



# State of New Hampshire

JUL 30 2019 PM 3:53 DAS

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DEPARTMENT OF ADMINISTRATIVE SERVICES  
OFFICE OF THE COMMISSIONER  
25 Capitol Street – Room 120  
Concord, New Hampshire 03301

Charles M. Arlinghaus  
Commissioner  
(603) 271-3201

Joseph B. Bouchard  
Assistant Commissioner  
(603) 271-3204

July 31, 2019

His Excellency, Governor Christopher T. Sununu  
and the Honorable Council  
State House  
Concord, New Hampshire 03301

### REQUESTED ACTION

(I) Authorize the Commissioner of the Department of Administrative Services to make transfers from the Salary Adjustment Fund to agency permanent personnel salary accounts after approval by the Director of the Division of Personnel, as authorized under RSA 99:4 during the period of August 14, 2019 to July 17, 2020 (anticipated extended year end closing date) for transfers related to fiscal year 2020 and to report transfers made as soon as practical after each quarter or the year end closing date.

(II) Authorize the Commissioner of the Department of Administrative Services to make transfers from the Benefit Adjustment Fund to agency benefit accounts, as authorized under RSA 9:17C during the period of August 14, 2019 to July 17, 2020 (anticipated extended year end closing date) for transfers related to fiscal year 2020 and to report transfers made as soon as practical after each quarter or the year end closing date.

### EXPLANATION

RSA 99:4 provides for the Department of Administrative Services to quarterly transfer excess appropriations from agency permanent personnel salary accounts to the Salary Adjustment Account. The Salary Adjustment Account is then available for transfer to departments whose accounts are deficient for permanent personnel. The Benefit Adjustment Account operates in a similar manner under RSA 9:17-c, and is used to fund agencies, which do not have sufficient funds to pay for the normal benefits. This Authority to transact for the period is requested in advance because a rapid approval process is necessary to prevent accounts from exceeding their appropriation balance.

Transfers transacted under authority granted are reported in arrears. Attached are all salary and benefits transfers related to the period April 1 – June 30, 2019 and transacted through the year end closing date of July 19, 2019. There were no transfers prior to April 1, 2019.

Respectfully submitted,

Charles M. Arlinghaus  
Commissioner

CMA/tmh  
Attachments



CHRISTOPHER T. SUNUNU  
GOVERNOR

STATE OF NEW HAMPSHIRE  
OFFICE OF STRATEGIC INITIATIVES

107 Pleasant Street, Johnson Hall  
Concord, NH 03301-3834  
Telephone: (603) 271-2155  
Fax: (603) 271-2615

APR 16 '19 AM 10:28 DAS

DIVISION OF PLANNING  
DIVISION OF ENERGY  
www.nh.gov/osi

April 15, 2019

His Excellency, Governor Christopher T. Sununu  
and the Honorable Council  
State House  
Concord, New Hampshire 03301

**REQUESTED ACTION**

The Office of Strategic Initiatives (OSI) respectfully requests that the following transfer be made pursuant to RSA 9:17-c (Employee Benefit Adjustment Fund).

From: Employee Benefit Adjustment Fund	\$11,000.00
To: 01-02-02-024010-65700000-060-500602 Health Insurance Benefits	\$11,000.00

**EXPLANATION**

The requested transfer is to fund benefits through the end of FY 2019. Fund amounts from OSI transferred to the Benefit Adjustment Fund from AU 64000000 during FY 2019 represent sufficient amounts to support this request.

Respectfully submitted,

Jared Chicoine  
Director

JUN05'19 AM11:45 DAS

*DR Smith*

Nina Gardner, Chair  
Hon. James E. Duggan, Vice Chair  
Hon. James P. Bassett  
Rep. Paul Berch  
Stephanie Bray, Esq.  
Gina Belmont, Esq.  
Kimberley Casey  
John E. Durkin, Esq.  
Karen A. Gorham, Esq.  
Sen. Martha Hennessey  
Christopher M. Keating, Esq.

THE STATE OF NEW HAMPSHIRE  
JUDICIAL COUNCIL  
www.nh.gov/judicialcouncil



Sarah T. Blodgett, Executive Director  
25 Capitol Street, Room 424  
Concord, New Hampshire 03301-6312

Hon. David D. King  
Steven D. Lubrano  
Gordon J. MacDonald, Esq.  
Brian J. X. Murphy, Esq.  
Hon. Tina Nadeau  
Edward D. Philpot, Esq.  
Stephen Reno  
Dino Scala  
Alan Seidman, Ed.D  
Phillip Utter, Esq.  
Daniel Will, Esq.

June 5, 2019

His Excellency, Governor Christopher T. Sununu  
And the Honorable Executive Council  
State House  
Concord, N.H. 03301

REQUESTED ACTION

Pursuant to RSA 99:4, the Salary Adjustment Fund, the Judicial Council requests a transfer from the Salary Adjustment Fund, general funds in the amount of \$4,978.10 as follows, to be effective upon Governor and Council approval.

From: Salary Adjustment Fund		\$4,978.10
To: 01-07-07-070010-10970000- <del>060</del> <sup>610</sup>	Judicial Council	\$4,978.10

EXPLANATION

The requested transfers are to fund salaries and benefits through the end of FY 2019. The shortfalls are due to the statewide increases to the increment steps.  
Thank you for your consideration.

Respectfully Submitted,

*Sarah T. Blodgett*  
Sarah T. Blodgett  
Executive Director

*Harriet A. Rusch* DOT



# State of New Hampshire

DEPARTMENT OF ADMINISTRATIVE SERVICES  
25 Capitol Street - Room 120  
Concord, New Hampshire 03301  
[Office@das.nh.gov](mailto:Office@das.nh.gov)

M.C.  
J.B.B.  
T.M.A.

Charles M. Arlinghaus  
Commissioner  
(603) 271-3201

Joseph B. Bouchard  
Assistant Commissioner  
(603) 271-3204

Catherine A. Keane  
Deputy Commissioner  
(603) 271-2059

June 24, 2019

His Excellency, Governor Christopher T. Sununu  
and the Honorable Council  
State House  
Concord, NH 03301

### REQUESTED ACTION

Pursuant to RSA 99:4, The Salary Adjustment Account, authorize the Commissioner of the Department of Administrative Services to transfer \$108,945.00 in general funds from the Salary Adjustment Account to the Department of Administrative Services divisions listed below effective the date of Governor and Council for the State Fiscal Year ending June 30, 2019. **100% General Funds**

<u>Accounting Unit</u>	<u>Account Number</u>	<u>Amount</u>
Commissioners Office	01-14-14-140010-10420000-010-500100	\$59
Budget Office	01-14-14-140010-13500000-010-500100	\$18,475
Bureau of Accounting	01-14-14-140510-13100000-010-500100	\$11,939
Bur of Employee Relations	01-14-14-141010-14420000-010-500100	\$13,737
Plant-Property Administration	01-14-14-141510-14400000-010-500100	\$31,390
Graphic Services Admin	01-14-14-141710-51200000-010-500100	\$14,653
Budget Office	01-14-14-140010-13500000-011-500126	\$3,833
Project Mgmt, Innovation	01-14-14-140010-41020000-011-500128	\$12,313
Bur of Employee Relations	01-14-14-141010-14420000-011-501096	\$2,356
Financial Reporting	01-14-14-140510-13300000-011-500126	\$190
<b>TOTAL</b>		<b>\$108,945</b>

### EXPLANATION

The above requested transfers are to cover shortfalls in salary classes through the end of Fiscal Year 2019. The shortfalls in the above accounts resulted from incumbents being paid at a higher pay grade than the budgeted rate, as well as unforeseen expenses associated with retirement payments.

Fund amounts from the Department transferred to the Salary Adjustment Funds during fiscal year 2019, as well as balances available at year-end represents sufficient amounts to support this request.

Respectfully submitted,

Charles M. Arlinghaus  
Commissioner



# State of New Hampshire

DEPARTMENT OF ADMINISTRATIVE SERVICES  
25 Capitol Street - Room 120  
Concord, New Hampshire 03301  
[Office@das.nh.gov](mailto:Office@das.nh.gov)

*MJC*  
*Yan*  
*2/11/19*

Charles M. Arlinghaus  
Commissioner  
(603) 271-3201

Joseph B. Bouchard  
Assistant Commissioner  
(603) 271-3204

Catherine A. Keane  
Deputy Commissioner  
(603) 271-2059

June 24, 2019

His Excellency, Governor Christopher T. Sununu  
and the Honorable Council  
State House  
Concord, NH 03301

### REQUESTED ACTION

Pursuant to RSA 9:17-c, Employee Benefit Adjustment Account, authorize the Commissioner of the Department of Administrative Services to transfer \$146,339.00 in general funds from the Benefit Adjustment Account to the Department of Administrative Services divisions listed below effective the date of Governor and Council for State Fiscal Year ending June 30, 2019. **100% General Funds**

<u>Accounting Unit</u>	<u>Account Number</u>	<u>Amount</u>
Office of the Child Advocate	01-14-14-140010-25560000-060-500602	\$ 9,117
Office of Cost Containment	01-14-14-140010-86230000-060-500602	\$34,288
Project Mgt, Innov, Op Analy	01-14-14-140010-41020000-060-500602	\$65,505
Bur of Employee Relations	01-14-14-141010-14420000-060-500602	\$24,763
Bur of Planning - Mgmt	01-14-14-141510-14110000-060-500602	\$12,666
		<b>\$146,339</b>

### EXPLANATION

The above requested transfers are to cover shortfalls in the benefit classes through the end of Fiscal Year 2019. The shortfalls in the above accounts are due to changes in employee healthcare coverage from single plan to family plan, and the budgeted benefits being insufficient for the step and health plan for employees.

Fund amounts from the Department transferred to the Benefit Adjustment Funds during fiscal year 2019, as well as balances available at year-end represents sufficient amounts to support this request.

Respectfully submitted,

Charles M. Arlinghaus  
Commissioner

*JOR*  
*Yass*  
*TMH*

New Hampshire  
Department of Agriculture,  
Markets & Food

June 25, 2019

Shawn N. Jasper, Commissioner

His Excellency, Governor Christopher T. Sununu  
and the Honorable Council  
State House  
Concord, New Hampshire 03301

**REQUESTED ACTION**

The Department of Agriculture, Markets & Food (NHDAMF) respectfully requests authorization for the following transfer be authorized in the amount of \$1,993 from the Salary Adjustment Fund, pursuant to NH RSA 99:4, to cover appropriation shortfalls for FY 2019, as follows:

<u>Account Description</u>	<u>Account Number</u>	<u>Amount</u>
Apiary Inspections	010-018-2147-010	\$ 584
Agricultural Development	010-018-2810-010	<u>1,409</u>
Salary Adjustment Account		\$1,993

**EXPLANATION**

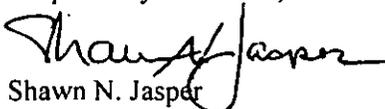
NHDAMF has reviewed all salary accounts and this shortage caused by staff raises, step increases, etc.

The above noted transfer will be offset by \$76,138.22 in salary appropriations expected to lapse at the end of the fiscal year, as outlined below:

<u>Account Description</u>	<u>Account Number</u>	<u>Amount</u>
Office of Commissioner	010-018-2500-010	\$ 5,425.15
Office of Commissioner	010-018-2500-011	3,528.32
Weights & Measures	010-018-2133-010	44,614.18
Regulatory Services	010-018-2600-010	3,260.46
Animal Industry	010-018-2700-010	1,324.48
Animal Industry	010-018-2700-011	9,072.06
Board of Veterinary Medicine	010-018-2948-010	1.62
Pesticide Control	010-018-2137-010	5,840.65
Plant Industry	010-018-2135-010	841.70
Agricultural Development	010-018-2810-011	<u>2,229.60</u>
Salary Adjustment Account		\$76,138.22

Your approval of the transfer will insure that the Department meets its obligations to its employees. Thank you for your consideration.

Respectfully submitted,

  
Shawn N. Jasper  
Commissioner

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# New Hampshire

Department of Agriculture,  
Markets & Food

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June 25, 2019

Shawn N. Jasper, Commissioner

His Excellency, Governor Christopher T. Sununu  
and the Honorable Council  
State House  
Concord, New Hampshire 03301

Dear Governor Sununu and Honorable Council:

### REQUESTED ACTION

The Department of Agriculture, Markets & Food (NHDAMF) respectfully requests authorization for the following transfer be authorized in the amount of \$158 from the Benefit Adjustment Fund, pursuant to NH RSA 9:17-c, to cover appropriation shortfalls for FY 2019, as follows:

<u>Account Description</u>	<u>Account Number</u>	<u>Amount</u>
Apiary Inspections	010-018-2147-060	\$158
Benefit Adjustment Account		\$158

### EXPLANATION

NHDAMF has reviewed all benefits accounts and found this shortage was caused by a medical & dental benefit plans change.

The above noted transfer will be offset by \$69,663.05 in benefit appropriations expected to lapse at the end of the fiscal year, as outlined below:

<u>Account Description</u>	<u>Account Number</u>	<u>Amount</u>
Office of Commissioner	010-018-2500-060	\$ 9,405.41
Weights & Measures	010-018-2133-060	27,008.97
Regulatory Services	010-018-2600-060	7,945.78
Animal Industry	010-018-2700-060	10,310.63
Board of Vet Medicine	010-018-2948-060	606.60
Pesticide Control	010-018-2137-060	5,076.28
Plant Industry	010-018-2135-060	5,750.28
Agricultural Development	010-018-2810-060	3,559.10
Benefit Adjustment Account		\$69,663.05

Your approval of the transfer will insure that the Department meets its obligations to its employees. Thank you for your consideration.

Respectfully submitted,

Shawn N. Jasper  
Commissioner

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ATTORNEY GENERAL MAY 20 19 AM 10:27 DAS  
DEPARTMENT OF JUSTICE

33 CAPITOL STREET  
CONCORD, NEW HAMPSHIRE 03301-6397

GORDON J. MACDONALD  
ATTORNEY GENERAL



JANE E. YOUNG  
DEPUTY ATTORNEY GENERAL

May 15, 2019

His Excellency, Governor Christopher T. Sununu  
and the Honorable Council  
State House  
Concord New Hampshire 03301

Your Excellency and Members of the Council:

**REQUESTED ACTION**

Pursuant to RSA 99:4, the Salary Adjustment Account, authorize the Commissioner, Department of Administrative Services to transfer \$72,200 in general funds to the Department of Justice, and further accept and expend the additional general funds in the following accounts:

<u>Description</u>	<u>Accounting Unit</u>	<u>Amount</u>
010-Regular Officers and Employees	02-20-20-200010-2601-010-500100	\$9,200
014-Salary Other Unclassified	02-20-20-200510-2610-014-500134	\$56,800
010-Salary Other Unclassified	02-20-20-200510-2614-010-500100	\$1,500
010-Regular Officers and Employees	02-20-20-200510-2616-010-500100	\$4,700
		<u>\$72,200</u>

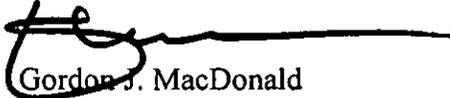
**EXPLANATION**

The above requested transfers are to cover the shortfall in salaries through the end of fiscal year 2019. The shortfall in salary for accounting unit 2601, Attorney General, is due to actual pay being higher than what was budgeted in class 010. The shortfall in salary for accounting unit 2610, Criminal Bureau, is due to investigators' starting salaries at higher than anticipated and step increases for these positions. The shortfall in salary for accounting unit 2614, Office of Chief Medical Examiner, is due to a reclassification in class 010. The shortfall for accounting unit 2616, Victim Witness, is due to hiring a candidate from another agency at a higher rate than budgeted for a general funded position in the unit. Funds are available in other payroll classes within the Department which will offset this request.

His Excellency, Governor Christopher T. Sununu  
and the Honorable Council  
May 15, 2019  
Page 2 of 2

Please let me know if you have any questions regarding this request. Your consideration is greatly appreciated.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Gordon J. MacDonald", written over a horizontal line.

Gordon J. MacDonald  
Attorney General

#2386288

MAY 20 '19 AM 10:27 DAS

*Sam*  
*TH*

**ATTORNEY GENERAL  
DEPARTMENT OF JUSTICE**

33 CAPITOL STREET  
CONCORD, NEW HAMPSHIRE 03301-6397

GORDON J. MACDONALD  
ATTORNEY GENERAL

JANE E. YOUNG  
DEPUTY ATTORNEY GENERAL



May 14, 2019

His Excellency, Governor Christopher T. Sununu  
and the Honorable Council  
State House  
Concord, New Hampshire 03301

Your Excellency and Members of the Council:

**REQUESTED ACTION**

Pursuant to RSA 9:17-c, the Benefit Adjustment Account, authorize the Commissioner, Department of Administrative Services to transfer \$14,500 in general funds to the Department of Justice, and further accept and expend the additional general funds in the following accounts:

<u>Description</u>	<u>Accounting Unit</u>	<u>Amount</u>
060-Benefits	02-20-20-200510-2616-060-500601	\$14,500

**EXPLANATION**

The above requested transfer is to cover the shortfall in benefits for the Victim Assistance accounting unit through the end of fiscal year 2019. The shortfall in benefits is attributed to benefit changes for a generally funded position in the unit. Funds are available in other benefit classes within the Department which will offset this request.

Please let me know if you have any questions regarding this request. Your consideration is greatly appreciated.

Respectfully submitted,

  
Gordon J. MacDonald  
Attorney General

#2386768



New Hampshire Department of  
**BUSINESS AND  
 ECONOMIC AFFAIRS**



June 26, 2019

His Excellency, Governor Christopher T. Sununu  
 and the Honorable Executive Council  
 State House  
 Concord, New Hampshire 03301

**REQUESTED ACTION**

In accordance with RSA 99:4, the Department of Business and Economic Affairs respectfully requests a transfer from the Salary Adjustment Fund in the total amount of \$44,698 as follows:

**From: Salary Adjustment Fund**

<b>To:</b>			
	10-2200-20070000-010	Administration - Support	\$ 9,951
	10-2200-20070000-011	Administration – Support	\$15,515
	10-2205-14480000-010	Economic Development Admin	\$ 9,936
	10-2205-14490000-010	Office of International Commerce	\$ 6,228
	10-2210-39010000-010	Bureau of Film/Digital Media	<u>\$ 3,068</u>
		<b>Total:</b>	<b>\$44,698</b>

**EXPLANATION**

A review of the Department's salary accounts indicates accounts with shortfalls.

**Administration-Support** – Class 10 over budget due to reclassification of position within the Business Office, and Class 11 over budget due to reassessment of Commissioner's position to a higher salary grade approved by the Joint Committee of Employee Reclassification in November 2017.

**Economic Development Admin** – Over budget due to open positions budgeted for biennium at lowest step with staff then hired at higher step.

**Office of International Commerce** – Over budget due to labor grade step increases not budgeted and benefits related.

**Bureau of Film/Digital Media** – When the Bureau transferred to BEA on July 1, 2018, legislation provided the position in the Bureau convert from an unclassified position (Class 11) to a classified position (Class 10). The classified position was loaded in the budget at the lowest step and at the one-person benefit plan rate. The previously unclassified incumbent moved into the new classified position at a higher salary level and benefits plan than was budgeted.

The above noted transfer will be partially offset by \$41,248 in salary appropriations expected to lapse at the end of the fiscal year as listed below:

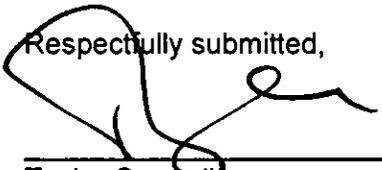
**Lapses**

**From:**

10-2205-14480000-011	Economic Development Admin	\$ 3,411
10-2210-20130000-010	Division of Travel – Tourism	\$20,728
10-2210-20130000-011	Division of Travel - Tourism	<u>\$17,109</u>
	Total	\$41,248

Approval of this transfer will insure that the Department meets its obligations to its employees. Thank you for your consideration.

Respectfully submitted,

  
\_\_\_\_\_  
Taylor Caswell  
Commissioner

*HC*



June 26, 2019

His Excellency, Governor Christopher T. Sununu  
and the Honorable Executive Council  
State House  
Concord, New Hampshire 03301

**REQUESTED ACTION**

In accordance with RSA 9-17-c, the Department of Business and Economic Affairs (BEA) respectfully requests a transfer from the Benefit Adjustment Fund in the total amount of \$18,749 as follows:

**From: Benefit Adjustment Fund**

<b>To:</b>			
	10-2205-14490000-060	Office of International Commerce	\$ 8,930
	10-2210-39010000-060	Bureau of Film/Digital Media	\$ <u>9,819</u>
		<b>Total:</b>	<b>\$18,749</b>

**EXPLANATION**

A review of the Department's benefit accounts indicates accounts with shortfalls.

**Office of International Commerce** – Over budget due to labor grade step increases not budgeted and benefits related.

**Bureau of Film/Digital Media** – When the Bureau transferred to BEA on July 1, 2018, legislation provided the position in the Bureau convert from an unclassified position (Class 11) to a classified position (Class 10). The classified position was loaded in the budget at the lowest step and at the one-person benefit plan rate. The previously unclassified incumbent moved into the new classified position at a higher salary level and benefits plan than was budgeted.

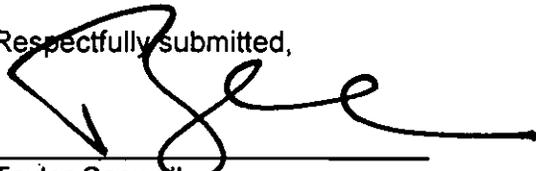
The above noted transfer will be offset by \$18,749 in benefits appropriations expected to lapse at the end of the fiscal year as listed below:

**Lapses**

<b>From:</b> 10-2200-20070000-060	Administration – Support	\$ 8,083
10-2205-14480000-060	Economic Development Admin	\$ 5,969
10-2210-20130000-060	Division of Travel – Tourism	<u>\$ 4,697</u>
	<b>Total</b>	<b>\$18,749</b>

Approval of this transfer will insure that the Department meets its obligations to its employees.  
Thank you for your consideration.

Respectfully submitted,

  
\_\_\_\_\_  
Taylor Caswell  
Commissioner

*(TC)*

MLE  


# State of New Hampshire

DEPARTMENT OF SAFETY  
OFFICE OF THE COMMISSIONER  
33 HAZEN DR. CONCORD, N.H. 03305  
603-271-2791

ROBERT L. QUINN  
COMMISSIONER OF SAFETY

May 20, 2019

His Excellency, Governor Christopher T. Sununu  
and the Honorable Council  
State House  
Concord, New Hampshire 03301

### Requested Action

Pursuant to RSA 99:4, Employee Salary Adjustment Fund, the Department of Safety requests to transfer General Funds in the amount of \$1,523.00 to cover a projected shortage in the Office of the Commissioner. Effective upon Governor and Council approval for State Fiscal Year 2019 ending June 30, 2019.

02-023-023-231015-23000000	Dept. of Safety – Office of the Commissioner – Office of the Commissioner	
010-500100		
Personal Services – Perm		\$1,523.00

### Explanation

This request is to cover a shortfall in salary costs through the end of SFY 2019 attributed to employee retirement payouts.

Respectfully submitted,

Robert L. Quinn  
Commissioner of Safety

JUN10'19 AM11:27 DAS

*mcc*  
*[Signature]*  
*[Signature]*



# State of New Hampshire

DEPARTMENT OF SAFETY  
OFFICE OF THE COMMISSIONER  
33 HAZEN DR. CONCORD, N.H. 03305  
603-271-2791

ROBERT L. QUINN  
COMMISSIONER OF SAFETY

May 20, 2019

His Excellency, Governor Christopher T. Sununu  
and the Honorable Council  
State House  
Concord, New Hampshire 03301

### Requested Action

Pursuant to RSA 99:4, Employee Salary Adjustment Fund, the Department of Safety requests to transfer Highway Funds in the amount of \$164.00 to cover a projected shortage in the Office of the Commissioner. Effective upon Governor and Council approval for State Fiscal Year 2019 ending June 30, 2019.

02-023-023-231015-23000000	Dept. of Safety – Office of the Commissioner – Office of the Commissioner	
010-500100		
Personal Services – Perm		\$164.00

### Explanation

This request is to cover a shortfall in salary costs through the end of SFY 2019 attributed to employee retirement payouts.

Respectfully submitted,

Robert L. Quinn  
Commissioner of Safety

MLC  
*[Handwritten initials]*



# State of New Hampshire

DEPARTMENT OF SAFETY  
OFFICE OF THE COMMISSIONER  
33 HAZEN DR. CONCORD, N.H. 03305  
603-271-2791

ROBERT L. QUINN  
COMMISSIONER OF SAFETY

May 20, 2019

His Excellency, Governor Christopher T. Sununu  
and the Honorable Council  
State House  
Concord, New Hampshire 03301

### Requested Action

Pursuant to RSA 99:4, Employee Salary Adjustment Fund, the Department of Safety requests to transfer Highway Funds in the amount of \$228.00 to cover a projected shortage in Division of Administration. Effective upon Governor and Council approval for State Fiscal Year 2019 ending June 30, 2019.

02-023-023-232015-23100000 Dept. of Safety – Division of Administration – Business Office  
012-500128  
Salary Unclassified \$228.00

### Explanation

This request is to cover a shortfall in salary costs through the end of SFY 2019 attributed to insufficient funds budgeted based on the salary and step of an incumbent.

Respectfully submitted,

Robert L. Quinn  
Commissioner of Safety

JUN10'19 AM11:27 DAS

muc  
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# State of New Hampshire

DEPARTMENT OF SAFETY  
OFFICE OF THE COMMISSIONER  
33 HAZEN DR. CONCORD, N.H. 03305  
603-271-2791

ROBERT L. QUINN  
COMMISSIONER OF SAFETY

May 20, 2019

His Excellency, Governor Christopher T. Sununu  
and the Honorable Council  
State House  
Concord, New Hampshire 03301

### Requested Action

Pursuant to RSA 99:4, Employee Salary Adjustment Fund, the Department of Safety requests to transfer General Funds in the amount of \$198.00 to cover a projected shortage in the Division of Administration. Effective upon Governor and Council approval for State Fiscal Year 2019 ending June 30, 2019.

02-023-023-232015-23100000 Dept. of Safety – Division of Administration – Business Office  
012-500128  
Salary Unclassified \$198.00

### Explanation

This request is to cover a shortfall in salary costs through the end of SFY 2019 attributed to insufficient funds budgeted based on the salary and step of an incumbent.

Respectfully submitted,

Robert L. Quinn  
Commissioner of Safety

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JUN10'19 AM11:29 OAS



# State of New Hampshire

DEPARTMENT OF SAFETY  
OFFICE OF THE COMMISSIONER  
33 HAZEN DR. CONCORD, N.H. 03305  
603-271-2791

ROBERT L. QUINN  
COMMISSIONER OF SAFETY

May 20, 2019

His Excellency, Governor Christopher T. Sununu  
and the Honorable Council  
State House  
Concord, New Hampshire 03301

**Requested Action**

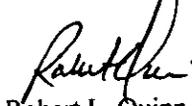
Pursuant to RSA 99:4, Employee Salary Adjustment Fund, the Department of Safety requests to transfer Highway Funds in the amount of \$9,023.00 to cover a projected shortage in Division of State Police. Effective upon Governor and Council approval for State Fiscal Year 2019 ending June 30, 2019.

02-023-023-234015-40100000 Dept. of Safety – Division of State Police – Enforcement  
010-500100  
Personal Services – Perm \$9,023.00

**Explanation**

This request is to cover a shortfall in salary costs through the end of SFY 2019 attributed to employee retirement payouts.

Respectfully submitted,

  
Robert L. Quinn  
Commissioner of Safety

MLC  
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T



# State of New Hampshire

DEPARTMENT OF SAFETY  
OFFICE OF THE COMMISSIONER  
33 HAZEN DR. CONCORD, N.H. 03305  
603-271-2791

ROBERT L. QUINN  
COMMISSIONER OF SAFETY

May 20, 2019

His Excellency, Governor Christopher T. Sununu  
and the Honorable Council  
State House  
Concord, New Hampshire 03301

### Requested Action

Pursuant to RSA 99:4, Employee Salary Adjustment Fund, the Department of Safety requests to transfer General Funds in the amount of \$36,477.00 to cover a projected shortage in Division of State Police. Effective upon Governor and Council approval for State Fiscal Year 2019 ending June 30, 2019.

02-023-023-234015-40100000 Dept. of Safety – Division of State Police – Enforcement  
010-500100  
Personal Services – Perm \$36,477.00

### Explanation

This request is to cover a shortfall in salary costs through the end of SFY 2019 attributed to employee retirement payouts.

Respectfully submitted,

Robert L. Quinn  
Commissioner of Safety

MLC  
*[Handwritten initials]*



# State of New Hampshire

DEPARTMENT OF SAFETY  
OFFICE OF THE COMMISSIONER  
33 HAZEN DR. CONCORD, N.H. 03305  
603-271-2791

ROBERT L. QUINN  
COMMISSIONER OF SAFETY

May 20, 2019

His Excellency, Governor Christopher T. Sununu  
and the Honorable Council  
State House  
Concord, New Hampshire 03301

### Requested Action

Pursuant to RSA 99:4, Employee Salary Adjustment Fund, the Department of Safety requests to transfer General Funds in the amount of \$2,261.00 to cover a projected shortage in Division of State Police. Effective upon Governor and Council approval for State Fiscal Year 2019 ending June 30, 2019.

02-023-023-234015-40030000 Dept. of Safety – Division of State Police – Traffic Bureau  
011-500126  
Salary Unclassified \$2,261.00

### Explanation

This request is to cover a shortfall in salary costs through the end of SFY 2019 attributed to insufficient funds budgeted based on the salary and step of an incumbent.

Respectfully submitted,

*[Handwritten signature of Robert L. Quinn]*  
Robert L. Quinn  
Commissioner of Safety

MLC  
KAP  
TMA



# State of New Hampshire

DEPARTMENT OF SAFETY  
OFFICE OF THE COMMISSIONER  
33 HAZEN DR. CONCORD, N.H. 03305  
603-271-2791

ROBERT L. QUINN  
COMMISSIONER OF SAFETY

May 20, 2019

His Excellency, Governor Christopher T. Sununu  
and the Honorable Council  
State House  
Concord, New Hampshire 03301

**Requested Action**

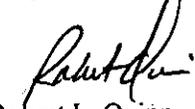
Pursuant to RSA 99:4, Employee Salary Adjustment Fund, the Department of Safety requests to transfer Highway Funds in the amount of \$1,185.00 to cover a projected shortage in Division of State Police. Effective upon Governor and Council approval for State Fiscal Year 2019 ending June 30, 2019.

02-023-023-234015-40030000 Dept. of Safety – Division of State Police – Traffic Bureau  
011-500126  
Salary Unclassified \$1,185.00

**Explanation**

This request is to cover a shortfall in salary costs through the end of SFY 2019 attributed to insufficient funds budgeted based on the salary and step of an incumbent.

Respectfully submitted,

  
Robert L. Quinn  
Commissioner of Safety

MLC  
KAM  
TMR



# State of New Hampshire

DEPARTMENT OF SAFETY  
OFFICE OF THE COMMISSIONER  
33 HAZEN DR. CONCORD, N.H. 03305  
603-271-2791

ROBERT L. QUINN  
COMMISSIONER OF SAFETY

May 20, 2019

His Excellency, Governor Christopher T. Sununu  
and the Honorable Council  
State House  
Concord, New Hampshire 03301

### Requested Action

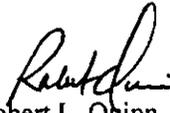
Pursuant to RSA 99:4, Employee Salary Adjustment Fund, the Department of Safety requests to transfer Turnpike Funds in the amount of \$1,454.00 to cover a projected shortage in Division of State Police. Effective upon Governor and Council approval for State Fiscal Year 2019 ending June 30, 2019.

02-023-023-234015-40030000 Dept. of Safety – Division of State Police – Traffic Bureau  
011-500126  
Salary Unclassified \$1,454.00

### Explanation

This request is to cover a shortfall in salary costs through the end of SFY 2019 attributed to insufficient funds budgeted based on the salary and step of an incumbent.

Respectfully submitted,

  
Robert L. Quinn  
Commissioner of Safety

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mc  
*(Handwritten initials and signature)*



State of New Hampshire  
DEPARTMENT OF SAFETY  
OFFICE OF THE COMMISSIONER  
33 HAZEN DR. CONCORD, N.H. 03305  
603-271-2791

ROBERT L. QUINN  
COMMISSIONER OF SAFETY

May 20, 2019

His Excellency, Christopher T. Sununu  
and the Honorable Council  
State House  
Concord, New Hampshire 03301

Requested Action

Pursuant to RSA 99:4, Employee Salary Adjustment Fund, the Department of Safety requests to transfer General Funds in the amount of \$4,455.00 to cover a projected shortage in Division of State Police. Effective upon Governor and Council approval for State Fiscal Year 2019 ending June 30, 2019.

02-023-023-234015-82410000 Dept. of Safety – Division of State Police – Toxicology Lab  
010-500100  
Personal Services – Perm \$4,455.00

Explanation

This request is to cover a shortfall in salary costs through the end of SFY 2019 attributed to insufficient funds budgeted based on the salary and step of an incumbent.

Respectfully submitted,

*(Handwritten signature)*  
Robert L. Quinn  
Commissioner of Safety



MLC  
*[Handwritten initials]*



# State of New Hampshire

DEPARTMENT OF SAFETY  
OFFICE OF THE COMMISSIONER  
33 HAZEN DR. CONCORD, N.H. 03305  
603-271-2791

ROBERT L. QUINN  
COMMISSIONER OF SAFETY

May 20, 2019

His Excellency, Governor Christopher T. Sununu  
and the Honorable Council  
State House  
Concord, New Hampshire 03301

### Requested Action

Pursuant to RSA 99:4, Employee Salary Adjustment Fund, the Department of Safety requests to transfer General Funds in the amount of \$1,176.00 to cover a projected shortage in the Division of Administration. Effective upon Governor and Council approval for State Fiscal Year 2019 ending June 30, 2019.

02-023-023-236010-27400000 Dept. of Safety – Homeland Sec – Emer Mgmt- Emergency Mgmt Admin  
012-500128  
Salary Unclassified \$1,176.00

### Explanation

This request is to cover a shortfall in salary costs through the end of SFY 2019 attributed to insufficient funds budgeted based on the salary and step of an incumbent.

Respectfully submitted,

Robert L. Quinn  
Commissioner of Safety

MLC  
JAW  
TMA



# State of New Hampshire

DEPARTMENT OF SAFETY  
OFFICE OF THE COMMISSIONER  
33 HAZEN DR. CONCORD, N.H. 03305  
603-271-2791

ROBERT L. QUINN  
COMMISSIONER OF SAFETY

May 20, 2019

His Excellency, Governor Christopher T. Sununu  
and the Honorable Council  
State House  
Concord, New Hampshire 03301

### Requested Action

Pursuant to RSA 9:17c, Employee Benefit Adjustment Fund, the Department of Safety requests to transfer General Funds in the amount of \$72.00 to cover a projected shortage in the Office of the Commissioner. Effective upon Governor and Council approval for State Fiscal Year 2019 ending June 30, 2019.

02-023-023-236010-27480000 Dept. of Safety – Homeland Sec – Emer Mgmt – Rim-C  
060-500602

Health Ins Benefit (Perm) \$72.00

### Explanation

This request is to cover a shortfall in benefit costs through the end of SFY 2019 attributed to insufficient funds budgeted based on the benefits of an incumbent.

Respectfully submitted,

Robert L. Quinn  
Commissioner of Safety



# State of New Hampshire

DEPARTMENT OF SAFETY  
OFFICE OF THE COMMISSIONER  
33 HAZEN DR. CONCORD, N.H. 03305  
603-271-2791

TA

MLC  
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ROBERT L. QUINN  
COMMISSIONER OF SAFETY

June 28, 2019

His Excellency, Governor Christopher T. Sununu  
and the Honorable Council  
State House  
Concord, New Hampshire 03301

### Requested Action

Pursuant to RSA 9:17c, Employee Benefit Adjustment Fund, the Department of Safety requests to transfer General Funds in the amount of \$1,400.00 to cover a projected shortage in the Division of State Police. Effective upon Governor and Council approval for State Fiscal Year 2019 ending June 30, 2019.

02-023-023-234015-23050000	Dept. of Safety – Division of State Police – Commercial Enforcement	
060-500602		
Health Ins Benefit (Perm)		\$1,400.00

### Explanation

This request is to cover a shortfall in benefit costs through the end of SFY 2019 attributed to insufficient funds budgeted based on the benefits of the incumbents.

Respectfully submitted,

Robert L. Quinn  
Commissioner of Safety

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# State of New Hampshire

DEPARTMENT OF SAFETY  
OFFICE OF THE COMMISSIONER  
33 HAZEN DR. CONCORD, N.H. 03305  
603-271-2791

ROBERT L. QUINN  
COMMISSIONER OF SAFETY

June 28, 2019

His Excellency, Governor Christopher T. Sununu  
and the Honorable Council  
State House  
Concord, New Hampshire 03301

### Requested Action

Pursuant to RSA 9:17c, Employee Benefit Adjustment Fund, the Department of Safety requests to transfer Highway Funds in the amount of \$3,600.00 to cover a projected shortage in the Division of State Police. Effective upon Governor and Council approval for State Fiscal Year 2019 ending June 30, 2019.

02-023-023-234015-23050000	Dept. of Safety – Division of State Police – Commercial Enforcement	
060-500602		
Health Ins Benefit (Perm)		\$3,600.00

### Explanation

This request is to cover a shortfall in benefit costs through the end of SFY 2019 attributed to insufficient funds budgeted based on the benefits of the incumbents.

Respectfully submitted,

Robert L. Quinn  
Commissioner of Safety



# State of New Hampshire

DEPARTMENT OF SAFETY  
OFFICE OF THE COMMISSIONER  
33 HAZEN DR. CONCORD, N.H. 03305  
603-271-2791

TA

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ROBERT L. QUINN  
COMMISSIONER OF SAFETY

July 2, 2019

His Excellency, Christopher T. Sununu  
and the Honorable Council  
State House  
Concord, New Hampshire 03301

### Requested Action

Pursuant to RSA 99:4, Employee Salary Adjustment Fund, the Department of Safety requests to transfer General Funds in the amount of \$405.00 to cover a projected shortage in Division of State Police. Effective upon Governor and Council approval for State Fiscal Year 2019 ending June 30, 2019.

02-023-023-234015-82410000 Dept. of Safety – Division of State Police – Toxicology Lab  
010-500100  
Personal Services – Perm \$405.00

### Explanation

This request is to cover a shortfall in salary costs through the end of SFY 2019 attributed to insufficient funds budgeted based on the salary and step increment of an incumbent.

Respectfully submitted,

Robert L. Quinn  
Commissioner of Safety



# State of New Hampshire

DEPARTMENT OF SAFETY  
OFFICE OF THE COMMISSIONER  
33 HAZEN DR. CONCORD, N.H. 03305  
603-271-2791

TA

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JAP  
TMT

ROBERT L. QUINN  
COMMISSIONER OF SAFETY

July 2, 2019

His Excellency, Christopher T. Sununu  
and the Honorable Council  
State House  
Concord, New Hampshire 03301

### Requested Action

Pursuant to RSA 99:4, Employee Salary Adjustment Fund, the Department of Safety requests to transfer Highway Funds in the amount of \$95.00 to cover a projected shortage in Division of State Police. Effective upon Governor and Council approval for State Fiscal Year 2019 ending June 30, 2019.

02-023-023-234015-82410000 Dept. of Safety – Division of State Police – Toxicology Lab  
010-500100  
Personal Services – Perm \$95.00

### Explanation

This request is to cover a shortfall in salary costs through the end of SFY 2019 attributed to insufficient funds budgeted based on the salary and step increment of an incumbent.

Respectfully submitted,

Robert L. Quinn  
Commissioner of Safety



# State of New Hampshire

DEPARTMENT OF SAFETY  
OFFICE OF THE COMMISSIONER  
33 HAZEN DR. CONCORD, N.H. 03305  
603-271-2791

TA

ROBERT L. QUINN  
COMMISSIONER OF SAFETY

June 28, 2019

His Excellency, Governor Christopher T. Sununu  
and the Honorable Council  
State House  
Concord, New Hampshire 03301

### Requested Action

Pursuant to RSA 99:4, Employee Salary Adjustment Fund, the Department of Safety requests to transfer Highway Funds in the amount of \$1,045.00 to cover a projected shortage in Division of State Police. Effective upon Governor and Council approval for State Fiscal Year 2019 ending June 30, 2019.

02-023-023-234015-40100000 Dept. of Safety – Division of State Police – Enforcement  
010-500100  
Personal Services – Perm \$1,045.00

### Explanation

This request is to cover a shortfall in salary costs through the end of SFY 2019 attributed to employee retirement payouts.

Respectfully submitted,

Robert L. Quinn  
Commissioner of Safety



# State of New Hampshire

DEPARTMENT OF SAFETY  
OFFICE OF THE COMMISSIONER  
33 HAZEN DR. CONCORD, N.H. 03305  
603-271-2791

TA

MJC  
TRM

ROBERT L. QUINN  
COMMISSIONER OF SAFETY

June 28, 2019

His Excellency, Governor Christopher T. Sununu  
and the Honorable Council  
State House  
Concord, New Hampshire 03301

### Requested Action

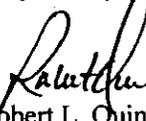
Pursuant to RSA 99:4, Employee Salary Adjustment Fund, the Department of Safety requests to transfer General Funds in the amount of \$4,455.00 to cover a projected shortage in Division of State Police. Effective upon Governor and Council approval for State Fiscal Year 2019 ending June 30, 2019.

02-023-023-234015-40100000 Dept. of Safety – Division of State Police – Enforcement  
010-500100  
Personal Services – Perm \$4,455.00

### Explanation

This request is to cover a shortfall in salary costs through the end of SFY 2019 attributed to employee retirement payouts.

Respectfully submitted,

  
Robert L. Quinn  
Commissioner of Safety



# State of New Hampshire

DEPARTMENT OF SAFETY  
OFFICE OF THE COMMISSIONER  
33 HAZEN DR. CONCORD, N.H. 03305  
603-271-2791

TA  
MLC  
TNY

ROBERT L. QUINN  
COMMISSIONER OF SAFETY

June 28, 2019

His Excellency, Governor Christopher T. Sununu  
and the Honorable Council  
State House  
Concord, New Hampshire 03301

### Requested Action

Pursuant to RSA 99:4, Employee Salary Adjustment Fund, the Department of Safety requests to transfer Turnpike Funds in the amount of \$11,989.00 to cover a projected shortage in Division of State Police. Effective upon Governor and Council approval for State Fiscal Year 2019 ending June 30, 2019.

02-023-023-234015-40030000 Dept. of Safety – Division of State Police – Traffic Bureau  
010-500100  
Personal Services – Perm \$11,989.00

### Explanation

This request is to cover a shortfall in salary costs through the end of SFY 2019 attributed to employee retirement payouts.

Respectfully submitted,

  
Robert L. Quinn  
Commissioner of Safety

TA

MLC  
[Signature]



# State of New Hampshire

DEPARTMENT OF SAFETY  
OFFICE OF THE COMMISSIONER  
33 HAZEN DR. CONCORD, N.H. 03305  
603-271-2791

ROBERT L. QUINN  
COMMISSIONER OF SAFETY

June 28, 2019

His Excellency, Governor Christopher T. Sununu  
and the Honorable Council  
State House  
Concord, New Hampshire 03301

### Requested Action

Pursuant to RSA 99:4, Employee Salary Adjustment Fund, the Department of Safety requests to transfer Highway Funds in the amount of \$9,778.00 to cover a projected shortage in Division of State Police. Effective upon Governor and Council approval for State Fiscal Year 2019 ending June 30, 2019.

02-023-023-234015-40030000 Dept. of Safety – Division of State Police – Traffic Bureau  
010-500100  
Personal Services – Perm \$9,778.00

### Explanation

This request is to cover a shortfall in salary costs through the end of SFY 2019 attributed to employee retirement payouts.

Respectfully submitted,

Robert L. Quinn  
Commissioner of Safety



# State of New Hampshire

DEPARTMENT OF SAFETY  
OFFICE OF THE COMMISSIONER  
33 HAZEN DR. CONCORD, N.H. 03305  
603-271-2791

TA

MIS  
[Signature]

ROBERT L. QUINN  
COMMISSIONER OF SAFETY

June 28, 2019

His Excellency, Governor Christopher T. Sununu  
and the Honorable Council  
State House  
Concord, New Hampshire 03301

### Requested Action

Pursuant to RSA 99:4, Employee Salary Adjustment Fund, the Department of Safety requests to transfer General Funds in the amount of \$18,233.00 to cover a projected shortage in Division of State Police. Effective upon Governor and Council approval for State Fiscal Year 2019 ending June 30, 2019.

02-023-023-234015-40030000 Dept. of Safety – Division of State Police – Traffic Bureau  
010-500100  
Personal Services – Perm \$18,233.00

### Explanation

This request is to cover a shortfall in salary costs through the end of SFY 2019 attributed to employee retirement payouts.

Respectfully submitted,

Robert L. Quinn  
Commissioner of Safety

TA  
MLC  
KAP  
CAMP



# State of New Hampshire

DEPARTMENT OF SAFETY  
OFFICE OF THE COMMISSIONER  
33 HAZEN DR. CONCORD, N.H. 03305  
603-271-2791

ROBERT L. QUINN  
COMMISSIONER OF SAFETY

June 28, 2019

His Excellency, Governor Christopher T. Sununu  
and the Honorable Council  
State House  
Concord, New Hampshire 03301

### Requested Action

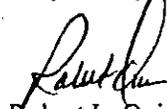
Pursuant to RSA 99:4, Employee Salary Adjustment Fund, the Department of Safety requests to transfer Highway Funds in the amount of \$13,320.00 to cover a projected shortage in the Division of State Police. Effective upon Governor and Council approval for State Fiscal Year 2019 ending June 30, 2019.

02-023-023-234015-23050000	Dept. of Safety – Division of State Police – Commercial Enforcement	
010-500100		
Personal Services – Perm		\$13,320.00

### Explanation

This request is to cover a shortfall in salary costs through the end of SFY 2019 attributed to employee retirement payouts.

Respectfully submitted,

  
Robert L. Quinn  
Commissioner of Safety



# State of New Hampshire

DEPARTMENT OF SAFETY  
OFFICE OF THE COMMISSIONER  
33 HAZEN DR. CONCORD, N.H. 03305  
603-271-2791

JUL 03 '19 PM 2:51 DAS  
TA

*R. Quinn*  
*mi*

ROBERT L. QUINN  
COMMISSIONER OF SAFETY

June 28, 2019

His Excellency, Governor Christopher T. Sununu  
and the Honorable Council  
State House  
Concord, New Hampshire 03301

### Requested Action

Pursuant to RSA 99:4, Employee Salary Adjustment Fund, the Department of Safety requests to transfer General Funds in the amount of \$5,180.00 to cover a projected shortage in the Division of State Police. Effective upon Governor and Council approval for State Fiscal Year 2019 ending June 30, 2019.

02-023-023-234015-23050000 Dept. of Safety – Division of State Police – Commercial Enforcement  
010-500100  
Personal Services – Perm \$5,180.00

### Explanation

This request is to cover a shortfall in salary costs through the end of SFY 2019 attributed to employee retirement payouts.

Respectfully submitted,

Robert L. Quinn  
Commissioner of Safety

*DLK  
THK*



# State of New Hampshire

DEPARTMENT OF SAFETY  
OFFICE OF THE COMMISSIONER  
33 HAZEN DR. CONCORD, N.H. 03305  
603-271-2791

ROBERT L. QUINN  
COMMISSIONER OF SAFETY

June 30, 2019

His Excellency, Governor Christopher T. Sununu  
and the Honorable Council  
State House  
Concord, New Hampshire 03301

### Requested Action

Pursuant to RSA 99:4, Employee Salary Adjustment Fund, the Department of Safety requests to transfer Highway Funds in the amount of \$95.00 to cover a projected shortage in Division of State Police. Effective upon Governor and Council approval for State Fiscal Year 2019 ending June 30, 2019.

02-023-023-234015-82410000 Dept. of Safety – Division of State Police – Toxicology Lab  
010-500100  
Personal Services – Perm \$95.00

### Explanation

This request is to cover a shortfall in salary costs through the end of SFY 2019 attributed to insufficient funds budgeted based on the salary and step of an incumbent.

Respectfully submitted,

Robert L. Quinn  
Commissioner of Safety

MLC  
KAM  
TMT



# State of New Hampshire

DEPARTMENT OF SAFETY  
OFFICE OF THE COMMISSIONER  
33 HAZEN DR. CONCORD, N.H. 03305  
603-271-2791

ROBERT L. QUINN  
COMMISSIONER OF SAFETY

June 30, 2019

His Excellency, Governor Christopher T. Sununu  
and the Honorable Council  
State House  
Concord, New Hampshire 03301

**Requested Action**

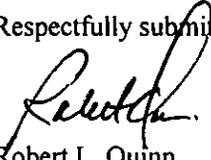
Pursuant to RSA 99:4, Employee Salary Adjustment Fund, the Department of Safety requests to transfer Highway Funds in the amount of \$41.00 to cover a projected shortage in the Office of the Commissioner. Effective upon Governor and Council approval for State Fiscal Year 2019 ending June 30, 2019.

02-023-023-231015-23000000 Dept. of Safety – Office of the Commissioner – Office of the Commissioner  
013-500131  
Personal Services Unclassified \$41.00

**Explanation**

This request is to cover a shortfall in salary costs through the end of SFY 2019 attributed to employee retirement payouts.

Respectfully submitted,

  
Robert L. Quinn  
Commissioner of Safety

MLC  
KAM  
INFO



# State of New Hampshire

DEPARTMENT OF SAFETY  
OFFICE OF THE COMMISSIONER  
33 HAZEN DR. CONCORD, N.H. 03305  
603-271-2791

ROBERT L. QUINN  
COMMISSIONER OF SAFETY

June 30, 2019

His Excellency, Governor Christopher T. Sununu  
and the Honorable Council  
State House  
Concord, New Hampshire 03301

### Requested Action

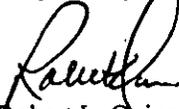
Pursuant to RSA 99:4, Employee Salary Adjustment Fund, the Department of Safety requests to transfer General Funds in the amount of \$381.00 to cover a projected shortage in the Office of the Commissioner. Effective upon Governor and Council approval for State Fiscal Year 2019 ending June 30, 2019.

02-023-023-231015-23000000 Dept. of Safety – Office of the Commissioner – Office of the Commissioner  
013-500131  
Personal Services Unclassified \$381.00

### Explanation

This request is to cover a shortfall in salary costs through the end of SFY 2019 attributed to employee retirement payouts.

Respectfully submitted,

  
Robert L. Quinn  
Commissioner of Safety



# State of New Hampshire

DEPARTMENT OF SAFETY  
OFFICE OF THE COMMISSIONER  
33 HAZEN DR. CONCORD, N.H. 03305  
603-271-2791

ROBERT L. QUINN  
COMMISSIONER OF SAFETY

June 30, 2019

His Excellency, Governor Christopher T. Sununu  
and the Honorable Council  
State House  
Concord, New Hampshire 03301

## Requested Action

Pursuant to RSA 99:4, Employee Salary Adjustment Fund, the Department of Safety requests to transfer General Funds in the amount of \$405.00 to cover a projected shortage in Division of State Police. Effective upon Governor and Council approval for State Fiscal Year 2019 ending June 30, 2019.

02-023-023-234015-82410000	Dept. of Safety – Division of State Police – Toxicology Lab	
010-500100		
Personal Services – Perm		\$405.00

## Explanation

This request is to cover a shortfall in salary costs through the end of SFY 2019 attributed to insufficient funds budgeted based on the salary and step of an incumbent.

Respectfully submitted,

Robert L. Quinn  
Commissioner of Safety



STATE OF NEW HAMPSHIRE  
DEPARTMENT OF NATURAL AND CULTURAL RESOURCES  
OFFICE OF THE COMMISSIONER

172 Pembroke Road Concord, New Hampshire 03301  
Phone: 271-2411 Fax: 271-2629

*JLR*  
*Yan*  
*TMH*

June 26, 2019

His Excellency, Governor Christopher T. Sununu  
and the Honorable Executive Council  
State House  
Concord, New Hampshire 03301

**REQUESTED ACTION**

In accordance with RSA 99:4, the Department of Natural and Cultural Resources requests a transfer from the Salary Adjustment Funds in the total amount of \$34,922 for salary appropriation shortfalls within the Department.

**From: Salary Adjustment Fund**

**To:**

010	3500	34020000	010	BUREAU OF HISTORIC SITES	\$1,018
010	3510	12360000	010	EMERALD ASH BORER MGT FND	\$1,172
010	3510	21030000	010	NATURAL HERITAGE - AGENCY INC	\$2,891
010	3510	35100000	010	FOREST MANAGEMENT	\$2,342
010	3510	35120000	010	FOREST HEALTH - STATE	\$4,137
010	3510	35700000	010	FOREST RESOURCE PLANNING	\$920
010	3535	41040000	010	STATE ARTS DEVELOPMENT	\$2,633
010	3540	14440000	010	OFFICE OF PRESERVATION	<u>\$19,809</u>
					<b>Total: \$34,922</b>

**EXPLANATION**

A review of the Department's salary accounts indicates accounts with shortfalls totaling \$34,922. Shortfalls are a result of unanticipated retirement payouts or variances between estimated budget for salary step and grade versus actual salaries paid. The above noted transfer will be offset by approximately \$61,000 in salary appropriations expected to lapse at the end of the fiscal year across various accounting units within the Department.

Your approval of this transfer will ensure that the Department meets its obligations to its employees. Thank you for your consideration.

Respectfully submitted,

*Sarah L Stewart*

Sarah L Stewart  
Commissioner

JAR  
 (circled)  
 (circled)



STATE OF NEW HAMPSHIRE  
 DEPARTMENT OF NATURAL AND CULTURAL RESOURCES  
 OFFICE OF THE COMMISSIONER

172 Pembroke Road Concord, New Hampshire 03301  
 Phone: 271-2411 Fax: 271-2629

June 26, 2019

His Excellency, Governor Christopher T. Sununu  
 and the Honorable Executive Council  
 State House  
 Concord, New Hampshire 03301

**REQUESTED ACTION**

In accordance with RSA 9-17-c the Department of Natural and Cultural Resources requests a transfer from the Benefit Adjustment Fund in the total amount of \$38,782.

**From: Benefit Adjustment Fund**

**To:**

010	3510	21030000	060	NATURAL HERITAGE - AGENCY INC	\$10,169
010	3510	35100000	060	FOREST MANAGEMENT	\$20,583
010	3535	41040000	060	STATE ARTS DEVELOPMENT	<u>\$8,030</u>
<b>Total:</b>					<b>\$38,782</b>

**EXPLANATION**

A review of the Department's benefit accounts indicates accounts with shortfalls of \$38,782.

**10-35100000-060** - Due to a position budgeted with a single cost benefit plan vacated and subsequently filled using the family cost benefit plan.

**10-21030000-060** - Due to a position budgeted with a single plus 1 cost benefit plan that was filled using the family cost benefit plan.

**10-41040000-060** - Due to a position budgeted with a single plus 1 cost benefit plan that was filled using the family cost benefit plan.

*ASD*

The above noted transfer will be offset by approximately \$62,000 in benefit appropriations expected to lapse at the end of the fiscal year across various accounting units within the Department.

Your approval of this transfer will ensure that the Department meets its obligations to its employees.

Thank you for your consideration.

Respectfully submitted,

A handwritten signature in cursive script, appearing to read "Sarah L. Stewart", with a horizontal line underneath the signature.

Sarah L. Stewart,  
Commissioner

CR  
7/16/19



Frank Edelblut  
Commissioner

Christine M. Brennan  
Deputy Commissioner

STATE OF NEW HAMPSHIRE  
DEPARTMENT OF EDUCATION  
101 Pleasant Street  
Concord, N.H. 03301  
TEL. (603) 271-3495  
FAX (603) 271-1953

July 16, 2019

His Excellency, Governor Christopher T. Sununu  
and the Honorable Council  
State House  
Concord, NH 03301

Requested Action

Pursuant to RSA 9:17-c, The Benefit Adjustment Account, authorize the Department of Education to transfer general funds in the amount of \$46,400 to cover appropriation shortfalls in the follow account for Fiscal 2019.

06-56-56-560510-12070000-060-500601	Human Resources	\$ 300.00
06-56-56-565010-40820000-060-500601	Career Tech – Adult learning	\$ 8,600.00
06-56-56-560010-60010000-060-500601	Commissioner	\$22,300.00
06-56-56-565010-60300000-060-500601	CTE VOC ED - State	\$ 300.00
06-56-56-562010-64010000-060-500601	Educational Improvement- State	\$ 1,300.00
06-56-56-566510-86790000-060-500601	Higher Education Commission	\$13,600.00

Explanation

The Department requests these transfers to cover shortfalls in benefit expenses through June 30, 2019. These shortfalls are primarily related to employee turnover and retiree pay outs, resulting in benefit expenses being higher than budgeted. The above noted transfer will be offset by \$46,400 in general funds being lapsed into the Benefit Adjustment Fund from the following account:

06-56-56-562010-25030000-060-500601	Deputy Commissioner	\$(31,000.00)
06-56-56-565010-25440000-060-500601	Blind Program - State	\$(15,400.00)
100% General Funds		

Respectfully submitted,

*Fammy Vaillancourt*  
Fammy Vaillancourt  
CFO/Executive Project Manager



Handwritten initials/signature in the top right corner.

Frank Edelblut  
Commissioner

Christine M. Brennan  
Deputy Commissioner

STATE OF NEW HAMPSHIRE  
DEPARTMENT OF EDUCATION  
101 Pleasant Street  
Concord, N.H. 03301  
TEL (603) 271-3495  
FAX (603) 271-1953

July 16, 2019

His Excellency, Governor Christopher T. Sununu  
and the Honorable Council  
State House  
Concord, NH 03301

Requested Action

Pursuant to RSA 99:4, The Salary Adjustment Account, authorize the Department of Education to transfer general funds in the amount of \$39,200 to cover appropriation shortfalls in the following accounts for Fiscal 2019.

06-56-56-560510-12070000-010-500100	Human Resources	\$ 1,200.00
06-56-56-560510-20220000-010-500100	Governance	\$ 3,000.00
06-56-56-562010-25030000-010-500100	Instructional Support	\$ 23,000.00
06-56-56-560010-60010000-010-500100	Commissioner	\$ 6,300.00
06-56-56-562010-64010000-010-500100	Educational Improvement- State	\$ 4,500.00
06-56-56-566510-86790000-010-500100	Higher Education Commission	\$ 1,200.00

Explanation

The Department requests these transfers to cover shortfalls in salary expenses through June 30, 2019. These shortfalls are primarily related to step increases, new hires and retiree pay outs. The above noted transfer will be offset by \$39,200 in general funds being lapsed into the Salary Adjustment Fund from the following account:

06-56-56-562010-25310000-010-500100	Assessment - State	\$ (7,500.00)
06-56-56-565010-25440000-010-500100	Blind Program - State	\$(15,800.00)
06-56-56-565010-40000000-010-500100	Program Support - State	\$(11,500.00)
06-56-56-565010-40820000-010-500100	Career Tech - Adult Learning	\$ (4,400.00)
100% General Funds		

Respectfully submitted,

*Tammy Vaillancourt*  
Tammy Vaillancourt  
CFO/Executive Project Manager



The State of New Hampshire  
**Department of Environmental Services**

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**Robert R. Scott, Commissioner**

June 10, 2019

His Excellency, Governor Christopher T. Sununu  
and the Honorable Council  
State House  
Concord, NH 03301

**REQUESTED ACTION**

Pursuant to RSA 99:4, the Department of Environmental Services (DES) requests a transfer from the Salary Adjustment Fund in the amount of \$250,023 to the following Accounting Units (AU) as listed below.

To:	03-44-44-440010-10130000-010	\$ 200
	03-44-44-440010-10130000-011	1,000
	03-44-44-440010-10130000-012	2,000
	03-44-44-442010-15180000-010	2,000
	03-44-44-444010-25890000-010	2,000
	03-44-44-442010-38000000-010	500
	03-44-44-440010-38530000-010	35,000
	03-44-44-444010-54010000-010	4,000
	03-44-44-444010-54020000-010	35,000
	03-44-44-443010-91010000-010	168,323
	<b>Total</b>	<b>\$ 250,023</b>

Source of Funds: 100% General Funds

**EXPLANATION**

DES recently reviewed all salary accounts and found a shortage in the accounts noted above due to the sweep of our general fund AU's, reclassification of positions and/or termination payouts. AU 91010000 is a 100% fee AU in regards to salary & benefits and was swept of both fee and general fund salary amounts in error. This transfer corrects that error by returning the fee funds to this dedicated account. Your approval of this transfer will insure that DES meets its obligations to its employees.

We respectfully request your approval.

Susan A. Carlson, Chief Operations Officer  
Department of Environmental Services

[www.des.nh.gov](http://www.des.nh.gov)

29 Hazen Drive • PO Box 95 • Concord, NH 03302-0095  
(603) 271-2905 • Fax: 271-2181 TDD Access: Relay NH 1-800-735-2964



The State of New Hampshire  
**Department of Environmental Services**

**Robert R. Scott, Commissioner**



*SAN*  
*Em.*

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June 10, 2019

His Excellency, Governor Christopher T. Sununu  
and the Honorable Council  
State House  
Concord, NH 03301

**REQUESTED ACTION**

Pursuant to RSA 9:17-c, the Department of Environmental Services (DES) requests a transfer from the Benefit Adjustment Fund in the amount of \$135,683 to the following Accounting Units (AU) as listed below.

To:	03-44-44-440010-10020000-060	\$ 5,000
	03-44-44-444010-25890000-060	7,000
	03-44-44-442010-38150000-060	5,000
	03-44-44-443010-91010000-060	<u>118,683</u>
	<b>Total</b>	<b>\$ 135,683</b>

Source of Funds: 100% General Funds

**EXPLANATION**

DES recently reviewed all benefit accounts and found a shortage in the account noted above as a result of benefits being paid at a higher than budgeted rate due to filling a vacant position, termination payouts and the sweep of our general fund AU's. AU 9101 is a 100% fee AU in regards to salary & benefits and was swept of both fee and general fund benefit amounts in error. This transfer corrects that error by returning the fee funds to this dedicated account. Your approval of this transfer will insure that DES meets its obligations to its employees.

We respectfully request your approval.

Susan A. Carlson, Chief Operations Officer  
Department of Environmental Services



The State of New Hampshire  
**Department of Environmental Services**

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**Robert R. Scott, Commissioner**

July 2, 2019

His Excellency, Governor Christopher T. Sununu  
and the Honorable Council  
State House  
Concord, NH 03301

**REQUESTED ACTION**

Pursuant to RSA 99:4, the Department of Environmental Services (DES) requests a transfer from the Salary Adjustment Fund in the amount of \$5,874 to the following Accounting Units (AU) as listed below.

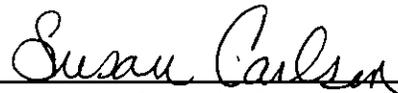
To:	03-44-44-440010-10130000-011	\$	405
	03-44-44-440010-10130000-012		829
	03-44-44-442010-29540000-010		<u>4,640</u>
	Total	\$	5,874

Source of Funds: 100% General Funds

**EXPLANATION**

DES recently reviewed all salary accounts and found a shortage in the accounts noted above due to the sweep of our general fund AU's, reclassification of positions and/or termination payouts. Your approval of this transfer will insure that DES meets its obligations to its employees.

We respectfully request your approval.

  
Susan A. Carlson, Chief Operations Officer  
Department of Environmental Services

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MLC  
1/21

RH



STATE OF NEW HAMPSHIRE  
DEPARTMENT OF CORRECTIONS  
DIVISION OF ADMINISTRATION

Helen E. Hanks  
Commissioner

PO BOX 1806  
CONCORD, NH 03302-1806

JUN 27 13 10:13 DAS

603-271-5600 FAX: 1-888-908-6609  
TDD Access: 1-800-735-2964  
www.nh.gov/nhdoc

Robin H. Maddaus  
Director

June 24, 2019

His Excellency, Governor Christopher T. Sununu  
and the Honorable Executive Council  
State House  
Concord, NH 03301

**REQUESTED ACTION**

Pursuant to RSA 99:4, Salary Adjustment Fund, the Department of Corrections requests to transfer \$1,918,542 to cover projected shortfalls, as listed below, effective upon Governor and Executive Council approval. 100% General Funds

From: Salary Adjustment Fund

To:

Appropriation	Account Description	Amount
02-46-46-463510-33720000-010-500100	NH State Prison for Men	296,735
02-46-46-463510-33730000-010-500100	Northern NH Correctional Fclty	315,479
02-46-46-463510-33740000-010-500100	NH Correctional Facility/Women	198,429
02-46-46-464510-41060000-010-500100	Concord Transitional Work Ctr	14,446
02-46-46-465010-58330000-010-500100	Secure Psychiatric Unit	215,973
02-46-46-465510-66340000-010-500100	Kitchen	82,065
02-46-46-469010-82320000-010-500100	Programs	180,691
02-46-46-465010-82340000-010-500100	Medical-Dental	437,246
02-46-46-465010-82360000-010-500100	Pharmacy	93,357
02-46-46-464010-83020000-010-500100	District Offices	80,571
<del>02-46-46-464010-83020000-011-500126</del>	<del>District Offices</del>	<del>3,550</del>
	Total	1,918,542

1,914,992

**EXPLANATION**

This request is to cover shortfalls in salaries attributed to unanticipated retirements, salary enhancements and transfers to overtime per Administrative Rule 316.13 a (5). The above transfer request will be partially offset by \$91,506 in salary appropriations expected to lapse at the end of the fiscal year, as outlined on the following page:

Lapse From:

Appropriation	Account Description	Amount
02-46-46-463510-33740000-011-500126	NH Correctional Facility/Women	1,257
02-46-46-461010-83000000-010-500100	Financial Services	89,292
02-46-46-461010-83000000-011-500126	Financial Services	957
	Total	91,506

Respectfully Submitted,

Helen E. Hanks  
Commissioner

YR  
TMT



# Office of Veterans Services

William Gaudreau, Director

His Excellency, Governor Christopher T. Sununu  
And the Honorable Council  
State House  
Concord, New Hampshire 03301

May 29, 2019

## REQUESTED ACTION

Respectfully request that the following transfers be made pursuant to RSA 99:4 (Salary Adjustment Fund). 100% General Funds.

From:	Salary Adjustment Fund GF	( <u>\$13,053.00</u> )
To:	010-066-8053000-011-500126 NH Office of Veteran Services GF	<u>\$13,053.00</u> <u>\$13,053.00</u>

## EXPLANATION

The requested transfers are to fund salaries through the end of FY2019. The shortfalls are due to the Director of Veteran Services position being vacant at the time of the development of the FY 18-19 Budget. The position was budgeted at a Step 1. During the actual FY 18-19 fiscal years the position was filled at a higher step grade causing a deficit in the Class 011 salary line.

Veteran Services Agency donated \$19,750 to the salary adjustment fund from class 10 due to vacancies for a full offset to this request.

Your approval is respectfully requested.

Respectfully submitted,

*Garris A. Buelin*  
8/30/19

*William A Gaudreau*  
William A Gaudreau  
Director

NH Office of Veteran Services

*JAR*  
*TWP*



# New Hampshire Fish and Game Department

HEADQUARTERS: 11 Hazen Drive, Concord, NH 03301-6500  
(603) 271-3421  
FAX (603) 271-5829

wildnh.com  
e-mail: info@wildlife.nh.gov  
TDD Access: Relay NH 1-800-735-2964

May 24, 2019

His Excellency, Governor Christopher T. Sununu  
and the Honorable Council  
State House  
Concord, New Hampshire 03301

### REQUESTED ACTION

Pursuant to RSA 9:17-C, authorize the New Hampshire Fish and Game Department to transfer the following funds from the Benefit Adjustment Fund:

<b>FROM:</b>		
20-07500-54480000-220-502688	Benefit Adjustment Fund	-\$ 9,550.00
<b>TO:</b>		
20-07500-21110000-060-500602	OHRV Registration Prog.	+\$ 4,500.00
20-07500-21220000-060-500602	Aquatic Education	+\$ 5,000.00
20-07500-22000000-060-500602	Wildlife Damage	+\$ 50.00

### EXPLANATION

The Department's accounting section has recently completed an analysis of all the salary and benefit accounts. These accounts are projected to have a deficit before the end of fiscal year 2019. Approval of this transfer will allow for the continuation of normal benefit payments required for the operation of the Department.

Respectfully Submitted,

Glenn Normandeau  
Executive Director

Kathy Ann LaBonte, Chief  
Business Division

**REGION 1**  
629B Main Street  
Lancaster, NH 03584-3612  
(603) 788-3164  
FAX (603) 788-4823  
email: reg1@wildlife.nh.gov

**REGION 2**  
PO Box 417  
New Hampton, NH 03256  
(603) 744-5470  
FAX (603) 744-6302  
email: reg2@wildlife.nh.gov

**REGION 3**  
225 Main Street  
Durham, NH 03824-4732  
(603) 868-1095  
FAX (603) 868-3305  
email: reg3@wildlife.nh.gov

**REGION 4**  
15 Ash Brook Court  
Keene, NH 03431  
(603) 352-9669  
FAX (603) 352-8798  
email: reg4@wildlife.nh.gov



# New Hampshire Fish and Game Department

*JAR*  
*JMP*

HEADQUARTERS: 11 Hazen Drive, Concord, NH 03301-6500  
(603) 271-3421  
FAX (603) 271-5829

wildnh.com  
e-mail: info@wildlife.nh.gov  
TDD Access: Relay NH 1-800-735-2964

May 24, 2019

His Excellency, Governor Christopher T. Sununu  
and the Honorable Council  
State House  
Concord, New Hampshire 03301

### REQUESTED ACTION

Pursuant to RSA 99:4, authorize the New Hampshire Fish and Game Department to transfer the following funds from the Salary Adjustment Fund:

<b>FROM:</b>		
20-07500-54470000-219-502687	Salary Adjustment Fund	-\$-59,600.00
<b>TO:</b>		
20-07500-11830000-010-500100	OHRV Edu. Trng & Enf.	+\$ 500.00
20-07500-21110000-010-500100	OHRV Registration Prog.	+\$ 5,700.00
20-07500-21240000-010-500100	Conservation Education	+\$ 1,200.00
20-07500-21320000-010-500100	Hatcheries	+\$25,000.00
20-07500-21550000-010-500100	Wildlife Habitat	+\$ 2,000.00
20-07500-22000000-010-500100	Wildlife Damage	+\$25,200.00

### EXPLANATION

The Department's accounting section has recently completed an analysis of all the salary and benefit accounts. Several accounts are projected to have a deficit before the end of fiscal year 2019. Approval of this transfer will allow for the continuation of normal salary payments required for the operation of the Department.

Respectfully Submitted,

Glenn Normandeau  
Executive Director

Kathy Ann LaBonte, Chief  
Business Division

*Yusri A. Ruski DOP*

**REGION 1**  
629B Main Street  
Lancaster, NH 03584-3612  
(603) 788-3164  
FAX (603) 788-4823  
email: reg1@wildlife.nh.gov

**REGION 2**  
PO Box 417  
New Hampton, NH 03256  
(603) 744-5470  
FAX (603) 744-6302  
email: reg2@wildlife.nh.gov

**REGION 3**  
225 Main Street  
Durham, NH 03824-4732  
(603) 868-1095  
FAX (603) 868-3305  
email: reg3@wildlife.nh.gov

**REGION 4**  
15 Ash Brook Court  
Keene, NH 03431  
(603) 352-9669  
FAX (603) 352-8798  
email: reg4@wildlife.nh.gov

*Handwritten initials/signature in top right corner.*



**THE STATE OF NEW HAMPSHIRE**  
**DEPARTMENT OF TRANSPORTATION**



*Victoria F. Sheehan*  
*Commissioner*

*William Cass, P.E.*  
*Assistant Commissioner*

His Excellency, Governor Christopher T. Sununu  
and the Honorable Council  
State House  
Concord, New Hampshire 03301

Bureau of Finance and Contracts  
June 28, 2019

**REQUESTED ACTION**

Pursuant to RSA 99:4, the Department of Transportation (DOT) requests a transfer from the Salary Adjustment Fund in the amount of \$145,238 to the following accounts as listed below to cover shortages effective upon Governor and Council Approval. 100% Highway Funds.

From: Salary Adjustment Fund:		FY2019
04-096-096-960015-30510000-219-502687		\$145,238
To:	04-096-096-960315-30170000-010-500100	\$ 79,466
	04-096-096-962015-30320000-010-500100	\$ 65,772

**EXPLANATION**

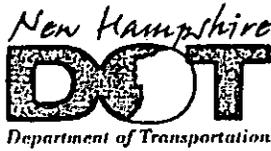
The above requested transfer is to cover shortfalls through the end of State Fiscal Year 2019. The shortfalls are due to filled positions at higher than budget and the transfer of positions after the budget was approved.

We respectfully request your approval.

Sincerely,

*Victoria F. Sheehan*  
Victoria F. Sheehan  
Commissioner

*Handwritten initials: RM, JAA, TMK*



*Victoria F. Sheehan  
Commissioner*

**THE STATE OF NEW HAMPSHIRE  
DEPARTMENT OF TRANSPORTATION**



*William Cass, P.E.  
Assistant Commissioner*

His Excellency, Governor Christopher T. Sununu  
and the Honorable Council  
State House  
Concord, New Hampshire 03301

Bureau of Finance and Contracts  
June 28, 2019

**REQUESTED ACTION**

Pursuant to RSA 99:4, the Salary Adjustment Account, authorize the Commissioner, Department of Transportation to reverse a previous transfer of 100% non-highway funds, and further reverse the accept and expend of additional non-highway funds in the following accounts:

<u>Account Number</u>	<u>FY2019</u>
04-096-096-960315-30170000-010-500100	(\$79,466)
04-096-096-960315-30170000-000-409151	\$69,725
04-096-096-960315-30170000-009-405698	\$9,741
04-096-096-962015-30320000-010-500100	(\$65,772)
04-096-096-962015-30320000-000-409151	\$43,424
04-096-096-962015-30320000-009-405698	\$22,348

**EXPLANATION**

The above requested transfer is to cover shortfalls through the end of State Fiscal Year 2019. The shortfalls are due to filled positions at higher than budget and the transfer of positions after the budget was approved.

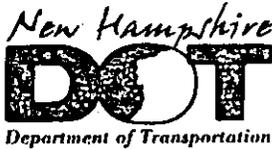
Reversal of funding is due to the transfer of positions from 100% Highway funded accounting unit (AU 5031 Office of Stewardship and Compliance) to multi-funded accounting units listed above. The Highway Fund salary adjustment transfer is completed under a different request.

We respectfully request your approval.

Sincerely,

*Victoria F. Sheehan*

Victoria F. Sheehan  
Commissioner



THE STATE OF NEW HAMPSHIRE
DEPARTMENT OF TRANSPORTATION



Handwritten initials/signature in a circle

Victoria F. Sheehan
Commissioner

William Cass, P.E.
Assistant Commissioner

Bureau of Finance and Contracts
June 28, 2019

His Excellency, Governor Christopher T. Sununu
and the Honorable Council
State House
Concord, New Hampshire 03301

REQUESTED ACTION

Pursuant to RSA 99:4, the Department of Transportation (DOT) requests a transfer from the Salary Adjustment Fund in the amount of \$454,636 to the following accounts as listed below to cover shortages effective upon Governor and Council Approval. 100% Highway Funds.

Table with 2 columns: From/To (Account Numbers) and FY2019 Amount. Includes entries for Salary Adjustment Fund and various account numbers with corresponding dollar amounts.

EXPLANATION

The above requested transfer is to cover shortfalls through the end of State Fiscal Year 2019. The shortfalls are due to filled positions at higher than budget and the transfer of positions after the budget was approved.

We respectfully request your approval.

Sincerely,

Victoria F. Sheehan
Victoria F. Sheehan
Commissioner



Victoria F. Sheehan  
Commissioner

THE STATE OF NEW HAMPSHIRE  
DEPARTMENT OF TRANSPORTATION



William Cass, P.E.  
Assistant Commissioner

*Jan*

His Excellency, Governor Christopher T. Sununu  
and the Honorable Council  
State House  
Concord, New Hampshire 03301

Bureau of Finance and Contracts  
June 28, 2019

**REQUESTED ACTION**

Pursuant to RSA 99:4, the Department of Transportation (DOT) requests a transfer from the Salary Adjustment Fund in the amount of \$6 to the following accounts as listed below to cover shortages effective upon Governor and Council Approval. 100% General Funds.

From: Salary Adjustment Fund:	FY2019 \$6
To: 04-096-096-964010-29160000-010-500100	\$6

**EXPLANATION**

The above requested transfer is to cover shortfalls through the end of State Fiscal Year 2019. The shortfalls are due to filled positions at higher than budgeted.

We respectfully request your approval.

Sincerely,

Victoria F. Sheehan  
Commissioner



Victoria F. Sheehan  
Commissioner

THE STATE OF NEW HAMPSHIRE  
DEPARTMENT OF TRANSPORTATION



William Cass, P.E.  
Assistant Commissioner

TA

Sam  
TMP

His Excellency, Governor Christopher T. Sununu  
and the Honorable Council  
State House  
Concord, New Hampshire 03301

Bureau of Finance and Contracts  
June 28, 2019

REQUESTED ACTION

Pursuant to RSA 9:17-c Employee Benefit Adjustment Account, the Department of Transportation (DOT) requests a transfer from the Benefit Adjustment Account in the amount of \$1,873,191 to the following accounts as listed below to cover shortages effective upon Governor and Council Approval. 100% Highway Funds.

From: Benefit Adjustment Fund:	FY2019
04-096-096-960015-30530000 220 502688	\$1,873,191
To: 04-096-096-960515-29280000-060-500601	\$1,694,503
04-096-096-960315-30170000-060-500601	\$105,192
04-096-096-962015-30320000-060-500601	\$44,001
04-096-096-960015-30380000-060-500601	\$1,411
04-096-096-960515-30550000-060-500601	\$55
04-096-096-962015-33750000-060-500601	\$28,029

EXPLANATION

The above requested transfer is to cover shortfalls through the end of State Fiscal Year 2019. The shortfalls are due to benefit allocation at higher than budget.

We respectfully request your approval.

Sincerely,

Victoria F. Sheehan  
Commissioner

TA

Sam  
Cass



**THE STATE OF NEW HAMPSHIRE**  
**DEPARTMENT OF TRANSPORTATION**



*Victoria F. Sheehan*  
*Commissioner*

*William Cass, P.E.*  
*Assistant Commissioner*

His Excellency, Governor Christopher T. Sununu  
and the Honorable Council  
State House  
Concord, New Hampshire 03301

Bureau of Finance and Contracts  
June 28, 2019

**REQUESTED ACTION**

Pursuant to RSA 9:17-c Employee Benefit Adjustment Account, the Department of Transportation (DOT) requests a transfer from the Benefit Adjustment Account in the amount of \$54,297 to the following accounts as listed below to cover shortages effective upon Governor and Council Approval. 100% Turnpike Funds.

From: Benefit Adjustment Fund:	FY2019
04-096-096-961017-70860000-220-502688	\$54,297
To: 04-096-096-961017-70370000-060-500601	\$54,297

**EXPLANATION**

The above requested transfer is to cover shortfalls through the end of State Fiscal Year 2019. The shortfalls are due to benefit allocation at higher than budget.

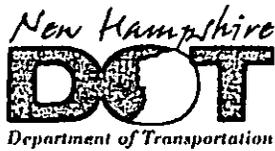
Your approval of this transfer will ensure that DOT meets its obligations to its employees.

We respectfully request your approval.

Sincerely,

Victoria F. Sheehan  
Commissioner

*Handwritten initials*



Victoria F. Sheehan  
Commissioner

THE STATE OF NEW HAMPSHIRE  
DEPARTMENT OF TRANSPORTATION



William Cass, P.E.  
Assistant Commissioner

His Excellency, Governor Christopher T. Sununu  
and the Honorable Council  
State House  
Concord, New Hampshire 03301

Bureau of Finance and Contracts  
June 28, 2019

REQUESTED ACTION

Pursuant to RSA 9:17-c Employee Benefit Adjustment Account, the Department of Transportation (DOT) requests a transfer from the Benefit Adjustment Account in the amount of \$68,368 to the following accounts as listed below to cover shortages effective upon Governor and Council Approval. 100% Highway Funds.

From: Benefit Adjustment Fund:		FY2019
04-096-096-960015-30530000-220-502688		\$68,368
To:	04-096-096-960315-30170000-060-500601	\$45,320
	04-096-096-962015-30320000-060-500601	\$23,048

EXPLANATION

The above requested transfer is to cover shortfalls through the end of State Fiscal Year 2019. The shortfalls are due to benefit allocation at higher than budget.

We respectfully request your approval.

Sincerely,

*Victoria F. Sheehan*

Victoria F. Sheehan  
Commissioner