 18.6 percent (18.6%) as per the CMHA agreement.

7.9. The Contractor shall ensure SE staff receive:

7.9.1. A minimum of 15 hours in basic training within one year of hire date as approved by the IPS Employment Center and approved by BMHS.

7.9.2. A minimum of 7 hours of advanced SE Job Development Training within 15 months of hire as approved by the IPS-SE Employment Center and BMHS.

**8. Work Incentives Counselor Capacity Building**

8.1. The Contractor shall employ a minimum of one FTE equivalent Work Incentive Counselor located onsite at the CMHC for a minimum of one (1) state fiscal year.

8.2. The Contractor shall ensure services provided by the Work Incentive Counselor include, but are not limited to:

8.2.1. Connecting individuals to and assisting individuals with applying for Vocational Rehabilitation services, ensuring a smooth referral transition.

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- 8.2.2. Engaging individuals in supported employment (SE) and/or increased employment by providing work incentives counseling and planning.
- 8.2.3. Providing accurate and timely work incentives counseling for beneficiaries with mental illness who are pursuing SE and self-sufficiency.
- 8.3. The Contractor shall develop comprehensive plans for individuals that include visualization of the impact of two or three different levels of income on existing benefits and what specific work incentive options individuals might use to:
  - 8.3.1. Increase financial independence;
  - 8.3.2. Accept pay raises; or
  - 8.3.3. Increase earned income.
- 8.4. The Contractor shall develop comprehensive documentation of all individual existing disability benefits programs including, but not limited to:
  - 8.4.1. SSA disability programs;
  - 8.4.2. SSI income programs;
  - 8.4.3. Medicaid, Medicare;
  - 8.4.4. Housing Programs; and
  - 8.4.5. Food stamps and food subsidy programs.
- 8.5. The Contractor shall collect data to develop quarterly reports in a format requested by the Department, on employment outcomes and work incentives counseling benefits that includes but is not limited to:
  - 8.5.1. The number of benefits orientation presentations provided to individuals.
  - 8.5.2. The number of individuals referred to Vocational Rehabilitation who receive mental health services.
  - 8.5.3. The number of individuals who engage in SE services.
  - 8.5.4. Percentage of individuals seeking part-time employment.
  - 8.5.5. Percentage of individuals seeking full-time employment.
  - 8.5.6. The number of individuals who increase employment hours to part-time and full-time.
- 8.6. The Contractor shall ensure the Work Incentive Counselor staff are certified to provide Work Incentives Planning and Assistance (WIPA) through the no-cost training program offered by Virginia Commonwealth University.
- 8.7. The Contractor shall collaborate with the Vocational Rehabilitation providers to develop the Partnership Plus Model to identify how Social Security funding



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will be obtained to support the Work Incentives Counselor position after Vocational Rehabilitation funding ceases.

8.8. The Department will monitor Contractor performance by reviewing data to determine outcomes that include:

8.8.1. An increased engagement of individuals in supported employment based on the SE penetration rate.

8.8.2. An increase in Individual Placement in both part-time and full-time employment and;

8.8.3. Improved fidelity outcomes specifically targeting:

8.8.3.1. Work Incentives Planning

8.8.3.2. Collaboration between Employment Specialists & Vocational Rehab.

**9. Coordination of Care from Residential or Psychiatric Treatment Facilities**

9.1. The Contractor shall designate a member of its staff to serve as the primary liaison to New Hampshire Hospital (NHH) who works with the applicable NHH staff, payer(s), guardian(s), other community service providers, and the applicable individual, to assist with coordinating the seamless transition of care for individuals transitioning from NHH to community based services or transitioning to NHH from the community.

9.2. The Contractor shall not close the case of any individual who is admitted to NHH. Notwithstanding, the Contractor shall be deemed to be in compliance with all Administrative He-M 408, Clinical Records rules regarding documentation if it is noted in the record that the individual is an inpatient at NHH or another treatment facility. All documentation requirements as per He-M 408 will be required to resume upon re-engagement of services following the individual's discharge from inpatient care.

9.3. The Contractor shall participate in transitional and discharge planning within 24 hours of admission to an inpatient facility.

9.4. The Contractor shall work with the Department, payers and guardians (if applicable) to review cases of individuals that NHH, Transitional Housing, or alternative treatment facility or the Contractor, have indicated will have difficulty returning to the community to identify barriers to discharge, and to develop an appropriate plan to transition into the community.

9.5. The Contractor shall make a face-to-face appointment available to an individual leaving NHH, Transitional Housing or alternative residential setting who desires to reside in the region served by the Contractor within seven (7) calendar days of receipt of notification of the individual's discharge, or within seven (7) calendar days of the individual's discharge, whichever is later.

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- 9.6. The Contractor shall ensure individuals who are discharged and are new to a CMHC have an intake appointment within seven (7) calendar days. If the individual declines to accept the appointment, declines services, or requests an appointment to be scheduled beyond the seven (7) calendar days, the Contractor may accommodate the individual's request provided the accommodation is clinically appropriate, and does not violate the terms of a conditional discharge. The Contractor's Adult ACT Team must see individuals who are on the ACT caseload and transitioning from NHH into the community within 24 hours of NHH discharge.
- 9.7. The Contractor shall make all reasonable efforts to ensure that no appropriate bed is available at any other inpatient psychiatric unit, Designated Receiving Facility (DRF) per NH RSA 135-C and NH Administrative Rule He-M 405, Designation of Receiving Facilities, Mobile Crisis Apartment, Peer Support Recovery Center, or Adult Psychiatric Residential Treatment Program (APRTP) prior to referring an individual to NHH.
- 9.8. The Contractor shall collaborate with NHH and Transitional Housing Services (THS) to develop and execute conditional discharges from NHH to THS in order to ensure that individuals receive treatment in the least restrictive environment. The Department will review the requirements of NH Administrative Rule He-M 609 to ensure obligations under this section allow CMHC delegation to the THS vendors for clients who reside there.
- 9.9. The Contractor shall have all necessary staff members available to receive, evaluate, and treat individuals discharged from NHH seven (7) days per week, consistent with the provisions in NH Administrative Rule He-M 403 and NH Administrative Rule He-M 426.
- 9.10. For individuals at NHH who formerly resided in the Contractor's designated community mental health region prior to NHH admission, who have been identified for transition planning to the Glenclyff Home, the Contractor shall, at the request of the individual or guardian, or of NHH or Glenclyff Home staff, participate in transition planning to determine if the individual can be supported in the Contractor's region with community based services and supports instead of transitioning to the Glenclyff Home. In the event the individual would require supports from multiple funding sources or the Department's systems of care, the Contractor shall collaborate with additional Department staff at NHH's request, to address any barriers to discharge the individual to the community.

**10. COORDINATED CARE AND INTEGRATED TREATMENT**

**10.1. Primary Care**

- 10.1.1. The Contractor shall request written consent from each individual to allow the designated primary care provider to release information

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for the purpose of coordinating care regarding mental health services or substance misuse services or both.

10.1.2. The Contractor shall support each individual with linking to an available primary care provider, if the individual does not have an identified primary care provider, to:

10.1.2.1. Monitor health;

10.1.2.2. Provide medical treatment as necessary; and

10.1.2.3. Engage in preventive health screenings.

10.1.3. The Contractor shall consult with each primary care provider at least annually, or as necessary, to integrate care between mental and physical health for each individual, which may include the exchange of pertinent information including, but not limited to medication changes or changes in the individual's medical condition.

10.1.4. The Contractor shall document on the release of information from the reason(s) written consent to release information was refused in the event an individual refuses to provide consent to release information.

10.2. Substance Misuse Treatment, Care and/or Referral

10.2.1. The Contractor shall provide services and meet requirements to address substance misuse and to support recovery intervention implementation, which include, but are not limited to:

10.2.1.1. Screening no less than 95% of eligible individuals for substance misuse at the time of intake, and annually thereafter.

10.2.1.2. Conducting a full assessment for substance misuse disorder and associated impairments for each individual that screens positive for substance use.

10.2.1.3. Developing an individualized service plan for each eligible individual based on information from substance misuse screening.

10.2.2. The Contractor shall utilize the SAMSHA evidence-based models for Co-Occurring Disorders Treatment to develop treatment plans with individuals and to provide an array of evidence-based interventions that enhance recovery for individuals and follow the fidelity standards to such a model.

10.2.3. The Contractor shall make all appropriate referrals if the individual requires additional substance use disorder care utilizing the current New Hampshire system of care, and ensuring linkage to and coordination with resources.

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10.3. Area Agencies

10.3.1. The Contractor shall collaborate with the Area Agency that serves the region to address processes that include:

10.3.1.1. Enrolling individuals for services who are dually eligible for both organizations.

10.3.1.2. Ensuring transition-aged clients are screened for the presence of mental health and developmental supports and refer, link and support transition plans for youth leaving children's services into adult services identified during screening.

10.3.1.3. Following the "Protocol for Extended Department Stays for Individuals served by Area Agency" issued December 1, 2017 by the State of New Hampshire Department of Health and Humans Services, as implemented by the regional Area Agency.

10.3.1.4. Facilitating collaborative discharge planning meetings to assess individuals who are leaving NHH to re-engage them with both the CMHC and Area Agency representatives.

10.3.1.5. Ensuring annual training is designed and completed for intake, eligibility, and case management for dually diagnosed individuals and that attendee's include intake clinicians, case-managers, service coordinators and other frontline staff identified by both CMHC's and Area Agencies. The Contractor shall ensure the training utilizes the Diagnostic Manual for Intellectual Disability 2 that is specific to intellectual disabilities, in conjunction with the DSM V.

10.3.1.6. Planning for each person who receives dual case management by outlining the responsibilities of each organization and expectations for collaboration between the organizations.

10.3.1.7. Participating in shared service annual treatment meetings to assess quality and progress towards treatment goals as well as monitoring continued need for dual services when waivers are required for services between agencies.

10.4. Peer Supports

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- 10.4.1. The Contractor shall promote recovery principles and integrate peer support services through the agency, which includes, but is not limited to:
  - 10.4.1.1. Employing peers as integrated members of the CMHC treatment team(s) with the ability to deliver conventional interventions that include case management or psychotherapy, and interventions uniquely suited to the peer role that includes intentional peer support.
  - 10.4.1.2. Supporting peer specialists to promote hope and resilience, facilitate the development and use of recovery-based goals and care plans, encourage treatment engagement and facilitate connections with natural supports.
  - 10.4.1.3. Establishing working relationships with the local Peer Support Agencies, including any Peer Respite, step-up/step-down, and Clubhouse Centers and promote the availability of these services.
- 10.5. Transition of Care with MCO's
  - 10.5.1. The Contractor shall ensure ongoing coordination occurs with the MCO Care Managers to support care coordination among and between services providers.

**11. CANS/ANSA or Other Approved Assessment**

- 11.1. The Contractor shall ensure all clinicians providing community mental health services to individuals eligible for services in accordance with NH Administrative Rule He-M 426, are certified in the use of:
  - 11.1.1. The New Hampshire version of the Child and Adolescent Needs and Strengths Assessment (CANS) if serving the child and youth population; and
  - 11.1.2. The New Hampshire version of the Adult Needs and Strengths Assessment (ANSA), or other approved evidence based tool, if serving the adult population.
- 11.2. The Contractor shall ensure clinicians are maintain certification by through successful completion of a test provided by the Praed Foundation, annually.
- 11.3. The Contractor shall ensure ratings generated by the New Hampshire version of the CANS or ANSA assessment are:
  - 11.3.1. Utilized to develop an individualized, person-centered treatment plan.

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- 11.3.2. Utilized to document and review progress toward goals and objectives and to assess continued need for community mental health services.
- 11.3.3. Submitted to the database managed for the Department that allows client-level, regional, and statewide outcome reporting by the 15th of every month, in CANS/ANSA format.
- 11.3.4. Employed to assist in determining eligibility for State Psychiatric Rehabilitation services.
- 11.4. The Contractor shall complete documentation of re-assessments using the New Hampshire version of the CANS or ANSA 2.0 in accordance with NH Administrative Rule He-M 401.04-09 for eligibility determination and in accordance with NH Administrative Rule He-M 401.12-13 for periodic Individual Service Plan (ISP) reviews.
- 11.5. The Contractor may use an alternate evidence based, assessment tool that meets all ANSA 2.0 domains, subject to written Department approval. There is no alternate assessment tool allowed for the use of CANS. If an alternative tool is approved, monthly reporting of data generated by the Contractor must be in ANSA 2.0 format, to enable client-level, regional and statewide reporting.
- 11.6. The Contractor shall consult with the Medicaid Managed Care Organizations (MCO) to develop and implement a process that meets the MCOs' need to measure program effectiveness.
- 11.7. The Contractor shall correct all errors or complete all system corrections to ensure data is submitted in its entirety and completeness no later than six (6) months from contract effective date. Failure to complete all correction may result in withholding of funds until all corrections are completed.

**12. Pre-Admission Screening and Resident Review**

- 12.1. The Contractor shall assist the Department with Pre-Admission Screening and Resident Review (PASRR) to meet the requirements of the PASRR provisions of the Omnibus Budget Reconciliation Act of 1987.
- 12.2. Upon request by the Department, the Contractor shall:
  - 12.2.1. Provide the information necessary to determine the existence of mental illness in a nursing facility applicant or resident; and
  - 12.2.2. Conduct evaluations and examinations needed to provide the data to determine if an individual being screened or reviewed:
    - 12.2.2.1. Requires nursing facility care; and
    - 12.2.2.2. Has active treatment needs.

**13. Application for Other Services**

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13.1. The Contractor shall assist eligible individuals in accordance with NH Administrative Rule He-M 401, with completing applications for all sources of financial, medical, and housing assistance, according to their respective rules, requirements and filing deadlines. The Contract shall assist with applications that may include, but are not limited to:

- 13.1.1. Medicaid.
- 13.1.2. Medicare.
- 13.1.3. Social Security Disability Income.
- 13.1.4. Veterans Benefits.
- 13.1.5. Public Housing.
- 13.1.6. Section 8 Subsidies.

**14. Community Mental Health Program (CMHP) Status**

14.1. The Contractor shall meet the approval requirements of NH Administrative Rule He-M 403 as a governmental or non-governmental non-profit agency, or the contract requirement of NH RSA 135-C:3 as an individual, partnership, association, public or private, for profit or nonprofit, agency or corporation to provide services in the state mental health services system.

14.2. The Contractor shall provide all applicable documentation, policies and procedures, and shall participate in an onsite compliance review, as requested by the Department, to determine compliance with NH Administrative Rule He-M 403 and NH RSA 135-C:3. Compliance reviews will be at times to be determined by the Department, and will occur no less than once every five (5) years.

**15. Quality Improvement**

15.1. The Contractor shall perform, or cooperate with the performance of, quality improvement and/or utilization review activities, as are determined to be necessary and appropriate by the Department within timeframes reasonably specified by the Department.

15.2. The Contractor shall cooperate with the Department-conducted individual satisfaction survey. The Contractor shall:

- 15.2.1. Furnish information necessary, within HIPAA regulations, to complete the survey.
- 15.2.2. Furnish complete and current contact information so that individuals may be contacted to participate in the survey.
- 15.2.3. Support the efforts of the Department to conduct the survey.
- 15.2.4. Encourage all individuals sampled to participate.

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15.2.5. Display posters and other materials provided by the Department to explain the survey and otherwise support attempts by the Department to increase participation in the survey.

15.3. The Contractor shall demonstrate efforts to incorporate findings from their individual survey results into their Quality Improvement Plan goals.

15.4. The Contractor shall engage and comply with all aspects of fidelity reviews based on a model approved by the Department and on a schedule approved by the Department.

16. Maintenance of Fiscal Integrity

16.1. The Contractor shall submit to the Department the Balance Sheet, Profit and Loss Statement, and Cash Flow Statement for the Contractor and all related parties that are under the Parent Corporation of the mental health provider organization each month.

16.2. The Profit and Loss Statement shall include a budget column allowing for budget to actual analysis. These statements shall be individualized by providers, as well as a consolidated (combined) statement that includes all subsidiary organizations.

16.3. Statements shall be submitted within thirty (30) calendar days after each month end, and shall include, but are not limited to:

16.3.1. Days of Cash on Hand:

16.3.1.1. Definition: The days of operating expenses that can be covered by the unrestricted cash on hand.

16.3.1.2. Formula: Cash, cash equivalents and short term investments divided by total operating expenditures, less depreciation/amortization and in-kind plus principal payments on debt divided by days in the reporting period. The short-term investments as used above must mature within three (3) months and should not include common stock.

16.3.1.3. Performance Standard: The Contractor shall have enough cash and cash equivalents to cover expenditures for a minimum of thirty (30) calendar days with no variance allowed.

16.3.2. Current Ratio:

16.3.2.1. Definition: A measure of the Contractor's total current assets available to cover the cost of current liabilities.

16.3.2.2. Formula: Total current assets divided by total current liabilities.

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- 16.3.2.3. Performance Standard: The Contractor shall maintain a minimum current ratio of 1.5:1 with 10% variance allowed.
- 16.3.3. Debt Service Coverage Ratio:
  - 16.3.3.1. Rationale: This ratio illustrates the Contractor's ability to cover the cost of its current portion of its long-term debt.
  - 16.3.3.2. Definition: The ratio of Net Income to the year to date debt service.
  - 16.3.3.3. Formula: Net Income plus Depreciation/Amortization Expense plus Interest Expense divided by year to date debt service (principal and interest) over the next twelve (12) months.
  - 16.3.3.4. Source of Data: The Contractor's Monthly Financial Statements identifying current portion of long-term debt payments (principal and interest).
  - 16.3.3.5. Performance Standard: The Contractor shall maintain a minimum standard of 1.2:1 with no variance allowed.
- 16.3.4. Net Assets to Total Assets:
  - 16.3.4.1. Rationale: This ratio is an indication of the Contractor's ability to cover its liabilities.
  - 16.3.4.2. Definition: The ratio of the Contractor's net assets to total assets.
  - 16.3.4.3. Formula: Net assets (total assets less total liabilities) divided by total assets.
  - 16.3.4.4. Source of Data: The Contractor's Monthly Financial Statements.
  - 16.3.4.5. Performance Standard: The Contractor shall maintain a minimum ratio of .30:1, with a 20% variance allowed.
- 16.4. In the event that the Contractor does not meet either:
  - 16.4.1. The standard regarding Days of Cash on Hand and the standard regarding Current Ratio for two (2) consecutive months; or
  - 16.4.2. Three (3) or more of any of the Maintenance of Fiscal Integrity standards for three (3) consecutive months:
    - 16.4.2.1. The Department may require that the Contractor meet with Department staff to explain the reasons that the Contractor has not met the standards.

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- 16.4.2.2. The Department may require the Contractor to submit a comprehensive corrective action plan within thirty (30) calendar days of notification and plan shall be updated at least every thirty (30) calendar days until compliance is achieved.
- 16.4.2.3. The Department may request additional information to assure continued access to services.
- 16.4.2.4. The Contractor shall provide requested information in a timeframe agreed upon by both parties.
- 16.5. The Contractor shall inform the Director of the Bureau of Mental Health Services (BMHS) by phone and by email within twenty-four (24) hours of when any key Contractor staff learn of any actual or likely litigation, investigation, complaint, claim, or transaction that may reasonably be considered to have a material financial impact on and/or materially impact or impair the ability of the Contractor to perform under this Agreement
- 16.6. The monthly Balance Sheet, Profit & Loss Statement, Cash Flow Statement, and all other financial reports shall be based on the accrual method of accounting and include the Contractor's total revenues and expenditures whether or not generated by or resulting from funds provided pursuant to this Agreement. These reports are due within thirty (30) calendar days after the end of each month.
- 16.7. The Contractor shall provide its Revenue and Expense Budget within twenty (20) calendar days of the contract effective date.
- 16.8. The Contractor shall complete the Fiscal Year Revenue and Expense Budget on a form supplied by the Department, which shall include but not be limited to, all the Contractor's cost centers. If the Contractor's cost centers are a combination of several local cost centers, the Contractor shall display them separately as long as the cost center code is unchanged.
- 16.9. The Contractor shall provide quarterly Revenue and Expense Reports (Budget Form A), within thirty (30) calendar days after the end of each fiscal quarter, defined as July 1 to September 30, October 1 to December 31, January 1 to March 31, and April 1 to June 30.
- 17. **Reduction or Suspension of Funding**
  - 17.1. In the event that the State funds designated as the Price Limitation in Form P-37, General Provisions, Block 1.8. of the General Provisions are materially reduced or suspended, the Department shall provide prompt written notification to the Contractor of such material reduction or suspension.
  - 17.2. In the event that the reduction or suspension in federal or state funding shall prevent the Contractor from providing necessary services to individuals, the

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Contractor shall develop a service reduction plan, detailing which necessary services will no longer be available.

17.3. Any service reduction plan is subject to approval from the Department, and shall include, at a minimum, provisions that are acceptable to the Department, with services that include, but are not limited to:

17.3.1. Evaluation of and, if eligible, an individual service plan for all new applicants for services.

17.3.2. Emergency services for all individuals.

17.3.3. Services for individuals who meet the criteria for involuntary admission to a designated receiving facility.

17.3.4. Services to individuals who are on a conditional discharge pursuant to RSA 135-C:50 and NH Administrative Rule He-M 609.

**18. Elimination of Programs and Services by Contractor**

18.1. The Contractor shall provide a minimum thirty (30) calendar days written notice prior to any reductions in delivery of services, or notice as soon as possible if the Contractor is faced with a more sudden need to reduce delivery of services.

18.2. The Contractor shall consult and collaborate with the Department prior to elimination or reduction of services in order to reach a mutually agreeable solution as to the most effective way to provide necessary services.

18.3. The Department reserves the right to require the Contractor to participate in a mediation process with the Commissioner of the Department of Health and Human Services, and to invoke an additional thirty (30) calendar day extension in the event of a proposal to reduce or eliminate any contracted services.

18.4. If the parties are still unable to come to a mutual agreement within the thirty (30) calendar day extension, the Contractor may proceed with its proposed program change(s) so long as proper notification to eligible individuals is provided.

18.5. The Contractor shall not redirect funds allocated in the budget for the program or service that has been eliminated or substantially reduced to another program or service without the mutual agreement of both parties.

18.6. In the event that an agreement cannot be reached, the Department shall control the expenditure of the unspent funds.

**19. Data Reporting**

19.1. The Contractor shall submit any data needed to comply with federal or other reporting requirements to the Department or contractor designated by the Department.

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- 19.2. The Contractor shall submit all required data elements via the Phoenix system except for the CANS/ANSA and Projects for Assistance in Transition from Homelessness program (PATH) data, as specified. Any system changes that need to occur in order to support this must be completed within six (6) months from the contract effective date.
- 19.3. The Contractor shall submit individual demographic and encounter data, including data on non-billable individual-specific services and rendering staff providers on all encounters, to the Department's Phoenix system, or its successors, in the format, content, completeness, frequency, method and timeliness as specified by the Department. Individual data must include a Medicaid ID number for individuals who are enrolled in Medicaid.
- 19.4. The Contractor shall include client eligibility with all Phoenix services in alignment with current reporting specifications. For an individual's services to be considered BMHS eligible, SPMI, SMI, Low Utilizer (LU), SED, and Severe Emotional Disturbance Interagency (SEDIA) are acceptable.
- 19.5. The Contractor shall meet the general requirements for the Phoenix system which include, but are not limited to:
  - 19.5.1. Agreeing that all data collected in the Phoenix system is the property of the Department to use as it deems necessary.
  - 19.5.2. Ensuring data files and records are consistent with file specification and specification of the format and content requirements of those files.
  - 19.5.3. Ensuring that errors in data returned to the Contractor are corrected and resubmitted to the Department within ten (10) business days.
  - 19.5.4. Ensuring data is current and updated in the Contractor's systems as required for federal reporting and other reporting requirements and as specified by the Department.
  - 19.5.5. Implementing review procedures to validate data submitted to the Department to confirm:
    - 19.5.5.1. All data is formatted in accordance with the file specifications;
    - 19.5.5.2. No records will reject due to illegal characters or invalid formatting; and
    - 19.5.5.3. The Department's tabular summaries of data submitted by the Contractor match the data in the Contractor's system.
- 19.6. The Contractor shall meet the following standards:
  - 19.6.1. Timeliness: monthly data shall be submitted no later than the fifteenth (15<sup>th</sup>) of each month for the prior month's data unless



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otherwise approved by the Department, and the Contractor shall review the Department's tabular summaries within five (5) business days.

19.6.2. Completeness: submitted data must represent at least ninety-eight percent (98%) of billable services provided, and ninety-eight percent (98%) individuals served by the Contractor.

19.6.3. Accuracy: submitted service and member data shall conform to submission requirements for at least ninety-eight percent (98%) of the records, and one-hundred percent One-hundred percent (100%) of unique member identifiers shall be accurate and valid.

19.7. The Department may waive requirements for fields in Phoenix on a case by case basis through a written waiver communication that specifies the items being waived. In all circumstances:

19.7.1. The waiver length shall not exceed 180 days.

19.7.2. Where the Contractor fails to meet standards, the Contractor shall submit a corrective action plan within thirty (30) calendar days of being notified of an issue.

19.7.3. After approval of the corrective action plan, the Contractor shall implement the plan.

19.7.4. Failure of the Contractor to implement the plan may require:

19.7.4.1. Another plan; or

19.7.4.2. Other remedies, as specified by the Department.

**20. Behavioral Health Services Information System (BHSIS)**

20.1. The Contractor may receive funding for data infrastructure projects or activities, depending upon the receipt of federal funds and the criteria for use of those funds, as specified by the federal government. The Contractor shall ensure funding-specific activities include:

20.2. Identification of costs associated with client-level Phoenix and CANS/ANSA databases including, but not limited to:

20.2.1. Rewrites to database and/or submittal routines.

20.2.2. Information Technology (IT) staff time used for re-writing, testing or validating data.

20.2.3. Software and/or training purchased to improve data collection.

20.2.4. Staff training for collecting new data elements.

20.2.5. Development of any other BMHS-requested data reporting system.

20.3. Progress Reports from the Contractor that:

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- 20.3.1. Outline activities related to Phoenix database;
- 20.3.2. Include any costs for software, scheduled staff trainings; and
- 20.3.3. Include progress to meet anticipated deadlines as specified.

**21. Deaf Services**

- 21.1. The Contractor shall work with the Deaf Services Team, employed by Region 6, for all individuals seeking services who would benefit from receiving treatment in American Sign Language (ASL) or from staff who are specially trained to work with the deaf and hard of hearing population.
- 21.2. The Contractor shall work with the Deaf Services Team in Region 6 for disposition and treatment planning, as appropriate.
- 21.3. The Contractor shall ensure treatment plans take the importance of access to culturally and linguistically appropriate services on treatment outcomes into consideration.
- 21.4. The Contractor shall ensure services are client-directed, which may result in:
  - 21.4.1. Clients being seen only by the Deaf Services Team through CMHC Region 6;
  - 21.4.2. Care being shared across the regions; or
  - 21.4.3. The individual's local CMHC providing care after consultation with the Deaf Services Team.

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**Method and Conditions Precedent to Payment**

1. This Agreement is funded by:
  - 1.1. 99.06% General funds.
  - 1.2. 0.94% Other funds, Behavioral Health Services, Information System (BHSIS), U.S. Department of Health and Human Services
2. For the purposes of this Agreement:
  - 2.1. The Department has identified the Contractor as a Subrecipient, in accordance with 2 CFR 200.331.
  - 2.2. The Department has identified this Agreement as NON-R&D, in accordance with 2 CFR §200.332.
3. The State shall pay the Contractor an amount not to exceed the Price Limitation, specified in Form P-37, General Provisions, Block 1.8, for the services provided by the Contractor pursuant to Exhibit A, Scope of Services.
4. The Contractor agrees to provide the services in Exhibit A, Amendment #4 Scope of Services in compliance with funding requirements.
5. The Contractor shall provide a Revenue and Expense Budget, on a Department-provided within twenty (20) business days from the contract effective date, for Department approval.
6. Notwithstanding anything to the contrary herein, the Contractor agrees that funding under this Contract may be withheld, in whole or in part, in the event of noncompliance with any State or Federal law, rule or regulation applicable to the services provided, or if the said services have not been completed in accordance with the terms and conditions of this Agreement.
7. Mental Health Services provided by the Contractor shall be paid by the New Hampshire Department of Health and Human Services as follows:
  - 7.1. For Medicaid enrolled individuals:
    - 7.1.1. Medicaid Care Management: If enrolled with a Managed Care Organization (MCO), the Contractor shall be paid in accordance with its contract with the MCO.
    - 7.1.2. Medicaid Fee for Service: The Contractor shall bill Medicaid for services on the Fee for Service (FFS) schedule.
  - 7.2. For individuals with other insurance or payors:
    - 7.2.1. The Contractor shall directly bill the other insurance or payors.
8. All Medicaid/MCO invoicing shall follow billing and coding requirements outlined by the Department when appropriate. For the purpose of Medicaid billing, a Unit of Service is described in the Department-published CMH NH Fee Schedule, as may be periodically updated, or as specified in NH Administrative Rule He-M 400. However, for NH Administrative Rule He-M 426.12 Individualized Resiliency and Recovery Oriented Services (IROS), a Unit of Service is defined as fifteen (15) minutes. The Contractor shall report and bill in whole units. The intervals of time in the table below define how many units to report or bill. All such limits may be subject to additional Department guidance or updates as may be necessary to remain in compliance with Medicaid standards.

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Direct Service Time Intervals	Unit Equivalent
0-7 minutes	0 units
8-22 minutes	1 unit
23-37 minutes	2 units
38-52 minutes	3 units
53-60 minutes	4 units

9. Other Contract Programs:

9.1. The table below summarizes the other contract programs and their maximum allowable amounts.

Program to be Funded	SFY2018 Amount	SFY2019 Amount	SFY2020 Amount	SFY2021 Amount	SFY2022 Amount	SFY2023 Amount
Div. for Children Youth and Families (DCYF) Consultation	\$1,770	\$1,770	\$1,770	\$1,770	\$1,770	\$1,770
Emergency Services	\$87,878	\$87,878	\$87,878	\$87,878	\$87,878	
Crisis Service Transformation Including Mobile Crisis (effective SFY22)	\$0	\$0	\$0	\$0	\$1,088,216	\$0
Rapid Response Crisis Services	\$0	\$0	\$0	\$0	\$0	\$1,176,094
Assertive Community Treatment Team (ACT) - Adults	\$225,000	\$225,000	\$225,000	\$225,000	\$225,000	\$225,000
ACT Enhancement Payments	\$0	\$25,000	\$0	\$0	\$12,500	\$12,500
Behavioral Health Services Information System (BHSIS)	\$5,000	\$5,000	\$5,000	\$5,000	\$10,000	\$10,000
Modular Approach to Therapy for Children with Anxiety, Depression, Trauma or Conduct Problems (MATCH)	\$0	\$4,000	\$5,000	\$5,000	\$5,000	\$5,000
Rehabilitation for Empowerment, Education and Work (RENEW)	\$9,313	\$9,313	\$0	\$0	\$0	\$0
Housing Bridge Start Up Funding	\$0	\$25,000	\$0	\$0	\$0	\$0
General Training Funding	\$0	\$10,000	\$0	\$0	\$5,000	\$5,000
System Upgrade Funding	\$0	\$30,000	\$0	\$0	\$15,000	\$15,000
VR Work Incentives	\$0	\$0	\$0	\$0	\$80,000	\$80,000
System of Care 2.0	\$0	\$0	\$0	\$0	\$5,300	\$5,300
<b>Total</b>	<b>\$328,961</b>	<b>\$422,961</b>	<b>\$324,648</b>	<b>\$324,648</b>	<b>\$1,535,664</b>	<b>\$1,535,664</b>

**New Hampshire Department of Health and Human Services  
Mental Health Services**



**Exhibit B Amendment #4**

- 9.2. Payment for each contracted service in the above table shall be made on a cost reimbursement basis only, for allowable expenses and in accordance with the Department approved individual program budgets.
- 9.2.1. The Contractor shall provide invoices on Department supplied forms.
- 9.2.2. The Contractor shall provide supporting documentation to support evidence of actual expenditures, in accordance with the Department approved Revenue and Expense budgets.
- 9.2.3. Allowable costs and expenses shall be determined by the Department in accordance with applicable state and federal laws and regulations.
- 9.3. Failure to expend Program funds as directed may, at the discretion of Department, result in financial penalties not greater than the amount of the directed expenditure.
- 9.4. The Contractor shall submit an invoice for each program above by the tenth (10<sup>th</sup>) working day of each month, which identifies and requests reimbursement for authorized expenses incurred in the prior month. Invoices must be submitted to:
- Financial Manager  
Bureau of Behavioral Health  
Department of Health and Human Services  
105 Pleasant Street, Main Building  
Concord, NH 03301
- 9.5. The State shall make payment to the Contractor within thirty (30) days of receipt of each Department approved invoice for Contractor services provided pursuant to this Agreement.
- 9.6. Division for Children, Youth, and Families (DCYF) Consultation: The Contractor shall be reimbursed at a rate of **\$73.75** per hour for a maximum of two (2) hours per month for each of the twelve (12) months in the fiscal year for services outlines in Exhibit A, Amendment #4, Scope of Services Division for Children, Youth and Families (DCYF).
- 9.7. Rapid Response Crisis Services: Department shall reimburse the Contractor only for those Crisis Services provided to clients through designated Rapid Response teams as defined in Exhibit A, Amendment #4, Scope of Services, Provision of Crisis Services. Effective July 1, 2021 the Contractor shall bill and seek reimbursement for mobile crisis services provided to individuals pursuant to this Agreement as follows:
- 9.7.1. For Medicaid enrolled individuals through the Department Medicaid Fee for Service program in accordance with the current, publically posted Fee for Service (FFS) schedule.
- 9.7.2. For Managed Care Organization enrolled individuals the Contractor shall be reimbursed pursuant to the Contractor's agreement with the applicable Managed Care Organization for such services.
- 9.7.3. For individuals with other health insurance or other coverage for the services received, the Contractor shall directly bill the other insurance or payors.
- 9.7.4. For individuals without health insurance or other coverage for the services receive, and for operational costs contained in Exhibits B Amendment #4 Method and Conditions Precedent to Payment or which the Contractor cannot otherwise seek

**New Hampshire Department of Health and Human Services  
Mental Health Services**



**Exhibit B Amendment #4**

reimbursement from an insurance or third-party payer, the Contractor will directly bill Department to access contract funds provided through this Agreement.

9.7.5. Invoices of this nature shall include general ledger detail indicating Department is only being invoiced for net expenses, shall only be reimbursed up to the current Medicaid rate for the services provided and contain the following items for each client and line item of service:

9.7.5.1. First and last name of client.

9.7.5.2. Date of birth.

9.7.5.3. Medicaid ID Number.

9.7.5.4. Date of Service identifying date, units, and any possible third party reimbursement received.

9.7.6. Payment shall be on a cost reimbursement basis for actual expenditures incurred in the fulfillment of this Agreement, and shall be in accordance with the approved line item, as specified in the Department-approved Budgets.

9.7.6.1. The Contractor shall provide a Mobile Crisis Budget, within twenty (20) business days from the contract effective date on a Department-provided template, for Department approval.

9.7.6.2. Law enforcement is not an authorized expense.

9.8. Crisis Transformation Startup Funds: Payment for start-up period expenses incurred by the Contractor shall be made by Department based on the startup amount of **\$64,324**; the total of all such payments shall not exceed the specified startup amount total and shall not exceed the total expenses actually incurred by the Contractor for the startup period. All Department payments to the Contractor for the startup period shall be made on a cost reimbursement basis.

Startup Cost	Total Cost
Recruitment Startup	\$50,000
IT Equipment, Supplies, & Consultation	\$10,830
General Supplies & Furniture	\$3,494

9.9. Assertive Community Treatment Team (ACT) Adults: The contractor shall be paid based on an activity and general payment as outlined below. Funds support programming and staffing defined in Exhibit A, Amendment #4, Scope of Services, Adult Assertive Community Treatment (ACT) Teams.

ACT Costs	INVOICE TYPE	TOTAL COST
Invoice based payments on invoice	Programmatic costs as outlined on invoice by month	\$225,000
ACT Enhancements	Agencies may choose one of the following for a total of 5 (five) one time payments of	\$25,000 in SFY 2019, \$12,500 per

**New Hampshire Department of Health and Human Services  
Mental Health Services**



**Exhibit B Amendment #4**

	<p>\$5000.00. Each item may only be reported on one time for payment.</p> <ol style="list-style-type: none"> <li>1. Agency employs a minimum of .5 Psychiatrist on Team based on SFY 19 or 20 Fidelity Review.</li> <li>2. Agency receives a 4 or higher score on their SFY 19 or 20 Fidelity Review for Consumer on Team, Nurse on Team, SAS on Team, SE on Team, or Responsibility for crisis services.</li> </ol> <p>ACT Incentives may be drawn down upon completion of the CMHC FY22 Fidelity Review. \$6,250 may be drawn down for each incentive to include; intensity and frequency of individualized client care to total \$12,500.</p> <p>Intensity of services must be measured between 50-84 minutes of services per client per week on average. Frequency of service for an individual must be between 2-3 times per client per week.</p> <p>ACT Incentives may be drawn down upon completion of the CMHC FY23 Fidelity Review. \$6,250 may be drawn down for 1 of the following incentives to include; intensity and frequency of individualized client care.</p> <p>Intensity of services must be measured between 50-84 minutes of services per client per week on average. Frequency of service for an individual must be between 2-3 times per client per week.</p> <p>ACT Incentives may be drawn down quarterly based on staffing data. \$1,562.5 may be drawn down each quarter for 1 of the following incentives to include; peer or co-occurring disorder staff on team to total \$6,250.</p> <p>ACT team(s) must report a minimum of .5FT peer for the quarter</p> <p>ACT team(s) must report a minimum of .5FT COD staff for the quarter</p>	<p>SFY for 2022 \$12,500 per SFY for 2023</p>
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9.10. Behavioral Health Services Information System (BHSIS): Funds to be used for items outlined in Exhibit A Amendment #4, Scope of Services.

**New Hampshire Department of Health and Human Services  
Mental Health Services**



**Exhibit B Amendment #4**

9.11. MATCH: Funds to be used to support services and trainings outlined in Exhibit A, Amendment #4, Scope of Services. The breakdown of this funding per SFY effective SFY 2020 is outlined below.

TRAC COSTS	CERTIFICATION OR RE-CERTIFICATION	TOTAL COST
\$2,500	\$250/Person X 10 People = \$2,500	\$5,000

9.12. RENEW Sustainability Continuation: The Department shall reimburse the Contractor for RENEW activities outlined in Exhibit A Amendment #4, Scope of Services RENEW Sustainability. RENEW costs will be billed on green sheets and will have detailed information regarding the expense associated with each of the following items, not to exceed **\$9,313** per year for SFY18 and SFY19. Funding can be used for training of new facilitators; training for an internal coach; coaching Institute on Disability IOD for facilitators, coach, and implementation teams; and travel costs.

9.13. Housing Support Services including Bridge: The contractor shall be paid based on an activity and general payment as outlined below. Funds to be used for the provision of services as outlined in Exhibit A, Amendment #4, Scope of Services.

Housing Services Costs	INVOICE TYPE	TOTAL COST
Hire of a designated housing support staff	One time payment	\$15,000
Direct contact with each individual receiving supported housing services in catchment area as defined in Exhibit A	One time payment	\$10,000

9.14. General Training Funding: Funds are available in SFY 2019, SFY 2022 and SFY2023 to support any general training needs for staff. Focus should be on trainings needed to retain current staff or trainings needed to obtain staff for vacant positions.

9.15. System Upgrade Funding: Funds are available in SFY 2019, SFY 2022 and SFY2023 to support software, hardware, and data upgrades to support items outlined in Exhibit A, Amendment #4, Scope of Services, Data Reporting. Funds may also be used to support system upgrades to ensure accurate insurance billing occurs as outlined in Exhibit B, Amendment #4, ensuring invoices specify the purposes for use of funds.

9.16. System of Care 2.0: Funds are available in SFY 2022 and SFY2023 to support associated program expenses as outlined in the below budget table.

Clinical training for expansion of MATCH-ADTC (Modular Approach to Therapy for Children with Anxiety, Depression, Trauma, or Conduct Problems) program	\$5,000
Indirect Costs (not to exceed 6%)	\$300
<b>Total</b>	<b>\$5,300</b>

10. Notwithstanding paragraph 18 of the General Provisions of this Agreement P-37, an amendment limited to the adjustment of the amounts between budget line items and/or State Fiscal Years, related

**New Hampshire Department of Health and Human Services  
Mental Health Services**



**Exhibit B Amendment #4**

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items, and amendments of related budget exhibits, and within the price limitation, can be made by written agreement of both parties and may be made without obtaining approval of Governor and Executive Council.



# State of New Hampshire

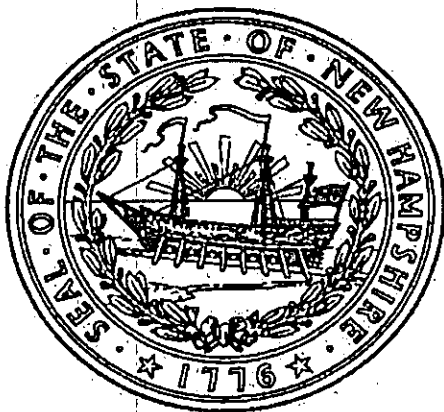
## Department of State

### CERTIFICATE

I, William M. Gardner, Secretary of State of the State of New Hampshire, do hereby certify that WEST CENTRAL SERVICES, INC. is a New Hampshire Nonprofit Corporation registered to transact business in New Hampshire on June 06, 1985. I further certify that all fees and documents required by the Secretary of State's office have been received and is in good standing as far as this office is concerned.

Business ID: 85174

Certificate Number: 0005743948



IN TESTIMONY WHEREOF,

I hereto set my hand and cause to be affixed  
the Seal of the State of New Hampshire,  
this 1st day of April A.D. 2022.

A handwritten signature in black ink, appearing to read "William M. Gardner".

William M. Gardner  
Secretary of State

# State of New Hampshire

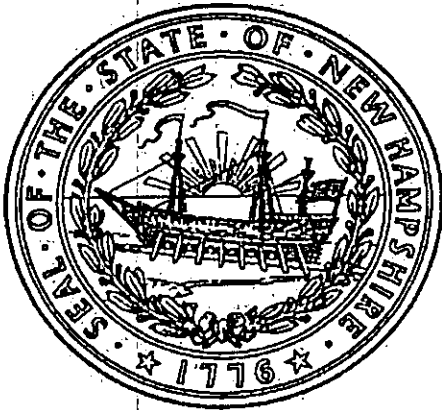
## Department of State

### CERTIFICATE

I, William M. Gardner, Secretary of State of the State of New Hampshire, do hereby certify that WEST CENTRAL BEHAVIORAL HEALTH is a New Hampshire Trade Name registered to transact business in New Hampshire on February 05, 2001. I further certify that all fees and documents required by the Secretary of State's office have been received and is in good standing as far as this office is concerned.

Business ID: 367817

Certificate Number: 0005743938



IN TESTIMONY WHEREOF,

I hereto set my hand and cause to be affixed  
the Seal of the State of New Hampshire,  
this 1st day of April A.D. 2022.

A handwritten signature in black ink, appearing to read "William M. Gardner".

William M. Gardner  
Secretary of State

**CERTIFICATE OF AUTHORITY**

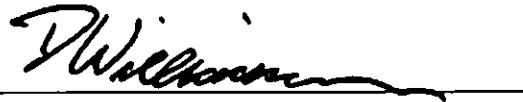
I, Douglas Williamson hereby certify that:

- 1. I am a duly elected Clerk/Secretary/Officer of West Central Services, Inc., dba West Central Behavioral Health
- 2. The following is a true copy of a vote taken at a meeting of the Board of Directors/shareholders, duly called and held on May 26, 2020, at which a quorum of the Directors/shareholders were present and voting.

**VOTED:** That Roger W. Osmun, President and Chief Executive Officer, and/or Robert Gonyo, Chief Financial Officer, are duly authorized on behalf of West Central Services, Inc., dba West Central Behavioral Health to enter into contracts or agreements with the State of New Hampshire and any of its agencies or departments and further is authorized to execute any and all documents, agreements and other instruments, and any amendments, revisions, or modifications thereto, which may in his/her judgment be desirable or necessary to effect the purpose of this vote.

3. I hereby certify that said vote has not been amended or repealed and remains in full force and effect as of the date of the contract/contract amendment to which this certificate is attached. This authority **remains valid for thirty (30) days** from the date of this Certificate of Authority. I further certify that it is understood that the State of New Hampshire will rely on this certificate as evidence that the person(s) listed above currently occupy the position(s) indicated and that they have full authority to bind the corporation. To the extent that there are any limits on the authority of any listed individual to bind the corporation in contracts with the State of New Hampshire, all such limitations are expressly stated herein.

Dated: May 25, 2022



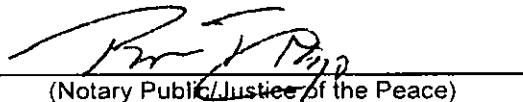
Signature of Elected Officer  
Name: Douglas Williamson  
Title: Board of Directors Chair

STATE OF NEW HAMPSHIRE

County of Grafton

The foregoing instrument was acknowledged before me this 25th day of May, 2022

By Douglas Williamson  
(Name of Elected Clerk/Secretary/Officer of the Agency)

  
(Notary Public/Justice of the Peace)

(NOTARY SEAL)

Commission Expires: August 2, 2022



# CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)  
11/04/2021

**THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.**

**IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).**

<b>PRODUCER</b> MARSH USA, INC. 99 HIGH STREET BOSTON, MA 02110 Attn: Boston.certrequest@Marsh.com  CN102105463-gaup-21-22	<b>CONTACT NAME:</b> PHONE (A/C, No, Ext): _____ FAX (A/C, No): _____ E-MAIL: _____ ADDRESS: _____  <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 80%;">INSURER(S) AFFORDING COVERAGE</th> <th style="width: 20%;">NAIC #</th> </tr> </thead> <tbody> <tr> <td>INSURER A : Capitol Specialty Insurance Corporation</td> <td>10328</td> </tr> <tr> <td>INSURER B :</td> <td></td> </tr> <tr> <td>INSURER C :</td> <td></td> </tr> <tr> <td>INSURER D :</td> <td></td> </tr> <tr> <td>INSURER E :</td> <td></td> </tr> <tr> <td>INSURER F :</td> <td></td> </tr> </tbody> </table>	INSURER(S) AFFORDING COVERAGE	NAIC #	INSURER A : Capitol Specialty Insurance Corporation	10328	INSURER B :		INSURER C :		INSURER D :		INSURER E :		INSURER F :	
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INSURER F :															
<b>INSURED</b> West Central Services, Inc dba West Central Behavioral Health 85 Mechanic St., Suite C2-1 Box A-10 Lebanon, NH 03766															

**COVERAGES**      **CERTIFICATE NUMBER:** NYC-010893543-06      **REVISION NUMBER:** 1

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDD	SUBR	INSD	WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR  GENL AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:					HS02726188-06	11/01/2021	11/01/2022	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000 MED EXP (Any one person) \$ 5,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 3,000,000 PRODUCTS - COMP/OP AGG \$ 3,000,000 \$
	<b>AUTOMOBILE LIABILITY</b> <input type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> NON-OWNED AUTOS ONLY								COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
	<input type="checkbox"/> UMBRELLA LIAB <input type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED    RETENTION \$								EACH OCCURRENCE \$ AGGREGATE \$ \$
	<b>WORKERS COMPENSATION AND EMPLOYERS' LIABILITY</b> ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N			N/A				<input type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)  
 Evidence of Coverage

<b>CERTIFICATE HOLDER</b>  Department of Health and Human Services, State of New Hampshire, 129 Pleasant Street, Concord, NH 03301	<b>CANCELLATION</b>  SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.  AUTHORIZED REPRESENTATIVE  <p style="text-align: right;"><i>Marsh USA Inc.</i></p>
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# CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

5/18/2022

**THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.**

**IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).**

<b>PRODUCER</b> Hays Companies, Inc. 980 Washington Street Suite 325 Dedham MA 02026	<b>CONTACT NAME:</b> Colin Quirk <b>PHONE (A/C No, Ext):</b> _____ <b>FAX (A/C, No):</b> _____ <b>E-MAIL ADDRESS:</b> Colin.Quirk@bbrown.com														
<b>INSURED</b> West Central Services, Inc.  DBA West Central Behavioral Health  85 Mechanic Street, Suite C2-1, Box A-10 Lebanon NH 03766	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <th style="text-align: center;">INSURER(S) AFFORDING COVERAGE</th> <th style="text-align: center;">NAIC #</th> </tr> <tr> <td>INSURER A: Technology Insurance Company, Inc.</td> <td style="text-align: center;">42376</td> </tr> <tr> <td>INSURER B:</td> <td></td> </tr> <tr> <td>INSURER C:</td> <td></td> </tr> <tr> <td>INSURER D:</td> <td></td> </tr> <tr> <td>INSURER E:</td> <td></td> </tr> <tr> <td>INSURER F:</td> <td></td> </tr> </table>	INSURER(S) AFFORDING COVERAGE	NAIC #	INSURER A: Technology Insurance Company, Inc.	42376	INSURER B:		INSURER C:		INSURER D:		INSURER E:		INSURER F:	
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INSURER C:															
INSURER D:															
INSURER E:															
INSURER F:															

**COVERAGES**                      **CERTIFICATE NUMBER: 22-23 WC**                      **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
	<input type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> OCCUR  GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER: _____						EACH OCCURRENCE \$ DAMAGE TO RENTED PREMISES (Ea occurrence) \$ MED EXP (Any one person) \$ PERSONAL & ADV INJURY \$ GENERAL AGGREGATE \$ PRODUCTS - COMP/OP AGG \$ _____ \$
	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input type="checkbox"/> HIRED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> NON-OWNED AUTOS						COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ _____ \$
	<input type="checkbox"/> UMBRELLA LIAB <input type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED    RETENTION \$						EACH OCCURRENCE \$ AGGREGATE \$ _____ \$
A	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N	N/A	TWC4108398	6/1/2022	6/1/2023	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER E.L. EACH ACCIDENT \$ 500,000 E.L. DISEASE - EA EMPLOYEE \$ 500,000 E.L. DISEASE - POLICY LIMIT \$ 500,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Evidence of Insurance

**CERTIFICATE HOLDER**

**CANCELLATION**

State of NH Department of Health and Human Services 129 Pleasant Street Concord, NH 03301-3857	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.  AUTHORIZED REPRESENTATIVE  James Hays/CEMITC <span style="float: right;"><i>JH</i></span>
---	---



Effective Date:  
May 15, 2018

### **Mission**

West Central Behavioral Health's mission is to promote the health and quality of life of individuals, families and communities by providing treatment for mental illness and substance use disorders, while helping to reduce the stigma associated with these challenging conditions.

West Central Services, Inc.  
d/b/a West Central Behavioral Health

FINANCIAL STATEMENTS

June 30, 2021

West Central Services, Inc.  
d/b/a West Central Behavioral Health  
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June 30, 2021

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**Kittell Branagan & Sargent**

*Certified Public Accountants*

Vermont License # 167

## INDEPENDENT AUDITOR'S REPORT

To the Board of Directors  
West Central Services, Inc.  
d/b/a West Central Behavioral Health

We have audited the accompanying financial statements of West Central Services, Inc. d/b/a West Central Behavioral Health (a nonprofit organization) which comprise the statement of financial position as of June 30, 2021 and 2020, and the related statement of activities and changes in net assets and cash flows for the years then ended, and the related notes to the financial statements.

### **Management's Responsibility for the Financial Statements**

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

### **Auditor's Responsibility**

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

To the Board of Directors  
West Central Services, Inc.  
d/b/a West Central Behavioral Health  
Page 2

## Opinion

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of West Central Services, Inc. d/b/a West Central Behavioral Health as of June 30, 2021 and 2020, and the changes in its net assets and its cash flows for the years then ended in accordance with accounting principles generally accepted in the United States of America.

## Report on Supplementary Information

Our audit was conducted for the purpose of forming an opinion on the financial statements as a whole. The supplementary information on pages 16-19 is presented for purposes of additional analysis and is not a required part of the financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the financial statements. The information has been subjected to the auditing procedures applied in the audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the information is fairly stated in all material respects in relation to the financial statements as a whole.

*Kittell, Branagan + Sargent*

St. Albans, Vermont  
September 21, 2021

West Central Services, Inc. d/b/a West Central Behavioral Health  
 STATEMENTS OF FINANCIAL POSITION  
 June 30,

	<u>ASSETS</u>	
	<u>2021</u>	<u>2020</u>
<b>CURRENT ASSETS</b>		
Cash and cash equivalents	\$ 2,482,209	\$ 2,027,550
Investments	1,098,785	545,830
Restricted cash	93,133	66,847
Accounts receivable - trade, net	351,878	370,605
Accounts receivable - other	309,312	543,872
Due from affiliates	-	54,097
Prepaid expenses	116,479	98,748
<b>TOTAL CURRENT ASSETS</b>	<u>4,451,796</u>	<u>3,707,549</u>
 <b>PROPERTY &amp; EQUIPMENT, NET</b>	 <u>610,970</u>	 <u>641,691</u>
 <b>OTHER ASSETS</b>		
Investment in Behavioral Information Systems	114,876	109,149
Deposits	26,880	31,880
<b>TOTAL OTHER ASSETS</b>	<u>141,756</u>	<u>141,029</u>
 <b>TOTAL ASSETS</b>	 <u>\$ 5,204,522</u>	 <u>\$ 4,490,269</u>
	 <u>LIABILITIES AND NET ASSETS</u>	
<b>CURRENT LIABILITIES</b>		
Accounts payable	\$ 103,961	\$ 172,393
Accrued payroll and related expenses	291,061	180,682
Deferred revenue	229,628	135,067
Deposits and other current liabilities	51,782	23,486
Current portion of long-term debt payable	-	493,060
<b>TOTAL CURRENT LIABILITIES</b>	<u>676,432</u>	<u>1,004,688</u>
 <b>LONG-TERM DEBT, less current portion</b>	 <u>543,715</u>	 <u>1,324,355</u>
<b>TOTAL LIABILITIES</b>	<u>1,220,147</u>	<u>2,329,043</u>
 <b>NET ASSETS</b>		
Net Assets without donor restrictions	3,852,679	2,161,226
Net Assets with donor restrictions	131,696	-
<b>TOTAL NET ASSETS</b>	<u>3,984,375</u>	<u>2,161,226</u>
 <b>TOTAL LIABILITIES AND NET ASSETS</b>	 <u>\$ 5,204,522</u>	 <u>\$ 4,490,269</u>

See Accompanying Notes to Financial Statements.

## West Central Services, Inc. d/b/a West Central Behavioral Health

## STATEMENTS OF OPERATIONS

For the Years Ended June 30,

	2021			2020
	Net Assets without Donor Restrictions	Net Assets with Donor Restrictions	Total	
<b>PUBLIC SUPPORT AND REVENUES</b>				
Public support -				
State of New Hampshire -- BBH	\$ 491,054	\$ -	\$ 491,054	\$ 377,128
Other public support	201,397	317,174	518,571	930,575
Grants	660,078	-	660,078	497,339
Net assets released from restriction	185,478	(185,478)	-	-
Total public support	<u>1,538,007</u>	<u>131,696</u>	<u>1,669,703</u>	<u>1,805,042</u>
Revenues -				
Program service fees	8,063,750	-	8,063,750	8,089,318
Contracted services	550,592	-	550,592	560,264
Rental income	159,021	-	159,021	160,027
Other revenues	394,705	-	394,705	299,771
Total Revenues	<u>9,168,068</u>	<u>-</u>	<u>9,168,068</u>	<u>9,109,380</u>
<b>TOTAL PUBLIC SUPPORT AND REVENUES</b>	<u>10,706,075</u>	<u>131,696</u>	<u>10,837,771</u>	<u>10,914,422</u>
<b>EXPENSES</b>				
Adult Maintenance	2,953,850	-	2,953,850	3,275,345
Adult Vocational	152,351	-	152,351	135,990
Children	3,060,851	-	3,060,851	2,737,771
ACT Team	815,957	-	815,957	862,755
Emergency Services	772,142	-	772,142	512,677
Housing services	1,286,851	-	1,286,851	1,283,406
General adult	406,788	-	406,788	399,182
Bridges	305,667	-	305,667	190,157
Other program services	682,691	-	682,691	604,445
<b>TOTAL EXPENSES</b>	<u>10,437,148</u>	<u>-</u>	<u>10,437,148</u>	<u>10,001,728</u>
<b>CHANGE IN NET ASSETS FROM OPERATING ACTIVITIES</b>	<u>268,927</u>	<u>131,696</u>	<u>400,623</u>	<u>912,694</u>
<b>OTHER INCOME</b>				
Forgiveness of Debt - PPP income	1,273,300	-	1,273,300	-
Investment Income	149,226	-	149,226	43,621
<b>TOTAL OTHER INCOME</b>	<u>1,422,526</u>	<u>-</u>	<u>1,422,526</u>	<u>43,621</u>
<b>TOTAL INCREASE IN NET ASSETS</b>	<u>1,691,453</u>	<u>131,696</u>	<u>1,823,149</u>	<u>956,315</u>
<b>NET ASSETS, BEGINNING OF YEAR</b>	<u>2,161,226</u>	<u>-</u>	<u>2,161,226</u>	<u>1,204,911</u>
<b>NET ASSETS, END OF YEAR</b>	<u>\$ 3,852,679</u>	<u>\$ 131,696</u>	<u>\$ 3,984,375</u>	<u>\$ 2,161,226</u>

See Accompanying Notes to Financial Statements.

## West Central Services, Inc. d/b/a West Central Behavioral Health

## STATEMENTS OF CASH FLOWS

For the Years Ended June 30,

	<u>2021</u>	<u>2020</u>
<b>CASH FLOWS FROM OPERATING ACTIVITIES</b>		
Changes in net assets	\$ 1,823,149	\$ 956,315
Adjustments to reconcile change in net assets to net cash provided by (used in) operating activities:		
Depreciation	84,839	77,647
Unrealized (gain) loss on investment in partnership	(5,727)	(3,930)
PPP loan forgiveness	(1,273,300)	-
(Increase) decrease in the following assets:		
Accounts receivable - trade	18,727	(22,119)
Accounts receivable - other	234,560	(281,837)
Due from affiliates	54,097	(34,821)
Prepaid expenses	(17,731)	(18,684)
Restricted cash	(26,286)	31,227
Security deposits	5,000	-
Increase (decrease) in the following liabilities:		
Accounts payable	(68,432)	83,900
Accrued payroll and related expenses	110,379	91,176
Deferred revenue	94,561	13,250
Deposits and other current liabilities	28,296	(10,577)
<b>NET CASH PROVIDED BY OPERATING ACTIVITIES</b>	<u>1,062,132</u>	<u>881,547</u>
<b>CASH FLOWS FROM INVESTING ACTIVITIES</b>		
Loss on disposal of assets	13,028	-
Purchase of property and equipment	(67,146)	(117,679)
Investment activity, net	(552,955)	(41,560)
<b>NET CASH (USED) BY INVESTING ACTIVITIES</b>	<u>(607,073)</u>	<u>(159,239)</u>
<b>CASH FLOWS FROM FINANCING ACTIVITIES</b>		
Proceeds on line of credit	93,101	497,400
Repayment on line of credit	(93,101)	(825,862)
Proceeds from issuance of debt - PPP Loan	-	1,273,700
Repayment of notes payable	(400)	(33,600)
<b>NET CASH PROVIDED (USED) BY FINANCING ACTIVITIES</b>	<u>(400)</u>	<u>911,638</u>
<b>NET INCREASE IN CASH</b>	454,659	1,633,946
<b>CASH AT BEGINNING OF YEAR</b>	<u>2,027,550</u>	<u>393,604</u>
<b>CASH AT END OF YEAR</b>	<u>\$ 2,482,209</u>	<u>\$ 2,027,550</u>
<b>SUPPLEMENTAL DISCLOSURE</b>		
Cash paid during the year for interest	<u>\$ 9</u>	<u>\$ 955</u>

See Accompanying Notes to Financial Statements.

West Central Services, Inc.  
d/b/a West Central Behavioral Health  
NOTES TO FINANCIAL STATEMENTS  
June 30, 2021

NOTE 1 SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

Organization

West Central Services, Inc. d/b/a West Central Behavioral Health (the Center) is a not-for-profit corporation, organized under New Hampshire law to provide services in the areas of mental health and related non-mental health programs; it is exempt from income taxes under Section 501(c)(3) of the Internal Revenue Code (Code). In addition, the Center qualifies for the charitable contribution deduction under Section 170(b)(1)(a) and has been classified as an organization that is not a private foundation under Section 509(a)(2).

Income Taxes

The Center is exempt from federal income tax under Internal Revenue Code Section 501(c)(3) and is not a private foundation. Therefore, no provision for income tax expense has been reflected in these financial statements.

Consideration has been given to uncertain tax positions. The federal income tax returns for the years ended after June 30, 2018 remain open for potential examination by major tax jurisdictions generally for three years after they were filed.

Basis of Presentation

The financial statements have been prepared on the accrual basis in accordance with accounting principles generally accepted in the United States of America. The financial statements are presented in accordance with Financial Accounting Standards Board (FASB) Accounting Standards Codification (ASC) 958 dated August 2016, and the provisions of the American Institute of Certified Public Accountants (AICPA) "Audit and Accounting Guide for Not-for-Profit Organizations" (the "Guide"). (ASC) 958-205 was effective January 1, 2018.

Under the provisions of the Guide, net assets and revenues and gains and losses are classified based on the existence or absence of donor-imposed restrictions. Accordingly, the net assets of the Center and changes therein are classified as follows:

Net assets without donor restrictions: Net assets that are not subject to donor-imposed restrictions and may be expended for any purpose in performing the primary objectives of the Center. The Center's board may designate assets without restrictions for specific operational purposes from time to time.

Net assets with donor restrictions: Net assets subject to stipulations imposed by donors and grantors. Some donor restrictions are temporary in nature; those restrictions will be met by actions of the Non-Profit Organization or by the passage of time. Other donor restrictions are perpetual in nature, whereby the donor has stipulated the funds be maintained in perpetuity.

Estimates

The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect certain reported amounts and disclosures. Accordingly, actual results could differ from those estimates.

West Central Services, Inc.  
d/b/a West Central Behavioral Health  
NOTES TO FINANCIAL STATEMENTS  
June 30, 2021

NOTE 1 SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (continued)

Cash and Cash Equivalents

The Center considers cash on hand, cash in banks and all highly liquid debt instruments purchased with a maturity of three months or less to be cash and cash equivalents.

Accounts Receivable

Accounts receivable are recorded based on the amount billed for services provided, net of respective allowances.

Policy for Evaluating Collectability of Accounts Receivable

In evaluating the collectability of accounts receivable, the Center analyzes past results and identifies trends for each major payer source of revenue for the purpose of estimating the appropriate amounts of the allowance for doubtful accounts. Data in each major payer source is regularly reviewed to evaluate the adequacy of the allowance for doubtful accounts. Specifically, for receivables relating to services provided to clients having third-party coverage, an allowance for doubtful accounts and a corresponding provision for bad debts are established for amounts outstanding for an extended period of time and for third-party payers experiencing financial difficulties; for receivables relating to self-pay clients, a provision for bad debts is made in the period services are rendered based on experience indicating the inability or unwillingness of clients to pay amounts for which they are financially responsible.

Based on management's assessment, the Center provides for estimated uncollectible amounts through a charge to earnings and a credit to a valuation allowance. Balances that remain outstanding after the Center has used reasonable collection efforts are written off through a change to the valuation allowance and a credit to accounts receivable.

During 2021, the Center increased its estimated percentage in the allowance for doubtful accounts to 38% from 32% of the total patient receivables. The allowance for doubtful accounts increased to \$211,562 as of June 30, 2021 from \$170,459 as of June 30, 2020.

Property and Equipment

All property and equipment is recorded at cost, or estimated fair value at date of acquisition. The Center follows the policy of charging to costs and expenses annual amounts of depreciation, which allocates the cost of property and equipment over estimated useful lives. The Center has a policy of capitalizing assets with a cost in excess of \$1,000 and a life greater than one year. The Center uses the straight-line method for determining the annual charge for depreciation. Asset lives range from 2-40 years.

Expenditures for repairs and maintenance are expensed when incurred and betterments are capitalized.

The Center reviews the carrying value of property and equipment for impairment whenever events and circumstances indicate that the carrying value of an asset may not be recoverable from the estimated future cash flows expected to result from its use and eventual disposition.

West Central Services, Inc.  
d/b/a West Central Behavioral Health  
NOTES TO FINANCIAL STATEMENTS  
June 30, 2021

NOTE 1 SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (continued)

In cases where undiscounted expected future cash flows are less than the carrying value, an impairment loss is recognized equal to an amount by which the carrying value exceeds the fair value of assets. The factors considered by management in performing this assessment include current operating results, trends and prospects, as well as the effects of obsolescence, demand, competition and other economic factors.

Client Service Revenue

On July 1, 2020, the Center adopted ASC Topic 606 with no significant impact to its financial position or operations, using the modified retrospective method. There were no contracts that were not completed as of July 1, 2020. The client had no adjustment to opening net assets as of July 1, 2020 as a result of adopting ASC Topic 606. There was no material impact on revenue for the year ended June 30, 2021 as a result of applying ASC Topic 606.

Client Service Revenue is reported at the amount that reflects the consideration the corporation expects to receive in exchange for the services provided. These amounts are due from patients or third party payers and include variable consideration for retroactive adjustments, if any, under reimbursement programs. Performance obligations are determined based on the nature of the services provided. Client service revenue is recognized as performance obligations are satisfied. The Center recognized revenue for mental health services in accordance with ASC 606, Revenue for contracts with Customers. The Center has determined that these services included under the daily or monthly fee have the same timing and pattern of transfer and are a series of distinct services that are considered one performance obligation which is satisfied over time. The Center receives revenues for services under various third-party payer programs which include Medicaid and other third-party payers. The transaction price is based on standard charges for services provided to residents, reduced by applicable contractual adjustments, discounts, and implicit pricing concessions. The estimates of contractual adjustments and discounts are based on contractual agreements, discount policy, and historical collection experience. The corporation estimates the transaction price based on the terms of the contract with the payer, correspondence with the payer and historical trends.

Client service revenue (net of contractual allowances and discounts but before taking account of the provision for bad debts) recognized during the year ended June 30, 2021 totaled \$8,063,750, of which \$7,911,367 was revenue from third-party payers and \$152,383 was revenue from self-pay clients.

Third-Party Contractual Arrangements

A significant portion of patient revenue is derived from services to patients insured by third-party payers. The Center receives payment from Medicare, Medicaid, Blue Cross and other third-party payers at defined rates for services rendered to patients covered by these programs. The difference between the established billing rates and the actual rate of payment is recorded as allowances when received and/or billed. A provision for estimated contractual allowances is provided on outstanding patient receivables at the balance sheet date.



West Central Services, Inc.  
d/b/a West Central Behavioral Health  
NOTES TO FINANCIAL STATEMENTS  
June 30, 2021

NOTE 1 SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (continued)

State Grants

The Center receives a number of grants from and has entered into various contracts with the State of New Hampshire related to the delivery of mental health services.

Functional Allocation of Expenses

The costs of providing the various programs and other activities has been summarized on a functional basis in the statement of activities. Accordingly, certain costs have been allocated among the programs and supporting services benefited.

Vacation Pay and Fringe Benefits

Annual vacation allotments are granted to employees that are regularly scheduled to work 20 or more hours per week, if an employee works less than 37.5 hours per week the time earned will be prorated based on their FTE. Eligible employees are able to accrue hours starting at the beginning of each calendar year and accrued time is to be utilized by December 31<sup>st</sup>; with the exception of up to 5 days that is allowed to be carried over into the new calendar year. Fringe benefits are allocated to the appropriate program expense based on the percentage of actual time spent on the program.

Advertising

Advertising costs are expensed to operating expenses as incurred. Advertising expense for the years ended June 30, 2021 and 2020 was \$9,002 and \$20,078, respectively.

Concentration of Credit Risk

The Center maintains cash balances at several financial institutions. Accounts at financial institutions are insured by the Federal Deposit Insurance Corporation up to \$250,000. At times throughout the year, cash balances with these institutions exceed that amount. The Center has not incurred any losses related to uninsured cash.

NOTE 2 CLIENT SERVICE REVENUES FROM THIRD PARTY PAYORS

The Center has agreements with third-party payors that provide payments to the Center at established rates. These payments include:

New Hampshire and Managed Medicaid

The Center is reimbursed for services from the State of New Hampshire and Managed Care Organizations (MCOs) for services rendered to Medicaid clients. The majority of the payments for these services are received in the form of monthly capitation amounts that are predetermined in a contractual agreement with the MCOs. Additionally, there are payments for services rendered to other Medicaid clients on the basis of fixed Fee for Service rates.

Approximately 88% and 87% of program service fees is from participation in the State and Managed Care Organization sponsored Medicaid programs for the years ended June 30, 2021 and 2020, respectively. Laws and regulations governing the Medicaid programs are complex and subject to interpretation and change. As a result, it is reasonably possible that recorded estimates could change materially in the near term.

West Central Services, Inc.  
d/b/a West Central Behavioral Health  
NOTES TO FINANCIAL STATEMENTS  
June 30, 2021

NOTE 2 CLIENT SERVICE REVENUES FROM THIRD PARTY PAYORS (continued)

As part of the contractual arrangement with the MCOs, the Center is required to provide a specific amount of services under an arrangement referred to as a Maintenance of Effort (MOE). Under the MOE, if levels of service are not met the Center may be subject to repayment of a portion of the revenue received. The MOE calculation is subject to interpretation and a source of continued debate and negotiations with MCOs. This MOE calculation may result in a liability that would require a payback to the MCOs. Due to the COVID-19 pandemic, the MOE requirements were waived for the 2021 and 2020 fiscal years by all three of the MCOs.

NOTE 3 LIQUIDITY

The following reflects the Center's financial assets available within one year of June 30, 2021 for general expenditures are as follows:

Cash and Cash Equivalents	\$ 2,482,209
Accounts Receivable (net)	661,190
Investments	<u>1,098,785</u>
Financial assets available within one year for general expenditures	<u>\$ 4,242,184</u>

Restricted deposits, and reserves are restricted for specific purposes and therefore are not available for general expenditures. Investments in real estate and partnerships are not included as they are not considered to be available within one year.

As part of the Center's liquidity management, it has a policy to structure its financial assets to be available as its general expenditures, liabilities and other obligations come due.

NOTE 4 ACCOUNTS RECEIVABLE

Fee for service accounts receivable of the Center consisted of the following at June 30:

	<u>2021</u>	<u>2020</u>
ACCOUNTS RECEIVABLE - TRADE		
Medicaid	\$ 255,344	\$ 246,387
Medicare	40,897	83,923
Third party insurance companies	171,130	156,675
Clients	<u>96,069</u>	<u>54,079</u>
	563,440	541,064
Allowance for doubtful accounts	<u>(211,562)</u>	<u>(170,459)</u>
	<u>\$ 351,878</u>	<u>\$ 370,605</u>

West Central Services, Inc.  
d/b/a West Central Behavioral Health  
NOTES TO FINANCIAL STATEMENTS  
June 30, 2021

## NOTE 4 ACCOUNTS RECEIVABLE (continued)

Other accounts receivable of the Center consisted of the following at June 30:

	<u>2021</u>	<u>2020</u>
ACCOUNTS RECEIVABLE - OTHER		
Various contracts	\$ 80,350	\$ 121,555
Bridges Housing Program	33,707	38,419
Bureau of Behavioral Health	121,195	127,471
MCO Directed Payments	72,406	237,437
State of NH - LTCSP	-	12,990
IDN Grants	<u>1,654</u>	<u>6,000</u>
	<u>\$ 309,312</u>	<u>\$ 543,872</u>

## NOTE 5 PROPERTY AND EQUIPMENT

The Center had property and equipment consisting of the following at June 30:

	<u>2021</u>	<u>2020</u>
Land	\$ 20,695	\$ 20,695
Building and improvements	834,639	872,507
Furniture, fixtures and equipment	762,800	615,930
Vehicles	21,375	21,375
Project in Progress	<u>-</u>	<u>83,205</u>
	1,639,509	1,613,712
Accumulated Depreciation	<u>(1,028,539)</u>	<u>(972,021)</u>
NET BOOK VALUE	<u>\$ 610,970</u>	<u>\$ 641,691</u>

Depreciation expense for the years ended June 30, 2021 and 2020 was \$84,839 and \$77,647, respectively.

## NOTE 6 INVESTMENTS

The Center has invested funds in various mutual funds with The Vanguard Group. The approximate breakdown of these investments are as follows at June 30,:

West Central Services, Inc.  
d/b/a West Central Behavioral Health  
NOTES TO FINANCIAL STATEMENTS  
June 30, 2021

## NOTE 6 INVESTMENTS (continued)

<u>2021</u>	<u>Cost</u>	<u>Unrealized Gain (Loss)</u>	<u>Market Value</u>
Equity Funds	<u>\$ 793,461</u>	<u>\$ 305,324</u>	<u>\$ 1,098,785</u>
<u>2020</u>	<u>Cost</u>	<u>Unrealized Gain (Loss)</u>	<u>Market Value</u>
Equity Funds	<u>\$ 366,479</u>	<u>\$ 179,351</u>	<u>\$ 545,830</u>

Investment income consisted of the following at June 30,:

	<u>2021</u>	<u>2020</u>
Interest and dividends	\$ 15,396	\$ 12,952
Realized gains	7,857	1,861
Unrealized gains	<u>125,973</u>	<u>28,808</u>
	<u>\$ 149,226</u>	<u>\$ 43,621</u>

	<u>2021</u>	<u>2020</u>
Investments in Behavioral Information Systems, LLC	<u>\$ 114,876</u>	<u>\$ 109,149</u>

The Center entered into a joint venture with another New Hampshire Community Mental Health Center. Under the terms of the venture, the Center invested \$88,625 for a 50% interest in the new company, Behavioral Information Systems, LLC (BIS). The investment is being accounted for under the equity method. Accordingly, 50% of the BIS operating activity for the year is reflected on the books of the Center. The Center's recorded operating gains for the years ended June 30, 2021 and 2020 was \$5,727 and \$3,930, respectively.

West Central Services, Inc.  
d/b/a West Central Behavioral Health  
NOTES TO FINANCIAL STATEMENTS  
June 30, 2021

NOTE 7 FAIR VALUE MEASUREMENTS

Professional accounting standards established a fair value hierarchy that prioritizes the inputs to valuation techniques used to measure fair value. The hierarchy gives the highest priority to unadjusted quoted prices in active markets for identical assets or liabilities (level 1 measurement) and the lowest priority to unobservable inputs (level 3 measurements). The three levels of the fair value hierarchy are described below:

Basis of Fair Value Measurement

- Level 1 Unadjusted quoted prices in active markets that are accessible at the measurement date for identical, unrestricted assets or liabilities;
- Level 2 Quoted prices in markets that are not considered to be active or financial instruments for which all significant inputs are observable, either directly or indirectly.
- Level 3 Prices or valuations that require inputs that are both significant to the fair value measurement and unobservable.

All investments are categorized as Level 1 and recorded at fair value, as of June 30, 2021. As required by professional accounting standards, investment assets are classified in their entirety based upon the lowest level of input that is significant to the fair value measurement.

NOTE 8 DEFERRED REVENUE

The Center's deferred revenue consisted of the following at June 30:

	<u>2021</u>	<u>2020</u>
Operational Funding	\$ -	\$ 43,391
In-Shape	-	2,466
COVID Relief	-	59,000
Mobile Crisis Program	52,500	-
Bridge Program	11,000	11,000
Newport Tiger Program	15,000	10,000
Integrated Care Program	149,928	-
Facility Upgrades	-	2,661
Other Grants	1,200	6,549
	<u>\$ 229,628</u>	<u>\$ 135,067</u>

West Central Services, Inc.  
d/b/a West Central Behavioral Health  
NOTES TO FINANCIAL STATEMENTS  
June 30, 2021

NOTE 9 LONG-TERM DEBT

Long-term debt consisted of the following at June 30:

	<u>2021</u>	<u>2020</u>
Note payable, Mascoma Bank dated May 2020. PPP loan with the ability to be forgiven in FY 21. With exception of \$400, this amount was forgiven in FY 21.	\$ -	\$ 1,273,700
Affordable Housing Fund, 0% interest, 30 years, payment based on 50% surplus cash flow from High Street property, due September 2034.	543,715	543,715
	<u>543,715</u>	<u>1,817,415</u>
Less: Current Portion	<u>-</u>	<u>(493,060)</u>
	<u>\$ 543,715</u>	<u>\$ 1,324,355</u>

Aggregate principal payments on long-term debt due within the next five years and in the aggregate are as follows:

<u>Year Ending June 30,</u>	<u>Amount</u>
2022	\$ -
2023	-
2024	-
2025	-
2026	-
Thereafter	<u>543,715</u>
	<u>\$ 543,715</u>

Interest expense was \$8 and \$954 for the years ended June 30, 2021 and 2020, respectively.

NOTE 10 LINE OF CREDIT

As of June 30, 2021 and 2020, the Center had available a line of credit with maximum amounts available of \$500,000, and collateralized by all property and the investment account held with Vanguard. The amount available is limited to 75% of receivables less than 90 days old. As of June 30, 2021 and 2020, the outstanding balance was \$-0- and \$-0- respectively. The effective interest rate at June 30, 2021 and 2020 was 3.5%. The line of credit expires in April, 2022.

West Central Services, Inc.  
d/b/a West Central Behavioral Health  
NOTES TO FINANCIAL STATEMENTS  
June 30, 2021

NOTE 11 RELATED PARTY TRANSACTIONS

Behavioral Information Systems, LLC (BIS)

The Center is a 50% owner in BIS for which it contracts for management information systems and information technology support. During 2021 and 2020, the Center paid BIS \$0 and \$33,000, respectively, for services rendered. At June 30, 2021 and 2020, the Center owed BIS \$0 for current services.

The Center from time to time provides advances to BIS for payroll and other operating costs for which BIS reimburses the Center. As of June 30, 2021 and 2020, BIS owed the Center \$0 and \$54,097, respectively, for advances that had not been repaid.

The Geisel School of Medicine at Dartmouth

The Center contracts with The Geisel School of Medicine at Dartmouth (Geisel) for a variety of services provided by clinical personnel. During fiscal years ended June 30, 2021 and 2020 the Center paid \$173,670 and \$164,165, respectively.

NOTE 12 EMPLOYEE RETIREMENT PLAN

The Center maintains a tax deferred employee retirement plan for its employees. The plan is a defined contribution plan that covers substantially all full-time employees who meet certain eligibility requirements. The Center reinstated a match which was effective in January, 2020 and all eligible employees receive a 50% match for their first 4% of contributions. Additionally, in 2020 the Center made a one-time contribution of 1% to all employees that were making contributions as of March 31, 2020. During the years ended June 30, 2021 and 2020, the total employer contributions into this retirement plan were of \$66,639 and \$64,198.

NOTE 13 CONCENTRATIONS OF CREDIT RISK

The Center grants credit without collateral to its clients, most of whom are area residents and are insured under third-party payer agreements. The mix of receivables due from clients and third-party payers is as follows:

	<u>2021</u>	<u>2020</u>
Due from clients	17 %	10 %
Insurance companies	30	29
Medicaid	46	45
Medicare	7	16
	100 %	100 %

West Central Services, Inc.  
d/b/a West Central Behavioral Health  
NOTES TO FINANCIAL STATEMENTS  
June 30, 2021

NOTE 14 OPERATING LEASES

The Center leases real estate and equipment under various operating leases. Minimum future rental payments under non-cancelable operating leases excluding common area maintenance fees as of June 30, 2021 for each of the next five years and in the aggregate are:

Year Ending June 30,	Amount
2022	\$ 400,198
2023	348,813
2024	353,760
2025	293,944
2026	<u>293,156</u>
	<u>\$ 1,689,871</u>

Total rent expense for the years ended June 30, 2021 and 2020, including rent expense for leases with the remaining term of one year or less and applicable common area maintenance fees, was \$687,056 and \$710,325, respectively.

NOTE 15 NET ASSETS WITH DONOR RESTRICTIONS

Net Assets with donor restrictions are restricted and summarized as follows as of June 30, 2021:

Emergency Services Program	\$ 47,097
Children's Program	55,046
Future Vehicle Purchase	21,000
Other Contributions with Restrictions	<u>8,553</u>
	<u>\$ 131,696</u>

The amounts above are temporarily restricted and the restricted net assets will become unrestricted once the restrictive purposes have been satisfied.



West Central Services, Inc.  
d/b/a West Central Behavioral Health  
NOTES TO FINANCIAL STATEMENTS  
June 30, 2021

NOTE 16 RISKS & UNCERTAINTIES

As a result of the spread of the COVID-19 Coronavirus, economic uncertainties have arisen which are likely to negatively impact net income. Other financial impact could occur though such potential impact and the duration cannot be reasonably estimated at this time. Possible effects may include, but are not limited to, disruption to the Center's customers and revenue, absenteeism in the Center's labor workforce, unavailability of products and supplies used in operations, and decline in value of assets held by the Center, including receivables and property and equipment.

Due to these economic uncertainties the Center applied for and received Federal support and aid funding through the Paycheck Protection Program (aka PPP) and the Provider Relief Fund, which was implemented as part of the Coronavirus Aid, Relief, and Economic Security Act (CARES Act). These proceeds were used to cover payroll costs, certain interest payments, rent, and utility costs. These funds were one-off unanticipated payments and any future relief is uncertain. During the year ended June 30, 2021 the PPP funds received were forgiven by the SBA and recognized as other income on these financial statements in the amount of \$1,273,300.

NOTE 17 SUBSEQUENT EVENTS

In accordance with professional accounting standards, the Center has evaluated subsequent events through September 21, 2021, which is the date these financial statements were available to be issued. All subsequent events requiring recognition as of June 30, 2021, have been incorporated into the basic financial statements herein.

SUPPLEMENTARY INFORMATION

West Central Services, Inc. d/b/a West Central Behavioral Health  
 ANALYSIS OF CLIENT SERVICE FEES  
 For the Year Ended June 30, 2021

	<u>Accounts Receivable, Beginning</u>	<u>Gross Fees</u>	<u>Contractual Allowances &amp; Discounts</u>	<u>Cash Receipts</u>	<u>Accounts Receivable, Ending</u>
CLIENT FEES	\$ 54,079	\$ 666,883	\$ (514,500)	\$ (110,393)	\$ 96,069
OTHER INSURANCE	156,675	815,871	(335,637)	(465,779)	171,130
MEDICAID	246,387	7,792,103	(706,168)	(7,076,978)	255,344
MEDICARE	<u>83,923</u>	<u>968,916</u>	<u>(623,718)</u>	<u>(388,224)</u>	<u>40,897</u>
TOTALS	<u>\$ 541,064</u>	<u>\$ 10,243,773</u>	<u>\$ (2,180,023)</u>	<u>\$ (8,041,374)</u>	<u>\$ 563,440</u>

West Central Services, Inc.  
d/b/a West Central Behavioral Health  
**ANALYSIS OF BUREAU OF BEHAVIORAL HEALTH REVENUES AND RECEIVABLES**  
For the Year Ended June 30, 2021

	Receivable (Deferred Income) From BBH Beginning of Year	BBH Revenues Per Audited Financial Statements	Receipts for Year	Receivable (Deferred Income) from BBH End of Year
Contract Year, June 30, 2021	\$ 127,471	\$ 491,054	\$ (497,330)	\$ 121,195

Analysis of Receipts Date of Receipt Deposit Date	Amount
07/23/20	\$ 26,073
08/31/20	75,323
10/05/20	52,146
10/28/20	2,367
10/29/20	22,690
11/17/20	52,146
11/23/20	10,673
01/05/21	26,073
01/29/21	26,073
03/04/21	40,653
03/17/21	336
03/22/21	16,977
04/01/21	26,073
04/27/21	12,844
06/23/21	68,343
06/26/21	26,075
06/30/21	12,465
	<u>\$ 497,330</u>

West Central Services, Inc. d/b/a West Central Behavioral Health  
 STATEMENT OF FUNCTIONAL REVENUES  
 For the Year Ended June 30, 2021, with  
 Comparative Totals for 2020

	Total Agency	Total Admin	Total Programs	Adult Maintenance	Adult Vocational	Children	ACT Team	Emergency	Housing	General Adult	Bridges	Other Programs	2020
<b>Program Services Fees</b>													
Net Client Fees	\$ 152,383	\$ -	\$ 152,383	\$ 53,900	\$ 2,144	\$ 47,402	\$ 18,547	\$ 3,383	\$ 12,323	\$ 11,806	\$ -	\$ 2,878	\$ 205,777
Medicaid	7,085,935	-	7,085,935	2,114,222	90,217	3,166,982	408,339	109,441	1,025,429	38,426	-	132,879	7,010,883
Medicare	345,198	-	345,198	263,041	-	-	13,634	6,587	3,669	45,574	-	12,693	395,290
Other Insurance	480,234	-	480,234	167,037	-	224,336	3,769	9,078	186	54,081	-	21,747	477,368
<b>Public Support - Other</b>													
Local/County Gov't.	63,400	-	63,400	20,200	726	27,427	3,454	955	8,193	1,149	-	1,296	58,903
Donations/Contributions	441,211	-	441,211	138,712	3,963	175,676	31,706	11,890	43,595	15,853	-	19,816	855,962
Grants	660,078	-	660,078	148,464	2,820	314,951	18,193	98,930	47,521	9,209	-	19,990	497,339
Other Public Support	13,960	-	13,960	-	-	13,960	-	-	-	-	-	-	15,710
<b>BBH</b>													
Community Mental Health	491,054	-	491,054	3,312	119	9,835	225,567	250,475	1,344	189	-	213	377,128
Other BBH	550,592	-	550,592	54,966	-	16,221	29,870	171,113	-	4,860	-	273,562	560,264
Rental Incomes	159,021	-	159,021	4,891	-	-	-	-	154,130	-	-	-	160,027
Other Revenues	394,705	-	394,705	9,363	57	11,565	1,690	28,180	36,702	1,345	303,710	2,093	299,771
<b>TOTAL PUBLIC SUPPORT AND REVENUES</b>	<b>\$ 10,837,771</b>	<b>\$ -</b>	<b>\$ 10,837,771</b>	<b>\$ 2,978,108</b>	<b>\$ 100,046</b>	<b>\$ 4,008,355</b>	<b>\$ 754,769</b>	<b>\$ 690,032</b>	<b>\$ 1,333,092</b>	<b>\$ 182,492</b>	<b>\$ 303,710</b>	<b>\$ 487,167</b>	<b>\$ 10,914,422</b>

West Central Services, Inc. d/b/a West Central Behavioral Health  
**STATEMENT OF FUNCTIONAL EXPENSES**  
 For the Year Ended June 30, 2021, with  
 Comparative Totals for 2020

	Total Agency	Total Admin.	Total Programs	Adult Maintenance	Adult Vocational	Children	ACT Team	Emergency	Housing	General Adult	Bridges	Other Programs	2020
<b>Personnel Costs:</b>													
Salary & Wages	\$ 6,578,835	\$ 508,042	\$ 6,070,793	\$ 1,633,041	\$ 78,554	\$ 1,907,107	\$ 508,201	\$ 534,862	\$ 685,116	\$ 224,184	\$ 50,225	\$ 451,523	\$ 6,371,883
Employee Benefits	773,516	38,095	734,421	231,920	28,980	231,587	35,596	55,762	57,150	43,189	6,333	43,924	778,426
Payroll Taxes	459,459	34,398	425,061	126,042	5,654	134,493	19,125	38,816	48,881	15,836	3,241	32,973	432,124
<b>Professional Fees:</b>													
Professional Fees	280,056	30,029	250,027	139,761	1,626	55,034	12,990	5,544	18,606	6,757	1,075	8,634	260,973
<b>Staff Devel. &amp; Training:</b>													
Staff Development	25,396	8,151	17,245	6,190	-	4,170	-	629	130	200	-	5,926	28,186
<b>Occupancy Costs:</b>													
Rent	902,487	20,000	882,487	201,419	13,545	182,443	57,196	28,000	107,943	34,676	220,369	36,896	809,865
Other Utilities	82,117	-	82,117	13,552	1,075	15,857	4,200	1,896	43,108	1,704	508	217	84,778
Maintenance and Repairs	64,027	4,936	59,091	11,109	539	14,711	2,874	1,435	25,406	1,310	154	1,553	59,072
Taxes	36,000	-	36,000	-	-	-	-	-	36,000	-	-	-	36,000
Other Occupancy Costs	234,656	-	234,656	82,888	4,317	83,894	20,709	9,126	5,926	20,562	737	6,697	246,297
<b>Consumable Supplies:</b>													
Office/Building/Household	60,614	12,222	48,392	10,550	859	9,593	3,522	1,669	18,421	1,312	592	1,874	50,046
Food	35,361	786	34,575	528	2	2,044	92	-	31,895	-	14	-	40,068
Equipment Rental	23,394	7,744	15,650	5,216	418	5,009	1,625	801	829	667	194	891	23,346
Equipment Maintenance	4,720	4,681	39	-	-	-	-	-	39	-	-	-	11,395
Depreciation	84,839	4,310	80,529	22,128	727	14,839	3,200	1,527	31,523	1,600	-	4,985	77,647
Advertising	9,002	-	9,002	3,151	90	2,971	720	270	990	360	-	450	20,078
Membership Dues	53,543	-	53,543	18,842	525	17,984	4,184	1,569	5,725	2,112	-	2,602	50,717
Telephone/Communications	89,712	15,131	74,581	15,531	1,595	18,550	10,564	14,508	7,330	1,873	478	4,352	71,551
Postage/Shipping	7,150	3,619	3,531	1,422	116	776	435	225	117	184	166	90	9,245
<b>Transportation:</b>													
Staff/Clients	72,655	5,042	67,613	19,473	30	18,294	17,579	125	3,043	502	5,579	2,988	101,336
<b>Insurance:</b>													
General/Liability	169,281	-	169,281	51,766	1,973	48,540	14,025	7,406	28,077	6,626	1,577	9,291	141,462
Interest Expense	8	-	8	3	-	3	1	-	1	-	-	-	955
Other Expenditures	392,320	56,074	336,246	139,687	3,537	77,980	25,327	18,619	42,155	10,100	176	18,665	296,478
<b>TOTAL EXPENSES</b>	<b>10,437,148</b>	<b>752,260</b>	<b>9,684,888</b>	<b>2,734,219</b>	<b>142,162</b>	<b>2,845,679</b>	<b>742,165</b>	<b>722,789</b>	<b>1,198,411</b>	<b>373,514</b>	<b>291,418</b>	<b>634,531</b>	<b>10,001,728</b>
Administrative Allocation	-	(752,260)	752,260	219,631	10,189	215,172	73,792	49,353	88,440	33,274	14,249	48,160	-
<b>TOTAL PROGRAM EXPENSES</b>	<b>\$ 10,437,148</b>	<b>\$ -</b>	<b>\$ 10,437,148</b>	<b>\$ 2,953,850</b>	<b>\$ 152,351</b>	<b>\$ 3,060,851</b>	<b>\$ 815,957</b>	<b>\$ 772,142</b>	<b>\$ 1,286,851</b>	<b>\$ 406,788</b>	<b>\$ 305,667</b>	<b>\$ 682,691</b>	<b>\$ 10,001,728</b>



**Board of Directors Members  
Roster FY 2022**

**Douglas Williamson MD**  
Chair

**William C. Torrey MD**  
Vice Chair

**Anne Page**  
Secretary/Treasurer  
Chair, Finance Committee

**Brooke Adler**  
Director

**Peter Bleyler**  
Director  
Chair, Development and Community Relations Committee

**Aimee Claiborne**  
Director

**Lisa Cohen**  
Director

**Kenneth Dolkart MD**  
Director

**Robert Hansen**  
Director

**Matthew Houde**  
Director

**Brian Lombardo MD**  
Director

**Brian Marsicovetere**  
Director

**Sarah Rutter**

Chair, Quality Improvement Committee

**Sheila Shulman**

Chair, Governance Committee

**Roger Osmun PHD**

Ex-officio

**Diane Roston MD**

Ex-officio



**Roger W. Osmun, Ph.D.**  
*Licensed Psychologist*



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**Education**

Ph.D., Clinical Psychology  
Temple University

M.A., Clinical Psychology  
Temple University

B.A., Psychology, High Honors  
Magna Cum Laude and Phi Beta Kappa  
University of Rochester

**Licensure**

Pennsylvania Licensure (Psychologist),	June 1996	Lic. #: PS-008322-L
Delaware Licensure (Psychologist)	January 1999	Lic. #: B1-0000522

Listed in the *National Register of Health Service Psychologists*, Registrant #4431

**National Provider Identification (NPI):** 1750346136 (Roger W. Osmun, Ph.D.)  
1295206290 (Pinnacle Psychological Services, LLC)

**Clinical and Administrative Experience**

2019- **President and CEO**, West Central Behavioral Health, Lebanon, NH

Private, non-profit behavioral health organization [501(c)3]  
Approximately 145 employees; approximately 2,600 clients served annually.  
7 locations (6 offices and 1 residential program) in the Upper Valley and  
Greater Sullivan County  
Annual Revenue: \$10M FY20  
Direct Reports: 7 (including Vice President of Operations, Vice President of  
Clinical Services, Chief Financial Officer, Medical Director and HR Director)

Activities: Functioned as the administrative lead of a 7-person Executive Leadership Team. Oversaw all operational aspects of a comprehensive, community-based behavioral health organization. Agency programs include, but are not limited to: outpatient treatment (mental health & substance abuse) for adult and children/adolescents, Assertive Community Treatment (ACT), targeted case management, peer support services, mobile crisis intervention, Employee Assistance Programs (EAP), mental health court, mental health first aid, supported living/housing and adult community residential rehabilitation.

2018-2019 **Psychologist and Founder**, Pinnacle Psychological Services, LLC Paoli, PA

Private psychology practice focusing on child/adolescents and adult psychotherapy; psychological and neuropsychological assessment; clinical consultation and supervision; and continuing education training and presentations

2016-2018 **Chief Operating Officer**, Holcomb Behavioral Health Systems, Exton PA

Private, non-profit behavioral health organization [501(c)3]  
Joint Commission Accredited since 2000

Approximately 720 employees; approximately 21,000 clients served annually.  
30 Locations (14 offices and 16 residential programs) in PA, DE, MD and NJ  
Annual Revenue: \$31M FY17; \$32M FY18

Funding: 40% Medicaid, 30% State/County, 15% Commercial, 10% Self-Pay, 5% Medicare

Report to: Chief Executive Officer of parent organization and directly to the board  
Direct Reports: 8 (including Senior Director of Operations, Chief Compliance Officer, Clinical Director and Regional Directors including two affiliate organizations)

Activities: Functioned as the administrative lead of a 14-person Quality Management Committee. Responsible for developing and adhering to a \$31M+ annual budget. Oversaw all operational aspects of a comprehensive, community-based behavioral health organization, previously serving in the role as Chief Clinical Officer (see below). Agency programs include, but are not limited to: outpatient treatment (mental health & substance abuse), child/adolescent Behavioral Health Rehabilitative Services (BHRS), family based services, blended case management, early intervention, psychiatric rehabilitation (clubhouse and mobile psych rehab), mobile crisis intervention and crisis residential, truancy intervention, Student Assistance Programs (SAP), forensic assessments, mental health first aid, supported living and adult community residential rehabilitation.

Achievements in FY18:

- Increased Medicaid revenue on existing service lines by \$500K (1.2%)
- Improved administrative and clinical efficiency resulting in reduced expenses by \$1.2M (3.9%)
- Expanded into two new service line contracts totaling \$475K

- Successfully transitioned from an outdated electronic health record to a new system able to manage all agency services, including mobile services not previously part of the agency EHR
- Transitioned three service lines to be responsive to value-based payment through implementing metric-based monitoring of service outcomes
- Established an emerging leadership development program for middle management and other high potential employees

1996-2016 **Chief Clinical Officer, Holcomb Behavioral Health Systems, Exton, PA**

Activities: Served as clinical lead on a 700+ person behavioral organization, overseeing all clinical services and staff. Oversaw the development and implementation of all agency clinical policies and procedures; additionally involved in the development of many administrative policies. Administratively monitored the best practice compliance and empirical outcomes of services for diverse clinical and psychosocial services provide by approximately 650 direct care staff across all locations. Monitored new clinical program development, including proposal writing and contract development.

Achievements FY97-FY16:

- Achieved a 62% success rate of contract attainment through competitive bidding process supporting agency growth from \$2M to \$30M. Largest contract attained was \$2.2M.
- Obtained and maintained Joint Commission accreditation since 2000 through establishment of comprehensive polices/procedures and effective performance improvement systems.
- Established in 2005 and expanded to a nationally recognized doctoral psychology internship program to a cohort of eight interns. Obtained APA accreditation in 2016.
- Established agency as a Pennsylvania pre-approved provider of continuing education for psychologists and social workers/professional counselors through standardize curriculum and use of reputable presenters.
- Established processes to obtain Co-Occurring Disorder competency status.
- Established recovery-oriented, trauma-informed and culturally competent practices through the agency, including a comprehensive best practices matrix for child and family treatments.

1993-1996 **Primary Therapist, Devereux Foundation-Brandywine Center, Glenmoore PA**

Residential treatment center for behaviorally and emotionally disturbed adolescent males, frequently with a co-occurring diagnosis of substance abuse/dependency.

Activities: Maintained an average caseload of 10 clients, conducting all individual, group, and family therapy. Supervised implementation of milieu services. Served as primary liaison between multidisciplinary treatment team and

mental health agencies and families. Conducted admission psychological evaluations and psychosocial assessments. Participated on the Utilization Review Committee, Sexual Abuse Task Force, Joint Commission Site Visit Committee and Treatment Plan/Review CQI committees. Conducted regular Monitoring and Evaluation of center's clinical reports for Continuous Quality Improvement. Conducted inservices with residential and clinical staff on various topics. Supervision of assessment practicum students from local universities. Organized local conference on treatment of adolescent sexual offenders and abuse reactive children.

1996 **Consultant, Children and Family Support Services, Inc., Pottstown PA**

Activities: Conducted psychological assessments for determination of continued need of clinical BHRS services and treatment plan development. Provided supervision to master's level therapists providing Mobile Therapy and Behavioral Specialist Consultation.

1992-93 **Clinical Psychology Internship, Temple University Hospital, Philadelphia PA**

Activities: APA accredited internship. Participated in 3 major clinical rotations: inpatient (6 months), outpatient (3 months), and physical medicine and rehabilitation (3 months). Worked in context of a multidisciplinary treatment team during all rotations. During the internship year, maintained a minimal outpatient caseload of 45 client hours per month. Conducted psychological and neuropsychological evaluations on inpatient, outpatient and medical patients. Worked in the Psychiatric Emergency Service, assisting on-call residents in evaluation and case disposition. Followed several cardiac transplant patients from evaluation stage through candidacy and eventual transplantation. Conducted neuropsychological evaluation both pre- and post-transplant. Provided supportive therapy throughout transplant process. Served in supervisory role of 3rd year medical students during their psychiatry clerkship in conjunction with an attending psychiatrist. Provided lectures to medical students on psychological evaluation techniques. Supervised graduate practicum students during testing practicum placements at the hospital.

### Research Experience

- 1994 **Dissertation:** "An Examination of the Relationship Between Adult Ego Identity Status and Psychopathology"
- 1991 **Masters Thesis:** "Ego-Identity Status: Influences on Psychotherapy Seeking"
- 1988-89 **Research Assistant, Temple University**

Activities: Assessed cognitive reasoning abilities of psychiatrically impaired adolescents at Institute of the Pennsylvania Hospital (now Kirkbride Center)

1987-88 **Honors Thesis Research:** "Loneliness, Social Skills, and Self-Perceptions", Univ. of Rochester. Received High Honors

### **Teaching Experience**

1999- **Adjunct Faculty**, Immaculata University

Activities: Taught an average of 4 graduate-level psychology courses per year in the university's masters and doctoral program; served on dissertation committees; oversaw doctoral students' independent projects.

*Primary courses:* Treatment of Children and Adolescents; Professional Issues and Ethics; Cognitive-Behavioral Theory and Therapy; Existential-Humanistic Theory and Therapy; Human Sexuality and Dysfunction, Clinical Supervision and Consultation; Group Dynamics; Family Counseling.

2003- **Clinical Assistant Professor**, Philadelphia College of Osteopathic Medicine

1999-2003 **Presenter**, CASSP Institute Harrisburg, PA

Activities: Provide state-sponsored trainings regarding child/adolescent services to behavioral health professionals, teachers and families throughout southeastern Pennsylvania. Topics have included issues such as clinical supervision, discharge planning, writing effective treatment plan, writing skills for managed care and various clinical diagnostic categories.

1991-92 **Instructor**, Theories of Personality; Psychopathology, Temple University

1990-92 **Psychological Assessment Course Supervisory Assistant**, Clinical Psychology Program, Temple University.

1986 **Teaching Assistant**, Introductory Psychology, University of Rochester

### **Publications**

Zuckerman, M., Fischer, S.A., Osmun, R.W., Winkler, B.A., & Wolfson, L.R. (1987). Anchoring in lie detection revisited. Journal of Nonverbal Behavior, 11(1), 4-12.

Zuckerman, M., Colwell, E.L., Darce, P.R., Fischer, S.A., Osmun, R.W., Spring, D.D., Winkler, B.A., & Wolfson, L.R. (1988). Attributions as inferences and explanations: Effects on discounting. Journal of Personality and Social Psychology, 54(6), 1006-1019.

## CURRICULUM VITAE

### **Diane M. Roston, M.D.**

#### **Education:**

M.D.	University of Wisconsin School of Medicine	1986
M.S.	Science Journalism (coursework only) University of Wisconsin School of Journalism	1982
B.S.	Health Education, summa cum laude University of Wisconsin	1978
	English Major, Grinnell College	1973 - 1975

#### **Postdoctoral Training:**

	Dartmouth-Hitchcock Medical Center, Lebanon, NH Residency in Psychiatry	1986 - 1990
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#### **Licensure and Certification:**

	Diplomate, National Board of Medical Examiners	1987
	Diplomate, Adult Psychiatry, #036414 American Board of Psychiatry and Neurology	1992
	New Hampshire Medical Licensure - #7851	1988 - present
	Vermont Medical Licensure - #8369	1991 - present

#### **Academic Appointments:**

	Clinical Faculty, Department of Psychiatry Geisel School of Medicine at Dartmouth, Lebanon, NH	2010 - present
	Adjunct Faculty, Department of Psychiatry Dartmouth Medical School, Lebanon, NH	1992 - 2010
	Lecturer in Psychiatry Dartmouth Medical School, Lebanon, NH	1991 - 1992
	Adjunct Assistant Professor of Women's Studies	1991 - 1992

Dartmouth College, Hanover, NH

**Hospital Appointments:**

Alice Peck Day Memorial Hospital, Lebanon, NH                      2016 - present; 1996-2004  
Consulting staff

Valley Regional Hospital, consulting staff, Claremont, NH 2016 – present

Nashua Brookside Hospital, Nashua, NH                                      1988-1990

**Experience:**

2007-present              Medical Director, West Central Behavioral Health  
Lebanon, NH

- Supervision of medical and nursing staff
- Chair, Quality Improvement committee
- Coordination of on-site research pilot studies
- Ex-officio member, Board of Directors
- Member, executive staff

1995-present              Clinic Psychiatrist, West Central Behavioral Health, Lebanon, NH

- Provided care to individuals with chronic mental illness, including psychotic illnesses, anxiety disorders, affective illness, PTSD, and borderline personality disorder
- Supervised 3<sup>rd</sup> year psychiatry residents for one year rotation
- Provide clinical guidance to interdisciplinary care teams

1990-present              Private Practice, general psychiatry, White River Junction, VT

1993-1995                  Staff Psychiatrist, Counseling Center of Lebanon  
West Central Behavioral Health, Lebanon, NH

1990-1991                  Research Associate with George Vaillant, M.D.  
Institute for the Study of Adult Development  
Dartmouth Medical School, Hanover, NH

1982                          Editor, Motherhood and Childbirth Project  
Women's Studies Research Center  
University of Wisconsin, Madison, WI

1978-1981                  Patient Educator and counselor  
Wisconsin Clinical Cancer Center  
University of Wisconsin Hospitals & Clinics  
Madison, WI



**Major Committee Assignments and Consultations:**

**National and Regional**

Consortium of Women Psychiatrists, Hanover, NH	1992-1996
Women's Information Service (WISE), Lebanon, NH	1990-2003
Volunteer training consultant	
National Cancer Institute, Evaluation Consultant	1979-1981
Cancer Information Service Evaluation Task Force	

**Institutions:**

Obstetrics and gynecology / Psychiatry Liaison Committee	1994-1996
Psychobiology of Women Steering Committee	1990-1997
DHMC Department of Psychiatry	
Parental leave Task Force, chairperson	1988-1990
DHMC Department of Psychiatry	

**Memberships in Professional Societies:**

American Association of Community Psychiatrists  
American Medical Women's Association  
American Psychiatric Association  
Association for Women in Psychiatry  
National Alliance for the Mentally Ill  
New Hampshire Medical Society  
New Hampshire Psychiatric Association  
Vermont Psychiatric Association

**Teaching Activities:**

Outpatient Psychiatry Seminar	1996 - present
Third year psychiatry resident seminar on models and practice of outpatient care	
Adult Development Didactics	2002 - 2015
Psychiatry residency curriculum, DHMC, Lebanon, NH	
"Gender, Culture and Spirituality in Psychiatry"	
Didactic module in psychiatry residency curriculum, Dartmouth-Hitchcock Medical Center, Lebanon, NH	1997 - 2004
Introduction to Psychiatry, clinical instructor	1993 - 2007
Second year medical student introductory course Dartmouth Medical School, Hanover, NH	
Supervision of Psychiatry Interns and Residents	1991 - present
Dartmouth-Hitchcock Medical Center, Lebanon, NH	
"Health, Society, and the Physician," group facilitator, Dartmouth Medical School fourth year course, Department of Family and Community Medicine	1995
Case Conference Coordinator, Outpatient Psychiatry	1994 - 1996
Third year psychiatry resident training seminar	

Dartmouth-Hitchcock Medical Center, Lebanon, NH  
The Psychology of Women in Health and in Sickness 1991  
Undergraduate seminar professor  
Dartmouth College, Hanover, NH

**Other Professional Activities:**

Private Practice Supervision Group 1993 - present  
Co-organized Women and Psychiatry module 1989 - 1997  
in psychiatry residency curriculum, DHMC, Lebanon, NH  
Cofounder, regional conference, women & psychiatry 1993 - 1994  
Women's Health Faculty Study Group 1990 - 1996  
Co-leader, psychodynamic psychotherapy group practicum 1991 - 1993

**Invited Presentations:**

"The Role of an ObGyn/Psychiatry Liaison Group in Interdepartmental Program Development," North American Society for Psychosocial Obstetrics and Gynecology annual meeting, Santa Fe, NM, Feb. 1996.  
"Women and Depression," Dartmouth Medical School elective on Women's Health, October 1995.  
"Issues in Working with Difficult Personalities." Regional continuing education program for midwives, October 1994.  
"Ego Defenses in Brief Psychotherapy." Psychiatry seminar, DHMC, Dec. 1994.  
"Caring for Survivors of Sexual Abuse." in Topics in Primary Care of Women, DHMC, Continuing Medical Education program, November 1992.  
"Prenatal Care and Childbirth Issues for Survivors of Childhood Sexual Abuse." Regional continuing education program for midwives, October 1992.  
"Postpartum Psychiatric Disorders." Women's Health Faculty Study Group, DHMC, 1992.  
"Postpartum Psychiatric Disorders." Dept. of Ob/Gyn, Nursing Division, DHMC, 1992.  
"Women and Anger." Regional CME course on The Psychology of Women, Hanover, NH, September, 1993.  
"Women and Anger." Women's Health Faculty Study Group, DHMC, 1993.  
"Psychiatric Aspects of Pregnancy and the Puerperium." Psychiatry residency seminar, DHMC, April 1993.  
"Psychiatric Aspects of Abortion." Psychiatry residency seminar, DHMC, April, 1992.  
"Adult Development." Psychiatry residency seminar, DHMC, April, 1991.  
"Screening for Psychiatric 'Red Flags'." Women's Information Service (WISE), Lebanon, NH, incorporated into semiannual training program, 1991-present.

**Publications:**

Roston, D. An extraordinary team. *Community Psychiatrist*. A Publication of the American Association of Community Psychiatrists. 32:1. 12-13. April 2018.

Roston, D. Surviving suicide: a psychiatrist's journey. *Death Studies*. 41:10, 629-634. DOI: 10.1080/0748118712017.1335547. Routledge Press. 2017.  
<https://doi.org/10.1080/07481187.2017.1335547>.

Vaillant, GE, Orav, J, Meyer, S, Vaillant, L, and Roston, D. Late life consequences of affective spectrum disorder. *Intl. Psychogeriatrics* 8:1-20; 1996.

Roston, D. A Season for Family: One Physician's Choice. *Psychiatric Times*. Oct. 1993.

Roston, D. On Studying Anatomy. *Academic Medicine*. 68:2, February 1993.

Roston, D., Lee, K., and Vaillant, GE. A Q-Sort Approach to Identifying Defenses. in Vaillant, GE, editor, Ego Mechanisms of Defense: A Guide for Clinicians and Researchers. Washington, DC: American Psychiatric Press, 1992.

Vaillant, GE, Roston, D, and McHugo, G. An Intriguing Association Between Ancestral Mortality and Male Affective Disorder. Archives of General Psychiatry. 49, 709-715, 1992.

Roston, D. Acupuncture: Possible Mechanisms of Action. The New Physician. Jan 1985.

Roston, D., Editor, Motherhood Symposium Proceedings. Women's Studies Research Center, University of Wisconsin, Madison, WI. 1982.

Roston, D., and Blandford, K. Developing an Evaluation Strategy: A Client Survey Research Model. I Info and Referral Systems. 3:1, 1980.

Roston, D., and Blandford, K., Wisconsin Cancer Information Service User Survey Research Study. Wisconsin Clinical Cancer Center. Madison, WI. 1980.

Contact information:

Diane Roston, M.D.  
Medical Director  
West Central Behavioral Health  
9 Hanover Street, Suite 2  
Lebanon, NH 03766  
603-448-0126  
[droston@wcbh.org](mailto:droston@wcbh.org)

## CURRICULUM VITAE

### NANCY NOWELL

#### EDUCATION

Predoctoral Internship in Clinical Psychology  
Albany Psychology Internship Consortium  
Albany, New York  
American Psychological Association (APA)-accredited program

Ph.D. (1992): Clinical Psychology  
Northern Illinois University (NIU)  
APA-accredited program

M.A. (1988): Clinical Psychology  
Northern Illinois University (NIU)

B.A. (1985): Psychology  
The University of Kansas

#### CLINICAL EXPERIENCE

February, 2008 - Present: Vice President of Clinical Service organizes the development of all clinical programs within WCBH. Also, develops, implements, and updates clinical procedures to ensure high quality of care.

September 2003 - February 2008: Vice President of Outpatient Operations responsible for planning, organizing, directing and evaluating outpatient clinical services of the WCBH.

March 2002 - September 2003: Vice President of Quality Improvement and Training at WCBH maintaining high standards of care and compliance with requirements stipulated by funding sources and regulatory bodies. Support and guide all quality improvement efforts. Write policies and procedures; serve as resource for quality assurance and improvement activities. Supervise the Risk Management Director and QA Manager.

February 1999 - March 2002: Director of Risk Management at WCBH ensuring all clinical programs maintain high standards of care and were in compliance with requirements stipulated by funding sources and regulatory bodies. Write policies and procedures, develop educational risk management and safety programs and train employees.

- July 1998 - February 1999: Psychologist providing psychotherapy to clients. An active member of the treatment team. Document and coordinate care and offer clinical testing and supervised staff.
- July, 1995 - July, 1998: Licensed Clinical Psychologist in group psychology practice. Evaluation, therapy, and psychological testing for adults, families, couples, adolescents, and children. State disability evaluations. Areas of specialization and interest include women's issues; the cognitive-behavioral treatment of eating disorders, depression, and anxiety; marital therapy; adjustment to divorce in adults and children; and grief and loss issues.
- July, 1994 - June, 1995: Psychologist in hospital-affiliated outpatient mental health agency, Hurléy Mental Health in Burton, Michigan. Therapy and psychological testing for adults, adolescents, and children. ADHD evaluations. Assessment and treatment upon referral from the State child protective services agency. Intake evaluations and triage. Supervision of Limited Licensed Psychologists.
- July, 1994- June, 1995: Psychologist in group practice, Center for Personal Growth in Huron Michigan. Therapy for adults, families, couples, adolescents, and children. Specialization in the outpatient treatment of eating disorders, marital therapy, and the treatment of mood and anxiety disorders.
- January, 1992 - June, 1994: Counselor at Rensselaer Polytechnic Institute's (RPI) College Counseling Center in Troy, New York. Responsibilities included counseling, assessment (including learning disabilities assessments), frequent on-call duties, crisis intervention, consultation with campus community, health education committee work, supervision of graduate students in training, and participation in quality assurance. Presentations and workshops on suicidal students, family problems, relationship issues, depression, anxiety, stress management, academic underachievement, learning disabilities, adjustment to college, substance abuse, eating disorders, assertiveness, and psychological aspects of sexual harassment.
- September, 1990 - August, 1991: Predoctoral intern at Albany Psychology Internship Consortium. Included three four-month rotations on inpatient unit (Albany Medical College), outpatient services (Capital District Psychiatric Center, Albany County Mental Health Clinic), and health/neuropsychology (VA Hospital). Inpatient and outpatient psychotherapy and psychological testing. Year-long family therapy practicum. Training in child custody evaluations. General psychotherapy groups. Weight management and cardiac rehabilitation groups. Presentations on PTSD, grief, panic disorder, eating disorders, and depression. Supervision of externship students from the State University of New York (SUNY) at Albany.
- Spring, 1990: Psychology Trainee. Co-led a women's issues therapy group at Family Service Agency in DeKalb, Illinois

- January, 1990 - June, 1990: Behavioral Consultant at Bethesda Lutheran Home in Aurora, Illinois, a residential facility for the developmentally disabled.
- Fall, 1989: Neuropsychology Extern at the University of Wisconsin Medical School, Mount Sinai Campus in Milwaukee, Wisconsin, under the supervision of Dr. Kerry Hamsher. Externship provided exposure to assessment and differential diagnosis in neurobehavioral disorders.
- July, 1988 - August, 1989: Clinical Assistant at the NIU Psychological Services Center. Responsibilities included conducting individual, child, marital, group, and family psychotherapy; intake interviews; participation in administrative functions; and external workshops.
- Spring, 1987 and Spring, 1988: Psychology Trainee. Co-led eating disorders therapy groups at the NIU Counseling and Student Development Center.
- August, 1985 - May, 1988: Psychology Trainee. Six semesters of psychotherapy practicum at the NIU Psychological Services Center. Conducted individual and family psychotherapy and intellectual and personality assessments with children and adults.

### **TEACHING EXPERIENCE**

- Spring, 1998: Auxiliary Instructor of Social Sciences at Jefferson Community College. One section of General Psychology and one section of Child Development.
- Fall, 1997: Auxiliary Instructor of Social Sciences at Jefferson Community College. One section of General Psychology and one section of Abnormal Psychology.
- Summer, 1997: Auxiliary Instructor of Social Sciences at Jefferson Community College. One section of General Psychology.
- Spring, 1997: Auxiliary Instructor of Social Sciences at Jefferson Community College. Two sections of General Psychology and one section of Child Development.
- Spring 1988: Teaching Assistant for graduate level course at NIU, Clinical Psychology ID: Personality Assessment.
- Fall, 1987: Teaching Assistant for graduate level course at NIU, Clinical Psychology 1: Theory and Assessment of Intellectual Functioning.
- Spring, 1987: Teaching Assistant for two sections of Introductory Psychology at NIU.  
Fall, 1986: Teaching Assistant for two sections of Introductory Psychology at NIU.

## **RESEARCH EXPERIENCE**

May, 1992: Nowell, N.A.S. Investigation of dimensions associate with bulimic symptomatology. Unpublished Dissertation, Northern Illinois University, DeKalb, Illinois.

August, 1989 - August, 1990: Awarded Dissertation Completion Award from NIU Graduate School.

May, 1988: Sheldon, N.A. & McCanne, T.R. Impulsivity in bulimic syndrome. Presented at the meeting of the Midwestern Psychological Association, Chicago.

November, 1987: Sheldon, N.A. Impulsivity in the bulimic syndrome. Unpublished Thesis, Northern Illinois University, DeKalb, Illinois.

August, 1985 - August, 1986: Research Assistant at NIU. Participated in a wide variety of research activities including design, implementation, and data analysis of psychophysiological studies and eating disorders research.

## **PROFESSIONAL AFFILIATIONS**

American Psychological Association

## **Cynthia A. Twombly, MA, MBA, LCMHC**

### **Professional Experience**

**West Central Behavioral Health, Lebanon, NH**

**2/2009 - Present**

#### **Vice President Operations**

Member of the Executive leadership team responsible for strategic planning, fiscal management, policy setting, and employee relations for a community behavioral health system servicing New Hampshire's Sullivan and Lower Grafton Counties. Work in conjunction with CEO and other members of the Executive Team assessing overall organizational performance against annual budget and business goals. Work collaboratively to develop agency's long-range strategies and solutions to complex issues that arise making sure to optimize resources and minimize risk.

Provide leadership for professional staff in management roles including Quality Improvement, Information Technology, Facilities Management, Administrative Support, Patient Registration, Medical Records, Safety and Child Impact for the agency's six outpatient locations, a senior 16 bed residential facility (Arbor View) and administration facilities.

- Direct oversight of system wide compliance with state, federal, and managed care regulatory requirements and standards.
- Direct the process of continuous process improvement to increase work flow efficiencies and eliminate redundancies for front office, clinical documentation requirements and quality improvement.
- Assess, monitor and impact the agency's managed care quality measures reporting requirements and pay for performance initiatives.
- Oversee and responsible for the application process and reporting requirements for Center of Medicaid and Medicare Services' Merit-Based Incentive Payment System (MIPS), Physician Quality Reporting System (PQRS), the Meaningful Use Incentive, State of NH DHHS and Integrated Delivery Network (IDN) quality reporting measures.
- Assessed and directed the agency's operational needs and implementation of new IT/Software systems: 2 electronic medical records, operations reports system and E-Prescribing.
- Participate as a member of the Internal Quality Improvement Committee developing and implementing agency policy and monitoring procedures.
- Participate as a member of external committees and stakeholders:
  - Integrated Delivery Network (IDN-1) Integrated Care Implementation Committees (4)
  - Greater Sullivan County Public Health Network strategizing and implementing public health improvements.
  - NH Citizen's Health Initiative Behavioral Health Integration Learning Collaborative
  - Upper Valley & Greater Sullivan County Emergency Preparedness Assessment and Strategy Development Committees
- Provide leadership and guidance implementing the agency's goals as a member of the New England Practice Transformation Network initiative that is charged to improve quality care and impact health care reform by CMS.
- Contribute to the Board of Directors Development Committee as a member supporting fundraising and advocacy for
- Provided leadership to the agency's signature 2 day fundraiser including oversight of Steering Committee and 50+ event volunteers.
- Collaboratively developed the agency's annual \$10 million budget with previous Chief Financial Officer's including working with Clinical Program Directors on budget planning and forecasting.
- Directed the relocation process impacting four Sullivan County outpatient facilities including lease negotiation, facility fit-up/design, and sale of real estate.

**Center for Life Management, Derry, NH**

**10/2007 - 1/2009**

#### **Director, Integrated Care**

- Developed an Integrated Service Delivery Model including operations, financial projections, policies, and marketing strategy targeted to Primary Care and Specialty Physician practices for growth and development of services into locations within the Rockingham County region.
- Developed new programs and services in collaboration with Parkland Medical Center's Executive Team. Developed and maintained physician relationships to increase referral base and improve quality of care for patients.
- Improved community awareness and brand through a collaborative effort with marketing consultant including development and production of a regional community television program and a testimonial video production.
- Developed a strategic plan to partner the targeted community, Major Gift's effort, medical system community and the organization through an inaugural charity event to increase awareness and fund development
- Contributed to of the Board of Directors Development Committee as member supporting fundraising and advocacy for CLM.



**Affiliated with Nashua Medical Group, Harvard Pilgrim Health Plan, Nashua, NH**

- Provided in-depth needs assessment and treatment for adults/adolescents, couples, families to improve cognitive, emotional and behavioral functioning and symptoms.
- Coached/trained individuals and groups in skills for career development, work relationship dynamics, problem solving, goal setting, personality preference/typing, stress management and wellness.
- Contracted EAP consultant/counselor services to local businesses and corporations.
- Provided corporate and business training in leadership, team development/dynamics, effective communication, conflict resolution, and stress and change management.

**Southern NH Health Systems, Nashua, NH**

**10/1998 - 8/2001**

**Director**

- Contributed to the strategic planning, development and implementation of an integrative prevention health center including staffing of providers and administration, fit-up, design, operations, forecasting and budgetary responsibilities.
- Participated in the development of a strategic marketing plan for the health center including branding, naming, logo development, and creation of advertisements and media role-out.
- Recruitment and hiring of physicians, support staff and allied health professionals.

**Center for Life Management, Salem, NH**

**5/1997 - 2000**

**Fee for Service Clinician**

- Provided in-depth needs assessment and treatment for adults/adolescents, couples, families to improve cognitive, emotional and behavioral functioning and symptoms.

**Southern NH Health Systems, Nashua, NH**

**5/1993 - 10/1998**

**Cardio-Pulmonary Rehab, Clinical**

- Developed and managed chronic disease and prevention programs within the Cardio-Pulmonary and Community Health Department.
- Provided physical conditioning, reconditioning, risk factor reduction and education through exercise prescription, supervised exercise and educational programs.
- Interfaced with Senior Management, Physician Committees and Chief of Staff for growth and development of integrated programs within the Southern New Hampshire Medical Center System.
- Participated as a member for the development and management of hospital wide wellness programs and pain management committees.

**Nashua Downtown Development, Nashua, NH**

**9/1987 - 2/1993**

**Business/Community Development Director**

- Reported directly and accountable to Board of Directors.
- Budgetary responsibility and fiscal management
- Recruited/solicited businesses to relocate/expand to the Downtown region of Nashua, NH.
- Responsible for all media communications including television, radio and newspapers.
- Wrote and published a quarterly newsletter.
- Advocated/collaborated with city and state government, arts, business, property owners and corporate leaders to support the mission of the organization.
- Developed and oversaw large scale community events for the region.

**Additional Previous Experience:**

**Wellness Consultants of New England - Owner**

- Provided corporate wellness, fitness and health education program services.

**Matthew Thornton Health Plan**

- Wellness Educator for the health plan's corporate employers provided cholesterol and glucose screening, fitness assessments, wellness education for the health plan's corporate employers in New England.

**Sanders Associates, Nashua, NH**

- Cost Accountant in a manufacturing defense corporation

## **Education**

Masters in Business Administration - Rivier College, 2001  
Masters of Arts, Department of Education, Counseling - Rivier College, 1997  
Bachelors of Arts, Department of Psychology, Psychology - Rivier College, 1993  
Associates Degree, Department of Business, Accounting - Hesser College, 1987

## **Professional Clinical License/Certifications**

Licensed Clinical Mental Health Counselor - State of NH #336, 1999 - Present  
Exercise Specialist Certification - Springfield College, 1985

## **Clinical Mental Health Counselor Internship**

Center for Life Management, Salem, NH - 9/1996 - 5/1997

## **Adjunct Faculty Academic Posts**

Granite State College, Psychology Department, Lebanon, NH, 1/2011 - 12/2011

Courses facilitated: Human Development  
Abnormal Psychology

Rivier College, Graduate Business Department, Nashua, NH, 1/2002 - 6/2007

Courses facilitated: MBA Program: Health Care Administration  
Marketing  
Strategic Marketing Management

New Hampshire Community College, Psychology and Human Services Departments,  
Nashua, NH, 8/2001 - 6/2007

Courses facilitated: Human Relations in the Organization  
Human Development  
Introduction to Psychology  
Family Assessment and Dynamics

## **Community Leadership**

VHN of NH and VT - Board Trustee - 2016 - Present  
Chair - VNH of NH and VT Governance Committee - 2017 - Present  
VNH of NH and VT - CEO Search Committee Member - 2017 - 2018  
Upper Valley Leadership Governance Committee 2017- Present  
Upper Valley Leadership Institute - Class 2016  
Toastmasters International, Manchester, NH - 2005 - 2009  
South Pines Homeowners Association, Conway, NH - Treasurer - 2006 - Present  
City of Nashua, Mayor Donchess's Childcare Commission - Former  
YWCA, Nashua, NH - Board Member - Former

## **ROBERT GONYO**



### **EXPERIENCE**

**Accounting Manager**  
**Lake Sunapee Bank**  
**Newport, New Hampshire**

**2014 – Present**

- Responsible for managing the Accounting Department of a 1.6 billion dollar community bank with 35 branch locations within New Hampshire and Vermont to insure optimum accuracy, efficiency, and delivery of services.
- Work with external and internal auditors to provide accounting related documentation needed for audits.
- Review and approve the distribution of checks issued by Accounts Payable.
- Manage monthly recurring and non-recurring accruals and review of overall expenses.
- Prepare weekly filing of FR 2900, monthly calculation and filing of Vermont Sales & Use Tax return, quarterly filing of Vermont Bank Franchise Tax return and filing of annual reports with various Secretaries of State for 6 corporations.
- Responsible for accounting and reporting of \$188 million dollars of bank owned investments.
- Monitor and adjust pledged deposits weekly based on current market values of investments.
- Review and determine daily cash needs at Federal Reserve Bank with access to line of credit at Federal Home Loan Bank of Boston.
- Experience working with Jack Henry banking software and Fiserv investment software.
- Manage and direct a staff of 5 reporting directly to the Vice President and Director of Financial Reporting/Controller.

**Revenue Manager**  
**Lutheran Social Services / Ascentria Care Alliance**  
**Concord, New Hampshire**

**2013 – 2014**

- Responsible for the oversight of the accounts receivable billing and collections function for all subsidiaries.
- Oversee 7 direct reports providing leadership and coaching while holding direct staff accountable for accurate and timely completion of their duties.
- Monitor and manage any identified disruptions or delays within the revenue cycle.
- Determine and recommend general and specific reserves against bad debts and routinely analyze the collectability of receivables.
- Ensure departmental effectiveness and compliance with all third-party billing and collection requirements including eligibility and authorization functions.
- Maintain contact with program directors throughout the agency and external funding agencies in order to ensure proper management of all contracts and grants.
- Provide analysis of revenue contracts/grants to assist in making sure that revenue from contracts/grants are maximized.
- Experience with federal contracts, UFR categories for cost reimbursements, EIM billing and cost reimbursement billing processes and procedures.
- Knowledge of contract principles, laws, statues, Executive Orders, regulations and procedures.

**Fiscal Director**  
**Community Alliance of Human Services**  
**Newport, New Hampshire**

**2008 – 2013**

- Responsible for all fiscal service operations including all monthly, quarterly and annual reporting requirements.
- Post all general ledger entries and reconcile all bank accounts.
- Oversee all accounts receivable (including Medicare, Medicaid & private pay billings), accounts payable, payroll and collection efforts.
- Responsible for preparing annual operating budgets for a multi company organization.
- Manage daily cash flow requirements.
- Implement internal controls in the areas of accounts payable, accounts receivable and payroll. Provided quarterly reporting requirements for various local, county, state and federal grants and

- assisted with grant writing proposals.
- Work with Board of Director's, management team and staff to provide financial analysis.
- Oversee annual certified audit.
- Perform monthly financial statement reviews with Directors.
- Implement accounting software upgrade and facilitated the moving of payroll processing from an external source to internal processing.
- Experienced EIV Coordinator for HUD subsidized 40 unit elderly housing complex.
- Responsible for completing annual Medicare Cost Report for a Home Health Agency.
- Manage and direct Staff Accountant.

**Revenue Control Accountant**  
**NFI North**  
**Contoocook, New Hampshire**

**2003 – 2008**

- Responsible for printing monthly cost center financial statements for 23 programs along with a corporate consolidation.
- Review bi-monthly billings for accuracy and tie revenue amounts back to program census.
- Member of Software Selection Committee charged with selecting a new client data management system for entire agency.
- Worked to set up finance module of new client data management system allowing a seamless transition to the new software.
- Produce monthly cash flow showing six months actual and six months projections.
- Update management team on a weekly basis of the cash flow status.
- Close and reconcile accounts receivable and post revenue to Great Plains general ledger monthly.
- Calculate allowance for doubtful accounts.
- Approve monthly reconciliation and weekly batches for accounts payable.
- Perform monthly budget reviews with Program Managers.
- Work with billing department to develop and institute rebilling and collection procedures.

**Controller**  
**Brattleboro Reformer / Town Crier**  
**Brattleboro, Vermont**

**2002 – 2003**

- Responsible for producing monthly financial statements for two publications.
- Produce weekly revenue and expense forecasts for the current month and monthly produce a rolling three months forecast.
- Developed inventory controls allowing daily updates of newsprint inventory levels.
- Provide corporate office with explanations of monthly revenue and expense budget variances. Work with circulation department to develop and institute collection procedures.
- Responsible for preparing annual operating budgets, filing of sales and use tax returns, reviewing and approving salesman commissions and accounts payable invoices.
- Work with management and staff to provide analysis and support.
- Produce daily production and revenue reports allowing management to quickly adjust and compensate for variances from expected results.
- Manage and direct staff in the areas of payroll, accounts receivable and credit & collections.

**Controller**  
**Merriam-Graves Corporation**  
**Charlestown, New Hampshire**

**1998 – 2002**

- Responsible for preparing monthly financial statements in a multi-corporate environment, providing financial support for 4 corporations including cost center financial statements for 34 multi state branch locations, corporate consolidations and monthly/quarterly reporting requirements.
- Manage daily cash flow and line of credit for all locations.
- Coordinated local banking relationships into a primary centralized corporate account for maximum utilization of funds.
- Worked in conjunction with the CFO to reorganize the corporate structure to create efficiencies and reduce costs.
- Provide analysis and support to all levels of management and staff.
- Ensure the accuracy of month-end closings and the integrity of the general ledger.

- Responsible for A/P, A/R, P/R, managing fixed assets, all state sales and use tax reporting and the preparation for the annual certified audit.
- Design and maintain internal controls, standardize internal policy and procedures throughout the company.
- Developed and instituted an internal branch audit system, providing an independent confirmation of inventories and cash management.
- Successfully integrated 5 acquisitions into the corporate financial structure.
- Direct a staff of 7 reporting directly to the Chief Financial Officer.

**Assistant Comptroller**

1992 – 1998

**Wakeman Industries, Inc. (Merriam-Graves Corporation)  
Charlestown, New Hampshire**

- Responsible for producing detailed monthly financial statements with statistical highlights on an IBM AS/400 for 26 branches, 9 corporations and 2 consolidations.
- Coordinated with I/S staff and software provider to ensure the accuracy of general ledger during all phases of the computer conversion.
- Managed and directed support staff in the areas of payroll, accounts payable and accounts receivable. Streamlined the financial reporting process which resulted in more accurate and timely monthly financial statements.
- Assisted with the developing and preparation of the annual operating budgets.
- Managed daily cash flow requirements with access to \$5,000,000 line of credit.
- Responsible for management and reporting of approximately \$3,000,000 accounts receivable.
- Managed and calculated salesman commission and branch manager bonus programs.
- Assisted with annual certified audit.

**Staff Accountant**

1988 – 1992

**Wakeman Industries, Inc. (Merriam-Graves Corporation)  
Charlestown, New Hampshire**

- Set up and maintained cost allocation spreadsheets in Microsoft Excel to distribute centralized costs to all branches.
- Implemented AS/400 based fixed asset system.
- Produced depreciation expense schedules for fleet of 100 trucks, tractors and trailers. Experienced with payroll processing for 225 personnel.
- Set up and maintained multi state sales tax exemption files.

**Office Administrator**

1984 – 1987

**Suburban Realty, Inc.  
Manchester, New Hampshire**

- Responsible for managing all bookkeeping and administrative functions.
- Implemented advertising program which allowed equal exposure for all listed properties.

**EDUCATION**

**Bachelor of Science degree in Accounting  
New Hampshire College  
Manchester, New Hampshire**

**PROFESSIONAL AFFILIATIONS**

**Serves as the Board Treasurer to Housing for the Elderly and Handicapped of Newport, Inc.  
Newport, New Hampshire**

**SUSAN J. WHITE, MA, PHR**



**PERFORMANCE PROFILE**

Human resources professional with approximately ten years of experience working in a variety of industries: higher education, health care, human services, hospitality.

**PROFESSIONAL SKILLS**

Recruitment  
Legal Issues & Compliance  
Leadership Development  
Employee Engagement  
Safety

Performance Management  
Worker's Comp/Unemployment  
Job Descriptions/Specifications  
Coaching  
Supervision

Benefit Administration  
Employee Relations  
HR Policies & Process  
Employee Orientation  
Microsoft Office Suite

**PROFESSIONAL EXPERIENCE**

**WEST CENTRAL BEHAVIORAL HEALTH | Lebanon, NH**  
June 2018 to present

**Director of Human Resources** – Oversee the full scope of human resources: employment, compensation, benefits administration, recruitment, policy and procedure development, employee relations, workers compensation, compliance – for non-profit community mental health agency with 170 employees.

- Coordinate daily HR functions supporting 170 employees with one HR Generalist and one HR Administrative Assistant
- Drafted action items to address workforce challenges as part of the Workforce Development Strategic Plan and monitor effectiveness
- Wrote Integrated Delivery Network grant proposal to successfully obtain funding to support Workforce Development Plan
- Manage and ensure compliance with human resources policies
- Created a non-FMLA unpaid leave policy for new employees under one year of employment
- Counseled supervisors on employee performance and behavior issues
- Created Human Resource Department procedure manual

**QUECHEE LAKES LANDOWNERS' ASSOCIATION | Quechee, VT**  
July 2015 to May 2018

**Human Resources Associate** – HR Generalist – manage all facets of human resources department including recruitment, new employee orientation, employee relations, benefits administration and enrollment, training, safety, compliance, reporting – for four-season country club with 150 to 250 employees.

- Captured savings in benefit cost reductions and improved benefit coverage for employees as well as employee out of pocket savings
- Redesigned and conducted new hire orientation
- Implemented online onboarding to include completion of employment documentation
- Manage and administer employee benefits programs: group health, life, STD/LTD, 401(k)
- Partner with employees and managers to effectively resolve conflicts, provide coaching and counseling regarding employee relations, develop PIPs and participate in termination meetings
- Ensure compliance with federal and state employment regulations, plus OSHA and IRS regulations
- Process workers' compensation, unemployment wage requests, FMLA
- Work with and maintain sensitive and confidential materials

LEDDY GROUP | Lebanon, NH  
June 2015-August 2015

**HR Administrative Assistant** (Temporary) - contract position at FujiFilm Dimatix, Inc. in Lebanon, NH. Performed filing and prepared new hire packets.

MT. ASCUTNEY HOSPITAL AND HEALTH CENTER | Windsor, VT  
Development Office  
June 2014 to March 2015

**Senior Administrative Assistant** (Temporary) – developed donor profiles by identifying and gathering biographical, professional, wealth, philanthropic and relationship information for hospital’s major capital campaign.

GEISEL SCHOOL OF MEDICINE AT DARTMOUTH | Hanover, NH  
The Dartmouth Institute for Health Policy & Clinical Practice (TDI)  
June 1999 to August 2013

**Human Resources Coordinator** (2009-2013) – recruitment, applicant screening and interviewing, created job descriptions, performed position analysis, salary negotiation, coaching, performance management, faculty recruitment, coordinated H-1B visas – for a department with 130 employees including faculty conducting research and education to improve patient care and develop new health care delivery models.

- Managed full lifecycle recruitment activities
- Investigated performance issues and developed performance improvement plans
- Developed employee orientation/onboarding process
- Designed and implemented training program for administrative assistants new to Dartmouth
- Assisted with development of department employee performance evaluation
- Conducted exit interviews
- Provided interpretation and clarification of College policies, and Federal and State employment laws

**Executive Assistant/Project Coordinator II** (1999-2009) – Member of core research team conducting a multi-site randomized clinical trial. Full-spectrum conference management.

- Assisted with development and distribution of study documents, including protocols, questionnaires and other materials
- Acted in executive support capacity to senior hospital and college administrator
- Assisted in preparation and submission of materials to the Institutional Review Board (IRB), Data and Safety Monitoring Board (DSMB), and Principal Investigators’ meetings
- Coordinated logistics for conferences and managed various aspects of event planning
- Prepared correspondence, including letters of recommendation

WEST CENTRAL BEHAVIORAL HEALTH | Lebanon, NH  
April 1994 – June 1999

**Office Manager**, Counseling Center of Lebanon – Supervised the work of the office and administrative employees and sought ways to improve the office operations.

- Conducted administrative and clinical staff orientation to include office procedures, safety, office technology.
- Developed a managed care notebook to provide clinicians with guidelines to obtain pre-authorization for treatment with the various insurance companies
- Participated in pilot program for central access referral

**EDUCATION & PROFESSIONAL CREDENTIALS**

M.A., Human Resources Management – Webster University  
Webster University Lambda Kappa Chapter of the Delta Mu Delta International Honor Society in Business

B.S. – Nathaniel Hawthorne College  
*Magna cum laude*, Business Administration

Human Resources Certification Institute (HRCI) Professional Human Resources (PHR)

OSHA 10-Hour General Industry certification

**PROFESSIONAL HR AFFILIATIONS**

Member – Society for Human Resources Management (SHRM)  
Member – River Valley Human Resources Association (RVHRA)



# Dave Celone



A creative and experienced non-profit advancement professional skilled in many aspects of fundraising, donor relations, foundation & corporate relations, development writing, marketing, major & annual gift programs, alumx & community relations, campaign management, and social media marketing.

## EXPERIENCE

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2019 – WEST CENTRAL BEHAVIORAL HEALTH  
present Lebanon, NH

*Director of Development & Community Relations*

Manage the development and community relations departments for this \$10 million non-profit community mental health center that operates regionally with offices in Claremont, Lebanon, and Newport, NH. Report to the CEO/President with board committee oversight responsibilities.

2012 – ADVANCEMENT CONSULTING SERVICES  
present Lyme, NH and Thetford, VT

*Principal and Consultant*

Provide campaign strategy, fundraising, marketing, social media, media, and alumx & community relations consulting services to clients locally and internationally.

2013 – HERECAST.US/SUBTEXT MEDIA  
2019 White River Junction, VT

*Freelance Writer*

Freelance writer/blogger for HERECAST.US and its predecessors DAILYUV.COM and THEUPPERVALLEY.COM, regional online providers of news, events, and classified listings to the greater New England area.

2019 Dartmouth College Skiway  
(Feb – Apr) Lyme, NH

*Temporary Position*

Assist the Dartmouth Skiway operations team as directed by the Skiway director including helping the Skiway's social media efforts and regional media presence for the annual Skiway Pond Skim fundraising event to benefit Special Olympics of NH.

2014 – LONG RIVER GALLERY & GIFTS  
2018 White River Junction, VT and Lyme, NH

*Principal and Manager*

Responsible for all aspects of management, retail sales, product sourcing, marketing, content development, events, and PR for this fine art and craft gallery featuring works from over 150 regional artists and artisans. Managed 30 artists to staff gallery. Curated art shows onsite and offsite, worked with local businesses, the Town of Hartford, and State of VT to promote the arts regionally. Wrote & published articles, ad copy, and social media postings for Long River Gallery & Gifts and other local businesses to define, expose, and broaden the WRJ market. Sold business, July 2018.

2003 – TUCK SCHOOL OF BUSINESS AT DARTMOUTH COLLEGE  
2012 Hanover, NH

*Director of Development, Annual Giving and Alumni Relations*

Responsible for raising major/capital gift and unrestricted operating revenue from Tuck alumni and friends. Solicited individual gifts up to \$25 million. Worked with private foundations to write and submit grant applications for restricted gifts. Managed the Tuck Annual Giving program to grow its alumni participation and revenue targets. Set strategy for campaigns, generated reporting mechanisms to track progress. Managed reunion activities and events. Worked with Board of Overseers and other boards/committees at Tuck and Dartmouth College. Worked with Tuck faculty and Dartmouth trustees. Oversaw more than 2,000 alumnae/i fundraising volunteers worldwide including Tuck's Corporate Giving and International Giving campaigns. As director of alumnae/i relations, instituted and managed the Tuck Alumni Lifelong Learning (TALL) program. Wrote copy for all Tuck Annual Giving campaigns and programs including solicitation pieces, corporate and international campaigns, volunteer manuals and training materials, and C-level solicitation communications from the Dean and other faculty members. Drafted/edited press releases in concert with Tuck Media Relations. Interfaced with *Financial Times*, *Wall Street Journal*, The NY Press Club, *Currents Magazine*, *The Chronicle of Higher Education*, *Poets & Quants*, and other media outlets to pitch stories. Developed and executed a social media presence for Tuck, as well as an online video platform for Tuck Annual Giving and the Tuck Alumni Lifelong Learning program. Created and managed Tuck's Student Advisory Board. Inducted as honorary member of Tuck Class of 1976.

2005 – UPPER VALLEY LAND TRUST  
2006 Lebanon, NH

*Director of Development*

Managed all aspects of fundraising for this local non-profit in concert with Executive Director.

2005 – TUCK SCHOOL OF BUSINESS  
2006 Hanover, NH

*Consultant*

Development, database, and technology consultant during a one-year leave from Tuck to pursue community-focused activities with the Upper Valley Land Trust.

1998 – DARTMOUTH COLLEGE/THE DARTMOUTH COLLEGE FUND  
2003 Hanover, NH

*Acting Co-Executive Director, Deputy Director, Associate Director*

Responsible for all aspects of strategy, management, reporting, class-based fundraising, and volunteer management for this annual giving program of 40 staff members. Involved with Dartmouth Board of Trustees, faculty, and staff across university divisions. Oversaw major alumni fundraising reunion events. Developed strong database and technology skills. Wrote campaign press releases for internal and external audiences. Wrote copy for solicitation pieces and class fundraising newsletters. High-level committee and community involvement within and outside Dartmouth College and its Ivy League peer schools. Promoted from Associate Director to Deputy Director, to Acting Executive Director. Inducted as honorary member of Dartmouth Class of 1979.

1995 – VERMONT LAW SCHOOL  
1998 South Royalton, VT

*Director of Annual Giving*

Managed all aspects of the Vermont Law School annual giving program. Worked with Board of Trustees. Developed class-based volunteer program to increase overall revenue and participation.

1992 – BLACK, BLACK & DAVIS  
 1995 White River Junction, VT  
*Attorney*

Practiced Real Estate, Family, Medical Malpractice, Trusts, Small Business, Municipal, and Contracts law. Represented clients in civil and criminal court matters in VT.

1984 – INTERNATIONAL BUSINESS MACHINES (IBM)  
 1992 Hamden, CT and Tarrytown, NY  
*Account Marketing Representative; Staff Accountant*

Responsible for sales and marketing of IBM hardware, software, and services to cross-industry clients in southern CT. Developed expertise in financial services and manufacturing. Achieved IBM Hundred Percent Clubs for exceeding sales targets and goals. (Educational leave of absence to attend law school from 1989-1992 while working summers at IBM in Hamden, CT and White Plains, NY.) Staff accountant in vendor and employee accounts payable responsible for >\$1 million per day in payables.

**EDUCATION**

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2012 – 2014	VERMONT COLLEGE OF FINE ARTS, MASTER OF FINE ARTS IN WRITING	Montpelier, VT
1989 – 1992	VERMONT LAW SCHOOL, <i>JURIS DOCTOR</i> (MOOT COURT FINALIST)	S. Royalton, VT
1980 – 1984	QUINNIPIAC UNIVERSITY, BA IN ENGLISH, AS IN ACCOUNTING, MINOR IN SPANISH ( <i>MAGNA CUM LAUDE</i> ; PRESIDENT/PRODUCER/ACTOR, QUINNIPIAC COLLEGE THEATRE WORKSHOP: PRODUCTIONS INCLUDED <i>ROCKY HORROR PICTURE SHOW</i> AS A FUNDRAISER, <i>HARVEY, OKLAHOMA, SOLID GOLD CADILLAC, PIPPIN</i> )	Hamden, CT
1984	ALLIANCE FRANÇAISE, SUMMER FRENCH LANGUAGE PROGRAM	Paris, France
1983	UNIVERSITY OF SALAMANCA, SUMMER SPANISH LANGUAGE PROGRAM	Salamanca, Spain

**PROFESSIONAL MEMBERSHIPS**

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Member, Bars of the Vermont and Connecticut Supreme Courts (inactive & retired status),  
 1992 and 1995 - present  
 Member, Council for Advancement and Support of Education, 1995 - 2012  
 Member, Association of Fundraising Professionals, 1999 – 2010

**BOARD/COMMITTEE EXPERIENCE**

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**Founder & Member, VCFA Student Diversity Committee, 2013-2014**  
**Member and Chair, numerous search committees at Dartmouth and Tuck, 1998 - 2012**  
**Member, Upper Valley Trails Alliance Board of Trustees, 2009 - 2011**  
**Member, Thetford Academy Board of Trustees, 2006 - 2009**  
**Founding Member, Thetford, VT Diversity Forum, 2004 - 2007**  
**Member, Thetford School Board of Directors, 2003 - 2005**

**OTHER**

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**Founder and Organizer, Lampshade Poets of the Upper Valley (2013 - present)**  
**Volunteer, The Upper Valley Haven "19 Days of December," a B2B fundraising program for regional homeless shelter (2015 - 2018)**  
**Founder & Volunteer, Lyme, NH "Skating on the Common Project" to develop and maintain a public skating rink on the Lyme town green (2014 - 2017)**

**PERSONAL**

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I've raced sailboats of all sizes and have sailed small boats through the Windward Islands and San Juan Islands, as well as from Martinique to Bonaire, Key West to Biloxi, and Miami to Baltimore offshore. I enjoy most outdoor activities including Nordic skiing, ice hockey, Nordic skating, bicycling, and hiking. I enjoy reading and writing poetry, fiction, and non-fiction.

**Key Personnel 4-11-22**

Roger Osmun, PhD.	President/CEO	\$175,100	0.00%	
Robert Gonyo	CFO	\$95,500	0.00%	
Nancy Nowell	VP Clinical Services	\$97,850	0.00%	
Cynthia Twombly	VP Operations	\$96,200	0.00%	
Diane Roston, MD	Medical Director	\$122,853	0.00%	
Dave Celone	Director of Development and Community Relations	\$72,000	0.00%	
Susan White	Director of Human Resources	\$68,950	0.00%	



Lori A. Shibleyette  
Commissioner

Katja S. Fox  
Director

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STATE OF NEW HAMPSHIRE  
DEPARTMENT OF HEALTH AND HUMAN SERVICES  
DIVISION FOR BEHAVIORAL HEALTH

129 PLEASANT STREET, CONCORD, NH 03301  
603-271-9544 1-800-852-3345 Ext. 9544  
Fax: 603-271-4332 TDD Access: 1-800-735-2964 www.dhhs.nh.gov

December 17, 2021

His Excellency, Governor Christopher T. Sununu  
and the Honorable Council  
State House  
Concord, New Hampshire 03301

**REQUESTED ACTION**

Authorize the Department of Health and Human Services, Division for Behavioral Health, to amend existing contracts with the Contractors listed in **bold** below to provide community mental health services, including statewide mobile crisis services, with no change to the price limitation of \$52,369,907 and no change to the contract completion dates of June 30, 2022, effective upon Governor and Council approval. This request is contingent upon Governor and Council approval of the corresponding request to amend the Housing Bridge Subsidy contracts with the Contractors listed in **bold** below. 10% Federal Funds. 80% General Funds.

The individual contracts were approved by Governor and Council as specified in the table below.

Vendor Name	Vendor Code	Area Served	Current Amount	Increase (Decrease)	Revised Amount	G&C Approval
<b>Northern Human Services</b>	<b>177222-B001</b>	<b>Conway</b>	<b>\$4,477,380</b>	<b>\$0</b>	<b>\$4,477,380</b>	O: 6/21/17, Late Item A A1: 6/19/19, #29 A2: 2/19/20, #12 A3: 6/30/21 #21
<b>West Central Services, Inc. DBA West Central Behavioral Health</b>	<b>177654-B001</b>	<b>Lebanon</b>	<b>\$3,001,208</b>	<b>\$0</b>	<b>\$3,001,208</b>	O: 6/21/17, Late Item A A1: 6/19/19, #29 A2: 6/30/21 #21
<b>The Lakes Region Mental Health Center, Inc.</b>	<b>154480-B001</b>	<b>Laconia</b>	<b>\$3,287,814</b>	<b>\$0</b>	<b>\$3,287,814</b>	O: 6/21/17, Late Item A A1: 6/19/19, #29 A2: 6/30/21 #21

His Excellency, Governor Christopher T. Sununu  
and the Honorable Council  
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Riverbend Community Mental Health, Inc.	177192- R001	Concord	\$4,528,379	\$0	\$4,528,379	O: 6/21/17, Late Item A A1: 6/19/19, #29 A2: 6/30/21 #21
Monadnock Family Services	177510- B005	Keene	\$3,268,983	\$0	\$3,268,983	O: 6/21/17, Late Item A A1: 6/19/19, #29 A2: 6/30/21 #21
The Community Council of Nashua, N.H. DBA Greater Nashua Mental Health Center at Community Council	154112- B001	Nashua	\$9,697,254	\$0	\$9,697,254	O: 6/21/17, Late Item A A1: 9/13/2017, #15. A2: 12/19/18 #18. A3: 6/19/19, #29 A4: 6/30/21 #21
The Mental Health Center of Greater Manchester, Inc.	177184- B001	Manchester	\$10,767,012	\$0	\$10,767,012	O: 6/21/17, Late Item A A1: 6/19/19, #29 A2: 6/30/21 #21
Seacoast Mental Health Center, Inc.	174089- R001	Portsmouth	\$5,782,478	\$0	\$5,782,478	O: 6/21/17, Late Item A A1: 6/19/19, #29 A2: 6/30/21 #21
Behavioral Health & Developmental Services of Strafford County, Inc. DBA Community Partners of Strafford County	177278- B002	Dover	\$3,682,987	\$0	\$3,682,987	O: 6/21/17, Late Item A A1: 6/19/19, #29 A2: 6/30/21 #21

His Excellency, Governor Christopher T. Sununu  
and the Honorable Council  
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The Mental Health Center for Southern New Hampshire DBA CLM Center for Life Management	174116-R001	Derry	\$3,876,414	\$0	\$3,876,414	O: 6/21/17, Late Item A A1: 9/20/18, #21 A2: 6/19/19, #29 A3: 6/30/21 #21
		<b>Total:</b>	<b>\$52,369,907</b>	<b>\$0</b>	<b>\$52,369,907</b>	

Funds are available in the following accounts for State Fiscal Year 2022, with the authority to adjust budget line items within the price limitation and encumbrances between state fiscal years through the Budget Office, if needed and justified.

See attached fiscal details.

#### EXPLANATION

The Department contracts for Mental Health services with the Community Mental Health Centers (CMHC), which are designated by the Department to serve the towns and cities within a designated geographic region, as outlined in NH Revised Statutes Annotated (RSA) 135-C, and NH Administrative Rule He-M 403.

The purpose of this request is to remove Supported Housing services from these Mental Health contracts and consolidate them under contracts with CMHCs for Housing Bridge Subsidy Program services, which focus on targeted housing services for individuals with severe mental illness, through a corresponding amendment. By consolidating housing services under one set of contracts, the Department will be able to more effectively monitor Contractor performance programmatically and financially.

The populations served include children with Serious Emotional Disturbances and adults with Severe Mental Illness/Severe and Persistent Mental Illness, including individuals with Severe/Severe and Persistent Mental Illness with Low Service Utilization (LU) per He-M 401 Eligibility Determination and Individual Service Planning. Approximately 43,000 adults, children and families will be served from June 30, 2021 to June 30, 2022.

The Contractors will continue to provide a full array of Mental Health services, including Crisis Response Services, Individual and Group Psychotherapy, Targeted Case Management, Medication Services, Functional Support Services, Illness Management and Recovery, Evidenced Based Supported Employment, Assertive Community Treatment, Projects for Assistance in Transition from Homelessness, wraparound services for children, Community Residential Services, and Acute Care Services to individuals experiencing psychiatric emergencies while awaiting admission to a Designated Receiving Facility. All contracts include provisions for Mental Health Services required per NH RSA 135-C and with State Regulations applicable to the mental health system as outlined in He-M 400, as well as in compliance with the Community Mental Health Agreement (CMHA).

The Department will continue to monitor contracted services by:

- Ensuring quality assurance by conducting performance reviews and utilization reviews as determined to be necessary and appropriate based on applicable licensing, certifications and service provisions.



His Excellency, Governor Christopher T. Sununu  
and the Honorable Council  
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- Conducting quarterly meetings to review submitted quarterly data and reports to identify ongoing programmatic improvements.
- Reviewing monthly Financial Statements provided by the Contractors for ongoing evaluation of the programs fiscal integrity.

Should the Governor and Executive Council not authorize this request, the lack of consolidation of housing services under the Housing Bridge Subsidy contracts may prevent the Department from being able to monitor Contractor performance more accurately and effectively.

Source of Federal Funds: Assistance Listing #93.778, FAIN #05-1505NHBIPP; Assistance Listing #93.150, FAIN #X06SM083717-01; Assistance Listing #93.958, FAIN #B09SM083816 and FAIN #B09SM083987; Assistance Listing #93.243, FAIN #H79SM080245; Assistance Listing #93.959, FAIN #TI083464.

The Department will request General Funds in the event that Federal Funds are no longer available and services are still needed.

Respectfully submitted,



for

Lori A. Shibinette  
Commissioner

Attachment A  
Financial Details

05-95-92-922010-4117 HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS DEPT OF, HMS: BEHAVIORAL HEALTH DIV, BUREAU OF MENTAL HEALTH SERVICES, CMH PROGRAM SUPPORT (100% General Funds)

Northern Human Services (Vendor Code 177222-B004) PO #1056782

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92204117	\$379,249	\$0	\$379,249
2019	102-500731	Contracts for program services	92204117	\$469,249	\$0	\$469,249
2020	102-500731	Contracts for program services	92204117	\$645,304	\$0	\$645,304
2021	102-500731	Contracts for program services	92204117	\$748,448	\$0	\$748,448
2022	102-500731	Contracts for program services	92204117	\$1,415,368	\$0	\$1,415,368
			Subtotal	\$3,657,616	\$0	\$3,657,616

West Central Services, Inc (Vendor Code 177654-B001) PO #1056774

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92204117	\$322,191	\$0	\$322,191
2019	102-500731	Contracts for program services	92204117	\$412,191	\$0	\$412,191
2020	102-500731	Contracts for program services	92204117	\$312,878	\$0	\$312,878
2021	102-500731	Contracts for program services	92204117	\$377,202	\$0	\$377,202
2022	102-500731	Contracts for program services	92204117	\$1,121,563	\$0	\$1,121,563
			Subtotal	\$2,546,025	\$0	\$2,546,025

The Lakes Region Mental Health Center (Vendor Code 154480-B001) PO #1056775

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92204117	\$328,115	\$0	\$328,115
2019	102-500731	Contracts for program services	92204117	\$418,115	\$0	\$418,115
2020	102-500731	Contracts for program services	92204117	\$324,170	\$0	\$324,170
2021	102-500731	Contracts for program services	92204117	\$617,670	\$0	\$617,670
2022	102-500731	Contracts for program services	92204117	\$1,126,563	\$0	\$1,126,563
			Subtotal	\$2,814,633	\$0	\$2,814,633

Riverbend Community Mental Health, Inc. (Vendor Code 177192-R001) PO #1056778

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92204117	\$381,653	\$0	\$381,653
2019	102-500731	Contracts for program services	92204117	\$471,653	\$0	\$471,653
2020	102-500731	Contracts for program services	92204117	\$237,708	\$0	\$237,708
2021	102-500731	Contracts for program services	92204117	\$237,708	\$0	\$237,708
2022	102-500731	Contracts for program services	92204117	\$1,616,551	\$0	\$1,616,551
			Subtotal	\$2,945,273	\$0	\$2,945,273

Monadnock Family Services (Vendor Code 177510-B005) PO #1056779

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92204117	\$357,590	\$0	\$357,590
2019	102-500731	Contracts for program services	92204117	\$447,590	\$0	\$447,590
2020	102-500731	Contracts for program services	92204117	\$357,590	\$0	\$357,590
2021	102-500731	Contracts for program services	92204117	\$427,475	\$0	\$427,475
2022	102-500731	Contracts for program services	92204117	\$999,625	\$0	\$999,625
			Subtotal	\$2,589,870	\$0	\$2,589,870

Community Council of Nashua, NH (Vendor Code 154112-B001) PO #1056782

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92204117	\$1,183,799	\$0	\$1,183,799
2019	102-500731	Contracts for program services	92204117	\$1,273,799	\$0	\$1,273,799
2020	102-500731	Contracts for program services	92204117	\$1,039,854	\$0	\$1,039,854
2021	102-500731	Contracts for program services	92204117	\$1,326,702	\$0	\$1,326,702
2022	102-500731	Contracts for program services	92204117	\$2,364,495	\$0	\$2,364,495
			Subtotal	\$7,188,649	\$0	\$7,188,649

The Mental Health Center of Greater Manchester (Vendor Code 177184-B001) PO #1056784

Attachment A  
Financial Details

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92204117	\$1,848,829	\$0	\$1,848,829
2019	102-500731	Contracts for program services	92204117	\$1,736,829	\$0	\$1,736,829
2020	102-500731	Contracts for program services	92204117	\$1,842,884	\$0	\$1,842,884
2021	102-500731	Contracts for program services	92204117	\$1,842,884	\$0	\$1,842,884
2022	102-500731	Contracts for program services	92204117	\$2,588,551	\$0	\$2,588,551
			<b>Subtotal</b>	<b>\$9,257,977</b>	<b>\$0</b>	<b>\$9,257,977</b>

Seacoast Mental Health Center, Inc. (Vendor Code 174089-R001)

PO #1056785

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92204117	\$746,785	\$0	\$746,785
2019	102-500731	Contracts for program services	92204117	\$836,785	\$0	\$836,785
2020	102-500731	Contracts for program services	92204117	\$742,820	\$0	\$742,820
2021	102-500731	Contracts for program services	92204117	\$845,860	\$0	\$845,860
2022	102-500731	Contracts for program services	92204117	\$1,139,625	\$0	\$1,139,625
			<b>Subtotal</b>	<b>\$4,311,835</b>	<b>\$0</b>	<b>\$4,311,835</b>

Behavioral Health & Developmental Services of Strafford County, Inc. (Vendor Code 177278-B002)

PO #1056787

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92204117	\$313,543	\$0	\$313,543
2019	102-500731	Contracts for program services	92204117	\$403,543	\$0	\$403,543
2020	102-500731	Contracts for program services	92204117	\$309,598	\$0	\$309,598
2021	102-500731	Contracts for program services	92204117	\$417,598	\$0	\$417,598
2022	102-500731	Contracts for program services	92204117	\$1,297,096	\$0	\$1,297,096
			<b>Subtotal</b>	<b>\$2,741,378</b>	<b>\$0</b>	<b>\$2,741,378</b>

The Mental Health Center for Southern New Hampshire (Vendor Code 174116-R001)

PO #1056788

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92204117	\$350,791	\$0	\$350,791
2019	102-500731	Contracts for program services	92204117	\$440,791	\$0	\$440,791
2020	102-500731	Contracts for program services	92204117	\$346,846	\$0	\$346,846
2021	102-500731	Contracts for program services	92204117	\$668,846	\$0	\$668,846
2022	102-500731	Contracts for program services	92204117	\$999,625	\$0	\$999,625
			<b>Subtotal</b>	<b>\$2,806,899</b>	<b>\$0</b>	<b>\$2,806,899</b>
<b>Total CMH Program Support</b>				<b>\$40,880,155</b>	<b>\$0</b>	<b>\$40,880,155</b>

05-85-92-922010-4120 HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS DEPT OF, HHS: BEHAVIORAL HEALTH DIV, BUREAU OF MENTAL HEALTH SERVICES, MENTAL HEALTH BLOCK GRANT (100% Federal Funds)

Monadnock Family Services (Vendor Code 177510-B005)

PO #1056779

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92224120	\$0	\$0	\$0
2019	102-500731	Contracts for program services	92224120	\$0	\$0	\$0
2020	102-500731	Contracts for program services	92224120	\$0	\$0	\$0
2021	102-500731	Contracts for program services	92224120	\$0	\$0	\$0
2022	074-500585	Grants for Pub Asst and Relief	92224120 / 92244120	\$111,000	\$0	\$111,000
			<b>Subtotal</b>	<b>\$111,000</b>	<b>\$0</b>	<b>\$111,000</b>

Community Council of Nashua, NH (Vendor Code 154112-B001)

PO #1056782

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92224120	\$84,000	\$0	\$84,000
2019	102-500731	Contracts for program services	92224120	\$21,500	\$0	\$21,500
2020	102-500731	Contracts for program services	92224120	\$81,182	\$0	\$81,182
2021	102-500731	Contracts for program services	92224120	\$81,182	\$0	\$81,182
2022	074-500585	Grants for Pub Asst and Relief	92224120	\$80,000	\$0	\$80,000
			<b>Subtotal</b>	<b>\$287,824</b>	<b>\$0</b>	<b>\$287,824</b>

Seacoast Mental Health Center, Inc. (Vendor Code 174089-R001)

PO #1056785

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
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Attachment A  
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2018	102-500731	Contracts for program services	92224120	\$0	\$0	\$0
2019	102-500731	Contracts for program services	92224120	\$0	\$0	\$0
2020	102-500731	Contracts for program services	92224120	\$0	\$0	\$0
2021	102-500731	Contracts for program services	92224120	\$0	\$0	\$0
2022	074-500585	Grants for Pub Asst and Relief	92224120 / 92244120	\$111,000	\$0	\$111,000
<b>Subtotal</b>				<b>\$111,000</b>	<b>\$0</b>	<b>\$111,000</b>

The Mental Health Center for Southern New Hampshire (Vendor Code 174118-R001) PO #1058788

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92224120	\$0	\$0	\$0
2019	102-500731	Contracts for program services	92224120	\$0	\$0	\$0
2020	102-500731	Contracts for program services	92224120	\$0	\$0	\$0
2021	102-500731	Contracts for program services	92224120	\$0	\$0	\$0
2022	074-500585	Grants for Pub Asst and Relief	92224120 / 92244120	\$118,600	\$0	\$118,600
<b>Subtotal</b>				<b>\$118,600</b>	<b>\$0</b>	<b>\$118,600</b>
<b>Total Mental Health Block Grant</b>				<b>\$229,624</b>	<b>\$0</b>	<b>\$229,624</b>

04-95-92-922010-4121 HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS DEPT OF, HHS: BEHAVIORAL HEALTH DIV, BUREAU OF MENTAL HEALTH SERVICES, MENTAL HEALTH DATA COLLECTION (100% Federal Funds)

Northern Human Services (Vendor Code 177222-B004) PO #1058782

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2019	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2020	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2021	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2022	102-500731	Contracts for program services	92204121	\$10,000	\$0	\$10,000
<b>Subtotal</b>				<b>\$30,000</b>	<b>\$0</b>	<b>\$30,000</b>

West Central Services, Inc (Vendor Code 177854-B001) PO #1058774

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2019	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2020	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2021	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2022	102-500731	Contracts for program services	92204121	\$10,000	\$0	\$10,000
<b>Subtotal</b>				<b>\$30,000</b>	<b>\$0</b>	<b>\$30,000</b>

The Lakes Region Mental Health Center (Vendor Code 154480-B001) PO #1058775

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2019	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2020	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2021	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2022	102-500731	Contracts for program services	92204121	\$10,000	\$0	\$10,000
<b>Subtotal</b>				<b>\$30,000</b>	<b>\$0</b>	<b>\$30,000</b>

Riverbend Community Mental Health, Inc. (Vendor Code 177192-R001) PO #1058778

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2019	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2020	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2021	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2022	102-500731	Contracts for program services	92204121	\$10,000	\$0	\$10,000
<b>Subtotal</b>				<b>\$30,000</b>	<b>\$0</b>	<b>\$30,000</b>

Monadnock Family Services (Vendor Code 177510-B005) PO #1058779

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000

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2019	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2020	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2021	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2022	102-500731	Contracts for program services	92204121	\$10,000	\$0	\$10,000
			Subtotal	\$30,000	\$0	\$30,000

Community Council of Nashua, NH (Vendor Code 154112-B001)

PO #1056782

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2019	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2020	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2021	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2022	102-500731	Contracts for program services	92204121	\$10,000	\$0	\$10,000
			Subtotal	\$30,000	\$0	\$30,000

The Mental Health Center of Greater Manchester (Vendor Code 177184-B001)

PO #1056784

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2019	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2020	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2021	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2022	102-500731	Contracts for program services	92204121	\$10,000	\$0	\$10,000
			Subtotal	\$30,000	\$0	\$30,000

Seacoast Mental Health Center, Inc. (Vendor Code 174089-R001)

PO #1056785

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2019	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2020	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2021	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2022	102-500731	Contracts for program services	92204121	\$10,000	\$0	\$10,000
			Subtotal	\$30,000	\$0	\$30,000

Behavioral Health & Developmental Services of Strafford County, Inc. (Vendor Code 177278-B002)

PO #1056787

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2019	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2020	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2021	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2022	102-500731	Contracts for program services	92204121	\$10,000	\$0	\$10,000
			Subtotal	\$30,000	\$0	\$30,000

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The Mental Health Center for Southern New Hampshire (Vendor Code 174118-R001)

PO #1056788

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2019	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2020	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2021	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2022	102-500731	Contracts for program services	92204121	\$10,000	\$0	\$10,000
			Subtotal	\$30,000	\$0	\$30,000
Total Mental Health Data Collection				\$300,000	\$0	\$300,000

05-95-92-821010-2053 HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS DEPT OF, HHS: BEHAVIORAL HEALTH DIV, BUR FOR CHILDRENS BEHAVRL HLTH, SYSTEM OF CARE (100% General Funds)

Northern Human Services (Vendor Code 177222-B004)

PO #1056782

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92102053	\$4,000	\$0	\$4,000
2019	102-500731	Contracts for program services	92102053	\$0	\$0	\$0
2020	102-500731	Contracts for program services	92102053	\$11,000	\$0	\$11,000
2021	102-500731	Contracts for program services	92102053	\$11,000	\$0	\$11,000
2022	102-500731	Contracts for program services	92102053	\$605,091	\$0	\$605,091
			Subtotal	\$631,091	\$0	\$631,091

West Central Services, Inc (Vendor Code 177654-B001)

PO #1056774

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92102053	\$0	\$0	\$0
2019	102-500731	Contracts for program services	92102053	\$4,000	\$0	\$4,000
2020	102-500731	Contracts for program services	92102053	\$5,000	\$0	\$5,000
2021	102-500731	Contracts for program services	92102053	\$5,000	\$0	\$5,000
2022	102-500731	Contracts for program services	92102053	\$402,331	\$0	\$402,331
			Subtotal	\$418,331	\$0	\$418,331

The Lakes Region Mental Health Center (Vendor Code 154480-B001)

PO #1056775

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92102053	\$0	\$0	\$0
2019	102-500731	Contracts for program services	92102053	\$4,000	\$0	\$4,000
2020	102-500731	Contracts for program services	92102053	\$11,000	\$0	\$11,000
2021	102-500731	Contracts for program services	92102053	\$11,000	\$0	\$11,000
2022	102-500731	Contracts for program services	92102053	\$408,331	\$0	\$408,331
			Subtotal	\$434,331	\$0	\$434,331

Riverbend Community Mental Health, Inc. (Vendor Code 177192-R001)

PO #1056778

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92102053	\$0	\$0	\$0
2019	102-500731	Contracts for program services	92102053	\$4,000	\$0	\$4,000
2020	102-500731	Contracts for program services	92102053	\$151,000	\$0	\$151,000
2021	102-500731	Contracts for program services	92102053	\$151,000	\$0	\$151,000
2022	102-500731	Contracts for program services	92102053	\$1,051,054	\$0	\$1,051,054
			Subtotal	\$1,357,054	\$0	\$1,357,054

Monadnock Family Services (Vendor Code 177510-B005)

PO #1056779

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92102053	\$0	\$0	\$0
2019	102-500731	Contracts for program services	92102053	\$4,000	\$0	\$4,000
2020	102-500731	Contracts for program services	92102053	\$5,000	\$0	\$5,000
2021	102-500731	Contracts for program services	92102053	\$5,000	\$0	\$5,000
2022	102-500731	Contracts for program services	92102053	\$341,383	\$0	\$341,383
			Subtotal	\$355,383	\$0	\$355,383

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Community Council of Nashua, NH (Vendor Code 154112-8001) PO #1056782

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92102053	\$0	\$0	\$0
2019	102-500731	Contracts for program services	92102053	\$0	\$0	\$0
2020	102-500731	Contracts for program services	92102053	\$151,000	\$0	\$151,000
2021	102-500731	Contracts for program services	92102053	\$151,000	\$0	\$151,000
2022	102-500731	Contracts for program services	92102053	\$1,051,054	\$0	\$1,051,054
			<b>Subtotal</b>	<b>\$1,353,054</b>	<b>\$0</b>	<b>\$1,353,054</b>

The Mental Health Center of Greater Manchester (Vendor Code 177184-8001) PO #1056784

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92102053	\$4,000	\$0	\$4,000
2019	102-500731	Contracts for program services	92102053	\$0	\$0	\$0
2020	102-500731	Contracts for program services	92102053	\$11,000	\$0	\$11,000
2021	102-500731	Contracts for program services	92102053	\$11,000	\$0	\$11,000
2022	102-500731	Contracts for program services	92102053	\$653,326	\$0	\$653,326
			<b>Subtotal</b>	<b>\$679,326</b>	<b>\$0</b>	<b>\$679,326</b>

Seacoast Mental Health Center, Inc. (Vendor Code 174089-R001) PO #1056785

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92102053	\$4,000	\$0	\$4,000
2019	102-500731	Contracts for program services	92102053	\$0	\$0	\$0
2020	102-500731	Contracts for program services	92102053	\$11,000	\$0	\$11,000
2021	102-500731	Contracts for program services	92102053	\$11,000	\$0	\$11,000
2022	102-500731	Contracts for program services	92102053	\$605,091	\$0	\$605,091
			<b>Subtotal</b>	<b>\$631,091</b>	<b>\$0</b>	<b>\$631,091</b>

Behavioral Health & Developmental Services of Strafford County, Inc. (Vendor Code 177278-B002) PO #1056787

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92102053	\$0	\$0	\$0
2019	102-500731	Contracts for program services	92102053	\$4,000	\$0	\$4,000
2020	102-500731	Contracts for program services	92102053	\$11,000	\$0	\$11,000
2021	102-500731	Contracts for program services	92102053	\$11,000	\$0	\$11,000
2022	102-500731	Contracts for program services	92102053	\$408,331	\$0	\$408,331
			<b>Subtotal</b>	<b>\$434,331</b>	<b>\$0</b>	<b>\$434,331</b>

The Mental Health Center for Southern New Hampshire (Vendor Code 174116-R001) PO #1056788

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92102053	\$4,000	\$0	\$4,000
2019	102-500731	Contracts for program services	92102053	\$5,000	\$0	\$5,000
2020	102-500731	Contracts for program services	92102053	\$131,000	\$0	\$131,000
2021	102-500731	Contracts for program services	92102053	\$131,000	\$0	\$131,000
2022	102-500731	Contracts for program services	92102053	\$487,363	\$0	\$487,363
			<b>Subtotal</b>	<b>\$738,363</b>	<b>\$0</b>	<b>\$738,363</b>
<b>Total System of Care</b>				<b>\$7,030,335</b>	<b>\$0</b>	<b>\$7,030,335</b>

05-95-42-421010-2968 HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS DEPT OF, HHS: HUMAN SERVICES DIV, CHILD PROTECTION, CHILD - FAMILY SERVICES (100% General Funds)

Northern Human Services (Vendor Code 177222-B004) PO #1056782

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	550-500398	Assessment and Counseling	42105824	\$5,310	\$0	\$5,310
2019	550-500398	Assessment and Counseling	42105824	\$5,310	\$0	\$5,310
2020	550-500398	Assessment and Counseling	42105824	\$5,310	\$0	\$5,310
2021	550-500398	Assessment and Counseling	42105824	\$5,310	\$0	\$5,310
2022	844-504195	SGFSER SGF SERVICES	42105878	\$5,310	\$0	\$5,310
			<b>Subtotal</b>	<b>\$26,550</b>	<b>\$0</b>	<b>\$26,550</b>

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West Central Services, Inc (Vendor Code 177654-B001)

PO #1056774

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2019	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2020	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2021	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2022	644-504195	SGFSER SGF SERVICES	42105876	\$1,770	\$0	\$1,770
			Subtotal	\$8,850	\$0	\$8,850

The Lakes Region Mental Health Center (Vendor Code 154480-B001)

PO #1056775

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2019	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2020	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2021	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2022	644-504195	SGFSER SGF SERVICES	42105876	\$1,770	\$0	\$1,770
			Subtotal	\$8,850	\$0	\$8,850

Riverbend Community Mental Health, Inc. (Vendor Code 177192-R001)

PO #1056778

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2019	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2020	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2021	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2022	644-504195	SGFSER SGF SERVICES	42105876	\$1,770	\$0	\$1,770
			Subtotal	\$8,850	\$0	\$8,850

Monadnock Family Services (Vendor Code 177510-B005)

PO #1056779

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2019	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2020	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2021	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2022	644-504195	SGFSER SGF SERVICES	42105876	\$1,770	\$0	\$1,770
			Subtotal	\$8,850	\$0	\$8,850

Community Council of Nashua, NH (Vendor Code 154112-B001)

PO #1056782

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2019	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2020	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2021	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2022	644-504195	SGFSER SGF SERVICES	42105876	\$1,770	\$0	\$1,770
			Subtotal	\$8,850	\$0	\$8,850

The Mental Health Center of Greater Manchester (Vendor Code 177184-B001)

PO #1056784

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	550-500398	Assessment and Counseling	42105824	\$3,540	\$0	\$3,540
2019	550-500398	Assessment and Counseling	42105824	\$3,540	\$0	\$3,540
2020	550-500398	Assessment and Counseling	42105824	\$3,540	\$0	\$3,540
2021	550-500398	Assessment and Counseling	42105824	\$3,540	\$0	\$3,540
2022	644-504195	SGFSER SGF SERVICES	42105876	\$3,540	\$0	\$3,540
			Subtotal	\$17,700	\$0	\$17,700

Seacoast Mental Health Center, Inc. (Vendor Code 174089-R001)

PO #1056785

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2019	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2020	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2021	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770



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2022	644-504195	SGFSER SGF SERVICES	42105876	\$1,770	\$0	\$1,770
			<i>Subtotal</i>	<b>\$8,850</b>	<b>\$0</b>	<b>\$8,850</b>

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Behavioral Health & Developmental Services of Strafford County, Inc. (Vendor Code 177278-B002)

PO #1056787

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2019	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2020	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2021	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2022	644-504195	SGFSER SGF SERVICES	42105678	\$1,770	\$0	\$1,770
			<b>Subtotal</b>	<b>\$8,650</b>	<b>\$0</b>	<b>\$8,650</b>

The Mental Health Center for Southern New Hampshire (Vendor Code 174116-R001)

PO #1056788

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2019	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2020	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2021	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2022	644-504195	SGFSER SGF SERVICES	42105678	\$1,770	\$0	\$1,770
			<b>Subtotal</b>	<b>\$8,650</b>	<b>\$0</b>	<b>\$8,650</b>
<b>Total Child - Family Services</b>				<b>\$116,060</b>	<b>\$0</b>	<b>\$116,060</b>

05-85-42-423010-7928 HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS DEPT OF, MHS: HUMAN SERVICES DIV, HOMELESS & HOUSING, PATH GRANT (100% Federal Funds)

Riverbend Community Mental Health, Inc. (Vendor Code 177192-R001)

PO #1056788

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	42307150	\$38,250	\$0	\$38,250
2019	102-500731	Contracts for program services	42307150	\$38,250	\$0	\$38,250
2020	102-500731	Contracts for program services	42307150	\$38,234	\$0	\$38,234
2021	102-500731	Contracts for program services	42307150	\$38,234	\$0	\$38,234
2022	102-500731	Contracts for program services	42307150	\$38,234	\$0	\$38,234
			<b>Subtotal</b>	<b>\$187,202</b>	<b>\$0</b>	<b>\$187,202</b>

Monadnock Family Services (Vendor Code 177510-B005)

PO #1056779

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	42307150	\$37,000	\$0	\$37,000
2019	102-500731	Contracts for program services	42307150	\$37,000	\$0	\$37,000
2020	102-500731	Contracts for program services	42307150	\$33,300	\$0	\$33,300
2021	102-500731	Contracts for program services	42307150	\$33,300	\$0	\$33,300
2022	102-500731	Contracts for program services	42307150	\$33,300	\$0	\$33,300
			<b>Subtotal</b>	<b>\$173,900</b>	<b>\$0</b>	<b>\$173,900</b>

Community Council of Nashua, NH (Vendor Code 154112-B001)

PO #1056782

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	42307150	\$40,300	\$0	\$40,300
2019	102-500731	Contracts for program services	42307150	\$40,300	\$0	\$40,300
2020	102-500731	Contracts for program services	42307150	\$43,901	\$0	\$43,901
2021	102-500731	Contracts for program services	42307150	\$43,901	\$0	\$43,901
2022	102-500731	Contracts for program services	42307150	\$43,901	\$0	\$43,901
			<b>Subtotal</b>	<b>\$212,303</b>	<b>\$0</b>	<b>\$212,303</b>

The Mental Health Center of Greater Manchester (Vendor Code 177184-B001)

PO #1056784

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	42307150	\$40,121	\$0	\$40,121
2019	102-500731	Contracts for program services	42307150	\$40,121	\$0	\$40,121
2020	102-500731	Contracts for program services	42307150	\$43,725	\$0	\$43,725
2021	102-500731	Contracts for program services	42307150	\$43,725	\$0	\$43,725
2022	102-500731	Contracts for program services	42307150	\$43,725	\$0	\$43,725
			<b>Subtotal</b>	<b>\$211,417</b>	<b>\$0</b>	<b>\$211,417</b>

Attachment A  
Financial Details

Seacoast Mental Health Center, Inc. (Vendor Code 174089-R001)

PO #1056785

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	42307150	\$25,000	\$0	\$25,000
2019	102-500731	Contracts for program services	42307150	\$25,000	\$0	\$25,000
2020	102-500731	Contracts for program services	42307150	\$38,234	\$0	\$38,234
2021	102-500731	Contracts for program services	42307150	\$38,234	\$0	\$38,234
2022	102-500731	Contracts for program services	42307150	\$38,234	\$0	\$38,234
<b>Subtotal</b>				<b>\$184,702</b>	<b>\$0</b>	<b>\$184,702</b>

The Mental Health Center for Southern New Hampshire (Vendor Code 174116-R001)

PO #1056788

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	42307150	\$29,500	\$0	\$29,500
2019	102-500731	Contracts for program services	42307150	\$29,500	\$0	\$29,500
2020	102-500731	Contracts for program services	42307150	\$38,234	\$0	\$38,234
2021	102-500731	Contracts for program services	42307150	\$38,234	\$0	\$38,234
2022	102-500731	Contracts for program services	42307150	\$38,234	\$0	\$38,234
<b>Subtotal</b>				<b>\$173,702</b>	<b>\$0</b>	<b>\$173,702</b>
<b>Total PATH GRANT</b>				<b>\$1,123,228</b>	<b>\$0</b>	<b>\$1,123,228</b>

05-95-92-920610-3380 HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS DEPT OF, HHS: BEHAVIORAL HEALTH DIV, BUREAU OF DRUG & ALCOHOL SVCS, PREVENTION SERVICES (97% Federal Funds, 3% General Funds)

Seacoast Mental Health Center (Vendor Code 174089-R001)

PO #1056785

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92056502	\$70,000	\$0	\$70,000
2019	102-500731	Contracts for program services	92056502	\$70,000	\$0	\$70,000
2020	102-500731	Contracts for program services	92057502	\$70,000	\$0	\$70,000
2021	102-500731	Contracts for program services	92057502	\$70,000	\$0	\$70,000
2022	102-500731	Contracts for program services	92057502	\$70,000	\$0	\$70,000
<b>Subtotal</b>				<b>\$350,000</b>	<b>\$0</b>	<b>\$350,000</b>
<b>Total BDAS</b>				<b>\$350,000</b>	<b>\$0</b>	<b>\$350,000</b>

05-95-48-481010-8917 HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS DEPT OF, HHS: ELDERLY & ADULT SVCS DIV, GRANTS TO LOCALS, HEALTH PROMOTION CONTRACTS (100% Federal Funds)

Seacoast Mental Health Center (Vendor Code 174089-R001)

PO #1056785

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	48108462	\$35,000	\$0	\$35,000
2019	102-500731	Contracts for program services	48108462	\$35,000	\$0	\$35,000
2020	102-500731	Contracts for program services	48108462	\$35,000	\$0	\$35,000
2021	102-500731	Contracts for program services	48108462	\$35,000	\$0	\$35,000
2022	102-500731	Contracts for program services	48108462	\$35,000	\$0	\$35,000
<b>Subtotal</b>				<b>\$175,000</b>	<b>\$0</b>	<b>\$175,000</b>
<b>Total BEAS</b>				<b>\$175,000</b>	<b>\$0</b>	<b>\$175,000</b>

05-95-49-490610-2985 HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS DEPT OF, HHS: COMM-BASED CARE SVCS DIV, COMMUNITY BASED CARE SERVICES, BALANCE INCENTIVE PROGRAM BIP (100% Federal Funds)

Northern Human Services (Vendor Code 177222-B004)

PO #1056782

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	49053316	\$0	\$0	\$0
2019	102-500731	Contracts for program services	49053316	\$0	\$0	\$0
2020	102-500731	Contracts for program services	49053316	\$132,123	\$0	\$132,123
2021	102-500731	Contracts for program services	49053316	\$0	\$0	\$0
2022	102-500731	Contracts for program services	49053316	\$0	\$0	\$0
<b>Subtotal</b>				<b>\$132,123</b>	<b>\$0</b>	<b>\$132,123</b>
<b>Total Balance Incentive Program</b>				<b>\$132,123</b>	<b>\$0</b>	<b>\$132,123</b>

Attachment A  
Financial Details

**05-06-02-022010-2340 HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS DEPT OF, HMS: BEHAVIORAL HEALTH DIV, BUREAU OF MENTAL HEALTH SERVICES, PROHEALTH NH GRANT (100% Federal Funds)**

Community Council of Nashua, NH (Vendor Code 154112-B001) PO #1056782

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92202340	\$0	\$0	\$0
2019	102-500731	Contracts for program services	92202340	\$0	\$0	\$0
2020	102-500731	Contracts for program services	92202340	\$0	\$0	\$0
2021	102-500731	Contracts for program services	92202340	\$0	\$0	\$0
2022	074-500585	Grants for Pub Asst and Relief	92202340	\$616,574	\$0	\$616,574
			<i>Subtotal</i>	<b>\$616,574</b>	<b>\$0</b>	<b>\$616,574</b>

The Mental Health Center of Greater Manchester (Vendor Code 177184-B001) PO #1056784

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92202340	\$0	\$0	\$0
2019	102-500731	Contracts for program services	92202340	\$0	\$0	\$0
2020	102-500731	Contracts for program services	92202340	\$0	\$0	\$0
2021	102-500731	Contracts for program services	92202340	\$0	\$0	\$0
2022	074-500585	Grants for Pub Asst and Relief	92202340	\$570,592	\$0	\$570,592
			<i>Subtotal</i>	<b>\$570,592</b>	<b>\$0</b>	<b>\$570,592</b>

Behavioral Health & Developmental Services of Strafford County, Inc. (Vendor Code 177278-B002) PO #1056787

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92202340	\$0	\$0	\$0
2019	102-500731	Contracts for program services	92202340	\$0	\$0	\$0
2020	102-500731	Contracts for program services	92202340	\$0	\$0	\$0
2021	102-500731	Contracts for program services	92202340	\$0	\$0	\$0
2022	074-500585	Grants for Pub Asst and Relief	92202340	\$468,428	\$0	\$468,428
			<i>Subtotal</i>	<b>\$468,428</b>	<b>\$0</b>	<b>\$468,428</b>
<b>Total PROHEALTH NH GRANT</b>				<b>\$1,655,694</b>	<b>\$0</b>	<b>\$1,655,694</b>

Amendment Total Price for All Vendors    **\$52,389,907**    **\$0**    **\$52,389,907**

**State of New Hampshire  
Department of Health and Human Services  
Amendment #3**

This Amendment to the Mental Health Services contract is by and between the State of New Hampshire, Department of Health and Human Services ("State" or "Department") and West Central Services, Inc. d/b/a West Central Behavioral Health ("the Contractor").

WHEREAS, pursuant to an agreement (the "Contract") approved by the Governor and Executive Council on June 21, 2017, (Late Item A) as amended on June 19, 2019, (Item #29), and June 30, 2021 (Item #21), the Contractor agreed to perform certain services based upon the terms and conditions specified in the Contract as amended and in consideration of certain sums specified; and

WHEREAS, pursuant to Form P-37, General Provisions, Paragraph 18, Contract may be amended upon written agreement of the parties and approval from the Governor and Executive Council; and

WHEREAS, the parties agree to extend the term of the agreement, increase the price limitation, or modify the scope of services to support continued delivery of these services; and

NOW THEREFORE, in consideration of the foregoing and the mutual covenants and conditions contained in the Contract and set forth herein, the parties hereto agree to amend as follows:

1. Modify Exhibit A, Amendment #2, Scope of Services, by deleting all text in Section 11, Supported Housing, and replacing it to read:
  11. Reserved

All terms and conditions of the Contract and prior amendments not modified by this Amendment remain in full force and effect. This Amendment shall be effective upon the date of Governor and Executive Council approval.

IN WITNESS WHEREOF, the parties have set their hands as of the date written below,

State of New Hampshire  
Department of Health and Human Services

12/20/2021

Date

DocuSigned by:  
*Katja S. Fox*  
Name: Katja S. Fox  
Title: Director

West Central Services, Inc. d/b/a  
West Central Behavioral Health

12/20/2021

Date

DocuSigned by:  
*Roger Osmun*  
Name: Roger Osmun  
Title: President and CEO

The preceding Amendment, having been reviewed by this office, is approved as to form, substance, and execution.

OFFICE OF THE ATTORNEY GENERAL

12/20/2021

Date

DocuSigned by:  
*Robyn Guarino*

Name: Robyn Guarino

Title: Attorney

I hereby certify that the foregoing Amendment was approved by the Governor and Executive Council of the State of New Hampshire at the Meeting on: \_\_\_\_\_ (date of meeting)

OFFICE OF THE SECRETARY OF STATE

Date

Name:

Title:



Lori A. Shilbette  
Commissioner

Katja S. Fox  
Director

21  
man

**STATE OF NEW HAMPSHIRE**  
**DEPARTMENT OF HEALTH AND HUMAN SERVICES**  
**DIVISION FOR BEHAVIORAL HEALTH**

129 PLEASANT STREET, CONCORD, NH 03301  
603-271-9544 1-800-852-3345 Ext. 9544  
Fax: 603-271-4332 TDD Access: 1-800-735-2964 www.dhhs.nh.gov

June 11, 2021

His Excellency, Governor Christopher T. Sununu  
and the Honorable Council  
State House  
Concord, New Hampshire 03301

**REQUESTED ACTION**

Authorize the Department of Health and Human Services, Division for Behavioral Health, to enter into **Sole Source** amendments to existing contracts with the vendors listed below to provide community mental health services, including statewide mobile crisis services, by increasing the total price limitation by \$24,517,006 from \$27,852,901 to \$52,369,907 and by extending the completion dates from June 30, 2021 to June 30, 2022, effective June 30, 2021, upon Governor and Council approval. 90% General Funds. 10% Federal Funds.

The individual contracts were approved by Governor and Council as specified in the table below.

Vendor Name	Vendor Code	Area Served	Current Amount	Increase (Decrease)	Revised Amount	G&C Approval
Northern Human Services	177222-B001	Conway	\$2,354,431	\$2,122,949	\$4,477,380	O: 6/21/17, Late Item A A1: 6/19/19, #29 A2: 2/19/20, #12
West Central Services, Inc. DBA West Central Behavioral Health	177654-B001	Lebanon	\$1,401,218	\$1,599,988	\$3,001,206	O: 6/21/17, Late Item A A1: 6/19/19, #29
Lakes Region Mental Health Center, Inc. DBA Genesis Behavioral Health	154480-B001	Laconia	\$1,447,650	\$1,840,164	\$3,287,814	O: 6/21/17, Late Item A A1: 6/19/19, #29
Riverbend Community Mental Health, Inc.	177192-R001	Concord	\$1,810,770	\$2,717,609	\$4,528,379	O: 6/21/17, Late Item A A1: 6/19/19, #29
Monadnock Family Services	177510-B005	Keene	\$1,702,040	\$1,566,943	\$3,268,983	O: 6/21/17, Late Item A A1: 6/19/19, #29



His Excellency, Governor Christopher T. Sununu  
and the Honorable Council  
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Community Council of Nashua, NH DBA Greater Nashua Mental Health Center at Community Council	154112- B001	Nashua	\$5,262,612	\$4,434,642	\$9,697,254	O: 6/21/17, Late Item A A1: 9/13/2019, #15. A2: 12/19/18 #19. A3: 6/19/19, #29
The Mental Health Center of Greater Manchester, Inc.	177184- B001	Manchester	\$6,897,278	\$3,869,734	\$10,767,012	O: 6/21/17, Late Item A A1: 6/19/19, #29
Seacoast Mental Health Center, Inc.	174089- R001	Portsmouth	\$3,668,718	\$2,113,760	\$5,782,478	O: 6/21/17, Late Item A A1: 6/19/19, #29
Behavioral Health & Developmental Svs of Strafford County, Inc. DBA Community Partners of Strafford County	177278- B002	Dover	\$1,389,362	\$2,293,625	\$3,682,987	O: 6/21/17, Late Item A A1: 6/19/19, #29
The Mental Health Center for Southern New Hampshire DBA CLM Center for Life Management	174116- R001	Derry	\$1,918,822	\$1,957,592	\$3,876,414	O: 6/21/17, Late Item A A1: 9/20/18, #21 A2: 6/19/19, #29
		<b>Total:</b>	<b>\$27,852,901</b>	<b>\$24,817,006</b>	<b>\$52,369,907</b>	

Funds are available in the following accounts for State Fiscal Year 2021, and are anticipated to be available in State Fiscal Year 2022, upon the availability and continued appropriation of funds in the future operating budget, with the authority to adjust budget line items within the price limitation and encumbrances between state fiscal years through the Budget Office, if needed and justified.

#### EXPLANATION

This request is **Sole Source** because the Department is seeking to extend the contracts beyond the current completion dates and there are no renewal options available. The Department contracts for these services through the community mental health centers, which are designated by the Department to serve the towns and cities within a designated geographic region, as outlined in the NH Revised Statutes Annotated (RSA) 135-C, and NH Administrative Rule He-M 403.

His Excellency, Governor Christopher T. Sununu  
and the Honorable Council  
Page 3 of 4

The purpose of this request is to continue providing and expand upon community mental health services for individuals in New Hampshire. Community mental health centers provide community-based mental health services to adults, children, and families to build resiliency, promote recovery, reduce inpatient hospital utilizations, and improve community tenure.

The populations served include children with Serious Emotional Disturbances and adults with Severe Mental Illness/Severe and Persistent Mental Illness, including individuals with Severe/Severe and Persistent Mental Illness with Low Service Utilization (LU) per He-M 401 Eligibility Determination and Individual Service Planning. Approximately 43,000 adults, children and families will be served from June 30, 2021 to June 30, 2022.

The Contractors will continue to provide Emergency Services, Individual and Group Psychotherapy, Targeted Case Management, Medication Services, Functional Support Services, Illness Management and Recovery, Evidenced Based Supported Employment, Assertive Community Treatment, Projects for Assistance in Transition from Homelessness, wraparound services for children, Community Residential Services, and Acute Care Services to individuals experiencing psychiatric emergencies while awaiting admission to a Designated Receiving Facility. All contracts include provisions for Mental Health Services required per NH RSA 135-C and with State Regulations applicable to the mental health system as outlined in He-M 400, as well as in compliance with the Community Mental Health Agreement (CMHA).

These services are provided to individuals enrolled in the State Medicaid plan as well as non-Medicaid and uninsured children, adults, and families. The Contractors will seek reimbursement for Medicaid services through agreements with the contracted Managed Care Organizations, through Medicaid fee-for-service and third part insurance payers. The contracts do not include funding for Medicaid reimbursement.

These amendments also included the following modifications to the scopes of services:

- Inclusion of statewide integrated mobile crisis response teams in crisis services. Currently only three regions (Regions 4, 6 & 7) operate mobile crisis response teams for adults with mental illness. All ten (10) community mental health centers will enhance their crisis services to ensure delivery of integrated mobile crisis response services to individuals experiencing a mental health and/or substance use crisis;
- Addition of six (6) supported housing beds in each region to expand the availability of supported housing options statewide;
- Expansion of First Episode Psychosis/Early Serious Mental Illness (FEP-ESMI) services. Currently only Region 6 holds provisions for FEP-ESMI programming. These programs provide evidence-based Coordinated Specialty Care for the treatment of FEP-ESMI utilizing early intervention for individuals age thirteen (13) to thirty-five (35) experiencing a first episode of mental illness. The expansion includes three (3) additional teams in Regions 5, 8, & 10;
- Expansion of deaf and hard of hearing services provided by Region 6, including increased opportunities for collaboration with other services providers statewide and the provision of consultative services in the treatment planning process for individuals who are deaf and/or hard of hearing;
- Addition of Statewide Work Incentives Counseling to include one (1) full-time equivalent Work Incentives Counselor in each of the ten (10) regions to support individuals in meeting employment related goals by providing comprehensive benefits counseling, supporting engagement in Supported Employment and improving collaboration with the Division of Vocational Rehabilitation;

His Excellency, Governor Christopher T. Sununu  
and the Honorable Council  
Page 4 of 4

- Inclusion of System of Care Activities with the Department of Education to develop a system of support for behavioral health within school districts in targeted regions;
- Inclusion of Pro-Health Services in Regions 6, 7 & 9. These services provide integrated medical and mental health services to individuals aged sixteen (16) through thirty-five (35) through FQHC primary care services co-located in the mental health center; and
- Inclusion of a specialty residential program in Region 9, which provides three (3) beds for individuals age eighteen (18) years and older who are dually diagnosed with a severe mental illness and developmental disability and/or acquired brain disorder.

The Department will monitor contracted services by:

- Ensuring quality assurance by conducting performance reviews and utilization reviews as determined to be necessary and appropriate based on applicable licensing, certifications and service provisions.
- Conducting quarterly meetings to review submitted quarterly data and reports to identify ongoing programmatic improvements.
- Reviewing monthly Financial Statements provided by the Contractors for ongoing evaluation of the programs fiscal integrity.

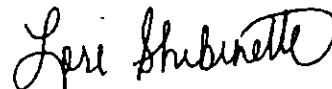
Should the Governor and Executive Council not authorize this request, approximately 43,000 adults, children and families in the state will not have access to critical community mental health services as required by NH RSA 135-C:13. As a result these individuals may experience an increase in symptoms causing them to seek more costly services at hospital emergency departments due to risk of harm to themselves or others and may have increased contact with law enforcement, correctional programs, or primary care physicians, none of which have the necessary services or supports available to provide necessary assistance. Lack of these services may also increase the likelihood of inpatient hospitalizations and death by suicide.

Area served: Statewide

Source of Funds: CFDA 93.778 FAIN #05-1505NHBIPP, CFDA 93.150 FAINX06SM083717-01, CFDA 93.958, FAINB09SM083816 and FAINB09SM083987, CFDA#93.243 FAINH79SM080245, CFDA#93.959 FAINTI083464

The Department will request General Funds in the event that Federal Funds are no longer available and services are still needed.

Respectfully submitted,



Lori A. Shibinette  
Commissioner

Attachment A  
Financial Details

05-95-92-922010-4117 HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS DEPT OF. HHS: BEHAVIORAL HEALTH DIV, BUREAU OF MENTAL HEALTH SERVICES, CMH PROGRAM SUPPORT (100% General Funds)

Northern Human Services (Vendor Code 177222-B004) PO #1056782

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92204117	\$378,249	\$0	\$378,249
2019	102-500731	Contracts for program services	92204117	\$489,249	\$0	\$489,249
2020	102-500731	Contracts for program services	92204117	\$645,304	\$0	\$645,304
2021	102-500731	Contracts for program services	92204117	\$661,266	\$87,180	\$748,446
2022	102-500731	Contracts for program services	92204117	\$0	\$1,415,368	\$1,415,368
			<b>Subtotal</b>	<b>\$2,155,068</b>	<b>\$1,502,548</b>	<b>\$3,657,616</b>

West Central Services, Inc (Vendor Code 177654-B001) PO #1056774

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92204117	\$322,191	\$0	\$322,191
2019	102-500731	Contracts for program services	92204117	\$412,191	\$0	\$412,191
2020	102-500731	Contracts for program services	92204117	\$312,878	\$0	\$312,878
2021	102-500731	Contracts for program services	92204117	\$312,878	\$64,324	\$377,202
2022	102-500731	Contracts for program services	92204117	\$0	\$1,121,563	\$1,121,563
			<b>Subtotal</b>	<b>\$1,360,138</b>	<b>\$1,185,887</b>	<b>\$2,546,025</b>

The Lakes Region Mental Health Center (Vendor Code 154480-B001) PO #1056775

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92204117	\$328,115	\$0	\$328,115
2019	102-500731	Contracts for program services	92204117	\$418,115	\$0	\$418,115
2020	102-500731	Contracts for program services	92204117	\$324,170	\$0	\$324,170
2021	102-500731	Contracts for program services	92204117	\$324,170	\$293,500	\$617,670
2022	102-500731	Contracts for program services	92204117	\$0	\$1,128,563	\$1,128,563
			<b>Subtotal</b>	<b>\$1,394,570</b>	<b>\$1,420,063</b>	<b>\$2,814,633</b>

Riverband Community Mental Health, Inc. (Vendor Code 177192-R001) PO #1056778

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92204117	\$381,653	\$0	\$381,653
2019	102-500731	Contracts for program services	92204117	\$471,653	\$0	\$471,653
2020	102-500731	Contracts for program services	92204117	\$237,708	\$0	\$237,708
2021	102-500731	Contracts for program services	92204117	\$237,708	\$0	\$237,708
2022	102-500731	Contracts for program services	92204117	\$0	\$1,616,551	\$1,616,551
			<b>Subtotal</b>	<b>\$1,328,722</b>	<b>\$1,616,551</b>	<b>\$2,945,273</b>

Monadnock Family Services (Vendor Code 177510-B005) PO #1056779

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92204117	\$357,590	\$0	\$357,590
2019	102-500731	Contracts for program services	92204117	\$447,590	\$0	\$447,590
2020	102-500731	Contracts for program services	92204117	\$357,590	\$0	\$357,590
2021	102-500731	Contracts for program services	92204117	\$357,590	\$69,885	\$427,475
2022	102-500731	Contracts for program services	92204117	\$0	\$999,625	\$999,625
			<b>Subtotal</b>	<b>\$1,520,360</b>	<b>\$1,069,510</b>	<b>\$2,589,870</b>

Community Council of Nashua, NH (Vendor Code 154112-B001) PO #1056782

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92204117	\$1,183,799	\$0	\$1,183,799
2019	102-500731	Contracts for program services	92204117	\$1,273,799	\$0	\$1,273,799
2020	102-500731	Contracts for program services	92204117	\$1,039,854	\$0	\$1,039,854
2021	102-500731	Contracts for program services	92204117	\$1,039,854	\$286,848	\$1,326,702
2022	102-500731	Contracts for program services	92204117	\$0	\$2,364,495	\$2,364,495
			<b>Subtotal</b>	<b>\$4,537,306</b>	<b>\$2,651,343</b>	<b>\$7,188,649</b>

Attachment A  
Financial Details

The Mental Health Center of Greater Manchester (Vendor Code 177184-B001)

PO #1056784

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92204117	\$1,646,829	\$0	\$1,646,829
2019	102-500731	Contracts for program services	92204117	\$1,736,829	\$0	\$1,736,829
2020	102-500731	Contracts for program services	92204117	\$1,642,884	\$0	\$1,642,884
2021	102-500731	Contracts for program services	92204117	\$1,642,884	\$0	\$1,642,884
2022	102-500731	Contracts for program services	92204117	\$0	\$2,588,551	\$2,588,551
<b>Subtotal</b>				<b>\$6,669,426</b>	<b>\$2,588,551</b>	<b>\$9,257,977</b>

Seacoast Mental Health Center, Inc. (Vendor Code 174089-R001)

PO #1056785

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92204117	\$746,765	\$0	\$746,765
2019	102-500731	Contracts for program services	92204117	\$836,765	\$0	\$836,765
2020	102-500731	Contracts for program services	92204117	\$742,820	\$0	\$742,820
2021	102-500731	Contracts for program services	92204117	\$742,820	\$103,040	\$845,860
2022	102-500731	Contracts for program services	92204117	\$0	\$1,139,625	\$1,139,625
<b>Subtotal</b>				<b>\$3,069,170</b>	<b>\$1,242,665</b>	<b>\$4,311,835</b>

Behavioral Health & Developmental Services of Strafford County, Inc. (Vendor Code 177278-B002)

PO #1056787

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92204117	\$313,543	\$0	\$313,543
2019	102-500731	Contracts for program services	92204117	\$403,543	\$0	\$403,543
2020	102-500731	Contracts for program services	92204117	\$309,598	\$0	\$309,598
2021	102-500731	Contracts for program services	92204117	\$309,598	\$108,000	\$417,598
2022	102-500731	Contracts for program services	92204117	\$0	\$1,297,096	\$1,297,096
<b>Subtotal</b>				<b>\$1,336,282</b>	<b>\$1,405,096</b>	<b>\$2,741,378</b>

The Mental Health Center for Southern New Hampshire (Vendor Code 174116-R001)

PO #1056788

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92204117	\$350,791	\$0	\$350,791
2019	102-500731	Contracts for program services	92204117	\$440,791	\$0	\$440,791
2020	102-500731	Contracts for program services	92204117	\$346,846	\$0	\$346,846
2021	102-500731	Contracts for program services	92204117	\$346,846	\$322,000	\$668,846
2022	102-500731	Contracts for program services	92204117	\$0	\$999,625	\$999,625
<b>Subtotal</b>				<b>\$1,485,274</b>	<b>\$1,321,625</b>	<b>\$2,806,899</b>
<b>Total CMH Program Support</b>				<b>\$24,856,316</b>	<b>\$16,003,839</b>	<b>\$40,860,155</b>

05-95-92-922010-4120 HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS DEPT OF, HHS: BEHAVIORAL HEALTH DIV, BUREAU OF MENTAL HEALTH SERVICES, MENTAL HEALTH BLOCK GRANT (100% Federal Funds)

Monadnock Family Services (Vendor Code 177510-B005)

PO #1056779

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92224120	\$0	\$0	\$0
2019	102-500731	Contracts for program services	92224120	\$0	\$0	\$0
2020	102-500731	Contracts for program services	92224120	\$0	\$0	\$0
2021	102-500731	Contracts for program services	92224120	\$0	\$0	\$0
2022	074-500585	Grants for Pub Asst and Relief	92224120 / 92244120	\$0	\$111,000	\$111,000
<b>Subtotal</b>				<b>\$0</b>	<b>\$111,000</b>	<b>\$111,000</b>

Community Council of Nashua, NH (Vendor Code 154112-B001)

PO #1056782

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92224120	\$84,000	\$0	\$84,000
2019	102-500731	Contracts for program services	92224120	\$21,500	\$0	\$21,500
2020	102-500731	Contracts for program services	92224120	\$61,162	\$0	\$61,162
2021	102-500731	Contracts for program services	92224120	\$61,162	\$0	\$61,162
2022	074-500585	Grants for Pub Asst and Relief	92224120	\$0	\$60,000	\$60,000
<b>Subtotal</b>				<b>\$227,824</b>	<b>\$60,000</b>	<b>\$287,824</b>

Attachment A  
Financial Details

Seacoast Mental Health Center, Inc. (Vendor Code 174089-R001)

PO #1056785

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92224120	\$0	\$0	\$0
2019	102-500731	Contracts for program services	92224120	\$0	\$0	\$0
2020	102-500731	Contracts for program services	92224120	\$0	\$0	\$0
2021	102-500731	Contracts for program services	92224120	\$0	\$0	\$0
2022	074-500585	Grants for Pub Asst and Relief	92224120 / 92244120	\$0	\$111,000	\$111,000
<b>Subtotal</b>				\$0	\$111,000	\$111,000

The Mental Health Center for Southern New Hampshire (Vendor Code 174116-R001)

PO #1056788

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92224120	\$0	\$0	\$0
2019	102-500731	Contracts for program services	92224120	\$0	\$0	\$0
2020	102-500731	Contracts for program services	92224120	\$0	\$0	\$0
2021	102-500731	Contracts for program services	92224120	\$0	\$0	\$0
2022	074-500585	Grants for Pub Asst and Relief	92224120 / 92244120	\$0	\$118,600	\$118,600
<b>Subtotal</b>				\$0	\$118,600	\$118,600
<b>Total Mental Health Block Grant</b>				<b>\$227,924</b>	<b>\$400,600</b>	<b>\$628,424</b>

05-95-92-922010-4121 HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS DEPT OF, HHS: BEHAVIORAL HEALTH DIV, BUREAU OF MENTAL HEALTH SERVICES, MENTAL HEALTH DATA COLLECTION (100% Federal Funds)

Northern Human Services (Vendor Code 177222-B004)

PO #1056762

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2019	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2020	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2021	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2022	102-500731	Contracts for program services	92204121	\$0	\$10,000	\$10,000
<b>Subtotal</b>				\$20,000	\$10,000	\$30,000

West Central Services, Inc (Vendor Code 177654-B001)

PO #1056774

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2019	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2020	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2021	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2022	102-500731	Contracts for program services	92204121	\$0	\$10,000	\$10,000
<b>Subtotal</b>				\$20,000	\$10,000	\$30,000

The Lakes Region Mental Health Center (Vendor Code 154480-B001)

PO #1056775

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2019	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2020	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2021	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2022	102-500731	Contracts for program services	92204121	\$0	\$10,000	\$10,000
<b>Subtotal</b>				\$20,000	\$10,000	\$30,000

Riverbend Community Mental Health, Inc. (Vendor Code 177192-R001)

PO #1056778

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2019	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2020	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2021	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2022	102-500731	Contracts for program services	92204121	\$0	\$10,000	\$10,000
<b>Subtotal</b>				\$20,000	\$10,000	\$30,000

Attachment A  
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Monadnock Family Services (Vendor Code 177510-B005)

PO #1056779

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2019	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2020	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2021	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2022	102-500731	Contracts for program services	92204121	\$0	\$10,000	\$10,000
<b>Subtotal</b>				\$20,000	\$10,000	\$30,000

Community Council of Nashua, NH (Vendor Code 154112-B001)

PO #1056782

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2019	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2020	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2021	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2022	102-500731	Contracts for program services	92204121	\$0	\$10,000	\$10,000
<b>Subtotal</b>				\$20,000	\$10,000	\$30,000

The Mental Health Center of Greater Manchester (Vendor Code 177184-B001)

PO #1056784

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2019	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2020	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2021	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2022	102-500731	Contracts for program services	92204121	\$0	\$10,000	\$10,000
<b>Subtotal</b>				\$20,000	\$10,000	\$30,000

Seacoast Mental Health Center, Inc. (Vendor Code 174089-R001)

PO #1056785

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2019	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2020	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2021	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2022	102-500731	Contracts for program services	92204121	\$0	\$10,000	\$10,000
<b>Subtotal</b>				\$20,000	\$10,000	\$30,000

Behavioral Health & Developmental Services of Strafford County, Inc. (Vendor Code 177278-B002)

PO #1056787

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2019	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2020	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2021	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2022	102-500731	Contracts for program services	92204121	\$0	\$10,000	\$10,000
<b>Subtotal</b>				\$20,000	\$10,000	\$30,000

Attachment A  
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The Mental Health Center for Southern New Hampshire (Vendor Code 174116-R001)

PO #1056788

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2019	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2020	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2021	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2022	102-500731	Contracts for program services	92204121	\$0	\$10,000	\$10,000
			<b>Subtotal</b>	<b>\$20,000</b>	<b>\$10,000</b>	<b>\$30,000</b>
<b>Total Mental Health Data Collection</b>				<b>\$200,000</b>	<b>\$100,000</b>	<b>\$300,000</b>

05-95-92-921010-2053 HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS DEPT OF, HHS: BEHAVIORAL HEALTH DIV, BUR FOR CHILDRENS BEHAVRL HLTH, SYSTEM OF CARE (100% General Funds)

Northern Human Services (Vendor Code 177222-B004)

PO #1056762

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92102053	\$4,000	\$0	\$4,000
2019	102-500731	Contracts for program services	92102053	\$0	\$0	\$0
2020	102-500731	Contracts for program services	92102053	\$11,000	\$0	\$11,000
2021	102-500731	Contracts for program services	92102053	\$11,000	\$0	\$11,000
2022	102-500731	Contracts for program services	92102053	\$0	\$605,091	\$605,091
			<b>Subtotal</b>	<b>\$26,000</b>	<b>\$605,091</b>	<b>\$631,091</b>

West Central Services, Inc (Vendor Code 177654-B001)

PO #1056774

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92102053	\$0	\$0	\$0
2019	102-500731	Contracts for program services	92102053	\$4,000	\$0	\$4,000
2020	102-500731	Contracts for program services	92102053	\$5,000	\$0	\$5,000
2021	102-500731	Contracts for program services	92102053	\$5,000	\$0	\$5,000
2022	102-500731	Contracts for program services	92102053	\$0	\$402,331	\$402,331
			<b>Subtotal</b>	<b>\$14,000</b>	<b>\$402,331</b>	<b>\$416,331</b>

The Lakes Region Mental Health Center (Vendor Code 154480-B001)

PO #1056775

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92102053	\$0	\$0	\$0
2019	102-500731	Contracts for program services	92102053	\$4,000	\$0	\$4,000
2020	102-500731	Contracts for program services	92102053	\$11,000	\$0	\$11,000
2021	102-500731	Contracts for program services	92102053	\$11,000	\$0	\$11,000
2022	102-500731	Contracts for program services	92102053	\$0	\$408,331	\$408,331
			<b>Subtotal</b>	<b>\$26,000</b>	<b>\$408,331</b>	<b>\$434,331</b>

Riverbend Community Mental Health, Inc. (Vendor Code 177192-R001)

PO #1056778

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92102053	\$0	\$0	\$0
2019	102-500731	Contracts for program services	92102053	\$4,000	\$0	\$4,000
2020	102-500731	Contracts for program services	92102053	\$151,000	\$0	\$151,000
2021	102-500731	Contracts for program services	92102053	\$151,000	\$0	\$151,000
2022	102-500731	Contracts for program services	92102053	\$0	\$1,051,054	\$1,051,054
			<b>Subtotal</b>	<b>\$306,000</b>	<b>\$1,051,054</b>	<b>\$1,357,054</b>

Monadnock Family Services (Vendor Code 177510-B005)

PO #1056779

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92102053	\$0	\$0	\$0
2019	102-500731	Contracts for program services	92102053	\$4,000	\$0	\$4,000
2020	102-500731	Contracts for program services	92102053	\$5,000	\$0	\$5,000
2021	102-500731	Contracts for program services	92102053	\$5,000	\$0	\$5,000
2022	102-500731	Contracts for program services	92102053	\$0	\$341,363	\$341,363
			<b>Subtotal</b>	<b>\$14,000</b>	<b>\$341,363</b>	<b>\$355,363</b>



Attachment A  
Financial Details

Community Council of Nashua, NH (Vendor Code 154112-B001)

PO #1056782

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92102053	\$0	\$0	\$0
2019	102-500731	Contracts for program services	92102053	\$0	\$0	\$0
2020	102-500731	Contracts for program services	92102053	\$151,000	\$0	\$151,000
2021	102-500731	Contracts for program services	92102053	\$151,000	\$0	\$151,000
2022	102-500731	Contracts for program services	92102053	\$0	\$1,051,054	\$1,051,054
<b>Subtotal</b>				<b>\$302,000</b>	<b>\$1,051,054</b>	<b>\$1,353,054</b>

The Mental Health Center of Greater Manchester (Vendor Code 177184-B001)

PO #1056784

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92102053	\$4,000	\$0	\$4,000
2019	102-500731	Contracts for program services	92102053	\$0	\$0	\$0
2020	102-500731	Contracts for program services	92102053	\$11,000	\$0	\$11,000
2021	102-500731	Contracts for program services	92102053	\$11,000	\$0	\$11,000
2022	102-500731	Contracts for program services	92102053	\$0	\$653,326	\$653,326
<b>Subtotal</b>				<b>\$26,000</b>	<b>\$653,326</b>	<b>\$679,326</b>

Seacoast Mental Health Center, Inc. (Vendor Code 174089-R001)

PO #1056785

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92102053	\$4,000	\$0	\$4,000
2019	102-500731	Contracts for program services	92102053	\$0	\$0	\$0
2020	102-500731	Contracts for program services	92102053	\$11,000	\$0	\$11,000
2021	102-500731	Contracts for program services	92102053	\$11,000	\$0	\$11,000
2022	102-500731	Contracts for program services	92102053	\$0	\$605,091	\$605,091
<b>Subtotal</b>				<b>\$26,000</b>	<b>\$605,091</b>	<b>\$631,091</b>

Behavioral Health & Developmental Services of Strafford County, Inc. (Vendor Code 177278-B002)

PO #1056787

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92102053	\$0	\$0	\$0
2019	102-500731	Contracts for program services	92102053	\$4,000	\$0	\$4,000
2020	102-500731	Contracts for program services	92102053	\$11,000	\$0	\$11,000
2021	102-500731	Contracts for program services	92102053	\$11,000	\$0	\$11,000
2022	102-500731	Contracts for program services	92102053	\$0	\$408,331	\$408,331
<b>Subtotal</b>				<b>\$26,000</b>	<b>\$408,331</b>	<b>\$434,331</b>

The Mental Health Center for Southern New Hampshire (Vendor Code 174116-R001)

PO #1056788

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92102053	\$4,000	\$0	\$4,000
2019	102-500731	Contracts for program services	92102053	\$5,000	\$0	\$5,000
2020	102-500731	Contracts for program services	92102053	\$131,000	\$0	\$131,000
2021	102-500731	Contracts for program services	92102053	\$131,000	\$0	\$131,000
2022	102-500731	Contracts for program services	92102053	\$0	\$467,363	\$467,363
<b>Subtotal</b>				<b>\$271,000</b>	<b>\$467,363</b>	<b>\$738,363</b>
<b>Total System of Care</b>				<b>\$1,037,000</b>	<b>\$5,993,335</b>	<b>\$7,030,335</b>

05-95-42-421010-2958 HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS DEPT OF, HHS: HUMAN SERVICES DIV, CHILD PROTECTION, CHILD - FAMILY SERVICES (100% General Funds)

Northern Human Services (Vendor Code 177222-B004)

PO #1056782

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	550-500398	Assessment and Counseling	42105824	\$5,310	\$0	\$5,310
2019	550-500398	Assessment and Counseling	42105824	\$5,310	\$0	\$5,310
2020	550-500398	Assessment and Counseling	42105824	\$5,310	\$0	\$5,310
2021	550-500398	Assessment and Counseling	42105824	\$5,310	\$0	\$5,310
2022	644-504195	SGFSER SGF SERVICES	42105876	\$0	\$5,310	\$5,310
<b>Subtotal</b>				<b>\$21,240</b>	<b>\$5,310</b>	<b>\$26,550</b>

Attachment A  
Financial Details

West Central Services, Inc (Vendor Code 177654-B001) PO #1056774

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2019	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2020	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2021	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2022	644-504195	SGFSER SGF SERVICES	42105876	\$0	\$1,770	\$1,770
<b>Subtotal</b>				\$7,080	\$1,770	\$8,850

The Lakes Region Mental Health Center (Vendor Code 154480-B001) PO #1056775

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2019	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2020	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2021	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2022	644-504195	SGFSER SGF SERVICES	42105876	\$0	\$1,770	\$1,770
<b>Subtotal</b>				\$7,080	\$1,770	\$8,850

Riverbend Community Mental Health, Inc. (Vendor Code 177192-R001) PO #1056778

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2019	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2020	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2021	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2022	644-504195	SGFSER SGF SERVICES	42105876	\$0	\$1,770	\$1,770
<b>Subtotal</b>				\$7,080	\$1,770	\$8,850

Monadnock Family Services (Vendor Code 177510-B005) PO #1056779

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2019	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2020	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2021	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2022	644-504195	SGFSER SGF SERVICES	42105876	\$0	\$1,770	\$1,770
<b>Subtotal</b>				\$7,080	\$1,770	\$8,850

Community Council of Nashua, NH (Vendor Code 154112-B001) PO #1056782

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2019	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2020	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2021	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2022	644-504195	SGFSER SGF SERVICES	42105876	\$0	\$1,770	\$1,770
<b>Subtotal</b>				\$7,080	\$1,770	\$8,850

The Mental Health Center of Greater Manchester (Vendor Code 177184-B001) PO #1056784

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	550-500398	Assessment and Counseling	42105824	\$3,540	\$0	\$3,540
2019	550-500398	Assessment and Counseling	42105824	\$3,540	\$0	\$3,540
2020	550-500398	Assessment and Counseling	42105824	\$3,540	\$0	\$3,540
2021	550-500398	Assessment and Counseling	42105824	\$3,540	\$0	\$3,540
2022	644-504195	SGFSER SGF SERVICES	42105876	\$0	\$3,540	\$3,540
<b>Subtotal</b>				\$14,160	\$3,540	\$17,700

Attachment A  
Financial Details

Seacoast Mental Health Center, Inc. (Vendor Code 174089-R001)

PO #1056785

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2019	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2020	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2021	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2022	644-504195	SGFSER SGF SERVICES	42105876	\$0	\$1,770	\$1,770
		<b>Subtotal</b>		<b>\$7,080</b>	<b>\$1,770</b>	<b>\$8,850</b>

Behavioral Health & Developmental Services of Strafford County, Inc. (Vendor Code 177278-B002)

PO #1056787

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2019	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2020	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2021	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2022	644-504195	SGFSER SGF SERVICES	42105876	\$0	\$1,770	\$1,770
		<b>Subtotal</b>		<b>\$7,080</b>	<b>\$1,770</b>	<b>\$8,850</b>

The Mental Health Center for Southern New Hampshire (Vendor Code 174116-R001)

PO #1056788

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2019	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2020	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2021	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2022	644-504195	SGFSER SGF SERVICES	42105876	\$0	\$1,770	\$1,770
		<b>Subtotal</b>		<b>\$7,080</b>	<b>\$1,770</b>	<b>\$8,850</b>
<b>Total Child - Family Services</b>				<b>\$92,040</b>	<b>\$23,010</b>	<b>\$115,050</b>

05-95-42-423010-7926 HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS DEPT OF, MHS: HUMAN SERVICES DIV, HOMELESS & HOUSING, PATH GRANT (100% Federal Funds)

Riverbend Community Mental Health, Inc. (Vendor Code 177192-R001)

PO #1056778

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	42307150	\$38,250	\$0	\$38,250
2019	102-500731	Contracts for program services	42307150	\$38,250	\$0	\$38,250
2020	102-500731	Contracts for program services	42307150	\$38,234	\$0	\$38,234
2021	102-500731	Contracts for program services	42307150	\$38,234	\$0	\$38,234
2022	102-500731	Contracts for program services	42307150	\$0	\$38,234	\$38,234
		<b>Subtotal</b>		<b>\$148,968</b>	<b>\$38,234</b>	<b>\$187,202</b>

Monadnock Family Services (Vendor Code 177510-B005)

PO #1056779

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	42307150	\$37,000	\$0	\$37,000
2019	102-500731	Contracts for program services	42307150	\$37,000	\$0	\$37,000
2020	102-500731	Contracts for program services	42307150	\$33,300	\$0	\$33,300
2021	102-500731	Contracts for program services	42307150	\$33,300	\$0	\$33,300
2022	102-500731	Contracts for program services	42307150	\$0	\$33,300	\$33,300
		<b>Subtotal</b>		<b>\$140,600</b>	<b>\$33,300</b>	<b>\$173,900</b>

Community Council of Nashua, NH (Vendor Code 154112-B001)

PO #1056782

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	42307150	\$40,300	\$0	\$40,300
2019	102-500731	Contracts for program services	42307150	\$40,300	\$0	\$40,300
2020	102-500731	Contracts for program services	42307150	\$43,901	\$0	\$43,901
2021	102-500731	Contracts for program services	42307150	\$43,901	\$0	\$43,901
2022	102-500731	Contracts for program services	42307150	\$0	\$43,901	\$43,901
		<b>Subtotal</b>		<b>\$168,402</b>	<b>\$43,901</b>	<b>\$212,303</b>

Attachment A  
Financial Details

The Mental Health Center of Greater Manchester (Vendor Code 177184-R001) PO #1056784

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	42307150	\$40,121	\$0	\$40,121
2019	102-500731	Contracts for program services	42307150	\$40,121	\$0	\$40,121
2020	102-500731	Contracts for program services	42307150	\$43,725	\$0	\$43,725
2021	102-500731	Contracts for program services	42307150	\$43,725	\$0	\$43,725
2022	102-500731	Contracts for program services	42307150	\$0	\$43,725	\$43,725
<b>Subtotal</b>				\$167,692	\$43,725	\$211,417

Seacoast Mental Health Center, Inc. (Vendor Code 174089-R001) PO #1056785

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	42307150	\$25,000	\$0	\$25,000
2019	102-500731	Contracts for program services	42307150	\$25,000	\$0	\$25,000
2020	102-500731	Contracts for program services	42307150	\$38,234	\$0	\$38,234
2021	102-500731	Contracts for program services	42307150	\$38,234	\$0	\$38,234
2022	102-500731	Contracts for program services	42307150	\$0	\$38,234	\$38,234
<b>Subtotal</b>				\$128,468	\$38,234	\$164,702

The Mental Health Center for Southern New Hampshire (Vendor Code 174116-R001) PO #1056788

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	42307150	\$29,500	\$0	\$29,500
2019	102-500731	Contracts for program services	42307150	\$29,500	\$0	\$29,500
2020	102-500731	Contracts for program services	42307150	\$38,234	\$0	\$38,234
2021	102-500731	Contracts for program services	42307150	\$38,234	\$0	\$38,234
2022	102-500731	Contracts for program services	42307150	\$0	\$38,234	\$38,234
<b>Subtotal</b>				\$135,468	\$38,234	\$173,702
<b>Total PATH GRANT</b>				<b>\$887,598</b>	<b>\$235,028</b>	<b>\$1,123,226</b>

05-95-92-920510-3380 HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS DEPT OF, HHS: BEHAVIORAL HEALTH DIV, BUREAU OF DRUG & ALCOHOL SVCS, PREVENTION SERVICES (97% Federal Funds, 3% General Funds)

Seacoast Mental Health Center (Vendor Code 174089-R001) PO #1056785

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92056502	\$70,000	\$0	\$70,000
2019	102-500731	Contracts for program services	92056502	\$70,000	\$0	\$70,000
2020	102-500731	Contracts for program services	92057502	\$70,000	\$0	\$70,000
2021	102-500731	Contracts for program services	92057502	\$70,000	\$0	\$70,000
2022	102-500731	Contracts for program services	92057502	\$0	\$70,000	\$70,000
<b>Subtotal</b>				\$280,000	\$70,000	\$350,000
<b>Total BDAS</b>				<b>\$280,000</b>	<b>\$70,000</b>	<b>\$350,000</b>

05-95-48-481010-8917 HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS DEPT OF, HHS: ELDERLY & ADULT SVCS DIV, GRANTS TO LOCALS, HEALTH PROMOTION CONTRACTS (100% Federal Funds)

Seacoast Mental Health Center (Vendor Code 174089-R001) PO #1056785

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	48108462	\$35,000	\$0	\$35,000
2019	102-500731	Contracts for program services	48108462	\$35,000	\$0	\$35,000
2020	102-500731	Contracts for program services	48108462	\$35,000	\$0	\$35,000
2021	102-500731	Contracts for program services	48108462	\$35,000	\$0	\$35,000
2022	102-500731	Contracts for program services	48108462	\$0	\$35,000	\$35,000
<b>Subtotal</b>				\$140,000	\$35,000	\$175,000
<b>Total BEAS</b>				<b>\$140,000</b>	<b>\$35,000</b>	<b>\$175,000</b>

05-96-49-490510-2985 HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS DEPT OF, HHS: COMM-BASED CARE SVCS DIV, COMMUNITY BASED CARE SERVICES, BALANCE INCENTIVE PROGRAM BIP (100% Federal Funds)

Attachment A  
Financial Details

Northern Human Services (Vendor Code 177222-B004)

PO #1056762

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	49053316	\$0	\$0	\$0
2019	102-500731	Contracts for program services	49053316	\$0	\$0	\$0
2020	102-500731	Contracts for program services	49053316	\$132,123	\$0	\$132,123
2021	102-500731	Contracts for program services	49053316	\$0	\$0	\$0
2022	102-500731	Contracts for program services	49053316	\$0	\$0	\$0
<b>Subtotal</b>				\$132,123	\$0	\$132,123
<b>Total Balance Incentive Program</b>				<b>\$132,123</b>	<b>\$0</b>	<b>\$132,123</b>

05-95-92-922010-2340 HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS DEPT OF, HHS: BEHAVIORAL HEALTH DIV, BUREAU OF MENTAL HEALTH SERVICES, PROHEALTH NH GRANT (100% Federal Funds)

Community Council of Nashua, NH (Vendor Code 154112-B001)

PO #1056782

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92202340	\$0	\$0	\$0
2019	102-500731	Contracts for program services	92202340	\$0	\$0	\$0
2020	102-500731	Contracts for program services	92202340	\$0	\$0	\$0
2021	102-500731	Contracts for program services	92202340	\$0	\$0	\$0
2022	074-500585	Grants for Pub Asst and Relief	92202340	\$0	\$616,574	\$616,574
<b>Subtotal</b>				\$0	\$616,574	\$616,574

The Mental Health Center of Greater Manchester (Vendor Code 177184-B001)

PO #1056784

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92202340	\$0	\$0	\$0
2019	102-500731	Contracts for program services	92202340	\$0	\$0	\$0
2020	102-500731	Contracts for program services	92202340	\$0	\$0	\$0
2021	102-500731	Contracts for program services	92202340	\$0	\$0	\$0
2022	074-500585	Grants for Pub Asst and Relief	92202340	\$0	\$570,592	\$570,592
<b>Subtotal</b>				\$0	\$570,592	\$570,592

Behavioral Health & Developmental Services of Strafford County, Inc. (Vendor Code 177278-B002)

PO #1056787

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92202340	\$0	\$0	\$0
2019	102-500731	Contracts for program services	92202340	\$0	\$0	\$0
2020	102-500731	Contracts for program services	92202340	\$0	\$0	\$0
2021	102-500731	Contracts for program services	92202340	\$0	\$0	\$0
2022	074-500585	Grants for Pub Asst and Relief	92202340	\$0	\$468,428	\$468,428
<b>Subtotal</b>				\$0	\$468,428	\$468,428
<b>Total PROHEALTH NH GRANT</b>				<b>\$0</b>	<b>\$1,655,594</b>	<b>\$1,655,594</b>

Amendment Total Price for All Vendors	\$27,852,901	\$24,517,006	\$52,369,907
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Jeffrey A. Meyers  
Commissioner

Katja S. Fox  
Director

STATE OF NEW HAMPSHIRE  
DEPARTMENT OF HEALTH AND HUMAN SERVICES  
DIVISION FOR BEHAVIORAL HEALTH

129 PLEASANT STREET, CONCORD, NH 03301  
603-271-9544 1-800-852-3345 Ext. 9544  
Fax: 603-271-4332 TDD Access: 1-800-735-2964 www.dhhs.nh.gov

May 13, 2019

His Excellency, Governor Christopher T. Sununu  
and the Honorable Council  
State House  
Concord, NH 03301

**REQUESTED ACTION**

Authorize the Department of Health and Human Services, Division for Behavioral Health, to enter into sole source amendments with the ten (10) vendors identified in the table below to provide non-Medicaid community mental health services, by increasing the price limitation by \$14,764,904 from \$12,939,912 to an amount not to exceed \$27,704,816 in the aggregate, effective July 1, 2019 or upon the date of approval from the Governor and Executive Council, whichever is later, through June 30, 2021. 6% Federal Funds and 94% General Funds.

Vendor	Vendor Code	New Hampshire Locations	Current Budget	Increase/ (Decrease)	Revised Budget
Northern Human Services	177222-8001	Conway	\$783,118	\$1,423,228	\$2,206,346
West Central Services DBA West Central Behavioral Health	177654-8001	Lebanon	\$661,922	\$739,296	\$1,401,218
The Lakes Region Mental Health Center, Inc. DBA Genesis Behavioral Health	154480-8001	Laconia	\$673,770	\$773,880	\$1,447,650
Riverbend Community Mental Health, Inc.	177192-R001	Concord	\$853,346	\$957,424	\$1,810,770
Monadnock Family Services	177510-8005	Keene	\$806,720	\$895,320	\$1,702,040
Community Council of Nashua, NH DBA Greater Nashua Mental Health Center at Community Council	154112-8001	Nashua	\$2,567,238	\$2,695,374	\$5,262,612

His Excellency, Governor Christopher T. Sununu  
and His Honorable Council  
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The Mental Health Center of Greater Manchester, Inc.	177184-B001	Manchester	\$3,394,980	\$3,502,298	\$6,897,278
Seacoast Mental Health Center, Inc.	174089-R001	Portsmouth	\$1,771,070	\$1,897,648	\$3,668,718
Behavioral Health & Developmental Svs of Strafford County, Inc., DBA Community Partners of Strafford County	177278-B002	Dover	\$644,626	\$744,736	\$1,389,362
The Mental Health Center for Southern New Hampshire DBA CLM Center for Life Management	174116-R001	Derry	\$783,122	\$1,135,700	\$1,918,822
<b>TOTAL</b>			<b>\$12,939,912</b>	<b>\$14,764,904</b>	<b>\$27,704,816</b>

Funds are available in the following accounts for State Fiscal Year 2019, and are anticipated to be available in State Fiscal Years 2020 and 2021, upon the availability and continued appropriation of funds in the future operating budgets, with authority to adjust amounts within the price limitation and adjust encumbrances between State Fiscal Years through the Budget Office, if needed and justified.

Please see attached financial detail.

#### EXPLANATION

These ten (10) contracts are sole source because community mental health services are not subject to the competitive bidding requirement of NH Administrative Rule ADM 601.03. The Department contracts for services through the community mental health centers, which are designated by the Department to serve the towns and cities within a designated geographic region, as outlined in NH Revised Statutes Annotated (RSA) 135-C, and NH Administrative Rule He-M 403. This request, if approved, will allow the Department to provide community mental health services to approximately 45,000 adults, children and families, statewide in New Hampshire.

The ten (10) contracts include provisions for:

- Mental health services required per NH RSA 135-C and in accordance with State regulations applicable to the State mental health system, including NH Administrative Rules He-M 401 Eligibility Determination and Individual Service Planning, He-M 403 Approval and Operation of Community Mental Health Programs, He-M 408 Clinical Records, and He-M 426 Community Mental Health Services; and
- Compliance with and funding for the Community Mental Health Agreement (CMHA)

The Contractors will provide community-based mental health services as identified above to adults, children, and families to build resiliency, promote recovery, reduce inpatient hospital utilization, and improve community tenure. Services include Emergency Services, Individual and Group Psychotherapy, Targeted Case Management, Medication Services, Functional Support Services, and Illness Management and Recovery, Evidence Based Supported Employment, Assertive Community Treatment (ACT), Projects for Assistance in Transition from Homelessness,

His Excellency, Governor Christopher T. Sununu  
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wraparound services for children, and Community Residential Services. These agreements also include delivery of acute care services to individuals experiencing psychiatric emergencies in a hospital emergency department and awaiting admission to a designated receiving facility. These services are within the scope authorized under NH Administrative Rule He-M 426, are consistent with the goals of the NH Building Capacity for Transformation, Section 1115 Waiver, and focus significantly on care coordination and collaborative relationship building with the State's acute care hospitals.

Community Mental Health Services will be provided to individuals enrolled in the State Medicaid plan as well as non-Medicaid clients for related services, including Emergency Services for adults, children and families without insurance. The Contractors will seek reimbursement for Medicaid services through an agreement with the contracted Managed Care Organizations for clients enrolled in managed care, through Medicaid fee-for-service for clients enrolled as a fee-for-service client, and from third party insurance payers. The contracts do not include funding for Medicaid reimbursement, which is paid outside of these contracts.

In accordance with NH RSA 135-C:7, performance standards are included in the contracts. Those performance standards include individual outcome measures and fiscal integrity measures. The effectiveness of services is measured using the Child and Adolescent Needs and Strengths Assessment and the Adult Needs and Strengths Assessment, or other approved Evidence Based assessment. These individual level outcome tools measure improvement over time, inform the development of the treatment plan, and engage the individual and family in monitoring the effectiveness of services. Effectiveness and quality of services is also measured through annual Fidelity Reviews for Assertive Community Treatment and Supported Employment. Program-wide annual Quality Service Reviews also take place for adult services. Fidelity and Quality Service Reviews reports are published and each contractor develops quality improvement plans for ongoing program improvement. In addition, follow-up in the community after discharge from New Hampshire Hospital will be measured with a focus on timely access to appointments, services, and supports.

The fiscal integrity measures include generally accepted performance standards to monitor the financial health of non-profit corporations on a monthly basis. Each contractor is required to provide a corrective action plan in the event of deviation from a standard. Failure to maintain fiscal integrity, or to make services available, could result in the termination of the contract and the selection of an alternate provider.

Should the Governor and Executive Council determine not to approve this request, approximately 45,000 adults, children and families in the state may not receive community mental health services as required by NH RSA 135-C:13. Individuals may experience a relapse of symptoms, seek costly services at hospital emergency departments due to the risk of harm to themselves or others, and may also have increased contact with local law enforcement, county correctional programs and primary care physicians, none of which will have the services or supports available to provide assistance.

Area served: Statewide.

Source of funds: 6% Federal Funds from the US Department of Health and Human Services, Projects for Assistance in Transition from Homelessness, Title III D: Preventative Health Money from the Administration for Community Living, Substance Abuse Prevention and Treatment Block Grant and the Behavioral Health Services Information System and 94% General Funds.

In the event that the Federal or Other Funds become no longer available, additional General

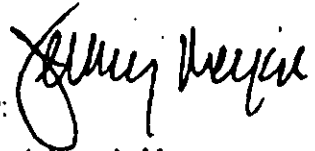


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Funds shall not be requested to support these programs.

Respectfully submitted

Approved by:



Jeffrey A. Meyers

Commissioner

Fiscal Details

05-95-92-922016-4117 HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS DEPT OF, HMS: BEHAVIORAL HEALTH DIV, BUREAU OF MENTAL HEALTH SERVICES, CMH PROGRAM SUPPORT (100% General Funds) -

Northern Human Services (Vendor Code 17722-8004) PO #1056762

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92204117	\$379,249	\$0	\$379,249
2019	102-500731	Contracts for program services	92204117	\$379,249	\$90,000	\$469,249
2020	102-500731	Contracts for program services	92204117	\$0	\$845,304	\$845,304
2021	102-500731	Contracts for program services	92204117	\$0	\$845,304	\$845,304
			Subtotal	\$758,498	\$1,380,608	\$2,139,106

West Central Services, Inc (Vendor Code 177854-8001) PO #1056774

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92204117	\$322,191	\$0	\$322,191
2019	102-500731	Contracts for program services	92204117	\$322,191	\$90,000	\$412,191
2020	102-500731	Contracts for program services	92204117	\$0	\$312,878	\$312,878
2021	102-500731	Contracts for program services	92204117	\$0	\$312,878	\$312,878
			Subtotal	\$644,382	\$715,756	\$1,360,138

The Lakes Region Mental Health Center (Vendor Code 154480-8001) PO #1056775

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92204117	\$328,115	\$0	\$328,115
2019	102-500731	Contracts for program services	92204117	\$328,115	\$90,000	\$418,115
2020	102-500731	Contracts for program services	92204117	\$0	\$324,170	\$324,170
2021	102-500731	Contracts for program services	92204117	\$0	\$324,170	\$324,170
			Subtotal	\$656,230	\$738,340	\$1,394,570

Riverbend Community Mental Health, Inc. (Vendor Code 177192-R001) PO #1056778

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92204117	\$381,653	\$0	\$381,653
2019	102-500731	Contracts for program services	92204117	\$381,653	\$90,000	\$471,653
2020	102-500731	Contracts for program services	92204117	\$0	\$237,708	\$237,708
2021	102-500731	Contracts for program services	92204117	\$0	\$237,708	\$237,708
			Subtotal	\$763,306	\$555,416	\$1,318,722

Monadnock Family Services (Vendor Code 177510-8005) PO #1056779

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92204117	\$357,590	\$0	\$357,590
2019	102-500731	Contracts for program services	92204117	\$357,590	\$90,000	\$447,590
2020	102-500731	Contracts for program services	92204117	\$0	\$357,590	\$357,590
2021	102-500731	Contracts for program services	92204117	\$0	\$357,590	\$357,590
			Subtotal	\$715,180	\$805,180	\$1,520,360

Community Council of Nashua, NH (Vendor Code 154112-8001) PO #1056782

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92204117	\$1,183,799	\$0	\$1,183,799
2019	102-500731	Contracts for program services	92204117	\$1,183,799	\$90,000	\$1,273,799
2020	102-500731	Contracts for program services	92204117	\$0	\$1,039,854	\$1,039,854
2021	102-500731	Contracts for program services	92204117	\$0	\$1,039,854	\$1,039,854
			Subtotal	\$2,367,598	\$2,169,708	\$4,537,306

The Mental Health Center of Greater Manchester (Vendor Code 177184-8001) PO #1056784

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92204117	\$1,648,829	\$0	\$1,648,829
2019	102-500731	Contracts for program services	92204117	\$1,648,829	\$90,000	\$1,738,829
2020	102-500731	Contracts for program services	92204117	\$0	\$1,842,884	\$1,842,884
2021	102-500731	Contracts for program services	92204117	\$0	\$1,842,884	\$1,842,884
			Subtotal	\$3,297,658	\$3,375,768	\$6,673,426

Fiscal Details

Seacoast Mental Health Center, Inc. (Vendor Code 174089-R001) PO #1056785

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92204117	\$746,785	\$0	\$746,785
2019	102-500731	Contracts for program services	92204117	\$746,785	\$90,000	\$836,785
2020	102-500731	Contracts for program services	92204117	\$0	\$742,820	\$742,820
2021	102-500731	Contracts for program services	92204117	\$0	\$742,820	\$742,820
			Subtotal	\$1,493,530	\$1,575,640	\$3,069,170

Behavioral Health & Developmental Services of Strafford County, Inc. (Vendor Code 177278-B002) PO #1056787

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92204117	\$313,543	\$0	\$313,543
2019	102-500731	Contracts for program services	92204117	\$313,543	\$90,000	\$403,543
2020	102-500731	Contracts for program services	92204117	\$0	\$309,598	\$309,598
2021	102-500731	Contracts for program services	92204117	\$0	\$309,598	\$309,598
			Subtotal	\$627,086	\$709,196	\$1,336,282

The Mental Health Center for Southern New Hampshire (Vendor Code 174116-R001) PO #1056788

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92204117	\$350,791	\$0	\$350,791
2019	102-500731	Contracts for program services	92204117	\$350,791	\$90,000	\$440,791
2020	102-500731	Contracts for program services	92204117	\$0	\$348,848	\$348,848
2021	102-500731	Contracts for program services	92204117	\$0	\$348,848	\$348,848
			Subtotal	\$701,582	\$783,692	\$1,485,274
<b>Total CMH Program Support</b>				<b>\$12,021,050</b>	<b>\$12,819,394</b>	<b>\$24,840,384</b>

05-85-92-922010-4120 HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS DEPT OF, HHS: BEHAVIORAL HEALTH DIV, BUREAU OF MENTAL HEALTH SERVICES, MENTAL HEALTH BLOCK GRANT (100% Federal Funds)

Community Council of Nashua, NH (Vendor Code 154112-B001) PO #1056782

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92224120	\$84,000	\$0	\$84,000
2019	102-500731	Contracts for program services	92224120	\$21,500	\$0	\$21,500
2020	102-500731	Contracts for program services	92224120	\$0	\$61,182	\$61,182
2021	102-500731	Contracts for program services	92224120	\$0	\$60,162	\$61,162
			Subtotal	\$105,500	\$122,324	\$227,824
<b>Total Mental Health Block Grant</b>				<b>\$105,500</b>	<b>\$122,324</b>	<b>\$227,824</b>

05-85-92-922010-4121 HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS DEPT OF, HHS: BEHAVIORAL HEALTH DIV, BUREAU OF MENTAL HEALTH SERVICES, MENTAL HEALTH DATA COLLECTION (100% Federal Funds)

Northern Human Services (Vendor Code 177222-B004) PO #1056782

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2019	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2020	102-500731	Contracts for program services	92204121	\$0	\$5,000	\$5,000
2021	102-500731	Contracts for program services	92204121	\$0	\$5,000	\$5,000
			Subtotal	\$10,000	\$10,000	\$20,000

West Central Services, Inc (Vendor Code 177854-B001) PO #1056774

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2019	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2020	102-500731	Contracts for program services	92204121	\$0	\$5,000	\$5,000
2021	102-500731	Contracts for program services	92204121	\$0	\$5,000	\$5,000
			Subtotal	\$10,000	\$10,000	\$20,000

Fiscal Details

The Lakes Region Mental Health Center (Vendor Code 154480-B001) PO #1056775

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2019	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2020	102-500731	Contracts for program services	92204121	\$0	\$5,000	\$5,000
2021	102-500731	Contracts for program services	92204121	\$0	\$5,000	\$5,000
			Subtotal	\$10,000	\$10,000	\$20,000

Riverbend Community Mental Health, Inc. (Vendor Code 177192-R001) PO #1056779

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2019	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2020	102-500731	Contracts for program services	92204121	\$0	\$5,000	\$5,000
2021	102-500731	Contracts for program services	92204121	\$0	\$5,000	\$5,000
			Subtotal	\$10,000	\$10,000	\$20,000

Monadnock Family Services (Vendor Code 177510-B005) PO #1056779

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2019	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2020	102-500731	Contracts for program services	92204121	\$0	\$5,000	\$5,000
2021	102-500731	Contracts for program services	92204121	\$0	\$5,000	\$5,000
			Subtotal	\$10,000	\$10,000	\$20,000

Community Council of Nashua, NH (Vendor Code 154112-B001) PO #1056782

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2019	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2020	102-500731	Contracts for program services	92204121	\$0	\$5,000	\$5,000
2021	102-500731	Contracts for program services	92204121	\$0	\$5,000	\$5,000
			Subtotal	\$10,000	\$10,000	\$20,000

The Mental Health Center of Greater Manchester (Vendor Code 177184-B001) PO #1056784

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2019	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2020	102-500731	Contracts for program services	92204121	\$0	\$5,000	\$5,000
2021	102-500731	Contracts for program services	92204121	\$0	\$5,000	\$5,000
			Subtotal	\$10,000	\$10,000	\$20,000

Seacoast Mental Health Center, Inc. (Vendor Code 174C89-R001) PO #1056785

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2019	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2020	102-500731	Contracts for program services	92204121	\$0	\$5,000	\$5,000
2021	102-500731	Contracts for program services	92204121	\$0	\$5,000	\$5,000
			Subtotal	\$10,000	\$10,000	\$20,000

Behavioral Health & Developmental Services of Strafford County, Inc. (Vendor Code 177778-R002) PO #1056787

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2019	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2020	102-500731	Contracts for program services	92204121	\$0	\$5,000	\$5,000
2021	102-500731	Contracts for program services	92204121	\$0	\$5,000	\$5,000
			Subtotal	\$10,000	\$10,000	\$20,000

Fiscal Details

The Mental Health Center for Southern New Hampshire (Vendor Code 174116-R001) PO #1056788

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2019	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2020	102-500731	Contracts for program services	92204121	\$0	\$5,000	\$5,000
2021	102-500731	Contracts for program services	92204121	\$0	\$5,000	\$5,000
Subtotal				\$10,000	\$10,000	\$20,000
Total CMH Program Support				\$100,000	\$100,000	\$200,000

05-85-92-821010-2053 HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS DEPT OF, HHS: BEHAVIORAL HEALTH DIV, BUR FOR CHILDRENS BEHAVRL HLTH, SYSTEM OF CARE (100% General Funds)

Northern Human Services (Vendor Code 177272-B004) PO #1056782

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92102053	\$4,000	\$0	\$4,000
2019	102-500731	Contracts for program services	92102053	\$0	\$0	\$0
2020	102-500731	Contracts for program services	92102053	\$0	\$11,000	\$11,000
2021	102-500731	Contracts for program services	92102053	\$0	\$11,000	\$11,000
Subtotal				\$4,000	\$22,000	\$26,000

West Central Services, Inc (Vendor Code 177654-B001) PO #1056774

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92102053	\$0	\$0	\$0
2019	102-500731	Contracts for program services	92102053	\$4,000	\$0	\$4,000
2020	102-500731	Contracts for program services	92102053	\$0	\$5,000	\$5,000
2021	102-500731	Contracts for program services	92102053	\$0	\$5,000	\$5,000
Subtotal				\$4,000	\$10,000	\$14,000

The Lakes Region Mental Health Center (Vendor Code 154480-B001) PO #1056775

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92102053	\$0	\$0	\$0
2019	102-500731	Contracts for program services	92102053	\$4,000	\$0	\$4,000
2020	102-500731	Contracts for program services	92102053	\$0	\$11,000	\$11,000
2021	102-500731	Contracts for program services	92102053	\$0	\$11,000	\$11,000
Subtotal				\$4,000	\$22,000	\$26,000

Riverbend Community Mental Health, Inc. (Vendor Code 177192-R001) PO #1056778

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92102053	\$0	\$0	\$0
2019	102-500731	Contracts for program services	92102053	\$4,000	\$0	\$4,000
2020	102-500731	Contracts for program services	92102053	\$0	\$151,000	\$151,000
2021	102-500731	Contracts for program services	92102053	\$0	\$151,000	\$151,000
Subtotal				\$4,000	\$302,000	\$306,000

Monadnock Family Services (Vendor Code 177510-B005) PO #1056779

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92102053	\$0	\$0	\$0
2019	102-500731	Contracts for program services	92102053	\$4,000	\$0	\$4,000
2020	102-500731	Contracts for program services	92102053	\$0	\$5,000	\$5,000
2021	102-500731	Contracts for program services	92102053	\$0	\$5,000	\$5,000
Subtotal				\$4,000	\$10,000	\$14,000

Fiscal Details

Community Council of Nashua, NH (Vendor Code 154112-8001) PO #1056782

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92102053	\$0	\$0	\$0
2019	102-500731	Contracts for program services	92102053	\$0	\$0	\$0
2020	102-500731	Contracts for program services	92102053	\$0	\$151,000	\$151,000
2021	102-500731	Contracts for program services	92102053	\$0	\$151,000	\$151,000
			Subtotal	\$0	\$302,000	\$302,000

The Mental Health Center of Greater Manchester (Vendor Code 177184-8001) PO #1056784

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92102053	\$4,000	\$0	\$4,000
2019	102-500731	Contracts for program services	92102053	\$0	\$0	\$0
2020	102-500731	Contracts for program services	92102053	\$0	\$11,000	\$11,000
2021	102-500731	Contracts for program services	92102053	\$0	\$11,000	\$11,000
			Subtotal	\$4,000	\$22,000	\$26,000

Seacoast Mental Health Center, Inc. (Vendor Code 174089-R001) PO #1056785

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92102053	\$4,000	\$0	\$4,000
2019	102-500731	Contracts for program services	92102053	\$0	\$0	\$0
2020	102-500731	Contracts for program services	92102053	\$0	\$11,000	\$11,000
2021	102-500731	Contracts for program services	92102053	\$0	\$11,000	\$11,000
			Subtotal	\$4,000	\$22,000	\$26,000

Behavioral Health & Developmental Services of Strafford County, Inc. (Vendor Code 177278-B002) PO #1056787

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92102053	\$0	\$0	\$0
2019	102-500731	Contracts for program services	92102053	\$4,000	\$0	\$4,000
2020	102-500731	Contracts for program services	92102053	\$0	\$11,000	\$11,000
2021	102-500731	Contracts for program services	92102053	\$0	\$11,000	\$11,000
			Subtotal	\$4,000	\$22,000	\$26,000

The Mental Health Center for Southern New Hampshire (Vendor Code 174118-R001) PO #1056788

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92102053	\$4,000	\$0	\$4,000
2019	102-500731	Contracts for program services	92102053	\$5,000	\$0	\$5,000
2020	102-500731	Contracts for program services	92102053	\$0	\$131,000	\$131,000
2021	102-500731	Contracts for program services	92102053	\$0	\$131,000	\$131,000
			Subtotal	\$9,000	\$262,000	\$271,000
Total System of Care				\$1,000	\$226,000	\$1,027,000

05-85-42-421010-2954 HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS DEPT OF, HHS: HUMAN SERVICES DIV, CHILD PROTECTION, CHILD - FAMILY SERVICES (100% General Funds)

Northern Human Services (Vendor Code 177222-B004) PO #1056782

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	550-500398	Assessment and Counseling	42105824	\$5,310	\$0	\$5,310
2019	550-500398	Assessment and Counseling	42105824	\$5,310	\$0	\$5,310
2020	550-500398	Assessment and Counseling	42105824	\$0	\$5,310	\$5,310
2021	550-500398	Assessment and Counseling	42105824	\$0	\$5,310	\$5,310
			Subtotal	\$10,620	\$10,620	\$21,240

Fiscal Details

West Central Services, Inc (Vendor Code 177654-B001)

PO #1056774

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/Decrease	Revised Modified Budget
2018	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2019	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2020	550-500398	Assessment and Counseling	42105824	\$0	\$1,770	\$1,770
2021	550-500398	Assessment and Counseling	42105824	\$0	\$1,770	\$1,770
Subtotal				\$3,540	\$3,540	\$7,080

The Lakes Region Mental Health Center (Vendor Code 154480-B001)

PO #1056775

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/Decrease	Revised Modified Budget
2018	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2019	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2020	550-500398	Assessment and Counseling	42105824	\$0	\$1,770	\$1,770
2021	550-500398	Assessment and Counseling	42105824	\$0	\$1,770	\$1,770
Subtotal				\$3,540	\$3,540	\$7,080

Riverbend Community Mental Health, Inc. (Vendor Code 177192-R001)

PO #1056776

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/Decrease	Revised Modified Budget
2018	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2019	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2020	550-500398	Assessment and Counseling	42105824	\$0	\$1,770	\$1,770
2021	550-500398	Assessment and Counseling	42105824	\$0	\$1,770	\$1,770
Subtotal				\$3,540	\$3,540	\$7,080

Monadnock Family Services (Vendor Code 177510-B005)

PO #1056778

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/Decrease	Revised Modified Budget
2018	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2019	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2020	550-500398	Assessment and Counseling	42105824	\$0	\$1,770	\$1,770
2021	550-500398	Assessment and Counseling	42105824	\$0	\$1,770	\$1,770
Subtotal				\$3,540	\$3,540	\$7,080

Community Council of Nashua, NH (Vendor Code 154112-B001)

PO #1056782

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/Decrease	Revised Modified Budget
2018	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2019	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2020	550-500398	Assessment and Counseling	42105824	\$0	\$1,770	\$1,770
2021	550-500398	Assessment and Counseling	42105824	\$0	\$1,770	\$1,770
Subtotal				\$3,540	\$3,540	\$7,080

The Mental Health Center of Greater Manchester (Vendor Code 177184-B001)

PO #1056784

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/Decrease	Revised Modified Budget
2018	550-500398	Assessment and Counseling	42105824	\$3,540	\$0	\$3,540
2019	550-500398	Assessment and Counseling	42105824	\$3,540	\$0	\$3,540
2020	550-500398	Assessment and Counseling	42105824	\$0	\$3,540	\$3,540
2021	550-500398	Assessment and Counseling	42105824	\$0	\$3,540	\$3,540
Subtotal				\$7,080	\$7,080	\$14,160

Seacoast Mental Health Center, Inc. (Vendor Code 174089-R001)

PO #1056785

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/Decrease	Revised Modified Budget
2018	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2019	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2020	550-500398	Assessment and Counseling	42105824	\$0	\$1,770	\$1,770
2021	550-500398	Assessment and Counseling	42105824	\$0	\$1,770	\$1,770
Subtotal				\$3,540	\$3,540	\$7,080

Fiscal Details

Behavioral Health & Developmental Services of Stratford County, Inc. (Vendor Code 177278-8002) PO #1056787

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2019	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2020	550-500398	Assessment and Counseling	42105824	\$0	\$1,770	\$1,770
2021	550-500398	Assessment and Counseling	42105824	\$0	\$1,770	\$1,770
			Subtotal	\$3,540	\$3,540	\$7,080

The Mental Health Center for Southern New Hampshire (Vendor Code 174116-R001) PO #1056788

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2019	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2020	550-500398	Assessment and Counseling	42105824	\$0	\$1,770	\$1,770
2021	550-500398	Assessment and Counseling	42105824	\$0	\$1,770	\$1,770
			Subtotal	\$3,540	\$3,540	\$7,080
Total Child - Family Services				\$48,020	\$48,020	\$92,040

05-95-42-423010-7328 HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS DEPT OF, HHS: HUMAN SERVICES DIV, HOMELESS & HOUSING, PATH GRANT (100% Federal Funds)

Riverbend Community Mental Health, Inc. (Vendor Code 177192-R001) PO #1056778

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	42307150	\$36,250	\$0	\$36,250
2019	102-500731	Contracts for program services	42307150	\$36,250	\$0	\$36,250
2020	102-500731	Contracts for program services	42307150	\$0	\$36,234	\$36,234
2021	102-500731	Contracts for program services	42307150	\$0	\$36,234	\$36,234
			Subtotal	\$72,500	\$76,468	\$148,968

Monadnock Family Services (Vendor Code 177510-B005) PO #1056779

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	42307150	\$37,000	\$0	\$37,000
2019	102-500731	Contracts for program services	42307150	\$37,000	\$0	\$37,000
2020	102-500731	Contracts for program services	42307150	\$0	\$33,300	\$33,300
2021	102-500731	Contracts for program services	42307150	\$0	\$33,300	\$33,300
			Subtotal	\$74,000	\$66,600	\$140,600

Community Council of Nashua, NH (Vendor Code 154112-B001) PO #1056782

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	42307150	\$40,300	\$0	\$40,300
2019	102-500731	Contracts for program services	42307150	\$40,300	\$0	\$40,300
2020	102-500731	Contracts for program services	42307150	\$0	\$43,921	\$43,921
2021	102-500731	Contracts for program services	42307150	\$0	\$43,921	\$43,921
			Subtotal	\$80,600	\$87,802	\$168,402

The Mental Health Center of Dover Municipal Center (Vendor Code 177154-R001) PO #1056774

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	42307150	\$40,121	\$0	\$40,121
2019	102-500731	Contracts for program services	42307150	\$40,121	\$0	\$40,121
2020	102-500731	Contracts for program services	42307150	\$0	\$43,725	\$43,725
2021	102-500731	Contracts for program services	42307150	\$0	\$43,725	\$43,725
			Subtotal	\$80,242	\$87,450	\$167,692



Fiscal Details

Seacoast Mental Health Center, Inc. (Vendor Code 174089-R001) PO #1056785

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	42307150	\$25,000	\$0	\$25,000
2019	102-500731	Contracts for program services	42307150	\$25,000	\$0	\$25,000
2020	102-500731	Contracts for program services	42307150	\$0	\$38,234	\$38,234
2021	102-500731	Contracts for program services	42307150	\$0	\$38,234	\$38,234
<b>Subtotal</b>				<b>\$50,000</b>	<b>\$78,468</b>	<b>\$128,468</b>

The Mental Health Center for Southern New Hampshire (Vendor Code 174118-R001) PO #1056785

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	42307150	\$29,500	\$0	\$29,500
2019	102-500731	Contracts for program services	42307150	\$29,500	\$0	\$29,500
2020	102-500731	Contracts for program services	42307150	\$0	\$38,234	\$38,234
2021	102-500731	Contracts for program services	42307150	\$0	\$38,234	\$38,234
<b>Subtotal</b>				<b>\$59,000</b>	<b>\$78,468</b>	<b>\$137,468</b>
<b>Total Child - Family Services</b>				<b>\$416,342</b>	<b>\$471,758</b>	<b>\$887,589</b>

05-95-92-920310-3380 HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS DEPT OF, HHS: BEHAVIORAL HEALTH DIV, BUREAU OF DRUG & ALCOHOL SVCS, PREVENTION SERVICES (97% Federal Funds, 3% General Funds)

Seacoast Mental Health Center (Vendor Code 174089-R001) PO #1056785

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92058502	\$70,000	\$0	\$70,000
2019	102-500731	Contracts for program services	92058502	\$70,000	\$0	\$70,000
2020	102-500731	Contracts for program services	92057502	\$0	\$70,000	\$70,000
2021	102-500731	Contracts for program services	92057502	\$0	\$70,000	\$70,000
<b>Subtotal</b>				<b>\$140,000</b>	<b>\$140,000</b>	<b>\$280,000</b>
<b>Total Mental Health Block Grant</b>				<b>\$140,000</b>	<b>\$140,000</b>	<b>\$280,000</b>

05-95-48-481010-8917 HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS DEPT OF, HHS: ELDERLY & ADULT SVCS DIV, GRANTS TO LOCALS, HEALTH PROMOTION CONTRACTS (100% Federal Funds)

Seacoast Mental Health Center (Vendor Code 174089-R001) PO #1056785

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	48108462	\$35,000	\$0	\$35,000
2019	102-500731	Contracts for program services	48108462	\$35,000	\$0	\$35,000
2020	102-500731	Contracts for program services	48108462	\$0	\$35,000	\$35,000
2021	102-500731	Contracts for program services	48108462	\$0	\$35,000	\$35,000
<b>Subtotal</b>				<b>\$70,000</b>	<b>\$70,000</b>	<b>\$140,000</b>
<b>Total Mental Health Block Grant</b>				<b>\$70,000</b>	<b>\$70,000</b>	<b>\$140,000</b>

Amendment Total Price for All Vendors \$12,929,912 \$14,754,954 \$27,704,816



Jeffrey A. Meyers  
Commissioner

Katja S. Fox  
Director

STATE OF NEW HAMPSHIRE  
DEPARTMENT OF HEALTH AND HUMAN SERVICES  
DIVISION OF BEHAVIORAL HEALTH

129 PLEASANT STREET, CONCORD, NH 03301  
603-271-9422 1-800-852-3345 Ext. 9422  
Fax: 603-271-4431 TDD Access: 1-800-735-2964 www.dhhs.nh.gov

His Excellency, Governor Christopher T. Sununu  
and the Honorable Council  
State House  
Concord, NH 03301

June 9, 2017

G&C Approved

Date

6/21/17

Mem #

Kate O'Connell #A

REQUESTED ACTION

Authorize the Department of Health and Human Services, Bureau of Mental Health Services, to enter into sole source Contracts with the ten (10) vendors identified in the table below to provide non-Medicaid community mental health services. In an amount not to exceed \$12,829,412 in the aggregate, effective July 1, 2017, or date of Governor and Council approval through June 30, 2019. Funds are 15.51% Federal Funds, .14% Other Funds, and 84.35% General Funds.

Summary of contracted amounts by vendor:

Vendor	New Hampshire Locations	State Fiscal Year 2018	State Fiscal Year 2019	Total Amount
Northern Human Services	Conway	\$ 393,559	\$ 389,559	\$ 783,118
West Central Services DBA West Central Behavioral Health	Lebanon	\$ 328,961	\$ 332,961	\$ 661,922
The Lakes Region Mental Health Center, Inc. DBA Genesis Behavioral Health	Laconia	\$ 334,535	\$ 333,535	\$ 672,770
Riverbend Community Mental Health, Inc.	Concord	\$ 424,673	\$ 428,673	\$ 853,346
Monadnock Family Services	Keene	\$ 401,360	\$ 405,360	\$ 806,720
Community Council of Nashua, NH DBA Greater Nashua Mental Health Center at Community Council	Nashua	\$1,230,950	\$1,230,950	\$ 2,461,733
The Mental Health Center of Greater Manchester, Inc.	Manchester	\$1,699,490	\$1,695,490	\$ 3,394,980
Seacoast Mental Health Center, Inc.	Portsmouth	\$ 887,535	\$ 883,535	\$ 1,771,070
Behavioral Health & Developmental Svs of Strafford County, Inc., DBA Community Partners of Strafford County	Dover	\$ 320,313	\$ 324,313	\$ 644,626
The Mental Health Center for Southern New Hampshire DBA CLM Center for Life Management	Derry	\$ 391,061	\$ 387,061	\$ 778,122
<b>TOTAL</b>		<b>\$6,412,706</b>	<b>\$6,416,706</b>	<b>\$12,829,412</b>

Please see attached financial detail.

Funds are anticipated to be available in State Fiscal Years 2018 and 2019 upon the availability and continued appropriation of funds in the future operating budget

His Excellency, Governor Christopher T. Sununu  
and His Honorable Council  
Page 2 of 3

## EXPLANATION

These ten (10) agreements are sole source because community mental health services are not subject to the competitive bidding requirement of NH Administrative Rule ADM 601.03. The Bureau of Mental Health Services contracts for services through the community mental health centers which are designated by the Bureau to serve the towns and cities within a designated geographic region as outlined in NH RSA 135-C and NH Administrative Rule He-M 403.

These ten (10) agreements include provisions for:

- Mental health services required per NH RSA 135-C and in accordance with State regulations applicable to the State mental health system, including NH Administrative Rules He-M 401 Eligibility Determination and Individual Service Planning, He-M 403 Approval and Operation of Community Mental Health Programs, He-M 408 Clinical Records, and He-M 426 Community Mental Health Services; and
- Compliance with and funding for the Community Mental Health Agreement (CMHA)

Approval of these ten (10) contracts will allow the Department to continue to provide community mental health services for approximately 45,000 adults, children and families in New Hampshire. The Contractors will provide community mental health services as identified above and additional services such as Emergency Services, Individual and Group Psychotherapy, Targeted Case Management, Medication Services, Functional Support Services, and Evidence Based Practices including Illness Management and Recovery, Evidence Based Supported Employment, Trauma Focused Cognitive Behavioral Therapy, and Community Residential Services.

Community mental health services are designed to build resiliency, promote recovery within a person-centered approach, promote successful access to competitive employment, reduce inpatient hospital utilization, improve community tenure, and assist individuals and families in managing the symptoms of mental illness. These agreements include new provisions to ensure individuals experiencing a psychiatric emergency in a hospital emergency department setting receive mental health services to address their acute needs while waiting for admission to a designated receiving facility. The services are within the scope of those authorized under NH Administrative Rule He-M 426, are consistent with the goals of the NH Building Capacity for Transformation, Section 1115 Waiver, and focus significantly on care coordination and collaborative relationship building with the state's acute care hospitals.

Community Mental Health Services will be provided to Medicaid clients and non-Medicaid clients for related services, including Emergency Services to adults, children and families without insurance. The Contractors will seek reimbursement for Medicaid services through an agreement with the Managed Care contractors when a client is enrolled in managed care, through Medicaid fee-for-service when a client is enrolled as a fee-for-service client, and from third party insurance payers. The Contracts do not include funding for the Medicaid dollars as they are not paid for through these contracts. The Contracts include funding for the other non-Medicaid billable community mental health services, such as Adult and Children Assertive Community Treatment teams, Projects for Assistance in Transition from Homelessness, rental housing subsidies, and emergency services.

His Excellency, Governor Christopher T. Sununu  
and His Honorable Council  
Page 3 of 3

Should Governor and Executive Council determine not to approve this Request, approximately 45,000 adults, children and families in the state may not receive community mental health services as required by NH RSA 135-C:13. Many of these individuals may experience a relapse of symptoms. They may seek costly services at hospital emergency departments due to the risk of harm to themselves or others and may be at significant risk without treatment or interventions. These individuals may also have increased contact with local law enforcement, county correctional programs and primary care physicians, none of which will have the services or supports available to provide assistance.

In conformance with RSA 135-C:7, performance standards have been included in this contract. Those standards include individual outcome measures and fiscal integrity measures. The effectiveness of services will be measured through the use of the Child and Adolescent Needs and Strengths Assessment and the Adult Needs and Strengths Assessment. The individual level outcomes tools are designed to measure improvement over time, inform the development of the treatment plan, and engage the individual and family in monitoring the effectiveness of services. In addition, follow-up in the community after discharge from New Hampshire Hospital will be measured.

The fiscal integrity measures include generally accepted performance standards to monitor the financial health of non-profit corporations on a monthly basis. Each contractor is required to provide a corrective action plan in the event of deviation from a standard. Failure to maintain fiscal integrity, or to make services available, could result in the termination of the contract and the selection of an alternate provider.

All residential and partial hospital programs are licensed/certified when required by State laws and regulations in order to provide for the life safety of the persons served in these programs. Copies of all applicable licenses/certifications are on file with the Department of Health and Human Services.

Area served: Statewide.

Source of funds: 15.51% Federal Funds from the US Department of Health and Human Services, Projects for Assistance in Transition from Homelessness, Balancing Incentive Program, Title IIIID: Preventative Health Money from the Administration for Community Living, and Substance Abuse Prevention and Treatment Block Grant, 14% Other Funds from Behavioral Health Services Information System, and 64.35% General Funds.

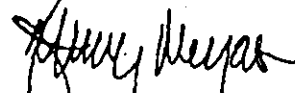
In the event that the Federal or Other Funds become no longer available, General Funds shall not be requested to support these programs.

Respectfully submitted



Katja S. Fox  
Director

Approved by:



Jeffrey A. Meyers  
Commissioner

**NH DHHS COMMUNITY MENTAL HEALTH CENTER CONTRACTS  
SFY 2018-2019 FINANCIAL DETAIL**

05-95-92-922010-4117, HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS DEPT OF, HHS:  
BEHAVIORAL HEALTH DIV, BUREAU OF MENTAL HEALTH SERVICES, CMH PROGRAM SUPPORT  
88.2% General Funds; 11.65% Federal Funds; .15% Other

CFDA # 93.778  
FAIN 1705NH5MAP  
Vendor # 177222

**Northern Human Services**

Fiscal Year	Class / Account	Class Title	Job Number	Amount
2018	102/500731	Contracts for Program Services	TBD	379,249
2019	102/500731	Contracts for Program Services	TBD	379,249
		Sub Total		758,498

**West Central Svcs, Inc., DBA West Behavioral Health**

Vendor # 177654

Fiscal Year	Class / Account	Class Title	Job Number	Amount
2018	102/500731	Contracts for Program Services	TBD	322,191
2019	102/500731	Contracts for Program Services	TBD	322,191
		Sub Total		644,382

**The Lakes Region Mental Health Center, Inc. DBA Genesis Behavioral Health**

Vendor # 154480

Fiscal Year	Class / Account	Class Title	Job Number	Amount
2018	102/500731	Contracts for Program Services	TBD	328,115
2019	102/500731	Contracts for Program Services	TBD	328,115
		Sub Total		656,230

**Riverbend Community Mental Health, Inc.**

Vendor # 177192

Fiscal Year	Class / Account	Class Title	Job Number	Amount
2018	102/500731	Contracts for Program Services	TBD	381,653
2019	102/500731	Contracts for Program Services	TBD	381,653
		Sub Total		763,306

**Monadnock Family Services**

Vendor # 177510

Fiscal Year	Class / Account	Class Title	Job Number	Amount
2018	102/500731	Contracts for Program Services	TBD	357,590
2019	102/500731	Contracts for Program Services	TBD	357,590
		Sub Total		715,180

**Community Council of Nashua, NH DBA Greater Nashua Mental Health Center at**

Vendor # 154112

Fiscal Year	Class / Account	Class Title	Job Number	Amount
2018	102/500731	Contracts for Program Services	TBD	1,153,759
2019	102/500731	Contracts for Program Services	TBD	1,183,799
		Sub Total		2,337,558

**The Mental Health Center of Greater Manchester, Inc.**

Vendor # 177184

Fiscal Year	Class / Account	Class Title	Job Number	Amount
2018	102/500731	Contracts for Program Services	TBD	1,646,829
2019	102/500731	Contracts for Program Services	TBD	1,646,829
		Sub Total		3,293,658

**Seacoast Mental Health Center, Inc.**

Vendor # 174089

Fiscal Year	Class / Account	Class Title	Job Number	Amount
2018	102/500731	Contracts for Program Services	TBD	746,765
2019	102/500731	Contracts for Program Services	TBD	746,765
		Sub Total		1,493,530

**NH DHHS COMMUNITY MENTAL HEALTH CENTER CONTRACTS  
SFY 2018-2019 FINANCIAL DETAIL**

**Behavioral Health & Developmental Services of Strafford County, Inc. DBA Community Vendor # 177278**

Fiscal Year	Class / Account	Class Title	Job Number	Amount
2018	102/500731	Contracts for Program Services	TBD	313,543
2019	102/500731	Contracts for Program Services	TBD	313,543
Sub Total				627,086

**The Mental Health Center for Southern New Hampshire DBA CLM Center for Life Vendor # 174116**

Fiscal Year	Class / Account	Class Title	Job Number	Amount
2018	102/500731	Contracts for Program Services	TBD	350,791
2019	102/500731	Contracts for Program Services	TBD	350,791
Sub Total				701,582
<b>SUB TOTAL</b>				<b>12,021,050</b>

05-95-92-922010-4121-102-500731, HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS DEPT OF, HHS: BEHAVIORAL HEALTH DIV, BUREAU OF MENTAL HEALTH SERVICES, MENTAL HEALTH DATA COLLECTION  
100% Federal Funds

CFDA # N/A  
FAIN N/A

**Northern Human Services Vendor # 177222**

Fiscal Year	Class / Account	Class Title	Job Number	Amount
2018	102/500731	Contracts for Program Services	92204121	5,000
2019	102/500731	Contracts for Program Services	92204121	5,000
Sub Total				10,000

**West Central Svcs, Inc., DBA West Behavioral Health Vendor # 177654**

Fiscal Year	Class / Account	Class Title	Job Number	Amount
2018	102/500731	Contracts for Program Services	92204121	5,000
2019	102/500731	Contracts for Program Services	92204121	5,000
Sub Total				10,000

**The Lakes Region Mental Health Center, Inc. DBA Genesis Behavioral Health Vendor # 154480**

Fiscal Year	Class / Account	Class Title	Job Number	Amount
2018	102/500731	Contracts for Program Services	92204121	5,000
2019	102/500731	Contracts for Program Services	92204121	5,000
Sub Total				10,000

**Riverbend Community Mental Health, Inc. Vendor # 177192**

Fiscal Year	Class / Account	Class Title	Job Number	Amount
2018	102/500731	Contracts for Program Services	92204121	5,000
2019	102/500731	Contracts for Program Services	92204121	5,000
Sub Total				10,000

**Monadnock Family Services Vendor # 177510**

Fiscal Year	Class / Account	Class Title	Job Number	Amount
2018	102/500731	Contracts for Program Services	92204121	5,000
2019	102/500731	Contracts for Program Services	92204121	5,000
Sub Total				10,000

**Community Council of Nashua, NH DBA Greater Nashua Mental Health Center at Vendor # 154112**

Fiscal Year	Class / Account	Class Title	Job Number	Amount
2018	102/500731	Contracts for Program Services	92204121	5,000
2019	102/500731	Contracts for Program Services	92204121	5,000
Sub Total				10,000

**NH DHHS COMMUNITY MENTAL HEALTH CENTER CONTRACTS  
SFY 2018-2019 FINANCIAL DETAIL**

**The Mental Health Center of Greater Manchester, Inc.** **Vendor # 177184**

Fiscal Year	Class / Account	Class Title	Job Number	Amount
2018	102/500731	Contracts for Program Services	92204121	5,000
2019	102/500731	Contracts for Program Services	92204121	5,000
Sub Total				10,000

**Seacoast Mental Health Center, Inc.** **Vendor # 174089**

Fiscal Year	Class / Account	Class Title	Job Number	Amount
2018	102/500731	Contracts for Program Services	92204121	5,000
2019	102/500731	Contracts for Program Services	92204121	5,000
Sub Total				10,000

**Behavioral Health & Developmental Services of Strafford County, Inc. DBA Community** **Vendor # 177278**

Fiscal Year	Class / Account	Class Title	Job Number	Amount
2018	102/500731	Contracts for Program Services	92204121	5,000
2019	102/500731	Contracts for Program Services	92204121	5,000
Sub Total				10,000

**The Mental Health Center for Southern New Hampshire DBA CLM Center for Life** **Vendor # 174116**

Fiscal Year	Class / Account	Class Title	Job Number	Amount
2018	102/500731	Contracts for Program Services	92204121	5,000
2019	102/500731	Contracts for Program Services	92204121	5,000
Sub Total				10,000
<b>SUB TOTAL</b>				<b>100,000</b>

**NH DHHS COMMUNITY MENTAL HEALTH CENTER CONTRACTS  
SFY 2018-2019 FINANCIAL DETAIL**

05-95-92-921010-2053-102-500731, HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS DEPT OF, HHS: BEHAVIORAL HEALTH DIV ,BUR FOR CHILDRENS BEHAVRL HLTH, SYSTEM OF CARE  
100% General Funds

CFDA # N/A  
FAIN N/A  
Vendor # 177222

**Northern Human Services**

Fiscal Year	Class / Account	Class Title	Job Number	Amount
2018	102/500731	Contracts for Program Services	92102053	4,000
2019	102/500731	Contracts for Program Services	92102053	-
Sub Total				4,000

**West Central Svcs, Inc., DBA West Behavioral Health** Vendor # 177654

Fiscal Year	Class / Account	Class Title	Job Number	Amount
2018	102/500731	Contracts for Program Services	92102053	-
2019	102/500731	Contracts for Program Services	92102053	4,000
Sub Total				4,000

**The Lakes Region Mental Health Center, Inc. DBA Genesis Behavioral Health** Vendor # 154480

Fiscal Year	Class / Account	Class Title	Job Number	Amount
2018	102/500731	Contracts for Program Services	92102053	-
2019	102/500731	Contracts for Program Services	92102053	4,000
Sub Total				4,000

**Riverbend Community Mental Health, Inc.** Vendor # 177192

Fiscal Year	Class / Account	Class Title	Job Number	Amount
2018	102/500731	Contracts for Program Services	92102053	-
2019	102/500731	Contracts for Program Services	92102053	4,000
Sub Total				4,000

**Monadnock Family Services** Vendor # 177510

Fiscal Year	Class / Account	Class Title	Job Number	Amount
2018	102/500731	Contracts for Program Services	92102053	-
2019	102/500731	Contracts for Program Services	92102053	4,000
Sub Total				4,000

**The Mental Health Center of Greater Manchester, Inc.** Vendor # 177184

Fiscal Year	Class / Account	Class Title	Job Number	Amount
2018	102/500731	Contracts for Program Services	92102053	4,000
2019	102/500731	Contracts for Program Services	92102053	-
Sub Total				4,000

**Seacoast Mental Health Center, Inc.** Vendor # 174089

Fiscal Year	Class / Account	Class Title	Job Number	Amount
2018	102/500731	Contracts for Program Services	92102053	4,000
2019	102/500731	Contracts for Program Services	92102053	-
Sub Total				4,000

**Behavioral Health & Developmental Services of Strafford County, Inc. DBA Community** Vendor # 177278

Fiscal Year	Class / Account	Class Title	Job Number	Amount
2018	102/500731	Contracts for Program Services	92102053	-
2019	102/500731	Contracts for Program Services	92102053	4,000
Sub Total				4,000



**NH DHHS COMMUNITY MENTAL HEALTH CENTER CONTRACTS  
SFY 2018-2019 FINANCIAL DETAIL**

The Mental Health Center for Southern New Hampshire DBA CLM Center for Life Vendor # 174116

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget
2018	102/500731	Contracts for Program Services	92102053	4,000
2019	102/500731	Contracts for Program Services	92102053	-
		Sub Total		4,000
		<b>SUB TOTAL</b>		<b>36,000</b>

05-95-42-421010-2958, HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS DEPT OF, HHS:  
HUMAN SERVICES DIV, CHILD PROTECTION, CHILD - FAMILY SERVICES  
100% General Funds

CFDA # N/A  
FAIN N/A

Northern Human Services Vendor # 177222

Fiscal Year	Class / Account	Class Title	Job Number	Amount
2018	550/500398	Contracts for Program Services	42105824	5,310
2019	550/500398	Contracts for Program Services	42105824	5,310
		Sub Total		10,620

West Central Svcs, Inc., DBA West Behavioral Health Vendor # 177654

Fiscal Year	Class / Account	Class Title	Job Number	Amount
2018	550/500398	Contracts for Program Services	42105824	1,770
2019	550/500398	Contracts for Program Services	42105824	1,770
		Sub Total		3,540

The Lakes Region Mental Health Center, Inc. DBA Genesis Behavioral Health Vendor # 154480

Fiscal Year	Class / Account	Class Title	Job Number	Amount
2018	550/500398	Contracts for Program Services	42105824	1,770
2019	550/500398	Contracts for Program Services	42105824	1,770
		Sub Total		3,540

Riverbend Community Mental Health, Inc. Vendor # 177192

Fiscal Year	Class / Account	Class Title	Job Number	Amount
2018	550/500398	Contracts for Program Services	42105824	1,770
2019	550/500398	Contracts for Program Services	42105824	1,770
		Sub Total		3,540

Monadnock Family Services Vendor # 177510

Fiscal Year	Class / Account	Class Title	Job Number	Amount
2018	550/500398	Contracts for Program Services	42105824	1,770
2019	550/500398	Contracts for Program Services	42105824	1,770
		Sub Total		3,540

Community Council of Nashua, NH DBA Greater Nashua Mental Health Center at Vendor # 154112

Fiscal Year	Class / Account	Class Title	Job Number	Amount
2018	550/500398	Contracts for Program Services	42105824	1,770
2019	550/500398	Contracts for Program Services	42105824	1,770
		Sub Total		3,540

The Mental Health Center of Greater Manchester, Inc. Vendor # 177184

Fiscal Year	Class / Account	Class Title	Job Number	Amount
2018	550/500398	Contracts for Program Services	42105824	3,540
2019	550/500398	Contracts for Program Services	42105824	3,540
		Sub Total		7,080

**NH DHHS COMMUNITY MENTAL HEALTH CENTER CONTRACTS  
SFY 2018-2019 FINANCIAL DETAIL**

Seacoast Mental Health Center, Inc.

Vendor # 174089

Fiscal Year	Class / Account	Class Title	Job Number	Amount
2018	550/500398	Contracts for Program Services	42105824	1,770
2019	550/500398	Contracts for Program Services	42105824	1,770
Sub Total				3,540

Behavioral Health &amp; Developmental Services of Strafford County, Inc. DBA Community

Vendor # 177278

Fiscal Year	Class / Account	Class Title	Job Number	Amount
2018	550/500398	Contracts for Program Services	42105824	1,770
2019	550/500398	Contracts for Program Services	42105824	1,770
Sub Total				3,540

The Mental Health Center for Southern New Hampshire DBA CLM Center for Life

Vendor # 174116

Fiscal Year	Class / Account	Class Title	Job Number	Amount
2018	550/500398	Contracts for Program Services	42105824	1,770
2019	550/500398	Contracts for Program Services	42105824	1,770
Sub Total				3,540
<b>SUB TOTAL</b>				<b>46,020</b>

05-95-42-423010-7926, HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS DEPT OF, HHS:  
HUMAN SERVICES DIV, HOMELESS & HOUSING, PATH GRANT  
100% Federal Funds

CFDA #

93.150

FAIN

SM016030-14

Riverbend Community Mental Health, Inc.

Vendor # 177192

Fiscal Year	Class / Account	Class Title	Job Number	Amount
2018	102/500731	Contracts for Program Services	42307150	36,250
2019	102/500731	Contracts for Program Services	42307150	36,250
Sub Total				72,500

Monadnock Family Services

Vendor # 177510

Fiscal Year	Class / Account	Class Title	Job Number	Amount
2018	102/500731	Contracts for Program Services	42307150	37,000
2019	102/500731	Contracts for Program Services	42307150	37,000
Sub Total				74,000

Community Council of Nashua, NH DBA Greater Nashua Mental Health Center at

Vendor # 154112

Fiscal Year	Class / Account	Class Title	Job Number	Amount
2018	102/500731	Contracts for Program Services	42307150	40,300
2019	102/500731	Contracts for Program Services	42307150	40,300
Sub Total				80,600

The Mental Health Center of Greater Manchester, Inc.

Vendor # 177184

Fiscal Year	Class / Account	Class Title	Job Number	Amount
2018	102/500731	Contracts for Program Services	42307150	40,121
2019	102/500731	Contracts for Program Services	42307150	40,121
Sub Total				80,242

**NH DHHS COMMUNITY MENTAL HEALTH CENTER CONTRACTS  
SFY 2018-2019 FINANCIAL DETAIL**

Seacoast Mental Health Center, Inc. Vendor # 174089

Fiscal Year	Class / Account	Class Title	Job Number	Amount
2018	102/500731	Contracts for Program Services	42307150	25,000
2019	102/500731	Contracts for Program Services	42307150	25,000
Sub Total				50,000

The Mental Health Center for Southern New Hampshire DBA CLM.Center for Life Vendor # 174116

Fiscal Year	Class / Account	Class Title	Job Number	Amount
2018	102/500731	Contracts for Program Services	42307150	29,500
2019	102/500731	Contracts for Program Services	42307150	29,500
Sub Total				59,000
SUB TOTAL				416,342

05-95-92-920510-3380, HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS DEPT OF, HHS:  
 BEHAVIORAL HEALTH DIV, BUREAU OF DRUG & ALCOHOL SVCS, PREVENTION SERVICES  
 2% General Funds, 98% Federal Funds CFDA # 93.959  
FAIN T1010035

Seacoast Mental Health Center, Inc. Vendor # 174089

Fiscal Year	Class / Account	Class Title	Job Number	Amount
2018	102/500731	Contracts for Program Services	92056502	70,000
2019	102/500731	Contracts for Program Services	92056502	70,000
SUB TOTAL				140,000

05-95-48-481010-8917 HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS DEPT OF, HHS:  
 ELDERLY & ADULT SVCS DIV, GRANTS TO LOCALS, HEALTH PROMOTION CONTRACTS  
 100% Federal Funds CFDA # 93.043  
FAIN 17AANHT3PH

Seacoast Mental Health Center, Inc. Vendor # 174089

Fiscal Year	Class / Account	Class Title	Job Number	Amount
2018	102/500731	Contracts for Program Services	48108462	35,000
2019	102/500731	Contracts for Program Services	48108462	35,000
SUB TOTAL				70,000
TOTAL				12,829,412

**State of New Hampshire  
Department of Health and Human Services  
Amendment #4**

This Amendment to the Mental Health Services contract is by and between the State of New Hampshire, Department of Health and Human Services ("State" or "Department") and The Lakes Region Mental Health Center, Inc. ("the Contractor").

WHEREAS, pursuant to an agreement (the "Contract") approved by the Governor and Executive Council on June 21, 2017, (Late Item A), as amended on June 19, 2019 (Item #29), and June 30, 2021 (Item #21), and January 12, 2022 (Item #17), the Contractor agreed to perform certain services based upon the terms and conditions specified in the Contract as amended and in consideration of certain sums specified; and

WHEREAS, pursuant to Form P-37, General Provisions, Paragraph 18, the Contract may be amended upon written agreement of the parties and approval from the Governor and Executive Council; and

WHEREAS, the parties agree to extend the term of the agreement, increase the price limitation, or modify the scope of services to support continued delivery of these services; and

NOW THEREFORE, in consideration of the foregoing and the mutual covenants and conditions contained in the Contract and set forth herein, the parties hereto agree to amend as follows:

1. Form P-37 General Provisions, Block 1.7, Completion Date, to read:  
June 30, 2023
2. Form P-37, General Provisions, Block 1.8, Price Limitation, to read:  
\$4,834,478
3. Form P-37 General Provisions, Block 1.9, Contracting Officer for State Agency, to read:  
Robert W. Moore, Director
4. Modify Exhibit A, Amendment #2, Scope of Services by replacing in its entirety with Exhibit A Amendment #4 Scope of Services, which is attached hereto and incorporated by reference herein.
5. Modify Exhibit B, Amendment #2, Methods and Conditions Precedent to Payment by replacing in its entirety with Exhibit B, Amendment #4, Methods and Conditions Precedent to Payment, which is attached hereto and incorporated by reference herein.

All terms and conditions of the Contract and prior amendments not modified by this Amendment remain in full force and effect. This Amendment shall be effective upon Governor and Council approval.

IN WITNESS WHEREOF, the parties have set their hands as of the date written below,

State of New Hampshire  
Department of Health and Human Services

6/6/2022  
Date

DocuSigned by:  
*Katja S. Fox*  
500005804C83442  
Name: Katja S. Fox  
Title: Director

The Lakes Region Mental Health Center, Inc.

6/3/2022  
Date

DocuSigned by:  
*Margaret Pritchard*  
02FC7075CB240E  
Name: Margaret Pritchard  
Title: CEO

The preceding Amendment, having been reviewed by this office, is approved as to form, substance, and execution.

OFFICE OF THE ATTORNEY GENERAL

6/7/2022

Date

DocuSigned by:  
*Robyn Guarino*

Name: Robyn Guarino

Title: Attorney

I hereby certify that the foregoing Amendment was approved by the Governor and Executive Council of the State of New Hampshire at the Meeting on: \_\_\_\_\_ (date of meeting)

OFFICE OF THE SECRETARY OF STATE

Date

Name:

Title:

New Hampshire Department of Health and Human Services  
Mental Health Services



Exhibit A Amendment # 4

Scope of Services

1. Provisions Applicable to All Services

- 1.1. The Contractor shall submit a detailed description of the language assistance services they will provide to persons with limited English proficiency to ensure meaningful access to their programs and/or services within ten (10) days of the contract effective date.
- 1.2. The Contractor shall operate a Community Mental Health Center (CMHC) that provides services intended to promote recovery from mental illness for eligible residents in the State of New Hampshire (individuals) for Region 3. The Contractor agrees that, to the extent future legislative action by the New Hampshire General Court or federal or state court orders may have an impact on the Services described herein, the State Agency has the right to modify Service priorities and expenditure requirements under this Agreement so as to achieve compliance therewith.
- 1.3. For the purposes of this Agreement, the Department has identified the Contractor as a Subrecipient in accordance with 2 CFR 200.0. et seq.
- 1.4. Prior to termination of this contract the parties will agree on a plan for transition and destruction of data in accordance with Exhibit K.
- 1.5. The Contractor shall provide individualized, recovery based services and supports in the manner that best allows individuals to stay within his or her home and community , including, but not limited to providing current treatment and recovery options that are based on scientific research and evidence based practices (EBP).
- 1.6. The Contractor acknowledges the requirements of the Community Mental Health Agreement (CMHA) and shall demonstrate progress toward meeting the following terms in the CMHA: 1.) Assertive Community Treatment Teams; 2.) Evidence-Based Supported Employment; and 3.) Transition planning for individuals at New Hampshire Hospital and Glencliff Home and 4.) Supported Housing. Further, the Contractor shall participate in annual Quality Service Reviews (QSR) conducted under the terms of the CMHA.
- 1.7. The Contractor shall enter into a capitation model of contracting with all NH Managed Care Organizations to support the delivery and coordination of behavioral health services and supports for children, youth, transition-aged youth, young adults, and adults.
- 1.8. The Contractor shall support the integration of physical and behavioral health as a standard of practice; implementing the Substance Abuse and Mental Health Services Administration's (SAMHSA) Six Levels of Collaboration/Integration to the maximum extent feasible.
- 1.9. The Contractor shall ensure that clinical standards and operating procedures are consistent with trauma-informed models of care, as defined by SAMHSA.

The Lakes Region Mental Health Center, Inc. Exhibit A – Amendment #4

Contractor Initials [Signature]

**New Hampshire Department of Health and Human Services  
Mental Health Services**



**Exhibit A Amendment # 4**

The clinical standards and operating procedures must reflect a focus on wellness, recovery, and resiliency.

- 1.10. The Contractor shall engage in ongoing implementation, service improvements, and expansion efforts associated with New Hampshire's 10 Year Mental Health Plan.
- 1.11. For the purposes of this agreement, all references to days shall mean calendar days unless otherwise specified.
- 1.12. The Contractor shall provide individuals, caregivers and youth the opportunity for feedback and leadership within the agency to help improve services in a person-centered manner when applicable and appropriate.
- 1.13. The Contractor shall ensure rapid access to services is available to each individual by offering an appointment slot on the same or next calendar day of the initial contact.

**2. System of Care for Children's Mental Health**

- 2.1. The Contractor shall collaborate with the Department on the implementation of NH RSA 135-F, System of Care for Children's Mental Health.
- 2.2. The Contractor shall provide services for children, youth, and young adults with serious emotional disturbance (SED) in a manner that aligns with NH RSA 135-F. The Contractor shall ensure services are:
  - 2.2.1. Family Driven - services and supports are provided in a manner that best meets the needs of the family and the family goals;
  - 2.2.2. Youth Driven - services and supports are provided in a manner that best meets the needs of the child, youth or young adult and that supports his or her goals;
  - 2.2.3. Community Based - services and supports are provided in a manner that best allow children, youth, and young adults to stay within his or her home and community; and
  - 2.2.4. Cultural and Linguistic Competent - Services are provided in a manner that honors a child, youth, or young adult and their family-identified culture, beliefs, ethnicity, preferred language, gender and gender identity and sexual orientation.
- 2.3. The Contractor shall collaborate with the FAST Forward program, ensuring services are available for all children and youth enrolled in the program.
- 2.4. The Contractor shall make referrals to the FAST Forward program for any child, youth, or young adult that may be eligible.

**3. Modular Approach to Therapy for Children with Anxiety, Depression, Trauma, or Conduct Problems (MATCH-ADTC)**

The Lakes Region Mental Health Center, Inc. Exhibit A – Amendment #4

Contractor Initials DS  
MP





**New Hampshire Department of Health and Human Services  
Mental Health Services**

**Exhibit A Amendment # 4**

- 3.1. The Contractor shall maintain appropriate levels of certification through a contract with the Judge Baker Center for Children.
- 3.2. The Contractor shall ensure new and incoming staff work towards meeting a goal of 70% of children and youth clients' needs with the evidence-based practice of Modular Approach to Therapy for Children with Anxiety, Depression, Trauma, or Conduct problems (MATCH-ADTC).
- 3.3. The Contractor shall maintain a use of the Judge Baker's Center for Children (JBCC) TRAC system to support each case with MATCH-ADTC as the identified treatment modality.
- 3.4. The Contractor shall invoice BCBH through green sheets for:
  - 3.4.1. The costs for both the certification of incoming therapists and the recertification of existing clinical staff, not to exceed the budgeted amount.
  - 3.4.2. The full cost of the annual fees paid to the JBCC for the use of their TRAC system to support MATCH-ADTC.
- 4. Renew Sustainability (Rehabilitation for Empowerment, Education, and Work)**
  - 4.1. The Contractor shall provide the Rehabilitation for Empowerment, Education and Work (RENEW) intervention with fidelity to transition-aged youth who qualify for state-supported community mental health services, in accordance with the University of New Hampshire (UNH) -Institute On Disability (IOD) model.
  - 4.2. The Contractor shall obtain support and coaching from the IOD at UNH to improve the competencies of implementation team members and agency coaches.
- 5. Division for Children, Youth and Families (DCYF)**
  - 5.1. The Contractor shall provide mental health consultation to staff at Division for Children, Youth and Families (DCYF) District Offices related to mental health assessments and/or ongoing treatment for children served by DCYF.
  - 5.2. The Contractor shall provide Foster Care Mental Health Assessments for children and youth younger than eighteen (18) years of age who are entering foster care for the first time.
- 6. Crisis Services**
  - 6.1. If the Contractor has, or enters into, an agreement with a hospital to provide crisis services to individuals who are eligible, or presumed eligible in the emergency department, for Medicaid services, the Contractor may bill Medicaid according to fee schedules or MCO contracts for services rendered.
  - 6.2. The Contractor shall document crisis services delivered in the emergency department setting as part of its Phoenix Submissions, in a format, and with



**New Hampshire Department of Health and Human Services  
Mental Health Services**

**Exhibit A Amendment # 4**

- content, completeness, and timelines specified by the Department, ensuring documented information includes screenings performed, diagnosis codes, and referrals made.
- 6.3. The Contractor shall provide documentation of each collaborative relationship with acute care hospitals in its region, at the request of the Department.
  - 6.4. The Contractor shall provide emergency services as defined in NH Administrative Rule He-M 403.06 (a)(6) and NH Administrative Rule He-M 426.09.
  - 6.5. As part of the crisis resolution, the Contractor shall screen each individual for Assertive Community Treatment (ACT). If clinically appropriate, the Contractor shall:
    - 6.5.1. Refer the individual for an expedited ACT assessment and/or intake and treatment upon discharge; or
    - 6.5.2. Inform the appropriate regional CMHC in order to expedite the ACT assessment and/or intake and treatment upon discharge from emergency department or inpatient psychiatric or medical care setting, if the individual resides in a region other than the region in which the individual is receiving crisis services.
  - 6.6. The Contractor shall not refer an individual for hospitalization at New Hampshire Hospital (NHH) unless the Contractor has determined that NHH is the least restrictive setting in which the individual's immediate psychiatric treatment needs can be met. The Contractor shall:
    - 6.6.1. Make all reasonable efforts to ensure no other clinically appropriate bed is available at any other NH inpatient psychiatric unit, Designated Receiving Facility (DRF), Adult Psychiatric Residential Treatment Program (APRTP), Mobile Crisis apartments, or other step-up/step-down beds prior to referring an individual to NHH,
    - 6.6.2. Work collaboratively with the Department and contracted Managed Care Organizations for the implementation of the Zero Suicide within emergency departments.
  - 6.7. The Contractor shall provide services to individuals experiencing a psychiatric and/or substance use related crisis through a rapid response team that includes, but is not limited to:
    - 6.7.1. One (1) Master's level clinician.
    - 6.7.2. One (1) peer.
    - 6.7.3. Telehealth access, including tele-psychiatry, for additional capacity, as needed.

**New Hampshire Department of Health and Human Services  
Mental Health Services**



**Exhibit A Amendment # 4**

- 6.8. The Contractor shall ensure all staff have the necessary qualifications as defined under New Hampshire Administrative Rule He-M 400, Community Mental Health, Parts 403 and 426.
- 6.9. The Contractor shall develop an implementation and/or transition plan with a timeline for implementation of the new model for Department approval no later than 30 days from the contract effective date. The Contractor shall ensure the implementation and/or transition plan includes, but is not limited to:
  - 6.9.1. The plan to educate current community partners and individuals on the use of the Access Point Number.
  - 6.9.2. Staffing adjustments needed in order to meet the crisis response scope and titrated up to meet the 24/7 nature of this crisis response.
  - 6.9.3. The plan to meet each performance measure over time.
  - 6.9.4. How data will be sent to the Access Point if calls are received directly at the center and are addressed by the center during the transition period.
- 6.10. The Contractor shall work in tandem with the designated vendor providing services through the Rapid Response Access Point contract as approved by the Governor and Executive Council.
- 6.11. The Contractor shall maintain a current Memorandum of Understanding with the Rapid Response Access Point, which provides the Regional Response Teams information regarding the nature of the crisis, through electronic communication, that includes, but is not limited to:
  - 6.11.1. The location of the crisis.
  - 6.11.2. The safety plan either developed over the phone or on record from prior contact(s).
  - 6.11.3. Any accommodations needed.
  - 6.11.4. Treatment history of the individual, if known.
- 6.12. The Contractor shall promote the use of the telephone number for the Rapid Response Access Point as the primary contact for crisis services, which:
  - 6.12.1. Utilizes Global Positioning System (GPS) enabled technology to identify the closest and available Regional Response Team;
  - 6.12.2. Does not fulfill emergency medication refills.
- 6.13. The Contractor shall provide written information to current clients, which includes telephone numbers, on how to access support for medication refills on an ongoing basis.
- 6.14. The Contractor shall ensure all rapid response team members participate in a 40-hour crisis response training, as designated by the Department, which

The Lakes Region Mental Health Center, Inc. Exhibit A – Amendment #4

Contractor Initials MP



**New Hampshire Department of Health and Human Services  
Mental Health Services**

**Exhibit A Amendment # 4**

follows the concepts and topics identified in the National Guidelines for Crisis Care Best Practice Toolkit published by the Substance Abuse and Mental Health Services Administration (SAMHSA).

- 6.15. The Contractor shall provide the physical address of the physical location to the Rapid Response Access Point where the rapid response team may provide office-based urgent assessments.
- 6.16. The Contractor shall ensure a rapid response team is available twenty-four (24) hours per day, seven (7) days a week for deployment within their region and boarder regions, as directed by the Rapid Response Access Point.
- 6.17. The Contractor shall ensure the rapid response team is trained and available to provide crisis response services to avoid unnecessary hospitalization, incarceration or institutionalization. The Contractor shall ensure services include but are not limited to:
  - 6.17.1. Face-to-face assessments.
  - 6.17.2. Disposition and decision making.
  - 6.17.3. Initial care and safety planning.
  - 6.17.4. Post crisis and stabilization services.
- 6.18. The Contractor may utilize presumptive eligibility when responding to individuals who are not connected to a CMHC or who may be considered low utilizers.
- 6.19. The Contractor shall follow all Rapid Response dispatch protocols, processes, and data collection established in partnership with the Rapid Response Access Point, as approved by the Department.
- 6.20. The Contractor shall ensure the rapid response team responds to all face-to-face dispatches in the community within one (1) hour of the request ensuring:
  - 6.20.1. The response team includes a minimum of two (2) individuals for safety purposes, which includes a Master's level staff and a peer if occurring at locations based on individual and family choice that include but are not limited to:
    - 6.20.1.1. In or at the individual's home.
    - 6.20.1.2. In an individual's school setting.
    - 6.20.1.3. Other natural environments of residence including foster homes.
    - 6.20.1.4. Community settings.
    - 6.20.1.5. Peer run agencies.



**New Hampshire Department of Health and Human Services  
Mental Health Services**

**Exhibit A Amendment # 4**

- 6.20.2. The response team includes a minimum of one (1) Master's level team member if occurring at safe, staffed sites or public service locations which may include, but are not limited to:
  - 6.20.2.1. Schools.
  - 6.20.2.2. Jails.
  - 6.20.2.3. Police departments.
  - 6.20.2.4. Emergency departments.
- 6.20.3. If a telehealth dispatch is requested by the Rapid Response Access Point or the person in crisis, the Contractor may respond via telehealth, as clinically appropriate.
- 6.20.4. A no-refusal policy upon triage and all requests for mobile response team dispatch receive a response and assessment regardless of the individual's disposition, which may include current substance use. Documented clinical rationale with administrative support when a mobile intervention is not provided.
- 6.20.5. Coordination with law enforcement personnel, if required, when responding to individuals in a mental health crisis presenting a safety concern or when active rescue is required.
- 6.20.6. A face-to-face lethality assessment as needed that includes, but is not limited to:
  - 6.20.6.1. Obtaining a client's mental health history including, but not limited to:
    - 6.20.6.1.1. Psychiatric, including recent inpatient hospitalizations and current treatment providers.
    - 6.20.6.1.2. Substance misuse.
    - 6.20.6.1.3. Social, familial and legal factors.
  - 6.20.6.2. Understanding the client's presenting symptoms and onset of crisis.
  - 6.20.6.3. Obtaining medication list, adherence to prescribed medications and brief medical history.
  - 6.20.6.4. Conducting a mental status exam.
- 6.20.7. Developing a mutually agreed upon individualized safety plan and care disposition and decision making, with the client, which may include, but is not limited to:
  - 6.20.7.1. Staying in place with:
    - 6.20.7.1.1. Stabilization services;

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- 6.20.7.1.2. A safety plan; and
  - 6.20.7.1.3. Outpatient providers.
  - 6.20.7.2. Stepping up to crisis stabilization services or apartments.
  - 6.20.7.3. Admission to peer respite.
  - 6.20.7.4. Voluntary hospitalization.
  - 6.20.7.5. Initiation of Involuntary Emergency Admission (IEA).
  - 6.20.7.6. Medical hospitalization.
- 6.21. The Contractor shall provide Crisis Stabilization Services, which are services and supports that are provided until the crisis episode subsides. The Contractor shall ensure:
- 6.21.1. Crisis Stabilization Services are delivered by the rapid response team for individuals who are in active treatment prior to the crisis in order to assist with stabilizing the individual and family as rapidly as possible.
  - 6.21.2. Are provided in the individual and family home, as desired by the individual.
  - 6.21.3. Stabilization services are implemented using methods that include, but are not limited to:
    - 6.21.3.1. Involving peer support specialist(s) and/or Bachelor level crisis staff by providing follow up contact within forty-eight (48) hours post-crisis for all face-to-face interventions, which may include, but are not limited to:
      - 6.21.3.1.1. Promoting recovery.
      - 6.21.3.1.2. Building upon life, social and other skills.
      - 6.21.3.1.3. Offering support.
      - 6.21.3.1.4. Facilitating referrals.
    - 6.21.3.2. Providing warm hand offs for post-crisis support services, including connecting back to existing treatment providers and/or providing a referral for additional peer support specialist contacts.
    - 6.21.3.3. Providing crisis stabilization services with a Master's level clinician through short-term, trauma informed approaches, which may include, but are not limited to:
      - 6.21.3.3.1. Cognitive Behavior Therapy (CBT).
      - 6.21.3.3.2. Dialectical Behavior Therapy (DBT).
      - 6.21.3.3.3. Solution-focused therapy.

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- 6.21.3.3.4. Developing concrete discharge plans.
- 6.21.3.3.5. Providing substance use disorder assessment and counseling techniques for dually diagnosed individuals.
- 6.21.4. Crisis stabilization in a Residential Treatment facility for children and youth are provided by a Department certified and approved Residential Treatment Provider.
- 6.22. The Contractor may provide Sub-Acute Care services for up to 30 days to individuals who are not connected to any treatment provider prior to contact with the regional rapid response team or Regional Response Access Point in order to assist individuals with bridging the gap between the crisis event and ongoing treatment services. The Contractor shall:
  - 6.22.1. Ensure sub-acute care services are provided by the CMHC region in which the individual is expected to receive long-term treatment.
  - 6.22.2. Work with the Rapid Response Access Point to conduct educational and outreach activities within the local community and to institutional stakeholders in order to promote appropriate referrals to, and the utilization of, rapid response team resources.
  - 6.22.3. Work with the Rapid Response Access Point to ensure the community is aware of, and is able to, access rapid response mobile crisis services and supports through the outreach and educational plan of the Rapid Response Access Point outreach and educational plan, which includes but is not limited to:
    - 6.22.3.1. A website that prominently features the Rapid Response Access Point phone number and links with information about Rapid Response and connectivity to the Rapid Response Access Point.
    - 6.22.3.2. All newly printed appointment cards that include the Rapid Response Access point crisis telephone number as a prominent feature.
    - 6.22.3.3. Direct communications with partners to the Rapid Response Access Point for crisis services and deployment.
  - 6.22.4. Work with the Rapid Response Access Point to change existing patterns of hospital emergency departments (ED) for crisis response in the region and collaborate by:
    - 6.22.4.1. Meeting regularly with local police and first responders to discuss interface, procedures, and collaborations to understand challenges and improve outcomes for individuals in the community;

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- 6.22.4.2. Educating partners, clients and families on all diversionary services available, by encouraging early intervention;
  - 6.22.4.3. Maintaining and developing relationships with local hospitals and work together to promote the use of the Rapid Response Access Point number and rapid response services, in order to reduce ED use;
  - 6.22.4.4. Coordinating with homeless outreach services; and
  - 6.22.4.5. Conducting outreach to at-risk seniors programming.
- 6.23. The Contractor shall maintain connection with the Rapid Response Access Point and the identified GPS system that enables transmission of information needed to:
- 6.23.1.1. Determine availability of the Regional Rapid Response Teams;
  - 6.23.1.2. Facilitate response of dispatched teams; and
  - 6.23.1.3. Resolve the crisis intervention.
- 6.24. The Contractor shall maintain connection to the designated resource tracking system.
- 6.25. The Contractor shall maintain a bi-directional referral system with electronic scheduling to support information sharing that facilitates closed loop referrals and transmission of clinical triage summaries, safety plans and shared care plans with community providers.
- 6.26. The Contractor shall submit reports relative to the rapid response services provided in this agreement. The Contractor shall:
- 6.26.1. Document all contacts in the medical record for both State eligible and non-eligible individuals who receive regional rapid response team services.
  - 6.26.2. Provide monthly reports by the fifteenth (15th) day of each month, on a template provided by the Department which includes, but is not limited to:
    - 6.26.2.1. Number of unique individuals who received services.
    - 6.26.2.2. Date and time of mobile arrival.
  - 6.26.3. Submit information through the Department's Phoenix System beginning no later than six (6) months from the contract effective date, unless otherwise instructed on a temporary basis by the Department:
    - 6.26.3.1. Diversions from hospitalizations;
    - 6.26.3.2. Diversions from Emergency Rooms;

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- 6.26.3.3. Services provided;
- 6.26.3.4. Location where services were provided;
- 6.26.3.5. Length of time service or services provided;
- 6.26.3.6. Whether law enforcement was involved for safety reasons;
- 6.26.3.7. Whether law enforcement was involved for other reasons;
- 6.26.3.8. Identification of follow up with the individual by a member of the Contractor's regional rapid response team within 48 hours post face-to-face intervention;
- 6.26.3.9. Indication that referral for ongoing mental health services following the immediate crisis was provided; and
- 6.26.3.10. Outcome of service provided, which may include but is not limited to:
  - 6.26.3.10.1. Remained in home.
  - 6.26.3.10.2. Hospitalization.
  - 6.26.3.10.3. Crisis stabilization services.
  - 6.26.3.10.4. Crisis apartment.
  - 6.26.3.10.5. Emergency department.

6.27. The Contractor's performance will be monitored by ensuring Contractor performance by ensuring seventy (70%) of clients receive a post-crisis follow up from a member of the Contractor's regional rapid response team within forty-eight (48) hours of a face-to-face intervention, as identified through Phoenix encounter data.

**7. Adult Assertive Community Treatment (ACT) Teams**

7.1. The Contractor shall maintain Adult ACT Teams that meet the SAMHSA Model and are available twenty-four (24) hours per day, seven (7) days per week, with on-call availability from midnight to 8:00 A.M. The Contractor shall ensure:

7.1.1. Adult ACT Teams deliver comprehensive, individualized, and flexible services, supports, targeted case management, treatment, and rehabilitation in a timely manner as needed, onsite in the individuals' homes and in other natural environments and community settings, or alternatively, via telephone where appropriate to meet the needs of the individual.

7.1.2. Each Adult ACT Team is composed of seven (7) to ten (10) dedicated professionals who make-up a multi-disciplinary team including, a psychiatrist, a nurse, a Masters-level clinician, or



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- functional equivalent therapist, functional support worker and a full time equivalent (FTE) certified peer specialist.
- 7.1.3. Each Adult ACT Team includes an individual trained to provide substance abuse support services including competency in providing co-occurring groups and individual sessions, and supported employment.
- 7.1.4. Caseloads for Adult ACT Teams serve no more than twelve (12) individuals per Adult ACT Team member, excluding the psychiatrist who serves more than seventy (70) people served per 0.5 FTE psychiatrist, unless otherwise approved by the Department.
- 7.2. The Contractor shall ensure ACT staff, with the exception of psychiatrist and nurse, receive:
  - 7.2.1. A minimum of 15 hours in basic ACT training within one (1) year of hire date that is consistent with the ACT EBP SAMHSA toolkit approved by BMHS.
  - 7.2.2. A minimum of 4 hours of advanced ACT training of co-occurring disorders within fifteen (15) months of hire date that is consistent with the ACT EBP SAMSHA toolkit and Integrated Dual Disorder Model approved by BMHS.
- 7.3. The Contractor shall ensure Adult ACT Teams do not have waitlists for screening purposes and/or admission to the ACT Team. The Contractor shall ensure:
  - 7.3.1. Individuals do not wait longer than 30 days for either assessment or placement.
  - 7.3.2. Work with the Department at identifying solutions and appropriate levels of care for any individual waiting for Adult ACT Team services for more than 30 days in order to meet the demand for services and implement the solutions within forty-five (45) days.
  - 7.3.3. Individuals receiving services from Adult ACT Team members, if psychiatrically hospitalized, are offered a same day or next day appointment with any Adult ACT Team member upon date of discharge.
- 7.4. The Contractor shall report its level of compliance with the above listed requirements on a monthly basis at the staff level in the format, and with content, completeness, and timeliness as specified by the Department as part of the Phoenix submissions, which are due no later than the 15<sup>th</sup> of the month. The Department may waive this provision in whole or in part in lieu of an alternative reporting protocol, being provided under an agreement with DHHS contracted Medicaid Managed Care Organizations. The Contractor shall:

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- 7.4.1. Ensure services provided by the Adult ACT Team are identified in the Phoenix submissions as part of the ACT cost center.
- 7.4.2. Screen for ACT per Administrative Rule He-M 426.08, Psychotherapeutic Services.
- 7.4.3. Report all ACT screenings with the outcome of the screening to indicate whether the individual is appropriate for ACT, as part of the Phoenix submissions, or in the format, content, completeness, and timelines as specified by the Department.
- 7.4.4. Make a referral for an ACT assessment within (7) days of:
  - 7.4.4.1. A screening outcome that an individual may be appropriate to receive ACT services.
  - 7.4.4.2. An individual being referred for an ACT assessment.
- 7.4.5. Report the outcome of ACT assessments to the Department as part of the Phoenix submissions, in the format, content, completeness, and timelines as specified by the Department.
- 7.4.6. Ensure all individuals assessed as appropriate for ACT services are admitted to the ACT team caseload and begin receiving ACT services within seven (7) days, with the exception of individuals who decline such services, or are not available to receive such services for reasons that may include, but are not limited to:
  - 7.4.6.1. Extended hospitalization or incarceration.
  - 7.4.6.2. Relocation of individuals out of the Contractor's designated community mental health region.
- 7.4.7. Ensure, in the event that admitting the individual to the ACT Team caseload causes the ACT Team to exceed the caseload size limitations specified above, consultation with the Department to seek approval:
  - 7.4.7.1. To exceed caseload size requirements, or
  - 7.4.7.2. To provide alternative services to the individual until the individual can be admitted to the ACT caseload.

**8. Evidence-Based Supported Employment**

- 8.1. The Contractor shall gather employment status for all adults with Severe Mental Illness (SMI)/Severe Persistent Mental Illness (SPMI) at intake and every quarter thereafter.
- 8.2. The Contractor shall report the employment status for all adults with SMI/SMPI to the Department in the format, content, completeness, and timelines specified by the Department.

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- 8.3. The Contractor shall provide a referral for all individuals who express an interest in receiving Individual Placement and Support Supported Employment (IPS-SE) services to the Supported Employment (SE) team within seven (7) days.
- 8.4. The Contractor shall deem the individual as waiting for SE services if the SE team cannot accommodate enrollment of SE services, at which time the individual will be added to the waitlist, which is reported to the Department, as specified by the Department.
- 8.5. The Contractor shall provide IPS-SE to eligible individuals in accordance with the SAMHSA and/or Dartmouth model.
- 8.6. The Contractor shall ensure IPS-SE services include, but are not limited to:
  - 8.6.1. Job development.
  - 8.6.2. Work incentive counseling.
  - 8.6.3. Rapid job search.
  - 8.6.4. Follow along supports for employed individuals.
  - 8.6.5. Engagement with mental health treatment teams and local NH Vocational Rehabilitation services.
- 8.7. The Contractor shall ensure IPS-SE services do not have waitlists, ensuring individuals do not wait longer than 30 days for EBSE services. If waitlists are identified, Contractor shall:
  - 8.7.1. Work with the Department to identify solutions to meet the demand for services; and
  - 8.7.2. Implement such solutions within 45 days.
- 8.8. The Contractor shall maintain the penetration rate of individuals receiving supported employment at a minimum of 18.6 percent (18.6%) as per the CMHA agreement.
- 8.9. The Contractor shall ensure SE staff receive:
  - 8.9.1. A minimum of 15 hours in basic training within one year of hire date as approved by the IPS Employment Center and approved by BMHS.
  - 8.9.2. A minimum of 7 hours of advanced SE Job Development Training within 15 months of hire as approved by the IPS-SE Employment Center and BMHS.

**9. Work Incentives Counselor Capacity Building**

- 9.1. The Contractor shall employ a minimum of one FTE equivalent Work Incentive Counselor located onsite at the CMHC for a minimum of one (1) state fiscal year.

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- 9.2. The Contractor shall ensure services provided by the Work Incentive Counselor include, but are not limited to:
  - 9.2.1. Connecting individuals to and assisting individuals with applying for Vocational Rehabilitation services, ensuring a smooth referral transition.
  - 9.2.2. Engaging individuals in supported employment (SE) and/or increased employment by providing work incentives counseling and planning.
  - 9.2.3. Providing accurate and timely work incentives counseling for beneficiaries with mental illness who are pursuing SE and self-sufficiency.
- 9.3. The Contractor shall develop comprehensive plans for individuals that include visualization of the impact of two or three different levels of income on existing benefits and what specific work incentive options individuals might use to:
  - 9.3.1. Increase financial independence;
  - 9.3.2. Accept pay raises; or
  - 9.3.3. Increase earned income.
- 9.4. The Contractor shall develop comprehensive documentation of all individual existing disability benefits programs including, but not limited to:
  - 9.4.1. SSA disability programs;
  - 9.4.2. SSI income programs;
  - 9.4.3. Medicaid, Medicare;
  - 9.4.4. Housing Programs; and
  - 9.4.5. Food stamps and food subsidy programs.
- 9.5. The Contractor shall collect data to develop quarterly reports in a format requested by the Department, on employment outcomes and work incentives counseling benefits that includes but is not limited to:
  - 9.5.1. The number of benefits orientation presentations provided to individuals.
  - 9.5.2. The number of individuals referred to Vocational Rehabilitation who receive mental health services.
  - 9.5.3. The number of individuals who engage in SE services.
  - 9.5.4. Percentage of individuals seeking part-time employment.
  - 9.5.5. Percentage of individuals seeking full-time employment.
  - 9.5.6. The number of individuals who increase employment hours to part-time and full-time.

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- 9.6. The Contractor shall ensure the Work Incentive Counselor staff are certified to provide Work Incentives Planning and Assistance (WIPA) through the no-cost training program offered by Virginia Commonwealth University.
- 9.7. The Contractor shall collaborate with the Vocational Rehabilitation providers to develop the Partnership Plus Model to identify how Social Security funding will be obtained to support the Work Incentives Counselor position after Vocational Rehabilitation funding ceases.
- 9.8. The Department will monitor Contractor performance by reviewing data to determine outcomes that include:
  - 9.8.1. An increased engagement of individuals in supported employment based on the SE penetration rate.
  - 9.8.2. An increase in Individual Placement in both part-time and full-time employment and;
  - 9.8.3. Improved fidelity outcomes specifically targeting:
    - 9.8.3.1. Work Incentives Planning
    - 9.8.3.2. Collaboration between Employment Specialists & Vocational Rehab.
- 10. **Coordination of Care from Residential or Psychiatric Treatment Facilities.**
  - 10.1. The Contractor shall designate a member of its staff to serve as the primary liaison to New Hampshire Hospital (NHH) who works with the applicable NHH staff, payer(s), guardian(s), other community service providers, and the applicable individual, to assist with coordinating the seamless transition of care for individuals transitioning from NHH to community based services or transitioning to NHH from the community.
  - 10.2. The Contractor shall not close the case of any individual who is admitted to NHH. Notwithstanding, the Contractor shall be deemed to be in compliance with all Administrative He-M 408, Clinical Records rules regarding documentation if it is noted in the record that the individual is an inpatient at NHH or another treatment facility. All documentation requirements as per He-M 408 will be required to resume upon re-engagement of services following the individual's discharge from inpatient care.
  - 10.3. The Contractor shall participate in transitional and discharge planning within 24 hours of admission to an inpatient facility.
  - 10.4. The Contractor shall work with the Department, payers and guardians (if applicable) to review cases of individuals that NHH, Transitional Housing, or alternative treatment facility or the Contractor, have indicated will have difficulty returning to the community to identify barriers to discharge, and to develop an appropriate plan to transition into the community.

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- 10.5. The Contractor shall make a face-to-face appointment available to an individual leaving NHH, Transitional Housing or alternative residential setting who desires to reside in the region served by the Contractor within seven (7) calendar days of receipt of notification of the individual's discharge, or within seven (7) calendar days of the individual's discharge, whichever is later.
- 10.6. The Contractor shall ensure individuals who are discharged and are new to a CMHC have an intake appointment within seven (7) calendar days. If the individual declines to accept the appointment, declines services, or requests an appointment to be scheduled beyond the seven (7) calendar days, the Contractor may accommodate the individual's request provided the accommodation is clinically appropriate, and does not violate the terms of a conditional discharge. The Contractor's Adult ACT Team must see individuals who are on the ACT caseload and transitioning from NHH into the community within 24 hours of NHH discharge.
- 10.7. The Contractor shall make all reasonable efforts to ensure that no appropriate bed is available at any other inpatient psychiatric unit, Designated Receiving Facility (DRF) per NH RSA 135-C and NH Administrative Rule He-M 405, Designation of Receiving Facilities, Mobile Crisis Apartment, Peer Support Recovery Center, or Adult Psychiatric Residential Treatment Program (APRTP) prior to referring an individual to NHH.
- 10.8. The Contractor shall collaborate with NHH and Transitional Housing Services (THS) to develop and execute conditional discharges from NHH to THS in order to ensure that individuals receive treatment in the least restrictive environment. The Department will review the requirements of NH Administrative Rule He-M 609 to ensure obligations under this section allow CMHC delegation to the THS vendors for clients who reside there.
- 10.9. The Contractor shall have all necessary staff members available to receive, evaluate, and treat individuals discharged from NHH seven (7) days per week, consistent with the provisions in NH Administrative Rule He-M 403 and NH Administrative Rule He-M 426.
- 10.10. For individuals at NHH who formerly resided in the Contractor's designated community mental health region prior to NHH admission, who have been identified for transition planning to the Glenclyff Home, the Contractor shall, at the request of the individual or guardian, or of NHH or Glenclyff Home staff, participate in transition planning to determine if the individual can be supported in the Contractor's region with community based services and supports instead of transitioning to the Glenclyff Home. In the event the individual would require supports from multiple funding sources or the Department's systems of care, the Contractor shall collaborate with additional Department staff at NHH's request, to address any barriers to discharge the individual to the community.

**11. COORDINATED CARE AND INTEGRATED TREATMENT**

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**11.1. Primary Care**

- 11.1.1. The Contractor shall request written consent from each individual to allow the designated primary care provider to release information for the purpose of coordinating care regarding mental health services or substance misuse services or both.
- 11.1.2. The Contractor shall support each individual with linking to an available primary care provider, if the individual does not have an identified primary care provider, to:
  - 11.1.2.1. Monitor health;
  - 11.1.2.2. Provide medical treatment as necessary; and
  - 11.1.2.3. Engage in preventive health screenings.
- 11.1.3. The Contractor shall consult with each primary care provider at least annually, or as necessary, to integrate care between mental and physical health for each individual, which may include the exchange of pertinent information including, but not limited to medication changes or changes in the individual's medical condition.
- 11.1.4. The Contractor shall document on the release of information from the reason(s) written consent to release information was refused in the event an individual refuses to provide consent to release information.

**11.2. Substance Misuse Treatment, Care and/or Referral**

- 11.2.1. The Contractor shall provide services and meet requirements to address substance misuse and to support recovery intervention implementation, which include, but are not limited to:
  - 11.2.1.1. Screening no less than 95% of eligible individuals for substance misuse at the time of intake, and annually thereafter.
  - 11.2.1.2. Conducting a full assessment for substance misuse disorder and associated impairments for each individual that screens positive for substance use.
  - 11.2.1.3. Developing an individualized service plan for each eligible individual based on information from substance misuse screening.
- 11.2.2. The Contractor shall utilize the SAMSHA evidence-based models for Co-Occurring Disorders Treatment to develop treatment plans with individuals and to provide an array of evidence-based interventions that enhance recovery for individuals and follow the fidelity standards to such a model.

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11.2.3. The Contractor shall make all appropriate referrals if the individual requires additional substance use disorder care utilizing the current New Hampshire system of care, and ensuring linkage to and coordination with resources.

**11.3. Area Agencies**

11.3.1. The Contractor shall collaborate with the Area Agency that serves the region to address processes that include:

11.3.1.1. Enrolling individuals for services who are dually eligible for both organizations.

11.3.1.2. Ensuring transition-aged clients are screened for the presence of mental health and developmental supports and refer, link and support transition plans for youth leaving children's services into adult services identified during screening.

11.3.1.3. Following the "Protocol for Extended Department Stays for Individuals served by Area Agency" issued December 1, 2017 by the State of New Hampshire Department of Health and Humans Services, as implemented by the regional Area Agency.

11.3.1.4. Facilitating collaborative discharge planning meetings to assess individuals who are leaving NHH to re-engage them with both the CMHC and Area Agency representatives.

11.3.1.5. Ensuring annual training is designed and completed for intake, eligibility, and case management for dually diagnosed individuals and that attendee's include intake clinicians, case-managers, service coordinators and other frontline staff identified by both CMHC's and Area Agencies. The Contractor shall ensure the training utilizes the Diagnostic Manual for Intellectual Disability 2 that is specific to intellectual disabilities, in conjunction with the DSM V.

11.3.1.6. Planning for each person who receives dual case management by outlining the responsibilities of each organization and expectations for collaboration between the organizations.

11.3.1.7. Participating in shared service annual treatment meetings to assess quality and progress towards treatment goals as well as monitoring continued need for

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dual services when waivers are required for services between agencies.

11.4. Peer Supports

11.4.1. The Contractor shall promote recovery principles and integrate peer support services through the agency, which includes, but is not limited to:

11.4.1.1. Employing peers as integrated members of the CMHC treatment team(s) with the ability to deliver conventional interventions that include case management or psychotherapy, and interventions uniquely suited to the peer role that includes intentional peer support.

11.4.1.2. Supporting peer specialists to promote hope and resilience, facilitate the development and use of recovery-based goals and care plans, encourage treatment engagement and facilitate connections with natural supports.

11.4.1.3. Establishing working relationships with the local Peer Support Agencies, including any Peer Respite, step-up/step-down, and Clubhouse Centers and promote the availability of these services.

11.5. Transition of Care with MCO's

11.5.1. The Contractor shall ensure ongoing coordination occurs with the MCO Care Managers to support care coordination among and between services providers.

12. CANS/ANSA or Other Approved Assessment

12.1. The Contractor shall ensure all clinicians providing community mental health services to individuals eligible for services in accordance with NH Administrative Rule He-M 426, are certified in the use of:

12.1.1. The New Hampshire version of the Child and Adolescent Needs and Strengths Assessment (CANS) if serving the child and youth population; and

12.1.2. The New Hampshire version of the Adult Needs and Strengths Assessment (ANSA), or other approved evidence based tool, if serving the adult population.

12.2. The Contractor shall ensure clinicians are maintain certification by through successful completion of a test provided by the Praed Foundation, annually.

12.3. The Contractor shall ensure ratings generated by the New Hampshire version of the CANS or ANSA assessment are:

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- 12.3.1. Utilized to develop an individualized, person-centered treatment plan.
- 12.3.2. Utilized to document and review progress toward goals and objectives and to assess continued need for community mental health services.
- 12.3.3. Submitted to the database managed for the Department that allows client-level, regional, and statewide outcome reporting by the 15th of every month, in CANS/ANSA format.
- 12.3.4. Employed to assist in determining eligibility for State Psychiatric Rehabilitation services.
- 12.4. The Contractor shall complete documentation of re-assessments using the New Hampshire version of the CANS or ANSA 2.0 in accordance with NH Administrative Rule He-M 401.04-09 for eligibility determination and in accordance with NH Administrative Rule He-M 401.12-13 for periodic Individual Service Plan (ISP) reviews.
- 12.5. The Contractor may use an alternate evidence based, assessment tool that meets all ANSA 2.0 domains, subject to written Department approval. There is no alternate assessment tool allowed for the use of CANS. If an alternative tool is approved, monthly reporting of data generated by the Contractor must be in ANSA 2.0 format, to enable client-level, regional and statewide reporting.
- 12.6. The Contractor shall consult with the Medicaid Managed Care Organizations (MCO) to develop and implement a process that meets the MCOs' need to measure program effectiveness.
- 12.7. The Contractor shall correct all errors or complete all system corrections to ensure data is submitted in its entirety and completeness no later than six (6) months from contract effective date. Failure to complete all correction may result in withholding of funds until all corrections are completed.

**13. Pre-Admission Screening and Resident Review**

- 13.1. The Contractor shall assist the Department with Pre-Admission Screening and Resident Review (PASRR) to meet the requirements of the PASRR provisions of the Omnibus Budget Reconciliation Act of 1987.
- 13.2. Upon request by the Department, the Contractor shall:
  - 13.2.1. Provide the information necessary to determine the existence of mental illness in a nursing facility applicant or resident; and
  - 13.2.2. Conduct evaluations and examinations needed to provide the data to determine if an individual being screened or reviewed:
    - 13.2.2.1. Requires nursing facility care; and

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**Exhibit A Amendment # 4**

13.2.2.2. Has active treatment needs.

**14. Application for Other Services**

14.1. The Contractor shall assist eligible individuals in accordance with NH Administrative Rule He-M 401, with completing applications for all sources of financial, medical, and housing assistance, according to their respective rules, requirements and filing deadlines. The Contract shall assist with applications that may include, but are not limited to:

- 14.1.1. Medicaid.
- 14.1.2. Medicare.
- 14.1.3. Social Security Disability Income.
- 14.1.4. Veterans Benefits.
- 14.1.5. Public Housing.
- 14.1.6. Section 8 Subsidies.

**15. Community Mental Health Program (CMHP) Status**

15.1. The Contractor shall meet the approval requirements of NH Administrative Rule He-M 403 as a governmental or non-governmental non-profit agency, or the contract requirement of NH RSA 135-C:3 as an individual, partnership, association, public or private, for profit or nonprofit, agency or corporation to provide services in the state mental health services system.

15.2. The Contractor shall provide all applicable documentation, policies and procedures, and shall participate in an onsite compliance review, as requested by the Department, to determine compliance with NH Administrative Rule He-M 403 and NH RSA 135-C:3. Compliance reviews will be at times to be determined by the Department, and will occur no less than once every five (5) years.

**16. Quality Improvement**

16.1. The Contractor shall perform, or cooperate with the performance of, quality improvement and/or utilization review activities, as are determined to be necessary and appropriate by the Department within timeframes reasonably specified by the Department.

16.2. The Contractor shall cooperate with the Department-conducted individual satisfaction survey. The Contractor shall:

- 16.2.1. Furnish information necessary, within HIPAA regulations, to complete the survey.
- 16.2.2. Furnish complete and current contact information so that individuals may be contacted to participate in the survey.
- 16.2.3. Support the efforts of the Department to conduct the survey.

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- 16.2.4. Encourage all individuals sampled to participate.
- 16.2.5. Display posters and other materials provided by the Department to explain the survey and otherwise support attempts by the Department to increase participation in the survey.
- 16.3. The Contractor shall demonstrate efforts to incorporate findings from their individual survey results into their Quality Improvement Plan goals.
- 16.4. The Contractor shall engage and comply with all aspects of fidelity reviews based on a model approved by the Department and on a schedule approved by the Department.
- 17. Maintenance of Fiscal Integrity**
  - 17.1. The Contractor shall submit to the Department the Balance Sheet, Profit and Loss Statement, and Cash Flow Statement for the Contractor and all related parties that are under the Parent Corporation of the mental health provider organization each month.
  - 17.2. The Profit and Loss Statement shall include a budget column allowing for budget to actual analysis. These statements shall be individualized by providers, as well as a consolidated (combined) statement that includes all subsidiary organizations.
  - 17.3. Statements shall be submitted within thirty (30) calendar days after each month end, and shall include, but are not limited to:
    - 17.3.1. Days of Cash on Hand:
      - 17.3.1.1. Definition: The days of operating expenses that can be covered by the unrestricted cash on hand.
      - 17.3.1.2. Formula: Cash, cash equivalents and short term investments divided by total operating expenditures, less depreciation/amortization and in-kind plus principal payments on debt divided by days in the reporting period. The short-term investments as used above must mature within three (3) months and should not include common stock.
      - 17.3.1.3. Performance Standard: The Contractor shall have enough cash and cash equivalents to cover expenditures for a minimum of thirty (30) calendar days with no variance allowed.
    - 17.3.2. Current Ratio:
      - 17.3.2.1. Definition: A measure of the Contractor's total current assets available to cover the cost of current liabilities.

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- 17.3.2.2. Formula: Total current assets divided by total current liabilities.
- 17.3.2.3. Performance Standard: The Contractor shall maintain a minimum current ratio of 1.5:1 with 10% variance allowed.
- 17.3.3. Debt Service Coverage Ratio:
  - 17.3.3.1. Rationale: This ratio illustrates the Contractor's ability to cover the cost of its current portion of its long-term debt.
  - 17.3.3.2. Definition: The ratio of Net Income to the year to date debt service.
  - 17.3.3.3. Formula: Net Income plus Depreciation/Amortization Expense plus Interest Expense divided by year to date debt service (principal and interest) over the next twelve (12) months.
  - 17.3.3.4. Source of Data: The Contractor's Monthly Financial Statements identifying current portion of long-term debt payments (principal and interest).
  - 17.3.3.5. Performance Standard: The Contractor shall maintain a minimum standard of 1.2:1 with no variance allowed.
- 17.3.4. Net Assets to Total Assets:
  - 17.3.4.1. Rationale: This ratio is an indication of the Contractor's ability to cover its liabilities.
  - 17.3.4.2. Definition: The ratio of the Contractor's net assets to total assets.
  - 17.3.4.3. Formula: Net assets (total assets less total liabilities) divided by total assets.
  - 17.3.4.4. Source of Data: The Contractor's Monthly Financial Statements.
  - 17.3.4.5. Performance Standard: The Contractor shall maintain a minimum ratio of .30:1, with a 20% variance allowed.
- 17.4. In the event that the Contractor does not meet either:
  - 17.4.1. The standard regarding Days of Cash on Hand and the standard regarding Current Ratio for two (2) consecutive months; or
  - 17.4.2. Three (3) or more of any of the Maintenance of Fiscal Integrity standards for three (3) consecutive months:



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- 17.4.2.1. The Department may require that the Contractor meet with Department staff to explain the reasons that the Contractor has not met the standards.
- 17.4.2.2. The Department may require the Contractor to submit a comprehensive corrective action plan within thirty (30) calendar days of notification and plan shall be updated at least every thirty (30) calendar days until compliance is achieved.
- 17.4.2.3. The Department may request additional information to assure continued access to services.
- 17.4.2.4. The Contractor shall provide requested information in a timeframe agreed upon by both parties.
- 17.5. The Contractor shall inform the Director of the Bureau of Mental Health Services (BMHS) by phone and by email within twenty-four (24) hours of when any key Contractor staff learn of any actual or likely litigation, investigation, complaint, claim, or transaction that may reasonably be considered to have a material financial impact on and/or materially impact or impair the ability of the Contractor to perform under this Agreement
- 17.6. The monthly Balance Sheet, Profit & Loss Statement, Cash Flow Statement, and all other financial reports shall be based on the accrual method of accounting and include the Contractor's total revenues and expenditures whether or not generated by or resulting from funds provided pursuant to this Agreement. These reports are due within thirty (30) calendar days after the end of each month.
- 17.7. The Contractor shall provide its Revenue and Expense Budget within twenty (20) calendar days of the contract effective date.
- 17.8. The Contractor shall complete the Fiscal Year Revenue and Expense Budget on a form supplied by the Department, which shall include but not be limited to, all the Contractor's cost centers. If the Contractor's cost centers are a combination of several local cost centers, the Contractor shall display them separately as long as the cost center code is unchanged.
- 17.9. The Contractor shall provide quarterly Revenue and Expense Reports (Budget Form A), within thirty (30) calendar days after the end of each fiscal quarter, defined as July 1 to September 30, October 1 to December 31, January 1 to March 31, and April 1 to June 30.
- 18. **Reduction or Suspension of Funding**
  - 18.1. In the event that the State funds designated as the Price Limitation in Form P-37, General Provisions, Block 1.8. of the General Provisions are materially reduced or suspended, the Department shall provide prompt written notification to the Contractor of such material reduction or suspension.

The Lakes Region Mental Health Center, Inc. Exhibit A – Amendment #4

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Date 6/3/2022



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- 18.2. In the event that the reduction or suspension in federal or state funding shall prevent the Contractor from providing necessary services to individuals, the Contractor shall develop a service reduction plan, detailing which necessary services will no longer be available.
- 18.3. Any service reduction plan is subject to approval from the Department, and shall include, at a minimum, provisions that are acceptable to the Department, with services that include, but are not limited to:
- 18.3.1. Evaluation of and, if eligible, an individual service plan for all new applicants for services.
  - 18.3.2. Emergency services for all individuals.
  - 18.3.3. Services for individuals who meet the criteria for involuntary admission to a designated receiving facility.
  - 18.3.4. Services to individuals who are on a conditional discharge pursuant to RSA 135-C:50 and NH Administrative Rule He-M 609.
- 19. Elimination of Programs and Services by Contractor**
- 19.1. The Contractor shall provide a minimum thirty (30) calendar days written notice prior to any reductions in delivery of services, or notice as soon as possible if the Contractor is faced with a more sudden need to reduce delivery of services.
- 19.2. The Contractor shall consult and collaborate with the Department prior to elimination or reduction of services in order to reach a mutually agreeable solution as to the most effective way to provide necessary services.
- 19.3. The Department reserves the right to require the Contractor to participate in a mediation process with the Commissioner of the Department of Health and Human Services, and to invoke an additional thirty (30) calendar day extension in the event of a proposal to reduce or eliminate any contracted services.
- 19.4. If the parties are still unable to come to a mutual agreement within the thirty (30) calendar day extension, the Contractor may proceed with its proposed program change(s) so long as proper notification to eligible individuals is provided.
- 19.5. The Contractor shall not redirect funds allocated in the budget for the program or service that has been eliminated or substantially reduced to another program or service without the mutual agreement of both parties.
- 19.6. In the event that an agreement cannot be reached, the Department shall control the expenditure of the unspent funds.

**20. Data Reporting**

The Lakes Region Mental Health Center, Inc. Exhibit A – Amendment #4

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- 20.1. The Contractor shall submit any data needed to comply with federal or other reporting requirements to the Department or contractor designated by the Department.
- 20.2. The Contractor shall submit all required data elements via the Phoenix system except for the CANS/ANSA and Projects for Assistance in Transition from Homelessness program (PATH) data, as specified. Any system changes that need to occur in order to support this must be completed within six (6) months from the contract effective date.
- 20.3. The Contractor shall submit individual demographic and encounter data, including data on non-billable individual-specific services and rendering staff providers on all encounters, to the Department's Phoenix system, or its successors, in the format, content, completeness, frequency, method and timeliness as specified by the Department. Individual data must include a Medicaid ID number for individuals who are enrolled in Medicaid.
- 20.4. The Contractor shall include client eligibility with all Phoenix services in alignment with current reporting specifications. For an individual's services to be considered BMHS eligible, SPMI, SMI, Low Utilizer (LU), SED, and Severe Emotional Disturbance Interagency (SEDIA) are acceptable.
- 20.5. The Contractor shall meet the general requirements for the Phoenix system which include, but are not limited to:
  - 20.5.1. Agreeing that all data collected in the Phoenix system is the property of the Department to use as it deems necessary.
  - 20.5.2. Ensuring data files and records are consistent with file specification and specification of the format and content requirements of those files.
  - 20.5.3. Ensuring that errors in data returned to the Contractor are corrected and resubmitted to the Department within ten (10) business days.
  - 20.5.4. Ensuring data is current and updated in the Contractor's systems as required for federal reporting and other reporting requirements and as specified by the Department.
  - 20.5.5. Implementing review procedures to validate data submitted to the Department to confirm:
    - 20.5.5.1. All data is formatted in accordance with the file specifications;
    - 20.5.5.2. No records will reject due to illegal characters or invalid formatting; and
    - 20.5.5.3. The Department's tabular summaries of data submitted by the Contractor match the data in the Contractor's system.

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- 20.6. The Contractor shall meet the following standards:
  - 20.6.1. Timeliness: monthly data shall be submitted no later than the fifteenth (15<sup>th</sup>) of each month for the prior month's data unless otherwise approved by the Department, and the Contractor shall review the Department's tabular summaries within five (5) business days.
  - 20.6.2. Completeness: submitted data must represent at least ninety-eight percent (98%) of billable services provided, and ninety-eight percent (98%) individuals served by the Contractor.
  - 20.6.3. Accuracy: submitted service and member data shall conform to submission requirements for at least ninety-eight percent (98%) of the records, and one-hundred percent One-hundred percent (100%) of unique member identifiers shall be accurate and valid.
- 20.7. The Department may waive requirements for fields in Phoenix on a case by case basis through a written waiver communication that specifies the items being waived. In all circumstances:
  - 20.7.1. The waiver length shall not exceed 180 days.
  - 20.7.2. Where the Contractor fails to meet standards, the Contractor shall submit a corrective action plan within thirty (30) calendar days of being notified of an issue.
  - 20.7.3. After approval of the corrective action plan, the Contractor shall implement the plan.
  - 20.7.4. Failure of the Contractor to implement the plan may require:
    - 20.7.4.1. Another plan; or
    - 20.7.4.2. Other remedies, as specified by the Department.

**21. Behavioral Health Services Information System (BHSIS)**

- 21.1. The Contractor may receive funding for data infrastructure projects or activities, depending upon the receipt of federal funds and the criteria for use of those funds, as specified by the federal government. The Contractor shall ensure funding-specific activities include:
- 21.2. Identification of costs associated with client-level Phoenix and CANS/ANSA databases including, but not limited to:
  - 21.2.1. Rewrites to database and/or submittal routines.
  - 21.2.2. Information Technology (IT) staff time used for re-writing, testing or validating data.
  - 21.2.3. Software and/or training purchased to improve data collection.
  - 21.2.4. Staff training for collecting new data elements.

The Lakes Region Mental Health Center, Inc. Exhibit A – Amendment #4

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- 21.2.5. Development of any other BMHS-requested data reporting system.
- 21.3. Progress Reports from the Contractor that:
  - 21.3.1. Outline activities related to Phoenix database;
  - 21.3.2. Include any costs for software, scheduled staff trainings; and
  - 21.3.3. Include progress to meet anticipated deadlines as specified.
- 22. Deaf Services**
  - 22.1. The Contractor shall work with the Deaf Services Team, employed by Region 6, for all individuals seeking services who would benefit from receiving treatment in American Sign Language (ASL) or from staff who are specially trained to work with the deaf and hard of hearing population.
  - 22.2. The Contractor shall work with the Deaf Services Team in Region 6 for disposition and treatment planning, as appropriate.
  - 22.3. The Contractor shall ensure treatment plans take the importance of access to culturally and linguistically appropriate services on treatment outcomes into consideration.
  - 22.4. The Contractor shall ensure services are client-directed, which may result in:
    - 22.4.1. Clients being seen only by the Deaf Services Team through CMHC Region 6;
    - 22.4.2. Care being shared across the regions; or
    - 22.4.3. The individual's local CMHC providing care after consultation with the Deaf Services Team.
- 23. Refugee Interpreter Services**
  - 23.1. The Contractor shall ensure general funds are used to provide language interpreter services for eligible uninsured, non-English speaking refugees receiving community mental health services through the mental health provider.
  - 23.2. The Contractor qualifies for general funds for Refugee Interpreter Services because it is located in one of the primary refugee resettlement areas in New Hampshire.

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Exhibit B Amendment #4

Method and Conditions Precedent to Payment

1. This Agreement is funded by:
  - 1.1. 99.15% General funds.
  - 1.2. 0.85% Other funds. Behavioral Health Services Information System (BHSIS), U. S. Department of Health and Human Services
2. For the purposes of this Agreement:
  - 2.1. The Department has identified the Contractor as a Subrecipient, in accordance with 2 CFR 200.331.
  - 2.2. The Department has identified this Agreement as NON-R&D, in accordance with 2 CFR §200.332.
3. The State shall pay the Contractor an amount not to exceed the Price Limitation, specified in Form P-37, General Provisions, Block 1.8, for the services provided by the Contractor pursuant to Exhibit A, Amendment #4 Scope of Services.
4. The Contractor agrees to provide the services in Exhibit A, Amendment #4 Scope of Services in compliance with funding requirements.
5. The Contractor shall provide a Revenue and Expense Budget on a Department-provided template, within twenty (20) business days from the contract effective date, for Department approval.
6. Notwithstanding anything to the contrary herein, the Contractor agrees that funding under this Contract may be withheld, in whole or in part, in the event of noncompliance with any State or Federal law, rule or regulation applicable to the services provided, or if the said services have not been completed in accordance with the terms and conditions of this Agreement.
7. Mental Health Services provided by the Contractor shall be paid by the New Hampshire Department of Health and Human Services as follows:
  - 7.1. For Medicaid enrolled individuals:
    - 7.1.1. Medicaid Care Management: If enrolled with a Managed Care Organization (MCO), the Contractor shall be paid in accordance with its contract with the MCO.
    - 7.1.2. Medicaid Fee for Service: The Contractor shall bill Medicaid for services on the Fee for Service (FFS) schedule.
  - 7.2. For individuals with other insurance or payors:
    - 7.2.1. The Contractor shall directly bill the other insurance or payors.
8. All Medicaid/MCO invoicing shall follow billing and coding requirements outlined by the Department when appropriate. For the purpose of Medicaid billing, a Unit of Service is described in the Department-published CMH NH Fee Schedule, as may be periodically updated, or as specified in NH Administrative Rule He-M 400. However, for NH Administrative Rule He-M 426.12 Individualized Resiliency and Recovery Oriented Services (IROS), a Unit of Service is defined as fifteen (15) minutes. The Contractor shall report and bill in whole units. The intervals of time in the table below define how many units to report or bill. All such limits may be subject to additional Department guidance or updates as may be necessary to remain in compliance with Medicaid standards.

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Direct Service Time Intervals	Unit Equivalent
0-7 minutes	0 units
8-22 minutes	1 unit
23-37 minutes	2 units
38-52 minutes	3 units
53-60 minutes	4 units

9. Other Contract Programs:

9.1. The table below summarizes the other contract programs and their maximum allowable amounts.

Program to be Funded	SFY2018 Amount	SFY2019 Amount	SFY2020 Amount	SFY2021 Amount	SFY2022 Amount	SFY2023 Amount
Div. for Children Youth and Families (DCYF) Consultation	\$1,770	\$1,770	\$1,770	\$1,770	\$1,770	\$1,770
Emergency Services	\$94,170	\$94,170	\$94,170	\$94,170	\$94,170	\$0
Crisis Service Transformation Including Mobile Crisis (effective SFY 22)	\$0	\$0	\$0	\$0	\$1,081,924	\$0
Rapid Response Crisis Services	\$0	\$0	\$0	\$0	\$0	\$1,176,094
Assertive Community Treatment Team (ACT) - Adults	\$25,000	\$225,000	\$225,000	\$225,000	\$225,000	\$225,000
ACT Enhancement Payments	\$0	\$25,000	\$0	\$0	\$12,500	\$12,500
Behavioral Health Services Information System (BHSIS)	\$5,000	\$5,000	\$5,000	\$5,000	\$10,000	\$10,000
Modular Approach to Therapy for Children with Anxiety, Depression, Trauma or Conduct Problems (MATCH)	\$0	\$4,000	\$5,000	\$5,000	\$5,000	\$5,000
Rehabilitation for Empowerment, Education and Work (RENEW)	\$3,945	\$3,945	\$6,000	\$6,000	\$6,000	\$6,000
Housing Bridge Start Up Funding	\$0	\$25,000	\$0	\$0	\$0	-
General Training Funding	\$0	\$10,000	\$0	\$0	\$5,000	\$5,000

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System Upgrade Funding	\$0	\$30,000	\$0	\$0	\$15,000	\$15,000
Refugee Interpreter Services	\$5,000	\$5,000	\$5,000	\$5,000	\$5,000	\$5,000
VR Work Incentives	\$0	\$0	\$0	\$0	\$80,000	\$80,000
System of Care 2.0	\$0	\$0	\$0	\$0	\$5,300	\$5,300
<b>Total</b>	<b>\$334,885</b>	<b>\$428,885</b>	<b>\$341,940</b>	<b>\$341,940</b>	<b>\$1,546,664</b>	<b>\$1,546,664</b>

9.2. Payment for each contracted service in the above table shall be made on a cost reimbursement basis only, for allowable expenses and in accordance with the Department-approved individual program budgets.

9.2.1. The Contractor shall provide invoices on Department-supplied forms.

9.2.2. The Contractor shall provide supporting documentation to support evidence of actual expenditures, in accordance with the Department-approved Revenue and Expense budgets.

9.2.3. Allowable costs and expenses shall be determined by the Department in accordance with applicable state and federal laws and regulations.

9.3. Failure to expend Program funds as directed may, at the discretion of the Department, result in financial penalties not greater than the amount of the directed expenditure.

9.4. The Contractor shall submit an invoice for each program above by the tenth (10<sup>th</sup>) working day of each month, which identifies and requests reimbursement for authorized expenses incurred in the prior month. The invoice must be submitted to:

Financial Manager  
Bureau of Behavioral Health  
Department of Health and Human Services  
105 Pleasant Street, Main Building  
Concord, NH 03301

9.5. The State shall make payment to the Contractor within thirty (30) days of receipt of each Department-approved invoice for Contractor services provided pursuant to this Agreement.

9.6. Division for Children, Youth, and Families (DCYF) Consultation: The Contractor shall be reimbursed at a rate of **\$73.75** per hour for a maximum of two (2) hours per month for each of the twelve (12) months in the fiscal year for services outlines in Exhibit A, Amendment #4 Scope of Services, Division for Children, Youth, and Families (DCYF).

9.7. Rapid Response Crisis Services: The Department shall reimburse the Contractor only for those Emergency Crisis Services provided to clients through designated Rapid Response teams defined in Exhibit A, Amendment #4 Scope of Services, Provision of Crisis Services. Effective July 1, 2021 the Contractor shall bill and seek reimbursement for mobile crisis services provided to individuals pursuant to this Agreement as follows:

9.7.1. For Medicaid enrolled individuals through the Department Medicaid Fee for Service program in accordance with the current, publically posted Fee for Service (FFS) schedule.

9.7.2. For Managed Care Organization enrolled individuals the Contractor shall be reimbursed pursuant to the Contractor's agreement with the applicable Managed Care Organization for such services.

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- 9.7.3. For individuals with other health insurance or other coverage for the services received, the Contractor shall directly bill the other insurance or payors.
- 9.7.4. For individuals without health insurance or other coverage for the services received, and for operational costs contained in Exhibits B, Amendment #4 Methods and Conditions Precedent to Payment or which the Contractor cannot otherwise seek reimbursement from an insurance or third-party payer, the Contractor shall directly bill Department to access contract funds provided through this Agreement.
  - 9.7.4.1. Invoices of this nature shall include general ledger detail indicating the Department is only being invoiced for net expenses, shall only be reimbursed up to the current Medicaid rate for the services provided and contain the following items for each client and line item of service:
    - 9.7.4.1.1. First and last name of client.
    - 9.7.4.1.2. Date of birth.
    - 9.7.4.1.3. Medicaid ID Number.
    - 9.7.4.1.4. Date of Service identifying date, units, and any possible third party reimbursement received.
  - 9.7.4.2. Payment shall be on a cost reimbursement basis for actual expenditures incurred in the fulfillment of this Agreement, and shall be in accordance with the approved line item, as specified in the Department-approved budget.
    - 9.7.4.2.1. The Contractor shall submit a Mobile Crisis Budget on a Department-provided template within twenty (20) business days from the contract effective date, for Department approval.
    - 9.7.4.2.2. Law enforcement is not an authorized expense.
- 9.8. Crisis Transformation Startup Funds: Payment for start-up period expenses incurred by the Contractor shall be made by the Department based on the start-up amount of **\$293,500**; the total of all such payments shall not exceed the specified start-up amount total and shall not exceed the total expenses actually incurred by the Contractor for the start-up period. All Department payments to the Contractor for the start-up period shall be made on a cost reimbursement basis.

Startup Cost	Total Cost
Recruitment Startup	\$50,000
IT Consultation & Development	\$3,000
General Supplies & IT Equipment, Supplies	\$27,000
Training	-\$3,500
Renovations	\$10,000
Vans	\$200,000

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9.9. Assertive Community Treatment Team (ACT) Adults: The Contractor shall be paid based on an activity and general payment as outlined below. Funds support programming and staffing defined in Exhibit A, Amendment #2 Scope of Services, Adult Assertive Community Treatment (ACT) Teams.

ACT Costs	INVOICE TYPE	TOTAL COST
Invoice based payments on invoice	Programmatic costs as outlined on invoice by month	\$225,000
ACT Enhancements	<p>Agencies may choose one of the following for a total of 5 (five) one time payments of \$5000.00. Each item may only be reported on one time for payment.</p> <ol style="list-style-type: none"> <li>1. Agency employs a minimum of .5 Psychiatrist on Team based on SFY 19 or 20 Fidelity Review.</li> <li>2. Agency receives a 4 or higher score on their SFY 19 or 20 Fidelity Review for Consumer on Team, Nurse on Team, SAS on Team, SE on Team, or Responsibility for crisis services.</li> </ol> <p>ACT Incentives can be drawn down upon completion of the CMHC FY22 Fidelity Review. \$6,250 can be drawn down for each incentive to include; intensity and frequency of individualized client care to total \$12,500.</p> <p>Intensity of services must be measured between 50-84 minutes of services per client per week on average. Frequency of service for an individual must be between 2-3 times per client per week.</p> <p>ACT Incentives may be drawn down upon completion of the CMHC FY23 Fidelity Review. \$6,250 may be drawn down for 1 of the following incentives to include; intensity and frequency of individualized client care.</p> <p>Intensity of services must be measured between 50-84 minutes of services per client per week on average. Frequency of service for an individual must be between 2-3 times per client per week.</p> <p>ACT Incentives may be drawn down quarterly based on staffing data. \$1,562.5 may be drawn down each quarter for 1 of the following</p>	<p>\$25,000 in SFY 2019, \$12,500 per SFY for 2022 \$12,500 per SFY for 2023</p>



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	incentives to include; peer or co-occurring disorder staff on team to total \$6,250. ACT team(s) must report a minimum of .5FT peer for the quarter ACT team(s) must report a minimum of .5FT COD staff for the quarter	
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- 9.10. Behavioral Health Services Information System (BHSIS): Funds to be used for items outlined in Exhibit A, Amendment #4 Scope of Services.
- 9.11. MATCH: Funds to be used to support services and trainings outlined in Exhibit A, Amendment #4 Scope of Services. The breakdown of this funding per SFY effective SFY 2020 is outlined below.

TRAC COSTS	CERTIFICATION OR RECERTIFICATION	TOTAL COST
\$2,500	\$250/Person X 10 People = \$2,500	\$5,000

- 9.12. RENEW Sustainability Continuation: DHHS shall reimburse the Contractor for RENEW Activities outlined in Exhibit A, Amendment #4 Scope of Services, RENEW Sustainability. RENEW costs will be billed on green sheets and will have detailed information regarding the expense associated with each of the following items, not to exceed **\$6,000** annually. Funding can be used for training of new facilitators; training for an Internal Coach; coaching Institute On Disability IOD for facilitators, coach, and implementation teams; and travel costs.
- 9.13. Housing Support Services including Bridge: The Contractor shall be paid based on a one-time cost for Housing Services outlined below. Funds to be used for the provision of services as outlined in Exhibit A, Amendment #4:

HOUSING SERVICES	INVOICE TYPE	TOTAL COST
Hire of a designated housing support staff	One time payment	\$15,000
Direct contact with each individual receiving supported housing services in catchment area as defined in Exhibit A	One time payment	\$10,000

- 9.14. General Training Funding: Funds are available in SFY 2019, SFY 2022 and SFY 2023 to support any general training needs for staff. Focus should be on trainings needed to retain current staff or trainings needed to obtain staff for vacant positions.
- 9.15. System Upgrade Funding: One time funds available in SFY 2019, SFY 2022 and SFY 2023 to support software, hardware, and data upgrades to support items outlined in Exhibit A, Data Reporting. Funds may also be used to support system upgrades to ensure accurate insurance billing occurs as outlined in Exhibit B, Amendment #4, ensuring invoices specify purposes for use of funds.

New Hampshire Department of Health and Human Services  
Mental Health Services



Exhibit B Amendment #4

- 9.16. Refugee Interpreter Services: Funding to support interpreter services outlined in Exhibit A, Amendment #4 Scope Services.
- 9.17. System of Care 2.0: Funds are available in SFY 2022 and SFY 2023 to support associated program expenses as outlined in the below budget table.

Clinical training for expansion of MATCH-ADTC (Modular Approach to Therapy for Children with Anxiety, Depression, Trauma, or Conduct Problems) program	\$5,000
Indirect Costs (not to exceed 6%)	\$300
<b>Total</b>	<b>\$5,300</b>

- 10. Notwithstanding paragraph 18 of the General Provisions of this Agreement P-37, an amendment limited to the adjustment of the amounts between budget line items and/or State Fiscal Years, related items, and amendments of related budget exhibits, and within the price limitation, can be made by written agreement of both parties and may be made without obtaining approval of Governor and Executive Council.

# State of New Hampshire

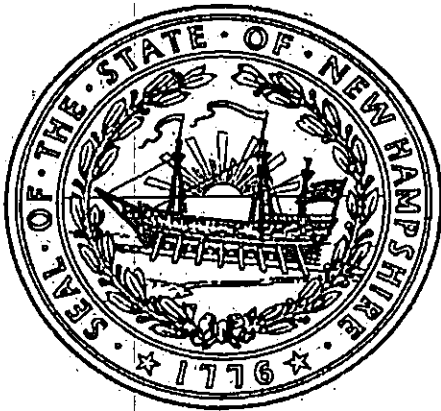
## Department of State

### CERTIFICATE

I, David M. Scanlan, Secretary of State of the State of New Hampshire, do hereby certify that THE LAKES REGION MENTAL HEALTH CENTER, INC is a New Hampshire Nonprofit Corporation registered to transact business in New Hampshire on July 14, 1969. I further certify that all fees and documents required by the Secretary of State's office have been received and is in good standing as far as this office is concerned.

Business ID: 64124

Certificate Number: 0005773376



IN TESTIMONY WHEREOF,

I hereto set my hand and cause to be affixed  
the Seal of the State of New Hampshire,  
this 9th day of May A.D. 2022.

A handwritten signature in black ink, appearing to read "D. Scanlan", is written over a faint circular stamp.

David M. Scanlan  
Secretary of State

**CERTIFICATE OF AUTHORITY**

I, Laura LeMien, hereby certify that:  
(Name of the elected Officer of the Corporation/LLC; cannot be contract signatory)

1. I am a duly elected Clerk/Secretary/Officer of The Lakes Region Mental Health Center, Inc.  
(Corporation/LLC Name)

2. The following is a true copy of a vote taken at a meeting of the Board of Directors/shareholders, duly called and held on May 24, 2022, at which a quorum of the Directors/shareholders were present and voting.  
(Date)

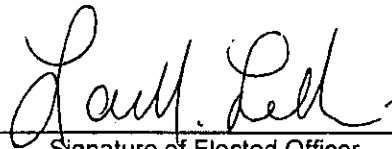
**VOTED:** That Margaret M. Pritchard, Chief Executive Officer (may list more than one person)  
(Name and Title of Contract Signatory)

is duly authorized on behalf of The Lakes Region Mental Health Center, Inc. to enter into contracts or agreements with the State  
(Name of Corporation/ LLC)

of New Hampshire and any of its agencies or departments and further is authorized to execute any and all documents, agreements and other instruments, and any amendments, revisions, or modifications thereto, which may in his/her judgment be desirable or necessary to effect the purpose of this vote.

3. I hereby certify that said vote has not been amended or repealed and remains in full force and effect as of the date of the contract/contract amendment to which this certificate is attached. This authority **remains valid for thirty (30) days** from the date of this Certificate of Authority. I further certify that it is understood that the State of New Hampshire will rely on this certificate as evidence that the person(s) listed above currently occupy the position(s) indicated and that they have full authority to bind the corporation. To the extent that there are any limits on the authority of any listed individual to bind the corporation in contracts with the State of New Hampshire, all such limitations are expressly stated herein.

Dated: May 24, 2022



Signature of Elected Officer

Name: Laura LeMien

Title: Board President, LRMHC



# CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)  
05/26/2022

**THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.**

**IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).**

<b>PRODUCER</b> Cross Insurance-Laconia 155 Court Street  Laconia NH 03246	<b>CONTACT NAME:</b> Sarah Cullen, AINS, ACSR <b>PHONE (A/C No. Exl):</b> (603) 524-2425 <b>E-MAIL ADDRESS:</b> sarah.cullen@crossagency.com	<b>FAX (A/C No):</b> (603) 524-3666		
	<b>INSURER(S) AFFORDING COVERAGE</b>		<b>NAIC #</b>	
<b>INSURED</b>  Lakes Region Mental Health Center, Inc. 40 Beacon Street East  Laconia NH 03246	<b>INSURER A:</b> Ace American Insurance Company			
	<b>INSURER B:</b> ACE Property & Casualty Ins Co			
	<b>INSURER C:</b> New Hampshire Employers Ins Co			13083
	<b>INSURER D:</b>			
	<b>INSURER E:</b>			
<b>INSURER F:</b>				

**COVERAGES**      **CERTIFICATE NUMBER:** CL2162461712      **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR  GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:			SVRD37803601011	06/26/2021	06/26/2022	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 250,000 MED EXP (Any one person) \$ 25,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 3,000,000 PRODUCTS - COM/PROP AGG \$ 3,000,000 Employee Benefits Liab \$ 1,000,000
A	<b>AUTOMOBILE LIABILITY</b> <input checked="" type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> NON-OWNED AUTOS ONLY			CALH08618574011	06/26/2021	06/26/2022	COMBINED SINGLE LIMIT (Ea accident) \$ 2,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ Medical payments \$ 1,000
B	<input checked="" type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED <input checked="" type="checkbox"/> RETENTION \$ 10,000			XOOG25516540011	06/26/2021	06/26/2022	EACH OCCURRENCE \$ 4,000,000 AGGREGATE \$ 4,000,000
C	<b>WORKERS COMPENSATION AND EMPLOYERS' LIABILITY</b> ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N	N/A	ECC-800-4000907-2021A	06/26/2021	06/26/2022	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER E.I. EACH ACCIDENT \$ 1,000,000 E.I. DISEASE - EA EMPLOYEE \$ 1,000,000 E.I. DISEASE - POLICY LIMIT \$ 1,000,000
A	Professional Liability			OGLG2551662A011	06/26/2021	06/26/2022	Each Incident 5,000,000 Aggregate 7,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

<b>CERTIFICATE HOLDER</b>  State of New Hampshire Department of Health & Human Services 129 Pleasant Street  Concord NH 03301	<b>CANCELLATION</b>  SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.
	AUTHORIZED REPRESENTATIVE  



## Lakes Region Mental Health Center

### Mission Vision & Values

Lakes Region Mental Health Center's mission is to provide integrated mental and physical health care for people with mental illness while creating wellness and understanding in our community.

(Revised & Approved by the Board of Directors, 9/15/15)

### Our Vision

Lakes Region Mental Health Center is the community leader providing quality, accessible and integrated mental and physical health services, delivered with dedication and compassion.

(Revised & Approved by the Board of Directors, 9/15/15)

### Our Values

<b><u>R</u>ESPECT</b>	We conduct our business and provide services with respect and professionalism.
<b><u>A</u>DVOCACY</b>	We advocate for those we serve through enhanced collaborations, community relations and political action.
<b><u>I</u>NTEGRITY</b>	We work with integrity and transparency, setting a moral compass for the agency.
<b><u>S</u>TEWARDSHIP</b>	We are effective stewards of our resources for our clients and our agency's health.
<b><u>E</u>XCELLENCE</b>	We are committed to excellence in all programming and services.

The Lakes Region Mental Health Center, Inc.

FINANCIAL STATEMENTS

June 30, 2021

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June 30, 2021

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**Kittell Branagan & Sargent**

*Certified Public Accountants*

Vermont License # 167

## INDEPENDENT AUDITOR'S REPORT

To the Board of Directors  
of The Lakes Region Mental Health Center, Inc.

We have audited the accompanying financial statements of The Lakes Region Mental Health Center, Inc. (a nonprofit organization) which comprise of the statement of financial position as of June 30, 2021, and the related statement of activities and changes in net assets and cash flows for the year then ended, and the related notes to the financial statements.

### **Management's Responsibility for the Financial Statements**

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

### **Auditor's Responsibility**

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

To the Board of Directors  
of The Lakes Region Mental Health Center, Inc.  
Page 2

## Opinion

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of The Lakes Region Mental Health Center, Inc. as of June 30, 2021, and the changes in its net assets and its cash flows for the year then ended in accordance with accounting principles generally accepted in the United States of America.

## Report on Supplementary Information

Our audit was conducted for the purpose of forming an opinion on the financial statements as a whole. The Analysis of Accounts Receivables, the Analysis of BBH Revenues, Receipts & Receivables and schedules of functional public support, revenues and expenses on pages 13-16 are presented for purposes of additional analysis and are not a required part of the financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the financial statements. The information has been subjected to the auditing procedures applied in the audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the information is fairly stated in all material respects in relation to the financial statements as a whole.

## Other Matters

### *Other Information*

Our audit was conducted for the purpose of forming an opinion on the financial statements as a whole. The accompanying schedule of expenditures of federal awards, as required by Title 2 U.S. Code of Federal Regulations Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards*, is presented for purposes of additional analysis and is not a required part of the financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the financial statements. The information has been subjected to the auditing procedures applied in the audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the information is fairly stated, in all material respects, in relation to the financial statements as a whole.

## Other Reporting Required by Government Auditing Standards

In accordance with *Government Auditing Standards*, we have also issued our report dated September 15, 2021, on our consideration of The Lakes Region Mental Health Center, Inc.'s internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is solely to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the effectiveness of The Lakes Region Mental Health Center, Inc.'s internal control over financial reporting or on compliance.

To the Board of Directors  
of The Lakes Region Mental Health Center, Inc.  
Page 3

That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering The Lakes Region Mental Health Center, Inc.'s internal control over financial reporting and compliance.

*Kittell, Brannagan + Sargent*

St. Albans, Vermont  
September 15, 2021

The Lakes Region Mental Health Center, Inc.  
STATEMENT OF FINANCIAL POSITION  
June 30, 2021

ASSETS

CURRENT ASSETS

Cash	\$ 6,211,514
Investments	2,349,199
Accounts receivable (net of \$1,071,000 allowance)	443,422
Prepaid expenses and other current assets	<u>60,591</u>

TOTAL CURRENT ASSETS 9,064,726

PROPERTY AND EQUIPMENT - NET 6,478,502

TOTAL ASSETS \$ 15,543,228

LIABILITIES AND NET ASSETS

CURRENT LIABILITIES

Accounts payable	\$ 1,838
Current portion long-term debt	138,924
Accrued payroll and related	1,098,225
Deferred income	106,447
Accrued vacation	416,911
Accrued expenses	<u>377,514</u>

TOTAL CURRENT LIABILITIES 2,139,859

LONG-TERM DEBT, less current portion

Notes and Bonds Payable	4,565,161
Less: unamortized debt issuance costs	<u>(83,829)</u>

TOTAL LONG-TERM LIABILITIES 4,481,332

TOTAL LIABILITIES 6,621,191

NET ASSETS

Net assets without donor restrictions	<u>8,922,037</u>
---------------------------------------	------------------

TOTAL LIABILITIES AND NET ASSETS \$ 15,543,228

See Notes to Financial Statements

The Lakes Region Mental Health Center, Inc.  
**STATEMENT OF ACTIVITIES AND CHANGES IN NET ASSETS**  
For the Year Ended June 30, 2021

	<u>Net Assets without Donor Restrictions</u>
<b>PUBLIC SUPPORT AND REVENUES</b>	
Public support -	
Federal	\$ 1,491,047
State of New Hampshire - BBH	488,193
Other public support	<u>316,611</u>
Total Public Support	<u>2,295,851</u>
Revenues -	
Program service fees	14,169,682
Rental income	97,180
Other revenue	<u>465,861</u>
Total Revenues	<u>14,732,723</u>
<b>TOTAL PUBLIC SUPPORT AND REVENUES</b>	<u>17,028,574</u>
<b>EXPENSES</b>	
BBH funded program services -	
Children Services	3,197,034
Multi-service	6,270,815
ACT	1,215,211
Emergency Services	1,275,659
Housing Services	887,684
Non-Eligible	737,751
Non-BBH funded program services	<u>1,857,492</u>
<b>TOTAL EXPENSES</b>	<u>15,441,646</u>
<b>INCREASE IN NET ASSETS FROM OPERATIONS</b>	<u>1,586,927</u>
<b>OTHER INCOME</b>	
Forgiveness of PPP debt	1,687,500
Investment income	<u>619,882</u>
<b>TOTAL OTHER INCOME</b>	<u>2,307,382</u>
<b>TOTAL INCREASE IN NET ASSETS</b>	3,894,309
<b>NET ASSETS, beginning</b>	<u>5,027,728</u>
<b>NET ASSETS, ending</b>	<u>\$ 8,922,037</u>

See Notes to Financial Statements.

The Lakes Region Mental Health Center, Inc.  
STATEMENT OF CASH FLOWS  
For the Year Ended June 30, 2021

## CASH FLOWS FROM OPERATING ACTIVITIES

Increase in net assets	\$ 3,894,309
Adjustments to reconcile to net cash provided by operations:	
Depreciation and Amortization	374,883
Forgiveness of PPP loan debt	(1,687,500)
Unrealized gain on investments	(492,240)
(Increase) decrease in:	
Accounts receivable	536,922
Prepaid expenses	(4,134)
Increase (decrease) in:	
Accounts payable & accrued liabilities	564,462
Deferred income	<u>(230,205)</u>

NET CASH PROVIDED BY OPERATING ACTIVITIES 2,956,497

## CASH FLOWS FROM INVESTING ACTIVITIES

Purchases of property and equipment	(764,308)
Net investment activity	<u>(126,609)</u>

NET CASH (USED) BY INVESTING ACTIVITIES (890,917)

## CASH FLOWS FROM FINANCING ACTIVITIES

Principal payments on long-term debt	<u>(124,531)</u>
--------------------------------------	------------------

NET INCREASE IN CASH 1,941,049

CASH AT BEGINNING OF YEAR 4,270,465

CASH AT END OF YEAR \$ 6,211,514

## SUPPLEMENTAL DISCLOSURE

Cash Payments for Interest	<u>\$ 136,729</u>
Fixed Assets Acquired through Acquisition of Long-Term Debt	<u>\$ 390,463</u>

See Notes to Financial Statements

The Lakes Region Mental Health Center, Inc.  
NOTES TO FINANCIAL STATEMENTS  
June 30, 2021

NOTE 1 SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

Organization

The Lakes Region Mental Health Center, Inc. (the Center) is a not-for-profit corporation, organized under New Hampshire law to provide services in the areas of mental health, and related non-mental health programs; it is exempt from income taxes under Section 501 (c)(3) of the Internal Revenue Code. In addition, the Center qualifies for the charitable contribution deduction under Section 170 (b)(1)(a) and has been classified as an organization that is not a private foundation under Section 509(a)(2).

Estimates

The preparation of financial statements in conformity with generally accepted accounting principles require management to make estimates and assumptions that affect certain reported amounts and disclosures. Accordingly, actual results could differ from those estimates.

Depreciation

The cost of property, equipment and leasehold improvements is depreciated over the estimated useful life of the assets using the straight line method. Estimated useful lives range from 3 to 40 years.

State Grants

The Center receives a number of grants from and has entered into various contracts with the State of New Hampshire related to the delivery of mental health services.

Vacation Pay and Fringe Benefits

Vacation pay is accrued and charged to the programs when earned by the employee. Fringe benefits are allocated to the appropriate program expense based on the percentage of actual time spent on the programs.

Revenue

Revenue from federal, state and other sources is recognized in the period earned.

Client Service Revenue

On July 1, 2020, the Center adopted ASC Topic 606 with no significant impact to its financial position or operations, using the modified retrospective method. There were no contracts that were not completed as of July 1, 2020. The client had no adjustment to opening net assets as of July 1, 2020 as a result of adopting ASC Topic 606. There was no material impact on revenue for the year ended June 30, 2021 as a result of applying ASC Topic 606.

Client Service Revenue is reported at the amount that reflects the consideration the corporation expects to receive in exchange for the services provided. These amounts are due from patients or third party payers and include variable consideration for retroactive adjustments, if any, under reimbursement programs. Performance obligations are determined based on the nature of the services provided. Client service revenue is recognized as performance obligations are satisfied. The Center recognized revenue for mental health services in accordance with ASC 606, Revenue for contracts with Customers. The Center has determined that these services included under the daily or monthly fee have the same timing and pattern of transfer and are a series of distinct services that are considered one performance obligation which is satisfied over time.

The Lakes Region Mental Health Center, Inc.  
NOTES TO FINANCIAL STATEMENTS  
June 30, 2021

NOTE 1 SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (continued)

Client Service Revenue (continued)

The Center receives revenues for services under various third-party payer programs which include Medicaid and other third-party payers. The transaction price is based on standard charges for services provided to residents, reduced by applicable contractual adjustments, discounts, and implicit pricing concessions. The estimates of contractual adjustments and discounts are based on contractual agreements, discount policy, and historical collection experience. The corporation estimates the transaction price based on the terms of the contract with the payer, correspondence with the payer and historical trends.

Client service revenue (net of contractual allowances and discounts but before taking account of the provision for bad debts) recognized during the year ended June 30, 2021 totaled \$13,351,343, of which \$13,140,341 was revenue from third-party payers and \$211,002 was revenue from self-pay clients.

Third Party Contractual Arrangements

A significant portion of patient revenue is derived from services to patients insured by third-party payors. The center receives reimbursement from Medicare, Medicaid, Blue Cross, and other third-party insurers at defined rates for services rendered to patients covered by these programs. The difference between the established billing rates and the actual rate of reimbursement is recorded as allowances when recorded. A provision for estimated contractual allowances is provided on outstanding patient receivables at the balance sheet date.

Basis for Presentation

The financial statements of the Center have been prepared on the accrual basis in accordance with accounting principles generally accepted in the United States of America. The financial statements are presented in accordance with Financial Accounting Standards Board (FASB) Accounting Standards Codification (ASC) 958 dated August, 2016, and the provisions of the American Institute of Certified Public Accountants (AICPA) "Audit and Accounting Guide for Not-for-Profit Organizations" (the "Guide"). (ASC) 958-205 was effective January 1, 2018.

Under the provisions of the Guide, net assets and revenues and gains and losses are classified based on the existence or absence of donor-imposed restrictions. Accordingly, the net asset of the Center and changes therein are classified as follows:

Net assets without donor restrictions: Net assets that are not subject to donor imposed restrictions and may be expended for any purpose in performing the primary objectives of the Center. The Center's board may designate assets without restrictions for specific operational purposes from time to time.

Net assets with donor restrictions: Net assets subject to stipulations imposed by donors and grantors. Some donor restrictions are temporary in nature; those restrictions will be met by actions of the Center or by the passage of time. Other donor restrictions are perpetual in nature, whereby the donor has stipulated the funds be maintained in perpetuity.



The Lakes Region Mental Health Center, Inc.  
NOTES TO FINANCIAL STATEMENTS  
June 30, 2021

NOTE 1 SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (continued)

Accounts Receivable

Accounts receivable are recorded based on the amount billed for services provided, net of respective allowances.

Policy for Evaluating Collectability of Accounts Receivable

In evaluating the collectability of accounts receivable, the Center analyzes past results and identifies trends for each major payer source of revenue for the purpose of estimating the appropriate amounts of the allowance for doubtful accounts. Data in each major payer source is regularly reviewed to evaluate the adequacy of the allowance for doubtful accounts. Specifically, for receivables relating to services provided to clients having third-party coverage, an allowance for doubtful accounts and a corresponding provision for bad debts are established for amounts outstanding for an extended period of time and for third-party payers experiencing financial difficulties; for receivables relating to self-pay clients, a provision for bad debts is made in the period services are rendered based on experience indicating the inability or unwillingness of clients to pay amounts for which they are financially responsible.

Based on management's assessment, the Center provides for estimated uncollectible amounts through a charge to earnings and a credit to a valuation allowance. Balances that remain outstanding after the Center has used reasonable collection efforts are written off through a change to the valuation allowance and a credit to accounts receivable.

The allowance for doubtful accounts was \$1,071,000 and \$1,676,000 for the years ended June 30, 2021 and 2020, respectively. Total patient accounts receivable decreased to \$1,130,488 as of June 30, 2021 from \$2,135,814 at June 30, 2020. As a result of changes to payer mix present at year end the allowance as a percentage of total accounts receivable increased from 78% to 95% of total patient accounts receivable.

Advertising

Advertising costs are expensed as incurred. Total costs were \$50,872 at June 30, 2021 and consisted of \$22,917 for recruitment and \$27,955 for agency advertising.

NOTE 2 CLIENT SERVICE REVENUES FROM THIRD PARTY PAYORS

The Center has agreements with third-party payors that provide payments to the Center at established rates. These payments include:

New Hampshire and Managed Medicaid

The Center is reimbursed for services from the State of New Hampshire and Managed Care Organizations (MCOs) for services rendered to Medicaid clients. Payments for these services are received in the form of monthly capitation amounts that are predetermined in a contractual agreement with the MCOs.

Approximately 89% of program service fees is from participation in the State and Managed Care Organization sponsored Medicaid programs for the year ended June 30, 2021.

The Lakes Region Mental Health Center, Inc.  
 NOTES TO FINANCIAL STATEMENTS  
 June 30, 2021

NOTE 2 CLIENT SERVICE REVENUES FROM THIRD PARTY PAYORS (continued)

Laws and regulations governing the Medicaid programs are complex and subject to interpretation and change. As a result, it is reasonably possible that recorded estimates could change materially in the near term.

As part of the contractual arrangement with the MCOs, the Center is required to provide a specific amount of services under an arrangement referred to as a Maintenance of Effort (MOE). Under the MOE, if levels of service are not met the Center may be subject to repayment of a portion of the revenue received. The MOE calculation is subject to interpretation and a source of continued debate and negotiations with MCOs. This MOE calculation may result in a liability that would require a payback to the MCOs. Due to the COVID-19 pandemic the MOE requirements were waived for the 2021 fiscal year by all three of the states MCO's.

NOTE 3 PROPERTY AND EQUIPMENT

The Center elects to capitalize all purchases with a useful life of greater than one year and a cost of \$2,000 or more. Property and equipment, at cost, consists of the following:

Land, buildings and improvements	\$ 232,600
Buildings and improvements	6,605,656
Computer equipment	1,526,777
Furniture, fixtures and equipment	696,152
Vehicles	215,730
Artwork	26,925
Construction in progress	<u>6,294</u>
	9,310,134
Accumulated depreciation	<u>(2,831,632)</u>
 NET BOOK VALUE	 <u>\$ 6,478,502</u>

NOTE 4 ACCOUNTS RECEIVABLE

ACCOUNTS RECEIVABLE – TRADE

Due from clients	\$ 170,393
Receivable from insurance companies	324,510
Medicaid receivables	431,673
Medicare receivables	<u>203,912</u>
	1,130,488
Allowance for doubtful accounts	<u>(1,071,000)</u>
Total Receivable - Trade	<u>59,488</u>

The Lakes Region Mental Health Center, Inc.  
 NOTES TO FINANCIAL STATEMENTS  
 June 30, 2021

## NOTE 4 ACCOUNTS RECEIVABLE (continued)

## ACCOUNTS RECEIVABLE – OTHER

Bridge Subsidy	31,102
HUD	28,649
State of New Hampshire - Surge Center	51,441
BBH - Bureau of Behavioral Health	51,986
Lakes Region Healthcare	50,497
MCO Directed Payments	80,645
Other Grants and Contracts	<u>89,614</u>
Total Receivable - Other	<u>383,934</u>

TOTAL ACCOUNTS RECEIVABLE \$ 443,422

## NOTE 5 LINE OF CREDIT

As of June 30, 2021, the Center had available a line of credit with an upper limit of \$1,000,000 with a local area bank. At that date, \$-0- had been borrowed against the line of credit. These funds are available at a variable rate of interest, with a floor no less than 4.0% per annum, currently 5.50%. The availability under this line will be limited to 70% of the current market value of the Vanguard Funds which have been pledged to the local area bank. This line of credit expires June 9, 2023.

## NOTE 6 COMMITMENTS

The corporation leases real estate and equipment under various operating leases. Minimum future rental payments under non cancelable operating leases as of June 30, 2021 for each of the next four years and in the aggregate are:

<u>June 30,</u>	<u>Amount</u>
2022	\$ 42,336
2023	41,775
2024	21,212
2025	648
2026	486

Total rent expense for the year ended June 30, 2021, including rent expense for leases with a remaining term of one year or less was \$102,077.

The Lakes Region Mental Health Center, Inc.  
 NOTES TO FINANCIAL STATEMENTS  
 June 30, 2021

NOTE 7 EMPLOYEE BENEFIT PLAN

The Center has the option to make contributions to a defined contribution 403(b) plan on behalf of its employees. This program covers substantially all full-time employees. During the year ended June 30, 2021 the total contributions into the plan were \$117,483. Total administrative fees paid into the plan for the year ended June 30, 2021 were \$9,765.

NOTE 8 LONG-TERM DEBT

As of June 30, 2021, long-term debt consisted of the following:

2.97% bond payable - Meredith Village Savings Bank due in monthly installments of \$19,288 (principal and interest). Secured by building, due June, 2047.	\$ 4,081,833
4.45% note payable - Meredith Village Savings Bank due in monthly installments of \$3,427 (principal and interest). Secured by building, due November, 2040.	530,769
4.45% note payable - Meredith Village Savings Bank due in monthly installments of \$993 (principal and interest). Secured by building due November, 2030.	<u>91,483</u>
	4,704,085
Less: Current Portion	<u>(138,924)</u>
Total long-term debt	4,565,161
Less: Unamortized debt issuance costs	<u>(83,829)</u>
Total Long-Term Debt net with Related Costs	<u>\$ 4,481,332</u>

Expected maturities for the next five years are as follows:

Year Ending June 30,	
2022	\$ 138,924
2023	142,154
2024	146,849
2025	151,703
2026	156,723
Thereafter	<u>3,967,732</u>
	<u>\$ 4,704,085</u>

The Lakes Region Mental Health Center, Inc.  
 NOTES TO FINANCIAL STATEMENTS  
 June 30, 2021

NOTE 8 LONG-TERM DEBT (continued)

The total amount of interest expense incurred during the year was \$142,499, of which, \$136,468 was charged to expense while \$6,031 was capitalized as part of the Plymouth construction project which was completed in fiscal year 2021.

NOTE 9 CONTINGENT LIABILITIES

The Center receives money under various State and Federal grants. Under the terms of these grants, the Center is required to use the money within the grant period for purposes specified in the grant proposal and is subject to compliance reviews and audits by the grantor agencies. It is the opinion of management that any liability, resulting from future grantor agency audits of completed grant contracts, would not be material in relation to the overall financial statements.

NOTE 10 INVESTMENTS

Investments consist of amounts invested in various Vanguard Equity and Bond Funds. At June 30, 2021, the status of these funds were as follows:

	<u>Cost</u>	<u>Unrealized Gain (Loss)</u>	<u>Market</u>
Large Blend	\$ 461,014	\$ 431,813	\$ 892,827
Health	326,511	102,516	429,027
Large Growth	175,375	3,003	178,378
Mid-Cap Value	224,657	256,796	481,453
Short-Term Bond	<u>254,793</u>	<u>112,721</u>	<u>367,514</u>
	<u>\$ 1,442,350</u>	<u>\$ 906,849</u>	<u>\$ 2,349,199</u>

The related unrealized gain (losses) have been included in the investment income line on the accompanying statement of activities. Investment income is as follows:

Interest and Dividends	\$ 28,769
Realized Gains	98,873
Unrealized Gains	<u>492,240</u>
	<u>\$ 619,882</u>

NOTE 11 FAIR VALUE MEASUREMENTS

Professional accounting standards require a fair value hierarchy that prioritizes the inputs to valuation techniques used to measure fair value.

The Lakes Region Mental Health Center, Inc.  
 NOTES TO FINANCIAL STATEMENTS  
 June 30, 2021

NOTE 11 FAIR VALUE MEASUREMENTS (continued)

The hierarchy gives the highest priority to unadjusted quoted prices in active markets for identical assets or liabilities (level 1 measurements) and the lowest priority to unobservable inputs (level 3 measurements). The three levels of the fair value hierarchy under these professional accounting standards are described below:

Basis of Fair Value Measurement

- Level 1 Unadjusted quoted prices in active markets that are accessible at the measurement date for identical, unrestricted assets or liabilities.
- Level 2 Quoted prices in markets that are not considered to be active or financial instruments for which all significant inputs are observable, either directly or indirectly.
- Level 3 Prices or valuations that require inputs that are both significant to the fair value measurement and unobservable.

A financial instrument's level within the fair value hierarchy is based on the lowest level of any input that is significant to the fair value measurement.

All investments are categorized as Level 1 and recorded at fair value, as of June 30, 2021. As required by professional accounting standards, investment assets are classified in their entirety based upon the lowest level of input that is significant to the fair value measurement.

NOTE 12 CONCENTRATIONS OF CREDIT RISK

At June 30, 2021, the carrying amount of the cash deposits is \$6,211,514 and the bank balance totaled \$6,286,810. Of the bank balance, \$350,633 was insured by Federal Deposit Insurance and \$4,704,085 was offset by debt, the remaining \$1,482,092 was uninsured at June 30, 2021.

The Center grants credit without collateral to its clients, most of who are area residents and are insured under third-party payor agreements. The mix of receivables due from clients and third-party payors at June 30, 2021 is as follows:

Due from clients	15 %
Insurance companies	29
Medicaid	38
Medicare	<u>18</u>
	<u>100 %</u>

NOTE 13 LIQUIDITY

The following reflects the Center's financial assets available within one year of June 30, 2021 for general expenditures:

The Lakes Region Mental Health Center, Inc.  
 NOTES TO FINANCIAL STATEMENTS  
 June 30, 2021

NOTE 13 LIQUIDITY (continued)

Cash	\$ 6,211,514
Investments	2,349,199
Accounts receivable	<u>443,422</u>
	<u>\$ 9,004,135</u>

Restricted deposits and reserves are restricted for specific purposes and therefore not available for general expenditures.

As part of the Center's liquidity management, it has a policy to structure its financial assets available as its general expenditures, liabilities and other obligations come due.

NOTE 14 RELATED PARTY TRANSACTION

A member of the Center's board of directors is also a partner in a law firm utilized by the Center. The Center paid \$6,427 in fees to this law firm for services during the year ended June 30, 2021.

NOTE 15 RISKS & UNCERTAINTIES

As a result of the spread of the COVID-19 Coronavirus, economic uncertainties have arisen which are likely to negatively impact net income. Other financial impact could occur though such potential impact and the duration cannot be reasonably estimated at this time. Possible effects may include, but are not limited to, disruption to the Center's customers and revenue, absenteeism in the Center's labor workforce, unavailability of products and supplies used in operations, and decline in value of assets held by the Center, including receivables and property and equipment.

Due to these economic uncertainties the Center applied for and received Federal support and aid funding through the Paycheck Protection Program (aka PPP) and the Provider Relief Fund, which was implemented as part of the Coronavirus Aid, Relief, and Economic Security Act (CARES Act). These proceeds were used to cover payroll costs, certain interest payments, rent, and utility costs. These funds were one-off unanticipated payments and any future relief is uncertain. During the year ended June 30, 2021 the PPP funds received for forgiven by the SBA and recognized as other income on these financial statements in the amount of \$1,687,500.

NOTE 16 SUBSEQUENT EVENTS

In accordance with professional accounting standards, the Center has evaluated subsequent events through September 15, 2021 which is the date the financial statement was available to be issued. All events requiring recognition as of June 30, 2021, have been incorporated into the financial statements herein.

SUPPLEMENTARY INFORMATION



The Lakes Region Mental Health Center, Inc.  
**ANALYSIS OF ACCOUNTS RECEIVABLE**  
For the Year Ended June 30, 2021

	Accounts Receivable Beginning of Year	Gross Fees	Contractual Allowances and Other Discounts Given	Cash Receipts	Accounts Receivable End of Year
CLIENT FEES	\$ 155,294	\$ 737,906	\$ (526,904)	\$ (195,903)	\$ 170,393
BLUE CROSS / BLUE SHIELD	277,336	800,715	(590,414)	(424,267)	63,370
MEDICAID	955,885	16,850,559	(4,648,204)	(12,726,567)	431,673
MEDICARE	328,691	1,278,188	(824,025)	(578,942)	203,912
OTHER INSURANCE	418,608	1,202,730	(929,208)	(430,990)	261,140
ALLOWANCE FOR DOUBTFUL ACCOUNTS	<u>(1,676,000)</u>	-	-	-	<u>(1,071,000)</u>
TOTAL	<u>\$ 459,814</u>	<u>\$ 20,870,098</u>	<u>\$ (7,518,755)</u>	<u>\$ (14,356,669)</u>	<u>\$ 59,488</u>

The Lakes Region Mental Health Center, Inc.  
**ANALYSIS OF BBH REVENUES, RECEIPTS AND RECEIVABLES**  
 For the Year Ended June 30, 2021

	Receivable (Deferred Income) From BBH Beginning of Year	BBH Revenues Per Audited Financial Statements	Receipts for Year	Receivable (Deferred Income) From BBH End of Year
	<u>          </u>	<u>          </u>	<u>          </u>	<u>          </u>
CONTRACT YEAR, June 30, 2021	\$ 22,921	\$ 488,193	\$ (459,128)	\$ 51,986

Analysis of Receipts

<u>Date of Receipt Deposit Date</u>	<u>Amount</u>
08/14/20	\$ 7,508
08/31/20	7,848
09/22/20	7,564
10/05/20	55,115
10/16/20	15,036
11/05/20	50,224
11/24/20	15,118
12/24/20	43,327
01/05/21	7,552
01/06/21	45,524
01/20/21	650
01/29/21	58,531
03/17/21	36,439
03/18/21	19,818
03/19/21	7,848
04/01/21	7,848
04/06/21	18,158
04/30/21	7,848
05/25/21	18,204
06/23/21	28,968
	<u>          </u>
	\$ 459,128

The Lakes Region Mental Health Center, Inc.  
STATEMENT OF FUNCTIONAL PUBLIC SUPPORT AND REVENUES  
For the Year Ended June 30, 2021

	Total Agency	Admin.	Total Programs	Children	Multi-Service	ACT	Emergency Services	Housing Services		Non Eligible	Non BBH Funded Programs
								Apts. S.L. Summer	Apts. S.L. McGrath		
<b>Program Service Fees:</b>											
Net Client Fee	\$ 211,002	\$ -	\$ 211,002	\$ 34,910	\$ 111,439	\$ 13,063	\$ 44,812	\$ -	\$ -	\$ 6,778	\$ -
Blue Cross/Blue Shield	210,301	-	210,301	90,385	118,129	2,350	(39,936)	-	-	39,373	-
Medicaid	12,202,355	-	12,202,355	2,998,202	8,086,151	731,266	301,637	-	-	85,099	-
Medicare	454,163	-	454,163	85	374,151	14,132	55,677	-	-	10,118	-
Other Insurance	273,522	-	273,522	108,767	98,722	34,438	(11,522)	-	-	43,117	-
<b>Program Sales:</b>											
Service	818,339	2,400	815,939	104,873	138,890	-	7,870	-	-	5,789	558,517
<b>Public Support - Other:</b>											
United Way	569	569	-	-	-	-	-	-	-	-	-
Local/County Government	164,814	-	164,814	6,478	11,229	3,239	120,220	-	-	23,648	-
Donations/Contributions	78,656	78,556	100	-	-	-	-	50	50	-	-
Other Public Support	72,571	-	72,571	9,940	62,631	-	-	-	-	-	-
<b>Federal Funding:</b>											
HUD Grant	146,711	-	146,711	-	-	-	-	44,500	102,211	-	-
Other Federal Grants	1,344,336	10,080	1,334,256	-	3,998	-	96,505	-	-	-	1,233,753
Rental Income	97,180	1,424	95,756	1,424	1,729	254	-	45,564	46,531	-	254
<b>BBH &amp; DS:</b>											
Community Mental Health	488,193	-	488,193	3,355	165,668	225,000	94,170	-	-	-	-
Interest Income	245	245	-	-	-	-	-	-	-	-	-
Other Revenues	465,615	188,255	277,360	-	48,275	-	-	-	-	-	229,085
	17,028,574	281,530	16,747,044	3,358,419	9,221,012	1,023,743	669,433	90,114	148,792	213,922	2,021,609
Administration	-	(281,530)	281,530	56,457	155,012	17,210	11,254	1,515	2,501	3,596	33,985
<b>TOTAL PUBLIC SUPPORT AND REVENUES</b>	<b>\$ 17,028,574</b>	<b>\$ 0</b>	<b>\$ 17,028,574</b>	<b>\$ 3,414,876</b>	<b>\$ 9,376,024</b>	<b>\$ 1,040,953</b>	<b>\$ 680,687</b>	<b>\$ 91,629</b>	<b>\$ 151,293</b>	<b>\$ 217,518</b>	<b>\$ 2,055,594</b>

The Lakes Region Mental Health Center, Inc.  
 STATEMENT OF FUNCTIONAL EXPENSES  
 For the Year Ended June 30, 2021

	Total Agency	Administration	Total Programs	Children	Multi-Service	ACT	Emergency Services	Housing Services		Non-Eligible	Non BBH Funded Programs
								Apts. S.L. Summer	Apts. S.L. McGrath		
<b>Personnel Costs:</b>											
Salary and wages	\$ 9,918,714	\$ 1,095,098	\$ 8,823,616	\$ 1,801,846	\$ 3,557,794	\$ 722,339	\$ 843,960	\$ 170,632	\$ 187,257	\$ 437,987	\$ 1,101,801
Employee benefits	1,898,229	136,160	1,782,069	366,451	855,095	148,472	127,597	39,146	38,755	133,125	53,428
Payroll Taxes	760,197	61,659	698,538	147,462	305,600	55,123	65,577	13,517	14,983	34,596	61,680
Substitute Staff	74,698	-	74,698	-	34,338	25,660	4,500	-	-	-	10,200
<b>PROFESSIONAL FEES AND CONSULTANTS:</b>											
Accounting/audit fees	70,015	70,015	-	-	-	-	-	-	-	-	-
Legal fees	29,020	29,020	-	-	-	-	-	-	-	-	-
Other professional fees	229,480	64,836	164,644	911	-	-	-	70,902	71,479	-	21,352
<b>Staff Devel. &amp; Training:</b>											
Journals & publications	6,188	454	5,734	1,391	2,792	512	460	105	158	158	158
In-Service training	29,659	7,569	22,090	4,636	12,850	1,499	1,338	321	482	482	482
Conferences & conventions	75,233	7,957	67,276	17,399	38,487	4,577	4,691	332	498	794	498
Other staff development	21,998	3,369	18,629	3,772	13,036	163	445	238	254	669	54
<b>Occupancy costs:</b>											
Rent	58,058	4,075	53,983	21,081	24,005	812	722	180	271	2,091	4,821
Mortgage (Interest)	136,468	34,836	101,632	39,778	47,725	6,221	-	-	-	482	7,426
Heating Costs	22,583	1,471	21,112	3,859	4,735	436	175	5,382	5,474	260	791
Other Utilities	62,437	8,604	53,833	13,214	15,360	1,455	-	10,018	10,619	490	2,679
Maintenance & repairs	200,786	39,394	161,392	45,474	57,827	7,941	2,040	13,214	24,827	1,848	8,221
Taxes	5,797	5,797	-	-	-	-	-	-	-	-	-
Other Occupancy Costs	2,896	-	2,896	1,448	1,448	-	-	-	-	-	-
<b>Consumable Supplies:</b>											
Office	34,405	9,529	24,876	8,947	11,290	1,505	883	190	284	509	1,268
Building/household	48,347	19,454	28,893	4,433	6,834	1,547	1,955	1,512	6,743	5,227	642
Food	4,018	807	3,211	556	1,927	308	170	43	64	68	75
Medical	8,452	952	7,500	582	3,551	218	194	49	73	73	2,760
Other	169,654	12,856	156,798	40,240	69,384	14,897	13,228	3,272	4,908	4,933	5,936
Depreciation-Equipment	165,672	10,571	155,101	42,845	69,487	13,140	11,353	2,838	4,258	4,914	6,266
Depreciation-Building	209,211	43,927	165,284	50,073	60,056	7,844	-	12,386	25,685	570	8,670
Equipment rental	48,170	12,767	35,403	13,506	16,643	2,458	180	45	67	100	2,404
Equipment maintenance	26,026	1,561	24,465	6,246	10,931	2,342	2,082	521	781	781	781
Advertising	50,872	3,358	47,514	9,900	26,383	3,567	3,171	793	1,189	1,227	1,284
Printing	2,914	2,089	825	337	373	5	-	-	-	30	80
Telephone/communications	285,233	35,497	249,736	69,417	96,760	14,567	28,100	11,251	6,449	11,042	12,150
Postage/shipping	15,182	2,768	12,414	3,291	5,544	1,117	993	248	372	402	447
<b>Transportation:</b>											
Staff	146,572	2,994	143,578	38,956	81,234	19,377	828	582	626	1,465	510
Clients	8,601	-	8,601	-	8,601	-	-	-	-	-	-
<b>Assist to Individuals:</b>											
Client services	18,230	-	18,230	11,385	5,655	-	-	47	1,143	-	-
<b>Insurance:</b>											
Malpractice/bonding	14,879	-	14,879	3,869	6,547	1,488	1,339	298	446	446	446
Vehicles	6,173	-	6,173	90	5,329	34	31	7	10	661	11
Comp. Property/liability	96,628	20,886	75,942	24,586	30,331	4,201	611	5,158	5,267	558	5,230
Membership Dues	49,476	49,357	119	30	53	11	10	3	4	4	4
Other Expenditures	430,474	118,396	312,079	1,943	3,963	443	587	307	474	129	304,233
	15,441,646	1,917,882	13,523,764	2,799,954	5,491,968	1,064,280	1,117,220	363,533	413,900	646,121	1,626,788
Admin. Allocation	-	(1,917,882)	1,917,882	397,080	778,847	150,931	158,439	51,554	58,697	91,830	230,704
<b>TOTAL PROGRAM EXPENSES</b>	<b>\$ 15,441,646</b>	<b>\$ (0)</b>	<b>\$ 15,441,646</b>	<b>\$ 3,197,034</b>	<b>\$ 6,270,815</b>	<b>\$ 1,215,211</b>	<b>\$ 1,275,659</b>	<b>\$ 415,087</b>	<b>\$ 472,597</b>	<b>\$ 737,751</b>	<b>\$ 1,857,492</b>

SINGLE AUDIT REPORTS

The Lakes Region Mental Health, Inc.  
SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS  
For the Year Ended June 30, 2021

Federal Grantor/Program Title	Additional Award ID	Pass-Through Entity Number	CFDA Number	Expenditures
<b>U.S. DEPARTMENT OF TRANSPORTATION</b>				
Passed through the State of New Hampshire, Enhanced Mobility of Seniors and Individuals with Disabilities		1385-2019-5	20.513	\$ <u>45,315</u>
<b>U.S. DEPARTMENT OF HOMELAND SECURITY</b>				
Passed through the State of New Hampshire, Disaster Grants - Public Assistance (Presidentially Declared Disasters)	COVID-19	SS-2020-OCOM-11- QUARA-01-A03	97.036	<u>925,314</u>
<b>U.S. DEPARTMENT OF HEALTH AND HUMAN SERVICES</b>				
Provider Relief Fund (PRF)	COVID-19		93.498	<u>52,827</u>
Passed through the State of New Hampshire, Substance Abuse and Mental Health Services Projects of Regional and National Significance			93.243	<u>4,680</u>
National and State Tobacco Control Program			93.387	<u>5,400</u>
Emergency Grants to Address Mental and Substance Abuse Disorders During Covid-19	COVID-19	SS-2020-DBH-07- RAPID-03	93.665	<u>96,505</u>
<b>U.S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT</b>				
Passed through the State of New Hampshire, Community Development Block Grants/State's program and Non-Entitlement Grants			14.228	<u>21,595</u>
Continuum of Care Programs		SS-2020-BHS-04- PERMA-14-A01	14.267	<u>102,211</u>
Housing Shelter Program		SS-2020-BHS-04- PERMA-14-A02	14.667	<u>44,500</u>
<b>TOTAL EXPENDITURES OF FEDERAL AWARDS</b>				<b>\$ <u>1,298,347</u></b>

## NOTE A

## BASIS OF PRESENTATION

The accompanying schedule of expenditures of federal awards (the Schedule) includes the federal award activity of The Lakes Region Mental Health Center, Inc. under programs of the federal government for the year ended June 30, 2021. The information in this Schedule is presented in accordance with the requirements of Title 2 U.S. Code of Federal Regulations Part 200, Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards (Uniform Guidance). Because the Schedule presents only a selected portion of the operations of The Lakes Region Mental Health Center, Inc. it is not intended to and does not present the financial position, changes in net assets, or cash flows of The Lakes Region Mental Health Center, Inc.

## NOTE B

## SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

Expenditures reported on the Schedule are reported on the accrual basis of accounting. Such expenditures are recognized following the cost principles contained in the Uniform Guidance, wherein certain types of expenditures are not allowable or are limited as to reimbursement.

The Lakes Region Mental Health, Inc., has not elected to use the 10 percent de minimis indirect cost rate as allowed under the Uniform Guidance.



**Kittell Branagan & Sargent**

*Certified Public Accountants*

Vermont License # 167

INDEPENDENT AUDITOR'S REPORT ON INTERNAL CONTROL OVER FINANCIAL  
REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON  
AN AUDIT OF FINANCIAL STATEMENTS PERFORMED  
IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS

To the Board of Directors  
The Lakes Region Mental Health Center, Inc.  
Laconia, New Hampshire

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of The Lakes Region Mental Health Center, Inc. (a nonprofit organization), which comprise the statement of financial position as of June 30, 2021, and the related statements of operations and cash flows for the year then ended, and the related notes to the financial statements, and have issued our report thereon dated September 15, 2021.

**Internal Control over Financial Reporting**

In planning and performing our audit of the financial statements, we considered The Lakes Region Mental Health Center, Inc.'s internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of The Lakes Region Mental Health Center, Inc.'s internal control. Accordingly, we do not express an opinion on the effectiveness of The Lakes Region Mental Health Center, Inc.'s internal control.

*A deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected, on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

To the Board of Directors  
The Lakes Region Mental Health Center, Inc.

Report 2 (cont'd)

### **Compliance and Other Matters**

As part of obtaining reasonable assurance about whether The Lakes Region Mental Health Center, Inc.'s financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

### **Purpose of this Report**

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the organization's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the organization's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

*Kittell, Brangan + Sargent*

St. Albans, Vermont  
September 15, 2021





**Kittell Branagan & Sargent**

*Certified Public Accountants*

Vermont License # 167

**INDEPENDENT AUDITOR'S REPORT ON COMPLIANCE  
FOR EACH MAJOR PROGRAM AND ON INTERNAL  
CONTROL OVER COMPLIANCE REQUIRED  
BY THE UNIFORM GUIDANCE**

To the Board of Directors of  
The Lakes Region Mental Health Center, Inc.  
Laconia, New Hampshire

**Report on Compliance for Each Major Federal Program**

We have audited The Lakes Region Mental Health Center, Inc.'s compliance with the types of compliance requirements described in the *OMB Compliance Supplement* that could have a direct and material effect on each of The Lakes Region Mental Health Center, Inc.'s major federal programs for the year ended June 30, 2021. The Lakes Region Mental Health Center, Inc.'s major federal programs are identified in the summary of auditor's results section of the accompanying schedule of findings and questioned costs.

***Management's Responsibility***

Management is responsible for compliance with federal statutes, regulations, and the terms and conditions of its federal awards applicable to its federal programs.

***Auditor's Responsibility***

Our responsibility is to express an opinion on compliance for each of The Lakes Region Mental Health Center, Inc.'s major federal programs based on our audit of the types of compliance requirements referred to above. We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; and the audit requirements of Title 2 U.S. Code of Federal Regulations Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance). Those standards and the Uniform Guidance require that we plan and perform the audit to obtain reasonable assurance about whether noncompliance with the types of compliance requirements referred to above that could have a direct and material effect on a major federal program occurred. An audit includes examining, on a test basis, evidence about The Lakes Region Mental Health Center, Inc.'s compliance with those requirements and performing such other procedures as we considered necessary in the circumstances.

We believe that our audit provides a reasonable basis for our opinion on compliance for each major federal program. However, our audit does not provide a legal determination of The Lakes Region Mental Health Center, Inc.'s compliance.

To the Board of Directors  
The Lakes Region Mental Health Center, Inc.

Report 3 (cont'd)

### ***Opinion on Each Major Federal Program***

In our opinion, The Lakes Region Mental Health Center, Inc. complied, in all material respects, with the types of compliance requirements referred to above that could have a direct and material effect on each of its major federal programs for the year ended June 30, 2021.

### **Report on Internal Control Over Compliance**

Management of The Lakes Region Mental Health Center, Inc. is responsible for establishing and maintaining effective internal control over compliance with the types of compliance requirements referred to above. In planning and performing our audit of compliance, we considered The Lakes Region Mental Health Center, Inc.'s internal control over compliance with the types of requirements that could have a direct and material effect on each major federal program to determine the auditing procedures that are appropriate in the circumstances for the purpose of expressing an opinion on compliance for each major federal program and to test and report on internal control over compliance in accordance with the Uniform Guidance, but not for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, we do not express an opinion on the effectiveness of The Lakes Region Mental Health Center, Inc.'s internal control over compliance.

*A deficiency in internal control over compliance* exists when the design or operation of a control over compliance does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, noncompliance with a type of compliance requirement of a federal program on a timely basis. *A material weakness in internal control over compliance* is a deficiency, or a combination of deficiencies, in internal control over compliance, such that there is a reasonable possibility that material noncompliance with a type of compliance requirement of a federal program will not be prevented, or detected and corrected, on a timely basis. *A significant deficiency in internal control over compliance* is a deficiency, or a combination of deficiencies, in internal control over compliance with a type of compliance requirement of a federal program that is less severe than a material weakness in internal control over compliance, yet important enough to merit attention by those charged with governance.

Our consideration of internal control over compliance was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control over compliance that might be material weaknesses or significant deficiencies. We did not identify any deficiencies in internal control over compliance that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

The purpose of this report on internal control over compliance is solely to describe the scope of our testing of internal control over compliance and the results of that testing based on the requirements of the Uniform Guidance. Accordingly, this report is not suitable for any other purpose.



St. Albans, Vermont  
September 15, 2021

**SCHEDULE OF FINDINGS AND QUESTIONED COSTS**

June 30, 2021

**A. SUMMARY OF AUDIT RESULTS**

1. The auditor's report expresses an unmodified opinion on whether the financial statements of The Lakes Region Mental Health Center, Inc. were prepared in accordance with GAAP.
2. There were no significant deficiencies disclosed during the audit of the financial statements. No material weaknesses are reported.
3. No instances of noncompliance material to the financial statements of The Lakes Region Mental Health Center, Inc., which would be required to be reported in accordance with *Government Auditing Standards*, were disclosed during the audit.
4. There were no significant deficiencies in internal control over major federal award programs disclosed during the audit. No material weaknesses are reported.
5. The auditor's report on compliance for the major federal award programs for The Lakes Region Mental Health Center, Inc. expresses an unmodified opinion on all major federal programs.
6. There were no audit findings required to be reported in accordance with 2 CFR Section 200.516(a).
7. The programs tested as a major program were:  
97.036 – Disaster Grants – Public Assistance
8. The threshold used for distinguishing between Types A and B programs was \$750,000.
9. The Lakes Region Mental Health Center, Inc. was determined to not be a low-risk auditee.

**B. FINDINGS – FINANCIAL STATEMENTS AUDIT**

- There were no findings related to the financial statements audit.

**C. FINDINGS AND QUESTIONED COSTS – MAJOR FEDERAL AWARD PROGRAMS AUDIT**

- There were no findings or questioned costs related to the major federal award programs.



## Lakes Region Mental Health Center

### Board of Directors Listing May, 2022

Board President	Laura LeMien
Vice President	Peter Minkow
Treasurer	Marsha Bourdon
Secretary	Judith Wright
Member at Large	Erin Crangle
Member at Large	Samantha Kokua
Member at Large	Gail Mears
Member at Large	Kyril Mitchell
Member at Large	Deborah Pendergast
Member at Large	Stefanie Shea
Member at Large	Susan Stearns
Member at Large	Gloria Thorington
Member at Large	Shawna Young

Respect

Advocacy

Integrity

Stewardship

Excellence

**Margaret M. Pritchard, BS, MS**

**Objective: Promoting the expansion and integration of health care in New Hampshire**

**Lakes Region Mental Health Center, Laconia, NH**

**2007-Present**

*Chief Executive Officer*

LRMHC is one of ten community mental health centers in New Hampshire. Established in 1966 the center serves approximately 4,000 patients annually with approximately 190 staff and a \$13 million dollar budget.

- o Responsible for the overall administration, planning, development, coordination and evaluation of all operations of the agency
- o Responsible for all contract development and negotiations
- o Ensures a successful, client-oriented community mental health organization
- o Has oversight responsibility for the financial viability and legal obligations of LRMHC
- o Organizational strategy and planning with senior leadership and board of directors
- o Lead advocate for federal and state legislation, company spokesperson
- o SAMSHA Grant – integrated care established in partnership with two local FQHC(s)
- o Oversaw \$5.1 million dollar purchase and renovation of facility

**Community Partners, Dover**

**2001-2007**

*Chief Operating Officer*

Community Partners is a non-profit organization designated by the State of New Hampshire as the Community Mental Health Center and the Area Agency for Developmental Services for Strafford County, NH. The agency offers an array of services to individuals and families along with early supports and services for infants and young children with developmental disabilities.

- o Implemented and maintained a cohesive corporate identity between two previously separate organizations
- o Responsible for incorporating \$7 million dollar CMHC operations into an existing developmental services agency
- o Establish and monitor revenue projects for all mental health services
- o Clinical oversight of all medical and psychiatric services

**Genesis Behavioral Health, Laconia, NH** (Known now as LRMHC – see above)

**2000-2001**

*Director, Clinical Operations*

- o Established multidisciplinary teams and set standards of care
- o Monitored contractor agreements and MOU(s)
- o Established revenue projections for \$5 million dollar operation
- o Supervised all clinical directors and program development
- o Served on community boards and committees
- o Recruitment of medical staff

**Riverbend Community Mental Health Center, Concord, NH**

**1994-2000**

*Director, Community Support Program*

Riverbend was founded in 1963 and is one of ten community mental health centers in New Hampshire. Riverbend is an affiliate of Capital Region Health Care and is a member of the NH Community Behavioral Health Association.

- o Established and ensured full range of services for adults with psychiatric disabilities
- o Developed programmatic policies and procedures with Quality Assurance Department
- o Established productivity expectations consistent with budget target of approximately \$4 million dollars
- o Monitored and implemented quality assurance standards to satisfy regulators including NH DBH, Medicaid, Medicare, NHHFA. etc
- o Established an office of consumer affairs and created a committee of consumers and staff to give feedback and direction relative to department performance

**Greater Manchester Mental Health Center, Manchester, NH**

**1992-1994**

*Director, Emergency Services*

Greater Manchester Mental Health Center is a private, nonprofit community mental wellness center. Since 1960, GMMHC has been serving children, teens, adults and seniors from the greater Manchester area, providing help and treatment regardless of age, diagnosis or ability to pay.

- o Managed the 24-hour emergency care and psychiatric assessments
- o Provided crisis intervention and emergency care to people in acute distress
- o Recruited, trained and supervised department personnel
- o Liaison to local police, hospitals, homeless shelters and refugee centers

*Manager: Crisis Care Unit/SRO/Respite Care/Shared Apartment Program* **1982-1985**

- o Supervised and trained direct care staff, implementing treatment related to independent living skills and community-based living
- o Screened and assessed patients for appropriate services and placement
- o Liaison with local housing authority and police
- o Wrote and implemented residential service plans for 40 psychiatrically disabled adults

**Community Council of Nashua, Nashua, NH** **1989-1992**

*Director, Community Education* (Known now as The Greater Nashua MHC & Community Council)  
Established in 1920 as a welfare office and then as a community mental health center in 1967. This was a newly created position which focused on building community bridges with the organization.

- o Developed and implemented agency-wide staff development plan
- o Authored grants and responded to RFP's for special projects promoting education and prevention services
- o Developed a curriculum with NAMI-NH to support parents of adult children with SPMI/SMI

**NE Non-Profit Housing, Manchester, NH** **1986-1989**

*Social Worker*

The agency mission was to develop and expand low income housing options in the greater Manchester area.

- o Property management and general contractors for CDBH/"Mod Rehab" housing projects
- o Co-authored grant for \$2.5 million dollar HUD grant for "Women in Transition"
- o Conducted housing inspections and worked with code department and local authority to assure compliance standards

**Region IV Area Agency, Concord** **1986**

*Case Manager*

Designated by NH Department of Developmental Services in the capital region serving the needs of individuals and families affected by cognitive impairments.

- o Developed and monitored treatment plans for 25 developmentally disabled adults

**Education:** 1998-2000 New England College Henniker, NH  
MS Community Mental Health Counseling  
1996 Graduated NH Police Standards & Training  
Part-time Police Officer  
1977-1981 SUNY Brockport Brockport, NY  
BS Social Work

**Interests:** Granite State Critical Incident Street Management Vice President & Coordinator  
Navigating Recovery of the Lakes Region – Board Member  
Community Health Services Network – Board President

# *Sunshine S. Fisk*

**EXPERIENCE**

**Lakes Region Mental Health Center, Inc.** **2016-Present**  
**Laconia, NH**

*Chief Financial Officer*

- ✓ Worked to secure \$5.2 million in Bond Financing to fund building consolidation project
- ✓ Designed and implemented a new annual budget process
- ✓ Identified efficiencies in billing processes resulting in additional \$150K in annual revenue
- ✓ Coordinate quarterly state Community Mental Health Center CFO meetings
- ✓ Member of NHHF and IDN Billing & Coding Advisory Panels
- ✓ Supervise Business Office Personnel

**Lakes Region Community College** **2015-2016**  
**Laconia, NH**

*Chief Financial Officer*

- ✓ Supervisory Responsibility for Business Services and Stock Control
- ✓ Responsible for annual Budget Process of over 60 cost centers
- ✓ Instituted monthly financial reporting to Leadership and quarterly to the College Advisory Board
- ✓ Regular presentations to the college campus on financial outlook and strategic initiatives
- ✓ Chair of Professional Development Committee

**Riverbend Community Mental Health, Inc.** **2005-2015**  
**Concord, NH**

*Controller*

- ✓ Supervisory responsibility (A/P, General Ledger & Cash)
- ✓ Responsible for General Ledger (2013) & Fixed Asset (2008) software conversions
- ✓ State of New Hampshire, Concord Hospital and additional external reporting including bank covenants
- ✓ Detailed and extensive budgeting for over 17 Cost Centers with revenue over \$21 million
- ✓ Revenue forecast & strategic modeling for Managed Medicaid case rate implementation
- ✓ Annual audit coordination for three companies and 990/1065 Tax reporting review
- ✓ Financial statements & Ad Hoc reporting for Board of Directors and Senior Management

**Easter Seals New Hampshire, Inc.** **2004-2005**  
**Manchester, NH**

*Assistant Controller*

- ✓ Grant Administration for several New Hampshire grants
- ✓ Consolidated Inter/Intra company Financial Statement preparation and analysis
- ✓ Tax Reporting, NH Charitable Trust Reports and Insurance Review
- ✓ Banking compliance, Debt Covenant Reporting and Banking Relations
- ✓ Quarterly and monthly Ad Hoc reporting for Board of Directors and Senior Management
- ✓ Responsible for department restructure, staffing, internal controls and supervising NH/VT/ME Accounting

**General Growth Properties, Inc.** **1998-2004**  
**Chicago, Illinois**

*Senior Accountant-Natick Mall, Natick, Massachusetts*

- ✓ Financial Statement preparation for over \$30 million in annual revenues
- ✓ Forecasting, input and analysis for R24 budget used for SEC Reporting
- ✓ Monthly variance analysis of financial statements and occupancy levels for executive management
- ✓ Saved company over \$50K annually through recovery analysis on tenant CAM & escrow accounts
- ✓ Supervisory responsibility (Cash, A/P, A/R & G/L)
- ✓ Weekend Property Management Responsibility
- ✓ Internship Coordinator

*Accountant I & II-Steeplegate Mall, Concord, New Hampshire*

- ✓ Maintain the financial documentation of the mall gift certificate program
- ✓ Settlement reconciliations for tenant escrow accounts; taxes, utilities and other charges
- ✓ Assist in internal audits for Sarbanes-Oxley compliance and review annual tenant audits for billing
- ✓ Received a bonus for excellence in collections by decreasing receivables to less than .005

**ADDITIONAL  
EXPERIENCE**

**Wil-Sun Fisk Properties, LLC** **Tilton, New Hampshire** **2009-Present**  
*Owner*

**EDUCATION**

**Master's of Business Administration**  
Southern New Hampshire University, Manchester, New Hampshire  
**Master's of Science Accounting**  
Southern New Hampshire University, Manchester, New Hampshire  
**Bachelor's of Science Business Management**  
Plymouth State University, Plymouth, New Hampshire

**COMPUTER  
SKILLS**

Excel, Solomon, Quicken/Quick Books Pro, Management Reports International (MRI), Power Point, JD Edwards, DYNA Budget Software, Depreciation Works, PeopleSoft, CMHC, Quantum, Icentrix and L&W/Essentia

**MEMBERSHIPS**

Mid-State Health Center (FQHC) Board & Finance Committee Member, Healthcare Financial Management Association Member, Former Zonta Club of Concord Board Member, Leadership Greater Concord Graduate & Former Steering Committee Member, 2005 Concord Monitor Tilton-Northfield Town Crier Writer



## Vladimir Jelnov, MD

### Summary of expertise:

Fifteen years of clinical experience as a psychiatrist (Russia).

Seven years of supervision, training and program coordination experience.

Fourteen years experience in USA (including four year residency program)

### EDUCATION

*Novosibirsk State Medical Academy, Medical student 09 / 72 - 07 / 78*  
*Novosibirsk, Russia*

*Novosibirsk State University, Psychology student 10 / 93 - 02 / 95*  
*Novosibirsk, Russia*

### POSTGRADUATE TRAINING

*Elmhurst Hospital Center, Mt. Sinai Internship/ residency, psychiatry 07/03 – 07/07*  
*Medical school, NYC*

*Central Research Institute for Medical Postdoctoral clinical training 09/84 – 12/84*  
*Doctors, S. Petersburg, Russia*

*State Psychiatric Institute, Moscow, Postdoctoral clinical training 06/83 – 07/83*

*State Psychoneurologic Institute, Postdoctoral dissertation 08 / 84 - 05 / 85*  
*S. Petersburg, Russia*

### HOSPITAL AND CLINIC APPOINTMENTS

*State Psychiatric Hospital, Attending Psychiatrist, short term 03/80 - 12/82*  
*Novosibirsk, Russia inpatient*

*Novosibirsk City Hospital #2 Attending Psychiatrist; outpatient clinic 12/82-02/84*

*Regional Psychiatric Emergency Part time, Attending Psychiatrist 3/82-10/84*  
*Mobil Team, Novosibirsk, Russia*

*Novosibirsk City Psychoneurological Chief of Psychotherapy Division; 02/84 – 12/87*  
*Dispensary evaluation & treatment adults with mental problems; clinical & administrative supervision for staff, program development, training & education.*

*Novosibirsk Municipal Department of Senior Supervisor for Psychotherapy 02/84 – 12/87*  
*Mental Health Division*

*Center for Psychological Help Clinical Director, evaluation & treatment 12/87 – 04/93*  
*Novosibirsk adults with mental problems; clinical and administrative supervision for staff, program development, training and education.*

Private practice, Novosibirsk, Russia	Psychiatric drug therapy and individual and group psychotherapy for adults	10/90-3/93
State University, Novosibirsk, Russia	Assistant Professor; Mental Health setting: theory and practice	9/90-3/92
New Hope Guild Mental Health Center, NYC	Senior counselor	10/96-3/98
Christ Hospital/International Institute of N.J., counseling center Jersey City, NJ	Clinical Director; clinical and administrative supervision for staff, program development, training and education	3/97- 6/03
Jersey City Medical Center Psychiatric Emergency Room, Jersey City, NJ	Part time, Senior primary therapist	3/01-10/01
Coney Island Hospital, Brooklyn, NY	Attending psychiatrist; psychiatric emergency room	09/07-1/08
Jersey City Medical Center Jersey City, NJ	Attending psychiatrist, inpatient unit	11/07-12/09
Lakes Region Mental Health Center Laconia, NH	Medical Director	1/10 - present

**CONTRACTOR NAME:**  
**The Lakes Region Mental Health Center, Inc.**

Key Personnel

<b>Name</b>	<b>Job Title</b>	<b>Salary</b>	<b>% Paid from this Contract</b>	<b>Amount Paid from this Contract</b>
Margaret Pritchard	Chief Executive Officer	\$185,000	40.47%	\$74,870
Vladimir Jelnov MD	Chief Medical Officer	\$290,000	40.47%	\$117,363
Sunshine Fisk	Chief Financial Officer	\$130,000	40.47%	\$52,611

5/2022

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Lori A. Shilbette  
Commissioner

Katja S. Fox  
Director

STATE OF NEW HAMPSHIRE  
DEPARTMENT OF HEALTH AND HUMAN SERVICES  
DIVISION FOR BEHAVIORAL HEALTH

129 PLEASANT STREET, CONCORD, NH 03301  
603-271-9544 1-800-852-3345 Ext. 9544  
Fax: 603-271-4332 TDD Access: 1-800-735-2964 www.dhhs.nh.gov

December 17, 2021

His Excellency, Governor Christopher T. Sununu  
and the Honorable Council  
State House  
Concord, New Hampshire 03301

**REQUESTED ACTION**

Authorize the Department of Health and Human Services, Division for Behavioral Health, to amend existing contracts with the Contractors listed in bold below to provide community mental health services, including statewide mobile crisis services, with no change to the price limitation of \$52,369,907 and no change to the contract completion dates of June 30, 2022, effective upon Governor and Council approval. This request is contingent upon Governor and Council approval of the corresponding request to amend the Housing Bridge Subsidy contracts with the Contractors listed in bold below. 10% Federal Funds. 90% General Funds.

The individual contracts were approved by Governor and Council as specified in the table below.

Vendor Name	Vendor Code	Area Served	Current Amount	Increase (Decrease)	Revised Amount	G&C Approval
<b>Northern Human Services</b>	177222-B001	Conway	\$4,477,380	\$0	\$4,477,380	O: 6/21/17, Late Item A A1: 6/19/19, #29 A2: 2/19/20, #12 A3: 6/30/21 #21
<b>West Central Services, Inc. DBA West Central Behavioral Health</b>	177654-B001	Lebanon	\$3,001,206	\$0	\$3,001,206	O: 6/21/17, Late Item A A1: 6/19/19, #29 A2: 6/30/21 #21
<b>The Lakes Region Mental Health Center, Inc.</b>	154480-B001	Laconia	\$3,287,814	\$0	\$3,287,814	O: 6/21/17, Late Item A A1: 6/19/19, #29 A2: 6/30/21 #21

His Excellency, Governor Christopher T. Sununu  
and the Honorable Council  
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Riverbend Community Mental Health, Inc.	177192- R001	Concord	\$4,528,379	\$0	\$4,528,379	O: 6/21/17, Late Item A A1: 6/19/19, #29 A2: 6/30/21 #21
Monadnock Family Services	177510- B005	Keene	\$3,268,983	\$0	\$3,268,983	O: 6/21/17, Late Item A A1: 6/19/19, #29 A2: 6/30/21 #21
The Community Council of Nashua, N.H. DBA Greater Nashua Mental Health Center at Community Council	154112- B001	Nashua	\$9,697,254	\$0	\$9,697,254	O: 6/21/17, Late Item A A1: 9/13/2017, #15. A2: 12/19/18 #18. A3: 6/19/19, #29 A4: 6/30/21 #21
The Mental Health Center of Greater Manchester, Inc.	177184- B001	Manchester	\$10,767,012	\$0	\$10,767,012	O: 6/21/17, Late Item A A1: 6/19/19, #29 A2: 6/30/21 #21
Seacoast Mental Health Center, Inc.	174089- R001	Portsmouth	\$5,782,478	\$0	\$5,782,478	O: 6/21/17, Late Item A A1: 6/19/19, #29 A2: 6/30/21 #21
Behavioral Health & Developmental Services of Strafford County, Inc. DBA Community Partners of Strafford County	177278- B002	Dover	\$3,682,987	\$0	\$3,682,987	O: 6/21/17, Late Item A A1: 6/19/19, #29 A2: 6/30/21 #21

His Excellency, Governor Christopher T. Sununu  
and the Honorable Council  
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The Mental Health Center for Southern New Hampshire DBA CLM Center for Life Management	174116-R001	Derry	\$3,876,414	\$0	\$3,876,414	O: 6/21/17, Late Item A A1: 9/20/18, #21 A2: 6/19/19, #29 A3: 6/30/21 #21
<b>Total:</b>			<b>\$52,369,907</b>	<b>\$0</b>	<b>\$52,369,907</b>	

Funds are available in the following accounts for State Fiscal Year 2022, with the authority to adjust budget line items within the price limitation and encumbrances between state fiscal years through the Budget Office, if needed and justified.

**See attached fiscal details.**

**EXPLANATION**

The Department contracts for Mental Health services with the Community Mental Health Centers (CMHC), which are designated by the Department to serve the towns and cities within a designated geographic region, as outlined in NH Revised Statutes Annotated (RSA) 135-C, and NH Administrative Rule He-M 403.

The purpose of this request is to remove Supported Housing services from these Mental Health contracts and consolidate them under contracts with CMHCs for Housing Bridge Subsidy Program services, which focus on targeted housing services for individuals with severe mental illness, through a corresponding amendment. By consolidating housing services under one set of contracts, the Department will be able to more effectively monitor Contractor performance programmatically and financially.

The populations served include children with Serious Emotional Disturbances and adults with Severe Mental Illness/Severe and Persistent Mental Illness, including individuals with Severe/Severe and Persistent Mental Illness with Low Service Utilization (LU) per He-M 401 Eligibility Determination and Individual Service Planning. Approximately 43,000 adults, children and families will be served from June 30, 2021 to June 30, 2022.

The Contractors will continue to provide a full array of Mental Health services, including Crisis Response Services, Individual and Group Psychotherapy, Targeted Case Management, Medication Services, Functional Support Services, Illness Management and Recovery, Evidenced Based Supported Employment, Assertive Community Treatment, Projects for Assistance in Transition from Homelessness, wraparound services for children, Community Residential Services, and Acute Care Services to individuals experiencing psychiatric emergencies while awaiting admission to a Designated Receiving Facility. All contracts include provisions for Mental Health Services required per NH RSA 135-C and with State Regulations applicable to the mental health system as outlined in He-M 400, as well as in compliance with the Community Mental Health Agreement (CMHA).

The Department will continue to monitor contracted services by:

- Ensuring quality assurance by conducting performance reviews and utilization reviews as determined to be necessary and appropriate based on applicable licensing, certifications and service provisions.

His Excellency, Governor Christopher T. Sununu  
and the Honorable Council  
Page 4 of 4

- Conducting quarterly meetings to review submitted quarterly data and reports to identify ongoing programmatic improvements.
- Reviewing monthly Financial Statements provided by the Contractors for ongoing evaluation of the programs fiscal integrity.

Should the Governor and Executive Council not authorize this request, the lack of consolidation of housing services under the Housing Bridge Subsidy contracts may prevent the Department from being able to monitor Contractor performance more accurately and effectively.

Source of Federal Funds: Assistance Listing #93.778, FAIN #05-1505NHBIPP; Assistance Listing #93.150, FAIN #X08SM083717-01; Assistance Listing #93.958, FAIN #B09SM083816 and FAIN #B09SM083987; Assistance Listing #93.243, FAIN #H79SM080245; Assistance Listing #93.959, FAIN #TI083484.

The Department will request General Funds in the event that Federal Funds are no longer available and services are still needed.

Respectfully submitted,



for

Lori A. Shibinette  
Commissioner

Attachment A  
Financial Details

**05-03-92-922010-4117 HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS DEPT OF, HHS: BEHAVIORAL HEALTH DIV, BUREAU OF MENTAL HEALTH SERVICES, CMH PROGRAM SUPPORT (100% General Funds)**

Northern Human Services (Vendor Code 177222-B004) PO #1056782

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92204117	\$379,249	\$0	\$379,249
2019	102-500731	Contracts for program services	92204117	\$489,249	\$0	\$469,249
2020	102-500731	Contracts for program services	92204117	\$645,304	\$0	\$645,304
2021	102-500731	Contracts for program services	92204117	\$748,448	\$0	\$748,448
2022	102-500731	Contracts for program services	92204117	\$1,415,368	\$0	\$1,415,368
			<b>Subtotal</b>	<b>\$3,657,616</b>	<b>\$0</b>	<b>\$3,657,616</b>

West Central Services, Inc (Vendor Code 177654-B001) PO #1056774

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92204117	\$322,191	\$0	\$322,191
2019	102-500731	Contracts for program services	92204117	\$412,191	\$0	\$412,191
2020	102-500731	Contracts for program services	92204117	\$312,878	\$0	\$312,878
2021	102-500731	Contracts for program services	92204117	\$377,202	\$0	\$377,202
2022	102-500731	Contracts for program services	92204117	\$1,121,563	\$0	\$1,121,563
			<b>Subtotal</b>	<b>\$2,548,025</b>	<b>\$0</b>	<b>\$2,548,025</b>

The Lakes Region Mental Health Center (Vendor Code 154480-B001) PO #1056775

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92204117	\$328,115	\$0	\$328,115
2019	102-500731	Contracts for program services	92204117	\$418,115	\$0	\$418,115
2020	102-500731	Contracts for program services	92204117	\$324,170	\$0	\$324,170
2021	102-500731	Contracts for program services	92204117	\$817,870	\$0	\$817,870
2022	102-500731	Contracts for program services	92204117	\$1,128,563	\$0	\$1,128,563
			<b>Subtotal</b>	<b>\$2,814,833</b>	<b>\$0</b>	<b>\$2,814,833</b>

Riverbend Community Mental Health, Inc. (Vendor Code 177192-R001) PO #1056778

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92204117	\$381,653	\$0	\$381,653
2019	102-500731	Contracts for program services	92204117	\$471,653	\$0	\$471,653
2020	102-500731	Contracts for program services	92204117	\$237,708	\$0	\$237,708
2021	102-500731	Contracts for program services	92204117	\$237,708	\$0	\$237,708
2022	102-500731	Contracts for program services	92204117	\$1,818,551	\$0	\$1,818,551
			<b>Subtotal</b>	<b>\$2,945,273</b>	<b>\$0</b>	<b>\$2,945,273</b>

Monadnock Family Services (Vendor Code 177510-B005) PO #1056779

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92204117	\$357,590	\$0	\$357,590
2019	102-500731	Contracts for program services	92204117	\$447,590	\$0	\$447,590
2020	102-500731	Contracts for program services	92204117	\$357,590	\$0	\$357,590
2021	102-500731	Contracts for program services	92204117	\$427,475	\$0	\$427,475
2022	102-500731	Contracts for program services	92204117	\$999,625	\$0	\$999,625
			<b>Subtotal</b>	<b>\$2,589,870</b>	<b>\$0</b>	<b>\$2,589,870</b>

Community Council of Nashua, NH (Vendor Code 154112-B001) PO #1056782

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92204117	\$1,183,799	\$0	\$1,183,799
2019	102-500731	Contracts for program services	92204117	\$1,273,799	\$0	\$1,273,799
2020	102-500731	Contracts for program services	92204117	\$1,039,854	\$0	\$1,039,854
2021	102-500731	Contracts for program services	92204117	\$1,328,702	\$0	\$1,328,702
2022	102-500731	Contracts for program services	92204117	\$2,384,495	\$0	\$2,384,495
			<b>Subtotal</b>	<b>\$7,188,649</b>	<b>\$0</b>	<b>\$7,188,649</b>

The Mental Health Center of Greater Manchester (Vendor Code 177184-B001) PO #1056784



Attachment A  
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Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92204117	\$1,848,829	\$0	\$1,848,829
2019	102-500731	Contracts for program services	92204117	\$1,736,829	\$0	\$1,736,829
2020	102-500731	Contracts for program services	92204117	\$1,842,884	\$0	\$1,842,884
2021	102-500731	Contracts for program services	92204117	\$1,842,884	\$0	\$1,842,884
2022	102-500731	Contracts for program services	92204117	\$2,588,551	\$0	\$2,588,551
			<b>Subtotal</b>	<b>\$9,257,977</b>	<b>\$0</b>	<b>\$9,257,977</b>

Seacoast Mental Health Center, Inc. (Vendor Code 174089-R001)

PO #1056785

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92204117	\$748,785	\$0	\$748,785
2019	102-500731	Contracts for program services	92204117	\$836,785	\$0	\$836,785
2020	102-500731	Contracts for program services	92204117	\$742,820	\$0	\$742,820
2021	102-500731	Contracts for program services	92204117	\$845,860	\$0	\$845,860
2022	102-500731	Contracts for program services	92204117	\$1,139,825	\$0	\$1,139,825
			<b>Subtotal</b>	<b>\$4,311,835</b>	<b>\$0</b>	<b>\$4,311,835</b>

Behavioral Health & Developmental Services of Strafford County, Inc. (Vendor Code 177278-B002)

PO #1056787

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92204117	\$313,543	\$0	\$313,543
2019	102-500731	Contracts for program services	92204117	\$403,543	\$0	\$403,543
2020	102-500731	Contracts for program services	92204117	\$309,598	\$0	\$309,598
2021	102-500731	Contracts for program services	92204117	\$417,598	\$0	\$417,598
2022	102-500731	Contracts for program services	92204117	\$1,297,096	\$0	\$1,297,096
			<b>Subtotal</b>	<b>\$2,741,378</b>	<b>\$0</b>	<b>\$2,741,378</b>

The Mental Health Center for Southern New Hampshire (Vendor Code 174116-R001)

PO #1056788

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92204117	\$350,791	\$0	\$350,791
2019	102-500731	Contracts for program services	92204117	\$440,791	\$0	\$440,791
2020	102-500731	Contracts for program services	92204117	\$348,848	\$0	\$348,848
2021	102-500731	Contracts for program services	92204117	\$668,848	\$0	\$668,848
2022	102-500731	Contracts for program services	92204117	\$999,825	\$0	\$999,825
			<b>Subtotal</b>	<b>\$2,808,899</b>	<b>\$0</b>	<b>\$2,808,899</b>
<b>Total CMH Program Support</b>				<b>\$40,880,155</b>	<b>\$0</b>	<b>\$40,880,155</b>

06-85-92-922010-4120 HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS DEPT OF, HHS: BEHAVIORAL HEALTH DIV, BUREAU OF MENTAL HEALTH SERVICES, MENTAL HEALTH BLOCK GRANT (100% Federal Funds)

Monadnock Family Services (Vendor Code 177510-B005)

PO #1056779

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92224120	\$0	\$0	\$0
2019	102-500731	Contracts for program services	92224120	\$0	\$0	\$0
2020	102-500731	Contracts for program services	92224120	\$0	\$0	\$0
2021	102-500731	Contracts for program services	92224120	\$0	\$0	\$0
2022	074-500585	Grants for Pub Asst and Relief	92224120/ 92244120	\$111,000	\$0	\$111,000
			<b>Subtotal</b>	<b>\$111,000</b>	<b>\$0</b>	<b>\$111,000</b>

Community Council of Nashua, NH (Vendor Code 154112-B001)

PO #1056782

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92224120	\$84,000	\$0	\$84,000
2019	102-500731	Contracts for program services	92224120	\$21,500	\$0	\$21,500
2020	102-500731	Contracts for program services	92224120	\$81,182	\$0	\$81,182
2021	102-500731	Contracts for program services	92224120	\$81,182	\$0	\$81,182
2022	074-500585	Grants for Pub Asst and Relief	92224120	\$80,000	\$0	\$80,000
			<b>Subtotal</b>	<b>\$287,824</b>	<b>\$0</b>	<b>\$287,824</b>

Seacoast Mental Health Center, Inc. (Vendor Code 174089-R001)

PO #1056785

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
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2018	102-500731	Contracts for program services	92224120	\$0	\$0	\$0
2019	102-500731	Contracts for program services	92224120	\$0	\$0	\$0
2020	102-500731	Contracts for program services	92224120	\$0	\$0	\$0
2021	102-500731	Contracts for program services	92224120	\$0	\$0	\$0
2022	074-500585	Grants for Pub Asst and Relief	92224120 / 92244120	\$111,000	\$0	\$111,000
<b>Subtotal</b>				<b>\$111,000</b>	<b>\$0</b>	<b>\$111,000</b>

The Mental Health Center for Southern New Hampshire (Vendor Code 174116-R001) PO #1056788

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92224120	\$0	\$0	\$0
2019	102-500731	Contracts for program services	92224120	\$0	\$0	\$0
2020	102-500731	Contracts for program services	92224120	\$0	\$0	\$0
2021	102-500731	Contracts for program services	92224120	\$0	\$0	\$0
2022	074-500585	Grants for Pub Asst and Relief	92224120 / 92244120	\$118,600	\$0	\$118,600
<b>Subtotal</b>				<b>\$118,600</b>	<b>\$0</b>	<b>\$118,600</b>
<b>Total Mental Health Block Grant</b>				<b>\$828,424</b>	<b>\$0</b>	<b>\$828,424</b>

05-95-92-922010-4121 HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN BVCS DEPT OF, HHS: BEHAVIORAL HEALTH DIV, BUREAU OF MENTAL HEALTH SERVICES, MENTAL HEALTH DATA COLLECTION (100% Federal Funds)

Northern Human Services (Vendor Code 177222-B004) PO #1056762

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2019	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2020	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2021	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2022	102-500731	Contracts for program services	92204121	\$10,000	\$0	\$10,000
<b>Subtotal</b>				<b>\$30,000</b>	<b>\$0</b>	<b>\$30,000</b>

West Central Services, Inc (Vendor Code 177654-B001) PO #1056774

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2019	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2020	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2021	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2022	102-500731	Contracts for program services	92204121	\$10,000	\$0	\$10,000
<b>Subtotal</b>				<b>\$30,000</b>	<b>\$0</b>	<b>\$30,000</b>

The Lakes Region Mental Health Center (Vendor Code 154480-B001) PO #1056775

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2019	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2020	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2021	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2022	102-500731	Contracts for program services	92204121	\$10,000	\$0	\$10,000
<b>Subtotal</b>				<b>\$30,000</b>	<b>\$0</b>	<b>\$30,000</b>

Riverbend Community Mental Health, Inc. (Vendor Code 177192-R001) PO #1056778

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2019	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2020	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2021	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2022	102-500731	Contracts for program services	92204121	\$10,000	\$0	\$10,000
<b>Subtotal</b>				<b>\$30,000</b>	<b>\$0</b>	<b>\$30,000</b>

Monadnock Family Services (Vendor Code 177510-B005) PO #1056779

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000

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2019	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2020	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2021	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2022	102-500731	Contracts for program services	92204121	\$10,000	\$0	\$10,000
			<i>Subtotal</i>	\$30,000	\$0	\$30,000

Community Council of Nashua, NH (Vendor Code 154112-B001)

PO #1056782

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2019	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2020	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2021	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2022	102-500731	Contracts for program services	92204121	\$10,000	\$0	\$10,000
			<i>Subtotal</i>	\$30,000	\$0	\$30,000

The Mental Health Center of Greater Manchester (Vendor Code 177164-B001)

PO #1056784

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2019	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2020	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2021	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2022	102-500731	Contracts for program services	92204121	\$10,000	\$0	\$10,000
			<i>Subtotal</i>	\$30,000	\$0	\$30,000

Seacoast Mental Health Center, Inc. (Vendor Code 174089-R001)

PO #1056785

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2019	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2020	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2021	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2022	102-500731	Contracts for program services	92204121	\$10,000	\$0	\$10,000
			<i>Subtotal</i>	\$30,000	\$0	\$30,000

Behavioral Health & Developmental Services of Stafford County, Inc. (Vendor Code 177278-B002)

PO #1056787

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2019	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2020	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2021	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2022	102-500731	Contracts for program services	92204121	\$10,000	\$0	\$10,000
			<i>Subtotal</i>	\$30,000	\$0	\$30,000

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The Mental Health Center for Southern New Hampshire (Vendor Code 174110-R001) PO #1056768

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2019	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2020	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2021	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2022	102-500731	Contracts for program services	92204121	\$10,000	\$0	\$10,000
			<b>Subtotal</b>	<b>\$30,000</b>	<b>\$0</b>	<b>\$30,000</b>
<b>Total Mental Health Data Collection</b>				<b>\$300,000</b>	<b>\$0</b>	<b>\$300,000</b>

05-05-92-921010-2063 HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS DEPT OF, HHS: BEHAVIORAL HEALTH DIV, BUR FOR CHILDRENS BEHAVRL HLTH, SYSTEM OF CARE (100% General Funds)

Northern Human Services (Vendor Code 177222-B004) PO #1056762

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92102053	\$4,000	\$0	\$4,000
2019	102-500731	Contracts for program services	92102053	\$0	\$0	\$0
2020	102-500731	Contracts for program services	92102053	\$11,000	\$0	\$11,000
2021	102-500731	Contracts for program services	92102053	\$11,000	\$0	\$11,000
2022	102-500731	Contracts for program services	92102053	\$805,091	\$0	\$805,091
			<b>Subtotal</b>	<b>\$831,091</b>	<b>\$0</b>	<b>\$831,091</b>

West Central Services, Inc (Vendor Code 177654-B001) PO #1056774

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92102053	\$0	\$0	\$0
2019	102-500731	Contracts for program services	92102053	\$4,000	\$0	\$4,000
2020	102-500731	Contracts for program services	92102053	\$5,000	\$0	\$5,000
2021	102-500731	Contracts for program services	92102053	\$5,000	\$0	\$5,000
2022	102-500731	Contracts for program services	92102053	\$402,331	\$0	\$402,331
			<b>Subtotal</b>	<b>\$418,331</b>	<b>\$0</b>	<b>\$418,331</b>

The Lakes Region Mental Health Center (Vendor Code 154480-B001) PO #1056775

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92102053	\$0	\$0	\$0
2019	102-500731	Contracts for program services	92102053	\$4,000	\$0	\$4,000
2020	102-500731	Contracts for program services	92102053	\$11,000	\$0	\$11,000
2021	102-500731	Contracts for program services	92102053	\$11,000	\$0	\$11,000
2022	102-500731	Contracts for program services	92102053	\$408,331	\$0	\$408,331
			<b>Subtotal</b>	<b>\$434,331</b>	<b>\$0</b>	<b>\$434,331</b>

Riverbend Community Mental Health, Inc. (Vendor Code 177192-R001) PO #1056778

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92102053	\$0	\$0	\$0
2019	102-500731	Contracts for program services	92102053	\$4,000	\$0	\$4,000
2020	102-500731	Contracts for program services	92102053	\$151,000	\$0	\$151,000
2021	102-500731	Contracts for program services	92102053	\$151,000	\$0	\$151,000
2022	102-500731	Contracts for program services	92102053	\$1,051,054	\$0	\$1,051,054
			<b>Subtotal</b>	<b>\$1,357,054</b>	<b>\$0</b>	<b>\$1,357,054</b>

Monadnock Family Services (Vendor Code 177510-B005) PO #1056779

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92102053	\$0	\$0	\$0
2019	102-500731	Contracts for program services	92102053	\$4,000	\$0	\$4,000
2020	102-500731	Contracts for program services	92102053	\$5,000	\$0	\$5,000
2021	102-500731	Contracts for program services	92102053	\$5,000	\$0	\$5,000
2022	102-500731	Contracts for program services	92102053	\$341,383	\$0	\$341,383
			<b>Subtotal</b>	<b>\$355,383</b>	<b>\$0</b>	<b>\$355,383</b>

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Community Council of Nashua, NH (Vendor Code 154112-8001) PO #1058782

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92102053	\$0	\$0	\$0
2019	102-500731	Contracts for program services	92102053	\$0	\$0	\$0
2020	102-500731	Contracts for program services	92102053	\$151,000	\$0	\$151,000
2021	102-500731	Contracts for program services	92102053	\$151,000	\$0	\$151,000
2022	102-500731	Contracts for program services	92102053	\$1,051,054	\$0	\$1,051,054
<b>Subtotal</b>				<b>\$1,353,054</b>	<b>\$0</b>	<b>\$1,353,054</b>

The Mental Health Center of Greater Manchester (Vendor Code 177184-8001) PO #1058784

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92102053	\$4,000	\$0	\$4,000
2019	102-500731	Contracts for program services	92102053	\$0	\$0	\$0
2020	102-500731	Contracts for program services	92102053	\$11,000	\$0	\$11,000
2021	102-500731	Contracts for program services	92102053	\$11,000	\$0	\$11,000
2022	102-500731	Contracts for program services	92102053	\$653,328	\$0	\$653,328
<b>Subtotal</b>				<b>\$679,328</b>	<b>\$0</b>	<b>\$679,328</b>

Seacoast Mental Health Center, Inc. (Vendor Code 174089-R001) PO #1058785

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92102053	\$4,000	\$0	\$4,000
2019	102-500731	Contracts for program services	92102053	\$0	\$0	\$0
2020	102-500731	Contracts for program services	92102053	\$11,000	\$0	\$11,000
2021	102-500731	Contracts for program services	92102053	\$11,000	\$0	\$11,000
2022	102-500731	Contracts for program services	92102053	\$605,091	\$0	\$605,091
<b>Subtotal</b>				<b>\$631,091</b>	<b>\$0</b>	<b>\$631,091</b>

Behavioral Health & Developmental Services of Strafford County, Inc. (Vendor Code 177278-B002) PO #1058787

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92102053	\$0	\$0	\$0
2019	102-500731	Contracts for program services	92102053	\$4,000	\$0	\$4,000
2020	102-500731	Contracts for program services	92102053	\$11,000	\$0	\$11,000
2021	102-500731	Contracts for program services	92102053	\$11,000	\$0	\$11,000
2022	102-500731	Contracts for program services	92102053	\$408,331	\$0	\$408,331
<b>Subtotal</b>				<b>\$434,331</b>	<b>\$0</b>	<b>\$434,331</b>

The Mental Health Center for Southern New Hampshire (Vendor Code 174118-R001) PO #1058788

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92102053	\$4,000	\$0	\$4,000
2019	102-500731	Contracts for program services	92102053	\$5,000	\$0	\$5,000
2020	102-500731	Contracts for program services	92102053	\$131,000	\$0	\$131,000
2021	102-500731	Contracts for program services	92102053	\$131,000	\$0	\$131,000
2022	102-500731	Contracts for program services	92102053	\$467,363	\$0	\$467,363
<b>Subtotal</b>				<b>\$738,363</b>	<b>\$0</b>	<b>\$738,363</b>
<b>Total System of Care</b>				<b>\$7,030,336</b>	<b>\$0</b>	<b>\$7,030,336</b>

05-96-42-421010-2968 HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS DEPT OF, HHS: HUMAN SERVICES DIV, CHILD PROTECTION, CHILD - FAMILY SERVICES (100% General Funds)

Northern Human Services (Vendor Code 177222-B004) PO #1058782

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	550-500398	Assessment and Counseling	42105824	\$5,310	\$0	\$5,310
2019	550-500398	Assessment and Counseling	42105824	\$5,310	\$0	\$5,310
2020	550-500398	Assessment and Counseling	42105824	\$5,310	\$0	\$5,310
2021	550-500398	Assessment and Counseling	42105824	\$5,310	\$0	\$5,310
2022	644-504195	SGFSER SGF SERVICES	42105878	\$5,310	\$0	\$5,310
<b>Subtotal</b>				<b>\$28,550</b>	<b>\$0</b>	<b>\$28,550</b>

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Financial Details

West Central Services, Inc (Vendor Code 177654-8001)

PO #1056774

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2019	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2020	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2021	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2022	644-504195	SGFSER SGF SERVICES	42105878	\$1,770	\$0	\$1,770
<b>Subtotal</b>				<b>\$8,850</b>	<b>\$0</b>	<b>\$8,850</b>

The Lakes Region Mental Health Center (Vendor Code 154480-8001)

PO #1056775

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2019	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2020	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2021	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2022	644-504195	SGFSER SGF SERVICES	42105878	\$1,770	\$0	\$1,770
<b>Subtotal</b>				<b>\$8,850</b>	<b>\$0</b>	<b>\$8,850</b>

Riverbend Community Mental Health, Inc. (Vendor Code 177192-R001)

PO #1056778

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2019	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2020	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2021	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2022	644-504195	SGFSER SGF SERVICES	42105878	\$1,770	\$0	\$1,770
<b>Subtotal</b>				<b>\$8,850</b>	<b>\$0</b>	<b>\$8,850</b>

Monadnock Family Services (Vendor Code 177510-8005)

PO #1056779

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2019	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2020	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2021	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2022	644-504195	SGFSER SGF SERVICES	42105878	\$1,770	\$0	\$1,770
<b>Subtotal</b>				<b>\$8,850</b>	<b>\$0</b>	<b>\$8,850</b>

Community Council of Nashua, NH (Vendor Code 154112-8001)

PO #1056782

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2019	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2020	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2021	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2022	644-504195	SGFSER SGF SERVICES	42105878	\$1,770	\$0	\$1,770
<b>Subtotal</b>				<b>\$8,850</b>	<b>\$0</b>	<b>\$8,850</b>

The Mental Health Center of Greater Manchester (Vendor Code 177184-8001)

PO #1056784

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	550-500398	Assessment and Counseling	42105824	\$3,540	\$0	\$3,540
2019	550-500398	Assessment and Counseling	42105824	\$3,540	\$0	\$3,540
2020	550-500398	Assessment and Counseling	42105824	\$3,540	\$0	\$3,540
2021	550-500398	Assessment and Counseling	42105824	\$3,540	\$0	\$3,540
2022	644-504195	SGFSER SGF SERVICES	42105878	\$3,540	\$0	\$3,540
<b>Subtotal</b>				<b>\$17,700</b>	<b>\$0</b>	<b>\$17,700</b>

Seacoast Mental Health Center, Inc. (Vendor Code 174089-R001)

PO #1056785

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2019	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2020	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2021	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770

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2022	044-504195	SGFSER SGF SERVICES	42105878	\$1,770	\$0	\$1,770
			<i>Subtotal</i>	\$8,850	\$0	\$8,850

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Behavioral Health & Developmental Services of Strafford County, Inc. (Vendor Code 177278-B002) PO #1058787

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2019	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2020	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2021	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2022	644-504195	SGFSER SGF SERVICES	42105878	\$1,770	\$0	\$1,770
<b>Subtotal</b>				<b>\$8,850</b>	<b>\$0</b>	<b>\$8,850</b>

The Mental Health Center for Southern New Hampshire (Vendor Code 174116-R001) PO #1058788

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2019	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2020	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2021	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2022	644-504195	SGFSER SGF SERVICES	42105878	\$1,770	\$0	\$1,770
<b>Subtotal</b>				<b>\$8,850</b>	<b>\$0</b>	<b>\$8,850</b>
<b>Total Child - Family Services</b>				<b>\$116,050</b>	<b>\$0</b>	<b>\$116,050</b>

05-85-42-423010-7928 HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS DEPT OF, HHS: HUMAN SERVICES DIV, HOMELESS & HOUSING, PATH GRANT (100% Federal Funds)

Riverbend Community Mental Health, Inc. (Vendor Code 177192-R001) PO #1058778

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	42307150	\$38,250	\$0	\$38,250
2019	102-500731	Contracts for program services	42307150	\$38,250	\$0	\$38,250
2020	102-500731	Contracts for program services	42307150	\$38,234	\$0	\$38,234
2021	102-500731	Contracts for program services	42307150	\$38,234	\$0	\$38,234
2022	102-500731	Contracts for program services	42307150	\$38,234	\$0	\$38,234
<b>Subtotal</b>				<b>\$187,202</b>	<b>\$0</b>	<b>\$187,202</b>

Monadnock Family Services (Vendor Code 177510-B005) PO #1058779

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	42307150	\$37,000	\$0	\$37,000
2019	102-500731	Contracts for program services	42307150	\$37,000	\$0	\$37,000
2020	102-500731	Contracts for program services	42307150	\$33,300	\$0	\$33,300
2021	102-500731	Contracts for program services	42307150	\$33,300	\$0	\$33,300
2022	102-500731	Contracts for program services	42307150	\$33,300	\$0	\$33,300
<b>Subtotal</b>				<b>\$173,900</b>	<b>\$0</b>	<b>\$173,900</b>

Community Council of Nashua, NH (Vendor Code 154112-B001) PO #1058782

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	42307150	\$40,300	\$0	\$40,300
2019	102-500731	Contracts for program services	42307150	\$40,300	\$0	\$40,300
2020	102-500731	Contracts for program services	42307150	\$43,901	\$0	\$43,901
2021	102-500731	Contracts for program services	42307150	\$43,901	\$0	\$43,901
2022	102-500731	Contracts for program services	42307150	\$43,901	\$0	\$43,901
<b>Subtotal</b>				<b>\$212,303</b>	<b>\$0</b>	<b>\$212,303</b>

The Mental Health Center of Greater Manchester (Vendor Code 177184-B001) PO #1058784

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	42307150	\$40,121	\$0	\$40,121
2019	102-500731	Contracts for program services	42307150	\$40,121	\$0	\$40,121
2020	102-500731	Contracts for program services	42307150	\$43,725	\$0	\$43,725
2021	102-500731	Contracts for program services	42307150	\$43,725	\$0	\$43,725
2022	102-500731	Contracts for program services	42307150	\$43,725	\$0	\$43,725
<b>Subtotal</b>				<b>\$211,417</b>	<b>\$0</b>	<b>\$211,417</b>



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Seacoast Mental Health Center, Inc. (Vendor Code 174089-R001) PO #1056785

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	42307150	\$25,000	\$0	\$25,000
2019	102-500731	Contracts for program services	42307150	\$25,000	\$0	\$25,000
2020	102-500731	Contracts for program services	42307150	\$38,234	\$0	\$38,234
2021	102-500731	Contracts for program services	42307150	\$38,234	\$0	\$38,234
2022	102-500731	Contracts for program services	42307150	\$38,234	\$0	\$38,234
<b>Subtotal</b>				<b>\$184,702</b>	<b>\$0</b>	<b>\$184,702</b>

The Mental Health Center for Southern New Hampshire (Vendor Code 174116-R001) PO #1056788

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	42307150	\$29,500	\$0	\$29,500
2019	102-500731	Contracts for program services	42307150	\$29,500	\$0	\$29,500
2020	102-500731	Contracts for program services	42307150	\$38,234	\$0	\$38,234
2021	102-500731	Contracts for program services	42307150	\$38,234	\$0	\$38,234
2022	102-500731	Contracts for program services	42307150	\$38,234	\$0	\$38,234
<b>Subtotal</b>				<b>\$173,702</b>	<b>\$0</b>	<b>\$173,702</b>
<b>Total PATH GRANT</b>				<b>\$1,123,226</b>	<b>\$0</b>	<b>\$1,123,226</b>

05-85-92-020510-3380 HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS DEPT OF, HHS: BEHAVIORAL HEALTH DIV, BUREAU OF DRUG & ALCONOL SVCS, PREVENTION SERVICES (97% Federal Funds, 3% General Funds)

Seacoast Mental Health Center (Vendor Code 174089-R001) PO #1056785

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	82056502	\$70,000	\$0	\$70,000
2019	102-500731	Contracts for program services	82056502	\$70,000	\$0	\$70,000
2020	102-500731	Contracts for program services	82057502	\$70,000	\$0	\$70,000
2021	102-500731	Contracts for program services	82057502	\$70,000	\$0	\$70,000
2022	102-500731	Contracts for program services	82057502	\$70,000	\$0	\$70,000
<b>Subtotal</b>				<b>\$350,000</b>	<b>\$0</b>	<b>\$350,000</b>
<b>Total BDAS</b>				<b>\$360,000</b>	<b>\$0</b>	<b>\$360,000</b>

05-85-48-481010-8917 HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS DEPT OF, HHS: ELDERLY & ADULT SVCS DIV, GRANTS TO LOCALS, HEALTH PROMOTION CONTRACTS (100% Federal Funds)

Seacoast Mental Health Center (Vendor Code 174089-R001) PO #1056785

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	48108482	\$35,000	\$0	\$35,000
2019	102-500731	Contracts for program services	48108482	\$35,000	\$0	\$35,000
2020	102-500731	Contracts for program services	48108482	\$35,000	\$0	\$35,000
2021	102-500731	Contracts for program services	48108482	\$35,000	\$0	\$35,000
2022	102-500731	Contracts for program services	48108482	\$35,000	\$0	\$35,000
<b>Subtotal</b>				<b>\$175,000</b>	<b>\$0</b>	<b>\$175,000</b>
<b>Total BEAS</b>				<b>\$176,000</b>	<b>\$0</b>	<b>\$176,000</b>

05-88-48-490510-2935 HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS DEPT OF, HHS: COMM-BASED CARE SVCS DIV, COMMUNITY BASED CARE SERVICES, BALANCE INCENTIVE PROGRAM BIP (100% Federal Funds)

Northern Human Services (Vendor Code 177222-B004) PO #1056782

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	49053316	\$0	\$0	\$0
2019	102-500731	Contracts for program services	49053316	\$0	\$0	\$0
2020	102-500731	Contracts for program services	49053316	\$132,123	\$0	\$132,123
2021	102-500731	Contracts for program services	49053316	\$0	\$0	\$0
2022	102-500731	Contracts for program services	49053316	\$0	\$0	\$0
<b>Subtotal</b>				<b>\$132,123</b>	<b>\$0</b>	<b>\$132,123</b>
<b>Total Balance Incentive Program</b>				<b>\$132,123</b>	<b>\$0</b>	<b>\$132,123</b>

Attachment A  
Financial Details

05-95-92-922010-2340 HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS DEPT OF, MHS: BEHAVIORAL HEALTH DIV, BUREAU OF MENTAL HEALTH SERVICES, PROHEALTH NH GRANT (100% Federal Funds)

Community Council of Nashua, NH (Vendor Code 154112-B001)					PO #1056782	
Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92202340	\$0	\$0	\$0
2019	102-500731	Contracts for program services	92202340	\$0	\$0	\$0
2020	102-500731	Contracts for program services	92202340	\$0	\$0	\$0
2021	102-500731	Contracts for program services	92202340	\$0	\$0	\$0
2022	074-500585	Grants for Pub Asst and Relief	92202340	\$616,574	\$0	\$616,574
			Subtotal	\$616,574	\$0	\$616,574

The Mental Health Center of Greater Manchester (Vendor Code 177184-B001)					PO #1056784	
Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92202340	\$0	\$0	\$0
2019	102-500731	Contracts for program services	92202340	\$0	\$0	\$0
2020	102-500731	Contracts for program services	92202340	\$0	\$0	\$0
2021	102-500731	Contracts for program services	92202340	\$0	\$0	\$0
2022	074-500585	Grants for Pub Asst and Relief	92202340	\$570,592	\$0	\$570,592
			Subtotal	\$570,592	\$0	\$570,592

Behavioral Health & Developmental Services of Strafford County, Inc. (Vendor Code 177278-B002)					PO #1056787	
Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92202340	\$0	\$0	\$0
2019	102-500731	Contracts for program services	92202340	\$0	\$0	\$0
2020	102-500731	Contracts for program services	92202340	\$0	\$0	\$0
2021	102-500731	Contracts for program services	92202340	\$0	\$0	\$0
2022	074-500585	Grants for Pub Asst and Relief	92202340	\$468,428	\$0	\$468,428
			Subtotal	\$468,428	\$0	\$468,428
<b>Total PROHEALTH NH GRANT</b>				<b>\$1,865,694</b>	<b>\$0</b>	<b>\$1,865,694</b>

Amendment Total Price for All Vendors \$52,369,907 \$0 \$52,369,907

**State of New Hampshire  
Department of Health and Human Services  
Amendment #3**

This Amendment to the Mental Health Services contract is by and between the State of New Hampshire, Department of Health and Human Services ("State" or "Department") and The Lakes Region Mental Health Center, Inc. ("the Contractor").

WHEREAS, pursuant to an agreement (the "Contract") approved by the Governor and Executive Council on June 21, 2017, (Late Item A), as amended on June 19, 2019, (Item #29), and June 30, 2021 (Item #21) the Contractor agreed to perform certain services based upon the terms and conditions specified in the Contract as amended and in consideration of certain sums specified; and

WHEREAS, pursuant to Form P-37, General Provisions, Paragraph 18, the Contract may be amended upon written agreement of the parties and approval from the Governor and Executive Council; and

WHEREAS, the parties agree to extend the term of the agreement, increase the price limitation, or modify the scope of services to support continued delivery of these services; and

NOW THEREFORE, in consideration of the foregoing and the mutual covenants and conditions contained in the Contract and set forth herein, the parties hereto agree to amend as follows:

1. Form P-37 General Provisions, Block 1.3, Contractor Name, to read:  
The Lakes Region Mental Health Center, Inc.
2. Modify Exhibit A, Amendment #2, Scope of Services, by deleting all text in Section 12, Supported Housing, and replacing it to read:  
  
12. Reserved

03  
MMP

All terms and conditions of the Contract and prior amendments not modified by this Amendment remain in full force and effect. This Amendment shall be effective upon the date of Governor and Executive Council approval.

IN WITNESS WHEREOF, the parties have set their hands as of the date written below,

State of New Hampshire  
Department of Health and Human Services

12/22/2021

Date

DocuSigned by:  
*Katja S. Fox*  
Name: Katja S. Fox  
Title: Director

The Lakes Region Mental Health Center, Inc.

12/21/2021

Date

DocuSigned by:  
*Margaret M. Pritchard*  
Name: Margaret M. Pritchard  
Title: Chief Executive Officer

The preceding Amendment, having been reviewed by this office, is approved as to form, substance, and execution.

OFFICE OF THE ATTORNEY GENERAL

12/22/2021

Date

DocuSigned by:  
*Robyn Guarino*  
746734811011460  
Name: Robyn Guarino  
Title: Attorney

I hereby certify that the foregoing Amendment was approved by the Governor and Executive Council of the State of New Hampshire at the Meeting on: \_\_\_\_\_ (date of meeting)

OFFICE OF THE SECRETARY OF STATE

Date

Name:  
Title:



Lori A. Shibinette  
Commissioner

Katja S. Fox  
Director

STATE OF NEW HAMPSHIRE  
DEPARTMENT OF HEALTH AND HUMAN SERVICES  
DIVISION FOR BEHAVIORAL HEALTH

129 PLEASANT STREET, CONCORD, NH 03301  
603-271-9544 1-800-852-3345 Ext. 9544  
Fax: 603-271-4332 TDD Access: 1-800-735-2964 www.dhhs.nh.gov

June 11, 2021

His Excellency, Governor Christopher T. Sununu  
and the Honorable Council  
State House  
Concord, New Hampshire 03301

**REQUESTED ACTION**

Authorize the Department of Health and Human Services, Division for Behavioral Health, to enter into **Sole Source** amendments to existing contracts with the vendors listed below to provide community mental health services, including statewide mobile crisis services, by increasing the total price limitation by \$24,517,006 from \$27,852,901 to \$52,369,907 and by extending the completion dates from June 30, 2021 to June 30, 2022, effective June 30, 2021, upon Governor and Council approval. 90% General Funds. 10% Federal Funds.

The individual contracts were approved by Governor and Council as specified in the table below.

Vendor Name	Vendor Code	Area Served	Current Amount	Increase (Decrease)	Revised Amount	G&C Approval
Northern Human Services	177222-B001	Conway	\$2,354,431	\$2,122,949	\$4,477,380	O: 6/21/17, Late Item A A1: 6/19/19, #29 A2: 2/19/20, #12
West Central Services, Inc. DBA West Central Behavioral Health	177654-B001	Lebanon	\$1,401,218	\$1,599,988	\$3,001,206	O: 6/21/17, Late Item A A1: 6/19/19, #29
Lakes Region Mental Health Center, Inc. DBA Genesis Behavioral Health	154480-B001	Laconia	\$1,447,650	\$1,840,164	\$3,287,814	O: 6/21/17, Late Item A A1: 6/19/19, #29
Riverbend Community Mental Health, Inc.	177192-R001	Concord	\$1,810,770	\$2,717,609	\$4,528,379	O: 6/21/17, Late Item A A1: 6/19/19, #29
Monadnock Family Services	177510-B005	Keene	\$1,702,040	\$1,566,943	\$3,268,983	O: 6/21/17, Late Item A A1: 6/19/19, #29

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Community Council of Nashua, NH DBA Greater Nashua Mental Health Center at Community Council	154112- B001	Nashua	\$5,262,612	\$4,434,642	\$9,697,254	O: 6/21/17, Late Item A A1: 9/13/2019, #15. A2: 12/19/18 #19. A3: 6/19/19, #29
The Mental Health Center of Greater Manchester, Inc.	177184- B001	Manchester	\$6,897,278	\$3,869,734	\$10,767,012	O: 6/21/17, Late Item A A1: 6/19/19, #29
Seacoast Mental Health Center, Inc.	174089- R001	Portsmouth	\$3,668,718	\$2,113,760	\$5,782,478	O: 6/21/17, Late Item A A1: 6/19/19, #29
Behavioral Health & Developmental Svs of Strafford County, Inc. DBA Community Partners of Strafford County	177278- B002	Dover	\$1,389,362	\$2,293,625	\$3,682,987	O: 6/21/17, Late Item A A1: 6/19/19, #29
The Mental Health Center for Southern New Hampshire DBA CLM Center for Life Management	174116- R001	Derry	\$1,918,822	\$1,957,592	\$3,876,414	O: 6/21/17, Late Item A A1: 9/20/18, #21 A2: 6/19/19, #29
		<b>Total:</b>	<b>\$27,852,901</b>	<b>\$24,517,006</b>	<b>\$52,369,907</b>	

Funds are available in the following accounts for State Fiscal Year 2021, and are anticipated to be available in State Fiscal Year 2022, upon the availability and continued appropriation of funds in the future operating budget, with the authority to adjust budget line items within the price limitation and encumbrances between state fiscal years through the Budget Office, if needed and justified.

#### EXPLANATION

This request is **Sole Source** because the Department is seeking to extend the contracts beyond the current completion dates and there are no renewal options available. The Department contracts for these services through the community mental health centers, which are designated by the Department to serve the towns and cities within a designated geographic region, as outlined in the NH Revised Statutes Annotated (RSA) 135-C, and NH Administrative Rule He-M 403.

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The purpose of this request is to continue providing and expand upon community mental health services for individuals in New Hampshire. Community mental health centers provide community-based mental health services to adults, children, and families to build resiliency, promote recovery, reduce inpatient hospital utilizations, and improve community tenure.

The populations served include children with Serious Emotional Disturbances and adults with Severe Mental Illness/Severe and Persistent Mental Illness, including individuals with Severe/Severe and Persistent Mental Illness with Low Service Utilization (LU) per He-M 401 Eligibility Determination and Individual Service Planning. Approximately 43,000 adults, children and families will be served from June 30, 2021 to June 30, 2022.

The Contractors will continue to provide Emergency Services, Individual and Group Psychotherapy, Targeted Case Management, Medication Services, Functional Support Services, Illness Management and Recovery, Evidenced Based Supported Employment, Assertive Community Treatment, Projects for Assistance in Transition from Homelessness, wraparound services for children, Community Residential Services, and Acute Care Services to individuals experiencing psychiatric emergencies while awaiting admission to a Designated Receiving Facility. All contracts include provisions for Mental Health Services required per NH RSA 135-C and with State Regulations applicable to the mental health system as outlined in He-M 400, as well as in compliance with the Community Mental Health Agreement (CMHA).

These services are provided to individuals enrolled in the State Medicaid plan as well as non-Medicaid and uninsured children, adults, and families. The Contractors will seek reimbursement for Medicaid services through agreements with the contracted Managed Care Organizations, through Medicaid fee-for-service and third part insurance payers. The contracts do not include funding for Medicaid reimbursement.

These amendments also included the following modifications to the scopes of services:

- Inclusion of statewide integrated mobile crisis response teams in crisis services. Currently only three regions (Regions 4, 6 & 7) operate mobile crisis response teams for adults with mental illness. All ten (10) community mental health centers will enhance their crisis services to ensure delivery of integrated mobile crisis response services to individuals experiencing a mental health and/or substance use crisis;
- Addition of six (6) supported housing beds in each region to expand the availability of supported housing options statewide;
- Expansion of First Episode Psychosis/Early Serious Mental Illness (FEP-ESMI) services. Currently only Region 6 holds provisions for FEP-ESMI programming. These programs provide evidence-based Coordinated Specialty Care for the treatment of FEP-ESMI utilizing early intervention for individuals age thirteen (13) to thirty-five (35) experiencing a first episode of mental illness. The expansion includes three (3) additional teams in Regions 5, 8, & 10;
- Expansion of deaf and hard of hearing services provided by Region 6, including increased opportunities for collaboration with other services providers statewide and the provision of consultative services in the treatment planning process for individuals who are deaf and/or hard of hearing;
- Addition of Statewide Work Incentives Counseling to include one (1) full-time equivalent Work Incentives Counselor in each of the ten (10) regions to support individuals in meeting employment related goals by providing comprehensive benefits counseling, supporting engagement in Supported Employment and improving collaboration with the Division of Vocational Rehabilitation;



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- Inclusion of System of Care Activities with the Department of Education to develop a system of support for behavioral health within school districts in targeted regions;
- Inclusion of Pro-Health Services in Regions 6, 7 & 9. These services provide integrated medical and mental health services to individuals aged sixteen (16) through thirty-five (35) through FQHC primary care services co-located in the mental health center; and
- Inclusion of a specialty residential program in Region 9, which provides three (3) beds for individuals age eighteen (18) years and older who are dually diagnosed with a severe mental illness and developmental disability and/or acquired brain disorder.

The Department will monitor contracted services by:

- Ensuring quality assurance by conducting performance reviews and utilization reviews as determined to be necessary and appropriate based on applicable licensing, certifications and service provisions.
- Conducting quarterly meetings to review submitted quarterly data and reports to identify ongoing programmatic improvements.
- Reviewing monthly Financial Statements provided by the Contractors for ongoing evaluation of the programs fiscal integrity.


Should the Governor and Executive Council not authorize this request, approximately 43,000 adults, children and families in the state will not have access to critical community mental health services as required by NH RSA 135-C:13. As a result these individuals may experience an increase in symptoms causing them to seek more costly services at hospital emergency departments due to risk of harm to themselves or others and may have increased contact with law enforcement, correctional programs, or primary care physicians, none of which have the necessary services or supports available to provide necessary assistance. Lack of these services may also increase the likelihood of inpatient hospitalizations and death by suicide.

Area served: Statewide

Source of Funds: CFDA 93.778 FAIN #05-1505NHBIPP, CFDA 93.150 FAINX06SM083717-01, CFDA 93.958, FAINB09SM083816 and FAINB09SM083987, CFDA#93.243 FAINH79SM080245, CFDA#93.959 FAINTI083464

The Department will request General Funds in the event that Federal Funds are no longer available and services are still needed.

Respectfully submitted,



Lori A. Shibinette  
Commissioner

Attachment A  
Financial Details

05-95-92-922010-4117 HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS DEPT OF, HHS: BEHAVIORAL HEALTH DIV, BUREAU OF MENTAL HEALTH SERVICES, CMH PROGRAM SUPPORT (100% General Funds)

Northern Human Services (Vendor Code 177222-B004)

PO #1056762

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92204117	\$379,249	\$0	\$379,249
2019	102-500731	Contracts for program services	92204117	\$469,249	\$0	\$469,249
2020	102-500731	Contracts for program services	92204117	\$645,304	\$0	\$645,304
2021	102-500731	Contracts for program services	92204117	\$661,266	\$87,180	\$748,446
2022	102-500731	Contracts for program services	92204117	\$0	\$1,415,368	\$1,415,368
			<b>Subtotal</b>	<b>\$2,155,068</b>	<b>\$1,502,548</b>	<b>\$3,657,616</b>

West Central Services, Inc (Vendor Code 177654-B001)

PO #1056774

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92204117	\$322,191	\$0	\$322,191
2019	102-500731	Contracts for program services	92204117	\$412,191	\$0	\$412,191
2020	102-500731	Contracts for program services	92204117	\$312,878	\$0	\$312,878
2021	102-500731	Contracts for program services	92204117	\$312,878	\$64,324	\$377,202
2022	102-500731	Contracts for program services	92204117	\$0	\$1,121,563	\$1,121,563
			<b>Subtotal</b>	<b>\$1,360,138</b>	<b>\$1,185,887</b>	<b>\$2,546,025</b>

The Lakes Region Mental Health Center (Vendor Code 154480-B001)

PO #1056775

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92204117	\$328,115	\$0	\$328,115
2019	102-500731	Contracts for program services	92204117	\$418,115	\$0	\$418,115
2020	102-500731	Contracts for program services	92204117	\$324,170	\$0	\$324,170
2021	102-500731	Contracts for program services	92204117	\$324,170	\$293,500	\$617,670
2022	102-500731	Contracts for program services	92204117	\$0	\$1,126,563	\$1,126,563
			<b>Subtotal</b>	<b>\$1,394,570</b>	<b>\$1,420,063</b>	<b>\$2,814,633</b>

Riverbend Community Mental Health, Inc. (Vendor Code 177192-R001)

PO #1056778

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92204117	\$381,653	\$0	\$381,653
2019	102-500731	Contracts for program services	92204117	\$471,653	\$0	\$471,653
2020	102-500731	Contracts for program services	92204117	\$237,708	\$0	\$237,708
2021	102-500731	Contracts for program services	92204117	\$237,708	\$0	\$237,708
2022	102-500731	Contracts for program services	92204117	\$0	\$1,616,551	\$1,616,551
			<b>Subtotal</b>	<b>\$1,328,722</b>	<b>\$1,616,551</b>	<b>\$2,945,273</b>

Monadnock Family Services (Vendor Code 177510-B005)

PO #1056779

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92204117	\$357,590	\$0	\$357,590
2019	102-500731	Contracts for program services	92204117	\$447,590	\$0	\$447,590
2020	102-500731	Contracts for program services	92204117	\$357,590	\$0	\$357,590
2021	102-500731	Contracts for program services	92204117	\$357,590	\$69,885	\$427,475
2022	102-500731	Contracts for program services	92204117	\$0	\$999,625	\$999,625
			<b>Subtotal</b>	<b>\$1,520,360</b>	<b>\$1,069,510</b>	<b>\$2,589,870</b>

Community Council of Nashua, NH (Vendor Code 154112-B001)

PO #1056782

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92204117	\$1,183,799	\$0	\$1,183,799
2019	102-500731	Contracts for program services	92204117	\$1,273,799	\$0	\$1,273,799
2020	102-500731	Contracts for program services	92204117	\$1,039,854	\$0	\$1,039,854
2021	102-500731	Contracts for program services	92204117	\$1,039,854	\$286,848	\$1,326,702
2022	102-500731	Contracts for program services	92204117	\$0	\$2,364,495	\$2,364,495
			<b>Subtotal</b>	<b>\$4,537,306</b>	<b>\$2,651,343</b>	<b>\$7,188,649</b>

Attachment A  
Financial Details

The Mental Health Center of Greater Manchester (Vendor Code 177184-B001) PO #1056784

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92204117	\$1,646,829	\$0	\$1,646,829
2019	102-500731	Contracts for program services	92204117	\$1,736,829	\$0	\$1,736,829
2020	102-500731	Contracts for program services	92204117	\$1,642,884	\$0	\$1,642,884
2021	102-500731	Contracts for program services	92204117	\$1,642,884	\$0	\$1,642,884
2022	102-500731	Contracts for program services	92204117	\$0	\$2,588,551	\$2,588,551
<b>Subtotal</b>				<b>\$6,669,426</b>	<b>\$2,588,551</b>	<b>\$9,257,977</b>

Seacoast Mental Health Center, Inc. (Vendor Code 174089-R001) PO #1056785

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92204117	\$746,765	\$0	\$746,765
2019	102-500731	Contracts for program services	92204117	\$836,765	\$0	\$836,765
2020	102-500731	Contracts for program services	92204117	\$742,820	\$0	\$742,820
2021	102-500731	Contracts for program services	92204117	\$742,820	\$103,040	\$845,860
2022	102-500731	Contracts for program services	92204117	\$0	\$1,139,625	\$1,139,625
<b>Subtotal</b>				<b>\$3,069,170</b>	<b>\$1,242,665</b>	<b>\$4,311,835</b>

Behavioral Health & Developmental Services of Strafford County, Inc. (Vendor Code 177278-B002) PO #1056787

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92204117	\$313,543	\$0	\$313,543
2019	102-500731	Contracts for program services	92204117	\$403,543	\$0	\$403,543
2020	102-500731	Contracts for program services	92204117	\$309,598	\$0	\$309,598
2021	102-500731	Contracts for program services	92204117	\$309,598	\$108,000	\$417,598
2022	102-500731	Contracts for program services	92204117	\$0	\$1,297,096	\$1,297,096
<b>Subtotal</b>				<b>\$1,336,282</b>	<b>\$1,405,096</b>	<b>\$2,741,378</b>

The Mental Health Center for Southern New Hampshire (Vendor Code 174116-R001) PO #1056788

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92204117	\$350,791	\$0	\$350,791
2019	102-500731	Contracts for program services	92204117	\$440,791	\$0	\$440,791
2020	102-500731	Contracts for program services	92204117	\$346,846	\$0	\$346,846
2021	102-500731	Contracts for program services	92204117	\$346,846	\$322,000	\$668,846
2022	102-500731	Contracts for program services	92204117	\$0	\$999,625	\$999,625
<b>Subtotal</b>				<b>\$1,485,274</b>	<b>\$1,321,625</b>	<b>\$2,806,899</b>
<b>Total CMH Program Support</b>				<b>\$24,856,316</b>	<b>\$16,003,839</b>	<b>\$40,860,155</b>

05-95-92-922010-4120 HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS DEPT OF, HHS: BEHAVIORAL HEALTH DIV, BUREAU OF MENTAL HEALTH SERVICES, MENTAL HEALTH BLOCK GRANT (100% Federal Funds)

Monadnock Family Services (Vendor Code 177510-B005) PO #1056779

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92224120	\$0	\$0	\$0
2019	102-500731	Contracts for program services	92224120	\$0	\$0	\$0
2020	102-500731	Contracts for program services	92224120	\$0	\$0	\$0
2021	102-500731	Contracts for program services	92224120	\$0	\$0	\$0
2022	074-500585	Grants for Pub Asst and Relief	92224120 / 92244120	\$0	\$111,000	\$111,000
<b>Subtotal</b>				<b>\$0</b>	<b>\$111,000</b>	<b>\$111,000</b>

Community Council of Nashua, NH (Vendor Code 154112-B001) PO #1056782

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92224120	\$84,000	\$0	\$84,000
2019	102-500731	Contracts for program services	92224120	\$21,500	\$0	\$21,500
2020	102-500731	Contracts for program services	92224120	\$61,162	\$0	\$61,162
2021	102-500731	Contracts for program services	92224120	\$61,162	\$0	\$61,162
2022	074-500585	Grants for Pub Asst and Relief	92224120	\$0	\$60,000	\$60,000
<b>Subtotal</b>				<b>\$227,824</b>	<b>\$60,000</b>	<b>\$287,824</b>

Attachment A  
Financial Details

Seacoast Mental Health Center, Inc. (Vendor Code 174089-R001)

PO #1056785

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92224120	\$0	\$0	\$0
2019	102-500731	Contracts for program services	92224120	\$0	\$0	\$0
2020	102-500731	Contracts for program services	92224120	\$0	\$0	\$0
2021	102-500731	Contracts for program services	92224120	\$0	\$0	\$0
2022	074-500585	Grants for Pub Asst and Relief	92224120 / 92244120	\$0	\$111,000	\$111,000
<b>Subtotal</b>				\$0	\$111,000	\$111,000

The Mental Health Center for Southern New Hampshire (Vendor Code 174116-R001)

PO #1056788

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92224120	\$0	\$0	\$0
2019	102-500731	Contracts for program services	92224120	\$0	\$0	\$0
2020	102-500731	Contracts for program services	92224120	\$0	\$0	\$0
2021	102-500731	Contracts for program services	92224120	\$0	\$0	\$0
2022	074-500585	Grants for Pub Asst and Relief	92224120 / 92244120	\$0	\$118,600	\$118,600
<b>Subtotal</b>				\$0	\$118,600	\$118,600
<b>Total Mental Health Block Grant</b>				<b>\$227,924</b>	<b>\$400,600</b>	<b>\$628,424</b>

05-95-92-922010-4121 HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS DEPT OF, HMS: BEHAVIORAL HEALTH DIV, BUREAU OF MENTAL HEALTH SERVICES, MENTAL HEALTH DATA COLLECTION (100% Federal Funds)

Northern Human Services (Vendor Code 177222-B004)

PO #1056762

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2019	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2020	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2021	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2022	102-500731	Contracts for program services	92204121	\$0	\$10,000	\$10,000
<b>Subtotal</b>				\$20,000	\$10,000	\$30,000

West Central Services, Inc (Vendor Code 177654-B001)

PO #1056774

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2019	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2020	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2021	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2022	102-500731	Contracts for program services	92204121	\$0	\$10,000	\$10,000
<b>Subtotal</b>				\$20,000	\$10,000	\$30,000

The Lakes Region Mental Health Center (Vendor Code 154480-B001)

PO #1056775

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2019	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2020	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2021	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2022	102-500731	Contracts for program services	92204121	\$0	\$10,000	\$10,000
<b>Subtotal</b>				\$20,000	\$10,000	\$30,000

Riverbend Community Mental Health, Inc. (Vendor Code 177192-R001)

PO #1056778

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2019	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2020	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2021	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2022	102-500731	Contracts for program services	92204121	\$0	\$10,000	\$10,000
<b>Subtotal</b>				\$20,000	\$10,000	\$30,000

Attachment A  
Financial Details

Monadnock Family Services (Vendor Code 177510-B005)

PO #1056779

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2019	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2020	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2021	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2022	102-500731	Contracts for program services	92204121	\$0	\$10,000	\$10,000
			<b>Subtotal</b>	\$20,000	\$10,000	\$30,000

Community Council of Nashua, NH (Vendor Code 154112-B001)

PO #1056782

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2019	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2020	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2021	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2022	102-500731	Contracts for program services	92204121	\$0	\$10,000	\$10,000
			<b>Subtotal</b>	\$20,000	\$10,000	\$30,000

The Mental Health Center of Greater Manchester (Vendor Code 177184-B001)

PO #1056784

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2019	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2020	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2021	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2022	102-500731	Contracts for program services	92204121	\$0	\$10,000	\$10,000
			<b>Subtotal</b>	\$20,000	\$10,000	\$30,000

Seacoast Mental Health Center, Inc. (Vendor Code 174089-R001)

PO #1056785

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2019	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2020	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2021	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2022	102-500731	Contracts for program services	92204121	\$0	\$10,000	\$10,000
			<b>Subtotal</b>	\$20,000	\$10,000	\$30,000

Behavioral Health & Developmental Services of Strafford County, Inc. (Vendor Code 177278-B002)

PO #1056787

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2019	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2020	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2021	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2022	102-500731	Contracts for program services	92204121	\$0	\$10,000	\$10,000
			<b>Subtotal</b>	\$20,000	\$10,000	\$30,000

Attachment A  
Financial Details

The Mental Health Center for Southern New Hampshire (Vendor Code 174116-R001) PO #1056788

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2019	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2020	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2021	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2022	102-500731	Contracts for program services	92204121	\$0	\$10,000	\$10,000
<b>Subtotal</b>				\$20,000	\$10,000	\$30,000
<b>Total Mental Health Data Collection</b>				<b>\$200,000</b>	<b>\$100,000</b>	<b>\$300,000</b>

05-95-92-921010-2053 HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS DEPT OF, HHS: BEHAVIORAL HEALTH DIV, BUR FOR CHILDRENS BEHAVRL HLTH, SYSTEM OF CARE (100% General Funds)

Northern Human Services (Vendor Code 177222-B004) PO #1056762

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92102053	\$4,000	\$0	\$4,000
2019	102-500731	Contracts for program services	92102053	\$0	\$0	\$0
2020	102-500731	Contracts for program services	92102053	\$11,000	\$0	\$11,000
2021	102-500731	Contracts for program services	92102053	\$11,000	\$0	\$11,000
2022	102-500731	Contracts for program services	92102053	\$0	\$605,091	\$605,091
<b>Subtotal</b>				\$26,000	\$605,091	\$631,091

West Central Services, Inc (Vendor Code 177654-B001) PO #1056774

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92102053	\$0	\$0	\$0
2019	102-500731	Contracts for program services	92102053	\$4,000	\$0	\$4,000
2020	102-500731	Contracts for program services	92102053	\$5,000	\$0	\$5,000
2021	102-500731	Contracts for program services	92102053	\$5,000	\$0	\$5,000
2022	102-500731	Contracts for program services	92102053	\$0	\$402,331	\$402,331
<b>Subtotal</b>				\$14,000	\$402,331	\$416,331

The Lakes Region Mental Health Center (Vendor Code 154480-B001) PO #1056775

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92102053	\$0	\$0	\$0
2019	102-500731	Contracts for program services	92102053	\$4,000	\$0	\$4,000
2020	102-500731	Contracts for program services	92102053	\$11,000	\$0	\$11,000
2021	102-500731	Contracts for program services	92102053	\$11,000	\$0	\$11,000
2022	102-500731	Contracts for program services	92102053	\$0	\$408,331	\$408,331
<b>Subtotal</b>				\$26,000	\$408,331	\$434,331

Riverbend Community Mental Health, Inc. (Vendor Code 177192-R001) PO #1056778

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92102053	\$0	\$0	\$0
2019	102-500731	Contracts for program services	92102053	\$4,000	\$0	\$4,000
2020	102-500731	Contracts for program services	92102053	\$151,000	\$0	\$151,000
2021	102-500731	Contracts for program services	92102053	\$151,000	\$0	\$151,000
2022	102-500731	Contracts for program services	92102053	\$0	\$1,051,054	\$1,051,054
<b>Subtotal</b>				\$306,000	\$1,051,054	\$1,357,054

Monadnock Family Services (Vendor Code 177510-B005) PO #1056779

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92102053	\$0	\$0	\$0
2019	102-500731	Contracts for program services	92102053	\$4,000	\$0	\$4,000
2020	102-500731	Contracts for program services	92102053	\$5,000	\$0	\$5,000
2021	102-500731	Contracts for program services	92102053	\$5,000	\$0	\$5,000
2022	102-500731	Contracts for program services	92102053	\$0	\$341,363	\$341,363
<b>Subtotal</b>				\$14,000	\$341,363	\$355,363

Attachment A  
Financial Details

Community Council of Nashua, NH (Vendor Code 154112-B001)

PO #1056782

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92102053	\$0	\$0	\$0
2019	102-500731	Contracts for program services	92102053	\$0	\$0	\$0
2020	102-500731	Contracts for program services	92102053	\$151,000	\$0	\$151,000
2021	102-500731	Contracts for program services	92102053	\$151,000	\$0	\$151,000
2022	102-500731	Contracts for program services	92102053	\$0	\$1,051,054	\$1,051,054
<b>Subtotal</b>				<b>\$302,000</b>	<b>\$1,051,054</b>	<b>\$1,353,054</b>

The Mental Health Center of Greater Manchester (Vendor Code 177184-B001)

PO #1056784

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92102053	\$4,000	\$0	\$4,000
2019	102-500731	Contracts for program services	92102053	\$0	\$0	\$0
2020	102-500731	Contracts for program services	92102053	\$11,000	\$0	\$11,000
2021	102-500731	Contracts for program services	92102053	\$11,000	\$0	\$11,000
2022	102-500731	Contracts for program services	92102053	\$0	\$653,326	\$653,326
<b>Subtotal</b>				<b>\$28,000</b>	<b>\$653,326</b>	<b>\$679,326</b>

Seacoast Mental Health Center, Inc. (Vendor Code 174089-R001)

PO #1056785

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92102053	\$4,000	\$0	\$4,000
2019	102-500731	Contracts for program services	92102053	\$0	\$0	\$0
2020	102-500731	Contracts for program services	92102053	\$11,000	\$0	\$11,000
2021	102-500731	Contracts for program services	92102053	\$11,000	\$0	\$11,000
2022	102-500731	Contracts for program services	92102053	\$0	\$605,091	\$605,091
<b>Subtotal</b>				<b>\$26,000</b>	<b>\$605,091</b>	<b>\$631,091</b>

Behavioral Health & Developmental Services of Strafford County, Inc. (Vendor Code 177278-B002)

PO #1056787

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92102053	\$0	\$0	\$0
2019	102-500731	Contracts for program services	92102053	\$4,000	\$0	\$4,000
2020	102-500731	Contracts for program services	92102053	\$11,000	\$0	\$11,000
2021	102-500731	Contracts for program services	92102053	\$11,000	\$0	\$11,000
2022	102-500731	Contracts for program services	92102053	\$0	\$408,331	\$408,331
<b>Subtotal</b>				<b>\$26,000</b>	<b>\$408,331</b>	<b>\$434,331</b>

The Mental Health Center for Southern New Hampshire (Vendor Code 174116-R001)

PO #1056788

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92102053	\$4,000	\$0	\$4,000
2019	102-500731	Contracts for program services	92102053	\$5,000	\$0	\$5,000
2020	102-500731	Contracts for program services	92102053	\$131,000	\$0	\$131,000
2021	102-500731	Contracts for program services	92102053	\$131,000	\$0	\$131,000
2022	102-500731	Contracts for program services	92102053	\$0	\$467,363	\$467,363
<b>Subtotal</b>				<b>\$271,000</b>	<b>\$467,363</b>	<b>\$738,363</b>
<b>Total System of Care</b>				<b>\$1,037,000</b>	<b>\$5,993,335</b>	<b>\$7,030,335</b>

05-95-42-421010-2958 HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS DEPT OF, HHS: HUMAN SERVICES DIV, CHILD PROTECTION, CHILD - FAMILY SERVICES (100% General Funds)

Northern Human Services (Vendor Code 177222-B004)

PO #1056762

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	550-500398	Assessment and Counseling	42105824	\$5,310	\$0	\$5,310
2019	550-500398	Assessment and Counseling	42105824	\$5,310	\$0	\$5,310
2020	550-500398	Assessment and Counseling	42105824	\$5,310	\$0	\$5,310
2021	550-500398	Assessment and Counseling	42105824	\$5,310	\$0	\$5,310
2022	644-504195	SGFSER SGF SERVICES	42105876	\$0	\$5,310	\$5,310
<b>Subtotal</b>				<b>\$21,240</b>	<b>\$5,310</b>	<b>\$26,550</b>

Attachment A  
Financial Details

West Central Services, Inc (Vendor Code 177654-B001)

PO #1056774

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2019	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2020	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2021	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2022	644-504195	SGFSER SGF SERVICES	42105876	\$0	\$1,770	\$1,770
			<b>Subtotal</b>	<b>\$7,080</b>	<b>\$1,770</b>	<b>\$8,850</b>

The Lakes Region Mental Health Center (Vendor Code 154480-B001)

PO #1056775

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2019	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2020	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2021	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2022	644-504195	SGFSER SGF SERVICES	42105876	\$0	\$1,770	\$1,770
			<b>Subtotal</b>	<b>\$7,080</b>	<b>\$1,770</b>	<b>\$8,850</b>

Riverbend Community Mental Health, Inc. (Vendor Code 177192-R001)

PO #1056778

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2019	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2020	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2021	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2022	644-504195	SGFSER SGF SERVICES	42105876	\$0	\$1,770	\$1,770
			<b>Subtotal</b>	<b>\$7,080</b>	<b>\$1,770</b>	<b>\$8,850</b>

Monadnock Family Services (Vendor Code 177510-B005)

PO #1056779

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2019	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2020	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2021	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2022	644-504195	SGFSER SGF SERVICES	42105876	\$0	\$1,770	\$1,770
			<b>Subtotal</b>	<b>\$7,080</b>	<b>\$1,770</b>	<b>\$8,850</b>

Community Council of Nashua, NH (Vendor Code 154112-B001)

PO #1056782

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2019	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2020	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2021	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2022	644-504195	SGFSER SGF SERVICES	42105876	\$0	\$1,770	\$1,770
			<b>Subtotal</b>	<b>\$7,080</b>	<b>\$1,770</b>	<b>\$8,850</b>

The Mental Health Center of Greater Manchester (Vendor Code 177184-B001)

PO #1056784

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	550-500398	Assessment and Counseling	42105824	\$3,540	\$0	\$3,540
2019	550-500398	Assessment and Counseling	42105824	\$3,540	\$0	\$3,540
2020	550-500398	Assessment and Counseling	42105824	\$3,540	\$0	\$3,540
2021	550-500398	Assessment and Counseling	42105824	\$3,540	\$0	\$3,540
2022	644-504195	SGFSER SGF SERVICES	42105876	\$0	\$3,540	\$3,540
			<b>Subtotal</b>	<b>\$14,160</b>	<b>\$3,540</b>	<b>\$17,700</b>



Attachment A  
Financial Details

Seacoast Mental Health Center, Inc. (Vendor Code 174089-R001)

PO #1056785

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2019	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2020	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2021	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2022	644-504195	SGFSER SGF SERVICES	42105876	\$0	\$1,770	\$1,770
<b>Subtotal</b>				<b>\$7,080</b>	<b>\$1,770</b>	<b>\$8,850</b>

Behavioral Health & Developmental Services of Strafford County, Inc. (Vendor Code 177278-B002)

PO #1056787

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2019	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2020	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2021	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2022	644-504195	SGFSER SGF SERVICES	42105876	\$0	\$1,770	\$1,770
<b>Subtotal</b>				<b>\$7,080</b>	<b>\$1,770</b>	<b>\$8,850</b>

The Mental Health Center for Southern New Hampshire (Vendor Code 174116-R001)

PO #1056788

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2019	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2020	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2021	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2022	644-504195	SGFSER SGF SERVICES	42105876	\$0	\$1,770	\$1,770
<b>Subtotal</b>				<b>\$7,080</b>	<b>\$1,770</b>	<b>\$8,850</b>
<b>Total Child - Family Services</b>				<b>\$92,040</b>	<b>\$23,010</b>	<b>\$115,050</b>

05-95-42-423010-7926 HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS DEPT OF, HHS: HUMAN SERVICES DIV, HOMELESS & HOUSING, PATH GRANT (100% Federal Funds)

Riverbend Community Mental Health, Inc. (Vendor Code 177192-R001)

PO #1056778

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	42307150	\$36,250	\$0	\$36,250
2019	102-500731	Contracts for program services	42307150	\$36,250	\$0	\$36,250
2020	102-500731	Contracts for program services	42307150	\$38,234	\$0	\$38,234
2021	102-500731	Contracts for program services	42307150	\$38,234	\$0	\$38,234
2022	102-500731	Contracts for program services	42307150	\$0	\$38,234	\$38,234
<b>Subtotal</b>				<b>\$148,968</b>	<b>\$38,234</b>	<b>\$187,202</b>

Monadnock Family Services (Vendor Code 177510-B005)

PO #1056779

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	42307150	\$37,000	\$0	\$37,000
2019	102-500731	Contracts for program services	42307150	\$37,000	\$0	\$37,000
2020	102-500731	Contracts for program services	42307150	\$33,300	\$0	\$33,300
2021	102-500731	Contracts for program services	42307150	\$33,300	\$0	\$33,300
2022	102-500731	Contracts for program services	42307150	\$0	\$33,300	\$33,300
<b>Subtotal</b>				<b>\$140,600</b>	<b>\$33,300</b>	<b>\$173,900</b>

Community Council of Nashua, NH (Vendor Code 154112-B001)

PO #1056782

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	42307150	\$40,300	\$0	\$40,300
2019	102-500731	Contracts for program services	42307150	\$40,300	\$0	\$40,300
2020	102-500731	Contracts for program services	42307150	\$43,901	\$0	\$43,901
2021	102-500731	Contracts for program services	42307150	\$43,901	\$0	\$43,901
2022	102-500731	Contracts for program services	42307150	\$0	\$43,901	\$43,901
<b>Subtotal</b>				<b>\$168,402</b>	<b>\$43,901</b>	<b>\$212,303</b>

Attachment A  
Financial Details

The Mental Health Center of Greater Manchester (Vendor Code 177184-R001)

PO #1056784

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	42307150	\$40,121	\$0	\$40,121
2019	102-500731	Contracts for program services	42307150	\$40,121	\$0	\$40,121
2020	102-500731	Contracts for program services	42307150	\$43,725	\$0	\$43,725
2021	102-500731	Contracts for program services	42307150	\$43,725	\$0	\$43,725
2022	102-500731	Contracts for program services	42307150	\$0	\$43,725	\$43,725
<b>Subtotal</b>				\$167,692	\$43,725	\$211,417

Seacoast Mental Health Center, Inc. (Vendor Code 174089-R001)

PO #1056785

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	42307150	\$25,000	\$0	\$25,000
2019	102-500731	Contracts for program services	42307150	\$25,000	\$0	\$25,000
2020	102-500731	Contracts for program services	42307150	\$38,234	\$0	\$38,234
2021	102-500731	Contracts for program services	42307150	\$38,234	\$0	\$38,234
2022	102-500731	Contracts for program services	42307150	\$0	\$38,234	\$38,234
<b>Subtotal</b>				\$126,468	\$38,234	\$164,702

The Mental Health Center for Southern New Hampshire (Vendor Code 174116-R001)

PO #1056788

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	42307150	\$29,500	\$0	\$29,500
2019	102-500731	Contracts for program services	42307150	\$29,500	\$0	\$29,500
2020	102-500731	Contracts for program services	42307150	\$38,234	\$0	\$38,234
2021	102-500731	Contracts for program services	42307150	\$38,234	\$0	\$38,234
2022	102-500731	Contracts for program services	42307150	\$0	\$38,234	\$38,234
<b>Subtotal</b>				\$135,468	\$38,234	\$173,702
<b>Total PATH GRANT</b>				<b>\$887,598</b>	<b>\$233,628</b>	<b>\$1,121,226</b>

05-95-92-920510-3380 HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS DEPT OF, HHS: BEHAVIORAL HEALTH DIV, BUREAU OF DRUG & ALCOHOL SVCS, PREVENTION SERVICES (97% Federal Funds, 3% General Funds)

Seacoast Mental Health Center (Vendor Code 174089-R001)

PO #1056785

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92056502	\$70,000	\$0	\$70,000
2019	102-500731	Contracts for program services	92056502	\$70,000	\$0	\$70,000
2020	102-500731	Contracts for program services	92057502	\$70,000	\$0	\$70,000
2021	102-500731	Contracts for program services	92057502	\$70,000	\$0	\$70,000
2022	102-500731	Contracts for program services	92057502	\$0	\$70,000	\$70,000
<b>Subtotal</b>				\$280,000	\$70,000	\$350,000
<b>Total BDAS</b>				<b>\$280,000</b>	<b>\$70,000</b>	<b>\$350,000</b>

05-95-48-481010-8917 HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS DEPT OF, HHS: ELDERLY & ADULT SVCS DIV, GRANTS TO LOCALS, HEALTH PROMOTION CONTRACTS (100% Federal Funds)

Seacoast Mental Health Center (Vendor Code 174089-R001)

PO #1056785

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	48108462	\$35,000	\$0	\$35,000
2019	102-500731	Contracts for program services	48108462	\$35,000	\$0	\$35,000
2020	102-500731	Contracts for program services	48108462	\$35,000	\$0	\$35,000
2021	102-500731	Contracts for program services	48108462	\$35,000	\$0	\$35,000
2022	102-500731	Contracts for program services	48108462	\$0	\$35,000	\$35,000
<b>Subtotal</b>				\$140,000	\$35,000	\$175,000
<b>Total BEAS</b>				<b>\$140,000</b>	<b>\$35,000</b>	<b>\$175,000</b>

05-96-49-490510-2985 HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS DEPT OF, HHS: COMM-BASED CARE SVCS DIV, COMMUNITY BASED CARE SERVICES, BALANCE INCENTIVE PROGRAM BIP (100% Federal Funds)

Attachment A  
Financial Details

Northern Human Services (Vendor Code 177222-B004)

PO #1056762

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	49053318	\$0	\$0	\$0
2019	102-500731	Contracts for program services	49053318	\$0	\$0	\$0
2020	102-500731	Contracts for program services	49053318	\$132,123	\$0	\$132,123
2021	102-500731	Contracts for program services	49053318	\$0	\$0	\$0
2022	102-500731	Contracts for program services	49053318	\$0	\$0	\$0
			<b>Subtotal</b>	\$132,123	\$0	\$132,123
<b>Total Balance Incentive Program</b>				\$132,123	\$0	\$132,123

05-95-92-922010-2340 HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS DEPT OF, HHS: BEHAVIORAL HEALTH DIV, BUREAU OF MENTAL HEALTH SERVICES, PROHEALTH NH GRANT (100% Federal Funds)

Community Council of Nashua, NH (Vendor Code 154112-B001)

PO #1056782

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92202340	\$0	\$0	\$0
2019	102-500731	Contracts for program services	92202340	\$0	\$0	\$0
2020	102-500731	Contracts for program services	92202340	\$0	\$0	\$0
2021	102-500731	Contracts for program services	92202340	\$0	\$0	\$0
2022	074-500585	Grants for Pub Asst and Relief	92202340	\$0	\$616,574	\$616,574
			<b>Subtotal</b>	\$0	\$616,574	\$616,574

The Mental Health Center of Greater Manchester (Vendor Code 177184-B001)

PO #1056784

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92202340	\$0	\$0	\$0
2019	102-500731	Contracts for program services	92202340	\$0	\$0	\$0
2020	102-500731	Contracts for program services	92202340	\$0	\$0	\$0
2021	102-500731	Contracts for program services	92202340	\$0	\$0	\$0
2022	074-500585	Grants for Pub Asst and Relief	92202340	\$0	\$570,592	\$570,592
			<b>Subtotal</b>	\$0	\$570,592	\$570,592

Behavioral Health & Developmental Services of Strafford County, Inc. (Vendor Code 177278-B002)

PO #1056787

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92202340	\$0	\$0	\$0
2019	102-500731	Contracts for program services	92202340	\$0	\$0	\$0
2020	102-500731	Contracts for program services	92202340	\$0	\$0	\$0
2021	102-500731	Contracts for program services	92202340	\$0	\$0	\$0
2022	074-500585	Grants for Pub Asst and Relief	92202340	\$0	\$468,428	\$468,428
			<b>Subtotal</b>	\$0	\$468,428	\$468,428
<b>Total PROHEALTH NH GRANT</b>				\$0	\$1,855,594	\$1,855,594

Amendment Total Price for All Vendors \$27,852,901 \$24,517,008 \$52,369,907



Jeffrey A. Meyers  
Commissioner

Katja S. Fox  
Director

STATE OF NEW HAMPSHIRE  
DEPARTMENT OF HEALTH AND HUMAN SERVICES  
DIVISION FOR BEHAVIORAL HEALTH

129 PLEASANT STREET, CONCORD, NH 03301  
603-271-9544 1-800-852-3345 Ext. 9544  
Fax: 603-271-4332 TDD Access: 1-800-735-2964 www.dhhs.nh.gov

May 13, 2019

His Excellency, Governor Christopher T. Sununu  
and the Honorable Council  
State House  
Concord, NH 03301

**REQUESTED ACTION**

Authorize the Department of Health and Human Services, Division for Behavioral Health, to enter into sole source amendments with the ten (10) vendors identified in the table below to provide non-Medicaid community mental health services, by increasing the price limitation by \$14,764,904 from \$12,939,912 to an amount not to exceed \$27,704,816 in the aggregate, effective July 1, 2019 or upon the date of approval from the Governor and Executive Council, whichever is later, through June 30, 2021. 6% Federal Funds and 94% General Funds.

Vendor	Vendor Code	New Hampshire Locations	Current Budget	Increase/ (Decrease)	Revised Budget
Northern Human Services	177222-B001	Conway	\$783,118	\$1,423,228	\$2,206,346
West Central Services DBA West Central Behavioral Health	177654-B001	Lebanon	\$661,922	\$739,296	\$1,401,218
The Lakes Region Mental Health Center, Inc. DBA Genesis Behavioral Health	154480-B001	Laconia	\$673,770	\$773,880	\$1,447,650
Riverbend Community Mental Health, Inc.	177192-R001	Concord	\$853,346	\$957,424	\$1,810,770
Monadnock Family Services	177510-B005	Keene	\$806,720	\$895,320	\$1,702,040
Community Council of Nashua, NH DBA Greater Nashua Mental Health Center at Community Council	154112-B001	Nashua	\$2,567,238	\$2,695,374	\$5,262,612

His Excellency, Governor Christopher T. Sununu  
and His Honorable Council

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The Mental Health Center of Greater Manchester, Inc.	177184-B001	Manchester	\$3,394,980	\$3,502,298	\$6,897,278
Seacoast Mental Health Center, Inc.	174089-R001	Portsmouth	\$1,771,070	\$1,897,648	\$3,668,718
Behavioral Health & Developmental Svs of Strafford County, Inc., DBA Community Partners of Strafford County	177278-B002	Dover	\$644,626	\$744,736	\$1,389,362
The Mental Health Center for Southern New Hampshire DBA CLM Center for Life Management	174116-R001	Derry	\$783,122	\$1,135,700	\$1,918,822
	<b>TOTAL</b>		<b>\$12,939,912</b>	<b>\$14,764,904</b>	<b>\$27,704,816</b>

Funds are available in the following accounts for State Fiscal Year 2019, and are anticipated to be available in State Fiscal Years 2020 and 2021, upon the availability and continued appropriation of funds in the future operating budgets, with authority to adjust amounts within the price limitation and adjust encumbrances between State Fiscal Years through the Budget Office, if needed and justified.

Please see attached financial detail.

#### EXPLANATION

These ten (10) contracts are sole source because community mental health services are not subject to the competitive bidding requirement of NH Administrative Rule ADM 601.03. The Department contracts for services through the community mental health centers, which are designated by the Department to serve the towns and cities within a designated geographic region, as outlined in NH Revised Statutes Annotated (RSA) 135-C, and NH Administrative Rule He-M 403. This request, if approved, will allow the Department to provide community mental health services to approximately 45,000 adults, children and families, statewide in New Hampshire.

The ten (10) contracts include provisions for:

- Mental health services required per NH RSA 135-C and in accordance with State regulations applicable to the State mental health system, including NH Administrative Rules He-M 401 Eligibility Determination and Individual Service Planning, He-M 403 Approval and Operation of Community Mental Health Programs, He-M 408 Clinical Records, and He-M 426 Community Mental Health Services; and
- Compliance with and funding for the Community Mental Health Agreement (CMHA)

The Contractors will provide community-based mental health services as identified above to adults, children, and families to build resiliency, promote recovery, reduce inpatient hospital utilization, and improve community tenure. Services include Emergency Services, Individual and Group Psychotherapy, Targeted Case Management, Medication Services, Functional Support Services, and Illness Management and Recovery, Evidence Based Supported Employment, Assertive Community Treatment (ACT), Projects for Assistance in Transition from Homelessness,

His Excellency, Governor Christopher T. Sununu  
and His Honorable Council  
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wraparound services for children, and Community Residential Services. These agreements also include delivery of acute care services to individuals experiencing psychiatric emergencies in a hospital emergency department and awaiting admission to a designated receiving facility. These services are within the scope authorized under NH Administrative Rule He-M 426, are consistent with the goals of the NH Building Capacity for Transformation, Section 1115 Waiver, and focus significantly on care coordination and collaborative relationship building with the State's acute care hospitals.

Community Mental Health Services will be provided to individuals enrolled in the State Medicaid plan as well as non-Medicaid clients for related services, including Emergency Services for adults, children and families without insurance. The Contractors will seek reimbursement for Medicaid services through an agreement with the contracted Managed Care Organizations for clients enrolled in managed care, through Medicaid fee-for-service for clients enrolled as a fee-for-service client, and from third party insurance payers. The contracts do not include funding for Medicaid reimbursement, which is paid outside of these contracts.

In accordance with NH RSA 135-C:7, performance standards are included in the contracts. Those performance standards include individual outcome measures and fiscal integrity measures. The effectiveness of services is measured using the Child and Adolescent Needs and Strengths Assessment and the Adult Needs and Strengths Assessment, or other approved Evidence Based assessment. These individual level outcome tools measure improvement over time, inform the development of the treatment plan, and engage the individual and family in monitoring the effectiveness of services. Effectiveness and quality of services is also measured through annual Fidelity Reviews for Assertive Community Treatment and Supported Employment. Program-wide annual Quality Service Reviews also take place for adult services. Fidelity and Quality Service Reviews reports are published and each contractor develops quality improvement plans for ongoing program improvement. In addition, follow-up in the community after discharge from New Hampshire Hospital will be measured with a focus on timely access to appointments, services, and supports.

The fiscal integrity measures include generally accepted performance standards to monitor the financial health of non-profit corporations on a monthly basis. Each contractor is required to provide a corrective action plan in the event of deviation from a standard. Failure to maintain fiscal integrity, or to make services available, could result in the termination of the contract and the selection of an alternate provider.

Should the Governor and Executive Council determine not to approve this request, approximately 45,000 adults, children and families in the state may not receive community mental health services as required by NH RSA 135-C:13. Individuals may experience a relapse of symptoms, seek costly services at hospital emergency departments due to the risk of harm to themselves or others, and may also have increased contact with local law enforcement, county correctional programs and primary care physicians, none of which will have the services or supports available to provide assistance.

Area served: Statewide.

Source of funds: 6% Federal Funds from the US Department of Health and Human Services, Projects for Assistance in Transition from Homelessness, Title IIID: Preventative Health Money from the Administration for Community Living, Substance Abuse Prevention and Treatment Block Grant and the Behavioral Health Services Information System and 94% General Funds.

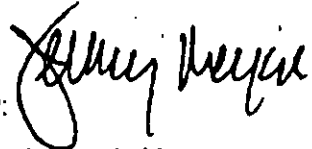
In the event that the Federal or Other Funds become no longer available, additional General

His Excellency, Governor Christopher T. Sununu  
and His Honorable Council  
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Funds shall not be requested to support these programs.

Respectfully submitted

Approved by:



Jeffrey A. Meyers

Commissioner

Fiscal Details

DS-85-82-922010-4117 HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS DEPT OF, NHS: BEHAVIORAL HEALTH DIV, BUREAU OF MENTAL HEALTH SERVICES, CMH PROGRAM SUPPORT (100% General Funds)

Northern Human Services (Vendor Code 17722-8004) PO #1056782

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92204117	\$379,249	\$0	\$379,249
2019	102-500731	Contracts for program services	92204117	\$379,249	\$90,000	\$469,249
2020	102-500731	Contracts for program services	92204117	\$0	\$845,304	\$845,304
2021	102-500731	Contracts for program services	92204117	\$0	\$845,304	\$845,304
			Subtotal	\$758,498	\$1,380,608	\$2,139,106

West Central Services, Inc (Vendor Code 177854-8001) PO #1056774

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92204117	\$322,191	\$0	\$322,191
2019	102-500731	Contracts for program services	92204117	\$322,191	\$90,000	\$412,191
2020	102-500731	Contracts for program services	92204117	\$0	\$312,878	\$312,878
2021	102-500731	Contracts for program services	92204117	\$0	\$312,878	\$312,878
			Subtotal	\$644,382	\$715,756	\$1,360,138

The Lakes Region Mental Health Center (Vendor Code 154480-8001) PO #1056773

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92204117	\$328,115	\$0	\$328,115
2019	102-500731	Contracts for program services	92204117	\$328,115	\$90,000	\$418,115
2020	102-500731	Contracts for program services	92204117	\$0	\$324,170	\$324,170
2021	102-500731	Contracts for program services	92204117	\$0	\$324,170	\$324,170
			Subtotal	\$656,230	\$738,340	\$1,394,570

Riverbend Community Mental Health, Inc. (Vendor Code 177192-R001) PO #1056778

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92204117	\$381,853	\$0	\$381,853
2019	102-500731	Contracts for program services	92204117	\$381,853	\$90,000	\$471,853
2020	102-500731	Contracts for program services	92204117	\$0	\$237,708	\$237,708
2021	102-500731	Contracts for program services	92204117	\$0	\$237,708	\$237,708
			Subtotal	\$763,706	\$565,416	\$1,329,122

Monadnock Family Services (Vendor Code 177510-8005) PO #1056779

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92204117	\$357,590	\$0	\$357,590
2019	102-500731	Contracts for program services	92204117	\$357,590	\$90,000	\$447,590
2020	102-500731	Contracts for program services	92204117	\$0	\$357,590	\$357,590
2021	102-500731	Contracts for program services	92204117	\$0	\$357,590	\$357,590
			Subtotal	\$715,180	\$805,180	\$1,520,360

Community Council of Nashua, NH (Vendor Code 154112-8001) PO #1056782

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92204117	\$1,183,799	\$0	\$1,183,799
2019	102-500731	Contracts for program services	92204117	\$1,183,799	\$90,000	\$1,273,799
2020	102-500731	Contracts for program services	92204117	\$0	\$1,039,854	\$1,039,854
2021	102-500731	Contracts for program services	92204117	\$0	\$1,039,854	\$1,039,854
			Subtotal	\$2,367,598	\$2,169,708	\$4,537,306

The Mental Health Center of Greater Manchester (Vendor Code 177184-8001) PO #1056784

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92204117	\$1,648,829	\$0	\$1,648,829
2019	102-500731	Contracts for program services	92204117	\$1,648,829	\$90,000	\$1,738,829
2020	102-500731	Contracts for program services	92204117	\$0	\$1,642,884	\$1,642,884
2021	102-500731	Contracts for program services	92204117	\$0	\$1,642,884	\$1,642,884
			Subtotal	\$3,297,658	\$3,375,768	\$6,673,426



Fiscal Details

Seacoast Mental Health Center, Inc. (Vendor Code 174089-R001) PO #1056785

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92204117	\$746,765	\$0	\$746,765
2019	102-500731	Contracts for program services	92204117	\$746,765	\$90,000	\$836,765
2020	102-500731	Contracts for program services	92204117	\$0	\$742,820	\$742,820
2021	102-500731	Contracts for program services	92204117	\$0	\$742,820	\$742,820
<b>Subtotal</b>				<b>\$1,493,530</b>	<b>\$1,575,640</b>	<b>\$3,069,170</b>

Behavioral Health & Developmental Services of Stratford County, Inc. (Vendor Code 177278-B002) PO #1056787

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92204117	\$313,543	\$0	\$313,543
2019	102-500731	Contracts for program services	92204117	\$313,543	\$90,000	\$403,543
2020	102-500731	Contracts for program services	92204117	\$0	\$309,598	\$309,598
2021	102-500731	Contracts for program services	92204117	\$0	\$309,598	\$309,598
<b>Subtotal</b>				<b>\$627,086</b>	<b>\$709,196</b>	<b>\$1,336,282</b>

The Mental Health Center for Southern New Hampshire (Vendor Code 174116-R001) PO #1056788

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92204117	\$350,791	\$0	\$350,791
2019	102-500731	Contracts for program services	92204117	\$350,791	\$90,000	\$440,791
2020	102-500731	Contracts for program services	92204117	\$0	\$348,848	\$348,848
2021	102-500731	Contracts for program services	92204117	\$0	\$348,848	\$348,848
<b>Subtotal</b>				<b>\$701,582</b>	<b>\$783,692</b>	<b>\$1,485,274</b>
<b>Total CMH Program Support</b>				<b>\$12,021,050</b>	<b>\$12,819,304</b>	<b>\$24,840,384</b>

05-85-92-922010-4120 HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS DEPT OF, HHS: BEHAVIORAL HEALTH DIV, BUREAU OF MENTAL HEALTH SERVICES, MENTAL HEALTH BLOCK GRANT (100% Federal Funds)

Community Council of Nashua, NH (Vendor Code 154112-B001) PO #1056782

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92224120	\$64,500	\$0	\$64,500
2019	102-500731	Contracts for program services	92224120	\$21,500	\$0	\$21,500
2020	102-500731	Contracts for program services	92224120	\$0	\$61,162	\$61,162
2021	102-500731	Contracts for program services	92224120	\$0	\$61,162	\$61,162
<b>Subtotal</b>				<b>\$105,500</b>	<b>\$122,324</b>	<b>\$227,824</b>
<b>Total Mental Health Block Grant</b>				<b>\$105,500</b>	<b>\$122,324</b>	<b>\$227,824</b>

05-85-92-922010-4121 HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS DEPT OF, HHS: BEHAVIORAL HEALTH DIV, BUREAU OF MENTAL HEALTH SERVICES, MENTAL HEALTH DATA COLLECTION (100% Federal Funds)

Northern Human Services (Vendor Code 177272-B004) PO #1056782

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2019	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2020	102-500731	Contracts for program services	92204121	\$0	\$5,000	\$5,000
2021	102-500731	Contracts for program services	92204121	\$0	\$5,000	\$5,000
<b>Subtotal</b>				<b>\$10,000</b>	<b>\$10,000</b>	<b>\$20,000</b>

West Central Services, Inc (Vendor Code 177854-B001) PO #1056774

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2019	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2020	102-500731	Contracts for program services	92204121	\$0	\$5,000	\$5,000
2021	102-500731	Contracts for program services	92204121	\$0	\$5,000	\$5,000
<b>Subtotal</b>				<b>\$10,000</b>	<b>\$10,000</b>	<b>\$20,000</b>

Fiscal Details

The Lakes Region Mental Health Center (Vendor Code 154480-B001)

PO #1056775

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2019	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2020	102-500731	Contracts for program services	92204121	\$0	\$5,000	\$5,000
2021	102-500731	Contracts for program services	92204121	\$0	\$5,000	\$5,000
			Subtotal	\$10,000	\$10,000	\$20,000

Riverbend Community Mental Health, Inc. (Vendor Code 177182-R001)

PO #1056778

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2019	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2020	102-500731	Contracts for program services	92204121	\$0	\$5,000	\$5,000
2021	102-500731	Contracts for program services	92204121	\$0	\$5,000	\$5,000
			Subtotal	\$10,000	\$10,000	\$20,000

Monadnock Family Services (Vendor Code 177510-B005)

PO #1056779

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2019	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2020	102-500731	Contracts for program services	92204121	\$0	\$5,000	\$5,000
2021	102-500731	Contracts for program services	92204121	\$0	\$5,000	\$5,000
			Subtotal	\$10,000	\$10,000	\$20,000

Community Council of Nashua, NH (Vendor Code 154112-B001)

PO #1056782

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2019	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2020	102-500731	Contracts for program services	92204121	\$0	\$5,000	\$5,000
2021	102-500731	Contracts for program services	92204121	\$0	\$5,000	\$5,000
			Subtotal	\$10,000	\$10,000	\$20,000

The Mental Health Center of Greater Manchester (Vendor Code 177184-B001)

PO #1056784

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2019	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2020	102-500731	Contracts for program services	92204121	\$0	\$5,000	\$5,000
2021	102-500731	Contracts for program services	92204121	\$0	\$5,000	\$5,000
			Subtotal	\$10,000	\$10,000	\$20,000

Seacoast Mental Health Center, Inc. (Vendor Code 174089-R001)

PO #1056785

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2019	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2020	102-500731	Contracts for program services	92204121	\$0	\$5,000	\$5,000
2021	102-500731	Contracts for program services	92204121	\$0	\$5,000	\$5,000
			Subtotal	\$10,000	\$10,000	\$20,000

Behavioral Health & Developmental Services of Stafford County, Inc. (Vendor Code 177278-B002)

PO #1056787

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2019	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2020	102-500731	Contracts for program services	92204121	\$0	\$5,000	\$5,000
2021	102-500731	Contracts for program services	92204121	\$0	\$5,000	\$5,000
			Subtotal	\$10,000	\$10,000	\$20,000

Fiscal Details

The Mental Health Center for Southern New Hampshire (Vendor Code 174116-R001) PO #1056788

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2019	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2020	102-500731	Contracts for program services	92204121	\$0	\$5,000	\$5,000
2021	102-500731	Contracts for program services	92204121	\$0	\$5,000	\$5,000
			Subtotal	\$10,000	\$10,000	\$20,000
Total CMH Program Support				\$100,000	\$100,000	\$200,000

05-85-92-921010-2053 HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS DEPT OF, HHS: BEHAVIORAL HEALTH DIV, BUR FOR CHILDRENS BEHAVRL HLTH, SYSTEM OF CARE (100% General Funds)

Northern Human Services (Vendor Code 177222-B004) PO #1056762

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92102053	\$4,000	\$0	\$4,000
2019	102-500731	Contracts for program services	92102053	\$0	\$0	\$0
2020	102-500731	Contracts for program services	92102053	\$0	\$11,000	\$11,000
2021	102-500731	Contracts for program services	92102053	\$0	\$11,000	\$11,000
			Subtotal	\$4,000	\$22,000	\$26,000

West Central Services, Inc (Vendor Code 177654-B001) PO #1056774

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92102053	\$0	\$0	\$0
2019	102-500731	Contracts for program services	92102053	\$4,000	\$0	\$4,000
2020	102-500731	Contracts for program services	92102053	\$0	\$5,000	\$5,000
2021	102-500731	Contracts for program services	92102053	\$0	\$5,000	\$5,000
			Subtotal	\$4,000	\$10,000	\$14,000

The Lakes Region Mental Health Center (Vendor Code 154480-B001) PO #1056775

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92102053	\$0	\$0	\$0
2019	102-500731	Contracts for program services	92102053	\$4,000	\$0	\$4,000
2020	102-500731	Contracts for program services	92102053	\$0	\$11,000	\$11,000
2021	102-500731	Contracts for program services	92102053	\$0	\$11,000	\$11,000
			Subtotal	\$4,000	\$22,000	\$26,000

Riverbend Community Mental Health, Inc. (Vendor Code 177192-R001) PO #1056776

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92102053	\$0	\$0	\$0
2019	102-500731	Contracts for program services	92102053	\$4,000	\$0	\$4,000
2020	102-500731	Contracts for program services	92102053	\$0	\$151,000	\$151,000
2021	102-500731	Contracts for program services	92102053	\$0	\$151,000	\$151,000
			Subtotal	\$4,000	\$302,000	\$306,000

Monadnock Family Services (Vendor Code 177510-B005) PO #1056779

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92102053	\$0	\$0	\$0
2019	102-500731	Contracts for program services	92102053	\$4,000	\$0	\$4,000
2020	102-500731	Contracts for program services	92102053	\$0	\$5,000	\$5,000
2021	102-500731	Contracts for program services	92102053	\$0	\$5,000	\$5,000
			Subtotal	\$4,000	\$10,000	\$14,000

Fiscal Details

Community Council of Nashua, NH (Vendor Code 154112-B001)

PO #1056782

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92102053	\$0	\$0	\$0
2019	102-500731	Contracts for program services	92102053	\$0	\$0	\$0
2020	102-500731	Contracts for program services	92102053	\$0	\$151,000	\$151,000
2021	102-500731	Contracts for program services	92102053	\$0	\$151,000	\$151,000
			Subtotal	\$0	\$302,000	\$302,000

The Mental Health Center of Greater Manchester (Vendor Code 177184-B001)

PO #1056784

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92102053	\$4,000	\$0	\$4,000
2019	102-500731	Contracts for program services	92102053	\$0	\$0	\$0
2020	102-500731	Contracts for program services	92102053	\$0	\$11,000	\$11,000
2021	102-500731	Contracts for program services	92102053	\$0	\$11,000	\$11,000
			Subtotal	\$4,000	\$22,000	\$26,000

Seacoast Mental Health Center, Inc. (Vendor Code 174089-R001)

PO #1056785

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92102053	\$4,000	\$0	\$4,000
2019	102-500731	Contracts for program services	92102053	\$0	\$0	\$0
2020	102-500731	Contracts for program services	92102053	\$0	\$11,000	\$11,000
2021	102-500731	Contracts for program services	92102053	\$0	\$11,000	\$11,000
			Subtotal	\$4,000	\$22,000	\$26,000

Behavioral Health & Developmental Services of Strafford County, Inc. (Vendor Code 177278-B002)

PO #1056787

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92102053	\$0	\$0	\$0
2019	102-500731	Contracts for program services	92102053	\$4,000	\$0	\$4,000
2020	102-500731	Contracts for program services	92102053	\$0	\$11,000	\$11,000
2021	102-500731	Contracts for program services	92102053	\$0	\$11,000	\$11,000
			Subtotal	\$4,000	\$22,000	\$26,000

The Mental Health Center for Southern New Hampshire (Vendor Code 174116-R001)

PO #1056788

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92102053	\$4,000	\$0	\$4,000
2019	102-500731	Contracts for program services	92102053	\$5,000	\$0	\$5,000
2020	102-500731	Contracts for program services	92102053	\$0	\$131,000	\$131,000
2021	102-500731	Contracts for program services	92102053	\$0	\$131,000	\$131,000
			Subtotal	\$9,000	\$262,000	\$271,000
Total System of Care				\$41,000	\$296,000	\$1,017,000

05-85-42-421010-2958 HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS DEPT OF, HHS: HUMAN SERVICES DIV, CHILD PROTECTION, CHILD - FAMILY SERVICES (100% General Funds)

Northern Human Services (Vendor Code 177222-B004)

PO #1056782

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	550-500398	Assessment and Counseling	42105824	\$5,310	\$0	\$5,310
2019	550-500398	Assessment and Counseling	42105824	\$5,310	\$0	\$5,310
2020	550-500398	Assessment and Counseling	42105824	\$0	\$5,310	\$5,310
2021	550-500398	Assessment and Counseling	42105824	\$0	\$5,310	\$5,310
			Subtotal	\$10,620	\$10,620	\$21,240

Fiscal Details

West Central Services, Inc (Vendor Code 177654-B001)

PO #1056774

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2019	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2020	550-500398	Assessment and Counseling	42105824	\$0	\$1,770	\$1,770
2021	550-500398	Assessment and Counseling	42105824	\$0	\$1,770	\$1,770
Subtotal				\$3,540	\$3,540	\$7,080

The Lakes Region Mental Health Center (Vendor Code 154480-B001)

PO #1056775

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2019	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2020	550-500398	Assessment and Counseling	42105824	\$0	\$1,770	\$1,770
2021	550-500398	Assessment and Counseling	42105824	\$0	\$1,770	\$1,770
Subtotal				\$3,540	\$3,540	\$7,080

Riverbend Community Mental Health, Inc. (Vendor Code 177192-R001)

PO #1056778

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2019	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2020	550-500398	Assessment and Counseling	42105824	\$0	\$1,770	\$1,770
2021	550-500398	Assessment and Counseling	42105824	\$0	\$1,770	\$1,770
Subtotal				\$3,540	\$3,540	\$7,080

Monadnock Family Services (Vendor Code 177510-B005)

PO #1056778

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2019	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2020	550-500398	Assessment and Counseling	42105824	\$0	\$1,770	\$1,770
2021	550-500398	Assessment and Counseling	42105824	\$0	\$1,770	\$1,770
Subtotal				\$3,540	\$3,540	\$7,080

Community Council of Nashua, NH (Vendor Code 154112-B001)

PO #1056782

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2019	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2020	550-500398	Assessment and Counseling	42105824	\$0	\$1,770	\$1,770
2021	550-500398	Assessment and Counseling	42105824	\$0	\$1,770	\$1,770
Subtotal				\$3,540	\$3,540	\$7,080

The Mental Health Center of Greater Manchester (Vendor Code 177184-B001)

PO #1056784

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	550-500398	Assessment and Counseling	42105824	\$3,540	\$0	\$3,540
2019	550-500398	Assessment and Counseling	42105824	\$3,540	\$0	\$3,540
2020	550-500398	Assessment and Counseling	42105824	\$0	\$3,540	\$3,540
2021	550-500398	Assessment and Counseling	42105824	\$0	\$3,540	\$3,540
Subtotal				\$7,080	\$7,080	\$14,160

Seacoast Mental Health Center, Inc. (Vendor Code 174089-R001)

PO #1056785

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2019	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2020	550-500398	Assessment and Counseling	42105824	\$0	\$1,770	\$1,770
2021	550-500398	Assessment and Counseling	42105824	\$0	\$1,770	\$1,770
Subtotal				\$3,540	\$3,540	\$7,080

Fiscal Details

Behavioral Health & Developmental Services of Strafford County, Inc. (Vendor Code 177278-B002) PO #1056787

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2019	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2020	550-500398	Assessment and Counseling	42105824	\$0	\$1,770	\$1,770
2021	550-500398	Assessment and Counseling	42105824	\$0	\$1,770	\$1,770
<b>Subtotal</b>				<b>\$3,540</b>	<b>\$3,540</b>	<b>\$7,080</b>

The Mental Health Center for Southern New Hampshire (Vendor Code 174116-R001) PO #1056788

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2019	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2020	550-500398	Assessment and Counseling	42105824	\$0	\$1,770	\$1,770
2021	550-500398	Assessment and Counseling	42105824	\$0	\$1,770	\$1,770
<b>Subtotal</b>				<b>\$3,540</b>	<b>\$3,540</b>	<b>\$7,080</b>
<b>Total Child - Family Services</b>				<b>\$48,020</b>	<b>\$48,020</b>	<b>\$92,040</b>

05-95-42-423010-7328 HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS DEPT OF, HHS: HUMAN SERVICES DIV, HOMELESS & HOUSING, PATH GRANT (100% Federal Funds)

Riverbend Community Mental Health, Inc. (Vendor Code 177192-R001) PO #1056778

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	42307150	\$36,250	\$0	\$36,250
2019	102-500731	Contracts for program services	42307150	\$36,250	\$0	\$36,250
2020	102-500731	Contracts for program services	42307150	\$0	\$36,234	\$36,234
2021	102-500731	Contracts for program services	42307150	\$0	\$36,234	\$36,234
<b>Subtotal</b>				<b>\$72,500</b>	<b>\$76,468</b>	<b>\$148,968</b>

Monadnock Family Services (Vendor Code 177510-B005) PO #1056779

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	42307150	\$37,000	\$0	\$37,000
2019	102-500731	Contracts for program services	42307150	\$37,000	\$0	\$37,000
2020	102-500731	Contracts for program services	42307150	\$0	\$33,300	\$33,300
2021	102-500731	Contracts for program services	42307150	\$0	\$33,300	\$33,300
<b>Subtotal</b>				<b>\$74,000</b>	<b>\$66,600</b>	<b>\$140,600</b>

Community Council of Nashua, NH (Vendor Code 154112-B001) PO #1056782

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	42307150	\$40,300	\$0	\$40,300
2019	102-500731	Contracts for program services	42307150	\$40,300	\$0	\$40,300
2020	102-500731	Contracts for program services	42307150	\$0	\$43,921	\$43,921
2021	102-500731	Contracts for program services	42307150	\$0	\$43,921	\$43,921
<b>Subtotal</b>				<b>\$80,600</b>	<b>\$87,802</b>	<b>\$168,402</b>

The Mental Health Center of Seacoast (Vendor Code 177154-R001) PO #1056774

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	42307150	\$40,121	\$0	\$40,121
2019	102-500731	Contracts for program services	42307150	\$40,121	\$0	\$40,121
2020	102-500731	Contracts for program services	42307150	\$0	\$43,725	\$43,725
2021	102-500731	Contracts for program services	42307150	\$0	\$43,725	\$43,725
<b>Subtotal</b>				<b>\$80,242</b>	<b>\$87,450</b>	<b>\$167,692</b>

Fiscal Details

Seacoast Mental Health Center, Inc. (Vendor Code 174089-R001) PO #1056785

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	42307150	\$25,000	\$0	\$25,000
2019	102-500731	Contracts for program services	42307150	\$25,000	\$0	\$25,000
2020	102-500731	Contracts for program services	42307150	\$0	\$38,234	\$38,234
2021	102-500731	Contracts for program services	42307150	\$0	\$38,234	\$38,234
<b>Subtotal</b>				<b>\$50,000</b>	<b>\$76,468</b>	<b>\$126,468</b>

The Mental Health Center for Southern New Hampshire (Vendor Code 174118-R001) PO #1056788

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	42307150	\$29,500	\$0	\$29,500
2019	102-500731	Contracts for program services	42307150	\$29,500	\$0	\$29,500
2020	102-500731	Contracts for program services	42307150	\$0	\$38,234	\$38,234
2021	102-500731	Contracts for program services	42307150	\$0	\$38,234	\$38,234
<b>Subtotal</b>				<b>\$59,000</b>	<b>\$76,468</b>	<b>\$135,468</b>
<b>Total Child - Family Services</b>				<b>\$119,342</b>	<b>\$171,256</b>	<b>\$267,598</b>

05-95-92-920510-3380 HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS DEPT OF, HHS: BEHAVIORAL HEALTH DIV, BUREAU OF DRUG & ALCOHOL SVCS, PREVENTION SERVICES (97% Federal Funds, 3% General Funds)

Seacoast Mental Health Center (Vendor Code 174089-R001) PO #1056785

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92056502	\$70,000	\$0	\$70,000
2019	102-500731	Contracts for program services	92056502	\$70,000	\$0	\$70,000
2020	102-500731	Contracts for program services	92057502	\$0	\$70,000	\$70,000
2021	102-500731	Contracts for program services	92057502	\$0	\$70,000	\$70,000
<b>Subtotal</b>				<b>\$140,000</b>	<b>\$140,000</b>	<b>\$280,000</b>
<b>Total Mental Health Block Grant</b>				<b>\$140,000</b>	<b>\$140,000</b>	<b>\$280,000</b>

05-95-48-481010-8917 HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS DEPT OF, HHS: ELDERLY & ADULT SVCS DIV, GRANTS TO LOCALS, HEALTH PROMOTION CONTRACTS (100% Federal Funds)

Seacoast Mental Health Center (Vendor Code 174089-R001) PO #1056785

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	48108482	\$35,000	\$0	\$35,000
2019	102-500731	Contracts for program services	48108482	\$35,000	\$0	\$35,000
2020	102-500731	Contracts for program services	48108482	\$0	\$35,000	\$35,000
2021	102-500731	Contracts for program services	48108482	\$0	\$35,000	\$35,000
<b>Subtotal</b>				<b>\$70,000</b>	<b>\$70,000</b>	<b>\$140,000</b>
<b>Total Mental Health Block Grant</b>				<b>\$70,000</b>	<b>\$70,000</b>	<b>\$140,000</b>

Amendment Total Price for All Vendors \$12,939,912      \$14,764,954      \$77,704,816



Jeffrey A. Meyers  
Commissioner

Katja S. Fox  
Director

STATE OF NEW HAMPSHIRE  
DEPARTMENT OF HEALTH AND HUMAN SERVICES  
DIVISION OF BEHAVIORAL HEALTH

129 PLEASANT STREET, CONCORD, NH 03301  
603-271-9422 1-800-852-3345 Ext. 9422  
Fax: 603-271-8431 TDD Access: 1-800-735-2964 www.dhhs.nh.gov

June 9, 2017

G&C Approved

Date

6/11/17

Mem #

Kate Stem #A

His Excellency, Governor Christopher T. Sununu  
and the Honorable Council  
State House  
Concord, NH 03301

REQUESTED ACTION

Authorize the Department of Health and Human Services, Bureau of Mental Health Services, to enter into sole source Contracts with the ten (10) vendors identified in the table below to provide non-Medicaid community mental health services, in an amount not to exceed \$12,829,412 in the aggregate, effective July 1, 2017, or date of Governor and Council approval through June 30, 2019. Funds are 15.51% Federal Funds, 14% Other Funds, and 84.35% General Funds.

Summary of contracted amounts by vendor:

Vendor	New Hampshire Locations	State Fiscal Year 2018	State Fiscal Year 2019	Total Amount
Northern Human Services	Conway	\$ 393,559	\$ 389,559	\$ 783,118
West Central Services DBA West Central Behavioral Health	Lebanon	\$ 328,961	\$ 332,961	\$ 661,922
The Lakes Region Mental Health Center, Inc. DBA Genesis Behavioral Health	Laconia	\$ 334,885	\$ 338,885	\$ 673,770
Riverbend Community Mental Health, Inc.	Concord	\$ 424,673	\$ 428,673	\$ 853,346
Monadnock Family Services	Keene	\$ 401,360	\$ 405,360	\$ 806,720
Community Council of Nashua, NH DBA Greater Nashua Mental Health Center at Community Council	Nashua	\$1,220,869	\$1,220,869	\$ 2,461,738
The Mental Health Center of Greater Manchester, Inc.	Manchester	\$1,699,490	\$1,695,490	\$ 3,394,980
Seacoast Mental Health Center, Inc.	Portsmouth	\$ 887,535	\$ 883,535	\$ 1,771,070
Behavioral Health & Developmental Svs of Strafford County, Inc., DBA Community Partners of Strafford County	Dover	\$ 320,313	\$ 324,313	\$ 644,626
The Mental Health Center for Southern New Hampshire DBA CLM Center for Life Management	Derry	\$ 391,061	\$ 387,061	\$ 778,122
<b>TOTAL</b>		<b>\$6,412,706</b>	<b>\$6,416,706</b>	<b>\$12,829,412</b>

Please see attached financial detail.

Funds are anticipated to be available in State Fiscal Years 2018 and 2019 upon the availability and continued appropriation of funds in the future operating budget



His Excellency, Governor Christopher T. Sununu  
and His Honorable Council  
Page 2 of 3

### EXPLANATION

These ten (10) agreements are sole source because community mental health services are not subject to the competitive bidding requirement of NH Administrative Rule ADM 601.03. The Bureau of Mental Health Services contracts for services through the community mental health centers which are designated by the Bureau to serve the towns and cities within a designated geographic region as outlined in NH RSA 135-C and NH Administrative Rule He-M 403.

These ten (10) agreements include provisions for:

- Mental health services required per NH RSA 135-C and in accordance with State regulations applicable to the State mental health system, including NH Administrative Rules He-M 401 Eligibility Determination and Individual Service Planning, He-M 403 Approval and Operation of Community Mental Health Programs, He-M 408 Clinical Records, and He-M 426 Community Mental Health Services; and
- Compliance with and funding for the Community Mental Health Agreement (CMHA)

Approval of these ten (10) contracts will allow the Department to continue to provide community mental health services for approximately 45,000 adults, children and families in New Hampshire. The Contractors will provide community mental health services as identified above and additional services such as Emergency Services, Individual and Group Psychotherapy, Targeted Case Management, Medication Services, Functional Support Services, and Evidence Based Practices including Illness Management and Recovery, Evidence Based Supported Employment, Trauma Focused Cognitive Behavioral Therapy, and Community Residential Services.

Community mental health services are designed to build resiliency, promote recovery within a person-centered approach, promote successful access to competitive employment, reduce inpatient hospital utilization, improve community tenure, and assist individuals and families in managing the symptoms of mental illness. These agreements include new provisions to ensure individuals experiencing a psychiatric emergency in a hospital emergency department setting receive mental health services to address their acute needs while waiting for admission to a designated receiving facility. The services are within the scope of those authorized under NH Administrative Rule He-M 426, are consistent with the goals of the NH Building Capacity for Transformation, Section 1115 Waiver, and focus significantly on care coordination and collaborative relationship building with the state's acute care hospitals.

Community Mental Health Services will be provided to Medicaid clients and non-Medicaid clients for related services, including Emergency Services to adults, children and families without insurance. The Contractors will seek reimbursement for Medicaid services through an agreement with the Managed Care contractors when a client is enrolled in managed care, through Medicaid fee-for-service when a client is enrolled as a fee-for-service client, and from third party insurance payers. The Contracts do not include funding for the Medicaid dollars as they are not paid for through these contracts. The Contracts include funding for the other non-Medicaid billable community mental health services, such as Adult and Children Assertive Community Treatment teams, Projects for Assistance in Transition from Homelessness, rental housing subsidies, and emergency services.

His Excellency, Governor Christopher T. Sununu  
and His Honorable Council  
Page 3 of 3

Should Governor and Executive Council determine not to approve this Request, approximately 45,000 adults, children and families in the state may not receive community mental health services as required by NH RSA 135-C:13. Many of these individuals may experience a relapse of symptoms. They may seek costly services at hospital emergency departments due to the risk of harm to themselves or others and may be at significant risk without treatment or interventions. These individuals may also have increased contact with local law enforcement, county correctional programs and primary care physicians, none of which will have the services or supports available to provide assistance.

In conformance with RSA 135-C:7, performance standards have been included in this contract. Those standards include individual outcome measures and fiscal integrity measures. The effectiveness of services will be measured through the use of the Child and Adolescent Needs and Strengths Assessment and the Adult Needs and Strengths Assessment. The individual level outcomes tools are designed to measure improvement over time, inform the development of the treatment plan, and engage the individual and family in monitoring the effectiveness of services. In addition, follow-up in the community after discharge from New Hampshire Hospital will be measured.

The fiscal integrity measures include generally accepted performance standards to monitor the financial health of non-profit corporations on a monthly basis. Each contractor is required to provide a corrective action plan in the event of deviation from a standard. Failure to maintain fiscal integrity, or to make services available, could result in the termination of the contract and the selection of an alternate provider.

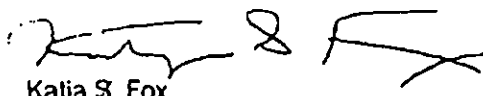
All residential and partial hospital programs are licensed/certified when required by State laws and regulations in order to provide for the life safety of the persons served in these programs. Copies of all applicable licenses/certifications are on file with the Department of Health and Human Services.

Area served: Statewide.

Source of funds: 15.51% Federal Funds from the US Department of Health and Human Services, Projects for Assistance in Transition from Homelessness, Balancing Incentive Program, Title IIIID: Preventative Health Money from the Administration for Community Living, and Substance Abuse Prevention and Treatment Block Grant, .14% Other Funds from Behavioral Health Services Information System, and 84.35% General Funds.

In the event that the Federal or Other Funds become no longer available, General Funds shall not be requested to support these programs.

Respectfully submitted



Katja S. Fox  
Director

Approved by:



Jeffrey A. Meyers  
Commissioner

**NH DHHS COMMUNITY MENTAL HEALTH CENTER CONTRACTS  
SFY 2018-2019 FINANCIAL DETAIL**

05-95-92-922010-4117, HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS DEPT OF, HHS:  
BEHAVIORAL HEALTH DIV, BUREAU OF MENTAL HEALTH SERVICES, CMH PROGRAM SUPPORT  
88.2% General Funds; 11.65% Federal Funds; .15% Other

CFDA # 93.778  
FAIN 1705NH5MAP  
Vendor # 177222

**Northern Human Services**

Fiscal Year	Class / Account	Class Title	Job Number	Amount
2018	102/500731	Contracts for Program Services	TBD	379,249
2019	102/500731	Contracts for Program Services	TBD	379,249
		Sub Total		758,498

**West Central Svcs, Inc., DBA West Behavioral Health** Vendor # 177654

Fiscal Year	Class / Account	Class Title	Job Number	Amount
2018	102/500731	Contracts for Program Services	TBD	322,191
2019	102/500731	Contracts for Program Services	TBD	322,191
		Sub Total		644,382

**The Lakes Region Mental Health Center, Inc. DBA Genesis Behavioral Health** Vendor # 154480

Fiscal Year	Class / Account	Class Title	Job Number	Amount
2018	102/500731	Contracts for Program Services	TBD	328,115
2019	102/500731	Contracts for Program Services	TBD	328,115
		Sub Total		656,230

**Riverbend Community Mental Health, Inc.** Vendor # 177192

Fiscal Year	Class / Account	Class Title	Job Number	Amount
2018	102/500731	Contracts for Program Services	TBD	381,653
2019	102/500731	Contracts for Program Services	TBD	381,653
		Sub Total		763,306

**Monadnock Family Services** Vendor # 177510

Fiscal Year	Class / Account	Class Title	Job Number	Amount
2018	102/500731	Contracts for Program Services	TBD	357,590
2019	102/500731	Contracts for Program Services	TBD	357,590
		Sub Total		715,180

**Community Council of Nashua, NH DBA Greater Nashua Mental Health Center at** Vendor # 154112

Fiscal Year	Class / Account	Class Title	Job Number	Amount
2018	102/500731	Contracts for Program Services	TBD	1,183,799
2019	102/500731	Contracts for Program Services	TBD	1,183,799
		Sub Total		2,367,598

**The Mental Health Center of Greater Manchester, Inc.** Vendor # 177184

Fiscal Year	Class / Account	Class Title	Job Number	Amount
2018	102/500731	Contracts for Program Services	TBD	1,646,829
2019	102/500731	Contracts for Program Services	TBD	1,646,829
		Sub Total		3,293,658

**Seacoast Mental Health Center, Inc.** Vendor # 174089

Fiscal Year	Class / Account	Class Title	Job Number	Amount
2018	102/500731	Contracts for Program Services	TBD	746,765
2019	102/500731	Contracts for Program Services	TBD	746,765
		Sub Total		1,493,530

**NH DHHS COMMUNITY MENTAL HEALTH CENTER CONTRACTS  
SFY 2018-2019 FINANCIAL DETAIL**

**Behavioral Health & Developmental Services of Strafford County, Inc. DBA Community Vendor # 177278**

Fiscal Year	Class / Account	Class Title	Job Number	Amount
2018	102/500731	Contracts for Program Services	TBD	313,543
2019	102/500731	Contracts for Program Services	TBD	313,543
		Sub Total		627,086

**The Mental Health Center for Southern New Hampshire DBA CLM Center for Life Vendor # 174116**

Fiscal Year	Class / Account	Class Title	Job Number	Amount
2018	102/500731	Contracts for Program Services	TBD	350,791
2019	102/500731	Contracts for Program Services	TBD	350,791
		Sub Total		701,582
		SUB TOTAL		12,021,050

05-95-92-922010-4121-102-500731, HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS DEPT OF, HHS: BEHAVIORAL HEALTH DIV, BUREAU OF MENTAL HEALTH SERVICES, MENTAL HEALTH DATA COLLECTION  
100% Federal Funds

CFDA # N/A  
FAIN N/A

**Northern Human Services Vendor # 177222**

Fiscal Year	Class / Account	Class Title	Job Number	Amount
2018	102/500731	Contracts for Program Services	92204121	5,000
2019	102/500731	Contracts for Program Services	92204121	5,000
		Sub Total		10,000

**West Central Svcs, Inc., DBA West Behavioral Health Vendor # 177654**

Fiscal Year	Class / Account	Class Title	Job Number	Amount
2018	102/500731	Contracts for Program Services	92204121	5,000
2019	102/500731	Contracts for Program Services	92204121	5,000
		Sub Total		10,000

**The Lakes Region Mental Health Center, Inc. DBA Genesis Behavioral Health Vendor # 154480**

Fiscal Year	Class / Account	Class Title	Job Number	Amount
2018	102/500731	Contracts for Program Services	92204121	5,000
2019	102/500731	Contracts for Program Services	92204121	5,000
		Sub Total		10,000

**Riverbend Community Mental Health, Inc. Vendor # 177192**

Fiscal Year	Class / Account	Class Title	Job Number	Amount
2018	102/500731	Contracts for Program Services	92204121	5,000
2019	102/500731	Contracts for Program Services	92204121	5,000
		Sub Total		10,000

**Monadnock Family Services Vendor # 177510**

Fiscal Year	Class / Account	Class Title	Job Number	Amount
2018	102/500731	Contracts for Program Services	92204121	5,000
2019	102/500731	Contracts for Program Services	92204121	5,000
		Sub Total		10,000

**Community Council of Nashua, NH DBA Greater Nashua Mental Health Center at Vendor # 154112**

Fiscal Year	Class / Account	Class Title	Job Number	Amount
2018	102/500731	Contracts for Program Services	92204121	5,000
2019	102/500731	Contracts for Program Services	92204121	5,000
		Sub Total		10,000

**NH DHHS COMMUNITY MENTAL HEALTH CENTER CONTRACTS  
SFY 2018-2019 FINANCIAL DETAIL**

**The Mental Health Center of Greater Manchester, Inc. Vendor # 177184**

Fiscal Year	Class / Account	Class Title	Job Number	Amount
2018	102/500731	Contracts for Program Services	92204121	5,000
2019	102/500731	Contracts for Program Services	92204121	5,000
		Sub Total		10,000

**Seacoast Mental Health Center, Inc. Vendor # 174089**

Fiscal Year	Class / Account	Class Title	Job Number	Amount
2018	102/500731	Contracts for Program Services	92204121	5,000
2019	102/500731	Contracts for Program Services	92204121	5,000
		Sub Total		10,000

**Behavioral Health & Developmental Services of Strafford County, Inc. DBA Community Vendor # 177278**

Fiscal Year	Class / Account	Class Title	Job Number	Amount
2018	102/500731	Contracts for Program Services	92204121	5,000
2019	102/500731	Contracts for Program Services	92204121	5,000
		Sub Total		10,000

**The Mental Health Center for Southern New Hampshire DBA CLM Center for Life Vendor # 174116**

Fiscal Year	Class / Account	Class Title	Job Number	Amount
2018	102/500731	Contracts for Program Services	92204121	5,000
2019	102/500731	Contracts for Program Services	92204121	5,000
		Sub Total		10,000
		<b>SUB TOTAL</b>		<b>100,000</b>

**NH DHHS COMMUNITY MENTAL HEALTH CENTER CONTRACTS  
SFY 2018-2019 FINANCIAL DETAIL**

**05-95-92-921010-2053-102-500731, HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS DEPT OF, HHS: BEHAVIORAL HEALTH DIV ,BUR FOR CHILDRENS BEHAVRL HLTH, SYSTEM OF CARE  
100% General Funds**

**CFDA # N/A  
FAIN N/A**

**Northern Human Services**

**Vendor # 177222**

Fiscal Year	Class / Account	Class Title	Job Number	Amount
2018	102/500731	Contracts for Program Services	92102053	4,000
2019	102/500731	Contracts for Program Services	92102053	-
Sub Total				4,000

**West Central Svcs, Inc., DBA West Behavioral Health**

**Vendor # 177654**

Fiscal Year	Class / Account	Class Title	Job Number	Amount
2018	102/500731	Contracts for Program Services	92102053	-
2019	102/500731	Contracts for Program Services	92102053	4,000
Sub Total				4,000

**The Lakes Region Mental Health Center., Inc. DBA Genesis Behavioral Health**

**Vendor # 154480**

Fiscal Year	Class / Account	Class Title	Job Number	Amount
2018	102/500731	Contracts for Program Services	92102053	-
2019	102/500731	Contracts for Program Services	92102053	4,000
Sub Total				4,000

**Riverbend Community Mental Health, Inc.**

**Vendor # 177192**

Fiscal Year	Class / Account	Class Title	Job Number	Amount
2018	102/500731	Contracts for Program Services	92102053	-
2019	102/500731	Contracts for Program Services	92102053	4,000
Sub Total				4,000

**Monadnock Family Services**

**Vendor # 177510**

Fiscal Year	Class / Account	Class Title	Job Number	Amount
2018	102/500731	Contracts for Program Services	92102053	-
2019	102/500731	Contracts for Program Services	92102053	4,000
Sub Total				4,000

**The Mental Health Center of Greater Manchester, Inc.**

**Vendor # 177184**

Fiscal Year	Class / Account	Class Title	Job Number	Amount
2018	102/500731	Contracts for Program Services	92102053	4,000
2019	102/500731	Contracts for Program Services	92102053	-
Sub Total				4,000

**Seacoast Mental Health Center, Inc.**

**Vendor # 174089**

Fiscal Year	Class / Account	Class Title	Job Number	Amount
2018	102/500731	Contracts for Program Services	92102053	4,000
2019	102/500731	Contracts for Program Services	92102053	-
Sub Total				4,000

**Behavioral Health & Developmental Services of Strafford County, Inc. DBA Community**

**Vendor # 177278**

Fiscal Year	Class / Account	Class Title	Job Number	Amount
2018	102/500731	Contracts for Program Services	92102053	-
2019	102/500731	Contracts for Program Services	92102053	4,000
Sub Total				4,000

**NH DHHS COMMUNITY MENTAL HEALTH CENTER CONTRACTS  
SFY 2018-2019 FINANCIAL DETAIL**

The Mental Health Center for Southern New Hampshire DBA CLM Center for Life Vendor # 174116

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget
2018	102/500731	Contracts for Program Services	92102053	4,000
2019	102/500731	Contracts for Program Services	92102053	
		Sub Total		4,000
		<b>SUB TOTAL</b>		<b>36,000</b>

05-95-42-421010-2958, HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS DEPT OF, HHS:  
HUMAN SERVICES DIV, CHILD PROTECTION, CHILD - FAMILY SERVICES  
100% General Funds

CFDA # N/A  
FAIN N/A

Northern Human Services

Vendor # 177222

Fiscal Year	Class / Account	Class Title	Job Number	Amount
2018	550/500398	Contracts for Program Services	42105824	5,310
2019	550/500398	Contracts for Program Services	42105824	5,310
		Sub Total		10,620

West Central Svcs, Inc., DBA West Behavioral Health

Vendor # 177654

Fiscal Year	Class / Account	Class Title	Job Number	Amount
2018	550/500398	Contracts for Program Services	42105824	1,770
2019	550/500398	Contracts for Program Services	42105824	1,770
		Sub Total		3,540

The Lakes Region Mental Health Center, Inc. DBA Genesis Behavioral Health

Vendor # 154480

Fiscal Year	Class / Account	Class Title	Job Number	Amount
2018	550/500398	Contracts for Program Services	42105824	1,770
2019	550/500398	Contracts for Program Services	42105824	1,770
		Sub Total		3,540

Riverbend Community Mental Health, Inc.

Vendor # 177192

Fiscal Year	Class / Account	Class Title	Job Number	Amount
2018	550/500398	Contracts for Program Services	42105824	1,770
2019	550/500398	Contracts for Program Services	42105824	1,770
		Sub Total		3,540

Monadnock Family Services

Vendor # 177510

Fiscal Year	Class / Account	Class Title	Job Number	Amount
2018	550/500398	Contracts for Program Services	42105824	1,770
2019	550/500398	Contracts for Program Services	42105824	1,770
		Sub Total		3,540

Community Council of Nashua, NH DBA Greater Nashua Mental Health Center at

Vendor # 154112

Fiscal Year	Class / Account	Class Title	Job Number	Amount
2018	550/500398	Contracts for Program Services	42105824	1,770
2019	550/500398	Contracts for Program Services	42105824	1,770
		Sub Total		3,540

The Mental Health Center of Greater Manchester, Inc.

Vendor # 177184

Fiscal Year	Class / Account	Class Title	Job Number	Amount
2018	550/500398	Contracts for Program Services	42105824	3,540
2019	550/500398	Contracts for Program Services	42105824	3,540
		Sub Total		7,080

**NH DHHS COMMUNITY MENTAL HEALTH CENTER CONTRACTS  
SFY 2018-2019 FINANCIAL DETAIL**

**Seacoast Mental Health Center, Inc. Vendor # 174089**

Fiscal Year	Class / Account	Class Title	Job Number	Amount
2018	550/500398	Contracts for Program Services	42105824	1,770
2019	550/500398	Contracts for Program Services	42105824	1,770
Sub Total				3,540

**Behavioral Health & Developmental Services of Strafford County, Inc. DBA Community Vendor # 177278**

Fiscal Year	Class / Account	Class Title	Job Number	Amount
2018	550/500398	Contracts for Program Services	42105824	1,770
2019	550/500398	Contracts for Program Services	42105824	1,770
Sub Total				3,540

**The Mental Health Center for Southern New Hampshire DBA CLM Center for Life Vendor # 174116**

Fiscal Year	Class / Account	Class Title	Job Number	Amount
2018	550/500398	Contracts for Program Services	42105824	1,770
2019	550/500398	Contracts for Program Services	42105824	1,770
Sub Total				3,540
<b>SUB TOTAL</b>				<b>46,020</b>

05-95-42-423010-7926, HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS DEPT OF, HHS:  
HUMAN SERVICES DIV, HOMELESS & HOUSING, PATH GRANT  
100% Federal Funds

CFDA # 93.150  
FAIN SM016030-14

**Riverbend Community Mental Health, Inc. Vendor # 177192**

Fiscal Year	Class / Account	Class Title	Job Number	Amount
2018	102/500731	Contracts for Program Services	42307150	36,250
2019	102/500731	Contracts for Program Services	42307150	36,250
Sub Total				72,500

**Monadnock Family Services Vendor # 177510**

Fiscal Year	Class / Account	Class Title	Job Number	Amount
2018	102/500731	Contracts for Program Services	42307150	37,000
2019	102/500731	Contracts for Program Services	42307150	37,000
Sub Total				74,000

**Community Council of Nashua, NH DBA Greater Nashua Mental Health Center at Vendor # 154112**

Fiscal Year	Class / Account	Class Title	Job Number	Amount
2018	102/500731	Contracts for Program Services	42307150	40,300
2019	102/500731	Contracts for Program Services	42307150	40,300
Sub Total				80,600

**The Mental Health Center of Greater Manchester, Inc. Vendor # 177184**

Fiscal Year	Class / Account	Class Title	Job Number	Amount
2018	102/500731	Contracts for Program Services	42307150	40,121
2019	102/500731	Contracts for Program Services	42307150	40,121
Sub Total				80,242



**NH DHHS COMMUNITY MENTAL HEALTH CENTER CONTRACTS  
SFY 2018-2019 FINANCIAL DETAIL**

Seacoast Mental Health Center, Inc.

Vendor # 174089

Fiscal Year	Class / Account	Class Title	Job Number	Amount
2018	102/500731	Contracts for Program Services	42307150	25,000
2019	102/500731	Contracts for Program Services	42307150	25,000
Sub Total				50,000

The Mental Health Center for Southern New Hampshire DBA CLM.Center for Life

Vendor # 174116

Fiscal Year	Class / Account	Class Title	Job Number	Amount
2018	102/500731	Contracts for Program Services	42307150	29,500
2019	102/500731	Contracts for Program Services	42307150	29,500
Sub Total				59,000
SUB TOTAL				416,342

05-95-92-920510-3380, HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS DEPT OF, HHS:  
BEHAVIORAL HEALTH DIV, BUREAU OF DRUG & ALCOHOL SVCS, PREVENTION SERVICES  
2% General Funds, 98% Federal Funds

CFDA # 93.959  
FAIN 11010035

Seacoast Mental Health Center, Inc.

Vendor # 174089

Fiscal Year	Class / Account	Class Title	Job Number	Amount
2018	102/500731	Contracts for Program Services	92056502	70,000
2019	102/500731	Contracts for Program Services	92056502	70,000
SUB TOTAL				140,000

05-95-48-481010-8917 HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS DEPT OF, HHS:  
ELDERLY & ADULT SVCS DIV, GRANTS TO LOCALS, HEALTH PROMOTION CONTRACTS  
100% Federal Funds

CFDA # 93.043  
FAIN 17AANHT3PH

Seacoast Mental Health Center, Inc.

Vendor # 174089

Fiscal Year	Class / Account	Class Title	Job Number	Amount
2018	102/500731	Contracts for Program Services	48108462	35,000
2019	102/500731	Contracts for Program Services	48108462	35,000
SUB TOTAL				70,000
TOTAL				12,829,412

**State of New Hampshire  
Department of Health and Human Services  
Amendment #3**

This Amendment to the Mental Health Services contract is by and between the State of New Hampshire, Department of Health and Human Services ("State" or "Department") and Riverbend Community Mental Health, Inc. ("the Contractor").

WHEREAS, pursuant to an agreement (the "Contract") approved by the Governor and Executive Council on June 21, 2017 (Late Item #A), as amended on June 19, 2019, (Item #29), and June 30, 2021, (Item #21), the Contractor agreed to perform certain services based upon the terms and conditions specified in the Contract as amended and in consideration of certain sums specified; and

WHEREAS, pursuant to Form P-37, General Provisions, Paragraph 18, the Contract may be amended upon written agreement of the parties and approval from the Governor and Executive Council; and

WHEREAS, the parties agree to extend the term of the agreement, increase the price limitation, or modify the scope of services to support continued delivery of these services; and

NOW THEREFORE, in consideration of the foregoing and the mutual covenants and conditions contained in the Contract and set forth herein, the parties hereto agree to amend as follows:

1. Form P-37 General Provisions, Block 1.7, Completion Date, to read:  
June 30, 2023
2. Form P-37, General Provisions, Block 1.8, Price Limitation, to read:  
\$7,245,988
3. Form P-37 General Provisions, Block 1.9, Contracting Officer for State Agency, to read:  
Robert W. Moore, Director
4. Modify Exhibit A, Amendment #2, Scope of Services by replacing in its entirety with Exhibit A Amendment #3, Scope of Services, which is attached hereto and incorporated by reference herein.
5. Modify Exhibit B, Amendment #2, Methods and Conditions Precedent to Payment by replacing in its entirety with Exhibit B, Amendment #3, Methods and Conditions Precedent to Payment, which is attached hereto and incorporated by reference herein.

All terms and conditions of the Contract and prior amendments not modified by this Amendment remain in full force and effect. This Amendment shall be effective upon Governor and Council approval.

IN WITNESS WHEREOF, the parties have set their hands as of the date written below,

State of New Hampshire  
Department of Health and Human Services

6/7/2022

Date

DocuSigned by:

*Katja S. Fox*

ED0D05804C83442

Name: Katja S. FOX

Title: Director

Riverbend Community Mental Health, Inc.

DocuSigned by:

*Lisa Madden*

5308E16580F711

Name: LISA Madden

Title: President & CEO

6/7/2022

Date

The preceding Amendment, having been reviewed by this office, is approved as to form, substance, and execution.

OFFICE OF THE ATTORNEY GENERAL

6/7/2022

Date

DocuSigned by:  
*Robyn Guarino*

Name: Robyn Guarino

Title: Attorney

I hereby certify that the foregoing Amendment was approved by the Governor and Executive Council of the State of New Hampshire at the Meeting on: \_\_\_\_\_ (date of meeting)

OFFICE OF THE SECRETARY OF STATE

Date

Name:

Title:



New Hampshire Department of Health and Human Services  
Mental Health Services

Exhibit A Amendment # 3

Scope of Services

1. Provisions Applicable to All Services

- 1.1. The Contractor shall submit a detailed description of the language assistance services they will provide to persons with limited English proficiency to ensure meaningful access to their programs and/or services within ten (10) days of the contract effective date.
- 1.2. The Contractor shall operate a Community Mental Health Center (CMHC) that provides services intended to promote recovery from mental illness for eligible residents in the State of New Hampshire (individuals) for Region 4. The Contractor agrees that, to the extent future legislative action by the New Hampshire General Court or federal or state court orders may have an impact on the Services described herein, the State Agency has the right to modify Service priorities and expenditure requirements under this Agreement so as to achieve compliance therewith.
- 1.3. For the purposes of this Agreement, the Department has identified the Contractor as a Subrecipient in accordance with 2 CFR 200.0. et seq.
- 1.4. Prior to termination of this contract the parties will agree on a plan for transition and destruction of data in accordance with Exhibit K.
- 1.5. The Contractor shall provide individualized, recovery based services and supports in the manner that best allows individuals to stay within his or her home and community , including, but not limited to providing current treatment and recovery options that are based on scientific research and evidence based practices (EBP).
- 1.6. The Contractor acknowledges the requirements of the Community Mental Health Agreement (CMHA) and shall demonstrate progress toward meeting the following terms in the CMHA: 1.) Assertive Community Treatment Teams; 2.) Evidence-Based Supported Employment; and 3.) Transition planning for individuals at New Hampshire Hospital and Glenclyff Home and 4.) Supported Housing. Further, the Contractor shall participate in annual Quality Service Reviews (QSR) conducted under the terms of the CMHA.
- 1.7. The Contractor shall enter into a capitation model of contracting with all NH Managed Care Organizations to support the delivery and coordination of behavioral health services and supports for children, youth, transition-aged youth, young adults, and adults.
- 1.8. The Contractor shall support the integration of physical and behavioral health as a standard of practice; implementing the Substance Abuse and Mental Health Services Administration's (SAMHSA) Six Levels of Collaboration/Integration to the maximum extent feasible.
- 1.9. The Contractor shall ensure that clinical standards and operating procedures are consistent with trauma-informed models of care, as defined by SAMHSA.

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The clinical standards and operating procedures must reflect a focus on wellness, recovery, and resiliency.

- 1.10. The Contractor shall engage in ongoing implementation, service improvements, and expansion efforts associated with New Hampshire's 10 Year Mental Health Plan.
- 1.11. For the purposes of this agreement, all references to days shall mean calendar days, unless otherwise specified.
- 1.12. The Contractor shall provide individuals, caregivers and youth the opportunity for feedback and leadership within the agency to help improve services in a person-centered manner when applicable and appropriate.
- 1.13. The Contractor shall ensure rapid access to services is available to each individual by offering an appointment slot on the same or next calendar day of the initial contact.

**2. System of Care for Children's Mental Health**

- 2.1. The Contractor shall collaborate with the Department on the implementation of NH RSA 135-F, System of Care for Children's Mental Health.
- 2.2. The Contractor shall provide services for children, youth, and young adults with serious emotional disturbance (SED) in a manner that aligns with NH RSA 135-F. The Contractor shall ensure services are:
  - 2.2.1. Family Driven - services and supports are provided in a manner that best meets the needs of the family and the family goals;
  - 2.2.2. Youth Driven - services and supports are provided in a manner that best meets the needs of the child, youth or young adult and that supports his or her goals;
  - 2.2.3. Community Based - services and supports are provided in a manner that best allow children, youth, and young adults to stay within his or her home and community; and
  - 2.2.4. Cultural and Linguistic Competent - Services are provided in a manner that honors a child, youth, or young adult and their family-identified culture, beliefs, ethnicity, preferred language, gender and gender identity and sexual orientation.
- 2.3. The Contractor shall collaborate with the FAST Forward program, ensuring services are available for all children and youth enrolled in the program.
- 2.4. The Contractor shall make referrals to the FAST Forward program for any child, youth, or young adult that may be eligible.

**3. Modular Approach to Therapy for Children with Anxiety, Depression, Trauma, or Conduct Problems (MATCH-ADTC)**

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- 3.1. The Contractor shall maintain appropriate levels of certification through a contract with the Judge Baker Center for Children.
- 3.2. The Contractor shall ensure new and incoming staff work towards meeting a goal of 70% of children and youth clients' needs with the evidence-based practice of Modular Approach to Therapy for Children with Anxiety, Depression, Trauma, or Conduct problems (MATCH-ADTC).
- 3.3. The Contractor shall maintain a use of the Judge Baker's Center for Children (JBCC) TRAC system to support each case with MATCH-ADTC as the identified treatment modality.
- 3.4. The Contractor shall invoice BCBH through green sheets for:
  - 3.4.1. The costs for both the certification of incoming therapists and the recertification of existing clinical staff, not to exceed the budgeted amount.
  - 3.4.2. The full cost of the annual fees paid to the JBCC for the use of their TRAC system to support MATCH-ADTC.

**4. Children's Intensive Community Based Services**

- 4.1. The Contractor shall use the Child and Adolescent Needs and Strengths (CANS) assessment to determine the appropriate level of collaborative care and which children's intensive community based services are most appropriate.
- 4.2. The Contractor shall provide children's intensive community based services to children diagnosed with a serious emotional disturbance (SED), with priority given to children who:
  - 4.2.1. Have a history of psychiatric hospitalization or repeated visits to hospital emergency departments for psychiatric crisis;
  - 4.2.2. Are at risk for residential placement;
  - 4.2.3. Present with significant ongoing difficulties at school; and/or
  - 4.2.4. Are at risk of interaction with law enforcement.
- 4.3. The Contractor shall provide children's intensive community based services through a full array of services as defined in New Hampshire Administrative Rule He-M 426, Community Mental Health Services, which include, but are not limited to:
  - 4.3.1. Functional Support Services (FSS).
  - 4.3.2. Individual and family therapy.
  - 4.3.3. Medication services.
  - 4.3.4. Targeted case management (TCM) services.
  - 4.3.5. Supported education.

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- 4.4. The Contractor shall provide a minimum of eight (8) up to a maximum of ten (10) hours of children's intensive community based services per week for each eligible individual, as defined in New Hampshire Administrative Rule He-M 426, ensuring more intensive services are provided during the first twelve (12) weeks of enrollment.
- 4.5. The Contractor shall screen adolescent clients for substance use using one or more tools, as appropriate, that include:
  - 4.5.1. The Car, Relax, Alone, Family, Friends, Trouble (CRAFFT) screening tool for individuals age twelve (12) years and older, which consists of six (6) screening questions as established by the Center for Adolescent Substance Abuse Research (CeSAR) at Children's Hospital Boston.
  - 4.5.2. The Global Appraisal of Individual Needs – Short Screener (GAIN-SS), which is used by school based clinicians for clients referred for substance use.
- 4.6. The Contractor shall provide children's intensive community based services to clients and their families to ensure access to an array of community mental health services that include community and natural supports, which effectively support the clients and their families in the community, in a culturally competent manner.
- 4.7. The Contractor shall conduct and facilitate weekly children's intensive community based team meetings in order to communicate client and family needs and discuss client progress.
5. **System of Care Grant (SoC) Activities with the New Hampshire Department of Education (NH DOE)**
  - 5.1. The Contractor shall participate in local comprehensive planning processes with the NH DOE, on topics and tools that include, but are not limited to:
    - 5.1.1. Needs assessment.
    - 5.1.2. Environmental scan.
    - 5.1.3. Gaps analysis.
    - 5.1.4. Financial mapping.
    - 5.1.5. Sustainability planning.
    - 5.1.6. Cultural linguistic competence plan.
    - 5.1.7. Strategic communications plan.
    - 5.1.8. SoC grant project work plan.

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- 5.2. The Contractor shall participate in ongoing development of a Multi-Tiered System of Support for Behavioral Health and Wellness (MTS-B) within participating school districts.
- 5.3. The Contractor shall utilize evidence based practices (EBPs) that respond to identified needs within the community including, but not limited to:
  - 5.3.1. MATCH-ADTC.
  - 5.3.2. All EBPs chosen for grant project work that support participating school districts' MTS-B.
- 5.4. The Contractor shall maintain and strengthen collaborative, working relationships with participating school districts within the region which includes, but is not limited to:
  - 5.4.1. Developing and utilizing a facilitated referral process.
  - 5.4.2. Co-hosting joint professional development opportunities.
  - 5.4.3. Identifying and responding to barriers to access for local families and youth.
- 5.5. The Contractor shall maintain an appropriate full time equivalent (FTE) staff who is a full-time, year-round School and Community Liaison. The Contractor shall:
  - 5.5.1. Ensure the FTE staff is engaging on a consistent basis with each of the participating schools in the region in person or by remote access to support program implementation.
  - 5.5.2. Hire additional staff positions to ensure effective implementation of a System of Care.
- 5.6. The Contractor shall provide appropriate supervisory, administrative and fiscal support to all project staff dedicated to SoC Grant Activities.
- 5.7. The Contractor shall designate staff to participate in locally convened District Community Leadership Team (DCLT) and all SoC Grant Activities-focused meetings, as deemed necessary by either NH DOE or the Department.
- 5.8. The Contractor shall actively participate in the SoC Grant Activities evaluation processes with the NH DOE, including collecting and disseminating qualitative and quantitative data, as requested by the Department.
- 5.9. The Contractor shall conduct National Outcomes Measures (NOMs) surveys on all applicable tier 3 supports and services to students and their families at the SoC grant project intervals, as determined by the Department.
- 5.10. The Contractor shall abide by all federal and state compliance measures and ensure SoC grant funds are expended on allowable activities and expenses, including, but not limited to a Marijuana (MJ) Attestation letter.

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5.11. The Contractor shall maintain accurate records of all in-kind services from non-federal funds provided in support of SoC Grant Activities, in accordance with NH DOE guidance.

**6. Renew Sustainability (Rehabilitation for Empowerment, Education, and Work)**

6.1. The Contractor shall provide the Rehabilitation for Empowerment, Education and Work (RENEW) intervention with fidelity to transition-aged youth who qualify for state-supported community mental health services, in accordance with the University of New Hampshire (UNH) -Institute On Disability (IOD) model.

6.2. The Contractor shall obtain support and coaching from the IOD at UNH to improve the competencies of implementation team members and agency coaches.

**7. Division for Children, Youth and Families (DCYF)**

7.1. The Contractor shall provide mental health consultation to staff at Division for Children, Youth and Families (DCYF) District Offices related to mental health assessments and/or ongoing treatment for children served by DCYF.

7.2. The Contractor shall provide Foster Care Mental Health Assessments for children and youth younger than eighteen (18) years of age who are entering foster care for the first time.

**8. Crisis Services**

8.1. If the Contractor has, or enters into, an agreement with a hospital to provide crisis services to individuals who are eligible, or presumed eligible in the emergency department, for Medicaid services, the Contractor may bill Medicaid according to fee schedules or MCO contracts for services rendered.

8.2. The Contractor shall document crisis services delivered in the emergency department setting as part of its Phoenix Submissions, in a format, and with content, completeness, and timelines specified by the Department, ensuring documented information includes screenings performed, diagnosis codes, and referrals made.

8.3. The Contractor shall provide documentation of each collaborative relationship with acute care hospitals in its region, at the request of the Department.

8.4. The Contractor shall provide emergency services as defined in NH Administrative Rule He-M 403.06 (a)(6) and NH Administrative Rule He-M 426.09.

8.5. As part of the crisis resolution, the Contractor shall screen each individual for Assertive Community Treatment (ACT). If clinically appropriate, the Contractor shall:

8.5.1. Refer the individual for an expedited ACT assessment and/or intake and treatment upon discharge; or

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- 8.5.2. Inform the appropriate regional CMHC in order to expedite the ACT assessment and/or intake and treatment upon discharge from emergency department or inpatient psychiatric or medical care setting, if the individual resides in a region other than the region in which the individual is receiving crisis services.
- 8.6. The Contractor shall not refer an individual for hospitalization at New Hampshire Hospital (NHH) unless the Contractor has determined that NHH is the least restrictive setting in which the individual's immediate psychiatric treatment needs can be met. The Contractor shall:
  - 8.6.1. Make all reasonable efforts to ensure no other clinically appropriate bed is available at any other NH inpatient psychiatric unit, Designated Receiving Facility (DRF), Adult Psychiatric Residential Treatment Program (APRTP), Mobile Crisis apartments, or other step-up/step-down beds prior to referring an individual to NHH,
  - 8.6.2. Work collaboratively with the Department and contracted Managed Care Organizations for the implementation of the Zero Suicide within emergency departments.
- 8.7. The Contractor shall provide services to individuals experiencing a psychiatric and/or substance use related crisis through a rapid response team that includes, but is not limited to:
  - 8.7.1. One (1) Master's level clinician.
  - 8.7.2. One (1) peer.
  - 8.7.3. One (1) on-call psychiatrist.
  - 8.7.4. Telehealth access, including tele-psychiatry, for additional capacity, as needed.
- 8.8. The Contractor shall ensure all staff have the necessary qualifications as defined under New Hampshire Administrative Rule He-M 400, Community Mental Health, Parts 403 and 426.
- 8.9. The Contractor shall develop an implementation and/or transition plan with a timeline for implementation of the new model for Department approval no later than 30 days from the contract effective date. The Contractor shall ensure the implementation and/or transition plan includes, but is not limited to:
  - 8.9.1. The plan to educate current community partners and individuals on the use of the Access Point Number.
  - 8.9.2. Staffing adjustments needed in order to meet the crisis response scope and titrated up to meet the 24/7 nature of this crisis response.
  - 8.9.3. The plan to meet each performance measure over time.

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- 8.9.4. How data will be sent to the Access Point if calls are received directly at the center and are addressed by the center during the transition period.
- 8.10. The Contractor shall work in tandem with the designated vendor providing services through the Rapid Response Access Point contract as approved by the Governor and Executive Council.
- 8.11. The Contractor shall maintain a current Memorandum of Understanding with the Rapid Response Access Point, which provides the Regional Response Teams information regarding the nature of the crisis, through electronic communication, that includes, but is not limited to:
  - 8.11.1. The location of the crisis.
  - 8.11.2. The safety plan either developed over the phone or on record from prior contact(s).
  - 8.11.3. Any accommodations needed.
  - 8.11.4. Treatment history of the individual, if known.
- 8.12. The Contractor shall promote the use of the telephone number for the Rapid Response Access Point as the primary contact for crisis services, which:
  - 8.12.1. Utilizes Global Positioning System (GPS) enabled technology to identify the closest and available Regional Response Team;
  - 8.12.2. Does not fulfill emergency medication refills.
- 8.13. The Contractor shall provide written information to current clients, which includes telephone numbers, on how to access support for medication refills on an ongoing basis.
- 8.14. The Contractor shall ensure all rapid response team members participate in a 40-hour crisis response training, as designated by the Department, which follows the concepts and topics identified in the National Guidelines for Crisis Care Best Practice Toolkit published by the Substance Abuse and Mental Health Services Administration (SAMHSA).
- 8.15. The Contractor shall provide the physical address of the physical location to the Rapid Response Access Point where the rapid response team may provide office-based urgent assessments.
- 8.16. The Contractor shall ensure a rapid response team is available twenty-four (24) hours per day, seven (7) days a week for deployment within their region and boarder regions, as directed by the Rapid Response Access Point.
- 8.17. The Contractor shall ensure the rapid response team is trained and available to provide crisis response services to avoid unnecessary hospitalization, incarceration or institutionalization. The Contractor shall ensure services include but are not limited to:

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- 8.17.1. Face-to-face assessments.
- 8.17.2. Disposition and decision making.
- 8.17.3. Initial care and safety planning.
- 8.17.4. Post crisis and stabilization services.
- 8.18. The Contractor may utilize presumptive eligibility when responding to individuals who are not connected to a CMHC or who may be considered low utilizers.
- 8.19. The Contractor shall follow all Rapid Response dispatch protocols, processes, and data collection established in partnership with the Rapid Response Access Point, as approved by the Department.
- 8.20. The Contractor shall ensure the rapid response team responds to all face-to-face dispatches in the community within one (1) hour of the request ensuring:
  - 8.20.1. The response team includes a minimum of two (2) individuals for safety purposes, which includes a Master's level staff and a peer if occurring at locations based on individual and family choice that include but are not limited to:
    - 8.20.1.1. In or at the individual's home.
    - 8.20.1.2. In an individual's school setting.
    - 8.20.1.3. Other natural environments of residence including foster homes.
    - 8.20.1.4. Community settings.
    - 8.20.1.5. Peer run agencies.
  - 8.20.2. The response team includes a minimum of one (1) Master's level team member if occurring at safe, staffed sites or public service locations which may include, but are not limited to:
    - 8.20.2.1. Schools.
    - 8.20.2.2. Jails.
    - 8.20.2.3. Police departments.
    - 8.20.2.4. Emergency departments.
  - 8.20.3. If a telehealth dispatch is requested by the Rapid Response Access Point or the person in crisis, the Contractor may respond via telehealth, as clinically appropriate.
  - 8.20.4. A no-refusal policy upon triage and all requests for mobile response team dispatch receive a response and assessment regardless of the individual's disposition, which may include current substance use.

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Documented clinical rationale with administrative support when a mobile intervention is not provided.

8.20.5. Coordination with law enforcement personnel, if required, when responding to individuals in a mental health crisis presenting a safety concern or when active rescue is required.

8.20.6. A face-to-face lethality assessment as needed that includes, but is not limited to:

8.20.6.1. Obtaining a client's mental health history including, but not limited to:

8.20.6.1.1. Psychiatric, including recent inpatient hospitalizations and current treatment providers.

8.20.6.1.2. Substance misuse.

8.20.6.1.3. Social, familial and legal factors.

8.20.6.2. Understanding the client's presenting symptoms and onset of crisis.

8.20.6.3. Obtaining medication list, adherence to prescribed medications and brief medical history.

8.20.6.4. Conducting a mental status exam.

8.20.7. Developing a mutually agreed upon individualized safety plan and care disposition and decision making, with the client, which may include, but is not limited to:

8.20.7.1. Staying in place with:

8.20.7.1.1. Stabilization services;

8.20.7.1.2. A safety plan; and

8.20.7.1.3. Outpatient providers.

8.20.7.2. Stepping up to crisis stabilization services or apartments.

8.20.7.3. Admission to peer respite.

8.20.7.4. Voluntary hospitalization.

8.20.7.5. Initiation of Involuntary Emergency Admission (IEA).

8.20.7.6. Medical hospitalization.

8.21. The Contractor shall provide Crisis Stabilization Services, which are services and supports that are provided until the crisis episode subsides. The Contractor shall ensure:

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- 8.21.1. Crisis Stabilization Services are delivered by the rapid response team for individuals who are in active treatment prior to the crisis in order to assist with stabilizing the individual and family as rapidly as possible.
  - 8.21.2. Are provided in the individual and family home, as desired by the individual.
  - 8.21.3. Stabilization services are implemented using methods that include, but are not limited to:
    - 8.21.3.1. Involving peer support specialist(s) and/or Bachelor level crisis staff by providing follow up contact within forty-eight (48) hours post-crisis for all face-to-face interventions, which may include, but are not limited to:
      - 8.21.3.1.1. Promoting recovery.
      - 8.21.3.1.2. Building upon life, social and other skills.
      - 8.21.3.1.3. Offering support.
      - 8.21.3.1.4. Facilitating referrals.
    - 8.21.3.2. Providing warm hand offs for post-crisis support services, including connecting back to existing treatment providers and/or providing a referral for additional peer support specialist contacts.
    - 8.21.3.3. Providing crisis stabilization services with a Master's level clinician through short-term, trauma informed approaches, which may include, but are not limited to:
      - 8.21.3.3.1. Cognitive Behavior Therapy (CBT).
      - 8.21.3.3.2. Dialectical Behavior Therapy (DBT).
      - 8.21.3.3.3. Solution-focused therapy.
      - 8.21.3.3.4. Developing concrete discharge plans.
      - 8.21.3.3.5. Providing substance use disorder assessment and counseling techniques for dually diagnosed individuals.
  - 8.21.4. Crisis stabilization in a Residential Treatment facility for children and youth are provided by a Department certified and approved Residential Treatment Provider.
- 8.22. The Contractor may provide Sub-Acute Care services for up to 30 days to individuals who are not connected to any treatment provider prior to contact with the regional rapid response team or Regional Response Access Point in order assist individuals with bridging the gap between the crisis event and ongoing treatment services. The Contractor shall:

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- 8.22.1. Ensure sub-acute care services are provided by the CMHC region in which the individual is expected to receive long-term treatment.
- 8.22.2. Work with the Rapid Response Access Point to conduct educational and outreach activities within the local community and to institutional stakeholders in order to promote appropriate referrals to, and the utilization of, rapid response team resources.
- 8.22.3. Work with the Rapid Response Access Point to ensure the community is aware of, and is able to, access rapid response mobile crisis services and supports through the outreach and educational plan of the Rapid Response Access Point outreach and educational plan, which includes but is not limited to:
  - 8.22.3.1. A website that prominently features the Rapid Response Access Point phone number and links with information about Rapid Response and connectivity to the Rapid Response Access Point.
  - 8.22.3.2. All newly printed appointment cards that include the Rapid Response Access point crisis telephone number as a prominent feature.
  - 8.22.3.3. Direct communications with partners to the Rapid Response Access Point for crisis services and deployment.
- 8.22.4. Work with the Rapid Response Access Point to change existing patterns of hospital emergency departments (ED) for crisis response in the region and collaborate by:
  - 8.22.4.1. Meeting regularly with local police and first responders to discuss interface, procedures, and collaborations to understand challenges and improve outcomes for individuals in the community;
  - 8.22.4.2. Educating partners, clients and families on all diversionary services available, by encouraging early intervention;
  - 8.22.4.3. Maintaining and developing relationships with local hospitals and work together to promote the use of the Rapid Response Access Point number and rapid response services, in order to reduce ED use;
  - 8.22.4.4. Coordinating with homeless outreach services; and
  - 8.22.4.5. Conducting outreach to at-risk seniors programming.

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- 8.23. The Contractor shall maintain connection with the Rapid Response Access Point and the identified GPS system that enables transmission of information needed to:
  - 8.23.1.1. Determine availability of the Regional Rapid Response Teams;
  - 8.23.1.2. Facilitate response of dispatched teams; and
  - 8.23.1.3. Resolve the crisis intervention.
- 8.24. The Contractor shall maintain connection to the designated resource tracking system.
- 8.25. The Contractor shall maintain a bi-directional referral system with electronic scheduling to support information sharing that facilitates closed loop referrals and transmission of clinical triage summaries, safety plans and shared care plans with community providers.
- 8.26. The Contractor shall submit reports relative to the rapid response services provided in this agreement. The Contractor shall:
  - 8.26.1. Document all contacts in the medical record for both State eligible and non-eligible individuals who receive regional rapid response team services.
  - 8.26.2. Provide monthly reports by the fifteenth (15th) day of each month, on a template provided by the Department which includes, but is not limited to:
    - 8.26.2.1. Number of unique individuals who received services.
    - 8.26.2.2. Date and time of mobile arrival.
  - 8.26.3. Submit information through the Department's Phoenix System beginning no later than six (6) months from the contract effective date, unless otherwise instructed on a temporary basis by the Department:
    - 8.26.3.1. Diversions from hospitalizations;
    - 8.26.3.2. Diversions from Emergency Rooms;
    - 8.26.3.3. Services provided;
    - 8.26.3.4. Location where services were provided;
    - 8.26.3.5. Length of time service or services provided;
    - 8.26.3.6. Whether law enforcement was involved for safety reasons;
    - 8.26.3.7. Whether law enforcement was involved for other reasons;



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- 8.26.3.8. Identification of follow up with the individual by a member of the Contractor's regional rapid response team within 48 hours post face-to-face intervention;
- 8.26.3.9. Indication that referral for ongoing mental health services following the immediate crisis was provided; and
- 8.26.3.10. Outcome of service provided, which may include but is not limited to:
  - 8.26.3.10.1. Remained in home.
  - 8.26.3.10.2. Hospitalization.
  - 8.26.3.10.3. Crisis stabilization services.
  - 8.26.3.10.4. Crisis apartment.
  - 8.26.3.10.5. Emergency department.
- 8.27. The Contractor's performance will be monitored by ensuring Contractor performance by ensuring seventy (70%) of clients receive a post-crisis follow up from a member of the Contractor's regional rapid response team within forty-eight (48) hours of a face-to-face intervention, as identified through Phoenix encounter data.
- 8.28. The Contractor shall provide four (4) Community Crisis Beds in an apartment setting, which serve as an alternative to hospitalization and/or institutionalization. The Contractor shall ensure:
  - 8.28.1. Admissions to an apartment for Community Crises Beds are for providing brief psychiatric intervention in a community based environment structured to maximize stabilization and crisis reduction while minimizing the need for inpatient hospitalization.
  - 8.28.2. Community Crisis Beds in an apartment:
    - 8.28.2.1. Include no more than two (2) bedrooms per crisis apartment.
    - 8.28.2.2. Are operated with sufficient clinical support and oversight, and peer staffing, as is reasonably necessary to prevent unnecessary institutionalization.
    - 8.28.2.3. Have peer staff and clinical staff available to be onsite, 24 hours per day, seven days per week, whenever necessary, to meet individualized needs.
    - 8.28.2.4. Are available to individuals 18 years and older on a voluntary basis and allow individuals to come and go from the apartment as needed to maintain involvement in and connection to school, work, and other recovery-oriented



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- commitments and/or activities as appropriate to the individual's crisis treatment plan.
- 8.28.2.5. Are certified under New Hampshire Administrative Rule He-M 1000, Housing, Part 1002, Certification Standards for Behavioral Health Community Residences, and include:
  - 8.28.2.5.1. At least one (1) bathroom with a sink, toilet, and a bathtub or shower;
  - 8.28.2.5.2. Specific sleeping area designated for each individual;
  - 8.28.2.5.3. Common areas shall not be used as bedrooms;
  - 8.28.2.5.4. Storage space for each individual's clothing and personal possessions;
  - 8.28.2.5.5. Accommodations for the nutritional needs of the individual; and
  - 8.28.2.5.6. At least one (1) telephone for incoming and outgoing calls.
- 8.28.3. Crisis intervention, stabilization services, and discharge planning services are provided by the members of the regional rapid response team as clinically appropriate.
- 8.28.4. Ongoing safety assessments are conducted no less than daily.
- 8.28.5. Assistance with determining individual coping strengths in order to develop a crisis treatment recovery plan for the duration of the stay and a post-stabilization plan.
- 8.28.6. Coordination and provision of referrals for necessary psychiatric services, social services, substance use services and medical aftercare services.
- 8.28.7. An individual's stay at a crisis apartment is for no more than seven consecutive (7) days, unless otherwise approved in writing by the Department;
- 8.28.8. Transportation for individuals is provided from the site of the crisis to the apartment and to their home or other residential setting after stabilization has occurred.
- 8.28.9. Any staff member providing transportation has:
  - 8.28.9.1. A valid driver's license.
  - 8.28.9.2. A State inspected vehicle.

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8.28.9.3. Proof of vehicle insurance.

8.28.10. Provision of a list of discharge criteria from the crisis apartments and related policies and procedures regarding the apartment beds to the Department within thirty (30) days of the contract effective date for Department approval.

8.28.11. Peer Support Specialists engage individuals through methods including, but not limited to Intentional Peer Support (IPS).

8.28.12. Reports are submitted to the Department for Crisis Apartments in the format and frequency determined by the Department that includes but is not limited to:

8.28.12.1. Admission and Discharge Dates

8.28.12.2. Discharge disposition (community or higher level of care)

8.28.12.3. Number of referrals refused for admission.

9. Adult Assertive Community Treatment (ACT) Teams

9.1. The Contractor shall maintain Adult ACT Teams that meet the SAMHSA Model and are available twenty-four (24) hours per day, seven (7) days per week, with on-call availability from midnight to 8:00 A.M. The Contractor shall ensure:

9.1.1. Adult ACT Teams deliver comprehensive, individualized, and flexible services, supports, targeted case management, treatment, and rehabilitation in a timely manner as needed, onsite in the individuals' homes and in other natural environments and community settings, or alternatively, via telephone where appropriate to meet the needs of the individual.

9.1.2. Each Adult ACT Team is composed of seven (7) to ten (10) dedicated professionals who make-up a multi-disciplinary team including, a psychiatrist, a nurse, a Masters-level clinician, or functional equivalent therapist, functional support worker and a full time equivalent (FTE) certified peer specialist.

9.1.3. Each Adult ACT Team includes an individual trained to provide substance abuse support services including competency in providing co-occurring groups and individual sessions, and supported employment.

9.1.4. Caseloads for Adult ACT Teams serve no more than twelve (12) individuals per Adult ACT Team member, excluding the psychiatrist who serves more than seventy (70) people served per 0.5 FTE psychiatrist, unless otherwise approved by the Department.

9.2. The Contractor shall ensure ACT staff, with the exception of psychiatrist and nurse, receive:

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- 9.2.1. A minimum of 15 hours in basic ACT training within one (1) year of hire date that is consistent with the ACT EBP SAMHSA toolkit approved by BMHS.
- 9.2.2. A minimum of 4 hours of advanced ACT training of co-occurring disorders within fifteen (15) months of hire date that is consistent with the ACT EBP SAMSHA toolkit and Integrated Dual Disorder Model approved by BMHS.
- 9.3. The Contractor shall ensure Adult ACT Teams do not have waitlists for screening purposes and/or admission to the ACT Team. The Contractor shall ensure:
  - 9.3.1. Individuals do not wait longer than 30 days for either assessment or placement.
  - 9.3.2. Work with the Department at identifying solutions and appropriate levels of care for any individual waiting for Adult ACT Team services for more than 30 days in order to meet the demand for services and implement the solutions within forty-five (45) days.
  - 9.3.3. Individuals receiving services from Adult ACT Team members, if psychiatrically hospitalized, are offered a same day or next day appointment with any Adult ACT Team member upon date of discharge.
- 9.4. The Contractor shall report its level of compliance with the above listed requirements on a monthly basis at the staff level in the format, and with content, completeness, and timeliness as specified by the Department as part of the Phoenix submissions, which are due no later than the 15<sup>th</sup> of the month. The Department may waive this provision in whole or in part in lieu of an alternative reporting protocol, being provided under an agreement with DHHS contracted Medicaid Managed Care Organizations. The Contractor shall:
  - 9.4.1. Ensure services provided by the Adult ACT Team are identified in the Phoenix submissions as part of the ACT cost center.
  - 9.4.2. Screen for ACT per Administrative Rule He-M 426.08, Psychotherapeutic Services.
  - 9.4.3. Report all ACT screenings with the outcome of the screening to indicate whether the individual is appropriate for ACT, as part of the Phoenix submissions, or in the format, content, completeness, and timelines as specified by the Department.
  - 9.4.4. Make a referral for an ACT assessment within (7) days of:
    - 9.4.4.1. A screening outcome that an individual may be appropriate to receive ACT services.
    - 9.4.4.2. An individual being referred for an ACT assessment.



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- 9.4.5. Report the outcome of ACT assessments to the Department as part of the Phoenix submissions, in the format, content, completeness, and timelines as specified by the Department.
- 9.4.6. Ensure all individuals assessed as appropriate for ACT services are admitted to the ACT team caseload and begin receiving ACT services within seven (7) days, with the exception of individuals who decline such services, or are not available to receive such services for reasons that may include, but are not limited to:
  - 9.4.6.1. Extended hospitalization or incarceration.
  - 9.4.6.2. Relocation of individuals out of the Contractor's designated community mental health region.
- 9.4.7. Ensure, in the event that admitting the individual to the ACT Team caseload causes the ACT Team to exceed the caseload size limitations specified above, consultation with the Department to seek approval:
  - 9.4.7.1. To exceed caseload size requirements, or
  - 9.4.7.2. To provide alternative services to the individual until the individual can be admitted to the ACT caseload.

**10. Evidence-Based Supported Employment**

- 10.1. The Contractor shall gather employment status for all adults with Severe Mental Illness (SMI)/Severe Persistent Mental Illness (SPMI) at intake and every quarter thereafter.
- 10.2. The Contractor shall report the employment status for all adults with SMI/SMPI to the Department in the format, content, completeness, and timelines specified by the Department.
- 10.3. The Contractor shall provide a referral for all individuals who express an interest in receiving Individual Placement and Support Supported Employment (IPS-SE) services to the Supported Employment (SE) team within seven (7) days.
- 10.4. The Contractor shall deem the individual as waiting for SE services if the SE team cannot accommodate enrollment of SE services, at which time the individual will be added to the waitlist, which is reported to the Department, as specified by the Department.
- 10.5. The Contractor shall provide IPS-SE to eligible individuals in accordance with the SAMHSA and/or Dartmouth model.
- 10.6. The Contractor shall ensure IPS-SE services include, but are not limited to:
  - 10.6.1. Job development.
  - 10.6.2. Work incentive counseling.

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- 10.6.3. Rapid job search.
- 10.6.4. Follow along supports for employed individuals.
- 10.6.5. Engagement with mental health treatment teams and local NH Vocational Rehabilitation services.
- 10.7. The Contractor shall ensure IPS-SE services do not have waitlists, ensuring individuals do not wait longer than 30 days for EBSE services. If waitlists are identified, Contractor shall:
  - 10.7.1. Work with the Department to identify solutions to meet the demand for services; and
  - 10.7.2. Implement such solutions within 45 days.
- 10.8. The Contractor shall maintain the penetration rate of individuals receiving supported employment at a minimum of 18.6 percent (18.6%) as per the CMHA agreement.
- 10.9. The Contractor shall ensure SE staff receive:
  - 10.9.1. A minimum of 15 hours in basic training within one year of hire date as approved by the IPS Employment Center and approved by BMHS.
  - 10.9.2. A minimum of 7 hours of advanced SE Job Development Training within 15 months of hire as approved by the IPS-SE Employment Center and BMHS.

**11. Work Incentives Counselor Capacity Building**

- 11.1. The Contractor shall employ a minimum of one FTE equivalent Work Incentive Counselor located onsite at the CMHC for a minimum of one (1) state fiscal year.
- 11.2. The Contractor shall ensure services provided by the Work Incentive Counselor include, but are not limited to:
  - 11.2.1. Connecting individuals to and assisting individuals with applying for Vocational Rehabilitation services, ensuring a smooth referral transition.
  - 11.2.2. Engaging individuals in supported employment (SE) and/or increased employment by providing work incentives counseling and planning.
  - 11.2.3. Providing accurate and timely work incentives counseling for beneficiaries with mental illness who are pursuing SE and self-sufficiency.

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- 11.3. The Contractor shall develop comprehensive plans for individuals that include visualization of the impact of two or three different levels of income on existing benefits and what specific work incentive options individuals might use to:
  - 11.3.1. Increase financial independence;
  - 11.3.2. Accept pay raises; or
  - 11.3.3. Increase earned income.
- 11.4. The Contractor shall develop comprehensive documentation of all individual existing disability benefits programs including, but not limited to:
  - 11.4.1. SSA disability programs;
  - 11.4.2. SSI income programs;
  - 11.4.3. Medicaid, Medicare;
  - 11.4.4. Housing Programs; and
  - 11.4.5. Food stamps and food subsidy programs.
- 11.5. The Contractor shall collect data to develop quarterly reports in a format requested by the Department, on employment outcomes and work incentives counseling benefits that includes but is not limited to:
  - 11.5.1. The number of benefits orientation presentations provided to individuals.
  - 11.5.2. The number of individuals referred to Vocational Rehabilitation who receive mental health services.
  - 11.5.3. The number of individuals who engage in SE services.
  - 11.5.4. Percentage of individuals seeking part-time employment.
  - 11.5.5. Percentage of individuals seeking full-time employment.
  - 11.5.6. The number of individuals who increase employment hours to part-time and full-time.
- 11.6. The Contractor shall ensure the Work Incentive Counselor staff are certified to provide Work Incentives Planning and Assistance (WIPA) through the no-cost training program offered by Virginia Commonwealth University.
- 11.7. The Contractor shall collaborate with the Vocational Rehabilitation providers to develop the Partnership Plus Model to identify how Social Security funding will be obtained to support the Work Incentives Counselor position after Vocational Rehabilitation funding ceases.
- 11.8. The Department will monitor Contractor performance by reviewing data to determine outcomes that include:
  - 11.8.1. An increased engagement of individuals in supported employment based on the SE penetration rate.

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- 11.8.2. An increase in Individual Placement in both part-time and full-time employment and;
- 11.8.3. Improved fidelity outcomes specifically targeting:
  - 11.8.3.1. Work Incentives Planning
  - 11.8.3.2. Collaboration between Employment Specialists & Vocational Rehab.

**12. Coordination of Care from Residential or Psychiatric Treatment Facilities**

- 12.1. The Contractor shall designate a member of its staff to serve as the primary liaison to New Hampshire Hospital (NHH) who works with the applicable NHH staff, payer(s), guardian(s), other community service providers, and the applicable individual, to assist with coordinating the seamless transition of care for individuals transitioning from NHH to community based services or transitioning to NHH from the community.
- 12.2. The Contractor shall not close the case of any individual who is admitted to NHH. Notwithstanding, the Contractor shall be deemed to be in compliance with all Administrative He-M 408, Clinical Records rules regarding documentation if it is noted in the record that the individual is an inpatient at NHH or another treatment facility. All documentation requirements as per He-M 408 will be required to resume upon re-engagement of services following the individual's discharge from inpatient care.
- 12.3. The Contractor shall participate in transitional and discharge planning within 24 hours of admission to an inpatient facility.
- 12.4. The Contractor shall work with the Department, payers and guardians (if applicable) to review cases of individuals that NHH, Transitional Housing, or alternative treatment facility or the Contractor, have indicated will have difficulty returning to the community to identify barriers to discharge, and to develop an appropriate plan to transition into the community.
- 12.5. The Contractor shall make a face-to-face appointment available to an individual leaving NHH, Transitional Housing or alternative residential setting who desires to reside in the region served by the Contractor within seven (7) calendar days of receipt of notification of the individual's discharge, or within seven (7) calendar days of the individual's discharge, whichever is later.
- 12.6. The Contractor shall ensure individuals who are discharged and are new to a CMHC have an intake appointment within seven (7) calendar days. If the individual declines to accept the appointment, declines services, or requests an appointment to be scheduled beyond the seven (7) calendar days, the Contractor may accommodate the individual's request provided the accommodation is clinically appropriate, and does not violate the terms of a conditional discharge. The Contractor's Adult ACT Team must see individuals

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who are on the ACT caseload and transitioning from NHH into the community within 24 hours of NHH discharge.

- 12.7. The Contractor shall make all reasonable efforts to ensure that no appropriate bed is available at any other inpatient psychiatric unit, Designated Receiving Facility (DRF) per NH RSA 135-C and NH Administrative Rule He-M 405, Designation of Receiving Facilities, Mobile Crisis Apartment, Peer Support Recovery Center, or Adult Psychiatric Residential Treatment Program (APRTP) prior to referring an individual to NHH.
- 12.8. The Contractor shall collaborate with NHH and Transitional Housing Services (THS) to develop and execute conditional discharges from NHH to THS in order to ensure that individuals receive treatment in the least restrictive environment. The Department will review the requirements of NH Administrative Rule He-M 609 to ensure obligations under this section allow CMHC delegation to the THS vendors for clients who reside there.
- 12.9. The Contractor shall have all necessary staff members available to receive, evaluate, and treat individuals discharged from NHH seven (7) days per week, consistent with the provisions in NH Administrative Rule He-M 403 and NH Administrative Rule He-M 426.
- 12.10. For individuals at NHH who formerly resided in the Contractor's designated community mental health region prior to NHH admission, who have been identified for transition planning to the Glenclyff Home, the Contractor shall, at the request of the individual or guardian, or of NHH or Glenclyff Home staff, participate in transition planning to determine if the individual can be supported in the Contractor's region with community based services and supports instead of transitioning to the Glenclyff Home. In the event the individual would require supports from multiple funding sources or the Department's systems of care, the Contractor shall collaborate with additional Department staff at NHH's request, to address any barriers to discharge the individual to the community.

**13. COORDINATED CARE AND INTEGRATED TREATMENT**

**13.1. Primary Care**

- 13.1.1. The Contractor shall request written consent from each individual to allow the designated primary care provider to release information for the purpose of coordinating care regarding mental health services or substance misuse services or both.
- 13.1.2. The Contractor shall support each individual with linking to an available primary care provider, if the individual does not have an identified primary care provider, to:

13.1.2.1. Monitor health;

13.1.2.2. Provide medical treatment as necessary; and

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- 13.1.2.3. Engage in preventive health screenings.
- 13.1.3. The Contractor shall consult with each primary care provider at least annually, or as necessary, to integrate care between mental and physical health for each individual, which may include the exchange of pertinent information including, but not limited to medication changes or changes in the individual's medical condition.
- 13.1.4. The Contractor shall document on the release of information form the reason(s) written consent to release information was refused in the event an individual refuses to provide consent to release information.
- 13.2. Substance Misuse Treatment, Care and/or Referral
  - 13.2.1. The Contractor shall provide services and meet requirements to address substance misuse and to support recovery intervention implementation, which include, but are not limited to:
    - 13.2.1.1. Screening no less than 95% of eligible individuals for substance misuse at the time of intake, and annually thereafter.
    - 13.2.1.2. Conducting a full assessment for substance misuse disorder and associated impairments for each individual that screens positive for substance use.
    - 13.2.1.3. Developing an individualized service plan for each eligible individual based on information from substance misuse screening.
  - 13.2.2. The Contractor shall utilize the SAMSHA evidence-based models for Co-Occurring Disorders Treatment to develop treatment plans with individuals and to provide an array of evidence-based interventions that enhance recovery for individuals and follow the fidelity standards to such a model.
  - 13.2.3. The Contractor shall make all appropriate referrals if the individual requires additional substance use disorder care utilizing the current New Hampshire system of care, and ensuring linkage to and coordination with resources.
- 13.3. Area Agencies
  - 13.3.1. The Contractor shall collaborate with the Area Agency that serves the region to address processes that include:
    - 13.3.1.1. Enrolling individuals for services who are dually eligible for both organizations.
    - 13.3.1.2. Ensuring transition-aged clients are screened for the presence of mental health and developmental supports



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and refer, link and support transition plans for youth leaving children's services into adult services identified during screening.

13.3.1.3. Following the "Protocol for Extended Department Stays for Individuals served by Area Agency" issued December 1, 2017 by the State of New Hampshire Department of Health and Humans Services, as implemented by the regional Area Agency.

13.3.1.4. Facilitating collaborative discharge planning meetings to assess individuals who are leaving NHH to re-engage them with both the CMHC and Area Agency representatives.

13.3.1.5. Ensuring annual training is designed and completed for intake, eligibility, and case management for dually diagnosed individuals and that attendee's include intake clinicians, case-managers, service coordinators and other frontline staff identified by both CMHC's and Area Agencies. The Contractor shall ensure the training utilizes the Diagnostic Manual for Intellectual Disability 2 that is specific to intellectual disabilities, in conjunction with the DSM V.

13.3.1.6. Planning for each person who receives dual case management by outlining the responsibilities of each organization and expectations for collaboration between the organizations.

13.3.1.7. Participating in shared service annual treatment meetings to assess quality and progress towards treatment goals as well as monitoring continued need for dual services when waivers are required for services between agencies.

13.4. Peer Supports

13.4.1. The Contractor shall promote recovery principles and integrate peer support services through the agency, which includes, but is not limited to:

13.4.1.1. Employing peers as integrated members of the CMHC treatment team(s) with the ability to deliver conventional interventions that include case management or psychotherapy, and interventions uniquely suited to the peer role that includes intentional peer support.

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- 13.4.1.2. Supporting peer specialists to promote hope and resilience, facilitate the development and use of recovery-based goals and care plans, encourage treatment engagement and facilitate connections with natural supports.
- 13.4.1.3. Establishing working relationships with the local Peer Support Agencies, including any Peer Respite, step-up/step-down, and Clubhouse Centers and promote the availability of these services.
- 13.5. Transition of Care with MCO's
  - 13.5.1. The Contractor shall ensure ongoing coordination occurs with the MCO Care Managers to support care coordination among and between services providers.
- 14. CANS/ANSA or Other Approved Assessment**
  - 14.1. The Contractor shall ensure all clinicians providing community mental health services to individuals eligible for services in accordance with NH Administrative Rule He-M 426, are certified in the use of:
    - 14.1.1. The New Hampshire version of the Child and Adolescent Needs and Strengths Assessment (CANS) if serving the child and youth population; and
    - 14.1.2. The New Hampshire version of the Adult Needs and Strengths Assessment (ANSA), or other approved evidence based tool, if serving the adult population.
  - 14.2. The Contractor shall ensure clinicians are maintain certification by through successful completion of a test provided by the Praed Foundation, annually.
  - 14.3. The Contractor shall ensure ratings generated by the New Hampshire version of the CANS or ANSA assessment are:
    - 14.3.1. Utilized to develop an individualized, person-centered treatment plan.
    - 14.3.2. Utilized to document and review progress toward goals and objectives and to assess continued need for community mental health services.
    - 14.3.3. Submitted to the database managed for the Department that allows client-level, regional, and statewide outcome reporting by the 15th of every month, in CANS/ANSA format.
    - 14.3.4. Employed to assist in determining eligibility for State Psychiatric Rehabilitation services.

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- 14.4. The Contractor shall complete documentation of re-assessments using the New Hampshire version of the CANS or ANSA 2.0 in accordance with NH Administrative Rule He-M 401.04-09 for eligibility determination and in accordance with NH Administrative Rule He-M 401.12-13 for periodic Individual Service Plan (ISP) reviews.
  - 14.5. The Contractor may use an alternate evidence based, assessment tool that meets all ANSA 2.0 domains, subject to written Department approval. There is no alternate assessment tool allowed for the use of CANS. If an alternative tool is approved, monthly reporting of data generated by the Contractor must be in ANSA 2.0 format, to enable client-level, regional and statewide reporting.
  - 14.6. The Contractor shall consult with the Medicaid Managed Care Organizations (MCO) to develop and implement a process that meets the MCOs' need to measure program effectiveness.
  - 14.7. The Contractor shall correct all errors or complete all system corrections to ensure data is submitted in its entirety and completeness no later than six (6) months from contract effective date. Failure to complete all correction may result in withholding of funds until all corrections are completed.
- 15. Pre-Admission Screening and Resident Review**
- 15.1. The Contractor shall assist the Department with Pre-Admission Screening and Resident Review (PASRR) to meet the requirements of the PASRR provisions of the Omnibus Budget Reconciliation Act of 1987.
  - 15.2. Upon request by the Department, the Contractor shall:
    - 15.2.1. Provide the information necessary to determine the existence of mental illness in a nursing facility applicant or resident; and
    - 15.2.2. Conduct evaluations and examinations needed to provide the data to determine if an individual being screened or reviewed:
      - 15.2.2.1. Requires nursing facility care; and
      - 15.2.2.2. Has active treatment needs.
- 16. Application for Other Services**
- 16.1. The Contractor shall assist eligible individuals in accordance with NH Administrative Rule He-M 401, with completing applications for all sources of financial, medical, and housing assistance, according to their respective rules, requirements and filing deadlines. The Contract shall assist with applications that may include, but are not limited to:
    - 16.1.1. Medicaid.
    - 16.1.2. Medicare.
    - 16.1.3. Social Security Disability Income.

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- 16.1.4. Veterans Benefits.
- 16.1.5. Public Housing.
- 16.1.6. Section 8 Subsidies.

**17. Community Mental Health Program (CMHP) Status**

- 17.1. The Contractor shall meet the approval requirements of NH Administrative Rule He-M 403 as a governmental or non-governmental non-profit agency, or the contract requirement of NH RSA 135-C:3 as an individual, partnership, association, public or private, for profit or nonprofit, agency or corporation to provide services in the state mental health services system.
- 17.2. The Contractor shall provide all applicable documentation, policies and procedures, and shall participate in an onsite compliance review, as requested by the Department, to determine compliance with NH Administrative Rule He-M 403 and NH RSA 135-C:3. Compliance reviews will be at times to be determined by the Department, and will occur no less than once every five (5) years.

**18. Quality Improvement**

- 18.1. The Contractor shall perform, or cooperate with the performance of, quality improvement and/or utilization review activities, as are determined to be necessary and appropriate by the Department within timeframes reasonably specified by the Department.
- 18.2. The Contractor shall cooperate with the Department-conducted individual satisfaction survey. The Contractor shall:
  - 18.2.1. Furnish information necessary, within HIPAA regulations, to complete the survey.
  - 18.2.2. Furnish complete and current contact information so that individuals may be contacted to participate in the survey.
  - 18.2.3. Support the efforts of the Department to conduct the survey.
  - 18.2.4. Encourage all individuals sampled to participate.
  - 18.2.5. Display posters and other materials provided by the Department to explain the survey and otherwise support attempts by the Department to increase participation in the survey.
- 18.3. The Contractor shall demonstrate efforts to incorporate findings from their individual survey results into their Quality Improvement Plan goals.
- 18.4. The Contractor shall engage and comply with all aspects of fidelity reviews based on a model approved by the Department and on a schedule approved by the Department.

**19. Maintenance of Fiscal Integrity**

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- 19.1. The Contractor shall submit to the Department the Balance Sheet, Profit and Loss Statement, and Cash Flow Statement for the Contractor and all related parties that are under the Parent Corporation of the mental health provider organization each month.
- 19.2. The Profit and Loss Statement shall include a budget column allowing for budget to actual analysis. These statements shall be individualized by providers, as well as a consolidated (combined) statement that includes all subsidiary organizations.
- 19.3. Statements shall be submitted within thirty (30) calendar days after each month end, and shall include, but are not limited to:
  - 19.3.1. Days of Cash on Hand:
    - 19.3.1.1. Definition: The days of operating expenses that can be covered by the unrestricted cash on hand.
    - 19.3.1.2. Formula: Cash, cash equivalents and short term investments divided by total operating expenditures, less depreciation/amortization and in-kind plus principal payments on debt divided by days in the reporting period. The short-term investments as used above must mature within three (3) months and should not include common stock.
    - 19.3.1.3. Performance Standard: The Contractor shall have enough cash and cash equivalents to cover expenditures for a minimum of thirty (30) calendar days with no variance allowed.
  - 19.3.2. Current Ratio:
    - 19.3.2.1. Definition: A measure of the Contractor's total current assets available to cover the cost of current liabilities.
    - 19.3.2.2. Formula: Total current assets divided by total current liabilities.
    - 19.3.2.3. Performance Standard: The Contractor shall maintain a minimum current ratio of 1.5:1 with 10% variance allowed.
  - 19.3.3. Debt Service Coverage Ratio:
    - 19.3.3.1. Rationale: This ratio illustrates the Contractor's ability to cover the cost of its current portion of its long-term debt.
    - 19.3.3.2. Definition: The ratio of Net Income to the year to date debt service.

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- 19.3.3.3. Formula: Net Income plus Depreciation/Amortization Expense plus Interest Expense divided by year to date debt service (principal and interest) over the next twelve (12) months.
- 19.3.3.4. Source of Data: The Contractor's Monthly Financial Statements identifying current portion of long-term debt payments (principal and interest).
- 19.3.3.5. Performance Standard: The Contractor shall maintain a minimum standard of 1.2:1 with no variance allowed.
- 19.3.4. Net Assets to Total Assets:
  - 19.3.4.1. Rationale: This ratio is an indication of the Contractor's ability to cover its liabilities.
  - 19.3.4.2. Definition: The ratio of the Contractor's net assets to total assets.
  - 19.3.4.3. Formula: Net assets (total assets less total liabilities) divided by total assets.
  - 19.3.4.4. Source of Data: The Contractor's Monthly Financial Statements.
  - 19.3.4.5. Performance Standard: The Contractor shall maintain a minimum ratio of .30:1, with a 20% variance allowed.
- 19.4. In the event that the Contractor does not meet either:
  - 19.4.1. The standard regarding Days of Cash on Hand and the standard regarding Current Ratio for two (2) consecutive months; or
  - 19.4.2. Three (3) or more of any of the Maintenance of Fiscal Integrity standards for three (3) consecutive months:
    - 19.4.2.1. The Department may require that the Contractor meet with Department staff to explain the reasons that the Contractor has not met the standards.
    - 19.4.2.2. The Department may require the Contractor to submit a comprehensive corrective action plan within thirty (30) calendar days of notification and plan shall be updated at least every thirty (30) calendar days until compliance is achieved.
    - 19.4.2.3. The Department may request additional information to assure continued access to services.
    - 19.4.2.4. The Contractor shall provide requested information in a timeframe agreed upon by both parties.



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- 19.5. The Contractor shall inform the Director of the Bureau of Mental Health Services (BMHS) by phone and by email within twenty-four (24) hours of when any key Contractor staff learn of any actual or likely litigation, investigation, complaint, claim, or transaction that may reasonably be considered to have a material financial impact on and/or materially impact or impair the ability of the Contractor to perform under this Agreement
- 19.6. The monthly Balance Sheet, Profit & Loss Statement, Cash Flow Statement, and all other financial reports shall be based on the accrual method of accounting and include the Contractor's total revenues and expenditures whether or not generated by or resulting from funds provided pursuant to this Agreement. These reports are due within thirty (30) calendar days after the end of each month.
- 19.7. The Contractor shall provide its Revenue and Expense Budget within twenty (20) calendar days of the contract effective date.
- 19.8. The Contractor shall complete the Fiscal Year Revenue and Expense Budget on a form supplied by the Department, which shall include but not be limited to, all the Contractor's cost centers. If the Contractor's cost centers are a combination of several local cost centers, the Contractor shall display them separately as long as the cost center code is unchanged.
- 19.9. The Contractor shall provide quarterly Revenue and Expense Reports (Budget Form A), within thirty (30) calendar days after the end of each fiscal quarter, defined as July 1 to September 30, October 1 to December 31, January 1 to March 31, and April 1 to June 30.
- 20. **Reduction or Suspension of Funding**
  - 20.1. In the event that the State funds designated as the Price Limitation in Form P-37, General Provisions, Block 1.8. of the General Provisions are materially reduced or suspended, the Department shall provide prompt written notification to the Contractor of such material reduction or suspension.
  - 20.2. In the event that the reduction or suspension in federal or state funding shall prevent the Contractor from providing necessary services to individuals, the Contractor shall develop a service reduction plan, detailing which necessary services will no longer be available.
  - 20.3. Any service reduction plan is subject to approval from the Department, and shall include, at a minimum, provisions that are acceptable to the Department, with services that include, but are not limited to:
    - 20.3.1. Evaluation of and, if eligible, an individual service plan for all new applicants for services.
    - 20.3.2. Emergency services for all individuals.
    - 20.3.3. Services for individuals who meet the criteria for involuntary admission to a designated receiving facility.

Riverbend Community Mental Health, Inc. Exhibit A – Amendment #3

Contractor Initials

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**New Hampshire Department of Health and Human Services  
Mental Health Services**

**Exhibit A Amendment # 3**

20.3.4. Services to individuals who are on a conditional discharge pursuant to RSA 135-C:50 and NH Administrative Rule He-M 609.

**21. Elimination of Programs and Services by Contractor**

- 21.1. The Contractor shall provide a minimum thirty (30) calendar days written notice prior to any reductions in delivery of services, or notice as soon as possible if the Contractor is faced with a more sudden need to reduce delivery of services.
- 21.2. The Contractor shall consult and collaborate with the Department prior to elimination or reduction of services in order to reach a mutually agreeable solution as to the most effective way to provide necessary services.
- 21.3. The Department reserves the right to require the Contractor to participate in a mediation process with the Commissioner of the Department of Health and Human Services, and to invoke an additional thirty (30) calendar day extension in the event of a proposal to reduce or eliminate any contracted services.
- 21.4. If the parties are still unable to come to a mutual agreement within the thirty (30) calendar day extension, the Contractor may proceed with its proposed program change(s) so long as proper notification to eligible individuals is provided.
- 21.5. The Contractor shall not redirect funds allocated in the budget for the program or service that has been eliminated or substantially reduced to another program or service without the mutual agreement of both parties.
- 21.6. In the event that an agreement cannot be reached, the Department shall control the expenditure of the unspent funds.

**22. Data Reporting**

- 22.1. The Contractor shall submit any data needed to comply with federal or other reporting requirements to the Department or contractor designated by the Department.
- 22.2. The Contractor shall submit all required data elements via the Phoenix system except for the CANS/ANSA and Projects for Assistance in Transition from Homelessness program (PATH) data, as specified. Any system changes that need to occur in order to support this must be completed within six (6) months from the contract effective date.
- 22.3. The Contractor shall submit individual demographic and encounter data, including data on non-billable individual-specific services and rendering staff providers on all encounters, to the Department's Phoenix system, or its successors, in the format, content, completeness, frequency, method and timeliness as specified by the Department. Individual data must include a Medicaid ID number for individuals who are enrolled in Medicaid.

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New Hampshire Department of Health and Human Services  
Mental Health Services

Exhibit A Amendment # 3

- 22.4. The Contractor shall include client eligibility with all Phoenix services in alignment with current reporting specifications. For an individual's services to be considered BMHS eligible, SPMI, SMI, Low Utilizer (LU), SED, and Severe Emotional Disturbance Interagency (SEDIA) are acceptable.
- 22.5. The Contractor shall meet the general requirements for the Phoenix system which include, but are not limited to:
  - 22.5.1. Agreeing that all data collected in the Phoenix system is the property of the Department to use as it deems necessary.
  - 22.5.2. Ensuring data files and records are consistent with file specification and specification of the format and content requirements of those files.
  - 22.5.3. Ensuring that errors in data returned to the Contractor are corrected and resubmitted to the Department within ten (10) business days.
  - 22.5.4. Ensuring data is current and updated in the Contractor's systems as required for federal reporting and other reporting requirements and as specified by the Department.
  - 22.5.5. Implementing review procedures to validate data submitted to the Department to confirm:
    - 22.5.5.1. All data is formatted in accordance with the file specifications;
    - 22.5.5.2. No records will reject due to illegal characters or invalid formatting; and
    - 22.5.5.3. The Department's tabular summaries of data submitted by the Contractor match the data in the Contractor's system.
- 22.6. The Contractor shall meet the following standards:
  - 22.6.1. Timeliness: monthly data shall be submitted no later than the fifteenth (15<sup>th</sup>) of each month for the prior month's data unless otherwise approved by the Department, and the Contractor shall review the Department's tabular summaries within five (5) business days.
  - 22.6.2. Completeness: submitted data must represent at least ninety-eight percent (98%) of billable services provided, and ninety-eight percent (98%) individuals served by the Contractor.
  - 22.6.3. Accuracy: submitted service and member data shall conform to submission requirements for at least ninety-eight percent (98%) of the records, and one-hundred percent One-hundred percent (100%) of unique member identifiers shall be accurate and valid.



**New Hampshire Department of Health and Human Services  
Mental Health Services**

**Exhibit A Amendment # 3**

- 22.7. The Department may waive requirements for fields in Phoenix on a case by case basis through a written waiver communication that specifies the items being waived. In all circumstances:
  - 22.7.1. The waiver length shall not exceed 180 days.
  - 22.7.2. Where the Contractor fails to meet standards, the Contractor shall submit a corrective action plan within thirty (30) calendar days of being notified of an issue.
  - 22.7.3. After approval of the corrective action plan, the Contractor shall implement the plan.
  - 22.7.4. Failure of the Contractor to implement the plan may require:
    - 22.7.4.1. Another plan; or
    - 22.7.4.2. Other remedies, as specified by the Department.

**23. Behavioral Health Services Information System (BHSIS)**

- 23.1: The Contractor may receive funding for data infrastructure projects or activities, depending upon the receipt of federal funds and the criteria for use of those funds, as specified by the federal government. The Contractor shall ensure funding-specific activities include:
- 23.2. Identification of costs associated with client-level Phoenix and CANS/ANSA databases including, but not limited to:
  - 23.2.1. Rewrites to database and/or submittal routines.
  - 23.2.2. Information Technology (IT) staff time used for re-writing, testing or validating data.
  - 23.2.3. Software and/or training purchased to improve data collection.
  - 23.2.4. Staff training for collecting new data elements.
  - 23.2.5. Development of any other BMHS-requested data reporting system.
- 23.3. Progress Reports from the Contractor that:
  - 23.3.1. Outline activities related to Phoenix database;
  - 23.3.2. Include any costs for software, scheduled staff trainings; and
  - 23.3.3. Include progress to meet anticipated deadlines as specified.

**24. Path Services**

- 24.1. The Contractor shall provide services through the Projects for Assistance in Transition from Homelessness program (PATH) in compliance with Public Health Services Act Part C to individuals who are homeless or at imminent risk of being homeless and who are believed to have Severe Mental Illness (SMI), or SMI and a co-occurring substance use disorder.



**New Hampshire Department of Health and Human Services  
Mental Health Services**

**Exhibit A Amendment # 3**

- 24.2. The Contractor shall ensure PATH services include, but are not limited to:
  - 24.2.1. Outreach.
  - 24.2.2. Screening and diagnostic treatment.
  - 24.2.3. Staff training.
  - 24.2.4. Case management.
- 24.3. The Contractor shall ensure PATH case management services include; but are not limited to:
  - 24.3.1. Assisting eligible homeless individuals with obtaining and coordinating services, including referrals for primary health care.
  - 24.3.2. Assisting eligible individuals with obtaining income support services, including, but not limited to:
    - 24.3.2.1. Housing assistance.
    - 24.3.2.2. Food stamps.
    - 24.3.2.3. Supplementary security income benefits.
- 24.4. The Contractor shall acknowledge that provision of PATH outreach services may require a lengthy engagement process and that eligible individuals may be difficult to engage, and may or may not have been officially diagnosed with a mental illness at the time of outreach activities.
- 24.5. The Contractor shall identify a PATH worker to:
  - 24.5.1. Conduct outreach, early intervention, case management, housing and other services to PATH eligible clients.
  - 24.5.2. Participate in periodic Outreach Worker Training programs scheduled by the Bureau of Homeless and Housing Services; and
  - 24.5.3. Provide housing supports, as identified by the Department.
- 24.6. The Contractor shall comply with all reporting requirements under the PATH Grant.
- 24.7. The Contractor shall be licensed to provide client level data into the New Hampshire Homeless Management Information System (NH HMIS).
- 24.8. The Contractor shall be familiar with and follow NH-HMIS policy, including specific information that is required for data entry, accuracy of data entered, and time required for data entry.
- 24.9. Failure to submit reports or enter data into HMIS in a timely manner could result in delay or withholding of reimbursements until such reports are received or data entries are confirmed by the Department.
- 24.10. The Contractor shall ensure that each PATH worker provides ~~outreach~~ outreach through ongoing engagement with individuals who:

Riverbend Community Mental Health, Inc. Exhibit A – Amendment #3

Contractor Initials UKM



**New Hampshire Department of Health and Human Services  
Mental Health Services**

**Exhibit A Amendment # 3**

- 24.10.1. Are potentially PATH eligible; and
- 24.10.2. May be referred to PATH services by street outreach workers, shelter staff, police and other concerned individuals.
- 24.11. The Contractor shall ensure that each PATH worker is available to team up with other outreach workers, police or other professionals in active outreach efforts to engage difficult to engage or hard to serve individuals.
- 24.12. The Contractor shall conduct PATH outreach is conducted wherever PATH eligible clients may be found.
- 24.13. The Contractor shall ensure the designated PATH worker assesses each individual for immediacy of needs, and continues to work with each individual to enhance treatment and/or housing readiness.
- 24.14. The Contractor shall ensure the PATH worker's continued efforts enhance individual safety and treatment while assisting the individual with locating emergency and/or permanent housing and mental health treatment.
- 24.15. The Department reserves the option to observe PATH performance, activities and documents through this agreement ensuring observations do not unreasonably interfere with Contractor performance.
- 24.16. The Contractor shall inform BHHS of any staffing changes relative to PATH services.
- 24.17. The Contractor shall retain all records related to PATH services the latter of either:
  - 24.17.1. A period of five (5) years following the contract completion date and receipt of final payment by the Contractor; or
  - 24.17.2. Until an audit is completed and all questions are resolved.
- 24.18. The Department reserves the right to make changes to the contract service that do not affect its scope, duration, or financial limitations upon agreement between the Contractor and the Department.

**25. Deaf Services**

- 25.1. The Contractor shall work with the Deaf Services Team, employed by Region 6, for all individuals seeking services who would benefit from receiving treatment in American Sign Language (ASL) or from staff who are specially trained to work with the deaf and hard of hearing population.
- 25.2. The Contractor shall work with the Deaf Services Team in Region 6 for disposition and treatment planning, as appropriate.
- 25.3. The Contractor shall ensure treatment plans take the importance of access to culturally and linguistically appropriate services on treatment outcomes into consideration.

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**New Hampshire Department of Health and Human Services  
Mental Health Services**



**Exhibit A Amendment # 3**

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- 25.4. The Contractor shall ensure services are client-directed, which may result in:
  - 25.4.1. Clients being seen only by the Deaf Services Team through CMHC Region 6;
  - 25.4.2. Care being shared across the regions; or
  - 25.4.3. The individual's local CMHC providing care after consultation with the Deaf Services Team.

**26. Refugee Interpreter Services**

- 26.1. The Contractor shall ensure general funds are used to provide language interpreter services for eligible uninsured, non-English speaking refugees receiving community mental health services through the mental health provider.
- 26.2. The Contractor qualifies for general funds for Refugee Interpreter Services because it is located in one of the primary refugee resettlement areas in New Hampshire.



**New Hampshire Department of Health and Human Services  
Mental Health Services**



**Exhibit B Amendment #3**

**Method and Conditions Precedent to Payment**

1. This Agreement is funded by:
  - 1.1. 3.68% Projects for Assistance in Transition from Homelessness (PATH), as awarded on 9/17/2020, by the U.S. Department of Health and Human Services, CFDA 93.150, FAIN X06SM083717-01.
  - 1.2. 95.71% General funds.
  - 1.3. 0.61% Other funds. Behavioral Health Services Information System (BHSIS), U.S. Department of Health and Human Services
2. For the purposes of this Agreement:
  - 2.1. The Department has identified the Contractor as a Subrecipient, in accordance with 2 CFR 200.331.
  - 2.2. The Department has identified this Agreement as NON-R&D, in accordance with 2 CFR §200.332.
3. The State shall pay the Contractor an amount not to exceed the Price Limitation, specified in Form P-37, General Provisions, Block 1.8 for the services provided by the Contractor pursuant to Exhibit A, Amendment #3 Scope of Services.
4. The Contractor agrees to provide the services in Exhibit A, Amendment #2 Scope of Services in compliance with funding requirements.
5. The Contractor shall provide a Revenue and Expense Budget on a Department-provided template within twenty (20) business days from the effective date of the contract, for Department approval.
6. Notwithstanding anything to the contrary herein, the Contractor agrees that funding under this Contract may be withheld, in whole or in part, in the event of noncompliance with any State or Federal law, rule or regulation applicable to the services provided, or if the said services have not been completed in accordance with the terms and conditions of this Agreement.
7. Mental Health Services provided by the Contractor shall be paid by the New Hampshire Department of Health and Human Services as follows:
  - 7.1. For Medicaid enrolled individuals:
    - 7.1.1. Medicaid Care Management: If enrolled with a Managed Care Organization (MCO), the Contractor shall be paid in accordance with its contract with the MCO.
    - 7.1.2. Medicaid Fee for Service: The Contractor shall bill Medicaid for services on the Fee for Service (FFS) schedule.
  - 7.2. For individuals with other insurance or payors:
    - 7.2.1. The Contractor shall directly bill the other insurance or payors.
8. All Medicaid/MCO invoicing shall follow billing and coding requirements outlined by the Department when appropriate. For the purpose of Medicaid billing, a Unit of Service is described in the Department-published CMH NH Fee Schedule, as may be periodically updated, or as specified in NH Administrative Rule He-M 400. However, for NH Administrative Rule He-M 426.12 Individualized Resiliency and Recovery Oriented Services (IROS), a Unit of Service is defined as fifteen (15) minutes. The Contractor shall report and bill in whole units. The intervals of time in the table below define how many units to report or bill. All such limits may be subject to additional Department guidance or updates as may be necessary to remain in compliance with Medicaid standards.

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**New Hampshire Department of Health and Human Services  
Mental Health Services**



**Exhibit B Amendment #3**

Direct Service Time Intervals	Unit Equivalent
0-7 minutes	0 units
8-22 minutes	1 unit
23-37 minutes	2 units
38-52 minutes	3 units
53-60 minutes	4 units

9. Other Contract Programs:

9.1. The table below summarizes the other contract programs and their maximum allowable amounts.

Program to be Funded	SFY2018 Amount	SFY2019 Amount	SFY2020 Amount	SFY2021 Amount	SFY2022 Amount	SFY2023 Amount
Div. for Children Youth and Families (DCYF) Consultation	\$1,770	\$1,770	\$1,770	\$1,770	\$1,770	\$1,770
Emergency Services/Mobile Crisis Services (effective SFY 22)	\$7,708	\$7,708	\$7,708	\$7,708	\$1,768,077	\$0
Rapid Response Crisis Services	\$0	\$0	\$0	\$0	\$0	\$1,768,077
Mobile Crisis Apartments Occupancy (effective SFY 22)	\$0	\$0	\$0	\$0	\$143,000	\$143,000
Assertive Community Treatment Team (ACT) - Adults	\$225,000	\$225,000	\$225,000	\$225,000	\$225,000	\$225,000
ACT Enhancement Payments	\$0	\$25,000	\$0	\$0	\$12,500	\$12,500
Child and Youth Based Programming and Team Based Approaches (BCBH)	\$140,000	\$140,000	\$140,000	\$140,000	\$140,000	\$140,000
Behavioral Health Services Information System (BHSIS)	\$5,000	\$5,000	\$5,000	\$5,000	\$10,000	\$10,000
Modular Approach to Therapy for Children with Anxiety, Depression, Trauma or Conduct Problems (MATCH)	\$0	\$4,000	\$5,000	\$5,000	\$5,000	\$5,000
Rehabilitation for Empowerment, Education and Work (RENEW)	\$3,945	\$3,945	\$6,000	\$6,000	\$6,000	\$6,000
PATH Provider (BHS Funding)	\$36,250	\$36,250	\$38,234	\$38,234	\$38,234	\$38,234

**New Hampshire Department of Health and Human Services  
Mental Health Services**



**Exhibit B Amendment #3**

Housing Bridge Start Up Funding	\$0	\$25,000	\$0	\$0	\$0	\$0
General Training Funding	\$0	\$10,000	\$0	\$0	\$5,000	\$5,000
System Upgrade Funding	\$0	\$30,000	\$0	\$0	\$15,000	\$15,000
Refugee Interpreter Services	\$5,000	\$5,000	\$5,000	\$5,000	\$5,000	\$5,000
VR Work Incentives	\$0	\$0	\$0	\$0	\$80,000	\$80,000
System of Care 2.0	\$0	\$0	\$0	\$0	\$263,028	\$263,028
<b>Total</b>	<b>\$424,673</b>	<b>\$518,673</b>	<b>\$433,712</b>	<b>\$433,712</b>	<b>\$2,717,609</b>	<b>\$2,717,609</b>

9.2. Payment for each contracted service in the above table shall be made on a cost reimbursement basis only, for allowable expenses and in accordance with the Department approved individual program budgets.

9.2.1. The Contractor shall provide invoices on Department supplied forms.

9.2.2. The Contractor shall provide supporting documentation to support evidence of actual expenditures, in accordance with the Department approved Revenue and Expense budgets.

9.2.3. Allowable costs and expenses shall be determined by the Department in accordance with applicable state and federal laws and regulations.

9.3. Failure to expend Program funds as directed may, at the discretion of the Department, result in financial penalties not greater than the amount of the directed expenditure.

9.4. The Contractor shall submit an invoice for each program above by the tenth (10th) working day of each month, which identifies and requests reimbursement for authorized expenses incurred in the prior month. The invoice must be submitted to:

Financial Manager  
Bureau of Behavioral Health  
Department of Health and Human Services  
105 Pleasant Street, Main Building  
Concord, NH 03301

9.5. The State shall make payment to the Contractor within thirty (30) days of receipt of each Department approved invoice for Contractor services provided pursuant to this Agreement.

9.6. Division for Children, Youth, and Families (DCYF) Consultation: The Contractor shall be reimbursed at a rate of \$73.75 per hour for a maximum of two (2) hours per month for each of the twelve (12) months in the fiscal year for services outlines in Exhibit A, Amendment #3 Scope of Services, Division for Children, Youth, and Families (DCYF).

9.7. Rapid Response Crisis Services: The Department shall reimburse the Contractor only for those Crisis Services provided to clients through designated Rapid Response teams defined in Exhibit A, Amendment #3 Scope of Services, Provision of Crisis Services. Effective July 1, 2021, the Contractor shall bill and seek reimbursement for mobile crisis services provided to individuals pursuant to this Agreement as follows:

9.7.1. For Medicaid enrolled individuals through the Department Medicaid Fee for Service program in accordance with the current, publically posted Fee for Service (FFS) schedule.

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**New Hampshire Department of Health and Human Services  
Mental Health Services**



**Exhibit B Amendment #3**

- 9.7.2. For Managed Care Organization enrolled individuals the Contractor shall be reimbursed pursuant to the Contractor's agreement with the applicable Managed Care Organization for services.
- 9.7.3. For individuals with other health insurance or other coverage for the services they receive, the Contractor will directly bill the other insurance or payors.
- 9.7.4. For individuals without health insurance or other coverage for the services they receive, and for operational costs contained in Exhibits B, Amendment #3 Methods and Conditions Precedent to Payment, or which the Contractor cannot otherwise seek reimbursement from an insurance or third-party payer, the Contractor will directly bill the Department to access contract funds provided through this Agreement.
  - 9.7.4.1. Invoices of this nature shall include general ledger detail indicating the Department is only being invoiced for net expenses, shall only be reimbursed up to the current Medicaid rate for the services provided and contain the following items for each client and line item of service:
    - 9.7.4.1.1. First and last name of client.
    - 9.7.4.1.2. Date of birth.
    - 9.7.4.1.3. Medicaid ID Number.
    - 9.7.4.1.4. Date of Service identifying date, units, and any possible third party reimbursement received.
- 9.7.5. Payment shall be on a cost reimbursement basis for actual expenditures incurred in the fulfillment of this Agreement, and shall be in accordance with the approved line item, as specified in the Department-approved budget.
  - 9.7.5.1. The Contractor shall provide a Mobile Crisis Budget on a Department-provided template within twenty (20) business days from the contract effective date for Department approval.
  - 9.7.5.2. Law enforcement is not an authorized expense.
- 9.8. Crisis Apartments Occupancy: The Contractor shall invoice the Department for the prior month based on the number of beds, the number of days in that month and the daily rate of ~~\$97.94~~. At the end of each quarter the Department will conduct a review of occupancy rates of crisis apartments. The Department may recoup funding to the actual average occupancy rate for the quarter, in whole or in part, if the occupancy rate, on average, is less than 80%
- 9.9. Assertive Community Treatment Team (ACT) Adults: The Contractor shall be paid based on an activity and general payment as outlined below. Funds support programming and staffing defined in Exhibit A Amendment #3, Scope of Services, Adult Assertive Community Treatment (ACT) Teams.

ACT Costs	INVOICE TYPE	TOTAL COST
Invoice based payments on invoice	Programmatic costs as outlined on invoice by month	\$225,000
ACT Enhancements	Agencies may choose one of the following for a total of 5 (five) one time payments of \$5,000.00. Each item may only be reported on one time for payment.	\$25,000 in SFY 2019, \$12,500

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**New Hampshire Department of Health and Human Services  
Mental Health Services**



**Exhibit B Amendment #3**

		<p>1. Agency employs a minimum of .5 Psychiatrist on Team based on SFY 19 or 20 Fidelity Review.</p> <p>2. Agency receives a 4 or higher score on their SFY 19 or 20 Fidelity Review for Consumer on Team, Nurse on Team, SAS on Team, SE on Team, or Responsibility for crisis services.</p> <p>ACT Incentives can be drawn down upon completion of the CMHC FY22 Fidelity Review. \$6,250 can be drawn down for each incentive to include; intensity and frequency of individualized client care to total \$12,500.</p> <p>Intensity of services must be measured between 50-84 minutes of services per client per week on average. Frequency of service for an individual must be between 2-3 times per client per week.</p> <p>ACT Incentives may be drawn down upon completion of the CMHC FY23 Fidelity Review. \$6,250 may be drawn down for 1 of the following incentives to include; intensity and frequency of individualized client care.</p> <p>Intensity of services must be measured between 50-84 minutes of services per client per week on average. Frequency of service for an individual must be between 2-3 times per client per week.</p> <p>ACT Incentives may be drawn down quarterly based on staffing data. \$1,562.5 may be drawn down each quarter for 1 of the following incentives to include; peer or co-occurring disorder staff on team to total \$6,250. ACT team(s) must report a minimum of .5FT peer for the quarter ACT team(s) must report a minimum of .5FT COD staff for the quarter</p>	<p>per SFY for 2022 \$12,500</p> <p>per SFY for 2023</p>
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- 9.10. Child and Youth Based Programming and Team Based Approaches funding to support programming specified in Exhibit A, Amendment #3, Scope of Services.
- 9.11. Behavioral Health Services Information System (BHSIS): Funds to be used for items outlined in Exhibit A Amendment #3, Scope of Services.

**New Hampshire Department of Health and Human Services  
Mental Health Services**



**Exhibit B Amendment #3**

9.12. MATCH: Funds to be used to support services and trainings outlined in Exhibit A, Amendment #3 Scope of Services. The breakdown of this funding per SFY effective SFY 2020 is outlined below.

TRAC COSTS	CERTIFICATION OR. RECERTIFICATION	TOTAL COST
\$2,500	\$250/Person X 10 People = \$2,500	\$5,000

9.13. RENEW Sustainability Continuation: The Department shall reimburse the Contractor for RENEW activities outlined in Exhibit A, Amendment #3, Scope of Services, RENEW Sustainability. RENEW costs will be billed on green sheets and will have detailed information regarding the expense associated with each of the following items, not to exceed **\$6,000** annually: Funding can be used for training of new facilitators; training for an internal coach; coaching IOD for facilitators, coach, and implementation teams; and travel costs.

9.14. PATH Funding: Subject to change based on performance standards, HMIS compliance, SAMHSA requirements, and PATH grant requirements as outlined in Exhibit A, Amendment #2, Scope of Services, PATH Services.

9.15. Housing Support Services including Bridge: The Contractor shall be paid based on an activity and general payment as outlined below. Funds to be used for the provision of services as outlined in Exhibit A, Amendment #3, Scope of Services, in SFY 2019.

Housing Services Costs	INVOICE TYPE	TOTAL COST
Hire of a designated housing support staff	One time payment	\$15,000
Direct contact with each individual receiving supported housing services in catchment area as defined in Exhibit A	One time payment	\$10,000

9.16. General Training Funding: Funds are available in SFY 2019, SFY 2022 and SFY2023 to support any general training needs for staff. Focus should be on trainings needed to retain current staff or trainings needed to obtain staff for vacant positions.

9.17. System Upgrade Funding: Funds are available in SFY 2019, SFY 2022 and SFY2023 to support software, hardware, and data upgrades to support items outlined in Exhibit A, Amendment #3, Scope of Services, Data Reporting. Funds may also be used to support system upgrades to ensure accurate insurance billing occurs as outlined in Exhibit B, Amendment #3, Methods and Conditions Precedent to Payment, ensuring invoices specify purpose for use of funds.

9.18. Refugee Interpreter Services: Funding to support interpreter services outlined in Exhibit A, Amendment #3 Scope of Services.

9.19. System of Care 2.0: Funds are available in SFY 2022 and SFY2023 to support a School Liaison position and associated program expenses as outlined in the below budget table.

School Liaison and Supervisory Positions & Benefits	\$130,000
Program Staff Travel	\$12,075
Program Office Supplies, Copying and Postage	\$8,700
Implementation Science and MATCH-ADTC Training for CMHC staff	\$7,500

**New Hampshire Department of Health and Human Services  
Mental Health Services**



**Exhibit B Amendment #3**

Professional development for CMHC staff in support of grant goals and deliverables	\$30,000
Expenses incurred in the delivery of services not supported by Medicaid, private insurance, or other source	\$60,000
Indirect Costs (not to exceed 6%)	\$14,753
<b>Total</b>	<b>\$263,028</b>

10. Notwithstanding paragraph 18 of the General Provisions of this Agreement P-37, an amendment limited to the adjustment of the amounts between budget line items and/or State Fiscal Years, related items, and amendments of related budget exhibits, and within the price limitation, can be made by written agreement of both parties and may be made without obtaining approval of Governor and Executive Council.

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# State of New Hampshire

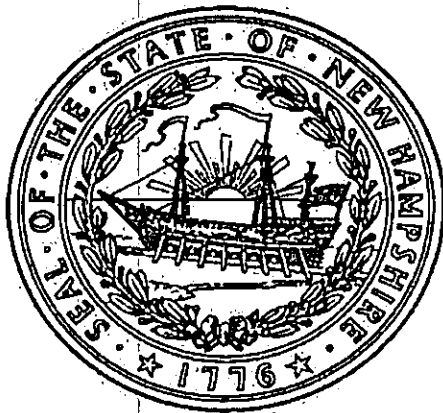
## Department of State

### CERTIFICATE

I, William M. Gardner, Secretary of State of the State of New Hampshire, do hereby certify that RIVERBEND COMMUNITY MENTAL HEALTH, INC. is a New Hampshire Nonprofit Corporation registered to transact business in New Hampshire on March 25, 1966. I further certify that all fees and documents required by the Secretary of State's office have been received and is in good standing as far as this office is concerned.

Business ID: 62509

Certificate Number: 0005744143



IN TESTIMONY WHEREOF,  
I hereto set my hand and cause to be affixed  
the Seal of the State of New Hampshire,  
this 1st day of April A.D. 2022.

A handwritten signature in cursive script, appearing to read "William M. Gardner".

William M. Gardner  
Secretary of State



**CERTIFICATE OF VOTE**

I, Andrea D. Beaudoin, hereby certify that:

1. I am a duly elected Assistant Board Secretary of Riverbend Community Mental Health, Inc.
2. The following is a true copy of a vote taken at a meeting of the Board of Directors of the Corporation, duly called and held on February 24, 2022, at which a quorum of the Directors/shareholders were present and voting.

**VOTE:** That the President and/or Treasurer is duly authorized on behalf of Riverbend Community Mental Health, Inc. to enter into contracts or agreements with the State of New Hampshire and any of its agencies or departments and further is authorized to execute any and all documents, agreements and other instruments, and any amendments, revisions, or modifications thereto, which may in his/her judgment be desirable or necessary to effect the purpose of this vote.

3. I hereby certify that said vote has not been amended or repealed and remains in full force and effect as of the date of the contract/contract amendment to which this certificate is attached. This authority **remains valid for thirty (30) days** from the date of this Certificate of Vote. I further certify that it is understood that the State of New Hampshire will rely on this certificate as evidence that the person(s) listed below currently occupy the position(s) indicated and that they have full authority to bind the corporation. To the extent that there are any limits on the authority of any listed individual to bind the corporation in contracts with the State of New Hampshire, all such limitations are expressly stated herein.
4. Lisa K. Madden is duly elected President & CEO of the Corporation.

Dated: May 24, 2022



Signature of Elected Officer  
Name: Andrea D. Beaudoin  
Title: Assistant Board Secretary

**ACORD™**

**CERTIFICATE OF LIABILITY INSURANCE**

DATE (MM/DD/YYYY)  
12/20/2021

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer any rights to the certificate holder in lieu of such endorsement(s).

<b>PRODUCER</b> USI Insurance Services LLC 3 Executive Park Drive, Suite 300 Bedford, NH 03110 855 874-0123	<b>CONTACT NAME:</b> Linda Jaeger, CIC
	<b>PHONE (A/C, No, Ext):</b> 855 874-0123 <b>FAX (A/C, No):</b>
	<b>E-MAIL ADDRESS:</b> linda.jaeger@usi.com
<b>INSURER(S) AFFORDING COVERAGE</b>	
<b>INSURER A:</b> Philadelphia Indemnity Insurance Co.	<b>NAIC #</b> 18058
<b>INSURER B:</b> Granite State Healthcare & Human Svc WC	<b>NONAIC</b>
<b>INSURER C:</b>	
<b>INSURER D:</b>	
<b>INSURER E:</b>	
<b>INSURER F:</b>	

**INSURED**  
 Riverbend Community Mental Health Inc.  
 278 Pleasant Street  
 Concord, NH 03301

**COVERAGES**

**CERTIFICATE NUMBER:**

**REVISION NUMBER:**


THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSR	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR  GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input checked="" type="checkbox"/> LOC OTHER:			PHPK2331228	10/01/2021	10/01/2022	EACH OCCURRENCE \$1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$100,000 MED EXP (Any one person) \$5,000 PERSONAL & ADV INJURY \$1,000,000 GENERAL AGGREGATE \$3,000,000 PRODUCTS - COMPROP AGG \$3,000,000 \$
A	AUTOMOBILE LIABILITY <input checked="" type="checkbox"/> ANY AUTO OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> HIRED AUTOS ONLY <input checked="" type="checkbox"/> NON-OWNED AUTOS ONLY			PHPK2331227	10/01/2021	10/01/2022	COMBINED SINGLE LIMIT (Ea accident) \$1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
A	<input checked="" type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED <input checked="" type="checkbox"/> RETENTION \$10K			PHUB787070	10/01/2021	10/01/2022	EACH OCCURRENCE \$10,000,000 AGGREGATE \$10,000,000 \$
B	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory In NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N	N/A	HCHS20220000047 HCHS20220000049 3A States: NH	01/01/2022	01/01/2023	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTHER E.L. EACH ACCIDENT \$1,000,000 E.L. DISEASE - EA EMPLOYEE \$1,000,000 E.L. DISEASE - POLICY LIMIT \$1,000,000
A	Professional Liability			PHPK2331228	10/01/2021	10/01/2022	\$1,000,000 Ea. Incident \$3,000,000 Aggregate

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

**CERTIFICATE HOLDER**

**CANCELLATION**

NH DHHS 129 Pleasant Street Concord, NH 03301	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.  AUTHORIZED REPRESENTATIVE 
---	--



### **Mission**

*We care for the behavioral health of our community.*

### **Vision**

- *We provide responsive, accessible, and effective mental health services.*
- *We seek to sustain mental health and promote wellness.*
- *We work as partners with consumers and families.*
- *We view recovery and resiliency as an on-going process in which choice, education, advocacy, and hope are key elements.*
- *We are fiscally prudent and work to ensure that necessary resources are available to support our work, now and in the future.*

### **Values**

- *We value diversity and see it as essential to our success.*
- *We value staff and their outstanding commitment and compassion for those we serve.*
- *We value quality and strive to continuously improve our services by incorporating feedback from consumers, families and community stakeholders.*
- *We value community partnerships as a way to increase connections and resources that help consumers and families achieve their goals.*

*Revised 8-23-07*

Riverbend Community Mental Health, Inc.

FINANCIAL STATEMENTS

June 30, 2021

## Riverbend Community Mental Health, Inc.

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**Kittell Branagan & Sargent**

*Certified Public Accountants*

Vermont License # 167

## INDEPENDENT AUDITOR'S REPORT

To the Board of Directors  
Riverbend Community Mental Health, Inc.  
Concord, New Hampshire

### **Report on the Financial Statements**

We have audited the accompanying financial statements of Riverbend Community Mental Health, Inc. (a nonprofit organization), which comprise the statement of financial position as of June 30, 2021 and 2020, and the related statements of operations and cash flows for the year then ended, and the related notes to the financial statements.

### **Management's Responsibility for the Financial Statements**

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

### **Auditor's Responsibility**

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

## **Opinion**

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of Riverbend Community Mental Health, Inc. as of June 30, 2021, and the changes in its net assets and its cash flows for the year then ended in accordance with accounting principles generally accepted in the United States of America.

## **Report on Supplementary Information**

Our audit was conducted for the purpose of forming an opinion on the financial statements as a whole. The schedule of functional revenues, schedule of functional expenses, analysis of BBH revenues, receipts and receivables, and analysis of client service fees on Pages 18 through 21 is presented for purposes of additional analysis and is not a required part of the financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the financial statements. The information has been subjected to the auditing procedures applied in the audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the information is fairly stated in all material respects in relation to the financial statements as a whole.

## **Other Matters**

### *Other Information*

Our audit was conducted for the purpose of forming an opinion on the financial statements as a whole. The accompanying schedule of expenditures of federal awards, as required by Title 2 U.S. Code of Federal Regulations Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards*, is presented for purposes of additional analysis and is not a required part of the financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the financial statements. The information has been subjected to the auditing procedures applied in the audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the information is fairly stated, in all material respects, in relation to the financial statements as a whole.

### **Other Reporting Required by Government Auditing Standards**

In accordance with *Government Auditing Standards*, we have also issued our report dated September 23, 2021, on our consideration of Riverbend Community Mental Health, Inc.'s internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is solely to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the effectiveness of Riverbend Community Mental Health, Inc.'s internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering Riverbend Community Mental Health, Inc.'s internal control over financial reporting and compliance.

A handwritten signature in black ink that reads "Kittell, Branagan + Sargent". The signature is written in a cursive style with a long horizontal line extending from the end of the name.

St. Albans, Vermont  
September 23, 2021



Riverbend Community Mental Health, Inc.  
STATEMENTS OF FINANCIAL POSITION  
June 30,

	<u>2021</u>	<u>2020</u>
<u>ASSETS</u>		
CURRENT ASSETS		
Cash and cash equivalents	\$ 14,523,074	\$ 8,821,845
Client service fees receivable, net	944,068	1,340,309
Other receivables	1,662,191	2,041,243
Investments	9,290,242	7,676,854
Prepaid expenses	174,204	158,782
Tenant security deposits	27,257	27,244
TOTAL CURRENT ASSETS	<u>26,621,036</u>	<u>20,066,277</u>
PROPERTY & EQUIPMENT, NET	<u>11,136,269</u>	<u>11,930,491</u>
OTHER ASSETS		
Investment in Behavioral Information Systems	<u>109,099</u>	<u>109,099</u>
TOTAL ASSETS	<u>\$ 37,866,404</u>	<u>\$ 32,105,867</u>
<u>LIABILITIES AND NET ASSETS</u>		
CURRENT LIABILITIES		
Accounts payable	\$ 110,023	\$ 170,683
Accrued expenses	1,049,309	1,050,813
Tenant security deposits	26,140	27,244
Accrued compensated absences	990,852	925,969
Current portion of long-term debt	253,357	242,475
Deferred revenue	7,512	10,936
TOTAL CURRENT LIABILITIES	<u>2,437,193</u>	<u>2,428,120</u>
LONG-TERM LIABILITIES		
Long-term debt, less current portion	7,005,549	12,278,876
Unamortized debt issuance costs	<u>(197,077)</u>	<u>(222,971)</u>
Long-term debt, net of unamortized debt issuance costs	<u>6,808,472</u>	<u>12,055,905</u>
Interest rate swap liability	<u>283,844</u>	<u>486,672</u>
TOTAL LONG-TERM LIABILITIES	<u>7,092,316</u>	<u>12,542,577</u>
NET ASSETS		
Net Assets without donor restrictions	25,181,789	14,515,692
Net Assets with donor restrictions	<u>3,155,106</u>	<u>2,619,478</u>
TOTAL NET ASSETS	<u>28,336,895</u>	<u>17,135,170</u>
TOTAL LIABILITIES AND NET ASSETS	<u>\$ 37,866,404</u>	<u>\$ 32,105,867</u>

See Accompanying Notes to Financial Statements.

## Riverbend Community Mental Health, Inc.

## STATEMENTS OF OPERATIONS

For the Years Ended June 30,

	2021			2020
	Net Assets without Donor Restrictions	Net Assets with Donor Restrictions	All Funds	
<b>PUBLIC SUPPORT AND REVENUES</b>				
Public support -				
Federal	\$ 814,256	\$ -	\$ 814,256	\$ 2,776,396
State of New Hampshire -- BBH	3,233,066	-	3,233,066	1,887,912
In-kind donations	170,784	-	170,784	170,784
Contributions	107,515	12,050	119,565	174,980
Other	1,332,616	-	1,332,616	905,006
Total Public Support	<u>5,658,237</u>	<u>12,050</u>	<u>5,670,287</u>	<u>5,915,078</u>
Revenues -				
Client service fees, net of provision for bad debts	28,766,679	-	28,766,679	24,332,689
Other	4,049,036	-	4,049,036	5,498,640
Net assets released from restrictions	8,320	(8,320)	-	-
Total Revenues	<u>32,824,035</u>	<u>(8,320)</u>	<u>32,815,715</u>	<u>29,831,329</u>
<b>TOTAL PUBLIC SUPPORT AND REVENUES</b>	<u>38,482,272</u>	<u>3,730</u>	<u>38,486,002</u>	<u>35,746,407</u>
<b>PROGRAM AND ADMINISTRATIVE EXPENSES</b>				
Children and adolescents	5,416,903	-	5,416,903	5,282,195
Emergency services	1,338,609	-	1,338,609	1,030,095
Behavioral Crisis Treatment Ctr	1,448,814	-	1,448,814	1,504,620
ACT Team	1,535,887	-	1,535,887	1,582,224
Outpatient - Concord	5,219,249	-	5,219,249	4,834,709
Outpatient - Franklin	2,779,628	-	2,779,628	2,371,863
Multi-Service Team - Community Support Program	7,020,285	-	7,020,285	6,440,718
Mobile Crisis Team	1,798,522	-	1,798,522	2,003,129
Community Residence - Twitchell	1,122,608	-	1,122,608	973,232
Community Residence - Fellowship	549,409	-	549,409	548,445
Restorative Partial Hospital	1,866	-	1,866	410,899
Supportive Living - Community	1,510,700	-	1,510,700	1,335,925
Bridge Housing	105,971	-	105,971	-
Other Non-BBH	3,375,387	-	3,375,387	4,180,076
Administrative	908,076	-	908,076	1,998,798
TOTAL PROGRAM & ADMINISTRATIVE EXPENSES	<u>34,131,914</u>	<u>-</u>	<u>34,131,914</u>	<u>34,496,928</u>
<b>EXCESS OF PUBLIC SUPPORT AND REVENUE OVER EXPENSES FROM OPERATIONS</b>	<u>4,350,358</u>	<u>3,730</u>	<u>4,354,088</u>	<u>1,249,479</u>
<b>OTHER INCOME</b>				
PPP Loan Forgiveness	5,017,927	-	5,017,927	-
Investment Income	1,094,984	531,898	1,626,882	86,771
TOTAL OTHER INCOME	<u>6,112,911</u>	<u>531,898</u>	<u>6,644,809</u>	<u>86,771</u>
<b>TOTAL INCREASE (DECREASE) IN NET ASSETS</b>	10,463,269	535,628	10,998,897	1,336,250
<b>NET ASSETS, BEGINNING OF YEAR</b>	14,515,692	2,619,478	17,135,170	16,130,466
Change in fair value of interest rate swap	202,828	-	202,828	(331,546)
<b>NET ASSETS, END OF YEAR</b>	<u>\$ 25,181,789</u>	<u>\$ 3,155,106</u>	<u>\$ 28,336,895</u>	<u>\$ 17,135,170</u>

See Accompanying Notes to Financial Statements.

## Riverbend Community Mental Health, Inc.

## STATEMENTS OF CASH FLOWS

For the Years Ended June 30,

	<u>2021</u>	<u>2020</u>
<b>CASH FLOWS FROM OPERATING ACTIVITIES</b>		
Changes in net assets	\$ 10,998,897	\$ 1,336,250
Adjustments to reconcile change in net assets to net cash provided by operating activities:		
Depreciation and amortization	1,196,915	1,154,082
Unrealized (gain) loss on investments	958,071	(40,114)
PPP loan forgiveness	(5,017,927)	-
Changes in:		
Client service fee receivables	396,241	589,672
Other receivables	379,052	(611,182)
Prepaid expenses	(15,422)	(51,766)
Tenant security deposits	(1,117)	-
Accounts payable and accrued expenses	2,719	(81,186)
Deferred revenue	(3,424)	(16,426)
	<u>8,894,005</u>	<u>2,279,330</u>
<b>NET CASH PROVIDED BY OPERATING ACTIVITIES</b>		
<b>CASH FLOWS FROM INVESTING ACTIVITIES</b>		
Purchase of fixed assets	(376,799)	(714,094)
Investment activity, net	(2,571,459)	78,240
	<u>(2,948,258)</u>	<u>(635,854)</u>
<b>NET CASH USED BY INVESTING ACTIVITIES</b>		
<b>CASH FLOWS FROM FINANCING ACTIVITIES</b>		
PPP loan proceeds	-	5,017,927
Principal payments on long-term debt	(244,518)	(231,576)
	<u>(244,518)</u>	<u>4,786,351</u>
<b>NET CASH PROVIDED (USED) BY FINANCING ACTIVITIES</b>		
NET INCREASE IN CASH	5,701,229	6,429,827
CASH AT BEGINNING OF YEAR	<u>8,821,845</u>	<u>2,392,018</u>
CASH AT END OF YEAR	<u>\$ 14,523,074</u>	<u>\$ 8,821,845</u>
<b>SUPPLEMENTAL DISCLOSURES OF CASH FLOW INFORMATION</b>		
Cash payments for interest	<u>\$ 244,599</u>	<u>\$ 252,221</u>

See Accompanying Notes to Financial Statements.

Riverbend Community Mental Health, Inc.  
NOTES TO FINANCIAL STATEMENTS  
June 30, 2021

NOTE 1 SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

Organization

Riverbend Community Mental Health, Inc. (Riverbend) is a nonprofit corporation, organized under New Hampshire law to provide services in the areas of mental health, and related non-mental health programs. The organization qualifies for the charitable contribution deduction under Section 170 (b)(1)(a) and has been classified as an organization that is not a private foundation under Section 509(a)(2). It operates in the Merrimack and Hillsborough counties of New Hampshire.

Income Taxes

Riverbend Community Mental Health, Inc., is exempt from income taxes under Section 501(c)(3) of the Internal Revenue Code. Therefore, it is exempt from income taxes on its exempt function income.

Consideration has been given to uncertain tax positions. The federal income tax returns for the years ended after June 30, 2018, remain open for potential examination by major tax jurisdictions, generally for three years after they were filed.

Related Organizations

Riverbend is an affiliate of Capital Region Health Care (CRHC). CRHC is a comprehensive healthcare service system consisting of one hospital, one visiting nurse association, real estate holding companies and a variety of physician service companies. The affiliation exists for the purpose of integrating and improving the delivery of healthcare services to the residents of the central New Hampshire area.

Penacook Assisted Living Facility (PALF) is managed by Riverbend. PALF is a 501(c)(3) organization and operates the "John H. Whitaker Place" assisted care community located in Penacook, New Hampshire.

Basis of Presentation

The financial statements have been prepared on the accrual basis in accordance with accounting principles generally accepted in the United States of America. The financial statements are presented in accordance with Financial Accounting Standards Board (FASB) Accounting Standards Codification (ASC) 958 dated August 2016, and the provisions of the American Institute of Certified Public Accountants (AICPA) "Audit and Accounting Guide for Not-for-Profit Organizations" (the "Guide"). (ASC) 958-205 was effective January 1, 2018.

Under the provisions of the Guide, net assets and revenues and gains and losses are classified based on the existence or absence of donor-imposed restrictions. Accordingly, the net assets of Riverbend and changes therein are classified as follows:

Net assets without donor restrictions: Net assets that are not subject to donor-imposed restrictions and may be expended for any purpose in performing the primary objectives of Riverbend. Riverbend's board may designate assets without restrictions for specific operational purposes from time to time.

Riverbend Community Mental Health, Inc.

NOTES TO FINANCIAL STATEMENTS

June 30, 2021

NOTE 1 SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (continued)

Net assets with donor restrictions: Net assets subject to stipulations imposed by donors and grantors. Some donor restrictions are temporary in nature; those restrictions will be met by actions of the Non-Profit Organization or by the passage of time. Other donor restrictions are perpetual in nature, whereby the donor has stipulated the funds be maintained in perpetuity.

Estimates

The preparation of financial statements in conformity with generally accepted accounting principles require management to make estimates and assumptions that affect certain reported amounts and disclosures. Accordingly, actual results could differ from those estimates.

Property

Property is recorded at cost or, if donated, at fair market value at the date of donation. Depreciation is provided using both straight-line and accelerated methods, over the estimated useful lives of the assets.

Depreciation

The cost of property, equipment and leasehold improvements is depreciated over the estimated useful life of the assets using the straight-line method. Estimated useful lives range from 3 to 40 years.

Grants

Riverbend receives a number of grants from and has entered into various contracts with the State of New Hampshire and the federal government related to the delivery of mental health services.

Vacation Pay and Fringe Benefits

Vacation pay is accrued and charged to the programs when earned by the employee. Fringe benefits are allocated to the appropriate program expense based on the percentage of actual time spent on the programs.

In-Kind Donations

Various public and private entities have donated facilities for Riverbend's operational use. The estimated fair value of such donated services is recorded as offsetting revenues and expenses in the accompanying statement of revenue support and expenses of general funds.

Revenue

Grant revenue received by Riverbend is deferred until the related services are provided.

Accounts Receivable

Accounts receivable are recorded based on the amount billed for services provided, net of respective allowances.

Riverbend Community Mental Health, Inc.  
NOTES TO FINANCIAL STATEMENTS  
June 30, 2021

NOTE 1 SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (continued)

Policy for Evaluating Collectability of Accounts Receivable

In evaluating the collectability of accounts receivable, Riverbend analyzes past results and identifies trends for each major payor source of revenue for the purpose of estimating the appropriate amounts of the allowance for doubtful accounts. Data in each major payor source is regularly reviewed to evaluate the adequacy of the allowance for doubtful accounts. Specifically, for receivables relating to services provided to clients having third-party coverage, an allowance for doubtful accounts and a corresponding provision for bad debts are established for amounts outstanding for an extended period of time and for third-party payors experiencing financial difficulties; for receivables relating to self-pay clients, a provision for bad debts is made in the period services are rendered based on experience indicating the inability or unwillingness of clients to pay amounts for which they are financially responsible.

Based on management's assessment, Riverbend provides for estimated uncollectible amounts through a charge to earnings and a credit to a valuation allowance. Balances that remain outstanding after Riverbend has used reasonable collection efforts are written off through a charge to the valuation allowance and a credit to accounts receivable.

Riverbend has recorded an estimate in the allowance for doubtful accounts of \$1,141,701 and \$1,545,038 as of June 30, 2021 and 2020, respectively. The allowance for doubtful accounts represents 55% and 54% of total accounts receivable as of June 30, 2021 and 2020, respectively.

Client Service Revenue

On July 1, 2020, Riverbend adopted ASC Topic 606 with no significant impact to its financial position or operations, using the modified retrospective method. There were no contracts that were not completed as of July 1, 2020. The client had no adjustment to opening net assets as of July 1, 2020 as a result of adopting ASC Topic 606. There was no material impact on revenue for the year ended June 30, 2021 as a result of applying ASC Topic 606.

Client Service Revenue is reported at the amount that reflects the consideration the corporation expects to receive in exchange for the services provided. These amounts are due from patients or third party payers and include variable consideration for retroactive adjustments, if any, under reimbursement programs. Performance obligations are determined based on the nature of the services provided. Client service revenue is recognized as performance obligations are satisfied. Riverbend recognized revenue for mental health services in accordance with ASC 606, Revenue for contracts with Customers. Riverbend has determined that these services included under the daily or monthly fee have the same timing and pattern of transfer and are a series of distinct services that are considered one performance obligation which is satisfied over time. Riverbend receives revenues for services under various third-party payer programs which include Medicaid and other third-party payers. The transaction price is based on standard charges for services provided to residents, reduced by applicable contractual adjustments, discounts, and implicit pricing concessions. The estimates of contractual adjustments and discounts are based on contractual agreements, discount policy, and historical collection experience. The corporation estimates the transaction price based on the terms of the contract with the payer, correspondence with the payer and historical trends.

Riverbend Community Mental Health, Inc.  
NOTES TO FINANCIAL STATEMENTS  
June 30, 2021

NOTE 1 SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (continued)

Client service revenue (net of contractual allowances and provision for bad debts) recognized during the year ended June 30, 2021 totaled \$28,766,679, of which \$28,367,368 was revenue from third-party payors and \$399,311 was revenue from self-pay clients.

Riverbend has agreements with third-party payors that provide payments to Riverbend at established rates. These payments include:

New Hampshire Medicaid

Riverbend is reimbursed for services rendered to Medicaid clients on the basis of fixed Fee for Service rates.

New Hampshire Healthy Families

This a managed care organization that reimburses Riverbend Medicaid funds for services rendered on a fee for service and capitated structure.

Beacon Wellness

This a managed care organization that reimburses Riverbend Medicaid funds for services rendered on a fee for service and capitated structure.

Amerihealth

This a managed care organization that reimburses Riverbend Medicaid funds for services rendered on a fee for service and capitated structure.

State of New Hampshire

Riverbend is reimbursed for certain expenses through support from the State of New Hampshire general funds accounts. Assertive Continuous Treatment Teams (ACT) for both adults and children, Mobile Crisis Teams, Refugee Interpreter Services are such accounts.

Concord Hospital

Riverbend is reimbursed for certain projects through support from the Concord Hospital for behavioral health services rendered in the emergency room inpatient psychiatric unit and for general administrative services are all reimbursed on a contractual basis.

Approximately 86% of net client service revenue is from participation in the state-sponsored Medicaid programs for the year ended June 30, 2021 and 2020, respectively. Laws and regulations governing the Medicare and Medicaid programs are complex and subject to interpretation and change. As a result, it is possible that recorded estimates could change materially in the near term.

Interest Rate Swap Agreements

Riverbend has adopted professional accounting standards which require that derivative instruments be recorded at fair value and included in the statement of financial position as assets or liabilities. Riverbend uses interest rate swaps to manage risks related to interest rate movements. Interest rate swap contracts are reported at fair value. Riverbend's interest rate risk management strategy is to stabilize cash flow requirements by maintaining contracts to convert variable rate debt to a fixed rate.

Riverbend Community Mental Health, Inc.  
 NOTES TO FINANCIAL STATEMENTS  
 June 30, 2021

## NOTE 1 SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (continued)

Advertising

Advertising costs are expensed as incurred. Total costs were \$150,251 and \$105,856 at June 30, 2021 and 2020, respectively.

## NOTE 2 CASH

At June 30, 2021 and 2020, the carrying amount of cash deposits was \$14,550,331 and \$8,849,089 and the bank balance was \$14,725,805 and \$8,960,504. Of the bank balance, \$5,860,928 and \$633,352 was covered by federal deposit insurance under written agreement between the bank and Riverbend, \$7,258,906 and \$8,325,265 was offset by debt, and the remaining \$1,605,971 and \$1,887 is uninsured.

## NOTE 3 ACCOUNTS RECEIVABLE

	<u>2021</u>	<u>2020</u>
<b>ACCOUNTS RECEIVABLE - TRADE</b>		
Due from clients	\$ 480,709	\$ 549,835
Receivable from insurance companies	554,793	384,283
Medicaid receivable	868,095	1,592,141
Medicare receivable	182,149	352,906
Housing fees	<u>23</u>	<u>6,182</u>
	2,085,769	2,885,347
Allowance for doubtful accounts	<u>(1,141,701)</u>	<u>(1,545,038)</u>
	<u>\$ 944,068</u>	<u>\$1,340,309</u>
	<u>2021</u>	<u>2020</u>
<b>ACCOUNTS RECEIVABLE - OTHER</b>		
BBH	\$ 874,290	\$ 221,397
Concord Hospital	-	224,245
Federal Grants	451,811	609,751
Behavioral Information System - BIS	59,023	80,690
Merrimack County Drug Court	76,767	-
Beacon Health Options - MCO	-	292,525
MCO Directed Payments	137,199	488,022
State of NH - LTCSP	-	66,300
Due from Penacook Assisted Living Facility	12,866	13,545
Other	<u>50,235</u>	<u>44,768</u>
	<u>\$1,662,191</u>	<u>\$2,041,243</u>



Riverbend Community Mental Health, Inc.  
NOTES TO FINANCIAL STATEMENTS  
June 30, 2021

## NOTE 4 INVESTMENTS

Riverbend has invested funds in various pooled funds with The Colony Group. The approximate breakdown of these investments are as follows at June 30,:

<u>2021</u>	<u>Cost</u>	<u>Unrealized Gain (Loss)</u>	<u>Market Value</u>
Cash & Money Market	\$ 179,254	\$ -	\$ 179,254
Corporate Bonds	2,039,624	(25,757)	2,013,867
Exchange Traded Funds	2,724,996	858,110	3,583,106
Equities	79,159	(5,099)	74,060
Mutual Funds	3,017,771	422,184	3,439,955
	<u>\$8,040,804</u>	<u>\$1,249,438</u>	<u>\$9,290,242</u>
<u>2020</u>	<u>Cost</u>	<u>Unrealized Gain (Loss)</u>	<u>Market Value</u>
Cash & Money Market	\$ 433,019	\$ -	\$ 433,019
Corporate Bonds	410,571	(11,028)	399,543
Exchange Traded Funds	4,157,008	391,102	4,548,110
Equities	74,672	(13,490)	61,182
Mutual Funds	2,303,481	(68,481)	2,235,000
	<u>\$7,378,751</u>	<u>\$ 298,103</u>	<u>\$7,676,854</u>

Investment income (losses) consisted of the following at June 30,:

	<u>2021</u>	<u>2020</u>
Interest and dividends	\$ 191,809	\$ 221,171
Realized gains (losses)	528,978	(50,750)
Unrealized gains (losses)	958,071	(40,114)
Fee expenses	(51,976)	(47,510)
Returns from BIS	-	3,974
	<u>                    </u>	<u>                    </u>
TOTAL	<u>\$1,626,882</u>	<u>\$ 86,771</u>

## NOTE 5 FAIR VALUE MEASUREMENTS

Professional accounting standards established a fair value hierarchy that prioritizes the inputs to valuation techniques used to measure fair value.

Riverbend Community Mental Health, Inc.  
**NOTES TO FINANCIAL STATEMENTS**  
 June 30, 2021

**NOTE 5 FAIR VALUE MEASUREMENTS (continued)**

The hierarchy gives the highest priority to unadjusted quoted prices in active markets for identical assets or liabilities (level 1 measurement) and the lowest priority to unobservable inputs (level 3 measurements). The three levels of the fair value hierarchy are described below:

**Basis of Fair Value Measurement**

- Level 1- Unadjusted quoted prices in active markets that are accessible at the measurement date for identical, unrestricted assets or liabilities;
- Level 2- Quoted prices in markets that are not considered to be active or financial instruments for which all significant inputs are observable, either directly or indirectly.
- Level 3- Prices or valuations that require inputs that are both significant to the fair value measurement and unobservable.

All investments are categorized as Level 1 and recorded at fair value, as of June 30, 2021. As required by professional accounting standards, investment assets are classified in their entirety based upon the lowest level of input that is significant to the fair value measurement.

**NOTE 6 PROPERTY AND EQUIPMENT**

Property and equipment, at cost:

	<u>2021</u>	<u>2020</u>
Land	\$ 1,275,884	\$ 1,275,884
Buildings	17,707,974	17,652,170
Leasehold Improvements	532,136	530,136
Furniture and Fixtures	4,204,035	3,962,983
Equipment	1,998,972	1,930,086
Software licenses	<u>171,799</u>	<u>162,848</u>
	25,890,800	25,514,107
Accumulated Depreciation	<u>(14,754,531)</u>	<u>(13,583,616)</u>
<b>NET BOOK VALUE</b>	<b><u>\$ 11,136,269</u></b>	<b><u>\$11,930,491</u></b>

**NOTE 7 OTHER INVESTMENTS**

Behavioral Information System

Riverbend entered into a joint venture with another New Hampshire Community Mental Health Center. Under the terms of the joint venture, Riverbend invested \$52,350 for a 50% interest in Behavioral Information Systems (BIS).

Riverbend Community Mental Health, Inc.  
NOTES TO FINANCIAL STATEMENTS  
June 30, 2021

NOTE 7 OTHER INVESTMENTS (continued)

The investment is being accounted for under the equity method. Accordingly, 50% of the BIS operating income for the year has been reflected on the books of Riverbend.

During the years June 30, 2021 and 2020, Riverbend paid BIS \$19,500 and \$179,660, respectively, for software support and services.

Included in accounts receivable was \$59,023 and \$80,540 in amounts due from BIS at June 30, 2021 and 2020, respectively.

Included in accounts payable was \$-0- and \$12,762 in amounts due to BIS at June 30, 2021 and 2020, respectively.

NOTE 8 LONG-TERM DEBT

Long-term debt consisted of the following as of June 30,:

	<u>2021</u>	<u>2020</u>
Mortgage payable, \$1,200,000 note dated 6/10/19, secured by Pleasant St. property. Interest at 1.67%, annual principal and interest payments of \$5,630 with a final balloon payment of \$946,441 due June, 2029	\$ 1,153,906	\$ 1,178,424
Bond payable, TD Banknorth dated February 2003, interest at a fixed rate of 3.06% with annual debt service payments of varying amounts ranging from \$55,000 in July 2004 to \$375,000 in July 2034. Matures July 2034. The bond is subject to various financial covenant calculations.	2,885,000	3,045,000
Bond payable, NHHEFA dated September 2017, interest at a fixed rate of 1.11% through a swap agreement expiring 9/1/2028 annual debt service payments of varying amounts ranging from \$55,000 in July 2017 to \$475,000 in July 2038. Matures July 2038. The bond is subject to various financial covenant calculations.	3,220,000	3,280,000

Riverbend Community Mental Health, Inc.  
 NOTES TO FINANCIAL STATEMENTS  
 June 30, 2021

NOTE 8 LONG-TERM DEBT (continued)

Note payable, TD Banknorth dated April 2020. PPP loan forgiven in FY 21.	-	<u>5,017,927</u>	
	7,258,906	12,521,351	
Less: Current Portion	<u>(253,357)</u>	<u>(242,475)</u>	
Long-term Debt	<u>7,005,549</u>	<u>12,278,876</u>	
Less: Unamortized debt issuance costs	<u>(197,077)</u>	<u>(222,971)</u>	
	<u>\$ 6,808,472</u>	<u>\$ 12,055,905</u>	

The aggregate principal payments of the long-term debt for the next five years and thereafter are as follows:

Year Ending June 30,	Amount
2022	\$ 253,357
2023	264,272
2024	275,109
2025	286,295
2026	297,237
Thereafter	<u>5,882,636</u>
	<u>\$ 7,258,906</u>

Riverbend has an irrevocable direct pay letter of credit which is associated with the 2008 bond. The letter of credit is for the favor of the Trustee of the bond for the benefit of the bond holders under the bond indenture dated September 1, 2017. The letter is for \$3,395,000 and expires September 1, 2028.

NOTE 9 DEFERRED INCOME

	<u>2021</u>	<u>2020</u>	
Concord Hospital/Dartmouth Hitchcock	<u>\$ 7,512</u>	<u>\$ 10,936</u>	

Riverbend Community Mental Health, Inc.  
NOTES TO FINANCIAL STATEMENTS  
June 30, 2021

NOTE 10      LINE OF CREDIT

As of June 30, 2021, Riverbend had available a line of credit with an upper limit of \$1,500,000. At that date no borrowings were outstanding against the line of credit. These funds are available with an interest rate equal to 1.5% above the Wall Street Journal Prime Rate with a minimum interest rate of 4%. This line of credit is secured by all accounts receivable of the company and is due on demand. The line of credit matures May 31, 2022.

NOTE 11      RELATED PARTY

Penacook Assisted Living Facility, Inc., an affiliate, owed Riverbend at year end.

The balance is comprised of the following at June 30.:

	<u>2021</u>	<u>2020</u>
Ongoing management and administrative services, recorded in other accounts receivable	\$ <u>12,866</u>	\$ <u>12,302</u>

Riverbend collected \$105,251 and \$110,539 for property management services, and \$59,268 and \$55,918 for contracted housekeeping services during the years ended June 30, 2021 and 2020, respectively.

NOTE 12      EMPLOYEE BENEFIT PLAN

Riverbend makes contributions to a 403(b) plan on behalf of its employees. This program covers substantially all full-time employees. During the years ended June 30, 2021 and 2020, such contributions were \$399,460 and \$366,705, respectively.

NOTE 13      OPERATING LEASES

Riverbend leases operating facilities from various places. The future minimum lease payments are as follows:

<u>Year Ending June 30,</u>	<u>Amount</u>
2022	\$ 122,722
2023	125,232
2024	92,142
2025	35,605
2026	<u>32,459</u>
	<u>\$ 408,160</u>

Riverbend Community Mental Health, Inc.  
 NOTES TO FINANCIAL STATEMENTS  
 June 30, 2021

NOTE 13 OPERATING LEASES ( cont'd)

Total rent expense for the years ended June 30, 2021 and 2020 was \$128,258 and \$138,092, respectively.

NOTE 14 LIQUIDITY

The following reflects Riverbend's financial assets available within one year of June 30, 2021 for general expenditures are as follows:

Cash and Cash Equivalents	\$14,523,074
Accounts Receivable (net)	2,606,259
Investments	<u>9,290,242</u>
Financial assets, at year end	<u>26,419,575</u>
Less: those unavailable for general expenditures within one year due to:	
Restricted by donor with time or purpose restrictions	<u>(3,155,106)</u>
Financial assets available within one year for general expenditures	<u>\$23,264,469</u>

Restricted deposits, and reserves are restricted for specific purposes and therefore are not available for general expenditures.

Investments in real estate and partnerships are not included as they are not considered to be available within one year.

As part of the Riverbend's liquidity management, it has a policy to structure its financial assets to be available as its general expenditures, liabilities and other obligations come due.

NOTE 15 NET ASSETS WITH DONOR RESTRICTIONS

Net Assets with donor restrictions are restricted and summarized as follows as of June 30, 2021:

Riverbend Community Mental Health, Inc.  
 NOTES TO FINANCIAL STATEMENTS  
 June 30, 2021

NOTE 15 NET ASSETS WITH DONOR RESTRICTIONS (continued)

	2021		
	Purpose Restricted	Perpetual in Nature	Total
Babcock Fund	\$ 144,835	\$ -	\$ 144,835
Capital Campaign Fund	-	2,863,868	2,863,868
Development Fund	146,403	-	146,403
	<u>\$ 291,238</u>	<u>\$ 2,863,868</u>	<u>\$ 3,155,106</u>
	2020		
	Purpose Restricted	Perpetual in Nature	Total
Babcock Fund	\$ 144,835	\$ -	\$ 144,835
Capital Campaign Fund	-	2,332,760	2,332,760
Development Fund	141,883	-	141,883
	<u>\$ 286,718</u>	<u>\$ 2,332,760</u>	<u>\$ 2,619,478</u>

On December 28, 1978 the Jo Babcock Memorial Fund was established by Henry Frances Babcock of Belmont, MA, in memory of their daughter. Designated for the treatment of outpatients, in particular those who are unable to pay for services, the Babcock Fund, may also be used to purchase equipment for research or treatment.

The initial gift consisted of 250 shares of Merck stock, in street form. The stocks were subsequently sold. In 1979, the Babcock Family sent additional funds in the form of bonds, etc.

Capital Campaign Fund – *(Charles Schwab)*

In the spring of 2003, Riverbend Community Mental Health completed a campaign seeking to raise capital support from community leaders, families, friends, corporations, and foundations. The campaign was intended to identify urgent capital projects that could expand and improve services to a relatively underserved population of clients.

The overall campaign is also intended to provide new and improved facilities for the Riverbend community, and enhance the services provided to the patients at Riverbend Community Mental Health, Inc.

Riverbend Community Mental Health, Inc.  
NOTES TO FINANCIAL STATEMENTS  
June 30, 2021

NOTE 15 NET ASSETS WITH DONOR RESTRICTIONS (continued)

The Development Fund – *(Charles Schwab)*

The Development Fund consists of agreements with various corporations and foundations that specifically designate their contributions to be utilized for supporting program service expenses; funds are restricted in order for Riverbend to ensure that almost all of each individual contribution received can go toward supporting programs and initiatives that benefit the community.

Below is the breakdown of the restricted activity above for the year ending June 30, 2021:

	<u>2021</u>	<u>2020</u>
Investment Income	\$ 216,777	\$ 71,912
Unrealized gain (loss) on Investments	334,235	(32,028)
Investment Fees	<u>(19,114)</u>	<u>(16,880)</u>
Total Annuity Activity	531,898	23,004
 New Grants	 <u>12,050</u>	 <u>10,186</u>
 Net assets released from restrictions	 <u>(8,320)</u>	 <u>(102,264)</u>
 Beginning Assets with Donor Restrictions	 <u>2,619,478</u>	 <u>2,688,552</u>
 Ending Assets with Donor Restrictions	 <u>\$ 3,155,106</u>	 <u>\$ 2,619,478</u>

NOTE 16 RISKS & UNCERTAINTIES

As a result of the spread of the COVID-19 Coronavirus, economic uncertainties have arisen which are likely to negatively impact net income. Other financial impact could occur though such potential impact and the duration cannot be reasonably estimated at this time. Possible effects may include, but are not limited to, disruption to the Riverbend's customers and revenue, absenteeism in the Riverbend's labor workforce, unavailability of products and supplies used in operations, and decline in value of assets held by the Riverbend, including receivables and property and equipment.

Due to these economic uncertainties Riverbend applied for and received Federal support and aid funding through the Paycheck Protection Program (aka PPP) and the Provider Relief Fund, which was implemented as part of the Coronavirus Aid, Relief, and Economic Security Act (CARES Act). These proceeds were used to cover payroll costs, certain interest payments, rent, and utility costs. These funds were one-off unanticipated payments and any future relief is uncertain.



Riverbend Community Mental Health, Inc.  
NOTES TO FINANCIAL STATEMENTS  
June 30, 2021

NOTE 16 RISKS & UNCERTAINTIES (cont'd)

On April 1, 2020, Riverbend successfully petitioned all three managed care organizations to waive the Maintenance of Effort (MOE) provisions in each of the respective provider service agreements. The waiver period is effective only for the period of July 1, 2020 through June 30, 2021, and is thereafter reinstated. An extension to waive the MOE requirements beyond this effective period is also uncertain at this time.

NOTE 17 PAYCHECK PROTECTION PROGRAM LOAN

Riverbend was granted a loan in the amount of \$5,017,927 under the Paycheck Protection Program ("PPP") administered by the Small Business Administration ("SBA"). The loan was uncollateralized and was fully guaranteed by the Federal Government. Riverbend used the PPP loan proceeds for purposes consistent with the loan provisions and received forgiveness subsequent to year end. For the year ended June 30, 2021, Riverbend has recognized \$5,017,927 as PPP Loan forgiveness in other income.

NOTE 18 SUBSEQUENT EVENTS

In accordance with professional accounting standards, Riverbend has evaluated subsequent events through September 23, 2021, which is the date the financial statements were available to be issued. Events requiring recognition as of June 30, 2021, have been incorporated into the financial statements herein.

SUPPLEMENTARY INFORMATION

Riverbend Community Mental Health Inc.  
 SCHEDULE OF FUNCTIONAL REVENUES  
 For the Year Ended June 30, 2021, with  
 Comparative Totals for 2020

	2021 Total	Total Admin.	Total Programs	Children & Adolescents	Emergency Services/ Assessment	Behavioral Crisis Treatment Ctr.	Restorative Partial Hospital	Choices, RCA	Multi- Service Team	Mobile Crisis Team	Comm- Res. Twitchell	Comm- Res. Fellowship	Comm- Supp. Living	Bridge Housing	Other (Non-BBH)	2020	
								Inpatient, Autism, Drug Court (Non-Eligibles)									
<b>PROGRAM SERVICE FEES</b>																	
Net Client Fees	\$ 399,311	\$ -	\$ 399,311	\$ 76,909	\$ (11,834)	\$ (19,971)	\$ 5,120	\$ 75,109	\$ 28,844	\$ 187,346	\$ (11,961)	\$ 24,735	\$ 4,229	\$ (10,325)	\$ 403	\$ 50,707	\$ 457,571
HMO's	939,808	-	939,808	283,167	25,071	12,929	(66)	399,914	16,488	173,538	24,908	-	-	-	-	3,859	731,912
Blue Cross/Blue Shield	538,335	-	538,335	126,591	14,457	12,998	(539)	241,077	17,389	111,279	9,411	-	-	-	-	5,672	429,731
Medicaid	24,736,117	859,057	23,877,060	5,276,820	160,695	101,157	(4,951)	1,747,211	1,173,626	13,488,340	173,001	507,606	253,434	463,460	12,114	524,547	21,012,213
Medicare	706,987	4,738	702,249	71	557	1,483	(483)	194,563	22,133	489,836	(8,885)	-	752	-	-	2,238	729,129
Other Insurance	1,043,059	-	1,043,059	170,060	29,159	13,410	-	472,601	21,139	306,187	26,791	-	-	46	-	3,666	538,458
Other Program Fees	403,062	-	403,062	5,901	-	-	-	11,193	-	(888)	(7)	141,611	-	245,158	-	94	433,675
<b>PROGRAM SALES</b>																	
Service	4,049,036	-	4,049,036	-	1,089,922	-	-	1,619,397	-	5,000	20,000	-	-	-	-	1,314,717	5,498,640
<b>PUBLIC SUPPORT</b>																	
United Way	6,905	-	6,905	3,323	-	-	-	-	-	-	-	-	-	-	-	3,582	11,465
Local/County Gov't.	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	2,500
Donations/Contributions	119,565	10,250	109,315	13,607	-	-	-	-	4,383	2,500	-	-	-	-	-	88,825	174,980
Other Public Support	691,478	16,648	674,830	11,005	85,428	25,000	-	518,226	-	25,001	-	132	-	5,828	-	4,210	576,388
<b>FEDERAL FUNDING</b>																	
Other Federal Grants	632,742	-	632,742	-	-	-	-	-	-	-	-	-	-	-	-	632,742	2,738,162
PATH	181,514	5,400	176,114	-	-	-	-	-	-	-	-	-	-	38,234	-	137,880	38,234
<b>IN-KIND DONATIONS</b>																	
	170,784	-	170,784	5,200	-	-	-	-	-	-	144,886	-	20,698	-	-	170,784	
<b>OTHER REVENUES</b>																	
	634,233	11,983	622,250	38,618	29,245	43,834	323	46,547	20,488	94,524	76,516	40,282	-	50,857	14	181,202	314,653
<b>BBH</b>																	
	3,233,066	-	3,233,066	11,553	7,708	1,230,176	-	-	365,000	4,290	1,456,659	-	-	-	103,342	54,338	1,887,912
<b>TOTAL PROGRAM REVENUES</b>	<b>\$ 38,486,002</b>	<b>\$ 908,076</b>	<b>\$ 37,577,926</b>	<b>\$ 6,022,825</b>	<b>\$ 1,430,408</b>	<b>\$ 1,421,016</b>	<b>\$ (596)</b>	<b>\$ 5,325,838</b>	<b>\$ 1,665,107</b>	<b>\$ 14,888,836</b>	<b>\$ 1,788,933</b>	<b>\$ 859,236</b>	<b>\$ 257,663</b>	<b>\$ 814,508</b>	<b>\$ 115,873</b>	<b>\$ 3,008,279</b>	<b>\$ 35,746,407</b>

Rushmore Community Mental Health Inc.  
 SCHEDULE OF FUNCTIONAL EXPENSES  
 For the Year Ended June 30, 2021, with  
 Comparative Totals for 2020

	2021	Total	Total	Children &	Emergency	Behavioral	Residential	Outpatient	Community	Other	2020
	Total	Admission	Admission	Admission	Admission	Admission	Admission	Admission	Admission	Admission	Total
<b>PERSONNEL COSTS</b>	22,987,897	1,547,854	20,160,241	3,271,447	608,918	864,422	801	3,471,721	906,996	6,387,721	22,118,233
Salary Expense	4,402,035	281,829	4,120,206	708,110	128,110	123,317	689	491,611	241,280	1,262,790	203,346
Employee Benefits	1,464,132	103,827	1,360,305	248,895	55,250	53,879	488	218,333	47,282	433,734	423,127
Professional Fees	306,867	43,786	263,081	9,472	1,784	149,820	-	48,425	3,873	51,067	148,218
Accounting	45,800	45,800	-	-	-	-	-	-	-	-	45,800
Legal Fees	35,147	35,147	-	-	-	-	-	-	-	-	35,147
Other Prof./Fees/Consult	1,323,201	500,888	790,233	34,796	-	4,315	-	44,477	1,899	30,718	80,986
STAFF DEV. & TRAINING	8,888	1,827	7,072	571	-	-	-	4,958	187	425	17,868
Conferences and Conv.	51,285	4,493	46,792	6,000	603	900	3	10,913	638	18,304	401
OCCUPANCY COSTS	194,335	85,830	79,465	29,281	-	-	-	12,710	864	22,808	17,868
Rent	75,937	7,179	68,758	6,883	1,514	2,637	-	11,657	800	13,290	11,768
Heating Costs	222,120	20,101	184,019	22,320	4,478	7,860	875	33,592	5,275	5,027	34,805
Other Utilities	14,331	32,410	178,854	23,706	8,003	12,087	(1)	20,883	4,282	35,911	8,223
Maintenance and Repairs	14,331	-	14,331	-	-	-	-	-	-	-	-
Taxes	24,088	14,828	8,271	1,387	1,823	67	-	1,215	148	613	114
Other Occupancy Costs	112,779	292,300	41,842	5,108	9,265	179	32,830	12,888	7,419	18,888	8,432
CONSTRUCTION SUPPLIES	109,229	8,098	97,290	13,024	1,881	3,404	71	7,432	2,678	16,986	17,499
Building/Maintenance	14,885	14,884	-	12,886	-	-	-	423	738	1,171	15
Education/Training	34,218	3,322	30,897	1,151	177	1,175	-	2,804	217	2,882	13,581
Food	117,141	4,044	113,098	1,488	288	288	6	28,817	1,227	8,652	1,128
Medical	180,252	102,251	47,831	6,267	1,175	4,351	-	5,374	2,608	13,888	3,837
ADVERTISING	16,877	7,278	8,288	1,750	308	611	-	1,344	181	2,015	271
TELEPHONE	398,888	67,500	298,488	48,134	32,978	10,918	37	49,444	9,232	72,421	14,845
COMMUNICATIONS	30,418	5,384	25,115	4,985	787	1,270	33	2,478	878	8,219	1,400
POSTAGE/SHIPPING	249,251	49,233	201,318	43,247	334	38	-	3,704	27,817	118,433	725
TRANSPORTATION	17,288	1,848	15,348	2,887	20	618	84	1,588	48	1,483	1,483
Supplies	168,884	24,523	161,181	18,108	8,698	18,283	-	17,914	6,898	31,825	23,838
Vehicles	15,380	7,187	6,218	2,175	586	988	-	4,323	728	5,418	3,285
Car/M. Property & Liab.	27,181	4,258	22,923	4,844	568	988	-	4,323	728	5,418	3,285
INTEREST EXPENSE	244,288	71,314	173,288	68,881	1,887	3,841	-	8,883	2,515	2,777	12,578
HAND EXPENSE	170,784	-	170,784	5,300	-	-	-	-	-	-	164,888
DEPRECIATION AND	1,198,915	542,819	654,298	151,874	18,333	38,225	-	117,887	17,488	129,788	24,811
AMORTIZATION	40,084	8,084	32,000	10,888	945	1,278	-	3,818	1,412	6,014	885
EQUIPMENT MAINTENANCE	138,281	87,280	51,001	10,124	60	1,208	-	10,572	78	0,827	1,777
MEDICARE DUES	34,131,814	3,873,828	30,158,286	4,800,228	1,213,181	1,313,028	1,881	4,720,127	1,391,951	8,881,513	542,208
OTHER EXPENSES	34,131,814	3,873,828	30,158,286	4,800,228	1,213,181	1,313,028	1,881	4,720,127	1,391,951	8,881,513	542,208
ADMI ALLOCATION	3,087,533	125,448	2,962,085	507,645	125,448	135,275	125	489,122	143,508	818,600	188,548
TOTAL PROGRAM EXPENSES	34,131,814	808,878	33,273,836	5,418,825	1,338,829	1,488,814	1,888	5,219,848	1,535,887	8,798,813	1,728,527
ADMINISTRATION	4,284,098	4,284,098	4,284,098	4,284,098	4,284,098	4,284,098	4,284,098	4,284,098	4,284,098	4,284,098	4,284,098
DEVELOPMENT	1,127,828	1,127,828	1,127,828	1,127,828	1,127,828	1,127,828	1,127,828	1,127,828	1,127,828	1,127,828	1,127,828
OTHER	2,156,272	2,156,272	2,156,272	2,156,272	2,156,272	2,156,272	2,156,272	2,156,272	2,156,272	2,156,272	2,156,272
TOTAL	3,087,533	3,087,533	3,087,533	3,087,533	3,087,533	3,087,533	3,087,533	3,087,533	3,087,533	3,087,533	3,087,533

Riverbend Community Mental Health, Inc.  
**ANALYSIS OF BBH REVENUES, RECEIPTS AND RECEIVABLES**  
 For the Year Ended June 30, 2021

	Receivable From BBH Beginning of Year	BBH Revenues Per Audited Financial Statements	Receipts for Year	Receivable from BBH End of Year
Contract Year, June 30, 2021	<u>\$ 221,397</u>	<u>\$ 3,233,066</u>	<u>\$ (2,580,173)</u>	<u>\$ 874,290</u>

Analysis of Receipts:

BBH & Federal Fund Payments

07/13/20	\$ 22,287	01/22/21	\$ 116,475
07/23/20	114,483	02/08/21	139,014
07/23/20	121,524	03/15/21	47,264
07/27/20	61,778	03/18/21	17,855
08/17/20	111,463	03/18/21	16,958
08/31/20	5,000	03/18/21	16,263
09/02/20	129,659	03/18/21	15,794
09/18/20	3,358	03/19/21	5,000
09/18/20	6,636	03/19/21	135,327
09/21/20	20,423	03/19/21	111,007
11/16/20	10,674	04/02/21	608,081
11/17/20	45,420	04/28/21	28,754
11/17/20	111,911	04/28/21	92,298
11/17/20	37,305	04/28/21	132,740
11/17/20	239,409	04/30/21	13,838
11/24/20	8,775	04/30/21	25,184
12/07/20	83,985	04/30/21	7,431
12/07/20	47,271	04/30/21	24,701
01/04/21	95,662	06/23/21	19,047
01/04/21	102,160	06/23/21	97,432
01/05/21	8,838	06/23/21	4,586
01/22/21	16,870	06/23/21	7,708
01/22/21	19,612	06/23/21	113,161
01/22/21	15,760	06/23/21	5,000
01/22/21	17,919	06/23/21	3,830

Less: Federal Monies (682,754)

\$ 2,580,173

Riverbend Community Mental Health, Inc.  
ANALYSIS OF CLIENT SERVICE FEES  
For the Year Ended June 30, 2021

	<u>Accounts Receivable, Beginning</u>	<u>Gross Fees</u>	<u>Contractual Allowances &amp; Discounts</u>	<u>Cash Receipts</u>	<u>Accounts Receivable, Ending</u>
Client fees	\$ 549,835	\$ 2,626,892	\$ (1,186,486)	\$ (1,509,532)	\$ 480,709
Blue Cross/Blue Shield	93,057	867,748	(326,818)	(543,793)	90,194
Medicaid	1,592,141	50,058,868	(25,502,040)	(25,280,874)	868,095
Medicare	352,906	1,119,236	(432,829)	(857,164)	182,149
Other insurance	291,226	3,131,549	(1,140,852)	(1,817,324)	464,599
Housing fees	6,182	418,259	(21,586)	(402,832)	23
Allowance for Doubtful accounts	<u>(1,545,038)</u>	<u>-</u>	<u>403,337</u>	<u>-</u>	<u>(1,141,701)</u>
<b>TOTALS</b>	<u>\$ 1,340,309</u>	<u>\$ 58,222,552</u>	<u>\$ (28,207,274)</u>	<u>\$ (30,411,519)</u>	<u>\$ 944,068</u>

SINGLE AUDIT REPORTS

Riverbend Community Mental Health, Inc.  
 SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS  
 For the Year Ended June 30, 2021

Federal Grantor/Program Title	Additional Award ID	Pass-Through Entity Number	CFDA Number	Expenditures
<b>U.S. DEPARTMENT OF HEALTH AND HUMAN SERVICES</b>				
Passed through the State of New Hampshire, Department of Health and Human Services:				
NH State Opioid Response		RFP-2019-BDAS-05-MEDIC-05-A01	93.778	\$ 14,177
NH State Opioid Response		SS-2019-BDAS-05-ACCES-03-A03	93.788	<u>618,565</u>
				<u>632,742</u>
National and State Tobacco Control Program			93.387	<u>5,400</u>
Projects for Assistance in Transition from Homelessness		SS-2018-DBH-01-MENTA-04	93.150	<u>38,234</u>
Emergency Grants to Address Mental and Substance Use Disorders During COVID-19	COVID-19	SS-2020-DBH-07-RAPID-04	93.665	<u>137,880</u>
Provider Relief Fund	COVID-19		93.498	<u>550,000</u>
<b>TOTAL EXPENDITURES OF FEDERAL AWARDS</b>				<b><u>\$ 1,364,258</u></b>

**NOTE A BASIS OF PRESENTATION**

The accompanying schedule of expenditures of federal awards (the Schedule) includes the federal award activity of Riverbend Community Mental Health, Inc. under programs of the federal government for the year ended June 30, 2021. The information in this Schedule is presented in accordance with the requirements of Title 2 U.S. Code of Federal Regulations Part 200, Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards (Uniform Guidance). Because the Schedule presents only a selected portion of the operations of Riverbend Community Mental Health, Inc. it is not intended to and does not present the financial position, changes in net assets, or cash flows of Riverbend Community Mental Health, Inc.

**NOTE B SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES**

Expenditures reported on the Schedule are reported on the accrual basis of accounting. Such expenditures are recognized following the cost principles contained in the Uniform Guidance, wherein certain types of expenditures are not allowable or are limited as to reimbursement.

Riverbend Community Mental Health, Inc., has not elected to use the 10 percent de minimis indirect cost rate as allowed under the Uniform Guidance.





**Kittell Branagan & Sargent**

*Certified Public Accountants*

Vermont License #167

INDEPENDENT AUDITOR'S REPORT ON INTERNAL CONTROL OVER FINANCIAL  
REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON  
AN AUDIT OF FINANCIAL STATEMENTS PERFORMED  
IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS

To the Board of Directors  
Riverbend Community Mental Health, Inc.  
Concord, New Hampshire

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of Riverbend Community Mental Health, Inc. (a nonprofit organization), which comprise the statement of financial position as of June 30, 2021, and the related statements of operations and cash flows for the year then ended, and the related notes to the financial statements, and have issued our report thereon dated September 23, 2021.

**Internal Control over Financial Reporting**

In planning and performing our audit of the financial statements, we considered Riverbend Community Mental Health, Inc.'s internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of Riverbend Community Mental Health, Inc.'s internal control. Accordingly, we do not express an opinion on the effectiveness of Riverbend Community Mental Health, Inc.'s internal control.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected, on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

### **Compliance and Other Matters**

As part of obtaining reasonable assurance about whether Riverbend Community Mental Health, Inc.'s financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

### **Purpose of this Report**

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the organization's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the organization's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

*Kittell, Bravagan + Sargent*

St. Albans, Vermont  
September 23, 2021



**Kittell Branagan & Sargent**

*Certified Public Accountants*

Vermont License # 167

**INDEPENDENT AUDITOR'S REPORT ON COMPLIANCE  
FOR EACH MAJOR PROGRAM AND ON INTERNAL  
CONTROL OVER COMPLIANCE REQUIRED  
BY THE UNIFORM GUIDANCE**

To the Board of Directors of  
Riverbend Community Mental Health, Inc.  
Concord, New Hampshire

**Report on Compliance for Each Major Federal Program**

We have audited Riverbend Community Mental Health, Inc.'s compliance with the types of compliance requirements described in the *OMB Compliance Supplement* that could have a direct and material effect on each of Riverbend Community Mental Health, Inc.'s major federal programs for the year ended June 30, 2021. Riverbend Community Mental Health, Inc.'s major federal programs are identified in the summary of auditor's results section of the accompanying schedule of findings and questioned costs.

***Management's Responsibility***

Management is responsible for compliance with federal statutes, regulations, and the terms and conditions of its federal awards applicable to its federal programs.

***Auditor's Responsibility***

Our responsibility is to express an opinion on compliance for each of Riverbend Community Mental Health, Inc.'s major federal programs based on our audit of the types of compliance requirements referred to above. We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; and the audit requirements of Title 2 U.S. Code of Federal Regulations Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance). Those standards and the Uniform Guidance require that we plan and perform the audit to obtain reasonable assurance about whether noncompliance with the types of compliance requirements referred to above that could have a direct and material effect on a major federal program occurred. An audit includes examining, on a test basis, evidence about Riverbend Community Mental Health, Inc.'s compliance with those requirements and performing such other procedures as we considered necessary in the circumstances.

We believe that our audit provides a reasonable basis for our opinion on compliance for each major federal program. However, our audit does not provide a legal determination of Riverbend Community Mental Health, Inc.'s compliance.

To the Board of Directors  
Riverbend Community Mental Health, Inc.

Report 3 (cont'd)

### ***Opinion on Each Major Federal Program***

In our opinion, Riverbend Community Mental Health, Inc. complied, in all material respects, with the types of compliance requirements referred to above that could have a direct and material effect on each of its major federal programs for the year ended June 30, 2021.

### **Report on Internal Control Over Compliance**

Management of Riverbend Community Mental Health, Inc. is responsible for establishing and maintaining effective internal control over compliance with the types of compliance requirements referred to above. In planning and performing our audit of compliance, we considered Riverbend Community Mental Health, Inc.'s internal control over compliance with the types of requirements that could have a direct and material effect on each major federal program to determine the auditing procedures that are appropriate in the circumstances for the purpose of expressing an opinion on compliance for each major federal program and to test and report on internal control over compliance in accordance with the Uniform Guidance, but not for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, we do not express an opinion on the effectiveness of Riverbend Community Mental Health, Inc.'s internal control over compliance.

*A deficiency in internal control over compliance* exists when the design or operation of a control over compliance does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, noncompliance with a type of compliance requirement of a federal program on a timely basis. *A material weakness in internal control over compliance* is a deficiency, or a combination of deficiencies, in internal control over compliance, such that there is a reasonable possibility that material noncompliance with a type of compliance requirement of a federal program will not be prevented, or detected and corrected, on a timely basis. *A significant deficiency in internal control over compliance* is a deficiency, or a combination of deficiencies, in internal control over compliance with a type of compliance requirement of a federal program that is less severe than a material weakness in internal control over compliance, yet important enough to merit attention by those charged with governance.

Our consideration of internal control over compliance was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control over compliance that might be material weaknesses or significant deficiencies. We did not identify any deficiencies in internal control over compliance that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

The purpose of this report on internal control over compliance is solely to describe the scope of our testing of internal control over compliance and the results of that testing based on the requirements of the Uniform Guidance. Accordingly, this report is not suitable for any other purpose.

*Kittell, Brannigan + Sargent*

St. Albans, Vermont  
September 23, 2021

Riverbend Community Mental Health, Inc.  
SCHEDULE OF FINDINGS AND QUESTIONED COSTS  
June 30, 2021

**A. SUMMARY OF AUDIT RESULTS**

1. The auditor's report expresses an unmodified opinion on whether the financial statements of Riverbend Community Mental Health, Inc. were prepared in accordance with GAAP.
2. There were no significant deficiencies disclosed during the audit of the financial statements. No material weaknesses are reported.
3. No instances of noncompliance material to the financial statements of Riverbend Community Mental Health, Inc., which would be required to be reported in accordance with *Government Auditing Standards*, were disclosed during the audit.
4. There were no significant deficiencies in internal control over major federal award programs disclosed during the audit. No material weaknesses are reported.
5. The auditor's report on compliance for the major federal award programs for Riverbend Community Mental Health, Inc. expresses an unmodified opinion on all major federal programs.
6. There were no audit findings required to be reported in accordance with 2 CFR Section 200.516(a).
7. The programs tested as a major program were:  
  
93.788 - The Doorways - Hub & Spoke Concord  
93.788 - Medication Assisted Treatment (Waypoint FKA Child & Fam. Svs.)
8. The threshold used for distinguishing between Types A and B programs was \$750,000.
9. Riverbend Community Mental Health, Inc. was determined to be a low-risk auditee.

**B. FINDINGS – FINANCIAL STATEMENTS AUDIT**

- There were no findings related to the financial statements audit.

**C. FINDINGS AND QUESTIONED COSTS – MAJOR FEDERAL AWARD PROGRAMS AUDIT**

- There were no findings or questioned costs related to the major federal award programs.

**Riverbend Community Mental Health, Inc.**

John Barthelmes, <b>Chair</b>
James Doremus, <b>Vice Chair</b>
Andrea Beaudoin, <b>Assistant Secretary</b>
Lisa Madden, <b>President/CEO, Ex Officio</b>
Frank Boucher
John Chisholm
Leslie Combs
Christopher Eddy
Kathryn Elvey
Benjamin Hodges
Nicholas Larochelle
Rabbi Robin Nafshi
Bradley Osgood
Glenn Shepherd
James Snodgrass
Carol Sobelson, MS, LICSW
Johane Telgener
Kara Wyman
Robert Steigmeyer, <i>Ex Officio</i>

# Chris Mumford

## Experience

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2017-present

Riverbend Community Mental Health Center

Concord, NH

### Chief Operating Officer

- Responsible for all administrative aspects within service programs including budget development and management, program planning, working with the Community Affairs Office to develop revenue streams, reporting to funders, and resource deployment.
- Works with program management to insure adequate staff resources by promoting a work environment in which staff are supported, offered rich career development opportunities, and held accountable for performance.
- Develop, monitor, and oversee Riverbend facilities, in conjunction with the Chief Financial Officer, to provide adequate, safe space for clients and staff.
- Work with Chief Financial Officer to develop and oversee a strategic plan for Riverbend facilities.
- Develop, monitor, and oversee Riverbend technology to provide efficient service delivery, documentation, and revenue generation.
- Maintain agency credibility in the community through strong working relationships with other area agencies, working with development and public relations staff to feature positive agency profile, and preparing reports to monitor efficiency and effectiveness of services for internal and external stakeholders.
- Oversee creation of policies and procedures for existing/future services.
- Establish and maintain relationships with insurers and managed care companies as needed.
- Attend agency, community and State meetings to represent Riverbend.
- Update and maintain professional knowledge and skills by attending relevant workshops and trainings, actively reviewing professional literature and seeking ongoing supervision and peer discussion.
- Work with the Bureau of Behavioral Health to implement Bureau directives and programming to meet Bureau expectations.
- Communicate agency values to staff and provide positive leadership to help staff view change as an opportunity.
- Engage in strategic and tactical planning to identify and maximize opportunities to meet community need.
- Maintain positive working relationships with colleagues, direct reports, and others within Riverbend and in the community.
- Act, along with CFO, as CEO in his/her absence.
- Work effectively with other members of senior management and share in coverage of management and clinical responsibilities.

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2013-present

Riverbend Community Mental Health Center

Concord, NH

### CSP Program Director

- Provides leadership for program of ~1200 adults with severe and persistent mental illness.
- Direct Supervision for 12 Managers overseeing a program of 80+ staff.
- Assures quality of clinical services of the program.
- Clinical Program development including integrated primary care, therapeutic evidenced-based practices, issues of engagement, and Trauma-informed service delivery.
- Manages program operations to optimize efficient service delivery including policy development.
- Manages resources to obtain positive financial outcomes including budget development.
- Actively engages in collaboration, teamwork, and relationship building to optimize the quality of services, program and agency effectiveness, and employee job satisfaction.

- Collaboration with other program directors to assure positive and effective program interface.
- Works with senior management to assure program needs are met with regard to personnel, IT, space, and financial resources.
- Establishes and maintains strong working relationships with 5 West, NHH, NFI, NH State Prison, MCHOC, and BBH.
- Assures compliance with documentation and other quality assurance requirements.
- Oversees requirements of State law, rules and regulations including the implementation of the Community Mental Health Agreement as it relates to the program.
- Consultation and education across the agency regarding the Adult Needs & Strengths Assessment, Supported Employment, ACT, DBT, and IMR.
- Member of Agency Committees: Clinical Records, Evidence-based practices, Investment and Quality Council.
- Key participant in the program move to the West Street location including needs assessment, design and coordination of the move.
- Ongoing development and training around working with Borderline Personality Disorder.
- Agency trainer for Adult Eligibility Determinations.

2009-2013

Riverbend Community Mental Health Center

Concord, NH

**Clinical Team Leader**

- Provided clinical and administrative supervision to 7 Adult Clinicians.
- Provided licensure supervision to clinicians from other programs.
- Developed and provided staff training on the topics of Borderline Personality Disorder (BPD) and Dialectical Behavioral Therapy (DBT).
- Managed referrals for individual and group psychotherapy at CSP.
- Managed the intake schedule for CSP.
- Reviewed all forensic referrals to the CSP program and authorizing admission to CSP intake.
- Served as interim NHH liaison and back-up to the NHH liaison.
- Assured program adherence to HeM 401 regarding intakes and eligibility.
- Provided individual psychotherapy to a caseload of up to 20.
- Exceeded benchmark by over 275 hours since 2009 averaging more than 15 hours over per quarter.
- Served on the Clinical Records Committee.
- Coordinated internship opportunities at CSP.
- Trained as a trainer for the Adult Needs and Strengths Assessment (ANSA) tool in 2011.

2003-2009

Riverbend Community Mental Health Center

Concord, NH

**Adult Clinician I, II, & III**

- Provided individual and group psychotherapy for adults suffering with Severe and Persistent Mental Illness.
- Completed weekly assessments for State-supported services (eligibility determinations).
- Provided linkage to outside resources for those CSP applicants determined not eligible for CSP.
- Worked closely with interdisciplinary team.
- Co-led DBT Skills group for over 5 years.
- Proficiency with Dialectical Behavioral Therapy.
- Developed and provided staff training sessions for DBT.
- Developed and facilitated a Men's Anger Management Group.
- Developed and facilitated a Social Skills Group for adults with psychotic disorders.
- Provided short-term and solutions-focused individual psychotherapy with the privately insured client population (those not eligible for CSP) at Riverbend Counseling Associates part-time for about 18 months.

2002-2003

Riverbend Community Mental Health Center

Concord, NH





# CRYSTAL A. WELCH

## CAREER PROFILE

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Experienced Chief Financial Officer/ Director of Finance & HR Administration, serving non-profit missions for over twenty years. Possesses solid leadership, communication and interpersonal skills to establish rapport with all levels of staff and management as well as outside resources and community partners. Strong qualifications in developing and implementing financial controls and processes to improve efficiency, productivity and cost control.

## CORE QUALIFICATIONS

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Accounting & Financial Management  
Board Committee Documentation & Planning  
Human Resources & Payroll  
Grant Management  
Audit  
Projection Modeling  
Budgeting

Financial Analysis & Reporting  
Risk Management  
Capital Campaigns  
Investments  
Business Planning & Analysis  
Building Construction & Renovations  
Financing and Insurance

## KEY INVOLVEMENTS

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- Prepare, by way of import and export functionality to/from systems, distribute and present; all financial, cash management and investment reports on a monthly and annual basis
- Prepare and distribute departmental financials
- Prepare and administer the annual operational, capital, grant and project budget(s) ensuring compliance with all federal, state, local and contractual guidelines are adhered to if appropriate
- Develop ancillary rates and negotiate rates/grants with state and local agencies
- Maintain and recommend to the CEO, Board and Board Committees on policy and procedures, quality/compliance and risk management issues
- Develop contracts with banks, vendors, and external providers of contracted services
- Serve as a member of the Executive Management Team and Management Team
- Develop and maintain a Capital Improvement Plan in conjunction with Facilities Manager
- Banking administration to include relationship maintenance and cash management
- Keep accurate books of account while maintaining internal controls and proper accounting cycle
- Ensure that all invoices and purchase orders have adequate controls installed and that substantiating documentation is approved and available such that all purchases may pass independent and governmental audits prior to disbursement
- Ensure the monthly reconciliation of Balance Sheet accounts as well as reconciliation to other departmental systems occur and reconcile
- Direct annual audit
- Provide leadership, supervision and oversight to finance and human resources staff
- Serve as liaison to the Finance, Retirement, Compliance, Investment and Endowment oversight committees
- Prepare, distribute and present all appropriate information to Board Committees on an ongoing basis including preparation of resolutions that may be necessary
- Attend Board of Trustees and Directors meetings and provide written and verbal financial reports to include monthly income and expense, cash flow, balance sheets, capital, endowment, fiscal and multi-year projections and any other reports needed to assess the financial position of the organization.

**SPECIAL ACCOMPLISHMENTS**

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- o Implementation of various software – most notable the implementation of F9, an Excel reporting product that allows direct linking to the general ledger. It immediately pulls data, in real time, to financial and data reports. Setup this system and financial reporting package as well as built the linkage back to the general ledger system
- o Successfully create RFP for a new Investment firm, HRIS/payroll system as well as a new Business Insurance broker assuring follow-through on objectives and implementation, ensuring an outcome of cost effective quality support
- o Successfully implement analysis and reconciliation processes related to retirement and payroll to ensure timely and accurate reporting as well as adherence to ERISA guidelines
- o Creation of current fiscal year projections as well as multi-year projections and scenarios.
- o Create and implement a Cash Flow Forecasting model, to assist in strategic and financial decision making of the CEO, Finance Committee and the Boards
- o Successful owner and manager of several rental properties over the course of 10+ years – this includes;
  - o multiple finance projects
  - o orchestrate many large scale renovation projects
  - o management of tenants
  - o insurance negotiation – including claims management
- o “Flipped” several homes utilizing private financing arrangements
- o Implement improvements in processes, procedures and workflows that result in improved internal controls and efficiencies as well as a reduction in staffing needs
- o Implement allocation method to further define and analyze business segments
- o Multiple years of clean audits

**WORK EXPERIENCE**

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<b>Chief Financial Officer</b>	Riverbend Community Mental Health	10/2021-Current
<b>Chief Financial Officer</b>	New Hampshire Public Radio - Concord, NH	2017-10/2021
<b>Director of Finance</b>	Manchester Community Health Center - Manchester, NH	2016 - 2017
<b>Director of Finance/CFO</b>	Spaulding Youth Center - Northfield, NH	2009 –2016
<b>Accounting Manager/Controller</b>	Tree Care Industry Association - Manchester, NH	2000 - 2008

**EDUCATION**

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B.S. Accounting/Finance (2005)	Southern New Hampshire University	Manchester, NH
MBA Business Administration	Southern New Hampshire University *Temporarily on -hold	Manchester, NH

# Kevin Irish

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## Riverbend Community Mental Health

### ▼ PROFILE

Accomplished business professional with 20+ years of administrative leadership and hands-on technical experience. A creative problem solver who thinks strategically and owns the responsibility for project results. Works from a demonstrated ability to merge technology with business needs, while maintaining a balance between the organizations operational and financial goals. An effective liaison with solid communication skills who can work with individuals and teams across all levels of an organization, with a strong advocacy for collaboration building.

### ▼ PROFESSIONAL EXPERIENCE

#### Chief Information Officer

Riverbend Community Mental Health: Concord, NH

04/2019 - Present

*A member of Capital Region Health System, with 14 locations and 430 employees*

- Provide strategic vision and leadership with regard to the Agency's use of technology including planning, implementing and maintaining best practices for EMR, ERP, and HRMS technology in a healthcare setting while aligning with agency functions
- Responsible for researching and interpreting federal and state regulations related to information technology (HIPAA, DHHS, etc.) and ensuring that Agency policies and procedures adhere to such mandated regulations and that staff are educated with regard to their implementation
- Lead management and support services for LAN/WAN functions including servers, desktops, laptops, wireless technologies, MFP's, and other hardware and software configurations
- Responsible for managing security services, appliances, and compliance (CMC, NIST) on the network and external connections including permissions, anti-virus software, firewalls, intrusion detection/prevention systems, email security software, and other related components
- Develop and manage the Operational/Capital technology budget for the Agency including hardware, software, host services, telehealth, contract managed services, and personnel
- Co-leadership of the IT Governance Committee, establishing the alignment of technology with new and existing business objectives, including federal and state led regulations; held in accordance to established corporate policy

#### Chief Information Officer

03/2018 – 03/2019

Addison County Visiting Nurse Association : Middlebury, Vermont

- Serve as the primary resource for clinical and administrative staff related to issues surrounding the use of the Electronic Health Record, and works with vendors to ensure the effective and efficient functionality of the Agency's health database software
- Responsible for maintaining and managing vendor relations and technology related third party support contracts, in order to ensure proper implementations and support metrics are being met
- Develop and manage the technology budget for the Agency including hardware, software, host services, telehealth, contract managed services, and other related expenditures
- Responsible for maintaining formal inventory of hardware and software, including licensure and related information, for the Agency's technological assets

### **Interim - Director of Technology**

10/2017 – 02/2018

Tower Health – Jennersville Hospital : West Grove, Pennsylvania  
*A member of the Tower Health Network, with 6 hospitals and 14,000 employees*

- Serve as the Interim Director of Information Technology supporting technology transitions for hospitals purchased from Community Health Systems, Inc.
- Manage project risks, issues/problems, and cross channel integration for Laboratory, Radiology, and Emergency Services; the primary technical and analytical resource for EMR questions, user issues, and system development
- Responsible for the evaluation and correction of clinical documentation and associated billing, working through both local and corporate based administrations
- Realign the resident IT vision to reflect the newly adopted strategies developed by the Health Networks Central Office

### **Chief Information Officer / VP of Operational Services**

05/2011 – 09/2017

Lakes Region General Hospital : Laconia, New Hampshire

- Accountable for the planning and management of the IT, Telecom, Facilities, Bio-Medical, and Environmental Compliance annual budgets, including both operating and capital funding; inclusive of 78 departmental employees, and 10 direct management reports
- Technical sponsor for the selection, purchase, and implementation of the Cerner/PeopleSoft Health Information System --- managing project leads, resource assignments, budget, and overall results
- Developed and executed divisional reorganization plan, realigning personnel to newly created technical, analytical, and management roles; supporting updated Service Level Agreements to all areas of Ambulatory Care & Practice Management
- Established a Tele-Health service in the hospitals immediate and adjoining coverage areas, leading the effort in collaboration with the Director of Hospitalists and physician members of the Orthopedics group
- IT Security Compliance Officer responsible for CMS and DMV regulatory compliance; including the annual financial audit and all cybersecurity related audits and rules

### **Chief Information Officer**

04/2005 – 05/2011

Heywood Hospital : Gardiner, Massachusetts

- Senior Team member responsible for all 7x24 technical operations, including all enterprise IT and telecommunication functions, CRM related activity through client portal services, and analytic reporting
- Leader to enterprise wide efforts in the development, documentation, testing, and review of business continuity and disaster recovery plans; meeting regulatory requirements for both CMS and JCAHO; IT Security Compliance Officer
- Negotiation and signature authority for all IT master purchase contracts and lease agreements
- Organizational lead to the procurement and installation of technical, administrative, and bio-medical equipment engineered for use in a newly constructed 72,000sf addition on the hospitals main campus
- Responsible for maintaining inventory of hardware and software licensure, covering all the hospitals technological assets, including depreciation schedules and value based operational reinvestments

### **▼ EDUCATION**

B.S. Daniel Webster College  
Major: *Information Technology Management*

A.S. Champlain College  
Major: *Computer Science*

LISA K. MADDEN, MSW, LICSW

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**PROFESSIONAL EXPERIENCE**

***Riverbend Community Mental Health Center, Inc., Concord, NH, 5/2020 – present  
President and Chief Executive Officer***

***Concord Hospital, Concord, NH, 5/2020 – present  
Vice President of Behavioral Health***

Chief executive for a full service community mental health center serving the greater Concord community. This position is responsible for the oversight of all clinical, financial, human resource, community advocacy and fundraising operations. Riverbend is a member of the Capital Region Health Care system and the President & CEO sits on the Board of Directors. This Vice President of Behavioral Health at Concord Hospital is a member of the senior leadership team. This position works collaboratively with medical and administrative leadership to advance services for those dealing with mental illness and addiction issues. This position is responsible for the oversight of all professional psychiatric services in the facility. The VP works closely with the nursing leadership to manage the inpatient psychiatric treatment services as well.

***Southern New Hampshire Health, Nashua, NH, 7/15 – 5/2020***

***Associate Vice President of Behavioral Health***

***Executive Director of Region 3 Integrated Delivery Network***

Responsible for the oversight of all behavioral health services within Southern New Hampshire Health system, this includes services at Southern New Hampshire Medical Center (SNHMC) and Foundation Medical Partners (FMP). In addition, serve as the Executive Director of the 1115 DSRIP Integrated Delivery Network (ION) for the Greater Nashua region. Duties for both positions include:

- Member of the Executive Leadership Team for both SNHMC and FMP.
- Oversee the program development, implementation and clinical services in the following departments:
  - o Emergency Department
  - o Partial Hospital Program (PHP)
  - o Intensive Outpatient Program for Substance Use Disorders (IOP)
  - o 18 bed inpatient behavioral health unit (BHU)
  - o Foundation Counseling and Wellness -outpatient clinical services
  - o Foundation Collaborative Care- outpatient psychiatric evaluation and medication management
  - o Center for Recovery Management - medication for addiction treatment (MAT)
  - o Integrated Behavioral Health in Primary Care Practices
- Responsible for the fiscal management of the above.
- Work closely with medical providers, practice managers and staff to address the needs of people living with mental illness and addictions. Addressing issues related to stigma and supporting their efforts to treat everyone with dignity and respect.
- Represent SNHH in community forums including:
  - o New Hampshire Hospital Association Behavioral Health Peer Group

- o New Hampshire Hospital Association Behavioral Health Learning Collaborative
- o Mayor's Suicide Prevention Task Force
- Seek funding for programs from various foundations and organizations.
- Participate in quality reviews and discussions with private insurance companies and state managed care organizations. Discussions include incentive options and program development opportunities for their members.
- Work closely with DHHS leadership to advance clinical treatment options in the community.
- Responsible for the implementation of the 1115 DSRIP waiver in Greater Nashua
  - o SNHMC is the fiscal agent for the demonstration.
  - o Work closely with 30 community partners to achieve the goals of the waiver.
  - o Member of the Workforce Development Policy Subcommittee, focus on legislative opportunities that will assist with addressing the workforce shortage in NH.
  - o Participate in extensive governance process that assures transparency in the distribution of funds to community partners.
  - o Assure the special terms and conditions established by the state are implemented.

***Center for Life Management, Derry, NH***  
***Vice President and Chief Operating Officer, 6/05 - 6/15***

Responsible for the oversight of efficient operations of outpatient clinical systems of care in accordance with all federal and state requirements.

- Oversee all clinical services for the Community Mental Health Center for Region 10 in New Hampshire. Services include various therapeutic interventions, targeted case management, supported housing, wellness services, integrated care and community support services.
- Increased revenue by over 100% and increased staff by 41%. Responsible for the management of approximately 200 employees under operations.
- Established and maintain clinical service goals and incentive pay for performance system within a financially self-sustaining model of care.
- Provide leadership for extensive program development. Responsible for the implementation and expansion of new or existing programs in response to community needs.
- Responsible for monitoring clinical and administrative costs and revenue generation as well as the submission of the annual program budgets to the President and CEO.
- Collaborate with the Vice President of Quality and Compliance to determine the training needs for clinical and administrative staff.
- Assist the President and CEO in developing short and long range strategic plan including program expansions, business development, facilities and capital usage and/or improvements.
- Responsible for the establishment and maintenance of an integrated care model which allows for seamless access to services within the agency, coordination of services with area healthcare providers, as well as provision of behavioral healthcare consultation services at the physicians offices.
- Assisted in the process of consolidating three sites into one new facility in July 2007. Primary responsibility for the expansion of services in Salem in September 2014.
- Worked closely with the COO of a local hospital to develop and expand a long term contract to provide emergency evaluation services at the hospital and to assist

with disposition to appropriate level of care.

- Worked extensively with Senior Management to prepare for Medicaid Care Management in New Hampshire. Part of the team that established the first in the state per member per month contract with the MCO's inclusive of incentive metrics.

***Lisa K Madden, LICSW, LLC***

***Consultant, 6/04 - 6105***

Independent contractor providing consultation services to a community counseling center and a specialized foster care organization.

***Interim Clinic Director, 8104 - 5105***

***Wayside Youth and Family Support, Framingham, MA***

Responsible for the turnaround management of a large community counseling center in Framingham. Accomplishments include:

- Reorganized clinical team, supervisory structure and support staff functions
- Implemented necessary performance improvement plans
- Hired staff with significantly increased productivity expectations
- Assisted in the implementation of a new Performance Management and Billing System
- Worked diligently to foster a positive work environment through extensive verbal and written communication; staff involvement in decisions when appropriate; providing direct feedback when necessary; and by providing support. The goal was to foster a positive and cooperative "culture" in the clinic.
- Assisted senior management with budget development.

***Clinical Supervisor, 7104 - 6105***

***The Mentor Network, Lawrence MA***

- Provide clinical supervision to MSW's seeking independent licensure.
- Provide training and consultation to the staff on such topics as diagnostic evaluations, treatment plans and case presentations.
- Provide group support and trauma debriefing after a critical incident.

***The Massachusetts Society for the Prevention of Cruelty to Children (MSPCC)***

***The Family Counseling Center***

***Northeast Regional Clinic Director, Lawrence, MA 12/99 - 9/03***

Responsible for turnaround management of the clinics in the Northeast Region of MSPCC, specifically the cities of Lawrence, Lynn and Lowell. The clinics had been struggling with staff recruitment and retention, reduced revenue, poor management of contracts, as well as significant problems in the medical records department. Responsibilities included budget development, implementation and accountability. Accomplishments include:

- Grew clinical team from 15 to 32 clinicians in three years.
- Developed Multi-Cultural Treatment Team.
- Increased annual third party revenue by 70%; increased annual contract revenue by 65%.
- Contracts with the Department of Social Services; the Department of Mental Health in conjunction with the Professional Parent Advocacy League; the Department of Education and the Community Partnerships for Children and HeadStart.
- Organized a successful site visit for re-licensure from the Department of Public Health (DPH) as well as the Council on Accreditation (COA).
- Reorganized Medical Records to meet DPH and COA standards; reorganize claims support resulting in increased revenue received for services rendered and significantly reduced write-offs.
- Participated on the HIPAA Task force-assisted in the development and implementation of the federally mandated Health Information Portability and Accountability Act policies and procedures for MSPCC.



***Clinic Director, Hyannis, MA 9/95-12/99***

Responsible for the turnaround management of a regional clinic serving children and families on Cape Cod. The clinic had experienced over 70% turnover, significant reduction in revenue, and a series of very negative stories in the local media because of the agency's response to the implementation of managed care. Responsible for marketing and public relations; redevelopment of a high quality clinical treatment team; as well as, increasing revenue and program development. Accomplishments include:

- Grew clinical team from 12 to 37 in three years.
- Streamlined intake procedures to increase access to services and reduce wait times.
- Increased annual third party revenue by 80%.
- Developed consultative relationships with two of Cape Cod's most well respected children's services providers.
- Developed first private/public partnership between MSPCC and a private practice to increase the availability of specialty clinical services.
- Developed internship program for Master's level clinician candidates.

***North Essex Community Mental Health Center, (NECMHC, Inc.),  
Newburyport/Haverhill, MA  
Employee Assistance Professional, Clinical Social Worker, 9/93-7/95***

***NECMHC, Inc., Newburyport/Haverhill, MA  
Clinical Social Worker - Intern, 5/93-9/93***

***Worcester Children's Friend Society, Worcester, MA  
Clinical Social Worker - Intern, 9/92-4/93***

***The Jernberg Corporation, Worcester, MA  
EAP Case Management Supervisor, 4/90-4/93  
EAP Case Manager, 2/89-4/90***

***The Carol Schmidt Diagnostic Center and Emergency Shelter, YOU, Inc., Worcester,  
MA, 10/85-2/89  
Clinical Counselor I & II***

**EDUCATION**

University of Connecticut, School of Social Work, West Hartford, CT  
Masters in Social Work, Casework/Administration, August 1993

Clark University, Worcester, MA  
Bachelor of Arts, Government/Human Services, May 1985

**PROFESSIONAL LICENSE**

Licensed Independent Clinical Social Worker, MA # 1026094

**TEACHING and PUBLICATION**

Mental Health Management, New England College, Graduate School  
Summer 2007

Madden, Lisa K., 2009. Targeted Case Management Implementation at the Center for Life Management, Compliance Watch, volume 2, issue 3, p. 8-10.

*References available upon request*

**Riverbend Community Mental Health, Inc.**

**Key Personnel**

<b>Name</b>	<b>Job Title</b>	<b>Salary</b>	<b>% Paid from this Contract</b>	<b>Amount Paid from this Contract</b>
<b>Lisa K. Madden</b>	<b>President &amp; CEO</b>	<b>\$215,000</b>	<b>0%</b>	<b>\$0.00</b>
<b>Christopher Mumford</b>	<b>COO</b>	<b>\$135,000</b>	<b>0%</b>	<b>\$0.00</b>
<b>Crystal Welch</b>	<b>CFO</b>	<b>\$140,000</b>	<b>0%</b>	<b>\$0.00</b>
<b>Kevin Irish</b>	<b>CIO</b>	<b>\$130,000</b>	<b>0%</b>	<b>\$0.00</b>



Lori A. Shibinette  
Commissioner

Katja S. Fox  
Director

21  
MAN

**STATE OF NEW HAMPSHIRE**  
**DEPARTMENT OF HEALTH AND HUMAN SERVICES**  
**DIVISION FOR BEHAVIORAL HEALTH**

129 PLEASANT STREET, CONCORD, NH 03301  
603-271-9544 1-800-852-3345 Ext. 9544  
Fax: 603-271-4332 TDD Access: 1-800-735-2964 www.dhhs.nh.gov

June 11, 2021

His Excellency, Governor Christopher T. Sununu  
and the Honorable Council  
State House  
Concord, New Hampshire 03301

**REQUESTED ACTION**

Authorize the Department of Health and Human Services, Division for Behavioral Health, to enter into **Sole Source** amendments to existing contracts with the vendors listed below to provide community mental health services, including statewide mobile crisis services, by increasing the total price limitation by \$24,517,006 from \$27,852,901 to \$52,369,907 and by extending the completion dates from June 30, 2021 to June 30, 2022, effective June 30, 2021, upon Governor and Council approval. 90% General Funds. 10% Federal Funds.

The individual contracts were approved by Governor and Council as specified in the table below.

Vendor Name	Vendor Code	Area Served	Current Amount	Increase (Decrease)	Revised Amount	G&C Approval
Northern Human Services	177222-B001	Conway	\$2,354,431	\$2,122,949	\$4,477,380	O: 6/21/17, Late Item A A1: 6/19/19, #29 A2: 2/19/20, #12
West Central Services, Inc. DBA West Central Behavioral Health	177654-B001	Lebanon	\$1,401,218	\$1,599,988	\$3,001,206	O: 6/21/17, Late Item A A1: 6/19/19, #29
Lakes Region Mental Health Center, Inc. DBA Genesis Behavioral Health	154480-B001	Laconia	\$1,447,650	\$1,840,164	\$3,287,814	O: 6/21/17, Late Item A A1: 6/19/19, #29
Riverbend Community Mental Health, Inc.	177192-R001	Concord	\$1,810,770	\$2,717,609	\$4,528,379	O: 6/21/17, Late Item A A1: 6/19/19, #29
Monadnock Family Services	177510-B005	Keene	\$1,702,040	\$1,566,943	\$3,268,983	O: 6/21/17, Late Item A A1: 6/19/19, #29

His Excellency, Governor Christopher T. Sununu  
and the Honorable Council  
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Community Council of Nashua, NH DBA Greater Nashua Mental Health Center at Community Council	154112-B001	Nashua	\$5,262,612	\$4,434,642	\$9,697,254	O: 6/21/17, Late Item A A1: 9/13/2019, #15. A2: 12/19/18 #19. A3: 6/19/19, #29
The Mental Health Center of Greater Manchester, Inc.	177184-B001	Manchester	\$6,897,278	\$3,869,734	\$10,767,012	O: 6/21/17, Late Item A A1: 6/19/19, #29
Seacoast Mental Health Center, Inc.	174089-R001	Portsmouth	\$3,668,718	\$2,113,760	\$5,782,478	O: 6/21/17, Late Item A A1: 6/19/19, #29
Behavioral Health & Developmental Svs of Strafford County, Inc. DBA Community Partners of Strafford County	177278-B002	Dover	\$1,389,362	\$2,293,625	\$3,682,987	O: 6/21/17, Late Item A A1: 6/19/19, #29
The Mental Health Center for Southern New Hampshire DBA CLM Center for Life Management	174118-R001	Derry	\$1,918,822	\$1,957,592	\$3,876,414	O: 6/21/17, Late Item A A1: 9/20/18, #21 A2: 6/19/19, #29
		<b>Total:</b>	<b>\$27,852,901</b>	<b>\$24,517,006</b>	<b>\$52,389,907</b>	

Funds are available in the following accounts for State Fiscal Year 2021, and are anticipated to be available in State Fiscal Year 2022, upon the availability and continued appropriation of funds in the future operating budget, with the authority to adjust budget line items within the price limitation and encumbrances between state fiscal years through the Budget Office, if needed and justified.

#### EXPLANATION

This request is **Sole Source** because the Department is seeking to extend the contracts beyond the current completion dates and there are no renewal options available. The Department contracts for these services through the community mental health centers, which are designated by the Department to serve the towns and cities within a designated geographic region, as outlined in the NH Revised Statutes Annotated (RSA) 135-C, and NH Administrative Rule He-M 403.

His Excellency, Governor Christopher T. Sununu  
and the Honorable Council  
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The purpose of this request is to continue providing and expand upon community mental health services for individuals in New Hampshire. Community mental health centers provide community-based mental health services to adults, children, and families to build resiliency, promote recovery, reduce inpatient hospital utilizations, and improve community tenure.

The populations served include children with Serious Emotional Disturbances and adults with Severe Mental Illness/Severe and Persistent Mental Illness, including individuals with Severe/Severe and Persistent Mental Illness with Low Service Utilization (LU) per He-M 401 Eligibility Determination and Individual Service Planning. Approximately 43,000 adults, children and families will be served from June 30, 2021 to June 30, 2022.

The Contractors will continue to provide Emergency Services, Individual and Group Psychotherapy, Targeted Case Management, Medication Services, Functional Support Services, Illness Management and Recovery, Evidenced Based Supported Employment, Assertive Community Treatment, Projects for Assistance in Transition from Homelessness, wraparound services for children, Community Residential Services, and Acute Care Services to individuals experiencing psychiatric emergencies while awaiting admission to a Designated Receiving Facility. All contracts include provisions for Mental Health Services required per NH RSA 135-C and with State Regulations applicable to the mental health system as outlined in He-M 400, as well as in compliance with the Community Mental Health Agreement (CMHA).

These services are provided to individuals enrolled in the State Medicaid plan as well as non-Medicaid and uninsured children, adults, and families. The Contractors will seek reimbursement for Medicaid services through agreements with the contracted Managed Care Organizations, through Medicaid fee-for-service and third part insurance payers. The contracts do not include funding for Medicaid reimbursement.

These amendments also included the following modifications to the scopes of services:

- Inclusion of statewide integrated mobile crisis response teams in crisis services. Currently only three regions (Regions 4, 6 & 7) operate mobile crisis response teams for adults with mental illness. All ten (10) community mental health centers will enhance their crisis services to ensure delivery of integrated mobile crisis response services to individuals experiencing a mental health and/or substance use crisis;
- Addition of six (6) supported housing beds in each region to expand the availability of supported housing options statewide;
- Expansion of First Episode Psychosis/Early Serious Mental Illness (FEP-ESMI) services. Currently only Region 6 holds provisions for FEP-ESMI programming. These programs provide evidence-based Coordinated Specialty Care for the treatment of FEP-ESMI utilizing early intervention for individuals age thirteen (13) to thirty-five (35) experiencing a first episode of mental illness. The expansion includes three (3) additional teams in Regions 5, 8, & 10;
- Expansion of deaf and hard of hearing services provided by Region 6, including increased opportunities for collaboration with other services providers statewide and the provision of consultative services in the treatment planning process for individuals who are deaf and/or hard of hearing;
- Addition of Statewide Work Incentives Counseling to include one (1) full-time equivalent Work Incentives Counselor in each of the ten (10) regions to support individuals in meeting employment related goals by providing comprehensive benefits counseling, supporting engagement in Supported Employment and improving collaboration with the Division of Vocational Rehabilitation;

His Excellency, Governor Christopher T. Sununu  
and the Honorable Council  
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- Inclusion of System of Care Activities with the Department of Education to develop a system of support for behavioral health within school districts in targeted regions;
- Inclusion of Pro-Health Services in Regions 6, 7 & 9. These services provide integrated medical and mental health services to individuals aged sixteen (16) through thirty-five (35) through FQHC primary care services co-located in the mental health center; and
- Inclusion of a specialty residential program in Region 9, which provides three (3) beds for individuals age eighteen (18) years and older who are dually diagnosed with a severe mental illness and developmental disability and/or acquired brain disorder.

The Department will monitor contracted services by:

- Ensuring quality assurance by conducting performance reviews and utilization reviews as determined to be necessary and appropriate based on applicable licensing, certifications and service provisions.
- Conducting quarterly meetings to review submitted quarterly data and reports to identify ongoing programmatic improvements.
- Reviewing monthly Financial Statements provided by the Contractors for ongoing evaluation of the programs fiscal integrity.

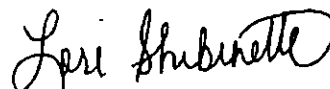
Should the Governor and Executive Council not authorize this request, approximately 43,000 adults, children and families in the state will not have access to critical community mental health services as required by NH RSA 135-C:13. As a result these individuals may experience an increase in symptoms causing them to seek more costly services at hospital emergency departments due to risk of harm to themselves or others and may have increased contact with law enforcement, correctional programs, or primary care physicians, none of which have the necessary services or supports available to provide necessary assistance. Lack of these services may also increase the likelihood of inpatient hospitalizations and death by suicide.

Area served: Statewide

Source of Funds: CFDA 93.778 FAIN #05-1505NHBIPP, CFDA 93.150 FAINX06SM083717-01, CFDA 93.958, FAINB09SM083816 and FAINB09SM083987, CFDA#93.243 FAINH79SM080245, CFDA#93.959 FAINTI083464

The Department will request General Funds in the event that Federal Funds are no longer available and services are still needed.

Respectfully submitted,



Lori A. Shibinette  
Commissioner

Attachment A  
Financial Details

05-95-92-922010-4117 HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS DEPT OF, HHS: BEHAVIORAL HEALTH DIV, BUREAU OF MENTAL HEALTH SERVICES, CMH PROGRAM SUPPORT (100% General Funds)

Northern Human Services (Vendor Code 177222-B004)

PO #1056782

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92204117	\$378,249	\$0	\$378,249
2019	102-500731	Contracts for program services	92204117	\$469,249	\$0	\$469,249
2020	102-500731	Contracts for program services	92204117	\$845,304	\$0	\$845,304
2021	102-500731	Contracts for program services	92204117	\$661,266	\$87,180	\$748,446
2022	102-500731	Contracts for program services	92204117	\$0	\$1,415,368	\$1,415,368
			<b>Subtotal</b>	<b>\$2,155,068</b>	<b>\$1,502,548</b>	<b>\$3,857,616</b>

West Central Services, Inc (Vendor Code 177654-B001)

PO #1056774

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92204117	\$322,191	\$0	\$322,191
2019	102-500731	Contracts for program services	92204117	\$412,191	\$0	\$412,191
2020	102-500731	Contracts for program services	92204117	\$312,878	\$0	\$312,878
2021	102-500731	Contracts for program services	92204117	\$312,878	\$64,324	\$377,202
2022	102-500731	Contracts for program services	92204117	\$0	\$1,121,563	\$1,121,563
			<b>Subtotal</b>	<b>\$1,360,138</b>	<b>\$1,185,887</b>	<b>\$2,546,025</b>

The Lakes Region Mental Health Center (Vendor Code 154480-B001)

PO #1056775

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92204117	\$328,115	\$0	\$328,115
2019	102-500731	Contracts for program services	92204117	\$418,115	\$0	\$418,115
2020	102-500731	Contracts for program services	92204117	\$324,170	\$0	\$324,170
2021	102-500731	Contracts for program services	92204117	\$324,170	\$293,500	\$617,670
2022	102-500731	Contracts for program services	92204117	\$0	\$1,128,563	\$1,128,563
			<b>Subtotal</b>	<b>\$1,394,570</b>	<b>\$1,420,063</b>	<b>\$2,814,633</b>

Riverbend Community Mental Health, Inc. (Vendor Code 177192-R001)

PO #1056778

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92204117	\$381,653	\$0	\$381,653
2019	102-500731	Contracts for program services	92204117	\$471,653	\$0	\$471,653
2020	102-500731	Contracts for program services	92204117	\$237,708	\$0	\$237,708
2021	102-500731	Contracts for program services	92204117	\$237,708	\$0	\$237,708
2022	102-500731	Contracts for program services	92204117	\$0	\$1,616,551	\$1,616,551
			<b>Subtotal</b>	<b>\$1,328,722</b>	<b>\$1,616,551</b>	<b>\$2,945,273</b>

Monadnock Family Services (Vendor Code 177510-B005)

PO #1056779

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92204117	\$357,590	\$0	\$357,590
2019	102-500731	Contracts for program services	92204117	\$447,590	\$0	\$447,590
2020	102-500731	Contracts for program services	92204117	\$357,590	\$0	\$357,590
2021	102-500731	Contracts for program services	92204117	\$357,590	\$69,885	\$427,475
2022	102-500731	Contracts for program services	92204117	\$0	\$999,625	\$999,625
			<b>Subtotal</b>	<b>\$1,520,360</b>	<b>\$1,069,510</b>	<b>\$2,589,870</b>

Community Council of Nashua, NH (Vendor Code 154112-B001)

PO #1056782

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92204117	\$1,183,799	\$0	\$1,183,799
2019	102-500731	Contracts for program services	92204117	\$1,273,799	\$0	\$1,273,799
2020	102-500731	Contracts for program services	92204117	\$1,039,854	\$0	\$1,039,854
2021	102-500731	Contracts for program services	92204117	\$1,039,854	\$288,848	\$1,328,702
2022	102-500731	Contracts for program services	92204117	\$0	\$2,364,495	\$2,364,495
			<b>Subtotal</b>	<b>\$4,537,306</b>	<b>\$2,651,343</b>	<b>\$7,188,649</b>

Attachment A  
Financial Details

The Mental Health Center of Greater Manchester (Vendor Code 177184-B001) PO #1056784

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92204117	\$1,646,829	\$0	\$1,646,829
2019	102-500731	Contracts for program services	92204117	\$1,736,829	\$0	\$1,736,829
2020	102-500731	Contracts for program services	92204117	\$1,642,884	\$0	\$1,642,884
2021	102-500731	Contracts for program services	92204117	\$1,642,884	\$0	\$1,642,884
2022	102-500731	Contracts for program services	92204117	\$0	\$2,588,551	\$2,588,551
<b>Subtotal</b>				<b>\$6,669,426</b>	<b>\$2,588,551</b>	<b>\$9,257,977</b>

Seacoast Mental Health Center, Inc. (Vendor Code 174089-R001) PO #1056785

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92204117	\$746,765	\$0	\$746,765
2019	102-500731	Contracts for program services	92204117	\$836,765	\$0	\$836,765
2020	102-500731	Contracts for program services	92204117	\$742,820	\$0	\$742,820
2021	102-500731	Contracts for program services	92204117	\$742,820	\$103,040	\$845,860
2022	102-500731	Contracts for program services	92204117	\$0	\$1,139,625	\$1,139,625
<b>Subtotal</b>				<b>\$3,069,170</b>	<b>\$1,242,665</b>	<b>\$4,311,835</b>

Behavioral Health & Developmental Services of Strafford County, Inc. (Vendor Code 177278-B002) PO #1056787

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92204117	\$313,543	\$0	\$313,543
2019	102-500731	Contracts for program services	92204117	\$403,543	\$0	\$403,543
2020	102-500731	Contracts for program services	92204117	\$309,598	\$0	\$309,598
2021	102-500731	Contracts for program services	92204117	\$309,598	\$108,000	\$417,598
2022	102-500731	Contracts for program services	92204117	\$0	\$1,297,096	\$1,297,096
<b>Subtotal</b>				<b>\$1,336,282</b>	<b>\$1,405,096</b>	<b>\$2,741,378</b>

The Mental Health Center for Southern New Hampshire (Vendor Code 174116-R001) PO #1056788

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92204117	\$350,791	\$0	\$350,791
2019	102-500731	Contracts for program services	92204117	\$440,791	\$0	\$440,791
2020	102-500731	Contracts for program services	92204117	\$346,846	\$0	\$346,846
2021	102-500731	Contracts for program services	92204117	\$346,846	\$322,000	\$668,846
2022	102-500731	Contracts for program services	92204117	\$0	\$999,625	\$999,625
<b>Subtotal</b>				<b>\$1,485,274</b>	<b>\$1,321,625</b>	<b>\$2,806,899</b>
<b>Total CMH Program Support</b>				<b>\$24,856,316</b>	<b>\$16,003,839</b>	<b>\$40,860,155</b>

05-95-92-922010-4120 HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS DEPT OF, HHS: BEHAVIORAL HEALTH DIV, BUREAU OF MENTAL HEALTH SERVICES, MENTAL HEALTH BLOCK GRANT (100% Federal Funds)

Monadnock Family Services (Vendor Code 177510-B005) PO #1056779

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92224120	\$0	\$0	\$0
2019	102-500731	Contracts for program services	92224120	\$0	\$0	\$0
2020	102-500731	Contracts for program services	92224120	\$0	\$0	\$0
2021	102-500731	Contracts for program services	92224120	\$0	\$0	\$0
2022	074-500585	Grants for Pub Asst and Relief	92224120 / 92244120	\$0	\$111,000	\$111,000
<b>Subtotal</b>				<b>\$0</b>	<b>\$111,000</b>	<b>\$111,000</b>

Community Council of Nashua, NH (Vendor Code 154112-B001) PO #1056782

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92224120	\$84,000	\$0	\$84,000
2019	102-500731	Contracts for program services	92224120	\$21,500	\$0	\$21,500
2020	102-500731	Contracts for program services	92224120	\$61,162	\$0	\$61,162
2021	102-500731	Contracts for program services	92224120	\$61,162	\$0	\$61,162
2022	074-500585	Grants for Pub Asst and Relief	92224120	\$0	\$60,000	\$60,000
<b>Subtotal</b>				<b>\$227,824</b>	<b>\$60,000</b>	<b>\$287,824</b>



Attachment A  
Financial Details

Seacoast Mental Health Center, Inc. (Vendor Code 174089-R001)

PO #1056785

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92224120	\$0	\$0	\$0
2019	102-500731	Contracts for program services	92224120	\$0	\$0	\$0
2020	102-500731	Contracts for program services	92224120	\$0	\$0	\$0
2021	102-500731	Contracts for program services	92224120	\$0	\$0	\$0
2022	074-500585	Grants for Pub Asst and Relief	92224120 / 92244120	\$0	\$111,000	\$111,000
<b>Subtotal</b>				\$0	\$111,000	\$111,000

The Mental Health Center for Southern New Hampshire (Vendor Code 174116-R001)

PO #1056788

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92224120	\$0	\$0	\$0
2019	102-500731	Contracts for program services	92224120	\$0	\$0	\$0
2020	102-500731	Contracts for program services	92224120	\$0	\$0	\$0
2021	102-500731	Contracts for program services	92224120	\$0	\$0	\$0
2022	074-500585	Grants for Pub Asst and Relief	92224120 / 92244120	\$0	\$118,600	\$118,600
<b>Subtotal</b>				\$0	\$118,600	\$118,600
<b>Total Mental Health Block Grant</b>				<b>\$227,824</b>	<b>\$400,600</b>	<b>\$628,424</b>

05-95-92-922010-4121 HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS DEPT OF, HHS: BEHAVIORAL HEALTH DIV, BUREAU OF MENTAL HEALTH SERVICES, MENTAL HEALTH DATA COLLECTION (100% Federal Funds)

Northern Human Services (Vendor Code 177222-B004)

PO #1056782

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2019	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2020	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2021	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2022	102-500731	Contracts for program services	92204121	\$0	\$10,000	\$10,000
<b>Subtotal</b>				\$20,000	\$10,000	\$30,000

West Central Services, Inc (Vendor Code 177654-B001)

PO #1056774

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2019	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2020	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2021	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2022	102-500731	Contracts for program services	92204121	\$0	\$10,000	\$10,000
<b>Subtotal</b>				\$20,000	\$10,000	\$30,000

The Lakes Region Mental Health Center (Vendor Code 154480-B001)

PO #1056775

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2019	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2020	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2021	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2022	102-500731	Contracts for program services	92204121	\$0	\$10,000	\$10,000
<b>Subtotal</b>				\$20,000	\$10,000	\$30,000

Riverbend Community Mental Health, Inc. (Vendor Code 177192-R001)

PO #1056778

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2019	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2020	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2021	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2022	102-500731	Contracts for program services	92204121	\$0	\$10,000	\$10,000
<b>Subtotal</b>				\$20,000	\$10,000	\$30,000

Attachment A  
Financial Details

Monadnock Family Services (Vendor Code 177510-B005)

PO #1056778

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2019	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2020	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2021	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2022	102-500731	Contracts for program services	92204121	\$0	\$10,000	\$10,000
			<b>Subtotal</b>	<b>\$20,000</b>	<b>\$10,000</b>	<b>\$30,000</b>

Community Council of Nashua, NH (Vendor Code 154112-B001)

PO #1056782

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2019	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2020	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2021	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2022	102-500731	Contracts for program services	92204121	\$0	\$10,000	\$10,000
			<b>Subtotal</b>	<b>\$20,000</b>	<b>\$10,000</b>	<b>\$30,000</b>

The Mental Health Center of Greater Manchester (Vendor Code 177184-B001)

PO #1056784

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2019	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2020	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2021	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2022	102-500731	Contracts for program services	92204121	\$0	\$10,000	\$10,000
			<b>Subtotal</b>	<b>\$20,000</b>	<b>\$10,000</b>	<b>\$30,000</b>

Seacoast Mental Health Center, Inc. (Vendor Code 174089-R001)

PO #1056785

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2019	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2020	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2021	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2022	102-500731	Contracts for program services	92204121	\$0	\$10,000	\$10,000
			<b>Subtotal</b>	<b>\$20,000</b>	<b>\$10,000</b>	<b>\$30,000</b>

Behavioral Health & Developmental Services of Strafford County, Inc. (Vendor Code 177278-B002)

PO #1056787

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2019	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2020	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2021	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2022	102-500731	Contracts for program services	92204121	\$0	\$10,000	\$10,000
			<b>Subtotal</b>	<b>\$20,000</b>	<b>\$10,000</b>	<b>\$30,000</b>

Attachment A  
Financial Details

The Mental Health Center for Southern New Hampshire (Vendor Code 174116-R001)

PO #1056788

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2019	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2020	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2021	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2022	102-500731	Contracts for program services	92204121	\$0	\$10,000	\$10,000
			<b>Subtotal</b>	\$20,000	\$10,000	\$30,000
<b>Total Mental Health Data Collection</b>				<b>\$200,000</b>	<b>\$100,000</b>	<b>\$300,000</b>

05-95-92-921010-2053 HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS DEPT OF, HHS: BEHAVIORAL HEALTH DIV, BUR FOR CHILDRENS BEHAVRL HLTH, SYSTEM OF CARE (100% General Funds)

Northern Human Services (Vendor Code 177222-B004)

PO #1056762

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92102053	\$4,000	\$0	\$4,000
2019	102-500731	Contracts for program services	92102053	\$0	\$0	\$0
2020	102-500731	Contracts for program services	92102053	\$11,000	\$0	\$11,000
2021	102-500731	Contracts for program services	92102053	\$11,000	\$0	\$11,000
2022	102-500731	Contracts for program services	92102053	\$0	\$605,091	\$605,091
			<b>Subtotal</b>	\$26,000	\$605,091	\$631,091

West Central Services, Inc (Vendor Code 177654-B001)

PO #1056774

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92102053	\$0	\$0	\$0
2019	102-500731	Contracts for program services	92102053	\$4,000	\$0	\$4,000
2020	102-500731	Contracts for program services	92102053	\$5,000	\$0	\$5,000
2021	102-500731	Contracts for program services	92102053	\$5,000	\$0	\$5,000
2022	102-500731	Contracts for program services	92102053	\$0	\$402,331	\$402,331
			<b>Subtotal</b>	\$14,000	\$402,331	\$416,331

The Lakes Region Mental Health Center (Vendor Code 154480-B001)

PO #1056775

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92102053	\$0	\$0	\$0
2019	102-500731	Contracts for program services	92102053	\$4,000	\$0	\$4,000
2020	102-500731	Contracts for program services	92102053	\$11,000	\$0	\$11,000
2021	102-500731	Contracts for program services	92102053	\$11,000	\$0	\$11,000
2022	102-500731	Contracts for program services	92102053	\$0	\$408,331	\$408,331
			<b>Subtotal</b>	\$26,000	\$408,331	\$434,331

Riverbend Community Mental Health, Inc. (Vendor Code 177192-R001)

PO #1056778

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92102053	\$0	\$0	\$0
2019	102-500731	Contracts for program services	92102053	\$4,000	\$0	\$4,000
2020	102-500731	Contracts for program services	92102053	\$151,000	\$0	\$151,000
2021	102-500731	Contracts for program services	92102053	\$151,000	\$0	\$151,000
2022	102-500731	Contracts for program services	92102053	\$0	\$1,051,054	\$1,051,054
			<b>Subtotal</b>	\$306,000	\$1,051,054	\$1,357,054

Monadnock Family Services (Vendor Code 177510-B005)

PO #1056779

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92102053	\$0	\$0	\$0
2019	102-500731	Contracts for program services	92102053	\$4,000	\$0	\$4,000
2020	102-500731	Contracts for program services	92102053	\$5,000	\$0	\$5,000
2021	102-500731	Contracts for program services	92102053	\$5,000	\$0	\$5,000
2022	102-500731	Contracts for program services	92102053	\$0	\$341,363	\$341,363
			<b>Subtotal</b>	\$14,000	\$341,363	\$355,363

Attachment A  
Financial Details

Community Council of Nashua, NH (Vendor Code 154112-B001)

PO #1056782

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92102053	\$0	\$0	\$0
2019	102-500731	Contracts for program services	92102053	\$0	\$0	\$0
2020	102-500731	Contracts for program services	92102053	\$151,000	\$0	\$151,000
2021	102-500731	Contracts for program services	92102053	\$151,000	\$0	\$151,000
2022	102-500731	Contracts for program services	92102053	\$0	\$1,051,054	\$1,051,054
<b>Subtotal</b>				<b>\$302,000</b>	<b>\$1,051,054</b>	<b>\$1,353,054</b>

The Mental Health Center of Greater Manchester (Vendor Code 177184-B001)

PO #1056784

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92102053	\$4,000	\$0	\$4,000
2019	102-500731	Contracts for program services	92102053	\$0	\$0	\$0
2020	102-500731	Contracts for program services	92102053	\$11,000	\$0	\$11,000
2021	102-500731	Contracts for program services	92102053	\$11,000	\$0	\$11,000
2022	102-500731	Contracts for program services	92102053	\$0	\$653,326	\$653,326
<b>Subtotal</b>				<b>\$26,000</b>	<b>\$653,326</b>	<b>\$679,326</b>

Seacoast Mental Health Center, Inc. (Vendor Code 174089-R001)

PO #1056785

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92102053	\$4,000	\$0	\$4,000
2019	102-500731	Contracts for program services	92102053	\$0	\$0	\$0
2020	102-500731	Contracts for program services	92102053	\$11,000	\$0	\$11,000
2021	102-500731	Contracts for program services	92102053	\$11,000	\$0	\$11,000
2022	102-500731	Contracts for program services	92102053	\$0	\$605,091	\$605,091
<b>Subtotal</b>				<b>\$26,000</b>	<b>\$605,091</b>	<b>\$631,091</b>

Behavioral Health & Developmental Services of Strafford County, Inc. (Vendor Code 177278-B002)

PO #1056787

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92102053	\$0	\$0	\$0
2019	102-500731	Contracts for program services	92102053	\$4,000	\$0	\$4,000
2020	102-500731	Contracts for program services	92102053	\$11,000	\$0	\$11,000
2021	102-500731	Contracts for program services	92102053	\$11,000	\$0	\$11,000
2022	102-500731	Contracts for program services	92102053	\$0	\$408,331	\$408,331
<b>Subtotal</b>				<b>\$26,000</b>	<b>\$408,331</b>	<b>\$434,331</b>

The Mental Health Center for Southern New Hampshire (Vendor Code 174116-R001)

PO #1056788

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92102053	\$4,000	\$0	\$4,000
2019	102-500731	Contracts for program services	92102053	\$5,000	\$0	\$5,000
2020	102-500731	Contracts for program services	92102053	\$131,000	\$0	\$131,000
2021	102-500731	Contracts for program services	92102053	\$131,000	\$0	\$131,000
2022	102-500731	Contracts for program services	92102053	\$0	\$467,363	\$467,363
<b>Subtotal</b>				<b>\$271,000</b>	<b>\$467,363</b>	<b>\$738,363</b>
<b>Total System of Care</b>				<b>\$1,037,000</b>	<b>\$5,993,335</b>	<b>\$7,030,335</b>

05-95-42-421010-2958 HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS DEPT OF, HHS: HUMAN SERVICES DIV, CHILD PROTECTION, CHILD - FAMILY SERVICES (100% General Funds)

Northern Human Services (Vendor Code 177222-B004)

PO #1056762

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	550-500398	Assessment and Counseling	42105824	\$5,310	\$0	\$5,310
2019	550-500398	Assessment and Counseling	42105824	\$5,310	\$0	\$5,310
2020	550-500398	Assessment and Counseling	42105824	\$5,310	\$0	\$5,310
2021	550-500398	Assessment and Counseling	42105824	\$5,310	\$0	\$5,310
2022	644-504195	SGFSER SGF SERVICES	42105876	\$0	\$5,310	\$5,310
<b>Subtotal</b>				<b>\$21,240</b>	<b>\$5,310</b>	<b>\$26,550</b>

Attachment A  
Financial Details

West Central Services, Inc (Vendor Code 177654-B001) PO #1056774

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2019	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2020	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2021	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2022	644-504195	SGFSER SGF SERVICES	42105876	\$0	\$1,770	\$1,770
<b>Subtotal</b>				<b>\$7,080</b>	<b>\$1,770</b>	<b>\$8,850</b>

The Lakes Region Mental Health Center (Vendor Code 154480-B001) PO #1056775

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2019	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2020	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2021	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2022	644-504195	SGFSER SGF SERVICES	42105876	\$0	\$1,770	\$1,770
<b>Subtotal</b>				<b>\$7,080</b>	<b>\$1,770</b>	<b>\$8,850</b>

Riverbend Community Mental Health, Inc. (Vendor Code 177192-R001) PO #1056778

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2019	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2020	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2021	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2022	644-504195	SGFSER SGF SERVICES	42105876	\$0	\$1,770	\$1,770
<b>Subtotal</b>				<b>\$7,080</b>	<b>\$1,770</b>	<b>\$8,850</b>

Monadnock Family Services (Vendor Code 177510-B005) PO #1056779

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2019	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2020	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2021	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2022	644-504195	SGFSER SGF SERVICES	42105876	\$0	\$1,770	\$1,770
<b>Subtotal</b>				<b>\$7,080</b>	<b>\$1,770</b>	<b>\$8,850</b>

Community Council of Nashua, NH (Vendor Code 154112-B001) PO #1056782

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2019	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2020	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2021	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2022	644-504195	SGFSER SGF SERVICES	42105876	\$0	\$1,770	\$1,770
<b>Subtotal</b>				<b>\$7,080</b>	<b>\$1,770</b>	<b>\$8,850</b>

The Mental Health Center of Greater Manchester (Vendor Code 177184-B001) PO #1056784

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	550-500398	Assessment and Counseling	42105824	\$3,540	\$0	\$3,540
2019	550-500398	Assessment and Counseling	42105824	\$3,540	\$0	\$3,540
2020	550-500398	Assessment and Counseling	42105824	\$3,540	\$0	\$3,540
2021	550-500398	Assessment and Counseling	42105824	\$3,540	\$0	\$3,540
2022	644-504195	SGFSER SGF SERVICES	42105876	\$0	\$3,540	\$3,540
<b>Subtotal</b>				<b>\$14,160</b>	<b>\$3,540</b>	<b>\$17,700</b>

Attachment A  
Financial Details

Seacoast Mental Health Center, Inc. (Vendor Code 174089-R001)

PO #1056785

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2019	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2020	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2021	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2022	644-504195	SGFSER SGF SERVICES	42105876	\$0	\$1,770	\$1,770
<b>Subtotal</b>				<b>\$7,080</b>	<b>\$1,770</b>	<b>\$8,850</b>

Behavioral Health & Developmental Services of Stratford County, Inc. (Vendor Code 177278-B002)

PO #1056787

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2019	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2020	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2021	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2022	644-504195	SGFSER SGF SERVICES	42105876	\$0	\$1,770	\$1,770
<b>Subtotal</b>				<b>\$7,080</b>	<b>\$1,770</b>	<b>\$8,850</b>

The Mental Health Center for Southern New Hampshire (Vendor Code 174116-R001)

PO #1056788

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2019	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2020	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2021	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2022	644-504195	SGFSER SGF SERVICES	42105876	\$0	\$1,770	\$1,770
<b>Subtotal</b>				<b>\$7,080</b>	<b>\$1,770</b>	<b>\$8,850</b>
<b>Total Child - Family Services</b>				<b>\$92,040</b>	<b>\$23,010</b>	<b>\$115,050</b>

05-95-42-423010-7926 HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS DEPT OF, HHS: HUMAN SERVICES DIV, HOMELESS & HOUSING, PATH GRANT (100% Federal Funds)

Riverbend Community Mental Health, Inc. (Vendor Code 177192-R001)

PO #1056778

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	42307150	\$36,250	\$0	\$36,250
2019	102-500731	Contracts for program services	42307150	\$36,250	\$0	\$36,250
2020	102-500731	Contracts for program services	42307150	\$38,234	\$0	\$38,234
2021	102-500731	Contracts for program services	42307150	\$38,234	\$0	\$38,234
2022	102-500731	Contracts for program services	42307150	\$0	\$38,234	\$38,234
<b>Subtotal</b>				<b>\$148,968</b>	<b>\$38,234</b>	<b>\$187,202</b>

Monadnock Family Services (Vendor Code 177510-B005)

PO #1056779

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	42307150	\$37,000	\$0	\$37,000
2019	102-500731	Contracts for program services	42307150	\$37,000	\$0	\$37,000
2020	102-500731	Contracts for program services	42307150	\$33,300	\$0	\$33,300
2021	102-500731	Contracts for program services	42307150	\$33,300	\$0	\$33,300
2022	102-500731	Contracts for program services	42307150	\$0	\$33,300	\$33,300
<b>Subtotal</b>				<b>\$140,600</b>	<b>\$33,300</b>	<b>\$173,900</b>

Community Council of Nashua, NH (Vendor Code 154112-B001)

PO #1056782

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	42307150	\$40,300	\$0	\$40,300
2019	102-500731	Contracts for program services	42307150	\$40,300	\$0	\$40,300
2020	102-500731	Contracts for program services	42307150	\$43,901	\$0	\$43,901
2021	102-500731	Contracts for program services	42307150	\$43,901	\$0	\$43,901
2022	102-500731	Contracts for program services	42307150	\$0	\$43,901	\$43,901
<b>Subtotal</b>				<b>\$168,402</b>	<b>\$43,901</b>	<b>\$212,303</b>

Attachment A  
Financial Details

The Mental Health Center of Greater Manchester (Vendor Code 177184-B001)

PO #1056784

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	42307150	\$40,121	\$0	\$40,121
2019	102-500731	Contracts for program services	42307150	\$40,121	\$0	\$40,121
2020	102-500731	Contracts for program services	42307150	\$43,725	\$0	\$43,725
2021	102-500731	Contracts for program services	42307150	\$43,725	\$0	\$43,725
2022	102-500731	Contracts for program services	42307150	\$0	\$43,725	\$43,725
<b>Subtotal</b>				<b>\$167,692</b>	<b>\$43,725</b>	<b>\$211,417</b>

Seacoast Mental Health Center, Inc. (Vendor Code 174089-R001)

PO #1056785

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	42307150	\$25,000	\$0	\$25,000
2019	102-500731	Contracts for program services	42307150	\$25,000	\$0	\$25,000
2020	102-500731	Contracts for program services	42307150	\$38,234	\$0	\$38,234
2021	102-500731	Contracts for program services	42307150	\$38,234	\$0	\$38,234
2022	102-500731	Contracts for program services	42307150	\$0	\$38,234	\$38,234
<b>Subtotal</b>				<b>\$126,468</b>	<b>\$38,234</b>	<b>\$164,702</b>

The Mental Health Center for Southern New Hampshire (Vendor Code 174116-R001)

PO #1056788

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	42307150	\$29,500	\$0	\$29,500
2019	102-500731	Contracts for program services	42307150	\$29,500	\$0	\$29,500
2020	102-500731	Contracts for program services	42307150	\$38,234	\$0	\$38,234
2021	102-500731	Contracts for program services	42307150	\$38,234	\$0	\$38,234
2022	102-500731	Contracts for program services	42307150	\$0	\$38,234	\$38,234
<b>Subtotal</b>				<b>\$135,468</b>	<b>\$38,234</b>	<b>\$173,702</b>
<b>Total PATH GRANT</b>				<b>\$887,598</b>	<b>\$235,628</b>	<b>\$1,123,226</b>

05-95-92-920510-3380 HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS DEPT OF, HHS: BEHAVIORAL HEALTH DIV, BUREAU OF DRUG & ALCOHOL SVCS, PREVENTION SERVICES (97% Federal Funds, 3% General Funds)

Seacoast Mental Health Center (Vendor Code 174089-R001)

PO #1056785

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92056502	\$70,000	\$0	\$70,000
2019	102-500731	Contracts for program services	92056502	\$70,000	\$0	\$70,000
2020	102-500731	Contracts for program services	92057502	\$70,000	\$0	\$70,000
2021	102-500731	Contracts for program services	92057502	\$70,000	\$0	\$70,000
2022	102-500731	Contracts for program services	92057502	\$0	\$70,000	\$70,000
<b>Subtotal</b>				<b>\$280,000</b>	<b>\$70,000</b>	<b>\$350,000</b>
<b>Total BDAS</b>				<b>\$280,000</b>	<b>\$70,000</b>	<b>\$350,000</b>

05-95-48-481010-8917 HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS DEPT OF, HHS: ELDERLY & ADULT SVCS DIV, GRANTS TO LOCALS, HEALTH PROMOTION CONTRACTS (100% Federal Funds)

Seacoast Mental Health Center (Vendor Code 174089-R001)

PO #1056785

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	48108462	\$35,000	\$0	\$35,000
2019	102-500731	Contracts for program services	48108462	\$35,000	\$0	\$35,000
2020	102-500731	Contracts for program services	48108462	\$35,000	\$0	\$35,000
2021	102-500731	Contracts for program services	48108462	\$35,000	\$0	\$35,000
2022	102-500731	Contracts for program services	48108462	\$0	\$35,000	\$35,000
<b>Subtotal</b>				<b>\$140,000</b>	<b>\$35,000</b>	<b>\$175,000</b>
<b>Total BEAS</b>				<b>\$140,000</b>	<b>\$35,000</b>	<b>\$175,000</b>

05-96-49-490510-2985 HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS DEPT OF, HHS: COMM-BASED CARE SVCS DIV, COMMUNITY BASED CARE SERVICES, BALANCE INCENTIVE PROGRAM BIP (100% Federal Funds)

Attachment A  
Financial Details

Northern Human Services (Vendor Code 177222-B004) PO #1056782

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	49053316	\$0	\$0	\$0
2019	102-500731	Contracts for program services	49053318	\$0	\$0	\$0
2020	102-500731	Contracts for program services	49053316	\$132,123	\$0	\$132,123
2021	102-500731	Contracts for program services	49053318	\$0	\$0	\$0
2022	102-500731	Contracts for program services	49053316	\$0	\$0	\$0
			<i>Subtotal</i>	\$132,123	\$0	\$132,123
<b>Total Balance Incentive Program</b>				<b>\$132,123</b>	<b>\$0</b>	<b>\$132,123</b>

05-95-02-922010-2340 HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS DEPT OF, HHS: BEHAVIORAL HEALTH DIV, BUREAU OF MENTAL HEALTH SERVICES, PROHEALTH NH GRANT (100% Federal Funds)

Community Council of Nashua, NH (Vendor Code 154112-B001) PO #1056782

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92202340	\$0	\$0	\$0
2019	102-500731	Contracts for program services	92202340	\$0	\$0	\$0
2020	102-500731	Contracts for program services	92202340	\$0	\$0	\$0
2021	102-500731	Contracts for program services	92202340	\$0	\$0	\$0
2022	074-500585	Grants for Pub Asst and Relief	92202340	\$0	\$616,574	\$616,574
			<i>Subtotal</i>	\$0	\$616,574	\$616,574

The Mental Health Center of Greater Manchester (Vendor Code 177184-B001) PO #1056784

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92202340	\$0	\$0	\$0
2019	102-500731	Contracts for program services	92202340	\$0	\$0	\$0
2020	102-500731	Contracts for program services	92202340	\$0	\$0	\$0
2021	102-500731	Contracts for program services	92202340	\$0	\$0	\$0
2022	074-500585	Grants for Pub Asst and Relief	92202340	\$0	\$570,592	\$570,592
			<i>Subtotal</i>	\$0	\$570,592	\$570,592

Behavioral Health & Developmental Services of Strafford County, Inc. (Vendor Code 177278-B002) PO #1056787

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92202340	\$0	\$0	\$0
2019	102-500731	Contracts for program services	92202340	\$0	\$0	\$0
2020	102-500731	Contracts for program services	92202340	\$0	\$0	\$0
2021	102-500731	Contracts for program services	92202340	\$0	\$0	\$0
2022	074-500585	Grants for Pub Asst and Relief	92202340	\$0	\$468,428	\$468,428
			<i>Subtotal</i>	\$0	\$468,428	\$468,428
<b>Total PROHEALTH NH GRANT</b>				<b>\$0</b>	<b>\$1,655,594</b>	<b>\$1,655,594</b>

Amendment Total Price for All Vendors \$27,852,901 \$24,517,006 \$52,369,907



**State of New Hampshire  
Department of Health and Human Services  
Amendment #2**

This Amendment to the Mental Health Services contract is by and between the State of New Hampshire, Department of Health and Human Services ("State" or "Department") and Riverbend Community Mental Health, Inc. ("the Contractor").

WHEREAS, pursuant to an agreement (the "Contract") approved by the Governor and Executive Council on June 21, 2017 (Late Item #A), as amended on June 19, 2019, (Item #29), the Contractor agreed to perform certain services based upon the terms and conditions specified in the Contract as amended and in consideration of certain sums specified; and

WHEREAS, pursuant to Form P-37, General Provisions, Paragraph 18, the Contract may be amended upon written agreement of the parties and approval from the Governor and Executive Council; and

WHEREAS, the parties agree to extend the term of the agreement, increase the price limitation, or modify the scope of services to support continued delivery of these services; and

NOW THEREFORE, in consideration of the foregoing and the mutual covenants and conditions contained in the Contract and set forth herein, the parties hereto agree to amend as follows:

1. Form P-37 General Provisions, Block 1.7, Completion Date, to read:  
June 30, 2022.
2. Form P-37, General Provisions, Block 1.8, Price Limitation, to read:
3. \$4,528,379
4. Modify Exhibit A, Amendment #1, Scope of Services by replacing in its entirety with Exhibit A Amendment #2, Scope of Services, which is attached hereto and incorporated by reference herein.
5. Modify Exhibit B, Amendment #1, Methods and Conditions Precedent to Payment by replacing in its entirety with Exhibit B, Amendment #2, Methods and Conditions Precedent to Payment, which is attached hereto and incorporated by reference herein.
6. Add Exhibit K, Amendment #2, DHHS Information Security Requirements, which is attached hereto and incorporated by reference herein.

DS  
LKM

All terms and conditions of the Contract and prior amendments not modified by this Amendment remain in full force and effect. This Amendment shall be effective upon the date of Governor and Executive Council approval.

IN WITNESS WHEREOF, the parties have set their hands as of the date written below,

State of New Hampshire  
Department of Health and Human Services

6/14/2021

Date

DocuSigned by:

*Katja Fox*

ED9D05B04C83442...

Name: Katja Fox

Title: Director

Riverbend Community Mental Health, Inc.

6/11/2021

Date

DocuSigned by:

*Lisa K. Madden*

63968E16890F4CC...

Name: Lisa K. Madden


Title: president & CEO

The preceding Amendment, having been reviewed by this office, is approved as to form, substance, and execution.

OFFICE OF THE ATTORNEY GENERAL

6/14/2021

Date

DocuSigned by:  


D5CA9202E32C4AF

Name: Catherine Pinos

Title: Attorney

I hereby certify that the foregoing Amendment was approved by the Governor and Executive Council of the State of New Hampshire at the Meeting on: \_\_\_\_\_ (date of meeting)

OFFICE OF THE SECRETARY OF STATE

Date

Name:

Title:



**New Hampshire Department of Health and Human Services  
Mental Health Services**

**Exhibit A Amendment # 2**

**Scope of Services**

**1. Provisions Applicable to All Services**

- 1.1. The Contractor shall submit a detailed description of the language assistance services they will provide to persons with limited English proficiency to ensure meaningful access to their programs and/or services within ten (10) days of the contract effective date.
- 1.2. The Contractor shall operate a Community Mental Health Center (CMHC) that provides services intended to promote recovery from mental illness for eligible residents in the State of New Hampshire (individuals) for Region 4. The Contractor agrees that, to the extent future legislative action by the New Hampshire General Court or federal or state court orders may have an impact on the Services described herein, the State Agency has the right to modify Service priorities and expenditure requirements under this Agreement so as to achieve compliance therewith.
- 1.3. For the purposes of this Agreement, the Department has identified the Contractor as a Subrecipient in accordance with 2 CFR 200.0. et seq.
- 1.4. Prior to termination of this contract the parties will agree on a plan for transition and destruction of confidential data in accordance with Exhibit K.
- 1.5. The Contractor shall provide individualized, recovery based services and supports in the manner that best allows each individual to stay within their home and community providing current treatment and recovery options that are based on scientific research and evidence based practices (EBP).
- 1.6. The Contractor acknowledges the requirements of the Community Mental Health Agreement (CMHA) and shall demonstrate progress toward meeting the following terms in the CMHA: 1.) Assertive Community Treatment Teams; 2.) Evidence-Based Supported Employment; and 3.) Transition planning for individuals at New Hampshire Hospital and Glencliff Home and 4.) Supported Housing. Further, the Contractor shall participate in annual Quality Service Reviews (QSR) conducted under the terms of the CMHA.
- 1.7. The Contractor shall enter into a capitation model of contracting with all NH Managed Care Organizations to support the delivery and coordination of behavioral health services and supports for children, youth, transition-aged youth, young adults, and adults
- 1.8. The Contractor shall support the integration of physical and behavioral health as a standard of practice; implementing the Substance Abuse and Mental Health Services Administration's (SAMHSA) Six Levels of Collaboration/Integration to the maximum extent feasible.
- 1.9. The Contractor shall ensure that clinical standards and operating procedures are consistent with trauma-informed models of care, as defined by SAMHSA.

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The clinical standards and operating procedures must reflect a focus on wellness, recovery, and resiliency.

- 1.10. The Contractor shall engage in ongoing implementation, service improvements, and expansion efforts associated with New Hampshire's 10 Year Mental Health Plan.
- 1.11. For the purposes of this agreement, all references to days shall mean calendar days unless otherwise specified.
- 1.12. The Contractor shall provide individuals, caregivers and youth the opportunity for feedback and leadership within the agency to help improve services in a person-centered manner when applicable and appropriate.
- 1.13. The Contractor shall ensure rapid access to services is available to each individual by offering an appointment slot on the same or next day of the initial contact.

**2. System of Care for Children's Mental Health**

- 2.1. The Contractor shall collaborate with the Department on the implementation of NH RSA 135-F, System of Care for Children's Mental Health.
- 2.2. The Contractor shall provide services for children, youth, and young adults with serious emotional disturbance (SED) in a manner that aligns with NH RSA 135-F. The Contractor shall ensure services are:
  - 2.2.1. Family Driven - services and supports are provided in a manner that best meets the needs of the family and the family goals;
  - 2.2.2. Youth Driven - services and supports are provided in a manner that best meets the needs of the child, youth or young adult and that supports their goals;
  - 2.2.3. Community Based - services and supports are provided in a manner that best allow children, youth, and young adults to stay within their home and community; and
  - 2.2.4. Cultural and Linguistic Competent - Services are provided in a manner that honors a child, youth, or young adult and their family-identified culture, beliefs, ethnicity, preferred language, gender and gender identity and sexual orientation.
- 2.3. The Contractor shall collaborate with the FAST Forward program, ensuring services are available for all children and youth enrolled in the program.
- 2.4. The Contractor shall make referrals to the FAST Forward program for any child, youth, or young adult that may be eligible.

**3. Modular Approach to Therapy for Children with Anxiety, Depression, Trauma, or Conduct Problems (MATCH-ADTC)**

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- 3.1. The Contractor shall maintain appropriate levels of certification through a contract with the Judge Baker Center for Children.
- 3.2. The Contractor shall ensure new and incoming staff work towards meeting a goal of 70% of their children and youth client's needs with the evidence-based practice of Modular approach to therapy for children with anxiety, depression, trauma, or conduct problems(MATCH-ADTC)
- 3.3. The Contractor shall invoice BCBH through green sheets for the costs for both the certification of incoming therapists and the recertification of existing clinical staff, not to exceed the budgeted amount
- 3.4. The Contractor shall maintain a use of the Judge Baker's Center for Children (JBCC) TRAC system to support each case with Modular Approach to the Treatment of Children-Anxiety, Depression, Trauma & Conduct (MATCH-ADTC) as the identified treatment modality.
- 3.5. The Contractor shall invoice BCBH through green sheets for the full of the annual fees paid to the JBCC for the use of their TRAC system to support MATCH-ADTC.

**4. Children's Intensive Community Based Services**

- 4.1. The Contractor shall use the Child and Adolescent Needs and Strengths (CANS) assessment to determine the appropriate level of collaborative care and which children's intensive community based services are most appropriate.
- 4.2. The Contractor shall provide children's intensive community based services to children diagnosed with a serious emotional disturbance (SED), with priority given to children who:
  - 4.2.1. Have a history of psychiatric hospitalization or repeated visits to hospital emergency departments for psychiatric crisis;
  - 4.2.2. Are at risk for residential placement;
  - 4.2.3. Present with significant ongoing difficulties at school; and/or
  - 4.2.4. Are at risk of interaction with law enforcement.
- 4.3. The Contractor shall provide children's intensive community based services through a full array of services as defined in New Hampshire Administrative Rule He-M 426, Community Mental Health Services, which include, but are not limited to:
  - 4.3.1. Functional Support Services (FSS).
  - 4.3.2. Individual and family therapy.
  - 4.3.3. Medication services.
  - 4.3.4. Targeted case management (TCM) services.
  - 4.3.5. Supported education.

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- 4.4. The Contractor shall provide a minimum of eight (8) up to a maximum of ten (10) hours of children's intensive community based services per week for each eligible individual, as defined in New Hampshire Administrative Rule He-M 426, ensuring more intensive services are provided during the first twelve (12) weeks of enrollment.
  - 4.5. The Contractor shall screen adolescent clients for substance use using one or more tools, as appropriate, that include:
    - 4.5.1. The Car, Relax, Alone, Family, Friends, Trouble (CRAFFT) screening tool for individuals age twelve (12) years and older, which consists of six (6) screening questions as established by the Center for Adolescent Substance Abuse Research (CeASAR) at Children's Hospital Boston.
    - 4.5.2. The Global Appraisal of Individual Needs – Short Screener (GAIN-SS), which is used by school based clinicians for clients referred for substance use.
  - 4.6. The Contractor shall provide children's intensive community based services to clients and their families to ensure access to an array of community mental health services that include community and natural supports, which effectively support the clients and their families in the community, in a culturally competent manner.
  - 4.7. The Contractor shall conduct and facilitate weekly children's intensive community based team meetings in order to communicate client and family needs and discuss client progress.
- 5. System of Care Grant (SoC) Activities with the New Hampshire Department of Education (NH DOE)**
- 5.1. The Contractor shall participate in local comprehensive planning processes with the NH DOE, on topics and tools that include, but are not limited to:
    - 5.1.1. Needs assessment.
    - 5.1.2. Environmental scan.
    - 5.1.3. Gaps analysis.
    - 5.1.4. Financial mapping.
    - 5.1.5. Sustainability planning.
    - 5.1.6. Cultural linguistic competence plan.
    - 5.1.7. Strategic communications plan.
    - 5.1.8. SoC grant project work plan.

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- 5.2. The Contractor shall participate in ongoing development of a Multi-Tiered System of Support for Behavioral Health and Wellness (MTS-B) within participating school districts.
- 5.3. The Contractor shall utilize evidence based practices (EBPs) that respond to identified needs within the community including, but not limited to:
  - 5.3.1. MATCH-ADTC.
  - 5.3.2. All EBPs chosen for grant project work that support participating school districts' MTS-B.
- 5.4. The Contractor shall maintain and strengthen collaborative, working relationships with participating school districts within the region which includes, but is not limited to:
  - 5.4.1. Developing and utilizing a facilitated referral process.
  - 5.4.2. Co-hosting joint professional development opportunities.
  - 5.4.3. Identifying and responding to barriers to access for local families and youth.
- 5.5. The Contractor shall maintain an appropriate full time equivalent (FTE) staff who is a full-time, year-round School and Community Liaison. The Contractor shall:
  - 5.5.1. Ensure the FTE staff is engaging on a consistent basis with each of the participating schools in the region in person or by remote access to support program implementation.
  - 5.5.2. Hire additional staff positions to ensure effective implementation of a System of Care.
- 5.6. The Contractor shall provide appropriate supervisory, administrative and fiscal support to all project staff dedicated to SoC Grant Activities.
- 5.7. The Contractor shall designate staff to participate in locally convened District Community Leadership Team (DCLT) and all SoC Grant Activities-focused meetings, as deemed necessary by either NH DOE or the Department.
- 5.8. The Contractor shall actively participate in the SoC Grant Activities evaluation processes with the NH DOE, including collecting and disseminating qualitative and quantitative data, as requested by the Department.
- 5.9. The Contractor shall conduct National Outcomes Measures (NOMs) surveys on all applicable tier 3 supports and services to students and their families at the SoC grant project intervals, as determined by the Department.
- 5.10. The Contractor shall abide by all federal and state compliance measures and ensure SoC grant funds are expended on allowable activities and expenses, including, but not limited to an Marijuana (MJ) Attestation letter.

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5.11. The Contractor shall maintain accurate records of all in-kind services from non-federal funds provided in support of SoC Grant Activities, in accordance with NH DOE guidance.

**6. Renew Sustainability (Rehabilitation for Empowerment, Education, and Work)**

6.1. The Contractor shall provide the Rehabilitation for Empowerment, Education and Work (RENEW) intervention with fidelity to transition-aged youth who qualify for state-supported community mental health services, in accordance with the University of New Hampshire (UNH) -Institute On Disability (IOD) model.

6.2. The Contractor shall obtain support and coaching from the IOD at UNH to improve the competencies of implementation team members and agency coaches.

**7. Division for Children, Youth and Families (DCYF)**

7.1. The Contractor shall provide mental health consultation to staff at Division for Children, Youth and Families (DCYF) District Offices related to mental health assessments and/or ongoing treatment for children served by DCYF.

7.2. The Contractor shall provide Foster Care Mental Health Assessments for children and youth younger than eighteen (18) years of age who are entering foster care for the first time.

**8. Crisis Services**

8.1. If the Contractor has, or enters into, an agreement with a hospital to provide crisis services to individuals who are eligible, or presumed eligible in the emergency department, for Medicaid services, the Contractor may bill Medicaid according to fee schedules or MCO contracts for services rendered.

8.2. The Contractor shall document crisis services delivered in the emergency department setting as part of its Phoenix Submissions, in a format, and with content, completeness, and timelines specified by the Department, ensuring documented information includes screenings performed, diagnosis codes, and referrals made.

8.3. The Contractor shall provide documentation of each collaborative relationship with acute care hospitals in its region, at the request of the Department.

8.4. The Contractor shall provide emergency services as defined in NH Administrative Rule He-M 403.06 (a)(6) and NH Administrative Rule He-M 426.09.

8.5. As part of the crisis resolution, the Contractor shall screen each individual for Assertive Community Treatment (ACT). If clinically appropriate, the Contractor shall:

8.5.1. Refer the individual for an expedited ACT assessment and/or intake and treatment upon discharge; or

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- 8.5.2. Inform the appropriate regional CMHC in order to expedite the ACT assessment and/or intake and treatment upon discharge from emergency department or inpatient psychiatric or medical care setting, if the individual resides in a region other than the region in which the individual is receiving crisis services.
- 8.6. The Contractor shall not refer an individual for hospitalization at New Hampshire Hospital (NHH) unless the Contractor has determined that NHH is the least restrictive setting in which the individual's immediate psychiatric treatment needs can be met. The Contractor shall:
  - 8.6.1. Make all reasonable efforts to ensure no other clinically appropriate bed is available at any other NH inpatient psychiatric unit, Designated Receiving Facility (DRF), Adult Psychiatric Residential Treatment Program (APRTP), Mobile Crisis apartments, or other step-up/step-down beds prior to referring an individual to NHH,
  - 8.6.2. Work collaboratively with the Department and contracted Managed Care Organizations for the implementation of the Zero Suicide within emergency departments.
- 8.7. The Contractor shall provide services to individuals experiencing a psychiatric and/or substance use related crisis through a rapid response team that includes, but is not limited to:
  - 8.7.1. One (1) Master's level clinician.
  - 8.7.2. One (1) peer support specialist
  - 8.7.3. One (1) on-call psychiatrist.
  - 8.7.4. Access to telehealth, including tele-psychiatry, for additional capacity, as needed.
- 8.8. The Contractor shall ensure all staff have the necessary qualifications as defined under New Hampshire Administrative Rule He-M 400, Community Mental Health, Parts 403 and 426.
- 8.9. The Contractor shall develop an implementation and/or transition plan with a timeline for transforming crisis services for Department approval no later than 30 days from the contract effective date. The Contractor shall ensure the implementation and/or transition plan includes, but is not limited to:
  - 8.9.1. The plan to educate current community partners and individuals on the use of the Access Point Number.
  - 8.9.2. Staffing adjustments needed in order to meet the full crisis response scope and titrated up to meet the 24/7 nature of this crisis response.
  - 8.9.3. The plan to meet each performance measure over time.

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- 8.9.4. How data will be sent to the Access Point if calls are received directly at the center and are addressed by the center during the transition period.
- 8.10. The Contractor shall work in tandem with the designated vendor providing services through the Rapid Response Access Point contract as approved by the Governor and Executive Council.
- 8.11. The Contractor shall enter into a Memorandum of Understanding within 30 days of contract effective date with the Rapid Response Access Point, which provides the Regional Response Teams information regarding the nature of the crisis through verbal and/or electronic communication including but not limited to:
  - 8.11.1. The location of the crisis.
  - 8.11.2. The safety plan either developed over the phone or on record from prior contact(s).
  - 8.11.3. Any accommodations needed.
  - 8.11.4. Treatment history of the individual, if known.
- 8.12. The Contractor shall promote the use of the telephone number for the Rapid Response Access Point as the primary contact for crisis services, which utilizes Global Positioning System (GPS) enabled technology to identify the closest and available Regional Response Team.
- 8.13. The Contractor shall ensure all rapid response team members participate in a crisis response training, as designated by the Department, which follows the concepts and topics identified in the National Guidelines for Crisis Care Best Practice Toolkit published by the Substance Abuse and Mental Health Services Administration (SAMHSA).
- 8.14. The Contractor shall provide the physical address of the physical location to the Rapid Response Access Point where the rapid response team may provide office-based urgent assessments.
- 8.15. The Contractor shall ensure a rapid response team is available twenty-four (24) hours per day, seven (7) days a week for deployment within their region and border regions, as directed by the Rapid Response Access Point.
- 8.16. The Contractor shall ensure the rapid response team is trained and available to provide crisis response services to avoid unnecessary hospitalization, incarceration or institutionalization. The Contractor shall ensure services include but are not limited to:
  - 8.16.1. Face-to-face assessments.
  - 8.16.2. Disposition and decision making.
  - 8.16.3. Initial care and safety planning.

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8.16.4. Post crisis and stabilization services. .

8.17. The Contractor may utilize presumptive eligibility when responding to individuals who are not connected to a CMHC or who may be considered low utilizers.

8.18. The Contractor shall ensure the rapid response team responds to all dispatches either face-to-face in the community within one (1) hour of the request ensuring:

8.18.1. The response team includes a minimum of two (2) individuals for safety purposes, which includes a Master's level staff and a peer support specialist if occurring at locations based on individual and family choice that include but are not limited to:

8.18.1.1. In or at the individual's home.

8.18.1.2. In an individual's school setting.

8.18.1.3. Other natural environments of residence including foster homes.

8.18.1.4. Community settings.

8.18.1.5. Peer run agencies

8.18.2. The response team includes a minimum of one (1) Master's level team member if occurring at safe, staffed sites or public service locations which may include, but are not limited to:

8.18.2.1. Schools.

8.18.2.2. Jails.

8.18.2.3. Police departments.

8.18.2.4. Emergency departments.

8.18.3. A no-refusal policy upon triage and all requests for mobile response receive a response and assessment regardless of the individual's disposition, which may include current substance use.

8.18.4. Documented clinical rationale with administrative support when a mobile intervention is not provided.

8.18.5. Coordination with law enforcement personnel, if required, when responding to individuals in a mental health crisis presenting a safety concern or when active rescue is required. The Contractor shall:

8.18.5.1. Work in partnership with the Rapid Response Access Point and Department to establish protocols to ensure a bi-directional partnership with law enforcement.

8.18.6. A face-to-face lethality assessment as needed that includes, but is not limited to:

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- 8.18.6.1. Obtaining a client's mental health history including, but not limited to:
  - 8.18.6.1.1. Psychiatric, including recent inpatient hospitalizations and current treatment providers.
  - 8.18.6.1.2. Substance misuse.
  - 8.18.6.1.3. Social, familial and legal factors.
- 8.18.6.2. Understanding the client's presenting symptoms and onset of crisis.
- 8.18.6.3. Obtaining medication list, adherence to prescribed medications and brief medical history.
- 8.18.6.4. Conducting a mental status exam.
- 8.18.7. Developing a mutually agreed upon individualized safety plan and care disposition and decision making, with the client, which may include, but is not limited to:
  - 8.18.7.1. Staying in place with:
    - 8.18.7.1.1. Stabilization services;
    - 8.18.7.1.2. A safety plan; and
    - 8.18.7.1.3. Outpatient providers.
  - 8.18.7.2. Stepping up to crisis stabilization services or apartments.
  - 8.18.7.3. Admission to peer respite.
  - 8.18.7.4. Voluntary hospitalization.
  - 8.18.7.5. Initiation of Involuntary Emergency Admission (IEA).
  - 8.18.7.6. Medical hospitalization.
- 8.19. The Contractor shall provide Crisis Stabilization Services, which are services and supports that are provided until the crisis episode subsides. The Contractor shall ensure:
  - 8.19.1. Crisis Stabilization Services are delivered by the rapid response team for individuals who are in active treatment prior to the crisis in order to assist with stabilizing the individual and family as rapidly as possible.
  - 8.19.2. Are provided in the individual and family home, as desired by the individual.
  - 8.19.3. Stabilization services are implemented using methods that include, but are not limited to:

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- 8.19.3.1. Involving peer support specialist(s) and/or Bachelor level crisis staff by providing follow up contact within forty-eight (48) hours post-crisis for all face-to-face interventions, which may include, but are not limited to:
  - 8.19.3.1.1. Promoting recovery.
  - 8.19.3.1.2. Building upon life, social and other skills.
  - 8.19.3.1.3. Offering support.
  - 8.19.3.1.4. Facilitating referrals.
- 8.19.3.2. Providing warm hand offs for post-crisis support services, including connecting back to existing treatment providers and/or providing a referral for additional peer support specialist contacts.
- 8.19.3.3. Providing crisis stabilization services with a Master's level clinician through short-term, trauma informed approaches, which may include, but are not limited to:
  - 8.19.3.3.1. Cognitive Behavior Therapy (CBT).
  - 8.19.3.3.2. Dialectical Behavior Therapy (DBT).
  - 8.19.3.3.3. Solution-focused therapy.
  - 8.19.3.3.4. Developing concrete discharge plans.
  - 8.19.3.3.5. Providing substance use disorder assessment and counseling techniques for dually diagnosed individuals.
- 8.19.4. Crisis stabilization in a Residential Treatment facility for children and youth are provided by a Department certified and approved Residential Treatment Provider.
- 8.20. The Contractor may provide Sub-Acute Care services for up to 30 days to individuals who are not connected to any treatment provider prior to contact with the regional rapid response team or Regional Response Access Point in order assist individuals with bridging the gap between the crisis event and ongoing treatment services. The Contractor shall:
  - 8.20.1. Ensure sub-acute care services are provided by the CMHC region in which the individual is expected to receive long-term treatment.
  - 8.20.2. Work with the Rapid Response Access Point to conduct educational and outreach activities within the local community and to institutional stakeholders in order to promote appropriate referrals to, and the utilization of, rapid response team resources.
  - 8.20.3. Work with the Rapid Response Access Point to ensure the community is aware of, and is able to, access rapid response mobile crisis services.

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services and supports through the outreach and educational plan of the Rapid Response Access Point outreach and educational plan, which includes but is not limited to:

8.20.3.1. A website that prominently features the Rapid Response Access Point phone number and links with information about Rapid Response and connectivity to the Rapid Response Access Point.

8.20.3.2. All newly printed appointment cards that include the Rapid Response Access point crisis telephone number as a prominent feature.

8.20.3.3. Direct communications with partners to the Rapid Response Access Point for crisis services and deployment.

8.20.4. Work with the Rapid Response Access Point to change existing patterns of hospital emergency departments (ED) for crisis response in the region and collaborate by:

8.20.4.1. Meeting regularly with local police and first responders to discuss interface, procedures, and collaborations to understand challenges and improve outcomes for individuals in the community;

8.20.4.2. Educating partners, clients and families on all diversionary services available, by encouraging early intervention;

8.20.4.3. Maintaining and developing relationships with local hospitals and work together to promote the use of the Rapid Response Access Point number and rapid response services, in order to reduce ED use;

8.20.4.4. Coordinating with homeless outreach services; and

8.20.4.5. Conducting outreach to at-risk seniors programming.

8.21. The Contractor shall ensure that within ninety (90) days of the contract effective date:

8.21.1. Connection with the Rapid Response Access Point and the identified GPS system that enables transmission of information needed to:

8.21.1.1. Determine availability of the Regional Rapid Response Teams;

8.21.1.2. Facilitate response of dispatched teams; and

8.21.1.3. Resolve the crisis intervention.

8.21.2. Connection to the designated resource tracking system.

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- 8.21.3. A bi-directional referral system is in place with electronic scheduling to support information sharing that facilitates closed loop referrals and transmission of clinical triage summaries, safety plans and shared care plans with community providers.
- 8.22. The Contractor shall submit reports relative to the rapid response services provided in this agreement. The Contractor shall:
  - 8.22.1. Document all contacts in the medical record for both State eligible and non-eligible individuals who receive regional rapid response team services.
  - 8.22.2. Provide monthly reports by the fifteenth (15th) day of each month, on a template provided by the Department which includes, but is not limited to:
    - 8.22.2.1. Number of unique individuals who received services.
    - 8.22.2.2. Date and time of mobile arrival.
  - 8.22.3. Submit information through the Department's Phoenix System beginning no later than six (6) months from the contract effective date, unless otherwise instructed on a temporary basis by the Department:
    - 8.22.3.1. Diversions from hospitalizations;
    - 8.22.3.2. Diversions from Emergency Rooms;
    - 8.22.3.3. Services provided;
    - 8.22.3.4. Location where services were provided;
    - 8.22.3.5. Length of time service or services provided;
    - 8.22.3.6. Whether law enforcement was involved for safety reasons;
    - 8.22.3.7. Whether law enforcement was involved for other reasons;
    - 8.22.3.8. Identification of follow up with the individual by a member of the Contractor's regional rapid response team within 48 hours post face-to-face intervention;
    - 8.22.3.9. Indication that referral for ongoing mental health services following the immediate crisis was provided; and
    - 8.22.3.10. Outcome of service provided, which may include but is not limited to:
      - 8.22.3.10.1. Remained in home.
      - 8.22.3.10.2. Hospitalization.
      - 8.22.3.10.3. Crisis stabilization services.
      - 8.22.3.10.4. Crisis apartment.

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8.22.3.10.5. Emergency department.

8.23. The Contractor's performance will be monitored by ensuring Contractor performance by ensuring seventy (70%) of clients receive a post-crisis follow up from a member of the Contractor's regional rapid response team within forty-eight (48) hours of a face-to-face intervention, as identified through Phoenix encounter data.

8.24. The Contractor shall provide four (4) Community Crisis Beds in an apartment setting, which serve as an alternative to hospitalization and/or institutionalization. The Contractor shall ensure:

8.24.1. Admissions to an apartment for Community Crises Beds are for providing brief psychiatric intervention in a community based environment structured to maximize stabilization and crisis reduction while minimizing the need for inpatient hospitalization.

8.24.2. Community Crisis Beds in an apartment:

8.24.2.1. Include no more than two (2) bedrooms per crisis apartment.

8.24.2.2. Are operated with sufficient clinical support and oversight, and peer staffing, as is reasonably necessary to prevent unnecessary institutionalization.

8.24.2.3. Have peer staff and clinical staff available to be onsite, 24 hours per day, seven days per week, whenever necessary, to meet individualized needs.

8.24.2.4. Are available to individuals 18 years and older on a voluntary basis and allow individuals to come and go from the apartment as needed to maintain involvement in and connection to school, work, and other recovery-oriented commitments and/or activities as appropriate to the individual's crisis treatment plan.

8.24.2.5. Are certified under New Hampshire Administrative Rule He-M 1000, Housing, Part 1002, Certification Standards for Behavioral Health Community Residences, and include:

8.24.2.5.1. At least one (1) bathroom with a sink, toilet, and a bathtub or shower;

8.24.2.5.2. Specific sleeping area designated for each individual;

8.24.2.5.3. Common areas shall not be used as bedrooms.

8.24.2.5.4. Storage space for each individual's clothing and personal possessions;

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- 8.24.2.5.5. Accommodations for the nutritional needs of the individual; and.
- 8.24.2.5.6. At least one (1) telephone for incoming and outgoing calls.
- 8.24.3. Crisis intervention, stabilization services, and discharge planning services are provided by the members of the regional rapid response team as clinically appropriate.
- 8.24.4. Ongoing safety assessments are conducted no less than daily.
- 8.24.5. Assistance with determining individual coping strengths in order to develop a crisis treatment recovery plan for the duration of the stay and a post-stabilization plan.
- 8.24.6. Coordination and provision of referrals for necessary psychiatric services, social services, substance use services and medical aftercare services.
- 8.24.7. An individual's stay at a crisis apartment is for no more than seven consecutive (7) days, unless otherwise approved in writing by the Department;
- 8.24.8. Transportation for individuals is provided from the site of the crisis to the apartment to their home or other residential setting after stabilization has occurred.
- 8.24.9. Any staff member providing transportation has:
  - 8.24.9.1. A valid driver's license.
  - 8.24.9.2. A State inspected vehicle.
  - 8.24.9.3. Proof of vehicle insurance.
- 8.24.10. Provision of a list of discharge criteria from the crisis apartments and related policies and procedures regarding the apartment beds to the Department within thirty (30) days of the contract effective date for Department approval.
- 8.24.11. Peer Support Specialists engage individuals through methods including, but not limited to Intentional Peer Support (IPS).
- 8.24.12. Reports are submitted to the Department for Crisis Apartments in the format and frequency determined by the Department that includes but is not limited to:
  - 8.24.12.1. Admission and Discharge Dates
  - 8.24.12.2. Discharge disposition (community or higher level of care)
  - 8.24.12.3. Number of referrals refused for admission.

**9. Adult Assertive Community Treatment (ACT) Teams**

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- 9.1. The Contractor shall maintain Adult ACT Teams that meet the SAMHSA Model and are available twenty-four (24) hours per day, seven (7) days per week, with on-call availability from midnight to 8:00 A.M.. The Contractor shall ensure:
- 9.1.1. Adult ACT Teams deliver comprehensive, individualized, and flexible services, supports, targeted case management, treatment, and rehabilitation in a timely manner as needed, onsite in the individuals' homes and in other natural environments and community settings, or alternatively, via telephone where appropriate to meet the needs of the individual.
  - 9.1.2. Each Adult ACT Team is composed of seven (7) to ten (10) dedicated professionals who make-up a multi-disciplinary team including, a psychiatrist, a nurse, a Masters-level clinician, or functional equivalent therapist, functional support worker and a full time equivalent (FTE) certified peer specialist.
  - 9.1.3. Each Adult ACT Team includes an individual trained to provide substance abuse support services including competency in providing co-occurring groups and individual sessions, and supported employment.
  - 9.1.4. Caseloads for Adult ACT Teams serve no more than twelve (12) individuals per Adult ACT Team member, excluding the psychiatrist who serves more than seventy (70) people served per 0.5 FTE psychiatrist, unless otherwise approved by the Department.
- 9.2. The Contractor shall ensure ACT staff, with the exception of psychiatrist and nurse, receive:
- 9.2.1. A minimum of 15 hours in basic ACT training within one (1) year of hire date that is consistent with the ACT EBP SAMHSA toolkit approved by BMHS.
  - 9.2.2. A minimum of 4 hours of advanced ACT training of co-occurring disorders within fifteen (15) months of hire date that is consistent with the ACT EBP SAMSHA toolkit and Integrated Dual Disorder Model approved by BMHS.
- 9.3. The Contractor shall ensure Adult ACT Teams do not have waitlists for screening purposes and/or admission to the ACT Team. The Contractor shall ensure:
- 9.3.1. Individuals do not wait longer than 30 days for either assessment or placement.
  - 9.3.2. Work with the Department at identifying solutions and appropriate levels of care for any individual waiting for Adult ACT Team

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- services for more than 30 days in order to meet the demand for services and implement the solutions within forty-five (45) days..
- 9.3.3. Individuals receiving services from Adult ACT Team members, if psychiatrically hospitalized, are offered a same day or next day appointment with any Adult ACT Team member upon date of discharge.
- 9.4. The Contractor shall report its level of compliance with the above listed requirements on a monthly basis at the staff level in the format, and with content, completeness, and timeliness as specified by the Department as part of the Phoenix submissions, which are due no later than the 15<sup>th</sup> of the month. The Department may waive this provision in whole or in part in lieu of an alternative reporting protocol, being provided under an agreement with DHHS contracted Medicaid Managed Care Organizations. The Contractor shall:
- 9.4.1. Ensure services provided by the Adult ACT Team are identified in the Phoenix submissions as part of the ACT cost center.
- 9.4.2. Screen for ACTper Administrative Rule He-M 426.08, Psychotherapeutic Services.
- 9.4.3. Report all ACT screenings with the outcome of the screening to indicate whether the individual is appropriate for ACT, as part of the Phoenix submissions, or in the format, content, completeness, and timelines as specified by the Department.
- 9.4.4. Make a referral for an ACT assessment within (7) days of:
- 9.4.4.1. A screening outcome that an individual may be appropriate to receive ACT services.
- 9.4.4.2. The Contractor shall complete such assessments for ACT services within seven (7) days of an individual being referred for an ACT assessment.
- 9.4.5. Report the outcome of ACT assessments to the Department as part of the Phoenix submissions, in the format, content, completeness, and timelines as specified by the Department.
- 9.4.6. Ensure, fall individuals assessed as appropriate for ACT services are admitted to the ACT team caseload and begin receiving ACT services within seven (7) days, with the exception of individuals who decline such services, or are not available to receive such services for reasons that may include, but are not limited to:
- 9.4.6.1. Extended hospitalization or incarceration.
- 9.4.6.2. Relocation of individuals out of the Contractor's designated community mental health region.

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9.4.7. Ensure, in the event that admitting the individual to the ACT Team caseload causes the ACT Team to exceed the caseload size limitations specified above, consultation with the Department to seek approval:

9.4.7.1. To exceed caseload size requirements, or

9.4.7.2. To provide alternative services to the individual until the individual can be admitted to the ACT caseload.

**10. Evidence-Based Supported Employment (EBSE)**

10.1. The Contractor shall gather employment status for all adults with Severe Mental Illness(SMI)/Severe Persistent Mental Illness (SPMI) at intake and every quarter thereafter.

10.2. The Contractor shall report the employment status for all adults with SMI/SPMI to the Department in the format, content, completeness, and timelines specified by the Department. For those indicating a need for EBSE, these service shall be provided.

10.3. The Contractor shall provide a referral for all individuals who express an interest in receiving Evidence-Based Supported Employment (EBSE) services to the Supported Employment team within seven (7) days.

10.4. The Contractor shall deemed the individual as waiting for SE services if the SE team cannot accommodate enrollment of SE services at which the individual will be added to the waitlist, which is reported to the Department, as specified by the Department.

10.5. The Contractor shall provide EBSE to eligible individuals in accordance with the SAMHSA and/or Dartmouth model.

10.6. The Contractor shall ensure EBSE services include, but are not limited to:

10.6.1. Job development.

10.6.2. Work incentive counseling.

10.6.3. Rapid job search.

10.6.4. Follow along supports for employed individuals.

10.6.5. Engagement with mental health treatment teams and local NH Vocational Rehabilitation services.

10.7. The Contractor shall ensure EBSE services do not have waitlists, ensuring individuals do not wait longer than 30 days for EBSE services. If waitlists are identified, Contractor shall:

10.7.1. Work with the Department to identify solutions to meet the demand for services; and

10.7.2. Implement such solutions within 45 days.

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- 10.8. The Contractor shall maintain the penetration rate of individuals receiving EBSE at a minimum of 18.6 percent (18.6%) as per the CMHA agreement.
- 10.9. The Contractor shall ensure SE staff receive:
- 10.9.1. A minimum of 15 hours in basic training within one year of hire date as approved by the IPS Employment Center and approved by BMHS.
  - 10.9.2. A minimum of 7 hours of advanced SE Job Development Training within 15 months of hire as approved by the IPS-SE Employment Center and BMHS.
- 11. Work Incentives Counselor Capacity Building**
- 11.1. The Contractor shall employ a minimum of one FTE equivalent Work Incentive Counselor located onsite at the CMHC for a minimum of one (1) state fiscal year.
- 11.2. The Contractor shall ensure services provided by the Work Incentive Counselor include, but are not limited to:
- 11.2.1. Connecting individuals and applying for Vocational Rehabilitation services, ensuring a smooth referral transition.
  - 11.2.2. Engaging individuals in supported employment (SE) and/or increased employment by providing work incentives counseling and planning.
  - 11.2.3. Providing accurate and timely work incentives counseling for beneficiaries with mental illness who are pursuing SE and self-sufficiency.
- 11.3. The Contractor shall develop a comprehensive plans for individuals that include visualization of the impact of two or three different levels of income on existing benefits and what specific work incentive options individuals might use to:
- 11.3.1. Increase financial independence;
  - 11.3.2. Accept pay raises; or
  - 11.3.3. Increase earned income.
- 11.4. The Contractor shall develop comprehensive documentation of all individual existing disability benefits programs including, but not limited to:
- 11.4.1. SSA disability programs;
  - 11.4.2. SSI income programs;
  - 11.4.3. Medicaid, Medicare;
  - 11.4.4. Housing Programs; and

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- 11.4.5. Food stamps and food subsidy programs.
- 11.5. The Contractor shall collect data to develop quarterly reports in a format requested by the Department, on employment outcomes and work incentives counseling benefits that includes but is not limited to:
  - 11.5.1. The number of benefits orientation presentations provided to individuals.
  - 11.5.2. The number of individuals referred to Vocational Rehabilitation who receive mental health services.
  - 11.5.3. The number of individuals who engage in SE services.
    - 11.5.3.1. Percentage of individuals seeking part-time employment.
    - 11.5.3.2. Percentage of individuals seeking full-time employment.
    - 11.5.3.3. The number of individuals who increase employment hours to part-time and full-time.
- 11.6. The Contractor shall ensure the Work Incentive Counselor staff are certified to provide Work Incentives Planning and Assistance (WIPA) through the no-cost training program offered by Virginia Commonwealth University.
- 11.7. The Contractor shall collaborate with the Vocational Rehabilitation providers to develop the Partnership Plus Model to identify how Social Security funding will be obtained to support the Work Incentives Counselor position after Vocational Rehabilitation funding ceases.
- 11.8. The Department will monitor Contractor performance by reviewing data to determine outcomes that include:
  - 11.8.1. An increased engagement of individuals in supported employment based on the SE penetration rate.
  - 11.8.2. An increase in Individual Placement in both part-time and full-time employment and;
  - 11.8.3. Improved fidelity outcomes specifically targeting:
    - 11.8.3.1. Work Incentives Planning
    - 11.8.3.2. Collaboration between Employment Specialists & Vocational Rehab.
- 12. **Coordination of Care from Residential or Psychiatric Treatment Facilities**
  - 12.1. The Contractor shall designate a member of its staff to serve as the primary liaison to New Hampshire Hospital (NHH) who works with the applicable NHH staff, payer(s), guardian(s), other community service providers, and the applicable individual, to assist with coordinating the seamless transition of

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- care for individuals transitioning from NHH to community based services or transitioning to NHH from the community.
- 12.2. The Contractor shall not close the case of any individual who is admitted to NHH. Notwithstanding, the Contractor shall be deemed to be in compliance with all Administrative He-M 408, Clinical Records rules regarding documentation if it is noted in the record that the individual is an inpatient at NHH or another treatment facility. All documentation requirements as per He-M 408 will be required to resume upon re-engagement of services following the individual's discharge from inpatient care.
  - 12.3. The Contractor shall participate in transitional and discharge planning within 24 hours of admission to an inpatient facility.
  - 12.4. The Contractor shall work with the Department, payers and guardians (if applicable) to review cases of individuals that NHH, Transitional Housing, or alternative treatment facility or the Contractor, have indicated will have difficulty returning to the community to identify barriers to discharge, and to develop an appropriate plan to transition into the community.
  - 12.5. The Contractor shall make a face-to-face appointment available to an individual leaving NHH, Transitional Housing or alternative residential setting who desires to reside in the region served by the Contractor within seven (7) calendar days of receipt of notification of the individual's discharge, or within seven (7) calendar days of the individual's discharge, whichever is later.
  - 12.6. The Contractor shall ensure individuals who are discharged and are new to a CMHC have an intake appointment within seven (7) calendar days. If the individual declines to accept the appointment, declines services, or requests an appointment to be scheduled beyond the seven (7) calendar days, the Contractor may accommodate the individual's request provided the accommodation is clinically appropriate, and does not violate the terms of a conditional discharge. The Contractor's Adult ACT Team must see individuals who are on the ACT caseload and transitioning from NHH into the community within 24 hours of NHH discharge.
  - 12.7. The Contractor shall make all reasonable efforts to ensure that no appropriate bed is available at any other inpatient psychiatric unit, Designated Receiving Facility (DRF) per NH RSA 135-C and NH Administrative Rule He-M 405, Designation of Receiving Facilities, Mobile Crisis Apartment, Peer Support Recovery Center, or Adult Psychiatric Residential Treatment Program (APRTP) prior to referring an individual to NHH.
  - 12.8. The Contractor shall collaborate with NHH and Transitional Housing Services (THS) to develop and execute conditional discharges from NHH to THS in order to ensure that individuals receive treatment in the least restrictive environment. The Department will review the requirements of NH

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Administrative Rule He-M 609 to ensure obligations under this section allow CMHC delegation to the THS vendors for clients who reside there.

12.9. The Contractor shall have all necessary staff members available to receive, evaluate, and treat individuals discharged from NHH seven (7) days per week, consistent with the provisions in NH Administrative Rule He-M 403 and NH Administrative Rule He-M 426.

12.10. For individuals at NHH who formerly resided in the Contractor's designated community mental health region prior to NHH admission, who have been identified for transition planning to the Glenclyff Home, the Contractor shall, at the request of the individual or guardian, or of NHH or Glenclyff Home staff, participate in transition planning to determine if the individual can be supported in the Contractor's region with community based services and supports instead of transitioning to the Glenclyff Home. In the event the individual would require supports from multiple funding sources or the Department's systems of care, the Contractor shall collaborate with additional Department staff at NHH's request, to address any barriers to discharge the individual to the community.

**13. COORDINATED CARE AND INTEGRATED TREATMENT**

**13.1. Primary Care**

13.1.1. The Contractor shall request written consent from each individual to allow the designated primary care provider to release information for the purpose of coordinating care regarding mental health services or substance misuse services or both.

13.1.2. The Contractor shall support each individual with linking to an available primary care provider, if the individual does not have an identified primary care provider, to:

13.1.2.1. Monitor health;

13.1.2.2. Provide medical treatment as necessary; and

13.1.2.3. Engage in preventive health screenings.

13.1.3. The Contractor shall consult with each primary care provider at least annually, or as necessary, to integrate care between mental and physical health for each individual, which may include the exchange of pertinent information including, but not limited to medication changes or changes in the individual's medical condition.

13.1.4. The Contractor shall document on the release of information form the reason(s) written consent to release information was refused in the event an individual refuses to provide consent to release information.

**13.2. Substance Misuse Treatment, Care and/or Referral**

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13.2.1. The Contractor shall provide services and meet requirements to address substance misuse and to support recovery intervention implementation, which include, but are not limited to:

13.2.1.1. Screening no less than 95% of eligible individuals for substance misuse at the time of intake, and annually thereafter.

13.2.1.2. Conducting a full assessment for substance misuse disorder and associated impairments for each individual that screens positive for substance use.

13.2.1.3. Developing an individualized service plan for each eligible individual based on information from substance misuse screening.

13.2.2. The Contractor shall utilize the SAMSHA evidence-based models for Co-Occurring Disorders Treatment to develop treatment plans with individuals and to provide an array of evidence-based interventions that enhance recovery for individuals and follow the fidelity standards to such a model.

13.2.3. The Contractor shall make all appropriate referrals if the individual requires additional substance use disorder care utilizing the current New Hampshire system of care, and ensuring linkage to and coordination with resources.

13.3. Area Agencies

13.3.1. The Contractor shall collaborate with the Area Agency that serves the region to address processes that include:

13.3.1.1. Enrolling individuals for services who are dually eligible for both organizations.

13.3.1.2. Ensuring transition-aged clients are screened for the presence of mental health and developmental supports and refer, link and support transition plans for youth leaving children's services into adult services identified during screening.

13.3.1.3. Following the "Protocol for Extended Department Stays for Individuals served by Area Agency" issued December 1, 2017 by the State of New Hampshire Department of Health and Humans Services, as implemented by the regional Area Agency.

13.3.1.4. Facilitating collaborative discharge planning meetings to assess individuals who are leaving NHH to re-engage them with both the CMHC and Area Agency representatives.

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13.3.1.5. Ensuring annual training is designed and completed for intake, eligibility, and case management for dually diagnosed individuals and that attendee's include intake clinicians, case-managers, service coordinators and other frontline staff identified by both CMHC's and Area Agencies. The Contractor shall ensure the training utilizes the Diagnostic Manual for Intellectual Disability 2 that is specific to intellectual disabilities, in conjunction with the DSM V.

13.3.1.6. Planning for each person who receives dual case management by outlining the responsibilities of each organization and expectations for collaboration between the organizations.

13.3.1.7. Participating in shared service annual treatment meetings to assess quality and progress towards treatment goals as well as monitoring continued need for dual services when waivers are required for services between agencies.

**13.4. Peer Supports**

13.4.1. The Contractor shall promote recovery principles and integrate peer support services through the agency, which includes, but is not limited to:

13.4.1.1. Employing peers as integrated members of the CMHC treatment team(s) with the ability to deliver conventional interventions that include case management or psychotherapy, and interventions uniquely suited to the peer role that includes intentional peer support.

13.4.1.2. Supporting peer specialists to promote hope and resilience, facilitate the development and use of recovery-based goals and care plans; encourage treatment engagement and facilitate connections with natural supports.

13.4.1.3. Establishing working relationships with the local Peer Support Agencies, including any Peer Respite, step-up/step-down, and Clubhouse Centers and promote the availability of these services.

**13.5. Transition of Care with MCO's**

13.5.1. The Contractor shall ensure ongoing coordination occurs with the MCO Care Managers to support care coordination among and between services providers.

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13.5.2.

**14. Supported Housing**

14.1. The Contractor shall stand up a minimum of six (6) new supported housing beds including, but not limited to, transitional or community residential beds by December 31, 2021. The Contractor shall:

14.1.1. Submit a plan for expanding supported housing in the region including a budget to the Department for approval by August 15, 2021, that includes but is not limited to:

14.1.1.1. Type of supported housing beds.

14.1.1.2. Staffing plan.

14.1.1.3. Anticipated location.

14.1.1.4. Implementation timeline.

14.1.2. Provide reporting in the format and frequency requested by the Department that includes, but is not limited to:

14.1.2.1. Number of referrals received.

14.1.2.2. Number of individuals admitted.

14.1.2.3. Number of people transitioned into other local community residential settings.

**15. CANS/ANSA or Other Approved Assessment**

15.1. The Contractor shall ensure all clinicians providing community mental health services to individuals eligible for services in accordance with NH Administrative Rule He-M 426, are certified in the use of:

15.1.1. The New Hampshire version of the Child and Adolescent Needs and Strengths Assessment (CANS) if serving the child and youth population; and

15.1.2. The New Hampshire version of the Adult Needs and Strengths Assessment (ANSA), or other approved evidence based tool, if serving the adult population.

15.2. The Contractor shall ensure clinicians are maintain certification by through successful completion of a test provided by the Praed Foundation, annually.

15.3. The Contractor shall ensure ratings generated by the New Hampshire version of the CANS or ANSA assessment are:

15.3.1. Utilized to develop an individualized, person-centered treatment plan.

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- 15.3.2. Utilized to document and review progress toward goals and objectives and to assess continued need for community mental health services.
- 15.3.3. Submitted to the database managed for the Department that allows client-level, regional, and statewide outcome reporting by the 15th of every month, in CANS/ANSA format.
- 15.3.4. Employed to assist in determining eligibility for State Psychiatric Rehabilitation services.
- 15.4. The Contractor shall complete documentation of re-assessments using the New Hampshire version of the CANS or ANSA 2.0 in accordance with NH Administrative Rule He-M 401.04-09 for eligibility determination and in accordance with NH Administrative Rule He-M 401.12-13 for periodic Individual Service Plan (ISP) reviews.
- 15.5. The Contractor may use an alternate evidence based, assessment tool that meets all ANSA 2.0 domains, subject to written Department approval. There is no alternate assessment tool allowed for the use of CANS. If an alternative tool is approved, monthly reporting of data generated by the Contractor must be in ANSA 2.0 format, to enable client-level, regional and statewide reporting.
- 15.6. The Contractor shall consult with the Medicaid Managed Care Organizations (MCO) to develop and implement a process that meets the MCOs' need to measure program effectiveness.
- 15.7. The Contractor shall correct all errors or complete all system corrections to ensure data is submitted in its entirety and completeness no later than six (6) months from contract effective date. Failure to complete all correction may result in withholding of funds until all corrections are completed.
- 16. Pre-Admission Screening and Resident Review**
  - 16.1. The Contractor shall assist the Department with Pre-Admission Screening and Resident Review (PASRR) to meet the requirements of the PASRR provisions of the Omnibus Budget Reconciliation Act of 1987.
  - 16.2. Upon request by the Department, the Contractor shall:
    - 16.2.1. Provide the information necessary to determine the existence of mental illness or mental retardation in a nursing facility applicant or resident; and
    - 16.2.2. Conduct evaluations and examinations needed to provide the data to determine if an individual being screened or reviewed:
      - 16.2.2.1. Requires nursing facility care; and
      - 16.2.2.2. Has active treatment needs.

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**17. Application for Other Services**

17.1. The Contractor shall assist eligible individuals in accordance with NH Administrative Rule He-M 401, with completing applications for all sources of financial, medical, and housing assistance, according to their respective rules, requirements and filing deadlines. The Contract shall assist with applications that may include, but are not limited to:

- 17.1.1. Medicaid.
- 17.1.2. Medicare.
- 17.1.3. Social Security Disability Income.
- 17.1.4. Veterans Benefits.
- 17.1.5. Public Housing.
- 17.1.6. Section 8 Subsidies.

**18. Community Mental Health Program (CMHP) Status**

18.1. The Contractor shall meet the approval requirements of NH Administrative Rule He-M 403 as a governmental or non-governmental non-profit agency, or the contract requirement of NH RSA 135-C:3 as an individual, partnership, association, public or private, for profit or nonprofit, agency or corporation to provide services in the state mental health services system.

18.2. The Contractor shall provide all applicable documentation, policies and procedures, and shall participate in an onsite compliance review, as requested by the Department, to determine compliance with NH Administrative Rule He-M 403 and NH RSA 135-C:3. Compliance reviews will be at times to be determined by the Department, and will occur no less than once every five (5) years.

**19. Quality Improvement**

19.1. The Contractor shall perform, or cooperate with the performance of, quality improvement and/or utilization review activities, as are determined to be necessary and appropriate by the Department within timeframes reasonably specified by the Department.

19.2. The Contractor shall cooperate with the Department-conducted individual satisfaction survey. The Contractor shall:

- 19.2.1. Furnish information necessary, within HIPAA regulations, to complete the survey.
- 19.2.2. Furnish complete and current contact information so that individuals may be contacted to participate in the survey.
- 19.2.3. Support the efforts of the Department to conduct the survey.
- 19.2.4. Encourage all individuals sampled to participate.

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19.2.5. Display posters and other materials provided by the Department to explain the survey and otherwise support attempts by the Department to increase participation in the survey.

19.3. The Contractor shall demonstrate efforts to incorporate findings from their individual survey results into their Quality Improvement Plan goals.

19.4. The Contractor shall engage and comply with all aspects of fidelity reviews based on a model approved by the Department and on a schedule approved by the Department.

20. Maintenance of Fiscal Integrity

20.1. The Contractor shall submit to the Department the Balance Sheet, Profit and Loss Statement, and Cash Flow Statement for the Contractor and all related parties that are under the Parent Corporation of the mental health provider organization each month.

20.2. The Profit and Loss Statement shall include a budget column allowing for budget to actual analysis. These statements shall be individualized by providers, as well as a consolidated (combined) statement that includes all subsidiary organizations.

20.3. Statements shall be submitted within thirty (30) calendar days after each month end, and shall include, but are not limited to:

20.3.1. Days of Cash on Hand:

20.3.1.1. Definition: The days of operating expenses that can be covered by the unrestricted cash on hand.

20.3.1.2. Formula: Cash, cash equivalents and short term investments divided by total operating expenditures, less depreciation/amortization and in-kind plus principal payments on debt divided by days in the reporting period. The short-term investments as used above must mature within three (3) months and should not include common stock.

20.3.1.3. Performance Standard: The Contractor shall have enough cash and cash equivalents to cover expenditures for a minimum of thirty (30) calendar days with no variance allowed.

20.3.2. Current Ratio:

20.3.2.1. Definition: A measure of the Contractor's total current assets available to cover the cost of current liabilities.

20.3.2.2. Formula: Total current assets divided by total current liabilities.

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20.3.2.3. Performance Standard: The Contractor shall maintain a minimum current ratio of 1.5:1 with 10% variance allowed.

20.3.3. Debt Service Coverage Ratio:

20.3.3.1. Rationale: This ratio illustrates the Contractor's ability to cover the cost of its current portion of its long-term debt.

20.3.3.2. Definition: The ratio of Net Income to the year to date debt service.

20.3.3.3. Formula: Net Income plus Depreciation/Amortization Expense plus Interest Expense divided by year to date debt service (principal and interest) over the next twelve (12) months.

20.3.3.4. Source of Data: The Contractor's Monthly Financial Statements identifying current portion of long-term debt payments (principal and interest).

20.3.3.5. Performance Standard: The Contractor shall maintain a minimum standard of 1.2:1 with no variance allowed.

20.3.4. Net Assets to Total Assets:

20.3.4.1. Rationale: This ratio is an indication of the Contractor's ability to cover its liabilities.

20.3.4.2. Definition: The ratio of the Contractor's net assets to total assets.

20.3.4.3. Formula: Net assets (total assets less total liabilities) divided by total assets.

20.3.4.4. Source of Data: The Contractor's Monthly Financial Statements.

20.3.4.5. Performance Standard: The Contractor shall maintain a minimum ratio of .30:1, with a 20% variance allowed.

20.4. In the event that the Contractor does not meet either:

20.4.1. The standard regarding Days of Cash on Hand and the standard regarding Current Ratio for two (2) consecutive months; or

20.4.2. Three (3) or more of any of the Maintenance of Fiscal Integrity standards for three (3) consecutive months:

20.4.2.1. The Department may require that the Contractor meet with Department staff to explain the reasons that the Contractor has not met the standards.

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- 20.4.2.2. The Department may require the Contractor to submit a comprehensive corrective action plan within thirty (30) calendar days of notification and plan shall be updated at least every thirty (30) calendar days until compliance is achieved.
- 20.4.2.3. The Department may request additional information to assure continued access to services.
- 20.4.2.4. The Contractor shall provide requested information in a timeframe agreed upon by both parties.
- 20.5. The Contractor shall inform the Director of the Bureau of Mental Health Services (BMHS) by phone and by email within twenty-four (24) hours of when any key Contractor staff learn of any actual or likely litigation, investigation, complaint, claim, or transaction that may reasonably be considered to have a material financial impact on and/or materially impact or impair the ability of the Contractor to perform under this Agreement
- 20.6. The monthly Balance Sheet, Profit & Loss Statement, Cash Flow Statement, and all other financial reports shall be based on the accrual method of accounting and include the Contractor's total revenues and expenditures whether or not generated by or resulting from funds provided pursuant to this Agreement. These reports are due within thirty (30) calendar days after the end of each month.
- 20.7. The Contractor shall provide its Revenue and Expense Budget within twenty (20) calendar days of the contract effective date.
- 20.8. The Contractor shall complete the Fiscal Year Revenue and Expense Budget on a form supplied by the Department, which shall include but not be limited to, all the Contractor's cost centers. If the Contractor's cost centers are a combination of several local cost centers, the Contractor shall display them separately as long as the cost center code is unchanged.
- 20.9. The Contractor shall provide quarterly Revenue and Expense Reports (Budget Form A), within thirty (30) calendar days after the end of each fiscal quarter, defined as July 1 to September 30, October 1 to December 31, January 1 to March 31, and April 1 to June 30.

**21. Reduction or Suspension of Funding**

- 21.1. In the event that the State funds designated as the Price Limitation in Form P-37, General Provisions, Block 1.8. of the General Provisions are materially reduced or suspended, the Department shall provide prompt written notification to the Contractor of such material reduction or suspension.
- 21.2. In the event that the reduction or suspension in federal or state funding shall prevent the Contractor from providing necessary services to individuals, the

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Contractor shall develop a service reduction plan, detailing which necessary services will no longer be available.

21.3. Any service reduction plan is subject to approval from the Department, and shall include, at a minimum, provisions that are acceptable to the Department, with services that include, but are not limited to:

21.3.1. Evaluation of and, if eligible, an individual service plan for all new applicants for services.

21.3.2. Emergency services for all individuals.

21.3.3. Services for individuals who meet the criteria for involuntary admission to a designated receiving facility.

21.3.4. Services to individuals who are on a conditional discharge pursuant to RSA 135-C:50 and NH Administrative Rule He-M 609.

**22. Elimination of Programs and Services by Contractor**

22.1. The Contractor shall provide a minimum thirty (30) calendar days written notice prior to any reductions in delivery of services, or notice as soon as possible if the Contractor is faced with a more sudden need to reduce delivery of services.

22.2. The Contractor shall consult and collaborate with the Department prior to elimination or reduction of services in order to reach a mutually agreeable solution as to the most effective way to provide necessary services.

22.3. The Department reserves the right to require the Contractor to participate in a mediation process with the Commissioner of the Department of Health and Human Services, and to invoke an additional thirty (30) calendar day extension in the event of a proposal to reduce or eliminate any contracted services.

22.4. If the parties are still unable to come to a mutual agreement within the thirty (30) calendar day extension, the Contractor may proceed with its proposed program change(s) so long as proper notification to eligible individuals is provided.

22.5. The Contractor shall not redirect funds allocated in the budget for the program or service that has been eliminated or substantially reduced to another program or service without the mutual agreement of both parties.

22.6. In the event that an agreement cannot be reached, the Department shall control the expenditure of the unspent funds.

**23. Data Reporting**

23.1. The Contractor shall submit any data needed to comply with federal or other reporting requirements to the Department or contractor designated by the Department.

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- 23.2. The Contractor shall submit all required data elements via the Phoenix system except for the CANS/ANSA and Projects for Assistance in Transition from Homelessness program (PATH) data, as specified. Any system changes that need to occur in order to support this must be completed within six (6) months from the contract effective date.
- 23.3. The Contractor shall submit individual demographic and encounter data, including data on non-billable individual-specific services and rendering staff providers on all encounters, to the Department's Phoenix system, or its successors, in the format, content, completeness, frequency, method and timeliness as specified by the Department. Individual data must include a Medicaid ID number for individuals who are enrolled in Medicaid.
- 23.4. The Contractor shall include client eligibility with all Phoenix services in alignment with current reporting specifications. For an individual's services to be considered BMHS eligible, SPMI, SMI, Low Utilizer (LU), SED, and Severe Emotional Disturbance Interagency (SEDIA) are acceptable.
- 23.5. The Contractor shall meet the general requirements for the Phoenix system which include, but are not limited to:
- 23.5.1. Agreeing that all data collected in the Phoenix system is the property of the Department to use as it deems necessary.
  - 23.5.2. Ensuring data files and records are consistent with file specification and specification of the format and content requirements of those files.
  - 23.5.3. Ensuring that errors in data returned to the Contractor are corrected and resubmitted to the Department within ten (10) business days.
  - 23.5.4. Ensuring data is current and updated in the Contractor's systems as required for federal reporting and other reporting requirements and as specified by the Department.
  - 23.5.5. Implementing review procedures to validate data submitted to the Department to confirm:
    - 23.5.5.1. All data is formatted in accordance with the file specifications;
    - 23.5.5.2. No records will reject due to illegal characters or invalid formatting; and
    - 23.5.5.3. The Department's tabular summaries of data submitted by the Contractor match the data in the Contractor's system.
- 23.6. The Contractor shall meet the following standards:
- 23.6.1. Timeliness: monthly data shall be submitted no later than the fifteenth (15<sup>th</sup>) of each month for the prior month's data unless

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otherwise approved by the Department, and the Contractor shall review the Department's tabular summaries within five (5) business days.

23.6.2. Completeness: submitted data must represent at least ninety-eight percent (98%) of billable services provided, and ninety-eight percent (98%) individuals served by the Contractor.

23.6.3. Accuracy: submitted service and member data shall conform to submission requirements for at least ninety-eight percent (98%) of the records, and one-hundred percent One-hundred percent (100%) of unique member identifiers shall be accurate and valid.

23.7. The Department may waive requirements for fields in Phoenix on a case by case basis through a written waiver communication that specifies the items being waived. In all circumstances:

23.7.1. The waiver length shall not exceed 180 days.

23.7.2. Where the Contractor fails to meet standards, the Contractor shall submit a corrective action plan within thirty (30) calendar days of being notified of an issue.

23.7.3. After approval of the corrective action plan, the Contractor shall implement the plan.

23.7.4. Failure of the Contractor to implement the plan may require:

23.7.4.1. Another plan; or

23.7.4.2. Other remedies, as specified by the Department.

**24. Behavioral Health Services Information System (BHSIS)**

24.1. The Contractor may receive funding for data infrastructure projects or activities, depending upon the receipt of federal funds and the criteria for use of those funds, as specified by the federal government. The Contractor shall ensure funding-specific activities include:

24.2. Identification of costs associated with client-level Phoenix and CANS/ANSA databases including, but not limited to:

24.2.1. Rewrites to database and/or submittal routines.

24.2.2. Information Technology (IT) staff time used for re-writing, testing or validating data.

24.2.3. Software and/or training purchased to improve data collection.

24.2.4. Staff training for collecting new data elements.

24.2.5. Development of any other BMHS-requested data reporting system.

24.3. Progress Reports from the Contractor that:

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- 24.3.1. Outline activities related to Phoenix database;
- 24.3.2. Include any costs for software, scheduled staff trainings; and
- 24.3.3. Include progress to meet anticipated deadlines as specified.

**25. Path Services**

- 25.1. The Contractor shall provide services through the PATH program in compliance with the Federal Public Health Services Act, Section 522(b)(10), Part C to individuals who are homeless or at imminent risk of being homeless and who are believed to have Severe Mental Illness (SMI), or SMI and a co-occurring substance use disorder.
- 25.2. The Contractor shall ensure PATH services include, but are not limited to:
  - 25.2.1. Outreach.
  - 25.2.2. Screening and diagnostic treatment.
  - 25.2.3. Staff training.
  - 25.2.4. Case management.
- 25.3. The Contractor shall ensure PATH case management services include; but are not limited to:
  - 25.3.1. Assisting eligible homeless individuals with obtaining and coordinating services, including referrals for primary health care.
  - 25.3.2. Assisting eligible individuals with obtaining income support services, including, but not limited to:
    - 25.3.2.1. Housing assistance.
    - 25.3.2.2. Food stamps.
    - 25.3.2.3. Supplementary security income benefits.
- 25.4. The Contractor shall acknowledge that provision of PATH outreach services may require a lengthy engagement process and that eligible individuals may be difficult to engage, and may or may not have been officially diagnosed with a mental illness at the time of outreach activities.
- 25.5. The Contractor shall identify a PATH worker to:
  - 25.5.1. Conduct outreach, early intervention, case management, housing and other services to PATH eligible clients.
  - 25.5.2. Participate in periodic Outreach Worker Training programs scheduled by the Bureau of Homeless and Housing Services; and
  - 25.5.3. Provide housing supports, as identified by the Department.
- 25.6. The Contractor shall comply with all reporting requirements under the PATH Grant.

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- 25.7. The Contractor shall be licensed to provide client level data into the New Hampshire Homeless Management Information System (NH HMIS).
- 25.8. The Contractor shall be familiar with and follow NH-HMIS policy, including specific information that is required for data entry, accuracy of data entered, and time required for data entry.
- 25.9. Failure to submit reports or enter data into HMIS in a timely manner could result in delay or withholding of reimbursements until such reports are received or data entries are confirmed by the Department.
- 25.10. The Contractor shall ensure that each PATH worker provides outreach through ongoing engagement with individuals who:
  - 25.10.1. Are potentially PATH eligible; and
  - 25.10.2. May be referred to PATH services by street outreach workers, shelter staff, police and other concerned individuals.
- 25.11. The Contractor shall ensure that each PATH worker is available to team up with other outreach workers, police or other professionals in active outreach efforts to engage difficult to engage or hard to serve individuals.
- 25.12. The Contractor shall conduct PATH outreach is conducted wherever PATH eligible clients may be found.
- 25.13. The Contractor shall ensure the designated PATH worker assesses each individual for immediacy of needs, and continues to work with each individual to enhance treatment and/or housing readiness.
- 25.14. The Contractor shall ensure the PATH worker's continued efforts enhance individual safety and treatment while assisting the individual with locating emergency and/or permanent housing and mental health treatment.
- 25.15. The Department reserves the option to observe PATH performance, activities and documents through this agreement ensuring observations do not unreasonably interfere with Contractor performance.
- 25.16. The Contractor shall inform BHHS of any staffing changes relative to PATH services.
- 25.17. The Contractor shall retain all records related to PATH services the latter of either:
  - 25.17.1. A period of five (5) years following the contract completion date and receipt of final payment by the Contractor; or
  - 25.17.2. Until an audit is completed and all questions are resolved.
- 25.18. The Department reserves the right to make changes to the contract service that do not affect its scope, duration, or financial limitations upon agreement between the Contractor and the Department.

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**26. Deaf Services**

- 26.1. The Contractor shall work with the Deaf Services Team, employed by Region 6, for all individuals seeking services who would benefit from receiving treatment in American Sign Language (ASL) or from staff who are specially trained to work with the deaf and hard of hearing population.
- 26.2. The Contractor shall work with the Deaf Services Team in Region 6 for consultation for disposition and treatment planning, as appropriate.
- 26.3. The Contractor shall ensure treatment plans take the importance of access to culturally and linguistically appropriate services on treatment outcomes into consideration.
- 26.4. The Contractor shall ensure services are client-directed, which may result in:
  - 26.4.1. Clients being seen only by the Deaf Services Team through CMHC Region 6;
  - 26.4.2. Care being shared across the regions; or
  - 26.4.3. The individual's local CMHC providing care after consultation with the Deaf Services Team.

**27. Refugee Interpreter Services**

- 27.1. The Contractor shall ensure general funds are used to provide language interpreter services for eligible uninsured, non-English speaking refugees receiving community mental health services through the mental health provider.
- 27.2. The Contractor qualifies for general funds for Refugee Interpreter Services because it is located in one of the primary refugee resettlement areas in New Hampshire.

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6/11/2021  
Date

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**Method and Conditions Precedent to Payment**

1. This Agreement is funded by:
  - 1.1. 3.68% Projects for Assistance in Transition from Homelessness (PATH), as awarded on 9/17/2020, by the U.S. Department of Health and Human Services, CFDA 93.150, FAIN X06SM083717-01.
  - 1.2. 95.71% General funds.
  - 1.3. 0.61% Other funds. Behavioral Health Services Information System (BHSIS), U.S. Department of Health and Human Services
2. For the purposes of this Agreement:
  - 2.1. The Department has identified the Contractor as a Subrecipient, in accordance with 2 CFR 200.331.
  - 2.2. The Department has identified this Agreement as NON-R&D, in accordance with 2 CFR §200.332.
3. The State shall pay the Contractor an amount not to exceed the Price Limitation, specified in Form P-37, General Provisions, Block 1.8 for the services provided by the Contractor pursuant to Exhibit A, Amendment #2 Scope of Services.
4. The Contractor agrees to provide the services in Exhibit A, Amendment #2 Scope of Services in compliance with funding requirements.
5. The Contractor shall provide a Revenue and Expense Budget on a Department-provided template within twenty (20) business days from the effective date of the contract, for Department approval.
6. Notwithstanding anything to the contrary herein, the Contractor agrees that funding under this Contract may be withheld, in whole or in part, in the event of noncompliance with any State or Federal law, rule or regulation applicable to the services provided, or if the said services have not been completed in accordance with the terms and conditions of this Agreement.
7. Mental Health Services provided by the Contractor shall be paid by the New Hampshire Department of Health and Human Services as follows:
  - 7.1. For Medicaid enrolled individuals:
    - 7.1.1. Medicaid Care Management: If enrolled with a Managed Care Organization (MCO), the Contractor shall be paid in accordance with its contract with the MCO.
    - 7.1.2. Medicaid Fee for Service: The Contractor shall bill Medicaid for services on the Fee for Service (FFS) schedule.
  - 7.2. For individuals with other insurance or payors:
    - 7.2.1. The Contractor shall directly bill the other insurance or payors.
8. All Medicaid/MCO invoicing shall follow billing and coding requirements outlined by the Department when appropriate. For the purpose of Medicaid billing and all other reporting requirements, a Unit of Service is defined as fifteen (15) minutes. The Contractor shall report and bill in whole units. The intervals of time in the table below define how many units to report or bill.

Direct Service Time Intervals	Unit Equivalent
0-7 minutes	0 units
8-22 minutes	1 unit



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23-37 minutes	2 units
38-52 minutes	3 units
53-60 minutes	4 units

9. Other Contract Programs:

9.1. The table below summarizes the other contract programs and their maximum allowable amounts.

Program to be Funded	SFY2018 Amount	SFY2019 Amount	SFY2020 Amount	SFY2021 Amount	SFY2022 Amount
Div. for Children Youth and Families (DCYF) Consultation Emergency Services/Mobile Crisis Services (effective SFY 22)	\$ 1,770	\$ 1,770	\$ 1,770	\$ 1,770	\$ 1,770
Mobile Crisis Apartments Occupancy (effective SFY 22)	-	-	-	-	\$ 143,000
Assertive Community Treatment Team (ACT) - Adults	\$ 225,000	\$ 225,000	\$ 225,000	\$ 225,000	\$ 225,000
ACT Enhancement Payments	-	\$ 25,000	-	-	\$ 12,500
Child and Youth Based Programming and Team Based Approaches (BCBH)	\$ 140,000	\$ 140,000	\$ 140,000	\$ 140,000	\$ 140,000
Behavioral Health Services Information System (BHSIS)	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000	\$ 10,000
Modular Approach to Therapy for Children with Anxiety, Depression, Trauma or Conduct Problems (MATCH)	-	\$ 4,000	\$ 5,000	\$ 5,000	\$ 5,000
Rehabilitation for Empowerment, Education and Work (RENEW)	\$ 3,945	\$ 3,945	\$ 6,000	\$ 6,000	\$ 6,000
PATH Provider (BHS Funding)	\$ 36,250	\$ 36,250	\$ 38,234	\$ 38,234	\$ 38,234
Housing Bridge Start Up Funding	-	\$ 25,000	-	-	-
General Training Funding	-	\$ 10,000	-	-	\$ 5,000
System Upgrade Funding	-	\$ 30,000	-	-	\$ 15,000
Refugee Interpreter Services	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000
VR Work Incentives	-	-	-	-	\$ 80,000
System of Care 2.0	-	-	-	-	\$ 263,028
<b>Total</b>	<b>\$ 424,673</b>	<b>\$ 518,673</b>	<b>\$ 433,712</b>	<b>\$ 433,712</b>	<b>\$ 2,717,609</b>

9.2. Payment for each contracted service in the above table shall be made on a cost reimbursement basis only, for allowable expenses and in accordance with the Department approved individual program budgets.

9.2.1. The Contractor shall provide invoices on Department supplied forms.

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- 9.2.2. The Contractor shall provide supporting documentation to support evidence of actual expenditures, in accordance with the Department approved Revenue and Expense budgets.
- 9.2.3. Allowable costs and expenses shall be determined by the Department in accordance with applicable state and federal laws and regulations.
- 9.3. Failure to expend Program funds as directed may, at the discretion of the Department, result in financial penalties not greater than the amount of the directed expenditure.
- 9.4. The Contractor shall submit an invoice for each program above by the tenth (10th) working day of each month, which identifies and requests reimbursement for authorized expenses incurred in the prior month. The invoice must be submitted to:
- Financial Manager  
Bureau of Behavioral Health  
Department of Health and Human Services  
105 Pleasant Street, Main Building  
Concord, NH 03301
- 9.5. The State shall make payment to the Contractor within thirty (30) days of receipt of each Department approved invoice for Contractor services provided pursuant to this Agreement.
- 9.6. Division for Children, Youth, and Families (DCYF) Consultation: The Contractor shall be reimbursed at a rate of **\$73.75** per hour for a maximum of two (2) hours per month for each of the twelve (12) months in the fiscal year for services outlines in Exhibit A, Amendment #2 Scope of Services, Division for Children, Youth, and Families (DCYF).
- 9.7. Emergency Services/Mobile Crisis Services: The Department shall reimburse the Contractor only for those Emergency Services provided to clients defined in Exhibit A, Amendment #2 Scope of Services, Provision of Crisis Services. Effective July 1, 2021, the Contractor shall bill and seek reimbursement for mobile crisis services provided to individuals pursuant to this Agreement as follows:
- 9.7.1. For Medicaid enrolled individuals through the Department Medicaid Fee for Service program in accordance with the current, publically posted Fee for Service (FFS) schedule.
- 9.7.2. For Managed Care Organization enrolled individuals the Contractor shall be reimbursed pursuant to the Contractor's agreement with the applicable Managed Care Organization for services.
- 9.7.3. For individuals with other health insurance or other coverage for the services they receive, the Contractor will directly bill the other insurance or payors.
- 9.7.4. For individuals without health insurance or other coverage for the services they receive, and for operational costs contained in Exhibits B, Amendment #2 Methods and Conditions Precedent to Payment, or which the Contractor cannot otherwise seek reimbursement from an insurance or third-party payer, the Contractor will directly bill the Department to access contract funds provided through this Agreement.
- 9.7.4.1. Invoices of this nature shall include general ledger detail indicating the Department is only being invoiced for net expenses, shall only be reimbursed up to the current Medicaid rate for the services provided and contain the following items for each client and line item of service:
- 9.7.4.1.1. First and last name of client.

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- 9.7.4.1.2. Date of birth.
- 9.7.4.1.3. Medicaid ID Number.
- 9.7.4.1.4. Date of Service identifying date, units, and any possible third party reimbursement received.
- 9.7.5. Payment shall be on a cost reimbursement basis for actual expenditures incurred in the fulfillment of this Agreement, and shall be in accordance with the approved line item, as specified in the Department-approved budget.
  - 9.7.5.1. The Contractor shall provide a Mobile Crisis Budget on a Department-provided template within twenty (20) business days from the contract effective date for Department approval.
  - 9.7.5.2. Law enforcement is not an authorized expense.
- 9.8. Crisis Apartments Occupancy: The Contractor shall invoice the Department for the prior month based on the number of beds, the number of days in that month and the daily rate of **\$97.94**. At the end of each quarter the Department will conduct a review of occupancy rates of crisis apartments. The Department may recoup funding to the actual average occupancy rate for the quarter, in whole or in part, if the occupancy rate, on average, is less than 80%
- 9.9. Assertive Community Treatment Team (ACT) Adults: The Contractor shall be paid based on an activity and general payment as outlined below. Funds support programming and staffing defined in Exhibit A Amendment #2, Scope of Services, Adult Assertive Community Treatment (ACT) Teams.

ACT Costs	INVOICE TYPE	TOTAL COST
Invoice based payments on invoice	Programmatic costs as outlined on invoice by month	\$225,000
	Agencies may choose one of the following for a total of 5 (five) one time payments of \$5,000.00. Each item may only be reported on one time for payment. <ol style="list-style-type: none"> <li>1. Agency employs a minimum of .5 Psychiatrist on Team based on SFY 19 or 20 Fidelity Review.</li> <li>2. Agency receives a 4 or higher score on their SFY 19 or 20 Fidelity Review for Consumer on Team, Nurse on Team, SAS on Team, SE on Team, or Responsibility for crisis services.</li> </ol>	
	ACT Incentives can be drawn down upon completion of the CMHC FY22 Fidelity Review. \$6,250 can be drawn down for each incentive to include; intensity and frequency of individualized client care to total \$12,500.	\$25,000 in SFY 2019, \$12,500 per SFY for 2022
ACT Enhancements	Intensity of services must be measured between 50-84 minutes of services per client per week on average. Frequency of service	

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	for an individual must be between 2-3 times per client per week.	
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- 9.10. Child and Youth Based Programming and Team Based Approaches funding to support programming specified in Exhibit A, Amendment #2, Scope of Services.
- 9.11. Behavioral Health Services Information System (BHSIS): Funds to be used for items outlined in Exhibit A Amendment #2, Scope of Services.
- 9.12. MATCH: Funds to be used to support services and trainings outlined in Exhibit A, Amendment #2 Scope of Services. The breakdown of this funding per SFY effective SFY 2020 is outlined below.

TRAC COSTS	CERTIFICATION OR RE-CERTIFICATION	TOTAL COST
\$2,500	\$250/Person X 10 People = \$2,500	\$5,000

- 9.13. RENEW Sustainability Continuation: The Department shall reimburse the Contractor for RENEW activities outlined in Exhibit A, Amendment #2, Scope of Services, RENEW Sustainability. RENEW costs will be billed on green sheets and will have detailed information regarding the expense associated with each of the following items, not to exceed \$6,000 annually. Funding can be used for training of new facilitators; training for an internal coach; coaching IOD for facilitators, coach, and implementation teams; and travel costs.
- 9.14. PATH Funding: Subject to change based on performance standards, HMIS compliance, SAMHSA requirements, and PATH grant requirements as outlined in Exhibit A, Amendment #2, Scope of Services, PATH Services.
- 9.15. Housing Support Services including Bridge: The Contractor shall be paid based on an activity and general payment as outlined below. Funds to be used for the provision of services as outlined in Exhibit A, Amendment #2, Scope of Services, in SFY 2019.

Housing Services Costs	INVOICE TYPE	TOTAL COST
Hire of a designated housing support staff	One time payment	\$15,000
Direct contact with each individual receiving supported housing services in catchment area as defined in Exhibit A	One time payment	\$10,000

- 9.16. General Training Funding: Funds are available in SFY 2019 and SFY 2022 to support any general training needs for staff. Focus should be on trainings needed to retain current staff or trainings needed to obtain staff for vacant positions.
- 9.17. System Upgrade Funding: Funds are available in SFY 2019 and SFY 2022 to support software, hardware, and data upgrades to support items outlined in Exhibit A, Amendment #2, Scope of Services. Data Reporting. Funds may also be used to support system upgrades to ensure accurate insurance billing occurs as outlined in Exhibit B, Amendment #2, Methods and Conditions Precedent to Payment, ensuring invoices specify purpose for use of funds.
- 9.18. Refugee Interpreter Services: Funding to support interpreter services outlined in Exhibit A, Amendment #2 Scope of Services.

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9.19. System of Care 2.0: Funds are available in SFY 2022 to support a School Liaison position and associated program expenses as outlined in the below budget table.

School Liaison and Supervisory Positions & Benefits	\$130,000
Program Staff Travel	\$12,075
Program Office Supplies, Copying and Postage	\$8,700
Implementation Science and MATCH-ADTC Training for CMHC staff	\$7,500
Professional development for CMHC staff in support of grant goals and deliverables	\$30,000
Expenses incurred in the delivery of services not supported by Medicaid, private insurance, or other source	\$60,000
Indirect Costs (not to exceed 6%)	\$14,753
<b>Total</b>	<b>\$263,028</b>

10. Notwithstanding paragraph 18 of the General Provisions of this Agreement P-37, an amendment limited to the adjustment of the amounts between budget line items and/or State Fiscal Years, related items, and amendments of related budget exhibits, and within the price limitation, can be made by written agreement of both parties and may be made without obtaining approval of Governor and Executive Council.

**New Hampshire Department of Health and Human Services**

**Exhibit K, Amendment #2**

**DHHS Information Security Requirements**



**A. Definitions**

The following terms may be reflected and have the described meaning in this document:

1. "Breach" means the loss of control, compromise, unauthorized disclosure, unauthorized acquisition, unauthorized access, or any similar term referring to situations where persons other than authorized users and for an other than authorized purpose have access or potential access to personally identifiable information, whether physical or electronic. With regard to Protected Health Information, "Breach" shall have the same meaning as the term "Breach" in section 164.402 of Title 45, Code of Federal Regulations.
2. "Computer Security Incident" shall have the same meaning "Computer Security Incident" in section two (2) of NIST Publication 800-61, Computer Security Incident Handling Guide, National Institute of Standards and Technology, U.S. Department of Commerce.
3. "Confidential Information" or "Confidential Data" means all non-public information owned, managed, created, received for or on behalf of, the Department that is protected by information security, privacy or confidentiality rules, Agreement and state and federal laws or policy. This information may include but is not limited to, derivative data, Protected Health Information (PHI), Personally Identifiable Information (PII), Substance Use Disorder Information (SUD), Federal Tax Information, Social Security Administration, and CJIS (Criminal Justice Information Services) data, including the copy of information submitted known as the Phoenix Data. Confidential Information or Confidential Data shall not include medical records produced and maintained by the contractor in the course of their practice or information owned by the patient/client. Contractor shall be solely responsible for the administration and secure maintenance of such medical and other records produced and maintained by the contractor
4. "End User" means any person or entity (e.g., contractor, contractor's employee, business associate, subcontractor, other downstream user, etc.) that receives Confidential Data or derivative data in accordance with the terms of this Contract.
5. "HIPAA" means the Health Insurance Portability and Accountability Act of 1996 and the regulations promulgated thereunder.
6. "Incident" means an act that potentially violates an explicit or implied security policy, which includes attempts (either failed or successful) to gain unauthorized access to a system or its data, unwanted disruption or denial of service, the unauthorized use of a system for the processing or storage of data; and changes to system hardware, firmware, or software characteristics without the owner's knowledge, instruction, or consent. Incidents include the loss of data through theft or device misplacement, loss or misplacement of hardcopy documents, and misrouting of physical or electronic mail, all of which may have the potential to put the data at risk of unauthorized access, use, disclosure, modification or destruction.

**New Hampshire Department of Health and Human Services**

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7. "Open Wireless Network" means any network or segment of a network that is not designated by the State of New Hampshire's Department of Information Technology or delegate as a protected network (designed, tested, and approved, by means of the State, to transmit) will be considered an open network and not adequately secure for the transmission of unencrypted PI, PFI, PHI or Confidential data.
8. "Personal Information" (or "PI") means information which can be used to distinguish or trace an individual's identity, such as their name, social security number, personal information as defined in New Hampshire RSA 359-C:19, biometric records, etc., alone, or when combined with other personal or identifying information which is linked or linkable to a specific individual, such as date and place of birth, mother's maiden name, etc.
9. "Privacy Rule" shall mean the Standards for Privacy of Individually Identifiable Health Information at 45 C.F.R. Parts 160 and 164, promulgated under HIPAA by the United States Department of Health and Human Services.
10. "Protected Health Information" (or "PHI") has the same meaning as provided in the definition of "Protected Health Information" in the HIPAA Privacy Rule at 45 C.F.R. § 160.103.
11. "Security Rule" shall mean the Security Standards for the Protection of Electronic Protected Health Information at 45 C.F.R. Part 164, Subpart C, and amendments thereto.
12. "Unsecured Protected Health Information" means Protected Health Information that is not secured by a technology standard that renders Protected Health Information unusable, unreadable, or indecipherable to unauthorized individuals and is developed or endorsed by a standards developing organization that is accredited by the American National Standards Institute.

**I. RESPONSIBILITIES OF DHHS AND THE CONTRACTOR**

**A. Business Use and Disclosure of Confidential Information.**

1. The Contractor must not use, disclose, maintain or transmit Confidential Information except as reasonably necessary as outlined under this Contract. Further, Contractor, including but not limited to all its directors, officers, employees and agents, must not use, disclose, maintain or transmit PHI in any manner that would constitute a violation of the Privacy and Security Rule.
2. The Contractor must not disclose any Confidential Information in response to a request for disclosure on the basis that it is required by law, in response to a subpoena, etc., without first notifying DHHS so that DHHS has an opportunity to consent or object to the disclosure.

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3. If DHHS notifies the Contractor that DHHS has agreed to be bound by additional restrictions over and above those uses or disclosures or security safeguards of PHI pursuant to the Privacy and Security Rule, the Contractor must be bound by such additional restrictions and must not disclose PHI in violation of such additional restrictions and must abide by any additional security safeguards.
4. The Contractor agrees that Confidential Data or derivative there from disclosed to an End User must only be used pursuant to the terms of this Contract.
5. The Contractor agrees Confidential Data obtained under this Contract may not be used for any other purposes that are not indicated in this Contract.
6. The Contractor agrees to grant access to the Confidential Data to the authorized representatives of DHHS for the purpose of inspecting to confirm compliance with the terms of this Contract.

**II. METHODS OF SECURE TRANSMISSION OF DATA**

1. Application Encryption. If End User is transmitting DHHS data containing Confidential Data between applications, the Contractor attests the applications have been evaluated by an expert knowledgeable in cyber security and that said application's encryption capabilities ensure secure transmission via the internet.
2. Computer Disks and Portable Storage Devices. End User may not use computer disks or portable storage devices, such as a thumb drive, as a method of transmitting Confidential Data.
3. Encrypted Email. End User may only employ email to transmit Confidential Data if email is encrypted and being sent to and being received by email addresses of persons authorized to receive such information.
4. Encrypted Web Site. If End User is employing the Web to transmit Confidential Data, the secure socket layers (SSL) must be used and the web site must be secure. SSL encrypts data transmitted via a Web site.
5. File Hosting Services, also known as File Sharing Sites. End User may not use file hosting services, such as Dropbox or Google Cloud Storage, to transmit Confidential Data.
6. Ground Mail Service. End User may only transmit Confidential Data via *certified* ground mail within the continental U.S. and when sent to a named individual.
7. Laptops and PDA. If End User is employing portable devices to transmit Confidential Data said devices must be encrypted and password-protected.
8. Open Wireless Networks. End User may not transmit Confidential Data via an open wireless network. End User must employ a virtual private network (VPN) when remotely transmitting via an open wireless network.
9. Remote User Communication. If End User is employing remote communication to



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access or transmit Confidential Data, a virtual private network (VPN) must be installed on the End User's mobile device(s) or laptop from which information will be transmitted or accessed.

10. SSH File Transfer Protocol (SFTP), also known as Secure File Transfer Protocol. If End User is employing an SFTP to transmit Confidential Data, End User will structure the Folder and access privileges to prevent inappropriate disclosure of information. SFTP folders and sub-folders used for transmitting Confidential Data will be coded for 24-hour auto-deletion cycle (i.e. Confidential Data will be deleted every 24 hours).
11. Wireless Devices. If End User is transmitting Confidential Data via wireless devices, all data must be encrypted to prevent inappropriate disclosure of information.

**III. RETENTION AND DISPOSITION OF IDENTIFIABLE RECORDS**

The Contractor will only retain the data and any derivative of the Confidential Data for the duration of this Contract. After such time, the Contractor will have 30 days to destroy the data and any derivative in whatever form it may exist, unless, otherwise required by law or permitted under this Contract. If it is infeasible to return or destroy the Confidential Data, protections pursuant to this Information Security Requirements Exhibit survive this contract. To this end, the parties must:

**A. Retention**

1. The Contractor agrees it will not store, transfer or process Confidential Data collected in connection with the services rendered under this Contract outside of the United States. This physical location requirement shall also apply in the implementation of cloud computing, cloud service or cloud storage capabilities, and includes backup data and Disaster Recovery locations.
2. The Contractor agrees to ensure proper security monitoring capabilities are in place to detect potential security events that can impact State of NH systems and/or Department confidential information for contractor provided systems.
3. The Contractor agrees to provide security awareness and education for its End Users in support of protecting Department confidential information.
4. The Contractor agrees to retain all electronic and hard copies of Confidential Data in a secure location and identified in section IV. A.2
5. The Contractor agrees Confidential Data stored in a Cloud must be in a FedRAMP/HITECH compliant solution and comply with all applicable statutes and regulations regarding the privacy and security. All servers and devices must have currently-supported and hardened operating systems, the latest anti-viral, anti-hacker, anti-spam, anti-spyware, and anti-malware utilities. The environment, as a whole, must have aggressive intrusion-detection and firewall protection.
6. The Contractor agrees to and ensures its complete cooperation with the State's Chief Information Officer in the detection of any security vulnerability of the hosting

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infrastructure.

**B. Disposition**

1. If the Contractor will maintain any Confidential Information on its systems (or its sub-contractor systems), the Contractor will maintain a documented process for securely disposing of such Confidential Data upon request or contract termination; and will obtain written certification for any State of New Hampshire Confidential Data destroyed by the Contractor or any subcontractors as a part of ongoing, emergency, and or disaster recovery operations. When no longer in use, electronic media containing State of New Hampshire Confidential Data shall be rendered unrecoverable via a secure wipe program in accordance with industry-accepted standards for secure deletion and media sanitization, or otherwise physically destroying the media (for example, degaussing) as described in NIST Special Publication 800-88, Rev 1, Guidelines for Media Sanitization, National Institute of Standards and Technology, U. S. Department of Commerce. The Contractor will document and certify in writing at time of the Confidential Data destruction, and will provide written certification to the Department upon request. The written certification will include all details necessary to demonstrate Confidential Data has been properly destroyed and validated. Where applicable, regulatory and professional standards for retention requirements will be jointly evaluated by the State and Contractor prior to destruction.
2. Unless otherwise specified, within thirty (30) days of the termination of this Contract, Contractor agrees to destroy all hard copies of Confidential Data using a secure method such as shredding.
3. Unless otherwise specified, within thirty (30) days of the termination of this Contract, Contractor agrees to completely destroy all electronic Confidential Data by means of data erasure, also known as secure data wiping.

**IV. PROCEDURES FOR SECURITY**

- A. Contractor agrees to safeguard the Confidential Data received under this Contract, and any derivative data or files, as follows:
  1. The Contractor will maintain proper security controls to protect Department confidential information collected, processed, managed, and/or stored in the delivery of contracted services.
  2. The Contractor will maintain policies and procedures to protect Department confidential information throughout the information lifecycle, where applicable, (from creation, transformation, use, storage and secure destruction) regardless of the media used to store the data (i.e., tape, disk, paper, etc.).
  3. The Contractor will maintain appropriate authentication and access controls to

**New Hampshire Department of Health and Human Services**

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- contractor systems that collect, transmit, or store Department confidential information where applicable.
4. The Contractor will ensure proper security monitoring capabilities are in place to detect potential security events that can impact State of NH systems and/or Department confidential information for contractor provided systems.
  5. The Contractor will provide regular security awareness and education for its End Users in support of protecting Department confidential information.
  6. If the Contractor will be sub-contracting any core functions of the engagement supporting the services for State of New Hampshire, the Contractor will maintain a program of an internal process or processes that defines specific security expectations, and monitoring compliance to security requirements that at a minimum match those for the Contractor, including breach notification requirements.
  7. The Contractor will work with the Department to sign and comply with all applicable State of New Hampshire and Department system access and authorization policies and procedures, systems access forms, and computer use agreements as part of obtaining and maintaining access to any Department system(s). Agreements will be completed and signed by the Contractor and any applicable sub-contractors prior to system access being authorized.
  8. If the Department determines the Contractor is a Business Associate pursuant to 45 CFR 160.103, the Contractor will execute a HIPAA Business Associate Agreement (BAA) with the Department and is responsible for maintaining compliance with the agreement.
  9. Omitted.
  10. The Contractor will not store, knowingly or unknowingly, any Confidential Data or State of New Hampshire or Department data offshore or outside the boundaries of the United States unless prior express written consent is obtained from the Information Security Office leadership member within the Department.
  11. Data Security Breach Liability. In the event of any security breach Contractor shall make efforts to investigate the causes of the breach, promptly take measures to prevent future breach and minimize any damage or loss resulting from the breach. The State shall recover from the Contractor all costs of response and recovery from the breach, including but not limited to: credit monitoring services, mailing costs and costs associated with website and telephone call center services necessary due to the breach.
  12. Contractor must, comply with all applicable statutes and regulations regarding the privacy and security of Confidential Information, and must in all other respects maintain the privacy and security of PI and PHI at a level and scope that is not less than the

## New Hampshire Department of Health and Human Services

### Exhibit K, Amendment #2

### DHHS Information Security Requirements



level and scope of requirements applicable to federal agencies, including, but not limited to, provisions of the Privacy Act of 1974 (5 U.S.C. § 552a), DHHS Privacy Act Regulations (45 C.F.R. §5b), HIPAA Privacy and Security Rules (45 C.F.R. Parts 160 and 164) that govern protections for individually identifiable health information and as applicable under State law.

13. Contractor agrees to establish and maintain appropriate administrative, technical, and physical safeguards to protect the confidentiality of the Confidential Data and to prevent unauthorized use or access to it. The safeguards must provide a level and scope of security that is not less than the level and scope of security requirements established by the State of New Hampshire, Department of Information Technology. Refer to Vendor Resources/Procurement at <https://www.nh.gov/doi/vendor/index.htm> for the Department of Information Technology policies, guidelines, standards, and procurement information relating to vendors.
14. Contractor agrees to maintain a documented breach notification and incident response process. The Contractor will notify the State's Privacy Officer and the State's Security Officer of any security breach immediately, at the email addresses provided in Section VI. This includes a confidential information breach, computer security incident, or suspected breach which affects or includes any State of New Hampshire systems that connect to the State of New Hampshire network.
15. Contractor must restrict access to the Confidential Data obtained under this Contract to only those authorized End Users who need such DHHS Data to perform their official duties in connection with purposes identified in this Contract.
16. The Contractor must ensure that all End Users:
  - a. comply with such safeguards as referenced in Section IV A. above, implemented to protect Confidential Information that is furnished by DHHS under this Contract from loss, theft or inadvertent disclosure.
  - b. safeguard this information at all times.
  - c. ensure that laptops and other electronic devices/media containing PHI, PI, or PFI are encrypted and password-protected.
  - d. send emails containing Confidential Information only if encrypted and being sent to and being received by email addresses of persons authorized to receive such information.
  - e. limit disclosure of the Confidential Information to the extent permitted by law.
  - f. Confidential Information received under this Contract and individually identifiable data derived from DHHS Data, must be stored in an area that is physically and technologically secure from access by unauthorized persons during duty hours as well as non-duty hours (e.g., door locks, card keys, biometric identifiers, etc.).
  - g. only authorized End Users may transmit the Confidential Data, including any

**New Hampshire Department of Health and Human Services**

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**DHHS Information Security Requirements**



derivative files containing personally identifiable information, and in all cases, such Confidential Data must be encrypted at all times when in transit, at rest, or when stored on portable media as required in section IV above.

- h. in all other instances Confidential Data must be maintained, used and disclosed using appropriate safeguards, as determined by a risk-based assessment of the circumstances involved.
- i. understand that their user credentials (user name and password) must not be shared with anyone. End Users will keep their credential information secure. This applies to credentials used to access the site directly or indirectly through a third party application.

Contractor is responsible for oversight and compliance of their End Users. DHHS reserves the right to conduct onsite inspections to monitor compliance with this Contract, including the privacy and security requirements provided in herein, HIPAA, and other applicable laws and Federal regulations until such time the Confidential Data is disposed of in accordance with this Contract.

**V. LOSS REPORTING**

The Contractor must notify the State's Privacy Officer and Security Officer of any Security Incidents and Breaches immediately, at the email addresses provided in Section VI.

The Contractor must further handle and report Incidents and Breaches involving PHI in accordance with the agency's documented Incident Handling and Breach Notification procedures and in accordance with 42 C.F.R. §§ 431.300 - 306. In addition to, and notwithstanding, Contractor's compliance with all applicable obligations and procedures, Contractor's procedures must also address how the Contractor will:

1. Identify Incidents;
2. Determine if personally identifiable information is involved in Incidents;
3. Report suspected or confirmed Incidents as required in this Exhibit or P-37;
4. Identify and convene a core response group to determine the risk level of Incidents and determine risk-based responses to Incidents; and
5. Determine whether Breach notification is required, and, if so, identify appropriate Breach notification methods, timing, source, and contents from among different options, and bear costs associated with the Breach notice as well as any mitigation measures.

Incidents and/or Breaches that implicate PI must be addressed and reported, as applicable, in accordance with NH RSA 359-C:20.

**New Hampshire Department of Health and Human Services**  
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**DHHS Information Security Requirements**



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**VI. PERSONS TO CONTACT**

A. DHHS Privacy Officer:

DHHSPrivacyOfficer@dhhs.nh.gov

B. DHHS Security Officer:

DHHSInformationSecurityOffice@dhhs.nh.gov

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Jeffrey A. Meyers  
Commissioner

Katja S. Fox  
Director

STATE OF NEW HAMPSHIRE  
DEPARTMENT OF HEALTH AND HUMAN SERVICES  
DIVISION FOR BEHAVIORAL HEALTH

129 PLEASANT STREET, CONCORD, NH 03301  
603-271-9544 1-800-852-3345 Ext. 9544  
Fax: 603-271-4332 TDD Access: 1-800-735-2964 www.dhhs.nh.gov

May 13, 2019

His Excellency, Governor Christopher T. Sununu  
and the Honorable Council  
State House  
Concord, NH 03301

**REQUESTED ACTION**

Authorize the Department of Health and Human Services, Division for Behavioral Health, to enter into **sole source** amendments with the ten (10) vendors identified in the table below to provide non-Medicaid community mental health services, by increasing the price limitation by \$14,764,904 from \$12,939,912 to an amount not to exceed \$27,704,816 in the aggregate, effective July 1, 2019 or upon the date of approval from the Governor and Executive Council, whichever is later, through June 30, 2021. 6% Federal Funds and 94% General Funds.

Vendor	Vendor Code	New Hampshire Locations	Current Budget	Increase/ (Decrease)	Revised Budget
Northern Human Services	177222-B001	Conway	\$783,118	\$1,423,228	\$2,206,346
West Central Services DBA West Central Behavioral Health	177654-B001	Lebanon	\$661,922	\$739,296	\$1,401,218
The Lakes Region Mental Health Center, Inc. DBA Genesis Behavioral Health	154480-B001	Laconia	\$673,770	\$773,880	\$1,447,650
Riverbend Community Mental Health, Inc.	177192-R001	Concord	\$853,346	\$957,424	\$1,810,770
Monadnock Family Services	177510-B005	Keene	\$806,720	\$895,320	\$1,702,040
Community Council of Nashua, NH DBA Greater Nashua Mental Health Center at Community Council	154112-B001	Nashua	\$2,567,238	\$2,695,374	\$5,262,612

His Excellency, Governor Christopher T. Sununu  
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The Mental Health Center of Greater Manchester, Inc.	177184-B001	Manchester	\$3,394,980	\$3,502,298	\$6,897,278
Seacoast Mental Health Center, Inc.	174089-R001	Portsmouth	\$1,771,070	\$1,897,648	\$3,668,718
Behavioral Health & Developmental Svcs of Strafford County, Inc., DBA Community Partners of Strafford County	177278-B002	Dover	\$644,626	\$744,736	\$1,389,362
The Mental Health Center for Southern New Hampshire DBA CLM Center for Life Management	174116-R001	Derry	\$783,122	\$1,135,700	\$1,918,822
	<b>TOTAL</b>		<b>\$12,939,912</b>	<b>\$14,764,904</b>	<b>\$27,704,816</b>

Funds are available in the following accounts for State Fiscal Year 2019, and are anticipated to be available in State Fiscal Years 2020 and 2021, upon the availability and continued appropriation of funds in the future operating budgets, with authority to adjust amounts within the price limitation and adjust encumbrances between State Fiscal Years through the Budget Office, if needed and justified.

Please see attached financial detail.

#### EXPLANATION

These ten (10) contracts are **sole source** because community mental health services are not subject to the competitive bidding requirement of NH Administrative Rule ADM 601.03. The Department contracts for services through the community mental health centers, which are designated by the Department to serve the towns and cities within a designated geographic region, as outlined in NH Revised Statutes Annotated (RSA) 135-C, and NH Administrative Rule He-M 403. This request, if approved, will allow the Department to provide community mental health services to approximately 45,000 adults, children and families, statewide in New Hampshire.

The ten (10) contracts include provisions for:

- Mental health services required per NH RSA 135-C and in accordance with State regulations applicable to the State mental health system, including NH Administrative Rules He-M 401 Eligibility Determination and Individual Service Planning, He-M 403 Approval and Operation of Community Mental Health Programs, He-M 408 Clinical Records, and He-M 426 Community Mental Health Services; and
- Compliance with and funding for the Community Mental Health Agreement (CMHA)

The Contractors will provide community-based mental health services as identified above to adults, children, and families to build resiliency, promote recovery, reduce inpatient hospital utilization, and improve community tenure. Services include Emergency Services, Individual and Group Psychotherapy, Targeted Case Management, Medication Services, Functional Support Services, and Illness Management and Recovery, Evidence Based Supported Employment, Assertive Community Treatment (ACT), Projects for Assistance in Transition from Homelessness,



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wraparound services for children, and Community Residential Services. These agreements also include delivery of acute care services to individuals experiencing psychiatric emergencies in a hospital emergency department and awaiting admission to a designated receiving facility. These services are within the scope authorized under NH Administrative Rule He-M 426, are consistent with the goals of the NH Building Capacity for Transformation, Section 1115 Waiver, and focus significantly on care coordination and collaborative relationship building with the State's acute care hospitals.

Community Mental Health Services will be provided to individuals enrolled in the State Medicaid plan as well as non-Medicaid clients for related services, including Emergency Services for adults, children and families without insurance. The Contractors will seek reimbursement for Medicaid services through an agreement with the contracted Managed Care Organizations for clients enrolled in managed care, through Medicaid fee-for-service for clients enrolled as a fee-for-service client, and from third party insurance payers. The contracts do not include funding for Medicaid reimbursement, which is paid outside of these contracts.

In accordance with NH RSA 135-C:7, performance standards are included in the contracts. Those performance standards include individual outcome measures and fiscal integrity measures. The effectiveness of services is measured using the Child and Adolescent Needs and Strengths Assessment and the Adult Needs and Strengths Assessment, or other approved Evidence Based assessment. These individual level outcome tools measure improvement over time, inform the development of the treatment plan, and engage the individual and family in monitoring the effectiveness of services. Effectiveness and quality of services is also measured through annual Fidelity Reviews for Assertive Community Treatment and Supported Employment. Program-wide annual Quality Service Reviews also take place for adult services. Fidelity and Quality Service Reviews reports are published and each contractor develops quality improvement plans for ongoing program improvement. In addition, follow-up in the community after discharge from New Hampshire Hospital will be measured with a focus on timely access to appointments, services, and supports.

The fiscal integrity measures include generally accepted performance standards to monitor the financial health of non-profit corporations on a monthly basis. Each contractor is required to provide a corrective action plan in the event of deviation from a standard. Failure to maintain fiscal integrity, or to make services available, could result in the termination of the contract and the selection of an alternate provider.

Should the Governor and Executive Council determine not to approve this request, approximately 45,000 adults, children and families in the state may not receive community mental health services as required by NH RSA 135-C:13. Individuals may experience a relapse of symptoms, seek costly services at hospital emergency departments due to the risk of harm to themselves or others, and may also have increased contact with local law enforcement, county correctional programs and primary care physicians, none of which will have the services or supports available to provide assistance.

Area served: Statewide.

Source of funds: 6% Federal Funds from the US Department of Health and Human Services, Projects for Assistance in Transition from Homelessness, Title IIID: Preventative Health Money from the Administration for Community Living, Substance Abuse Prevention and Treatment Block Grant and the Behavioral Health Services Information System and 94% General Funds.

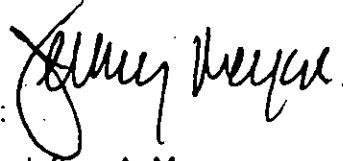
In the event that the Federal or Other Funds become no longer available, additional General

His Excellency, Governor Christopher T. Sununu  
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Funds shall not be requested to support these programs.

Respectfully submitted

Approved by:



Jeffrey A. Meyers

Commissioner

Fiscal Details

05-95-92-922010-4117 HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS DEPT OF, HHS: BEHAVIORAL HEALTH DIV, BUREAU OF MENTAL HEALTH SERVICES, CMH PROGRAM SUPPORT (100% General Funds)

Northern Human Services (Vendor Code 177222-B004)

PO #1056762

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92204117	\$379,249	\$0	\$379,249
2019	102-500731	Contracts for program services	92204117	\$379,249	\$90,000	\$469,249
2020	102-500731	Contracts for program services	92204117	\$0	\$845,304	\$845,304
2021	102-500731	Contracts for program services	92204117	\$0	\$845,304	\$845,304
			<b>Subtotal</b>	<b>\$758,498</b>	<b>\$1,380,608</b>	<b>\$2,139,106</b>

West Central Services, Inc (Vendor Code 177854-B001)

PO #1056774

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92204117	\$322,191	\$0	\$322,191
2019	102-500731	Contracts for program services	92204117	\$322,191	\$90,000	\$412,191
2020	102-500731	Contracts for program services	92204117	\$0	\$312,878	\$312,878
2021	102-500731	Contracts for program services	92204117	\$0	\$312,878	\$312,878
			<b>Subtotal</b>	<b>\$644,382</b>	<b>\$715,756</b>	<b>\$1,360,138</b>

The Lakes Region Mental Health Center (Vendor Code 154480-B001)

PO #1056775

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92204117	\$328,115	\$0	\$328,115
2019	102-500731	Contracts for program services	92204117	\$328,115	\$90,000	\$418,115
2020	102-500731	Contracts for program services	92204117	\$0	\$324,170	\$324,170
2021	102-500731	Contracts for program services	92204117	\$0	\$324,170	\$324,170
			<b>Subtotal</b>	<b>\$656,230</b>	<b>\$738,340</b>	<b>\$1,394,570</b>

Riverbend Community Mental Health, Inc. (Vendor Code 177192-R001)

PO #1056778

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92204117	\$381,653	\$0	\$381,653
2019	102-500731	Contracts for program services	92204117	\$381,653	\$90,000	\$471,653
2020	102-500731	Contracts for program services	92204117	\$0	\$237,708	\$237,708
2021	102-500731	Contracts for program services	92204117	\$0	\$237,708	\$237,708
			<b>Subtotal</b>	<b>\$763,308</b>	<b>\$565,416</b>	<b>\$1,328,722</b>

Monadnock Family Services (Vendor Code 177510-B005)

PO #1056779

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92204117	\$357,590	\$0	\$357,590
2019	102-500731	Contracts for program services	92204117	\$357,590	\$90,000	\$447,590
2020	102-500731	Contracts for program services	92204117	\$0	\$357,590	\$357,590
2021	102-500731	Contracts for program services	92204117	\$0	\$357,590	\$357,590
			<b>Subtotal</b>	<b>\$715,180</b>	<b>\$805,180</b>	<b>\$1,520,360</b>

Community Council of Nashua, NH (Vendor Code 154112-B001)

PO #1056782

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92204117	\$1,183,799	\$0	\$1,183,799
2019	102-500731	Contracts for program services	92204117	\$1,183,799	\$90,000	\$1,273,799
2020	102-500731	Contracts for program services	92204117	\$0	\$1,039,854	\$1,039,854
2021	102-500731	Contracts for program services	92204117	\$0	\$1,039,854	\$1,039,854
			<b>Subtotal</b>	<b>\$2,367,598</b>	<b>\$2,169,708</b>	<b>\$4,537,306</b>

The Mental Health Center of Greater Manchester (Vendor Code 177184-B001)

PO #1056784

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92204117	\$1,646,829	\$0	\$1,646,829
2019	102-500731	Contracts for program services	92204117	\$1,646,829	\$90,000	\$1,736,829
2020	102-500731	Contracts for program services	92204117	\$0	\$1,642,884	\$1,642,884
2021	102-500731	Contracts for program services	92204117	\$0	\$1,642,884	\$1,642,884
			<b>Subtotal</b>	<b>\$3,293,658</b>	<b>\$3,375,768</b>	<b>\$6,669,426</b>

Fiscal Details

Seacoast Mental Health Center, Inc. (Vendor Code 174089-R001)

PO #1056785

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92204117	\$748,765	\$0	\$748,765
2019	102-500731	Contracts for program services	92204117	\$748,765	\$90,000	\$838,765
2020	102-500731	Contracts for program services	92204117	\$0	\$742,820	\$742,820
2021	102-500731	Contracts for program services	92204117	\$0	\$742,820	\$742,820
<b>Subtotal</b>				\$1,493,530	\$1,575,640	\$3,069,170

Behavioral Health & Developmental Services of Strafford County, Inc. (Vendor Code 177278-B002)

PO #1056787

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92204117	\$313,543	\$0	\$313,543
2019	102-500731	Contracts for program services	92204117	\$313,543	\$90,000	\$403,543
2020	102-500731	Contracts for program services	92204117	\$0	\$309,598	\$309,598
2021	102-500731	Contracts for program services	92204117	\$0	\$309,598	\$309,598
<b>Subtotal</b>				\$627,086	\$709,196	\$1,338,282

The Mental Health Center for Southern New Hampshire (Vendor Code 174116-R001)

PO #1056788

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92204117	\$350,791	\$0	\$350,791
2019	102-500731	Contracts for program services	92204117	\$350,791	\$90,000	\$440,791
2020	102-500731	Contracts for program services	92204117	\$0	\$348,846	\$348,846
2021	102-500731	Contracts for program services	92204117	\$0	\$348,846	\$348,846
<b>Subtotal</b>				\$701,582	\$783,692	\$1,485,274
<b>Total CMH Program Support</b>				<b>\$12,021,050</b>	<b>\$12,819,304</b>	<b>\$24,840,354</b>

05-95-92-922010-4120 HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS DEPT OF, HHS: BEHAVIORAL HEALTH DIV, BUREAU OF MENTAL HEALTH SERVICES, MENTAL HEALTH BLOCK GRANT (100% Federal Funds)

Community Council of Nashua, NH (Vendor Code 154112-B001)

PO #1056782

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92224120	\$84,000	\$0	\$84,000
2019	102-500731	Contracts for program services	92224120	\$21,500	\$0	\$21,500
2020	102-500731	Contracts for program services	92224120	\$0	\$81,182	\$81,182
2021	102-500731	Contracts for program services	92224120	\$0	\$81,182	\$81,182
<b>Subtotal</b>				\$105,500	\$122,324	\$227,824
<b>Total Mental Health Block Grant</b>				<b>\$105,500</b>	<b>\$122,324</b>	<b>\$227,824</b>

05-95-92-922010-4121 HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS DEPT OF, HHS: BEHAVIORAL HEALTH DIV, BUREAU OF MENTAL HEALTH SERVICES, MENTAL HEALTH DATA COLLECTION (100% Federal Funds)

Northern Human Services (Vendor Code 177222-B004)

PO #1056762

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2019	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2020	102-500731	Contracts for program services	92204121	\$0	\$5,000	\$5,000
2021	102-500731	Contracts for program services	92204121	\$0	\$5,000	\$5,000
<b>Subtotal</b>				\$10,000	\$10,000	\$20,000

West Central Services, Inc (Vendor Code 177654-B001)

PO #1056774

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2019	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2020	102-500731	Contracts for program services	92204121	\$0	\$5,000	\$5,000
2021	102-500731	Contracts for program services	92204121	\$0	\$5,000	\$5,000
<b>Subtotal</b>				\$10,000	\$10,000	\$20,000

Fiscal Details

The Lakes Region Mental Health Center (Vendor Code 154480-B001)

PO #1056775

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2019	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2020	102-500731	Contracts for program services	92204121	\$0	\$5,000	\$5,000
2021	102-500731	Contracts for program services	92204121	\$0	\$5,000	\$5,000
<b>Subtotal</b>				\$10,000	\$10,000	\$20,000

Riverbend Community Mental Health, Inc. (Vendor Code 177192-R001)

PO #1056778

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2019	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2020	102-500731	Contracts for program services	92204121	\$0	\$5,000	\$5,000
2021	102-500731	Contracts for program services	92204121	\$0	\$5,000	\$5,000
<b>Subtotal</b>				\$10,000	\$10,000	\$20,000

Monadnock Family Services (Vendor Code 177510-B005)

PO #1056779

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2019	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2020	102-500731	Contracts for program services	92204121	\$0	\$5,000	\$5,000
2021	102-500731	Contracts for program services	92204121	\$0	\$5,000	\$5,000
<b>Subtotal</b>				\$10,000	\$10,000	\$20,000

Community Council of Nashua, NH (Vendor Code 154112-B001)

PO #1056782

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2019	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2020	102-500731	Contracts for program services	92204121	\$0	\$5,000	\$5,000
2021	102-500731	Contracts for program services	92204121	\$0	\$5,000	\$5,000
<b>Subtotal</b>				\$10,000	\$10,000	\$20,000

The Mental Health Center of Greater Manchester (Vendor Code 177184-B001)

PO #1056784

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2019	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2020	102-500731	Contracts for program services	92204121	\$0	\$5,000	\$5,000
2021	102-500731	Contracts for program services	92204121	\$0	\$5,000	\$5,000
<b>Subtotal</b>				\$10,000	\$10,000	\$20,000

Seacoast Mental Health Center, Inc. (Vendor Code 174089-R001)

PO #1056785

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2019	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2020	102-500731	Contracts for program services	92204121	\$0	\$5,000	\$5,000
2021	102-500731	Contracts for program services	92204121	\$0	\$5,000	\$5,000
<b>Subtotal</b>				\$10,000	\$10,000	\$20,000

Behavioral Health & Developmental Services of Strafford County, Inc. (Vendor Code 177278-B002)

PO #1056787

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2019	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2020	102-500731	Contracts for program services	92204121	\$0	\$5,000	\$5,000
2021	102-500731	Contracts for program services	92204121	\$0	\$5,000	\$5,000
<b>Subtotal</b>				\$10,000	\$10,000	\$20,000

Fiscal Details

The Mental Health Center for Southern New Hampshire (Vendor Code 174116-R001)

PO #1056788

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2019	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2020	102-500731	Contracts for program services	92204121	\$0	\$5,000	\$5,000
2021	102-500731	Contracts for program services	92204121	\$0	\$5,000	\$5,000
		<b>Subtotal</b>		\$10,000	\$10,000	\$20,000
<b>Total CMH Program Support</b>				<b>\$100,000</b>	<b>\$100,000</b>	<b>\$200,000</b>

05-95-92-921010-2053 HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS DEPT OF, HHS: BEHAVIORAL HEALTH DIV, BUR FOR CHILDRENS BEHAVRL HLTH, SYSTEM OF CARE (100% General Funds)

Northern Human Services (Vendor Code 177222-B004)

PO #1056762

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92102053	\$4,000	\$0	\$4,000
2019	102-500731	Contracts for program services	92102053	\$0	\$0	\$0
2020	102-500731	Contracts for program services	92102053	\$0	\$11,000	\$11,000
2021	102-500731	Contracts for program services	92102053	\$0	\$11,000	\$11,000
		<b>Subtotal</b>		\$4,000	\$22,000	\$26,000

West Central Services, Inc (Vendor Code 177854-B001)

PO #1058774

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92102053	\$0	\$0	\$0
2019	102-500731	Contracts for program services	92102053	\$4,000	\$0	\$4,000
2020	102-500731	Contracts for program services	92102053	\$0	\$5,000	\$5,000
2021	102-500731	Contracts for program services	92102053	\$0	\$5,000	\$5,000
		<b>Subtotal</b>		\$4,000	\$10,000	\$14,000

The Lakes Region Mental Health Center (Vendor Code 154480-B001)

PO #1058775

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92102053	\$0	\$0	\$0
2019	102-500731	Contracts for program services	92102053	\$4,000	\$0	\$4,000
2020	102-500731	Contracts for program services	92102053	\$0	\$11,000	\$11,000
2021	102-500731	Contracts for program services	92102053	\$0	\$11,000	\$11,000
		<b>Subtotal</b>		\$4,000	\$22,000	\$26,000

Riverbend Community Mental Health, Inc. (Vendor Code 177192-R001)

PO #1058778

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92102053	\$0	\$0	\$0
2019	102-500731	Contracts for program services	92102053	\$4,000	\$0	\$4,000
2020	102-500731	Contracts for program services	92102053	\$0	\$151,000	\$151,000
2021	102-500731	Contracts for program services	92102053	\$0	\$151,000	\$151,000
		<b>Subtotal</b>		\$4,000	\$302,000	\$306,000

Monadnock Family Services (Vendor Code 177510-B005)

PO #1056779

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92102053	\$0	\$0	\$0
2019	102-500731	Contracts for program services	92102053	\$4,000	\$0	\$4,000
2020	102-500731	Contracts for program services	92102053	\$0	\$5,000	\$5,000
2021	102-500731	Contracts for program services	92102053	\$0	\$5,000	\$5,000
		<b>Subtotal</b>		\$4,000	\$10,000	\$14,000

Fiscal Details

Community Council of Nashua, NH (Vendor Code 154112-B001)

PO #1056782

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102:500731	Contracts for program services	92102053	\$0	\$0	\$0
2019	102:500731	Contracts for program services	92102053	\$0	\$0	\$0
2020	102:500731	Contracts for program services	92102053	\$0	\$151,000	\$151,000
2021	102:500731	Contracts for program services	92102053	\$0	\$151,000	\$151,000
<b>Subtotal</b>				\$0	\$302,000	\$302,000

The Mental Health Center of Greater Manchester (Vendor Code 177184-B001)

PO #1056784

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102:500731	Contracts for program services	92102053	\$4,000	\$0	\$4,000
2019	102:500731	Contracts for program services	92102053	\$0	\$0	\$0
2020	102:500731	Contracts for program services	92102053	\$0	\$11,000	\$11,000
2021	102:500731	Contracts for program services	92102053	\$0	\$11,000	\$11,000
<b>Subtotal</b>				\$4,000	\$22,000	\$28,000

Seacoast Mental Health Center, Inc. (Vendor Code 174089-R001)

PO #1056785

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102:500731	Contracts for program services	92102053	\$4,000	\$0	\$4,000
2019	102:500731	Contracts for program services	92102053	\$0	\$0	\$0
2020	102:500731	Contracts for program services	92102053	\$0	\$11,000	\$11,000
2021	102:500731	Contracts for program services	92102053	\$0	\$11,000	\$11,000
<b>Subtotal</b>				\$4,000	\$22,000	\$28,000

Behavioral Health & Developmental Services of Strafford County, Inc. (Vendor Code 177278-B002)

PO #1056787

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102:500731	Contracts for program services	92102053	\$0	\$0	\$0
2019	102:500731	Contracts for program services	92102053	\$4,000	\$0	\$4,000
2020	102:500731	Contracts for program services	92102053	\$0	\$11,000	\$11,000
2021	102:500731	Contracts for program services	92102053	\$0	\$11,000	\$11,000
<b>Subtotal</b>				\$4,000	\$22,000	\$28,000

The Mental Health Center for Southern New Hampshire (Vendor Code 174116-R001)

PO #1056788

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102:500731	Contracts for program services	92102053	\$4,000	\$0	\$4,000
2019	102:500731	Contracts for program services	92102053	\$5,000	\$0	\$5,000
2020	102:500731	Contracts for program services	92102053	\$0	\$131,000	\$131,000
2021	102:500731	Contracts for program services	92102053	\$0	\$131,000	\$131,000
<b>Subtotal</b>				\$9,000	\$262,000	\$271,000
<b>Total System of Care</b>				<b>\$41,000</b>	<b>\$996,000</b>	<b>\$1,037,000</b>

05-95-42-421010-2958 HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS DEPT OF, HHS: HUMAN SERVICES DIV, CHILD PROTECTION, CHILD - FAMILY SERVICES (100% General Funds)

Northern Human Services (Vendor Code 177222-B004)

PO #1056762

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	550-500398	Assessment and Counseling	42105824	\$5,310	\$0	\$5,310
2019	550-500398	Assessment and Counseling	42105824	\$5,310	\$0	\$5,310
2020	550-500398	Assessment and Counseling	42105824	\$0	\$5,310	\$5,310
2021	550-500398	Assessment and Counseling	42105824	\$0	\$5,310	\$5,310
<b>Subtotal</b>				\$10,620	\$10,620	\$21,240

## Fiscal Details

West Central Services, Inc (Vendor Code 177654-B001)

PO #1056774

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2019	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2020	550-500398	Assessment and Counseling	42105824	\$0	\$1,770	\$1,770
2021	550-500398	Assessment and Counseling	42105824	\$0	\$1,770	\$1,770
			<b>Subtotal</b>	<b>\$3,540</b>	<b>\$3,540</b>	<b>\$7,080</b>

The Lakes Region Mental Health Center (Vendor Code 154480-B001)

PO #1056775

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2019	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2020	550-500398	Assessment and Counseling	42105824	\$0	\$1,770	\$1,770
2021	550-500398	Assessment and Counseling	42105824	\$0	\$1,770	\$1,770
			<b>Subtotal</b>	<b>\$3,540</b>	<b>\$3,540</b>	<b>\$7,080</b>

Riverbend Community Mental Health, Inc. (Vendor Code 177192-R001)

PO #1056778

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2019	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2020	550-500398	Assessment and Counseling	42105824	\$0	\$1,770	\$1,770
2021	550-500398	Assessment and Counseling	42105824	\$0	\$1,770	\$1,770
			<b>Subtotal</b>	<b>\$3,540</b>	<b>\$3,540</b>	<b>\$7,080</b>

Monadnock Family Services (Vendor Code 177510-B005)

PO #1056779

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2019	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2020	550-500398	Assessment and Counseling	42105824	\$0	\$1,770	\$1,770
2021	550-500398	Assessment and Counseling	42105824	\$0	\$1,770	\$1,770
			<b>Subtotal</b>	<b>\$3,540</b>	<b>\$3,540</b>	<b>\$7,080</b>

Community Council of Nashua, NH (Vendor Code 154112-B001)

PO #1056782

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2019	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2020	550-500398	Assessment and Counseling	42105824	\$0	\$1,770	\$1,770
2021	550-500398	Assessment and Counseling	42105824	\$0	\$1,770	\$1,770
			<b>Subtotal</b>	<b>\$3,540</b>	<b>\$3,540</b>	<b>\$7,080</b>

The Mental Health Center of Greater Manchester (Vendor Code 177184-B001)

PO #1056784

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	550-500398	Assessment and Counseling	42105824	\$3,540	\$0	\$3,540
2019	550-500398	Assessment and Counseling	42105824	\$3,540	\$0	\$3,540
2020	550-500398	Assessment and Counseling	42105824	\$0	\$3,540	\$3,540
2021	550-500398	Assessment and Counseling	42105824	\$0	\$3,540	\$3,540
			<b>Subtotal</b>	<b>\$7,080</b>	<b>\$7,080</b>	<b>\$14,160</b>

Seacoast Mental Health Center, Inc. (Vendor Code 174089-R001)

PO #1056785

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2019	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2020	550-500398	Assessment and Counseling	42105824	\$0	\$1,770	\$1,770
2021	550-500398	Assessment and Counseling	42105824	\$0	\$1,770	\$1,770
			<b>Subtotal</b>	<b>\$3,540</b>	<b>\$3,540</b>	<b>\$7,080</b>



Behavioral Health & Developmental Services of Strafford County, Inc. (Vendor Code 177278-B002) PO #1056787

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2019	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2020	550-500398	Assessment and Counseling	42105824	\$0	\$1,770	\$1,770
2021	550-500398	Assessment and Counseling	42105824	\$0	\$1,770	\$1,770
<b>Subtotal</b>				<b>\$3,540</b>	<b>\$3,540</b>	<b>\$7,080</b>

The Mental Health Center for Southern New Hampshire (Vendor Code 174118-R001) PO #1056788

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2019	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2020	550-500398	Assessment and Counseling	42105824	\$0	\$1,770	\$1,770
2021	550-500398	Assessment and Counseling	42105824	\$0	\$1,770	\$1,770
<b>Subtotal</b>				<b>\$3,540</b>	<b>\$3,540</b>	<b>\$7,080</b>
<b>Total Child - Family Services</b>				<b>\$46,020</b>	<b>\$46,020</b>	<b>\$92,040</b>

05-95-42-423010-7928 HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS DEPT OF, HHS: HUMAN SERVICES DIV, HOMELESS & HOUSING, PATH GRANT (100% Federal Funds)

Riverbend Community Mental Health, Inc. (Vendor Code 177192-R001) PO #1056778

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	42307150	\$36,250	\$0	\$36,250
2019	102-500731	Contracts for program services	42307150	\$36,250	\$0	\$36,250
2020	102-500731	Contracts for program services	42307150	\$0	\$38,234	\$38,234
2021	102-500731	Contracts for program services	42307150	\$0	\$38,234	\$38,234
<b>Subtotal</b>				<b>\$72,500</b>	<b>\$78,468</b>	<b>\$148,968</b>

Monadnock Family Services (Vendor Code 177510-B005) PO #1056779

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	42307150	\$37,000	\$0	\$37,000
2019	102-500731	Contracts for program services	42307150	\$37,000	\$0	\$37,000
2020	102-500731	Contracts for program services	42307150	\$0	\$33,300	\$33,300
2021	102-500731	Contracts for program services	42307150	\$0	\$33,300	\$33,300
<b>Subtotal</b>				<b>\$74,000</b>	<b>\$66,600</b>	<b>\$140,600</b>

Community Council of Nashua, NH (Vendor Code 154112-B001) PO #1056782

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	42307150	\$40,300	\$0	\$40,300
2019	102-500731	Contracts for program services	42307150	\$40,300	\$0	\$40,300
2020	102-500731	Contracts for program services	42307150	\$0	\$43,901	\$43,901
2021	102-500731	Contracts for program services	42307150	\$0	\$43,901	\$43,901
<b>Subtotal</b>				<b>\$80,600</b>	<b>\$87,802</b>	<b>\$168,402</b>

The Mental Health Center of Greater Manchester (Vendor Code 177184-B001) PO #1056784

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	42307150	\$40,121	\$0	\$40,121
2019	102-500731	Contracts for program services	42307150	\$40,121	\$0	\$40,121
2020	102-500731	Contracts for program services	42307150	\$0	\$43,725	\$43,725
2021	102-500731	Contracts for program services	42307150	\$0	\$43,725	\$43,725
<b>Subtotal</b>				<b>\$80,242</b>	<b>\$87,450</b>	<b>\$167,692</b>

Fiscal Details

Seacoast Mental Health Center, Inc. (Vendor Code 174089-R001)

PO #1056785

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	42307150	\$25,000	\$0	\$25,000
2019	102-500731	Contracts for program services	42307150	\$25,000	\$0	\$25,000
2020	102-500731	Contracts for program services	42307150	\$0	\$38,234	\$38,234
2021	102-500731	Contracts for program services	42307150	\$0	\$38,234	\$38,234
<b>Subtotal</b>				<b>\$50,000</b>	<b>\$76,468</b>	<b>\$126,468</b>

The Mental Health Center for Southern New Hampshire (Vendor Code 174116-R001)

PO #1056788

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	42307150	\$29,500	\$0	\$29,500
2019	102-500731	Contracts for program services	42307150	\$29,500	\$0	\$29,500
2020	102-500731	Contracts for program services	42307150	\$0	\$38,234	\$38,234
2021	102-500731	Contracts for program services	42307150	\$0	\$38,234	\$38,234
<b>Subtotal</b>				<b>\$59,000</b>	<b>\$76,468</b>	<b>\$135,468</b>
<b>Total Child - Family Services</b>				<b>\$416,342</b>	<b>\$471,256</b>	<b>\$887,598</b>

05-95-92-920510-3380 HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS DEPT OF, HHS: BEHAVIORAL HEALTH DIV, BUREAU OF DRUG & ALCOHOL SVCS, PREVENTION SERVICES (97% Federal Funds, 3% General Fund)

Seacoast Mental Health Center (Vendor Code 174089-R001)

PO #1056785

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92056502	\$70,000	\$0	\$70,000
2019	102-500731	Contracts for program services	92056502	\$70,000	\$0	\$70,000
2020	102-500731	Contracts for program services	92057502	\$0	\$70,000	\$70,000
2021	102-500731	Contracts for program services	92057502	\$0	\$70,000	\$70,000
<b>Subtotal</b>				<b>\$140,000</b>	<b>\$140,000</b>	<b>\$280,000</b>
<b>Total Mental Health Block Grant</b>				<b>\$140,000</b>	<b>\$140,000</b>	<b>\$280,000</b>

05-95-48-481010-8917 HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS DEPT OF, HHS: ELDERLY & ADULT SVCS DIV, GRANTS TO LOCALS, HEALTH PROMOTION CONTRACTS (100% Federal Funds)

Seacoast Mental Health Center (Vendor Code 174089-R001)

PO #1056785

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	48108462	\$35,000	\$0	\$35,000
2019	102-500731	Contracts for program services	48108462	\$35,000	\$0	\$35,000
2020	102-500731	Contracts for program services	48108462	\$0	\$35,000	\$35,000
2021	102-500731	Contracts for program services	48108462	\$0	\$35,000	\$35,000
<b>Subtotal</b>				<b>\$70,000</b>	<b>\$70,000</b>	<b>\$140,000</b>
<b>Total Mental Health Block Grant</b>				<b>\$70,000</b>	<b>\$70,000</b>	<b>\$140,000</b>

Amendment Total Price for All Vendors

\$12,939,912

\$14,764,904

\$27,704,816



Jeffrey A. Meyers  
Commissioner

Katja S. Fox  
Director

STATE OF NEW HAMPSHIRE  
DEPARTMENT OF HEALTH AND HUMAN SERVICES  
DIVISION OF BEHAVIORAL HEALTH

129 PLEASANT STREET, CONCORD, NH 03301  
603-271-9422 1-800-852-3345 Ext. 9422  
Fax: 603-271-6431 TDD Access: 1-800-735-2964 www.dhhs.nh.gov

June 9, 2017

G&C Approved

Date

6/21/17

Name #

Kate Olem #A

His Excellency, Governor Christopher T. Sununu  
and the Honorable Council  
State House  
Concord, NH 03301

REQUESTED ACTION

Authorize the Department of Health and Human Services, Bureau of Mental Health Services, to enter into sole source Contracts with the ten (10) vendors identified in the table below to provide non-Medicaid community mental health services, in an amount not to exceed \$12,829,412 in the aggregate, effective July 1, 2017, or date of Governor and Council approval through June 30, 2019. Funds are 15.51% Federal Funds, .14% Other Funds, and 84.35% General Funds.

Summary of contracted amounts by vendor:

Vendor	New Hampshire Locations	State Fiscal Year 2018	State Fiscal Year 2019	Total Amount
Northern Human Services	Conway	\$ 393,559	\$ 389,559	\$ 783,118
West Central Services DBA West Central Behavioral Health	Lebanon	\$ 328,961	\$ 332,961	\$ 661,922
The Lakes Region Mental Health Center, Inc. DBA Genesis Behavioral Health	Laconia	\$ 334,535	\$ 338,535	\$ 673,070
Riverbend Community Mental Health, Inc.	Concord	\$ 424,673	\$ 428,673	\$ 853,346
Monadnock Family Services	Keene	\$ 401,360	\$ 405,360	\$ 806,720
Community Council of Nashua, NH DBA Greater Nashua Mental Health Center at Community Council	Nashua	\$1,220,860	\$1,220,860	\$ 2,441,720
The Mental Health Center of Greater Manchester, Inc.	Manchester	\$1,699,490	\$1,695,490	\$ 3,394,980
Seacoast Mental Health Center, Inc.	Portsmouth	\$ 887,535	\$ 883,535	\$ 1,771,070
Behavioral Health & Developmental Svs of Strafford County, Inc., DBA Community Partners of Strafford County	Dover	\$ 320,313	\$ 324,313	\$ 644,626
The Mental Health Center for Southern New Hampshire DBA CLM Center for Life Management	Derry	\$ 391,061	\$ 387,061	\$ 778,122
<b>TOTAL</b>		<b>\$6,412,706</b>	<b>\$6,416,706</b>	<b>\$12,829,412</b>

Please see attached financial detail.

Funds are anticipated to be available in State Fiscal Years 2018 and 2019 upon the availability and continued appropriation of funds in the future operating budget

His Excellency, Governor Christopher T. Sununu  
and His Honorable Council  
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## EXPLANATION

These ten (10) agreements are sole source because community mental health services are not subject to the competitive bidding requirement of NH Administrative Rule ADM 601.03. The Bureau of Mental Health Services contracts for services through the community mental health centers which are designated by the Bureau to serve the towns and cities within a designated geographic region as outlined in NH RSA 135-C and NH Administrative Rule He-M 403.

These ten (10) agreements include provisions for:

- Mental health services required per NH RSA 135-C and in accordance with State regulations applicable to the State mental health system, including NH Administrative Rules He-M 401 Eligibility Determination and Individual Service Planning, He-M 403 Approval and Operation of Community Mental Health Programs, He-M 408 Clinical Records, and He-M 426 Community Mental Health Services; and
- Compliance with and funding for the Community Mental Health Agreement (CMHA)

Approval of these ten (10) contracts will allow the Department to continue to provide community mental health services for approximately 45,000 adults, children and families in New Hampshire. The Contractors will provide community mental health services as identified above and additional services such as Emergency Services, Individual and Group Psychotherapy, Targeted Case Management, Medication Services, Functional Support Services, and Evidence Based Practices including Illness Management and Recovery, Evidence Based Supported Employment, Trauma Focused Cognitive Behavioral Therapy, and Community Residential Services.

Community mental health services are designed to build resiliency, promote recovery within a person-centered approach, promote successful access to competitive employment, reduce inpatient hospital utilization, improve community tenure, and assist individuals and families in managing the symptoms of mental illness. These agreements include new provisions to ensure individuals experiencing a psychiatric emergency in a hospital emergency department setting receive mental health services to address their acute needs while waiting for admission to a designated receiving facility. The services are within the scope of those authorized under NH Administrative Rule He-M 426, are consistent with the goals of the NH Building Capacity for Transformation, Section 1115 Waiver, and focus significantly on care coordination and collaborative relationship building with the state's acute care hospitals.

Community Mental Health Services will be provided to Medicaid clients and non-Medicaid clients for related services, including Emergency Services to adults, children and families without insurance. The Contractors will seek reimbursement for Medicaid services through an agreement with the Managed Care contractors when a client is enrolled in managed care, through Medicaid fee-for-service when a client is enrolled as a fee-for-service client, and from third party insurance payers. The Contracts do not include funding for the Medicaid dollars as they are not paid for through these contracts. The Contracts include funding for the other non-Medicaid billable community mental health services, such as Adult and Children Assertive Community Treatment teams, Projects for Assistance in Transition from Homelessness, rental housing subsidies, and emergency services.

His Excellency, Governor Christopher T. Sununu  
and His Honorable Council  
Page 3 of 3

Should Governor and Executive Council determine not to approve this Request, approximately 45,000 adults, children and families in the state may not receive community mental health services as required by NH RSA 135-C:13. Many of these individuals may experience a relapse of symptoms. They may seek costly services at hospital emergency departments due to the risk of harm to themselves or others and may be at significant risk without treatment or interventions. These individuals may also have increased contact with local law enforcement, county correctional programs and primary care physicians, none of which will have the services or supports available to provide assistance.

In conformance with RSA 135-C:7, performance standards have been included in this contract. Those standards include individual outcome measures and fiscal integrity measures. The effectiveness of services will be measured through the use of the Child and Adolescent Needs and Strengths Assessment and the Adult Needs and Strengths Assessment. The individual level outcomes tools are designed to measure improvement over time, inform the development of the treatment plan, and engage the individual and family in monitoring the effectiveness of services. In addition, follow-up in the community after discharge from New Hampshire Hospital will be measured.

The fiscal integrity measures include generally accepted performance standards to monitor the financial health of non-profit corporations on a monthly basis. Each contractor is required to provide a corrective action plan in the event of deviation from a standard. Failure to maintain fiscal integrity, or to make services available, could result in the termination of the contract and the selection of an alternate provider.

All residential and partial hospital programs are licensed/certified when required by State laws and regulations in order to provide for the life safety of the persons served in these programs. Copies of all applicable licenses/certifications are on file with the Department of Health and Human Services.

Area served: Statewide.

Source of funds: 15.51% Federal Funds from the US Department of Health and Human Services, Projects for Assistance in Transition from Homelessness, Balancing Incentive Program, Title IIIID: Preventative Health Money from the Administration for Community Living, and Substance Abuse Prevention and Treatment Block Grant, .14% Other Funds from Behavioral Health Services Information System, and 84.35% General Funds.

In the event that the Federal or Other Funds become no longer available, General Funds shall not be requested to support these programs.

Respectfully submitted



Katja S. Fox  
Director

Approved by:



Jeffrey A. Meyers  
Commissioner

**NH DHHS COMMUNITY MENTAL HEALTH CENTER CONTRACTS  
SFY 2018-2019 FINANCIAL DETAIL**

05-95-92-922010-4117, HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS DEPT OF, HHS:  
BEHAVIORAL HEALTH DIV, BUREAU OF MENTAL HEALTH SERVICES, CMH PROGRAM SUPPORT  
88.2% General Funds; 11.65% Federal Funds; .15% Other

CFDA # 93.778  
FAIN 1705NH5MAP  
Vendor # 177222

**Northern Human Services**

Fiscal Year	Class / Account	Class Title	Job Number	Amount
2018	102/500731	Contracts for Program Services	TBD	379,249
2019	102/500731	Contracts for Program Services	TBD	379,249
Sub Total				758,498

**West Central Svcs, Inc., DBA West Behavioral Health** Vendor # 177654

Fiscal Year	Class / Account	Class Title	Job Number	Amount
2018	102/500731	Contracts for Program Services	TBD	322,191
2019	102/500731	Contracts for Program Services	TBD	322,191
Sub Total				644,382

**The Lakes Region Mental Health Center, Inc. DBA Genesis Behavioral Health** Vendor # 154480

Fiscal Year	Class / Account	Class Title	Job Number	Amount
2018	102/500731	Contracts for Program Services	TBD	328,115
2019	102/500731	Contracts for Program Services	TBD	328,115
Sub Total				656,230

**Riverbend Community Mental Health, Inc.** Vendor # 177192

Fiscal Year	Class / Account	Class Title	Job Number	Amount
2018	102/500731	Contracts for Program Services	TBD	381,653
2019	102/500731	Contracts for Program Services	TBD	381,653
Sub Total				763,306

**Monadnock Family Services** Vendor # 177510

Fiscal Year	Class / Account	Class Title	Job Number	Amount
2018	102/500731	Contracts for Program Services	TBD	357,590
2019	102/500731	Contracts for Program Services	TBD	357,590
Sub Total				715,180

**Community Council of Nashua, NH DBA Greater Nashua Mental Health Center at** Vendor # 154112

Fiscal Year	Class / Account	Class Title	Job Number	Amount
2018	102/500731	Contracts for Program Services	TBD	1,153,799
2019	102/500731	Contracts for Program Services	TBD	1,183,799
Sub Total				2,337,598

**The Mental Health Center of Greater Manchester, Inc.** Vendor # 177184

Fiscal Year	Class / Account	Class Title	Job Number	Amount
2018	102/500731	Contracts for Program Services	TBD	1,646,829
2019	102/500731	Contracts for Program Services	TBD	1,646,829
Sub Total				3,293,658

**Seacoast Mental Health Center, Inc.** Vendor # 174089

Fiscal Year	Class / Account	Class Title	Job Number	Amount
2018	102/500731	Contracts for Program Services	TBD	746,765
2019	102/500731	Contracts for Program Services	TBD	746,765
Sub Total				1,493,530

**NH DHHS COMMUNITY MENTAL HEALTH CENTER CONTRACTS  
SFY 2018-2019 FINANCIAL DETAIL**

**Behavioral Health & Developmental Services of Strafford County, Inc. DBA Community Vendor # 177278**

Fiscal Year	Class / Account	Class Title	Job Number	Amount
2018	102/500731	Contracts for Program Services	TBD	313,543
2019	102/500731	Contracts for Program Services	TBD	313,543
Sub Total				627,086

**The Mental Health Center for Southern New Hampshire DBA CLM Center for Life Vendor # 174116**

Fiscal Year	Class / Account	Class Title	Job Number	Amount
2018	102/500731	Contracts for Program Services	TBD	350,791
2019	102/500731	Contracts for Program Services	TBD	350,791
Sub Total				701,582
SUB TOTAL				12,021,050

**05-95-92-922010-4121-102-500731, HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS DEPT OF, HHS: BEHAVIORAL HEALTH DIV, BUREAU OF MENTAL HEALTH SERVICES, MENTAL HEALTH DATA COLLECTION**

100% Federal Funds

CFDA #  
FAIN

N/A  
N/A

**Northern Human Services**

Vendor # 177222

Fiscal Year	Class / Account	Class Title	Job Number	Amount
2018	102/500731	Contracts for Program Services	92204121	5,000
2019	102/500731	Contracts for Program Services	92204121	5,000
Sub Total				10,000

**West Central Svcs, Inc., DBA West Behavioral Health**

Vendor # 177654

Fiscal Year	Class / Account	Class Title	Job Number	Amount
2018	102/500731	Contracts for Program Services	92204121	5,000
2019	102/500731	Contracts for Program Services	92204121	5,000
Sub Total				10,000

**The Lakes Region Mental Health Center, Inc. DBA Genesis Behavioral Health**

Vendor # 154480

Fiscal Year	Class / Account	Class Title	Job Number	Amount
2018	102/500731	Contracts for Program Services	92204121	5,000
2019	102/500731	Contracts for Program Services	92204121	5,000
Sub Total				10,000

**Riverbend Community Mental Health, Inc.**

Vendor # 177192

Fiscal Year	Class / Account	Class Title	Job Number	Amount
2018	102/500731	Contracts for Program Services	92204121	5,000
2019	102/500731	Contracts for Program Services	92204121	5,000
Sub Total				10,000

**Monadnock Family Services**

Vendor # 177510

Fiscal Year	Class / Account	Class Title	Job Number	Amount
2018	102/500731	Contracts for Program Services	92204121	5,000
2019	102/500731	Contracts for Program Services	92204121	5,000
Sub Total				10,000

**Community Council of Nashua, NH DBA Greater Nashua Mental Health Center at**

Vendor # 154112

Fiscal Year	Class / Account	Class Title	Job Number	Amount
2018	102/500731	Contracts for Program Services	92204121	5,000
2019	102/500731	Contracts for Program Services	92204121	5,000
Sub Total				10,000

**NH DHHS COMMUNITY MENTAL HEALTH CENTER CONTRACTS  
SFY 2018-2019 FINANCIAL DETAIL**

**The Mental Health Center of Greater Manchester, Inc. Vendor # 177184**

Fiscal Year	Class / Account	Class Title	Job Number	Amount
2018	102/500731	Contracts for Program Services	92204121	5,000
2019	102/500731	Contracts for Program Services	92204121	5,000
Sub Total				10,000

**Seacoast Mental Health Center, Inc. Vendor # 174089**

Fiscal Year	Class / Account	Class Title	Job Number	Amount
2018	102/500731	Contracts for Program Services	92204121	5,000
2019	102/500731	Contracts for Program Services	92204121	5,000
Sub Total				10,000

**Behavioral Health & Developmental Services of Strafford County, Inc. DBA Community Vendor # 177278**

Fiscal Year	Class / Account	Class Title	Job Number	Amount
2018	102/500731	Contracts for Program Services	92204121	5,000
2019	102/500731	Contracts for Program Services	92204121	5,000
Sub Total				10,000

**The Mental Health Center for Southern New Hampshire DBA CLM Center for Life Vendor # 174116**

Fiscal Year	Class / Account	Class Title	Job Number	Amount
2018	102/500731	Contracts for Program Services	92204121	5,000
2019	102/500731	Contracts for Program Services	92204121	5,000
Sub Total				10,000
SUB TOTAL				100,000



**NH DHHS COMMUNITY MENTAL HEALTH CENTER CONTRACTS  
SFY 2018-2019 FINANCIAL DETAIL**

05-95-92-921010-2053-102-500731, HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS DEPT OF, HHS: BEHAVIORAL HEALTH DIV ,BUR FOR CHILDRENS BEHAVRL HLTH, SYSTEM OF CARE  
100% General Funds

CFDA # N/A  
FAIN N/A

**Northern Human Services**

Vendor # 177222

Fiscal Year	Class / Account	Class Title	Job Number	Amount
2018	102/500731	Contracts for Program Services	92102053	4,000
2019	102/500731	Contracts for Program Services	92102053	-
Sub Total				4,000

**West Central Svcs, Inc., DBA West Behavioral Health**

Vendor # 177654

Fiscal Year	Class / Account	Class Title	Job Number	Amount
2018	102/500731	Contracts for Program Services	92102053	-
2019	102/500731	Contracts for Program Services	92102053	4,000
Sub Total				4,000

**The Lakes Region Mental Health Center., Inc. DBA Genesis Behavioral Health**

Vendor # 154480

Fiscal Year	Class / Account	Class Title	Job Number	Amount
2018	102/500731	Contracts for Program Services	92102053	-
2019	102/500731	Contracts for Program Services	92102053	4,000
Sub Total				4,000

**Riverbend Community Mental Health, Inc.**

Vendor # 177192

Fiscal Year	Class / Account	Class Title	Job Number	Amount
2018	102/500731	Contracts for Program Services	92102053	-
2019	102/500731	Contracts for Program Services	92102053	4,000
Sub Total				4,000

**Monadnock Family Services**

Vendor # 177510

Fiscal Year	Class / Account	Class Title	Job Number	Amount
2018	102/500731	Contracts for Program Services	92102053	-
2019	102/500731	Contracts for Program Services	92102053	4,000
Sub Total				4,000

**The Mental Health Center of Greater Manchester, Inc.**

Vendor # 177184

Fiscal Year	Class / Account	Class Title	Job Number	Amount
2018	102/500731	Contracts for Program Services	92102053	4,000
2019	102/500731	Contracts for Program Services	92102053	-
Sub Total				4,000

**Seacoast Mental Health Center, Inc.**

Vendor # 174089

Fiscal Year	Class / Account	Class Title	Job Number	Amount
2018	102/500731	Contracts for Program Services	92102053	4,000
2019	102/500731	Contracts for Program Services	92102053	-
Sub Total				4,000

**Behavioral Health & Developmental Services of Strafford County, Inc. DBA Community**

Vendor # 177278

Fiscal Year	Class / Account	Class Title	Job Number	Amount
2018	102/500731	Contracts for Program Services	92102053	-
2019	102/500731	Contracts for Program Services	92102053	4,000
Sub Total				4,000

**NH DHHS COMMUNITY MENTAL HEALTH CENTER CONTRACTS  
SFY 2018-2019 FINANCIAL DETAIL**

The Mental Health Center for Southern New Hampshire DBA CLM Center for Life Vendor # 174116

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget
2018	102/500731	Contracts for Program Services	92102053	4,000
2019	102/500731	Contracts for Program Services	92102053	-
		Sub Total		4,000
		<b>SUB TOTAL</b>		<b>36,000</b>

05-95-42-421010-2958, HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS DEPT OF, HHS:  
HUMAN SERVICES DIV, CHILD PROTECTION, CHILD - FAMILY SERVICES  
100% General Funds

CFDA # N/A  
FAIN N/A

**Northern Human Services**

Vendor # 177222

Fiscal Year	Class / Account	Class Title	Job Number	Amount
2018	550/500398	Contracts for Program Services	42105824	5,310
2019	550/500398	Contracts for Program Services	42105824	5,310
		Sub Total		10,620

**West Central Svcs, Inc., DBA West Behavioral Health**

Vendor # 177654

Fiscal Year	Class / Account	Class Title	Job Number	Amount
2018	550/500398	Contracts for Program Services	42105824	1,770
2019	550/500398	Contracts for Program Services	42105824	1,770
		Sub Total		3,540

**The Lakes Region Mental Health Center, Inc. DBA Genesis Behavioral Health**

Vendor # 154480

Fiscal Year	Class / Account	Class Title	Job Number	Amount
2018	550/500398	Contracts for Program Services	42105824	1,770
2019	550/500398	Contracts for Program Services	42105824	1,770
		Sub Total		3,540

**Riverbend Community Mental Health, Inc.**

Vendor # 177192

Fiscal Year	Class / Account	Class Title	Job Number	Amount
2018	550/500398	Contracts for Program Services	42105824	1,770
2019	550/500398	Contracts for Program Services	42105824	1,770
		Sub Total		3,540

**Monadnock Family Services**

Vendor # 177510

Fiscal Year	Class / Account	Class Title	Job Number	Amount
2018	550/500398	Contracts for Program Services	42105824	1,770
2019	550/500398	Contracts for Program Services	42105824	1,770
		Sub Total		3,540

**Community Council of Nashua, NH DBA Greater Nashua Mental Health Center at**

Vendor # 154112

Fiscal Year	Class / Account	Class Title	Job Number	Amount
2018	550/500398	Contracts for Program Services	42105824	1,770
2019	550/500398	Contracts for Program Services	42105824	1,770
		Sub Total		3,540

**The Mental Health Center of Greater Manchester, Inc.**

Vendor # 177184

Fiscal Year	Class / Account	Class Title	Job Number	Amount
2018	550/500398	Contracts for Program Services	42105824	3,540
2019	550/500398	Contracts for Program Services	42105824	3,540
		Sub Total		7,080

**NH DHHS COMMUNITY MENTAL HEALTH CENTER CONTRACTS  
SFY 2018-2019 FINANCIAL DETAIL**

**Seacoast Mental Health Center, Inc. Vendor # 174089**

Fiscal Year	Class / Account	Class Title	Job Number	Amount
2018	550/500398	Contracts for Program Services	42105824	1,770
2019	550/500398	Contracts for Program Services	42105824	1,770
Sub Total				3,540

**Behavioral Health & Developmental Services of Strafford County, Inc. DBA Community Vendor # 177278**

Fiscal Year	Class / Account	Class Title	Job Number	Amount
2018	550/500398	Contracts for Program Services	42105824	1,770
2019	550/500398	Contracts for Program Services	42105824	1,770
Sub Total				3,540

**The Mental Health Center for Southern New Hampshire DBA CLM Center for Life Vendor # 174116**

Fiscal Year	Class / Account	Class Title	Job Number	Amount
2018	550/500398	Contracts for Program Services	42105824	1,770
2019	550/500398	Contracts for Program Services	42105824	1,770
Sub Total				3,540
<b>SUB TOTAL</b>				<b>46,020</b>

05-95-42-423010-7926, HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS DEPT OF, HHS:  
HUMAN SERVICES DIV, HOMELESS & HOUSING, PATH GRANT  
100% Federal Funds

CFDA # 93.150  
FAIN SM016030-14

**Riverbend Community Mental Health, Inc. Vendor # 177192**

Fiscal Year	Class / Account	Class Title	Job Number	Amount
2018	102/500731	Contracts for Program Services	42307150	36,250
2019	102/500731	Contracts for Program Services	42307150	36,250
Sub Total				72,500

**Monadnock Family Services Vendor # 177510**

Fiscal Year	Class / Account	Class Title	Job Number	Amount
2018	102/500731	Contracts for Program Services	42307150	37,000
2019	102/500731	Contracts for Program Services	42307150	37,000
Sub Total				74,000

**Community Council of Nashua, NH DBA Greater Nashua Mental Health Center at Vendor # 154112**

Fiscal Year	Class / Account	Class Title	Job Number	Amount
2018	102/500731	Contracts for Program Services	42307150	40,300
2019	102/500731	Contracts for Program Services	42307150	40,300
Sub Total				80,600

**The Mental Health Center of Greater Manchester, Inc. Vendor # 177184**

Fiscal Year	Class / Account	Class Title	Job Number	Amount
2018	102/500731	Contracts for Program Services	42307150	40,121
2019	102/500731	Contracts for Program Services	42307150	40,121
Sub Total				80,242

**NH DHHS COMMUNITY MENTAL HEALTH CENTER CONTRACTS  
SFY 2018-2019 FINANCIAL DETAIL**

Seacoast Mental Health Center, Inc.

Vendor # 174089

Fiscal Year	Class / Account	Class Title	Job Number	Amount
2018	102/500731	Contracts for Program Services	42307150	25,000
2019	102/500731	Contracts for Program Services	42307150	25,000
Sub Total				50,000

The Mental Health Center for Southern New Hampshire DBA CLM.Center for Life

Vendor # 174116

Fiscal Year	Class / Account	Class Title	Job Number	Amount
2018	102/500731	Contracts for Program Services	42307150	29,500
2019	102/500731	Contracts for Program Services	42307150	29,500
Sub Total				59,000
SUB TOTAL				416,342

05-95-92-920510-3380, HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS DEPT OF, HHS:  
BEHAVIORAL HEALTH DIV, BUREAU OF DRUG & ALCOHOL SVCS, PREVENTION SERVICES  
2% General Funds, 98% Federal Funds

CFDA # 93.959  
FAIN T1010035

Seacoast Mental Health Center, Inc.

Vendor # 174089

Fiscal Year	Class / Account	Class Title	Job Number	Amount
2018	102/500731	Contracts for Program Services	92056502	70,000
2019	102/500731	Contracts for Program Services	92056502	70,000
SUB TOTAL				140,000

05-95-48-481010-8917 HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS DEPT OF, HHS:  
ELDERLY & ADULT SVCS DIV, GRANTS TO LOCALS, HEALTH PROMOTION CONTRACTS  
100% Federal Funds

CFDA # 93.043  
FAIN 17AANHT3PH

Seacoast Mental Health Center, Inc.

Vendor # 174089

Fiscal Year	Class / Account	Class Title	Job Number	Amount
2018	102/500731	Contracts for Program Services	48108462	35,000
2019	102/500731	Contracts for Program Services	48108462	35,000
SUB TOTAL				70,000
TOTAL				12,829,412

**State of New Hampshire  
Department of Health and Human Services  
Amendment #4**

This Amendment to the Mental Health Services contract is by and between the State of New Hampshire, Department of Health and Human Services ("State" or "Department") and Monadnock Family Services ("the Contractor").

WHEREAS, pursuant to an agreement (the "Contract") approved by the Governor and Executive Council on June 21, 2017, (Late Item A), as amended on June 19, 2019, (Item #29), and June 30, 2021 (Item #21), and January 12, 2022 (Item #17) the Contractor agreed to perform certain services based upon the terms and conditions specified in the Contract as amended and in consideration of certain sums specified; and

WHEREAS, pursuant to Form P-37, General Provisions, Paragraph 18, the Contract may be amended upon written agreement of the parties and approval from the Governor and Executive Council; and

WHEREAS, the parties agree to extend the term of the agreement, increase the price limitation, or modify the scope of services to support continued delivery of these services; and

NOW THEREFORE, in consideration of the foregoing and the mutual covenants and conditions contained in the Contract and set forth herein, the parties hereto agree to amend as follows:

1. Form P-37 General Provisions, Block 1.7, Completion Date, to read:  
June 30, 2023
2. Form P-37, General Provisions, Block 1.8, Price Limitation, to read:  
\$4,715,041
3. Form P-37 General Provisions, Block 1.9, Contracting Officer for State Agency, to read:  
Robert W. Moore, Director
4. Modify Exhibit A, Amendment #2, Scope of Services by replacing in its entirety with Exhibit A Amendment #4 Scope of Services, which is attached hereto and incorporated by reference herein.
5. Modify Exhibit B, Amendment #2, Methods and Conditions Precedent to Payment by replacing in its entirety with Exhibit B, Amendment #4, Methods and Conditions Precedent to Payment, which is attached hereto and incorporated by reference herein.

All terms and conditions of the Contract and prior amendments not modified by this Amendment remain in full force and effect. This Amendment shall be effective upon Governor and Council approval.

IN WITNESS WHEREOF, the parties have set their hands as of the date written below,

State of New Hampshire  
Department of Health and Human Services

6/6/2022  
Date

DocuSigned by:  
*Katja S. Fox*  
Name: Katja S. Fox  
Title: Director

Monadnock Family Services

6/6/2022  
Date

DocuSigned by:  
*Philip Wyzik*  
Name: Philip Wyzik  
Title: CEO

The preceding Amendment, having been reviewed by this office, is approved as to form, substance, and execution.

OFFICE OF THE ATTORNEY GENERAL

6/6/2022

Date

DocuSigned by:  
*Robyn Guarino*

Name: Robyn Guarino

Title: Attorney

I hereby certify that the foregoing Amendment was approved by the Governor and Executive Council of the State of New Hampshire at the Meeting on: \_\_\_\_\_ (date of meeting)

OFFICE OF THE SECRETARY OF STATE

Date

Name:

Title:



New Hampshire Department of Health and Human Services  
Mental Health Services

Exhibit A Amendment # 4

Scope of Services

1. Provisions Applicable to All Services

- 1.1. The Contractor shall submit a detailed description of the language assistance services they will provide to persons with limited English proficiency to ensure meaningful access to their programs and/or services within ten (10) days of the contract effective date.
- 1.2. The Contractor shall operate a Community Mental Health Center (CMHC) that provides services intended to promote recovery from mental illness for eligible residents in the State of New Hampshire (individuals) for Region 5. The Contractor agrees that, to the extent future legislative action by the New Hampshire General Court or federal or state court orders may have an impact on the Services described herein, the State Agency has the right to modify Service priorities and expenditure requirements under this Agreement so as to achieve compliance therewith.
- 1.3. For the purposes of this Agreement, the Department has identified the Contractor as a Subrecipient in accordance with 2 CFR 200.0. et seq.
- 1.4. Prior to termination of this contract the parties will agree on a plan for transition and destruction of data in accordance with Exhibit K.
- 1.5. The Contractor shall provide individualized, recovery based services and supports in the manner that best allows individuals to stay within his or her home and community , including, but not limited to providing current treatment and recovery options that are based on scientific research and evidence based practices (EBP).
- 1.6. The Contractor acknowledges the requirements of the Community Mental Health Agreement (CMHA) and shall demonstrate progress toward meeting the following terms in the CMHA: 1.) Assertive Community Treatment Teams; 2.) Evidence-Based Supported Employment; and 3.) Transition planning for individuals at New Hampshire Hospital and Glenclyff Home and 4.) Supported Housing. Further, the Contractor shall participate in annual Quality Service Reviews (QSR) conducted under the terms of the CMHA.
- 1.7. The Contractor shall enter into a capitation model of contracting with all NH Managed Care Organizations to support the delivery and coordination of behavioral health services and supports for children, youth, transition-aged youth, young adults, and adults.
- 1.8. The Contractor shall support the integration of physical and behavioral health as a standard of practice; implementing the Substance Abuse and Mental Health Services Administration's (SAMHSA) Six Levels of Collaboration/Integration to the maximum extent feasible.
- 1.9. The Contractor shall ensure that clinical standards and operating procedures are consistent with trauma-informed models of care, as defined by SAMHSA.

Monadnock Family Services

Exhibit A – Amendment #4

Contractor Initials

6/6/2022





**New Hampshire Department of Health and Human Services  
Mental Health Services**

**Exhibit A Amendment # 4**

The clinical standards and operating procedures must reflect a focus on wellness, recovery, and resiliency.

- 1.10. The Contractor shall engage in ongoing implementation, service improvements, and expansion efforts associated with New Hampshire's 10 Year Mental Health Plan.
- 1.11. For the purposes of this agreement, all references to days shall mean calendar days unless otherwise specified.
- 1.12. The Contractor shall provide individuals, caregivers and youth the opportunity for feedback and leadership within the agency to help improve services in a person-centered manner when applicable and appropriate.
- 1.13. The Contractor shall ensure rapid access to services is available to each individual by offering an appointment slot on the same or next calendar day of the initial contact.

**2. System of Care for Children's Mental Health**

- 2.1. The Contractor shall collaborate with the Department on the implementation of NH RSA 135-F, System of Care for Children's Mental Health.
- 2.2. The Contractor shall provide services for children, youth, and young adults with serious emotional disturbance (SED) in a manner that aligns with NH RSA 135-F. The Contractor shall ensure services are:
  - 2.2.1. Family Driven - services and supports are provided in a manner that best meets the needs of the family and the family goals;
  - 2.2.2. Youth Driven - services and supports are provided in a manner that best meets the needs of the child, youth or young adult and that supports his or her goals;
  - 2.2.3. Community Based - services and supports are provided in a manner that best allow children, youth, and young adults to stay within his or her home and community; and
  - 2.2.4. Cultural and Linguistic Competent - Services are provided in a manner that honors a child, youth, or young adult and their family-identified culture, beliefs, ethnicity, preferred language, gender and gender identity and sexual orientation.
- 2.3. The Contractor shall collaborate with the FAST Forward program, ensuring services are available for all children and youth enrolled in the program.
- 2.4. The Contractor shall make referrals to the FAST Forward program for any child, youth, or young adult that may be eligible.

**3. Modular Approach to Therapy for Children with Anxiety, Depression, Trauma, or Conduct Problems (MATCH-ADTC)**

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**New Hampshire Department of Health and Human Services  
Mental Health Services**



**Exhibit A Amendment # 4**

- 3.1. The Contractor shall maintain appropriate levels of certification through a contract with the Judge Baker Center for Children.
- 3.2. The Contractor shall ensure new and incoming staff work towards meeting a goal of 70% of children and youth clients' needs with the evidence-based practice of Modular Approach to Therapy for Children with Anxiety, Depression, Trauma, or Conduct problems (MATCH-ADTC).
- 3.3. The Contractor shall maintain a use of the Judge Baker's Center for Children (JBCC) TRAC system to support each case with MATCH-ADTC as the identified treatment modality.
- 3.4. The Contractor shall invoice BCBH through green sheets for:
  - 3.4.1. The costs for both the certification of incoming therapists and the recertification of existing clinical staff, not to exceed the budgeted amount.
  - 3.4.2. The full cost of the annual fees paid to the JBCC for the use of their TRAC system to support MATCH-ADTC.

**4. Division for Children, Youth and Families (DCYF)**

- 4.1. The Contractor shall provide mental health consultation to staff at Division for Children, Youth and Families (DCYF) District Offices related to mental health assessments and/or ongoing treatment for children served by DCYF.
- 4.2. The Contractor shall provide Foster Care Mental Health Assessments for children and youth younger than eighteen (18) years of age who are entering foster care for the first time.

**5. Crisis Services**

- 5.1. If the Contractor has, or enters into, an agreement with a hospital to provide crisis services to individuals who are eligible, or presumed eligible in the emergency department, for Medicaid services, the Contractor may bill Medicaid according to fee schedules or MCO contracts for services rendered.
- 5.2. The Contractor shall document crisis services delivered in the emergency department setting as part of its Phoenix Submissions, in a format, and with content, completeness, and timelines specified by the Department, ensuring documented information includes screenings performed, diagnosis codes, and referrals made.
- 5.3. The Contractor shall provide documentation of each collaborative relationship with acute care hospitals in its region, at the request of the Department.
- 5.4. The Contractor shall provide emergency services as defined in NH Administrative Rule He-M 403.06 (a)(6) and NH Administrative Rule He-M 426.09.

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**New Hampshire Department of Health and Human Services  
Mental Health Services**

**Exhibit A Amendment # 4**

- 5.5. As part of the crisis resolution, the Contractor shall screen each individual for Assertive Community Treatment (ACT). If clinically appropriate, the Contractor shall:
  - 5.5.1. Refer the individual for an expedited ACT assessment and/or intake and treatment upon discharge; or
  - 5.5.2. Inform the appropriate regional CMHC in order to expedite the ACT assessment and/or intake and treatment upon discharge from emergency department or inpatient psychiatric or medical care setting, if the individual resides in a region other than the region in which the individual is receiving crisis services.
- 5.6. The Contractor shall not refer an individual for hospitalization at New Hampshire Hospital (NHH) unless the Contractor has determined that NHH is the least restrictive setting in which the individual's immediate psychiatric treatment needs can be met. The Contractor shall:
  - 5.6.1. Make all reasonable efforts to ensure no other clinically appropriate bed is available at any other NH inpatient psychiatric unit, Designated Receiving Facility (DRF), Adult Psychiatric Residential Treatment Program (APRTP), Mobile Crisis apartments, or other step-up/step-down beds prior to referring an individual to NHH,
  - 5.6.2. Work collaboratively with the Department and contracted Managed Care Organizations for the implementation of the Zero Suicide within emergency departments.
- 5.7. The Contractor shall provide services to individuals experiencing a psychiatric and/or substance use related crisis through a rapid response team that includes, but is not limited to:
  - 5.7.1. One (1) Master's level clinician.
  - 5.7.2. One (1) peer.
  - 5.7.3. Telehealth access, including tele-psychiatry, for additional capacity, as needed.
- 5.8. The Contractor shall ensure all staff have the necessary qualifications as defined under New Hampshire Administrative Rule He-M 400, Community Mental Health, Parts 403 and 426.
- 5.9. The Contractor shall develop an implementation and/or transition plan with a timeline for implementation of the new model for Department approval no later than 30 days from the contract effective date. The Contractor shall ensure the implementation and/or transition plan includes, but is not limited to:
  - 5.9.1. The plan to educate current community partners and individuals on the use of the Access Point Number.

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**New Hampshire Department of Health and Human Services  
Mental Health Services**

**Exhibit A Amendment # 4**

- 5.9.2. Staffing adjustments needed in order to meet the crisis response scope and titrated up to meet the 24/7 nature of this crisis response.
- 5.9.3. The plan to meet each performance measure over time.
- 5.9.4. How data will be sent to the Access Point if calls are received directly at the center and are addressed by the center during the transition period.
- 5.10. The Contractor shall work in tandem with the designated vendor providing services through the Rapid Response Access Point contract as approved by the Governor and Executive Council.
- 5.11. The Contractor shall maintain a current Memorandum of Understanding with the Rapid Response Access Point, which provides the Regional Response Teams information regarding the nature of the crisis, through electronic communication, that includes, but is not limited to:
  - 5.11.1. The location of the crisis.
  - 5.11.2. The safety plan either developed over the phone or on record from prior contact(s).
  - 5.11.3. Any accommodations needed.
  - 5.11.4. Treatment history of the individual, if known.
- 5.12. The Contractor shall promote the use of the telephone number for the Rapid Response Access Point as the primary contact for crisis services, which:
  - 5.12.1. Utilizes Global Positioning System (GPS) enabled technology to identify the closest and available Regional Response Team;
  - 5.12.2. Does not fulfill emergency medication refills.
- 5.13. The Contractor shall provide written information to current clients, which includes telephone numbers, on how to access support for medication refills on an ongoing basis.
- 5.14. The Contractor shall ensure all rapid response team members participate in a 40-hour crisis response training, as designated by the Department, which follows the concepts and topics identified in the National Guidelines for Crisis Care Best Practice Toolkit published by the Substance Abuse and Mental health Services Administration (SAMHSA).
- 5.15. The Contractor shall provide the physical address of the physical location to the Rapid Response Access Point where the rapid response team may provide office-based urgent assessments.
- 5.16. The Contractor shall ensure a rapid response team is available twenty-four (24) hours per day, seven (7) days a week for deployment within their region and boarder regions, as directed by the Rapid Response Access Point.

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**New Hampshire Department of Health and Human Services  
Mental Health Services**



**Exhibit A Amendment # 4**

- 5.17. The Contractor shall ensure the rapid response team is trained and available to provide crisis response services to avoid unnecessary hospitalization, incarceration or institutionalization. The Contractor shall ensure services include but are not limited to:
  - 5.17.1. Face-to-face assessments.
  - 5.17.2. Disposition and decision making.
  - 5.17.3. Initial care and safety planning.
  - 5.17.4. Post crisis and stabilization services.
- 5.18. The Contractor may utilize presumptive eligibility when responding to individuals who are not connected to a CMHC or who may be considered low utilizers.
- 5.19. The Contractor shall follow all Rapid Response dispatch protocols, processes, and data collection established in partnership with the Rapid Response Access Point, as approved by the Department.
- 5.20. The Contractor shall ensure the rapid response team responds to all face-to-face dispatches in the community within one (1) hour of the request ensuring:
  - 5.20.1. The response team includes a minimum of two (2) individuals for safety purposes, which includes a Master's level staff and a peer if occurring at locations based on individual and family choice that include but are not limited to:
    - 5.20.1.1. In or at the individual's home.
    - 5.20.1.2. In an individual's school setting.
    - 5.20.1.3. Other natural environments of residence including foster homes.
    - 5.20.1.4. Community settings.
    - 5.20.1.5. Peer run agencies.
  - 5.20.2. The response team includes a minimum of one (1) Master's level team member if occurring at safe, staffed sites or public service locations which may include, but are not limited to:
    - 5.20.2.1. Schools.
    - 5.20.2.2. Jails.
    - 5.20.2.3. Police departments.
    - 5.20.2.4. Emergency departments.
  - 5.20.3. If a telehealth dispatch is requested by the Rapid Response Access Point or the person in crisis, the Contractor may respond via telehealth, as clinically appropriate.

PW

**New Hampshire Department of Health and Human Services  
Mental Health Services**



**Exhibit A Amendment # 4**

- 5.20.4. A no-refusal policy upon triage and all requests for mobile response team dispatch receive a response and assessment regardless of the individual's disposition, which may include current substance use. Documented clinical rationale with administrative support when a mobile intervention is not provided.
- 5.20.5. Coordination with law enforcement personnel, if required, when responding to individuals in a mental health crisis presenting a safety concern or when active rescue is required.
- 5.20.6. A face-to-face lethality assessment as needed that includes, but is not limited to:
  - 5.20.6.1. Obtaining a client's mental health history including, but not limited to:
    - 5.20.6.1.1. Psychiatric, including recent inpatient hospitalizations and current treatment providers.
    - 5.20.6.1.2. Substance misuse.
    - 5.20.6.1.3. Social, familial and legal factors.
  - 5.20.6.2. Understanding the client's presenting symptoms and onset of crisis.
  - 5.20.6.3. Obtaining medication list, adherence to prescribed medications and brief medical history.
  - 5.20.6.4. Conducting a mental status exam.
- 5.20.7. Developing a mutually agreed upon individualized safety plan and care disposition and decision making, with the client, which may include, but is not limited to:
  - 5.20.7.1. Staying in place with:
    - 5.20.7.1.1. Stabilization services;
    - 5.20.7.1.2. A safety plan; and
    - 5.20.7.1.3. Outpatient providers.
  - 5.20.7.2. Stepping up to crisis stabilization services or apartments.
  - 5.20.7.3. Admission to peer respite.
  - 5.20.7.4. Voluntary hospitalization.
  - 5.20.7.5. Initiation of Involuntary Emergency Admission (IEA).
  - 5.20.7.6. Medical hospitalization.

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**New Hampshire Department of Health and Human Services  
Mental Health Services**



**Exhibit A Amendment # 4**

- 5.21. The Contractor shall provide Crisis Stabilization Services, which are services and supports that are provided until the crisis episode subsides. The Contractor shall ensure:
  - 5.21.1. Crisis Stabilization Services are delivered by the rapid response team for individuals who are in active treatment prior to the crisis in order to assist with stabilizing the individual and family as rapidly as possible.
  - 5.21.2. Are provided in the individual and family home, as desired by the individual.
  - 5.21.3. Stabilization services are implemented using methods that include, but are not limited to:
    - 5.21.3.1. Involving peer support specialist(s) and/or Bachelor level crisis staff by providing follow up contact within forty-eight (48) hours post-crisis for all face-to-face interventions, which may include, but are not limited to:
      - 5.21.3.1.1. Promoting recovery.
      - 5.21.3.1.2. Building upon life, social and other skills.
      - 5.21.3.1.3. Offering support.
      - 5.21.3.1.4. Facilitating referrals.
    - 5.21.3.2. Providing warm hand offs for post-crisis support services, including connecting back to existing treatment providers and/or providing a referral for additional peer support specialist contacts.
    - 5.21.3.3. Providing crisis stabilization services with a Master's level clinician through short-term, trauma informed approaches, which may include, but are not limited to:
      - 5.21.3.3.1. Cognitive Behavior Therapy (CBT).
      - 5.21.3.3.2. Dialectical Behavior Therapy (DBT).
      - 5.21.3.3.3. Solution-focused therapy.
      - 5.21.3.3.4. Developing concrete discharge plans.
      - 5.21.3.3.5. Providing substance use disorder assessment and counseling techniques for dually diagnosed individuals.
  - 5.21.4. Crisis stabilization in a Residential Treatment facility for children and youth are provided by a Department certified and approved Residential Treatment Provider.

5.22. The Contractor may provide Sub-Acute Care services for up to 30 days to individuals who are not connected to any treatment provider prior to contact



New Hampshire Department of Health and Human Services  
Mental Health Services

Exhibit A Amendment # 4

with the regional rapid response team or Regional Response Access Point in order assist individuals with bridging the gap between the crisis event and ongoing treatment services. The Contractor shall:

- 5.22.1. Ensure sub-acute care services are provided by the CMHC region in which the individual is expected to receive long-term treatment.
- 5.22.2. Work with the Rapid Response Access Point to conduct educational and outreach activities within the local community and to institutional stakeholders in order to promote appropriate referrals to, and the utilization of, rapid response team resources.
- 5.22.3. Work with the Rapid Response Access Point to ensure the community is aware of, and is able to, access rapid response mobile crisis services and supports through the outreach and educational plan of the Rapid Response Access Point outreach and educational plan, which includes but is not limited to:
  - 5.22.3.1. A website that prominently features the Rapid Response Access Point phone number and links with information about Rapid Response and connectivity to the Rapid Response Access Point.
  - 5.22.3.2. All newly printed appointment cards that include the Rapid Response Access point crisis telephone number as a prominent feature.
  - 5.22.3.3. Direct communications with partners to the Rapid Response Access Point for crisis services and deployment.
- 5.22.4. Work with the Rapid Response Access Point to change existing patterns of hospital emergency departments (ED) for crisis response in the region and collaborate by:
  - 5.22.4.1. Meeting regularly with local police and first responders to discuss interface, procedures, and collaborations to understand challenges and improve outcomes for individuals in the community;
  - 5.22.4.2. Educating partners, clients and families on all diversionary services available, by encouraging early intervention;
  - 5.22.4.3. Maintaining and developing relationships with local hospitals and work together to promote the use of the Rapid Response Access Point number and rapid response services, in order to reduce ED use;
  - 5.22.4.4. Coordinating with homeless outreach services; and<sup>DS</sup>

PLW<sup>DS</sup>





**New Hampshire Department of Health and Human Services  
Mental Health Services**

**Exhibit A Amendment # 4**

- 5.22.4.5. Conducting outreach to at-risk seniors programming.
- 5.23. The Contractor shall maintain connection with the Rapid Response Access Point and the identified GPS system that enables transmission of information needed to:
  - 5.23.1.1. Determine availability of the Regional Rapid Response Teams;
  - 5.23.1.2. Facilitate response of dispatched teams; and
  - 5.23.1.3. Resolve the crisis intervention.
- 5.24. The Contractor shall maintain connection to the designated resource tracking system.
- 5.25. The Contractor shall maintain a bi-directional referral system with electronic scheduling to support information sharing that facilitates closed loop referrals and transmission of clinical triage summaries, safety plans and shared care plans with community providers.
- 5.26. The Contractor shall submit reports relative to the rapid response services provided in this agreement. The Contractor shall:
  - 5.26.1. Document all contacts in the medical record for both State eligible and non-eligible individuals who receive regional rapid response team services.
  - 5.26.2. Provide monthly reports by the fifteenth (15th) day of each month, on a template provided by the Department which includes, but is not limited to:
    - 5.26.2.1. Number of unique individuals who received services.
    - 5.26.2.2. Date and time of mobile arrival.
  - 5.26.3. Submit information through the Department's Phoenix System beginning no later than six (6) months from the contract effective date, unless otherwise instructed on a temporary basis by the Department:
    - 5.26.3.1. Diversions from hospitalizations;
    - 5.26.3.2. Diversions from Emergency Rooms;
    - 5.26.3.3. Services provided;
    - 5.26.3.4. Location where services were provided;
    - 5.26.3.5. Length of time service or services provided;
    - 5.26.3.6. Whether law enforcement was involved for safety reasons;
    - 5.26.3.7. Whether law enforcement was involved for other reasons;

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- 5.26.3.8. Identification of follow up with the individual by a member of the Contractor's regional rapid response team within 48 hours post face-to-face intervention;
- 5.26.3.9. Indication that referral for ongoing mental health services following the immediate crisis was provided; and
- 5.26.3.10. Outcome of service provided, which may include but is not limited to:
  - 5.26.3.10.1. Remained in home.
  - 5.26.3.10.2. Hospitalization.
  - 5.26.3.10.3. Crisis stabilization services.
  - 5.26.3.10.4. Crisis apartment.
  - 5.26.3.10.5. Emergency department.

5.27. The Contractor's performance will be monitored by ensuring Contractor performance by ensuring seventy (70%) of clients receive a post-crisis follow up from a member of the Contractor's regional rapid response team within forty-eight (48) hours of a face-to-face intervention, as identified through Phoenix encounter data.

**6. Adult Assertive Community Treatment (ACT) Teams**

- 6.1. The Contractor shall maintain Adult ACT Teams that meet the SAMHSA Model and are available twenty-four (24) hours per day, seven (7) days per week, with on-call availability from midnight to 8:00 A.M. The Contractor shall ensure:
  - 6.1.1. Adult ACT Teams deliver comprehensive, individualized, and flexible services, supports, targeted case management, treatment, and rehabilitation in a timely manner as needed, onsite in the individuals' homes and in other natural environments and community settings, or alternatively, via telephone where appropriate to meet the needs of the individual.
  - 6.1.2. Each Adult ACT Team is composed of seven (7) to ten (10) dedicated professionals who make-up a multi-disciplinary team including, a psychiatrist, a nurse, a Masters-level clinician, or functional equivalent therapist, functional support worker and a full time equivalent (FTE) certified peer specialist.
  - 6.1.3. Each Adult ACT Team includes an individual trained to provide substance abuse support services including competency in providing co-occurring groups and individual sessions, and supported employment.

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- 6.1.4. Caseloads for Adult ACT Teams serve no more than twelve (12) individuals per Adult ACT Team member, excluding the psychiatrist who serves more than seventy (70) people served per 0.5 FTE psychiatrist, unless otherwise approved by the Department.
- 6.2. The Contractor shall ensure ACT staff, with the exception of psychiatrist and nurse, receive:
  - 6.2.1. A minimum of 15 hours in basic ACT training within one (1) year of hire date that is consistent with the ACT EBP SAMHSA toolkit approved by BMHS.
  - 6.2.2. A minimum of 4 hours of advanced ACT training of co-occurring disorders within fifteen (15) months of hire date that is consistent with the ACT EBP SAMHSA toolkit and Integrated Dual Disorder Model approved by BMHS.
- 6.3. The Contractor shall ensure Adult ACT Teams do not have waitlists for screening purposes and/or admission to the ACT Team. The Contractor shall ensure:
  - 6.3.1. Individuals do not wait longer than 30 days for either assessment or placement.
  - 6.3.2. Work with the Department at identifying solutions and appropriate levels of care for any individual waiting for Adult ACT Team services for more than 30 days in order to meet the demand for services and implement the solutions within forty-five (45) days.
  - 6.3.3. Individuals receiving services from Adult ACT Team members, if psychiatrically hospitalized, are offered a same day or next day appointment with any Adult ACT Team member upon date of discharge.
- 6.4. The Contractor shall report its level of compliance with the above listed requirements on a monthly basis at the staff level in the format, and with content, completeness, and timeliness as specified by the Department as part of the Phoenix submissions, which are due no later than the 15<sup>th</sup> of the month. The Department may waive this provision in whole or in part in lieu of an alternative reporting protocol, being provided under an agreement with DHHS contracted Medicaid Managed Care Organizations. The Contractor shall:
  - 6.4.1. Ensure services provided by the Adult ACT Team are identified in the Phoenix submissions as part of the ACT cost center.
  - 6.4.2. Screen for ACT per Administrative Rule He-M 426.08, Psychotherapeutic Services.
  - 6.4.3. Report all ACT screenings with the outcome of the screening to indicate whether the individual is appropriate for ACT, as part of

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the Phoenix submissions, or in the format, content, completeness, and timelines as specified by the Department.

- 6.4.4. Make a referral for an ACT assessment within (7) days of:
  - 6.4.4.1. A screening outcome that an individual may be appropriate to receive ACT services.
  - 6.4.4.2. An individual being referred for an ACT assessment.
- 6.4.5. Report the outcome of ACT assessments to the Department as part of the Phoenix submissions, in the format, content, completeness, and timelines as specified by the Department.
- 6.4.6. Ensure all individuals assessed as appropriate for ACT services are admitted to the ACT team caseload and begin receiving ACT services within seven (7) days, with the exception of individuals who decline such services, or are not available to receive such services for reasons that may include, but are not limited to:
  - 6.4.6.1. Extended hospitalization or incarceration.
  - 6.4.6.2. Relocation of individuals out of the Contractor's designated community mental health region.
- 6.4.7. Ensure, in the event that admitting the individual to the ACT Team caseload causes the ACT Team to exceed the caseload size limitations specified above, consultation with the Department to seek approval:
  - 6.4.7.1. To exceed caseload size requirements, or
  - 6.4.7.2. To provide alternative services to the individual until the individual can be admitted to the ACT caseload.

**7. Evidence-Based Supported Employment**

- 7.1. The Contractor shall gather employment status for all adults with Severe Mental Illness (SMI)/Severe Persistent Mental Illness (SPMI) at intake and every quarter thereafter.
- 7.2. The Contractor shall report the employment status for all adults with SMI/SMPI to the Department in the format, content, completeness, and timelines specified by the Department.
- 7.3. The Contractor shall provide a referral for all individuals who express an interest in receiving Individual Placement and Support Supported Employment (IPS-SE) services to the Supported Employment (SE) team within seven (7) days.
- 7.4. The Contractor shall deem the individual as waiting for SE services if the SE team cannot accommodate enrollment of SE services, at which time the

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individual will be added to the waitlist, which is reported to the Department, as specified by the Department.

7.5. The Contractor shall provide IPS-SE to eligible individuals in accordance with the SAMHSA and/or Dartmouth model.

7.6. The Contractor shall ensure IPS-SE services include, but are not limited to:

- 7.6.1. Job development.
- 7.6.2. Work incentive counseling.
- 7.6.3. Rapid job search.
- 7.6.4. Follow along supports for employed individuals.
- 7.6.5. Engagement with mental health treatment teams and local NH Vocational Rehabilitation services.

7.7. The Contractor shall ensure IPS-SE services do not have waitlists, ensuring individuals do not wait longer than 30 days for EBSE services. If waitlists are identified, Contractor shall:

- 7.7.1. Work with the Department to identify solutions to meet the demand for services; and
- 7.7.2. Implement such solutions within 45 days.

7.8. The Contractor shall maintain the penetration rate of individuals receiving supported employment at a minimum of 18.6 percent (18.6%) as per the CMHA agreement.

7.9. The Contractor shall ensure SE staff receive:

- 7.9.1. A minimum of 15 hours in basic training within one year of hire date as approved by the IPS Employment Center and approved by BMHS.
- 7.9.2. A minimum of 7 hours of advanced SE Job Development Training within 15 months of hire as approved by the IPS-SE Employment Center and BMHS.

**8. Work Incentives Counselor Capacity Building**

8.1. The Contractor shall employ a minimum of one FTE equivalent Work Incentive Counselor located onsite at the CMHC for a minimum of one (1) state fiscal year.

8.2. The Contractor shall ensure services provided by the Work Incentive Counselor include, but are not limited to:

- 8.2.1. Connecting individuals to and assisting individuals with applying for Vocational Rehabilitation services, ensuring a smooth referral transition.

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- 8.2.2. Engaging individuals in supported employment (SE) and/or increased employment by providing work incentives counseling and planning.
- 8.2.3. Providing accurate and timely work incentives counseling for beneficiaries with mental illness who are pursuing SE and self-sufficiency.
- 8.3. The Contractor shall develop comprehensive plans for individuals that include visualization of the impact of two or three different levels of income on existing benefits and what specific work incentive options individuals might use to:
  - 8.3.1. Increase financial independence;
  - 8.3.2. Accept pay raises; or
  - 8.3.3. Increase earned income.
- 8.4. The Contractor shall develop comprehensive documentation of all individual existing disability benefits programs including, but not limited to:
  - 8.4.1. SSA disability programs;
  - 8.4.2. SSI income programs;
  - 8.4.3. Medicaid, Medicare;
  - 8.4.4. Housing Programs; and
  - 8.4.5. Food stamps and food subsidy programs.
- 8.5. The Contractor shall collect data to develop quarterly reports in a format requested by the Department, on employment outcomes and work incentives counseling benefits that includes but is not limited to:
  - 8.5.1. The number of benefits orientation presentations provided to individuals.
  - 8.5.2. The number of individuals referred to Vocational Rehabilitation who receive mental health services.
  - 8.5.3. The number of individuals who engage in SE services.
  - 8.5.4. Percentage of individuals seeking part-time employment.
  - 8.5.5. Percentage of individuals seeking full-time employment.
  - 8.5.6. The number of individuals who increase employment hours to part-time and full-time.
- 8.6. The Contractor shall ensure the Work Incentive Counselor staff are certified to provide Work Incentives Planning and Assistance (WIPA) through the no-cost training program offered by Virginia Commonwealth University.
- 8.7. The Contractor shall collaborate with the Vocational Rehabilitation providers to develop the Partnership Plus Model to identify how Social Security funding



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will be obtained to support the Work Incentives Counselor position after Vocational Rehabilitation funding ceases.

8.8. The Department will monitor Contractor performance by reviewing data to determine outcomes that include:

8.8.1. An increased engagement of individuals in supported employment based on the SE penetration rate.

8.8.2. An increase in Individual Placement in both part-time and full-time employment and;

8.8.3. Improved fidelity outcomes specifically targeting:

8.8.3.1. Work Incentives Planning

8.8.3.2. Collaboration between Employment Specialists & Vocational Rehab.

**9. Coordination of Care from Residential or Psychiatric Treatment Facilities**

9.1. The Contractor shall designate a member of its staff to serve as the primary liaison to New Hampshire Hospital (NHH) who works with the applicable NHH staff, payer(s), guardian(s), other community service providers, and the applicable individual, to assist with coordinating the seamless transition of care for individuals transitioning from NHH to community based services or transitioning to NHH from the community.

9.2. The Contractor shall not close the case of any individual who is admitted to NHH. Notwithstanding, the Contractor shall be deemed to be in compliance with all Administrative He-M 408, Clinical Records rules regarding documentation if it is noted in the record that the individual is an inpatient at NHH or another treatment facility. All documentation requirements as per He-M 408 will be required to resume upon re-engagement of services following the individual's discharge from inpatient care.

9.3. The Contractor shall participate in transitional and discharge planning within 24 hours of admission to an inpatient facility.

9.4. The Contractor shall work with the Department, payers and guardians (if applicable) to review cases of individuals that NHH, Transitional Housing, or alternative treatment facility or the Contractor, have indicated will have difficulty returning to the community to identify barriers to discharge, and to develop an appropriate plan to transition into the community.

9.5. The Contractor shall make a face-to-face appointment available to an individual leaving NHH, Transitional Housing or alternative residential setting who desires to reside in the region served by the Contractor within seven (7) calendar days of receipt of notification of the individual's discharge, or within seven (7) calendar days of the individual's discharge, whichever is later.

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- 9.6. The Contractor shall ensure individuals who are discharged and are new to a CMHC have an intake appointment within seven (7) calendar days. If the individual declines to accept the appointment, declines services, or requests an appointment to be scheduled beyond the seven (7) calendar days, the Contractor may accommodate the individual's request provided the accommodation is clinically appropriate, and does not violate the terms of a conditional discharge. The Contractor's Adult ACT Team must see individuals who are on the ACT caseload and transitioning from NHH into the community within 24 hours of NHH discharge.
- 9.7. The Contractor shall make all reasonable efforts to ensure that no appropriate bed is available at any other inpatient psychiatric unit, Designated Receiving Facility (DRF) per NH RSA 135-C and NH Administrative Rule He-M 405, Designation of Receiving Facilities, Mobile Crisis Apartment, Peer Support Recovery Center, or Adult Psychiatric Residential Treatment Program (APRTP) prior to referring an individual to NHH.
- 9.8. The Contractor shall collaborate with NHH and Transitional Housing Services (THS) to develop and execute conditional discharges from NHH to THS in order to ensure that individuals receive treatment in the least restrictive environment. The Department will review the requirements of NH Administrative Rule He-M 609 to ensure obligations under this section allow CMHC delegation to the THS vendors for clients who reside there.
- 9.9. The Contractor shall have all necessary staff members available to receive, evaluate, and treat individuals discharged from NHH seven (7) days per week, consistent with the provisions in NH Administrative Rule He-M 403 and NH Administrative Rule He-M 426.
- 9.10. For individuals at NHH who formerly resided in the Contractor's designated community mental health region prior to NHH admission, who have been identified for transition planning to the Glenclyff Home, the Contractor shall, at the request of the individual or guardian, or of NHH or Glenclyff Home staff, participate in transition planning to determine if the individual can be supported in the Contractor's region with community based services and supports instead of transitioning to the Glenclyff Home. In the event the individual would require supports from multiple funding sources or the Department's systems of care, the Contractor shall collaborate with additional Department staff at NHH's request, to address any barriers to discharge the individual to the community.

**10. COORDINATED CARE AND INTEGRATED TREATMENT**

**10.1. Primary Care**

10.1.1. The Contractor shall request written consent from each individual to allow the designated primary care provider to release information

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for the purpose of coordinating care regarding mental health services or substance misuse services or both.

10.1.2. The Contractor shall support each individual with linking to an available primary care provider, if the individual does not have an identified primary care provider, to:

10.1.2.1. Monitor health;

10.1.2.2. Provide medical treatment as necessary; and

10.1.2.3. Engage in preventive health screenings.

10.1.3. The Contractor shall consult with each primary care provider at least annually, or as necessary, to integrate care between mental and physical health for each individual, which may include the exchange of pertinent information including, but not limited to medication changes or changes in the individual's medical condition.

10.1.4. The Contractor shall document on the release of information form the reason(s) written consent to release information was refused in the event an individual refuses to provide consent to release information.

10.2. Substance Misuse Treatment, Care and/or Referral

10.2.1. The Contractor shall provide services and meet requirements to address substance misuse and to support recovery intervention implementation, which include, but are not limited to:

10.2.1.1. Screening no less than 95% of eligible individuals for substance misuse at the time of intake, and annually thereafter.

10.2.1.2. Conducting a full assessment for substance misuse disorder and associated impairments for each individual that screens positive for substance use.

10.2.1.3. Developing an individualized service plan for each eligible individual based on information from substance misuse screening.

10.2.2. The Contractor shall utilize the SAMSHA evidence-based models for Co-Occurring Disorders Treatment to develop treatment plans with individuals and to provide an array of evidence-based interventions that enhance recovery for individuals and follow the fidelity standards to such a model.

10.2.3. The Contractor shall make all appropriate referrals if the individual requires additional substance use disorder care utilizing the current New Hampshire system of care, and ensuring linkage to and coordination with resources.

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10.3. Area Agencies

10.3.1. The Contractor shall collaborate with the Area Agency that serves the region to address processes that include:

10.3.1.1. Enrolling individuals for services who are dually eligible for both organizations.

10.3.1.2. Ensuring transition-aged clients are screened for the presence of mental health and developmental supports and refer, link and support transition plans for youth leaving children's services into adult services identified during screening.

10.3.1.3. Following the "Protocol for Extended Department Stays for Individuals served by Area Agency" issued December 1, 2017 by the State of New Hampshire Department of Health and Humans Services, as implemented by the regional Area Agency.

10.3.1.4. Facilitating collaborative discharge planning meetings to assess individuals who are leaving NHH to re-engage them with both the CMHC and Area Agency representatives.

10.3.1.5. Ensuring annual training is designed and completed for intake, eligibility, and case management for dually diagnosed individuals and that attendee's include intake clinicians, case-managers, service coordinators and other frontline staff identified by both CMHC's and Area Agencies. The Contractor shall ensure the training utilizes the Diagnostic Manual for Intellectual Disability 2 that is specific to intellectual disabilities, in conjunction with the DSM V.

10.3.1.6. Planning for each person who receives dual case management by outlining the responsibilities of each organization and expectations for collaboration between the organizations.

10.3.1.7. Participating in shared service annual treatment meetings to assess quality and progress towards treatment goals as well as monitoring continued need for dual services when waivers are required for services between agencies.

10.4. Peer Supports

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10.4.1. The Contractor shall promote recovery principles and integrate peer support services through the agency, which includes, but is not limited to:

10.4.1.1. Employing peers as integrated members of the CMHC treatment team(s) with the ability to deliver conventional interventions that include case management or psychotherapy, and interventions uniquely suited to the peer role that includes intentional peer support.

10.4.1.2. Supporting peer specialists to promote hope and resilience, facilitate the development and use of recovery-based goals and care plans, encourage treatment engagement and facilitate connections with natural supports.

10.4.1.3. Establishing working relationships with the local Peer Support Agencies, including any Peer Respite, step-up/step-down, and Clubhouse Centers and promote the availability of these services.

10.5. Transition of Care with MCO's

10.5.1. The Contractor shall ensure ongoing coordination occurs with the MCO Care Managers to support care coordination among and between services providers.

**11. CANS/ANSA or Other Approved Assessment**

11.1. The Contractor shall ensure all clinicians providing community mental health services to individuals eligible for services in accordance with NH Administrative Rule He-M 426, are certified in the use of:

11.1.1. The New Hampshire version of the Child and Adolescent Needs and Strengths Assessment (CANS) if serving the child and youth population; and

11.1.2. The New Hampshire version of the Adult Needs and Strengths Assessment (ANSA), or other approved evidence based tool, if serving the adult population.

11.2. The Contractor shall ensure clinicians are maintain certification by through successful completion of a test provided by the Praed Foundation, annually.

11.3. The Contractor shall ensure ratings generated by the New Hampshire version of the CANS or ANSA assessment are:

11.3.1. Utilized to develop an individualized, person-centered treatment plan.

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- 11.3.2. Utilized to document and review progress toward goals and objectives and to assess continued need for community mental health services.
  - 11.3.3. Submitted to the database managed for the Department that allows client-level, regional, and statewide outcome reporting by the 15th of every month, in CANS/ANSA format.
  - 11.3.4. Employed to assist in determining eligibility for State Psychiatric Rehabilitation services.
  - 11.4. The Contractor shall complete documentation of re-assessments using the New Hampshire version of the CANS or ANSA 2.0 in accordance with NH Administrative Rule He-M 401.04-09 for eligibility determination and in accordance with NH Administrative Rule He-M 401.12-13 for periodic Individual Service Plan (ISP) reviews.
  - 11.5. The Contractor may use an alternate evidence based, assessment tool that meets all ANSA 2.0 domains, subject to written Department approval. There is no alternate assessment tool allowed for the use of CANS. If an alternative tool is approved, monthly reporting of data generated by the Contractor must be in ANSA 2.0 format, to enable client-level, regional and statewide reporting.
  - 11.6. The Contractor shall consult with the Medicaid Managed Care Organizations (MCO) to develop and implement a process that meets the MCOs' need to measure program effectiveness.
  - 11.7. The Contractor shall correct all errors or complete all system corrections to ensure data is submitted in its entirety and completeness no later than six (6) months from contract effective date. Failure to complete all correction may result in withholding of funds until all corrections are completed.
- 12. Pre-Admission Screening and Resident Review**
- 12.1. The Contractor shall assist the Department with Pre-Admission Screening and Resident Review (PASRR) to meet the requirements of the PASRR provisions of the Omnibus Budget Reconciliation Act of 1987.
  - 12.2. Upon request by the Department, the Contractor shall:
    - 12.2.1. Provide the information necessary to determine the existence of mental illness in a nursing facility applicant or resident; and
    - 12.2.2. Conduct evaluations and examinations needed to provide the data to determine if an individual being screened or reviewed:
      - 12.2.2.1. Requires nursing facility care; and
      - 12.2.2.2. Has active treatment needs.

**13. Application for Other Services**

Monadnock Family Services

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Contractor Initials

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
- 13.1. The Contractor shall assist eligible individuals in accordance with NH Administrative Rule He-M 401, with completing applications for all sources of financial, medical, and housing assistance, according to their respective rules, requirements and filing deadlines. The Contract shall assist with applications that may include, but are not limited to:
- 13.1.1. Medicaid.
  - 13.1.2. Medicare.
  - 13.1.3. Social Security Disability Income.
  - 13.1.4. Veterans Benefits.
  - 13.1.5. Public Housing.
  - 13.1.6. Section 8 Subsidies.
- 14. Community Mental Health Program (CMHP) Status**
- 14.1. The Contractor shall meet the approval requirements of NH Administrative Rule He-M 403 as a governmental or non-governmental non-profit agency, or the contract requirement of NH RSA 135-C:3 as an individual, partnership, association, public or private, for profit or nonprofit, agency or corporation to provide services in the state mental health services system.
- 14.2. The Contractor shall provide all applicable documentation, policies and procedures, and shall participate in an onsite compliance review, as requested by the Department, to determine compliance with NH Administrative Rule He-M 403 and NH RSA 135-C:3. Compliance reviews will be at times to be determined by the Department, and will occur no less than once every five (5) years.
- 15. Quality Improvement**
- 15.1. The Contractor shall perform, or cooperate with the performance of, quality improvement and/or utilization review activities, as are determined to be necessary and appropriate by the Department within timeframes reasonably specified by the Department.
- 15.2. The Contractor shall cooperate with the Department-conducted individual satisfaction survey. The Contractor shall:
- 15.2.1. Furnish information necessary, within HIPAA regulations, to complete the survey.
  - 15.2.2. Furnish complete and current contact information so that individuals may be contacted to participate in the survey.
  - 15.2.3. Support the efforts of the Department to conduct the survey.
  - 15.2.4. Encourage all individuals sampled to participate.

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- 15.2.5. Display posters and other materials provided by the Department to explain the survey and otherwise support attempts by the Department to increase participation in the survey.
- 15.3. The Contractor shall demonstrate efforts to incorporate findings from their individual survey results into their Quality Improvement Plan goals.
- 15.4. The Contractor shall engage and comply with all aspects of fidelity reviews based on a model approved by the Department and on a schedule approved by the Department.
- 16. Maintenance of Fiscal Integrity**
  - 16.1. The Contractor shall submit to the Department the Balance Sheet, Profit and Loss Statement, and Cash Flow Statement for the Contractor and all related parties that are under the Parent Corporation of the mental health provider organization each month.
  - 16.2. The Profit and Loss Statement shall include a budget column allowing for budget to actual analysis. These statements shall be individualized by providers, as well as a consolidated (combined) statement that includes all subsidiary organizations.
  - 16.3. Statements shall be submitted within thirty (30) calendar days after each month end, and shall include, but are not limited to:
    - 16.3.1. Days of Cash on Hand:
      - 16.3.1.1. Definition: The days of operating expenses that can be covered by the unrestricted cash on hand.
      - 16.3.1.2. Formula: Cash, cash equivalents and short term investments divided by total operating expenditures, less depreciation/amortization and in-kind plus principal payments on debt divided by days in the reporting period. The short-term investments as used above must mature within three (3) months and should not include common stock.
      - 16.3.1.3. Performance Standard: The Contractor shall have enough cash and cash equivalents to cover expenditures for a minimum of thirty (30) calendar days with no variance allowed.
    - 16.3.2. Current Ratio:
      - 16.3.2.1. Definition: A measure of the Contractor's total current assets available to cover the cost of current liabilities.
      - 16.3.2.2. Formula: Total current assets divided by total current liabilities.


  
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- 16.3.2.3. Performance Standard: The Contractor shall maintain a minimum current ratio of 1.5:1 with 10% variance allowed.
- 16.3.3. Debt Service Coverage Ratio:
  - 16.3.3.1. Rationale: This ratio illustrates the Contractor's ability to cover the cost of its current portion of its long-term debt.
  - 16.3.3.2. Definition: The ratio of Net Income to the year to date debt service.
  - 16.3.3.3. Formula: Net Income plus Depreciation/Amortization Expense plus Interest Expense divided by year to date debt service (principal and interest) over the next twelve (12) months.
  - 16.3.3.4. Source of Data: The Contractor's Monthly Financial Statements identifying current portion of long-term debt payments (principal and interest).
  - 16.3.3.5. Performance Standard: The Contractor shall maintain a minimum standard of 1.2:1 with no variance allowed.
- 16.3.4. Net Assets to Total Assets:
  - 16.3.4.1. Rationale: This ratio is an indication of the Contractor's ability to cover its liabilities.
  - 16.3.4.2. Definition: The ratio of the Contractor's net assets to total assets.
  - 16.3.4.3. Formula: Net assets (total assets less total liabilities) divided by total assets.
  - 16.3.4.4. Source of Data: The Contractor's Monthly Financial Statements.
  - 16.3.4.5. Performance Standard: The Contractor shall maintain a minimum ratio of .30:1, with a 20% variance allowed.
- 16.4. In the event that the Contractor does not meet either:
  - 16.4.1. The standard regarding Days of Cash on Hand and the standard regarding Current Ratio for two (2) consecutive months; or
  - 16.4.2. Three (3) or more of any of the Maintenance of Fiscal Integrity standards for three (3) consecutive months:
    - 16.4.2.1. The Department may require that the Contractor meet with Department staff to explain the reasons that the Contractor has not met the standards.

  
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- 16.4.2.2. The Department may require the Contractor to submit a comprehensive corrective action plan within thirty (30) calendar days of notification and plan shall be updated at least every thirty (30) calendar days until compliance is achieved.
- 16.4.2.3. The Department may request additional information to assure continued access to services.
- 16.4.2.4. The Contractor shall provide requested information in a timeframe agreed upon by both parties.
- 16.5. The Contractor shall inform the Director of the Bureau of Mental Health Services (BMHS) by phone and by email within twenty-four (24) hours of when any key Contractor staff learn of any actual or likely litigation, investigation, complaint, claim, or transaction that may reasonably be considered to have a material financial impact on and/or materially impact or impair the ability of the Contractor to perform under this Agreement
- 16.6. The monthly Balance Sheet, Profit & Loss Statement, Cash Flow Statement, and all other financial reports shall be based on the accrual method of accounting and include the Contractor's total revenues and expenditures whether or not generated by or resulting from funds provided pursuant to this Agreement. These reports are due within thirty (30) calendar days after the end of each month.
- 16.7. The Contractor shall provide its Revenue and Expense Budget within twenty (20) calendar days of the contract effective date.
- 16.8. The Contractor shall complete the Fiscal Year Revenue and Expense Budget on a form supplied by the Department, which shall include but not be limited to, all the Contractor's cost centers. If the Contractor's cost centers are a combination of several local cost centers, the Contractor shall display them separately as long as the cost center code is unchanged.
- 16.9. The Contractor shall provide quarterly Revenue and Expense Reports (Budget Form A), within thirty (30) calendar days after the end of each fiscal quarter, defined as July 1 to September 30, October 1 to December 31, January 1 to March 31, and April 1 to June 30.
- 17. **Reduction or Suspension of Funding**
  - 17.1. In the event that the State funds designated as the Price Limitation in Form P-37, General Provisions, Block 1.8. of the General Provisions are materially reduced or suspended, the Department shall provide prompt written notification to the Contractor of such material reduction or suspension.
  - 17.2. In the event that the reduction or suspension in federal or state funding shall prevent the Contractor from providing necessary services to individuals, the

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Contractor shall develop a service reduction plan, detailing which necessary services will no longer be available.

17.3. Any service reduction plan is subject to approval from the Department, and shall include, at a minimum, provisions that are acceptable to the Department, with services that include, but are not limited to:

17.3.1. Evaluation of and, if eligible, an individual service plan for all new applicants for services.

17.3.2. Emergency services for all individuals.

17.3.3. Services for individuals who meet the criteria for involuntary admission to a designated receiving facility.

17.3.4. Services to individuals who are on a conditional discharge pursuant to RSA 135-C:50 and NH Administrative Rule He-M 609.

**18. Elimination of Programs and Services by Contractor**

18.1. The Contractor shall provide a minimum thirty (30) calendar days written notice prior to any reductions in delivery of services, or notice as soon as possible if the Contractor is faced with a more sudden need to reduce delivery of services.

18.2. The Contractor shall consult and collaborate with the Department prior to elimination or reduction of services in order to reach a mutually agreeable solution as to the most effective way to provide necessary services.

18.3. The Department reserves the right to require the Contractor to participate in a mediation process with the Commissioner of the Department of Health and Human Services, and to invoke an additional thirty (30) calendar day extension in the event of a proposal to reduce or eliminate any contracted services.

18.4. If the parties are still unable to come to a mutual agreement within the thirty (30) calendar day extension, the Contractor may proceed with its proposed program change(s) so long as proper notification to eligible individuals is provided.

18.5. The Contractor shall not redirect funds allocated in the budget for the program or service that has been eliminated or substantially reduced to another program or service without the mutual agreement of both parties.

18.6. In the event that an agreement cannot be reached, the Department shall control the expenditure of the unspent funds.

**19. Data Reporting**

19.1. The Contractor shall submit any data needed to comply with federal or other reporting requirements to the Department or contractor designated by the Department.

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- 19.2. The Contractor shall submit all required data elements via the Phoenix system except for the CANS/ANSA and Projects for Assistance in Transition from Homelessness program (PATH) data, as specified. Any system changes that need to occur in order to support this must be completed within six (6) months from the contract effective date.
- 19.3. The Contractor shall submit individual demographic and encounter data, including data on non-billable individual-specific services and rendering staff providers on all encounters, to the Department's Phoenix system, or its successors, in the format, content, completeness, frequency, method and timeliness as specified by the Department. Individual data must include a Medicaid ID number for individuals who are enrolled in Medicaid.
- 19.4. The Contractor shall include client eligibility with all Phoenix services in alignment with current reporting specifications. For an individual's services to be considered BMHS eligible, SPMI, SMI, Low Utilizer (LU), SED, and Severe Emotional Disturbance Interagency (SEDIA) are acceptable.
- 19.5. The Contractor shall meet the general requirements for the Phoenix system which include, but are not limited to:
- 19.5.1. Agreeing that all data collected in the Phoenix system is the property of the Department to use as it deems necessary.
  - 19.5.2. Ensuring data files and records are consistent with file specification and specification of the format and content requirements of those files.
  - 19.5.3. Ensuring that errors in data returned to the Contractor are corrected and resubmitted to the Department within ten (10) business days.
  - 19.5.4. Ensuring data is current and updated in the Contractor's systems as required for federal reporting and other reporting requirements and as specified by the Department.
  - 19.5.5. Implementing review procedures to validate data submitted to the Department to confirm:
    - 19.5.5.1. All data is formatted in accordance with the file specifications;
    - 19.5.5.2. No records will reject due to illegal characters or invalid formatting; and
    - 19.5.5.3. The Department's tabular summaries of data submitted by the Contractor match the data in the Contractor's system.
- 19.6. The Contractor shall meet the following standards:
- 19.6.1. Timeliness: monthly data shall be submitted no later than the fifteenth (15<sup>th</sup>) of each month for the prior month's data unless

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otherwise approved by the Department, and the Contractor shall review the Department's tabular summaries within five (5) business days.

19.6.2. Completeness: submitted data must represent at least ninety-eight percent (98%) of billable services provided, and ninety-eight percent (98%) individuals served by the Contractor.

19.6.3. Accuracy: submitted service and member data shall conform to submission requirements for at least ninety-eight percent (98%) of the records, and one-hundred percent One-hundred percent (100%) of unique member identifiers shall be accurate and valid.

19.7. The Department may waive requirements for fields in Phoenix on a case by case basis through a written waiver communication that specifies the items being waived. In all circumstances:

19.7.1. The waiver length shall not exceed 180 days.

19.7.2. Where the Contractor fails to meet standards, the Contractor shall submit a corrective action plan within thirty (30) calendar days of being notified of an issue.

19.7.3. After approval of the corrective action plan, the Contractor shall implement the plan.

19.7.4. Failure of the Contractor to implement the plan may require:

19.7.4.1. Another plan; or

19.7.4.2. Other remedies, as specified by the Department.

20. Behavioral Health Services Information System (BHSIS)

20.1. The Contractor may receive funding for data infrastructure projects or activities, depending upon the receipt of federal funds and the criteria for use of those funds, as specified by the federal government. The Contractor shall ensure funding-specific activities include:

20.2. Identification of costs associated with client-level Phoenix and CANS/ANSA databases including, but not limited to:

20.2.1. Rewrites to database and/or submittal routines.

20.2.2. Information Technology (IT) staff time used for re-writing, testing or validating data.

20.2.3. Software and/or training purchased to improve data collection.

20.2.4. Staff training for collecting new data elements.

20.2.5. Development of any other BMHS-requested data reporting system.

20.3. Progress Reports from the Contractor that:

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- 20.3.1. Outline activities related to Phoenix database;
- 20.3.2. Include any costs for software, scheduled staff trainings; and
- 20.3.3. Include progress to meet anticipated deadlines as specified.

**21. Path Services**

- 21.1. The Contractor shall provide services through the Projects for Assistance in Transition from Homelessness program (PATH) in compliance with Public Health Services Act Part C to individuals who are homeless or at imminent risk of being homeless and who are believed to have Severe Mental Illness (SMI), or SMI and a co-occurring substance use disorder.
- 21.2. The Contractor shall ensure PATH services include, but are not limited to:
  - 21.2.1. Outreach.
  - 21.2.2. Screening and diagnostic treatment.
  - 21.2.3. Staff training.
  - 21.2.4. Case management.
- 21.3. The Contractor shall ensure PATH case management services include; but are not limited to:
  - 21.3.1. Assisting eligible homeless individuals with obtaining and coordinating services, including referrals for primary health care.
  - 21.3.2. Assisting eligible individuals with obtaining income support services, including, but not limited to:
    - 21.3.2.1. Housing assistance.
    - 21.3.2.2. Food stamps.
    - 21.3.2.3. Supplementary security income benefits.
- 21.4. The Contractor shall acknowledge that provision of PATH outreach services may require a lengthy engagement process and that eligible individuals may be difficult to engage, and may or may not have been officially diagnosed with a mental illness at the time of outreach activities.
- 21.5. The Contractor shall identify a PATH worker to:
  - 21.5.1. Conduct outreach, early intervention, case management, housing and other services to PATH eligible clients.
  - 21.5.2. Participate in periodic Outreach Worker Training programs scheduled by the Bureau of Homeless and Housing Services; and
  - 21.5.3. Provide housing supports, as identified by the Department.
- 21.6. The Contractor shall comply with all reporting requirements under the PATH Grant.

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- 21.7. The Contractor shall be licensed to provide client level data into the New Hampshire Homeless Management Information System (NH HMIS).
- 21.8. The Contractor shall be familiar with and follow NH-HMIS policy, including specific information that is required for data entry, accuracy of data entered, and time required for data entry.
- 21.9. Failure to submit reports or enter data into HMIS in a timely manner could result in delay or withholding of reimbursements until such reports are received or data entries are confirmed by the Department.
- 21.10. The Contractor shall ensure that each PATH worker provides outreach through ongoing engagement with individuals who:
  - 21.10.1. Are potentially PATH eligible; and
  - 21.10.2. May be referred to PATH services by street outreach workers, shelter staff, police and other concerned individuals.
- 21.11. The Contractor shall ensure that each PATH worker is available to team up with other outreach workers, police or other professionals in active outreach efforts to engage difficult to engage or hard to serve individuals.
- 21.12. The Contractor shall conduct PATH outreach is conducted wherever PATH eligible clients may be found.
- 21.13. The Contractor shall ensure the designated PATH worker assesses each individual for immediacy of needs, and continues to work with each individual to enhance treatment and/or housing readiness.
- 21.14. The Contractor shall ensure the PATH worker's continued efforts enhance individual safety and treatment while assisting the individual with locating emergency and/or permanent housing and mental health treatment.
- 21.15. The Department reserves the option to observe PATH performance, activities and documents through this agreement ensuring observations do not unreasonably interfere with Contractor performance.
- 21.16. The Contractor shall inform BHHS of any staffing changes relative to PATH services.
- 21.17. The Contractor shall retain all records related to PATH services the latter of either:
  - 21.17.1. A period of five (5) years following the contract completion date and receipt of final payment by the Contractor; or
  - 21.17.2. Until an audit is completed and all questions are resolved.
- 21.18. The Department reserves the right to make changes to the contract service that do not affect its scope, duration, or financial limitations upon agreement between the Contractor and the Department.

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**22. Deaf Services**

- 22.1. The Contractor shall work with the Deaf Services Team, employed by Region 6, for all individuals seeking services who would benefit from receiving treatment in American Sign Language (ASL) or from staff who are specially trained to work with the deaf and hard of hearing population.
- 22.2. The Contractor shall work with the Deaf Services Team in Region 6 for disposition and treatment planning, as appropriate.
- 22.3. The Contractor shall ensure treatment plans take the importance of access to culturally and linguistically appropriate services on treatment outcomes into consideration.
- 22.4. The Contractor shall ensure services are client-directed, which may result in:
  - 22.4.1. Clients being seen only by the Deaf Services Team through CMHC Region 6;
  - 22.4.2. Care being shared across the regions; or
  - 22.4.3. The individual's local CMHC providing care after consultation with the Deaf Services Team.

**23. Early Serious Mental Illness/First Episode Psychosis – Coordinated Specialty Care (ESMI/FEP – CSC) Services**

- 23.1. The Contractor shall provide a Coordinated Specialty Care (CSC) model and implement the NAVIGATE model of treatment for people with Early Serious Mental Illness (ESMI) and First Episode Psychosis (FEP) (ESMI/FEP – CSC).
- 23.2. The Contractor shall identify staff to deliver CSC and to participate in intensive evidence-based ESMI/FEP - CSC training and consultation, as designated by the Department.
- 23.3. The Contractor shall participate in meetings no less than on a quarterly basis with the Department to ensure program implementation, enrollment, and updates relative to ongoing activities.
- 23.4. The CSC team will include roles in accordance with the NAVIGATE model including, but not limited to:
  - 23.4.1. A CSC team leader.
  - 23.4.2. A CSC case worker.
  - 23.4.3. A Supported Employment and Education (SEE) worker.
  - 23.4.4. A therapist.
  - 23.4.5. A family education and support therapist.
  - 23.4.6. A peer.

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- 23.4.7. A psychopharmacologist who provides diagnostic, treatment and medication prescribing services.
- 23.5. The Contractor shall ensure ESMI/FEP-CSC treatment services are available and provided to youth and adults between fifteen (15) and thirty-five (35) years of age who are experiencing early symptoms of a serious mental illness psychiatric disorder.
- 23.6. The Contractor shall ensure the ESMI/FEP program conducts assertive outreach to enroll individuals on a consistent basis up to a minimum of ten (10) individuals throughout the year.
- 23.7. The Contractor shall accept enrollees from other CMHC catchment areas when appropriate if there is capacity to manage the needs in accordance with a structure and strategy designed in collaboration with the Department.
- 23.8. The Contractor shall ensure the ESMI/ FEP - CSC treatment model involves a team structure that is based on:
  - 23.8.1. Principles of shared decision-making;
  - 23.8.2. A strengths and resiliency focus;
  - 23.8.3. Recognition of the need for motivational enhancement;
  - 23.8.4. A psychoeducational approach;
  - 23.8.5. Cognitive behavioral therapy methods;
  - 23.8.6. Development of coping skills; and
  - 23.8.7. Integration of natural and peer supports.
- 23.9. The Contractor shall provide ESMI/FEP – CSC treatment services utilizing a discrete team approach ensuring team members provide ESMI/FEP-specific services and other services identified on individual treatment plans. The Contractor shall ensure that CSC services align with the NAVIGATE model and include, but are not limited to:
  - 23.9.1. A specialized ESMI/FEP intake process that takes place no later than one (1) week of identifying an individual with ESMI/FEP prior to client admission to the program that includes:
    - 23.9.1.1. Screening conducted by the CSC team leader prior to admission to the program;
    - 23.9.1.2. Conducting the screening while a person is still in an inpatient setting whenever possible;
    - 23.9.1.3. Ensuring rapid access to CSC services in order to reduce the duration of untreated psychosis for individuals.
  - 23.9.2. No less than bimonthly team meetings that:

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- 23.9.2.1. Are led by the CSC Team Leader;
- 23.9.2.2. Include all CSC team members; and
- 23.9.2.3. Involve communicating the status of all individuals served by the team; planning recovery-oriented care for each individual; and developing strategies to implement the care plans;
- 23.9.3. Specialized psychiatric support with medication management that includes, but is not limited to:
  - 23.9.3.1. Assessment and monitoring of psychopathology; functioning; medication side effects; and medication attitudes.
  - 23.9.3.2. Shared decision making including education on:
    - 23.9.3.2.1. Use of medications to manage symptoms; and
    - 23.9.3.2.2. Use of lowest effective dosage of antipsychotic medications for recovery-oriented pharmacotherapy that is tailored toward improving functioning and reducing side effects of individuals with ESM/FEP.
  - 23.9.3.3. Monitoring and treatment of medication side effects with special emphasis on cardio metabolic risk factors, which may include but are not limited to:
    - 23.9.3.3.1. Smoking.
    - 23.9.3.3.2. Weight gain.
    - 23.9.3.3.3. Hypertension.
    - 23.9.3.3.4. Dyslipidemia.
    - 23.9.3.3.5. Prediabetes.
  - 23.9.3.4. Ensuring prescribers maintain close contact with primary care providers to ensure optimal medical treatment for risk factors related to cardiovascular disease and diabetes.
  - 23.9.3.5. Ensuring referrals to specialized psychiatric services to an agency prepared to provide telehealth psychiatric services, through a subcontract payment modality, in instances where an individual needs external psychiatric consultation and services.

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- 23.9.4. Providing medication management services that include, but are not limited to:
  - 23.9.4.1. Thirty (30) minutes per month or more, as clinically indicated, during the first 6 months of enrollment.
  - 23.9.4.2. Thirty (30) minutes every 3 months or more, as clinically indicated, during the last 18 months of enrollment.
- 23.9.5. Providing specialized youth and young adult peer supports and services.
- 23.9.6. Facilitating individual and family psychotherapy that is informative and provides skills to families to support the individual's treatment and recovery.
- 23.9.7. Providing family psychoeducation.
- 23.9.8. Providing access to telemedicine options for services that cannot be provided by the Contractor, but are available through a regional CMHC that is able to provide services through a telemedicine model.
- 23.10. The Contractor shall participate in quarterly meetings with the Department to report on program implementation, enrollment, and updates and ensure ongoing the EMSI/FEP-CSC model is reflected in treatment.
- 23.11. The Contractor shall provide community outreach to ensure knowledge of ESMI/FEP and the CSC program is widespread and available to those in need. The Contractor shall ensure that:
  - 23.11.1. The CSC team includes an identified individual, who may be an Outreach Specialist or may be the Team Leader, who has the dedicated time and skills to:
    - 23.11.1.1. Develop referral pathways to the CSC program; and
    - 23.11.1.2. Educate community partners about the program;
  - 23.11.2. Outreach efforts include local community hospitals, housing programs, criminal justice system, and schools;
  - 23.11.3. Outreach contacts are reported on a quarterly basis;
  - 23.11.4. Outreach includes cultivating relationships with admission and discharge personnel at these external agencies through frequent visits, phone calls, email communication and timely evaluation of potential FEP cases; and
  - 23.11.5. Outreach includes cultivating internal CMHC relationships and activities such as monitoring referrals and intakes to the CMHC and facilitating connection with likely internal candidates for the CSC program.

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- 23.12. The Contractor shall utilize the CANS/ANSA, or other Department-approved evidence based tool, to measure strengths and needs of the individual at program entry and to track the recovery process post-entry.
- 23.13. The Contractor shall ensure the ESMI-FEP CSC service is a time-limited service, as determined in partnership with the Department. The Contractor shall ensure transitions from CSC include, but are not limited to:
  - 23.13.1. A collaborative process that involves the client; their relatives and important others; and members of the CSC team to determine readiness for a less intensive level of care.
  - 23.13.2. An assessment of the client's progress toward achieving treatment goals, and identification of areas that require additional work, in key domains that include:
    - 23.13.2.1. School and work functioning.
    - 23.13.2.2. Quality of peer and family relationships.
    - 23.13.2.3. Relief from symptoms.
    - 23.13.2.4. Abstinence from substances.
  - 23.13.2.5. Effective management of health issues
  - 23.13.3. Consideration of the client's personal vision of stability, success in community functioning, and personal autonomy; and
  - 23.13.4. Utilizing formal transition planning guides and worksheets.
- 23.14. The Contractor may be reimbursed for costs associated with standing up ESMI/FEP-CSC treatment program services, which may include, but are not limited to:
  - 23.14.1. Activities conducted specifically for development and implementation of ESMI/FEP-CSC.
  - 23.14.2. ESMI/FEP-CSC services provided that are not covered by public or private insurance;
  - 23.14.3. Other client services defined as services that remove or reduce barriers for the client to access the ESMI/FEP services;
  - 23.14.4. Program-building efforts.
  - 23.14.5. Other activities, as approved by the Department.
- 23.15. The Contractor shall submit monthly and quarterly reports to the Department in a Department-approved format and frequency, which include but are not limited to:
  - 23.15.1. Monthly enrollment, service utilization, and outcomes reports, which are due on the 15th of the month following the month in which services were provided.

Monadnock Family Services

Exhibit A – Amendment #4

Contractor Initials

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- 23.15.2. Quarterly Team Leader Reports that are due on the 15<sup>th</sup> of the month following the close of each quarter, which include but are not limited to:
- 23.15.2.1. Quarterly staffing summary.
  - 23.15.2.2. Quarterly meeting summary.
  - 23.15.2.3. Referral and enrollment efforts.
  - 23.15.2.4. Community outreach efforts inclusive of outreach descriptions, occurrences, and agencies contacted.
- 23.16. The Contractor shall submit an ESMI/FEP – CSC treatment program Sustainability Plan no later than June 30th 2023 following full implementation of services for Department review and approval.
- 23.17. The Contractor shall submit invoices for services in a format provided by the BMHS Financial Management Unit, which are processed for payment upon verification of timely reporting.

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**Exhibit B Amendment #4**

**Method and Conditions Precedent to Payment**

1. This Agreement is funded by:
  - 1.1. 4.77% Projects for Assistance in Transition from Homelessness (PATH), as awarded on 9/17/2020, by the U.S. Department of Health and Human Services, CFDA 93.150, FAIN X06SM083717-01.
  - 1.2. 3.87% Mental Health Block Grant, as awarded on 2/3/2021 and 3/11/2021, by the U.S. Department of Health and Human Services, Substance Abuse and Mental Health Services Administration, CFDA# 93.958, FAIN B09SM083816 and FAIN B09SM083987
  - 1.3. 90.49% General funds.
  - 1.4. 0.87% Other funds. Behavioral Health Services Information System (BHSIS), U.S. Department of Health and Human Services
2. For the purposes of this Agreement:
  - 2.1. The Department has identified the Contractor as a Subrecipient, in accordance with 2 CFR 200.331.
  - 2.2. The Department has identified this Agreement as NON-R&D, in accordance with 2 CFR §200.332.
3. The State shall pay the Contractor an amount not to exceed the Price Limitation specified in Form P-37, General Provisions, Block 1.8 for the services provided by the Contractor pursuant to Exhibit A, Amendment #4 Scope of Services.
4. The Contractor agrees to provide the services in Exhibit A, Amendment #4 Scope of Services in compliance with funding requirements.
5. The Contractor shall provide a Revenue and Expense Budget, a Department-provided template, within twenty (20) business days from the effective date of the contract, for Department approval.
6. Notwithstanding anything to the contrary herein, the Contractor agrees that funding under this Contract may be withheld, in whole or in part, in the event of noncompliance with any State or Federal law, rule or regulation applicable to the services provided, or if the said services have not been completed in accordance with the terms and conditions of this Agreement.
7. Mental Health Services provided by the Contractor shall be paid by the New Hampshire Department of Health and Human Services as follows:
  - 7.1. For Medicaid enrolled individuals:
    - 7.1.1. Medicaid Care Management: If enrolled with a Managed Care Organization (MCO), the Contractor shall be paid in accordance with its contract with the MCO.
    - 7.1.2. Medicaid Fee for Service: The Contractor shall bill Medicaid for services on the Fee for Service (FFS) schedule.
  - 7.2. For individuals with other insurance or payors:
    - 7.2.1. The Contractor shall directly bill the other insurance or payors.
8. All Medicaid/MCO invoicing shall follow billing and coding requirements outlined by the Department when appropriate. For the purpose of Medicaid billing, a Unit of Service is described in the Department-published CMH NH Fee Schedule, as may be periodically updated, or as specified in NH

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Administrative Rule He-M 400. However, for NH Administrative Rule He-M 426.12 Individualized Resiliency and Recovery Oriented Services (IROS), a Unit of Service is defined as fifteen (15) minutes. The Contractor shall report and bill in whole units. The intervals of time in the table below define how many units to report or bill. All such limits may be subject to additional Department guidance or updates as may be necessary to remain in compliance with Medicaid standards.

Direct Service Time Intervals	Unit Equivalent
0-7 minutes	0 units
8-22 minutes	1 unit
23-37 minutes	2 units
38-52 minutes	3 units
53-60 minutes	4 units

**9. Other Contract Programs:**

9.1. The table below summarizes the other contract programs and their maximum allowable amounts.

Program to be Funded	SFY2018 Amount	SFY2019 Amount	SFY2020 Amount	SFY2021 Amount	SFY2022 Amount	SFY2023 Amount
Div. for Children Youth and Families (DCYF) Consultation	\$1,770	\$1,770	\$1,770	\$1,770	\$1,770	\$1,770
Emergency Services	\$132,590	\$132,590	\$132,590	\$132,590	\$132,590	\$0
Crisis Service Transformation Including mobile Crisis (effective SFY 22)	\$0	\$0	\$0	\$0	\$860,598	\$0
Rapid Response Crisis Services	\$0	\$0	\$0	\$0	\$0	\$993,188
Assertive Community Treatment Team (ACT) - Adults	\$225,000	\$225,000	\$225,000	\$225,000	\$225,000	\$225,000
ACT Enhancement Payments	\$0	\$25,000	\$0	\$0	\$12,500	\$12,500
Behavioral Health Services Information System (BHSIS)	\$5,000	\$5,000	\$5,000	\$5,000	\$10,000	\$10,000
Modular Approach to Therapy for Children with Anxiety, Depression, Trauma or Conduct Problems (MATCH)	\$0	\$4,000	\$5,000	\$5,000	\$5,000	\$5,000
PATH Provider (BHS Funding)	\$37,000	\$37,000	\$33,300	\$33,300	\$33,300	\$33,300
Housing Bridge Start Up Funding	\$0	\$25,000	\$0	\$0	\$0	\$0

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General Training Funding	\$0	\$10,000	\$0	\$0	\$5,000	\$5,000
System Upgrade Funding	\$0	\$30,000	\$0	\$0	\$15,000	\$15,000
VR Work Incentives	\$0	\$0	\$0	\$0	\$80,000	\$80,000
System of Care 2.0	\$0	\$0	\$0	\$0	\$5,300	\$5,300
First Episode Psychosis Training & Services	\$0	\$0	\$0	\$0	\$111,000	\$60,000
<b>Total</b>	<b>\$401,360</b>	<b>\$495,360</b>	<b>\$402,660</b>	<b>\$402,660</b>	<b>\$1,497,058</b>	<b>\$1,446,058</b>

9.2. Payment for each contracted service in the table above shall be made on a cost reimbursement basis only, for allowable expenses and in accordance with the Department approved individual program budgets.

9.2.1. The Contractor shall provide invoices on Department supplied forms.

9.2.2. The Contractor shall provide supporting documentation to support evidence of actual expenditures, in accordance with the Department approved Revenue and Expense budgets.

9.2.3. Allowable costs and expenses shall be determined by the Department in accordance with applicable state and federal laws and regulations.

9.3. Failure to expend Program funds as directed may, at the discretion of the Department, result in financial penalties not greater than the amount of the directed expenditure.

9.4. The Contractor shall submit an invoice for each program above by the tenth (10th) working day of each month, which identifies and requests reimbursement for authorized expenses incurred in the prior month. The invoice must be submitted to:

Financial Manager  
Bureau of Behavioral Health  
Department of Health and Human Services  
105 Pleasant Street, Main Building  
Concord, NH 03301

9.5. The State shall make payment to the Contractor within thirty (30) days of receipt of each Department approved invoice for Contractor services provided pursuant to this Agreement.

9.6. Division for Children, Youth, and Families (DCYF) Consultation: The Contractor shall be reimbursed at a rate of **\$73.75** per hour for a maximum of two (2) hours per month for each of the twelve (12) months in the fiscal year for services outlines in Exhibit A, Amendment #4 Scope of Services, Division for Children, Youth, and Families (DCYF).

9.7. Rapid Response Crisis Services: The Department shall reimburse the Contractor only for those Crisis Services provided to clients through designated Rapid Response teams defined in Exhibit A, Amendment #4 Scope of Services, Provision of Crisis Services. Effective July 1, 2021, the Contractor shall bill and seek reimbursement for mobile crisis services provided to individuals pursuant to this Agreement as follows:

DS  
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New Hampshire Department of Health and Human Services  
Mental Health Services



Exhibit B Amendment #4

- 9.7.1. For Medicaid enrolled individuals through the Department Medicaid Fee for Service program in accordance with the current, publically posted Fee for Service (FFS) schedule.
- 9.7.2. For Managed Care Organization enrolled individuals the Contractor shall be reimbursed pursuant to the Contractor's agreement with the applicable Managed Care Organization for such services.
- 9.7.3. For individuals with other health insurance or other coverage for the services received, the Contractor will directly bill the other insurance or payors.
- 9.7.4. For individuals without health insurance or other coverage for the services they receive, and for operational costs contained in Exhibit B, Amendment #4 Method and Conditions Precedent to Payment or which the Contractor cannot otherwise seek reimbursement from an insurance or third-party payer, the Contractor will directly bill Department to access contract funds provided through this Agreement.
  - 9.7.4.1. Invoices of this nature shall include general ledger detail indicating the Department is only being invoiced for net expenses, shall only be reimbursed up to the current Medicaid rate for the services provided and contain the following items for each client and line item of service:
    - 9.7.4.2. First and last name of client.
    - 9.7.4.3. Date of birth.
    - 9.7.4.4. Medicaid ID Number.
    - 9.7.4.5. Date of Service identifying date, units, and any possible third party reimbursement received.
- 9.7.5. Payment shall be on a cost reimbursement basis for actual expenditures incurred in the fulfillment of this Agreement, and shall be in accordance with the approved line item, as specified in the Department-approved budget.
  - 9.7.5.1. The Contractor shall provide a Mobile Crisis Budget, within twenty (20) business days from the effective date of the contract, on a Department-provided template for Department approval.
  - 9.7.5.2. Law enforcement is not an authorized expense.
- 9.8. Crisis Transformation Startup Funds: Payment for start-up period expenses incurred by the Contractor shall be made by Department based on the start-up amount of **\$69,885**; the total of all such payments shall not exceed the specified start-up amount total and shall not exceed the total expenses actually incurred by the Contractor for the start-up period. All Department payments to the Contractor for the start-up period shall be made on a cost reimbursement basis.

Startup Cost	Total Cost
Recruitment Startup	\$50,000
IT Consultation & Equipment, Supplies	\$12,960
Indirect Cost Limit at 12%	\$6,925

**New Hampshire Department of Health and Human Services  
Mental Health Services**



**Exhibit B Amendment #4**

9.9. Assertive Community Treatment Team (ACT) Adults: The contractor shall be paid based on an activity and general payment as outlined below. Funds support programming and staffing defined in Exhibit A, Amendment #2 Adult Assertive Community Treatment (ACT) Teams.

ACT Costs	INVOICE TYPE	TOTAL COST
Invoice based payments on invoice	Programmatic costs as outlined on invoice by month	\$225,000
ACT Enhancements	<p>Agencies may choose one of the following for a total of 5 (five) one time payments of \$5,000.00. Each item may only be reported on one time for payment.</p> <ol style="list-style-type: none"> <li>1. Agency employs a minimum of .5 Psychiatrist on Team based on SFY 19 or 20 Fidelity Review.</li> <li>2. Agency receives a 4 or higher score on their SFY 19 or 20 Fidelity Review for Consumer on Team, Nurse on Team, SAS on Team, SE on Team, or Responsibility for crisis services.</li> </ol> <p>ACT Incentives can be drawn down upon completion of the CMHC FY22 Fidelity Review. \$6,250 can be drawn down for each incentive to include; intensity and frequency of individualized client care to total \$12,500.</p> <p>Intensity of services must be measured between 50-84 minutes of services per client per week on average. Frequency of service for an individual must be between 2-3 times per client per week.</p> <p>ACT Incentives may be drawn down upon completion of the CMHC FY23 Fidelity Review. \$6,250 may be drawn down for 1 of the following incentives to include; intensity and frequency of individualized client care.</p> <p>Intensity of services must be measured between 50-84 minutes of services per client per week on average. Frequency of service for an individual must be between 2-3 times per client per week.</p> <p>ACT Incentives may be drawn down quarterly based on staffing data. \$1,562.5 may be drawn down each quarter for 1 of the following</p>	<p>\$25,000 in SFY 2019, \$12,500 per SFY for 2022 \$12,500 per SFY for 2023</p>



**New Hampshire Department of Health and Human Services  
Mental Health Services**



**Exhibit B Amendment #4**

	incentives to include; peer or co-occurring disorder staff on team to total \$6,250. ACT team(s) must report a minimum of .5FT peer for the quarter ACT team(s) must report a minimum of .5FT COD staff for the quarter	
--	---	--

- 9.10. Behavioral Health Services Information System (BHSIS): Funds to be used for items outlined in Exhibit A, Amendment #4 Scope of Services.
- 9.11. MATCH: Funds to be used for items outlined in Exhibit A, Amendment #4 Scope of Services. The breakdown of this funding per SFY effective SFY 2020 is outlined below.

TRAC COSTS	CERTIFICATION OR RECERTIFICATION	TOTAL COST
\$2,500	\$250/Person X 10 People = \$2,500	\$5,000

- 9.12. PATH Funding: Subject to change based on performance standards, HMIS compliance, SAMHSA requirements, and PATH grant requirements as outlined in Exhibit A, Amendment #4 Scope of Services PATH Services.
- 9.13. Housing Support Services including Bridge: The Contractor shall be paid based on an activity and general payment as outlined below. Funds to be used for the provision of services as outlined in Exhibit A, Amendment #4 Scope of Services.

Housing Services Costs	INVOICE TYPE	TOTAL COST
Hire of a designated housing support staff	One time payment	\$15,000
Direct contact with each individual receiving supported housing services in catchment area as defined in Exhibit A	One time payment	\$10,000

- 9.14. First Episode Psychosis Training and Services: The Contractor shall be paid based on an activity and general payment as outlined below. Funds support training, programming and staffing defined in Exhibit A, Amendment #4 Scope of Services, Early Serious Mental Illness/First Episode Psychosis (ESMI/FEP) Coordinated Specialty Care. Invoices will only be processed upon receipt of outlined data reports and invoice shall reference contract budget line items. All trainings must receive advanced approval in writing by the Department.

ESMI/FEP Services Costs	TOTAL COST
Staff Training on EBP ESMI/FEP Coordinated Specialty Care	\$51,000
Invoiced based payments for unbillable services delivered by the ESMI/FEP team	\$60,000

- 9.15. General Training Funding: Funds are available in SFY 2019, SFY 2022 and SFY 2023 to support any general training needs for staff. Focus should be on trainings needed to retain current staff or trainings needed to obtain staff for vacant positions.

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New Hampshire Department of Health and Human Services  
Mental Health Services



Exhibit B Amendment #4

- 9.16. System Upgrade Funding: One time funds available in SFY 2019, SFY 2022 and SFY 2023 to support software, hardware, and data upgrades to support items outlined in Exhibit A, Data Reporting. Funds may also be used to support system upgrades to ensure accurate insurance billing occurs as outlined in Exhibit B, Section 9. Invoice for funds should outline activity it has supported.
- 9.17. System of Care 2.0: Funds are available in SFY 2022 and SFY 2023 to support associated program expenses as outlined in the below budget table.

Clinical training for expansion of Modular Approach to Therapy for Children with Anxiety, Depression, Trauma, or Conduct problems (MATCH-ADTC) program	\$5,000
Indirect Costs (not to exceed 6%)	\$300
<b>Total</b>	<b>\$5,300</b>

10. Notwithstanding paragraph 18 of the General Provisions of this Agreement P-37, an amendment limited to the adjustment of the amounts between budget line items and/or State Fiscal Years, related items, and amendments of related budget exhibits, and within the price limitation, can be made by written agreement of both parties and may be made without obtaining approval of Governor and Executive Council.

# State of New Hampshire

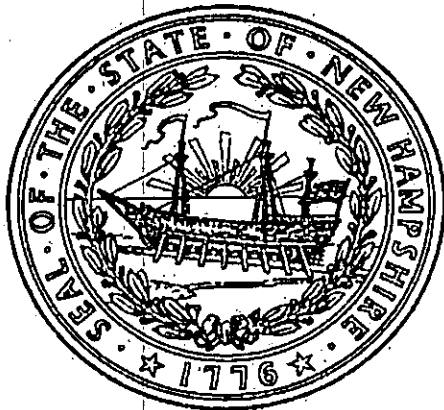
## Department of State

### CERTIFICATE

I, David M. Scanlan, Secretary of State of the State of New Hampshire, do hereby certify that MONADNOCK FAMILY SERVICES is a New Hampshire Nonprofit Corporation registered to transact business in New Hampshire on March 05, 1924. I further certify that all fees and documents required by the Secretary of State's office have been received and is in good standing as far as this office is concerned.

Business ID: 62930

Certificate Number: 0005760788



IN TESTIMONY WHEREOF,

I hereto set my hand and cause to be affixed  
the Seal of the State of New Hampshire,  
this 18th day of April A.D. 2022.

A handwritten signature in black ink, appearing to read "David M. Scanlan".

David M. Scanlan  
Secretary of State

CERTIFICATE OF AUTHORITY

I, Aaron Moody, hereby certify that:  
(Name of the elected Officer of the Corporation/LLC; cannot be contract signatory)

1. I am a duly elected Clerk/Secretary/Officer of Monadnock Family Services  
(Corporation/LLC Name)

2. The following is a true copy of a vote taken at a meeting of the Board of Directors/shareholders, duly called and held on May 6, 2022, at which a quorum of the Directors/shareholders were present and voting.  
(Date)

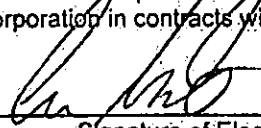
VOTED: That Philip Wyzik, CEO  
(Name and Title of Contract Signatory)

is duly authorized on behalf of Monadnock Family Services to enter into contracts or agreements with the State

of New Hampshire and any of its agencies or departments and further is authorized to execute any and all documents, agreements and other instruments, and any amendments, revisions, or modifications thereto, which may in his/her judgment be desirable or necessary to effect the purpose of this vote.

3. I hereby certify that said vote has not been amended or repealed and remains in full force and effect as of the date of the contract/contract amendment to which this certificate is attached. This authority remains valid for thirty (30) days from the date of this Certificate of Authority. I further certify that it is understood that the State of New Hampshire will rely on this certificate as evidence that the person(s) listed above currently occupy the position(s) indicated and that they have full authority to bind the corporation. To the extent that there are any limits on the authority of any listed individual to bind the corporation in contracts with the State of New Hampshire, all such limitations are expressly stated herein.

Dated: June 6, 2022

  
Signature of Elected Officer  
Name: Aaron Moody  
Title: Secretary of the Board



# CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)  
12/20/2021

**THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.**

**IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).**

<b>PRODUCER</b> Brown & Brown of New Hampshire 309 Daniel Webster Highway  Merrimack NH 03054	<b>CONTACT NAME:</b> Patricia LeBlanc <b>PHONE (A/C, No, Ext):</b> (603) 424-9901 <b>FAX (A/C, No):</b> (866) 848-1223 <b>E-MAIL ADDRESS:</b> pleblanc@bbnhins.com	
<b>INSURED</b> Monadnock Family Services 64 Main Street Suite 210 Keene NH 03431	<b>INSURER(S) AFFORDING COVERAGE</b> <b>INSURER A:</b> Philadelphia Indemnity Insurance Company <b>INSURER B:</b> Technology Insurance Company, Inc. <b>INSURER C:</b> <b>INSURER D:</b> <b>INSURER E:</b> <b>INSURER F:</b>	<b>NAIC #</b> 18058 42376

**COVERAGES**      **CERTIFICATE NUMBER:** 21-22      **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDS	SUBR	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR  GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input checked="" type="checkbox"/> LOC OTHER:			PHPK2320298	09/01/2021	09/01/2022	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000 MED EXP (Any one person) \$ 5,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 3,000,000 PRODUCTS - COMP/OP AGG \$ 3,000,000
A	AUTOMOBILE LIABILITY <input checked="" type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> NON-OWNED AUTOS ONLY			PHPK2320301	09/01/2021	09/01/2022	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ Medical payments \$ 5,000
A	<input checked="" type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED <input checked="" type="checkbox"/> RETENTION \$ 10,000			PHUB783594	09/01/2021	09/01/2022	EACH OCCURRENCE \$ 2,000,000 AGGREGATE \$ 2,000,000
B	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N	N/A	TWC4008885	09/01/2021	09/01/2022	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER    3A State NH E.L. EACH ACCIDENT \$ 500,000 E.L. DISEASE - EA EMPLOYEE \$ 500,000 E.L. DISEASE - POLICY LIMIT \$ 500,000
A	Professional Liability			PHPK2320298	09/01/2021	09/01/2022	Each Incident \$1,000,000 Aggregate \$3,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Cyber coverage Limit \$1,000,000, \$5,000 deductible

**CERTIFICATE HOLDER**

State of New Hampshire Department of Health and Human Services  
 29 Hazen Drive  
  
 Concord      NH 03301

**CANCELLATION**

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE



## Our Mission:

*Our mission is to be a source of health and hope for people and the communities in which they live, particularly as it pertains to mental illness. We create services that heal, education that transforms, and advocacy that brings a just society for everyone.*

## Our Vision:

*We see a community in which the needs of our clients are met through understanding and skillful providers, supportive and accessible services, and a rich array of opportunities for growth.*

## Our Service Standard:

*All our interactions with clients, customers, stakeholders and each other are at the same level of quality and professionalism we expect from health care providers treating ourselves or our family members. This is our standard for quality.*

*Financial Statements*

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**MONADNOCK FAMILY SERVICES**

**FOR THE YEARS ENDED JUNE 30, 2021 AND 2020  
AND  
INDEPENDENT AUDITORS' REPORT**

*Leone,  
McDonnell  
& Roberts*  
PROFESSIONAL ASSOCIATION

CERTIFIED PUBLIC ACCOUNTANTS

**MONADNOCK FAMILY SERVICES**

**JUNE 30, 2021 AND 2020**

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To the Board of Directors of  
Monadnock Family Services  
Keene, New Hampshire

## **INDEPENDENT AUDITORS' REPORT**

We have audited the accompanying financial statements of Monadnock Family Services (a New Hampshire nonprofit organization), which comprise the statements of financial position as of June 30, 2021 and 2020, and the related statements of cash flows, and the notes to the financial statements for the years then ended, and the related statements of activities and functional expenses for the year ended June 30, 2021.

### **Management's Responsibility for the Financial Statements**

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

### **Auditors' Responsibility**

Our responsibility is to express an opinion on these financial statements based on our audits. We conducted our audits in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditors' judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

**Opinion**

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of Monadnock Family Services as of June 30, 2021 and 2020, and its cash flows for the years then ended, and the changes in its net assets for the year ended June 30, 2021 in accordance with accounting principles generally accepted in the United States of America.

**Report on Summarized Comparative Information**

We have previously audited Monadnock Family Services' June 30, 2020 financial statements, and we expressed an unmodified opinion on those audited financial statements in our report dated October 14, 2020. In our opinion, the summarized comparative information presented herein as of and for the year ended June 30, 2020, is consistent, in all material respects, with the audited financial statements from which it has been derived.

**Report on Supplementary Information**

Our audit was conducted for the purpose of forming an opinion on the financial statements as a whole. The schedule of functional revenues on pages 20 - 22 is presented for purposes of additional analysis and is not a required part of the financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the financial statements. The information has been subjected to the auditing procedures applied in the audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the information is fairly stated in all material respects in relation to the financial statements as a whole.

*Leone McDonnell & Roberts,  
Professional Association*

Wolfeboro, New Hampshire  
October 14, 2021

**MONADNOCK FAMILY SERVICES****STATEMENTS OF FINANCIAL POSITION  
JUNE 30, 2021 AND 2020****ASSETS**

	<u>2021</u>	<u>2020</u>
<b>CURRENT ASSETS</b>		
Cash and cash equivalents	\$ 2,866,873	\$ 1,604,971
Accounts receivable:		
Client fees	208,052	269,740
Medicaid and Medicare	188,574	265,449
Insurance	182,817	100,108
Other	193,857	574,780
Allowance for doubtful accounts	(399,701)	(380,557)
Prepaid expenses	<u>179,640</u>	<u>75,127</u>
Total current assets	<u>3,420,112</u>	<u>2,509,618</u>
<b>PROPERTY</b>		
Furniture, fixtures and equipment	394,124	380,991
Vehicles	348,863	194,863
Building and leasehold improvements	<u>130,838</u>	<u>130,838</u>
Total	873,825	706,692
Less accumulated depreciation	<u>563,810</u>	<u>506,678</u>
Property, net	<u>310,015</u>	<u>200,014</u>
<b>OTHER ASSETS</b>		
Interest in net assets of Foundation	<u>1,969,784</u>	<u>1,736,408</u>
Total other assets	<u>1,969,784</u>	<u>1,736,408</u>
Total assets	<u>\$ 5,699,911</u>	<u>\$ 4,446,040</u>
	<b><u>LIABILITIES AND NET ASSETS</u></b>	
<b>CURRENT LIABILITIES</b>		
Accounts payable	\$ 75,567	\$ 232,940
Accrued salaries, wages, and related expenses	552,927	534,240
Refundable advance	205,021	315,364
Other current liabilities	126,826	106,713
Due to affiliates, net	<u>1,234,605</u>	<u>653,866</u>
Total liabilities	<u>2,194,946</u>	<u>1,843,123</u>
<b>NET ASSETS</b>		
Without donor restrictions	3,211,715	2,339,938
With donor restrictions	<u>293,250</u>	<u>262,979</u>
Total net assets	<u>3,504,965</u>	<u>2,602,917</u>
Total liabilities and net assets	<u>\$ 5,699,911</u>	<u>\$ 4,446,040</u>

See Notes to Financial Statements

**MONADNOCK FAMILY SERVICES**

**STATEMENT OF ACTIVITIES  
FOR THE YEAR ENDED JUNE 30, 2021  
WITH PRIOR YEAR SUMMARIZED COMPARATIVE INFORMATION**

	<u>Without Donor Restrictions</u>	<u>With Donor Restrictions</u>	<u>2021 Total</u>	<u>2020 Total</u>
<b>CHANGES IN NET ASSETS</b>				
<b>Revenues</b>				
Program service fees	\$ 11,964,220	\$ -	\$ 11,964,220	\$ 10,392,141
Other public support	853,586	-	853,586	1,048,784
Federal funding	586,345	-	586,345	376,412
Donations	332,748	-	332,748	468,010
United Way	54,219	-	54,219	258,607
Local/County government	210,747	-	210,747	186,465
Program sales	76,258	-	76,258	75,991
Rental income	2,550	-	2,550	32,763
Net gain on beneficial interest in Foundation	203,104	30,271	233,375	706,576
Other income	<u>22,042</u>	<u>-</u>	<u>22,042</u>	<u>47,302</u>
<b>Total revenues</b>	<u>14,305,819</u>	<u>30,271</u>	<u>14,336,090</u>	<u>13,593,051</u>
<b>Expenses</b>				
<b>Program services</b>				
Children & adolescents	2,685,039	-	2,685,039	2,862,242
Multi-service team	2,017,489	-	2,017,489	1,974,808
Maintenance	1,144,573	-	1,144,573	1,117,201
ACT team	993,797	-	993,797	884,867
Emergency services/assessment	908,251	-	908,251	834,066
Other non-BBH	876,769	-	876,769	788,705
Older adult services	560,616	-	560,616	581,669
Community residence	493,887	-	493,887	511,454
Non-eligibles	416,259	-	416,259	353,561
Intake	297,367	-	297,367	279,141
Supportive living	178,952	-	178,952	180,120
Vocational services	137,351	-	137,351	146,148
Restorative partial hospital	33,737	-	33,737	32,759
Community education & training	10,438	-	10,438	10,699
<b>Supporting activities</b>				
Administration	<u>2,679,517</u>	<u>-</u>	<u>2,679,517</u>	<u>2,087,316</u>
<b>Total expenses</b>	<u>13,434,042</u>	<u>-</u>	<u>13,434,042</u>	<u>12,644,756</u>
<b>CHANGES IN NET ASSETS</b>	871,777	30,271	902,048	948,295
<b>NET ASSETS, BEGINNING OF YEAR</b>	<u>2,339,938</u>	<u>262,979</u>	<u>2,602,917</u>	<u>1,654,622</u>
<b>NET ASSETS, END OF YEAR</b>	<u>\$ 3,211,715</u>	<u>\$ 293,250</u>	<u>\$ 3,504,965</u>	<u>\$ 2,602,917</u>

See Notes to Financial Statements

**MONADNOCK FAMILY SERVICES**

Continued

**STATEMENT OF FUNCTIONAL EXPENSES  
FOR THE YEAR ENDED JUNE 30, 2021  
WITH PRIOR YEAR SUMMARIZED COMPARATIVE INFORMATION**

	<u>Maintenance</u>	<u>Children &amp; Adolescents</u>	<u>Older Adult Services</u>	<u>Intake</u>	<u>Emergency Services/ Assessment</u>	<u>Restorative Partial Hospital</u>
<b>PERSONNEL COSTS</b>						
Salaries and wages	\$ 782,121	\$ 1,718,585	\$ 400,219	\$ 185,226	\$ 654,922	\$ 28,305
Employee benefits	194,741	524,652	71,817	60,268	106,346	1,654
Payroll taxes	59,357	130,458	30,287	14,556	49,676	2,281
<b>PROFESSIONAL FEES</b>						
Substitute staff	378	9,375	-	-	352	-
Audit fees	2,860	8,949	1,383	1,040	1,997	148
Legal fees	488	2,357	400	36	124	37
Other professional fees	658	2,652	368	186	360	37
<b>STAFF DEVELOPMENT AND TRAINING</b>						
Journals and publications	87	379	3	4	5	-
In-service training	-	-	-	-	-	-
Conferences and conventions	3,064	3,326	423	11	884	-
Other staff development	813	3,113	120	43	908	3
<b>OCCUPANCY COSTS</b>						
Rent	55,808	138,893	25,634	22,528	54,706	25
Repairs and maintenance	151	837	110	91	117	-
Other occupancy costs	7,356	19,101	2,937	2,155	4,943	119
<b>CONSUMABLE SUPPLIES</b>						
Office supplies and equipment	1,682	4,171	885	642	1,766	45
Building and household	1,416	4,280	643	519	1,662	70
Educational and training	-	-	500	-	-	-
Food	67	3,162	236	17	136	-
Medical supplies	111	509	5,539	3	189	-
Other consumable supplies	3,394	9,401	1,270	875	2,649	125
<b>DEPRECIATION</b>	1,864	4,084	322	440	47	-
<b>EQUIPMENT RENTAL</b>	3,733	8,127	596	863	-	-
<b>EQUIPMENT MAINTENANCE</b>	592	2,286	351	248	344	-
<b>ADVERTISING</b>	108	338	92	39	115	6
<b>PRINTING</b>	135	175	79	50	15	1
<b>TELEPHONE</b>	12,515	38,179	8,030	4,810	9,410	525
<b>POSTAGE</b>	1,457	4,630	702	435	392	9
<b>TRANSPORTATION</b>						
Staff	357	13,139	2,725	-	3,890	-
Clients	-	269	-	-	24	-
<b>ASSISTANCE TO INDIVIDUALS</b>						
Client services	235	5,791	753	1	5,468	-
<b>INSURANCE</b>						
Malpractice and bonding	4,685	10,732	2,156	759	3,895	108
Vehicles	-	-	-	-	-	-
Comprehensive property and liability	4,183	13,089	2,036	1,522	2,909	217
<b>MEMBERSHIP DUES</b>	98	-	-	-	-	-
<b>INTEREST EXPENSE</b>	-	-	-	-	-	-
<b>CONTRIBUTION EXPENSE</b>	-	-	-	-	-	-
<b>OTHER</b>	59	-	-	-	-	22
<b>TOTAL FUNCTIONAL EXPENSES</b>	<b>\$ 1,144,573</b>	<b>\$ 2,685,039</b>	<b>\$ 560,616</b>	<b>\$ 297,367</b>	<b>\$ 908,251</b>	<b>\$ 33,737</b>

See Notes to Financial Statements

**MONADNOCK FAMILY SERVICES**

Continued

**STATEMENT OF FUNCTIONAL EXPENSES  
FOR THE YEAR ENDED JUNE 30, 2021  
WITH PRIOR YEAR SUMMARIZED COMPARATIVE INFORMATION**

	<u>Vocational Services</u>	<u>Non-Eligibles</u>	<u>Multi-Service Team</u>	<u>ACT Team</u>	<u>Community Residence</u>	<u>Supportive Living</u>
<b>PERSONNEL COSTS</b>						
Salaries and wages	\$ 84,971	\$ 75,592	\$ 1,316,273	\$ 679,724	\$ 349,967	\$ 9,960
Employee benefits	15,302	13,896	332,311	110,520	64,057	2,526
Payroll taxes	6,569	5,791	98,558	50,023	26,625	747
<b>PROFESSIONAL FEES</b>						
Substitute staff	75	-	1,138	2	54	164,440
Audit fees	341	475	5,083	2,611	1,416	29
Legal fees	60	79	1,248	719	340	285
Other professional fees	74	536	53,552	658	340	108
<b>STAFF DEVELOPMENT AND TRAINING</b>						
Journals and publications	1	2	51	-	298	-
In-service training	-	-	-	-	-	-
Conferences and conventions	215	177	3,672	732	611	-
Other staff development	74	61	4,609	1,107	577	36
<b>OCCUPANCY COSTS</b>						
Rent	23,948	42,178	86,392	89,751	7,385	280
Repairs and maintenance	22	71	410	203	1,008	1
Other occupancy costs	332	3,970	7,359	10,161	317	52
<b>CONSUMABLE SUPPLIES</b>						
Office supplies and equipment	178	837	4,181	1,644	1,409	31
Building and household	88	1,046	2,072	1,061	3,202	7
Educational and training	-	-	-	-	-	-
Food	2	56	115	787	4,430	-
Medical supplies	21	7	339	8	240	-
Other consumable supplies	430	430	6,959	2,524	1,761	156
<b>DEPRECIATION</b>	6	250	2,095	78	2	1
<b>EQUIPMENT RENTAL</b>	-	496	4,089	-	-	-
<b>EQUIPMENT MAINTENANCE</b>	55	76	822	657	572	-
<b>ADVERTISING</b>	13	18	231	99	93	1
<b>PRINTING</b>	9	7	227	152	195	7
<b>TELEPHONE</b>	3,044	1,971	28,846	16,362	8,214	116
<b>POSTAGE</b>	147	420	3,595	1,359	249	101
<b>TRANSPORTATION</b>						
Staff	99	549	10,945	3,989	351	-
Clients	-	-	400	1,416	-	-
<b>ASSISTANCE TO INDIVIDUALS</b>						
Client services	10	266,202	22,751	11,711	15,330	-
<b>INSURANCE</b>						
Malpractice and bonding	767	347	11,535	1,921	1,403	21
Vehicles	-	-	46	-	1,369	-
Comprehensive property and liability	498	696	7,435	3,818	2,072	42
<b>MEMBERSHIP DUES</b>	-	17	150	-	-	5
<b>INTEREST EXPENSE</b>	-	-	-	-	-	-
<b>CONTRIBUTION EXPENSE</b>	-	-	-	-	-	-
<b>OTHER</b>	-	6	-	-	-	-
<b>TOTAL FUNCTIONAL EXPENSES</b>	<u>\$ 137,351</u>	<u>\$ 416,259</u>	<u>\$ 2,017,489</u>	<u>\$ 993,797</u>	<u>\$ 493,887</u>	<u>\$ 178,952</u>

See Notes to Financial Statements

**MONADNOCK FAMILY SERVICES**

**STATEMENT OF FUNCTIONAL EXPENSES  
FOR THE YEAR ENDED JUNE 30, 2021  
WITH PRIOR YEAR SUMMARIZED COMPARATIVE INFORMATION**

	<b>Community Education &amp; Training</b>	<b>Other Non-BBH</b>	<b>Total Programs</b>	<b>Administration</b>	<b>2021 Totals</b>	<b>2020 Totals</b>
<b>PERSONNEL COSTS</b>						
Salaries and wages	\$ 6,438	\$ 488,535	\$ 6,780,838	\$ 774,613	\$ 7,555,451	\$ 7,406,750
Employee benefits	794	90,538	1,589,422	182,857	1,772,279	1,482,364
Payroll taxes	536	37,397	512,861	60,888	573,749	527,455
<b>PROFESSIONAL FEES</b>						
Substitute staff	-	-	175,814	-	175,814	189,803
Audit fees	89	2,184	28,605	5,095	33,700	93,298
Legal fees	-	257	6,430	1,440	7,870	16,064
Other professional fees	13	10,658	70,200	90,892	161,092	313,714
<b>STAFF DEVELOPMENT AND TRAINING</b>						
Journals and publications	-	401	1,231	1,146	2,377	3,206
In-service training	-	-	-	-	-	920
Conferences and conventions	644	40	13,799	55	13,854	30,831
Other staff development	1,349	883	13,696	1,303	14,999	5,619
<b>OCCUPANCY COSTS</b>						
Rent	1	94,781	642,310	72,940	715,250	695,684
Repairs and maintenance	3	17,190	20,214	165	20,379	11,492
Other occupancy costs	156	3,100	62,058	22,314	84,372	86,340
<b>CONSUMABLE SUPPLIES</b>						
Office supplies and equipment	13	2,840	20,324	3,867	24,191	46,944
Building and household	19	6,867	22,952	1,269	24,221	32,888
Educational and training	-	-	500	-	500	731
Food	1	14,379	23,388	46	23,434	38,292
Medical supplies	-	757	7,723	7	7,730	16,751
Other consumable supplies	78	14,825	44,877	29,849	74,726	106,010
<b>DEPRECIATION</b>	-	18,967	28,156	37,110	65,266	56,721
<b>EQUIPMENT RENTAL</b>	-	-	17,904	2,829	20,733	15,743
<b>EQUIPMENT MAINTENANCE</b>	13	1,157	7,173	26,351	33,524	39,472
<b>ADVERTISING</b>	3	6,476	7,632	5,408	13,040	9,044
<b>PRINTING</b>	-	3,922	4,974	676	5,650	9,569
<b>TELEPHONE</b>	72	9,743	141,837	22,959	164,796	163,839
<b>POSTAGE</b>	22	2,653	16,171	1,924	18,095	15,927
<b>TRANSPORTATION</b>						
Staff	-	640	36,684	1,905	38,589	91,317
Clients	-	30,782	32,891	2,631	35,522	29,101
<b>ASSISTANCE TO INDIVIDUALS</b>						
Client services	-	(52)	328,200	-	328,200	271,681
<b>INSURANCE</b>						
Malpractice and bonding	64	1,594	39,987	1,735	41,722	25,616
Vehicles	-	4,108	5,523	-	5,523	5,279
Comprehensive property and liability	130	3,194	41,841	3,627	45,468	59,574
<b>MEMBERSHIP DUES</b>	-	290	560	2,829	3,389	3,844
<b>INTEREST EXPENSE</b>	-	-	-	71	71	100
<b>CONTRIBUTION EXPENSE</b>	-	-	-	1,300,000	1,300,000	700,000
<b>OTHER</b>	-	7,663	7,750	20,716	28,466	42,773
<b>TOTAL FUNCTIONAL EXPENSES</b>	<b>\$ 10,438</b>	<b>\$ 876,769</b>	<b>\$ 10,754,525</b>	<b>\$ 2,679,517</b>	<b>\$ 13,434,042</b>	<b>\$ 12,644,756</b>

See Notes to Financial Statements

**MONADNOCK FAMILY SERVICES****STATEMENTS OF CASH FLOWS  
FOR THE YEARS ENDED JUNE 30, 2021 AND 2020**

	<u>2021</u>	<u>2020</u>
<b>CASH FLOWS FROM OPERATING ACTIVITIES</b>		
Change in net assets	\$ 902,048	\$ 948,295
Adjustments to reconcile change in net assets to net cash from operating activities:		
Depreciation	65,266	56,721
Change in allowance for doubtful accounts	19,144	(4,940)
Gain on beneficial interest in Foundation	(233,375)	(706,576)
(Increase) decrease in assets:		
Accounts receivable	436,777	(205,993)
Prepaid expenses	(104,513)	28,460
Increase (decrease) in liabilities:		
Accounts payable	(157,373)	69,309
Accrued salaries, wages and related expenses	18,687	152,530
Refundable advance	(110,343)	(4,729)
Other current liabilities	<u>20,113</u>	<u>40,838</u>
<b>NET CASH PROVIDED BY OPERATING ACTIVITIES</b>	<u>856,431</u>	<u>373,915</u>
<b>CASH FLOWS FROM INVESTING ACTIVITIES</b>		
Increase in due to affiliates, net	580,739	101,727
Property and equipment additions	<u>(175,268)</u>	<u>-</u>
<b>NET CASH PROVIDED BY INVESTING ACTIVITIES</b>	<u>405,471</u>	<u>101,727</u>
<b>NET INCREASE IN CASH AND CASH EQUIVALENTS</b>	1,261,902	475,642
<b>CASH AND CASH EQUIVALENTS, BEGINNING OF YEAR</b>	<u>1,604,971</u>	<u>1,129,329</u>
<b>CASH AND CASH EQUIVALENTS, END OF YEAR</b>	<u>\$ 2,866,873</u>	<u>\$ 1,604,971</u>
<b>SUPPLEMENTAL DISCLOSURE OF CASH FLOW INFORMATION:</b>		
Cash paid for interest	<u>\$ 71</u>	<u>\$ 100</u>

See Notes to Financial Statements



**MONADNOCK FAMILY SERVICES**

**NOTES TO FINANCIAL STATEMENTS  
FOR THE YEARS ENDED JUNE 30, 2021 AND 2020**

**1. ORGANIZATION OF THE CORPORATION**

Monadnock Family Services (the Organization) is a nonprofit corporation, organized under New Hampshire law to provide services in the areas of mental health, and related non-mental health programs.

The Organization operates in the Monadnock region of the State of New Hampshire.

**2. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES**

**Basis of Accounting**

The financial statements of Monadnock Family Services have been prepared on the accrual basis of accounting.

**Basis of Presentation**

The financial statements of the Organization have been prepared in accordance with U.S. generally accepted accounting principles (US GAAP), which require the Organization to report information regarding its financial position and activities according to the following net asset classifications:

Net assets without donor restrictions – Net assets that are not subject to donor-imposed restrictions and may be expended for any purpose in performing the primary objectives of the Organization. These net assets may be used at the discretion of the Organization's management and board of directors.

Net assets with donor restrictions – Net assets subject to stipulations imposed by donors and grantors. Some donor restrictions are temporary in nature; those restrictions will be met by actions of the Organization or by passage of time. Other donor restrictions are perpetual in nature, whereby the donor has stipulated the funds be maintained in perpetuity.

Donor restricted contributions are reported as increases in net assets with donor restrictions. When restriction expires, net assets are reclassified from net assets with donor restrictions to net assets without donor restrictions in the statement of activities.

**Accounting Estimates**

The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the reporting period. Actual results could differ from those estimates.

**MONADNOCK FAMILY SERVICES****NOTES TO FINANCIAL STATEMENTS  
FOR THE YEARS ENDED JUNE 30, 2021 AND 2020****2. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)****Cash Equivalents**

The Organization considers all highly liquid financial instruments with original maturities of three months or less to be cash equivalents.

**Accounts Receivable**

Accounts receivable are stated at the amount management expects to collect from outstanding balances. Management provides for probable uncollectible amounts through a charge to activities and a credit to a valuation allowance based on historical account write-off patterns by the payor, adjusted as necessary to reflect current conditions. Balances that are still outstanding after management has used reasonable collection efforts are written off through a charge to the valuation allowance and a credit to accounts receivable. The Organization has no policy for charging interest on overdue accounts nor are its accounts receivable pledged as collateral, except as disclosed in Note 5.

**Property and Depreciation**

Property and equipment are recorded at cost or, if donated, at estimated fair value at the date of donation. Material assets with a useful life in excess of one year are capitalized. Depreciation is provided for using the straight-line method in amounts designed to amortize the cost of the assets over their estimated useful lives as follows:

Furniture, fixtures and equipment	3 - 10 Years
Vehicles	5 - 10 Years
Building and leasehold improvements	5 - 40 Years

Costs for repairs and maintenance are expensed when incurred and betterments are capitalized. Assets sold or otherwise disposed of are removed from the accounts, along with the related accumulated depreciation, and any gain or loss is recognized.

Depreciation expense was \$65,266 and \$56,721 for the years ended June 30, 2021 and 2020, respectively.

**Accrued Earned Time**

At June 30, 2021 and 2020 the Organization has accrued a liability for future compensated leave time in the amount of \$323,594 and \$335,958, respectively, that its employees have earned and which is vested with the employee.

**Refundable Advances**

Grants received in advance are recorded as refundable advances and recognized as revenue in the period in which the related services are provided or expenditures are incurred.

**MONADNOCK FAMILY SERVICES**

**NOTES TO FINANCIAL STATEMENTS  
FOR THE YEARS ENDED JUNE 30, 2021 AND 2020**

**2. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)**

**Revenue Recognition**

In May of 2014, the FASB issued Accounting Standards Update (ASU) 2014-09, *Revenue from Contracts with Customers (Topic 606)*. This ASU is a comprehensive new revenue recognition model that requires an organization to recognize revenue to depict the transfer of goods or services to a customer at an amount that reflects the consideration it expects to receive in exchange for those goods or services. The Organization adopted this ASU on July 1, 2020, using the modified retrospective approach and applied this ASU only to contracts not completed as of July 1, 2020. Contracts and transactions with customers predominantly contain a single performance obligation. The impact of adopting this ASU was not material to the financial statements.

The Organization records the following exchange transaction revenue in its statements of activities for the years ended June 30, 2021 and 2020:

Mental Health Services – The Organization provides a variety of mental health services to its patients. All mental health services revenue recognized upon completion of the service provided.

**Contract Balances**

Contract balances as a result of contracts and transactions with customers primarily consist of receivables included in accounts receivable in the Organization's statements of financial position. The Organization's receivables from transactions with customers amounted to \$373,599 and \$829,520 for the years ended June 30, 2021 and 2020, respectively.

Net patient revenue is reported at the estimated net realizable amounts from patients, third-party payors and others for services rendered, including estimated retroactive adjustments under reimbursement agreements with third-party payors. Retroactive adjustments are accrued on an estimated basis in the period the related services are rendered and are adjusted in future periods, as final amounts are determined.

A significant portion of patient revenue is derived from services to patients insured by third-party payors. The Organization receives reimbursement from Medicare, Medicaid and private third-party payors at defined rates for services rendered to patients covered by these programs. The difference between established billing rates and the actual rate of reimbursement is recorded as an allowance when received. A provision for estimated contractual allowances is provided on outstanding patient receivables at the statement of financial position date.

**MONADNOCK FAMILY SERVICES**

**NOTES TO FINANCIAL STATEMENTS  
FOR THE YEARS ENDED JUNE 30, 2021 AND 2020**

**2. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)**

**Contributions**

All contributions are considered to be available for unrestricted use unless specifically restricted by the donor. Amounts received that are restricted by the donor for future periods or for specific purposes are reported as net assets with donor restrictions, depending on the nature of the restrictions. However, if a restriction is fulfilled in the same period in which the contribution is received, the Organization reports the support as net assets without donor restrictions.

**Advertising**

The Organization expenses advertising costs as incurred.

**Summarized Financial Information**

The financial statements include certain prior-year summarized comparative information in total but not by net asset class. Such information does not include sufficient detail to constitute a presentation in conformity with accounting principles generally accepted in the United States of America. Accordingly, such information should be read in conjunction with the Organization's financial statements for the year ended June 30, 2020, from which the summarized information was derived.

**Functional Allocation of Expenses**

The costs of providing the various programs and other activities have been summarized on a functional basis. Accordingly, costs have been allocated among the program services and supporting activities benefited. Such allocations have been determined by management on an equitable basis.

The expenses that are allocated include the following:

<b><u>Expense</u></b>	<b><u>Method of allocation</u></b>
Salaries and benefits	Time and effort
Occupancy	Square footage
Depreciation	Square footage
All other expenses	Direct assignment

**MONADNOCK FAMILY SERVICES**

**NOTES TO FINANCIAL STATEMENTS**  
**FOR THE YEARS ENDED JUNE 30, 2021 AND 2020**

**2. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)**

**Fair Value of Financial Instruments**

FASB ASC Topic No. 820-10, *Financial Instruments*, provides a definition of fair value which focuses on an exit price rather than an entry price, establishes a framework in generally accepted accounting principles for measuring fair value which emphasizes that fair value is a market-based measurement, not an entity-specific measurement, and requires expanded disclosures about fair value measurements. In accordance with ASC 820-10, the Organization may use valuation techniques consistent with market, income and cost approaches to measure fair value. As a basis for considering market participant assumptions in fair value measurements, Topic 820-10 establishes a fair value hierarchy, which prioritizes the inputs used in measuring fair values. The hierarchy gives the highest priority to Level 1 measurements and the lowest priority to Level 3 measurements. The three levels of the fair value hierarchy under ASC Topic 820-10 are described as follows:

**Level 1** – Inputs to the valuation methodology are quoted prices available in active markets for identical investments as of the reporting date.

**Level 2** - Inputs to the valuation methodology are other than quoted market prices in active markets, which are either directly or indirectly observable as of the reporting date, and fair value can be determined through the use of models or other valuation methodologies.

**Level 3** - Inputs to the valuation methodology are unobservable inputs in situations where there is little or no market activity for the asset or liability and the reporting entity makes estimates and assumptions related to the pricing of the asset or liability including assumptions regarding risk.

The carrying amount of cash, prepaid expense, other assets and current liabilities, approximates fair value because of the short maturity of those instruments.

Management has determined the beneficial interest in net assets held by Monadnock Regional Foundation for Family Services, Inc. to be in Level 2 of the fair value hierarchy as defined above (also see Note 4).

**Income Taxes**

The Organization is exempt from income taxes under Section 501(c)(3) of the Internal Revenue Code. In addition, the Organization qualifies for the charitable contribution deduction under Section 170(b)(1)(a) and has been classified as an Organization that is not a private foundation under Section 509(a)(2). Accordingly, no provision for income taxes has been recorded in the accompanying financial statements.

Management has evaluated the Organization's tax positions and concluded that the Organization has maintained its tax-exempt status and has taken no uncertain tax positions that would require adjustment to the financial statements.

**MONADNOCK FAMILY SERVICES**

**NOTES TO FINANCIAL STATEMENTS  
FOR THE YEARS ENDED JUNE 30, 2021 AND 2020**

**2. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)**

**New Accounting Pronouncement**

As of July 1, 2020, the Organization adopted the provisions of the Financial Accounting Standards Board (FASB) Accounting Standards Update (ASU) 2014-09, *Revenue from Contracts with Customers* (Topic 606), as amended. ASU 2014-09 applied to exchange transactions with customers that are bound by contracts or similar arrangements and establishes a performance obligation approach to revenue recognition. Results for reporting the years June 30, 2021 and 2020 are presented under FASB ASC Topic 606. The ASU has been applied retrospectively to all periods presented, with no effect on previously issued financial statements.

**Other Events**

The Organization's activities could be impacted should the disruptions from the novel coronavirus (COVID-19) lead to changes in consumer behavior. The COVID-19 impact on the capital markets could also impact the Organization's cost of borrowing. There are certain limitations on the Organization's ability to mitigate the adverse financial impact of these items. COVID-19 also makes it more challenging for management to estimate future performance of the Organization, particularly over the near to medium term.

During the years ended June 30, 2021 and 2020, the Managed Care Organizations that Monadnock Family Services, Inc. contracts with to provide services, had forgiven their maintenance of effort requirements due to the hardships COVID-19 presented. As a result, the Organization recognized approximately an additional \$532,000 and \$850,000 for the years ended June 30, 2021 and 2020, respectively, in revenue. If these requirements were not relaxed, the Organization would have recorded these amounts as a refundable advance liability at June 30, 2021 and 2020, and would have been required to be returned to the managed care organizations.

**MONADNOCK FAMILY SERVICES****NOTES TO FINANCIAL STATEMENTS**  
**FOR THE YEARS ENDED JUNE 30, 2021 AND 2020****3. LIQUIDITY AND AVAILABILITY**

The following represents the Organization's financial assets as of June 30, 2021 and 2020:

	<u>2021</u>	<u>2020</u>
Cash and cash equivalents	\$ 2,866,873	\$ 1,604,971
Accounts receivable, net	373,599	829,520
Beneficial interest in Foundation	<u>1,969,784</u>	<u>1,736,408</u>
 Total financial assets	 <u>\$ 5,210,256</u>	 <u>\$ 4,170,899</u>
 Less amounts not available to be used within one year:		
Net assets with donor restrictions	\$ 293,250	\$ 262,979
Beneficial interest in Foundation	<u>1,969,784</u>	<u>1,736,408</u>
 Amounts not available within one year	 <u>2,263,034</u>	 <u>1,999,387</u>
 Financial assets available to meet general expenditures over the next twelve months	 <u>\$ 2,947,222</u>	 <u>\$ 2,171,512</u>

The Organization's goal is generally to maintain financial assets to meet 45 days of operating expenses (approximately \$1.65 million). As part of its liquidity plan, excess cash is invested in short-term investments, including money market accounts.

**4. INTEREST IN NET ASSETS OF FOUNDATION**

The Organization is the sole beneficiary of assets held by Monadnock Regional Foundation for Family Services, Inc. The Organization and the Foundation are considered financially interrelated Organizations under FASB ASC Topic No. 958-605, *Not-for-Profit Entities - Transfers of Assets to a Nonprofit Organization or Charitable Trust That Raises or Holds Contributions for Others*. The fair value of the Foundation's assets, which approximates the present value of future benefits expected to be received, was \$2,025,549 and \$1,736,408 at June 30, 2021 and 2020, respectively. The cost basis of the Foundation's assets was \$1,690,006 and \$1,669,474 at June 30, 2021 and 2020, respectively.

**5. DEMAND NOTES PAYABLE**

The Organization maintains the following demand notes payable:

Demand note payable with a bank, subject to bank renewal on June 30, 2022. The maximum amount available at June 30, 2021 and 2020 was \$250,000. At June 30, 2021 and 2020 the interest rate was stated at 4%. The note is renewable annually, collateralized by all the business assets of the Organization and guaranteed by a related nonprofit organization (see Note 10). There was no balance outstanding at June 30, 2021 and 2020.

**MONADNOCK FAMILY SERVICES****NOTES TO FINANCIAL STATEMENTS  
FOR THE YEARS ENDED JUNE 30, 2021 AND 2020****5. DEMAND NOTES PAYABLE (CONTINUED)**

The Organization maintains a demand note payable with a bank. The demand note payable is examined and reviewed on an annual basis. The maximum amount available at June 30, 2021 and 2020 was \$150,000. At June 30, 2021 and 2020 the interest rate was stated a 5%. The note is collateralized by all the business assets of the Organization, real estate and assignment of leases and rents owned by Monadnock Community Service Center, Inc. (a related party, see Note 10) and is guaranteed by Monadnock Community Service Center, Inc. (a related party, see Note 10). There was no balance outstanding at June 30, 2021 and 2020.

**6. NET ASSETS**

Net assets with donor restrictions were as follows for the years ended June 30, 2021 and 2020:

	<u>2021</u>	<u>2020</u>
Special Purpose Restrictions:		
Beneficial interest in Foundation	\$ 212,036	\$ 181,765
Restricted in Perpetuity:		
Beneficial interest in Foundation	<u>81,214</u>	<u>81,214</u>
Total net assets with donor restrictions	<u>\$ 293,250</u>	<u>\$ 262,979</u>

**7. RETIREMENT PLAN**

The Organization maintains a retirement plan for all eligible employees. Under the plan employees can make voluntary contributions to the plan of up to approximately 15% of gross wages. All full-time employees are eligible to participate when hired, and are eligible to receive employer contributions after one year of employment. The Organization's matching contributions to the plan for the years ended June 30, 2021 and 2020 were \$183,591 and \$60,879, respectively.

**8. CONCENTRATION OF RISK**

For the years ended June 30, 2021 and 2020 approximately 76% and 68%, respectively of the total revenue was derived from Medicaid. The future existence of the Organization, in its current form, is dependent upon continued support from Medicaid.

Medicaid receivables comprise approximately 28% and 21% of the total accounts receivable balances at June 30, 2021 and 2020, respectively. The Organization has no policy for charging interest on past due accounts, nor are its accounts receivable pledged as collateral, except as discussed in Note 5.



**MONADNOCK FAMILY SERVICES****NOTES TO FINANCIAL STATEMENTS  
FOR THE YEARS ENDED JUNE 30, 2021 AND 2020****9. OPERATING LEASE OBLIGATIONS**

The Organization has entered into various operating lease agreements to rent certain facilities and office equipment. The terms of these leases range from 36 to 63 months. Rent expense under these agreements aggregated \$735,981 and \$711,426 for the years ended June 30, 2021 and 2020, respectively.

The approximate future minimum lease payments on the above leases are as follows:

<b><u>Year Ending June 30</u></b>	<b><u>Amount</u></b>
2022	\$ <u>10,490</u>
Total	\$ <u>10,490</u>

See Note 10 for information regarding a lease agreement with a related party.

**10. RELATED PARTY TRANSACTIONS**

Monadnock Family Services is related to the following nonprofit corporations as a result of their articles of incorporation and common board membership.

<b><u>Related Party</u></b>	<b><u>Function</u></b>
Monadnock Community Service Center, Inc.	Provides real estate services and property management assistance.
Monadnock Regional Foundation for Family Services, Inc.	Endowment for the benefit of Monadnock Family Services, Inc.

Monadnock Family Services has transactions with the above related parties during its normal course of operations. The significant related party transactions are as follows:

**Due to/from Affiliate**

At June 30, 2021 the Organization had a payable due to Monadnock Community Service Center, Inc. in the amount of \$1,290,370. At June 30, 2020 the Organization had a receivable due from Monadnock Community Service Center, Inc. in the amount of \$2,234.

At June 30, 2021 the Organization had a receivable due from Monadnock Regional Foundation for Family Services, Inc. in the amount of \$55,765. At June 30, 2020 the Organization had a payable due to Monadnock Regional Foundation for Family Services, Inc. in the amount of \$656,100.

**MONADNOCK FAMILY SERVICES**

**NOTES TO FINANCIAL STATEMENTS  
FOR THE YEARS ENDED JUNE 30, 2021 AND 2020**

**10. RELATED PARTY TRANSACTIONS (CONTINUED)**

**Rental Expense**

The Organization leases office space from Monadnock Community Service Center, Inc. under the terms of tenant at will agreements. Monadnock Family Services has the perpetual right to extend the leases. Total rental expense paid under the terms of the leases was \$696,329 and \$670,254 for the years ended June 30, 2021 and 2020, respectively.

**Contribution**

During the year ended the June 30, 2021, the Organization made a contribution to Monadnock Community Service Center, Inc. in the amount of \$1,300,000. There was no contribution made to Monadnock Community Service Center, Inc. during the year ended June 30, 2020.

During the year ended June 30, 2020, the Organization made a contribution to Monadnock Regional Foundation for Family Services, Inc. in the amount of \$700,000. There was no contribution made to Monadnock Family Regional Foundation for Family Services, Inc. for the year ended June 30, 2021.

**Management Fee**

The Organization charges Monadnock Community Service Center, Inc. for administrative expenses incurred on its behalf. Management fee revenue aggregated \$76,258 and \$75,911 for the years ended June 30, 2021 and 2020, respectively.

**Guarantee**

One of the Organization's demand notes payable is guaranteed by Monadnock Community Service Center, Inc.

**Co-obligation**

The Organization is co-obligated on certain mortgage notes of Monadnock Community Service Center, Inc.

**11. CONTINGENCIES**

**Grant Compliance**

The Organization receives funds under various state grants and from Federal sources. Under the terms of these agreements, the Organization is required to use the funds within a certain period and for purposes specified by the governing laws and regulations. If expenditures were found not to have been made in compliance with the laws and regulations, the Organization might be required to repay the funds. No provisions have been made for this contingency because specific amounts, if any, have not been determined or assessed by government audits as of June 30, 2021.

**MONADNOCK FAMILY SERVICES**

**NOTES TO FINANCIAL STATEMENTS  
FOR THE YEARS ENDED JUNE 30, 2021 AND 2020**

**12. CONCENTRATION OF CREDIT RISK**

The Organization maintains cash balances that, at times may exceed federally insured limits. The balances are insured by the Federal Deposit Insurance Corporation (FDIC) up to \$250,000 at June 30, 2021 and 2020. The Organization has not experienced any losses in such accounts and believes it is not exposed to any significant risk with these accounts. At June 30, 2021 and 2020, cash balances in excess of FDIC coverage aggregated \$2,112,167 and \$1,175,736, respectively.

**13. RECLASSIFICATIONS**

Certain reclassifications have been made to the prior years' financial statements to conform to the current year presentation. These classifications had no effect on the previously reported results of operations or retained earnings.

**14. SUBSEQUENT EVENTS**

Subsequent events are events or transactions that occur after the statement of financial position date, but before the financial statements are available to be issued. Recognized subsequent events are events or transactions that provide additional evidence about conditions that existed at the statement of financial position date, including the estimates inherent in the process of preparing financial statements. Non-recognized subsequent events are events that provide evidence about conditions that did not exist at the statement of financial position date, but arose after that date. Management has evaluated subsequent events through October 14, 2021 the date when the June 30, 2021 financial statements were available for issuance.

**MONADNOCK FAMILY SERVICES**

Continued

**SCHEDULE OF FUNCTIONAL REVENUES  
FOR THE YEAR ENDED JUNE 30, 2021  
WITH PRIOR YEAR SUMMARIZED COMPARATIVE INFORMATION**

	<u>Maintenance</u>	<u>Children &amp; Adolescents</u>	<u>Older Adult Services</u>	<u>Intake</u>	<u>Emergency Services/ Assessment</u>	<u>Restorative Partial Hospital</u>
<b>Program fees:</b>						
Net client fees	\$ 2,993	\$ 33,998	\$ 9,281	\$ 791	\$ 9,552	\$ (2,492)
Medicaid	724,527	4,693,853	659,375	39,684	212,109	33,071
Medicare	213,289	571	2,918	(2,029)	13,156	-
Other insurance	189,572	205,203	1,560	11,862	59,913	603
Other program fees	-	-	-	-	-	-
<b>Program sales:</b>						
Service and production	-	-	-	-	-	-
<b>Public support:</b>						
United Way	102	47,341	-	-	-	-
Local/county government	7,500	50,482	-	152,765	-	-
Donations	260	2,113	-	-	-	-
Other public support	15,833	-	875	-	51,545	-
Div. for Children, Youth & Families	-	-	-	-	-	-
DHHS - State	-	-	-	-	132,590	-
<b>Federal funding:</b>						
Other federal grants	145,901	41,178	-	-	9,612	-
PATH	-	-	-	-	40,110	-
DHHS - Federal	-	(5,000)	-	-	-	-
<b>Rental income</b>	-	-	-	-	-	-
<b>Net gain on beneficial interest in Foundation</b>	-	-	-	-	-	-
<b>Other</b>	<u>(38)</u>	<u>2,398</u>	<u>-</u>	<u>-</u>	<u>(14)</u>	<u>-</u>
<b>TOTAL FUNCTIONAL REVENUES</b>	<b><u>\$ 1,299,939</u></b>	<b><u>\$ 5,072,137</u></b>	<b><u>\$ 674,009</u></b>	<b><u>\$ 203,073</u></b>	<b><u>\$ 528,573</u></b>	<b><u>\$ 31,182</u></b>

**MONADNOCK FAMILY SERVICES**

Continued

**SCHEDULE OF FUNCTIONAL REVENUES  
FOR THE YEAR ENDED JUNE 30, 2021  
WITH PRIOR YEAR SUMMARIZED COMPARATIVE INFORMATION**

	<u>Vocational Services</u>	<u>Non-Eligibles</u>	<u>Multi-Service Team</u>	<u>ACT Team</u>	<u>Community Residence</u>	<u>Supportive Living</u>
<b>Program fees:</b>						
Net client fees	\$ 99	\$ (449)	\$ 35,426	\$ 13,022	\$ (1,556)	\$ 1,609
Medicaid	40,728	8,608	3,210,316	417,982	396,441	383,427
Medicare	2,407	48	64,598	14,538	1,717	-
Other insurance	1,707	5,060	(46,504)	12,767	1,218	-
Other program fees	-	-	520	-	28,500	-
<b>Program sales:</b>						
Service and production	-	-	-	-	-	-
<b>Public support:</b>						
United Way	-	-	-	-	-	-
Local/county government	-	-	-	-	-	-
Donations	-	-	11,807	1,649	-	-
Other public support	1,437	315,835	35,692	46	1,025	-
Div. for Children, Youth & Families	-	-	-	-	-	-
DHHS - State	-	-	-	225,000	-	-
<b>Federal funding:</b>						
Other federal grants	2,057	-	31,044	65	1,467	-
PATH	-	-	-	-	-	-
DHHS - Federal	-	-	-	-	-	-
<b>Rental income</b>	-	-	-	-	-	-
<b>Net gain on beneficial interest in Foundation</b>	-	-	-	-	-	-
<b>Other</b>	<u>(3)</u>	<u>15</u>	<u>1,968</u>	<u>-</u>	<u>(2)</u>	<u>-</u>
<b>TOTAL FUNCTIONAL REVENUES</b>	<b><u>\$ 48,432</u></b>	<b><u>\$ 329,117</u></b>	<b><u>\$ 3,344,867</u></b>	<b><u>\$ 685,069</u></b>	<b><u>\$ 428,810</u></b>	<b><u>\$ 385,036</u></b>

**MONADNOCK FAMILY SERVICES**

**SCHEDULE OF FUNCTIONAL REVENUES  
FOR THE YEAR ENDED JUNE 30, 2021  
WITH PRIOR YEAR SUMMARIZED COMPARATIVE INFORMATION**

	<b>Community Education &amp; <u>Training</u></b>	<b>Other <u>Non-BBH</u></b>	<b>Total <u>Programs</u></b>	<b><u>Administration</u></b>	<b>2021 <u>Totals</u></b>	<b>2020 <u>Totals</u></b>
<b>Program fees:</b>						
Net client fees	\$ -	\$ 71,843	\$ 174,117	\$ -	\$ 174,117	\$ 191,060
Medicaid	-	105,552	10,925,673	-	10,925,673	9,410,541
Medicare	-	-	311,213	-	311,213	270,741
Other insurance	-	68,821	511,782	-	511,782	465,344
Other program fees	12,415	-	41,435	-	41,435	54,455
<b>Program sales:</b>						
Service and production	-	-	-	76,258	76,258	75,991
<b>Public support:</b>						
United Way	-	6,776	54,219	-	54,219	258,607
Local/county government	-	-	210,747	-	210,747	186,465
Donations	-	316,919	332,748	-	332,748	468,010
Other public support	(2,277)	38,477	458,488	37,508	495,996	657,099
Div. for Children, Youth & Families	-	-	-	-	-	974
DHHS - State	-	-	357,590	-	357,590	390,711
<b>Federal funding:</b>						
Other federal grants	-	229,269	460,593	90,300	550,893	338,291
PATH	-	-	40,110	-	40,110	33,300
DHHS - Federal	-	-	(5,000)	342	(4,658)	4,821
Rental income	-	2,550	2,550	-	2,550	32,763
Net gain on beneficial interest in Foundation	-	-	-	233,375	233,375	706,576
Other	-	50	4,374	17,668	22,042	47,302
<b>TOTAL FUNCTIONAL REVENUES</b>	<b>\$ 10,138</b>	<b>\$ 840,257</b>	<b>\$ 13,880,639</b>	<b>\$ 455,451</b>	<b>\$ 14,336,090</b>	<b>\$ 13,593,051</b>

**Monadnock Family Services**  
**Board of Directors**  
**2021 - 2022**

**CHAIR**

Brian Donovan

**VICE CHAIR**

Alfred John Santos

**TREASURER**

John Round

**SECRETARY**

Aaron Moody

**ASST SECRETARY**

Sharman Howe

Laurie Appel

Reba Clough

Glenn Galloway

Julie Green

Christine Houston

Andrew Parsley

Jan Peterson

Judy Rogers

Joe Schapiro

**KATHERINE M. COOK, LICSW, MSSA**

**EDUCATION**

**University of Massachusetts Medical School, Worcester, MA**  
Department of Family Medicine and Community Health  
Certificate Program in Primary Care Behavioral Health, February 2011

**Case Western Reserve University, Cleveland, Ohio**  
Master of Social Science Administration, May 1999  
MSW/MSSA

**Cleveland State University, Cleveland, Ohio**  
Bachelor of Arts, December 1994, Major: Social Work, President's List  
BSW

**EXPERIENCE**

**Monadnock Family Services, Keene, NH, September 2021- Present**

*Chief Operating Officer*

- Assist CEO and the Board during Capital Campaign to provide day-to-day leadership, new program development, EMR vendor selection, and ensure quality operations of all Agency programs and services. Redesign work flow to reverse Medicaid capitation repayment of 700K.
- Coordinate and lead multiple service sectors and stakeholder engagement in the development, implementation, and go live of the Monadnock region's Rapid Response Mobile Crisis, Urgent Care, and 988 projects. Secured State Critical Time Intervention contract.
- Lead State CMHC re-designation process and quality service review (QSR) to ensure fidelity and continued operations across all programs.

**Center for Human Development, Springfield, MA, September 2016 to September 2021.**

*Chief Program Officer- April 2021 to Present*

- Responsible for the overall leadership, direction and supervision of a multi-faceted service delivery system with programs in outpatient behavioral health, mental health, youth mentoring, family stabilization, foster care, early intervention, elder care, intellectual and physical disabilities, homelessness prevention, substance abuse, and juvenile justice.
- Oversee coordination, integration, and delivery of all programs, contracts and related services, promoting successful collaborative relationships between program areas and ensuring expectations of funders, partners, constituents, people served, and other stakeholders are consistently met.

*Vice President of Behavioral Health- September 2016 to March 2021*

- Executive leadership team member responsible for new revenue development, strategic direction and integration of all Behavioral Health Services. This division portfolio includes 23 program locations and 26 residential programs with 168 beds. Services include outpatient operations, DMH funded comprehensive Adult Clinical Community Services, DPH funded Early Intervention and Children's Behavioral Health Initiative services, SAMHSA CCBHC services and DPH funded Residential Substance Use Treatment. Leadership involves subcontract management, client care operations, fiscal management, CARF accreditation, risk management and licensing oversight.



**Health Care & Rehabilitation Services, Springfield, VT, July 2014 to September 2016.**

*Director of Adult Mental Health and Addiction Services- November 2014 to September 2016*

- Executive Leadership team member responsible for oversight, strategic direction and integration of Adult Outpatient, Community Rehabilitation, Jail Diversion, Residential, Emergency, Peer Support, and Substance Abuse Services; including client care operations, fiscal management and accountability, clinical and administrative supervision, oversight of pre-adjudication services, procurement and maintenance of other grant-funded programs, including fiscal and accreditation oversight.

*Director of Quality Assurance- July 2014-November 2014*

- Responsible for overseeing all Mental Health and Development Disabilities services quality assurance efforts, including the development and implementation of the quality assurance program to ensure an excellent experience for all people served and compliance with Federal, State & JCAHO standards.
- Developed and provided Agency-wide documentation training and education as well as service team support for EMR implementation, go-live and ongoing utilization.
- Developed and conducted utilization review protocol for all HCRS programs.

**Monadnock Family Services, Keene, NH, November 2011- June 2014**

*Chief Operating Officer*

- Responsible for day to-day-leadership and operations of Agency programs and services.
- Ensured clinical quality of all programs and the administrative functions and regulatory aspects critical to smooth operations including direct supervision of Program Directors.
- Developed performance based outcome measurement for improvement and accountability in preparation for NH Managed Care, Patient Centered Medical Home, and Accountable Care Organization status.

*Director of Child and Family Services- November 2011 to July 2013*

- Directed Child and Adult Outpatient services: including client care operations, clinical and administrative supervision, maintenance of grant funded programs and fiscal oversight.
- Developed and coordinated Central Intake Procedure utilizing rapid access and walk-in clinic availability to improve behavioral health outcomes and client satisfaction.

**Eastport Health Care, Eastport, Maine, October 2002 to October 2011**

*Behavioral Health Director*

- Directed Eastport Health Care (FQHC) Behavioral Health Services; including care operations, clinical and administrative supervision, maintenance of grant-funded programs, and quality assurance of clinical records in accordance with federal, state, and agency regulations.
- Developed and Coordinated co-located integrated care policies and procedures.

**Down East AIDS Network, Machias, Maine, January 2002 to October 2002**

*Washington County Social Work Director*

- Developed and implemented a community-based AIDS service organization in Washington County to be operated by community volunteers.

**AIDS Task Force of Greater Cleveland (ATGC), Cleveland, Ohio**

*Director of Social Services & Greater Cleveland Network Coordinator, March 1999 to January 2002*

- **Successfully merged service delivery activities of AIDS Housing Council and ATGC\*.**
- Coordinated activities and policies of 12 regional and local agencies to integrate and coordinate services to people living with mental illness, homelessness, substance misuse and HIV infection.
- Liaison for public officials, academicians, professionals, advocates, counselors, clients and community groups to develop vision, goals, objectives and outcomes for HIV social services.

**Hospice of the Western Reserve, Cleveland, Ohio, July 1998 to March 1999**

*Hospital Social Work Counselor*

- Provided counseling services to the terminally ill and their families within the hospital setting.
- Collaborate with local hospital staff including the Cleveland Clinic and University Hospital to assist patients and families in treatment planning.

**HOUSING AND HOMELESS SERVICES/EXPERIENCE**

*\*Responsible for service merger of AHC and ATGC and held tenure at this company from 1994-2002*

**AIDS Housing Council of Greater Cleveland (AHC), Cleveland, Ohio, September 1995 to June 1998**

*Case Manager, Residential Coordinator*

**Cleveland Health Care for the Homeless, Cleveland, Ohio, July 1996 to December 1997**

*Street Outreach Social Worker*

- Responsible for crisis intervention, case management, counseling, assessment and referral of appropriate services to people experiencing homelessness including crisis stabilization and monitoring in a medical team model.

**ACADEMIC EXPERIENCE**

**New England AIDS Education and Training Center/Acadia Health Education Coalition,**

*Boston, Massachusetts/Augusta, Maine, November 2004 to December 2005*

*Adjunct Faculty*

- Provide education and training regarding HIV/AIDS, Hepatitis, Substance Abuse and other STI's throughout Maine. Target audiences include the Maine Nurses Association (2004-05), the Maine Osteopath Association (2004), and the Maine Nurse Practitioner Association (2004-05).

**AFFILIATIONS & CERTIFICATIONS**

- UMass Medical School's Implementation Science and Practice Advances Research Center (iSPARC) *Provide state-of-the-art and recovery-informed research, training, and systemic interventions to enhance the mental and behavioral health of all citizens in Massachusetts*
- Center for Deployment Psychology, Uniformed Services, University of the Health Sciences certification
- Licensed Independent Clinical Social Worker, State of Vermont
- Licensed Clinical Social Worker, State of Maine 2002-2013
- Massachusetts Providers Council, Member (*Prior*)
- Massachusetts Association for Behavioral Healthcare, Member (*Prior*)
- Vermont Cooperative for Practice Improvement, Leadership Committee (*Prior Board Member*)
- The Grammar School, Putney, Vermont; *Prior Trustee*
- Governor's Commission for Vermont State System of Care 2014-2016
- Greater Monadnock System of Care Collaborative 2015, 2022
- Equine Assisted Growth and Learning Association, Level I Certification
- Dialectical Behavior Therapy Certification
- Disaster Behavioral Health Response Team, New Hampshire 2011 to present
- National Health Services Corp 2002-2005

**References available upon request**

**Philip F. Wyzik MA**

**EXPERIENCE:**

Monadnock Family Services, 64 Main St, Keene NH (6/2012 to present)  
**Chief Executive Officer**

Responsible for all aspects of the leadership of a community mental health center in Cheshire County, New Hampshire. Services focus on clientele considered eligible for state supported care, out patient behavioral health counseling, prevention services and adult care for seniors.

Certified instructor Mental Health First Aid, July 2014

The Mental Health Association of Connecticut, 20-30 Beaver Rd, Wethersfield CT 06109  
**President and CEO** (9-08 to 6 -1-12)

Responsible for all aspects of executive leadership of a \$9 million dollar private, not-for-profit mental health agency. Services offered to adults with severe and persistent mental illness include housing, psychosocial rehabilitation, and supported employment; provide leadership and supervision to Executive staff and Program Directors. Work includes interface and coordination with Board of Directors, direct supervision of advocacy, lobbying and public education efforts.

West Central Behavioral Health, Inc., 9 Hanover St, Lebanon, New Hampshire 03766  
**Senior Vice President of Operations** (1-91 to 9-08)

Responsible for the executive leadership and management of a private not-for-profit community mental health center. Duties include:

**Program development and performance management:** responsible development and monitoring of annual operation plan to achieve key service outcomes and fiscal effectiveness, internal quality assurance and management, including leading workgroups to implement new treatment paradigms and improvements. Accomplished successful grant applications and negotiated contracts, including US Government contract procurement and management under the Javitts Wagner O'Day program. Assisted with marketing and internal and external customer service. Planned conversion of two day rehab programs into pioneering supported employment service.

**Supervision and training of agency leaders:** responsible for personnel development, quality assurance and risk management; designed and implemented a new, proactive employee review and development process. Planned and supervised the renovation and relocation of three clinical offices. Lead agency wide staff satisfaction survey process; developed work life committee to improve employee input into agency decisions.

**Public Relations / fundraising:** Conceived, organized and promoted all aspects of a two day fundraiser ("Paddlepower") that increased public awareness about suicide and visibility

Philip F. Wyzik  
Keene NH

for the agency. Current member of NH Suicide Prevention Advisory Committee and Garrett Lee Smith Advisory Committee.

**Information Technology:** Supervised IT department of three FTEs since 2006, including the implementation of an electronic medical record for improved clinical flow, efficiency and compliance. Lead system improvement efforts to accommodate regulatory and reimbursement changes and mandates, and accompanying staff training efforts.

**Substitute for the CEO:** Handle internal, external, and State responsibilities.

Little Rivers Health Care Inc, PO Box 377, Bradford VT

**Interim Chief Executive Officer** (Sept 2005 to June 2006)

Under management service agreement with current employer, served as first CEO of a Federally Qualified Health Center. Duties involved all aspects of merging three disparate primary care offices into one organization. Developed initial Human Resource policies and plans, facilitated clinical and quality policy development, initiated start up fiscal plan and structure. Served as the liaison to Health Resource Services Administration Office of Grants Management and Project Development and facilitated development of Board members. Elected to the Board of Directors of Bi State Primary Care Association.

University System of New Hampshire, Granite State College

**Faculty Member** (November 2000 to present)

Teaching HLTC 600 *Continuous Quality Improvement*, HLTC 629 *Legal and Ethical Issues in Health and Human Services*, and HLTC 627 *Financing and Reimbursement in Healthcare*, and HLTC 550 *The US Healthcare Industry* (all online courses.) Taught numerous students on independent contract learning projects. Familiar with Blackboard, WebCT, and Moodle course management systems.

Worcester Area Community Mental Health Center, Inc, Worcester, Ma. 01609

**Director of Rehabilitation** (12-84 to 12-90)

Organized and lead social/vocational rehabilitation department serving mentally ill adults. Responsibilities included:

Day-to-day management of a psychosocial rehabilitation program for severely mentally ill adults, program development, strategic planning and evaluation activities. Assisted in interdepartmental and interagency communication and public relations. Primary liaison to Mass Rehab Commission for vocational rehabilitation. Completed grant applications, hired and supervised staff; Held previous roles including Program Coordinator, Rehabilitation Counselor, Group Leader and Clinician.

Chandler St. Center, Inc., 162 Chandler St., Worcester, Ma. 01609

**Substance Abuse Counselor** (5-83 to 12-84)

Philip F. Wyzik  
Keene NH

Performed intake, crisis intervention, assessment, case management and addiction therapy around heroin and cocaine abuse for teen and adult clients. Facilitated support groups and completed court ordered assessments.

St. Joseph Church, 41 Hamilton St, Worcester, Ma. 01604

**Religious Education Coordinator (6-81 to 6-83)**

Supervised and coordinated all aspects of church based education program; recruited and trained volunteer teachers. Provided instruction for child, teen and adult classes.

Notre Dame High School, Fitchburg, Ma.

**Teacher (9-82 to 6-83)** – Taught junior and senior high students in Religious Education and substitute taught Spanish I.

St Joseph School, Somerville, Ma.

**Teacher (9-78 to 6-80)** -- Instructed five grade levels in Religion, Art, and Social Studies.

COMMUNITY SERVICE

Outreach House, Hanover NH (501.3C assisted living facility for nine seniors)

Board of Director, October 1998 to 2000 [approximately]

Ivy Place Condominiums, Lebanon NH (50 unit condominium facility)

Board of Director, 1992 thru 1997 [approximately]

Lebanon Riverside Rotary

Club member, chair of International Services Committee, 1992 thru 1996

EDUCATION:

Master of Arts, Counseling Psychology, Assumption College, Worcester Ma. 1984

Bachelor of Arts, Religious Studies (magna cum laude), Assumption College, Worcester, Ma. 1978

- "Leadership Upper Valley," May 2008 sponsored by the Lebanon Chamber of Commerce.
- "Institute for Non Profit Management," Antioch New England Graduate School, Hanover NH, Spring 2004
- "FIPSE (Fund for Improvement of Postsecondary Education) Training for Part Time Faculty Teaching Adult Learners," College for Lifelong Learning, Concord, NH, Fall, 2002

Philip F. Wyzik  
Keene NH

- “Improving Managerial Leadership and Effectiveness”, “The Art of Negotiation,” “Delivering Superior Customer Service,” and “Contract Pricing,” NISH Institute for Leadership and Professional Development

#### PUBLICATIONS:

Munetz MD, Birnbaum A, Wyzik PF: An Integrative Ideology to Guide Community Based Multidisciplinary Care of Severely Mentally Ill Patients. Hospital and Community Psychiatry, June 1993, vol. 44, no 6.

Drake RE, Becker DR, Biesanz JC, Torrey WC, McHugo GJ, Wyzik PF: Rehabilitative Day Treatment vs Supported Employment: I Vocational Outcomes. Community Mental Health Journal, October 1994;30:519-532.

Torrey W, Clark RE, Becker D, Wyzik P, Drake RE: Switching from Rehabilitative Day Treatment to Supported Employment. Continuum: Developments in Ambulatory Care, Jossey-Bass Inc. Spring, 1997, vol 4, no 1.

Drake RE, Becker D, Biesanz J, Wyzik P: Day Treatment Versus Supported Employment for Persons with Severe Mental Illness: A Replication Study. Psychiatric Services, October 1996, vol 47, no 10.

Becker D, Torrey W, Toscano R, Wyzik P, Fox T: Building Recovery Oriented Services: Lessons from Implementing IPS in Community Mental Health Centers. Psychiatric Rehabilitation Journal, Summer 1998, vol 22, no 1.

Torrey, W, Wyzik PF: New Hampshire Clinical Practice Guidelines for Adults in Community Support Programs, (unpublished monograph).

Torrey, W, Wyzik PF: The Recovery Vision as a Service Improvement Guide for Community Mental Health Journal, April 2000, vol 36, No 2.

Torrey, W, Drake RE, Cohen M, Fox L, Lynde D, Gorman P, and Wyzik PF: The Challenge of Implementing and Sustaining Integrated Dual Disorders, Community Mental Health Journal, December 2002, Vol 38, no 6

Salyers MP, Becker DR, Drake RE, Torrey WC, and Wyzik PF: A Ten Year Follow up of Supported Employment (in press)

Torrey WC, Finnerty M, Evans A, Wyzik P: Strategies for leading the implementation of Evidence-based practices, Psychiatric Clinics of North America, 26(4): 883-897, 2003

Wyzik L, “Grassroots Armada for Suicide Prevention” Behavioral Healthcare Tomorrow, 14(4): 14-15, 2005

“Tragedy Casts Attention on Mental Illness” Keene Sentinel, January 4, 2013, op ed.

“Mental Health Care is a part of health care” Keene Sentinel, March 19, 2013, op ed.

“There is Room for Medicaid Expansion” Keene Sentinel, June 2, 2013, op ed.

“No Medicaid Expansion Strains Mental Health Services” Fosters Daily Democrat, December 25, 2013, op ed.

“The Story that Changed Christmas” Monadnock Ledger Transcript, December 26, 2013, op ed.

Philip F. Wyzik  
Keene NH

AWARDS:

Named Administrator of the Year, October 1994, by the New Hampshire Alliance for the Mentally Ill.

PRESENTATIONS:

- "The Legacy of Clifford Beers." Presented June 12, 2009 at Centennial Conference, Mental Health America, Washington DC.
- "Thinking of a Change?" Implementing the new NH Medicaid rule in the mental health center, for the Bureau of Behavioral Health, March 27, 28, 2007
- "Suicide Prevention: Fundraising" at US Psychiatric Rehabilitation Association 30<sup>th</sup> annual conference, Philadelphia PA, May 24, 2005
- "Teamwork in Residential Settings" for the Therapeutic Living Community, Norwich CT, April 2003, on behalf of the West Institute of the NH Dartmouth Psychiatric Research Center.
- "Vocational Rehabilitation System's Change" – two day personal consultation for Terros, 3118 E McDowell Rd, Phoenix, Arizona, April 2000
- "Recovery and Systems Thinking," Value Options, Phoenix AZ, July 28, 1999
- "CMHC Cultures that Work for Work," Following Your Dreams Conference, Nashua NH, May 21, 1999
- "IPS Implementation, Tools and Recovery," IPS Plus Project, Regional Research Institute, Portland, Oregon, May 14, 1999
- "Implementing IPS," Options for Southern Oregon, Grants Pass Oregon, May 13, 1999
- "Facilitating Recovery by Effectively Supporting Work," Value Options Best Practices Summit IV, Boston MA, Oct. 21-23, 1998
- "Health Care as a System: Case Management," Executive Directors, NH Division of Behavioral Health, Concord, NH, July 15, 1998
- "Implementing Individual Placement and Support: Obstacles and Solutions," Western Region Best Practice Conference, Colorado Health Network, Santa Fe NM, Dec. 4-5, 1997
- "Supported Employment as an Important Element in the Process of Recovering from Severe Mental Disorders," New England IPS Retreat, Newport RI, June 5, 1997
- "From Day Treatment to Vocational Services," New England IAPSR Conference, June 1995
- "Work in the Community: Two Program Conversion Success Stories," Institute for Community Inclusion, Auburn, MA, October 1994

REFERENCES:

Personal references furnished upon request.

## CURRICULUM VITAE

Marianne Marsh, MD

### Licensure and Certification:

State of New Hampshire - Medical License - #10054

State of Vermont - #42-8302 (Inactive)

State of Maine - #013197 (Inactive)

Diplomat in Psychiatry, American Board of Psychiatry and Neurology  
April 1996, Renewed 2007, Certificate #42545

### Education and Training:

#### Psychiatry Residency

Medical Center Hospital of Vermont/University of Vermont

July 1990 - June 1993

- Chief Resident, June 1992 - May 1993

Duties included: administrative, liaison and teaching both medical students and residents

#### Medical/Psychiatric Internship

New England Medical Center/Tufts University

July 1989 - June 1990

University of Vermont College of Medicine

MD, May 1989

University of California, Davis

BS in Nutrition Science with High Honors, 1985

### Current Employment:

Monadnock Family Services

Keene, NH

Medical Director

October 2012 - present

### Hospital Privileges:

Monadnock Community Hospital (Provides on-call coverage)



Past Employment and Professional Activities:

West Central Behavioral Health  
Claremont, NH  
Staff Psychiatrist, June 2010 - September 2012  
Adjunct Faculty, Dartmouth Medical School

Monadnock Family Services  
Keene, NH  
Staff Psychiatrist, July 1997 - August 2000  
Associate Medical Director, September 2000 - May 2010  
Psychiatrist for Dialectical Behavioral Therapy program  
Sabbatical and ongoing work integrating primary care with mental health care in  
the Monadnock region  
Awards: "Guppy" (Grace Under Pressure) Award, 2006  
Tom Dwayne Mental Health Leadership Award 2009

Board of Directors  
AIDS Services for the Monadnock Region  
1997 - 2000

Beech Hill Hospital  
Consulting Psychiatrist  
July 1997 - May 1998

Northeast Kingdom Mental Health Services, Inc.  
Staff Psychiatrist, June 1994 - December 1995  
Medical Director, January 1996 - June 1997  
U.S. Public Health Service - National Health Service Corps

Private Practice in Psychiatry  
Burlington, VT  
July 1993 - July 1997

Clinical Faculty Member  
University of Vermont Department of Psychiatry  
July 1993 - June 1997

Board of Directors, State of Vermont HIV/AIDS Care Consortium  
Mental Health Task Force  
April 1996 - June 1997

Community Health Plan  
Part-time consulting psychiatrist  
June 1993 - May 1994

Bangor Mental Health Institute  
Psychiatric and medical coverage for state hospital and psychiatric nursing home  
July 1991 - December 1993

Vermont State Hospital  
On-Call Physician  
1991 - 1992

Society Memberships:

American Psychiatric Association  
American Association for Community Psychiatry  
Physicians for Social Responsibility  
American Association of Physicians for Human Rights

Publication:

Marsh, Marianne; "Feminist Psychopharmacology: An Aspect of Feminist Psychiatry";  
Psychopharmacology from a Feminist Perspective (Ed: Jean Hamilton, et al); Harrington  
Park Press/The Haworth Press, Inc., 1995, pp. 73-84.

References available upon request.

*Confidential Resume of*  
**Gigi Pratt**

To obtain a professional position which challenges my human resource, managerial, accounting and technical skills

8/09-present      Monadnock Family Services      Keene, NH

**Work  
History**

**10/12 – present      Chief Financial Officer**

- Controller position and CFO position was recently combined. In addition to the Controller responsibilities, I am now a member of the Sr Staff, work directly with the Board of Directors and under the direct supervision of the Chief Executive Officer.

**8/09 – 10/12      Controller**

- Manage & direct all accounting & support functions for three non-profit entities; supervise a staff of twenty-four; Departments include: Payroll, Accounts Payable, Accounts Receivable, Grants Management, Business/Facilities Management, & All Support functions in six locations
- Provide monthly financial statements to CFO; quarterly reports to the State; attend monthly Board Operations Committee meetings; present financials in the absence of the CFO
- Prepare annual fiscal budgets with the CFO for both the State Medicaid and Internal Operations
- Meet with Department Heads & Directors to review budgets & financials
- Coordinate and assist the Annual Independent Audit for all three non-profits; review and file 990
- Manage all agency grants including reporting & audits
- Manage organization cash flow & lines of credit; Property tax abatements, maintain agency corporate files & legal documents
- Co-lead implementation of new Electronic Medical Records system
- Assist CFO with banking relationships, grant presentations, facilities management, review agency contracts, corporate insurances; policy revisions, attend CFO CMHC quarterly meetings

4/01-8/09      Fenton Family Dealerships      East Swanzey, NH

**Human Resources Manager 1/08-current**

- Coordinate employee benefits for all Fenton Family Dealerships — 170+ employees, including new employee orientations, health & dental insurances, STD & LTD, 401k, and more
- Provide backup support for payroll for 170 employees
- Review and revise employee handbook on a biannual basis, make recommended changes, review with attorney
- Screen applicants for fit with open positions; review profile testing with hiring managers; conduct orientations
- Complete biannual Safety Summary and chair company Safety Committee
- Chair the Monadnock United Way fundraiser — increased employee contributions by 100%
- Design and publish monthly employee newsletter to raise employee morale and inter-company communication
- Organize employee training, plan & put on company special events
- Provide Administrative Support to owner

**Office Manager & Human Resource Manager 4/01 – 1/08**

- Financial/Fiscal — Responsible for all accounting functions for Hyundai Dealership including timely reporting of monthly financial statements, title research, accounts payable, accounts receivable, etc.
- Office Management — Responsible for supervision of accounting personnel, maintaining equipment and office supplies, publishing flyers and mailers, etc.
- Human Resources — completed the above human resource responsibilities for 120 employees

8/06 - present GB Office Solutions, LLC Nelson, NH

**Office Management Services/Grants Management/ Bookkeeping**

- Provide full service bookkeeping service to several clients including retail, non-profit and individuals
- P/R, A/P, AIR, Grants management, Audit preparation and graphic arts design

1/01 - 8/06 Stonewall Farm, (a nonprofit education center) Keene, NH

**Business Manager**

- Financial/Fiscal — Budgeting for six departments, financial reporting all General Ledger entries, account analysis & distribution of reports; responsible for all A/P & A/R; presentations to Board of Directors
- Personnel — payroll for 30+ employees, payroll taxes, 941/943 reporting, produced a personnel manual, manage health insurance enrollment and selection of carrier
- Data Management — oversee, manage, and programming of database system using FileMaker Pro for 1200+ members, donors & volunteers; monitor membership for renewal, bulk mailings
- Office Management — supervise 4 employees, equipment purchases/maintenance including computer systems, telephone systems, building maintenance; landlord for residents; coordinate facility rentals
- Gift Shop — make wholesale purchases and monitor sales of gift shop inventory

11/84-11/88 Eastern Mountain Sports Peterborough, NH

**Accounting Department**

- 2/1964-1/88 — Accounting Supervisor — supervised A/P clerks, prepared monthly journal entries, analysis of balance sheet accounts, monitored letter of credit activity, review sales/use & payroll taxes
- 9/85-2/86 — Accounting Clerk — bank reconciliations, AIR, analysis, NSF check collection, sales/use taxes
- 11/84-9/85 — Accounts Payable Clerk — processed vendor payments, verified inventory reports

**Education**

- Plymouth State College — MBA Graduate Certificate in "The Human Side of Enterprise" 5/08
- Franklin Pierce College — Bachelor of Science — major in Management, minor in Accounting, Graduated 5/91
- Mount Wachusett Community College — Associates of Science in Business Technology, Graduated 5/86
- Recent seminars: Human Resources Series; Avoiding Sexual Harassment in the Workplace; Dealing Effectively with Unacceptable Employee Behavior; Employment Law, Financial Reporting for Franchised Organizations, 1099 Laws;

**Skill**

- Experience with PC, Macintosh & Mainframe computer systems, QuickBooks, Microsoft Office, Word, Outlook, PowerPoint, Excel, WordPerfect, Reynolds & Reynolds Automotive Software, LWSI, and various other programs.
- Notary of Public; Justice of the Peace
- Red Cross CPR & First Aid Certified
- QuickBooks ProAdvisor

**Other Interests**

- Past involvement in: UNH Cooperative Extensions Advisory Council Member; 4-H Leader, Boy Scouts Leader & Committee member; Farm Bureau Board Member; Miracles in Motion Volunteer, Nelson Agricultural Commission; Hundred Nights Board Treasurer
- My family, farming and horse back riding

**References**

- Available Upon Request

**CONTRACTOR NAME**

Key Personnel

Name	Job Title	Salary	% Paid from this Contract	Amount Paid from this Contract
Philip Wyzik	Chief Executive Officer	169,424	0	
Marianne Marsh	Chief Medical Officer	242,843	0	
Gigi Pratt	Chief Financial Officer	121,631	0	
Katherine Cook	Chief Operating Officer	136,828	0	

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MACLori A. Shilbtoette  
CommissionerKatja S. Fox  
Director

STATE OF NEW HAMPSHIRE  
DEPARTMENT OF HEALTH AND HUMAN SERVICES  
DIVISION FOR BEHAVIORAL HEALTH

129 PLEASANT STREET, CONCORD, NH 03301  
603-271-9544 1-800-852-3345 Ext. 9544  
Fax: 603-271-4332 TDD Access: 1-800-735-2964 www.dhhs.nh.gov

December 17, 2021

His Excellency, Governor Christopher T. Sununu  
and the Honorable Council  
State House  
Concord, New Hampshire 03301

**REQUESTED ACTION**

Authorize the Department of Health and Human Services, Division for Behavioral Health, to amend existing contracts with the Contractors listed in bold below to provide community mental health services, including statewide mobile crisis services, with no change to the price limitation of \$52,369,907 and no change to the contract completion dates of June 30, 2022, effective upon Governor and Council approval. This request is contingent upon Governor and Council approval of the corresponding request to amend the Housing Bridge Subsidy contracts with the Contractors listed in bold below. 10% Federal Funds. 90% General Funds.

The individual contracts were approved by Governor and Council as specified in the table below.

Vendor Name	Vendor Code	Area Served	Current Amount	Increase (Decrease)	Revised Amount	G&C Approval
<b>Northern Human Services</b>	177222-B001	Conway	\$4,477,380	\$0	\$4,477,380	O: 6/21/17, Late Item A A1: 6/19/19, #29 A2: 2/19/20, #12 A3: 6/30/21 #21
<b>West Central Services, Inc. DBA West Central Behavioral Health</b>	177654-B001	Lebanon	\$3,001,206	\$0	\$3,001,206	O: 6/21/17, Late Item A A1: 6/19/19, #29 A2: 6/30/21 #21
<b>The Lakes Region Mental Health Center, Inc.</b>	154480-B001	Laconia	\$3,287,814	\$0	\$3,287,814	O: 6/21/17, Late Item A A1: 6/19/19, #29 A2: 6/30/21 #21

His Excellency, Governor Christopher T. Sununu  
and the Honorable Council  
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Riverbend Community Mental Health, Inc.	177192- R001	Concord	\$4,528,379	\$0	\$4,528,379	O: 6/21/17, Late Item A A1: 6/19/19, #29 A2: 6/30/21 #21
Monadnock Family Services	177510- B005	Keene	\$3,268,983	\$0	\$3,268,983	O: 6/21/17, Late Item A A1: 6/19/19, #29 A2: 6/30/21 #21
The Community Council of Nashua, N.H.  DBA Greater Nashua Mental Health Center at Community Council	154112- B001	Nashua	\$9,697,254	\$0	\$9,697,254	O: 6/21/17, Late Item A A1: 9/13/2017, #15. A2: 12/19/18 #18. A3: 6/19/19, #29 A4: 6/30/21 #21
The Mental Health Center of Greater Manchester, Inc.	177184- B001	Manchester	\$10,767,012	\$0	\$10,767,012	O: 6/21/17, Late Item A A1: 6/19/19, #29 A2: 6/30/21 #21
Seacoast Mental Health Center, Inc.	174089- R001	Portsmouth	\$5,782,478	\$0	\$5,782,478	O: 6/21/17, Late Item A A1: 6/19/19, #29 A2: 6/30/21 #21
Behavioral Health & Developmental Services of Strafford County, Inc.  DBA Community Partners of Strafford County	177278- B002	Dover	\$3,682,987	\$0	\$3,682,987	O: 6/21/17, Late Item A A1: 6/19/19, #29 A2: 6/30/21 #21

His Excellency, Governor Christopher T. Sununu  
and the Honorable Council  
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The Mental Health Center for Southern New Hampshire DBA CLM Center for Life Management	174116-R001	Derry	\$3,876,414	\$0	\$3,876,414	O: 6/21/17, Late Item A A1: 9/20/18, #21 A2: 6/19/19, #29 A3: 6/30/21 #21
		<b>Total:</b>	<b>\$52,369,907</b>	<b>\$0</b>	<b>\$52,369,907</b>	

Funds are available in the following accounts for State Fiscal Year 2022, with the authority to adjust budget line items within the price limitation and encumbrances between state fiscal years through the Budget Office, if needed and justified.

See attached fiscal details.

**EXPLANATION**

The Department contracts for Mental Health services with the Community Mental Health Centers (CMHC), which are designated by the Department to serve the towns and cities within a designated geographic region, as outlined in NH Revised Statutes Annotated (RSA) 135-C, and NH Administrative Rule He-M 403.

The purpose of this request is to remove Supported Housing services from these Mental Health contracts and consolidate them under contracts with CMHCs for Housing Bridge Subsidy Program services, which focus on targeted housing services for individuals with severe mental illness, through a corresponding amendment. By consolidating housing services under one set of contracts, the Department will be able to more effectively monitor Contractor performance programmatically and financially.

The populations served include children with Serious Emotional Disturbances and adults with Severe Mental Illness/Severe and Persistent Mental Illness, including individuals with Severe/Severe and Persistent Mental Illness with Low Service Utilization (LU) per He-M 401 Eligibility Determination and Individual Service Planning. Approximately 43,000 adults, children and families will be served from June 30, 2021 to June 30, 2022.

The Contractors will continue to provide a full array of Mental Health services, including Crisis Response Services, Individual and Group Psychotherapy, Targeted Case Management, Medication Services, Functional Support Services, Illness Management and Recovery, Evidenced Based Supported Employment, Assertive Community Treatment, Projects for Assistance in Transition from Homelessness, wraparound services for children, Community Residential Services, and Acute Care Services to individuals experiencing psychiatric emergencies while awaiting admission to a Designated Receiving Facility. All contracts include provisions for Mental Health Services required per NH RSA 135-C and with State Regulations applicable to the mental health system as outlined in He-M 400, as well as in compliance with the Community Mental Health Agreement (CMHA).

The Department will continue to monitor contracted services by:

- Ensuring quality assurance by conducting performance reviews and utilization reviews as determined to be necessary and appropriate based on applicable licensing, certifications and service provisions.



His Excellency, Governor Christopher T. Sununu  
and the Honorable Council  
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- Conducting quarterly meetings to review submitted quarterly data and reports to identify ongoing programmatic improvements.
- Reviewing monthly Financial Statements provided by the Contractors for ongoing evaluation of the programs fiscal integrity.

Should the Governor and Executive Council not authorize this request, the lack of consolidation of housing services under the Housing Bridge Subsidy contracts may prevent the Department from being able to monitor Contractor performance more accurately and effectively.

Source of Federal Funds: Assistance Listing #93.778, FAIN #05-1505NHBIPP; Assistance Listing #93.150, FAIN #X08SM083717-01; Assistance Listing #93.958, FAIN #B09SM083816 and FAIN #B09SM083987; Assistance Listing #93.243, FAIN #H79SM080245; Assistance Listing #93.959, FAIN #TI083464.

The Department will request General Funds in the event that Federal Funds are no longer available and services are still needed.

Respectfully submitted,



for

Lori A. Shibinette  
Commissioner

Attachment A  
Financial Details

05-85-92-922010-4117 HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS DEPT OF, HHS: BEHAVIORAL HEALTH DIV, BUREAU OF MENTAL HEALTH SERVICES, CMH PROGRAM SUPPORT (100% General Funds)

Northern Human Services (Vendor Code 177222-B004) PO #1056782

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92204117	\$379,249	\$0	\$379,249
2019	102-500731	Contracts for program services	92204117	\$469,249	\$0	\$469,249
2020	102-500731	Contracts for program services	92204117	\$645,304	\$0	\$645,304
2021	102-500731	Contracts for program services	92204117	\$748,448	\$0	\$748,448
2022	102-500731	Contracts for program services	92204117	\$1,415,368	\$0	\$1,415,368
			<b>Subtotal</b>	<b>\$3,657,618</b>	<b>\$0</b>	<b>\$3,657,618</b>

West Central Services, Inc (Vendor Code 177854-B001) PO #1056774

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92204117	\$322,191	\$0	\$322,191
2019	102-500731	Contracts for program services	92204117	\$412,191	\$0	\$412,191
2020	102-500731	Contracts for program services	92204117	\$312,878	\$0	\$312,878
2021	102-500731	Contracts for program services	92204117	\$377,202	\$0	\$377,202
2022	102-500731	Contracts for program services	92204117	\$1,121,563	\$0	\$1,121,563
			<b>Subtotal</b>	<b>\$2,548,025</b>	<b>\$0</b>	<b>\$2,548,025</b>

The Lakes Region Mental Health Center (Vendor Code 154480-B001) PO #1056775

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92204117	\$328,115	\$0	\$328,115
2019	102-500731	Contracts for program services	92204117	\$418,115	\$0	\$418,115
2020	102-500731	Contracts for program services	92204117	\$324,170	\$0	\$324,170
2021	102-500731	Contracts for program services	92204117	\$617,670	\$0	\$617,670
2022	102-500731	Contracts for program services	92204117	\$1,128,563	\$0	\$1,128,563
			<b>Subtotal</b>	<b>\$2,814,633</b>	<b>\$0</b>	<b>\$2,814,633</b>

Riverbend Community Mental Health, Inc. (Vendor Code 177192-R001) PO #1056778

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92204117	\$381,653	\$0	\$381,653
2019	102-500731	Contracts for program services	92204117	\$471,653	\$0	\$471,653
2020	102-500731	Contracts for program services	92204117	\$237,708	\$0	\$237,708
2021	102-500731	Contracts for program services	92204117	\$237,708	\$0	\$237,708
2022	102-500731	Contracts for program services	92204117	\$1,616,551	\$0	\$1,616,551
			<b>Subtotal</b>	<b>\$2,945,273</b>	<b>\$0</b>	<b>\$2,945,273</b>

Monadnock Family Services (Vendor Code 177510-B005) PO #1056779

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92204117	\$357,590	\$0	\$357,590
2019	102-500731	Contracts for program services	92204117	\$447,590	\$0	\$447,590
2020	102-500731	Contracts for program services	92204117	\$357,590	\$0	\$357,590
2021	102-500731	Contracts for program services	92204117	\$427,475	\$0	\$427,475
2022	102-500731	Contracts for program services	92204117	\$999,625	\$0	\$999,625
			<b>Subtotal</b>	<b>\$2,589,870</b>	<b>\$0</b>	<b>\$2,589,870</b>

Community Council of Nashua, NH (Vendor Code 154112-B001) PO #1056782

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92204117	\$1,183,799	\$0	\$1,183,799
2019	102-500731	Contracts for program services	92204117	\$1,273,799	\$0	\$1,273,799
2020	102-500731	Contracts for program services	92204117	\$1,039,854	\$0	\$1,039,854
2021	102-500731	Contracts for program services	92204117	\$1,326,702	\$0	\$1,326,702
2022	102-500731	Contracts for program services	92204117	\$2,364,495	\$0	\$2,364,495
			<b>Subtotal</b>	<b>\$7,188,649</b>	<b>\$0</b>	<b>\$7,188,649</b>

The Mental Health Center of Greater Manchester (Vendor Code 177184-B001) PO #1056784

Attachment A  
Financial Details

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92204117	\$1,846,829	\$0	\$1,846,829
2019	102-500731	Contracts for program services	92204117	\$1,736,829	\$0	\$1,736,829
2020	102-500731	Contracts for program services	92204117	\$1,842,884	\$0	\$1,842,884
2021	102-500731	Contracts for program services	92204117	\$1,842,884	\$0	\$1,842,884
2022	102-500731	Contracts for program services	92204117	\$2,588,551	\$0	\$2,588,551
			<b>Subtotal</b>	<b>\$9,257,977</b>	<b>\$0</b>	<b>\$9,257,977</b>

Seacoast Mental Health Center, Inc. (Vendor Code 174089-R001)

PO #1056785

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92204117	\$746,785	\$0	\$746,785
2019	102-500731	Contracts for program services	92204117	\$836,785	\$0	\$836,785
2020	102-500731	Contracts for program services	92204117	\$742,820	\$0	\$742,820
2021	102-500731	Contracts for program services	92204117	\$845,860	\$0	\$845,860
2022	102-500731	Contracts for program services	92204117	\$1,139,825	\$0	\$1,139,825
			<b>Subtotal</b>	<b>\$4,311,835</b>	<b>\$0</b>	<b>\$4,311,835</b>

Behavioral Health & Developmental Services of Strafford County, Inc. (Vendor Code 177278-B002)

PO #1056787

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92204117	\$313,543	\$0	\$313,543
2019	102-500731	Contracts for program services	92204117	\$403,543	\$0	\$403,543
2020	102-500731	Contracts for program services	92204117	\$309,598	\$0	\$309,598
2021	102-500731	Contracts for program services	92204117	\$417,598	\$0	\$417,598
2022	102-500731	Contracts for program services	92204117	\$1,297,096	\$0	\$1,297,096
			<b>Subtotal</b>	<b>\$2,741,378</b>	<b>\$0</b>	<b>\$2,741,378</b>

The Mental Health Center for Southern New Hampshire (Vendor Code 174118-R001)

PO #1056788

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92204117	\$350,791	\$0	\$350,791
2019	102-500731	Contracts for program services	92204117	\$440,791	\$0	\$440,791
2020	102-500731	Contracts for program services	92204117	\$346,846	\$0	\$346,846
2021	102-500731	Contracts for program services	92204117	\$668,846	\$0	\$668,846
2022	102-500731	Contracts for program services	92204117	\$999,625	\$0	\$999,625
			<b>Subtotal</b>	<b>\$2,806,899</b>	<b>\$0</b>	<b>\$2,806,899</b>
<b>Total CMH Program Support</b>				<b>\$40,880,166</b>	<b>\$0</b>	<b>\$40,880,166</b>

05-85-92-822010-4120 HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS DEPT OF, HHS: BEHAVIORAL HEALTH DIV, BUREAU OF MENTAL HEALTH SERVICES, MENTAL HEALTH BLOCK GRANT (100% Federal Funds)

Monadnock Family Services (Vendor Code 177510-B005)

PO #1056779

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92224120	\$0	\$0	\$0
2019	102-500731	Contracts for program services	92224120	\$0	\$0	\$0
2020	102-500731	Contracts for program services	92224120	\$0	\$0	\$0
2021	102-500731	Contracts for program services	92224120	\$0	\$0	\$0
2022	074-500585	Grants for Pub Asst and Relief	92224120 / 92244120	\$111,000	\$0	\$111,000
			<b>Subtotal</b>	<b>\$111,000</b>	<b>\$0</b>	<b>\$111,000</b>

Community Council of Nashua, NH (Vendor Code 154112-B001)

PO #1056782

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92224120	\$84,000	\$0	\$84,000
2019	102-500731	Contracts for program services	92224120	\$21,500	\$0	\$21,500
2020	102-500731	Contracts for program services	92224120	\$81,182	\$0	\$81,182
2021	102-500731	Contracts for program services	92224120	\$81,182	\$0	\$81,182
2022	074-500585	Grants for Pub Asst and Relief	92224120	\$80,000	\$0	\$80,000
			<b>Subtotal</b>	<b>\$287,824</b>	<b>\$0</b>	<b>\$287,824</b>

Seacoast Mental Health Center, Inc. (Vendor Code 174089-R001)

PO #1056785

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget

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Financial Details

2018	102-500731	Contracts for program services	92224120	\$0	\$0	\$0
2019	102-500731	Contracts for program services	92224120	\$0	\$0	\$0
2020	102-500731	Contracts for program services	92224120	\$0	\$0	\$0
2021	102-500731	Contracts for program services	92224120	\$0	\$0	\$0
2022	074-500585	Grants for Pub Asst and Relief	92224120 / 92244120	\$111,000	\$0	\$111,000
<b>Subtotal</b>				<b>\$111,000</b>	<b>\$0</b>	<b>\$111,000</b>

The Mental Health Center for Southern New Hampshire (Vendor Code 174118-R001) PO #1056788

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92224120	\$0	\$0	\$0
2019	102-500731	Contracts for program services	92224120	\$0	\$0	\$0
2020	102-500731	Contracts for program services	92224120	\$0	\$0	\$0
2021	102-500731	Contracts for program services	92224120	\$0	\$0	\$0
2022	074-500585	Grants for Pub Asst and Relief	92224120 / 92244120	\$118,600	\$0	\$118,600
<b>Subtotal</b>				<b>\$118,600</b>	<b>\$0</b>	<b>\$118,600</b>
<b>Total Mental Health Block Grant</b>				<b>\$828,424</b>	<b>\$0</b>	<b>\$828,424</b>

05-95-92-922010-4121 HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS DEPT OF, HHS: BEHAVIORAL HEALTH DIV, BUREAU OF MENTAL HEALTH SERVICES, MENTAL HEALTH DATA COLLECTION (100% Federal Funds)

Northern Human Services (Vendor Code 177222-B004) PO #1056782

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2019	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2020	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2021	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2022	102-500731	Contracts for program services	92204121	\$10,000	\$0	\$10,000
<b>Subtotal</b>				<b>\$30,000</b>	<b>\$0</b>	<b>\$30,000</b>

West Central Services, Inc (Vendor Code 177854-B001) PO #1056774

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2019	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2020	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2021	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2022	102-500731	Contracts for program services	92204121	\$10,000	\$0	\$10,000
<b>Subtotal</b>				<b>\$30,000</b>	<b>\$0</b>	<b>\$30,000</b>

The Lakes Region Mental Health Center (Vendor Code 154480-B001) PO #1056775

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2019	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2020	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2021	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2022	102-500731	Contracts for program services	92204121	\$10,000	\$0	\$10,000
<b>Subtotal</b>				<b>\$30,000</b>	<b>\$0</b>	<b>\$30,000</b>

Riverbend Community Mental Health, Inc. (Vendor Code 177192-R001) PO #1056778

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2019	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2020	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2021	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2022	102-500731	Contracts for program services	92204121	\$10,000	\$0	\$10,000
<b>Subtotal</b>				<b>\$30,000</b>	<b>\$0</b>	<b>\$30,000</b>

Monadnock Family Services (Vendor Code 177510-B005) PO #1056779

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000

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2019	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2020	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2021	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2022	102-500731	Contracts for program services	92204121	\$10,000	\$0	\$10,000
			<b>Subtotal</b>	<b>\$30,000</b>	<b>\$0</b>	<b>\$30,000</b>

Community Council of Nashua, NH (Vendor Code 154112-B001)

PO #1056782

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2019	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2020	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2021	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2022	102-500731	Contracts for program services	92204121	\$10,000	\$0	\$10,000
			<b>Subtotal</b>	<b>\$30,000</b>	<b>\$0</b>	<b>\$30,000</b>

The Mental Health Center of Greater Manchester (Vendor Code 177184-B001)

PO #1056784

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2019	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2020	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2021	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2022	102-500731	Contracts for program services	92204121	\$10,000	\$0	\$10,000
			<b>Subtotal</b>	<b>\$30,000</b>	<b>\$0</b>	<b>\$30,000</b>

Seacoast Mental Health Center, Inc. (Vendor Code 174089-R001)

PO #1056785

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2019	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2020	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2021	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2022	102-500731	Contracts for program services	92204121	\$10,000	\$0	\$10,000
			<b>Subtotal</b>	<b>\$30,000</b>	<b>\$0</b>	<b>\$30,000</b>

Behavioral Health & Developmental Services of Strafford County, Inc. (Vendor Code 177278-B002)

PO #1056787

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2019	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2020	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2021	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2022	102-500731	Contracts for program services	92204121	\$10,000	\$0	\$10,000
			<b>Subtotal</b>	<b>\$30,000</b>	<b>\$0</b>	<b>\$30,000</b>

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The Mental Health Center for Southern New Hampshire (Vendor Code 174116-R001) PO #1056788

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2019	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2020	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2021	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2022	102-500731	Contracts for program services	92204121	\$10,000	\$0	\$10,000
			<b>Subtotal</b>	<b>\$30,000</b>	<b>\$0</b>	<b>\$30,000</b>
<b>Total Mental Health Data Collection</b>				<b>\$30,000</b>	<b>\$0</b>	<b>\$30,000</b>

05-96-92-921010-2053 HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS DEPT OF, HHS: BEHAVIORAL HEALTH DIV, BUR FOR CHILDRENS BEHAVRL HLTH, SYSTEM OF CARE (100% General Funds)

Northern Human Services (Vendor Code 177222-B004) PO #1056782

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92102053	\$4,000	\$0	\$4,000
2019	102-500731	Contracts for program services	92102053	\$0	\$0	\$0
2020	102-500731	Contracts for program services	92102053	\$11,000	\$0	\$11,000
2021	102-500731	Contracts for program services	92102053	\$11,000	\$0	\$11,000
2022	102-500731	Contracts for program services	92102053	\$805,091	\$0	\$805,091
			<b>Subtotal</b>	<b>\$831,091</b>	<b>\$0</b>	<b>\$831,091</b>

West Central Services, Inc (Vendor Code 177854-B001) PO #1056774

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92102053	\$0	\$0	\$0
2019	102-500731	Contracts for program services	92102053	\$4,000	\$0	\$4,000
2020	102-500731	Contracts for program services	92102053	\$5,000	\$0	\$5,000
2021	102-500731	Contracts for program services	92102053	\$5,000	\$0	\$5,000
2022	102-500731	Contracts for program services	92102053	\$402,331	\$0	\$402,331
			<b>Subtotal</b>	<b>\$416,331</b>	<b>\$0</b>	<b>\$416,331</b>

The Lakes Region Mental Health Center (Vendor Code 154480-B001) PO #1056775

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92102053	\$0	\$0	\$0
2019	102-500731	Contracts for program services	92102053	\$4,000	\$0	\$4,000
2020	102-500731	Contracts for program services	92102053	\$11,000	\$0	\$11,000
2021	102-500731	Contracts for program services	92102053	\$11,000	\$0	\$11,000
2022	102-500731	Contracts for program services	92102053	\$408,331	\$0	\$408,331
			<b>Subtotal</b>	<b>\$434,331</b>	<b>\$0</b>	<b>\$434,331</b>

Riverbend Community Mental Health, Inc. (Vendor Code 177192-R001) PO #1056778

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92102053	\$0	\$0	\$0
2019	102-500731	Contracts for program services	92102053	\$4,000	\$0	\$4,000
2020	102-500731	Contracts for program services	92102053	\$151,000	\$0	\$151,000
2021	102-500731	Contracts for program services	92102053	\$151,000	\$0	\$151,000
2022	102-500731	Contracts for program services	92102053	\$1,051,054	\$0	\$1,051,054
			<b>Subtotal</b>	<b>\$1,357,054</b>	<b>\$0</b>	<b>\$1,357,054</b>

Monadnock Family Services (Vendor Code 177510-B005) PO #1056779

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92102053	\$0	\$0	\$0
2019	102-500731	Contracts for program services	92102053	\$4,000	\$0	\$4,000
2020	102-500731	Contracts for program services	92102053	\$5,000	\$0	\$5,000
2021	102-500731	Contracts for program services	92102053	\$5,000	\$0	\$5,000
2022	102-500731	Contracts for program services	92102053	\$341,383	\$0	\$341,383
			<b>Subtotal</b>	<b>\$355,383</b>	<b>\$0</b>	<b>\$355,383</b>

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Community Council of Nashua, NH (Vendor Code 154112-B001) PO #1056782

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92102053	\$0	\$0	\$0
2019	102-500731	Contracts for program services	92102053	\$0	\$0	\$0
2020	102-500731	Contracts for program services	92102053	\$151,000	\$0	\$151,000
2021	102-500731	Contracts for program services	92102053	\$151,000	\$0	\$151,000
2022	102-500731	Contracts for program services	92102053	\$1,051,054	\$0	\$1,051,054
<b>Subtotal</b>				<b>\$1,353,054</b>	<b>\$0</b>	<b>\$1,353,054</b>

The Mental Health Center of Greater Manchester (Vendor Code 177184-B001) PO #1056784

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92102053	\$4,000	\$0	\$4,000
2019	102-500731	Contracts for program services	92102053	\$0	\$0	\$0
2020	102-500731	Contracts for program services	92102053	\$11,000	\$0	\$11,000
2021	102-500731	Contracts for program services	92102053	\$11,000	\$0	\$11,000
2022	102-500731	Contracts for program services	92102053	\$653,326	\$0	\$653,326
<b>Subtotal</b>				<b>\$679,326</b>	<b>\$0</b>	<b>\$679,326</b>

Seacoast Mental Health Center, Inc. (Vendor Code 174089-R001) PO #1056785

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92102053	\$4,000	\$0	\$4,000
2019	102-500731	Contracts for program services	92102053	\$0	\$0	\$0
2020	102-500731	Contracts for program services	92102053	\$11,000	\$0	\$11,000
2021	102-500731	Contracts for program services	92102053	\$11,000	\$0	\$11,000
2022	102-500731	Contracts for program services	92102053	\$805,091	\$0	\$805,091
<b>Subtotal</b>				<b>\$831,091</b>	<b>\$0</b>	<b>\$831,091</b>

Behavioral Health & Developmental Services of Strafford County, Inc. (Vendor Code 177278-B002) PO #1056787

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92102053	\$0	\$0	\$0
2019	102-500731	Contracts for program services	92102053	\$4,000	\$0	\$4,000
2020	102-500731	Contracts for program services	92102053	\$11,000	\$0	\$11,000
2021	102-500731	Contracts for program services	92102053	\$11,000	\$0	\$11,000
2022	102-500731	Contracts for program services	92102053	\$408,331	\$0	\$408,331
<b>Subtotal</b>				<b>\$434,331</b>	<b>\$0</b>	<b>\$434,331</b>

The Mental Health Center for Southern New Hampshire (Vendor Code 174118-R001) PO #1056788

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92102053	\$4,000	\$0	\$4,000
2019	102-500731	Contracts for program services	92102053	\$5,000	\$0	\$5,000
2020	102-500731	Contracts for program services	92102053	\$131,000	\$0	\$131,000
2021	102-500731	Contracts for program services	92102053	\$131,000	\$0	\$131,000
2022	102-500731	Contracts for program services	92102053	\$467,363	\$0	\$467,363
<b>Subtotal</b>				<b>\$738,363</b>	<b>\$0</b>	<b>\$738,363</b>
<b>Total System of Care</b>				<b>\$7,030,336</b>	<b>\$0</b>	<b>\$7,030,336</b>

05-96-42-421010-2968 HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS DEPT OF, HHS: HUMAN SERVICES DIV, CHILD PROTECTION, CHILD - FAMILY SERVICES (100% General Funds)

Northern Human Services (Vendor Code 177222-B004) PO #1056762

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	550-500398	Assessment and Counseling	42105824	\$5,310	\$0	\$5,310
2019	550-500398	Assessment and Counseling	42105824	\$5,310	\$0	\$5,310
2020	550-500398	Assessment and Counseling	42105824	\$5,310	\$0	\$5,310
2021	550-500398	Assessment and Counseling	42105824	\$5,310	\$0	\$5,310
2022	644-504195	SGFSER SGF SERVICES	42105876	\$5,310	\$0	\$5,310
<b>Subtotal</b>				<b>\$26,550</b>	<b>\$0</b>	<b>\$26,550</b>

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West Central Services, Inc (Vendor Code 177654-B001) PO #1056774

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2019	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2020	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2021	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2022	644-504195	SGFSER SGF SERVICES	42105876	\$1,770	\$0	\$1,770
<b>Subtotal</b>				<b>\$8,850</b>	<b>\$0</b>	<b>\$8,850</b>

The Lakes Region Mental Health Center (Vendor Code 154480-B001) PO #1056775

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2019	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2020	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2021	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2022	644-504195	SGFSER SGF SERVICES	42105876	\$1,770	\$0	\$1,770
<b>Subtotal</b>				<b>\$8,850</b>	<b>\$0</b>	<b>\$8,850</b>

Riverbend Community Mental Health, Inc. (Vendor Code 177192-R001) PO #1056778

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2019	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2020	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2021	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2022	644-504195	SGFSER SGF SERVICES	42105876	\$1,770	\$0	\$1,770
<b>Subtotal</b>				<b>\$8,850</b>	<b>\$0</b>	<b>\$8,850</b>

Monadnock Family Services (Vendor Code 177510-B005) PO #1056779

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2019	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2020	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2021	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2022	644-504195	SGFSER SGF SERVICES	42105876	\$1,770	\$0	\$1,770
<b>Subtotal</b>				<b>\$8,850</b>	<b>\$0</b>	<b>\$8,850</b>

Community Council of Nashua, NH (Vendor Code 154112-B001) PO #1056782

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2019	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2020	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2021	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2022	644-504195	SGFSER SGF SERVICES	42105876	\$1,770	\$0	\$1,770
<b>Subtotal</b>				<b>\$8,850</b>	<b>\$0</b>	<b>\$8,850</b>

The Mental Health Center of Greater Manchester (Vendor Code 177184-B001) PO #1056784

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	550-500398	Assessment and Counseling	42105824	\$3,540	\$0	\$3,540
2019	550-500398	Assessment and Counseling	42105824	\$3,540	\$0	\$3,540
2020	550-500398	Assessment and Counseling	42105824	\$3,540	\$0	\$3,540
2021	550-500398	Assessment and Counseling	42105824	\$3,540	\$0	\$3,540
2022	644-504195	SGFSER SGF SERVICES	42105876	\$3,540	\$0	\$3,540
<b>Subtotal</b>				<b>\$17,700</b>	<b>\$0</b>	<b>\$17,700</b>

Seacoast Mental Health Center, Inc. (Vendor Code 174089-R001) PO #1056785

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2019	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2020	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2021	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770



Attachment A  
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2022	644-504195	SGFSER SGF SERVICES	42105876	\$1,770	\$0	\$1,770
			<i>Subtotal</i>	\$8,850	\$0	\$8,850

Attachment A  
Financial Details

Behavioral Health & Developmental Services of Strafford County, Inc. (Vendor Code 177278-B002) PO #1056787

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2019	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2020	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2021	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2022	844-504195	SGFSER SGF SERVICES	42105876	\$1,770	\$0	\$1,770
<b>Subtotal</b>				<b>\$8,650</b>	<b>\$0</b>	<b>\$8,650</b>

The Mental Health Center for Southern New Hampshire (Vendor Code 174116-R001) PO #1056788

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2019	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2020	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2021	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2022	844-504195	SGFSER SGF SERVICES	42105876	\$1,770	\$0	\$1,770
<b>Subtotal</b>				<b>\$8,650</b>	<b>\$0</b>	<b>\$8,650</b>
<b>Total Child - Family Services</b>				<b>\$116,050</b>	<b>\$0</b>	<b>\$116,050</b>

05-85-42-423010-7926 HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS DEPT OF, HHS: HUMAN SERVICES DIV, HOMELESS & HOUSING, PATH GRANT (100% Federal Funds)

Riverbend Community Mental Health, Inc. (Vendor Code 177182-R001) PO #1056778

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	42307150	\$36,250	\$0	\$36,250
2019	102-500731	Contracts for program services	42307150	\$36,250	\$0	\$36,250
2020	102-500731	Contracts for program services	42307150	\$38,234	\$0	\$38,234
2021	102-500731	Contracts for program services	42307150	\$38,234	\$0	\$38,234
2022	102-500731	Contracts for program services	42307150	\$38,234	\$0	\$38,234
<b>Subtotal</b>				<b>\$187,202</b>	<b>\$0</b>	<b>\$187,202</b>

Monadnock Family Services (Vendor Code 177510-B005) PO #1056779

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	42307150	\$37,000	\$0	\$37,000
2019	102-500731	Contracts for program services	42307150	\$37,000	\$0	\$37,000
2020	102-500731	Contracts for program services	42307150	\$33,300	\$0	\$33,300
2021	102-500731	Contracts for program services	42307150	\$33,300	\$0	\$33,300
2022	102-500731	Contracts for program services	42307150	\$33,300	\$0	\$33,300
<b>Subtotal</b>				<b>\$173,900</b>	<b>\$0</b>	<b>\$173,900</b>

Community Council of Nashua, NH (Vendor Code 154112-B001) PO #1056782

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	42307150	\$40,300	\$0	\$40,300
2019	102-500731	Contracts for program services	42307150	\$40,300	\$0	\$40,300
2020	102-500731	Contracts for program services	42307150	\$43,901	\$0	\$43,901
2021	102-500731	Contracts for program services	42307150	\$43,901	\$0	\$43,901
2022	102-500731	Contracts for program services	42307150	\$43,901	\$0	\$43,901
<b>Subtotal</b>				<b>\$212,303</b>	<b>\$0</b>	<b>\$212,303</b>

The Mental Health Center of Greater Manchester (Vendor Code 177184-B001) PO #1056784

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	42307150	\$40,121	\$0	\$40,121
2019	102-500731	Contracts for program services	42307150	\$40,121	\$0	\$40,121
2020	102-500731	Contracts for program services	42307150	\$43,725	\$0	\$43,725
2021	102-500731	Contracts for program services	42307150	\$43,725	\$0	\$43,725
2022	102-500731	Contracts for program services	42307150	\$43,725	\$0	\$43,725
<b>Subtotal</b>				<b>\$211,417</b>	<b>\$0</b>	<b>\$211,417</b>

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Seacoast Mental Health Center, Inc. (Vendor Code 174089-R001) PO #1056785

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	42307150	\$25,000	\$0	\$25,000
2019	102-500731	Contracts for program services	42307150	\$25,000	\$0	\$25,000
2020	102-500731	Contracts for program services	42307150	\$38,234	\$0	\$38,234
2021	102-500731	Contracts for program services	42307150	\$38,234	\$0	\$38,234
2022	102-500731	Contracts for program services	42307150	\$38,234	\$0	\$38,234
<b>Subtotal</b>				<b>\$184,702</b>	<b>\$0</b>	<b>\$184,702</b>

The Mental Health Center for Southern New Hampshire (Vendor Code 174118-R001) PO #1056785

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	42307150	\$29,500	\$0	\$29,500
2019	102-500731	Contracts for program services	42307150	\$29,500	\$0	\$29,500
2020	102-500731	Contracts for program services	42307150	\$38,234	\$0	\$38,234
2021	102-500731	Contracts for program services	42307150	\$38,234	\$0	\$38,234
2022	102-500731	Contracts for program services	42307150	\$38,234	\$0	\$38,234
<b>Subtotal</b>				<b>\$173,702</b>	<b>\$0</b>	<b>\$173,702</b>
<b>Total PATH GRANT</b>				<b>\$1,123,228</b>	<b>\$0</b>	<b>\$1,123,228</b>

06-85-92-820610-3380 HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS DEPT OF, HHS: BEHAVIORAL HEALTH DIV, BUREAU OF DRUG & ALCOHOL SVCS, PREVENTION SERVICES (97% Federal Funds, 3% General Funds)

Seacoast Mental Health Center (Vendor Code 174089-R001) PO #1056785

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92058502	\$70,000	\$0	\$70,000
2019	102-500731	Contracts for program services	92058502	\$70,000	\$0	\$70,000
2020	102-500731	Contracts for program services	92057502	\$70,000	\$0	\$70,000
2021	102-500731	Contracts for program services	92057502	\$70,000	\$0	\$70,000
2022	102-500731	Contracts for program services	92057502	\$70,000	\$0	\$70,000
<b>Subtotal</b>				<b>\$350,000</b>	<b>\$0</b>	<b>\$350,000</b>
<b>Total BDAS</b>				<b>\$360,000</b>	<b>\$0</b>	<b>\$360,000</b>

06-95-48-481010-8917 HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS DEPT OF, HHS: ELDERLY & ADULT SVCS DIV, GRANTS TO LOCALS, HEALTH PROMOTION CONTRACTS (100% Federal Funds)

Seacoast Mental Health Center (Vendor Code 174089-R001) PO #1056785

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	48108462	\$35,000	\$0	\$35,000
2019	102-500731	Contracts for program services	48108462	\$35,000	\$0	\$35,000
2020	102-500731	Contracts for program services	48108462	\$35,000	\$0	\$35,000
2021	102-500731	Contracts for program services	48108462	\$35,000	\$0	\$35,000
2022	102-500731	Contracts for program services	48108462	\$35,000	\$0	\$35,000
<b>Subtotal</b>				<b>\$175,000</b>	<b>\$0</b>	<b>\$175,000</b>
<b>Total BEAS</b>				<b>\$176,000</b>	<b>\$0</b>	<b>\$176,000</b>

06-96-49-490510-2985 HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS DEPT OF, HHS: COMM-BASED CARE SVCS DIV, COMMUNITY BASED CARE SERVICES, BALANCE INCENTIVE PROGRAM BIP (100% Federal Funds)

Northern Human Services (Vendor Code 177222-B004) PO #1056762

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	49053316	\$0	\$0	\$0
2019	102-500731	Contracts for program services	49053316	\$0	\$0	\$0
2020	102-500731	Contracts for program services	49053316	\$132,123	\$0	\$132,123
2021	102-500731	Contracts for program services	49053316	\$0	\$0	\$0
2022	102-500731	Contracts for program services	49053316	\$0	\$0	\$0
<b>Subtotal</b>				<b>\$132,123</b>	<b>\$0</b>	<b>\$132,123</b>
<b>Total Balance Incentive Program</b>				<b>\$132,123</b>	<b>\$0</b>	<b>\$132,123</b>

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06-86-02-022010-2340 HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS DEPT OF, HHS: BEHAVIORAL HEATHLM DIV, BUREAU OF MENTAL HEALTH SERVICES, PROHEALTH NH GRANT (100% Federal Funds)

Community Council of Nashua, NH (Vendor Code 154112-B001)

PO #1056782

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92202340	\$0	\$0	\$0
2019	102-500731	Contracts for program services	92202340	\$0	\$0	\$0
2020	102-500731	Contracts for program services	92202340	\$0	\$0	\$0
2021	102-500731	Contracts for program services	92202340	\$0	\$0	\$0
2022	074-500585	Grants for Pub Asst and Relief	92202340	\$616,574	\$0	\$616,574
<b>Subtotal</b>				<b>\$616,574</b>	<b>\$0</b>	<b>\$616,574</b>

The Mental Health Center of Greater Manchester (Vendor Code 177184-B001)

PO #1056784

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92202340	\$0	\$0	\$0
2019	102-500731	Contracts for program services	92202340	\$0	\$0	\$0
2020	102-500731	Contracts for program services	92202340	\$0	\$0	\$0
2021	102-500731	Contracts for program services	92202340	\$0	\$0	\$0
2022	074-500585	Grants for Pub Asst and Relief	92202340	\$570,592	\$0	\$570,592
<b>Subtotal</b>				<b>\$570,592</b>	<b>\$0</b>	<b>\$570,592</b>

Behavioral Health & Developmental Services of Strafford County, Inc. (Vendor Code 177278-B002)

PO #1056787

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92202340	\$0	\$0	\$0
2019	102-500731	Contracts for program services	92202340	\$0	\$0	\$0
2020	102-500731	Contracts for program services	92202340	\$0	\$0	\$0
2021	102-500731	Contracts for program services	92202340	\$0	\$0	\$0
2022	074-500585	Grants for Pub Asst and Relief	92202340	\$468,428	\$0	\$468,428
<b>Subtotal</b>				<b>\$468,428</b>	<b>\$0</b>	<b>\$468,428</b>
<b>Total PROHEALTH NH GRANT</b>				<b>\$1,655,694</b>	<b>\$0</b>	<b>\$1,655,694</b>

Amendment Total Price for All Vendors

\$62,369,907

\$0

\$62,369,907

**State of New Hampshire  
Department of Health and Human Services  
Amendment #3**

This Amendment to the Mental Health Services contract is by and between the State of New Hampshire, Department of Health and Human Services ("State" or "Department") and Monadnock Family Services ("the Contractor").

WHEREAS, pursuant to an agreement (the "Contract") approved by the Governor and Executive Council on June 21, 2017, (Late Item A), as amended on June 19, 2019, (Item #29), and June 30, 2021 (Item #21), the Contractor agreed to perform certain services based upon the terms and conditions specified in the Contract as amended and in consideration of certain sums specified; and

WHEREAS, pursuant to Form P-37, General Provisions, Paragraph 18, the Contract may be amended upon written agreement of the parties and approval from the Governor and Executive Council; and

WHEREAS, the parties agree to extend the term of the agreement, increase the price limitation, or modify the scope of services to support continued delivery of these services; and

NOW THEREFORE, in consideration of the foregoing and the mutual covenants and conditions contained in the Contract and set forth herein, the parties hereto agree to amend as follows:

1. Modify Exhibit A, Amendment #2, Scope of Services, by deleting all text in Section 11, Supported Housing, and replacing it to read:

11. Reserved

All terms and conditions of the Contract and prior amendments not modified by this Amendment remain in full force and effect. This Amendment shall be effective upon the date of Governor and Executive Council approval.

IN WITNESS WHEREOF, the parties have set their hands as of the date written below,

State of New Hampshire  
Department of Health and Human Services

12/20/2021

Date

DocuSigned by:  
*Katja S. Fox*  
Name: Katja S. Fox  
Title: Director

Monadnock Family Services

12/20/2021

Date

DocuSigned by:  
*Philip Wyzik*  
Name: Philip Wyzik  
Title: CEO

The preceding Amendment, having been reviewed by this office, is approved as to form, substance, and execution.

OFFICE OF THE ATTORNEY GENERAL

12/20/2021

Date

DocuSigned by:

*Robyn Guarino*

Name: Robyn Guarino

Title: Attorney

I hereby certify that the foregoing Amendment was approved by the Governor and Executive Council of the State of New Hampshire at the Meeting on: \_\_\_\_\_ (date of meeting)

OFFICE OF THE SECRETARY OF STATE

Date:

Name:

Title:



Lori A. Shilbinette  
Commissioner

Katja S. Fox  
Director

STATE OF NEW HAMPSHIRE  
DEPARTMENT OF HEALTH AND HUMAN SERVICES  
*DIVISION FOR BEHAVIORAL HEALTH*

129 PLEASANT STREET, CONCORD, NH 03301  
603-271-9544 1-800-852-3345 Ext. 9544  
Fax: 603-271-4332 TDD Access: 1-800-735-2964 www.dhhs.nh.gov

June 11, 2021

His Excellency, Governor Christopher T. Sununu  
and the Honorable Council  
State House  
Concord, New Hampshire 03301

**REQUESTED ACTION**

Authorize the Department of Health and Human Services, Division for Behavioral Health, to enter into **Sole Source** amendments to existing contracts with the vendors listed below to provide community mental health services, including statewide mobile crisis services, by increasing the total price limitation by \$24,517,006 from \$27,852,901 to \$52,369,907 and by extending the completion dates from June 30, 2021 to June 30, 2022, effective June 30, 2021, upon Governor and Council approval. 90% General Funds. 10% Federal Funds.

The individual contracts were approved by Governor and Council as specified in the table below.

Vendor Name	Vendor Code	Area Served	Current Amount	Increase (Decrease)	Revised Amount	G&C Approval
Northern Human Services	177222-B001	Conway	\$2,354,431	\$2,122,949	\$4,477,380	O: 6/21/17, Late Item A A1: 6/19/19, #29 A2: 2/19/20, #12
West Central Services, Inc. DBA West Central Behavioral Health	177654-B001	Lebanon	\$1,401,218	\$1,599,988	\$3,001,206	O: 6/21/17, Late Item A A1: 6/19/19, #29
Lakes Region Mental Health Center, Inc. DBA Genesis Behavioral Health	154480-B001	Laconia	\$1,447,650	\$1,840,164	\$3,287,814	O: 6/21/17, Late Item A A1: 6/19/19, #29
Riverbend Community Mental Health, Inc.	177192-R001	Concord	\$1,810,770	\$2,717,609	\$4,528,379	O: 6/21/17, Late Item A A1: 6/19/19, #29
Monadnock Family Services	177510-B005	Keene	\$1,702,040	\$1,566,943	\$3,268,983	O: 6/21/17, Late Item A A1: 6/19/19, #29

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His Excellency, Governor Christopher T. Sununu  
and the Honorable Council  
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Community Council of Nashua, NH DBA Greater Nashua Mental Health Center at Community Council	154112-B001	Nashua	\$5,262,612	\$4,434,642	\$9,697,254	O: 6/21/17, Late Item A A1: 9/13/2019, #15. A2: 12/19/18 #19. A3: 6/19/19, #29
The Mental Health Center of Greater Manchester, Inc.	177184-B001	Manchester	\$6,897,278	\$3,869,734	\$10,767,012	O: 6/21/17, Late Item A A1: 6/19/19, #29
Seacoast Mental Health Center, Inc.	174089-R001	Portsmouth	\$3,668,718	\$2,113,760	\$5,782,478	O: 6/21/17, Late Item A A1: 6/19/19, #29
Behavioral Health & Developmental Svs of Strafford County, Inc. DBA Community Partners of Strafford County	177278-B002	Dover	\$1,389,362	\$2,293,625	\$3,682,987	O: 6/21/17, Late Item A A1: 6/19/19, #29
The Mental Health Center for Southern New Hampshire DBA CLM Center for Life Management	174116-R001	Derry	\$1,918,822	\$1,957,592	\$3,876,414	O: 6/21/17, Late Item A A1: 9/20/18, #21 A2: 6/19/19, #29
		<b>Total:</b>	<b>\$27,852,901</b>	<b>\$24,617,006</b>	<b>\$52,369,907</b>	

Funds are available in the following accounts for State Fiscal Year 2021, and are anticipated to be available in State Fiscal Year 2022, upon the availability and continued appropriation of funds in the future operating budget, with the authority to adjust budget line items within the price limitation and encumbrances between state fiscal years through the Budget Office, if needed and justified.

#### EXPLANATION

This request is **Sole Source** because the Department is seeking to extend the contracts beyond the current completion dates and there are no renewal options available. The Department contracts for these services through the community mental health centers, which are designated by the Department to serve the towns and cities within a designated geographic region, as outlined in the NH Revised Statutes Annotated (RSA) 135-C, and NH Administrative Rule He-M 403.

His Excellency, Governor Christopher T. Sununu  
and the Honorable Council  
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The purpose of this request is to continue providing and expand upon community mental health services for individuals in New Hampshire. Community mental health centers provide community-based mental health services to adults, children, and families to build resiliency, promote recovery, reduce inpatient hospital utilizations, and improve community tenure.

The populations served include children with Serious Emotional Disturbances and adults with Severe Mental Illness/Severe and Persistent Mental Illness, including individuals with Severe/Severe and Persistent Mental Illness with Low Service Utilization (LU) per He-M 401 Eligibility Determination and Individual Service Planning. Approximately 43,000 adults, children and families will be served from June 30, 2021 to June 30, 2022.

The Contractors will continue to provide Emergency Services, Individual and Group Psychotherapy, Targeted Case Management, Medication Services, Functional Support Services, Illness Management and Recovery, Evidenced Based Supported Employment, Assertive Community Treatment, Projects for Assistance in Transition from Homelessness, wraparound services for children, Community Residential Services, and Acute Care Services to individuals experiencing psychiatric emergencies while awaiting admission to a Designated Receiving Facility. All contracts include provisions for Mental Health Services required per NH RSA 135-C and with State Regulations applicable to the mental health system as outlined in He-M 400, as well as in compliance with the Community Mental Health Agreement (CMHA).

These services are provided to individuals enrolled in the State Medicaid plan as well as non-Medicaid and uninsured children, adults, and families. The Contractors will seek reimbursement for Medicaid services through agreements with the contracted Managed Care Organizations, through Medicaid fee-for-service and third part insurance payers. The contracts do not include funding for Medicaid reimbursement.

These amendments also included the following modifications to the scopes of services:

- Inclusion of statewide integrated mobile crisis response teams in crisis services. Currently only three regions (Regions 4, 6 & 7) operate mobile crisis response teams for adults with mental illness. All ten (10) community mental health centers will enhance their crisis services to ensure delivery of integrated mobile crisis response services to individuals experiencing a mental health and/or substance use crisis;
- Addition of six (6) supported housing beds in each region to expand the availability of supported housing options statewide;
- Expansion of First Episode Psychosis/Early Serious Mental Illness (FEP-ESMI) services. Currently only Region 6 holds provisions for FEP-ESMI programming. These programs provide evidence-based Coordinated Specialty Care for the treatment of FEP-ESMI utilizing early intervention for individuals age thirteen (13) to thirty-five (35) experiencing a first episode of mental illness. The expansion includes three (3) additional teams in Regions 5, 8, & 10;
- Expansion of deaf and hard of hearing services provided by Region 6, including increased opportunities for collaboration with other services providers statewide and the provision of consultative services in the treatment planning process for individuals who are deaf and/or hard of hearing;
- Addition of Statewide Work Incentives Counseling to include one (1) full-time equivalent Work Incentives Counselor in each of the ten (10) regions to support individuals in meeting employment related goals by providing comprehensive benefits counseling, supporting engagement in Supported Employment and improving collaboration with the Division of Vocational Rehabilitation;

His Excellency, Governor Christopher T. Sununu  
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- Inclusion of System of Care Activities with the Department of Education to develop a system of support for behavioral health within school districts in targeted regions;
- Inclusion of Pro-Health Services in Regions 6, 7 & 9. These services provide integrated medical and mental health services to individuals aged sixteen (16) through thirty-five (35) through FQHC primary care services co-located in the mental health center; and
- Inclusion of a specialty residential program in Region 9, which provides three (3) beds for individuals age eighteen (18) years and older who are dually diagnosed with a severe mental illness and developmental disability and/or acquired brain disorder.

The Department will monitor contracted services by:

- Ensuring quality assurance by conducting performance reviews and utilization reviews as determined to be necessary and appropriate based on applicable licensing, certifications and service provisions.
- Conducting quarterly meetings to review submitted quarterly data and reports to identify ongoing programmatic improvements.
- Reviewing monthly Financial Statements provided by the Contractors for ongoing evaluation of the programs fiscal integrity.

Should the Governor and Executive Council not authorize this request, approximately 43,000 adults, children and families in the state will not have access to critical community mental health services as required by NH RSA 135-C:13. As a result these individuals may experience an increase in symptoms causing them to seek more costly services at hospital emergency departments due to risk of harm to themselves or others and may have increased contact with law enforcement, correctional programs, or primary care physicians, none of which have the necessary services or supports available to provide necessary assistance. Lack of these services may also increase the likelihood of inpatient hospitalizations and death by suicide.

Area served: Statewide

Source of Funds: CFDA 93.778 FAIN #05-1505NHBIPP, CFDA 93.150 FAINX08SM083717-01, CFDA 93.958, FAINB09SM083816 and FAINB09SM083987, CFDA#93.243 FAINH79SM080245, CFDA#93.959 FAINTI083464

The Department will request General Funds in the event that Federal Funds are no longer available and services are still needed.

Respectfully submitted,



Lori A. Shibinette  
Commissioner

Attachment A  
Financial Details

**05-95-92-922010-4117 HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS DEPT OF, HHS: BEHAVIORAL HEALTH DIV, BUREAU OF MENTAL HEALTH SERVICES, CMH PROGRAM SUPPORT (100% General Funds)**

Northern Human Services (Vendor Code 177222-B004)

PO #1056782

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92204117	\$379,249	\$0	\$379,249
2019	102-500731	Contracts for program services	92204117	\$469,249	\$0	\$469,249
2020	102-500731	Contracts for program services	92204117	\$845,304	\$0	\$845,304
2021	102-500731	Contracts for program services	92204117	\$661,266	\$87,180	\$748,446
2022	102-500731	Contracts for program services	92204117	\$0	\$1,415,368	\$1,415,368
		<b>Subtotal</b>		<b>\$2,155,068</b>	<b>\$1,502,548</b>	<b>\$3,657,616</b>

West Central Services, Inc (Vendor Code 177654-B001)

PO #1056774

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92204117	\$322,191	\$0	\$322,191
2019	102-500731	Contracts for program services	92204117	\$412,191	\$0	\$412,191
2020	102-500731	Contracts for program services	92204117	\$312,878	\$0	\$312,878
2021	102-500731	Contracts for program services	92204117	\$312,878	\$64,324	\$377,202
2022	102-500731	Contracts for program services	92204117	\$0	\$1,121,563	\$1,121,563
		<b>Subtotal</b>		<b>\$1,360,138</b>	<b>\$1,185,887</b>	<b>\$2,546,025</b>

The Lakes Region Mental Health Center (Vendor Code 154480-B001)

PO #1056775

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92204117	\$328,115	\$0	\$328,115
2019	102-500731	Contracts for program services	92204117	\$418,115	\$0	\$418,115
2020	102-500731	Contracts for program services	92204117	\$324,170	\$0	\$324,170
2021	102-500731	Contracts for program services	92204117	\$324,170	\$293,500	\$617,670
2022	102-500731	Contracts for program services	92204117	\$0	\$1,126,563	\$1,126,563
		<b>Subtotal</b>		<b>\$1,394,570</b>	<b>\$1,420,063</b>	<b>\$2,814,633</b>

Riverbend Community Mental Health, Inc. (Vendor Code 177192-R001)

PO #1056778

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92204117	\$381,653	\$0	\$381,653
2019	102-500731	Contracts for program services	92204117	\$471,653	\$0	\$471,653
2020	102-500731	Contracts for program services	92204117	\$237,708	\$0	\$237,708
2021	102-500731	Contracts for program services	92204117	\$237,708	\$0	\$237,708
2022	102-500731	Contracts for program services	92204117	\$0	\$1,616,551	\$1,616,551
		<b>Subtotal</b>		<b>\$1,328,722</b>	<b>\$1,616,551</b>	<b>\$2,945,273</b>

Monadnock Family Services (Vendor Code 177510-B005)

PO #1056779

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92204117	\$357,590	\$0	\$357,590
2019	102-500731	Contracts for program services	92204117	\$447,590	\$0	\$447,590
2020	102-500731	Contracts for program services	92204117	\$357,590	\$0	\$357,590
2021	102-500731	Contracts for program services	92204117	\$357,590	\$69,885	\$427,475
2022	102-500731	Contracts for program services	92204117	\$0	\$999,625	\$999,625
		<b>Subtotal</b>		<b>\$1,520,360</b>	<b>\$1,069,510</b>	<b>\$2,589,870</b>

Community Council of Nashua, NH (Vendor Code 154112-B001)

PO #1056782

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92204117	\$1,183,799	\$0	\$1,183,799
2019	102-500731	Contracts for program services	92204117	\$1,273,799	\$0	\$1,273,799
2020	102-500731	Contracts for program services	92204117	\$1,039,854	\$0	\$1,039,854
2021	102-500731	Contracts for program services	92204117	\$1,039,854	\$286,848	\$1,326,702
2022	102-500731	Contracts for program services	92204117	\$0	\$2,364,495	\$2,364,495
		<b>Subtotal</b>		<b>\$4,537,306</b>	<b>\$2,651,343</b>	<b>\$7,188,649</b>

Attachment A  
Financial Details

The Mental Health Center of Greater Manchester (Vendor Code 177184-B001)

PO #1056784

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92204117	\$1,646,829	\$0	\$1,646,829
2019	102-500731	Contracts for program services	92204117	\$1,736,829	\$0	\$1,736,829
2020	102-500731	Contracts for program services	92204117	\$1,642,884	\$0	\$1,642,884
2021	102-500731	Contracts for program services	92204117	\$1,642,884	\$0	\$1,642,884
2022	102-500731	Contracts for program services	92204117	\$0	\$2,588,551	\$2,588,551
<b>Subtotal</b>				<b>\$6,669,426</b>	<b>\$2,588,551</b>	<b>\$9,257,977</b>

Seacoast Mental Health Center, Inc. (Vendor Code 174089-R001)

PO #1056785

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92204117	\$746,765	\$0	\$746,765
2019	102-500731	Contracts for program services	92204117	\$836,765	\$0	\$836,765
2020	102-500731	Contracts for program services	92204117	\$742,820	\$0	\$742,820
2021	102-500731	Contracts for program services	92204117	\$742,820	\$103,040	\$845,860
2022	102-500731	Contracts for program services	92204117	\$0	\$1,139,625	\$1,139,625
<b>Subtotal</b>				<b>\$3,069,170</b>	<b>\$1,242,665</b>	<b>\$4,311,835</b>

Behavioral Health & Developmental Services of Strafford County, Inc. (Vendor Code 177278-B002)

PO #1056787

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92204117	\$313,543	\$0	\$313,543
2019	102-500731	Contracts for program services	92204117	\$403,543	\$0	\$403,543
2020	102-500731	Contracts for program services	92204117	\$309,598	\$0	\$309,598
2021	102-500731	Contracts for program services	92204117	\$309,598	\$108,000	\$417,598
2022	102-500731	Contracts for program services	92204117	\$0	\$1,297,096	\$1,297,096
<b>Subtotal</b>				<b>\$1,336,282</b>	<b>\$1,405,096</b>	<b>\$2,741,378</b>

The Mental Health Center for Southern New Hampshire (Vendor Code 174116-R001)

PO #1056788

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92204117	\$350,791	\$0	\$350,791
2019	102-500731	Contracts for program services	92204117	\$440,791	\$0	\$440,791
2020	102-500731	Contracts for program services	92204117	\$346,846	\$0	\$346,846
2021	102-500731	Contracts for program services	92204117	\$346,846	\$322,000	\$668,846
2022	102-500731	Contracts for program services	92204117	\$0	\$999,625	\$999,625
<b>Subtotal</b>				<b>\$1,485,274</b>	<b>\$1,321,625</b>	<b>\$2,806,899</b>
<b>Total CMH Program Support</b>				<b>\$24,856,316</b>	<b>\$16,003,839</b>	<b>\$40,860,155</b>

05-95-92-922010-4120 HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS DEPT OF, HHS: BEHAVIORAL HEALTH DIV, BUREAU OF MENTAL HEALTH SERVICES, MENTAL HEALTH BLOCK GRANT (100% Federal Funds)

Monadnock Family Services (Vendor Code 177510-B005)

PO #1056779

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92224120	\$0	\$0	\$0
2019	102-500731	Contracts for program services	92224120	\$0	\$0	\$0
2020	102-500731	Contracts for program services	92224120	\$0	\$0	\$0
2021	102-500731	Contracts for program services	92224120	\$0	\$0	\$0
2022	074-500585	Grants for Pub Asst and Relief	92224120 / 92244120	\$0	\$111,000	\$111,000
<b>Subtotal</b>				<b>\$0</b>	<b>\$111,000</b>	<b>\$111,000</b>

Community Council of Nashua, NH (Vendor Code 154112-B001)

PO #1056782

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92224120	\$84,000	\$0	\$84,000
2019	102-500731	Contracts for program services	92224120	\$21,500	\$0	\$21,500
2020	102-500731	Contracts for program services	92224120	\$61,162	\$0	\$61,162
2021	102-500731	Contracts for program services	92224120	\$61,162	\$0	\$61,162
2022	074-500585	Grants for Pub Asst and Relief	92224120	\$0	\$60,000	\$60,000
<b>Subtotal</b>				<b>\$227,824</b>	<b>\$60,000</b>	<b>\$287,824</b>

Attachment A  
Financial Details

Seacoast Mental Health Center, Inc. (Vendor Code 174089-R001)

PO #1056785

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92224120	\$0	\$0	\$0
2019	102-500731	Contracts for program services	92224120	\$0	\$0	\$0
2020	102-500731	Contracts for program services	92224120	\$0	\$0	\$0
2021	102-500731	Contracts for program services	92224120	\$0	\$0	\$0
2022	074-500585	Grants for Pub Asst and Relief	92224120 / 92244120	\$0	\$111,000	\$111,000
<b>Subtotal</b>				\$0	\$111,000	\$111,000

The Mental Health Center for Southern New Hampshire (Vendor Code 174116-R001)

PO #1056788

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92224120	\$0	\$0	\$0
2019	102-500731	Contracts for program services	92224120	\$0	\$0	\$0
2020	102-500731	Contracts for program services	92224120	\$0	\$0	\$0
2021	102-500731	Contracts for program services	92224120	\$0	\$0	\$0
2022	074-500585	Grants for Pub Asst and Relief	92224120 / 92244120	\$0	\$118,600	\$118,600
<b>Subtotal</b>				\$0	\$118,600	\$118,600
<b>Total Mental Health Block Grant</b>				<b>\$227,824</b>	<b>\$400,600</b>	<b>\$628,424</b>

05-95-92-922010-4121 HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS DEPT OF, MHS: BEHAVIORAL HEALTH DIV, BUREAU OF MENTAL HEALTH SERVICES, MENTAL HEALTH DATA COLLECTION (100% Federal Funds)

Northern Human Services (Vendor Code 177222-B004)

PO #1056782

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2019	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2020	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2021	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2022	102-500731	Contracts for program services	92204121	\$0	\$10,000	\$10,000
<b>Subtotal</b>				\$20,000	\$10,000	\$30,000

West Central Services, Inc (Vendor Code 177654-B001)

PO #1056774

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2019	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2020	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2021	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2022	102-500731	Contracts for program services	92204121	\$0	\$10,000	\$10,000
<b>Subtotal</b>				\$20,000	\$10,000	\$30,000

The Lakes Region Mental Health Center (Vendor Code 154480-B001)

PO #1056775

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2019	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2020	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2021	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2022	102-500731	Contracts for program services	92204121	\$0	\$10,000	\$10,000
<b>Subtotal</b>				\$20,000	\$10,000	\$30,000

Riverbend Community Mental Health, Inc. (Vendor Code 177192-R001)

PO #1056778

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2019	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2020	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2021	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2022	102-500731	Contracts for program services	92204121	\$0	\$10,000	\$10,000
<b>Subtotal</b>				\$20,000	\$10,000	\$30,000

Attachment A  
Financial Details

Monadnock Family Services (Vendor Code 177510-B005)

PO #1056779

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2019	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2020	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2021	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2022	102-500731	Contracts for program services	92204121	\$0	\$10,000	\$10,000
			<b>Subtotal</b>	\$20,000	\$10,000	\$30,000

Community Council of Nashua, NH (Vendor Code 154112-B001)

PO #1056782

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2019	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2020	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2021	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2022	102-500731	Contracts for program services	92204121	\$0	\$10,000	\$10,000
			<b>Subtotal</b>	\$20,000	\$10,000	\$30,000

The Mental Health Center of Greater Manchester (Vendor Code 177184-B001)

PO #1056784

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2019	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2020	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2021	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2022	102-500731	Contracts for program services	92204121	\$0	\$10,000	\$10,000
			<b>Subtotal</b>	\$20,000	\$10,000	\$30,000

Seacoast Mental Health Center, Inc. (Vendor Code 174089-R001)

PO #1056785

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2019	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2020	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2021	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2022	102-500731	Contracts for program services	92204121	\$0	\$10,000	\$10,000
			<b>Subtotal</b>	\$20,000	\$10,000	\$30,000

Behavioral Health & Developmental Services of Strafford County, Inc. (Vendor Code 177278-B002)

PO #1056787

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2019	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2020	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2021	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2022	102-500731	Contracts for program services	92204121	\$0	\$10,000	\$10,000
			<b>Subtotal</b>	\$20,000	\$10,000	\$30,000

Attachment A  
Financial Details

The Mental Health Center for Southern New Hampshire (Vendor Code 174116-R001)

PO #1056788

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2019	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2020	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2021	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2022	102-500731	Contracts for program services	92204121	\$0	\$10,000	\$10,000
			<b>Subtotal</b>	\$20,000	\$10,000	\$30,000
<b>Total Mental Health Data Collection</b>				<b>\$200,000</b>	<b>\$100,000</b>	<b>\$300,000</b>

05-95-92-921010-2053 HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS DEPT OF, HHS: BEHAVIORAL HEALTH DIV, BUR FOR CHILDRENS BEHAVRL HLTH, SYSTEM OF CARE (100% General Funds)

Northern Human Services (Vendor Code 177222-B004)

PO #1056762

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92102053	\$4,000	\$0	\$4,000
2019	102-500731	Contracts for program services	92102053	\$0	\$0	\$0
2020	102-500731	Contracts for program services	92102053	\$11,000	\$0	\$11,000
2021	102-500731	Contracts for program services	92102053	\$11,000	\$0	\$11,000
2022	102-500731	Contracts for program services	92102053	\$0	\$605,091	\$605,091
			<b>Subtotal</b>	\$26,000	\$605,091	\$631,091

West Central Services, Inc (Vendor Code 177654-B001)

PO #1056774

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92102053	\$0	\$0	\$0
2019	102-500731	Contracts for program services	92102053	\$4,000	\$0	\$4,000
2020	102-500731	Contracts for program services	92102053	\$5,000	\$0	\$5,000
2021	102-500731	Contracts for program services	92102053	\$5,000	\$0	\$5,000
2022	102-500731	Contracts for program services	92102053	\$0	\$402,331	\$402,331
			<b>Subtotal</b>	\$14,000	\$402,331	\$416,331

The Lakes Region Mental Health Center (Vendor Code 154480-B001)

PO #1056775

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92102053	\$0	\$0	\$0
2019	102-500731	Contracts for program services	92102053	\$4,000	\$0	\$4,000
2020	102-500731	Contracts for program services	92102053	\$11,000	\$0	\$11,000
2021	102-500731	Contracts for program services	92102053	\$11,000	\$0	\$11,000
2022	102-500731	Contracts for program services	92102053	\$0	\$408,331	\$408,331
			<b>Subtotal</b>	\$26,000	\$408,331	\$434,331

Riverbend Community Mental Health, Inc. (Vendor Code 177192-R001)

PO #1056778

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92102053	\$0	\$0	\$0
2019	102-500731	Contracts for program services	92102053	\$4,000	\$0	\$4,000
2020	102-500731	Contracts for program services	92102053	\$151,000	\$0	\$151,000
2021	102-500731	Contracts for program services	92102053	\$151,000	\$0	\$151,000
2022	102-500731	Contracts for program services	92102053	\$0	\$1,051,054	\$1,051,054
			<b>Subtotal</b>	\$306,000	\$1,051,054	\$1,357,054

Monadnock Family Services (Vendor Code 177510-B005)

PO #1056779

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92102053	\$0	\$0	\$0
2019	102-500731	Contracts for program services	92102053	\$4,000	\$0	\$4,000
2020	102-500731	Contracts for program services	92102053	\$5,000	\$0	\$5,000
2021	102-500731	Contracts for program services	92102053	\$5,000	\$0	\$5,000
2022	102-500731	Contracts for program services	92102053	\$0	\$341,363	\$341,363
			<b>Subtotal</b>	\$14,000	\$341,363	\$355,363



Attachment A  
Financial Details

Community Council of Nashua, NH (Vendor Code 154112-B001)

PO #1056782

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92102053	\$0	\$0	\$0
2019	102-500731	Contracts for program services	92102053	\$0	\$0	\$0
2020	102-500731	Contracts for program services	92102053	\$151,000	\$0	\$151,000
2021	102-500731	Contracts for program services	92102053	\$151,000	\$0	\$151,000
2022	102-500731	Contracts for program services	92102053	\$0	\$1,051,054	\$1,051,054
<b>Subtotal</b>				<b>\$302,000</b>	<b>\$1,051,054</b>	<b>\$1,353,054</b>

The Mental Health Center of Greater Manchester (Vendor Code 177184-B001)

PO #1056784

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92102053	\$4,000	\$0	\$4,000
2019	102-500731	Contracts for program services	92102053	\$0	\$0	\$0
2020	102-500731	Contracts for program services	92102053	\$11,000	\$0	\$11,000
2021	102-500731	Contracts for program services	92102053	\$11,000	\$0	\$11,000
2022	102-500731	Contracts for program services	92102053	\$0	\$653,326	\$653,326
<b>Subtotal</b>				<b>\$26,000</b>	<b>\$653,326</b>	<b>\$679,326</b>

Seacoast Mental Health Center, Inc. (Vendor Code 174089-R001)

PO #1056785

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92102053	\$4,000	\$0	\$4,000
2019	102-500731	Contracts for program services	92102053	\$0	\$0	\$0
2020	102-500731	Contracts for program services	92102053	\$11,000	\$0	\$11,000
2021	102-500731	Contracts for program services	92102053	\$11,000	\$0	\$11,000
2022	102-500731	Contracts for program services	92102053	\$0	\$605,091	\$605,091
<b>Subtotal</b>				<b>\$26,000</b>	<b>\$605,091</b>	<b>\$631,091</b>

Behavioral Health & Developmental Services of Strafford County, Inc. (Vendor Code 177278-B002)

PO #1056787

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92102053	\$0	\$0	\$0
2019	102-500731	Contracts for program services	92102053	\$4,000	\$0	\$4,000
2020	102-500731	Contracts for program services	92102053	\$11,000	\$0	\$11,000
2021	102-500731	Contracts for program services	92102053	\$11,000	\$0	\$11,000
2022	102-500731	Contracts for program services	92102053	\$0	\$408,331	\$408,331
<b>Subtotal</b>				<b>\$26,000</b>	<b>\$408,331</b>	<b>\$434,331</b>

The Mental Health Center for Southern New Hampshire (Vendor Code 174116-R001)

PO #1056788

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92102053	\$4,000	\$0	\$4,000
2019	102-500731	Contracts for program services	92102053	\$5,000	\$0	\$5,000
2020	102-500731	Contracts for program services	92102053	\$131,000	\$0	\$131,000
2021	102-500731	Contracts for program services	92102053	\$131,000	\$0	\$131,000
2022	102-500731	Contracts for program services	92102053	\$0	\$467,363	\$467,363
<b>Subtotal</b>				<b>\$271,000</b>	<b>\$467,363</b>	<b>\$738,363</b>
<b>Total System of Care</b>				<b>\$1,037,000</b>	<b>\$5,993,335</b>	<b>\$7,030,335</b>

05-95-42-421010-2958 HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS DEPT OF, HHS: HUMAN SERVICES DIV, CHILD PROTECTION, CHILD - FAMILY SERVICES (100% General Funds)

Northern Human Services (Vendor Code 177222-B004)

PO #1056762

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	550-500398	Assessment and Counseling	42105824	\$5,310	\$0	\$5,310
2019	550-500398	Assessment and Counseling	42105824	\$5,310	\$0	\$5,310
2020	550-500398	Assessment and Counseling	42105824	\$5,310	\$0	\$5,310
2021	550-500398	Assessment and Counseling	42105824	\$5,310	\$0	\$5,310
2022	644-504195	SGFSER SGF SERVICES	42105876	\$0	\$5,310	\$5,310
<b>Subtotal</b>				<b>\$21,240</b>	<b>\$5,310</b>	<b>\$26,550</b>

Attachment A  
Financial Details

West Central Services, Inc (Vendor Code 177654-B001)

PO #1056774

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2019	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2020	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2021	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2022	644-504195	SGFSER SGF SERVICES	42105876	\$0	\$1,770	\$1,770
		<b>Subtotal</b>		<b>\$7,080</b>	<b>\$1,770</b>	<b>\$8,850</b>

The Lakes Region Mental Health Center (Vendor Code 154480-B001)

PO #1056775

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2019	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2020	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2021	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2022	644-504195	SGFSER SGF SERVICES	42105876	\$0	\$1,770	\$1,770
		<b>Subtotal</b>		<b>\$7,080</b>	<b>\$1,770</b>	<b>\$8,850</b>

Riverbend Community Mental Health, Inc. (Vendor Code 177192-R001)

PO #1056778

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2019	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2020	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2021	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2022	644-504195	SGFSER SGF SERVICES	42105876	\$0	\$1,770	\$1,770
		<b>Subtotal</b>		<b>\$7,080</b>	<b>\$1,770</b>	<b>\$8,850</b>

Monadnock Family Services (Vendor Code 177510-B005)

PO #1056779

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2019	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2020	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2021	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2022	644-504195	SGFSER SGF SERVICES	42105876	\$0	\$1,770	\$1,770
		<b>Subtotal</b>		<b>\$7,080</b>	<b>\$1,770</b>	<b>\$8,850</b>

Community Council of Nashua, NH (Vendor Code 154112-B001)

PO #1056782

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2019	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2020	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2021	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2022	644-504195	SGFSER SGF SERVICES	42105876	\$0	\$1,770	\$1,770
		<b>Subtotal</b>		<b>\$7,080</b>	<b>\$1,770</b>	<b>\$8,850</b>

The Mental Health Center of Greater Manchester (Vendor Code 177184-B001)

PO #1056784

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	550-500398	Assessment and Counseling	42105824	\$3,540	\$0	\$3,540
2019	550-500398	Assessment and Counseling	42105824	\$3,540	\$0	\$3,540
2020	550-500398	Assessment and Counseling	42105824	\$3,540	\$0	\$3,540
2021	550-500398	Assessment and Counseling	42105824	\$3,540	\$0	\$3,540
2022	644-504195	SGFSER SGF SERVICES	42105876	\$0	\$3,540	\$3,540
		<b>Subtotal</b>		<b>\$14,160</b>	<b>\$3,540</b>	<b>\$17,700</b>

Attachment A  
Financial Details

Seacoast Mental Health Center, Inc. (Vendor Code 174089-R001)

PO #1056785

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2019	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2020	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2021	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2022	644-504195	SGF SER SGF SERVICES	42105876	\$0	\$1,770	\$1,770
		<b>Subtotal</b>		<b>\$7,080</b>	<b>\$1,770</b>	<b>\$8,850</b>

Behavioral Health & Developmental Services of Stratford County, Inc. (Vendor Code 177278-B002)

PO #1056787

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2019	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2020	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2021	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2022	644-504195	SGF SER SGF SERVICES	42105876	\$0	\$1,770	\$1,770
		<b>Subtotal</b>		<b>\$7,080</b>	<b>\$1,770</b>	<b>\$8,850</b>

The Mental Health Center for Southern New Hampshire (Vendor Code 174116-R001)

PO #1056788

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2019	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2020	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2021	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2022	644-504195	SGF SER SGF SERVICES	42105876	\$0	\$1,770	\$1,770
		<b>Subtotal</b>		<b>\$7,080</b>	<b>\$1,770</b>	<b>\$8,850</b>
<b>Total Child - Family Services</b>				<b>\$92,040</b>	<b>\$23,010</b>	<b>\$115,050</b>

05-95-42-423010-7926 HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS DEPT OF, HHS: HUMAN SERVICES DIV, HOMELESS & HOUSING, PATH GRANT (100% Federal Funds)

Riverbend Community Mental Health, Inc. (Vendor Code 177192-R001)

PO #1056778

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	42307150	\$36,250	\$0	\$36,250
2019	102-500731	Contracts for program services	42307150	\$36,250	\$0	\$36,250
2020	102-500731	Contracts for program services	42307150	\$38,234	\$0	\$38,234
2021	102-500731	Contracts for program services	42307150	\$38,234	\$0	\$38,234
2022	102-500731	Contracts for program services	42307150	\$0	\$38,234	\$38,234
		<b>Subtotal</b>		<b>\$148,968</b>	<b>\$38,234</b>	<b>\$187,202</b>

Monadnock Family Services (Vendor Code 177510-B005)

PO #1056779

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	42307150	\$37,000	\$0	\$37,000
2019	102-500731	Contracts for program services	42307150	\$37,000	\$0	\$37,000
2020	102-500731	Contracts for program services	42307150	\$33,300	\$0	\$33,300
2021	102-500731	Contracts for program services	42307150	\$33,300	\$0	\$33,300
2022	102-500731	Contracts for program services	42307150	\$0	\$33,300	\$33,300
		<b>Subtotal</b>		<b>\$140,600</b>	<b>\$33,300</b>	<b>\$173,900</b>

Community Council of Nashua, NH (Vendor Code 154112-B001)

PO #1056782

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	42307150	\$40,300	\$0	\$40,300
2019	102-500731	Contracts for program services	42307150	\$40,300	\$0	\$40,300
2020	102-500731	Contracts for program services	42307150	\$43,901	\$0	\$43,901
2021	102-500731	Contracts for program services	42307150	\$43,901	\$0	\$43,901
2022	102-500731	Contracts for program services	42307150	\$0	\$43,901	\$43,901
		<b>Subtotal</b>		<b>\$168,402</b>	<b>\$43,901</b>	<b>\$212,303</b>

Attachment A  
Financial Details

The Mental Health Center of Greater Manchester (Vendor Code 177184-B001)

PO #1056784

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	42307150	\$40,121	\$0	\$40,121
2019	102-500731	Contracts for program services	42307150	\$40,121	\$0	\$40,121
2020	102-500731	Contracts for program services	42307150	\$43,725	\$0	\$43,725
2021	102-500731	Contracts for program services	42307150	\$43,725	\$0	\$43,725
2022	102-500731	Contracts for program services	42307150	\$0	\$43,725	\$43,725
<b>Subtotal</b>				<b>\$167,692</b>	<b>\$43,725</b>	<b>\$211,417</b>

Seacoast Mental Health Center, Inc. (Vendor Code 174089-R001)

PO #1056785

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	42307150	\$25,000	\$0	\$25,000
2019	102-500731	Contracts for program services	42307150	\$25,000	\$0	\$25,000
2020	102-500731	Contracts for program services	42307150	\$38,234	\$0	\$38,234
2021	102-500731	Contracts for program services	42307150	\$38,234	\$0	\$38,234
2022	102-500731	Contracts for program services	42307150	\$0	\$38,234	\$38,234
<b>Subtotal</b>				<b>\$126,468</b>	<b>\$38,234</b>	<b>\$164,702</b>

The Mental Health Center for Southern New Hampshire (Vendor Code 174116-R001)

PO #1056788

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	42307150	\$29,500	\$0	\$29,500
2019	102-500731	Contracts for program services	42307150	\$29,500	\$0	\$29,500
2020	102-500731	Contracts for program services	42307150	\$38,234	\$0	\$38,234
2021	102-500731	Contracts for program services	42307150	\$38,234	\$0	\$38,234
2022	102-500731	Contracts for program services	42307150	\$0	\$38,234	\$38,234
<b>Subtotal</b>				<b>\$135,468</b>	<b>\$38,234</b>	<b>\$173,702</b>
<b>Total PATH GRANT</b>				<b>\$887,598</b>	<b>\$235,928</b>	<b>\$1,123,226</b>

05-95-92-920510-3380 HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS DEPT OF, HHS: BEHAVIORAL HEALTH DIV, BUREAU OF DRUG & ALCOHOL SVCS, PREVENTION SERVICES (97% Federal Funds, 3% General Funds)

Seacoast Mental Health Center (Vendor Code 174089-R001)

PO #1056785

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92056502	\$70,000	\$0	\$70,000
2019	102-500731	Contracts for program services	92056502	\$70,000	\$0	\$70,000
2020	102-500731	Contracts for program services	92057502	\$70,000	\$0	\$70,000
2021	102-500731	Contracts for program services	92057502	\$70,000	\$0	\$70,000
2022	102-500731	Contracts for program services	92057502	\$0	\$70,000	\$70,000
<b>Subtotal</b>				<b>\$280,000</b>	<b>\$70,000</b>	<b>\$350,000</b>
<b>Total BDAS</b>				<b>\$280,000</b>	<b>\$70,000</b>	<b>\$350,000</b>

05-95-48-481010-8917 HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS DEPT OF, HHS: ELDERLY & ADULT SVCS DIV, GRANTS TO LOCALS, HEALTH PROMOTION CONTRACTS (100% Federal Funds)

Seacoast Mental Health Center (Vendor Code 174089-R001)

PO #1056785

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	48108462	\$35,000	\$0	\$35,000
2019	102-500731	Contracts for program services	48108462	\$35,000	\$0	\$35,000
2020	102-500731	Contracts for program services	48108462	\$35,000	\$0	\$35,000
2021	102-500731	Contracts for program services	48108462	\$35,000	\$0	\$35,000
2022	102-500731	Contracts for program services	48108462	\$0	\$35,000	\$35,000
<b>Subtotal</b>				<b>\$140,000</b>	<b>\$35,000</b>	<b>\$175,000</b>
<b>Total BEAS</b>				<b>\$140,000</b>	<b>\$35,000</b>	<b>\$175,000</b>

05-96-49-490510-2885 HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS DEPT OF, HHS: COMM-BASED CARE SVCS DIV, COMMUNITY BASED CARE SERVICES, BALANCE INCENTIVE PROGRAM BIP (100% Federal Funds)

Attachment A  
Financial Details

Northern Human Services (Vendor Code 177222-B004)

PO #1056782

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	49053316	\$0	\$0	\$0
2019	102-500731	Contracts for program services	49053316	\$0	\$0	\$0
2020	102-500731	Contracts for program services	49053316	\$132,123	\$0	\$132,123
2021	102-500731	Contracts for program services	49053316	\$0	\$0	\$0
2022	102-500731	Contracts for program services	49053316	\$0	\$0	\$0
<i>Subtotal</i>				\$132,123	\$0	\$132,123
<b>Total Balance Incentive Program:</b>				<b>\$132,123</b>	<b>\$0</b>	<b>\$132,123</b>

05-95-92-922010-2340 HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS DEPT OF, HHS: BEHAVIORAL HEALTH DIV, BUREAU OF MENTAL HEALTH SERVICES, PROHEALTH NH GRANT (100% Federal Funds)

Community Council of Nashua, NH (Vendor Code 154112-B001)

PO #1056782

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92202340	\$0	\$0	\$0
2019	102-500731	Contracts for program services	92202340	\$0	\$0	\$0
2020	102-500731	Contracts for program services	92202340	\$0	\$0	\$0
2021	102-500731	Contracts for program services	92202340	\$0	\$0	\$0
2022	074-500585	Grants for Pub Asst and Relief	92202340	\$0	\$616,574	\$616,574
<i>Subtotal</i>				\$0	\$616,574	\$616,574

The Mental Health Center of Greater Manchester (Vendor Code 177184-B001)

PO #1056784

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92202340	\$0	\$0	\$0
2019	102-500731	Contracts for program services	92202340	\$0	\$0	\$0
2020	102-500731	Contracts for program services	92202340	\$0	\$0	\$0
2021	102-500731	Contracts for program services	92202340	\$0	\$0	\$0
2022	074-500585	Grants for Pub Asst and Relief	92202340	\$0	\$570,592	\$570,592
<i>Subtotal</i>				\$0	\$570,592	\$570,592

Behavioral Health & Developmental Services of Strafford County, Inc. (Vendor Code 177278-B002)

PO #1056787

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92202340	\$0	\$0	\$0
2019	102-500731	Contracts for program services	92202340	\$0	\$0	\$0
2020	102-500731	Contracts for program services	92202340	\$0	\$0	\$0
2021	102-500731	Contracts for program services	92202340	\$0	\$0	\$0
2022	074-500585	Grants for Pub Asst and Relief	92202340	\$0	\$468,428	\$468,428
<i>Subtotal</i>				\$0	\$468,428	\$468,428
<b>Total PROHEALTH NH GRANT</b>				<b>\$0</b>	<b>\$1,855,594</b>	<b>\$1,855,594</b>

Amendment Total Price for All Vendors	\$27,852,901	\$24,517,006	\$52,369,907
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Jeffrey A. Meyers  
Commissioner

Katja S. Fox  
Director

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STATE OF NEW HAMPSHIRE  
DEPARTMENT OF HEALTH AND HUMAN SERVICES  
DIVISION FOR BEHAVIORAL HEALTH

129 PLEASANT STREET, CONCORD, NH 03301  
603-271-9544 1-800-852-3345 Ext 9544  
Fax: 603-271-4332 TDD Access: 1-800-735-2964 www.dhhs.nh.gov

May 13, 2019

His Excellency, Governor Christopher T. Sununu  
and the Honorable Council  
State House  
Concord, NH 03301

**REQUESTED ACTION**

Authorize the Department of Health and Human Services, Division for Behavioral Health, to enter into *sole source* amendments with the ten (10) vendors identified in the table below to provide non-Medicaid community mental health services, by increasing the price limitation by \$14,764,904 from \$12,939,912 to an amount not to exceed \$27,704,816 in the aggregate, effective July 1, 2019 or upon the date of approval from the Governor and Executive Council, whichever is later, through June 30, 2021. 6% Federal Funds and 94% General Funds.

Vendor	Vendor Code	New Hampshire Locations	Current Budget	Increase/ (Decrease)	Revised Budget
Northern Human Services	177222-B001	Conway	\$783,118	\$1,423,228	\$2,206,346
West Central Services DBA West Central Behavioral Health	177654-B001	Lebanon	\$661,922	\$739,296	\$1,401,218
The Lakes Region Mental Health Center, Inc. DBA Genesis Behavioral Health	154480-B001	Laconia	\$673,770	\$773,880	\$1,447,650
Riverbend Community Mental Health, Inc.	177192-R001	Concord	\$853,346	\$957,424	\$1,810,770
Monadnock Family Services	177510-B005	Keene	\$806,720	\$895,320	\$1,702,040
Community Council of Nashua, NH DBA Greater Nashua Mental Health Center at Community Council	154112-B001	Nashua	\$2,567,238	\$2,695,374	\$5,262,612

His Excellency, Governor Christopher T. Sununu  
and His Honorable Council  
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The Mental Health Center of Greater Manchester, Inc.	177184-B001	Manchester	\$3,394,980	\$3,502,298	\$6,897,278
Seacoast Mental Health Center, Inc.	174089-R001	Portsmouth	\$1,771,070	\$1,897,648	\$3,668,718
Behavioral Health & Developmental Svs of Strafford County, Inc., DBA Community Partners of Strafford County	177278-B002	Dover	\$644,626	\$744,736	\$1,389,362
The Mental Health Center for Southern New Hampshire DBA CLM Center for Life Management	174116-R001	Derry	\$783,122	\$1,135,700	\$1,918,822
	<b>TOTAL</b>		<b>\$12,939,912</b>	<b>\$14,764,904</b>	<b>\$27,704,816</b>

Funds are available in the following accounts for State Fiscal Year 2019, and are anticipated to be available in State Fiscal Years 2020 and 2021, upon the availability and continued appropriation of funds in the future operating budgets, with authority to adjust amounts within the price limitation and adjust encumbrances between State Fiscal Years through the Budget Office, if needed and justified.

Please see attached financial detail.

#### EXPLANATION

These ten (10) contracts are sole source because community mental health services are not subject to the competitive bidding requirement of NH Administrative Rule ADM 601.03. The Department contracts for services through the community mental health centers, which are designated by the Department to serve the towns and cities within a designated geographic region, as outlined in NH Revised Statutes Annotated (RSA) 135-C, and NH Administrative Rule He-M 403. This request, if approved, will allow the Department to provide community mental health services to approximately 45,000 adults, children and families, statewide in New Hampshire.

The ten (10) contracts include provisions for:

- Mental health services required per NH RSA 135-C and in accordance with State regulations applicable to the State mental health system, including NH Administrative Rules He-M 401 Eligibility Determination and Individual Service Planning, He-M 403 Approval and Operation of Community Mental Health Programs, He-M 408 Clinical Records, and He-M 426 Community Mental Health Services; and
- Compliance with and funding for the Community Mental Health Agreement (CMHA)

The Contractors will provide community-based mental health services as identified above to adults, children, and families to build resiliency, promote recovery, reduce inpatient hospital utilization, and improve community tenure. Services include Emergency Services, Individual and Group Psychotherapy, Targeted Case Management, Medication Services, Functional Support Services, and Illness Management and Recovery, Evidence Based Supported Employment, Assertive Community Treatment (ACT), Projects for Assistance in Transition from Homelessness.

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wraparound services for children, and Community Residential Services. These agreements also include delivery of acute care services to individuals experiencing psychiatric emergencies in a hospital emergency department and awaiting admission to a designated receiving facility. These services are within the scope authorized under NH Administrative Rule He-M 426, are consistent with the goals of the NH Building Capacity for Transformation, Section 1115 Waiver, and focus significantly on care coordination and collaborative relationship building with the State's acute care hospitals.

Community Mental Health Services will be provided to individuals enrolled in the State Medicaid plan as well as non-Medicaid clients for related services, including Emergency Services for adults, children and families without insurance. The Contractors will seek reimbursement for Medicaid services through an agreement with the contracted Managed Care Organizations for clients enrolled in managed care, through Medicaid fee-for-service for clients enrolled as a fee-for-service client, and from third party insurance payers. The contracts do not include funding for Medicaid reimbursement, which is paid outside of these contracts.

In accordance with NH RSA 135-C:7, performance standards are included in the contracts. Those performance standards include individual outcome measures and fiscal integrity measures. The effectiveness of services is measured using the Child and Adolescent Needs and Strengths Assessment and the Adult Needs and Strengths Assessment, or other approved Evidence Based assessment. These individual level outcome tools measure improvement over time, inform the development of the treatment plan, and engage the individual and family in monitoring the effectiveness of services. Effectiveness and quality of services is also measured through annual Fidelity Reviews for Assertive Community Treatment and Supported Employment. Program-wide annual Quality Service Reviews also take place for adult services. Fidelity and Quality Service Reviews reports are published and each contractor develops quality improvement plans for ongoing program improvement. In addition, follow-up in the community after discharge from New Hampshire Hospital will be measured with a focus on timely access to appointments, services, and supports.

The fiscal integrity measures include generally accepted performance standards to monitor the financial health of non-profit corporations on a monthly basis. Each contractor is required to provide a corrective action plan in the event of deviation from a standard. Failure to maintain fiscal integrity, or to make services available, could result in the termination of the contract and the selection of an alternate provider.

Should the Governor and Executive Council determine not to approve this request, approximately 45,000 adults, children and families in the state may not receive community mental health services as required by NH RSA 135-C:13. Individuals may experience a relapse of symptoms, seek costly services at hospital emergency departments due to the risk of harm to themselves or others, and may also have increased contact with local law enforcement, county correctional programs and primary care physicians, none of which will have the services or supports available to provide assistance.

Area served: Statewide.

Source of funds: 6% Federal Funds from the US Department of Health and Human Services, Projects for Assistance in Transition from Homelessness, Title III D: Preventative Health Money from the Administration for Community Living, Substance Abuse Prevention and Treatment Block Grant and the Behavioral Health Services Information System and 94% General Funds.

In the event that the Federal or Other Funds become no longer available, additional General



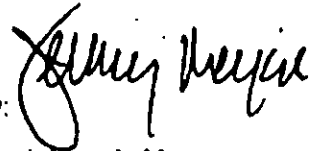
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Funds shall not be requested to support these programs.

Respectfully submitted

Approved by:



Jeffrey A. Meyers

Commissioner

Fiscal Details

05-85-82-922010-4117 HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS DEPT OF, HMS: BEHAVIORAL HEALTH DIV, BUREAU OF MENTAL HEALTH SERVICES, CMH PROGRAM SUPPORT (100% General Funds)

Northern Human Services (Vendor Code 177222-8004) PO #1056762

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92204117	\$379,249	\$0	\$379,249
2019	102-500731	Contracts for program services	92204117	\$379,249	\$90,000	\$469,249
2020	102-500731	Contracts for program services	92204117	\$0	\$845,304	\$845,304
2021	102-500731	Contracts for program services	92204117	\$0	\$845,304	\$845,304
			Subtotal	\$758,498	\$1,380,608	\$2,139,106

West Central Services, Inc (Vendor Code 177854-8001) PO #1056774

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92204117	\$322,191	\$0	\$322,191
2019	102-500731	Contracts for program services	92204117	\$322,191	\$90,000	\$412,191
2020	102-500731	Contracts for program services	92204117	\$0	\$312,878	\$312,878
2021	102-500731	Contracts for program services	92204117	\$0	\$312,878	\$312,878
			Subtotal	\$644,382	\$715,756	\$1,360,138

The Lakes Region Mental Health Center (Vendor Code 154480-8001) PO #1056775

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92204117	\$328,115	\$0	\$328,115
2019	102-500731	Contracts for program services	92204117	\$328,115	\$90,000	\$418,115
2020	102-500731	Contracts for program services	92204117	\$0	\$324,170	\$324,170
2021	102-500731	Contracts for program services	92204117	\$0	\$324,170	\$324,170
			Subtotal	\$656,230	\$738,340	\$1,394,570

Riverbend Community Mental Health, Inc. (Vendor Code 177192-8001) PO #1056778

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92204117	\$381,653	\$0	\$381,653
2019	102-500731	Contracts for program services	92204117	\$381,653	\$90,000	\$471,653
2020	102-500731	Contracts for program services	92204117	\$0	\$237,708	\$237,708
2021	102-500731	Contracts for program services	92204117	\$0	\$237,708	\$237,708
			Subtotal	\$763,306	\$585,416	\$1,348,722

Monadnock Family Services (Vendor Code 177510-8005) PO #1056779

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92204117	\$357,590	\$0	\$357,590
2019	102-500731	Contracts for program services	92204117	\$357,590	\$90,000	\$447,590
2020	102-500731	Contracts for program services	92204117	\$0	\$357,590	\$357,590
2021	102-500731	Contracts for program services	92204117	\$0	\$357,590	\$357,590
			Subtotal	\$715,180	\$805,180	\$1,520,360

Community Council of Nashua, NH (Vendor Code 154112-8001) PO #1056782

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92204117	\$1,183,799	\$0	\$1,183,799
2019	102-500731	Contracts for program services	92204117	\$1,183,799	\$90,000	\$1,273,799
2020	102-500731	Contracts for program services	92204117	\$0	\$1,039,854	\$1,039,854
2021	102-500731	Contracts for program services	92204117	\$0	\$1,039,854	\$1,039,854
			Subtotal	\$2,367,598	\$2,169,708	\$4,537,306

The Mental Health Center of Greater Manchester (Vendor Code 177184-8001) PO #1056784

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92204117	\$1,648,829	\$0	\$1,648,829
2019	102-500731	Contracts for program services	92204117	\$1,648,829	\$90,000	\$1,738,829
2020	102-500731	Contracts for program services	92204117	\$0	\$1,842,884	\$1,842,884
2021	102-500731	Contracts for program services	92204117	\$0	\$1,842,884	\$1,842,884
			Subtotal	\$3,297,658	\$3,375,768	\$6,673,426

Fiscal Details

Seacoast Mental Health Center, Inc. (Vendor Code 174089-R001) PO #1056785

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92204117	\$748,785	\$0	\$748,785
2019	102-500731	Contracts for program services	92204117	\$748,785	\$90,000	\$838,785
2020	102-500731	Contracts for program services	92204117	\$0	\$742,820	\$742,820
2021	102-500731	Contracts for program services	92204117	\$0	\$742,820	\$742,820
<b>Subtotal</b>				<b>\$1,497,530</b>	<b>\$1,575,640</b>	<b>\$3,089,170</b>

Behavioral Health & Developmental Services of Strafford County, Inc. (Vendor Code 177278-B002) PO #1056787

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92204117	\$313,543	\$0	\$313,543
2019	102-500731	Contracts for program services	92204117	\$313,543	\$90,000	\$403,543
2020	102-500731	Contracts for program services	92204117	\$0	\$309,598	\$309,598
2021	102-500731	Contracts for program services	92204117	\$0	\$309,598	\$309,598
<b>Subtotal</b>				<b>\$627,086</b>	<b>\$709,196</b>	<b>\$1,336,282</b>

The Mental Health Center for Southern New Hampshire (Vendor Code 174118-R001) PO #1056788

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92204117	\$350,791	\$0	\$350,791
2019	102-500731	Contracts for program services	92204117	\$350,791	\$90,000	\$440,791
2020	102-500731	Contracts for program services	92204117	\$0	\$346,848	\$346,848
2021	102-500731	Contracts for program services	92204117	\$0	\$346,848	\$346,848
<b>Subtotal</b>				<b>\$701,582</b>	<b>\$783,692</b>	<b>\$1,485,274</b>
<b>Total CMH Program Support</b>				<b>\$12,021,950</b>	<b>\$12,819,304</b>	<b>\$24,840,364</b>

05-85-92-922010-4120 HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS DEPT OF, MHS: BEHAVIORAL HEALTH DIV, BUREAU OF MENTAL HEALTH SERVICES, MENTAL HEALTH BLOCK GRANT (100% Federal Funds)

Community Council of Nashua, NH (Vendor Code 154112-B001) PO #1056782

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92224120	\$61,000	\$0	\$61,000
2019	102-500731	Contracts for program services	92224120	\$21,500	\$0	\$21,500
2020	102-500731	Contracts for program services	92224120	\$0	\$61,182	\$61,182
2021	102-500731	Contracts for program services	92224120	\$0	\$61,182	\$61,182
<b>Subtotal</b>				<b>\$105,500</b>	<b>\$122,324</b>	<b>\$227,824</b>
<b>Total Mental Health Block Grant</b>				<b>\$103,500</b>	<b>\$122,324</b>	<b>\$227,824</b>

05-85-92-922010-4121 HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS DEPT OF, MHS: BEHAVIORAL HEALTH DIV, BUREAU OF MENTAL HEALTH SERVICES, MENTAL HEALTH DATA COLLECTION (100% Federal Funds)

Northern Human Services (Vendor Code 177272-B004) PO #1056782

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2019	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2020	102-500731	Contracts for program services	92204121	\$0	\$5,000	\$5,000
2021	102-500731	Contracts for program services	92204121	\$0	\$5,000	\$5,000
<b>Subtotal</b>				<b>\$10,000</b>	<b>\$10,000</b>	<b>\$20,000</b>

West Central Services, Inc. (Vendor Code 177654-B001) PO #1056774

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2019	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2020	102-500731	Contracts for program services	92204121	\$0	\$5,000	\$5,000
2021	102-500731	Contracts for program services	92204121	\$0	\$5,000	\$5,000
<b>Subtotal</b>				<b>\$10,000</b>	<b>\$10,000</b>	<b>\$20,000</b>

Fiscal Details

The Lakes Region Mental Health Center (Vendor Code 154480-8001) PO #1056775

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2019	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2020	102-500731	Contracts for program services	92204121	\$0	\$5,000	\$5,000
2021	102-500731	Contracts for program services	92204121	\$0	\$5,000	\$5,000
Subtotal				\$10,000	\$10,000	\$20,000

Riverbend Community Mental Health, Inc. (Vendor Code 177182-R001) PO #1056776

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2019	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2020	102-500731	Contracts for program services	92204121	\$0	\$5,000	\$5,000
2021	102-500731	Contracts for program services	92204121	\$0	\$5,000	\$5,000
Subtotal				\$10,000	\$10,000	\$20,000

Monadnock Family Services (Vendor Code 177510-8005) PO #1056779

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2019	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2020	102-500731	Contracts for program services	92204121	\$0	\$5,000	\$5,000
2021	102-500731	Contracts for program services	92204121	\$0	\$5,000	\$5,000
Subtotal				\$10,000	\$10,000	\$20,000

Community Council of Nashua, NH (Vendor Code 154112-8001) PO #1056782

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2019	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2020	102-500731	Contracts for program services	92204121	\$0	\$5,000	\$5,000
2021	102-500731	Contracts for program services	92204121	\$0	\$5,000	\$5,000
Subtotal				\$10,000	\$10,000	\$20,000

The Mental Health Center of Greater Manchester (Vendor Code 177184-8001) PO #1056784

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2019	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2020	102-500731	Contracts for program services	92204121	\$0	\$5,000	\$5,000
2021	102-500731	Contracts for program services	92204121	\$0	\$5,000	\$5,000
Subtotal				\$10,000	\$10,000	\$20,000

Seacoast Mental Health Center, Inc. (Vendor Code 174089-R001) PO #1056785

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2019	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2020	102-500731	Contracts for program services	92204121	\$0	\$5,000	\$5,000
2021	102-500731	Contracts for program services	92204121	\$0	\$5,000	\$5,000
Subtotal				\$10,000	\$10,000	\$20,000

Behavioral Health & Developmental Services of Stratford County, Inc. (Vendor Code 177278-8002) PO #1056787

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2019	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2020	102-500731	Contracts for program services	92204121	\$0	\$5,000	\$5,000
2021	102-500731	Contracts for program services	92204121	\$0	\$5,000	\$5,000
Subtotal				\$10,000	\$10,000	\$20,000

Fiscal Details

The Mental Health Center for Southern New Hampshire (Vendor Code 174118-R001) PO #1056788

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2019	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2020	102-500731	Contracts for program services	92204121	\$0	\$5,000	\$5,000
2021	102-500731	Contracts for program services	92204121	\$0	\$5,000	\$5,000
Subtotal				\$10,000	\$10,000	\$20,000
Total CMH Program Support				\$100,000	\$100,000	\$200,000

05-95-92-921010-2053 HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS DEPT OF, HHS: BEHAVIORAL HEALTH DIV, BUR FOR CHILDRENS BEHAVRL HLTH, SYSTEM OF CARE (100% General Funds)

Northern Human Services (Vendor Code 177222-8004) PO #1056762

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92102053	\$4,000	\$0	\$4,000
2019	102-500731	Contracts for program services	92102053	\$0	\$0	\$0
2020	102-500731	Contracts for program services	92102053	\$0	\$11,000	\$11,000
2021	102-500731	Contracts for program services	92102053	\$0	\$11,000	\$11,000
Subtotal				\$4,000	\$22,000	\$26,000

West Central Services, Inc (Vendor Code 177654-8001) PO #1056774

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92102053	\$0	\$0	\$0
2019	102-500731	Contracts for program services	92102053	\$4,000	\$0	\$4,000
2020	102-500731	Contracts for program services	92102053	\$0	\$5,000	\$5,000
2021	102-500731	Contracts for program services	92102053	\$0	\$5,000	\$5,000
Subtotal				\$4,000	\$10,000	\$14,000

The Lakes Region Mental Health Center (Vendor Code 154480-8001) PO #1056775

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92102053	\$0	\$0	\$0
2019	102-500731	Contracts for program services	92102053	\$4,000	\$0	\$4,000
2020	102-500731	Contracts for program services	92102053	\$0	\$11,000	\$11,000
2021	102-500731	Contracts for program services	92102053	\$0	\$11,000	\$11,000
Subtotal				\$4,000	\$22,000	\$26,000

Rivertend Community Mental Health, Inc. (Vendor Code 177192-R001) PO #1056778

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92102053	\$0	\$0	\$0
2019	102-500731	Contracts for program services	92102053	\$4,000	\$0	\$4,000
2020	102-500731	Contracts for program services	92102053	\$0	\$151,000	\$151,000
2021	102-500731	Contracts for program services	92102053	\$0	\$151,000	\$151,000
Subtotal				\$4,000	\$302,000	\$306,000

Monadnock Family Services (Vendor Code 177510-8005) PO #1056779

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92102053	\$0	\$0	\$0
2019	102-500731	Contracts for program services	92102053	\$4,000	\$0	\$4,000
2020	102-500731	Contracts for program services	92102053	\$0	\$5,000	\$5,000
2021	102-500731	Contracts for program services	92102053	\$0	\$5,000	\$5,000
Subtotal				\$4,000	\$10,000	\$14,000

Fiscal Details

Community Council of Nashua, NH (Vendor Code 154112-B001)

PO #1056782

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	02102053	\$0	\$0	\$0
2019	102-500731	Contracts for program services	02102053	\$0	\$0	\$0
2020	102-500731	Contracts for program services	02102053	\$0	\$151,000	\$151,000
2021	102-500731	Contracts for program services	02102053	\$0	\$151,000	\$151,000
			Subtotal	\$0	\$302,000	\$302,000

The Mental Health Center of Greater Manchester (Vendor Code 177184-B001)

PO #1056784

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	02102053	\$4,000	\$0	\$4,000
2019	102-500731	Contracts for program services	02102053	\$0	\$0	\$0
2020	102-500731	Contracts for program services	02102053	\$0	\$11,000	\$11,000
2021	102-500731	Contracts for program services	02102053	\$0	\$11,000	\$11,000
			Subtotal	\$4,000	\$22,000	\$26,000

Seacoast Mental Health Center, Inc. (Vendor Code 174089-R001)

PO #1056785

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	02102053	\$4,000	\$0	\$4,000
2019	102-500731	Contracts for program services	02102053	\$0	\$0	\$0
2020	102-500731	Contracts for program services	02102053	\$0	\$11,000	\$11,000
2021	102-500731	Contracts for program services	02102053	\$0	\$11,000	\$11,000
			Subtotal	\$4,000	\$22,000	\$26,000

Behavioral Health & Developmental Services of Strafford County, Inc. (Vendor Code 177278-B002)

PO #1056787

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	02102053	\$0	\$0	\$0
2019	102-500731	Contracts for program services	02102053	\$4,000	\$0	\$4,000
2020	102-500731	Contracts for program services	02102053	\$0	\$11,000	\$11,000
2021	102-500731	Contracts for program services	02102053	\$0	\$11,000	\$11,000
			Subtotal	\$4,000	\$22,000	\$26,000

The Mental Health Center for Southern New Hampshire (Vendor Code 174116-R001)

PO #1056788

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	02102053	\$4,000	\$0	\$4,000
2019	102-500731	Contracts for program services	02102053	\$5,000	\$0	\$5,000
2020	102-500731	Contracts for program services	02102053	\$0	\$131,000	\$131,000
2021	102-500731	Contracts for program services	02102053	\$0	\$131,000	\$131,000
			Subtotal	\$9,000	\$262,000	\$271,000
Total System of Care				\$4,000	\$296,000	\$1,027,000

05-95-42-421010-2958 HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS DEPT OF, HHS: HUMAN SERVICES DIV, CHILD PROTECTION, CHILD - FAMILY SERVICES (100% General Funds)

Northern Human Services (Vendor Code 177222-B004)

PO #1056782

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/Decrease	Revised Modified Budget
2018	550-500398	Assessment and Counseling	42105824	\$5,310	\$0	\$5,310
2019	550-500398	Assessment and Counseling	42105824	\$5,310	\$0	\$5,310
2020	550-500398	Assessment and Counseling	42105824	\$0	\$5,310	\$5,310
2021	550-500398	Assessment and Counseling	42105824	\$0	\$5,310	\$5,310
			Subtotal	\$10,620	\$10,620	\$21,240

Fiscal Details

West Central Services, Inc (Vendor Code 177654-B001) PO #1056774

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2019	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2020	550-500398	Assessment and Counseling	42105824	\$0	\$1,770	\$1,770
2021	550-500398	Assessment and Counseling	42105824	\$0	\$1,770	\$1,770
Subtotal				\$3,540	\$3,540	\$7,080

The Lakes Region Mental Health Center (Vendor Code 154480-B001) PO #1056775

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2019	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2020	550-500398	Assessment and Counseling	42105824	\$0	\$1,770	\$1,770
2021	550-500398	Assessment and Counseling	42105824	\$0	\$1,770	\$1,770
Subtotal				\$3,540	\$3,540	\$7,080

Riverbend Community Mental Health, Inc. (Vendor Code 177192-R001) PO #1056776

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2019	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2020	550-500398	Assessment and Counseling	42105824	\$0	\$1,770	\$1,770
2021	550-500398	Assessment and Counseling	42105824	\$0	\$1,770	\$1,770
Subtotal				\$3,540	\$3,540	\$7,080

Monadnock Family Services (Vendor Code 177510-B005) PO #1056778

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2019	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2020	550-500398	Assessment and Counseling	42105824	\$0	\$1,770	\$1,770
2021	550-500398	Assessment and Counseling	42105824	\$0	\$1,770	\$1,770
Subtotal				\$3,540	\$3,540	\$7,080

Community Council of Nashua, NH (Vendor Code 154112-B001) PO #1056782

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2019	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2020	550-500398	Assessment and Counseling	42105824	\$0	\$1,770	\$1,770
2021	550-500398	Assessment and Counseling	42105824	\$0	\$1,770	\$1,770
Subtotal				\$3,540	\$3,540	\$7,080

The Mental Health Center of Greater Manchester (Vendor Code 177184-B001) PO #1056784

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	550-500398	Assessment and Counseling	42105824	\$3,540	\$0	\$3,540
2019	550-500398	Assessment and Counseling	42105824	\$3,540	\$0	\$3,540
2020	550-500398	Assessment and Counseling	42105824	\$0	\$3,540	\$3,540
2021	550-500398	Assessment and Counseling	42105824	\$0	\$3,540	\$3,540
Subtotal				\$7,080	\$7,080	\$14,160

Seacoast Mental Health Center, Inc. (Vendor Code 174089-R001) PO #1056785

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2019	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2020	550-500398	Assessment and Counseling	42105824	\$0	\$1,770	\$1,770
2021	550-500398	Assessment and Counseling	42105824	\$0	\$1,770	\$1,770
Subtotal				\$3,540	\$3,540	\$7,080

Fiscal Details

Behavioral Health & Developmental Services of Stratford County, Inc. (Vendor Code 17778-B002) PO #1056787

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2019	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2020	550-500398	Assessment and Counseling	42105824	\$0	\$1,770	\$1,770
2021	550-500398	Assessment and Counseling	42105824	\$0	\$1,770	\$1,770
			Subtotal	\$3,540	\$3,540	\$7,080

The Mental Health Center for Southern New Hampshire (Vendor Code 174116-R001) PO #1056788

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2019	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2020	550-500398	Assessment and Counseling	42105824	\$0	\$1,770	\$1,770
2021	550-500398	Assessment and Counseling	42105824	\$0	\$1,770	\$1,770
			Subtotal	\$3,540	\$3,540	\$7,080
<b>Total Child - Family Services</b>				<b>\$48,020</b>	<b>\$48,020</b>	<b>\$92,040</b>

05-95-42-423010-7928 HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS DEPT OF, HHS: HUMAN SERVICES DIV, HOMELESS & HOUSING, PATH GRANT (100% Federal Funds)

Riverbend Community Mental Health, Inc. (Vendor Code 177192-R001) PO #1056778

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	42307150	\$38,250	\$0	\$38,250
2019	102-500731	Contracts for program services	42307150	\$38,250	\$0	\$38,250
2020	102-500731	Contracts for program services	42307150	\$0	\$38,234	\$38,234
2021	102-500731	Contracts for program services	42307150	\$0	\$38,234	\$38,234
			Subtotal	\$72,500	\$76,468	\$148,968

Monadnock Family Services (Vendor Code 177510-B005) PO #1056779

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	42307150	\$37,000	\$0	\$37,000
2019	102-500731	Contracts for program services	42307150	\$37,000	\$0	\$37,000
2020	102-500731	Contracts for program services	42307150	\$0	\$33,300	\$33,300
2021	102-500731	Contracts for program services	42307150	\$0	\$33,300	\$33,300
			Subtotal	\$74,000	\$66,600	\$140,600

Community Council of Nashua, NH (Vendor Code 154112-B001) PO #1056782

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	42307150	\$40,300	\$0	\$40,300
2019	102-500731	Contracts for program services	42307150	\$40,300	\$0	\$40,300
2020	102-500731	Contracts for program services	42307150	\$0	\$43,921	\$43,921
2021	102-500731	Contracts for program services	42307150	\$0	\$43,921	\$43,921
			Subtotal	\$80,600	\$87,802	\$168,402

The Mental Health Center of Dept of Mental Health (Vendor Code 17716-R001) PO #1056744

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	42307150	\$40,121	\$0	\$40,121
2019	102-500731	Contracts for program services	42307150	\$40,121	\$0	\$40,121
2020	102-500731	Contracts for program services	42307150	\$0	\$43,725	\$43,725
2021	102-500731	Contracts for program services	42307150	\$0	\$43,725	\$43,725
			Subtotal	\$80,242	\$87,450	\$167,692



Fiscal Details

Seacoast Mental Health Center, Inc. (Vendor Code 174089-R001) PO #1056785

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	42307150	\$25,000	\$0	\$25,000
2019	102-500731	Contracts for program services	42307150	\$25,000	\$0	\$25,000
2020	102-500731	Contracts for program services	42307150	\$0	\$38,234	\$38,234
2021	102-500731	Contracts for program services	42307150	\$0	\$38,234	\$38,234
<b>Subtotal</b>				<b>\$50,000</b>	<b>\$76,468</b>	<b>\$126,468</b>

The Mental Health Center for Southern New Hampshire (Vendor Code 174118-R001) PO #1056786

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	42307150	\$29,500	\$0	\$29,500
2019	102-500731	Contracts for program services	42307150	\$29,500	\$0	\$29,500
2020	102-500731	Contracts for program services	42307150	\$0	\$38,234	\$38,234
2021	102-500731	Contracts for program services	42307150	\$0	\$38,234	\$38,234
<b>Subtotal</b>				<b>\$59,000</b>	<b>\$76,468</b>	<b>\$135,468</b>
<b>Total Child - Family Services</b>				<b>\$118,347</b>	<b>\$171,256</b>	<b>\$267,599</b>

05-95-92-920310-3380 HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS DEPT OF, HHS: BEHAVIORAL HEALTH DIV, BUREAU OF DRUG & ALCOHOL SVCS, PREVENTION SERVICES (97% Federal Funds, 3% General Funds)

Seacoast Mental Health Center (Vendor Code 174089-R001) PO #1056785

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92058502	\$70,000	\$0	\$70,000
2019	102-500731	Contracts for program services	92058502	\$70,000	\$0	\$70,000
2020	102-500731	Contracts for program services	92057502	\$0	\$70,000	\$70,000
2021	102-500731	Contracts for program services	92057502	\$0	\$70,000	\$70,000
<b>Subtotal</b>				<b>\$140,000</b>	<b>\$140,000</b>	<b>\$280,000</b>
<b>Total Mental Health Block Grant</b>				<b>\$140,000</b>	<b>\$140,000</b>	<b>\$280,000</b>

05-95-48-481010-8917 HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS DEPT OF, HHS: ELDERLY & ADULT SVCS DIV, GRANTS TO LOCALS, HEALTH PROMOTION CONTRACTS (100% Federal Funds)

Seacoast Mental Health Center (Vendor Code 174089-R001) PO #1056785

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	48108462	\$35,000	\$0	\$35,000
2019	102-500731	Contracts for program services	48108462	\$35,000	\$0	\$35,000
2020	102-500731	Contracts for program services	48108462	\$0	\$35,000	\$35,000
2021	102-500731	Contracts for program services	48108462	\$0	\$35,000	\$35,000
<b>Subtotal</b>				<b>\$70,000</b>	<b>\$70,000</b>	<b>\$140,000</b>
<b>Total Mental Health Block Grant</b>				<b>\$70,000</b>	<b>\$70,000</b>	<b>\$140,000</b>

Amendment Total Price for All Vendors \$12,929,912 \$14,764,904 \$27,704,816



Jeffrey A. Meyers  
Commissioner

Katja S. Fox  
Director

STATE OF NEW HAMPSHIRE  
DEPARTMENT OF HEALTH AND HUMAN SERVICES  
DIVISION OF BEHAVIORAL HEALTH

129 PLEASANT STREET, CONCORD, NH 03301  
603-271-9422 1-800-852-3345 Ext. 9422  
Fax: 603-271-8431 TDD Access: 1-800-735-2964 www.dhhs.nh.gov

June 9, 2017  
**G&C Approved**

His Excellency, Governor Christopher T. Sununu  
and the Honorable Council  
State House  
Concord, NH 03301

Date 6/11/17

Item # Kate Stem # A

**REQUESTED ACTION**

Authorize the Department of Health and Human Services, Bureau of Mental Health Services, to enter into sole source Contracts with the ten (10) vendors identified in the table below to provide non-Medicaid community mental health services, in an amount not to exceed \$12,829,412 in the aggregate, effective July 1, 2017, or date of Governor and Council approval through June 30, 2019. Funds are 15.51% Federal Funds, 14% Other Funds, and 84.35% General Funds.

Summary of contracted amounts by vendor:

Vendor	New Hampshire Locations	State Fiscal Year 2018	State Fiscal Year 2019	Total Amount
Northern Human Services	Conway	\$ 393,559	\$ 389,559	\$ 783,118
West Central Services DBA West Central Behavioral Health	Lebanon	\$ 328,961	\$ 332,961	\$ 661,922
The Lakes Region Mental Health Center, Inc. DBA Genesis Behavioral Health	Laconia	\$ 334,885	\$ 338,885	\$ 673,770
Riverbend Community Mental Health, Inc.	Concord	\$ 424,673	\$ 428,673	\$ 853,346
Monadnock Family Services	Keene	\$ 401,360	\$ 405,360	\$ 806,720
Community Council of Nashua, NH DBA Greater Nashua Mental Health Center at Community Council	Nashua	\$1,230,860	\$1,230,860	\$ 2,461,733
The Mental Health Center of Greater Manchester, Inc.	Manchester	\$1,699,490	\$1,695,490	\$ 3,394,980
Seacoast Mental Health Center, Inc.	Portsmouth	\$ 887,535	\$ 883,535	\$ 1,771,070
Behavioral Health & Developmental Svs of Strafford County, Inc., DBA Community Partners of Strafford County	Dover	\$ 320,313	\$ 324,313	\$ 644,626
The Mental Health Center for Southern New Hampshire DBA CLM Center for Life Management	Derry	\$ 391,061	\$ 387,061	\$ 778,122
<b>TOTAL</b>		<b>\$6,412,706</b>	<b>\$6,416,706</b>	<b>\$12,829,412</b>

Please see attached financial detail.

Funds are anticipated to be available in State Fiscal Years 2018 and 2019 upon the availability and continued appropriation of funds in the future operating budget

His Excellency, Governor Christopher T. Sununu  
and His Honorable Council  
Page 2 of 3

## EXPLANATION

These ten (10) agreements are sole source because community mental health services are not subject to the competitive bidding requirement of NH Administrative Rule ADM 601.03. The Bureau of Mental Health Services contracts for services through the community mental health centers which are designated by the Bureau to serve the towns and cities within a designated geographic region as outlined in NH RSA 135-C and NH Administrative Rule He-M 403.

These ten (10) agreements include provisions for:

- Mental health services required per NH RSA 135-C and in accordance with State regulations applicable to the State mental health system, including NH Administrative Rules He-M 401 Eligibility Determination and Individual Service Planning, He-M 403 Approval and Operation of Community Mental Health Programs, He-M 408 Clinical Records, and He-M 426 Community Mental Health Services; and
- Compliance with and funding for the Community Mental Health Agreement (CMHA)

Approval of these ten (10) contracts will allow the Department to continue to provide community mental health services for approximately 45,000 adults, children and families in New Hampshire. The Contractors will provide community mental health services as identified above and additional services such as Emergency Services, Individual and Group Psychotherapy, Targeted Case Management, Medication Services, Functional Support Services, and Evidence Based Practices including Illness Management and Recovery, Evidence Based Supported Employment, Trauma Focused Cognitive Behavioral Therapy, and Community Residential Services.

Community mental health services are designed to build resiliency, promote recovery within a person-centered approach, promote successful access to competitive employment, reduce inpatient hospital utilization, improve community tenure, and assist individuals and families in managing the symptoms of mental illness. These agreements include new provisions to ensure individuals experiencing a psychiatric emergency in a hospital emergency department setting receive mental health services to address their acute needs while waiting for admission to a designated receiving facility. The services are within the scope of those authorized under NH Administrative Rule He-M 426, are consistent with the goals of the NH Building Capacity for Transformation, Section 1115 Waiver, and focus significantly on care coordination and collaborative relationship building with the state's acute care hospitals.

Community Mental Health Services will be provided to Medicaid clients and non-Medicaid clients for related services, including Emergency Services to adults, children and families without insurance. The Contractors will seek reimbursement for Medicaid services through an agreement with the Managed Care contractors when a client is enrolled in managed care, through Medicaid fee-for-service when a client is enrolled as a fee-for-service client, and from third party insurance payers. The Contracts do not include funding for the Medicaid dollars as they are not paid for through these contracts. The Contracts include funding for the other non-Medicaid billable community mental health services, such as Adult and Children Assertive Community Treatment teams, Projects for Assistance in Transition from Homelessness, rental housing subsidies, and emergency services.

His Excellency, Governor Christopher T. Sununu  
and His Honorable Council  
Page 3 of 3

Should Governor and Executive Council determine not to approve this Request, approximately 45,000 adults, children and families in the state may not receive community mental health services as required by NH RSA 135-C:13. Many of these individuals may experience a relapse of symptoms. They may seek costly services at hospital emergency departments due to the risk of harm to themselves or others and may be at significant risk without treatment or interventions. These individuals may also have increased contact with local law enforcement, county correctional programs and primary care physicians, none of which will have the services or supports available to provide assistance.

In conformance with RSA 135-C:7, performance standards have been included in this contract. Those standards include individual outcome measures and fiscal integrity measures. The effectiveness of services will be measured through the use of the Child and Adolescent Needs and Strengths Assessment and the Adult Needs and Strengths Assessment. The individual level outcomes tools are designed to measure improvement over time, inform the development of the treatment plan, and engage the individual and family in monitoring the effectiveness of services. In addition, follow-up in the community after discharge from New Hampshire Hospital will be measured.

The fiscal integrity measures include generally accepted performance standards to monitor the financial health of non-profit corporations on a monthly basis. Each contractor is required to provide a corrective action plan in the event of deviation from a standard. Failure to maintain fiscal integrity, or to make services available, could result in the termination of the contract and the selection of an alternate provider.

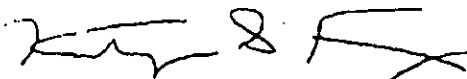
All residential and partial hospital programs are licensed/certified when required by State laws and regulations in order to provide for the life safety of the persons served in these programs. Copies of all applicable licenses/certifications are on file with the Department of Health and Human Services.

Area served: Statewide.

Source of funds: 15.51% Federal Funds from the US Department of Health and Human Services, Projects for Assistance in Transition from Homelessness, Balancing Incentive Program, Title IIIID: Preventative Health Money from the Administration for Community Living, and Substance Abuse Prevention and Treatment Block Grant, .14% Other Funds from Behavioral Health Services Information System, and 84.35% General Funds.

In the event that the Federal or Other Funds become no longer available, General Funds shall not be requested to support these programs.

Respectfully submitted



Katja S. Fox  
Director

Approved by:



Jeffrey A. Meyers  
Commissioner

**NH DHHS COMMUNITY MENTAL HEALTH CENTER CONTRACTS  
SFY 2018-2019 FINANCIAL DETAIL**

05-95-92-922010-4117, HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS DEPT OF, HHS:  
BEHAVIORAL HEALTH DIV, BUREAU OF MENTAL HEALTH SERVICES, CMH PROGRAM SUPPORT  
88.2% General Funds; 11.65% Federal Funds; .15% Other

CFDA # 93.778  
FAIN 1705NH5MAP  
Vendor # 177222

**Northern Human Services**

Fiscal Year	Class / Account	Class Title	Job Number	Amount
2018	102/500731	Contracts for Program Services	TBD	379,249
2019	102/500731	Contracts for Program Services	TBD	379,249
		Sub Total		758,498

**West Central Svcs, Inc., DBA West Behavioral Health**

Vendor # 177654

Fiscal Year	Class / Account	Class Title	Job Number	Amount
2018	102/500731	Contracts for Program Services	TBD	322,191
2019	102/500731	Contracts for Program Services	TBD	322,191
		Sub Total		644,382

**The Lakes Region Mental Health Center, Inc. DBA Genesis Behavioral Health**

Vendor # 154480

Fiscal Year	Class / Account	Class Title	Job Number	Amount
2018	102/500731	Contracts for Program Services	TBD	328,115
2019	102/500731	Contracts for Program Services	TBD	328,115
		Sub Total		656,230

**Riverbend Community Mental Health, Inc.**

Vendor # 177192

Fiscal Year	Class / Account	Class Title	Job Number	Amount
2018	102/500731	Contracts for Program Services	TBD	381,653
2019	102/500731	Contracts for Program Services	TBD	381,653
		Sub Total		763,306

**Monadnock Family Services**

Vendor # 177510

Fiscal Year	Class / Account	Class Title	Job Number	Amount
2018	102/500731	Contracts for Program Services	TBD	357,590
2019	102/500731	Contracts for Program Services	TBD	357,590
		Sub Total		715,180

**Community Council of Nashua, NH DBA Greater Nashua Mental Health Center at**

Vendor # 154112

Fiscal Year	Class / Account	Class Title	Job Number	Amount
2018	102/500731	Contracts for Program Services	TBD	1,153,799
2019	102/500731	Contracts for Program Services	TBD	1,183,799
		Sub Total		2,367,598

**The Mental Health Center of Greater Manchester, Inc.**

Vendor # 177184

Fiscal Year	Class / Account	Class Title	Job Number	Amount
2018	102/500731	Contracts for Program Services	TBD	1,646,829
2019	102/500731	Contracts for Program Services	TBD	1,646,829
		Sub Total		3,293,658

**Seacoast Mental Health Center, Inc.**

Vendor # 174089

Fiscal Year	Class / Account	Class Title	Job Number	Amount
2018	102/500731	Contracts for Program Services	TBD	746,765
2019	102/500731	Contracts for Program Services	TBD	746,765
		Sub Total		1,493,530

**NH DHHS COMMUNITY MENTAL HEALTH CENTER CONTRACTS  
SFY 2018-2019 FINANCIAL DETAIL**

**Behavioral Health & Developmental Services of Strafford County, Inc. DBA Community Vendor # 177278**

Fiscal Year	Class / Account	Class Title	Job Number	Amount
2018	102/500731	Contracts for Program Services	TBD	313,543
2019	102/500731	Contracts for Program Services	TBD	313,543
Sub Total				627,086

**The Mental Health Center for Southern New Hampshire DBA CLM Center for Life Vendor # 174116**

Fiscal Year	Class / Account	Class Title	Job Number	Amount
2018	102/500731	Contracts for Program Services	TBD	350,791
2019	102/500731	Contracts for Program Services	TBD	350,791
Sub Total				701,582
SUB TOTAL				12,021,050

05-95-92-922010-4121-102-500731, HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS DEPT OF, HHS: BEHAVIORAL HEALTH DIV, BUREAU OF MENTAL HEALTH SERVICES, MENTAL HEALTH DATA COLLECTION  
100% Federal Funds

CFDA #  
FAIN

N/A  
N/A

**Northern Human Services Vendor # 177222**

Fiscal Year	Class / Account	Class Title	Job Number	Amount
2018	102/500731	Contracts for Program Services	92204121	5,000
2019	102/500731	Contracts for Program Services	92204121	5,000
Sub Total				10,000

**West Central Svcs, Inc., DBA West Behavioral Health Vendor # 177654**

Fiscal Year	Class / Account	Class Title	Job Number	Amount
2018	102/500731	Contracts for Program Services	92204121	5,000
2019	102/500731	Contracts for Program Services	92204121	5,000
Sub Total				10,000

**The Lakes Region Mental Health Center, Inc. DBA Genesis Behavioral Health Vendor # 154480**

Fiscal Year	Class / Account	Class Title	Job Number	Amount
2018	102/500731	Contracts for Program Services	92204121	5,000
2019	102/500731	Contracts for Program Services	92204121	5,000
Sub Total				10,000

**Riverbend Community Mental Health, Inc. Vendor # 177192**

Fiscal Year	Class / Account	Class Title	Job Number	Amount
2018	102/500731	Contracts for Program Services	92204121	5,000
2019	102/500731	Contracts for Program Services	92204121	5,000
Sub Total				10,000

**Monadnock Family Services Vendor # 177510**

Fiscal Year	Class / Account	Class Title	Job Number	Amount
2018	102/500731	Contracts for Program Services	92204121	5,000
2019	102/500731	Contracts for Program Services	92204121	5,000
Sub Total				10,000

**Community Council of Nashua, NH DBA Greater Nashua Mental Health Center at Vendor # 154112**

Fiscal Year	Class / Account	Class Title	Job Number	Amount
2018	102/500731	Contracts for Program Services	92204121	5,000
2019	102/500731	Contracts for Program Services	92204121	5,000
Sub Total				10,000

**NH DHHS COMMUNITY MENTAL HEALTH CENTER CONTRACTS  
SFY 2018-2019 FINANCIAL DETAIL**

**The Mental Health Center of Greater Manchester, Inc. Vendor # 177184**

Fiscal Year	Class / Account	Class Title	Job Number	Amount
2018	102/500731	Contracts for Program Services	92204121	5,000
2019	102/500731	Contracts for Program Services	92204121	5,000
		Sub Total		10,000

**Seacoast Mental Health Center, Inc. Vendor # 174089**

Fiscal Year	Class / Account	Class Title	Job Number	Amount
2018	102/500731	Contracts for Program Services	92204121	5,000
2019	102/500731	Contracts for Program Services	92204121	5,000
		Sub Total		10,000

**Behavioral Health & Developmental Services of Strafford County, Inc. DBA Community Vendor # 177278**

Fiscal Year	Class / Account	Class Title	Job Number	Amount
2018	102/500731	Contracts for Program Services	92204121	5,000
2019	102/500731	Contracts for Program Services	92204121	5,000
		Sub Total		10,000

**The Mental Health Center for Southern New Hampshire DBA CLM Center for Life Vendor # 174116**

Fiscal Year	Class / Account	Class Title	Job Number	Amount
2018	102/500731	Contracts for Program Services	92204121	5,000
2019	102/500731	Contracts for Program Services	92204121	5,000
		Sub Total		10,000
		<b>SUB TOTAL</b>		<b>100,000</b>

**NH DHHS COMMUNITY MENTAL HEALTH CENTER CONTRACTS  
SFY 2018-2019 FINANCIAL DETAIL**

05-95-92-921010-2053-102-500731, HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS DEPT OF, HHS: BEHAVIORAL HEALTH DIV, BUR FOR CHILDRENS BEHAVRL HLTH, SYSTEM OF CARE  
100% General Funds

CFDA # N/A  
FAIN N/A

**Northern Human Services**

Vendor # 177222

Fiscal Year	Class / Account	Class Title	Job Number	Amount
2018	102/500731	Contracts for Program Services	92102053	4,000
2019	102/500731	Contracts for Program Services	92102053	-
		Sub Total		4,000

**West Central Svcs, Inc., DBA West Behavioral Health**

Vendor # 177654

Fiscal Year	Class / Account	Class Title	Job Number	Amount
2018	102/500731	Contracts for Program Services	92102053	-
2019	102/500731	Contracts for Program Services	92102053	4,000
		Sub Total		4,000

**The Lakes Region Mental Health Center, Inc. DBA Genesis Behavioral Health**

Vendor # 154480

Fiscal Year	Class / Account	Class Title	Job Number	Amount
2018	102/500731	Contracts for Program Services	92102053	-
2019	102/500731	Contracts for Program Services	92102053	4,000
		Sub Total		4,000

**Riverbend Community Mental Health, Inc.**

Vendor # 177192

Fiscal Year	Class / Account	Class Title	Job Number	Amount
2018	102/500731	Contracts for Program Services	92102053	-
2019	102/500731	Contracts for Program Services	92102053	4,000
		Sub Total		4,000

**Monadnock Family Services**

Vendor # 177510

Fiscal Year	Class / Account	Class Title	Job Number	Amount
2018	102/500731	Contracts for Program Services	92102053	-
2019	102/500731	Contracts for Program Services	92102053	4,000
		Sub Total		4,000

**The Mental Health Center of Greater Manchester, Inc.**

Vendor # 177184

Fiscal Year	Class / Account	Class Title	Job Number	Amount
2018	102/500731	Contracts for Program Services	92102053	4,000
2019	102/500731	Contracts for Program Services	92102053	-
		Sub Total		4,000

**Seacoast Mental Health Center, Inc.**

Vendor # 174089

Fiscal Year	Class / Account	Class Title	Job Number	Amount
2018	102/500731	Contracts for Program Services	92102053	4,000
2019	102/500731	Contracts for Program Services	92102053	-
		Sub Total		4,000

**Behavioral Health & Developmental Services of Strafford County, Inc. DBA Community**

Vendor # 177278

Fiscal Year	Class / Account	Class Title	Job Number	Amount
2018	102/500731	Contracts for Program Services	92102053	-
2019	102/500731	Contracts for Program Services	92102053	4,000
		Sub Total		4,000



**NH DHHS COMMUNITY MENTAL HEALTH CENTER CONTRACTS  
SFY 2018-2019 FINANCIAL DETAIL**

The Mental Health Center for Southern New Hampshire DBA CLM Center for Life Vendor # 174116

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget
2018	102/500731	Contracts for Program Services	92102053	4,000
2019	102/500731	Contracts for Program Services	92102053	-
		Sub Total		4,000
		<b>SUB TOTAL</b>		<b>36,000</b>

05-95-42-421010-2958, HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS DEPT OF, HHS:  
HUMAN SERVICES DIV, CHILD PROTECTION, CHILD - FAMILY SERVICES  
100% General Funds

CFDA # N/A  
FAIN N/A

Northern Human Services Vendor # 177222

Fiscal Year	Class / Account	Class Title	Job Number	Amount
2018	550/500398	Contracts for Program Services	42105824	5,310
2019	550/500398	Contracts for Program Services	42105824	5,310
		Sub Total		10,620

West Central Svcs, Inc., DBA West Behavioral Health Vendor # 177654

Fiscal Year	Class / Account	Class Title	Job Number	Amount
2018	550/500398	Contracts for Program Services	42105824	1,770
2019	550/500398	Contracts for Program Services	42105824	1,770
		Sub Total		3,540

The Lakes Region Mental Health Center, Inc. DBA Genesis Behavioral Health Vendor # 154480

Fiscal Year	Class / Account	Class Title	Job Number	Amount
2018	550/500398	Contracts for Program Services	42105824	1,770
2019	550/500398	Contracts for Program Services	42105824	1,770
		Sub Total		3,540

Riverbend Community Mental Health, Inc. Vendor # 177192

Fiscal Year	Class / Account	Class Title	Job Number	Amount
2018	550/500398	Contracts for Program Services	42105824	1,770
2019	550/500398	Contracts for Program Services	42105824	1,770
		Sub Total		3,540

Monadnock Family Services Vendor # 177510

Fiscal Year	Class / Account	Class Title	Job Number	Amount
2018	550/500398	Contracts for Program Services	42105824	1,770
2019	550/500398	Contracts for Program Services	42105824	1,770
		Sub Total		3,540

Community Council of Nashua, NH DBA Greater Nashua Mental Health Center at Vendor # 154112

Fiscal Year	Class / Account	Class Title	Job Number	Amount
2018	550/500398	Contracts for Program Services	42105824	1,770
2019	550/500398	Contracts for Program Services	42105824	1,770
		Sub Total		3,540

The Mental Health Center of Greater Manchester, Inc. Vendor # 177184

Fiscal Year	Class / Account	Class Title	Job Number	Amount
2018	550/500398	Contracts for Program Services	42105824	3,540
2019	550/500398	Contracts for Program Services	42105824	3,540
		Sub Total		7,080

**NH DHHS COMMUNITY MENTAL HEALTH CENTER CONTRACTS  
SFY 2018-2019 FINANCIAL DETAIL**

**Seacoast Mental Health Center, Inc.**

Vendor # 174089

Fiscal Year	Class / Account	Class Title	Job Number	Amount
2018	550/500398	Contracts for Program Services	42105824	1,770
2019	550/500398	Contracts for Program Services	42105824	1,770
Sub Total				3,540

**Behavioral Health & Developmental Services of Strafford County, Inc. DBA Community**

Vendor # 177278

Fiscal Year	Class / Account	Class Title	Job Number	Amount
2018	550/500398	Contracts for Program Services	42105824	1,770
2019	550/500398	Contracts for Program Services	42105824	1,770
Sub Total				3,540

**The Mental Health Center for Southern New Hampshire DBA CLM Center for Life**

Vendor # 174116

Fiscal Year	Class / Account	Class Title	Job Number	Amount
2018	550/500398	Contracts for Program Services	42105824	1,770
2019	550/500398	Contracts for Program Services	42105824	1,770
Sub Total				3,540
<b>SUB TOTAL</b>				<b>46,020</b>

05-95-42-423010-7926, HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS DEPT OF, HHS:  
HUMAN SERVICES DIV, HOMELESS & HOUSING, PATH GRANT  
100% Federal Funds

CFOA #  
FAIN

93,150

SM016030-14

**Riverbend Community Mental Health, Inc.**

Vendor # 177192

Fiscal Year	Class / Account	Class Title	Job Number	Amount
2018	102/500731	Contracts for Program Services	42307150	36,250
2019	102/500731	Contracts for Program Services	42307150	36,250
Sub Total				72,500

**Monadnock Family Services**

Vendor # 177510

Fiscal Year	Class / Account	Class Title	Job Number	Amount
2018	102/500731	Contracts for Program Services	42307150	37,000
2019	102/500731	Contracts for Program Services	42307150	37,000
Sub Total				74,000

**Community Council of Nashua, NH DBA Greater Nashua Mental Health Center at**

Vendor # 154112

Fiscal Year	Class / Account	Class Title	Job Number	Amount
2018	102/500731	Contracts for Program Services	42307150	40,300
2019	102/500731	Contracts for Program Services	42307150	40,300
Sub Total				80,600

**The Mental Health Center of Greater Manchester, Inc.**

Vendor # 177184

Fiscal Year	Class / Account	Class Title	Job Number	Amount
2018	102/500731	Contracts for Program Services	42307150	40,121
2019	102/500731	Contracts for Program Services	42307150	40,121
Sub Total				80,242

**NH DHHS COMMUNITY MENTAL HEALTH CENTER CONTRACTS  
SFY 2018-2019 FINANCIAL DETAIL**

Seacoast Mental Health Center, Inc.

Vendor # 174089

Fiscal Year	Class / Account	Class Title	Job Number	Amount
2018	102/500731	Contracts for Program Services	42307150	25,000
2019	102/500731	Contracts for Program Services	42307150	25,000
Sub Total				50,000

The Mental Health Center for Southern New Hampshire DBA CLM.Center for Life

Vendor # 174116

Fiscal Year	Class / Account	Class Title	Job Number	Amount
2018	102/500731	Contracts for Program Services	42307150	29,500
2019	102/500731	Contracts for Program Services	42307150	29,500
Sub Total				59,000
SUB TOTAL				416,342

05-95-92-920510-3380, HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS DEPT OF, HHS:  
BEHAVIORAL HEALTH DIV, BUREAU OF DRUG & ALCOHOL SVCS, PREVENTION SERVICES  
2% General Funds, 98% Federal Funds

CFDA # 93.959  
FAIN T1010035

Seacoast Mental Health Center, Inc.

Vendor # 174089

Fiscal Year	Class / Account	Class Title	Job Number	Amount
2018	102/500731	Contracts for Program Services	92056502	70,000
2019	102/500731	Contracts for Program Services	92056502	70,000
SUB TOTAL				140,000

05-95-48-481010-8917 HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS DEPT OF, HHS:  
ELDERLY & ADULT SVCS DIV, GRANTS TO LOCALS, HEALTH PROMOTION CONTRACTS  
100% Federal Funds

CFDA # 93.043  
FAIN 17AANHT3PH

Seacoast Mental Health Center, Inc.

Vendor # 174089

Fiscal Year	Class / Account	Class Title	Job Number	Amount
2018	102/500731	Contracts for Program Services	48108462	35,000
2019	102/500731	Contracts for Program Services	48108462	35,000
SUB TOTAL				70,000
TOTAL				12,829,412

**State of New Hampshire  
Department of Health and Human Services  
Amendment #6**

This Amendment to the Mental Health Services contract is by and between the State of New Hampshire, Department of Health and Human Services ("State" or "Department") and The Community Council of Nashua, N.H. d/b/a Greater Nashua Mental Health ("the Contractor").

WHEREAS, pursuant to an agreement (the "Contract") approved by the Governor and Executive Council on June 21, 2017, (Late Item A) as amended on September 13, 2017, (Item #15), and December 19, 2018, (Item #18), and June 19, 2019, (Item #29), and June 30, 2021 (Item #21), and January 12, 2022 (Item #17), the Contractor agreed to perform certain services based upon the terms and conditions specified in the Contract as amended and in consideration of certain sums specified; and

WHEREAS, pursuant to Form P-37, General Provisions, Paragraph 18, the Contract may be amended upon written agreement of the parties and approval from the Governor and Executive Council; and

WHEREAS, the parties agree to extend the term of the agreement, increase the price limitation, or modify the scope of services to support continued delivery of these services; and

NOW THEREFORE, in consideration of the foregoing and the mutual covenants and conditions contained in the Contract and set forth herein, the parties hereto agree to amend as follows:

1. Form P-37, General Provisions, Block 1.3, Contractor Name, to read:  
The Community Council of Nashua; N.H. d/b/a Greater Nashua Mental Health
2. Form P-37, General Provisions, Block 1.7, Completion Date, to read:  
June 30, 2023
3. Form P-37, General Provisions, Block 1.8, Price Limitation, to read:  
\$13,759,488
4. Form P-37 General Provisions, Block 1.9, Contracting Officer for State Agency, to read:  
Robert W. Moore, Director
5. Modify Exhibit A, Amendment #4, Scope of Services by replacing in its entirety with Exhibit A Amendment #6 Scope of Services, which is attached hereto and incorporated by reference herein.
6. Modify Exhibit B, Amendment #4, Methods and Conditions Precedent to Payment by replacing in its entirety with Exhibit B, Amendment #6, Methods and Conditions Precedent to Payment, which is attached hereto and incorporated by reference herein.

All terms and conditions of the Contract and prior amendments not modified by this Amendment remain in full force and effect. This Amendment shall be effective upon Governor and Council approval.

IN WITNESS WHEREOF, the parties have set their hands as of the date written below,

State of New Hampshire  
Department of Health and Human Services

6/6/2022  
Date

DocuSigned by:  
*Katja S. Fox*  
Name: Katja S. Fox  
Title: Director

The Community Council of Nashua, N.H.  
d/b/a Greater Nashua Mental Health

6/3/2022  
Date

DocuSigned by:  
*Cynthia L Whitaker, PsyD*  
Name: Cynthia L Whitaker, PsyD  
Title: President and CEO

The preceding Amendment, having been reviewed by this office, is approved as to form, substance, and execution.

OFFICE OF THE ATTORNEY GENERAL

6/7/2022

DocuSigned by:  
*Robyn Guarino*

Date

Name: Robyn Guarino  
Title: Attorney

I hereby certify that the foregoing Amendment was approved by the Governor and Executive Council of the State of New Hampshire at the Meeting on: \_\_\_\_\_ (date of meeting)

OFFICE OF THE SECRETARY OF STATE

Date

Name:  
Title:



New Hampshire Department of Health and Human Services  
Mental Health Services

Exhibit A Amendment # 6

Scope of Services

1. Provisions Applicable to All Services

- 1.1. The Contractor shall submit a detailed description of the language assistance services they will provide to persons with limited English proficiency to ensure meaningful access to their programs and/or services within ten (10) days of the contract effective date.
- 1.2. The Contractor shall operate a Community Mental Health Center (CMHC) that provides services intended to promote recovery from mental illness for eligible residents in the State of New Hampshire (individuals) for Region 6. The Contractor agrees that, to the extent future legislative action by the New Hampshire General Court or federal or state court orders may have an impact on the Services described herein, the State Agency has the right to modify Service priorities and expenditure requirements under this Agreement so as to achieve compliance therewith.
- 1.3. For the purposes of this Agreement, the Department has identified the Contractor as a Subrecipient in accordance with 2 CFR 200.0. et seq.
- 1.4. Prior to termination of this contract the parties will agree on a plan for transition and destruction of data in accordance with Exhibit K.
- 1.5. The Contractor shall provide individualized, recovery based services and supports in the manner that best allows individuals to stay within his or her home and community, including, but not limited to providing current treatment and recovery options that are based on scientific research and evidence based practices (EBP).
- 1.6. The Contractor acknowledges the requirements of the Community Mental Health Agreement (CMHA) and shall demonstrate progress toward meeting the following terms in the CMHA: 1.) Assertive Community Treatment Teams; 2.) Evidence-Based Supported Employment; and 3.) Transition planning for individuals at New Hampshire Hospital and Glencliff Home and 4.) Supported Housing. Further, the Contractor shall participate in annual Quality Service Reviews (QSR) conducted under the terms of the CMHA.
- 1.7. The Contractor shall enter into a capitation model of contracting with all NH Managed Care Organizations to support the delivery and coordination of behavioral health services and supports for children, youth, transition-aged youth, young adults, and adults.
- 1.8. The Contractor shall support the integration of physical and behavioral health as a standard of practice; implementing the Substance Abuse and Mental Health Services Administration's (SAMHSA) Six Levels of Collaboration/Integration to the maximum extent feasible.
- 1.9. The Contractor shall ensure that clinical standards and operating procedures are consistent with trauma-informed models of care, as defined by SAMHSA.



**New Hampshire Department of Health and Human Services  
Mental Health Services**

**Exhibit A Amendment # 6**

The clinical standards and operating procedures must reflect a focus on wellness, recovery, and resiliency.

- 1.10. The Contractor shall engage in ongoing implementation, service improvements, and expansion efforts associated with New Hampshire's 10 Year Mental Health Plan.
- 1.11. For the purposes of this agreement, all references to days shall mean calendar days unless otherwise specified.
- 1.12. The Contractor shall provide individuals, caregivers and youth the opportunity for feedback and leadership within the agency to help improve services in a person-centered manner when applicable and appropriate.
- 1.13. The Contractor shall ensure rapid access to services is available to each individual by offering an appointment slot on the same or next calendar day of the initial contact.

**2. System of Care for Children's Mental Health**

- 2.1. The Contractor shall collaborate with the Department on the implementation of NH RSA 135-F, System of Care for Children's Mental Health.
- 2.2. The Contractor shall provide services for children, youth, and young adults with serious emotional disturbance (SED) in a manner that aligns with NH RSA 135-F. The Contractor shall ensure services are:
  - 2.2.1. Family Driven - services and supports are provided in a manner that best meets the needs of the family and the family goals;
  - 2.2.2. Youth Driven - services and supports are provided in a manner that best meets the needs of the child, youth or young adult and that supports his or her goals;
  - 2.2.3. Community Based - services and supports are provided in a manner that best allow children, youth, and young adults to stay within his or her home and community; and
  - 2.2.4. Cultural and Linguistic Competent - Services are provided in a manner that honors a child, youth, or young adult and their family-identified culture, beliefs, ethnicity, preferred language, gender and gender identity and sexual orientation.
- 2.3. The Contractor shall collaborate with the FAST Forward program, ensuring services are available for all children and youth enrolled in the program.
- 2.4. The Contractor shall make referrals to the FAST Forward program for any child, youth, or young adult that may be eligible.

**3. Modular Approach to Therapy for Children with Anxiety, Depression, Trauma, or Conduct Problems (MATCH-ADTC)**





**New Hampshire Department of Health and Human Services  
Mental Health Services**

**Exhibit A Amendment # 6**

- 3.1. The Contractor shall maintain appropriate levels of certification through a contract with the Judge Baker Center for Children.
- 3.2. The Contractor shall ensure new and incoming staff work towards meeting a goal of 70% of children and youth clients' needs with the evidence-based practice of Modular Approach to Therapy for Children with Anxiety, Depression, Trauma, or Conduct problems (MATCH-ADTC).
- 3.3. The Contractor shall maintain a use of the Judge Baker's Center for Children (JBCC) TRAC system to support each case with MATCH-ADTC as the identified treatment modality.
- 3.4. The Contractor shall invoice BCBH through green sheets for:
  - 3.4.1. The costs for both the certification of incoming therapists and the recertification of existing clinical staff, not to exceed the budgeted amount.
  - 3.4.2. The full cost of the annual fees paid to the JBCC for the use of their TRAC system to support MATCH-ADTC.

**4. Children's Intensive Community Based Services**

- 4.1. The Contractor shall use the Child and Adolescent Needs and Strengths (CANS) assessment to determine the appropriate level of collaborative care and which children's intensive community based services are most appropriate.
- 4.2. The Contractor shall provide children's intensive community based services to children diagnosed with a serious emotional disturbance (SED), with priority given to children who:
  - 4.2.1. Have a history of psychiatric hospitalization or repeated visits to hospital emergency departments for psychiatric crisis;
  - 4.2.2. Are at risk for residential placement;
  - 4.2.3. Present with significant ongoing difficulties at school; and/or
  - 4.2.4. Are at risk of interaction with law enforcement.
- 4.3. The Contractor shall provide children's intensive community based services through a full array of services as defined in New Hampshire Administrative Rule He-M 426, Community Mental Health Services, which include, but are not limited to:
  - 4.3.1. Functional Support Services (FSS).
  - 4.3.2. Individual and family therapy.
  - 4.3.3. Medication services.
  - 4.3.4. Targeted case management (TCM) services.
  - 4.3.5. Supported education.

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**New Hampshire Department of Health and Human Services  
Mental Health Services**

**Exhibit A Amendment # 6**

- 4.4. The Contractor shall provide a minimum of eight (8) up to a maximum of ten (10) hours of children's intensive community based services per week for each eligible individual, as defined in New Hampshire Administrative Rule He-M 426, ensuring more intensive services are provided during the first twelve (12) weeks of enrollment.
- 4.5. The Contractor shall screen adolescent clients for substance use using one or more tools, as appropriate, that include:
  - 4.5.1. The Car, Relax, Alone, Family, Friends, Trouble (CRAFT) screening tool for individuals age twelve (12) years and older, which consists of six (6) screening questions as established by the Center for Adolescent Substance Abuse Research (CeASAR) at Children's Hospital Boston.
  - 4.5.2. The Global Appraisal of Individual Needs – Short Screener (GAIN-SS), which is used by school based clinicians for clients referred for substance use.
- 4.6. The Contractor shall provide children's intensive community based services to clients and their families to ensure access to an array of community mental health services that include community and natural supports, which effectively support the clients and their families in the community, in a culturally competent manner.
- 4.7. The Contractor shall conduct and facilitate weekly children's intensive community based team meetings in order to communicate client and family needs and discuss client progress.

**5. System of Care Grant (SoC) Activities with the New Hampshire Department of Education (NH DOE)**

- 5.1. The Contractor shall participate in local comprehensive planning processes with the NH DOE, on topics and tools that include, but are not limited to:
  - 5.1.1. Needs assessment.
  - 5.1.2. Environmental scan.
  - 5.1.3. Gaps analysis.
  - 5.1.4. Financial mapping.
  - 5.1.5. Sustainability planning.
  - 5.1.6. Cultural linguistic competence plan.
  - 5.1.7. Strategic communications plan.
  - 5.1.8. SoC grant project work plan.



**New Hampshire Department of Health and Human Services  
Mental Health Services**

**Exhibit A Amendment # 6**

- 5.2. The Contractor shall participate in ongoing development of a Multi-Tiered System of Support for Behavioral Health and Wellness (MTS-B) within participating school districts.
- 5.3. The Contractor shall utilize evidence based practices (EBPs) that respond to identified needs within the community including, but not limited to:
  - 5.3.1. MATCH-ADTC.
  - 5.3.2. All EBPs chosen for grant project work that support participating school districts' MTS-B.
- 5.4. The Contractor shall maintain and strengthen collaborative, working relationships with participating school districts within the region which includes, but is not limited to:
  - 5.4.1. Developing and utilizing a facilitated referral process.
  - 5.4.2. Co-hosting joint professional development opportunities.
  - 5.4.3. Identifying and responding to barriers to access for local families and youth.
- 5.5. The Contractor shall maintain an appropriate full time equivalent (FTE) staff who is a full-time, year-round School and Community Liaison. The Contractor shall:
  - 5.5.1. Ensure the FTE staff is engaging on a consistent basis with each of the participating schools in the region in person or by remote access to support program implementation.
  - 5.5.2. Hire additional staff positions to ensure effective implementation of a System of Care.
- 5.6. The Contractor shall provide appropriate supervisory, administrative and fiscal support to all project staff dedicated to SoC Grant Activities.
- 5.7. The Contractor shall designate staff to participate in locally convened District Community Leadership Team (DCLT) and all SoC Grant Activities-focused meetings, as deemed necessary by either NH DOE or the Department.
- 5.8. The Contractor shall actively participate in the SoC Grant Activities evaluation processes with the NH DOE, including collecting and disseminating qualitative and quantitative data, as requested by the Department.
- 5.9. The Contractor shall conduct National Outcomes Measures (NOMs) surveys on all applicable tier 3 supports and services to students and their families at the SoC grant project intervals, as determined by the Department.
- 5.10. The Contractor shall abide by all federal and state compliance measures and ensure SoC grant funds are expended on allowable activities and expenses, including, but not limited to a Marijuana (MJ) Attestation letter.

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New Hampshire Department of Health and Human Services  
Mental Health Services

Exhibit A Amendment # 6

5.11. The Contractor shall maintain accurate records of all in-kind services from non-federal funds provided in support of SoC Grant Activities, in accordance with NH DOE guidance.

**6. Renew Sustainability (Rehabilitation for Empowerment, Education, and Work)**

6.1. The Contractor shall provide the Rehabilitation for Empowerment, Education and Work (RENEW) intervention with fidelity to transition-aged youth who qualify for state-supported community mental health services, in accordance with the University of New Hampshire (UNH) -Institute On Disability (IOD) model.

6.2. The Contractor shall obtain support and coaching from the IOD at UNH to improve the competencies of implementation team members and agency coaches.

**7. Division for Children, Youth and Families (DCYF)**

7.1. The Contractor shall provide mental health consultation to staff at Division for Children, Youth and Families (DCYF) District Offices related to mental health assessments and/or ongoing treatment for children served by DCYF.

7.2. The Contractor shall provide Foster Care Mental Health Assessments for children and youth younger than eighteen (18) years of age who are entering foster care for the first time.

**8. Crisis Services**

8.1. If the Contractor has, or enters into, an agreement with a hospital to provide crisis services to individuals who are eligible, or presumed eligible in the emergency department, for Medicaid services, the Contractor may bill Medicaid according to fee schedules or MCO contracts for services rendered.

8.2. The Contractor shall document crisis services delivered in the emergency department setting as part of its Phoenix Submissions, in a format, and with content, completeness, and timelines specified by the Department, ensuring documented information includes screenings performed, diagnosis codes, and referrals made.

8.3. The Contractor shall provide documentation of each collaborative relationship with acute care hospitals in its region, at the request of the Department.

8.4. The Contractor shall provide emergency services as defined in NH Administrative Rule He-M 403.06 (a)(6) and NH Administrative Rule He-M 426.09.

8.5. As part of the crisis resolution, the Contractor shall screen each individual for Assertive Community Treatment (ACT). If clinically appropriate, the Contractor shall:

8.5.1. Refer the individual for an expedited ACT assessment and/or intake and treatment upon discharge; or



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- 8.5.2. Inform the appropriate regional CMHC in order to expedite the ACT assessment and/or intake and treatment upon discharge from emergency department or inpatient psychiatric or medical care setting, if the individual resides in a region other than the region in which the individual is receiving crisis services.
- 8.6. The Contractor shall not refer an individual for hospitalization at New Hampshire Hospital (NHH) unless the Contractor has determined that NHH is the least restrictive setting in which the individual's immediate psychiatric treatment needs can be met. The Contractor shall:
  - 8.6.1. Make all reasonable efforts to ensure no other clinically appropriate bed is available at any other NH inpatient psychiatric unit, Designated Receiving Facility (DRF), Adult Psychiatric Residential Treatment Program (APRTP), Mobile Crisis apartments, or other step-up/step-down beds prior to referring an individual to NHH,
  - 8.6.2. Work collaboratively with the Department and contracted Managed Care Organizations for the implementation of the Zero Suicide within emergency departments.
- 8.7. The Contractor shall provide services to individuals experiencing a psychiatric and/or substance use related crisis through a rapid response team that includes, but is not limited to:
  - 8.7.1. One (1) Master's level clinician.
  - 8.7.2. One (1) peer.
  - 8.7.3. One (1) on-call psychiatrist.
  - 8.7.4. Telehealth access, including tele-psychiatry, for additional capacity, as needed.
- 8.8. The Contractor shall ensure all staff have the necessary qualifications as defined under New Hampshire Administrative Rule He-M 400, Community Mental Health, Parts 403 and 426.
- 8.9. The Contractor shall develop an implementation and/or transition plan with a timeline for implementation of the new model for Department approval no later than 30 days from the contract effective date. The Contractor shall ensure the implementation and/or transition plan includes, but is not limited to:
  - 8.9.1. The plan to educate current community partners and individuals on the use of the Access Point Number.
  - 8.9.2. Staffing adjustments needed in order to meet the crisis response scope and titrated up to meet the 24/7 nature of this crisis response.
  - 8.9.3. The plan to meet each performance measure over time.

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- 8.9.4. How data will be sent to the Access Point if calls are received directly at the center and are addressed by the center during the transition period.
- 8.10. The Contractor shall work in tandem with the designated vendor providing services through the Rapid Response Access Point contract as approved by the Governor and Executive Council.
- 8.11. The Contractor shall maintain a current Memorandum of Understanding with the Rapid Response Access Point, which provides the Regional Response Teams information regarding the nature of the crisis, through electronic communication, that includes, but is not limited to:
  - 8.11.1. The location of the crisis.
  - 8.11.2. The safety plan either developed over the phone or on record from prior contact(s).
  - 8.11.3. Any accommodations needed.
  - 8.11.4. Treatment history of the individual, if known.
- 8.12. The Contractor shall promote the use of the telephone number for the Rapid Response Access Point as the primary contact for crisis services, which:
  - 8.12.1. Utilizes Global Positioning System (GPS) enabled technology to identify the closest and available Regional Response Team;
  - 8.12.2. Does not fulfill emergency medication refills.
- 8.13. The Contractor shall provide written information to current clients, which includes telephone numbers, on how to access support for medication refills on an ongoing basis.
- 8.14. The Contractor shall ensure all rapid response team members participate in a 40-hour crisis response training, as designated by the Department, which follows the concepts and topics identified in the National Guidelines for Crisis Care Best Practice Toolkit published by the Substance Abuse and Mental Health Services Administration (SAMHSA).
- 8.15. The Contractor shall provide the physical address of the physical location to the Rapid Response Access Point where the rapid response team may provide office-based urgent assessments.
- 8.16. The Contractor shall ensure a rapid response team is available twenty-four (24) hours per day, seven (7) days a week for deployment within their region and boarder regions, as directed by the Rapid Response Access Point.
- 8.17. The Contractor shall ensure the rapid response team is trained and available to provide crisis response services to avoid unnecessary hospitalization, incarceration or institutionalization. The Contractor shall ensure services include but are not limited to:

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- 8.17.1. Face-to-face assessments.
- 8.17.2. Disposition and decision making.
- 8.17.3. Initial care and safety planning.
- 8.17.4. Post crisis and stabilization services.
- 8.18. The Contractor may utilize presumptive eligibility when responding to individuals who are not connected to a CMHC or who may be considered low utilizers.
- 8.19. The Contractor shall follow all Rapid Response dispatch protocols, processes, and data collection established in partnership with the Rapid Response Access Point, as approved by the Department.
- 8.20. The Contractor shall ensure the rapid response team responds to all face-to-face dispatches in the community within one (1) hour of the request ensuring:
  - 8.20.1. The response team includes a minimum of two (2) individuals for safety purposes, which includes a Master's level staff and a peer if occurring at locations based on individual and family choice that include but are not limited to:
    - 8.20.1.1. In or at the individual's home.
    - 8.20.1.2. In an individual's school setting.
    - 8.20.1.3. Other natural environments of residence including foster homes.
    - 8.20.1.4. Community settings.
    - 8.20.1.5. Peer run agencies.
  - 8.20.2. The response team includes a minimum of one (1) Master's level team member if occurring at safe, staffed sites or public service locations which may include, but are not limited to:
    - 8.20.2.1. Schools.
    - 8.20.2.2. Jails.
    - 8.20.2.3. Police departments.
    - 8.20.2.4. Emergency departments.
  - 8.20.3. If a telehealth dispatch is requested by the Rapid Response Access Point or the person in crisis, the Contractor may respond via telehealth, as clinically appropriate.
  - 8.20.4. A no-refusal policy upon triage and all requests for mobile response team dispatch receive a response and assessment regardless of the individual's disposition, which may include current substance use.



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- Documented clinical rationale with administrative support when a mobile intervention is not provided.
- 8.20.5. Coordination with law enforcement personnel, if required, when responding to individuals in a mental health crisis presenting a safety concern or when active rescue is required.
  - 8.20.6. A face-to-face lethality assessment as needed that includes, but is not limited to:
    - 8.20.6.1. Obtaining a client's mental health history including, but not limited to:
      - 8.20.6.1.1. Psychiatric, including recent inpatient hospitalizations and current treatment providers.
      - 8.20.6.1.2. Substance misuse.
      - 8.20.6.1.3. Social, familial and legal factors.
    - 8.20.6.2. Understanding the client's presenting symptoms and onset of crisis.
    - 8.20.6.3. Obtaining medication list, adherence to prescribed medications and brief medical history.
    - 8.20.6.4. Conducting a mental status exam.
  - 8.20.7. Developing a mutually agreed upon individualized safety plan and care disposition and decision making, with the client, which may include, but is not limited to:
    - 8.20.7.1. Staying in place with:
      - 8.20.7.1.1. Stabilization services;
      - 8.20.7.1.2. A safety plan; and
      - 8.20.7.1.3. Outpatient providers.
    - 8.20.7.2. Stepping up to crisis stabilization services or apartments.
    - 8.20.7.3. Admission to peer respite.
    - 8.20.7.4. Voluntary hospitalization.
    - 8.20.7.5. Initiation of Involuntary Emergency Admission (IEA).
    - 8.20.7.6. Medical hospitalization.
- 8.21. The Contractor shall provide Crisis Stabilization Services, which are services and supports that are provided until the crisis episode subsides. The Contractor shall ensure:

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- 8.21.1. Crisis Stabilization Services are delivered by the rapid response team for individuals who are in active treatment prior to the crisis in order to assist with stabilizing the individual and family as rapidly as possible.
- 8.21.2. Are provided in the individual and family home, as desired by the individual.
- 8.21.3. Stabilization services are implemented using methods that include, but are not limited to:
  - 8.21.3.1. Involving peer support specialist(s) and/or Bachelor level crisis staff by providing follow up contact within forty-eight (48) hours post-crisis for all face-to-face interventions, which may include, but are not limited to:
    - 8.21.3.1.1. Promoting recovery.
    - 8.21.3.1.2. Building upon life, social and other skills.
    - 8.21.3.1.3. Offering support.
    - 8.21.3.1.4. Facilitating referrals.
  - 8.21.3.2. Providing warm hand offs for post-crisis support services, including connecting back to existing treatment providers and/or providing a referral for additional peer support specialist contacts.
  - 8.21.3.3. Providing crisis stabilization services with a Master's level clinician through short-term, trauma informed approaches, which may include, but are not limited to:
    - 8.21.3.3.1. Cognitive Behavior Therapy (CBT).
    - 8.21.3.3.2. Dialectical Behavior Therapy (DBT).
    - 8.21.3.3.3. Solution-focused therapy.
    - 8.21.3.3.4. Developing concrete discharge plans.
    - 8.21.3.3.5. Providing substance use disorder assessment and counseling techniques for dually diagnosed individuals.
- 8.21.4. Crisis stabilization in a Residential Treatment facility for children and youth are provided by a Department certified and approved Residential Treatment Provider.
- 8.22. The Contractor may provide Sub-Acute Care services for up to 30 days to individuals who are not connected to any treatment provider prior to contact with the regional rapid response team or Regional Response Access Point in order to assist individuals with bridging the gap between the crisis event and ongoing treatment services. The Contractor shall:

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- 8.22.1. Ensure sub-acute care services are provided by the CMHC region in which the individual is expected to receive long-term treatment.
- 8.22.2. Work with the Rapid Response Access Point to conduct educational and outreach activities within the local community and to institutional stakeholders in order to promote appropriate referrals to, and the utilization of, rapid response team resources.
- 8.22.3. Work with the Rapid Response Access Point to ensure the community is aware of, and is able to, access rapid response mobile crisis services and supports through the outreach and educational plan of the Rapid Response Access Point outreach and educational plan, which includes but is not limited to:
  - 8.22.3.1. A website that prominently features the Rapid Response Access Point phone number and links with information about Rapid Response and connectivity to the Rapid Response Access Point.
  - 8.22.3.2. All newly printed appointment cards that include the Rapid Response Access point crisis telephone number as a prominent feature.
  - 8.22.3.3. Direct communications with partners to the Rapid Response Access Point for crisis services and deployment.
- 8.22.4. Work with the Rapid Response Access Point to change existing patterns of hospital emergency departments (ED) for crisis response in the region and collaborate by:
  - 8.22.4.1. Meeting regularly with local police and first responders to discuss interface, procedures, and collaborations to understand challenges and improve outcomes for individuals in the community;
  - 8.22.4.2. Educating partners, clients and families on all diversionary services available, by encouraging early intervention;
  - 8.22.4.3. Maintaining and developing relationships with local hospitals and work together to promote the use of the Rapid Response Access Point number and rapid response services, in order to reduce ED use;
  - 8.22.4.4. Coordinating with homeless outreach services; and
  - 8.22.4.5. Conducting outreach to at-risk seniors programming.

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- 8.23. The Contractor shall maintain connection with the Rapid Response Access Point and the identified GPS system that enables transmission of information needed to:
- 8.23.1.1. Determine availability of the Regional Rapid Response Teams;
  - 8.23.1.2. Facilitate response of dispatched teams; and
  - 8.23.1.3. Resolve the crisis intervention.
- 8.24. The Contractor shall maintain connection to the designated resource tracking system.
- 8.25. The Contractor shall maintain a bi-directional referral system with electronic scheduling to support information sharing that facilitates closed loop referrals and transmission of clinical triage summaries, safety plans and shared care plans with community providers.
- 8.26. The Contractor shall submit reports relative to the rapid response services provided in this agreement. The Contractor shall:
- 8.26.1. Document all contacts in the medical record for both State eligible and non-eligible individuals who receive regional rapid response team services.
  - 8.26.2. Provide monthly reports by the fifteenth (15th) day of each month, on a template provided by the Department which includes, but is not limited to:
    - 8.26.2.1. Number of unique individuals who received services.
    - 8.26.2.2. Date and time of mobile arrival.
  - 8.26.3. Submit information through the Department's Phoenix System beginning no later than six (6) months from the contract effective date, unless otherwise instructed on a temporary basis by the Department:
    - 8.26.3.1. Diversions from hospitalizations;
    - 8.26.3.2. Diversions from Emergency Rooms;
    - 8.26.3.3. Services provided;
    - 8.26.3.4. Location where services were provided;
    - 8.26.3.5. Length of time service or services provided;
    - 8.26.3.6. Whether law enforcement was involved for safety reasons;
    - 8.26.3.7. Whether law enforcement was involved for other reasons;

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- 8.26.3.8. Identification of follow up with the individual by a member of the Contractor's regional rapid response team within 48 hours post face-to-face intervention;
- 8.26.3.9. Indication that referral for ongoing mental health services following the immediate crisis was provided; and
- 8.26.3.10. Outcome of service provided, which may include but is not limited to:
  - 8.26.3.10.1. Remained in home.
  - 8.26.3.10.2. Hospitalization.
  - 8.26.3.10.3. Crisis stabilization services.
  - 8.26.3.10.4. Crisis apartment.
  - 8.26.3.10.5. Emergency department.
- 8.27. The Contractor's performance will be monitored by ensuring Contractor performance by ensuring seventy (70%) of clients receive a post-crisis follow up from a member of the Contractor's regional rapid response team within forty-eight (48) hours of a face-to-face intervention, as identified through Phoenix encounter data.
- 8.28. The Contractor shall provide four (4) Community Crisis Beds in an apartment setting, which serve as an alternative to hospitalization and/or institutionalization. The Contractor shall ensure:
  - 8.28.1. Admissions to an apartment for Community Crises Beds are for providing brief psychiatric intervention in a community based environment structured to maximize stabilization and crisis reduction while minimizing the need for inpatient hospitalization.
  - 8.28.2. Community Crisis Beds in an apartment:
    - 8.28.2.1. Include no more than two (2) bedrooms per crisis apartment.
    - 8.28.2.2. Are operated with sufficient clinical support and oversight, and peer staffing, as is reasonably necessary to prevent unnecessary institutionalization.
    - 8.28.2.3. Have peer staff and clinical staff available to be onsite, 24 hours per day, seven days per week, whenever necessary, to meet individualized needs.
    - 8.28.2.4. Are available to individuals 18 years and older on a voluntary basis and allow individuals to come and go from the apartment as needed to maintain involvement in and connection to school, work, and other recovery-oriented

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commitments and/or activities as appropriate to the individual's crisis treatment plan.

- 8.28.2.5. Are certified under New Hampshire Administrative Rule He-M 1000, Housing, Part 1002, Certification Standards for Behavioral Health Community Residences, and include:
  - 8.28.2.5.1. At least one (1) bathroom with a sink, toilet, and a bathtub or shower;
  - 8.28.2.5.2. Specific sleeping area designated for each individual;
  - 8.28.2.5.3. Common areas shall not be used as bedrooms;
  - 8.28.2.5.4. Storage space for each individual's clothing and personal possessions;
  - 8.28.2.5.5. Accommodations for the nutritional needs of the individual; and
  - 8.28.2.5.6. At least one (1) telephone for incoming and outgoing calls.
- 8.28.3. Crisis intervention, stabilization services, and discharge planning services are provided by the members of the regional rapid response team as clinically appropriate.
- 8.28.4. Ongoing safety assessments are conducted no less than daily.
- 8.28.5. Assistance with determining individual coping strengths in order to develop a crisis treatment recovery plan for the duration of the stay and a post-stabilization plan.
- 8.28.6. Coordination and provision of referrals for necessary psychiatric services, social services, substance use services and medical aftercare services.
- 8.28.7. An individual's stay at a crisis apartment is for no more than seven consecutive (7) days, unless otherwise approved in writing by the Department;
- 8.28.8. Transportation for individuals is provided from the site of the crisis to the apartment and to their home or other residential setting after stabilization has occurred.
- 8.28.9. Any staff member providing transportation has:
  - 8.28.9.1. A valid driver's license.
  - 8.28.9.2. A State inspected vehicle.

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- 8.28.9.3. Proof of vehicle insurance.
- 8.28.10. Provision of a list of discharge criteria from the crisis apartments and related policies and procedures regarding the apartment beds to the Department within thirty (30) days of the contract effective date for Department approval.
- 8.28.11. Peer Support Specialists engage individuals through methods including, but not limited to Intentional Peer Support (IPS).
- 8.28.12. Reports are submitted to the Department for Crisis Apartments in the format and frequency determined by the Department that includes but is not limited to:
  - 8.28.12.1. Admission and Discharge Dates
  - 8.28.12.2. Discharge disposition (community or higher level of care)
  - 8.28.12.3. Number of referrals refused for admission.

**9. Adult Assertive Community Treatment (ACT) Teams**

- 9.1. The Contractor shall maintain two (2) Adult ACT Teams both of which meet the SAMHSA Model and are available twenty-four (24) hours per day, seven (7) days per week, with on-call availability from midnight to 8:00am. The Contractor shall ensure:
  - 9.1.1. Each Adult ACT Team delivers comprehensive, individualized, and flexible services, supports, targeted case management, treatment, and rehabilitation in a timely manner as needed, onsite in the individuals' homes and in other natural environments and community settings, or alternatively, via telephone where appropriate to meet the needs of the individual.
  - 9.1.2. Each Adult ACT Team is composed of at least ten (10) dedicated professionals who make-up a multi-disciplinary team including, a psychiatrist, a nurse, a Masters-level clinician, or functional equivalent therapist, functional support worker and a full time equivalent certified peer specialist.
  - 9.1.3. Each Adult ACT Team includes an individual trained to provide substance misuse support services including competency in providing co-occurring groups and individual sessions, and supported employment.
  - 9.1.4. Caseloads for Adult ACT Teams serve no more than twelve (12) individuals per Adult ACT Team member, excluding the psychiatrist who has no more than seventy (70) people served per 0.5 FTE psychiatrist, unless otherwise approved by the Department.

9.2. The Contractor shall ensure ACT staff, with the exception of psychiatrists and nurse, receive:



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- 9.2.1. A minimum of 15 hours in basic ACT training within one (1) year of hire date that is consistent with the ACT EBP SAMHSA toolkit approved by BMHS.
- 9.2.2. A minimum of 4 hours of advanced ACT training of co-occurring disorders within fifteen (15) months of hire date that is consistent with the ACT EBP SAMSHA toolkit and Integrated Dual Disorder Model approved by BMHS.
- 9.3. The Contractor shall ensure Adult ACT Teams do not have waitlists for screening purposes and/or admission to the ACT Team. The Contractor shall ensure:
  - 9.3.1. Individuals do not wait longer than 30 days for either assessment or placement.
  - 9.3.2. Work with the Department at identifying solutions and appropriate levels of care for any individual waiting for Adult ACT Team services for more than 30 days in order to meet the demand for services and implement the solutions within forty-five (45) days.
  - 9.3.3. Individuals receiving services from Adult ACT Team members, if psychiatrically hospitalized, are offered a same day or next day appointment with any Adult ACT Team member upon date of discharge.
- 9.4. The Contractor shall report its level of compliance with the above listed requirements on a monthly basis at the staff level in the format, and with content, completeness, and timeliness as specified by the Department as part of the Phoenix submissions, which are due no later than the 15<sup>th</sup> of the month. The Department may waive this provision in whole or in part in lieu of an alternative reporting protocol, being provided under an agreement with DHHS contracted Medicaid Managed Care Organizations. The Contractor shall:
  - 9.4.1. Ensure services provided by the Adult ACT Team are identified in the Phoenix submissions as part of the ACT cost center.
  - 9.4.2. Screen for ACT per Administrative Rule He-M 426.08, Psychotherapeutic Services.
  - 9.4.3. Report all ACT screenings with the outcome of the screening to indicate whether the individual is appropriate for ACT, as part of the Phoenix submissions, or in the format, content, completeness, and timelines as specified by the Department.
  - 9.4.4. Make a referral for an ACT assessment within (7) days of:
    - 9.4.4.1. A screening outcome that an individual may be appropriate to receive ACT services.
    - 9.4.4.2. An individual being referred for an ACT assessment

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- 9.4.5. Report the outcome of ACT assessments to the Department as part of the Phoenix submissions, in the format, content, completeness, and timelines as specified by the Department.
- 9.4.6. Ensure all individuals assessed as appropriate for ACT services are admitted to the ACT team caseload and begin receiving ACT services within seven (7) days, with the exception of individuals who decline such services, or are not available to receive such services for reasons that may include, but are not limited to:
  - 9.4.6.1. Extended hospitalization or incarceration.
  - 9.4.6.2. Relocation of individuals out of the Contractor's designated community mental health region.
- 9.4.7. Ensure, in the event that admitting the individual to the ACT Team caseload causes the ACT Team to exceed the caseload size limitations specified above, consultation with the Department to seek approval:
  - 9.4.7.1. To exceed caseload size requirements, or
  - 9.4.7.2. To provide alternative services to the individual until the individual can be admitted to the ACT caseload.

**10. Evidence-Based Supported Employment**

- 10.1. The Contractor shall gather employment status for all adults with Severe Mental Illness (SMI)/Severe Persistent Mental Illness (SPMI) at intake and every quarter thereafter.
- 10.2. The Contractor shall report the employment status for all adults with SM/SMPI to the Department in the format, content, completeness, and timelines specified by the Department.
- 10.3. The Contractor shall provide a referral for all individuals who express an interest in receiving Individual Placement and Support Supported Employment (IPS-SE) services to the Supported Employment (SE) team within seven (7) days.
- 10.4. The Contractor shall deem the individual as waiting for SE services if the SE team cannot accommodate enrollment of SE services, at which time the individual will be added to the waitlist, which is reported to the Department, as specified by the Department.
- 10.5. The Contractor shall provide IPS-SE to eligible individuals in accordance with the SAMHSA and/or Dartmouth model.
- 10.6. The Contractor shall ensure IPS-SE services include, but are not limited to:
  - 10.6.1. Job development.
  - 10.6.2. Work incentive counseling.

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- 10.6.3. Rapid job search.
- 10.6.4. Follow along supports for employed individuals.
- 10.6.5. Engagement with mental health treatment teams and local NH Vocational Rehabilitation services.
- 10.7. The Contractor shall ensure IPS-SE services do not have waitlists, ensuring individuals do not wait longer than 30 days for EBSE services. If waitlists are identified, Contractor shall:
  - 10.7.1. Work with the Department to identify solutions to meet the demand for services; and
  - 10.7.2. Implement such solutions within 45 days.
- 10.8. The Contractor shall maintain the penetration rate of individuals receiving supported employment at a minimum of 18.6 percent (18.6%) as per the CMHA agreement.
- 10.9. The Contractor shall ensure SE staff receive:
  - 10.9.1. A minimum of 15 hours in basic training within one year of hire date as approved by the IPS Employment Center and approved by BMHS.
  - 10.9.2. A minimum of 7 hours of advanced SE Job Development Training within 15 months of hire as approved by the IPS-SE Employment Center and BMHS.

**11. Work Incentives Counselor Capacity Building**

- 11.1. The Contractor shall employ a minimum of one FTE equivalent Work Incentive Counselor located onsite at the CMHC for a minimum of one (1) state fiscal year.
- 11.2. The Contractor shall ensure services provided by the Work Incentive Counselor include, but are not limited to:
  - 11.2.1. Connecting individuals to and assisting individuals with applying for Vocational Rehabilitation services, ensuring a smooth referral transition.
  - 11.2.2. Engaging individuals in supported employment (SE) and/or increased employment by providing work incentives counseling and planning.
  - 11.2.3. Providing accurate and timely work incentives counseling for beneficiaries with mental illness who are pursuing SE and self-sufficiency.

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- 11.3. The Contractor shall develop comprehensive plans for individuals that include visualization of the impact of two or three different levels of income on existing benefits and what specific work incentive options individuals might use to:
  - 11.3.1. Increase financial independence;
  - 11.3.2. Accept pay raises; or
  - 11.3.3. Increase earned income.
- 11.4. The Contractor shall develop comprehensive documentation of all individual existing disability benefits programs including, but not limited to:
  - 11.4.1. SSA disability programs;
  - 11.4.2. SSI income programs;
  - 11.4.3. Medicaid, Medicare;
  - 11.4.4. Housing Programs; and
  - 11.4.5. Food stamps and food subsidy programs.
- 11.5. The Contractor shall collect data to develop quarterly reports in a format requested by the Department, on employment outcomes and work incentives counseling benefits that includes but is not limited to:
  - 11.5.1. The number of benefits orientation presentations provided to individuals.
  - 11.5.2. The number of individuals referred to Vocational Rehabilitation who receive mental health services.
  - 11.5.3. The number of individuals who engage in SE services.
  - 11.5.4. Percentage of individuals seeking part-time employment.
  - 11.5.5. Percentage of individuals seeking full-time employment.
  - 11.5.6. The number of individuals who increase employment hours to part-time and full-time.
- 11.6. The Contractor shall ensure the Work Incentive Counselor staff are certified to provide Work Incentives Planning and Assistance (WIPA) through the no-cost training program offered by Virginia Commonwealth University.
- 11.7. The Contractor shall collaborate with the Vocational Rehabilitation providers to develop the Partnership Plus Model to identify how Social Security funding will be obtained to support the Work Incentives Counselor position after Vocational Rehabilitation funding ceases.
- 11.8. The Department will monitor Contractor performance by reviewing data to determine outcomes that include:
  - 11.8.1. An increased engagement of individuals in supported employment based on the SE penetration rate.

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- 11.8.2. An increase in Individual Placement in both part-time and full-time employment and;
- 11.8.3. Improved fidelity outcomes specifically targeting:
  - 11.8.3.1. Work Incentives Planning
  - 11.8.3.2. Collaboration between Employment Specialists & Vocational Rehab.

**12. Coordination of Care from Residential or Psychiatric Treatment Facilities**

- 12.1. The Contractor shall designate a member of its staff to serve as the primary liaison to New Hampshire Hospital (NHH) who works with the applicable NHH staff, payer(s), guardian(s), other community service providers, and the applicable individual, to assist with coordinating the seamless transition of care for individuals transitioning from NHH to community based services or transitioning to NHH from the community.
- 12.2. The Contractor shall not close the case of any individual who is admitted to NHH. Notwithstanding, the Contractor shall be deemed to be in compliance with all Administrative He-M 408, Clinical Records rules regarding documentation if it is noted in the record that the individual is an inpatient at NHH or another treatment facility. All documentation requirements as per He-M 408 will be required to resume upon re-engagement of services following the individual's discharge from inpatient care.
- 12.3. The Contractor shall participate in transitional and discharge planning within 24 hours of admission to an inpatient facility.
- 12.4. The Contractor shall work with the Department, payers and guardians (if applicable) to review cases of individuals that NHH, Transitional Housing, or alternative treatment facility or the Contractor, have indicated will have difficulty returning to the community to identify barriers to discharge, and to develop an appropriate plan to transition into the community.
- 12.5. The Contractor shall make a face-to-face appointment available to an individual leaving NHH, Transitional Housing or alternative residential setting who desires to reside in the region served by the Contractor within seven (7) calendar days of receipt of notification of the individual's discharge, or within seven (7) calendar days of the individual's discharge, whichever is later.
- 12.6. The Contractor shall ensure individuals who are discharged and are new to a CMHC have an intake appointment within seven (7) calendar days. If the individual declines to accept the appointment, declines services, or requests an appointment to be scheduled beyond the seven (7) calendar days, the Contractor may accommodate the individual's request provided the accommodation is clinically appropriate, and does not violate the terms of a conditional discharge. The Contractor's Adult ACT Team must see individuals

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who are on the ACT caseload and transitioning from NHH into the community within 24 hours of NHH discharge.

- 12.7. The Contractor shall make all reasonable efforts to ensure that no appropriate bed is available at any other inpatient psychiatric unit, Designated Receiving Facility (DRF) per NH RSA 135-C and NH Administrative Rule He-M 405, Designation of Receiving Facilities, Mobile Crisis Apartment, Peer Support Recovery Center, or Adult Psychiatric Residential Treatment Program (APRTP) prior to referring an individual to NHH.
- 12.8. The Contractor shall collaborate with NHH and Transitional Housing Services (THS) to develop and execute conditional discharges from NHH to THS in order to ensure that individuals receive treatment in the least restrictive environment. The Department will review the requirements of NH Administrative Rule He-M 609 to ensure obligations under this section allow CMHC delegation to the THS vendors for clients who reside there.
- 12.9. The Contractor shall have all necessary staff members available to receive, evaluate, and treat individuals discharged from NHH seven (7) days per week, consistent with the provisions in NH Administrative Rule He-M 403 and NH Administrative Rule He-M 426.
- 12.10. For individuals at NHH who formerly resided in the Contractor's designated community mental health region prior to NHH admission, who have been identified for transition planning to the Glenclyff Home, the Contractor shall, at the request of the individual or guardian, or of NHH or Glenclyff Home staff, participate in transition planning to determine if the individual can be supported in the Contractor's region with community based services and supports instead of transitioning to the Glenclyff Home. In the event the individual would require supports from multiple funding sources or the Department's systems of care, the Contractor shall collaborate with additional Department staff at NHH's request, to address any barriers to discharge the individual to the community.

**13. COORDINATED CARE AND INTEGRATED TREATMENT**

**13.1. Primary Care**

- 13.1.1. The Contractor shall request written consent from each individual to allow the designated primary care provider to release information for the purpose of coordinating care regarding mental health services or substance misuse services or both.
- 13.1.2. The Contractor shall support each individual with linking to an available primary care provider, if the individual does not have an identified primary care provider, to:

13.1.2.1. Monitor health;

13.1.2.2. Provide medical treatment as necessary; and

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13.1.2.3. Engage in preventive health screenings.

13.1.3. The Contractor shall consult with each primary care provider at least annually, or as necessary, to integrate care between mental and physical health for each individual, which may include the exchange of pertinent information including, but not limited to medication changes or changes in the individual's medical condition.

13.1.4. The Contractor shall document on the release of information form the reason(s) written consent to release information was refused in the event an individual refuses to provide consent to release information.

13.2. Substance Misuse Treatment, Care and/or Referral

13.2.1. The Contractor shall provide services and meet requirements to address substance misuse and to support recovery intervention implementation, which include, but are not limited to:

13.2.1.1. Screening no less than 95% of eligible individuals for substance misuse at the time of intake, and annually thereafter.

13.2.1.2. Conducting a full assessment for substance misuse disorder and associated impairments for each individual that screens positive for substance use.

13.2.1.3. Developing an individualized service plan for each eligible individual based on information from substance misuse screening.

13.2.2. The Contractor shall utilize the SAMSHA evidence-based models for Co-Occurring Disorders Treatment to develop treatment plans with individuals and to provide an array of evidence-based interventions that enhance recovery for individuals and follow the fidelity standards to such a model.

13.2.3. The Contractor shall make all appropriate referrals if the individual requires additional substance use disorder care utilizing the current New Hampshire system of care, and ensuring linkage to and coordination with resources.

13.3. Area Agencies

13.3.1. The Contractor shall collaborate with the Area Agency that serves the region to address processes that include:

13.3.1.1. Enrolling individuals for services who are dually eligible for both organizations.

13.3.1.2. Ensuring transition-aged clients are screened for the presence of mental health and developmental supports



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and refer, link and support transition plans for youth leaving children's services into adult services identified during screening.

13.3.1.3. Following the "Protocol for Extended Department Stays for Individuals served by Area Agency" issued December 1, 2017 by the State of New Hampshire Department of Health and Humans Services, as implemented by the regional Area Agency.

13.3.1.4. Facilitating collaborative discharge planning meetings to assess individuals who are leaving NHH to re-engage them with both the CMHC and Area Agency representatives.

13.3.1.5. Ensuring annual training is designed and completed for intake, eligibility, and case management for dually diagnosed individuals and that attendee's include intake clinicians, case-managers, service coordinators and other frontline staff identified by both CMHC's and Area Agencies. The Contractor shall ensure the training utilizes the Diagnostic Manual for Intellectual Disability 2 that is specific to intellectual disabilities, in conjunction with the DSM V.

13.3.1.6. Planning for each person who receives dual case management by outlining the responsibilities of each organization and expectations for collaboration between the organizations.

13.3.1.7. Participating in shared service annual treatment meetings to assess quality and progress towards treatment goals as well as monitoring continued need for dual services when waivers are required for services between agencies.

13.4. Peer Supports

13.4.1. The Contractor shall promote recovery principles and integrate peer support services through the agency, which includes, but is not limited to:

13.4.1.1. Employing peers as integrated members of the CMHC treatment team(s) with the ability to deliver conventional interventions that include case management or psychotherapy, and interventions uniquely suited to the peer role that includes intentional peer support.



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13.4.1.2. Supporting peer specialists to promote hope and resilience, facilitate the development and use of recovery-based goals and care plans, encourage treatment engagement and facilitate connections with natural supports.

13.4.1.3. Establishing working relationships with the local Peer Support Agencies, including any Peer Respite, step-up/step-down, and Clubhouse Centers and promote the availability of these services.

13.5. Transition of Care with MCO's

13.5.1. The Contractor shall ensure ongoing coordination occurs with the MCO Care Managers to support care coordination among and between services providers.

14. Prohealth Coordinated and Collaborative Care Program

14.1. The Contractor shall develop and provide population-level health, prevention, outreach, education, health and mental health screening, motivational enhancement, and referral to treatment for individuals including but not limited to youth and cultural and/or linguistic and sexual and/or gender minorities.

14.2. The Contractor shall incorporate person-centered health and mental health screenings with each individual's goals into to the intake, quarterly reassessments, treatment plans, shared plan of care, team meetings, and communications within the CMHC and Federally Qualified Health Center (FQHC).

14.3. The Contractor shall develop and implement population health initiatives for individuals with more complex needs to achieve target behavioral and physical outcomes. The Contractor shall:

14.3.1. Utilize routine registries of individuals' behavioral and physical health indicators, referrals, and outcomes within seventy-five (75) days of the contract effective date.

14.3.2. Follow-up with individuals to provide motivational enhancement and referrals for case management, integrated services, and evidence-based practice (EBP) integrated treatment as described in this agreement, as needed when the individual's behavioral and physical health target outcomes are not met.

14.4. The Contractor shall re-engage individuals who begin to dis-engage from care, in order to prevent premature discharge, and assist with coordination tracking, follow-up, and integration of physical and behavioral health care for individuals with more complex needs.

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- 14.5. The Contractor shall maintain staff or subcontractors with experience, credentials, and roles as described by the Department that include, but are not limited to:
  - 14.5.1. Care coordinator(s).
  - 14.5.2. Community health worker(s) and peer expert(s).
  - 14.5.3. Information technology support.
- 14.6. The Contractor shall reports and documentation to the Department that include, but are not limited to:
  - 14.6.1. Real-time and quarterly reports of de-identified and aggregate data that document outcomes of and demonstrate value in services provided as identified in this agreement, which is collected in collaboration with and submitted to the Department or a contracted designee of the Department, and the SAMHSA through secure portals.
  - 14.6.2. Written documentation of self-assessment that demonstrates that the partnership is pursuing the requirements of the Interoperability and Portability Act Stage 2 of meaningful use within six (6) months of the contract effective date.
  - 14.6.3. Written documentation of self-assessment that reflects plans to mirror certification or national accreditation standards in the delivery of coordinated, collaborative, and integrated care.

**15. PROHEALTH INTEGRATED HOME HEALTH**

- 15.1. The Contractor shall provide a person-centered Integrated Health Home aligned with a health integration model described by SAMHSA and Health Resources & Services Administration (HRSA) to ensure integrated delivery of services to individuals with Serious Mental Illness (SMI), Serious Persistent Mental Illness (SPMI), and/or Serious Emotional Disturbance (SED) by a multidisciplinary team of health and mental health professionals that include, but are not limited to:
  - 15.1.1. Primary care service providers.
  - 15.1.2. Community behavioral health care service providers.
  - 15.1.3. Wellness service providers.
- 15.2. The Contractor shall enter into an agreement with an FQHC, approved by the HRSA, Medicare, Medicaid, and, as appropriate, Clinical Laboratory Improvement Amendment (CLIA) to deliver primary care and laboratory collection, as necessary and allowed onsite at the Contractor's location, in addition to other services in this agreement.

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- 15.3. The Contractor shall provide co-located FQHC-delivered integrated primary care screenings, detection, treatment planning, and treatment of physical health conditions.
- 15.4. The Contractor shall deliver well-child and well-adult screenings, physical exams, immunizations and primary care treatment of physical illnesses and promote recommendations identified by:
  - 15.4.1. Bright Futures of the American Academy of Pediatrics.
  - 15.4.2. The United States Preventative Services Task Force.
  - 15.4.3. FQHCs, including recommendations relative to early screening of cardiovascular disease.
- 15.5. The Contractor shall deliver, or refer individuals to, evidence-based practice (EBP) treatment services and integrated treatment, as needed, based on the outcomes of the physical health and wellness screenings and assessments.
- 15.6. The Contractor shall deliver integrated evidence-based screenings, treatment planning and treatment to individuals with behavioral health conditions with SMI, SPMI, and/or SED at evidence-based intervals.
- 15.7. The Contractor shall screen individuals for:
  - 15.7.1. Trauma, depression and substance misuse;
  - 15.7.2. Medication misuse;
  - 15.7.3. Involvement or interest in employment and/or education;
  - 15.7.4. Need for Adult ACT Team services; and
  - 15.7.5. Desire for symptom management.
- 15.8. The Contractor shall provide EBP mental health services to individuals with SMI, SPMI, and/or SED in a stepped approach that ensures feasibility and high quality program implementation. The Contractor shall ensure services include, but are not limited to:
  - 15.8.1. Illness Management and Recovery.
  - 15.8.2. Trauma Focused Cognitive Behavioral Therapy.
  - 15.8.3. Pharmacological treatment promoting the use of Decision Aid for Psychopharmacology.
- 15.9. The Contractor shall maintain staff or subcontractors at the FQHC with experience, credentials, and roles, as described by the Department, that include but are not limited to:
  - 15.9.1. Site project director.
  - 15.9.2. Primary care advanced practice nurse or provider(s).
  - 15.9.3. Primary care medical assistant(s).

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- 15.9.4. Interview and data entry staff.
- 15.10. The Contractor shall collaborate with the FQHC to develop a quality improvement plan for Department approval. The Contractor shall ensure participation in meetings for quality improvement plan development by personnel that include:
  - 15.10.1. The clinical director;
  - 15.10.2. The children's mental health director; and
  - 15.10.3. Peer experts.
- 15.11. The Contractor shall submit documentation and reports to the Department that include, but are not limited to:
  - 15.11.1. Quarterly reports, due by the fifteenth (15) day of the month prior to the close of the quarter, that include brief narratives of progress, training, and plans, policies, procedures, templates, and guidance changed to align with integration and wellness, in a format requested by the Department.
  - 15.11.2. Quarterly reports of aggregated medical history and primary care provider and quarterly documented contact with primary care provider, past year physical exam and wellness visit documentation, in collaboration with and submitted to the Department or a contracted designee of the Department in a format and transmittal approved by the Department.
  - 15.11.3. Quarterly reports of de-identified height, weight, body mass index (BMI), waist circumference, blood pressure, tobacco use and/or breath carbon monoxide, plasma glucose, and lipid documentation from the SAMHSA SPARS portal.
  - 15.11.4. Quarterly quality improvement plans.
  - 15.11.5. Quarterly reports on plans for sustainability that identify the policy and financing changes required to sustain project activities within one (1) month of the contract effective date.
  - 15.11.6. Documentation of self-assessment that demonstrates that the partnership is pursuing the requirements of the Interoperability and Portability Act Stage 2 of meaningful use, which may include a manual process for sharing documents.
  - 15.11.7. Documentation of the review of self-assessment tools towards certification or accreditation recognized nationally for the delivery of integrated care, including but not limited to certification as a Certified Community Behavioral Health Clinic or other certification necessary for providing services in this agreement.

**16. Prohealth Wellness Interventions and Health Counseling**

The Community Council of Nashua, N.H.  
d/b/a Greater Nashua Mental Health  
SS-2018-DBH-01-MENTA-06-A06  
Rev.09/06/18

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Contractor Initials

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- 16.1. The Contractor shall provide individuals with, or refer individuals to, wellness programs that include multiple options tailored to individuals and that include health coaches to assist individuals with selecting options that best match individual needs and interests.
- 16.2. The Contractor shall ensure options include, but are not limited to:
  - 16.2.1. One-time brief Motivational Enhancement interventions; Let's Talk About Smoking (LTAS), Vaping Education, Let's Talk About Feeling Good (LTAFG), and health education.
  - 16.2.2. Access to medications associated with wellness interventions, including but not limited to:
    - 16.2.2.1. Nicotine replacement therapy (NRT).
    - 16.2.2.2. NRT starter packs.
    - 16.2.2.3. Onsite prescribing and pharmacy to maintain NRT supply.
    - 16.2.2.4. Access other smoking cessation medication, which may include but is not limited to, varenicline and/or bupropion.
  - 16.2.3. An individual one-time prevention contact and population level prevention initiatives that include materials for motivational enhancement, resources, and referrals for youth younger than sixteen (16) years of age.
  - 16.2.4. The Breathe Well Live Well (BWLW) program with Care2Quit designed for smokers with SMI, SPMI, or SED, and includes health counseling using motivational interviewing, cognitive behavioral therapy, and stages of change-based interventions to motivate risk reduction and quit attempts. The Contractor shall ensure BWLW includes counseling of an individual in the natural support system of the individual using Care2Quit curriculum, referral for cessation pharmacotherapy, and incentives for participation and quit attempts.
  - 16.2.5. The Healthy Choices Healthy Changes (HCHC) program designed for individuals with SMI, SPMI, and/or SED who are overweight or obese and includes health counseling using motivational interviewing, cognitive behavioral therapy, and stages of change-based interventions to motivate risk reduction and acquisition of healthy habits and weight management. The Contractor shall ensure HCHC includes:
    - 16.2.5.1. A gym membership for twelve (12) months;
    - 16.2.5.2. A wellness specialist and an InSHAPE health mentor;
    - 16.2.5.3. A Weight Watchers membership for one (1) year



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- 16.2.5.4. The Weight Watchers mobile application for individuals who are 18 years of age and older or the MyFitnessPal mobile application for youth younger than 18 years of age; and
- 16.2.5.5. A structured incentives program for participation and initiating behavior change.
- 16.2.6. Referrals and facilitated community engagement in wellness treatment services, including but not limited to:
  - 16.2.6.1. A web-based application and text subscriptions.
  - 16.2.6.2. New Hampshire Helpline telephone counseling services.
  - 16.2.6.3. MyLifeMyQuit.
  - 16.2.6.4. Tobacco and obesity education.
  - 16.2.6.5. Diabetes education programs.
  - 16.2.6.6. Other related programs in this agreement based on the outcomes of health screening and treatment planning goals identified above.
- 16.3. The Contractor shall maintain staff or subcontractors with experience, credentials, and roles, as described by the Department, that include but are not limited to:
  - 16.3.1. Wellness specialist(s).
  - 16.3.2. Health mentor(s).
- 17. CANS/ANSA or Other Approved Assessment**
  - 17.1. The Contractor shall ensure all clinicians providing community mental health services to individuals eligible for services in accordance with NH Administrative Rule He-M 426, are certified in the use of:
    - 17.1.1. The New Hampshire version of the Child and Adolescent Needs and Strengths Assessment (CANS) if serving the child and youth population; and
    - 17.1.2. The New Hampshire version of the Adult Needs and Strengths Assessment (ANSA), or other approved evidence based tool, if serving the adult population.
  - 17.2. The Contractor shall ensure clinicians are maintain certification by through successful completion of a test provided by the Praed Foundation, annually.
  - 17.3. The Contractor shall ensure ratings generated by the New Hampshire version of the CANS or ANSA assessment are:

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- 17.3.1. Utilized to develop an individualized, person-centered treatment plan.
- 17.3.2. Utilized to document and review progress toward goals and objectives and to assess continued need for community mental health services.
- 17.3.3. Submitted to the database managed for the Department that allows client-level, regional, and statewide outcome reporting by the 15th of every month, in CANS/ANSA format.
- 17.3.4. Employed to assist in determining eligibility for State Psychiatric Rehabilitation services.
- 17.4. The Contractor shall complete documentation of re-assessments using the New Hampshire version of the CANS or ANSA 2.0 in accordance with NH Administrative Rule He-M 401.04-09 for eligibility determination and in accordance with NH Administrative Rule He-M 401.12-13 for periodic Individual Service Plan (ISP) reviews.
- 17.5. The Contractor may use an alternate evidence based, assessment tool that meets all ANSA 2.0 domains, subject to written Department approval. There is no alternate assessment tool allowed for the use of CANS. If an alternative tool is approved, monthly reporting of data generated by the Contractor must be in ANSA 2.0 format, to enable client-level, regional and statewide reporting.
- 17.6. The Contractor shall consult with the Medicaid Managed Care Organizations (MCO) to develop and implement a process that meets the MCOs' need to measure program effectiveness.
- 17.7. The Contractor shall correct all errors or complete all system corrections to ensure data is submitted in its entirety and completeness no later than six (6) months from contract effective date. Failure to complete all correction may result in withholding of funds until all corrections are completed.
- 18. Pre-Admission Screening and Resident Review**
  - 18.1. The Contractor shall assist the Department with Pre-Admission Screening and Resident Review (PASRR) to meet the requirements of the PASRR provisions of the Omnibus Budget Reconciliation Act of 1987.
  - 18.2. Upon request by the Department, the Contractor shall:
    - 18.2.1. Provide the information necessary to determine the existence of mental illness in a nursing facility applicant or resident; and
    - 18.2.2. Conduct evaluations and examinations needed to provide the data to determine if an individual being screened or reviewed:
      - 18.2.2.1. Requires nursing facility care; and



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18.2.2.2. Has active treatment needs.

**19. Application for Other Services**

19.1. The Contractor shall assist eligible individuals in accordance with NH Administrative Rule He-M 401, with completing applications for all sources of financial, medical, and housing assistance, according to their respective rules, requirements and filing deadlines. The Contract shall assist with applications that may include, but are not limited to:

- 19.1.1. Medicaid.
- 19.1.2. Medicare.
- 19.1.3. Social Security Disability Income.
- 19.1.4. Veterans Benefits.
- 19.1.5. Public Housing.
- 19.1.6. Section 8 Subsidies.

**20. Community Mental Health Program (CMHP) Status**

20.1. The Contractor shall meet the approval requirements of NH Administrative Rule He-M 403 as a governmental or non-governmental non-profit agency, or the contract requirement of NH RSA 135-C:3 as an individual, partnership, association, public or private, for profit or nonprofit, agency or corporation to provide services in the state mental health services system.

20.2. The Contractor shall provide all applicable documentation, policies and procedures, and shall participate in an onsite compliance review, as requested by the Department, to determine compliance with NH Administrative Rule He-M 403 and NH RSA 135-C:3. Compliance reviews will be at times to be determined by the Department, and will occur no less than once every five (5) years.

**21. Quality Improvement**

21.1. The Contractor shall perform, or cooperate with the performance of, quality improvement and/or utilization review activities, as are determined to be necessary and appropriate by the Department within timeframes reasonably specified by the Department.

21.2. The Contractor shall cooperate with the Department-conducted individual satisfaction survey. The Contractor shall:

- 21.2.1. Furnish information necessary, within HIPAA regulations, to complete the survey.
- 21.2.2. Furnish complete and current contact information so that individuals may be contacted to participate in the survey.
- 21.2.3. Support the efforts of the Department to conduct the survey.

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- 21.2.4. Encourage all individuals sampled to participate.
- 21.2.5. Display posters and other materials provided by the Department to explain the survey and otherwise support attempts by the Department to increase participation in the survey.
- 21.3. The Contractor shall demonstrate efforts to incorporate findings from their individual survey results into their Quality Improvement Plan goals.
- 21.4. The Contractor shall engage and comply with all aspects of fidelity reviews based on a model approved by the Department and on a schedule approved by the Department.
- 22. Maintenance of Fiscal Integrity**
  - 22.1. The Contractor shall submit to the Department the Balance Sheet, Profit and Loss Statement, and Cash Flow Statement for the Contractor and all related parties that are under the Parent Corporation of the mental health provider organization each month.
  - 22.2. The Profit and Loss Statement shall include a budget column allowing for budget to actual analysis. These statements shall be individualized by providers, as well as a consolidated (combined) statement that includes all subsidiary organizations.
  - 22.3. Statements shall be submitted within thirty (30) calendar days after each month end, and shall include, but are not limited to:
    - 22.3.1. Days of Cash on Hand:
      - 22.3.1.1. Definition: The days of operating expenses that can be covered by the unrestricted cash on hand.
      - 22.3.1.2. Formula: Cash, cash equivalents and short term investments divided by total operating expenditures, less depreciation/amortization and in-kind plus principal payments on debt divided by days in the reporting period. The short-term investments as used above must mature within three (3) months and should not include common stock.
      - 22.3.1.3. Performance Standard: The Contractor shall have enough cash and cash equivalents to cover expenditures for a minimum of thirty (30) calendar days with no variance allowed.
    - 22.3.2. Current Ratio:
      - 22.3.2.1. Definition: A measure of the Contractor's total current assets available to cover the cost of current liabilities.



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- 22.3.2.2. Formula: Total current assets divided by total current liabilities.
- 22.3.2.3. Performance Standard: The Contractor shall maintain a minimum current ratio of 1.5:1 with 10% variance allowed.
- 22.3.3. Debt Service Coverage Ratio:
  - 22.3.3.1. Rationale: This ratio illustrates the Contractor's ability to cover the cost of its current portion of its long-term debt.
  - 22.3.3.2. Definition: The ratio of Net Income to the year to date debt service.
  - 22.3.3.3. Formula: Net Income plus Depreciation/Amortization Expense plus Interest Expense divided by year to date debt service (principal and interest) over the next twelve (12) months.
  - 22.3.3.4. Source of Data: The Contractor's Monthly Financial Statements identifying current portion of long-term debt payments (principal and interest).
  - 22.3.3.5. Performance Standard: The Contractor shall maintain a minimum standard of 1.2:1 with no variance allowed.
- 22.3.4. Net Assets to Total Assets:
  - 22.3.4.1. Rationale: This ratio is an indication of the Contractor's ability to cover its liabilities.
  - 22.3.4.2. Definition: The ratio of the Contractor's net assets to total assets.
  - 22.3.4.3. Formula: Net assets (total assets less total liabilities) divided by total assets.
  - 22.3.4.4. Source of Data: The Contractor's Monthly Financial Statements.
  - 22.3.4.5. Performance Standard: The Contractor shall maintain a minimum ratio of .30:1, with a 20% variance allowed.
- 22.4. In the event that the Contractor does not meet either:
  - 22.4.1. The standard regarding Days of Cash on Hand and the standard regarding Current Ratio for two (2) consecutive months; or
  - 22.4.2. Three (3) or more of any of the Maintenance of Fiscal Integrity standards for three (3) consecutive months:





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- 22.4.2.1. The Department may require that the Contractor meet with Department staff to explain the reasons that the Contractor has not met the standards.
- 22.4.2.2. The Department may require the Contractor to submit a comprehensive corrective action plan within thirty (30) calendar days of notification and plan shall be updated at least every thirty (30) calendar days until compliance is achieved.
- 22.4.2.3. The Department may request additional information to assure continued access to services.
- 22.4.2.4. The Contractor shall provide requested information in a timeframe agreed upon by both parties.
- 22.5. The Contractor shall inform the Director of the Bureau of Mental Health Services (BMHS) by phone and by email within twenty-four (24) hours of when any key Contractor staff learn of any actual or likely litigation, investigation, complaint, claim, or transaction that may reasonably be considered to have a material financial impact on and/or materially impact or impair the ability of the Contractor to perform under this Agreement
- 22.6. The monthly Balance Sheet, Profit & Loss Statement, Cash Flow Statement, and all other financial reports shall be based on the accrual method of accounting and include the Contractor's total revenues and expenditures whether or not generated by or resulting from funds provided pursuant to this Agreement. These reports are due within thirty (30) calendar days after the end of each month.
- 22.7. The Contractor shall provide its Revenue and Expense Budget within twenty (20) calendar days of the contract effective date.
- 22.8. The Contractor shall complete the Fiscal Year Revenue and Expense Budget on a form supplied by the Department, which shall include but not be limited to, all the Contractor's cost centers. If the Contractor's cost centers are a combination of several local cost centers, the Contractor shall display them separately as long as the cost center code is unchanged.
- 22.9. The Contractor shall provide quarterly Revenue and Expense Reports (Budget Form A), within thirty (30) calendar days after the end of each fiscal quarter, defined as July 1 to September 30, October 1 to December 31, January 1 to March 31, and April 1 to June 30.
- 23. **Reduction or Suspension of Funding**
  - 23.1. In the event that the State funds designated as the Price Limitation in Form P-37, General Provisions, Block 1.8. of the General Provisions are materially reduced or suspended, the Department shall provide prompt written notification to the Contractor of such material reduction or suspension.



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- 23.2. In the event that the reduction or suspension in federal or state funding shall prevent the Contractor from providing necessary services to individuals, the Contractor shall develop a service reduction plan, detailing which necessary services will no longer be available.
- 23.3. Any service reduction plan is subject to approval from the Department, and shall include, at a minimum, provisions that are acceptable to the Department, with services that include, but are not limited to:
  - 23.3.1. Evaluation of and, if eligible, an individual service plan for all new applicants for services.
  - 23.3.2. Emergency services for all individuals.
  - 23.3.3. Services for individuals who meet the criteria for involuntary admission to a designated receiving facility.
  - 23.3.4. Services to individuals who are on a conditional discharge pursuant to RSA 135-C:50 and NH Administrative Rule He-M 609.

**24. Elimination of Programs and Services by Contractor**

- 24.1. The Contractor shall provide a minimum thirty (30) calendar days written notice prior to any reductions in delivery of services, or notice as soon as possible if the Contractor is faced with a more sudden need to reduce delivery of services.
- 24.2. The Contractor shall consult and collaborate with the Department prior to elimination or reduction of services in order to reach a mutually agreeable solution as to the most effective way to provide necessary services.
- 24.3. The Department reserves the right to require the Contractor to participate in a mediation process with the Commissioner of the Department of Health and Human Services, and to invoke an additional thirty (30) calendar day extension in the event of a proposal to reduce or eliminate any contracted services.
- 24.4. If the parties are still unable to come to a mutual agreement within the thirty (30) calendar day extension, the Contractor may proceed with its proposed program change(s) so long as proper notification to eligible individuals is provided.
- 24.5. The Contractor shall not redirect funds allocated in the budget for the program or service that has been eliminated or substantially reduced to another program or service without the mutual agreement of both parties.
- 24.6. In the event that an agreement cannot be reached, the Department shall control the expenditure of the unspent funds:

**25. Data Reporting**

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- 25.1. The Contractor shall submit any data needed to comply with federal or other reporting requirements to the Department or contractor designated by the Department.
- 25.2. The Contractor shall submit all required data elements via the Phoenix system except for the CANS/ANSA and Projects for Assistance in Transition from Homelessness program (PATH) data, as specified. Any system changes that need to occur in order to support this must be completed within six (6) months from the contract effective date.
- 25.3. The Contractor shall submit individual demographic and encounter data, including data on non-billable individual-specific services and rendering staff providers on all encounters, to the Department's Phoenix system, or its successors, in the format, content, completeness, frequency, method and timeliness as specified by the Department. Individual data must include a Medicaid ID number for individuals who are enrolled in Medicaid.
- 25.4. The Contractor shall include client eligibility with all Phoenix services in alignment with current reporting specifications. For an individual's services to be considered BMHS eligible, SPMI, SMI, Low Utilizer (LU), SED, and Severe Emotional Disturbance Interagency (SEDIA) are acceptable.
- 25.5. The Contractor shall meet the general requirements for the Phoenix system which include, but are not limited to:
  - 25.5.1. Agreeing that all data collected in the Phoenix system is the property of the Department to use as it deems necessary.
  - 25.5.2. Ensuring data files and records are consistent with file specification and specification of the format and content requirements of those files.
  - 25.5.3. Ensuring that errors in data returned to the Contractor are corrected and resubmitted to the Department within ten (10) business days.
  - 25.5.4. Ensuring data is current and updated in the Contractor's systems as required for federal reporting and other reporting requirements and as specified by the Department.
  - 25.5.5. Implementing review procedures to validate data submitted to the Department to confirm:
    - 25.5.5.1. All data is formatted in accordance with the file specifications;
    - 25.5.5.2. No records will reject due to illegal characters or invalid formatting; and
    - 25.5.5.3. The Department's tabular summaries of data submitted by the Contractor match the data in the Contractor's system.

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- 25.6. The Contractor shall meet the following standards:
  - 25.6.1. Timeliness: monthly data shall be submitted no later than the fifteenth (15<sup>th</sup>) of each month for the prior month's data unless otherwise approved by the Department, and the Contractor shall review the Department's tabular summaries within five (5) business days.
  - 25.6.2. Completeness: submitted data must represent at least ninety-eight percent (98%) of billable services provided, and ninety-eight percent (98%) individuals served by the Contractor.
  - 25.6.3. Accuracy: submitted service and member data shall conform to submission requirements for at least ninety-eight percent (98%) of the records, and one-hundred percent One-hundred percent (100%) of unique member identifiers shall be accurate and valid.
- 25.7. The Department may waive requirements for fields in Phoenix on a case by case basis through a written waiver communication that specifies the items being waived. In all circumstances:
  - 25.7.1. The waiver length shall not exceed 180 days.
  - 25.7.2. Where the Contractor fails to meet standards, the Contractor shall submit a corrective action plan within thirty (30) calendar days of being notified of an issue.
  - 25.7.3. After approval of the corrective action plan, the Contractor shall implement the plan.
  - 25.7.4. Failure of the Contractor to implement the plan may require:
    - 25.7.4.1. Another plan; or
    - 25.7.4.2. Other remedies, as specified by the Department.

**26. Behavioral Health Services Information System (BHSIS)**

- 26.1. The Contractor may receive funding for data infrastructure projects or activities, depending upon the receipt of federal funds and the criteria for use of those funds, as specified by the federal government. The Contractor shall ensure funding-specific activities include:
- 26.2. Identification of costs associated with client-level Phoenix and CANS/ANSA databases including, but not limited to:
  - 26.2.1. Rewrites to database and/or submittal routines.
  - 26.2.2. Information Technology (IT) staff time used for re-writing, testing or validating data.
  - 26.2.3. Software and/or training purchased to improve data collection.
  - 26.2.4. Staff training for collecting new data elements.



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- 26.2.5. Development of any other BMHS-requested data reporting system.
- 26.3. Progress Reports from the Contractor that:
  - 26.3.1. Outline activities related to Phoenix database;
  - 26.3.2. Include any costs for software, scheduled staff trainings; and
  - 26.3.3. Include progress to meet anticipated deadlines as specified.
- 27. Path Services**
  - 27.1. The Contractor shall provide services through the Projects for Assistance in Transition from Homelessness program (PATH) in compliance with Public Health Services Act Part C to individuals who are homeless or at imminent risk of being homeless and who are believed to have Severe Mental Illness (SMI), or SMI and a co-occurring substance use disorder.
  - 27.2. The Contractor shall ensure PATH services include, but are not limited to:
    - 27.2.1. Outreach.
    - 27.2.2. Screening and diagnostic treatment.
    - 27.2.3. Staff training.
    - 27.2.4. Case management.
  - 27.3. The Contractor shall ensure PATH case management services include; but are not limited to:
    - 27.3.1. Assisting eligible homeless individuals with obtaining and coordinating services, including referrals for primary health care.
    - 27.3.2. Assisting eligible individuals with obtaining income support services, including; but not limited to:
      - 27.3.2.1. Housing assistance.
      - 27.3.2.2. Food stamps.
      - 27.3.2.3. Supplementary security income benefits.
  - 27.4. The Contractor shall acknowledge that provision of PATH outreach services may require a lengthy engagement process and that eligible individuals may be difficult to engage, and may or may not have been officially diagnosed with a mental illness at the time of outreach activities.
  - 27.5. The Contractor shall identify a PATH worker to:
    - 27.5.1. Conduct outreach, early intervention, case management, housing and other services to PATH eligible clients.
    - 27.5.2. Participate in periodic Outreach Worker Training programs scheduled by the Bureau of Homeless and Housing Services; and
    - 27.5.3. Provide housing supports, as identified by the Department.

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- 27.6. The Contractor shall comply with all reporting requirements under the PATH Grant.
- 27.7. The Contractor shall be licensed to provide client level data into the New Hampshire Homeless Management Information System (NH HMIS).
- 27.8. The Contractor shall be familiar with and follow NH-HMIS policy, including specific information that is required for data entry, accuracy of data entered, and time required for data entry.
- 27.9. Failure to submit reports or enter data into HMIS in a timely manner could result in delay or withholding of reimbursements until such reports are received or data entries are confirmed by the Department.
- 27.10. The Contractor shall ensure that each PATH worker provides outreach through ongoing engagement with individuals who:
  - 27.10.1. Are potentially PATH eligible; and
  - 27.10.2. May be referred to PATH services by street outreach workers, shelter staff, police and other concerned individuals.
- 27.11. The Contractor shall ensure that each PATH worker is available to team up with other outreach workers, police or other professionals in active outreach efforts to engage difficult to engage or hard to serve individuals.
- 27.12. The Contractor shall conduct PATH outreach is conducted wherever PATH eligible clients may be found.
- 27.13. The Contractor shall ensure the designated PATH worker assesses each individual for immediacy of needs, and continues to work with each individual to enhance treatment and/or housing readiness.
- 27.14. The Contractor shall ensure the PATH worker's continued efforts enhance individual safety and treatment while assisting the individual with locating emergency and/or permanent housing and mental health treatment.
- 27.15. The Department reserves the option to observe PATH performance, activities and documents through this agreement ensuring observations do not unreasonably interfere with Contractor performance.
- 27.16. The Contractor shall inform BHHS of any staffing changes relative to PATH services.
- 27.17. The Contractor shall retain all records related to PATH services the latter of either:
  - 27.17.1. A period of five (5) years following the contract completion date and receipt of final payment by the Contractor; or
  - 27.17.2. Until an audit is completed and all questions are resolved.

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27.18. The Department reserves the right to make changes to the contract service that do not affect its scope, duration, or financial limitations upon agreement between the Contractor and the Department.

**28. Deaf Services**

28.1. The Contractor shall maintain a Deaf Services Team to provide culturally and linguistically appropriate services to individuals who are deaf or hard of hearing.

28.2. The Contractor shall ensure the Deaf Services Team provides services to individuals who would benefit from receiving treatment in American Sign Language (ASL) or with staff who are specially trained to work with the deaf and/or hard of hearing population.

28.3. The Contractor shall ensure the Deaf Services Team includes, but is not limited to:

28.3.1. One (1) full time coordinator.

28.3.2. One (1) full time therapist.

28.3.3. One (1) full time case manager.

28.3.4. One (1) sign language interpreter to provide and coordinate interpreting services to ensure language accessibility for staff and clients for all program services and activities in the CMHCs.

28.3.5. Other staff, as needed, to provide essential services to clients.

28.4. The Contractor shall ensure all staff of the Deaf Services Team demonstrate understanding of deaf and/or hard of hearing culture and/or fluency in American Sign Language (ASL) as evidenced by training, education or lived experience and at a level sufficient to perform the duties of their position.

28.5. The Contractor shall ensure the coordinator of the Deaf Services Team oversees care coordination for any individuals who are deaf or hard-of-hearing who are receiving care through both the Contractor and another CMHC, New Hampshire Hospital (NHH), or the Secure Psychiatric Unit (SPU) or being referred to care with the Contractor by one of these entities.

28.6. The Contractor shall ensure the Deaf Services Team provides education and consultation on culturally and linguistically appropriate behavioral health treatment of individuals who are deaf or hard-of-hearing, as requested by the Department, any CMHCs, NHH or the SPU.

28.7. The Contractor shall ensure the Deaf Services Team accepts referrals from Department-supported screening and/or referral entities, including Doorways and the Rapid Response Access Point.

28.8. The Contractor shall ensure the Deaf Services Team provides services to individuals who are deaf or hard of hearing across all regions of the state



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- 28.9. The Contractor shall ensure the Deaf Services Team provides consultation to the other nine (9) CMHCs for disposition and treatment planning.
- 28.10. The Contractor shall ensure treatment plans take into consideration the importance of access to culturally and linguistically appropriate services on treatment outcomes and services are client-directed, which may result in:
  - 28.10.1. Clients being seen only by the Deaf Services Team through Region 6, while care is shared across the regions; or
  - 28.10.2. Clients receiving care through the local CMHC after consultation with the Deaf Services Team.
- 29. **Early Serious Mental Illness/First Episode Psychosis – Coordinated Specialty Care (ESMI/FEP – CSC) Services**
  - 29.1. The Contractor shall provide a Coordinated Specialty Care (CSC) model and implement the NAVIGATE model of treatment for people with Early Serious Mental Illness (ESMI) and First Episode Psychosis (FEP) (ESMI/FEP – CSC).
  - 29.2. The Contractor shall identify staff to deliver CSC and to participate in intensive evidence-based ESMI/FEP - CSC training and consultation, as designated by the Department.
  - 29.3. The Contractor shall participate in meetings no less than on a quarterly basis with the Department to ensure program implementation, enrollment, and updates relative to ongoing activities.
  - 29.4. The CSC team will include roles in accordance with the NAVIGATE model including, but not limited to:
    - 29.4.1. A CSC team leader.
    - 29.4.2. A CSC case worker.
    - 29.4.3. A Supported Employment and Education (SEE) worker.
    - 29.4.4. A therapist.
    - 29.4.5. A family education and support therapist.
    - 29.4.6. A peer.
    - 29.4.7. A psychopharmacologist who provides diagnostic, treatment and medication prescribing services.
  - 29.5. The Contractor shall ensure ESMI/FEP-CSC treatment services are available and provided to youth and adults between fifteen (15) and thirty-five (35) years of age who are experiencing early symptoms of a serious mental illness psychiatric disorder.
  - 29.6. The Contractor shall enroll and consistently serve a minimum of twenty (20) individuals at any given time in the ESMI/FEP program.

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- 29.7. The Contractor shall accept enrollees from other CMHC catchment areas when appropriate if there is capacity to manage the needs in accordance with a structure and strategy designed in collaboration with the Department.
- 29.8. The Contractor shall ensure the ESMI/ FEP - CSC treatment model involves a team structure that is based on:
  - 29.8.1. Principles of shared decision-making;
  - 29.8.2. A strengths and resiliency focus;
  - 29.8.3. Recognition of the need for motivational enhancement;
  - 29.8.4. A psychoeducational approach;
  - 29.8.5. Cognitive behavioral therapy methods;
  - 29.8.6. Development of coping skills; and
  - 29.8.7. Integration of natural and peer supports.
- 29.9. The Contractor shall provide ESMI/FEP – CSC treatment services utilizing a discrete team approach ensuring team members provide ESMI/FEP-specific services and other services identified on individual treatment plans. The Contractor shall ensure that CSC services align with the NAVIGATE model and include, but are not limited to:
  - 29.9.1. A specialized ESMI/FEP intake process that takes place no later than one (1) week of identifying an individual with ESMI/FEP prior to client admission to the program that includes:
    - 29.9.1.1. Screening conducted by the CSC team leader prior to admission to the program;
    - 29.9.1.2. Conducting the screening while a person is still in an inpatient setting whenever possible;
    - 29.9.1.3. Ensuring rapid access to CSC services in order to reduce the duration of untreated psychosis for individuals.
  - 29.9.2. No less than bimonthly team meetings that:
    - 29.9.2.1. Are led by the CSC Team Leader;
    - 29.9.2.2. Include all CSC team members; and
    - 29.9.2.3. Involve communicating the status of all individuals served by the team; planning recovery-oriented care for each individual; and developing strategies to implement the care plans;
  - 29.9.3. Specialized psychiatric support with medication management that includes, but is not limited to:

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- 29.9.3.1. Assessment and monitoring of psychopathology; functioning; medication side effects; and medication attitudes.
- 29.9.3.2. Shared decision making including education on:
  - 29.9.3.2.1. Use of medications to manage symptoms; and
  - 29.9.3.2.2. Use of lowest effective dosage of antipsychotic medications for recovery-oriented pharmacotherapy that is tailored toward improving functioning and reducing side effects of individuals with ESMI/FEP.
- 29.9.3.3. Monitoring and treatment of medication side effects with special emphasis on cardio metabolic risk factors, which may include but are no limited to:
  - 29.9.3.3.1. Smoking.
  - 29.9.3.3.2. Weight gain.
  - 29.9.3.3.3. Hypertension.
  - 29.9.3.3.4. Dyslipidemia.
  - 29.9.3.3.5. Prediabetes.
- 29.9.3.4. Ensuring prescribers maintain close contact with primary care providers to ensure optimal medical treatment for risk factors related to cardiovascular disease and diabetes.
- 29.9.3.5. Ensuring referrals to specialized psychiatric services to an agency prepared to provide telehealth psychiatric services, through a subcontract payment modality, in instances where an individual needs external psychiatric consultation and services.
- 29.9.4. Providing medication management services that include, but are not limited to:
  - 29.9.4.1. Thirty (30) minutes per month or more, as clinically indicated, during the first 6 months of enrollment.
  - 29.9.4.2. Thirty (30) minutes every 3 months or more, as clinically indicated, during the last 18 months of enrollment.
- 29.9.5. Providing specialized youth and young adult peer supports and services.

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- 29.9.6. Facilitating individual and family psychotherapy that is informative and provides skills to families to support the individual's treatment and recovery.
- 29.9.7. Providing family psychoeducation.
- 29.9.8. Providing access to telemedicine options for services that cannot be provided by the Contractor, but are available through a regional CMHC that is able to provide services through a telemedicine model.
- 29.10. The Contractor shall participate in quarterly meetings with the Department to report on program implementation, enrollment, and updates and ensure ongoing the EMSI/FEP-CSC model is reflected in treatment.
- 29.11. The Contractor shall provide community outreach to ensure knowledge of ESMI/FEP and the CSC program is widespread and available to those in need. The Contractor shall ensure that:
  - 29.11.1. The CSC team includes an identified individual, who may be an Outreach Specialist or may be the Team Leader, who has the dedicated time and skills to:
    - 29.11.1.1. Develop referral pathways to the CSC program; and
    - 29.11.1.2. Educate community partners about the program;
  - 29.11.2. Outreach efforts include local community hospitals, housing programs, criminal justice system, and schools;
  - 29.11.3. Outreach contacts are reported on a quarterly basis;
  - 29.11.4. Outreach includes cultivating relationships with admission and discharge personnel at these external agencies through frequent visits, phone calls, email communication and timely evaluation of potential FEP cases; and
  - 29.11.5. Outreach includes cultivating internal CMHC relationships and activities such as monitoring referrals and intakes to the CMHC and facilitating connection with likely internal candidates for the CSC program.
- 29.12. The Contractor shall utilize the CANS/ANSA, or other Department-approved evidence based tool, to measure strengths and needs of the individual at program entry and to track the recovery process post-entry.
- 29.13. The Contractor shall ensure the ESMI-FEP CSC service is a time-limited service, as determined in partnership with the Department. The Contractor shall ensure transitions from CSC include, but are not limited to:

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- 29.13.1. A collaborative process that involves the client; their relatives and important others; and members of the CSC team to determine readiness for a less intensive level of care.
- 29.13.2. An assessment of the client's progress toward achieving treatment goals, and identification of areas that require additional work, in key domains that include:
  - 29.13.2.1. School and work functioning.
  - 29.13.2.2. Quality of peer and family relationships.
  - 29.13.2.3. Relief from symptoms.
  - 29.13.2.4. Abstinence from substances.
- 29.13.2.5. Effective management of health issues
- 29.13.3. Consideration of the client's personal vision of stability, success in community functioning, and personal autonomy; and
- 29.13.4. Utilizing formal transition planning guides and worksheets.
- 29.14. The Contractor may be reimbursed for costs associated with standing up ESMI/FEP-CSC treatment program services, which may include, but are not limited to:
  - 29.14.1. Activities conducted specifically for development and implementation of ESMI/FEP-CSC.
  - 29.14.2. ESMI/FEP-CSC services provided that are not covered by public or private insurance;
  - 29.14.3. Other client services defined as services that remove or reduce barriers for the client to access the ESMI/FEP services;
  - 29.14.4. Program-building efforts.
  - 29.14.5. Other activities, as approved by the Department.
- 29.15. The Contractor shall submit monthly and quarterly reports to the Department in a Department-approved format and frequency, which include but are not limited to:
  - 29.15.1. Monthly enrollment, service utilization, and outcomes reports, which are due on the 15th of the month following the month in which services were provided.
  - 29.15.2. Quarterly Team Leader Reports that are due on the 15<sup>th</sup> of the month following the close of each quarter, which include but are not limited to:
    - 29.15.2.1. Quarterly staffing summary.
    - 29.15.2.2. Quarterly meeting summary.

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- 29.15.2.3. Referral and enrollment efforts.
- 29.15.2.4. Community outreach efforts inclusive of outreach descriptions, occurrences, and agencies contacted.
- 29.16. The Contractor shall submit a ESMI/FEP – CSC treatment program Sustainability Plan no later than June 30th 2023 following full implementation of services for Department review and approval.
- 29.17. The Contractor shall submit invoices for services in a format provided by the BMHS Financial Management Unit, which are processed for payment upon verification of timely reporting.

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**Exhibit B Amendment #6**

**Method and Conditions Precedent to Payment**

1. This Agreement is funded by:
  - 1.1. 2.05% Projects for Assistance in Transition from Homelessness (PATH), as awarded on 9/17/2020, by the U.S. Department of Health and Human Services, CFDA 93.150, FAIN X06SM083717-01
  - 1.2. 7.36% ProHealth NH: New Hampshire Partnerships to Improve Health & Wellness for Young People with SED and SMI, as awarded on 6/10/2020, by the U.S. Department of Health and Human Services, Substance Abuse and Mental Health Services Administration, CFDA# 93.243, FAIN# H79SM080245.
  - 1.3. 2.43% Mental Health Block Grant, as awarded on 2/3/2021, by the U.S. Department of Health and Human Services, Substance Abuse and Mental Health Services Administration, CFDA# 93.958, FAIN B09SM083816.
  - 1.4. 87.86% General funds.
  - 1.5. 0.30% Other funds. Behavioral Health Services Information System (NHSIS), U.S. Department of Health and Human Services.
2. For the purposes of this Agreement:
  - 2.1. The Department has identified the Contractor as a Subrecipient, in accordance with 2 CFR 200.331.
  - 2.2. The Department has identified this Agreement as NON-R&D, in accordance with 2 CFR §200.332.
3. The State shall pay the Contractor an amount not to exceed the Price Limitation, specified in Form P-37, General Provisions, Block 1.8, for the services provided by the Contractor pursuant to Exhibit A, Amendment #6 Scope of Services.
4. The Contractor agrees to provide the services in Exhibit A, Amendment #4 Scope of Services in compliance with funding requirements.
5. The Contractor shall provide a Revenue and Expense Budget, on a Department-provided template, within twenty (20) business days from the contract effective date, for Department approval.
6. Notwithstanding anything to the contrary herein, the Contractor agrees that funding under this Contract may be withheld, in whole or in part, in the event of noncompliance with any State or Federal law, rule or regulation applicable to the services provided, or if the said services have not been completed in accordance with the terms and conditions of this Agreement.
7. Mental Health Services provided by the Contractor shall be paid by the New Hampshire Department of Health and Human Services as follows:
  - 7.1. For Medicaid enrolled individuals:
    - 7.1.1. Medicaid Care Management: If enrolled with a Managed Care Organization (MCO), the Contractor shall be paid in accordance with its contract with the MCO.
    - 7.1.2. Medicaid Fee for Service: The Contractor shall bill Medicaid for services on the Fee for Service (FFS) schedule.
  - 7.2. For individuals with other insurance or payors:

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7.2.1. The Contractor shall directly bill the other insurance or payors.

8. All Medicaid/MCO invoicing shall follow billing and coding requirements outlined by the Department when appropriate. For the purpose of Medicaid billing, a Unit of Service is described in the Department-published CMH NH Fee Schedule, as may be periodically updated, or as specified in NH Administrative Rule He-M 400. However, for NH Administrative Rule He-M 426.12 Individualized Resiliency and Recovery Oriented Services (IROS), a Unit of Service is defined as fifteen (15) minutes. The Contractor shall report and bill in whole units. The intervals of time in the table below define how many units to report or bill. All such limits may be subject to additional Department guidance or updates as may be necessary to remain in compliance with Medicaid standards.

Direct Service Time Intervals	Unit Equivalent
0-7 minutes	0 units
8-22 minutes	1 unit
23-37 minutes	2 units
38-52 minutes	3 units
53-60 minutes	4 units

9. Other Contract Programs:

9.1. The table below summarizes the other contract programs and their maximum allowable amounts.

Program to be Funded	SFY2018 Amount	SFY2019 Amount	SFY2020 Amount	SFY2021 Amount	SFY2022 Amount	SFY2023 Amount
Div. for Children Youth and Families (DCYF) Consultation	\$1,770	\$1,770	\$1,770	\$1,770	\$1,770	\$1,770
Emergency Services/Mobile Crisis Services (effective SFY 22)	\$61,910	\$61,910	\$61,910	\$61,910	\$1,768,077	\$0
Rapid Response Crisis Services	\$0	\$0	\$0	\$0	\$0	\$1,768,077
Mobile Crisis Apartment Occupancy (effective SFY 22)	\$0	\$0	\$0	\$0	\$143,000	\$143,000
Assertive Community Treatment Team (ACT) - Adults	\$450,000	\$450,000	\$450,000	\$450,000	\$450,000	\$450,000
ACT Enhancement Payments	\$0	\$25,000	\$0	\$0	\$12,500	\$12,500
Behavioral Health Services Information System (BHSIS)	\$5,000	\$5,000	\$5,000	\$5,000	\$10,000	\$10,000

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Mental Health Block Grant	\$84,000	\$0	\$0	\$0	\$0	\$0
Modular Approach to Therapy for Children with Anxiety, Depression, Trauma or Conduct Problems (MATCH)	\$0	\$0	\$5,000	\$5,000	\$5,000	\$5,000
Rehabilitation for Empowerment, Education and Work (RENEW)	\$3,945	\$3,945	\$6,000	\$6,000	\$6,000	\$6,000
Child and Youth Based Programming and Team Based Approaches (BCBH)	\$140,000	\$140,000	\$140,000	\$140,000	\$140,000	\$140,000
PATH Provider (BHS Funding)	\$40,300	\$40,300	\$43,901	\$43,901	\$43,901	\$43,901
Housing Bridge Start Up Funding	\$0	\$25,000	\$0	\$0	\$0	\$0
General Training Funding	\$0	\$10,000	\$0	\$0	\$5,000	\$5,000
System Upgrade Funding	\$0	\$30,000	\$0	\$0	\$15,000	\$15,000
Specialty Residential Services Funding	\$201,444	\$201,444	\$201,444	\$201,444	\$201,444	\$0
First Episode Psychosis Programming	\$0	\$21,500	\$61,162	\$61,162	\$60,000	\$60,000
Deaf Services Funding	\$326,500	\$326,500	\$326,500	\$326,500	\$326,500	\$326,500
VR Work Incentives	\$0	\$0	\$0	\$0	\$80,000	\$80,000
System of Care 2.0	\$0	\$0	\$0	\$0	\$263,028	\$263,028
ProHealth NH Grant	\$0	\$0	\$0	\$0	\$616,574	\$732,458
<b>Total</b>	<b>\$1,314,869</b>	<b>\$1,342,369</b>	<b>\$1,302,687</b>	<b>\$1,302,687</b>	<b>\$4,147,794</b>	<b>\$4,062,234</b>

9.2. Payment for each contracted service in the above table shall be made on a cost reimbursement basis only, for allowable expenses and in accordance with the Department approved individual program budgets.

9.2.1. The Contractor shall provide invoices on Department supplied forms.

9.2.2. The Contractor shall provide supporting documentation to support evidence of actual expenditures, in accordance with the Department approved Revenue and Expense budgets.



New Hampshire Department of Health and Human Services  
Mental Health Services



Exhibit B Amendment #6

- 9.2.3. Allowable costs and expenses shall be determined by the Department in accordance with applicable state and federal laws and regulations.
- 9.3. Failure to expend Program funds as directed may, at the discretion of the Department, result in financial penalties not greater than the amount of the directed expenditure.
- 9.4. The Contractor shall submit an invoice for each program above by the tenth (10th) working day of each month, which identifies and requests reimbursement for authorized expenses incurred in the prior month. The invoice must be submitted to:  
  - Financial Manager
  - Bureau of Behavioral Health
  - Department of Health and Human Services
  - 105 Pleasant Street, Main Building
  - Concord, NH 03301
- 9.5. The State shall make payment to the Contractor within thirty (30) days of receipt of each Department approved invoice for Contractor services provided pursuant to this Agreement.
- 9.6. Division for Children, Youth, and Families (DCYF) Consultation: The Contractor shall be reimbursed at a rate of **\$73.75** per hour for a maximum of two (2) hours per month for each of the twelve (12) months in the fiscal year for services outlines in Exhibit A, Amendment #6 Scope of Services, Division for Children, Youth, and Families (DCYF).
- 9.7. Rapid Response Crisis Services: The Department shall reimburse the Contractor only for those Crisis Services provided to clients through designated Rapid Response teams defined in Exhibit A, Amendment #6 Scope of Services, Provision of Crisis Services. Effective July 1, 2021 the Contractor shall bill and seek reimbursement for mobile crisis services provided to individuals pursuant to this Agreement as follows:
  - 9.7.1. For Medicaid enrolled individuals through the Department Medicaid Fee for Service program in accordance with the current, publically posted Fee for Service (FFS) schedule.
  - 9.7.2. For Managed Care Organization enrolled individuals the Contractor shall be reimbursed pursuant to the Contractor's agreement with the applicable Managed Care Organization for such services.
  - 9.7.3. For individuals with other health insurance or other coverage for the services received, the Contractor will directly bill the other insurance or payors.
  - 9.7.4. For individuals without health insurance or other coverage for the services they receive, and for operational costs contained in Exhibits B Amendment #6, Method and Conditions Precedent to Payment or which the Contractor cannot otherwise seek reimbursement from an insurance or third-party payer, the Contractor will directly bill the Department to access contract funds provided through this Agreement.
    - 9.7.4.1. Invoices of this nature shall include general ledger detail indicating the Department is only being invoiced for net expenses, shall only be reimbursed up to the current Medicaid rate for the services provided and contain the following items for each client and line item of service:
      - 9.7.4.1.1. First and last name of client.
      - 9.7.4.1.2. Date of birth.

**New Hampshire Department of Health and Human Services  
Mental Health Services**



**Exhibit B Amendment #6**

- 9.7.4.1.3. Medicaid ID Number.
- 9.7.4.1.4. Date of Service identifying date, units, and any possible third party reimbursement received.
- 9.7.4.2. Payment shall be on a cost reimbursement basis for actual expenditures incurred in the fulfillment of this Agreement, and shall be in accordance with the approved line item, as specified in the Department-approved budget.
  - 9.7.4.2.1. The Contractor shall provide a Mobile Crisis Budget within twenty (20) business days from the contract effective date on a Department-provided template for Department approval.
  - 9.7.4.2.2. Law enforcement is not an authorized expense.
- 9.8. Crisis Apartments Occupancy: The Contractor shall invoice the Department for the prior month based on the number of beds, the number of days in that month and the daily rate of **\$97.94**. At the end of each quarter the Department will conduct a review of occupancy rates of crisis apartments. The Department may recoup funding to the actual average occupancy rate for the quarter, in whole or in part, if the occupancy rate, on average, is less than 80%.
- 9.9. Crisis Transformation Startup Funds: Payment for start-up period expenses incurred by the Contractor shall be made by the Department based on the start-up amount of **\$286,848**; the total of all such payments shall not exceed the specified start-up amount total and shall not exceed the total expenses actually incurred by the Contractor for the start-up period. All Department payments to the Contractor for the start-up period shall be made on a cost reimbursement basis.

Startup Funds	TOTAL COST
IT Consultation & Development	\$31,680
Mobile Response Vehicle	\$70,000
Balance of Original Start-up Budget from Contract ending June 30, 2021	\$175,000
Indirect Cost Limit at 10%	\$10,168

- 9.10. Assertive Community Treatment Team (ACT) Adults: The contractor shall be paid based on an activity and general payment as outlined below. Funds support programming and staffing defined in Exhibit A Amendment #6, Scope of Services, Adult Assertive Community Treatment (ACT) Teams.

ACT Costs	INVOICE TYPE	TOTAL COST
Invoice based payments on invoice	Programmatic costs as outlined on invoice by month	\$450,000
ACT Enhancements	Agencies may choose one of the following for a total of 5 (five) one time payments of \$5000.00.	\$25,000 in SFY 2019,

ds  
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**New Hampshire Department of Health and Human Services  
Mental Health Services**



**Exhibit B Amendment #6**

	<p>Each item may only be reported on one time for payment.</p> <ol style="list-style-type: none"> <li>1. Agency employs a minimum of .5 Psychiatrist on Team based on SFY 19 or 20 Fidelity Review.</li> <li>2. Agency receives a 4 or higher score on their SFY 19 or 20 Fidelity Review for Consumer on Team, Nurse on Team, SAS on Team, SE on Team, or Responsibility for crisis services.</li> </ol> <p>ACT Incentives can be drawn down upon completion of the CMHC FY22 Fidelity Review. \$6,250 can be drawn down for each incentive to include; intensity and frequency of individualized client care to total \$12,500.</p> <p>Intensity of services must be measured between 50-84 minutes of services per client per week on average. Frequency of service for an individual must be between 2-3 times per client per week. ACT Incentives may be drawn down upon completion of the CMHC FY23 Fidelity Review. \$6,250 may be drawn down for 1 of the following incentives to include; intensity and frequency of individualized client care.</p> <p>Intensity of services must be measured between 50-84 minutes of services per client per week on average. Frequency of service for an individual must be between 2-3 times per client per week.</p> <p>ACT Incentives may be drawn down quarterly based on staffing data. \$1,562.5 may be drawn down each quarter for 1 of the following incentives to include; peer or co-occurring disorder staff on team to total \$6,250. ACT team(s) must report a minimum of .5FT peer for the quarter ACT team(s) must report a minimum of .5FT COD staff for the quarter</p>	<p>\$12,500 per SFY for 2022 \$12,500 per SFY for 2023</p>
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9.11. Behavioral Health Services Information System (BHSIS): Funds to be used for items outlined in Exhibit A, Amendment #4 Scope of Services.

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**New Hampshire Department of Health and Human Services  
Mental Health Services**



**Exhibit B Amendment #6**

9.12. MATCH: Funds to be used to support services and trainings outlined in Exhibit A, Amendment #6 Scope of Services. The breakdown of this funding per SFY effective SFY 2020 is outlined below.

TRAC COSTS	CERTIFICATION OF RECERTIFICATION	TOTAL COST
\$2,500	\$250/Person X 10 People = \$2,500	\$5,000

9.13. RENEW Sustainability Continuation: The Department shall reimburse the Contractor for RENEW Activities Outlines in Exhibit A, Amendment #6 Scope of Services, RENEW Sustainability. RENEW costs will be billed on green sheets and will have detailed information regarding the expense associated with each of the following items, not to exceed **\$6,000** annually. Funding can be used for training of new facilitators; training for an internal coach; coaching IOD for facilitators, coach, and implementation teams; and travel costs.

9.14. PATH Funding: Subject to change based on performance standards, HMIS compliance, SAMHSA requirements, and PATH grant requirements as outlined in Exhibit A, Amendment #6, Scope of Services, PATH Services.

9.15. General Training Funding: Funds are available in SFY 2019, SFY 2022 and SFY 2023 to support any general training needs for staff. Focus should be on trainings needed to retain current staff or trainings needed to obtain staff for vacant positions.

9.16. System Upgrade Funding: One time funds available in SFY 2019, SFY 2022 and SFY2023 to support software, hardware, and data upgrades to support items outlined in Exhibit A, Scope of Services, Amendment #6, Data Reporting. Funds may also be used to support system upgrades to ensure accurate insurance billing occurs as outlined in Exhibit B, Amendment #6, ensuring invoices specify purposes for use of funds.

9.17. First Episode Psychosis Funding: Funding to support ongoing implementation and programming outlined in Exhibit A, Amendment #6 Scope of Services, First Episode Psychosis Program. Invoices will only be processed upon receipt of outlined data reports and invoice shall reference contract budget line items.

9.18. Deaf Services Funding: Funding to support Deaf Services support to programming and specific staff provisions available as specified in Exhibit A, Amendment #6 Scope of Services.

9.19. ProHealth: Payment for ProHealth services shall be made monthly as follows:

9.19.1. Payment shall be on a cost reimbursement basis for actual expenditures incurred in the fulfillment of programming as outlined in Exhibit A, Amendment #6 Scope of Services and shall be in accordance with Department-approved budgets.

9.19.2. The Contractor shall submit invoices in a form satisfactory to the State by the twentieth (20<sup>th</sup>) working day of each month, which identifies and requests reimbursement for authorized expenses incurred in the prior month. The invoices must be completed, signed, dated and returned to the Department in order to initiate payment.

9.19.3. The Contractor agrees to keep records of their activities related to Department programs and services:

**New Hampshire Department of Health and Human Services  
Mental Health Services**



**Exhibit B Amendment #6**

9.19.4. The Contractor shall provide a ProHealth Budget utilizing Department-provided budget templates within twenty (20) business days from the contract effective date, for Department approval.

9.20. System of Care 2.0: Funds are available in SFY 2022 and SFY2023 to support a School Liaison position and associated program expenses as outlined in the below budget table.

School Liaison and Supervisory Positions & Benefits	\$130,000
Program Staff Travel	\$12,075
Program Office Supplies, Copying and Postage	\$8,700
Implementation Science and MATCH-ADTC Training for CMHC staff	\$7,500
Professional development for CMHC staff in support of grant goals and deliverables	\$30,000
Expenses incurred in the delivery of services not supported by Medicaid, private insurance, or other source	\$60,000
Indirect Costs (not to exceed 6%)	\$14,753
<b>Total</b>	<b>\$263,028</b>

10. Notwithstanding paragraph 18 of the General Provisions of this Agreement P-37, an amendment limited to the adjustment of the amounts between budget line items and/or State Fiscal Years, related items, and amendments of related budget exhibits, and within the price limitation, can be made by written agreement of both parties and may be made without obtaining approval of Governor and Executive Council.

# State of New Hampshire

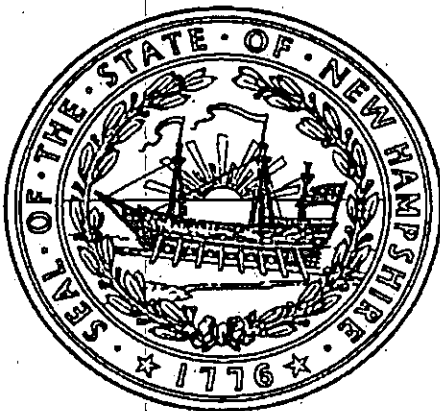
## Department of State

### CERTIFICATE

I, David M. Scanlan, Secretary of State of the State of New Hampshire, do hereby certify that THE COMMUNITY COUNCIL OF NASHUA, N.H. is a New Hampshire Nonprofit Corporation registered to transact business in New Hampshire on December 24, 1923. I further certify that all fees and documents required by the Secretary of State's office have been received and is in good standing as far as this office is concerned.

Business ID: 63050

Certificate Number: 0005752978



IN TESTIMONY WHEREOF,

I hereto set my hand and cause to be affixed  
the Seal of the State of New Hampshire,  
this 7th day of April A.D. 2022.

A handwritten signature in black ink, appearing to read "David M. Scanlan".

David M. Scanlan  
Secretary of State

# State of New Hampshire

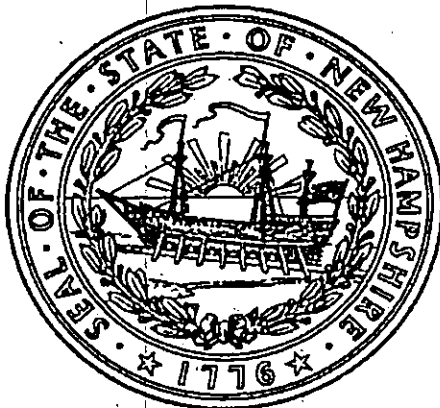
## Department of State

### CERTIFICATE

I, David M. Scanlan, Secretary of State of the State of New Hampshire, do hereby certify that GREATER NASHUA MENTAL HEALTH is a New Hampshire Trade Name registered to transact business in New Hampshire on November 13, 2018. I further certify that all fees and documents required by the Secretary of State's office have been received and is in good standing as far as this office is concerned.

Business ID: 807172

Certificate Number: 0005765726



IN TESTIMONY WHEREOF,

I hereto set my hand and cause to be affixed  
the Seal of the State of New Hampshire,  
this 25th day of April A.D. 2022.

A handwritten signature in black ink, appearing to read "David M. Scanlan".

David M. Scanlan  
Secretary of State

CERTIFICATE OF AUTHORITY

I, Pamela A. Burns, Board Chair, hereby certify that:  
(Name of the elected Officer of the Corporation/LLC; cannot be contract signatory)

1. I am a duly elected Clerk/Secretary/Officer of Community Council of Nashua, NH d/b/a Greater Nashua Mental Health  
(Corporation/LLC Name)

2. The following is a true copy of a vote taken at a meeting of the Board of Directors/shareholders, duly called and held on June 1, 2022, at which a quorum of the Directors/shareholders were present and voting.  
(Date)

VOTED: That Cynthia L Whitaker, PsyD, MLADC, President & Chief Executive Officer (may list more than one person)  
(Name and Title of Contract Signatory)

is duly authorized on behalf of Community Council of Nashua, NH d/b/a Greater Nashua Mental Health to enter into contracts or agreements with the State  
(Name of Corporation/ LLC)

of New Hampshire and any of its agencies or departments and further is authorized to execute any and all documents, agreements and other instruments, and any amendments, revisions, or modifications thereto, which may in his/her judgment be desirable or necessary to effect the purpose of this vote.

3. I hereby certify that said vote has not been amended or repealed and remains in full force and effect as of the date of the contract/contract amendment to which this certificate is attached. This authority remains valid for thirty (30) days from the date of this Certificate of Authority. I further certify that it is understood that the State of New Hampshire will rely on this certificate as evidence that the person(s) listed above currently occupy the position(s) indicated and that they have full authority to bind the corporation. To the extent that there are any limits on the authority of any listed individual to bind the corporation in contracts with the State of New Hampshire, all such limitations are expressly stated herein.

Dated: 6/1/2022

Pamela A Burns  
Signature of Elected Officer  
Name: Pamela A. Burns  
Title: Board Chair  
Greater Nashua Mental Health





# CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)  
4/25/2022

**THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.**

**IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).**

<b>PRODUCER</b> Eaton & Berube Insurance Agency, LLC 11 Concord Street Nashua NH 03064	<b>CONTACT NAME:</b> Kimberly H. Gutekunst, CIC <b>PHONE (AG, No, Ext):</b> 603-882-2766 <b>FAX (AG, No):</b> <b>E-MAIL ADDRESS:</b> kgx@eatonberube.com																					
<b>INSURED</b> The Community Council of Nashua NH, Inc dba Greater Nashua Mental Health 100 West Pearl Street Nashua NH 03060	COMCO3 <table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <th colspan="2">INSURER(S) AFFORDING COVERAGE</th> <th>NAIC #</th> </tr> <tr> <td>INSURER A:</td> <td>Scottsdale Insurance Co</td> <td></td> </tr> <tr> <td>INSURER B:</td> <td>Concord General Mutual</td> <td>20672</td> </tr> <tr> <td>INSURER C:</td> <td>General Star Indemnity Co</td> <td></td> </tr> <tr> <td>INSURER D:</td> <td>Granite State Health Care &amp; Human Services Self In</td> <td></td> </tr> <tr> <td>INSURER E:</td> <td></td> <td></td> </tr> <tr> <td>INSURER F:</td> <td></td> <td></td> </tr> </table>	INSURER(S) AFFORDING COVERAGE		NAIC #	INSURER A:	Scottsdale Insurance Co		INSURER B:	Concord General Mutual	20672	INSURER C:	General Star Indemnity Co		INSURER D:	Granite State Health Care & Human Services Self In		INSURER E:			INSURER F:		
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INSURER D:	Granite State Health Care & Human Services Self In																					
INSURER E:																						
INSURER F:																						

**COVERAGES**      **CERTIFICATE NUMBER: 1061015562**      **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WYD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR  GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:			OPS0070187	11/12/2021	11/12/2022	EACH OCCURRENCE \$ 2,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 300,000 MED EXP (Any one person) \$ 5,000 PERSONAL & ADV INJURY \$ 2,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000 \$
B	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input checked="" type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> NON-OWNED AUTOS ONLY <input type="checkbox"/> AUTOS ONLY			20038992	11/12/2021	11/12/2022	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
A	<input checked="" type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED <input checked="" type="checkbox"/> RETENTION \$ 10,000			UMS0028366	11/12/2021	11/12/2022	EACH OCCURRENCE \$ 5,000,000 AGGREGATE \$ 5,000,000 \$
D	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory In NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N	N/A	HCHS20220000591	1/1/2022	1/1/2023	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER E.L. EACH ACCIDENT \$ 1,000,000 E.L. DISEASE - EA EMPLOYEE \$ 1,000,000 E.L. DISEASE - POLICY LIMIT \$ 1,000,000
C	Professional Liability Claims Made Retro Date: 11/12/1986			IMA380966	11/12/2021	11/12/2022	Each Claim \$5,000,000 Aggregate \$5,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)  
 Workers Compensation coverage: NH; no excluded officers.

**CERTIFICATE HOLDER**

**CANCELLATION 10 days non-pay/30 days other**

NH Dept of Health & Human Services Bureau of Contracts and Procurement 129 Pleasant Street Concord NH 03301	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.  AUTHORIZED REPRESENTATIVE 
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**Mission Statement of Greater Nashua Mental Health**

Empowering people to lead full and satisfying lives through effective treatment and support.



FINANCIAL STATEMENTS

WITH

FEDERAL REPORTS IN ACCORDANCE WITH THE UNIFORM GUIDANCE

June 30, 2021

(With Comparative Totals for June 30, 2020)

With Independent Auditor's Report



## INDEPENDENT AUDITOR'S REPORT

Board of Directors  
The Community Council of Nashua, NH, Inc.  
d/b/a Greater Nashua Mental Health

### **Report on the Financial Statements**

We have audited the accompanying financial statements of The Community Council of Nashua, NH, Inc. d/b/a Greater Nashua Mental Health (the Organization), which comprise the statement of financial position as of June 30, 2021, and the related statements of activities and changes in net assets, functional revenues and expenses, and cash flows for the year then ended, and the related notes to the financial statements.

### ***Management's Responsibility for the Financial Statements***

Management is responsible for the preparation and fair presentation of these financial statements in accordance with U.S. generally accepted accounting principles; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

### ***Auditor's Responsibility***

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with U.S. generally accepted auditing standards and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

The Board of Directors  
The Community Council of Nashua, NH, Inc.  
d/b/a Greater Nashua Mental Health  
Page 2

***Opinion***

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of the Organization as of June 30, 2021, and the changes in its net assets and its cash flows for the year then ended, in accordance with U.S. generally accepted accounting principles.

***Report on Summarized Comparative Information***

We have previously audited the Organization's 2020 financial statements, and we expressed an unmodified opinion on those audited financial statements in our report dated October 28, 2020. In our opinion, the summarized comparative information presented herein as of and for the year ended June 30, 2020 is consistent, in all material respects, with the audited financial statements from which it has been derived.

***Other Matter***

***Change in Accounting Principle***

As discussed in Note 1 to the financial statements, in 2021 the Organization adopted Financial Accounting Standards Board Accounting Standards Update No. 2014-09, *Revenue from Contracts with Customers* (Topic 606), and related guidance. Our opinion is not modified with respect to this matter.

***Other Reporting Required by Government Auditing Standards***

In accordance with *Government Auditing Standards*, we have also issued our report dated October 28, 2021 on our consideration of the Organization's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is solely to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the Organization's internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the Organization's internal control over financial reporting and compliance.

*Berry Dunn McNeil & Parker, LLC*

Manchester, New Hampshire  
October 28, 2021

**THE COMMUNITY COUNCIL OF NASHUA, NH, INC.  
D/B/A GREATER NASHUA MENTAL HEALTH**

**Statement of Financial Position**

**June 30, 2021**

**(With Comparative Totals for June 30, 2020)**

	<u>2021</u>	<u>2020</u>
<b>ASSETS</b>		
Cash and cash equivalents	\$ 11,248,237	\$ 6,340,977
Accounts receivable, net of allowance for doubtful accounts and contractuals of \$226,715 in 2021 and \$376,294 in 2020	1,868,512	2,553,814
Investments	2,145,270	1,817,365
Prepaid expenses	282,051	136,015
Property and equipment, net	<u>2,798,099</u>	<u>2,926,418</u>
Total assets	<u>\$ 18,342,169</u>	<u>\$13,774,589</u>
<b>LIABILITIES AND NET ASSETS</b>		
<b>Liabilities</b>		
Accounts payable and accrued expenses	\$ 221,939	\$ 162,440
Accrued payroll and related activities	1,169,301	1,340,406
Estimated third-party liability	-	18,681
Accrued vacation	483,361	460,543
Deferred revenue	350,466	4,952
Notes payable, net	-	1,384,204
Paycheck Protection Program (PPP) funding	<u>-</u>	<u>2,052,284</u>
Total liabilities	<u>2,225,067</u>	<u>5,423,510</u>
<b>Net assets</b>		
Without donor restrictions		
Undesignated	13,370,028	5,988,607
Board designated	<u>2,418,378</u>	<u>2,086,877</u>
Total without donor restrictions	15,788,406	8,075,484
With donor restrictions	<u>328,696</u>	<u>275,595</u>
Total net assets	<u>16,117,102</u>	<u>8,351,079</u>
Total liabilities and net assets	<u>\$ 18,342,169</u>	<u>\$13,774,589</u>

The accompanying notes are an integral part of these financial statements.

**THE COMMUNITY COUNCIL OF NASHUA, NH, INC.  
D/B/A GREATER NASHUA MENTAL HEALTH**

**Statement of Activities and Changes in Net Assets**

**Year Ended June 30, 2021  
(With Comparative Totals for Year Ended June 30, 2020)**

	2021			Total 2020
	Without Donor Restrictions	With Donor Restrictions	Total	
Revenues and support				
Program service fees, net	\$ 18,020,296	\$ -	\$ 18,020,296	\$ 14,376,614
New Hampshire Bureau of Behavioral Health	3,390,523	-	3,390,523	2,766,795
Federal grants	871,173	-	871,173	1,600,936
Rental income	6,943	-	6,943	6,206
Contributions and support	128,695	9,010	137,705	129,139
Paycheck Protection Program (PPP) funding	2,071,084	-	2,071,084	-
Other	1,165,403	-	1,165,403	770,571
Net assets released from restrictions	5,003	(5,003)	-	-
<b>Total revenues and support</b>	<b>25,659,120</b>	<b>4,007</b>	<b>25,663,127</b>	<b>19,650,261</b>
Expenses				
Program services				
Children's and adolescents' services	2,133,451	-	2,133,451	1,840,661
Adult services	5,080,510	-	5,080,510	4,736,607
Older adult services	561,822	-	561,822	471,292
Deaf services	384,316	-	384,316	360,585
Substance abuse disorders	678,873	-	678,873	725,636
Medical services	1,642,608	-	1,642,608	1,530,051
Other programs	2,044,300	-	2,044,300	1,942,359
<b>Total program services</b>	<b>12,525,880</b>	<b>-</b>	<b>12,525,880</b>	<b>11,607,191</b>
General and administrative	5,673,236	-	5,673,236	5,252,649
Development	33,390	-	33,390	37,602
<b>Total expenses</b>	<b>18,232,506</b>	<b>-</b>	<b>18,232,506</b>	<b>16,897,442</b>
<b>Income from operations</b>	<b>7,426,614</b>	<b>4,007</b>	<b>7,430,621</b>	<b>2,752,819</b>
Other income				
Investment return, annual appropriation	40,000	5,003	45,003	45,017
Investment return, net of fees and annual appropriation	(12,629)	(269)	(12,898)	(11,084)
Realized and unrealized gains (losses) on investments	258,937	44,360	303,297	(2,573)
<b>Total other income</b>	<b>286,308</b>	<b>49,094</b>	<b>335,402</b>	<b>31,360</b>
<b>Excess of revenues and support and other income over expenses and change in net assets</b>	<b>7,712,922</b>	<b>53,101</b>	<b>7,766,023</b>	<b>2,784,179</b>
Net assets, beginning of year	8,075,484	275,595	8,351,079	5,566,900
<b>Net assets, end of year</b>	<b>\$ 15,788,406</b>	<b>\$ 328,696</b>	<b>\$ 16,117,102</b>	<b>\$ 8,351,079</b>

The accompanying notes are an integral part of these financial statements.

## THE COMMUNITY COUNCIL OF NASHUA, NH, INC. D/B/A GREATER NASHUA MENTAL HEALTH

## Statement of Functional Revenues and Expenses

Year Ended June 30, 2021

	Children's and Adolescents' Services	Adult Services	Older Adult Services	Deaf Services	Substance Abuse Disorders	Medical Services	Other Programs	Total Programs	General and Administrative	Development	Total
Revenues and support and other income											
Program service fees, net	\$ 4,233,796	\$ 9,522,825	\$ 1,618,984	\$ 601,317	\$ 353,625	\$ 1,122,688	\$ 667,051	\$ 18,020,286	\$ 10	\$ -	\$ 18,020,296
New Hampshire Bureau of Behavioral Health	147,162	1,477,398	-	298,500	6,510	10,000	1,374,100	3,313,660	76,863	-	3,390,523
Federal grant	230,837	50,000	-	-	-	-	590,336	871,173	-	-	871,173
Rental income	-	-	-	-	-	-	-	-	6,943	-	6,943
Contributions and support	-	-	-	-	-	-	2,000	2,000	-	135,705	137,705
PPP funding	-	-	-	-	-	-	-	-	2,071,084	-	2,071,084
Other	2,776	325,027	6,995	-	426,831	2,970	79,180	842,779	658,026	-	1,500,805
Total revenues and support and other income	\$ 4,614,561	\$ 11,375,250	\$ 1,624,979	\$ 799,817	\$ 786,966	\$ 1,135,658	\$ 2,712,667	\$ 23,049,898	\$ 2,812,926	\$ 135,705	\$ 25,998,529

The accompanying notes are an integral part of these financial statements.



## THE COMMUNITY COUNCIL OF NASHUA, NH, INC. D/B/A GREATER NASHUA MENTAL HEALTH

## Statement of Functional Revenues and Expenses (Concluded)

Year Ended June 30, 2021

	Children's and Adolescents' Services	Adult Services	Older Adult Services	Deaf Services	Substance Abuse Disorders	Medical Services	Other Programs	Total Programs	General and Administrative	Development	Total Organization
Total revenues and support and other income	\$ 4,614,561	\$ 11,375,250	\$ 1,624,979	\$ 799,817	\$ 786,966	\$ 1,135,658	\$ 2,712,667	\$ 23,049,898	\$ 2,812,926	\$ 135,705	\$ 25,998,529
Expenses											
Salaries and wages	1,565,712	3,393,299	421,533	264,792	530,173	1,375,673	1,370,264	8,921,446	3,092,947	18,695	12,033,088
Employee benefits	280,969	589,280	61,434	50,075	54,691	152,259	234,414	1,423,122	389,077	3,412	1,815,611
Payroll taxes	124,929	272,832	34,831	20,654	42,410	90,408	109,445	695,409	228,985	1,451	925,845
Substitute staff	-	-	-	-	-	2,962	-	2,962	7,600	-	10,462
Accounting and administrative fees	-	1,585	-	-	-	-	-	1,585	103,787	12	105,384
Legal fees	-	12,452	1,621	-	-	-	-	14,073	33,638	-	47,711
Other professional fees	20,560	13,317	6,029	21,859	23,069	4,759	116,700	206,283	113,368	4,453	324,104
Journals and publications	-	-	-	-	190	-	-	190	577	-	767
Other staff development	3,903	1,413	-	300	2,635	-	2,359	10,610	16,268	-	26,878
Rent	-	-	-	-	-	-	39,000	39,000	-	-	39,000
Mortgage interest	-	-	-	-	-	-	-	-	20,244	-	20,244
Heating costs	-	-	-	-	-	-	-	-	23,509	-	23,509
Other utilities	-	-	-	-	-	-	-	-	87,396	-	87,396
Maintenance and repairs	-	-	-	-	-	-	915	915	134,047	-	134,962
Other occupancy costs	-	-	-	-	-	-	-	-	113,368	-	113,368
Office	15,980	4,157	203	6,977	2,974	3,581	119,665	163,537	424,904	1,334	679,775
Education and Training	540	360	634	270	810	280	6,603	9,477	24,879	-	34,356
Food	-	43	-	-	-	-	-	43	568	-	611
Advertising	-	-	-	-	-	-	1,600	1,600	13,456	-	15,056
Printing	671	1,204	216	54	189	65	2,310	4,709	3,531	2,384	10,624
Communication	9,571	29,866	4,850	3,525	3,159	890	7,136	58,997	179,889	-	238,886
Postage	83	320	-	-	-	-	26	429	9,899	753	11,081
Staff	41,588	63,481	15,516	5,700	457	-	6,101	132,843	4,310	-	137,153
Client services	23,570	131,037	-	546	1,920	-	837	157,910	17,907	-	175,817
Malpractice insurance	-	1,201	-	-	-	-	-	1,201	172,879	-	174,080
Vehicle insurance	-	-	-	-	-	-	-	-	2,197	-	2,197
Property and liability insurance	-	799	-	-	-	-	3,216	4,015	70,870	-	74,885
Other interest	-	-	-	-	-	-	-	-	19,136	-	19,136
Depreciation	41,054	82,436	14,884	9,553	16,127	11,751	22,462	198,267	65,950	293	264,510
Equipment rental	-	99	-	-	-	-	-	99	59,356	-	59,455
Equipment maintenance	-	-	-	111	-	-	-	111	8,204	-	8,315
Membership dues	4,023	-	-	-	-	-	150	4,173	57,218	40	61,431
Other	308	481,329	71	-	69	-	1,097	482,874	173,382	563	656,819
Total expenses before allocation	2,133,451	6,080,510	561,822	384,316	678,873	1,642,608	2,044,300	12,525,880	5,673,236	33,390	18,232,506
General and administrative allocation	804,944	1,795,767	243,299	113,767	170,608	(506,950)	236,046	2,857,481	(2,860,310)	2,829	-
Total expenses	2,938,395	6,876,277	805,121	498,083	849,481	1,135,658	2,280,346	15,383,361	2,812,926	36,219	18,232,506
Change in net assets	\$ 1,676,166	\$ 4,498,973	\$ 819,858	\$ 301,734	\$ (62,515)	\$ -	\$ 432,321	\$ 7,666,537	\$ -	\$ 99,486	\$ 7,766,023

The accompanying notes are an integral part of these financial statements.

**THE COMMUNITY COUNCIL OF NASHUA, NH, INC.  
D/B/A GREATER NASHUA MENTAL HEALTH**

**Statement of Cash Flows**

**Year Ended June 30, 2021**

**(With Comparative Totals for Year Ended June 30, 2020)**

	<u>2021</u>	<u>2020</u>
Cash flows from operating activities		
Change in net assets	\$ 7,766,023	\$ 2,784,179
Adjustments to reconcile change in net assets to net cash provided by operating activities		
Depreciation	264,510	272,738
Net realized and unrealized (gains) losses on investments	(303,297)	2,573
Provision for bad debt	949,184	804,899
Loss on disposal of assets	155,387	-
Changes in operating assets and liabilities		
Accounts receivable	(263,882)	(2,031,535)
Prepaid expenses	(146,036)	79,083
Accounts payable and accrued expenses	(22,783)	(370,079)
Accrued payroll and related expenses and vacation	(148,287)	514,408
Estimated third-party liability	(18,681)	18,681
Deferred revenue	345,514	(3,978)
PPP funding	<u>(2,052,284)</u>	<u>2,052,284</u>
Net cash provided by operating activities	<u>6,525,368</u>	<u>2,070,969</u>
Cash flows from investing activities		
Purchases of investments	(1,087,243)	(1,037,608)
Proceeds from the sale of investments	1,062,635	1,071,406
Purchase of property and equipment	<u>(209,296)</u>	<u>(189,631)</u>
Net cash used by investing activities	<u>(233,904)</u>	<u>(155,833)</u>
Cash flows from financing activities		
Principal payments on notes payable	<u>(1,384,204)</u>	<u>(77,134)</u>
Net increase in cash and cash equivalents	4,907,260	3,890,286
Cash and cash equivalents, beginning of year	<u>6,340,977</u>	<u>2,450,691</u>
Cash and cash equivalents, end of year	<u>\$ 11,248,237</u>	<u>\$ 6,340,977</u>
Supplemental disclosures of noncash flow activities		
Acquisition of property and equipment included in accounts payable and accrued expenses	<u>\$ 82,282</u>	<u>\$ -</u>

The accompanying notes are an integral part of these financial statements.

THE COMMUNITY COUNCIL OF NASHUA, NH, INC.  
D/B/A GREATER NASHUA MENTAL HEALTH

Notes to Financial Statements

June 30, 2021

(With Comparative Totals for June 30, 2020)

**Organization**

The Community Council of Nashua, NH, Inc. d/b/a Greater Nashua Mental Health (the Organization) is a comprehensive community health center located in Nashua, New Hampshire. The Organization's mission is to work with the community to meet the mental health needs of its residents by offering evaluation, treatment, resource development, education and research. The Organization is dedicated to clinical excellence and advocacy with its Child and Adolescent, Adult Outpatient Services, Older Adult Services, Deaf Services, Substance Abuse, Medical Services, and other programs.

1. **Summary of Significant Accounting Policies**

**Recently Adopted Accounting Pronouncement**

In May 2014, the Financial Accounting and Standards Board (FASB) issued Accounting Standards Update (ASU) No. 2014-09, *Revenue from Contracts with Customers* (Topic 606), which identifies a five step core principle guide for organizations to recognize revenue to depict the transfer of promised goods or services to customers in an amount that reflects the consideration to which the organization expects to be entitled in exchange for those goods or services. This ASU and related guidance were adopted by the Organization for the year ended June 30, 2021. Adoption of this ASU did not have a material impact on the Organization's financial reporting.

**Use of Estimates**

The preparation of financial statements in conformity with U.S. generally accepted accounting principles (U.S. GAAP) requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements. Estimates also affect the reported amounts of revenues and expenses during the reporting period. Actual results could differ from those estimates.

**Basis of Presentation**

The financial statements of the Organization have been prepared in accordance with U.S. GAAP, which require the Organization to report information regarding to its financial position and activities according to the following net asset classification:

**Net assets without donor restrictions:** Net assets that are not subject to donor-imposed restrictions and may be expended for any purpose in performing the primary objectives of the Organization. These net assets may be used at the discretion of the Organization's management and the Board of Directors.

**Net assets with donor restrictions:** Net assets subject to stipulations imposed by donors and grantors. Some donor restrictions are temporary in nature; those restrictions will be met by actions of the Organization or by the passage of time. Other donor restrictions are perpetual in nature, whereby the donor has stipulated the funds be maintained in perpetuity. Donor restricted contributions are reported as increases in net assets with donor restrictions. When a restriction expires, net assets are reclassified from net assets with donor restrictions to net assets without donor restrictions in the statement of activities and changes in net assets.

THE COMMUNITY COUNCIL OF NASHUA, NH, INC.  
D/B/A GREATER NASHUA MENTAL HEALTH

Notes to Financial Statements

June 30, 2021

(With Comparative Totals for June 30, 2020)

All contributions are considered to be available for operational use unless specifically restricted by the donor. Amounts received that are designated for future periods or restricted by the donor for specific purposes are reported as donor restricted support that increases that net asset class. When a donor restriction expires, that is, when a stipulated time restriction ends or purpose restriction is accomplished, donor restricted net assets are reclassified to net assets without donor restrictions and reported in the statement of activities and changes in net assets as net assets released from restrictions. The Organization records donor restricted contributions whose restrictions are met in the same reporting period as support without donor restrictions in the year of the gift.

The Organization reports contributions of land, buildings or equipment as support without donor restrictions, unless a donor places explicit restriction on their use. Contributions of cash or other assets that must be used to acquire long-lived assets are reported as donor restricted support and reclassified to net assets without donor restrictions when the assets are acquired and placed in service.

The financial statements include certain prior year summarized comparative information in total, but not by net asset class. Such information does not include sufficient detail to constitute a presentation in conformity with U.S. GAAP. Accordingly, such information should be read in conjunction with the Organization's June 30, 2020 financial statements, from which the summarized information was derived.

**Cash and Cash Equivalents**

Cash and cash equivalents include highly liquid investments with an original maturity of three months or less, excluding investments.

The Organization has cash deposits in major financial institutions which may exceed federal depository insurance limits. The Organization has not experienced any losses in such accounts. Management believes it is not exposed to any significant risk with respect to these accounts.

**Accounts Receivable**

Accounts receivable are stated at the amount management expects to collect from outstanding balances reduced by an allowance for uncollectible accounts. In evaluating the collectability of accounts receivable, the Organization monitors the amount of actual cash collected during each month against the Organization's outstanding accounts receivable balances, as well as the aging of balances. The Organization analyzes its past history and identifies trends for each of its major payer sources of revenue to estimate the appropriate allowance for uncollectible accounts and provision for bad debts. Management, as well as the Finance Committee of the Organization, regularly reviews the aging and collection rate of major payer sources. Balances that are still outstanding after management has used reasonable collection efforts are written off through a charge to the valuation allowance and a credit to the trade accounts receivable.

**THE COMMUNITY COUNCIL OF NASHUA, NH, INC.  
D/B/A GREATER NASHUA MENTAL HEALTH**

**Notes to Financial Statements**

**June 30, 2021**

**(With Comparative Totals for June 30, 2020)**

**Investments**

Investments in marketable securities and debt instruments with readily determined market values are carried at fair value. Fair values are based on quoted market prices, if available, or estimated using quoted market prices for similar securities.

Dividends, interest, and net realized and unrealized gains (losses) arising from investments are reported as follows:

- Increases (decreases) in net assets with donor restrictions if the terms of the gift require that they be maintained with the corpus of a donor restricted endowment fund;
- Increases (decreases) in net assets with donor restrictions if the terms of the gift or state law imposes restrictions on the use of the allocated investment income (loss); and
- Increases (decreases) in net assets without donor restrictions in all other cases.

**Property and Equipment**

Property and equipment are carried at cost, if purchased, or at estimated fair value at date of donation in the case of gifts, less accumulated depreciation. The Organization's policy is to capitalize assets greater than \$5,000, while minor maintenance and repairs are charged to expense as incurred. Depreciation is recorded using the straight-line method over the following estimated lives as follows:

Furniture and equipment	3-10 years
Buildings and improvements	15-50 years
Computer equipment and software	3-10 years
Vehicles	5 years

**Revenue Recognition**

Program service fees, net revenue is reported at the estimated net realizable amount that reflects the consideration to which the Organization expects to be entitled in exchange for providing client services. These amounts are due from third-party payors (including health insurers and government programs), and others, and include variable consideration for retroactive revenue adjustments due to settlement of audits, reviews, and investigations. Generally, the Organization bills third-party payors several days after services are provided. Revenue is recognized as performance obligations are satisfied. It is the Organization's expectation that the period between the time the service is provided to a client and the time a third-party payor pays for that service will be one year or less.

Under the Organization's contractual arrangements, the Organization provides services to clients for an agreed upon fee. The Organization recognizes revenue for client services in accordance with the provisions of ASU No. 2014-09 and related guidance.

THE COMMUNITY COUNCIL OF NASHUA, NH, INC.  
D/B/A GREATER NASHUA MENTAL HEALTH

Notes to Financial Statements

June 30, 2021

(With Comparative Totals for June 30, 2020)

Performance obligations are determined based on the nature of the services provided by the Organization. Revenue for performance obligations satisfied over time is recognized based on actual services rendered. Generally, performance obligations are satisfied over time when services are provided. The Organization measures the performance obligation from when the Organization begins to provide services to a client to the point when it is no longer required to provide services to that client, which is generally at the time of notification to the Organization.

Each performance obligation is separately identifiable from other promises in the contract with the client. As the performance obligations are met, revenue is recognized based upon allocated transaction price. The transaction price is allocated to separate performance obligations based upon the relative stand-alone selling price.

Because all of its performance obligations relate to short-term contracts, the Organization has elected to apply the optional exemption provided in FASB Accounting Standards Codification (ASC) Subtopic 606-10-50-14(a), and therefore, is not required to disclose the aggregate amount of the transaction price allocated to performance obligations that are unsatisfied or partially unsatisfied at the end of the reporting period.

**Functional Allocation of Expenses**

The costs of providing various programs and other activities have been summarized on a functional basis in the statements of functional revenues and expenses. Accordingly, certain costs have been allocated among the programs and supporting services benefited. General and administrative expenses are allocated based on full time equivalents and program expenses are allocated based on client count.

**Estimated Third-Party Liability**

The Organization's estimated third-party liability consists of estimated amounts due to Medicaid under capitation contract agreements. During 2021, minimum threshold levels were waived by the Managed Care Organizations (MCO's) and therefore, management has not recognized a potential repayment for services provided during 2021. During 2020, management was notified by the MCO's that the Organization did not meet the minimum threshold levels for services provided in 2019 and as a result owed the MCO's a total of \$18,681 at June 30, 2020.

**Income Taxes**

The Organization is exempt from federal income taxes under Section 501(c)(3) of the Internal Revenue Code (IRC). There was no unrelated business income tax incurred by the Organization for the years ended June 30, 2021 and 2020. Management has evaluated the Organization's tax positions and concluded the Organization has maintained its tax-exempt status, does not have any significant unrelated business income and has taken no uncertain tax positions that require adjustment to, or disclosure within, the accompanying financial statements.

**THE COMMUNITY COUNCIL OF NASHUA, NH, INC.  
D/B/A GREATER NASHUA MENTAL HEALTH**

**Notes to Financial Statements**

**June 30, 2021**

**(With Comparative Totals for June 30, 2020)**

**Subsequent Events**

For purposes of the preparation of these financial statements in conformity with U.S. GAAP, management has considered transactions or events occurring through October 28, 2021, which is the date that the financial statements were available to be issued.

**2. Availability and Liquidity of Financial Assets**

The Organization regularly monitors liquidity required to meet its operating needs and other contractual commitments, while also striving to optimize its available funds. The Organization has various sources of liquidity at its disposal, including cash and cash equivalents, investments and a line of credit.

For purposes of analyzing resources available to meet general expenditures over a 12-month period, the Organization considers all expenditures related to its ongoing operating activities as well as the conduct of services undertaken to support those operating activities.

In addition to financial assets available to meet general expenditures over the next 12 months, the Organization operates with a balanced budget and anticipates collecting sufficient revenue to cover expenditures not covered by donor-restricted resources or, where appropriate, borrowings. Refer to the statements of cash flows, which identifies the sources and uses of the Organization's cash and cash equivalents.

The following financial assets are expected to be available within one year of the statement of financial position date to meet general expenditures as of June 30:

	<u>2021</u>	<u>2020</u>
Cash and cash equivalents available for operations	\$10,646,433	\$ 5,795,870
Accounts receivable, net	<u>1,868,512</u>	<u>2,553,814</u>
Financial assets available to meet general expenditures within one year	<u>\$12,514,945</u>	<u>\$ 8,349,684</u>

Cash and cash equivalents in the statement of financial position includes amounts that are part of the endowment and board-designated funds reserved for future capital expenditures, and thus are excluded from the above table.

The Organization's Board of Directors has designated a portion of its resources without donor-imposed restrictions to act as endowment funds. These funds are invested for long-term appreciation and current income but remain available and may be spent at the discretion of the Board of Directors.

The Organization has an available line of credit of \$1,000,000 which was fully available at June 30, 2021. See Note 8.

**THE COMMUNITY COUNCIL OF NASHUA, NH, INC.  
D/B/A GREATER NASHUA MENTAL HEALTH**

**Notes to Financial Statements**

**June 30, 2021**

**(With Comparative Totals for June 30, 2020)**

**3. Program Service Fees and Concentrations of Credit Risk**

For the years ended June 30, 2021 and 2020, approximately 83% and 80%, respectively, of the revenue and support of the Organization was derived from managed care contracts. As of June 30, 2021 and 2020, accounts receivable due from government grants was approximately 68% and 58%, respectively.

**4. Investments**

Investments, which are reported at fair value, consist of the following at June 30:

	<u>2021</u>	<u>2020</u>
Common stocks	\$ 889,746	\$ 744,873
Equity mutual funds	291,844	215,908
U.S. Treasury bonds	571,446	503,538
Corporate bonds	269,361	244,045
Corporate bond mutual funds	<u>122,873</u>	<u>109,001</u>
	<u>\$ 2,145,270</u>	<u>\$ 1,817,365</u>

The Organization's investments are subject to various risks, such as interest rate, credit and overall market volatility, which may substantially impact the values of investments at any given time.

**5. Fair Value of Financial Instruments**

FASB ASC Topic 820, *Fair Value Measurement*, defines fair value as the exchange price that would be received to sell an asset or paid to transfer a liability (an exit price) in an orderly transaction between market participants and also establishes a fair value hierarchy which requires an entity to maximize the use of observable inputs and minimize the use of unobservable inputs when measuring fair value.

The fair value hierarchy within ASC Topic 820 distinguishes three levels of inputs that may be utilized when measuring fair value:

- Level 1: Quoted prices (unadjusted) for identical assets or liabilities in active markets that the entity has the ability to access as of the measurement date.
- Level 2: Significant observable inputs other than Level 1 prices, such as quoted prices for similar assets or liabilities, quoted prices in markets that are not active, and other inputs that are observable or can be corroborated by observable market data.
- Level 3: Significant unobservable inputs that reflect an entity's own assumptions about the assumptions that market participants would use in pricing an asset or liability.



**THE COMMUNITY COUNCIL OF NASHUA, NH, INC.  
D/B/A GREATER NASHUA MENTAL HEALTH**

**Notes to Financial Statements**

**June 30, 2021**

**(With Comparative Totals for June 30, 2020)**

The following table sets forth by level, within the fair value hierarchy, the Organization's assets measured at fair value on a recurring basis as of June 30:

<u>2021</u>	<u>Level 1</u>	<u>Level 2</u>	<u>Total</u>
Common stocks	\$ 889,746	\$ -	\$ 889,746
Equity mutual funds	291,844	-	291,844
U.S. Treasury bonds	571,446	-	571,446
Corporate bonds	-	269,361	269,361
Corporate bond mutual funds	<u>122,873</u>	<u>-</u>	<u>122,873</u>
	<u>\$ 1,875,909</u>	<u>\$ 269,361</u>	<u>\$ 2,145,270</u>
<u>2020</u>	<u>Level 1</u>	<u>Level 2</u>	<u>Total</u>
Common stocks	\$ 744,873	\$ -	\$ 744,873
Equity mutual funds	215,908	-	215,908
U.S. Treasury bonds	503,538	-	503,538
Corporate bonds	-	244,045	244,045
Corporate bond mutual funds	<u>109,001</u>	<u>-</u>	<u>109,001</u>
	<u>\$ 1,573,320</u>	<u>\$ 244,045</u>	<u>\$ 1,817,365</u>

The fair value for Level 2 assets is primarily based on market prices of comparable or underlying securities, interest rates, and credit risk, using the market approach for the Organization's investments.

**6. Property and Equipment**

Property and equipment consists of the following:

	<u>2021</u>	<u>2020</u>
Land, buildings and improvements	\$ 5,297,124	\$ 5,659,096
Furniture and equipment	314,282	338,588
Computer equipment	285,083	285,083
Software	703,688	706,407
Vehicles	33,191	33,191
Construction in process	<u>277,708</u>	<u>-</u>
	6,911,076	7,022,365
Less accumulated depreciation	<u>(4,112,977)</u>	<u>(4,095,947)</u>
Property and equipment, net	<u>\$ 2,798,099</u>	<u>\$ 2,926,418</u>

THE COMMUNITY COUNCIL OF NASHUA, NH, INC.  
D/B/A GREATER NASHUA MENTAL HEALTH

Notes to Financial Statements

June 30, 2021

(With Comparative Totals for June 30, 2020)

7. Endowment

The Organization's endowment primarily consists of funds established for certain programs provided by the Organization. Its endowment includes both donor-restricted endowment funds and funds designated by the Board of Directors to function as endowments. As required by U.S. GAAP, net assets associated with endowment funds, including funds designated by the Board of Directors to function as endowments, are classified and reported based on the existence or absence of donor-imposed restrictions.

Interpretation of Relevant Law

The Organization has interpreted the State of New Hampshire Uniform Prudent Management of Institutional Funds Act (the Act) as allowing the Organization to spend or accumulate the amount of an endowment fund that the Organization determines is prudent for the uses, benefits, purposes and duration for which the endowment fund is established, subject to the intent of the donor as expressed in the gift agreement. As a result of this interpretation, the Organization has included in net assets with perpetual donor restrictions (1) the original value of gifts donated to be maintained in perpetuity, (2) the original value of subsequent gifts to be maintained in perpetuity, and (3) the accumulation to the gifts to be maintained in perpetuity made in accordance with the direction of the applicable donor gift instrument at the time the accumulation is added to the fund. If the donor-restricted endowment assets earn investment returns beyond the amount necessary to maintain the endowment assets' contributed value, that excess is included in net assets with donor restrictions until appropriated by the Board of Directors and, if applicable, expended in accordance with the donors' restrictions. The Organization has interpreted the Act to permit spending from funds with deficiencies in accordance with the prudent measures required under the Act. Funds designated by the Board of Directors to function as endowments are classified as net assets without donor restrictions.

In accordance with the Act, the Organization considers the following factors in making a determination to appropriate or accumulate donor-restricted endowment funds:

- (1) The duration and preservation of the fund;
- (2) The purposes of the Organization and the donor-restricted endowment fund;
- (3) General economic conditions;
- (4) The possible effect of inflation and deflation;
- (5) The expected total return from income and the appreciation of investments;
- (6) Other resources of the Organization; and
- (7) The investment policies of the Organization.

Spending Policy

The Organization has a total return spending rate policy which limits the amount of investment income used to support current operations. The long-term target is to limit the use of the endowment to 4% of the moving average of the market value of the investments over the previous twelve quarters ending June 30 of the prior fiscal year. In 2021 and 2020, the Board of Directors approved an appropriation of \$45,003 and \$45,017, respectively, to support current operations.

**THE COMMUNITY COUNCIL OF NASHUA, NH, INC.  
D/B/A GREATER NASHUA MENTAL HEALTH**

**Notes to Financial Statements**

**June 30, 2021**

**(With Comparative Totals for June 30, 2020)**

**Return Objectives and Risk Parameters**

The Organization has adopted investment policies, approved by the Board of Directors, for endowment assets that attempt to maintain the purchasing power of those endowment assets over the long term. Accordingly, the investment process seeks to achieve an after-cost total real rate of return, including investment income as well as capital appreciation, which exceeds the annual distribution with acceptable levels of risk. Endowment assets are invested in a well-diversified asset mix, which includes equity and debt securities, that is intended to result in a consistent inflation-protected rate of return that has sufficient liquidity to make an annual distribution of accumulated interest and dividend income to be reinvested or used as needed, while growing the funds if possible. Actual returns in any given year may vary from this amount. Investment risk is measured in terms of the total endowment fund; investment assets and allocation between asset classes and strategies are managed to reduce the exposure of the fund to unacceptable levels of risk.

**Funds with Deficiencies**

From time to time, the fair value of assets associated with individual donor-restricted endowment funds may fall below the level that the donor or the Act requires the Organization to retain as a fund of perpetual duration. Deficiencies result from unfavorable market fluctuations that occurred shortly after the investment of new contributions with donor-imposed restrictions to be maintained in perpetuity and continued appropriation for certain programs that was deemed prudent by the Board of Directors. The Organization has a policy that permits spending from underwater endowment funds, unless specifically prohibited by the donor or relevant laws and regulations. Any deficiencies are reported in net assets with donor-imposed restrictions. There were no deficiencies of this nature as of June 30, 2021 and 2020.

**Endowment Composition and Changes in Endowment**

The endowment net asset composition by type of fund as of June 30, 2021 was as follows:

	<u>Without Donor Restrictions</u>	<u>With Donor Restrictions</u>	<u>Total</u>
Donor-restricted endowment funds	\$ -	\$ 328,696	\$ 328,696
Board-designated endowment funds	<u>2,418,378</u>	<u>-</u>	<u>2,418,378</u>
	<u>\$ 2,418,378</u>	<u>\$ 328,696</u>	<u>\$ 2,747,074</u>

**THE COMMUNITY COUNCIL OF NASHUA, NH, INC.  
D/B/A GREATER NASHUA MENTAL HEALTH**

**Notes to Financial Statements**

**June 30, 2021**

**(With Comparative Totals for June 30, 2020)**

The changes in endowment net assets for the year ended June 30, 2021 were as follows:

	<u>Without Donor Restrictions</u>	<u>With Donor Restrictions</u>	<u>Total</u>
Endowment net assets, June 30, 2020	\$ 2,086,877	\$ 275,595	\$ 2,362,472
Contributions	80,000	9,010	89,010
Investment return	286,498	49,094	335,592
Amount appropriated for expenditure	(40,000)	(5,003)	(45,003)
Appropriated funds not drawn from investments	<u>5,003</u>	<u>-</u>	<u>5,003</u>
Endowment net assets, June 30, 2021	<u>\$ 2,418,378</u>	<u>\$ 328,696</u>	<u>\$ 2,747,074</u>

The endowment net asset composition by type of fund as of June 30, 2020 was as follows:

	<u>Without Donor Restrictions</u>	<u>With Donor Restrictions</u>	<u>Total</u>
Donor-restricted endowment funds	\$ -	\$ 275,595	\$ 275,595
Board-designated endowment funds	<u>2,086,877</u>	<u>-</u>	<u>2,086,877</u>
	<u>\$ 2,086,877</u>	<u>\$ 275,595</u>	<u>\$ 2,362,472</u>

The changes in endowment net assets for the year ended June 30, 2020 were as follows:

	<u>Without Donor Restrictions</u>	<u>With Donor Restrictions</u>	<u>Total</u>
Endowment net assets, June 30, 2019	\$ 2,096,406	\$ 274,819	\$ 2,371,225
Investment return	26,622	4,738	31,360
Amount appropriated for expenditure	(41,055)	(3,962)	(45,017)
Appropriated funds not drawn from investments	<u>4,904</u>	<u>-</u>	<u>4,904</u>
Endowment net assets, June 30, 2020	<u>\$ 2,086,877</u>	<u>\$ 275,595</u>	<u>\$ 2,362,472</u>

**THE COMMUNITY COUNCIL OF NASHUA, NH, INC.  
D/B/A GREATER NASHUA MENTAL HEALTH**

**Notes to Financial Statements**

**June 30, 2021**

**(With Comparative Totals for June 30, 2020)**

**8. Debt Obligations**

**Line of Credit**

The Organization maintains a \$1,000,000 revolving line of credit with TD Bank, collateralized by a mortgage on real property and substantially all business assets, carrying a variable interest rate of TD base rate (3.25% at June 30, 2021). Interest is payable monthly. The line of credit had no outstanding balance at June 30, 2021 or 2020. The line of credit agreement has a maturity date of April 30, 2022.

**Notes Payable**

Notes payable outstanding at June 30, 2020 were repaid in full during 2021.

**9. Commitments and Contingencies**

**Operating Leases**

The Organization leases an office facility and various pieces of equipment under operating lease agreements. Expiration dates range from December 2022 to September 2024. Total rent expense charged to operations was approximately \$59,000 in 2021 and \$15,000 in 2020.

Future minimum lease payments are as follows:

2022	\$	97,844
2023		56,538
2024		16,930
2025		<u>4,145</u>
	\$	<u><u>175,457</u></u>

**Construction Commitment**

In 2021, the Organization commenced build out of the Mobile Crisis Unit. In connection with the build out, the Organization signed a construction contract in the amount of \$520,000, the expected total cost of the build out. At June 30, 2021, total costs incurred under the contract were approximately \$224,000. The Mobile Crisis Unit is expected to be completed during the year ending June 30, 2022.

**10. Tax Deferred Annuity Plan**

The Organization maintains a 403(b) employer-sponsored retirement plan. Employees are eligible to participate as of the date of hire. Effective July 1, 2019, the Organization increased the matching contribution to 100% of employee deferrals up to 5% of eligible compensation. In order to be eligible for the match, an employee must work or earn a year of service, which is defined as at least 1,000 hours during the 12-month period immediately following date of hire. In addition the Organization may elect to provide a discretionary contribution. There was no discretionary contribution made for the year ended June 30, 2021 and 2020. Expenses associated with this plan were \$290,063 and \$282,823 for the years ended June 30, 2021 and 2020, respectively.

THE COMMUNITY COUNCIL OF NASHUA, NH, INC.  
D/B/A GREATER NASHUA MENTAL HEALTH

Notes to Financial Statements

June 30, 2021

(With Comparative Totals for June 30, 2020)

**11. Uncertainty**

On March 11, 2020, the World Health Organization declared coronavirus disease (COVID-19) a global pandemic. Local, U.S., and world governments encouraged self-isolation to curtail the spread of COVID-19 by mandating the temporary shut-down of business in many sectors and imposing limitations on travel and the size and duration of group gatherings. Most sectors are experiencing disruption to business operations and may feel further impacts related to delayed government reimbursement. The Coronavirus Preparedness and Response Supplemental Appropriations Act of 2020 provides several relief measures to allow flexibility to providers to deliver critical care. There is unprecedented uncertainty surrounding the duration of the pandemic, its potential economic ramifications, and additional government actions to mitigate them. Accordingly, while management expects this matter to impact operating results, the related financial impact and duration cannot be reasonably estimated.

The U.S. government has responded with three phases of relief legislation, as a response to the COVID-19 outbreak. Recent legislation was enacted into law on March 27, 2020, called the Coronavirus Aid, Relief, and Economic Security Act (CARES Act), a statute to address the economic impact of the COVID-19 outbreak. The CARES Act, among other things, 1) authorizes emergency loans to distressed businesses by establishing, and providing funding for, forgivable bridge loans; 2) provides additional funding for grants and technical assistance; and 3) delays due dates for employer payroll taxes and estimated tax payments for organizations. Management has evaluated the impact of the CARES Act on the Organization, including its potential benefits and limitations that may result from additional funding.

During 2020, the Organization received \$2,048,300 under the CARES Act Paycheck Protection Program (PPP). The PPP has specific criteria for eligibility and provides for forgiveness of the funds under this program if the Organization meets certain requirements. In June 2021, the Organization received notice from the Small Business Administration and the lender that its PPP funds were forgiven. The revenue is separately reported in the statement of activities and changes in net assets during the year ended June 30, 2021.

The CARES Act also established the Provider Relief Funds (PRF) to support healthcare providers in the battle against the COVID-19 outbreak. The PRF is being administered by the U.S. Department of Health and Human Services. The Organization received PRF in the amount of \$149,673 during the year ended June 30, 2021. These funds are to be used for qualifying expenses and to cover lost revenue due to COVID-19. The PRF are recognized as income when qualifying expenditures have been incurred, or lost revenues have been identified. Management believes the Organization has met the conditions necessary to recognize the PRF funds included in other revenue in the statement of activities and changes in net assets.

During 2021, the Organization also received and recognized emergency grant funding under the CARES Act passed through the State of New Hampshire in the amount of approximately \$127,500 to help offset incremental costs related to the pandemic. This funding is commonly referred to as long-term care stabilization funds which are presented in other revenue in the statements of activities and changes in net assets.



**INDEPENDENT AUDITOR'S REPORT ON INTERNAL CONTROL OVER  
FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS  
BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED  
IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS**

Board of Directors  
The Community Council of Nashua, NH, Inc.  
d/b/a Greater Nashua Mental Health

We have audited, in accordance with U.S. generally accepted auditing standards and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of The Community Council of Nashua, NH, Inc. d/b/a Greater Nashua Mental Health (the Organization), which comprise the statement of financial position as of June 30, 2021, and the related statements of activities and changes in net assets, functional revenues and expenses, and cash flows for the year then ended, and the related notes to the financial statements and have issued our report thereon dated October 28, 2021.

**Internal Control Over Financial Reporting**

In planning and performing our audit of the financial statements, we considered the Organization's internal control over financial reporting (internal control) as a basis for designing audit procedures that are appropriate in the circumstances for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the Organization's internal control. Accordingly, we do not express an opinion on the effectiveness of the Organization's internal control.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control such that there is a reasonable possibility that a material misstatement of the Organization's financial statements will not be prevented, or detected and corrected on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

Board of Directors  
The Community Council of Nashua, NH, Inc.  
d/b/a Greater Nashua Mental Health

### **Compliance and Other Matters**

As part of obtaining reasonable assurance about whether the Organization's financial statements are free from material misstatement, we performed tests of their compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the financial statements. However, providing an opinion on compliance with those provisions was not an objective of our audit and, accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

### **Purpose of this Report**

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the Organization's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the Organization's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

*Berry Dunn McNeil & Parker, LLC*

Manchester, New Hampshire  
October 28, 2021





**INDEPENDENT AUDITOR'S REPORT ON COMPLIANCE  
FOR THE MAJOR FEDERAL PROGRAM; REPORT ON INTERNAL CONTROL  
OVER COMPLIANCE; AND REPORT ON SCHEDULE OF EXPENDITURES OF  
FEDERAL AWARDS REQUIRED BY THE UNIFORM GUIDANCE**

Board of Directors  
The Community Council of Nashua, NH, Inc.  
d/b/a Greater Nashua Mental Health

**Report on Compliance for the Major Federal Program**

We have audited The Community Council of Nashua, NH, Inc. d/b/a Greater Nashua Mental Health's (the Organization) compliance with the types of compliance requirements described in the Office of Management and Budget *Compliance Supplement* that could have a direct and material effect on its major federal program for the year ended June 30, 2021. The Organization's major federal program is identified in the summary of auditor's results section of the accompanying schedule of findings and questioned costs.

***Management's Responsibility***

Management is responsible for compliance with federal statutes, regulations, and the terms and conditions of its federal awards applicable to its federal programs.

***Auditor's Responsibility***

Our responsibility is to express an opinion on compliance for the Organization's major federal program based on our audit of the types of compliance requirements referred to above. We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; and the audit requirements of Title 2 U.S. *Code of Federal Regulations*, Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance). Those standards and the Uniform Guidance require that we plan and perform the audit to obtain reasonable assurance about whether noncompliance with the types of compliance requirements referred to above that could have a direct and material effect on a major federal program occurred. An audit includes examining, on a test basis, evidence about the Organization's compliance with those requirements and performing such other procedures as we considered necessary in the circumstances.

We believe that our audit provides a reasonable basis for our opinion on compliance the major federal program. However, our audit does not provide a legal determination of the Organization's compliance.

Board of Directors  
The Community Council of Nashua, NH, Inc.  
d/b/a Greater Nashua Mental Health

***Opinion on the Major Federal Program***

In our opinion, the Organization complied, in all material respects, with the types of compliance requirements referred to above that could have a direct and material effect on its major federal program for the year ended June 30, 2021.

**Report on Internal Control Over Compliance**

Management of the Organization is responsible for establishing and maintaining effective internal control over compliance with the types of compliance requirements referred to above. In planning and performing our audit of compliance, we considered the Organization's internal control over compliance with the types of requirements that could have a direct and material effect on the major federal program to determine the auditing procedures that are appropriate in the circumstances for the purpose of expressing an opinion on compliance for the major federal program and to test and report on internal control over compliance in accordance with the Uniform Guidance, but not for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, we do not express an opinion on the effectiveness of the Organization's internal control over compliance.

*A deficiency in internal control over compliance* exists when the design or operation of a control over compliance does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, noncompliance with a type of compliance requirement of a federal program on a timely basis. *A material weakness in internal control over compliance* is a deficiency, or a combination of deficiencies, in internal control over compliance, such that there is a reasonable possibility that material noncompliance with a type of compliance requirement of a federal program will not be prevented, or detected and corrected, on a timely basis. *A significant deficiency in internal control over compliance* is a deficiency, or a combination of deficiencies, in internal control over compliance with a type of compliance requirement of a federal program that is less severe than a material weakness in internal control over compliance, yet important enough to merit attention by those charged with governance.

Our consideration of internal control over compliance was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control over compliance that might be material weaknesses or significant deficiencies. We did not identify any deficiencies in internal control over compliance that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

The purpose of this report on internal control over compliance is solely to describe the scope of our testing of internal control over compliance and the results of that testing based on the requirements of the Uniform Guidance. Accordingly, this report is not suitable for any other purpose.

Board of Directors  
The Community Council of Nashua, NH, Inc.  
d/b/a Greater Nashua Mental Health

**Report on Schedule of Expenditures of Federal Awards Required by the Uniform Guidance**

We have audited the financial statements of the Organization as of and for the year ended June 30, 2021, and have issued our report thereon dated October 28, 2021, which contained an unmodified opinion on those financial statements. Our audit was conducted for the purpose of forming an opinion on the financial statements as a whole. The accompanying schedule of expenditures of federal awards is presented for purposes of additional analysis as required by the Uniform Guidance and is not a required part of the financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the financial statements. The information has been subjected to the auditing procedures applied in the audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with U.S. generally accepted auditing standards. In our opinion, the schedule of expenditures of federal awards is fairly stated in all material respects in relation to the financial statements as a whole.

*Berry Dunn McNeil & Parker, LLC*

Manchester, New Hampshire  
October 28, 2021

THE COMMUNITY COUNCIL OF NASHUA, NH, INC.  
D/B/A GREATER NASHUA MENTAL HEALTH

Schedule of Expenditures of Federal Awards

Year Ended June 30, 2021

<u>Federal Grantor/Pass-Through Grantor/Program Title</u>	<u>Federal AL Number</u>	<u>Pass-Through Grantor/Agreement Number</u>	<u>Federal Expenditures</u>
<u>United States Department of Treasury:</u>			
<u>Pass-through:</u>			
<u>New Hampshire Employment Security:</u>			
COVID-19; Coronavirus Relief Fund	21.019		\$ <u>127,500</u>
<u>United States Department of Health and Human Services (HHS):</u>			
<u>Pass-through:</u>			
<u>New Hampshire Department of Health and Human Services:</u>			
Projects for Assistance in Transition from Homelessness (PATH)	93.150	SM016030-14	<u>43,903</u>
COVID-19; Emergency Grants to Address Mental and Substance Use Disorders During COVID- 19	93.665	H79FG000210	<u>19,075</u>
Substance Abuse and Mental Health Services Projects of Regional and National Significance:	93.243		
ProHealth NH		H79SM080245	523,273
State Youth Treatment Implementation		TI080192	<u>100,666</u>
Substance Abuse and Mental Health Services - Projects of Regional and National Significance			<u>623,939</u>
<u>Medicaid Cluster:</u>			
Medical Assistance Program	93.778		<u>130,170</u>
Total HHS			<u>817,087</u>
Total Expenditures of Federal Awards			<u>\$ 944,587</u>

**THE COMMUNITY COUNCIL OF NASHUA, NH, INC.  
D/B/A GREATER NASHUA MENTAL HEALTH**

**Notes to Schedule of Expenditures of Federal Awards**

**Year Ended June 30, 2021**

**1. Basis of Presentation**

The accompanying schedule of expenditures of federal awards (the Schedule) includes the federal grant activity of The Community Council of Nashua, NH, Inc. d/b/a Greater Nashua Mental Health (the Organization) under programs of the federal government for the year ended June 30, 2021. The information in the Schedule is presented in accordance with the requirements of Title 2 U.S. Code of Federal Regulations Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance). Because the Schedule presents only a selected portion of the operations of the Organization, it is not intended to and does not present the financial position, changes in net assets, or cash flows of the Organization.

**2. Summary of Significant Accounting Policies**

Expenditures reported in the Schedule are reported on the accrual basis of accounting. Such expenditures are recognized following the cost principles contained in the Uniform Guidance, wherein certain types of expenditures are not allowable or are limited as to reimbursement.

The Organization has elected not to use the 10% de minimis indirect cost rate.

THE COMMUNITY COUNCIL OF NASHUA, NH, INC.  
D/B/A GREATER NASHUA MENTAL HEALTH

Schedule of Findings and Questioned Costs

Year Ended June 30, 2021

Section I. - Summary of Auditor's Results

Financial Statements

Type of auditor's report issued:	<u>Unmodified</u>
Internal control over financial reporting:	
Material weakness(es) identified?	___ yes <u>X</u> no
Significant deficiency(ies) identified not considered to be material weaknesses?	___ yes <u>X</u> none reported
Noncompliance material to financial statements noted?	___ yes <u>X</u> no

Federal Awards

Internal control over major programs:	
Material weakness(es) identified?	___ yes <u>X</u> no
Significant deficiency(ies) identified not considered to be material weaknesses?	___ yes <u>X</u> none reported
Type of auditor's report issued on compliance for major programs:	<u>Unmodified</u>
Any audit findings disclosed that are required to be reported in accordance with the Uniform Guidance?	___ yes <u>X</u> no

Identification of major programs:

<u>AL Number</u>	<u>Name of Federal Program or Cluster</u>
93.243	Substance Abuse and Mental Health Services Projects of Regional and National Significance

Dollar threshold used to distinguish between Type A and Type B programs:	\$750,000
Auditee qualified as low-risk auditee?	___ yes <u>X</u> no

Section II. - Findings Relating to the Financial Statements Which are Required to be Reported in Accordance with Government Auditing Standards

None noted

Section III. - Findings and Questioned Costs for Federal Awards

None noted

**THE COMMUNITY COUNCIL OF NASHUA, NH, INC.  
D/B/A GREATER NASHUA MENTAL HEALTH**

**Summary Schedule of Prior Audit Findings**

**Year Ended June 30, 2021**

None noted



**BOARD OF DIRECTORS 2021**

**ROBERT S. AMREIN, Esquire** Hudson, NH  
• *Retired: Attorney / Consultant*

**RAYMOND BROUSSEAU** Nashua, NH  
• *BAE Systems*

**PAMELA BURNS - Chair** Nashua, NH  
• *Dental Hygienist*

**ROBERT DORF, DO** Nashua, NH  
• *Chief Medical Officer  
Southern New Hampshire Health*

**JAMES R. JORDAN** Manchester, NH  
• *Consultant: President & CEO  
Adaptive Techniques & Concepts LLC*

**JONE LABOMBARD - Secretary** Hollis, NH  
• *Retired Educator*

**KAREN LASCELLE, CPA - Treasurer** Nashua, NH  
• *Certified Public Accountant*

**REVEREND DEACON THOMAS A. MOSES** Manchester, NH  
• *Deacon  
Our Lady of the Cedars Melkite Greek Catholic Church*

**ROBYN MOSES-HARNEY** Hudson, NH  
• *Vice President of Human Resources,  
PlaneSense, Inc., Portsmouth*



**ELIZABETH SHEEHAN**

- *Director, HR Solution Delivery Hub No. America, Iron Mountain*

Litchfield, NH

**MARY ANN SOMERVILLE**

- *Retired: Software design, development, support*

Litchfield, NH

**DIANE VIENNEAU - Vice Chair**

- *NH Department of Education, Nashua*

Nashua, NH

**LISA YATES**

- *NH Department of Education, Nashua*

Nashua, NH

# Brian Huckins

Authorized to work in the US for any employer

## Work Experience

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### **Director of Children and Youth Programs**

NAMI New Hampshire - Concord, NH

December 2016 to Present

[www.naminh.org](http://www.naminh.org) Concord, New Hampshire

NAMI New Hampshire is a grassroots non-profit dedicated to improving the lives of people affected by mental illness.

#### Director of Children and Youth Programs (12/16-Present)

Provides overall leadership for the development, implementation, and evaluation of services for families of children and youth with Serious Emotional Disturbance (SED).

- Coordinates and promotes training and educational programs for children, youth and their families/ caregivers.
- Promotes the "family perspective" and knowledge of SED through public presentations and professional trainings; provide educational materials and speak to various community groups about children's mental health issues and NAMI NH's position on the issues.
- Participates in programs that eliminate stigma and end discrimination regarding mental health for children, youth and their families.
- Services all contracts relating to the provision of mental health training which address the needs of children, youth and their families.
- Supervises the collection and organization of statistical data for the benefit/obligation of program quality improvement; grants and contract requirements; and assure required reports are timely and accurate.
- Developed auditing system to ensure quality billing for Medicaid billable services for Family Peer Support.
- Serves as the liaison/spokesperson between NAMI NH and other organizations concerned with services to the SED population and promote the NAMI NH brand in all venues.
- Works in collaboration with the Department of Education, Integrated Delivery Networks, and Department of Health and Human Services in a System of Care approach to support families and children with mental health needs.
- In coordination with the Executive Director and CFO, develops and oversees a program budget and all relevant grants/contracts.
- Advocates on behalf of youth with SED and their families/caregivers at local, regional and state levels by actively participating on various committees and/or testifying at hearings.

- Represents NAMI NH and actively participate with the NH Children's Behavioral Health Collaborative and various local, regional, state and national venues that pertain to health and mental health services for children with SED and their families.

### **Long Term Services and Support Care Coordination Supervisor**

New Hampshire Healthy Families - Bedford, NH

September 2015 to November 2016

Bedford, New Hampshire

NH Healthy Families ([www.nhhealthyfamilies.com](http://www.nhhealthyfamilies.com)) is underwritten by Granite State Health Plan, Inc. Granite State Health Plan is a wholly-owned subsidiary of Centene Corporation providing coordinated healthcare, behavioral health, pharmacy, vision, and transportation services to members in New Hampshire's Medicaid Care Management Program.

Long Term Services and Support Care Coordination Supervisor (9/15-11/16)

Department responsibility to develop staffing to support Long Term Services and Supports for Medicaid eligible members. This Medicaid eligibility includes: CFI, DD, ABD, IHW, Nursing Homes and DCYF.

- Managed the High Touch Process for members who utilized NH Medicaid waived services connected with developmental disability services, elder services, and children's special medical services.
- Participated and case presentation at weekly Medical Management Clinical Rounds for entire team, including medical and pharmacy directors.
- Completed Home Health Service Assessments in member's homes in collaboration with home health service agencies.
- Management and documentation of cases through TruCare and CRM data systems, evaluating post discharge, hospitalization, prior authorization and utilization review.
- Participated in the development of practices and policies for submittal of NH Medicaid state planned autism treatment services.
- Developed the preliminary policies and procedures in anticipation of the start of Long Term Services and Supports.
- Played key role NCQA audits ensuring that quality standards and Federal Requirements are met.

### **Chair**

New Hampshire Autism Council - Concord, NH

September 2008 to August 2016

Concord, New Hampshire

The New Hampshire Council on Autism Spectrum Disorders ([www.councilperson.org](http://www.councilperson.org)) was created by the NH Legislature in 2008 to coordinate supports and services for individuals and their families.

Chair (9/08-8/16)

Charged with providing state-wide coordinated leadership in addressing the healthcare, education, and service needs of individuals who experience autism or a related disability.

- Lead council meetings and agendas.
- Charged with yearly report out to NH State Legislation and Governor.
- Managed grant funding.
- Coordinated and testified for and against autism related laws in the NH State Government.
- Co-developed Connor's Law.
- Co-development the NH Autism Registry.
- Assisted in the coordination of the NH State Needs Assessment and State Plan for Autism.

- Hosted annual seminar on ASD for professional development to over 400 professionals.

### **Central Collaborative Team Leader and START Coordinator**

Systemic, Therapeutic, Assessment, Resources, and Treatment - Concord, NH  
April 2010 to September 2015

Concord, New Hampshire

START ([www.centerforstartservices.org](http://www.centerforstartservices.org)) is a national initiative that strengthens efficiencies and service outcomes for individuals with intellectual/developmental disabilities and behavioral health needs in the community.

Central Collaborative Team Leader and START Coordinator (4/10- 9/15)

Provided clinical and systematic leadership in the development of START Services in NH. These services support individuals who experience developmental disabilities and co-existing behavioral health disorders.

- Supervised NH START Coordinator Collaborative (Concord, Manchester, Nashua and Keene)..
- Formalized preventative strategies to keep individuals with developmental disabilities out of crisis, emergency rooms and NH Hospital.
- Completed health screening tools as part of work with Dartmouth Medical Center and UMass Medical Center's IDD Clinics.
- Established community linkages and serves as liaison to mental health providers, local medical providers and other community partners.
- Worked in close collaboration with the Center for START Services and the Bureau of Developmental Disabilities to identify systems, trainings, service and other needs and insure that the fidelity to the START model.
- Provided clinical and systemic leadership to the Central Collaborative.
- Championed the development of the START Center in Boscawen, NH.
- Provided clinical on-call support.
- Developed implementation of START Center Outreach Supports.
- Tracked monthly statistics and data regarding START Center residency rates.
- Wrote START Center admission and discharge plans, Comprehensive Service Evaluations and Cross System Crisis Plans.

### **Individual and Family Support Planning Specialist/Supervisor**

Community Bridges - Concord, NH  
September 2006 to January 2011

Concord, New Hampshire

Community Bridges ([www.communitybridgesnh.org](http://www.communitybridgesnh.org)) advances the integration, growth and interdependence of people with disabilities in their home communities in ways that promote their ability to have positive control over the lives they have chosen for themselves.

Individual and Family Support Planning Specialist/Supervisor (9/06- 1/11)

Provided individual, group supervision and coaching to case management department.

- Ensured He-M 503 regulations were met by case management department.
- Ensured individual's Projected Service Needs (Bureau of Developmental Services) was maintained and update.
- Managed individual budgets, requests for proposals, and formal service needs for Community Participation Services, Supported Employment, and Residential Services.
- Participated in decision making for allocation of funding for DD, ABD, and IHS waivers.

- Participation and care coordination in Clinical Rounds for individuals in crisis, experiencing severe persistent mental illness and/or forensic support needs.
- Implemented orientation/training of staff, including designing group trainings for person centered planning, natural resources, service development, and respite.

## Education

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### **Master's in Leadership**

Granite State College  
March 2020

### **B.S. in Human Services**

Granite State College

## Skills

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- Behavioral Health
- HEDIS
- Autism Experience
- Managed Care
- Developmental Disabilities Experience

## Links

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## Publications

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### **Perspectives on Autism**

<http://nhpr.org/post/diagnoses-rise-forum-explores-perspectives-autism>

April 2014

"Perspectives of Autism" is a panel discussion being held at the Currier Museum of Art in Manchester Tuesday night. It will focus on the symptoms of autism and support that is available.

### **Helping Children Deal With Isolation And Uncertainty During Unrest And A Pandemic**

<http://www.nhpr.org/post/helping-children-deal-isolation-and-uncertainty-during-unrest-and-pandemic#stream/0>

June 2020

Children are facing not only the stress of remote learning and social isolation as a result of the coronavirus pandemic, but also a week of social unrest across the country. In the midst of all this uncertainty and loss, how are they handling the turmoil? We'll discuss childrens' mental health, how we can address their concerns and what the long-term impacts might be.

# CAROL VALLEE, MBA

## EXPERIENCE

Director of Human Resources, MHCGM  
Manchester, NH

08/16 – Current

As the Director of HR was responsible for a number of job duties including; organizational development, recruitment and staffing, employment law, performance management, HR analytics, employee relations, compensation, strategic planning, talent management and succession planning. In addition, provided management, leadership and direction to the HR departments and accounting department, as well as outside consultants, such as recruitment specialists.

## ACCOMPLISHMENTS

- Supports 500 employees.
- Developed and created a recruiting video, pushing the company's brand on "The Why". You can see this at [https://www.youtube.com/watch?v=PGTr8\\_mB7a4](https://www.youtube.com/watch?v=PGTr8_mB7a4)
- To ensure a positive and accepting culture, founded new initiatives such as Transgender Workforce Planning Committee and LGBTQIA+ Inclusion Programs.
- Worked with the Board of Directors on all Human Resources related items.
- Successfully spearheaded new web based payroll and HRIS system, reducing payroll efforts from 50 hours a week, down to 15 hours a week.
- Improved retention by 30% by developing and implementing a compensation system with established salary ranges and developed our "Employee Brand".
- Implemented effective workforce planning strategies which boosted our hiring rates, by 35%.
- Conducted company skills gap analysis and individualized development plans for all positions. This resulted in the company's largest compensation adjustment of \$1.4 Million dollars. Which increase our retention by an additional 20%.
- Chair of the Risk Management committee and partnered with our safety manager to make sure all OSHA regulations were being followed.
- Coached business leaders on leadership behaviors and practices, employee communication and relation issues, employment separation, complaint investigating, development and performance management strategies to promote engagement and a culture of continuous growth and development.

Director of Human Resources, Alternative Benefits Concepts  
Manchester, NH

05/08 – 01/2016

Recruited to help open a new company branch in Manchester, guiding the startup and management of a full spectrum of HR operations, systems and programs. Worked with senior leadership to create HR policies and procedures; recruitment; databases; and develop orientation and training programs. Managed leave- of-absence programs, personnel records,

HR budget, and provided guidance to the HR Department and other business leaders in the company.

### **ACCOMPLISHMENTS**

- Supported 300 employees.
- Helped launch new site, bringing in an additional 15 million in revenue.
- Implemented effective workforce planning strategies and recruitment strategies which included building our brand. This was yielded in a 12% increase in staff gains.
- Developed a succession plan for Senior Leadership by creating a 5 year contract with our CEO. Developed concrete metrics and goals our CEO had to hit and based compensation off of those metrics and goals.
- Spearheaded and facilitated using a new web based management performance system. This resulted in 60% increase in management usage.
- Created and negotiated salary offers and dozens of sign-on bonuses/relocation packages annually at both the exempt and non-exempt level.
- Worked with the Board of Directors
- Chair of Risk Management committee: Worked with our safety manager to ensure accurate reporting to OSHA.

### **HR Manager, NHOH**

01/06 – 05/2008

Manchester, NH

Promoted to fulfill a broad range of HR functions, including recruiting, training, administering benefits, overseeing disciplinary action and managing HR record. Resolved conflicts between employees and insurance carriers, coordinated health fairs to promote employee wellness and performed exit interviews.

### **ACCOMPLISHMENTS**

- A Broad range of HR Generalist functions.
- Created and incentive with morale-boosting programs that increased employee satisfaction and productivity.
- Reworked new-hire orientation program to include HR information and company resources.
- Orchestrated daily HR functions supporting 150 employees.

### **EDUCATION**

Southern New Hampshire University – Hooksett, NH – MBA  
Southern New Hampshire University – Hooksett, NH – HRCI  
Southern New Hampshire University – Hooksett, NH – BA/HR

**Cynthia L. Whitaker, Psy.D.**

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**Education:**

**Antioch New England Graduate School, Keene, NH  
Psy.D. in Clinical Psychology, 2006**

**University of New Hampshire at Manchester, Manchester, NH  
Certificate in Sign Language Interpretation, 2004**

**Rhode Island College, Providence, RI  
B.A. in Psychology and Communications with Honors, 1995  
Communications emphasis in Speech and Hearing Sciences**

**Clinical Experience:**

**Riverbend Community Mental Health                      Henniker, NH                      8/05-present  
Child and Family Therapist**

Presently engaged in working with a multidisciplinary team that provides mental health services to children and their families. Position includes provision of individual therapy, family therapy, case management, and advocacy. Coordination with other providers and schools is also involved in the position. Psychology post-doctorate supervision received from 4/06 through present.

**Moore Center Services    Manchester, NH                      12/02-6/05  
MIMS Worker/Supervisor**

Provided Mental Illness Management Services (MIMS) to children and adults diagnosed with both a mental illness and a developmental disability. Responsibilities included supervising part-time staff, managing staff schedules, other administrative duties, and direct support of consumers involving teaching symptom management strategies and social skills as directed by consumers' treatment plans.

**University at Albany Counseling Center                      Albany, NY                      7/01-7/02  
Ellis Hospital Mental Health Clinic                      Schenectady, NY  
Pre-doctoral Intern in Psychology**

APPIC accredited internship with focused training in two distinct settings, a university counseling center and a community mental health center. Core activities included intake assessment and referral, individual and group psychotherapy, crisis intervention in role as "psychologist of the day," individual supervision of second year doctoral student, group supervision of undergraduate peer trainers, and psychological assessment. Also received advanced training on the Rorschach Inkblot Procedure. Training at community mental health center focused on assessment and therapy with adults diagnosed with major mental illness and/or personality disorders in an outpatient setting.



C. Whitaker 2

**Monadnock Developmental Services                      Keene, NH                      8/99-6/01**  
**Group Facilitator**

Responsible for co-facilitating a monthly group for children who have a sibling with some type of physical or developmental disability, such as autism, leukemia, or cerebral palsy. The group included both expressive and process components and dealt with topics such as roles within a family and shame.

**Wediko Children's Services                      Windsor, NH                      9/00-6/01**  
**Assistant Teacher (AmeriCorps Position)**

Intensive diagnostic and treatment program that utilizes assessment, education, and behavioral intervention with males ranging in age from 8 to 18 who have emotional and/or behavioral challenges. Responsibilities included assisting lead teacher with academic material presented in classroom, teaching elective classes, implementing Individualized Education Plans (IEPs), and carrying out other duties necessary to maintain the therapeutic milieu of the residential school.

**Psychological Services Center                      Keene, NH                      8/99-5/01**  
**Administrative Assistant**

Assisted with the administration of a psychology training clinic, including managing billing clients and insurance agencies and coordinating referrals for service. Also involved in the instruction of first year students with the usage of scoring templates for the MMPI-2 and other testing materials owned by the clinic.

**Antioch New England Graduate School                      Keene, NH                      Fall 2000**  
**Teaching Assistant for Fundamental Clinical Skills I and II**

Provided instruction to first year doctoral level students on utilizing confrontation in therapy and on giving mental status examinations. Facilitated small groups of students practicing and learning about beginning counseling and assessment techniques. Also responsible for reading papers and providing feedback to students about their developing skills.

**Psychological Services Center                      Keene, NH                      7/99-6/00**  
**PSC Clinician**

Pre-doctoral practicum experience involving working with adults, families, and children in an outpatient setting. Received specialized training in cardiac rehabilitation, counseling parents, conducting learning disability assessments, and working with people with eating disorders.

**New Hampshire Hospital                      Concord, NH                      9/98-5/99**  
**Psychology Extern**

Pre-doctoral training in assessment and therapy with adults diagnosed with major mental illness and/or personality disorders in an inpatient setting. Monthly seminars attended included Neuropsychology, Case Presentation, and Assessment (Rorschach). Also attended bi-weekly Grand Rounds.

**Arbour-Fuller Hospital** **S. Attleboro, MA** **10/95-2/99**  
**Activity Therapist /Behavior Therapy Specialist**

Attended team meetings, determined rehabilitation goals for treatment plans, supervised activity therapy intake screenings, and conducted daily rehabilitation groups on a locked, acute unit for adolescents. Responsibilities also included implementing behavior plans, collecting data, and conducting different types of group therapy, on a locked, acute unit for adults with developmental disabilities.

**Leadership Experience:**

**Beauty 4 Ashes**

**Member, Board of Directors** **2004-present**

**New Hampshire Registry of Interpreters for the Deaf**

**Member at Large of Executive Board** **2004-2005**

**Student Representative to Executive Board** **2002-2004**

**ASL Club at the University of New Hampshire at Manchester**

**President** **2002-2003**

**Antioch New England Graduate School**

**Member, Admission Team** **Spring 2000& 2001**

Reviewed written applications of prospective students. Also conducted team and individual interviews and collaborated in final selections of students.

**Research Experience:**

**Antioch New England Graduate School** **Keene, NH** **2000-2006**

**Dissertation Research**

Completed dissertation entitled *The Third Party: Psychologists' Attitudes Regarding the Use of Interpreters in Therapy.*

**Antioch New England Graduate School** **Keene, NH** **9/99-8/00**

**Student Member of Internal Review Board (IRB)**

Attended monthly IRB meetings, read research proposals, and collaborated with other team members to provide recommendations to researchers.

**Butler Hospital** **Providence, RI** **12/94-9/97**

**Volunteer Research Coordinator & Assistant**

Under the supervision of Caron Zlotnick, Ph.D., responsible for coordinating a research project on Adolescent Suicide Attempters and Ideators, which involved a clinical assessment and report of each adolescent. Also scored, entered, and analyzed data on patients in the Women's Treatment Program at the hospital. Position required extensive knowledge of the SAS system.

**Papers and Presentations:**

*The Third Party: What are Psychologists' Opinions of Interpreters in Therapy.* Presented at the Region 1 Conference of the Registry of Interpreters for the Deaf. Providence, RI. July 2006

*Anxiety and Stress Management the Natural Way.* Presented workshop at the Spinal Corrective Center in Amherst, NH. May 2006

*Mental Illness Management Services.* Presented workshop at Riverbend Mental Health Center for staff training purposes. May 2006

*Transitions for Parents.* Developed program designed to explore parental roles in freshman transitions at the University at Albany. June 2002

*Parents as Partners.* Developed document providing information about college students' use of alcohol and other drugs and parental roles in moderating that was placed on a website for parents at the University at Albany. June 2002

*Depression and Women.* Presented workshop to a sorority at the University at Albany. April 2002

*Stress Management.* Presented a workshop to a group of Residential Assistants on the University at Albany campus. April 2002

*Handbook of Interpreting in Mental Health Settings.* Unpublished Manuscript, University of New Hampshire at Manchester. May 2000

*Family Functioning and Loneliness in Adolescent Suicide Ideators and Attempters.* Presented paper at 32nd Annual Conference of the American Association of Suicidology. April 1999

*Gender and Memory.* Presented at the Fourth Annual Undergraduate Research Conference at Rhode Island College. Spring 1995

**Professional Affiliations:**

American Psychological Association  
APA Division 12, Clinical Psychology  
APA Division 22, Rehabilitation Psychology  
Special Interest Section on Deafness  
New Hampshire Association of the Deaf  
New Hampshire Disaster Behavioral Health Response Team (DBHRT)  
Registry of Interpreters for the Deaf  
New Hampshire Registry of Interpreters for the Deaf  
Weare Citizens Emergency Response Team (CERT)

**Languages of Fluency:**

American Sign Language (ASL)

**DONNA B. LENNON, MA**

**EDUCATION:**

**M.A. Counseling & Psychotherapy, Rivier University, 1984.**  
**B.S. Behavioral Sciences, *CUM LAUDE*, Hawthorne College, 1982.**

**EMPLOYMENT: Donna Lennon Counseling Services, LLC  
Concord and Bedford, New Hampshire**

**Feb 1992 – July 2010 and March 2017 to present**

**Director of Group practice – Outpatient Services**

Psychotherapy and consulting practice for Mental Health & Substance Use Disorders. Provide comprehensive evaluations for EAP's, schools and legal system. Required extensive collaboration with 8 colleagues, MCO's, employers, healthcare providers and insurers.

**Easter Seals Farnum Center – August 2015 – August 2017**

**Clinical Director –Inpatient and Outpatient Services**

As member of Sr. Leadership Team, responsible for management of daily clinical operations including clinical supervision of inpatient and outpatient staff. Manage IOP, Continuing Care and therapy groups, execute treatment strategies, facilitate weekly Clinical supervision group. Provide clinical direction for Program Coordinators on detox, residential and outpatient units. Hire, train and develop staff in accordance with best practices.

**Gosnold on Cape Cod – Falmouth, MA - July 2010 – July 2015  
Program Clinical Director**

Leadership of daily operations of clinical & case management staff, resolve challenges, develop process and performance improvement strategies, review clinical documentation, hire, train & supervise clinical staff conduct performance appraisals, monitor budget with CFO, ensuring compliance with NAADAC, NBCC, HIPAA & The Joint Commission standards, ethics and best practices for 50 bed detox., Write clinical programs for patients while providing extensive collaboration with Nursing, Admissions, Utilization Review and other Clinical Program staff at various Gosnold work sites (inpatient rehab and outpatient).

**Resource Management Consultants – Salem, NH Jul '90-Jul '91**

EAP services and account management to client business & industry, hospital & educational systems employees and their families. Delivered supervisory training to management staff, assessment and referral, develop Lunch n'Learn sessions for staff.

**Bedford Counseling Associates – Bedford, NH 2/90-9/91**

Developed, marketed and delivered training programs for local community regarding addiction, family recovery, intervention & treatment. Provided outpatient therapy for individuals, families & groups affected by trauma & addiction.

**Manchester High School West – Manchester, NH 8/87 -10/89**

Implemented the first formal Student Assistance Program for a student body and faculty of 1850. Established and facilitated comprehensive support groups, program budget, developed and chaired SAP Advisory Board and marketed program to ensure viability and expansion of program via Mayor and Aldermanic Committee to ALL High School AND Junior High Schools in the city of Manchester. Initiated state-wide NH-SAP Providers Group, trained "Core Team" of faculty, delivered parent education program re: addiction and recovery. Developed all brochures & marketing materials for program. \*\*\*NOMINATED\*\*\* for US Dept of Ed's "Drug Free Schools & Communities Program Award for top ten programs in the U.S.

**COMPCARE/Lake Shore Hospital – Manchester, NH 12/85-5/87**

Clinical Leader of Multi-disciplinary Tx Team. Facilitated delivery of quality treatment services for patients and families, supervised Tx Team, provided substance use & mental health evaluations. Developed community education programs for families affected by addiction and trauma.

**Digital Equipment Corporation – Nashua, NH & Concord, MA  
March 1978 – December 1985**

HR Department Personnel Services Administrator and promoted to Personnel Specialist with Corporate HR, EE Benefits Administration, Organizational Development and EE Relations.

**PROFESSIONAL AFFILIATIONS:**

NH Alcohol & Drug Abuse Counselors Association  
National Association of Alcohol & Drug Abuse Counselors  
NH Mental Health Counselors Association  
Former staff member of NH Teen Institute  
Former: Manchester Aldermanic Committee on Substance Abuse

**LICENSING:**

Licensed Clinical Mental Health Counselor-NH  
Master Licensed Alcohol & Drug Abuse Counselor-NH  
Certified Advanced Alcohol & Drug Abuse Couns-MA – CADCI

**PROFESSIONAL**

**REFERENCES:** Will be furnished upon request.

# Kevin Cormier, CPA

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## CHIEF FINANCIAL OFFICER

**Turnarounds / Change Management / Investment Strategies / Capital Improvements / Strategic Planning Cash Management / Treasury / Compliance / Forecasts / Team Development / Audits / Financial Reporting**

Led significant turnarounds, laying a solid fiscal and organizational foundation for future growth. Initiated and implemented successful facility upgrades and operational improvements, while reducing costs. Directed organizational development efforts, optimizing staffing and budgets to meet changing demographics. Responsible for P&L on operating budgets to \$110M. Managed staff to 40. Big 4 audit and consulting experience.

**Key Skills:** Creating and implementing effective long-term strategic financial plans. Applying strong financial, operational, and ethical leadership to enterprise-wide change management. Winning support from internal and external stakeholders. Leading performance and organizational turnarounds. Managing and overcoming fiscal crises.

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### CAREER HISTORY/EXPERIENCE

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**Bottom Line, Inc.  
Director of Finance**

**September 2018 to April 2020**

#### **Responsibilities**

- Prepare monthly financial statements with supporting metrics.
- Develop key financial models.
- Create company-wide budgets for the fiscal year.
- Prepare supporting schedules for the annual audit.
- Create presentations for key executives.
- Report financial status to the Finance Committee and Board of Trustees.
- Manage and report company cash flow.
- Create company policies to ensure financial health.
- Manage insurance policies.
- **Selected Accomplishments**
- Complete restructuring of the financial reporting system to highlight key strategic issues.
- Created a new revenue reconciliation system to ensure maximum accuracy.
- Designed a new reporting and records management system for restricted funds.
- Instituted a monthly revenue and expense forecasting and reporting system for revenue to ensure compliance with budgeted goals.
- Flawless audit preparation without any proposed adjusting entries or management comments.

**Granite Recovery Centers  
Chief Financial Officer**

**May 2016 to November 2017**

#### **Responsibilities**

- Served as the first CFO for the largest provider of SUD services in New Hampshire.
- Responsible for directing all business operations and implementing financial policies, accounting systems and cost controls.
- Revenue Cycle Management - ensure maximum third-party reimbursement through efficient billing and collections operations, effective accounts receivable management and a thorough understanding of cost reimbursement principles.
- Prepared monthly financial statements for internal users, authorized third parties and regulatory agencies.
- Designed the first comprehensive financial reporting and budgeting system for 15 different entities.
- Responsible for Human Resources, Risk Management and Financial Management activities, ensuring compliance with CARF/ JACHO standards.
- Responsible for strategic financial planning activities.

- Developed sophisticated financial forecasting models used to proactively prepare for a significant change in census, a change in reimbursement rates and numerous other internal/ external factors.
- Responsible for all bank and other lender relationships including a \$14m capital improvement and financing plan.
- **Selected Accomplishments**
- Used a comprehensive cash flow analysis model for the newest and largest program; a 75-bed treatment facility in Effingham NH., to help the CEO and COO avoid major viability issues during the first year of operations.
- Discovered and corrected a material billing error involving over 2,000 charges totaling \$1m – approximately 14% of projected annual revenue.

**Farnum Center/ Webster Place Recovery Center, Manchester, NH**  
**A Subsidiary of Easter Seals New Hampshire, Inc.**

**June 2015 to May 2016**

**Project Director**

**Responsibilities**

- Provide effective short and long-range strategic support to senior management and the board.
- Strategic financial planning to facilitate substantial growth in Substance Abuse Services.
- Liaison between senior management and key constituents.
- Conduct or facilitate research of complex matters, summarizing results concisely.
- Consultation and facilitation for teams involved in strategic initiatives and priority projects.
- Effective use of total quality management techniques for continuous process improvement.
- Benchmarking and trend analysis.

**Change Management Strategic Financial Services**

**October 2013 to Present**

**Owner**

- Contract services for organizations interested in developing long-range strategic financial plans. Assistance in developing proactive financial management tools, using performance-based metrics, and applying cost savings techniques. Preparation for merger and acquisition activities. Interim CFO Assignments.

**Easter Seals New Hampshire, Inc., Manchester, NH**

**January 2011 to October 2013**

**Senior Vice President of Finance**

**Responsibilities**

- Hired in 2011 to replace the Vice President/Controller. Promoted to Vice President of Finance and then to Senior Vice President of Finance.
- Responsible for all aspects of financial reporting, budgeting, capital planning, cash management, contracts, mergers and acquisitions and new program development for a multi-state (all of New England plus New York) operation with 12 types of services (Major services include: Special Education/Residential Programs, Community Based Services for Adults with Special Needs, Substance Abuse Residential Treatment Programs (including Detoxification), Transportation Services, Workforce Development and Veterans Services), 2,400 employees, 12 Boards of Trustees and a budget of \$110M.
- UFR and CFR financial reporting and annual rate setting for programs.
- Grant reporting – state and various other entities - \$95m in total.
- Financial forecasting and modeling for new programs.
- **Selected Accomplishments**
- Worked with the CFO/COO on a restructuring plan for the Accounting/Finance Department, creating strong liaison support for program managers in nearly 600 costs centers in six states (NH, NY, CT, VT, ME, VT).
- Mentored all responsible parties on proactive budget management using my "big 4 concept" (rate, census/enrollment, staffing and occupancy) to help managers respond to ever changing internal and external forces.
- Developed highly sophisticated projection and financial tracking models to assess performance throughout the year, react to adverse conditions and meet overall budget/financial goals.
- Led the mergers/acquisition team during numerous program expansion opportunities. This resulted in the acquisition of a 180 student Child Development Center and a Drug/Alcohol Treatment Facility, with potential revenue growth of nearly \$15M.
- Led the operational team during the development and construction of a new 60 bed Drug/Alcohol Treatment Facility in Manchester NH that opened in May 2013, distinguished as the only medical detoxification facility in the state.
- Authored the finance section of a comprehensive long-range strategic financial plan including targeted treasury-cash management goals, stronger control over accounts receivable, strengthening the accounting liaison teams by including a broader base including plant management, development, and revenue management. Projection models to be

enhanced with more proactive rate and census management for the thousands of clients served each year (i.e., performance-based metrics). This strategic plan was approved by the board at the beginning of fiscal year 2013/2014.

- Responsible for reporting to 12 Boards of Trustees – 1 Consolidated Board, 6 in New York, 1 for the rapidly expanding drug/alcohol treatment programs and boards in Connecticut, Rhode Island, Massachusetts and Maine. Developed a user-friendly dashboard reporting format to help boards understand the complex program and financial environment.
- Developed treasury management functions for the 6 state structures, including optimum use of an \$8M line of credit agreement and strategic use of cash and investments.
- Responsible for management of long-term debt totaling \$25M, maintenance of applicable covenants and acquiring additional funds when necessary to fund program expansion.
- Worked extensively with other Senior Vice Presidents and Senior Program Managers to build a team of highly competent and collaborative individuals. Several members brought ideas from their experiences in the for-profit arena. This allowed for quick decision making to take advantage of available opportunities.
- Managed relations with various constituents including Easter Seals National Headquarters, various banks and financial institutions, legal, state, and federal funding agencies, and consultants from various disciplines.

**Life Resources, Inc., Braintree, MA**

**April 2008 to December 2010**

**Director of Finance**

**Responsibilities**

- Hired in 2010 to work with the new CEO on the development of a comprehensive strategic financial plan.
- Responsible for all aspects of financial reporting, budgeting, capital planning, cash management, state contracts, voucher, and amendment preparation for a 48-student residential treatment program with a \$5 million budget.

**Selected Accomplishments**

- Developed the first comprehensive financial reporting and cash flow forecasting system.
- Improved morale through regular, consistent, and well organized written and oral reporting to senior management and the Board outlining our alignment with strategic goals.
- Developed key metrics reports used to track areas of success and opportunities for improvement.
- Created a comprehensive capital improvement plan for all four program locations.
- Improved relations with the sole state funding source by providing transparent information and encouraging open dialogue about true program needs.

**New England College, Henniker NH**

**May 2003 to March 2008**

**Vice President for Finance and Operations**

**Responsibilities**

- Recruited in 2003 to provide change management leadership and direct a fiscal and operational turnaround.
- Led initiatives improving financial performance/reporting, physical plant, and organizational development.
- Responsible for P&L on operating budgets to \$30M and managed staff of 40.

**Selected Accomplishments**

- Created emergency restructuring plan avoiding bankruptcy and potential closure.
- Hired to lead turnaround after college posted losses totaling nearly \$4M.
- Discovered finances to be in disarray with school facing possible immediate closure for failure to meet US Department of Education (DoE) working capital requirements.
- Implemented strong controls, turning around chaotic financial reporting at NEC.
- Established best practices and codified standards and controls.
- Instituted new procedures, creating regularly scheduled reports.
- Negotiated restructuring with banks to reduce collateral restrictions, freeing cash to meet DoE requirements. Won continued federal and bank support, enabling school to emerge from crisis. Increased bond rating with S&P.
- Revitalized struggling endowment, doubling portfolio value at 30% annualized ROI.
- Evaluated past investment practices, identifying lack of cohesive strategy.
- Convinced key bank to ease credit restrictions, enabling more flexible fund allocation by increasing cash-on-hand.
- Won confidence of, and renewed giving by, major donors.
- Initiated innovative five-year strategic organizational plan, putting NEC on solid long-term footing.
- Following emergence from fiscal crisis, identified opportunity to develop long-range strategic plan. Conducted analysis and forecasting of income from all graduate and undergraduate programs.
- Created plan, using modeling to project optimum enrollment, expense, and profitability scenarios. Won unanimous Board of Trustee support for implementation of plan.
- Led \$7M capital improvement project, upgrading facilities, including \$1M fire safety system.
- Collaborated on maintenance staff reorganization, improving performance and morale.



- Reduced labor costs, eliminating unproductive positions.
- Selected as model fire safety campus by a Department of Homeland Security sponsored pilot program.
- Played a significant role in the NEASC accreditation process, working closely with the accreditation team to regain confidence.

**The Derryfield School, Manchester, NH**

**July 1994 to May 2003**

**Director of Finance**

**Responsibilities**

- Responsible for all aspects of financial reporting, budgeting, benefit administration, construction, and cash management for a 400-student day school with a \$7 million budget.

**Accomplishments**

- Prepared the School for significant growth in enrollment (20% increase) and physical plant size (land holdings from 12 to 84 acres, net plant from \$3 to \$11 million) including numerous presentations to bankers, architects, construction managers, consultants, local planning and zoning boards and neighbors.
- Designed the School's first formal plant maintenance and safety program which improved campus marketability, employee morale and relations with insurance carriers.
- Obtained an investment grade bond rating with Moody's (Baa3) and S&P (BBB-), saving the School thousands of dollars in interest costs and earning notoriety in the financial markets.
- Strengthened the School's capitalization and liquidity by establishing a plant reserve (\$300k) and an unrestricted reserve (\$400k) over an eight-year period.
- Prepared flawless annual financial statements and work papers for the audit team each year within two weeks of fiscal year end without any proposed adjustments.
- Used my skills as an experienced CPA to do numerous presentations to the Board of Trustees, Parents' Association, Faculty and Staff, fostering an understanding of complex financial issues with an emphasis on full disclosure to gain trust and respect.
- Played a significant role in the NEASC accreditation process, earning several commendations from the evaluation team.
- Attended a variety of educational workshops and seminars each year including the prestigious "Endowment Institute" at Harvard University.

**Earlier: Audit Manager, Hession and Pare, PC, Certified Public Accountants and Senior Assistant Accountant, Deloitte, Haskins & Sells (Big 4), Certified Public Accountants.**

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**EDUCATION & PROFESSIONAL AFFILIATIONS**

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**Harvard Business School – Endowment Institute**  
**University of Massachusetts at Amherst, Isenberg School of Management, B.B.A in Accounting**  
**Berklee College of Music, Boston**  
**Certified Public Accountant – New Hampshire**  
**American Institute of Certified Public Accountants**  
**New Hampshire Society of Certified Public Accountants**  
**National Association of College and University Business Officers (NACUBO)**  
**National Association of Independent Schools (NAIS)**

## CURRICULUM VITAE

**Marilou B. PatalInjug Tyner, M.D., FAPA**

### Employment

- |                |   |
|----------------|---|
| 2003 – 2010    | Outpatient Psychiatry, HBHS dba Process Strategies<br>376 Kenmore Drive, Danville, WV 25053   |
| 2003 – 2008    | Outpatient Psychiatry, HBHS dba Process Strategies<br>163 Main Street, Clay, WV 25043   |
| 2008 – 2009    | Tele-psychiatry for Prestera Center, Clay County based at<br>Prestera Center, 511 Morris Street, Charleston, WV 25301   |
| 2007 – 2009    | Tele-psychiatry for PsyCare, Inc. for the<br>Potomac Highland Regional Jail and Central Regional Jail, WV   |
| 2010 – 2011    | Tele-psychiatry for Prestera Center, Boone County<br>based at Process Strategies office   |
| 2010 – 2013    | Medical Director, Assessment Unit (TPC Program), Highland Hospital.<br>300 56 <sup>th</sup> Street, Charleston, WV 25304  |
| 2007 – 2013    | Psychiatry Consult for Cabin Creek Health Centers in Dawes, WV,<br>Clendenin, WV and Sissonville, WV; Tele-psychiatry for all three sites<br>since March 2010, based at Process Strategies office |
| 2008 – 2013    | Outpatient Psychiatry, Process Strategies<br>1418A MacCorkle Avenue, Charleston, WV 25303   |
| 2013 – Current | Chief Medical Officer, Highland-Clarksburg Hospital<br>3 Hospital Plaza, Clarksburg, WV 26301   |
| 2013 – Current | Forensic Psychiatry Unit, Highland-Clarksburg Hospital<br>3 Hospital Plaza, Clarksburg, WV 26301  |

### Certification / Licensure

- |                |   |
|----------------|---|
| 1987 - 1995    | Physician Licensure, Philippines  |
| 2002 - 2003    | Physician Licensure, State of Connecticut   |
| 2002 - 2004    | Physician Limited Permit, New York  |
| 2003 - Current | Physician Licensure, West Virginia  |
| 2003 - Current | Diplomate in Psychiatry,<br>American Board of Psychiatry and Neurology, Inc.                            |
| 2005 - Current | Certification in Forensic Psychiatry<br>American Board of Psychiatry and Neurology, Inc.                |
| 2013 - 2023    | Maintenance of Certification in Psychiatry,<br>American Board of Psychiatry and Neurology, Inc.         |
| 2015 – 2025    | Maintenance of Certification in Forensic Psychiatry<br>American Board of Psychiatry and Neurology, Inc. |

**Education**

1983 B.S. Psychology, University of the Philippines College of Arts and Sciences  
Quezon City, Philippines  
1987 M.D. University of the Philippines College of Medicine  
Manila, Philippines

**Postdoctoral Training**

1987 - 1988 Postgraduate Internship, Philippine General Hospital  
Manila, Philippines  
1989 - 1991 Residency Training, Psychiatry  
Philippine General Hospital, Manila, Philippines  
1991 - 1992 Chief Resident, Psychiatry  
Philippine General Hospital, Manila, Philippines  
1998 - 2002 Residency Training, Psychiatry  
NYU School of Medicine, New York, NY 10016  
2001 - 2002 Chief Resident, Psychiatry  
Outpatient Division Chief Resident (July-December 2001)  
Administrative Chief Resident (January-June 2002)  
NYU School of Medicine, New York, NY 10016  
2002 - 2003 Fellowship Training, Forensic Psychiatry  
NYU School of Medicine, New York, NY 10016

**Other Professional Positions**

1993 Research Associate, Intercare Research Foundation, Inc.  
Metro Manila, Philippines  
1993 - 1994 Research Assistant, Research Foundation for Mental Hygiene  
Research based at Kirby Forensic Psychiatric Center  
Wards' Island, NY 10035  
1994 - 1998 Research Scientist, Nathan S. Kline Institute  
Research based at Kirby Forensic Psychiatric Center  
Wards' Island, NY 10035

**Awards and Honors**

1983 Cum Laude, BS Psychology, University of the Philippines  
1983 Phi Kappa Phi Honor Society, University of the Philippines,  
1983 Pi Gamma Mu Honor Society, University of the Philippines  
1992 Ciba-Geigy Fellowship Grant in Administrative Psychiatry  
2002 Aventis Women Leaders Fellowship,  
American Psychiatric Association Annual Meeting, Philadelphia

**Membership in Professional Societies**

2000 - 2010 Member, American Psychiatric Association  
2010 - Current Fellow, American Psychiatric Association  
2002 - Current Member, American Academy of Psychiatry and the Law  
2002 - Current Member, NYU-Bellevue Psychiatric Society  
2008 - Current Member, American Medical Association  
2008 - Current Member, West Virginia State Medical Association

### Teaching Experience

1990 - 1992	Training of Trainers in Critical Incident Stress Debriefing National Program for Mental Health, Philippines
1992 - 1993	Lectures in Psychiatry for Physical Therapy Students, University of the Philippines College of Manila, Philippines
1994 - 1998	Instructor, Management of Crisis Situations for Forensics Kirby Forensic Psychiatric Center, Wards Island, New York
2001 - 2003	Clinical Instructor, New York University School of Medicine
2004 - current	Clinical Assistant Professor, West Virginia University, CAMC Department of Behavioral Medicine and Psychiatry, Charleston, WV
2015 - current	Clinical Assistant Professor, West Virginia University School of Medicine, Morgantown, WV

### Research

1. Patalinjug, M.B. and Harmon R.B. (2003) Characteristics of Defendants Charged with Stalking: Preliminary Look at Referrals to the Forensics Psychiatry Clinic Three Years After the Passage of NY State Stalking Laws, Presented at the 56<sup>th</sup> Annual Meeting of the American Association of Forensic Sciences, February 20, 2004, Dallas, TX.
2. Convit, A., Wolf, O.T., de Leon, M.J., Patalinjug, M.B., Kandil, E., Caraos, C., Scherer, A., Saint Louis, L., Cancro, R. (2001). Volumetric Analysis of the Prefrontal regions: Findings in aging and schizophrenia. *Psychiatry Research: Neuroimaging Section*, 107: 61-73.
3. Hoptman, M.J., Yates, K.F., Patalinjug, M.B., Wack, R.C., and Convit, A. (1999). Clinical Prediction of Assaultive Behavior Among Male Psychiatric Patients at a Maximum-Security Forensic Facility. *Psychiatric Services*, 50: 1461-1466.
4. Patalinjug, M.B., Convit, A., Hoptman, M.J., Yates, K.F., Dunn, D., Otis, D. (1997) Staff Assaulters vs. Patient Assaulters in a Forensic Psychiatric Facility: Is there a Difference? Poster Presentation: Tenth Annual NY State Office of Mental Health Research Conference, Albany, NY.
5. Convit, A., McHugh, P., de Leon, M., Hoptman, M., Patalinjug, M. (1997) MRI Volume of the Amygdala: A New Reliable Method. Poster Presentation: Tenth Annual NY State Office of Mental Health Research Conference, Albany, NY.
6. Hoptman, M., Convit, A., Yates, K.F., Patalinjug, M.B. (1997) Violence and Slowing of the Anterior EEG: Relationships to Impulsivity. Poster Presentation: Tenth Annual NY State Office of Mental Health Research Conference, Albany, NY.
7. Bengzon, A.R.A., Jimenez A.L., Bengzon M.A., Esquejo D.P., Torres M.R., Sison-Agullar M.A., Salazar M.C., Patalinjug M.B. (1994). Programs, Process, Politics, People: The Story of the Department of Health Under the Aquino Administration, 1986-1992. Submitted to the World Health Organization, Geneva, Switzerland.
8. Jimenez A.L., Torres M.R., Marte B.G., Patalinjug M.B., Guillergan M.L. (1992) The Establishment of a Mental Health Information System at the Philippine General Hospital Department of Psychiatry, Patient Services Section: A Preliminary Study. Paper read at the 18<sup>th</sup> Annual Convention of the Philippine Psychiatric Association, Manila, Philippines.

### REFERENCES

1. Ted Thornton, M.D. [REDACTED]
2. Toni Goodykoontz, M.D. [REDACTED]
3. Fred Frazier III, APRN, PMHNP-BC [REDACTED]

Maureen Ryan

**Qualifications Summary:**

- Mission driven, results oriented leader with a strong track record of achieving goal oriented, cost effective quality outcomes
- 20 years progressive management experience in both the private and public sector
- Successful experience in project management, program design and implementation, strategic planning, and grant writing
- Excellent written and verbal communication skills and experienced in public speaking, delivering presentations and facilitating diverse groups

**Professional Experience**

**New Hampshire Department of Health and Human Services** 12/05 - present

**Senior Director, Office of Human Services** 6/16-present

- Responsible for providing strategic leadership, direction and administrative oversight for the Divisions of Family Assistance, Children, Youth, & Families, and Child Support Services; the Bureaus of Elderly & Adult Services, Homeless & Housing Services; and Community Based Military Programs; and the Office of Health Equity
- Oversees the administration and implementation of programs to ensure compliance with state and federal laws, regulations, and policies; programmatic efficiency and effectiveness; financial integrity and sustainability; and effective personnel and resource allocation
- Proactively identifies critical issues, actions, or decision-points impacting program administration and service delivery, such as policy change, legislative mandate, or resource need, and engages staff to fully assess the issues and impacts, proactively develop a well-supported strategic plan or response, and communicate and implement decisions timely
- Actively mentors and engages OHS senior management in supporting high quality, effective management practices by supporting skill development in motivating and leading staff, managing change, strategic planning, developing innovative solutions, effective program implementation, data-driven evaluation, and modeling and supporting a professional, accountable workforce

**Administrator, Bureau of Homeless and Housing Services** 8/07 – 6/16

- Direct the coordination and administration of federal and state funding of statewide homeless service contracts
- Direct all bureau activities including contract monitoring, technical assistance, strategic planning, training and regional problem-solving activities
- Coordinate planning efforts for the development of community services and new initiatives
- Serve as agency representative relative to state homeless service programs, to local, state and federal agencies

**Administrator, Bureau of Improvement and Integrity** 3/06 – 8/07

- Responsible for the overall management of the Continuous Improvement unit of the Bureau of Improvement and Integrity
- Direct all aspects of DHHS wide program Quality Assurance reviews including routine program evaluations, special investigations, work process analysis, and root cause analysis of specific programmatic issues
- Develop and direct projects related to Quality Improvement including facilitating interagency collaboration, system changes involving multiple divisions, organizational development issues and team building

**Program Planning and Review Specialist, Bureau of Improvement and Integrity 12/05 – 3/06**

- Overall management and administration of a Centers for Medicare and Medicaid Services (CMS) Real Choice Systems Change Grant
- Coordinated the start up of the department wide implementation of a comprehensive Quality Improvement effort
- Established and facilitated an ongoing, state wide stakeholder Quality Council, the goal of which is to improve communication between the state and community health service providers and elicit feedback on quality improvement initiatives

**Consultant/Independent Contractor 2009-2014**

NH region for Anthem EAP and Work Place Options, Raleigh, North Carolina

- Facilitate workshops and professional development seminars on various topics including employee relations, management, leadership development, and work life balance.

**Employee Assistance Consultant, Resource Management Consultants 8/05 – 11/05**

One Pillsbury St., Suite 300, Concord, NH 03301

- Provided telephone consultation, risk assessment, therapeutic intervention and facilitated referrals to various resources for individuals needing assistance with work/life issues

**Director of Outreach, HEARTH 9/01-8/05**

1640 Washington St., Boston, MA 02118

- Directed and supervised Outreach Department program staff in the coordination of case management, housing search, and housing stabilization services
- Developed and managed the agency's representative payee program, ensuring compliance with federal regulations and ensuring quality of service in managing clients' finances
- Developed and maintained collaborative relationships within the community including local businesses, healthcare providers, local and state government entities, and human service agencies
- Provided weekly clinical and administrative supervision to case managers, representative payee staff, and program interns
- Developed and coordinated the agency's Critical Incident Debriefing Team

**Program Director, The Lynn Emergency Shelter 12/00- 8/01**

Lynn Shelter Association, 100 Willow St., Lynn, MA 01901

- Responsible for the overall management of a homeless shelter, serving up to 80 homeless adults nightly, ensuring quality and consistency of service delivery
- Managed the shelter's operating budget and performed analysis/strategic planning
- Developed and implemented a structured day program, the goal of which was to offer tools to expand skills and enhance the capabilities of shelter guests
- Developed and implemented a comprehensive case management program and provided training and clinical supervision to case managers

**Program Coordinator, Common Ground Women's Transitional Housing Program 2/97 – 12/00**

Shelter Inc., 109 School St., Cambridge, MA 02139

- Responsible for the overall management of a HUD funded transitional housing program, and providing counseling and case management to program residents
- Developed and facilitated various workshops and groups for program residents
- Developed and facilitated training programs for shelter staff and interns

**Education**

Lesley University, Cambridge, MA Master of Arts in Psychology 1997

St. Bonaventure University, New York Bachelor of Arts 1992  
Major: Psychology Minor: Mass Communications

PATRICK M. ULMEN

**Objective:**

Industrious and dependable Masters graduate, with educational and experiential focus principally in research, psychology, case management and business administration, seeking management related growth opportunities with marketing research focus. In both educational and work experience, has demonstrated skills to work well with others, apply knowledge, make innovative contributions, manage complex problems and situations, and perform at a level exceeding expectations and demands.

**Work Experience:**

8/1992 - current

CLM Behavioral Health Systems, Windham Inn  
P.O. Box 1027, Windham, N.H. 03087 (603) 434-9937

Psychiatric Case Manager. Duties include advocacy, development of rehabilitation goals, coordination of treatment, identification and acquisition of resources, counseling and ongoing support. Skills growth and accomplishments resulted in assignment of and success with exceptionally complex cases. Proposed, initiated, and continued development of alternative treatment planning and tracking mechanism ongoing since instated December 1995.

Information Analyst. Employing computer and research skills to identify, collect, analyze and review information relevant to planning, delivery, and monitoring of consumer support services and associated client outcomes to management staff and Regional Planning Committee.

Management Information Systems Assistant. Assisting in design, development, integration, refinement, maintenance, and expansion of automated community support services networking system.

1/1992 - 1/1995

Hesser College  
3 Sundial Ave, Manchester, N.H. 03103 (603) 668-6660

Instructor. Courses taught: Introduction to Psychology, Individual and Group Counseling Techniques, and Contemporary Social Problems. Based on established teaching skills and reputation, actively sought by students seeking challenge and scholarship.

7/1991 - 8/1992 & 6/1986 - 6/1989

Chick Beaulieu Inc.  
5 & 1/2 Gaffney St, Nashua N.H. 03060 (603) 883-5822

Office Manager, On-site Supervisor and Construction Worker. Duties included maintaining company journals, managing all business financial transactions, customer and employee relations, job costing, and reorganization of information flow, operations and records, delivery and coordination of service on site.

3/1991 - 6/1991

ECPI of Tidewater VA Inc.  
5555 Greenwich, Suite 100, Virginia Beach, VA. 23462-6513 (804) 671-7171

Instructor. Taught Applied Psychology.

**Recent Presentations:**

8/8/1997 Development and Implementation of an Integrated Clinical Information Management System Within Community Support Services. Institute on Mental Health Management Information. Albany, NY.

6/16/1997 Practical Application of MHSIP Outcome Measures within Community Support Services. New Hampshire Community Mental Health Services Conference. Manchester, NH.

**Education:**

6/1989 - 7/1991 Old Dominion University, Norfolk, VA. Master of Science, Psychology.

1982 - 1987 Keene State College, Keene, NH. B.S. Business Management, B.A. Psychology.

PATRICK M. ULMEN

**MANAGEMENT INFORMATION SYSTEMS PROJECT MANAGER  
INFORMATION ANALYST  
PSYCHIATRIC CASE MANAGER**

**CAREER  
SUMMARY**

Educational and experiential focus in development and integration of information systems, research, psychology, case management, education and business administration. Established reputation for working well with others, applying knowledge, making innovative contributions, managing complex problems and situations while performing at a level exceeding expectations and demands.

**PRESENT  
POSITION**

Development and management of web based information system between two regional community mental health centers. Management of local network, hardware and software system at a state funded regional Mental Health Center. Monitoring staff needs, recommending, and when indicated implementing appropriate changes. Educating staff towards more efficient and effective use of existing systems. Development and/or implementation of reporting tools. Analysis of existing data to generate information which meets the needs of staff, the agency, community and state representatives. Presentations at State and Northeastern conferences on developing and employing an information management system to improve psychiatric care. Collaborative work with a software development firm specializing in employing leading edge technology to develop state of the art, web based, information management systems. Case management duties include advocacy, development of rehabilitation goals, coordination of treatment, identification and acquisition of resources, counseling and ongoing support for approximately 25 consumers of mental health services.

**RECENT  
PRESENTATIONS**

March, 1998 An Integrated Clinical Information Management System, Annual Conference for The Association of Community Living. Albany, NY.  
August, 1997 Development and Implementation of an Integrated Clinical Information Management System Within Community Support Services, Institute on Mental Health Management Information. Albany, NY.  
June, 1997 Practical Application of MHSIP Outcome Measures Within Community Support Services, New Hampshire Community Mental Health Service Conference. Manchester, NH.

**EARLIER  
EXPERIENCE**

College instructor of psychology, counseling and social science for 5 years. Based on established teaching skills and reputation actively sought by students seeking challenge and scholarship.  
Office manager at a home improvement company. Duties included maintaining company journals, job costing, managing business financial transactions, customer and employee relations, and reorganizing information flow, office operations and records.

**EDUCATION**

Old Dominion University, Norfolk, VA. Master of Science, Psychology.  
Keene State College, Keene, NH. BS Business Management, BA Psychology.



**COMMUNITY COUNCIL OF NASHUA, NH DBA/ GREATER NASHUA MENTAL HEALTH**

Key Personnel

Name		Job Title	Salary Amount Paid from this Contract
Cynthia Whitaker		President and CEO	\$0.00
Maureen Ryan		Chief Operating Officer	\$0.00
Kevin Cormier		Chief Financial Officer	\$0.00
Marilou Patalinjug	Tyner, MD	Chief Medical Officer	\$0.00
Patrick Ulmen		Chief Information Officer	\$0.00
Carol Vallee		Vice President of Human Resources	\$0.00
Donna Lennon		Vice President of Clinical Operations	\$0.00
Brian Huckins		Vice President Quality and Corporate Compliance	\$0.00



Lori A. Sibblakette  
Commissioner

Katja S. Fox  
Director

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STATE OF NEW HAMPSHIRE  
DEPARTMENT OF HEALTH AND HUMAN SERVICES  
DIVISION FOR BEHAVIORAL HEALTH

129 PLEASANT STREET, CONCORD, NH 03301  
603-271-9544 1-800-852-3345 Ext. 9544  
Fax: 603-271-4332 TDD Access: 1-800-735-2964 www.dhhs.nh.gov

December 17, 2021

His Excellency, Governor Christopher T. Sununu  
and the Honorable Council  
State House  
Concord, New Hampshire 03301

**REQUESTED ACTION**

Authorize the Department of Health and Human Services, Division for Behavioral Health, to amend existing contracts with the Contractors listed in **bold** below to provide community mental health services, including statewide mobile crisis services, with no change to the price limitation of \$52,369,907 and no change to the contract completion dates of June 30, 2022, effective upon Governor and Council approval. This request is contingent upon Governor and Council approval of the corresponding request to amend the Housing Bridge Subsidy contracts with the Contractors listed in **bold** below. 10% Federal Funds. 90% General Funds.

The individual contracts were approved by Governor and Council as specified in the table below.

Vendor Name	Vendor Code	Area Served	Current Amount	Increase (Decrease)	Revised Amount	G&C Approval
<b>Northern Human Services</b>	177222-B001	Conway	\$4,477,380	\$0	\$4,477,380	O: 6/21/17, Late Item A A1: 6/19/19, #29 A2: 2/19/20, #12 A3: 6/30/21 #21
<b>West Central Services, Inc. DBA West Central Behavioral Health</b>	177654-B001	Lebanon	\$3,001,206	\$0	\$3,001,206	O: 6/21/17, Late Item A A1: 6/19/19, #29 A2: 6/30/21 #21
<b>The Lakes Region Mental Health Center, Inc.</b>	154480-B001	Laconia	\$3,287,814	\$0	\$3,287,814	O: 6/21/17, Late Item A A1: 6/19/19, #29 A2: 6/30/21 #21

His Excellency, Governor Christopher T. Sununu  
and the Honorable Council  
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Riverbend Community Mental Health, Inc.	177192- R001	Concord	\$4,528,379	\$0	\$4,528,379	O: 6/21/17, Late Item A A1: 6/19/19, #29 A2: 6/30/21 #21
Monadnock Family Services	177510- B005	Keene	\$3,268,983	\$0	\$3,268,983	O: 6/21/17, Late Item A A1: 6/19/19, #29 A2: 6/30/21 #21
The Community Council of Nashua, N.H.  DBA Greater Nashua Mental Health Center at Community Council	154112- B001	Nashua	\$9,697,254	\$0	\$9,697,254	O: 6/21/17, Late Item A A1: 9/13/2017, #15. A2: 12/19/18 #18. A3: 6/19/19, #29 A4: 6/30/21 #21
The Mental Health Center of Greater Manchester, Inc.	177184- B001	Manchester	\$10,767,012	\$0	\$10,767,012	O: 6/21/17, Late Item A A1: 6/19/19, #29 A2: 6/30/21 #21
Seacoast Mental Health Center, Inc.	174089- R001	Portsmouth	\$5,782,478	\$0	\$5,782,478	O: 6/21/17, Late Item A A1: 6/19/19, #29 A2: 6/30/21 #21
Behavioral Health & Developmental Services of Strafford County, Inc.  DBA Community Partners of Strafford County	177278- B002	Dover	\$3,682,987	\$0	\$3,682,987	O: 6/21/17, Late Item A A1: 6/19/19, #29 A2: 6/30/21 #21

His Excellency, Governor Christopher T. Sununu  
and the Honorable Council  
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The Mental Health Center for Southern New Hampshire DBA CLM Center for Life Management	174116-R001	Derry	\$3,876,414	\$0	\$3,876,414	O: 6/21/17, Late Item A A1: 9/20/18, #21 A2: 6/19/19, #29 A3: 6/30/21 #21
		<b>Total:</b>	<b>\$52,369,907</b>	<b>\$0</b>	<b>\$52,369,907</b>	

Funds are available in the following accounts for State Fiscal Year 2022, with the authority to adjust budget line items within the price limitation and encumbrances between state fiscal years through the Budget Office, if needed and justified.

See attached fiscal details.

**EXPLANATION**

The Department contracts for Mental Health services with the Community Mental Health Centers (CMHC), which are designated by the Department to serve the towns and cities within a designated geographic region, as outlined in NH Revised Statutes Annotated (RSA) 135-C, and NH Administrative Rule He-M 403.

The purpose of this request is to remove Supported Housing services from these Mental Health contracts and consolidate them under contracts with CMHCs for Housing Bridge Subsidy Program services, which focus on targeted housing services for individuals with severe mental illness, through a corresponding amendment. By consolidating housing services under one set of contracts, the Department will be able to more effectively monitor Contractor performance programmatically and financially.

The populations served include children with Serious Emotional Disturbances and adults with Severe Mental Illness/Severe and Persistent Mental Illness, including individuals with Severe/Severe and Persistent Mental Illness with Low Service Utilization (LU) per He-M 401 Eligibility Determination and Individual Service Planning. Approximately 43,000 adults, children and families will be served from June 30, 2021 to June 30, 2022.

The Contractors will continue to provide a full array of Mental Health services, including Crisis Response Services, Individual and Group Psychotherapy, Targeted Case Management, Medication Services, Functional Support Services, Illness Management and Recovery, Evidenced Based Supported Employment, Assertive Community Treatment, Projects for Assistance in Transition from Homelessness, wraparound services for children, Community Residential Services, and Acute Care Services to individuals experiencing psychiatric emergencies while awaiting admission to a Designated Receiving Facility. All contracts include provisions for Mental Health Services required per NH RSA 135-C and with State Regulations applicable to the mental health system as outlined in He-M 400, as well as in compliance with the Community Mental Health Agreement (CMHA).

The Department will continue to monitor contracted services by:

- Ensuring quality assurance by conducting performance reviews and utilization reviews as determined to be necessary and appropriate based on applicable licensing, certifications and service provisions.

His Excellency, Governor Christopher T. Sununu  
and the Honorable Council  
Page 4 of 4

- Conducting quarterly meetings to review submitted quarterly data and reports to identify ongoing programmatic improvements.
- Reviewing monthly Financial Statements provided by the Contractors for ongoing evaluation of the programs fiscal integrity.

Should the Governor and Executive Council not authorize this request, the lack of consolidation of housing services under the Housing Bridge Subsidy contracts may prevent the Department from being able to monitor Contractor performance more accurately and effectively.

Source of Federal Funds: Assistance Listing #93.778, FAIN #05-1505NHBIPP; Assistance Listing #93.150, FAIN #X08SM083717-01; Assistance Listing #93.958, FAIN #B09SM083816 and FAIN #B09SM083987; Assistance Listing #93.243, FAIN #H79SM080245; Assistance Listing #93.959, FAIN #T1083464.

The Department will request General Funds in the event that Federal Funds are no longer available and services are still needed.

Respectfully submitted,



for

Lori A. Shibinette  
Commissioner

Attachment A  
Financial Details

08-95-92-922010-4117 HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS DEPT OF, HHS: BEHAVIORAL HEALTH DIV, BUREAU OF MENTAL HEALTH SERVICES, CMH PROGRAM SUPPORT (100% General Funds)

Northern Human Services (Vendor Code 177222-8004) PO #1056782

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92204117	\$379,249	\$0	\$379,249
2019	102-500731	Contracts for program services	92204117	\$469,249	\$0	\$469,249
2020	102-500731	Contracts for program services	92204117	\$645,304	\$0	\$645,304
2021	102-500731	Contracts for program services	92204117	\$748,446	\$0	\$748,446
2022	102-500731	Contracts for program services	92204117	\$1,415,368	\$0	\$1,415,368
			Subtotal	\$3,657,616	\$0	\$3,657,616

West Central Services, Inc (Vendor Code 177654-8001) PO #1056774

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92204117	\$322,191	\$0	\$322,191
2019	102-500731	Contracts for program services	92204117	\$412,191	\$0	\$412,191
2020	102-500731	Contracts for program services	92204117	\$312,878	\$0	\$312,878
2021	102-500731	Contracts for program services	92204117	\$377,202	\$0	\$377,202
2022	102-500731	Contracts for program services	92204117	\$1,121,563	\$0	\$1,121,563
			Subtotal	\$2,548,025	\$0	\$2,548,025

The Lakes Region Mental Health Center (Vendor Code 154480-8001) PO #1056775

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92204117	\$328,115	\$0	\$328,115
2019	102-500731	Contracts for program services	92204117	\$418,115	\$0	\$418,115
2020	102-500731	Contracts for program services	92204117	\$324,170	\$0	\$324,170
2021	102-500731	Contracts for program services	92204117	\$617,670	\$0	\$617,670
2022	102-500731	Contracts for program services	92204117	\$1,128,583	\$0	\$1,128,583
			Subtotal	\$2,814,633	\$0	\$2,814,633

Riverbend Community Mental Health, Inc. (Vendor Code 177192-R001) PO #1056778

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92204117	\$381,653	\$0	\$381,653
2019	102-500731	Contracts for program services	92204117	\$471,653	\$0	\$471,653
2020	102-500731	Contracts for program services	92204117	\$237,708	\$0	\$237,708
2021	102-500731	Contracts for program services	92204117	\$237,708	\$0	\$237,708
2022	102-500731	Contracts for program services	92204117	\$1,616,551	\$0	\$1,616,551
			Subtotal	\$2,945,273	\$0	\$2,945,273

Monadnock Family Services (Vendor Code 177510-B005) PO #1056779

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92204117	\$357,590	\$0	\$357,590
2019	102-500731	Contracts for program services	92204117	\$447,590	\$0	\$447,590
2020	102-500731	Contracts for program services	92204117	\$357,590	\$0	\$357,590
2021	102-500731	Contracts for program services	92204117	\$427,475	\$0	\$427,475
2022	102-500731	Contracts for program services	92204117	\$999,625	\$0	\$999,625
			Subtotal	\$2,589,870	\$0	\$2,589,870

Community Council of Nashua, NH (Vendor Code 154112-B001) PO #1056782

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92204117	\$1,183,799	\$0	\$1,183,799
2019	102-500731	Contracts for program services	92204117	\$1,273,799	\$0	\$1,273,799
2020	102-500731	Contracts for program services	92204117	\$1,039,854	\$0	\$1,039,854
2021	102-500731	Contracts for program services	92204117	\$1,326,702	\$0	\$1,326,702
2022	102-500731	Contracts for program services	92204117	\$2,384,495	\$0	\$2,384,495
			Subtotal	\$7,188,649	\$0	\$7,188,649

The Mental Health Center of Greater Manchester (Vendor Code 177184-B001) PO #1056784

Attachment A  
Financial Details

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92204117	\$1,646,829	\$0	\$1,646,829
2019	102-500731	Contracts for program services	92204117	\$1,736,829	\$0	\$1,736,829
2020	102-500731	Contracts for program services	92204117	\$1,642,884	\$0	\$1,642,884
2021	102-500731	Contracts for program services	92204117	\$1,642,884	\$0	\$1,642,884
2022	102-500731	Contracts for program services	92204117	\$2,588,551	\$0	\$2,588,551
			<b>Subtotal</b>	<b>\$9,257,977</b>	<b>\$0</b>	<b>\$9,257,977</b>

Seacoast Mental Health Center, Inc. (Vendor Code 174089-R001)

PO #1056785

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92204117	\$746,765	\$0	\$746,765
2019	102-500731	Contracts for program services	92204117	\$638,765	\$0	\$638,765
2020	102-500731	Contracts for program services	92204117	\$742,820	\$0	\$742,820
2021	102-500731	Contracts for program services	92204117	\$845,860	\$0	\$845,860
2022	102-500731	Contracts for program services	92204117	\$1,139,825	\$0	\$1,139,825
			<b>Subtotal</b>	<b>\$4,311,835</b>	<b>\$0</b>	<b>\$4,311,835</b>

Behavioral Health & Developmental Services of Strafford County, Inc. (Vendor Code 177276-B002)

PO #1056787

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92204117	\$313,543	\$0	\$313,543
2019	102-500731	Contracts for program services	92204117	\$403,543	\$0	\$403,543
2020	102-500731	Contracts for program services	92204117	\$309,598	\$0	\$309,598
2021	102-500731	Contracts for program services	92204117	\$417,598	\$0	\$417,598
2022	102-500731	Contracts for program services	92204117	\$1,297,096	\$0	\$1,297,096
			<b>Subtotal</b>	<b>\$2,741,378</b>	<b>\$0</b>	<b>\$2,741,378</b>

The Mental Health Center for Southern New Hampshire (Vendor Code 174116-R001)

PO #1056788

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92204117	\$350,791	\$0	\$350,791
2019	102-500731	Contracts for program services	92204117	\$440,791	\$0	\$440,791
2020	102-500731	Contracts for program services	92204117	\$346,846	\$0	\$346,846
2021	102-500731	Contracts for program services	92204117	\$668,846	\$0	\$668,846
2022	102-500731	Contracts for program services	92204117	\$999,825	\$0	\$999,825
			<b>Subtotal</b>	<b>\$2,806,899</b>	<b>\$0</b>	<b>\$2,806,899</b>

**Total CMH Program Support**

**\$40,880,166**

**\$0**

**\$40,880,166**

05-05-02-922010-4120 HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS DEPT OF, HHS: BEHAVIORAL HEALTH DIV, BUREAU OF MENTAL HEALTH SERVICES, MENTAL HEALTH BLOCK GRANT (100% Federal Funds)

Monadnock Family Services (Vendor Code 177510-B005)

PO #1056779

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92224120	\$0	\$0	\$0
2019	102-500731	Contracts for program services	92224120	\$0	\$0	\$0
2020	102-500731	Contracts for program services	92224120	\$0	\$0	\$0
2021	102-500731	Contracts for program services	92224120	\$0	\$0	\$0
2022	074-500585	Grants for Pub Asst and Relief	92224120 / 92244120	\$111,000	\$0	\$111,000
			<b>Subtotal</b>	<b>\$111,000</b>	<b>\$0</b>	<b>\$111,000</b>

Community Council of Nashua, NH (Vendor Code 154112-B001)

PO #1056782

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92224120	\$84,000	\$0	\$84,000
2019	102-500731	Contracts for program services	92224120	\$21,500	\$0	\$21,500
2020	102-500731	Contracts for program services	92224120	\$61,162	\$0	\$61,162
2021	102-500731	Contracts for program services	92224120	\$61,162	\$0	\$61,162
2022	074-500585	Grants for Pub Asst and Relief	92224120	\$80,000	\$0	\$80,000
			<b>Subtotal</b>	<b>\$287,824</b>	<b>\$0</b>	<b>\$287,824</b>

Seacoast Mental Health Center, Inc. (Vendor Code 174089-R001)

PO #1056785

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
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Attachment A  
Financial Details

2018	102-500731	Contracts for program services	92224120	\$0	\$0	\$0
2019	102-500731	Contracts for program services	92224120	\$0	\$0	\$0
2020	102-500731	Contracts for program services	92224120	\$0	\$0	\$0
2021	102-500731	Contracts for program services	92224120	\$0	\$0	\$0
2022	074-500585	Grants for Pub Asst and Relief	92224120 / 92244120	\$111,000	\$0	\$111,000
			<b>Subtotal</b>	<b>\$111,000</b>	<b>\$0</b>	<b>\$111,000</b>

The Mental Health Center for Southern New Hampshire (Vendor Code 174118-R001) PO #1056788

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92224120	\$0	\$0	\$0
2019	102-500731	Contracts for program services	92224120	\$0	\$0	\$0
2020	102-500731	Contracts for program services	92224120	\$0	\$0	\$0
2021	102-500731	Contracts for program services	92224120	\$0	\$0	\$0
2022	074-500585	Grants for Pub Asst and Relief	92224120 / 92244120	\$118,600	\$0	\$118,600
			<b>Subtotal</b>	<b>\$118,600</b>	<b>\$0</b>	<b>\$118,600</b>
<b>Total Mental Health Block Grant</b>				<b>\$228,424</b>	<b>\$0</b>	<b>\$228,424</b>

05-95-92-922010-4121 HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS DEPT OF, HHS: BEHAVIORAL HEALTH DIV, BUREAU OF MENTAL HEALTH SERVICES, MENTAL HEALTH DATA COLLECTION (100% Federal Funds)

Northern Human Services (Vendor Code 177222-B004) PO #1056782

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2019	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2020	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2021	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2022	102-500731	Contracts for program services	92204121	\$10,000	\$0	\$10,000
			<b>Subtotal</b>	<b>\$30,000</b>	<b>\$0</b>	<b>\$30,000</b>

West Central Services, Inc (Vendor Code 177654-B001) PO #1056774

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2019	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2020	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2021	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2022	102-500731	Contracts for program services	92204121	\$10,000	\$0	\$10,000
			<b>Subtotal</b>	<b>\$30,000</b>	<b>\$0</b>	<b>\$30,000</b>

The Lakes Region Mental Health Center (Vendor Code 154480-B001) PO #1056775

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2019	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2020	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2021	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2022	102-500731	Contracts for program services	92204121	\$10,000	\$0	\$10,000
			<b>Subtotal</b>	<b>\$30,000</b>	<b>\$0</b>	<b>\$30,000</b>

Riverbend Community Mental Health, Inc. (Vendor Code 177192-R001) PO #1056778

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2019	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2020	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2021	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2022	102-500731	Contracts for program services	92204121	\$10,000	\$0	\$10,000
			<b>Subtotal</b>	<b>\$30,000</b>	<b>\$0</b>	<b>\$30,000</b>

Monadnock Family Services (Vendor Code 177510-B005) PO #1056779

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000



Attachment A  
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2019	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2020	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2021	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2022	102-500731	Contracts for program services	92204121	\$10,000	\$0	\$10,000
			<b>Subtotal</b>	<b>\$30,000</b>	<b>\$0</b>	<b>\$30,000</b>

Community Council of Nashua, NH (Vendor Code 154112-B001)

PO #1056782

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2019	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2020	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2021	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2022	102-500731	Contracts for program services	92204121	\$10,000	\$0	\$10,000
			<b>Subtotal</b>	<b>\$30,000</b>	<b>\$0</b>	<b>\$30,000</b>

The Mental Health Center of Greater Manchester (Vendor Code 177184-B001)

PO #1056784

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2019	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2020	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2021	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2022	102-500731	Contracts for program services	92204121	\$10,000	\$0	\$10,000
			<b>Subtotal</b>	<b>\$30,000</b>	<b>\$0</b>	<b>\$30,000</b>

Seacoast Mental Health Center, Inc. (Vendor Code 174089-R001)

PO #1056785

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2019	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2020	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2021	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2022	102-500731	Contracts for program services	92204121	\$10,000	\$0	\$10,000
			<b>Subtotal</b>	<b>\$30,000</b>	<b>\$0</b>	<b>\$30,000</b>

Behavioral Health & Developmental Services of Strafford County, Inc. (Vendor Code 177278-B002)

PO #1056787

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2019	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2020	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2021	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2022	102-500731	Contracts for program services	92204121	\$10,000	\$0	\$10,000
			<b>Subtotal</b>	<b>\$30,000</b>	<b>\$0</b>	<b>\$30,000</b>

Attachment A  
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The Mental Health Center for Southern New Hampshire (Vendor Code 174116-R001) PO #1056788

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2019	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2020	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2021	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2022	102-500731	Contracts for program services	92204121	\$10,000	\$0	\$10,000
			Subtotal	\$30,000	\$0	\$30,000
Total Mental Health Data Collection				\$300,000	\$0	\$300,000

05-95-92-921010-2053 HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS DEPT OF, HHS: BEHAVIORAL HEALTH DIV, BUR FOR CHILDRENS BEHAVRL HLTH, SYSTEM OF CARE (100% General Funds)

Northern Human Services (Vendor Code 177222-B004) PO #1056782

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92102053	\$4,000	\$0	\$4,000
2019	102-500731	Contracts for program services	92102053	\$0	\$0	\$0
2020	102-500731	Contracts for program services	92102053	\$11,000	\$0	\$11,000
2021	102-500731	Contracts for program services	92102053	\$11,000	\$0	\$11,000
2022	102-500731	Contracts for program services	92102053	\$605,091	\$0	\$605,091
			Subtotal	\$631,091	\$0	\$631,091

West Central Services, Inc (Vendor Code 177654-B001) PO #1056774

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92102053	\$0	\$0	\$0
2019	102-500731	Contracts for program services	92102053	\$4,000	\$0	\$4,000
2020	102-500731	Contracts for program services	92102053	\$5,000	\$0	\$5,000
2021	102-500731	Contracts for program services	92102053	\$5,000	\$0	\$5,000
2022	102-500731	Contracts for program services	92102053	\$402,331	\$0	\$402,331
			Subtotal	\$418,331	\$0	\$418,331

The Lakes Region Mental Health Center (Vendor Code 154480-B001) PO #1056775

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92102053	\$0	\$0	\$0
2019	102-500731	Contracts for program services	92102053	\$4,000	\$0	\$4,000
2020	102-500731	Contracts for program services	92102053	\$11,000	\$0	\$11,000
2021	102-500731	Contracts for program services	92102053	\$11,000	\$0	\$11,000
2022	102-500731	Contracts for program services	92102053	\$408,331	\$0	\$408,331
			Subtotal	\$434,331	\$0	\$434,331

Riverbend Community Mental Health, Inc. (Vendor Code 177192-R001) PO #1056778

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92102053	\$0	\$0	\$0
2019	102-500731	Contracts for program services	92102053	\$4,000	\$0	\$4,000
2020	102-500731	Contracts for program services	92102053	\$151,000	\$0	\$151,000
2021	102-500731	Contracts for program services	92102053	\$151,000	\$0	\$151,000
2022	102-500731	Contracts for program services	92102053	\$1,051,054	\$0	\$1,051,054
			Subtotal	\$1,357,054	\$0	\$1,357,054

Monadnock Family Services (Vendor Code 177510-B005) PO #1056779

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92102053	\$0	\$0	\$0
2019	102-500731	Contracts for program services	92102053	\$4,000	\$0	\$4,000
2020	102-500731	Contracts for program services	92102053	\$5,000	\$0	\$5,000
2021	102-500731	Contracts for program services	92102053	\$5,000	\$0	\$5,000
2022	102-500731	Contracts for program services	92102053	\$341,383	\$0	\$341,383
			Subtotal	\$355,383	\$0	\$355,383

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Community Council of Nashua, NH (Vendor Code 154112-B001) PO #1056782

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92102053	\$0	\$0	\$0
2019	102-500731	Contracts for program services	92102053	\$0	\$0	\$0
2020	102-500731	Contracts for program services	92102053	\$151,000	\$0	\$151,000
2021	102-500731	Contracts for program services	92102053	\$151,000	\$0	\$151,000
2022	102-500731	Contracts for program services	92102053	\$1,051,054	\$0	\$1,051,054
<b>Subtotal</b>				<b>\$1,353,054</b>	<b>\$0</b>	<b>\$1,353,054</b>

The Mental Health Center of Greater Manchester (Vendor Code 177184-B001) PO #1056784

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92102053	\$4,000	\$0	\$4,000
2019	102-500731	Contracts for program services	92102053	\$0	\$0	\$0
2020	102-500731	Contracts for program services	92102053	\$11,000	\$0	\$11,000
2021	102-500731	Contracts for program services	92102053	\$11,000	\$0	\$11,000
2022	102-500731	Contracts for program services	92102053	\$653,326	\$0	\$653,326
<b>Subtotal</b>				<b>\$679,326</b>	<b>\$0</b>	<b>\$679,326</b>

Seacoast Mental Health Center, Inc. (Vendor Code 174089-R001) PO #1056785

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92102053	\$4,000	\$0	\$4,000
2019	102-500731	Contracts for program services	92102053	\$0	\$0	\$0
2020	102-500731	Contracts for program services	92102053	\$11,000	\$0	\$11,000
2021	102-500731	Contracts for program services	92102053	\$11,000	\$0	\$11,000
2022	102-500731	Contracts for program services	92102053	\$605,091	\$0	\$605,091
<b>Subtotal</b>				<b>\$631,091</b>	<b>\$0</b>	<b>\$631,091</b>

Behavioral Health & Developmental Services of Strafford County, Inc. (Vendor Code 177278-B002) PO #1056787

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92102053	\$0	\$0	\$0
2019	102-500731	Contracts for program services	92102053	\$4,000	\$0	\$4,000
2020	102-500731	Contracts for program services	92102053	\$11,000	\$0	\$11,000
2021	102-500731	Contracts for program services	92102053	\$11,000	\$0	\$11,000
2022	102-500731	Contracts for program services	92102053	\$408,331	\$0	\$408,331
<b>Subtotal</b>				<b>\$434,331</b>	<b>\$0</b>	<b>\$434,331</b>

The Mental Health Center for Southern New Hampshire (Vendor Code 174116-R001) PO #1056788

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92102053	\$4,000	\$0	\$4,000
2019	102-500731	Contracts for program services	92102053	\$5,000	\$0	\$5,000
2020	102-500731	Contracts for program services	92102053	\$131,000	\$0	\$131,000
2021	102-500731	Contracts for program services	92102053	\$131,000	\$0	\$131,000
2022	102-500731	Contracts for program services	92102053	\$467,363	\$0	\$467,363
<b>Subtotal</b>				<b>\$738,363</b>	<b>\$0</b>	<b>\$738,363</b>
<b>Total System of Care</b>				<b>\$7,030,336</b>	<b>\$0</b>	<b>\$7,030,336</b>

05-95-42-421010-2988 HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS DEPT OF, HHS: HUMAN SERVICES DIV, CHILD PROTECTION, CHILD - FAMILY SERVICES (100% General Funds)

Northern Human Services (Vendor Code 177222-B004) PO #1056762

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	550-500398	Assessment and Counseling	42105824	\$5,310	\$0	\$5,310
2019	550-500398	Assessment and Counseling	42105824	\$5,310	\$0	\$5,310
2020	550-500398	Assessment and Counseling	42105824	\$5,310	\$0	\$5,310
2021	550-500398	Assessment and Counseling	42105824	\$5,310	\$0	\$5,310
2022	644-504195	SGFSER SGF SERVICES	42105876	\$5,310	\$0	\$5,310
<b>Subtotal</b>				<b>\$26,550</b>	<b>\$0</b>	<b>\$26,550</b>

Attachment A  
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West Central Services, Inc (Vendor Code 177654-B001)

PO #1056774

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2019	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2020	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2021	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2022	644-504195	SGFSER SGF SERVICES	42105876	\$1,770	\$0	\$1,770
			<b>Subtotal</b>	<b>\$8,850</b>	<b>\$0</b>	<b>\$8,850</b>

The Lakes Region Mental Health Center (Vendor Code 154480-B001)

PO #1056775

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2019	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2020	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2021	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2022	644-504195	SGFSER SGF SERVICES	42105876	\$1,770	\$0	\$1,770
			<b>Subtotal</b>	<b>\$8,850</b>	<b>\$0</b>	<b>\$8,850</b>

Riverbend Community Mental Health, Inc. (Vendor Code 177192-R001)

PO #1056778

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2019	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2020	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2021	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2022	644-504195	SGFSER SGF SERVICES	42105876	\$1,770	\$0	\$1,770
			<b>Subtotal</b>	<b>\$8,850</b>	<b>\$0</b>	<b>\$8,850</b>

Monadnock Family Services (Vendor Code 177510-B005)

PO #1056779

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2019	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2020	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2021	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2022	644-504195	SGFSER SGF SERVICES	42105876	\$1,770	\$0	\$1,770
			<b>Subtotal</b>	<b>\$8,850</b>	<b>\$0</b>	<b>\$8,850</b>

Community Council of Nashua, NH (Vendor Code 154112-B001)

PO #1056782

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2019	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2020	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2021	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2022	644-504195	SGFSER SGF SERVICES	42105876	\$1,770	\$0	\$1,770
			<b>Subtotal</b>	<b>\$8,850</b>	<b>\$0</b>	<b>\$8,850</b>

The Mental Health Center of Greater Manchester (Vendor Code 177184-B001)

PO #1056784

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	550-500398	Assessment and Counseling	42105824	\$3,540	\$0	\$3,540
2019	550-500398	Assessment and Counseling	42105824	\$3,540	\$0	\$3,540
2020	550-500398	Assessment and Counseling	42105824	\$3,540	\$0	\$3,540
2021	550-500398	Assessment and Counseling	42105824	\$3,540	\$0	\$3,540
2022	644-504195	SGFSER SGF SERVICES	42105876	\$3,540	\$0	\$3,540
			<b>Subtotal</b>	<b>\$17,700</b>	<b>\$0</b>	<b>\$17,700</b>

Seacoast Mental Health Center, Inc. (Vendor Code 174089-R001)

PO #1056785

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2019	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2020	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2021	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770

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2022	644-504195	SGFSER SGF SERVICES	42105876	\$1,770	\$0	\$1,770
			<i>Subtotal</i>	\$8,850	\$0	\$8,850

Attachment A  
Financial Details

Behavioral Health & Developmental Services of Strafford County, Inc. (Vendor Code 177278-B002) PO #1056787

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2019	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2020	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2021	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2022	644-504195	SGFSER SGF SERVICES	42105876	\$1,770	\$0	\$1,770
<b>Subtotal</b>				<b>\$8,850</b>	<b>\$0</b>	<b>\$8,850</b>

The Mental Health Center for Southern New Hampshire (Vendor Code 174116-R001) PO #1056788

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2019	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2020	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2021	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2022	644-504195	SGFSER SGF SERVICES	42105876	\$1,770	\$0	\$1,770
<b>Subtotal</b>				<b>\$8,850</b>	<b>\$0</b>	<b>\$8,850</b>
<b>Total Child - Family Services</b>				<b>\$118,060</b>	<b>\$0</b>	<b>\$118,060</b>

06-85-42-423010-7929 HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS DEPT OF, HHS: HUMAN SERVICES DIV, HOMELESS & HOUSING, PATH GRANT (100% Federal Funds)

Riverbend Community Mental Health, Inc. (Vendor Code 177192-R001) PO #1056778

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	42307150	\$38,250	\$0	\$38,250
2019	102-500731	Contracts for program services	42307150	\$38,250	\$0	\$38,250
2020	102-500731	Contracts for program services	42307150	\$38,234	\$0	\$38,234
2021	102-500731	Contracts for program services	42307150	\$38,234	\$0	\$38,234
2022	102-500731	Contracts for program services	42307150	\$38,234	\$0	\$38,234
<b>Subtotal</b>				<b>\$187,202</b>	<b>\$0</b>	<b>\$187,202</b>

Monadnock Family Services (Vendor Code 177510-B005) PO #1056779

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	42307150	\$37,000	\$0	\$37,000
2019	102-500731	Contracts for program services	42307150	\$37,000	\$0	\$37,000
2020	102-500731	Contracts for program services	42307150	\$33,300	\$0	\$33,300
2021	102-500731	Contracts for program services	42307150	\$33,300	\$0	\$33,300
2022	102-500731	Contracts for program services	42307150	\$33,300	\$0	\$33,300
<b>Subtotal</b>				<b>\$173,900</b>	<b>\$0</b>	<b>\$173,900</b>

Community Council of Nashua, NH (Vendor Code 154112-B001) PO #1056782

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	42307150	\$40,300	\$0	\$40,300
2019	102-500731	Contracts for program services	42307150	\$40,300	\$0	\$40,300
2020	102-500731	Contracts for program services	42307150	\$43,901	\$0	\$43,901
2021	102-500731	Contracts for program services	42307150	\$43,901	\$0	\$43,901
2022	102-500731	Contracts for program services	42307150	\$43,901	\$0	\$43,901
<b>Subtotal</b>				<b>\$212,303</b>	<b>\$0</b>	<b>\$212,303</b>

The Mental Health Center of Greater Manchester (Vendor Code 177184-B001) PO #1056784

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	42307150	\$40,121	\$0	\$40,121
2019	102-500731	Contracts for program services	42307150	\$40,121	\$0	\$40,121
2020	102-500731	Contracts for program services	42307150	\$43,725	\$0	\$43,725
2021	102-500731	Contracts for program services	42307150	\$43,725	\$0	\$43,725
2022	102-500731	Contracts for program services	42307150	\$43,725	\$0	\$43,725
<b>Subtotal</b>				<b>\$211,417</b>	<b>\$0</b>	<b>\$211,417</b>

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Seacoast Mental Health Center, Inc. (Vendor Code 174089-R001) PO #1056785

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	42307150	\$25,000	\$0	\$25,000
2019	102-500731	Contracts for program services	42307150	\$25,000	\$0	\$25,000
2020	102-500731	Contracts for program services	42307150	\$38,234	\$0	\$38,234
2021	102-500731	Contracts for program services	42307150	\$38,234	\$0	\$38,234
2022	102-500731	Contracts for program services	42307150	\$38,234	\$0	\$38,234
<b>Subtotal</b>				<b>\$184,702</b>	<b>\$0</b>	<b>\$184,702</b>

The Mental Health Center for Southern New Hampshire (Vendor Code 174118-R001) PO #1056788

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	42307150	\$29,500	\$0	\$29,500
2019	102-500731	Contracts for program services	42307150	\$29,500	\$0	\$29,500
2020	102-500731	Contracts for program services	42307150	\$38,234	\$0	\$38,234
2021	102-500731	Contracts for program services	42307150	\$38,234	\$0	\$38,234
2022	102-500731	Contracts for program services	42307150	\$38,234	\$0	\$38,234
<b>Subtotal</b>				<b>\$173,702</b>	<b>\$0</b>	<b>\$173,702</b>
<b>Total PATH GRANT</b>				<b>\$1,123,228</b>	<b>\$0</b>	<b>\$1,123,228</b>

06-86-82-920610-3380 HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS DEPT OF, HHS: BEHAVIORAL HEALTH DIV, BUREAU OF DRUG & ALCOHOL SVCS, PREVENTION SERVICES (97% Federal Funds, 3% General Funds)

Seacoast Mental Health Center (Vendor Code 174089-R001) PO #1056785

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92058502	\$70,000	\$0	\$70,000
2019	102-500731	Contracts for program services	92058502	\$70,000	\$0	\$70,000
2020	102-500731	Contracts for program services	92057502	\$70,000	\$0	\$70,000
2021	102-500731	Contracts for program services	92057502	\$70,000	\$0	\$70,000
2022	102-500731	Contracts for program services	92057502	\$70,000	\$0	\$70,000
<b>Subtotal</b>				<b>\$350,000</b>	<b>\$0</b>	<b>\$350,000</b>
<b>Total BDAS</b>				<b>\$350,000</b>	<b>\$0</b>	<b>\$350,000</b>

06-86-48-481010-8917 HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS DEPT OF, HHS: ELDERLY & ADULT SVCS DIV, GRANTS TO LOCALS, HEALTH PROMOTION CONTRACTS (100% Federal Funds)

Seacoast Mental Health Center (Vendor Code 174089-R001) PO #1056785

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	48108462	\$35,000	\$0	\$35,000
2019	102-500731	Contracts for program services	48108462	\$35,000	\$0	\$35,000
2020	102-500731	Contracts for program services	48108462	\$35,000	\$0	\$35,000
2021	102-500731	Contracts for program services	48108462	\$35,000	\$0	\$35,000
2022	102-500731	Contracts for program services	48108462	\$35,000	\$0	\$35,000
<b>Subtotal</b>				<b>\$175,000</b>	<b>\$0</b>	<b>\$175,000</b>
<b>Total BEAS</b>				<b>\$175,000</b>	<b>\$0</b>	<b>\$175,000</b>

06-86-49-490510-2985 HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS DEPT OF, HHS: COMM-BASED CARE SVCS DIV, COMMUNITY BASED CARE SERVICES, BALANCE INCENTIVE PROGRAM BIP (100% Federal Funds)

Northern Human Services (Vendor Code 177222-B004) PO #1056782

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	49053318	\$0	\$0	\$0
2019	102-500731	Contracts for program services	49053318	\$0	\$0	\$0
2020	102-500731	Contracts for program services	49053318	\$132,123	\$0	\$132,123
2021	102-500731	Contracts for program services	49053318	\$0	\$0	\$0
2022	102-500731	Contracts for program services	49053318	\$0	\$0	\$0
<b>Subtotal</b>				<b>\$132,123</b>	<b>\$0</b>	<b>\$132,123</b>
<b>Total Balance Incentive Program</b>				<b>\$132,123</b>	<b>\$0</b>	<b>\$132,123</b>

Attachment A  
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06-86-92-022010-2340 HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS DEPT OF, MHS: BEHAVIORAL HEALTH DIV, BUREAU OF MENTAL HEALTH SERVICES, PROHEALTH NH GRANT (100% Federal Funds)

Community Council of Nashua, NH (Vendor Code 154112-B001) PO #1056782

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92202340	\$0	\$0	\$0
2019	102-500731	Contracts for program services	92202340	\$0	\$0	\$0
2020	102-500731	Contracts for program services	92202340	\$0	\$0	\$0
2021	102-500731	Contracts for program services	92202340	\$0	\$0	\$0
2022	074-500585	Grants for Pub Asst and Relief	92202340	\$616,574	\$0	\$616,574
			Subtotal	\$616,574	\$0	\$616,574

The Mental Health Center of Greater Manchester (Vendor Code 177184-B001) PO #1056784

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92202340	\$0	\$0	\$0
2019	102-500731	Contracts for program services	92202340	\$0	\$0	\$0
2020	102-500731	Contracts for program services	92202340	\$0	\$0	\$0
2021	102-500731	Contracts for program services	92202340	\$0	\$0	\$0
2022	074-500585	Grants for Pub Asst and Relief	92202340	\$570,592	\$0	\$570,592
			Subtotal	\$570,592	\$0	\$570,592

Behavioral Health & Developmental Services of Strafford County, Inc. (Vendor Code 177278-B002) PO #1056787

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92202340	\$0	\$0	\$0
2019	102-500731	Contracts for program services	92202340	\$0	\$0	\$0
2020	102-500731	Contracts for program services	92202340	\$0	\$0	\$0
2021	102-500731	Contracts for program services	92202340	\$0	\$0	\$0
2022	074-500585	Grants for Pub Asst and Relief	92202340	\$468,428	\$0	\$468,428
			Subtotal	\$468,428	\$0	\$468,428
		<b>Total PROHEALTH NH GRANT</b>		<b>\$1,655,624</b>	<b>\$0</b>	<b>\$1,655,624</b>

Amendment Total Price for All Vendors \$52,389,907 \$0 \$52,389,907



**State of New Hampshire  
Department of Health and Human Services  
Amendment #5**

This Amendment to the Mental Health Services contract is by and between the State of New Hampshire, Department of Health and Human Services ("State" or "Department") and The Community Council of Nashua, N.H. d/b/a Greater Nashua Mental Health Center at Community Council ("the Contractor").

WHEREAS, pursuant to an agreement (the "Contract") approved by the Governor and Executive Council on June 21, 2017, (Late Item A) as amended on September 13, 2017, (Item #15), and December 19, 2018, (Item #18), and June 19, 2019, (Item #29), and June 30, 2021 (Item #21), the Contractor agreed to perform certain services based upon the terms and conditions specified in the Contract as amended and in consideration of certain sums specified; and

WHEREAS, pursuant to Form P-37, General Provisions, Paragraph 18, the Contract may be amended upon written agreement of the parties and approval from the Governor and Executive Council; and

WHEREAS, the parties agree to extend the term of the agreement, increase the price limitation, or modify the scope of services to support continued delivery of these services; and

NOW THEREFORE, in consideration of the foregoing and the mutual covenants and conditions contained in the Contract and set forth herein, the parties hereto agree to amend as follows:

1. Modify Exhibit A, Amendment #4, Scope of Services, by deleting all text in Section 17, Supported Housing, and replacing it to read:

17. Reserved

All terms and conditions of the Contract and prior amendments not modified by this Amendment remain in full force and effect. This Amendment shall be effective upon the date of Governor and Executive Council approval.

IN WITNESS WHEREOF, the parties have set their hands as of the date written below,

State of New Hampshire  
Department of Health and Human Services

12/22/2021

Date

DocuSigned by:  
*Katja S. Fox*  
Name: Katja S. Fox  
Title: Director

The Community Council of Nashua, N.H.  
d/b/a Greater Nashua Mental Health Center  
at Community Council

12/21/2021

Date

DocuSigned by:  
*Cynthia L Whitaker*  
Name: Cynthia L Whitaker  
Title: president and CEO

The preceding Amendment, having been reviewed by this office, is approved as to form, substance, and execution.

OFFICE OF THE ATTORNEY GENERAL

12/22/2021

Date

DocuSigned by:

*Robyn Guarino*

Name: Robyn Guarino

Title: Attorney

I hereby certify that the foregoing Amendment was approved by the Governor and Executive Council of the State of New Hampshire at the Meeting on: \_\_\_\_\_ (date of meeting)

OFFICE OF THE SECRETARY OF STATE

Date

Name:

Title:



Lori A. Shibanette  
Commissioner

Katja S. Fox  
Director

21  
man

**STATE OF NEW HAMPSHIRE**  
**DEPARTMENT OF HEALTH AND HUMAN SERVICES**  
***DIVISION FOR BEHAVIORAL HEALTH***

129 PLEASANT STREET, CONCORD, NH 03301  
603-271-9544 1-800-852-3345 Ext. 9544  
Fax: 603-271-4332 TDD Access: 1-800-735-2964 www.dhhs.nh.gov

June 11, 2021

His Excellency, Governor Christopher T. Sununu  
and the Honorable Council  
State House  
Concord, New Hampshire 03301

**REQUESTED ACTION**

Authorize the Department of Health and Human Services, Division for Behavioral Health, to enter into **Sole Source** amendments to existing contracts with the vendors listed below to provide community mental health services, including statewide mobile crisis services, by increasing the total price limitation by \$24,517,006 from \$27,852,901 to \$52,369,907 and by extending the completion dates from June 30, 2021 to June 30, 2022, effective June 30, 2021, upon Governor and Council approval. 90% General Funds. 10% Federal Funds.

The individual contracts were approved by Governor and Council as specified in the table below.

Vendor Name	Vendor Code	Area Served	Current Amount	Increase (Decrease)	Revised Amount	G&C Approval
Northern Human Services	177222-B001	Conway	\$2,354,431	\$2,122,949	\$4,477,380	O: 6/21/17, Late Item A A1: 6/19/19, #29 A2: 2/19/20, #12
West Central Services, Inc. DBA West Central Behavioral Health	177654-B001	Lebanon	\$1,401,218	\$1,599,988	\$3,001,206	O: 6/21/17, Late Item A A1: 6/19/19, #29
Lakes Region Mental Health Center, Inc. DBA Genesis Behavioral Health	154480-B001	Laconia	\$1,447,650	\$1,840,164	\$3,287,814	O: 6/21/17, Late Item A A1: 6/19/19, #29
Riverbend Community Mental Health, Inc.	177192-R001	Concord	\$1,810,770	\$2,717,609	\$4,528,379	O: 6/21/17, Late Item A A1: 6/19/19, #29
Monadnock Family Services	177510-B005	Keene	\$1,702,040	\$1,566,943	\$3,268,983	O: 6/21/17, Late Item A A1: 6/19/19, #29

His Excellency, Governor Christopher T. Sununu  
and the Honorable Council  
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Community Council of Nashua, NH DBA Greater Nashua Mental Health Center at Community Council	154112-B001	Nashua	\$5,262,612	\$4,434,642	\$9,697,254	O: 6/21/17, Late Item A A1: 9/13/2019, #15. A2: 12/19/18 #19. A3: 6/19/19, #29
The Mental Health Center of Greater Manchester, Inc.	177184-B001	Manchester	\$6,897,278	\$3,869,734	\$10,767,012	O: 6/21/17, Late Item A A1: 6/19/19, #29
Seacoast Mental Health Center, Inc.	174089-R001	Portsmouth	\$3,668,718	\$2,113,760	\$5,782,478	O: 6/21/17, Late Item A A1: 6/19/19, #29
Behavioral Health & Developmental Svs of Strafford County, Inc. DBA Community Partners of Strafford County	177278-B002	Dover	\$1,389,362	\$2,293,625	\$3,682,987	O: 6/21/17, Late Item A A1: 6/19/19, #29
The Mental Health Center for Southern New Hampshire DBA CLM Center for Life Management	174118-R001	Derry	\$1,918,822	\$1,957,592	\$3,876,414	O: 6/21/17, Late Item A A1: 9/20/18, #21 A2: 6/19/19, #29
		<b>Total:</b>	<b>\$27,852,901</b>	<b>\$24,517,006</b>	<b>\$52,369,907</b>	

Funds are available in the following accounts for State Fiscal Year 2021, and are anticipated to be available in State Fiscal Year 2022, upon the availability and continued appropriation of funds in the future operating budget, with the authority to adjust budget line items within the price limitation and encumbrances between state fiscal years through the Budget Office, if needed and justified.

#### **EXPLANATION**

This request is **Sole Source** because the Department is seeking to extend the contracts beyond the current completion dates and there are no renewal options available. The Department contracts for these services through the community mental health centers, which are designated by the Department to serve the towns and cities within a designated geographic region, as outlined in the NH Revised Statutes Annotated (RSA) 135-C, and NH Administrative Rule He-M 403.

His Excellency, Governor Christopher T. Sununu  
and the Honorable Council  
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The purpose of this request is to continue providing and expand upon community mental health services for individuals in New Hampshire. Community mental health centers provide community-based mental health services to adults, children, and families to build resiliency, promote recovery, reduce inpatient hospital utilizations, and improve community tenure.

The populations served include children with Serious Emotional Disturbances and adults with Severe Mental Illness/Severe and Persistent Mental Illness, including individuals with Severe/Severe and Persistent Mental Illness with Low Service Utilization (LU) per He-M 401 Eligibility Determination and Individual Service Planning. Approximately 43,000 adults, children and families will be served from June 30, 2021 to June 30, 2022.

The Contractors will continue to provide Emergency Services, Individual and Group Psychotherapy, Targeted Case Management, Medication Services, Functional Support Services, Illness Management and Recovery, Evidenced Based Supported Employment, Assertive Community Treatment, Projects for Assistance in Transition from Homelessness, wraparound services for children, Community Residential Services, and Acute Care Services to individuals experiencing psychiatric emergencies while awaiting admission to a Designated Receiving Facility. All contracts include provisions for Mental Health Services required per NH RSA 135-C and with State Regulations applicable to the mental health system as outlined in He-M 400, as well as in compliance with the Community Mental Health Agreement (CMHA).

These services are provided to individuals enrolled in the State Medicaid plan as well as non-Medicaid and uninsured children, adults, and families. The Contractors will seek reimbursement for Medicaid services through agreements with the contracted Managed Care Organizations, through Medicaid fee-for-service and third part insurance payers. The contracts do not include funding for Medicaid reimbursement.

These amendments also included the following modifications to the scopes of services:

- Inclusion of statewide integrated mobile crisis response teams in crisis services. Currently only three regions (Regions 4, 6 & 7) operate mobile crisis response teams for adults with mental illness. All ten (10) community mental health centers will enhance their crisis services to ensure delivery of integrated mobile crisis response services to individuals experiencing a mental health and/or substance use crisis;
- Addition of six (6) supported housing beds in each region to expand the availability of supported housing options statewide;
- Expansion of First Episode Psychosis/Early Serious Mental Illness (FEP-ESMI) services. Currently only Region 6 holds provisions for FEP-ESMI programming. These programs provide evidence-based Coordinated Specialty Care for the treatment of FEP-ESMI utilizing early intervention for individuals age thirteen (13) to thirty-five (35) experiencing a first episode of mental illness. The expansion includes three (3) additional teams in Regions 5, 8, & 10;
- Expansion of deaf and hard of hearing services provided by Region 6, including increased opportunities for collaboration with other services providers statewide and the provision of consultative services in the treatment planning process for individuals who are deaf and/or hard of hearing;
- Addition of Statewide Work Incentives Counseling to include one (1) full-time equivalent Work Incentives Counselor in each of the ten (10) regions to support individuals in meeting employment related goals by providing comprehensive benefits counseling, supporting engagement in Supported Employment and improving collaboration with the Division of Vocational Rehabilitation;

His Excellency, Governor Christopher T. Sununu  
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- Inclusion of System of Care Activities with the Department of Education to develop a system of support for behavioral health within school districts in targeted regions;
- Inclusion of Pro-Health Services in Regions 6, 7 & 9. These services provide integrated medical and mental health services to individuals aged sixteen (16) through thirty-five (35) through FQHC primary care services co-located in the mental health center; and
- Inclusion of a specialty residential program in Region 9, which provides three (3) beds for individuals age eighteen (18) years and older who are dually diagnosed with a severe mental illness and developmental disability and/or acquired brain disorder.

The Department will monitor contracted services by:

- Ensuring quality assurance by conducting performance reviews and utilization reviews as determined to be necessary and appropriate based on applicable licensing, certifications and service provisions.
- Conducting quarterly meetings to review submitted quarterly data and reports to identify ongoing programmatic improvements.
- Reviewing monthly Financial Statements provided by the Contractors for ongoing evaluation of the programs fiscal integrity.

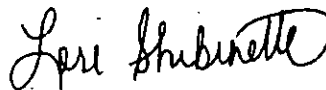
Should the Governor and Executive Council not authorize this request, approximately 43,000 adults, children and families in the state will not have access to critical community mental health services as required by NH RSA 135-C:13. As a result these individuals may experience an increase in symptoms causing them to seek more costly services at hospital emergency departments due to risk of harm to themselves or others and may have increased contact with law enforcement, correctional programs, or primary care physicians, none of which have the necessary services or supports available to provide necessary assistance. Lack of these services may also increase the likelihood of inpatient hospitalizations and death by suicide.

Area served: Statewide

Source of Funds: CFDA 93.778 FAIN #05-1505NHBIPP, CFDA 93.150 FAINX06SM083717-01, CFDA 93.958, FAINB09SM083816 and FAINB09SM083987, CFDA#93.243 FAINH79SM080245, CFDA#93.959 FAINTI083464

The Department will request General Funds in the event that Federal Funds are no longer available and services are still needed.

Respectfully submitted,



Lori A. Shibinette  
Commissioner

Attachment A  
Financial Details

05-95-92-922010-4117 HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS DEPT OF, HHS: BEHAVIORAL HEALTH DIV, BUREAU OF MENTAL HEALTH SERVICES, CMH PROGRAM SUPPORT (100% General Funds)

Northern Human Services (Vendor Code 177222-B004) PO #1056782

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92204117	\$379,249	\$0	\$379,249
2019	102-500731	Contracts for program services	92204117	\$469,249	\$0	\$469,249
2020	102-500731	Contracts for program services	92204117	\$645,304	\$0	\$645,304
2021	102-500731	Contracts for program services	92204117	\$661,268	\$87,180	\$748,448
2022	102-500731	Contracts for program services	92204117	\$0	\$1,415,368	\$1,415,368
			<b>Subtotal</b>	<b>\$2,155,068</b>	<b>\$1,502,548</b>	<b>\$3,657,616</b>

West Central Services, Inc (Vendor Code 177654-B001) PO #1056774

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92204117	\$322,191	\$0	\$322,191
2019	102-500731	Contracts for program services	92204117	\$412,191	\$0	\$412,191
2020	102-500731	Contracts for program services	92204117	\$312,878	\$0	\$312,878
2021	102-500731	Contracts for program services	92204117	\$312,878	\$64,324	\$377,202
2022	102-500731	Contracts for program services	92204117	\$0	\$1,121,563	\$1,121,563
			<b>Subtotal</b>	<b>\$1,360,138</b>	<b>\$1,185,887</b>	<b>\$2,546,025</b>

The Lakes Region Mental Health Center (Vendor Code 154480-B001) PO #1056775

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92204117	\$328,115	\$0	\$328,115
2019	102-500731	Contracts for program services	92204117	\$418,115	\$0	\$418,115
2020	102-500731	Contracts for program services	92204117	\$324,170	\$0	\$324,170
2021	102-500731	Contracts for program services	92204117	\$324,170	\$293,500	\$617,670
2022	102-500731	Contracts for program services	92204117	\$0	\$1,126,563	\$1,126,563
			<b>Subtotal</b>	<b>\$1,394,570</b>	<b>\$1,420,063</b>	<b>\$2,814,633</b>

Riverbend Community Mental Health, Inc. (Vendor Code 177192-R001) PO #1056778

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92204117	\$381,653	\$0	\$381,653
2019	102-500731	Contracts for program services	92204117	\$471,653	\$0	\$471,653
2020	102-500731	Contracts for program services	92204117	\$237,708	\$0	\$237,708
2021	102-500731	Contracts for program services	92204117	\$237,708	\$0	\$237,708
2022	102-500731	Contracts for program services	92204117	\$0	\$1,616,551	\$1,616,551
			<b>Subtotal</b>	<b>\$1,328,722</b>	<b>\$1,616,551</b>	<b>\$2,945,273</b>

Monadnock Family Services (Vendor Code 177510-B005) PO #1056779

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92204117	\$357,590	\$0	\$357,590
2019	102-500731	Contracts for program services	92204117	\$447,590	\$0	\$447,590
2020	102-500731	Contracts for program services	92204117	\$357,590	\$0	\$357,590
2021	102-500731	Contracts for program services	92204117	\$357,590	\$69,885	\$427,475
2022	102-500731	Contracts for program services	92204117	\$0	\$999,825	\$999,825
			<b>Subtotal</b>	<b>\$1,520,360</b>	<b>\$1,069,510</b>	<b>\$2,589,870</b>

Community Council of Nashua, NH (Vendor Code 154112-B001) PO #1056782

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92204117	\$1,183,799	\$0	\$1,183,799
2019	102-500731	Contracts for program services	92204117	\$1,273,799	\$0	\$1,273,799
2020	102-500731	Contracts for program services	92204117	\$1,039,854	\$0	\$1,039,854
2021	102-500731	Contracts for program services	92204117	\$1,039,854	\$286,848	\$1,326,702
2022	102-500731	Contracts for program services	92204117	\$0	\$2,364,495	\$2,364,495
			<b>Subtotal</b>	<b>\$4,537,306</b>	<b>\$2,651,343</b>	<b>\$7,188,649</b>



Attachment A  
Financial Details

The Mental Health Center of Greater Manchester (Vendor Code 177184-B001) PO #1056784

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92204117	\$1,646,829	\$0	\$1,646,829
2019	102-500731	Contracts for program services	92204117	\$1,736,829	\$0	\$1,736,829
2020	102-500731	Contracts for program services	92204117	\$1,642,884	\$0	\$1,642,884
2021	102-500731	Contracts for program services	92204117	\$1,642,884	\$0	\$1,642,884
2022	102-500731	Contracts for program services	92204117	\$0	\$2,588,551	\$2,588,551
<b>Subtotal</b>				<b>\$6,669,426</b>	<b>\$2,588,551</b>	<b>\$9,257,977</b>

Seacoast Mental Health Center, Inc. (Vendor Code 174089-R001) PO #1056785

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92204117	\$746,765	\$0	\$746,765
2019	102-500731	Contracts for program services	92204117	\$836,765	\$0	\$836,765
2020	102-500731	Contracts for program services	92204117	\$742,820	\$0	\$742,820
2021	102-500731	Contracts for program services	92204117	\$742,820	\$103,040	\$845,860
2022	102-500731	Contracts for program services	92204117	\$0	\$1,139,625	\$1,139,625
<b>Subtotal</b>				<b>\$3,069,170</b>	<b>\$1,242,665</b>	<b>\$4,311,835</b>

Behavioral Health & Developmental Services of Strafford County, Inc. (Vendor Code 177278-B002) PO #1056787

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92204117	\$313,543	\$0	\$313,543
2019	102-500731	Contracts for program services	92204117	\$403,543	\$0	\$403,543
2020	102-500731	Contracts for program services	92204117	\$309,598	\$0	\$309,598
2021	102-500731	Contracts for program services	92204117	\$309,598	\$108,000	\$417,598
2022	102-500731	Contracts for program services	92204117	\$0	\$1,297,096	\$1,297,096
<b>Subtotal</b>				<b>\$1,336,282</b>	<b>\$1,405,096</b>	<b>\$2,741,378</b>

The Mental Health Center for Southern New Hampshire (Vendor Code 174116-R001) PO #1056788

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92204117	\$350,791	\$0	\$350,791
2019	102-500731	Contracts for program services	92204117	\$440,791	\$0	\$440,791
2020	102-500731	Contracts for program services	92204117	\$346,846	\$0	\$346,846
2021	102-500731	Contracts for program services	92204117	\$346,846	\$322,000	\$668,846
2022	102-500731	Contracts for program services	92204117	\$0	\$999,625	\$999,625
<b>Subtotal</b>				<b>\$1,485,274</b>	<b>\$1,321,625</b>	<b>\$2,806,899</b>
<b>Total CMH Program Support</b>				<b>\$24,858,316</b>	<b>\$16,003,839</b>	<b>\$40,862,155</b>

05-95-92-922010-4120 HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS DEPT OF, HHS: BEHAVIORAL HEALTH DIV, BUREAU OF MENTAL HEALTH SERVICES, MENTAL HEALTH BLOCK GRANT (100% Federal Funds)

Monadnock Family Services (Vendor Code 177510-B005) PO #1056779

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92224120	\$0	\$0	\$0
2019	102-500731	Contracts for program services	92224120	\$0	\$0	\$0
2020	102-500731	Contracts for program services	92224120	\$0	\$0	\$0
2021	102-500731	Contracts for program services	92224120	\$0	\$0	\$0
2022	074-500585	Grants for Pub Asst and Relief	92224120 / 92244120	\$0	\$111,000	\$111,000
<b>Subtotal</b>				<b>\$0</b>	<b>\$111,000</b>	<b>\$111,000</b>

Community Council of Nashua, NH (Vendor Code 154112-B001) PO #1056782

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92224120	\$84,000	\$0	\$84,000
2019	102-500731	Contracts for program services	92224120	\$21,500	\$0	\$21,500
2020	102-500731	Contracts for program services	92224120	\$61,162	\$0	\$61,162
2021	102-500731	Contracts for program services	92224120	\$61,162	\$0	\$61,162
2022	074-500585	Grants for Pub Asst and Relief	92224120	\$0	\$60,000	\$60,000
<b>Subtotal</b>				<b>\$227,824</b>	<b>\$60,000</b>	<b>\$287,824</b>

Attachment A  
Financial Details

Seacoast Mental Health Center, Inc. (Vendor Code 174089-R001)

PO #1056785

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92224120	\$0	\$0	\$0
2019	102-500731	Contracts for program services	92224120	\$0	\$0	\$0
2020	102-500731	Contracts for program services	92224120	\$0	\$0	\$0
2021	102-500731	Contracts for program services	92224120	\$0	\$0	\$0
2022	074-500585	Grants for Pub Asst and Relief	92224120 / 92244120	\$0	\$111,000	\$111,000
<b>Subtotal</b>				\$0	\$111,000	\$111,000

The Mental Health Center for Southern New Hampshire (Vendor Code 174116-R001)

PO #1056788

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92224120	\$0	\$0	\$0
2019	102-500731	Contracts for program services	92224120	\$0	\$0	\$0
2020	102-500731	Contracts for program services	92224120	\$0	\$0	\$0
2021	102-500731	Contracts for program services	92224120	\$0	\$0	\$0
2022	074-500585	Grants for Pub Asst and Relief	92224120 / 92244120	\$0	\$118,600	\$118,600
<b>Subtotal</b>				\$0	\$118,600	\$118,600
<b>Total Mental Health Block Grant</b>				<b>\$227,824</b>	<b>\$400,600</b>	<b>\$628,424</b>

05-95-92-922010-4121 HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS DEPT OF, MHS: BEHAVIORAL HEALTH DIV, BUREAU OF MENTAL HEALTH SERVICES, MENTAL HEALTH DATA COLLECTION (100% Federal Funds)

Northern Human Services (Vendor Code 177222-B004)

PO #1056762

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2019	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2020	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2021	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2022	102-500731	Contracts for program services	92204121	\$0	\$10,000	\$10,000
<b>Subtotal</b>				\$20,000	\$10,000	\$30,000

West Central Services, Inc (Vendor Code 177654-B001)

PO #1056774

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2019	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2020	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2021	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2022	102-500731	Contracts for program services	92204121	\$0	\$10,000	\$10,000
<b>Subtotal</b>				\$20,000	\$10,000	\$30,000

The Lakes Region Mental Health Center (Vendor Code 154480-B001)

PO #1056775

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2019	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2020	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2021	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2022	102-500731	Contracts for program services	92204121	\$0	\$10,000	\$10,000
<b>Subtotal</b>				\$20,000	\$10,000	\$30,000

Riverbend Community Mental Health, Inc. (Vendor Code 177192-R001)

PO #1056778

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2019	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2020	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2021	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2022	102-500731	Contracts for program services	92204121	\$0	\$10,000	\$10,000
<b>Subtotal</b>				\$20,000	\$10,000	\$30,000

Attachment A  
Financial Details

Monadnock Family Services (Vendor Code 177510-B005) PO #1056779

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2019	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2020	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2021	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2022	102-500731	Contracts for program services	92204121	\$0	\$10,000	\$10,000
			<b>Subtotal</b>	\$20,000	\$10,000	\$30,000

Community Council of Nashua, NH (Vendor Code 154112-B001) PO #1056782

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2019	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2020	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2021	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2022	102-500731	Contracts for program services	92204121	\$0	\$10,000	\$10,000
			<b>Subtotal</b>	\$20,000	\$10,000	\$30,000

The Mental Health Center of Greater Manchester (Vendor Code 177184-B001) PO #1056784

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2019	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2020	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2021	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2022	102-500731	Contracts for program services	92204121	\$0	\$10,000	\$10,000
			<b>Subtotal</b>	\$20,000	\$10,000	\$30,000

Seacoast Mental Health Center, Inc. (Vendor Code 174089-R001) PO #1056785

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2019	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2020	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2021	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2022	102-500731	Contracts for program services	92204121	\$0	\$10,000	\$10,000
			<b>Subtotal</b>	\$20,000	\$10,000	\$30,000

Behavioral Health & Developmental Services of Strafford County, Inc. (Vendor Code 177278-B002) PO #1056787

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2019	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2020	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2021	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2022	102-500731	Contracts for program services	92204121	\$0	\$10,000	\$10,000
			<b>Subtotal</b>	\$20,000	\$10,000	\$30,000

Attachment A  
Financial Details

The Mental Health Center for Southern New Hampshire (Vendor Code 174116-R001)

PO #1056788

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2019	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2020	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2021	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2022	102-500731	Contracts for program services	92204121	\$0	\$10,000	\$10,000
<b>Subtotal</b>				\$20,000	\$10,000	\$30,000
<b>Total Mental Health Data Collection</b>				<b>\$200,000</b>	<b>\$100,000</b>	<b>\$300,000</b>

05-95-92-921010-2053 HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS DEPT OF, HHS: BEHAVIORAL HEALTH DIV, BUR FOR CHILDRENS BEHAVRL HLTH, SYSTEM OF CARE (100% General Funds)

Northern Human Services (Vendor Code 177222-B004)

PO #1056762

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92102053	\$4,000	\$0	\$4,000
2019	102-500731	Contracts for program services	92102053	\$0	\$0	\$0
2020	102-500731	Contracts for program services	92102053	\$11,000	\$0	\$11,000
2021	102-500731	Contracts for program services	92102053	\$11,000	\$0	\$11,000
2022	102-500731	Contracts for program services	92102053	\$0	\$605,091	\$605,091
<b>Subtotal</b>				\$26,000	\$605,091	\$831,091

West Central Services, Inc (Vendor Code 177654-B001)

PO #1056774

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92102053	\$0	\$0	\$0
2019	102-500731	Contracts for program services	92102053	\$4,000	\$0	\$4,000
2020	102-500731	Contracts for program services	92102053	\$5,000	\$0	\$5,000
2021	102-500731	Contracts for program services	92102053	\$5,000	\$0	\$5,000
2022	102-500731	Contracts for program services	92102053	\$0	\$402,331	\$402,331
<b>Subtotal</b>				\$14,000	\$402,331	\$416,331

The Lakes Region Mental Health Center (Vendor Code 154480-B001)

PO #1056775

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92102053	\$0	\$0	\$0
2019	102-500731	Contracts for program services	92102053	\$4,000	\$0	\$4,000
2020	102-500731	Contracts for program services	92102053	\$11,000	\$0	\$11,000
2021	102-500731	Contracts for program services	92102053	\$11,000	\$0	\$11,000
2022	102-500731	Contracts for program services	92102053	\$0	\$408,331	\$408,331
<b>Subtotal</b>				\$26,000	\$408,331	\$434,331

Riverbend Community Mental Health, Inc. (Vendor Code 177192-R001)

PO #1056778

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92102053	\$0	\$0	\$0
2019	102-500731	Contracts for program services	92102053	\$4,000	\$0	\$4,000
2020	102-500731	Contracts for program services	92102053	\$151,000	\$0	\$151,000
2021	102-500731	Contracts for program services	92102053	\$151,000	\$0	\$151,000
2022	102-500731	Contracts for program services	92102053	\$0	\$1,051,054	\$1,051,054
<b>Subtotal</b>				\$306,000	\$1,051,054	\$1,357,054

Monadnock Family Services (Vendor Code 177510-B005)

PO #1056779

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92102053	\$0	\$0	\$0
2019	102-500731	Contracts for program services	92102053	\$4,000	\$0	\$4,000
2020	102-500731	Contracts for program services	92102053	\$5,000	\$0	\$5,000
2021	102-500731	Contracts for program services	92102053	\$5,000	\$0	\$5,000
2022	102-500731	Contracts for program services	92102053	\$0	\$341,363	\$341,363
<b>Subtotal</b>				\$14,000	\$341,363	\$355,363

Attachment A  
Financial Details

Community Council of Nashua, NH (Vendor Code 154112-B001) PO #1056782

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92102053	\$0	\$0	\$0
2019	102-500731	Contracts for program services	92102053	\$0	\$0	\$0
2020	102-500731	Contracts for program services	92102053	\$151,000	\$0	\$151,000
2021	102-500731	Contracts for program services	92102053	\$151,000	\$0	\$151,000
2022	102-500731	Contracts for program services	92102053	\$0	\$1,051,054	\$1,051,054
<b>Subtotal</b>				<b>\$302,000</b>	<b>\$1,051,054</b>	<b>\$1,353,054</b>

The Mental Health Center of Greater Manchester (Vendor Code 177184-B001) PO #1056784

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92102053	\$4,000	\$0	\$4,000
2019	102-500731	Contracts for program services	92102053	\$0	\$0	\$0
2020	102-500731	Contracts for program services	92102053	\$11,000	\$0	\$11,000
2021	102-500731	Contracts for program services	92102053	\$11,000	\$0	\$11,000
2022	102-500731	Contracts for program services	92102053	\$0	\$653,326	\$653,326
<b>Subtotal</b>				<b>\$26,000</b>	<b>\$653,326</b>	<b>\$679,326</b>

Seacoast Mental Health Center, Inc. (Vendor Code 174089-R001) PO #1056785

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92102053	\$4,000	\$0	\$4,000
2019	102-500731	Contracts for program services	92102053	\$0	\$0	\$0
2020	102-500731	Contracts for program services	92102053	\$11,000	\$0	\$11,000
2021	102-500731	Contracts for program services	92102053	\$11,000	\$0	\$11,000
2022	102-500731	Contracts for program services	92102053	\$0	\$605,091	\$605,091
<b>Subtotal</b>				<b>\$26,000</b>	<b>\$605,091</b>	<b>\$631,091</b>

Behavioral Health & Developmental Services of Strafford County, Inc. (Vendor Code 177278-B002) PO #1056787

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92102053	\$0	\$0	\$0
2019	102-500731	Contracts for program services	92102053	\$4,000	\$0	\$4,000
2020	102-500731	Contracts for program services	92102053	\$11,000	\$0	\$11,000
2021	102-500731	Contracts for program services	92102053	\$11,000	\$0	\$11,000
2022	102-500731	Contracts for program services	92102053	\$0	\$408,331	\$408,331
<b>Subtotal</b>				<b>\$26,000</b>	<b>\$408,331</b>	<b>\$434,331</b>

The Mental Health Center for Southern New Hampshire (Vendor Code 174116-R001) PO #1056788

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92102053	\$4,000	\$0	\$4,000
2019	102-500731	Contracts for program services	92102053	\$5,000	\$0	\$5,000
2020	102-500731	Contracts for program services	92102053	\$131,000	\$0	\$131,000
2021	102-500731	Contracts for program services	92102053	\$131,000	\$0	\$131,000
2022	102-500731	Contracts for program services	92102053	\$0	\$467,363	\$467,363
<b>Subtotal</b>				<b>\$271,000</b>	<b>\$467,363</b>	<b>\$738,363</b>
<b>Total System of Care</b>				<b>\$1,037,000</b>	<b>\$5,993,335</b>	<b>\$7,030,335</b>

05-95-42-421010-2958 HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS DEPT OF, HHS: HUMAN SERVICES DIV, CHILD PROTECTION, CHILD - FAMILY SERVICES (100% General Funds)

Northern Human Services (Vendor Code 177222-B004) PO #1056782

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	550-500398	Assessment and Counseling	42105824	\$5,310	\$0	\$5,310
2019	550-500398	Assessment and Counseling	42105824	\$5,310	\$0	\$5,310
2020	550-500398	Assessment and Counseling	42105824	\$5,310	\$0	\$5,310
2021	550-500398	Assessment and Counseling	42105824	\$5,310	\$0	\$5,310
2022	644-504195	SGFSER SGF SERVICES	42105876	\$0	\$5,310	\$5,310
<b>Subtotal</b>				<b>\$21,240</b>	<b>\$5,310</b>	<b>\$26,550</b>

Attachment A  
Financial Details

West Central Services, Inc (Vendor Code 177654-B001)

PO #1056774

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2019	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2020	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2021	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2022	644-504195	SGFSER SGF SERVICES	42105876	\$0	\$1,770	\$1,770
<b>Subtotal</b>				\$7,080	\$1,770	\$8,850

The Lakes Region Mental Health Center (Vendor Code 154480-B001)

PO #1056775

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2019	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2020	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2021	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2022	644-504195	SGFSER SGF SERVICES	42105876	\$0	\$1,770	\$1,770
<b>Subtotal</b>				\$7,080	\$1,770	\$8,850

Riverbend Community Mental Health, Inc. (Vendor Code 177192-R001)

PO #1056778

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2019	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2020	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2021	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2022	644-504195	SGFSER SGF SERVICES	42105876	\$0	\$1,770	\$1,770
<b>Subtotal</b>				\$7,080	\$1,770	\$8,850

Monadnock Family Services (Vendor Code 177510-B005)

PO #1056779

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2019	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2020	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2021	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2022	644-504195	SGFSER SGF SERVICES	42105876	\$0	\$1,770	\$1,770
<b>Subtotal</b>				\$7,080	\$1,770	\$8,850

Community Council of Nashua, NH (Vendor Code 154112-B001)

PO #1056782

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2019	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2020	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2021	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2022	644-504195	SGFSER SGF SERVICES	42105876	\$0	\$1,770	\$1,770
<b>Subtotal</b>				\$7,080	\$1,770	\$8,850

The Mental Health Center of Greater Manchester (Vendor Code 177184-B001)

PO #1056784

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	550-500398	Assessment and Counseling	42105824	\$3,540	\$0	\$3,540
2019	550-500398	Assessment and Counseling	42105824	\$3,540	\$0	\$3,540
2020	550-500398	Assessment and Counseling	42105824	\$3,540	\$0	\$3,540
2021	550-500398	Assessment and Counseling	42105824	\$3,540	\$0	\$3,540
2022	644-504195	SGFSER SGF SERVICES	42105876	\$0	\$3,540	\$3,540
<b>Subtotal</b>				\$14,160	\$3,540	\$17,700

Attachment A  
Financial Details

Seacoast Mental Health Center, Inc. (Vendor Code 174089-R001)

PO #1056785

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2019	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2020	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2021	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2022	644-504195	SGFSER SGF SERVICES	42105876	\$0	\$1,770	\$1,770
<b>Subtotal</b>				<b>\$7,080</b>	<b>\$1,770</b>	<b>\$8,850</b>

Behavioral Health & Developmental Services of Stratford County, Inc. (Vendor Code 177278-B002)

PO #1056787

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2019	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2020	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2021	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2022	644-504195	SGFSER SGF SERVICES	42105876	\$0	\$1,770	\$1,770
<b>Subtotal</b>				<b>\$7,080</b>	<b>\$1,770</b>	<b>\$8,850</b>

The Mental Health Center for Southern New Hampshire (Vendor Code 174116-R001)

PO #1056788

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2019	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2020	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2021	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2022	644-504195	SGFSER SGF SERVICES	42105876	\$0	\$1,770	\$1,770
<b>Subtotal</b>				<b>\$7,080</b>	<b>\$1,770</b>	<b>\$8,850</b>

<b>Total Child - Family Services</b>				<b>\$92,040</b>	<b>\$23,010</b>	<b>\$115,050</b>
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05-95-42-423010-7926 HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS DEPT OF, HHS: HUMAN SERVICES DIV, HOMELESS & HOUSING, PATH GRANT (100% Federal Funds)

Riverbend Community Mental Health, Inc. (Vendor Code 177192-R001)

PO #1056778

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	42307150	\$36,250	\$0	\$36,250
2019	102-500731	Contracts for program services	42307150	\$36,250	\$0	\$36,250
2020	102-500731	Contracts for program services	42307150	\$38,234	\$0	\$38,234
2021	102-500731	Contracts for program services	42307150	\$38,234	\$0	\$38,234
2022	102-500731	Contracts for program services	42307150	\$0	\$38,234	\$38,234
<b>Subtotal</b>				<b>\$148,968</b>	<b>\$38,234</b>	<b>\$187,202</b>

Monadnock Family Services (Vendor Code 177510-B005)

PO #1056779

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	42307150	\$37,000	\$0	\$37,000
2019	102-500731	Contracts for program services	42307150	\$37,000	\$0	\$37,000
2020	102-500731	Contracts for program services	42307150	\$33,300	\$0	\$33,300
2021	102-500731	Contracts for program services	42307150	\$33,300	\$0	\$33,300
2022	102-500731	Contracts for program services	42307150	\$0	\$33,300	\$33,300
<b>Subtotal</b>				<b>\$140,600</b>	<b>\$33,300</b>	<b>\$173,900</b>

Community Council of Nashua, NH (Vendor Code 154112-B001)

PO #1056782

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	42307150	\$40,300	\$0	\$40,300
2019	102-500731	Contracts for program services	42307150	\$40,300	\$0	\$40,300
2020	102-500731	Contracts for program services	42307150	\$43,901	\$0	\$43,901
2021	102-500731	Contracts for program services	42307150	\$43,901	\$0	\$43,901
2022	102-500731	Contracts for program services	42307150	\$0	\$43,901	\$43,901
<b>Subtotal</b>				<b>\$168,402</b>	<b>\$43,901</b>	<b>\$212,303</b>

Attachment A  
Financial Details

The Mental Health Center of Greater Manchester (Vendor Code 177184-B001) PO #1056784

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	42307150	\$40,121	\$0	\$40,121
2019	102-500731	Contracts for program services	42307150	\$40,121	\$0	\$40,121
2020	102-500731	Contracts for program services	42307150	\$43,725	\$0	\$43,725
2021	102-500731	Contracts for program services	42307150	\$43,725	\$0	\$43,725
2022	102-500731	Contracts for program services	42307150	\$0	\$43,725	\$43,725
<b>Subtotal</b>				<b>\$167,692</b>	<b>\$43,725</b>	<b>\$211,417</b>

Seacoast Mental Health Center, Inc. (Vendor Code 174089-R001) PO #1056785

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	42307150	\$25,000	\$0	\$25,000
2019	102-500731	Contracts for program services	42307150	\$25,000	\$0	\$25,000
2020	102-500731	Contracts for program services	42307150	\$38,234	\$0	\$38,234
2021	102-500731	Contracts for program services	42307150	\$38,234	\$0	\$38,234
2022	102-500731	Contracts for program services	42307150	\$0	\$38,234	\$38,234
<b>Subtotal</b>				<b>\$126,468</b>	<b>\$38,234</b>	<b>\$164,702</b>

The Mental Health Center for Southern New Hampshire (Vendor Code 174116-R001) PO #1056788

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	42307150	\$29,500	\$0	\$29,500
2019	102-500731	Contracts for program services	42307150	\$29,500	\$0	\$29,500
2020	102-500731	Contracts for program services	42307150	\$38,234	\$0	\$38,234
2021	102-500731	Contracts for program services	42307150	\$38,234	\$0	\$38,234
2022	102-500731	Contracts for program services	42307150	\$0	\$38,234	\$38,234
<b>Subtotal</b>				<b>\$135,468</b>	<b>\$38,234</b>	<b>\$173,702</b>
<b>Total PATH GRANT</b>				<b>\$897,598</b>	<b>\$235,628</b>	<b>\$1,123,226</b>

05-95-92-920510-3380 HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS DEPT OF, HHS: BEHAVIORAL HEALTH DIV, BUREAU OF DRUG & ALCOHOL SVCS, PREVENTION SERVICES (97% Federal Funds, 3% General Funds)

Seacoast Mental Health Center (Vendor Code 174089-R001) PO #1056785

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92056502	\$70,000	\$0	\$70,000
2019	102-500731	Contracts for program services	92056502	\$70,000	\$0	\$70,000
2020	102-500731	Contracts for program services	92057502	\$70,000	\$0	\$70,000
2021	102-500731	Contracts for program services	92057502	\$70,000	\$0	\$70,000
2022	102-500731	Contracts for program services	92057502	\$0	\$70,000	\$70,000
<b>Subtotal</b>				<b>\$280,000</b>	<b>\$70,000</b>	<b>\$350,000</b>
<b>Total BDAS</b>				<b>\$280,000</b>	<b>\$70,000</b>	<b>\$350,000</b>

05-95-48-481010-8917 HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS DEPT OF, HHS: ELDERLY & ADULT SVCS DIV, GRANTS TO LOCALS, HEALTH PROMOTION CONTRACTS (100% Federal Funds)

Seacoast Mental Health Center (Vendor Code 174089-R001) PO #1056785

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	48108462	\$35,000	\$0	\$35,000
2019	102-500731	Contracts for program services	48108462	\$35,000	\$0	\$35,000
2020	102-500731	Contracts for program services	48108462	\$35,000	\$0	\$35,000
2021	102-500731	Contracts for program services	48108462	\$35,000	\$0	\$35,000
2022	102-500731	Contracts for program services	48108462	\$0	\$35,000	\$35,000
<b>Subtotal</b>				<b>\$140,000</b>	<b>\$35,000</b>	<b>\$175,000</b>
<b>Total BEAS</b>				<b>\$140,000</b>	<b>\$35,000</b>	<b>\$175,000</b>

05-96-49-490510-2385 HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS DEPT OF, HHS: COMM-BASED CARE SVCS DIV, COMMUNITY BASED CARE SERVICES, BALANCE INCENTIVE PROGRAM BIP (100% Federal Funds)



Attachment A  
Financial Details

Northern Human Services (Vendor Code 177222-B004) PO #1056782

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	49053316	\$0	\$0	\$0
2019	102-500731	Contracts for program services	49053316	\$0	\$0	\$0
2020	102-500731	Contracts for program services	49053316	\$132,123	\$0	\$132,123
2021	102-500731	Contracts for program services	49053316	\$0	\$0	\$0
2022	102-500731	Contracts for program services	49053316	\$0	\$0	\$0
<b>Subtotal</b>				\$132,123	\$0	\$132,123
<b>Total Balance Incentive Program</b>				<b>\$132,123</b>	<b>\$0</b>	<b>\$132,123</b>

05-95-92-922010-2340 HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS DEPT OF, HHS: BEHAVIORAL HEALTH DIV, BUREAU OF MENTAL HEALTH SERVICES, PROHEALTH NH GRANT (100% Federal Funds)

Community Council of Nashua, NH (Vendor Code 154112-B001) PO #1056782

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92202340	\$0	\$0	\$0
2019	102-500731	Contracts for program services	92202340	\$0	\$0	\$0
2020	102-500731	Contracts for program services	92202340	\$0	\$0	\$0
2021	102-500731	Contracts for program services	92202340	\$0	\$0	\$0
2022	074-500585	Grants for Pub Asst and Relief	92202340	\$0	\$616,574	\$616,574
<b>Subtotal</b>				\$0	\$616,574	\$616,574

The Mental Health Center of Greater Manchester (Vendor Code 177184-B001) PO #1056784

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92202340	\$0	\$0	\$0
2019	102-500731	Contracts for program services	92202340	\$0	\$0	\$0
2020	102-500731	Contracts for program services	92202340	\$0	\$0	\$0
2021	102-500731	Contracts for program services	92202340	\$0	\$0	\$0
2022	074-500585	Grants for Pub Asst and Relief	92202340	\$0	\$570,592	\$570,592
<b>Subtotal</b>				\$0	\$570,592	\$570,592

Behavioral Health & Developmental Services of Strafford County, Inc. (Vendor Code 177278-B002) PO #1056787

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92202340	\$0	\$0	\$0
2019	102-500731	Contracts for program services	92202340	\$0	\$0	\$0
2020	102-500731	Contracts for program services	92202340	\$0	\$0	\$0
2021	102-500731	Contracts for program services	92202340	\$0	\$0	\$0
2022	074-500585	Grants for Pub Asst and Relief	92202340	\$0	\$468,428	\$468,428
<b>Subtotal</b>				\$0	\$468,428	\$468,428
<b>Total PROHEALTH NH GRANT</b>				<b>\$0</b>	<b>\$1,655,594</b>	<b>\$1,655,594</b>

Amendment Total Price for All Vendors \$27,852,901      \$24,517,006      \$52,369,907



Jeffrey A. Meyers  
Commissioner

Katja S. Fox  
Director

STATE OF NEW HAMPSHIRE  
DEPARTMENT OF HEALTH AND HUMAN SERVICES  
DIVISION FOR BEHAVIORAL HEALTH

129 PLEASANT STREET, CONCORD, NH 03301  
603-271-9544 1-800-852-3345 Ext. 9544  
Fax: 603-271-4332 TDD Access: 1-800-735-2964 www.dhhs.nh.gov

May 13, 2019

His Excellency, Governor Christopher T. Sununu  
and the Honorable Council  
State House  
Concord, NH 03301

**REQUESTED ACTION**

Authorize the Department of Health and Human Services, Division for Behavioral Health, to enter into sole source amendments with the ten (10) vendors identified in the table below to provide non-Medicaid community mental health services, by increasing the price limitation by \$14,764,904 from \$12,939,912 to an amount not to exceed \$27,704,816 in the aggregate, effective July 1, 2019 or upon the date of approval from the Governor and Executive Council, whichever is later, through June 30, 2021. 6% Federal Funds and 94% General Funds.

Vendor	Vendor Code	New Hampshire Locations	Current Budget	Increase/ (Decrease)	Revised Budget
Northern Human Services	177222-B001	Conway	\$783,118	\$1,423,228	\$2,206,346
West Central Services DBA West Central Behavioral Health	177654-B001	Lebanon	\$661,922	\$739,296	\$1,401,218
The Lakes Region Mental Health Center, Inc. DBA Genesis Behavioral Health	154480-B001	Laconia	\$673,770	\$773,880	\$1,447,650
Riverbend Community Mental Health, Inc.	177192-R001	Concord	\$853,346	\$957,424	\$1,810,770
Monadnock Family Services	177510-B005	Keene	\$806,720	\$895,320	\$1,702,040
Community Council of Nashua, NH DBA Greater Nashua Mental Health Center at Community Council	154112-B001	Nashua	\$2,567,238	\$2,695,374	\$5,262,612

His Excellency, Governor Christopher T. Sununu  
and His Honorable Council  
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The Mental Health Center of Greater Manchester, Inc.	177184-B001	Manchester	\$3,394,980	\$3,502,298	\$6,897,278
Seacoast Mental Health Center, Inc.	174089-R001	Portsmouth	\$1,771,070	\$1,897,648	\$3,668,718
Behavioral Health & Developmental Svs of Strafford County, Inc., DBA Community Partners of Strafford County	177278-B002	Dover	\$644,626	\$744,736	\$1,389,362
The Mental Health Center for Southern New Hampshire DBA CLM Center for Life Management	174116-R001	Derry	\$783,122	\$1,135,700	\$1,918,822
	<b>TOTAL</b>		<b>\$12,939,912</b>	<b>\$14,764,904</b>	<b>\$27,704,816</b>

Funds are available in the following accounts for State Fiscal Year 2019, and are anticipated to be available in State Fiscal Years 2020 and 2021, upon the availability and continued appropriation of funds in the future operating budgets, with authority to adjust amounts within the price limitation and adjust encumbrances between State Fiscal Years through the Budget Office, if needed and justified.

Please see attached financial detail.

#### EXPLANATION

These ten (10) contracts are sole source because community mental health services are not subject to the competitive bidding requirement of NH Administrative Rule ADM 601.03. The Department contracts for services through the community mental health centers, which are designated by the Department to serve the towns and cities within a designated geographic region, as outlined in NH Revised Statutes Annotated (RSA) 135-C, and NH Administrative Rule He-M 403. This request, if approved, will allow the Department to provide community mental health services to approximately 45,000 adults, children and families, statewide in New Hampshire.

The ten (10) contracts include provisions for:

- Mental health services required per NH RSA 135-C and in accordance with State regulations applicable to the State mental health system, including NH Administrative Rules He-M 401 Eligibility Determination and Individual Service Planning, He-M 403 Approval and Operation of Community Mental Health Programs, He-M 408 Clinical Records, and He-M 426 Community Mental Health Services; and
- Compliance with and funding for the Community Mental Health Agreement (CMHA)

The Contractors will provide community-based mental health services as identified above to adults, children, and families to build resiliency, promote recovery, reduce inpatient hospital utilization, and improve community tenure. Services include Emergency Services, Individual and Group Psychotherapy, Targeted Case Management, Medication Services, Functional Support Services, and Illness Management and Recovery, Evidence Based Supported Employment, Assertive Community Treatment (ACT), Projects for Assistance in Transition from Homelessness,

His Excellency, Governor Christopher T. Sununu  
and His Honorable Council  
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wraparound services for children, and Community Residential Services. These agreements also include delivery of acute care services to individuals experiencing psychiatric emergencies in a hospital emergency department and awaiting admission to a designated receiving facility. These services are within the scope authorized under NH Administrative Rule He-M 426, are consistent with the goals of the NH Building Capacity for Transformation, Section 1115 Waiver, and focus significantly on care coordination and collaborative relationship building with the State's acute care hospitals.

Community Mental Health Services will be provided to individuals enrolled in the State Medicaid plan as well as non-Medicaid clients for related services, including Emergency Services for adults, children and families without insurance. The Contractors will seek reimbursement for Medicaid services through an agreement with the contracted Managed Care Organizations for clients enrolled in managed care, through Medicaid fee-for-service for clients enrolled as a fee-for-service client, and from third party insurance payers. The contracts do not include funding for Medicaid reimbursement, which is paid outside of these contracts.

In accordance with NH RSA 135-C:7, performance standards are included in the contracts. Those performance standards include individual outcome measures and fiscal integrity measures. The effectiveness of services is measured using the Child and Adolescent Needs and Strengths Assessment and the Adult Needs and Strengths Assessment, or other approved Evidence Based assessment. These individual level outcome tools measure improvement over time, inform the development of the treatment plan, and engage the individual and family in monitoring the effectiveness of services. Effectiveness and quality of services is also measured through annual Fidelity Reviews for Assertive Community Treatment and Supported Employment. Program-wide annual Quality Service Reviews also take place for adult services. Fidelity and Quality Service Reviews reports are published and each contractor develops quality improvement plans for ongoing program improvement. In addition, follow-up in the community after discharge from New Hampshire Hospital will be measured with a focus on timely access to appointments, services, and supports.

The fiscal integrity measures include generally accepted performance standards to monitor the financial health of non-profit corporations on a monthly basis. Each contractor is required to provide a corrective action plan in the event of deviation from a standard. Failure to maintain fiscal integrity, or to make services available, could result in the termination of the contract and the selection of an alternate provider.

Should the Governor and Executive Council determine not to approve this request, approximately 45,000 adults, children and families in the state may not receive community mental health services as required by NH RSA 135-C:13. Individuals may experience a relapse of symptoms, seek costly services at hospital emergency departments due to the risk of harm to themselves or others, and may also have increased contact with local law enforcement, county correctional programs and primary care physicians, none of which will have the services or supports available to provide assistance.

Area served: Statewide.

Source of funds: 6% Federal Funds from the US Department of Health and Human Services, Projects for Assistance in Transition from Homelessness, Title IIID: Preventative Health Money from the Administration for Community Living, Substance Abuse Prevention and Treatment Block Grant and the Behavioral Health Services Information System and 94% General Funds.

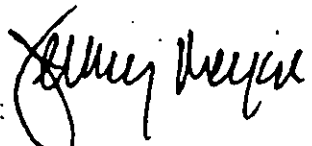
In the event that the Federal or Other Funds become no longer available, additional General

His Excellency, Governor Christopher T. Sununu  
and His Honorable Council  
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Funds shall not be requested to support these programs.

Respectfully submitted

Approved by:



Jeffrey A. Meyers

Commissioner

Fiscal Details

05-85-82-922010-4117 HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS DEPT OF, HHS: BEHAVIORAL HEALTH DIV, BUREAU OF MENTAL HEALTH SERVICES, CMH PROGRAM SUPPORT (100% General Funds)

Northern Human Services (Vendor Code 17722-8004) PO #1056762

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92204117	\$379,249	\$0	\$379,249
2019	102-500731	Contracts for program services	92204117	\$379,249	\$90,000	\$469,249
2020	102-500731	Contracts for program services	92204117	\$0	\$845,304	\$845,304
2021	102-500731	Contracts for program services	92204117	\$0	\$845,304	\$845,304
			Subtotal	\$758,498	\$1,380,608	\$2,139,106

West Central Services, Inc (Vendor Code 177654-8001) PO #1056774

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92204117	\$322,191	\$0	\$322,191
2019	102-500731	Contracts for program services	92204117	\$322,191	\$90,000	\$412,191
2020	102-500731	Contracts for program services	92204117	\$0	\$312,878	\$312,878
2021	102-500731	Contracts for program services	92204117	\$0	\$312,878	\$312,878
			Subtotal	\$644,382	\$715,756	\$1,360,138

The Lakes Region Mental Health Center (Vendor Code 154480-8001) PO #1056775

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92204117	\$328,115	\$0	\$328,115
2019	102-500731	Contracts for program services	92204117	\$328,115	\$90,000	\$418,115
2020	102-500731	Contracts for program services	92204117	\$0	\$324,170	\$324,170
2021	102-500731	Contracts for program services	92204117	\$0	\$324,170	\$324,170
			Subtotal	\$656,230	\$738,340	\$1,394,570

Riverbend Community Mental Health, Inc. (Vendor Code 177192-8001) PO #1056778

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92204117	\$381,653	\$0	\$381,653
2019	102-500731	Contracts for program services	92204117	\$381,653	\$90,000	\$471,653
2020	102-500731	Contracts for program services	92204117	\$0	\$237,708	\$237,708
2021	102-500731	Contracts for program services	92204117	\$0	\$237,708	\$237,708
			Subtotal	\$763,306	\$565,416	\$1,328,722

Monadnock Family Services (Vendor Code 177310-8005) PO #1056779

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92204117	\$357,590	\$0	\$357,590
2019	102-500731	Contracts for program services	92204117	\$357,590	\$90,000	\$447,590
2020	102-500731	Contracts for program services	92204117	\$0	\$357,590	\$357,590
2021	102-500731	Contracts for program services	92204117	\$0	\$357,590	\$357,590
			Subtotal	\$715,180	\$805,180	\$1,520,360

Community Council of Nashua, NH (Vendor Code 154112-8001) PO #1056782

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92204117	\$1,183,799	\$0	\$1,183,799
2019	102-500731	Contracts for program services	92204117	\$1,183,799	\$90,000	\$1,273,799
2020	102-500731	Contracts for program services	92204117	\$0	\$1,039,854	\$1,039,854
2021	102-500731	Contracts for program services	92204117	\$0	\$1,039,854	\$1,039,854
			Subtotal	\$2,367,598	\$2,169,708	\$4,537,306

The Mental Health Center of Greater Manchester (Vendor Code 177184-8001) PO #1056784

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92204117	\$1,648,829	\$0	\$1,648,829
2019	102-500731	Contracts for program services	92204117	\$1,648,829	\$90,000	\$1,738,829
2020	102-500731	Contracts for program services	92204117	\$0	\$1,642,884	\$1,642,884
2021	102-500731	Contracts for program services	92204117	\$0	\$1,642,884	\$1,642,884
			Subtotal	\$3,297,658	\$3,375,768	\$6,673,426

Fiscal Details

Seacoast Mental Health Center, Inc. (Vendor Code 174089-R001) PO #1056785

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92204117	\$748,785	\$0	\$748,785
2019	102-500731	Contracts for program services	92204117	\$748,785	\$90,000	\$838,785
2020	102-500731	Contracts for program services	92204117	\$0	\$742,820	\$742,820
2021	102-500731	Contracts for program services	92204117	\$0	\$742,820	\$742,820
<b>Subtotal</b>				<b>\$1,493,530</b>	<b>\$1,575,640</b>	<b>\$3,069,170</b>

Behavioral Health & Developmental Services of Strafford County, Inc. (Vendor Code 177278-B002) PO #1056787

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92204117	\$313,543	\$0	\$313,543
2019	102-500731	Contracts for program services	92204117	\$313,543	\$90,000	\$403,543
2020	102-500731	Contracts for program services	92204117	\$0	\$309,598	\$309,598
2021	102-500731	Contracts for program services	92204117	\$0	\$309,598	\$309,598
<b>Subtotal</b>				<b>\$627,086</b>	<b>\$709,196</b>	<b>\$1,336,282</b>

The Mental Health Center for Southern New Hampshire (Vendor Code 174118-R001) PO #1056788

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92204117	\$350,791	\$0	\$350,791
2019	102-500731	Contracts for program services	92204117	\$350,791	\$90,000	\$440,791
2020	102-500731	Contracts for program services	92204117	\$0	\$346,846	\$346,846
2021	102-500731	Contracts for program services	92204117	\$0	\$346,846	\$346,846
<b>Subtotal</b>				<b>\$701,582</b>	<b>\$783,692</b>	<b>\$1,485,274</b>
<b>Total CMH Program Support</b>				<b>\$12,921,950</b>	<b>\$12,819,104</b>	<b>\$24,840,384</b>

05-95-92-922010-4120 HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS DEPT OF, HHS: BEHAVIORAL HEALTH DIV, BUREAU OF MENTAL HEALTH SERVICES, MENTAL HEALTH BLOCK GRANT (100% Federal Funds)

Community Council of Nashua, NH (Vendor Code 154112-B001) PO #1056782

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92224120	\$64,000	\$0	\$64,000
2019	102-500731	Contracts for program services	92224120	\$21,500	\$0	\$21,500
2020	102-500731	Contracts for program services	92224120	\$0	\$61,162	\$61,162
2021	102-500731	Contracts for program services	92224120	\$0	\$61,162	\$61,162
<b>Subtotal</b>				<b>\$105,500</b>	<b>\$122,324</b>	<b>\$227,824</b>
<b>Total Mental Health Block Grant</b>				<b>\$105,500</b>	<b>\$122,324</b>	<b>\$227,824</b>

05-95-92-922010-4121 HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS DEPT OF, HHS: BEHAVIORAL HEALTH DIV, BUREAU OF MENTAL HEALTH SERVICES, MENTAL HEALTH DATA COLLECTION (100% Federal Funds)

Northern Human Services (Vendor Code 177222-B004) PO #1056782

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2019	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2020	102-500731	Contracts for program services	92204121	\$0	\$5,000	\$5,000
2021	102-500731	Contracts for program services	92204121	\$0	\$5,000	\$5,000
<b>Subtotal</b>				<b>\$10,000</b>	<b>\$10,000</b>	<b>\$20,000</b>

West Central Services, Inc (Vendor Code 177654-B001) PO #1056774

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2019	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2020	102-500731	Contracts for program services	92204121	\$0	\$5,000	\$5,000
2021	102-500731	Contracts for program services	92204121	\$0	\$5,000	\$5,000
<b>Subtotal</b>				<b>\$10,000</b>	<b>\$10,000</b>	<b>\$20,000</b>

Fiscal Details

The Lakes Region Mental Health Center (Vendor Code 154480-B001)

PO #1056775

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2019	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2020	102-500731	Contracts for program services	92204121	\$0	\$5,000	\$5,000
2021	102-500731	Contracts for program services	92204121	\$0	\$5,000	\$5,000
			Subtotal	\$10,000	\$10,000	\$20,000

Riverbend Community Mental Health, Inc. (Vendor Code 177192-R001)

PO #1056778

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2019	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2020	102-500731	Contracts for program services	92204121	\$0	\$5,000	\$5,000
2021	102-500731	Contracts for program services	92204121	\$0	\$5,000	\$5,000
			Subtotal	\$10,000	\$10,000	\$20,000

Monadnock Family Services (Vendor Code 177510-B005)

PO #1056779

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2019	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2020	102-500731	Contracts for program services	92204121	\$0	\$5,000	\$5,000
2021	102-500731	Contracts for program services	92204121	\$0	\$5,000	\$5,000
			Subtotal	\$10,000	\$10,000	\$20,000

Community Council of Nashua, NH (Vendor Code 154112-B001)

PO #1056782

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2019	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2020	102-500731	Contracts for program services	92204121	\$0	\$5,000	\$5,000
2021	102-500731	Contracts for program services	92204121	\$0	\$5,000	\$5,000
			Subtotal	\$10,000	\$10,000	\$20,000

The Mental Health Center of Greater Manchester (Vendor Code 177184-B001)

PO #1056784

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2019	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2020	102-500731	Contracts for program services	92204121	\$0	\$5,000	\$5,000
2021	102-500731	Contracts for program services	92204121	\$0	\$5,000	\$5,000
			Subtotal	\$10,000	\$10,000	\$20,000

Schoelist Mental Health Center, Inc. (Vendor Code 174089-R001)

PO #1056785

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2019	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2020	102-500731	Contracts for program services	92204121	\$0	\$5,000	\$5,000
2021	102-500731	Contracts for program services	92204121	\$0	\$5,000	\$5,000
			Subtotal	\$10,000	\$10,000	\$20,000

Behavioral Health & Developmental Services of Stratford County, Inc. (Vendor Code 177278-B002)

PO #1056787

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2019	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2020	102-500731	Contracts for program services	92204121	\$0	\$5,000	\$5,000
2021	102-500731	Contracts for program services	92204121	\$0	\$5,000	\$5,000
			Subtotal	\$10,000	\$10,000	\$20,000



Fiscal Details

The Mental Health Center for Southern New Hampshire (Vendor Code 174116-R001) PO #1058788

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2019	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2020	102-500731	Contracts for program services	92204121	\$0	\$5,000	\$5,000
2021	102-500731	Contracts for program services	92204121	\$0	\$5,000	\$5,000
			Subtotal	\$10,000	\$10,000	\$20,000
<b>Total CMH Program Support</b>				<b>\$100,000</b>	<b>\$100,000</b>	<b>\$200,000</b>

05-85-92-821010-2053 HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS DEPT OF, HHS: BEHAVIORAL HEALTH DIV, BUR FOR CHILDRENS BEHAVRL HLTH, SYSTEM OF CARE (100% General Funds)

Northern Human Services (Vendor Code 177222-B004) PO #1058782

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92102053	\$4,000	\$0	\$4,000
2019	102-500731	Contracts for program services	92102053	\$0	\$0	\$0
2020	102-500731	Contracts for program services	92102053	\$0	\$11,000	\$11,000
2021	102-500731	Contracts for program services	92102053	\$0	\$11,000	\$11,000
			Subtotal	\$4,000	\$22,000	\$26,000

West Central Services, Inc (Vendor Code 177654-B001) PO #1058774

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92102053	\$0	\$0	\$0
2019	102-500731	Contracts for program services	92102053	\$4,000	\$0	\$4,000
2020	102-500731	Contracts for program services	92102053	\$0	\$5,000	\$5,000
2021	102-500731	Contracts for program services	92102053	\$0	\$5,000	\$5,000
			Subtotal	\$4,000	\$10,000	\$14,000

The Lakes Region Mental Health Center (Vendor Code 154480-B001) PO #1058775

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92102053	\$0	\$0	\$0
2019	102-500731	Contracts for program services	92102053	\$4,000	\$0	\$4,000
2020	102-500731	Contracts for program services	92102053	\$0	\$11,000	\$11,000
2021	102-500731	Contracts for program services	92102053	\$0	\$11,000	\$11,000
			Subtotal	\$4,000	\$22,000	\$26,000

Riverbend Community Mental Health, Inc. (Vendor Code 177192-R001) PO #1058778

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92102053	\$0	\$0	\$0
2019	102-500731	Contracts for program services	92102053	\$4,000	\$0	\$4,000
2020	102-500731	Contracts for program services	92102053	\$0	\$151,000	\$151,000
2021	102-500731	Contracts for program services	92102053	\$0	\$151,000	\$151,000
			Subtotal	\$4,000	\$302,000	\$306,000

Monadnock Family Services (Vendor Code 177510-B005) PO #1058779

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92102053	\$0	\$0	\$0
2019	102-500731	Contracts for program services	92102053	\$4,000	\$0	\$4,000
2020	102-500731	Contracts for program services	92102053	\$0	\$5,000	\$5,000
2021	102-500731	Contracts for program services	92102053	\$0	\$5,000	\$5,000
			Subtotal	\$4,000	\$10,000	\$14,000

Fiscal Details

Community Council of Nashua, NH (Vendor Code 154112-8001)

PO #1056782

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92102053	\$0	\$0	\$0
2019	102-500731	Contracts for program services	92102053	\$0	\$0	\$0
2020	102-500731	Contracts for program services	92102053	\$0	\$151,000	\$151,000
2021	102-500731	Contracts for program services	92102053	\$0	\$151,000	\$151,000
			Subtotal	\$0	\$302,000	\$302,000

The Mental Health Center of Greater Manchester (Vendor Code 177184-8001)

PO #1056784

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92102053	\$4,000	\$0	\$4,000
2019	102-500731	Contracts for program services	92102053	\$0	\$0	\$0
2020	102-500731	Contracts for program services	92102053	\$0	\$11,000	\$11,000
2021	102-500731	Contracts for program services	92102053	\$0	\$11,000	\$11,000
			Subtotal	\$4,000	\$22,000	\$26,000

Seacoast Mental Health Center, Inc. (Vendor Code 174089-R001)

PO #1056785

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92102053	\$4,000	\$0	\$4,000
2019	102-500731	Contracts for program services	92102053	\$0	\$0	\$0
2020	102-500731	Contracts for program services	92102053	\$0	\$11,000	\$11,000
2021	102-500731	Contracts for program services	92102053	\$0	\$11,000	\$11,000
			Subtotal	\$4,000	\$22,000	\$26,000

Behavioral Health & Developmental Services of Strafford County, Inc. (Vendor Code 177278-B002)

PO #1056787

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92102053	\$0	\$0	\$0
2019	102-500731	Contracts for program services	92102053	\$4,000	\$0	\$4,000
2020	102-500731	Contracts for program services	92102053	\$0	\$11,000	\$11,000
2021	102-500731	Contracts for program services	92102053	\$0	\$11,000	\$11,000
			Subtotal	\$4,000	\$22,000	\$26,000

The Mental Health Center for Southern New Hampshire (Vendor Code 174116-R001)

PO #1056788

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92102053	\$4,000	\$0	\$4,000
2019	102-500731	Contracts for program services	92102053	\$5,000	\$0	\$5,000
2020	102-500731	Contracts for program services	92102053	\$0	\$131,000	\$131,000
2021	102-500731	Contracts for program services	92102053	\$0	\$131,000	\$131,000
			Subtotal	\$9,000	\$262,000	\$271,000
		Total System of Care		\$11,000	\$284,000	\$1,027,000

05-85-42-421010-2958 HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS DEPT OF, NHS: HUMAN SERVICES DIV, CHILD PROTECTION, CHILD - FAMILY SERVICES (100% General Funds)

Northern Human Services (Vendor Code 177222-8004)

PO #1056762

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	550-500398	Assessment and Counseling	42105824	\$5,310	\$0	\$5,310
2019	550-500398	Assessment and Counseling	42105824	\$5,310	\$0	\$5,310
2020	550-500398	Assessment and Counseling	42105824	\$0	\$5,310	\$5,310
2021	550-500398	Assessment and Counseling	42105824	\$0	\$5,310	\$5,310
			Subtotal	\$10,620	\$10,620	\$21,240

Fiscal Details

West Central Services, Inc (Vendor Code 177854-B001)

PO #1058774

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2019	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2020	550-500398	Assessment and Counseling	42105824	\$0	\$1,770	\$1,770
2021	550-500398	Assessment and Counseling	42105824	\$0	\$1,770	\$1,770
			Subtotal	\$3,540	\$3,540	\$7,080

The Lakes Region Mental Health Center (Vendor Code 154480-B001)

PO #1058775

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2019	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2020	550-500398	Assessment and Counseling	42105824	\$0	\$1,770	\$1,770
2021	550-500398	Assessment and Counseling	42105824	\$0	\$1,770	\$1,770
			Subtotal	\$3,540	\$3,540	\$7,080

Riverbend Community Mental Health, Inc. (Vendor Code 177192-R001)

PO #1058778

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2019	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2020	550-500398	Assessment and Counseling	42105824	\$0	\$1,770	\$1,770
2021	550-500398	Assessment and Counseling	42105824	\$0	\$1,770	\$1,770
			Subtotal	\$3,540	\$3,540	\$7,080

Monadnock Family Services (Vendor Code 177510-B005)

PO #1058779

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2019	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2020	550-500398	Assessment and Counseling	42105824	\$0	\$1,770	\$1,770
2021	550-500398	Assessment and Counseling	42105824	\$0	\$1,770	\$1,770
			Subtotal	\$3,540	\$3,540	\$7,080

Community Council of Nashua, NH (Vendor Code 154112-B001)

PO #1058782

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2019	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2020	550-500398	Assessment and Counseling	42105824	\$0	\$1,770	\$1,770
2021	550-500398	Assessment and Counseling	42105824	\$0	\$1,770	\$1,770
			Subtotal	\$3,540	\$3,540	\$7,080

The Mental Health Center of Greater Manchester (Vendor Code 177184-B001)

PO #1058784

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	550-500398	Assessment and Counseling	42105824	\$3,540	\$0	\$3,540
2019	550-500398	Assessment and Counseling	42105824	\$3,540	\$0	\$3,540
2020	550-500398	Assessment and Counseling	42105824	\$0	\$3,540	\$3,540
2021	550-500398	Assessment and Counseling	42105824	\$0	\$3,540	\$3,540
			Subtotal	\$7,080	\$7,080	\$14,160

Seacoast Mental Health Center, Inc. (Vendor Code 174089-R001)

PO #1058785

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2019	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2020	550-500398	Assessment and Counseling	42105824	\$0	\$1,770	\$1,770
2021	550-500398	Assessment and Counseling	42105824	\$0	\$1,770	\$1,770
			Subtotal	\$3,540	\$3,540	\$7,080

Fiscal Details

Behavioral Health & Developmental Services of Stratford County, Inc. (Vendor Code 177278-8002) PO #1056787

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	550-500388	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2019	550-500388	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2020	550-500388	Assessment and Counseling	42105824	\$0	\$1,770	\$1,770
2021	550-500388	Assessment and Counseling	42105824	\$0	\$1,770	\$1,770
			Subtotal	\$3,540	\$3,540	\$7,080

The Mental Health Center for Southern New Hampshire (Vendor Code 174118-R001) PO #1056788

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	550-500388	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2019	550-500388	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2020	550-500388	Assessment and Counseling	42105824	\$0	\$1,770	\$1,770
2021	550-500388	Assessment and Counseling	42105824	\$0	\$1,770	\$1,770
			Subtotal	\$3,540	\$3,540	\$7,080
Total Child - Family Services				\$48,020	\$48,020	\$92,040

05-95-42-423010-7978 HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS DEPT OF, HHS: HUMAN SERVICES DIV, HOMELESS & HOUSING, PATH GRANT (100% Federal Funds)

Riverbend Community Mental Health, Inc. (Vendor Code 177192-R001) PO #1056778

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	42307150	\$38,250	\$0	\$38,250
2019	102-500731	Contracts for program services	42307150	\$38,250	\$0	\$38,250
2020	102-500731	Contracts for program services	42307150	\$0	\$38,234	\$38,234
2021	102-500731	Contracts for program services	42307150	\$0	\$38,234	\$38,234
			Subtotal	\$72,500	\$76,468	\$148,968

Monadnock Family Services (Vendor Code 177510-8005) PO #1056779

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	42307150	\$37,000	\$0	\$37,000
2019	102-500731	Contracts for program services	42307150	\$37,000	\$0	\$37,000
2020	102-500731	Contracts for program services	42307150	\$0	\$33,300	\$33,300
2021	102-500731	Contracts for program services	42307150	\$0	\$33,300	\$33,300
			Subtotal	\$74,000	\$66,600	\$140,600

Community Council of Nashua, NH (Vendor Code 154112-8001) PO #1056782

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	42307150	\$40,300	\$0	\$40,300
2019	102-500731	Contracts for program services	42307150	\$40,300	\$0	\$40,300
2020	102-500731	Contracts for program services	42307150	\$0	\$43,921	\$43,921
2021	102-500731	Contracts for program services	42307150	\$0	\$43,921	\$43,921
			Subtotal	\$80,600	\$87,802	\$168,402

The Mental Health Center of Dover (Vendor Code 177164-R001) PO #1056784

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	42307150	\$40,121	\$0	\$40,121
2019	102-500731	Contracts for program services	42307150	\$40,121	\$0	\$40,121
2020	102-500731	Contracts for program services	42307150	\$0	\$43,725	\$43,725
2021	102-500731	Contracts for program services	42307150	\$0	\$43,725	\$43,725
			Subtotal	\$80,242	\$87,450	\$167,692

Fiscal Details

Seacoast Mental Health Center, Inc. (Vendor Code 174089-R001) PO #1056785

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	42307150	\$25,000	\$0	\$25,000
2019	102-500731	Contracts for program services	42307150	\$25,000	\$0	\$25,000
2020	102-500731	Contracts for program services	42307150	\$0	\$38,234	\$38,234
2021	102-500731	Contracts for program services	42307150	\$0	\$38,234	\$38,234
<b>Subtotal</b>				<b>\$50,000</b>	<b>\$76,468</b>	<b>\$126,468</b>

The Mental Health Center for Southern New Hampshire (Vendor Code 174116-R001) PO #1056788

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	42307150	\$29,500	\$0	\$29,500
2019	102-500731	Contracts for program services	42307150	\$29,500	\$0	\$29,500
2020	102-500731	Contracts for program services	42307150	\$0	\$38,234	\$38,234
2021	102-500731	Contracts for program services	42307150	\$0	\$38,234	\$38,234
<b>Subtotal</b>				<b>\$59,000</b>	<b>\$76,468</b>	<b>\$135,468</b>
<b>Total Child - Family Services</b>				<b>\$416,342</b>	<b>\$471,256</b>	<b>\$887,588</b>

05-95-92-920310-3380 HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS DEPT OF, HHS: BEHAVIORAL HEALTH DIV, BUREAU OF DRUG & ALCOHOL SVCS, PREVENTION SERVICES (97% Federal Funds, 3% General Fund)

Seacoast Mental Health Center (Vendor Code 174089-R001) PO #1056785

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92056502	\$70,000	\$0	\$70,000
2019	102-500731	Contracts for program services	92056502	\$70,000	\$0	\$70,000
2020	102-500731	Contracts for program services	92057502	\$0	\$70,000	\$70,000
2021	102-500731	Contracts for program services	92057502	\$0	\$70,000	\$70,000
<b>Subtotal</b>				<b>\$140,000</b>	<b>\$140,000</b>	<b>\$280,000</b>
<b>Total Mental Health Block Grant</b>				<b>\$140,000</b>	<b>\$140,000</b>	<b>\$280,000</b>

05-95-48-481010-8917 HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS DEPT OF, HHS: ELDERLY & ADULT SVCS DIV, GRANTS TO LOCALS, HEALTH PROMOTION CONTRACTS (100% Federal Funds)

Seacoast Mental Health Center (Vendor Code 174089-R001) PO #1056785

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	48108482	\$35,000	\$0	\$35,000
2019	102-500731	Contracts for program services	48108482	\$35,000	\$0	\$35,000
2020	102-500731	Contracts for program services	48108482	\$0	\$35,000	\$35,000
2021	102-500731	Contracts for program services	48108482	\$0	\$35,000	\$35,000
<b>Subtotal</b>				<b>\$70,000</b>	<b>\$70,000</b>	<b>\$140,000</b>
<b>Total Mental Health Block Grant</b>				<b>\$70,000</b>	<b>\$70,000</b>	<b>\$140,000</b>

Amendment Total Price for All Vendors \$12,929,912 \$14,764,914 \$27,704,816



Jeffrey A. Meyers  
Commissioner

Katja S. Fox  
Director

STATE OF NEW HAMPSHIRE  
DEPARTMENT OF HEALTH AND HUMAN SERVICES  
DIVISION FOR BEHAVIORAL HEALTH

129 PLEASANT STREET, CONCORD, NH 03301  
603-271-9200 1-800-852-3345 Ext. 9200  
Fax: 603-271-9200 TDD Access: 1-800-735-2964

November 8, 2018

His Excellency, Governor Christopher T. Sununu  
and the Honorable Council  
State House  
Concord, NH 03301

**REQUESTED ACTION**

Authorize the Department of Health and Human Services, Division for Behavioral Health, to amend a sole source agreement with Community Council of Nashua, New Hampshire, d/b/a Greater Nashua Mental Health Center at Community Council (Vendor #154112), 100 West Pearl Street, Nashua, NH 03060 for the provision of a First Episode Psychosis Pilot Program, by increasing the price limitation by \$21,500 from \$12,913,412 in the aggregate to an amount not to exceed \$12,934,912 in the aggregate, effective upon Governor and Executive Council approval, with no change to the completion date of June 30, 2019.

The original agreement was approved by the Governor and Executive Council on June 21, 2017 (Late Item #A) and amended on September 13, 2017 (Item #15). 100% Federal Funds.

Summary of contracted amounts by vendor:

Vendor	Locations	Current Budget	Increase/ (Decrease)	Revised Budget
Northern Human Services	Conway	\$783,118	\$0	\$783,118
West Central Services/DBA West Central Behavioral Health	Lebanon	\$661,922	\$0	\$661,922
The Lakes Region Mental Health Center, Inc. DBA Genesis Behavioral Health	Laconia	\$673,770	\$0	\$673,770
Riverbend Community Mental Health, Inc.	Concord	\$853,346	\$0	\$853,346
Monadnock Family Services	Keene	\$806,720	\$0	\$806,720
Community Council of Nashua, NH/DBA Greater Nashua Mental Health Center at Community Council	Nashua	\$2,545,738	\$21,500	\$2,567,238
The Mental Health Center of Greater Manchester, Inc.	Manchester	\$3,394,980	\$0	\$3,394,980
Seacoast Mental Health Center, Inc.	Portsmouth	\$1,771,070	\$0	\$1,771,070

His Excellency, Governor Christopher T. Sununu  
and the Honorable Council  
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Vendor	Locations	Current Budget	Increase/ (Decrease)	Revised Budget
Behavioral Health & Developmental Svs of Strafford County, Inc., DBA Community Partners of Strafford County	Dover	\$644,626	\$0	\$644,626
The Mental Health Center for Southern New Hampshire/DBA CLM Center for Life Management	Derry	\$778,122	\$0	\$778,122
<b>TOTAL</b>		<b>\$12,913,412</b>	<b>\$21,500</b>	<b>\$12,934,912</b>

The table above represents a total of ten contractors that provide mental health services statewide. The ten contracts were presented to the Governor and Executive Council as a group in previous actions. This Requested Action is for one of the ten contracts.

#### FISCAL DETAIL ATTACHED

Funds to support this request are available in State Fiscal Year 2019, with authority to adjust amounts within the price limitation and adjust encumbrances between State Fiscal Years through the Budget Office, without further approval from Governor and Executive Council, if needed and justified.

#### EXPLANATION

This request is **sole source** because Greater Nashua Mental Health Center at Community Council currently contracts with the Bureau of Mental Health Services through a **sole source** agreement, and is in the process of implementing of a First Episode Psychosis treatment program. This request adds additional funding to the work that is in progress.

Greater Nashua Mental Health Center at Community Council provides community mental health services for one thousand four hundred seventy-five (1,475) individuals in the Nashua area who are suffering from severe mental illness. These individuals often seek costly services at hospital emergency departments due to the risk of harm to themselves or others. They may have increased contact with local law enforcement, who will not have the services or supports readily available to provide assistance.

Greater Nashua Mental Health Center at Community Council participated successfully in the Recovery After an Initial Schizophrenia Episode (RAISE) model of First Episode Psychosis treatment study several years ago. The success of the RAISE model in treatment of early mental illness is proven and well-documented nationally, through studies such as the one in which the vendor participated.

When the United States Department of Health and Human Services Substance Abuse and Mental Health Services Administration (SAMHSA) informed all states of the requirement to set aside ten percent (10%) of their federal Mental Health Block Grant Funds to be directed toward the treatment of early mental illness, the Department's Bureau of Mental Health Services budgeted funds for a much-needed First Episode Psychosis program.

All ten (10) Community Mental Health Centers were offered the opportunity to work with the Bureau of Mental Health Services to establish a First Episode Psychosis program. Of these, only Greater Nashua Mental Health Center at Community Council responded in the affirmative.

The source of all funds in this amendment request is the ten percent (10%) of New

His Excellency, Governor Christopher T. Sununu  
and the Honorable Council  
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Hampshire's United States Department of Health and Human Services Substance Abuse and Mental Health Services Administration Mental Health Block Grant that is required by federal law to be "set aside" for early intervention in mental illness.

Clinicians at Greater Nashua Mental Health Center at Community Council are experienced in the treatment of individuals with severe mental illnesses and psychotic symptoms. Their First Episode Psychosis treatment program serves youth and adults in the Nashua area between the ages of fifteen (15) and thirty-five (35) who are experiencing the early symptoms of mental illness. The Contractor's ongoing services within First Episode Psychosis program include:

- (1) Developing program staffing.
- (2) Facility improvements.
- (3) Determining and approving program elements for enrollees.
- (4) Providing assistance to eligible consumers in accordance with He-M 401.
- (5) Assisting with planning for discharge of consumers from New Hampshire Hospital.

While many of the services included in the program are Medicaid-billable, it is additionally expected that between seventy percent (70%) and eighty percent (80%) of the participants in the First Episode Psychosis program will be underinsured and unable to meet the financial burden of paying out of pocket for the full continuum of services. These costs are eligible for federal Block Grant funding.

The most important factor for First Episode Psychosis program success is the hours devoted to community education and outreach. While community outreach does promote treatment of early mental illness, time spent building community partnerships can be extensive and does not directly produce revenue. Federal funds included in this amendment will allow the vendor to devote valuable time to these efforts.

The effectiveness of First Episode Psychosis program services are measured through use of the Child and Adolescent Needs and Strengths Assessment and the Adult Needs and Strengths Assessment. These individual-level tools measure strengths and needs at program entry and track recovery progress thereafter. Careful measurement and monitoring of individuals, and of the First Episode Psychosis program, will ensure positive and provable recovery outcomes for individuals served, and will decrease expensive psychiatric hospitalizations and law enforcement involvement.

It is the intention of this amendment to support and promote the First Episode Psychosis pilot program and provide assistance to individuals who may be experiencing early symptoms of mental illness in the Nashua area. Additionally, it will assist in preventing chronic mental illness experienced by individuals throughout the state of New Hampshire, by providing funds to be directly applied to New Hampshire's pilot of a First Episode Psychosis program, as a model to be extended statewide in response to United States Department of Health and Human Services Substance Abuse and Mental Health Services Administration requirements.

Should Governor and Executive Council not approve this request, time-limited Mental Health Block Grant set-aside funds will not be fully utilized and will have to be returned to the United States Department of Health and Human Services Substance Abuse and Mental Health Services Administration. Preventable increases in the number of individuals waiting for emergency treatment of early onset psychosis and preventable increases in the number of individuals suffering from, and being treated long term for, chronic severe mental illness in the state of New Hampshire will in turn contribute to increased burdens on hospital emergency



His Excellency, Governor Christopher T. Sununu  
and the Honorable Council  
Page 4 of 4

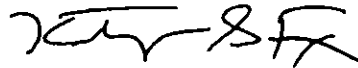
departments and law enforcement agencies.

Area served: Greater Nashua Area primarily and others as referred.

Source of Funds: Amendment is 100% Federal Funds. Total contract is 16.20% Federal Funds from the Substance Abuse Mental Health Services Administration, Block Grant for Community Mental Health Services, Catalog of Federal Domestic Assistance (CFDA) #93.958, FAIN #SM010035-16 and 83.66% General Funds, and .14% Other Funds.

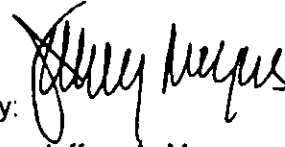
In the event that Federal Funds become no longer available, no additional General Funds will be requested to support this request.

Respectfully submitted



Katja S. Fox  
Director

Approved by:



Jeffrey A. Meyers  
Commissioner

**NH DHHS COMMUNITY MENTAL HEALTH CENTER CONTRACTS  
SFY 2018-2019 FINANCIAL DETAIL**

05-95-92-922010-4117, HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS DEPT OF, HHS: BEHAVIORAL HEALTH DIV,  
BUREAU OF MENTAL HEALTH SERVICES, CMH PROGRAM SUPPORT

88.2% General Funds; 11.65% Federal Funds; .15% Other

CFDA #

93.778

FAIN

1705NH5MAP

Vendor # 177222

**Northern Human Services**

Fiscal Year	Class / Account	Class Title	Job Number	Current Budget	Increase/ Decrease	Amount
2018	102/500731	Contracts for Program Services	TBD	379,249	0	379,249
2019	102/500731	Contracts for Program Services	TBD	379,249	0	379,249
		Sub Total		758,498	0	758,498

**West Central Svcs, Inc., DBA West Behavioral Health**

Vendor # 177654

Fiscal Year	Class / Account	Class Title	Job Number	Current Budget	Increase/ Decrease	Amount
2018	102/500731	Contracts for Program Services	TBD	322,191	0	322,191
2019	102/500731	Contracts for Program Services	TBD	322,191	0	322,191
		Sub Total		644,382	0	644,382

**The Lakes Region Mental Health Center., Inc. DBA Genesis Behavioral Health**

Vendor # 154480

Fiscal Year	Class / Account	Class Title	Job Number	Current Budget	Increase/ Decrease	Amount
2018	102/500731	Contracts for Program Services	TBD	328,115	0	328,115
2019	102/500731	Contracts for Program Services	TBD	328,115	0	328,115
		Sub Total		656,230	0	656,230

**Riverbend Community Mental Health, Inc.**

Vendor # 177192

Fiscal Year	Class / Account	Class Title	Job Number	Current Budget	Increase/ Decrease	Amount
2018	102/500731	Contracts for Program Services	TBD	381,653	0	381,653
2019	102/500731	Contracts for Program Services	TBD	381,653	0	381,653
		Sub Total		763,306	0	763,306

**Monadnock Family Services**

Vendor # 177510

Fiscal Year	Class / Account	Class Title	Job Number	Current Budget	Increase/ Decrease	Amount
2018	102/500731	Contracts for Program Services	TBD	357,590	0	357,590
2019	102/500731	Contracts for Program Services	TBD	357,590	0	357,590
		Sub Total		715,180	0	715,180

**Community Council of Nashua, NH DBA Greater Nashua Mental Health Center at**

Vendor # 154112

Fiscal Year	Class / Account	Class Title	Job Number	Current Budget	Increase/ Decrease	Amount
2018	102/500731	Contracts for Program Services	TBD	1,183,799	0	1,183,799
2019	102/500731	Contracts for Program Services	TBD	1,183,799	0	1,183,799
		Sub Total		2,367,598	0	2,367,598

**The Mental Health Center of Greater Manchester, Inc.**

Vendor # 177184

Fiscal Year	Class / Account	Class Title	Job Number	Current Budget	Increase/ Decrease	Amount
2018	102/500731	Contracts for Program Services	TBD	1,646,829	0	1,646,829
2019	102/500731	Contracts for Program Services	TBD	1,646,829	0	1,646,829
		Sub Total		3,293,658	0	3,293,658

**Seacoast Mental Health Center, Inc.**

Vendor # 174089

Fiscal Year	Class / Account	Class Title	Job Number	Current Budget	Increase/ Decrease	Amount
2018	102/500731	Contracts for Program Services	TBD	746,765	0	746,765
2019	102/500731	Contracts for Program Services	TBD	746,765	0	746,765
		Sub Total		1,493,530	0	1,493,530

**NH DHHS COMMUNITY MENTAL HEALTH CENTER CONTRACTS  
SFY 2018-2019 FINANCIAL DETAIL**

**Behavioral Health & Developmental Services of Strafford County, Inc. DBA Community**

Vendor # 177278

Fiscal Year	Class / Account	Class Title	Job Number	Current Budget	Increase/ Decrease	Amount
2018	102/500731	Contracts for Program Services	TBD	313,543	0	313,543
2019	102/500731	Contracts for Program Services	TBD	313,543	0	313,543
Sub Total				627,086	0	627,086

**The Mental Health Center for Southern New Hampshire DBA CLM Center for Life**

Vendor # 174116

Fiscal Year	Class / Account	Class Title	Job Number	Current Budget	Increase/ Decrease	Amount
2018	102/500731	Contracts for Program Services	TBD	350,791	0	350,791
2019	102/500731	Contracts for Program Services	TBD	350,791	0	350,791
Sub Total				701,582	0	701,582
SUB TOTAL				12,021,050	0	12,021,050

**05-95-92-922010-4121-102-500731, HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS DEPT OF, HHS: BEHAVIORAL HEALTH DIV, BUREAU OF MENTAL HEALTH SERVICES, MENTAL HEALTH DATA COLLECTION**

100% Federal Funds

CFDA #  
FAIN

N/A  
N/A

**Northern Human Services**

Vendor # 177222

Fiscal Year	Class / Account	Class Title	Job Number	Current Budget	Increase/ Decrease	Amount
2018	102/500731	Contracts for Program Services	92204121	5,000	0	5,000
2019	102/500731	Contracts for Program Services	92204121	5,000	0	5,000
Sub Total				10,000	0	10,000

**West Central Svcs, Inc., DBA West Behavioral Health**

Vendor # 177654

Fiscal Year	Class / Account	Class Title	Job Number	Current Budget	Increase/ Decrease	Amount
2018	102/500731	Contracts for Program Services	92204121	5,000	0	5,000
2019	102/500731	Contracts for Program Services	92204121	5,000	0	5,000
Sub Total				10,000	0	10,000

**The Lakes Region Mental Health Center, Inc. DBA Genesis Behavioral Health**

Vendor # 154480

Fiscal Year	Class / Account	Class Title	Job Number	Current Budget	Increase/ Decrease	Amount
2018	102/500731	Contracts for Program Services	92204121	5,000	0	5,000
2019	102/500731	Contracts for Program Services	92204121	5,000	0	5,000
Sub Total				10,000	0	10,000

**Riverbend Community Mental Health, Inc.**

Vendor # 177192

Fiscal Year	Class / Account	Class Title	Job Number	Current Budget	Increase/ Decrease	Amount
2018	102/500731	Contracts for Program Services	92204121	5,000	0	5,000
2019	102/500731	Contracts for Program Services	92204121	5,000	0	5,000
Sub Total				10,000	0	10,000

**Monadnock Family Services**

Vendor # 177510

Fiscal Year	Class / Account	Class Title	Job Number	Current Budget	Increase/ Decrease	Amount
2018	102/500731	Contracts for Program Services	92204121	5,000	0	5,000
2019	102/500731	Contracts for Program Services	92204121	5,000	0	5,000
Sub Total				10,000	0	10,000

**Community Council of Nashua, NH DBA Greater Nashua Mental Health Center at**

Vendor # 154112

Fiscal Year	Class / Account	Class Title	Job Number	Current Budget	Increase/ Decrease	Amount
2018	102/500731	Contracts for Program Services	92204121	5,000	0	5,000
2019	102/500731	Contracts for Program Services	92204121	5,000	0	5,000
Sub Total				10,000	0	10,000

**NH DHHS COMMUNITY MENTAL HEALTH CENTER CONTRACTS  
SFY 2018-2019 FINANCIAL DETAIL**

The Mental Health Center of Greater Manchester, Inc.

Vendor # 177184

Fiscal Year	Class / Account	Class Title	Job Number	Current Budget	Increase/ Decrease	Amount
2018	102/500731	Contracts for Program Services	92204121	5,000	0	5,000
2019	102/500731	Contracts for Program Services	92204121	5,000	0	5,000
Sub Total				10,000	0	10,000

Seacoast Mental Health Center, Inc.

Vendor # 174089

Fiscal Year	Class / Account	Class Title	Job Number	Current Budget	Increase/ Decrease	Amount
2018	102/500731	Contracts for Program Services	92204121	5,000	0	5,000
2019	102/500731	Contracts for Program Services	92204121	5,000	0	5,000
Sub Total				10,000	0	10,000

Behavioral Health & Developmental Services of Strafford County, Inc. DBA Community

Vendor # 177278

Fiscal Year	Class / Account	Class Title	Job Number	Current Budget	Increase/ Decrease	Amount
2018	102/500731	Contracts for Program Services	92204121	5,000	0	5,000
2019	102/500731	Contracts for Program Services	92204121	5,000	0	5,000
Sub Total				10,000	0	10,000

The Mental Health Center for Southern New Hampshire DBA CLM Center for Life

Vendor # 174116

Fiscal Year	Class / Account	Class Title	Job Number	Current Budget	Increase/ Decrease	Amount
2018	102/500731	Contracts for Program Services	92204121	5,000	0	5,000
2019	102/500731	Contracts for Program Services	92204121	5,000	0	5,000
Sub Total				10,000	0	10,000
<b>SUB TOTAL</b>				<b>100,000</b>	<b>0</b>	<b>100,000</b>

**NH DHHS COMMUNITY MENTAL HEALTH CENTER CONTRACTS  
SFY 2018-2019 FINANCIAL DETAIL**

05-95-92-921010-2053-102-500731, HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS DEPT OF, HHS: BEHAVIORAL HEALTH DIV ,BUR FOR CHILDRENS BEHAVRL HLTH, SYSTEM OF CARE  
100% General Funds

CFDA #  
FAIN

N/A  
N/A  
Vendor # 177222

**Northern Human Services**

Fiscal Year	Class / Account	Class Title	Job Number	Current Budget	Increase/ Decrease	Amount
2018	102/500731	Contracts for Program Services	92102053	4,000	0	4,000
2019	102/500731	Contracts for Program Services	92102053	-	0	-
Sub Total				4,000	0	4,000

**West Central Svcs, Inc., DBA West Behavioral Health**

Vendor # 177654

Fiscal Year	Class / Account	Class Title	Job Number	Current Budget	Increase/ Decrease	Amount
2018	102/500731	Contracts for Program Services	92102053	-	0	-
2019	102/500731	Contracts for Program Services	92102053	4,000	0	4,000
Sub Total				4,000	0	4,000

**The Lakes Region Mental Health Center., Inc. DBA Genesis Behavioral Health**

Vendor # 154480

Fiscal Year	Class / Account	Class Title	Job Number	Current Budget	Increase/ Decrease	Amount
2018	102/500731	Contracts for Program Services	92102053	-	0	-
2019	102/500731	Contracts for Program Services	92102053	4,000	0	4,000
Sub Total				4,000	0	4,000

**Riverband Community Mental Health, Inc.**

Vendor # 177192

Fiscal Year	Class / Account	Class Title	Job Number	Current Budget	Increase/ Decrease	Amount
2018	102/500731	Contracts for Program Services	92102053	-	0	-
2019	102/500731	Contracts for Program Services	92102053	4,000	0	4,000
Sub Total				4,000	0	4,000

**Monadnock Family Services**

Vendor # 177510

Fiscal Year	Class / Account	Class Title	Job Number	Current Budget	Increase/ Decrease	Amount
2018	102/500731	Contracts for Program Services	92102053	-	0	-
2019	102/500731	Contracts for Program Services	92102053	4,000	0	4,000
Sub Total				4,000	0	4,000

**The Mental Health Center of Greater Manchester, Inc.**

Vendor # 177184

Fiscal Year	Class / Account	Class Title	Job Number	Current Budget	Increase/ Decrease	Amount
2018	102/500731	Contracts for Program Services	92102053	4,000	0	4,000
2019	102/500731	Contracts for Program Services	92102053	-	0	-
Sub Total				4,000	0	4,000

**Seacoast Mental Health Center, Inc.**

Vendor # 174089

Fiscal Year	Class / Account	Class Title	Job Number	Current Budget	Increase/ Decrease	Amount
2018	102/500731	Contracts for Program Services	92102053	4,000	0	4,000
2019	102/500731	Contracts for Program Services	92102053	-	0	-
Sub Total				4,000	0	4,000

**Behavioral Health & Developmental Services of Strafford County, Inc. DBA Community**

Vendor # 177278

Fiscal Year	Class / Account	Class Title	Job Number	Current Budget	Increase/ Decrease	Amount
2018	102/500731	Contracts for Program Services	92102053	-	0	-
2019	102/500731	Contracts for Program Services	92102053	4,000	0	4,000
Sub Total				4,000	0	4,000

**NH DHHS COMMUNITY MENTAL HEALTH CENTER CONTRACTS  
SFY 2018-2019 FINANCIAL DETAIL**

The Mental Health Center for Southern New Hampshire DBA CLM Center for Life

Vendor # 174116

Fiscal Year	Class / Account	Class Title	Job Number	Current Budget	Increase/ Decrease	Amount
2018	102/500731	Contracts for Program Services	92102053	4,000	0	4,000
2019	102/500731	Contracts for Program Services	92102053	-	0	-
		Sub Total		4,000	0	4,000
		SUB TOTAL		36,000	0	36,000

05-95-42-421010-2958, HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS DEPT OF, HHS: HUMAN SERVICES DIV, CHILD PROTECTION, CHILD - FAMILY SERVICES  
100% General Funds

CFDA #  
FAIN

N/A  
N/A

Northern Human Services

Vendor # 177222

Fiscal Year	Class / Account	Class Title	Job Number	Current Budget	Increase/ Decrease	Amount
2018	550/500398	Contracts for Program Services	42105824	5,310	0	5,310
2019	550/500398	Contracts for Program Services	42105824	5,310	0	5,310
		Sub Total		10,620	0	10,620

West Central Svcs, Inc., DBA West Behavioral Health

Vendor # 177654

Fiscal Year	Class / Account	Class Title	Job Number	Current Budget	Increase/ Decrease	Amount
2018	550/500398	Contracts for Program Services	42105824	1,770	0	1,770
2019	550/500398	Contracts for Program Services	42105824	1,770	0	1,770
		Sub Total		3,540	0	3,540

The Lakes Region Mental Health Center, Inc. DBA Genesis Behavioral Health

Vendor # 154480

Fiscal Year	Class / Account	Class Title	Job Number	Current Budget	Increase/ Decrease	Amount
2018	550/500398	Contracts for Program Services	42105824	1,770	0	1,770
2019	550/500398	Contracts for Program Services	42105824	1,770	0	1,770
		Sub Total		3,540	0	3,540

Riverbend Community Mental Health, Inc.

Vendor # 177192

Fiscal Year	Class / Account	Class Title	Job Number	Current Budget	Increase/ Decrease	Amount
2018	550/500398	Contracts for Program Services	42105824	1,770	0	1,770
2019	550/500398	Contracts for Program Services	42105824	1,770	0	1,770
		Sub Total		3,540	0	3,540

Monadnock Family Services

Vendor # 177510

Fiscal Year	Class / Account	Class Title	Job Number	Current Budget	Increase/ Decrease	Amount
2018	550/500398	Contracts for Program Services	42105824	1,770	0	1,770
2019	550/500398	Contracts for Program Services	42105824	1,770	0	1,770
		Sub Total		3,540	0	3,540

Community Council of Nashua, NH DBA Greater Nashua Mental Health Center at

Vendor # 154112

Fiscal Year	Class / Account	Class Title	Job Number	Current Budget	Increase/ Decrease	Amount
2018	550/500398	Contracts for Program Services	42105824	1,770	0	1,770
2019	550/500398	Contracts for Program Services	42105824	1,770	0	1,770
		Sub Total		3,540	0	3,540

The Mental Health Center of Greater Manchester, Inc.

Vendor # 177184

Fiscal Year	Class / Account	Class Title	Job Number	Current Budget	Increase/ Decrease	Amount
2018	550/500398	Contracts for Program Services	42105824	3,540	0	3,540
2019	550/500398	Contracts for Program Services	42105824	3,540	0	3,540
		Sub Total		7,080	0	7,080

**NH DHHS COMMUNITY MENTAL HEALTH CENTER CONTRACTS  
SFY 2018-2019 FINANCIAL DETAIL**

Seacoast Mental Health Center, Inc.

Vendor # 174089

Fiscal Year	Class / Account	Class Title	Job Number	Current Budget	Increase/ Decrease	Amount
2018	550/500398	Contracts for Program Services	42105824	1,770	0	1,770
2019	550/500398	Contracts for Program Services	42105824	1,770	0	1,770
Sub Total				3,540	0	3,540

Behavioral Health & Developmental Services of Strafford County, Inc. DBA Community

Vendor # 177278

Fiscal Year	Class / Account	Class Title	Job Number	Current Budget	Increase/ Decrease	Amount
2018	550/500398	Contracts for Program Services	42105824	1,770	0	1,770
2019	550/500398	Contracts for Program Services	42105824	1,770	0	1,770
Sub Total				3,540	0	3,540

The Mental Health Center for Southern New Hampshire DBA CLM Center for Life

Vendor # 174116

Fiscal Year	Class / Account	Class Title	Job Number	Current Budget	Increase/ Decrease	Amount
2018	550/500398	Contracts for Program Services	42105824	1,770	0	1,770
2019	550/500398	Contracts for Program Services	42105824	1,770	0	1,770
Sub Total				3,540	0	3,540
<b>SUB TOTAL</b>				<b>46,020</b>	<b>0</b>	<b>46,020</b>

05-95-42-423010-7926, HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS DEPT OF, HHS: HUMAN SERVICES DIV,  
HOMELESS & HOUSING, PATH GRANT  
100% Federal Funds

CFDA #  
FAIN

93.150  
SM016030-14

Riverbend Community Mental Health, Inc.

Vendor # 177192

Fiscal Year	Class / Account	Class Title	Job Number	Current Budget	Increase/ Decrease	Amount
2018	102/500731	Contracts for Program Services	42307150	36,250	0	36,250
2019	102/500731	Contracts for Program Services	42307150	36,250	0	36,250
Sub Total				72,500	0	72,500

Monadnock Family Services

Vendor # 177510

Fiscal Year	Class / Account	Class Title	Job Number	Current Budget	Increase/ Decrease	Amount
2018	102/500731	Contracts for Program Services	42307150	37,000	0	37,000
2019	102/500731	Contracts for Program Services	42307150	37,000	0	37,000
Sub Total				74,000	0	74,000

Community Council of Nashua, NH DBA Greater Nashua Mental Health Center at

Vendor # 154112

Fiscal Year	Class / Account	Class Title	Job Number	Current Budget	Increase/ Decrease	Amount
2018	102/500731	Contracts for Program Services	42307150	40,300	0	40,300
2019	102/500731	Contracts for Program Services	42307150	40,300	0	40,300
Sub Total				80,600	0	80,600

The Mental Health Center of Greater Manchester, Inc.

Vendor # 177184

Fiscal Year	Class / Account	Class Title	Job Number	Current Budget	Increase/ Decrease	Amount
2018	102/500731	Contracts for Program Services	42307150	40,121	0	40,121
2019	102/500731	Contracts for Program Services	42307150	40,121	0	40,121
Sub Total				80,242	0	80,242

**NH DHHS COMMUNITY MENTAL HEALTH CENTER CONTRACTS  
SFY 2018-2019 FINANCIAL DETAIL**

Seacoast Mental Health Center, Inc.

Vendor # 174089

Fiscal Year	Class / Account	Class Title	Job Number	Current Budget	Increase/ Decrease	Amount
2018	102/500731	Contracts for Program Services	42307150	25,000	0	25,000
2019	102/500731	Contracts for Program Services	42307150	25,000	0	25,000
		Sub Total		50,000	0	50,000

The Mental Health Center for Southern New Hampshire DBA CLM Center for Life

Vendor # 174116

Fiscal Year	Class / Account	Class Title	Job Number	Current Budget	Increase/ Decrease	Amount
2018	102/500731	Contracts for Program Services	42307150	29,500	0	29,500
2019	102/500731	Contracts for Program Services	42307150	29,500	0	29,500
		Sub Total		59,000	0	59,000
		SUB TOTAL		416,342	0	416,342

05-95-92-922010-4120 HEALTH AND HUMAN SERVICES, HHS: DIVISION OF BEHAVIORAL HEALTH, MENTAL HEALTH BLOCK GRANT  
100% Federal Funds

CFDA # 93.958

FAIN SM010035-16

Fiscal Year	Class/ Account	Title	Activity Code	Current Budget	Increase/ (Decrease)	Modified Budget
2018	102/500731	Contracts for Prgrm Svics	92227143	84,000	0	84,000
2019			92227143		21,500	21,500
		SUB TOTAL		84,000	21,500	105,500

2% General Funds, 98% Federal Funds

CFDA #

05-95-92-920510-3380, HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS DEPT OF, HHS: BEHAVIORAL HEALTH DIV,  
BUREAU OF DRUG & ALCOHOL SVCS, PREVENTION SERVICES  
2% General Funds, 98% Federal Funds

CFDA # 93.959

FAIN T1010035

Seacoast Mental Health Center, Inc.

Vendor # 174089

Fiscal Year	Class / Account	Class Title	Job Number	Current Budget	Increase/ Decrease	Amount
2018	102/500731	Contracts for Program Services	92056502	70,000	0	70,000
2019	102/500731	Contracts for Program Services	92056502	70,000	0	70,000
		SUB TOTAL		140,000	0	140,000

05-95-48-481010-8917 HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS DEPT OF, HHS: ELDERLY & ADULT SVCS DIV,  
GRANTS TO LOCALS, HEALTH PROMOTION CONTRACTS  
100% Federal Funds

CFDA# 93.043

FAIN 17AANHT3PH

Seacoast Mental Health Center, Inc.

Vendor # 174089

Fiscal Year	Class / Account	Class Title	Job Number	Current Budget	Increase/ Decrease	Amount
2018	102/500731	Contracts for Program Services	48108462	35,000	0	35,000
2019	102/500731	Contracts for Program Services	48108462	35,000	0	35,000
		SUB TOTAL		70,000	0	70,000
		TOTAL		12,913,412	21,500	12,934,912





**STATE OF NEW HAMPSHIRE**  
**DEPARTMENT OF INFORMATION TECHNOLOGY**  
27 Hazen Dr., Concord, NH 03301  
Fax: 603-271-1516 TDD Access: 1-800-735-2964  
www.nh.gov/doit

**Denis Goulet**  
Commissioner

November 21, 2018

Jeffrey A. Meyers, Commissioner  
Department of Health and Human Services  
State of New Hampshire  
129 Pleasant Street  
Concord, NH 03301

Dear Commissioner Meyers:

This letter represents formal notification that the Department of Information Technology (DoIT) has approved your agency's request to amend a sole source contract agreement with Community Council of Nashua, New Hampshire, d/b/a Greater Nashua Mental Health Center at Community Council, 100 West Pearl Street, Nashua, NH 03060 (Vendor # 154112) as described below and referenced as DoIT No. 2018-074B.

The requested action authorizes the Department of Health and Human Services to enter into a sole source, contract amendment with Greater Nashua Mental Health Center at Community Council to provide continued support for First Episode Psychosis training and Phase 3 HOPE for NH Recovery program implementation.

The funding amount for this amendment is \$21,500.00, increasing the current contract from \$2,545,738.00 to \$2,567,238.00. The contract shall become effective upon Governor and Executive Council approval with no change to the completion date of June 30, 2019.

A copy of this letter should accompany the Department of Health and Human Services' submission to the Governor and Executive Council for approval.

Sincerely,

A handwritten signature in black ink, appearing to read "Denis Goulet", with a long horizontal flourish extending to the right.

Denis Goulet

DG/kaf  
DoIT #2018-074B

cc: Bruce Smith, IT Manager, DoIT



Jeffrey A. Meyers  
Commissioner

Katja S. Fox  
Director

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mar

**STATE OF NEW HAMPSHIRE**  
**DEPARTMENT OF HEALTH AND HUMAN SERVICES**  
**DIVISION FOR BEHAVIORAL HEALTH**

129 PLEASANT STREET, CONCORD, NH 03301  
603-271-9200 1-800-852-3345 Ext. 9200  
Fax: 603-271-9200 TDD Access: 1-800-735-2964

August 9, 2017

His Excellency, Governor Christopher T. Sununu  
and the Honorable Council  
State House  
Concord, NH 03301

**REQUESTED ACTION**

Authorize the Department of Health and Human Services, Division for Behavioral Health, to amend a **sole source, retroactive** agreement with Community Council of Nashua, New Hampshire, d/b/a Greater Nashua Mental Health Center at Community Council (Vendor #154112), 100 West Pearl Street, Nashua, NH 03060 for the provision of a First Episode Psychosis Pilot Program, by increasing the price limitation by \$84,000 from \$12,829,412 in the aggregate to an amount not to exceed \$12,913,412 in the aggregate, effective upon Governor and Executive Council approval with no change to the completion date of June 30, 2019. This agreement is retroactive to July 1, 2017. The Governor and Executive Council approved the original agreements on June 21, 2017 (Late Item #A). 100% Federal Funds.

Summary of contracted amounts by vendor:

Vendor	New Hampshire Locations	Total Current Budget Amounts	Increase/ (Decrease) Amount	Revised Budget Amounts
Northern Human Services	Conway	\$783,118	\$0	\$783,118
West Central Services/DBA West Central Behavioral Health	Lebanon	\$661,922	\$0	\$661,922
The Lakes Region Mental Health Center, Inc. DBA Genesis Behavioral Health	Laconia	\$673,770	\$0	\$673,770
Riverbend Community Mental Health, Inc.	Concord	\$853,346	\$0	\$853,346
Monadnock Family Services	Keene	\$806,720	\$0	\$806,720
Community Council of Nashua, NH/DBA Greater Nashua Mental Health Center at Community Council	Nashua	\$2,461,738	\$84,000	\$2,545,738
The Mental Health Center of Greater Manchester, Inc.	Manchester	\$3,394,980	\$0	\$3,394,980
Seacoast Mental Health Center, Inc.	Portsmouth	\$1,771,070	\$0	\$1,771,070
Behavioral Health & Developmental Svs of Strafford County, Inc., DBA Community Partners of Strafford County	Dover	\$644,626	\$0	\$644,626

His Excellency, Governor Christopher T. Sununu  
and the Honorable Council

Page 2 of 4

Vendor	New Hampshire Locations	Total Current Budget Amounts	Increase/ (Decrease) Amount	Revised Budget Amounts
The Mental Health Center for Southern New Hampshire/DBA CLM Center for Life Management	Derry	\$778,122	\$0	\$778,122
<b>TOTAL</b>		<b>\$12,829,412</b>	<b>\$84,000</b>	<b>\$12,913,412</b>

Funds to support this request are available in State Fiscal Years 2018 and 2019, with authority to adjust amounts within the price limitation and adjust encumbrances between State Fiscal Years through the Budget Office if needed and justified, without approval from Governor and Executive Council.

**FISCAL DETAIL ATTACHED**

**EXPLANATION**

The table above in the Requested Action represents a total of ten Vendors that provide mental health services statewide and were presented to Governor and Executive Council as a group in previous actions. This Requested Action only is for one of the ten Vendors.

This request to provide much needed support for First Episode Psychosis training and program implementation is sole source because Greater Nashua Mental Health Center at Community Council currently contracts with the Bureau of Mental Health Services through a sole source agreement and it is the most appropriate site for the implementation of a First Episode Psychosis treatment program. This vendor is the most appropriate because they (1) provide community-based mental health treatment; (2) have participated in a research study for the First Episode Psychosis program; (3) are the only New Hampshire Community Mental Health Center with the willingness and capacity to pilot the First Episode Psychosis program, and (4) have already begun the training process and this amendment will allow them to continue that process. The request is for the amendment to be retroactive to July 1, 2017 because the Department intended for the First Episode Psychosis treatment program to be included in the original agreement.

Greater Nashua Mental Health Center at Community Council provides community mental health services for one thousand four hundred seventy-five (1,475) individuals in the Nashua area who are suffering from severe mental illness. These individuals often seek costly services at hospital emergency departments due to the risk of harm to themselves or others. They may have increased contact with local law enforcement, who will not have the services or supports readily available to provide assistance.

Greater Nashua Mental Health Center at Community Council participated successfully in the Recovery After an Initial Schizophrenia Episode (RAISE) model of First Episode Psychosis treatment study several years ago. The success of the RAISE model in treatment of early mental illness is proven and well-documented nationally, through studies such as the one in which the vendor participated.

When the United States Department of Health and Human Services Substance Abuse and Mental Health Services Administration (SAMHSA) informed all states of the requirement to set aside ten percent (10%) of their federal Mental Health Block Grant Funds to be directed toward the treatment of early mental illness, the Department's Bureau of Mental Health Services budgeted funds for a much-needed First Episode Psychosis program. No such programs currently exist in this state.

All ten (10) Community Mental Health Centers were offered the opportunity to work with the Bureau of Mental Health Services to establish a First Episode Psychosis program. Of these, only Greater Nashua Mental Health Center at Community Council responded in the affirmative. The funds requested by this amendment are in response to a statement of need that accompanied this offer by the vendor.

His Excellency, Governor Christopher T. Sununu  
and the Honorable Council  
Page 3 of 4

The source of all funds in this amendment request is the ten percent (10%) of New Hampshire's United States Department of Health and Human Services Substance Abuse and Mental Health Services Administration Mental Health Block Grant that is required by federal law to be "set aside" for early intervention in mental illness.

Clinicians at Greater Nashua Mental Health Center at Community Council are experienced in the treatment of individuals with severe mental illnesses and psychotic symptoms. Their First Episode Psychosis treatment program serves youth and adults in the Nashua area between the ages of fifteen (15) and thirty-five (35) who are experiencing the early symptoms of mental illness.

Greater Nashua Mental Health Center at Community Council already has an established First Episode Psychosis treatment team. They have received the initial phase of First Episode Psychosis treatment training and are poised for the next phase of the training.

For a First Episode Psychosis program to be successful, the vendor's startup tasks and costs to be reimbursed by federal Block Grant funds need to include: (1) developing program staffing, (2) facility improvements, (3) determining and approving program elements for enrollees, and (4) a billing structure to pay for enrollee services. While many of the services included in the program are Medicaid-billable, it is additionally expected that between seventy percent (70%) and eighty percent (80%) of the participants in the First Episode Psychosis program will be underinsured and unable to meet the financial burden of paying out of pocket for the full continuum of services. These costs are eligible for federal Block Grant funding.

The most important factor for First Episode Psychosis program success is the hours devoted to community education and outreach. While community outreach does promote treatment of early mental illness, time spent building community partnerships can be extensive and does not directly produce revenue. Federal funds included in this amendment will allow the vendor to devote valuable time to these efforts.

The effectiveness of First Episode Psychosis program services will be measured through use of the Child and Adolescent Needs and Strengths Assessment and the Adult Needs and Strengths Assessment. These individual-level tools measure strengths and needs at program entry and track recovery progress thereafter. Careful measurement and monitoring of individuals, and of the First Episode Psychosis program, will ensure positive and provable recovery outcomes for individuals served, and will decrease expensive psychiatric hospitalizations and law enforcement involvement.

It is the intention of this amendment to support and promote the First Episode Psychosis pilot program and provide assistance to individuals who may be experiencing early symptoms of mental illness in the Nashua area. Additionally, it will assist in preventing chronic mental illness experienced by individuals throughout the state of New Hampshire, by providing funds to be directly applied to New Hampshire's pilot of a First Episode Psychosis program, as a model to be extended statewide in response to United States Department of Health and Human Services Substance Abuse and Mental Health Services Administration requirements.

Should Governor and Executive Council not approve this request, time-limited Mental Health Block Grant set-aside funds will not be fully utilized and will have to be returned to the United States Department of Health and Human Services Substance Abuse and Mental Health Services Administration. Preventable increases in the number of individuals waiting for emergency treatment of early onset psychosis and preventable increases in the number of individuals suffering from, and being treated long term for, chronic severe mental illness in the state of New Hampshire will in turn contribute to increased burdens on hospital emergency departments and law enforcement agencies.

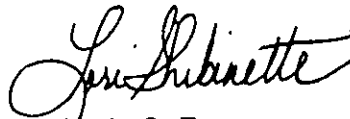
Area served: Greater Nashua Area primarily and others as referred.

Source of Funds: Amendment is 100% Federal Funds. Total contract is 7.2% Federal Funds from the Substance Abuse Mental Health Services Administration, Block Grant for Community Mental Health Services, Catalog of Federal Domestic Assistance (CFDA) #93.958, FAIN #SM010035-16 and 83.8% General Funds.

His Excellency, Governor Christopher T. Sununu  
and the Honorable Council  
Page 4 of 4

In the event that Federal Funds become no longer available, no additional  
General Funds will be requested to support this request.

Respectfully submitted



Katja S. Fox

Director

Approved by:



Jeffrey A. Meyers

Commissioner

**NH DHHS COMMUNITY MENTAL HEALTH CENTER CONTRACTS  
SFY 2018-2019 FINANCIAL DETAIL**

05-95-92-922010-4117, HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS DEPT OF, HHS: BEHAVIORAL HEALTH DIV, BUREAU OF MENTAL HEALTH SERVICES, CMH PROGRAM SUPPORT

88.2% General Funds; 11.65% Federal Funds; .15% Other

CFDA # 93.778

FAIN

1705NH5MAP

Community Council of Nashua, NH DBA Greater Nashua Mental Health Center at

Vendor # 154112

Fiscal Year	Class / Account	Class Title	Job Number	Amount	Increase/ (Decrease)	Modified Budget
2018	102/500731	Contracts for Prgrm Svcs	TBD	\$1,183,799	\$0	\$1,183,799
2019	102/500731	Contracts for Prgrm Svcs	TBD	\$1,183,799	\$0	\$1,183,799
			<b>Sub Total</b>	<b>\$2,367,598</b>	<b>\$0</b>	<b>\$2,367,598</b>

05-95-92-922010-4121-102-500731, HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS DEPT OF, HHS: BEHAVIORAL HEALTH DIV, BUREAU OF MENTAL HEALTH SERVICES, MENTAL HEALTH DATA COLLECTION

100% Federal Funds

CFDA #

N/A

FAIN

N/A

Community Council of Nashua, NH DBA Greater Nashua Mental Health Center at

Vendor # 154112

Fiscal Year	Class / Account	Class Title	Job Number	Amount	Increase/ (Decrease)	Modified Budget
2018	102/500731	Contracts for Prgrm Svcs	92204121	\$5,000	\$0	\$5,000
2019	102/500731	Contracts for Prgrm Svcs	92204121	\$5,000	\$0	\$5,000
			<b>Sub Total</b>	<b>\$10,000</b>	<b>\$0</b>	<b>\$10,000</b>

05-95-42-421010-2958, HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS DEPT OF, HHS: HUMAN SERVICES DIV, CHILD PROTECTION, CHILD - FAMILY SERVICES

100% General Funds

CFDA #

N/A

FAIN

N/A

Community Council of Nashua, NH DBA Greater Nashua Mental Health Center at

Vendor # 154112

Fiscal Year	Class / Account	Class Title	Job Number	Amount	Increase/ (Decrease)	Modified Budget
2018	550/500398	Contracts for Prgrm Svcs	42105824	\$1,770	\$0	\$1,770
2019	550/500398	Contracts for Prgrm Svcs	42105824	\$1,770	\$0	\$1,770
			<b>Sub Total</b>	<b>\$3,540</b>	<b>\$0</b>	<b>\$3,540</b>

05-95-42-423010-7926, HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS DEPT OF, HHS: HUMAN SERVICES DIV, HOMELESS & HOUSING, PATH GRANT

100% Federal Funds

CFDA #

93.160

FAIN

SM016030-14

Community Council of Nashua, NH DBA Greater Nashua Mental Health Center at

Vendor # 154112

Fiscal Year	Class / Account	Class Title	Job Number	Amount	Increase/ (Decrease)	Modified Budget
2018	102/500731	Contracts for Prgrm Svcs	42307150	\$40,300	\$0	\$40,300
2019	102/500731	Contracts for Prgrm Svcs	42307150	\$40,300	\$0	\$40,300
			<b>Sub Total</b>	<b>\$80,600</b>	<b>\$0</b>	<b>\$80,600</b>

05-95-92-922010-4120 HEALTH AND HUMAN SERVICES, HHS: DIVISION OF BEHAVIORAL HEALTH, MENTAL HEALTH BLOCK GRANT

100% Federal Funds

CFDA #

93.958

FAIN

SM010035-16

Fiscal Year	Class / Account	Title	Activity Code	Current Budget	Increase/ (Decrease)	Modified Budget
2018	102/500731	Contracts for Prgrm Svcs	92227143	\$0	\$84,000	\$84,000
			<b>Sub Total</b>	<b>\$0</b>	<b>\$84,000</b>	<b>\$84,000</b>
			<b>Total</b>	<b>\$2,461,738</b>	<b>\$84,000</b>	<b>\$2,545,738</b>



Denis Goulet  
Commissioner

**STATE OF NEW HAMPSHIRE**  
**DEPARTMENT OF INFORMATION TECHNOLOGY**  
27 Hazen Dr., Concord, NH 03301  
Fax: 603-271-1516 TDD Access: 1-800-735-2964  
www.nh.gov/doi

August 22, 2017

Jeffrey A. Meyers, Commissioner  
Department of Health and Human Services  
State of New Hampshire  
129 Pleasant Street  
Concord, NH 03301

Dear Commissioner Meyers:

This letter represents formal notification that the Department of Information Technology (DoIT) has approved your agency's request to amend a **sole source, retroactive** contract agreement with Community Council of Nashua, New Hampshire, d/b/a Greater Nashua Mental Health Center at Community Council, 100 West Pearl Street, Nashua, NH 03060 (Vendor # 154112) of Manchester, NH as described below and referenced as DoIT No. 2018-074A.

The requested action authorizes the Department of Health and Human Services to enter into a **sole source, retroactive** contract amendment with Greater Nashua Mental Health Center at Community Council to provide needed support for First Episode Psychosis training and program implementation. The request is for the amendment to be retroactive to July 1, 2017 because the Department intended for the First Episode Psychosis treatment program to be included in the original agreement.

The funding amount for this amendment is \$84,000.00, increasing the current contract from \$2,461,738.00 to \$2,545,738.00. The contract shall become effective upon Governor and Council with no change to the completion date of June 30, 2019. This is **retroactive** to July 1, 2017.

A copy of this letter should accompany the Department of Health and Human Services' submission to the Governor and Executive Council for approval.

Sincerely,

A handwritten signature in black ink, appearing to read "Denis Goulet".

Denis Goulet

DG/kaf  
DoIT #2018-074A

cc: Bruce Smith, IT Manager, DoIT



Jeffrey A. Meyers  
Commissioner

Katja S. Fox  
Director

#A mac

**STATE OF NEW HAMPSHIRE**  
**DEPARTMENT OF HEALTH AND HUMAN SERVICES**  
**DIVISION OF BEHAVIORAL HEALTH**

129 PLEASANT STREET, CONCORD, NH 03301  
603-271-9422 1-800-852-3345 Ext. 9422  
Fax: 603-271-8431 TDD Access: 1-800-735-2964 www.dhhs.nh.gov

June 9, 2017

His Excellency, Governor Christopher T. Sununu  
and the Honorable Council  
State House  
Concord, NH 03301

**REQUESTED ACTION**

Authorize the Department of Health and Human Services, Bureau of Mental Health Services, to enter into sole source Contracts with the ten (10) vendors identified in the table below to provide non-Medicaid community mental health services, in an amount not to exceed \$12,829,412 in the aggregate, effective July 1, 2017, or date of Governor and Council approval through June 30, 2019. Funds are 15.51% Federal Funds, .14% Other Funds, and 84.35% General Funds.

Summary of contracted amounts by vendor:

Vendor	New Hampshire Locations	State Fiscal Year 2018	State Fiscal Year 2019	Total Amount
Northern Human Services	Conway	\$ 393,559	\$ 389,559	\$ 783,118
West Central Services DBA West Central Behavioral Health	Lebanon	\$ 328,961	\$ 332,961	\$ 661,922
The Lakes Region Mental Health Center, Inc. DBA Genesis Behavioral Health	Laconia	\$ 334,885	\$ 338,885	\$ 673,770
Riverbend Community Mental Health, Inc.	Concord	\$ 424,673	\$ 428,673	\$ 853,346
Monadnock Family Services	Keene	\$ 401,360	\$ 405,360	\$ 806,720
Community Council of Nashua, NH DBA Greater Nashua Mental Health Center at Community Council	Nashua	\$1,230,869	\$1,230,869	\$ 2,461,738
The Mental Health Center of Greater Manchester, Inc.	Manchester	\$1,699,490	\$1,695,490	\$ 3,394,980
Seacoast Mental Health Center, Inc.	Portsmouth	\$ 887,535	\$ 883,535	\$ 1,771,070
Behavioral Health & Developmental Svs of Strafford County, Inc., DBA Community Partners of Strafford County	Dover	\$ 320,313	\$ 324,313	\$ 644,626
The Mental Health Center for Southern New Hampshire DBA CLM Center for Life Management	Derry	\$ 391,061	\$ 387,061	\$ 778,122
<b>TOTAL</b>		<b>\$6,412,706</b>	<b>\$6,416,706</b>	<b>\$12,829,412</b>

**Please see attached financial detail.**

Funds are anticipated to be available in State Fiscal Years 2018 and 2019 upon the availability and continued appropriation of funds in the future operating budget



His Excellency, Governor Christopher T. Sununu  
and His Honorable Council  
Page 2 of 3

## EXPLANATION

These ten (10) agreements are **sole source** because community mental health services are not subject to the competitive bidding requirement of NH Administrative Rule ADM 601.03. The Bureau of Mental Health Services contracts for services through the community mental health centers which are designated by the Bureau to serve the towns and cities within a designated geographic region as outlined in NH RSA 135-C and NH Administrative Rule He-M 403.

These ten (10) agreements include provisions for:

- Mental health services required per NH RSA 135-C and in accordance with State regulations applicable to the State mental health system, including NH Administrative Rules He-M 401 Eligibility Determination and Individual Service Planning, He-M 403 Approval and Operation of Community Mental Health Programs, He-M 408 Clinical Records, and He-M 426 Community Mental Health Services; and
- Compliance with and funding for the Community Mental Health Agreement (CMHA)

Approval of these ten (10) contracts will allow the Department to continue to provide community mental health services for approximately 45,000 adults, children and families in New Hampshire. The Contractors will provide community mental health services as identified above and additional services such as Emergency Services, Individual and Group Psychotherapy, Targeted Case Management, Medication Services, Functional Support Services, and Evidence Based Practices including Illness Management and Recovery, Evidence Based Supported Employment, Trauma Focused Cognitive Behavioral Therapy, and Community Residential Services.

Community mental health services are designed to build resiliency, promote recovery within a person-centered approach, promote successful access to competitive employment, reduce inpatient hospital utilization, improve community tenure, and assist individuals and families in managing the symptoms of mental illness. These agreements include new provisions to ensure individuals experiencing a psychiatric emergency in a hospital emergency department setting receive mental health services to address their acute needs while waiting for admission to a designated receiving facility. The services are within the scope of those authorized under NH Administrative Rule He-M 426, are consistent with the goals of the NH Building Capacity for Transformation, Section 1115 Waiver, and focus significantly on care coordination and collaborative relationship building with the state's acute care hospitals.

Community Mental Health Services will be provided to Medicaid clients and non-Medicaid clients for related services, including Emergency Services to adults, children and families without insurance. The Contractors will seek reimbursement for Medicaid services through an agreement with the Managed Care contractors when a client is enrolled in managed care, through Medicaid fee-for-service when a client is enrolled as a fee-for-service client, and from third party insurance payers. The Contracts do not include funding for the Medicaid dollars as they are not paid for through these contracts. The Contracts include funding for the other non-Medicaid billable community mental health services, such as Adult and Children Assertive Community Treatment teams, Projects for Assistance in Transition from Homelessness, rental housing subsidies, and emergency services.

His Excellency, Governor Christopher T. Sununu  
and His Honorable Council  
Page 3 of 3

Should Governor and Executive Council determine not to approve this Request, approximately 45,000 adults, children and families in the state may not receive community mental health services as required by NH RSA 135-C:13. Many of these individuals may experience a relapse of symptoms. They may seek costly services at hospital emergency departments due to the risk of harm to themselves or others and may be at significant risk without treatment or interventions. These individuals may also have increased contact with local law enforcement, county correctional programs and primary care physicians, none of which will have the services or supports available to provide assistance.

In conformance with RSA 135-C:7, performance standards have been included in this contract. Those standards include individual outcome measures and fiscal integrity measures. The effectiveness of services will be measured through the use of the Child and Adolescent Needs and Strengths Assessment and the Adult Needs and Strengths Assessment. The individual level outcomes tools are designed to measure improvement over time, inform the development of the treatment plan, and engage the individual and family in monitoring the effectiveness of services. In addition, follow-up in the community after discharge from New Hampshire Hospital will be measured:

The fiscal integrity measures include generally accepted performance standards to monitor the financial health of non-profit corporations on a monthly basis. Each contractor is required to provide a corrective action plan in the event of deviation from a standard. Failure to maintain fiscal integrity, or to make services available, could result in the termination of the contract and the selection of an alternate provider.

All residential and partial hospital programs are licensed/certified when required by State laws and regulations in order to provide for the life safety of the persons served in these programs. Copies of all applicable licenses/certifications are on file with the Department of Health and Human Services.

Area served: Statewide.

Source of funds: 15.51% Federal Funds from the US Department of Health and Human Services, Projects for Assistance in Transition from Homelessness, Balancing Incentive Program, Title IIID: Preventative Health Money from the Administration for Community Living, and Substance Abuse Prevention and Treatment Block Grant, .14% Other Funds from Behavioral Health Services Information System, and 84.35% General Funds.

In the event that the Federal or Other Funds become no longer available, General Funds shall not be requested to support these programs.

Respectfully submitted



Katja S. Fox  
Director

Approved by:



Jeffrey A. Meyers  
Commissioner

**NH DHHS COMMUNITY MENTAL HEALTH CENTER CONTRACTS  
SFY 2018-2019 FINANCIAL DETAIL**

**05-95-92-922010-4117, HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS DEPT OF, HHS:  
BEHAVIORAL HEALTH DIV, BUREAU OF MENTAL HEALTH SERVICES, CMH PROGRAM SUPPORT  
88.2% General Funds; 11.65% Federal Funds; .15% Other**

**CFDA # 93.778  
FAIN 1705NH5MAP**

**Northern Human Services**

**Vendor # 177222**

Fiscal Year	Class / Account	Class Title	Job Number	Amount
2018	102/500731	Contracts for Program Services	TBD	379,249
2019	102/500731	Contracts for Program Services	TBD	379,249
Sub Total				758,498

**West Central Svcs, Inc., DBA West Behavioral Health**

**Vendor # 177654**

Fiscal Year	Class / Account	Class Title	Job Number	Amount
2018	102/500731	Contracts for Program Services	TBD	322,191
2019	102/500731	Contracts for Program Services	TBD	322,191
Sub Total				644,382

**The Lakes Region Mental Health Center., Inc. DBA Genesis Behavioral Health**

**Vendor # 154480**

Fiscal Year	Class / Account	Class Title	Job Number	Amount
2018	102/500731	Contracts for Program Services	TBD	328,115
2019	102/500731	Contracts for Program Services	TBD	328,115
Sub Total				656,230

**Riverbend Community Mental Health, Inc.**

**Vendor # 177192**

Fiscal Year	Class / Account	Class Title	Job Number	Amount
2018	102/500731	Contracts for Program Services	TBD	381,653
2019	102/500731	Contracts for Program Services	TBD	381,653
Sub Total				763,306

**Monadnock Family Services**

**Vendor # 177510**

Fiscal Year	Class / Account	Class Title	Job Number	Amount
2018	102/500731	Contracts for Program Services	TBD	357,590
2019	102/500731	Contracts for Program Services	TBD	357,590
Sub Total				715,180

**Community Council of Nashua, NH DBA Greater Nashua Mental Health Center at**

**Vendor # 154112**

Fiscal Year	Class / Account	Class Title	Job Number	Amount
2018	102/500731	Contracts for Program Services	TBD	1,183,799
2019	102/500731	Contracts for Program Services	TBD	1,183,799
Sub Total				2,367,598

**The Mental Health Center of Greater Manchester, Inc.**

**Vendor # 177184**

Fiscal Year	Class / Account	Class Title	Job Number	Amount
2018	102/500731	Contracts for Program Services	TBD	1,646,829
2019	102/500731	Contracts for Program Services	TBD	1,646,829
Sub Total				3,293,658

**Seacoast Mental Health Center, Inc.**

**Vendor # 174089**

Fiscal Year	Class / Account	Class Title	Job Number	Amount
2018	102/500731	Contracts for Program Services	TBD	746,765
2019	102/500731	Contracts for Program Services	TBD	746,765
Sub Total				1,493,530

**NH DHHS COMMUNITY MENTAL HEALTH CENTER CONTRACTS  
SFY 2018-2019 FINANCIAL DETAIL**

**Behavioral Health & Developmental Services of Strafford County, Inc. DBA Community Vendor # 177278**

Fiscal Year	Class / Account	Class Title	Job Number	Amount
2018	102/500731	Contracts for Program Services	TBD	313,543
2019	102/500731	Contracts for Program Services	TBD	313,543
Sub Total				627,086

**The Mental Health Center for Southern New Hampshire DBA CLM Center for Life Vendor # 174116**

Fiscal Year	Class / Account	Class Title	Job Number	Amount
2018	102/500731	Contracts for Program Services	TBD	350,791
2019	102/500731	Contracts for Program Services	TBD	350,791
Sub Total				701,582
SUB TOTAL				12,021,050

**05-95-92-922010-4121-102-500731, HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS DEPT OF, HHS: BEHAVIORAL HEALTH DIV, BUREAU OF MENTAL HEALTH SERVICES, MENTAL HEALTH DATA COLLECTION**

100% Federal Funds

CFDA # N/A  
FAIN N/A

**Northern Human Services Vendor # 177222**

Fiscal Year	Class / Account	Class Title	Job Number	Amount
2018	102/500731	Contracts for Program Services	92204121	5,000
2019	102/500731	Contracts for Program Services	92204121	5,000
Sub Total				10,000

**West Central Svcs, Inc., DBA West Behavioral Health Vendor # 177654**

Fiscal Year	Class / Account	Class Title	Job Number	Amount
2018	102/500731	Contracts for Program Services	92204121	5,000
2019	102/500731	Contracts for Program Services	92204121	5,000
Sub Total				10,000

**The Lakes Region Mental Health Center., Inc. DBA Genesis Behavioral Health Vendor # 154480**

Fiscal Year	Class / Account	Class Title	Job Number	Amount
2018	102/500731	Contracts for Program Services	92204121	5,000
2019	102/500731	Contracts for Program Services	92204121	5,000
Sub Total				10,000

**Riverbend Community Mental Health, Inc. Vendor # 177192**

Fiscal Year	Class / Account	Class Title	Job Number	Amount
2018	102/500731	Contracts for Program Services	92204121	5,000
2019	102/500731	Contracts for Program Services	92204121	5,000
Sub Total				10,000

**Monadnock Family Services Vendor # 177510**

Fiscal Year	Class / Account	Class Title	Job Number	Amount
2018	102/500731	Contracts for Program Services	92204121	5,000
2019	102/500731	Contracts for Program Services	92204121	5,000
Sub Total				10,000

**Community Council of Nashua, NH DBA Greater Nashua Mental Health Center at Vendor # 154112**

Fiscal Year	Class / Account	Class Title	Job Number	Amount
2018	102/500731	Contracts for Program Services	92204121	5,000
2019	102/500731	Contracts for Program Services	92204121	5,000
Sub Total				10,000

**NH DHHS COMMUNITY MENTAL HEALTH CENTER CONTRACTS  
SFY 2018-2019 FINANCIAL DETAIL**

The Mental Health Center of Greater Manchester, Inc.

Vendor # 177184

Fiscal Year	Class / Account	Class Title	Job Number	Amount
2018	102/500731	Contracts for Program Services	92204121	5,000
2019	102/500731	Contracts for Program Services	92204121	5,000
		Sub Total		10,000

Seacoast Mental Health Center, Inc.

Vendor # 174089

Fiscal Year	Class / Account	Class Title	Job Number	Amount
2018	102/500731	Contracts for Program Services	92204121	5,000
2019	102/500731	Contracts for Program Services	92204121	5,000
		Sub Total		10,000

Behavioral Health & Developmental Services of Strafford County, Inc. DBA Community

Vendor # 177278

Fiscal Year	Class / Account	Class Title	Job Number	Amount
2018	102/500731	Contracts for Program Services	92204121	5,000
2019	102/500731	Contracts for Program Services	92204121	5,000
		Sub Total		10,000

The Mental Health Center for Southern New Hampshire DBA CLM Center for Life

Vendor # 174116

Fiscal Year	Class / Account	Class Title	Job Number	Amount
2018	102/500731	Contracts for Program Services	92204121	5,000
2019	102/500731	Contracts for Program Services	92204121	5,000
		Sub Total		10,000
		<b>SUB TOTAL</b>		<b>100,000</b>

**NH DHHS COMMUNITY MENTAL HEALTH CENTER CONTRACTS  
SFY 2018-2019 FINANCIAL DETAIL**

**05-95-92-921010-2053-102-500731, HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS DEPT  
OF, HHS: BEHAVIORAL HEALTH DIV, BUR FOR CHILDRENS BEHAVRL HLTH, SYSTEM OF CARE  
100% General Funds**

**CFDA # N/A  
FAIN N/A**

**Northern Human Services**

**Vendor # 177222**

Fiscal Year	Class / Account	Class Title	Job Number	Amount
2018	102/500731	Contracts for Program Services	92102053	4,000
2019	102/500731	Contracts for Program Services	92102053	-
Sub Total				4,000

**West Central Svcs, Inc., DBA West Behavioral Health**

**Vendor # 177654**

Fiscal Year	Class / Account	Class Title	Job Number	Amount
2018	102/500731	Contracts for Program Services	92102053	-
2019	102/500731	Contracts for Program Services	92102053	4,000
Sub Total				4,000

**The Lakes Region Mental Health Center., Inc. DBA Genesis Behavioral Health**

**Vendor # 154480**

Fiscal Year	Class / Account	Class Title	Job Number	Amount
2018	102/500731	Contracts for Program Services	92102053	-
2019	102/500731	Contracts for Program Services	92102053	4,000
Sub Total				4,000

**Riverbend Community Mental Health, Inc.**

**Vendor # 177192**

Fiscal Year	Class / Account	Class Title	Job Number	Amount
2018	102/500731	Contracts for Program Services	92102053	-
2019	102/500731	Contracts for Program Services	92102053	4,000
Sub Total				4,000

**Monadnock Family Services**

**Vendor # 177510**

Fiscal Year	Class / Account	Class Title	Job Number	Amount
2018	102/500731	Contracts for Program Services	92102053	-
2019	102/500731	Contracts for Program Services	92102053	4,000
Sub Total				4,000

**The Mental Health Center of Greater Manchester, Inc.**

**Vendor # 177184**

Fiscal Year	Class / Account	Class Title	Job Number	Amount
2018	102/500731	Contracts for Program Services	92102053	4,000
2019	102/500731	Contracts for Program Services	92102053	-
Sub Total				4,000

**Seacoast Mental Health Center, Inc.**

**Vendor # 174089**

Fiscal Year	Class / Account	Class Title	Job Number	Amount
2018	102/500731	Contracts for Program Services	92102053	4,000
2019	102/500731	Contracts for Program Services	92102053	-
Sub Total				4,000

**Behavioral Health & Developmental Services of Strafford County, Inc. DBA Community**

**Vendor # 177278**

Fiscal Year	Class / Account	Class Title	Job Number	Amount
2018	102/500731	Contracts for Program Services	92102053	-
2019	102/500731	Contracts for Program Services	92102053	4,000
Sub Total				4,000

**NH DHHS COMMUNITY MENTAL HEALTH CENTER CONTRACTS  
SFY 2018-2019 FINANCIAL DETAIL**

The Mental Health Center for Southern New Hampshire DBA CLM Center for Life Vendor # 174116

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget
2018	102/500731	Contracts for Program Services	92102053	4,000
2019	102/500731	Contracts for Program Services	92102053	-
		Sub Total		4,000
		<b>SUB TOTAL</b>		<b>36,000</b>

05-95-42-421010-2958, HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS DEPT OF, HHS:  
HUMAN SERVICES DIV, CHILD PROTECTION, CHILD - FAMILY SERVICES  
100% General Funds

CFDA # N/A  
FAIN N/A

Northern Human Services

Vendor # 177222

Fiscal Year	Class / Account	Class Title	Job Number	Amount
2018	550/500398	Contracts for Program Services	42105824	5,310
2019	550/500398	Contracts for Program Services	42105824	5,310
		Sub Total		10,620

West Central Svcs, Inc., DBA West Behavioral Health

Vendor # 177654

Fiscal Year	Class / Account	Class Title	Job Number	Amount
2018	550/500398	Contracts for Program Services	42105824	1,770
2019	550/500398	Contracts for Program Services	42105824	1,770
		Sub Total		3,540

The Lakes Region Mental Health Center, Inc. DBA Genesis Behavioral Health

Vendor # 154480

Fiscal Year	Class / Account	Class Title	Job Number	Amount
2018	550/500398	Contracts for Program Services	42105824	1,770
2019	550/500398	Contracts for Program Services	42105824	1,770
		Sub Total		3,540

Riverbend Community Mental Health, Inc.

Vendor # 177192

Fiscal Year	Class / Account	Class Title	Job Number	Amount
2018	550/500398	Contracts for Program Services	42105824	1,770
2019	550/500398	Contracts for Program Services	42105824	1,770
		Sub Total		3,540

Monadnock Family Services

Vendor # 177510

Fiscal Year	Class / Account	Class Title	Job Number	Amount
2018	550/500398	Contracts for Program Services	42105824	1,770
2019	550/500398	Contracts for Program Services	42105824	1,770
		Sub Total		3,540

Community Council of Nashua, NH DBA Greater Nashua Mental Health Center at

Vendor # 154112

Fiscal Year	Class / Account	Class Title	Job Number	Amount
2018	550/500398	Contracts for Program Services	42105824	1,770
2019	550/500398	Contracts for Program Services	42105824	1,770
		Sub Total		3,540

The Mental Health Center of Greater Manchester, Inc.

Vendor # 177184

Fiscal Year	Class / Account	Class Title	Job Number	Amount
2018	550/500398	Contracts for Program Services	42105824	3,540
2019	550/500398	Contracts for Program Services	42105824	3,540
		Sub Total		7,080

**NH DHHS COMMUNITY MENTAL HEALTH CENTER CONTRACTS  
SFY 2018-2019 FINANCIAL DETAIL**

Seacoast Mental Health Center, Inc.

Vendor # 174089

Fiscal Year	Class / Account	Class Title	Job Number	Amount
2018	550/500398	Contracts for Program Services	42105824	1,770
2019	550/500398	Contracts for Program Services	42105824	1,770
		Sub Total		3,540

Behavioral Health &amp; Developmental Services of Strafford County, Inc. DBA Community

Vendor # 177278

Fiscal Year	Class / Account	Class Title	Job Number	Amount
2018	550/500398	Contracts for Program Services	42105824	1,770
2019	550/500398	Contracts for Program Services	42105824	1,770
		Sub Total		3,540

The Mental Health Center for Southern New Hampshire DBA CLM Center for Life

Vendor # 174116

Fiscal Year	Class / Account	Class Title	Job Number	Amount
2018	550/500398	Contracts for Program Services	42105824	1,770
2019	550/500398	Contracts for Program Services	42105824	1,770
		Sub Total		3,540
		<b>SUB TOTAL</b>		<b>46,020</b>

05-95-42-423010-7926, HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS DEPT OF, HHS:  
HUMAN SERVICES DIV, HOMELESS & HOUSING, PATH GRANT  
100% Federal Funds

CFDA #  
FAIN

93.150

SM016030-14

Riverbend Community Mental Health, Inc.

Vendor # 177192

Fiscal Year	Class / Account	Class Title	Job Number	Amount
2018	102/500731	Contracts for Program Services	42307150	36,250
2019	102/500731	Contracts for Program Services	42307150	36,250
		Sub Total		72,500

Monadnock Family Services

Vendor # 177510

Fiscal Year	Class / Account	Class Title	Job Number	Amount
2018	102/500731	Contracts for Program Services	42307150	37,000
2019	102/500731	Contracts for Program Services	42307150	37,000
		Sub Total		74,000

Community Council of Nashua, NH DBA Greater Nashua Mental Health Center at

Vendor # 154112

Fiscal Year	Class / Account	Class Title	Job Number	Amount
2018	102/500731	Contracts for Program Services	42307150	40,300
2019	102/500731	Contracts for Program Services	42307150	40,300
		Sub Total		80,600

The Mental Health Center of Greater Manchester, Inc.

Vendor # 177184

Fiscal Year	Class / Account	Class Title	Job Number	Amount
2018	102/500731	Contracts for Program Services	42307150	40,121
2019	102/500731	Contracts for Program Services	42307150	40,121
		Sub Total		80,242



**NH DHHS COMMUNITY MENTAL HEALTH CENTER CONTRACTS  
SFY 2018-2019 FINANCIAL DETAIL**

Seacoast Mental Health Center, Inc.

Vendor # 174089

Fiscal Year	Class / Account	Class Title	Job Number	Amount
2018	102/500731	Contracts for Program Services	42307150	25,000
2019	102/500731	Contracts for Program Services	42307150	25,000
		Sub Total		50,000

The Mental Health Center for Southern New Hampshire DBA CLM Center for Life

Vendor # 174116

Fiscal Year	Class / Account	Class Title	Job Number	Amount
2018	102/500731	Contracts for Program Services	42307150	29,500
2019	102/500731	Contracts for Program Services	42307150	29,500
		Sub Total		59,000
		<b>SUB TOTAL</b>		<b>416,342</b>

05-95-92-920510-3380, HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS DEPT OF, HHS:  
BEHAVIORAL HEALTH DIV, BUREAU OF DRUG & ALCOHOL SVCS, PREVENTION SERVICES  
2% General Funds, 98% Federal Funds

CFDA # 93.959  
FAIN T1010035

Seacoast Mental Health Center, Inc.

Vendor # 174089

Fiscal Year	Class / Account	Class Title	Job Number	Amount
2018	102/500731	Contracts for Program Services	92056502	70,000
2019	102/500731	Contracts for Program Services	92056502	70,000
		<b>SUB TOTAL</b>		<b>140,000</b>

05-95-48-481010-8917 HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS DEPT OF, HHS:  
ELDERLY & ADULT SVCS DIV, GRANTS TO LOCALS, HEALTH PROMOTION CONTRACTS  
100% Federal Funds

CFDA # 93.043  
FAIN 17AANHT3PH

Seacoast Mental Health Center, Inc.

Vendor # 174089

Fiscal Year	Class / Account	Class Title	Job Number	Amount
2018	102/500731	Contracts for Program Services	48108462	35,000
2019	102/500731	Contracts for Program Services	48108462	35,000
		<b>SUB TOTAL</b>		<b>70,000</b>
		<b>TOTAL</b>		<b>12,829,412</b>



**Denis Goulet**  
Commissioner

**STATE OF NEW HAMPSHIRE**  
**DEPARTMENT OF INFORMATION TECHNOLOGY**  
27 Hazen Dr., Concord, NH 03301  
Fax: 603-271-1516 TDD Access: 1-800-735-2964  
www.nh.gov/doit

June 16, 2017

Jeffrey A. Meyers, Commissioner  
Department of Health and Human Services  
State of New Hampshire  
129 Pleasant Street  
Concord, NH 03301

Dear Commissioner Meyers:

This letter represents formal notification that the Department of Information Technology (DoIT) has approved your agency's request to enter into sole source contracts with the ten (10) vendors identified in the table as described below and referenced as DoIT No. 2018-074.

<b>Vendor Name</b>	<b>New Hampshire Location</b>
Northern Human Services	Conway
West Central Services DBA West Central Behavioral Health	Lebanon
The Lakes Region Mental Health Center, Inc. DBA Genesis Behavioral Health	Laconia
Riverbend Community Mental Health, Inc.	Concord
Monadnock Family Services	Keene
Community Council of Nashua, NH, DBA Greater Nashua Mental Health Center at Community Council	Nashua
The Mental Health Center of Greater Manchester, Inc.	Manchester
Seacoast Mental Health Center, Inc.	Portsmouth
Behavioral Health & Development Svs of Strafford County, Inc., DBA Community Partners of Strafford County	Dover
The Mental Health Center for Southern New Hampshire, DBA CLM Center for Life Management	Derry

The Department of Health and Human Services requests to enter into an agreement to promote recovery from mental illness by providing non-Medicaid community mental health services for approximately 45,000 adults, children and families without insurance for eligible residents in the State of New Hampshire. Additional services such as Emergency Services, Individual and Group Psychotherapy, Targeted Case Management, Medication Services, Functional Support Services, and Evidence Based Practices including Illness Management and Recovery, Evidence Based Supported Employment,

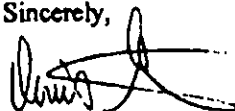
Page 2

Trauma Focused Cognitive Behavioral Therapy, and Community Residential Services will also be included as part of this agreement.

The amount of the contracts are not to exceed \$12,829,412.00 in the aggregate, and shall become effective July 1, 2017 or upon the date of Governor and Executive Council approval, whichever is later, through June 30, 2019.

A copy of this letter should accompany the Department of Health and Human Services' submission to the Governor and Executive Council for approval.

Sincerely,

A handwritten signature in black ink, appearing to read "Denis Goulet", with a stylized flourish extending to the right.

Denis Goulet

DG/kaf  
DoIT #2018-074

**State of New Hampshire  
Department of Health and Human Services  
Amendment #5**

This Amendment to the Mental Health Services contract is by and between the State of New Hampshire, Department of Health and Human Services ("State" or "Department") and The Mental Health Center of Greater Manchester, Inc. ("the Contractor").

WHEREAS, pursuant to an agreement (the "Contract") approved by the Governor and Executive Council on June 21, 2017, (Late Item A), as amended on June 19, 2019, (Item #29), and June 30, 2021 (Item #21), and January 12, 2022 (Item #17), and May 4, 2022 (Item #12), the Contractor agreed to perform certain services based upon the terms and conditions specified in the Contract as amended and in consideration of certain sums specified; and

WHEREAS, pursuant to Form P-37, General Provisions, Paragraph 18, the Contract may be amended upon written agreement of the parties and approval from the Governor and Executive Council; and

WHEREAS, the parties agree to extend the term of the agreement, increase the price limitation, or modify the scope of services to support continued delivery of these services; and

NOW THEREFORE, in consideration of the foregoing and the mutual covenants and conditions contained in the Contract and set forth herein, the parties hereto agree to amend as follows:

1. Form P-37 General Provisions, Block 1.7, Completion Date, to read:  
June 30, 2023
2. Form P-37, General Provisions, Block 1.8, Price Limitation, to read:  
\$14,841,572
3. Form P-37 General Provisions, Block 1.9, Contracting Officer for State Agency, to read:  
Robert W. Moore, Director
4. Modify Exhibit A, Amendment #2, Scope of Services by replacing in its entirety with Exhibit A Amendment #5, Scope of Services, which is attached hereto and incorporated by reference herein.
5. Modify Exhibit B, Amendment #2, Methods and Conditions Precedent to Payment by replacing in its entirety with Exhibit B, Amendment #5, Methods and Conditions Precedent to Payment, which is attached hereto and incorporated by reference herein.

All terms and conditions of the Contract and prior amendments not modified by this Amendment remain in full force and effect. This Amendment shall be effective upon Governor and Council approval.

IN WITNESS WHEREOF, the parties have set their hands as of the date written below,

State of New Hampshire  
Department of Health and Human Services

6/7/2022  
Date

DocuSigned by:  
*Katja S. Fox*  
Name: Katja S. Fox  
Title: Director

6/6/2022  
Date

The Mental Health Center of Greater Manchester, Inc.  
DocuSigned by:  
*Patricia Carty*  
Name: Patricia Carty  
Title: President and CEO

The preceding Amendment, having been reviewed by this office, is approved as to form, substance, and execution.

OFFICE OF THE ATTORNEY GENERAL

6/7/2022

Date

DocuSigned by:  
*Robyn Guarino*

Name: Robyn Guarino  
Title: Attorney

I hereby certify that the foregoing Amendment was approved by the Governor and Executive Council of the State of New Hampshire at the Meeting on: \_\_\_\_\_ (date of meeting)

OFFICE OF THE SECRETARY OF STATE

Date

Name:  
Title:

**New Hampshire Department of Health and Human Services  
Mental Health Services**



**Exhibit A Amendment # 5**

**Scope of Services**

**1. Provisions Applicable to All Services**

- 1.1. The Contractor shall submit a detailed description of the language assistance services they will provide to persons with limited English proficiency to ensure meaningful access to their programs and/or services within ten (10) days of the contract effective date.
- 1.2. The Contractor shall operate a Community Mental Health Center (CMHC) that provides services intended to promote recovery from mental illness for eligible residents in the State of New Hampshire (individuals) for Region 7. The Contractor agrees that, to the extent future legislative action by the New Hampshire General Court or federal or state court orders may have an impact on the Services described herein, the State Agency has the right to modify Service priorities and expenditure requirements under this Agreement so as to achieve compliance therewith.
- 1.3. For the purposes of this Agreement, the Department has identified the Contractor as a Subrecipient in accordance with 2 CFR 200.0. et seq.
- 1.4. Prior to termination of this contract the parties will agree on a plan for transition and destruction of data in accordance with Exhibit K.
- 1.5. The Contractor shall provide individualized, recovery based services and supports in the manner that best allows individuals to stay within his or her home and community , including, but not limited to providing current treatment and recovery options that are based on scientific research and evidence based practices (EBP).
- 1.6. The Contractor acknowledges the requirements of the Community Mental Health Agreement (CMHA) and shall demonstrate progress toward meeting the following terms in the CMHA: 1.) Assertive Community Treatment Teams; 2.) Evidence-Based Supported Employment; and 3.) Transition planning for individuals at New Hampshire Hospital and Glencliff Home and 4.) Supported Housing. Further, the Contractor shall participate in annual Quality Service Reviews (QSR) conducted under the terms of the CMHA.
- 1.7. The Contractor shall enter into a capitation model of contracting with all NH Managed Care Organizations to support the delivery and coordination of behavioral health services and supports for children, youth, transition-aged youth, young adults, and adults.
- 1.8. The Contractor shall support the integration of physical and behavioral health as a standard of practice; implementing the Substance Abuse and Mental Health Services Administration's (SAMHSA) Six Levels of Collaboration/Integration to the maximum extent feasible.
- 1.9. The Contractor shall ensure that clinical standards and operating procedures are consistent with trauma-informed models of care, as defined by SAMHSA.

The Mental Health Center of Greater Manchester, Inc. Exhibit A – Amendment #5

Contractor Initials

**New Hampshire Department of Health and Human Services  
Mental Health Services**



**Exhibit A Amendment # 5**

The clinical standards and operating procedures must reflect a focus on wellness, recovery, and resiliency.

- 1.10. The Contractor shall engage in ongoing implementation, service improvements, and expansion efforts associated with New Hampshire's 10 Year Mental Health Plan.
- 1.11. For the purposes of this agreement, all references to days shall mean calendar days unless otherwise specified.
- 1.12. The Contractor shall provide individuals, caregivers and youth the opportunity for feedback and leadership within the agency to help improve services in a person-centered manner when applicable and appropriate.
- 1.13. The Contractor shall ensure rapid access to services is available to each individual by offering an appointment slot on the same or next calendar day of the initial contact.

**2. System of Care for Children's Mental Health**

- 2.1. The Contractor shall collaborate with the Department on the implementation of NH RSA 135-F, System of Care for Children's Mental Health.
- 2.2. The Contractor shall provide services for children, youth, and young adults with serious emotional disturbance (SED) in a manner that aligns with NH RSA 135-F. The Contractor shall ensure services are:
  - 2.2.1. Family Driven - services and supports are provided in a manner that best meets the needs of the family and the family goals;
  - 2.2.2. Youth Driven - services and supports are provided in a manner that best meets the needs of the child, youth or young adult and that supports his or her goals;
  - 2.2.3. Community Based - services and supports are provided in a manner that best allow children, youth, and young adults to stay within his or her home and community; and
  - 2.2.4. Cultural and Linguistic Competent - Services are provided in a manner that honors a child, youth, or young adult and their family-identified culture, beliefs, ethnicity, preferred language, gender and gender identity and sexual orientation.
- 2.3. The Contractor shall collaborate with the FAST Forward program, ensuring services are available for all children and youth enrolled in the program.
- 2.4. The Contractor shall make referrals to the FAST Forward program for any child, youth, or young adult that may be eligible.

**3. Modular Approach to Therapy for Children with Anxiety, Depression, Trauma, or Conduct Problems (MATCH-ADTC)**

The Mental Health Center of Greater Manchester, Inc. Exhibit A – Amendment #5

Contractor Initials

DS  
PC





**New Hampshire Department of Health and Human Services  
Mental Health Services**

**Exhibit A Amendment # 5**

- 3.1. The Contractor shall maintain appropriate levels of certification through a contract with the Judge Baker Center for Children.
- 3.2. The Contractor shall ensure new and incoming staff work towards meeting a goal of 70% of children and youth clients' needs with the evidence-based practice of Modular Approach to Therapy for Children with Anxiety, Depression, Trauma, or Conduct problems (MATCH-ADTC).
- 3.3. The Contractor shall maintain a use of the Judge Baker's Center for Children (JBCC) TRAC system to support each case with MATCH-ADTC as the identified treatment modality.
- 3.4. The Contractor shall invoice BCBH through green sheets for:
  - 3.4.1. The costs for both the certification of incoming therapists and the recertification of existing clinical staff, not to exceed the budgeted amount.
  - 3.4.2. The full cost of the annual fees paid to the JBCC for the use of their TRAC system to support MATCH-ADTC.

**4. Renew Sustainability (Rehabilitation for Empowerment, Education, and Work)**

- 4.1. The Contractor shall provide the Rehabilitation for Empowerment, Education and Work (RENEW) intervention with fidelity to transition-aged youth who qualify for state-supported community mental health services, in accordance with the University of New Hampshire (UNH) -Institute On Disability (IOD) model.
- 4.2. The Contractor shall obtain support and coaching from the IOD at UNH to improve the competencies of implementation team members and agency coaches.

**5. Division for Children, Youth and Families (DCYF)**

- 5.1. The Contractor shall provide mental health consultation to staff at Division for Children, Youth and Families (DCYF) District Offices related to mental health assessments and/or ongoing treatment for children served by DCYF.
- 5.2. The Contractor shall provide Foster Care Mental Health Assessments for children and youth younger than eighteen (18) years of age who are entering foster care for the first time.

**6. Crisis Services**

- 6.1. If the Contractor has, or enters into, an agreement with a hospital to provide crisis services to individuals who are eligible, or presumed eligible in the emergency department, for Medicaid services, the Contractor may bill Medicaid according to fee schedules or MCO contracts for services rendered.
- 6.2. The Contractor shall document crisis services delivered in the emergency department setting as part of its Phoenix Submissions, in a format, and <sup>DS</sup>with PC



**New Hampshire Department of Health and Human Services  
Mental Health Services**

**Exhibit A Amendment # 5**

content, completeness, and timelines specified by the Department, ensuring documented information includes screenings performed, diagnosis codes, and referrals made.

- 6.3. The Contractor shall provide documentation of each collaborative relationship with acute care hospitals in its region, at the request of the Department.
- 6.4. The Contractor shall provide emergency services as defined in NH Administrative Rule He-M 403.06 (a)(6) and NH Administrative Rule He-M 426.09.
- 6.5. As part of the crisis resolution, the Contractor shall screen each individual for Assertive Community Treatment (ACT). If clinically appropriate, the Contractor shall:
  - 6.5.1. Refer the individual for an expedited ACT assessment and/or intake and treatment upon discharge; or
  - 6.5.2. Inform the appropriate regional CMHC in order to expedite the ACT assessment and/or intake and treatment upon discharge from emergency department or inpatient psychiatric or medical care setting, if the individual resides in a region other than the region in which the individual is receiving crisis services.
- 6.6. The Contractor shall not refer an individual for hospitalization at New Hampshire Hospital (NHH) unless the Contractor has determined that NHH is the least restrictive setting in which the individual's immediate psychiatric treatment needs can be met. The Contractor shall:
  - 6.6.1. Make all reasonable efforts to ensure no other clinically appropriate bed is available at any other NH inpatient psychiatric unit, Designated Receiving Facility (DRF), Adult Psychiatric Residential Treatment Program (APRTP), Mobile Crisis apartments, or other step-up/step-down beds prior to referring an individual to NHH,
  - 6.6.2. Work collaboratively with the Department and contracted Managed Care Organizations for the implementation of the Zero Suicide within emergency departments.
- 6.7. The Contractor shall provide services to individuals experiencing a psychiatric and/or substance use related crisis through a rapid response team that includes, but is not limited to:
  - 6.7.1. One (1) Master's level clinician.
  - 6.7.2. One (1) peer.
  - 6.7.3. One (1) on-call psychiatrist.
  - 6.7.4. Telehealth access, including tele-psychiatry, for additional capacity, as needed.

DS  
PC



**New Hampshire Department of Health and Human Services  
Mental Health Services**

**Exhibit A Amendment # 5**

- 6.8. The Contractor shall ensure all staff have the necessary qualifications as defined under New Hampshire Administrative Rule He-M 400, Community Mental Health, Parts 403 and 426.
- 6.9. The Contractor shall develop an implementation and/or transition plan with a timeline for implementation of the new model for Department approval no later than 30 days from the contract effective date. The Contractor shall ensure the implementation and/or transition plan includes, but is not limited to:
  - 6.9.1. The plan to educate current community partners and individuals on the use of the Access Point Number.
  - 6.9.2. Staffing adjustments needed in order to meet the crisis response scope and titrated up to meet the 24/7 nature of this crisis response.
  - 6.9.3. The plan to meet each performance measure over time.
  - 6.9.4. How data will be sent to the Access Point if calls are received directly at the center and are addressed by the center during the transition period.
- 6.10. The Contractor shall work in tandem with the designated vendor providing services through the Rapid Response Access Point contract as approved by the Governor and Executive Council.
- 6.11. The Contractor shall maintain a current Memorandum of Understanding with the Rapid Response Access Point, which provides the Regional Response Teams information regarding the nature of the crisis, through electronic communication, that includes, but is not limited to:
  - 6.11.1. The location of the crisis.
  - 6.11.2. The safety plan either developed over the phone or on record from prior contact(s).
  - 6.11.3. Any accommodations needed.
  - 6.11.4. Treatment history of the individual, if known.
- 6.12. The Contractor shall promote the use of the telephone number for the Rapid Response Access Point as the primary contact for crisis services, which:
  - 6.12.1. Utilizes Global Positioning System (GPS) enabled technology to identify the closest and available Regional Response Team;
  - 6.12.2. Does not fulfill emergency medication refills.
- 6.13. The Contractor shall provide written information to current clients, which includes telephone numbers, on how to access support for medication refills on an ongoing basis.
- 6.14. The Contractor shall ensure all rapid response team members participate in a 40-hour crisis response training, as designated by the Department, which

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- follows the concepts and topics identified in the National Guidelines for Crisis Care Best Practice Toolkit published by the Substance Abuse and Mental Health Services Administration (SAMHSA).
- 6.15. The Contractor shall provide the physical address of the physical location to the Rapid Response Access Point where the rapid response team may provide office-based urgent assessments.
  - 6.16. The Contractor shall ensure a rapid response team is available twenty-four (24) hours per day, seven (7) days a week for deployment within their region and boarder regions, as directed by the Rapid Response Access Point.
  - 6.17. The Contractor shall ensure the rapid response team is trained and available to provide crisis response services to avoid unnecessary hospitalization, incarceration or institutionalization. The Contractor shall ensure services include but are not limited to:
    - 6.17.1. Face-to-face assessments.
    - 6.17.2. Disposition and decision making.
    - 6.17.3. Initial care and safety planning.
    - 6.17.4. Post crisis and stabilization services.
  - 6.18. The Contractor may utilize presumptive eligibility when responding to individuals who are not connected to a CMHC or who may be considered low utilizers.
  - 6.19. The Contractor shall follow all Rapid Response dispatch protocols, processes, and data collection established in partnership with the Rapid Response Access Point, as approved by the Department.
  - 6.20. The Contractor shall ensure the rapid response team responds to all face-to-face dispatches in the community within one (1) hour of the request ensuring:
    - 6.20.1. The response team includes a minimum of two (2) individuals for safety purposes, which includes a Master's level staff and a peer if occurring at locations based on individual and family choice that include but are not limited to:
      - 6.20.1.1. In or at the individual's home.
      - 6.20.1.2. In an individual's school setting.
      - 6.20.1.3. Other natural environments of residence including foster homes.
      - 6.20.1.4. Community settings.
      - 6.20.1.5. Peer run agencies.

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- 6.20.2. The response team includes a minimum of one (1) Master's level team member if occurring at safe, staffed sites or public service locations which may include, but are not limited to:
  - 6.20.2.1. Schools.
  - 6.20.2.2. Jails.
  - 6.20.2.3. Police departments.
  - 6.20.2.4. Emergency departments.
- 6.20.3. If a telehealth dispatch is requested by the Rapid Response Access Point or the person in crisis, the Contractor may respond via telehealth, as clinically appropriate.
- 6.20.4. A no-refusal policy upon triage and all requests for mobile response team dispatch receive a response and assessment regardless of the individual's disposition, which may include current substance use. Documented clinical rationale with administrative support when a mobile intervention is not provided.
- 6.20.5. Coordination with law enforcement personnel, if required, when responding to individuals in a mental health crisis presenting a safety concern or when active rescue is required.
- 6.20.6. A face-to-face lethality assessment as needed that includes, but is not limited to:
  - 6.20.6.1. Obtaining a client's mental health history including, but not limited to:
    - 6.20.6.1.1. Psychiatric, including recent inpatient hospitalizations and current treatment providers.
    - 6.20.6.1.2. Substance misuse.
    - 6.20.6.1.3. Social, familial and legal factors.
  - 6.20.6.2. Understanding the client's presenting symptoms and onset of crisis.
  - 6.20.6.3. Obtaining medication list, adherence to prescribed medications and brief medical history.
  - 6.20.6.4. Conducting a mental status exam.
- 6.20.7. Developing a mutually agreed upon individualized safety plan and care disposition and decision making, with the client, which may include, but is not limited to:
  - 6.20.7.1. Staying in place with:
    - 6.20.7.1.1. Stabilization services;

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- 6.20.7.1.2. A safety plan; and
- 6.20.7.1.3. Outpatient providers.
- 6.20.7.2. Stepping up to crisis stabilization services or apartments.
- 6.20.7.3. Admission to peer respite.
- 6.20.7.4. Voluntary hospitalization.
- 6.20.7.5. Initiation of Involuntary Emergency Admission (IEA).
- 6.20.7.6. Medical hospitalization.
- 6.21. The Contractor shall provide Crisis Stabilization Services, which are services and supports that are provided until the crisis episode subsides. The Contractor shall ensure:
  - 6.21.1. Crisis Stabilization Services are delivered by the rapid response team for individuals who are in active treatment prior to the crisis in order to assist with stabilizing the individual and family as rapidly as possible.
  - 6.21.2. Are provided in the individual and family home, as desired by the individual.
  - 6.21.3. Stabilization services are implemented using methods that include, but are not limited to:
    - 6.21.3.1. Involving peer support specialist(s) and/or Bachelor level crisis staff by providing follow up contact within forty-eight (48) hours post-crisis for all face-to-face interventions, which may include, but are not limited to:
      - 6.21.3.1.1. Promoting recovery.
      - 6.21.3.1.2. Building upon life, social and other skills.
      - 6.21.3.1.3. Offering support.
      - 6.21.3.1.4. Facilitating referrals.
    - 6.21.3.2. Providing warm hand offs for post-crisis support services, including connecting back to existing treatment providers and/or providing a referral for additional peer support specialist contacts.
    - 6.21.3.3. Providing crisis stabilization services with a Master's level clinician through short-term, trauma informed approaches, which may include, but are not limited to:
      - 6.21.3.3.1. Cognitive Behavior Therapy (CBT).
      - 6.21.3.3.2. Dialectical Behavior Therapy (DBT).
      - 6.21.3.3.3. Solution-focused therapy.

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- 6.21.3.3.4. Developing concrete discharge plans.
- 6.21.3.3.5. Providing substance use disorder assessment and counseling techniques for dually diagnosed individuals.
- 6.21.4. Crisis stabilization in a Residential Treatment facility for children and youth are provided by a Department certified and approved Residential Treatment Provider.
- 6.22. The Contractor may provide Sub-Acute Care services for up to 30 days to individuals who are not connected to any treatment provider prior to contact with the regional rapid response team or Regional Response Access Point in order assist individuals with bridging the gap between the crisis event and ongoing treatment services. The Contractor shall:
  - 6.22.1. Ensure sub-acute care services are provided by the CMHC region in which the individual is expected to receive long-term treatment.
  - 6.22.2. Work with the Rapid Response Access Point to conduct educational and outreach activities within the local community and to institutional stakeholders in order to promote appropriate referrals to, and the utilization of, rapid response team resources.
  - 6.22.3. Work with the Rapid Response Access Point to ensure the community is aware of, and is able to, access rapid response mobile crisis services and supports through the outreach and educational plan of the Rapid Response Access Point outreach and educational plan, which includes but is not limited to:
    - 6.22.3.1. A website that prominently features the Rapid Response Access Point phone number and links with information about Rapid Response and connectivity to the Rapid Response Access Point.
    - 6.22.3.2. All newly printed appointment cards that include the Rapid Response Access point crisis telephone number as a prominent feature.
    - 6.22.3.3. Direct communications with partners to the Rapid Response Access Point for crisis services and deployment.
  - 6.22.4. Work with the Rapid Response Access Point to change existing patterns of hospital emergency departments (ED) for crisis response in the region and collaborate by:
    - 6.22.4.1. Meeting regularly with local police and first responders to discuss interface, procedures, and collaborations to understand challenges and improve outcomes for individuals in the community;

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- 6.22.4.2. Educating partners, clients and families on all diversionary services available, by encouraging early intervention;
  - 6.22.4.3. Maintaining and developing relationships with local hospitals and work together to promote the use of the Rapid Response Access Point number and rapid response services, in order to reduce ED use;
  - 6.22.4.4. Coordinating with homeless outreach services; and
  - 6.22.4.5. Conducting outreach to at-risk seniors programming.
- 6.23. The Contractor shall maintain connection with the Rapid Response Access Point and the identified GPS system that enables transmission of information needed to:
- 6.23.1.1. Determine availability of the Regional Rapid Response Teams;
  - 6.23.1.2. Facilitate response of dispatched teams; and
  - 6.23.1.3. Resolve the crisis intervention.
- 6.24. The Contractor shall maintain connection to the designated resource tracking system.
- 6.25. The Contractor shall maintain a bi-directional referral system with electronic scheduling to support information sharing that facilitates closed loop referrals and transmission of clinical triage summaries, safety plans and shared care plans with community providers.
- 6.26. The Contractor shall submit reports relative to the rapid response services provided in this agreement. The Contractor shall:
- 6.26.1. Document all contacts in the medical record for both State eligible and non-eligible individuals who receive regional rapid response team services.
  - 6.26.2. Provide monthly reports by the fifteenth (15th) day of each month, on a template provided by the Department which includes, but is not limited to:
    - 6.26.2.1. Number of unique individuals who received services.
    - 6.26.2.2. Date and time of mobile arrival.
  - 6.26.3. Submit information through the Department's Phoenix System beginning no later than six (6) months from the contract effective date, unless otherwise instructed on a temporary basis by the Department:
    - 6.26.3.1. Diversions from hospitalizations;
    - 6.26.3.2. Diversions from Emergency Rooms;

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- 6.26.3.3. Services provided;
- 6.26.3.4. Location where services were provided;
- 6.26.3.5. Length of time service or services provided;
- 6.26.3.6. Whether law enforcement was involved for safety reasons;
- 6.26.3.7. Whether law enforcement was involved for other reasons;
- 6.26.3.8. Identification of follow up with the individual by a member of the Contractor's regional rapid response team within 48 hours post face-to-face intervention;
- 6.26.3.9. Indication that referral for ongoing mental health services following the immediate crisis was provided; and
- 6.26.3.10. Outcome of service provided, which may include but is not limited to:
  - 6.26.3.10.1. Remained in home.
  - 6.26.3.10.2. Hospitalization.
  - 6.26.3.10.3. Crisis stabilization services.
  - 6.26.3.10.4. Crisis apartment.
  - 6.26.3.10.5. Emergency department.
- 6.27. The Contractor's performance will be monitored by ensuring Contractor performance by ensuring seventy (70%) of clients receive a post-crisis follow up from a member of the Contractor's regional rapid response team within forty-eight (48) hours of a face-to-face intervention, as identified through Phoenix encounter data.
- 6.28. The Contractor shall provide four (4) Community Crisis Beds in an apartment setting, which serve as an alternative to hospitalization and/or institutionalization. The Contractor shall ensure:
  - 6.28.1. Admissions to an apartment for Community Crises Beds are for providing brief psychiatric intervention in a community based environment structured to maximize stabilization and crisis reduction while minimizing the need for inpatient hospitalization.
  - 6.28.2. Community Crisis Beds in an apartment:
    - 6.28.2.1. Include no more than two (2) bedrooms per crisis apartment.
    - 6.28.2.2. Are operated with sufficient clinical support and oversight, and peer staffing, as is reasonably necessary to prevent unnecessary institutionalization.

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- 6.28.2.3. Have peer staff and clinical staff available to be onsite, 24 hours per day, seven days per week, whenever necessary, to meet individualized needs.
- 6.28.2.4. Are available to individuals 18 years and older on a voluntary basis and allow individuals to come and go from the apartment as needed to maintain involvement in and connection to school, work, and other recovery-oriented commitments and/or activities as appropriate to the individual's crisis treatment plan.
- 6.28.2.5. Are certified under New Hampshire Administrative Rule He-M 1000, Housing, Part 1002, Certification Standards for Behavioral Health Community Residences, and include:
  - 6.28.2.5.1. At least one (1) bathroom with a sink, toilet, and a bathtub or shower;
  - 6.28.2.5.2. Specific sleeping area designated for each individual;
  - 6.28.2.5.3. Common areas shall not be used as bedrooms;
  - 6.28.2.5.4. Storage space for each individual's clothing and personal possessions;
  - 6.28.2.5.5. Accommodations for the nutritional needs of the individual; and
  - 6.28.2.5.6. At least one (1) telephone for incoming and outgoing calls.
- 6.28.3. Crisis intervention, stabilization services, and discharge planning services are provided by the members of the regional rapid response team as clinically appropriate.
- 6.28.4. Ongoing safety assessments are conducted no less than daily.
- 6.28.5. Assistance with determining individual coping strengths in order to develop a crisis treatment recovery plan for the duration of the stay and a post-stabilization plan.
- 6.28.6. Coordination and provision of referrals for necessary psychiatric services, social services, substance use services and medical aftercare services.
- 6.28.7. An individual's stay at a crisis apartment is for no more than seven consecutive (7) days, unless otherwise approved in writing by the Department;

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- 6.28.8. Transportation for individuals is provided from the site of the crisis to the apartment and to their home or other residential setting after stabilization has occurred.
- 6.28.9. Any staff member providing transportation has:
  - 6.28.9.1. A valid driver's license.
  - 6.28.9.2. A State inspected vehicle.
  - 6.28.9.3. Proof of vehicle insurance.
- 6.28.10. Provision of a list of discharge criteria from the crisis apartments and related policies and procedures regarding the apartment beds to the Department within thirty (30) days of the contract effective date for Department approval.
- 6.28.11. Peer Support Specialists engage individuals through methods including, but not limited to Intentional Peer Support (IPS).
- 6.28.12. Reports are submitted to the Department for Crisis Apartments in the format and frequency determined by the Department that includes but is not limited to:
  - 6.28.12.1. Admission and Discharge Dates
  - 6.28.12.2. Discharge disposition (community or higher level of care)
  - 6.28.12.3. Number of referrals refused for admission.

**7. Adult Assertive Community Treatment (ACT) Teams**

- 7.1. The Contractor shall maintain two (2) Adult ACT Teams both of which meet the SAMHSA Model and are available twenty-four (24) hours per day, seven (7) days per week, with on-call availability from midnight to 8:00am. The Contractor shall ensure:
  - 7.1.1. Each Adult ACT Team delivers comprehensive, individualized, and flexible services, supports, targeted case management, treatment, and rehabilitation in a timely manner as needed, onsite in the individuals' homes and in other natural environments and community settings, or alternatively, via telephone where appropriate to meet the needs of the individual.
  - 7.1.2. Each Adult ACT Team is composed of at least ten (10) dedicated professionals who make-up a multi-disciplinary team including, a psychiatrist, a nurse, a Masters-level clinician, or functional equivalent therapist, functional support worker and a full time equivalent certified peer specialist.
  - 7.1.3. Each Adult ACT Team includes an individual trained to provide substance misuse support services including competency in

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- providing co-occurring groups and individual sessions, and supported employment.
- 7.1.4. Caseloads for Adult ACT Teams serve no more than twelve (12) individuals per Adult ACT Team member, excluding the psychiatrist who has no more than seventy (70) people served per 0.5 FTE psychiatrist, unless otherwise approved by the Department.
- 7.2. The Contractor shall ensure ACT staff, with the exception of psychiatrist and nurse, receive:
  - 7.2.1. A minimum of 15 hours in basic ACT training within one (1) year of hire date that is consistent with the ACT EBP SAMSHA toolkit approved by BMHS.
  - 7.2.2. A minimum of 4 hours of advanced ACT training of co-occurring disorders within fifteen (15) months of hire date that is consistent with the ACT EBP SAMSHA toolkit and Integrated Dual Disorder Model approved by BMHS.
- 7.3. The Contractor shall ensure Adult ACT Teams do not have waitlists for screening purposes and/or admission to the ACT Team. The Contractor shall ensure:
  - 7.3.1. Individuals do not wait longer than 30 days for either assessment or placement.
  - 7.3.2. Work with the Department at identifying solutions and appropriate levels of care for any individual waiting for Adult ACT Team services for more than 30 days in order to meet the demand for services and implement the solutions within forty-five (45) days.
  - 7.3.3. Individuals receiving services from Adult ACT Team members, if psychiatrically hospitalized, are offered a same day or next day appointment with any Adult ACT Team member upon date of discharge.
- 7.4. The Contractor shall report its level of compliance with the above listed requirements on a monthly basis at the staff level in the format, and with content, completeness, and timeliness as specified by the Department as part of the Phoenix submissions, which are due no later than the 15<sup>th</sup> of the month. The Department may waive this provision in whole or in part in lieu of an alternative reporting protocol, being provided under an agreement with DHHS contracted Medicaid Managed Care Organizations. The Contractor shall:
  - 7.4.1. Ensure services provided by the Adult ACT Team are identified in the Phoenix submissions as part of the ACT cost center.
  - 7.4.2. Screen for ACT per Administrative Rule He-M 426.08, Psychotherapeutic Services.

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- 7.4.3. Report all ACT screenings with the outcome of the screening to indicate whether the individual is appropriate for ACT, as part of the Phoenix submissions, or in the format, content, completeness, and timelines as specified by the Department.
- 7.4.4. Make a referral for an ACT assessment within (7) days of:
  - 7.4.4.1. A screening outcome that an individual may be appropriate to receive ACT services.
  - 7.4.4.2. An individual being referred for an ACT assessment.
- 7.4.5. Report the outcome of ACT assessments to the Department as part of the Phoenix submissions, in the format, content, completeness, and timelines as specified by the Department.
- 7.4.6. Ensure all individuals assessed as appropriate for ACT services are admitted to the ACT team caseload and begin receiving ACT services within seven (7) days, with the exception of individuals who decline such services, or are not available to receive such services for reasons that may include, but are not limited to:
  - 7.4.6.1. Extended hospitalization or incarceration.
  - 7.4.6.2. Relocation of individuals out of the Contractor's designated community mental health region.
- 7.4.7. Ensure, in the event that admitting the individual to the ACT Team caseload causes the ACT Team to exceed the caseload size limitations specified above, consultation with the Department to seek approval:
  - 7.4.7.1. To exceed caseload size requirements, or
  - 7.4.7.2. To provide alternative services to the individual until the individual can be admitted to the ACT caseload.

**8. Evidence-Based Supported Employment**

- 8.1. The Contractor shall gather employment status for all adults with Severe Mental Illness (SMI)/Severe Persistent Mental Illness (SPMI) at intake and every quarter thereafter.
- 8.2. The Contractor shall report the employment status for all adults with SMI/SPMI to the Department in the format, content, completeness, and timelines specified by the Department.
- 8.3. The Contractor shall provide a referral for all individuals who express an interest in receiving Individual Placement and Support Supported Employment (IPS-SE) services to the Supported Employment (SE) team within seven (7) days.

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- 8.4. The Contractor shall deem the individual as waiting for SE services if the SE team cannot accommodate enrollment of SE services, at which time the individual will be added to the waitlist, which is reported to the Department, as specified by the Department.
- 8.5. The Contractor shall provide IPS-SE to eligible individuals in accordance with the SAMHSA and/or Dartmouth model.
- 8.6. The Contractor shall ensure IPS-SE services include, but are not limited to:
  - 8.6.1. Job development.
  - 8.6.2. Work incentive counseling.
  - 8.6.3. Rapid job search.
  - 8.6.4. Follow along supports for employed individuals.
  - 8.6.5. Engagement with mental health treatment teams and local NH Vocational Rehabilitation services.
- 8.7. The Contractor shall ensure IPS-SE services do not have waitlists, ensuring individuals do not wait longer than 30 days for EBSE services. If waitlists are identified, Contractor shall:
  - 8.7.1. Work with the Department to identify solutions to meet the demand for services; and
  - 8.7.2. Implement such solutions within 45 days.
- 8.8. The Contractor shall maintain the penetration rate of individuals receiving supported employment at a minimum of 18.6 percent (18.6%) as per the CMHA agreement.
- 8.9. The Contractor shall ensure SE staff receive:
  - 8.9.1. A minimum of 15 hours in basic training within one year of hire date as approved by the IPS Employment Center and approved by BMHS.
  - 8.9.2. A minimum of 7 hours of advanced SE Job Development Training within 15 months of hire as approved by the IPS-SE Employment Center and BMHS.
- 9. **Work Incentives Counselor Capacity Building**
  - 9.1. The Contractor shall employ a minimum of one FTE equivalent Work Incentive Counselor located onsite at the CMHC for a minimum of one (1) state fiscal year.
  - 9.2. The Contractor shall ensure services provided by the Work Incentive Counselor include, but are not limited to:

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- 9.2.1. Connecting individuals to and assisting individuals with applying for Vocational Rehabilitation services, ensuring a smooth referral transition.
- 9.2.2. Engaging individuals in supported employment (SE) and/or increased employment by providing work incentives counseling and planning.
- 9.2.3. Providing accurate and timely work incentives counseling for beneficiaries with mental illness who are pursuing SE and self-sufficiency.
- 9.3. The Contractor shall develop comprehensive plans for individuals that include visualization of the impact of two or three different levels of income on existing benefits and what specific work incentive options individuals might use to:
  - 9.3.1. Increase financial independence;
  - 9.3.2. Accept pay raises; or
  - 9.3.3. Increase earned income.
- 9.4. The Contractor shall develop comprehensive documentation of all individual existing disability benefits programs including, but not limited to:
  - 9.4.1. SSA disability programs;
  - 9.4.2. SSI income programs;
  - 9.4.3. Medicaid, Medicare;
  - 9.4.4. Housing Programs; and
  - 9.4.5. Food stamps and food subsidy programs.
- 9.5. The Contractor shall collect data to develop quarterly reports in a format requested by the Department, on employment outcomes and work incentives counseling benefits that includes but is not limited to:
  - 9.5.1. The number of benefits orientation presentations provided to individuals.
  - 9.5.2. The number of individuals referred to Vocational Rehabilitation who receive mental health services.
  - 9.5.3. The number of individuals who engage in SE services.
  - 9.5.4. Percentage of individuals seeking part-time employment.
  - 9.5.5. Percentage of individuals seeking full-time employment.
  - 9.5.6. The number of individuals who increase employment hours to part-time and full-time.

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- 9.6. The Contractor shall ensure the Work Incentive Counselor staff are certified to provide Work Incentives Planning and Assistance (WIPA) through the no-cost training program offered by Virginia Commonwealth University.
- 9.7. The Contractor shall collaborate with the Vocational Rehabilitation providers to develop the Partnership Plus Model to identify how Social Security funding will be obtained to support the Work Incentives Counselor position after Vocational Rehabilitation funding ceases.
- 9.8. The Department will monitor Contractor performance by reviewing data to determine outcomes that include:
  - 9.8.1. An increased engagement of individuals in supported employment based on the SE penetration rate.
  - 9.8.2. An increase in Individual Placement in both part-time and full-time employment and;
  - 9.8.3. Improved fidelity outcomes specifically targeting:
    - 9.8.3.1. Work Incentives Planning
    - 9.8.3.2. Collaboration between Employment Specialists & Vocational Rehab.
- 10. Coordination of Care from Residential or Psychiatric Treatment Facilities**
  - 10.1. The Contractor shall designate a member of its staff to serve as the primary liaison to New Hampshire Hospital (NHH) who works with the applicable NHH staff, payer(s), guardian(s), other community service providers, and the applicable individual, to assist with coordinating the seamless transition of care for individuals transitioning from NHH to community based services or transitioning to NHH from the community.
  - 10.2. The Contractor shall not close the case of any individual who is admitted to NHH. Notwithstanding, the Contractor shall be deemed to be in compliance with all Administrative He-M 408, Clinical Records rules regarding documentation if it is noted in the record that the individual is an inpatient at NHH or another treatment facility. All documentation requirements as per He-M 408 will be required to resume upon re-engagement of services following the individual's discharge from inpatient care.
  - 10.3. The Contractor shall participate in transitional and discharge planning within 24 hours of admission to an inpatient facility.
  - 10.4. The Contractor shall work with the Department, payers and guardians (if applicable) to review cases of individuals that NHH, Transitional Housing, or alternative treatment facility or the Contractor, have indicated will have difficulty returning to the community to identify barriers to discharge, and to develop an appropriate plan to transition into the community.

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- 10.5. The Contractor shall make a face-to-face appointment available to an individual leaving NHH, Transitional Housing or alternative residential setting who desires to reside in the region served by the Contractor within seven (7) calendar days of receipt of notification of the individual's discharge, or within seven (7) calendar days of the individual's discharge, whichever is later.
- 10.6. The Contractor shall ensure individuals who are discharged and are new to a CMHC have an intake appointment within seven (7) calendar days. If the individual declines to accept the appointment, declines services, or requests an appointment to be scheduled beyond the seven (7) calendar days, the Contractor may accommodate the individual's request provided the accommodation is clinically appropriate, and does not violate the terms of a conditional discharge. The Contractor's Adult ACT Team must see individuals who are on the ACT caseload and transitioning from NHH into the community within 24 hours of NHH discharge.
- 10.7. The Contractor shall make all reasonable efforts to ensure that no appropriate bed is available at any other inpatient psychiatric unit, Designated Receiving Facility (DRF) per NH RSA 135-C and NH Administrative Rule He-M 405, Designation of Receiving Facilities, Mobile Crisis Apartment, Peer Support Recovery Center, or Adult Psychiatric Residential Treatment Program (APRTP) prior to referring an individual to NHH.
- 10.8. The Contractor shall collaborate with NHH and Transitional Housing Services (THS) to develop and execute conditional discharges from NHH to THS in order to ensure that individuals receive treatment in the least restrictive environment. The Department will review the requirements of NH Administrative Rule He-M 609 to ensure obligations under this section allow CMHC delegation to the THS vendors for clients who reside there.
- 10.9. The Contractor shall have all necessary staff members available to receive, evaluate, and treat individuals discharged from NHH seven (7) days per week, consistent with the provisions in NH Administrative Rule He-M 403 and NH Administrative Rule He-M 426.
- 10.10. For individuals at NHH who formerly resided in the Contractor's designated community mental health region prior to NHH admission, who have been identified for transition planning to the Glenclyff Home, the Contractor shall, at the request of the individual or guardian, or of NHH or Glenclyff Home staff, participate in transition planning to determine if the individual can be supported in the Contractor's region with community based services and supports instead of transitioning to the Glenclyff Home. In the event the individual would require supports from multiple funding sources or the Department's systems of care, the Contractor shall collaborate with additional Department staff at NHH's request, to address any barriers to discharge the individual to the community.

**11. COORDINATED CARE AND INTEGRATED TREATMENT**

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6/6/2022

Date

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**11.1. Primary Care**

- 11.1.1. The Contractor shall request written consent from each individual to allow the designated primary care provider to release information for the purpose of coordinating care regarding mental health services or substance misuse services or both.
- 11.1.2. The Contractor shall support each individual with linking to an available primary care provider, if the individual does not have an identified primary care provider, to:
  - 11.1.2.1. Monitor health;
  - 11.1.2.2. Provide medical treatment as necessary; and
  - 11.1.2.3. Engage in preventive health screenings.
- 11.1.3. The Contractor shall consult with each primary care provider at least annually, or as necessary, to integrate care between mental and physical health for each individual, which may include the exchange of pertinent information including, but not limited to medication changes or changes in the individual's medical condition.
- 11.1.4. The Contractor shall document on the release of information form the reason(s) written consent to release information was refused in the event an individual refuses to provide consent to release information.

**11.2. Substance Misuse Treatment, Care and/or Referral**

- 11.2.1. The Contractor shall provide services and meet requirements to address substance misuse and to support recovery intervention implementation, which include, but are not limited to:
  - 11.2.1.1. Screening no less than 95% of eligible individuals for substance misuse at the time of intake, and annually thereafter.
  - 11.2.1.2. Conducting a full assessment for substance misuse disorder and associated impairments for each individual that screens positive for substance use.
  - 11.2.1.3. Developing an individualized service plan for each eligible individual based on information from substance misuse screening.
- 11.2.2. The Contractor shall utilize the SAMSHA evidence-based models for Co-Occurring Disorders Treatment to develop treatment plans with individuals and to provide an array of evidence-based interventions that enhance recovery for individuals and follow the fidelity standards to such a model.

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11.2.3. The Contractor shall make all appropriate referrals if the individual requires additional substance use disorder care utilizing the current New Hampshire system of care, and ensuring linkage to and coordination with resources.

**11.3. Area Agencies**

11.3.1. The Contractor shall collaborate with the Area Agency that serves the region to address processes that include:

11.3.1.1. Enrolling individuals for services who are dually eligible for both organizations.

11.3.1.2. Ensuring transition-aged clients are screened for the presence of mental health and developmental supports and refer, link and support transition plans for youth leaving children's services into adult services identified during screening.

11.3.1.3. Following the "Protocol for Extended Department Stays for Individuals served by Area Agency" issued December 1, 2017 by the State of New Hampshire Department of Health and Humans Services, as implemented by the regional Area Agency.

11.3.1.4. Facilitating collaborative discharge planning meetings to assess individuals who are leaving NHH to re-engage them with both the CMHC and Area Agency representatives.

11.3.1.5. Ensuring annual training is designed and completed for intake, eligibility, and case management for dually diagnosed individuals and that attendee's include intake clinicians, case-managers, service coordinators and other frontline staff identified by both CMHC's and Area Agencies. The Contractor shall ensure the training utilizes the Diagnostic Manual for Intellectual Disability 2 that is specific to intellectual disabilities, in conjunction with the DSM V.

11.3.1.6. Planning for each person who receives dual case management by outlining the responsibilities of each organization and expectations for collaboration between the organizations.

11.3.1.7. Participating in shared service annual treatment meetings to assess quality and progress towards treatment goals as well as monitoring continued need for

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dual services when waivers are required for services between agencies.

**11.4. Peer Supports**

11.4.1. The Contractor shall promote recovery principles and integrate peer support services through the agency, which includes, but is not limited to:

11.4.1.1. Employing peers as integrated members of the CMHC treatment team(s) with the ability to deliver conventional interventions that include case management or psychotherapy, and interventions uniquely suited to the peer role that includes intentional peer support.

11.4.1.2. Supporting peer specialists to promote hope and resilience, facilitate the development and use of recovery-based goals and care plans, encourage treatment engagement and facilitate connections with natural supports.

11.4.1.3. Establishing working relationships with the local Peer Support Agencies, including any Peer Respite, step-up/step-down, and Clubhouse Centers and promote the availability of these services.

**11.5. Transition of Care with MCO's**

11.5.1. The Contractor shall ensure ongoing coordination occurs with the MCO Care Managers to support care coordination among and between services providers.

**12. Prohealth Coordinated and Collaborative Care Program**

12.1. The Contractor shall develop and provide population-level health, prevention, outreach, education, health and mental health screening, motivational enhancement, and referral to treatment for individuals including but not limited to youth and cultural and/or linguistic and sexual and/or gender minorities.

12.2. The Contractor shall incorporate person-centered health and mental health screenings with each individual's goals into to the intake, quarterly reassessments, treatment plans, shared plan of care, team meetings, and communications within the CMHC and Federally Qualified Health Center (FQHC).

12.3. The Contractor shall develop and implement population health initiatives for individuals with more complex needs to achieve target behavioral and physical outcomes. The Contractor shall:

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- 12.3.1. Utilize routine registries of individuals' behavioral and physical health indicators, referrals, and outcomes within seventy-five (75) days of the contract effective date.
- 12.3.2. Follow-up with individuals to provide motivational enhancement and referrals for case management, integrated services, and evidence-based practice (EBP) integrated treatment as described in this agreement, as needed when the individual's behavioral and physical health target outcomes are not met.
- 12.4. The Contractor shall re-engage individuals who begin to dis-engage from care, in order to prevent premature discharge, and assist with coordination tracking, follow-up, and integration of physical and behavioral health care for individuals with more complex needs.
- 12.5. The Contractor shall maintain staff or subcontractors with experience, credentials, and roles as described by the Department that include, but are not limited to:
  - 12.5.1. Care coordinator(s).
  - 12.5.2. Community health worker(s) and peer expert(s).
  - 12.5.3. Information technology support.
- 12.6. The Contractor shall reports and documentation to the Department that include, but are not limited to:
  - 12.6.1. Real-time and quarterly reports of de-identified and aggregate data that document outcomes of and demonstrate value in services provided as identified in this agreement, which is collected in collaboration with and submitted to the Department or a contracted designee of the Department, and the SAMHSA through secure portals.
  - 12.6.2. Written documentation of self-assessment that demonstrates that the partnership is pursuing the requirements of the Interoperability and Portability Act Stage 2 of meaningful use within six (6) months of the contract effective date.
  - 12.6.3. Written documentation of self-assessment that reflects plans to mirror certification or national accreditation standards in the delivery of coordinated, collaborative, and integrated care.

**13. PROHEALTH INTEGRATED HOME HEALTH**

- 13.1. The Contractor shall provide a person-centered Integrated Health Home aligned with a health integration model described by SAMHSA and Health Resources & Services Administration (HRSA) to ensure integrated delivery of services to individuals with Serious Mental Illness (SMI), Serious Persistent Mental Illness (SPMI), and/or Serious Emotional Disturbance (SED) by a

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multidisciplinary team of health and mental health professionals that include, but are not limited to:

- 13.1.1. Primary care service providers.
- 13.1.2. Community behavioral health care service providers.
- 13.1.3. Wellness service providers.
- 13.2. The Contractor shall enter into an agreement with an FQHC, approved by the HRSA, Medicare, Medicaid, and, as appropriate, Clinical Laboratory Improvement Amendment (CLIA) to deliver primary care and laboratory collection, as necessary and allowed onsite at the Contractor's location, in addition to other services in this agreement.
- 13.3. The Contractor shall provide co-located FQHC-delivered integrated primary care screenings, detection, treatment planning, and treatment of physical health conditions.
- 13.4. The Contractor shall deliver well-child and well-adult screenings, physical exams, immunizations and primary care treatment of physical illnesses and promote recommendations identified by:
  - 13.4.1. Bright Futures of the American Academy of Pediatrics.
  - 13.4.2. The United States Preventative Services Task Force.
  - 13.4.3. FQHCs, including recommendations relative to early screening of cardiovascular disease.
- 13.5. The Contractor shall deliver, or refer individuals to, evidence-based practice (EBP) treatment services and integrated treatment, as needed, based on the outcomes of the physical health and wellness screenings and assessments.
- 13.6. The Contractor shall deliver integrated evidence-based screenings, treatment planning and treatment to individuals with behavioral health conditions with SMI, SPMI, and/or SED at evidence-based intervals.
- 13.7. The Contractor shall screen individuals for:
  - 13.7.1. Trauma, depression and substance misuse;
  - 13.7.2. Medication misuse;
  - 13.7.3. Involvement or interest in employment and/or education;
  - 13.7.4. Need for Adult ACT Team services; and
  - 13.7.5. Desire for symptom management.
- 13.8. The Contractor shall provide EBP mental health services to individuals with SMI, SPMI, and/or SED in a stepped approach that ensures feasibility and high quality program implementation. The Contractor shall ensure services include, but are not limited to:

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- 13.8.1. Illness Management and Recovery.
- 13.8.2. Trauma Focused Cognitive Behavioral Therapy.
- 13.8.3. Pharmacological treatment promoting the use of Decision Aid for Psychopharmacology.
- 13.9. The Contractor shall maintain staff or subcontractors at the FQHC with experience, credentials, and roles, as described by the Department, that include but are not limited to:
  - 13.9.1. Site project director.
  - 13.9.2. Primary care advanced practice nurse or provider(s).
  - 13.9.3. Primary care medical assistant(s).
  - 13.9.4. Interview and data entry staff.
- 13.10. The Contractor shall collaborate with the FQHC to develop a quality improvement plan for Department approval. The Contractor shall ensure participation in meetings for quality improvement plan development by personnel that include:
  - 13.10.1. The clinical director;
  - 13.10.2. The children's mental health director; and
  - 13.10.3. Peer experts.
- 13.11. The Contractor shall submit documentation and reports to the Department that include, but are not limited to:
  - 13.11.1. Quarterly reports, due by the fifteenth (15) day of the month prior to the close of the quarter, that include brief narratives of progress, training, and plans, policies, procedures, templates, and guidance changed to align with integration and wellness, in a format requested by the Department.
  - 13.11.2. Quarterly reports of aggregated medical history and primary care provider and quarterly documented contact with primary care provider, past year physical exam and wellness visit documentation, in collaboration with and submitted to the Department or a contracted designee of the Department in a format and transmittal approved by the Department.
  - 13.11.3. Quarterly reports of de-identified height, weight, body mass index (BMI), waist circumference, blood pressure, tobacco use and/or breath carbon monoxide, plasma glucose, and lipid documentation from the SAMHSA SPARS portal.
  - 13.11.4. Quarterly quality improvement plans.

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- 13.11.5. Quarterly reports on plans for sustainability that identify the policy and financing changes required to sustain project activities within one (1) month of the contract effective date.
- 13.11.6. Documentation of self-assessment that demonstrates that the partnership is pursuing the requirements of the Interoperability and Portability Act Stage 2 of meaningful use, which may include a manual process for sharing documents.
- 13.11.7. Documentation of the review of self-assessment tools towards certification or accreditation recognized nationally for the delivery of integrated care, including but not limited to certification as a Certified Community Behavioral Health Clinic or other certification necessary for providing services in this agreement.

**14. Prohealth Wellness Interventions and Health Counseling**

- 14.1. The Contractor shall provide individuals with, or refer individuals to, wellness programs that include multiple options tailored to individuals and that include health coaches to assist individuals with selecting options that best match individual needs and interests.
- 14.2. The Contractor shall ensure options include, but are not limited to:
  - 14.2.1. One-time brief Motivational Enhancement interventions; Let's Talk About Smoking (LTAS), Vaping Education, Let's Talk About Feeling Good (LTAFG), and health education.
  - 14.2.2. Access to medications associated with wellness interventions, including but not limited to:
    - 14.2.2.1. Nicotine replacement therapy (NRT).
    - 14.2.2.2. NRT starter packs.
    - 14.2.2.3. Onsite prescribing and pharmacy to maintain NRT supply.
    - 14.2.2.4. Access other smoking cessation medication, which may include but is not limited to, varenicline and/or bupropion.
  - 14.2.3. An individual one-time prevention contact and population level prevention initiatives that include materials for motivational enhancement, resources, and referrals for youth younger than sixteen (16) years of age.
  - 14.2.4. The Breathe Well Live Well (BWLW) program with Care2Quit designed for smokers with SMI, SPMI, or SED, and includes health counseling using motivational interviewing, cognitive behavioral therapy, and stages of change-based interventions to motivate risk reduction and quit attempts. The Contractor shall ensure BWLW





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includes counseling of an individual in the natural support system of the individual using Care2Quit curriculum, referral for cessation pharmacotherapy, and incentives for participation and quit attempts.

14.2.5. The Healthy Choices Healthy Changes (HCHC) program designed for individuals with SMI, SPMI, and/or SED who are overweight or obese and includes health counseling using motivational interviewing, cognitive behavioral therapy, and stages of change-based interventions to motivate risk reduction and acquisition of healthy habits and weight management. The Contractor shall ensure HCHC includes:

- 14.2.5.1. A gym membership for twelve (12) months;
- 14.2.5.2. A wellness specialist and an InSHAPE health mentor;
- 14.2.5.3. A Weight Watchers membership for one (1) year.
- 14.2.5.4. The Weight Watchers mobile application for individuals who are 18 years of age and older or the MyFitnessPal mobile application for youth younger than 18 years of age; and
- 14.2.5.5. A structured incentives program for participation and initiating behavior change.

14.2.6. Referrals and facilitated community engagement in wellness treatment services, including but not limited to:

- 14.2.6.1. A web-based application and text subscriptions.
- 14.2.6.2. New Hampshire Helpline telephone counseling services.
- 14.2.6.3. MyLifeMyQuit.
- 14.2.6.4. Tobacco and obesity education.
- 14.2.6.5. Diabetes education programs.
- 14.2.6.6. Other related programs in this agreement based on the outcomes of health screening and treatment planning goals identified above.

14.3. The Contractor shall maintain staff or subcontractors with experience, credentials, and roles, as described by the Department, that include but are not limited to:

- 14.3.1. Wellness specialist(s).
- 14.3.2. Health mentor(s).

**15. CANS/ANSA or Other Approved Assessment**

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- 15.1. The Contractor shall ensure all clinicians providing community mental health services to individuals eligible for services in accordance with NH Administrative Rule He-M 426, are certified in the use of:
  - 15.1.1. The New Hampshire version of the Child and Adolescent Needs and Strengths Assessment (CANS) if serving the child and youth population; and
  - 15.1.2. The New Hampshire version of the Adult Needs and Strengths Assessment (ANSA), or other approved evidence based tool, if serving the adult population.
- 15.2. The Contractor shall ensure clinicians are maintain certification by through successful completion of a test provided by the Praed Foundation, annually.
- 15.3. The Contractor shall ensure ratings generated by the New Hampshire version of the CANS or ANSA assessment are:
  - 15.3.1. Utilized to develop an individualized, person-centered treatment plan.
  - 15.3.2. Utilized to document and review progress toward goals and objectives and to assess continued need for community mental health services.
  - 15.3.3. Submitted to the database managed for the Department that allows client-level, regional, and statewide outcome reporting by the 15th of every month, in CANS/ANSA format.
  - 15.3.4. Employed to assist in determining eligibility for State Psychiatric Rehabilitation services.
- 15.4. The Contractor shall complete documentation of re-assessments using the New Hampshire version of the CANS or ANSA 2.0 in accordance with NH Administrative Rule He-M 401.04-09 for eligibility determination and in accordance with NH Administrative Rule He-M 401.12-13 for periodic Individual Service Plan (ISP) reviews.
- 15.5. The Contractor may use an alternate evidence based, assessment tool that meets all ANSA 2.0 domains, subject to written Department approval. There is no alternate assessment tool allowed for the use of CANS. If an alternative tool is approved, monthly reporting of data generated by the Contractor must be in ANSA 2.0 format, to enable client-level, regional and statewide reporting.
- 15.6. The Contractor shall consult with the Medicaid Managed Care Organizations (MCO) to develop and implement a process that meets the MCOs' need to measure program effectiveness.
- 15.7. The Contractor shall correct all errors or complete all system corrections to ensure data is submitted in its entirety and completeness no later than <sup>six</sup> six (6)

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months from contract effective date. Failure to complete all correction may result in withholding of funds until all corrections are completed.

**16. Pre-Admission Screening and Resident Review**

16.1. The Contractor shall assist the Department with Pre-Admission Screening and Resident Review (PASRR) to meet the requirements of the PASRR provisions of the Omnibus Budget Reconciliation Act of 1987.

16.2. Upon request by the Department, the Contractor shall:

16.2.1. Provide the information necessary to determine the existence of mental illness in a nursing facility applicant or resident; and

16.2.2. Conduct evaluations and examinations needed to provide the data to determine if an individual being screened or reviewed:

16.2.2.1. Requires nursing facility care; and

16.2.2.2. Has active treatment needs.

**17. Application for Other Services**

17.1. The Contractor shall assist eligible individuals in accordance with NH Administrative Rule He-M 401, with completing applications for all sources of financial, medical, and housing assistance, according to their respective rules, requirements and filing deadlines. The Contract shall assist with applications that may include, but are not limited to:

17.1.1. Medicaid.

17.1.2. Medicare.

17.1.3. Social Security Disability Income.

17.1.4. Veterans Benefits.

17.1.5. Public Housing.

17.1.6. Section 8 Subsidies.

**18. Community Mental Health Program (CMHP) Status**

18.1. The Contractor shall meet the approval requirements of NH Administrative Rule He-M 403 as a governmental or non-governmental non-profit agency, or the contract requirement of NH RSA 135-C:3 as an individual, partnership, association, public or private, for profit or nonprofit, agency or corporation to provide services in the state mental health services system.

18.2. The Contractor shall provide all applicable documentation, policies and procedures, and shall participate in an onsite compliance review, as requested by the Department, to determine compliance with NH Administrative Rule He-M 403 and NH RSA 135-C:3. Compliance reviews will be at times to be determined by the Department, and will occur no less than once every five (5) years.

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19. Quality Improvement

- 19.1. The Contractor shall perform, or cooperate with the performance of, quality improvement and/or utilization review activities, as are determined to be necessary and appropriate by the Department within timeframes reasonably specified by the Department.
- 19.2. The Contractor shall cooperate with the Department-conducted individual satisfaction survey. The Contractor shall:
  - 19.2.1. Furnish information necessary, within HIPAA regulations, to complete the survey.
  - 19.2.2. Furnish complete and current contact information so that individuals may be contacted to participate in the survey.
  - 19.2.3. Support the efforts of the Department to conduct the survey.
  - 19.2.4. Encourage all individuals sampled to participate.
  - 19.2.5. Display posters and other materials provided by the Department to explain the survey and otherwise support attempts by the Department to increase participation in the survey.
- 19.3. The Contractor shall demonstrate efforts to incorporate findings from their individual survey results into their Quality Improvement Plan goals.
- 19.4. The Contractor shall engage and comply with all aspects of fidelity reviews based on a model approved by the Department and on a schedule approved by the Department.

20. Maintenance of Fiscal Integrity

- 20.1. The Contractor shall submit to the Department the Balance Sheet, Profit and Loss Statement, and Cash Flow Statement for the Contractor and all related parties that are under the Parent Corporation of the mental health provider organization each month.
- 20.2. The Profit and Loss Statement shall include a budget column allowing for budget to actual analysis. These statements shall be individualized by providers, as well as a consolidated (combined) statement that includes all subsidiary organizations.
- 20.3. Statements shall be submitted within thirty (30) calendar days after each month end, and shall include, but are not limited to:
  - 20.3.1. Days of Cash on Hand:
    - 20.3.1.1. Definition: The days of operating expenses that can be covered by the unrestricted cash on hand.
    - 20.3.1.2. Formula: Cash, cash equivalents and short term investments divided by total operating expenditures,

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less depreciation/amortization and in-kind plus principal payments on debt divided by days in the reporting period. The short-term investments as used above must mature within three (3) months and should not include common stock.

20.3.1.3. Performance Standard: The Contractor shall have enough cash and cash equivalents to cover expenditures for a minimum of thirty (30) calendar days with no variance allowed.

20.3.2. Current Ratio:

20.3.2.1. Definition: A measure of the Contractor's total current assets available to cover the cost of current liabilities.

20.3.2.2. Formula: Total current assets divided by total current liabilities.

20.3.2.3. Performance Standard: The Contractor shall maintain a minimum current ratio of 1.5:1 with 10% variance allowed.

20.3.3. Debt Service Coverage Ratio:

20.3.3.1. Rationale: This ratio illustrates the Contractor's ability to cover the cost of its current portion of its long-term debt.

20.3.3.2. Definition: The ratio of Net Income to the year to date debt service.

20.3.3.3. Formula: Net Income plus Depreciation/Amortization Expense plus Interest Expense divided by year to date debt service (principal and interest) over the next twelve (12) months.

20.3.3.4. Source of Data: The Contractor's Monthly Financial Statements identifying current portion of long-term debt payments (principal and interest).

20.3.3.5. Performance Standard: The Contractor shall maintain a minimum standard of 1.2:1 with no variance allowed.

20.3.4. Net Assets to Total Assets:

20.3.4.1. Rationale: This ratio is an indication of the Contractor's ability to cover its liabilities.

20.3.4.2. Definition: The ratio of the Contractor's net assets to total assets.

20.3.4.3. Formula: Net assets (total assets less total liabilities) divided by total assets.

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- 20.3.4.4. Source of Data: The Contractor's Monthly Financial Statements.
- 20.3.4.5. Performance Standard: The Contractor shall maintain a minimum ratio of .30:1, with a 20% variance allowed.
- 20.4. In the event that the Contractor does not meet either:
  - 20.4.1. The standard regarding Days of Cash on Hand and the standard regarding Current Ratio for two (2) consecutive months; or
  - 20.4.2. Three (3) or more of any of the Maintenance of Fiscal Integrity standards for three (3) consecutive months:
    - 20.4.2.1. The Department may require that the Contractor meet with Department staff to explain the reasons that the Contractor has not met the standards.
    - 20.4.2.2. The Department may require the Contractor to submit a comprehensive corrective action plan within thirty (30) calendar days of notification and plan shall be updated at least every thirty (30) calendar days until compliance is achieved.
    - 20.4.2.3. The Department may request additional information to assure continued access to services.
    - 20.4.2.4. The Contractor shall provide requested information in a timeframe agreed upon by both parties.
- 20.5. The Contractor shall inform the Director of the Bureau of Mental Health Services (BMHS) by phone and by email within twenty-four (24) hours of when any key Contractor staff learn of any actual or likely litigation, investigation, complaint, claim, or transaction that may reasonably be considered to have a material financial impact on and/or materially impact or impair the ability of the Contractor to perform under this Agreement
- 20.6. The monthly Balance Sheet, Profit & Loss Statement, Cash Flow Statement, and all other financial reports shall be based on the accrual method of accounting and include the Contractor's total revenues and expenditures whether or not generated by or resulting from funds provided pursuant to this Agreement. These reports are due within thirty (30) calendar days after the end of each month.
- 20.7. The Contractor shall provide its Revenue and Expense Budget within twenty (20) calendar days of the contract effective date.
- 20.8. The Contractor shall complete the Fiscal Year Revenue and Expense Budget on a form supplied by the Department, which shall include but not be limited to, all the Contractor's cost centers. If the Contractor's cost centers are a

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combination of several local cost centers, the Contractor shall display them separately as long as the cost center code is unchanged.

20.9. The Contractor shall provide quarterly Revenue and Expense Reports (Budget Form A), within thirty (30) calendar days after the end of each fiscal quarter, defined as July 1 to September 30, October 1 to December 31, January 1 to March 31, and April 1 to June 30.

**21. Reduction or Suspension of Funding**

21.1. In the event that the State funds designated as the Price Limitation in Form P-37, General Provisions, Block 1.8. of the General Provisions are materially reduced or suspended, the Department shall provide prompt written notification to the Contractor of such material reduction or suspension.

21.2. In the event that the reduction or suspension in federal or state funding shall prevent the Contractor from providing necessary services to individuals, the Contractor shall develop a service reduction plan, detailing which necessary services will no longer be available.

21.3. Any service reduction plan is subject to approval from the Department, and shall include, at a minimum, provisions that are acceptable to the Department, with services that include, but are not limited to:

21.3.1. Evaluation of and, if eligible, an individual service plan for all new applicants for services.

21.3.2. Emergency services for all individuals.

21.3.3. Services for individuals who meet the criteria for involuntary admission to a designated receiving facility.

21.3.4. Services to individuals who are on a conditional discharge pursuant to RSA 135-C:50 and NH Administrative Rule He-M 609.

**22. Elimination of Programs and Services by Contractor**

22.1. The Contractor shall provide a minimum thirty (30) calendar days written notice prior to any reductions in delivery of services, or notice as soon as possible if the Contractor is faced with a more sudden need to reduce delivery of services.

22.2. The Contractor shall consult and collaborate with the Department prior to elimination or reduction of services in order to reach a mutually agreeable solution as to the most effective way to provide necessary services.

22.3. The Department reserves the right to require the Contractor to participate in a mediation process with the Commissioner of the Department of Health and Human Services, and to invoke an additional thirty (30) calendar day extension in the event of a proposal to reduce or eliminate any contracted services.

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- 22.4. If the parties are still unable to come to a mutual agreement within the thirty (30) calendar day extension, the Contractor may proceed with its proposed program change(s) so long as proper notification to eligible individuals is provided.
- 22.5. The Contractor shall not redirect funds allocated in the budget for the program or service that has been eliminated or substantially reduced to another program or service without the mutual agreement of both parties.
- 22.6. In the event that an agreement cannot be reached, the Department shall control the expenditure of the unspent funds.

**23. Data Reporting**

- 23.1. The Contractor shall submit any data needed to comply with federal or other reporting requirements to the Department or contractor designated by the Department.
- 23.2. The Contractor shall submit all required data elements via the Phoenix system except for the CANS/ANSA and Projects for Assistance in Transition from Homelessness program (PATH) data, as specified. Any system changes that need to occur in order to support this must be completed within six (6) months from the contract effective date.
- 23.3. The Contractor shall submit individual demographic and encounter data, including data on non-billable individual-specific services and rendering staff providers on all encounters, to the Department's Phoenix system, or its successors, in the format, content, completeness, frequency, method and timeliness as specified by the Department. Individual data must include a Medicaid ID number for individuals who are enrolled in Medicaid.
- 23.4. The Contractor shall include client eligibility with all Phoenix services in alignment with current reporting specifications. For an individual's services to be considered BMHS eligible, SPMI, SMI, Low Utilizer (LU), SED, and Severe Emotional Disturbance Interagency (SEDIA) are acceptable.
- 23.5. The Contractor shall meet the general requirements for the Phoenix system which include, but are not limited to:
  - 23.5.1. Agreeing that all data collected in the Phoenix system is the property of the Department to use as it deems necessary.
  - 23.5.2. Ensuring data files and records are consistent with file specification and specification of the format and content requirements of those files.
  - 23.5.3. Ensuring that errors in data returned to the Contractor are corrected and resubmitted to the Department within ten (10) business days.

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- 23.5.4. Ensuring data is current and updated in the Contractor's systems as required for federal reporting and other reporting requirements and as specified by the Department.
- 23.5.5. Implementing review procedures to validate data submitted to the Department to confirm:
  - 23.5.5.1. All data is formatted in accordance with the file specifications;
  - 23.5.5.2. No records will reject due to illegal characters or invalid formatting; and
  - 23.5.5.3. The Department's tabular summaries of data submitted by the Contractor match the data in the Contractor's system.
- 23.6. The Contractor shall meet the following standards:
  - 23.6.1. Timeliness: monthly data shall be submitted no later than the fifteenth (15<sup>th</sup>) of each month for the prior month's data unless otherwise approved by the Department, and the Contractor shall review the Department's tabular summaries within five (5) business days.
  - 23.6.2. Completeness: submitted data must represent at least ninety-eight percent (98%) of billable services provided, and ninety-eight percent (98%) individuals served by the Contractor.
  - 23.6.3. Accuracy: submitted service and member data shall conform to submission requirements for at least ninety-eight percent (98%) of the records, and one-hundred percent One-hundred percent (100%) of unique member identifiers shall be accurate and valid.
- 23.7. The Department may waive requirements for fields in Phoenix on a case by case basis through a written waiver communication that specifies the items being waived. In all circumstances:
  - 23.7.1. The waiver length shall not exceed 180 days.
  - 23.7.2. Where the Contractor fails to meet standards, the Contractor shall submit a corrective action plan within thirty (30) calendar days of being notified of an issue.
  - 23.7.3. After approval of the corrective action plan, the Contractor shall implement the plan.
  - 23.7.4. Failure of the Contractor to implement the plan may require:
    - 23.7.4.1. Another plan; or
    - 23.7.4.2. Other remedies, as specified by the Department.

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**24. Behavioral Health Services Information System (BHSIS)**

- 24.1. The Contractor may receive funding for data infrastructure projects or activities, depending upon the receipt of federal funds and the criteria for use of those funds, as specified by the federal government. The Contractor shall ensure funding-specific activities include:
- 24.2. Identification of costs associated with client-level Phoenix and CANS/ANSA databases including, but not limited to:
  - 24.2.1. Rewrites to database and/or submittal routines.
  - 24.2.2. Information Technology (IT) staff time used for re-writing, testing or validating data.
  - 24.2.3. Software and/or training purchased to improve data collection.
  - 24.2.4. Staff training for collecting new data elements.
  - 24.2.5. Development of any other BMHS-requested data reporting system.
- 24.3. Progress Reports from the Contractor that:
  - 24.3.1. Outline activities related to Phoenix database;
  - 24.3.2. Include any costs for software, scheduled staff trainings; and
  - 24.3.3. Include progress to meet anticipated deadlines as specified.

**25. Path Services**

- 25.1. The Contractor shall provide services through the Projects for Assistance in Transition from Homelessness program (PATH) in compliance with Public Health Services Act Part C to individuals who are homeless or at imminent risk of being homeless and who are believed to have Severe Mental Illness (SMI), or SMI and a co-occurring substance use disorder.
- 25.2. The Contractor shall ensure PATH services include, but are not limited to:
  - 25.2.1. Outreach.
  - 25.2.2. Screening and diagnostic treatment.
  - 25.2.3. Staff training.
  - 25.2.4. Case management.
- 25.3. The Contractor shall ensure PATH case management services include; but are not limited to:
  - 25.3.1. Assisting eligible homeless individuals with obtaining and coordinating services, including referrals for primary health care.
  - 25.3.2. Assisting eligible individuals with obtaining income support services, including, but not limited to:
    - 25.3.2.1. Housing assistance.

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- 25.3.2.2. Food stamps.
- 25.3.2.3. Supplementary security income benefits.
- 25.4. The Contractor shall acknowledge that provision of PATH outreach services may require a lengthy engagement process and that eligible individuals may be difficult to engage, and may or may not have been officially diagnosed with a mental illness at the time of outreach activities.
- 25.5. The Contractor shall identify a PATH worker to:
  - 25.5.1. Conduct outreach, early intervention, case management, housing and other services to PATH eligible clients.
  - 25.5.2. Participate in periodic Outreach Worker Training programs scheduled by the Bureau of Homeless and Housing Services; and
  - 25.5.3. Provide housing supports, as identified by the Department.
- 25.6. The Contractor shall comply with all reporting requirements under the PATH Grant.
- 25.7. The Contractor shall be licensed to provide client level data into the New Hampshire Homeless Management Information System (NH HMIS).
- 25.8. The Contractor shall be familiar with and follow NH-HMIS policy, including specific information that is required for data entry, accuracy of data entered, and time required for data entry.
- 25.9. Failure to submit reports or enter data into HMIS in a timely manner could result in delay or withholding of reimbursements until such reports are received or data entries are confirmed by the Department.
- 25.10. The Contractor shall ensure that each PATH worker provides outreach through ongoing engagement with individuals who:
  - 25.10.1. Are potentially PATH eligible; and
  - 25.10.2. May be referred to PATH services by street outreach workers, shelter staff, police and other concerned individuals.
- 25.11. The Contractor shall ensure that each PATH worker is available to team up with other outreach workers, police or other professionals in active outreach efforts to engage difficult to engage or hard to serve individuals.
- 25.12. The Contractor shall conduct PATH outreach is conducted wherever PATH eligible clients may be found.
- 25.13. The Contractor shall ensure the designated PATH worker assesses each individual for immediacy of needs, and continues to work with each individual to enhance treatment and/or housing readiness.

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- 25.14. The Contractor shall ensure the PATH worker's continued efforts enhance individual safety and treatment while assisting the individual with locating emergency and/or permanent housing and mental health treatment.
- 25.15. The Department reserves the option to observe PATH performance, activities and documents through this agreement ensuring observations do not unreasonably interfere with Contractor performance.
- 25.16. The Contractor shall inform BHHS of any staffing changes relative to PATH services.
- 25.17. The Contractor shall retain all records related to PATH services the latter of either:
  - 25.17.1. A period of five (5) years following the contract completion date and receipt of final payment by the Contractor; or
  - 25.17.2. Until an audit is completed and all questions are resolved.
- 25.18. The Department reserves the right to make changes to the contract service that do not affect its scope, duration, or financial limitations upon agreement between the Contractor and the Department.

**26. Deaf Services**

- 26.1. The Contractor shall work with the Deaf Services Team, employed by Region 6, for all individuals seeking services who would benefit from receiving treatment in American Sign Language (ASL) or from staff who are specially trained to work with the deaf and hard of hearing population.
- 26.2. The Contractor shall work with the Deaf Services Team in Region 6 for disposition and treatment planning, as appropriate.
- 26.3. The Contractor shall ensure treatment plans take the importance of access to culturally and linguistically appropriate services on treatment outcomes into consideration.
- 26.4. The Contractor shall ensure services are client-directed, which may result in:
  - 26.4.1. Clients being seen only by the Deaf Services Team through CMHC Region 6;
  - 26.4.2. Care being shared across the regions; or
  - 26.4.3. The individual's local CMHC providing care after consultation with the Deaf Services Team.

**27. Refugee Interpreter Services**

- 27.1. The Contractor shall ensure general funds are used to provide language interpreter services for eligible uninsured, non-English speaking refugees receiving community mental health services through the mental health provider.

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- 27.2. The Contractor qualifies for general funds for Refugee Interpreter Services because it is located in one of the primary refugee resettlement areas in New Hampshire.
- 28. Cypress Center**
  - 28.1. The Contractor shall operate a Designated Receiving Facility (DRF) as outlined in New Hampshire Administrative Rule He-M 405, Designation of Receiving Facilities, on Cypress Street in Manchester, NH.
  - 28.2. The Contractor shall ensure the DRF works in conjunction with regional Community Mental Health programs and providers to ensure crisis unit beds for individuals who are in need of involuntary admission for any of the following purposes:
    - 28.2.1. Involuntary emergency admission (IEA) pursuant to NH RSA 135-C: 27-33 beginning with initial custody and continuing through the day following the probable cause hearing;
    - 28.2.2. IEA for the period of such admission following the probable cause hearing; or
    - 28.2.3. Non-emergency involuntary admission (IA) pursuant to NH RSA 135-C 34-54.
  - 28.3. The Contractor shall work collaboratively with Community Mental Health programs and providers to provide case coordination, including:
    - 28.3.1. Coordination of client evaluation;
    - 28.3.2. Treatment planning;
    - 28.3.3. Discharge plans that include ongoing services and supports; and
    - 28.3.4. Following all discharge criteria as outlined in NH Administrative Rule He-M 405.
  - 28.4. The Contractor shall not refuse admission of a person sent to the DRF facility pursuant to NH RSA 135-C 28 or 36-45, unless there are no beds available at the time of admission.
  - 28.5. The Contractor shall maintain staffing as outlined in NH Administrative Rule He-M 405.11, or, if at any time staffing is not maintained, send immediate notification to the Department to jointly develop a staffing plan.
  - 28.6. At the Department's discretion, the Contractor shall participate in quality assurance reviews that may be conducted for determination of the compliance or non-compliance of the DRF with NH Administrative Rule He-M 405 and all other applicable Department rules. The Contractor shall:
    - 28.6.1. Participate and maintain a quality improvement plan based on any findings from the review.

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- 28.6.2. Ensure Department access to the quality improvement plan, which will be overseen by the Department.
- 28.6.3. Develop new, or revise current, quality improvement plans with the Department.
- 28.6.4. Provide quarterly updates to any findings by the Department.
- 28.7. The Contractor shall participate in quarterly DRF meetings to collaborate with the Department and other DRFs within the State of NH to ensure:
  - 28.7.1. Ongoing service needs are met; and
  - 28.7.2. Improvement in services and statewide collaboration focus on reducing psychiatric admission waitlists.
- 29. The Institutional Review Board (IRB)**
  - 29.1. IRB is a ten (10)-member board that is responsible for reviewing all proposals that are submitted that involve research on individuals with mental illness. The IRB is also called "The Committee for the Protection of Human Subjects". Federal law requires that any time federal dollars are to be used for research on humans, the State must have an IRB. These funds pay for one (1) part-time administrator and one (1) part-time secretary. The IRB reviews approximately one hundred (100) research proposals per year. Most of these proposals deal with the use and effect of different drugs on people with mental illness.

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**Exhibit B Amendment #5**

**Method and Conditions Precedent to Payment**

1. This Agreement is funded by:
  - 1.1. 1.89% Projects for Assistance in Transition from Homelessness (PATH), as awarded on 9/17/2020, by the U.S. Department of Health and Human Services, Substance Abuse and Mental Health Services Administration, CFDA 93.150, FAIN X06SM083717-01.
  - 1.2. 6.29% ProHealth NH: New Hampshire Partnerships to Improve Health & Wellness for Young People with SED and SMI, as awarded on 6/10/2020, by the U.S. Department of Health and Human Services, Substance Abuse and Mental Health Services Administration, CFDA# 93.243, FAIN# H79SM080245
  - 1.3. 91.54% General funds.
  - 1.4. 0.28% Other funds; Behavioral Health Services Information System (BHSIS). U.S. Department of Health and Human Services.
2. For the purposes of this Agreement:
  - 2.1. The Department has identified the Contractor as a Subrecipient, in accordance with 2 CFR 200.331.
  - 2.2. The Department has identified this Agreement as NON-R&D, in accordance with 2 CFR §200.332.
3. The State shall pay the Contractor an amount not to exceed the Price Limitation, specified in Form P-37, General Provisions, Block 1.8 for the services provided by the Contractor pursuant to Exhibit A, Amendment #5 Scope of Services.
4. The Contractor agrees to provide the services in Exhibit A, Amendment #2 Scope of Services in compliance with funding requirements.
5. The Contractor shall provide a Revenue and Expense Budget, on a Department-provided template, within twenty (20) business days from the effective date of the contract, for Department approval.
6. Notwithstanding anything to the contrary herein, the Contractor agrees that funding under this Contract may be withheld, in whole or in part, in the event of noncompliance with any State or Federal law, rule or regulation applicable to the services provided, or if the said services have not been completed in accordance with the terms and conditions of this Agreement.
7. Mental Health Services provided by the Contractor shall be paid by the New Hampshire Department of Health and Human Services as follows:
  - 7.1. For Medicaid enrolled individuals:
    - 7.1.1. Medicaid Care Management: If enrolled with a Managed Care Organization (MCO), the Contractor shall be paid in accordance with its contract with the MCO.
    - 7.1.2. Medicaid Fee for Service: The Contractor shall bill Medicaid for services on the Fee for Service (FFS) schedule.
  - 7.2. For individuals with other insurance or payors:
    - 7.2.1. The Contractor shall directly bill the other insurance or payors.
8. All Medicaid/MCO invoicing shall follow billing and coding requirements outlined by the Department when appropriate. For the purpose of Medicaid billing, a Unit of Service is described in the

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Department-published CMH NH Fee Schedule, as may be periodically updated, or as specified in NH Administrative Rule He-M 400. However, for NH Administrative Rule He-M 426.12 Individualized Resiliency and Recovery Oriented Services (IROS), a Unit of Service is defined as fifteen (15) minutes. The Contractor shall report and bill in whole units. The intervals of time in the table below define how many units to report or bill. All such limits may be subject to additional Department guidance or updates as may be necessary to remain in compliance with Medicaid standards.

Direct Service Time Intervals	Unit Equivalent
0-7 minutes	0 units
8-22 minutes	1 unit
23-37 minutes	2 units
38-52 minutes	3 units
53-60 minutes	4 units

9. Other Contract Programs:

9.1. The table below summarizes the other contract programs and their maximum allowable amounts.

Program to be Funded	SFY2018 Amount	SFY2019 Amount	SFY2020 Amount	SFY2021 Amount	SFY2022 Amount	SFY2023 Amount
Div. for Children Youth and Families (DCYF) Consultation	\$3,540	\$3,540	\$3,540	\$3,540	\$3,540	\$3,540
Emergency Services/Mobile Crisis Services (effective SFY 22)	\$440,884	\$440,884	\$440,884	\$440,884	\$1,768,077	\$0
Rapid Response Crisis Services	\$0	\$0	\$0	\$0	\$0	\$1,768,077
Mobile Crisis Apartments Occupancy (effective SFY 22)	\$0	\$0	\$0	\$0	\$143,000	\$143,000
Assertive Community Treatment Team (ACT) - Adults	\$450,000	\$450,000	\$450,000	\$450,000	\$450,000	\$450,000
ACT Enhancement Payments	\$0	\$25,000	\$0	\$0	\$12,500	\$12,500
Behavioral Health Services Information System (BHSIS)	\$5,000	\$5,000	\$5,000	\$5,000	\$10,000	\$10,000
Modular Approach to Therapy for Children with Anxiety, Depression, Trauma or Conduct Problems (MATCH)	\$4,000	\$0	\$5,000	\$5,000	\$5,000	\$5,000



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Rehabilitation for Empowerment, Education and Work (RENEW)	\$3,945	\$3,945	\$6,000	\$6,000	\$6,000	\$6,000
PATH Provider (BHS Funding)	\$40,121	\$40,121	\$43,725	\$43,725	\$43,725	\$43,725
Housing Bridge Start Up Funding	\$0	\$25,000	\$0	\$0	\$0	\$0
General Training Funding	\$0	\$10,000	\$0	\$0	\$5,000	\$5,000
System Upgrade Funding	\$0	\$30,000	\$0	\$0	\$15,000	\$15,000
Refugee Interpreter Services Funding	\$14,000	\$14,000	\$14,000	\$14,000	\$14,000	\$14,000
IRB Funding	\$63,000	\$63,000	\$63,000	\$63,000	\$63,000	\$63,000
Cypress Center Funding	\$675,000	\$675,000	\$675,000	\$675,000	\$675,000	\$675,000
VR Work Incentives	\$0	\$0	\$0	\$0	\$80,000	\$80,000
System of Care 2.0	\$0	\$0	\$0	\$0	\$5,300	\$5,300
ProHealth NH Grant	\$0	\$0	\$0	\$0	\$612,342	\$733,668
<b>Total</b>	<b>\$1,699,490</b>	<b>\$1,785,490</b>	<b>\$1,706,149</b>	<b>\$1,706,149</b>	<b>\$3,911,484</b>	<b>\$4,032,810</b>

9.2. Payment for each contracted service in the above table shall be made on a cost reimbursement basis only, for allowable expenses and in accordance with the Department-approved individual program budgets.

9.2.1. The Contractor shall provide invoices on Department-supplied forms.

9.2.2. The Contractor shall provide supporting documentation to support evidence of actual expenditures, in accordance with the Department-approved Revenue and Expense budgets.

9.2.3. Allowable costs and expenses shall be determined by the Department in accordance with applicable state and federal laws and regulations.

9.3. Failure to expend Program funds as directed may, at the discretion of the Department, result in financial penalties not greater than the amount of the directed expenditure.

9.4. The Contractor shall submit an invoice for each program above by the tenth (10<sup>th</sup>) working day of each month, which identifies and requests reimbursement for authorized expenses incurred in the prior month. The invoice must be submitted to:

Financial Manager  
Bureau of Behavioral Health  
Department of Health and Human Services  
105 Pleasant Street, Main Building  
Concord, NH 03301

9.5. The State shall make payment to the Contractor within thirty (30) days of receipt of each Department approved invoice for Contractor services provided pursuant to this Agreement.

9.6. Division for Children, Youth, and Families (DCYF) Consultation: The Contractor shall be reimbursed at a rate of **\$73.75** per hour for a maximum of two (2) hours per month for each of

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the twelve (12) months in the fiscal year for services outlines in Exhibit A, Amendment #5, Scope of Services, Division for Children, Youth, and Families (DCYF).

9.7. Rapid Response Crisis Services: The Department shall reimburse the Contractor only for those Crisis Services provided through designated Rapid Response teams to clients defined in Exhibit A, Amendment #5 Scope of Services, Provision of Crisis Services. Effective July 1, 2021, the Contractor shall bill and seek reimbursement for mobile crisis services provided to individuals pursuant to this Agreement as follows:

9.7.1. For Medicaid enrolled individuals through the Department Medicaid Fee for Service program in accordance with the current, publically posted Fee for Service (FFS) schedule.

9.7.2. For Managed Care Organization enrolled individuals the Contractor shall be reimbursed pursuant to the Contractor's agreement with the applicable Managed Care Organization for such services.

9.7.3. For individuals with other health insurance or other coverage for the services they receive, the Contractor will directly bill the other insurance or payors.

9.7.4. For individuals without health insurance or other coverage for the services they receive, and for operational costs contained in Exhibits B, Amendment #5 Method and Conditions Precedent to Payment, or which the Contractor cannot otherwise seek reimbursement from an insurance or third-party payer, the Contractor will directly bill the Department to access contract funds provided through this Agreement.

9.7.4.1. Invoices of this nature shall include general ledger detail indicating the Department is only being invoiced for net expenses, shall only be reimbursed up to the current Medicaid rate for the services provided and contain the following items for each client and line item of service:

9.7.4.1.1. First and last name of client.

9.7.4.1.2. Date of birth.

9.7.4.1.3. Medicaid ID Number.

9.7.4.1.4. Date of Service identifying date, units, and any possible third party reimbursement received.

9.7.5. Payment shall be on a cost reimbursement basis for actual expenditures incurred in the fulfillment of this Agreement, and shall be in accordance with the approved line item, as specified in the Department-approved budget.

9.7.5.1. The Contractor shall provide a Mobile Crisis Budget on a Department-provided template, within twenty (20) business days from the effective date of the contract, for Department approval.

9.7.5.2. Law enforcement is not an authorized expense.

9.8. Crisis Apartments Occupancy: The Contractor shall invoice the Department for the prior month based on the number of beds, the number of days in that month and the daily rate of **\$97.94**. At the end of each quarter the Department will conduct a review of occupancy rates of crisis apartments. The Department may recoup funding to the actual average occupancy rate for the quarter, in whole or in part, if the occupancy rate, on average, is less than 80%.

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9.9. Assertive Community Treatment Team (ACT) Adults: The contractor shall be paid based on an activity and general payment as outlined below. Funds support programming and staffing defined in Exhibit A, Amendment #5 Scope of Services, Adult Assertive Community Treatment (ACT) Teams

ACT Costs	INVOICE TYPE	TOTAL COST
Invoice based payments on invoice	Programmatic costs as outlined on invoice by month	\$450,000
ACT Enhancements	<p>Agencies may choose one of the following for a total of 5 (five) one time payments of \$5000. Each item may only be reported on one time for payment.</p> <p>ACT Incentives can be drawn down upon completion of the CMHC FY22 Fidelity Review. \$6,250 can be drawn down for each incentive to include; intensity and frequency of individualized client care to total \$12,500.</p> <p>Intensity of services must be measured between 50-84 minutes of services per client per week on average. Frequency of service for an individual must be between 2-3 times per client per week.</p> <ol style="list-style-type: none"> <li>1. Agency employs a minimum of .5 Psychiatrist on Team based on SFY 19 or 20 Fidelity Review.</li> <li>2. Agency receives a 4 or higher score on their SFY 19 or 20 Fidelity Review for Consumer on Team, Nurse on Team, SAS on Team, SE on Team, or Responsibility for crisis services.</li> </ol> <p>ACT Incentives may be drawn down upon completion of the CMHC FY23 Fidelity Review. \$6,250 may be drawn down for 1 of the following incentives to include; intensity and frequency of individualized client care.</p> <p>Intensity of services must be measured between 50-84 minutes of services per client per week on average. Frequency of service for an individual must be between 2-3 times per client per week.</p> <p>ACT Incentives may be drawn down quarterly based on staffing data. \$1,562.5 may be drawn</p>	<p>\$25,000 in SFY 2019, \$12,500 per SFY for 2022 \$12,500 per SFY for 2023</p>

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		down each quarter for 1 of the following incentives to include; peer or co-occurring disorder staff on team to total \$6,250.  ACT team(s) must report a minimum of .5FT peer for the quarter  ACT team(s) must report a minimum of .5FT COD staff for the quarter	
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- 9.10. Behavioral Health Services Information System (BHSIS): Funds to be used for items outlined in Exhibit A, Amendment #5 Scope of Services.
- 9.11. MATCH: Funds to be used to support services and trainings outlined in Exhibit A, Amendment #5 Scope of Services. The breakdown of this funding per SFY effective SFY 2020 is outlined below.

TRAC COSTS	CERTIFICATION OR RECERTIFICATION	TOTAL COST
\$2,500	\$250/Person X 10 People = \$2,500	\$5,000

- 9.12. RENEW Sustainability Continuation: The Department shall reimburse the Contractor for RENEW activities outlined in Exhibit A, Amendment #5; Scope of Services, RENEW Sustainability. RENEW costs will be billed on green sheets and will have detailed information regarding the expense associated with each of the following items, not to exceed **\$6,000** annually. Funding can be used for training of new facilitators; training for an internal coach; coaching IOD for facilitators, coach, and implementation teams; and travel costs.
- 9.13. PATH Funding: Subject to change based on performance standards, HMIS compliance, SAMHSA requirements, and PATH grant requirements as outlined in Exhibit A, Amendment #5 Scope of Services, PATH Services.
- 9.14. Housing Support Services including Bridge: The contractor shall be paid based on an activity and general payment as outlined below. Funds to be used for the provision of services as outlined in Exhibit A, Amendment #5 Scope of Services.

Housing Services Costs	INVOICE TYPE	TOTAL COST
Hire of a designated housing support staff	One time payment	\$15,000
Direct contact with each individual receiving supported housing services in catchment area as defined in Exhibit A Amendment #5, Scope of Services	One time payment	\$10,000

- 9.15. General Training Funding: Funds are available in SFY 2019, SFY 2022 and SFY2023 to support any general training needs for staff. Focus should be on trainings needed to retain current staff or trainings needed to obtain staff for vacant positions.
- 9.16. System Upgrade Funding: One time funds available in SFY 2019, SFY 2022 and SFY2023 to support software, hardware, and data upgrades to support items outlined in Exhibit A,

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Amendment #5 Scope of Services, Data Reporting. Funds may also be used to support system upgrades to ensure accurate insurance billing occurs as outlined in Exhibit B, Amendment #5, Method and Conditions Precedent to Payment, ensuring invoices specify purposes for use of funds.

- 9.17. Refugee Interpreter Services: Funding to support interpreter services outlined in Exhibit A, Amendment #5 Scope of Services.
- 9.18. IRB Funding: Funding to support specific staffing provisions as outlined in Exhibit A, Amendment #5 Scope of Services.
- 9.19. Cypress Center: Funding to support programming as outlined in Exhibit A, Amendment #5 Scope of Services.
- 9.20. ProHealth: Payment for ProHealth services shall be made monthly as follows:
  - 9.20.1. Payment shall be on a cost reimbursement basis for actual expenditures incurred in the fulfillment of programming as outlined in Exhibit A, Amendment #5, Scope of Services, and shall be in accordance with Department approved budgets.
  - 9.20.2. The Contractor shall submit Invoices in a form satisfactory to the State by the twentieth (20<sup>th</sup>) working day of each month, which identifies and requests reimbursement for authorized expenses incurred in the prior month. The invoices must be completed, signed, dated and returned to the Department in order to initiate payment.
  - 9.20.3. The Contractor agrees to keep records of their activities related to Department programs and services.
  - 9.20.4. The Contractor shall provide a ProHealth Budget, on a Department-provided template, within twenty (20) business days from the effective date of the contract, for Department approval.
- 9.21. System of Care 2.0: Funds are available in SFY 2022 and SFY2023 to support associated program expenses as outlined in the below budget table.

Clinical training for expansion of MATCH-ADTC (Modular Approach to Therapy for Children with Anxiety, Depression, Trauma, or Conduct Problems) program	\$5,000
Indirect Costs (not to exceed 6%)	\$300
<b>Total</b>	<b>\$5,300</b>

10. Notwithstanding paragraph 18 of the General Provisions of this Agreement P-37, an amendment limited to the adjustment of the amounts between budget line items and/or State Fiscal Years, related items, and amendments of related budget exhibits, and within the price limitation, can be made by written agreement of both parties and may be made without obtaining approval of Governor and Executive Council.

# State of New Hampshire

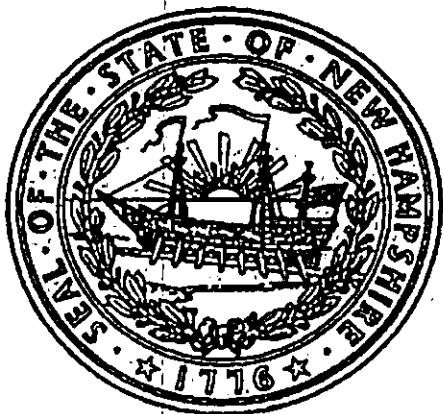
## Department of State

### CERTIFICATE

I, David M. Scanlan, Secretary of State of the State of New Hampshire, do hereby certify that THE MENTAL HEALTH CENTER OF GREATER MANCHESTER, INC. is a New Hampshire Nonprofit Corporation registered to transact business in New Hampshire on October 17, 1960. I further certify that all fees and documents required by the Secretary of State's office have been received and is in good standing as far as this office is concerned.

Business ID: 63323

Certificate Number : 0005750943



IN TESTIMONY WHEREOF,  
I hereto set my hand and cause to be affixed  
the Seal of the State of New Hampshire,  
this 1st day of April A.D. 2022.

A handwritten signature in black ink, appearing to read "David M. Scanlan".

David M. Scanlan  
Secretary of State

**CERTIFICATE OF AUTHORITY**

I, Kevin Sheppard, hereby certify that:  
(Name of the elected Officer of the Corporation/LLC, cannot be contract signatory)

1. I am a duly elected Clerk/Secretary/Officer of The Mental Health Center of Greater Manchester  
(Corporation/LLC Name)


2. The following is a true copy of a vote taken at a meeting of the Board of Directors/shareholders, duly called and held on February 22, 2022, at which a quorum of the Directors/shareholders were present and voting.  
(Date)

VOTED: That Patricia Carty, President and Chief Executive Officer  
(Name and Title of Contract Signatory)

is duly authorized on behalf of The Mental Health Center of Greater Manchester to enter into contracts or agreements with the State of New Hampshire and any of its agencies or departments and further is authorized to execute any and all documents, agreements and other instruments, and any amendments, revisions, or modifications thereto, which may in her judgment be desirable or necessary to affect the purpose of this vote.

3. I hereby certify that said vote has not been amended or repealed and remains in full force and effect as of the date of the contract/contract amendment to which this certificate is attached. This authority remains valid for thirty (30) days from the date of this Certificate of Authority. I further certify that it is understood that the State of New Hampshire will rely on this certificate as evidence that the person(s) listed above currently occupy the position(s) indicated and that they have full authority to bind the corporation. To the extent that there are any limits on the authority of any listed individual to bind the corporation in contracts with the State of New Hampshire, all such limitations are expressly stated herein.

Dated: 5/25/22

  
\_\_\_\_\_  
Signature of Elected Officer  
Name: Kevin Sheppard  
Title: Chairperson of the Board of Directors



# CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)  
03/25/2022

**THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.**

**IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).**

<b>PRODUCER</b> CGI Insurance, Inc. 5 Dartmouth Drive  Auburn NH 03032	<b>CONTACT NAME:</b> Teri Davis <b>PHONE (A.C. No. Ext.):</b> (877) 562-8954 <b>FAX (A.C. No.):</b> (866) 574-2443 <b>E-MAIL ADDRESS:</b> TDavis@CGIBusinessInsurance.com
<b>INSURER(S) AFFORDING COVERAGE</b>	
INSURER A: Philadelphia Insurance	
INSURER B: Philadelphia Indemnity	
INSURER C: A.I.M. Mutual	
INSURER D:	
INSURER E:	
INSURER F:	

**COVERAGES**      **CERTIFICATE NUMBER:** 22-23 Master      **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WYD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY			PHPK2395309	04/01/2022	04/01/2023	EACH OCCURRENCE \$ 1,000,000
	<input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR						DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000
	<input checked="" type="checkbox"/> Professional Liability \$2M Agg						MED EXP (Any one person) \$ 5,000
	GEN'L AGGREGATE LIMIT APPLIES PER:						
	<input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC						GENERAL AGGREGATE \$ 3,000,000
	OTHER:						PRODUCTS - COM/OP AGG \$ 3,000,000
B	<b>AUTOMOBILE LIABILITY</b>			PHPK2395299	04/01/2022	04/01/2023	Sexual/Physical Abuse or \$ 1,000,000
	<input checked="" type="checkbox"/> ANY AUTO OWNED AUTOS ONLY	<input type="checkbox"/> SCHEDULED AUTOS					COMBINED-SINGLE LIMIT (Ea accident) \$ 1,000,000
	<input checked="" type="checkbox"/> HIRED AUTOS ONLY	<input checked="" type="checkbox"/> NON-OWNED AUTOS ONLY					BODILY INJURY (Per person) \$
							BODILY INJURY (Per accident) \$
B	<input checked="" type="checkbox"/> UMBRELLA LIAB			PHUB808359	04/01/2022	04/01/2023	PROPERTY DAMAGE (Per accident) \$
	<input type="checkbox"/> EXCESS LIAB	<input type="checkbox"/> OCCUR					Hired/borrowed \$ 1,000,000
	DED <input checked="" type="checkbox"/> RETENTION \$ 10,000	<input type="checkbox"/> CLAIMS-MADE					EACH OCCURRENCE \$ 10,000,000
C	<b>WORKERS COMPENSATION AND EMPLOYERS' LIABILITY</b>			ECC6004000298-2021A	09/12/2021	09/12/2022	AGGREGATE \$ 10,000,000
	ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH)	Y/N	N/A				<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER
	If yes, describe under DESCRIPTION OF OPERATIONS below						E.L. EACH ACCIDENT \$ 500,000
							E.L. DISEASE - EA EMPLOYEE \$ 500,000
							E.L. DISEASE - POLICY LIMIT \$ 500,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

\*\*Supplemental Names\*\* Manchester Mental Health Foundation, Inc., Manchester Mental Health Realty, Inc., Manchester Mental Health Services, Inc., Manchester Mental Health Ventures, Inc.  
 This Certificate is issue for insured operations usual to Mental Health Services.

<b>CERTIFICATE HOLDER</b>  State of NH Dept. of Health & Human Services 129 Pleasant St  Concord NH 03301	<b>CANCELLATION</b>  SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.  AUTHORIZED REPRESENTATIVE  
--	--





The Mental Health Center  
of Greater Manchester

## **MISSION**

To empower individuals to achieve recovery and promote personal and community wellness through an accessible, comprehensive, integrated and evidence-based system of behavioral health care.

## **VISION**

To promote prevention recovery and wellness, and strive to be a center of excellence and sought after partner in developing and delivering state-of-the-art behavioral health treatment integrated within our community.

## **GUIDING VALUES AND PRINCIPLES**

**We** treat everyone with respect, compassion and dignity.

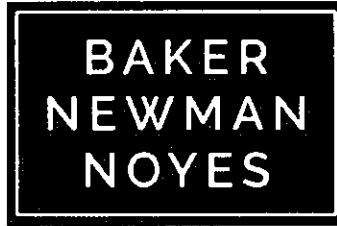
**We** offer hope and recovery through individualized, quality behavioral health services.

**We** provide evidence-based, culturally responsive and consumer, family focused care.

**We** support skilled staff members who work together and strive for excellence.

**We** pursue partnerships that promote wellness and create a healthy community.

*Revised and Approved by the Board of Directors on September 25, 2018*



**Manchester Mental Health  
Foundation, Inc. and Affiliates**

**Audited Consolidated Financial Statements  
and Supplementary Information**

*Years Ended June 30, 2021 and 2020  
With Independent Auditors' Report*

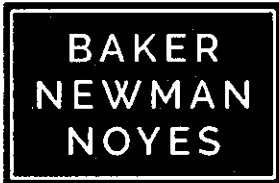
**MANCHESTER MENTAL HEALTH FOUNDATION, INC. AND AFFILIATES**

**AUDITED CONSOLIDATED FINANCIAL STATEMENTS  
AND SUPPLEMENTARY INFORMATION**

Years Ended June 30, 2021 and 2020

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Baker Newman & Noyes LLC  
MAINE | MASSACHUSETTS | NEW HAMPSHIRE  
800.244.7444 | www.bnn CPA.com

## INDEPENDENT AUDITORS' REPORT

To the Board of Directors  
Manchester Mental Health  
Foundation, Inc. and Affiliates

We have audited the accompanying consolidated financial statements of Manchester Mental Health Foundation, Inc. and Affiliates (the Organization), which comprise the consolidated statements of financial position as of June 30, 2021 and 2020, the related consolidated statements of activities and changes in net assets, functional expenses, and cash flows for the years then ended, and the related notes to the consolidated financial statements.

### *Management's Responsibility for the Consolidated Financial Statements*

Management is responsible for the preparation and fair presentation of these consolidated financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of consolidated financial statements that are free from material misstatement, whether due to fraud or error.

### *Auditors' Responsibility*

Our responsibility is to express an opinion on these consolidated financial statements based on our audits. We conducted our audits in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the consolidated financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the consolidated financial statements. The procedures selected depend on the auditors' judgment, including the assessment of the risks of material misstatement of the consolidated financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the consolidated financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the consolidated financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

To the Board of Directors  
Manchester Mental Health  
Foundation, Inc. and Affiliates

***Opinion***

In our opinion, the consolidated financial statements referred to above present fairly, in all material respects, the financial position of the Organization as of June 30, 2021 and 2020, and the results of its operations, changes in its net assets and its cash flows for the years then ended in accordance with accounting principles generally accepted in the United States of America.

***Other Matter—Report on Supplementary Information***

Our audits were conducted for the purpose of forming an opinion on the consolidated financial statements as a whole. The accompanying supplementary information is presented for purposes of additional analysis and is not a required part of the consolidated financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the consolidated financial statements. The supplementary information has been subjected to the auditing procedures applied in the audits of the consolidated financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the consolidated financial statements or to the consolidated financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the information is fairly stated in all material respects in relation to the consolidated financial statements as a whole.

Baker Newman & Noyes LLC

Manchester, New Hampshire  
January 10, 2022

## MANCHESTER MENTAL HEALTH FOUNDATION, INC. AND AFFILIATES

## CONSOLIDATED STATEMENTS OF FINANCIAL POSITION

June 30, 2021 and 2020

ASSETS

	<u>2021</u>	<u>2020</u>
Current assets:		
Cash and cash equivalents	\$14,209,783	\$ 9,525,985
Restricted cash	120,368	92,786
Patient accounts receivable	849,013	2,021,607
Other accounts receivable	1,624,794	2,416,027
Investments – short-term	258,513	250,000
Prepaid expenses	<u>531,562</u>	<u>557,480</u>
Total current assets	17,594,033	14,863,885
Investments – long-term	5,018,804	3,880,435
Assets whose use is limited or restricted	490,221	441,595
Property and equipment, net of accumulated depreciation	14,574,686	14,760,411
Total assets	<u>\$37,677,744</u>	<u>\$33,946,326</u>

LIABILITIES AND NET ASSETS

	<u>2021</u>	<u>2020</u>
Current liabilities:		
Accounts payable	\$ 306,072	\$ 186,444
Accrued payroll, vacation and other accruals	4,707,221	4,364,740
Deferred revenue	91,157	145,979
Current portion of long-term debt	219,207	218,850
Amounts held for patients and other deposits	<u>22,151</u>	<u>22,802</u>
Total current liabilities	5,345,808	4,938,815
Extended illness leave obligation	489,022	484,285
Post-retirement benefit obligation	58,514	70,993
Long-term debt, less current maturities and unamortized debt issuance costs	<u>11,093,409</u>	<u>11,318,295</u>
Total liabilities	16,986,753	16,812,388
Net assets:		
Without donor restrictions	20,200,770	16,692,343
With donor restrictions	<u>490,221</u>	<u>441,595</u>
Total net assets	<u>20,690,991</u>	<u>17,133,938</u>
Total liabilities and net assets	<u>\$37,677,744</u>	<u>\$33,946,326</u>

See accompanying notes.

**MANCHESTER MENTAL HEALTH FOUNDATION, INC. AND AFFILIATES**  
**CONSOLIDATED STATEMENTS OF ACTIVITIES AND CHANGES IN NET ASSETS**

Years Ended June 30, 2021 and 2020

	Year Ended June 30, 2021			Year Ended June 30, 2020		
	Without Donor Restriction	With Donor Restriction	Total	Without Donor Restriction	With Donor Restriction	Total
Revenues and other support:						
Program service fees	\$28,930,106	\$ —	\$28,930,106	\$25,722,254	\$ —	\$25,722,254
Program rental income	337,996	—	337,996	359,744	—	359,744
Fees and grants from government agencies	6,388,792	—	6,388,792	6,253,650	—	6,253,650
Interest income	25,328	—	25,328	48,164	—	48,164
Other income	<u>7,502,251</u>	<u>—</u>	<u>7,502,251</u>	<u>7,228,049</u>	<u>—</u>	<u>7,228,049</u>
Total revenues and other support	43,184,473	—	43,184,473	39,611,861	—	39,611,861
Operating expenses:						
Program services:						
Children and adolescents	5,834,861	—	5,834,861	5,488,616	—	5,488,616
Emergency services	2,885,744	—	2,885,744	2,866,477	—	2,866,477
Vocational services	686,963	—	686,963	659,686	—	659,686
Noneligibles	1,721,439	—	1,721,439	1,738,729	—	1,738,729
Multiservice team	10,188,358	—	10,188,358	9,843,326	—	9,843,326
ACT team	4,391,943	—	4,391,943	4,194,118	—	4,194,118
Crisis unit	6,305,765	—	6,305,765	5,791,325	—	5,791,325
Community residences and support living	1,476,769	—	1,476,769	1,534,011	—	1,534,011
HUD residences	139,905	—	139,905	153,781	—	153,781
Housing bridge program	485,130	—	485,130	423,615	—	423,615
Other	<u>2,446,068</u>	<u>—</u>	<u>2,446,068</u>	<u>1,862,359</u>	<u>—</u>	<u>1,862,359</u>
Total program services	36,562,945	—	36,562,945	34,556,043	—	34,556,043
Support services:						
Management and general	3,652,098	—	3,652,098	3,532,923	—	3,532,923
Operating property	589,935	—	589,935	574,967	—	574,967
Interest expense	<u>373,498</u>	<u>—</u>	<u>373,498</u>	<u>274,867</u>	<u>—</u>	<u>274,867</u>
Total operating expenses	41,178,476	—	41,178,476	38,938,800	—	38,938,800
Income from operations	2,005,997	—	2,005,997	673,061	—	673,061



	Year Ended June 30, 2021			Year Ended June 30, 2020		
	Without Donor	With Donor	Total	Without Donor	With Donor	Total
	Restriction	Restriction		Restriction	Restriction	
Income from operations	\$ 2,005,997	\$ -	\$ 2,005,997	\$ 673,061	\$ -	\$ 673,061
Nonoperating revenue (expenses):						
Commercial rental income	402,911	-	402,911	401,003	-	401,003
Rental property expense	(306,716)	-	(306,716)	(298,934)	-	(298,934)
Contributions	293,043	7,070	300,113	219,257	4,475	223,732
Net investment return	1,121,768	83,513	1,205,281	142,543	17,628	160,171
Dues	(5,040)	-	(5,040)	(5,040)	-	(5,040)
Donations to charitable organizations	-	(41,957)	(41,957)	-	-	-
Miscellaneous expenses	(3,536)	-	(3,536)	(3,499)	-	(3,499)
Nonoperating revenue, net	<u>1,502,430</u>	<u>48,626</u>	<u>1,551,056</u>	<u>455,330</u>	<u>22,103</u>	<u>477,433</u>
Excess of revenues over expenses	<u>3,508,427</u>	<u>48,626</u>	<u>3,557,053</u>	<u>1,128,391</u>	<u>22,103</u>	<u>1,150,494</u>
Increase in net assets	3,508,427	48,626	3,557,053	1,128,391	22,103	1,150,494
Net assets at beginning of year	<u>16,692,343</u>	<u>441,595</u>	<u>17,133,938</u>	<u>15,563,952</u>	<u>419,492</u>	<u>15,983,444</u>
Net assets at end of year	<u>\$20,200,770</u>	<u>\$490,221</u>	<u>\$20,690,991</u>	<u>\$16,692,343</u>	<u>\$441,595</u>	<u>\$17,133,938</u>

See accompanying notes.

## MANCHESTER MENTAL HEALTH FOUNDATION, INC. AND AFFILIATES

## CONSOLIDATED STATEMENT OF FUNCTIONAL EXPENSES

Year Ended June 30, 2021

	Total Agency	Admin-istration	Total Center Programs	Child/Adolescents	Emer-gency Services	Voca-tional Services	Non-Eligibles	Multi Service Team	ACT Team	Mental Health Crisis Unit
Personnel costs:										
Salary and wages	\$26,341,843	\$ 2,262,815	\$24,043,033	\$4,068,523	\$1,975,312	\$ 397,322	\$1,216,067	\$ 6,866,994	\$2,915,396	\$3,987,676
Employee benefits	6,547,426	730,361	5,809,206	1,043,623	471,359	102,241	217,253	1,660,254	749,446	947,223
Payroll taxes	1,947,192	160,804	1,783,634	300,819	148,110	31,131	91,774	495,283	216,111	314,815
	<u>34,836,461</u>	<u>3,153,980</u>	<u>31,635,873</u>	<u>5,412,965</u>	<u>2,594,781</u>	<u>530,694</u>	<u>1,525,094</u>	<u>9,022,531</u>	<u>3,880,953</u>	<u>5,249,714</u>
Professional fees:										
Client evaluation/services	83,425	62,041	21,384	(5,292)	-	2,239	28,658	11,279	4,618	4,057
Audit fees	89,442	8,542	80,900	14,436	6,189	1,887	5,492	22,852	11,520	11,699
Legal fees	19,247	1,388	17,859	2,295	984	829	873	6,707	3,214	1,860
Other professional fees/consultants	103,339	10,241	53,248	10,868	5,056	1,422	4,055	14,456	7,458	6,755
Staff development and training:										
Journals and publications	13,980	1,123	12,857	1,645	536	163	475	1,977	996	1,273
Conferences/conventions	55,395	3,990	51,405	9,805	5,331	357	1,426	14,783	7,553	5,399
Other staff development	204,973	9,405	195,568	11,553	31,340	29,717	372	35,595	7,335	57,241
Occupancy costs:										
Rent	9,600	9,600	-	-	-	-	-	-	-	-
Heating costs	13,333	-	8,073	-	-	-	-	-	-	-
Other utilities	395,067	10,563	210,010	-	28,547	6,870	-	35,335	23,436	76,633
Maintenance and repairs	778,805	18,093	478,303	7,098	35,312	19,876	3,977	109,154	41,118	172,337
Other occupancy costs	239,235	40	48,260	-	109	654	-	3,361	1,329	37,039
Rent subsidies	306,580	-	306,580	-	-	-	-	-	-	-
Consumable supplies:										
Office	200,932	66,201	134,731	14,624	10,847	4,052	11,061	40,276	13,161	19,891
Building/household	78,966	2,210	66,432	1,104	4,494	882	420	5,544	2,382	45,402
Educational/training	623,514	7,656	615,858	21,224	7,963	218	13,841	223,392	39,398	143,588
Food	103,604	98	77,937	2	-	-	-	-	9	73,286
Medical	73,854	1,713	72,141	1,524	653	148	223	9,161	1,586	57,355
Other consumable supplies	876,189	139,331	736,858	130,119	58,148	16,961	49,006	204,446	102,532	104,977
Depreciation - equipment	238,996	21,818	217,178	36,385	16,448	7,700	12,634	59,203	27,647	39,151
Depreciation - building	518,845	12,295	222,855	5,806	10,574	11,516	3,339	63,570	23,275	73,429
Equipment maintenance	19,696	1,616	18,080	3,840	1,013	362	2,250	4,762	2,024	1,914
Advertising	85,407	7,303	78,104	12,604	5,537	1,635	5,759	19,822	9,959	11,089
Printing	14,111	826	13,285	1,654	1,078	63	1,136	1,350	348	1,402
Telephone/communication	479,655	31,983	447,672	57,179	26,779	30,003	29,696	159,863	72,194	47,645
Postage and shipping	54,814	23,529	31,285	4,269	3,580	558	1,624	6,758	3,406	8,420
Transportation:										
Staff	155,564	1,176	153,851	26,509	7,174	11,261	-	28,781	62,454	4,585
Clients	5,067	-	5,067	-	-	-	-	-	-	3,537
Insurance:-										
Malpractice and bonding	111,688	17,773	92,605	16,525	7,085	2,160	6,286	26,159	13,188	13,392
Vehicles	8,756	836	7,920	1,413	606	185	538	2,237	1,128	1,145
Comprehensive property/liability	148,459	13,733	130,526	23,209	9,951	3,034	8,829	36,741	18,522	18,809
Membership dues	53,661	4,131	44,490	6,982	2,994	913	2,656	11,053	5,572	5,808
Interest expense	373,498	4,192	40,557	7,085	3,038	1,029	2,695	11,747	5,865	5,742
Other expenditures	161,567	(20,589)	135,845	4,516	2,635	604	1,719	7,210	3,628	6,933
Total expenditures	<u>41,535,725</u>	<u>3,626,837</u>	<u>36,463,597</u>	<u>5,841,946</u>	<u>2,888,782</u>	<u>687,992</u>	<u>1,724,134</u>	<u>10,200,105</u>	<u>4,397,808</u>	<u>6,311,507</u>
Administration allocation	-	(3,626,837)	3,626,837	595,154	311,715	76,445	190,330	1,051,730	465,334	668,470
Total expenses	<u>\$41,535,725</u>	<u>\$ -</u>	<u>\$40,090,434</u>	<u>\$6,437,100</u>	<u>\$3,200,497</u>	<u>\$,764,437</u>	<u>\$1,914,464</u>	<u>\$11,251,835</u>	<u>\$4,863,142</u>	<u>\$6,979,977</u>

	Center						Amoskeag		Foundation	
	Com- munity Residence	Supportive Living	Other Mental Health	Other Non-BBH	Housing Bridge	Operating Property	Rental Property	Admin- istration	Program Related	Admin- istration
Personnel costs:										
Salary and wages	\$ 273,159	\$ 596,108	\$ 43,805	\$1,575,146	\$ 127,525	\$ -	\$ -	\$ 18,840	\$ 17,155	\$ -
Employee benefits	82,694	175,196	10,319	330,119	19,479	-	-	7,859	-	-
Payroll taxes	21,464	48,098	3,263	104,424	8,342	-	-	2,754	-	-
	<u>377,317</u>	<u>819,402</u>	<u>57,387</u>	<u>2,009,689</u>	<u>155,346</u>	-	-	<u>29,453</u>	<u>17,155</u>	-
Professional fees:										
Client evaluation/services	-	-	89	(24,264)	-	-	-	-	-	-
Audit fees	993	3,059	358	2,415	-	-	-	-	-	-
Legal fees	158	486	69	384	-	-	-	-	-	-
Other professional fees/consultants	611	1,893	265	409	-	26,219	13,631	-	-	-
Staff development and training:										
Journals and publications	86	837	706	4,163	-	-	-	-	-	-
Conferences/conventions	387	2,520	35	3,809	-	-	-	-	-	-
Other staff development	6,853	6,474	51	9,037	-	-	-	-	-	-
Occupancy costs:										
Rent	-	-	-	-	-	-	-	-	-	-
Heating costs	-	8,073	-	-	-	-	-	-	5,260	-
Other utilities	-	33,111	368	5,710	-	108,057	56,181	-	10,256	-
Maintenance and repairs	165	77,319	1,070	10,718	159	159,731	83,047	-	39,631	-
Other occupancy costs	95	5,617	35	21	-	122,337	63,605	-	4,993	-
Rent subsidies	-	-	-	-	306,580	-	-	-	-	-
Consumable supplies:										
Office	1,115	3,546	266	14,643	1,249	-	-	-	-	-
Building/household	162	4,986	67	989	-	-	-	-	10,324	-
Educational/training	1,043	3,432	453	148,050	13,256	-	-	-	-	-
Food	-	4,580	-	39	21	-	-	-	25,569	-
Medical	29	84	60	1,318	-	-	-	-	-	-
Other consumable supplies	9,016	28,751	3,179	24,632	5,091	-	-	-	-	-
Depreciation - equipment	2,385	8,978	1,062	5,585	-	-	-	-	-	-
Depreciation - building	-	26,782	4,351	213	-	173,591	90,252	-	19,852	-
Equipment maintenance	162	501	60	1,192	-	-	-	-	-	-
Advertising	858	2,643	310	7,888	-	-	-	-	-	-
Printing	28	87	11	6,117	11	-	-	-	-	-
Telephone/communication	1,002	8,396	1,223	12,620	1,072	-	-	-	-	-
Postage and shipping	294	905	106	1,340	25	-	-	-	-	-
Transportation:										
Staff	1,014	1,954	-	9,251	868	-	-	-	537	-
Clients	-	1,257	-	273	-	-	-	-	-	-
Insurance:										
Malpractice and bonding	1,136	3,501	409	2,764	-	-	-	-	1,310	-
Vehicles	97	299	35	237	-	-	-	-	-	-
Comprehensive property/liability	1,596	4,918	575	3,883	459	-	-	-	4,200	-
Membership dues	480	1,630	4,153	2,249	-	-	-	-	-	5,040
Interest expense	487	1,502	181	1,186	-	326,666	-	-	2,083	-
Other expenditures	308	3,358	112	103,829	993	-	-	-	818	45,493
Total expenditures	<u>407,877</u>	<u>1,070,881</u>	<u>77,046</u>	<u>2,370,389</u>	<u>485,130</u>	<u>916,601</u>	<u>306,716</u>	<u>29,453</u>	<u>141,988</u>	<u>50,533</u>
Administration allocation	<u>48,440</u>	<u>108,569</u>	<u>7,959</u>	<u>86,987</u>	<u>15,704</u>	-	-	-	-	-
Total program expenses	<u>\$ 456,317</u>	<u>\$1,179,450</u>	<u>\$ 85,005</u>	<u>\$2,457,376</u>	<u>\$ 500,834</u>	<u>\$ 916,601</u>	<u>\$ 306,716</u>	<u>\$ 29,453</u>	<u>\$ 141,988</u>	<u>\$ 50,533</u>

See accompanying notes.

## MANCHESTER MENTAL HEALTH FOUNDATION, INC. AND AFFILIATES

## CONSOLIDATED STATEMENT OF FUNCTIONAL EXPENSES

Year Ended June 30, 2020

	Total Agency	Admin-istration	Total Center Programs	Child/Adolescents	Emer-gency Services	Voca-tional Services	Non-Eligibles	Multi Service Team	ACT Team	Mental Health Crisis Unit
<b>Personnel costs:</b>										
Salary and wages	\$25,258,684	\$ 2,251,696	\$22,970,993	\$3,827,730	\$2,015,786	\$ 366,986	\$1,283,087	\$ 6,662,662	\$2,793,674	\$3,732,773
Employee benefits	5,677,303	624,308	5,045,136	909,639	428,435	102,566	191,021	1,473,889	667,983	764,886
Payroll taxes	1,888,522	157,856	1,727,912	283,991	149,448	37,593	96,868	492,747	209,341	289,504
	<u>32,824,509</u>	<u>3,033,860</u>	<u>29,744,041</u>	<u>5,021,360</u>	<u>2,593,669</u>	<u>507,145</u>	<u>1,570,976</u>	<u>8,629,298</u>	<u>3,670,998</u>	<u>4,787,163</u>
<b>Professional fees:</b>										
Client evaluation/services	59,976	44,366	15,610	(5,228)	2,518	(501)	(1,755)	13,969	(924)	10,547
Audit fees	75,816	7,205	68,611	12,170	5,222	1,594	4,631	19,280	9,716	9,869
Legal fees	63,894	16,030	47,864	6,645	2,826	1,988	2,506	16,975	8,199	5,341
Other professional fees/consultants	113,098	10,337	63,161	11,500	5,953	1,664	4,020	16,101	8,636	7,631
<b>Staff development and training:</b>										
Journals and publications	17,979	1,521	16,458	1,506	646	197	573	2,917	1,202	1,482
In-service training	70	-	70	-	-	-	-	-	-	-
Conferences/conventions	86,158	9,711	76,447	10,838	8,672	544	4,182	20,581	6,860	8,173
Other staff development	160,492	17,927	142,565	5,824	10,958	29,725	2,213	22,625	25,972	33,149
<b>Occupancy costs:</b>										
Rent	8,800	8,800	-	-	-	-	-	-	-	-
Heating costs	12,510	-	7,438	-	-	-	-	-	-	-
Other utilities	395,088	9,018	222,131	-	24,370	8,726	-	44,880	17,807	70,450
Maintenance and repairs	832,760	24,826	503,465	12,398	32,201	22,577	1,915	122,901	47,324	171,656
Other occupancy costs	243,690	635	63,856	2,024	35	150	994	1,560	401	25,573
Rent subsidies	332,329	-	332,329	-	-	-	-	-	-	-
<b>Consumable supplies:</b>										
Office	265,787	63,186	202,601	44,300	9,622	6,058	14,506	60,689	18,185	15,247
Building/household	83,421	2,724	71,334	276	5,474	1,506	105	7,999	3,212	44,708
Educational/training	541,483	4,023	537,460	26,048	4,474	2,156	8,301	273,374	40,113	128,936
Food	106,944	226	78,577	436	5	7	25	130	69	72,120
Medical	98,051	1,472	96,579	2,581	1,093	321	933	18,921	2,779	48,198
Other consumable supplies	667,568	86,768	580,800	96,932	41,104	13,012	37,319	154,790	76,736	86,106
Depreciation - equipment	205,228	16,107	189,121	34,121	12,189	6,882	9,590	46,307	28,626	35,954
Depreciation - building	495,143	10,298	217,915	5,806	8,521	11,278	3,339	62,347	22,792	69,836
Equipment maintenance	22,372	2,599	19,773	2,683	1,156	596	1,016	5,659	2,746	2,710
Advertising	83,413	7,733	75,680	10,746	4,568	1,394	5,009	16,922	8,491	9,224
Printing	38,138	12,068	26,070	4,437	1,257	312	4,048	6,052	1,190	2,773
Telephone/communication	436,278	30,330	405,948	58,573	29,774	21,870	30,368	110,672	50,823	64,376
Postage and shipping	57,569	28,882	28,687	4,835	2,333	633	1,796	7,641	3,860	4,678
<b>Transportation:</b>										
Staff	190,781	2,692	187,115	34,289	21,930	8,919	321	28,445	71,639	3,870
Clients	7,952	-	7,952	-	68	-	-	16	-	3,359
<b>Insurance:</b>										
Malpractice and bonding	78,060	7,293	69,459	12,321	5,287	1,613	4,688	19,519	9,838	9,991
Vehicles	8,167	776	7,391	1,311	562	172	499	2,076	1,046	1,063
Comprehensive property/liability	127,618	11,248	112,170	18,998	8,152	2,488	7,229	30,098	15,168	15,406
Membership dues	43,286	3,742	34,504	5,103	2,191	668	1,942	8,086	4,076	4,439
Interest expense	274,867	814	7,710	1,376	590	180	523	2,178	1,098	1,115
Other expenditures	186,978	27,067	149,080	45,783	19,647	5,992	17,440	72,496	36,538	37,297
Total expenditures	<u>39,246,273</u>	<u>3,504,284</u>	<u>34,409,972</u>	<u>5,489,992</u>	<u>2,867,067</u>	<u>659,866</u>	<u>1,739,252</u>	<u>9,845,504</u>	<u>4,195,216</u>	<u>5,792,440</u>
Administration allocation	-	(3,504,284)	3,504,284	564,357	293,070	68,664	177,717	993,388	433,516	603,959
Total expenses	<u>\$39,246,273</u>	<u>\$ -</u>	<u>\$37,914,256</u>	<u>\$6,054,349</u>	<u>\$3,160,137</u>	<u>\$ 728,530</u>	<u>\$1,916,969</u>	<u>\$10,838,892</u>	<u>\$4,628,732</u>	<u>\$6,396,399</u>

	Center						Amoskeag		Foundation	
	Com- munity Residence	Supportive Living	Other Mental Health	Other Non-BBH	Housing Bridge	Operating Property	Rental Property	Admin- istration	Program Related	Admin- istration
Personnel costs:										
Salary and wages	\$ 304,409	\$ 586,791	\$ 46,650	\$ 1,286,583	\$ 63,862	\$ -	\$ -	\$ 18,840	\$ 17,155	\$ -
Employee benefits	84,641	162,135	9,600	242,971	7,370	-	-	7,859	-	-
Payroll taxes	23,611	45,377	3,451	91,096	4,885	-	-	2,754	-	-
	<u>412,661</u>	<u>794,303</u>	<u>59,701</u>	<u>1,620,650</u>	<u>76,117</u>	<u>-</u>	<u>-</u>	<u>29,453</u>	<u>17,155</u>	<u>-</u>
Professional fees:										
Client evaluation/services	4	12	(56)	(2,976)	-	-	-	-	-	-
Audit fees	836	2,581	303	2,409	-	-	-	-	-	-
Legal fees	452	1,396	190	1,346	-	-	-	-	-	-
Other professional fees/consultants	706	2,183	1,060	3,707	-	26,054	13,546	-	-	-
Staff development and training:										
Journals and publications	103	891	38	6,903	-	-	-	-	-	-
In-service training	-	-	-	70	-	-	-	-	-	-
Conferences/conventions	585	809	92	15,111	-	-	-	-	-	-
Other staff development	5,114	5,442	17	1,526	-	-	-	-	-	-
Occupancy costs:										
Rent	-	-	-	-	-	-	-	-	-	-
Heating costs	-	7,438	-	-	-	-	-	-	5,072	-
Other utilities	-	49,217	467	4,874	1,340	100,957	52,489	-	10,493	-
Maintenance and repairs	171	79,901	1,248	11,173	-	171,472	89,151	-	43,846	-
Other occupancy costs	3	12,309	5	20,149	653	114,722	59,645	-	4,832	-
Rent subsidies	-	-	-	-	332,329	-	-	-	-	-
Consumable supplies:										
Office	443	3,712	(167)	30,006	-	-	-	-	-	-
Building/household	407	6,406	85	1,156	-	-	-	-	9,363	-
Educational/training	657	8,429	163	44,809	-	-	-	-	-	-
Food	6	5,138	1	640	-	-	-	-	28,141	-
Medical	168	520	61	21,004	-	-	-	-	-	-
Other consumable supplies	6,697	19,308	2,386	43,825	2,585	-	-	-	-	-
Depreciation - equipment	1,969	7,176	857	5,450	-	-	-	-	-	-
Depreciation - building	-	29,490	4,339	167	-	161,762	84,103	-	21,065	-
Equipment maintenance	179	552	71	2,405	-	-	-	-	-	-
Advertising	730	2,255	265	16,076	-	-	-	-	-	-
Printing	69	214	32	5,686	-	-	-	-	-	-
Telephone/communication	5,870	22,828	824	9,970	-	-	-	-	-	-
Postage and shipping	332	1,026	121	1,157	275	-	-	-	-	-
Transportation:										
Staff	1,675	2,441	29	12,566	991	-	-	-	974	-
Clients	-	4,503	-	6	-	-	-	-	-	-
Insurance:										
Malpractice and bonding	846	2,613	307	2,436	-	-	-	-	1,308	-
Vehicles	90	278	33	261	-	-	-	-	-	-
Comprehensive property/liability	1,304	4,029	473	3,776	5,049	-	-	-	4,200	-
Membership dues	350	1,271	4,306	2,072	-	-	-	-	-	5,040
Interest expense	95	291	34	230	-	263,302	-	-	3,041	-
Other expenditures	3,211	9,702	1,134	(104,436)	4,276	-	-	-	7,332	3,499
Total expenditures	<u>445,733</u>	<u>1,088,664</u>	<u>78,419</u>	<u>1,784,204</u>	<u>423,615</u>	<u>838,269</u>	<u>298,934</u>	<u>29,453</u>	<u>156,822</u>	<u>8,539</u>
Administration allocation	<u>44,002</u>	<u>113,724</u>	<u>8,147</u>	<u>203,740</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Total program expenses	<u>\$ 489,735</u>	<u>\$ 1,202,388</u>	<u>\$ 86,566</u>	<u>\$ 1,987,944</u>	<u>\$ 423,615</u>	<u>\$ 838,269</u>	<u>\$ 298,934</u>	<u>\$ 29,453</u>	<u>\$ 156,822</u>	<u>\$ 8,539</u>

See accompanying notes.

## MANCHESTER MENTAL HEALTH FOUNDATION, INC. AND AFFILIATES

## CONSOLIDATED STATEMENTS OF CASH FLOWS

Years Ended June 30, 2021 and 2020

	<u>2021</u>	<u>2020</u>
Cash flows from operating activities:		
Change in net assets	\$ 3,557,053	\$ 1,150,494
Adjustments to reconcile change in net assets to net cash provided (used) by operating activities:		
Depreciation and amortization	757,841	700,371
Amortization of debt issuance costs	10,461	10,461
Restricted contributions	(7,070)	(4,475)
Net realized and unrealized gains on investments	(1,095,838)	(49,761)
Change in operating assets and liabilities:		
Patient accounts receivable	1,172,594	(307,550)
Other accounts receivable	791,233	(1,811,125)
Prepaid expenses	25,918	(61,700)
Accounts payable	119,628	(190,884)
Accrued payroll, vacation and other accruals	342,481	624,386
Deferred revenue	(54,822)	(11,482)
Accrual for estimated third-party payor settlements	-	(99,218)
Amounts held for patients and other deposits	(651)	1,522
Postretirement benefit obligation	(12,479)	2,321
Extended illness leave	4,737	23,744
Net cash provided (used) by operating activities	<u>5,611,086</u>	<u>(22,896)</u>
Cash flows from investing activities:		
Purchases of property and equipment	(572,116)	(1,111,420)
Change in assets whose use is limited or restricted	(48,626)	(22,103)
Proceeds from sale of investments	2,015,905	1,677,303
Purchases of investments	<u>(2,066,949)</u>	<u>(1,681,702)</u>
Net cash used by investing activities	<u>(671,786)</u>	<u>(1,137,922)</u>
Cash flows from financing activities:		
Restricted contributions	7,070	4,475
Proceeds from issuance of long-term debt	-	4,390,000
Payments on long-term debt	<u>(234,990)</u>	<u>(164,869)</u>
Net cash (used) provided by financing activities	<u>(227,920)</u>	<u>4,229,606</u>
Net change in cash, restricted cash and cash equivalents	4,711,380	3,068,788
Cash, cash equivalents and restricted cash at beginning of year	<u>9,618,771</u>	<u>6,549,983</u>
Cash, cash equivalents and restricted cash at end of year	<u>\$14,330,151</u>	<u>\$ 9,618,771</u>
Supplemental disclosures:		
Interest paid	<u>\$ 357,832</u>	<u>\$ 198,142</u>

See accompanying notes.

**MANCHESTER MENTAL HEALTH FOUNDATION, INC. AND AFFILIATES**

**NOTES TO CONSOLIDATED FINANCIAL STATEMENTS**

Years Ended June 30, 2021 and 2020

**1. Summary of Significant Accounting Policies**

*Nature of Operations*

The Mental Health Center of Greater Manchester, Inc. (the Center) is a not-for-profit corporation organized under New Hampshire law to provide services in the areas of mental health, and related nonmental health programs. The Center is exempt from income taxes under Section 501(c)(3) of the Internal Revenue Code. Amoskeag Residences, Inc. (Amoskeag), a not-for-profit corporation formed through the Center, was organized to acquire real property in Manchester, New Hampshire and to operate thereon a project group home under a Section 202 direct loan of the National Housing Act. The project is regulated by the United States Department of Housing and Urban Development (HUD), and serves on average 12 chronically mentally ill individuals in New Hampshire. Amoskeag received funding under Section 8 of the National Housing Act and is subject to a housing assistance payments agreement.

In July 1990, the Center was reorganized and Manchester Mental Health Foundation, Inc. (the Foundation) became the sole corporate member of the Center. The Foundation is also a 501(c)(3). The Foundation's purpose is to raise and invest funds for the benefit of the Center. The Foundation had two additional affiliates, MMH Realty Corporation (Realty) and Manchester Mental Health Ventures Corporation (Ventures), both of which were formally dissolved during the year ended June 30, 2021.

In July 2017, the Center acquired commercial real estate in Manchester, New Hampshire that it previously leased a portion of. As of June 30, 2021, the Center occupies approximately 43,000 square feet of the approximately 65,000 square feet in the building (the Center occupied 43,000 square feet as of June 30, 2020). The remaining square footage is leased to unrelated third parties and the entire building is managed by an unrelated management company engaged by the Center.

*Basis of Presentation and Principles of Consolidation*

The consolidated financial statements include the accounts of the Foundation, Center and Amoskeag, collectively referred to as the Organization. All inter-company transactions and accounts have been eliminated in consolidation.

*Use of Estimates*

The preparation of consolidated financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the consolidated financial statements, and the reported amounts of revenues and expenses during the reporting period. Actual results could differ from those estimates.

**MANCHESTER MENTAL HEALTH FOUNDATION, INC. AND AFFILIATES**

NOTES TO CONSOLIDATED FINANCIAL STATEMENTS

Years Ended June 30, 2021 and 2020

**1. Summary of Significant Accounting Policies (Continued)**

Income Taxes

The Organization consists of not-for-profit entities as described in Section 501(c)(3) of the Internal Revenue Code, and is exempt from federal income taxes on related income pursuant to Section 501(a) of the Code. The Organization believes that it has appropriate support for the income tax positions taken and to be taken, and that its accruals for tax liabilities are adequate for all open tax years based on an assessment of many factors including experience and interpretations of tax laws applied to the facts of each matter. Management evaluated the Organization's tax positions and concluded the Organization has maintained its tax-exempt status, does not have any significant unrelated business income, has taken no significant uncertain tax positions that require disclosure in the accompanying consolidated financial statements and has no material liability for unrecognized tax benefits.

Cash, Cash Equivalents and Restricted Cash

The Organization considers cash in bank and all other highly liquid investments with an original maturity of three months or less to be cash and cash equivalents. The Organization maintains its cash in bank deposit accounts which, at times, may exceed federally insured limits. The Organization has not experienced any losses in such accounts and believes it is not exposed to any significant risk on these accounts.

Restricted cash consists of cash received by the Organization for resident deposits and replacement reserves as required by HUD. The cash received is recorded as restricted cash and a corresponding payable or deposit liability is recorded in the accompanying consolidated statements of financial position. The Organization maintains its restricted cash in bank deposit accounts which, at times, may exceed federally insured limits. The Organization has not experienced losses in such accounts and believes it is not exposed to any significant risks on these accounts.

In accordance with Financial Accounting Standards Board (FASB) Accounting Standards Update (ASU) No. 2016-18, *Statement of Cash Flows (Topic 230): Restricted Cash (a consensus of the FASB Emerging Issues Task Force)*, cash and restricted cash are presented together in the consolidated statement of cash flows.

The following table provides a reconciliation of cash and cash equivalents and restricted cash reported within the consolidated statements of financial position at that sum to the total of the same such amounts shown in the consolidated statements of cash flows:

	<u>2021</u>	<u>2020</u>
Cash and cash equivalents	\$14,209,783	\$9,525,985
Restricted cash	<u>120,368</u>	<u>92,786</u>
Total cash, cash equivalents and restricted cash	<u>\$14,330,151</u>	<u>\$9,618,771</u>



**MANCHESTER MENTAL HEALTH FOUNDATION, INC. AND AFFILIATES**

**NOTES TO CONSOLIDATED FINANCIAL STATEMENTS**

Years Ended June 30, 2021 and 2020

**1. Summary of Significant Accounting Policies (Continued)**

*Patient Accounts Receivable*

Patient accounts receivable for which the unconditional right to payment exists are receivables if the right to consideration is unconditional and only the passage of time is required before payment of that consideration is due. The estimated uncollectible amounts are generally considered implicit price concessions that are a direct reduction to accounts receivable rather than an allowance for doubtful accounts. Implicit price concessions relate primarily to amounts due directly from patients. Estimated implicit price concessions are recorded for all uninsured accounts, regardless of the aging of those accounts. Accounts are written off when all reasonable internal and external collection efforts have been performed. The estimates for implicit price concessions are based upon management's assessment of historical writeoffs and expected net collections, business and economic conditions, and other collection indicators. Management relies on the results of detailed reviews of historical write-offs and collections as a primary source of information in estimating the collectability of its accounts receivable. Management believes its regular updates to the implicit price concession amounts provide reasonable estimates of revenues and valuations of accounts receivable. These routine, regular changes in estimates have not resulted in material adjustments to the valuations of accounts receivable or period-to-period comparisons of operations.

*Other Accounts Receivable*

Other accounts receivable consists of amounts due from various grants and contracts entered into with the State of New Hampshire and federal government related to providing mental health services, amounts due from third-party managed care organizations and amounts due for services provided to other not-for-profit organizations. The amounts due from not-for-profit organizations and state and federal grants billed to the respective agencies are expected to be fully collectible. Accordingly, no allowance for doubtful amounts has been established. Amounts due from third-party managed care organizations represent management's best estimate of variable consideration expected to be received, and has been constrained to ensure a significant reversal of revenue will not occur.

*Property and Equipment*

Property and equipment are carried at cost if purchased or at estimated fair value at date of donation in the case of gifts, less accumulated depreciation. The cost of property, equipment and improvements is depreciated over the estimated useful life of the assets using the straight line method. Assets deemed to have a useful life greater than three years are deemed capital in nature. Estimated useful lives range from 3 to 40 years. Maintenance and repairs are charged to expense as incurred. At June 30, 2021, the Organization has outstanding construction commitments totaling approximately \$2,500,000 to expand an existing facility. Construction is expected to commence in March 2022 and be completed in September 2022.

MANCHESTER MENTAL HEALTH FOUNDATION, INC. AND AFFILIATES

NOTES TO CONSOLIDATED FINANCIAL STATEMENTS

Years Ended June 30, 2021 and 2020

1. **Summary of Significant Accounting Policies (Continued)**

Debt Issuance Costs

Costs associated with the issuance of long-term debt are initially capitalized and amortized to interest expense over the respective life of the related obligation. The unamortized portion of debt issuance costs is presented as a component of long-term debt.

Vacation Pay and Fringe Benefits

Vacation pay is accrued and charged to the programs when earned by the employee. Fringe benefits are allocated to the appropriate program expense based on the percentage of actual time spent on the programs.

Program Service Fees

Program service fee revenue is reported at the amount that reflects the consideration to which the Organization expects to be entitled in exchange for providing patient care. These revenues generally relate to contracts with patients in which the Organization's performance obligations are to provide health care services to patients. Revenues are recorded during the period obligations to provide health care services are satisfied. Performance obligations for services are generally satisfied over a period of less than one day.

The contractual relationships with patients, in most cases, also involve a third-party payor (Medicaid, Medicare, managed care organizations and commercial insurance companies) and the transaction prices for the services provided are dependent upon the terms provided by Medicaid, Medicare, managed care organizations and commercial insurance companies, the third-party payors. The payment arrangements with third-party payors for the services provided to related patients typically specify payments at amounts less than standard charges. The Organization receives reimbursement from Medicare, Medicaid and insurance companies at defined rates for services to clients covered by such third-party payor programs. Management continually reviews the revenue recognition process to consider and incorporate updates to laws and regulations and the frequent changes in managed care contractual terms resulting from contract renegotiations and renewals.

Settlements with third-party payors are considered variable consideration and are included in the determination of the estimated transaction price for providing patient care. These settlements are estimated based on the terms of the payment agreement with the payor, correspondence from the payor and the Organization's historical settlement activity, including an assessment to ensure that it is probable that a significant reversal in the amount of cumulative revenue recognized will not occur when the uncertainty associated the adjustment is subsequently resolved. Estimated settlements are adjusted in future periods as adjustments become known.

**MANCHESTER MENTAL HEALTH FOUNDATION, INC. AND AFFILIATES**

**NOTES TO CONSOLIDATED FINANCIAL STATEMENTS**

Years Ended June 30, 2021 and 2020

**1. Summary of Significant Accounting Policies (Continued)**

Rental Income

Rental income from operating leases leased by third parties is recognized over time on a straight-line basis in nonoperating revenue (expenses) over the noncancelable term of the related leases. Recognition of rental income commences when the tenant takes control of the space. Judgment is required to determine when a tenant takes control of the space, and accordingly, when to commence the recognition of rent. The Organization's leases generally provide for minimum rent and contain renewal options.

State and Federal Grant Revenue and Expenditures

The Center receives a number of grants from, and has entered into various contracts with, the State of New Hampshire and Federal government related to providing mental health services. Revenues and expenses under state and federal grant programs are recognized over time as the related expenditure is incurred. Grant monies that are advanced to the Organization prior to fiscal year end are recorded as deferred revenue until such time funds are expended.

Other Income

Other income predominately pertains to the portion of Medicaid capitated payments that exceed the standard fee for service reimbursement (based on a Department of Health and Human Services rate schedule) that the Center receives. Capitation is a payment methodology under which a provider receives a fixed amount per person to provide health care services to a specified population of patients during a specified time period. The Center is paid the fixed amount per person regardless of whether that person receives services or not. Other components of other income include meaningful use revenues, Medicaid directed payments, and other miscellaneous sources of income that are recognized when earned or upon receipt if the ultimate payment to be received is not estimable.

Performance Indicator

Excess of revenues over expenses is comprised of operating revenues and expenses and nonoperating revenues and expenses. For purposes of display, transactions deemed by management to be ongoing, major or central to the provision of health care services are reported as operating revenue and expenses. Peripheral or incidental transactions are reported as nonoperating revenues or expenses, which include contributions, rental activities, net investment return, other nonoperating expenses, and contributions to charitable organizations.

Net Assets With Donor Restrictions

Gifts are reported as restricted support if they are received with donor stipulations that limit the use of the donated assets. When a donor restriction expires (when a stipulated time restriction ends or purpose restriction is accomplished), restricted net assets are reclassified as net assets without donor restrictions and reported in the consolidated statement of operations as either net assets released from restrictions for operations (for noncapital-related items) or net assets released from restrictions for property, plant and equipment (for capital-related items). Some restricted net assets have been restricted by donors to be maintained by the Organization in perpetuity.

**MANCHESTER MENTAL HEALTH FOUNDATION, INC. AND AFFILIATES**

**NOTES TO CONSOLIDATED FINANCIAL STATEMENTS**

Years Ended June 30, 2021 and 2020

**1. Summary of Significant Accounting Policies (Continued)**

Except for contributions related to capital purchases, donor-restricted contributions whose restrictions are met within the same year as received are reported as contributions without donor restrictions in the accompanying consolidated financial statements.

*Assets Whose Use is Limited or Restricted*

Assets whose use is limited or restricted consist of donor-restricted funds.

*Investments and Investment Income*

Investments, including assets whose use is limited or restricted, are measured at fair value in the consolidated statements of financial position. Interest income on operating cash is reported within operating revenues. Net investment return on investments and assets whose use is limited or restricted (including realized and unrealized gains and losses on investments, investment fees and interest and dividends) is reported as nonoperating revenues and expenses. The Organization has elected to reflect changes in the fair value of investments and assets whose use is limited or restricted, including both increases and decreases in value whether realized or unrealized in nonoperating revenues or expenses.

*Investment Return Objectives, Risk Parameters and Strategies*

The Foundation has board designated and endowment assets. The Foundation has adopted investment policies, approved by the Board of Directors, for endowment assets that attempt to maintain the purchasing power of those endowment assets over the long term. Accordingly, the investment process seeks to achieve an after-cost total real rate of return, including investment income as well as capital appreciation, which exceeds the annual distribution with acceptable levels of risk. Endowment assets are invested in a well-diversified asset mix, which includes equity and debt securities, that is intended to result in a consistent inflation-protected rate of return that has sufficient liquidity to make an annual distribution of accumulated interest and dividend income to be reinvested or used as needed, while growing the funds if possible. Actual returns in any given year may vary from this amount. Investment risk is measured in terms of the total endowment fund; investment assets and allocation between asset classes and strategies are managed to reduce the exposure of the fund to unacceptable levels of risk.

*Spending Policy for Appropriation of Assets for Expenditure*

The Board of Directors of the Foundation determines the method to be used to appropriate endowment funds for expenditure. As a guideline, approximately 5% of the total value of the three year quarterly average of available funds is intended to be distributed annually. The corresponding calculated spending allocations are distributed in an annual installment from the current net total or accumulated net total investment returns for individual endowment funds. In establishing this policy, the Board of Directors considered the expected long term rate of return on its endowment. No amounts were appropriated for expenditure during the year ended June 30, 2021.

**MANCHESTER MENTAL HEALTH FOUNDATION, INC. AND AFFILIATES**

**NOTES TO CONSOLIDATED FINANCIAL STATEMENTS**

Years Ended June 30, 2021 and 2020

**1. Summary of Significant Accounting Policies (Continued)**

**Retirement Benefits**

The Center maintains a tax-sheltered annuity benefit program, which covers substantially all employees. Eligible employees may contribute up to maximum limitations (set annually by the IRS) of their annual salary. After one year's employment, the employee's contributions are matched by the Center up to 5% of their annual salary. The combined amount of employee and employer contributions is subject by law to yearly maximum amounts. The employer match was \$709,932 and \$670,556 for the years ended June 30, 2021 and 2020, respectively.

**Extended Illness Leave Plan**

The Center sponsors an unfunded extended illness leave plan for employees. Employees with at least 10 years of service are eligible to receive a lump sum payout of up to 100% of any accrued unused extended illness leave, based upon years of service at retirement. The Center incurred extended illness leave expenses totaling \$45,395 and \$37,999 during the years ended June 30, 2021 and 2020, respectively. The Center expects to make employer contributions totaling \$27,900 for the fiscal year ending June 30, 2022. Liabilities recognized are based on a third party actuarial analysis.

The following table sets forth the change in the Center's extended illness leave plan liability during the years ended June 30:

	<u>2021</u>	<u>2020</u>
Statement of financial position liability at beginning of year	\$ (484,285)	\$ (460,541)
Net actuarial gain (loss) arising during the year	4,974	(1,270)
Increase from current year service and interest cost	(50,465)	(48,172)
Contribution made during the year	<u>40,754</u>	<u>25,698</u>
Statement of financial position liability at end of year	<u>\$ (489,022)</u>	<u>\$ (484,285)</u>

**Postretirement Health Benefit Plan**

The Center sponsors an unfunded defined benefit postretirement plan covering certain of its employees (employed prior to January 1, 1997). In 2007, all eligible active employees were offered and accepted a buyout of the program leaving the plan to provide medical benefits to eligible retired employees. As a result, no additional employees will be enrolled in the plan. Only current retirees participate in the plan.

During 1997, the Center amended the plan to freeze monthly premiums at their December 31, 1996 level and to no longer provide the postretirement benefit to employees hired after December 31, 1996. The Center recognized a net postretirement health benefit totaling \$3,434 and \$4,388 during the years ended June 30, 2021, and 2020, respectively. The Center expects to make employer contributions totaling \$10,000 for the fiscal year ending June 30, 2022.

**MANCHESTER MENTAL HEALTH FOUNDATION, INC. AND AFFILIATES**

**NOTES TO CONSOLIDATED FINANCIAL STATEMENTS**

Years Ended June 30, 2021 and 2020

**1. Summary of Significant Accounting Policies (Continued)**

The following table sets forth the change in the Center's postretirement health benefit plan liability, as calculated by a third party actuary during the years ended June 30:

	<u>2021</u>	<u>2020</u>
Statement of financial position liability at beginning of year	\$ (70,993)	\$ (68,672)
Net actuarial gain (loss) arising during the year	312	(12,907)
Increase from current year service and interest cost	(1,406)	(2,333)
Contributions made during the year	<u>13,573</u>	<u>12,919</u>
Statement of financial position liability at end of year	<u>\$ (58,514)</u>	<u>\$ (70,993)</u>

**Malpractice Loss Contingencies**

The Center has an occurrence basis policy for its malpractice insurance coverage. An occurrence basis policy provides specific coverage for claims resulting from incidents that occur during the policy term, regardless of when the claims are reported to the insurance carrier. The possibility exists, as a normal risk of doing business, that malpractice claims in excess of insurance coverage may be asserted against the Center. In the event a loss contingency should occur, the Center would give it appropriate recognition in its consolidated financial statements.

**Functional Expense Allocation**

The costs of providing program services and other activities have been summarized on a functional basis in the consolidating statement of functional expenses. Accordingly, costs have been allocated among program services and supporting services benefitted.

**Recent Accounting Pronouncements**

In February 2016, the FASB issued ASU No. 2016-02, *Leases (Topic 842)* (ASU 2016-02). Under ASU 2016-02, at the commencement of a long-term lease, lessees will recognize a liability equivalent to the discounted payments due under the lease agreement, as well as an offsetting right-of-use asset. ASU 2016-02 is effective for the Organization on July 1, 2022. Lessees (for capital and operating leases) must apply a modified retrospective transition approach for leases existing at, or entered into after, the beginning of the earliest comparative period presented in the consolidated financial statements. The modified retrospective approach would not require any transition accounting for leases that expired before the earliest comparative period presented. Lessees may not apply a full retrospective transition approach. The Organization is currently evaluating the impact of the pending adoption of ASU 2016-02 on the Organization's consolidated financial statements.

**MANCHESTER MENTAL HEALTH FOUNDATION, INC. AND AFFILIATES****NOTES TO CONSOLIDATED FINANCIAL STATEMENTS**

Years Ended June 30, 2021 and 2020

**1. Summary of Significant Accounting Policies (Continued)**

In September 2020, the FASB Issued ASU No. 2020-07, *Not-for-Profit Entities (Topic 958): Presentation and Disclosures by Not-for-Profit Entities for Contributed Nonfinancial Assets*. ASU 2020-07 enhances the presentation of disclosure requirements for contributed nonfinancial assets. ASU 2020-07 requires organizations to present contributed nonfinancial assets as a separate line item in the statement of activities and disclose the amount of contributed nonfinancial assets recognized within the statement of activities by category that depicts the type of contributed nonfinancial assets, as well as a description of any donor-imposed restrictions associated with the contributed nonfinancial assets and the valuation techniques used to arrive at a fair value measure at initial recognition. ASU 2020-07 is effective for the Organization for transactions in which they serve as the resource recipient beginning July 1, 2021, with early adoption permitted. The Organization is currently evaluating the impact of the pending adoption of ASU 2020-07 on its consolidated financial statements.

**Risks and Uncertainties**

On March 11, 2020, the World Health Organization declared the outbreak of coronavirus (COVID-19) a pandemic. The COVID-19 pandemic has significantly affected employees, patients, systems, communities and business operations, as well as the U.S. economy as well as certain business segments. In addition, COVID-19 could adversely affect the Organization's financial condition and results of operations if additional restrictions are put in place that limit the Organization's ability to provide in-person services. At the date of these consolidated financial statements, management is unable to quantify the potential effects of this pandemic on future operations.

The Organization believes the extent of the COVID-19 pandemic's adverse impact on operating results and financial condition has been and will continue to be driven by many factors, most of which are beyond control and ability to forecast. Such factors include, but are not limited to, the scope and duration of stay-at-home practices and business closures and restrictions, declines in patient volumes for an indeterminable length of time, increases in the number of uninsured and underinsured patients as a result of higher sustained rates of unemployment, incremental expenses required for supplies and personal protective equipment, and changes in professional and general liability exposure. Because of these and other uncertainties, the Organization cannot estimate the length or severity of the impact of the pandemic on its operations. Decreases in cash flows and results of operations may have an impact on the inputs and assumptions used in significant accounting estimates, including estimated implicit price concessions related to uninsured patient accounts, and professional and general liability reserves.

During the fourth quarter of fiscal 2020, the Organization received \$428,451 from the \$50 billion general distribution fund from the *Coronavirus Aid, Relief, and Economic Security Act (CARES Act) Provider Relief Fund*. These distributions from the Provider Relief Fund are not subject to repayment, provided the Organization is able to attest to and comply with the terms and conditions of the funding, including demonstrating that the distributions received have been used for healthcare-related expenses or lost revenue attributable to COVID-19. Such payments are accounted for as government grants, and are recognized on a systematic and rational basis as other income once there is reasonable assurance that the applicable terms and conditions required to retain the funds will be met. Based on an analysis of the compliance and reporting requirements of the Provider Relief Fund and the impact of the pandemic on operating results through June 30, 2020 and 2021, the Organization has determined that it does not qualify to retain the funds and has recorded the full amount of the Provider Relief Funds received within accrued payroll, vacation and other accruals on the accompanying consolidated statements of financial position. The Organization repaid the funds in December 2021.

**MANCHESTER MENTAL HEALTH FOUNDATION, INC. AND AFFILIATES**

**NOTES TO CONSOLIDATED FINANCIAL STATEMENTS**

Years Ended June 30, 2021 and 2020

**1. Summary of Significant Accounting Policies (Continued)**

During 2020 and 2021, the Organization successfully petitioned all three managed care organizations to waive the Maintenance of Effort (MOE) provisions in each of the respective provider service agreements. The waiver period is effective for the period of July 1, 2019 through June 30, 2021, and is thereafter reinstated.

**Reclassifications**

Certain 2020 amounts have been reclassified to permit comparison with the 2021 consolidated financial statements presentation format.

**Subsequent Events**

Events occurring after the consolidated statement of financial position date are evaluated by management to determine whether such events should be recognized or disclosed in the consolidated financial statements. Management has evaluated subsequent events through January 10, 2022 which is the date the consolidated financial statements were available to be issued.

**2. Program Service Fees From Third-Party Payors**

The Center has agreements with third-party payors that provide payments to the Center at established rates. These payments include:

**New Hampshire and Managed Medicaid** - The Center is reimbursed for services from the State of New Hampshire and Managed Care Organizations for services rendered to Medicaid clients on the basis of fixed fee for service and case rates.

Approximately 77% and 75% of program service fee revenue is from participation in the state and managed care organization sponsored Medicaid programs for the years ended June 30, 2021 and 2020, respectively. Laws and regulations governing the Medicaid programs are complex and subject to interpretation and change. As a result, it is reasonably possible that recorded estimates could change materially in the near term.



**MANCHESTER MENTAL HEALTH FOUNDATION, INC. AND AFFILIATES**

**NOTES TO CONSOLIDATED FINANCIAL STATEMENTS**

Years Ended June 30, 2021 and 2020

**3. Patient Accounts and Other Receivables**

Patient accounts receivable consists of the following at June 30:

	<u>2021</u>	<u>2020</u>
Due from clients	\$191,284	\$ 409,900
Managed Medicaid	226,030	226,603
Medicaid receivable	269,081	506,570
Medicare receivable	71,902	184,591
Other insurance	<u>90,716</u>	<u>693,943</u>
	<u>\$849,013</u>	<u>\$2,021,607</u>

Other accounts receivable consists of the following at June 30:

	<u>2021</u>	<u>2020</u>
State and federal grants receivable	\$ 903,799	\$1,304,371
Amounts due from third-party payors	393,170	886,895
Amounts due from other not-for-profit organizations	<u>327,825</u>	<u>224,761</u>
	<u>\$1,624,794</u>	<u>\$2,416,027</u>

**4. Investments and Assets Whose Use is Limited or Restricted**

Investments and assets whose use is limited or restricted are presented in the consolidated financial statements at market value as follows at June 30:

	<u>2021</u>	<u>2020</u>
Cash and cash equivalents	\$ 23,801	\$ 248,308
Certificate of deposit	258,513	250,000
Fixed income securities	853,612	597,985
Common stock and mutual funds	<u>4,631,612</u>	<u>3,475,737</u>
	<u>\$5,767,538</u>	<u>\$4,572,030</u>

**MANCHESTER MENTAL HEALTH FOUNDATION, INC. AND AFFILIATES**

NOTES TO CONSOLIDATED FINANCIAL STATEMENTS

Years Ended June 30, 2021 and 2020

**4. Investments and Assets Whose Use is Limited or Restricted (Continued)**

*Investments*

Investments, stated at fair value, are comprised of the following at June 30:

	<u>2021</u>	<u>2020</u>
Cash and cash equivalents	\$ 21,683	\$ 222,938
Certificate of deposit	258,513	250,000
Fixed income securities	777,653	536,887
Common stock and mutual funds	<u>4,219,468</u>	<u>3,120,610</u>
	<u>\$5,277,317</u>	<u>\$4,130,435</u>

*Assets Whose Use is Limited or Restricted*

The composition of assets whose use is limited or restricted, stated at fair value, is comprised of the following at June 30:

	<u>2021</u>	<u>2020</u>
Donor restricted:		
Cash and cash equivalents	\$ 2,118	\$ 25,370
Fixed income securities	75,959	61,098
Common stock and mutual funds	<u>412,144</u>	<u>355,127</u>
	<u>\$490,221</u>	<u>\$441,595</u>

Interest and dividend income, investment fees and net realized and unrealized gains and losses from assets whose use is limited and investments included in nonoperating revenues and expenses are comprised of the following at June 30:

	<u>2021</u>	<u>2020</u>
Interest and dividend income:		
Without donor restrictions	\$ 125,706	\$ 117,408
With donor restrictions	9,359	14,519
Investment fees:		
Without donor restrictions	(23,846)	(19,149)
With donor restrictions	(1,776)	(2,368)
Net realized gains:		
Without donor restrictions	238,539	83,530
With donor restrictions	17,759	10,330
Net unrealized gains (losses):		
Without donor restrictions	781,369	(39,246)
With donor restrictions	<u>58,171</u>	<u>(4,853)</u>
	<u>\$1,205,281</u>	<u>\$160,171</u>

## MANCHESTER MENTAL HEALTH FOUNDATION, INC. AND AFFILIATES

### NOTES TO CONSOLIDATED FINANCIAL STATEMENTS

Years Ended June 30, 2021 and 2020

#### 5. Fair Value Measurements

Fair value is defined as the price that would be received to sell an asset or paid to transfer a liability (an exit price) in the principal or most advantageous market for the asset or liability in an orderly transaction between market participants on the measurement date. In determining fair value, the use of various valuation approaches, including market, income and cost approaches, is permitted.

A fair value hierarchy has been established based on whether the inputs to valuation techniques are observable or unobservable. Observable inputs reflect market data obtained from sources independent of the reporting entity and unobservable inputs reflect the entity's own assumptions about how market participants would value an asset or liability based on the best information available. Valuation techniques used to measure fair value must maximize the use of observable inputs and minimize the use of unobservable inputs. The standard describes a fair value hierarchy based on three levels of inputs, of which the first two are considered observable and the last unobservable, that may be used to measure fair value.

The following describes the hierarchy of inputs used to measure fair value and the primary valuation methodologies used by the Organization for financial instruments measured at fair value on a recurring basis. The three levels of inputs are as follows:

Level 1 - Observable inputs such as quoted prices in active markets;

Level 2 - Inputs, other than the quoted prices in active markets, that are observable either directly or indirectly; and

Level 3 - Unobservable inputs in which there is little or no market data.

Assets and liabilities measured at fair value are based on one or more of three valuation techniques. The three valuation techniques are as follows:

- *Market approach* – Prices and other relevant information generated by market transactions involving identical or comparable assets or liabilities;
- *Cost approach* – Amount that would be required to replace the service capacity of an asset (i.e., replacement cost); and
- *Income approach* – Techniques to convert future amounts to a single present amount based on market expectations (including present value techniques).

In determining the appropriate levels, the Organization performs a detailed analysis of the assets and liabilities. There have been no changes in the methodologies used at June 30, 2021 or 2020.

The following is a description of the valuation methodologies used:

**MANCHESTER MENTAL HEALTH FOUNDATION, INC. AND AFFILIATES**

NOTES TO CONSOLIDATED FINANCIAL STATEMENTS

Years Ended June 30, 2021 and 2020

**5. Fair Value Measurements (Continued)**

*Certificate of Deposit and Fixed Income Securities*

The fair value is determined by using broker or dealer quotations, external pricing providers, or alternative pricing sources with reasonable levels of price transparency, which are primarily classified as Level 1 within the fair value hierarchy.

*Mutual funds*

Mutual funds are valued based on the closing net asset value of the fund as reported in the active market in which the security is traded, which generally results in classification as Level 1 within the fair value hierarchy.

The following table presents by level, within the fair value hierarchy, the Foundation investment assets at fair value, as of June 30, 2021 and 2020. As required by professional accounting standards, investment assets are classified in their entirety based upon the lowest level of input that is significant to the fair value measurement.

<u>Description</u>	<u>Level 1</u>	<u>Level 2</u>	<u>Level 3</u>	<u>Total</u>
<u>2021</u>				
Cash and cash equivalents	\$ 23,801	\$ —	\$ —	\$ 23,801
Certificate of deposit	258,513	—	—	258,513
Fixed income:				
Corporate bonds	853,612	—	—	853,612
Mutual funds:				
Bank loans	107,836	—	—	107,836
Emerging markets bond	45,190	—	—	45,190
Emerging markets equity	220,707	—	—	220,707
Global bond	113,266	—	—	113,266
Intermediate/long-term high quality U.S.	119,332	—	—	119,332
Large cap foreign equity	733,604	—	—	733,604
Large cap U.S. blend equity	1,458,500	—	—	1,458,500
Large cap U.S. growth equity	265,710	—	—	265,710
Large cap U.S. value equity	301,451	—	—	301,451
Market neutral	79,489	—	—	79,489
Sector	455,658	—	—	455,658
Short-term bond	150,310	—	—	150,310
Small cap U.S. value equity	267,085	—	—	267,085
Strategic income	223,212	—	—	223,212
Tactical	<u>90,262</u>	<u>—</u>	<u>—</u>	<u>90,262</u>
	<u>\$5,767,538</u>	<u>\$ —</u>	<u>\$ —</u>	<u>\$5,767,538</u>

## MANCHESTER MENTAL HEALTH FOUNDATION, INC. AND AFFILIATES

## NOTES TO CONSOLIDATED FINANCIAL STATEMENTS

Years Ended June 30, 2021 and 2020

5. Fair Value Measurements (Continued)

<u>Description</u>	<u>Level 1</u>	<u>Level 2</u>	<u>Level 3</u>	<u>Total</u>
<u>2020</u>				
Cash and cash equivalents	\$ 248,308	\$ -	\$ -	\$ 248,308
Certificate of deposit	250,000	-	-	250,000
Fixed income:				
Corporate bonds	597,985	-	-	597,985
Mutual funds:				
Bank loans	73,294	-	-	73,294
Emerging markets bond	18,149	-	-	18,149
Intermediate/long-term high quality U.S.	237,761	-	-	237,761
Large cap foreign equity	485,055	-	-	485,055
Large cap U.S. blend equity	1,136,270	-	-	1,136,270
Large cap U.S. growth equity	296,958	-	-	296,958
Large cap U.S. value equity	269,324	-	-	269,324
Sector	376,420	-	-	376,420
Short-term bond	111,087	-	-	111,087
Small cap foreign/emerging market equity	153,129	-	-	153,129
Strategic income	245,111	-	-	245,111
Tactical	<u>73,179</u>	<u>-</u>	<u>-</u>	<u>73,179</u>
	<u>\$4,572,030</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$4,572,030</u>

6. Property and Equipment

Property and equipment consisted of the following at June 30:

	<u>2021</u>	<u>2020</u>
Operating properties:		
Land	\$ 1,902,002	\$ 1,902,002
Buildings and improvements	14,237,690	14,105,361
Furniture and equipment	<u>3,241,401</u>	<u>2,795,166</u>
	19,381,093	18,802,529
Less accumulated depreciation	<u>(7,968,036)</u>	<u>(7,300,447)</u>
	11,413,057	11,502,082
Commercial rental properties:		
Land	249,026	249,026
Buildings and improvements	<u>3,228,030</u>	<u>3,234,478</u>
	3,477,056	3,483,504
Less accumulated depreciation	<u>(315,427)</u>	<u>(225,175)</u>
	<u>3,161,629</u>	<u>3,258,329</u>
	<u>\$14,574,686</u>	<u>\$14,760,411</u>

**MANCHESTER MENTAL HEALTH FOUNDATION, INC. AND AFFILIATES****NOTES TO CONSOLIDATED FINANCIAL STATEMENTS**

Years Ended June 30, 2021 and 2020

**6. Property and Equipment (Continued)**

Depreciation expense for the year ended June 30, 2021 was \$757,841 of which \$667,589 is reflected in operations and \$90,252 is reflected in nonoperating activity related to rental properties. Depreciation expense for the year ended June 30, 2020 was \$700,371 of which \$616,268 is reflected in operations and \$84,103 is reflected in nonoperating activity related to rental properties.

**7. Deferred Revenue**

Deferred revenue consisted of the following at June 30:

	<u>2021</u>	<u>2020</u>
Cenpatico cap adjustment	\$ -	\$ 80,237
Granite State UW BMBF Youth grant	-	8,671
TUFTS Senior Grant	55,000	-
Miscellaneous deferred revenue	13,785	26,863
Pearl Manor Seniors Initiative Grant	12,722	18,358
People With Disabilities First Aid Grant	<u>9,650</u>	<u>11,850</u>
	<u>\$91,157</u>	<u>\$145,979</u>

**8. Line of Credit**

As of June 30, 2021 and 2020, the Center had available a line of credit with a bank providing for maximum borrowings of \$2,500,000. There were no borrowings outstanding at June 30, 2021 and 2020. The line is secured by all business assets of the Center and was not utilized as of June 30, 2021. These funds are available with interest charged at TD Bank, N.A. base rate (3.25% as of June 30, 2021). The line of credit is due on demand and is set to expire on April 30, 2022.

**MANCHESTER MENTAL HEALTH FOUNDATION, INC. AND AFFILIATES**

**NOTES TO CONSOLIDATED FINANCIAL STATEMENTS**

Years Ended June 30, 2021 and 2020

**9. Long-Term Debt**

On April 20, 2020, the Organization entered into a promissory note for an unsecured loan in the amount of \$4,390,000 through the Paycheck Protection Program (PPP) established by the CARES Act and administered by the U.S. Small Business Administration (SBA). The PPP provides loans to qualifying organizations for amounts up to 2.5 times the average monthly payroll expenses of the qualifying organization. The loan and accrued interest had original terms that were forgivable as long as the borrower used the loan proceeds for eligible purposes, including payroll, benefits, rent and utilities, and maintains its payroll levels for an eight-week period or a 24-week covered period, as defined. The amount of loan forgiveness would be reduced if the borrower terminated employees or reduced salaries during the covered period. Certain modifications to PPP loan terms were signed into law in June 2020 and October 2020 that changed the forgiveness, covered period, deferral period and forgiveness periods. The PPP loan was made for the purpose of securing funding for salaries and wages of employees that may have otherwise been displaced by the outbreak of COVID-19 and the resulting detrimental impact on the Organization's operations. The loan bears interest at 1.0%, with principal and interest payments deferred until the date the SBA remits forgiveness to the lender or ten months following the end of the covered period. After that, the loan and interest would be paid back over a period of two years, if the loan is not forgiven under the terms of the PPP.

The Organization applied for full forgiveness in May 2021, as it believed it used the proceeds for purposes consistent with the PPP. On August 2, 2021, the Organization received approval for full forgiveness from the SBA. The Organization has accounted for the PPP loan in accordance with FASB ASC Topic 470, *Debt*, and included the full \$4,390,000 as a component of long-term debt until forgiveness was received. Upon receiving full forgiveness during the year ended June 30, 2022, the Organization will record a gain on extinguishment of long-term debt for the full \$4,390,000.

Long-term debt consisted of the following at June 30:

	<u>2021</u>	<u>2020</u>
Bond payable to a bank, due July 2027, with interest only payments at 3.06% through February 2026. Fixed principal payments commence March 2026. Secured by specific real estate	\$ 5,760,000	\$ 5,760,000
Note payable to a bank, due March 2026, monthly principal payments of \$17,016, plus interest at a 4.4% interest rate per annum. Secured by specific real estate	1,170,293	1,392,708
Note payable to a bank, due July 2025, monthly principal and interest payments of \$1,221 at a 3.27% interest rate. Secured by specific real estate	55,960	68,535
PPP loan	<u>4,390,000</u>	<u>4,390,000</u>
	11,376,253	11,611,243
Less current portion	(219,207)	(218,850)
Less unamortized debt issuance costs	<u>(63,637)</u>	<u>(74,098)</u>
	<u>\$11,093,409</u>	<u>\$11,318,295</u>

**MANCHESTER MENTAL HEALTH FOUNDATION, INC. AND AFFILIATES**

**NOTES TO CONSOLIDATED FINANCIAL STATEMENTS**

Years Ended June 30, 2021 and 2020

**9. Long-Term Debt (Continued)**

In connection with the line of credit, note payable and bond payable agreements, the Center is required to comply with certain restrictive financial covenants including, but not limited to, debt service coverage and days cash on hand ratios. At June 30, 2021, the Organization was in compliance with these restrictive covenants.

Aggregate principal payments on long-term debt, excluding the PPP loan, due within the next five years and thereafter are as follows:

Year ending June 30:	
2022	\$ 219,207
2023	217,630
2024	218,080
2025	217,811
2026	284,397
Thereafter	<u>5,829,128</u>
	<u>\$6,986,253</u>

Interest expense for the years ending June 30, 2021 and 2020 was \$373,498 and \$274,867, respectively. In accordance with ASU 2015-03, the amortization of debt issuance costs of \$10,461 is reflected in interest expense at June 30, 2021 and 2020. The remaining balance of \$363,037 and \$264,406, respectively, is interest related to the above debt for the years ended June 30, 2021 and 2020, respectively.

**10. Lease Obligations**

The Center leases certain facilities and equipment under operating leases which expire at various dates. Aggregate future minimum payments under noncancelable operating leases with terms of one year or more as of June 30, 2021 are as follows:

2022	\$ 79,150
2023	38,853
2024	10,508
2025	<u>1,255</u>
	<u>\$129,766</u>

Rent expense incurred by the Center was \$116,031 and \$103,898 for the years ended June 30, 2021 and 2020, respectively.



**MANCHESTER MENTAL HEALTH FOUNDATION, INC. AND AFFILIATES**

**NOTES TO CONSOLIDATED FINANCIAL STATEMENTS**

Years Ended June 30, 2021 and 2020

**11. Leases in Financial Statements of Lessors**

In July 2017, the Center acquired an office building it previously partially leased located at 2 Wall Street in Manchester, New Hampshire. The Center leases the real estate it does not occupy to nonrelated third parties. Aggregate future minimum lease payments to be received from tenants under noncancelable operating leases with terms of one year or more as of June 30, 2021 are as follows:

2022	\$ 367,237
2023	297,812
2024	296,245
2025	194,205
2026	141,626
Thereafter	<u>41,010</u>
	<u>\$1,338,135</u>

Rental revenue related to these noncancelable operating leases was \$402,911 and \$401,003 for the years ended June 30, 2021 and 2020, respectively.

**12. Concentrations of Credit Risk**

The Foundation holds investments with LPL Financial totaling \$5,509,025 and \$4,322,030 as of June 30, 2021 and 2020, respectively. Of this amount \$5,009,025 and \$3,822,030, respectively, is in excess of SIPC coverage of \$500,000 and is uninsured at June 30, 2021 and 2020, respectively.

The Center grants credit without collateral to its clients, most who are area residents and are insured under third-party payor agreements. The mix of receivables due from clients and third-party payors is as follows at June 30:

	<u>2021</u>	<u>2020</u>
Due from clients	39%	41%
Managed Medicaid	10	12
Medicaid receivable	10	15
Medicare receivable	4	8
Other insurance	<u>37</u>	<u>24</u>
	<u>100%</u>	<u>100%</u>

**MANCHESTER MENTAL HEALTH FOUNDATION, INC. AND AFFILIATES**

**NOTES TO CONSOLIDATED FINANCIAL STATEMENTS**

Years Ended June 30, 2021 and 2020

**13. Net Assets With Donor Restrictions**

Net assets with donor restrictions are available for the following purposes at June 30:

	<u>2021</u>	<u>2020</u>
Purpose restriction:		
Educational scholarships and program related activities	\$257,924	\$209,298
Perpetual in nature:		
Investments to be held in perpetuity, the income from which is restricted to support educational scholarships and program related activities	<u>232,297</u>	<u>232,297</u>
	<u>\$490,221</u>	<u>\$441,595</u>

**14. Liquidity and Availability**

Financial assets available for general expenditure within one year of the statement of financial position date, consist of the following at June 30, 2021:

Financial assets at year end:	
Cash and cash equivalents	\$14,209,783
Patient accounts receivable	849,013
Other accounts receivable	1,624,794
Investments	<u>5,277,317</u>
Financial assets available to meet general expenditures within one year	<u>\$21,960,907</u>

The Foundation receives contributions restricted by donors, and considers contributions restricted for programs which are ongoing, major and central to its annual operations to be available to meet cash needs for general expenditures.

## **Supplementary Information**

## MANCHESTER MENTAL HEALTH FOUNDATION, INC. AND AFFILIATES

## CONSOLIDATING STATEMENT OF FINANCIAL POSITION

June 30, 2021

ASSETS

	<u>Center</u>	<u>Foundation</u>	<u>Amoskeag</u>	<u>Elimi- nations</u>	<u>Total</u>
Current assets:					
Cash and cash equivalents	\$14,075,596	\$ 43,916	\$ 79,062	\$ 11,209	\$14,209,783
Restricted cash	4,638	-	115,730	-	120,368
Patient accounts receivable	849,013	-	-	-	849,013
Other accounts receivable	1,623,780	(35)	1,049	-	1,624,794
Due from affiliate	-	821,102	-	(821,102)	-
Investments – short-term	258,513	-	-	-	258,513
Prepaid expenses	<u>530,871</u>	<u>-</u>	<u>691</u>	<u>-</u>	<u>531,562</u>
Total current assets	17,342,411	864,983	196,532	(809,893)	17,594,033
Investments – long-term	-	5,018,804	-	-	5,018,804
Assets whose use is limited or restricted	-	490,221	-	-	490,221
Property and equipment, net of accumulated depreciation	<u>14,426,926</u>	<u>-</u>	<u>147,760</u>	<u>-</u>	<u>14,574,686</u>
Total assets	<u>\$31,769,337</u>	<u>\$6,374,008</u>	<u>\$344,292</u>	<u>\$(809,893)</u>	<u>\$37,677,744</u>

LIABILITIES AND NET ASSETS

	<u>Center</u>	<u>Foundation</u>	<u>Amoskeag</u>	<u>Elimi- nations</u>	<u>Total</u>
Current liabilities:					
Accounts payable	\$ 303,975	\$ -	\$ 2,097	\$ -	\$ 306,072
Accrued payroll, vacation and other accruals	4,703,925	710	2,586	-	4,707,221
Deferred revenue	91,157	-	-	-	91,157
Due to affiliate	809,893	-	-	(809,893)	-
Current portion of long-term debt	204,192	-	15,015	-	219,207
Amounts held for patients and other deposits	<u>19,923</u>	<u>-</u>	<u>2,228</u>	<u>-</u>	<u>22,151</u>
Total current liabilities	6,133,065	710	21,926	(809,893)	5,345,808
Extended illness leave, long term	489,022	-	-	-	489,022
Post-retirement benefit obligation	58,514	-	-	-	58,514
Long-term debt, less current maturities and unamortized debt issuance costs	<u>11,052,464</u>	<u>-</u>	<u>40,945</u>	<u>-</u>	<u>11,093,409</u>
Total liabilities	17,733,065	710	62,871	(809,893)	16,986,753
Net assets:					
Without donor restrictions	14,036,272	5,883,077	281,421	-	20,200,770
With donor restrictions	<u>-</u>	<u>490,221</u>	<u>-</u>	<u>-</u>	<u>490,221</u>
Total net assets	<u>14,036,272</u>	<u>6,373,298</u>	<u>281,421</u>	<u>-</u>	<u>20,690,991</u>
Total liabilities and net assets	<u>\$31,769,337</u>	<u>\$6,374,008</u>	<u>\$344,292</u>	<u>\$(809,893)</u>	<u>\$37,677,744</u>

**MANCHESTER MENTAL HEALTH FOUNDATION, INC. AND AFFILIATES**

**CONSOLIDATING STATEMENT OF ACTIVITIES  
AND CHANGES IN NET ASSETS**

Year Ended June 30, 2021

	<u>Center</u> Without Donor Restriction	<u>Foundation</u> Without Donor Restriction	With Donor Restriction	<u>Amoskeag</u> Without Donor Restriction	<u>Total</u>
Revenues and other support:					
Program service fees	\$28,930,106	\$ -	\$ -	\$ -	\$28,930,106
Program rental income	136,340	-	-	201,656	337,996
Fees and grants from government agencies	6,388,792	-	-	-	6,388,792
Interest income	25,328	-	-	-	25,328
Other income	<u>7,502,187</u>	<u>-</u>	<u>-</u>	<u>64</u>	<u>7,502,251</u>
Total revenues and other support	42,982,753	-	-	201,720	43,184,473
Operating expenses:					
Program services:					
Children and adolescents	5,834,861	-	-	-	5,834,861
Emergency services	2,885,744	-	-	-	2,885,744
Vocational services	686,963	-	-	-	686,963
Noneligibles	1,721,439	-	-	-	1,721,439
Multiservice team	10,188,358	-	-	-	10,188,358
ACT team	4,391,943	-	-	-	4,391,943
Crisis unit	6,305,765	-	-	-	6,305,765
Community residences and support living	1,476,769	-	-	-	1,476,769
HUD residences	-	-	-	139,905	139,905
Housing bridge program	485,130	-	-	-	485,130
Other	<u>2,446,068</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>2,446,068</u>
Total program services	36,423,040	-	-	139,905	36,562,945
Support services:					
Management and general	3,622,645	-	-	29,453	3,652,098
Operating property	589,935	-	-	-	589,935
Interest expense	<u>371,415</u>	<u>-</u>	<u>-</u>	<u>2,083</u>	<u>373,498</u>
Total operating expenses	<u>41,007,035</u>	<u>-</u>	<u>-</u>	<u>171,441</u>	<u>41,178,476</u>
Income from operations	1,975,718	-	-	30,279	2,005,997

**MANCHESTER MENTAL HEALTH FOUNDATION, INC. AND AFFILIATES**

**CONSOLIDATING STATEMENT OF ACTIVITIES  
AND CHANGES IN NET ASSETS (CONTINUED)**

Year Ended June 30, 2021

	<u>Center</u> Without Donor Restriction	<u>Foundation</u> Without Donor Restriction	With Donor Restriction	<u>Amoskeag</u> Without Donor Restriction	<u>Total</u>
Income from operations	\$ 1,975,718	\$ -	\$ -	\$ 30,279	\$ 2,005,997
Nonoperating revenue (expenses):					
Rental income	402,911	-	-	-	402,911
Rental property expense	(306,716)	-	-	-	(306,716)
Contributions	290,684	2,359	7,070	-	300,113
Net investment return	-	1,121,768	83,513	-	1,205,281
Dues	-	(5,040)	-	-	(5,040)
Donations to charitable organizations	-	-	(41,957)	-	(41,957)
Miscellaneous expenses	-	(3,536)	-	-	(3,536)
Nonoperating revenue, net	<u>386,879</u>	<u>1,115,551</u>	<u>48,626</u>	<u>-</u>	<u>1,551,056</u>
Excess of revenues over expenses	2,362,597	1,115,551	48,626	30,279	3,557,053
Net transfer (to) from affiliate	<u>(781,715)</u>	<u>781,715</u>	<u>-</u>	<u>-</u>	<u>-</u>
Increase in net assets	1,580,882	1,897,266	48,626	30,279	3,557,053
Net assets at beginning of year	<u>12,455,390</u>	<u>3,985,811</u>	<u>441,595</u>	<u>251,142</u>	<u>17,133,938</u>
Net assets at end of year	<u>\$14,036,272</u>	<u>\$5,883,077</u>	<u>\$490,221</u>	<u>\$281,421</u>	<u>\$20,690,991</u>

**MANCHESTER MENTAL HEALTH FOUNDATION, INC. AND AFFILIATES**

**ANALYSIS OF BBH REVENUES, RECEIPTS AND RECEIVABLES**

For the Year Ended June 30, 2021

	<u>BBH Receivable Beginning of Year</u>	<u>BBH Revenues Per Audited Financial Statements</u>	<u>Receipts for Year</u>	<u>BBH Receivable End of Year</u>
Contract year, June 30, 2021	<u>\$763,954</u>	<u>\$2,718,925</u>	<u>\$(2,916,248)</u>	<u>\$566,631</u>

	<u>Amount</u>
Analysis of receipts:	
Date of receipt/deposit:	
July 13, 2020	\$ 141,892
September 2, 2020	251,671
October 5, 2020	391,777
November 2, 2020	112,104
December 24, 2020	278,768
December 28, 2020	885
January 21, 2021	416,958
January 22, 2021	139,384
March 18, 2021	141,154
March 19, 2021	310,159
April 1, 2021	139,384
April 6, 2021	164,635
April 27, 2021	139,884
April 30, 2021	20,208
June 23, 2021	<u>267,385</u>
	<u>\$2,916,248</u>



## MANCHESTER MENTAL HEALTH FOUNDATION, INC. AND AFFILIATES

## STATEMENT OF FUNCTIONAL PUBLIC SUPPORT AND REVENUES

Year Ended June 30, 2021

	Total Agency	Admini- stration	Mental Health					
			Total Center Programs	Child and Adolescents	Emergency Services	Vocational Services	Non- Eligibles	Multi- Service Team
Program service fees:								
Net client fees	\$ (209,410)	\$ —	\$ (209,410)	\$ (34,518)	\$ 165,722	\$ (2,603)	\$ (58,831)	\$ (500,569)
HMO's	2,092,284	—	2,092,284	496,600	243,391	—	461,924	585,327
Blue Cross/Blue Shield	2,416,304	—	2,416,304	448,477	340,069	—	486,498	558,152
Medicaid	22,323,837	—	22,323,837	7,439,458	624,929	301,516	267,310	7,994,247
Medicare	1,380,071	—	1,380,071	1,747	16,975	(91)	241,616	980,440
Other insurance	955,847	—	955,847	197,560	31,197	4,563	147,378	355,923
Other program fees	<u>(28,827)</u>	<u>—</u>	<u>(28,827)</u>	<u>(460)</u>	<u>(10,079)</u>	<u>—</u>	<u>(3,912)</u>	<u>(4,462)</u>
	28,930,106	—	28,930,106	8,548,864	1,412,204	303,385	1,541,983	9,969,058
Local and county government:								
Division for Children, youth and families	3,540	—	3,540	3,540	—	—	—	—
Federal funding path	43,728	—	43,728	—	—	—	—	—
Rental income	337,996	—	136,340	—	—	—	—	—
Interest income	25,328	—	25,328	—	—	—	—	—
BBH:								
Bureau of Behavioral Health	1,628,880	—	1,628,880	—	440,880	—	—	—
Other	1,042,777	—	1,042,777	—	—	—	—	—
Other revenues	<u>11,172,118</u>	<u>—</u>	<u>11,172,054</u>	<u>2,151,621</u>	<u>1,022,940</u>	<u>187,570</u>	<u>94,111</u>	<u>2,167,105</u>
	<u>14,254,367</u>	<u>—</u>	<u>14,052,647</u>	<u>2,155,161</u>	<u>1,463,820</u>	<u>187,570</u>	<u>94,111</u>	<u>2,167,105</u>
Total program revenues	<u>\$43,184,473</u>	<u>\$ —</u>	<u>\$42,982,753</u>	<u>\$10,704,025</u>	<u>\$ 2,876,024</u>	<u>\$ 490,955</u>	<u>\$ 1,636,094</u>	<u>\$12,136,163</u>

	<u>Center</u>							
	<u>ACT Team</u>	<u>Crisis Unit</u>	<u>Community Residence</u>	<u>Supportive Living</u>	<u>Other Mental Health</u>	<u>Other Non-BBH</u>	<u>Housing Bridge</u>	<u>Amoskeag</u>
Program service fees:								
Net client fees	\$ (96,345)	\$ 228,559	\$ (20)	\$ (295)	\$ —	\$ 89,490	\$ —	\$ —
HMO's	3,856	295,303	—	—	—	5,883	—	—
Blue Cross/Blue Shield	61,761	520,158	—	—	—	1,189	—	—
Medicaid	2,760,953	1,880,488	501,556	482,720	1,536	69,124	—	—
Medicare	134,412	4,952	20	—	—	—	—	—
Other insurance	89,370	118,106	—	(24)	—	11,774	—	—
Other program fees	<u>(473)</u>	<u>(12,370)</u>	<u>—</u>	<u>(144)</u>	<u>—</u>	<u>3,073</u>	<u>—</u>	<u>—</u>
	2,953,534	3,035,196	501,556	482,257	1,536	180,533	—	—
Local and county government:								
Division for Children, youth and families	—	—	—	—	—	—	—	—
Federal funding path	—	—	—	—	—	43,728	—	—
Rental income	—	2,023	—	129,425	—	4,892	—	201,656
Interest income	—	—	—	—	—	25,328	—	—
BBH:								
Bureau of Behavioral Health	450,000	675,000	—	—	63,000	—	—	—
Other	—	1,042,777	—	—	—	—	—	—
Other revenues	<u>1,254,408</u>	<u>1,747,929</u>	<u>49,319</u>	<u>339,711</u>	<u>1,368</u>	<u>1,707,222</u>	<u>448,750</u>	<u>64</u>
	<u>1,704,408</u>	<u>3,467,729</u>	<u>49,319</u>	<u>469,136</u>	<u>64,368</u>	<u>1,781,170</u>	<u>448,750</u>	<u>201,720</u>
Total program revenues	<u>\$ 4,657,942</u>	<u>\$ 6,502,925</u>	<u>\$ 550,875</u>	<u>\$ 951,393</u>	<u>\$ 65,904</u>	<u>\$ 1,961,703</u>	<u>\$ 448,750</u>	<u>\$ 201,720</u>

## MANCHESTER MENTAL HEALTH FOUNDATION, INC. AND AFFILIATES

## CONSOLIDATING STATEMENT OF FINANCIAL POSITION

June 30, 2020

ASSETS

	<u>Center</u>	<u>Foundation</u>	<u>Amoskeag</u>	<u>Elimi- nations</u>	<u>Total</u>
Current assets:					
Cash and cash equivalents	\$ 9,174,331	\$ 34,587	\$ 117,067	\$ 200,000	\$ 9,525,985
Restricted cash	4,322	-	88,464	-	92,786
Patient accounts receivable	2,021,607	-	-	-	2,021,607
Other accounts receivable	2,414,414	199,900	1,713	(200,000)	2,416,027
Due from affiliate	161,908	-	-	(161,908)	-
Investments – short-term	250,000	-	-	-	250,000
Prepaid expenses	<u>556,789</u>	<u>-</u>	<u>691</u>	<u>-</u>	<u>557,480</u>
Total current assets	14,583,371	234,487	207,935	(161,908)	14,863,885
Investments – long-term	-	3,880,435	-	-	3,880,435
Assets whose use is limited or restricted	-	441,595	-	-	441,595
Property and equipment, net of accumulated depreciation	<u>14,609,960</u>	<u>-</u>	<u>150,451</u>	<u>-</u>	<u>14,760,411</u>
Total assets	<u>\$29,193,331</u>	<u>\$4,556,517</u>	<u>\$358,386</u>	<u>\$(161,908)</u>	<u>\$33,946,326</u>

LIABILITIES AND NET ASSETS

	<u>Center</u>	<u>Foundation</u>	<u>Amoskeag</u>	<u>Elimi- nations</u>	<u>Total</u>
<b>Current liabilities:</b>					
Accounts payable	\$ 183,858	\$ -	\$ 2,586	\$ -	\$ 186,444
Accrued payroll, vacation and other accruals	4,364,029	711	-	-	4,364,740
Deferred revenue	145,979	-	-	-	145,979
Due to affiliate	-	128,400	33,508	(161,908)	-
Current portion of long-term debt	204,192	-	14,658	-	218,850
Amounts held for patients and other deposits	<u>20,187</u>	<u>-</u>	<u>2,615</u>	<u>-</u>	<u>22,802</u>
<b>Total current liabilities</b>	<b>4,918,245</b>	<b>129,111</b>	<b>53,367</b>	<b>(161,908)</b>	<b>4,938,815</b>
Extended illness leave, long term	484,285	-	-	-	484,285
Post-retirement benefit obligation	70,993	-	-	-	70,993
Long-term debt, less current maturities and unamortized debt issuance costs	<u>11,264,418</u>	<u>-</u>	<u>53,877</u>	<u>-</u>	<u>11,318,295</u>
<b>Total liabilities</b>	<b>16,737,941</b>	<b>129,111</b>	<b>107,244</b>	<b>(161,908)</b>	<b>16,812,388</b>
<b>Net assets:</b>					
Without donor restrictions	12,455,390	3,985,811	251,142	-	16,692,343
With donor restrictions	<u>-</u>	<u>441,595</u>	<u>-</u>	<u>-</u>	<u>441,595</u>
<b>Total net assets</b>	<b>12,455,390</b>	<b>4,427,406</b>	<b>251,142</b>	<b>-</b>	<b>17,133,938</b>
<b>Total liabilities and net assets</b>	<b><u>\$29,193,331</u></b>	<b><u>\$4,556,517</u></b>	<b><u>\$358,386</u></b>	<b><u>\$(161,908)</u></b>	<b><u>\$33,946,326</u></b>

**MANCHESTER MENTAL HEALTH FOUNDATION, INC. AND AFFILIATES**

**CONSOLIDATING STATEMENT OF ACTIVITIES  
AND CHANGES IN NET ASSETS**

Year Ended June 30, 2020

	<u>Center</u> Without Donor Restriction	<u>Foundation</u> Without Donor Restriction	With Donor Restriction	<u>Amoskeag</u> Without Donor Restriction	<u>Total</u>
Revenues and other support:					
Program service fees	\$25,722,254	\$ -	\$ -	\$ -	\$25,722,254
Program rental income	138,572	-	-	221,172	359,744
Fees and grants from government agencies	6,253,650	-	-	-	6,253,650
Interest income	48,164	-	-	-	48,164
Other income	<u>7,228,007</u>	<u>-</u>	<u>-</u>	<u>42</u>	<u>7,228,049</u>
Total revenues and other support	39,390,647	-	-	221,214	39,611,861
Operating expenses:					
Program services:					
Children and adolescents	5,488,616	-	-	-	5,488,616
Emergency services	2,866,477	-	-	-	2,866,477
Vocational services	659,686	-	-	-	659,686
Noneligibles	1,738,729	-	-	-	1,738,729
Multiservice team	9,843,326	-	-	-	9,843,326
ACT team	4,194,118	-	-	-	4,194,118
Crisis unit	5,791,325	-	-	-	5,791,325
Community residences and support living	1,534,011	-	-	-	1,534,011
HUD residences	-	-	-	153,781	153,781
Housing bridge program	423,615	-	-	-	423,615
Other	<u>1,862,359</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>1,862,359</u>
Total program services	34,402,262	-	-	153,781	34,556,043
Support services:					
Management and general	3,503,470	-	-	29,453	3,532,923
Operating property	574,967	-	-	-	574,967
Interest expense	<u>271,826</u>	<u>-</u>	<u>-</u>	<u>3,041</u>	<u>274,867</u>
Total operating expenses	<u>38,752,525</u>	<u>-</u>	<u>-</u>	<u>186,275</u>	<u>38,938,800</u>
Income from operations	638,122	-	-	34,939	673,061

**MANCHESTER MENTAL HEALTH FOUNDATION, INC. AND AFFILIATES**

**CONSOLIDATING STATEMENT OF ACTIVITIES  
AND CHANGES IN NET ASSETS (CONTINUED)**

Year Ended June 30, 2020

	<u>Center</u> Without Donor Restriction	<u>Foundation</u> Without Donor Restriction	With Donor Restriction	<u>Amoskeag</u> Without Donor Restriction	<u>Total</u>
Income from operations	\$ 638,122	\$ —	\$ —	\$ 34,939	\$ 673,061
Nonoperating revenue (expenses):					
Rental income	401,003	—	—	—	401,003
Rental property expense	(298,934)	—	—	—	(298,934)
Contributions	218,666	591	4,475	—	223,732
Net investment return	—	142,543	17,628	—	160,171
Dues	—	(5,040)	—	—	(5,040)
Miscellaneous expenses	—	(3,499)	—	—	(3,499)
Nonoperating revenue, net	<u>320,735</u>	<u>134,595</u>	<u>22,103</u>	<u>—</u>	<u>477,433</u>
Excess of revenues over expenses	958,857	134,595	22,103	34,939	1,150,494
Net transfer (to) from affiliate	<u>(200,000)</u>	<u>200,000</u>	<u>—</u>	<u>—</u>	<u>—</u>
Increase in net assets	758,857	334,595	22,103	34,939	1,150,494
Net assets at beginning of year	<u>11,696,533</u>	<u>3,651,216</u>	<u>419,492</u>	<u>216,203</u>	<u>15,983,444</u>
Net assets at end of year	<u>\$12,455,390</u>	<u>\$3,985,811</u>	<u>\$441,595</u>	<u>\$251,142</u>	<u>\$17,133,938</u>

**MANCHESTER MENTAL HEALTH FOUNDATION, INC. AND AFFILIATES**

**ANALYSIS OF BBH REVENUES, RECEIPTS AND RECEIVABLES**

For the Year Ended June 30, 2020

	<u>BBH Receivable Beginning of Year</u>	<u>BBH Revenues Per Audited Financial Statements</u>	<u>Receipts for Year</u>	<u>BBH Receivable End of Year</u>
Contract year, June 30, 2020	<u>\$252,073</u>	<u>\$3,041,764</u>	<u>\$(2,529,883)</u>	<u>\$763,954</u>
				<u>Amount</u>
Analysis of receipts:				
Date of receipt/deposit:				
July 25, 2019				\$ 251,192
July 30, 2019				230
August 16, 2019				885
October 18, 2019				503,259
November 15, 2019				251,187
December 26, 2019				251,187
January 21, 2020				252,072
February 26, 2020				251,187
March 25, 2020				265,187
May 4, 2020				251,187
May 21, 2020				1,123
June 4, 2020				<u>251,187</u>
				<u>\$2,529,883</u>

## MANCHESTER MENTAL HEALTH FOUNDATION, INC. AND AFFILIATES

## STATEMENT OF FUNCTIONAL PUBLIC SUPPORT AND REVENUES

Year Ended June 30, 2020

	Total Agency	Admini- stration						Mental Health	
			Total Center Programs	Child and Adolescents	Emergency Services	Vocational Services	Non- Eligibles	Multi- Service Team	
Program service fees:									
Net client fees	\$ 181,631	\$ -	\$ 181,631	\$ 11,792	\$ 36,671	\$ (4,636)	\$ (35,149)	\$ (60,284)	
HMO's	1,799,918	-	1,799,918	422,945	185,587	-	421,226	472,449	
Blue Cross/Blue Shield	2,493,363	-	2,493,363	389,203	337,243	-	441,019	670,946	
Medicaid	19,226,816	-	19,226,816	6,571,219	540,874	301,183	258,187	6,600,411	
Medicare	1,186,322	-	1,186,322	1,273	12,793	91	183,193	868,594	
Other insurance	825,053	-	825,053	115,280	65,947	19,706	148,414	269,441	
Other program fees	9,151	-	9,151	123	3,411	-	1,299	1,102	
	<u>25,722,254</u>	<u>-</u>	<u>25,722,254</u>	<u>7,511,835</u>	<u>1,182,526</u>	<u>316,344</u>	<u>1,418,189</u>	<u>8,822,659</u>	
Local and county government:									
Division for Children, youth and families	3,245	-	3,245	3,245	-	-	-	-	
Federal funding path	43,731	-	43,731	-	43,731	-	-	-	
Rental income	359,744	-	138,572	-	-	-	-	-	
Interest income	48,164	-	48,164	-	-	-	-	-	
BBH:									
Bureau of Behavioral Health	1,649,540	-	1,649,540	1,353	440,884	-	-	-	
Other	1,345,248	-	1,345,248	-	-	-	-	-	
Other revenues	<u>10,439,935</u>	<u>-</u>	<u>10,439,893</u>	<u>2,008,696</u>	<u>1,159,197</u>	<u>182,867</u>	<u>111,805</u>	<u>2,045,589</u>	
	<u>13,889,607</u>	<u>-</u>	<u>13,668,393</u>	<u>2,013,294</u>	<u>1,643,812</u>	<u>182,867</u>	<u>111,805</u>	<u>2,045,589</u>	
Total program revenues	<u>\$39,611,861</u>	<u>\$ -</u>	<u>\$39,390,647</u>	<u>\$ 9,525,129</u>	<u>\$ 2,826,338</u>	<u>\$ 499,211</u>	<u>\$ 1,529,994</u>	<u>\$10,868,248</u>	



	Center							
	ACT Team	Crisis Unit	Community Residence	Supportive Living	Other Mental Health	Other Non-BBH	Housing Bridge	Amoskeag
Program service fees:								
Net client fees	\$ 93,052	\$ 25,405	\$ 26,000	\$ 21,000	\$ -	\$ 67,780	\$ -	\$ -
HMO's	13,293	284,418	-	-	-	-	-	-
Blue Cross/Blue Shield	37,068	617,884	-	-	-	-	-	-
Medicaid	2,316,186	1,592,395	557,284	462,903	2,128	24,046	-	-
Medicare	114,186	6,036	156	-	-	-	-	-
Other insurance	92,343	107,995	-	4,012	-	1,915	-	-
Other program fees	<u>125</u>	<u>3,052</u>	<u>-</u>	<u>39</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
	2,666,253	2,637,185	583,440	487,954	2,128	93,741	-	-
Local and county government:								
Division for Children, youth and families	-	-	-	-	-	-	-	-
Federal funding path	-	-	-	-	-	-	-	-
Rental income	-	992	-	132,108	-	5,472	-	221,172
Interest income	-	-	-	-	-	48,164	-	-
BBH:								
Bureau of Behavioral Health	475,000	675,000	-	-	57,303	-	-	-
Other	-	1,345,248	-	-	-	-	-	-
Other revenues	<u>1,095,204</u>	<u>1,120,490</u>	<u>43,374</u>	<u>314,687</u>	<u>11,096</u>	<u>1,855,619</u>	<u>491,269</u>	<u>42</u>
	<u>1,570,204</u>	<u>3,141,730</u>	<u>43,374</u>	<u>446,795</u>	<u>68,399</u>	<u>1,909,255</u>	<u>491,269</u>	<u>221,214</u>
Total program revenues	<u>\$ 4,236,457</u>	<u>\$ 5,778,915</u>	<u>\$ 626,814</u>	<u>\$ 934,749</u>	<u>\$ 70,527</u>	<u>\$ 2,002,996</u>	<u>\$ 491,269</u>	<u>\$ 221,214</u>

**MANCHESTER MENTAL HEALTH FOUNDATION, INC.  
AND  
THE MENTAL HEALTH CENTER OF GREATER MANCHESTER, INC.  
BOARD OF DIRECTORS  
2021 - 2022**

**Kevin Sheppard**, *Board Chair*; Director, Manchester Public Works  
Board Term: 6 years, October 2016 through September 2022

**Elaine Michaud**, *Board Vice Chair*; Retired Partner, Devine Millimet Law Firm  
Board Term: 3 years, May 2021 through September 2024

**Brent Kiley**, *Board Treasurer*; Managing Director, Rise Private Wealth Management  
Board Term: 6 years, October 2017 through September 2023

**Lizabeth MacDonald**, *Board Secretary*; Principal, Weston Elementary School  
Board Term: 6 years, April 2016 through September 2022

**Philip Alexakos**, Chief Operations Officer, Manchester Health Department  
Board Term: 6 years, October 2021 through September 2027

**Mark Burns**, Senior Sales Executive, Wieczorek Insurance  
Board Term: 6 years, October 2019 through September 2025

**Ronald Caron**, Attorney, Devine Millimet Law Firm  
Board Term: 6 years, October 2019 through September 2025

**Courtney Carrier**, Project Designer, Lavallee Brensinger Architects  
Board Term: 6 years, October 2021 through September 2027

**Sgt. Derek Cataldo**, Training Officer, Manchester NH Police Department  
Board Term: Board Term: 6 years, November 2021 through September 2027

**Jeff Eisenberg**, President, EVR Advertising  
Board Term: 6 years, October 2018 through September 2024

**Desneiges French**, Senior Accountant, Wipfli  
Board Term: 6 years, October 2019 through September 2025

**Beth Guttoff**, Compliance and Privacy Officer, Elliot Health System  
Board Term: 6 years, October 2021 through September 2027

**David Harrington**, Director of Human Resources, New England College  
Board Term: 6 years, October 2017 through September 2023

**MANCHESTER MENTAL HEALTH FOUNDATION, INC.  
AND  
THE MENTAL HEALTH CENTER OF GREATER MANCHESTER, INC.  
BOARD OF DIRECTORS  
2021 - 2022**

**Janet Langlois**, Chief Financial Officer, Amoskeag Health  
Board Term: 6 years, October 2021 through September 2027

**Michael Reed**, President, Stebbins Commercial Properties, LLC  
Board Term: 6 years, October 2019 through September 2025

**Deanna Rice**, Director of Case Management and Population Health, Catholic Medical Center  
Board Term: 6 years, October 2020 through September 2026

**Dr. Ron Schneebaum**, MD, Dartmouth Hitchcock  
Board Term: 6 years, October 2018 through September 2024

**Richard Shannon**, Deacon and Director of Pastoral Care, Bishop Peterson Residence  
Board Term: 6 years, October 2016 through September 2022

**William Stone**, President and CEO, Primary Bank  
Board Term: 6 years, May 2020 through September 2026

**PATRICIA CARTY, MS, CCBT**  
Executive Vice President/Chief Operating Officer

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**DESCRIPTION**

Works collaboratively with members of Senior Leadership Team and is an active participant in planning and development. Attends meetings with the Board of Directors and contributes to Board effort in governing The Center. Advises the President/CEO of opportunities and trends within the environment that The Center operates, as well as analyzing the strengths and weaknesses of Center programs and personnel. Understands and incorporates The Center's mission, vision and Guiding Values and Principles in all areas of performance. Positively represents The Center y to all constituent groups; including regulatory agencies, media, general public, staff, consumers and families. May be requested to take part in consultations, education activities, speakers bureau, presentations, supervision of employees toward licensure, and will be expected to take part in Quality Improvements activities.

**EDUCATION**

MS	Springfield College, Manchester Community/Psychology	1994
BA	University of Vermont Psychology	1985

**EXPERIENCE**

	The Mental Health Center of Greater Manchester	Manchester, NH
July 2015 to present	Executive Vice President/Chief Operating Officer	
2000 to July 2015	Director of Community Support Services	
1996 – 2000	Assistant Director of Community Support Services	
1990 – 1996	Assistant Coordinator, Restorative Partial Hospital	
1987 – 1990	Counselor, Restorative Partial Hospital	
1986 – 1987	Residential Specialist	

**PROFESSIONAL AFFILIATIONS, MEMBERSHIPS, LICENSES AND CERTIFICATIONS**

- Member – Psychopharmacology Research Group, Department of Psychiatry, Dartmouth Medical School – 2003 to present
- 1998 Recipient of the Mental Illness Administrator of the Year Award by the National Alliance for the Mentally Ill
- 1998 American Psychiatric Association Gold Award participant winner accepting on behalf of the entire DBT treatment program
- American Mental Health Counselor's Association (#999020788)
- Certified Cognitive Behavioral Therapist (#12421)
- National Association of Cognitive Behavioral Therapists

**PATRICIA CARTY, MS, CCBT**  
Executive Vice President/Chief Operating Officer


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**PUBLICATIONS**

- The Trauma Recovery Group: A Cognitive-Behavioral Program for Post-Traumatic Stress Disorder in Persons with Severe Mental Illness. Community Mental Health Journal, Vol. 43, No. 3, June 2007.
- Co-authored Chapter 25 for text entitled Improving Mental Health Care: Commitment to Quality. Edited by Sederer & Dickey, 2001.
- Psychometric Evaluation of Trauma and Post-traumatic Stress Disorder Assessment in Persons with Severe Mental Illness. Psychology Assessment. 2001. Vol. 13, No. 1, 110-117.
- HIV Risk Factors Among People with Severe Mental Illness in Urban and Rural Areas. Psychiatric Services. April 1999.
- Trauma and Post-traumatic Stress Disorder in Severe Mental Illness. Journal of Consulting and Clinical Psychology. 1998. Vol. 49, No. 10, 1338-1340.
- Integrating Dialectical Behavior Therapy into a Community Mental Health Program. Psychiatric Services. October 1998. Vol. 49, No. 10, 1338-1340.

## Resume

**Richard Cornell MSW, ACSW, LICSW**  
**Vice President of Community Relations**  
**The Mental Health Center of Greater Manchester**  
**401 Cypress Street**  
**Manchester, NH 03103**



**WORK EXPERIENCE** - *Please note that I have worked for the MHCGM since 1973.*

**July 2014 to Present -**

**Vice President of Community Relations for the Mental Health Center of Greater Manchester. Responsible for overseeing all Community and Development Projects as well as Community Education & Strategic Resources.**

**2000 to July 2014 -**

**Director of Bedford Counseling Associates. Responsible for all clinical decisions made by the staff in our Manchester and Derry office settings. Supervised the decisions made by the scheduling department. Monitored the use of funding source monies. Worked with other departments to assure open communication and that client needs were met. (member of CST, Management and Marketing Teams). Supervised new staff and students. Maintained a full-time case load. Performed community presentations as needed. Resolved any client conflicts in the delivery of their services.**

**1999 to 2000 -**

**Coordinator of Bedford Counseling Associates. Full-time therapist. Supervised intake coordination and emergency services related to this program.**

**1986 to 1999 -**

**Child and Adolescent Therapist. Responsible for community outreach with local schools, hospitals and primary care offices. Performed presentations for local businesses when needed.**

**1980 to 1986 -**

**Child Therapist. Worked with families and community programs.**

**1981 to 1984 -**

**Volunteer Coordinator & Vocational Development. Worked with the Director**

*of Community Development to expand a highly successful volunteer program for the center. We also worked to create a supportive employment program (Options) for the center. During this time additionally carried a full clinical caseload.*

**1978 to 1980 -**

*Adult Out-Patient Therapist. Caseload was mixed with Emergency Services and the Adult Out-Patient Department.*

**1976 to 1980 -**

*Emergency Services Clinician. Responsible for crisis intervention training. Performed psychiatric assessments. Took on-call duties in office and out in the community. Worked with Emergency Room Departments, Police and many community agencies.*

**1973 to 1975 -**

*Mental Health Worker. Therapist on the night and evening shifts of the center's in-patient unit.*

**EDUCATION**

**1987-**

*MSW with a concentration in youth and group work. Boston University, School of Social Work*

**1981 -**

*BS in Human Services, New Hampshire College*

**LICENSURE/MEMBERSHIPS**

- ❖ *LICSW - Licensed Independent Clinical Social Worker, NH # 457*
- ❖ *ACSW - Academy of Certified Social Workers since 1990*
- ❖ *NASW - National Association Of Social Workers since 1984*

**QUALIFICATIONS**

- ❖ *Demonstration of strong leadership skills*
- ❖ *Sound background of clinical practice*
- ❖ *History of positive supervisory skills*
- ❖ *Lengthy public speaking experience*

*(References available upon request)*

**PAUL J. MICHAUD  
MSB, BS**

Seasoned professional with 30 years of financial management, reporting, and leadership experience, inclusive of general ledger oversight & reconciliations, month-end close, payroll, A/P, A/R, budgeting / forecasting, variance analysis, product costing, revenue cycle management, revenue enhancement, treasury / cash-flow forecasting, environmental & operational analysis, staff supervision, H/R, workers comp. and insurance / risk administration, regulatory and statutory reporting, external audits, strategic planning, policy development, grants / funding management, technology implementation, EMR, compliance, and security.

**LEADERSHIP POSITIONS**

<b><u>Chief Financial Officer</u></b>	The Mental Health Center Of Greater Manchester (NH)	2011 to present
<b><u>Controller</u></b>	Associated Home Care, Inc. Beverly, MA	2009 to 2011
<b><u>Chief Financial Officer</u></b>	Seacoast VNA, North Hampton, NH	1998 to 2009
<b><u>Manager, Public Accounting</u></b>	Berry, Dunn, McNeil & Parker, CPA	1996 to 1998
<b><u>Director, Budget &amp; Cost / Controller</u></b>	BCBS of Maine, So. Portland, ME	1993 to 1996

**Key Accountabilities:** Oversight of all accounting, financial reporting, transaction processing, budgets / forecasts, A/R, A/P, G/L, payroll, I/T, product costing, profitability analysis, and vendor contracting. Regular collaboration with Senior Management Team, Finance Committees, Board of Directors, external auditors, and federal / state regulators. Other responsibilities include: revenue cycle & cash flow management, analysis and resolution of forecast variances, management of billing, A/R and collections, banking, investor, lender relationships, new business development, staff recruitment, supervision, training, benefits / retirement plans administration, cost accounting, operational analyses, systems integration, development and maintenance of accounting and management information systems. Duties also include assessing risk exposure & insurance coverage, M & A evaluations and due diligence, grant applications, and preparation of corporate income tax schedules and support ( Forms 990 and 1120 )

***Significant Accomplishments – Post-Acute Healthcare facilities:***

Key member of EMR implementation team (billing, A/R, Accounting, registration functions)  
 Financial oversight during period of 100% revenue growth  
 Financial oversight during period of national Top 500 Agency Status  
 Financial oversight during period of 300% reduction in Days in A/R  
 One-year oversight – due diligence process – Merger with \$50 million entity

**Audit / Consulting Manager**

Berry, Dunn, McNeil & Parker, CPA's & Management Consultants 1996 to 1998  
 Provided consultation and advisory services to hospitals, nursing homes, ALF's, and other healthcare facilities (acute & post-acute) in areas of reimbursement, financial planning and reporting and systems evaluations and integration. Coordinated and supervised audit engagements, regulatory report preparation, feasibility studies, due diligence, financial forecasts and projections, and operational and compliance reviews. Assisted clients with regulatory licensing and certifications.



*Paul J. Michaud*

*Page 2*

**Budget Director, Finance Division, Budget & Cost Department**

Blue Cross & Blue Shield of Maine      So. Portland, ME      1993 through 1996  
Directed corporate administrative budgeting and forecasting process for Maine's largest managed care organization. Determined, distributed, analyzed, and forecast annual operating expenses in excess of \$70 million. Oversight responsibilities of administrative expense reimbursement for all federal and state contracts. Supervised professional and administrative staff. A/P. Payroll, G/L, financial & budget variance reporting & analysis. Interim appointment as VP of Finance.

***Significant Accomplishments:***

Reorganized corporate budgeting and costing process, converting to electronic format while enhancing routine communications with department heads and improving variance reporting.  
Restructured payroll and A/P functions resulting in operational and economic efficiencies.  
Collaborated with senior management in major corporate reorganization to streamline operations and reduce administrative costs. Reduced administrative budget in excess of 25%.  
Appointed to corporate job evaluation and compensation committee

**Audit Manager, Medicare Fiscal Intermediary**

Blue Cross & Blue Shield of Maine      So. Portland, ME      1985 through 1993

Oversight responsibilities for Medicare cost report audit and reimbursement functions for hospital complexes, home health care agencies, skilled nursing facilities, and other healthcare providers. Interpreted and applied federal program laws, regulations and cost reporting instructions. Interacted with provider officers and external consultants, CPA's and federal program officials. Staff supervision.

***Accomplishments:***

Planned, organized and implemented New England Regional Home Health Agency audit department in 1986, inclusive of development of audit programs and policies, fraud and abuse detection programs, staff recruitment and training, and all related administrative and management functions.  
Administered annual audit and provider service functions resulting in HCFA recognition of Blue Cross & Blue Shield of Maine as one of the leading and most cost efficient audit intermediaries in the entire country based upon federal performance and quality standards. (1989 through 1995)

**Staff Auditor – Public Accounting**

Planned and conducted audit examinations and prepared financial statements and tax returns for clients within the retail, financial services, healthcare and manufacturing industries.

Arthur Young & Company, Portland, Maine      1982 through 1983

**EDUCATIONAL EXPERIENCE**

Husson College, Bangor, Maine  
Masters of Science in Business Administration (MSB – Accounting Concentration)      1990  
Husson College, Bangor, Maine  
Bachelor of Science in Accounting (BSA)      1980

**TECHNICAL PROFICIENCIES**

Microsoft Office Products – Excel, Word, Powerpoint, database management tools  
Various accounting & patient billing programs (*Quantum, myAvatar, QuickBooks, MAS 90, MISYS, HAS, CERNER*)

## **Jonathan Routhier**

### **Overview of Qualifications**

- Twenty-eight years of progressive clinical and administrative leadership in behavioral health care and developmental disability services organizations.
- Results-oriented experience as a program and financial manager in both start-up and mature organizations
- Exceptional communication, analytical and facilitation skills
- Integrated knowledge of financial, program and administrative operations
- A fun, creative and team-oriented work ethic

### **Work Experience**

#### Executive Vice President and Chief Operating Officer, The Mental Health Center of Greater Manchester, Manchester, NH (January 2022-present)

- Responsible for integrating the strategic plan through the clinical services programs
- Provide management oversight for the development of high quality, cost-effective programs
- Address operational problems in a manner that optimizes patient well-being
- Analyze clinical, financial and legal data
- Maintain clinical knowledge to redesign innovative systems and develop new models of care.

#### Executive Director, Community Support Network, Inc. (CSNI) Concord, NH (August 2016-January 2022)

- Responsible for leadership of all operations, strategic planning and execution for statewide association of Area Agencies
- Responsible for budget development and management, human resources management and vendor contracts
- Report monthly to Board of Directors on all aspects of CSNI operations
- Develop and sustain productive working relationships with state government entities including Governor, Legislature and Department of Health and Human Services
- Work closely with contracted lobbyist to plan and execute legislative strategy
- Develop new program offerings to benefit membership

- Collaborate with provider agencies, vendors and other associations and groups to support the mission of CSNI.
- Member and current Vice Chair of the Medical Care Advisory Committee, providing stakeholder input to the Director of Medicaid for the State of New Hampshire

Chief Operating Officer, WestBridge, Inc., Manchester, NH (January 2008-January 2014).

- Provided ongoing clinical consultation and supervision to Assertive Community Treatment teams and Residential Program teams.
- Provided leadership to quality improvement department
- Led efforts resulting in three-year accreditation by the Council on Accreditation of Rehabilitation Facilities.
- Developed and implemented outcome measurement system in collaboration with Dartmouth Psychiatric Research Center
- Implemented Electronic Medical Record system
- Direct liaison to corporate counsel, auditors, and accrediting body
- Directed the implementation of customer relationship management system (Salesforce)

Chief Financial Officer, WestBridge, Inc, Manchester, NH (April 2002-June 2016).

- Supervised team of finance staff
- Directly responsible for providing financial information to Board of Directors
- Provided financial leadership in start-up organization
- Developed budgets, data input and reporting processes, and accounting procedures consistent with FASB requirements for non-profit organizations
- Provided fiscal, managerial, and operational leadership to program directors and team leaders.
- Shared responsibility for development and achievement of strategic goals
- Oversaw and coordinated all real estate transactions
- Ensured appropriate loss protection exists for organization
- Oversaw marketing and business development efforts
- Oversaw human resources administration

Director of Contracts and Reimbursement, The Mental Health Center of Greater Manchester, Manchester, NH (December 2000-April 2002).

- Oversaw all financial intake, billing, reimbursement and accounts receivable functions for 19 million dollar budget agency
- Member of Senior Leadership Team, reporting directly to CEO
- Negotiated reimbursement rates with third party payors
- Completed and monitored all contracts with managed care organizations

- Presented monthly reports to Board of Directors
- Wrote and implemented new financial policies to enhance agency's financial performance
- Chaired Ethics Committee

Director of Quality and Utilization Management, The Mental Health Center of Greater Manchester (April 1997-December 2000).

- Facilitated budget planning process and led efforts in cost control
- Developed and implemented agency performance measurement system
- Led efforts to ensure re-accreditation by the Joint Commission on Accreditation of Healthcare Organizations
- Directed several quality improvement teams
- Trained and oriented staff at all levels in quality improvement methods
- Co-led efforts resulting in the 2000 Granite State Quality Commitment Award
- Assisted with conversion to new information system by designing and charting new work flows
- Oversaw the implementation of systems to determine appropriate leveling of care and monitoring of service utilization to maximize clinical resources and maintain compliance with state eligibility criteria.
- Conducted utilization reviews for acute psychiatric residential treatment program to ensure appropriate length of stay, discharge planning and coordination of care.

Director of Gemini House, The Mental Health Center of Greater Manchester (May 1995-April 1997).

- Conducted all initial assessments of clients referred to this residential program for adults with co-occurring disorders
- Directed staff of twelve professionals and paraprofessionals
- Responsible for hiring, training, evaluation, supervision and termination of staff; building maintenance and security; compliance with federal, state and local regulations
- Provided consultation to international visitors
- Created brochures and other marketing materials highlighting the success of the program

Clinical Case Manager, The Mental Health Center of Greater Manchester (May 1993-May 1995).

- Directed interdisciplinary treatment for adults with severe mental illness and addiction disorders
- Provided individual, group and family psychotherapy; after-hours crisis intervention
- Helped clients access community resources, jobs, medical care, benefits and other necessities
- Assisted with ongoing research efforts

## Education

Master of Business Administration, Franklin Pierce College, Concord, NH (2002).

Master of Social Work, Boston University, Boston, MA (1993).

Bachelor of Arts in Psychology, University of New Hampshire, Durham, NH (1991).

## Volunteer Experience

NH Fiscal Policy Institute, Concord, NH (2018-present)  
Serve as Treasurer and member of the board of directors.

National Alliance on Mental Illness New Hampshire, Concord, NH (2007-2013).  
Served as member of Board of Directors for two consecutive terms. Served as NAMI Walks Chairperson 2007-2010, Vice President 2011-2012 and President 2012-2013.

Friends of Recovery New Hampshire, Manchester, NH (2003-2006). Served as Treasurer and member of Board of Directors.

Manchester Community Resource Center, Manchester, NH (2002-2006). Served as Treasurer and member of Board of Directors.

Youth sports coach, 2006-2017. Coached baseball, basketball, football and lacrosse for ages 5-13 in Goffstown, Dunbarton and Bow.

References available upon request.

**THE MENTAL HEALTH CENTER OF GREATER MANCHESTER, INC.  
NAME OF CONTRACT: MENTAL HEALTH SERVICES**

KEY PERSONNEL

Name	Job Title	Salary	% Paid from this Contract	Amount Paid from this Contract
PATRICIA CARTY	PRESIDENT / CEO	\$117,307	100.00%	\$117,307
JONATHAN ROUTHIER	EXECUTIVE VP / COO	\$125,008	100.00%	\$125,008
PAUL MICHAUD	VP of FINANCE / CFO	\$130,745	100.00%	\$130,745
RICHARD CORNELL	VP OF COMMUNITY RELATIONS	\$109,912	100.00%	\$109,912
TOTAL SALARIES		\$482,972		\$482,972

12 mac



Lori A. Shibiante  
Commissioner

Katja S. Fox  
Director

STATE OF NEW HAMPSHIRE  
DEPARTMENT OF HEALTH AND HUMAN SERVICES  
DIVISION FOR BEHAVIORAL HEALTH

129 PLEASANT STREET, CONCORD, NH 03301  
603-271-9544 1-800-852-3345 Ext. 9544  
Fax: 603-271-4332 TDD Access: 1-800-735-2964 www.dhhs.nh.gov

April 6, 2022

His Excellency, Governor Christopher T. Sununu  
and the Honorable Council  
State House  
Concord, New Hampshire 03301

**REQUESTED ACTION**

Authorize the Department of Health and Human Services, Division for Behavioral Health, to amend an existing contract with the Contractor listed in **bold** below to increase staffing capacity to handle the increased demand on interviewing and data entry functions related to serving individuals with Severe Mental Illness, Serious and Persistent Mental Illness, and/or Serious Emotional Disturbance through the ProHealth NH, person-centered Integrated Health Home program, and by increasing the total price limitation by \$41,750 from \$52,369,907 to \$52,411,657 with no change to the contract completion date of June 30, 2022, effective upon Governor and Council approval. 100% Federal Funds.

The individual contracts were approved by Governor and Council as specified in the table below.

Vendor Name	Vendor Code	Area Served	Current Amount	Increase (Decrease)	Revised Amount	G&C Approval
<b>Northern Human Services</b>	<b>177222-B001</b>	<b>Conway</b>	<b>\$4,477,380</b>	<b>\$0</b>	<b>\$4,477,380</b>	O: 6/21/17, (Late Item A) A1: 6/19/19, (Item #29) A2: 2/19/20, (Item #12) A3: 6/30/21 (Item #21) A4: 1/12/22 (Item #17)
<b>West Central Services, Inc. DBA West Central Behavioral Health</b>	<b>177654-B001</b>	<b>Lebanon</b>	<b>\$3,001,206</b>	<b>\$0</b>	<b>\$3,001,206</b>	O: 6/21/17, (Late Item A) A1: 6/19/19, (Item #29) A2: 6/30/21 (Item #21) A3: 1/12/22 (Item #17)

His Excellency, Governor Christopher T. Sununu  
and the Honorable Council  
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The Lakes Region Mental Health Center, Inc.	154480-B001	Laconia	\$3,287,814	\$0	\$3,287,814	O: 6/21/17, (Late Item A) A1: 6/19/19, (Item #29) A2: 6/30/21 (Item #21) A3: 1/12/22 (Item #17)
Riverbend Community Mental Health, Inc.	177192-R001	Concord	\$4,528,379	\$0	\$4,528,379	O: 6/21/17, (Late Item A) A1: 6/19/19, (Item #29) A2: 6/30/21 (Item #21)
Monadnock Family Services	177510-B005	Keene	\$3,268,983	\$0	\$3,268,983	O: 6/21/17, (Late Item A) A1: 6/19/19, (Item #29) A2: 6/30/21 (Item #21) A3: 1/12/22 (Item #17)
The Community Council of Nashua, N.H. DBA Greater Nashua Mental Health Center at Community Council	154112-B001	Nashua	\$9,697,254	\$0	\$9,697,254	O: 6/21/17, (Late Item A) A1: 9/13/2017, (Item #15) A2: 12/19/18 (Item #18) A3: 6/19/19, (Item #29) A4: 6/30/21 (Item #21) A5: 1/12/22 (Item #17)
The Mental Health Center of Greater Manchester, Inc.	177184-B001	Manchester	\$10,767,012	\$41,750	\$10,808,762	O: 6/21/17, (Late Item A) A1: 6/19/19, (Item #29) A2: 6/30/21 (Item #21) A3: 1/12/22 (Item #17)



His Excellency, Governor Christopher T. Sununu  
and the Honorable Council  
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Seacoast Mental Health Center, Inc.	174089-R001	Portsmouth	\$5,782,478	\$0	\$5,782,478	O: 6/21/17, (Late Item A) A1: 6/19/19, (Item #29) A2: 6/30/21 (Item #21) A3: 2/16/22 (Item #38)
Behavioral Health & Developmental Services of Strafford County, Inc. DBA Community Partners of Strafford County	177278-B002	Dover	\$3,682,987	\$0	\$3,682,987	O: 6/21/17, (Late Item A) A1: 6/19/19, (Item #29) A2: 6/30/21 (Item #21) A3: 1/12/22 (Item #17)
The Mental Health Center for Southern New Hampshire DBA Center for Life Management	174116-R001	Derry	\$3,876,414	\$0	\$3,876,414	O: 6/21/17, (Late Item A) A1: 9/20/18, (Item #21) A2: 6/19/19, (Item #29) A3: 6/30/21 (Item #21) A4: 2/16/22 (Item #38)
		<b>Total:</b>	<b>\$52,369,907</b>	<b>\$41,750</b>	<b>\$52,411,657</b>	

Funds are available in the following accounts for State Fiscal Year 2022, with the authority to adjust budget line items within the price limitation and encumbrances between state fiscal years through the Budget Office, if needed and justified.

See attached fiscal details.

**EXPLANATION**

The purpose of this request is for the Contractor to increase staffing capacity to handle the increased demand on the interviewing and data entry functions related to serving individuals with Severe Mental Illness, Serious and Persistent Mental Illness, and/or Serious Emotional Disturbance through the ProHealth NH, person-centered Integrated Health Home program. The Contractor maintains staff at Amoskeag Health, a designated Federally Qualified Health Center, to provide co-located and integrated primary health care and mental health services. The Substance Abuse Mental Health Services Administration (SAMHSA) expanded the age limit for services in Federal Fiscal Year 2022 which resulted in an increase in the number of individuals enrolled in ProHealth NH; creating the need for additional staffing to fulfill the program requirements outlined by SAMHSA.

His Excellency, Governor Christopher T. Sununu  
and the Honorable Council  
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The populations served include children with Serious Emotional Disturbances and adults with Severe Mental Illness/Severe and Persistent Mental Illness, including individuals with Severe/Severe and Persistent Mental Illness with Low Service Utilization per NH Administrative Rule He-M 401 Eligibility Determination and Individual Service Planning. Approximately 100 adults, children and families will be served from June 30, 2021, to June 30, 2022.

The Contractor will continue to provide a full array of Mental Health services, including Crisis Response Services, Individual and Group Psychotherapy, Targeted Case Management, Medication Services, Functional Support Services, Illness Management and Recovery, Evidenced Based Supported Employment, Assertive Community Treatment, Projects for Assistance in Transition from Homelessness, wraparound services for children, Community Residential Services, and Acute Care Services to individuals experiencing psychiatric emergencies while awaiting admission to a Designated Receiving Facility. All contracts include provisions for Mental Health Services required per NH RSA 135-C and with State Regulations applicable to the mental health system as outlined in NH Administrative Rule He-M 400, as well as in compliance with the Community Mental Health Agreement.

The Department will continue to monitor contracted services by:

- Ensuring quality assurance by conducting performance reviews and utilization reviews as determined to be necessary and appropriate based on applicable licensing, certifications and service provisions.
- Conducting quarterly meetings to review submitted quarterly data and reports to identify ongoing programmatic improvements.
- Reviewing monthly Financial Statements provided by the Contractors for ongoing evaluation of the programs fiscal integrity.

Should the Governor and Executive Council not authorize this request, The Mental Health Center of Greater Manchester will not have adequate staffing to collect the Government Performance Results Act data and to review the data on a monthly and quarterly basis as required by SAMHSA; thereby leaving the Contractor at risk of not capturing complete data and being out of compliance with federal reporting.

Source of Federal Funds: Assistance Listing Number #93.243, FAIN # H79SM080245.

In the event that the Federal Funds become no longer available, General Funds will not be requested to support this program.

Respectfully submitted,



Lori A. Shibinette  
Commissioner

Attachment A  
Financial Details

05-95-92-922010-4117 HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS DEPT OF, HHS: BEHAVIORAL HEALT H DIV, BUREAU OF MENTAL HEALTH SERVICES, CMH PROGRAM SUPPORT (100% General Funds)

Northern Human Services (Vendor Code 177222-B004) PO #1056782

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92204117	\$379,249	\$0	\$379,249
2019	102-500731	Contracts for program services	92204117	\$469,249	\$0	\$469,249
2020	102-500731	Contracts for program services	92204117	\$845,304	\$0	\$845,304
2021	102-500731	Contracts for program services	92204117	\$748,448	\$0	\$748,448
2022	102-500731	Contracts for program services	92204117	\$1,415,368	\$0	\$1,415,368
			<b>Subtotal</b>	<b>\$3,657,616</b>	<b>\$0</b>	<b>\$3,657,616</b>

West Central Services, Inc (Vendor Code 177654-B001) PO #1056774

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92204117	\$322,191	\$0	\$322,191
2019	102-500731	Contracts for program services	92204117	\$412,191	\$0	\$412,191
2020	102-500731	Contracts for program services	92204117	\$312,878	\$0	\$312,878
2021	102-500731	Contracts for program services	92204117	\$377,202	\$0	\$377,202
2022	102-500731	Contracts for program services	92204117	\$1,121,563	\$0	\$1,121,563
			<b>Subtotal</b>	<b>\$2,548,025</b>	<b>\$0</b>	<b>\$2,548,025</b>

The Lakes Region Mental Health Center (Vendor Code 154480-B001) PO #1056775

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92204117	\$328,115	\$0	\$328,115
2019	102-500731	Contracts for program services	92204117	\$418,115	\$0	\$418,115
2020	102-500731	Contracts for program services	92204117	\$324,170	\$0	\$324,170
2021	102-500731	Contracts for program services	92204117	\$617,670	\$0	\$617,670
2022	102-500731	Contracts for program services	92204117	\$1,128,563	\$0	\$1,128,563
			<b>Subtotal</b>	<b>\$2,814,633</b>	<b>\$0</b>	<b>\$2,814,633</b>

Riverbend Community Mental Health, Inc. (Vendor Code 177192-R001) PO #1056778

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92204117	\$381,653	\$0	\$381,653
2019	102-500731	Contracts for program services	92204117	\$471,653	\$0	\$471,653
2020	102-500731	Contracts for program services	92204117	\$237,708	\$0	\$237,708
2021	102-500731	Contracts for program services	92204117	\$237,708	\$0	\$237,708
2022	102-500731	Contracts for program services	92204117	\$1,616,551	\$0	\$1,616,551
			<b>Subtotal</b>	<b>\$2,945,273</b>	<b>\$0</b>	<b>\$2,945,273</b>

Monadnock Family Services (Vendor Code 177510-B005) PO #1056779

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92204117	\$357,590	\$0	\$357,590
2019	102-500731	Contracts for program services	92204117	\$447,590	\$0	\$447,590
2020	102-500731	Contracts for program services	92204117	\$357,590	\$0	\$357,590
2021	102-500731	Contracts for program services	92204117	\$427,475	\$0	\$427,475
2022	102-500731	Contracts for program services	92204117	\$999,625	\$0	\$999,625
			<b>Subtotal</b>	<b>\$2,589,870</b>	<b>\$0</b>	<b>\$2,589,870</b>

Community Council of Nashua, NH (Vendor Code 154112-B001) PO #1056782

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92204117	\$1,183,799	\$0	\$1,183,799
2019	102-500731	Contracts for program services	92204117	\$1,273,799	\$0	\$1,273,799
2020	102-500731	Contracts for program services	92204117	\$1,039,854	\$0	\$1,039,854
2021	102-500731	Contracts for program services	92204117	\$1,326,702	\$0	\$1,326,702
2022	102-500731	Contracts for program services	92204117	\$2,364,495	\$0	\$2,364,495
			<b>Subtotal</b>	<b>\$7,188,649</b>	<b>\$0</b>	<b>\$7,188,649</b>

The Mental Health Center of Greater Manchester (Vendor Code 177184-B001) PO #1056784

Attachment A  
Financial Details

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92204117	\$1,648,829	\$0	\$1,648,829
2019	102-500731	Contracts for program services	92204117	\$1,736,829	\$0	\$1,736,829
2020	102-500731	Contracts for program services	92204117	\$1,642,884	\$0	\$1,642,884
2021	102-500731	Contracts for program services	92204117	\$1,642,884	\$0	\$1,642,884
2022	102-500731	Contracts for program services	92204117	\$2,588,551	\$0	\$2,588,551
			<b>Subtotal</b>	<b>\$9,257,977</b>	<b>\$0</b>	<b>\$9,257,977</b>

Seacoast Mental Health Center, Inc. (Vendor Code 174089-R001) PO #1056785

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92204117	\$746,785	\$0	\$746,785
2019	102-500731	Contracts for program services	92204117	\$836,785	\$0	\$836,785
2020	102-500731	Contracts for program services	92204117	\$742,820	\$0	\$742,820
2021	102-500731	Contracts for program services	92204117	\$845,880	\$0	\$845,880
2022	102-500731	Contracts for program services	92204117	\$1,139,625	\$0	\$1,139,625
			<b>Subtotal</b>	<b>\$4,311,835</b>	<b>\$0</b>	<b>\$4,311,835</b>

Behavioral Health & Developmental Services of Strafford County, Inc. (Vendor Code 177278-B002) PO #1056787

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92204117	\$313,543	\$0	\$313,543
2019	102-500731	Contracts for program services	92204117	\$403,543	\$0	\$403,543
2020	102-500731	Contracts for program services	92204117	\$309,598	\$0	\$309,598
2021	102-500731	Contracts for program services	92204117	\$417,598	\$0	\$417,598
2022	102-500731	Contracts for program services	92204117	\$1,297,098	\$0	\$1,297,098
			<b>Subtotal</b>	<b>\$2,741,378</b>	<b>\$0</b>	<b>\$2,741,378</b>

The Mental Health Center for Southern New Hampshire (Vendor Code 174118-R001) PO #1056788

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92204117	\$350,791	\$0	\$350,791
2019	102-500731	Contracts for program services	92204117	\$440,791	\$0	\$440,791
2020	102-500731	Contracts for program services	92204117	\$346,846	\$0	\$346,846
2021	102-500731	Contracts for program services	92204117	\$668,846	\$0	\$668,846
2022	102-500731	Contracts for program services	92204117	\$999,625	\$0	\$999,625
			<b>Subtotal</b>	<b>\$2,806,899</b>	<b>\$0</b>	<b>\$2,806,899</b>

**Total CMH Program Support** **\$40,860,155** **\$0** **\$40,860,155**

05-95-92-922010-4120 HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS DEPT OF, MHS: BEHAVIORAL HEALTH DIV, BUREAU OF MENTAL HEALTH SERVICES, MENTAL HEALTH BLOCK GRANT (100% Federal Funds)

Monadnock Family Services (Vendor Code 177510-B005) PO #1056779

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92224120	\$0	\$0	\$0
2019	102-500731	Contracts for program services	92224120	\$0	\$0	\$0
2020	102-500731	Contracts for program services	92224120	\$0	\$0	\$0
2021	102-500731	Contracts for program services	92224120	\$0	\$0	\$0
2022	102-500731	Contracts for program services	92224120 / 92244120	\$111,000	\$0	\$111,000
			<b>Subtotal</b>	<b>\$111,000</b>	<b>\$0</b>	<b>\$111,000</b>

Community Council of Nashua, NH (Vendor Code 154112-B001) PO #1056782

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92224120	\$84,000	\$0	\$84,000
2019	102-500731	Contracts for program services	92224120	\$21,500	\$0	\$21,500
2020	102-500731	Contracts for program services	92224120	\$61,182	\$0	\$61,182
2021	102-500731	Contracts for program services	92224120	\$61,182	\$0	\$61,182
2022	102-500731	Contracts for program services	92224120	\$60,000	\$0	\$60,000
			<b>Subtotal</b>	<b>\$287,824</b>	<b>\$0</b>	<b>\$287,824</b>

Seacoast Mental Health Center, Inc. (Vendor Code 174089-R001) PO #1056785

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget

Attachment A  
Financial Details

2018	102-500731	Contracts for program services	92224120	\$0	\$0	\$0
2019	102-500731	Contracts for program services	92224120	\$0	\$0	\$0
2020	102-500731	Contracts for program services	92224120	\$0	\$0	\$0
2021	102-500731	Contracts for program services	92224120	\$0	\$0	\$0
2022	102-500731	Contracts for program services	92224120 / 92244120	\$111,000	\$0	\$111,000
<b>Subtotal</b>				<b>\$111,000</b>	<b>\$0</b>	<b>\$111,000</b>

The Mental Health Center for Southern New Hampshire (Vendor Code 174116-R001) PO #1056788

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92224120	\$0	\$0	\$0
2019	102-500731	Contracts for program services	92224120	\$0	\$0	\$0
2020	102-500731	Contracts for program services	92224120	\$0	\$0	\$0
2021	102-500731	Contracts for program services	92224120	\$0	\$0	\$0
2022	102-500731	Contracts for program services	92224120 / 92244120	\$118,600	\$0	\$118,600
<b>Subtotal</b>				<b>\$118,600</b>	<b>\$0</b>	<b>\$118,600</b>
<b>Total Mental Health Block Grant</b>				<b>\$828,424</b>	<b>\$0</b>	<b>\$828,424</b>

05-95-92-922010-4121 HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS DEPT OF, HHS: BEHAVIORAL HEALTH DIV, BUREAU OF MENTAL HEALTH SERVICES, MENTAL HEALTH DATA COLLECTION (100% Federal Funds)

Northern Human Services (Vendor Code 177222-B004) PO #1056782

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2019	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2020	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2021	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2022	102-500731	Contracts for program services	92204121	\$10,000	\$0	\$10,000
<b>Subtotal</b>				<b>\$30,000</b>	<b>\$0</b>	<b>\$30,000</b>

West Central Services, Inc (Vendor Code 177854-B001) PO #1056774

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2019	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2020	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2021	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2022	102-500731	Contracts for program services	92204121	\$10,000	\$0	\$10,000
<b>Subtotal</b>				<b>\$30,000</b>	<b>\$0</b>	<b>\$30,000</b>

The Lakes Region Mental Health Center (Vendor Code 154480-B001) PO #1056775

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2019	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2020	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2021	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2022	102-500731	Contracts for program services	92204121	\$10,000	\$0	\$10,000
<b>Subtotal</b>				<b>\$30,000</b>	<b>\$0</b>	<b>\$30,000</b>

Riverbend Community Mental Health, Inc. (Vendor Code 177192-R001) PO #1056776

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2019	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2020	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2021	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2022	102-500731	Contracts for program services	92204121	\$10,000	\$0	\$10,000
<b>Subtotal</b>				<b>\$30,000</b>	<b>\$0</b>	<b>\$30,000</b>

Monadnock Family Services (Vendor Code 177510-B005) PO #1056779

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000

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2019	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2020	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2021	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2022	102-500731	Contracts for program services	92204121	\$10,000	\$0	\$10,000
			<i>Subtotal</i>	\$30,000	\$0	\$30,000

Community Council of Nashua, NH (Vendor Code 154112-B001) PO #1056782

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2019	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2020	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2021	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2022	102-500731	Contracts for program services	92204121	\$10,000	\$0	\$10,000
			<i>Subtotal</i>	\$30,000	\$0	\$30,000

The Mental Health Center of Greater Manchester (Vendor Code 177184-B001) PO #1056784

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2019	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2020	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2021	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2022	102-500731	Contracts for program services	92204121	\$10,000	\$0	\$10,000
			<i>Subtotal</i>	\$30,000	\$0	\$30,000

Seacoast Mental Health Center, Inc. (Vendor Code 174089-R001) PO #1056785

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2019	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2020	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2021	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2022	102-500731	Contracts for program services	92204121	\$10,000	\$0	\$10,000
			<i>Subtotal</i>	\$30,000	\$0	\$30,000

Behavioral Health & Developmental Services of Strafford County, Inc. (Vendor Code 177278-B002) PO #1056787

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2019	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2020	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2021	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2022	102-500731	Contracts for program services	92204121	\$10,000	\$0	\$10,000
			<i>Subtotal</i>	\$30,000	\$0	\$30,000

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The Mental Health Center for Southern New Hampshire (Vendor Code 174118-R001) PO #1056788

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2019	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2020	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2021	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2022	102-500731	Contracts for program services	92204121	\$10,000	\$0	\$10,000
			Subtotal	\$30,000	\$0	\$30,000
Total Mental Health Data Collection				\$300,000	\$0	\$300,000

05-95-92-921010-2053 HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS DEPT OF, HHS: BEHAVIORAL HEALTH DIV, BUR FOR CHILDRENS BEHAVRL HLTH, SYSTEM OF CARE (100% General Funds)

Northern Human Services (Vendor Code 177222-B004) PO #1056762

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92102053	\$4,000	\$0	\$4,000
2019	102-500731	Contracts for program services	92102053	\$0	\$0	\$0
2020	102-500731	Contracts for program services	92102053	\$11,000	\$0	\$11,000
2021	102-500731	Contracts for program services	92102053	\$11,000	\$0	\$11,000
2022	102-500731	Contracts for program services	92102053	\$605,091	\$0	\$605,091
			Subtotal	\$631,091	\$0	\$631,091

West Central Services, Inc (Vendor Code 177654-B001) PO #1056774

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92102053	\$0	\$0	\$0
2019	102-500731	Contracts for program services	92102053	\$4,000	\$0	\$4,000
2020	102-500731	Contracts for program services	92102053	\$5,000	\$0	\$5,000
2021	102-500731	Contracts for program services	92102053	\$5,000	\$0	\$5,000
2022	102-500731	Contracts for program services	92102053	\$402,331	\$0	\$402,331
			Subtotal	\$418,331	\$0	\$418,331

The Lakes Region Mental Health Center (Vendor Code 154480-B001) PO #1056775

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92102053	\$0	\$0	\$0
2019	102-500731	Contracts for program services	92102053	\$4,000	\$0	\$4,000
2020	102-500731	Contracts for program services	92102053	\$11,000	\$0	\$11,000
2021	102-500731	Contracts for program services	92102053	\$11,000	\$0	\$11,000
2022	102-500731	Contracts for program services	92102053	\$408,331	\$0	\$408,331
			Subtotal	\$434,331	\$0	\$434,331

Riverbend Community Mental Health, Inc. (Vendor Code 177192-R001) PO #1056778

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92102053	\$0	\$0	\$0
2019	102-500731	Contracts for program services	92102053	\$4,000	\$0	\$4,000
2020	102-500731	Contracts for program services	92102053	\$151,000	\$0	\$151,000
2021	102-500731	Contracts for program services	92102053	\$151,000	\$0	\$151,000
2022	102-500731	Contracts for program services	92102053	\$1,051,054	\$0	\$1,051,054
			Subtotal	\$1,357,054	\$0	\$1,357,054

Monadnock Family Services (Vendor Code 177510-B005) PO #1056779

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92102053	\$0	\$0	\$0
2019	102-500731	Contracts for program services	92102053	\$4,000	\$0	\$4,000
2020	102-500731	Contracts for program services	92102053	\$5,000	\$0	\$5,000
2021	102-500731	Contracts for program services	92102053	\$5,000	\$0	\$5,000
2022	102-500731	Contracts for program services	92102053	\$341,363	\$0	\$341,363
			Subtotal	\$355,363	\$0	\$355,363

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Community Council of Nashua, NH (Vendor Code 154112-B001)							PO #1056782
Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget	
2018	102-500731	Contracts for program services	92102053	\$0	\$0	\$0	
2019	102-500731	Contracts for program services	92102053	\$0	\$0	\$0	
2020	102-500731	Contracts for program services	92102053	\$151,000	\$0	\$151,000	
2021	102-500731	Contracts for program services	92102053	\$151,000	\$0	\$151,000	
2022	102-500731	Contracts for program services	92102053	\$1,051,054	\$0	\$1,051,054	
<b>Subtotal</b>				<b>\$1,353,054</b>	<b>\$0</b>	<b>\$1,353,054</b>	

The Mental Health Center of Greater Manchester (Vendor Code 177184-B001)							PO #1056784
Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget	
2018	102-500731	Contracts for program services	92102053	\$4,000	\$0	\$4,000	
2019	102-500731	Contracts for program services	92102053	\$0	\$0	\$0	
2020	102-500731	Contracts for program services	92102053	\$11,000	\$0	\$11,000	
2021	102-500731	Contracts for program services	92102053	\$11,000	\$0	\$11,000	
2022	102-500731	Contracts for program services	92102053	\$653,326	\$0	\$653,326	
<b>Subtotal</b>				<b>\$679,326</b>	<b>\$0</b>	<b>\$679,326</b>	

Seacoast Mental Health Center, Inc. (Vendor Code 174089-R001)							PO #1056785
Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget	
2018	102-500731	Contracts for program services	92102053	\$4,000	\$0	\$4,000	
2019	102-500731	Contracts for program services	92102053	\$0	\$0	\$0	
2020	102-500731	Contracts for program services	92102053	\$11,000	\$0	\$11,000	
2021	102-500731	Contracts for program services	92102053	\$11,000	\$0	\$11,000	
2022	102-500731	Contracts for program services	92102053	\$805,091	\$0	\$805,091	
<b>Subtotal</b>				<b>\$831,091</b>	<b>\$0</b>	<b>\$831,091</b>	

Behavioral Health & Developmental Services of Strafford County, Inc. (Vendor Code 177278-B002)							PO #1056787
Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget	
2018	102-500731	Contracts for program services	92102053	\$0	\$0	\$0	
2019	102-500731	Contracts for program services	92102053	\$4,000	\$0	\$4,000	
2020	102-500731	Contracts for program services	92102053	\$11,000	\$0	\$11,000	
2021	102-500731	Contracts for program services	92102053	\$11,000	\$0	\$11,000	
2022	102-500731	Contracts for program services	92102053	\$408,331	\$0	\$408,331	
<b>Subtotal</b>				<b>\$434,331</b>	<b>\$0</b>	<b>\$434,331</b>	

The Mental Health Center for Southern New Hampshire (Vendor Code 174116-R001)							PO #1056788
Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget	
2018	102-500731	Contracts for program services	92102053	\$4,000	\$0	\$4,000	
2019	102-500731	Contracts for program services	92102053	\$5,000	\$0	\$5,000	
2020	102-500731	Contracts for program services	92102053	\$131,000	\$0	\$131,000	
2021	102-500731	Contracts for program services	92102053	\$131,000	\$0	\$131,000	
2022	102-500731	Contracts for program services	92102053	\$467,363	\$0	\$467,363	
<b>Subtotal</b>				<b>\$738,363</b>	<b>\$0</b>	<b>\$738,363</b>	
<b>Total System of Care</b>				<b>\$7,030,335</b>	<b>\$0</b>	<b>\$7,030,335</b>	

05-95-42-421010-2958 HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS DEPT OF, HHS: HUMAN SERVICES DIV, CHILD PROTECTION, CHILD - FAMILY SERVICES (100% General Funds)

Northern Human Services (Vendor Code 177222-B004)							PO #1056782
Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget	
2018	550-500398	Assessment and Counseling	42105824	\$5,310	\$0	\$5,310	
2019	550-500398	Assessment and Counseling	42105824	\$5,310	\$0	\$5,310	
2020	550-500398	Assessment and Counseling	42105824	\$5,310	\$0	\$5,310	
2021	550-500398	Assessment and Counseling	42105824	\$5,310	\$0	\$5,310	
2022	644-504195	SGFSER SGF SERVICES	42105878	\$5,310	\$0	\$5,310	
<b>Subtotal</b>				<b>\$26,550</b>	<b>\$0</b>	<b>\$26,550</b>	



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West Central Services, Inc (Vendor Code 177654-B001)							PO #1056774
Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget	
2018	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770	
2019	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770	
2020	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770	
2021	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770	
2022	644-504195	SGFSER SGF SERVICES	42105876	\$1,770	\$0	\$1,770	
<b>Subtotal</b>				<b>\$8,850</b>	<b>\$0</b>	<b>\$8,850</b>	

The Lakes Region Mental Health Center (Vendor Code 154480-B001)							PO #1056775
Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget	
2018	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770	
2019	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770	
2020	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770	
2021	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770	
2022	644-504195	SGFSER SGF SERVICES	42105876	\$1,770	\$0	\$1,770	
<b>Subtotal</b>				<b>\$8,850</b>	<b>\$0</b>	<b>\$8,850</b>	

Riverview Community Mental Health, Inc. (Vendor Code 177192-R001)							PO #1056778
Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget	
2018	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770	
2019	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770	
2020	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770	
2021	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770	
2022	644-504195	SGFSER SGF SERVICES	42105876	\$1,770	\$0	\$1,770	
<b>Subtotal</b>				<b>\$8,850</b>	<b>\$0</b>	<b>\$8,850</b>	

Monadnock Family Services (Vendor Code 177510-B005)							PO #1056779
Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget	
2018	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770	
2019	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770	
2020	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770	
2021	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770	
2022	644-504195	SGFSER SGF SERVICES	42105876	\$1,770	\$0	\$1,770	
<b>Subtotal</b>				<b>\$8,850</b>	<b>\$0</b>	<b>\$8,850</b>	

Community Council of Nashua, NH (Vendor Code 154112-B001)							PO #1056782
Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget	
2018	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770	
2019	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770	
2020	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770	
2021	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770	
2022	644-504195	SGFSER SGF SERVICES	42105876	\$1,770	\$0	\$1,770	
<b>Subtotal</b>				<b>\$8,850</b>	<b>\$0</b>	<b>\$8,850</b>	

The Mental Health Center of Greater Manchester (Vendor Code 177184-B001)							PO #1056784
Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget	
2018	550-500398	Assessment and Counseling	42105824	\$3,540	\$0	\$3,540	
2019	550-500398	Assessment and Counseling	42105824	\$3,540	\$0	\$3,540	
2020	550-500398	Assessment and Counseling	42105824	\$3,540	\$0	\$3,540	
2021	550-500398	Assessment and Counseling	42105824	\$3,540	\$0	\$3,540	
2022	644-504195	SGFSER SGF SERVICES	42105876	\$3,540	\$0	\$3,540	
<b>Subtotal</b>				<b>\$17,700</b>	<b>\$0</b>	<b>\$17,700</b>	

Seacoast Mental Health Center, Inc. (Vendor Code 174089-R001)							PO #1056785
Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget	
2018	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770	
2019	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770	
2020	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770	
2021	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770	
2022	644-504195	SGFSER SGF SERVICES	42105876	\$1,770	\$0	\$1,770	

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			<i>Subtotal</i>	\$8,850	\$0	\$8,850
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Behavioral Health & Developmental Services of Strafford County, Inc. (Vendor Code 177278-B002) PO #1056787

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2019	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2020	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2021	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2022	644-504195	SGFSER SGF SERVICES	42105878	\$1,770	\$0	\$1,770
<b>Subtotal</b>				<b>\$8,850</b>	<b>\$0</b>	<b>\$8,850</b>

The Mental Health Center for Southern New Hampshire (Vendor Code 174118-R001) PO #1058788

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2019	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2020	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2021	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2022	644-504195	SGFSER SGF SERVICES	42105878	\$1,770	\$0	\$1,770
<b>Subtotal</b>				<b>\$8,850</b>	<b>\$0</b>	<b>\$8,850</b>
<b>Total Child - Family Services</b>				<b>\$115,050</b>	<b>\$0</b>	<b>\$115,050</b>

05-95-42-423010-7926 HEALTH AND SOCIAL SERVICES TITLE, HEALTH AND HUMAN SVCS DEPT OF, HHS: HUMAN SERVICES DIV, HOMELESS & HOUSING, PATH GRANT (100% Federal Funds)

Riverbend Community Mental Health, Inc. (Vendor Code 177192-R001) PO #1058778

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	42307150	\$38,250	\$0	\$38,250
2019	102-500731	Contracts for program services	42307150	\$38,250	\$0	\$38,250
2020	102-500731	Contracts for program services	42307150	\$38,234	\$0	\$38,234
2021	102-500731	Contracts for program services	42307150	\$38,234	\$0	\$38,234
2022	102-500731	Contracts for program services	42307150	\$38,234	\$0	\$38,234
<b>Subtotal</b>				<b>\$187,202</b>	<b>\$0</b>	<b>\$187,202</b>

Monadnock Family Services (Vendor Code 177510-B005) PO #1056779

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	42307150	\$37,000	\$0	\$37,000
2019	102-500731	Contracts for program services	42307150	\$37,000	\$0	\$37,000
2020	102-500731	Contracts for program services	42307150	\$33,300	\$0	\$33,300
2021	102-500731	Contracts for program services	42307150	\$33,300	\$0	\$33,300
2022	102-500731	Contracts for program services	42307150	\$33,300	\$0	\$33,300
<b>Subtotal</b>				<b>\$173,900</b>	<b>\$0</b>	<b>\$173,900</b>

Community Council of Nashua, NH (Vendor Code 154112-B001) PO #1058782

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	42307150	\$40,300	\$0	\$40,300
2019	102-500731	Contracts for program services	42307150	\$40,300	\$0	\$40,300
2020	102-500731	Contracts for program services	42307150	\$43,901	\$0	\$43,901
2021	102-500731	Contracts for program services	42307150	\$43,901	\$0	\$43,901
2022	102-500731	Contracts for program services	42307150	\$43,901	\$0	\$43,901
<b>Subtotal</b>				<b>\$212,303</b>	<b>\$0</b>	<b>\$212,303</b>

The Mental Health Center of Greater Manchester (Vendor Code 177184-B001) PO #1058784

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	42307150	\$40,121	\$0	\$40,121
2019	102-500731	Contracts for program services	42307150	\$40,121	\$0	\$40,121
2020	102-500731	Contracts for program services	42307150	\$43,725	\$0	\$43,725
2021	102-500731	Contracts for program services	42307150	\$43,725	\$0	\$43,725
2022	102-500731	Contracts for program services	42307150	\$43,725	\$0	\$43,725
<b>Subtotal</b>				<b>\$211,417</b>	<b>\$0</b>	<b>\$211,417</b>

Attachment A  
Financial Details

Seacoast Mental Health Center, Inc. (Vendor Code 174089-R001) PO #1056785

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	42307150	\$25,000	\$0	\$25,000
2019	102-500731	Contracts for program services	42307150	\$25,000	\$0	\$25,000
2020	102-500731	Contracts for program services	42307150	\$38,234	\$0	\$38,234
2021	102-500731	Contracts for program services	42307150	\$38,234	\$0	\$38,234
2022	102-500731	Contracts for program services	42307150	\$38,234	\$0	\$38,234
Subtotal				\$164,702	\$0	\$164,702

The Mental Health Center for Southern New Hampshire (Vendor Code 174118-R001) PO #1056786

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	42307150	\$29,500	\$0	\$29,500
2019	102-500731	Contracts for program services	42307150	\$29,500	\$0	\$29,500
2020	102-500731	Contracts for program services	42307150	\$38,234	\$0	\$38,234
2021	102-500731	Contracts for program services	42307150	\$38,234	\$0	\$38,234
2022	102-500731	Contracts for program services	42307150	\$38,234	\$0	\$38,234
Subtotal				\$173,702	\$0	\$173,702
Total PATH GRANT				\$1,123,226	\$0	\$1,123,226

05-95-92-920510-3380 HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS DEPT OF, HHS: BEHAVIORAL HEALTH DIV, BUREAU OF DRUG & ALCOHOL SVCS, PREVENTION SERVICES (97% Federal Funds, 3% General Funds)

Seacoast Mental Health Center (Vendor Code 174089-R001) PO #1056785

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92056502	\$70,000	\$0	\$70,000
2019	102-500731	Contracts for program services	92056502	\$70,000	\$0	\$70,000
2020	102-500731	Contracts for program services	92057602	\$70,000	\$0	\$70,000
2021	102-500731	Contracts for program services	92057502	\$70,000	\$0	\$70,000
2022	102-500731	Contracts for program services	92057502	\$70,000	\$0	\$70,000
Subtotal				\$350,000	\$0	\$350,000
Total BDAS				\$350,000	\$0	\$350,000

05-95-48-481010-8917 HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS DEPT OF, HHS: ELDERLY & ADULT SVCS DIV, GRANTS TO LOCALS, HEALTH PROMOTION CONTRACTS (100% Federal Funds)

Seacoast Mental Health Center (Vendor Code 174089-R001) PO #1056785

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	48108462	\$35,000	\$0	\$35,000
2019	102-500731	Contracts for program services	48108462	\$35,000	\$0	\$35,000
2020	102-500731	Contracts for program services	48108462	\$35,000	\$0	\$35,000
2021	102-500731	Contracts for program services	48108462	\$35,000	\$0	\$35,000
2022	102-500731	Contracts for program services	48108462	\$35,000	\$0	\$35,000
Subtotal				\$175,000	\$0	\$175,000
Total BEAS				\$175,000	\$0	\$175,000

05-98-49-490510-2985 HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS DEPT OF, HHS: COMM-BASED CARE SVCS DIV, COMMUNITY BASED CARE SERVICES, BALANCE INCENTIVE PROGRAM BIP (100% Federal Funds)

Northern Human Services (Vendor Code 177222-B004) PO #1056782

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	49053316	\$0	\$0	\$0
2019	102-500731	Contracts for program services	49053316	\$0	\$0	\$0
2020	102-500731	Contracts for program services	49053316	\$132,123	\$0	\$132,123
2021	102-500731	Contracts for program services	49053316	\$0	\$0	\$0
2022	102-500731	Contracts for program services	49053316	\$0	\$0	\$0
Subtotal				\$132,123	\$0	\$132,123
Total Balance Incentive Program				\$132,123	\$0	\$132,123

Attachment A  
Financial Details

05-95-92-922010-2340 HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS DEPT OF, HHS: BEHAVIORAL HEALTH DIV, BUREAU OF MENTAL HEALTH SERVICES, PROHEALTH NH GRANT (100% Federal Funds)

Community Council of Nashua, NH (Vendor Code 154112-B001)						PO #1056782
Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	1102-500731	Contracts for program services	92202340	\$0	\$0	\$0
2019	1102-500731	Contracts for program services	92202340	\$0	\$0	\$0
2020	1102-500731	Contracts for program services	92202340	\$0	\$0	\$0
2021	1102-500731	Contracts for program services	92202340	\$0	\$0	\$0
2022	1102-500731	Contracts for program services	92202340	\$618,574	\$0	\$618,574
<i>Subtotal</i>				\$618,574	\$0	\$618,574

The Mental Health Center of Greater Manchester (Vendor Code 177184-B001)						PO #1056784
Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	1102-500731	Contracts for program services	92202340	\$0	\$0	\$0
2019	1102-500731	Contracts for program services	92202340	\$0	\$0	\$0
2020	1102-500731	Contracts for program services	92202340	\$0	\$0	\$0
2021	1102-500731	Contracts for program services	92202340	\$0	\$0	\$0
2022	1102-500731	Contracts for program services	92202340	\$570,592	\$41,750	\$612,342
<i>Subtotal</i>				\$570,592	\$41,750	\$612,342

Behavioral Health & Developmental Services of Strafford County, Inc. (Vendor Code 177278-B002)						PO #1056787
Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	1102-500731	Contracts for program services	92202340	\$0	\$0	\$0
2019	1102-500731	Contracts for program services	92202340	\$0	\$0	\$0
2020	1102-500731	Contracts for program services	92202340	\$0	\$0	\$0
2021	1102-500731	Contracts for program services	92202340	\$0	\$0	\$0
2022	1102-500731	Contracts for program services	92202340	\$468,428	\$0	\$468,428
<i>Subtotal</i>				\$468,428	\$0	\$468,428
<b>Total PROHEALTH NH GRANT</b>				<b>\$1,655,594</b>	<b>\$41,750</b>	<b>\$1,697,344</b>

Amendment Total Price for All Vendors	\$52,369,907	\$41,750	\$52,411,657
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**State of New Hampshire  
Department of Health and Human Services  
Amendment #4**

This Amendment to the Mental Health Services contract is by and between the State of New Hampshire, Department of Health and Human Services ("State" or "Department") and The Mental Health Center of Greater Manchester, Inc. ("the Contractor").

WHEREAS, pursuant to an agreement (the "Contract") approved by the Governor and Executive Council on June 21, 2017, (Late Item A), as amended on June 19, 2019, (Item #29), and June 30, 2021 (Item #21), and January 12, 2022 (Item #17), the Contractor agreed to perform certain services based upon the terms and conditions specified in the Contract as amended and in consideration of certain sums specified; and

WHEREAS, pursuant to Form P-37, General Provisions, Paragraph 18, the Contract may be amended upon written agreement of the parties and approval from the Governor and Executive Council; and

WHEREAS, the parties agree to extend the term of the agreement, increase the price limitation, or modify the scope of services to support continued delivery of these services; and

NOW THEREFORE, in consideration of the foregoing and the mutual covenants and conditions contained in the Contract and set forth herein, the parties hereto agree to amend as follows:

1. Form P-37, General Provisions, Block 1.8, Price Limitation, to read:

\$10,808,762

2. Modify Exhibit B, Method and Conditions Precedent to Payment, Amendment #2, Section 9, Other Contract Programs, Subsection 9.1., to read:

9.1. The table below summarizes the other contract programs and their maximum allowable amounts.

Program to be Funded	SFY2018 Amount	SFY2019 Amount	SFY2020 Amount	SFY2021 Amount	SFY2022 Amount
Div. for Children Youth and Families (DCYF) Consultation Emergency Services/Mobile Crisis Services (effective SFY 22)	\$ 3,540	\$ 3,540	\$ 3,540	\$ 3,540	\$ 3,540
Mobile Crisis Apartments Occupancy (effective SFY 22)					\$ 143,000
Assertive Community Treatment Team (ACT) - Adults	\$ 450,000	\$ 450,000	\$ 450,000	\$ 450,000	\$ 450,000
ACT Enhancement Payments		\$ 25,000			\$ 12,500
Behavioral Health Services Information System (BHSIS) Modular Approach to Therapy for Children with Anxiety, Depression, Trauma or Conduct Problems (MATCH)	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000	\$ 10,000
Rehabilitation for Empowerment, Education and Work (RENEW)	\$ 4,000		\$ 5,000	\$ 5,000	\$ 5,000
PATH Provider (BHS Funding)	\$ 3,945	\$ 3,945	\$ 6,000	\$ 6,000	\$ 6,000
Housing Bridge Start Up Funding	\$ 40,121	\$ 40,121	\$ 43,725	\$ 43,725	\$ 43,725
General Training Funding		\$ 25,000			
System Upgrade Funding		\$ 10,000			
		\$ 30,000			

The Mental Health Center of Greater Manchester, Inc. A-S-1.2

Contractor Initials

PS  
PE 5,000  
15,000

Date 4/13/2022

Refugee Interpreter Services Funding	\$ 14,000	\$ 14,000	\$ 14,000	\$ 14,000	\$ 14,000
IRB Funding	\$ 63,000	\$ 63,000	\$ 63,000	\$ 63,000	\$ 63,000
Cypress Center Funding	\$ 675,000	\$ 675,000	\$ 675,000	\$ 675,000	\$ 675,000
VR Work Incentives					\$ 80,000
System of Care 2.0					\$ 5,300
ProHealth NH Grant					\$ 612,342
<b>Total</b>	<b>\$ 1,699,490</b>	<b>\$ 1,785,490</b>	<b>\$ 1,706,149</b>	<b>\$ 1,706,149</b>	<b>\$ 3,911,484</b>

3. Modify Exhibit B, Method and Conditions Precedent to Payment, Amendment #2, Section 9, Other Contract Programs, Subsection 9.20., to read:

9.20. ProHealth: Payment for ProHealth services shall be made monthly as follows:

- 9.20.1. Payment shall be on a cost reimbursement basis for actual expenditures incurred in the fulfillment of programming as outlined in Exhibit A, Amendment #2, Scope of Services, and shall be in accordance with Department approved budgets.
- 9.20.2. The Contractor shall submit Invoices in a form satisfactory to the State by the twentieth (20th) working day of each month, which identifies and requests reimbursement for authorized expenses incurred in the prior month. The invoices must be completed, signed, dated and returned to the Department in order to initiate payment.
- 9.20.3. The Contractor agrees to keep records of their activities related to Department programs and services.
- 9.20.4. The Contractor shall provide a ProHealth Budget, Amendment #4, on a Department-provided template, within twenty (20) business days from the effective date of the contract, for Department approval.

All terms and conditions of the Contract and prior amendments not modified by this Amendment remain in full force and effect. This Amendment shall be effective upon Governor and Council approval.

IN WITNESS WHEREOF, the parties have set their hands as of the date written below,

State of New Hampshire  
Department of Health and Human Services

4/13/2022

Date

DocuSigned by:

*Katja S. Fox*

CE9996004C63442

Name: Katja S. Fox

Title: Director

The Mental Health Center of Greater Manchester, Inc.

4/13/2022

Date

*Patricia Carty*

CE9996004C63442

Name: Patricia Carty

Title: President and CEO



The preceding Amendment, having been reviewed by this office, is approved as to form, substance, and execution.

OFFICE OF THE ATTORNEY GENERAL

4/14/2022

Date

DocuSigned by:  
*Robyn Guarino*  
748734844011466  
Name: Robyn Guarino  
Title: Attorney

I hereby certify that the foregoing Amendment was approved by the Governor and Executive Council of the State of New Hampshire at the Meeting on: \_\_\_\_\_ (date of meeting)

OFFICE OF THE SECRETARY OF STATE

Date

Name: \_\_\_\_\_  
Title:

DEC29'21 AM 8:28 RCVD

17 mac



Lori A. Shibley  
Commissioner

Katja S. Fox  
Director

STATE OF NEW HAMPSHIRE  
DEPARTMENT OF HEALTH AND HUMAN SERVICES  
DIVISION FOR BEHAVIORAL HEALTH

129 PLEASANT STREET, CONCORD, NH 03301  
603-271-9544 1-800-852-3345 Ext. 9544  
Fax: 603-271-4332 TDD Access: 1-800-735-2964 www.dhhs.nh.gov

December 17, 2021

His Excellency, Governor Christopher T. Sununu  
and the Honorable Council  
State House  
Concord, New Hampshire 03301

**REQUESTED ACTION**

Authorize the Department of Health and Human Services, Division for Behavioral Health, to amend existing contracts with the Contractors listed in bold below to provide community mental health services, including statewide mobile crisis services, with no change to the price limitation of \$52,389,907 and no change to the contract completion dates of June 30, 2022, effective upon Governor and Council approval. This request is contingent upon Governor and Council approval of the corresponding request to amend the Housing Bridge Subsidy contracts with the Contractors listed in bold below. 10% Federal Funds. 90% General Funds.

The individual contracts were approved by Governor and Council as specified in the table below.

Vendor Name	Vendor Code	Area Served	Current Amount	Increase (Decrease)	Revised Amount	G&C Approval
<b>Northern Human Services</b>	177222-B001	Conway	\$4,477,380	\$0	\$4,477,380	O: 6/21/17, Late Item A A1: 6/19/19, #29 A2: 2/19/20, #12 A3: 6/30/21 #21
<b>West Central Services, Inc. DBA West Central Behavioral Health</b>	177654-B001	Lebanon	\$3,001,206	\$0	\$3,001,206	O: 6/21/17, Late Item A A1: 6/19/19, #29 A2: 6/30/21 #21
<b>The Lakes Region Mental Health Center, Inc.</b>	154480-B001	Laconia	\$3,287,814	\$0	\$3,287,814	O: 6/21/17, Late Item A A1: 6/19/19, #29 A2: 6/30/21 #21

His Excellency, Governor Christopher T. Sununu  
and the Honorable Council  
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Riverbend Community Mental Health, Inc.	177192- R001	Concord	\$4,528,379	\$0	\$4,528,379	O: 6/21/17, Late Item A A1: 6/19/19, #29 A2: 6/30/21 #21
Monadnock Family Services	177510- B005	Keene	\$3,268,983	\$0	\$3,268,983	O: 6/21/17, Late Item A A1: 6/19/19, #29 A2: 6/30/21 #21
The Community Council of Nashua, N.H. DBA Greater Nashua Mental Health Center at Community Council	154112- B001	Nashua	\$9,697,254	\$0	\$9,697,254	O: 6/21/17, Late Item A A1: 9/13/2017, #15. A2: 12/19/18 #18. A3: 6/19/19, #29 A4: 6/30/21 #21
The Mental Health Center of Greater Manchester, Inc.	177184- B001	Manchester	\$10,767,012	\$0	\$10,767,012	O: 6/21/17, Late Item A A1: 6/19/19, #29 A2: 6/30/21 #21
Seacoast Mental Health Center, Inc.	174089- R001	Portsmouth	\$5,782,478	\$0	\$5,782,478	O: 6/21/17, Late Item A A1: 6/19/19, #29 A2: 6/30/21 #21
Behavioral Health & Developmental Services of Strafford County, Inc. DBA Community Partners of Strafford County	177278- B002	Dover	\$3,682,987	\$0	\$3,682,987	O: 6/21/17, Late Item A A1: 6/19/19, #29 A2: 6/30/21 #21

His Excellency, Governor Christopher T. Sununu  
and the Honorable Council  
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The Mental Health Center for Southern New Hampshire DBA CLM Center for Life Management	174118-R001	Derry	\$3,876,414	\$0	\$3,876,414	O: 6/21/17, Late Item A A1: 9/20/18, #21 A2: 6/19/19, #29 A3: 6/30/21 #21
<b>Total:</b>			<b>\$52,369,907</b>	<b>\$0</b>	<b>\$52,369,907</b>	

Funds are available in the following accounts for State Fiscal Year 2022, with the authority to adjust budget line items within the price limitation and encumbrances between state fiscal years through the Budget Office, if needed and justified.

See attached fiscal details.

**EXPLANATION**

The Department contracts for Mental Health services with the Community Mental Health Centers (CMHC), which are designated by the Department to serve the towns and cities within a designated geographic region, as outlined in NH Revised Statutes Annotated (RSA) 135-C, and NH Administrative Rule He-M 403.

The purpose of this request is to remove Supported Housing services from these Mental Health contracts and consolidate them under contracts with CMHCs for Housing Bridge Subsidy Program services, which focus on targeted housing services for individuals with severe mental illness, through a corresponding amendment. By consolidating housing services under one set of contracts, the Department will be able to more effectively monitor Contractor performance programmatically and financially.

The populations served include children with Serious Emotional Disturbances and adults with Severe Mental Illness/Severe and Persistent Mental Illness, including individuals with Severe/Severe and Persistent Mental Illness with Low Service Utilization (LU) per He-M 401 Eligibility Determination and Individual Service Planning. Approximately 43,000 adults, children and families will be served from June 30, 2021 to June 30, 2022.

The Contractors will continue to provide a full array of Mental Health services, including Crisis Response Services, Individual and Group Psychotherapy, Targeted Case Management, Medication Services, Functional Support Services, Illness Management and Recovery, Evidenced Based Supported Employment, Assertive Community Treatment, Projects for Assistance in Transition from Homelessness, wraparound services for children, Community Residential Services, and Acute Care Services to individuals experiencing psychiatric emergencies while awaiting admission to a Designated Receiving Facility. All contracts include provisions for Mental Health Services required per NH RSA 135-C and with State Regulations applicable to the mental health system as outlined in He-M 400, as well as in compliance with the Community Mental Health Agreement (CMHA).

The Department will continue to monitor contracted services by:

- Ensuring quality assurance by conducting performance reviews and utilization reviews as determined to be necessary and appropriate based on applicable licensing, certifications and service provisions.

His Excellency, Governor Christopher T. Sununu  
and the Honorable Council  
Page 4 of 4

- Conducting quarterly meetings to review submitted quarterly data and reports to identify ongoing programmatic improvements.
- Reviewing monthly Financial Statements provided by the Contractors for ongoing evaluation of the programs fiscal integrity.

Should the Governor and Executive Council not authorize this request, the lack of consolidation of housing services under the Housing Bridge Subsidy contracts may prevent the Department from being able to monitor Contractor performance more accurately and effectively.

Source of Federal Funds: Assistance Listing #93.778, FAIN #05-1505NHBIPP; Assistance Listing #93.150, FAIN #X08SM083717-01; Assistance Listing #93.958, FAIN #B09SM083816 and FAIN #B09SM083887; Assistance Listing #93.243, FAIN #H79SM080245; Assistance Listing #93.959, FAIN #T1083464.

The Department will request General Funds in the event that Federal Funds are no longer available and services are still needed.

Respectfully submitted,



for

Lori A. Shibinette  
Commissioner

Attachment A  
Financial Details

08-85-92-922010-4117 HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS DEPT OF, HHS: BEHAVIORAL HEALTH DIV, BUREAU OF MENTAL HEALTH SERVICES, CMH PROGRAM SUPPORT (100% General Funds)

Northern Human Services (Vendor Code 177222-8004) PO #1056762

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92204117	\$379,249	\$0	\$379,249
2019	102-500731	Contracts for program services	92204117	\$469,249	\$0	\$469,249
2020	102-500731	Contracts for program services	92204117	\$645,304	\$0	\$645,304
2021	102-500731	Contracts for program services	92204117	\$748,448	\$0	\$748,448
2022	102-500731	Contracts for program services	92204117	\$1,415,368	\$0	\$1,415,368
			Subtotal	\$3,657,616	\$0	\$3,657,616

West Central Services, Inc (Vendor Code 177654-8001) PO #1056774

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92204117	\$322,191	\$0	\$322,191
2019	102-500731	Contracts for program services	92204117	\$412,191	\$0	\$412,191
2020	102-500731	Contracts for program services	92204117	\$312,878	\$0	\$312,878
2021	102-500731	Contracts for program services	92204117	\$377,202	\$0	\$377,202
2022	102-500731	Contracts for program services	92204117	\$1,121,563	\$0	\$1,121,563
			Subtotal	\$2,546,025	\$0	\$2,546,025

The Lakes Region Mental Health Center (Vendor Code 154480-8001) PO #1056775

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92204117	\$328,115	\$0	\$328,115
2019	102-500731	Contracts for program services	92204117	\$418,115	\$0	\$418,115
2020	102-500731	Contracts for program services	92204117	\$324,170	\$0	\$324,170
2021	102-500731	Contracts for program services	92204117	\$817,670	\$0	\$817,670
2022	102-500731	Contracts for program services	92204117	\$1,126,563	\$0	\$1,126,563
			Subtotal	\$2,814,633	\$0	\$2,814,633

Riverbend Community Mental Health, Inc. (Vendor Code 177192-R001) PO #1056776

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92204117	\$381,653	\$0	\$381,653
2019	102-500731	Contracts for program services	92204117	\$471,653	\$0	\$471,653
2020	102-500731	Contracts for program services	92204117	\$237,708	\$0	\$237,708
2021	102-500731	Contracts for program services	92204117	\$237,708	\$0	\$237,708
2022	102-500731	Contracts for program services	92204117	\$1,816,551	\$0	\$1,816,551
			Subtotal	\$2,945,273	\$0	\$2,945,273

Monadnock Family Services (Vendor Code 177510-8005) PO #1056779

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92204117	\$357,590	\$0	\$357,590
2019	102-500731	Contracts for program services	92204117	\$447,590	\$0	\$447,590
2020	102-500731	Contracts for program services	92204117	\$357,590	\$0	\$357,590
2021	102-500731	Contracts for program services	92204117	\$427,475	\$0	\$427,475
2022	102-500731	Contracts for program services	92204117	\$999,625	\$0	\$999,625
			Subtotal	\$2,589,870	\$0	\$2,589,870

Community Council of Nashua, NH (Vendor Code 154112-8001) PO #1056782

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92204117	\$1,183,799	\$0	\$1,183,799
2019	102-500731	Contracts for program services	92204117	\$1,273,799	\$0	\$1,273,799
2020	102-500731	Contracts for program services	92204117	\$1,039,854	\$0	\$1,039,854
2021	102-500731	Contracts for program services	92204117	\$1,326,702	\$0	\$1,326,702
2022	102-500731	Contracts for program services	92204117	\$2,364,495	\$0	\$2,364,495
			Subtotal	\$7,168,649	\$0	\$7,168,649

The Mental Health Center of Greater Manchester (Vendor Code 177184-8001) PO #1056784

Attachment A  
Financial Details

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92204117	\$1,646,829	\$0	\$1,646,829
2019	102-500731	Contracts for program services	92204117	\$1,736,829	\$0	\$1,736,829
2020	102-500731	Contracts for program services	92204117	\$1,842,884	\$0	\$1,842,884
2021	102-500731	Contracts for program services	92204117	\$1,842,884	\$0	\$1,842,884
2022	102-500731	Contracts for program services	92204117	\$2,588,551	\$0	\$2,588,551
			Subtotal	\$9,257,877	\$0	\$9,257,877

Seacoast Mental Health Center, Inc. (Vendor Code 174089-R001) PO #1056785

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92204117	\$745,785	\$0	\$745,785
2019	102-500731	Contracts for program services	92204117	\$836,765	\$0	\$836,765
2020	102-500731	Contracts for program services	92204117	\$742,820	\$0	\$742,820
2021	102-500731	Contracts for program services	92204117	\$845,860	\$0	\$845,860
2022	102-500731	Contracts for program services	92204117	\$1,139,825	\$0	\$1,139,825
			Subtotal	\$4,311,835	\$0	\$4,311,835

Behavioral Health & Developmental Services of Stratford County, Inc. (Vendor Code 177276-B002) PO #1056787

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92204117	\$313,543	\$0	\$313,543
2019	102-500731	Contracts for program services	92204117	\$403,543	\$0	\$403,543
2020	102-500731	Contracts for program services	92204117	\$309,598	\$0	\$309,598
2021	102-500731	Contracts for program services	92204117	\$417,598	\$0	\$417,598
2022	102-500731	Contracts for program services	92204117	\$1,297,096	\$0	\$1,297,096
			Subtotal	\$2,741,378	\$0	\$2,741,378

The Mental Health Center for Southern New Hampshire (Vendor Code 174115-R001) PO #1056788

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92204117	\$350,791	\$0	\$350,791
2019	102-500731	Contracts for program services	92204117	\$440,791	\$0	\$440,791
2020	102-500731	Contracts for program services	92204117	\$346,846	\$0	\$346,846
2021	102-500731	Contracts for program services	92204117	\$668,846	\$0	\$668,846
2022	102-500731	Contracts for program services	92204117	\$999,825	\$0	\$999,825
			Subtotal	\$2,806,899	\$0	\$2,806,899
		Total CMH Program Support		\$40,880,155	\$0	\$40,880,155

06-86-02-022010-4120 HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS DEPT OF, HHS: BEHAVIORAL HEALTH DIV, BUREAU OF MENTAL HEALTH SERVICES, MENTAL HEALTH BLOCK GRANT (100% Federal Funds)

Monadnock Family Services (Vendor Code 177510-B005) PO #1056779

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92224120	\$0	\$0	\$0
2019	102-500731	Contracts for program services	92224120	\$0	\$0	\$0
2020	102-500731	Contracts for program services	92224120	\$0	\$0	\$0
2021	102-500731	Contracts for program services	92224120	\$0	\$0	\$0
2022	074-500585	Grants for Pub Asst and Relief	92224120 / 92244120	\$111,000	\$0	\$111,000
			Subtotal	\$111,000	\$0	\$111,000

Community Council of Nashua, NH (Vendor Code 154112-B001) PO #1056782

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92224120	\$84,000	\$0	\$84,000
2019	102-500731	Contracts for program services	92224120	\$21,500	\$0	\$21,500
2020	102-500731	Contracts for program services	92224120	\$81,182	\$0	\$81,182
2021	102-500731	Contracts for program services	92224120	\$81,182	\$0	\$81,182
2022	074-500585	Grants for Pub Asst and Relief	92224120	\$80,000	\$0	\$80,000
			Subtotal	\$287,824	\$0	\$287,824

Seacoast Mental Health Center, Inc. (Vendor Code 174089-R001) PO #1056785

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget

Attachment A  
Financial Details

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92224120	\$0	\$0	\$0
2019	102-500731	Contracts for program services	92224120	\$0	\$0	\$0
2020	102-500731	Contracts for program services	92224120	\$0	\$0	\$0
2021	102-500731	Contracts for program services	92224120	\$0	\$0	\$0
2022	074-500585	Grants for Pub Asst and Relief	92224120 / 92244120	\$111,000	\$0	\$111,000
<b>Subtotal</b>				\$111,000	\$0	\$111,000

The Mental Health Center for Southern New Hampshire (Vendor Code 174118-R001) PO #1056788

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92224120	\$0	\$0	\$0
2019	102-500731	Contracts for program services	92224120	\$0	\$0	\$0
2020	102-500731	Contracts for program services	92224120	\$0	\$0	\$0
2021	102-500731	Contracts for program services	92224120	\$0	\$0	\$0
2022	074-500585	Grants for Pub Asst and Relief	92224120 / 92244120	\$118,600	\$0	\$118,600
<b>Subtotal</b>				\$118,600	\$0	\$118,600
<b>Total Mental Health Block Grant</b>				<b>\$828,424</b>	<b>\$0</b>	<b>\$828,424</b>

08-95-02-922010-4121 HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS DEPT OF, HHS: BEHAVIORAL HEALTH DIV, BUREAU OF MENTAL HEALTH SERVICES, MENTAL HEALTH DATA COLLECTION (100% Federal Funds)

Northern Human Services (Vendor Code 177222-B004) PO #1056762

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2019	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2020	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2021	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2022	102-500731	Contracts for program services	92204121	\$10,000	\$0	\$10,000
<b>Subtotal</b>				\$30,000	\$0	\$30,000

West Central Services, Inc (Vendor Code 177654-B001) PO #1056774

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2019	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2020	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2021	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2022	102-500731	Contracts for program services	92204121	\$10,000	\$0	\$10,000
<b>Subtotal</b>				\$30,000	\$0	\$30,000

The Lakes Region Mental Health Center (Vendor Code 154480-B001) PO #1056775

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2019	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2020	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2021	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2022	102-500731	Contracts for program services	92204121	\$10,000	\$0	\$10,000
<b>Subtotal</b>				\$30,000	\$0	\$30,000

Riverbend Community Mental Health, Inc. (Vendor Code 177192-R001) PO #1056776

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2019	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2020	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2021	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2022	102-500731	Contracts for program services	92204121	\$10,000	\$0	\$10,000
<b>Subtotal</b>				\$30,000	\$0	\$30,000

Monadnock Family Services (Vendor Code 177510-B005) PO #1056779

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000



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2018	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2020	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2021	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2022	102-500731	Contracts for program services	92204121	\$10,000	\$0	\$10,000
			Subtotal	\$30,000	\$0	\$30,000

Community Council of Nashua, NH (Vendor Code 154112-8001)

PO #1058782

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2019	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2020	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2021	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2022	102-500731	Contracts for program services	92204121	\$10,000	\$0	\$10,000
			Subtotal	\$30,000	\$0	\$30,000

The Mental Health Center of Greater Manchester (Vendor Code 177184-8001)

PO #1058784

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2019	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2020	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2021	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2022	102-500731	Contracts for program services	92204121	\$10,000	\$0	\$10,000
			Subtotal	\$30,000	\$0	\$30,000

Seacoast Mental Health Center, Inc. (Vendor Code 174089-R001)

PO #1058785

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2019	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2020	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2021	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2022	102-500731	Contracts for program services	92204121	\$10,000	\$0	\$10,000
			Subtotal	\$30,000	\$0	\$30,000

Behavioral Health & Developmental Services of Strafford County, Inc. (Vendor Code 177278-D002)

PO #1058787

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2019	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2020	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2021	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2022	102-500731	Contracts for program services	92204121	\$10,000	\$0	\$10,000
			Subtotal	\$30,000	\$0	\$30,000

Attachment A  
Financial Details

The Mental Health Center for Southern New Hampshire (Vendor Code 174118-R001) PO #1056768

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2019	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2020	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2021	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2022	102-500731	Contracts for program services	92204121	\$10,000	\$0	\$10,000
			Subtotal	\$30,000	\$0	\$30,000
Total Mental Health Data Collection				\$30,000	\$0	\$30,000

06-05-92-#21010-2063 HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS DEPT OF, HHS: BEHAVIORAL HEALTH DIV, BUR FOR CHILDRENS BEHAVRL HLTH, SYSTEM OF CARE (100% General Funds)

Northern Human Services (Vendor Code 177222-B004) PO #1056762

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92102053	\$4,000	\$0	\$4,000
2019	102-500731	Contracts for program services	92102053	\$0	\$0	\$0
2020	102-500731	Contracts for program services	92102053	\$11,000	\$0	\$11,000
2021	102-500731	Contracts for program services	92102053	\$11,000	\$0	\$11,000
2022	102-500731	Contracts for program services	92102053	\$805,091	\$0	\$805,091
			Subtotal	\$831,091	\$0	\$831,091

West Central Services, Inc (Vendor Code 177654-B001) PO #1056774

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92102053	\$0	\$0	\$0
2019	102-500731	Contracts for program services	92102053	\$4,000	\$0	\$4,000
2020	102-500731	Contracts for program services	92102053	\$5,000	\$0	\$5,000
2021	102-500731	Contracts for program services	92102053	\$5,000	\$0	\$5,000
2022	102-500731	Contracts for program services	92102053	\$402,331	\$0	\$402,331
			Subtotal	\$416,331	\$0	\$416,331

The Lakes Region Mental Health Center (Vendor Code 154460-B001) PO #1056775

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92102053	\$0	\$0	\$0
2019	102-500731	Contracts for program services	92102053	\$4,000	\$0	\$4,000
2020	102-500731	Contracts for program services	92102053	\$11,000	\$0	\$11,000
2021	102-500731	Contracts for program services	92102053	\$11,000	\$0	\$11,000
2022	102-500731	Contracts for program services	92102053	\$408,331	\$0	\$408,331
			Subtotal	\$434,331	\$0	\$434,331

Riverbend Community Mental Health, Inc. (Vendor Code 177192-R001) PO #1056778

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92102053	\$0	\$0	\$0
2019	102-500731	Contracts for program services	92102053	\$4,000	\$0	\$4,000
2020	102-500731	Contracts for program services	92102053	\$151,000	\$0	\$151,000
2021	102-500731	Contracts for program services	92102053	\$151,000	\$0	\$151,000
2022	102-500731	Contracts for program services	92102053	\$1,051,054	\$0	\$1,051,054
			Subtotal	\$1,357,054	\$0	\$1,357,054

Monadnock Family Services (Vendor Code 177510-B005) PO #1056779

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92102053	\$0	\$0	\$0
2019	102-500731	Contracts for program services	92102053	\$4,000	\$0	\$4,000
2020	102-500731	Contracts for program services	92102053	\$5,000	\$0	\$5,000
2021	102-500731	Contracts for program services	92102053	\$5,000	\$0	\$5,000
2022	102-500731	Contracts for program services	92102053	\$341,363	\$0	\$341,363
			Subtotal	\$355,363	\$0	\$355,363

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Community Council of Nashua, NH (Vendor Code 154112-B001) PO #1056782

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92102053	\$0	\$0	\$0
2019	102-500731	Contracts for program services	92102053	\$0	\$0	\$0
2020	102-500731	Contracts for program services	92102053	\$151,000	\$0	\$151,000
2021	102-500731	Contracts for program services	92102053	\$151,000	\$0	\$151,000
2022	102-500731	Contracts for program services	92102053	\$1,051,054	\$0	\$1,051,054
			Subtotal	\$1,353,054	\$0	\$1,353,054

The Mental Health Center of Greater Manchester (Vendor Code 177164-B001) PO #1056784

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92102053	\$4,000	\$0	\$4,000
2019	102-500731	Contracts for program services	92102053	\$0	\$0	\$0
2020	102-500731	Contracts for program services	92102053	\$11,000	\$0	\$11,000
2021	102-500731	Contracts for program services	92102053	\$11,000	\$0	\$11,000
2022	102-500731	Contracts for program services	92102053	\$653,328	\$0	\$653,328
			Subtotal	\$679,328	\$0	\$679,328

Seacoast Mental Health Center, Inc. (Vendor Code 174089-R001) PO #1056785

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92102053	\$4,000	\$0	\$4,000
2019	102-500731	Contracts for program services	92102053	\$0	\$0	\$0
2020	102-500731	Contracts for program services	92102053	\$11,000	\$0	\$11,000
2021	102-500731	Contracts for program services	92102053	\$11,000	\$0	\$11,000
2022	102-500731	Contracts for program services	92102053	\$605,091	\$0	\$605,091
			Subtotal	\$631,091	\$0	\$631,091

Behavioral Health & Developmental Services of Strafford County, Inc. (Vendor Code 177278-B002) PO #1056787

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92102053	\$0	\$0	\$0
2019	102-500731	Contracts for program services	92102053	\$4,000	\$0	\$4,000
2020	102-500731	Contracts for program services	92102053	\$11,000	\$0	\$11,000
2021	102-500731	Contracts for program services	92102053	\$11,000	\$0	\$11,000
2022	102-500731	Contracts for program services	92102053	\$408,331	\$0	\$408,331
			Subtotal	\$434,331	\$0	\$434,331

The Mental Health Center for Southern New Hampshire (Vendor Code 174116-R001) PO #1056788

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92102053	\$4,000	\$0	\$4,000
2019	102-500731	Contracts for program services	92102053	\$5,000	\$0	\$5,000
2020	102-500731	Contracts for program services	92102053	\$131,000	\$0	\$131,000
2021	102-500731	Contracts for program services	92102053	\$131,000	\$0	\$131,000
2022	102-500731	Contracts for program services	92102053	\$487,363	\$0	\$487,363
			Subtotal	\$738,363	\$0	\$738,363
		Total System of Care		\$7,030,336	\$0	\$7,030,336

05-96-42-421010-2968 HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS DEPT OF, HHS: HUMAN SERVICES DIV, CHILD PROTECTION, CHILD - FAMILY SERVICES (100% General Funds)

Northern Human Services (Vendor Code 177222-B004) PO #1056782

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	550-500398	Assessment and Counseling	42105824	\$5,310	\$0	\$5,310
2019	550-500398	Assessment and Counseling	42105824	\$5,310	\$0	\$5,310
2020	550-500398	Assessment and Counseling	42105824	\$5,310	\$0	\$5,310
2021	550-500398	Assessment and Counseling	42105824	\$5,310	\$0	\$5,310
2022	644-504195	SGFSER SGF SERVICES	42105870	\$5,310	\$0	\$5,310
			Subtotal	\$26,550	\$0	\$26,550

Attachment A  
Financial Details

West Central Services, Inc (Vendor Code 177654-8001)

PO #1056774

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2019	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2020	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2021	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2022	644-504195	SGFSER SGF SERVICES	42105876	\$1,770	\$0	\$1,770
			Subtotal	\$8,850	\$0	\$8,850

The Lakes Region Mental Health Center (Vendor Code 154480-8001)

PO #1056775

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2019	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2020	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2021	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2022	644-504195	SGFSER SGF SERVICES	42105876	\$1,770	\$0	\$1,770
			Subtotal	\$8,850	\$0	\$8,850

Riverbend Community Mental Health, Inc. (Vendor Code 177192-R001)

PO #1056778

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2019	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2020	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2021	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2022	644-504195	SGFSER SGF SERVICES	42105876	\$1,770	\$0	\$1,770
			Subtotal	\$8,850	\$0	\$8,850

Monadnock Family Services (Vendor Code 177510-B005)

PO #1056779

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2019	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2020	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2021	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2022	644-504195	SGFSER SGF SERVICES	42105876	\$1,770	\$0	\$1,770
			Subtotal	\$8,850	\$0	\$8,850

Community Council of Nashua, NH (Vendor Code 154112-B001)

PO #1056782

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2019	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2020	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2021	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2022	644-504195	SGFSER SGF SERVICES	42105876	\$1,770	\$0	\$1,770
			Subtotal	\$8,850	\$0	\$8,850

The Mental Health Center of Greater Manchester (Vendor Code 177184-B001)

PO #1056784

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	550-500398	Assessment and Counseling	42105824	\$3,540	\$0	\$3,540
2019	550-500398	Assessment and Counseling	42105824	\$3,540	\$0	\$3,540
2020	550-500398	Assessment and Counseling	42105824	\$3,540	\$0	\$3,540
2021	550-500398	Assessment and Counseling	42105824	\$3,540	\$0	\$3,540
2022	644-504195	SGFSER SGF SERVICES	42105876	\$3,540	\$0	\$3,540
			Subtotal	\$17,700	\$0	\$17,700

Seacoast Mental Health Center, Inc. (Vendor Code 174089-R001)

PO #1056785

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2019	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2020	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2021	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770

Attachment A  
Financial Details

2022	044-504195	SGFSER SGF SERVICES	42105878	\$1,770	\$0	\$1,770
			Subtotal	\$8,850	\$0	\$8,850

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Financial Details

Behavioral Health & Developmental Services of Strafford County, Inc. (Vendor Code 177278-B002) PO #1058787

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2019	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2020	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2021	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2022	844-504185	SGFSER SGF SERVICES	42105876	\$1,770	\$0	\$1,770
			Subtotal	\$8,850	\$0	\$8,850

The Mental Health Center for Southern New Hampshire (Vendor Code 174116-R001) PO #1058788

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2019	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2020	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2021	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2022	844-504185	SGFSER SGF SERVICES	42105876	\$1,770	\$0	\$1,770
			Subtotal	\$8,850	\$0	\$8,850
Total Child - Family Services				\$118,089	\$0	\$118,089

05-85-42-423010-7928 HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS DEPT OF, MHS: HUMAN SERVICES DIV, HOMELESS & HOUSING, PATH GRANT (100% Federal Funds)

Riverbend Community Mental Health, Inc. (Vendor Code 177192-R001) PO #1058778

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	42307150	\$38,250	\$0	\$38,250
2019	102-500731	Contracts for program services	42307150	\$38,250	\$0	\$38,250
2020	102-500731	Contracts for program services	42307150	\$38,234	\$0	\$38,234
2021	102-500731	Contracts for program services	42307150	\$38,234	\$0	\$38,234
2022	102-500731	Contracts for program services	42307150	\$38,234	\$0	\$38,234
			Subtotal	\$187,202	\$0	\$187,202

Monadnock Family Services (Vendor Code 177510-B005) PO #1058770

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	42307150	\$37,000	\$0	\$37,000
2019	102-500731	Contracts for program services	42307150	\$37,000	\$0	\$37,000
2020	102-500731	Contracts for program services	42307150	\$33,300	\$0	\$33,300
2021	102-500731	Contracts for program services	42307150	\$33,300	\$0	\$33,300
2022	102-500731	Contracts for program services	42307150	\$33,300	\$0	\$33,300
			Subtotal	\$173,900	\$0	\$173,900

Community Council of Nashua, NH (Vendor Code 154112-B001) PO #1058782

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	42307150	\$40,300	\$0	\$40,300
2019	102-500731	Contracts for program services	42307150	\$40,300	\$0	\$40,300
2020	102-500731	Contracts for program services	42307150	\$43,901	\$0	\$43,901
2021	102-500731	Contracts for program services	42307150	\$43,901	\$0	\$43,901
2022	102-500731	Contracts for program services	42307150	\$43,901	\$0	\$43,901
			Subtotal	\$212,303	\$0	\$212,303

The Mental Health Center of Greater Manchester (Vendor Code 177184-B001) PO #1058784

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	42307150	\$40,121	\$0	\$40,121
2019	102-500731	Contracts for program services	42307150	\$40,121	\$0	\$40,121
2020	102-500731	Contracts for program services	42307150	\$43,725	\$0	\$43,725
2021	102-500731	Contracts for program services	42307150	\$43,725	\$0	\$43,725
2022	102-500731	Contracts for program services	42307150	\$43,725	\$0	\$43,725
			Subtotal	\$211,417	\$0	\$211,417

Attachment A  
Financial Details

Seacoast Mental Health Center, Inc. (Vendor Code 174089-R001)						PO #1056785
Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	42307150	\$25,000	\$0	\$25,000
2019	102-500731	Contracts for program services	42307150	\$25,000	\$0	\$25,000
2020	102-500731	Contracts for program services	42307150	\$38,234	\$0	\$38,234
2021	102-500731	Contracts for program services	42307150	\$38,234	\$0	\$38,234
2022	102-500731	Contracts for program services	42307150	\$38,234	\$0	\$38,234
Subtotal				\$184,702	\$0	\$184,702

The Mental Health Center for Southern New Hampshire (Vendor Code 174116-R001)						PO #1056788
Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	42307150	\$29,500	\$0	\$29,500
2019	102-500731	Contracts for program services	42307150	\$29,500	\$0	\$29,500
2020	102-500731	Contracts for program services	42307150	\$38,234	\$0	\$38,234
2021	102-500731	Contracts for program services	42307150	\$38,234	\$0	\$38,234
2022	102-500731	Contracts for program services	42307150	\$38,234	\$0	\$38,234
Subtotal				\$173,702	\$0	\$173,702
Total PATH GRANT				\$1,123,226	\$0	\$1,123,226

06-85-82-820610-3380 HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS DEPT OF, HHS: BEHAVIORAL HEALTH DIV, BUREAU OF DRUG & ALCOHOL SVCS, PREVENTION SERVICES (97% Federal Funds, 3% General Funds)

Seacoast Mental Health Center (Vendor Code 174089-R001)						PO #1056785
Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	82058502	\$70,000	\$0	\$70,000
2019	102-500731	Contracts for program services	82058502	\$70,000	\$0	\$70,000
2020	102-500731	Contracts for program services	82057502	\$70,000	\$0	\$70,000
2021	102-500731	Contracts for program services	82057502	\$70,000	\$0	\$70,000
2022	102-500731	Contracts for program services	82057502	\$70,000	\$0	\$70,000
Subtotal				\$350,000	\$0	\$350,000
Total BOAS				\$350,000	\$0	\$350,000

06-85-48-481010-8917 HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS DEPT OF, HHS: ELDERLY & ADULT SVCS DIV, GRANTS TO LOCALS, HEALTH PROMOTION CONTRACTS (100% Federal Funds)

Seacoast Mental Health Center (Vendor Code 174089-R001)						PO #1056785
Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	48108482	\$35,000	\$0	\$35,000
2019	102-500731	Contracts for program services	48108482	\$35,000	\$0	\$35,000
2020	102-500731	Contracts for program services	48108482	\$35,000	\$0	\$35,000
2021	102-500731	Contracts for program services	48108482	\$35,000	\$0	\$35,000
2022	102-500731	Contracts for program services	48108482	\$35,000	\$0	\$35,000
Subtotal				\$175,000	\$0	\$175,000
Total BEAS				\$175,000	\$0	\$175,000

06-85-49-490610-2983 HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS DEPT OF, HHS: COMM-BASED CARE SVCS DIV, COMMUNITY BASED CARE SERVICES, BALANCE INCENTIVE PROGRAM BIP (100% Federal Funds)

Northern Human Services (Vendor Code 177222-B004)						PO #1056762
Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	49053318	\$0	\$0	\$0
2019	102-500731	Contracts for program services	49053318	\$0	\$0	\$0
2020	102-500731	Contracts for program services	49053318	\$132,123	\$0	\$132,123
2021	102-500731	Contracts for program services	49053318	\$0	\$0	\$0
2022	102-500731	Contracts for program services	49053318	\$0	\$0	\$0
Subtotal				\$132,123	\$0	\$132,123
Total Balance Incentive Program				\$132,123	\$0	\$132,123

Attachment A  
Financial Details

06-05-02-022010-2340 HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS DEPT OF, KHS: BEHAVIORAL HEALTH DIV, BUREAU OF MENTAL HEALTH SERVICES, PROHEALTH NH GRANT (100% Federal Funds)

Community Council of Nashua, NH (Vendor Code 154112-B001) PO #1056782

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92202340	\$0	\$0	\$0
2019	102-500731	Contracts for program services	92202340	\$0	\$0	\$0
2020	102-500731	Contracts for program services	92202340	\$0	\$0	\$0
2021	102-500731	Contracts for program services	92202340	\$0	\$0	\$0
2022	074-500585	Grants for Pub Asst and Relief	92202340	\$816,574	\$0	\$816,574
			Subtotal	\$816,574	\$0	\$816,574

The Mental Health Center of Greater Manchester (Vendor Code 177184-B001) PO #1056784

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92202340	\$0	\$0	\$0
2019	102-500731	Contracts for program services	92202340	\$0	\$0	\$0
2020	102-500731	Contracts for program services	92202340	\$0	\$0	\$0
2021	102-500731	Contracts for program services	92202340	\$0	\$0	\$0
2022	074-500585	Grants for Pub Asst and Relief	92202340	\$570,592	\$0	\$570,592
			Subtotal	\$570,592	\$0	\$570,592

Behavioral Health & Developmental Services of Stratford County, Inc. (Vendor Code 177278-B002) PO #1056787

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92202340	\$0	\$0	\$0
2019	102-500731	Contracts for program services	92202340	\$0	\$0	\$0
2020	102-500731	Contracts for program services	92202340	\$0	\$0	\$0
2021	102-500731	Contracts for program services	92202340	\$0	\$0	\$0
2022	074-500585	Grants for Pub Asst and Relief	92202340	\$468,428	\$0	\$468,428
			Subtotal	\$468,428	\$0	\$468,428
<b>Total PROHEALTH NH GRANT</b>				<b>\$1,655,524</b>	<b>\$0</b>	<b>\$1,655,524</b>

Amendment Total Price for All Vendors \$62,369,907 \$0 \$62,369,907





Lori A. Shiffrinette  
Commissioner

Katja S. Fox  
Director

STATE OF NEW HAMPSHIRE  
DEPARTMENT OF HEALTH AND HUMAN SERVICES  
DIVISION FOR BEHAVIORAL HEALTH

129 PLEASANT STREET, CONCORD, NH 03301  
603-271-9544 1-800-852-3345 Ext. 9544  
Fax: 603-271-4332 TDD Access: 1-800-735-2964 www.dhhs.nh.gov

June 11, 2021

His Excellency, Governor Christopher T. Sununu  
and the Honorable Council  
State House  
Concord, New Hampshire 03301

**REQUESTED ACTION**

Authorize the Department of Health and Human Services, Division for Behavioral Health, to enter into **Sole Source** amendments to existing contracts with the vendors listed below to provide community mental health services, including statewide mobile crisis services, by increasing the total price limitation by \$24,517,006 from \$27,852,901 to \$52,369,907 and by extending the completion dates from June 30, 2021 to June 30, 2022, effective June 30, 2021, upon Governor and Council approval. 90% General Funds. 10% Federal Funds.

The individual contracts were approved by Governor and Council as specified in the table below.

Vendor Name	Vendor Code	Area Served	Current Amount	Increase (Decrease)	Revised Amount	G&C Approval
Northern Human Services	177222-B001	Conway	\$2,354,431	\$2,122,949	\$4,477,380	O: 6/21/17, Late Item A A1: 6/19/19, #29 A2: 2/19/20, #12
West Central Services, Inc. DBA West Central Behavioral Health	177654-B001	Lebanon	\$1,401,218	\$1,599,988	\$3,001,206	O: 6/21/17, Late Item A A1: 6/19/19, #29
Lakes Region Mental Health Center, Inc. DBA Genesis Behavioral Health	154480-B001	Laconia	\$1,447,650	\$1,840,164	\$3,287,814	O: 6/21/17, Late Item A A1: 6/19/19, #29
Riverbend Community Mental Health, Inc.	177192-R001	Concord	\$1,810,770	\$2,717,609	\$4,528,379	O: 6/21/17, Late Item A A1: 6/19/19, #29
Monadnock Family Services	177510-B005	Keene	\$1,702,040	\$1,568,943	\$3,268,983	O: 6/21/17, Late Item A A1: 6/19/19, #29

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MAN

His Excellency, Governor Christopher T. Sununu  
and the Honorable Council  
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Community Council of Nashua, NH DBA Greater Nashua Mental Health Center at Community Council	154112- B001	Nashua	\$5,262,612	\$4,434,642	\$9,697,254	O: 6/21/17, Late Item A A1: 9/13/2019, #15. A2: 12/19/18 #19. A3: 6/19/19, #29
The Mental Health Center of Greater Manchester, Inc.	177184- B001	Manchester	\$6,897,278	\$3,869,734	\$10,767,012	O: 6/21/17, Late Item A A1: 6/19/19, #29
Seacoast Mental Health Center, Inc.	174089- R001	Portsmouth	\$3,668,718	\$2,113,760	\$5,782,478	O: 6/21/17, Late Item A A1: 6/19/19, #29
Behavioral Health & Developmental Svs of Strafford County, Inc. DBA Community Partners of Strafford County	177278- B002	Dover	\$1,389,362	\$2,293,625	\$3,682,987	O: 6/21/17, Late Item A A1: 6/19/19, #29
The Mental Health Center for Southern New Hampshire DBA CLM Center for Life Management	174118- R001	Derry	\$1,918,822	\$1,957,592	\$3,876,414	O: 6/21/17, Late Item A A1: 9/20/18, #21 A2: 6/19/19, #29
		<b>Total:</b>	<b>\$27,852,901</b>	<b>\$24,517,006</b>	<b>\$52,369,907</b>	

Funds are available in the following accounts for State Fiscal Year 2021, and are anticipated to be available in State Fiscal Year 2022, upon the availability and continued appropriation of funds in the future operating budget, with the authority to adjust budget line items within the price limitation and encumbrances between state fiscal years through the Budget Office, if needed and justified.

#### EXPLANATION

This request is **Sole Source** because the Department is seeking to extend the contracts beyond the current completion dates and there are no renewal options available. The Department contracts for these services through the community mental health centers, which are designated by the Department to serve the towns and cities within a designated geographic region, as outlined in the NH Revised Statutes Annotated (RSA) 135-C, and NH Administrative Rule He-M 403.

His Excellency, Governor Christopher T. Sununu  
and the Honorable Council  
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The purpose of this request is to continue providing and expand upon community mental health services for individuals in New Hampshire. Community mental health centers provide community-based mental health services to adults, children, and families to build resiliency, promote recovery, reduce inpatient hospital utilizations, and improve community tenure.

The populations served include children with Serious Emotional Disturbances and adults with Severe Mental Illness/Severe and Persistent Mental Illness, including individuals with Severe/Severe and Persistent Mental Illness with Low Service Utilization (LU) per He-M 401 Eligibility Determination and Individual Service Planning. Approximately 43,000 adults, children and families will be served from June 30, 2021 to June 30, 2022.

The Contractors will continue to provide Emergency Services, Individual and Group Psychotherapy, Targeted Case Management, Medication Services, Functional Support Services, Illness Management and Recovery, Evidenced Based Supported Employment, Assertive Community Treatment, Projects for Assistance in Transition from Homelessness, wraparound services for children, Community Residential Services, and Acute Care Services to individuals experiencing psychiatric emergencies while awaiting admission to a Designated Receiving Facility. All contracts include provisions for Mental Health Services required per NH RSA 135-C and with State Regulations applicable to the mental health system as outlined in He-M 400, as well as in compliance with the Community Mental Health Agreement (CMHA).

These services are provided to individuals enrolled in the State Medicaid plan as well as non-Medicaid and uninsured children, adults, and families. The Contractors will seek reimbursement for Medicaid services through agreements with the contracted Managed Care Organizations, through Medicaid fee-for-service and third part insurance payers. The contracts do not include funding for Medicaid reimbursement.

These amendments also included the following modifications to the scopes of services:

- Inclusion of statewide integrated mobile crisis response teams in crisis services. Currently only three regions (Regions 4, 6 & 7) operate mobile crisis response teams for adults with mental illness. All ten (10) community mental health centers will enhance their crisis services to ensure delivery of integrated mobile crisis response services to individuals experiencing a mental health and/or substance use crisis;
- Addition of six (6) supported housing beds in each region to expand the availability of supported housing options statewide;
- Expansion of First Episode Psychosis/Early Serious Mental Illness (FEP-ESMI) services. Currently only Region 6 holds provisions for FEP-ESMI programming. These programs provide evidence-based Coordinated Specialty Care for the treatment of FEP-ESMI utilizing early intervention for individuals age thirteen (13) to thirty-five (35) experiencing a first episode of mental illness. The expansion includes three (3) additional teams in Regions 5, 8, & 10;
- Expansion of deaf and hard of hearing services provided by Region 6, including increased opportunities for collaboration with other services providers statewide and the provision of consultative services in the treatment planning process for individuals who are deaf and/or hard of hearing;
- Addition of Statewide Work Incentives Counseling to include one (1) full-time equivalent Work Incentives Counselor in each of the ten (10) regions to support individuals in meeting employment related goals by providing comprehensive benefits counseling, supporting engagement in Supported Employment and improving collaboration with the Division of Vocational Rehabilitation;

His Excellency, Governor Christopher T. Sununu  
and the Honorable Council  
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- Inclusion of System of Care Activities with the Department of Education to develop a system of support for behavioral health within school districts in targeted regions;
- Inclusion of Pro-Health Services in Regions 6, 7 & 9. These services provide integrated medical and mental health services to individuals aged sixteen (16) through thirty-five (35) through FQHC primary care services co-located in the mental health center; and
- Inclusion of a specialty residential program in Region 9, which provides three (3) beds for individuals age eighteen (18) years and older who are dually diagnosed with a severe mental illness and developmental disability and/or acquired brain disorder.

The Department will monitor contracted services by:

- Ensuring quality assurance by conducting performance reviews and utilization reviews as determined to be necessary and appropriate based on applicable licensing, certifications and service provisions.
- Conducting quarterly meetings to review submitted quarterly data and reports to identify ongoing programmatic improvements.
- Reviewing monthly Financial Statements provided by the Contractors for ongoing evaluation of the programs fiscal integrity.

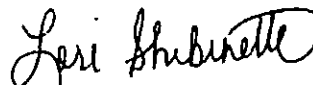
Should the Governor and Executive Council not authorize this request, approximately 43,000 adults, children and families in the state will not have access to critical community mental health services as required by NH RSA 135-C:13. As a result these individuals may experience an increase in symptoms causing them to seek more costly services at hospital emergency departments due to risk of harm to themselves or others and may have increased contact with law enforcement, correctional programs, or primary care physicians, none of which have the necessary services or supports available to provide necessary assistance. Lack of these services may also increase the likelihood of inpatient hospitalizations and death by suicide.

Area served: Statewide

Source of Funds: CFDA 93.778 FAIN #05-1505NHBIPP, CFDA 93.150 FAINX06SM083717-01, CFDA 93.958, FAINB09SM083816 and FAINB09SM083987, CFDA#93.243 FAINH79SM080245, CFDA#93.959 FAINTI083464

The Department will request General Funds in the event that Federal Funds are no longer available and services are still needed.

Respectfully submitted,



Lori A. Shubinette  
Commissioner

Attachment A  
Financial Details

05-95-92-922010-4117 HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS DEPT OF, HHS: BEHAVIORAL HEALTH DIV, BUREAU OF MENTAL HEALTH SERVICES, CMH PROGRAM SUPPORT (100% General Funds)

Northern Human Services (Vendor Code 177222-B004) PO #1056762

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92204117	\$379,249	\$0	\$379,249
2019	102-500731	Contracts for program services	92204117	\$469,249	\$0	\$469,249
2020	102-500731	Contracts for program services	92204117	\$645,304	\$0	\$645,304
2021	102-500731	Contracts for program services	92204117	\$661,266	\$87,180	\$748,446
2022	102-500731	Contracts for program services	92204117	\$0	\$1,415,368	\$1,415,368
			Subtotal	\$2,155,068	\$1,502,548	\$3,657,616

West Central Services, Inc (Vendor Code 177654-B001) PO #1056774

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92204117	\$322,191	\$0	\$322,191
2019	102-500731	Contracts for program services	92204117	\$412,191	\$0	\$412,191
2020	102-500731	Contracts for program services	92204117	\$312,878	\$0	\$312,878
2021	102-500731	Contracts for program services	92204117	\$312,878	\$64,324	\$377,202
2022	102-500731	Contracts for program services	92204117	\$0	\$1,121,563	\$1,121,563
			Subtotal	\$1,360,138	\$1,185,887	\$2,546,025

The Lakes Region Mental Health Center (Vendor Code 154480-B001) PO #1056775

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92204117	\$328,115	\$0	\$328,115
2019	102-500731	Contracts for program services	92204117	\$418,115	\$0	\$418,115
2020	102-500731	Contracts for program services	92204117	\$324,170	\$0	\$324,170
2021	102-500731	Contracts for program services	92204117	\$324,170	\$293,500	\$617,670
2022	102-500731	Contracts for program services	92204117	\$0	\$1,128,563	\$1,128,563
			Subtotal	\$1,394,570	\$1,420,063	\$2,814,633

Riverbend Community Mental Health, Inc. (Vendor Code 177192-R001) PO #1056778

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92204117	\$381,653	\$0	\$381,653
2019	102-500731	Contracts for program services	92204117	\$471,653	\$0	\$471,653
2020	102-500731	Contracts for program services	92204117	\$237,708	\$0	\$237,708
2021	102-500731	Contracts for program services	92204117	\$237,708	\$0	\$237,708
2022	102-500731	Contracts for program services	92204117	\$0	\$1,816,551	\$1,816,551
			Subtotal	\$1,328,722	\$1,816,551	\$2,945,273

Monadnock Family Services (Vendor Code 177510-B005) PO #1056779

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92204117	\$357,590	\$0	\$357,590
2019	102-500731	Contracts for program services	92204117	\$447,590	\$0	\$447,590
2020	102-500731	Contracts for program services	92204117	\$357,590	\$0	\$357,590
2021	102-500731	Contracts for program services	92204117	\$357,590	\$89,885	\$447,475
2022	102-500731	Contracts for program services	92204117	\$0	\$999,625	\$999,625
			Subtotal	\$1,520,360	\$1,069,510	\$2,589,870

Community Council of Nashua, NH (Vendor Code 154112-B001) PO #1056782

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92204117	\$1,183,799	\$0	\$1,183,799
2019	102-500731	Contracts for program services	92204117	\$1,273,799	\$0	\$1,273,799
2020	102-500731	Contracts for program services	92204117	\$1,039,854	\$0	\$1,039,854
2021	102-500731	Contracts for program services	92204117	\$1,039,854	\$286,848	\$1,326,702
2022	102-500731	Contracts for program services	92204117	\$0	\$2,364,495	\$2,364,495
			Subtotal	\$4,537,306	\$2,651,343	\$7,188,649

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The Mental Health Center of Greater Manchester (Vendor Code 177184-B001) PO #1056784

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92204117	\$1,846,829	\$0	\$1,846,829
2019	102-500731	Contracts for program services	92204117	\$1,736,829	\$0	\$1,736,829
2020	102-500731	Contracts for program services	92204117	\$1,642,884	\$0	\$1,642,884
2021	102-500731	Contracts for program services	92204117	\$1,642,884	\$0	\$1,642,884
2022	102-500731	Contracts for program services	92204117	\$0	\$2,588,551	\$2,588,551
<b>Subtotal</b>				\$6,669,420	\$2,588,551	\$9,257,977

Seacoast Mental Health Center, Inc. (Vendor Code 174089-R001) PO #1056785

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92204117	\$746,765	\$0	\$746,765
2019	102-500731	Contracts for program services	92204117	\$836,765	\$0	\$836,765
2020	102-500731	Contracts for program services	92204117	\$742,820	\$0	\$742,820
2021	102-500731	Contracts for program services	92204117	\$742,820	\$103,040	\$845,860
2022	102-500731	Contracts for program services	92204117	\$0	\$1,139,625	\$1,139,625
<b>Subtotal</b>				\$3,069,170	\$1,242,665	\$4,311,835

Behavioral Health & Developmental Services of Strafford County, Inc. (Vendor Code 177276-B002) PO #1056787

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92204117	\$313,543	\$0	\$313,543
2019	102-500731	Contracts for program services	92204117	\$403,543	\$0	\$403,543
2020	102-500731	Contracts for program services	92204117	\$309,598	\$0	\$309,598
2021	102-500731	Contracts for program services	92204117	\$309,598	\$108,000	\$417,598
2022	102-500731	Contracts for program services	92204117	\$0	\$1,297,096	\$1,297,096
<b>Subtotal</b>				\$1,336,282	\$1,405,096	\$2,741,378

The Mental Health Center for Southern New Hampshire (Vendor Code 174116-R001) PO #1056788

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92204117	\$350,791	\$0	\$350,791
2019	102-500731	Contracts for program services	92204117	\$440,791	\$0	\$440,791
2020	102-500731	Contracts for program services	92204117	\$346,846	\$0	\$346,846
2021	102-500731	Contracts for program services	92204117	\$346,846	\$322,000	\$668,846
2022	102-500731	Contracts for program services	92204117	\$0	\$999,625	\$999,625
<b>Subtotal</b>				\$1,485,274	\$1,321,625	\$2,806,899
<b>Total CMH Program Support</b>				<b>\$24,856,316</b>	<b>\$16,003,839</b>	<b>\$40,860,155</b>

05-95-92-922010-4120 HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS DEPT OF, HHS: BEHAVIORAL HEALTH DIV, BUREAU OF MENTAL HEALTH SERVICES, MENTAL HEALTH BLOCK GRANT (100% Federal Funds)

Monadnock Family Services (Vendor Code 177510-B005) PO #1056779

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92224120	\$0	\$0	\$0
2019	102-500731	Contracts for program services	92224120	\$0	\$0	\$0
2020	102-500731	Contracts for program services	92224120	\$0	\$0	\$0
2021	102-500731	Contracts for program services	92224120	\$0	\$0	\$0
2022	074-500585	Grants for Pub Asst and Relief	92224120 / 92244120	\$0	\$111,000	\$111,000
<b>Subtotal</b>				\$0	\$111,000	\$111,000

Community Council of Nashua, NH (Vendor Code 154112-B001) PO #1050782

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92224120	\$84,000	\$0	\$84,000
2019	102-500731	Contracts for program services	92224120	\$21,500	\$0	\$21,500
2020	102-500731	Contracts for program services	92224120	\$61,162	\$0	\$61,162
2021	102-500731	Contracts for program services	92224120	\$61,162	\$0	\$61,162
2022	074-500585	Grants for Pub Asst and Relief	92224120	\$0	\$60,000	\$60,000
<b>Subtotal</b>				\$227,824	\$60,000	\$287,824

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Seacoast Mental Health Center, Inc. (Vendor Code 174089-R001)

PO #1056785

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92224120	\$0	\$0	\$0
2019	102-500731	Contracts for program services	92224120	\$0	\$0	\$0
2020	102-500731	Contracts for program services	92224120	\$0	\$0	\$0
2021	102-500731	Contracts for program services	92224120	\$0	\$0	\$0
2022	074-500585	Grants for Pub Asst and Relief	92224120 / 92244120	\$0	\$111,000	\$111,000
<b>Subtotal</b>				\$0	\$111,000	\$111,000

The Mental Health Center for Southern New Hampshire (Vendor Code 174116-R001)

PO #1056788

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92224120	\$0	\$0	\$0
2019	102-500731	Contracts for program services	92224120	\$0	\$0	\$0
2020	102-500731	Contracts for program services	92224120	\$0	\$0	\$0
2021	102-500731	Contracts for program services	92224120	\$0	\$0	\$0
2022	074-500585	Grants for Pub Asst and Relief	92224120 / 92244120	\$0	\$118,600	\$118,600
<b>Subtotal</b>				\$0	\$118,600	\$118,600
<b>Total Mental Health Block Grant</b>				<b>\$227,824</b>	<b>\$400,600</b>	<b>\$829,424</b>

05-95-92-922010-4121 HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS DEPT OF, HHS: BEHAVIORAL HEALTH DIV, BUREAU OF MENTAL HEALTH SERVICES, MENTAL HEALTH DATA COLLECTION (100% Federal Funds)

Northern Human Services (Vendor Code 177222-B004)

PO #1056782

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2019	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2020	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2021	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2022	102-500731	Contracts for program services	92204121	\$0	\$10,000	\$10,000
<b>Subtotal</b>				\$20,000	\$10,000	\$30,000

West Central Services, Inc (Vendor Code 177654-B001)

PO #1056774

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2019	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2020	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2021	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2022	102-500731	Contracts for program services	92204121	\$0	\$10,000	\$10,000
<b>Subtotal</b>				\$20,000	\$10,000	\$30,000

The Lakes Region Mental Health Center (Vendor Code 154480-B001)

PO #1056775

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2019	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2020	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2021	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2022	102-500731	Contracts for program services	92204121	\$0	\$10,000	\$10,000
<b>Subtotal</b>				\$20,000	\$10,000	\$30,000

Riverbend Community Mental Health, Inc. (Vendor Code 177192-R001)

PO #1056778

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2019	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2020	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2021	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2022	102-500731	Contracts for program services	92204121	\$0	\$10,000	\$10,000
<b>Subtotal</b>				\$20,000	\$10,000	\$30,000

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Monadnock Family Services (Vendor Code 177510-B005)

PO #1056770

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2019	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2020	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2021	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2022	102-500731	Contracts for program services	92204121	\$0	\$10,000	\$10,000
<b>Subtotal</b>				\$20,000	\$10,000	\$30,000

Community Council of Nashua, NH (Vendor Code 154112-B001)

PO #1056782

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2019	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2020	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2021	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2022	102-500731	Contracts for program services	92204121	\$0	\$10,000	\$10,000
<b>Subtotal</b>				\$20,000	\$10,000	\$30,000

The Mental Health Center of Greater Manchester (Vendor Code 177184-B001)

PO #1056784

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2019	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2020	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2021	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2022	102-500731	Contracts for program services	92204121	\$0	\$10,000	\$10,000
<b>Subtotal</b>				\$20,000	\$10,000	\$30,000

Seacoast Mental Health Center, Inc. (Vendor Code 174089-R001)

PO #1056785

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2019	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2020	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2021	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2022	102-500731	Contracts for program services	92204121	\$0	\$10,000	\$10,000
<b>Subtotal</b>				\$20,000	\$10,000	\$30,000

Behavioral Health & Developmental Services of Strafford County, Inc. (Vendor Code 177278-B002)

PO #1056787

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2019	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2020	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2021	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2022	102-500731	Contracts for program services	92204121	\$0	\$10,000	\$10,000
<b>Subtotal</b>				\$20,000	\$10,000	\$30,000



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The Mental Health Center for Southern New Hampshire (Vendor Code 174118-R001)

PO #1056788

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2019	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2020	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2021	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2022	102-500731	Contracts for program services	92204121	\$0	\$10,000	\$10,000
			<b>Subtotal</b>	\$20,000	\$10,000	\$30,000
<b>Total Mental Health Data Collection</b>				<b>\$200,000</b>	<b>\$100,000</b>	<b>\$300,000</b>

05-95-92-821010-2053 HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS DEPT OF, HHS: BEHAVIORAL HEALTH DIV, BUR FOR CHILDRENS BEHAVRL HLTH, SYSTEM OF CARE (100% General Funds)

Northern Human Services (Vendor Code 177222-B004)

PO #1056762

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92102053	\$4,000	\$0	\$4,000
2019	102-500731	Contracts for program services	92102053	\$0	\$0	\$0
2020	102-500731	Contracts for program services	92102053	\$11,000	\$0	\$11,000
2021	102-500731	Contracts for program services	92102053	\$11,000	\$0	\$11,000
2022	102-500731	Contracts for program services	92102053	\$0	\$605,091	\$605,091
			<b>Subtotal</b>	\$26,000	\$605,091	\$631,091

West Central Services, Inc (Vendor Code 177654-B001)

PO #1056774

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92102053	\$0	\$0	\$0
2019	102-500731	Contracts for program services	92102053	\$4,000	\$0	\$4,000
2020	102-500731	Contracts for program services	92102053	\$5,000	\$0	\$5,000
2021	102-500731	Contracts for program services	92102053	\$5,000	\$0	\$5,000
2022	102-500731	Contracts for program services	92102053	\$0	\$402,331	\$402,331
			<b>Subtotal</b>	\$14,000	\$402,331	\$418,331

The Lakes Region Mental Health Center (Vendor Code 154480-B001)

PO #1056775

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92102053	\$0	\$0	\$0
2019	102-500731	Contracts for program services	92102053	\$4,000	\$0	\$4,000
2020	102-500731	Contracts for program services	92102053	\$11,000	\$0	\$11,000
2021	102-500731	Contracts for program services	92102053	\$11,000	\$0	\$11,000
2022	102-500731	Contracts for program services	92102053	\$0	\$408,331	\$408,331
			<b>Subtotal</b>	\$26,000	\$408,331	\$434,331

Riverbend Community Mental Health, Inc. (Vendor Code 177192-R001)

PO #1056778

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92102053	\$0	\$0	\$0
2019	102-500731	Contracts for program services	92102053	\$4,000	\$0	\$4,000
2020	102-500731	Contracts for program services	92102053	\$151,000	\$0	\$151,000
2021	102-500731	Contracts for program services	92102053	\$151,000	\$0	\$151,000
2022	102-500731	Contracts for program services	92102053	\$0	\$1,051,054	\$1,051,054
			<b>Subtotal</b>	\$306,000	\$1,051,054	\$1,357,054

Monadnock Family Services (Vendor Code 177510-B005)

PO #1056779

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92102053	\$0	\$0	\$0
2019	102-500731	Contracts for program services	92102053	\$4,000	\$0	\$4,000
2020	102-500731	Contracts for program services	92102053	\$5,000	\$0	\$5,000
2021	102-500731	Contracts for program services	92102053	\$5,000	\$0	\$5,000
2022	102-500731	Contracts for program services	92102053	\$0	\$341,363	\$341,363
			<b>Subtotal</b>	\$14,000	\$341,363	\$355,363

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Community Council of Nashua, NH (Vendor Code 154112-8001) PO #1056782

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92102053	\$0	\$0	\$0
2019	102-500731	Contracts for program services	92102053	\$0	\$0	\$0
2020	102-500731	Contracts for program services	92102053	\$151,000	\$0	\$151,000
2021	102-500731	Contracts for program services	92102053	\$151,000	\$0	\$151,000
2022	102-500731	Contracts for program services	92102053	\$0	\$1,051,054	\$1,051,054
<b>Subtotal</b>				<b>\$302,000</b>	<b>\$1,051,054</b>	<b>\$1,353,054</b>

The Mental Health Center of Greater Manchester (Vendor Code 177184-8001) PO #1056784

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92102053	\$4,000	\$0	\$4,000
2019	102-500731	Contracts for program services	92102053	\$0	\$0	\$0
2020	102-500731	Contracts for program services	92102053	\$11,000	\$0	\$11,000
2021	102-500731	Contracts for program services	92102053	\$11,000	\$0	\$11,000
2022	102-500731	Contracts for program services	92102053	\$0	\$653,326	\$653,326
<b>Subtotal</b>				<b>\$26,000</b>	<b>\$653,326</b>	<b>\$679,326</b>

Seacoast Mental Health Center, Inc. (Vendor Code 174089-R001) PO #1056785

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92102053	\$4,000	\$0	\$4,000
2019	102-500731	Contracts for program services	92102053	\$0	\$0	\$0
2020	102-500731	Contracts for program services	92102053	\$11,000	\$0	\$11,000
2021	102-500731	Contracts for program services	92102053	\$11,000	\$0	\$11,000
2022	102-500731	Contracts for program services	92102053	\$0	\$605,091	\$605,091
<b>Subtotal</b>				<b>\$26,000</b>	<b>\$605,091</b>	<b>\$631,091</b>

Behavioral Health & Developmental Services of Strafford County, Inc. (Vendor Code 177278-B002) PO #1056787

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92102053	\$0	\$0	\$0
2019	102-500731	Contracts for program services	92102053	\$4,000	\$0	\$4,000
2020	102-500731	Contracts for program services	92102053	\$11,000	\$0	\$11,000
2021	102-500731	Contracts for program services	92102053	\$11,000	\$0	\$11,000
2022	102-500731	Contracts for program services	92102053	\$0	\$408,331	\$408,331
<b>Subtotal</b>				<b>\$26,000</b>	<b>\$408,331</b>	<b>\$434,331</b>

The Mental Health Center for Southern New Hampshire (Vendor Code 174116-R001) PO #1056788

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92102053	\$4,000	\$0	\$4,000
2019	102-500731	Contracts for program services	92102053	\$5,000	\$0	\$5,000
2020	102-500731	Contracts for program services	92102053	\$131,000	\$0	\$131,000
2021	102-500731	Contracts for program services	92102053	\$131,000	\$0	\$131,000
2022	102-500731	Contracts for program services	92102053	\$0	\$467,363	\$467,363
<b>Subtotal</b>				<b>\$271,000</b>	<b>\$467,363</b>	<b>\$738,363</b>
<b>Total System of Care</b>				<b>\$1,037,000</b>	<b>\$5,993,335</b>	<b>\$7,030,335</b>

05-95-42-421010-2858 HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS DEPT OF, HHS: HUMAN SERVICES DIV, CHILD PROTECTION, CHILD - FAMILY SERVICES (100% General Funds)

Northern Human Services (Vendor Code 177222-B004) PO #1056782

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	550-500398	Assessment and Counseling	42105824	\$5,310	\$0	\$5,310
2019	550-500398	Assessment and Counseling	42105824	\$5,310	\$0	\$5,310
2020	550-500398	Assessment and Counseling	42105824	\$5,310	\$0	\$5,310
2021	550-500398	Assessment and Counseling	42105824	\$5,310	\$0	\$5,310
2022	844-504195	SGFSER SGF SERVICES	42105876	\$0	\$5,310	\$5,310
<b>Subtotal</b>				<b>\$21,240</b>	<b>\$5,310</b>	<b>\$26,550</b>

Attachment A  
Financial Details

West Central Services, Inc (Vendor Code 177854-B001)

PO #1056774

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2019	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2020	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2021	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2022	844-504195	SGFSER SGF SERVICES	42105876	\$0	\$1,770	\$1,770
<b>Subtotal</b>				\$7,080	\$1,770	\$8,850

The Lakes Region Mental Health Center (Vendor Code 154480-B001)

PO #1056775

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2019	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2020	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2021	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2022	844-504195	SGFSER SGF SERVICES	42105876	\$0	\$1,770	\$1,770
<b>Subtotal</b>				\$7,080	\$1,770	\$8,850

Riverbend Community Mental Health, Inc. (Vendor Code 177192-R001)

PO #1056778

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2019	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2020	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2021	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2022	844-504195	SGFSER SGF SERVICES	42105876	\$0	\$1,770	\$1,770
<b>Subtotal</b>				\$7,080	\$1,770	\$8,850

Monadnock Family Services (Vendor Code 177510-B005)

PO #1056779

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2019	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2020	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2021	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2022	844-504195	SGFSER SGF SERVICES	42105876	\$0	\$1,770	\$1,770
<b>Subtotal</b>				\$7,080	\$1,770	\$8,850

Community Council of Nashua, NH (Vendor Code 154112-B001)

PO #1056782

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2019	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2020	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2021	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2022	844-504195	SGFSER SGF SERVICES	42105876	\$0	\$1,770	\$1,770
<b>Subtotal</b>				\$7,080	\$1,770	\$8,850

The Mental Health Center of Greater Manchester (Vendor Code 177184-B001)

PO #1056784

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	550-500398	Assessment and Counseling	42105824	\$3,540	\$0	\$3,540
2019	550-500398	Assessment and Counseling	42105824	\$3,540	\$0	\$3,540
2020	550-500398	Assessment and Counseling	42105824	\$3,540	\$0	\$3,540
2021	550-500398	Assessment and Counseling	42105824	\$3,540	\$0	\$3,540
2022	844-504195	SGFSER SGF SERVICES	42105876	\$0	\$3,540	\$3,540
<b>Subtotal</b>				\$14,160	\$3,540	\$17,700

Attachment A  
Financial Details

Seacoast Mental Health Center, Inc. (Vendor Code 174089-R001) PO #1056785

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2019	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2020	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2021	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2022	644-504195	SGFSER SGF SERVICES	42105876	\$0	\$1,770	\$1,770
<b>Subtotal</b>				\$7,080	\$1,770	\$8,850

Behavioral Health & Developmental Services of Strafford County, Inc. (Vendor Code 177278-B002) PO #1056787

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2019	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2020	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2021	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2022	644-504195	SGFSER SGF SERVICES	42105876	\$0	\$1,770	\$1,770
<b>Subtotal</b>				\$7,080	\$1,770	\$8,850

The Mental Health Center for Southern New Hampshire (Vendor Code 174118-R001) PO #1056788

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2019	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2020	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2021	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2022	644-504195	SGFSER SGF SERVICES	42105876	\$0	\$1,770	\$1,770
<b>Subtotal</b>				\$7,080	\$1,770	\$8,850
<b>Total Child - Family Services</b>				<b>\$92,040</b>	<b>\$23,010</b>	<b>\$115,050</b>

05-95-42-423010-7926 HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS DEPT OF, HHS: HUMAN SERVICES DIV, HOMELESS & HOUSING, PATH GRANT (100% Federal Funds)

Riverbend Community Mental Health, Inc. (Vendor Code 177192-R001) PO #1056778

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	42307150	\$36,250	\$0	\$36,250
2019	102-500731	Contracts for program services	42307150	\$36,250	\$0	\$36,250
2020	102-500731	Contracts for program services	42307150	\$38,234	\$0	\$38,234
2021	102-500731	Contracts for program services	42307150	\$38,234	\$0	\$38,234
2022	102-500731	Contracts for program services	42307150	\$0	\$38,234	\$38,234
<b>Subtotal</b>				\$148,968	\$38,234	\$187,202

Monadnock Family Services (Vendor Code 177510-B005) PO #1056779

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	42307150	\$37,000	\$0	\$37,000
2019	102-500731	Contracts for program services	42307150	\$37,000	\$0	\$37,000
2020	102-500731	Contracts for program services	42307150	\$33,300	\$0	\$33,300
2021	102-500731	Contracts for program services	42307150	\$33,300	\$0	\$33,300
2022	102-500731	Contracts for program services	42307150	\$0	\$33,300	\$33,300
<b>Subtotal</b>				\$140,600	\$33,300	\$173,900

Community Council of Nashua, NH (Vendor Code 154112-B001) PO #1056782

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	42307150	\$40,300	\$0	\$40,300
2019	102-500731	Contracts for program services	42307150	\$40,300	\$0	\$40,300
2020	102-500731	Contracts for program services	42307150	\$43,901	\$0	\$43,901
2021	102-500731	Contracts for program services	42307150	\$43,901	\$0	\$43,901
2022	102-500731	Contracts for program services	42307150	\$0	\$43,901	\$43,901
<b>Subtotal</b>				\$168,402	\$43,901	\$212,303

Attachment A  
Financial Details

The Mental Health Center of Greater Manchester (Vendor Code 177184-R001) PO #1056784

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	42307150	\$40,121	\$0	\$40,121
2019	102-500731	Contracts for program services	42307150	\$40,121	\$0	\$40,121
2020	102-500731	Contracts for program services	42307150	\$43,725	\$0	\$43,725
2021	102-500731	Contracts for program services	42307150	\$43,725	\$0	\$43,725
2022	102-500731	Contracts for program services	42307150	\$0	\$43,725	\$43,725
<b>Subtotal</b>				<b>\$187,692</b>	<b>\$43,725</b>	<b>\$211,417</b>

Seacoast Mental Health Center, Inc. (Vendor Code 174089-R001) PO #1056785

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	42307150	\$25,000	\$0	\$25,000
2019	102-500731	Contracts for program services	42307150	\$25,000	\$0	\$25,000
2020	102-500731	Contracts for program services	42307150	\$38,234	\$0	\$38,234
2021	102-500731	Contracts for program services	42307150	\$38,234	\$0	\$38,234
2022	102-500731	Contracts for program services	42307150	\$0	\$38,234	\$38,234
<b>Subtotal</b>				<b>\$126,468</b>	<b>\$38,234</b>	<b>\$164,702</b>

The Mental Health Center for Southern New Hampshire (Vendor Code 174118-R001) PO #1056788

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	42307150	\$29,500	\$0	\$29,500
2019	102-500731	Contracts for program services	42307150	\$29,500	\$0	\$29,500
2020	102-500731	Contracts for program services	42307150	\$38,234	\$0	\$38,234
2021	102-500731	Contracts for program services	42307150	\$38,234	\$0	\$38,234
2022	102-500731	Contracts for program services	42307150	\$0	\$38,234	\$38,234
<b>Subtotal</b>				<b>\$135,468</b>	<b>\$38,234</b>	<b>\$173,702</b>
<b>Total PATH GRANT</b>				<b>\$887,598</b>	<b>\$233,628</b>	<b>\$1,121,226</b>

05-95-92-920510-3380 HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS DEPT OF, HHS: BEHAVIORAL HEALTH DIV, BUREAU OF DRUG & ALCOHOL SVCS, PREVENTION SERVICES (97% Federal Funds, 3% General Funds)

Seacoast Mental Health Center (Vendor Code 174089-R001) PO #1056785

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92056502	\$70,000	\$0	\$70,000
2019	102-500731	Contracts for program services	92056502	\$70,000	\$0	\$70,000
2020	102-500731	Contracts for program services	92057502	\$70,000	\$0	\$70,000
2021	102-500731	Contracts for program services	92057502	\$70,000	\$0	\$70,000
2022	102-500731	Contracts for program services	92057502	\$0	\$70,000	\$70,000
<b>Subtotal</b>				<b>\$280,000</b>	<b>\$70,000</b>	<b>\$350,000</b>
<b>Total BDAS</b>				<b>\$280,000</b>	<b>\$70,000</b>	<b>\$350,000</b>

05-95-48-481010-8917 HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS DEPT OF, HHS: ELDERLY & ADULT SVCS DIV, GRANTS TO LOCALS, HEALTH PROMOTION CONTRACTS (100% Federal Funds)

Seacoast Mental Health Center (Vendor Code 174089-R001) PO #1056785

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	48108462	\$35,000	\$0	\$35,000
2019	102-500731	Contracts for program services	48108462	\$35,000	\$0	\$35,000
2020	102-500731	Contracts for program services	48108462	\$35,000	\$0	\$35,000
2021	102-500731	Contracts for program services	48108462	\$35,000	\$0	\$35,000
2022	102-500731	Contracts for program services	48108462	\$0	\$35,000	\$35,000
<b>Subtotal</b>				<b>\$140,000</b>	<b>\$35,000</b>	<b>\$175,000</b>
<b>Total BEAS</b>				<b>\$140,000</b>	<b>\$35,000</b>	<b>\$175,000</b>

05-96-49-490310-2985 HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS DEPT OF, HHS: COMM-BASED CARE SVCS DIV, COMMUNITY BASED CARE SERVICES, BALANCE INCENTIVE PROGRAM BIP (100% Federal Funds)

Attachment A  
Financial Details

Northern Human Services (Vendor Code 177222-B004)

PO #1056782

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	49053318	\$0	\$0	\$0
2019	102-500731	Contracts for program services	49053318	\$0	\$0	\$0
2020	102-500731	Contracts for program services	49053318	\$132,123	\$0	\$132,123
2021	102-500731	Contracts for program services	49053318	\$0	\$0	\$0
2022	102-500731	Contracts for program services	49053318	\$0	\$0	\$0
			<b>Subtotal</b>	<b>\$132,123</b>	<b>\$0</b>	<b>\$132,123</b>
<b>Total Balance Incentive Program</b>				<b>\$132,123</b>	<b>\$0</b>	<b>\$132,123</b>

05-95-92-922010-2340 HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS DEPT OF, HHS: BEHAVIORAL HEALTH DIV, BUREAU OF MENTAL HEALTH SERVICES, PROHEALTH NH GRANT (100% Federal Funds)

Community Council of Nashua, NH (Vendor Code 154112-B001)

PO #1056782

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92202340	\$0	\$0	\$0
2019	102-500731	Contracts for program services	92202340	\$0	\$0	\$0
2020	102-500731	Contracts for program services	92202340	\$0	\$0	\$0
2021	102-500731	Contracts for program services	92202340	\$0	\$0	\$0
2022	074-500585	Grants for Pub Asst and Relief	92202340	\$0	\$616,574	\$616,574
			<b>Subtotal</b>	<b>\$0</b>	<b>\$616,574</b>	<b>\$616,574</b>

The Mental Health Center of Greater Manchester (Vendor Code 177184-B001)

PO #1056784

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92202340	\$0	\$0	\$0
2019	102-500731	Contracts for program services	92202340	\$0	\$0	\$0
2020	102-500731	Contracts for program services	92202340	\$0	\$0	\$0
2021	102-500731	Contracts for program services	92202340	\$0	\$0	\$0
2022	074-500585	Grants for Pub Asst and Relief	92202340	\$0	\$570,592	\$570,592
			<b>Subtotal</b>	<b>\$0</b>	<b>\$570,592</b>	<b>\$570,592</b>

Behavioral Health &amp; Developmental Services of Strafford County, Inc. (Vendor Code 177278-B002)

PO #1056787

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92202340	\$0	\$0	\$0
2019	102-500731	Contracts for program services	92202340	\$0	\$0	\$0
2020	102-500731	Contracts for program services	92202340	\$0	\$0	\$0
2021	102-500731	Contracts for program services	92202340	\$0	\$0	\$0
2022	074-500585	Grants for Pub Asst and Relief	92202340	\$0	\$468,428	\$468,428
			<b>Subtotal</b>	<b>\$0</b>	<b>\$468,428</b>	<b>\$468,428</b>
<b>Total PROHEALTH NH GRANT</b>				<b>\$0</b>	<b>\$1,655,594</b>	<b>\$1,655,594</b>

Amendment Total Price for All Vendors \$27,852,901 \$24,517,000 \$52,369,907

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Jeffrey A. Meyers  
Commissioner

Katja S. Fox  
Director

STATE OF NEW HAMPSHIRE  
DEPARTMENT OF HEALTH AND HUMAN SERVICES  
DIVISION FOR BEHAVIORAL HEALTH

129 PLEASANT STREET, CONCORD, NH 03301  
603-271-9544 1-800-852-3345 Ext. 9544  
Fax: 603-271-4332 TDD Access: 1-800-735-2964 www.dhhs.nh.gov

May 13, 2019

His Excellency, Governor Christopher T. Sununu  
and the Honorable Council  
State House  
Concord, NH 03301

REQUESTED ACTION

Authorize the Department of Health and Human Services, Division for Behavioral Health, to enter into sole source amendments with the ten (10) vendors identified in the table below to provide non-Medicaid community mental health services, by increasing the price limitation by \$14,764,904 from \$12,939,912 to an amount not to exceed \$27,704,816 in the aggregate, effective July 1, 2019 or upon the date of approval from the Governor and Executive Council, whichever is later, through June 30, 2021. 6% Federal Funds and 94% General Funds.

Vendor	Vendor Code	New Hampshire Locations	Current Budget	Increase/ (Decrease)	Revised Budget
Northern Human Services	177222-B001	Conway	\$783,118	\$1,423,228	\$2,206,346
West Central Services DBA West Central Behavioral Health	177654-B001	Lebanon	\$661,922	\$739,296	\$1,401,218
The Lakes Region Mental Health Center, Inc. DBA Genesis Behavioral Health	154480-B001	Laconia	\$673,770	\$773,880	\$1,447,650
Riverbend Community Mental Health, Inc.	177192-R001	Concord	\$853,346	\$957,424	\$1,810,770
Monadnock Family Services	177510-B005	Keene	\$806,720	\$895,320	\$1,702,040
Community Council of Nashua, NH DBA Greater Nashua Mental Health Center at Community Council	154112-B001	Nashua	\$2,567,238	\$2,695,374	\$5,262,612

His Excellency, Governor Christopher T. Sununu  
and His Honorable Council  
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The Mental Health Center of Greater Manchester, Inc.	177184-B001	Manchester	\$3,394,980	\$3,502,298	\$6,897,278
Seacoast Mental Health Center, Inc.	174089-R001	Portsmouth	\$1,771,070	\$1,897,648	\$3,668,718
Behavioral Health & Developmental Svs of Strafford County, Inc., DBA Community Partners of Strafford County	177278-B002	Dover	\$644,626	\$744,736	\$1,389,362
The Mental Health Center for Southern New Hampshire DBA CLM Center for Life Management	174116-R001	Derry	\$783,122	\$1,135,700	\$1,918,822
<b>TOTAL</b>			<b>\$12,939,912</b>	<b>\$14,764,904</b>	<b>\$27,704,816</b>

Funds are available in the following accounts for State Fiscal Year 2019, and are anticipated to be available in State Fiscal Years 2020 and 2021, upon the availability and continued appropriation of funds in the future operating budgets, with authority to adjust amounts within the price limitation and adjust encumbrances between State Fiscal Years through the Budget Office, if needed and justified.

Please see attached financial detail.

#### EXPLANATION

These ten (10) contracts are sole source because community mental health services are not subject to the competitive bidding requirement of NH Administrative Rule ADM 601.03. The Department contracts for services through the community mental health centers, which are designated by the Department to serve the towns and cities within a designated geographic region, as outlined in NH Revised Statutes Annotated (RSA) 135-C, and NH Administrative Rule He-M 403. This request, if approved, will allow the Department to provide community mental health services to approximately 45,000 adults, children and families, statewide in New Hampshire.

The ten (10) contracts include provisions for:

- Mental health services required per NH RSA 135-C and in accordance with State regulations applicable to the State mental health system, including NH Administrative Rules He-M 401 Eligibility Determination and Individual Service Planning, He-M 403 Approval and Operation of Community Mental Health Programs, He-M 408 Clinical Records, and He-M 426 Community Mental Health Services; and
- Compliance with and funding for the Community Mental Health Agreement (CMHA)

The Contractors will provide community-based mental health services as identified above to adults, children, and families to build resiliency, promote recovery, reduce inpatient hospital utilization, and improve community tenure. Services include Emergency Services, Individual and Group Psychotherapy, Targeted Case Management, Medication Services, Functional Support Services, and Illness Management and Recovery, Evidence Based Supported Employment, Assertive Community Treatment (ACT), Projects for Assistance in Transition from Homelessness,



His Excellency, Governor Christopher T. Sununu  
and His Honorable Council

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wraparound services for children, and Community Residential Services. These agreements also include delivery of acute care services to individuals experiencing psychiatric emergencies in a hospital emergency department and awaiting admission to a designated receiving facility. These services are within the scope authorized under NH Administrative Rule He-M 426, are consistent with the goals of the NH Building Capacity for Transformation, Section 1115 Waiver, and focus significantly on care coordination and collaborative relationship building with the State's acute care hospitals.

Community Mental Health Services will be provided to individuals enrolled in the State Medicaid plan as well as non-Medicaid clients for related services, including Emergency Services for adults, children and families without insurance. The Contractors will seek reimbursement for Medicaid services through an agreement with the contracted Managed Care Organizations for clients enrolled in managed care, through Medicaid fee-for-service for clients enrolled as a fee-for-service client, and from third party insurance payers. The contracts do not include funding for Medicaid reimbursement, which is paid outside of these contracts.

In accordance with NH RSA 135-C:7, performance standards are included in the contracts. Those performance standards include individual outcome measures and fiscal integrity measures. The effectiveness of services is measured using the Child and Adolescent Needs and Strengths Assessment and the Adult Needs and Strengths Assessment, or other approved Evidence Based assessment. These individual level outcome tools measure improvement over time, inform the development of the treatment plan, and engage the individual and family in monitoring the effectiveness of services. Effectiveness and quality of services is also measured through annual Fidelity Reviews for Assertive Community Treatment and Supported Employment. Program-wide annual Quality Service Reviews also take place for adult services. Fidelity and Quality Service Reviews reports are published and each contractor develops quality improvement plans for ongoing program improvement. In addition, follow-up in the community after discharge from New Hampshire Hospital will be measured with a focus on timely access to appointments, services, and supports.

The fiscal integrity measures include generally accepted performance standards to monitor the financial health of non-profit corporations on a monthly basis. Each contractor is required to provide a corrective action plan in the event of deviation from a standard. Failure to maintain fiscal integrity, or to make services available, could result in the termination of the contract and the selection of an alternate provider.

Should the Governor and Executive Council determine not to approve this request, approximately 45,000 adults, children and families in the state may not receive community mental health services as required by NH RSA 135-C:13. Individuals may experience a relapse of symptoms, seek costly services at hospital emergency departments due to the risk of harm to themselves or others, and may also have increased contact with local law enforcement, county correctional programs and primary care physicians, none of which will have the services or supports available to provide assistance.

Area served: Statewide.


Source of funds: 6% Federal Funds from the US Department of Health and Human Services, Projects for Assistance in Transition from Homelessness, Title IIIID: Preventative Health Money from the Administration for Community Living, Substance Abuse Prevention and Treatment Block Grant and the Behavioral Health Services Information System and 94% General Funds.

In the event that the Federal or Other Funds become no longer available, additional General

His Excellency, Governor Christopher T. Sununu  
and His Honorable Council  
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Funds shall not be requested to support these programs.

Respectfully submitted

Approved by:   
Jeffrey A. Meyers  
Commissioner

Fiscal Details

03-85-02-022010-1117 HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS DEPT OF, HHS: BEHAVIORAL HEALTH DIV, BUREAU OF MENTAL HEALTH SERVICES, CMH PROGRAM SUPPORT (100% General Funds)

Northern Human Services (Vendor Code 177222-8004) PO #1056762

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	02204117	\$378,249	\$0	\$378,249
2019	102-500731	Contracts for program services	02204117	\$378,249	\$90,000	\$468,249
2020	102-500731	Contracts for program services	02204117	\$0	\$845,304	\$845,304
2021	102-500731	Contracts for program services	02204117	\$0	\$845,304	\$845,304
		Subtotal		\$756,498	\$1,380,608	\$2,139,108

West Central Services, Inc (Vendor Code 177854-8001) PO #1056774

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	02204117	\$322,191	\$0	\$322,191
2019	102-500731	Contracts for program services	02204117	\$322,191	\$90,000	\$412,191
2020	102-500731	Contracts for program services	02204117	\$0	\$312,878	\$312,878
2021	102-500731	Contracts for program services	02204117	\$0	\$312,878	\$312,878
		Subtotal		\$644,382	\$715,756	\$1,360,138

The Lakes Region Mental Health Center (Vendor Code 154480-8001) PO #1056775

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	02204117	\$328,115	\$0	\$328,115
2019	102-500731	Contracts for program services	02204117	\$328,115	\$90,000	\$418,115
2020	102-500731	Contracts for program services	02204117	\$0	\$324,170	\$324,170
2021	102-500731	Contracts for program services	02204117	\$0	\$324,170	\$324,170
		Subtotal		\$656,230	\$738,340	\$1,394,570

Riverbend Community Mental Health, Inc. (Vendor Code 177192-8001) PO #1056778

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	02204117	\$381,853	\$0	\$381,853
2019	102-500731	Contracts for program services	02204117	\$381,853	\$90,000	\$471,853
2020	102-500731	Contracts for program services	02204117	\$0	\$237,708	\$237,708
2021	102-500731	Contracts for program services	02204117	\$0	\$237,708	\$237,708
		Subtotal		\$763,706	\$565,416	\$1,329,122

Monadnock Family Services (Vendor Code 177510-8005) PO #1056779

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	02204117	\$357,590	\$0	\$357,590
2019	102-500731	Contracts for program services	02204117	\$357,590	\$90,000	\$447,590
2020	102-500731	Contracts for program services	02204117	\$0	\$357,590	\$357,590
2021	102-500731	Contracts for program services	02204117	\$0	\$357,590	\$357,590
		Subtotal		\$715,180	\$805,180	\$1,520,360

Community Council of Nashua, NH (Vendor Code 154112-8001) PO #1056782

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	02204117	\$1,183,799	\$0	\$1,183,799
2019	102-500731	Contracts for program services	02204117	\$1,183,799	\$90,000	\$1,273,799
2020	102-500731	Contracts for program services	02204117	\$0	\$1,039,854	\$1,039,854
2021	102-500731	Contracts for program services	02204117	\$0	\$1,039,854	\$1,039,854
		Subtotal		\$2,367,598	\$2,169,708	\$4,537,306

The Mental Health Center of Greater Manchester (Vendor Code 177184-8001) PO #1056784

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	02204117	\$1,848,829	\$0	\$1,848,829
2019	102-500731	Contracts for program services	02204117	\$1,848,829	\$90,000	\$1,938,829
2020	102-500731	Contracts for program services	02204117	\$0	\$1,842,884	\$1,842,884
2021	102-500731	Contracts for program services	02204117	\$0	\$1,842,884	\$1,842,884
		Subtotal		\$3,697,658	\$3,375,768	\$7,073,426

Fiscal Details

Sesquest Mental Health Center, Inc. (Vendor Code 174089-R001) PO #1056785

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92204117	\$746,765	\$0	\$746,765
2019	102-500731	Contracts for program services	92204117	\$746,765	\$90,000	\$836,765
2020	102-500731	Contracts for program services	92204117	\$0	\$742,820	\$742,820
2021	102-500731	Contracts for program services	92204117	\$0	\$742,820	\$742,820
<b>Subtotal</b>				<b>\$1,493,530</b>	<b>\$1,575,640</b>	<b>\$3,069,170</b>

Behavioral Health & Developmental Services of Stratford County, Inc. (Vendor Code 177278-B007) PO #1056787

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92204117	\$313,543	\$0	\$313,543
2019	102-500731	Contracts for program services	92204117	\$313,543	\$90,000	\$403,543
2020	102-500731	Contracts for program services	92204117	\$0	\$309,598	\$309,598
2021	102-500731	Contracts for program services	92204117	\$0	\$309,598	\$309,598
<b>Subtotal</b>				<b>\$627,086</b>	<b>\$709,196</b>	<b>\$1,336,282</b>

The Mental Health Center for Southern New Hampshire (Vendor Code 174116-R001) PO #1056788

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92204117	\$350,791	\$0	\$350,791
2019	102-500731	Contracts for program services	92204117	\$350,791	\$90,000	\$440,791
2020	102-500731	Contracts for program services	92204117	\$0	\$348,846	\$348,846
2021	102-500731	Contracts for program services	92204117	\$0	\$348,846	\$348,846
<b>Subtotal</b>				<b>\$701,582</b>	<b>\$783,692</b>	<b>\$1,485,274</b>
<b>Total CMH Program Support</b>				<b>\$12,021,850</b>	<b>\$12,819,394</b>	<b>\$24,849,384</b>

05-85-82-922010-4120 HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS DEPT OF, HHS: BEHAVIORAL HEALTH DIV, BUREAU OF MENTAL HEALTH SERVICES, MENTAL HEALTH BLOCK GRANT (100% Federal Funds)

Community Council of Nashua, NH (Vendor Code 154112-B001) PO #1056782

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92224120	\$84,000	\$0	\$84,000
2019	102-500731	Contracts for program services	92224120	\$21,500	\$0	\$21,500
2020	102-500731	Contracts for program services	92224120	\$0	\$61,162	\$61,162
2021	102-500731	Contracts for program services	92224120	\$0	\$61,162	\$61,162
<b>Subtotal</b>				<b>\$105,500</b>	<b>\$122,324</b>	<b>\$227,624</b>
<b>Total Mental Health Block Grant</b>				<b>\$105,500</b>	<b>\$122,324</b>	<b>\$227,624</b>

05-85-82-922010-4121 HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS DEPT OF, HHS: BEHAVIORAL HEALTH DIV, BUREAU OF MENTAL HEALTH SERVICES, MENTAL HEALTH DATA COLLECTION (100% Federal Funds)

Northern Human Services (Vendor Code 177222-B004) PO #1056782

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2019	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2020	102-500731	Contracts for program services	92204121	\$0	\$5,000	\$5,000
2021	102-500731	Contracts for program services	92204121	\$0	\$5,000	\$5,000
<b>Subtotal</b>				<b>\$10,000</b>	<b>\$10,000</b>	<b>\$20,000</b>

West Central Services, Inc (Vendor Code 177854-B001) PO #1056774

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2019	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2020	102-500731	Contracts for program services	92204121	\$0	\$5,000	\$5,000
2021	102-500731	Contracts for program services	92204121	\$0	\$5,000	\$5,000
<b>Subtotal</b>				<b>\$10,000</b>	<b>\$10,000</b>	<b>\$20,000</b>

Fiscal Details

The Lakes Region Mental Health Center (Vendor Code 154480-B001) PO #1056775

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2019	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2020	102-500731	Contracts for program services	92204121	\$0	\$5,000	\$5,000
2021	102-500731	Contracts for program services	92204121	\$0	\$5,000	\$5,000
			Subtotal	\$10,000	\$10,000	\$20,000

Riverbend Community Mental Health, Inc. (Vendor Code 177192-R001) PO #1056776

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2019	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2020	102-500731	Contracts for program services	92204121	\$0	\$5,000	\$5,000
2021	102-500731	Contracts for program services	92204121	\$0	\$5,000	\$5,000
			Subtotal	\$10,000	\$10,000	\$20,000

Monadnock Family Services (Vendor Code 177510-B005) PO #1056779

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2019	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2020	102-500731	Contracts for program services	92204121	\$0	\$5,000	\$5,000
2021	102-500731	Contracts for program services	92204121	\$0	\$5,000	\$5,000
			Subtotal	\$10,000	\$10,000	\$20,000

Community Council of Nashua, NH (Vendor Code 154112-B001) PO #1056782

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2019	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2020	102-500731	Contracts for program services	92204121	\$0	\$5,000	\$5,000
2021	102-500731	Contracts for program services	92204121	\$0	\$5,000	\$5,000
			Subtotal	\$10,000	\$10,000	\$20,000

The Mental Health Center of Greater Manchester (Vendor Code 177184-B001) PO #1056784

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2019	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2020	102-500731	Contracts for program services	92204121	\$0	\$5,000	\$5,000
2021	102-500731	Contracts for program services	92204121	\$0	\$5,000	\$5,000
			Subtotal	\$10,000	\$10,000	\$20,000

Seacoast Mental Health Center, Inc. (Vendor Code 174089-R001) PO #1056785

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2019	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2020	102-500731	Contracts for program services	92204121	\$0	\$5,000	\$5,000
2021	102-500731	Contracts for program services	92204121	\$0	\$5,000	\$5,000
			Subtotal	\$10,000	\$10,000	\$20,000

Behavioral Health & Developmental Services of Stratford County, Inc. (Vendor Code 177278-R002) PO #1056787

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2019	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2020	102-500731	Contracts for program services	92204121	\$0	\$5,000	\$5,000
2021	102-500731	Contracts for program services	92204121	\$0	\$5,000	\$5,000
			Subtotal	\$10,000	\$10,000	\$20,000

Fiscal Details

The Mental Health Center for Southern New Hampshire (Vendor Code 174116-R001) PO #1056788

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2019	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2020	102-500731	Contracts for program services	92204121	\$0	\$5,000	\$5,000
2021	102-500731	Contracts for program services	92204121	\$0	\$5,000	\$5,000
			Subtotal	\$10,000	\$10,000	\$20,000
Total CMH Program Support				\$100,000	\$100,000	\$200,000

05-83-02-021010-2063 HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS DEPT OF, HHS: BEHAVIORAL HEALTH DIV, BUR FOR CHILDRENS BEHAVRL HLTH, SYSTEM OF CARE (100% General Funds)

Norham Human Services (Vendor Code 177222-B004) PO #1056782

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92102053	\$4,000	\$0	\$4,000
2019	102-500731	Contracts for program services	92102053	\$0	\$0	\$0
2020	102-500731	Contracts for program services	92102053	\$0	\$11,000	\$11,000
2021	102-500731	Contracts for program services	92102053	\$0	\$11,000	\$11,000
			Subtotal	\$4,000	\$22,000	\$28,000

West Central Services, Inc (Vendor Code 177654-B001) PO #1056774

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92102053	\$0	\$0	\$0
2019	102-500731	Contracts for program services	92102053	\$4,000	\$0	\$4,000
2020	102-500731	Contracts for program services	92102053	\$0	\$5,000	\$5,000
2021	102-500731	Contracts for program services	92102053	\$0	\$5,000	\$5,000
			Subtotal	\$4,000	\$10,000	\$14,000

The Lakes Region Mental Health Center (Vendor Code 154480-B001) PO #1056773

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92102053	\$0	\$0	\$0
2019	102-500731	Contracts for program services	92102053	\$4,000	\$0	\$4,000
2020	102-500731	Contracts for program services	92102053	\$0	\$11,000	\$11,000
2021	102-500731	Contracts for program services	92102053	\$0	\$11,000	\$11,000
			Subtotal	\$4,000	\$22,000	\$28,000

Riverbend Community Mental Health, Inc. (Vendor Code 177192-R001) PO #1056778

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92102053	\$0	\$0	\$0
2019	102-500731	Contracts for program services	92102053	\$4,000	\$0	\$4,000
2020	102-500731	Contracts for program services	92102053	\$0	\$151,000	\$151,000
2021	102-500731	Contracts for program services	92102053	\$0	\$151,000	\$151,000
			Subtotal	\$4,000	\$302,000	\$306,000

Monadnock Family Services (Vendor Code 177310-B005) PO #1056779

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92102053	\$0	\$0	\$0
2019	102-500731	Contracts for program services	92102053	\$4,000	\$0	\$4,000
2020	102-500731	Contracts for program services	92102053	\$0	\$5,000	\$5,000
2021	102-500731	Contracts for program services	92102053	\$0	\$5,000	\$5,000
			Subtotal	\$4,000	\$10,000	\$14,000

Fiscal Details

Community Council of Nashua, NH (Vendor Code 154112-8001) PO #1056782

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92102053	\$0	\$0	\$0
2019	102-500731	Contracts for program services	92102053	\$0	\$0	\$0
2020	102-500731	Contracts for program services	92102053	\$0	\$151,000	\$151,000
2021	102-500731	Contracts for program services	92102053	\$0	\$151,000	\$151,000
			Subtotal	\$0	\$302,000	\$302,000

The Mental Health Center of Greater Manchester (Vendor Code 177184-8001) PO #1056784

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92102053	\$4,000	\$0	\$4,000
2019	102-500731	Contracts for program services	92102053	\$0	\$0	\$0
2020	102-500731	Contracts for program services	92102053	\$0	\$11,000	\$11,000
2021	102-500731	Contracts for program services	92102053	\$0	\$11,000	\$11,000
			Subtotal	\$4,000	\$22,000	\$28,000

Seacoast Mental Health Center, Inc. (Vendor Code 174089-R001) PO #1056785

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92102053	\$4,000	\$0	\$4,000
2019	102-500731	Contracts for program services	92102053	\$0	\$0	\$0
2020	102-500731	Contracts for program services	92102053	\$0	\$11,000	\$11,000
2021	102-500731	Contracts for program services	92102053	\$0	\$11,000	\$11,000
			Subtotal	\$4,000	\$22,000	\$28,000

Behavioral Health & Developmental Services of Strafford County, Inc. (Vendor Code 177278-B002) PO #1056787

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92102053	\$0	\$0	\$0
2019	102-500731	Contracts for program services	92102053	\$4,000	\$0	\$4,000
2020	102-500731	Contracts for program services	92102053	\$0	\$11,000	\$11,000
2021	102-500731	Contracts for program services	92102053	\$0	\$11,000	\$11,000
			Subtotal	\$4,000	\$22,000	\$28,000

The Mental Health Center for Southern New Hampshire (Vendor Code 174115-R001) PO #1056788

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92102053	\$4,000	\$0	\$4,000
2019	102-500731	Contracts for program services	92102053	\$5,000	\$0	\$5,000
2020	102-500731	Contracts for program services	92102053	\$0	\$131,000	\$131,000
2021	102-500731	Contracts for program services	92102053	\$0	\$131,000	\$131,000
			Subtotal	\$9,000	\$262,000	\$271,000
Total System of Care				\$1,022	\$225,002	\$1,027,002

05-95-42-431010-2958 HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS DEPT OF, NHS: HUMAN SERVICES DIV, CHILD PROTECTION, CHILD - FAMILY SERVICES (100% General Funds)

Northern Human Services (Vendor Code 177272-8004) PO #1056782

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/Decrease	Revised Modified Budget
2018	550-500398	Assessment and Counseling	42105824	\$5,310	\$0	\$5,310
2019	550-500398	Assessment and Counseling	42105824	\$5,310	\$0	\$5,310
2020	550-500398	Assessment and Counseling	42105824	\$0	\$5,310	\$5,310
2021	550-500398	Assessment and Counseling	42105824	\$0	\$5,310	\$5,310
			Subtotal	\$10,620	\$10,620	\$21,240

Fiscal Details

West Central Services, Inc (Vendor Code 177854-8001) PO #1056774

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2019	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2020	550-500398	Assessment and Counseling	42105824	\$0	\$1,770	\$1,770
2021	550-500398	Assessment and Counseling	42105824	\$0	\$1,770	\$1,770
			Subtotal	\$3,540	\$3,540	\$7,080

The Lakes Region Mental Health Center (Vendor Code 154480-8001) PO #1056775

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2019	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2020	550-500398	Assessment and Counseling	42105824	\$0	\$1,770	\$1,770
2021	550-500398	Assessment and Counseling	42105824	\$0	\$1,770	\$1,770
			Subtotal	\$3,540	\$3,540	\$7,080

Riverbend Community Mental Health, Inc. (Vendor Code 177192-8001) PO #1056778

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2019	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2020	550-500398	Assessment and Counseling	42105824	\$0	\$1,770	\$1,770
2021	550-500398	Assessment and Counseling	42105824	\$0	\$1,770	\$1,770
			Subtotal	\$3,540	\$3,540	\$7,080

Monadnock Family Services (Vendor Code 177510-8005) PO #1056778

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2019	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2020	550-500398	Assessment and Counseling	42105824	\$0	\$1,770	\$1,770
2021	550-500398	Assessment and Counseling	42105824	\$0	\$1,770	\$1,770
			Subtotal	\$3,540	\$3,540	\$7,080

Community Council of Nashua, NH (Vendor Code 154112-8001) PO #1056782

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2019	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2020	550-500398	Assessment and Counseling	42105824	\$0	\$1,770	\$1,770
2021	550-500398	Assessment and Counseling	42105824	\$0	\$1,770	\$1,770
			Subtotal	\$3,540	\$3,540	\$7,080

The Mental Health Center of Greater Manchester (Vendor Code 177184-8001) PO #1056784

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	550-500398	Assessment and Counseling	42105824	\$3,540	\$0	\$3,540
2019	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2020	550-500398	Assessment and Counseling	42105824	\$0	\$3,540	\$3,540
2021	550-500398	Assessment and Counseling	42105824	\$0	\$3,540	\$3,540
			Subtotal	\$7,080	\$7,080	\$14,160

Seacoast Mental Health Center, Inc. (Vendor Code 174089-8001) PO #1056785

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2019	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2020	550-500398	Assessment and Counseling	42105824	\$0	\$1,770	\$1,770
2021	550-500398	Assessment and Counseling	42105824	\$0	\$1,770	\$1,770
			Subtotal	\$3,540	\$3,540	\$7,080



Fiscal Details

Behavioral Health & Developmental Services of Strafford County, Inc. (Vendor Code 177278-8002) PO #1056787

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	550-500388	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2019	550-500388	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2020	550-500388	Assessment and Counseling	42105824	\$0	\$1,770	\$1,770
2021	550-500388	Assessment and Counseling	42105824	\$0	\$1,770	\$1,770
			Subtotal	\$3,540	\$3,540	\$7,080

The Mental Health Center for Southern New Hampshire (Vendor Code 174116-R001) PO #1056788

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	550-500388	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2019	550-500388	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2020	550-500388	Assessment and Counseling	42105824	\$0	\$1,770	\$1,770
2021	550-500388	Assessment and Counseling	42105824	\$0	\$1,770	\$1,770
			Subtotal	\$3,540	\$3,540	\$7,080
<b>Total Child - Family Services</b>				<b>\$48,020</b>	<b>\$48,020</b>	<b>\$32,040</b>

05-95-42-423010-7328 HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS DEPT OF. KHS: HUMAN SERVICES DIV, HOMELESS & HOUSING, PATH GRANT (100% Federal Funds)

Riverbend Community Mental Health, Inc. (Vendor Code 177182-R001) PO #1056778

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	42307150	\$36,250	\$0	\$36,250
2019	102-500731	Contracts for program services	42307150	\$36,250	\$0	\$36,250
2020	102-500731	Contracts for program services	42307150	\$0	\$38,234	\$38,234
2021	102-500731	Contracts for program services	42307150	\$0	\$38,234	\$38,234
			Subtotal	\$72,500	\$76,468	\$148,968

Monadnock Family Services (Vendor Code 177310-8003) PO #1056779

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	42307150	\$37,000	\$0	\$37,000
2019	102-500731	Contracts for program services	42307150	\$37,000	\$0	\$37,000
2020	102-500731	Contracts for program services	42307150	\$0	\$33,300	\$33,300
2021	102-500731	Contracts for program services	42307150	\$0	\$33,300	\$33,300
			Subtotal	\$74,000	\$66,600	\$140,600

Community Council of Nashua, NH (Vendor Code 154112-8001) PO #1056782

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	42307150	\$40,300	\$0	\$40,300
2019	102-500731	Contracts for program services	42307150	\$40,300	\$0	\$40,300
2020	102-500731	Contracts for program services	42307150	\$0	\$43,921	\$43,921
2021	102-500731	Contracts for program services	42307150	\$0	\$43,921	\$43,921
			Subtotal	\$80,600	\$87,802	\$168,402

The Mental Health Center of Seacoast (Vendor Code 177182-R001) PO #1056784

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	42307150	\$40,121	\$0	\$40,121
2019	102-500731	Contracts for program services	42307150	\$40,121	\$0	\$40,121
2020	102-500731	Contracts for program services	42307150	\$0	\$43,725	\$43,725
2021	102-500731	Contracts for program services	42307150	\$0	\$43,725	\$43,725
			Subtotal	\$80,242	\$87,450	\$167,692

Fiscal Details

Seacoast Mental Health Center, Inc. (Vendor Code 174089-R001) PO #1056785

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	42307150	\$25,000	\$0	\$25,000
2019	102-500731	Contracts for program services	42307150	\$25,000	\$0	\$25,000
2020	102-500731	Contracts for program services	42307150	\$0	\$38,234	\$38,234
2021	102-500731	Contracts for program services	42307150	\$0	\$38,234	\$38,234
			Subtotal	\$50,000	\$76,468	\$126,468

The Mental Health Center for Southern New Hampshire (Vendor Code 174118-R001) PO #1056788

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	42307150	\$29,500	\$0	\$29,500
2019	102-500731	Contracts for program services	42307150	\$29,500	\$0	\$29,500
2020	102-500731	Contracts for program services	42307150	\$0	\$38,234	\$38,234
2021	102-500731	Contracts for program services	42307150	\$0	\$38,234	\$38,234
			Subtotal	\$59,000	\$76,468	\$135,468
Total Child - Family Services				\$118,342	\$147,256	\$187,588

05-95-92-870310-3380 HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS DEPT OF, MHS: BEHAVIORAL HEALTH DIV, BUREAU OF DRUG & ALCOHOL SVCS, PREVENTION SERVICES (97% Federal Funds, 3% General Fund)

Seacoast Mental Health Center (Vendor Code 174089-R001) PO #1056785

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92056502	\$70,000	\$0	\$70,000
2019	102-500731	Contracts for program services	92056502	\$70,000	\$0	\$70,000
2020	102-500731	Contracts for program services	92057502	\$0	\$70,000	\$70,000
2021	102-500731	Contracts for program services	92057502	\$0	\$70,000	\$70,000
			Subtotal	\$140,000	\$140,000	\$280,000
Total Mental Health Block Grant				\$140,000	\$140,000	\$280,000

05-95-48-481010-8917 HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS DEPT OF, MHS: ELDERLY & ADULT SVCS DIV, GRANTS TO LOCALS, HEALTH PROMOTION CONTRACTS (100% Federal Funds)

Seacoast Mental Health Center (Vendor Code 174089-R001) PO #1056785

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	48108482	\$35,000	\$0	\$35,000
2019	102-500731	Contracts for program services	48108482	\$35,000	\$0	\$35,000
2020	102-500731	Contracts for program services	48108482	\$0	\$35,000	\$35,000
2021	102-500731	Contracts for program services	48108482	\$0	\$35,000	\$35,000
			Subtotal	\$70,000	\$70,000	\$140,000
Total Mental Health Block Grant				\$70,000	\$70,000	\$140,000

Amendment Total Price for All Vendors \$12,957,912      \$14,764,904      \$27,724,816



**Jeffrey A. Meyers**  
Commissioner

**Kelja S. Poz**  
Director

**STATE OF NEW HAMPSHIRE  
DEPARTMENT OF HEALTH AND HUMAN SERVICES  
DIVISION OF BEHAVIORAL HEALTH**

129 PLEASANT STREET, CONCORD, NH 03301  
603-271-9422 1-800-851-3345 Ext. 9422  
Fax: 603-271-8431 TDD Access: 1-800-735-2566 www.dhhs.nh.gov

June 9, 2017  
**G&C Approved**

His Excellency, Governor Christopher T. Sununu  
and the Honorable Council  
State House  
Concord, NH 03301

Date 6/21/17  
Item # Kati Olin #A

**REQUESTED ACTION**

Authorize the Department of Health and Human Services, Bureau of Mental Health Services, to enter into sole source Contracts with the ten (10) vendors identified in the table below to provide non-Medicaid community mental health services, in an amount not to exceed \$12,829,412 in the aggregate, effective July 1, 2017, or date of Governor and Council approval through June 30, 2019. Funds are 15.51% Federal Funds, .14% Other Funds, and 84.35% General Funds.

Summary of contracted amounts by vendor:

Vendor	New Hampshire Locations	State Fiscal Year 2018	State Fiscal Year 2019	Total Amount
Northern Human Services	Conway	\$ 393,559	\$ 389,559	\$ 783,118
West Central Services DBA West Central Behavioral Health	Lebanon	\$ 328,961	\$ 332,961	\$ 661,922
The Lakes Region Mental Health Center, Inc. DBA Genesis Behavioral Health	Laconia	\$ 334,535	\$ 333,535	\$ 673,770
Riverbend Community Mental Health, Inc.	Concord	\$ 424,673	\$ 428,673	\$ 853,346
Monadnock Family Services	Keene	\$ 401,360	\$ 405,360	\$ 806,720
Community Council of Nashua, NH DBA Greater Nashua Mental Health Center at Community Council	Nashua	\$1,220,860	\$1,220,860	\$ 2,451,733
The Mental Health Center of Greater Manchester, Inc.	Manchester	\$1,699,490	\$1,695,490	\$ 3,394,980
Seacoast Mental Health Center, Inc.	Portsmouth	\$ 887,535	\$ 883,535	\$ 1,771,070
Behavioral Health & Developmental Svs of Strafford County, Inc., DBA Community Partners of Strafford County	Dover	\$ 320,313	\$ 324,313	\$ 644,626
The Mental Health Center for Southern New Hampshire DBA CLM Center for Life Management	Derry	\$ 391,061	\$ 387,061	\$ 778,122
<b>TOTAL</b>		<b>\$6,412,706</b>	<b>\$6,416,706</b>	<b>\$12,829,412</b>

Please see attached financial detail.

Funds are anticipated to be available in State Fiscal Years 2018 and 2019 upon the availability and continued appropriation of funds in the future operating budget

His Excellency, Governor Christopher T. Sununu  
and His Honorable Council  
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### EXPLANATION

These ten (10) agreements are sole source because community mental health services are not subject to the competitive bidding requirement of NH Administrative Rule ADM 601.03. The Bureau of Mental Health Services contracts for services through the community mental health centers which are designated by the Bureau to serve the towns and cities within a designated geographic region as outlined in NH RSA 135-C and NH Administrative Rule He-M 403.

These ten (10) agreements include provisions for:

- Mental health services required per NH RSA 135-C and in accordance with State regulations applicable to the State mental health system, including NH Administrative Rules He-M 401 Eligibility Determination and Individual Service Planning, He-M 403 Approval and Operation of Community Mental Health Programs, He-M 408 Clinical Records, and He-M 426 Community Mental Health Services; and
- Compliance with and funding for the Community Mental Health Agreement (CMHA)

Approval of these ten (10) contracts will allow the Department to continue to provide community mental health services for approximately 45,000 adults, children and families in New Hampshire. The Contractors will provide community mental health services as identified above and additional services such as Emergency Services, Individual and Group Psychotherapy, Targeted Case Management, Medication Services, Functional Support Services, and Evidence Based Practices including Illness Management and Recovery, Evidence Based Supported Employment, Trauma Focused Cognitive Behavioral Therapy, and Community Residential Services.

Community mental health services are designed to build resiliency, promote recovery within a person-centered approach, promote successful access to competitive employment, reduce inpatient hospital utilization, improve community tenure, and assist individuals and families in managing the symptoms of mental illness. These agreements include new provisions to ensure individuals experiencing a psychiatric emergency in a hospital emergency department setting receive mental health services to address their acute needs while waiting for admission to a designated receiving facility. The services are within the scope of those authorized under NH Administrative Rule He-M 426, are consistent with the goals of the NH Building Capacity for Transformation, Section 1115 Waiver, and focus significantly on care coordination and collaborative relationship building with the state's acute care hospitals.

Community Mental Health Services will be provided to Medicaid clients and non-Medicaid clients for related services, including Emergency Services to adults, children and families without insurance. The Contractors will seek reimbursement for Medicaid services through an agreement with the Managed Care contractors when a client is enrolled in managed care, through Medicaid fee-for-service when a client is enrolled as a fee-for-service client, and from third party insurance payers. The Contracts do not include funding for the Medicaid dollars as they are not paid for through these contracts. The Contracts include funding for the other non-Medicaid billable community mental health services, such as Adult and Children Assertive Community Treatment teams, Projects for Assistance in Transition from Homelessness, rental housing subsidies, and emergency services.

His Excellency, Governor Christopher T. Sununu  
and His Honorable Council  
Page 3 of 3

Should Governor and Executive Council determine not to approve this Request, approximately 45,000 adults, children and families in the state may not receive community mental health services as required by NH RSA 135-C:13. Many of these individuals may experience a relapse of symptoms. They may seek costly services at hospital emergency departments due to the risk of harm to themselves or others and may be at significant risk without treatment or interventions. These individuals may also have increased contact with local law enforcement, county correctional programs and primary care physicians, none of which will have the services or supports available to provide assistance.

In conformance with RSA 135-C:7, performance standards have been included in this contract. Those standards include individual outcome measures and fiscal integrity measures. The effectiveness of services will be measured through the use of the Child and Adolescent Needs and Strengths Assessment and the Adult Needs and Strengths Assessment. The individual level outcomes tools are designed to measure improvement over time, inform the development of the treatment plan, and engage the individual and family in monitoring the effectiveness of services. In addition, follow-up in the community after discharge from New Hampshire Hospital will be measured.

The fiscal integrity measures include generally accepted performance standards to monitor the financial health of non-profit corporations on a monthly basis. Each contractor is required to provide a corrective action plan in the event of deviation from a standard. Failure to maintain fiscal integrity, or to make services available, could result in the termination of the contract and the selection of an alternate provider.

All residential and partial hospital programs are licensed/certified when required by State laws and regulations in order to provide for the life safety of the persons served in these programs. Copies of all applicable licenses/certifications are on file with the Department of Health and Human Services.

Area served: Statewide.

Source of funds: 15.51% Federal Funds from the US Department of Health and Human Services, Projects for Assistance in Transition from Homelessness, Balancing Incentive Program, Title III-D: Preventative Health Money from the Administration for Community Living, and Substance Abuse Prevention and Treatment Block Grant, .14% Other Funds from Behavioral Health Services Information System, and 84.35% General Funds.

In the event that the Federal or Other Funds become no longer available, General Funds shall not be requested to support these programs.

Respectfully submitted



Katja S. Fox  
Director

Approved by:



Jeffrey A. Meyers  
Commissioner

**NH DHHS COMMUNITY MENTAL HEALTH CENTER CONTRACTS  
SFY 2018-2019 FINANCIAL DETAIL**

05-85-92-922010-4117, HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS DEPT OF, HHS:  
BEHAVIORAL HEALTH DIV, BUREAU OF MENTAL HEALTH SERVICES, CMH PROGRAM SUPPORT  
88.2% General Funds; 11.65% Federal Funds; .15% Other

CFDA # 93.778  
FAIN 1705NH5MAP  
Vendor # 177222

**Northern Human Services**

Fiscal Year	Class / Account	Class Title	Job Number	Amount
2018	102/500731	Contracts for Program Services	TBD	379,249
2019	102/500731	Contracts for Program Services	TBD	379,249
		Sub Total		758,498

**West Central Svcs, Inc., DBA West Behavioral Health** Vendor # 177654

Fiscal Year	Class / Account	Class Title	Job Number	Amount
2018	102/500731	Contracts for Program Services	TBD	322,191
2019	102/500731	Contracts for Program Services	TBD	322,191
		Sub Total		644,382

**The Lakes Region Mental Health Center, Inc. DBA Genesis Behavioral Health** Vendor # 154480

Fiscal Year	Class / Account	Class Title	Job Number	Amount
2018	102/500731	Contracts for Program Services	TBD	328,115
2019	102/500731	Contracts for Program Services	TBD	328,115
		Sub Total		656,230

**Riverbend Community Mental Health, Inc.** Vendor # 177192

Fiscal Year	Class / Account	Class Title	Job Number	Amount
2018	102/500731	Contracts for Program Services	TBD	381,853
2019	102/500731	Contracts for Program Services	TBD	381,653
		Sub Total		763,506

**Monadnock Family Services** Vendor # 177510

Fiscal Year	Class / Account	Class Title	Job Number	Amount
2018	102/500731	Contracts for Program Services	TBD	357,590
2019	102/500731	Contracts for Program Services	TBD	357,590
		Sub Total		715,180

**Community Council of Nashua, NH DBA Greater Nashua Mental Health Center at** Vendor # 154112

Fiscal Year	Class / Account	Class Title	Job Number	Amount
2018	102/500731	Contracts for Program Services	TBD	1,153,739
2019	102/500731	Contracts for Program Services	TBD	1,183,799
		Sub Total		2,337,538

**The Mental Health Center of Greater Manchester, Inc.** Vendor # 177184

Fiscal Year	Class / Account	Class Title	Job Number	Amount
2018	102/500731	Contracts for Program Services	TBD	1,646,829
2019	102/500731	Contracts for Program Services	TBD	1,646,829
		Sub Total		3,293,658

**Seacoast Mental Health Center, Inc.** Vendor # 174089

Fiscal Year	Class / Account	Class Title	Job Number	Amount
2018	102/500731	Contracts for Program Services	TBD	746,765
2019	102/500731	Contracts for Program Services	TBD	746,765
		Sub Total		1,493,530

**NH DHHS COMMUNITY MENTAL HEALTH CENTER CONTRACTS  
SFY 2018-2019 FINANCIAL DETAIL**

**Behavioral Health & Developmental Services of Strafford County, Inc. DBA Community Vendor # 177278**

Fiscal Year	Class / Account	Class Title	Job Number	Amount
2018	102/500731	Contracts for Program Services	TBD	313,543
2019	102/500731	Contracts for Program Services	TBD	313,543
		Sub Total		627,086

**The Mental Health Center for Southern New Hampshire DBA CLM Center for Life Vendor # 174118**

Fiscal Year	Class / Account	Class Title	Job Number	Amount
2018	102/500731	Contracts for Program Services	TBD	350,791
2019	102/500731	Contracts for Program Services	TBD	350,791
		Sub Total		701,582
		SUB TOTAL		12,021,050

05-95-92-922010-4121-102-500731, HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS DEPT OF, HHS: BEHAVIORAL HEALTH DIV, BUREAU OF MENTAL HEALTH SERVICES, MENTAL HEALTH DATA COLLECTION  
100% Federal Funds

CFDA # N/A  
FAIN N/A

**Northern Human Services Vendor # 177222**

Fiscal Year	Class / Account	Class Title	Job Number	Amount
2018	102/500731	Contracts for Program Services	92204121	5,000
2019	102/500731	Contracts for Program Services	92204121	5,000
		Sub Total		10,000

**West Central Svcs, Inc., DBA West Behavioral Health Vendor # 177654**

Fiscal Year	Class / Account	Class Title	Job Number	Amount
2018	102/500731	Contracts for Program Services	92204121	5,000
2019	102/500731	Contracts for Program Services	92204121	5,000
		Sub Total		10,000

**The Lakes Region Mental Health Center, Inc. DBA Genesis Behavioral Health Vendor # 154480**

Fiscal Year	Class / Account	Class Title	Job Number	Amount
2018	102/500731	Contracts for Program Services	92204121	5,000
2019	102/500731	Contracts for Program Services	92204121	5,000
		Sub Total		10,000

**Riverbend Community Mental Health, Inc. Vendor # 177192**

Fiscal Year	Class / Account	Class Title	Job Number	Amount
2018	102/500731	Contracts for Program Services	92204121	5,000
2019	102/500731	Contracts for Program Services	92204121	5,000
		Sub Total		10,000

**Monadnock Family Services Vendor # 177510**

Fiscal Year	Class / Account	Class Title	Job Number	Amount
2018	102/500731	Contracts for Program Services	92204121	5,000
2019	102/500731	Contracts for Program Services	92204121	5,000
		Sub Total		10,000

**Community Council of Nashua, NH DBA Greater Nashua Mental Health Center at Vendor # 154112**

Fiscal Year	Class / Account	Class Title	Job Number	Amount
2018	102/500731	Contracts for Program Services	92204121	5,000
2019	102/500731	Contracts for Program Services	92204121	5,000
		Sub Total		10,000

**NH DHHS COMMUNITY MENTAL HEALTH CENTER CONTRACTS  
SFY 2018-2019 FINANCIAL DETAIL**

**The Mental Health Center of Greater Manchester, Inc.** **Vendor # 177184**

Fiscal Year	Class / Account	Class Title	Job Number	Amount
2018	102/500731	Contracts for Program Services	92204121	5,000
2019	102/500731	Contracts for Program Services	92204121	5,000
		Sub Total		10,000

**Seacoast Mental Health Center, Inc.** **Vendor # 174089**

Fiscal Year	Class / Account	Class Title	Job Number	Amount
2018	102/500731	Contracts for Program Services	92204121	5,000
2019	102/500731	Contracts for Program Services	92204121	5,000
		Sub Total		10,000

**Behavioral Health & Developmental Services of Strafford County, Inc. DBA Community** **Vendor # 177278**

Fiscal Year	Class / Account	Class Title	Job Number	Amount
2018	102/500731	Contracts for Program Services	92204121	5,000
2019	102/500731	Contracts for Program Services	92204121	5,000
		Sub Total		10,000

**The Mental Health Center for Southern New Hampshire DBA CLM Center for Life** **Vendor # 174116**

Fiscal Year	Class / Account	Class Title	Job Number	Amount
2018	102/500731	Contracts for Program Services	92204121	5,000
2019	102/500731	Contracts for Program Services	92204121	5,000
		Sub Total		10,000
		<b>SUB TOTAL</b>		<b>100,000</b>



**NH DHHS COMMUNITY MENTAL HEALTH CENTER CONTRACTS  
SFY 2018-2019 FINANCIAL DETAIL**

05-95-92-921010-2053-102-500731, HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS DEPT OF, HHS: BEHAVIORAL HEALTH DIV ,BUR FOR CHILDRENS BEHAVRL HLTH, SYSTEM OF CARE  
100% General Funds

CFDA # N/A  
FAIN N/A

Vendor # 177222

**Northern Human Services**

Fiscal Year	Class / Account	Class Title	Job Number	Amount
2018	102/500731	Contracts for Program Services	92102053	4,000
2019	102/500731	Contracts for Program Services	92102053	-
Sub Total				4,000

**West Central Svcs, Inc., DBA West Behavioral Health**

Vendor # 177654

Fiscal Year	Class / Account	Class Title	Job Number	Amount
2018	102/500731	Contracts for Program Services	92102053	-
2019	102/500731	Contracts for Program Services	92102053	4,000
Sub Total				4,000

**The Lakes Region Mental Health Center, Inc. DBA Genesis Behavioral Health**

Vendor # 154480

Fiscal Year	Class / Account	Class Title	Job Number	Amount
2018	102/500731	Contracts for Program Services	92102053	-
2019	102/500731	Contracts for Program Services	92102053	4,000
Sub Total				4,000

**Riverbend Community Mental Health, Inc.**

Vendor # 177192

Fiscal Year	Class / Account	Class Title	Job Number	Amount
2018	102/500731	Contracts for Program Services	92102053	-
2019	102/500731	Contracts for Program Services	92102053	4,000
Sub Total				4,000

**Monadnock Family Services**

Vendor # 177510

Fiscal Year	Class / Account	Class Title	Job Number	Amount
2018	102/500731	Contracts for Program Services	92102053	-
2019	102/500731	Contracts for Program Services	92102053	4,000
Sub Total				4,000

**The Mental Health Center of Greater Manchester, Inc.**

Vendor # 177184

Fiscal Year	Class / Account	Class Title	Job Number	Amount
2018	102/500731	Contracts for Program Services	92102053	4,000
2019	102/500731	Contracts for Program Services	92102053	-
Sub Total				4,000

**Seacoast Mental Health Center, Inc.**

Vendor # 174089

Fiscal Year	Class / Account	Class Title	Job Number	Amount
2018	102/500731	Contracts for Program Services	92102053	4,000
2019	102/500731	Contracts for Program Services	92102053	-
Sub Total				4,000

**Behavioral Health & Developmental Services of Strafford County, Inc. DBA Community**

Vendor # 177278

Fiscal Year	Class / Account	Class Title	Job Number	Amount
2018	102/500731	Contracts for Program Services	92102053	-
2019	102/500731	Contracts for Program Services	92102053	4,000
Sub Total				4,000

**NH DHHS COMMUNITY MENTAL HEALTH CENTER CONTRACTS  
SFY 2018-2019 FINANCIAL DETAIL**

**The Mental Health Center for Southern New Hampshire DBA CLM Center for Life** Vendor # 174116

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget
2018	102/500731	Contracts for Program Services	92102053	4,000
2019	102/500731	Contracts for Program Services	92102053	-
		Sub Total		4,000
		<b>SUB TOTAL</b>		<b>35,000</b>

05-95-42-421010-2956, HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS DEPT OF, HHS:  
HUMAN SERVICES DIV, CHILD PROTECTION, CHILD - FAMILY SERVICES  
100% General Funds

CFDA # N/A  
FAIN N/A

Northern Human Services

Vendor # 177222

Fiscal Year	Class / Account	Class Title	Job Number	Amount
2018	550/500398	Contracts for Program Services	42105824	5,310
2019	550/500398	Contracts for Program Services	42105824	5,310
		Sub Total		10,620

West Central Svcs, Inc., DBA West Behavioral Health

Vendor # 177654

Fiscal Year	Class / Account	Class Title	Job Number	Amount
2018	550/500398	Contracts for Program Services	42105824	1,770
2019	550/500398	Contracts for Program Services	42105824	1,770
		Sub Total		3,540

The Lakes Region Mental Health Center, Inc. DBA Genesis Behavioral Health

Vendor # 154480

Fiscal Year	Class / Account	Class Title	Job Number	Amount
2018	550/500398	Contracts for Program Services	42105824	1,770
2019	550/500398	Contracts for Program Services	42105824	1,770
		Sub Total		3,540

Riverbend Community Mental Health, Inc.

Vendor # 177192

Fiscal Year	Class / Account	Class Title	Job Number	Amount
2018	550/500398	Contracts for Program Services	42105824	1,770
2019	550/500398	Contracts for Program Services	42105824	1,770
		Sub Total		3,540

Monadnock Family Services

Vendor # 177510

Fiscal Year	Class / Account	Class Title	Job Number	Amount
2018	550/500398	Contracts for Program Services	42105824	1,770
2019	550/500398	Contracts for Program Services	42105824	1,770
		Sub Total		3,540

Community Council of Nashua, NH DBA Greater Nashua Mental Health Center at

Vendor # 154112

Fiscal Year	Class / Account	Class Title	Job Number	Amount
2018	550/500398	Contracts for Program Services	42105824	1,770
2019	550/500398	Contracts for Program Services	42105824	1,770
		Sub Total		3,540

The Mental Health Center of Greater Manchester, Inc.

Vendor # 177184

Fiscal Year	Class / Account	Class Title	Job Number	Amount
2018	550/500398	Contracts for Program Services	42105824	3,540
2019	550/500398	Contracts for Program Services	42105824	3,540
		Sub Total		7,080

**NH DHHS COMMUNITY MENTAL HEALTH CENTER CONTRACTS  
SFY 2018-2019 FINANCIAL DETAIL**

**Seacoast Mental Health Center, Inc.**

Vendor # 174089

Fiscal Year	Class / Account	Class Title	Job Number	Amount
2018	550/500398	Contracts for Program Services	42105824	1,770
2019	550/500398	Contracts for Program Services	42105824	1,770
Sub Total				3,540

**Behavioral Health & Developmental Services of Strafford County, Inc. DBA Community**

Vendor # 177278

Fiscal Year	Class / Account	Class Title	Job Number	Amount
2018	550/500398	Contracts for Program Services	42105824	1,770
2019	550/500398	Contracts for Program Services	42105824	1,770
Sub Total				3,540

**The Mental Health Center for Southern New Hampshire DBA CLM Center for Life**

Vendor # 174118

Fiscal Year	Class / Account	Class Title	Job Number	Amount
2018	550/500398	Contracts for Program Services	42105824	1,770
2019	550/500398	Contracts for Program Services	42105824	1,770
Sub Total				3,540
<b>SUB TOTAL</b>				<b>46,020</b>

05-95-42-423010-7928, HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS DEPT OF, HHS:  
HUMAN SERVICES DIV, HOMELESS & HOUSING, PATH GRANT  
100% Federal Funds

CFOA # 93.150  
FAIN SM016030-14

**Riverbend Community Mental Health, Inc.**

Vendor # 177192

Fiscal Year	Class / Account	Class Title	Job Number	Amount
2018	102/500731	Contracts for Program Services	42307150	36,250
2019	102/500731	Contracts for Program Services	42307150	36,250
Sub Total				72,500

**Monadnock Family Services**

Vendor # 177510

Fiscal Year	Class / Account	Class Title	Job Number	Amount
2018	102/500731	Contracts for Program Services	42307150	37,000
2019	102/500731	Contracts for Program Services	42307150	37,000
Sub Total				74,000

**Community Council of Nashua, NH DBA Greater Nashua Mental Health Center al**

Vendor # 154112

Fiscal Year	Class / Account	Class Title	Job Number	Amount
2018	102/500731	Contracts for Program Services	42307150	40,300
2019	102/500731	Contracts for Program Services	42307150	40,300
Sub Total				80,600

**The Mental Health Center of Greater Manchester, Inc.**

Vendor # 177184

Fiscal Year	Class / Account	Class Title	Job Number	Amount
2018	102/500731	Contracts for Program Services	42307150	40,121
2019	102/500731	Contracts for Program Services	42307150	40,121
Sub Total				80,242

**NH DHHS COMMUNITY MENTAL HEALTH CENTER CONTRACTS  
SFY 2018-2019 FINANCIAL DETAIL**

Seacoast Mental Health Center, Inc.

Vendor # 174089

Fiscal Year	Class / Account	Class Title	Job Number	Amount
2018	102/500731	Contracts for Program Services	42307150	25,000
2019	102/500731	Contracts for Program Services	42307150	25,000
		Sub Total		50,000

The Mental Health Center for Southern New Hampshire DBA CLM.Center for Life

Vendor # 174116

Fiscal Year	Class / Account	Class Title	Job Number	Amount
2018	102/500731	Contracts for Program Services	42307150	29,500
2019	102/500731	Contracts for Program Services	42307150	29,500
		Sub Total		59,000
		SUB TOTAL		416,342

05-95-92-920510-3380, HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS DEPT OF, HHS:  
BEHAVIORAL HEALTH DIV, BUREAU OF DRUG & ALCOHOL SVCS, PREVENTION SERVICES  
2% General Funds. 98% Federal Funds

CFDA # 93.959  
FAIN T1010035

Seacoast Mental Health Center, Inc.

Vendor # 174089

Fiscal Year	Class / Account	Class Title	Job Number	Amount
2018	102/500731	Contracts for Program Services	92056502	70,000
2019	102/500731	Contracts for Program Services	92056502	70,000
		SUB TOTAL		140,000

05-95-48-481010-8917 HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS DEPT OF, HHS:  
ELDERLY & ADULT SVCS DIV, GRANTS TO LOCALS, HEALTH PROMOTION CONTRACTS  
100% Federal Funds

CFDA # 93.043  
FAIN 17AANHT3PH

Seacoast Mental Health Center, Inc.

Vendor # 174089

Fiscal Year	Class / Account	Class Title	Job Number	Amount
2018	102/500731	Contracts for Program Services	48108462	35,000
2019	102/500731	Contracts for Program Services	48108462	35,000
		SUB TOTAL		70,000
		TOTAL		12,829,412

**State of New Hampshire  
Department of Health and Human Services  
Amendment #4**

This Amendment to the Mental Health Services contract is by and between the State of New Hampshire, Department of Health and Human Services ("State" or "Department") and Seacoast Mental Health Center, Inc. ("the Contractor").

WHEREAS, pursuant to an agreement (the "Contract") approved by the Governor and Executive Council on June 21, 2017, (Late Item A), as amended on June 19, 2019, (Item #29), and June 30, 2021 (Item #21), and February 16, 2022 (Item #38), the Contractor agreed to perform certain services based upon the terms and conditions specified in the Contract as amended and in consideration of certain sums specified; and

WHEREAS, pursuant to Form P-37, General Provisions, Paragraph 18, the Contract may be amended upon written agreement of the parties and approval from the Governor and Executive Council; and

WHEREAS, the parties agree to extend the term of the agreement, increase the price limitation, or modify the scope of services to support continued delivery of these services; and

NOW THEREFORE, in consideration of the foregoing and the mutual covenants and conditions contained in the Contract and set forth herein, the parties hereto agree to amend as follows:

1. Form P-37 General Provisions, Block 1.7, Completion Date, to read:  
June 30, 2023
2. Form P-37, General Provisions, Block 1.8, Price Limitation, to read:  
\$7,742,198
3. Form P-37 General Provisions, Block 1.9, Contracting Officer for State Agency, to read:  
Robert W. Moore, Director
4. Modify Exhibit A, Amendment #2, Scope of Services by replacing in its entirety with Exhibit A Amendment #4 Scope of Services, which is attached hereto and incorporated by reference herein.
5. Modify Exhibit B, Amendment #2, Methods and Conditions Precedent to Payment by replacing in its entirety with Exhibit B, Amendment #4, Methods and Conditions Precedent to Payment, which is attached hereto and incorporated by reference herein.

All terms and conditions of the Contract and prior amendments not modified by this Amendment remain in full force and effect. This Amendment shall be effective upon Governor and Council approval.

IN WITNESS WHEREOF, the parties have set their hands as of the date written below,

State of New Hampshire  
Department of Health and Human Services

6/6/2022  
Date

DocuSigned by:  
*Katja S. Fox*

Name: Katja S. Fox  
Title: Director

Seacoast Mental Health Center, Inc.

6/3/2022  
Date

DocuSigned by:  
*Jay Couture*

Name: Jay Couture  
Title: President and CEO

The preceding Amendment, having been reviewed by this office, is approved as to form, substance, and execution.

OFFICE OF THE ATTORNEY GENERAL

6/7/2022

Date

DocuSigned by:  
*Robyn Guarino*

Name: Robyn Guarino

Title: Attorney

I hereby certify that the foregoing Amendment was approved by the Governor and Executive Council of the State of New Hampshire at the Meeting on: \_\_\_\_\_ (date of meeting)

OFFICE OF THE SECRETARY OF STATE

Date

Name:

Title:



New Hampshire Department of Health and Human Services  
Mental Health Services

Exhibit A Amendment # 4

Scope of Services

1. Provisions Applicable to All Services

- 1.1. The Contractor shall submit a detailed description of the language assistance services they will provide to persons with limited English proficiency to ensure meaningful access to their programs and/or services within ten (10) days of the contract effective date.
- 1.2. The Contractor shall operate a Community Mental Health Center (CMHC) that provides services intended to promote recovery from mental illness for eligible residents in the State of New Hampshire (individuals) for Region 8. The Contractor agrees that, to the extent future legislative action by the New Hampshire General Court or federal or state court orders may have an impact on the Services described herein, the State Agency has the right to modify Service priorities and expenditure requirements under this Agreement so as to achieve compliance therewith.
- 1.3. For the purposes of this Agreement, the Department has identified the Contractor as a Subrecipient in accordance with 2 CFR 200.0. et seq.
- 1.4. Prior to termination of this contract the parties will agree on a plan for transition and destruction of data in accordance with Exhibit K.
- 1.5. The Contractor shall provide individualized, recovery based services and supports in the manner that best allows individuals to stay within his or her home and community, including, but not limited to providing current treatment and recovery options that are based on scientific research and evidence based practices (EBP).
- 1.6. The Contractor acknowledges the requirements of the Community Mental Health Agreement (CMHA) and shall demonstrate progress toward meeting the following terms in the CMHA: 1.) Assertive Community Treatment Teams; 2.) Evidence-Based Supported Employment; and 3.) Transition planning for individuals at New Hampshire Hospital and Glenclyff Home and 4.) Supported Housing. Further, the Contractor shall participate in annual Quality Service Reviews (QSR) conducted under the terms of the CMHA.
- 1.7. The Contractor shall enter into a capitation model of contracting with all NH Managed Care Organizations to support the delivery and coordination of behavioral health services and supports for children, youth, transition-aged youth, young adults, and adults.
- 1.8. The Contractor shall support the integration of physical and behavioral health as a standard of practice; implementing the Substance Abuse and Mental Health Services Administration's (SAMHSA) Six Levels of Collaboration/Integration to the maximum extent feasible.
- 1.9. The Contractor shall ensure that clinical standards and operating procedures are consistent with trauma-informed models of care, as defined by SAMHSA.

Seacoast Mental Health Center, Inc.

Exhibit A – Amendment #4

Contractor Initials





**New Hampshire Department of Health and Human Services  
Mental Health Services**

**Exhibit A Amendment # 4**

The clinical standards and operating procedures must reflect a focus on wellness, recovery, and resiliency.

- 1.10. The Contractor shall engage in ongoing implementation, service improvements, and expansion efforts associated with New Hampshire's 10 Year Mental Health Plan.
- 1.11. For the purposes of this agreement, all references to days shall mean calendar days unless otherwise specified.
- 1.12. The Contractor shall provide individuals, caregivers and youth the opportunity for feedback and leadership within the agency to help improve services in a person-centered manner when applicable and appropriate.
- 1.13. The Contractor shall ensure rapid access to services is available to each individual by offering an appointment slot on the same or next calendar day of the initial contact.

**2. System of Care for Children's Mental Health**

- 2.1. The Contractor shall collaborate with the Department on the implementation of NH RSA 135-F, System of Care for Children's Mental Health.
- 2.2. The Contractor shall provide services for children, youth, and young adults with serious emotional disturbance (SED) in a manner that aligns with NH RSA 135-F. The Contractor shall ensure services are:
  - 2.2.1. Family Driven - services and supports are provided in a manner that best meets the needs of the family and the family goals;
  - 2.2.2. Youth Driven - services and supports are provided in a manner that best meets the needs of the child, youth or young adult and that supports his or her goals;
  - 2.2.3. Community Based - services and supports are provided in a manner that best allow children, youth, and young adults to stay within his or her home and community; and
  - 2.2.4. Cultural and Linguistic Competent - Services are provided in a manner that honors a child, youth, or young adult and their family-identified culture, beliefs, ethnicity, preferred language, gender and gender identity and sexual orientation.
- 2.3. The Contractor shall collaborate with the FAST Forward program, ensuring services are available for all children and youth enrolled in the program.
- 2.4. The Contractor shall make referrals to the FAST Forward program for any child, youth, or young adult that may be eligible.

**3. Modular Approach to Therapy for Children with Anxiety, Depression, Trauma, or Conduct Problems (MATCH-ADTC)**

Seacoast Mental Health Center, Inc.

Exhibit A – Amendment #4

Contractor Initials

SS-2018-DBH-01-MENTA-08-A04  
Rev.09/06/18

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Date 6/3/2022



**New Hampshire Department of Health and Human Services  
Mental Health Services**

**Exhibit A Amendment # 4**

- 3.1. The Contractor shall maintain appropriate levels of certification through a contract with the Judge Baker Center for Children.
- 3.2. The Contractor shall ensure new and incoming staff work towards meeting a goal of 70% of children and youth clients' needs with the evidence-based practice of Modular Approach to Therapy for Children with Anxiety, Depression, Trauma, or Conduct problems (MATCH-ADTC).
- 3.3. The Contractor shall maintain a use of the Judge Baker's Center for Children (JBCC) TRAC system to support each case with MATCH-ADTC as the identified treatment modality.
- 3.4. The Contractor shall invoice BCBH through green sheets for:
  - 3.4.1. The costs for both the certification of incoming therapists and the recertification of existing clinical staff, not to exceed the budgeted amount.
  - 3.4.2. The full cost of the annual fees paid to the JBCC for the use of their TRAC system to support MATCH-ADTC.

**4. System of Care Grant (SoC) Activities with the New Hampshire Department of Education (NH DOE)**

- 4.1. The Contractor shall participate in local comprehensive planning processes with the NH DOE, on topics and tools that include, but are not limited to:
  - 4.1.1. Needs assessment.
  - 4.1.2. Environmental scan.
  - 4.1.3. Gaps analysis.
  - 4.1.4. Financial mapping.
  - 4.1.5. Sustainability planning.
  - 4.1.6. Cultural linguistic competence plan.
  - 4.1.7. Strategic communications plan.
  - 4.1.8. SoC grant project work plan.
- 4.2. The Contractor shall participate in ongoing development of a Multi-Tiered System of Support for Behavioral Health and Wellness (MTS-B) within participating school districts.
- 4.3. The Contractor shall utilize evidence based practices (EBPs) that respond to identified needs within the community including, but not limited to:
  - 4.3.1. MATCH-ADTC.
  - 4.3.2. All EBPs chosen for grant project work that support participating school districts' MTS-B.



New Hampshire Department of Health and Human Services  
Mental Health Services

Exhibit A Amendment # 4

- 4.4. The Contractor shall maintain and strengthen collaborative, working relationships with participating school districts within the region which includes, but is not limited to:
  - 4.4.1. Developing and utilizing a facilitated referral process.
  - 4.4.2. Co-hosting joint professional development opportunities.
  - 4.4.3. Identifying and responding to barriers to access for local families and youth.
- 4.5. The Contractor shall maintain an appropriate full time equivalent (FTE) staff who is a full-time, year-round School and Community Liaison. The Contractor shall:
  - 4.5.1. Ensure the FTE staff is engaging on a consistent basis with each of the participating schools in the region in person or by remote access to support program implementation.
  - 4.5.2. Hire additional staff positions to ensure effective implementation of a System of Care.
- 4.6. The Contractor shall provide appropriate supervisory, administrative and fiscal support to all project staff dedicated to SoC Grant Activities.
- 4.7. The Contractor shall designate staff to participate in locally convened District Community Leadership Team (DCLT) and all SoC Grant Activities-focused meetings, as deemed necessary by either NH DOE or the Department.
- 4.8. The Contractor shall actively participate in the SoC Grant Activities evaluation processes with the NH DOE, including collecting and disseminating qualitative and quantitative data, as requested by the Department.
- 4.9. The Contractor shall conduct National Outcomes Measures (NOMs) surveys on all applicable tier 3 supports and services to students and their families at the SoC grant project intervals, as determined by the Department.
- 4.10. The Contractor shall abide by all federal and state compliance measures and ensure SoC grant funds are expended on allowable activities and expenses, including, but not limited to a Marijuana (MJ) Attestation letter.
- 4.11. The Contractor shall maintain accurate records of all in-kind services from non-federal funds provided in support of SoC Grant Activities, in accordance with NH DOE guidance.

**5. Renew Sustainability (Rehabilitation for Empowerment, Education, and Work)**

- 5.1. The Contractor shall provide the Rehabilitation for Empowerment, Education and Work (RENEW) intervention with fidelity to transition-aged youth who qualify for state-supported community mental health services, in accordance with the University of New Hampshire (UNH) -Institute On Disability (IOD) model.

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New Hampshire Department of Health and Human Services  
Mental Health Services

Exhibit A Amendment # 4

5.2. The Contractor shall obtain support and coaching from the IOD at UNH to improve the competencies of implementation team members and agency coaches.

6. Division for Children, Youth and Families (DCYF)

6.1. The Contractor shall provide mental health consultation to staff at Division for Children, Youth and Families (DCYF) District Offices related to mental health assessments and/or ongoing treatment for children served by DCYF.

6.2. The Contractor shall provide Foster Care Mental Health Assessments for children and youth younger than eighteen (18) years of age who are entering foster care for the first time.

7. Crisis Services

7.1. If the Contractor has, or enters into, an agreement with a hospital to provide crisis services to individuals who are eligible, or presumed eligible in the emergency department, for Medicaid services, the Contractor may bill Medicaid according to fee schedules or MCO contracts for services rendered.

7.2. The Contractor shall document crisis services delivered in the emergency department setting as part of its Phoenix Submissions, in a format, and with content, completeness, and timelines specified by the Department, ensuring documented information includes screenings performed, diagnosis codes, and referrals made.

7.3. The Contractor shall provide documentation of each collaborative relationship with acute care hospitals in its region, at the request of the Department.

7.4. The Contractor shall provide emergency services as defined in NH Administrative Rule He-M 403.06 (a)(6) and NH Administrative Rule He-M 426.09.

7.5. As part of the crisis resolution, the Contractor shall screen each individual for Assertive Community Treatment (ACT). If clinically appropriate, the Contractor shall:

7.5.1. Refer the individual for an expedited ACT assessment and/or intake and treatment upon discharge; or

7.5.2. Inform the appropriate regional CMHC in order to expedite the ACT assessment and/or intake and treatment upon discharge from emergency department or inpatient psychiatric or medical care setting, if the individual resides in a region other than the region in which the individual is receiving crisis services.

7.6. The Contractor shall not refer an individual for hospitalization at New Hampshire Hospital (NHH) unless the Contractor has determined that NHH is the least restrictive setting in which the individual's immediate psychiatric treatment needs can be met. The Contractor shall:



New Hampshire Department of Health and Human Services  
Mental Health Services

Exhibit A Amendment # 4

- 7.6.1. Make all reasonable efforts to ensure no other clinically appropriate bed is available at any other NH inpatient psychiatric unit, Designated Receiving Facility (DRF), Adult Psychiatric Residential Treatment Program (APRTP), Mobile Crisis apartments, or other step-up/step-down beds prior to referring an individual to NHH,
- 7.6.2. Work collaboratively with the Department and contracted Managed Care Organizations for the implementation of the Zero Suicide within emergency departments.
- 7.7. The Contractor shall provide services to individuals experiencing a psychiatric and/or substance use related crisis through a rapid response team that includes, but is not limited to:
  - 7.7.1. One (1) Master's level clinician.
  - 7.7.2. One (1) peer.
  - 7.7.3. Telehealth access, including tele-psychiatry, for additional capacity, as needed.
- 7.8. The Contractor shall ensure all staff have the necessary qualifications as defined under New Hampshire Administrative Rule He-M 400, Community Mental Health, Parts 403 and 426.
- 7.9. The Contractor shall develop an implementation and/or transition plan with a timeline for implementation of the new model for Department approval no later than 30 days from the contract effective date. The Contractor shall ensure the implementation and/or transition plan includes, but is not limited to:
  - 7.9.1. The plan to educate current community partners and individuals on the use of the Access Point Number.
  - 7.9.2. Staffing adjustments needed in order to meet the crisis response scope and titrated up to meet the 24/7 nature of this crisis response.
  - 7.9.3. The plan to meet each performance measure over time.
  - 7.9.4. How data will be sent to the Access Point if calls are received directly at the center and are addressed by the center during the transition period.
- 7.10. The Contractor shall work in tandem with the designated vendor providing services through the Rapid Response Access Point contract as approved by the Governor and Executive Council.
- 7.11. The Contractor shall maintain a current Memorandum of Understanding with the Rapid Response Access Point, which provides the Regional Response Teams information regarding the nature of the crisis, through electronic communication, that includes, but is not limited to:
  - 7.11.1. The location of the crisis.

Seacoast Mental Health Center, Inc.

Exhibit A – Amendment #4

Contractor Initials 



New Hampshire Department of Health and Human Services  
Mental Health Services

Exhibit A Amendment # 4

- 7.11.2. The safety plan either developed over the phone or on record from prior contact(s).
- 7.11.3. Any accommodations needed.
- 7.11.4. Treatment history of the individual, if known.
- 7.12. The Contractor shall promote the use of the telephone number for the Rapid Response Access Point as the primary contact for crisis services, which:
  - 7.12.1. Utilizes Global Positioning System (GPS) enabled technology to identify the closest and available Regional Response Team;
  - 7.12.2. Does not fulfill emergency medication refills.
- 7.13. The Contractor shall provide written information to current clients, which includes telephone numbers, on how to access support for medication refills on an ongoing basis.
- 7.14. The Contractor shall ensure all rapid response team members participate in a 40-hour crisis response training, as designated by the Department, which follows the concepts and topics identified in the National Guidelines for Crisis Care Best Practice Toolkit published by the Substance Abuse and Mental health Services Administration (SAMHSA).
- 7.15. The Contractor shall provide the physical address of the physical location to the Rapid Response Access Point where the rapid response team may provide office-based urgent assessments.
- 7.16. The Contractor shall ensure a rapid response team is available twenty-four (24) hours per day, seven (7) days a week for deployment within their region and border regions, as directed by the Rapid Response Access Point.
- 7.17. The Contractor shall ensure the rapid response team is trained and available to provide crisis response services to avoid unnecessary hospitalization, incarceration or institutionalization. The Contractor shall ensure services include but are not limited to:
  - 7.17.1. Face-to-face assessments.
  - 7.17.2. Disposition and decision making.
  - 7.17.3. Initial care and safety planning.
  - 7.17.4. Post crisis and stabilization services.
- 7.18. The Contractor may utilize presumptive eligibility when responding to individuals who are not connected to a CMHC or who may be considered low utilizers.
- 7.19. The Contractor shall follow all Rapid Response dispatch protocols, processes, and data collection established in partnership with the Rapid Response Access Point, as approved by the Department.

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**New Hampshire Department of Health and Human Services  
Mental Health Services**



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- 7.20. The Contractor shall ensure the rapid response team responds to all face-to-face dispatches in the community within one (1) hour of the request ensuring:
  - 7.20.1. The response team includes a minimum of two (2) individuals for safety purposes, which includes a Master's level staff and a peer if occurring at locations based on individual and family choice that include but are not limited to:
    - 7.20.1.1. In or at the individual's home.
    - 7.20.1.2. In an individual's school setting.
    - 7.20.1.3. Other natural environments of residence including foster homes.
    - 7.20.1.4. Community settings.
    - 7.20.1.5. Peer run agencies.
  - 7.20.2. The response team includes a minimum of one (1) Master's level team member if occurring at safe, staffed sites or public service locations which may include, but are not limited to:
    - 7.20.2.1. Schools.
    - 7.20.2.2. Jails.
    - 7.20.2.3. Police departments.
    - 7.20.2.4. Emergency departments.
  - 7.20.3. If a telehealth dispatch is requested by the Rapid Response Access Point or the person in crisis, the Contractor may respond via telehealth, as clinically appropriate.
  - 7.20.4. A no-refusal policy upon triage and all requests for mobile response team dispatch receive a response and assessment regardless of the individual's disposition, which may include current substance use. Documented clinical rationale with administrative support when a mobile intervention is not provided.
  - 7.20.5. Coordination with law enforcement personnel, if required, when responding to individuals in a mental health crisis presenting a safety concern or when active rescue is required.
  - 7.20.6. A face-to-face lethality assessment as needed that includes, but is not limited to:
    - 7.20.6.1. Obtaining a client's mental health history including, but not limited to:
      - 7.20.6.1.1. Psychiatric, including recent inpatient hospitalizations and current treatment providers.

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- 7.20.6.1.2. Substance misuse.
- 7.20.6.1.3. Social, familial and legal factors.
- 7.20.6.2. Understanding the client's presenting symptoms and onset of crisis.
- 7.20.6.3. Obtaining medication list, adherence to prescribed medications and brief medical history.
- 7.20.6.4. Conducting a mental status exam.
- 7.20.7. Developing a mutually agreed upon individualized safety plan and care disposition and decision making, with the client, which may include, but is not limited to:
  - 7.20.7.1. Staying in place with:
    - 7.20.7.1.1. Stabilization services;
    - 7.20.7.1.2. A safety plan; and
    - 7.20.7.1.3. Outpatient providers.
  - 7.20.7.2. Stepping up to crisis stabilization services or apartments.
  - 7.20.7.3. Admission to peer respite.
  - 7.20.7.4. Voluntary hospitalization.
  - 7.20.7.5. Initiation of Involuntary Emergency Admission (IEA).
  - 7.20.7.6. Medical hospitalization.
- 7.21. The Contractor shall provide Crisis Stabilization Services, which are services and supports that are provided until the crisis episode subsides. The Contractor shall ensure:
  - 7.21.1. Crisis Stabilization Services are delivered by the rapid response team for individuals who are in active treatment prior to the crisis in order to assist with stabilizing the individual and family as rapidly as possible.
  - 7.21.2. Are provided in the individual and family home, as desired by the individual.
  - 7.21.3. Stabilization services are implemented using methods that include, but are not limited to:
    - 7.21.3.1. Involving peer support specialist(s) and/or Bachelor level crisis staff by providing follow up contact within forty-eight (48) hours post-crisis for all face-to-face interventions, which may include, but are not limited to:
      - 7.21.3.1.1. Promoting recovery.



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- 7.21.3.1.2. Building upon life, social and other skills.
- 7.21.3.1.3. Offering support.
- 7.21.3.1.4. Facilitating referrals.
- 7.21.3.2. Providing warm hand offs for post-crisis support services, including connecting back to existing treatment providers and/or providing a referral for additional peer support specialist contacts.
- 7.21.3.3. Providing crisis stabilization services with a Master's level clinician through short-term, trauma informed approaches, which may include, but are not limited to:
  - 7.21.3.3.1. Cognitive Behavior Therapy (CBT).
  - 7.21.3.3.2. Dialectical Behavior Therapy (DBT).
  - 7.21.3.3.3. Solution-focused therapy.
  - 7.21.3.3.4. Developing concrete discharge plans.
  - 7.21.3.3.5. Providing substance use disorder assessment and counseling techniques for dually diagnosed individuals.
- 7.21.4. Crisis stabilization in a Residential Treatment facility for children and youth are provided by a Department certified and approved Residential Treatment Provider.
- 7.22. The Contractor may provide Sub-Acute Care services for up to 30 days to individuals who are not connected to any treatment provider prior to contact with the regional rapid response team or Regional Response Access Point in order assist individuals with bridging the gap between the crisis event and ongoing treatment services. The Contractor shall:
  - 7.22.1. Ensure sub-acute care services are provided by the CMHC region in which the individual is expected to receive long-term treatment.
  - 7.22.2. Work with the Rapid Response Access Point to conduct educational and outreach activities within the local community and to institutional stakeholders in order to promote appropriate referrals to, and the utilization of, rapid response team resources.
  - 7.22.3. Work with the Rapid Response Access Point to ensure the community is aware of, and is able to, access rapid response mobile crisis services and supports through the outreach and educational plan of the Rapid Response Access Point outreach and educational plan, which includes but is not limited to:
    - 7.22.3.1. A website that prominently features the Rapid Response Access Point phone number and links with information

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- about Rapid Response and connectivity to the Rapid Response Access Point.
- 7.22.3.2. All newly printed appointment cards that include the Rapid Response Access point crisis telephone number as a prominent feature.
- 7.22.3.3. Direct communications with partners to the Rapid Response Access Point for crisis services and deployment.
- 7.22.4. Work with the Rapid Response Access Point to change existing patterns of hospital emergency departments (ED) for crisis response in the region and collaborate by:
  - 7.22.4.1. Meeting regularly with local police and first responders to discuss interface, procedures, and collaborations to understand challenges and improve outcomes for individuals in the community;
  - 7.22.4.2. Educating partners, clients and families on all diversionary services available, by encouraging early intervention;
  - 7.22.4.3. Maintaining and developing relationships with local hospitals and work together to promote the use of the Rapid Response Access Point number and rapid response services, in order to reduce ED use;
  - 7.22.4.4. Coordinating with homeless outreach services; and
  - 7.22.4.5. Conducting outreach to at-risk seniors programming.
- 7.23. The Contractor shall maintain connection with the Rapid Response Access Point and the identified GPS system that enables transmission of information needed to:
  - 7.23.1.1. Determine availability of the Regional Rapid Response Teams;
  - 7.23.1.2. Facilitate response of dispatched teams; and
  - 7.23.1.3. Resolve the crisis intervention.
- 7.24. The Contractor shall maintain connection to the designated resource tracking system.
- 7.25. The Contractor shall maintain a bi-directional referral system with electronic scheduling to support information sharing that facilitates closed loop referrals and transmission of clinical triage summaries, safety plans and shared care plans with community providers.

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- 7.26. The Contractor shall submit reports relative to the rapid response services provided in this agreement. The Contractor shall:
  - 7.26.1. Document all contacts in the medical record for both State eligible and non-eligible individuals who receive regional rapid response team services.
  - 7.26.2. Provide monthly reports by the fifteenth (15th) day of each month, on a template provided by the Department which includes, but is not limited to:
    - 7.26.2.1. Number of unique individuals who received services.
    - 7.26.2.2. Date and time of mobile arrival.
  - 7.26.3. Submit information through the Department's Phoenix System beginning no later than six (6) months from the contract effective date, unless otherwise instructed on a temporary basis by the Department:
    - 7.26.3.1. Diversions from hospitalizations;
    - 7.26.3.2. Diversions from Emergency Rooms;
    - 7.26.3.3. Services provided;
    - 7.26.3.4. Location where services were provided;
    - 7.26.3.5. Length of time service or services provided;
    - 7.26.3.6. Whether law enforcement was involved for safety reasons;
    - 7.26.3.7. Whether law enforcement was involved for other reasons;
    - 7.26.3.8. Identification of follow up with the individual by a member of the Contractor's regional rapid response team within 48 hours post face-to-face intervention;
    - 7.26.3.9. Indication that referral for ongoing mental health services following the immediate crisis was provided; and
    - 7.26.3.10. Outcome of service provided, which may include but is not limited to:
      - 7.26.3.10.1. Remained in home.
      - 7.26.3.10.2. Hospitalization.
      - 7.26.3.10.3. Crisis stabilization services.
      - 7.26.3.10.4. Crisis apartment.
      - 7.26.3.10.5. Emergency department.

7.27. The Contractor's performance will be monitored by ensuring Contractor performance by ensuring seventy (70%) of clients receive a post-crisis follow



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up from a member of the Contractor's regional rapid response team within forty-eight (48) hours of a face-to-face intervention, as identified through Phoenix encounter data.

**8. Adult Assertive Community Treatment (ACT) Teams**

8.1. The Contractor shall maintain Adult ACT Teams that meet the SAMHSA Model and are available twenty-four (24) hours per day, seven (7) days per week, with on-call availability from midnight to 8:00 A.M. The Contractor shall ensure:

8.1.1. Adult ACT Teams deliver comprehensive, individualized, and flexible services, supports, targeted case management, treatment, and rehabilitation in a timely manner as needed, onsite in the individuals' homes and in other natural environments and community settings, or alternatively, via telephone where appropriate to meet the needs of the individual.

8.1.2. Each Adult ACT Team is composed of seven (7) to ten (10) dedicated professionals who make-up a multi-disciplinary team including, a psychiatrist, a nurse, a Masters-level clinician, or functional equivalent therapist, functional support worker and a full time equivalent (FTE) certified peer specialist.

8.1.3. Each Adult ACT Team includes an individual trained to provide substance abuse support services including competency in providing co-occurring groups and individual sessions, and supported employment.

8.1.4. Caseloads for Adult ACT Teams serve no more than twelve (12) individuals per Adult ACT Team member, excluding the psychiatrist who serves more than seventy (70) people served per 0.5 FTE psychiatrist, unless otherwise approved by the Department.

8.2. The Contractor shall ensure ACT staff, with the exception of psychiatrist and nurse, receive:

8.2.1. A minimum of 15 hours in basic ACT training within one (1) year of hire date that is consistent with the ACT EBP SAMHSA toolkit approved by BMHS.

8.2.2. A minimum of 4 hours of advanced ACT training of co-occurring disorders within fifteen (15) months of hire date that is consistent with the ACT EBP SAMSHA toolkit and Integrated Dual Disorder Model approved by BMHS.

8.3. The Contractor shall ensure Adult ACT Teams do not have waitlists for screening purposes and/or admission to the ACT Team. The Contractor shall ensure:



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- 8.3.1. Individuals do not wait longer than 30 days for either assessment or placement.
- 8.3.2. Work with the Department at identifying solutions and appropriate levels of care for any individual waiting for Adult ACT Team services for more than 30 days in order to meet the demand for services and implement the solutions within forty-five (45) days.
- 8.3.3. Individuals receiving services from Adult ACT Team members, if psychiatrically hospitalized, are offered a same day or next day appointment with any Adult ACT Team member upon date of discharge.
- 8.4. The Contractor shall report its level of compliance with the above listed requirements on a monthly basis at the staff level in the format, and with content, completeness, and timeliness as specified by the Department as part of the Phoenix submissions, which are due no later than the 15<sup>th</sup> of the month. The Department may waive this provision in whole or in part in lieu of an alternative reporting protocol, being provided under an agreement with DHHS contracted Medicaid Managed Care Organizations. The Contractor shall:
  - 8.4.1. Ensure services provided by the Adult ACT Team are identified in the Phoenix submissions as part of the ACT cost center.
  - 8.4.2. Screen for ACT per Administrative Rule He-M 426.08, Psychotherapeutic Services.
  - 8.4.3. Report all ACT screenings with the outcome of the screening to indicate whether the individual is appropriate for ACT, as part of the Phoenix submissions, or in the format, content, completeness, and timelines as specified by the Department.
  - 8.4.4. Make a referral for an ACT assessment within (7) days of:
    - 8.4.4.1. A screening outcome that an individual may be appropriate to receive ACT services.
    - 8.4.4.2. An individual being referred for an ACT assessment.
  - 8.4.5. Report the outcome of ACT assessments to the Department as part of the Phoenix submissions, in the format, content, completeness, and timelines as specified by the Department.
  - 8.4.6. Ensure all individuals assessed as appropriate for ACT services are admitted to the ACT team caseload and begin receiving ACT services within seven (7) days, with the exception of individuals who decline such services, or are not available to receive such services for reasons that may include, but are not limited to:
    - 8.4.6.1. Extended hospitalization or incarceration.

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8.4.6.2. Relocation of individuals out of the Contractor's designated community mental health region.

8.4.7. Ensure, in the event that admitting the individual to the ACT Team caseload causes the ACT Team to exceed the caseload size limitations specified above, consultation with the Department to seek approval:

8.4.7.1. To exceed caseload size requirements, or

8.4.7.2. To provide alternative services to the individual until the individual can be admitted to the ACT caseload.

9. Evidence-Based Supported Employment

9.1. The Contractor shall gather employment status for all adults with Severe Mental Illness (SMI)/Severe Persistent Mental Illness (SPMI) at intake and every quarter thereafter.

9.2. The Contractor shall report the employment status for all adults with SM/SMPI to the Department in the format, content, completeness, and timelines specified by the Department.

9.3. The Contractor shall provide a referral for all individuals who express an interest in receiving Individual Placement and Support Supported Employment (IPS-SE) services to the Supported Employment (SE) team within seven (7) days.

9.4. The Contractor shall deem the individual as waiting for SE services if the SE team cannot accommodate enrollment of SE services, at which time the individual will be added to the waitlist, which is reported to the Department, as specified by the Department.

9.5. The Contractor shall provide IPS-SE to eligible individuals in accordance with the SAMHSA and/or Dartmouth model.

9.6. The Contractor shall ensure IPS-SE services include, but are not limited to:

9.6.1. Job development.

9.6.2. Work incentive counseling.

9.6.3. Rapid job search.

9.6.4. Follow along supports for employed individuals.

9.6.5. Engagement with mental health treatment teams and local NH Vocational Rehabilitation services.

9.7. The Contractor shall ensure IPS-SE services do not have waitlists, ensuring individuals do not wait longer than 30 days for EBSE services. If waitlists are identified, Contractor shall:

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- 9.7.1. Work with the Department to identify solutions to meet the demand for services; and
- 9.7.2. Implement such solutions within 45 days.
- 9.8. The Contractor shall maintain the penetration rate of individuals receiving supported employment at a minimum of 18.6 percent (18.6%) as per the CMHA agreement.
- 9.9. The Contractor shall ensure SE staff receive:
  - 9.9.1. A minimum of 15 hours in basic training within one year of hire date as approved by the IPS Employment Center and approved by BMHS.
  - 9.9.2. A minimum of 7 hours of advanced SE Job Development Training within 15 months of hire as approved by the IPS-SE Employment Center and BMHS.
- 10. Work Incentives Counselor Capacity Building**
  - 10.1. The Contractor shall employ a minimum of one FTE equivalent Work Incentive Counselor located onsite at the CMHC for a minimum of one (1) state fiscal year.
  - 10.2. The Contractor shall ensure services provided by the Work Incentive Counselor include, but are not limited to:
    - 10.2.1. Connecting individuals to and assisting individuals with applying for Vocational Rehabilitation services, ensuring a smooth referral transition.
    - 10.2.2. Engaging individuals in supported employment (SE) and/or increased employment by providing work incentives counseling and planning.
    - 10.2.3. Providing accurate and timely work incentives counseling for beneficiaries with mental illness who are pursuing SE and self-sufficiency.
  - 10.3. The Contractor shall develop comprehensive plans for individuals that include visualization of the impact of two or three different levels of income on existing benefits and what specific work incentive options individuals might use to:
    - 10.3.1. Increase financial independence;
    - 10.3.2. Accept pay raises; or
    - 10.3.3. Increase earned income.
  - 10.4. The Contractor shall develop comprehensive documentation of all individual existing disability benefits programs including, but not limited to:
    - 10.4.1. SSA disability programs;

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- 10.4.2. SSI income programs;
- 10.4.3. Medicaid, Medicare;
- 10.4.4. Housing Programs; and
- 10.4.5. Food stamps and food subsidy programs.
- 10.5. The Contractor shall collect data to develop quarterly reports in a format requested by the Department, on employment outcomes and work incentives counseling benefits that includes but is not limited to:
  - 10.5.1. The number of benefits orientation presentations provided to individuals.
  - 10.5.2. The number of individuals referred to Vocational Rehabilitation who receive mental health services.
  - 10.5.3. The number of individuals who engage in SE services.
  - 10.5.4. Percentage of individuals seeking part-time employment.
  - 10.5.5. Percentage of individuals seeking full-time employment.
  - 10.5.6. The number of individuals who increase employment hours to part-time and full-time.
- 10.6. The Contractor shall ensure the Work Incentive Counselor staff are certified to provide Work Incentives Planning and Assistance (WIPA) through the no-cost training program offered by Virginia Commonwealth University.
- 10.7. The Contractor shall collaborate with the Vocational Rehabilitation providers to develop the Partnership Plus Model to identify how Social Security funding will be obtained to support the Work Incentives Counselor position after Vocational Rehabilitation funding ceases.
- 10.8. The Department will monitor Contractor performance by reviewing data to determine outcomes that include:
  - 10.8.1. An increased engagement of individuals in supported employment based on the SE penetration rate.
  - 10.8.2. An increase in Individual Placement in both part-time and full-time employment and;
  - 10.8.3. Improved fidelity outcomes specifically targeting:
    - 10.8.3.1. Work Incentives Planning
    - 10.8.3.2. Collaboration between Employment Specialists & Vocational Rehab.

**11. Coordination of Care from Residential or Psychiatric Treatment Facilities**

- 11.1. The Contractor shall designate a member of its staff to serve as the primary liaison to New Hampshire Hospital (NHH) who works with the applicable NHH

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- staff, payer(s), guardian(s), other community service providers, and the applicable individual, to assist with coordinating the seamless transition of care for individuals transitioning from NHH to community based services or transitioning to NHH from the community.
- 11.2. The Contractor shall not close the case of any individual who is admitted to NHH. Notwithstanding, the Contractor shall be deemed to be in compliance with all Administrative He-M 408, Clinical Records rules regarding documentation if it is noted in the record that the individual is an inpatient at NHH or another treatment facility. All documentation requirements as per He-M 408 will be required to resume upon re-engagement of services following the individual's discharge from inpatient care.
  - 11.3. The Contractor shall participate in transitional and discharge planning within 24 hours of admission to an inpatient facility.
  - 11.4. The Contractor shall work with the Department, payers and guardians (if applicable) to review cases of individuals that NHH, Transitional Housing, or alternative treatment facility or the Contractor, have indicated will have difficulty returning to the community to identify barriers to discharge, and to develop an appropriate plan to transition into the community.
  - 11.5. The Contractor shall make a face-to-face appointment available to an individual leaving NHH, Transitional Housing or alternative residential setting who desires to reside in the region served by the Contractor within seven (7) calendar days of receipt of notification of the individual's discharge, or within seven (7) calendar days of the individual's discharge, whichever is later.
  - 11.6. The Contractor shall ensure individuals who are discharged and are new to a CMHC have an intake appointment within seven (7) calendar days. If the individual declines to accept the appointment, declines services, or requests an appointment to be scheduled beyond the seven (7) calendar days, the Contractor may accommodate the individual's request provided the accommodation is clinically appropriate, and does not violate the terms of a conditional discharge. The Contractor's Adult ACT Team must see individuals who are on the ACT caseload and transitioning from NHH into the community within 24 hours of NHH discharge.
  - 11.7. The Contractor shall make all reasonable efforts to ensure that no appropriate bed is available at any other inpatient psychiatric unit, Designated Receiving Facility (DRF) per NH RSA 135-C and NH Administrative Rule He-M 405, Designation of Receiving Facilities, Mobile Crisis Apartment, Peer Support Recovery Center, or Adult Psychiatric Residential Treatment Program (APRTP) prior to referring an individual to NHH.
  - 11.8. The Contractor shall collaborate with NHH and Transitional Housing Services (THS) to develop and execute conditional discharges from NHH to THS in order to ensure that individuals receive treatment in the least restrictive

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environment. The Department will review the requirements of NH Administrative Rule He-M 609 to ensure obligations under this section allow CMHC delegation to the THS vendors for clients who reside there.

- 11.9. The Contractor shall have all necessary staff members available to receive, evaluate, and treat individuals discharged from NHH seven (7) days per week, consistent with the provisions in NH Administrative Rule He-M 403 and NH Administrative Rule He-M 426.
- 11.10. For individuals at NHH who formerly resided in the Contractor's designated community mental health region prior to NHH admission, who have been identified for transition planning to the Glencliff Home, the Contractor shall, at the request of the individual or guardian, or of NHH or Glencliff Home staff, participate in transition planning to determine if the individual can be supported in the Contractor's region with community based services and supports instead of transitioning to the Glencliff Home. In the event the individual would require supports from multiple funding sources or the Department's systems of care, the Contractor shall collaborate with additional Department staff at NHH's request, to address any barriers to discharge the individual to the community.

**12. COORDINATED CARE AND INTEGRATED TREATMENT**

12.1. Primary Care

- 12.1.1. The Contractor shall request written consent from each individual to allow the designated primary care provider to release information for the purpose of coordinating care regarding mental health services or substance misuse services or both.
- 12.1.2. The Contractor shall support each individual with linking to an available primary care provider, if the individual does not have an identified primary care provider, to:
  - 12.1.2.1. Monitor health;
  - 12.1.2.2. Provide medical treatment as necessary; and
  - 12.1.2.3. Engage in preventive health screenings.
- 12.1.3. The Contractor shall consult with each primary care provider at least annually, or as necessary, to integrate care between mental and physical health for each individual, which may include the exchange of pertinent information including, but not limited to medication changes or changes in the individual's medical condition.
- 12.1.4. The Contractor shall document on the release of information form the reason(s) written consent to release information was refused in the event an individual refuses to provide consent to release information.

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12.2. Substance Misuse Treatment, Care and/or Referral

12.2.1. The Contractor shall provide services and meet requirements to address substance misuse and to support recovery intervention implementation, which include, but are not limited to:

12.2.1.1. Screening no less than 95% of eligible individuals for substance misuse at the time of intake, and annually thereafter.

12.2.1.2. Conducting a full assessment for substance misuse disorder and associated impairments for each individual that screens positive for substance use.

12.2.1.3. Developing an individualized service plan for each eligible individual based on information from substance misuse screening.

12.2.2. The Contractor shall utilize the SAMSHA evidence-based models for Co-Occurring Disorders Treatment to develop treatment plans with individuals and to provide an array of evidence-based interventions that enhance recovery for individuals and follow the fidelity standards to such a model.

12.2.3. The Contractor shall make all appropriate referrals if the individual requires additional substance use disorder care utilizing the current New Hampshire system of care, and ensuring linkage to and coordination with resources.

12.3. Area Agencies

12.3.1. The Contractor shall collaborate with the Area Agency that serves the region to address processes that include:

12.3.1.1. Enrolling individuals for services who are dually eligible for both organizations.

12.3.1.2. Ensuring transition-aged clients are screened for the presence of mental health and developmental supports and refer, link and support transition plans for youth leaving children's services into adult services identified during screening.

12.3.1.3. Following the "Protocol for Extended Department Stays for Individuals served by Area Agency" issued December 1, 2017 by the State of New Hampshire Department of Health and Humans Services, as implemented by the regional Area Agency.

12.3.1.4. Facilitating collaborative discharge planning meetings to assess individuals who are leaving NHH to re-engage

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them with both the CMHC and Area Agency representatives.

12.3.1.5. Ensuring annual training is designed and completed for intake, eligibility, and case management for dually diagnosed individuals and that attendee's include intake clinicians, case-managers, service coordinators and other frontline staff identified by both CMHC's and Area Agencies. The Contractor shall ensure the training utilizes the Diagnostic Manual for Intellectual Disability 2 that is specific to intellectual disabilities, in conjunction with the DSM V.

12.3.1.6. Planning for each person who receives dual case management by outlining the responsibilities of each organization and expectations for collaboration between the organizations.

12.3.1.7. Participating in shared service annual treatment meetings to assess quality and progress towards treatment goals as well as monitoring continued need for dual services when waivers are required for services between agencies.

12.4. Peer Supports

12.4.1. The Contractor shall promote recovery principles and integrate peer support services through the agency, which includes, but is not limited to:

12.4.1.1. Employing peers as integrated members of the CMHC treatment team(s) with the ability to deliver conventional interventions that include case management or psychotherapy, and interventions uniquely suited to the peer role that includes intentional peer support.

12.4.1.2. Supporting peer specialists to promote hope and resilience, facilitate the development and use of recovery-based goals and care plans, encourage treatment engagement and facilitate connections with natural supports.

12.4.1.3. Establishing working relationships with the local Peer Support Agencies, including any Peer Respite, step-up/step-down, and Clubhouse Centers and promote the availability of these services.

12.5. Transition of Care with MCO's

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12.5.1. The Contractor shall ensure ongoing coordination occurs with the MCO Care Managers to support care coordination among and between services providers.

**13. CANS/ANSA or Other Approved Assessment**

13.1. The Contractor shall ensure all clinicians providing community mental health services to individuals eligible for services in accordance with NH Administrative Rule He-M 426, are certified in the use of:

- 13.1.1. The New Hampshire version of the Child and Adolescent Needs and Strengths Assessment (CANS) if serving the child and youth population; and
- 13.1.2. The New Hampshire version of the Adult Needs and Strengths Assessment (ANSA), or other approved evidence based tool, if serving the adult population.

13.2. The Contractor shall ensure clinicians maintain certification by through successful completion of a test provided by the Praed Foundation, annually.

13.3. The Contractor shall ensure ratings generated by the New Hampshire version of the CANS or ANSA assessment are:

- 13.3.1. Utilized to develop an individualized, person-centered treatment plan.
- 13.3.2. Utilized to document and review progress toward goals and objectives and to assess continued need for community mental health services.
- 13.3.3. Submitted to the database managed for the Department that allows client-level, regional, and statewide outcome reporting by the 15th of every month, in CANS/ANSA format.
- 13.3.4. Employed to assist in determining eligibility for State Psychiatric Rehabilitation services.

13.4. The Contractor shall complete documentation of re-assessments using the New Hampshire version of the CANS or ANSA 2.0 in accordance with NH Administrative Rule He-M 401.04-09 for eligibility determination and in accordance with NH Administrative Rule He-M 401.12-13 for periodic Individual Service Plan (ISP) reviews.

13.5. The Contractor may use an alternate evidence based, assessment tool that meets all ANSA 2.0 domains, subject to written Department approval. There is no alternate assessment tool allowed for the use of CANS. If an alternative tool is approved, monthly reporting of data generated by the Contractor must be in ANSA 2.0 format, to enable client-level, regional and statewide reporting.



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- 13.6. The Contractor shall consult with the Medicaid Managed Care Organizations (MCO) to develop and implement a process that meets the MCOs' need to measure program effectiveness.
- 13.7. The Contractor shall correct all errors or complete all system corrections to ensure data is submitted in its entirety and completeness no later than six (6) months from contract effective date. Failure to complete all correction may result in withholding of funds until all corrections are completed.

**14. Pre-Admission Screening and Resident Review**

- 14.1. The Contractor shall assist the Department with Pre-Admission Screening and Resident Review (PASRR) to meet the requirements of the PASRR provisions of the Omnibus Budget Reconciliation Act of 1987.
- 14.2. Upon request by the Department, the Contractor shall:
  - 14.2.1. Provide the information necessary to determine the existence of mental illness in a nursing facility applicant or resident; and
  - 14.2.2. Conduct evaluations and examinations needed to provide the data to determine if an individual being screened or reviewed:
    - 14.2.2.1. Requires nursing facility care; and
    - 14.2.2.2. Has active treatment needs.

**15. Application for Other Services**

- 15.1. The Contractor shall assist eligible individuals in accordance with NH Administrative Rule He-M 401, with completing applications for all sources of financial, medical, and housing assistance, according to their respective rules, requirements and filing deadlines. The Contract shall assist with applications that may include, but are not limited to:
  - 15.1.1. Medicaid.
  - 15.1.2. Medicare.
  - 15.1.3. Social Security Disability Income.
  - 15.1.4. Veterans Benefits.
  - 15.1.5. Public Housing.
  - 15.1.6. Section 8 Subsidies.

**16. Community Mental Health Program (CMHP) Status**

- 16.1. The Contractor shall meet the approval requirements of NH Administrative Rule He-M 403 as a governmental or non-governmental non-profit agency, or the contract requirement of NH RSA 135-C:3 as an individual, partnership, association, public or private, for profit or nonprofit, agency or corporation to provide services in the state mental health services system.

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16.2. The Contractor shall provide all applicable documentation, policies and procedures, and shall participate in an onsite compliance review, as requested by the Department, to determine compliance with NH Administrative Rule He-M 403 and NH RSA 135-C:3. Compliance reviews will be at times to be determined by the Department, and will occur no less than once every five (5) years.

**17. Quality Improvement**

17.1. The Contractor shall perform, or cooperate with the performance of, quality improvement and/or utilization review activities, as are determined to be necessary and appropriate by the Department within timeframes reasonably specified by the Department.

17.2. The Contractor shall cooperate with the Department-conducted individual satisfaction survey. The Contractor shall:

17.2.1. Furnish information necessary, within HIPAA regulations, to complete the survey.

17.2.2. Furnish complete and current contact information so that individuals may be contacted to participate in the survey.

17.2.3. Support the efforts of the Department to conduct the survey.

17.2.4. Encourage all individuals sampled to participate.

17.2.5. Display posters and other materials provided by the Department to explain the survey and otherwise support attempts by the Department to increase participation in the survey.

17.3. The Contractor shall demonstrate efforts to incorporate findings from their individual survey results into their Quality Improvement Plan goals.

17.4. The Contractor shall engage and comply with all aspects of fidelity reviews based on a model approved by the Department and on a schedule approved by the Department.

**18. Maintenance of Fiscal Integrity**

18.1. The Contractor shall submit to the Department the Balance Sheet, Profit and Loss Statement, and Cash Flow Statement for the Contractor and all related parties that are under the Parent Corporation of the mental health provider organization each month.

18.2. The Profit and Loss Statement shall include a budget column allowing for budget to actual analysis. These statements shall be individualized by providers, as well as a consolidated (combined) statement that includes all subsidiary organizations.

18.3. Statements shall be submitted within thirty (30) calendar days after each month end, and shall include, but are not limited to:

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18.3.1. Days of Cash on Hand:

18.3.1.1. Definition: The days of operating expenses that can be covered by the unrestricted cash on hand.

18.3.1.2. Formula: Cash, cash equivalents and short term investments divided by total operating expenditures, less depreciation/amortization and in-kind plus principal payments on debt divided by days in the reporting period. The short-term investments as used above must mature within three (3) months and should not include common stock.

18.3.1.3. Performance Standard: The Contractor shall have enough cash and cash equivalents to cover expenditures for a minimum of thirty (30) calendar days with no variance allowed.

18.3.2. Current Ratio:

18.3.2.1. Definition: A measure of the Contractor's total current assets available to cover the cost of current liabilities.

18.3.2.2. Formula: Total current assets divided by total current liabilities.

18.3.2.3. Performance Standard: The Contractor shall maintain a minimum current ratio of 1.5:1 with 10% variance allowed.

18.3.3. Debt Service Coverage Ratio:

18.3.3.1. Rationale: This ratio illustrates the Contractor's ability to cover the cost of its current portion of its long-term debt.

18.3.3.2. Definition: The ratio of Net Income to the year to date debt service.

18.3.3.3. Formula: Net Income plus Depreciation/Amortization Expense plus Interest Expense divided by year to date debt service (principal and interest) over the next twelve (12) months.

18.3.3.4. Source of Data: The Contractor's Monthly Financial Statements identifying current portion of long-term debt payments (principal and interest).

18.3.3.5. Performance Standard: The Contractor shall maintain a minimum standard of 1.2:1 with no variance allowed.

18.3.4. Net Assets to Total Assets:

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- 18.3.4.1. Rationale: This ratio is an indication of the Contractor's ability to cover its liabilities.
  - 18.3.4.2. Definition: The ratio of the Contractor's net assets to total assets.
  - 18.3.4.3. Formula: Net assets (total assets less total liabilities) divided by total assets.
  - 18.3.4.4. Source of Data: The Contractor's Monthly Financial Statements.
  - 18.3.4.5. Performance Standard: The Contractor shall maintain a minimum ratio of .30:1, with a 20% variance allowed.
- 18.4. In the event that the Contractor does not meet either:
- 18.4.1. The standard regarding Days of Cash on Hand and the standard regarding Current Ratio for two (2) consecutive months; or
  - 18.4.2. Three (3) or more of any of the Maintenance of Fiscal Integrity standards for three (3) consecutive months:
    - 18.4.2.1. The Department may require that the Contractor meet with Department staff to explain the reasons that the Contractor has not met the standards.
    - 18.4.2.2. The Department may require the Contractor to submit a comprehensive corrective action plan within thirty (30) calendar days of notification and plan shall be updated at least every thirty (30) calendar days until compliance is achieved.
    - 18.4.2.3. The Department may request additional information to assure continued access to services.
    - 18.4.2.4. The Contractor shall provide requested information in a timeframe agreed upon by both parties.
- 18.5. The Contractor shall inform the Director of the Bureau of Mental Health Services (BMHS) by phone and by email within twenty-four (24) hours of when any key Contractor staff learn of any actual or likely litigation, investigation, complaint, claim, or transaction that may reasonably be considered to have a material financial impact on and/or materially impact or impair the ability of the Contractor to perform under this Agreement
- 18.6. The monthly Balance Sheet, Profit & Loss Statement, Cash Flow Statement, and all other financial reports shall be based on the accrual method of accounting and include the Contractor's total revenues and expenditures whether or not generated by or resulting from funds provided pursuant to this Agreement. These reports are due within thirty (30) calendar days after the end of each month.



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- 18.7. The Contractor shall provide its Revenue and Expense Budget within twenty (20) calendar days of the contract effective date.
- 18.8. The Contractor shall complete the Fiscal Year Revenue and Expense Budget on a form supplied by the Department, which shall include but not be limited to, all the Contractor's cost centers. If the Contractor's cost centers are a combination of several local cost centers, the Contractor shall display them separately as long as the cost center code is unchanged.
- 18.9. The Contractor shall provide quarterly Revenue and Expense Reports (Budget Form A), within thirty (30) calendar days after the end of each fiscal quarter, defined as July 1 to September 30, October 1 to December 31, January 1 to March 31, and April 1 to June 30.

**19. Reduction or Suspension of Funding**

- 19.1. In the event that the State funds designated as the Price Limitation in Form P-37, General Provisions, Block 1.8. of the General Provisions are materially reduced or suspended, the Department shall provide prompt written notification to the Contractor of such material reduction or suspension.
- 19.2. In the event that the reduction or suspension in federal or state funding shall prevent the Contractor from providing necessary services to individuals, the Contractor shall develop a service reduction plan, detailing which necessary services will no longer be available.
- 19.3. Any service reduction plan is subject to approval from the Department, and shall include, at a minimum, provisions that are acceptable to the Department, with services that include, but are not limited to:
  - 19.3.1. Evaluation of and, if eligible, an individual service plan for all new applicants for services.
  - 19.3.2. Emergency services for all individuals.
  - 19.3.3. Services for individuals who meet the criteria for involuntary admission to a designated receiving facility.
  - 19.3.4. Services to individuals who are on a conditional discharge pursuant to RSA 135-C:50 and NH Administrative Rule He-M 609.

**20. Elimination of Programs and Services by Contractor**

- 20.1. The Contractor shall provide a minimum thirty (30) calendar days written notice prior to any reductions in delivery of services, or notice as soon as possible if the Contractor is faced with a more sudden need to reduce delivery of services.
- 20.2. The Contractor shall consult and collaborate with the Department prior to elimination or reduction of services in order to reach a mutually agreeable solution as to the most effective way to provide necessary services.

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- 20.3. The Department reserves the right to require the Contractor to participate in a mediation process with the Commissioner of the Department of Health and Human Services, and to invoke an additional thirty (30) calendar day extension in the event of a proposal to reduce or eliminate any contracted services.
- 20.4. If the parties are still unable to come to a mutual agreement within the thirty (30) calendar day extension, the Contractor may proceed with its proposed program change(s) so long as proper notification to eligible individuals is provided.
- 20.5. The Contractor shall not redirect funds allocated in the budget for the program or service that has been eliminated or substantially reduced to another program or service without the mutual agreement of both parties.
- 20.6. In the event that an agreement cannot be reached, the Department shall control the expenditure of the unspent funds.

**21. Data Reporting**

- 21.1. The Contractor shall submit any data needed to comply with federal or other reporting requirements to the Department or contractor designated by the Department.
- 21.2. The Contractor shall submit all required data elements via the Phoenix system except for the CANS/ANSA and Projects for Assistance in Transition from Homelessness program (PATH) data, as specified. Any system changes that need to occur in order to support this must be completed within six (6) months from the contract effective date.
- 21.3. The Contractor shall submit individual demographic and encounter data, including data on non-billable individual-specific services and rendering staff providers on all encounters, to the Department's Phoenix system, or its successors, in the format, content, completeness, frequency, method and timeliness as specified by the Department. Individual data must include a Medicaid ID number for individuals who are enrolled in Medicaid.
- 21.4. The Contractor shall include client eligibility with all Phoenix services in alignment with current reporting specifications. For an individual's services to be considered BMHS eligible, SPMI, SMI, Low Utilizer (LU), SED, and Severe Emotional Disturbance Interagency (SEDIA) are acceptable.
- 21.5. The Contractor shall meet the general requirements for the Phoenix system which include, but are not limited to:
  - 21.5.1. Agreeing that all data collected in the Phoenix system is the property of the Department to use as it deems necessary.
  - 21.5.2. Ensuring data files and records are consistent with file specification and specification of the format and content requirements of those files.

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- 21.5.3. Ensuring that errors in data returned to the Contractor are corrected and resubmitted to the Department within ten (10) business days.
- 21.5.4. Ensuring data is current and updated in the Contractor's systems as required for federal reporting and other reporting requirements and as specified by the Department.
- 21.5.5. Implementing review procedures to validate data submitted to the Department to confirm:
  - 21.5.5.1. All data is formatted in accordance with the file specifications;
  - 21.5.5.2. No records will reject due to illegal characters or invalid formatting; and
  - 21.5.5.3. The Department's tabular summaries of data submitted by the Contractor match the data in the Contractor's system.
- 21.6. The Contractor shall meet the following standards:
  - 21.6.1. Timeliness: monthly data shall be submitted no later than the fifteenth (15<sup>th</sup>) of each month for the prior month's data unless otherwise approved by the Department, and the Contractor shall review the Department's tabular summaries within five (5) business days.
  - 21.6.2. Completeness: submitted data must represent at least ninety-eight percent (98%) of billable services provided, and ninety-eight percent (98%) individuals served by the Contractor.
  - 21.6.3. Accuracy: submitted service and member data shall conform to submission requirements for at least ninety-eight percent (98%) of the records, and one-hundred percent One-hundred percent (100%) of unique member identifiers shall be accurate and valid.
- 21.7. The Department may waive requirements for fields in Phoenix on a case by case basis through a written waiver communication that specifies the items being waived. In all circumstances:
  - 21.7.1. The waiver length shall not exceed 180 days.
  - 21.7.2. Where the Contractor fails to meet standards, the Contractor shall submit a corrective action plan within thirty (30) calendar days of being notified of an issue.
  - 21.7.3. After approval of the corrective action plan, the Contractor shall implement the plan.
  - 21.7.4. Failure of the Contractor to implement the plan may require:
    - 21.7.4.1. Another plan; or

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21.7.4.2. Other remedies, as specified by the Department.

**22. Behavioral Health Services Information System (BHSIS)**

- 22.1. The Contractor may receive funding for data infrastructure projects or activities, depending upon the receipt of federal funds and the criteria for use of those funds, as specified by the federal government. The Contractor shall ensure funding-specific activities include:
- 22.2. Identification of costs associated with client-level Phoenix and CANS/ANSA databases including, but not limited to:
  - 22.2.1. Rewrites to database and/or submittal routines.
  - 22.2.2. Information Technology (IT) staff time used for re-writing, testing or validating data.
  - 22.2.3. Software and/or training purchased to improve data collection.
  - 22.2.4. Staff training for collecting new data elements.
  - 22.2.5. Development of any other BMHS-requested data reporting system.
- 22.3. Progress Reports from the Contractor that:
  - 22.3.1. Outline activities related to Phoenix database;
  - 22.3.2. Include any costs for software, scheduled staff trainings; and
  - 22.3.3. Include progress to meet anticipated deadlines as specified.

**23. Path Services**

- 23.1. The Contractor shall provide services through the Projects for Assistance in Transition from Homelessness program (PATH) in compliance with Public Health Services Act Part C to individuals who are homeless or at imminent risk of being homeless and who are believed to have Severe Mental Illness (SMI), or SMI and a co-occurring substance use disorder.
- 23.2. The Contractor shall ensure PATH services include, but are not limited to:
  - 23.2.1. Outreach.
  - 23.2.2. Screening and diagnostic treatment.
  - 23.2.3. Staff training.
  - 23.2.4. Case management.
- 23.3. The Contractor shall ensure PATH case management services include; but are not limited to:
  - 23.3.1. Assisting eligible homeless individuals with obtaining and coordinating services, including referrals for primary health care.
  - 23.3.2. Assisting eligible individuals with obtaining income support services, including, but not limited to:

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- 23.3.2.1. Housing assistance.
- 23.3.2.2. Food stamps.
- 23.3.2.3. Supplementary security income benefits.
- 23.4. The Contractor shall acknowledge that provision of PATH outreach services may require a lengthy engagement process and that eligible individuals may be difficult to engage, and may or may not have been officially diagnosed with a mental illness at the time of outreach activities.
- 23.5. The Contractor shall identify a PATH worker to:
  - 23.5.1. Conduct outreach, early intervention, case management, housing and other services to PATH eligible clients.
  - 23.5.2. Participate in periodic Outreach Worker Training programs scheduled by the Bureau of Homeless and Housing Services; and
  - 23.5.3. Provide housing supports, as identified by the Department.
- 23.6. The Contractor shall comply with all reporting requirements under the PATH Grant.
- 23.7. The Contractor shall be licensed to provide client level data into the New Hampshire Homeless Management Information System (NH HMIS).
- 23.8. The Contractor shall be familiar with and follow NH-HMIS policy, including specific information that is required for data entry, accuracy of data entered, and time required for data entry.
- 23.9. Failure to submit reports or enter data into HMIS in a timely manner could result in delay or withholding of reimbursements until such reports are received or data entries are confirmed by the Department.
- 23.10. The Contractor shall ensure that each PATH worker provides outreach through ongoing engagement with individuals who:
  - 23.10.1. Are potentially PATH eligible; and
  - 23.10.2. May be referred to PATH services by street outreach workers, shelter staff, police and other concerned individuals.
- 23.11. The Contractor shall ensure that each PATH worker is available to team up with other outreach workers, police or other professionals in active outreach efforts to engage difficult to engage or hard to serve individuals.
- 23.12. The Contractor shall conduct PATH outreach is conducted wherever PATH eligible clients may be found.
- 23.13. The Contractor shall ensure the designated PATH worker assesses each individual for immediacy of needs, and continues to work with each individual to enhance treatment and/or housing readiness.

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- 23.14. The Contractor shall ensure the PATH worker's continued efforts enhance individual safety and treatment while assisting the individual with locating emergency and/or permanent housing and mental health treatment.
- 23.15. The Department reserves the option to observe PATH performance, activities and documents through this agreement ensuring observations do not unreasonably interfere with Contractor performance.
- 23.16. The Contractor shall inform BHHS of any staffing changes relative to PATH services.
- 23.17. The Contractor shall retain all records related to PATH services the latter of either:
  - 23.17.1. A period of five (5) years following the contract completion date and receipt of final payment by the Contractor; or
  - 23.17.2. Until an audit is completed and all questions are resolved.
- 23.18. The Department reserves the right to make changes to the contract service that do not affect its scope, duration, or financial limitations upon agreement between the Contractor and the Department.

**24. Deaf Services**

- 24.1. The Contractor shall work with the Deaf Services Team, employed by Region 6, for all individuals seeking services who would benefit from receiving treatment in American Sign Language (ASL) or from staff who are specially trained to work with the deaf and hard of hearing population.
- 24.2. The Contractor shall work with the Deaf Services Team in Region 6 for disposition and treatment planning, as appropriate.
- 24.3. The Contractor shall ensure treatment plans take the importance of access to culturally and linguistically appropriate services on treatment outcomes into consideration.
- 24.4. The Contractor shall ensure services are client-directed, which may result in:
  - 24.4.1. Clients being seen only by the Deaf Services Team through CMHC Region 6;
  - 24.4.2. Care being shared across the regions; or
  - 24.4.3. The individual's local CMHC providing care after consultation with the Deaf Services Team.

**25. Early Serious Mental Illness/First Episode Psychosis – Coordinated Specialty Care (ESMI/FEP – CSC) Services**

- 25.1. The Contractor shall provide a Coordinated Specialty Care (CSC) model and implement the NAVIGATE model of treatment for people with Early Serious Mental Illness (ESMI) and First Episode Psychosis (FEP) (ESMI/FEP – CSC).

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- 25.2. The Contractor shall identify staff to deliver CSC and to participate in intensive evidence-based ESMI/FEP - CSC training and consultation, as designated by the Department.
- 25.3. The Contractor shall participate in meetings no less than on a quarterly basis with the Department to ensure program implementation, enrollment, and updates relative to ongoing activities.
- 25.4. The CSC team will include roles in accordance with the NAVIGATE model including, but not limited to:
  - 25.4.1. A CSC team leader.
  - 25.4.2. A CSC case worker.
  - 25.4.3. A Supported Employment and Education (SEE) worker.
  - 25.4.4. A therapist.
  - 25.4.5. A family education and support therapist.
  - 25.4.6. A peer.
  - 25.4.7. A psychopharmacologist who provides diagnostic, treatment and medication prescribing services.
- 25.5. The Contractor shall ensure ESMI/FEP-CSC treatment services are available and provided to youth and adults between fifteen (15) and thirty-five (35) years of age who are experiencing early symptoms of a serious mental illness psychiatric disorder.
- 25.6. The Contractor shall ensure the ESMI/FEP program conducts assertive outreach to enroll individuals on a consistent basis up to a minimum of ten (10) individuals throughout the year.
- 25.7. The Contractor shall accept enrollees from other CMHC catchment areas when appropriate if there is capacity to manage the needs in accordance with a structure and strategy designed in collaboration with the Department.
- 25.8. The Contractor shall ensure the ESMI/ FEP - CSC treatment model involves a team structure that is based on:
  - 25.8.1. Principles of shared decision-making;
  - 25.8.2. A strengths and resiliency focus;
  - 25.8.3. Recognition of the need for motivational enhancement;
  - 25.8.4. A psychoeducational approach;
  - 25.8.5. Cognitive behavioral therapy methods;
  - 25.8.6. Development of coping skills; and
  - 25.8.7. Integration of natural and peer supports.



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- 25.9. The Contractor shall provide ESMI/FEP – CSC treatment services utilizing a discrete team approach ensuring team members provide ESMI/FEP-specific services and other services identified on individual treatment plans. The Contractor shall ensure that CSC services align with the NAVIGATE model and include, but are not limited to:
  - 25.9.1. A specialized ESMI/FEP intake process that takes place no later than one (1) week of identifying an individual with ESMI/FEP prior to client admission to the program that includes:
    - 25.9.1.1. Screening conducted by the CSC team leader prior to admission to the program;
    - 25.9.1.2. Conducting the screening while a person is still in an inpatient setting whenever possible;
    - 25.9.1.3. Ensuring rapid access to CSC services in order to reduce the duration of untreated psychosis for individuals.
  - 25.9.2. No less than bimonthly team meetings that:
    - 25.9.2.1. Are led by the CSC Team Leader;
    - 25.9.2.2. Include all CSC team members; and
    - 25.9.2.3. Involve communicating the status of all individuals served by the team; planning recovery-oriented care for each individual; and developing strategies to implement the care plans;
  - 25.9.3. Specialized psychiatric support with medication management that includes, but is not limited to:
    - 25.9.3.1. Assessment and monitoring of psychopathology; functioning; medication side effects; and medication attitudes.
    - 25.9.3.2. Shared decision making including education on:
      - 25.9.3.2.1. Use of medications to manage symptoms; and
      - 25.9.3.2.2. Use of lowest effective dosage of antipsychotic medications for recovery-oriented pharmacotherapy that is tailored toward improving functioning and reducing side effects of individuals with ESMI/FEP.

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- 25.9.3.3. Monitoring and treatment of medication side effects with special emphasis on cardio metabolic risk factors, which may include but are no limited to:
  - 25.9.3.3.1. Smoking.
  - 25.9.3.3.2. Weight gain.
  - 25.9.3.3.3. Hypertension.
  - 25.9.3.3.4. Dyslipidemia.
  - 25.9.3.3.5. Prediabetes.
- 25.9.3.4. Ensuring prescribers maintain close contact with primary care providers to ensure optimal medical treatment for risk factors related to cardiovascular disease and diabetes.
- 25.9.3.5. Ensuring referrals to specialized psychiatric services to an agency prepared to provide telehealth psychiatric services, through a subcontract payment modality, in instances where an individual needs external psychiatric consultation and services.
- 25.9.4. Providing medication management services that include, but are not limited to:
  - 25.9.4.1. Thirty (30) minutes per month or more, as clinically indicated, during the first 6 months of enrollment.
  - 25.9.4.2. Thirty (30) minutes every 3 months or more, as clinically indicated, during the last 18 months of enrollment.
- 25.9.5. Providing specialized youth and young adult peer supports and services.
- 25.9.6. Facilitating individual and family psychotherapy that is informative and provides skills to families to support the individual's treatment and recovery.
- 25.9.7. Providing family psychoeducation.
- 25.9.8. Providing access to telemedicine options for services that cannot be provided by the Contractor, but are available through a regional CMHC that is able to provide services through a telemedicine model.
- 25.10. The Contractor shall participate in quarterly meetings with the Department to report on program implementation, enrollment, and updates and ensure ongoing the EMSI/FEP-CSC model is reflected in treatment.

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- 25.11. The Contractor shall provide community outreach to ensure knowledge of ESMI/FEP and the CSC program is widespread and available to those in need. The Contractor shall ensure that:
  - 25.11.1. The CSC team includes an identified individual, who may be an Outreach Specialist or may be the Team Leader, who has the dedicated time and skills to:
    - 25.11.1.1. Develop referral pathways to the CSC program; and
    - 25.11.1.2. Educate community partners about the program;
  - 25.11.2. Outreach efforts include local community hospitals, housing programs, criminal justice system, and schools;
  - 25.11.3. Outreach contacts are reported on a quarterly basis;
  - 25.11.4. Outreach includes cultivating relationships with admission and discharge personnel at these external agencies through frequent visits, phone calls, email communication and timely evaluation of potential FEP cases; and
  - 25.11.5. Outreach includes cultivating internal CMHC relationships and activities such as monitoring referrals and intakes to the CMHC and facilitating connection with likely internal candidates for the CSC program.
- 25.12. The Contractor shall utilize the CANS/ANSA, or other Department-approved evidence based tool, to measure strengths and needs of the individual at program entry and to track the recovery process post-entry.
- 25.13. The Contractor shall ensure the ESMI-FEP CSC service is a time-limited service, as determined in partnership with the Department. The Contractor shall ensure transitions from CSC include, but are not limited to:
  - 25.13.1. A collaborative process that involves the client; their relatives and important others; and members of the CSC team to determine readiness for a less intensive level of care.
  - 25.13.2. An assessment of the client's progress toward achieving treatment goals, and identification of areas that require additional work, in key domains that include:
    - 25.13.2.1. School and work functioning.
    - 25.13.2.2. Quality of peer and family relationships.
    - 25.13.2.3. Relief from symptoms.
    - 25.13.2.4. Abstinence from substances.
  - 25.13.2.5. Effective management of health issues

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- 25.13.3. Consideration of the client's personal vision of stability, success in community functioning, and personal autonomy; and
- 25.13.4. Utilizing formal transition planning guides and worksheets.
- 25.14. The Contractor may be reimbursed for costs associated with standing up ESMI/FEP-CSC treatment program services, which may include, but are not limited to:
  - 25.14.1. Activities conducted specifically for development and implementation of ESMI/FEP-CSC.
  - 25.14.2. ESMI/FEP-CSC services provided that are not covered by public or private insurance;
  - 25.14.3. Other client services defined as services that remove or reduce barriers for the client to access the ESMI/FEP services;
  - 25.14.4. Program-building efforts.
  - 25.14.5. Other activities, as approved by the Department.
- 25.15. The Contractor shall submit monthly and quarterly reports to the Department in a Department-approved format and frequency, which include but are not limited to:
  - 25.15.1. Monthly enrollment, service utilization, and outcomes reports, which are due on the 15th of the month following the month in which services were provided.
  - 25.15.2. Quarterly Team Leader Reports that are due on the 15<sup>th</sup> of the month following the close of each quarter, which include but are not limited to:
    - 25.15.2.1. Quarterly staffing summary.
    - 25.15.2.2. Quarterly meeting summary.
    - 25.15.2.3. Referral and enrollment efforts.
    - 25.15.2.4. Community outreach efforts inclusive of outreach descriptions, occurrences, and agencies contacted.
- 25.16. The Contractor shall submit a ESMI/FEP – CSC treatment program Sustainability Plan no later than June 30th 2023 following full implementation of services for Department review and approval.
- 25.17. The Contractor shall submit invoices for services in a format provided by the BMHS Financial Management Unit, which are processed for payment upon verification of timely reporting.

**26. Referral, Educations, Assessment, Prevention (REAP) and Enhanced REAP**

Seacoast Mental Health Center, Inc.

Exhibit A – Amendment #4

Contractor Initials

**New Hampshire Department of Health and Human Services  
Mental Health Services**



**Exhibit A Amendment # 4**

- 26.1. The Contractor shall provide a statewide community-based education and brief intervention-counseling program in accordance with protocols and policies approved by the Department, that are specifically designed for:
  - 26.2. Individuals who are sixty (60) years of age and older;
  - 26.3. Families of individuals who are sixty (60) years of age and older;
  - 26.4. Other informal caregivers of individuals who are sixty (60) years of age and older.
- 26.5. The Contractor shall ensure priority of the program is the prevention or alleviation of substance misuse, including but not limited to:
  - 26.5.1. Alcohol.
  - 26.5.2. Medications.
  - 26.5.3. Other drugs/
- 26.6. The Contractor shall provide services to address factors that may include but are not limited to:
  - 26.6.1. Depression or emotional stress.
  - 26.6.2. Isolation.
  - 26.6.3. Interpersonal relationships.
  - 26.6.4. Grief and loss.
  - 26.6.5. Other life changes and issues that can affect an individual's ability to live independently, including home safety and injury prevention.
- 26.7. The Contractor shall ensure REAP services include:
  - 26.7.1. Counseling sessions to older adults over sixty (60) years of age, and their caregivers. The Contractor shall ensure:
    - 26.7.1.1. Sessions are conducted in clients' homes or community settings.
    - 26.7.1.2. Screenings and brief interventions are completed by using evidence-based instruments.
    - 26.7.1.3. Sessions are at no cost to the client.
    - 26.7.1.4. Three (3) to five (5) sessions are provided per client.
  - 26.7.2. Technical Assistance to area professionals, which includes senior housing managers and service coordinators, for assistance and guidance in dealing elderly-specific issues.
  - 26.7.3. Community Intervention and/or Mediation provided when conflict arises at local elder housing complexes, to:
    - 26.7.3.1. De-escalate situations.

DS  
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New Hampshire Department of Health and Human Services  
Mental Health Services

Exhibit A Amendment # 4

- 26.7.3.2. Find the sources of the problems.
- 26.7.3.3. Facilitate resolutions.
- 26.7.4. An annual meeting with all REAP counselors and housing specialists to provide training on:
  - 26.7.4.1. Evidenced based practices;
  - 26.7.4.2. Tools; and
  - 26.7.4.3. Approaches.
- 26.8. The Contractor shall ensure the enhanced REAP program is comprised of the existing REAP substance misuse services, above, and:
  - 26.8.1. Additional depression treatment services via the Evidenced Based Practice (EBP) Behavioral Activation (BA); and
  - 26.8.2. Increased symptom monitoring.
- 26.9. The Contractor shall screen eligible program participants for depressive symptoms and substance misuse, including medication misuse to determine if participants will be offered REAP services or Enhanced REAP services. The Contractor shall:
  - 26.9.1. Utilize the Patient Health Questionnaire-9 (PHQ-9) to screen individuals for depression symptoms.
  - 26.9.2. Offer REAP services to participants who screen below the clinical threshold for depression.
  - 26.9.3. Offer Enhanced REAP to participants who screen above the clinical threshold for depression.
  - 26.9.4. Provide Motivational Interviewing (MI) and BA to participants who screen positive for substance misuse
  - 26.9.5. Ensure Enhanced REAP, BA and MI treatments are integrated in in services provided to participants who screen positive for depression or co-occurring substance misuse and depression.
- 26.10. The Contractor shall ensure administrative oversight for all REAP services and technical assistance is provided by Certified Prevention Specialists in accordance with the State of NH Prevention Certification Board and the International Certification and Reciprocity Consortium.
- 26.11. The Contractor shall conduct evaluations of REAP services and provide evaluation results to the Department, which include:
  - 26.11.1. Short Term Outcomes: Increase social connections; Increase activity to maintain health, independence, and mental health; Reduction of harm in mixing medications with other substances;

DC



**New Hampshire Department of Health and Human Services  
Mental Health Services**

**Exhibit A Amendment # 4**

- 26.11.2. Intermediate Outcomes: Increase perception of harm and awareness; and
- 26.11.3. Long-term Outcomes: Reduce thirty (30) day use of alcohol, binge or heavy drinking, and related consequences of substance use (e.g. alcohol use and prescribed medications). Elderly and families/caretakers are informed of the dangers of substance misuses and opportunities for healthy lifestyles that are possible through REAP.
- 26.12. The Contractor shall provide quarterly reports relative to meeting the Block Grant National Outcomes Data.
- 26.13. The Contractor shall notify the Department when the Contractor is not in compliance with grant and will provide a corrective action plan to ensure full compliance with grant requirements.
  - 26.13.1. The Contractor shall collaborate with the Regional Public Health Networks to:
  - 26.13.2. Provide education regarding substance misuse among older adults and the related dangers;
  - 26.13.3. Share data across disciplines; and
  - 26.13.4. Provide outreach of services.
- 26.14. The Contractor shall submit a Quarterly Program Service Report no later than the fifteenth (15th) of the month following the State Fiscal Year quarter reported, as instructed by the Department.
- 26.15. The Contractor shall obtain client feedback relative to the quality of services provided and report the outcome to the Department in the Quarterly Program Service Report that is due for the second (2nd) quarter.

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**New Hampshire Department of Health and Human Services  
Mental Health Services**



**Exhibit B Amendment #4**

**Method and Conditions Precedent to Payment**

1. This Agreement is funded by:
  - 1.1. 2.86% Title IIID: Preventative Health Money from the Administration for Community Living, as awarded on 2/11/2021, by the U.S. Department of Health and Human Services, CFDA# 93.043, FAIN# 2101NHOAPH-01.
  - 1.2. 5.72% Substance Abuse Prevention and Treatment (SAPT) Block Grant, as awarded on 10/1/2020, by the U.S. Department of Health and Human Services, CFDA# 93.959, FAIN# TI083464.
  - 1.3. 2.85% Projects for Assistance in Transition from Homelessness (PATH) as awarded on 9/17/2020, by the U.S. Department of Health and Human Services, CFDA# 93.150, FAIN X06SM083717-01.
  - 1.4. 2.27% Mental Health Block Grant, as awarded on 2/3/2021 and 3/11/2021, by the U.S. Department of Health and Human Services, Substance Abuse and Mental Health Services Administration, CFDA# 93.958, FAIN B09SM083816 and FAIN B09SM083987
  - 1.5. 85.79% General funds.
  - 1.6. 0.51% Other funds; Behavioral Health Services Information System (BHSIS). U.S. Department of Health and Human Services.
2. For the purposes of this Agreement:
  - 2.1. The Department has identified the Contractor as a Subrecipient, in accordance with 2 CFR 200.331.
  - 2.2. The Department has identified this Agreement as NON-R&D, in accordance with 2 CFR §200.332.
3. The State shall pay the Contractor an amount not to exceed the Price Limitation, specified in Form P-37, General Provisions, Block 1.8 for the services provided by the Contractor pursuant to Exhibit A, Amendment #4 Scope of Services.
4. The Contractor agrees to provide the services in Exhibit A, Amendment #4 Scope of Services in compliance with funding requirements.
5. The Contractor shall provide a Revenue and Expense Budget on a Department-provided template, within twenty (20) business days from the contract effective date, for Department approval.
6. Notwithstanding anything to the contrary herein, the Contractor agrees that funding under this Contract may be withheld, in whole or in part, in the event of noncompliance with any State or Federal law, rule or regulation applicable to the services provided, or if the said services have not been completed in accordance with the terms and conditions of this Agreement.
7. Mental Health Services provided by the Contractor shall be paid by the New Hampshire Department of Health and Human Services as follows:
  - 7.1. For Medicaid enrolled individuals:
    - 7.1.1. Medicaid Care Management: If enrolled with a Managed Care Organization (MCO), the Contractor shall be paid in accordance with its contract with the MCO.
    - 7.1.2. Medicaid Fee for Service: The Contractor shall bill Medicaid for services on the Fee for Service (FFS) schedule.



**New Hampshire Department of Health and Human Services  
Mental Health Services**

**Exhibit B Amendment #4**



7.2. For individuals with other insurance or payors:

7.2.1. The Contractor shall directly bill the other insurance or payors.

8. All Medicaid/MCO invoicing shall follow billing and coding requirements outlined by the Department when appropriate. For the purpose of Medicaid billing, a Unit of Service is described in the Department-published CMH NH Fee Schedule, as may be periodically updated, or as specified in NH Administrative Rule He-M 400. However, for NH Administrative Rule He-M 426.12 Individualized Resiliency and Recovery Oriented Services (IROS), a Unit of Service is defined as fifteen (15) minutes. The Contractor shall report and bill in whole units. The intervals of time in the table below define how many units to report or bill. All such limits may be subject to additional Department guidance or updates as may be necessary to remain in compliance with Medicaid standards.

Direct Service Time Intervals	Unit Equivalent
0-7 minutes	0 units
8-22 minutes	1 unit
23-37 minutes	2 units
38-52 minutes	3 units
53-60 minutes	4 units

9. Other Contract Programs:

9.1. The table below summarizes the other contract programs and their maximum allowable amounts.

Program to be Funded	SFY2019 Amount	SFY2019 Amount	SFY2020 Amount	SFY2021 Amount	SFY2022 Amount	SFY2023 Amount
Div. for Children Youth and Families (DCYF) Consultation	\$1,770	\$1,770	\$1,770	\$1,770	\$1,770	\$1,770
Emergency Services (effective SFY 22)	\$377,820	\$377,820	\$377,820	\$377,820	\$377,820	\$0
Crisis Service Transformation Including Mobile Crisis (effective SFY 22)	\$0	\$0	\$0	\$0	\$615,368	\$0
Rapid Response Crisis Services	\$0	\$0	\$0	\$0	\$0	\$993,188
Assertive Community Treatment Team (ACT) - Adults	\$225,000	\$225,000	\$225,000	\$225,000	\$225,000	\$225,000
ACT Enhancement Payments	\$0	\$25,000	\$0	\$0	\$12,500	\$12,500
Behavioral Health Services Information System (BHSIS)	\$5,000	\$5,000	\$5,000	\$5,000	\$10,000	\$10,000

**New Hampshire Department of Health and Human Services  
Mental Health Services**



**Exhibit B Amendment #4**

Modular Approach to Therapy for Children with Anxiety, Depression, Trauma or Conduct Problems (MATCH)	\$4,000	\$0	\$5,000	\$5,000	\$5,000	\$5,000
Rehabilitation for Empowerment, Education and Work (RENEW)	\$3,945	\$3,945	\$6,000	\$6,000	\$6,000	\$6,000
PATH Provider (BHS Funding)	\$25,000	\$25,000	\$38,234	\$38,234	\$38,234	\$38,234
Housing Bridge Start Up Funding	\$0	\$25,000	\$0	\$0	\$0	\$0
General Training Funding	\$0	\$10,000	\$0	\$0	\$5,000	\$5,000
System Upgrade Funding	\$0	\$30,000	\$0	\$0	\$15,000	\$15,000
REAP Funding	\$245,000	\$245,000	\$245,000	\$245,000	\$245,000	\$245,000
VR Work Incentives	\$0	\$0	\$0	\$0	\$80,000	\$80,000
System of Care 2.0	\$0	\$0	\$0	\$0	\$263,028	\$263,028
First Episode Psychosis Training & Services	\$0	\$0	\$0	\$0	\$111,000	\$60,000
<b>Total</b>	<b>\$887,535</b>	<b>\$973,535</b>	<b>\$903,824</b>	<b>\$903,824</b>	<b>\$2,010,720</b>	<b>\$1,959,720</b>

9.2. Payment for each contracted service in the above table shall be made on a cost reimbursement basis only, for allowable expenses and in accordance with the Department-approved individual program budgets.

9.2.1. The Contractor shall provide invoices on Department-supplied forms.

9.2.2. The Contractor shall provide supporting documentation to support evidence of actual expenditures, in accordance with the Department-approved Revenue and Expense budgets.

9.2.3. Allowable costs and expenses shall be determined by the Department in accordance with applicable state and federal laws and regulations.

9.3. Failure to expend Program funds as directed may, at the discretion of the Department, result in financial penalties not greater than the amount of the directed expenditure.

9.4. The Contractor shall submit an invoice for each program above by the tenth (10<sup>th</sup>) working day of each month, which identifies and requests reimbursement for authorized expenses incurred in the prior month. The invoice must be submitted to:

Financial Manager  
Bureau of Behavioral Health  
Department of Health and Human Services  
105 Pleasant Street, Main Building  
Concord, NH 03301

**New Hampshire Department of Health and Human Services  
Mental Health Services**



**Exhibit B Amendment #4**

- 9.5. The State shall make payment to the Contractor within thirty (30) days of receipt of each Department-approved invoice for Contractor services provided pursuant to this Agreement.
- 9.6. Division for Children, Youth, and Families (DCYF) Consultation: The Contractor shall be reimbursed at a rate of **\$73.75** per hour for a maximum of two (2) hours per month for each of the twelve (12) months in the fiscal year for services outlines in Exhibit A, Amendment #4 Scope of Services, Division for Children, Youth, and Families (DCYF).
- 9.7. Rapid Response Crisis Services: DHHS shall reimburse the Contractor only for those Crisis Services provided to clients through designated Rapid Response teams defined in Exhibit A, Amendment #4 Scope of Services, Provision of Crisis Services. Effective July 1, 2021, the Contractor shall bill and seek reimbursement for mobile crisis services provided to individuals pursuant to this Agreement as follows:
  - 9.7.1. For Medicaid enrolled individuals through the Department Medicaid Fee for Service program in accordance with the current, publically posted Fee for Service (FFS) schedule located at NHMMIS.NH.gov.
  - 9.7.2. For Managed Care Organization enrolled individuals the Contractor shall be reimbursed pursuant to the Contractor's agreement with the applicable Managed Care Organization for such services.
  - 9.7.3. For individuals with other health insurance or other coverage for the services they receive, the Contractor will directly bill the other insurance or payors.
  - 9.7.4. For individuals without health insurance or other coverage for the services received, and for operational costs contained in Exhibit B, Amendment #4 Method and Conditions Precedent to Payment or which the Contractor cannot otherwise seek reimbursement from an insurance or third-party payer, the Contractor will directly bill the Department to access contract funds provided through this Agreement.
    - 9.7.4.1. Invoices of this nature shall include general ledger detail indicating the Department is only being invoiced for net expenses, shall only be reimbursed up to the current Medicaid rate for the services provided and contain the following items for each client and line item of service:
      - 9.7.4.1.1. First and last name of client.
      - 9.7.4.1.2. Date of birth.
      - 9.7.4.1.3. Medicaid ID Number.
      - 9.7.4.1.4. Date of Service identifying date, units, and any possible third party reimbursement received.
  - 9.7.5. Payment shall be on a cost reimbursement basis for actual expenditures incurred in the fulfillment of this Agreement, and shall be in accordance with the approved line item, as specified in the Department-approved budget.
    - 9.7.5.1. The Contractor shall provide a Mobile Crisis Budget within twenty (20) business days from the contract effective date on a Department-provided template for Department approval.
    - 9.7.5.2. Law enforcement is not an authorized expense.

**New Hampshire Department of Health and Human Services  
Mental Health Services**



**Exhibit B Amendment #4**

9.8. Crisis Transformation Startup Funds: Payment for start-up period expenses incurred by the Contractor shall be made by the Department based on the start-up amount of **\$103,040**; the total of all such payments shall not exceed the specified start-up amount total and shall not exceed the total expenses actually incurred by the Contractor for the start-up period. All Department payments to the Contractor for the start-up period shall be made on a cost reimbursement basis.

STARTUP COSTS	TOTAL COST
Recruitment Startup	\$50,000
IT Equipment, Supplies & Development	\$42,000
Indirect Cost Limit of 12%	\$11,040

9.9. Assertive Community Treatment Team (ACT) Adults: The Contractor shall be paid based on an activity and general payment as outlined below. Funds support programming and staffing defined in Exhibit A, Amendment #4 Scope of Services, Adult Assertive Community Treatment (ACT) Teams.

ACT Costs	INVOICE TYPE	TOTAL COST
Invoice based payments on invoice	Programmatic costs as outlined on invoice by month	\$225,000
ACT Enhancements	<p>Agencies may choose one of the following for a total of 5 (five) one time payments of \$5000. Each item may only be reported on one time for payment.</p> <ol style="list-style-type: none"> <li>1. Agency employs a minimum of .5 Psychiatrists on Team based on SFY 19 or 20 Fidelity Review.</li> <li>2. Agency receives a 4 or higher score on their SFY 19 or 20 Fidelity Review for Consumer on Team, Nurse on Team, SAS on Team, SE on Team, or Responsibility for crisis services.</li> </ol> <p>ACT Incentives can be drawn down upon completion of the CMHC FY22 Fidelity Review. \$6,250 can be drawn down for each incentive to include; intensity and frequency of individualized client care to total \$12,500.</p> <p>Intensity of services must be measured between 50-84 minutes of services per client per week on average. Frequency of service for an individual must be between 2-3 times per client per week.</p>	<p>\$25,000 in SFY 2019, \$12,500 per SFY for 2022 \$12,500 per SFY for 2023</p>

**New Hampshire Department of Health and Human Services  
Mental Health Services**



**Exhibit B Amendment #4**

	<p>ACT Incentives may be drawn down upon completion of the CMHC FY23 Fidelity Review. \$6,250 may be drawn down for 1 of the following incentives to include; intensity and frequency of individualized client care.</p> <p>Intensity of services must be measured between 50-84 minutes of services per client per week on average. Frequency of service for an individual must be between 2-3 times per client per week.</p> <p>ACT Incentives may be drawn down quarterly based on staffing data. \$1,562.5 may be drawn down each quarter for 1 of the following incentives to include; peer or co-occurring disorder staff on team to total \$6,250.</p> <p>ACT team(s) must report a minimum of .5FT peer for the quarter ACT team(s) must report a minimum of .5FT COD staff for the quarter</p>	
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- 9.10. Behavioral Health Services Information System (BHSIS): Funds to be used for items outlined in Exhibit A, Amendment #4 Scope of Services.
- 9.11. MATCH: Funds to be used to support services and trainings outlined in Exhibit A, Amendment #4 Scope of Services. The breakdown of this funding per SFY effective SFY 2020 is outlined below.

TRAC COSTS	CERTIFICATION OR RECERTIFICATION	TOTAL COST
\$2,500	\$250/Person X 10 People = \$2,500	\$5,000

- 9.12. RENEW Sustainability Continuation: The Department shall reimburse the Contractor for RENEW Activities Outlines in Exhibit A, RENEW Sustainability. Renew costs will be billed on green sheets and will have detailed information regarding the expense associated with each of the following items, not to exceed \$6,000 annually. Funding can be used for training of new Facilitators; training for an Internal Coach; coaching IOD for Facilitators, Coach, and Implementation Teams; and Travel costs.
- 9.13. PATH Funding: Subject to change based on performance standards, HMIS compliance, SAMHSA requirements, and PATH grant requirements as outlined in Exhibit A, Amendment #4 Scope of Services, PATH Services.

**New Hampshire Department of Health and Human Services  
Mental Health Services**



**Exhibit B Amendment #4**

9.14. Housing Support Services including Bridge: The contractor shall be paid based on an activity and general payment as outlined below. Funds to be used for the provision of services as outlined in Exhibit A, Amendment #4 Scope of Services.

Housing Services Costs	INVOICE TYPE	TOTAL COST
Hire of a designated housing support staff	One time payment	\$15,000
Direct contact with each individual receiving supported housing services in catchment area as defined in Exhibit A	One time payment	\$10,000

9.15. First Episode Psychosis Training and Services: The contractor shall be paid based on an activity and general payment as outlined below. Funds support training, programming and staffing defined in Exhibit A, Amendment #2 Scope of Services, Early Serious Mental Illness/First Episode Psychosis Coordinated Specialty Care. Invoices will only be processed upon receipt of outlined data reports and invoice shall reference contract budget line items. All trainings must receive advanced approval in writing by the Department.

FEP/ESMI Services Costs	TOTAL COST
Staff Training on EBP FEP/ESMI Coordinated Specialty Care	\$51,000
Invoiced based payments for unbillable services delivered by the FEP/ESMI team	\$60,000

9.16. General Training Funding: Funds are available in SFY 2019, SFY 2022 and SFY2023 to support any general training needs for staff. Focus should be on trainings needed to retain current staff or trainings needed to obtain staff for vacant positions.

9.17. System Upgrade Funding: One time funds available in SFY 2019, SFY 2022 and SFY2023 to support software, hardware, and data upgrades to support items outlined in Exhibit A, Amendment #4 Scope of Services, Data Reporting. Funds may also be used to support system upgrades to ensure accurate insurance billing occurs as outlined in Exhibit B, Method and Conditions Precedent to Payment, Section 9. Invoice for funds should outline activity it has supported.

9.18. REAP Funding: Funding to support services, training, and support as outlined in Exhibit A, Amendment #4 Scope of Services.

9.19. System of Care 2.0: Funds are available in SFY 2022 and SFY2023 to support a School Liaison position and associated program expenses as outlined in the below budget table.

School Liaison and Supervisory Positions & Benefits	130,000.00
Program Staff Travel	12,075.00
Program Office Supplies, Copying and Postage	8,700.00
Implementation Science and MATCH-ADTC Training for CMHC staff	7,500.00

**New Hampshire Department of Health and Human Services  
Mental Health Services**



**Exhibit B Amendment #4**

Professional development for CMHC staff in support of grant goals and deliverables	30,000.00
Expenses incurred in the delivery of services not supported by Medicaid, private insurance, or other source	60,000.00
Indirect Costs (not to exceed 6%)	14,753.00
<b>Total</b>	<b>263,028.00</b>

10. Notwithstanding paragraph 18 of the General Provisions of this Agreement P-37, an amendment limited to the adjustment of the amounts between budget line items and/or State Fiscal Years, related items, and amendments of related budget exhibits, and within the price limitation, can be made by written agreement of both parties and may be made without obtaining approval of Governor and Executive Council.

# State of New Hampshire

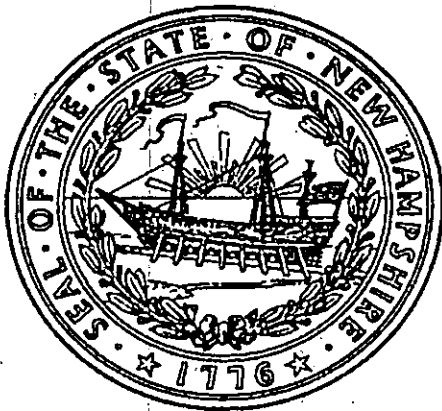
## Department of State

### CERTIFICATE

I, William M. Gardner, Secretary of State of the State of New Hampshire, do hereby certify that SEACOAST MENTAL HEALTH CENTER, INC. is a New Hampshire Nonprofit Corporation registered to transact business in New Hampshire on January 21, 1963. I further certify that all fees and documents required by the Secretary of State's office have been received and is in good standing as far as this office is concerned.

Business ID: 65254

Certificate Number: 0005749624



IN TESTIMONY WHEREOF,

I hereto set my hand and cause to be affixed  
the Seal of the State of New Hampshire,  
this 5th day of April A.D. 2022.

A handwritten signature in black ink, appearing to read "William M. Gardner".

William M. Gardner  
Secretary of State



**CERTIFICATE OF AUTHORITY**

I, Monica Kieser, hereby certify that:

1. I am a duly elected Clerk/Secretary/Officer of Seacoast Mental Health Center, Inc.
2. The following is a true copy of a vote taken at a meeting of the Board of Directors/shareholders, duly called and held on June 2, 2022, at which a quorum of the Directors/shareholders were present and voting.

**VOTED:** That Jay Couture, President and CEO

is duly authorized on behalf of Seacoast Mental Health Center, Inc. to enter into contracts or agreements with the State of New Hampshire and any of its agencies or departments and further is authorized to execute any and all documents, agreements and other instruments, and any amendments, revisions, or modifications thereto, which may in his/her judgment be desirable or necessary to effect the purpose of this vote.

3. I hereby certify that said vote has not been amended or repealed and remains in full force and effect as of the date of the contract/contract amendment to which this certificate is attached. This authority **remains valid for thirty (30) days** from the date of this Certificate of Authority. I further certify that it is understood that the State of New Hampshire will rely on this certificate as evidence that the person(s) listed above currently occupy the position(s) indicated and that they have full authority to bind the corporation. To the extent that there are any limits on the authority of any listed individual to bind the corporation in contracts with the State of New Hampshire, all such limitations are expressly stated herein.

Dated: 6/3/2022



Signature of Elected Officer

Name: Monica Kieser

Title: President, Board of Directors



# CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)  
2/28/2022

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

**IMPORTANT:** If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

<b>PRODUCER</b> Fred C. Church Insurance 41 Wellman Street Lowell MA 01851	<b>CONTACT NAME:</b> PHONE (A/C No. Ext): 978-458-1865      FAX (A/C No): 978-454-1865 E-MAIL ADDRESS: jnorton@fredchurch.com	
	<b>INSURER(S) AFFORDING COVERAGE</b> NAIC #	
<b>INSURED</b> Seacoast Mental Health Center, Inc. 1145 Sagamore Avenue Portsmouth NH 03801	SEACMEN-01	INSURER A : Philadelphia Indemnity Insurance Company      18058
		INSURER B : Granite State HC & HS Trust
		INSURER C :
		INSURER D :
		INSURER E :

**COVERAGES**      **CERTIFICATE NUMBER:** 1041041509      **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSR	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR  GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input checked="" type="checkbox"/> LOC OTHER:			PHPK2384274	3/1/2022	3/1/2023	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000 MED EXP (Any one person) \$ 5,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 3,000,000 PRODUCTS - COM/PROP AGG \$ 3,000,000 \$
A	AUTOMOBILE LIABILITY <input checked="" type="checkbox"/> ANY AUTO OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> HIRED AUTOS ONLY <input checked="" type="checkbox"/> NON-OWNED AUTOS ONLY <input checked="" type="checkbox"/> Comp \$1,000 <input checked="" type="checkbox"/> Coll \$1,000			PHPK2384271	3/1/2022	3/1/2023	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
A	<input checked="" type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> DED <input checked="" type="checkbox"/> RETENTION \$ 10,000			PHUB757923	3/1/2022	3/1/2023	EACH OCCURRENCE \$ 5,000,000 AGGREGATE \$ 5,000,000 \$
B	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N N	N/A	HCHS20200000262	1/1/2022	1/1/2023	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTHER E.L. EACH ACCIDENT \$ 1,000,000 E.L. DISEASE - EA EMPLOYEE \$ 1,000,000 E.L. DISEASE - POLICY LIMIT \$ 1,000,000
A	Professional Liability			PHPK2384274	3/1/2022	3/1/2023	\$1,000,000 \$3,000,000 Per Occurrence Annual Aggregate

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

<b>CERTIFICATE HOLDER</b>  NH Department of Health and Human Services 129 Pleasant Street Concord NH 03301	<b>CANCELLATION</b>  SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.
	AUTHORIZED REPRESENTATIVE 

SEACOAST MENTAL HEALTH CENTER, INC.

***MISSION STATEMENT***

Seacoast Mental Health Center Inc. is a private, not-for-profit, comprehensive mental health facility serving the eastern half of Rockingham County, New Hampshire. The mission of the Center is to provide a broad, comprehensive array of high quality, effective and accessible mental health services to residents of the eastern half of Rockingham County.

Seacoast Mental Health Center, Inc.

FINANCIAL STATEMENTS

June 30, 2021

Seacoast Mental Health Center, Inc.  
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June 30, 2021

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**Kittell Branagan & Sargent**

*Certified Public Accountants*

Vermont License #167

## INDEPENDENT AUDITOR'S REPORT

To the Board of Directors of  
Seacoast Mental Health Center, Inc.  
Portsmouth, New Hampshire

We have audited the accompanying financial statements of Seacoast Mental Health Center, Inc. (a nonprofit organization) which comprise the statement of financial position as of June 30, 2021, and the related statements of activities and changes in net assets and cash flows for the year then ended, and the related notes to the financial statements.

### **Management's Responsibility for the Financial Statements**

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

### **Auditor's Responsibility**

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

To the Board of Directors of  
Seacoast Mental Health Center, Inc.  
Page 2

### **Opinion**

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of Seacoast Mental Health Center, Inc. as of June 30, 2021, and the changes in its net assets and its cash flows for the year then ended in accordance with accounting principles generally accepted in the United States of America.

### **Report on Supplementary Information**

Our audit was conducted for the purpose of forming an opinion on the financial statements as a whole. The supplementary information on Pages 13 through 16 is presented for purposes of additional analysis and is not a required part of the financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the financial statements. The information has been subjected to the auditing procedures applied in the audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the information is fairly stated in all material respects in relation to the financial statements as a whole.

*Kittell, Branagan + Sargent*

St. Albans, Vermont  
September 8, 2021

Seacoast Mental Health Center, Inc.  
STATEMENT OF FINANCIAL POSITION  
June 30, 2021

ASSETS

CURRENT ASSETS

Cash and Cash Equivalents	\$ 4,397,254
Accounts receivable (net of \$400,000 allowance)	1,116,839
Investments	6,513,010
Prepaid expenses	<u>165,173</u>

TOTAL CURRENT ASSETS 12,192,276

PROPERTY AND EQUIPMENT - NET 178,141

TOTAL ASSETS \$ 12,370,417

LIABILITIES AND NET ASSETS

CURRENT LIABILITIES

Accounts payable	\$ 137,853
Deferred income	27,390
Accrued vacation	273,102
Accrued expenses	<u>704,232</u>

TOTAL CURRENT LIABILITIES 1,142,577

NET ASSETS

Net assets without donor restriction 11,227,840

TOTAL LIABILITIES AND NET ASSETS \$ 12,370,417

See Notes to Financial Statements



Seacoast Mental Health Center, Inc.  
 STATEMENT OF ACTIVITIES AND CHANGES IN NET ASSETS  
 For the Year Ended June 30, 2021

PUBLIC SUPPORT AND REVENUES

Public support -	
Federal	\$ 78,856
State of New Hampshire - BMHS	1,049,394
Other public support	1,256,130
Total Public Support	<u>2,384,380</u>
Revenues -	
Program service fees	17,582,358
Rental income	65,102
Other revenue	775,063
Total Revenues	<u>18,422,523</u>

TOTAL PUBLIC SUPPORT AND REVENUES 20,806,903

OPERATING EXPENSES

BBH funded program services -	
Children services	5,202,578
Emergency services	2,047,413
Adult services	7,405,837
Act Team	1,743,816
Substance Use Disorder	696,264
Fairweather Lodge	833,607
REAP	<u>414,943</u>

TOTAL EXPENSES 18,344,458

EXCESS OF PUBLIC SUPPORT AND  
 REVENUE OVER EXPENSES FROM OPERATIONS 2,462,445

OTHER INCOME

PPP loan forgiveness	2,153,073
Investment Income	<u>731,168</u>

TOTAL OTHER INCOME 2,884,241

TOTAL INCREASE IN NET ASSETS 5,346,686

NET ASSETS WITHOUT DONOR RESTRICTION, beginning 5,881,154

NET ASSETS WITHOUT DONOR RESTRICTION, ending \$ 11,227,840

See Notes to Financial Statements

Seacoast Mental Health Center, Inc.  
STATEMENT OF CASH FLOWS  
For the Year Ended June 30, 2021

CASH FLOWS FROM OPERATING ACTIVITIES	
Increase in net assets	\$ 5,346,686
Adjustments to reconcile to net cash provided by operations:	
Depreciation	74,539
PPP loan forgiveness	(2,153,073)
(Increase) decrease in:	
Accounts receivable - trade	132,496
Prepaid expenses	(39,441)
Increase (decrease) in:	
Accounts payable & accrued liabilities	(12,841)
Deferred income	<u>10,766</u>
NET CASH PROVIDED BY OPERATING ACTIVITIES	<u>3,359,132</u>
CASH FLOWS FROM INVESTING ACTIVITIES	
Purchases of property and equipment	(59,471)
Investment activity, net	<u>(2,725,266)</u>
NET CASH USED BY FINANCING ACTIVITIES	<u>(2,784,737)</u>
NET INCREASE IN CASH	574,395
CASH AT BEGINNING OF YEAR	<u>3,822,859</u>
CASH AT END OF YEAR	<u>\$ 4,397,254</u>

See Notes to Financial Statements

Seacoast Mental Health Center, Inc.  
NOTES TO FINANCIAL STATEMENTS  
June 30, 2021

NOTE 1 SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

Organization

Seacoast Mental Health Center, Inc. (the Center) is a not-for-profit corporation, organized under New Hampshire law to provide services in the areas of mental health, and related non-mental health programs; it is exempt from income taxes under Section 501 (c)(3) of the Internal Revenue Code. In addition, the organization qualifies for the charitable contribution deduction under Section 170 (b)(1)(a) and has been classified as an organization that is not a private foundation under Section 509(a)(2).

Basis of Presentation

The financial statements of the Center have been prepared on the accrual basis in accordance with accounting principles generally accepted in the United States of America. The financial statements are presented in accordance with Financial Accounting Standards Board (FASB) Accounting Standards Codification (ASC) 958 dated August 2016, and the provisions of the American Institute of Certified Public Accountants (AICPA) "Audit and Accounting Guide for Not-for-Profit Organizations" (the "Guide"). (ASC) 958-205 was effective July 1, 2018.

Under the provisions of the Guide, net assets and revenues and gains and losses are classified based on the existence or absence of donor-imposed restrictions. Accordingly, the net assets of the Center and changes therein are classified as follows:

Net assets without donor restrictions: Net assets that are not subject to donor-imposed restrictions and may be expended for any purpose in performing the primary objectives of the Center. The Center's board may designate assets without restrictions for specific operational purposes from time to time.

Net assets with donor restrictions: Net assets subject to stipulations imposed by donors and grantors. Some donor restrictions are temporary in nature; those restrictions will be met by actions of the Non-Profit Organization or by the passage of time. Other donor restrictions are perpetual in nature, whereby the donor has stipulated the funds be maintained in perpetuity.

Basis of Accounting

Income and expenses are reported on the accrual basis, which means that income is recognized as it is earned and expenses are recognized as they are incurred whether or not cash is received or paid out at that time.

Income Taxes

Consideration has been given to uncertain tax positions. The federal income tax returns for the years ended after June 30, 2018, remain open for potential examination by major tax jurisdictions, generally for three years after they were filed.

Estimates

The preparation of financial statements in conformity with generally accepted accounting principles require management to make estimates and assumptions that affect certain reported amounts and disclosures. Accordingly, actual results could differ from those estimates.

Seacoast Mental Health Center, Inc.  
NOTES TO FINANCIAL STATEMENTS  
June 30, 2021

NOTE 1 SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (continued)

Related Organizations

The Center leases property and equipment from Seacoast Mental Health Center Resource Group, Inc. - a related non-profit corporation formed in 1985 for the benefit of Seacoast Mental Health Center, Inc. Seacoast Mental Health Center Resource Group was formed to support the operations of Seacoast Mental Health Center, Inc. by managing and renting property and raising other funds on its behalf.

Depreciation

The cost of property, equipment and leasehold improvements is depreciated over the estimated useful life of the assets using the straight line method. Assets deemed to have a useful life greater than three years are deemed capital in nature. Estimated useful lives range from 3 to 30 years.

State Grants

The Center receives a number of grants from and has entered into various contracts with the State of New Hampshire related to the delivery of mental health services.

Vacation Pay and Fringe Benefits

Vacation pay is accrued and charged to the programs when earned by the employee. Fringe benefits are allocated to the appropriate program expense based on the percentage of actual time spent on the programs.

Cash and Cash Equivalents

For purposes of the statement of cash flows, the Center considers all short-term debt securities purchased with a maturity of three months or less to be cash equivalents.

Accounts Receivable

Accounts receivable are recorded based on the amount billed for services provided, net of respective allowances.

Policy for Evaluating Collectability of Accounts Receivable

In evaluating the collectability of accounts receivable, the Center analyzes past results and identifies trends for each major payor source of revenue for the purpose of estimating the appropriate amounts of the allowance for doubtful accounts. Data in each major payor source is regularly reviewed to evaluate the adequacy of the allowance for doubtful accounts. Specifically, for receivables relating to services provided to clients having third-party coverage, an allowance for doubtful accounts and a corresponding provision for bad debts are established for amounts outstanding for an extended period of time and for third-party payors experiencing financial difficulties; for receivables relating to self-pay clients, a provision for bad debts is made in the period services are rendered based on experience indicating the inability or unwillingness of clients to pay amounts for which they are financially responsible.

Seacoast Mental Health Center, Inc.  
NOTES TO FINANCIAL STATEMENTS  
June 30, 2021

NOTE 1 SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (continued)

Based on management's assessment, the Center provides for estimated uncollectible amounts through a charge to earnings and a credit to a valuation allowance. Balances that remain outstanding after the Center has used reasonable collection efforts are written off through a change to the valuation allowance and a credit to accounts receivable.

The Center increased its estimate in the allowance for doubtful accounts to \$400,000 as of June 30, 2021 from \$350,000 as of June 30, 2020. This was a result of Other insurance accounts receivable increasing to \$431,278 as of June 30, 2021 from \$325,424 as of June 30, 2020 and client balances increasing to \$209,943 as of June 30, 2021 from \$154,423 as of June 30, 2020.

Client Service Revenue

On July 1, 2020, the Center adopted ASC Topic 606 with no significant impact to its financial position or operations, using the modified retrospective method. There were no contracts that were not completed as of July 1, 2020. The client had no adjustment to opening net assets as of July 1, 2020 as a result of adopting ASC Topic 606. There was no material impact on revenue for the year ended June 30, 2021 as a result of applying ASC Topic 606.

Client Service Revenue is reported at the amount that reflects the consideration the corporation expects to receive in exchange for the services provided. These amounts are due from patients or third party payers and include variable consideration for retroactive adjustments, if any, under reimbursement programs. Performance obligations are determined based on the nature of the services provided. Client service revenue is recognized as performance obligations are satisfied. The Center recognized revenue for mental health services in accordance with ASC 606, Revenue for contracts with Customers. The Center has determined that these services included under the daily or monthly fee have the same timing and pattern of transfer and are a series of distinct services that are considered one performance obligation which is satisfied over time. The Center receives revenues for services under various third-party payer programs which include Medicaid and other third-party payers. The transaction price is based on standard charges for services provided to residents, reduced by applicable contractual adjustments, discounts, and implicit pricing concessions. The estimates of contractual adjustments and discounts are based on contractual agreements, discount policy, and historical collection experience. The corporation estimates the transaction price based on the terms of the contract with the payer, correspondence with the payer and historical trends.

Client service revenue (net of contractual allowances and discounts but before taking account of the provision for bad debts) recognized during the year ended June 30, 2021 totaled \$17,582,358, of which \$17,120,209 was revenue from third-party payors and \$462,149 was revenue from self-pay clients.

Third Party Contractual Arrangements

A significant portion of patient revenue is derived from services to patients insured by third-party payors. The center receives reimbursement from Medicare, Medicaid, Blue Cross, and other third-party insurers at defined rates for services rendered to patients covered by these programs.

Seacoast Mental Health Center, Inc.  
NOTES TO FINANCIAL STATEMENTS  
June 30, 2021

NOTE 1 SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (continued)

The difference between the established billing rates and the actual rate of reimbursement is recorded as allowances when recorded. A provision for estimated contractual allowances is provided on outstanding patient receivables at the balance sheet date.

NOTE 2 CLIENT SERVICE REVENUES FROM THIRD PARTY PAYORS

The Center has agreements with third-party payors that provide payments to the Center at established rates. These payments include:

New Hampshire and Managed Medicaid

The Center is reimbursed for services from the State of New Hampshire and Managed Care Organizations (MCOs) for services rendered to Medicaid clients. Payments for these services are received in the form of monthly capitation amounts that are predetermined in a contractual agreement with the MCOs.

Approximately 81% of net client service revenue is from participation in the state and managed care organization sponsored Medicaid programs for the year ended June 30, 2021. Laws and regulations governing the programs are complex and subject to interpretation and change. As a result, it is reasonably possible that recorded estimates could change materially in the near term.

As part of the contractual arrangement with the MCOs, the Center is required to provide a specific amount of services under an arrangement referred to as a Maintenance of Effort (MOE). Under the MOE, if levels of service are not met the Center may be subject to repayment of a portion of the revenue received. The MOE calculation is subject to interpretation and a source of continued debate and negotiations with MCOs. This MOE calculation may result in a liability that would require a payback to the MCOs. Additionally, please refer to Note 13 regarding the MOE being waived for the year ended June 30, 2021.

NOTE 3 ACCOUNTS RECEIVABLE

ACCOUNTS RECEIVABLE - TRADE

Due from clients	\$ 209,943
Insurance companies	431,278
Medicaid receivable	194,575
Medicare receivable	<u>128,754</u>
	964,550
Allowance for doubtful accounts	<u>(400,000)</u>
	<u>564,550</u>

Seacoast Mental Health Center, Inc.  
NOTES TO FINANCIAL STATEMENTS  
June 30, 2021

## NOTE 3 ACCOUNTS RECEIVABLE (continued)

## ACCOUNTS RECEIVABLE - OTHER

BMHS	338,921
BEAS	11,250
BDAS	20,800
PATH	6,374
BHSIS	5,000
IDN	66,092
MCO Directed Payments	96,544
Other AR	7,308
	<u>552,289</u>

TOTAL ACCOUNTS RECEIVABLE \$ 1,116,839

## NOTE 4 INVESTMENTS

The Center has invested funds with R.M. Davis Wealth Management. The approximate breakdown of these investments are as follows:

	<u>Cost</u>	<u>Unrealized Gain (Loss)</u>	<u>Market Value</u>
Cash & Money Market	\$ 117,908	\$ -	\$ 117,908
Fixed Income	2,557,505	18,898	2,576,403
Equities	2,434,816	627,077	3,061,893
Exchange Traded Funds	340,949	56,070	397,019
Mutual Funds	232,500	42,432	274,932
Other Assets	72,382	12,473	84,855
	<u>\$ 5,756,060</u>	<u>\$ 756,950</u>	<u>\$ 6,513,010</u>

Investment income consisted of the following:

Interest and dividends	\$ 97,205
Realized gains	20,014
Unrealized gains	639,540
Fee expenses	<u>(25,591)</u>
TOTAL	<u>\$ 731,168</u>

Seacoast Mental Health Center, Inc.  
NOTES TO FINANCIAL STATEMENTS  
June 30, 2021

NOTE 5 FAIR VALUE MEASUREMENTS

Professional accounting standards established a fair value hierarchy that prioritizes the inputs to valuation techniques used to measure fair value. The hierarchy gives the highest priority to unadjusted quoted prices in active markets for identical assets or liabilities (level 1 measurement) and the lowest priority to unobservable inputs (level 3 measurements). The three levels of the fair value hierarchy are described below:

Basis of Fair Value Measurement

- Level 1- Unadjusted quoted prices in active markets that are accessible at the measurement date for identical, unrestricted assets or liabilities;
- Level 2- Quoted prices in markets that are not considered to be active or financial instruments for which all significant inputs are observable, either directly or indirectly.
- Level 3- Prices or valuations that require inputs that are both significant to the fair value measurement and unobservable.

All investments are categorized as Level 1 and recorded at fair value, as of June 30, 2021. As required by professional accounting standards, investment assets are classified in their entirety based upon the lowest level of input that is significant to the fair value measurement.

NOTE 6 PROPERTY AND EQUIPMENT

Property and equipment, at cost, consists of the following:

Furniture, fixtures and computer equipment	\$ 599,323
Accumulated depreciation	<u>(421,182)</u>
Net Book Value	<u>\$ 178,141</u>

NOTE 7 LINE OF CREDIT

As of June 30, 2021, the Center had available a line of credit from a bank with an upper limit of \$500,000. At that date, \$-0- had been borrowed against the line of credit. These funds are available with an interest rate of The Wall Street Journal Prime Rate, floating. The line of credit expired and was not renewed.



Seacoast Mental Health Center, Inc.  
NOTES TO FINANCIAL STATEMENTS  
June 30, 2021

NOTE 8 DEFERRED INCOME

	\$	15,000
Bauman Family Foundation, Inc.		
Transportation Grant		<u>12,390</u>
TOTAL	\$	<u>27,390</u>

NOTE 9 RELATED PARTY TRANSACTIONS

During the year ended June 30, 2021, the Center collected \$84,000 from Seacoast Mental Health Center Resource Group, Inc. (Resource Group) in management fees for administrative services.

A line of credit is available to the Center from Resource Group with a limit of \$500,000. Interest is charged at prime plus 1%. As of June 30, 2021 \$-0- had been borrowed against the line of credit and the interest rate was 4.25%. During the year ended June 30, 2021 \$-0- was paid to the Resource Group in interest related to this line of credit.

Operating Leases

During the year ended June 30, 2021, the Center rented properties and equipment from the Resource Group. Total rent paid for the year for property and equipment was \$657,312 and \$101,412, respectively. The Center is obligated to the Resource Group under cancelable leases to continue to rent these facilities and equipment at an annual rate of approximately \$758,724. The annual rates of rents are revisited on an annual basis.

NOTE 10 EMPLOYEE BENEFIT PLAN

The Center has the option to make contributions to a tax-sheltered annuity on behalf of its employees. This program covers substantially all full-time employees. During the year ended June 30, 2021, contributions of \$307,530 were made by the Center to the plan.

NOTE 11 CONCENTRATIONS OF CREDIT RISK

Cash deposits in the Center's accounts at June 30, 2021 consist of the following:

	<u>Book Balance</u>	<u>Bank Balance</u>
Insured by FDIC*	<u>\$ 4,397,254</u>	<u>\$ 4,448,881</u>

The differences between book and bank balances are reconciling items such as deposits in transit and outstanding checks.

Seacoast Mental Health Center, Inc.  
NOTES TO FINANCIAL STATEMENTS  
June 30, 2021

NOTE 11      CONCENTRATIONS OF CREDIT RISK (continued)

\* The Center has entered into an Insurance Cash Sweep Deposit Placement Agreement which places funds into deposit accounts at receiving depository institutions from the Center's transaction account with Destination Institutions. Each Destination Institution is insured by the Federal Deposit Insurance Corporation (FDIC) up to the current maximum deposit insurance amount of \$250,000. Included in cash insured by FDIC as of June 30, 2021 is \$4,198,881 deposited at Destination Institutions through the Insured Cash Sweep service.

The Center grants credit without collateral to its clients, most of who are area residents and are insured under third-party payor agreements. The mix of receivables due from clients and third-party payors at June 30, 2021 is as follows:

Due from clients	22 %
Insurance companies	45
Medicaid	20
Medicare	<u>13</u>
	<u>100 %</u>

NOTE 12      LIQUIDITY

The following reflects the Center's financial assets available within one year for general expenditures as of June 30, 2021:

Cash and Cash Equivalents	\$ 4,397,254
Accounts Receivable	1,116,839
Investments	<u>6,513,010</u>
Financial assets available within one year for general expenditures	<u>\$12,027,103</u>

As part of the Center's liquidity management, it has a policy to structure its financial assets to be available as its general expenditures, liabilities, and other obligations come due.

NOTE 13      RISKS & UNCERTAINTIES

As a result of the spread of the COVID-19 Coronavirus, economic uncertainties have arisen which are likely to negatively impact net income. Other financial impact could occur though such potential impact and the duration cannot be reasonably estimated at this time. Possible effects may include, but are not limited to, disruption to the Center's customers and revenue, absenteeism in the Center's labor workforce, unavailability of products and supplies used in operations, and decline in value of assets held by the Center, including receivables and property and equipment.

Seacoast Mental Health Center, Inc.  
NOTES TO FINANCIAL STATEMENTS  
June 30, 2021

NOTE 13 RISKS & UNCERTAINTIES (continued)

Due to these economic uncertainties the Center applied for and received Federal support and aid funding through the Paycheck Protection Program (aka PPP) and the Provider Relief Fund, which was implemented as part of the Coronavirus Aid, Relief, and Economic Security Act (CARES Act). These proceeds were used to cover payroll costs, certain interest payments, rent, and utility costs. These funds were one-off unanticipated payments and any future relief is uncertain.

On April 1, 2020, the Center successfully petitioned all three managed care organizations to waive the Maintenance of Effort (MOE) provisions in each of the respective provider service agreements. The waiver period is effective only for the period of July 1, 2020 through June 30, 2021, and is thereafter reinstated. An extension to waive the MOE requirements beyond this effective period is also uncertain at this time.

NOTE 14 PAYCHECK PROTECTION PROGRAM LOAN

The Center was granted a loan in the amount of \$2,153,073 under the Paycheck Protection Program ("PPP") administered by the Small Business Administration ("SBA"). The loan is uncollateralized and is fully guaranteed by the Federal Government. The Center used the PPP loan proceeds for purposes consistent with the loan provisions and received forgiveness in April 2021. For the year ended June 30, 2021, the Center has recognized \$2,153,073 as PPP Loan forgiveness in other income.

NOTE 15 SUBSEQUENT EVENTS

In accordance with professional accounting standards, the Center has evaluated subsequent events through September 8, 2021, which is the date these financial statements were available to be issued. All subsequent events requiring recognition as of June 30, 2021, have been incorporated into the basic financial statements herein.

SUPPLEMENTARY INFORMATION

Seacoast Mental Health Center, Inc.  
ANALYSIS OF ACCOUNTS RECEIVABLE  
For the Year Ended June 30, 2021

	Accounts Receivable Beginning of Year	Gross Fees	Contractual Allowances and Other Discounts Given	Cash Receipts	Accounts Receivable End of Year
CLIENT FEES	\$ 154,423	\$ 992,418	\$ (530,269)	\$ (406,629)	\$ 209,943
MEDICAID	353,359	15,194,127	(864,727)	(14,488,184)	194,575
MEDICARE	132,132	1,346,220	(588,394)	(761,204)	128,754
OTHER INSURANCE	325,424	3,367,904	(1,334,921)	(1,927,129)	431,278
ALLOWANCE FOR UNCOLLECTIBLES	<u>(350,000)</u>	<u>-</u>	<u>(50,000)</u>	<u>-</u>	<u>(400,000)</u>
TOTAL	<u>\$ 615,338</u>	<u>\$ 20,900,669</u>	<u>\$ (3,368,311)</u>	<u>\$ (17,583,146)</u>	<u>\$ 564,550</u>

Seacoast Mental Health Center, Inc.  
**ANALYSIS OF BMHS REVENUES, RECEIPTS AND RECEIVABLES**  
 For the Year Ended June 30, 2021

	<u>Receivable From BMHS Beginning of Year</u>	<u>BMHS Revenues Per Audited Financial Statements</u>	<u>Receipts for Year</u>	<u>Receivable From BMHS End of Year</u>
CONTRACT YEAR, June 30, 2021	\$ 117,277	\$ 1,049,394	\$ (827,750)	\$ 338,921

Analysis of Receipts:  
Date of Receipt

<u>Date of Receipt</u>	<u>Amount</u>
08/01/20	\$ 74,003
09/02/20	36,053
09/21/20	7,221
10/05/20	65,036
11/16/20	20,106
12/14/20	137,588
12/28/20	21,823
01/28/21	103,460
01/29/21	72,695
04/27/21	173,980
06/30/21	162,428
04/04/21	19,713
04/23/21	38,454
Less: Federal Monies	<u>(104,810)</u>
	<u>\$ 827,750</u>

Seacoast Mental Health Center, Inc.  
**STATEMENT OF FUNCTIONAL PUBLIC SUPPORT AND REVENUES**  
For the Year Ended June 30, 2021

	Total Agency	Admin.	Total Programs	Children	Emergency Services	Adult Services	Act Team	Substance Use Disorder	Fairweather Lodges	REAP
<b>Program Service Fees:</b>										
Net Client Fee	\$ 462,149	\$ -	\$ 462,149	\$ 212,298	\$ 40,289	\$ 170,953	\$ 31,418	\$ 5,226	\$ 1,965	\$ -
Medicaid	14,329,400	-	14,329,400	5,267,301	161,387	7,935,746	704,764	131,677	128,525	-
Medicare	757,826	-	757,826	2,796	(367)	708,340	24,717	21,420	920	-
Other Insurance	2,032,983	-	2,032,983	613,872	166,131	1,185,347	18,037	45,782	3,814	-
<b>Public Support - Other:</b>										
United Way	5,000	-	5,000	2,000	-	3,000	-	-	-	-
Local/County Government	133,667	7,500	126,167	66,092	-	-	-	60,075	-	-
Donations/Contributions	117,038	117,038	-	-	-	-	-	-	-	-
Other Public Support	999,486	218,425	781,061	89,488	442,650	145,183	16,139	2899	12,524	72,178
DCYF	939	-	939	939	-	-	-	-	-	-
<b>Federal Funding:</b>										
Other Federal Grants	40,622	-	40,622	2,500	-	(66,878)	-	-	-	105,000
PATH	38,234	-	38,234	-	-	-	38,234	-	-	-
<b>BMHS</b>										
Community Mental Health	1,049,394	-	1,049,394	6,000	377,820	5,000	520,574	-	-	140,000
Rental Income	65,102	-	65,102	-	-	-	-	-	65,102	-
Other Revenues	775,063	86,821	688,242	218	13	498,605	189,208	198	-	-
	20,806,903	429,784	20,377,119	6,263,504	1,187,923	10,585,296	1,543,091	267,277	212,850	317,178
Administration	-	(429,784)	429,784	134,196	25,451	226,790	33,061	5,726	4,560	-
<b>TOTAL PUBLIC SUPPORT AND REVENUES</b>	<b>\$ 20,806,903</b>	<b>\$ -</b>	<b>\$ 20,806,903</b>	<b>\$ 6,397,700</b>	<b>\$ 1,213,374</b>	<b>\$ 10,812,086</b>	<b>\$ 1,576,152</b>	<b>\$ 273,003</b>	<b>\$ 217,410</b>	<b>\$ 317,178</b>

Seacoast Mental Health Center, Inc.  
STATEMENT OF PROGRAM SERVICE EXPENSES  
For the Year Ended June 30, 2021

	Total Agency	Admin.	Total Programs	Children	Emergency Services	Adult Services	Act Team	Substance Use Disorder	Fairweather Lodges	REAP
<b>Personnel Costs:</b>										
Salary and wages	\$ 12,580,339	\$ 2,264,891	\$ 10,315,448	\$ 2,927,188	\$ 1,263,075	\$ 4,405,598	\$ 801,180	\$ 393,947	\$ 412,763	\$ 111,697
Employee benefits	1,840,703	157,492	1,683,211	489,917	166,789	715,326	142,034	67,713	82,258	19,174
Payroll Taxes	891,911	155,755	736,156	209,163	94,989	311,418	56,330	28,047	31,939	6,290
<b>Professional Fees:</b>										
Accounting/audit fees	36,683	20,268	16,415	5,586	1,491	6,253	1,523	464	987	111
Legal fees	39,025	18,852	20,173	-	-	-	20,173	-	-	-
Other professional fees	358,687	129,860	228,827	23,728	1,148	21,834	1,569	467	1,012	179,069
<b>Staff Devel. &amp; Training:</b>										
Journals & publications	1,736	529	1,207	303	29	116	29	9	719	2
Conferences & conventions	(935)	(935)	-	-	-	-	-	-	-	-
Other Staff Development	16,819	485	16,334	9,847	58	4,248	245	1,667	264	5
<b>Occupancy costs:</b>										
Rent	902,562	147,455	755,107	174,449	42,709	188,042	269,512	13,368	63,786	3,241
Other Utilities	80,869	17,112	63,757	17,699	4,889	19,279	4,794	1,424	15,282	390
Maintenance & repairs	137,701	33,473	104,228	32,453	8,820	36,231	8,744	2,661	14,632	687
<b>Consumable Supplies:</b>										
Office	36,236	9,312	26,924	9,202	4,257	8,996	2,153	684	1,459	173
Building/household	25,140	5,973	19,167	4,411	1,072	4,261	1,051	312	7,954	86
Food	34,512	703	33,809	637	128	1,024	239	38	31,733	10
Medical	6,075	620	5,455	1,513	177	2,184	476	752	339	14
Other	367,310	85,790	281,520	92,173	24,766	103,390	25,163	7,646	18,309	12,073
Depreciation	74,539	17,607	56,932	19,560	5,185	21,528	5,261	1,597	3,410	391
Equipment rental	97,029	19,890	77,139	24,336	5,838	25,471	7,279	1,789	11,983	443
Advertising	10,585	7,774	2,811	1,021	247	1,033	252	77	163	18
Printing	6,365	1,298	5,067	1,274	1,379	1,296	310	97	200	511
Telephone/communications	210,120	30,946	179,174	62,928	33,246	52,597	17,941	4,832	5,429	2,203
Postage/shipping	18,398	4,520	13,878	4,723	1,264	5,265	1,283	389	831	123
<b>Transportation:</b>										
Staff	253,769	1,287	252,482	94,858	8,377	89,459	51,025	2,033	3,470	3,260
Clients	679	-	679	43	-	44	297	152	143	-
<b>Assist to Individuals:</b>										
Client services	37,056	-	37,056	14,696	-	11,288	1,864	9,002	165	41
<b>Insurance:</b>										
Malpractice/bonding	43,527	10,218	33,309	11,334	3,027	12,688	3,091	942	2,002	225
Vehicles	3,327	-	3,327	660	-	971	496	-	1,200	-
Comp. Property/liability	105,775	24,975	80,800	27,487	7,374	30,741	7,502	2,281	4,862	553
Membership Dues	3,802	2,626	1,176	-	638	538	-	-	-	-
Other Expenditures	124,114	108,483	15,631	11,944	688	1,636	466	129	745	23
	18,344,458	3,277,259	15,067,199	4,273,131	1,681,640	6,082,775	1,432,282	540,519	716,039	340,813
Admin. Allocation	-	(3,277,259)	3,277,259	929,447	365,773	1,323,062	311,534	155,745	117,568	74,130
<b>TOTAL PROGRAM EXPENSES</b>	<b>\$ 18,344,458</b>	<b>\$ -</b>	<b>\$ 18,344,458</b>	<b>\$ 5,202,578</b>	<b>\$ 2,047,413</b>	<b>\$ 7,405,837</b>	<b>\$ 1,743,816</b>	<b>\$ 696,264</b>	<b>\$ 833,607</b>	<b>\$ 414,943</b>



<i>First</i>	<i>Last</i>	<i>Term Begin</i>	<i>Term End</i>	<i>Officer</i>
Monica	Kieser	Jan-12	Jan-24	President
Kimberly	Hyer	Apr-97	Jun-23	Vice President
Mark	Cochran	Nov-17	Nov-23	Secretary
Brian	Carolan	Mar-18	Mar-24	Treasurer
Martha	Byam	Oct-20	Oct-23	N/A
Jason	Coleman, SMSgt NHANG	Feb-03	Feb-24	N/A
Kathleen	Dwyer	Aug-13	Aug-22	N/A
Sandi	Hennequin	May-17	May-23	N/A
Dave	Keaveny	Feb-20	Feb-23	N/A
Erin	Lawson	Jan-16	Jan-25	N/A
Andy	Mameczak	May-19	May-22	N/A
Michael	Ralph	Feb-22	Feb-25	N/A
Ned	Raynolds	May-14	May-23	N/A
Eric	Spear	Mar-19	Mar-25	N/A
Peter	Taylor	Jan-19	Jan-25	N/A
Mary	Toumpas	Jan-19	Jan-25	N/A

Geraldine A. Couture

**Professional Experience**

**Seacoast Mental Health Center, Inc., Portsmouth, NH**  
**Executive Director, April 2002**

**Seacoast Mental Health Center, Inc., Portsmouth, NH**  
**Associate Director, March 1993 - April 2002**  
**Interim Director of Child Adolescent and Family Services, November 2000 -**  
**Compliance Officer**

Oversee fiscal and administrative functions of large community mental health center.  
Coordinate development and monitoring of annual budget and state contract.  
Facilitate ongoing development of team model Child, Adolescent and Family Services  
Department including direct supervision of management staff, regional planning and inter-  
agency collaboration.  
Chair: Compliance Committee.  
Member: Personnel, Staff Growth and Development and Quality Improvement Committees

**Strafford Guidance Center, Inc., Dover, NH**  
**Business Manager, December 1991 - March 1993**  
**Assistant Business Manager, January 1991 - December 1991**  
**Accounts Receivable Manager, August 1987 - January 1991**  
Actively oversee daily operations of Accounts Receivable Department in a community mental  
health center.  
Participate in development and monitoring of annual budget and contract with the New  
Hampshire Division of Mental Health.

**Rochester Site Office Manger, December 1986 - August 1987**  
Responsible for all daily operations of satellite office.

**Administrative Assistant, June 1986 - December 1986**  
Provided administrative support services to the Director of the Community Support  
Program.

**Fradco Holdings, Inc., Greensburg, PA**  
**President, June 1984 - April 1986**  
Administered all functions of company dealing in coal, timber and natural gas holdings.

**Educational Experience**

**University of New Hampshire, Durham, NH**  
**Master of Health Administration, May 2001.**

**University of New Hampshire, Durham, NH**  
**Bachelor of Science, College of Life Sciences and Agriculture, Family and Consumer Studies,**  
**May 1984**

**Honors and Awards**

Federal Traineeship in Health Management and Policy, Academic Year 2000-2001

**Membership**

National Association of Reimbursement Officers, Past President

WASSEY M. HANNA, M.D.

## Experience

### Medical Director

Responsible for insuring the delivery of quality psychiatric care  
Seacoast Mental Health Center  
Portsmouth, New Hampshire  
1975-Present

### Medical Director

Responsible for insuring delivery of psychiatric care to children, adolescents,  
and their families  
Portsmouth Pavilion Adolescent Unit  
Portsmouth, New Hampshire  
1988-Present

### Private Practice

Psychiatric treatment of adults and of children and their families  
1968-Present

### Chief of Psychiatry

Insure quality of psychiatric care delivered at Portsmouth Pavilion  
Portsmouth Hospital  
1987-1993

### Director of Training

Responsible for training of Harvard Fellows in Child Psychiatry  
Gaebler Training Program in Child Psychiatry  
Gaebler Children's Center  
Waltham, Massachusetts  
1975-1985

### Staff Psychiatrist

Gaebler Children's Center  
Waltham, Massachusetts  
1968-1975

### Staff Psychiatrist

Metropolitan Hospital  
Waltham, Massachusetts  
1963-1965

## Teaching Appointments

### Assistant Clinical Professor of Psychiatry

Responsible for the education of third year Tufts University Medical Students  
during their rotation in Child Psychiatry and for Tufts University residents in  
Adult Psychiatry during their rotation in Child Psychiatry  
Tufts University Medical School  
Boston, Massachusetts  
1979-1985

WASSFY M. HANNA, M. D.  
Page 2 of 4

Clinical Instructor in Psychiatry  
Responsible for training of Harvard Fellows in Child Psychiatry  
Harvard Medical School  
Cambridge, Massachusetts  
1968-1985

### **Appointments**

Examiner  
Child Psychiatry  
American Board of Psychiatry and Neurology  
1986-Present

Trustee  
Portsmouth Regional Hospital and Pavilion  
Portsmouth, New Hampshire  
1992-Present

### **Education**

Graduated Cairo University Medical School  
Cairo, Egypt  
January, 1957

Rotating Internship  
Cairo University Hospital  
Cairo, Egypt  
1957-1958

Residency in Neurology  
Cairo University Hospital  
Cairo, Egypt  
1958-1960

Residency in Adult Psychiatry  
Metropolitan Hospital  
Waltham, Massachusetts  
1961-1963

Fellowship in Child Psychiatry  
Harvard Medical School  
Gaebler Children's Center  
Waltham, Massachusetts  
1965-1967

### **Board Certifications**

Board Certified in Neurology  
Cairo University  
Cairo, Egypt  
1960

WASSFY M. HANNA, M. D.  
Page 3 of 4

Board Certified in Adult Psychiatry  
American Board of Psychiatry and Neurology  
1971

Board Certified in Child Psychiatry  
American Board of Psychiatry and Neurology  
1984

### **Licensure**

Licensed to practice medicine in New Hampshire

Licensed to practice medicine in Massachusetts

### **Hospital Affiliations**

Portsmouth Regional Hospital and Pavilion  
Portsmouth, New Hampshire

Exeter Hospital  
Exeter, New Hampshire

Saint Elizabeth Hospital (past affiliation)  
Brighton, Massachusetts

Gaebler Children's Center (past affiliation)  
Waltham, Massachusetts

### **Professional Memberships**

American Psychiatric Association

New England Council of Child Psychiatry

New Hampshire Medical Society

New Hampshire Psychiatric Society

### **Publications**

"Attention Deficit Disorder", 1978  
American Psychiatric Association Continuous Medical Education Course, Child  
Psychiatry for the General Psychiatrist  
Presented at the Annual Meeting of the American Psychiatric Association, 1979-  
1983

"Elective Mutism", 1978  
American Psychiatric Association Continuous Medical Education Course, Child  
Psychiatry for the General Psychiatrist  
Presented at the Annual Meeting of the American Psychiatric Association, 1979-  
1983

WASSFY M. HANNA, M. D.  
Page 4 of 4

"Enuresis", 1978

American Psychiatric Association Continuous Medical Education Course, Child  
Psychiatry for the General Psychiatrist

Presented at the Annual Meeting of the American Psychiatric Association, 1979-  
1983

"The Importance of Follow-up in Latency" (Gair and Hanna), 1971

Presented at the Ortho-Psychiatry Annual Meeting, 1971

"Imaginary Companion and Superego Development" (Gair and Hanna), 1968

Presented at the Annual Meeting of the American Academy of Child Psychiatry,  
1968

**CONTRACTOR NAME: Seacoast Mental Health Center, Inc.**

Key Personnel

Name	Job Title	Salary	% Paid from this Contract	Amount Paid from this Contract
Geraldine Couture	President/CEO	187,103	0%	
Wassfy Hanna	Medical Director	138,230	0%	



38 mac



Lori A. Shibbinette  
Commissioner

Katja S. Fox  
Director

STATE OF NEW HAMPSHIRE  
DEPARTMENT OF HEALTH AND HUMAN SERVICES  
DIVISION FOR BEHAVIORAL HEALTH

129 PLEASANT STREET, CONCORD, NH 03301  
603-271-9544 1-800-852-3345 Ext. 9544  
Fax: 603-271-4332 TDD Access: 1-800-735-2964 www.dhhs.nh.gov

January 11, 2022

His Excellency, Governor Christopher T. Sununu  
and the Honorable Council  
State House  
Concord, New Hampshire 03301

**REQUESTED ACTION**

Authorize the Department of Health and Human Services, Division for Behavioral Health, to amend existing contracts with the Contractors listed in bold below to remove Supported Housing services from the Mental Health Services contracts and consolidate them under the Housing Bridge Subsidy contracts with the Community Mental Health Centers (CMHC), with no change to the price limitation of \$52,369,907 and no change to the contract completion dates of June 30, 2022, effective upon Governor and Council approval. This request is contingent upon Governor and Council approval of the corresponding request to amend the Housing Bridge Subsidy contracts with the Contractors listed in bold below. 10% Federal Funds. 90% General Funds.

The individual contracts were approved by Governor and Council as specified in the table below.

Vendor Name	Vendor Code	Area Served	Current Amount	Increase (Decrease)	Revised Amount	G&C Approval
Northern Human Services	177222-B001	Conway	\$4,477,380	\$0	\$4,477,380	O: 6/21/17, Late Item A A1: 6/19/19, #29 A2: 2/19/20, #12 A3: 6/30/21 #21 A4: 1/12/22 #17
West Central Services, Inc. DBA West Central Behavioral Health	177654-B001	Lebanon	\$3,001,206	\$0	\$3,001,206	O: 6/21/17, Late Item A A1: 6/19/19, #29 A2: 6/30/21 #21 A3: 1/12/22 #17

The Lakes Region Mental Health Center, Inc.	154480- B001	Laconia	\$3,287,814	\$0	\$3,287,814	O: 6/21/17, Late Item A A1: 6/19/19, #29 A2: 6/30/21 #21 A3: 1/12/22 #17
Riverbend Community Mental Health, Inc.	177192- R001	Concord	\$4,528,379	\$0	\$4,528,379	O: 6/21/17, Late Item A A1: 6/19/19, #29 A2: 6/30/21 #21
Monadnock Family Services	177510- B005	Keene	\$3,268,983	\$0	\$3,268,983	O: 6/21/17, Late Item A A1: 6/19/19, #29 A2: 6/30/21 #21 A3: 1/12/22 #17
The Community Council of Nashua, N.H. DBA Greater Nashua Mental Health Center at Community Council	154112- B001	Nashua	\$9,697,254	\$0	\$9,697,254	O: 6/21/17, Late Item A A1: 9/13/2017, #15. A2: 12/19/18 #18. A3: 6/19/19, #29 A4: 6/30/21 #21 A5: 1/12/22 #17
The Mental Health Center of Greater Manchester, Inc.	177184- B001	Manchester	\$10,767,012	\$0	\$10,767,012	O: 6/21/17, Late Item A A1: 6/19/19, #29 A2: 6/30/21 #21 A3: 1/12/22 #17

Seacoast Mental Health Center, Inc.	174089-R001	Portsmouth	\$5,782,478	\$0	\$5,782,478	O: 6/21/17, Late Item A A1: 6/19/19, #29 A2: 6/30/21 #21
Behavioral Health & Developmental Services of Strafford County, Inc. DBA Community Partners of Strafford County	177278-B002	Dover	\$3,682,987	\$0	\$3,682,987	O: 6/21/17, Late Item A A1: 6/19/19, #29 A2: 6/30/21 #21 A3: 1/12/22 #17
The Mental Health Center for Southern New Hampshire DBA Center for Life Management	174116-R001	Derry	\$3,876,414	\$0	\$3,876,414	O: 6/21/17, Late Item A A1: 9/20/18, #21 A2: 6/19/19, #29 A3: 6/30/21 #21
		<b>Total:</b>	<b>\$52,369,907</b>	<b>\$0</b>	<b>\$52,369,907</b>	

Funds are available in the following accounts for State Fiscal Year 2022, with the authority to adjust budget line items within the price limitation and encumbrances between state fiscal years through the Budget Office, if needed and justified.

**See attached fiscal details.**

**EXPLANATION**

The purpose of this request is to remove Supported Housing services from these Mental Health Services contracts and consolidate them under contracts with the Community Mental Health Centers (CMHC) for Housing Bridge Subsidy Program services, which focus on targeted housing services for individuals with severe mental illness, through a corresponding amendment. By consolidating housing services under one set of contracts, the Department will be able to more effectively monitor Contractor performance programmatically and financially.

This request includes two (2) of the ten (10) Mental Health Services contracts. Seven (7) of the Mental Health Services contracts were amended with Governor and Council approval on January 12, 2022 (item #17). The Department anticipates presenting the remaining one (1) amendment with Riverbend Community Mental Health, Inc. at a future Executive Council meeting.

The populations served include children with Serious Emotional Disturbances and adults with Severe Mental Illness/Severe and Persistent Mental Illness, including individuals with Severe/Severe and Persistent Mental Illness with Low Service Utilization (LU) per He-M 401

Eligibility Determination and Individual Service Planning. Approximately 43,000 adults, children and families will be served from June 30, 2021 to June 30, 2022.

The Contractors will continue to provide a full array of Mental Health services, including Crisis Response Services, Individual and Group Psychotherapy, Targeted Case Management, Medication Services, Functional Support Services, Illness Management and Recovery, Evidenced Based Supported Employment, Assertive Community Treatment, Projects for Assistance in Transition from Homelessness, wraparound services for children, Community Residential Services, and Acute Care Services to individuals experiencing psychiatric emergencies while awaiting admission to a Designated Receiving Facility. All contracts include provisions for Mental Health Services required per NH RSA 135-C and with State Regulations applicable to the mental health system as outlined in He-M 400, as well as in compliance with the Community Mental Health Agreement (CMHA).

The Department will continue to monitor contracted services by:

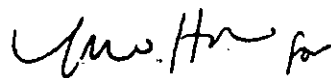
- Ensuring quality assurance by conducting performance reviews and utilization reviews as determined to be necessary and appropriate based on applicable licensing, certifications and service provisions.
- Conducting quarterly meetings to review submitted quarterly data and reports to identify ongoing programmatic improvements.
- Reviewing monthly Financial Statements provided by the Contractors for ongoing evaluation of the programs fiscal integrity.

Should the Governor and Executive Council not authorize this request, the lack of consolidation of housing services under the Housing Bridge Subsidy contracts may prevent the Department from being able to monitor Contractor performance more accurately and effectively.

Source of Federal Funds: Assistance Listing #93.778, FAIN #05-1505NHBIPP; Assistance Listing #93.150, FAIN #X06SM083717-01; Assistance Listing #93.958, FAIN #B09SM083816 and FAIN #B09SM083987; Assistance Listing #93.243, FAIN #H79SM080245; Assistance Listing #93.959, FAIN #TI083464.

The Department will request General Funds in the event that Federal Funds are no longer available and services are still needed.

Respectfully submitted,



Lori A. Shibinette  
Commissioner

Attachment A  
Financial Details

**05-05-02-022010-4117 HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS DEPT OF, HHS: BEHAVIORAL HEALTH DIV. BUREAU OF MENTAL HEALTH SERVICES, CMH PROGRAM SUPPORT (100% General Funds)**

Northern Human Services (Vendor Code 177222-B004 )

PO #1056762

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92204117	\$379,249	\$0	\$379,249
2019	102-500731	Contracts for program services	92204117	\$469,249	\$0	\$469,249
2020	102-500731	Contracts for program services	92204117	\$645,304	\$0	\$645,304
2021	102-500731	Contracts for program services	92204117	\$748,446	\$0	\$748,446
2022	102-500731	Contracts for program services	92204117	\$1,415,368	\$0	\$1,415,368
			<b>Subtotal</b>	<b>\$3,657,616</b>	<b>\$0</b>	<b>\$3,657,616</b>

West Central Services, Inc (Vendor Code 177654-B001)

PO #1056774

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92204117	\$322,191	\$0	\$322,191
2019	102-500731	Contracts for program services	92204117	\$412,191	\$0	\$412,191
2020	102-500731	Contracts for program services	92204117	\$312,878	\$0	\$312,878
2021	102-500731	Contracts for program services	92204117	\$377,202	\$0	\$377,202
2022	102-500731	Contracts for program services	92204117	\$1,121,583	\$0	\$1,121,583
			<b>Subtotal</b>	<b>\$2,546,025</b>	<b>\$0</b>	<b>\$2,546,025</b>

The Lakes Region Mental Health Center (Vendor Code 154480-B001)

PO #1056775

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92204117	\$328,115	\$0	\$328,115
2019	102-500731	Contracts for program services	92204117	\$418,115	\$0	\$418,115
2020	102-500731	Contracts for program services	92204117	\$324,170	\$0	\$324,170
2021	102-500731	Contracts for program services	92204117	\$617,670	\$0	\$617,670
2022	102-500731	Contracts for program services	92204117	\$1,126,563	\$0	\$1,126,563
			<b>Subtotal</b>	<b>\$2,814,633</b>	<b>\$0</b>	<b>\$2,814,633</b>

Riverbend Community Mental Health, Inc. (Vendor Code 177192-R001)

PO #1056778

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92204117	\$381,653	\$0	\$381,653
2019	102-500731	Contracts for program services	92204117	\$471,653	\$0	\$471,653
2020	102-500731	Contracts for program services	92204117	\$237,708	\$0	\$237,708
2021	102-500731	Contracts for program services	92204117	\$237,708	\$0	\$237,708
2022	102-500731	Contracts for program services	92204117	\$1,816,551	\$0	\$1,816,551
			<b>Subtotal</b>	<b>\$2,945,273</b>	<b>\$0</b>	<b>\$2,945,273</b>

Monadnock Family Services (Vendor Code 177510-B005)

PO #1056779

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92204117	\$357,590	\$0	\$357,590
2019	102-500731	Contracts for program services	92204117	\$447,590	\$0	\$447,590
2020	102-500731	Contracts for program services	92204117	\$357,590	\$0	\$357,590
2021	102-500731	Contracts for program services	92204117	\$427,475	\$0	\$427,475
2022	102-500731	Contracts for program services	92204117	\$999,625	\$0	\$999,625
			<b>Subtotal</b>	<b>\$2,589,870</b>	<b>\$0</b>	<b>\$2,589,870</b>

Community Council of Nashua, NH (Vendor Code 154112-B001)

PO #1056782

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92204117	\$1,183,799	\$0	\$1,183,799
2019	102-500731	Contracts for program services	92204117	\$1,273,799	\$0	\$1,273,799
2020	102-500731	Contracts for program services	92204117	\$1,039,854	\$0	\$1,039,854
2021	102-500731	Contracts for program services	92204117	\$1,326,702	\$0	\$1,326,702
2022	102-500731	Contracts for program services	92204117	\$2,364,495	\$0	\$2,364,495
			<b>Subtotal</b>	<b>\$7,188,649</b>	<b>\$0</b>	<b>\$7,188,649</b>

The Mental Health Center of Greater Manchester (Vendor Code 177184-B001)

PO #1056784

Attachment A  
Financial Details

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92204117	\$1,646,829	\$0	\$1,646,829
2019	102-500731	Contracts for program services	92204117	\$1,736,829	\$0	\$1,736,829
2020	102-500731	Contracts for program services	92204117	\$1,642,884	\$0	\$1,642,884
2021	102-500731	Contracts for program services	92204117	\$1,642,884	\$0	\$1,642,884
2022	102-500731	Contracts for program services	92204117	\$2,568,551	\$0	\$2,568,551
			<b>Subtotal</b>	<b>\$9,257,977</b>	<b>\$0</b>	<b>\$9,257,977</b>

Seacoast Mental Health Center, Inc. (Vendor Code 174089-R001) PO #1056785

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92204117	\$746,765	\$0	\$746,765
2019	102-500731	Contracts for program services	92204117	\$836,765	\$0	\$836,765
2020	102-500731	Contracts for program services	92204117	\$742,820	\$0	\$742,820
2021	102-500731	Contracts for program services	92204117	\$845,860	\$0	\$845,860
2022	102-500731	Contracts for program services	92204117	\$1,139,625	\$0	\$1,139,625
			<b>Subtotal</b>	<b>\$4,311,835</b>	<b>\$0</b>	<b>\$4,311,835</b>

Behavioral Health & Developmental Services of Strafford County, Inc. (Vendor Code 177278-B002) PO #1056787

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92204117	\$313,543	\$0	\$313,543
2019	102-500731	Contracts for program services	92204117	\$403,543	\$0	\$403,543
2020	102-500731	Contracts for program services	92204117	\$309,598	\$0	\$309,598
2021	102-500731	Contracts for program services	92204117	\$417,598	\$0	\$417,598
2022	102-500731	Contracts for program services	92204117	\$1,297,096	\$0	\$1,297,096
			<b>Subtotal</b>	<b>\$2,741,378</b>	<b>\$0</b>	<b>\$2,741,378</b>

The Mental Health Center for Southern New Hampshire (Vendor Code 174115-R001) PO #1056788

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92204117	\$350,791	\$0	\$350,791
2019	102-500731	Contracts for program services	92204117	\$440,791	\$0	\$440,791
2020	102-500731	Contracts for program services	92204117	\$346,846	\$0	\$346,846
2021	102-500731	Contracts for program services	92204117	\$668,846	\$0	\$668,846
2022	102-500731	Contracts for program services	92204117	\$999,625	\$0	\$999,625
			<b>Subtotal</b>	<b>\$2,806,899</b>	<b>\$0</b>	<b>\$2,806,899</b>
<b>Total CMH Program Support</b>				<b>\$40,860,155</b>	<b>\$0</b>	<b>\$40,860,155</b>

05-95-92-922010-4120 HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS DEPT OF, HHS: BEHAVIORAL HEALTH DIV, BUREAU OF MENTAL HEALTH SERVICES, MENTAL HEALTH BLOCK GRANT (100% Federal Funds)

Monadnock Family Services (Vendor Code 177510-B005) PO #1056779

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92224120	\$0	\$0	\$0
2019	102-500731	Contracts for program services	92224120	\$0	\$0	\$0
2020	102-500731	Contracts for program services	92224120	\$0	\$0	\$0
2021	102-500731	Contracts for program services	92224120	\$0	\$0	\$0
2022	074-500585	Grants for Pub Asst and Relief	92224120/ 92244120	\$111,000	\$0	\$111,000
			<b>Subtotal</b>	<b>\$111,000</b>	<b>\$0</b>	<b>\$111,000</b>

Community Council of Nashua, NH (Vendor Code 154112-B001) PO #1056782

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92224120	\$84,000	\$0	\$84,000
2019	102-500731	Contracts for program services	92224120	\$21,500	\$0	\$21,500
2020	102-500731	Contracts for program services	92224120	\$61,162	\$0	\$61,162
2021	102-500731	Contracts for program services	92224120	\$61,162	\$0	\$61,162
2022	074-500585	Grants for Pub Asst and Relief	92224120	\$60,000	\$0	\$60,000
			<b>Subtotal</b>	<b>\$287,824</b>	<b>\$0</b>	<b>\$287,824</b>

Seacoast Mental Health Center, Inc. (Vendor Code 174089-R001) PO #1056785

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
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Attachment A  
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2018	102-500731	Contracts for program services	92224120	\$0	\$0	\$0
2019	102-500731	Contracts for program services	92224120	\$0	\$0	\$0
2020	102-500731	Contracts for program services	92224120	\$0	\$0	\$0
2021	102-500731	Contracts for program services	92224120	\$0	\$0	\$0
2022	074-500585	Grants for Pub Asst and Relief	92224120 / 92244120	\$111,000	\$0	\$111,000
<b>Subtotal</b>				<b>\$111,000</b>	<b>\$0</b>	<b>\$111,000</b>

The Mental Health Center for Southern New Hampshire (Vendor Code 174118-R001)

PO #1056768

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92224120	\$0	\$0	\$0
2019	102-500731	Contracts for program services	92224120	\$0	\$0	\$0
2020	102-500731	Contracts for program services	92224120	\$0	\$0	\$0
2021	102-500731	Contracts for program services	92224120	\$0	\$0	\$0
2022	074-500585	Grants for Pub Asst and Relief	92224120 / 92244120	\$118,600	\$0	\$118,600
<b>Subtotal</b>				<b>\$118,600</b>	<b>\$0</b>	<b>\$118,600</b>
<b>Total Mental Health Block Grant</b>				<b>\$629,424</b>	<b>\$0</b>	<b>\$629,424</b>

05-05-02-022010-4121 HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS DEPT OF, HHS: BEHAVIORAL HEALTH DIV, BUREAU OF MENTAL HEALTH SERVICES, MENTAL HEALTH DATA COLLECTION (100% Federal Funds)

Northern Human Services (Vendor Code 177222-B004)

PO #1056762

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2019	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2020	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2021	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2022	102-500731	Contracts for program services	92204121	\$10,000	\$0	\$10,000
<b>Subtotal</b>				<b>\$30,000</b>	<b>\$0</b>	<b>\$30,000</b>

West Central Services, Inc (Vendor Code 177654-B001)

PO #1056774

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2019	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2020	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2021	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2022	102-500731	Contracts for program services	92204121	\$10,000	\$0	\$10,000
<b>Subtotal</b>				<b>\$30,000</b>	<b>\$0</b>	<b>\$30,000</b>

The Lakes Region Mental Health Center (Vendor Code 154480-B001)

PO #1056775

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2019	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2020	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2021	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2022	102-500731	Contracts for program services	92204121	\$10,000	\$0	\$10,000
<b>Subtotal</b>				<b>\$30,000</b>	<b>\$0</b>	<b>\$30,000</b>

Riverbend Community Mental Health, Inc. (Vendor Code 177192-R001)

PO #1056778

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2019	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2020	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2021	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2022	102-500731	Contracts for program services	92204121	\$10,000	\$0	\$10,000
<b>Subtotal</b>				<b>\$30,000</b>	<b>\$0</b>	<b>\$30,000</b>

Monadnock Family Services (Vendor Code 177510-B005)

PO #1056779

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000

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2019	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2020	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2021	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2022	102-500731	Contracts for program services	92204121	\$10,000	\$0	\$10,000
			<b>Subtotal</b>	<b>\$30,000</b>	<b>\$0</b>	<b>\$30,000</b>

Community Council of Nashua, NH (Vendor Code 154112-B001)

PO #1056782

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2019	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2020	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2021	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2022	102-500731	Contracts for program services	92204121	\$10,000	\$0	\$10,000
			<b>Subtotal</b>	<b>\$30,000</b>	<b>\$0</b>	<b>\$30,000</b>

The Mental Health Center of Greater Manchester (Vendor Code 177184-B001)

PO #1056784

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2019	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2020	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2021	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2022	102-500731	Contracts for program services	92204121	\$10,000	\$0	\$10,000
			<b>Subtotal</b>	<b>\$30,000</b>	<b>\$0</b>	<b>\$30,000</b>

Seacoast Mental Health Center, Inc. (Vendor Code 174089-R001)

PO #1056785

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2019	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2020	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2021	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2022	102-500731	Contracts for program services	92204121	\$10,000	\$0	\$10,000
			<b>Subtotal</b>	<b>\$30,000</b>	<b>\$0</b>	<b>\$30,000</b>

Behavioral Health & Developmental Services of Strafford County, Inc. (Vendor Code 177278-B002)

PO #1056787

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2019	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2020	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2021	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2022	102-500731	Contracts for program services	92204121	\$10,000	\$0	\$10,000
			<b>Subtotal</b>	<b>\$30,000</b>	<b>\$0</b>	<b>\$30,000</b>



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The Mental Health Center for Southern New Hampshire (Vendor Code 174115-R001)

PO #1058788

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2019	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2020	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2021	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2022	102-500731	Contracts for program services	92204121	\$10,000	\$0	\$10,000
			<i>Subtotal</i>	\$30,000	\$0	\$30,000
Total Mental Health Data Collection				\$300,000	\$0	\$300,000

05-65-02-021010-2053 HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS DEPT OF, HHS: BEHAVIORAL HEALTH DIV, BUR FOR CHILDRENS BEHAVRL HLTH, SYSTEM OF CARE (100% General Funds)

Northern Human Services (Vendor Code 177222-B004)

PO #1058762

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92102053	\$4,000	\$0	\$4,000
2019	102-500731	Contracts for program services	92102053	\$0	\$0	\$0
2020	102-500731	Contracts for program services	92102053	\$11,000	\$0	\$11,000
2021	102-500731	Contracts for program services	92102053	\$11,000	\$0	\$11,000
2022	102-500731	Contracts for program services	92102053	\$805,091	\$0	\$805,091
			<i>Subtotal</i>	\$831,091	\$0	\$831,091

West Central Services, Inc (Vendor Code 177654-B001)

PO #1058774

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92102053	\$0	\$0	\$0
2019	102-500731	Contracts for program services	92102053	\$4,000	\$0	\$4,000
2020	102-500731	Contracts for program services	92102053	\$5,000	\$0	\$5,000
2021	102-500731	Contracts for program services	92102053	\$5,000	\$0	\$5,000
2022	102-500731	Contracts for program services	92102053	\$402,331	\$0	\$402,331
			<i>Subtotal</i>	\$416,331	\$0	\$416,331

The Lakes Region Mental Health Center (Vendor Code 154480-B001)

PO #1056775

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92102053	\$0	\$0	\$0
2019	102-500731	Contracts for program services	92102053	\$4,000	\$0	\$4,000
2020	102-500731	Contracts for program services	92102053	\$11,000	\$0	\$11,000
2021	102-500731	Contracts for program services	92102053	\$11,000	\$0	\$11,000
2022	102-500731	Contracts for program services	92102053	\$408,331	\$0	\$408,331
			<i>Subtotal</i>	\$434,331	\$0	\$434,331

Riverbend Community Mental Health, Inc. (Vendor Code 177192-R001)

PO #1056778

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92102053	\$0	\$0	\$0
2019	102-500731	Contracts for program services	92102053	\$4,000	\$0	\$4,000
2020	102-500731	Contracts for program services	92102053	\$151,000	\$0	\$151,000
2021	102-500731	Contracts for program services	92102053	\$151,000	\$0	\$151,000
2022	102-500731	Contracts for program services	92102053	\$1,051,054	\$0	\$1,051,054
			<i>Subtotal</i>	\$1,357,054	\$0	\$1,357,054

Monadnock Family Services (Vendor Code 177510-B005)

PO #1056779

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92102053	\$0	\$0	\$0
2019	102-500731	Contracts for program services	92102053	\$4,000	\$0	\$4,000
2020	102-500731	Contracts for program services	92102053	\$5,000	\$0	\$5,000
2021	102-500731	Contracts for program services	92102053	\$5,000	\$0	\$5,000
2022	102-500731	Contracts for program services	92102053	\$341,363	\$0	\$341,363
			<i>Subtotal</i>	\$355,363	\$0	\$355,363

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Community Council of Nashua, NH (Vendor Code 154112-B001)

PO #1056782

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92102053	\$0	\$0	\$0
2019	102-500731	Contracts for program services	92102053	\$0	\$0	\$0
2020	102-500731	Contracts for program services	92102053	\$151,000	\$0	\$151,000
2021	102-500731	Contracts for program services	92102053	\$151,000	\$0	\$151,000
2022	102-500731	Contracts for program services	92102053	\$1,051,054	\$0	\$1,051,054
			<b>Subtotal</b>	<b>\$1,353,054</b>	<b>\$0</b>	<b>\$1,353,054</b>

The Mental Health Center of Greater Manchester (Vendor Code 177184-B001)

PO #1056784

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92102053	\$4,000	\$0	\$4,000
2019	102-500731	Contracts for program services	92102053	\$0	\$0	\$0
2020	102-500731	Contracts for program services	92102053	\$11,000	\$0	\$11,000
2021	102-500731	Contracts for program services	92102053	\$11,000	\$0	\$11,000
2022	102-500731	Contracts for program services	92102053	\$653,326	\$0	\$653,326
			<b>Subtotal</b>	<b>\$679,326</b>	<b>\$0</b>	<b>\$679,326</b>

Seacoast Mental Health Center, Inc. (Vendor Code 174089-R001)

PO #1056785

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92102053	\$4,000	\$0	\$4,000
2019	102-500731	Contracts for program services	92102053	\$0	\$0	\$0
2020	102-500731	Contracts for program services	92102053	\$11,000	\$0	\$11,000
2021	102-500731	Contracts for program services	92102053	\$11,000	\$0	\$11,000
2022	102-500731	Contracts for program services	92102053	\$605,091	\$0	\$605,091
			<b>Subtotal</b>	<b>\$631,091</b>	<b>\$0</b>	<b>\$631,091</b>

Behavioral Health & Developmental Services of Strafford County, Inc. (Vendor Code 177278-B002)

PO #1056787

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92102053	\$0	\$0	\$0
2019	102-500731	Contracts for program services	92102053	\$4,000	\$0	\$4,000
2020	102-500731	Contracts for program services	92102053	\$11,000	\$0	\$11,000
2021	102-500731	Contracts for program services	92102053	\$11,000	\$0	\$11,000
2022	102-500731	Contracts for program services	92102053	\$408,331	\$0	\$408,331
			<b>Subtotal</b>	<b>\$434,331</b>	<b>\$0</b>	<b>\$434,331</b>

The Mental Health Center for Southern New Hampshire (Vendor Code 174116-R001)

PO #1056788

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92102053	\$4,000	\$0	\$4,000
2019	102-500731	Contracts for program services	92102053	\$5,000	\$0	\$5,000
2020	102-500731	Contracts for program services	92102053	\$131,000	\$0	\$131,000
2021	102-500731	Contracts for program services	92102053	\$131,000	\$0	\$131,000
2022	102-500731	Contracts for program services	92102053	\$467,363	\$0	\$467,363
			<b>Subtotal</b>	<b>\$738,363</b>	<b>\$0</b>	<b>\$738,363</b>
		<b>Total System of Care</b>		<b>\$7,030,335</b>	<b>\$0</b>	<b>\$7,030,335</b>

05-93-42-421010-2959 HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS DEPT OF, MHS: HUMAN SERVICES DIV, CHILD PROTECTION, CHILD - FAMILY SERVICES (100% General Funds)

Northern Human Services (Vendor Code 177222-B004)

PO #1056782

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	550-500398	Assessment and Counseling	42105824	\$5,310	\$0	\$5,310
2019	550-500398	Assessment and Counseling	42105824	\$5,310	\$0	\$5,310
2020	550-500398	Assessment and Counseling	42105824	\$5,310	\$0	\$5,310
2021	550-500398	Assessment and Counseling	42105824	\$5,310	\$0	\$5,310
2022	844-504195	SGFSER SGF SERVICES	42105876	\$5,310	\$0	\$5,310
			<b>Subtotal</b>	<b>\$26,550</b>	<b>\$0</b>	<b>\$26,550</b>

Attachment A  
Financial Details

West Central Services, Inc (Vendor Code 177854-B001)

PO #1056774

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2019	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2020	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2021	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2022	844-504195	SGFSER SGF SERVICES	42105878	\$1,770	\$0	\$1,770
			<i>Subtotal</i>	\$8,850	\$0	\$8,850

The Lakes Region Mental Health Center (Vendor Code 154480-B001)

PO #1058775

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2019	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2020	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2021	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2022	844-504195	SGFSER SGF SERVICES	42105878	\$1,770	\$0	\$1,770
			<i>Subtotal</i>	\$8,850	\$0	\$8,850

Riverbend Community Mental Health, Inc. (Vendor Code 177192-R001)

PO #1058778

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2019	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2020	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2021	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2022	844-504195	SGFSER SGF SERVICES	42105878	\$1,770	\$0	\$1,770
			<i>Subtotal</i>	\$8,850	\$0	\$8,850

Monadnock Family Services (Vendor Code 177510-B005)

PO #1058779

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2019	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2020	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2021	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2022	844-504195	SGFSER SGF SERVICES	42105878	\$1,770	\$0	\$1,770
			<i>Subtotal</i>	\$8,850	\$0	\$8,850

Community Council of Nashua, NH (Vendor Code 154112-B001)

PO #1058782

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2019	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2020	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2021	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2022	844-504195	SGFSER SGF SERVICES	42105878	\$1,770	\$0	\$1,770
			<i>Subtotal</i>	\$8,850	\$0	\$8,850

The Mental Health Center of Greater Manchester (Vendor Code 177184-B001)

PO #1058784

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	550-500398	Assessment and Counseling	42105824	\$3,540	\$0	\$3,540
2019	550-500398	Assessment and Counseling	42105824	\$3,540	\$0	\$3,540
2020	550-500398	Assessment and Counseling	42105824	\$3,540	\$0	\$3,540
2021	550-500398	Assessment and Counseling	42105824	\$3,540	\$0	\$3,540
2022	844-504195	SGFSER SGF SERVICES	42105878	\$3,540	\$0	\$3,540
			<i>Subtotal</i>	\$17,700	\$0	\$17,700

Seacoast Mental Health Center, Inc. (Vendor Code 174089-R001)

PO #1058785

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2019	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2020	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2021	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2022	844-504195	SGFSER SGF SERVICES	42105878	\$1,770	\$0	\$1,770

Attachment A  
Financial Details

			<i>Subtotal</i>	\$8,850	\$0	\$8,850
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Attachment A  
Financial Details

Behavioral Health & Developmental Services of Strafford County, Inc. (Vendor Code 177278-B002)

PO #1056787

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2019	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2020	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2021	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2022	644-504185	SGFSER SGF SERVICES	42105876	\$1,770	\$0	\$1,770
		<i>Subtotal</i>		\$8,850	\$0	\$8,850

The Mental Health Center for Southern New Hampshire (Vendor Code 174116-R001)

PO #1056788

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2019	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2020	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2021	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2022	644-504185	SGFSER SGF SERVICES	42105876	\$1,770	\$0	\$1,770
		<i>Subtotal</i>		\$8,850	\$0	\$8,850
		<b>Total Child - Family Services</b>		<b>\$115,050</b>	<b>\$0</b>	<b>\$115,050</b>

05-95-42-423010-7926 HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS DEPT OF, HHS: HUMAN SERVICES DIV, HOMELESS & HOUSING, PATH GRANT (100% Federal Funds)

Riverbend Community Mental Health, Inc. (Vendor Code 177192-R001)

PO #1056778

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	42307150	\$38,250	\$0	\$38,250
2019	102-500731	Contracts for program services	42307150	\$38,250	\$0	\$38,250
2020	102-500731	Contracts for program services	42307150	\$38,234	\$0	\$38,234
2021	102-500731	Contracts for program services	42307150	\$38,234	\$0	\$38,234
2022	102-500731	Contracts for program services	42307150	\$38,234	\$0	\$38,234
		<i>Subtotal</i>		\$187,202	\$0	\$187,202

Monadnock Family Services (Vendor Code 177510-B005)

PO #1056779

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	42307150	\$37,000	\$0	\$37,000
2019	102-500731	Contracts for program services	42307150	\$37,000	\$0	\$37,000
2020	102-500731	Contracts for program services	42307150	\$33,300	\$0	\$33,300
2021	102-500731	Contracts for program services	42307150	\$33,300	\$0	\$33,300
2022	102-500731	Contracts for program services	42307150	\$33,300	\$0	\$33,300
		<i>Subtotal</i>		\$173,900	\$0	\$173,900

Community Council of Nashua, NH (Vendor Code 154112-B001)

PO #1056782

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	42307150	\$40,300	\$0	\$40,300
2019	102-500731	Contracts for program services	42307150	\$40,300	\$0	\$40,300
2020	102-500731	Contracts for program services	42307150	\$43,901	\$0	\$43,901
2021	102-500731	Contracts for program services	42307150	\$43,901	\$0	\$43,901
2022	102-500731	Contracts for program services	42307150	\$43,901	\$0	\$43,901
		<i>Subtotal</i>		\$212,303	\$0	\$212,303

The Mental Health Center of Greater Manchester (Vendor Code 177164-B001)

PO #1056784

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	42307150	\$40,121	\$0	\$40,121
2019	102-500731	Contracts for program services	42307150	\$40,121	\$0	\$40,121
2020	102-500731	Contracts for program services	42307150	\$43,725	\$0	\$43,725
2021	102-500731	Contracts for program services	42307150	\$43,725	\$0	\$43,725
2022	102-500731	Contracts for program services	42307150	\$43,725	\$0	\$43,725
		<i>Subtotal</i>		\$211,417	\$0	\$211,417

Attachment A  
Financial Details

Seacoast Mental Health Center, Inc. (Vendor Code 174089-R001)

PO #1056785

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	42307150	\$25,000	\$0	\$25,000
2019	102-500731	Contracts for program services	42307150	\$25,000	\$0	\$25,000
2020	102-500731	Contracts for program services	42307150	\$38,234	\$0	\$38,234
2021	102-500731	Contracts for program services	42307150	\$38,234	\$0	\$38,234
2022	102-500731	Contracts for program services	42307150	\$38,234	\$0	\$38,234
			<b>Subtotal</b>	\$184,702	\$0	\$184,702

The Mental Health Center for Southern New Hampshire (Vendor Code 174116-R001)

PO #1056788

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	42307150	\$29,500	\$0	\$29,500
2019	102-500731	Contracts for program services	42307150	\$29,500	\$0	\$29,500
2020	102-500731	Contracts for program services	42307150	\$38,234	\$0	\$38,234
2021	102-500731	Contracts for program services	42307150	\$38,234	\$0	\$38,234
2022	102-500731	Contracts for program services	42307150	\$38,234	\$0	\$38,234
			<b>Subtotal</b>	\$173,702	\$0	\$173,702
		<b>Total PATH GRANT</b>		\$1,123,226	\$0	\$1,123,226

05-65-02-020510-3380 HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS DEPT OF, HHS: BEHAVIORAL HEALTH DIV, BUREAU OF DRUG & ALCOHOL SVCS, PREVENTION SERVICES (97% Federal Funds, 3% General Funds)

Seacoast Mental Health Center (Vendor Code 174089-R001)

PO #1056785

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92056502	\$70,000	\$0	\$70,000
2019	102-500731	Contracts for program services	92056502	\$70,000	\$0	\$70,000
2020	102-500731	Contracts for program services	92057502	\$70,000	\$0	\$70,000
2021	102-500731	Contracts for program services	92057502	\$70,000	\$0	\$70,000
2022	102-500731	Contracts for program services	92057502	\$70,000	\$0	\$70,000
			<b>Subtotal</b>	\$350,000	\$0	\$350,000
		<b>Total BDAS</b>		\$350,000	\$0	\$350,000

05-95-48-481010-8917 HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS DEPT OF, HHS: ELDERLY & ADULT SVCS DIV, GRANTS TO LOCALS, HEALTH PROMOTION CONTRACTS (100% Federal Funds)

Seacoast Mental Health Center (Vendor Code 174089-R001)

PO #1056785

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	48108462	\$35,000	\$0	\$35,000
2019	102-500731	Contracts for program services	48108462	\$35,000	\$0	\$35,000
2020	102-500731	Contracts for program services	48108462	\$35,000	\$0	\$35,000
2021	102-500731	Contracts for program services	48108462	\$35,000	\$0	\$35,000
2022	102-500731	Contracts for program services	48108462	\$35,000	\$0	\$35,000
			<b>Subtotal</b>	\$175,000	\$0	\$175,000
		<b>Total BEAS</b>		\$175,000	\$0	\$175,000

05-98-49-490510-2985 HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS DEPT OF, HHS: COMM-BASED CARE SVCS DIV, COMMUNITY BASED CARE SERVICES, BALANCE INCENTIVE PROGRAM BIP (100% Federal Funds)

Northern Human Services (Vendor Code 177222-B004)

PO #1056782

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	49053318	\$0	\$0	\$0
2019	102-500731	Contracts for program services	49053318	\$0	\$0	\$0
2020	102-500731	Contracts for program services	49053318	\$132,123	\$0	\$132,123
2021	102-500731	Contracts for program services	49053318	\$0	\$0	\$0
2022	102-500731	Contracts for program services	49053318	\$0	\$0	\$0
			<b>Subtotal</b>	\$132,123	\$0	\$132,123
		<b>Total Balance Incentive Program</b>		\$132,123	\$0	\$132,123

Attachment A  
Financial Details

05-05-02-022010-2340 HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS DEPT OF, HHS: BEHAVIORAL HEALTH DIV, BUREAU OF MENTAL HEALTH SERVICES, PROHEALTH NH GRANT (100% Federal Funds)

Community Council of Nashua, NH (Vendor Code 154112-8001)

PO #1056782

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92202340	\$0	\$0	\$0
2019	102-500731	Contracts for program services	92202340	\$0	\$0	\$0
2020	102-500731	Contracts for program services	92202340	\$0	\$0	\$0
2021	102-500731	Contracts for program services	92202340	\$0	\$0	\$0
2022	074-500585	Grants for Pub Asst and Relief	92202340	\$618,574	\$0	\$618,574
<b>Subtotal</b>				<b>\$618,574</b>	<b>\$0</b>	<b>\$618,574</b>

The Mental Health Center of Greater Manchester (Vendor Code 177184-8001)

PO #1056784

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92202340	\$0	\$0	\$0
2019	102-500731	Contracts for program services	92202340	\$0	\$0	\$0
2020	102-500731	Contracts for program services	92202340	\$0	\$0	\$0
2021	102-500731	Contracts for program services	92202340	\$0	\$0	\$0
2022	074-500585	Grants for Pub Asst and Relief	92202340	\$570,592	\$0	\$570,592
<b>Subtotal</b>				<b>\$570,592</b>	<b>\$0</b>	<b>\$570,592</b>

Behavioral Health & Developmental Services of Strafford County, Inc. (Vendor Code 177278-8002)

PO #1056787

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92202340	\$0	\$0	\$0
2019	102-500731	Contracts for program services	92202340	\$0	\$0	\$0
2020	102-500731	Contracts for program services	92202340	\$0	\$0	\$0
2021	102-500731	Contracts for program services	92202340	\$0	\$0	\$0
2022	074-500585	Grants for Pub Asst and Relief	92202340	\$468,428	\$0	\$468,428
<b>Subtotal</b>				<b>\$468,428</b>	<b>\$0</b>	<b>\$468,428</b>
<b>Total PROHEALTH NH GRANT</b>				<b>\$1,655,594</b>	<b>\$0</b>	<b>\$1,655,594</b>

Amendment Total Price for All Vendors

\$52,369,907

\$0

\$52,369,907

**State of New Hampshire  
Department of Health and Human Services  
Amendment #3**

This Amendment to the Mental Health Services contract is by and between the State of New Hampshire, Department of Health and Human Services ("State" or "Department") and Seacoast Mental Health Center, Inc. ("the Contractor").

WHEREAS, pursuant to an agreement (the "Contract") approved by the Governor and Executive Council on June 21, 2017, (Late Item A), as amended on June 19, 2019, (Item #29), and June 30, 2021 (Item #21), the Contractor agreed to perform certain services based upon the terms and conditions specified in the Contract as amended and in consideration of certain sums specified; and

WHEREAS, pursuant to Form P-37, General Provisions, Paragraph 18, the Contract may be amended upon written agreement of the parties and approval from the Governor and Executive Council; and

WHEREAS, the parties agree to extend the term of the agreement, increase the price limitation, or modify the scope of services to support continued delivery of these services; and

NOW THEREFORE, in consideration of the foregoing and the mutual covenants and conditions contained in the Contract and set forth herein, the parties hereto agree to amend as follows:

1. Modify Exhibit A, Amendment #2, Scope of Services, by deleting all text in Section 13, Supported Housing, and replacing it to read:

11. Reserved





All terms and conditions of the Contract and prior amendments not modified by this Amendment remain in full force and effect. This Amendment shall be effective upon the date of Governor and Executive Council approval.

IN WITNESS WHEREOF, the parties have set their hands as of the date written below,

State of New Hampshire  
Department of Health and Human Services

1/25/2022

Date

DocuSigned by:

*Katja S. Fox*

Name: Katja S. Fox

Title: Director

Seacoast Mental Health Center, Inc.

1/21/2022

Date

DocuSigned by:

*Jay Couture*

Name: Jay Couture

Title: President and CEO

The preceding Amendment, having been reviewed by this office, is approved as to form, substance, and execution.

OFFICE OF THE ATTORNEY GENERAL

1/27/2022

Date

DocuSigned by:  
*Robyn Guarino*  
728724841041190  
Name: Robyn Guarino  
Title: Attorney

I hereby certify that the foregoing Amendment was approved by the Governor and Executive Council of the State of New Hampshire at the Meeting on: \_\_\_\_\_ (date of meeting)

OFFICE OF THE SECRETARY OF STATE

Date

Name: \_\_\_\_\_  
Title: \_\_\_\_\_



Lori A. Shibanette  
Commissioner

Katja S. Fox  
Director

21 mac

**STATE OF NEW HAMPSHIRE**  
**DEPARTMENT OF HEALTH AND HUMAN SERVICES**  
**DIVISION FOR BEHAVIORAL HEALTH**

129 PLEASANT STREET, CONCORD, NH 03301  
603-271-9544 1-800-852-3345 Ext. 9544  
Fax: 603-271-4332 TDD Access: 1-800-735-2964 www.dhhs.nh.gov

June 11, 2021

His Excellency, Governor Christopher T. Sununu  
and the Honorable Council  
State House  
Concord, New Hampshire 03301

**REQUESTED ACTION**

Authorize the Department of Health and Human Services, Division for Behavioral Health, to enter into **Sole Source** amendments to existing contracts with the vendors listed below to provide community mental health services, including statewide mobile crisis services, by increasing the total price limitation by \$24,517,006 from \$27,852,901 to \$52,369,907 and by extending the completion dates from June 30, 2021 to June 30, 2022, effective June 30, 2021, upon Governor and Council approval. 90% General Funds. 10% Federal Funds.

The individual contracts were approved by Governor and Council as specified in the table below.

Vendor Name	Vendor Code	Area Served	Current Amount	Increase (Decrease)	Revised Amount	G&C Approval
Northern Human Services	177222-B001	Conway	\$2,354,431	\$2,122,949	\$4,477,380	O: 6/21/17, Late Item A A1: 6/19/19, #29 A2: 2/19/20, #12
West Central Services, Inc. DBA West Central Behavioral Health	177654-B001	Lebanon	\$1,401,218	\$1,599,988	\$3,001,206	O: 6/21/17, Late Item A A1: 6/19/19, #29
Lakes Region Mental Health Center, Inc. DBA Genesis Behavioral Health	154480-B001	Laconia	\$1,447,650	\$1,840,164	\$3,287,814	O: 6/21/17, Late Item A A1: 6/19/19, #29
Riverbend Community Mental Health, Inc.	177192-R001	Concord	\$1,810,770	\$2,717,609	\$4,528,379	O: 6/21/17, Late Item A A1: 6/19/19, #29
Monadnock Family Services	177510-B005	Keene	\$1,702,040	\$1,566,943	\$3,268,983	O: 6/21/17, Late Item A A1: 6/19/19, #29

Community Council of Nashua, NH DBA Greater Nashua Mental Health Center at Community Council	154112- B001	Nashua	\$5,262,612	\$4,434,642	\$9,697,254	O: 6/21/17, Late Item A A1: 9/13/2019, #15. A2: 12/19/18 #19. A3: 6/19/19, #29
The Mental Health Center of Greater Manchester, Inc.	177184- B001	Manchester	\$6,897,278	\$3,869,734	\$10,767,012	O: 6/21/17, Late Item A A1: 6/19/19, #29
Seacoast Mental Health Center, Inc.	174089- R001	Portsmouth	\$3,668,718	\$2,113,760	\$5,782,478	O: 6/21/17, Late Item A A1: 6/19/19, #29
Behavioral Health & Developmental Svs of Strafford County, Inc. DBA Community Partners of Strafford County	177278- B002	Dover	\$1,389,362	\$2,293,625	\$3,682,987	O: 6/21/17, Late Item A A1: 6/19/19, #29
The Mental Health Center for Southern New Hampshire DBA CLM Center for Life Management	174118- R001	Derry	\$1,918,822	\$1,957,592	\$3,876,414	O: 6/21/17, Late Item A A1: 9/20/18, #21 A2: 6/19/19, #29
		<b>Total:</b>	<b>\$27,852,901</b>	<b>\$24,517,006</b>	<b>\$52,369,907</b>	

Funds are available in the following accounts for State Fiscal Year 2021, and are anticipated to be available in State Fiscal Year 2022, upon the availability and continued appropriation of funds in the future operating budget, with the authority to adjust budget line items within the price limitation and encumbrances between state fiscal years through the Budget Office, if needed and justified.

**EXPLANATION**

This request is **Sole Source** because the Department is seeking to extend the contracts beyond the current completion dates and there are no renewal options available. The Department contracts for these services through the community mental health centers, which are designated by the Department to serve the towns and cities within a designated geographic region, as outlined in the NH Revised Statutes Annotated (RSA) 135-C, and NH Administrative Rule He-M 403.

The purpose of this request is to continue providing and expand upon community mental health services for individuals in New Hampshire. Community mental health centers provide community-based mental health services to adults, children, and families to build resiliency, promote recovery, reduce inpatient hospital utilizations, and improve community tenure.

The populations served include children with Serious Emotional Disturbances and adults with Severe Mental Illness/Severe and Persistent Mental Illness, including individuals with Severe/Severe and Persistent Mental Illness with Low Service Utilization (LU) per He-M 401 Eligibility Determination and Individual Service Planning. Approximately 43,000 adults, children and families will be served from June 30, 2021 to June 30, 2022.

The Contractors will continue to provide Emergency Services, Individual and Group Psychotherapy, Targeted Case Management, Medication Services, Functional Support Services, Illness Management and Recovery, Evidenced Based Supported Employment, Assertive Community Treatment, Projects for Assistance in Transition from Homelessness, wraparound services for children, Community Residential Services, and Acute Care Services to individuals experiencing psychiatric emergencies while awaiting admission to a Designated Receiving Facility. All contracts include provisions for Mental Health Services required per NH RSA 135-C and with State Regulations applicable to the mental health system as outlined in He-M 400, as well as in compliance with the Community Mental Health Agreement (CMHA).

These services are provided to individuals enrolled in the State Medicaid plan as well as non-Medicaid and uninsured children, adults, and families. The Contractors will seek reimbursement for Medicaid services through agreements with the contracted Managed Care Organizations, through Medicaid fee-for-service and third part insurance payers. The contracts do not include funding for Medicaid reimbursement.

These amendments also included the following modifications to the scopes of services:

- Inclusion of statewide integrated mobile crisis response teams in crisis services. Currently only three regions (Regions 4, 6 & 7) operate mobile crisis response teams for adults with mental illness. All ten (10) community mental health centers will enhance their crisis services to ensure delivery of integrated mobile crisis response services to individuals experiencing a mental health and/or substance use crisis;
- Addition of six (6) supported housing beds in each region to expand the availability of supported housing options statewide;
- Expansion of First Episode Psychosis/Early Serious Mental Illness (FEP-ESMI) services. Currently only Region 6 holds provisions for FEP-ESMI programming. These programs provide evidence-based Coordinated Specialty Care for the treatment of FEP-ESMI utilizing early intervention for individuals age thirteen (13) to thirty-five (35) experiencing a first episode of mental illness. The expansion includes three (3) additional teams in Regions 5, 8, & 10;
- Expansion of deaf and hard of hearing services provided by Region 6, including increased opportunities for collaboration with other services providers statewide and the provision of consultative services in the treatment planning process for individuals who are deaf and/or hard of hearing;
- Addition of Statewide Work Incentives Counseling to include one (1) full-time equivalent Work Incentives Counselor in each of the ten (10) regions to support individuals in meeting employment related goals by providing comprehensive benefits counseling, supporting engagement in Supported Employment and improving collaboration with the Division of Vocational Rehabilitation;

- Inclusion of System of Care Activities with the Department of Education to develop a system of support for behavioral health within school districts in targeted regions;
- Inclusion of Pro-Health Services in Regions 6, 7 & 9. These services provide integrated medical and mental health services to individuals aged sixteen (16) through thirty-five (35) through FQHC primary care services co-located in the mental health center; and
- Inclusion of a specialty residential program in Region 9, which provides three (3) beds for individuals age eighteen (18) years and older who are dually diagnosed with a severe mental illness and developmental disability and/or acquired brain disorder.

The Department will monitor contracted services by:

- Ensuring quality assurance by conducting performance reviews and utilization reviews as determined to be necessary and appropriate based on applicable licensing, certifications and service provisions.
- Conducting quarterly meetings to review submitted quarterly data and reports to identify ongoing programmatic improvements.
- Reviewing monthly Financial Statements provided by the Contractors for ongoing evaluation of the programs fiscal integrity.

Should the Governor and Executive Council not authorize this request, approximately 43,000 adults, children and families in the state will not have access to critical community mental health services as required by NH RSA 135-C:13. As a result these individuals may experience an increase in symptoms causing them to seek more costly services at hospital emergency departments due to risk of harm to themselves or others and may have increased contact with law enforcement, correctional programs, or primary care physicians, none of which have the necessary services or supports available to provide necessary assistance. Lack of these services may also increase the likelihood of inpatient hospitalizations and death by suicide.

Area served: Statewide

Source of Funds: CFDA 93.778 FAIN #05-1505NHBIPP, CFDA 93.150 FAINX06SM083717-01, CFDA 93.958, FAINB09SM083816 and FAINB09SM083987, CFDA#93.243 FAINH79SM080245, CFDA#93.959 FAINTI083464

The Department will request General Funds in the event that Federal Funds are no longer available and services are still needed.

Respectfully submitted,



Lori A. Shibinette  
Commissioner

Attachment A  
Financial Details

05-95-92-922010-4117 HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS DEPT OF, HHS: BEHAVIORAL HEALTH DIV, BUREAU OF MENTAL HEALTH SERVICES, CMH PROGRAM SUPPORT (100% General Funds)

Northern Human Services (Vendor Code 177222-B004)

PO #1056762

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92204117	\$379,249	\$0	\$379,249
2019	102-500731	Contracts for program services	92204117	\$469,249	\$0	\$469,249
2020	102-500731	Contracts for program services	92204117	\$845,304	\$0	\$845,304
2021	102-500731	Contracts for program services	92204117	\$661,266	\$87,180	\$748,446
2022	102-500731	Contracts for program services	92204117	\$0	\$1,415,368	\$1,415,368
			<b>Subtotal</b>	<b>\$2,155,068</b>	<b>\$1,502,548</b>	<b>\$3,657,616</b>

West Central Services, Inc (Vendor Code 177654-B001)

PO #1056774

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92204117	\$322,191	\$0	\$322,191
2019	102-500731	Contracts for program services	92204117	\$412,191	\$0	\$412,191
2020	102-500731	Contracts for program services	92204117	\$312,878	\$0	\$312,878
2021	102-500731	Contracts for program services	92204117	\$312,878	\$64,324	\$377,202
2022	102-500731	Contracts for program services	92204117	\$0	\$1,121,563	\$1,121,563
			<b>Subtotal</b>	<b>\$1,360,138</b>	<b>\$1,185,887</b>	<b>\$2,546,025</b>

The Lakes Region Mental Health Center (Vendor Code 154480-B001)

PO #1056775

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92204117	\$328,115	\$0	\$328,115
2019	102-500731	Contracts for program services	92204117	\$418,115	\$0	\$418,115
2020	102-500731	Contracts for program services	92204117	\$324,170	\$0	\$324,170
2021	102-500731	Contracts for program services	92204117	\$324,170	\$293,500	\$617,670
2022	102-500731	Contracts for program services	92204117	\$0	\$1,126,563	\$1,126,563
			<b>Subtotal</b>	<b>\$1,394,570</b>	<b>\$1,420,063</b>	<b>\$2,814,633</b>

Riverbend Community Mental Health, Inc. (Vendor Code 177192-R001)

PO #1056778

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92204117	\$381,653	\$0	\$381,653
2019	102-500731	Contracts for program services	92204117	\$471,653	\$0	\$471,653
2020	102-500731	Contracts for program services	92204117	\$237,708	\$0	\$237,708
2021	102-500731	Contracts for program services	92204117	\$237,708	\$0	\$237,708
2022	102-500731	Contracts for program services	92204117	\$0	\$1,616,551	\$1,616,551
			<b>Subtotal</b>	<b>\$1,328,722</b>	<b>\$1,616,551</b>	<b>\$2,945,273</b>

Monadnock Family Services (Vendor Code 177510-B005)

PO #1056779

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92204117	\$357,590	\$0	\$357,590
2019	102-500731	Contracts for program services	92204117	\$447,590	\$0	\$447,590
2020	102-500731	Contracts for program services	92204117	\$357,590	\$0	\$357,590
2021	102-500731	Contracts for program services	92204117	\$357,590	\$69,885	\$427,475
2022	102-500731	Contracts for program services	92204117	\$0	\$999,625	\$999,625
			<b>Subtotal</b>	<b>\$1,520,360</b>	<b>\$1,069,510</b>	<b>\$2,589,870</b>

Community Council of Nashua, NH (Vendor Code 154112-B001)

PO #1056782

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92204117	\$1,183,799	\$0	\$1,183,799
2019	102-500731	Contracts for program services	92204117	\$1,273,799	\$0	\$1,273,799
2020	102-500731	Contracts for program services	92204117	\$1,039,854	\$0	\$1,039,854
2021	102-500731	Contracts for program services	92204117	\$1,039,854	\$286,848	\$1,326,702
2022	102-500731	Contracts for program services	92204117	\$0	\$2,364,495	\$2,364,495
			<b>Subtotal</b>	<b>\$4,537,306</b>	<b>\$2,651,343</b>	<b>\$7,188,649</b>

Attachment A  
Financial Details

The Mental Health Center of Greater Manchester (Vendor Code 177184-B001)

PO #1056784

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92204117	\$1,846,829	\$0	\$1,846,829
2019	102-500731	Contracts for program services	92204117	\$1,736,829	\$0	\$1,736,829
2020	102-500731	Contracts for program services	92204117	\$1,642,884	\$0	\$1,642,884
2021	102-500731	Contracts for program services	92204117	\$1,642,884	\$0	\$1,642,884
2022	102-500731	Contracts for program services	92204117	\$0	\$2,588,551	\$2,588,551
			<b>Subtotal</b>	\$6,669,428	\$2,588,551	\$9,257,977

Seacoast Mental Health Center, Inc. (Vendor Code 174089-R001)

PO #1056785

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92204117	\$746,765	\$0	\$746,765
2019	102-500731	Contracts for program services	92204117	\$836,765	\$0	\$836,765
2020	102-500731	Contracts for program services	92204117	\$742,820	\$0	\$742,820
2021	102-500731	Contracts for program services	92204117	\$742,820	\$103,040	\$845,860
2022	102-500731	Contracts for program services	92204117	\$0	\$1,139,625	\$1,139,625
			<b>Subtotal</b>	\$3,069,170	\$1,242,665	\$4,311,835

Behavioral Health & Developmental Services of Strafford County, Inc. (Vendor Code 177278-B002)

PO #1056787

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92204117	\$313,543	\$0	\$313,543
2019	102-500731	Contracts for program services	92204117	\$403,543	\$0	\$403,543
2020	102-500731	Contracts for program services	92204117	\$309,598	\$0	\$309,598
2021	102-500731	Contracts for program services	92204117	\$309,598	\$108,000	\$417,598
2022	102-500731	Contracts for program services	92204117	\$0	\$1,297,096	\$1,297,096
			<b>Subtotal</b>	\$1,336,282	\$1,405,096	\$2,741,378

The Mental Health Center for Southern New Hampshire (Vendor Code 174116-R001)

PO #1056788

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92204117	\$350,791	\$0	\$350,791
2019	102-500731	Contracts for program services	92204117	\$440,791	\$0	\$440,791
2020	102-500731	Contracts for program services	92204117	\$346,846	\$0	\$346,846
2021	102-500731	Contracts for program services	92204117	\$346,846	\$322,000	\$668,846
2022	102-500731	Contracts for program services	92204117	\$0	\$999,625	\$999,625
			<b>Subtotal</b>	\$1,485,274	\$1,321,625	\$2,806,899
		<b>Total CMH Program Support</b>		<b>\$24,856,316</b>	<b>\$16,003,839</b>	<b>\$40,860,155</b>

05-95-92-922010-4120 HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS DEPT OF, HHS: BEHAVIORAL HEALTH DIV, BUREAU OF MENTAL HEALTH SERVICES, MENTAL HEALTH BLOCK GRANT (100% Federal Funds)

Monadnock Family Services (Vendor Code 177510-B005)

PO #1056779

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92224120	\$0	\$0	\$0
2019	102-500731	Contracts for program services	92224120	\$0	\$0	\$0
2020	102-500731	Contracts for program services	92224120	\$0	\$0	\$0
2021	102-500731	Contracts for program services	92224120	\$0	\$0	\$0
2022	074-500585	Grants for Pub Asst and Relief	92224120 / 92244120	\$0	\$111,000	\$111,000
			<b>Subtotal</b>	\$0	\$111,000	\$111,000

Community Council of Nashua, NH (Vendor Code 154112-B001)

PO #1056782

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92224120	\$84,000	\$0	\$84,000
2019	102-500731	Contracts for program services	92224120	\$21,500	\$0	\$21,500
2020	102-500731	Contracts for program services	92224120	\$61,162	\$0	\$61,162
2021	102-500731	Contracts for program services	92224120	\$61,162	\$0	\$61,162
2022	074-500585	Grants for Pub Asst and Relief	92224120	\$0	\$60,000	\$60,000
			<b>Subtotal</b>	\$227,824	\$60,000	\$287,824



Attachment A  
Financial Details

Seacoast Mental Health Center, Inc. (Vendor Code 174089-R001)

PO #1056785

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92224120	\$0	\$0	\$0
2019	102-500731	Contracts for program services	92224120	\$0	\$0	\$0
2020	102-500731	Contracts for program services	92224120	\$0	\$0	\$0
2021	102-500731	Contracts for program services	92224120	\$0	\$0	\$0
2022	074-500585	Grants for Pub Asst and Relief	92224120 / 92244120	\$0	\$111,000	\$111,000
			<b>Subtotal</b>	\$0	\$111,000	\$111,000

The Mental Health Center for Southern New Hampshire (Vendor Code 174116-R001)

PO #1056788

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92224120	\$0	\$0	\$0
2019	102-500731	Contracts for program services	92224120	\$0	\$0	\$0
2020	102-500731	Contracts for program services	92224120	\$0	\$0	\$0
2021	102-500731	Contracts for program services	92224120	\$0	\$0	\$0
2022	074-500585	Grants for Pub Asst and Relief	92224120 / 92244120	\$0	\$118,600	\$118,600
			<b>Subtotal</b>	\$0	\$118,600	\$118,600
<b>Total Mental Health Block Grant</b>				<b>\$227,824</b>	<b>\$400,600</b>	<b>\$628,424</b>

05-95-92-922010-4121 HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS DEPT OF, HHS: BEHAVIORAL HEALTH DIV, BUREAU OF MENTAL HEALTH SERVICES, MENTAL HEALTH DATA COLLECTION (100% Federal Funds)

Northern Human Services (Vendor Code 177222-B004)

PO #1056762

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2019	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2020	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2021	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2022	102-500731	Contracts for program services	92204121	\$0	\$10,000	\$10,000
			<b>Subtotal</b>	\$20,000	\$10,000	\$30,000

West Central Services, Inc (Vendor Code 177654-B001)

PO #1056774

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2019	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2020	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2021	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2022	102-500731	Contracts for program services	92204121	\$0	\$10,000	\$10,000
			<b>Subtotal</b>	\$20,000	\$10,000	\$30,000

The Lakes Region Mental Health Center (Vendor Code 154480-B001)

PO #1056775

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2019	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2020	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2021	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2022	102-500731	Contracts for program services	92204121	\$0	\$10,000	\$10,000
			<b>Subtotal</b>	\$20,000	\$10,000	\$30,000

Riverbend Community Mental Health, Inc. (Vendor Code 177192-R001)

PO #1056778

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2019	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2020	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2021	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2022	102-500731	Contracts for program services	92204121	\$0	\$10,000	\$10,000
			<b>Subtotal</b>	\$20,000	\$10,000	\$30,000

Attachment A  
Financial Details

Monadnock Family Services (Vendor Code 177510-B005)

PO #1056779

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2019	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2020	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2021	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2022	102-500731	Contracts for program services	92204121	\$0	\$10,000	\$10,000
			<b>Subtotal</b>	\$20,000	\$10,000	\$30,000

Community Council of Nashua, NH (Vendor Code 154112-B001)

PO #1056782

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2019	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2020	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2021	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2022	102-500731	Contracts for program services	92204121	\$0	\$10,000	\$10,000
			<b>Subtotal</b>	\$20,000	\$10,000	\$30,000

The Mental Health Center of Greater Manchester (Vendor Code 177184-B001)

PO #1056784

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2019	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2020	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2021	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2022	102-500731	Contracts for program services	92204121	\$0	\$10,000	\$10,000
			<b>Subtotal</b>	\$20,000	\$10,000	\$30,000

Seacoast Mental Health Center, Inc. (Vendor Code 174089-R001)

PO #1056785

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2019	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2020	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2021	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2022	102-500731	Contracts for program services	92204121	\$0	\$10,000	\$10,000
			<b>Subtotal</b>	\$20,000	\$10,000	\$30,000

Behavioral Health & Developmental Services of Strafford County, Inc. (Vendor Code 177278-B002)

PO #1056787

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2019	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2020	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2021	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2022	102-500731	Contracts for program services	92204121	\$0	\$10,000	\$10,000
			<b>Subtotal</b>	\$20,000	\$10,000	\$30,000

Attachment A  
Financial Details

The Mental Health Center for Southern New Hampshire (Vendor Code 174116-R001)

PO #1056788

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2019	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2020	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2021	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2022	102-500731	Contracts for program services	92204121	\$0	\$10,000	\$10,000
			<b>Subtotal</b>	\$20,000	\$10,000	\$30,000
		<b>Total Mental Health Data Collection</b>		<b>\$200,000</b>	<b>\$100,000</b>	<b>\$300,000</b>

05-95-92-921010-2053 HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS DEPT OF, HHS: BEHAVIORAL HEALTH DIV, BUR FOR CHILDRENS BEHAVRL HLTH, SYSTEM OF CARE (100% General Funds)

Northern Human Services (Vendor Code 177222-B004)

PO #1056762

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92102053	\$4,000	\$0	\$4,000
2019	102-500731	Contracts for program services	92102053	\$0	\$0	\$0
2020	102-500731	Contracts for program services	92102053	\$11,000	\$0	\$11,000
2021	102-500731	Contracts for program services	92102053	\$11,000	\$0	\$11,000
2022	102-500731	Contracts for program services	92102053	\$0	\$605,091	\$605,091
			<b>Subtotal</b>	\$26,000	\$605,091	\$631,091

West Central Services, Inc (Vendor Code 177654-B001)

PO #1056774

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92102053	\$0	\$0	\$0
2019	102-500731	Contracts for program services	92102053	\$4,000	\$0	\$4,000
2020	102-500731	Contracts for program services	92102053	\$5,000	\$0	\$5,000
2021	102-500731	Contracts for program services	92102053	\$5,000	\$0	\$5,000
2022	102-500731	Contracts for program services	92102053	\$0	\$402,331	\$402,331
			<b>Subtotal</b>	\$14,000	\$402,331	\$416,331

The Lakes Region Mental Health Center (Vendor Code 154480-B001)

PO #1056775

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92102053	\$0	\$0	\$0
2019	102-500731	Contracts for program services	92102053	\$4,000	\$0	\$4,000
2020	102-500731	Contracts for program services	92102053	\$11,000	\$0	\$11,000
2021	102-500731	Contracts for program services	92102053	\$11,000	\$0	\$11,000
2022	102-500731	Contracts for program services	92102053	\$0	\$408,331	\$408,331
			<b>Subtotal</b>	\$26,000	\$408,331	\$434,331

Riverbend Community Mental Health, Inc. (Vendor Code 177192-R001)

PO #1056778

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92102053	\$0	\$0	\$0
2019	102-500731	Contracts for program services	92102053	\$4,000	\$0	\$4,000
2020	102-500731	Contracts for program services	92102053	\$151,000	\$0	\$151,000
2021	102-500731	Contracts for program services	92102053	\$151,000	\$0	\$151,000
2022	102-500731	Contracts for program services	92102053	\$0	\$1,051,054	\$1,051,054
			<b>Subtotal</b>	\$306,000	\$1,051,054	\$1,357,054

Monadnock Family Services (Vendor Code 177510-B005)

PO #1056779

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92102053	\$0	\$0	\$0
2019	102-500731	Contracts for program services	92102053	\$4,000	\$0	\$4,000
2020	102-500731	Contracts for program services	92102053	\$5,000	\$0	\$5,000
2021	102-500731	Contracts for program services	92102053	\$5,000	\$0	\$5,000
2022	102-500731	Contracts for program services	92102053	\$0	\$341,363	\$341,363
			<b>Subtotal</b>	\$14,000	\$341,363	\$355,363

Attachment A  
Financial Details

Community Council of Nashua, NH (Vendor Code 154112-B001)

PO #1056782

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92102053	\$0	\$0	\$0
2019	102-500731	Contracts for program services	92102053	\$0	\$0	\$0
2020	102-500731	Contracts for program services	92102053	\$151,000	\$0	\$151,000
2021	102-500731	Contracts for program services	92102053	\$151,000	\$0	\$151,000
2022	102-500731	Contracts for program services	92102053	\$0	\$1,051,054	\$1,051,054
			<b>Subtotal</b>	\$302,000	\$1,051,054	\$1,353,054

The Mental Health Center of Greater Manchester (Vendor Code 177184-B001)

PO #1056784

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92102053	\$4,000	\$0	\$4,000
2019	102-500731	Contracts for program services	92102053	\$0	\$0	\$0
2020	102-500731	Contracts for program services	92102053	\$11,000	\$0	\$11,000
2021	102-500731	Contracts for program services	92102053	\$11,000	\$0	\$11,000
2022	102-500731	Contracts for program services	92102053	\$0	\$653,326	\$653,326
			<b>Subtotal</b>	\$26,000	\$653,326	\$679,326

Seacoast Mental Health Center, Inc. (Vendor Code 174089-R001)

PO #1056785

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92102053	\$4,000	\$0	\$4,000
2019	102-500731	Contracts for program services	92102053	\$0	\$0	\$0
2020	102-500731	Contracts for program services	92102053	\$11,000	\$0	\$11,000
2021	102-500731	Contracts for program services	92102053	\$11,000	\$0	\$11,000
2022	102-500731	Contracts for program services	92102053	\$0	\$605,091	\$605,091
			<b>Subtotal</b>	\$26,000	\$605,091	\$631,091

Behavioral Health & Developmental Services of Strafford County, Inc. (Vendor Code 177278-B002)

PO #1056787

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92102053	\$0	\$0	\$0
2019	102-500731	Contracts for program services	92102053	\$4,000	\$0	\$4,000
2020	102-500731	Contracts for program services	92102053	\$11,000	\$0	\$11,000
2021	102-500731	Contracts for program services	92102053	\$11,000	\$0	\$11,000
2022	102-500731	Contracts for program services	92102053	\$0	\$408,331	\$408,331
			<b>Subtotal</b>	\$26,000	\$408,331	\$434,331

The Mental Health Center for Southern New Hampshire (Vendor Code 174116-R001)

PO #1056788

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92102053	\$4,000	\$0	\$4,000
2019	102-500731	Contracts for program services	92102053	\$5,000	\$0	\$5,000
2020	102-500731	Contracts for program services	92102053	\$131,000	\$0	\$131,000
2021	102-500731	Contracts for program services	92102053	\$131,000	\$0	\$131,000
2022	102-500731	Contracts for program services	92102053	\$0	\$467,363	\$467,363
			<b>Subtotal</b>	\$271,000	\$467,363	\$738,363
		<b>Total System of Care</b>		<b>\$1,037,000</b>	<b>\$5,993,335</b>	<b>\$7,030,335</b>

05-95-42-421010-2958 HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS DEPT OF, HHS: HUMAN SERVICES DIV, CHILD PROTECTION, CHILD - FAMILY SERVICES (100% General Funds)

Northern Human Services (Vendor Code 177222-B004)

PO #1056762

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	550-500398	Assessment and Counseling	42105824	\$5,310	\$0	\$5,310
2019	550-500398	Assessment and Counseling	42105824	\$5,310	\$0	\$5,310
2020	550-500398	Assessment and Counseling	42105824	\$5,310	\$0	\$5,310
2021	550-500398	Assessment and Counseling	42105824	\$5,310	\$0	\$5,310
2022	644-504195	SGFSER SGF SERVICES	42105876	\$0	\$5,310	\$5,310
			<b>Subtotal</b>	\$21,240	\$5,310	\$26,550

Attachment A  
Financial Details

West Central Services, Inc (Vendor Code 177654-B001)

PO #1056774

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2019	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2020	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2021	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2022	644-504195	SGFSER SGF SERVICES	42105876	\$0	\$1,770	\$1,770
			<b>Subtotal</b>	\$7,080	\$1,770	\$8,850

The Lakes Region Mental Health Center (Vendor Code 154480-B001)

PO #1056775

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2019	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2020	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2021	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2022	644-504195	SGFSER SGF SERVICES	42105876	\$0	\$1,770	\$1,770
			<b>Subtotal</b>	\$7,080	\$1,770	\$8,850

Riverbend Community Mental Health, Inc. (Vendor Code 177192-R001)

PO #1056778

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2019	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2020	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2021	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2022	644-504195	SGFSER SGF SERVICES	42105876	\$0	\$1,770	\$1,770
			<b>Subtotal</b>	\$7,080	\$1,770	\$8,850

Monadnock Family Services (Vendor Code 177510-B005)

PO #1056779

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2019	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2020	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2021	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2022	644-504195	SGFSER SGF SERVICES	42105876	\$0	\$1,770	\$1,770
			<b>Subtotal</b>	\$7,080	\$1,770	\$8,850

Community Council of Nashua, NH (Vendor Code 154112-B001)

PO #1056782

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2019	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2020	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2021	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2022	644-504195	SGFSER SGF SERVICES	42105876	\$0	\$1,770	\$1,770
			<b>Subtotal</b>	\$7,080	\$1,770	\$8,850

The Mental Health Center of Greater Manchester (Vendor Code 177184-B001)

PO #1056784

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	550-500398	Assessment and Counseling	42105824	\$3,540	\$0	\$3,540
2019	550-500398	Assessment and Counseling	42105824	\$3,540	\$0	\$3,540
2020	550-500398	Assessment and Counseling	42105824	\$3,540	\$0	\$3,540
2021	550-500398	Assessment and Counseling	42105824	\$3,540	\$0	\$3,540
2022	644-504195	SGFSER SGF SERVICES	42105876	\$0	\$3,540	\$3,540
			<b>Subtotal</b>	\$14,160	\$3,540	\$17,700

Attachment A  
Financial Details

Seacoast Mental Health Center, Inc. (Vendor Code 174089-R001)

PO #1056785

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2019	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2020	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2021	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2022	644-504195	SGFSER SGF SERVICES	42105876	\$0	\$1,770	\$1,770
			<b>Subtotal</b>	\$7,080	\$1,770	\$8,850

Behavioral Health & Developmental Services of Strafford County, Inc. (Vendor Code 177278-B002)

PO #1056787

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2019	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2020	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2021	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2022	644-504195	SGFSER SGF SERVICES	42105876	\$0	\$1,770	\$1,770
			<b>Subtotal</b>	\$7,080	\$1,770	\$8,850

The Mental Health Center for Southern New Hampshire (Vendor Code 174116-R001)

PO #1056788

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2019	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2020	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2021	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2022	644-504195	SGFSER SGF SERVICES	42105876	\$0	\$1,770	\$1,770
			<b>Subtotal</b>	\$7,080	\$1,770	\$8,850

<b>Total Child - Family Services</b>				<b>\$92,040</b>	<b>\$23,010</b>	<b>\$115,050</b>
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05-95-42-423010-7928 HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS DEPT OF, HHS: HUMAN SERVICES DIV, HOMELESS & HOUSING, PATH GRANT (100% Federal Funds)

Riverbend Community Mental Health, Inc. (Vendor Code 177192-R001)

PO #1056778

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	42307150	\$36,250	\$0	\$36,250
2019	102-500731	Contracts for program services	42307150	\$36,250	\$0	\$36,250
2020	102-500731	Contracts for program services	42307150	\$38,234	\$0	\$38,234
2021	102-500731	Contracts for program services	42307150	\$38,234	\$0	\$38,234
2022	102-500731	Contracts for program services	42307150	\$0	\$38,234	\$38,234
			<b>Subtotal</b>	\$148,968	\$38,234	\$187,202

Monadnock Family Services (Vendor Code 177510-B005)

PO #1056779

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	42307150	\$37,000	\$0	\$37,000
2019	102-500731	Contracts for program services	42307150	\$37,000	\$0	\$37,000
2020	102-500731	Contracts for program services	42307150	\$33,300	\$0	\$33,300
2021	102-500731	Contracts for program services	42307150	\$33,300	\$0	\$33,300
2022	102-500731	Contracts for program services	42307150	\$0	\$33,300	\$33,300
			<b>Subtotal</b>	\$140,600	\$33,300	\$173,900

Community Council of Nashua, NH (Vendor Code 154112-B001)

PO #1056782

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	42307150	\$40,300	\$0	\$40,300
2019	102-500731	Contracts for program services	42307150	\$40,300	\$0	\$40,300
2020	102-500731	Contracts for program services	42307150	\$43,901	\$0	\$43,901
2021	102-500731	Contracts for program services	42307150	\$43,901	\$0	\$43,901
2022	102-500731	Contracts for program services	42307150	\$0	\$43,901	\$43,901
			<b>Subtotal</b>	\$168,402	\$43,901	\$212,303

Attachment A  
Financial Details

The Mental Health Center of Greater Manchester (Vendor Code 177184-B001)

PO #1056784

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	42307150	\$40,121	\$0	\$40,121
2019	102-500731	Contracts for program services	42307150	\$40,121	\$0	\$40,121
2020	102-500731	Contracts for program services	42307150	\$43,725	\$0	\$43,725
2021	102-500731	Contracts for program services	42307150	\$43,725	\$0	\$43,725
2022	102-500731	Contracts for program services	42307150	\$0	\$43,725	\$43,725
			<b>Subtotal</b>	\$167,692	\$43,725	\$211,417

Seacoast Mental Health Center, Inc. (Vendor Code 174089-R001)

PO #1056785

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	42307150	\$25,000	\$0	\$25,000
2019	102-500731	Contracts for program services	42307150	\$25,000	\$0	\$25,000
2020	102-500731	Contracts for program services	42307150	\$38,234	\$0	\$38,234
2021	102-500731	Contracts for program services	42307150	\$38,234	\$0	\$38,234
2022	102-500731	Contracts for program services	42307150	\$0	\$38,234	\$38,234
			<b>Subtotal</b>	\$126,468	\$38,234	\$164,702

The Mental Health Center for Southern New Hampshire (Vendor Code 174116-R001)

PO #1056788

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	42307150	\$29,500	\$0	\$29,500
2019	102-500731	Contracts for program services	42307150	\$29,500	\$0	\$29,500
2020	102-500731	Contracts for program services	42307150	\$38,234	\$0	\$38,234
2021	102-500731	Contracts for program services	42307150	\$38,234	\$0	\$38,234
2022	102-500731	Contracts for program services	42307150	\$0	\$38,234	\$38,234
			<b>Subtotal</b>	\$135,468	\$38,234	\$173,702
<b>Total PATH GRANT</b>				<b>\$887,598</b>	<b>\$235,028</b>	<b>\$1,123,226</b>

05-95-92-920510-3380 HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS DEPT OF, HHS: BEHAVIORAL HEALTH DIV, BUREAU OF DRUG & ALCOHOL SVCS, PREVENTION SERVICES (97% Federal Funds, 3% General Funds)

Seacoast Mental Health Center (Vendor Code 174089-R001)

PO #1056785

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92056502	\$70,000	\$0	\$70,000
2019	102-500731	Contracts for program services	92056502	\$70,000	\$0	\$70,000
2020	102-500731	Contracts for program services	92057502	\$70,000	\$0	\$70,000
2021	102-500731	Contracts for program services	92057502	\$70,000	\$0	\$70,000
2022	102-500731	Contracts for program services	92057502	\$0	\$70,000	\$70,000
			<b>Subtotal</b>	\$280,000	\$70,000	\$350,000
<b>Total BDAS</b>				<b>\$280,000</b>	<b>\$70,000</b>	<b>\$350,000</b>

05-95-48-481010-8917 HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS DEPT OF, HHS: ELDERLY & ADULT SVCS DIV, GRANTS TO LOCALS, HEALTH PROMOTION CONTRACTS (100% Federal Funds)

Seacoast Mental Health Center (Vendor Code 174089-R001)

PO #1056785

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	48108462	\$35,000	\$0	\$35,000
2019	102-500731	Contracts for program services	48108462	\$35,000	\$0	\$35,000
2020	102-500731	Contracts for program services	48108462	\$35,000	\$0	\$35,000
2021	102-500731	Contracts for program services	48108462	\$35,000	\$0	\$35,000
2022	102-500731	Contracts for program services	48108462	\$0	\$35,000	\$35,000
			<b>Subtotal</b>	\$140,000	\$35,000	\$175,000
<b>Total BEAS</b>				<b>\$140,000</b>	<b>\$35,000</b>	<b>\$175,000</b>

05-96-49-490510-2985 HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS DEPT OF, HHS: COMM-BASED CARE SVCS DIV, COMMUNITY BASED CARE SERVICES, BALANCE INCENTIVE PROGRAM BIP (100% Federal Funds)

Attachment A  
Financial Details

Northern Human Services (Vendor Code 177222-B004)

PO #1056762

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	49053316	\$0	\$0	\$0
2019	102-500731	Contracts for program services	49053316	\$0	\$0	\$0
2020	102-500731	Contracts for program services	49053316	\$132,123	\$0	\$132,123
2021	102-500731	Contracts for program services	49053316	\$0	\$0	\$0
2022	102-500731	Contracts for program services	49053316	\$0	\$0	\$0
			<i>Subtotal</i>	\$132,123	\$0	\$132,123
<b>Total Balance Incentive Program</b>				<b>\$132,123</b>	<b>\$0</b>	<b>\$132,123</b>

05-95-92-922010-2340 HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS DEPT OF, HHS: BEHAVIORAL HEALTH DIV, BUREAU OF MENTAL HEALTH SERVICES, PROHEALTH NH GRANT (100% Federal Funds)

Community Council of Nashua, NH (Vendor Code 154112-B001)

PO #1056782

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92202340	\$0	\$0	\$0
2019	102-500731	Contracts for program services	92202340	\$0	\$0	\$0
2020	102-500731	Contracts for program services	92202340	\$0	\$0	\$0
2021	102-500731	Contracts for program services	92202340	\$0	\$0	\$0
2022	074-500585	Grants for Pub Asst and Relief	92202340	\$0	\$616,574	\$616,574
			<i>Subtotal</i>	\$0	\$616,574	\$616,574

The Mental Health Center of Greater Manchester (Vendor Code 177184-B001)

PO #1056784

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92202340	\$0	\$0	\$0
2019	102-500731	Contracts for program services	92202340	\$0	\$0	\$0
2020	102-500731	Contracts for program services	92202340	\$0	\$0	\$0
2021	102-500731	Contracts for program services	92202340	\$0	\$0	\$0
2022	074-500585	Grants for Pub Asst and Relief	92202340	\$0	\$570,592	\$570,592
			<i>Subtotal</i>	\$0	\$570,592	\$570,592

Behavioral Health & Developmental Services of Strafford County, Inc. (Vendor Code 177278-B002)

PO #1056787

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92202340	\$0	\$0	\$0
2019	102-500731	Contracts for program services	92202340	\$0	\$0	\$0
2020	102-500731	Contracts for program services	92202340	\$0	\$0	\$0
2021	102-500731	Contracts for program services	92202340	\$0	\$0	\$0
2022	074-500585	Grants for Pub Asst and Relief	92202340	\$0	\$468,428	\$468,428
			<i>Subtotal</i>	\$0	\$468,428	\$468,428
<b>Total PROHEALTH NH GRANT</b>				<b>\$0</b>	<b>\$1,855,594</b>	<b>\$1,855,594</b>

<b>Amendment Total Price for All Vendors</b>	<b>\$27,852,901</b>	<b>\$24,517,006</b>	<b>\$52,369,907</b>
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Jeffrey A. Meyers  
Commissioner

Katja S. Fox  
Director

STATE OF NEW HAMPSHIRE  
DEPARTMENT OF HEALTH AND HUMAN SERVICES  
DIVISION FOR BEHAVIORAL HEALTH

129 PLEASANT STREET, CONCORD, NH 03301  
603-271-9544 1-800-852-3345 Ext. 9544  
Fax: 603-271-4332 TDD Access: 1-800-735-2964 www.dhhs.nh.gov

May 13, 2019

His Excellency, Governor Christopher T. Sununu  
and the Honorable Council  
State House  
Concord, NH 03301

**REQUESTED ACTION**

Authorize the Department of Health and Human Services, Division for Behavioral Health, to enter into sole source amendments with the ten (10) vendors identified in the table below to provide non-Medicaid community mental health services, by increasing the price limitation by \$14,764,904 from \$12,939,912 to an amount not to exceed \$27,704,816 in the aggregate, effective July 1, 2019 or upon the date of approval from the Governor and Executive Council, whichever is later, through June 30, 2021. 6% Federal Funds and 94% General Funds.

Vendor	Vendor Code	New Hampshire Locations	Current Budget	Increase/ (Decrease)	Revised Budget
Northern Human Services	177222-B001	Conway	\$783,118	\$1,423,228	\$2,206,346
West Central Services DBA West Central Behavioral Health	177654-B001	Lebanon	\$661,922	\$739,296	\$1,401,218
The Lakes Region Mental Health Center, Inc. DBA Genesis Behavioral Health	154480-B001	Laconia	\$673,770	\$773,880	\$1,447,650
Riverbend Community Mental Health, Inc.	177192-R001	Concord	\$853,346	\$957,424	\$1,810,770
Monadnock Family Services	177510-B005	Keene	\$806,720	\$895,320	\$1,702,040
Community Council of Nashua, NH DBA Greater Nashua Mental Health Center at Community Council	154112-B001	Nashua	\$2,567,238	\$2,695,374	\$5,262,612

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The Mental Health Center of Greater Manchester, Inc.	177184-B001	Manchester	\$3,394,980	\$3,502,298	\$6,897,278
Seacoast Mental Health Center, Inc.	174089-R001	Portsmouth	\$1,771,070	\$1,897,648	\$3,668,718
Behavioral Health & Developmental Svs of Strafford County, Inc., DBA Community Partners of Strafford County	177278-B002	Dover	\$644,626	\$744,736	\$1,389,362
The Mental Health Center for Southern New Hampshire DBA CLM Center for Life Management	174116-R001	Derry	\$783,122	\$1,135,700	\$1,918,822
<b>TOTAL</b>			<b>\$12,939,912</b>	<b>\$14,764,904</b>	<b>\$27,704,816</b>

Funds are available in the following accounts for State Fiscal Year 2019, and are anticipated to be available in State Fiscal Years 2020 and 2021, upon the availability and continued appropriation of funds in the future operating budgets, with authority to adjust amounts within the price limitation and adjust encumbrances between State Fiscal Years through the Budget Office, if needed and justified.

Please see attached financial detail.

**EXPLANATION**

These ten (10) contracts are sole source because community mental health services are not subject to the competitive bidding requirement of NH Administrative Rule ADM 601.03. The Department contracts for services through the community mental health centers, which are designated by the Department to serve the towns and cities within a designated geographic region, as outlined in NH Revised Statutes Annotated (RSA) 135-C, and NH Administrative Rule He-M 403. This request, if approved, will allow the Department to provide community mental health services to approximately 45,000 adults, children and families, statewide in New Hampshire.

The ten (10) contracts include provisions for:

- Mental health services required per NH RSA 135-C and in accordance with State regulations applicable to the State mental health system, including NH Administrative Rules He-M 401 Eligibility Determination and Individual Service Planning, He-M 403 Approval and Operation of Community Mental Health Programs, He-M 408 Clinical Records, and He-M 426 Community Mental Health Services; and
- Compliance with and funding for the Community Mental Health Agreement (CMHA)

The Contractors will provide community-based mental health services as identified above to adults, children, and families to build resiliency, promote recovery, reduce inpatient hospital utilization, and improve community tenure. Services include Emergency Services, Individual and Group Psychotherapy, Targeted Case Management, Medication Services, Functional Support Services, and Illness Management and Recovery, Evidence Based Supported Employment, Assertive Community Treatment (ACT), Projects for Assistance in Transition from Homelessness,

wraparound services for children, and Community Residential Services. These agreements also include delivery of acute care services to individuals experiencing psychiatric emergencies in a hospital emergency department and awaiting admission to a designated receiving facility. These services are within the scope authorized under NH Administrative Rule He-M 426, are consistent with the goals of the NH Building Capacity for Transformation, Section 1115 Waiver, and focus significantly on care coordination and collaborative relationship building with the State's acute care hospitals.

Community Mental Health Services will be provided to individuals enrolled in the State Medicaid plan as well as non-Medicaid clients for related services, including Emergency Services for adults, children and families without insurance. The Contractors will seek reimbursement for Medicaid services through an agreement with the contracted Managed Care Organizations for clients enrolled in managed care, through Medicaid fee-for-service for clients enrolled as a fee-for-service client, and from third party insurance payers. The contracts do not include funding for Medicaid reimbursement, which is paid outside of these contracts.

In accordance with NH RSA 135-C:7, performance standards are included in the contracts. Those performance standards include individual outcome measures and fiscal integrity measures. The effectiveness of services is measured using the Child and Adolescent Needs and Strengths Assessment and the Adult Needs and Strengths Assessment, or other approved Evidence Based assessment. These individual level outcome tools measure improvement over time, inform the development of the treatment plan, and engage the individual and family in monitoring the effectiveness of services. Effectiveness and quality of services is also measured through annual Fidelity Reviews for Assertive Community Treatment and Supported Employment. Program-wide annual Quality Service Reviews also take place for adult services. Fidelity and Quality Service Reviews reports are published and each contractor develops quality improvement plans for ongoing program improvement. In addition, follow-up in the community after discharge from New Hampshire Hospital will be measured with a focus on timely access to appointments, services, and supports.

The fiscal integrity measures include generally accepted performance standards to monitor the financial health of non-profit corporations on a monthly basis. Each contractor is required to provide a corrective action plan in the event of deviation from a standard. Failure to maintain fiscal integrity, or to make services available, could result in the termination of the contract and the selection of an alternate provider.

Should the Governor and Executive Council determine not to approve this request, approximately 45,000 adults, children and families in the state may not receive community mental health services as required by NH RSA 135-C:13. Individuals may experience a relapse of symptoms, seek costly services at hospital emergency departments due to the risk of harm to themselves or others, and may also have increased contact with local law enforcement, county correctional programs and primary care physicians, none of which will have the services or supports available to provide assistance.

Area served: Statewide.


Source of funds: 6% Federal Funds from the US Department of Health and Human Services, Projects for Assistance in Transition from Homelessness, Title IID: Preventative Health Money from the Administration for Community Living, Substance Abuse Prevention and Treatment Block Grant and the Behavioral Health Services Information System and 94% General Funds.

In the event that the Federal or Other Funds become no longer available, additional General

His Excellency, Governor Christopher T. Sununu  
and His Honorable Council  
Page 4 of 4

Funds shall not be requested to support these programs.

Respectfully submitted,

Approved by:   
Jeffrey A. Meyers  
Commissioner

Fiscal Details

03-85-82-922010-4117 HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS DEPT OF, HMS: BEHAVIORAL HEALTH DIV, BUREAU OF MENTAL HEALTH SERVICES, CMH PROGRAM SUPPORT (100% General Funds)

Northern Human Services (Vendor Code 17722-8004) PO #1056762

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92204117	\$379,249	\$0	\$379,249
2019	102-500731	Contracts for program services	92204117	\$379,249	\$90,000	\$469,249
2020	102-500731	Contracts for program services	92204117	\$0	\$845,304	\$845,304
2021	102-500731	Contracts for program services	92204117	\$0	\$845,304	\$845,304
			Subtotal	\$758,498	\$1,380,608	\$2,139,108

West Central Services, Inc (Vendor Code 177654-8001) PO #1056774

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92204117	\$322,191	\$0	\$322,191
2019	102-500731	Contracts for program services	92204117	\$322,191	\$90,000	\$412,191
2020	102-500731	Contracts for program services	92204117	\$0	\$312,878	\$312,878
2021	102-500731	Contracts for program services	92204117	\$0	\$312,878	\$312,878
			Subtotal	\$644,382	\$715,756	\$1,360,138

The Lakes Region Mental Health Center (Vendor Code 154480-8001) PO #1056775

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92204117	\$328,115	\$0	\$328,115
2019	102-500731	Contracts for program services	92204117	\$328,115	\$90,000	\$418,115
2020	102-500731	Contracts for program services	92204117	\$0	\$324,170	\$324,170
2021	102-500731	Contracts for program services	92204117	\$0	\$324,170	\$324,170
			Subtotal	\$656,230	\$738,340	\$1,394,570

Riverbend Community Mental Health, Inc. (Vendor Code 177192-R001) PO #1056778

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92204117	\$381,653	\$0	\$381,653
2019	102-500731	Contracts for program services	92204117	\$381,653	\$90,000	\$471,653
2020	102-500731	Contracts for program services	92204117	\$0	\$237,708	\$237,708
2021	102-500731	Contracts for program services	92204117	\$0	\$237,708	\$237,708
			Subtotal	\$763,306	\$565,416	\$1,328,722

Monadnock Family Services (Vendor Code 177510-8005) PO #1056779

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92204117	\$357,590	\$0	\$357,590
2019	102-500731	Contracts for program services	92204117	\$357,590	\$90,000	\$447,590
2020	102-500731	Contracts for program services	92204117	\$0	\$357,590	\$357,590
2021	102-500731	Contracts for program services	92204117	\$0	\$357,590	\$357,590
			Subtotal	\$715,180	\$805,180	\$1,520,360

Community Council of Nashua, NH (Vendor Code 154112-8001) PO #1056782

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92204117	\$1,183,799	\$0	\$1,183,799
2019	102-500731	Contracts for program services	92204117	\$1,183,799	\$90,000	\$1,273,799
2020	102-500731	Contracts for program services	92204117	\$0	\$1,039,854	\$1,039,854
2021	102-500731	Contracts for program services	92204117	\$0	\$1,039,854	\$1,039,854
			Subtotal	\$2,367,598	\$2,169,708	\$4,537,306

The Mental Health Center of Greater Manchester (Vendor Code 177184-8001) PO #1056784

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92204117	\$1,648,829	\$0	\$1,648,829
2019	102-500731	Contracts for program services	92204117	\$1,648,829	\$90,000	\$1,738,829
2020	102-500731	Contracts for program services	92204117	\$0	\$1,842,884	\$1,842,884
2021	102-500731	Contracts for program services	92204117	\$0	\$1,842,884	\$1,842,884
			Subtotal	\$3,297,658	\$3,375,768	\$6,669,426

Fiscal Details

Seacoast Mental Health Center, Inc. (Vendor Code 174089-R001)

PO #1056785

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92204117	\$746,785	\$0	\$746,785
2019	102-500731	Contracts for program services	92204117	\$746,785	\$90,000	\$836,785
2020	102-500731	Contracts for program services	92204117	\$0	\$742,820	\$742,820
2021	102-500731	Contracts for program services	92204117	\$0	\$742,820	\$742,820
<b>Subtotal</b>				<b>\$1,493,530</b>	<b>\$1,575,640</b>	<b>\$3,069,170</b>

Behavioral Health & Developmental Services of Strafford County, Inc. (Vendor Code 177278-B002)

PO #1056787

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92204117	\$313,543	\$0	\$313,543
2019	102-500731	Contracts for program services	92204117	\$313,543	\$90,000	\$403,543
2020	102-500731	Contracts for program services	92204117	\$0	\$309,598	\$309,598
2021	102-500731	Contracts for program services	92204117	\$0	\$309,598	\$309,598
<b>Subtotal</b>				<b>\$627,086</b>	<b>\$709,196</b>	<b>\$1,336,282</b>

The Mental Health Center for Southern New Hampshire (Vendor Code 174116-R001)

PO #1056788

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92204117	\$350,791	\$0	\$350,791
2019	102-500731	Contracts for program services	92204117	\$350,791	\$90,000	\$440,791
2020	102-500731	Contracts for program services	92204117	\$0	\$346,846	\$346,846
2021	102-500731	Contracts for program services	92204117	\$0	\$346,846	\$346,846
<b>Subtotal</b>				<b>\$701,582</b>	<b>\$783,692</b>	<b>\$1,485,274</b>
<b>Total CMH Program Support</b>				<b>\$12,021,050</b>	<b>\$12,819,304</b>	<b>\$24,840,354</b>

05-85-92-922010-4120 HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS DEPT OF, HHS: BEHAVIORAL HEALTH DIV, BUREAU OF MENTAL HEALTH SERVICES, MENTAL HEALTH BLOCK GRANT (100% Federal Funds)

Community Council of Nashua, NH (Vendor Code 154112-B001)

PO #1056782

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92224120	\$84,000	\$0	\$84,000
2019	102-500731	Contracts for program services	92224120	\$21,500	\$0	\$21,500
2020	102-500731	Contracts for program services	92224120	\$0	\$61,162	\$61,162
2021	102-500731	Contracts for program services	92224120	\$0	\$61,162	\$61,162
<b>Subtotal</b>				<b>\$105,500</b>	<b>\$122,324</b>	<b>\$227,824</b>
<b>Total Mental Health Block Grant</b>				<b>\$105,500</b>	<b>\$122,324</b>	<b>\$227,824</b>

05-85-92-922010-4121 HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS DEPT OF, HHS: BEHAVIORAL HEALTH DIV, BUREAU OF MENTAL HEALTH SERVICES, MENTAL HEALTH DATA COLLECTION (100% Federal Funds)

Northern Human Services (Vendor Code 177222-B004)

PO #1056782

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2019	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2020	102-500731	Contracts for program services	92204121	\$0	\$5,000	\$5,000
2021	102-500731	Contracts for program services	92204121	\$0	\$5,000	\$5,000
<b>Subtotal</b>				<b>\$10,000</b>	<b>\$10,000</b>	<b>\$20,000</b>

West Central Services, Inc (Vendor Code 177654-B001)

PO #1056774

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2019	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2020	102-500731	Contracts for program services	92204121	\$0	\$5,000	\$5,000
2021	102-500731	Contracts for program services	92204121	\$0	\$5,000	\$5,000
<b>Subtotal</b>				<b>\$10,000</b>	<b>\$10,000</b>	<b>\$20,000</b>

### Fiscal Details

The Lakes Region Mental Health Center (Vendor Code 154480-B001)

PO #1056775

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2019	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2020	102-500731	Contracts for program services	92204121	\$0	\$5,000	\$5,000
2021	102-500731	Contracts for program services	92204121	\$0	\$5,000	\$5,000
<b>Subtotal</b>				<b>\$10,000</b>	<b>\$10,000</b>	<b>\$20,000</b>

Riverbend Community Mental Health, Inc. (Vendor Code 177182-R001)

PO #1056778

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2019	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2020	102-500731	Contracts for program services	92204121	\$0	\$5,000	\$5,000
2021	102-500731	Contracts for program services	92204121	\$0	\$5,000	\$5,000
<b>Subtotal</b>				<b>\$10,000</b>	<b>\$10,000</b>	<b>\$20,000</b>

Monadnock Family Services (Vendor Code 177510-B005)

PO #1056779

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2019	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2020	102-500731	Contracts for program services	92204121	\$0	\$5,000	\$5,000
2021	102-500731	Contracts for program services	92204121	\$0	\$5,000	\$5,000
<b>Subtotal</b>				<b>\$10,000</b>	<b>\$10,000</b>	<b>\$20,000</b>

Community Council of Nashua, NH (Vendor Code 154112-B001)

PO #1056782

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2019	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2020	102-500731	Contracts for program services	92204121	\$0	\$5,000	\$5,000
2021	102-500731	Contracts for program services	92204121	\$0	\$5,000	\$5,000
<b>Subtotal</b>				<b>\$10,000</b>	<b>\$10,000</b>	<b>\$20,000</b>

The Mental Health Center of Greater Manchester (Vendor Code 177184-B001)

PO #1056784

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2019	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2020	102-500731	Contracts for program services	92204121	\$0	\$5,000	\$5,000
2021	102-500731	Contracts for program services	92204121	\$0	\$5,000	\$5,000
<b>Subtotal</b>				<b>\$10,000</b>	<b>\$10,000</b>	<b>\$20,000</b>

Seacoast Mental Health Center, Inc. (Vendor Code 174089-R001)

PO #1056785

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2019	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2020	102-500731	Contracts for program services	92204121	\$0	\$5,000	\$5,000
2021	102-500731	Contracts for program services	92204121	\$0	\$5,000	\$5,000
<b>Subtotal</b>				<b>\$10,000</b>	<b>\$10,000</b>	<b>\$20,000</b>

Behavioral Health & Developmental Services of Stratford County, Inc. (Vendor Code 177278-R002)

PO #1056787

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2019	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2020	102-500731	Contracts for program services	92204121	\$0	\$5,000	\$5,000
2021	102-500731	Contracts for program services	92204121	\$0	\$5,000	\$5,000
<b>Subtotal</b>				<b>\$10,000</b>	<b>\$10,000</b>	<b>\$20,000</b>

Fiscal Details

The Mental Health Center for Southern New Hampshire (Vendor Code 174116-R001) PO #1056788

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2019	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2020	102-500731	Contracts for program services	92204121	\$0	\$5,000	\$5,000
2021	102-500731	Contracts for program services	92204121	\$0	\$5,000	\$5,000
			Subtotal	\$10,000	\$10,000	\$20,000
Total CMH Program Support				\$100,000	\$100,000	\$200,000

05-95-92-921010-2053 HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS DEPT OF, HHS: BEHAVIORAL HEALTH DIV, BUR FOR CHILDRENS BEHAVRL HLTH, SYSTEM OF CARE (100% General Funds)

Northern Human Services (Vendor Code 177222-B004) PO #1056782

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92102053	\$4,000	\$0	\$4,000
2019	102-500731	Contracts for program services	92102053	\$0	\$0	\$0
2020	102-500731	Contracts for program services	92102053	\$0	\$11,000	\$11,000
2021	102-500731	Contracts for program services	92102053	\$0	\$11,000	\$11,000
			Subtotal	\$4,000	\$22,000	\$26,000

West Central Services, Inc (Vendor Code 177654-B001) PO #1056774

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92102053	\$0	\$0	\$0
2019	102-500731	Contracts for program services	92102053	\$4,000	\$0	\$4,000
2020	102-500731	Contracts for program services	92102053	\$0	\$5,000	\$5,000
2021	102-500731	Contracts for program services	92102053	\$0	\$5,000	\$5,000
			Subtotal	\$4,000	\$10,000	\$14,000

The Lakes Region Mental Health Center (Vendor Code 154480-B001) PO #1056775

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92102053	\$0	\$0	\$0
2019	102-500731	Contracts for program services	92102053	\$4,000	\$0	\$4,000
2020	102-500731	Contracts for program services	92102053	\$0	\$11,000	\$11,000
2021	102-500731	Contracts for program services	92102053	\$0	\$11,000	\$11,000
			Subtotal	\$4,000	\$22,000	\$26,000

Riverbend Community Mental Health, Inc. (Vendor Code 177192-R001) PO #1056778

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92102053	\$0	\$0	\$0
2019	102-500731	Contracts for program services	92102053	\$4,000	\$0	\$4,000
2020	102-500731	Contracts for program services	92102053	\$0	\$151,000	\$151,000
2021	102-500731	Contracts for program services	92102053	\$0	\$151,000	\$151,000
			Subtotal	\$4,000	\$302,000	\$306,000

Monadnock Family Services (Vendor Code 177510-B005) PO #1056779

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92102053	\$0	\$0	\$0
2019	102-500731	Contracts for program services	92102053	\$4,000	\$0	\$4,000
2020	102-500731	Contracts for program services	92102053	\$0	\$5,000	\$5,000
2021	102-500731	Contracts for program services	92102053	\$0	\$5,000	\$5,000
			Subtotal	\$4,000	\$10,000	\$14,000



Fiscal Details

Community Council of Nashua, NH (Vendor Code 154112-8001)

PO #1056782

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92102053	\$0	\$0	\$0
2019	102-500731	Contracts for program services	92102053	\$0	\$0	\$0
2020	102-500731	Contracts for program services	92102053	\$0	\$151,000	\$151,000
2021	102-500731	Contracts for program services	92102053	\$0	\$151,000	\$151,000
			<b>Subtotal</b>	\$0	\$302,000	\$302,000

The Mental Health Center of Greater Manchester (Vendor Code 177184-8001)

PO #1056784

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92102053	\$4,000	\$0	\$4,000
2019	102-500731	Contracts for program services	92102053	\$0	\$0	\$0
2020	102-500731	Contracts for program services	92102053	\$0	\$11,000	\$11,000
2021	102-500731	Contracts for program services	92102053	\$0	\$11,000	\$11,000
			<b>Subtotal</b>	\$4,000	\$22,000	\$26,000

Seacoast Mental Health Center, Inc. (Vendor Code 174089-R001)

PO #1056785

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92102053	\$4,000	\$0	\$4,000
2019	102-500731	Contracts for program services	92102053	\$0	\$0	\$0
2020	102-500731	Contracts for program services	92102053	\$0	\$11,000	\$11,000
2021	102-500731	Contracts for program services	92102053	\$0	\$11,000	\$11,000
			<b>Subtotal</b>	\$4,000	\$22,000	\$26,000

Behavioral Health & Developmental Services of Stratford County, Inc. (Vendor Code 177278-B002)

PO #1056787

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92102053	\$0	\$0	\$0
2019	102-500731	Contracts for program services	92102053	\$4,000	\$0	\$4,000
2020	102-500731	Contracts for program services	92102053	\$0	\$11,000	\$11,000
2021	102-500731	Contracts for program services	92102053	\$0	\$11,000	\$11,000
			<b>Subtotal</b>	\$4,000	\$22,000	\$26,000

The Mental Health Center for Southern New Hampshire (Vendor Code 174116-R001)

PO #1056788

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92102053	\$4,000	\$0	\$4,000
2019	102-500731	Contracts for program services	92102053	\$5,000	\$0	\$5,000
2020	102-500731	Contracts for program services	92102053	\$0	\$131,000	\$131,000
2021	102-500731	Contracts for program services	92102053	\$0	\$131,000	\$131,000
			<b>Subtotal</b>	\$9,000	\$262,000	\$271,000
		<b>Total System of Care</b>		\$41,000	\$296,000	\$337,000

05-93-42-421010-2938 HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS DEPT OF, MHS: HUMAN SERVICES DIV, CHILD PROTECTION, CHILD - FAMILY SERVICES (100% General Funds)

Northern Human Services (Vendor Code 177222-8004)

PO #1056782

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	550-500398	Assessment and Counseling	42105824	\$5,310	\$0	\$5,310
2019	550-500398	Assessment and Counseling	42105824	\$5,310	\$0	\$5,310
2020	550-500398	Assessment and Counseling	42105824	\$0	\$5,310	\$5,310
2021	550-500398	Assessment and Counseling	42105824	\$0	\$5,310	\$5,310
			<b>Subtotal</b>	\$10,620	\$10,620	\$21,240

Fiscal Details

West Central Services, Inc (Vendor Code 177654-B001)

PO #1056774

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2019	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2020	550-500398	Assessment and Counseling	42105824	\$0	\$1,770	\$1,770
2021	550-500398	Assessment and Counseling	42105824	\$0	\$1,770	\$1,770
			Subtotal	\$3,540	\$3,540	\$7,080

The Lakes Region Mental Health Center (Vendor Code 154480-B001)

PO #1056775

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2019	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2020	550-500398	Assessment and Counseling	42105824	\$0	\$1,770	\$1,770
2021	550-500398	Assessment and Counseling	42105824	\$0	\$1,770	\$1,770
			Subtotal	\$3,540	\$3,540	\$7,080

Riverbend Community Mental Health, Inc. (Vendor Code 177192-R001)

PO #1056776

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2019	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2020	550-500398	Assessment and Counseling	42105824	\$0	\$1,770	\$1,770
2021	550-500398	Assessment and Counseling	42105824	\$0	\$1,770	\$1,770
			Subtotal	\$3,540	\$3,540	\$7,080

Monadnock Family Services (Vendor Code 177510-B005)

PO #1056778

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2019	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2020	550-500398	Assessment and Counseling	42105824	\$0	\$1,770	\$1,770
2021	550-500398	Assessment and Counseling	42105824	\$0	\$1,770	\$1,770
			Subtotal	\$3,540	\$3,540	\$7,080

Community Council of Nashua, NH (Vendor Code 154112-B001)

PO #1056782

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2019	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2020	550-500398	Assessment and Counseling	42105824	\$0	\$1,770	\$1,770
2021	550-500398	Assessment and Counseling	42105824	\$0	\$1,770	\$1,770
			Subtotal	\$3,540	\$3,540	\$7,080

The Mental Health Center of Greater Manchester (Vendor Code 177184-B001)

PO #1056784

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	550-500398	Assessment and Counseling	42105824	\$3,540	\$0	\$3,540
2019	550-500398	Assessment and Counseling	42105824	\$3,540	\$0	\$3,540
2020	550-500398	Assessment and Counseling	42105824	\$0	\$3,540	\$3,540
2021	550-500398	Assessment and Counseling	42105824	\$0	\$3,540	\$3,540
			Subtotal	\$7,080	\$7,080	\$14,160

Seacoast Mental Health Center, Inc. (Vendor Code 174089-R001)

PO #1056785

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2019	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2020	550-500398	Assessment and Counseling	42105824	\$0	\$1,770	\$1,770
2021	550-500398	Assessment and Counseling	42105824	\$0	\$1,770	\$1,770
			Subtotal	\$3,540	\$3,540	\$7,080

Fiscal Details

Behavioral Health & Developmental Services of Strafford County, Inc. (Vendor Code 177278-8002)

PO #1056787

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	550-500388	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2019	550-500388	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2020	550-500388	Assessment and Counseling	42105824	\$0	\$1,770	\$1,770
2021	550-500388	Assessment and Counseling	42105824	\$0	\$1,770	\$1,770
			Subtotal	\$3,540	\$3,540	\$7,080

The Mental Health Center for Southern New Hampshire (Vendor Code 174118-R001)

PO #1056788

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	550-500388	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2019	550-500388	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2020	550-500388	Assessment and Counseling	42105824	\$0	\$1,770	\$1,770
2021	550-500388	Assessment and Counseling	42105824	\$0	\$1,770	\$1,770
			Subtotal	\$3,540	\$3,540	\$7,080
Total Child - Family Services				\$48,920	\$48,920	\$92,040

05-95-42-423610-7928 HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS DEPT OF, HHS: HUMAN SERVICES DIV, HOMELESS & HOUSING, PATH GRANT (100% Federal Funds)

Riverbend Community Mental Health, Inc. (Vendor Code 177182-R001)

PO #1056778

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	42307150	\$38,250	\$0	\$38,250
2019	102-500731	Contracts for program services	42307150	\$38,250	\$0	\$38,250
2020	102-500731	Contracts for program services	42307150	\$0	\$38,234	\$38,234
2021	102-500731	Contracts for program services	42307150	\$0	\$38,234	\$38,234
			Subtotal	\$72,500	\$76,468	\$148,968

Monadnock Family Services (Vendor Code 177510-B005)

PO #1056779

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	42307150	\$37,000	\$0	\$37,000
2019	102-500731	Contracts for program services	42307150	\$37,000	\$0	\$37,000
2020	102-500731	Contracts for program services	42307150	\$0	\$33,300	\$33,300
2021	102-500731	Contracts for program services	42307150	\$0	\$33,300	\$33,300
			Subtotal	\$74,000	\$66,600	\$140,600

Community Council of Nashua, NH (Vendor Code 154112-8001)

PO #1056782

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	42307150	\$40,300	\$0	\$40,300
2019	102-500731	Contracts for program services	42307150	\$40,300	\$0	\$40,300
2020	102-500731	Contracts for program services	42307150	\$0	\$43,921	\$43,921
2021	102-500731	Contracts for program services	42307150	\$0	\$43,921	\$43,921
			Subtotal	\$80,600	\$87,802	\$168,402

The Mental Health Center of Dover Municipal (Vendor Code 177154-R001)

PO #1056784

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	42307150	\$40,121	\$0	\$40,121
2019	102-500731	Contracts for program services	42307150	\$40,121	\$0	\$40,121
2020	102-500731	Contracts for program services	42307150	\$0	\$43,725	\$43,725
2021	102-500731	Contracts for program services	42307150	\$0	\$43,725	\$43,725
			Subtotal	\$80,242	\$87,450	\$167,692

Fiscal Details

Seacoast Mental Health Center, Inc. (Vendor Code 174089-R001)

PO #1056785

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	42307150	\$25,000	\$0	\$25,000
2019	102-500731	Contracts for program services	42307150	\$25,000	\$0	\$25,000
2020	102-500731	Contracts for program services	42307150	\$0	\$38,234	\$38,234
2021	102-500731	Contracts for program services	42307150	\$0	\$38,234	\$38,234
			Subtotal	\$50,000	\$76,468	\$126,468

The Mental Health Center for Southern New Hampshire (Vendor Code 174118-R001)

PO #1056785

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	42307150	\$29,500	\$0	\$29,500
2019	102-500731	Contracts for program services	42307150	\$29,500	\$0	\$29,500
2020	102-500731	Contracts for program services	42307150	\$0	\$38,234	\$38,234
2021	102-500731	Contracts for program services	42307150	\$0	\$38,234	\$38,234
			Subtotal	\$59,000	\$76,468	\$135,468
Total Child - Family Services				\$416,317	\$471,758	\$887,589

05-95-92-920510-3380 HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS DEPT OF, HHS: BEHAVIORAL HEALTH DIV, BUREAU OF DRUG & ALCOHOL SVCS, PREVENTION SERVICES (97% Federal Funds, 3% General Fund)

Seacoast Mental Health Center (Vendor Code 174089-R001)

PO #1056785

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92056502	\$70,000	\$0	\$70,000
2019	102-500731	Contracts for program services	92056502	\$70,000	\$0	\$70,000
2020	102-500731	Contracts for program services	92057502	\$0	\$70,000	\$70,000
2021	102-500731	Contracts for program services	92057502	\$0	\$70,000	\$70,000
			Subtotal	\$140,000	\$140,000	\$280,000
Total Mental Health Block Grant				\$140,000	\$140,000	\$280,000

05-95-48-481010-8917 HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS DEPT OF, HHS: ELDERLY & ADULT SVCS DIV, GRANTS TO LOCALS, HEALTH PROMOTION CONTRACTS (100% Federal Funds)

Seacoast Mental Health Center (Vendor Code 174089-R001)

PO #1056785

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	48108462	\$35,000	\$0	\$35,000
2019	102-500731	Contracts for program services	48108462	\$35,000	\$0	\$35,000
2020	102-500731	Contracts for program services	48108462	\$0	\$35,000	\$35,000
2021	102-500731	Contracts for program services	48108462	\$0	\$35,000	\$35,000
			Subtotal	\$70,000	\$70,000	\$140,000
Total Mental Health Block Grant				\$70,000	\$70,000	\$140,000

Amendment Total Price for All Vendors

\$12,929,912

\$14,764,904

\$27,704,816



Jeffrey A. Meyers  
Commissioner

Katja S. Fox  
Director

STATE OF NEW HAMPSHIRE  
DEPARTMENT OF HEALTH AND HUMAN SERVICES  
DIVISION OF BEHAVIORAL HEALTH

129 PLEASANT STREET, CONCORD, NH 03301  
603-271-9422 1-800-852-3345 Ext. 9422  
Fax: 603-271-8431 TDD Access: 1-800-735-2964 www.dhhs.nh.gov

June 9, 2017  
G&C Approved

Date

6/21/17

Item #

Kate Stum #A

His Excellency, Governor Christopher T. Sununu  
and the Honorable Council  
State House  
Concord, NH 03301

REQUESTED ACTION

Authorize the Department of Health and Human Services, Bureau of Mental Health Services, to enter into sole source Contracts with the ten (10) vendors identified in the table below to provide non-Medicaid community mental health services, in an amount not to exceed \$12,829,412 in the aggregate, effective July 1, 2017, or date of Governor and Council approval through June 30, 2019. Funds are 15.51% Federal Funds, 14% Other Funds, and 84.35% General Funds.

Summary of contracted amounts by vendor:

Vendor	New Hampshire Locations	State Fiscal Year 2018	State Fiscal Year 2019	Total Amount
Northern Human Services	Conway	\$ 393,559	\$ 389,559	\$ 783,118
West Central Services DBA West Central Behavioral Health	Lebanon	\$ 328,961	\$ 332,961	\$ 661,922
The Lakes Region Mental Health Center, Inc. DBA Genesis Behavioral Health	Laconia	\$ 334,835	\$ 333,555	\$ 673,770
Riverbend Community Mental Health, Inc.	Concord	\$ 424,673	\$ 428,673	\$ 853,346
Monadnock Family Services	Keene	\$ 401,360	\$ 405,360	\$ 806,720
Community Council of Nashua, NH DBA Greater Nashua Mental Health Center at Community Council	Nashua	\$1,220,850	\$1,220,850	\$ 2,461,733
The Mental Health Center of Greater Manchester, Inc.	Manchester	\$1,699,490	\$1,695,490	\$ 3,394,980
Seacoast Mental Health Center, Inc.	Portsmouth	\$ 887,535	\$ 883,535	\$ 1,771,070
Behavioral Health & Developmental Svcs of Strafford County, Inc., DBA Community Partners of Strafford County	Dover	\$ 320,313	\$ 324,313	\$ 644,626
The Mental Health Center for Southern New Hampshire DBA CLM Center for Life Management	Derry	\$ 391,061	\$ 387,061	\$ 778,122
<b>TOTAL</b>		<b>\$6,412,706</b>	<b>\$6,416,705</b>	<b>\$12,829,412</b>

Please see attached financial detail.

Funds are anticipated to be available in State Fiscal Years 2018 and 2019 upon the availability and continued appropriation of funds in the future operating budget

## EXPLANATION

These ten (10) agreements are sole source because community mental health services are not subject to the competitive bidding requirement of NH Administrative Rule ADM 601.03. The Bureau of Mental Health Services contracts for services through the community mental health centers which are designated by the Bureau to serve the towns and cities within a designated geographic region as outlined in NH RSA 135-C and NH Administrative Rule He-M 403.

These ten (10) agreements include provisions for:

- Mental health services required per NH RSA 135-C and in accordance with State regulations applicable to the State mental health system, including NH Administrative Rules He-M 401 Eligibility Determination and Individual Service Planning, He-M 403 Approval and Operation of Community Mental Health Programs, He-M 408 Clinical Records, and He-M 426 Community Mental Health Services; and
- Compliance with and funding for the Community Mental Health Agreement (CMHA)

Approval of these ten (10) contracts will allow the Department to continue to provide community mental health services for approximately 45,000 adults, children and families in New Hampshire. The Contractors will provide community mental health services as identified above and additional services such as Emergency Services, Individual and Group Psychotherapy, Targeted Case Management, Medication Services, Functional Support Services, and Evidence Based Practices including Illness Management and Recovery, Evidence Based Supported Employment, Trauma Focused Cognitive Behavioral Therapy, and Community Residential Services.

Community mental health services are designed to build resiliency, promote recovery within a person-centered approach, promote successful access to competitive employment, reduce inpatient hospital utilization, improve community tenure, and assist individuals and families in managing the symptoms of mental illness. These agreements include new provisions to ensure individuals experiencing a psychiatric emergency in a hospital emergency department setting receive mental health services to address their acute needs while waiting for admission to a designated receiving facility. The services are within the scope of those authorized under NH Administrative Rule He-M 426, are consistent with the goals of the NH Building Capacity for Transformation, Section 1115 Waiver, and focus significantly on care coordination and collaborative relationship building with the state's acute care hospitals.

Community Mental Health Services will be provided to Medicaid clients and non-Medicaid clients for related services, including Emergency Services to adults, children and families without insurance. The Contractors will seek reimbursement for Medicaid services through an agreement with the Managed Care contractors when a client is enrolled in managed care, through Medicaid fee-for-service when a client is enrolled as a fee-for-service client, and from third party insurance payers. The Contracts do not include funding for the Medicaid dollars as they are not paid for through these contracts. The Contracts include funding for the other non-Medicaid billable community mental health services, such as Adult and Children Assertive Community Treatment teams, Projects for Assistance in Transition from Homelessness, rental housing subsidies, and emergency services.

Should Governor and Executive Council determine not to approve this Request, approximately 45,000 adults, children and families in the state may not receive community mental health services as required by NH RSA 135-C:13. Many of these individuals may experience a relapse of symptoms. They may seek costly services at hospital emergency departments due to the risk of harm to themselves or others and may be at significant risk without treatment or interventions. These individuals may also have increased contact with local law enforcement, county correctional programs and primary care physicians, none of which will have the services or supports available to provide assistance.

In conformance with RSA 135-C:7, performance standards have been included in this contract. Those standards include individual outcome measures and fiscal integrity measures. The effectiveness of services will be measured through the use of the Child and Adolescent Needs and Strengths Assessment and the Adult Needs and Strengths Assessment. The individual level outcomes tools are designed to measure improvement over time, inform the development of the treatment plan, and engage the individual and family in monitoring the effectiveness of services. In addition, follow-up in the community after discharge from New Hampshire Hospital will be measured.

The fiscal integrity measures include generally accepted performance standards to monitor the financial health of non-profit corporations on a monthly basis. Each contractor is required to provide a corrective action plan in the event of deviation from a standard. Failure to maintain fiscal integrity, or to make services available, could result in the termination of the contract and the selection of an alternate provider.

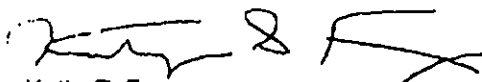
All residential and partial hospital programs are licensed/certified when required by State laws and regulations in order to provide for the life safety of the persons served in these programs. Copies of all applicable licenses/certifications are on file with the Department of Health and Human Services.

Area served: Statewide.

Source of funds: 15.51% Federal Funds from the US Department of Health and Human Services, Projects for Assistance in Transition from Homelessness, Balancing Incentive Program, Title IIIID: Preventative Health Money from the Administration for Community Living, and Substance Abuse Prevention and Treatment Block Grant, .14% Other Funds from Behavioral Health Services Information System, and 84.35% General Funds.

In the event that the Federal or Other Funds become no longer available, General Funds shall not be requested to support these programs.

Respectfully submitted



Katja S. Fox  
Director

Approved by:



Jeffrey A. Meyers  
Commissioner

**NH DHHS COMMUNITY MENTAL HEALTH CENTER CONTRACTS  
SFY 2018-2019 FINANCIAL DETAIL**

05-95-92-922010-4117, HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS DEPT OF, HHS:  
BEHAVIORAL HEALTH DIV, BUREAU OF MENTAL HEALTH SERVICES, CMH PROGRAM SUPPORT  
88.2% General Funds; 11.65% Federal Funds; .15% Other

CFDA # 93.778  
FAIN 1705NH5MAP  
Vendor # 177222

**Northern Human Services**

Fiscal Year	Class / Account	Class Title	Job Number	Amount
2018	102/500731	Contracts for Program Services	TBD	379,249
2019	102/500731	Contracts for Program Services	TBD	379,249
Sub Total				758,498

**West Central Svcs, Inc., DBA West Behavioral Health** Vendor # 177654

Fiscal Year	Class / Account	Class Title	Job Number	Amount
2018	102/500731	Contracts for Program Services	TBD	322,191
2019	102/500731	Contracts for Program Services	TBD	322,191
Sub Total				644,382

**The Lakes Region Mental Health Center, Inc. DBA Genesis Behavioral Health** Vendor # 154480

Fiscal Year	Class / Account	Class Title	Job Number	Amount
2018	102/500731	Contracts for Program Services	TBD	328,115
2019	102/500731	Contracts for Program Services	TBD	328,115
Sub Total				656,230

**Riverbend Community Mental Health, Inc.** Vendor # 177192

Fiscal Year	Class / Account	Class Title	Job Number	Amount
2018	102/500731	Contracts for Program Services	TBD	381,853
2019	102/500731	Contracts for Program Services	TBD	381,653
Sub Total				763,506

**Monadnock Family Services** Vendor # 177510

Fiscal Year	Class / Account	Class Title	Job Number	Amount
2018	102/500731	Contracts for Program Services	TBD	357,590
2019	102/500731	Contracts for Program Services	TBD	357,590
Sub Total				715,180

**Community Council of Nashua, NH DBA Greater Nashua Mental Health Center at** Vendor # 154112

Fiscal Year	Class / Account	Class Title	Job Number	Amount
2018	102/500731	Contracts for Program Services	TBD	1,153,799
2019	102/500731	Contracts for Program Services	TBD	1,183,799
Sub Total				2,367,598

**The Mental Health Center of Greater Manchester, Inc.** Vendor # 177184

Fiscal Year	Class / Account	Class Title	Job Number	Amount
2018	102/500731	Contracts for Program Services	TBD	1,646,829
2019	102/500731	Contracts for Program Services	TBD	1,646,829
Sub Total				3,293,658

**Seacoast Mental Health Center, Inc.** Vendor # 174089

Fiscal Year	Class / Account	Class Title	Job Number	Amount
2018	102/500731	Contracts for Program Services	TBD	746,765
2019	102/500731	Contracts for Program Services	TBD	746,765
Sub Total				1,493,530



**NH DHHS COMMUNITY MENTAL HEALTH CENTER CONTRACTS  
SFY 2018-2019 FINANCIAL DETAIL**

**Behavioral Health & Developmental Services of Strafford County, Inc. DBA Community Vendor # 177278**

Fiscal Year	Class / Account	Class Title	Job Number	Amount
2018	102/500731	Contracts for Program Services	TBD	313,543
2019	102/500731	Contracts for Program Services	TBD	313,543
Sub Total				627,086

**The Mental Health Center for Southern New Hampshire DBA CLM Center for Life Vendor # 174116**

Fiscal Year	Class / Account	Class Title	Job Number	Amount
2018	102/500731	Contracts for Program Services	TBD	350,791
2019	102/500731	Contracts for Program Services	TBD	350,791
Sub Total				701,582
SUB TOTAL				12,021,050

05-95-92-922010-4121-102-500731, HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS DEPT OF, HHS: BEHAVIORAL HEALTH DIV, BUREAU OF MENTAL HEALTH SERVICES, MENTAL HEALTH DATA COLLECTION

100% Federal Funds

CFDA #  
FAIN

N/A  
N/A

**Northern Human Services**

Vendor # 177222

Fiscal Year	Class / Account	Class Title	Job Number	Amount
2018	102/500731	Contracts for Program Services	92204121	5,000
2019	102/500731	Contracts for Program Services	92204121	5,000
Sub Total				10,000

**West Central Svcs, Inc., DBA West Behavioral Health**

Vendor # 177654

Fiscal Year	Class / Account	Class Title	Job Number	Amount
2018	102/500731	Contracts for Program Services	92204121	5,000
2019	102/500731	Contracts for Program Services	92204121	5,000
Sub Total				10,000

**The Lakes Region Mental Health Center., Inc. DBA Genesis Behavioral Health**

Vendor # 154480

Fiscal Year	Class / Account	Class Title	Job Number	Amount
2018	102/500731	Contracts for Program Services	92204121	5,000
2019	102/500731	Contracts for Program Services	92204121	5,000
Sub Total				10,000

**Riverbend Community Mental Health, Inc.**

Vendor # 177192

Fiscal Year	Class / Account	Class Title	Job Number	Amount
2018	102/500731	Contracts for Program Services	92204121	5,000
2019	102/500731	Contracts for Program Services	92204121	5,000
Sub Total				10,000

**Monadnock Family Services**

Vendor # 177510

Fiscal Year	Class / Account	Class Title	Job Number	Amount
2018	102/500731	Contracts for Program Services	92204121	5,000
2019	102/500731	Contracts for Program Services	92204121	5,000
Sub Total				10,000

**Community Council of Nashua, NH DBA Greater Nashua Mental Health Center at**

Vendor # 154112

Fiscal Year	Class / Account	Class Title	Job Number	Amount
2018	102/500731	Contracts for Program Services	92204121	5,000
2019	102/500731	Contracts for Program Services	92204121	5,000
Sub Total				10,000

**NH DHHS COMMUNITY MENTAL HEALTH CENTER CONTRACTS  
SFY 2018-2019 FINANCIAL DETAIL**

The Mental Health Center of Greater Manchester, Inc.

Vendor # 177184

Fiscal Year	Class / Account	Class Title	Job Number	Amount
2018	102/500731	Contracts for Program Services	92204121	5,000
2019	102/500731	Contracts for Program Services	92204121	5,000
		Sub Total		10,000

Seacoast Mental Health Center, Inc.

Vendor # 174089

Fiscal Year	Class / Account	Class Title	Job Number	Amount
2018	102/500731	Contracts for Program Services	92204121	5,000
2019	102/500731	Contracts for Program Services	92204121	5,000
		Sub Total		10,000

Behavioral Health & Developmental Services of Strafford County, Inc. DBA Community

Vendor # 177278

Fiscal Year	Class / Account	Class Title	Job Number	Amount
2018	102/500731	Contracts for Program Services	92204121	5,000
2019	102/500731	Contracts for Program Services	92204121	5,000
		Sub Total		10,000

The Mental Health Center for Southern New Hampshire DBA CLM Center for Life

Vendor # 174116

Fiscal Year	Class / Account	Class Title	Job Number	Amount
2018	102/500731	Contracts for Program Services	92204121	5,000
2019	102/500731	Contracts for Program Services	92204121	5,000
		Sub Total		10,000
		SUB TOTAL		100,000

**NH DHHS COMMUNITY MENTAL HEALTH CENTER CONTRACTS  
SFY 2018-2019 FINANCIAL DETAIL**

05-95-92-921010-2053-102-500731, HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS DEPT  
OF, HHS: BEHAVIORAL HEALTH DIV ,BUR FOR CHILDRENS BEHAVRL HLTH, SYSTEM OF CARE  
100% General Funds

CFDA # N/A  
FAIN N/A

Vendor # 177222

**Northern Human Services**

Fiscal Year	Class / Account	Class Title	Job Number	Amount
2018	102/500731	Contracts for Program Services	92102053	4,000
2019	102/500731	Contracts for Program Services	92102053	-
		Sub Total		4,000

**West Central Svcs, Inc., DBA West Behavioral Health**

Vendor # 177654

Fiscal Year	Class / Account	Class Title	Job Number	Amount
2018	102/500731	Contracts for Program Services	92102053	-
2019	102/500731	Contracts for Program Services	92102053	4,000
		Sub Total		4,000

**The Lakes Region Mental Health Center., Inc. DBA Genesis Behavioral Health**

Vendor # 154480

Fiscal Year	Class / Account	Class Title	Job Number	Amount
2018	102/500731	Contracts for Program Services	92102053	-
2019	102/500731	Contracts for Program Services	92102053	4,000
		Sub Total		4,000

**Riverbend Community Mental Health, Inc.**

Vendor # 177192

Fiscal Year	Class / Account	Class Title	Job Number	Amount
2018	102/500731	Contracts for Program Services	92102053	-
2019	102/500731	Contracts for Program Services	92102053	4,000
		Sub Total		4,000

**Monadnock Family Services**

Vendor # 177510

Fiscal Year	Class / Account	Class Title	Job Number	Amount
2018	102/500731	Contracts for Program Services	92102053	-
2019	102/500731	Contracts for Program Services	92102053	4,000
		Sub Total		4,000

**The Mental Health Center of Greater Manchester, Inc.**

Vendor # 177184

Fiscal Year	Class / Account	Class Title	Job Number	Amount
2018	102/500731	Contracts for Program Services	92102053	4,000
2019	102/500731	Contracts for Program Services	92102053	-
		Sub Total		4,000

**Seacoast Mental Health Center, Inc.**

Vendor # 174089

Fiscal Year	Class / Account	Class Title	Job Number	Amount
2018	102/500731	Contracts for Program Services	92102053	4,000
2019	102/500731	Contracts for Program Services	92102053	-
		Sub Total		4,000

**Behavioral Health & Developmental Services of Strafford County, Inc. DBA Community**

Vendor # 177278

Fiscal Year	Class / Account	Class Title	Job Number	Amount
2018	102/500731	Contracts for Program Services	92102053	-
2019	102/500731	Contracts for Program Services	92102053	4,000
		Sub Total		4,000

**NH DHHS COMMUNITY MENTAL HEALTH CENTER CONTRACTS  
SFY 2018-2019 FINANCIAL DETAIL**

The Mental Health Center for Southern New Hampshire DBA CLM Center for Life Vendor # 174116

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget
2018	102/500731	Contracts for Program Services	92102053	4,000
2019	102/500731	Contracts for Program Services	92102053	
		Sub Total		4,000
		SUB TOTAL		36,000

05-95-42-421010-2958, HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS DEPT OF, HHS:  
HUMAN SERVICES DIV, CHILD PROTECTION, CHILD - FAMILY SERVICES  
100% General Funds

CFDA # N/A  
FAIN N/A

Northern Human Services Vendor # 177222

Fiscal Year	Class / Account	Class Title	Job Number	Amount
2018	550/500398	Contracts for Program Services	42105824	5,310
2019	550/500398	Contracts for Program Services	42105824	5,310
		Sub Total		10,620

West Central Svcs, Inc., DBA West Behavioral Health Vendor # 177654

Fiscal Year	Class / Account	Class Title	Job Number	Amount
2018	550/500398	Contracts for Program Services	42105824	1,770
2019	550/500398	Contracts for Program Services	42105824	1,770
		Sub Total		3,540

The Lakes Region Mental Health Center, Inc. DBA Genesis Behavioral Health Vendor # 154480

Fiscal Year	Class / Account	Class Title	Job Number	Amount
2018	550/500398	Contracts for Program Services	42105824	1,770
2019	550/500398	Contracts for Program Services	42105824	1,770
		Sub Total		3,540

Riverbend Community Mental Health, Inc. Vendor # 177192

Fiscal Year	Class / Account	Class Title	Job Number	Amount
2018	550/500398	Contracts for Program Services	42105824	1,770
2019	550/500398	Contracts for Program Services	42105824	1,770
		Sub Total		3,540

Monadnock Family Services Vendor # 177510

Fiscal Year	Class / Account	Class Title	Job Number	Amount
2018	550/500398	Contracts for Program Services	42105824	1,770
2019	550/500398	Contracts for Program Services	42105824	1,770
		Sub Total		3,540

Community Council of Nashua, NH DBA Greater Nashua Mental Health Center at Vendor # 154112

Fiscal Year	Class / Account	Class Title	Job Number	Amount
2018	550/500398	Contracts for Program Services	42105824	1,770
2019	550/500398	Contracts for Program Services	42105824	1,770
		Sub Total		3,540

The Mental Health Center of Greater Manchester, Inc. Vendor # 177184

Fiscal Year	Class / Account	Class Title	Job Number	Amount
2018	550/500398	Contracts for Program Services	42105824	3,540
2019	550/500398	Contracts for Program Services	42105824	3,540
		Sub Total		7,080

**NH DHHS COMMUNITY MENTAL HEALTH CENTER CONTRACTS  
SFY 2018-2019 FINANCIAL DETAIL**

Seacoast Mental Health Center, Inc.

Vendor # 174089

Fiscal Year	Class / Account	Class Title	Job Number	Amount
2018	550/500398	Contracts for Program Services	42105824	1,770
2019	550/500398	Contracts for Program Services	42105824	1,770
Sub Total				3,540

Behavioral Health & Developmental Services of Strafford County, Inc. DBA Community

Vendor # 177278

Fiscal Year	Class / Account	Class Title	Job Number	Amount
2018	550/500398	Contracts for Program Services	42105824	1,770
2019	550/500398	Contracts for Program Services	42105824	1,770
Sub Total				3,540

The Mental Health Center for Southern New Hampshire DBA CLM Center for Life

Vendor # 174116

Fiscal Year	Class / Account	Class Title	Job Number	Amount
2018	550/500398	Contracts for Program Services	42105824	1,770
2019	550/500398	Contracts for Program Services	42105824	1,770
Sub Total				3,540
SUB TOTAL				46,020

05-95-42-423010-7926, HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS DEPT OF, HHS:  
HUMAN SERVICES DIV, HOMELESS & HOUSING, PATH GRANT  
100% Federal Funds

CFDA #  
FAIN

93.150  
SM016030-14

Riverbend Community Mental Health, Inc.

Vendor # 177192

Fiscal Year	Class / Account	Class Title	Job Number	Amount
2018	102/500731	Contracts for Program Services	42307150	36,250
2019	102/500731	Contracts for Program Services	42307150	36,250
Sub Total				72,500

Monadnock Family Services

Vendor # 177510

Fiscal Year	Class / Account	Class Title	Job Number	Amount
2018	102/500731	Contracts for Program Services	42307150	37,000
2019	102/500731	Contracts for Program Services	42307150	37,000
Sub Total				74,000

Community Council of Nashua, NH DBA Greater Nashua Mental Health Center at

Vendor # 154112

Fiscal Year	Class / Account	Class Title	Job Number	Amount
2018	102/500731	Contracts for Program Services	42307150	40,300
2019	102/500731	Contracts for Program Services	42307150	40,300
Sub Total				80,600

The Mental Health Center of Greater Manchester, Inc.

Vendor # 177184

Fiscal Year	Class / Account	Class Title	Job Number	Amount
2018	102/500731	Contracts for Program Services	42307150	40,121
2019	102/500731	Contracts for Program Services	42307150	40,121
Sub Total				80,242

**NH DHHS COMMUNITY MENTAL HEALTH CENTER CONTRACTS  
SFY 2018-2019 FINANCIAL DETAIL**

Seacoast Mental Health Center, Inc.

Vendor # 174089

Fiscal Year	Class / Account	Class Title	Job Number	Amount
2018	102/500731	Contracts for Program Services	42307150	25,000
2019	102/500731	Contracts for Program Services	42307150	25,000
		Sub Total		50,000

The Mental Health Center for Southern New Hampshire DBA CLM.Center for Life

Vendor # 174116

Fiscal Year	Class / Account	Class Title	Job Number	Amount
2018	102/500731	Contracts for Program Services	42307150	29,500
2019	102/500731	Contracts for Program Services	42307150	29,500
		Sub Total		59,000
		SUB TOTAL		416,342

05-95-92-920510-3380, HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS DEPT OF, HHS:  
BEHAVIORAL HEALTH DIV, BUREAU OF DRUG & ALCOHOL SVCS, PREVENTION SERVICES  
2% General Funds, 98% Federal Funds

CFDA #

93.959

FAIN

T1010035

Seacoast Mental Health Center, Inc.

Vendor # 174089

Fiscal Year	Class / Account	Class Title	Job Number	Amount
2018	102/500731	Contracts for Program Services	92056502	70,000
2019	102/500731	Contracts for Program Services	92056502	70,000
		SUB TOTAL		140,000

05-95-48-481010-8917 HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS DEPT OF, HHS:  
ELDERLY & ADULT SVCS DIV, GRANTS TO LOCALS, HEALTH PROMOTION CONTRACTS  
100% Federal Funds

CFDA #

93.043

FAIN

17AANHT3PH

Seacoast Mental Health Center, Inc.

Vendor # 174089

Fiscal Year	Class / Account	Class Title	Job Number	Amount
2018	102/500731	Contracts for Program Services	48108462	35,000
2019	102/500731	Contracts for Program Services	48108462	35,000
		SUB TOTAL		70,000
		TOTAL		12,829,412

**State of New Hampshire  
Department of Health and Human Services  
Amendment #4**

This Amendment to the Mental Health Services contract is by and between the State of New Hampshire, Department of Health and Human Services ("State" or "Department") and Behavioral Health & Developmental Services of Strafford County, Inc. d/b/a Community Partners of Strafford County ("the Contractor").

WHEREAS, pursuant to an agreement (the "Contract") approved by the Governor and Executive Council on June 21, 2017 (Late Item A), as amended on June 19, 2019, (Item #29), and June 30, 2021 (Item #21), and January 12, 2022 (Item #17) the Contractor agreed to perform certain services based upon the terms and conditions specified in the Contract as amended and in consideration of certain sums specified; and

WHEREAS, pursuant to Form P-37, General Provisions, Paragraph 18, the Contract may be amended upon written agreement of the parties and approval from the Governor and Executive Council; and

WHEREAS, the parties agree to extend the term of the agreement, increase the price limitation, or modify the scope of services to support continued delivery of these services; and

NOW THEREFORE, in consideration of the foregoing and the mutual covenants and conditions contained in the Contract and set forth herein, the parties hereto agree to amend as follows:

1. Form P-37 General Provisions, Block 1.7, Completion Date, to read:  
June 30, 2023
2. Form P-37, General Provisions, Block 1.8, Price Limitation, to read:  
\$5,781,119
3. Form P-37 General Provisions, Block 1.9, Contracting Officer for State Agency, to read:  
Robert W. Moore, Director
4. Modify Exhibit A, Amendment #2, Scope of Services by replacing in its entirety with Exhibit A Amendment #4 Scope of Services, which is attached hereto and incorporated by reference herein.
5. Modify Exhibit B, Amendment #2, Methods and Conditions Precedent to Payment by replacing in its entirety with Exhibit B, Amendment #4, Methods and Conditions Precedent to Payment, which is attached hereto and incorporated by reference herein.

All terms and conditions of the Contract and prior amendments not modified by this Amendment remain in full force and effect. This Amendment shall be effective upon Governor and Council approval.

IN WITNESS WHEREOF, the parties have set their hands as of the date written below,

State of New Hampshire  
Department of Health and Human Services

6/6/2022

Date

DocuSigned by:

*Katja S. Fox*

ED9906604663442...

Name: Katja S. Fox

Title: Director

Behavioral Health & Developmental Services  
of Strafford County, Inc. d/b/a Community Partners  
of Strafford County

6/3/2022

Date

DocuSigned by:

*Wayne Goss*

E7709E35E9AD47E

Name: wayne GOSS

Title: President



The preceding Amendment, having been reviewed by this office, is approved as to form, substance, and execution.

OFFICE OF THE ATTORNEY GENERAL

6/7/2022

Date

DocuSigned by:  
*Robyn Guarino*

Name: Robyn Guarino

Title: Attorney

I hereby certify that the foregoing Amendment was approved by the Governor and Executive Council of the State of New Hampshire at the Meeting on: \_\_\_\_\_ (date of meeting)

OFFICE OF THE SECRETARY OF STATE

Date

Name:

Title:



New Hampshire Department of Health and Human Services  
Mental Health Services

Exhibit A Amendment # 4

Scope of Services

1. Provisions Applicable to All Services

- 1.1. The Contractor shall submit a detailed description of the language assistance services they will provide to persons with limited English proficiency to ensure meaningful access to their programs and/or services within ten (10) days of the contract effective date.
- 1.2. The Contractor shall operate a Community Mental Health Center (CMHC) that provides services intended to promote recovery from mental illness for eligible residents in the State of New Hampshire (individuals) for Region 9. The Contractor agrees that, to the extent future legislative action by the New Hampshire General Court or federal or state court orders may have an impact on the Services described herein, the State Agency has the right to modify Service priorities and expenditure requirements under this Agreement so as to achieve compliance therewith.
- 1.3. For the purposes of this Agreement, the Department has identified the Contractor as a Subrecipient in accordance with 2 CFR 200.0. et seq.
- 1.4. Prior to termination of this contract the parties will agree on a plan for transition and destruction of data in accordance with Exhibit K.
- 1.5. The Contractor shall provide individualized, recovery based services and supports in the manner that best allows individuals to stay within his or her home and community , including, but not limited to providing current treatment and recovery options that are based on scientific research and evidence based practices (EBP).
- 1.6. The Contractor acknowledges the requirements of the Community Mental Health Agreement (CMHA) and shall demonstrate progress toward meeting the following terms in the CMHA: 1.) Assertive Community Treatment Teams; 2.) Evidence-Based Supported Employment; and 3.) Transition planning for individuals at New Hampshire Hospital and Glenclyff Home and 4.) Supported Housing. Further, the Contractor shall participate in annual Quality Service Reviews (QSR) conducted under the terms of the CMHA.
- 1.7. The Contractor shall enter into a capitation model of contracting with all NH Managed Care Organizations to support the delivery and coordination of behavioral health services and supports for children, youth, transition-aged youth, young adults, and adults.
- 1.8. The Contractor shall support the integration of physical and behavioral health as a standard of practice; implementing the Substance Abuse and Mental Health Services Administration's (SAMHSA) Six Levels of Collaboration/Integration to the maximum extent feasible.



**New Hampshire Department of Health and Human Services  
Mental Health Services**

**Exhibit A Amendment # 4**

- 1.9. The Contractor shall ensure that clinical standards and operating procedures are consistent with trauma-informed models of care, as defined by SAMHSA. The clinical standards and operating procedures must reflect a focus on wellness, recovery, and resiliency.
- 1.10. The Contractor shall engage in ongoing implementation, service improvements, and expansion efforts associated with New Hampshire's 10 Year Mental Health Plan.
- 1.11. For the purposes of this agreement, all references to days shall mean calendar days unless otherwise specified.
- 1.12. The Contractor shall provide individuals, caregivers and youth the opportunity for feedback and leadership within the agency to help improve services in a person-centered manner when applicable and appropriate.
- 1.13. The Contractor shall ensure rapid access to services is available to each individual by offering an appointment slot on the same or next calendar day of the initial contact.

**2. System of Care for Children's Mental Health**

- 2.1. The Contractor shall collaborate with the Department on the implementation of NH RSA 135-F, System of Care for Children's Mental Health.
- 2.2. The Contractor shall provide services for children, youth, and young adults with serious emotional disturbance (SED) in a manner that aligns with NH RSA 135-F. The Contractor shall ensure services are:
  - 2.2.1. Family Driven - services and supports are provided in a manner that best meets the needs of the family and the family goals;
  - 2.2.2. Youth Driven - services and supports are provided in a manner that best meets the needs of the child, youth or young adult and that supports his or her goals;
  - 2.2.3. Community Based - services and supports are provided in a manner that best allow children, youth, and young adults to stay within his or her home and community; and
  - 2.2.4. Cultural and Linguistic Competent - Services are provided in a manner that honors a child, youth, or young adult and their family-identified culture, beliefs, ethnicity, preferred language, gender and gender identity and sexual orientation.
- 2.3. The Contractor shall collaborate with the FAST Forward program, ensuring services are available for all children and youth enrolled in the program.
- 2.4. The Contractor shall make referrals to the FAST Forward program for any child, youth, or young adult that may be eligible.



**New Hampshire Department of Health and Human Services  
Mental Health Services**

**Exhibit A Amendment # 4**

**3. Modular Approach to Therapy for Children with Anxiety, Depression, Trauma, or Conduct Problems (MATCH-ADTC)**

- 3.1. The Contractor shall maintain appropriate levels of certification through a contract with the Judge Baker Center for Children.
- 3.2. The Contractor shall ensure new and incoming staff work towards meeting a goal of 70% of children and youth clients' needs with the evidence-based practice of Modular Approach to Therapy for Children with Anxiety, Depression, Trauma, or Conduct problems (MATCH-ADTC).
- 3.3. The Contractor shall maintain a use of the Judge Baker's Center for Children (JBCC) TRAC system to support each case with MATCH-ADTC as the identified treatment modality.
- 3.4. The Contractor shall invoice BCBH through green sheets for:
  - 3.4.1. The costs for both the certification of incoming therapists and the recertification of existing clinical staff, not to exceed the budgeted amount.
  - 3.4.2. The full cost of the annual fees paid to the JBCC for the use of their TRAC system to support MATCH-ADTC.

**4. Renew Sustainability (Rehabilitation for Empowerment, Education, and Work)**

- 4.1. The Contractor shall provide the Rehabilitation for Empowerment, Education and Work (RENEW) intervention with fidelity to transition-aged youth who qualify for state-supported community mental health services, in accordance with the University of New Hampshire (UNH) -Institute On Disability (IOD) model.
- 4.2. The Contractor shall obtain support and coaching from the IOD at UNH to improve the competencies of implementation team members and agency coaches.

**5. Division for Children, Youth and Families (DCYF)**

- 5.1. The Contractor shall provide mental health consultation to staff at Division for Children, Youth and Families (DCYF) District Offices related to mental health assessments and/or ongoing treatment for children served by DCYF.
- 5.2. The Contractor shall provide Foster Care Mental Health Assessments for children and youth younger than eighteen (18) years of age who are entering foster care for the first time.

**6. Crisis Services**

- 6.1. If the Contractor has, or enters into, an agreement with a hospital to provide crisis services to individuals who are eligible, or presumed eligible in the emergency department, for Medicaid services, the Contractor may bill Medicaid according to fee schedules or MCO contracts for services rendered.

WG



**New Hampshire Department of Health and Human Services  
Mental Health Services**

**Exhibit A Amendment # 4**

- 6.2. The Contractor shall document crisis services delivered in the emergency department setting as part of its Phoenix Submissions, in a format, and with content, completeness, and timelines specified by the Department, ensuring documented information includes screenings performed, diagnosis codes, and referrals made.
- 6.3. The Contractor shall provide documentation of each collaborative relationship with acute care hospitals in its region, at the request of the Department.
- 6.4. The Contractor shall provide emergency services as defined in NH Administrative Rule He-M 403.06 (a)(6) and NH Administrative Rule He-M 426.09.
- 6.5. As part of the crisis resolution, the Contractor shall screen each individual for Assertive Community Treatment (ACT). If clinically appropriate, the Contractor shall:
  - 6.5.1. Refer the individual for an expedited ACT assessment and/or intake and treatment upon discharge; or
  - 6.5.2. Inform the appropriate regional CMHC in order to expedite the ACT assessment and/or intake and treatment upon discharge from emergency department or inpatient psychiatric or medical care setting, if the individual resides in a region other than the region in which the individual is receiving crisis services.
- 6.6. The Contractor shall not refer an individual for hospitalization at New Hampshire Hospital (NHH) unless the Contractor has determined that NHH is the least restrictive setting in which the individual's immediate psychiatric treatment needs can be met. The Contractor shall:
  - 6.6.1. Make all reasonable efforts to ensure no other clinically appropriate bed is available at any other NH inpatient psychiatric unit, Designated Receiving Facility (DRF), Adult Psychiatric Residential Treatment Program (APRTP), Mobile Crisis apartments, or other step-up/step-down beds prior to referring an individual to NHH,
  - 6.6.2. Work collaboratively with the Department and contracted Managed Care Organizations for the implementation of the Zero Suicide within emergency departments.
- 6.7. The Contractor shall provide services to individuals experiencing a psychiatric and/or substance use related crisis through a rapid response team that includes, but is not limited to:
  - 6.7.1. One (1) Master's level clinician.
  - 6.7.2. One (1) peer.



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- 6.7.3. Telehealth access, including tele-psychiatry, for additional capacity, as needed.
- 6.8. The Contractor shall ensure all staff have the necessary qualifications as defined under New Hampshire Administrative Rule He-M 400, Community Mental Health, Parts 403 and 426.
- 6.9. The Contractor shall develop an implementation and/or transition plan with a timeline for implementation of the new model for Department approval no later than 30 days from the contract effective date. The Contractor shall ensure the implementation and/or transition plan includes, but is not limited to:
  - 6.9.1. The plan to educate current community partners and individuals on the use of the Access Point Number.
  - 6.9.2. Staffing adjustments needed in order to meet the crisis response scope and titrated up to meet the 24/7 nature of this crisis response.
  - 6.9.3. The plan to meet each performance measure over time.
  - 6.9.4. How data will be sent to the Access Point if calls are received directly at the center and are addressed by the center during the transition period.
- 6.10. The Contractor shall work in tandem with the designated vendor providing services through the Rapid Response Access Point contract as approved by the Governor and Executive Council.
- 6.11. The Contractor shall maintain a current Memorandum of Understanding with the Rapid Response Access Point, which provides the Regional Response Teams information regarding the nature of the crisis, through electronic communication, that includes, but is not limited to:
  - 6.11.1. The location of the crisis.
  - 6.11.2. The safety plan either developed over the phone or on record from prior contact(s).
  - 6.11.3. Any accommodations needed.
  - 6.11.4. Treatment history of the individual, if known.
- 6.12. The Contractor shall promote the use of the telephone number for the Rapid Response Access Point as the primary contact for crisis services, which:
  - 6.12.1. Utilizes Global Positioning System (GPS) enabled technology to identify the closest and available Regional Response Team;
  - 6.12.2. Does not fulfill emergency medication refills.
- 6.13. The Contractor shall provide written information to current clients, which includes telephone numbers, on how to access support for medication refills on an ongoing basis.



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- 6.14. The Contractor shall ensure all rapid response team members participate in a 40-hour crisis response training, as designated by the Department, which follows the concepts and topics identified in the National Guidelines for Crisis Care Best Practice Toolkit published by the Substance Abuse and Mental Health Services Administration (SAMHSA).
- 6.15. The Contractor shall provide the physical address of the physical location to the Rapid Response Access Point where the rapid response team may provide office-based urgent assessments.
- 6.16. The Contractor shall ensure a rapid response team is available twenty-four (24) hours per day, seven (7) days a week for deployment within their region and boarder regions, as directed by the Rapid Response Access Point.
- 6.17. The Contractor shall ensure the rapid response team is trained and available to provide crisis response services to avoid unnecessary hospitalization, incarceration or institutionalization. The Contractor shall ensure services include but are not limited to:
  - 6.17.1. Face-to-face assessments.
  - 6.17.2. Disposition and decision making.
  - 6.17.3. Initial care and safety planning.
  - 6.17.4. Post crisis and stabilization services.
- 6.18. The Contractor may utilize presumptive eligibility when responding to individuals who are not connected to a CMHC or who may be considered low utilizers.
- 6.19. The Contractor shall follow all Rapid Response dispatch protocols, processes, and data collection established in partnership with the Rapid Response Access Point, as approved by the Department.
- 6.20. The Contractor shall ensure the rapid response team responds to all face-to-face dispatches in the community within one (1) hour of the request ensuring:
  - 6.20.1. The response team includes a minimum of two (2) individuals for safety purposes, which includes a Master's level staff and a peer if occurring at locations based on individual and family choice that include but are not limited to:
    - 6.20.1.1. In or at the individual's home.
    - 6.20.1.2. In an individual's school setting.
    - 6.20.1.3. Other natural environments of residence including foster homes.
    - 6.20.1.4. Community settings.
    - 6.20.1.5. Peer run agencies.



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- 6.20.2. The response team includes a minimum of one (1) Master's level team member if occurring at safe, staffed sites or public service locations which may include, but are not limited to:
  - 6.20.2.1. Schools.
  - 6.20.2.2. Jails.
  - 6.20.2.3. Police departments.
  - 6.20.2.4. Emergency departments.
- 6.20.3. If a telehealth dispatch is requested by the Rapid Response Access Point or the person in crisis, the Contractor may respond via telehealth, as clinically appropriate.
- 6.20.4. A no-refusal policy upon triage and all requests for mobile response team dispatch receive a response and assessment regardless of the individual's disposition, which may include current substance use. Documented clinical rationale with administrative support when a mobile intervention is not provided.
- 6.20.5. Coordination with law enforcement personnel, if required, when responding to individuals in a mental health crisis presenting a safety concern or when active rescue is required.
- 6.20.6. A face-to-face lethality assessment as needed that includes, but is not limited to:
  - 6.20.6.1. Obtaining a client's mental health history including, but not limited to:
    - 6.20.6.1.1. Psychiatric, including recent inpatient hospitalizations and current treatment providers.
    - 6.20.6.1.2. Substance misuse.
    - 6.20.6.1.3. Social, familial and legal factors.
  - 6.20.6.2. Understanding the client's presenting symptoms and onset of crisis.
  - 6.20.6.3. Obtaining medication list, adherence to prescribed medications and brief medical history.
  - 6.20.6.4. Conducting a mental status exam.
- 6.20.7. Developing a mutually agreed upon individualized safety plan and care disposition and decision making, with the client, which may include, but is not limited to:
  - 6.20.7.1. Staying in place with:

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- 6.20.7.1.1. Stabilization services;
- 6.20.7.1.2. A safety plan; and
- 6.20.7.1.3. Outpatient providers.
- 6.20.7.2. Stepping up to crisis stabilization services or apartments.
- 6.20.7.3. Admission to peer respite.
- 6.20.7.4. Voluntary hospitalization.
- 6.20.7.5. Initiation of Involuntary Emergency Admission (IEA).
- 6.20.7.6. Medical hospitalization.
- 6.21. The Contractor shall provide Crisis Stabilization Services, which are services and supports that are provided until the crisis episode subsides. The Contractor shall ensure:
  - 6.21.1. Crisis Stabilization Services are delivered by the rapid response team for individuals who are in active treatment prior to the crisis in order to assist with stabilizing the individual and family as rapidly as possible.
  - 6.21.2. Are provided in the individual and family home, as desired by the individual.
  - 6.21.3. Stabilization services are implemented using methods that include, but are not limited to:
    - 6.21.3.1. Involving peer support specialist(s) and/or Bachelor level crisis staff by providing follow up contact within forty-eight (48) hours post-crisis for all face-to-face interventions, which may include, but are not limited to:
      - 6.21.3.1.1. Promoting recovery.
      - 6.21.3.1.2. Building upon life, social and other skills.
      - 6.21.3.1.3. Offering support.
      - 6.21.3.1.4. Facilitating referrals.
    - 6.21.3.2. Providing warm hand offs for post-crisis support services, including connecting back to existing treatment providers and/or providing a referral for additional peer support specialist contacts.
    - 6.21.3.3. Providing crisis stabilization services with a Master's level clinician through short-term, trauma informed approaches, which may include, but are not limited to:
      - 6.21.3.3.1. Cognitive Behavior Therapy (CBT).



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- 6.21.3.3.2. Dialectical Behavior Therapy (DBT).
- 6.21.3.3.3. Solution-focused therapy.
- 6.21.3.3.4. Developing concrete discharge plans.
- 6.21.3.3.5. Providing substance use disorder assessment and counseling techniques for dually diagnosed individuals.
- 6.21.4. Crisis stabilization in a Residential Treatment facility for children and youth are provided by a Department certified and approved Residential Treatment Provider.
- 6.22. The Contractor may provide Sub-Acute Care services for up to 30 days to individuals who are not connected to any treatment provider prior to contact with the regional rapid response team or Regional Response Access Point in order assist individuals with bridging the gap between the crisis event and ongoing treatment services. The Contractor shall:
  - 6.22.1. Ensure sub-acute care services are provided by the CMHC region in which the individual is expected to receive long-term treatment.
  - 6.22.2. Work with the Rapid Response Access Point to conduct educational and outreach activities within the local community and to institutional stakeholders in order to promote appropriate referrals to, and the utilization of, rapid response team resources.
  - 6.22.3. Work with the Rapid Response Access Point to ensure the community is aware of, and is able to, access rapid response mobile crisis services and supports through the outreach and educational plan of the Rapid Response Access Point outreach and educational plan, which includes but is not limited to:
    - 6.22.3.1. A website that prominently features the Rapid Response Access Point phone number and links with information about Rapid Response and connectivity to the Rapid Response Access Point.
    - 6.22.3.2. All newly printed appointment cards that include the Rapid Response Access point crisis telephone number as a prominent feature.
    - 6.22.3.3. Direct communications with partners to the Rapid Response Access Point for crisis services and deployment.
  - 6.22.4. Work with the Rapid Response Access Point to change existing patterns of hospital emergency departments (ED) for crisis response in the region and collaborate by:



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- 6.22.4.1. Meeting regularly with local police and first responders to discuss interface, procedures, and collaborations to understand challenges and improve outcomes for individuals in the community;
  - 6.22.4.2. Educating partners, clients and families on all diversionary services available, by encouraging early intervention;
  - 6.22.4.3. Maintaining and developing relationships with local hospitals and work together to promote the use of the Rapid Response Access Point number and rapid response services, in order to reduce ED use;
  - 6.22.4.4. Coordinating with homeless outreach services; and
  - 6.22.4.5. Conducting outreach to at-risk seniors programming.
- 6.23. The Contractor shall maintain connection with the Rapid Response Access Point and the identified GPS system that enables transmission of information needed to:
- 6.23.1.1. Determine availability of the Regional Rapid Response Teams;
  - 6.23.1.2. Facilitate response of dispatched teams; and
  - 6.23.1.3. Resolve the crisis intervention.
- 6.24. The Contractor shall maintain connection to the designated resource tracking system.
- 6.25. The Contractor shall maintain a bi-directional referral system with electronic scheduling to support information sharing that facilitates closed loop referrals and transmission of clinical triage summaries, safety plans and shared care plans with community providers.
- 6.26. The Contractor shall submit reports relative to the rapid response services provided in this agreement. The Contractor shall:
- 6.26.1. Document all contacts in the medical record for both State eligible and non-eligible individuals who receive regional rapid response team services.
  - 6.26.2. Provide monthly reports by the fifteenth (15th) day of each month, on a template provided by the Department which includes, but is not limited to:
    - 6.26.2.1. Number of unique individuals who received services.
    - 6.26.2.2. Date and time of mobile arrival.



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- 6.26.3. Submit information through the Department's Phoenix System beginning no later than six (6) months from the contract effective date, unless otherwise instructed on a temporary basis by the Department:
  - 6.26.3.1. Diversions from hospitalizations;
  - 6.26.3.2. Diversions from Emergency Rooms;
  - 6.26.3.3. Services provided;
  - 6.26.3.4. Location where services were provided;
  - 6.26.3.5. Length of time service or services provided;
  - 6.26.3.6. Whether law enforcement was involved for safety reasons;
  - 6.26.3.7. Whether law enforcement was involved for other reasons;
  - 6.26.3.8. Identification of follow up with the individual by a member of the Contractor's regional rapid response team within 48 hours post face-to-face intervention;
  - 6.26.3.9. Indication that referral for ongoing mental health services following the immediate crisis was provided; and
  - 6.26.3.10. Outcome of service provided, which may include but is not limited to:
    - 6.26.3.10.1. Remained in home.
    - 6.26.3.10.2. Hospitalization.
    - 6.26.3.10.3. Crisis stabilization services.
    - 6.26.3.10.4. Crisis apartment.
    - 6.26.3.10.5. Emergency department.

6.27. The Contractor's performance will be monitored by ensuring Contractor performance by ensuring seventy (70%) of clients receive a post-crisis follow up from a member of the Contractor's regional rapid response team within forty-eight (48) hours of a face-to-face intervention, as identified through Phoenix encounter data.

**7. Adult Assertive Community Treatment (ACT) Teams**

7.1. The Contractor shall maintain Adult ACT Teams that meet the SAMHSA Model and are available twenty-four (24) hours per day, seven (7) days per week, with on-call availability from midnight to 8:00 A.M. The Contractor shall ensure:

7.1.1. Adult ACT Teams deliver comprehensive, individualized, and flexible services, supports, targeted case management, <sup>bs</sup> treatment,



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and rehabilitation in a timely manner as needed, onsite in the individuals' homes and in other natural environments and community settings, or alternatively, via telephone where appropriate to meet the needs of the individual.

- 7.1.2. Each Adult ACT Team is composed of seven (7) to ten (10) dedicated professionals who make-up a multi-disciplinary team including, a psychiatrist, a nurse, a Masters-level clinician, or functional equivalent therapist, functional support worker and a full time equivalent (FTE) certified peer specialist.
- 7.1.3. Each Adult ACT Team includes an individual trained to provide substance abuse support services including competency in providing co-occurring groups and individual sessions, and supported employment.
- 7.1.4. Caseloads for Adult ACT Teams serve no more than twelve (12) individuals per Adult ACT Team member, excluding the psychiatrist who serves more than seventy (70) people served per 0.5 FTE psychiatrist, unless otherwise approved by the Department.

7.2. The Contractor shall ensure ACT staff, with the exception of psychiatrist and nurse, receive:

- 7.2.1. A minimum of 15 hours in basic ACT training within one (1) year of hire date that is consistent with the ACT EBP SAMHSA toolkit approved by BMHS.
- 7.2.2. A minimum of 4 hours of advanced ACT training of co-occurring disorders within fifteen (15) months of hire date that is consistent with the ACT EBP SAMSHA toolkit and Integrated Dual Disorder Model approved by BMHS.

7.3. The Contractor shall ensure Adult ACT Teams do not have waitlists for screening purposes and/or admission to the ACT Team. The Contractor shall ensure:

- 7.3.1. Individuals do not wait longer than 30 days for either assessment or placement.
- 7.3.2. Work with the Department at identifying solutions and appropriate levels of care for any individual waiting for Adult ACT Team services for more than 30 days in order to meet the demand for services and implement the solutions within forty-five (45) days.
- 7.3.3. Individuals receiving services from Adult ACT Team members, if psychiatrically hospitalized, are offered a same day or next day appointment with any Adult ACT Team member upon date of discharge.

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- 7.4. The Contractor shall report its level of compliance with the above listed requirements on a monthly basis at the staff level in the format, and with content, completeness, and timeliness as specified by the Department as part of the Phoenix submissions, which are due no later than the 15<sup>th</sup> of the month. The Department may waive this provision in whole or in part in lieu of an alternative reporting protocol, being provided under an agreement with DHHS contracted Medicaid Managed Care Organizations. The Contractor shall:
  - 7.4.1. Ensure services provided by the Adult ACT Team are identified in the Phoenix submissions as part of the ACT cost center.
  - 7.4.2. Screen for ACT per Administrative Rule He-M 426.08, Psychotherapeutic Services.
  - 7.4.3. Report all ACT screenings with the outcome of the screening to indicate whether the individual is appropriate for ACT, as part of the Phoenix submissions, or in the format, content, completeness, and timelines as specified by the Department.
  - 7.4.4. Make a referral for an ACT assessment within (7) days of:
    - 7.4.4.1. A screening outcome that an individual may be appropriate to receive ACT services.
    - 7.4.4.2. An individual being referred for an ACT assessment.
  - 7.4.5. Report the outcome of ACT assessments to the Department as part of the Phoenix submissions, in the format, content, completeness, and timelines as specified by the Department.
  - 7.4.6. Ensure all individuals assessed as appropriate for ACT services are admitted to the ACT team caseload and begin receiving ACT services within seven (7) days, with the exception of individuals who decline such services, or are not available to receive such services for reasons that may include, but are not limited to:
    - 7.4.6.1. Extended hospitalization or incarceration.
    - 7.4.6.2. Relocation of individuals out of the Contractor's designated community mental health region.
  - 7.4.7. Ensure, in the event that admitting the individual to the ACT Team caseload causes the ACT Team to exceed the caseload size limitations specified above, consultation with the Department to seek approval:
    - 7.4.7.1. To exceed caseload size requirements, or
    - 7.4.7.2. To provide alternative services to the individual until the individual can be admitted to the ACT caseload.

**8. Evidence-Based Supported Employment**

Behavioral Health & Developmental  
Services of Strafford County, Inc. d/b/a  
Community Partners of Strafford County  
SS-2018-DBH-01-MENTA-09-A04  
Rev.09/06/18

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Contractor Initials

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- 8.1. The Contractor shall gather employment status for all adults with Severe Mental Illness (SMI)/Severe Persistent Mental Illness (SPMI) at intake and every quarter thereafter.
- 8.2. The Contractor shall report the employment status for all adults with SMI/SMPI to the Department in the format, content, completeness, and timelines specified by the Department.
- 8.3. The Contractor shall provide a referral for all individuals who express an interest in receiving Individual Placement and Support Supported Employment (IPS-SE) services to the Supported Employment (SE) team within seven (7) days.
- 8.4. The Contractor shall deem the individual as waiting for SE services if the SE team cannot accommodate enrollment of SE services, at which time the individual will be added to the waitlist, which is reported to the Department, as specified by the Department.
- 8.5. The Contractor shall provide IPS-SE to eligible individuals in accordance with the SAMHSA and/or Dartmouth model.
- 8.6. The Contractor shall ensure IPS-SE services include, but are not limited to:
  - 8.6.1. Job development.
  - 8.6.2. Work incentive counseling.
  - 8.6.3. Rapid job search.
  - 8.6.4. Follow along supports for employed individuals.
  - 8.6.5. Engagement with mental health treatment teams and local NH Vocational Rehabilitation services.
- 8.7. The Contractor shall ensure IPS-SE services do not have waitlists, ensuring individuals do not wait longer than 30 days for EBSE services. If waitlists are identified, Contractor shall:
  - 8.7.1. Work with the Department to identify solutions to meet the demand for services; and
  - 8.7.2. Implement such solutions within 45 days.
- 8.8. The Contractor shall maintain the penetration rate of individuals receiving supported employment at a minimum of 18.6 percent (18.6%) as per the CMHA agreement.
- 8.9. The Contractor shall ensure SE staff receive:
  - 8.9.1. A minimum of 15 hours in basic training within one year of hire date as approved by the IPS Employment Center and approved by BMHS.

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8.9.2. A minimum of 7 hours of advanced SE Job Development Training within 15 months of hire as approved by the IPS-SE Employment Center and BMHS.

9. Work Incentives Counselor Capacity Building

9.1. The Contractor shall employ a minimum of one FTE equivalent Work Incentive Counselor located onsite at the CMHC for a minimum of one (1) state fiscal year.

9.2. The Contractor shall ensure services provided by the Work Incentive Counselor include, but are not limited to:

9.2.1. Connecting individuals to and assisting individuals with applying for Vocational Rehabilitation services, ensuring a smooth referral transition.

9.2.2. Engaging individuals in supported employment (SE) and/or increased employment by providing work incentives counseling and planning.

9.2.3. Providing accurate and timely work incentives counseling for beneficiaries with mental illness who are pursuing SE and self-sufficiency.

9.3. The Contractor shall develop comprehensive plans for individuals that include visualization of the impact of two or three different levels of income on existing benefits and what specific work incentive options individuals might use to:

9.3.1. Increase financial independence;

9.3.2. Accept pay raises; or

9.3.3. Increase earned income.

9.4. The Contractor shall develop comprehensive documentation of all individual existing disability benefits programs including, but not limited to:

9.4.1. SSA disability programs;

9.4.2. SSI income programs;

9.4.3. Medicaid, Medicare;

9.4.4. Housing Programs; and

9.4.5. Food stamps and food subsidy programs.

9.5. The Contractor shall collect data to develop quarterly reports in a format requested by the Department, on employment outcomes and work incentives counseling benefits that includes but is not limited to:

9.5.1. The number of benefits orientation presentations provided to individuals.





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- 9.5.2. The number of individuals referred to Vocational Rehabilitation who receive mental health services.
- 9.5.3. The number of individuals who engage in SE services.
- 9.5.4. Percentage of individuals seeking part-time employment.
- 9.5.5. Percentage of individuals seeking full-time employment.
- 9.5.6. The number of individuals who increase employment hours to part-time and full-time.
- 9.6. The Contractor shall ensure the Work Incentive Counselor staff are certified to provide Work Incentives Planning and Assistance (WIPA) through the no-cost training program offered by Virginia Commonwealth University.
- 9.7. The Contractor shall collaborate with the Vocational Rehabilitation providers to develop the Partnership Plus Model to identify how Social Security funding will be obtained to support the Work Incentives Counselor position after Vocational Rehabilitation funding ceases.
- 9.8. The Department will monitor Contractor performance by reviewing data to determine outcomes that include:
  - 9.8.1. An increased engagement of individuals in supported employment based on the SE penetration rate.
  - 9.8.2. An increase in Individual Placement in both part-time and full-time employment and;
  - 9.8.3. Improved fidelity outcomes specifically targeting:
    - 9.8.3.1. Work Incentives Planning
    - 9.8.3.2. Collaboration between Employment Specialists & Vocational Rehab.
- 10. **Coordination of Care from Residential or Psychiatric Treatment Facilities**
  - 10.1. The Contractor shall designate a member of its staff to serve as the primary liaison to New Hampshire Hospital (NHH) who works with the applicable NHH staff, payer(s), guardian(s), other community service providers, and the applicable individual, to assist with coordinating the seamless transition of care for individuals transitioning from NHH to community based services or transitioning to NHH from the community.
  - 10.2. The Contractor shall not close the case of any individual who is admitted to NHH. Notwithstanding, the Contractor shall be deemed to be in compliance with all Administrative He-M 408, Clinical Records rules regarding documentation if it is noted in the record that the individual is an inpatient at NHH or another treatment facility. All documentation requirements as per

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He-M 408 will be required to resume upon re-engagement of services following the individual's discharge from inpatient care.

- 10.3. The Contractor shall participate in transitional and discharge planning within 24 hours of admission to an inpatient facility.
- 10.4. The Contractor shall work with the Department, payers and guardians (if applicable) to review cases of individuals that NHH, Transitional Housing, or alternative treatment facility or the Contractor, have indicated will have difficulty returning to the community to identify barriers to discharge, and to develop an appropriate plan to transition into the community.
- 10.5. The Contractor shall make a face-to-face appointment available to an individual leaving NHH, Transitional Housing or alternative residential setting who desires to reside in the region served by the Contractor within seven (7) calendar days of receipt of notification of the individual's discharge, or within seven (7) calendar days of the individual's discharge, whichever is later.
- 10.6. The Contractor shall ensure individuals who are discharged and are new to a CMHC have an intake appointment within seven (7) calendar days. If the individual declines to accept the appointment, declines services, or requests an appointment to be scheduled beyond the seven (7) calendar days, the Contractor may accommodate the individual's request provided the accommodation is clinically appropriate, and does not violate the terms of a conditional discharge. The Contractor's Adult ACT Team must see individuals who are on the ACT caseload and transitioning from NHH into the community within 24 hours of NHH discharge.
- 10.7. The Contractor shall make all reasonable efforts to ensure that no appropriate bed is available at any other inpatient psychiatric unit, Designated Receiving Facility (DRF) per NH RSA 135-C and NH Administrative Rule He-M 405, Designation of Receiving Facilities, Mobile Crisis Apartment, Peer Support Recovery Center, or Adult Psychiatric Residential Treatment Program (APRTP) prior to referring an individual to NHH.
- 10.8. The Contractor shall collaborate with NHH and Transitional Housing Services (THS) to develop and execute conditional discharges from NHH to THS in order to ensure that individuals receive treatment in the least restrictive environment. The Department will review the requirements of NH Administrative Rule He-M 609 to ensure obligations under this section allow CMHC delegation to the THS vendors for clients who reside there.
- 10.9. The Contractor shall have all necessary staff members available to receive, evaluate, and treat individuals discharged from NHH seven (7) days per week, consistent with the provisions in NH Administrative Rule He-M 403 and NH Administrative Rule He-M 426.



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10.10. For individuals at NHH who formerly resided in the Contractor's designated community mental health region prior to NHH admission, who have been identified for transition planning to the Glenclyff Home, the Contractor shall, at the request of the individual or guardian, or of NHH or Glenclyff Home staff, participate in transition planning to determine if the individual can be supported in the Contractor's region with community based services and supports instead of transitioning to the Glenclyff Home. In the event the individual would require supports from multiple funding sources or the Department's systems of care, the Contractor shall collaborate with additional Department staff at NHH's request, to address any barriers to discharge the individual to the community.

**11. COORDINATED CARE AND INTEGRATED TREATMENT**

**11.1. Primary Care**

11.1.1. The Contractor shall request written consent from each individual to allow the designated primary care provider to release information for the purpose of coordinating care regarding mental health services or substance misuse services or both.

11.1.2. The Contractor shall support each individual with linking to an available primary care provider, if the individual does not have an identified primary care provider, to:

11.1.2.1. Monitor health;

11.1.2.2. Provide medical treatment as necessary; and

11.1.2.3. Engage in preventive health screenings.

11.1.3. The Contractor shall consult with each primary care provider at least annually, or as necessary, to integrate care between mental and physical health for each individual, which may include the exchange of pertinent information including, but not limited to medication changes or changes in the individual's medical condition.

11.1.4. The Contractor shall document on the release of information form the reason(s) written consent to release information was refused in the event an individual refuses to provide consent to release information.

**11.2. Substance Misuse Treatment, Care and/or Referral**

11.2.1. The Contractor shall provide services and meet requirements to address substance misuse and to support recovery intervention implementation, which include, but are not limited to:



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- 11.2.1.1. Screening no less than 95% of eligible individuals for substance misuse at the time of intake, and annually thereafter.
- 11.2.1.2. Conducting a full assessment for substance misuse disorder and associated impairments for each individual that screens positive for substance use.
- 11.2.1.3. Developing an individualized service plan for each eligible individual based on information from substance misuse screening.
- 11.2.2. The Contractor shall utilize the SAMSHA evidence-based models for Co-Occurring Disorders Treatment to develop treatment plans with individuals and to provide an array of evidence-based interventions that enhance recovery for individuals and follow the fidelity standards to such a model.
- 11.2.3. The Contractor shall make all appropriate referrals if the individual requires additional substance use disorder care utilizing the current New Hampshire system of care, and ensuring linkage to and coordination with resources.
- 11.3. Peer Supports
  - 11.3.1. The Contractor shall promote recovery principles and integrate peer support services through the agency, which includes, but is not limited to:
    - 11.3.1.1. Employing peers as integrated members of the CMHC treatment team(s) with the ability to deliver conventional interventions that include case management or psychotherapy, and interventions uniquely suited to the peer role that includes intentional peer support.
    - 11.3.1.2. Supporting peer specialists to promote hope and resilience, facilitate the development and use of recovery-based goals and care plans, encourage treatment engagement and facilitate connections with natural supports.
    - 11.3.1.3. Establishing working relationships with the local Peer Support Agencies, including any Peer Respite, step-up/step-down, and Clubhouse Centers and promote the availability of these services.
- 11.4. Transition of Care with MCO's

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11.4.1. The Contractor shall ensure ongoing coordination occurs with the MCO Care Managers to support care coordination among and between services providers.

**12. Prohealth Coordinated and Collaborative Care Program**

12.1. The Contractor shall develop and provide population-level health, prevention, outreach, education, health and mental health screening, motivational enhancement, and referral to treatment for individuals including but not limited to youth and cultural and/or linguistic and sexual and/or gender minorities.

12.2. The Contractor shall incorporate person-centered health and mental health screenings with each individual's goals into to the intake, quarterly reassessments, treatment plans, shared plan of care, team meetings, and communications within the CMHC and Federally Qualified Health Center (FQHC).

12.3. The Contractor shall develop and implement population health initiatives for individuals with more complex needs to achieve target behavioral and physical outcomes. The Contractor shall:

12.3.1. Utilize routine registries of individuals' behavioral and physical health indicators, referrals, and outcomes within seventy-five (75) days of the contract effective date.

12.3.2. Follow-up with individuals to provide motivational enhancement and referrals for case management, integrated services, and evidence-based practice (EBP) integrated treatment as described in this agreement, as needed when the individual's behavioral and physical health target outcomes are not met.

12.4. The Contractor shall re-engage individuals who begin to dis-engage from care, in order to prevent premature discharge, and assist with coordination tracking, follow-up, and integration of physical and behavioral health care for individuals with more complex needs.

12.5. The Contractor shall maintain staff or subcontractors with experience, credentials, and roles as described by the Department that include, but are not limited to:

12.5.1. Care coordinator(s).

12.5.2. Community health worker(s) and peer expert(s).

12.5.3. Information technology support.

12.6. The Contractor shall reports and documentation to the Department that include, but are not limited to:



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- 12.6.1. Real-time and quarterly reports of de-identified and aggregate data that document outcomes of and demonstrate value in services provided as identified in this agreement, which is collected in collaboration with and submitted to the Department or a contracted designee of the Department, and the SAMHSA through secure portals.
- 12.6.2. Written documentation of self-assessment that demonstrates that the partnership is pursuing the requirements of the Interoperability and Portability Act Stage 2 of meaningful use within six (6) months of the contract effective date.
- 12.6.3. Written documentation of self-assessment that reflects plans to mirror certification or national accreditation standards in the delivery of coordinated, collaborative, and integrated care.

**13. PROHEALTH INTEGRATED HOME HEALTH**

- 13.1. The Contractor shall provide a person-centered Integrated Health Home aligned with a health integration model described by SAMHSA and Health Resources & Services Administration (HRSA) to ensure integrated delivery of services to individuals with Serious Mental Illness (SMI), Serious Persistent Mental Illness (SPMI), and/or Serious Emotional Disturbance (SED) by a multidisciplinary team of health and mental health professionals that include, but are not limited to:
  - 13.1.1. Primary care service providers.
  - 13.1.2. Community behavioral health care service providers.
  - 13.1.3. Wellness service providers.
- 13.2. The Contractor shall enter into an agreement with an FQHC, approved by the HRSA, Medicare, Medicaid, and, as appropriate, Clinical Laboratory Improvement Amendment (CLIA) to deliver primary care and laboratory collection, as necessary and allowed onsite at the Contractor's location, in addition to other services in this agreement.
- 13.3. The Contractor shall provide co-located FQHC-delivered integrated primary care screenings, detection, treatment planning, and treatment of physical health conditions.
- 13.4. The Contractor shall deliver well-child and well-adult screenings, physical exams, immunizations and primary care treatment of physical illnesses and promote recommendations identified by:
  - 13.4.1. Bright Futures of the American Academy of Pediatrics.
  - 13.4.2. The United States Preventative Services Task Force.

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- 13.4.3. FQHCs, including recommendations relative to early screening of cardiovascular disease.
- 13.5. The Contractor shall deliver, or refer individuals to, evidence-based practice (EBP) treatment services and integrated treatment, as needed, based on the outcomes of the physical health and wellness screenings and assessments.
- 13.6. The Contractor shall deliver integrated evidence-based screenings, treatment planning and treatment to individuals with behavioral health conditions with SMI, SPMI, and/or SED at evidence-based intervals.
- 13.7. The Contractor shall screen individuals for:
  - 13.7.1. Trauma, depression and substance misuse;
  - 13.7.2. Medication misuse;
  - 13.7.3. Involvement or interest in employment and/or education;
  - 13.7.4. Need for Adult ACT Team services; and
  - 13.7.5. Desire for symptom management.
- 13.8. The Contractor shall provide EBP mental health services to individuals with SMI, SPMI, and/or SED in a stepped approach that ensures feasibility and high quality program implementation. The Contractor shall ensure services include, but are not limited to:
  - 13.8.1. Illness Management and Recovery.
  - 13.8.2. Trauma Focused Cognitive Behavioral Therapy.
  - 13.8.3. Pharmacological treatment promoting the use of Decision Aid for Psychopharmacology.
- 13.9. The Contractor shall maintain staff or subcontractors at the FQHC with experience, credentials, and roles, as described by the Department, that include but are not limited to:
  - 13.9.1. Site project director.
  - 13.9.2. Primary care advanced practice nurse or provider(s).
  - 13.9.3. Primary care medical assistant(s).
  - 13.9.4. Interview and data entry staff.
- 13.10. The Contractor shall collaborate with the FQHC to develop a quality improvement plan for Department approval. The Contractor shall ensure participation in meetings for quality improvement plan development by personnel that include:
  - 13.10.1. The clinical director;
  - 13.10.2. The children's mental health director; and



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13.10.3. Peer experts.

13.11. The Contractor shall submit documentation and reports to the Department that include, but are not limited to:

13.11.1. Quarterly reports, due by the fifteenth (15) day of the month prior to the close of the quarter, that include brief narratives of progress, training, and plans, policies, procedures, templates, and guidance changed to align with integration and wellness, in a format requested by the Department.

13.11.2. Quarterly reports of aggregated medical history and primary care provider and quarterly documented contact with primary care provider, past year physical exam and wellness visit documentation, in collaboration with and submitted to the Department or a contracted designee of the Department in a format and transmittal approved by the Department.

13.11.3. Quarterly reports of de-identified height, weight, body mass index (BMI), waist circumference, blood pressure, tobacco use and/or breath carbon monoxide, plasma glucose, and lipid documentation from the SAMHSA SPARS portal.

13.11.4. Quarterly quality improvement plans.

13.11.5. Quarterly reports on plans for sustainability that identify the policy and financing changes required to sustain project activities within one (1) month of the contract effective date.

13.11.6. Documentation of self-assessment that demonstrates that the partnership is pursuing the requirements of the Interoperability and Portability Act Stage 2 of meaningful use, which may include a manual process for sharing documents.

13.11.7. Documentation of the review of self-assessment tools towards certification or accreditation recognized nationally for the delivery of integrated care, including but not limited to certification as a Certified Community Behavioral Health Clinic or other certification necessary for providing services in this agreement.

**14. Prohealth Wellness Interventions and Health Counseling**

14.1. The Contractor shall provide individuals with, or refer individuals to, wellness programs that include multiple options tailored to individuals and that include health coaches to assist individuals with selecting options that best match individual needs and interests.

14.2. The Contractor shall ensure options include, but are not limited to:





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- 14.2.1. One-time brief Motivational Enhancement interventions; Let's Talk About Smoking (LTAS), Vaping Education, Let's Talk About Feeling Good (LTAFG), and health education.
- 14.2.2. Access to medications associated with wellness interventions, including but not limited to:
  - 14.2.2.1. Nicotine replacement therapy (NRT).
  - 14.2.2.2. NRT starter packs.
  - 14.2.2.3. Onsite prescribing and pharmacy to maintain NRT supply.
  - 14.2.2.4. Access other smoking cessation medication, which may include but is not limited to, varenicline and/or bupropion.
- 14.2.3. An individual one-time prevention contact and population level prevention initiatives that include materials for motivational enhancement, resources, and referrals for youth younger than sixteen (16) years of age.
- 14.2.4. The Breathe Well Live Well (BWLW) program with Care2Quit designed for smokers with SMI, SPMI, or SED, and includes health counseling using motivational interviewing, cognitive behavioral therapy, and stages of change-based interventions to motivate risk reduction and quit attempts. The Contractor shall ensure BWLW includes counseling of an individual in the natural support system of the individual using Care2Quit curriculum, referral for cessation pharmacotherapy, and incentives for participation and quit attempts.
- 14.2.5. The Healthy Choices Healthy Changes (HCHC) program designed for individuals with SMI, SPMI, and/or SED who are overweight or obese and includes health counseling using motivational interviewing, cognitive behavioral therapy, and stages of change-based interventions to motivate risk reduction and acquisition of healthy habits and weight management. The Contractor shall ensure HCHC includes:
  - 14.2.5.1. A gym membership for twelve (12) months;
  - 14.2.5.2. A wellness specialist and an InSHAPE health mentor;
  - 14.2.5.3. A Weight Watchers membership for one (1) year.
  - 14.2.5.4. The Weight Watchers mobile application for individuals who are 18 years of age and older or the MyFitnessPal mobile application for youth younger than 18 years of age; and

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- 14.2.5.5. A structured incentives program for participation and initiating behavior change.
- 14.2.6. Referrals and facilitated community engagement in wellness treatment services, including but not limited to:
  - 14.2.6.1. A web-based application and text subscriptions.
  - 14.2.6.2. New Hampshire Helpline telephone counseling services.
  - 14.2.6.3. MyLifeMyQuit.
  - 14.2.6.4. Tobacco and obesity education.
  - 14.2.6.5. Diabetes education programs.
  - 14.2.6.6. Other related programs in this agreement based on the outcomes of health screening and treatment planning goals identified above.
- 14.3. The Contractor shall maintain staff or subcontractors with experience, credentials, and roles, as described by the Department, that include but are not limited to:
  - 14.3.1. Wellness specialist(s).
  - 14.3.2. Health mentor(s).
- 15. CANS/ANSA or Other Approved Assessment**
  - 15.1. The Contractor shall ensure all clinicians providing community mental health services to individuals eligible for services in accordance with NH Administrative Rule He-M 426, are certified in the use of:
    - 15.1.1. The New Hampshire version of the Child and Adolescent Needs and Strengths Assessment (CANS) if serving the child and youth population; and
    - 15.1.2. The New Hampshire version of the Adult Needs and Strengths Assessment (ANSA), or other approved evidence based tool, if serving the adult population.
  - 15.2. The Contractor shall ensure clinicians are maintain certification by through successful completion of a test provided by the Praed Foundation, annually.
  - 15.3. The Contractor shall ensure ratings generated by the New Hampshire version of the CANS or ANSA assessment are:
    - 15.3.1. Utilized to develop an individualized, person-centered treatment plan.



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- 15.3.2. Utilized to document and review progress toward goals and objectives and to assess continued need for community mental health services.
- 15.3.3. Submitted to the database managed for the Department that allows client-level, regional, and statewide outcome reporting by the 15th of every month, in CANS/ANSA format.
- 15.3.4. Employed to assist in determining eligibility for State Psychiatric Rehabilitation services.
- 15.4. The Contractor shall complete documentation of re-assessments using the New Hampshire version of the CANS or ANSA 2.0 in accordance with NH Administrative Rule He-M 401.04-09 for eligibility determination and in accordance with NH Administrative Rule He-M 401.12-13 for periodic Individual Service Plan (ISP) reviews.
- 15.5. The Contractor may use an alternate evidence based, assessment tool that meets all ANSA 2.0 domains, subject to written Department approval. There is no alternate assessment tool allowed for the use of CANS. If an alternative tool is approved, monthly reporting of data generated by the Contractor must be in ANSA 2.0 format, to enable client-level, regional and statewide reporting.
- 15.6. The Contractor shall consult with the Medicaid Managed Care Organizations (MCO) to develop and implement a process that meets the MCOs' need to measure program effectiveness.
- 15.7. The Contractor shall correct all errors or complete all system corrections to ensure data is submitted in its entirety and completeness no later than six (6) months from contract effective date. Failure to complete all correction may result in withholding of funds until all corrections are completed.
- 16. Pre-Admission Screening and Resident Review**
  - 16.1. The Contractor shall assist the Department with Pre-Admission Screening and Resident Review (PASRR) to meet the requirements of the PASRR provisions of the Omnibus Budget Reconciliation Act of 1987.
  - 16.2. Upon request by the Department, the Contractor shall:
    - 16.2.1. Provide the information necessary to determine the existence of mental illness in a nursing facility applicant or resident; and
    - 16.2.2. Conduct evaluations and examinations needed to provide the data to determine if an individual being screened or reviewed:
      - 16.2.2.1. Requires nursing facility care; and
      - 16.2.2.2. Has active treatment needs.

**17. Application for Other Services**

Behavioral Health & Developmental  
Services of Strafford County, Inc. d/b/a  
Community Partners of Strafford County  
SS-2018-DBH-01-MENTA-09-A04  
Rev.09/06/18

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- 17.1. The Contractor shall assist eligible individuals in accordance with NH Administrative Rule He-M 401, with completing applications for all sources of financial, medical, and housing assistance, according to their respective rules, requirements and filing deadlines. The Contract shall assist with applications that may include, but are not limited to:
  - 17.1.1. Medicaid.
  - 17.1.2. Medicare.
  - 17.1.3. Social Security Disability Income.
  - 17.1.4. Veterans Benefits.
  - 17.1.5. Public Housing.
  - 17.1.6. Section 8 Subsidies.
- 18. Community Mental Health Program (CMHP) Status**
  - 18.1. The Contractor shall meet the approval requirements of NH Administrative Rule He-M 403 as a governmental or non-governmental non-profit agency, or the contract requirement of NH RSA 135-C:3 as an individual, partnership, association, public or private, for profit or nonprofit, agency or corporation to provide services in the state mental health services system.
  - 18.2. The Contractor shall provide all applicable documentation, policies and procedures, and shall participate in an onsite compliance review, as requested by the Department, to determine compliance with NH Administrative Rule He-M 403 and NH RSA 135-C:3. Compliance reviews will be at times to be determined by the Department, and will occur no less than once every five (5) years.
- 19. Quality Improvement**
  - 19.1. The Contractor shall perform, or cooperate with the performance of, quality improvement and/or utilization review activities, as are determined to be necessary and appropriate by the Department within timeframes reasonably specified by the Department.
  - 19.2. The Contractor shall cooperate with the Department-conducted individual satisfaction survey. The Contractor shall:
    - 19.2.1. Furnish information necessary, within HIPAA regulations, to complete the survey.
    - 19.2.2. Furnish complete and current contact information so that individuals may be contacted to participate in the survey.
    - 19.2.3. Support the efforts of the Department to conduct the survey.
    - 19.2.4. Encourage all individuals sampled to participate.

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- 19.2.5. Display posters and other materials provided by the Department to explain the survey and otherwise support attempts by the Department to increase participation in the survey.
- 19.3. The Contractor shall demonstrate efforts to incorporate findings from their individual survey results into their Quality Improvement Plan goals.
- 19.4. The Contractor shall engage and comply with all aspects of fidelity reviews based on a model approved by the Department and on a schedule approved by the Department.

**20. Maintenance of Fiscal Integrity**

- 20.1. The Contractor shall submit to the Department the Balance Sheet, Profit and Loss Statement, and Cash Flow Statement for the Contractor and all related parties that are under the Parent Corporation of the mental health provider organization each month.
- 20.2. The Profit and Loss Statement shall include a budget column allowing for budget to actual analysis. These statements shall be individualized by providers, as well as a consolidated (combined) statement that includes all subsidiary organizations.
- 20.3. Statements shall be submitted within thirty (30) calendar days after each month end, and shall include, but are not limited to:

20.3.1. Days of Cash on Hand:

- 20.3.1.1. Definition: The days of operating expenses that can be covered by the unrestricted cash on hand.
- 20.3.1.2. Formula: Cash, cash equivalents and short term investments divided by total operating expenditures, less depreciation/amortization and in-kind plus principal payments on debt divided by days in the reporting period. The short-term investments as used above must mature within three (3) months and should not include common stock.
- 20.3.1.3. Performance Standard: The Contractor shall have enough cash and cash equivalents to cover expenditures for a minimum of thirty (30) calendar days with no variance allowed.

20.3.2. Current Ratio:

- 20.3.2.1. Definition: A measure of the Contractor's total current assets available to cover the cost of current liabilities.
- 20.3.2.2. Formula: Total current assets divided by total current liabilities.

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- 20.3.2.3. Performance Standard: The Contractor shall maintain a minimum current ratio of 1.5:1 with 10% variance allowed.
- 20.3.3. Debt Service Coverage Ratio:
  - 20.3.3.1. Rationale: This ratio illustrates the Contractor's ability to cover the cost of its current portion of its long-term debt.
  - 20.3.3.2. Definition: The ratio of Net Income to the year to date debt service.
  - 20.3.3.3. Formula: Net Income plus Depreciation/Amortization Expense plus Interest Expense divided by year to date debt service (principal and interest) over the next twelve (12) months.
  - 20.3.3.4. Source of Data: The Contractor's Monthly Financial Statements identifying current portion of long-term debt payments (principal and interest).
  - 20.3.3.5. Performance Standard: The Contractor shall maintain a minimum standard of 1.2:1 with no variance allowed.
- 20.3.4. Net Assets to Total Assets:
  - 20.3.4.1. Rationale: This ratio is an indication of the Contractor's ability to cover its liabilities.
  - 20.3.4.2. Definition: The ratio of the Contractor's net assets to total assets.
  - 20.3.4.3. Formula: Net assets (total assets less total liabilities) divided by total assets.
  - 20.3.4.4. Source of Data: The Contractor's Monthly Financial Statements.
  - 20.3.4.5. Performance Standard: The Contractor shall maintain a minimum ratio of .30:1, with a 20% variance allowed.
- 20.4. In the event that the Contractor does not meet either:
  - 20.4.1. The standard regarding Days of Cash on Hand and the standard regarding Current Ratio for two (2) consecutive months; or
  - 20.4.2. Three (3) or more of any of the Maintenance of Fiscal Integrity standards for three (3) consecutive months:
    - 20.4.2.1. The Department may require that the Contractor meet with Department staff to explain the reasons that the Contractor has not met the standards.

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- 20.4.2.2. The Department may require the Contractor to submit a comprehensive corrective action plan within thirty (30) calendar days of notification and plan shall be updated at least every thirty (30) calendar days until compliance is achieved.
- 20.4.2.3. The Department may request additional information to assure continued access to services.
- 20.4.2.4. The Contractor shall provide requested information in a timeframe agreed upon by both parties.
- 20.5. The Contractor shall inform the Director of the Bureau of Mental Health Services (BMHS) by phone and by email within twenty-four (24) hours of when any key Contractor staff learn of any actual or likely litigation, investigation, complaint, claim, or transaction that may reasonably be considered to have a material financial impact on and/or materially impact or impair the ability of the Contractor to perform under this Agreement
- 20.6. The monthly Balance Sheet, Profit & Loss Statement, Cash Flow Statement, and all other financial reports shall be based on the accrual method of accounting and include the Contractor's total revenues and expenditures whether or not generated by or resulting from funds provided pursuant to this Agreement. These reports are due within thirty (30) calendar days after the end of each month.
- 20.7. The Contractor shall provide its Revenue and Expense Budget within twenty (20) calendar days of the contract effective date.
- 20.8. The Contractor shall complete the Fiscal Year Revenue and Expense Budget on a form supplied by the Department, which shall include but not be limited to, all the Contractor's cost centers. If the Contractor's cost centers are a combination of several local cost centers, the Contractor shall display them separately as long as the cost center code is unchanged.
- 20.9. The Contractor shall provide quarterly Revenue and Expense Reports (Budget Form A), within thirty (30) calendar days after the end of each fiscal quarter, defined as July 1 to September 30, October 1 to December 31, January 1 to March 31, and April 1 to June 30.
- 21. **Reduction or Suspension of Funding**
  - 21.1. In the event that the State funds designated as the Price Limitation in Form P-37, General Provisions, Block 1.8. of the General Provisions are materially reduced or suspended, the Department shall provide prompt written notification to the Contractor of such material reduction or suspension.
  - 21.2. In the event that the reduction or suspension in federal or state funding shall prevent the Contractor from providing necessary services to individuals, the

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Contractor shall develop a service reduction plan, detailing which necessary services will no longer be available.

21.3. Any service reduction plan is subject to approval from the Department, and shall include, at a minimum, provisions that are acceptable to the Department, with services that include, but are not limited to:

21.3.1. Evaluation of and, if eligible, an individual service plan for all new applicants for services.

21.3.2. Emergency services for all individuals.

21.3.3. Services for individuals who meet the criteria for involuntary admission to a designated receiving facility.

21.3.4. Services to individuals who are on a conditional discharge pursuant to RSA 135-C:50 and NH Administrative Rule He-M 609.

**22. Elimination of Programs and Services by Contractor**

22.1. The Contractor shall provide a minimum thirty (30) calendar days written notice prior to any reductions in delivery of services, or notice as soon as possible if the Contractor is faced with a more sudden need to reduce delivery of services.

22.2. The Contractor shall consult and collaborate with the Department prior to elimination or reduction of services in order to reach a mutually agreeable solution as to the most effective way to provide necessary services.

22.3. The Department reserves the right to require the Contractor to participate in a mediation process with the Commissioner of the Department of Health and Human Services, and to invoke an additional thirty (30) calendar day extension in the event of a proposal to reduce or eliminate any contracted services.

22.4. If the parties are still unable to come to a mutual agreement within the thirty (30) calendar day extension, the Contractor may proceed with its proposed program change(s) so long as proper notification to eligible individuals is provided.

22.5. The Contractor shall not redirect funds allocated in the budget for the program or service that has been eliminated or substantially reduced to another program or service without the mutual agreement of both parties.

22.6. In the event that an agreement cannot be reached, the Department shall control the expenditure of the unspent funds.

**23. Data Reporting**

23.1. The Contractor shall submit any data needed to comply with federal or other reporting requirements to the Department or contractor designated by the Department.





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- 23.2. The Contractor shall submit all required data elements via the Phoenix system except for the CANS/ANSA and Projects for Assistance in Transition from Homelessness program (PATH) data, as specified. Any system changes that need to occur in order to support this must be completed within six (6) months from the contract effective date.
- 23.3. The Contractor shall submit individual demographic and encounter data, including data on non-billable individual-specific services and rendering staff providers on all encounters, to the Department's Phoenix system, or its successors, in the format, content, completeness, frequency, method and timeliness as specified by the Department. Individual data must include a Medicaid ID number for individuals who are enrolled in Medicaid.
- 23.4. The Contractor shall include client eligibility with all Phoenix services in alignment with current reporting specifications. For an individual's services to be considered BMHS eligible, SPMI, SMI, Low Utilizer (LU), SED, and Severe Emotional Disturbance Interagency (SEDIA) are acceptable.
- 23.5. The Contractor shall meet the general requirements for the Phoenix system which include, but are not limited to:
  - 23.5.1. Agreeing that all data collected in the Phoenix system is the property of the Department to use as it deems necessary.
  - 23.5.2. Ensuring data files and records are consistent with file specification and specification of the format and content requirements of those files.
  - 23.5.3. Ensuring that errors in data returned to the Contractor are corrected and resubmitted to the Department within ten (10) business days.
  - 23.5.4. Ensuring data is current and updated in the Contractor's systems as required for federal reporting and other reporting requirements and as specified by the Department.
  - 23.5.5. Implementing review procedures to validate data submitted to the Department to confirm:
    - 23.5.5.1. All data is formatted in accordance with the file specifications;
    - 23.5.5.2. No records will reject due to illegal characters or invalid formatting; and
    - 23.5.5.3. The Department's tabular summaries of data submitted by the Contractor match the data in the Contractor's system.
- 23.6. The Contractor shall meet the following standards:

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- 23.6.1. Timeliness: monthly data shall be submitted no later than the fifteenth (15<sup>th</sup>) of each month for the prior month's data unless otherwise approved by the Department, and the Contractor shall review the Department's tabular summaries within five (5) business days.
- 23.6.2. Completeness: submitted data must represent at least ninety-eight percent (98%) of billable services provided, and ninety-eight percent (98%) individuals served by the Contractor.
- 23.6.3. Accuracy: submitted service and member data shall conform to submission requirements for at least ninety-eight percent (98%) of the records, and one-hundred percent One-hundred percent (100%) of unique member identifiers shall be accurate and valid.
- 23.7. The Department may waive requirements for fields in Phoenix on a case by case basis through a written waiver communication that specifies the items being waived. In all circumstances:
  - 23.7.1. The waiver length shall not exceed 180 days.
  - 23.7.2. Where the Contractor fails to meet standards, the Contractor shall submit a corrective action plan within thirty (30) calendar days of being notified of an issue.
  - 23.7.3. After approval of the corrective action plan, the Contractor shall implement the plan.
  - 23.7.4. Failure of the Contractor to implement the plan may require:
    - 23.7.4.1. Another plan; or
    - 23.7.4.2. Other remedies, as specified by the Department.

**24. Behavioral Health Services Information System (BHSIS)**

- 24.1. The Contractor may receive funding for data infrastructure projects or activities, depending upon the receipt of federal funds and the criteria for use of those funds, as specified by the federal government. The Contractor shall ensure funding-specific activities include:
- 24.2. Identification of costs associated with client-level Phoenix and CANS/ANSA databases including, but not limited to:
  - 24.2.1. Rewrites to database and/or submittal routines.
  - 24.2.2. Information Technology (IT) staff time used for re-writing, testing or validating data.
  - 24.2.3. Software and/or training purchased to improve data collection.
  - 24.2.4. Staff training for collecting new data elements.



**New Hampshire Department of Health and Human Services  
Mental Health Services**

**Exhibit A Amendment # 4**

- 24.2.5. Development of any other BMHS-requested data reporting system.
- 24.3. Progress Reports from the Contractor that:
  - 24.3.1. Outline activities related to Phoenix database;
  - 24.3.2. Include any costs for software, scheduled staff trainings; and
  - 24.3.3. Include progress to meet anticipated deadlines as specified.
- 25. Deaf Services**
  - 25.1. The Contractor shall work with the Deaf Services Team, employed by Region 6, for all individuals seeking services who would benefit from receiving treatment in American Sign Language (ASL) or from staff who are specially trained to work with the deaf and hard of hearing population.
  - 25.2. The Contractor shall work with the Deaf Services Team in Region 6 for disposition and treatment planning, as appropriate.
  - 25.3. The Contractor shall ensure treatment plans take the importance of access to culturally and linguistically appropriate services on treatment outcomes into consideration.
  - 25.4. The Contractor shall ensure services are client-directed, which may result in:
    - 25.4.1. Clients being seen only by the Deaf Services Team through CMHC Region 6;
    - 25.4.2. Care being shared across the regions; or
    - 25.4.3. The individual's local CMHC providing care after consultation with the Deaf Services Team.

**New Hampshire Department of Health and Human Services  
Mental Health Services**



**Exhibit B Amendment #4**

**Method and Conditions Precedent to Payment**

1. This Agreement is funded by:
  - 1.1. 13.93% ProHealth NH: New Hampshire Partnerships to Improve Health & Wellness for Young People with SED and SMI, as awarded on 6/10/2020, by the U.S. Department of Health and Human Services, Substance Abuse and Mental Health Services Administration, CFDA# 93.243, FAIN# H79SM080245.
  - 1.2. 85.33% General funds.
  - 1.3. 0.74% Other funds; Behavioral Health Services Information System (BHSIS). U.S. Department of Health and Human Services.
2. For the purposes of this Agreement:
  - 2.1. The Department has identified the Contractor as a Subrecipient, in accordance with 2 CFR 200.331.
  - 2.2. The Department has identified this Agreement as NON-R&D, in accordance with 2 CFR §200.332.
3. The State shall pay the Contractor an amount not to exceed the Price Limitation, specified in Form P-37, General Provisions, Block 1.8 for the services provided by the Contractor pursuant to Exhibit A, Amendment #4 Scope of Services.
4. The Contractor agrees to provide the services in Exhibit A, Amendment #4 Scope of Services in compliance with funding requirements.
5. The Contractor shall provide a Revenue and Expense Budget on a Department-provided template, within twenty (20) business days from the contract effective date, for Department approval.
6. Notwithstanding anything to the contrary herein, the Contractor agrees that funding under this Contract may be withheld, in whole or in part, in the event of noncompliance with any State or Federal law, rule or regulation applicable to the services provided, or if the said services have not been completed in accordance with the terms and conditions of this Agreement.
7. Mental Health Services provided by the Contractor shall be paid by the New Hampshire Department of Health and Human Services as follows:
  - 7.1. For Medicaid enrolled individuals:
    - 7.1.1. Medicaid Care Management: If enrolled with a Managed Care Organization (MCO), the Contractor shall be paid in accordance with its contract with the MCO.
    - 7.1.2. Medicaid Fee for Service: The Contractor shall bill Medicaid for services on the Fee for Service (FFS) schedule.
  - 7.2. For individuals with other insurance or payors:
    - 7.2.1. The Contractor shall directly bill the other insurance or payors.
8. All Medicaid/MCO invoicing shall follow billing and coding requirements outlined by the Department when appropriate. For the purpose of Medicaid billing, a Unit of Service is described in the Department-published CMH NH Fee Schedule, as may be periodically updated, or as specified in NH Administrative Rule He-M 400. However, for NH Administrative Rule He-M 426.12 Individualized Resiliency and Recovery Oriented Services (IROS), a Unit of Service is defined as

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**New Hampshire Department of Health and Human Services  
Mental Health Services**



**Exhibit B Amendment #4**

fifteen (15) minutes. The Contractor shall report and bill in whole units. The intervals of time in the table below define how many units to report or bill. All such limits may be subject to additional Department guidance or updates as may be necessary to remain in compliance with Medicaid standards.

Direct Service Time Intervals	Unit Equivalent
0-7 minutes	0 units
8-22 minutes	1 unit
23-37 minutes	2 units
38-52 minutes	3 units
53-60 minutes	4 units

9. Other Contract Programs:

9.1. The table below summarizes the other contract programs and their maximum allowable amounts.

Program to be Funded	SFY2018 Amount	SFY2019 Amount	SFY2020 Amount	SFY2021 Amount	SFY2022 Amount	SFY2023 Amount
Div. for Children Youth and Families (DCYF) Consultation	\$1,770	\$1,770	\$1,770	\$1,770	\$ 1,770	\$1,770
Emergency Services	\$84,598	\$84,598	\$84,598	\$84,598	\$84,598	\$0
Crisis Service Transformation Including Mobile Crisis (effective SFY 22)	\$0	\$0	\$0	\$0	\$1,091,496	\$0
Rapid Response Crisis Services	\$0	\$0	\$0	\$0	\$0	\$1,176,094
Assertive Community Treatment Team (ACT) - Adults	\$225,000	\$225,000	\$225,000	\$225,000	\$225,000	\$225,000
ACT Enhancement Payments	\$0	\$25,000	\$0	\$0	\$12,500	\$12,500
Behavioral Health Services Information System (BHSIS)	\$5,000	\$5,000	\$5,000	\$5,000	\$10,000	\$10,000
Modular Approach to Therapy for Children with Anxiety, Depression,	\$0	\$4,000	\$5,000	\$5,000	\$5,000	\$5,000

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**New Hampshire Department of Health and Human Services  
Mental Health Services**



**Exhibit B Amendment #4**

Trauma or Conduct Problems (MATCH)						
Rehabilitation for Empowerment, Education and Work (RENEW)	\$3,945	\$3,945	\$6,000	\$6,000	\$6,000	\$6,000
Housing Bridge Start Up Funding	\$0	\$25,000	\$0	\$0	\$0	\$0
General Training Funding	\$0	\$10,000	\$0	\$0	\$5,000	\$5,000
System Upgrade Funding	\$0	\$30,000	\$0	\$0	\$15,000	\$15,000
VR Work Incentives	\$0	\$0	\$0	\$0	\$80,000	\$80,000
System of Care 2.0	\$0	\$0	\$0	\$0	\$5,300	\$5,300
Transitional Housing Program	\$0	\$0	\$0	\$0	\$175,533	\$0
ProHealth NH Grant	\$0	\$0	\$0	\$0	\$468,428	\$556,468
<b>Total</b>	<b>\$ 320,313</b>	<b>\$ 414,313</b>	<b>\$ 327,368</b>	<b>\$327,368</b>	<b>\$2,185,625</b>	<b>\$2,098,132</b>

9.2. Payment for each contracted service in the above table shall be made on a cost reimbursement basis only, for allowable expenses and in accordance with the Department approved individual program budgets.

9.2.1. The Contractor shall provide invoices on Department supplied forms.

9.2.2. The Contractor shall provide supporting documentation to support evidence of actual expenditures, in accordance with the Department approved Revenue and Expense budgets.

9.2.3. Allowable costs and expenses shall be determined by the Department in accordance with applicable state and federal laws and regulations.

9.3. Failure to expend Program funds as directed may, at the discretion of the Department, result in financial penalties not greater than the amount of the directed expenditure.

9.4. The Contractor shall submit an invoice for each program above by the tenth (10<sup>th</sup>) working day of each month, which identifies and requests reimbursement for authorized expenses incurred in the prior month. The invoice must be submitted to:

Financial Manager  
Bureau of Behavioral Health  
Department of Health and Human Services  
105 Pleasant Street, Main Building  
Concord, NH 03301

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**New Hampshire Department of Health and Human Services  
Mental Health Services**



**Exhibit B Amendment #4**

- 9.5. The State shall make payment to the Contractor within thirty (30) days of receipt of each Department-approved invoice for Contractor services provided pursuant to this Agreement.
- 9.6. Division for Children, Youth, and Families (DCYF) Consultation: The Contractor shall be reimbursed at a rate of **\$73.75** per hour for a maximum of two (2) hours per month for each of the twelve (12) months in the fiscal year for services outlines in Exhibit A, Amendment #2 Scope of Services Division for Children, Youth, and Families (DCYF).
- 9.7. Rapid Response Crisis Services: The Department shall reimburse the Contractor only for those Crisis Services provided to clients through designated Rapid Response teams defined in Exhibit A, Amendment #2 Scope of Services, Provision of Crisis Services. Effective July 1, 2021 the Contractor shall bill and seek reimbursement for mobile crisis services provided to individuals pursuant to this Agreement as follows:
  - 9.7.1. For Medicaid enrolled individuals through the Department Medicaid Fee for Service program in accordance with the current, publically posted Fee for Service (FFS) schedule.
  - 9.7.2. For Managed Care Organization enrolled individuals the Contractor shall be reimbursed pursuant to the Contractor's agreement with the applicable Managed Care Organization for such services.
  - 9.7.3. For individuals with other health insurance or other coverage for the services they receive, the Contractor will directly bill the other insurance or payors.
  - 9.7.4. For individuals without health insurance or other coverage for the services they receive, and for operational costs contained in Exhibits B, Amendment #2 Method and Conditions Precedent to Payment or which the Contractor cannot otherwise seek reimbursement from an insurance or third-party payer, the Contractor will directly bill the Department to access contract funds provided through this Agreement.
    - 9.7.4.1. Invoices of this nature shall include general ledger detail indicating the Department is only being invoiced for net expenses, shall only be reimbursed up to the current Medicaid rate for the services provided and contain the following items for each client and line item of service:
      - 9.7.4.1.1. First and last name of client.
      - 9.7.4.1.2. Date of birth.
      - 9.7.4.1.3. Medicaid ID Number.
      - 9.7.4.1.4. Date of Service identifying date, units, and any possible third party reimbursement received.
  - 9.7.5. Payment shall be on a cost reimbursement basis for actual expenditures incurred in the fulfillment of this Agreement, and shall be in accordance with the approved line item, as specified in the Department-approved budget.
    - 9.7.5.1. The Contractor shall provide a Mobile Crisis Budget within twenty (20) business days from the contract effective date on a Department-provided template for Department approval.
    - 9.7.5.2. Law enforcement is not an authorized expense.

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**New Hampshire Department of Health and Human Services  
Mental Health Services**



**Exhibit B Amendment #4**

9.8. Crisis Transformation Startup Funds: Payment for start-up period expenses incurred by the Contractor shall be made by the Department based on the start-up amount of **\$108,000**; the total of all such payments shall not exceed the specified start-up amount total and shall not exceed the total expenses actually incurred by the Contractor for the start-up period. All Department payments to the Contractor for the start-up period shall be made on a cost reimbursement basis.

Startup Cost	Total Cost
Recruitment Startup	\$50,000
IT Equipment, Supplies, & Consultation	\$57,000
General Supplies	\$1,000

9.9. Assertive Community Treatment Team (ACT) Adults: The contractor shall be paid based on an activity and general payment as outlined below. Funds support programming and staffing defined in Exhibit A, Adult Assertive Community Treatment (ACT) Teams.

ACT Costs	INVOICE TYPE	TOTAL COST
Invoice based payments on invoice	Programmatic costs as outlined on invoice by month	\$225,000
ACT Enhancements	<p>Agencies may choose one of the following for a total of five (5) one (1) time payments of \$5,000.00. Each item may only be reported on one (1) time for payment.</p> <ol style="list-style-type: none"> <li>Agency employs a minimum of .5 Psychiatrist on Team based on SFY 19 and 20 Fidelity Review.</li> <li>Agency receives a four (4) or higher score on their SFY 19 and 20 Fidelity Review for Consumer on Team, Nurse on Team, SAS on Team, SE on Team, or Responsibility for crisis services.</li> </ol> <p>ACT Incentives may be drawn down upon completion of the CMHC FY22 Fidelity Review. \$6,250 may be drawn down for each incentive to include; intensity and frequency of individualized client care to total \$12,500.</p> <p>Intensity of services must be measured between 50-84 minutes of services per client per week on average. Frequency of service for an individual must be between 2-3 times per client per week.</p> <p>ACT Incentives may be drawn down upon completion of the CMHC FY23 Fidelity Review. \$6,250 may be drawn down for 1 of the following incentives to include; intensity and frequency of individualized client care.</p> <p>Intensity of services must be measured between 50-84 minutes of services per client per week on average. Frequency of service for an individual must be between 2-3 times per client per week.</p>	<p>\$25,000 in SFY 2019;</p> <p>\$12,500 per SFY for 2022</p> <p>\$12,500 per SFY for 2023</p>

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**New Hampshire Department of Health and Human Services  
Mental Health Services**



**Exhibit B Amendment #4**

	ACT Incentives may be drawn down quarterly based on staffing data. \$1,562.5 may be drawn down each quarter for 1 of the following incentives to include; peer or co-occurring disorder staff on team to total \$6,250. ACT team(s) must report a minimum of .5FT peer for the quarter ACT team(s) must report a minimum of .5FT COD staff for the quarter	
--	--	--

- 9.10. Behavioral Health Services Information System (BHSIS): Funds to be used for items outlined in Exhibit A, Amendment #2 Scope of Services.
- 9.11. MATCH: Funds to be used to support services and trainings outlined in Exhibit A, Amendment #2, Scope of Services. The breakdown of this funding per SFY effective SFY 2020 is outlined below.

TRAC COSTS	CERTIFICATION RECERTIFICATION	TOTAL COST
\$2,500	\$250/Person X 10 People = \$2,500	\$5,000

- 9.12. RENEW Sustainability Continuation: The Department shall reimburse the Contractor for RENEW Activities outlined in Exhibit A, Amendment #2 Scope of Services RENEW Sustainability. RENEW costs will be billed on green sheets and will have detailed information regarding the expense associated with each of the following items, not to exceed **\$6,000** annually. Funding can be used for training of new facilitators; training for an internal coach; coaching Institute On Disability for facilitators, coach, and implementation teams; and travel costs.
- 9.13. Housing Support Services including Bridge and Transitional Housing Services: The Contractor shall be paid based on an activity and general payment as outlined below. Funds to be used for the provision of services as outlined in Exhibit A, Amendment #2, Scope of Services, effective upon Governor and Executive Council approval of this Amendment.

Housing Services Costs	INVOICE TYPE	TOTAL COST
Hire of a designated housing support staff	One-time payment	\$15,000
Direct contact with each individual receiving supported housing services in catchment area as defined in Exhibit A, Amendment #2	One-time payment	\$10,000

- 9.14. General Training Funding: Funds are available in SFY 2019 and SFY 2022 and SFY2023 to support any general training needs for staff. Focus should be on trainings needed to retain current staff or trainings needed to obtain staff for vacant positions.
- 9.15. System Upgrade Funding: Funds are available in SFY 2019 and SFY 2022 and SFY2023 to support software, hardware, and data upgrades to support items outlined in Exhibit A,

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**New Hampshire Department of Health and Human Services  
Mental Health Services**



**Exhibit B Amendment #4**

Amendment #2, Scope of Services, Data Reporting. Funds may also be used to support system upgrades to ensure accurate insurance billing occurs as outlined in Exhibit B, Amendment #2, Methods and Conditions Precedent to Payment, ensuring invoices specify purpose for use of funds.

9.16. ProHealth: Payment for ProHealth services shall be made monthly as follows:

- 9.16.1. Payment shall be on a cost reimbursement basis for actual expenditures incurred in the fulfillment of programming as outlined in Exhibit A, Amendment #2 Scope of Services, and shall be in accordance with Department-approved budgets.
- 9.16.2. The Contractor shall submit invoices in a form satisfactory to the State by the twentieth (20<sup>th</sup>) working day of each month, which identifies and requests reimbursement for authorized expenses incurred in the prior month. The invoices must be completed, signed, dated and returned to the Department in order to initiate payment.
- 9.16.3. The Contractor agrees to keep records of their activities related to Department programs and services.
- 9.16.4. The Contractor shall provide a ProHealth Budget utilizing Department-provided budget templates within twenty (20) business days from the contract effective date, for Department approval.

9.17. System of Care 2.0: Funds are available in SFY 2022 and SFY2023 to support associated program expenses as outlined in the budget table below.

Clinical training for expansion of MATCH-ADTC (Modular Approach to Therapy for Children with Anxiety, Depression, Trauma, or Conduct Problems) program	\$5,000
Indirect Costs (not to exceed 6%)	\$300
<b>Total</b>	<b>\$5,300</b>

10. Notwithstanding paragraph 18 of the General Provisions of this Agreement P-37, an amendment limited to the adjustment of the amounts between budget line items and/or State Fiscal Years, related items, and amendments of related budget exhibits, and within the price limitation, can be made by written agreement of both parties and may be made without obtaining approval of Governor and Executive Council.

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# State of New Hampshire

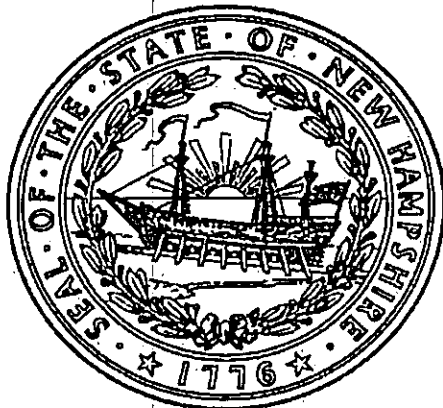
## Department of State

### CERTIFICATE

I, William M. Gardner, Secretary of State of the State of New Hampshire, do hereby certify that BEHAVIORAL HEALTH & DEVELOPMENTAL SERVICES OF STRAFFORD COUNTY, INC. is a New Hampshire Nonprofit Corporation registered to transact business in New Hampshire on September 24, 1982. I further certify that all fees and documents required by the Secretary of State's office have been received and is in good standing as far as this office is concerned.

Business ID: 62273

Certificate Number: 0005748185



IN TESTIMONY WHEREOF,

I hereto set my hand and cause to be affixed  
the Seal of the State of New Hampshire,  
this 4th day of April A.D. 2022.

A handwritten signature in black ink, appearing to read "William M. Gardner".

William M. Gardner  
Secretary of State

# State of New Hampshire

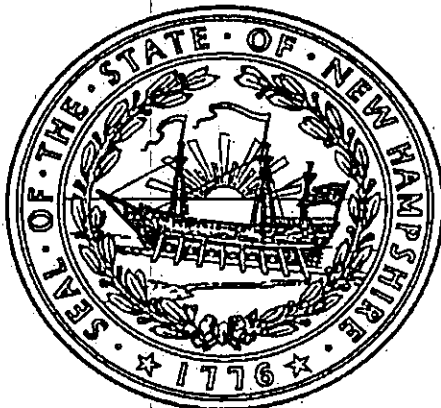
## Department of State

### CERTIFICATE

I, David M. Scanlan, Secretary of State of the State of New Hampshire, do hereby certify that COMMUNITY PARTNERS OF STRAFFORD COUNTY is a New Hampshire Trade Name registered to transact business in New Hampshire on October 27, 2003. I further certify that all fees and documents required by the Secretary of State's office have been received and is in good standing as far as this office is concerned; and the attached is a true copy of the list of documents on file in this office.

Business ID: 455172

Certificate Number: 0005785855

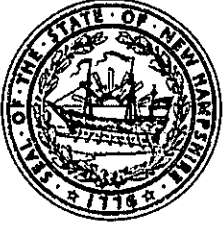


IN TESTIMONY WHEREOF,

I hereto set my hand and cause to be affixed  
the Seal of the State of New Hampshire,  
this 2nd day of June A.D. 2022.

A handwritten signature in black ink, appearing to read "David M. Scanlan".

David M. Scanlan  
Secretary of State



# State of New Hampshire

## Department of State



Business Name : **COMMUNITY PARTNERS OF STRAFFORD COUNTY**

Business ID : **455172**

### Filing History

Filing#	Filing Date	Effective Date	Filing Type	Annual Report Year
0004198468	10/15/2018	10/27/2018	Trade Name Renewal	N/A
0004189897	09/27/2018	09/27/2018	Tradenname - Final Renewal Notice	N/A
0001367464	10/27/2013	10/27/2013	Name Renewal	N/A
0001367463	09/03/2013	09/03/2013	Tradenname - Final Renewal Notice	N/A
0001367462	04/05/2013	04/05/2013	Tradenname - First Renewal Notice	N/A
0001367461	10/27/2008	10/27/2008	Name Renewal	N/A
0001367460	03/13/2008	03/13/2008	Tradenname - First Renewal Notice	N/A
0001367459	10/27/2003	10/27/2003	Trade Name Registration	N/A

### Trade Name Information

Business Name	Business ID	Business Status

### Name History

Name	Name Type
No Name Changes found for this business.	

### Principal Information

Name	Title
No Principal Information found for this business.	

**CERTIFICATE OF AUTHORITY**

I, Gary Gletow, hereby certify that:  
(Name of the elected Officer of the Corporation/LLC; cannot be contract signatory)

1. I am a duly elected Clerk/Secretary/Officer of Behavioral Health & Developmental Services of Strafford County, Inc. d/b/a Community Partners  
(Corporation/LLC Name)

2. The following is a true copy of a vote taken at a meeting of the Board of Directors/shareholders, duly called and held on June 1st, 2022, at which a quorum of the Directors/shareholders were present and voting.  
(Date)

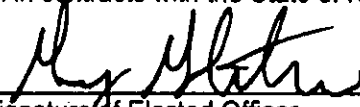
VOTED: That Wayne Goss, President (may list more than one person)  
(Name and Title of Contract Signatory)

is duly authorized on behalf of Behavioral Health & Developmental Services of Strafford County, Inc. d/b/a Community Partners to enter into contracts or agreements with the State  
(Name of Corporation/ LLC)

of New Hampshire and any of its agencies or departments and further is authorized to execute any and all documents, agreements and other instruments, and any amendments, revisions, or modifications thereto, which may in his/her judgment be desirable or necessary to effect the purpose of this vote.

3. I hereby certify that said vote has not been amended or repealed and remains in full force and effect as of the date of the contract/contract amendment to which this certificate is attached. This authority remains valid for thirty (30) days from the date of this Certificate of Authority. I further certify that it is understood that the State of New Hampshire will rely on this certificate as evidence that the person(s) listed above currently occupy the position(s) indicated and that they have full authority to bind the corporation. To the extent that there are any limits on the authority of any listed individual to bind the corporation in contracts with the State of New Hampshire, all such limitations are expressly stated herein.

Dated: 6/1/22

  
\_\_\_\_\_  
Signature of Elected Officer  
Name: Gary Gletow  
Title: Secretary



# CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

01/10/2022

**THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.**

**IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).**

<b>PRODUCER</b> FIAI/Cross Insurance 1100 Elm Street  Manchester NH 03101	<b>CONTACT NAME:</b> Michele Palmer <b>PHONE (A/C, No, Ext):</b> (603) 669-3218 <b>FAX (A/C, No):</b> (603) 645-4331 <b>E-MAIL ADDRESS:</b> manch.certs@crossagency.com  <table style="width: 100%; border: none;"> <tr> <td style="text-align: center; border: none;">INSURER(S) AFFORDING COVERAGE</td> <td style="text-align: right; border: none;">NAIC #</td> </tr> <tr> <td style="border: none;">INSURER A: Philadelphia Indemnity Ins Co</td> <td style="border: none; text-align: right;">18058</td> </tr> <tr> <td style="border: none;">INSURER B: Granite State Health Care and Human Services Self-</td> <td style="border: none;"></td> </tr> <tr> <td style="border: none;">INSURER C:</td> <td style="border: none;"></td> </tr> <tr> <td style="border: none;">INSURER D:</td> <td style="border: none;"></td> </tr> <tr> <td style="border: none;">INSURER E:</td> <td style="border: none;"></td> </tr> <tr> <td style="border: none;">INSURER F:</td> <td style="border: none;"></td> </tr> </table>	INSURER(S) AFFORDING COVERAGE	NAIC #	INSURER A: Philadelphia Indemnity Ins Co	18058	INSURER B: Granite State Health Care and Human Services Self-		INSURER C:		INSURER D:		INSURER E:		INSURER F:	
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INSURER D:															
INSURER E:															
INSURER F:															
<b>INSURED</b>  Behavioral Health & Developmental Services of Strafford County Inc, DBA: Community Partners 113 Crosby Road, Ste 1 Dover NH 03820															

**COVERAGES**      **CERTIFICATE NUMBER:** 21-22 All w/ D&O      **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR  GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PROJECT <input checked="" type="checkbox"/> LOC <input checked="" type="checkbox"/> OTHER: Professional Liability			PHPK2344136	11/01/2021	11/01/2022	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 1,000,000 MED EXP (Any one person) \$ 20,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 3,000,000 PRODUCTS - COMP/OP AGG \$ 3,000,000 Professional Liability \$ 1,000,000
A	<input checked="" type="checkbox"/> AUTOMOBILE LIABILITY <input checked="" type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> NON-OWNED AUTOS ONLY			PHPK2344141	11/01/2021	11/01/2022	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ Medical payments \$ 5,000
A	<input checked="" type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED <input checked="" type="checkbox"/> RETENTION \$ 10,000			PHUB791337	11/01/2021	11/01/2022	EACH OCCURRENCE \$ 5,000,000 AGGREGATE \$ 5,000,000
B	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N	N/A	HCHS20220000027 (3a.) NH	01/01/2022	01/01/2023	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER E.L. EACH ACCIDENT \$ 1,000,000 E.L. DISEASE - EA EMPLOYEE \$ 1,000,000 E.L. DISEASE - POLICY LIMIT \$ 1,000,000
A	Directors & Officers Liability			PHSD1670913	11/01/2021	11/01/2022	Limit \$5,000,000 Deductible \$35,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

<b>CERTIFICATE HOLDER</b>  State of NH; Department of Health & Human Services 129 Pleasant Street Concord NH 03301	<b>CANCELLATION</b>  SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.  AUTHORIZED REPRESENTATIVE 
--	--



113 Crosby Road  
Suite 1  
Dover, NH 03820  
(603) 516-9300  
Fax: (603) 743-3244

50 Chestnut Street  
Dover, NH 03820  
(603) 516-9300  
Fax: (603) 743-1850

25 Old Dover Road  
Rochester, NH 03867  
(603) 516-9300  
Fax: (603) 335-9278

A United Way  
Partner Agency



**Mission:** Community Partners connects our clients and their families to the opportunities and possibilities for full participation in their communities.

**Vision:** We serve those who experience emotional distress, mental illnesses, substance use disorders, developmental disabilities, chronic health needs, acquired brain disorder, as well as those who are in need of information and referral to access long-term supports and services.

We strive to be an organization that consistently delivers outstanding services and supports that are person-focused and dedicated to full participation in communities.

We will take leadership roles in educating our community network, families, and the public to reduce stigma and to increase self-determination and personal empowerment.

We are committed to evidence-based and outcome-driven practices.

We will invest in our staff to further professional development and foster an environment of innovation.

**Community Partners**

Behavioral Health & Developmental Services of Strafford County, Inc.





CONSOLIDATED FINANCIAL STATEMENTS

and

SUPPLEMENTARY INFORMATION

June 30, 2021 and 2020

With Independent Auditor's Report



## INDEPENDENT AUDITOR'S REPORT

Board of Directors  
Behavioral Health & Developmental Services of Strafford County, Inc.  
d/b/a Community Partners and Subsidiaries

We have audited the accompanying consolidated financial statements of Behavioral Health & Developmental Services of Strafford County, Inc. d/b/a Community Partners and Subsidiaries (the Organization), which comprise the consolidated statements of financial position as of June 30, 2021 and 2020, and the related consolidated statements of activities, functional revenue and expenses without donor restrictions, and cash flows for the years then ended, and the related notes to the consolidated financial statements.

### Management's Responsibility for the Consolidated Financial Statements

Management is responsible for the preparation and fair presentation of these consolidated financial statements in accordance with U.S. generally accepted accounting principles; this includes the design, implementation and maintenance of internal control relevant to the preparation and fair presentation of consolidated financial statements that are free from material misstatement, whether due to fraud or error.

### Auditor's Responsibility

Our responsibility is to express an opinion on these consolidated financial statements based on our audits. We conducted our audits in accordance with U.S. generally accepted auditing standards. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the consolidated financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the consolidated financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the consolidated financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the consolidated financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the consolidated financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Board of Directors  
Behavioral Health & Developmental Services of Strafford County, Inc.  
d/b/a Community Partners and Subsidiaries  
Page 2

## Opinion

In our opinion, the consolidated financial statements referred to above present fairly, in all material respects, the consolidated financial position of the Organization as of June 30, 2021 and 2020, and the changes in their net assets and their cash flows for the years then ended in accordance with U.S. generally accepted accounting principles.

## Other Matters

### *Supplementary Information*

Our audits were conducted for the purpose of forming an opinion on the consolidated financial statements as a whole. The consolidating statements of financial position and consolidating statements of activities are presented for purposes of additional analysis, rather than to present the financial position and changes in net assets of the individual entities, and are not a required part of the consolidated financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the consolidated financial statements. The information has been subjected to the auditing procedures applied in the audits of the consolidated financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the consolidated financial statements or to the consolidated financial statements themselves, and other additional procedures in accordance with U.S. generally accepted auditing standards. In our opinion, the information is fairly stated in all material respects in relation to the consolidated financial statements as a whole.

### *Change in Accounting Principle*

As discussed in Note 1 to the consolidated financial statements, in 2021 the Organization adopted Financial Accounting Standards Board Accounting Standards Update No. 2014-09, *Revenue from Contracts with Customers* (Topic 606), and related guidance. Our opinion is not modified with respect to this matter.

*Berry Dunn McNeil & Parker, LLC*

Manchester, New Hampshire  
November 4, 2021

**BEHAVIORAL HEALTH & DEVELOPMENTAL SERVICES OF STRAFFORD COUNTY, INC. D/B/A  
COMMUNITY PARTNERS AND SUBSIDIARIES**

**Consolidated Statements of Financial Position**

**June 30, 2021 and 2020**

	<u>2021</u>	<u>2020</u>
<b>ASSETS</b>		
Cash and cash equivalents	\$ 6,897,442	\$ 6,801,286
Restricted cash	112,592	112,525
Accounts receivable, net	2,797,374	2,092,725
Grants receivable	299,756	591,940
Prepaid expenses	460,431	485,267
Property and equipment, net	<u>2,492,164</u>	<u>2,231,627</u>
Total assets	<u>\$13,059,759</u>	<u>\$12,315,370</u>
<b>LIABILITIES AND NET ASSETS</b>		
Liabilities		
Accounts payable and accrued liabilities	\$ 2,055,823	\$ 2,842,555
Paycheck Protection Program (PPP) funding	3,375,000	3,375,000
Estimated third-party liability	1,206,028	1,031,569
Operating lease payable	98,894	72,230
Loan fund	89,629	89,562
Notes payable	<u>553,729</u>	<u>784,036</u>
Total liabilities	<u>7,379,103</u>	<u>8,194,952</u>
Net assets		
Without donor restrictions	5,600,644	4,018,670
With donor restrictions	<u>80,012</u>	<u>101,748</u>
Total net assets	<u>5,680,656</u>	<u>4,120,418</u>
Total liabilities and net assets	<u>\$13,059,759</u>	<u>\$12,315,370</u>

The accompanying notes are an integral part of these consolidated financial statements.

**BEHAVIORAL HEALTH & DEVELOPMENTAL SERVICES OF STRAFFORD COUNTY, INC. D/B/A  
COMMUNITY PARTNERS AND SUBSIDIARIES**

**Consolidated Statements of Activities**

**Years Ended June 30, 2021 and 2020**

	<u>2021</u>	<u>2020</u>
Changes in net assets without donor restrictions		
Public support and revenue		
Medicaid revenue	\$34,521,525	\$31,378,211
Medicare revenue	304,321	175,540
Client resources	2,081,203	2,176,062
Contract revenue	3,014,955	1,632,156
Grant income	2,369,938	1,700,264
Interest income	21,309	37,074
Other program revenue	44,650	1,340,942
Public support	125,308	119,432
Other revenue	<u>921,198</u>	<u>736,918</u>
Total public support and revenue	43,404,407	39,296,599
Net assets released from restrictions	<u>59,689</u>	<u>-</u>
Total public support, revenue, and releases	<u>43,464,096</u>	<u>39,296,599</u>
Expenses		
Program services		
Case management	1,107,522	1,040,686
Day programs and community support	4,770,513	5,160,769
Early support services and youth and family	4,555,661	4,513,949
Family support	646,820	643,257
Residential services	14,833,402	12,328,472
Consolidated services	4,621,721	4,023,490
Adult services	2,601,108	2,899,359
Emergency services	679,164	660,072
Other	<u>4,279,398</u>	<u>3,730,957</u>
Total program expenses	38,095,309	35,001,011
Supporting services		
General management	<u>3,786,813</u>	<u>3,509,129</u>
Total expenses	<u>41,882,122</u>	<u>38,510,140</u>
Change in net assets without donor restrictions	<u>1,581,974</u>	<u>786,459</u>
Changes in net assets with donor restrictions		
Grants and contributions	37,953	101,748
Net assets released from restrictions	<u>(59,689)</u>	<u>-</u>
Change in net assets with donor restrictions	<u>(21,736)</u>	<u>101,748</u>
Change in net assets	1,560,238	888,207
Net assets, beginning of year	<u>4,120,418</u>	<u>3,232,211</u>
Net assets, end of year	<u>\$ 5,680,656</u>	<u>\$ 4,120,418</u>

The accompanying notes are an integral part of these consolidated financial statements.

BEHAVIORAL HEALTH & DEVELOPMENTAL SERVICES OF STRAFFORD COUNTY, INC. D/B/A COMMUNITY PARTNERS AND SUBSIDIARIES

Consolidated Statement of Functional Revenue and Expenses Without Donor Restrictions

Year Ended June 30, 2021

	Case Management	Day Programs and Community Support	Early Support Services and Youth and Family	Family Support	Residential Services	Consolidated Services	Adult Services	Emergency Services	Other	Total Program	General Management	Total	
<b>Public support and revenue</b>													
Medicaid revenue	\$ 956,139	\$ 3,382,580	\$ 4,875,562	\$ 311,161	\$ 15,683,299	\$ 4,805,506	\$ 3,951,142	\$ 68,790	\$ 485,348	\$ 34,521,525	\$ -	\$ 34,521,525	
Medicare revenue	-	28,678	471	-	-	-	227,248	-	47,924	304,321	-	304,321	
Client resources	37,866	42,000	488,541	2	1,158,381	31,684	171,019	60,333	91,377	2,081,203	-	2,081,203	
Contract revenue	70,549	241,763	505,581	76,179	46,803	46,470	10,720	217,618	1,871,051	2,886,734	128,221	3,014,955	
Grant income	23,933	260,087	121,507	-	42,551	80,686	14,955	84,571	5,136	1,683,864	2,317,270	52,668	2,369,938
Interest income	-	4	-	-	-	-	-	-	9	13	21,296	21,309	
Other program revenue	-	34,850	800	-	-	-	-	-	-	35,650	9,000	44,650	
Public support	7,456	2,839	3,444	12,658	723	167	2,204	-	151,673	181,164	3,833	184,997	
Other revenue	-	73,580	35,700	150	585,398	77,400	52,850	4,650	27,049	856,877	64,321	921,198	
<b>Total public support and revenue</b>	<b>1,097,943</b>	<b>4,066,361</b>	<b>6,031,606</b>	<b>442,701</b>	<b>17,555,290</b>	<b>4,978,182</b>	<b>4,499,854</b>	<b>356,527</b>	<b>4,158,293</b>	<b>43,184,757</b>	<b>279,339</b>	<b>43,464,096</b>	
<b>Expenses</b>													
Salaries and wages	673,124	2,117,099	2,820,168	207,012	1,426,816	1,882,181	1,864,434	243,799	2,229,963	13,464,596	2,498,842	15,963,438	
Employee benefits	156,906	550,078	570,994	50,448	332,813	140,243	50,478	46,389	689,640	2,588,089	449,459	3,037,548	
Payroll taxes	52,290	180,303	223,454	16,332	111,773	157,380	98,348	18,377	203,168	1,061,425	176,956	1,238,381	
Contracted substitute staff	-	1,828	5,138	-	-	-	-	-	-	6,966	-	6,966	
Client treatment services	16,503	578,112	109,468	260,328	5,063,489	2,189,673	153,990	-	7,775	8,379,318	-	8,379,318	
Professional fees and consultants	32,923	60,588	197,057	9,328	51,829	18,644	54,842	328,823	178,672	932,706	149,839	1,082,645	
Subcontractors	-	317,958	-	-	7,511,181	6,919	-	-	-	7,836,058	-	7,836,058	
Staff development and training	7,270	14,168	27,178	690	2,683	4,943	10,313	5,337	11,132	83,914	60,512	144,426	
Rent	-	99,994	100,086	-	37,299	-	72,381	7,168	113,699	430,627	19,255	449,882	
Utilities	8,344	45,497	17,555	1,319	15,323	2,117	20,949	4,564	29,968	145,636	19,929	165,565	
Building maintenance and repairs	16,780	77,759	40,075	2,626	31,171	4,292	25,832	1,867	94,301	294,503	30,531	325,034	
Other occupancy costs	6,354	87,465	34,901	1,005	10,774	1,612	23,667	-	45,759	211,537	3,285	214,822	
Offices	15,033	109,309	133,022	3,009	45,032	6,509	44,018	4,879	91,142	451,953	106,382	558,335	
Building and housing	3,633	18,807	8,084	649	5,842	1,340	4,896	558	21,883	65,892	9,108	75,000	
Client consumables	529	13,537	3,092	4,161	22,329	29,114	2,056	20	52,175	127,009	695	127,704	
Medical	69	743	618	13	347	52	740	103	4,573	7,258	311	7,569	
Equipment maintenance	28,093	101,380	104,761	5,432	37,252	10,290	63,673	7,202	55,218	413,301	101,352	514,653	
Depreciation	19,443	85,642	48,299	4,166	37,267	8,564	13,402	1,558	47,822	264,163	35,224	299,387	
Advertising	-	15	46	-	-	-	101	5	23	190	606	786	
Printing	-	80	185	-	-	-	497	-	1,228	1,990	300	2,290	
Telephone and communications	24,942	54,932	51,532	4,034	12,676	6,338	38,610	4,243	49,301	246,608	63,790	310,398	
Postage and shipping	817	4,526	4,135	173	1,540	348	3,344	544	10,232	25,658	2,983	28,642	
Transportation	1,039	97,858	4,838	286	42,567	69,068	8,408	50	20,553	244,467	4,125	248,592	
Assistance to individuals	32,260	52,269	4,020	73,464	3,332	78,006	2,954	294	34,092	230,691	3,846	284,537	
Insurance	9,188	90,097	45,620	1,869	25,492	3,637	38,529	3,535	43,572	261,538	43,418	304,955	
Membership dues	51	928	2,567	11	98	22	4,227	33	120,736	128,673	3,575	132,248	
Interest	1,661	2,302	968	265	4,077	429	419	16	15,071	25,208	2,392	27,600	
Other	70	7,238	-	-	324	-	-	-	107,700	115,333	-	115,333	
<b>Total expenses</b>	<b>1,107,522</b>	<b>4,770,513</b>	<b>4,555,661</b>	<b>646,820</b>	<b>14,833,402</b>	<b>4,621,721</b>	<b>2,601,108</b>	<b>679,164</b>	<b>4,279,388</b>	<b>38,095,309</b>	<b>3,786,813</b>	<b>41,882,122</b>	
(Decrease) increase in net assets without restrictions	\$ (9,579)	\$ (704,152)	\$ 1,475,945	\$ (204,119)	\$ 2,721,888	\$ 354,461	\$ 1,898,746	\$ (322,637)	\$ (121,105)	\$ 5,069,448	\$ (3,507,474)	\$ 1,561,974	

The accompanying notes are an integral part of these consolidated financial statements.

## BEHAVIORAL HEALTH &amp; DEVELOPMENTAL SERVICES OF STRAFFORD COUNTY, INC. D/B/A COMMUNITY PARTNERS AND SUBSIDIARIES

## Consolidated Statement of Functional Revenue and Expenses Without Donor Restrictions

Year Ended June 30, 2020

	Day Programs and Community Support		Early Support Services and Youth and Family		Residential Services	Consolidated Services	Adult Services	Emergency Services	Other	Total Program	General Management	Total
	Case Management			Family Support								
Public support and revenue												
Medicaid revenue	\$ 896,389	\$ 4,040,408	\$ 5,011,919	\$ 290,667	\$ 13,303,054	\$ 4,340,039	\$ 3,205,815	\$ 55,509	\$ 234,411	\$ 31,378,211	\$ -	\$ 31,378,211
Medicare revenue	-	8,483	-	-	-	-	141,878	-	25,179	175,540	-	175,540
Client resources	25,855	39,957	729,354	-	1,105,531	25,847	157,206	23,514	68,798	2,176,062	-	2,176,062
Contract revenue	66,692	286,211	441,695	76,179	32,307	46,470	3,554	212,777	313,940	1,479,825	152,331	1,632,156
Grant income	6,530	25,185	82,068	19,116	-	1,529	58,420	1,553	1,497,990	1,692,391	7,873	1,700,264
Interest income	-	13	-	-	-	-	-	-	26	39	-	37,035
Other program revenue	-	18,551	27,420	-	-	-	-	-	1,284,784	1,330,755	10,187	1,340,942
Public support	13,673	2,702	10,497	15,378	-	-	28	-	72,917	115,195	4,237	119,432
Other revenue	700	83,080	31,765	-	468,093	60,300	41,577	1,500	41,775	708,790	28,128	736,918
Total public support and revenue	1,009,839	4,484,590	6,334,718	401,340	14,908,985	4,474,185	3,608,478	294,853	3,539,820	39,056,808	239,791	39,296,599
Expenses												
Salaries and wages	639,373	2,554,260	2,877,014	200,501	1,308,897	1,617,524	2,040,948	279,097	1,938,557	13,455,971	2,370,208	15,826,177
Employee benefits	154,873	679,883	612,719	54,896	310,437	109,780	116,426	53,131	613,305	2,705,030	435,661	3,140,691
Payroll taxes	46,368	195,495	212,631	15,114	95,342	121,480	110,366	20,826	168,279	985,721	158,453	1,144,174
Contracted substitute staff	-	5,911	7,231	-	-	-	590	-	-	13,732	-	30,980
Client treatment services	15,137	312,089	123,575	245,525	4,512,631	1,860,360	153,011	-	5,756	7,228,084	2,598	7,230,682
Professional fees and consultants	27,563	55,606	138,495	10,581	37,226	12,644	109,920	267,144	190,882	850,081	140,722	990,803
Subcontractors	-	515,479	-	-	5,771,343	80,269	-	-	-	6,367,091	-	6,367,091
Staff development and training	5,479	12,727	39,293	1,090	2,281	6,746	12,841	4,509	12,427	97,393	31,198	128,591
Rent	-	98,205	97,824	-	36,364	-	72,390	7,123	70,446	382,352	18,932	401,284
Utilities	8,347	44,853	19,777	1,320	18,041	2,118	20,549	4,697	139,652	22,150	21,906	181,558
Building maintenance and repairs	11,993	60,501	47,325	1,984	23,574	3,182	36,498	1,886	162,881	349,824	26,844	376,668
Other occupancy costs	9,081	84,201	35,347	1,436	12,844	2,304	21,901	-	43,925	211,039	6,664	217,703
Office	11,725	57,304	49,229	2,703	17,000	4,538	25,310	3,481	54,752	228,042	61,357	287,399
Building and housing	3,105	18,038	8,750	536	6,874	924	6,140	704	20,116	65,187	12,953	78,140
Client consumables	491	24,732	849	2,988	20,363	49,141	1,654	21	43,060	143,289	1,211	144,510
Medical	-	351	480	-	104	-	429	67	3,587	5,018	135	5,153
Equipment maintenance	22,946	74,773	83,469	4,566	28,705	7,312	48,518	6,017	42,943	319,249	60,942	380,191
Depreciation	16,007	73,255	42,230	3,723	31,828	5,956	17,412	2,358	42,460	235,229	30,559	265,788
Advertising	236	2,366	2,195	361	1,200	961	1,510	114	972	9,915	1,622	11,537
Printing	-	139	-	-	-	-	-	-	-	139	-	826
Telephone and communications	20,929	45,411	43,446	3,577	11,433	5,602	33,071	3,779	35,428	202,576	49,661	252,237
Postage and shipping	994	5,371	4,708	225	1,923	360	3,805	609	7,436	25,431	3,513	28,944
Transportation	10,325	148,468	19,723	2,440	49,167	109,894	21,328	513	32,897	394,755	8,040	402,795
Assistance to individuals	27,034	4,643	4,496	87,716	3,402	19,011	3,044	407	30,503	180,256	3,842	184,098
Insurance	8,419	82,016	41,173	1,662	25,208	2,980	37,730	3,745	28,145	231,278	36,622	267,900
Membership dues	23	1,198	749	5	46	9	3,236	11	108,614	113,891	3,723	117,614
Interest	398	3,714	1,221	308	4,439	495	732	33	16,737	28,077	2,780	30,857
Other	-	-	-	-	-	-	-	-	34,699	34,699	1,050	35,749
Total expenses	1,040,686	5,160,769	4,513,948	643,257	12,328,472	4,023,490	2,899,359	660,072	3,730,957	35,001,011	3,509,129	38,510,140
(Decrease) increase in net assets without restrictions	\$ (30,847)	\$ (678,179)	\$ 1,820,769	\$ (241,917)	\$ 2,580,513	\$ 450,695	\$ 708,119	\$ (365,219)	\$ (191,137)	\$ 4,055,797	\$ (3,269,338)	\$ 786,459

The accompanying notes are an integral part of these consolidated financial statements.

**BEHAVIORAL HEALTH & DEVELOPMENTAL SERVICES OF STRAFFORD COUNTY, INC. D/B/A  
COMMUNITY PARTNERS AND SUBSIDIARIES**

**Consolidated Statements of Cash Flows**

**Years Ended June 30, 2021 and 2020**

	<u>2021</u>	<u>2020</u>
Cash flows from operating activities		
Change in net assets	\$ 1,560,238	\$ 888,207
Adjustments to reconcile change in net assets to net cash provided (used) by operating activities		
Depreciation	299,387	265,788
Forgiveness of note payable	(50,000)	-
Change in operating assets and liabilities		
Accounts receivable, net	(704,649)	(921,224)
Grants receivable	292,184	(429,676)
Prepaid expenses	24,836	(83,865)
Accounts payable and accrued expenses	(786,732)	302,086
Estimated third-party liability	174,459	(171,132)
Operating lease payable	26,664	31,445
Loan fund	<u>67</u>	<u>89</u>
Net cash provided (used) by operating activities	<u>836,454</u>	<u>(118,282)</u>
Cash flows from investing activities		
Acquisition of property and equipment	<u>(559,924)</u>	<u>(378,577)</u>
Cash flows from financing activities		
Proceeds from notes payable	-	89,095
Principal payments on notes payable	(180,307)	(189,832)
PPP funding	<u>-</u>	<u>3,375,000</u>
Net cash (used) provided by financing activities	<u>(180,307)</u>	<u>3,274,263</u>
Net increase in cash and restricted cash	96,223	2,777,404
Cash and restricted cash, beginning of year	<u>6,913,811</u>	<u>4,136,407</u>
Cash and restricted cash, end of year	<u>\$ 7,010,034</u>	<u>\$ 6,913,811</u>
Compositions of cash and restricted cash, end of year:		
Cash and cash equivalents	\$ 6,897,442	\$ 6,801,286
Restricted cash	<u>112,592</u>	<u>112,525</u>
	<u>\$ 7,010,034</u>	<u>\$ 6,913,811</u>

The accompanying notes are an integral part of these consolidated financial statements.



**BEHAVIORAL HEALTH & DEVELOPMENTAL SERVICES OF STRAFFORD COUNTY, INC. D/B/A  
COMMUNITY PARTNERS AND SUBSIDIARIES**

**Notes to Consolidated Financial Statements**

**June 30, 2021 and 2020**

**Nature of Activities**

Behavioral Health & Developmental Services of Strafford County, Inc. d/b/a Community Partners (Community Partners) is a New Hampshire nonprofit corporation providing a wide range of community-based services (see consolidated statement of functional revenue and expenses without donor restrictions for programs offered) for individuals with developmental disabilities and/or mental illness and their families. Community Partners also supports families with children who have chronic health needs. Community Partners is currently operating as two divisions: Developmental Services and Behavioral Health Services.

Community Partners is the sole shareholder of Lighthouse Management Services, Inc., which was organized to perform accounting and management functions for other not-for-profit entities.

Community Partners is the sole beneficiary of the Community Partners Foundation (the Foundation), which was established exclusively for the benefit and support of Community Partners. To that end, the Foundation receives and accepts gifts and funds.

The Foundation received and disbursed the following funds:

	<u>2021</u>	<u>2020</u>
Funds received	\$ 115,694	\$ 153,805
Funds disbursed	<u>104,438</u>	<u>38,327</u>
	<u>\$ 11,256</u>	<u>\$ 115,478</u>

The Foundation has received and disbursed the following funds since its inception in 2007:

Funds received	\$ 698,538
Funds disbursed	<u>460,138</u>
	<u>\$ 238,400</u>

**1. Summary of Significant Accounting Policies**

**Principles of Consolidation**

The consolidated financial statements include the accounts of Community Partners, Lighthouse Management Services, Inc., and the Foundation (collectively, the Organization). All material intercompany balances and transactions have been eliminated in consolidation.

The Organization prepares its consolidated financial statements in accordance with U.S. generally accepted accounting principles (U.S. GAAP) established by the Financial Accounting Standards Board (FASB). References to U.S. GAAP in these notes are to the FASB Accounting Standards Codification (ASC).

**BEHAVIORAL HEALTH & DEVELOPMENTAL SERVICES OF STRAFFORD COUNTY, INC. D/B/A  
COMMUNITY PARTNERS AND SUBSIDIARIES**

**Notes to Consolidated Financial Statements**

**June 30, 2021 and 2020**

**Newly Adopted Accounting Principle**

In May 2014, FASB issued Accounting Standards Update (ASU) No. 2014-09, *Revenue from Contracts with Customers* (Topic 606), which identifies a five step core principle guide for organizations to recognize revenue to depict the transfer of promised goods or services to customers in an amount that reflects the consideration to which the organization expects to be entitled in exchange for those goods or services. This ASU and related guidance were adopted by the Organization for the year ended June 30, 2021. Adoption of this ASU did not have a material impact on the Organization's financial reporting.

**Use of Estimates**

The preparation of consolidated financial statements in conformity with U.S. GAAP requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the consolidated financial statements. Estimates also affect the reported amounts of revenues and expenses during the reporting period. Actual results could differ from those estimates.

**Basis of Presentation**

The consolidated financial statements of the Organization have been prepared in accordance with U.S. GAAP, which require the Organization to report information regarding its consolidated financial position and activities according to the following net asset classifications:

**Net assets without donor restrictions:** Net assets that are not subject to donor-imposed restrictions and may be expended for any purpose in performing the primary objectives of the Organization. These net assets may be used at the discretion of the Organization's management and the Board of Directors.

**Net assets with donor restrictions:** Net assets subject to stipulations imposed by donors and grantors. Some donor restrictions are temporary in nature; those restrictions will be met by actions of the Organization or by the passage of time. Other donor restrictions are perpetual in nature, whereby the donor has stipulated the funds be maintained in perpetuity. Donor restricted contributions are reported as increases in net assets with donor restrictions. When a restriction expires, net assets are reclassified from net assets with donor restrictions to net assets without donor restrictions in the consolidated statements of activities.

**Grants and Contributions**

Grants awarded and contributions received in advance of expenditures are reported as public support and revenue with donor restrictions if they are received with stipulations that limit the use of the grants or contributions. When a grant or contribution restriction expires, that is, when a stipulated time restriction ends or a purpose restriction is accomplished, net assets with donor restrictions are reclassified to net assets without donor restrictions and reported in the consolidated statement of activities as net assets released from restrictions. The Organization records restricted grants and contributions whose restrictions are met in the same reporting period as public support and revenue without donor restrictions in the year of the gift.

**BEHAVIORAL HEALTH & DEVELOPMENTAL SERVICES OF STRAFFORD COUNTY, INC. D/B/A  
COMMUNITY PARTNERS AND SUBSIDIARIES**

**Notes to Consolidated Financial Statements**

**June 30, 2021 and 2020**

**Income Taxes**

The Organization is exempt from federal income taxes under Section 501(c)(3) of the U.S. Internal Revenue Code to operate as a not-for-profit organization.

FASB ASC Topic 740, *Income Taxes*, establishes financial accounting and disclosure requirements for recognition and measurement of tax positions taken or expected to be taken. Management has reviewed the tax provisions for the Organization under FASB ASC Topic 740 and determined it did not have a material impact on the Organization's consolidated financial statements.

**Cash and Cash Equivalents**

The Organization considers all highly liquid investments with an original maturity date of less than three months to be cash equivalents. The cash equivalents represent money market accounts and repurchase agreements as of June 30, 2021 and 2020.

The Organization maintains its cash in bank deposit accounts which, at times, may exceed federally insured limits. It has not experienced any losses in such accounts. Management believes it is not exposed to any significant risk on cash and cash equivalents.

**Accounts Receivable**

Accounts receivable are stated at the amount management expects to collect from outstanding balances. Management provides for probable uncollectible accounts after considering each category of receivable individually, and estimates an allowance according to the nature of the receivable. Allowances are estimated from historical performance and projected trends. Balances that are still outstanding after management has used reasonable collection efforts are written off through a charge to the valuation allowance and a credit to trade accounts receivable.

Accounts receivable, net amounted to \$2,797,374; \$2,092,725; and \$1,171,501 as of June 30, 2021, 2020 and 2019, respectively.

**Property and Equipment**

Property and equipment are recorded at cost, while donations of property and equipment are recorded as support at their estimated fair value at the date of donation. Expenditures for repairs and maintenance are charged against operations. Renewals and betterments which materially extend the life of the assets are capitalized. Assets donated with explicit restrictions regarding their use and contributions of cash that must be used to acquire property and equipment are reported as restricted contributions. Absent donor stipulations regarding how long those donated assets must be maintained, the Organization reports expirations of donor restrictions when the asset is placed into service. The Organization reclassifies net assets with donor restrictions to net assets without donor restrictions at that time.

**BEHAVIORAL HEALTH & DEVELOPMENTAL SERVICES OF STRAFFORD COUNTY, INC. D/B/A  
COMMUNITY PARTNERS AND SUBSIDIARIES**

**Notes to Consolidated Financial Statements**

**June 30, 2021 and 2020**

Depreciation is provided on the straight-line method in amounts designed to amortize the costs of the assets over their estimated lives as follows:

Buildings and improvements	5-39 years
Equipment and furniture	3-7 years
Vehicles	5 years

**Revenue Recognition**

Medicaid, Medicare and client resources revenue is reported at the estimated net realizable amount that reflects the consideration to which the Organization expects to be entitled in exchange for providing client services. These amounts are due from third-party payors (including health insurers and government programs), and others, and include variable consideration for retroactive revenue adjustments due to settlement of audits, reviews, and investigations. Generally, the Organization bills third-party payors several days after services are provided. Revenue is recognized as performance obligations are satisfied. It is the Organization's expectation that the period between the time the service is provided to a client and the time a third-party payor pays for that service will be one year or less.

Under the Organization's contractual arrangements with the New Hampshire Department of Health and Human Services (DHHS), the Organization provides services to clients for an agreed upon fee. The Organization recognizes revenue for client services in accordance with the provisions of ASU No. 2014-09 and related guidance.

Performance obligations are determined based on the nature of the services provided by the Organization. Revenue for performance obligations satisfied over time is recognized based on actual services rendered. Generally, performance obligations are satisfied over time when services are provided. The Organization measures the performance obligation from when the Organization begins to provide services to a client to the point when it is no longer required to provide services to that client, which is generally at the time of DHHS notification to the Organization.

Each performance obligation is separately identifiable from other promises in the contract with the client and DHHS. As the performance obligations are met, revenue is recognized based upon allocated transaction price. The transaction price is allocated to separate performance obligations based upon the relative stand-alone selling price.

Because all of its performance obligations relate to short-term contracts, the Organization has elected to apply the optional exemption provided in FASB ASC Subtopic 606-10-50-14(a), and therefore, is not required to disclose the aggregate amount of the transaction price allocated to performance obligations that are unsatisfied or partially unsatisfied at the end of the reporting period.

**BEHAVIORAL HEALTH & DEVELOPMENTAL SERVICES OF STRAFFORD COUNTY, INC. D/B/A  
COMMUNITY PARTNERS AND SUBSIDIARIES**

**Notes to Consolidated Financial Statements**

**June 30, 2021 and 2020**

**Estimated Third-Party Liability**

The Organization's estimated third-party liability consists of funds received in advance for services to be performed at a later date, amounts due to Medicaid and estimated amounts due to Medicaid from eligibility, certification and other audits, Provider Relief Fund (PRF) administered by the U.S. Department of Health and Human Services (HHS), and certain pass-through funds.

**Functional Allocation of Expenses**

The Organization's expenses are presented on a functional basis (i.e., program activities and support services). The Organization classifies expenses based on the organizational cost centers in which expenses are incurred. The expenses allocated between support functions and program services based on personnel time includes salaries and related benefits and taxes. The expenses allocated between support functions and program services based on space utilized for the related services includes depreciation, insurance and other occupancy costs.

**2. Availability and Liquidity of Financial Assets**

The Organization regularly monitors liquidity required to meet its operating needs and other contractual commitments, while also striving to optimize its available funds. The Organization has various sources of liquidity at its disposal, including cash and cash equivalents and a line of credit as disclosed in Note 5.

For purposes of analyzing resources available to meet general expenditures over a 12-month period, the Organization considers all expenditures related to its ongoing operating activities as well as the conduct of services undertaken to support those operating activities.

In addition to financial assets available to meet general expenditures over the next 12 months, the Organization operates with a balanced budget and anticipates collecting sufficient revenue to cover expenditures not covered by donor-restricted resources or, where appropriate, borrowings. Refer to the consolidated statements of cash flows, which identifies the sources and uses of the Organization's cash and cash equivalents and the generation of positive cash from operations for fiscal year 2021 and 2020.

The following financial assets are expected to be available within one year of the statement of financial position date to meet general expenditures as of June 30:

	<u>2021</u>	<u>2020</u>
Cash and cash equivalents, excluding net assets with donor restrictions	\$ 6,817,430	\$ 6,699,538
Accounts receivable, net	2,797,374	2,092,725
Grants receivable	<u>299,756</u>	<u>591,940</u>
Financial assets available to meet general expenditures within one year.	<u>\$ 9,914,560</u>	<u>\$ 9,384,203</u>

**BEHAVIORAL HEALTH & DEVELOPMENTAL SERVICES OF STRAFFORD COUNTY, INC. D/B/A  
COMMUNITY PARTNERS AND SUBSIDIARIES**

**Notes to Consolidated Financial Statements**

**June 30, 2021 and 2020**

**3. Restricted Cash**

The Organization serves as a pass-through entity for the Council for Children and Adolescents with Chronic Health Conditions Loan Guaranty Program. This program is operated and administered by a New Hampshire bank. As of June 30, 2021 and 2020, the Organization held cash totaling \$89,629 and \$89,562, respectively, which was restricted for this program. A corresponding amount has been recorded as a liability.

Additionally, the Organization administers the Council for Children and Adolescents with Chronic Health Conditions Program. As of June 30, 2021 and 2020, the Organization held cash totaling \$22,963, which was restricted for this program. A corresponding amount has been recorded as a liability.

**4. Property and Equipment**

Property and equipment consisted of the following:

	<u>2021</u>	<u>2020</u>
Land and buildings	\$ 2,218,893	\$ 2,218,893
Building improvements	2,492,167	2,106,939
Vehicles	912,500	860,237
Equipment and furniture	<u>2,947,629</u>	<u>2,939,058</u>
	8,571,189	8,125,127
Less accumulated depreciation	<u>6,079,025</u>	<u>5,893,500</u>
	<u>\$ 2,492,164</u>	<u>\$ 2,231,627</u>

**5. Line of Credit**

The Organization has a revolving line of credit agreement with a bank amounting to \$1,500,000, collateralized by a security interest in all business assets. Monthly interest payments on the unpaid principal balance are required at the rate of 1% over the bank's stated index, which was 4.25% at June 30, 2021. The Organization is required to annually observe 30 consecutive days without an outstanding balance. At June 30, 2021 and 2020, there was no outstanding balance on the line of credit.

The Organization has an equipment line of credit agreement with a bank amounting to \$250,000, collateralized by a security interest in equipment obtained by advances on the line. Advances are limited to 80% of the invoice price. Monthly interest payments on the unpaid principal balance are required at the rate of .5% over the Federal Home Loan Bank of Boston (FHLB) five-year index through October 6, 2019, at which time it increased to 1.75% over the FHLB index, which was 3.75% at June 30, 2021. The line of credit has a maturity date of February 28, 2027. At June 30, 2021 and 2020, there was no outstanding balance on the line of credit.

**BEHAVIORAL HEALTH & DEVELOPMENTAL SERVICES OF STRAFFORD COUNTY, INC. D/B/A  
COMMUNITY PARTNERS AND SUBSIDIARIES**

**Notes to Consolidated Financial Statements**

**June 30, 2021 and 2020**

**6. Notes Payable**

Notes payable consisted of the following:

	<u>2021</u>	<u>2020</u>
Note payable to a bank, payable in monthly installments of \$4,029, including interest at 3.92%, through July 2022; collateralized by certain real estate. The note is a participating loan with the New Hampshire Health and Education Facilities Authority (NHHEFA).	\$ 49,863	\$ 95,635
Note payable to NHHEFA, payable in monthly installments of \$3,419, including interest at 1.00%. The note payable was paid off in full in July 2021.	3,480	44,249
Mortgage note payable to a bank, payable in monthly installments of \$1,580, including interest at 4.12%, through April 2026 with one final payment which shall be the unpaid balance at maturity; collateralized by certain real estate.	81,167	96,413
Note payable to a bank, payable in monthly principal and interest payments totaling \$2,413 through February 2023; the note bears interest at 4.50%; collateralized by all assets.	35,292	63,379
Note payable to a bank, payable in monthly installments totaling \$1,882, including interest at 3.49%, through August 2026; collateralized by all the rights and benefits under the leases attached to the related real estate.	106,282	124,756
Note payable to a bank, payable in monthly installments totaling \$3,162, including interest at 4.85%, through April 2029; collateralized by certain real estate.	246,907	272,136
Note payable to a bank, payable in monthly installments totaling \$789, including interest at 7.69%, through March 2025; collateralized by a certain vehicle.	30,738	37,468
Non-interest bearing note payable to DHHS. A portion or all of the note payable will be forgiven if the Organization meets certain requirements. During 2021, the State of New Hampshire converted the note payable to a grant under the terms and conditions of the note agreement. The Organization has included this converted loan revenue in grant income in the consolidated statement of activities.	-	50,000
	<u>\$ 553,729</u>	<u>\$ 784,036</u>

**BEHAVIORAL HEALTH & DEVELOPMENTAL SERVICES OF STRAFFORD COUNTY, INC. D/B/A  
COMMUNITY PARTNERS AND SUBSIDIARIES**

**Notes to Consolidated Financial Statements**

**June 30, 2021 and 2020**

The scheduled maturities of long-term debt are as follows:

2022	\$ 148,623
2023	81,098
2024	75,602
2025	76,834
2026	71,116
Thereafter	<u>100,456</u>
	<u>\$ 553,729</u>

Cash paid for interest approximates interest expense.

**7. Commitments and Contingencies**

**Operating Leases**

The Organization leases various office facilities and equipment under operating lease agreements. Expiration dates range from August 2018 through March 2033. Total rent expense charged to operations was \$449,882 in 2021 and \$401,284 in 2020.

Future minimum operating lease payments are as follows:

2022	\$ 452,130
2023	435,097
2024	398,122
2025	302,296
2026	289,691
Thereafter	<u>1,921,949</u>
	<u>\$ 3,799,285</u>

**Litigation**

The Organization is involved in litigation from time to time arising in the normal course of business. After consultation with legal counsel, management estimates these matters will be resolved without a material adverse effect on the Organization's future financial position or results of operations.

**8. Concentrations**

For the years ended June 30, 2021 and 2020, approximately 80% of public support and revenue of the Organization was derived from Medicaid. The future existence of the Organization is dependent upon continued support from Medicaid.



**BEHAVIORAL HEALTH & DEVELOPMENTAL SERVICES OF STRAFFORD COUNTY, INC. D/B/A  
COMMUNITY PARTNERS AND SUBSIDIARIES**

**Notes to Consolidated Financial Statements**

**June 30, 2021 and 2020**

Accounts receivable due from Medicaid were as follows:

	<u>2021</u>	<u>2020</u>
Developmental Services	\$ 2,486,349	\$ 1,532,231
Behavioral Health Services	<u>69,254</u>	<u>82,757</u>
	<u>\$ 2,555,603</u>	<u>\$ 1,614,988</u>

In order for the Developmental Services division of the Organization to receive this support, it must be formally approved by the State of New Hampshire, DHHS, Bureau of Developmental Services, as the provider of services for developmentally disabled individuals for Strafford County in New Hampshire. This designation is received by the Organization every five years. The current designation expires in September 2022.

In order for the Behavioral Health Services division of the Organization to receive this support, it must be formally approved by the State of New Hampshire, DHHS, Bureau of Behavioral Health, as the community mental health provider for Strafford County in New Hampshire. This designation is received by the Organization every five years. The current designation expired in August 2021. Management is currently in the process of renewal with the State of New Hampshire and expects the contract to be renewed in 2021 under similar terms.

**9. Retirement Plan**

The Organization maintains a tax-sheltered annuity plan that is offered to all eligible employees. The plan includes a discretionary employer contribution equal to 3% of each eligible employee's salary. During 2021 and 2020, the Organization made an additional discretionary contribution equal to 1% of each eligible employee's salary. Total costs incurred for the plan during the year ended June 30, 2021 were \$429,191 and during the year ended June 30, 2020 were \$404,476. The total expense for the year ended June 30, 2021 for the Developmental Services division was \$255,221, and for the Behavioral Health Services division was \$173,970. The total expense for the year ended June 30, 2020 for the Developmental Services division was \$241,646, and for the Behavioral Health Services division was \$162,830.

**10. Subsequent Events**

For purposes of the preparation of these consolidated financial statements in conformity with U.S. GAAP, management has considered transactions or events occurring through November 4, 2021, which is the date that the consolidated financial statements were available to be issued.

**BEHAVIORAL HEALTH & DEVELOPMENTAL SERVICES OF STRAFFORD COUNTY, INC. D/B/A  
COMMUNITY PARTNERS AND SUBSIDIARIES**

**Notes to Consolidated Financial Statements**

**June 30, 2021 and 2020**

**11. Uncertainty**

On March 11, 2020, the World Health Organization declared coronavirus disease (COVID-19) a global pandemic. Local, U.S., and world governments encouraged self-isolation to curtail the spread of COVID-19 by mandating the temporary shut-down of business in many sectors and imposing limitations on travel and the size and duration of group gatherings. Most sectors are experiencing disruption to business operations and may feel further impacts related to delayed government reimbursement. The Coronavirus Preparedness and Response Supplemental Appropriations Act of 2020 provides several relief measures to allow flexibility to providers to deliver critical care. There is unprecedented uncertainty surrounding the duration of the pandemic, its potential economic ramifications, and additional government actions to mitigate them. Accordingly, while management expects this matter to impact operating results, the related financial impact and duration cannot be reasonably estimated.

The U.S. government has responded with three phases of relief legislation, as a response to the COVID-19 outbreak. Recent legislation was enacted into law on March 27, 2020, called the Coronavirus Aid, Relief, and Economic Security Act (CARES Act), a statute to address the economic impact of the COVID-19 outbreak. The CARES Act, among other things, 1) authorizes emergency loans to distressed businesses by establishing, and providing funding for, forgivable bridge loans; 2) provides additional funding for grants and technical assistance; and 3) delays due dates for employer payroll taxes and estimated tax payments for organizations. Management has evaluated the impact of the CARES Act on the Organization, including its potential benefits and limitations that may result from additional funding.

During 2020, the Organization obtained \$3,375,000 under the CARES Act PPP funding. The PPP funding has specific criteria for eligibility and provides for forgiveness of the funds under the program if the Organization meets certain requirements. Any portion of the funds that are not forgiven are to be repaid within 5 years at a 1% interest rate. The Organization received notification of forgiveness in fiscal 2022.

The CARES Act also established the PRF to support healthcare providers in the battle against the COVID19 outbreak. The PRF is being administered by HHS. The Organization received PRF in the amount of \$635,707 during the year ended June 30, 2021. These funds are to be used for qualifying expenses and to cover lost revenue due to COVID-19. The PRF are recognized as income when qualifying expenditures have been incurred, or lost revenues have been identified. Management believes the Organization has met the conditions necessary to recognize a portion of the PRF funds included in grant income in the consolidated statement of activities in the amount of \$271,086. The remaining PRF funds are included in estimated third-party liability in the consolidated statement of financial position. Management believes the position taken is a reasonable interpretation of the rules currently available. Due to the complexity of the reporting requirements and the continued issuance of clarifying guidance, there is at least a reasonable possibility the amount of income recognized may change by a material amount. Any difference between amounts previously estimated and amounts subsequently determined to be recoverable or payable will be included in income in the year that such amounts become known.

**BEHAVIORAL HEALTH & DEVELOPMENTAL SERVICES OF STRAFFORD COUNTY, INC. D/B/A  
COMMUNITY PARTNERS AND SUBSIDIARIES**

**Notes to Consolidated Financial Statements**

**June 30, 2021 and 2020**

During 2021, the Organization also received and recognized emergency grant funding under the CARES Act passed through the State of New Hampshire in the amount of approximately \$825,200 to help offset incremental costs related to the pandemic. This funding is commonly referred to as long-term care stabilization funds which are included in other revenue in the consolidated statement of activities.

**SUPPLEMENTARY INFORMATION**

## BEHAVIORAL HEALTH &amp; DEVELOPMENTAL SERVICES OF STRAFFORD COUNTY, INC. D/B/A COMMUNITY PARTNERS AND SUBSIDIARIES

## Consolidating Statements of Financial Position

June 30, 2021 and 2020

	2021					2020						
	Developmental Services	Behavioral Health Services	Lighthouse Management Services	Community Partners Foundation	Eliminations	Consolidated Totals	Developmental Services	Behavioral Health Services	Lighthouse Management Services	Community Partners Foundation	Eliminations	Consolidated Totals
<b>ASSETS</b>												
Cash and cash equivalents	\$ 5,011,376	\$ 1,646,324	\$ 1,342	\$ 238,400	\$ -	\$ 6,897,442	\$ 4,852,149	\$ 1,822,616	\$ 1,125	\$ 125,396	\$ -	\$ 6,801,286
Restricted cash	112,692	-	-	-	-	112,692	112,525	-	-	-	-	112,525
Accounts receivable, net	2,576,048	1,637,484	63	-	(1,416,221)	2,797,374	1,754,753	732,514	34	101,748	(496,324)	2,092,725
Grants receivable	51,958	247,798	-	-	-	299,756	319,109	272,831	-	-	-	591,940
Prepaid expenses	250,113	210,318	-	-	-	460,431	267,588	217,679	-	-	-	485,267
Interest in net assets of subsidiaries	236,500	-	-	-	(236,500)	-	225,181	-	-	-	(225,181)	-
Property and equipment, net	2,164,294	327,870	-	-	-	2,492,164	1,883,374	348,253	-	-	-	2,231,627
<b>Total assets</b>	<b>\$ 10,402,881</b>	<b>\$ 4,069,794</b>	<b>\$ 1,405</b>	<b>\$ 238,400</b>	<b>\$ (1,652,721)</b>	<b>\$ 13,059,759</b>	<b>\$ 9,414,679</b>	<b>\$ 3,393,893</b>	<b>\$ 1,159</b>	<b>\$ 227,144</b>	<b>\$ (721,505)</b>	<b>\$ 12,315,370</b>
<b>LIABILITIES AND NET ASSETS (DEFICIT)</b>												
<b>Liabilities</b>												
Accounts payable and accrued liabilities	\$ 3,248,417	\$ 220,322	\$ 3,305	\$ -	\$ (1,416,221)	\$ 2,055,823	\$ 2,705,799	\$ 629,958	\$ 3,122	\$ -	\$ (496,324)	\$ 2,842,555
CARES Act refundable advance	3,375,000	-	-	-	-	3,375,000	3,375,000	-	-	-	-	3,375,000
Estimated third-party liability	973,551	232,477	-	-	-	1,206,028	662,676	368,893	-	-	-	1,031,569
Operating lease payable	24,488	74,408	-	-	-	98,894	17,884	54,346	-	-	-	72,230
Loan fund	89,629	-	-	-	-	89,629	89,562	-	-	-	-	89,562
Notes payable	650,249	3,480	-	-	-	653,729	739,787	44,249	-	-	-	784,036
<b>Total liabilities</b>	<b>8,261,332</b>	<b>530,687</b>	<b>3,305</b>	<b>-</b>	<b>(1,416,221)</b>	<b>7,379,103</b>	<b>7,590,708</b>	<b>1,097,446</b>	<b>3,122</b>	<b>-</b>	<b>(496,324)</b>	<b>8,194,952</b>
<b>Net assets (deficit)</b>												
Without donor restrictions	2,141,549	3,539,107	(1,900)	158,388	(236,500)	5,600,544	1,722,223	2,296,447	(1,963)	125,396	(123,433)	4,018,670
With donor restrictions	-	-	-	80,012	-	80,012	101,748	-	-	101,748	(101,748)	101,748
<b>Total net assets (deficit)</b>	<b>2,141,549</b>	<b>3,539,107</b>	<b>(1,900)</b>	<b>238,400</b>	<b>(236,500)</b>	<b>5,680,556</b>	<b>1,823,971</b>	<b>2,296,447</b>	<b>(1,963)</b>	<b>227,144</b>	<b>(225,181)</b>	<b>4,120,418</b>
<b>Total liabilities and net assets (deficit)</b>	<b>\$ 10,402,881</b>	<b>\$ 4,069,794</b>	<b>\$ 1,405</b>	<b>\$ 238,400</b>	<b>\$ (1,652,721)</b>	<b>\$ 13,059,759</b>	<b>\$ 9,414,679</b>	<b>\$ 3,393,893</b>	<b>\$ 1,159</b>	<b>\$ 227,144</b>	<b>\$ (721,505)</b>	<b>\$ 12,315,370</b>

## BEHAVIORAL HEALTH &amp; DEVELOPMENTAL SERVICES OF STRAFFORD COUNTY, INC. D/B/A COMMUNITY PARTNERS AND SUBSIDIARIES

## Consolidating Statements of Activities

Years Ended June 30, 2021 and 2020

	2021					2020						
	Developmental Services	Behavioral Health Services	Lighthouse Management Services	Community Partners Foundation	Eliminations	Consolidated Totals	Developmental Services	Behavioral Health Services	Lighthouse Management Services	Community Partners Foundation	Eliminations	Consolidated Totals
Changes in net assets (deficit) without donor restrictions												
Public support and revenue												
Medicaid revenue	\$ 26,121,805	\$ 8,399,720	\$ -	\$ -	\$ -	\$ 34,521,525	\$ 23,575,343	\$ 7,802,868	\$ -	\$ -	\$ -	\$ 31,378,211
Medicare revenue	-	304,321	-	-	-	304,321	-	175,540	-	-	-	175,540
Client resources	1,504,575	576,628	-	-	-	2,081,203	1,583,678	592,384	-	-	-	2,176,062
Contract revenue	2,006,387	1,008,568	-	-	-	3,014,955	675,812	956,344	-	-	-	1,632,156
Grant income	711,348	1,658,590	-	-	-	2,369,938	278,171	1,422,093	-	-	-	1,700,264
Interest income	15,435	5,874	-	-	-	21,309	21,184	15,890	-	-	-	37,074
Other program income	44,650	-	-	-	-	44,650	1,340,942	-	-	-	-	1,340,942
Public support	39,799	7,768	-	77,741	-	125,308	65,464	2,647	-	51,321	-	119,432
Other revenue	831,891	100,563	9,067	-	(20,323)	921,198	681,502	68,411	9,060	736	(22,791)	736,918
Total public support and revenue	31,275,890	12,062,032	9,067	77,741	(20,323)	43,404,407	28,222,096	11,036,177	9,060	52,057	(22,791)	39,296,599
Net assets released from restrictions	-	-	-	59,689	-	59,689	-	-	-	-	-	-
Total public support, revenue and releases	31,275,890	12,062,032	9,067	137,430	(20,323)	43,464,096	28,222,096	11,036,177	9,060	52,057	(22,791)	39,296,599
Expenses												
Program services												
Case management	1,107,522	-	-	-	-	1,107,522	1,040,686	-	-	-	-	1,040,686
Day programs and community support	3,757,624	1,012,889	-	-	-	4,770,513	4,169,526	991,243	-	-	-	5,160,769
Early support services and youth and family	1,847,423	2,708,238	-	-	-	4,555,661	1,892,618	2,621,331	-	-	-	4,513,949
Family support	646,820	-	-	-	-	646,820	643,257	-	-	-	-	643,257
Residential services	14,833,402	-	-	-	-	14,833,402	12,328,472	-	-	-	-	12,328,472
Consolidated services	4,621,721	-	-	-	-	4,621,721	4,023,490	-	-	-	-	4,023,490
Adult services	187,582	2,413,526	-	-	-	2,601,108	212,701	2,686,658	-	-	-	2,899,359
Emergency services	-	679,164	-	-	-	679,164	-	660,072	-	-	-	660,072
Other	1,831,867	2,343,093	9,004	104,438	(9,004)	4,279,398	1,709,045	1,993,565	9,004	38,327	(9,004)	3,730,957
Total program expenses	28,833,961	9,156,910	9,004	104,438	(9,004)	38,095,309	26,019,795	8,942,889	9,004	38,327	(9,004)	35,001,011
Supporting services												
General management	2,124,351	1,662,462	-	-	-	3,786,813	1,912,897	1,596,232	-	-	-	3,509,129
Total expenses	30,958,312	10,819,372	9,004	104,438	(9,004)	41,882,122	27,932,692	10,539,121	9,004	38,327	(9,004)	38,510,140
Change in net assets (deficit) without donor restrictions	317,578	1,242,660	63	32,992	(11,319)	1,581,974	289,404	497,056	56	13,730	(13,787)	786,459
Changes in net assets with donor restrictions												
Grants and contributions	-	-	-	37,953	-	37,953	101,748	-	-	101,748	(101,748)	101,748
Net assets released from restrictions	-	-	-	(59,689)	-	(59,689)	-	-	-	-	-	-
Change in net assets with donor restrictions	-	-	-	(21,736)	-	(21,736)	101,748	-	-	101,748	(101,748)	101,748
Change in net assets (deficit)	317,578	1,242,660	63	11,256	(11,319)	1,560,238	391,152	497,056	56	115,478	(115,535)	888,207
Net assets (deficit), beginning of year	1,823,971	2,296,447	(1,963)	227,144	(225,181)	4,120,418	1,432,819	1,799,391	(2,019)	111,666	(109,646)	3,232,211
Net assets (deficit), end of year	\$ 2,141,549	\$ 3,539,107	\$ (1,900)	\$ 238,400	\$ (236,500)	\$ 5,680,656	\$ 1,823,971	\$ 2,296,447	\$ (1,963)	\$ 227,144	\$ (225,181)	\$ 4,120,418



## Community Partners BOARD OF DIRECTORS 2021-2022

**PRESIDENT**  
Wayne Goss (Joined 1/28/14)

**TREASURER**  
Anthony Demers (Joined 01/20/15)

**VICE PRESIDENT**  
Bryant Hardwick (Joined 2/22/11)

**SECRETARY**  
Gary Gletow (Joined 10/23/18)

Ken Muske (Joined 03/05/02)	Ann Landry (Joined 8/23/05)	Kathleen Boisclair (Joined 9/25/12)
Kristine Baber (Joined 4/26/13)	Judge Daniel Cappiello (Joined 03/22/14)	Tracy Hayes (Joined 12/15/15)
Sharon Reynolds (Joined 8/23/16)	Phillip Vancelette (Joined 5/31/17)	Mark Santoski (Joined 9/24/19)
Margaret Wallace (Joined 9/24/19)	Danielle Pomeroy (Joined 12/14/21)	

## Christopher D. Kozak

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### SENIOR MANAGEMENT

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#### Profile

High-performance executive providing leadership, innovation and direction to support infrastructure change and development to maximize profitability. Proven ability to develop and implement strategic approaches and methodologies to create a highly effective organization that operates at or below budgetary requirements. Excel in understanding the insurance industry and the challenges faced by insurers and providers. Skilled in identifying and capitalizing on technology to solve business problems. Demonstrate broad-based strengths and accomplishments in:

- Leadership & Accountability
- P & L Responsibility
- Strategic Planning
- Staff Development and Team Building
- MCO Contracting
- Rate Negotiation
- Process and Quality Improvement
- Corporate Presentations & Marketing

#### Professional Experience

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##### Community Partners

Dover, NH October 2010 – Present

*A State designated Community Mental Health Program providing services to individuals*

*Chief Operating Officer (4/12 – present)*

*Director of Quality Improvement (10/10 – 4/12)*

Senior member of the management team with responsibility for oversight of the Behavioral Health Services Division.

##### *Accomplishments*

- Successfully navigated the organization through the State's re-designation process. Preliminary feedback indicated that the State will award the organization with another full 5-year designation as a community mental health program.
- Developed and implemented several new reports, forms and other management tools that created efficiencies in daily paper work as well as providing managers with a dashboard-like view of data about their specific staff/program simply by opening a Microsoft Excel file.
- Engaged in a major change management process that has challenged veteran staff to rethink and analyze nearly every facet of their program operation.

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##### Dynamic Solutions NE, LLC

Portsmouth, NH September 2008 – Present

*Independent consulting company specializing in revenue enhancement strategies, operational automation and small application development for behavioral health practices and small health plans.*

##### *Consultant*

Founded Dynamic Solutions NE, LLC after spending nearly two decades in leadership positions in the insurance, case management and technology fields.

##### *Accomplishments*

- Developed proposal for a custom web-based outcome measurement application to be used by 14 psychiatric treatment centers spanning six states.
- Provided expert witness consultation in a case related to software pirating.
- Provide ad hoc consultation to information technology firms relative to healthcare informatics.

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##### Casenet Inc.

Bedford, MA August 2006 – July 2008

*A startup software company offering a platform care management solution for commercial insurance carriers as well as Medicaid / Medicare care management programs.*

##### *Vice President of Product Management*

Key member of the management team with responsibility for developing client specific solutions as well as creating the vision driving overall product direction.

##### *Accomplishments*

- Visionary behind the base business solution platform for the care management marketplace.
- Developed messaging that was instrumental in landing first commercial payer accounts (>\$9 million).
- Member of the Senior Management Team that successfully secured \$7.5 million of B-round



financing.

**Landmark Solutions, LLC (A.K.A. BHN)**

Concord, NH September 1998 – September 2006

*A regional managed behavioral healthcare company, national employee assistance program, and IT consulting group.*

*Vice President of Managed Care Services (7/03 – 8/06)*

*Director of Behavioral Health Services (8/98 – 7/03)*

Complete responsibility for the managed care product including \$3.5 million operating budget, \$18 million clinical capitation, strategic planning, vision, provider contracting, and oversight of five departments. Worked closely with IT to develop and implement innovative and efficient processes and systems to support process improvement, operational compliance, reporting and analysis, and workflow integration.

**Accomplishments**

- Re-contracted provider network to simplify contracts and maximize flexibility in bringing on new business lines.
- Initiated and implemented on-line patient registration process and automated attendant resulting in net operational savings of 3.5%.
- Implemented a new Outpatient Treatment Report to reign in escalating outpatient claims costs resulting in clinical savings of 4.5%.
- Met aggressive budget requirements by implementing tighter monitors on inpatient utilization resulting in a net savings of 10.6%.
- Brought credentialing process in-house resulting in a 66% reduction in operating costs.
- Initiated and successfully implemented a complete overhaul of the utilization management program resulting in improved NCQA delegation scoring from the low 60's to 100 percent.
- Collaborated with the director of information and technology to develop and implement a provider Web portal allowing providers to submit updated clinical information directly to BHN/Landmark Solutions'.

**CNR Health, Inc.**

Milwaukee, WI August 1991 – September 1998

*A national company offering medical, behavioral health, disability, and worker's compensation management services, employee assistance programs, and software development.*

*Director of Case Management*

Directly responsible for the care management business unit including medical and behavioral health utilization management, case management, disability management and workers compensation management.

**Accomplishments**

- Numerous positions of increasing responsibility during seven-year tenure: Behavioral Health Case Manager, Clinical Operations Manager, Director of Behavioral Health, Director of Case Management.
- Directly responsible for a \$2.5 million dollar operating budget.

**Education**

**North Dakota State University, Fargo, ND**

**Bachelor of Science in Psychology, 5/87**

Minor: Statistics

**Marquette University, Milwaukee, WI**

**Master of Science in Clinical Psychology, 8/89**

Thesis: Self-control deficits in depression: The contingent relationship between expectancies, evaluations and reinforcements.

**References**

Available upon request

**Suzanne Bagdasarian**



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**Business Experience**

**2001 – Present Behavioral Health & Developmental Services of Strafford County, Inc., D/B/A Community Partners of Strafford County, Dover, New Hampshire**

**Chief Financial Officer 2019 – Present**

Responsible for directing the overall financial and administrative management of this \$35 million agency, including Facilities, and IT.

**Controller 2001 – 2018**

- Responsible for the fiscal start of a new agency division including policy, procedures, compliance, training, accounting & billing systems, payroll, and reporting.
- Responsible for the conversion of financial software package including AR/AP/GL
- Accomplished "clean" annual external audits.
- Accountable for monthly financial statements in accordance to GAAP.
- Manage a team of 14 billing and accounting personnel with oversight for cash management, accounts payable, billing & collections, payroll and accounts receivable functions.
- Developed the agency budget including reporting functionality for monitoring performance.
- Project Manager for conversion of electronic health record.

**1994-2001 Harvard Pilgrim Health Care, Wellesley, MA**

**Accounting Director - 2000-2001**

- Responsible for all internal and external financial functions including general accounting, financial analysis, system operations, and reporting for Hospitals and Physicians.
- Reorganized and redesigned department staff functions, improved quality of provider financial reporting and reduced monthly financial close and reporting time by 30%.
- Responsible for the quality and integrity of medical expense data representing 85% of the company's expenses.

**Budget Manager – 1999- 2000**

- Developed and prepared \$1.7 billion medical care and \$65 million Network Management administrative budget in collaboration with department Directors and Vice Presidents.
- Prepared scenario analysis, year-end, and multi-year financial projections and established cost allocations for administrative budget.

**Supervisor NNE- Financial & Utilization Analysis Department – 1997-1999**

- Established and supervised a new department responsible for financial and utilization analysis for Hospitals and Physicians located in Maine and New Hampshire.
- Created financial models and scenario analysis supporting contract negotiations with Hospitals and Physicians.

**Suzanne Bagdasarian,**

**Page 2**

**Financial & Utilization Analyst- 1994 – 1997**

- Monitored medical expenses and utilization patterns identifying cost saving opportunities.
- Produced, analyzed, and presented financial and utilization data to Senior Management and external Hospitals and Physicians.

**1993 – 1994 Federal Deposit Insurance Corporation, Franklin MA**

**Staff Accountant**


- Responsible for daily and monthly account receivable posting and reconciliation.
- Performed internal audits of field offices and external bank audits.

**Education**

M.B.A., Economics, 1999, Bentley College, Waltham MA

B.S., Accounting & Business Management, 1991, Rivier College, Nashua, NH

## CURRICULUM VITAE

<b>NAME</b>	Robert John Allister, M.D.
<b>ADDRESS</b>	
<b>CERTIFICATION</b>	Diplomate National Board of Medical Examiners 1974 American Board of Psychiatry and Neurology 1980
<b>LICENSURE</b>	Pennsylvania, Wisconsin, California, Maine, New Hampshire,
<b>EDUCATION</b>	University of Wisconsin Hospitals Madison, WI Psychiatric Resident 1972-1975 Chief Resident 1974-1975  University of Wisconsin Medical School Madison, WI M.D. 1973  Carthage College Kenosha, WI B.A. Cum Laude 1969
<b>PROFESSIONAL EXPERIENCE</b>	<u>Community Partners</u> 12/03 to Present (Medical Director)  <u>Behavioral Health Services</u> 10/01 to 12/03 (Medical Director)  <u>Strafford Guidance Center, Inc.</u> 1996 to 10/01 (Medical Director)  <u>Penn Group Medical Associates</u> 1993-1996 <u>HealthAmerica</u> Pittsburgh, PA

Robert J. Allister, Page 2

Chief of Psychiatry

\*Administrative duties included supervision of eight psychiatrists, quality assurance, utilization review, and all aspects of budget and program planning.

\*Primary provider for inpatient treatment plan.

\*Outpatient practice in an interdisciplinary team model.

\*Psychiatric Medical Director for managed care network products.

\*Member of Penn Group Medical Associates Executive Committee.

Alameda County Health Care Services 1988-1993  
Highland General Hospital  
John George Psychiatric Pavilion  
Oakland, CA

Chief Psychiatrist

\*Supervised 30 to 35 full-time and part-time psychiatrists in emergency room, inpatient, crisis and consultation/liaison services.

\*Direct patient care in psychiatric emergency room and inpatient units.

\*Participated in Quality Assurance and Utilization Review Committees.

\*Member of hospital Executive Committee.

Alameda County Health Care Services 1981-1988  
Highland General Hospital  
Oakland, CA

Chief, Inpatient Psychiatry and  
and consultation/Liaison Services

\*Supervised 7 psychiatrists and 2 psychologists. Provided direct patient care on inpatient and consultation/liaison services.

\*Participated in quality improvement and utilization review.

Robert J. Allister, M.D., Page 3

Alameda County Health Care Services 1978-1981  
Highland General Hospital  
Oakland, CA

Chief, Criminal Justice Inpatient Service  
\*Chief of forensic inpatient unit.

Alameda County Health Care 1975-1978  
Criminal Justice Mental Health  
Oakland, CA

Head Clinician and Staff Psychiatrist

San Francisco General Hospital 1976  
Psychiatric Emergency Services  
San Francisco, CA

Psychiatrist, part-time

Psychiatric Clinic 1974-1975  
Janesville, WI

Psychiatrist, private practice.

## JANET SCOTT SALSURY, MSW, LICSW

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**OBJECTIVE:** To obtain lasting human services experience by working with diverse populations in a progressive social environment. My focus includes striving to eliminate structural, cultural, and interpersonal oppression and societal barriers that exist in people's lives.

### EDUCATION

1995 Master of Social Work, University of New England  
1989 Bachelors of Arts: Psychology Major, University of New Hampshire

### EMPLOYMENT

- 2018 – Present *Chief Clinical Officer: Community Partners*
- 2013 – 2018 *QI Director: Community Partners*  
Responsibilities include quality oversight of all CMHC programming
- 2010 – 2013 *Acute Care Services Director: Community Partners*  
Responsibilities include clinical, financial and quality oversight of the AOP Department, Acute Care Department and the Admissions Department at a Community Mental Health Center
- 2008 – 2014 *Director Of Clinical Services: Community Partners*  
Responsibilities include clinical, financial and quality oversight of the AOP Department and the Children's Department at a Community Mental Health Center
- 2007 – 2008 *Director of Clinical Services: Community Partners*  
Responsibilities include clinical, financial and quality oversight of the CSP Department and the Children's Department at a Community Mental Health Center
- 2002- 2006 *Director of Youth & Family Services: Community Partners*  
Responsibilities include oversight and management of the Children's Department at a Community Mental Health Center
- 2001-2002 *Assistant Director of Youth & Family Services: Behavioral Health & Developmental Services of Strafford County*
- 2000-2001 *Assistant Director of Youth & Family Services: Strafford Guidance Center, Inc.*
- 1998-2000 *Manager of Children's Crisis Services: Strafford Guidance Center, Inc.*  
Responsibilities include management of Adolescent Partial Hospitalization Program, the Crisis and Respite Beds and the Family and Community Support Programs.
- Provide clinical and administrative supervision to direct care staff
  - Program development within the Youth and Family Department
  - Triage referrals for Children's crisis services and home based services
- 1995-1998 *Intensive Family Stabilization Therapist: Strafford Guidance Center, Inc.*  
Provided intensive home based therapy services to families with a child in crisis.
- Home based therapy with a variety of families
  - Crisis Intervention and stabilization
  - Case Management
  - Member – Internal Planning Committee

- 1994-1995** *Therapist – Social Work Internship: Child and Family Services*  
This program provides counseling services to children and families in Rockingham County, NH.
- Provided counseling to various populations, including families, couples, children and individuals
  - Developed and facilitated parent education groups in the community
  - Community outreach work
  - Conducted telephone intake screenings
  - Grant writing

- 1993-1994** *School Social Worker – Social Work Internship: Winnacunnet High School, Special Services Department, Hampton NH*  
This program serves the educational and emotional needs of students who are identified as having special learning, emotional or developmental needs.
- Provided individual counseling to adolescents
  - Facilitated a year long girls' support group
  - Co-facilitated a weekly parent support group
  - Provided home based family therapy
  - Case Management

- 1993 (Summer)** *Crisis Intervention Counselor: Commonworks School/ Harbor Schools and Family Services, Merrimac MA*  
This program serves the educational, social and emotional needs of adolescents with emotional and/or behavioral difficulties.
- Developed and implemented individual students' educational goals
  - Intervened, assessed and resolved crisis situations in the school

- 1990-1993** *Child Care Counselor: The Spurwink School, Portland ME*  
This residential program served youth ages 10 to 18 with emotional and behavioral difficulties. The children have histories of severe family trauma, including physical, emotional and sexual abuse
- Developed and implemented residents' case plans
  - Case Management
  - Program development
  - House management and supervision
  - Trained new employees

#### **PROFESSIONAL ASSOCIATIONS**

Member, National Association of Social Workers  
Licensed in New Hampshire as a Master of Social Work  
Steering Committee Member, Seacoast Response Team through the Center for Trauma Intervention. This Team provides CISM following traumatic events involving youth in Strafford, Rockingham and York counties from 2000 to 2005

#### **PROFESSIONAL TRAINING/SPECIALITIES**

Therapy with children, families and couples  
CISM Trained & CISM Trainer  
EMDR Trained – Level I  
TFT trained – Levels 1 & 2



## KEY ADMINISTRATIVE PERSONNEL

### NH Department of Health and Human Services

**Vendor Name:** Behavioral Health & Developmental Services of Strafford County

**Name of Program/Service:** Mental Health Services

BUDGET PERIOD:	SFY 23		
Name & Title Key Administrative Personnel	Annual Salary of Key Administrative Personnel	Percentage of Salary Paid by Contract	Total Salary Amount Paid by Contract
Chris Kozak- Acting Executive Director	\$180,000	0.00%	\$0.00
Suzanne Bagdasarian- CFO	\$133,900	0.00%	\$0.00
Robert J. Allister, Medical Director	\$273,354	10.00%	\$27,335.40
Janet Salsbury- Chief Clinical Officer	\$96,820	25.00%	\$24,205.00
	\$0	0.00%	\$0.00
	\$0	0.00%	\$0.00
	\$0	0.00%	\$0.00
	\$0	0.00%	\$0.00
	\$0	0.00%	\$0.00
	\$0	0.00%	\$0.00
	\$0	0.00%	\$0.00
<b>TOTAL SALARIES (Not to exceed Total/Salary Wages, Line Item 1 of Budget request)</b>			<b>\$51,540.40</b>

Key Administrative Personnel are top-level agency leadership (Executive Director, CEO, CFO, etc.). These personnel **MUST** be listed, even if no salary is paid from the contract. Provide their name, title, annual salary and percentage of annual salary paid from the agreement.

DEC29'21 AM 8:28 RCVD

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Lori A. Sibbette  
Commissioner

Katja S. Fox  
Director

STATE OF NEW HAMPSHIRE  
DEPARTMENT OF HEALTH AND HUMAN SERVICES  
DIVISION FOR BEHAVIORAL HEALTH

129 PLEASANT STREET, CONCORD, NH 03301  
603-271-9544 1-800-852-3345 Ext. 9544  
Fax: 603-271-4332 TDD Access: 1-800-735-2964 www.dhhs.nh.gov

December 17, 2021

His Excellency, Governor Christopher T. Sununu  
and the Honorable Council  
State House  
Concord, New Hampshire 03301

**REQUESTED ACTION**

Authorize the Department of Health and Human Services, Division for Behavioral Health, to amend existing contracts with the Contractors listed in **bold** below to provide community mental health services, including statewide mobile crisis services, with no change to the price limitation of \$52,369,907 and no change to the contract completion dates of June 30, 2022, effective upon Governor and Council approval. This request is contingent upon Governor and Council approval of the corresponding request to amend the Housing Bridge Subsidy contracts with the Contractors listed in **bold** below. 10% Federal Funds. 90% General Funds.

The individual contracts were approved by Governor and Council as specified in the table below.

Vendor Name	Vendor Code	Area Served	Current Amount	Increase (Decrease)	Revised Amount	G&C Approval
<b>Northern Human Services</b>	177222-B001	Conway	\$4,477,380	\$0	\$4,477,380	O: 6/21/17, Late Item A A1: 6/19/19, #29 A2: 2/19/20, #12 A3: 6/30/21 #21
<b>West Central Services, Inc. DBA West Central Behavioral Health</b>	177654-B001	Lebanon	\$3,001,206	\$0	\$3,001,206	O: 6/21/17, Late Item A A1: 6/19/19, #29 A2: 6/30/21 #21
<b>The Lakes Region Mental Health Center, Inc.</b>	154480-B001	Laconia	\$3,287,814	\$0	\$3,287,814	O: 6/21/17, Late Item A A1: 6/19/19, #29 A2: 6/30/21 #21

His Excellency, Governor Christopher T. Sununu  
and the Honorable Council  
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Riverbend Community Mental Health, Inc.	177192- R001	Concord	\$4,528,379	\$0	\$4,528,379	O: 6/21/17, Late Item A A1: 6/19/19, #29 A2: 6/30/21 #21
Monadnock Family Services	177510- B005	Keene	\$3,268,983	\$0	\$3,268,983	O: 6/21/17, Late Item A A1: 6/19/19, #29 A2: 6/30/21 #21
The Community Council of Nashua, N.H. DBA Greater Nashua Mental Health Center at Community Council	154112- B001	Nashua	\$9,697,254	\$0	\$9,697,254	O: 6/21/17, Late Item A A1: 9/13/2017, #15. A2: 12/19/18 #18. A3: 6/19/19, #29 A4: 6/30/21 #21
The Mental Health Center of Greater Manchester, Inc.	177184- B001	Manchester	\$10,767,012	\$0	\$10,767,012	O: 6/21/17, Late Item A A1: 6/19/19, #29 A2: 6/30/21 #21
Seacoast Mental Health Center, Inc.	174089- R001	Portsmouth	\$5,782,478	\$0	\$5,782,478	O: 6/21/17, Late Item A A1: 6/19/19, #29 A2: 6/30/21 #21
Behavioral Health & Developmental Services of Strafford County, Inc. DBA Community Partners of Strafford County	177278- B002	Dover	\$3,682,987	\$0	\$3,682,987	O: 6/21/17, Late Item A A1: 6/19/19, #29 A2: 6/30/21 #21

His Excellency, Governor Christopher T. Sununu  
and the Honorable Council  
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The Mental Health Center for Southern New Hampshire DBA CLM Center for Life Management	174116-R001	Derry	\$3,876,414	\$0	\$3,876,414	O: 6/21/17, Late Item A A1: 9/20/18, #21 A2: 6/19/19, #29 A3: 6/30/21 #21
		<b>Total:</b>	<b>\$52,389,907</b>	<b>\$0</b>	<b>\$52,389,907</b>	

Funds are available in the following accounts for State Fiscal Year 2022, with the authority to adjust budget line items within the price limitation and encumbrances between state fiscal years through the Budget Office, if needed and justified.

See attached fiscal details.

**EXPLANATION**

The Department contracts for Mental Health services with the Community Mental Health Centers (CMHC), which are designated by the Department to serve the towns and cities within a designated geographic region, as outlined in NH Revised Statutes Annotated (RSA) 135-C, and NH Administrative Rule He-M 403.

The purpose of this request is to remove Supported Housing services from these Mental Health contracts and consolidate them under contracts with CMHCs for Housing Bridge Subsidy Program services, which focus on targeted housing services for individuals with severe mental illness, through a corresponding amendment. By consolidating housing services under one set of contracts, the Department will be able to more effectively monitor Contractor performance programmatically and financially.

The populations served include children with Serious Emotional Disturbances and adults with Severe Mental Illness/Severe and Persistent Mental Illness, including individuals with Severe/Severe and Persistent Mental Illness with Low Service Utilization (LU) per He-M 401 Eligibility Determination and Individual Service Planning. Approximately 43,000 adults, children and families will be served from June 30, 2021 to June 30, 2022.

The Contractors will continue to provide a full array of Mental Health services, including Crisis Response Services, Individual and Group Psychotherapy, Targeted Case Management, Medication Services, Functional Support Services, Illness Management and Recovery, Evidenced Based Supported Employment, Assertive Community Treatment, Projects for Assistance in Transition from Homelessness, wraparound services for children, Community Residential Services, and Acute Care Services to individuals experiencing psychiatric emergencies while awaiting admission to a Designated Receiving Facility. All contracts include provisions for Mental Health Services required per NH RSA 135-C and with State Regulations applicable to the mental health system as outlined in He-M 400, as well as in compliance with the Community Mental Health Agreement (CMHA).

The Department will continue to monitor contracted services by:

- Ensuring quality assurance by conducting performance reviews and utilization reviews as determined to be necessary and appropriate based on applicable licensing, certifications and service provisions.

His Excellency, Governor Christopher T. Sununu  
and the Honorable Council  
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- Conducting quarterly meetings to review submitted quarterly data and reports to identify ongoing programmatic improvements.
- Reviewing monthly Financial Statements provided by the Contractors for ongoing evaluation of the programs fiscal integrity.

Should the Governor and Executive Council not authorize this request, the lack of consolidation of housing services under the Housing Bridge Subsidy contracts may prevent the Department from being able to monitor Contractor performance more accurately and effectively.

Source of Federal Funds: Assistance Listing #93.778, FAIN #05-1505NHBIPP; Assistance Listing #93.150, FAIN #X08SM083717-01; Assistance Listing #93.958, FAIN #B09SM083816 and FAIN #B09SM083987; Assistance Listing #93.243, FAIN #H79SM080245; Assistance Listing #93.959, FAIN #TI083484.

The Department will request General Funds in the event that Federal Funds are no longer available and services are still needed.

Respectfully submitted,



for

Lori A. Shibinette  
Commissioner

Attachment A  
Financial Details

05-85-92-922010-4117 HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS DEPT OF, HHS: BEHAVIORAL HEALTH DIV, BUREAU OF MENTAL HEALTH SERVICES, CMH PROGRAM SUPPORT (100% General Funds)

Northern Human Services (Vendor Code 177222-8004) PO #1056762

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92204117	\$379,249	\$0	\$379,249
2019	102-500731	Contracts for program services	92204117	\$469,249	\$0	\$469,249
2020	102-500731	Contracts for program services	92204117	\$645,304	\$0	\$645,304
2021	102-500731	Contracts for program services	92204117	\$748,446	\$0	\$748,446
2022	102-500731	Contracts for program services	92204117	\$1,415,368	\$0	\$1,415,368
			Subtotal	\$3,657,616	\$0	\$3,657,616

West Central Services, Inc (Vendor Code 177854-8001) PO #1056774

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92204117	\$322,191	\$0	\$322,191
2019	102-500731	Contracts for program services	92204117	\$412,191	\$0	\$412,191
2020	102-500731	Contracts for program services	92204117	\$312,878	\$0	\$312,878
2021	102-500731	Contracts for program services	92204117	\$377,202	\$0	\$377,202
2022	102-500731	Contracts for program services	92204117	\$1,121,563	\$0	\$1,121,563
			Subtotal	\$2,548,025	\$0	\$2,548,025

The Lakes Region Mental Health Center (Vendor Code 154480-8001) PO #1056775

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92204117	\$328,115	\$0	\$328,115
2019	102-500731	Contracts for program services	92204117	\$418,115	\$0	\$418,115
2020	102-500731	Contracts for program services	92204117	\$324,170	\$0	\$324,170
2021	102-500731	Contracts for program services	92204117	\$617,670	\$0	\$617,670
2022	102-500731	Contracts for program services	92204117	\$1,128,563	\$0	\$1,128,563
			Subtotal	\$2,814,633	\$0	\$2,814,633

Riverbend Community Mental Health, Inc. (Vendor Code 177192-R001) PO #1056776

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92204117	\$381,653	\$0	\$381,653
2019	102-500731	Contracts for program services	92204117	\$471,653	\$0	\$471,653
2020	102-500731	Contracts for program services	92204117	\$237,708	\$0	\$237,708
2021	102-500731	Contracts for program services	92204117	\$237,708	\$0	\$237,708
2022	102-500731	Contracts for program services	92204117	\$1,616,551	\$0	\$1,616,551
			Subtotal	\$2,945,273	\$0	\$2,945,273

Monadnock Family Services (Vendor Code 177510-B005) PO #1056779

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92204117	\$357,590	\$0	\$357,590
2019	102-500731	Contracts for program services	92204117	\$447,590	\$0	\$447,590
2020	102-500731	Contracts for program services	92204117	\$357,590	\$0	\$357,590
2021	102-500731	Contracts for program services	92204117	\$427,475	\$0	\$427,475
2022	102-500731	Contracts for program services	92204117	\$999,625	\$0	\$999,625
			Subtotal	\$2,589,870	\$0	\$2,589,870

Community Council of Nashua, NH (Vendor Code 154112-B001) PO #1056782

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92204117	\$1,183,799	\$0	\$1,183,799
2019	102-500731	Contracts for program services	92204117	\$1,273,799	\$0	\$1,273,799
2020	102-500731	Contracts for program services	92204117	\$1,039,854	\$0	\$1,039,854
2021	102-500731	Contracts for program services	92204117	\$1,326,702	\$0	\$1,326,702
2022	102-500731	Contracts for program services	92204117	\$2,384,495	\$0	\$2,384,495
			Subtotal	\$7,188,649	\$0	\$7,188,649

The Mental Health Center of Greater Manchester (Vendor Code 177184-B001) PO #1056784

Attachment A  
Financial Details

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92204117	\$1,646,829	\$0	\$1,646,829
2019	102-500731	Contracts for program services	92204117	\$1,736,829	\$0	\$1,736,829
2020	102-500731	Contracts for program services	92204117	\$1,642,884	\$0	\$1,642,884
2021	102-500731	Contracts for program services	92204117	\$1,642,884	\$0	\$1,642,884
2022	102-500731	Contracts for program services	92204117	\$2,588,551	\$0	\$2,588,551
			<b>Subtotal</b>	<b>\$9,257,977</b>	<b>\$0</b>	<b>\$9,257,977</b>

Seacoast Mental Health Center, Inc. (Vendor Code 174089-R001)

PO #1056785

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92204117	\$746,765	\$0	\$746,765
2019	102-500731	Contracts for program services	92204117	\$836,765	\$0	\$836,765
2020	102-500731	Contracts for program services	92204117	\$742,820	\$0	\$742,820
2021	102-500731	Contracts for program services	92204117	\$845,860	\$0	\$845,860
2022	102-500731	Contracts for program services	92204117	\$1,139,825	\$0	\$1,139,825
			<b>Subtotal</b>	<b>\$4,311,835</b>	<b>\$0</b>	<b>\$4,311,835</b>

Behavioral Health & Developmental Services of Stafford County, Inc. (Vendor Code 177278-8002)

PO #1056787

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92204117	\$313,543	\$0	\$313,543
2019	102-500731	Contracts for program services	92204117	\$403,543	\$0	\$403,543
2020	102-500731	Contracts for program services	92204117	\$309,598	\$0	\$309,598
2021	102-500731	Contracts for program services	92204117	\$417,598	\$0	\$417,598
2022	102-500731	Contracts for program services	92204117	\$1,297,096	\$0	\$1,297,096
			<b>Subtotal</b>	<b>\$2,741,378</b>	<b>\$0</b>	<b>\$2,741,378</b>

The Mental Health Center for Southern New Hampshire (Vendor Code 174116-R001)

PO #1056788

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92204117	\$350,791	\$0	\$350,791
2019	102-500731	Contracts for program services	92204117	\$440,791	\$0	\$440,791
2020	102-500731	Contracts for program services	92204117	\$346,846	\$0	\$346,846
2021	102-500731	Contracts for program services	92204117	\$668,846	\$0	\$668,846
2022	102-500731	Contracts for program services	92204117	\$999,825	\$0	\$999,825
			<b>Subtotal</b>	<b>\$2,806,899</b>	<b>\$0</b>	<b>\$2,806,899</b>
<b>Total CMH Program Support</b>				<b>\$40,880,155</b>	<b>\$0</b>	<b>\$40,880,155</b>

05-85-92-922010-4120 HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS DEPT OF, HHS: BEHAVIORAL HEALTH DIV, BUREAU OF MENTAL HEALTH SERVICES, MENTAL HEALTH BLOCK GRANT (100% Federal Funds)

Monadnock Family Services (Vendor Code 177510-8005)

PO #1056779

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92224120	\$0	\$0	\$0
2019	102-500731	Contracts for program services	92224120	\$0	\$0	\$0
2020	102-500731	Contracts for program services	92224120	\$0	\$0	\$0
2021	102-500731	Contracts for program services	92224120	\$0	\$0	\$0
2022	074-500565	Grants for Pub Asst and Relief	92224120 / 92244120	\$111,000	\$0	\$111,000
			<b>Subtotal</b>	<b>\$111,000</b>	<b>\$0</b>	<b>\$111,000</b>

Community Council of Nashua, NH (Vendor Code 154112-8001)

PO #1056782

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92224120	\$64,000	\$0	\$64,000
2019	102-500731	Contracts for program services	92224120	\$21,500	\$0	\$21,500
2020	102-500731	Contracts for program services	92224120	\$61,182	\$0	\$61,182
2021	102-500731	Contracts for program services	92224120	\$61,182	\$0	\$61,182
2022	074-500565	Grants for Pub Asst and Relief	92224120	\$60,000	\$0	\$60,000
			<b>Subtotal</b>	<b>\$287,824</b>	<b>\$0</b>	<b>\$287,824</b>

Seacoast Mental Health Center, Inc. (Vendor Code 174089-R001)

PO #1056785

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
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Attachment A  
Financial Details

2018	102-500731	Contracts for program services	92224120	\$0	\$0	\$0
2019	102-500731	Contracts for program services	92224120	\$0	\$0	\$0
2020	102-500731	Contracts for program services	92224120	\$0	\$0	\$0
2021	102-500731	Contracts for program services	92224120	\$0	\$0	\$0
2022	074-500585	Grants for Pub Asst and Relief	92224120 / 92244120	\$111,000	\$0	\$111,000
<b>Subtotal</b>				<b>\$111,000</b>	<b>\$0</b>	<b>\$111,000</b>

The Mental Health Center for Southern New Hampshire (Vendor Code 174118-R001) PO #1056788

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92224120	\$0	\$0	\$0
2019	102-500731	Contracts for program services	92224120	\$0	\$0	\$0
2020	102-500731	Contracts for program services	92224120	\$0	\$0	\$0
2021	102-500731	Contracts for program services	92224120	\$0	\$0	\$0
2022	074-500585	Grants for Pub Asst and Relief	92224120 / 92244120	\$118,600	\$0	\$118,600
<b>Subtotal</b>				<b>\$118,600</b>	<b>\$0</b>	<b>\$118,600</b>
<b>Total Mental Health Block Grant</b>				<b>\$829,424</b>	<b>\$0</b>	<b>\$829,424</b>

05-95-92-922010-4121 HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS DEPT OF, HHS: BEHAVIORAL HEALTH DIV, BUREAU OF MENTAL HEALTH SERVICES, MENTAL HEALTH DATA COLLECTION (100% Federal Funds)

Northern Human Services (Vendor Code 177222-B004) PO #1056782

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2019	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2020	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2021	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2022	102-500731	Contracts for program services	92204121	\$10,000	\$0	\$10,000
<b>Subtotal</b>				<b>\$30,000</b>	<b>\$0</b>	<b>\$30,000</b>

West Central Services, Inc (Vendor Code 177654-B001) PO #1056774

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2019	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2020	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2021	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2022	102-500731	Contracts for program services	92204121	\$10,000	\$0	\$10,000
<b>Subtotal</b>				<b>\$30,000</b>	<b>\$0</b>	<b>\$30,000</b>

The Lakes Region Mental Health Center (Vendor Code 154480-B001) PO #1056775

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2019	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2020	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2021	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2022	102-500731	Contracts for program services	92204121	\$10,000	\$0	\$10,000
<b>Subtotal</b>				<b>\$30,000</b>	<b>\$0</b>	<b>\$30,000</b>

Riverbend Community Mental Health, Inc. (Vendor Code 177192-R001) PO #1056778

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2019	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2020	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2021	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2022	102-500731	Contracts for program services	92204121	\$10,000	\$0	\$10,000
<b>Subtotal</b>				<b>\$30,000</b>	<b>\$0</b>	<b>\$30,000</b>

Monadnock Family Services (Vendor Code 177510-B005) PO #1056779

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000



Attachment A  
Financial Details

2019	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2020	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2021	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2022	102-500731	Contracts for program services	92204121	\$10,000	\$0	\$10,000
			<b>Subtotal</b>	<b>\$30,000</b>	<b>\$0</b>	<b>\$30,000</b>

Community Council of Nashua, NH (Vendor Code 154112-B001)

PO #1056782

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2019	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2020	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2021	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2022	102-500731	Contracts for program services	92204121	\$10,000	\$0	\$10,000
			<b>Subtotal</b>	<b>\$30,000</b>	<b>\$0</b>	<b>\$30,000</b>

The Mental Health Center of Greater Manchester (Vendor Code 177184-B001)

PO #1056784

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2019	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2020	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2021	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2022	102-500731	Contracts for program services	92204121	\$10,000	\$0	\$10,000
			<b>Subtotal</b>	<b>\$30,000</b>	<b>\$0</b>	<b>\$30,000</b>

Seacoast Mental Health Center, Inc. (Vendor Code 174089-R001)

PO #1056785

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2019	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2020	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2021	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2022	102-500731	Contracts for program services	92204121	\$10,000	\$0	\$10,000
			<b>Subtotal</b>	<b>\$30,000</b>	<b>\$0</b>	<b>\$30,000</b>

Behavioral Health & Developmental Services of Strafford County, Inc. (Vendor Code 177278-B002)

PO #1056787

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2019	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2020	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2021	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2022	102-500731	Contracts for program services	92204121	\$10,000	\$0	\$10,000
			<b>Subtotal</b>	<b>\$30,000</b>	<b>\$0</b>	<b>\$30,000</b>

Attachment A  
Financial Details

The Mental Health Center for Southern New Hampshire (Vendor Code 174116-R001) PO #1056788

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2019	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2020	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2021	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2022	102-500731	Contracts for program services	92204121	\$10,000	\$0	\$10,000
<b>Subtotal</b>				<b>\$30,000</b>	<b>\$0</b>	<b>\$30,000</b>
<b>Total Mental Health Data Collection</b>				<b>\$300,000</b>	<b>\$0</b>	<b>\$300,000</b>

05-95-92-921010-2053 HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS DEPT OF, HHS: BEHAVIORAL HEALTH DIV, BUR FOR CHILDRENS BEHAVRL HLTH, SYSTEM OF CARE (100% General Funds)

Northern Human Services (Vendor Code 177222-B004) PO #1056782

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92102053	\$4,000	\$0	\$4,000
2019	102-500731	Contracts for program services	92102053	\$0	\$0	\$0
2020	102-500731	Contracts for program services	92102053	\$11,000	\$0	\$11,000
2021	102-500731	Contracts for program services	92102053	\$11,000	\$0	\$11,000
2022	102-500731	Contracts for program services	92102053	\$805,091	\$0	\$805,091
<b>Subtotal</b>				<b>\$831,091</b>	<b>\$0</b>	<b>\$831,091</b>

West Central Services, Inc (Vendor Code 177654-B001) PO #1056774

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92102053	\$0	\$0	\$0
2019	102-500731	Contracts for program services	92102053	\$4,000	\$0	\$4,000
2020	102-500731	Contracts for program services	92102053	\$5,000	\$0	\$5,000
2021	102-500731	Contracts for program services	92102053	\$5,000	\$0	\$5,000
2022	102-500731	Contracts for program services	92102053	\$402,331	\$0	\$402,331
<b>Subtotal</b>				<b>\$416,331</b>	<b>\$0</b>	<b>\$416,331</b>

The Lakes Region Mental Health Center (Vendor Code 154480-B001) PO #1056775

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92102053	\$0	\$0	\$0
2019	102-500731	Contracts for program services	92102053	\$4,000	\$0	\$4,000
2020	102-500731	Contracts for program services	92102053	\$11,000	\$0	\$11,000
2021	102-500731	Contracts for program services	92102053	\$11,000	\$0	\$11,000
2022	102-500731	Contracts for program services	92102053	\$408,331	\$0	\$408,331
<b>Subtotal</b>				<b>\$434,331</b>	<b>\$0</b>	<b>\$434,331</b>

Riverbend Community Mental Health, Inc. (Vendor Code 177192-R001) PO #1056778

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92102053	\$0	\$0	\$0
2019	102-500731	Contracts for program services	92102053	\$4,000	\$0	\$4,000
2020	102-500731	Contracts for program services	92102053	\$151,000	\$0	\$151,000
2021	102-500731	Contracts for program services	92102053	\$151,000	\$0	\$151,000
2022	102-500731	Contracts for program services	92102053	\$1,051,054	\$0	\$1,051,054
<b>Subtotal</b>				<b>\$1,357,054</b>	<b>\$0</b>	<b>\$1,357,054</b>

Monadnock Family Services (Vendor Code 177510-B005) PO #1056779

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92102053	\$0	\$0	\$0
2019	102-500731	Contracts for program services	92102053	\$4,000	\$0	\$4,000
2020	102-500731	Contracts for program services	92102053	\$5,000	\$0	\$5,000
2021	102-500731	Contracts for program services	92102053	\$5,000	\$0	\$5,000
2022	102-500731	Contracts for program services	92102053	\$341,383	\$0	\$341,383
<b>Subtotal</b>				<b>\$355,383</b>	<b>\$0</b>	<b>\$355,383</b>

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Community Council of Nashua, NH (Vendor Code 154112-B001)							PO #1056782
Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget	
2018	102-500731	Contracts for program services	92102053	\$0	\$0	\$0	
2019	102-500731	Contracts for program services	92102053	\$0	\$0	\$0	
2020	102-500731	Contracts for program services	92102053	\$151,000	\$0	\$151,000	
2021	102-500731	Contracts for program services	92102053	\$151,000	\$0	\$151,000	
2022	102-500731	Contracts for program services	92102053	\$1,051,054	\$0	\$1,051,054	
			<b>Subtotal</b>	<b>\$1,353,054</b>	<b>\$0</b>	<b>\$1,353,054</b>	

The Mental Health Center of Greater Manchester (Vendor Code 177184-B001)							PO #1056784
Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget	
2018	102-500731	Contracts for program services	92102053	\$4,000	\$0	\$4,000	
2019	102-500731	Contracts for program services	92102053	\$0	\$0	\$0	
2020	102-500731	Contracts for program services	92102053	\$11,000	\$0	\$11,000	
2021	102-500731	Contracts for program services	92102053	\$11,000	\$0	\$11,000	
2022	102-500731	Contracts for program services	92102053	\$653,326	\$0	\$653,326	
			<b>Subtotal</b>	<b>\$679,326</b>	<b>\$0</b>	<b>\$679,326</b>	

Seacoast Mental Health Center, Inc. (Vendor Code 174089-R001)							PO #1056785
Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget	
2018	102-500731	Contracts for program services	92102053	\$4,000	\$0	\$4,000	
2019	102-500731	Contracts for program services	92102053	\$0	\$0	\$0	
2020	102-500731	Contracts for program services	92102053	\$11,000	\$0	\$11,000	
2021	102-500731	Contracts for program services	92102053	\$11,000	\$0	\$11,000	
2022	102-500731	Contracts for program services	92102053	\$805,091	\$0	\$805,091	
			<b>Subtotal</b>	<b>\$831,091</b>	<b>\$0</b>	<b>\$831,091</b>	

Behavioral Health & Developmental Services of Strafford County, Inc. (Vendor Code 177278-B002)							PO #1056787
Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget	
2018	102-500731	Contracts for program services	92102053	\$0	\$0	\$0	
2019	102-500731	Contracts for program services	92102053	\$4,000	\$0	\$4,000	
2020	102-500731	Contracts for program services	92102053	\$11,000	\$0	\$11,000	
2021	102-500731	Contracts for program services	92102053	\$11,000	\$0	\$11,000	
2022	102-500731	Contracts for program services	92102053	\$408,331	\$0	\$408,331	
			<b>Subtotal</b>	<b>\$434,331</b>	<b>\$0</b>	<b>\$434,331</b>	

The Mental Health Center for Southern New Hampshire (Vendor Code 174116-R001)							PO #1056788
Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget	
2018	102-500731	Contracts for program services	92102053	\$4,000	\$0	\$4,000	
2019	102-500731	Contracts for program services	92102053	\$5,000	\$0	\$5,000	
2020	102-500731	Contracts for program services	92102053	\$131,000	\$0	\$131,000	
2021	102-500731	Contracts for program services	92102053	\$131,000	\$0	\$131,000	
2022	102-500731	Contracts for program services	92102053	\$487,383	\$0	\$487,383	
			<b>Subtotal</b>	<b>\$738,383</b>	<b>\$0</b>	<b>\$738,383</b>	
		<b>Total System of Care</b>		<b>\$7,030,336</b>	<b>\$0</b>	<b>\$7,030,336</b>	

05-96-42-421010-2968 HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS DEPT OF, HHS: HUMAN SERVICES DIV, CHILD PROTECTION, CHILD - FAMILY SERVICES (100% General Funds)

Northern Human Services (Vendor Code 177222-B004)							PO #1056782
Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget	
2018	550-500398	Assessment and Counseling	42105824	\$5,310	\$0	\$5,310	
2019	550-500398	Assessment and Counseling	42105824	\$5,310	\$0	\$5,310	
2020	550-500398	Assessment and Counseling	42105824	\$5,310	\$0	\$5,310	
2021	550-500398	Assessment and Counseling	42105824	\$5,310	\$0	\$5,310	
2022	644-504195	SGFSER SGF SERVICES	42105876	\$5,310	\$0	\$5,310	
			<b>Subtotal</b>	<b>\$26,550</b>	<b>\$0</b>	<b>\$26,550</b>	

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West Central Services, Inc (Vendor Code 177654-B001) PO #1056774

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2019	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2020	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2021	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2022	644-504195	SGFSER SGF SERVICES	42105876	\$1,770	\$0	\$1,770
<b>Subtotal</b>				<b>\$8,850</b>	<b>\$0</b>	<b>\$8,850</b>

The Lakes Region Mental Health Center (Vendor Code 154480-B001) PO #1056775

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2019	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2020	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2021	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2022	644-504195	SGFSER SGF SERVICES	42105876	\$1,770	\$0	\$1,770
<b>Subtotal</b>				<b>\$8,850</b>	<b>\$0</b>	<b>\$8,850</b>

Riverbend Community Mental Health, Inc. (Vendor Code 177192-R001) PO #1056776

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2019	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2020	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2021	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2022	644-504195	SGFSER SGF SERVICES	42105876	\$1,770	\$0	\$1,770
<b>Subtotal</b>				<b>\$8,850</b>	<b>\$0</b>	<b>\$8,850</b>

Monadnock Family Services (Vendor Code 177510-B005) PO #1056779

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2019	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2020	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2021	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2022	644-504195	SGFSER SGF SERVICES	42105876	\$1,770	\$0	\$1,770
<b>Subtotal</b>				<b>\$8,850</b>	<b>\$0</b>	<b>\$8,850</b>

Community Council of Nashua, NH (Vendor Code 154112-B001) PO #1056782

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2019	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2020	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2021	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2022	644-504195	SGFSER SGF SERVICES	42105876	\$1,770	\$0	\$1,770
<b>Subtotal</b>				<b>\$8,850</b>	<b>\$0</b>	<b>\$8,850</b>

The Mental Health Center of Greater Manchester (Vendor Code 177184-B001) PO #1056784

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	550-500398	Assessment and Counseling	42105824	\$3,540	\$0	\$3,540
2019	550-500398	Assessment and Counseling	42105824	\$3,540	\$0	\$3,540
2020	550-500398	Assessment and Counseling	42105824	\$3,540	\$0	\$3,540
2021	550-500398	Assessment and Counseling	42105824	\$3,540	\$0	\$3,540
2022	644-504195	SGFSER SGF SERVICES	42105876	\$3,540	\$0	\$3,540
<b>Subtotal</b>				<b>\$17,700</b>	<b>\$0</b>	<b>\$17,700</b>

Seacoast Mental Health Center, Inc. (Vendor Code 174089-R001) PO #1056785

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2019	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2020	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2021	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770

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2022	044-504195	SGFSER SGF SERVICES	42105876	\$1,770	\$0	\$1,770
			<i>Subtotal</i>	\$8,850	\$0	\$8,850

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Behavioral Health & Developmental Services of Stratford County, Inc. (Vendor Code 177278-B002) PO #1058787

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2019	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2020	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2021	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2022	644-504195	SGFSER SGF SERVICES	42105878	\$1,770	\$0	\$1,770
<b>Subtotal</b>				<b>\$8,850</b>	<b>\$0</b>	<b>\$8,850</b>

The Mental Health Center for Southern New Hampshire (Vendor Code 174116-R001) PO #1056788

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2019	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2020	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2021	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2022	644-504195	SGFSER SGF SERVICES	42105878	\$1,770	\$0	\$1,770
<b>Subtotal</b>				<b>\$8,850</b>	<b>\$0</b>	<b>\$8,850</b>
<b>Total Child - Family Services</b>				<b>\$118,050</b>	<b>\$0</b>	<b>\$118,050</b>

95-86-42-423010-7928 HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS DEPT OF, HHS: HUMAN SERVICES DIV, HOMELESS & HOUSING, PATH GRANT (100% Federal Funds)

Riverbend Community Mental Health, Inc. (Vendor Code 177192-R001) PO #1058778

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	42307150	\$38,250	\$0	\$38,250
2019	102-500731	Contracts for program services	42307150	\$38,250	\$0	\$38,250
2020	102-500731	Contracts for program services	42307150	\$38,234	\$0	\$38,234
2021	102-500731	Contracts for program services	42307150	\$38,234	\$0	\$38,234
2022	102-500731	Contracts for program services	42307150	\$38,234	\$0	\$38,234
<b>Subtotal</b>				<b>\$187,202</b>	<b>\$0</b>	<b>\$187,202</b>

Monadnock Family Services (Vendor Code 177510-B005) PO #1056779

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	42307150	\$37,000	\$0	\$37,000
2019	102-500731	Contracts for program services	42307150	\$37,000	\$0	\$37,000
2020	102-500731	Contracts for program services	42307150	\$33,300	\$0	\$33,300
2021	102-500731	Contracts for program services	42307150	\$33,300	\$0	\$33,300
2022	102-500731	Contracts for program services	42307150	\$33,300	\$0	\$33,300
<b>Subtotal</b>				<b>\$173,900</b>	<b>\$0</b>	<b>\$173,900</b>

Community Council of Nashua, NH (Vendor Code 154112-B001) PO #1056782

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	42307150	\$40,300	\$0	\$40,300
2019	102-500731	Contracts for program services	42307150	\$40,300	\$0	\$40,300
2020	102-500731	Contracts for program services	42307150	\$43,901	\$0	\$43,901
2021	102-500731	Contracts for program services	42307150	\$43,901	\$0	\$43,901
2022	102-500731	Contracts for program services	42307150	\$43,901	\$0	\$43,901
<b>Subtotal</b>				<b>\$212,303</b>	<b>\$0</b>	<b>\$212,303</b>

The Mental Health Center of Greater Manchester (Vendor Code 177184-B001) PO #1056784

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	42307150	\$40,121	\$0	\$40,121
2019	102-500731	Contracts for program services	42307150	\$40,121	\$0	\$40,121
2020	102-500731	Contracts for program services	42307150	\$43,725	\$0	\$43,725
2021	102-500731	Contracts for program services	42307150	\$43,725	\$0	\$43,725
2022	102-500731	Contracts for program services	42307150	\$43,725	\$0	\$43,725
<b>Subtotal</b>				<b>\$211,417</b>	<b>\$0</b>	<b>\$211,417</b>

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Seacoast Mental Health Center, Inc. (Vendor Code 174089-R001) PO #1058785

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	42307150	\$25,000	\$0	\$25,000
2019	102-500731	Contracts for program services	42307150	\$25,000	\$0	\$25,000
2020	102-500731	Contracts for program services	42307150	\$38,234	\$0	\$38,234
2021	102-500731	Contracts for program services	42307150	\$38,234	\$0	\$38,234
2022	102-500731	Contracts for program services	42307150	\$38,234	\$0	\$38,234
<b>Subtotal</b>				<b>\$184,702</b>	<b>\$0</b>	<b>\$184,702</b>

The Mental Health Center for Southern New Hampshire (Vendor Code 174118-R001) PO #1058788

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	42307150	\$29,500	\$0	\$29,500
2019	102-500731	Contracts for program services	42307150	\$29,500	\$0	\$29,500
2020	102-500731	Contracts for program services	42307150	\$38,234	\$0	\$38,234
2021	102-500731	Contracts for program services	42307150	\$38,234	\$0	\$38,234
2022	102-500731	Contracts for program services	42307150	\$38,234	\$0	\$38,234
<b>Subtotal</b>				<b>\$173,702</b>	<b>\$0</b>	<b>\$173,702</b>
<b>Total PATH GRANT</b>				<b>\$1,123,228</b>	<b>\$0</b>	<b>\$1,123,228</b>

05-95-92-920810-3380 HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS DEPT OF, HHS: BEHAVIORAL HEALTH DIV, BUREAU OF DRUG & ALCOHOL SVCS, PREVENTION SERVICES (97% Federal Funds, 3% General Funds)

Seacoast Mental Health Center (Vendor Code 174089-R001) PO #1058785

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92058502	\$70,000	\$0	\$70,000
2019	102-500731	Contracts for program services	92058502	\$70,000	\$0	\$70,000
2020	102-500731	Contracts for program services	92057502	\$70,000	\$0	\$70,000
2021	102-500731	Contracts for program services	92057502	\$70,000	\$0	\$70,000
2022	102-500731	Contracts for program services	92057502	\$70,000	\$0	\$70,000
<b>Subtotal</b>				<b>\$350,000</b>	<b>\$0</b>	<b>\$350,000</b>
<b>Total BDAS</b>				<b>\$350,000</b>	<b>\$0</b>	<b>\$350,000</b>

05-95-49-481010-8917 HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS DEPT OF, HHS: ELDERLY & ADULT SVCS DIV, GRANTS TO LOCALS, HEALTH PROMOTION CONTRACTS (100% Federal Funds)

Seacoast Mental Health Center (Vendor Code 174089-R001) PO #1058785

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	48108462	\$35,000	\$0	\$35,000
2019	102-500731	Contracts for program services	48108462	\$35,000	\$0	\$35,000
2020	102-500731	Contracts for program services	48108462	\$35,000	\$0	\$35,000
2021	102-500731	Contracts for program services	48108462	\$35,000	\$0	\$35,000
2022	102-500731	Contracts for program services	48108462	\$35,000	\$0	\$35,000
<b>Subtotal</b>				<b>\$175,000</b>	<b>\$0</b>	<b>\$175,000</b>
<b>Total BEAS</b>				<b>\$175,000</b>	<b>\$0</b>	<b>\$175,000</b>

05-95-49-490610-2985 HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS DEPT OF, HHS: COMM-BASED CARE SVCS DIV, COMMUNITY BASED CARE SERVICES, BALANCE INCENTIVE PROGRAM BIP (100% Federal Funds)

Northern Human Services (Vendor Code 177222-B004) PO #1058782

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	49053318	\$0	\$0	\$0
2019	102-500731	Contracts for program services	49053318	\$0	\$0	\$0
2020	102-500731	Contracts for program services	49053318	\$132,123	\$0	\$132,123
2021	102-500731	Contracts for program services	49053318	\$0	\$0	\$0
2022	102-500731	Contracts for program services	49053318	\$0	\$0	\$0
<b>Subtotal</b>				<b>\$132,123</b>	<b>\$0</b>	<b>\$132,123</b>
<b>Total Balance Incentive Program</b>				<b>\$132,123</b>	<b>\$0</b>	<b>\$132,123</b>

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05-95-02-022010-2340 HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS DEPT OF, HHS: BEHAVIORAL HEALTH DIV, BUREAU OF MENTAL HEALTH SERVICES, PROHEALTH NH GRANT (100% Federal Funds)

Community Council of Nashua, NH (Vendor Code 154112-B001) PO #1056782

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92202340	\$0	\$0	\$0
2019	102-500731	Contracts for program services	92202340	\$0	\$0	\$0
2020	102-500731	Contracts for program services	92202340	\$0	\$0	\$0
2021	102-500731	Contracts for program services	92202340	\$0	\$0	\$0
2022	074-500585	Grants for Pub Asst and Relief	92202340	\$816,574	\$0	\$816,574
<b>Subtotal</b>				<b>\$816,574</b>	<b>\$0</b>	<b>\$816,574</b>

The Mental Health Center of Greater Manchester (Vendor Code 177184-B001) PO #1056784

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92202340	\$0	\$0	\$0
2019	102-500731	Contracts for program services	92202340	\$0	\$0	\$0
2020	102-500731	Contracts for program services	92202340	\$0	\$0	\$0
2021	102-500731	Contracts for program services	92202340	\$0	\$0	\$0
2022	074-500585	Grants for Pub Asst and Relief	92202340	\$570,592	\$0	\$570,592
<b>Subtotal</b>				<b>\$570,592</b>	<b>\$0</b>	<b>\$570,592</b>

Behavioral Health & Developmental Services of Stratford County, Inc. (Vendor Code 177278-B002) PO #1056787

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92202340	\$0	\$0	\$0
2019	102-500731	Contracts for program services	92202340	\$0	\$0	\$0
2020	102-500731	Contracts for program services	92202340	\$0	\$0	\$0
2021	102-500731	Contracts for program services	92202340	\$0	\$0	\$0
2022	074-500585	Grants for Pub Asst and Relief	92202340	\$468,428	\$0	\$468,428
<b>Subtotal</b>				<b>\$468,428</b>	<b>\$0</b>	<b>\$468,428</b>
<b>Total PROHEALTH NH GRANT</b>				<b>\$1,655,694</b>	<b>\$0</b>	<b>\$1,655,694</b>

Amendment Total Price for All Vendors \$62,369,907 \$0 \$62,369,907



**State of New Hampshire  
Department of Health and Human Services  
Amendment #3**

This Amendment to the Mental Health Services contract is by and between the State of New Hampshire, Department of Health and Human Services ("State" or "Department") and Behavioral Health & Developmental Services of Strafford County, Inc. d/b/a Community Partners of Strafford County ("the Contractor").

WHEREAS, pursuant to an agreement (the "Contract") approved by the Governor and Executive Council on June 21, 2017 (Late Item A), as amended on June 19, 2019, (Item #29), and June 30, 2021 (Item #21), the Contractor agreed to perform certain services based upon the terms and conditions specified in the Contract as amended and in consideration of certain sums specified; and

WHEREAS, pursuant to Form P-37, General Provisions, Paragraph 18, the Contract may be amended upon written agreement of the parties and approval from the Governor and Executive Council; and

WHEREAS, the parties agree to extend the term of the agreement, increase the price limitation, or modify the scope of services to support continued delivery of these services; and

NOW THEREFORE, in consideration of the foregoing and the mutual covenants and conditions contained in the Contract and set forth herein, the parties hereto agree to amend as follows:

1. Modify Exhibit A, Amendment #2, Scope of Services, by deleting all text in Section 15; Supported Housing, and replacing it to read:

15. Reserved

All terms and conditions of the Contract and prior amendments not modified by this Amendment remain in full force and effect. This Amendment shall be effective upon the date of Governor and Executive Council approval.

IN WITNESS WHEREOF, the parties have set their hands as of the date written below,

State of New Hampshire  
Department of Health and Human Services

12/21/2021

Date

DocuSigned by:

*Katja S. Fox*

Name: katja s. Fox

Title: Director

Behavioral Health & Developmental Services  
of Strafford County, Inc. d/b/a Community Partners  
of Strafford County

12/20/2021

Date

DocuSigned by:

*Wayne Goss*

Name: Wayne Goss

Title: President

The preceding Amendment, having been reviewed by this office, is approved as to form, substance, and execution.

OFFICE OF THE ATTORNEY GENERAL

12/21/2021

Date

DocuSigned by:  
*Robyn Guarino*

Name: Robyn Guarino

Title: Attorney

I hereby certify that the foregoing Amendment was approved by the Governor and Executive Council of the State of New Hampshire at the Meeting on: \_\_\_\_\_ (date of meeting)

OFFICE OF THE SECRETARY OF STATE

Date

Name:

Title:



Lori A. Shibanette  
Commissioner

Katja S. Fox  
Director

21  
man

**STATE OF NEW HAMPSHIRE**  
**DEPARTMENT OF HEALTH AND HUMAN SERVICES**  
***DIVISION FOR BEHAVIORAL HEALTH***

129 PLEASANT STREET, CONCORD, NH 03301  
603-271-9544 1-800-852-3345 Ext. 9544  
Fax: 603-271-4332 TDD Access: 1-800-735-2964 www.dhhs.nh.gov

June 11, 2021

His Excellency, Governor Christopher T. Sununu  
and the Honorable Council  
State House  
Concord, New Hampshire 03301

**REQUESTED ACTION**

Authorize the Department of Health and Human Services, Division for Behavioral Health, to enter into **Sole Source** amendments to existing contracts with the vendors listed below to provide community mental health services, including statewide mobile crisis services, by increasing the total price limitation by \$24,517,006 from \$27,852,901 to \$52,369,907 and by extending the completion dates from June 30, 2021 to June 30, 2022, effective June 30, 2021, upon Governor and Council approval. 90% General Funds. 10% Federal Funds.

The individual contracts were approved by Governor and Council as specified in the table below.

Vendor Name	Vendor Code	Area Served	Current Amount	Increase (Decrease)	Revised Amount	G&C Approval
Northern Human Services	177222-B001	Conway	\$2,354,431	\$2,122,949	\$4,477,380	O: 6/21/17, Late Item A A1: 6/19/19, #29 A2: 2/19/20, #12
West Central Services, Inc. DBA West Central Behavioral Health	177654-B001	Lebanon	\$1,401,218	\$1,599,988	\$3,001,206	O: 6/21/17, Late Item A A1: 6/19/19, #29
Lakes Region Mental Health Center, Inc. DBA Genesis Behavioral Health	154480-B001	Laconia	\$1,447,650	\$1,840,164	\$3,287,814	O: 6/21/17, Late Item A A1: 6/19/19, #29
Riverbend Community Mental Health, Inc.	177192-R001	Concord	\$1,810,770	\$2,717,609	\$4,528,379	O: 6/21/17, Late Item A A1: 6/19/19, #29
Monadnock Family Services	177510-B005	Keene	\$1,702,040	\$1,566,943	\$3,268,983	O: 6/21/17, Late Item A A1: 6/19/19, #29

His Excellency, Governor Christopher T. Sununu  
and the Honorable Council  
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Community Council of Nashua, NH DBA Greater Nashua Mental Health Center at Community Council	154112- B001	Nashua	\$5,262,612	\$4,434,642	\$9,697,254	O: 6/21/17, Late Item A A1: 9/13/2019, #15. A2: 12/19/18 #19. A3: 6/19/19, #29
The Mental Health Center of Greater Manchester, Inc.	177184- B001	Manchester	\$6,897,278	\$3,869,734	\$10,767,012	O: 6/21/17, Late Item A A1: 6/19/19, #29
Seacoast Mental Health Center, Inc.	174089- R001	Portsmouth	\$3,668,718	\$2,113,760	\$5,782,478	O: 6/21/17, Late Item A A1: 6/19/19, #29
Behavioral Health & Developmental Svs of Strafford County, Inc. DBA Community Partners of Strafford County	177278- B002	Dover	\$1,389,362	\$2,293,625	\$3,682,987	O: 6/21/17, Late Item A A1: 6/19/19, #29
The Mental Health Center for Southern New Hampshire DBA CLM Center for Life Management	174118- R001	Derry	\$1,918,822	\$1,957,592	\$3,876,414	O: 6/21/17, Late Item A A1: 9/20/18, #21 A2: 6/19/19, #29
		<b>Total:</b>	<b>\$27,852,901</b>	<b>\$24,517,006</b>	<b>\$52,369,907</b>	

Funds are available in the following accounts for State Fiscal Year 2021, and are anticipated to be available in State Fiscal Year 2022, upon the availability and continued appropriation of funds in the future operating budget, with the authority to adjust budget line items within the price limitation and encumbrances between state fiscal years through the Budget Office, if needed and justified.

#### EXPLANATION

This request is **Sole Source** because the Department is seeking to extend the contracts beyond the current completion dates and there are no renewal options available. The Department contracts for these services through the community mental health centers, which are designated by the Department to serve the towns and cities within a designated geographic region, as outlined in the NH Revised Statutes Annotated (RSA) 135-C, and NH Administrative Rule He-M 403.

His Excellency, Governor Christopher T. Sununu  
and the Honorable Council  
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The purpose of this request is to continue providing and expand upon community mental health services for individuals in New Hampshire. Community mental health centers provide community-based mental health services to adults, children, and families to build resiliency, promote recovery, reduce inpatient hospital utilizations, and improve community tenure.

The populations served include children with Serious Emotional Disturbances and adults with Severe Mental Illness/Severe and Persistent Mental Illness, including individuals with Severe/Severe and Persistent Mental Illness with Low Service Utilization (LU) per He-M 401 Eligibility Determination and Individual Service Planning. Approximately 43,000 adults, children and families will be served from June 30, 2021 to June 30, 2022.

The Contractors will continue to provide Emergency Services, Individual and Group Psychotherapy, Targeted Case Management, Medication Services, Functional Support Services, Illness Management and Recovery, Evidenced Based Supported Employment, Assertive Community Treatment, Projects for Assistance in Transition from Homelessness, wraparound services for children, Community Residential Services, and Acute Care Services to individuals experiencing psychiatric emergencies while awaiting admission to a Designated Receiving Facility. All contracts include provisions for Mental Health Services required per NH RSA 135-C and with State Regulations applicable to the mental health system as outlined in He-M 400, as well as in compliance with the Community Mental Health Agreement (CMHA).

These services are provided to individuals enrolled in the State Medicaid plan as well as non-Medicaid and uninsured children, adults, and families. The Contractors will seek reimbursement for Medicaid services through agreements with the contracted Managed Care Organizations, through Medicaid fee-for-service and third part insurance payers. The contracts do not include funding for Medicaid reimbursement.

These amendments also included the following modifications to the scopes of services:

- Inclusion of statewide integrated mobile crisis response teams in crisis services. Currently only three regions (Regions 4, 6 & 7) operate mobile crisis response teams for adults with mental illness. All ten (10) community mental health centers will enhance their crisis services to ensure delivery of integrated mobile crisis response services to individuals experiencing a mental health and/or substance use crisis;
- Addition of six (6) supported housing beds in each region to expand the availability of supported housing options statewide;
- Expansion of First Episode Psychosis/Early Serious Mental Illness (FEP-ESMI) services. Currently only Region 6 holds provisions for FEP-ESMI programming. These programs provide evidence-based Coordinated Specialty Care for the treatment of FEP-ESMI utilizing early intervention for individuals age thirteen (13) to thirty-five (35) experiencing a first episode of mental illness. The expansion includes three (3) additional teams in Regions 5, 8, & 10;
- Expansion of deaf and hard of hearing services provided by Region 6, including increased opportunities for collaboration with other services providers statewide and the provision of consultative services in the treatment planning process for individuals who are deaf and/or hard of hearing;
- Addition of Statewide Work Incentives Counseling to include one (1) full-time equivalent Work Incentives Counselor in each of the ten (10) regions to support individuals in meeting employment related goals by providing comprehensive benefits counseling, supporting engagement in Supported Employment and improving collaboration with the Division of Vocational Rehabilitation;

His Excellency, Governor Christopher T. Sununu  
and the Honorable Council  
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- Inclusion of System of Care Activities with the Department of Education to develop a system of support for behavioral health within school districts in targeted regions;
- Inclusion of Pro-Health Services in Regions 6, 7 & 9. These services provide integrated medical and mental health services to individuals aged sixteen (16) through thirty-five (35) through FQHC primary care services co-located in the mental health center; and
- Inclusion of a specialty residential program in Region 9, which provides three (3) beds for individuals age eighteen (18) years and older who are dually diagnosed with a severe mental illness and developmental disability and/or acquired brain disorder.

The Department will monitor contracted services by:

- Ensuring quality assurance by conducting performance reviews and utilization reviews as determined to be necessary and appropriate based on applicable licensing, certifications and service provisions.
- Conducting quarterly meetings to review submitted quarterly data and reports to identify ongoing programmatic improvements.
- Reviewing monthly Financial Statements provided by the Contractors for ongoing evaluation of the programs fiscal integrity.

Should the Governor and Executive Council not authorize this request, approximately 43,000 adults, children and families in the state will not have access to critical community mental health services as required by NH RSA 135-C:13. As a result these individuals may experience an increase in symptoms causing them to seek more costly services at hospital emergency departments due to risk of harm to themselves or others and may have increased contact with law enforcement, correctional programs, or primary care physicians, none of which have the necessary services or supports available to provide necessary assistance. Lack of these services may also increase the likelihood of inpatient hospitalizations and death by suicide.

Area served: Statewide

Source of Funds: CFDA 93.778 FAIN #05-1505NHBIPP, CFDA 93.150 FAINX06SM083717-01, CFDA 93.958, FAINB09SM083816 and FAINB09SM083987, CFDA#93.243 FAINH79SM080245, CFDA#93.959 FAINTI083484

The Department will request General Funds in the event that Federal Funds are no longer available and services are still needed.

Respectfully submitted,



Lori A. Shibinette  
Commissioner

Attachment A  
Financial Details

05-95-92-922010-4117 HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS DEPT OF, HHS: BEHAVIORAL HEALTH DIV, BUREAU OF MENTAL HEALTH SERVICES, CMH PROGRAM SUPPORT (100% General Funds)

Northern Human Services (Vendor Code 177222-B004) PO #1056762

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92204117	\$379,249	\$0	\$379,249
2019	102-500731	Contracts for program services	92204117	\$469,249	\$0	\$469,249
2020	102-500731	Contracts for program services	92204117	\$645,304	\$0	\$645,304
2021	102-500731	Contracts for program services	92204117	\$661,266	\$67,180	\$748,446
2022	102-500731	Contracts for program services	92204117	\$0	\$1,415,368	\$1,415,368
<b>Subtotal</b>				<b>\$2,155,068</b>	<b>\$1,502,548</b>	<b>\$3,657,616</b>

West Central Services, Inc (Vendor Code 177654-B001) PO #1056774

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92204117	\$322,191	\$0	\$322,191
2019	102-500731	Contracts for program services	92204117	\$412,191	\$0	\$412,191
2020	102-500731	Contracts for program services	92204117	\$312,878	\$0	\$312,878
2021	102-500731	Contracts for program services	92204117	\$312,878	\$64,324	\$377,202
2022	102-500731	Contracts for program services	92204117	\$0	\$1,121,563	\$1,121,563
<b>Subtotal</b>				<b>\$1,360,138</b>	<b>\$1,185,887</b>	<b>\$2,546,025</b>

The Lakes Region Mental Health Center (Vendor Code 154480-B001) PO #1056775

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92204117	\$328,115	\$0	\$328,115
2019	102-500731	Contracts for program services	92204117	\$418,115	\$0	\$418,115
2020	102-500731	Contracts for program services	92204117	\$324,170	\$0	\$324,170
2021	102-500731	Contracts for program services	92204117	\$324,170	\$293,500	\$617,670
2022	102-500731	Contracts for program services	92204117	\$0	\$1,126,563	\$1,126,563
<b>Subtotal</b>				<b>\$1,394,570</b>	<b>\$1,420,063</b>	<b>\$2,814,633</b>

Riverbend Community Mental Health, Inc. (Vendor Code 177192-R001) PO #1056778

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92204117	\$381,653	\$0	\$381,653
2019	102-500731	Contracts for program services	92204117	\$471,653	\$0	\$471,653
2020	102-500731	Contracts for program services	92204117	\$237,708	\$0	\$237,708
2021	102-500731	Contracts for program services	92204117	\$237,708	\$0	\$237,708
2022	102-500731	Contracts for program services	92204117	\$0	\$1,816,551	\$1,816,551
<b>Subtotal</b>				<b>\$1,328,722</b>	<b>\$1,816,551</b>	<b>\$2,945,273</b>

Monadnock Family Services (Vendor Code 177510-B005) PO #1056779

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92204117	\$357,590	\$0	\$357,590
2019	102-500731	Contracts for program services	92204117	\$447,590	\$0	\$447,590
2020	102-500731	Contracts for program services	92204117	\$357,590	\$0	\$357,590
2021	102-500731	Contracts for program services	92204117	\$357,590	\$69,885	\$427,475
2022	102-500731	Contracts for program services	92204117	\$0	\$999,625	\$999,625
<b>Subtotal</b>				<b>\$1,520,360</b>	<b>\$1,069,510</b>	<b>\$2,589,870</b>

Community Council of Nashua, NH (Vendor Code 154112-B001) PO #1056782

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92204117	\$1,183,799	\$0	\$1,183,799
2019	102-500731	Contracts for program services	92204117	\$1,273,799	\$0	\$1,273,799
2020	102-500731	Contracts for program services	92204117	\$1,039,854	\$0	\$1,039,854
2021	102-500731	Contracts for program services	92204117	\$1,039,854	\$286,848	\$1,326,702
2022	102-500731	Contracts for program services	92204117	\$0	\$2,364,495	\$2,364,495
<b>Subtotal</b>				<b>\$4,537,306</b>	<b>\$2,651,343</b>	<b>\$7,188,649</b>



Attachment A  
Financial Details

The Mental Health Center of Greater Manchester (Vendor Code 177184-B001) PO #1056784

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92204117	\$1,646,829	\$0	\$1,646,829
2019	102-500731	Contracts for program services	92204117	\$1,736,829	\$0	\$1,736,829
2020	102-500731	Contracts for program services	92204117	\$1,642,884	\$0	\$1,642,884
2021	102-500731	Contracts for program services	92204117	\$1,642,884	\$0	\$1,642,884
2022	102-500731	Contracts for program services	92204117	\$0	\$2,588,551	\$2,588,551
			<b>Subtotal</b>	<b>\$6,669,428</b>	<b>\$2,588,551</b>	<b>\$9,257,977</b>

Seacoast Mental Health Center, Inc. (Vendor Code 174089-R001) PO #1056785

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92204117	\$746,765	\$0	\$746,765
2019	102-500731	Contracts for program services	92204117	\$836,765	\$0	\$836,765
2020	102-500731	Contracts for program services	92204117	\$742,820	\$0	\$742,820
2021	102-500731	Contracts for program services	92204117	\$742,820	\$103,040	\$845,860
2022	102-500731	Contracts for program services	92204117	\$0	\$1,139,625	\$1,139,625
			<b>Subtotal</b>	<b>\$3,069,170</b>	<b>\$1,242,665</b>	<b>\$4,311,835</b>

Behavioral Health & Developmental Services of Strafford County, Inc. (Vendor Code 177278-B002) PO #1056787

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92204117	\$313,543	\$0	\$313,543
2019	102-500731	Contracts for program services	92204117	\$403,543	\$0	\$403,543
2020	102-500731	Contracts for program services	92204117	\$309,598	\$0	\$309,598
2021	102-500731	Contracts for program services	92204117	\$309,598	\$108,000	\$417,598
2022	102-500731	Contracts for program services	92204117	\$0	\$1,297,096	\$1,297,096
			<b>Subtotal</b>	<b>\$1,336,282</b>	<b>\$1,405,096</b>	<b>\$2,741,378</b>

The Mental Health Center for Southern New Hampshire (Vendor Code 174116-R001) PO #1056788

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92204117	\$350,791	\$0	\$350,791
2019	102-500731	Contracts for program services	92204117	\$440,791	\$0	\$440,791
2020	102-500731	Contracts for program services	92204117	\$346,846	\$0	\$346,846
2021	102-500731	Contracts for program services	92204117	\$346,846	\$322,000	\$668,846
2022	102-500731	Contracts for program services	92204117	\$0	\$999,625	\$999,625
			<b>Subtotal</b>	<b>\$1,485,274</b>	<b>\$1,321,625</b>	<b>\$2,806,899</b>
<b>Total CMH Program Support</b>				<b>\$24,858,316</b>	<b>\$16,003,839</b>	<b>\$40,862,155</b>

05-95-92-922010-4120 HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS DEPT OF, HHS: BEHAVIORAL HEALTH DIV, BUREAU OF MENTAL HEALTH SERVICES, MENTAL HEALTH BLOCK GRANT (100% Federal Funds)

Monadnock Family Services (Vendor Code 177510-B005) PO #1056779

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92224120	\$0	\$0	\$0
2019	102-500731	Contracts for program services	92224120	\$0	\$0	\$0
2020	102-500731	Contracts for program services	92224120	\$0	\$0	\$0
2021	102-500731	Contracts for program services	92224120	\$0	\$0	\$0
2022	074-500585	Grants for Pub Asst and Relief	92224120/ 92244120	\$0	\$111,000	\$111,000
			<b>Subtotal</b>	<b>\$0</b>	<b>\$111,000</b>	<b>\$111,000</b>

Community Council of Nashua, NH (Vendor Code 154112-B001) PO #1056782

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92224120	\$84,000	\$0	\$84,000
2019	102-500731	Contracts for program services	92224120	\$21,500	\$0	\$21,500
2020	102-500731	Contracts for program services	92224120	\$61,162	\$0	\$61,162
2021	102-500731	Contracts for program services	92224120	\$61,162	\$0	\$61,162
2022	074-500585	Grants for Pub Asst and Relief	92224120	\$0	\$60,000	\$60,000
			<b>Subtotal</b>	<b>\$227,824</b>	<b>\$60,000</b>	<b>\$287,824</b>

Attachment A  
Financial Details

Seacoast Mental Health Center, Inc. (Vendor Code 174089-R001)

PO #1056785

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92224120	\$0	\$0	\$0
2019	102-500731	Contracts for program services	92224120	\$0	\$0	\$0
2020	102-500731	Contracts for program services	92224120	\$0	\$0	\$0
2021	102-500731	Contracts for program services	92224120	\$0	\$0	\$0
2022	074-500585	Grants for Pub Asst and Relief	92224120 / 92244120	\$0	\$111,000	\$111,000
<b>Subtotal</b>				\$0	\$111,000	\$111,000

The Mental Health Center for Southern New Hampshire (Vendor Code 174118-R001)

PO #1056788

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92224120	\$0	\$0	\$0
2019	102-500731	Contracts for program services	92224120	\$0	\$0	\$0
2020	102-500731	Contracts for program services	92224120	\$0	\$0	\$0
2021	102-500731	Contracts for program services	92224120	\$0	\$0	\$0
2022	074-500585	Grants for Pub Asst and Relief	92224120 / 92244120	\$0	\$118,600	\$118,600
<b>Subtotal</b>				\$0	\$118,600	\$118,600
<b>Total Mental Health Block Grant</b>				<b>\$227,824</b>	<b>\$400,600</b>	<b>\$628,424</b>

05-95-92-922010-4121 HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS DEPT OF, HHS: BEHAVIORAL HEALTH DIV, BUREAU OF MENTAL HEALTH SERVICES, MENTAL HEALTH DATA COLLECTION (100% Federal Funds)

Northern Human Services (Vendor Code 177222-B004)

PO #1056782

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2019	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2020	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2021	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2022	102-500731	Contracts for program services	92204121	\$0	\$10,000	\$10,000
<b>Subtotal</b>				\$20,000	\$10,000	\$30,000

West Central Services, Inc (Vendor Code 177654-B001)

PO #1056774

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2019	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2020	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2021	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2022	102-500731	Contracts for program services	92204121	\$0	\$10,000	\$10,000
<b>Subtotal</b>				\$20,000	\$10,000	\$30,000

The Lakes Region Mental Health Center (Vendor Code 154480-B001)

PO #1056775

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2019	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2020	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2021	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2022	102-500731	Contracts for program services	92204121	\$0	\$10,000	\$10,000
<b>Subtotal</b>				\$20,000	\$10,000	\$30,000

Riverbend Community Mental Health, Inc. (Vendor Code 177192-R001)

PO #1056778

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2019	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2020	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2021	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2022	102-500731	Contracts for program services	92204121	\$0	\$10,000	\$10,000
<b>Subtotal</b>				\$20,000	\$10,000	\$30,000

Attachment A  
Financial Details

Monadnock Family Services (Vendor Code 177510-B005)

PO #1056779

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2019	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2020	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2021	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2022	102-500731	Contracts for program services	92204121	\$0	\$10,000	\$10,000
<b>Subtotal</b>				\$20,000	\$10,000	\$30,000

Community Council of Nashua, NH (Vendor Code 154112-B001)

PO #1056782

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2019	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2020	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2021	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2022	102-500731	Contracts for program services	92204121	\$0	\$10,000	\$10,000
<b>Subtotal</b>				\$20,000	\$10,000	\$30,000

The Mental Health Center of Greater Manchester (Vendor Code 177184-B001)

PO #1056784

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2019	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2020	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2021	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2022	102-500731	Contracts for program services	92204121	\$0	\$10,000	\$10,000
<b>Subtotal</b>				\$20,000	\$10,000	\$30,000

Seacoast Mental Health Center, Inc. (Vendor Code 174089-R001)

PO #1056785

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2019	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2020	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2021	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2022	102-500731	Contracts for program services	92204121	\$0	\$10,000	\$10,000
<b>Subtotal</b>				\$20,000	\$10,000	\$30,000

Behavioral Health & Developmental Services of Strafford County, Inc. (Vendor Code 177278-B002)

PO #1056787

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2019	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2020	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2021	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2022	102-500731	Contracts for program services	92204121	\$0	\$10,000	\$10,000
<b>Subtotal</b>				\$20,000	\$10,000	\$30,000

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The Mental Health Center for Southern New Hampshire (Vendor Code 174116-R001)

PO #1056788

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2019	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2020	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2021	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2022	102-500731	Contracts for program services	92204121	\$0	\$10,000	\$10,000
<b>Subtotal</b>				\$20,000	\$10,000	\$30,000
<b>Total Mental Health Data Collection</b>				<b>\$200,000</b>	<b>\$100,000</b>	<b>\$300,000</b>

05-95-92-921010-2053 HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS DEPT OF, HHS: BEHAVIORAL HEALTH DIV, BUR FOR CHILDRENS BEHAVRL HLTH, SYSTEM OF CARE (100% General Funds)

Northern Human Services (Vendor Code 177222-B004)

PO #1056762

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92102053	\$4,000	\$0	\$4,000
2019	102-500731	Contracts for program services	92102053	\$0	\$0	\$0
2020	102-500731	Contracts for program services	92102053	\$11,000	\$0	\$11,000
2021	102-500731	Contracts for program services	92102053	\$11,000	\$0	\$11,000
2022	102-500731	Contracts for program services	92102053	\$0	\$605,091	\$605,091
<b>Subtotal</b>				\$28,000	\$605,091	\$631,091

West Central Services, Inc (Vendor Code 177654-B001)

PO #1056774

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92102053	\$0	\$0	\$0
2019	102-500731	Contracts for program services	92102053	\$4,000	\$0	\$4,000
2020	102-500731	Contracts for program services	92102053	\$5,000	\$0	\$5,000
2021	102-500731	Contracts for program services	92102053	\$5,000	\$0	\$5,000
2022	102-500731	Contracts for program services	92102053	\$0	\$402,331	\$402,331
<b>Subtotal</b>				\$14,000	\$402,331	\$416,331

The Lakes Region Mental Health Center (Vendor Code 154480-B001)

PO #1056775

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92102053	\$0	\$0	\$0
2019	102-500731	Contracts for program services	92102053	\$4,000	\$0	\$4,000
2020	102-500731	Contracts for program services	92102053	\$11,000	\$0	\$11,000
2021	102-500731	Contracts for program services	92102053	\$11,000	\$0	\$11,000
2022	102-500731	Contracts for program services	92102053	\$0	\$408,331	\$408,331
<b>Subtotal</b>				\$26,000	\$408,331	\$434,331

Riverbend Community Mental Health, Inc. (Vendor Code 177192-R001)

PO #1056778

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92102053	\$0	\$0	\$0
2019	102-500731	Contracts for program services	92102053	\$4,000	\$0	\$4,000
2020	102-500731	Contracts for program services	92102053	\$151,000	\$0	\$151,000
2021	102-500731	Contracts for program services	92102053	\$151,000	\$0	\$151,000
2022	102-500731	Contracts for program services	92102053	\$0	\$1,051,054	\$1,051,054
<b>Subtotal</b>				\$306,000	\$1,051,054	\$1,357,054

Monadnock Family Services (Vendor Code 177510-B005)

PO #1056779

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92102053	\$0	\$0	\$0
2019	102-500731	Contracts for program services	92102053	\$4,000	\$0	\$4,000
2020	102-500731	Contracts for program services	92102053	\$5,000	\$0	\$5,000
2021	102-500731	Contracts for program services	92102053	\$5,000	\$0	\$5,000
2022	102-500731	Contracts for program services	92102053	\$0	\$341,363	\$341,363
<b>Subtotal</b>				\$14,000	\$341,363	\$355,363

Attachment A  
Financial Details

Community Council of Nashua, NH (Vendor Code 154112-B001) PO #1056782

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92102053	\$0	\$0	\$0
2019	102-500731	Contracts for program services	92102053	\$0	\$0	\$0
2020	102-500731	Contracts for program services	92102053	\$151,000	\$0	\$151,000
2021	102-500731	Contracts for program services	92102053	\$151,000	\$0	\$151,000
2022	102-500731	Contracts for program services	92102053	\$0	\$1,051,054	\$1,051,054
<b>Subtotal</b>				<b>\$302,000</b>	<b>\$1,051,054</b>	<b>\$1,353,054</b>

The Mental Health Center of Greater Manchester (Vendor Code 177184-B001) PO #1056784

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92102053	\$4,000	\$0	\$4,000
2019	102-500731	Contracts for program services	92102053	\$0	\$0	\$0
2020	102-500731	Contracts for program services	92102053	\$11,000	\$0	\$11,000
2021	102-500731	Contracts for program services	92102053	\$11,000	\$0	\$11,000
2022	102-500731	Contracts for program services	92102053	\$0	\$653,326	\$653,326
<b>Subtotal</b>				<b>\$26,000</b>	<b>\$653,326</b>	<b>\$679,326</b>

Seacoast Mental Health Center, Inc. (Vendor Code 174089-R001) PO #1056785

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92102053	\$4,000	\$0	\$4,000
2019	102-500731	Contracts for program services	92102053	\$0	\$0	\$0
2020	102-500731	Contracts for program services	92102053	\$11,000	\$0	\$11,000
2021	102-500731	Contracts for program services	92102053	\$11,000	\$0	\$11,000
2022	102-500731	Contracts for program services	92102053	\$0	\$605,091	\$605,091
<b>Subtotal</b>				<b>\$26,000</b>	<b>\$605,091</b>	<b>\$631,091</b>

Behavioral Health & Developmental Services of Strafford County, Inc. (Vendor Code 177278-B002) PO #1056787

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92102053	\$0	\$0	\$0
2019	102-500731	Contracts for program services	92102053	\$4,000	\$0	\$4,000
2020	102-500731	Contracts for program services	92102053	\$11,000	\$0	\$11,000
2021	102-500731	Contracts for program services	92102053	\$11,000	\$0	\$11,000
2022	102-500731	Contracts for program services	92102053	\$0	\$408,331	\$408,331
<b>Subtotal</b>				<b>\$26,000</b>	<b>\$408,331</b>	<b>\$434,331</b>

The Mental Health Center for Southern New Hampshire (Vendor Code 174116-R001) PO #1056788

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92102053	\$4,000	\$0	\$4,000
2019	102-500731	Contracts for program services	92102053	\$5,000	\$0	\$5,000
2020	102-500731	Contracts for program services	92102053	\$131,000	\$0	\$131,000
2021	102-500731	Contracts for program services	92102053	\$131,000	\$0	\$131,000
2022	102-500731	Contracts for program services	92102053	\$0	\$467,363	\$467,363
<b>Subtotal</b>				<b>\$271,000</b>	<b>\$467,363</b>	<b>\$738,363</b>
<b>Total System of Care</b>				<b>\$1,037,000</b>	<b>\$5,993,335</b>	<b>\$7,030,335</b>

05-95-42-421010-2958 HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS DEPT OF, HHS: HUMAN SERVICES DIV, CHILD PROTECTION, CHILD - FAMILY SERVICES (100% General Funds)

Northern Human Services (Vendor Code 177222-B004) PO #1056762

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	550-500398	Assessment and Counseling	42105824	\$5,310	\$0	\$5,310
2019	550-500398	Assessment and Counseling	42105824	\$5,310	\$0	\$5,310
2020	550-500398	Assessment and Counseling	42105824	\$5,310	\$0	\$5,310
2021	550-500398	Assessment and Counseling	42105824	\$5,310	\$0	\$5,310
2022	644-504195	SGFSER SGF SERVICES	42105876	\$0	\$5,310	\$5,310
<b>Subtotal</b>				<b>\$21,240</b>	<b>\$5,310</b>	<b>\$26,550</b>

Attachment A  
Financial Details

West Central Services, Inc (Vendor Code 177654-B001) PO #1056774

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2019	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2020	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2021	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2022	644-504195	SGFSER SGF SERVICES	42105876	\$0	\$1,770	\$1,770
<b>Subtotal</b>				\$7,080	\$1,770	\$8,850

The Lakes Region Mental Health Center (Vendor Code 154480-B001) PO #1056775

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2019	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2020	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2021	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2022	644-504195	SGFSER SGF SERVICES	42105876	\$0	\$1,770	\$1,770
<b>Subtotal</b>				\$7,080	\$1,770	\$8,850

Riverbend Community Mental Health, Inc. (Vendor Code 177192-R001) PO #1056778

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2019	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2020	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2021	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2022	644-504195	SGFSER SGF SERVICES	42105876	\$0	\$1,770	\$1,770
<b>Subtotal</b>				\$7,080	\$1,770	\$8,850

Monadnock Family Services (Vendor Code 177510-B005) PO #1056779

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2019	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2020	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2021	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2022	644-504195	SGFSER SGF SERVICES	42105876	\$0	\$1,770	\$1,770
<b>Subtotal</b>				\$7,080	\$1,770	\$8,850

Community Council of Nashua, NH (Vendor Code 154112-B001) PO #1056782

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2019	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2020	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2021	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2022	644-504195	SGFSER SGF SERVICES	42105876	\$0	\$1,770	\$1,770
<b>Subtotal</b>				\$7,080	\$1,770	\$8,850

The Mental Health Center of Greater Manchester (Vendor Code 177184-B001) PO #1056784

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	550-500398	Assessment and Counseling	42105824	\$3,540	\$0	\$3,540
2019	550-500398	Assessment and Counseling	42105824	\$3,540	\$0	\$3,540
2020	550-500398	Assessment and Counseling	42105824	\$3,540	\$0	\$3,540
2021	550-500398	Assessment and Counseling	42105824	\$3,540	\$0	\$3,540
2022	644-504195	SGFSER SGF SERVICES	42105876	\$0	\$3,540	\$3,540
<b>Subtotal</b>				\$14,160	\$3,540	\$17,700

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Seacoast Mental Health Center, Inc. (Vendor Code 174089-R001)

PO #1056785

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2019	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2020	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2021	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2022	644-504195	SGFSER SGF SERVICES	42105876	\$0	\$1,770	\$1,770
<b>Subtotal</b>				\$7,080	\$1,770	\$8,850

Behavioral Health & Developmental Services of Strafford County, Inc. (Vendor Code 177278-B002)

PO #1056787

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2019	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2020	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2021	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2022	644-504195	SGFSER SGF SERVICES	42105876	\$0	\$1,770	\$1,770
<b>Subtotal</b>				\$7,080	\$1,770	\$8,850

The Mental Health Center for Southern New Hampshire (Vendor Code 174116-R001)

PO #1056788

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2019	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2020	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2021	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2022	644-504195	SGFSER SGF SERVICES	42105876	\$0	\$1,770	\$1,770
<b>Subtotal</b>				\$7,080	\$1,770	\$8,850
<b>Total Child - Family Services</b>				<b>\$92,040</b>	<b>\$23,010</b>	<b>\$115,050</b>

05-95-42-423010-7926 HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS DEPT OF, HHS: HUMAN SERVICES DIV, HOMELESS & HOUSING, PATH GRANT (100% Federal Funds)

Riverbend Community Mental Health, Inc. (Vendor Code 177192-R001)

PO #1056778

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	42307150	\$36,250	\$0	\$36,250
2019	102-500731	Contracts for program services	42307150	\$36,250	\$0	\$36,250
2020	102-500731	Contracts for program services	42307150	\$38,234	\$0	\$38,234
2021	102-500731	Contracts for program services	42307150	\$38,234	\$0	\$38,234
2022	102-500731	Contracts for program services	42307150	\$0	\$38,234	\$38,234
<b>Subtotal</b>				\$148,968	\$38,234	\$187,202

Monadnock Family Services (Vendor Code 177510-B005)

PO #1056779

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	42307150	\$37,000	\$0	\$37,000
2019	102-500731	Contracts for program services	42307150	\$37,000	\$0	\$37,000
2020	102-500731	Contracts for program services	42307150	\$33,300	\$0	\$33,300
2021	102-500731	Contracts for program services	42307150	\$33,300	\$0	\$33,300
2022	102-500731	Contracts for program services	42307150	\$0	\$33,300	\$33,300
<b>Subtotal</b>				\$140,600	\$33,300	\$173,900

Community Council of Nashua, NH (Vendor Code 154112-B001)

PO #1056782

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	42307150	\$40,300	\$0	\$40,300
2019	102-500731	Contracts for program services	42307150	\$40,300	\$0	\$40,300
2020	102-500731	Contracts for program services	42307150	\$43,901	\$0	\$43,901
2021	102-500731	Contracts for program services	42307150	\$43,901	\$0	\$43,901
2022	102-500731	Contracts for program services	42307150	\$0	\$43,901	\$43,901
<b>Subtotal</b>				\$168,402	\$43,901	\$212,303

Attachment A  
Financial Details

The Mental Health Center of Greater Manchester (Vendor Code 177184-B001)

PO #1056784

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	42307150	\$40,121	\$0	\$40,121
2019	102-500731	Contracts for program services	42307150	\$40,121	\$0	\$40,121
2020	102-500731	Contracts for program services	42307150	\$43,725	\$0	\$43,725
2021	102-500731	Contracts for program services	42307150	\$43,725	\$0	\$43,725
2022	102-500731	Contracts for program services	42307150	\$0	\$43,725	\$43,725
<b>Subtotal</b>				<b>\$167,692</b>	<b>\$43,725</b>	<b>\$211,417</b>

Seacoast Mental Health Center, Inc. (Vendor Code 174089-R001)

PO #1056785

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	42307150	\$25,000	\$0	\$25,000
2019	102-500731	Contracts for program services	42307150	\$25,000	\$0	\$25,000
2020	102-500731	Contracts for program services	42307150	\$38,234	\$0	\$38,234
2021	102-500731	Contracts for program services	42307150	\$38,234	\$0	\$38,234
2022	102-500731	Contracts for program services	42307150	\$0	\$38,234	\$38,234
<b>Subtotal</b>				<b>\$126,468</b>	<b>\$38,234</b>	<b>\$164,702</b>

The Mental Health Center for Southern New Hampshire (Vendor Code 174116-R001)

PO #1056788

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	42307150	\$29,500	\$0	\$29,500
2019	102-500731	Contracts for program services	42307150	\$29,500	\$0	\$29,500
2020	102-500731	Contracts for program services	42307150	\$38,234	\$0	\$38,234
2021	102-500731	Contracts for program services	42307150	\$38,234	\$0	\$38,234
2022	102-500731	Contracts for program services	42307150	\$0	\$38,234	\$38,234
<b>Subtotal</b>				<b>\$135,468</b>	<b>\$38,234</b>	<b>\$173,702</b>
<b>Total PATH GRANT</b>				<b>\$887,598</b>	<b>\$235,628</b>	<b>\$1,123,226</b>

05-95-92-920510-3380 HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS DEPT OF, HHS: BEHAVIORAL HEALTH DIV, BUREAU OF DRUG & ALCOHOL SVCS, PREVENTION SERVICES (97% Federal Funds, 3% General Funds)

Seacoast Mental Health Center (Vendor Code 174089-R001)

PO #1056785

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92056502	\$70,000	\$0	\$70,000
2019	102-500731	Contracts for program services	92056502	\$70,000	\$0	\$70,000
2020	102-500731	Contracts for program services	92057502	\$70,000	\$0	\$70,000
2021	102-500731	Contracts for program services	92057502	\$70,000	\$0	\$70,000
2022	102-500731	Contracts for program services	92057502	\$0	\$70,000	\$70,000
<b>Subtotal</b>				<b>\$280,000</b>	<b>\$70,000</b>	<b>\$350,000</b>
<b>Total BDAS</b>				<b>\$280,000</b>	<b>\$70,000</b>	<b>\$350,000</b>

05-95-48-481010-8917 HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS DEPT OF, HHS: ELDERLY & ADULT SVCS DIV, GRANTS TO LOCALS, HEALTH PROMOTION CONTRACTS (100% Federal Funds)

Seacoast Mental Health Center (Vendor Code 174089-R001)

PO #1056785

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	48108462	\$35,000	\$0	\$35,000
2019	102-500731	Contracts for program services	48108462	\$35,000	\$0	\$35,000
2020	102-500731	Contracts for program services	48108462	\$35,000	\$0	\$35,000
2021	102-500731	Contracts for program services	48108462	\$35,000	\$0	\$35,000
2022	102-500731	Contracts for program services	48108462	\$0	\$35,000	\$35,000
<b>Subtotal</b>				<b>\$140,000</b>	<b>\$35,000</b>	<b>\$175,000</b>
<b>Total BEAS</b>				<b>\$140,000</b>	<b>\$35,000</b>	<b>\$175,000</b>

05-96-49-490510-2985 HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS DEPT OF, HHS: COMM-BASED CARE SVCS DIV, COMMUNITY BASED CARE SERVICES, BALANCE INCENTIVE PROGRAM BIP (100% Federal Funds)



Attachment A  
Financial Details

Northern Human Services (Vendor Code 177222-B004)

PO #1056762

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	49053316	\$0	\$0	\$0
2019	102-500731	Contracts for program services	49053316	\$0	\$0	\$0
2020	102-500731	Contracts for program services	49053316	\$132,123	\$0	\$132,123
2021	102-500731	Contracts for program services	49053316	\$0	\$0	\$0
2022	102-500731	Contracts for program services	49053316	\$0	\$0	\$0
Subtotal				\$132,123	\$0	\$132,123
Total Balance Incentive Program				\$132,123	\$0	\$132,123

05-95-92-922010-2340 HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS DEPT OF, HHS: BEHAVIORAL HEALTH DIV, BUREAU OF MENTAL HEALTH SERVICES, PROHEALTH NH GRANT (100% Federal Funds)

Community Council of Nashua, NH (Vendor Code 154112-B001)

PO #1056782

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92202340	\$0	\$0	\$0
2019	102-500731	Contracts for program services	92202340	\$0	\$0	\$0
2020	102-500731	Contracts for program services	92202340	\$0	\$0	\$0
2021	102-500731	Contracts for program services	92202340	\$0	\$0	\$0
2022	074-500585	Grants for Pub Asst and Relief	92202340	\$0	\$616,574	\$616,574
Subtotal				\$0	\$616,574	\$616,574

The Mental Health Center of Greater Manchester (Vendor Code 177184-B001)

PO #1056784

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92202340	\$0	\$0	\$0
2019	102-500731	Contracts for program services	92202340	\$0	\$0	\$0
2020	102-500731	Contracts for program services	92202340	\$0	\$0	\$0
2021	102-500731	Contracts for program services	92202340	\$0	\$0	\$0
2022	074-500585	Grants for Pub Asst and Relief	92202340	\$0	\$570,592	\$570,592
Subtotal				\$0	\$570,592	\$570,592

Behavioral Health &amp; Developmental Services of Strafford County, Inc. (Vendor Code 177278-B002)

PO #1056787

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92202340	\$0	\$0	\$0
2019	102-500731	Contracts for program services	92202340	\$0	\$0	\$0
2020	102-500731	Contracts for program services	92202340	\$0	\$0	\$0
2021	102-500731	Contracts for program services	92202340	\$0	\$0	\$0
2022	074-500585	Grants for Pub Asst and Relief	92202340	\$0	\$468,428	\$468,428
Subtotal				\$0	\$468,428	\$468,428
Total PROHEALTH NH GRANT				\$0	\$1,655,594	\$1,655,594

Amendment Total Price for All Vendors

\$27,852,901

\$24,517,006

\$52,369,907



Jeffrey A. Meyers  
Commissioner

Katja S. Fox  
Director

STATE OF NEW HAMPSHIRE  
DEPARTMENT OF HEALTH AND HUMAN SERVICES  
DIVISION FOR BEHAVIORAL HEALTH

129 PLEASANT STREET, CONCORD, NH 03301  
603-271-9544 1-800-852-3345 Ext. 9544  
Fax: 603-271-4332 TDD Access: 1-800-735-2964 www.dhhs.nh.gov

May 13, 2019

His Excellency, Governor Christopher T. Sununu  
and the Honorable Council  
State House  
Concord, NH 03301

**REQUESTED ACTION**

Authorize the Department of Health and Human Services, Division for Behavioral Health, to enter into sole source amendments with the ten (10) vendors identified in the table below to provide non-Medicaid community mental health services, by increasing the price limitation by \$14,764,904 from \$12,939,912 to an amount not to exceed \$27,704,816 in the aggregate, effective July 1, 2019 or upon the date of approval from the Governor and Executive Council, whichever is later, through June 30, 2021. 6% Federal Funds and 94% General Funds.

Vendor	Vendor Code	New Hampshire Locations	Current Budget	Increase/ (Decrease)	Revised Budget
Northern Human Services	177222-B001	Conway	\$783,118	\$1,423,228	\$2,206,346
West Central Services DBA West Central Behavioral Health	177654-B001	Lebanon	\$661,922	\$739,296	\$1,401,218
The Lakes Region Mental Health Center, Inc. DBA Genesis Behavioral Health	154480-B001	Laconia	\$673,770	\$773,880	\$1,447,650
Riverbend Community Mental Health, Inc.	177192-R001	Concord	\$853,346	\$957,424	\$1,810,770
Monadnock Family Services	177510-B005	Keene	\$806,720	\$895,320	\$1,702,040
Community Council of Nashua, NH DBA Greater Nashua Mental Health Center at Community Council	154112-B001	Nashua	\$2,567,238	\$2,695,374	\$5,262,612

His Excellency, Governor Christopher T. Sununu  
and His Honorable Council  
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The Mental Health Center of Greater Manchester, Inc.	177184-B001	Manchester	\$3,394,980	\$3,502,298	\$6,897,278
Seacoast Mental Health Center, Inc.	174089-R001	Portsmouth	\$1,771,070	\$1,897,648	\$3,668,718
Behavioral Health & Developmental Svs of Strafford County, Inc., DBA Community Partners of Strafford County	177278-B002	Dover	\$644,626	\$744,736	\$1,389,362
The Mental Health Center for Southern New Hampshire DBA CLM Center for Life Management	174116-R001	Derry	\$783,122	\$1,135,700	\$1,918,822
	<b>TOTAL</b>		<b>\$12,939,912</b>	<b>\$14,764,904</b>	<b>\$27,704,816</b>

Funds are available in the following accounts for State Fiscal Year 2019, and are anticipated to be available in State Fiscal Years 2020 and 2021, upon the availability and continued appropriation of funds in the future operating budgets, with authority to adjust amounts within the price limitation and adjust encumbrances between State Fiscal Years through the Budget Office, if needed and justified.

Please see attached financial detail.

#### EXPLANATION

These ten (10) contracts are sole source because community mental health services are not subject to the competitive bidding requirement of NH Administrative Rule ADM 601.03. The Department contracts for services through the community mental health centers, which are designated by the Department to serve the towns and cities within a designated geographic region, as outlined in NH Revised Statutes Annotated (RSA) 135-C, and NH Administrative Rule He-M 403. This request, if approved, will allow the Department to provide community mental health services to approximately 45,000 adults, children and families, statewide in New Hampshire.

The ten (10) contracts include provisions for:

- Mental health services required per NH RSA 135-C and in accordance with State regulations applicable to the State mental health system, including NH Administrative Rules He-M 401 Eligibility Determination and Individual Service Planning, He-M 403 Approval and Operation of Community Mental Health Programs, He-M 408 Clinical Records, and He-M 426 Community Mental Health Services; and
- Compliance with and funding for the Community Mental Health Agreement (CMHA)

The Contractors will provide community-based mental health services as identified above to adults, children, and families to build resiliency, promote recovery, reduce inpatient hospital utilization, and improve community tenure. Services include Emergency Services, Individual and Group Psychotherapy, Targeted Case Management, Medication Services, Functional Support Services, and Illness Management and Recovery, Evidence Based Supported Employment, Assertive Community Treatment (ACT), Projects for Assistance in Transition from Homelessness,

His Excellency, Governor Christopher T. Sununu  
and His Honorable Council  
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wraparound services for children, and Community Residential Services. These agreements also include delivery of acute care services to individuals experiencing psychiatric emergencies in a hospital emergency department and awaiting admission to a designated receiving facility. These services are within the scope authorized under NH Administrative Rule He-M 426, are consistent with the goals of the NH Building Capacity for Transformation, Section 1115 Waiver, and focus significantly on care coordination and collaborative relationship building with the State's acute care hospitals.

Community Mental Health Services will be provided to individuals enrolled in the State Medicaid plan as well as non-Medicaid clients for related services, including Emergency Services for adults, children and families without insurance. The Contractors will seek reimbursement for Medicaid services through an agreement with the contracted Managed Care Organizations for clients enrolled in managed care, through Medicaid fee-for-service for clients enrolled as a fee-for-service client, and from third party insurance payers. The contracts do not include funding for Medicaid reimbursement, which is paid outside of these contracts.

In accordance with NH RSA 135-C:7, performance standards are included in the contracts. Those performance standards include individual outcome measures and fiscal integrity measures. The effectiveness of services is measured using the Child and Adolescent Needs and Strengths Assessment and the Adult Needs and Strengths Assessment, or other approved Evidence Based assessment. These individual level outcome tools measure improvement over time, inform the development of the treatment plan, and engage the individual and family in monitoring the effectiveness of services. Effectiveness and quality of services is also measured through annual Fidelity Reviews for Assertive Community Treatment and Supported Employment. Program-wide annual Quality Service Reviews also take place for adult services. Fidelity and Quality Service Reviews reports are published and each contractor develops quality improvement plans for ongoing program improvement. In addition, follow-up in the community after discharge from New Hampshire Hospital will be measured with a focus on timely access to appointments, services, and supports.

The fiscal integrity measures include generally accepted performance standards to monitor the financial health of non-profit corporations on a monthly basis. Each contractor is required to provide a corrective action plan in the event of deviation from a standard. Failure to maintain fiscal integrity, or to make services available, could result in the termination of the contract and the selection of an alternate provider.

Should the Governor and Executive Council determine not to approve this request, approximately 45,000 adults, children and families in the state may not receive community mental health services as required by NH RSA 135-C:13. Individuals may experience a relapse of symptoms, seek costly services at hospital emergency departments due to the risk of harm to themselves or others, and may also have increased contact with local law enforcement, county correctional programs and primary care physicians, none of which will have the services or supports available to provide assistance.

Area served: Statewide.

Source of funds: 6% Federal Funds from the US Department of Health and Human Services, Projects for Assistance in Transition from Homelessness, Title III D: Preventative Health Money from the Administration for Community Living, Substance Abuse Prevention and Treatment Block Grant and the Behavioral Health Services Information System and 94% General Funds.

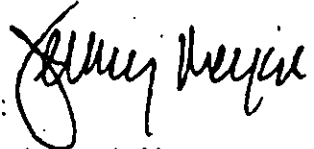
In the event that the Federal or Other Funds become no longer available, additional General

His Excellency, Governor Christopher T. Sununu  
and His Honorable Council  
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Funds shall not be requested to support these programs.

Respectfully submitted

Approved by:



Jeffrey A. Meyers

Commissioner

Fiscal Details

05-85-92-922010-4117 HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS DEPT OF, HHS: BEHAVIORAL HEALTH DIV, BUREAU OF MENTAL HEALTH SERVICES, CMH PROGRAM SUPPORT (100% General Funds)

Northern Human Services (Vendor Code 17722-8004) PO #1056762

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92204117	\$379,249	\$0	\$379,249
2019	102-500731	Contracts for program services	92204117	\$379,249	\$90,000	\$469,249
2020	102-500731	Contracts for program services	92204117	\$0	\$645,304	\$645,304
2021	102-500731	Contracts for program services	92204117	\$0	\$645,304	\$645,304
			Subtotal	\$758,498	\$1,380,608	\$2,139,106

West Central Services, Inc (Vendor Code 177654-8001) PO #1056774

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92204117	\$322,191	\$0	\$322,191
2019	102-500731	Contracts for program services	92204117	\$322,191	\$90,000	\$412,191
2020	102-500731	Contracts for program services	92204117	\$0	\$312,878	\$312,878
2021	102-500731	Contracts for program services	92204117	\$0	\$312,878	\$312,878
			Subtotal	\$644,382	\$715,756	\$1,360,138

The Lakes Region Mental Health Center (Vendor Code 154480-8001) PO #1056775

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92204117	\$328,115	\$0	\$328,115
2019	102-500731	Contracts for program services	92204117	\$328,115	\$90,000	\$418,115
2020	102-500731	Contracts for program services	92204117	\$0	\$324,170	\$324,170
2021	102-500731	Contracts for program services	92204117	\$0	\$324,170	\$324,170
			Subtotal	\$656,230	\$738,340	\$1,394,570

Riverbend Community Mental Health, Inc (Vendor Code 177192-8001) PO #1056778

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92204117	\$381,653	\$0	\$381,653
2019	102-500731	Contracts for program services	92204117	\$381,653	\$90,000	\$471,653
2020	102-500731	Contracts for program services	92204117	\$0	\$237,708	\$237,708
2021	102-500731	Contracts for program services	92204117	\$0	\$237,708	\$237,708
			Subtotal	\$763,306	\$565,416	\$1,328,722

Monadnock Family Services (Vendor Code 177510-8005) PO #1056779

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92204117	\$357,590	\$0	\$357,590
2019	102-500731	Contracts for program services	92204117	\$357,590	\$90,000	\$447,590
2020	102-500731	Contracts for program services	92204117	\$0	\$357,590	\$357,590
2021	102-500731	Contracts for program services	92204117	\$0	\$357,590	\$357,590
			Subtotal	\$715,180	\$805,180	\$1,520,360

Community Council of Nashua, NH (Vendor Code 154112-8001) PO #1056782

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92204117	\$1,183,799	\$0	\$1,183,799
2019	102-500731	Contracts for program services	92204117	\$1,183,799	\$90,000	\$1,273,799
2020	102-500731	Contracts for program services	92204117	\$0	\$1,039,854	\$1,039,854
2021	102-500731	Contracts for program services	92204117	\$0	\$1,039,854	\$1,039,854
			Subtotal	\$2,367,598	\$2,169,708	\$4,537,306

The Mental Health Center of Greater Manchester (Vendor Code 177184-8001) PO #1056784

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92204117	\$1,648,829	\$0	\$1,648,829
2019	102-500731	Contracts for program services	92204117	\$1,648,829	\$90,000	\$1,738,829
2020	102-500731	Contracts for program services	92204117	\$0	\$1,642,884	\$1,642,884
2021	102-500731	Contracts for program services	92204117	\$0	\$1,642,884	\$1,642,884
			Subtotal	\$3,297,658	\$3,375,768	\$6,669,426

Fiscal Details

**Seacoast Mental Health Center, Inc. (Vendor Code 174089-R001)** PO #1056785

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92204117	\$748,765	\$0	\$748,765
2019	102-500731	Contracts for program services	92204117	\$748,765	\$90,000	\$838,765
2020	102-500731	Contracts for program services	92204117	\$0	\$742,820	\$742,820
2021	102-500731	Contracts for program services	92204117	\$0	\$742,820	\$742,820
<b>Subtotal</b>				<b>\$1,493,530</b>	<b>\$1,575,640</b>	<b>\$3,069,170</b>

**Behavioral Health & Developmental Services of Strafford County, Inc. (Vendor Code 177278-B002)** PO #1056787

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92204117	\$313,543	\$0	\$313,543
2019	102-500731	Contracts for program services	92204117	\$313,543	\$90,000	\$403,543
2020	102-500731	Contracts for program services	92204117	\$0	\$309,598	\$309,598
2021	102-500731	Contracts for program services	92204117	\$0	\$309,598	\$309,598
<b>Subtotal</b>				<b>\$627,086</b>	<b>\$709,196</b>	<b>\$1,336,282</b>

**The Mental Health Center for Southern New Hampshire (Vendor Code 174116-R001)** PO #1056788

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92204117	\$350,791	\$0	\$350,791
2019	102-500731	Contracts for program services	92204117	\$350,791	\$90,000	\$440,791
2020	102-500731	Contracts for program services	92204117	\$0	\$348,848	\$348,848
2021	102-500731	Contracts for program services	92204117	\$0	\$348,848	\$348,848
<b>Subtotal</b>				<b>\$701,582</b>	<b>\$783,892</b>	<b>\$1,485,274</b>
<b>Total CMH Program Support</b>				<b>\$12,021,850</b>	<b>\$12,819,204</b>	<b>\$24,840,384</b>

05-85-02-922010-4120 HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS DEPT OF, MHS: BEHAVIORAL HEALTH DIV, BUREAU OF MENTAL HEALTH SERVICES, MENTAL HEALTH BLOCK GRANT (100% Federal Funds)

**Community Council of Nashua, NH (Vendor Code 154112-B001)** PO #1056782

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92224120	\$84,000	\$0	\$84,000
2019	102-500731	Contracts for program services	92224120	\$21,500	\$0	\$21,500
2020	102-500731	Contracts for program services	92224120	\$0	\$81,162	\$81,162
2021	102-500731	Contracts for program services	92224120	\$0	\$81,162	\$81,162
<b>Subtotal</b>				<b>\$105,500</b>	<b>\$122,324</b>	<b>\$227,824</b>
<b>Total Mental Health Block Grant</b>				<b>\$105,500</b>	<b>\$122,324</b>	<b>\$227,824</b>

05-85-02-922010-4121 HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS DEPT OF, MHS: BEHAVIORAL HEALTH DIV, BUREAU OF MENTAL HEALTH SERVICES, MENTAL HEALTH DATA COLLECTION (100% Federal Funds)

**Northern Human Services (Vendor Code 177222-B004)** PO #1056782

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2019	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2020	102-500731	Contracts for program services	92204121	\$0	\$5,000	\$5,000
2021	102-500731	Contracts for program services	92204121	\$0	\$5,000	\$5,000
<b>Subtotal</b>				<b>\$10,000</b>	<b>\$10,000</b>	<b>\$20,000</b>

**West Central Services, Inc (Vendor Code 177654-B001)** PO #1056774

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2019	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2020	102-500731	Contracts for program services	92204121	\$0	\$5,000	\$5,000
2021	102-500731	Contracts for program services	92204121	\$0	\$5,000	\$5,000
<b>Subtotal</b>				<b>\$10,000</b>	<b>\$10,000</b>	<b>\$20,000</b>

Fiscal Details

The Lakes Region Mental Health Center (Vendor Code 154480-B001)

PO #1056775

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2019	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2020	102-500731	Contracts for program services	92204121	\$0	\$5,000	\$5,000
2021	102-500731	Contracts for program services	92204121	\$0	\$5,000	\$5,000
			Subtotal	\$10,000	\$10,000	\$20,000

Riverbend Community Mental Health, Inc. (Vendor Code 177182-R001)

PO #1056778

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2019	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2020	102-500731	Contracts for program services	92204121	\$0	\$5,000	\$5,000
2021	102-500731	Contracts for program services	92204121	\$0	\$5,000	\$5,000
			Subtotal	\$10,000	\$10,000	\$20,000

Monadnock Family Services (Vendor Code 177510-B005)

PO #1056779

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2019	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2020	102-500731	Contracts for program services	92204121	\$0	\$5,000	\$5,000
2021	102-500731	Contracts for program services	92204121	\$0	\$5,000	\$5,000
			Subtotal	\$10,000	\$10,000	\$20,000

Community Council of Nashua, NH (Vendor Code 154112-B001)

PO #1056782

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2019	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2020	102-500731	Contracts for program services	92204121	\$0	\$5,000	\$5,000
2021	102-500731	Contracts for program services	92204121	\$0	\$5,000	\$5,000
			Subtotal	\$10,000	\$10,000	\$20,000

The Mental Health Center of Greater Manchester (Vendor Code 177184-B001)

PO #1056784

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2019	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2020	102-500731	Contracts for program services	92204121	\$0	\$5,000	\$5,000
2021	102-500731	Contracts for program services	92204121	\$0	\$5,000	\$5,000
			Subtotal	\$10,000	\$10,000	\$20,000

Seacoast Mental Health Center, Inc. (Vendor Code 174089-R001)

PO #1056785

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2019	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2020	102-500731	Contracts for program services	92204121	\$0	\$5,000	\$5,000
2021	102-500731	Contracts for program services	92204121	\$0	\$5,000	\$5,000
			Subtotal	\$10,000	\$10,000	\$20,000

Behavioral Health & Developmental Services of Strafford County, Inc. (Vendor Code 177278-R002)

PO #1056787

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2019	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2020	102-500731	Contracts for program services	92204121	\$0	\$5,000	\$5,000
2021	102-500731	Contracts for program services	92204121	\$0	\$5,000	\$5,000
			Subtotal	\$10,000	\$10,000	\$20,000



Fiscal Details

The Mental Health Center for Southern New Hampshire (Vendor Code 174116-R001) PO #1056768

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2019	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2020	102-500731	Contracts for program services	92204121	\$0	\$5,000	\$5,000
2021	102-500731	Contracts for program services	92204121	\$0	\$5,000	\$5,000
Subtotal				\$10,000	\$10,000	\$20,000
Total CMH Program Support				\$100,000	\$100,000	\$200,000

05-85-92-821010-2053 HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS DEPT OF, HMS: BEHAVIORAL HEALTH DIV, BUR FOR CHILDRENS BEHAVRL HLTH, SYSTEM OF CARE (100% General Funds)

Northern Human Services (Vendor Code 177222-B004) PO #1056762

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92102053	\$4,000	\$0	\$4,000
2019	102-500731	Contracts for program services	92102053	\$0	\$0	\$0
2020	102-500731	Contracts for program services	92102053	\$0	\$11,000	\$11,000
2021	102-500731	Contracts for program services	92102053	\$0	\$11,000	\$11,000
Subtotal				\$4,000	\$22,000	\$26,000

West Central Services, Inc (Vendor Code 177854-B001) PO #1056774

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92102053	\$0	\$0	\$0
2019	102-500731	Contracts for program services	92102053	\$4,000	\$0	\$4,000
2020	102-500731	Contracts for program services	92102053	\$0	\$5,000	\$5,000
2021	102-500731	Contracts for program services	92102053	\$0	\$5,000	\$5,000
Subtotal				\$4,000	\$10,000	\$14,000

The Lakes Region Mental Health Center (Vendor Code 154480-B001) PO #1056775

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92102053	\$0	\$0	\$0
2019	102-500731	Contracts for program services	92102053	\$4,000	\$0	\$4,000
2020	102-500731	Contracts for program services	92102053	\$0	\$11,000	\$11,000
2021	102-500731	Contracts for program services	92102053	\$0	\$11,000	\$11,000
Subtotal				\$4,000	\$22,000	\$26,000

Riverbend Community Mental Health, Inc. (Vendor Code 177192-R001) PO #1056778

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92102053	\$0	\$0	\$0
2019	102-500731	Contracts for program services	92102053	\$4,000	\$0	\$4,000
2020	102-500731	Contracts for program services	92102053	\$0	\$151,000	\$151,000
2021	102-500731	Contracts for program services	92102053	\$0	\$151,000	\$151,000
Subtotal				\$4,000	\$302,000	\$306,000

Monadnock Family Services (Vendor Code 177510-B005) PO #1056779

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92102053	\$0	\$0	\$0
2019	102-500731	Contracts for program services	92102053	\$4,000	\$0	\$4,000
2020	102-500731	Contracts for program services	92102053	\$0	\$5,000	\$5,000
2021	102-500731	Contracts for program services	92102053	\$0	\$5,000	\$5,000
Subtotal				\$4,000	\$10,000	\$14,000

Fiscal Details

Community Council of Nashua, NH (Vendor Code 154112-B001) PO #1056782

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92102053	\$0	\$0	\$0
2019	102-500731	Contracts for program services	92102053	\$0	\$0	\$0
2020	102-500731	Contracts for program services	92102053	\$0	\$151,000	\$151,000
2021	102-500731	Contracts for program services	92102053	\$0	\$151,000	\$151,000
			Subtotal	\$0	\$302,000	\$302,000

The Mental Health Center of Greater Manchester (Vendor Code 177164-B001) PO #1056784

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92102053	\$4,000	\$0	\$4,000
2019	102-500731	Contracts for program services	92102053	\$0	\$0	\$0
2020	102-500731	Contracts for program services	92102053	\$0	\$11,000	\$11,000
2021	102-500731	Contracts for program services	92102053	\$0	\$11,000	\$11,000
			Subtotal	\$4,000	\$22,000	\$28,000

Seacoast Mental Health Center, Inc. (Vendor Code 174089-R001) PO #1056785

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92102053	\$4,000	\$0	\$4,000
2019	102-500731	Contracts for program services	92102053	\$0	\$0	\$0
2020	102-500731	Contracts for program services	92102053	\$0	\$11,000	\$11,000
2021	102-500731	Contracts for program services	92102053	\$0	\$11,000	\$11,000
			Subtotal	\$4,000	\$22,000	\$28,000

Behavioral Health & Developmental Services of Strafford County, Inc. (Vendor Code 177278-B002) PO #1056787

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92102053	\$0	\$0	\$0
2019	102-500731	Contracts for program services	92102053	\$4,000	\$0	\$4,000
2020	102-500731	Contracts for program services	92102053	\$0	\$11,000	\$11,000
2021	102-500731	Contracts for program services	92102053	\$0	\$11,000	\$11,000
			Subtotal	\$4,000	\$22,000	\$28,000

The Mental Health Center for Southern New Hampshire (Vendor Code 174116-R001) PO #1056788

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92102053	\$4,000	\$0	\$4,000
2019	102-500731	Contracts for program services	92102053	\$5,000	\$0	\$5,000
2020	102-500731	Contracts for program services	92102053	\$0	\$131,000	\$131,000
2021	102-500731	Contracts for program services	92102053	\$0	\$131,000	\$131,000
			Subtotal	\$9,000	\$262,000	\$271,000
Total System of Care				\$1,022	\$295,022	\$1,027,020

05-85-42-421010-2958 HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS DEPT OF, HHS: HUMAN SERVICES DIV, CHILD PROTECTION, CHILD - FAMILY SERVICES (100% General Funds)

Northern Human Services (Vendor Code 177222-B004) PO #1056782

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	550-500398	Assessment and Counseling	42105824	\$5,310	\$0	\$5,310
2019	550-500398	Assessment and Counseling	42105824	\$5,310	\$0	\$5,310
2020	550-500398	Assessment and Counseling	42105824	\$0	\$5,310	\$5,310
2021	550-500398	Assessment and Counseling	42105824	\$0	\$5,310	\$5,310
			Subtotal	\$10,620	\$10,620	\$21,240

Fiscal Details

West Central Services, Inc. (Vendor Code 177654-B001) PO #1056774

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2019	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2020	550-500398	Assessment and Counseling	42105824	\$0	\$1,770	\$1,770
2021	550-500398	Assessment and Counseling	42105824	\$0	\$1,770	\$1,770
			Subtotal	\$3,540	\$3,540	\$7,080

The Lakes Region Mental Health Center (Vendor Code 154480-B001) PO #1056775

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2019	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2020	550-500398	Assessment and Counseling	42105824	\$0	\$1,770	\$1,770
2021	550-500398	Assessment and Counseling	42105824	\$0	\$1,770	\$1,770
			Subtotal	\$3,540	\$3,540	\$7,080

Riverbend Community Mental Health, Inc. (Vendor Code 177192-R001) PO #1056778

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2019	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2020	550-500398	Assessment and Counseling	42105824	\$0	\$1,770	\$1,770
2021	550-500398	Assessment and Counseling	42105824	\$0	\$1,770	\$1,770
			Subtotal	\$3,540	\$3,540	\$7,080

Monadnock Family Services (Vendor Code 177510-B005) PO #1056779

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2019	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2020	550-500398	Assessment and Counseling	42105824	\$0	\$1,770	\$1,770
2021	550-500398	Assessment and Counseling	42105824	\$0	\$1,770	\$1,770
			Subtotal	\$3,540	\$3,540	\$7,080

Community Council of Nashua, NH (Vendor Code 154112-B001) PO #1056782

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2019	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2020	550-500398	Assessment and Counseling	42105824	\$0	\$1,770	\$1,770
2021	550-500398	Assessment and Counseling	42105824	\$0	\$1,770	\$1,770
			Subtotal	\$3,540	\$3,540	\$7,080

The Mental Health Center of Greater Manchester (Vendor Code 177184-B001) PO #1056784

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	550-500398	Assessment and Counseling	42105824	\$3,540	\$0	\$3,540
2019	550-500398	Assessment and Counseling	42105824	\$3,540	\$0	\$3,540
2020	550-500398	Assessment and Counseling	42105824	\$0	\$3,540	\$3,540
2021	550-500398	Assessment and Counseling	42105824	\$0	\$3,540	\$3,540
			Subtotal	\$7,080	\$7,080	\$14,160

Seacoast Mental Health Center, Inc. (Vendor Code 174089-R001) PO #1056785

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2019	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2020	550-500398	Assessment and Counseling	42105824	\$0	\$1,770	\$1,770
2021	550-500398	Assessment and Counseling	42105824	\$0	\$1,770	\$1,770
			Subtotal	\$3,540	\$3,540	\$7,080

Fiscal Details

Behavioral Health & Developmental Services of Strafford County, Inc. (Vendor Code 177278-B002) PO #1056787

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	550-500388	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2019	550-500388	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2020	550-500388	Assessment and Counseling	42105824	\$0	\$1,770	\$1,770
2021	550-500388	Assessment and Counseling	42105824	\$0	\$1,770	\$1,770
			Subtotal	\$3,540	\$3,540	\$7,080

The Mental Health Center for Southern New Hampshire (Vendor Code 174116-R001) PO #1056788

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	550-500388	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2019	550-500388	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2020	550-500388	Assessment and Counseling	42105824	\$0	\$1,770	\$1,770
2021	550-500388	Assessment and Counseling	42105824	\$0	\$1,770	\$1,770
			Subtotal	\$3,540	\$3,540	\$7,080
<b>Total Child - Family Services</b>				<b>\$48,020</b>	<b>\$48,020</b>	<b>\$32,040</b>

05-95-42-423010-7928 HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS DEPT OF, HHS: HUMAN SERVICES DIV, HOMELESS & HOUSING, PATH GRANT (100% Federal Funds)

Riverbend Community Mental Health, Inc. (Vendor Code 177192-R001) PO #1056778

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	42307150	\$38,250	\$0	\$38,250
2019	102-500731	Contracts for program services	42307150	\$38,250	\$0	\$38,250
2020	102-500731	Contracts for program services	42307150	\$0	\$38,234	\$38,234
2021	102-500731	Contracts for program services	42307150	\$0	\$38,234	\$38,234
			Subtotal	\$72,500	\$76,468	\$148,968

Monadnock Family Services (Vendor Code 177510-B005) PO #1056779

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	42307150	\$37,000	\$0	\$37,000
2019	102-500731	Contracts for program services	42307150	\$37,000	\$0	\$37,000
2020	102-500731	Contracts for program services	42307150	\$0	\$33,300	\$33,300
2021	102-500731	Contracts for program services	42307150	\$0	\$33,300	\$33,300
			Subtotal	\$74,000	\$66,600	\$140,600

Community Council of Nashua, NH (Vendor Code 154112-B001) PO #1056782

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	42307150	\$40,300	\$0	\$40,300
2019	102-500731	Contracts for program services	42307150	\$40,300	\$0	\$40,300
2020	102-500731	Contracts for program services	42307150	\$0	\$43,921	\$43,921
2021	102-500731	Contracts for program services	42307150	\$0	\$43,921	\$43,921
			Subtotal	\$80,600	\$87,802	\$168,402

The Mental Health Center of Seacoast (Vendor Code 177154-R001) PO #1056774

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	42307150	\$40,121	\$0	\$40,121
2019	102-500731	Contracts for program services	42307150	\$40,121	\$0	\$40,121
2020	102-500731	Contracts for program services	42307150	\$0	\$43,725	\$43,725
2021	102-500731	Contracts for program services	42307150	\$0	\$43,725	\$43,725
			Subtotal	\$80,242	\$87,450	\$167,692

Fiscal Details

Seacoast Mental Health Center, Inc. (Vendor Code 174089-R001) PO #1056785

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	42307150	\$25,000	\$0	\$25,000
2019	102-500731	Contracts for program services	42307150	\$25,000	\$0	\$25,000
2020	102-500731	Contracts for program services	42307150	\$0	\$38,234	\$38,234
2021	102-500731	Contracts for program services	42307150	\$0	\$38,234	\$38,234
			Subtotal	\$50,000	\$76,468	\$126,468

The Mental Health Center for Southern New Hampshire (Vendor Code 174116-R001) PO #1056788

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	42307150	\$29,500	\$0	\$29,500
2019	102-500731	Contracts for program services	42307150	\$29,500	\$0	\$29,500
2020	102-500731	Contracts for program services	42307150	\$0	\$38,234	\$38,234
2021	102-500731	Contracts for program services	42307150	\$0	\$38,234	\$38,234
			Subtotal	\$59,000	\$76,468	\$135,468
<b>Total Child - Family Services</b>				<b>\$418,342</b>	<b>\$471,256</b>	<b>\$889,588</b>

05-95-82-920510-3380 HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS DEPT OF, HHS: BEHAVIORAL HEALTH DIV, BUREAU OF DRUG & ALCOHOL SVCS, PREVENTION SERVICES (97% Federal Funds, 3% General Funds)

Seacoast Mental Health Center (Vendor Code 174089-R001) PO #1056785

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92058502	\$70,000	\$0	\$70,000
2019	102-500731	Contracts for program services	92058502	\$70,000	\$0	\$70,000
2020	102-500731	Contracts for program services	92057502	\$0	\$70,000	\$70,000
2021	102-500731	Contracts for program services	92057502	\$0	\$70,000	\$70,000
			Subtotal	\$140,000	\$140,000	\$280,000
<b>Total Mental Health Block Grant</b>				<b>\$140,000</b>	<b>\$140,000</b>	<b>\$280,000</b>

05-95-48-481010-8917 HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS DEPT OF, HHS: ELDERLY & ADULT SVCS DIV, GRANTS TO LOCALS, HEALTH PROMOTION CONTRACTS (100% Federal Funds)

Seacoast Mental Health Center (Vendor Code 174089-R001) PO #1056785

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	48108482	\$35,000	\$0	\$35,000
2019	102-500731	Contracts for program services	48108482	\$35,000	\$0	\$35,000
2020	102-500731	Contracts for program services	48108482	\$0	\$35,000	\$35,000
2021	102-500731	Contracts for program services	48108482	\$0	\$35,000	\$35,000
			Subtotal	\$70,000	\$70,000	\$140,000
<b>Total Mental Health Block Grant</b>				<b>\$70,000</b>	<b>\$70,000</b>	<b>\$140,000</b>

Amendment Total Price for All Vendors \$12,929,912 \$14,754,904 \$77,704,816



Jeffrey A. Meyers  
Commissioner

Katja S. Fox  
Director

STATE OF NEW HAMPSHIRE  
DEPARTMENT OF HEALTH AND HUMAN SERVICES  
DIVISION OF BEHAVIORAL HEALTH

129 PLEASANT STREET, CONCORD, NH 03301  
603-271-9422 1-800-852-3345 Ext. 9422  
Fax: 603-271-4431 TDD Access: 1-800-735-2964 www.dhhs.nh.gov

His Excellency, Governor Christopher T. Sununu  
and the Honorable Council  
State House  
Concord, NH 03301

June 9, 2017  
G&C Approved

Date

6/21/17

Mem #

Kati Stem #A

REQUESTED ACTION

Authorize the Department of Health and Human Services, Bureau of Mental Health Services, to enter into sole source Contracts with the ten (10) vendors identified in the table below to provide non-Medicaid community mental health services, in an amount not to exceed \$12,829,412 in the aggregate, effective July 1, 2017, or date of Governor and Council approval through June 30, 2019. Funds are 15.51% Federal Funds, 14% Other Funds, and 84.35% General Funds.

Summary of contracted amounts by vendor:

Vendor	New Hampshire Locations	State Fiscal Year 2018	State Fiscal Year 2019	Total Amount
Northern Human Services	Conway	\$ 393,559	\$ 389,559	\$ 783,118
West Central Services DBA West Central Behavioral Health	Lebanon	\$ 328,961	\$ 332,961	\$ 661,922
The Lakes Region Mental Health Center, Inc. DBA Genesis Behavioral Health	Laconia	\$ 334,885	\$ 338,585	\$ 673,770
Riverbend Community Mental Health, Inc.	Concord	\$ 424,673	\$ 428,673	\$ 853,346
Monadnock Family Services	Keene	\$ 401,360	\$ 405,360	\$ 806,720
Community Council of Nashua, NH DBA Greater Nashua Mental Health Center at Community Council	Nashua	\$1,220,880	\$1,220,880	\$ 2,461,733
The Mental Health Center of Greater Manchester, Inc.	Manchester	\$1,699,490	\$1,695,490	\$ 3,394,980
Seacoast Mental Health Center, Inc.	Portsmouth	\$ 887,535	\$ 883,535	\$ 1,771,070
Behavioral Health & Developmental Svs of Strafford County, Inc. DBA Community Partners of Strafford County	Dover	\$ 320,313	\$ 324,313	\$ 644,626
The Mental Health Center for Southern New Hampshire DBA CLM Center for Life Management	Derry	\$ 391,061	\$ 387,061	\$ 778,122
<b>TOTAL</b>		<b>\$6,412,706</b>	<b>\$6,416,706</b>	<b>\$12,829,412</b>

Please see attached financial detail.

Funds are anticipated to be available in State Fiscal Years 2018 and 2019 upon the availability and continued appropriation of funds in the future operating budget

His Excellency, Governor Christopher T. Sununu  
and His Honorable Council  
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### EXPLANATION

These ten (10) agreements are sole source because community mental health services are not subject to the competitive bidding requirement of NH Administrative Rule ADM 601.03. The Bureau of Mental Health Services contracts for services through the community mental health centers which are designated by the Bureau to serve the towns and cities within a designated geographic region as outlined in NH RSA 135-C and NH Administrative Rule He-M 403.

These ten (10) agreements include provisions for:

- Mental health services required per NH RSA 135-C and in accordance with State regulations applicable to the State mental health system, including NH Administrative Rules He-M 401 Eligibility Determination and Individual Service Planning, He-M 403 Approval and Operation of Community Mental Health Programs, He-M 408 Clinical Records, and He-M 426 Community Mental Health Services; and
- Compliance with and funding for the Community Mental Health Agreement (CMHA)

Approval of these ten (10) contracts will allow the Department to continue to provide community mental health services for approximately 45,000 adults, children and families in New Hampshire. The Contractors will provide community mental health services as identified above and additional services such as Emergency Services, Individual and Group Psychotherapy, Targeted Case Management, Medication Services, Functional Support Services, and Evidence Based Practices including Illness Management and Recovery, Evidence Based Supported Employment, Trauma Focused Cognitive Behavioral Therapy, and Community Residential Services.

Community mental health services are designed to build resiliency, promote recovery within a person-centered approach, promote successful access to competitive employment, reduce inpatient hospital utilization, improve community tenure, and assist individuals and families in managing the symptoms of mental illness. These agreements include new provisions to ensure individuals experiencing a psychiatric emergency in a hospital emergency department setting receive mental health services to address their acute needs while waiting for admission to a designated receiving facility. The services are within the scope of those authorized under NH Administrative Rule He-M 426, are consistent with the goals of the NH Building Capacity for Transformation, Section 1115 Waiver, and focus significantly on care coordination and collaborative relationship building with the state's acute care hospitals.

Community Mental Health Services will be provided to Medicaid clients and non-Medicaid clients for related services, including Emergency Services to adults, children and families without insurance. The Contractors will seek reimbursement for Medicaid services through an agreement with the Managed Care contractors when a client is enrolled in managed care, through Medicaid fee-for-service when a client is enrolled as a fee-for-service client, and from third party insurance payers. The Contracts do not include funding for the Medicaid dollars as they are not paid for through these contracts. The Contracts include funding for the other non-Medicaid billable community mental health services, such as Adult and Children Assertive Community Treatment teams, Projects for Assistance in Transition from Homelessness, rental housing subsidies, and emergency services.

His Excellency, Governor Christopher T. Sununu  
and His Honorable Council  
Page 3 of 3

Should Governor and Executive Council determine not to approve this Request, approximately 45,000 adults, children and families in the state may not receive community mental health services as required by NH RSA 135-C:13. Many of these individuals may experience a relapse of symptoms. They may seek costly services at hospital emergency departments due to the risk of harm to themselves or others and may be at significant risk without treatment or interventions. These individuals may also have increased contact with local law enforcement, county correctional programs and primary care physicians, none of which will have the services or supports available to provide assistance.

In conformance with RSA 135-C:7, performance standards have been included in this contract. Those standards include individual outcome measures and fiscal integrity measures. The effectiveness of services will be measured through the use of the Child and Adolescent Needs and Strengths Assessment and the Adult Needs and Strengths Assessment. The individual level outcomes tools are designed to measure improvement over time, inform the development of the treatment plan, and engage the individual and family in monitoring the effectiveness of services. In addition, follow-up in the community after discharge from New Hampshire Hospital will be measured.

The fiscal integrity measures include generally accepted performance standards to monitor the financial health of non-profit corporations on a monthly basis. Each contractor is required to provide a corrective action plan in the event of deviation from a standard. Failure to maintain fiscal integrity, or to make services available, could result in the termination of the contract and the selection of an alternate provider.

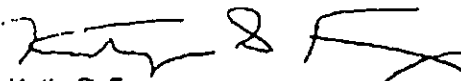
All residential and partial hospital programs are licensed/certified when required by State laws and regulations in order to provide for the life safety of the persons served in these programs. Copies of all applicable licenses/certifications are on file with the Department of Health and Human Services.

Area served: Statewide.

Source of funds: 15.51% Federal Funds from the US Department of Health and Human Services, Projects for Assistance in Transition from Homelessness, Balancing Incentive Program, Title IIIID: Preventative Health Money from the Administration for Community Living, and Substance Abuse Prevention and Treatment Block Grant, .14% Other Funds from Behavioral Health Services Information System, and 84.35% General Funds.

In the event that the Federal or Other Funds become no longer available, General Funds shall not be requested to support these programs.

Respectfully submitted



Katja S. Fox  
Director

Approved by:



Jeffrey A. Meyers  
Commissioner



**NH DHHS COMMUNITY MENTAL HEALTH CENTER CONTRACTS  
SFY 2018-2019 FINANCIAL DETAIL**

05-85-92-922010-4117, HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS DEPT OF, HHS:  
BEHAVIORAL HEALTH DIV, BUREAU OF MENTAL HEALTH SERVICES, CMH PROGRAM SUPPORT  
88.2% General Funds; 11.65% Federal Funds; .15% Other

CFDA # 93.778  
FAIN 1705NH5MAP  
Vendor # 177222

**Northern Human Services**

Fiscal Year	Class / Account	Class Title	Job Number	Amount
2018	102/500731	Contracts for Program Services	TBD	379,249
2019	102/500731	Contracts for Program Services	TBD	379,249
Sub Total				758,498

**West Central Svcs, Inc., DBA West Behavioral Health** Vendor # 177654

Fiscal Year	Class / Account	Class Title	Job Number	Amount
2018	102/500731	Contracts for Program Services	TBD	322,191
2019	102/500731	Contracts for Program Services	TBD	322,191
Sub Total				644,382

**The Lakes Region Mental Health Center, Inc. DBA Genesis Behavioral Health** Vendor # 154480

Fiscal Year	Class / Account	Class Title	Job Number	Amount
2018	102/500731	Contracts for Program Services	TBD	328,115
2019	102/500731	Contracts for Program Services	TBD	328,115
Sub Total				656,230

**Riverbend Community Mental Health, Inc.** Vendor # 177192

Fiscal Year	Class / Account	Class Title	Job Number	Amount
2018	102/500731	Contracts for Program Services	TBD	381,853
2019	102/500731	Contracts for Program Services	TBD	381,653
Sub Total				763,506

**Monadnock Family Services** Vendor # 177510

Fiscal Year	Class / Account	Class Title	Job Number	Amount
2018	102/500731	Contracts for Program Services	TBD	357,590
2019	102/500731	Contracts for Program Services	TBD	357,590
Sub Total				715,180

**Community Council of Nashua, NH DBA Greater Nashua Mental Health Center at** Vendor # 154112

Fiscal Year	Class / Account	Class Title	Job Number	Amount
2018	102/500731	Contracts for Program Services	TBD	1,153,799
2019	102/500731	Contracts for Program Services	TBD	1,183,799
Sub Total				2,337,598

**The Mental Health Center of Greater Manchester, Inc.** Vendor # 177184

Fiscal Year	Class / Account	Class Title	Job Number	Amount
2018	102/500731	Contracts for Program Services	TBD	1,646,829
2019	102/500731	Contracts for Program Services	TBD	1,646,829
Sub Total				3,293,658

**Seacoast Mental Health Center, Inc.** Vendor # 174089

Fiscal Year	Class / Account	Class Title	Job Number	Amount
2018	102/500731	Contracts for Program Services	TBD	746,765
2019	102/500731	Contracts for Program Services	TBD	746,765
Sub Total				1,493,530

**NH DHHS COMMUNITY MENTAL HEALTH CENTER CONTRACTS  
SFY 2018-2019 FINANCIAL DETAIL**

Behavioral Health & Developmental Services of Strafford County, Inc. DBA Community				Vendor # 177278
Fiscal Year	Class / Account	Class Title	Job Number	Amount
2018	102/500731	Contracts for Program Services	TBD	313,543
2019	102/500731	Contracts for Program Services	TBD	313,543
Sub Total				627,086

The Mental Health Center for Southern New Hampshire DBA CLM Center for Life				Vendor # 174116
Fiscal Year	Class / Account	Class Title	Job Number	Amount
2018	102/500731	Contracts for Program Services	TBD	350,791
2019	102/500731	Contracts for Program Services	TBD	350,791
Sub Total				701,582
SUB TOTAL				12,021,050

05-95-92-922010-4121-102-500731, HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS DEPT OF, HHS: BEHAVIORAL HEALTH DIV, BUREAU OF MENTAL HEALTH SERVICES, MENTAL HEALTH DATA COLLECTION  
100% Federal Funds

CFDA # N/A  
FAIN N/A

Northern Human Services

Vendor # 177222

Fiscal Year	Class / Account	Class Title	Job Number	Amount
2018	102/500731	Contracts for Program Services	92204121	5,000
2019	102/500731	Contracts for Program Services	92204121	5,000
Sub Total				10,000

West Central Svcs, Inc., DBA West Behavioral Health

Vendor # 177654

Fiscal Year	Class / Account	Class Title	Job Number	Amount
2018	102/500731	Contracts for Program Services	92204121	5,000
2019	102/500731	Contracts for Program Services	92204121	5,000
Sub Total				10,000

The Lakes Region Mental Health Center., Inc. DBA Genesis Behavioral Health

Vendor # 154480

Fiscal Year	Class / Account	Class Title	Job Number	Amount
2018	102/500731	Contracts for Program Services	92204121	5,000
2019	102/500731	Contracts for Program Services	92204121	5,000
Sub Total				10,000

Riverbend Community Mental Health, Inc.

Vendor # 177192

Fiscal Year	Class / Account	Class Title	Job Number	Amount
2018	102/500731	Contracts for Program Services	92204121	5,000
2019	102/500731	Contracts for Program Services	92204121	5,000
Sub Total				10,000

Monadnock Family Services

Vendor # 177510

Fiscal Year	Class / Account	Class Title	Job Number	Amount
2018	102/500731	Contracts for Program Services	92204121	5,000
2019	102/500731	Contracts for Program Services	92204121	5,000
Sub Total				10,000

Community Council of Nashua, NH DBA Greater Nashua Mental Health Center at

Vendor # 154112

Fiscal Year	Class / Account	Class Title	Job Number	Amount
2018	102/500731	Contracts for Program Services	92204121	5,000
2019	102/500731	Contracts for Program Services	92204121	5,000
Sub Total				10,000

**NH DHHS COMMUNITY MENTAL HEALTH CENTER CONTRACTS  
SFY 2018-2019 FINANCIAL DETAIL**

**The Mental Health Center of Greater Manchester, Inc. Vendor # 177184**

Fiscal Year	Class / Account	Class Title	Job Number	Amount
2018	102/500731	Contracts for Program Services	92204121	5,000
2019	102/500731	Contracts for Program Services	92204121	5,000
		Sub Total		10,000

**Seacoast Mental Health Center, Inc. Vendor # 174089**

Fiscal Year	Class / Account	Class Title	Job Number	Amount
2018	102/500731	Contracts for Program Services	92204121	5,000
2019	102/500731	Contracts for Program Services	92204121	5,000
		Sub Total		10,000

**Behavioral Health & Developmental Services of Strafford County, Inc. DBA Community Vendor # 177278**

Fiscal Year	Class / Account	Class Title	Job Number	Amount
2018	102/500731	Contracts for Program Services	92204121	5,000
2019	102/500731	Contracts for Program Services	92204121	5,000
		Sub Total		10,000

**The Mental Health Center for Southern New Hampshire DBA CLM Center for Life Vendor # 174116**

Fiscal Year	Class / Account	Class Title	Job Number	Amount
2018	102/500731	Contracts for Program Services	92204121	5,000
2019	102/500731	Contracts for Program Services	92204121	5,000
		Sub Total		10,000
		SUB TOTAL		100,000

**NH DHHS COMMUNITY MENTAL HEALTH CENTER CONTRACTS  
SFY 2018-2019 FINANCIAL DETAIL**

05-95-92-921010-2053-102-500731, HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS DEPT OF, HHS: BEHAVIORAL HEALTH DIV, BUR FOR CHILDRENS BEHAVRL HLTH, SYSTEM OF CARE  
100% General Funds

CFDA # N/A  
FAIN N/A

Vendor # 177222

**Northern Human Services**

Fiscal Year	Class / Account	Class Title	Job Number	Amount
2018	102/500731	Contracts for Program Services	92102053	4,000
2019	102/500731	Contracts for Program Services	92102053	-
Sub Total				4,000

**West Central Svcs, Inc., DBA West Behavioral Health**

Vendor # 177654

Fiscal Year	Class / Account	Class Title	Job Number	Amount
2018	102/500731	Contracts for Program Services	92102053	-
2019	102/500731	Contracts for Program Services	92102053	4,000
Sub Total				4,000

**The Lakes Region Mental Health Center., Inc. DBA Genesis Behavioral Health**

Vendor # 154480

Fiscal Year	Class / Account	Class Title	Job Number	Amount
2018	102/500731	Contracts for Program Services	92102053	-
2019	102/500731	Contracts for Program Services	92102053	4,000
Sub Total				4,000

**Riverbend Community Mental Health, Inc.**

Vendor # 177192

Fiscal Year	Class / Account	Class Title	Job Number	Amount
2018	102/500731	Contracts for Program Services	92102053	-
2019	102/500731	Contracts for Program Services	92102053	4,000
Sub Total				4,000

**Monadnock Family Services**

Vendor # 177510

Fiscal Year	Class / Account	Class Title	Job Number	Amount
2018	102/500731	Contracts for Program Services	92102053	-
2019	102/500731	Contracts for Program Services	92102053	4,000
Sub Total				4,000

**The Mental Health Center of Greater Manchester, Inc.**

Vendor # 177184

Fiscal Year	Class / Account	Class Title	Job Number	Amount
2018	102/500731	Contracts for Program Services	92102053	4,000
2019	102/500731	Contracts for Program Services	92102053	-
Sub Total				4,000

**Seacoast Mental Health Center, Inc.**

Vendor # 174089

Fiscal Year	Class / Account	Class Title	Job Number	Amount
2018	102/500731	Contracts for Program Services	92102053	4,000
2019	102/500731	Contracts for Program Services	92102053	-
Sub Total				4,000

**Behavioral Health & Developmental Services of Strafford County, Inc. DBA Community**

Vendor # 177278

Fiscal Year	Class / Account	Class Title	Job Number	Amount
2018	102/500731	Contracts for Program Services	92102053	-
2019	102/500731	Contracts for Program Services	92102053	4,000
Sub Total				4,000

**NH DHHS COMMUNITY MENTAL HEALTH CENTER CONTRACTS  
SFY 2018-2019 FINANCIAL DETAIL**

The Mental Health Center for Southern New Hampshire DBA CLM Center for Life Vendor # 174116

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget
2018	102/500731	Contracts for Program Services	92102053	4,000
2019	102/500731	Contracts for Program Services	92102053	-
		Sub Total		4,000
		<b>SUB TOTAL</b>		<b>35,000</b>

05-95-42-421010-2958, HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS DEPT OF, HHS:  
HUMAN SERVICES DIV, CHILD PROTECTION, CHILD - FAMILY SERVICES  
100% General Funds

CFDA # N/A  
FAIN N/A

Northern Human Services Vendor # 177222

Fiscal Year	Class / Account	Class Title	Job Number	Amount
2018	550/500398	Contracts for Program Services	42105824	5,310
2019	550/500398	Contracts for Program Services	42105824	5,310
		Sub Total		10,620

West Central Svcs, Inc., DBA West Behavioral Health Vendor # 177654

Fiscal Year	Class / Account	Class Title	Job Number	Amount
2018	550/500398	Contracts for Program Services	42105824	1,770
2019	550/500398	Contracts for Program Services	42105824	1,770
		Sub Total		3,540

The Lakes Region Mental Health Center, Inc. DBA Genesis Behavioral Health Vendor # 154480

Fiscal Year	Class / Account	Class Title	Job Number	Amount
2018	550/500398	Contracts for Program Services	42105824	1,770
2019	550/500398	Contracts for Program Services	42105824	1,770
		Sub Total		3,540

Riverbend Community Mental Health, Inc. Vendor # 177192

Fiscal Year	Class / Account	Class Title	Job Number	Amount
2018	550/500398	Contracts for Program Services	42105824	1,770
2019	550/500398	Contracts for Program Services	42105824	1,770
		Sub Total		3,540

Monadnock Family Services Vendor # 177510

Fiscal Year	Class / Account	Class Title	Job Number	Amount
2018	550/500398	Contracts for Program Services	42105824	1,770
2019	550/500398	Contracts for Program Services	42105824	1,770
		Sub Total		3,540

Community Council of Nashua, NH DBA Greater Nashua Mental Health Center at Vendor # 154112

Fiscal Year	Class / Account	Class Title	Job Number	Amount
2018	550/500398	Contracts for Program Services	42105824	1,770
2019	550/500398	Contracts for Program Services	42105824	1,770
		Sub Total		3,540

The Mental Health Center of Greater Manchester, Inc. Vendor # 177184

Fiscal Year	Class / Account	Class Title	Job Number	Amount
2018	550/500398	Contracts for Program Services	42105824	3,540
2019	550/500398	Contracts for Program Services	42105824	3,540
		Sub Total		7,080

**NH DHHS COMMUNITY MENTAL HEALTH CENTER CONTRACTS  
SFY 2018-2019 FINANCIAL DETAIL**

**Seacoast Mental Health Center, Inc. Vendor # 174089**

Fiscal Year	Class / Account	Class Title	Job Number	Amount
2018	550/500398	Contracts for Program Services	42105824	1,770
2019	550/500398	Contracts for Program Services	42105824	1,770
Sub Total				3,540

**Behavioral Health & Developmental Services of Strafford County, Inc. DBA Community Vendor # 177278**

Fiscal Year	Class / Account	Class Title	Job Number	Amount
2018	550/500398	Contracts for Program Services	42105824	1,770
2019	550/500398	Contracts for Program Services	42105824	1,770
Sub Total				3,540

**The Mental Health Center for Southern New Hampshire DBA CLM Center for Life Vendor # 174116**

Fiscal Year	Class / Account	Class Title	Job Number	Amount
2018	550/500398	Contracts for Program Services	42105824	1,770
2019	550/500398	Contracts for Program Services	42105824	1,770
Sub Total				3,540
SUB TOTAL				46,020

05-95-42-423010-7926, HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS DEPT OF, HHS:  
HUMAN SERVICES DIV, HOMELESS & HOUSING, PATH GRANT  
100% Federal Funds

CFDA # 93.150  
FAIN SM016030-14

**Riverbend Community Mental Health, Inc. Vendor # 177192**

Fiscal Year	Class / Account	Class Title	Job Number	Amount
2018	102/500731	Contracts for Program Services	42307150	36,250
2019	102/500731	Contracts for Program Services	42307150	36,250
Sub Total				72,500

**Monadnock Family Services Vendor # 177510**

Fiscal Year	Class / Account	Class Title	Job Number	Amount
2018	102/500731	Contracts for Program Services	42307150	37,000
2019	102/500731	Contracts for Program Services	42307150	37,000
Sub Total				74,000

**Community Council of Nashua, NH DBA Greater Nashua Mental Health Center at Vendor # 154112**

Fiscal Year	Class / Account	Class Title	Job Number	Amount
2018	102/500731	Contracts for Program Services	42307150	40,300
2019	102/500731	Contracts for Program Services	42307150	40,300
Sub Total				80,600

**The Mental Health Center of Greater Manchester, Inc. Vendor # 177184**

Fiscal Year	Class / Account	Class Title	Job Number	Amount
2018	102/500731	Contracts for Program Services	42307150	40,121
2019	102/500731	Contracts for Program Services	42307150	40,121
Sub Total				80,242

**NH DHHS COMMUNITY MENTAL HEALTH CENTER CONTRACTS  
SFY 2018-2019 FINANCIAL DETAIL**

Seacoast Mental Health Center, Inc.

Vendor # 174089

Fiscal Year	Class / Account	Class Title	Job Number	Amount
2018	102/500731	Contracts for Program Services	42307150	25,000
2019	102/500731	Contracts for Program Services	42307150	25,000
Sub Total				50,000

The Mental Health Center for Southern New Hampshire DBA CLM.Center for Life

Vendor # 174116

Fiscal Year	Class / Account	Class Title	Job Number	Amount
2018	102/500731	Contracts for Program Services	42307150	29,500
2019	102/500731	Contracts for Program Services	42307150	29,500
Sub Total				59,000
SUB TOTAL				416,342

05-95-92-920510-3380, HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS DEPT OF, HHS:  
BEHAVIORAL HEALTH DIV, BUREAU OF DRUG & ALCOHOL SVCS, PREVENTION SERVICES  
2% General Funds, 98% Federal Funds

CFDA # 93.959  
FAIN T1010035

Seacoast Mental Health Center, Inc.

Vendor # 174089

Fiscal Year	Class / Account	Class Title	Job Number	Amount
2018	102/500731	Contracts for Program Services	92056502	70,000
2019	102/500731	Contracts for Program Services	92056502	70,000
SUB TOTAL				140,000

05-95-48-481010-8917 HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS DEPT OF, HHS:  
ELDERLY & ADULT SVCS DIV, GRANTS TO LOCALS, HEALTH PROMOTION CONTRACTS  
100% Federal Funds

CFDA # 93.043  
FAIN 17AANHT3PH

Seacoast Mental Health Center, Inc.

Vendor # 174089

Fiscal Year	Class / Account	Class Title	Job Number	Amount
2018	102/500731	Contracts for Program Services	48108462	35,000
2019	102/500731	Contracts for Program Services	48108462	35,000
SUB TOTAL				70,000
TOTAL				12,829,412

**State of New Hampshire  
Department of Health and Human Services  
Amendment #5**

This Amendment to the Mental Health Services contract is by and between the State of New Hampshire, Department of Health and Human Services ("State" or "Department") and The Mental Health Center for Southern New Hampshire d/b/a CLM Center for Life Management ("the Contractor").

WHEREAS, pursuant to an agreement (the "Contract") approved by the Governor and Executive Council on June 21, 2017, (Late Item A), as amended on September 20, 2018 (Item #21), and on June 19, 2019, (Item #29), and June 30, 2021 (Item #21), and February 16, 2022 (Item #38), the Contractor agreed to perform certain services based upon the terms and conditions specified in the Contract as amended and in consideration of certain sums specified; and

WHEREAS, pursuant to Form P-37, General Provisions, Paragraph 18, the Contract may be amended upon written agreement of the parties and approval from the Governor and Executive Council; and

WHEREAS, the parties agree to extend the term of the agreement, increase the price limitation, or modify the scope of services to support continued delivery of these services; and

NOW THEREFORE, in consideration of the foregoing and the mutual covenants and conditions contained in the Contract and set forth herein, the parties hereto agree to amend as follows:

1. Form P-37 General Provisions, Block 1.7, Completion Date, to read:  
June 30, 2023
2. Form P-37, General Provisions, Block 1.8, Price Limitation, to read:  
\$5,453,406
3. Form P-37 General Provisions, Block 1.9, Contracting Officer for State Agency, to read:  
Robert W. Moore, Director
4. Modify Exhibit A, Amendment #3, Scope of Services by replacing in its entirety with Exhibit A Amendment #5 Scope of Services, which is attached hereto and incorporated by reference herein.
5. Modify Exhibit B, Amendment #3, Methods and Conditions Precedent to Payment by replacing in its entirety with Exhibit B, Amendment #5, Methods and Conditions Precedent to Payment, which is attached hereto and incorporated by reference herein.



All terms and conditions of the Contract and prior amendments not modified by this Amendment remain in full force and effect. This Amendment shall be effective upon Governor and Council approval.

IN WITNESS WHEREOF, the parties have set their hands as of the date written below,

State of New Hampshire  
Department of Health and Human Services

6/6/2022  
Date

DocuSigned by:  
*Katja S. Fox*  
609D05804C63442

Name: Katja S. Fox  
Title: Director

The Mental Health Center for Southern New Hampshire  
d/b/a CLM Center for Life Management

6/3/2022  
Date

DocuSigned by:  
*Vic Topo*  
D42A759C35AC48A...

Name: Vic Topo  
Title: ceo

The preceding Amendment, having been reviewed by this office, is approved as to form, substance, and execution.

OFFICE OF THE ATTORNEY GENERAL

6/7/2022

Date

DocuSigned by:  
*Robyn Guarino*

Name: Robyn Guarino

Title: Attorney

I hereby certify that the foregoing Amendment was approved by the Governor and Executive Council of the State of New Hampshire at the Meeting on: \_\_\_\_\_ (date of meeting)

OFFICE OF THE SECRETARY OF STATE

Date

Name:

Title:



**New Hampshire Department of Health and Human Services  
Mental Health Services**

**Exhibit A Amendment # 5**

**Scope of Services**

**1. Provisions Applicable to All Services**

- 1.1. The Contractor shall submit a detailed description of the language assistance services they will provide to persons with limited English proficiency to ensure meaningful access to their programs and/or services within ten (10) days of the contract effective date.
- 1.2. The Contractor shall operate a Community Mental Health Center (CMHC) that provides services intended to promote recovery from mental illness for eligible residents in the State of New Hampshire (individuals) for Region 10. The Contractor agrees that, to the extent future legislative action by the New Hampshire General Court or federal or state court orders may have an impact on the Services described herein, the State Agency has the right to modify Service priorities and expenditure requirements under this Agreement so as to achieve compliance therewith.
- 1.3. For the purposes of this Agreement, the Department has identified the Contractor as a Subrecipient in accordance with 2 CFR 200.0. et seq.
- 1.4. Prior to termination of this contract the parties will agree on a plan for transition and destruction of data in accordance with Exhibit K.
- 1.5. The Contractor shall provide individualized, recovery based services and supports in the manner that best allows individuals to stay within his or her home and community, including, but not limited to providing current treatment and recovery options that are based on scientific research and evidence based practices (EBP).
- 1.6. The Contractor acknowledges the requirements of the Community Mental Health Agreement (CMHA) and shall demonstrate progress toward meeting the following terms in the CMHA: 1.) Assertive Community Treatment Teams; 2.) Evidence-Based Supported Employment; and 3.) Transition planning for individuals at New Hampshire Hospital and Glenciff Home and 4.) Supported Housing. Further, the Contractor shall participate in annual Quality Service Reviews (QSR) conducted under the terms of the CMHA.
- 1.7. The Contractor shall enter into a capitation model of contracting with all NH Managed Care Organizations to support the delivery and coordination of behavioral health services and supports for children, youth, transition-aged youth, young adults, and adults.
- 1.8. The Contractor shall support the integration of physical and behavioral health as a standard of practice; implementing the Substance Abuse and Mental Health Services Administration's (SAMHSA) Six Levels of Collaboration/Integration to the maximum extent feasible.
- 1.9. The Contractor shall ensure that clinical standards and operating procedures are consistent with trauma-informed models of care, as defined by SAMHSA.



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The clinical standards and operating procedures must reflect a focus on wellness, recovery, and resiliency.

- 1.10. The Contractor shall engage in ongoing implementation, service improvements, and expansion efforts associated with New Hampshire's 10 Year Mental Health Plan.
- 1.11. For the purposes of this agreement, all references to days shall mean calendar days unless otherwise specified.
- 1.12. The Contractor shall provide individuals, caregivers and youth the opportunity for feedback and leadership within the agency to help improve services in a person-centered manner when applicable and appropriate.
- 1.13. The Contractor shall ensure rapid access to services is available to each individual by offering an appointment slot on the same or next calendar day of the initial contact.

**2. System of Care for Children's Mental Health**

- 2.1. The Contractor shall collaborate with the Department on the implementation of NH RSA 135-F, System of Care for Children's Mental Health.
- 2.2. The Contractor shall provide services for children, youth, and young adults with serious emotional disturbance (SED) in a manner that aligns with NH RSA 135-F. The Contractor shall ensure services are:
  - 2.2.1. Family Driven - services and supports are provided in a manner that best meets the needs of the family and the family goals;
  - 2.2.2. Youth Driven - services and supports are provided in a manner that best meets the needs of the child, youth or young adult and that supports his or her goals;
  - 2.2.3. Community Based - services and supports are provided in a manner that best allow children, youth, and young adults to stay within his or her home and community; and
  - 2.2.4. Cultural and Linguistic Competent - Services are provided in a manner that honors a child, youth, or young adult and their family-identified culture, beliefs, ethnicity, preferred language, gender and gender identity and sexual orientation.
- 2.3. The Contractor shall collaborate with the FAST Forward program, ensuring services are available for all children and youth enrolled in the program.
- 2.4. The Contractor shall make referrals to the FAST Forward program for any child, youth, or young adult that may be eligible.

**3. Modular Approach to Therapy for Children with Anxiety, Depression, Trauma, or Conduct Problems (MATCH-ADTC)**



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- 3.1. The Contractor shall maintain appropriate levels of certification through a contract with the Judge Baker Center for Children.
- 3.2. The Contractor shall ensure new and incoming staff work towards meeting a goal of 70% of children and youth clients' needs with the evidence-based practice of Modular Approach to Therapy for Children with Anxiety, Depression, Trauma, or Conduct problems (MATCH-ADTC).
- 3.3. The Contractor shall maintain a use of the Judge Baker's Center for Children (JBCC) TRAC system to support each case with MATCH-ADTC as the identified treatment modality.
- 3.4. The Contractor shall invoice BCBH through green sheets for:
  - 3.4.1. The costs for both the certification of incoming therapists and the recertification of existing clinical staff, not to exceed the budgeted amount.
  - 3.4.2. The full cost of the annual fees paid to the JBCC for the use of their TRAC system to support MATCH-ADTC.

**4. Children's Intensive Community Based Services**

- 4.1. The Contractor shall use the Child and Adolescent Needs and Strengths (CANS) assessment to determine the appropriate level of collaborative care and which children's intensive community based services are most appropriate.
- 4.2. The Contractor shall provide children's intensive community based services to children diagnosed with a serious emotional disturbance (SED), with priority given to children who:
  - 4.2.1. Have a history of psychiatric hospitalization or repeated visits to hospital emergency departments for psychiatric crisis;
  - 4.2.2. Are at risk for residential placement;
  - 4.2.3. Present with significant ongoing difficulties at school; and/or
  - 4.2.4. Are at risk of interaction with law enforcement.
- 4.3. The Contractor shall provide children's intensive community based services through a full array of services as defined in New Hampshire Administrative Rule He-M 426, Community Mental Health Services, which include, but are not limited to:
  - 4.3.1. Functional Support Services (FSS).
  - 4.3.2. Individual and family therapy.
  - 4.3.3. Medication services.
  - 4.3.4. Targeted case management (TCM) services.
  - 4.3.5. Supported education.

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- 4.4. The Contractor shall provide a minimum of eight (8) up to a maximum of ten (10) hours of children's intensive community based services per week for each eligible individual, as defined in New Hampshire Administrative Rule He-M 426, ensuring more intensive services are provided during the first twelve (12) weeks of enrollment.
- 4.5. The Contractor shall screen adolescent clients for substance use using one or more tools, as appropriate, that include:
  - 4.5.1. The Car, Relax, Alone, Family, Friends, Trouble (CRAFFT) screening tool for individuals age twelve (12) years and older, which consists of six (6) screening questions as established by the Center for Adolescent Substance Abuse Research (CeASAR) at Children's Hospital Boston.
  - 4.5.2. The Global Appraisal of Individual Needs – Short Screener (GAIN-SS), which is used by school based clinicians for clients referred for substance use.
- 4.6. The Contractor shall provide children's intensive community based services to clients and their families to ensure access to an array of community mental health services that include community and natural supports, which effectively support the clients and their families in the community, in a culturally competent manner.
- 4.7. The Contractor shall conduct and facilitate weekly children's intensive community based team meetings in order to communicate client and family needs and discuss client progress.
- 5. Renew Sustainability (Rehabilitation for Empowerment, Education, and Work)**
  - 5.1. The Contractor shall provide the Rehabilitation for Empowerment, Education and Work (RENEW) intervention with fidelity to transition-aged youth who qualify for state-supported community mental health services, in accordance with the University of New Hampshire (UNH) -Institute On Disability (IOD) model.
  - 5.2. The Contractor shall obtain support and coaching from the IOD at UNH to improve the competencies of implementation team members and agency coaches.
- 6. Division for Children, Youth and Families (DCYF)**
  - 6.1. The Contractor shall provide mental health consultation to staff at Division for Children, Youth and Families (DCYF) District Offices related to mental health assessments and/or ongoing treatment for children served by DCYF.
  - 6.2. The Contractor shall provide Foster Care Mental Health Assessments for children and youth younger than eighteen (18) years of age who are entering foster care for the first time.

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**7. Crisis Services**

- 7.1. If the Contractor has, or enters into, an agreement with a hospital to provide crisis services to individuals who are eligible, or presumed eligible in the emergency department, for Medicaid services, the Contractor may bill Medicaid according to fee schedules or MCO contracts for services rendered.
- 7.2. The Contractor shall document crisis services delivered in the emergency department setting as part of its Phoenix Submissions, in a format, and with content, completeness, and timelines specified by the Department, ensuring documented information includes screenings performed, diagnosis codes, and referrals made.
- 7.3. The Contractor shall provide documentation of each collaborative relationship with acute care hospitals in its region, at the request of the Department.
- 7.4. The Contractor shall provide emergency services as defined in NH Administrative Rule He-M 403.06 (a)(6) and NH Administrative Rule He-M 426.09.
- 7.5. As part of the crisis resolution, the Contractor shall screen each individual for Assertive Community Treatment (ACT). If clinically appropriate, the Contractor shall:
  - 7.5.1. Refer the individual for an expedited ACT assessment and/or intake and treatment upon discharge; or
  - 7.5.2. Inform the appropriate regional CMHC in order to expedite the ACT assessment and/or intake and treatment upon discharge from emergency department or inpatient psychiatric or medical care setting, if the individual resides in a region other than the region in which the individual is receiving crisis services.
- 7.6. The Contractor shall not refer an individual for hospitalization at New Hampshire Hospital (NHH) unless the Contractor has determined that NHH is the least restrictive setting in which the individual's immediate psychiatric treatment needs can be met. The Contractor shall:
  - 7.6.1. Make all reasonable efforts to ensure no other clinically appropriate bed is available at any other NH inpatient psychiatric unit, Designated Receiving Facility (DRF), Adult Psychiatric Residential Treatment Program (APRTP), Mobile Crisis apartments, or other step-up/step-down beds prior to referring an individual to NHH,
  - 7.6.2. Work collaboratively with the Department and contracted Managed Care Organizations for the implementation of the Zero Suicide within emergency departments.
- 7.7. The Contractor shall provide services to individuals experiencing a psychiatric and/or substance use related crisis through a rapid response team<sup>ps</sup> that includes, but is not limited to:



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- 7.7.1. One (1) Master's level clinician.
- 7.7.2. One (1) peer.
- 7.7.3. Telehealth access, including tele-psychiatry, for additional capacity, as needed.
- 7.8. The Contractor shall ensure all staff have the necessary qualifications as defined under New Hampshire Administrative Rule He-M 400, Community Mental Health, Parts 403 and 426.
- 7.9. The Contractor shall develop an implementation and/or transition plan with a timeline for implementation of the new model for Department approval no later than 30 days from the contract effective date. The Contractor shall ensure the implementation and/or transition plan includes, but is not limited to:
  - 7.9.1. The plan to educate current community partners and individuals on the use of the Access Point Number.
  - 7.9.2. Staffing adjustments needed in order to meet the crisis response scope and titrated up to meet the 24/7 nature of this crisis response.
  - 7.9.3. The plan to meet each performance measure over time.
  - 7.9.4. How data will be sent to the Access Point if calls are received directly at the center and are addressed by the center during the transition period.
- 7.10. The Contractor shall work in tandem with the designated vendor providing services through the Rapid Response Access Point contract as approved by the Governor and Executive Council.
- 7.11. The Contractor shall maintain a current Memorandum of Understanding with the Rapid Response Access Point, which provides the Regional Response Teams information regarding the nature of the crisis, through electronic communication, that includes, but is not limited to:
  - 7.11.1. The location of the crisis.
  - 7.11.2. The safety plan either developed over the phone or on record from prior contact(s).
  - 7.11.3. Any accommodations needed.
  - 7.11.4. Treatment history of the individual, if known.
- 7.12. The Contractor shall promote the use of the telephone number for the Rapid Response Access Point as the primary contact for crisis services, which:
  - 7.12.1. Utilizes Global Positioning System (GPS) enabled technology to identify the closest and available Regional Response Team;
  - 7.12.2. Does not fulfill emergency medication refills.



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- 7.13. The Contractor shall provide written information to current clients, which includes telephone numbers, on how to access support for medication refills on an ongoing basis.
- 7.14. The Contractor shall ensure all rapid response team members participate in a 40-hour crisis response training, as designated by the Department, which follows the concepts and topics identified in the National Guidelines for Crisis Care Best Practice Toolkit published by the Substance Abuse and Mental Health Services Administration (SAMHSA).
- 7.15. The Contractor shall provide the physical address of the physical location to the Rapid Response Access Point where the rapid response team may provide office-based urgent assessments.
- 7.16. The Contractor shall ensure a rapid response team is available twenty-four (24) hours per day, seven (7) days a week for deployment within their region and boarder regions, as directed by the Rapid Response Access Point.
- 7.17. The Contractor shall ensure the rapid response team is trained and available to provide crisis response services to avoid unnecessary hospitalization, incarceration or institutionalization. The Contractor shall ensure services include but are not limited to:
  - 7.17.1. Face-to-face assessments.
  - 7.17.2. Disposition and decision making.
  - 7.17.3. Initial care and safety planning.
  - 7.17.4. Post crisis and stabilization services.
- 7.18. The Contractor may utilize presumptive eligibility when responding to individuals who are not connected to a CMHC or who may be considered low utilizers.
- 7.19. The Contractor shall follow all Rapid Response dispatch protocols, processes, and data collection established in partnership with the Rapid Response Access Point, as approved by the Department.
- 7.20. The Contractor shall ensure the rapid response team responds to all face-to-face dispatches in the community within one (1) hour of the request ensuring:
  - 7.20.1. The response team includes a minimum of two (2) individuals for safety purposes, which includes a Master's level staff and a peer if occurring at locations based on individual and family choice that include but are not limited to:
    - 7.20.1.1. In or at the individual's home.
    - 7.20.1.2. In an individual's school setting.
    - 7.20.1.3. Other natural environments of residence including foster homes.

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- 7.20.1.4. Community settings.
- 7.20.1.5. Peer run agencies.
- 7.20.2. The response team includes a minimum of one (1) Master's level team member if occurring at safe, staffed sites or public service locations which may include, but are not limited to:
  - 7.20.2.1. Schools.
  - 7.20.2.2. Jails.
  - 7.20.2.3. Police departments.
  - 7.20.2.4. Emergency departments.
- 7.20.3. If a telehealth dispatch is requested by the Rapid Response Access Point or the person in crisis, the Contractor may respond via telehealth, as clinically appropriate.
- 7.20.4. A no-refusal policy upon triage and all requests for mobile response team dispatch receive a response and assessment regardless of the individual's disposition, which may include current substance use. Documented clinical rationale with administrative support when a mobile intervention is not provided.
- 7.20.5. Coordination with law enforcement personnel, if required, when responding to individuals in a mental health crisis presenting a safety concern or when active rescue is required.
- 7.20.6. A face-to-face lethality assessment as needed that includes, but is not limited to:
  - 7.20.6.1. Obtaining a client's mental health history including, but not limited to:
    - 7.20.6.1.1. Psychiatric, including recent inpatient hospitalizations and current treatment providers.
    - 7.20.6.1.2. Substance misuse.
    - 7.20.6.1.3. Social, familial and legal factors.
  - 7.20.6.2. Understanding the client's presenting symptoms and onset of crisis.
  - 7.20.6.3. Obtaining medication list, adherence to prescribed medications and brief medical history.
  - 7.20.6.4. Conducting a mental status exam.
- 7.20.7. Developing a mutually agreed upon individualized safety plan and care disposition and decision making, with the client, which may include, but is not limited to:



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- 7.20.7.1. Staying in place with:
    - 7.20.7.1.1. Stabilization services;
    - 7.20.7.1.2. A safety plan; and
    - 7.20.7.1.3. Outpatient providers.
  - 7.20.7.2. Stepping up to crisis stabilization services or apartments.
  - 7.20.7.3. Admission to peer respite.
  - 7.20.7.4. Voluntary hospitalization.
  - 7.20.7.5. Initiation of Involuntary Emergency Admission (IEA).
  - 7.20.7.6. Medical hospitalization.
- 7.21. The Contractor shall provide Crisis Stabilization Services, which are services and supports that are provided until the crisis episode subsides. The Contractor shall ensure:
- 7.21.1. Crisis Stabilization Services are delivered by the rapid response team for individuals who are in active treatment prior to the crisis in order to assist with stabilizing the individual and family as rapidly as possible.
  - 7.21.2. Are provided in the individual and family home, as desired by the individual.
  - 7.21.3. Stabilization services are implemented using methods that include, but are not limited to:
    - 7.21.3.1. Involving peer support specialist(s) and/or Bachelor level crisis staff by providing follow up contact within forty-eight (48) hours post-crisis for all face-to-face interventions, which may include, but are not limited to:
      - 7.21.3.1.1. Promoting recovery.
      - 7.21.3.1.2. Building upon life, social and other skills.
      - 7.21.3.1.3. Offering support.
      - 7.21.3.1.4. Facilitating referrals.
    - 7.21.3.2. Providing warm hand offs for post-crisis support services, including connecting back to existing treatment providers and/or providing a referral for additional peer support specialist contacts.
    - 7.21.3.3. Providing crisis stabilization services with a Master's level clinician through short-term, trauma informed approaches, which may include, but are not limited to:

7.21.3.3.1. Cognitive Behavior Therapy (CBT).

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- 7.21.3.3.2. Dialectical Behavior Therapy (DBT).
- 7.21.3.3.3. Solution-focused therapy.
- 7.21.3.3.4. Developing concrete discharge plans.
- 7.21.3.3.5. Providing substance use disorder assessment and counseling techniques for dually diagnosed individuals.
- 7.21.4. Crisis stabilization in a Residential Treatment facility for children and youth are provided by a Department certified and approved Residential Treatment Provider.
- 7.22. The Contractor may provide Sub-Acute Care services for up to 30 days to individuals who are not connected to any treatment provider prior to contact with the regional rapid response team or Regional Response Access Point in order assist individuals with bridging the gap between the crisis event and ongoing treatment services. The Contractor shall:
  - 7.22.1. Ensure sub-acute care services are provided by the CMHC region in which the individual is expected to receive long-term treatment.
  - 7.22.2. Work with the Rapid Response Access Point to conduct educational and outreach activities within the local community and to institutional stakeholders in order to promote appropriate referrals to, and the utilization of, rapid response team resources.
  - 7.22.3. Work with the Rapid Response Access Point to ensure the community is aware of, and is able to, access rapid response mobile crisis services and supports through the outreach and educational plan of the Rapid Response Access Point outreach and educational plan, which includes but is not limited to:
    - 7.22.3.1. A website that prominently features the Rapid Response Access Point phone number and links with information about Rapid Response and connectivity to the Rapid Response Access Point.
    - 7.22.3.2. All newly printed appointment cards that include the Rapid Response Access point crisis telephone number as a prominent feature.
    - 7.22.3.3. Direct communications with partners to the Rapid Response Access Point for crisis services and deployment.
  - 7.22.4. Work with the Rapid Response Access Point to change existing patterns of hospital emergency departments (ED) for crisis response in the region and collaborate by:
    - 7.22.4.1. Meeting regularly with local police and first responders to discuss interface, procedures, and collaborations to



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- understand challenges and improve outcomes for individuals in the community;
- 7.22.4.2. Educating partners, clients and families on all diversionary services available, by encouraging early intervention;
- 7.22.4.3. Maintaining and developing relationships with local hospitals and work together to promote the use of the Rapid Response Access Point number and rapid response services, in order to reduce ED use;
- 7.22.4.4. Coordinating with homeless outreach services; and
- 7.22.4.5. Conducting outreach to at-risk seniors programming.
- 7.23. The Contractor shall maintain connection with the Rapid Response Access Point and the identified GPS system that enables transmission of information needed to:
  - 7.23.1.1. Determine availability of the Regional Rapid Response Teams;
  - 7.23.1.2. Facilitate response of dispatched teams; and
  - 7.23.1.3. Resolve the crisis intervention.
- 7.24. The Contractor shall maintain connection to the designated resource tracking system.
- 7.25. The Contractor shall maintain a bi-directional referral system with electronic scheduling to support information sharing that facilitates closed loop referrals and transmission of clinical triage summaries, safety plans and shared care plans with community providers.
- 7.26. The Contractor shall submit reports relative to the rapid response services provided in this agreement. The Contractor shall:
  - 7.26.1. Document all contacts in the medical record for both State eligible and non-eligible individuals who receive regional rapid response team services.
  - 7.26.2. Provide monthly reports by the fifteenth (15th) day of each month, on a template provided by the Department which includes, but is not limited to:
    - 7.26.2.1. Number of unique individuals who received services.
    - 7.26.2.2. Date and time of mobile arrival.
  - 7.26.3. Submit information through the Department's Phoenix System beginning no later than six (6) months from the contract effective date, unless otherwise instructed on a temporary basis by the Department:



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- 7.26.3.1. Diversions from hospitalizations;
- 7.26.3.2. Diversions from Emergency Rooms;
- 7.26.3.3. Services provided;
- 7.26.3.4. Location where services were provided;
- 7.26.3.5. Length of time service or services provided;
- 7.26.3.6. Whether law enforcement was involved for safety reasons;
- 7.26.3.7. Whether law enforcement was involved for other reasons;
- 7.26.3.8. Identification of follow up with the individual by a member of the Contractor's regional rapid response team within 48 hours post face-to-face intervention;
- 7.26.3.9. Indication that referral for ongoing mental health services following the immediate crisis was provided; and
- 7.26.3.10. Outcome of service provided, which may include but is not limited to:
  - 7.26.3.10.1. Remained in home.
  - 7.26.3.10.2. Hospitalization.
  - 7.26.3.10.3. Crisis stabilization services.
  - 7.26.3.10.4. Crisis apartment.
  - 7.26.3.10.5. Emergency department.

7.27. The Contractor's performance will be monitored by ensuring Contractor performance by ensuring seventy (70%) of clients receive a post-crisis follow up from a member of the Contractor's regional rapid response team within forty-eight (48) hours of a face-to-face intervention, as identified through Phoenix encounter data.

**8. Adult Assertive Community Treatment (ACT) Teams**

8.1. The Contractor shall maintain Adult ACT Teams that meet the SAMHSA Model and are available twenty-four (24) hours per day, seven (7) days per week, with on-call availability from midnight to 8:00 A.M. The Contractor shall ensure:

8.1.1. Adult ACT Teams deliver comprehensive, individualized, and flexible services, supports, targeted case management, treatment, and rehabilitation in a timely manner as needed, onsite in the individuals' homes and in other natural environments and community settings, or alternatively, via telephone where appropriate to meet the needs of the individual.



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- 8.1.2. Each Adult ACT Team is composed of seven (7) to ten (10) dedicated professionals who make-up a multi-disciplinary team including, a psychiatrist, a nurse, a Masters-level clinician, or functional equivalent therapist, functional support worker and a full time equivalent (FTE) certified peer specialist.
- 8.1.3. Each Adult ACT Team includes an individual trained to provide substance abuse support services including competency in providing co-occurring groups and individual sessions, and supported employment.
- 8.1.4. Caseloads for Adult ACT Teams serve no more than twelve (12) individuals per Adult ACT Team member, excluding the psychiatrist who serves more than seventy (70) people served per 0.5 FTE psychiatrist, unless otherwise approved by the Department.
- 8.2. The Contractor shall ensure ACT staff, with the exception of psychiatrist and nurse, receive:
  - 8.2.1. A minimum of 15 hours in basic ACT training within one (1) year of hire date that is consistent with the ACT EBP SAMHSA toolkit approved by BMHS.
  - 8.2.2. A minimum of 4 hours of advanced ACT training of co-occurring disorders within fifteen (15) months of hire date that is consistent with the ACT EBP SAMSHA toolkit and Integrated Dual Disorder Model approved by BMHS.
- 8.3. The Contractor shall ensure Adult ACT Teams do not have waitlists for screening purposes and/or admission to the ACT Team. The Contractor shall ensure:
  - 8.3.1. Individuals do not wait longer than 30 days for either assessment or placement.
  - 8.3.2. Work with the Department at identifying solutions and appropriate levels of care for any individual waiting for Adult ACT Team services for more than 30 days in order to meet the demand for services and implement the solutions within forty-five (45) days.
  - 8.3.3. Individuals receiving services from Adult ACT Team members, if psychiatrically hospitalized, are offered a same day or next day appointment with any Adult ACT Team member upon date of discharge.
- 8.4. The Contractor shall report its level of compliance with the above listed requirements on a monthly basis at the staff level in the format, and with content, completeness, and timeliness as specified by the Department as part of the Phoenix submissions, which are due no later than the 15<sup>th</sup> of the month. The Department may waive this provision in whole or in part in lieu of an



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alternative reporting protocol, being provided under an agreement with DHHS contracted Medicaid Managed Care Organizations. The Contractor shall:

- 8.4.1. Ensure services provided by the Adult ACT Team are identified in the Phoenix submissions as part of the ACT cost center.
- 8.4.2. Screen for ACT per Administrative Rule He-M 426.08, Psychotherapeutic Services.
- 8.4.3. Report all ACT screenings with the outcome of the screening to indicate whether the individual is appropriate for ACT, as part of the Phoenix submissions, or in the format, content, completeness, and timelines as specified by the Department.
- 8.4.4. Make a referral for an ACT assessment within (7) days of:
  - 8.4.4.1. A screening outcome that an individual may be appropriate to receive ACT services.
  - 8.4.4.2. An individual being referred for an ACT assessment.
- 8.4.5. Report the outcome of ACT assessments to the Department as part of the Phoenix submissions, in the format, content, completeness, and timelines as specified by the Department.
- 8.4.6. Ensure all individuals assessed as appropriate for ACT services are admitted to the ACT team caseload and begin receiving ACT services within seven (7) days, with the exception of individuals who decline such services, or are not available to receive such services for reasons that may include, but are not limited to:
  - 8.4.6.1. Extended hospitalization or incarceration.
  - 8.4.6.2. Relocation of individuals out of the Contractor's designated community mental health region.
- 8.4.7. Ensure, in the event that admitting the individual to the ACT Team caseload causes the ACT Team to exceed the caseload size limitations specified above, consultation with the Department to seek approval:
  - 8.4.7.1. To exceed caseload size requirements, or
  - 8.4.7.2. To provide alternative services to the individual until the individual can be admitted to the ACT caseload.

**9. Evidence-Based Supported Employment**

- 9.1. The Contractor shall gather employment status for all adults with Severe Mental Illness (SMI)/Severe Persistent Mental Illness (SPMI) at intake and every quarter thereafter.





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- 9.2. The Contractor shall report the employment status for all adults with SMI/SMPI to the Department in the format, content, completeness, and timelines specified by the Department.
- 9.3. The Contractor shall provide a referral for all individuals who express an interest in receiving Individual Placement and Support Supported Employment (IPS-SE) services to the Supported Employment (SE) team within seven (7) days.
- 9.4. The Contractor shall deem the individual as waiting for SE services if the SE team cannot accommodate enrollment of SE services, at which time the individual will be added to the waitlist, which is reported to the Department, as specified by the Department.
- 9.5. The Contractor shall provide IPS-SE to eligible individuals in accordance with the SAMHSA and/or Dartmouth model.
- 9.6. The Contractor shall ensure IPS-SE services include, but are not limited to:
  - 9.6.1. Job development.
  - 9.6.2. Work incentive counseling.
  - 9.6.3. Rapid job search.
  - 9.6.4. Follow along supports for employed individuals.
  - 9.6.5. Engagement with mental health treatment teams and local NH Vocational Rehabilitation services.
- 9.7. The Contractor shall ensure IPS-SE services do not have waitlists, ensuring individuals do not wait longer than 30 days for EBSE services. If waitlists are identified, Contractor shall:
  - 9.7.1. Work with the Department to identify solutions to meet the demand for services; and
  - 9.7.2. Implement such solutions within 45 days.
- 9.8. The Contractor shall maintain the penetration rate of individuals receiving supported employment at a minimum of 18.6 percent (18.6%) as per the CMHA agreement.
- 9.9. The Contractor shall ensure SE staff receive:
  - 9.9.1. A minimum of 15 hours in basic training within one year of hire date as approved by the IPS Employment Center and approved by BMHS.
  - 9.9.2. A minimum of 7 hours of advanced SE Job Development Training within 15 months of hire as approved by the IPS-SE Employment Center and BMHS.

**10. Work Incentives Counselor Capacity Building**

Contractor Initials DS  
VT  
 Date 6/3/2022



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- 10.1. The Contractor shall employ a minimum of one FTE equivalent Work Incentive Counselor located onsite at the CMHC for a minimum of one (1) state fiscal year.
- 10.2. The Contractor shall ensure services provided by the Work Incentive Counselor include, but are not limited to:
  - 10.2.1. Connecting individuals to and assisting individuals with applying for Vocational Rehabilitation services, ensuring a smooth referral transition.
  - 10.2.2. Engaging individuals in supported employment (SE) and/or increased employment by providing work incentives counseling and planning.
  - 10.2.3. Providing accurate and timely work incentives counseling for beneficiaries with mental illness who are pursuing SE and self-sufficiency.
- 10.3. The Contractor shall develop comprehensive plans for individuals that include visualization of the impact of two or three different levels of income on existing benefits and what specific work incentive options individuals might use to:
  - 10.3.1. Increase financial independence;
  - 10.3.2. Accept pay raises; or
  - 10.3.3. Increase earned income.
- 10.4. The Contractor shall develop comprehensive documentation of all individual existing disability benefits programs including, but not limited to:
  - 10.4.1. SSA disability programs;
  - 10.4.2. SSI income programs;
  - 10.4.3. Medicaid, Medicare;
  - 10.4.4. Housing Programs; and
  - 10.4.5. Food stamps and food subsidy programs.
- 10.5. The Contractor shall collect data to develop quarterly reports in a format requested by the Department, on employment outcomes and work incentives counseling benefits that includes but is not limited to:
  - 10.5.1. The number of benefits orientation presentations provided to individuals.
  - 10.5.2. The number of individuals referred to Vocational Rehabilitation who receive mental health services.
  - 10.5.3. The number of individuals who engage in SE services.
  - 10.5.4. Percentage of individuals seeking part-time employment.



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- 10.5.5. Percentage of individuals seeking full-time employment.
- 10.5.6. The number of individuals who increase employment hours to part-time and full-time.
- 10.6. The Contractor shall ensure the Work Incentive Counselor staff are certified to provide Work Incentives Planning and Assistance (WIPA) through the no-cost training program offered by Virginia Commonwealth University.
- 10.7. The Contractor shall collaborate with the Vocational Rehabilitation providers to develop the Partnership Plus Model to identify how Social Security funding will be obtained to support the Work Incentives Counselor position after Vocational Rehabilitation funding ceases.
- 10.8. The Department will monitor Contractor performance by reviewing data to determine outcomes that include:
  - 10.8.1. An increased engagement of individuals in supported employment based on the SE penetration rate.
  - 10.8.2. An increase in Individual Placement in both part-time and full-time employment and;
  - 10.8.3. Improved fidelity outcomes specifically targeting:
    - 10.8.3.1. Work Incentives Planning
    - 10.8.3.2. Collaboration between Employment Specialists & Vocational Rehab.
- 11. Coordination of Care from Residential or Psychiatric Treatment Facilities**
  - 11.1. The Contractor shall designate a member of its staff to serve as the primary liaison to New Hampshire Hospital (NHH) who works with the applicable NHH staff, payer(s), guardian(s), other community service providers, and the applicable individual, to assist with coordinating the seamless transition of care for individuals transitioning from NHH to community based services or transitioning to NHH from the community.
  - 11.2. The Contractor shall not close the case of any individual who is admitted to NHH. Notwithstanding, the Contractor shall be deemed to be in compliance with all Administrative He-M 408, Clinical Records rules regarding documentation if it is noted in the record that the individual is an inpatient at NHH or another treatment facility. All documentation requirements as per He-M 408 will be required to resume upon re-engagement of services following the individual's discharge from inpatient care.
  - 11.3. The Contractor shall participate in transitional and discharge planning within 24 hours of admission to an inpatient facility.
  - 11.4. The Contractor shall work with the Department, payers and guardians (if applicable) to review cases of individuals that NHH, Transitional Housing, or



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alternative treatment facility or the Contractor, have indicated will have difficulty returning to the community to identify barriers to discharge, and to develop an appropriate plan to transition into the community.

- 11.5. The Contractor shall make a face-to-face appointment available to an individual leaving NHH, Transitional Housing or alternative residential setting who desires to reside in the region served by the Contractor within seven (7) calendar days of receipt of notification of the individual's discharge, or within seven (7) calendar days of the individual's discharge, whichever is later.
- 11.6. The Contractor shall ensure individuals who are discharged and are new to a CMHC have an intake appointment within seven (7) calendar days. If the individual declines to accept the appointment, declines services, or requests an appointment to be scheduled beyond the seven (7) calendar days, the Contractor may accommodate the individual's request provided the accommodation is clinically appropriate, and does not violate the terms of a conditional discharge. The Contractor's Adult ACT Team must see individuals who are on the ACT caseload and transitioning from NHH into the community within 24 hours of NHH discharge.
- 11.7. The Contractor shall make all reasonable efforts to ensure that no appropriate bed is available at any other inpatient psychiatric unit, Designated Receiving Facility (DRF) per NH RSA 135-C and NH Administrative Rule He-M 405, Designation of Receiving Facilities, Mobile Crisis Apartment, Peer Support Recovery Center, or Adult Psychiatric Residential Treatment Program (APRTP) prior to referring an individual to NHH.
- 11.8. The Contractor shall collaborate with NHH and Transitional Housing Services (THS) to develop and execute conditional discharges from NHH to THS in order to ensure that individuals receive treatment in the least restrictive environment. The Department will review the requirements of NH Administrative Rule He-M 609 to ensure obligations under this section allow CMHC delegation to the THS vendors for clients who reside there.
- 11.9. The Contractor shall have all necessary staff members available to receive, evaluate, and treat individuals discharged from NHH seven (7) days per week, consistent with the provisions in NH Administrative Rule He-M 403 and NH Administrative Rule He-M 426.
- 11.10. For individuals at NHH who formerly resided in the Contractor's designated community mental health region prior to NHH admission, who have been identified for transition planning to the Glencliff Home, the Contractor shall, at the request of the individual or guardian, or of NHH or Glencliff Home staff, participate in transition planning to determine if the individual can be supported in the Contractor's region with community based services and supports instead of transitioning to the Glencliff Home. In the event the individual would require supports from multiple funding sources or the Department's systems of care, the Contractor shall collaborate with additional



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Department staff at NHH's request, to address any barriers to discharge the individual to the community.

**12. COORDINATED CARE AND INTEGRATED TREATMENT**

**12.1. Primary Care**

- 12.1.1. The Contractor shall request written consent from each individual to allow the designated primary care provider to release information for the purpose of coordinating care regarding mental health services or substance misuse services or both.
- 12.1.2. The Contractor shall support each individual with linking to an available primary care provider, if the individual does not have an identified primary care provider, to:
  - 12.1.2.1. Monitor health;
  - 12.1.2.2. Provide medical treatment as necessary; and
  - 12.1.2.3. Engage in preventive health screenings.
- 12.1.3. The Contractor shall consult with each primary care provider at least annually, or as necessary, to integrate care between mental and physical health for each individual, which may include the exchange of pertinent information including, but not limited to medication changes or changes in the individual's medical condition.
- 12.1.4. The Contractor shall document on the release of information form the reason(s) written consent to release information was refused in the event an individual refuses to provide consent to release information.

**12.2. Substance Misuse Treatment, Care and/or Referral**

- 12.2.1. The Contractor shall provide services and meet requirements to address substance misuse and to support recovery intervention implementation, which include, but are not limited to:
  - 12.2.1.1. Screening no less than 95% of eligible individuals for substance misuse at the time of intake, and annually thereafter.
  - 12.2.1.2. Conducting a full assessment for substance misuse disorder and associated impairments for each individual that screens positive for substance use.
  - 12.2.1.3. Developing an individualized service plan for each eligible individual based on information from substance misuse screening.
- 12.2.2. The Contractor shall utilize the SAMSHA evidence-based models for Co-Occurring Disorders Treatment to develop treatment plans

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with individuals and to provide an array of evidence-based interventions that enhance recovery for individuals and follow the fidelity standards to such a model.

- 12.2.3. The Contractor shall make all appropriate referrals if the individual requires additional substance use disorder care utilizing the current New Hampshire system of care, and ensuring linkage to and coordination with resources.

**12.3. Area Agencies**

- 12.3.1. The Contractor shall collaborate with the Area Agency that serves the region to address processes that include:

- 12.3.1.1. Enrolling individuals for services who are dually eligible for both organizations.

- 12.3.1.2. Ensuring transition-aged clients are screened for the presence of mental health and developmental supports and refer, link and support transition plans for youth leaving children's services into adult services identified during screening.

- 12.3.1.3. Following the "Protocol for Extended Department Stays for Individuals served by Area Agency" issued December 1, 2017 by the State of New Hampshire Department of Health and Humans Services, as implemented by the regional Area Agency.

- 12.3.1.4. Facilitating collaborative discharge planning meetings to assess individuals who are leaving NHH to re-engage them with both the CMHC and Area Agency representatives.

- 12.3.1.5. Ensuring annual training is designed and completed for intake, eligibility, and case management for dually diagnosed individuals and that attendee's include intake clinicians, case-managers, service coordinators and other frontline staff identified by both CMHC's and Area Agencies. The Contractor shall ensure the training utilizes the Diagnostic Manual for Intellectual Disability 2 that is specific to intellectual disabilities, in conjunction with the DSM V.

- 12.3.1.6. Planning for each person who receives dual case management by outlining the responsibilities of each organization and expectations for collaboration between the organizations.



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12.3.1.7. Participating in shared service annual treatment meetings to assess quality and progress towards treatment goals as well as monitoring continued need for dual services when waivers are required for services between agencies.

**12.4. Peer Supports**

12.4.1. The Contractor shall promote recovery principles and integrate peer support services through the agency, which includes, but is not limited to:

12.4.1.1. Employing peers as integrated members of the CMHC treatment team(s) with the ability to deliver conventional interventions that include case management or psychotherapy, and interventions uniquely suited to the peer role that includes intentional peer support.

12.4.1.2. Supporting peer specialists to promote hope and resilience, facilitate the development and use of recovery-based goals and care plans, encourage treatment engagement and facilitate connections with natural supports.

12.4.1.3. Establishing working relationships with the local Peer Support Agencies, including any Peer Respite, step-up/step-down, and Clubhouse Centers and promote the availability of these services.

**12.5. Transition of Care with MCO's**

12.5.1. The Contractor shall ensure ongoing coordination occurs with the MCO Care Managers to support care coordination among and between services providers.

**13. CANS/ANSA or Other Approved Assessment**

13.1. The Contractor shall ensure all clinicians providing community mental health services to individuals eligible for services in accordance with NH Administrative Rule He-M 426, are certified in the use of:

13.1.1. The New Hampshire version of the Child and Adolescent Needs and Strengths Assessment (CANS) if serving the child and youth population; and

13.1.2. The New Hampshire version of the Adult Needs and Strengths Assessment (ANSA), or other approved evidence based tool, if serving the adult population.

13.2. The Contractor shall ensure clinicians are maintain certification by through successful completion of a test provided by the Praed Foundation, annually.



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- 13.3. The Contractor shall ensure ratings generated by the New Hampshire version of the CANS or ANSA assessment are:
  - 13.3.1. Utilized to develop an individualized, person-centered treatment plan.
  - 13.3.2. Utilized to document and review progress toward goals and objectives and to assess continued need for community mental health services.
  - 13.3.3. Submitted to the database managed for the Department that allows client-level, regional, and statewide outcome reporting by the 15th of every month, in CANS/ANSA format.
  - 13.3.4. Employed to assist in determining eligibility for State Psychiatric Rehabilitation services.
- 13.4. The Contractor shall complete documentation of re-assessments using the New Hampshire version of the CANS or ANSA 2.0 in accordance with NH Administrative Rule He-M 401.04-09 for eligibility determination and in accordance with NH Administrative Rule He-M 401.12-13 for periodic Individual Service Plan (ISP) reviews.
- 13.5. The Contractor may use an alternate evidence based, assessment tool that meets all ANSA 2.0 domains, subject to written Department approval. There is no alternate assessment tool allowed for the use of CANS. If an alternative tool is approved, monthly reporting of data generated by the Contractor must be in ANSA 2.0 format, to enable client-level, regional and statewide reporting.
- 13.6. The Contractor shall consult with the Medicaid Managed Care Organizations (MCO) to develop and implement a process that meets the MCOs' need to measure program effectiveness.
- 13.7. The Contractor shall correct all errors or complete all system corrections to ensure data is submitted in its entirety and completeness no later than six (6) months from contract effective date. Failure to complete all correction may result in withholding of funds until all corrections are completed.

**14. Pre-Admission Screening and Resident Review**

- 14.1. The Contractor shall assist the Department with Pre-Admission Screening and Resident Review (PASRR) to meet the requirements of the PASRR provisions of the Omnibus Budget Reconciliation Act of 1987.
- 14.2. Upon request by the Department, the Contractor shall:
  - 14.2.1. Provide the information necessary to determine the existence of mental illness in a nursing facility applicant or resident; and
  - 14.2.2. Conduct evaluations and examinations needed to provide the data to determine if an individual being screened or reviewed: VT





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- 14.2.2.1. Requires nursing facility care; and
- 14.2.2.2. Has active treatment needs.

**15. Application for Other Services**

- 15.1. The Contractor shall assist eligible individuals in accordance with NH Administrative Rule He-M 401, with completing applications for all sources of financial, medical, and housing assistance, according to their respective rules, requirements and filing deadlines. The Contract shall assist with applications that may include, but are not limited to:
  - 15.1.1. Medicaid.
  - 15.1.2. Medicare.
  - 15.1.3. Social Security Disability Income.
  - 15.1.4. Veterans Benefits.
  - 15.1.5. Public Housing.
  - 15.1.6. Section 8 Subsidies.

**16. Community Mental Health Program (CMHP) Status**

- 16.1. The Contractor shall meet the approval requirements of NH Administrative Rule He-M 403 as a governmental or non-governmental non-profit agency, or the contract requirement of NH RSA 135-C:3 as an individual, partnership, association, public or private, for profit or nonprofit, agency or corporation to provide services in the state mental health services system.
- 16.2. The Contractor shall provide all applicable documentation, policies and procedures, and shall participate in an onsite compliance review, as requested by the Department, to determine compliance with NH Administrative Rule He-M 403 and NH RSA 135-C:3. Compliance reviews will be at times to be determined by the Department, and will occur no less than once every five (5) years.

**17. Quality Improvement**

- 17.1. The Contractor shall perform, or cooperate with the performance of, quality improvement and/or utilization review activities, as are determined to be necessary and appropriate by the Department within timeframes reasonably specified by the Department.
- 17.2. The Contractor shall cooperate with the Department-conducted individual satisfaction survey. The Contractor shall:
  - 17.2.1. Furnish information necessary, within HIPAA regulations, to complete the survey.
  - 17.2.2. Furnish complete and current contact information so that individuals may be contacted to participate in the survey.

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- 17.2.3. Support the efforts of the Department to conduct the survey.
- 17.2.4. Encourage all individuals sampled to participate.
- 17.2.5. Display posters and other materials provided by the Department to explain the survey and otherwise support attempts by the Department to increase participation in the survey.
- 17.3. The Contractor shall demonstrate efforts to incorporate findings from their individual survey results into their Quality Improvement Plan goals.
- 17.4. The Contractor shall engage and comply with all aspects of fidelity reviews based on a model approved by the Department and on a schedule approved by the Department.
- 18. Maintenance of Fiscal Integrity**
  - 18.1. The Contractor shall submit to the Department the Balance Sheet, Profit and Loss Statement, and Cash Flow Statement for the Contractor and all related parties that are under the Parent Corporation of the mental health provider organization each month.
  - 18.2. The Profit and Loss Statement shall include a budget column allowing for budget to actual analysis. These statements shall be individualized by providers, as well as a consolidated (combined) statement that includes all subsidiary organizations.
  - 18.3. Statements shall be submitted within thirty (30) calendar days after each month end, and shall include, but are not limited to:
    - 18.3.1. Days of Cash on Hand:
      - 18.3.1.1. Definition: The days of operating expenses that can be covered by the unrestricted cash on hand.
      - 18.3.1.2. Formula: Cash, cash equivalents and short term investments divided by total operating expenditures, less depreciation/amortization and in-kind plus principal payments on debt divided by days in the reporting period. The short-term investments as used above must mature within three (3) months and should not include common stock.
      - 18.3.1.3. Performance Standard: The Contractor shall have enough cash and cash equivalents to cover expenditures for a minimum of thirty (30) calendar days with no variance allowed.
    - 18.3.2. Current Ratio:
      - 18.3.2.1. Definition: A measure of the Contractor's total current assets available to cover the cost of current liabilities.



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- 18.3.2.2. Formula: Total current assets divided by total current liabilities.
- 18.3.2.3. Performance Standard: The Contractor shall maintain a minimum current ratio of 1.5:1 with 10% variance allowed.
- 18.3.3. Debt Service Coverage Ratio:
  - 18.3.3.1. Rationale: This ratio illustrates the Contractor's ability to cover the cost of its current portion of its long-term debt.
  - 18.3.3.2. Definition: The ratio of Net Income to the year to date debt service.
  - 18.3.3.3. Formula: Net Income plus Depreciation/Amortization Expense plus Interest Expense divided by year to date debt service (principal and interest) over the next twelve (12) months.
  - 18.3.3.4. Source of Data: The Contractor's Monthly Financial Statements identifying current portion of long-term debt payments (principal and interest).
  - 18.3.3.5. Performance Standard: The Contractor shall maintain a minimum standard of 1.2:1 with no variance allowed.
- 18.3.4. Net Assets to Total Assets:
  - 18.3.4.1. Rationale: This ratio is an indication of the Contractor's ability to cover its liabilities.
  - 18.3.4.2. Definition: The ratio of the Contractor's net assets to total assets.
  - 18.3.4.3. Formula: Net assets (total assets less total liabilities) divided by total assets.
  - 18.3.4.4. Source of Data: The Contractor's Monthly Financial Statements.
  - 18.3.4.5. Performance Standard: The Contractor shall maintain a minimum ratio of .30:1, with a 20% variance allowed.
- 18.4. In the event that the Contractor does not meet either:
  - 18.4.1. The standard regarding Days of Cash on Hand and the standard regarding Current Ratio for two (2) consecutive months; or
  - 18.4.2. Three (3) or more of any of the Maintenance of Fiscal Integrity standards for three (3) consecutive months:



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- 18.4.2.1. The Department may require that the Contractor meet with Department staff to explain the reasons that the Contractor has not met the standards.
- 18.4.2.2. The Department may require the Contractor to submit a comprehensive corrective action plan within thirty (30) calendar days of notification and plan shall be updated at least every thirty (30) calendar days until compliance is achieved.
- 18.4.2.3. The Department may request additional information to assure continued access to services.
- 18.4.2.4. The Contractor shall provide requested information in a timeframe agreed upon by both parties.
- 18.5. The Contractor shall inform the Director of the Bureau of Mental Health Services (BMHS) by phone and by email within twenty-four (24) hours of when any key Contractor staff learn of any actual or likely litigation, investigation, complaint, claim, or transaction that may reasonably be considered to have a material financial impact on and/or materially impact or impair the ability of the Contractor to perform under this Agreement
- 18.6. The monthly Balance Sheet, Profit & Loss Statement, Cash Flow Statement, and all other financial reports shall be based on the accrual method of accounting and include the Contractor's total revenues and expenditures whether or not generated by or resulting from funds provided pursuant to this Agreement. These reports are due within thirty (30) calendar days after the end of each month.
- 18.7. The Contractor shall provide its Revenue and Expense Budget within twenty (20) calendar days of the contract effective date.
- 18.8. The Contractor shall complete the Fiscal Year Revenue and Expense Budget on a form supplied by the Department, which shall include but not be limited to, all the Contractor's cost centers. If the Contractor's cost centers are a combination of several local cost centers, the Contractor shall display them separately as long as the cost center code is unchanged.
- 18.9. The Contractor shall provide quarterly Revenue and Expense Reports (Budget Form A), within thirty (30) calendar days after the end of each fiscal quarter, defined as July 1 to September 30, October 1 to December 31, January 1 to March 31, and April 1 to June 30.
- 19. **Reduction or Suspension of Funding**
  - 19.1. In the event that the State funds designated as the Price Limitation in Form P-37, General Provisions, Block 1.8. of the General Provisions are materially reduced or suspended, the Department shall provide prompt written notification to the Contractor of such material reduction or suspension.

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- 19.2. In the event that the reduction or suspension in federal or state funding shall prevent the Contractor from providing necessary services to individuals, the Contractor shall develop a service reduction plan, detailing which necessary services will no longer be available.
- 19.3. Any service reduction plan is subject to approval from the Department, and shall include, at a minimum, provisions that are acceptable to the Department, with services that include, but are not limited to:
  - 19.3.1. Evaluation of and, if eligible, an individual service plan for all new applicants for services.
  - 19.3.2. Emergency services for all individuals.
  - 19.3.3. Services for individuals who meet the criteria for involuntary admission to a designated receiving facility.
  - 19.3.4. Services to individuals who are on a conditional discharge pursuant to RSA 135-C:50 and NH Administrative Rule He-M 609.

**20. Elimination of Programs and Services by Contractor**

- 20.1. The Contractor shall provide a minimum thirty (30) calendar days written notice prior to any reductions in delivery of services, or notice as soon as possible if the Contractor is faced with a more sudden need to reduce delivery of services.
- 20.2. The Contractor shall consult and collaborate with the Department prior to elimination or reduction of services in order to reach a mutually agreeable solution as to the most effective way to provide necessary services.
- 20.3. The Department reserves the right to require the Contractor to participate in a mediation process with the Commissioner of the Department of Health and Human Services, and to invoke an additional thirty (30) calendar day extension in the event of a proposal to reduce or eliminate any contracted services.
- 20.4. If the parties are still unable to come to a mutual agreement within the thirty (30) calendar day extension, the Contractor may proceed with its proposed program change(s) so long as proper notification to eligible individuals is provided.
- 20.5. The Contractor shall not redirect funds allocated in the budget for the program or service that has been eliminated or substantially reduced to another program or service without the mutual agreement of both parties.
- 20.6. In the event that an agreement cannot be reached, the Department shall control the expenditure of the unspent funds.

**21. Data Reporting**



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- 21.1. The Contractor shall submit any data needed to comply with federal or other reporting requirements to the Department or contractor designated by the Department.
- 21.2. The Contractor shall submit all required data elements via the Phoenix system except for the CANS/ANSA and Projects for Assistance in Transition from Homelessness program (PATH) data, as specified. Any system changes that need to occur in order to support this must be completed within six (6) months from the contract effective date.
- 21.3. The Contractor shall submit individual demographic and encounter data, including data on non-billable individual-specific services and rendering staff providers on all encounters, to the Department's Phoenix system, or its successors, in the format, content, completeness, frequency, method and timeliness as specified by the Department. Individual data must include a Medicaid ID number for individuals who are enrolled in Medicaid.
- 21.4. The Contractor shall include client eligibility with all Phoenix services in alignment with current reporting specifications. For an individual's services to be considered BMHS eligible, SPMI, SMI, Low Utilizer (LU), SED, and Severe Emotional Disturbance Interagency (SEDIA) are acceptable.
- 21.5. The Contractor shall meet the general requirements for the Phoenix system which include, but are not limited to:
  - 21.5.1. Agreeing that all data collected in the Phoenix system is the property of the Department to use as it deems necessary.
  - 21.5.2. Ensuring data files and records are consistent with file specification and specification of the format and content requirements of those files.
  - 21.5.3. Ensuring that errors in data returned to the Contractor are corrected and resubmitted to the Department within ten (10) business days.
  - 21.5.4. Ensuring data is current and updated in the Contractor's systems as required for federal reporting and other reporting requirements and as specified by the Department.
  - 21.5.5. Implementing review procedures to validate data submitted to the Department to confirm:
    - 21.5.5.1. All data is formatted in accordance with the file specifications;
    - 21.5.5.2. No records will reject due to illegal characters or invalid formatting; and
    - 21.5.5.3. The Department's tabular summaries of data submitted by the Contractor match the data in the Contractor's system.

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- 21.6. The Contractor shall meet the following standards:
  - 21.6.1. Timeliness: monthly data shall be submitted no later than the fifteenth (15<sup>th</sup>) of each month for the prior month's data unless otherwise approved by the Department, and the Contractor shall review the Department's tabular summaries within five (5) business days.
  - 21.6.2. Completeness: submitted data must represent at least ninety-eight percent (98%) of billable services provided, and ninety-eight percent (98%) individuals served by the Contractor.
  - 21.6.3. Accuracy: submitted service and member data shall conform to submission requirements for at least ninety-eight percent (98%) of the records, and one-hundred percent One-hundred percent (100%) of unique member identifiers shall be accurate and valid.
- 21.7. The Department may waive requirements for fields in Phoenix on a case by case basis through a written waiver communication that specifies the items being waived. In all circumstances:
  - 21.7.1. The waiver length shall not exceed 180 days.
  - 21.7.2. Where the Contractor fails to meet standards, the Contractor shall submit a corrective action plan within thirty (30) calendar days of being notified of an issue.
  - 21.7.3. After approval of the corrective action plan, the Contractor shall implement the plan.
  - 21.7.4. Failure of the Contractor to implement the plan may require:
    - 21.7.4.1. Another plan; or
    - 21.7.4.2. Other remedies, as specified by the Department.
- 22. **Behavioral Health Services Information System (BHSIS)**
  - 22.1. The Contractor may receive funding for data infrastructure projects or activities, depending upon the receipt of federal funds and the criteria for use of those funds, as specified by the federal government. The Contractor shall ensure funding-specific activities include:
  - 22.2. Identification of costs associated with client-level Phoenix and CANS/ANSA databases including, but not limited to:
    - 22.2.1. Rewrites to database and/or submittal routines.
    - 22.2.2. Information Technology (IT) staff time used for re-writing, testing or validating data.
    - 22.2.3. Software and/or training purchased to improve data collection.
    - 22.2.4. Staff training for collecting new data elements.



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- 22.2.5. Development of any other BMHS-requested data reporting system.
- 22.3. Progress Reports from the Contractor that:
  - 22.3.1. Outline activities related to Phoenix database;
  - 22.3.2. Include any costs for software, scheduled staff trainings; and
  - 22.3.3. Include progress to meet anticipated deadlines as specified.

**23. Path Services**

- 23.1. The Contractor shall provide services through the Projects for Assistance in Transition from Homelessness program (PATH) in compliance with Public Health Services Act Part C to individuals who are homeless or at imminent risk of being homeless and who are believed to have Severe Mental Illness (SMI), or SMI and a co-occurring substance use disorder.
- 23.2. The Contractor shall ensure PATH services include, but are not limited to:
  - 23.2.1. Outreach.
  - 23.2.2. Screening and diagnostic treatment.
  - 23.2.3. Staff training.
  - 23.2.4. Case management.
- 23.3. The Contractor shall ensure PATH case management services include; but are not limited to:
  - 23.3.1. Assisting eligible homeless individuals with obtaining and coordinating services, including referrals for primary health care.
  - 23.3.2. Assisting eligible individuals with obtaining income support services, including, but not limited to:
    - 23.3.2.1. Housing assistance.
    - 23.3.2.2. Food stamps.
    - 23.3.2.3. Supplementary security income benefits.
- 23.4. The Contractor shall acknowledge that provision of PATH outreach services may require a lengthy engagement process and that eligible individuals may be difficult to engage, and may or may not have been officially diagnosed with a mental illness at the time of outreach activities.
- 23.5. The Contractor shall identify a PATH worker to:
  - 23.5.1. Conduct outreach, early intervention, case management, housing and other services to PATH eligible clients.
  - 23.5.2. Participate in periodic Outreach Worker Training programs scheduled by the Bureau of Homeless and Housing Services; and
  - 23.5.3. Provide housing supports, as identified by the Department





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- 23.6. The Contractor shall comply with all reporting requirements under the PATH Grant.
- 23.7. The Contractor shall be licensed to provide client level data into the New Hampshire Homeless Management Information System (NH HMIS).
- 23.8. The Contractor shall be familiar with and follow NH-HMIS policy, including specific information that is required for data entry, accuracy of data entered, and time required for data entry.
- 23.9. Failure to submit reports or enter data into HMIS in a timely manner could result in delay or withholding of reimbursements until such reports are received or data entries are confirmed by the Department.
- 23.10. The Contractor shall ensure that each PATH worker provides outreach through ongoing engagement with individuals who:
  - 23.10.1. Are potentially PATH eligible; and
  - 23.10.2. May be referred to PATH services by street outreach workers, shelter staff, police and other concerned individuals.
- 23.11. The Contractor shall ensure that each PATH worker is available to team up with other outreach workers, police or other professionals in active outreach efforts to engage difficult to engage or hard to serve individuals.
- 23.12. The Contractor shall conduct PATH outreach is conducted wherever PATH eligible clients may be found.
- 23.13. The Contractor shall ensure the designated PATH worker assesses each individual for immediacy of needs, and continues to work with each individual to enhance treatment and/or housing readiness.
- 23.14. The Contractor shall ensure the PATH worker's continued efforts enhance individual safety and treatment while assisting the individual with locating emergency and/or permanent housing and mental health treatment.
- 23.15. The Department reserves the option to observe PATH performance, activities and documents through this agreement ensuring observations do not unreasonably interfere with Contractor performance.
- 23.16. The Contractor shall inform BHHS of any staffing changes relative to PATH services.
- 23.17. The Contractor shall retain all records related to PATH services the latter of either:
  - 23.17.1. A period of five (5) years following the contract completion date and receipt of final payment by the Contractor; or
  - 23.17.2. Until an audit is completed and all questions are resolved.



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23.18. The Department reserves the right to make changes to the contract service that do not affect its scope, duration, or financial limitations upon agreement between the Contractor and the Department.

**24. Deaf Services**

24.1. The Contractor shall work with the Deaf Services Team, employed by Region 6, for all individuals seeking services who would benefit from receiving treatment in American Sign Language (ASL) or from staff who are specially trained to work with the deaf and hard of hearing population.

24.2. The Contractor shall work with the Deaf Services Team in Region 6 for disposition and treatment planning, as appropriate.

24.3. The Contractor shall ensure treatment plans take the importance of access to culturally and linguistically appropriate services on treatment outcomes into consideration.

24.4. The Contractor shall ensure services are client-directed, which may result in:

24.4.1. Clients being seen only by the Deaf Services Team through CMHC Region 6;

24.4.2. Care being shared across the regions; or

24.4.3. The individual's local CMHC providing care after consultation with the Deaf Services Team.

**25. Early Serious Mental Illness/First Episode Psychosis – Coordinated Specialty Care (ESMI/FEP – CSC) Services**

25.1. The Contractor shall provide a Coordinated Specialty Care (CSC) model and implement the NAVIGATE model of treatment for people with Early Serious Mental Illness (ESMI) and First Episode Psychosis (FEP) (ESMI/FEP – CSC).

25.2. The Contractor shall identify staff to deliver CSC and to participate in intensive evidence-based ESMI/FEP - CSC training and consultation, as designated by the Department.

25.3. The Contractor shall participate in meetings no less than on a quarterly basis with the Department to ensure program implementation, enrollment, and updates relative to ongoing activities.

25.4. The CSC team will include roles in accordance with the NAVIGATE model including, but not limited to:

25.4.1. A CSC team leader.

25.4.2. A CSC case worker.

25.4.3. A Supported Employment and Education (SEE) worker.

25.4.4. A therapist.

25.4.5. A family education and support therapist.

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- 25.4.6. A peer.
- 25.4.7. A psychopharmacologist who provides diagnostic, treatment and medication prescribing services.
- 25.5. The Contractor shall ensure ESMI/FEP-CSC treatment services are available and provided to youth and adults between fifteen (15) and thirty-five (35) years of age who are experiencing early symptoms of a serious mental illness psychiatric disorder.
- 25.6. The Contractor shall ensure the ESMI/FEP program conducts assertive outreach to enroll individuals on a consistent basis up to a minimum of ten (10) individuals throughout the year.
- 25.7. The Contractor shall accept enrollees from other CMHC catchment areas when appropriate if there is capacity to manage the needs in accordance with a structure and strategy designed in collaboration with the Department.
- 25.8. The Contractor shall ensure the ESMI/ FEP - CSC treatment model involves a team structure that is based on:
  - 25.8.1. Principles of shared decision-making;
  - 25.8.2. A strengths and resiliency focus;
  - 25.8.3. Recognition of the need for motivational enhancement;
  - 25.8.4. A psychoeducational approach;
  - 25.8.5. Cognitive behavioral therapy methods;
  - 25.8.6. Development of coping skills; and
  - 25.8.7. Integration of natural and peer supports.
- 25.9. The Contractor shall provide ESMI/FEP – CSC treatment services utilizing a discrete team approach ensuring team members provide ESMI/FEP-specific services and other services identified on individual treatment plans. The Contractor shall ensure that CSC services align with the NAVIGATE model and include, but are not limited to:
  - 25.9.1. A specialized ESMI/FEP intake process that takes place no later than one (1) week of identifying an individual with ESMI/FEP prior to client admission to the program that includes:
    - 25.9.1.1. Screening conducted by the CSC team leader prior to admission to the program;
    - 25.9.1.2. Conducting the screening while a person is still in an inpatient setting whenever possible;
    - 25.9.1.3. Ensuring rapid access to CSC services in order to reduce the duration of untreated psychosis<sub>s</sub> for individuals.

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- 25.9.2. No less than bimonthly team meetings that:
  - 25.9.2.1. Are led by the CSC Team Leader;
  - 25.9.2.2. Include all CSC team members; and
  - 25.9.2.3. Involve communicating the status of all individuals served by the team; planning recovery-oriented care for each individual; and developing strategies to implement the care plans;
- 25.9.3. Specialized psychiatric support with medication management that includes, but is not limited to:
  - 25.9.3.1. Assessment and monitoring of psychopathology; functioning; medication side effects; and medication attitudes.
  - 25.9.3.2. Shared decision making including education on:
    - 25.9.3.2.1. Use of medications to manage symptoms; and
    - 25.9.3.2.2. Use of lowest effective dosage of antipsychotic medications for recovery-oriented pharmacotherapy that is tailored toward improving functioning and reducing side effects of individuals with ESMI/FEP.
  - 25.9.3.3. Monitoring and treatment of medication side effects with special emphasis on cardio metabolic risk factors, which may include but are no limited to:
    - 25.9.3.3.1. Smoking.
    - 25.9.3.3.2. Weight gain.
    - 25.9.3.3.3. Hypertension.
    - 25.9.3.3.4. Dyslipidemia.
    - 25.9.3.3.5. Prediabetes.
  - 25.9.3.4. Ensuring prescribers maintain close contact with primary care providers to ensure optimal medical treatment for risk factors related to cardiovascular disease and diabetes.
  - 25.9.3.5. Ensuring referrals to specialized psychiatric services to an agency prepared to provide telehealth psychiatric services, through a subcontract payment modality, in



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instances where an individual needs external psychiatric consultation and services.

- 25.9.4. Providing medication management services that include, but are not limited to:
  - 25.9.4.1. Thirty (30) minutes per month or more, as clinically indicated, during the first 6 months of enrollment.
  - 25.9.4.2. Thirty (30) minutes every 3 months or more, as clinically indicated, during the last 18 months of enrollment.
- 25.9.5. Providing specialized youth and young adult peer supports and services.
- 25.9.6. Facilitating individual and family psychotherapy that is informative and provides skills to families to support the individual's treatment and recovery.
- 25.9.7. Providing family psychoeducation.
- 25.9.8. Providing access to telemedicine options for services that cannot be provided by the Contractor, but are available through a regional CMHC that is able to provide services through a telemedicine model.
- 25.10. The Contractor shall participate in quarterly meetings with the Department to report on program implementation, enrollment, and updates and ensure ongoing the EMSI/FEP-CSC model is reflected in treatment.
- 25.11. The Contractor shall provide community outreach to ensure knowledge of EMSI/FEP and the CSC program is widespread and available to those in need. The Contractor shall ensure that:
  - 25.11.1. The CSC team includes an identified individual, who may be an Outreach Specialist or may be the Team Leader, who has the dedicated time and skills to:
    - 25.11.1.1. Develop referral pathways to the CSC program; and
    - 25.11.1.2. Educate community partners about the program;
  - 25.11.2. Outreach efforts include local community hospitals, housing programs, criminal justice system; and schools;
  - 25.11.3. Outreach contacts are reported on a quarterly basis;
  - 25.11.4. Outreach includes cultivating relationships with admission and discharge personnel at these external agencies through frequent visits, phone calls, email communication and timely evaluation of potential FEP cases; and



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- 25.11.5. Outreach includes cultivating internal CMHC relationships and activities such as monitoring referrals and intakes to the CMHC and facilitating connection with likely internal candidates for the CSC program.
- 25.12. The Contractor shall utilize the CANS/ANSA, or other Department-approved evidence based tool, to measure strengths and needs of the individual at program entry and to track the recovery process post-entry.
- 25.13. The Contractor shall ensure the ESMI-FEP CSC service is a time-limited service, as determined in partnership with the Department. The Contractor shall ensure transitions from CSC include, but are not limited to:
  - 25.13.1. A collaborative process that involves the client; their relatives and important others; and members of the CSC team to determine readiness for a less intensive level of care.
  - 25.13.2. An assessment of the client's progress toward achieving treatment goals, and identification of areas that require additional work, in key domains that include:
    - 25.13.2.1. School and work functioning.
    - 25.13.2.2. Quality of peer and family relationships.
    - 25.13.2.3. Relief from symptoms.
    - 25.13.2.4. Abstinence from substances.
  - 25.13.2.5. Effective management of health issues
  - 25.13.3. Consideration of the client's personal vision of stability, success in community functioning, and personal autonomy; and
  - 25.13.4. Utilizing formal transition planning guides and worksheets.
- 25.14. The Contractor may be reimbursed for costs associated with standing up ESMI/FEP-CSC treatment program services, which may include, but are not limited to:
  - 25.14.1. Activities conducted specifically for development and implementation of ESMI/FEP-CSC.
  - 25.14.2. ESMI/FEP-CSC services provided that are not covered by public or private insurance;
  - 25.14.3. Other client services defined as services that remove or reduce barriers for the client to access the ESMI/FEP services;
  - 25.14.4. Program-building efforts.
  - 25.14.5. Other activities, as approved by the Department.

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- 25.15. The Contractor shall submit monthly and quarterly reports to the Department in a Department-approved format and frequency, which include but are not limited to:
  - 25.15.1. Monthly enrollment, service utilization, and outcomes reports, which are due on the 15th of the month following the month in which services were provided.
  - 25.15.2. Quarterly Team Leader Reports that are due on the 15<sup>th</sup> of the month following the close of each quarter, which include but are not limited to:
    - 25.15.2.1. Quarterly staffing summary.
    - 25.15.2.2. Quarterly meeting summary.
    - 25.15.2.3. Referral and enrollment efforts.
    - 25.15.2.4. Community outreach efforts inclusive of outreach descriptions, occurrences, and agencies contacted.
- 25.16. The Contractor shall submit a ESMI/FEP – CSC treatment program Sustainability Plan no later than June 30th 2023 following full implementation of services for Department review and approval.
- 25.17. The Contractor shall submit invoices for services in a format provided by the BMHS Financial Management Unit, which are processed for payment upon verification of timely reporting.

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**Exhibit B Amendment #5**

**Method and Conditions Precedent to Payment**

1. This Agreement is funded by:
  - 1.1. 4.14% Projects for Assistance in Transition from Homelessness (PATH), as awarded on 9/17/2020, by the U.S. Department of Health and Human Services, Substance Abuse and Mental Health Services Administration, CFDA# 93.150, FAIN X06SM083717-01.
  - 1.2. 3.40% Mental Health Block Grant, as awarded on 2/3/2021 and 3/11/2021, by the U.S. Department of Health and Human Services, Substance Abuse and Mental Health Services Administration, CFDA# 93.958, FAIN B09SM083816 and FAIN B09SM083987
  - 1.3. 91.74% General funds.
  - 1.4. 0.72% Other funds; Behavioral Health Services Information System (BHSIS), U.S. Department of Health and Human Services
2. For the purposes of this Agreement:
  - 2.1. The Department has identified the Contractor as a Subrecipient, in accordance with 2 CFR 200.331.
  - 2.2. The Department has identified this Agreement as NON-R&D, in accordance with 2 CFR §200.332.
3. The State shall pay the Contractor an amount not to exceed the Price Limitation, specified in Form P-37, General Provisions, Block 1.8 for the services provided by the Contractor pursuant to Exhibit A, Amendment #5 Scope of Services.
4. The Contractor agrees to provide the services in Exhibit A, Amendment #5 Scope of Services in compliance with funding requirements.
5. The Contractor shall provide a Revenue and Expense Budget on a Department-provided template, within twenty (20) business days from the contract effective date, for Department approval.
6. Notwithstanding anything to the contrary herein, the Contractor agrees that funding under this Contract may be withheld, in whole or in part, in the event of noncompliance with any State or Federal law, rule or regulation applicable to the services provided, or if the said services have not been completed in accordance with the terms and conditions of this Agreement.
7. Mental Health Services provided by the Contractor shall be paid by the New Hampshire Department of Health and Human Services as follows:
  - 7.1. For Medicaid enrolled individuals:
    - 7.1.1. Medicaid Care Management: If enrolled with a Managed Care Organization (MCO), the Contractor shall be paid in accordance with its contract with the MCO.
    - 7.1.2. Medicaid Fee for Service: The Contractor shall bill Medicaid for services on the Fee for Service (FFS) schedule.
  - 7.2. For individuals with other insurance or payors:
    - 7.2.1. The Contractor shall directly bill the other insurance or payors.
8. All Medicaid/MCO invoicing shall follow billing and coding requirements outlined by the Department when appropriate. For the purpose of Medicaid billing, a Unit of Service is described in the Department-published CMH NH Fee Schedule, as may be periodically updated, or as specified in NH



# New Hampshire Department of Health and Human Services Mental Health Services



## Exhibit B Amendment #5

Administrative Rule He-M 400. However, for NH Administrative Rule He-M 426.12 Individualized Resiliency and Recovery Oriented Services (IROS), a Unit of Service is defined as fifteen (15) minutes. The Contractor shall report and bill in whole units. The intervals of time in the table below define how many units to report or bill. All such limits may be subject to additional Department guidance or updates as may be necessary to remain in compliance with Medicaid standards.

Direct Service Time Intervals	Unit Equivalent
0-7 minutes	0 units
8-22 minutes	1 unit
23-37 minutes	2 units
38-52 minutes	3 units
53-60 minutes	4 units

### 9. Other Contract Programs:

9.1. The table below summarizes the other contract programs and their maximum allowable amounts.

Program to be Funded	SFY2018 Amount	SFY2019 Amount	SFY2020 Amount	SFY2021 Amount	SFY2022 Amount	SFY2023 Amount
Div. for Children Youth and Families (DCYF) Consultation	\$1,770	\$1,770	\$1,770	\$1,770	\$1,770	\$1,770
Emergency Services	\$121,846	\$121,846	\$121,846	\$121,846	\$121,846	\$0
Crisis Service Transformation Including Mobile Crisis (effective SFY 22)	\$0	\$0	\$0	\$0	\$871,342	\$0
Rapid Response Crisis Services	\$0	\$0	\$0	\$0	\$0	\$993,188
Assertive Community Treatment Team (ACT) - Adults	\$225,000	\$225,000	\$225,000	\$225,000	\$225,000	\$225,000
ACT Enhancement Payments	\$0	\$25,000	\$0	\$0	\$12,500	\$12,500
Child and Youth Based Programming and Team-Based Approaches (BCBH)	\$0	\$5,000	\$120,000	\$120,000	\$120,000	\$120,000
Behavioral Health Services Information System (BHSIS)	\$5,000	\$5,000	\$5,000	\$5,000	\$10,000	\$10,000
Modular Approach to Therapy for Children with Anxiety, Depression, Trauma or Conduct Problems (MATCH)	\$4,000	\$0	\$5,000	\$5,000	\$5,000	\$5,000
Rehabilitation for Empowerment, Education and Work (RENEW)	\$3,945	\$3,945	\$6,000	\$6,000	\$6,000	\$6,000
PATH Provider (BHS Funding)	\$29,500	\$29,500	\$38,234	\$38,234	\$38,234	\$38,234

The Mental Health Center for Southern  
New Hampshire d/b/a CLM Center for Life Management  
SS-2018-DBH-01-MENTA-10-A05 Exhibit B Amendment #5  
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Contractor Initials: VT

Date: 6/3/2022

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Housing Bridge Start Up Funding	\$0	\$25,000	\$0	\$0	\$0	\$0
General Training Funding	\$0	\$10,000	\$0	\$0	\$5,000	\$5,000
System Upgrade Funding	\$0	\$30,000	\$0	\$0	\$15,000	\$15,000
VR Work Incentives	\$0	\$0	\$0	\$0	\$80,000	\$80,000
System of Care 2.0	\$0	\$0	\$0	\$0	\$5,300	\$5,300
First Episode Psychosis Training & Services	\$0	\$0	\$0	\$0	\$118,600	\$60,000
<b>Total</b>	<b>\$391,061</b>	<b>\$482,061</b>	<b>\$522,850</b>	<b>\$522,850</b>	<b>\$1,635,592</b>	<b>\$1,576,992</b>

9.2. Payment for each contracted service in the table above shall be made on a cost reimbursement basis only, for allowable expenses and in accordance with the Department approved individual program budgets.

9.2.1. The Contractor shall provide invoices on Department-supplied forms.

9.2.2. The Contractor shall provide supporting documentation to support evidence of actual expenditures, in accordance with the Department-approved Revenue and Expense budgets.

9.2.3. Allowable costs and expenses shall be determined by the Department in accordance with applicable state and federal laws and regulations.

9.3. Failure to expend Program funds as directed may, at the discretion of the Department, result in financial penalties not greater than the amount of the directed expenditure.

9.4. The Contractor shall submit an invoice for each program above by the tenth (10<sup>th</sup>) working day of each month, which identifies and requests reimbursement for authorized expenses incurred in the prior month. The invoice must be submitted to:

Financial Manager  
Bureau of Behavioral Health  
Department of Health and Human Services  
105 Pleasant Street, Main Building  
Concord, NH 03301

9.5. The State shall make payment to the Contractor within thirty (30) days of receipt of each Department approved invoice for Contractor services provided pursuant to this Agreement.

9.6. Division for Children, Youth, and Families (DCYF) Consultation: The Contractor shall be reimbursed at a rate of **\$73.75** per hour for a maximum of two (2) hours per month for each of the twelve (12) months in the fiscal year for services outlines in Exhibit A, Amendment #5 Scope of Services, Division for Children, Youth, and Families (DCYF).

9.7. Rapid Response Crisis Services: The Department shall reimburse the Contractor only for those Crisis Services provided to clients through designated Rapid Response teams defined in Exhibit A, Amendment #5, Provision of Crisis Services. Effective July 1, 2021, the Contractor shall bill and seek reimbursement for mobile crisis services provided to individuals pursuant to this Agreement as follows:

9.7.1. For Medicaid enrolled individuals through the Department Medicaid Fee for Service program in accordance with the current, publically posted Fee for Service (FFS) schedule.

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- 9.7.2. For Managed Care Organization enrolled individuals the Contractor shall be reimbursed pursuant to the Contractor's agreement with the applicable Managed Care Organization for such services.
- 9.7.3. For individuals with other health insurance or other coverage for the services received, the Contractor shall directly bill the other insurance or payors.
- 9.7.4. For individuals without health insurance or other coverage for the services received, and for operational costs contained in Exhibits B, Amendment #5 Method and Conditions Precedent to Payment or which the Contractor cannot otherwise seek reimbursement from an insurance or third-party payer, the Contractor shall directly bill the Department to access contract funds provided through this Agreement.
  - 9.7.4.1. Invoices of this nature shall include general ledger detail indicating the Department is only being invoiced for net expenses, shall only be reimbursed up to the current Medicaid rate for the services provided and contain the following items for each client and line item of service:
    - 9.7.4.1.1. First and last name of client.
    - 9.7.4.1.2. Date of birth.
    - 9.7.4.1.3. Medicaid ID Number.
    - 9.7.4.1.4. Date of Service identifying date, units, and any possible third party reimbursement received.
- 9.7.5. Payment shall be on a cost reimbursement basis for actual expenditures incurred in the fulfillment of this Agreement, and shall be in accordance with the approved line item, as specified in in the Department-approved budget.
  - 9.7.5.1. The Contractor shall provide a Mobile Crisis Budget within twenty (20) business days from the contract effective date on a Department-provided template for Department approval.
  - 9.7.5.2. Law enforcement is not an authorized expense.

9.8. Crisis Transformation Startup Funds: Payment for start-up period expenses incurred by the Contractor shall be made by the Department based on the start-up amount of **\$322,000**; the total of all such payments shall not exceed the specified start-up amount total and shall not exceed the total expenses actually incurred by the Contractor for the start-up period. All Department payments to the Contractor for the start-up period shall be made on a cost reimbursement basis.

Startup Cost	Total Cost
Recruitment Startup	\$50,000
IT Equipment, Supplies, & Consultation/Development	\$222,000
Mobile Crisis Vehicle	\$30,000
Staff Training	\$20,000

9.9. Assertive Community Treatment Team (ACT) Adults: The Contractor shall be paid based on an activity and general payment as outlined below. Funds support programming and staffing defined in Exhibit A, Adult Assertive Community Treatment (ACT) Teams:

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ACT Costs	INVOICE TYPE	TOTAL COST
Invoice Based payments	Programmatic costs as outlined on invoice by month.	\$225,000
ACT Enhancements	<p>Agencies may choose one of the following for a total of five (5) one (1) time payments of \$5,000.00. Each item may only be reported on one (1) time for payment.</p> <ol style="list-style-type: none"> <li>Agency employs a minimum of .5 Psychiatrist on Team based on SFY 19 and 20 Fidelity Review.</li> <li>Agency receives a four (4) or higher score on their SFY 19 and 20 Fidelity Review for Consumer on Team, Nurse on Team, SAS on Team, SE on Team, or Responsibility for crisis services.</li> </ol> <p>ACT Incentives may be drawn down upon completion of the CMHC FY22 Fidelity Review. \$6,250 may be drawn down for each incentive to include; intensity and frequency of individualized client care to total \$12,500.</p> <p>Intensity of services must be measured between 50-84 minutes of services per client per week on average. Frequency of service for an individual must be between 2-3 times per client per week.</p>	<p>\$25,000 in SFY 2019; \$12,500 per SFY for 2022 and 2023</p>

- 9.10. Child and Youth Based Programming and Team Based Approaches funding to support programming specified in Exhibit A, Amendment #5 Scope of Services.
- 9.11. Behavioral Health Services Information System (BHSIS): Funds to be used for items outlined in Exhibit A, Amendment #5 Scope of Services.
- 9.12. MATCH: Funds to be used to support services and trainings outlined in Exhibit A, Amendment #5 Scope of Services. The breakdown of this funding per SFY effective SFY 2020 is outlined below.

TRAC COSTS	CERTIFICATION OR RECERTIFICATION	TOTAL COST
\$2,500	\$250/Person X 10 People = \$2,000	\$5,000

- 9.13. RENEW Sustainability Continuation: The Department shall reimburse the Contractor for RENEW activities outlined in Exhibit A Amendment #5, RENEW Sustainability. RENEW costs will be billed on green sheets and will have detailed information regarding the expense associated with each of the following items, not to exceed **\$6,000** annually. Funding can be used for training of new facilitators; training for an internal coach; coaching Institute On Disability (IOD) for facilitators, coach, and implementation teams; and travel costs.
- 9.14. PATH Funding: Subject to change based on performance standards; HMIS compliance, SAMHSA requirements, and PATH grant requirements as outlined in Exhibit A, Amendment #5 Scope of Services PATH Services.
- 9.15. Housing Support Services including Bridge: The Contractor shall be paid based on an activity and general payment as outlined below. Funds to be used for the provision of services as outlined in Exhibit A, Amendment #5 Scope of Services effective upon Governor and Executive Council approval for this Amendment.

OS  
VT

Contractor Initials: \_\_\_\_\_

Date: 6/3/2022

**New Hampshire Department of Health and Human Services  
Mental Health Services**



**Exhibit B Amendment #5**

Housing Services Costs	INVOICE TYPE	TOTAL COST
Hire of a designated housing support staff	One-time payment	\$15,000
Direct contact with each individual receiving supported housing services in catchment area as defined in Exhibit A Amendment #5, Scope of Services	One-time payment	\$10,000

- 9.16. General Training Funding: Funds are available in SFY 2019, SFY 2022, and SFY 2023 to support any general training needs for staff. Focus should be on trainings needed to retain current staff or trainings needed to obtain staff for vacant positions.
- 9.17. System Upgrade Funding: Funds are available in SFY 2019, SFY 2022 and SFY 2023 to support software, hardware, and data upgrades to support items outlined in Exhibit A, Data Reporting. Funds may also be used to support system upgrades to ensure accurate insurance billing occurs as outlined in Exhibit B, Amendment #5 Method and Conditions Precedent to Payment, ensuring invoices specify purposes for use of funds.
- 9.18. First Episode Psychosis Training and Services: The Contractor shall be paid based on an activity and general payment as outlined below. Funds support training, programming and staffing defined in Exhibit A, Early Serious Mental Illness/First Episode Psychosis (ESMI/FEP) Coordinated Specialty Care. Invoices will only be processed upon receipt of outlined data reports and invoice shall reference contract budget line items. All trainings must receive advanced approval in writing by the Department.

FEP/ESMI Services Costs	TOTAL COST
Staff Training on EBP FEP/ESMI Coordinated Specialty Care	\$58,600
Invoiced based, payments for unbillable services delivered by the ESMI/FEP team	\$60,000

- 9.19. System of Care 2.0: Funds are available in SFY 2022 and SFY2023 to support associated program expenses as outlined in the below budget table.

Clinical training for expansion of Modular Approach to Therapy for Children with Anxiety, Depression, Trauma, or Conduct Problems (MATCH-ADTC) program	\$5,000
Indirect Costs (not to exceed 6%)	\$300
<b>Total</b>	<b>\$5,300</b>

- 10. Notwithstanding paragraph 18 of the General Provisions of this Agreement P-37, an amendment limited to the adjustment of the amounts between budget line items and/or State Fiscal Years, related items, and amendments of related budget exhibits, and within the price limitation, can be made by written agreement of both parties and may be made without obtaining approval of Governor and Executive Council.

Contractor Initials: DS  
VT

Date: 6/3/2022

# State of New Hampshire

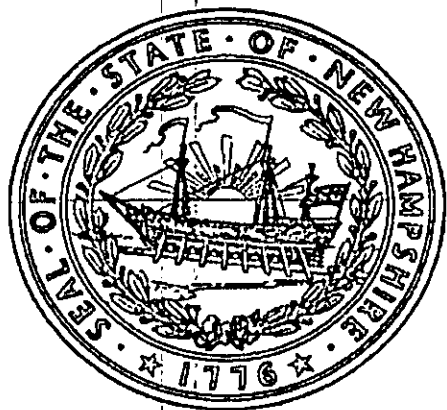
## Department of State

### CERTIFICATE

I, William M. Gardner, Secretary of State of the State of New Hampshire, do hereby certify that THE MENTAL HEALTH CENTER FOR SOUTHERN NEW HAMPSHIRE is a New Hampshire Nonprofit Corporation registered to transact business in New Hampshire on April 17, 1967. I further certify that all fees and documents required by the Secretary of State's office have been received and is in good standing as far as this office is concerned.

Business ID: 61791

Certificate Number: 0005749041



IN TESTIMONY WHEREOF,

I hereto set my hand and cause to be affixed  
the Seal of the State of New Hampshire,  
this 4th day of April A.D. 2022.

A handwritten signature in cursive script, appearing to read "William M. Gardner".

William M. Gardner  
Secretary of State

# State of New Hampshire

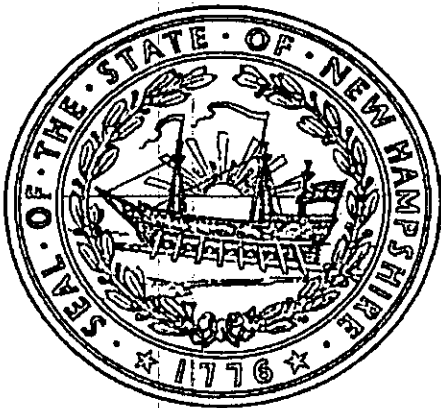
## Department of State

### CERTIFICATE

I, William M. Gardner, Secretary of State of the State of New Hampshire, do hereby certify that CLM CENTER FOR LIFE MANAGEMENT is a New Hampshire Trade Name registered to transact business in New Hampshire on June 30, 2003. I further certify that all fees and documents required by the Secretary of State's office have been received and is in good standing as far as this office is concerned.

Business ID: 442328

Certificate Number: 0005749020



IN TESTIMONY WHEREOF,

I hereto set my hand and cause to be affixed  
the Seal of the State of New Hampshire,  
this 4th day of April A.D. 2022.

A handwritten signature in black ink, appearing to read "William Gardner".

William M. Gardner  
Secretary of State

**CERTIFICATE OF AUTHORITY**

I, Susan Davis, hereby certify that:  
(Name of the elected Officer of the Corporation/LLC; cannot be contract signatory)

1. I am a duly elected Clerk/Secretary/Officer of The Mental Health Center for Southern New Hampshire d/b/a CLM Center for Life Management.  
(Corporation/LLC Name)

2. The following is a true copy of a vote taken at a meeting of the Board of Directors/shareholders, duly called and held on May 31, 2022, at which a quorum of the Directors/shareholders were present and voting.  
(Date)


**VOTED:** That Vic Topo, President/CEO (may list more than one person)  
(Name and Title of Contract Signatory)

is duly authorized on behalf of The Mental Health Center for Southern New Hampshire d/b/a CLM Center for Life Management to enter into contracts or agreements with the State  
(Name of Corporation/ LLC)

of New Hampshire and any of its agencies or departments and further is authorized to execute any and all documents, agreements and other instruments, and any amendments, revisions, or modifications thereto, which may in his/her judgment be desirable or necessary to effect the purpose of this vote.

3. I hereby certify that said vote has not been amended or repealed and remains in full force and effect as of the date of the contract/contract amendment to which this certificate is attached. This authority **remains valid for thirty (30) days** from the date of this Certificate of Authority. I further certify that it is understood that the State of New Hampshire will rely on this certificate as evidence that the person(s) listed above currently occupy the position(s) indicated and that they have full authority to bind the corporation. To the extent that there are any limits on the authority of any listed individual to bind the corporation in contracts with the State of New Hampshire, all such limitations are expressly stated herein.

Dated: 5/31/2022

  
Signature of Elected Officer  
Name: Susan Davis  
Title: Secretary, Board of Directors  
CLM Center for Life Management



# ACORD™ CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)  
4/05/2022

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer any rights to the certificate holder in lieu of such endorsement(s).


<b>PRODUCER</b> USI Insurance Services LLC 3 Executive Park Drive, Suite 300 Bedford, NH 03110 855 874-0123	<b>CONTACT NAME:</b> Nicki Renaud <b>PHONE (A/C, No, Ext):</b> 855 874-0123 <b>E-MAIL ADDRESS:</b> nicki.renaud@usi.com	<b>FAX (A/C, No):</b>	
	<b>INSURER(S) AFFORDING COVERAGE</b>		
<b>INSURED</b> The Mental Health Center for Southern NH DBA CLM Center for Life Management 10 Tsienneto Rd Derry, NH 03038	<b>INSURER A:</b> Philadelphia Indemnity Insurance Co.		<b>NAIC #</b> 18058
	<b>INSURER B:</b> Granite State Healthcare & Human Svc WC		<b>NONAIC</b>
	<b>INSURER C:</b>		
	<b>INSURER D:</b>		
	<b>INSURER E:</b>		
	<b>INSURER F:</b>		

**COVERAGES**      **CERTIFICATE NUMBER:**      **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSR	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> OCCUR GENL AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:			PKPK2330908	10/01/2021	10/01/2022	EACH OCCURRENCE \$1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$100,000 MED EXP (Any one person) \$5,000 PERSONAL & ADV INJURY \$1,000,000 GENERAL AGGREGATE \$3,000,000 PRODUCTS - COM/OP AGG \$3,000,000 \$
A	AUTOMOBILE LIABILITY <input checked="" type="checkbox"/> ANY AUTO OWNED AUTOS ONLY <input checked="" type="checkbox"/> HIRED AUTOS ONLY <input checked="" type="checkbox"/> SCHEDULED AUTOS NON-OWNED AUTOS ONLY			PHPK2330905	10/01/2021	10/01/2022	COMBINED SINGLE LIMIT (Ea accident) \$1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
A	<input checked="" type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED <input checked="" type="checkbox"/> RETENTION \$10000			PHUB786952	10/01/2021	10/01/2022	EACH OCCURRENCE \$5,000,000 AGGREGATE \$5,000,000 \$
B	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N	N/A	HCHS202200000530	01/01/2022	01/01/2023	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTHER E.L. EACH ACCIDENT \$1,000,000 E.L. DISEASE - EA EMPLOYEE \$1,000,000 E.L. DISEASE - POLICY LIMIT \$1,000,000
A	Professional Liab			PKPK2330908	10/01/2021	10/01/2022	1,000,000 3,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)  
 Evidence of Insurance

<b>CERTIFICATE HOLDER</b> State of NH Department of Health and Human Services 129 Pleasant St. Concord, NH 03301-3857	<b>CANCELLATION</b> SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE 
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## **MISSION STATEMENT**

**To promote the health and well-being of individuals, families and organizations. We accomplish this through professional, caring and comprehensive behavioral health care services and by partnering with other organizations that share our philosophy.**

THE MENTAL HEALTH CENTER FOR  
SOUTHERN NEW HAMPSHIRE  
D/B/A CLM CENTER FOR LIFE  
MANAGEMENT AND AFFILIATES

CONSOLIDATED FINANCIAL STATEMENTS  
AND SUPPLEMENTARY INFORMATION  
Years ended June 30, 2021 and 2020

THE MENTAL HEALTH CENTER FOR SOUTHERN NEW HAMPSHIRE  
D/B/A CLM CENTER FOR LIFE MANAGEMENT AND AFFILIATES  
Years ended June 30, 2021 and 2020

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159 River Road  
Essex Jct., VT 05452  
T 802.879.1055  
F 802.876.5020

wwa-cpa.com

Independent Auditor's Report

To the Board of Directors of  
The Mental Health Center for Southern New Hampshire  
d/b/a CLM Center for Life Management and Affiliates

**Report on the Financial Statements**

We have audited the accompanying consolidated financial statements of The Mental Health Center for Southern New Hampshire d/b/a CLM Center for Life Management and Affiliates (a nonprofit organization), which are comprised of the consolidated statements of financial position as of June 30, 2021 and 2020, and the related consolidated statements of activities, functional expenses, and cash flows for the years then ended, and the related notes to the financial statements.

***Management's Responsibility for the Financial Statements***

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

***Auditor's Responsibility***

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

***Opinion***

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of The Mental Health Center for Southern New Hampshire d/b/a CLM Center for Life Management and Affiliates as of June 30, 2021 and 2020, and the changes in its net assets and its cash flows for the years then ended in accordance with accounting principles generally accepted in the United States of America.

***Other Matters***

***Other Information***

Our audit was conducted for the purpose of forming an opinion on the financial statements as a whole. The supplementary information on pages 19-25 is presented for purposes of additional analysis and is not a required part of the financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the financial statements. The information has been subjected to the auditing procedures applied in the audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the information is fairly stated, in all material respects, in relation to the financial statements as a whole.

***Other Reporting Required by Government Auditing Standards***

In accordance with *Government Auditing Standards*, we have also issued our report dated November 11, 2021, on our consideration of The Mental Health Center for Southern New Hampshire d/b/a CLM Center for Life Management and Affiliates internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is solely to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the effectiveness of The Mental Health Center for Southern New Hampshire d/b/a CLM Center for Life Management and Affiliates internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering The Mental Health Center for Southern New Hampshire d/b/a CLM Center for Life Management and Affiliates internal control over financial reporting and compliance.

***Change in Accounting Principle***

As described in Note 1 of the financial statements, in 2021, the organization adopted ASU 2014-09, *Revenue from Contracts with Customers (Topic 606)*. Our opinion is not modified with respect to this matter.

*Wade White & Assoc., LLC*

Essex Junction, Vermont  
Registration number VT092.0000684  
November 11, 2021

## THE MENTAL HEALTH CENTER FOR SOUTHERN NEW HAMPSHIRE

## D/B/A CLM CENTER FOR LIFE MANAGEMENT AND AFFILIATES

## Consolidated Statements of Financial Position

June 30, 2021 and 2020

	<u>ASSETS</u>	
	<u>2021</u>	<u>2020</u>
Current assets:		
Cash and cash equivalents	\$ 6,583,475	\$ 3,980,700
Accounts receivable, net	477,737	848,651
Other receivables	226,806	193,213
Prepaid expenses	121,323	121,456
Security deposit	11,087	11,087
Total current assets	<u>7,420,428</u>	<u>5,155,107</u>
Property and equipment, net	<u>3,682,944</u>	<u>3,621,331</u>
Total assets	<u>\$ 11,103,372</u>	<u>\$ 8,776,438</u>
	<u>LIABILITIES AND NET ASSETS</u>	
Current liabilities:		
Current portion of long term debt	\$ 103,538	\$ 98,538
Accounts payable	100,008	47,019
Accrued payroll and payroll liabilities	201,904	641,109
Accrued vacation	472,798	383,284
Accrued expenses	190,415	41,576
Deferred revenue	274,587	8,000
Total current liabilities	<u>1,343,250</u>	<u>1,219,526</u>
Long term liabilities		
Interest rate swap agreement	100,265	163,783
PMPM reserve	483,543	210,687
Paycheck protection program note payable	2,212,100	2,212,100
Long term debt, less current portion	2,013,109	2,116,679
Total long term liabilities	<u>4,809,017</u>	<u>4,703,249</u>
Total liabilities	6,152,267	5,922,775
Net assets		
Without donor restrictions	4,825,908	2,802,763
With donor restrictions	125,197	50,900
Total net assets	<u>4,951,105</u>	<u>2,853,663</u>
Total liabilities and net assets	<u>\$ 11,103,372</u>	<u>\$ 8,776,438</u>

See notes to financial statements



THE MENTAL HEALTH CENTER FOR SOUTHERN NEW HAMPSHIRE  
D/B/A CLM CENTER FOR LIFE MANAGEMENT AND AFFILIATES  
Consolidated Statements of Activities  
Year ended June 30, 2021

	Without Donor <u>Restrictions</u>	With Donor <u>Restrictions</u>	<u>Total</u>
<u>Public support and revenues:</u>			
Public support:			
Federal	\$ 868,764	\$ -	\$ 868,764
State of New Hampshire - BBH	828,490	-	828,490
State and local funding	36,600	-	36,600
Other public support	<u>68,967</u>	<u>118,175</u>	<u>187,142</u>
Total public support	1,802,821	118,175	1,920,996
Revenues:			
Program service fees, net	17,727,719	-	17,727,719
Other service income	245,722	-	245,722
Rental income	4,963	-	4,963
Other	<u>419,873</u>	<u>-</u>	<u>419,873</u>
Total revenues	<u>18,398,277</u>	<u>-</u>	<u>18,398,277</u>
Total public support and revenues	20,201,098	118,175	20,319,273
Net assets released from restrictions:			
Satisfaction of program restrictions	<u>43,878</u>	<u>(43,878)</u>	<u>-</u>
Total	20,244,976	74,297	20,319,273
<u>Operating expenses:</u>			
BBH funded programs:			
Children	5,427,719	-	5,427,719
Elders	552,287	-	552,287
Vocational	332,014	-	332,014
Multi-Service	4,197,913	-	4,197,913
Acute Care	1,289,002	-	1,289,002
Independent Living	2,973,494	-	2,973,494
Assertive Community Treatment	909,960	-	909,960
Non-Specialized/Outpatient	490,110	-	490,110
Non-BBH funded program services	<u>936,896</u>	<u>-</u>	<u>936,896</u>
Total program expenses	17,109,395	-	17,109,395
Administrative expenses	<u>1,175,953</u>	<u>-</u>	<u>1,175,953</u>
Total expenses	<u>18,285,348</u>	<u>-</u>	<u>18,285,348</u>
Change in net assets from operations	1,959,628	74,297	2,033,925
<u>Non-operating expenses:</u>			
Fair value gain (loss) on interest rate swap	<u>63,517</u>	<u>-</u>	<u>63,517</u>
Change in net assets	2,023,145	74,297	2,097,442
Net assets, beginning of year	<u>2,802,763</u>	<u>50,900</u>	<u>2,853,663</u>
Net assets, end of year	<u>\$ 4,825,908</u>	<u>\$ 125,197</u>	<u>\$ 4,951,105</u>

See notes to financial statements

THE MENTAL HEALTH CENTER FOR SOUTHERN NEW HAMPSHIRE  
D/B/A CLM CENTER FOR LIFE MANAGEMENT AND AFFILIATES

Consolidated Statements of Activities  
Year ended June 30, 2020

	Without Donor <u>Restrictions</u>	With Donor <u>Restrictions</u>	<u>Total</u>
<u>Public support and revenues:</u>			
Public support:			
Federal	\$ 1,143,039	\$ -	\$ 1,143,039
State of New Hampshire - BBH	380,896	-	380,896
State and local funding	44,102	-	44,102
Other public support	116,913	50,900	167,813
Total public support	1,684,950	50,900	1,735,850
Revenues:			
Program service fees, net	13,759,719	-	13,759,719
Other service income	584,033	-	584,033
Rental income	5,288	-	5,288
Other	228,025	-	228,025
Total revenues	14,577,065	-	14,577,065
Total public support and revenues	16,262,015	50,900	16,312,915
Net assets released from restrictions:			
Satisfaction of program restrictions	-	-	-
Total	16,262,015	50,900	16,312,915
<u>Operating expenses:</u>			
BBH funded programs:			
Children	5,269,747	-	5,269,747
Elders	580,123	-	580,123
Vocational	321,661	-	321,661
Multi-Service	3,148,577	-	3,148,577
Acute Care	1,183,032	-	1,183,032
Independent Living	2,688,824	-	2,688,824
Assertive Community Treatment	799,937	-	799,937
Non-Specialized Outpatient	986,629	-	986,629
Non-BBH funded program services	584,153	-	584,153
Total program expenses	15,562,683	-	15,562,683
Administrative expenses	1,027,869	-	1,027,869
Total expenses	16,590,552	-	16,590,552
Change in net assets from operations	(328,537)	50,900	(277,637)
<u>Non-operating expenses:</u>			
Fair value gain (loss) on interest rate swap	(105,753)	-	(105,753)
Change in net assets	(434,290)	50,900	(383,390)
Net assets, beginning of year	3,237,053	-	3,237,053
Net assets, end of year	<u>\$ 2,802,763</u>	<u>\$ 50,900</u>	<u>\$ 2,853,663</u>

See notes to financial statements

THE MENTAL HEALTH CENTER FOR SOUTHERN NEW HAMPSHIRE  
D/B/A CLM CENTER FOR LIFE MANAGEMENT AND AFFILIATES  
Consolidated Statements of Functional Expenses  
Years ended June 30, 2021 and 2020

	2021			2020		
	Program Services	Administrative	Total	Program Services	Administrative	Total
Personnel costs:						
Salaries and wages	\$ 11,390,591	\$ 668,007	\$ 12,058,598	\$ 9,968,290	\$ 673,659	\$ 10,641,949
Employee benefits	2,322,455	96,707	2,419,162	2,258,081	105,781	2,363,862
Payroll taxes	759,060	45,487	804,547	667,575	45,825	713,400
Accounting/audit fees	66,278	387	66,665	55,169	4,365	59,534
Advertising	13,997	879	14,876	40,832	3,685	44,517
Conferences, conventions and meetings	43,081	5,724	48,805	17,705	10,694	28,399
Depreciation	211,932	38,576	250,508	208,693	16,692	225,385
Equipment maintenance	15,061	479	15,540	16,359	1,288	17,647
Equipment rental	41,545	1,011	42,556	43,820	2,661	46,481
Insurance	55,975	30,891	86,866	74,402	5,783	80,185
Interest expense	72,382	31,233	103,615	101,157	8,077	109,234
Legal fees	1,140	24,440	25,580	30,848	2,323	33,171
Membership dues	11,828	53,665	65,493	25,054	32,385	57,439
Occupancy expenses	1,245,469	31,901	1,277,370	1,145,274	9,002	1,154,276
Office expenses	280,820	44,316	325,136	235,196	22,695	257,891
Other expenses	9,083	30,584	39,667	28,586	11,862	40,448
Other professional fees	276,237	50,482	326,719	331,946	56,650	388,596
Program supplies	131,468	20,034	151,502	167,365	13,395	180,760
Travel	160,993	1,150	162,143	146,331	1,047	147,378
	<u>17,109,395</u>	<u>1,175,953</u>	<u>18,285,348</u>	<u>15,562,683</u>	<u>1,027,869</u>	<u>16,590,552</u>
Administrative allocation	<u>1,175,953</u>	<u>(1,175,953)</u>	<u>-</u>	<u>1,027,869</u>	<u>(1,027,869)</u>	<u>-</u>
Total expenses	<u>18,285,348</u>	<u>\$ -</u>	<u>\$ 18,285,348</u>	<u>\$ 16,590,552</u>	<u>\$ -</u>	<u>\$ 16,590,552</u>

See notes to financial statements

THE MENTAL HEALTH CENTER FOR SOUTHERN NEW HAMPSHIRE  
D/B/A CLM CENTER FOR LIFE MANAGEMENT AND AFFILIATES

Consolidated Statements of Cash Flows  
Years ended June 30, 2021 and 2020

	<u>2021</u>	<u>2020</u>
Cash flows from operating activities:		
Increase (decrease) in net assets	\$ 2,097,442	\$ (383,390)
Adjustments to reconcile increase (decrease) in net assets to net cash provided by operating activities:		
Depreciation	250,508	225,385
Amortization of loan origination fees included in interest expense	18,930	18,930
Gain on sale of assets	-	-
Fair value (gain) loss on interest rate swap	(63,518)	105,753
(Increase) decrease in:		
Accounts receivable, net	370,914	94,530
Other receivables	(33,593)	91,716
Prepaid expenses	133	(27,688)
Increase (decrease) in:		
Accounts payable and accrued expenses	(147,863)	242,530
Deferred revenue	266,587	(3,980)
PMPM reserve	<u>272,856</u>	<u>(14,313)</u>
Net cash provided by operating activities	3,032,396	349,473
Cash flows from investing activities:		
Purchases of property and equipment	<u>(312,121)</u>	<u>(131,248)</u>
Net cash (used) provided by investing activities	<u>(312,121)</u>	<u>(131,248)</u>
Cash flows from financing activities:		
Net principal payments on long term debt	(117,500)	(112,500)
Proceeds received from paycheck protection program	<u>-</u>	<u>2,212,100</u>
Net cash used in financing activities	<u>(117,500)</u>	<u>2,099,600</u>
Net increase (decrease) in cash and cash equivalents	2,602,775	2,317,825
Cash and cash equivalents, beginning of year	<u>3,980,700</u>	<u>1,662,875</u>
Cash and cash equivalents, end of year	<u>\$ 6,583,475</u>	<u>\$ 3,980,700</u>
<u>Supplemental cash flow disclosures:</u>		
Cash paid during the year for interest	<u>\$ 103,615</u>	<u>\$ 109,234</u>

See notes to financial statements

THE MENTAL HEALTH CENTER FOR SOUTHERN NEW HAMPSHIRE  
D/B/A CLM CENTER FOR LIFE MANAGEMENT AND AFFILIATES  
Notes to Consolidated Financial Statements  
June 30, 2021 and 2020

Note 1. Nature of organization

The Mental Health Center for Southern New Hampshire d/b/a CLM Center for Life Management (the "Organization") is a not-for-profit corporation, organized under New Hampshire law to provide services in the areas of mental health and related non-mental health programs.

During 2006, the Center for Life Management Foundation (the "Foundation") was established to act for the benefit of, to carry out the functions of, and to assist the Organization. It is affiliated with The Mental Health Center for Southern New Hampshire d/b/a CLM Center for Life Management through common board members and management. In addition, the Organization is the sole member.

The Mental Health Center for Southern New Hampshire d/b/a CLM Center for Life Management and the Center for Life Management Foundation are collectively referred to the "Organization".

Basis of consolidation

The consolidated financial statements include the accounts of The Mental Health Center for Southern New Hampshire d/b/a CLM Center for Life Management and the Center for Life Management Foundation. All intercompany transactions have been eliminated in consolidation.

Note 2. Basis of accounting and summary of significant accounting policies

Basis of accounting

The financial statements are prepared on the accrual basis of accounting. Under this basis, revenues, other than contributions, and expenses are reported when incurred, without regard to date of receipt or payment of cash. Contributions are reported in accordance with FASB Accounting Standards Codification ("ASC") *Accounting for Contributions Received and Contributions Made*.

Basis of presentation

The Organization's financial statements have been prepared in accordance with U.S. generally accepted accounting principles ("US GAAP"), which require the Organization to report information regarding its financial position and activities according to the following net asset classifications:

Net assets without donor restrictions: Net assets that are not subject to donor-imposed restrictions and may be expended for any purpose in performing the primary objectives of the Organization. These net assets may be used at the discretion of the Organization's management and the board of directors.

Net assets with donor restrictions: Net assets subject to stipulations imposed by donors, and grantors. Some donor restrictions are temporary in nature; those restrictions will be met by actions of the Organization or by the passage of time. Other donor restrictions are perpetual in nature, where by the donor has stipulated the funds be maintained in perpetuity.

THE MENTAL HEALTH CENTER FOR SOUTHERN NEW HAMPSHIRE  
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Note 2. Basis of accounting and summary of significant accounting policies (continued)

Donor restricted contributions are reported as increases in net assets with donor restrictions. When a restriction expires, net assets are reclassified from net assets with donor restrictions to net assets without donor restrictions in the statements of activities.

At June 30, 2021 and 2020, the Organization had net assets without donor restrictions of \$4,825,908 and \$2,802,763, respectively and had net assets with donor restrictions of \$125,197 and \$50,900, respectively. See Note 8 for discussion regarding net assets with donor restrictions.

General

The significant accounting policies of the Organization are presented to assist in understanding the Organization's financial statements. The financial statements and the notes are representations of the Organization's management. The Organization is responsible for the integrity and objectivity of the financial statements.

Use of estimates

Management uses estimates and assumptions in preparing these financial statements in accordance with generally accepted accounting principles. Those estimates and assumptions affect the reported amount of assets and liabilities, the disclosure of contingent assets and liabilities, and the reported revenue and expenses. Actual results could vary from the estimates that were used.

Cash and cash equivalents

The Organization considers all highly liquid investments purchased with an original maturity of three months or less to be cash and cash equivalents.

Accounts receivable

Accounts receivable are stated at the amount management expects to collect from outstanding balances. Management writes off accounts when they are deemed uncollectible and establishes an allowance for doubtful accounts for estimated uncollectible amounts. The Organization had an allowance for doubtful accounts of \$246,250 and \$207,758 as of June 30, 2021 and 2020, respectively. Refer to Note 3 for additional discussion of accounts receivable.

Property

Property is recorded at cost, except for donated assets which are recorded at estimated fair value at the date of donation. Depreciation is computed on the straight line basis over the estimated useful lives of the related assets as follows:

Buildings and improvements	15 – 40 years
Automobiles	3 – 15 years
Equipment	5 – 7 years

All equipment valued at \$500 or more is capitalized. Expenditures for repairs and maintenance are expensed when incurred and betterments are capitalized. Assets sold or otherwise disposed of are removed from the accounts, along with the related accumulated depreciation, and any gain or loss is recognized. Depreciation expense was \$250,508 and \$225,385 for the years ended June 30, 2021 and 2020, respectively.

THE MENTAL HEALTH CENTER FOR SOUTHERN NEW HAMPSHIRE  
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Notes to Consolidated Financial Statements

June 30, 2021 and 2020

Note 2. Basis of accounting and summary of significant accounting policies (continued)

Finance costs

Financing costs are recorded on the statement of position net of accumulated amortization. In accordance with generally accepted accounting principles, the unamortized financing costs are reported as a reduction in long term debt - see Note 7. The costs are amortized over the term of the respective financing arrangement.

Vacation pay and fringe benefits

Vacation pay is accrued and charged to programs when earned by the employee. Fringe benefits are allocated to the appropriate program expense based on the percentage of actual time spent on programs.

Fair value measurements and financial instruments

The Organization adopted FASB ASC 820, Fair Value Measurements and Disclosures, for assets and liabilities measured at fair value on a recurring basis. The codification established a common definition for fair value to be applied to existing generally accepted accounting principles that requires the use of fair value measurements, establishes a framework for measuring fair value, and expands disclosure about such fair value measurements.

FASB ASC 820 defines fair value as the price that would be received to sell an asset or paid to transfer a liability in an orderly transaction between market participants at the measurement date. Additionally, FASB ASC 820 requires the use of valuation techniques that maximize the use of observable inputs and minimize the use of unobservable inputs. These inputs are prioritized as follows:

- Level 1: Observable market inputs such as quoted prices (unadjusted) in active markets for identical assets or liabilities;
- Level 2: Observable market inputs, other than quoted prices in active markets, that are observable either directly or indirectly; and
- Level 3: Unobservable inputs where there is little or no market data, which require the reporting entity to develop its own assumptions.

The Organization's financial instruments consist primarily of cash, accounts receivables, accounts payable and accrued expenses. The carrying amount of the Organization's financial instruments approximates their fair value due to the short-term nature of such instruments. The carrying value of long-term debt approximates fair value due to their bearing interest at rates that approximate current market rates for notes with similar maturities and credit quality.

The Organization's interest rate swap agreements are classified as level 2 in the hierarchy, as all significant inputs to the fair value measurement are directly observable, such as the underlying interest rate assumptions.

Third-party contractual arrangements

A significant portion of revenue is derived from services to patients insured by third-party payers. Reimbursements from Medicare, Medicaid, and other commercial payers are at defined service rates for services rendered to patients covered by these programs. The difference between the established billing rates and the actual rate of reimbursement is recorded as an allowance when received. A provision for estimated contractual allowances is provided on outstanding patient receivables at the statement of financial position date.

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Notes to Consolidated Financial Statements

June 30, 2021 and 2020

Note 2. Basis of accounting and summary of significant accounting policies (continued)

Advertising expenses

The Organization expenses advertising costs as they are incurred.

Expense allocation

The costs of providing the various programs and other activities have been summarized on a functional basis in the statement of activities. Accordingly, certain costs have been allocated among the programs and supporting services benefited.

Contributions

Contributions received are recorded as net assets without donor restrictions or net assets with donor restrictions, depending on the existence and/or nature of any donor-imposed restrictions. Contributions that are restricted by the donor are reported as an increase in net assets without donor restrictions if the restriction expires in the reporting period in which the contribution is recognized. All other donor restricted contributions are reported as an increase in net assets with donor restrictions, depending on the nature of restriction. When a restriction expires (that is, when a stipulated time restriction ends or purpose restriction is accomplished), net assets with donor restrictions are reclassified to net assets without donor restrictions and reported in the statements of activities as net assets released from restrictions.

Contributed property and equipment are recorded at fair value at the date of donation. Contributions with donor-imposed stipulations regarding how long the contributed assets must be used are recorded as net assets with donor restrictions; otherwise, the contributions are recorded as net assets without donor restrictions.

Interest rate swap

The Organization uses an interest rate swap to effectively convert the variable rate on its State Authority Bond to a fixed rate, as described in Note 12. The change in the fair value of the swap agreement and the payments to or receipts from the counterparty to the swap are netted with the interest expense on the bonds. Cash flows from interest rate swap contracts are classified as a financing activity on the statement of cash flows.

Income taxes

The Organization is a non-profit organization exempt from income taxes under Section 501(c)(3) of the Internal Revenue Code. The Organization has also been classified as an entity that is not a private foundation within the meaning of 509(a) and qualifies for deductible contributions.

The Foundation is a non-profit organization exempt from income taxes under Section 501(c)(3) of the Internal Revenue Code. It is an organization that is organized and operated exclusively for the benefit of the Organization.

These financial statements follow FASB ASC, *Accounting for Uncertain Income Taxes*, which clarifies the accounting for uncertainty in income taxes and prescribes a recognition threshold and measurement attribute for financial statement recognition and measurement of tax positions taken or expected to be taken in a tax return.



THE MENTAL HEALTH CENTER FOR SOUTHERN NEW HAMPSHIRE  
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Notes to Consolidated Financial Statements

June 30, 2021 and 2020

Note 2. Basis of accounting and summary of significant accounting policies (continued)

*Accounting for Uncertain Income Taxes* did not have a material impact on these financial statements as the Organization believes it has taken no uncertain tax positions that could have an effect on its financial statements.

Federal Form 990 (Return of an Organization Exempt from Income Tax) for fiscal years 2018 through 2020 are subject to examination by the IRS, generally for three years after filing.

New Accounting Pronouncement

In May 2014, the FASB issued ASU 2014-09, *Revenue from Contracts with Customers (Topic 606)* primarily to eliminate inconsistencies in current revenue recognition standards and practices across different industries, including nonprofit organizations. The core principle of ASU 2014-09 is based on the contract (written, oral, or implied) between a vendor and a customer for the provision of goods or services (with certain contracts excluded). Revenue will be recognized by the vendor when control over the goods or services is transferred to the customer. The ASU has been applied retrospectively to all periods presented and no significant adjustments were required.

Subsequent events

The Organization has evaluated all subsequent events through November 11, 2021, the date the financial statements were available to be issued.

Note 3. Accounts receivable, net

Accounts receivable consist of the following at June 30,:

	<u>2021</u>			<u>2020</u>		
	Receivable			Receivable		
Accounts receivable	Receivable	Allowance	Net	Receivable	Allowance	Net
Clients	\$ 224,925	\$ (156,103)	\$ 68,822	\$ 217,938	\$ (149,684)	\$ 68,254
Insurance companies	209,422	(13,100)	196,322	167,288	(6,511)	160,777
Medicaid	206,597	(73,213)	133,384	546,959	(43,602)	503,357
Medicare	83,043	(3,834)	79,209	124,224	(7,961)	116,263
	\$ 723,987	\$ (246,250)	\$ 477,737	\$ 1,056,409	\$ (207,758)	\$ 848,651

	<u>2021</u>	<u>2020</u>
<u>Other receivables</u>		
Towns	\$ 32,500	\$ 32,500
NH Division of Mental Health	173,978	157,555
Contractual services	20,328	3,158
	<u>\$ 226,806</u>	<u>\$ 193,213</u>

Note 4. Prepays

Prepays consists of the following at June 30:

	<u>2021</u>	<u>2020</u>
Prepaid insurance	\$ 42,898	\$ 47,145
Prepaid rents	78,425	74,311
	<u>\$ 121,323</u>	<u>\$ 121,456</u>

THE MENTAL HEALTH CENTER FOR SOUTHERN NEW HAMPSHIRE  
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Notes to Consolidated Financial Statements

June 30, 2021 and 2020

Note 5. Concentrations of credit risk

Financial instruments that potentially subject the Organization to concentrations of credit risk consist of the following:

	<u>2021</u>	<u>2020</u>
Receivables primarily for services provided to individuals and entities located in southern New Hampshire	\$ <u>477,737</u>	\$ <u>848,651</u>
Other receivables due from entities located in New Hampshire	\$ <u>226,806</u>	\$ <u>193,213</u>

Bank balances are insured by the Federal Deposit Insurance Corporation ("FDIC") for up to the prevailing FDIC limit. At June 30, 2021 and 2020, the Organization had approximately \$6,113,000 and \$3,537,000 in uninsured cash balances.

Note 6. Property and equipment

Property and equipment consists of the following at June 30:

	<u>2021</u>	<u>2020</u>
Land	\$ 565,000	\$ 565,000
Buildings and improvements	4,082,773	4,065,775
Automobiles	18,800	18,800
Equipment	1,810,791	1,602,233
Construction in process	<u>1,831</u>	<u>-</u>
	6,479,195	6,251,808
Less: accumulated depreciation	<u>(2,796,251)</u>	<u>(2,630,477)</u>
Property and equipment, net	\$ <u>3,682,944</u>	\$ <u>3,621,331</u>

Note 7. Long term debt

Long term debt consists of the following as of June 30,:

	<u>2021</u>	<u>2020</u>
Series 2015 New Hampshire Health and Education Facilities Bond - Payable through 2036, original principal of \$3,042,730, remarketed and sold to People's United Bank at a variable rate, with an effective rate of 1.73178% and 1.79538% at June 30, 2021 and 2020, respectively. Secured by land, building, equipment, and certain revenues, and is subject to certain financial covenants. The note matures August 2025. The Organization has entered into an interest rate swap agreement to effectively fix the interest rate on the note. See Note 11.	2,417,730	2,535,230
Less: unamortized finance costs	<u>(301,083)</u>	<u>(320,013)</u>
Long term debt, less unamortized finance costs	2,116,647	2,215,217
Less: current portion of long term debt	<u>(103,538)</u>	<u>(98,538)</u>
Long term debt, less current portion	\$ <u>2,013,109</u>	\$ <u>2,116,679</u>

THE MENTAL HEALTH CENTER FOR SOUTHERN NEW HAMPSHIRE  
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Notes to Consolidated Financial Statements

June 30, 2021 and 2020

Note 7. Long term debt (continued)

In 2017, the Organization retroactively adopted the requirements of FASB ASC 835-30 to present debt issuance costs as a reduction of the carrying amount of debt rather than as an asset.

Amortization of \$18,930 is reported as interest expense in the consolidated statement of activities for the years ended June 30, 2021 and 2020, respectively.

Future maturities to long term debt are as follows:

<u>Year ending June 30,</u>	<u>Long Term Debt Principal</u>	<u>Unamortized Finance Costs</u>	<u>Net</u>
2022	\$ 122,500	\$ (18,962)	\$ 103,538
2023	127,500	(18,962)	108,538
2024	132,500	(18,962)	113,538
2025	137,500	(18,962)	118,538
2026	142,500	(18,962)	123,538
Thereafter	<u>1,755,230</u>	<u>(206,273)</u>	<u>1,548,957</u>
Total	<u>\$ 2,417,730</u>	<u>\$ (301,083)</u>	<u>\$ 2,116,647</u>

Note 8. Net assets with donor restrictions

Net assets with donor restrictions were restricted as to the following areas of support as follows at June 30,:

	<u>2021</u>	<u>2020</u>
Space plan analysis for Derry location	\$ 10,000	\$ 10,000
Technology	-	10,900
Housing support	24,165	30,000
Quimby Housing Program Initiatives	20,000	-
Access to Care Initiatives	27,751	-
Homeless Efforts	13,606	-
Charitable	16,287	-
Miscellaneous	13,388	-
	<u>\$ 125,197</u>	<u>\$ 50,900</u>

Note 9. Deferred revenue

Deferred revenue consists of the following at June 30,:

	<u>2021</u>	<u>2020</u>
Town funds received	\$ -	\$ 8,000
Provider relief funds	274,587	-
	<u>\$ 274,587</u>	<u>\$ 8,000</u>

During the year ending June 30, 2021, the Organization received \$274,587 in Provider Relief Funds ("PRF") from the U.S. Department of Health and Human Services ("HHS"). The CARES Act created the Provider Relief Fund to reimburse eligible healthcare providers for healthcare-related expenses and lost revenues attributable to COVID-19.

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Notes to Consolidated Financial Statements

June 30, 2021 and 2020

Note 9. Deferred revenue (continued)

In accordance with Generally Accepted Accounting Principles, the Organization reports the PRF funding under *ASC 958-60, Not-for-Profit Entities – Revenue Recognition*. Under the guidance, the PRF funds would be accounted for as conditional grants which reports funding as a refundable advance, until the conditions have been substantially met or explicitly waived by the grantor.

As part of the PRF program, recoupment of the funding received is possible should the funding be spent on expenditures not allowable under the program.

Because entitlement to the payments is conditioned upon having incurred health care-related expenses or lost revenues that are attributable to COVID-19 (that is, a barrier to entitlement), and because noncompliance with the terms and conditions is grounds for recoupment by HHS of some or all of the payments (that is, a right of return), the payments are considered deferred revenue until such point that the conditions have been substantially met or explicitly waived by HHS, which had not occurred as of June 30, 2021.

Note 10. Paycheck protection program

On April 17, 2020, the Organization received \$2,212,100 in loan proceeds under the Paycheck Protection Program (“PPP”). The PPP, established as part of the Coronavirus Aid, Relief and Economic Security Act (“CARES Act”), provides loans to qualifying businesses for amounts up to 2.5 times of the average monthly payroll expenses of the qualifying business.

The loans and accrued interest are forgivable after eight or twenty-four weeks (the “Covered Period”) as long as the borrower uses the loan proceeds for eligible purposes, including payroll, benefits, rent and utilities, and maintains its payroll levels. The amount of loan forgiveness will be reduced if the borrower terminates employees or reduces salaries during the eight or twenty-four week period. The unforgiven portion of the PPP loan is payable over two years at an interest rate of 1%, with a deferral of payments for the first six months.

The Organization was notified during August 2021 that the loan was forgiven in its entirety. As such, the Organization has no requirement to repay the funds and in accordance with Generally Accepted Accounting Principles, the entire amount will be reported as debt forgiveness income in the period it was forgiven.

Note 11. Line of credit

As of June 30, 202 and 2020, the Organization had a demand line of credit with People’s United Bank with a borrowing capacity of \$850,000, which is available through March 29, 2022. Interest accrued on the outstanding principal balance is payable monthly at the Wall Street Journal Prime plus .50% (an effective rate of 3.75% at June 30, 2021 and 2020). The outstanding balance on the line at June 30, 2021 and 2020 was \$0. respectively. The line of credit is secured by all business assets and real estate.

THE MENTAL HEALTH CENTER FOR SOUTHERN NEW HAMPSHIRE  
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Notes to Consolidated Financial Statements

June 30, 2021 and 2020

Note 12. Interest rate swap

During 2016, the Organization entered into an interest rate swap agreement with People's United Bank that effectively fixes the interest rate on the outstanding principal of the Bank's term note at 3.045%.

Under the arrangement, the notional principal amount is the balance of the note, with the Organization receiving floating payments of one month London InterBank Offered rate ("LIBOR") plus .69% and paying a fixed rate of 3.045%.

The agreement matures August 2025 and has a notional amount of \$2,417,730 and \$2,535,230 at June 30, 2021 and 2020, respectively.

In accordance with generally accepted accounting principles, the interest rate swap agreement is recorded at its fair value as an asset or liability, with the changes in fair value being reported as a component of the change in net assets without donor restrictions. For the years ended June 30, 2021 and 2020, the Organization reported an interest rate swap liability of \$100,265 and \$163,783 on the statement of financial position and a fair value gain / (loss) on the interest rate swap of \$63,517 and (\$105,753) on the statement of activities, respectively. The fair value gain / (loss) is reported as a non-operating expense of the Organization and is a non-cash transaction.

Note 13. Employee benefit plan

Discretionary matching contributions to a tax-deferred annuity plan qualified under Section 403(b) of the Internal Revenue Code are contingent upon financial condition. This program covers eligible regular full-time and part-time employees who have successfully completed at least one year of employment and work at least 20 hours per week. Eligible employees may make contributions to the plan up to the maximum amount allowed by the Internal Revenue Code if they wish. Employer contributions totaled \$152,590 and \$120,073 for the years ended June 30, 2021 and 2020, respectively.

Note 14. Concentrations

For the years ended June 30, 2021 and 2020, the Organization received approximately 74% and 73%, respectively, of its total revenue in the form of Medicaid reimbursements. Being a State of New Hampshire designated Community Mental Health Center affords the Organization Medicaid provider status. Annual contracting with New Hampshire Department of Health and Human Services-Bureau of Behavioral Health provides a base allocation of state general funds and Federal funding, which are drawn as related expenses are incurred.

Note 15. Lease commitments

The Organization leases facilities and multiple copier agreements under various operating leases. Rent expense recorded under these arrangements was approximately \$216,600 and \$212,500 for the years ended June 30, 2021 and 2020, respectively.

THE MENTAL HEALTH CENTER FOR SOUTHERN NEW HAMPSHIRE  
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Notes to Consolidated Financial Statements

June 30, 2021 and 2020

Note 15. Lease commitments (continued)

The following details the future minimum lease payments on leases with an initial or remaining term of greater than one year as of June 30, 2020:

<u>Years ending June 30,</u>	
2022	\$ 215,325
2023	219,539
2024	223,753
2025	<u>54,185</u>
Total	<u>\$ 712,802</u>

Note 16. Availability and liquidity

The following represents the Organization's financial assets at June 30,:

	<u>2021</u>	<u>2020</u>
<u>Financial assets at year end:</u>		
Cash and cash equivalents	\$6,583,475	\$3,980,700
Accounts receivable	477,737	848,651
Other receivable	226,806	193,213
Security deposit	<u>11,087</u>	<u>11,087</u>
Total financial assets	7,299,105	5,033,651
<u>Less amounts not available within one year:</u>		
Security deposit	<u>(11,087)</u>	<u>(11,087)</u>
Financial assets available to meet general		
Expenditures over the next twelve months	<u>\$7,288,018</u>	<u>\$5,022,564</u>

The Organization regularly monitors liquidity required to meet its operating needs and other contractual commitments, while also striving to maximize the investment of its available funds.

For purposes of analyzing resources available to meet general expenditures over a 12-month period, the Organization considers all expenditures related to its ongoing mission-related activities, as well as the conduct of service undertaken to support those activities, to be general expenditures.

The Organization's primary source of liquidity is its cash and cash equivalents.

In addition to financial assets available to meet general expenditures within one year, the Organization operates with a budget and anticipates collecting sufficient revenue to cover general expenditures not covered by donor-restricted resources.

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Notes to Consolidated Financial Statements

June 30, 2021 and 2020

Note 17. COVID-19

The COVID-19 outbreak in the United States and other countries has caused business disruption through mandated and voluntary closings, travel restrictions, quarantine requirements, and other disruptions to general business operations. While the disruptions are currently expected to be temporary, there is uncertainty around the duration of the various mandated and voluntary restrictions in place, and what, if any, negative financial impact it will have on the Association. As of the date of this report, the related financial impact and duration cannot be reasonably estimated at this time.

SUPPLEMENTARY INFORMATION



THE MENTAL HEALTH CENTER FOR SOUTHERN NEW HAMPSHIRE  
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Consolidating Statement of Position

June 30, 2021

	Center for Life Management	CLM Foundation	Total	Eliminations	Consolidated
<u>ASSETS</u>					
Current assets:					
Cash and cash equivalents	\$ 6,313,446	\$ 270,029	\$ 6,583,475	\$ -	\$ 6,583,475
Accounts receivable, net	477,737	-	477,737	-	477,737
Other receivables	226,806	-	226,806	-	226,806
Prepaid expenses	121,323	-	121,323	-	121,323
Security deposit	11,087	-	11,087	-	11,087
Total current assets	7,150,399	270,029	7,420,428	-	7,420,428
Property and equipment, net	3,682,944	-	3,682,944	-	3,682,944
Total assets	<u>\$ 10,833,343</u>	<u>\$ 270,029</u>	<u>\$ 11,103,372</u>	<u>\$ -</u>	<u>\$ 11,103,372</u>
<u>LIABILITIES AND NET ASSETS</u>					
Current liabilities:					
Current portion of long-term debt	\$ 103,538	\$ -	\$ 103,538	\$ -	\$ 103,538
Accounts payable	100,008	-	100,008	-	100,008
Accrued payroll and payroll liabilities	201,904	-	201,904	-	201,904
Accrued vacation	472,798	-	472,798	-	472,798
Accrued expenses	190,415	-	190,415	-	190,415
Deferred revenue	274,587	-	274,587	-	274,587
Total current liabilities	1,343,250	-	1,343,250	-	1,343,250
Long term liabilities:					
Interest rate swap agreement	100,265	-	100,265	-	100,265
PMPM reserve	483,543	-	483,543	-	483,543
Paycheck protection program note payable	2,212,100	-	2,212,100	-	2,212,100
Long-term-debt less current portion	2,013,109	-	2,013,109	-	2,013,109
Total long term liabilities	4,809,017	-	4,809,017	-	4,809,017
Total liabilities	6,152,267	-	6,152,267	-	6,152,267
Net assets:					
Without donor restrictions	4,681,076	144,832	4,825,908	-	4,825,908
With donor restrictions	-	125,197	125,197	-	125,197
Total net assets	4,681,076	270,029	4,951,105	-	4,951,105
Total liabilities and net assets	<u>\$ 10,833,343</u>	<u>\$ 270,029</u>	<u>\$ 11,103,372</u>	<u>\$ -</u>	<u>\$ 11,103,372</u>

THE MENTAL HEALTH CENTER FOR SOUTHERN NEW HAMPSHIRE  
D/B/A CLM CENTER FOR LIFE MANAGEMENT AND AFFILIATES  
Consolidating Statement of Position  
June 30, 2020

	Center for Life Management	CLM Foundation	Total	Eliminations	Consolidated
<b>ASSETS</b>					
Current assets:					
Cash and cash equivalents	\$ 3,762,816	\$ 196,548	\$ 3,959,364	\$ 21,336	\$ 3,980,700
Accounts receivable, net	848,651	-	848,651	-	848,651
Other receivables	214,549	-	214,549	(21,336)	193,213
Prepaid expenses	121,456	-	121,456	-	121,456
Security deposit	11,087	-	11,087	-	11,087
Total current assets	4,958,559	196,548	5,155,107	-	5,155,107
Property and equipment, net	3,621,331	-	3,621,331	-	3,621,331
Total assets	<u>\$ 8,579,890</u>	<u>\$ 196,548</u>	<u>\$ 8,776,438</u>	<u>\$ -</u>	<u>\$ 8,776,438</u>
<b>LIABILITIES AND NET ASSETS</b>					
Current liabilities:					
Current portion of long-term debt	\$ 98,538	\$ -	\$ 98,538	\$ -	\$ 98,538
Accounts payable	47,019	-	47,019	-	47,019
Accrued payroll and payroll liabilities	641,109	-	641,109	-	641,109
Accrued vacation	383,284	-	383,284	-	383,284
Accrued expenses	41,576	-	41,576	-	41,576
Deferred revenue	8,000	-	8,000	-	8,000
Total current liabilities	1,219,526	-	1,219,526	-	1,219,526
Long term liabilities					
Interest rate swap agreement	163,783	-	163,783	-	163,783
PMPM reserve	210,687	-	210,687	-	210,687
Paycheck protection program note payable	2,212,100	-	2,212,100	-	2,212,100
Long-term-debt less current portion	2,116,679	-	2,116,679	-	2,116,679
Total long term liabilities	4,703,249	-	4,539,466	-	4,539,466
Total liabilities	5,922,775	-	5,922,775	-	5,922,775
Net assets:					
Without donor restrictions	2,657,115	145,648	2,802,763	-	2,802,763
With donor restrictions	-	50,900	50,900	-	50,900
Total net assets	2,657,115	196,548	2,853,663	-	2,853,663
Total liabilities and net assets	<u>\$ 8,579,890</u>	<u>\$ 196,548</u>	<u>\$ 8,776,438</u>	<u>\$ -</u>	<u>\$ 8,776,438</u>

THE MENTAL HEALTH CENTER FOR SOUTHERN NEW HAMPSHIRE  
D/B/A CLM CENTER FOR LIFE MANAGEMENT AND AFFILIATES  
Consolidating Statement of Activities  
For the Year Ended June 30, 2021

	Center for Life Management	CLM Foundation		Total	Total	Eliminations	Consolidated
		Without Donor Restrictions	With Donor Restrictions				
<b>Public support and revenues:</b>							
Public support:							
Federal	\$ 868,764	\$ -	\$ -	\$ -	\$ 868,764	\$ -	\$ 868,764
State of New Hampshire - BBH	828,490	-	-	-	828,490	-	828,490
State and local funding	36,600	-	-	-	36,600	-	36,600
Other public support	27,699	41,268	118,175	159,443	187,142	-	187,142
Total public support	1,761,553	41,268	118,175	159,443	1,920,996	-	1,920,996
Revenues:							
Program service fees, net	17,727,719	-	-	-	17,727,719	-	17,727,719
Other service income	245,722	-	-	-	245,722	-	245,722
Rental income	4,963	-	-	-	4,963	-	4,963
Other	491,160	-	-	-	491,160	(71,287)	419,873
Total revenues	18,469,564	-	-	-	18,469,564	(71,287)	18,398,277
Total public support and revenues	20,231,117	41,268	118,175	159,443	20,390,560	(71,287)	20,319,273
Net assets released from restrictions:							
Satisfaction of program restrictions	-	43,878	(43,878)	-	-	-	-
Total	20,231,117	85,146	74,297	159,443	20,390,560	(71,287)	20,319,273
<b>Operating expenses:</b>							
BBH funded programs:							
Children	5,427,719	-	-	-	5,427,719	-	5,427,719
Elders	552,287	-	-	-	552,287	-	552,287
Vocational	332,014	-	-	-	332,014	-	332,014
Multi-Service	4,197,913	-	-	-	4,197,913	-	4,197,913
Acute Care	1,289,002	-	-	-	1,289,002	-	1,289,002
Independent Living	2,973,494	-	-	-	2,973,494	-	2,973,494
Assertive Community Treatment	909,960	-	-	-	909,960	-	909,960
Non-Specialized Outpatient	490,110	-	-	-	490,110	-	490,110
Non-BBH funded program services	922,221	14,675	-	14,675	936,896	-	936,896
Contributions	-	71,287	-	71,287	71,287	(71,287)	-
Total program expenses	17,094,720	85,962	-	85,962	17,180,682	(71,287)	17,109,395
Administrative expenses	1,175,953	-	-	-	1,175,953	-	1,175,953
Total expenses	18,270,673	85,962	-	85,962	18,356,635	(71,287)	18,285,348
Change in net assets from operations	1,960,444	(816)	74,297	73,481	2,033,925	-	2,033,925
<b>Non-operating expenses:</b>							
Fair value gain on interest rate swap	63,517	-	-	-	63,517	-	63,517
Change in net assets	2,023,961	(816)	74,297	73,481	2,097,442	-	2,097,442
Net assets, beginning of year	2,657,115	145,648	50,900	196,548	2,853,663	-	2,853,663
Net assets, end of year	\$ 4,681,076	\$ 144,832	\$ 125,197	\$ 270,029	\$ 4,951,105	\$ -	\$ 4,951,105

See Independent Auditor's Report

THE MENTAL HEALTH CENTER FOR SOUTHERN NEW HAMPSHIRE  
D/B/A CLM CENTER FOR LIFE MANAGEMENT AND AFFILIATES  
Consolidating Statement of Activities  
For the Year Ended June 30, 2020

	CLM Foundation				Total	Eliminations	Consolidated
	Center for Life Management	Without Donor Restrictions	With Donor Restrictions	Total			
<b>Public support and revenues:</b>							
Public support:							
Federal	\$ 1,143,039	\$ -	\$ -	\$ -	\$ 1,143,039	\$ -	\$ 1,143,039
State of New Hampshire - BBH	380,896	-	-	-	380,896	-	380,896
State and local funding	44,102	-	-	-	44,102	-	44,102
Other public support	117,714	56,199	50,900	107,099	224,813	(57,000)	167,813
Total public support	1,685,751	56,199	50,900	107,099	1,792,850	(57,000)	1,735,850
Revenues:							
Program service fees, net	13,759,719	-	-	-	13,759,719	-	13,759,719
Other service income	584,033	-	-	-	584,033	-	584,033
Rental income	5,288	-	-	-	5,288	-	5,288
Other	286,347	-	-	-	286,347	(58,322)	228,025
Total revenues	14,635,387	-	-	-	14,635,387	(58,322)	14,577,065
Total public support and revenues	16,321,138	56,199	50,900	107,099	16,428,237	(115,322)	16,312,915
<b>Operating expenses:</b>							
BBH funded programs:							
Children	5,269,747	-	-	-	5,269,747	-	5,269,747
Elders	580,123	-	-	-	580,123	-	580,123
Vocational	321,661	-	-	-	321,661	-	321,661
Multi-Service	3,148,577	-	-	-	3,148,577	-	3,148,577
Acute Care	1,183,032	-	-	-	1,183,032	-	1,183,032
Independent Living	2,688,824	-	-	-	2,688,824	-	2,688,824
Assertive Community Treatment	799,937	-	-	-	799,937	-	799,937
Non-Specialized Outpatient	986,629	-	-	-	986,629	-	986,629
Non-BBH funded program services	577,697	6,456	-	6,456	584,153	-	584,153
Contributions	-	115,322	-	115,322	115,322	(115,322)	-
Total program expenses	15,556,227	121,778	-	121,778	15,678,005	(115,322)	15,562,683
Administrative expenses	1,027,869	-	-	-	1,027,869	-	1,027,869
Total expenses	16,584,096	121,778	-	121,778	16,705,874	(115,322)	16,590,552
Change in net assets from operations	(262,958)	(65,579)	50,900	(14,679)	(277,637)	-	(277,637)
<b>Non-operating expenses:</b>							
Fair value gain (loss) on interest rate swap	(105,753)	-	-	-	(105,753)	-	(105,753)
Change in net assets	(368,711)	(65,579)	50,900	(14,679)	(383,390)	-	(383,390)
Net assets, beginning of year	3,025,826	211,227	-	211,227	3,237,053	-	3,237,053
Net assets, end of year	\$ 2,657,115	\$ 145,648	\$ 50,900	\$ 196,548	\$ 2,853,663	\$ -	\$ 2,853,663

THE MENTAL HEALTH CENTER FOR SOUTHERN NEW HAMPSHIRE  
D/B/A CLM CENTER FOR LIFE MANAGEMENT AND AFFILIATES  
Analysis of Accounts Receivable  
For the Year Ended June 30, 2021

	Accounts Receivable		Contractual Allowances and Other Discounts		Change in Allowance	Accounts Receivable
	Beginning of Year	Gross Fees	Given	Cash Receipts		End of Year
Clients	\$ 217,938	\$ 899,089	\$ (679,650)	\$ (212,452)	\$ -	\$ 224,925
Insurance companies	167,288	2,750,472	(802,302)	(1,906,036)	-	209,422
Medicaid	546,959	15,946,027	(976,172)	(15,310,217)	-	206,597
Medicare	124,224	784,810	(194,555)	(631,436)	-	83,043
Allowance	(207,758)	-	-	-	(38,492)	(246,250)
Total	<u>\$ 848,651</u>	<u>\$ 20,380,398</u>	<u>\$ (2,652,679)</u>	<u>\$ (18,060,141)</u>	<u>\$ (38,492)</u>	<u>\$ 477,737</u>

THE MENTAL HEALTH CENTER FOR SOUTHERN NEW HAMPSHIRE  
D/B/A CLM CENTER FOR LIFE MANAGEMENT  
Schedule of Program Revenues and Expenses  
For the Year Ended June 30, 2021

	Children	Elders	Vocational	Multi-Service	Acute Care	Independent Living	Assertive Community Treatment	Non-Specialized Outpatient	Other Non-BBH	Total Program Services	Administrative	Total Agency
<u>Public support and revenues:</u>												
Public support:												
Federal	\$ 1,625	\$ -	\$ -	\$ -	\$ -	\$ 865,514	\$ -	\$ 1,625	\$ -	\$ 868,764	\$ -	\$ 868,764
State of New Hampshire - BBH	127,867	-	-	31,061	133,138	209,696	225,000	6,675	95,053	828,490	-	828,490
State and local funding	-	-	-	-	36,600	-	-	-	-	36,600	-	36,600
Other public support	2,660	249	166	1,496	499	5,877	416	826	166	12,355	15,344	27,699
Total public support	132,152	249	166	32,557	170,237	1,081,087	225,416	9,126	95,219	1,746,209	15,344	1,761,553
Revenues:												
Program service fees, net	7,658,435	1,013,228	279,668	4,756,173	943,176	1,573,243	555,854	176,482	771,460	17,727,719	-	17,727,719
Other service income	66,709	41,318	-	-	-	55	-	44,733	91,231	244,046	1,676	245,722
Rental income	914	-	-	1,474	837	837	-	901	-	4,963	-	4,963
Other	139,290	7,507	14,306	130,307	27,063	98,907	29,127	10,917	11,052	468,476	22,684	491,160
Total revenues	7,865,348	1,062,053	293,974	4,887,954	971,076	1,673,042	584,981	233,033	873,743	18,445,204	24,360	18,469,564
Total public support and revenues	7,997,500	1,062,302	294,140	4,920,511	1,141,313	2,754,129	810,397	242,159	968,962	20,191,413	39,704	20,231,117
Total expenses	5,804,656	590,024	354,750	4,485,415	1,377,277	3,177,266	972,285	523,580	985,420	18,270,673	-	18,270,673
Change in net assets from operations	2,192,844	472,278	(60,610)	435,096	(235,964)	(423,137)	(161,888)	(281,421)	(16,458)	1,920,740	39,704	1,960,444
<u>Non-operating expenses:</u>												
Fair value gain on interest rate swap	23,446	2,922	1,061	12,703	3,817	7,146	2,712	2,699	2,254	58,760	4,757	63,517
Change in net assets	\$ 2,216,290	\$ 475,200	\$ (59,549)	\$ 447,799	\$ (232,147)	\$ (415,991)	\$ (159,176)	\$ (278,722)	\$ (14,204)	\$ 1,979,500	\$ 44,461	\$ 2,023,961

THE MENTAL HEALTH CENTER FOR SOUTHERN NEW HAMPSHIRE  
D/B/A CLM CENTER FOR LIFE MANAGEMENT  
Schedule of Program Expenses  
For the Year Ended June 30, 2021

	Children	Elders	Vocational	Multi- Service	Acute Care	Independent Living	Assertive Community Treatment	Non- Specialized Outpatient	Other Non-BBH	Total Program Services	Admin- istrative	Total Agency
Personnel costs:												
Salaries and wages	\$ 3,801,073	\$ 416,290	\$ 223,839	\$ 3,110,403	\$ 942,307	\$ 1,346,177	\$ 612,795	\$ 353,341	\$ 584,366	\$ 11,390,591	\$ 668,007	\$ 12,058,598
Employee benefits	730,904	70,244	65,456	566,645	183,369	374,321	159,333	33,305	138,878	2,322,455	96,707	2,419,162
Payroll taxes	260,978	28,465	11,761	206,932	59,749	84,033	41,029	26,827	39,286	759,060	45,487	804,547
Accounting/audit fees	24,039	2,397	988	18,511	3,837	8,790	3,111	1,062	2,755	65,490	387	65,877
Advertising	5,023	491	233	3,714	1,431	1,264	631	662	472	13,921	879	14,800
Conferences, conventions and meetings	17,952	232	167	10,746	4,852	4,048	600	533	3,951	43,081	5,724	48,805
Depreciation	77,660	6,139	3,831	45,831	21,316	25,597	10,145	12,526	8,887	211,932	38,576	250,508
Equipment maintenance	5,392	448	326	3,612	1,223	2,002	817	477	764	15,061	479	15,540
Equipment rental	17,178	1,302	688	8,096	2,809	4,223	2,019	1,657	3,573	41,545	1,011	42,556
Insurance	18,997	1,761	662	13,056	5,715	4,697	5,279	4,410	1,398	55,975	30,891	86,866
Interest expense	27,446	2,019	929	13,074	9,336	7,476	2,803	7,175	2,124	72,382	31,233	103,615
Legal fees	-	-	-	-	-	-	1,140	-	-	1,140	24,440	25,580
Membership dues	2,255	163	77	1,896	499	1,784	942	442	3,770	11,828	53,665	65,493
Occupancy expenses	164,359	3,107	1,026	26,184	10,265	964,807	13,037	18,743	43,941	1,245,469	31,901	1,277,370
Office expenses	102,951	7,205	5,043	63,582	16,956	32,272	23,160	11,748	17,903	280,820	44,316	325,136
Other expenses	1,007	18	62	1,063	438	1,959	285	133	62	5,027	30,584	35,611
Other professional fees	93,061	7,474	5,316	68,485	19,964	32,639	13,473	8,009	18,061	266,482	50,482	316,964
Program supplies	33,557	1,455	1,412	21,385	4,579	8,358	3,639	7,235	49,848	131,468	20,034	151,502
Travel	43,887	3,077	10,198	14,698	357	69,047	15,722	1,825	2,182	160,993	1,150	162,143
	5,427,719	552,287	332,014	4,197,913	1,289,002	2,973,494	909,960	490,110	922,221	17,094,720	1,175,953	18,270,673
Administrative allocation	376,937	37,737	22,736	287,502	88,275	203,772	62,325	33,470	63,199	1,175,953	(1,175,953)	-
Total program expenses	\$ 5,804,656	\$ 590,024	\$ 354,750	\$ 4,485,415	\$ 1,377,277	\$ 3,177,266	\$ 972,285	\$ 523,580	\$ 985,420	\$ 18,270,673	\$ -	\$ 18,270,673



**BOARD OF DIRECTORS - FY2022**

<u>Name/Position</u>	<u>Home Address</u>	<u>Telephone/Emails</u>
David Hebert Chairperson		
Maria Gudinas Vice Chair		
Susan Davis Secretary		
Ron Lague, CPA, CVA Treasurer		
Judi Ryan, RN		
Vic Topo, MSW President & CEO		
Vernon Thomas, Captain, Derry Police		
Christopher Peterson, MD		
Joseph Crawford		
Michael Delahanty		
Rebecca Sanborn		



**DIANA LACHAPPELLE, CPA**



Strategically focused leader with extensive operations, accounting and financial management experience. Possesses keen business acumen and decision making skill. Proven track record of working collaboratively and driving change to optimize profitability.

**Core Qualifications**

- Strategic Planning
- Revenue Cycle Management
- Financial Reporting & Analysis
- SOX Compliance
- Budgeting & Forecasting
- Contract Negotiations
- Internal Controls
- Audit
- Labor Management

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**PROFESSIONAL EXPERIENCE**

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**VICE PRESIDENT – CHIEF FINANCIAL OFFICER**

The Mental Health Center for Southern New Hampshire d.b.a. Center for Life Management, Derry, NH March 2020 to present

Provide leadership and direction in the areas of finance, revenue cycle and cash management. Develop, implement and evaluate strategic plans to improve operating performance.

**CHIEF EXECUTIVE OFFICER**

Encompass Health Rehabilitation Hospital (formerly HealthSouth), Concord, NH February 2018 to February 2020

Leader of this for profit, 50-bed, acute care rehabilitation hospital and outpatient treatment center reporting directly to the Regional President. Hospital is part of a publicly traded healthcare system comprised of 133 inpatient rehabilitation hospitals, 245 home health agencies and 82 hospice locations.

Key contributions and results:

- Strategic leadership to achieve discharge growth of 15% year over year for two consecutive years in an industry where 3% growth is the norm.
- Financial leadership to realize EBITDA growth year over year of 24% and 19% for 2018 and 2019, respectively.
- Organizational and change management to improve employee engagement results by 16 basis points.
- Process improvement leadership to improve patient outcomes and satisfaction.

**CONTROLLER/CHIEF FINANCIAL OFFICER**

Encompass Health Rehabilitation Hospital (formerly HealthSouth), Concord, NH January 2012 to January 2018

Responsible for all financial aspects of the hospital including the development of the annual operating plan, monthly analysis of results and execution of corrective actions as needed to ensure achievement of planned results. Chief liaison between corporate finance and the hospital.

**Key contributions and results:**

- Implemented cost reduction initiatives to improve profitability by 7%.
- Restructured outpatient operation to create a viable business unit, improving net income by 34%.
- Developed and executed a labor management plan to improve operational efficiency and reduce full time equivalents by 7%.
- Preceptor for newly hired Controllers.

**CPA SERVICES**

Diana C. Lachapelle, CPA, Bedford, NH 2003-2011

Provided accounting leadership and business solutions to clients including cash management, forecasting, budgeting, financial statement preparation, tax preparation, and development of internal controls.

**DIRECTOR OF WORLDWIDE FOOTWEAR COST & FINANCIAL PLANNING**

Timberland Corporation, Stratham, NH 1996-1999

- Responsible for all financial aspects of this \$550 million manufacturing and sourcing operation including accounting, forecasting, budgeting, reporting, product costing and audit.
- Partnered with the VP of Operations to achieve key cost reductions, as well as, improved reliability and quality resulting in actual performance exceeding budget by \$6.9 million.

**FINANCIAL MANAGER, CONSUMER PRODUCTS GROUP**

Nashua Corporation, Nashua, NH 1993-1996

**AUDITOR**

Ernst & Young, Manchester, NH 1989-1992

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**EDUCATION & CERTIFICATION**

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Bachelor of Science in Business Administration, University of New Hampshire, Durham  
Certified Public Accountant, State of New Hampshire  
Member of the American College of Healthcare Executives and Healthcare Financial Management Association

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**SYSTEM EXPERIENCE**

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Oracle Enterprise Performance Management System, Oracle PeopleSoft, Hyperion, Cerner EMR and reporting, E-Time, Attendance Enterprise, Microsoft Office Suite, Ariba Contract Management, Maven, Beacon, Tableau

# Steve Arnault

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## Objective

To obtain a position where I can maximize my multilayer of management skills, quality assurance, program development, experience as an educator, customer service, and a successful track record in the health care environment

## Professional Experience

Lead Healthcare Systems Align, LLC  
Nottingham, NH 1/2010 - Present

[Healthcare Systems Align.com](http://HealthcareSystemsAlign.com)

- Provide consultation to agencies, medical practices and practitioners to establish systems of integrated healthcare that includes practice patterns, billing strategies, quality and compliance strategy, policy development, outcome measurement and supervision.

VP of Quality, Compliance Center for Life Management, Derry, NH 1/2009 - Present  
[www.centerforlifemanagement.org](http://www.centerforlifemanagement.org)

- Senior management position in mental health center serving 6000 consumers  
Responsibilities include development, implementation and monitoring of strategies and systems to continuously improve the quality of services to consumers. Assure compliance to state and federal regulations.
- Develop and maintain systems to assure fidelity to evidence based practices.
- Continuous development of EMR and associated staff training.
- Establish and maintain outcome measures and their incorporation into QI/UR initiatives.
- Develop and implement projects to improve the quality of care.
- Chair of agency Safety Committee.

Director, Behavioral Health Portsmouth Regional Hospital 1/2006 - 12/2009  
Services Portsmouth, NH

- Responsible for clinical, administrative and fiscal management of service line which includes 22 bed inpatient psychiatric unit, Psychiatric Assessment and Referral Service and interdepartmental service. Supervision of an Assistant Director and Coordinator, Responsible for 85 staff. Oversee the integration of behavioral health into primary care. Manage annual budget of 10.5 million dollars.
- Chair Directors Operations Meeting. Coordinate monthly meeting of hospital departmental directors.
- Co-chair of Patient Flow Committee. Analysis and development of data systems to monitor patient throughput. Develop and implement strategies to improve the efficiency of care.

## Steve Arnault

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Assistant Director of Behavioral Health Services      Portsmouth Regional Hospital  
Portsmouth, NH      4/2005 – 1/2006

- Responsible for the clinical and administrative functioning of the Psychiatric assessment and Referral Service (PARS). Manage annual budget of 600K.
- Supervision of 22 clinicians who provide psychiatric crisis assessments, admissions, intake and referral 24 hours a day.
- Supervision, oversight and development of the Interdepartmental Service: 3 clinicians who provide psychiatric assessment, consultation and therapy to patients admitted medically to the hospital.

Director of Adult Services      Community Partners; Dover, NH      11/2001 – 4/2005

- Responsible for the clinical, administrative and financial operations of the Adult Outpatient Therapy, EAP, Admissions, Emergency Services, Geriatric and Acute Service programs (PHP/IOP) serving Strafford County. Supervised 4 managers responsible for 26 staff. Manage annual budget of 3 million dollars.

Clinical Director of Community Support Prog.      Riverbend Community Mental Health Ctr  
Concord, NH      9/2000 – 11/2001

- Responsible for the clinical, administrative and fiscal operations of programs serving 554 consumers with severe and persistent mental illness. Directly supervise 5 managers responsible for 60 staff. Development and oversight of annual budget of 4 million dollars.

Treatment Team Coordinator      Riverbend Community Mental Health Ctr  
Concord, NH      8/1996 – 9/2000

- Clinical and administrative supervision of a multidisciplinary team of 12 direct care staff. Serving an average of 100 individuals with severe and persistent mental illness.

Team Leader      Strafford Guidance Center; Dover, NH      1/1993 – 8/1996

- Clinical and administrative supervision of 8 direct care staff. Serving an average of 80 individuals with severe and persistent mental illness.
- Developed the first interagency treatment team to serve individuals with severe and persistent mental illness and developmental disabilities in NH.

Clinical Case Manager      Strafford Guidance Center; Dover, NH      1/1992 – 12/1993

- Provided psychotherapy and case management services to individuals with severe and persistent mental illness and substance abuse issues as part of The Continuous Treatment Team study through Dartmouth College.



# Steve Arnault

## Teaching & Educational Experience

Assistant Director / Behavioral Specialist      Residential Resources; Keene, NH      1/1989 - 1/1992

- Directed all administrative, fiscal and clinical activities for 5 group homes and 3 supported living arrangements serving people with developmental disabilities. Provide behavioral consultation to individuals with behavioral/functional challenges.

Behavioral Specialist / Clinical Supervisor      The Center for Humanistic Change Manchester, NH      8/1986 - 1/1989

- Provide behavioral consultation to individuals facing behavioral/functional challenges in group homes, day programs, vocational and family settings. Supervised 2 clinicians.

House Manager      Greater Lawrence Psychological Center Lawrence, MA      6/1984 - 8/1986

- Administrative, clinical and financial management of a group home serving 4 men with severe and persistent mental illness.

Adjunct Faculty      New England College; Henniker, NH      9/1994 - Present  
[www.nec.edu](http://www.nec.edu)

- Teach graduate and undergraduate courses in psychology, counseling, program development and evaluation

Director of Masters Degree Program in Mental Health Counseling      New England College; Henniker, NH      1/1998 - 3/2002

- Developed and implemented curriculum for degree program.
- Oversight of curriculum to insure quality, academic standards and student retention.
- Development and execution of marketing plan.
- Provided academic advising and mentoring to students.
- Faculty recruitment, supervision and monitoring of academic quality

Curriculum Consultant      New England College; Henniker, NH      Fall 2012 - Present

- Developed curricula for a certificate and C.A.G.S. in the integration of behavioral health into primary medicine.

**CONTRACTOR NAME**

Key Personnel

Name		Job Title	Salary Amount Paid from this Contract
Diana Lachapelle		VP - CFO	\$4530
Steve Arnault		VP Operations & Quality	\$8100

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Lori A. Shibette  
Commissioner

Katja S. Fox  
Director

STATE OF NEW HAMPSHIRE  
DEPARTMENT OF HEALTH AND HUMAN SERVICES  
DIVISION FOR BEHAVIORAL HEALTH

129 PLEASANT STREET, CONCORD, NH 03301  
603-271-9544 1-800-852-3345 Ext. 9544  
Fax: 603-271-4332 TDD Access: 1-800-735-2964 www.dhhs.nh.gov

January 11, 2022

His Excellency, Governor Christopher T. Sununu  
and the Honorable Council  
State House  
Concord, New Hampshire 03301

**REQUESTED ACTION**

Authorize the Department of Health and Human Services, Division for Behavioral Health, to amend existing contracts with the Contractors listed in bold below to remove Supported Housing services from the Mental Health Services contracts and consolidate them under the Housing Bridge Subsidy contracts with the Community Mental Health Centers (CMHC), with no change to the price limitation of \$52,369,907 and no change to the contract completion dates of June 30, 2022, effective upon Governor and Council approval. This request is contingent upon Governor and Council approval of the corresponding request to amend the Housing Bridge Subsidy contracts with the Contractors listed in bold below. 10% Federal Funds. 90% General Funds.

The individual contracts were approved by Governor and Council as specified in the table below.

Vendor Name	Vendor Code	Area Served	Current Amount	Increase (Decrease)	Revised Amount	G&C Approval
Northern Human Services	177222-B001	Conway	\$4,477,380	\$0	\$4,477,380	O: 6/21/17, Late Item A A1: 6/19/19, #29 A2: 2/19/20, #12 A3: 6/30/21 #21 A4: 1/12/22 #17
West Central Services, Inc. DBA West Central Behavioral Health	177654-B001	Lebanon	\$3,001,206	\$0	\$3,001,206	O: 6/21/17, Late Item A A1: 6/19/19, #29 A2: 6/30/21 #21 A3: 1/12/22 #17

His Excellency, Governor Christopher T. Sununu  
and the Honorable Council  
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The Lakes Region Mental Health Center, Inc.	154480- B001	Laconia	\$3,287,814	\$0	\$3,287,814	O: 6/21/17, Late Item A A1: 6/19/19, #29 A2: 6/30/21 #21 A3: 1/12/22 #17
Riverbend Community Mental Health, Inc.	177192- R001	Concord	\$4,528,379	\$0	\$4,528,379	O: 6/21/17, Late Item A A1: 6/19/19, #29 A2: 6/30/21 #21
Monadnock Family Services	177510- B005	Keene	\$3,268,983	\$0	\$3,268,983	O: 6/21/17, Late Item A A1: 6/19/19, #29 A2: 6/30/21 #21 A3: 1/12/22 #17
The Community Council of Nashua, N.H. DBA Greater Nashua Mental Health Center at Community Council	154112- B001	Nashua	\$9,697,254	\$0	\$9,697,254	O: 6/21/17, Late Item A A1: 9/13/2017, #15. A2: 12/19/18 #18. A3: 6/19/19, #29 A4: 6/30/21 #21 A5: 1/12/22 #17
The Mental Health Center of Greater Manchester, Inc.	177184- B001	Manchester	\$10,767,012	\$0	\$10,767,012	O: 6/21/17, Late Item A A1: 6/19/19, #29 A2: 6/30/21 #21 A3: 1/12/22 #17



His Excellency, Governor Christopher T. Sununu  
and the Honorable Council  
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Seacoast Mental Health Center, Inc.	174089-R001	Portsmouth	\$5,782,478	\$0	\$5,782,478	O: 6/21/17, Late Item A A1: 6/19/19, #29 A2: 6/30/21 #21
Behavioral Health & Developmental Services of Strafford County, Inc. DBA Community Partners of Strafford County	177278-B002	Dover	\$3,682,987	\$0	\$3,682,987	O: 6/21/17, Late Item A A1: 6/19/19, #29 A2: 6/30/21 #21 A3: 1/12/22 #17
The Mental Health Center for Southern New Hampshire DBA Center for Life Management	174116-R001	Derry	\$3,876,414	\$0	\$3,876,414	O: 6/21/17, Late Item A A1: 9/20/18, #21 A2: 6/19/19, #29 A3: 6/30/21 #21
		<b>Total:</b>	<b>\$52,369,907</b>	<b>\$0</b>	<b>\$52,369,907</b>	

Funds are available in the following accounts for State Fiscal Year 2022, with the authority to adjust budget line items within the price limitation and encumbrances between state fiscal years through the Budget Office, if needed and justified.

See attached fiscal details.

#### EXPLANATION

The purpose of this request is to remove Supported Housing services from these Mental Health Services contracts and consolidate them under contracts with the Community Mental Health Centers (CMHC) for Housing Bridge Subsidy Program services, which focus on targeted housing services for individuals with severe mental illness, through a corresponding amendment. By consolidating housing services under one set of contracts, the Department will be able to more effectively monitor Contractor performance programmatically and financially.

This request includes two (2) of the ten (10) Mental Health Services contracts. Seven (7) of the Mental Health Services contracts were amended with Governor and Council approval on January 12, 2022 (item #17). The Department anticipates presenting the remaining one (1) amendment with Riverbend Community Mental Health, Inc. at a future Executive Council meeting.

The populations served include children with Serious Emotional Disturbances and adults with Severe Mental Illness/Severe and Persistent Mental Illness, including individuals with Severe/Severe and Persistent Mental Illness with Low Service Utilization (LU) per He-M 401

His Excellency, Governor Christopher T. Sununu  
and the Honorable Council  
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**Eligibility Determination and Individual Service Planning.** Approximately 43,000 adults, children and families will be served from June 30, 2021 to June 30, 2022.

The Contractors will continue to provide a full array of Mental Health services, including Crisis Response Services, Individual and Group Psychotherapy, Targeted Case Management, Medication Services, Functional Support Services, Illness Management and Recovery, Evidenced Based Supported Employment, Assertive Community Treatment, Projects for Assistance in Transition from Homelessness, wraparound services for children, Community Residential Services, and Acute Care Services to individuals experiencing psychiatric emergencies while awaiting admission to a Designated Receiving Facility. All contracts include provisions for Mental Health Services required per NH RSA 135-C and with State Regulations applicable to the mental health system as outlined in He-M 400, as well as in compliance with the Community Mental Health Agreement (CMHA).

The Department will continue to monitor contracted services by:

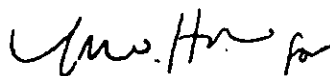
- Ensuring quality assurance by conducting performance reviews and utilization reviews as determined to be necessary and appropriate based on applicable licensing, certifications and service provisions.
- Conducting quarterly meetings to review submitted quarterly data and reports to identify ongoing programmatic improvements.
- Reviewing monthly Financial Statements provided by the Contractors for ongoing evaluation of the programs fiscal integrity.

Should the Governor and Executive Council not authorize this request, the lack of consolidation of housing services under the Housing Bridge Subsidy contracts may prevent the Department from being able to monitor Contractor performance more accurately and effectively.

Source of Federal Funds: Assistance Listing #93.778, FAIN #05-1505NHBIPP; Assistance Listing #93.150, FAIN #X06SM083717-01; Assistance Listing #93.958, FAIN #B09SM083816 and FAIN #B09SM083987; Assistance Listing #93.243, FAIN #H79SM080245; Assistance Listing #93.959, FAIN #TI083464.

The Department will request General Funds in the event that Federal Funds are no longer available and services are still needed.

Respectfully submitted,



Lori A. Shibinette  
Commissioner

Attachment A  
Financial Details

05-05-02-022010-4117 HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS DEPT OF, HHS: BEHAVIORAL HEALTH DIV, BUREAU OF MENTAL HEALTH SERVICES, CMH PROGRAM SUPPORT (100% General Funds)

Northern Human Services (Vendor Code 177222-B004 )

PO #1056762

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92204117	\$379,249	\$0	\$379,249
2019	102-500731	Contracts for program services	92204117	\$469,249	\$0	\$469,249
2020	102-500731	Contracts for program services	92204117	\$845,304	\$0	\$845,304
2021	102-500731	Contracts for program services	92204117	\$748,446	\$0	\$748,446
2022	102-500731	Contracts for program services	92204117	\$1,415,368	\$0	\$1,415,368
			<b>Subtotal</b>	<b>\$3,857,616</b>	<b>\$0</b>	<b>\$3,857,616</b>

West Central Services, Inc (Vendor Code 177654-B001)

PO #1056774

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92204117	\$322,191	\$0	\$322,191
2019	102-500731	Contracts for program services	92204117	\$412,191	\$0	\$412,191
2020	102-500731	Contracts for program services	92204117	\$312,878	\$0	\$312,878
2021	102-500731	Contracts for program services	92204117	\$377,202	\$0	\$377,202
2022	102-500731	Contracts for program services	92204117	\$1,121,583	\$0	\$1,121,583
			<b>Subtotal</b>	<b>\$2,546,025</b>	<b>\$0</b>	<b>\$2,546,025</b>

The Lakes Region Mental Health Center (Vendor Code 154480-B001)

PO #1056775

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92204117	\$328,115	\$0	\$328,115
2019	102-500731	Contracts for program services	92204117	\$418,115	\$0	\$418,115
2020	102-500731	Contracts for program services	92204117	\$324,170	\$0	\$324,170
2021	102-500731	Contracts for program services	92204117	\$817,870	\$0	\$817,870
2022	102-500731	Contracts for program services	92204117	\$1,126,563	\$0	\$1,126,563
			<b>Subtotal</b>	<b>\$2,814,833</b>	<b>\$0</b>	<b>\$2,814,833</b>

Riverbend Community Mental Health, Inc. (Vendor Code 177192-R001)

PO #1056778

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92204117	\$381,853	\$0	\$381,853
2019	102-500731	Contracts for program services	92204117	\$471,853	\$0	\$471,853
2020	102-500731	Contracts for program services	92204117	\$237,708	\$0	\$237,708
2021	102-500731	Contracts for program services	92204117	\$237,708	\$0	\$237,708
2022	102-500731	Contracts for program services	92204117	\$1,818,551	\$0	\$1,818,551
			<b>Subtotal</b>	<b>\$2,945,273</b>	<b>\$0</b>	<b>\$2,945,273</b>

Monadnock Family Services (Vendor Code 177510-B005)

PO #1056779

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92204117	\$357,590	\$0	\$357,590
2019	102-500731	Contracts for program services	92204117	\$447,590	\$0	\$447,590
2020	102-500731	Contracts for program services	92204117	\$357,590	\$0	\$357,590
2021	102-500731	Contracts for program services	92204117	\$427,475	\$0	\$427,475
2022	102-500731	Contracts for program services	92204117	\$999,625	\$0	\$999,625
			<b>Subtotal</b>	<b>\$2,589,870</b>	<b>\$0</b>	<b>\$2,589,870</b>

Community Council of Nashua, NH (Vendor Code 154112-B001)

PO #1058782

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92204117	\$1,183,799	\$0	\$1,183,799
2019	102-500731	Contracts for program services	92204117	\$1,273,799	\$0	\$1,273,799
2020	102-500731	Contracts for program services	92204117	\$1,039,854	\$0	\$1,039,854
2021	102-500731	Contracts for program services	92204117	\$1,326,702	\$0	\$1,326,702
2022	102-500731	Contracts for program services	92204117	\$2,384,495	\$0	\$2,384,495
			<b>Subtotal</b>	<b>\$7,188,649</b>	<b>\$0</b>	<b>\$7,188,649</b>

The Mental Health Center of Greater Manchester (Vendor Code 177184-B001)

PO #1058784

Attachment A  
Financial Details

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92204117	\$1,646,829	\$0	\$1,646,829
2019	102-500731	Contracts for program services	92204117	\$1,736,829	\$0	\$1,736,829
2020	102-500731	Contracts for program services	92204117	\$1,642,884	\$0	\$1,642,884
2021	102-500731	Contracts for program services	92204117	\$1,642,884	\$0	\$1,642,884
2022	102-500731	Contracts for program services	92204117	\$2,588,551	\$0	\$2,588,551
			<b>Subtotal</b>	<b>\$9,257,977</b>	<b>\$0</b>	<b>\$9,257,977</b>

Seacoast Mental Health Center, Inc. (Vendor Code 174089-R001)

PO #1056785

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92204117	\$746,765	\$0	\$746,765
2019	102-500731	Contracts for program services	92204117	\$838,765	\$0	\$838,765
2020	102-500731	Contracts for program services	92204117	\$742,820	\$0	\$742,820
2021	102-500731	Contracts for program services	92204117	\$845,860	\$0	\$845,860
2022	102-500731	Contracts for program services	92204117	\$1,139,625	\$0	\$1,139,625
			<b>Subtotal</b>	<b>\$4,311,835</b>	<b>\$0</b>	<b>\$4,311,835</b>

Behavioral Health & Developmental Services of Strafford County, Inc. (Vendor Code 177278-B002)

PO #1056787

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92204117	\$313,543	\$0	\$313,543
2019	102-500731	Contracts for program services	92204117	\$403,543	\$0	\$403,543
2020	102-500731	Contracts for program services	92204117	\$309,598	\$0	\$309,598
2021	102-500731	Contracts for program services	92204117	\$417,598	\$0	\$417,598
2022	102-500731	Contracts for program services	92204117	\$1,297,096	\$0	\$1,297,096
			<b>Subtotal</b>	<b>\$2,741,378</b>	<b>\$0</b>	<b>\$2,741,378</b>

The Mental Health Center for Southern New Hampshire (Vendor Code 174116-R001)

PO #1056788

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92204117	\$350,791	\$0	\$350,791
2019	102-500731	Contracts for program services	92204117	\$440,791	\$0	\$440,791
2020	102-500731	Contracts for program services	92204117	\$346,846	\$0	\$346,846
2021	102-500731	Contracts for program services	92204117	\$668,846	\$0	\$668,846
2022	102-500731	Contracts for program services	92204117	\$999,625	\$0	\$999,625
			<b>Subtotal</b>	<b>\$2,806,899</b>	<b>\$0</b>	<b>\$2,806,899</b>

Total CMH Program Support

**\$40,860,155**

**\$0**

**\$40,860,155**

05-95-02-922010-4120 HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS DEPT OF, HHS: BEHAVIORAL HEALTH DIV, BUREAU OF MENTAL HEALTH SERVICES, MENTAL HEALTH BLOCK GRANT (100% Federal Funds)

Monadnock Family Services (Vendor Code 177510-B005)

PO #1056779

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92224120	\$0	\$0	\$0
2019	102-500731	Contracts for program services	92224120	\$0	\$0	\$0
2020	102-500731	Contracts for program services	92224120	\$0	\$0	\$0
2021	102-500731	Contracts for program services	92224120	\$0	\$0	\$0
2022	074-500585	Grants for Pub Asst and Relief	92224120 / 92244120	\$111,000	\$0	\$111,000
			<b>Subtotal</b>	<b>\$111,000</b>	<b>\$0</b>	<b>\$111,000</b>

Community Council of Nashua, NH (Vendor Code 154112-B001)

PO #1056782

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92224120	\$84,000	\$0	\$84,000
2019	102-500731	Contracts for program services	92224120	\$21,500	\$0	\$21,500
2020	102-500731	Contracts for program services	92224120	\$81,162	\$0	\$81,162
2021	102-500731	Contracts for program services	92224120	\$81,162	\$0	\$81,162
2022	074-500585	Grants for Pub Asst and Relief	92224120	\$60,000	\$0	\$60,000
			<b>Subtotal</b>	<b>\$287,824</b>	<b>\$0</b>	<b>\$287,824</b>

Seacoast Mental Health Center, Inc. (Vendor Code 174089-R001)

PO #1056785

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget

**Attachment A  
Financial Details**

2018	102-500731	Contracts for program services	92224120	\$0	\$0	\$0
2019	102-500731	Contracts for program services	92224120	\$0	\$0	\$0
2020	102-500731	Contracts for program services	92224120	\$0	\$0	\$0
2021	102-500731	Contracts for program services	92224120	\$0	\$0	\$0
2022	074-500585	Grants for Pub Asst and Relief	92224120 / 92244120	\$111,000	\$0	\$111,000
		<b>Subtotal</b>		\$111,000	\$0	\$111,000

The Mental Health Center for Southern New Hampshire (Vendor Code 174118-R001) PO #1056768

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92224120	\$0	\$0	\$0
2019	102-500731	Contracts for program services	92224120	\$0	\$0	\$0
2020	102-500731	Contracts for program services	92224120	\$0	\$0	\$0
2021	102-500731	Contracts for program services	92224120	\$0	\$0	\$0
2022	074-500585	Grants for Pub Asst and Relief	92224120 / 92244120	\$118,600	\$0	\$118,600
		<b>Subtotal</b>		\$118,600	\$0	\$118,600
<b>Total Mental Health Block Grant</b>				<b>\$628,424</b>	<b>\$0</b>	<b>\$628,424</b>

05-95-92-922010-4121 HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS DEPT OF, HHS: BEHAVIORAL HEALTH DIV, BUREAU OF MENTAL HEALTH SERVICES, MENTAL HEALTH DATA COLLECTION (100% Federal Funds)

Northern Human Services (Vendor Code 177222-B004) PO #1056762

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2019	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2020	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2021	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2022	102-500731	Contracts for program services	92204121	\$10,000	\$0	\$10,000
		<b>Subtotal</b>		\$30,000	\$0	\$30,000

West Central Services, Inc (Vendor Code 177654-B001) PO #1056774

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2019	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2020	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2021	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2022	102-500731	Contracts for program services	92204121	\$10,000	\$0	\$10,000
		<b>Subtotal</b>		\$30,000	\$0	\$30,000

The Lakes Region Mental Health Center (Vendor Code 154480-B001) PO #1056775

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2019	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2020	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2021	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2022	102-500731	Contracts for program services	92204121	\$10,000	\$0	\$10,000
		<b>Subtotal</b>		\$30,000	\$0	\$30,000

Riverbend Community Mental Health, Inc. (Vendor Code 177192-R001) PO #1056778

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2019	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2020	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2021	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2022	102-500731	Contracts for program services	92204121	\$10,000	\$0	\$10,000
		<b>Subtotal</b>		\$30,000	\$0	\$30,000

Monadnock Family Services (Vendor Code 177510-B005) PO #1056778

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000

Attachment A  
Financial Details

2019	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2020	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2021	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2022	102-500731	Contracts for program services	92204121	\$10,000	\$0	\$10,000
			<i>Subtotal</i>	\$30,000	\$0	\$30,000

Community Council of Nashua, NH (Vendor Code 154112-B001)

PO #1056782

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2019	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2020	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2021	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2022	102-500731	Contracts for program services	92204121	\$10,000	\$0	\$10,000
			<i>Subtotal</i>	\$30,000	\$0	\$30,000

The Mental Health Center of Greater Manchester (Vendor Code 177184-B001)

PO #1056784

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2019	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2020	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2021	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2022	102-500731	Contracts for program services	92204121	\$10,000	\$0	\$10,000
			<i>Subtotal</i>	\$30,000	\$0	\$30,000

Seacoast Mental Health Center, Inc. (Vendor Code 174089-R001)

PO #1056785

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2019	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2020	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2021	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2022	102-500731	Contracts for program services	92204121	\$10,000	\$0	\$10,000
			<i>Subtotal</i>	\$30,000	\$0	\$30,000

Behavioral Health & Developmental Services of Strafford County, Inc. (Vendor Code 177278-B002)

PO #1056787

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2019	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2020	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2021	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2022	102-500731	Contracts for program services	92204121	\$10,000	\$0	\$10,000
			<i>Subtotal</i>	\$30,000	\$0	\$30,000

Attachment A  
Financial Details

The Mental Health Center for Southern New Hampshire (Vendor Code 174116-R001)

PO #1056788

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2019	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2020	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2021	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2022	102-500731	Contracts for program services	92204121	\$10,000	\$0	\$10,000
			<b>Subtotal</b>	<b>\$30,000</b>	<b>\$0</b>	<b>\$30,000</b>
<b>Total Mental Health Data Collection</b>				<b>\$300,000</b>	<b>\$0</b>	<b>\$300,000</b>

05-05-02-021010-2033 HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS DEPT OF, HHS: BEHAVIORAL HEALTH DIV, BUR FOR CHILDRENS BEHAVRL HLTH, SYSTEM OF CARE (100% General Funds)

Northern Human Services (Vendor Code 177222-B004)

PO #1056782

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92102053	\$4,000	\$0	\$4,000
2019	102-500731	Contracts for program services	92102053	\$0	\$0	\$0
2020	102-500731	Contracts for program services	92102053	\$11,000	\$0	\$11,000
2021	102-500731	Contracts for program services	92102053	\$11,000	\$0	\$11,000
2022	102-500731	Contracts for program services	92102053	\$605,091	\$0	\$605,091
			<b>Subtotal</b>	<b>\$631,091</b>	<b>\$0</b>	<b>\$631,091</b>

West Central Services, Inc (Vendor Code 177654-B001)

PO #1056774

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92102053	\$0	\$0	\$0
2019	102-500731	Contracts for program services	92102053	\$4,000	\$0	\$4,000
2020	102-500731	Contracts for program services	92102053	\$5,000	\$0	\$5,000
2021	102-500731	Contracts for program services	92102053	\$5,000	\$0	\$5,000
2022	102-500731	Contracts for program services	92102053	\$402,331	\$0	\$402,331
			<b>Subtotal</b>	<b>\$416,331</b>	<b>\$0</b>	<b>\$416,331</b>

The Lakes Region Mental Health Center (Vendor Code 154480-B001)

PO #1056775

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92102053	\$0	\$0	\$0
2019	102-500731	Contracts for program services	92102053	\$4,000	\$0	\$4,000
2020	102-500731	Contracts for program services	92102053	\$11,000	\$0	\$11,000
2021	102-500731	Contracts for program services	92102053	\$11,000	\$0	\$11,000
2022	102-500731	Contracts for program services	92102053	\$408,331	\$0	\$408,331
			<b>Subtotal</b>	<b>\$434,331</b>	<b>\$0</b>	<b>\$434,331</b>

Riverbend Community Mental Health, Inc. (Vendor Code 177192-R001)

PO #1056778

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92102053	\$0	\$0	\$0
2019	102-500731	Contracts for program services	92102053	\$4,000	\$0	\$4,000
2020	102-500731	Contracts for program services	92102053	\$151,000	\$0	\$151,000
2021	102-500731	Contracts for program services	92102053	\$151,000	\$0	\$151,000
2022	102-500731	Contracts for program services	92102053	\$1,051,054	\$0	\$1,051,054
			<b>Subtotal</b>	<b>\$1,357,054</b>	<b>\$0</b>	<b>\$1,357,054</b>

Monadnock Family Services (Vendor Code 177510-B005)

PO #1056779

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92102053	\$0	\$0	\$0
2019	102-500731	Contracts for program services	92102053	\$4,000	\$0	\$4,000
2020	102-500731	Contracts for program services	92102053	\$5,000	\$0	\$5,000
2021	102-500731	Contracts for program services	92102053	\$5,000	\$0	\$5,000
2022	102-500731	Contracts for program services	92102053	\$341,383	\$0	\$341,383
			<b>Subtotal</b>	<b>\$355,383</b>	<b>\$0</b>	<b>\$355,383</b>

Attachment A  
Financial Details

Community Council of Nashua, NH (Vendor Code 154112-B001)

PO #1056782

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92102053	\$0	\$0	\$0
2019	102-500731	Contracts for program services	92102053	\$0	\$0	\$0
2020	102-500731	Contracts for program services	92102053	\$151,000	\$0	\$151,000
2021	102-500731	Contracts for program services	92102053	\$151,000	\$0	\$151,000
2022	102-500731	Contracts for program services	92102053	\$1,051,054	\$0	\$1,051,054
<b>Subtotal</b>				<b>\$1,353,054</b>	<b>\$0</b>	<b>\$1,353,054</b>

The Mental Health Center of Greater Manchester (Vendor Code 177184-B001)

PO #1056784

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92102053	\$4,000	\$0	\$4,000
2019	102-500731	Contracts for program services	92102053	\$0	\$0	\$0
2020	102-500731	Contracts for program services	92102053	\$11,000	\$0	\$11,000
2021	102-500731	Contracts for program services	92102053	\$11,000	\$0	\$11,000
2022	102-500731	Contracts for program services	92102053	\$653,326	\$0	\$653,326
<b>Subtotal</b>				<b>\$679,326</b>	<b>\$0</b>	<b>\$679,326</b>

Seacoast Mental Health Center, Inc. (Vendor Code 174089-R001)

PO #1056785

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92102053	\$4,000	\$0	\$4,000
2019	102-500731	Contracts for program services	92102053	\$0	\$0	\$0
2020	102-500731	Contracts for program services	92102053	\$11,000	\$0	\$11,000
2021	102-500731	Contracts for program services	92102053	\$11,000	\$0	\$11,000
2022	102-500731	Contracts for program services	92102053	\$805,091	\$0	\$805,091
<b>Subtotal</b>				<b>\$831,091</b>	<b>\$0</b>	<b>\$831,091</b>

Behavioral Health & Developmental Services of Strafford County, Inc. (Vendor Code 177278-B002)

PO #1056787

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92102053	\$0	\$0	\$0
2019	102-500731	Contracts for program services	92102053	\$4,000	\$0	\$4,000
2020	102-500731	Contracts for program services	92102053	\$11,000	\$0	\$11,000
2021	102-500731	Contracts for program services	92102053	\$11,000	\$0	\$11,000
2022	102-500731	Contracts for program services	92102053	\$408,331	\$0	\$408,331
<b>Subtotal</b>				<b>\$434,331</b>	<b>\$0</b>	<b>\$434,331</b>

The Mental Health Center for Southern New Hampshire (Vendor Code 174116-R001)

PO #1056788

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92102053	\$4,000	\$0	\$4,000
2019	102-500731	Contracts for program services	92102053	\$5,000	\$0	\$5,000
2020	102-500731	Contracts for program services	92102053	\$131,000	\$0	\$131,000
2021	102-500731	Contracts for program services	92102053	\$131,000	\$0	\$131,000
2022	102-500731	Contracts for program services	92102053	\$467,363	\$0	\$467,363
<b>Subtotal</b>				<b>\$738,363</b>	<b>\$0</b>	<b>\$738,363</b>
<b>Total System of Care</b>				<b>\$7,030,335</b>	<b>\$0</b>	<b>\$7,030,335</b>

05-93-42-421010-2058 HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS DEPT OF, HHS: HUMAN SERVICES DIV, CHILD PROTECTION, CHILD - FAMILY SERVICES (100% General Funds)

Northern Human Services (Vendor Code 177222-B004)

PO #1056782

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	550-500398	Assessment and Counseling	42105824	\$5,310	\$0	\$5,310
2019	550-500398	Assessment and Counseling	42105824	\$5,310	\$0	\$5,310
2020	550-500398	Assessment and Counseling	42105824	\$5,310	\$0	\$5,310
2021	550-500398	Assessment and Counseling	42105824	\$5,310	\$0	\$5,310
2022	844-504195	SGFSER SGF SERVICES	42105876	\$5,310	\$0	\$5,310
<b>Subtotal</b>				<b>\$26,550</b>	<b>\$0</b>	<b>\$26,550</b>



Attachment A  
Financial Details

West Central Services, Inc (Vendor Code 177654-B001)

PO #1056774

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2019	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2020	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2021	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2022	644-504195	SGFSER SGF SERVICES	42105876	\$1,770	\$0	\$1,770
			<b>Subtotal</b>	<b>\$8,850</b>	<b>\$0</b>	<b>\$8,850</b>

The Lakes Region Mental Health Center (Vendor Code 154480-B001)

PO #1056775

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2019	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2020	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2021	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2022	644-504195	SGFSER SGF SERVICES	42105876	\$1,770	\$0	\$1,770
			<b>Subtotal</b>	<b>\$8,850</b>	<b>\$0</b>	<b>\$8,850</b>

Riverbend Community Mental Health, Inc. (Vendor Code 177192-R001)

PO #1056776

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2019	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2020	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2021	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2022	644-504195	SGFSER SGF SERVICES	42105876	\$1,770	\$0	\$1,770
			<b>Subtotal</b>	<b>\$8,850</b>	<b>\$0</b>	<b>\$8,850</b>

Monadnock Family Services (Vendor Code 177510-B005)

PO #1056779

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2019	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2020	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2021	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2022	644-504195	SGFSER SGF SERVICES	42105876	\$1,770	\$0	\$1,770
			<b>Subtotal</b>	<b>\$8,850</b>	<b>\$0</b>	<b>\$8,850</b>

Community Council of Nashua, NH (Vendor Code 154112-B001)

PO #1056782

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2019	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2020	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2021	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2022	644-504195	SGFSER SGF SERVICES	42105876	\$1,770	\$0	\$1,770
			<b>Subtotal</b>	<b>\$8,850</b>	<b>\$0</b>	<b>\$8,850</b>

The Mental Health Center of Greater Manchester (Vendor Code 177184-B001)

PO #1056784

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	550-500398	Assessment and Counseling	42105824	\$3,540	\$0	\$3,540
2019	550-500398	Assessment and Counseling	42105824	\$3,540	\$0	\$3,540
2020	550-500398	Assessment and Counseling	42105824	\$3,540	\$0	\$3,540
2021	550-500398	Assessment and Counseling	42105824	\$3,540	\$0	\$3,540
2022	644-504195	SGFSER SGF SERVICES	42105876	\$3,540	\$0	\$3,540
			<b>Subtotal</b>	<b>\$17,700</b>	<b>\$0</b>	<b>\$17,700</b>

Seacoast Mental Health Center, Inc. (Vendor Code 174089-R001)

PO #1056785

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2019	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2020	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2021	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2022	644-504195	SGFSER SGF SERVICES	42105876	\$1,770	\$0	\$1,770

Attachment A  
Financial Details

				Subtotal	\$8,850	\$0	\$8,850
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Attachment A  
Financial Details

Behavioral Health & Developmental Services of Strafford County, Inc. (Vendor Code 177278-B002) PO #1056787

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2019	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2020	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2021	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2022	644-504195	SGFSER SGF SERVICES	42105876	\$1,770	\$0	\$1,770
<i>Subtotal</i>				\$8,850	\$0	\$8,850

The Mental Health Center for Southern New Hampshire (Vendor Code 174118-R001) PO #1056788

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2019	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2020	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2021	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2022	644-504195	SGFSER SGF SERVICES	42105876	\$1,770	\$0	\$1,770
<i>Subtotal</i>				\$8,850	\$0	\$8,850
<b>Total Child - Family Services</b>				<b>\$115,050</b>	<b>\$0</b>	<b>\$115,050</b>

05-95-42-423010-7926 HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS DEPT OF, HHS: HUMAN SERVICES DIV, HOMELESS & HOUSING, PATH GRANT (100% Federal Funds)

Riverbend Community Mental Health, Inc. (Vendor Code 177192-R001) PO #1056778

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	42307150	\$36,250	\$0	\$36,250
2019	102-500731	Contracts for program services	42307150	\$36,250	\$0	\$36,250
2020	102-500731	Contracts for program services	42307150	\$36,234	\$0	\$36,234
2021	102-500731	Contracts for program services	42307150	\$36,234	\$0	\$36,234
2022	102-500731	Contracts for program services	42307150	\$36,234	\$0	\$36,234
<i>Subtotal</i>				\$187,202	\$0	\$187,202

Monadnock Family Services (Vendor Code 177510-B005) PO #1056779

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	42307150	\$37,000	\$0	\$37,000
2019	102-500731	Contracts for program services	42307150	\$37,000	\$0	\$37,000
2020	102-500731	Contracts for program services	42307150	\$33,300	\$0	\$33,300
2021	102-500731	Contracts for program services	42307150	\$33,300	\$0	\$33,300
2022	102-500731	Contracts for program services	42307150	\$33,300	\$0	\$33,300
<i>Subtotal</i>				\$173,900	\$0	\$173,900

Community Council of Nashua, NH (Vendor Code 154112-B001) PO #1056782

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	42307150	\$40,300	\$0	\$40,300
2019	102-500731	Contracts for program services	42307150	\$40,300	\$0	\$40,300
2020	102-500731	Contracts for program services	42307150	\$43,901	\$0	\$43,901
2021	102-500731	Contracts for program services	42307150	\$43,901	\$0	\$43,901
2022	102-500731	Contracts for program services	42307150	\$43,901	\$0	\$43,901
<i>Subtotal</i>				\$212,303	\$0	\$212,303

The Mental Health Center of Greater Manchester (Vendor Code 177184-B001) PO #1056784

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	42307150	\$40,121	\$0	\$40,121
2019	102-500731	Contracts for program services	42307150	\$40,121	\$0	\$40,121
2020	102-500731	Contracts for program services	42307150	\$43,725	\$0	\$43,725
2021	102-500731	Contracts for program services	42307150	\$43,725	\$0	\$43,725
2022	102-500731	Contracts for program services	42307150	\$43,725	\$0	\$43,725
<i>Subtotal</i>				\$211,417	\$0	\$211,417

Attachment A  
Financial Details

Seacoast Mental Health Center, Inc. (Vendor Code 174089-R001)

PO #1056785

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	42307150	\$25,000	\$0	\$25,000
2019	102-500731	Contracts for program services	42307150	\$25,000	\$0	\$25,000
2020	102-500731	Contracts for program services	42307150	\$38,234	\$0	\$38,234
2021	102-500731	Contracts for program services	42307150	\$38,234	\$0	\$38,234
2022	102-500731	Contracts for program services	42307150	\$38,234	\$0	\$38,234
<b>Subtotal</b>				<b>\$164,702</b>	<b>\$0</b>	<b>\$164,702</b>

The Mental Health Center for Southern New Hampshire (Vendor Code 174116-R001)

PO #1056788

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	42307150	\$29,500	\$0	\$29,500
2019	102-500731	Contracts for program services	42307150	\$29,500	\$0	\$29,500
2020	102-500731	Contracts for program services	42307150	\$38,234	\$0	\$38,234
2021	102-500731	Contracts for program services	42307150	\$38,234	\$0	\$38,234
2022	102-500731	Contracts for program services	42307150	\$38,234	\$0	\$38,234
<b>Subtotal</b>				<b>\$173,702</b>	<b>\$0</b>	<b>\$173,702</b>
<b>Total PATH GRANT</b>				<b>\$1,123,228</b>	<b>\$0</b>	<b>\$1,123,228</b>

05-05-02-020510-3380 HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS DEPT OF, HHS: BEHAVIORAL HEALTH DIV, BUREAU OF DRUG & ALCOHOL SVCS, PREVENTION SERVICES (97% Federal Funds, 3% General Funds)

Seacoast Mental Health Center (Vendor Code 174089-R001)

PO #1056785

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92056502	\$70,000	\$0	\$70,000
2019	102-500731	Contracts for program services	92056502	\$70,000	\$0	\$70,000
2020	102-500731	Contracts for program services	92057502	\$70,000	\$0	\$70,000
2021	102-500731	Contracts for program services	92057502	\$70,000	\$0	\$70,000
2022	102-500731	Contracts for program services	92057502	\$70,000	\$0	\$70,000
<b>Subtotal</b>				<b>\$350,000</b>	<b>\$0</b>	<b>\$350,000</b>
<b>Total BDAS</b>				<b>\$350,000</b>	<b>\$0</b>	<b>\$350,000</b>

05-95-48-481010-8917 HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS DEPT OF, HHS: ELDERLY & ADULT SVCS DIV, GRANTS TO LOCALS, HEALTH PROMOTION CONTRACTS (100% Federal Funds)

Seacoast Mental Health Center (Vendor Code 174089-R001)

PO #1056785

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	48108462	\$35,000	\$0	\$35,000
2019	102-500731	Contracts for program services	48108462	\$35,000	\$0	\$35,000
2020	102-500731	Contracts for program services	48108462	\$35,000	\$0	\$35,000
2021	102-500731	Contracts for program services	48108462	\$35,000	\$0	\$35,000
2022	102-500731	Contracts for program services	48108462	\$35,000	\$0	\$35,000
<b>Subtotal</b>				<b>\$175,000</b>	<b>\$0</b>	<b>\$175,000</b>
<b>Total BEAS</b>				<b>\$175,000</b>	<b>\$0</b>	<b>\$175,000</b>

05-08-49-490510-2985 HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS DEPT OF, HHS: COMM-BASED CARE SVCS DIV, COMMUNITY BASED CARE SERVICES, BALANCE INCENTIVE PROGRAM BIP (100% Federal Funds)

Northern Human Services (Vendor Code 177222-B004)

PO #1056762

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	49053318	\$0	\$0	\$0
2019	102-500731	Contracts for program services	49053318	\$0	\$0	\$0
2020	102-500731	Contracts for program services	49053318	\$132,123	\$0	\$132,123
2021	102-500731	Contracts for program services	49053318	\$0	\$0	\$0
2022	102-500731	Contracts for program services	49053318	\$0	\$0	\$0
<b>Subtotal</b>				<b>\$132,123</b>	<b>\$0</b>	<b>\$132,123</b>
<b>Total Balance Incentive Program</b>				<b>\$132,123</b>	<b>\$0</b>	<b>\$132,123</b>

Attachment A  
Financial Details

03-05-02-022010-2340 HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS DEPT OF, MHS: BEHAVIORAL HEALT H DIV, BUREAU OF MENTAL HEALTH SERVICES, PROHEALTH NH GRANT (100% Federal Funds)

Community Council of Nashua, NH (Vendor Code 154112-B001)

PO #1056782

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92202340	\$0	\$0	\$0
2019	102-500731	Contracts for program services	92202340	\$0	\$0	\$0
2020	102-500731	Contracts for program services	92202340	\$0	\$0	\$0
2021	102-500731	Contracts for program services	92202340	\$0	\$0	\$0
2022	074-500585	Grants for Pub Assl and Relief	92202340	\$616,574	\$0	\$616,574
<b>Subtotal</b>				<b>\$616,574</b>	<b>\$0</b>	<b>\$616,574</b>

The Mental Health Center of Greater Manchester (Vendor Code 177184-B001)

PO #1056784

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92202340	\$0	\$0	\$0
2019	102-500731	Contracts for program services	92202340	\$0	\$0	\$0
2020	102-500731	Contracts for program services	92202340	\$0	\$0	\$0
2021	102-500731	Contracts for program services	92202340	\$0	\$0	\$0
2022	074-500585	Grants for Pub Assl and Relief	92202340	\$570,592	\$0	\$570,592
<b>Subtotal</b>				<b>\$570,592</b>	<b>\$0</b>	<b>\$570,592</b>

Behavioral Health &amp; Developmental Services of Strafford County, Inc. (Vendor Code 177278-B002)

PO #1056787

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92202340	\$0	\$0	\$0
2019	102-500731	Contracts for program services	92202340	\$0	\$0	\$0
2020	102-500731	Contracts for program services	92202340	\$0	\$0	\$0
2021	102-500731	Contracts for program services	92202340	\$0	\$0	\$0
2022	074-500585	Grants for Pub Assl and Relief	92202340	\$468,428	\$0	\$468,428
<b>Subtotal</b>				<b>\$468,428</b>	<b>\$0</b>	<b>\$468,428</b>
<b>Total PROHEALTH NH GRANT</b>				<b>\$1,655,594</b>	<b>\$0</b>	<b>\$1,655,594</b>

Amendment Total Price for All Vendors \$52,369,907 \$0 \$52,369,907

**State of New Hampshire  
Department of Health and Human Services  
Amendment #4**

This Amendment to the Mental Health Services contract is by and between the State of New Hampshire, Department of Health and Human Services ("State" or "Department") and The Mental Health Center for Southern New Hampshire DBA Center for Life Management ("the Contractor").

WHEREAS, pursuant to an agreement (the "Contract") approved by the Governor and Executive Council on June 21, 2017, (Late Item A), as amended on September 20, 2018 (Item #21), and on June 19, 2019, (Item #29), and June 30, 2021 (Item #21), the Contractor agreed to perform certain services based upon the terms and conditions specified in the Contract as amended and in consideration of certain sums specified; and

WHEREAS, pursuant to Form P-37, General Provisions, Paragraph 18, the Contract may be amended upon written agreement of the parties and approval from the Governor and Executive Council; and

WHEREAS, the parties agree to extend the term of the agreement, increase the price limitation, or modify the scope of services to support continued delivery of these services; and

NOW THEREFORE, in consideration of the foregoing and the mutual covenants and conditions contained in the Contract and set forth herein, the parties hereto agree to amend as follows:

1. Modify Exhibit A, Amendment #3, Scope of Services, by deleting all text in Section 13, Supported Housing, and replacing it to read:

11. Reserved.

All terms and conditions of the Contract and prior amendments not modified by this Amendment remain in full force and effect. This Amendment shall be effective upon the date of Governor and Executive Council approval.

IN WITNESS WHEREOF, the parties have set their hands as of the date written below,

State of New Hampshire  
Department of Health and Human Services

1/21/2022

Date

DocuSigned by:

*Katja S. Fox*

Name: Katja S. Fox

Title: Director

The Mental Health Center for Southern New Hampshire  
DBA Center for Life Management

1/20/2022

Date

*Vic Topo*

Name: Vic Topo

Title: ceo

The preceding Amendment, having been reviewed by this office, is approved as to form, substance, and execution.

OFFICE OF THE ATTORNEY GENERAL

1/21/2022

Date

DocuSigned by:

*Robyn Guarino*

Name: Robyn Guarino

Title: Attorney

I hereby certify that the foregoing Amendment was approved by the Governor and Executive Council of the State of New Hampshire at the Meeting on: \_\_\_\_\_ (date of meeting)

OFFICE OF THE SECRETARY OF STATE

Date

Name:

Title:





Lori A. Shibanette  
Commissioner

Katja S. Fox  
Director

STATE OF NEW HAMPSHIRE  
DEPARTMENT OF HEALTH AND HUMAN SERVICES  
DIVISION FOR BEHAVIORAL HEALTH

129 PLEASANT STREET, CONCORD, NH 03301  
603-271-9544 1-800-852-3345 Ext. 9544  
Fax: 603-271-4332 TDD Access: 1-800-735-2964 www.dbhs.nh.gov

June 11, 2021

His Excellency, Governor Christopher T. Sununu  
and the Honorable Council  
State House  
Concord, New Hampshire 03301

**REQUESTED ACTION**

Authorize the Department of Health and Human Services, Division for Behavioral Health, to enter into **Sole Source** amendments to existing contracts with the vendors listed below to provide community mental health services, including statewide mobile crisis services, by increasing the total price limitation by \$24,517,006 from \$27,852,901 to \$52,369,907 and by extending the completion dates from June 30, 2021 to June 30, 2022, effective June 30, 2021, upon Governor and Council approval. 90% General Funds. 10% Federal Funds.

The individual contracts were approved by Governor and Council as specified in the table below.

Vendor Name	Vendor Code	Area Served	Current Amount	Increase (Decrease)	Revised Amount	G&C Approval
Northern Human Services	177222-B001	Conway	\$2,354,431	\$2,122,949	\$4,477,380	O: 6/21/17, Late Item A A1: 6/19/19, #29 A2: 2/19/20, #12
West Central Services, Inc. DBA West Central Behavioral Health	177654-B001	Lebanon	\$1,401,218	\$1,599,988	\$3,001,206	O: 6/21/17, Late Item A A1: 6/19/19, #29
Lakes Region Mental Health Center, Inc. DBA Genesis Behavioral Health	154480-B001	Laconia	\$1,447,650	\$1,840,164	\$3,287,814	O: 6/21/17, Late Item A A1: 6/19/19, #29
Riverbend Community Mental Health, Inc.	177192-R001	Concord	\$1,810,770	\$2,717,609	\$4,528,379	O: 6/21/17, Late Item A A1: 6/19/19, #29
Monadnock Family Services	177510-B005	Keene	\$1,702,040	\$1,566,943	\$3,268,983	O: 6/21/17, Late Item A A1: 6/19/19, #29

21  
MAC

His Excellency, Governor Christopher T. Sununu  
and the Honorable Council  
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Community Council of Nashua, NH DBA Greater Nashua Mental Health Center at Community Council	154112- B001	Nashua	\$5,262,612	\$4,434,642	\$9,697,254	O: 6/21/17, Late Item A A1: 9/13/2019, #15. A2: 12/19/18 #19. A3: 6/19/19, #29
The Mental Health Center of Greater Manchester, Inc.	177184- B001	Manchester	\$6,897,278	\$3,869,734	\$10,767,012	O: 6/21/17, Late Item A A1: 6/19/19, #29
Seacoast Mental Health Center, Inc.	174089- R001	Portsmouth	\$3,668,718	\$2,113,760	\$5,782,478	O: 6/21/17, Late Item A A1: 6/19/19, #29
Behavioral Health & Developmental Sys of Strafford County, Inc. DBA Community Partners of Strafford County	177278- B002	Dover	\$1,389,362	\$2,293,625	\$3,682,987	O: 6/21/17, Late Item A A1: 6/19/19, #29
The Mental Health Center for Southern New Hampshire DBA CLM Center for Life Management	174116- R001	Derry	\$1,918,822	\$1,957,592	\$3,876,414	O: 6/21/17, Late Item A A1: 9/20/18, #21 A2: 6/19/19, #29
		<b>Total:</b>	<b>\$27,852,901</b>	<b>\$24,617,006</b>	<b>\$52,369,907</b>	

Funds are available in the following accounts for State Fiscal Year 2021, and are anticipated to be available in State Fiscal Year 2022, upon the availability and continued appropriation of funds in the future operating budget, with the authority to adjust budget line items within the price limitation and encumbrances between state fiscal years through the Budget Office, if needed and justified.

#### **EXPLANATION**

This request is Sole Source because the Department is seeking to extend the contracts beyond the current completion dates and there are no renewal options available. The Department contracts for these services through the community mental health centers, which are designated by the Department to serve the towns and cities within a designated geographic region, as outlined in the NH Revised Statutes Annotated (RSA) 135-C, and NH Administrative Rule He-M 403.

His Excellency, Governor Christopher T. Sununu  
and the Honorable Council  
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The purpose of this request is to continue providing and expand upon community mental health services for individuals in New Hampshire. Community mental health centers provide community-based mental health services to adults, children, and families to build resiliency, promote recovery, reduce inpatient hospital utilizations, and improve community tenure.

The populations served include children with Serious Emotional Disturbances and adults with Severe Mental Illness/Severe and Persistent Mental Illness, including individuals with Severe/Severe and Persistent Mental Illness with Low Service Utilization (LU) per He-M 401 Eligibility Determination and Individual Service Planning. Approximately 43,000 adults, children and families will be served from June 30, 2021 to June 30, 2022.

The Contractors will continue to provide Emergency Services, Individual and Group Psychotherapy, Targeted Case Management, Medication Services, Functional Support Services, Illness Management and Recovery, Evidenced Based Supported Employment, Assertive Community Treatment, Projects for Assistance in Transition from Homelessness, wraparound services for children, Community Residential Services, and Acute Care Services to individuals experiencing psychiatric emergencies while awaiting admission to a Designated Receiving Facility. All contracts include provisions for Mental Health Services required per NH RSA 135-C and with State Regulations applicable to the mental health system as outlined in He-M 400, as well as in compliance with the Community Mental Health Agreement (CMHA).

These services are provided to individuals enrolled in the State Medicaid plan as well as non-Medicaid and uninsured children, adults, and families. The Contractors will seek reimbursement for Medicaid services through agreements with the contracted Managed Care Organizations, through Medicaid fee-for-service and third party insurance payers. The contracts do not include funding for Medicaid reimbursement.

These amendments also included the following modifications to the scopes of services:

- Inclusion of statewide integrated mobile crisis response teams in crisis services. Currently only three regions (Regions 4, 6 & 7) operate mobile crisis response teams for adults with mental illness. All ten (10) community mental health centers will enhance their crisis services to ensure delivery of integrated mobile crisis response services to individuals experiencing a mental health and/or substance use crisis;
- Addition of six (6) supported housing beds in each region to expand the availability of supported housing options statewide;
- Expansion of First Episode Psychosis/Early Serious Mental Illness (FEP-ESMI) services. Currently only Region 6 holds provisions for FEP-ESMI programming. These programs provide evidence-based Coordinated Specialty Care for the treatment of FEP-ESMI utilizing early intervention for individuals age thirteen (13) to thirty-five (35) experiencing a first episode of mental illness. The expansion includes three (3) additional teams in Regions 5, 8, & 10;
- Expansion of deaf and hard of hearing services provided by Region 6, including increased opportunities for collaboration with other services providers statewide and the provision of consultative services in the treatment planning process for individuals who are deaf and/or hard of hearing;
- Addition of Statewide Work Incentives Counseling to include one (1) full-time equivalent Work Incentives Counselor in each of the ten (10) regions to support individuals in meeting employment related goals by providing comprehensive benefits counseling, supporting engagement in Supported Employment and improving collaboration with the Division of Vocational Rehabilitation;

His Excellency, Governor Christopher T. Sununu  
and the Honorable Council  
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- Inclusion of System of Care Activities with the Department of Education to develop a system of support for behavioral health within school districts in targeted regions;
- Inclusion of Pro-Health Services in Regions 6, 7 & 9. These services provide integrated medical and mental health services to individuals aged sixteen (16) through thirty-five (35) through FQHC primary care services co-located in the mental health center, and
- Inclusion of a specialty residential program in Region 9, which provides three (3) beds for individuals age eighteen (18) years and older who are dually diagnosed with a severe mental illness and developmental disability and/or acquired brain disorder.

The Department will monitor contracted services by:

- Ensuring quality assurance by conducting performance reviews and utilization reviews as determined to be necessary and appropriate based on applicable licensing, certifications and service provisions.
- Conducting quarterly meetings to review submitted quarterly data and reports to identify ongoing programmatic improvements.
- Reviewing monthly Financial Statements provided by the Contractors for ongoing evaluation of the programs fiscal integrity.

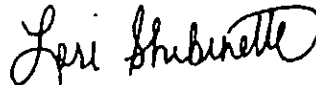
Should the Governor and Executive Council not authorize this request, approximately 43,000 adults, children and families in the state will not have access to critical community mental health services as required by NH RSA 135-C:13. As a result these individuals may experience an increase in symptoms causing them to seek more costly services at hospital emergency departments due to risk of harm to themselves or others and may have increased contact with law enforcement, correctional programs, or primary care physicians, none of which have the necessary services or supports available to provide necessary assistance. Lack of these services may also increase the likelihood of inpatient hospitalizations and death by suicide.

Area served: Statewide

Source of Funds: CFDA 93.778 FAIN #05-1505NHBIPP, CFDA 93.150 FAINX06SM083717-01, CFDA 93.958, FAINB09SM083816 and FAINB09SM083987, CFDA#93.243 FAINH79SM080245, CFDA#93.959 FAINTI083484

The Department will request General Funds in the event that Federal Funds are no longer available and services are still needed.

Respectfully submitted,



Lori A. Shabinette  
Commissioner

Attachment A  
Financial Details

05-95-02-022010-4117 HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS DEPT OF, HHS: BEHAVIORAL HEALTH DIV, BUREAU OF MENTAL HEALTH SERVICES, CMH PROGRAM SUPPORT (100% General Funds)

Northern Human Services (Vendor Code 177222-8004) PO #1056782

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92204117	\$379,249	\$0	\$379,249
2019	102-500731	Contracts for program services	92204117	\$469,249	\$0	\$469,249
2020	102-500731	Contracts for program services	92204117	\$645,304	\$0	\$645,304
2021	102-500731	Contracts for program services	92204117	\$661,268	\$87,180	\$748,448
2022	102-500731	Contracts for program services	92204117	\$0	\$1,415,368	\$1,415,368
			Subtotal	\$2,155,068	\$1,502,548	\$3,657,616

West Central Services, Inc (Vendor Code 177854-8001) PO #1056774

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92204117	\$372,191	\$0	\$372,191
2019	102-500731	Contracts for program services	92204117	\$412,191	\$0	\$412,191
2020	102-500731	Contracts for program services	92204117	\$312,878	\$0	\$312,878
2021	102-500731	Contracts for program services	92204117	\$312,878	\$64,324	\$377,202
2022	102-500731	Contracts for program services	92204117	\$0	\$1,121,563	\$1,121,563
			Subtotal	\$1,360,138	\$1,185,887	\$2,546,025

The Lakes Region Mental Health Center (Vendor Code 154450-8001) PO #1056775

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92204117	\$328,115	\$0	\$328,115
2019	102-500731	Contracts for program services	92204117	\$418,115	\$0	\$418,115
2020	102-500731	Contracts for program services	92204117	\$324,170	\$0	\$324,170
2021	102-500731	Contracts for program services	92204117	\$324,170	\$293,500	\$617,670
2022	102-500731	Contracts for program services	92204117	\$0	\$1,126,563	\$1,126,563
			Subtotal	\$1,394,570	\$1,420,063	\$2,814,633

Riverbend Community Mental Health, Inc. (Vendor Code 177192-R001) PO #1056778

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92204117	\$381,853	\$0	\$381,853
2019	102-500731	Contracts for program services	92204117	\$471,853	\$0	\$471,853
2020	102-500731	Contracts for program services	92204117	\$237,708	\$0	\$237,708
2021	102-500731	Contracts for program services	92204117	\$237,708	\$0	\$237,708
2022	102-500731	Contracts for program services	92204117	\$0	\$1,616,551	\$1,616,551
			Subtotal	\$1,328,722	\$1,616,551	\$2,945,273

Monadnock Family Services (Vendor Code 177510-8005) PO #1056779

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92204117	\$357,590	\$0	\$357,590
2019	102-500731	Contracts for program services	92204117	\$447,590	\$0	\$447,590
2020	102-500731	Contracts for program services	92204117	\$357,590	\$0	\$357,590
2021	102-500731	Contracts for program services	92204117	\$357,590	\$69,885	\$427,475
2022	102-500731	Contracts for program services	92204117	\$0	\$999,825	\$999,825
			Subtotal	\$1,520,360	\$1,069,510	\$2,589,870

Community Council of Nashua, NH (Vendor Code 154112-8001) PO #1056782

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92204117	\$1,183,799	\$0	\$1,183,799
2019	102-500731	Contracts for program services	92204117	\$1,273,799	\$0	\$1,273,799
2020	102-500731	Contracts for program services	92204117	\$1,039,854	\$0	\$1,039,854
2021	102-500731	Contracts for program services	92204117	\$1,039,854	\$286,848	\$1,326,702
2022	102-500731	Contracts for program services	92204117	\$0	\$2,364,495	\$2,364,495
			Subtotal	\$4,537,306	\$2,651,343	\$7,188,649

Attachment A  
Financial Details

The Mental Health Center of Greater Manchester (Vendor Code 177184-B001)

PO #1056784

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92204117	\$1,646,829	\$0	\$1,646,829
2019	102-500731	Contracts for program services	92204117	\$1,736,829	\$0	\$1,736,829
2020	102-500731	Contracts for program services	92204117	\$1,642,884	\$0	\$1,642,884
2021	102-500731	Contracts for program services	92204117	\$1,642,884	\$0	\$1,642,884
2022	102-500731	Contracts for program services	92204117	\$0	\$2,568,551	\$2,568,551
			Subtotal	\$6,669,426	\$2,568,551	\$9,257,977

Seacoast Mental Health Center, Inc. (Vendor Code 174069-R001)

PO #1056785

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92204117	\$746,765	\$0	\$746,765
2019	102-500731	Contracts for program services	92204117	\$836,765	\$0	\$836,765
2020	102-500731	Contracts for program services	92204117	\$742,820	\$0	\$742,820
2021	102-500731	Contracts for program services	92204117	\$742,820	\$103,040	\$845,860
2022	102-500731	Contracts for program services	92204117	\$0	\$1,139,625	\$1,139,625
			Subtotal	\$3,069,170	\$1,242,665	\$4,311,835

Behavioral Health & Developmental Services of Strafford County, Inc. (Vendor Code 177278-B002)

PO #1056787

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92204117	\$313,543	\$0	\$313,543
2019	102-500731	Contracts for program services	92204117	\$403,543	\$0	\$403,543
2020	102-500731	Contracts for program services	92204117	\$309,598	\$0	\$309,598
2021	102-500731	Contracts for program services	92204117	\$309,598	\$108,000	\$417,598
2022	102-500731	Contracts for program services	92204117	\$0	\$1,297,096	\$1,297,096
			Subtotal	\$1,336,282	\$1,405,096	\$2,741,378

The Mental Health Center for Southern New Hampshire (Vendor Code 174116-R001)

PO #1056788

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92204117	\$350,791	\$0	\$350,791
2019	102-500731	Contracts for program services	92204117	\$440,791	\$0	\$440,791
2020	102-500731	Contracts for program services	92204117	\$346,846	\$0	\$346,846
2021	102-500731	Contracts for program services	92204117	\$346,846	\$322,000	\$668,846
2022	102-500731	Contracts for program services	92204117	\$0	\$999,625	\$999,625
			Subtotal	\$1,485,274	\$1,321,625	\$2,806,899
Total CMH Program Support				\$24,856,316	\$16,003,839	\$40,860,155

05-85-02-922010-4120 HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS DEPT OF, HHS: BEHAVIORAL HEALTH DIV, BUREAU OF MENTAL HEALTH SERVICES, MENTAL HEALTH BLOCK GRANT (100% Federal Funds)

Monadnock Family Services (Vendor Code 177510-B005)

PO #1056779

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92224120	\$0	\$0	\$0
2019	102-500731	Contracts for program services	92224120	\$0	\$0	\$0
2020	102-500731	Contracts for program services	92224120	\$0	\$0	\$0
2021	102-500731	Contracts for program services	92224120	\$0	\$0	\$0
2022	074-500585	Grants for Pub Asst and Relief	92224120/ 92244120	\$0	\$111,000	\$111,000
			Subtotal	\$0	\$111,000	\$111,000

Community Council of Nashua, NH (Vendor Code 154112-B001)

PO #1056782

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92224120	\$84,000	\$0	\$84,000
2019	102-500731	Contracts for program services	92224120	\$21,500	\$0	\$21,500
2020	102-500731	Contracts for program services	92224120	\$61,162	\$0	\$61,162
2021	102-500731	Contracts for program services	92224120	\$61,162	\$0	\$61,162
2022	074-500585	Grants for Pub Asst and Relief	92224120	\$0	\$60,000	\$60,000
			Subtotal	\$227,824	\$60,000	\$287,824

Attachment A  
Financial Details

Seacoast Mental Health Center, Inc. (Vendor Code 174089-R001)

PO #1056785

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92224120	\$0	\$0	\$0
2019	102-500731	Contracts for program services	92224120	\$0	\$0	\$0
2020	102-500731	Contracts for program services	92224120	\$0	\$0	\$0
2021	102-500731	Contracts for program services	92224120	\$0	\$0	\$0
2022	074-500585	Grants for Pub Asst and Relief	92224120 / 92244120	\$0	\$111,000	\$111,000
<b>Subtotal</b>				\$0	\$111,000	\$111,000

The Mental Health Center for Southern New Hampshire (Vendor Code 174116-R001)

PO #1056788

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92224120	\$0	\$0	\$0
2019	102-500731	Contracts for program services	92224120	\$0	\$0	\$0
2020	102-500731	Contracts for program services	92224120	\$0	\$0	\$0
2021	102-500731	Contracts for program services	92224120	\$0	\$0	\$0
2022	074-500585	Grants for Pub Asst and Relief	92224120 / 92244120	\$0	\$118,600	\$118,600
<b>Subtotal</b>				\$0	\$118,600	\$118,600
<b>Total Mental Health Block Grant</b>				<b>\$227,824</b>	<b>\$400,800</b>	<b>\$529,424</b>

05-95-92-922010-4121 HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS DEPT OF, HHS: BEHAVIORAL HEALTH DIV, BUREAU OF MENTAL HEALTH SERVICES, MENTAL HEALTH DATA COLLECTION (100% Federal Funds)

Northern Human Services (Vendor Code 177222-B004)

PO #1056782

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2019	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2020	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2021	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2022	102-500731	Contracts for program services	92204121	\$0	\$10,000	\$10,000
<b>Subtotal</b>				\$20,000	\$10,000	\$30,000

West Central Services, Inc (Vendor Code 177654-B001)

PO #1056774

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2019	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2020	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2021	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2022	102-500731	Contracts for program services	92204121	\$0	\$10,000	\$10,000
<b>Subtotal</b>				\$20,000	\$10,000	\$30,000

The Lakes Region Mental Health Center (Vendor Code 154480-B001)

PO #1056775

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2019	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2020	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2021	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2022	102-500731	Contracts for program services	92204121	\$0	\$10,000	\$10,000
<b>Subtotal</b>				\$20,000	\$10,000	\$30,000

Riverbend Community Mental Health, Inc. (Vendor Code 177192-R001)

PO #1056778

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2019	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2020	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2021	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2022	102-500731	Contracts for program services	92204121	\$0	\$10,000	\$10,000
<b>Subtotal</b>				\$20,000	\$10,000	\$30,000

Attachment A  
Financial Details

Monadnock Family Services (Vendor Code 177510-B005) PO #1056779

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2019	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2020	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2021	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2022	102-500731	Contracts for program services	92204121	\$0	\$10,000	\$10,000
			Subtotal	\$20,000	\$10,000	\$30,000

Community Council of Nashua, NH (Vendor Code 154112-B001) PO #1056782

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2019	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2020	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2021	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2022	102-500731	Contracts for program services	92204121	\$0	\$10,000	\$10,000
			Subtotal	\$20,000	\$10,000	\$30,000

The Mental Health Center of Greater Manchester (Vendor Code 177184-B001) PO #1056784

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2019	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2020	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2021	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2022	102-500731	Contracts for program services	92204121	\$0	\$10,000	\$10,000
			Subtotal	\$20,000	\$10,000	\$30,000

Soucoast Mental Health Center, Inc. (Vendor Code 174089-R001) PO #1056785

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2019	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2020	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2021	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2022	102-500731	Contracts for program services	92204121	\$0	\$10,000	\$10,000
			Subtotal	\$20,000	\$10,000	\$30,000

Behavioral Health & Developmental Services of Strafford County, Inc. (Vendor Code 177278-B002) PO #1056787

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2019	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2020	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2021	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2022	102-500731	Contracts for program services	92204121	\$0	\$10,000	\$10,000
			Subtotal	\$20,000	\$10,000	\$30,000



Attachment A  
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The Mental Health Center for Southern New Hampshire (Vendor Code 174116-R001) PO #1056788

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2019	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2020	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2021	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2022	102-500731	Contracts for program services	92204121	\$0	\$10,000	\$10,000
			<b>Subtotal</b>	<b>\$20,000</b>	<b>\$10,000</b>	<b>\$30,000</b>
<b>Total Mental Health Data Collection</b>				<b>\$200,000</b>	<b>\$100,000</b>	<b>\$300,000</b>

05-95-92-921010-2053 HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS DEPT OF, HHS: BEHAVIORAL HEALTH DIV, BUR FOR CHILDREN'S BEHAVRL HLTH, SYSTEM OF CARE (100% General Funds)

Northon Human Services (Vendor Code 177222-B004) PO #1056782

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92102053	\$4,000	\$0	\$4,000
2019	102-500731	Contracts for program services	92102053	\$0	\$0	\$0
2020	102-500731	Contracts for program services	92102053	\$11,000	\$0	\$11,000
2021	102-500731	Contracts for program services	92102053	\$11,000	\$0	\$11,000
2022	102-500731	Contracts for program services	92102053	\$0	\$805,091	\$805,091
			<b>Subtotal</b>	<b>\$26,000</b>	<b>\$805,091</b>	<b>\$831,091</b>

West Central Services, Inc (Vendor Code 177854-B001) PO #1056774

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92102053	\$0	\$0	\$0
2019	102-500731	Contracts for program services	92102053	\$4,000	\$0	\$4,000
2020	102-500731	Contracts for program services	92102053	\$5,000	\$0	\$5,000
2021	102-500731	Contracts for program services	92102053	\$5,000	\$0	\$5,000
2022	102-500731	Contracts for program services	92102053	\$0	\$402,331	\$402,331
			<b>Subtotal</b>	<b>\$14,000</b>	<b>\$402,331</b>	<b>\$416,331</b>

The Lakes Region Mental Health Center (Vendor Code 154480-B001) PO #1056775

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92102053	\$0	\$0	\$0
2019	102-500731	Contracts for program services	92102053	\$4,000	\$0	\$4,000
2020	102-500731	Contracts for program services	92102053	\$11,000	\$0	\$11,000
2021	102-500731	Contracts for program services	92102053	\$11,000	\$0	\$11,000
2022	102-500731	Contracts for program services	92102053	\$0	\$408,331	\$408,331
			<b>Subtotal</b>	<b>\$26,000</b>	<b>\$408,331</b>	<b>\$434,331</b>

Riverbend Community Mental Health, Inc. (Vendor Code 177192-R001) PO #1056778

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92102053	\$0	\$0	\$0
2019	102-500731	Contracts for program services	92102053	\$4,000	\$0	\$4,000
2020	102-500731	Contracts for program services	92102053	\$151,000	\$0	\$151,000
2021	102-500731	Contracts for program services	92102053	\$151,000	\$0	\$151,000
2022	102-500731	Contracts for program services	92102053	\$0	\$1,051,054	\$1,051,054
			<b>Subtotal</b>	<b>\$306,000</b>	<b>\$1,051,054</b>	<b>\$1,357,054</b>

Monadnock Family Services (Vendor Code 177510-B005) PO #1056779

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92102053	\$0	\$0	\$0
2019	102-500731	Contracts for program services	92102053	\$4,000	\$0	\$4,000
2020	102-500731	Contracts for program services	92102053	\$5,000	\$0	\$5,000
2021	102-500731	Contracts for program services	92102053	\$5,000	\$0	\$5,000
2022	102-500731	Contracts for program services	92102053	\$0	\$341,363	\$341,363
			<b>Subtotal</b>	<b>\$14,000</b>	<b>\$341,363</b>	<b>\$355,363</b>

Attachment A  
Financial Details

Community Council of Nashua, NH (Vendor Code 154112-B001) PO #1056782

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92102053	\$0	\$0	\$0
2019	102-500731	Contracts for program services	92102053	\$0	\$0	\$0
2020	102-500731	Contracts for program services	92102053	\$151,000	\$0	\$151,000
2021	102-500731	Contracts for program services	92102053	\$151,000	\$0	\$151,000
2022	102-500731	Contracts for program services	92102053	\$0	\$1,051,054	\$1,051,054
<b>Subtotal</b>				<b>\$302,000</b>	<b>\$1,051,054</b>	<b>\$1,353,054</b>

The Mental Health Center of Greater Manchester (Vendor Code 177184-B001) PO #1056784

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92102053	\$4,000	\$0	\$4,000
2019	102-500731	Contracts for program services	92102053	\$0	\$0	\$0
2020	102-500731	Contracts for program services	92102053	\$11,000	\$0	\$11,000
2021	102-500731	Contracts for program services	92102053	\$11,000	\$0	\$11,000
2022	102-500731	Contracts for program services	92102053	\$0	\$653,328	\$653,328
<b>Subtotal</b>				<b>\$26,000</b>	<b>\$653,328</b>	<b>\$679,328</b>

Seacoast Mental Health Center, Inc. (Vendor Code 174089-R001) PO #1056785

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92102053	\$4,000	\$0	\$4,000
2019	102-500731	Contracts for program services	92102053	\$0	\$0	\$0
2020	102-500731	Contracts for program services	92102053	\$11,000	\$0	\$11,000
2021	102-500731	Contracts for program services	92102053	\$11,000	\$0	\$11,000
2022	102-500731	Contracts for program services	92102053	\$0	\$605,091	\$605,091
<b>Subtotal</b>				<b>\$26,000</b>	<b>\$605,091</b>	<b>\$631,091</b>

Behavioral Health & Developmental Services of Strafford County, Inc. (Vendor Code 177276-B002) PO #1056787

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92102053	\$0	\$0	\$0
2019	102-500731	Contracts for program services	92102053	\$4,000	\$0	\$4,000
2020	102-500731	Contracts for program services	92102053	\$11,000	\$0	\$11,000
2021	102-500731	Contracts for program services	92102053	\$11,000	\$0	\$11,000
2022	102-500731	Contracts for program services	92102053	\$0	\$408,331	\$408,331
<b>Subtotal</b>				<b>\$26,000</b>	<b>\$408,331</b>	<b>\$434,331</b>

The Mental Health Center for Southern New Hampshire (Vendor Code 174118-R001) PO #1056788

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92102053	\$4,000	\$0	\$4,000
2019	102-500731	Contracts for program services	92102053	\$5,000	\$0	\$5,000
2020	102-500731	Contracts for program services	92102053	\$131,000	\$0	\$131,000
2021	102-500731	Contracts for program services	92102053	\$131,000	\$0	\$131,000
2022	102-500731	Contracts for program services	92102053	\$0	\$487,363	\$487,363
<b>Subtotal</b>				<b>\$271,000</b>	<b>\$487,363</b>	<b>\$758,363</b>
<b>Total System of Care</b>				<b>\$1,037,000</b>	<b>\$5,993,335</b>	<b>\$7,030,335</b>

05-95-42-421010-2058 HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS DEPT OF, HHS: HUMAN SERVICES DIV, CHILD PROTECTION, CHILD - FAMILY SERVICES (100% General Funds)

Northern Human Services (Vendor Code 177222-B004) PO #1056782

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	550-500398	Assessment and Counseling	42105824	\$5,310	\$0	\$5,310
2019	550-500398	Assessment and Counseling	42105824	\$5,310	\$0	\$5,310
2020	550-500398	Assessment and Counseling	42105824	\$5,310	\$0	\$5,310
2021	550-500398	Assessment and Counseling	42105824	\$5,310	\$0	\$5,310
2022	644-504195	SGFSER SGF SERVICES	42105876	\$0	\$5,310	\$5,310
<b>Subtotal</b>				<b>\$21,240</b>	<b>\$5,310</b>	<b>\$26,550</b>

Attachment A  
Financial Details

West Central Services, Inc (Vendor Code 177654-B001)

PO #1056774

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2019	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2020	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2021	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2022	644-504195	SGFSER SGF SERVICES	42105876	\$0	\$1,770	\$1,770
Subtotal				\$7,080	\$1,770	\$8,850

The Lakes Region Mental Health Center (Vendor Code 154480-B001)

PO #1056775

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2019	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2020	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2021	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2022	644-504195	SGFSER SGF SERVICES	42105876	\$0	\$1,770	\$1,770
Subtotal				\$7,080	\$1,770	\$8,850

Riverbend Community Mental Health, Inc. (Vendor Code 177192-R001)

PO #1056778

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2019	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2020	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2021	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2022	644-504195	SGFSER SGF SERVICES	42105876	\$0	\$1,770	\$1,770
Subtotal				\$7,080	\$1,770	\$8,850

Monadnock Family Services (Vendor Code 177510-B005)

PO #1056770

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2019	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2020	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2021	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2022	644-504195	SGFSER SGF SERVICES	42105876	\$0	\$1,770	\$1,770
Subtotal				\$7,080	\$1,770	\$8,850

Community Council of Nashua, NH (Vendor Code 154112-B001)

PO #1056782

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2019	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2020	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2021	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2022	644-504195	SGFSER SGF SERVICES	42105876	\$0	\$1,770	\$1,770
Subtotal				\$7,080	\$1,770	\$8,850

The Mental Health Center of Greater Manchester (Vendor Code 177184-B001)

PO #1056784

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	550-500398	Assessment and Counseling	42105824	\$3,540	\$0	\$3,540
2019	550-500398	Assessment and Counseling	42105824	\$3,540	\$0	\$3,540
2020	550-500398	Assessment and Counseling	42105824	\$3,540	\$0	\$3,540
2021	550-500398	Assessment and Counseling	42105824	\$3,540	\$0	\$3,540
2022	644-504195	SGFSER SGF SERVICES	42105876	\$0	\$3,540	\$3,540
Subtotal				\$14,160	\$3,540	\$17,700

Attachment A  
Financial Details

Seacoast Mental Health Center, Inc. (Vendor Code 174089-R001) PO #1056785

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2019	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2020	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2021	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2022	644-504195	SGFSER SGF SERVICES	42105876	\$0	\$1,770	\$1,770
<b>Subtotal</b>				<b>\$7,000</b>	<b>\$1,770</b>	<b>\$8,550</b>

Behavioral Health & Developmental Services of Strafford County, Inc. (Vendor Code 177278-B002) PO #1056787

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2019	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2020	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2021	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2022	644-504195	SGFSER SGF SERVICES	42105876	\$0	\$1,770	\$1,770
<b>Subtotal</b>				<b>\$7,000</b>	<b>\$1,770</b>	<b>\$8,550</b>

The Mental Health Center for Southern New Hampshire (Vendor Code 174116-R001) PO #1056788

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2019	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2020	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2021	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2022	644-504195	SGFSER SGF SERVICES	42105876	\$0	\$1,770	\$1,770
<b>Subtotal</b>				<b>\$7,000</b>	<b>\$1,770</b>	<b>\$8,550</b>
<b>Total Child - Family Services</b>				<b>\$21,040</b>	<b>\$23,010</b>	<b>\$113,050</b>

03-95-42-423010-7928 HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS DEPT OF, HHS: HUMAN SERVICES DIV, HOMELESS & HOUSING, PATH GRANT (100% Federal Funds)

Riverbend Community Mental Health, Inc. (Vendor Code 177192-R001) PO #1056778

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	42307150	\$38,250	\$0	\$38,250
2019	102-500731	Contracts for program services	42307150	\$38,250	\$0	\$38,250
2020	102-500731	Contracts for program services	42307150	\$38,234	\$0	\$38,234
2021	102-500731	Contracts for program services	42307150	\$38,234	\$0	\$38,234
2022	102-500731	Contracts for program services	42307150	\$0	\$38,234	\$38,234
<b>Subtotal</b>				<b>\$148,968</b>	<b>\$38,234</b>	<b>\$187,202</b>

Monadnock Family Services (Vendor Code 177510-B005) PO #1056779

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	42307150	\$37,000	\$0	\$37,000
2019	102-500731	Contracts for program services	42307150	\$37,000	\$0	\$37,000
2020	102-500731	Contracts for program services	42307150	\$33,300	\$0	\$33,300
2021	102-500731	Contracts for program services	42307150	\$33,300	\$0	\$33,300
2022	102-500731	Contracts for program services	42307150	\$0	\$33,300	\$33,300
<b>Subtotal</b>				<b>\$140,600</b>	<b>\$33,300</b>	<b>\$173,900</b>

Community Council of Nashua, NH (Vendor Code 154112-B001) PO #1056782

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	42307150	\$40,300	\$0	\$40,300
2019	102-500731	Contracts for program services	42307150	\$40,300	\$0	\$40,300
2020	102-500731	Contracts for program services	42307150	\$43,901	\$0	\$43,901
2021	102-500731	Contracts for program services	42307150	\$43,901	\$0	\$43,901
2022	102-500731	Contracts for program services	42307150	\$0	\$43,901	\$43,901
<b>Subtotal</b>				<b>\$168,402</b>	<b>\$43,901</b>	<b>\$212,303</b>

Attachment A  
Financial Details

The Mental Health Center of Greater Manchester (Vendor Code 177184-R001)

PO #1056784

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	42307150	\$40,121	\$0	\$40,121
2019	102-500731	Contracts for program services	42307150	\$40,121	\$0	\$40,121
2020	102-500731	Contracts for program services	42307150	\$43,725	\$0	\$43,725
2021	102-500731	Contracts for program services	42307150	\$43,725	\$0	\$43,725
2022	102-500731	Contracts for program services	42307150	\$0	\$43,725	\$43,725
Subtotal				\$167,692	\$43,725	\$211,417

Seacoast Mental Health Center, Inc. (Vendor Code 174089-R001)

PO #1056785

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	42307150	\$25,000	\$0	\$25,000
2019	102-500731	Contracts for program services	42307150	\$25,000	\$0	\$25,000
2020	102-500731	Contracts for program services	42307150	\$38,234	\$0	\$38,234
2021	102-500731	Contracts for program services	42307150	\$38,234	\$0	\$38,234
2022	102-500731	Contracts for program services	42307150	\$0	\$38,234	\$38,234
Subtotal				\$126,468	\$38,234	\$164,702

The Mental Health Center for Southern New Hampshire (Vendor Code 174118-R001)

PO #1056788

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	42307150	\$29,500	\$0	\$29,500
2019	102-500731	Contracts for program services	42307150	\$29,500	\$0	\$29,500
2020	102-500731	Contracts for program services	42307150	\$38,234	\$0	\$38,234
2021	102-500731	Contracts for program services	42307150	\$38,234	\$0	\$38,234
2022	102-500731	Contracts for program services	42307150	\$0	\$38,234	\$38,234
Subtotal				\$135,468	\$38,234	\$173,702

**Total PATH GRANT**

	<b>\$887,588</b>	<b>\$235,628</b>	<b>\$1,123,216</b>
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05-95-92-020810-3380 HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS DEPT OF, HHS: BEHAVIORAL HEALTH DIV, BUREAU OF DRUG & ALCOHOL SVCS, PREVENTION SERVICES (97% Federal Funds, 3% General Funds)

Seacoast Mental Health Center (Vendor Code 174089-R001)

PO #1056785

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92056502	\$70,000	\$0	\$70,000
2019	102-500731	Contracts for program services	92056502	\$70,000	\$0	\$70,000
2020	102-500731	Contracts for program services	92057502	\$70,000	\$0	\$70,000
2021	102-500731	Contracts for program services	92057502	\$70,000	\$0	\$70,000
2022	102-500731	Contracts for program services	92057502	\$0	\$70,000	\$70,000
Subtotal				\$280,000	\$70,000	\$350,000
<b>Total BDAS</b>				<b>\$280,000</b>	<b>\$70,000</b>	<b>\$350,000</b>

05-95-48-481010-8917 HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS DEPT OF, HHS: ELDERLY & ADULT SVCS DIV, GRANTS TO LOCALS, HEALTH PROMOTION CONTRACTS (100% Federal Funds)

Seacoast Mental Health Center (Vendor Code 174089-R001)

PO #1056785

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	48108482	\$35,000	\$0	\$35,000
2019	102-500731	Contracts for program services	48108482	\$35,000	\$0	\$35,000
2020	102-500731	Contracts for program services	48108482	\$35,000	\$0	\$35,000
2021	102-500731	Contracts for program services	48108482	\$35,000	\$0	\$35,000
2022	102-500731	Contracts for program services	48108482	\$0	\$35,000	\$35,000
Subtotal				\$140,000	\$35,000	\$175,000
<b>Total BEAS</b>				<b>\$140,000</b>	<b>\$35,000</b>	<b>\$175,000</b>

05-96-49-490510-2985 HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS DEPT OF, HHS: COMM-BASED CARE SVCS DIV, COMMUNITY BASED CARE SERVICES, BALANCE INCENTIVE PROGRAM BIP (100% Federal Funds)

Attachment A  
Financial Details

Northern Human Services (Vendor Code 177222-B004) PO #1056762

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	49053316	\$0	\$0	\$0
2019	102-500731	Contracts for program services	49053316	\$0	\$0	\$0
2020	102-500731	Contracts for program services	49053316	\$132,123	\$0	\$132,123
2021	102-500731	Contracts for program services	49053316	\$0	\$0	\$0
2022	102-500731	Contracts for program services	49053316	\$0	\$0	\$0
			<b>Subtotal</b>	\$132,123	\$0	\$132,123
<b>Total Balance Incentive Program</b>				\$132,123	\$0	\$132,123

05-85-82-822010-2340 HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS DEPT OF, KHS: BEHAVIORAL HEALTH DIV, BUREAU OF MENTAL HEALTH SERVICES, PROHEALTH NH GRANT (100% Federal Funds)

Community Council of Nashua, NH (Vendor Code 154112-B001) PO #1056782

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92202340	\$0	\$0	\$0
2019	102-500731	Contracts for program services	92202340	\$0	\$0	\$0
2020	102-500731	Contracts for program services	92202340	\$0	\$0	\$0
2021	102-500731	Contracts for program services	92202340	\$0	\$0	\$0
2022	074-500585	Grants for Pub Asst and Relief	92202340	\$0	\$616,574	\$616,574
			<b>Subtotal</b>	\$0	\$616,574	\$616,574

The Mental Health Center of Greater Manchester (Vendor Code 177184-B001) PO #1056784

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92202340	\$0	\$0	\$0
2019	102-500731	Contracts for program services	92202340	\$0	\$0	\$0
2020	102-500731	Contracts for program services	92202340	\$0	\$0	\$0
2021	102-500731	Contracts for program services	92202340	\$0	\$0	\$0
2022	074-500585	Grants for Pub Asst and Relief	92202340	\$0	\$570,592	\$570,592
			<b>Subtotal</b>	\$0	\$570,592	\$570,592

Behavioral Health & Developmental Services of Stratford County, Inc. (Vendor Code 177278-B002) PO #1056787

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92202340	\$0	\$0	\$0
2019	102-500731	Contracts for program services	92202340	\$0	\$0	\$0
2020	102-500731	Contracts for program services	92202340	\$0	\$0	\$0
2021	102-500731	Contracts for program services	92202340	\$0	\$0	\$0
2022	074-500585	Grants for Pub Asst and Relief	92202340	\$0	\$468,428	\$468,428
			<b>Subtotal</b>	\$0	\$468,428	\$468,428
<b>Total PROHEALTH NH GRANT</b>				\$0	\$1,655,594	\$1,655,594

Amendment Total Price for All Vendors \$27,852,901 \$24,517,006 \$52,369,907



Jeffrey A. Meyers  
Commissioner

Katja S. Fox  
Director

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STATE OF NEW HAMPSHIRE  
DEPARTMENT OF HEALTH AND HUMAN SERVICES  
DIVISION FOR BEHAVIORAL HEALTH

129 PLEASANT STREET, CONCORD, NH 03301  
603-271-9544 1-800-852-3345 Ext. 9544  
Fax: 603-271-4332 TDD Access: 1-800-735-2964 www.dbha.nh.gov

May 13, 2019

His Excellency, Governor Christopher T. Sununu  
and the Honorable Council  
State House  
Concord, NH 03301

**REQUESTED ACTION**

Authorize the Department of Health and Human Services, Division for Behavioral Health, to enter into sole source amendments with the ten (10) vendors identified in the table below to provide non-Medicaid community mental health services, by increasing the price limitation by \$14,764,904 from \$12,939,912 to an amount not to exceed \$27,704,816 in the aggregate, effective July 1, 2019 or upon the date of approval from the Governor and Executive Council, whichever is later, through June 30, 2021. 6% Federal Funds and 94% General Funds.

Vendor	Vendor Code	New Hampshire Locations	Current Budget	Increase/ (Decrease)	Revised Budget
Northern Human Services	177222-B001	Conway	\$783,118	\$1,423,228	\$2,206,346
West Central Services DBA West Central Behavioral Health	177654-B001	Lebanon	\$661,922	\$739,296	\$1,401,218
The Lakes Region Mental Health Center, Inc. DBA Genesis Behavioral Health	154480-B001	Laconia	\$673,770	\$773,880	\$1,447,650
Riverbend Community Mental Health, Inc.	177192-R001	Concord	\$853,346	\$957,424	\$1,810,770
Monadnock Family Services	177510-B005	Keene	\$806,720	\$895,320	\$1,702,040
Community Council of Nashua, NH DBA Greater Nashua Mental Health Center at Community Council	154112-B001	Nashua	\$2,567,238	\$2,695,374	\$5,262,612

His Excellency, Governor Christopher T. Sununu  
and His Honorable Council  
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The Mental Health Center of Greater Manchester, Inc.	177184-B001	Manchester	\$3,394,980	\$3,502,298	\$6,897,278
Seacoast Mental Health Center, Inc.	174089-R001	Portsmouth	\$1,771,070	\$1,897,648	\$3,668,718
Behavioral Health & Developmental Svs of Strafford County, Inc., DBA Community Partners of Strafford County	177278-B002	Dover	\$644,626	\$744,736	\$1,389,362
The Mental Health Center for Southern New Hampshire DBA CLM Center for Life Management	174116-R001	Derry	\$783,122	\$1,135,700	\$1,918,822
<b>TOTAL</b>			<b>\$12,939,912</b>	<b>\$14,764,904</b>	<b>\$27,704,816</b>

Funds are available in the following accounts for State Fiscal Year 2019, and are anticipated to be available in State Fiscal Years 2020 and 2021, upon the availability and continued appropriation of funds in the future operating budgets, with authority to adjust amounts within the price limitation and adjust encumbrances between State Fiscal Years through the Budget Office, if needed and justified.

Please see attached financial detail.

#### EXPLANATION

These ten (10) contracts are sole source because community mental health services are not subject to the competitive bidding requirement of NH Administrative Rule ADM 601.03. The Department contracts for services through the community mental health centers, which are designated by the Department to serve the towns and cities within a designated geographic region, as outlined in NH Revised Statutes Annotated (RSA) 135-C, and NH Administrative Rule He-M 403. This request, if approved, will allow the Department to provide community mental health services to approximately 45,000 adults, children and families, statewide in New Hampshire.

The ten (10) contracts include provisions for:

- Mental health services required per NH RSA 135-C and in accordance with State regulations applicable to the State mental health system, including NH Administrative Rules He-M 401 Eligibility Determination and Individual Service Planning, He-M 403 Approval and Operation of Community Mental Health Programs, He-M 408 Clinical Records, and He-M 426 Community Mental Health Services; and
- Compliance with and funding for the Community Mental Health Agreement (CMHA)

The Contractors will provide community-based mental health services as identified above to adults, children, and families to build resiliency, promote recovery, reduce inpatient hospital utilization, and improve community tenure. Services include Emergency Services, Individual and Group Psychotherapy, Targeted Case Management, Medication Services, Functional Support Services, and Illness Management and Recovery, Evidence Based Supported Employment, Assertive Community Treatment (ACT), Projects for Assistance in Transition from Homelessness.



His Excellency, Governor Christopher T. Sununu  
and His Honorable Council

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wraparound services for children, and Community Residential Services. These agreements also include delivery of acute care services to individuals experiencing psychiatric emergencies in a hospital emergency department and awaiting admission to a designated receiving facility. These services are within the scope authorized under NH Administrative Rule He-M 426, are consistent with the goals of the NH Building Capacity for Transformation, Section 1115 Waiver, and focus significantly on care coordination and collaborative relationship building with the State's acute care hospitals.

Community Mental Health Services will be provided to individuals enrolled in the State Medicaid plan as well as non-Medicaid clients for related services, including Emergency Services for adults, children and families without insurance. The Contractors will seek reimbursement for Medicaid services through an agreement with the contracted Managed Care Organizations for clients enrolled in managed care, through Medicaid fee-for-service for clients enrolled as a fee-for-service client, and from third party insurance payers. The contracts do not include funding for Medicaid reimbursement, which is paid outside of these contracts.

In accordance with NH RSA 135-C:7, performance standards are included in the contracts. Those performance standards include individual outcome measures and fiscal integrity measures. The effectiveness of services is measured using the Child and Adolescent Needs and Strengths Assessment and the Adult Needs and Strengths Assessment, or other approved Evidence Based assessment. These individual level outcome tools measure improvement over time, inform the development of the treatment plan, and engage the individual and family in monitoring the effectiveness of services. Effectiveness and quality of services is also measured through annual Fidelity Reviews for Assertive Community Treatment and Supported Employment. Program-wide annual Quality Service Reviews also take place for adult services. Fidelity and Quality Service Reviews reports are published and each contractor develops quality improvement plans for ongoing program improvement. In addition, follow-up in the community after discharge from New Hampshire Hospital will be measured with a focus on timely access to appointments, services, and supports.

The fiscal integrity measures include generally accepted performance standards to monitor the financial health of non-profit corporations on a monthly basis. Each contractor is required to provide a corrective action plan in the event of deviation from a standard. Failure to maintain fiscal integrity, or to make services available, could result in the termination of the contract and the selection of an alternate provider.

Should the Governor and Executive Council determine not to approve this request, approximately 45,000 adults, children and families in the state may not receive community mental health services as required by NH RSA 135-C:13. Individuals may experience a relapse of symptoms, seek costly services at hospital emergency departments due to the risk of harm to themselves or others, and may also have increased contact with local law enforcement, county correctional programs and primary care physicians, none of which will have the services or supports available to provide assistance.

Area served: Statewide.

Source of funds: 6% Federal Funds from the US Department of Health and Human Services, Projects for Assistance in Transition from Homelessness, Title III D: Preventative Health Money from the Administration for Community Living, Substance Abuse Prevention and Treatment Block Grant and the Behavioral Health Services Information System and 94% General Funds.

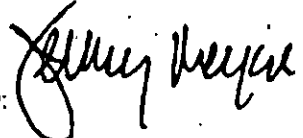
In the event that the Federal or Other Funds become no longer available, additional General

His Excellency, Governor Christopher T. Sununu  
and His Honorable Council  
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Funds shall not be requested to support these programs.

Respectfully submitted

Approved by:



Jeffrey A. Meyers

Commissioner

Fiscal Details

05-03-01-027010-4117 HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS DEPT OF, HHS: BEHAVIORAL HEALTH DIV. BUREAU OF MENTAL HEALTH SERVICES, CMH PROGRAM SUPPORT (100% General Funds)

Northem Human Services (Vendor Code 177222-8004) PO #1056762

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	02204117	\$378,249	\$0	\$378,249
2019	102-500731	Contracts for program services	02204117	\$379,249	\$90,000	\$469,249
2020	102-500731	Contracts for program services	02204117	\$0	\$843,304	\$843,304
2021	102-500731	Contracts for program services	02204117	\$0	\$843,304	\$843,304
			Subtotal	\$758,499	\$1,380,608	\$2,139,106

West Central Services, Inc (Vendor Code 177854-8001) PO #1056774

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	02204117	\$322,181	\$0	\$322,181
2019	102-500731	Contracts for program services	02204117	\$322,181	\$90,000	\$412,181
2020	102-500731	Contracts for program services	02204117	\$0	\$312,878	\$312,878
2021	102-500731	Contracts for program services	02204117	\$0	\$312,878	\$312,878
			Subtotal	\$644,362	\$715,756	\$1,360,139

The Lakes Region Mental Health Center (Vendor Code 154480-8001) PO #1056775

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	02204117	\$328,115	\$0	\$328,115
2019	102-500731	Contracts for program services	02204117	\$328,115	\$90,000	\$418,115
2020	102-500731	Contracts for program services	02204117	\$0	\$324,170	\$324,170
2021	102-500731	Contracts for program services	02204117	\$0	\$324,170	\$324,170
			Subtotal	\$656,230	\$738,340	\$1,394,570

Riverbend Community Mental Health, Inc. (Vendor Code 177192-8001) PO #1056778

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	02204117	\$381,653	\$0	\$381,653
2019	102-500731	Contracts for program services	02204117	\$381,653	\$90,000	\$471,653
2020	102-500731	Contracts for program services	02204117	\$0	\$237,708	\$237,708
2021	102-500731	Contracts for program services	02204117	\$0	\$237,708	\$237,708
			Subtotal	\$763,306	\$565,416	\$1,328,722

Monadnock Family Services (Vendor Code 177510-8005) PO #1056779

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	02204117	\$357,590	\$0	\$357,590
2019	102-500731	Contracts for program services	02204117	\$357,590	\$90,000	\$447,590
2020	102-500731	Contracts for program services	02204117	\$0	\$357,590	\$357,590
2021	102-500731	Contracts for program services	02204117	\$0	\$357,590	\$357,590
			Subtotal	\$715,180	\$805,180	\$1,520,360

Community Council of Nashua, NH (Vendor Code 154112-8001) PO #1056782

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	02204117	\$1,183,799	\$0	\$1,183,799
2019	102-500731	Contracts for program services	02204117	\$1,183,799	\$90,000	\$1,273,799
2020	102-500731	Contracts for program services	02204117	\$0	\$1,039,854	\$1,039,854
2021	102-500731	Contracts for program services	02204117	\$0	\$1,039,854	\$1,039,854
			Subtotal	\$2,367,598	\$2,169,708	\$4,537,306

The Mental Health Center of Greater Manchester (Vendor Code 177184-8001) PO #1056784

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	02204117	\$1,048,829	\$0	\$1,048,829
2019	102-500731	Contracts for program services	02204117	\$1,048,829	\$90,000	\$1,138,829
2020	102-500731	Contracts for program services	02204117	\$0	\$1,042,884	\$1,042,884
2021	102-500731	Contracts for program services	02204117	\$0	\$1,042,884	\$1,042,884
			Subtotal	\$2,097,658	\$2,375,768	\$4,473,426

Fiscal Details

Seacoast Mental Health Center, Inc. (Vendor Code 174089-R001) PO #1056785

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92204117	\$746,785	\$0	\$746,785
2019	102-500731	Contracts for program services	92204117	\$746,785	\$90,000	\$836,785
2020	102-500731	Contracts for program services	92204117	\$0	\$742,820	\$742,820
2021	102-500731	Contracts for program services	92204117	\$0	\$742,820	\$742,820
Subtotal				\$1,493,530	\$1,575,640	\$3,069,170

Behavioral Health & Developmental Services of Stafford County, Inc. (Vendor Code 177278-B002) PO #1056787

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92204117	\$313,543	\$0	\$313,543
2019	102-500731	Contracts for program services	92204117	\$313,543	\$90,000	\$403,543
2020	102-500731	Contracts for program services	92204117	\$0	\$309,588	\$309,588
2021	102-500731	Contracts for program services	92204117	\$0	\$309,588	\$309,588
Subtotal				\$627,086	\$709,196	\$1,336,282

The Mental Health Center for Southern New Hampshire (Vendor Code 174116-R001) PO #1056788

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92204117	\$350,791	\$0	\$350,791
2019	102-500731	Contracts for program services	92204117	\$350,791	\$90,000	\$440,791
2020	102-500731	Contracts for program services	92204117	\$0	\$346,848	\$346,848
2021	102-500731	Contracts for program services	92204117	\$0	\$346,848	\$346,848
Subtotal				\$701,582	\$783,696	\$1,485,274
Total CMH Program Support				\$12,921,030	\$12,819,204	\$24,840,234

05-85-92-922010-4120 HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS DEPT OF, MHS: BEHAVIORAL HEALTH DIV, BUREAU OF MENTAL HEALTH SERVICES, MENTAL HEALTH BLOCK GRANT (100% Federal Funds)

Community Council of Nashua, NH (Vendor Code 154112-B001) PO #1056782

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92224120	\$21,500	\$0	\$21,500
2019	102-500731	Contracts for program services	92224120	\$21,500	\$0	\$21,500
2020	102-500731	Contracts for program services	92224120	\$0	\$61,162	\$61,162
2021	102-500731	Contracts for program services	92224120	\$0	\$61,162	\$61,162
Subtotal				\$43,000	\$122,324	\$127,024
Total Mental Health Block Grant				\$103,800	\$122,324	\$227,024

05-85-92-922010-4121 HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS DEPT OF, MHS: BEHAVIORAL HEALTH DIV, BUREAU OF MENTAL HEALTH SERVICES, MENTAL HEALTH DATA COLLECTION (100% Federal Funds)

Northern Human Services (Vendor Code 177222-B004) PO #1056782

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2019	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2020	102-500731	Contracts for program services	92204121	\$0	\$5,000	\$5,000
2021	102-500731	Contracts for program services	92204121	\$0	\$5,000	\$5,000
Subtotal				\$10,000	\$10,000	\$20,000

West Central Services, Inc. (Vendor Code 177654-B001) PO #1056774

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2019	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2020	102-500731	Contracts for program services	92204121	\$0	\$5,000	\$5,000
2021	102-500731	Contracts for program services	92204121	\$0	\$5,000	\$5,000
Subtotal				\$10,000	\$10,000	\$20,000

Fiscal Details

The Lakes Region Mental Health Center (Vendor Code 134480-8001)

PO #1056775

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2019	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2020	102-500731	Contracts for program services	92204121	\$0	\$5,000	\$5,000
2021	102-500731	Contracts for program services	92204121	\$0	\$5,000	\$5,000
			Subtotal	\$10,000	\$10,000	\$20,000

Riverbend Community Mental Health, Inc. (Vendor Code 177182-R001)

PO #1056778

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2019	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2020	102-500731	Contracts for program services	92204121	\$0	\$5,000	\$5,000
2021	102-500731	Contracts for program services	92204121	\$0	\$5,000	\$5,000
			Subtotal	\$10,000	\$10,000	\$20,000

Monadnock Family Services (Vendor Code 177510-8005)

PO #1056779

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2019	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2020	102-500731	Contracts for program services	92204121	\$0	\$5,000	\$5,000
2021	102-500731	Contracts for program services	92204121	\$0	\$5,000	\$5,000
			Subtotal	\$10,000	\$10,000	\$20,000

Community Council of Nashua, NH (Vendor Code 134112-D001)

PO #1056782

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2019	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2020	102-500731	Contracts for program services	92204121	\$0	\$5,000	\$5,000
2021	102-500731	Contracts for program services	92204121	\$0	\$5,000	\$5,000
			Subtotal	\$10,000	\$10,000	\$20,000

The Mental Health Center of Greater Manchester (Vendor Code 177184-8001)

PO #1056784

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2019	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2020	102-500731	Contracts for program services	92204121	\$0	\$5,000	\$5,000
2021	102-500731	Contracts for program services	92204121	\$0	\$5,000	\$5,000
			Subtotal	\$10,000	\$10,000	\$20,000

Seacoast Mental Health Center, Inc. (Vendor Code 174089-R001)

PO #1056785

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2019	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2020	102-500731	Contracts for program services	92204121	\$0	\$5,000	\$5,000
2021	102-500731	Contracts for program services	92204121	\$0	\$5,000	\$5,000
			Subtotal	\$10,000	\$10,000	\$20,000

Behavioral Health & Developmental Services of Stafford County, Inc. (Vendor Code 177378-R001)

PO #1056787

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2019	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2020	102-500731	Contracts for program services	92204121	\$0	\$5,000	\$5,000
2021	102-500731	Contracts for program services	92204121	\$0	\$5,000	\$5,000
			Subtotal	\$10,000	\$10,000	\$20,000

Fiscal Details

The Mental Health Center for Southern New Hampshire (Vendor Code 174118-R001) PO #1058788

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2019	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2020	102-500731	Contracts for program services	92204121	\$0	\$5,000	\$5,000
2021	102-500731	Contracts for program services	92204121	\$0	\$5,000	\$5,000
			Subtotal	\$10,000	\$10,000	\$20,000
Total CMH Program Support				\$100,000	\$100,000	\$200,000

05-83-82-8218 (0-2063 HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS DEPT OF, MHS: BEHAVIORAL HEALTH DIV, BUR FOR CHILDRENS BEHAVRL HLTH, SYSTEM OF CARE (100% General Funds)

Northern Human Services (Vendor Code 177272-B004) PO #1058782

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92102053	\$4,000	\$0	\$4,000
2019	102-500731	Contracts for program services	92102053	\$0	\$0	\$0
2020	102-500731	Contracts for program services	92102053	\$0	\$11,000	\$11,000
2021	102-500731	Contracts for program services	92102053	\$0	\$11,000	\$11,000
			Subtotal	\$4,000	\$22,000	\$26,000

West Central Services, Inc (Vendor Code 177654-B001) PO #1058774

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92102053	\$0	\$0	\$0
2019	102-500731	Contracts for program services	92102053	\$4,000	\$0	\$4,000
2020	102-500731	Contracts for program services	92102053	\$0	\$5,000	\$5,000
2021	102-500731	Contracts for program services	92102053	\$0	\$5,000	\$5,000
			Subtotal	\$4,000	\$10,000	\$14,000

The Lakes Region Mental Health Center (Vendor Code 154480-B001) PO #1058775

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92102053	\$0	\$0	\$0
2019	102-500731	Contracts for program services	92102053	\$4,000	\$0	\$4,000
2020	102-500731	Contracts for program services	92102053	\$0	\$11,000	\$11,000
2021	102-500731	Contracts for program services	92102053	\$0	\$11,000	\$11,000
			Subtotal	\$4,000	\$22,000	\$26,000

Riverbend Community Mental Health, Inc. (Vendor Code 177192-R001) PO #1058778

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92102053	\$0	\$0	\$0
2019	102-500731	Contracts for program services	92102053	\$4,000	\$0	\$4,000
2020	102-500731	Contracts for program services	92102053	\$0	\$151,000	\$151,000
2021	102-500731	Contracts for program services	92102053	\$0	\$151,000	\$151,000
			Subtotal	\$4,000	\$302,000	\$306,000

Monadnock Family Services (Vendor Code 177510-B005) PO #1058779

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92102053	\$0	\$0	\$0
2019	102-500731	Contracts for program services	92102053	\$4,000	\$0	\$4,000
2020	102-500731	Contracts for program services	92102053	\$0	\$5,000	\$5,000
2021	102-500731	Contracts for program services	92102053	\$0	\$5,000	\$5,000
			Subtotal	\$4,000	\$10,000	\$14,000

Fiscal Details

Community Council of Nashua, NH (Vendor Code 154112-8001) PO #1056782

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	02102053	\$0	\$0	\$0
2019	102-500731	Contracts for program services	02102053	\$0	\$0	\$0
2020	102-500731	Contracts for program services	02102053	\$0	\$151,000	\$151,000
2021	102-500731	Contracts for program services	02102053	\$0	\$151,000	\$151,000
		Subtotal		\$0	\$302,000	\$302,000

The Mental Health Center of Greater Manchester (Vendor Code 177184-8001) PO #1056784

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	02102053	\$4,000	\$0	\$4,000
2019	102-500731	Contracts for program services	02102053	\$0	\$0	\$0
2020	102-500731	Contracts for program services	02102053	\$0	\$11,000	\$11,000
2021	102-500731	Contracts for program services	02102053	\$0	\$11,000	\$11,000
		Subtotal		\$4,000	\$22,000	\$26,000

Seacoast Mental Health Center, Inc. (Vendor Code 174089-R001) PO #1056785

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	02102053	\$4,000	\$0	\$4,000
2019	102-500731	Contracts for program services	02102053	\$0	\$0	\$0
2020	102-500731	Contracts for program services	02102053	\$0	\$11,000	\$11,000
2021	102-500731	Contracts for program services	02102053	\$0	\$11,000	\$11,000
		Subtotal		\$4,000	\$22,000	\$26,000

Behavioral Health & Developmental Services of Strafford County, Inc. (Vendor Code 177278-B002) PO #1056787

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	02102053	\$0	\$0	\$0
2019	102-500731	Contracts for program services	02102053	\$4,000	\$0	\$4,000
2020	102-500731	Contracts for program services	02102053	\$0	\$11,000	\$11,000
2021	102-500731	Contracts for program services	02102053	\$0	\$11,000	\$11,000
		Subtotal		\$4,000	\$22,000	\$26,000

The Mental Health Center for Southern New Hampshire (Vendor Code 174118-R001) PO #1056788

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	02102053	\$4,000	\$0	\$4,000
2019	102-500731	Contracts for program services	02102053	\$5,000	\$0	\$5,000
2020	102-500731	Contracts for program services	02102053	\$0	\$131,000	\$131,000
2021	102-500731	Contracts for program services	02102053	\$0	\$131,000	\$131,000
		Subtotal		\$9,000	\$262,000	\$271,000
Total System of Care				\$1,022	\$225,002	\$1,027,008

03-85-42-421010-2858 HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS DEPT OF, HHS: HUMAN SERVICES DIV, CHILD PROTECTION, CHILD - FAMILY SERVICES (100% General Funds)

Northern Human Services (Vendor Code 177272-8004) PO #1056782

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	550-500398	Assessment and Counseling	42105824	\$5,310	\$0	\$5,310
2019	550-500398	Assessment and Counseling	42105824	\$5,310	\$0	\$5,310
2020	550-500398	Assessment and Counseling	42105824	\$0	\$5,310	\$5,310
2021	550-500398	Assessment and Counseling	42105824	\$0	\$5,310	\$5,310
		Subtotal		\$10,620	\$10,620	\$21,240

Fiscal Details

West Central Services, Inc (Vendor Code 177834-8001) PO #1056774

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2019	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2020	550-500398	Assessment and Counseling	42105824	\$0	\$1,770	\$1,770
2021	550-500398	Assessment and Counseling	42105824	\$0	\$1,770	\$1,770
			Subtotal	\$3,540	\$3,540	\$7,080

The Lakes Region Mental Health Center (Vendor Code 154480-8001) PO #1056775

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2019	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2020	550-500398	Assessment and Counseling	42105824	\$0	\$1,770	\$1,770
2021	550-500398	Assessment and Counseling	42105824	\$0	\$1,770	\$1,770
			Subtotal	\$3,540	\$3,540	\$7,080

Riverbend Community Mental Health, Inc. (Vendor Code 177102-R001) PO #1056778

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2019	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2020	550-500398	Assessment and Counseling	42105824	\$0	\$1,770	\$1,770
2021	550-500398	Assessment and Counseling	42105824	\$0	\$1,770	\$1,770
			Subtotal	\$3,540	\$3,540	\$7,080

Monadnock Family Services (Vendor Code 177510-B005) PO #1056778

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2019	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2020	550-500398	Assessment and Counseling	42105824	\$0	\$1,770	\$1,770
2021	550-500398	Assessment and Counseling	42105824	\$0	\$1,770	\$1,770
			Subtotal	\$3,540	\$3,540	\$7,080

Community Council of Nashua, NH (Vendor Code 134112-8001) PO #1056782

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2019	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2020	550-500398	Assessment and Counseling	42105824	\$0	\$1,770	\$1,770
2021	550-500398	Assessment and Counseling	42105824	\$0	\$1,770	\$1,770
			Subtotal	\$3,540	\$3,540	\$7,080

The Mental Health Center of Greater Manchester (Vendor Code 177184-8001) PO #1056784

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	550-500398	Assessment and Counseling	42105824	\$3,540	\$0	\$3,540
2019	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2020	550-500398	Assessment and Counseling	42105824	\$0	\$3,540	\$3,540
2021	550-500398	Assessment and Counseling	42105824	\$0	\$3,540	\$3,540
			Subtotal	\$7,080	\$7,080	\$14,160

Seacoast Mental Health Center, Inc. (Vendor Code 174089-R001) PO #1056783

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2019	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2020	550-500398	Assessment and Counseling	42105824	\$0	\$1,770	\$1,770
2021	550-500398	Assessment and Counseling	42105824	\$0	\$1,770	\$1,770
			Subtotal	\$3,540	\$3,540	\$7,080



Fiscal Details

Behavioral Health & Developmental Services of Strafford County, Inc. (Vendor Code 177278-B002) PO #1056787

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/Decrease	Revised Modified Budget
2018	550-500389	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2019	550-500388	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2020	550-500389	Assessment and Counseling	42105824	\$0	\$1,770	\$1,770
2021	550-500388	Assessment and Counseling	42105824	\$0	\$1,770	\$1,770
			Subtotal	\$3,540	\$3,540	\$7,080

The Mental Health Center for Southern New Hampshire (Vendor Code 171116-R001) PO #1056788

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/Decrease	Revised Modified Budget
2018	550-500388	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2019	550-500388	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2020	550-500388	Assessment and Counseling	42105824	\$0	\$1,770	\$1,770
2021	550-500388	Assessment and Counseling	42105824	\$0	\$1,770	\$1,770
			Subtotal	\$3,540	\$3,540	\$7,080
<b>Total Child - Family Services</b>				<b>\$44,020</b>	<b>\$44,020</b>	<b>\$72,040</b>

03-95-42-423610-7928 HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS DEPT OF, HHS: HUMAN SERVICES DIV, HOMELESS & HOUSING, PATH GRANT (100% Federal Funds)

Riverbend Community Mental Health, Inc. (Vendor Code 177197-R001) PO #1056778

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/Decrease	Revised Modified Budget
2018	1102-500731	Contracts for program services	42307150	\$38,250	\$0	\$38,250
2019	1102-500731	Contracts for program services	42307150	\$38,250	\$0	\$38,250
2020	1102-500731	Contracts for program services	42307150	\$0	\$38,234	\$38,234
2021	1102-500731	Contracts for program services	42307150	\$0	\$38,234	\$38,234
			Subtotal	\$72,500	\$78,468	\$148,968

Monadnock Family Services (Vendor Code 177510-B005) PO #1056779

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/Decrease	Revised Modified Budget
2018	1102-500731	Contracts for program services	42307150	\$37,000	\$0	\$37,000
2019	107-500731	Contracts for program services	42307150	\$37,000	\$0	\$37,000
2020	1102-500731	Contracts for program services	42307150	\$0	\$33,300	\$33,300
2021	107-500731	Contracts for program services	42307150	\$0	\$33,300	\$33,300
			Subtotal	\$74,000	\$66,600	\$140,600

Community Council of Nashua, NH (Vendor Code 154112-B001) PO #1056782

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	42307150	\$40,300	\$0	\$40,300
2019	102-500731	Contracts for program services	42307150	\$40,300	\$0	\$40,300
2020	102-500731	Contracts for program services	42307150	\$0	\$43,921	\$43,921
2021	102-500731	Contracts for program services	42307150	\$0	\$43,921	\$43,921
			Subtotal	\$80,600	\$87,842	\$168,442

The Mental Health Center of Greater Manchester (Vendor Code 177197-R001) PO #1056778

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/Decrease	Revised Modified Budget
2018	1102-500731	Contracts for program services	42307150	\$40,121	\$0	\$40,121
2019	1102-500731	Contracts for program services	42307150	\$40,121	\$0	\$40,121
2020	1102-500731	Contracts for program services	42307150	\$0	\$43,725	\$43,725
2021	1102-500731	Contracts for program services	42307150	\$0	\$43,725	\$43,725
			Subtotal	\$80,242	\$87,450	\$167,692

Fiscal Details

Seacoast Mental Health Center, Inc. (Vendor Code 174089-R001) PO #1056783

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	42307150	\$25,000	\$0	\$25,000
2018	102-500731	Contracts for program services	42307150	\$25,000	\$0	\$25,000
2020	102-500731	Contracts for program services	42307150	\$0	\$38,234	\$38,234
2021	102-500731	Contracts for program services	42307150	\$0	\$38,234	\$38,234
Subtotal				\$50,000	\$76,468	\$126,468

The Mental Health Center for Southern New Hampshire (Vendor Code 174118-R001) PO #1056789

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	42307150	\$28,500	\$0	\$28,500
2018	102-500731	Contracts for program services	42307150	\$28,500	\$0	\$28,500
2020	102-500731	Contracts for program services	42307150	\$0	\$38,234	\$38,234
2021	102-500731	Contracts for program services	42307150	\$0	\$38,234	\$38,234
Subtotal				\$57,000	\$76,468	\$133,468
<b>Total Child - Family Services</b>				<b>\$117,000</b>	<b>\$152,936</b>	<b>\$266,936</b>

05-85-92-820310-3380 HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS DEPT OF, HHS: BEHAVIORAL HEALTH ON, BUREAU OF DRUG & ALCOHOL SVCS, PREVENTION SERVICES (87% Federal Funds, 13% General Fund)

Seacoast Mental Health Center (Vendor Code 174089-R001) PO #1056783

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	82057502	\$70,000	\$0	\$70,000
2019	102-500731	Contracts for program services	82057502	\$70,000	\$0	\$70,000
2020	102-500731	Contracts for program services	82057502	\$0	\$70,000	\$70,000
2021	102-500731	Contracts for program services	82057502	\$0	\$70,000	\$70,000
Subtotal				\$140,000	\$140,000	\$280,000
<b>Total Mental Health Block Grant</b>				<b>\$140,000</b>	<b>\$140,000</b>	<b>\$280,000</b>

05-95-48-481010-8917 HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS DEPT OF, HHS: ELDERLY & ADULT SVCS DIV, GRANTS TO LOCALS, HEALTH PROMOTION CONTRACTS (100% Federal Funds)

Seacoast Mental Health Center (Vendor Code 174089-R001) PO #1056783

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	48108402	\$35,000	\$0	\$35,000
2019	102-500731	Contracts for program services	48108402	\$35,000	\$0	\$35,000
2020	102-500731	Contracts for program services	48108402	\$0	\$35,000	\$35,000
2021	102-500731	Contracts for program services	48108402	\$0	\$35,000	\$35,000
Subtotal				\$70,000	\$70,000	\$140,000
<b>Total Mental Health Block Grant</b>				<b>\$70,000</b>	<b>\$70,000</b>	<b>\$140,000</b>

Amendment Total Price for All Vendors \$17,929,912 \$14,764,904 \$32,704,816

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Jeffrey A. Meyers  
Commissioner

Katja S. Fox  
Director

STATE OF NEW HAMPSHIRE  
DEPARTMENT OF HEALTH AND HUMAN SERVICES  
DIVISION FOR BEHAVIORAL HEALTH  
BUREAU OF MENTAL HEALTH SERVICES

105 PLEASANT STREET, CONCORD, NH 03301  
603-271-5000 1-800-852-3345 Ext. 5000  
Fax: 603-271-5058 TDD Access: 1-800-735-2964  
www.dhhs.nh.gov

July 6, 2018

His Excellency, Governor Christopher T. Sununu  
and the Honorable Council  
State House  
Concord, NH 03301

## REQUESTED ACTION

Authorize the Department of Health and Human Services, Bureau of Mental Health Services, formally Behavioral Health Services, to amend the Center for Life Management contract, which is one (1) of the ten (10) sole source agreements below by adding Children's Assertive Community Treatment (ACT) Wraparound services to the scope of services and by increasing the price limitation by \$5,000 from \$12,829,412 to \$12,834,412, with no change to the completion date of June 30, 2019, effective upon Governor and Executive Council approval. Funds are, 100% General Funds.

Vendor	Vendor Number	Location	Current Modified Budget	Increase (Decrease) Amount	Revised Modified Budget	G&C Approval
The Mental Health Center for Southern NH, dba CLM Center for Life Management	174116	Derry	\$778,122	\$5,000	\$783,122	O: 06/21/17 Late Item: A
Northern Human Services	177222	Conway	\$783,118	\$0.00	\$783,118	O: 06/21/17 Late Item: A
West Central Services DBA West Central Behavioral Health	177654	Lebanon	\$661,922	\$0.00	\$661,922	O: 06/21/17 Late Item: A
The Lakes Region Mental Health Center, Inc. DBA Genesis Behavioral Health	154480	Laconia	\$673,770	\$0.00	\$673,770	O: 06/21/17 Late Item: A
Riverbend Community Mental Health, Inc.	177192	Concord	\$853,346	\$0.00	\$853,346	O: 06/21/17 Late Item: A
Monadnock Family Services	177510	Keene	\$806,720	\$0.00	\$806,720	O: 06/21/17 Late Item: A
Community Council of Nashua, NH, DBA Greater Nashua Mental Health Center at Community Council	154112	Nashua	\$2,461,738	\$0.00	\$2,461,738	O: 09/13/17 Item: 15
The Mental Health Center of Greater Manchester, Inc.	177184	Manchester	\$3,394,980	\$0.00	\$3,394,980	O: 06/21/17 Late Item: A
Seacoast Mental Health Center, Inc.	174089	Portsmouth	\$1,771,070	\$0.00	\$1,771,070	O: 06/21/17 Late Item: A
Behavioral Health & Developmental Svs of Strafford County, Inc., DBA Community Partners of Strafford County	177278	Dover	\$644,626	\$0.00	\$644,626	O: 06/21/17 Late Item: A
<b>Totals:</b>			<b>\$12,829,412</b>	<b>\$5,000</b>	<b>\$12,834,412</b>	

His Excellency, Governor Christopher T. Sununu  
and the Honorable Council  
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Funds to support this request are available in State Fiscal Year 2019.

**Please see attached financial details sheet**

**EXPLANATION**

These ten (10) agreements are sole source because community mental health services are not subject to the competitive bidding requirement of NH Administrative Rule ADM 601.03. The Bureau of Mental Health Services' contracts for services through the community mental health centers are designated by the Bureau to serve the towns and cities within a designated geographic region as outlined in NH RSA 135-C and NH Administrative Rule He-M 403.

The purpose of this request is to expand the services provided by (CLM) Center for Life Management, to include Children's Assertive Community Treatment (ACT) Wraparound services. Services are provided to youth diagnosed with a Serious Emotional Disturbance (SED). The population served is identified youth with complex behavioral health needs that face a range of challenges and are at risk for poor health and education outcomes. Youth eligible to receive services are more likely to have difficulty forming friendships, drop out of school, enter into juvenile justice system and attempt suicide, than children/youth that are not balancing the daily challenges of having an SED. Youth with complex behavioral health needs, especially those served in out-of-home placements such as foster and/or residential care are often taking more than one psychotropic medication, putting children at increased risk for adverse side effects that could negatively impact their physical health.

Children/youth are often served by, or come into contact with, multiple state and local agencies, such as: Medicaid, social service agencies, child welfare agencies, behavioral health agencies, juvenile justice systems, schools and other education organizations. Services to be provided are intensive community based that are family driven, youth guided and in alignment with RSA 135:F, System of Care Law. Each child's ACT team will include a nurse, psychiatrist, case management, functional support specialist and master's level clinicians. Visits are provided in an array of locations that meet the child and family's needs.

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~~The fiscal integrity measures include generally accepted performance standards to monitor the financial health of non-profit corporations on a monthly basis. The vendor is required to provide a corrective action plan in the event of deviation from a standard. Failure to maintain fiscal integrity, or to make services available, could result in the termination of the contract and the selection of an alternate provider.~~

Should Governor and Executive Council determine not to approve this request, children with SED may not have access to intensive level treatment needed to support their mental health and emotional needs. Without ACT wraparound services such youth may have difficulty forming friendships, have decreased school attendance, increased suicide attempts and are at higher risk of entering into the juvenile justice system. Additionally youth who are prescribed multiple psychotropic medications may have an increase in adverse side effects that could impact their physical health, as such increasing the need for ACT services in order to maintain the safety of the youth and the community.

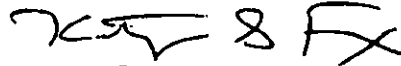
His Excellency, Governor Christopher T. Sununu  
and the Honorable Council  
Page 3 of 3

Area served: Statewide.

Source of funds: 100% General Funds.

In the event that the Federal or Other Funds become no longer available, General Funds shall not be requested to support these programs.

Respectfully submitted



Katja S. Fox  
Director

Approved by:



Jeffrey A. Meyers  
Commissioner

**NH DHHS COMMUNITY MENTAL HEALTH CENTER CONTRACTS  
SFY 2018-2019 FINANCIAL DETAIL**

05-95-92-922010-4117, HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS DEPT OF, HHS:  
BEHAVIORAL HEALTH DIV, BUREAU OF MENTAL HEALTH SERVICES, CMH PROGRAM SUPPORT  
88.2% General Funds; 11.65% Federal Funds; .15% Other      CFDA #      93.778  
FAIN      1705NH5MAP  
Vendor # 177222

**Northern Human Services**

Fiscal Year	Class / Account	Class Title	Job Number	Current Budget	Amount Increase/ (Decrease)	Revised Budget Amount
2018	102/500731	Contracts for Program Services	TBD	379,249	-	379,249
2019	102/500731	Contracts for Program Services	TBD	379,249	-	379,249
Sub Total				758,498	-	758,498

**West Central Svcs, Inc., DBA West Behavioral Health**

Vendor # 177654

Fiscal Year	Class / Account	Class Title	Job Number	Current Budget	Amount Increase/ (Decrease)	Revised Budget Amount
2018	102/500731	Contracts for Program Services	TBD	322,191	-	322,191
2019	102/500731	Contracts for Program Services	TBD	322,191	-	322,191
Sub Total				644,382	-	644,382

**The Lakes Region Mental Health Center., Inc. DBA Genesis Behavioral Health**

Vendor # 154480

Fiscal Year	Class / Account	Class Title	Job Number	Current Budget	Amount Increase/ (Decrease)	Revised Budget Amount
2018	102/500731	Contracts for Program Services	TBD	328,115	-	328,115
2019	102/500731	Contracts for Program Services	TBD	328,115	-	328,115
Sub Total				656,230	-	656,230

**Riverbend Community Mental Health, Inc.**

Vendor # 177192

Fiscal Year	Class / Account	Class Title	Job Number	Current Budget	Amount Increase/ (Decrease)	Revised Budget Amount
2018	102/500731	Contracts for Program Services	TBD	381,653	-	381,653
2019	102/500731	Contracts for Program Services	TBD	381,653	-	381,653
Sub Total				763,306	-	763,306

**Monadnock Family Services**

Vendor # 177510

Fiscal Year	Class / Account	Class Title	Job Number	Current Budget	Amount Increase/ (Decrease)	Revised Budget Amount
2018	102/500731	Contracts for Program Services	TBD	357,590	-	357,590
2019	102/500731	Contracts for Program Services	TBD	357,590	-	357,590
Sub Total				715,180	-	715,180

**NH DHHS COMMUNITY MENTAL HEALTH CENTER CONTRACTS  
SFY 2018-2019 FINANCIAL DETAIL**

Community Council of Nashua, NH DBA Greater Nashua Mental Health Center et Vendor # 154112

Fiscal Year	Class / Account	Class Title	Job Number	Current Budget	Amount Increase/ (Decrease)	Revised Budget Amount
2018	102/500731	Contracts for Program Services	TBD	1,183,799	-	1,183,799
2019	102/500731	Contracts for Program Services	TBD	1,183,799	-	1,183,799
Sub Total				2,367,598	-	2,367,598

The Mental Health Center of Greater Manchester, Inc. Vendor # 177184

Fiscal Year	Class / Account	Class Title	Job Number	Current Budget	Amount Increase/ (Decrease)	Revised Budget Amount
2018	102/500731	Contracts for Program Services	TBD	1,646,829	-	1,646,829
2019	102/500731	Contracts for Program Services	TBD	1,646,829	-	1,646,829
Sub Total				3,293,658	-	3,293,658

Seacoast Mental Health Center, Inc. Vendor # 174089

Fiscal Year	Class / Account	Class Title	Job Number	Current Budget	Amount Increase/ (Decrease)	Revised Budget Amount
2018	102/500731	Contracts for Program Services	TBD	748,785	-	748,785
2019	102/500731	Contracts for Program Services	TBD	748,785	-	748,785
Sub Total				1,497,570	-	1,497,570

Behavioral Health & Developmental Services of Strafford County, Inc. DBA Community Vendor # 177278

Fiscal Year	Class / Account	Class Title	Job Number	Current Budget	Amount Increase/ (Decrease)	Revised Budget Amount
2018	102/500731	Contracts for Program Services	TBD	313,543	-	313,543
2019	102/500731	Contracts for Program Services	TBD	313,543	-	313,543
Sub Total				627,086	-	627,086

The Mental Health Center for Southern New Hampshire DBA CLM Center for Life Vendor # 174116

Fiscal Year	Class / Account	Class Title	Job Number	Current Budget	Amount Increase/ (Decrease)	Revised Budget Amount
2018	102/500731	Contracts for Program Services	TBD	350,791	-	350,791
2019	102/500731	Contracts for Program Services	TBD	350,791	-	350,791
Sub Total				701,582	-	701,582
SUB TOTAL				12,021,050	-	12,021,050

**NH DHHS COMMUNITY MENTAL HEALTH CENTER CONTRACTS  
SFY 2018-2019 FINANCIAL DETAIL**

05-95-92-922010-4121-102-500731, HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS DEPT  
OF, HHS: BEHAVIORAL HEALTH DIV, BUREAU OF MENTAL HEALTH SERVICES, MENTAL HEALTH  
DATA COLLECTION  
100% Federal Funds

CFDA # N/A  
FAIN N/A  
Vendor # 177222

**Northern Human Services**

Fiscal Year	Class / Account	Class Title	Job Number	Current Budget	Amount Increase/ (Decrease)	Revised Budget Amount
2018	102/500731	Contracts for Program Services	92204121	5,000	-	5,000
2019	102/500731	Contracts for Program Services	92204121	5,000	-	5,000
Sub Total				10,000	-	10,000

**West Central Svcs, Inc., DBA West Behavioral Health**

Vendor # 177654

Fiscal Year	Class / Account	Class Title	Job Number	Current Budget	Amount Increase/ (Decrease)	Revised Budget Amount
2018	102/500731	Contracts for Program Services	92204121	5,000	-	5,000
2019	102/500731	Contracts for Program Services	92204121	5,000	-	5,000
Sub Total				10,000	-	10,000

**The Lakes Region Mental Health Center, Inc. DBA Genesis Behavioral Health**

Vendor # 154480

Fiscal Year	Class / Account	Class Title	Job Number	Current Budget	Amount Increase/ (Decrease)	Revised Budget Amount
2018	102/500731	Contracts for Program Services	92204121	5,000	-	5,000
2019	102/500731	Contracts for Program Services	92204121	5,000	-	5,000
Sub Total				10,000	-	10,000

**Riverbend Community Mental Health, Inc.**

Vendor # 177192

Fiscal Year	Class / Account	Class Title	Job Number	Current Budget	Amount Increase/ (Decrease)	Revised Budget Amount
2018	102/500731	Contracts for Program Services	92204121	5,000	-	5,000
2019	102/500731	Contracts for Program Services	92204121	5,000	-	5,000
Sub Total				10,000	-	10,000

**Monadnock Family Services**

Vendor # 177510

Fiscal Year	Class / Account	Class Title	Job Number	Current Budget	Amount Increase/ (Decrease)	Revised Budget Amount
2018	102/500731	Contracts for Program Services	92204121	5,000	-	5,000
2019	102/500731	Contracts for Program Services	92204121	5,000	-	5,000
Sub Total				10,000	-	10,000



**NH DHHS COMMUNITY MENTAL HEALTH CENTER CONTRACTS  
SFY 2018-2019 FINANCIAL DETAIL**

Community Council of Nashua, NH DBA Greater Nashua Mental Health Center at Vendor # 154112

Fiscal Year	Class / Account	Class Title	Job Number	Current Budget	Amount Increase/ (Decrease)	Revised Budget Amount
2018	102/500731	Contracts for Program Services	92204121	5,000	-	5,000
2019	102/500731	Contracts for Program Services	92204121	5,000	-	5,000
Sub Total				10,000	-	10,000

The Mental Health Center of Greater Manchester, Inc. Vendor # 177184

Fiscal Year	Class / Account	Class Title	Job Number	Current Budget	Amount Increase/ (Decrease)	Revised Budget Amount
2018	102/500731	Contracts for Program Services	92204121	5,000	-	5,000
2019	102/500731	Contracts for Program Services	92204121	5,000	-	5,000
Sub Total				10,000	-	10,000

Seacoast Mental Health Center, Inc. Vendor # 174089

Fiscal Year	Class / Account	Class Title	Job Number	Current Budget	Amount Increase/ (Decrease)	Revised Budget Amount
2018	102/500731	Contracts for Program Services	92204121	5,000	-	5,000
2019	102/500731	Contracts for Program Services	92204121	5,000	-	5,000
Sub Total				10,000	-	10,000

Behavioral Health & Developmental Services of Strafford County, Inc. DBA Community Vendor # 177278

Fiscal Year	Class / Account	Class Title	Job Number	Current Budget	Amount Increase/ (Decrease)	Revised Budget Amount
2018	102/500731	Contracts for Program Services	92204121	5,000	-	5,000
2019	102/500731	Contracts for Program Services	92204121	5,000	-	5,000
Sub Total				10,000	-	10,000

The Mental Health Center for Southern New Hampshire DBA CLM Center for Life Vendor # 174116

Fiscal Year	Class / Account	Class Title	Job Number	Current Budget	Amount Increase/ (Decrease)	Revised Budget Amount
2018	102/500731	Contracts for Program Services	92204121	5,000	-	5,000
2019	102/500731	Contracts for Program Services	92204121	5,000	-	5,000
Sub Total				10,000	-	10,000
SUB TOTAL				100,000	-	100,000

**NH DHHS COMMUNITY MENTAL HEALTH CENTER CONTRACTS  
SFY 2018-2019 FINANCIAL DETAIL**

05-95-92-921010-2053-102-500731, HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS DEPT  
OF, MHS: BEHAVIORAL HEALTH DIV ,BUR FOR CHILDRENS BEHAVRL HLTH, SYSTEM OF CARE  
100% General Funds

CFDA # N/A  
FAIN N/A  
Vendor # 177222

**Northern Human Services**

Fiscal Year	Class / Account	Class Title	Job Number	Current Budget	Amount Increase/ (Decrease)	Revised Budget Amount
2018	102/500731	Contracts for Program Services	92102053	4,000	-	4,000
2019	102/500731	Contracts for Program Services	92102053	-	-	-
Sub Total				4,000	-	4,000

**West Central Svcs, Inc., DBA West Behavioral Health**

Vendor # 177654

Fiscal Year	Class / Account	Class Title	Job Number	Current Budget	Amount Increase/ (Decrease)	Revised Budget Amount
2018	102/500731	Contracts for Program Services	92102053	-	-	-
2019	102/500731	Contracts for Program Services	92102053	4,000	-	4,000
Sub Total				4,000	-	4,000

**The Lakes Region Mental Health Center, Inc. DBA Genesis Behavioral Health**

Vendor # 154480

Fiscal Year	Class / Account	Class Title	Job Number	Current Budget	Amount Increase/ (Decrease)	Revised Budget Amount
2018	102/500731	Contracts for Program Services	92102053	-	-	-
2019	102/500731	Contracts for Program Services	92102053	4,000	-	4,000
Sub Total				4,000	-	4,000

**Riverbend Community Mental Health, Inc.**

Vendor # 177192

Fiscal Year	Class / Account	Class Title	Job Number	Current Budget	Amount Increase/ (Decrease)	Revised Budget Amount
2018	102/500731	Contracts for Program Services	92102053	-	-	-
2019	102/500731	Contracts for Program Services	92102053	4,000	-	4,000
Sub Total				4,000	-	4,000

**Monadnock Family Services**

Vendor # 177510

Fiscal Year	Class / Account	Class Title	Job Number	Current Budget	Amount Increase/ (Decrease)	Revised Budget Amount
2018	102/500731	Contracts for Program Services	92102053	-	-	-
2019	102/500731	Contracts for Program Services	92102053	4,000	-	4,000
Sub Total				4,000	-	4,000

**The Mental Health Center of Greater Manchester, Inc.**

Vendor # 177184

Fiscal Year	Class / Account	Class Title	Job Number	Current Budget	Amount Increase/ (Decrease)	Revised Budget Amount
2018	102/500731	Contracts for Program Services	92102053	4,000	-	4,000
2019	102/500731	Contracts for Program Services	92102053	-	-	-
Sub Total				4,000	-	4,000

**NH DHHS COMMUNITY MENTAL HEALTH CENTER CONTRACTS  
SFY 2018-2019 FINANCIAL DETAIL**

Seacoast Mental Health Center, Inc.

Vendor # 174089

Fiscal Year	Class / Account	Class Title	Job Number	Current Budget	Amount Increase/ (Decrease)	Revised Budget Amount
2018	102/500731	Contracts for Program Services	92102053	4,000	-	4,000
2019	102/500731	Contracts for Program Services	92102053	-	-	-
Sub Total				4,000	-	4,000

Behavioral Health & Developmental Services of Strafford County, Inc. DBA Community

Vendor # 177278

Fiscal Year	Class / Account	Class Title	Job Number	Current Budget	Amount Increase/ (Decrease)	Revised Budget Amount
2018	102/500731	Contracts for Program Services	92102053	-	-	-
2019	102/500731	Contracts for Program Services	92102053	4,000	-	4,000
Sub Total				4,000	-	4,000

The Mental Health Center for Southern New Hampshire DBA CLM Center for Life

Vendor # 174118

Fiscal Year	Class / Account	Class Title	Job Number	Current Budget	Amount Increase/ (Decrease)	Revised Budget Amount
2018	102/500731	Contracts for Program Services	92102053	4,000	-	4,000
2019	102/500731	Contracts for Program Services	92102053	-	5,000	5,000
Sub Total				4,000	5,000	9,000
<b>SUB TOTAL</b>				<b>36,000</b>	<b>6,000</b>	<b>41,000</b>

08-95-42-421010-2958, HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS DEPT OF, HHS:  
HUMAN SERVICES DIV, CHILD PROTECTION, CHILD - FAMILY SERVICES  
100% General Funds

CFDA # N/A  
FAIN N/A

Northern Human Services

Vendor # 177222

Fiscal Year	Class / Account	Class Title	Job Number	Current Budget	Amount Increase/ (Decrease)	Revised Budget Amount
2018	550/500398	Contracts for Program Services	42105824	5,310	-	5,310
2019	550/500398	Contracts for Program Services	42105824	5,310	-	5,310
Sub Total				10,620	-	10,620

West Central Svcs, Inc., DBA West Behavioral Health

Vendor # 177854

Fiscal Year	Class / Account	Class Title	Job Number	Current Budget	Amount Increase/ (Decrease)	Revised Budget Amount
2018	550/500398	Contracts for Program Services	42105824	1,770	-	1,770
2019	550/500398	Contracts for Program Services	42105824	1,770	-	1,770
Sub Total				3,540	-	3,540

**NH DHHS COMMUNITY MENTAL HEALTH CENTER CONTRACTS  
SFY 2018-2019 FINANCIAL DETAIL**

The Lakes Region Mental Health Center., Inc. DBA Genesis Behavioral Health

Vendor # 154480

Fiscal Year	Class / Account	Class Title	Job Number	Current Budget	Amount Increase/ (Decrease)	Revised Budget Amount
2018	550/500398	Contracts for Program Services	42105824	1,770	-	1,770
2019	550/500398	Contracts for Program Services	42105824	1,770	-	1,770
Sub Total				3,540	-	3,540

Riverbend Community Mental Health, Inc.

Vendor # 177192

Fiscal Year	Class / Account	Class Title	Job Number	Current Budget	Amount Increase/ (Decrease)	Revised Budget Amount
2018	550/500398	Contracts for Program Services	42105824	1,770	-	1,770
2019	550/500398	Contracts for Program Services	42105824	1,770	-	1,770
Sub Total				3,540	-	3,540

Monadnock Family Services

Vendor # 177510

Fiscal Year	Class / Account	Class Title	Job Number	Current Budget	Amount Increase/ (Decrease)	Revised Budget Amount
2018	550/500398	Contracts for Program Services	42105824	1,770	-	1,770
2019	550/500398	Contracts for Program Services	42105824	1,770	-	1,770
Sub Total				3,540	-	3,540

Community Council of Nashua, NH DBA Greater Nashua Mental Health Center et

Vendor # 154112

Fiscal Year	Class / Account	Class Title	Job Number	Current Budget	Amount Increase/ (Decrease)	Revised Budget Amount
2018	550/500398	Contracts for Program Services	42105824	1,770	-	1,770
2019	550/500398	Contracts for Program Services	42105824	1,770	-	1,770
Sub Total				3,540	-	3,540

The Mental Health Center of Greater Manchester, Inc.

Vendor # 177184

Fiscal Year	Class / Account	Class Title	Job Number	Current Budget	Amount Increase/ (Decrease)	Revised Budget Amount
2018	550/500398	Contracts for Program Services	42105824	3,540	-	3,540
2019	550/500398	Contracts for Program Services	42105824	3,540	-	3,540
Sub Total				7,080	-	7,080

**NH DHHS COMMUNITY MENTAL HEALTH CENTER CONTRACTS  
SFY 2018-2019 FINANCIAL DETAIL**

Seacoast Mental Health Center, Inc.

Vendor # 174089

Fiscal Year	Class / Account	Class Title	Job Number	Current Budget	Amount Increase/ (Decrease)	Revised Budget Amount
2018	550/500398	Contracts for Program Services	42105824	1,770	-	1,770
2019	550/500398	Contracts for Program Services	42105824	1,770	-	1,770
Sub Total				3,540	-	3,540

Behavioral Health & Developmental Services of Strafford County, Inc. DBA Community

Vendor # 177278

Fiscal Year	Class / Account	Class Title	Job Number	Current Budget	Amount Increase/ (Decrease)	Revised Budget Amount
2018	550/500398	Contracts for Program Services	42105824	1,770	-	1,770
2019	550/500398	Contracts for Program Services	42105824	1,770	-	1,770
Sub Total				3,540	-	3,540

The Mental Health Center for Southern New Hampshire DBA CLM Center for Life

Vendor # 174116

Fiscal Year	Class / Account	Class Title	Job Number	Current Budget	Amount Increase/ (Decrease)	Revised Budget Amount
2018	550/500398	Contracts for Program Services	42105824	1,770	-	1,770
2019	550/500398	Contracts for Program Services	42105824	1,770	-	1,770
Sub Total				3,540	-	3,540
<b>SUB TOTAL</b>				<b>46,020</b>		<b>46,020</b>

06-95-42-423010-7926, HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS DEPT OF, HHS:  
HUMAN SERVICES DIV, HOMELESS & HOUSING, PATH GRANT  
100% Federal Funds

CFDA #  
FAIN

93.160  
SM016030-14

Riverbend Community Mental Health, Inc.

Vendor # 177192

Fiscal Year	Class / Account	Class Title	Job Number	Current Budget	Amount Increase/ (Decrease)	Revised Budget Amount
2018	102/500731	Contracts for Program Services	42307150	36,250	-	36,250
2019	102/500731	Contracts for Program Services	42307150	36,250	-	36,250
Sub Total				72,500	-	72,500

Monadnock Family Services

Vendor # 177510

Fiscal Year	Class / Account	Class Title	Job Number	Current Budget	Amount Increase/ (Decrease)	Revised Budget Amount
2018	102/500731	Contracts for Program Services	42307150	37,000	-	37,000
2019	102/500731	Contracts for Program Services	42307150	37,000	-	37,000
Sub Total				74,000	-	74,000

**NH DHHS COMMUNITY MENTAL HEALTH CENTER CONTRACTS  
SFY 2018-2019 FINANCIAL DETAIL**

Community Council of Nashua, NH DBA Greater Nashua Mental Health Center at Vendor # 154112

Fiscal Year	Class / Account	Class Title	Job Number	Current Budget	Amount Increase/ (Decrease)	Revised Budget Amount
2018	102/500731	Contracts for Program Services	42307150	40,300	-	40,300
2019	102/500731	Contracts for Program Services	42307150	40,300	-	40,300
		Sub Total		80,600	-	80,600

The Mental Health Center of Greater Manchester, Inc. Vendor # 177184

Fiscal Year	Class / Account	Class Title	Job Number	Current Budget	Amount Increase/ (Decrease)	Revised Budget Amount
2018	102/500731	Contracts for Program Services	42307150	40,121	-	40,121
2019	102/500731	Contracts for Program Services	42307150	40,121	-	40,121
		Sub Total		80,242	-	80,242

Seacoast Mental Health Center, Inc. Vendor # 174089

Fiscal Year	Class / Account	Class Title	Job Number	Current Budget	Amount Increase/ (Decrease)	Revised Budget Amount
2018	102/500731	Contracts for Program Services	42307150	25,000	-	25,000
2019	102/500731	Contracts for Program Services	42307150	25,000	-	25,000
		Sub Total		50,000	-	50,000

The Mental Health Center for Southern New Hampshire DBA CLM Center for Life Vendor # 174116

Fiscal Year	Class / Account	Class Title	Job Number	Current Budget	Amount Increase/ (Decrease)	Revised Budget Amount
2018	102/500731	Contracts for Program Services	42307150	29,500	-	29,500
2019	102/500731	Contracts for Program Services	42307150	29,500	-	29,500
		Sub Total		59,000	-	59,000
		SUB TOTAL		416,342	-	416,342

05-95-92-920510-3380, HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS DEPT OF, HHS:  
BEHAVIORAL HEALTH DIV, BUREAU OF DRUG & ALCOHOL SVCS, PREVENTION SERVICES  
2% General Funds, 98% Federal Funds

CFDA # 93.959  
FAIN T1010036

Seacoast Mental Health Center, Inc. Vendor # 174089

Fiscal Year	Class / Account	Class Title	Job Number	Current Budget	Amount Increase/ (Decrease)	Revised Budget Amount
2018	102/500731	Contracts for Program Services	92056502	70,000	-	70,000
2019	102/500731	Contracts for Program Services	92056502	70,000	-	70,000
		SUB TOTAL		140,000	-	140,000

05-95-48-481010-8917 HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS DEPT OF, HHS:  
ELDERLY & ADULT SVCS DIV, GRANTS TO LOCALS, HEALTH PROMOTION CONTRACTS  
100% Federal Funds

CFDA # 93.043  
FAIN 17AANHT3PH

Seacoast Mental Health Center, Inc. Vendor # 174089

Fiscal Year	Class / Account	Class Title	Job Number	Current Budget	Amount Increase/ (Decrease)	Revised Budget Amount
2018	102/500731	Contracts for Program Services	48108462	35,000	-	35,000
2019	102/500731	Contracts for Program Services	48108462	35,000	-	35,000
		SUB TOTAL		70,000	-	70,000
		TOTAL		12,829,412	6,000	12,834,412



Jeffrey A. Meyers  
Commissioner

Rajja S. Fox  
Director

**STATE OF NEW HAMPSHIRE  
DEPARTMENT OF HEALTH AND HUMAN SERVICES  
DIVISION OF BEHAVIORAL HEALTH**

129 PLEASANT STREET, CONCORD, NH 03301  
603-271-9422 1-800-852-3345 Ext. 9422  
Fax: 603-271-4431 TDD Access: 1-800-735-2964 www.dhhs.nh.gov

June 9, 2017  
**G&C Approved**

Date 6/21/17  
Item # Kate Stem # A

His Excellency, Governor Christopher T. Sununu  
and the Honorable Council  
State House  
Concord, NH 03301

**REQUESTED ACTION**

Authorize the Department of Health and Human Services, Bureau of Mental Health Services, to enter into sole source Contracts with the ten (10) vendors identified in the table below to provide non-Medicaid community mental health services, in an amount not to exceed \$12,829,412 in the aggregate, effective July 1, 2017, or date of Governor and Council approval through June 30, 2019. Funds are 15.51% Federal Funds, 14% Other Funds, and 84.35% General Funds.

Summary of contracted amounts by vendor:

Vendor	New Hampshire Locations	State Fiscal Year 2018	State Fiscal Year 2019	Total Amount
Northern Human Services	Conway	\$ 393,559	\$ 389,559	\$ 783,118
West Central Services DBA West Central Behavioral Health	Lebanon	\$ 328,961	\$ 332,961	\$ 661,922
The Lakes Region Mental Health Center, Inc. DBA Genesis Behavioral Health	Laconia	\$ 334,935	\$ 332,555	\$ 667,490
Riverbend Community Mental Health, Inc.	Concord	\$ 424,673	\$ 428,673	\$ 853,346
Monadnock Family Services	Keene	\$ 401,360	\$ 405,360	\$ 806,720
Community Council of Nashua, NH DBA Greater Nashua Mental Health Center at Community Council	Nashua	\$ 1,220,850	\$ 1,220,850	\$ 2,441,700
The Mental Health Center of Greater Manchester, Inc.	Manchester	\$ 1,699,490	\$ 1,695,490	\$ 3,394,980
Seacoast Mental Health Center, Inc.	Portsmouth	\$ 887,535	\$ 883,535	\$ 1,771,070
Behavioral Health & Developmental Svs of Strafford County, Inc., DBA Community Partners of Strafford County	Dover	\$ 320,313	\$ 324,313	\$ 644,626
The Mental Health Center for Southern New Hampshire DBA CLM Center for Life Management	Derry	\$ 391,061	\$ 387,061	\$ 778,122
<b>TOTAL</b>		<b>\$6,412,706</b>	<b>\$6,416,706</b>	<b>\$12,829,412</b>

Please see attached financial detail.

Funds are anticipated to be available in State Fiscal Years 2018 and 2019 upon the availability and continued appropriation of funds in the future operating budget

His Excellency, Governor Christopher T. Sununu  
and His Honorable Council  
Page 2 of 3

### EXPLANATION

These ten (10) agreements are sole source because community mental health services are not subject to the competitive bidding requirement of NH Administrative Rule ADM 601.03. The Bureau of Mental Health Services contracts for services through the community mental health centers which are designated by the Bureau to serve the towns and cities within a designated geographic region as outlined in NH RSA 135-C and NH Administrative Rule He-M 403.

These ten (10) agreements include provisions for:

- Mental health services required per NH RSA 135-C and in accordance with State regulations applicable to the State mental health system, including NH Administrative Rules He-M 401 Eligibility Determination and Individual Service Planning, He-M 403 Approval and Operation of Community Mental Health Programs, He-M 408 Clinical Records, and He-M 426 Community Mental Health Services; and
- Compliance with and funding for the Community Mental Health Agreement (CMHA)

Approval of these ten (10) contracts will allow the Department to continue to provide community mental health services for approximately 45,000 adults, children and families in New Hampshire. The Contractors will provide community mental health services as identified above and additional services such as Emergency Services, Individual and Group Psychotherapy, Targeted Case Management, Medication Services, Functional Support Services, and Evidence Based Practices including Illness Management and Recovery, Evidence Based Supported Employment, Trauma Focused Cognitive Behavioral Therapy, and Community Residential Services.

Community mental health services are designed to build resiliency, promote recovery within a person-centered approach, promote successful access to competitive employment, reduce inpatient hospital utilization, improve community tenure, and assist individuals and families in managing the symptoms of mental illness. These agreements include new provisions to ensure individuals experiencing a psychiatric emergency in a hospital emergency department setting receive mental health services to address their acute needs while waiting for admission to a designated receiving facility. The services are within the scope of those authorized under NH Administrative Rule He-M 426, are consistent with the goals of the NH Building Capacity for Transformation, Section 1115 Waiver, and focus significantly on care coordination and collaborative relationship building with the state's acute care hospitals.

Community Mental Health Services will be provided to Medicaid clients and non-Medicaid clients for related services, including Emergency Services to adults, children and families without insurance. The Contractors will seek reimbursement for Medicaid services through an agreement with the Managed Care contractors when a client is enrolled in managed care, through Medicaid fee-for-service when a client is enrolled as a fee-for-service client, and from third party insurance payers. The Contracts do not include funding for the Medicaid dollars as they are not paid for through these contracts. The Contracts include funding for the other non-Medicaid billable community mental health services, such as Adult and Children Assertive Community Treatment teams, Projects for Assistance in Transition from Homelessness, rental housing subsidies, and emergency services.



His Excellency, Governor Christopher T. Sununu  
and His Honorable Council

Page 3 of 3

Should Governor and Executive Council determine not to approve this Request, approximately 45,000 adults, children and families in the state may not receive community mental health services as required by NH RSA 135-C:13. Many of these individuals may experience a relapse of symptoms. They may seek costly services at hospital emergency departments due to the risk of harm to themselves or others and may be at significant risk without treatment or interventions. These individuals may also have increased contact with local law enforcement, county correctional programs and primary care physicians, none of which will have the services or supports available to provide assistance.

In conformance with RSA 135-C:7, performance standards have been included in this contract. Those standards include individual outcome measures and fiscal integrity measures. The effectiveness of services will be measured through the use of the Child and Adolescent Needs and Strengths Assessment and the Adult Needs and Strengths Assessment. The individual level outcomes tools are designed to measure improvement over time, inform the development of the treatment plan, and engage the individual and family in monitoring the effectiveness of services. In addition, follow-up in the community after discharge from New Hampshire Hospital will be measured.

The fiscal integrity measures include generally accepted performance standards to monitor the financial health of non-profit corporations on a monthly basis. Each contractor is required to provide a corrective action plan in the event of deviation from a standard. Failure to maintain fiscal integrity, or to make services available, could result in the termination of the contract and the selection of an alternate provider.

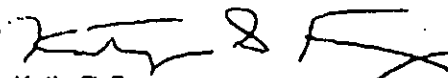
All residential and partial hospital programs are licensed/certified when required by State laws and regulations in order to provide for the life safety of the persons served in these programs. Copies of all applicable licenses/certifications are on file with the Department of Health and Human Services.

Area served: Statewide.

Source of funds: 15.51% Federal Funds from the US Department of Health and Human Services, Projects for Assistance in Transition from Homelessness, Balancing Incentive Program, Title IID: Preventative Health Money from the Administration for Community Living, and Substance Abuse Prevention and Treatment Block Grant, .14% Other Funds from Behavioral Health Services Information System, and 84.35% General Funds.

In the event that the Federal or Other Funds become no longer available, General Funds shall not be requested to support these programs.

Respectfully submitted



Katja S. Fox  
Director

Approved by:



Jeffrey A. Meyers  
Commissioner

**NH DHHS COMMUNITY MENTAL HEALTH CENTER CONTRACTS  
SFY 2018-2019 FINANCIAL DETAIL**

05-95-92-922010-4117, HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS DEPT OF, HHS:  
BEHAVIORAL HEALTH DIV, BUREAU OF MENTAL HEALTH SERVICES, CMH PROGRAM SUPPORT  
88.2% General Funds; 11.65% Federal Funds; .15% Other

CFDA # 93.778  
FAIN 1705NH5MAP  
Vendor # 177222

**Northern Human Services**

Fiscal Year	Class / Account	Class Title	Job Number	Amount
2018	102/500731	Contracts for Program Services	TBD	379,249
2019	102/500731	Contracts for Program Services	TBD	379,249
		Sub Total		758,498

**West Central Svcs, Inc., DBA West Behavioral Health**

Vendor # 177854

Fiscal Year	Class / Account	Class Title	Job Number	Amount
2018	102/500731	Contracts for Program Services	TBD	322,191
2019	102/500731	Contracts for Program Services	TBD	322,191
		Sub Total		644,382

**The Lakes Region Mental Health Center, Inc. DBA Genesis Behavioral Health**

Vendor # 154480

Fiscal Year	Class / Account	Class Title	Job Number	Amount
2018	102/500731	Contracts for Program Services	TBD	328,115
2019	102/500731	Contracts for Program Services	TBD	328,115
		Sub Total		656,230

**Riverbend Community Mental Health, Inc.**

Vendor # 177192

Fiscal Year	Class / Account	Class Title	Job Number	Amount
2018	102/500731	Contracts for Program Services	TBD	381,653
2019	102/500731	Contracts for Program Services	TBD	381,653
		Sub Total		763,306

**Monadnock Family Services**

Vendor # 177510

Fiscal Year	Class / Account	Class Title	Job Number	Amount
2018	102/500731	Contracts for Program Services	TBD	357,590
2019	102/500731	Contracts for Program Services	TBD	357,590
		Sub Total		715,180

**Community Council of Nashua, NH DBA Greater Nashua Mental Health Center at**

Vendor # 154112

Fiscal Year	Class / Account	Class Title	Job Number	Amount
2018	102/500731	Contracts for Program Services	TBD	1,153,799
2019	102/500731	Contracts for Program Services	TBD	1,183,799
		Sub Total		2,367,598

**The Mental Health Center of Greater Manchester, Inc.**

Vendor # 177184

Fiscal Year	Class / Account	Class Title	Job Number	Amount
2018	102/500731	Contracts for Program Services	TBD	1,646,829
2019	102/500731	Contracts for Program Services	TBD	1,646,829
		Sub Total		3,293,658

**Seacoast Mental Health Center, Inc.**

Vendor # 174089

Fiscal Year	Class / Account	Class Title	Job Number	Amount
2018	102/500731	Contracts for Program Services	TBD	746,765
2019	102/500731	Contracts for Program Services	TBD	746,765
		Sub Total		1,493,530

**NH DHHS COMMUNITY MENTAL HEALTH CENTER CONTRACTS  
SFY 2018-2019 FINANCIAL DETAIL**

**Behavioral Health & Developmental Services of Stratford County, Inc. DBA Community Vendor # 177278**

Fiscal Year	Class / Account	Class Title	Job Number	Amount
2018	102/500731	Contracts for Program Services	TBD	313,543
2019	102/500731	Contracts for Program Services	TBD	313,543
		Sub Total		627,086

**The Mental Health Center for Southern New Hampshire DBA CLM Center for Life Vendor # 174116**

Fiscal Year	Class / Account	Class Title	Job Number	Amount
2018	102/500731	Contracts for Program Services	TBD	350,791
2019	102/500731	Contracts for Program Services	TBD	350,791
		Sub Total		701,582
		SUB TOTAL		12,021,050

05-85-92-922010-4121-102-500731, HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS DEPT OF, HHS: BEHAVIORAL HEALTH DIV, BUREAU OF MENTAL HEALTH SERVICES, MENTAL HEALTH DATA COLLECTION  
100% Federal Funds

CFDA # N/A  
FAIN N/A

**Northern Human Services Vendor # 177222**

Fiscal Year	Class / Account	Class Title	Job Number	Amount
2018	102/500731	Contracts for Program Services	92204121	5,000
2019	102/500731	Contracts for Program Services	92204121	5,000
		Sub Total		10,000

**West Central Svcs, Inc., DBA West Behavioral Health Vendor # 177654**

Fiscal Year	Class / Account	Class Title	Job Number	Amount
2018	102/500731	Contracts for Program Services	92204121	5,000
2018	102/500731	Contracts for Program Services	92204121	5,000
		Sub Total		10,000

**The Lakes Region Mental Health Center, Inc. DBA Genesis Behavioral Health Vendor # 154480**

Fiscal Year	Class / Account	Class Title	Job Number	Amount
2018	102/500731	Contracts for Program Services	92204121	5,000
2019	102/500731	Contracts for Program Services	92204121	5,000
		Sub Total		10,000

**Riverbend Community Mental Health, Inc. Vendor # 177192**

Fiscal Year	Class / Account	Class Title	Job Number	Amount
2018	102/500731	Contracts for Program Services	92204121	5,000
2019	102/500731	Contracts for Program Services	92204121	5,000
		Sub Total		10,000

**Monadnock Family Services Vendor # 177510**

Fiscal Year	Class / Account	Class Title	Job Number	Amount
2018	102/500731	Contracts for Program Services	92204121	5,000
2019	102/500731	Contracts for Program Services	92204121	5,000
		Sub Total		10,000

**Community Council of Nashua, NH DBA Greater Nashua Mental Health Center at Vendor # 154112**

Fiscal Year	Class / Account	Class Title	Job Number	Amount
2018	102/500731	Contracts for Program Services	92204121	5,000
2019	102/500731	Contracts for Program Services	92204121	5,000
		Sub Total		10,000

**NH DHHS COMMUNITY MENTAL HEALTH CENTER CONTRACTS  
SFY 2018-2019 FINANCIAL DETAIL**

The Mental Health Center of Greater Manchester, Inc.				Vendor # 177184
Fiscal Year	Class / Account	Class Title	Job Number	Amount
2018	102/500731	Contracts for Program Services	92204121	5,000
2019	102/500731	Contracts for Program Services	92204121	5,000
Sub Total				10,000

Seacoast Mental Health Center, Inc.				Vendor # 174089
Fiscal Year	Class / Account	Class Title	Job Number	Amount
2018	102/500731	Contracts for Program Services	92204121	5,000
2019	102/500731	Contracts for Program Services	92204121	5,000
Sub Total				10,000

Behavioral Health & Developmental Services of Strafford County, Inc. DBA Community				Vendor # 177278
Fiscal Year	Class / Account	Class Title	Job Number	Amount
2018	102/500731	Contracts for Program Services	92204121	5,000
2019	102/500731	Contracts for Program Services	92204121	5,000
Sub Total				10,000

The Mental Health Center for Southern New Hampshire DBA CLM Center for Life				Vendor # 17411G
Fiscal Year	Class / Account	Class Title	Job Number	Amount
2018	102/500731	Contracts for Program Services	92204121	5,000
2019	102/500731	Contracts for Program Services	92204121	5,000
Sub Total				10,000
SUB TOTAL				100,000

**NH DHHS COMMUNITY MENTAL HEALTH CENTER CONTRACTS  
SFY 2018-2019 FINANCIAL DETAIL**

05-95-92-921010-2053-102-500731, HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS DEPT OF, HMS: BEHAVIORAL HEALTH DIV ,BUR FOR CHILDRENS BEHAVRL HLTH, SYSTEM OF CARE  
100% General Funds

CFDA # N/A  
FAIN N/A  
Vendor # 177222

**Northern Human Services**

Fiscal Year	Class / Account	Class Title	Job Number	Amount
2018	102/500731	Contracts for Program Services	92102053	4,000
2019	102/500731	Contracts for Program Services	92102053	-
Sub Total				4,000

**West Central Svcs, Inc., DBA West Behavioral Health**

Vendor # 177854

Fiscal Year	Class / Account	Class Title	Job Number	Amount
2018	102/500731	Contracts for Program Services	92102053	-
2019	102/500731	Contracts for Program Services	92102053	4,000
Sub Total				4,000

**The Lakes Region Mental Health Center, Inc. DBA Genesis Behavioral Health**

Vendor # 154480

Fiscal Year	Class / Account	Class Title	Job Number	Amount
2018	102/500731	Contracts for Program Services	92102053	-
2019	102/500731	Contracts for Program Services	92102053	4,000
Sub Total				4,000

**Riverbend Community Mental Health, Inc.**

Vendor # 177192

Fiscal Year	Class / Account	Class Title	Job Number	Amount
2018	102/500731	Contracts for Program Services	92102053	-
2019	102/500731	Contracts for Program Services	92102053	4,000
Sub Total				4,000

**Monadnock Family Services**

Vendor # 177510

Fiscal Year	Class / Account	Class Title	Job Number	Amount
2018	102/500731	Contracts for Program Services	92102053	-
2019	102/500731	Contracts for Program Services	92102053	4,000
Sub Total				4,000

**The Mental Health Center of Greater Manchester, Inc.**

Vendor # 177184

Fiscal Year	Class / Account	Class Title	Job Number	Amount
2018	102/500731	Contracts for Program Services	92102053	4,000
2019	102/500731	Contracts for Program Services	92102053	-
Sub Total				4,000

**Seacoast Mental Health Center, Inc.**

Vendor # 174089

Fiscal Year	Class / Account	Class Title	Job Number	Amount
2018	102/500731	Contracts for Program Services	92102053	4,000
2019	102/500731	Contracts for Program Services	92102053	-
Sub Total				4,000

**Behavioral Health & Developmental Services of Strafford County, Inc. DBA Community**

Vendor # 177278

Fiscal Year	Class / Account	Class Title	Job Number	Amount
2018	102/500731	Contracts for Program Services	92102053	-
2019	102/500731	Contracts for Program Services	92102053	4,000
Sub Total				4,000

**NH DHHS COMMUNITY MENTAL HEALTH CENTER CONTRACTS  
SFY 2018-2019 FINANCIAL DETAIL**

The Mental Health Center for Southern New Hampshire DBA CLM Center for Life Vendor # 174116

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget
2018	102/500731	Contracts for Program Services	92102053	4,000
2019	102/500731	Contracts for Program Services	92102053	
		Sub Total		4,000
		<b>SUB TOTAL</b>		<b>36,000</b>

05-95-42-421010-2958, HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS DEPT OF, HHS:  
HUMAN SERVICES DIV, CHILD PROTECTION, CHILD - FAMILY SERVICES  
100% General Funds

CFDA # N/A  
FAIN N/A

Northern Human Services

Vendor # 177222

Fiscal Year	Class / Account	Class Title	Job Number	Amount
2018	550/500398	Contracts for Program Services	42105824	5,310
2019	550/500398	Contracts for Program Services	42105824	5,310
		Sub Total		10,620

West Central Svcs, Inc., DBA West Behavioral Health

Vendor # 177654

Fiscal Year	Class / Account	Class Title	Job Number	Amount
2018	550/500398	Contracts for Program Services	42105824	1,770
2019	550/500398	Contracts for Program Services	42105824	1,770
		Sub Total		3,540

The Lakes Region Mental Health Center, Inc. DBA Genesis Behavioral Health

Vendor # 154480

Fiscal Year	Class / Account	Class Title	Job Number	Amount
2018	550/500398	Contracts for Program Services	42105824	1,770
2019	550/500398	Contracts for Program Services	42105824	1,770
		Sub Total		3,540

Riverbend Community Mental Health, Inc.

Vendor # 177192

Fiscal Year	Class / Account	Class Title	Job Number	Amount
2018	550/500398	Contracts for Program Services	42105824	1,770
2019	550/500398	Contracts for Program Services	42105824	1,770
		Sub Total		3,540

Monadnock Family Services

Vendor # 177510

Fiscal Year	Class / Account	Class Title	Job Number	Amount
2018	550/500398	Contracts for Program Services	42105824	1,770
2019	550/500398	Contracts for Program Services	42105824	1,770
		Sub Total		3,540

Community Council of Nashua, NH DBA Greater Nashua Mental Health Center al

Vendor # 154112

Fiscal Year	Class / Account	Class Title	Job Number	Amount
2018	550/500398	Contracts for Program Services	42105824	1,770
2019	550/500398	Contracts for Program Services	42105824	1,770
		Sub Total		3,540

The Mental Health Center of Greater Manchester, Inc.

Vendor # 177184

Fiscal Year	Class / Account	Class Title	Job Number	Amount
2018	550/500398	Contracts for Program Services	42105824	3,540
2018	550/500398	Contracts for Program Services	42105824	3,540
		Sub Total		7,080

**NH DHHS COMMUNITY MENTAL HEALTH CENTER CONTRACTS  
SFY 2018-2019 FINANCIAL DETAIL**

**Seacoast Mental Health Center, Inc. Vendor # 174089**

Fiscal Year	Class / Account	Class Title	Job Number	Amount
2018	550/500398	Contracts for Program Services	42105824	1,770
2019	550/500398	Contracts for Program Services	42105824	1,770
Sub Total				3,540

**Behavioral Health & Developmental Services of Stratford County, Inc. DBA Community Vendor # 177278**

Fiscal Year	Class / Account	Class Title	Job Number	Amount
2018	550/500398	Contracts for Program Services	42105824	1,770
2019	550/500398	Contracts for Program Services	42105824	1,770
Sub Total				3,540

**The Mental Health Center for Southern New Hampshire DBA CLM Center for Life Vendor # 174116**

Fiscal Year	Class / Account	Class Title	Job Number	Amount
2018	550/500398	Contracts for Program Services	42105824	1,770
2019	550/500398	Contracts for Program Services	42105824	1,770
Sub Total				3,540
SUB TOTAL				46,020

05-95-42-423010-7926, HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS DEPT OF, HHS:  
HUMAN SERVICES DIV, HOMELESS & HOUSING, PATH GRANT  
100% Federal Funds

CFDA # 93.150  
FAIN SM016030-14

**Riverbend Community Mental Health, Inc. Vendor # 177192**

Fiscal Year	Class / Account	Class Title	Job Number	Amount
2018	102/500731	Contracts for Program Services	42307150	38,250
2019	102/500731	Contracts for Program Services	42307150	38,250
Sub Total				72,500

**Monadnock Family Services Vendor # 177510**

Fiscal Year	Class / Account	Class Title	Job Number	Amount
2018	102/500731	Contracts for Program Services	42307150	37,000
2019	102/500731	Contracts for Program Services	42307150	37,000
Sub Total				74,000

**Community Council of Nashua, NH DBA Greater Nashua Mental Health Center at Vendor # 154112**

Fiscal Year	Class / Account	Class Title	Job Number	Amount
2018	102/500731	Contracts for Program Services	42307150	40,300
2019	102/500731	Contracts for Program Services	42307150	40,300
Sub Total				80,600

**The Mental Health Center of Greater Manchester, Inc. Vendor # 177184**

Fiscal Year	Class / Account	Class Title	Job Number	Amount
2018	102/500731	Contracts for Program Services	42307150	40,121
2019	102/500731	Contracts for Program Services	42307150	40,121
Sub Total				80,242

**NH DHHS COMMUNITY MENTAL HEALTH CENTER CONTRACTS  
SFY 2018-2019 FINANCIAL DETAIL**

Seacoast Mental Health Center, Inc. Vendor # 174089

Fiscal Year	Class / Account	Class Title	Job Number	Amount
2018	102/500731	Contracts for Program Services	42307150	25,000
2019	102/500731	Contracts for Program Services	42307150	25,000
Sub Total				50,000

The Mental Health Center for Southern New Hampshire DBA CLM.Center for Life Vendor # 174116

Fiscal Year	Class / Account	Class Title	Job Number	Amount
2018	102/500731	Contracts for Program Services	42307150	29,500
2019	102/500731	Contracts for Program Services	42307150	29,500
Sub Total				59,000
SUB TOTAL				416,342

05-95-92-920510-3380, HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS DEPT OF, HHS:  
 BEHAVIORAL HEALTH DIV, BUREAU OF DRUG & ALCOHOL SVCS, PREVENTION SERVICES  
 2% General Funds, 98% Federal Funds CFDA # 93.959  
FAIN T1010035

Seacoast Mental Health Center, Inc. Vendor # 174089

Fiscal Year	Class / Account	Class Title	Job Number	Amount
2018	102/500731	Contracts for Program Services	92056502	70,000
2019	102/500731	Contracts for Program Services	92056502	70,000
SUB TOTAL				140,000

05-95-48-481010-8917 HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS DEPT OF, HHS:  
 ELDERLY & ADULT SVCS DIV, GRANTS TO LOCALS, HEALTH PROMOTION CONTRACTS  
 100% Federal Funds CFDA # 93.043  
FAIN 17AANHT3PH

Seacoast Mental Health Center, Inc. Vendor # 174089

Fiscal Year	Class / Account	Class Title	Job Number	Amount
2018	102/500731	Contracts for Program Services	48108462	35,000
2019	102/500731	Contracts for Program Services	48108462	35,000
SUB TOTAL				70,000
TOTAL				12,829,412