



GEORGE N. COPADIS, COMMISSIONER

March 20, 2013

Her Excellency, Governor Margaret Wood Hassan
 and the Honorable Council
 State House
 Concord, NH 03301

Requested Action

To authorize New Hampshire Employment Security (NHES) to enter into a contract with Signet Electronic Systems, Inc. (VC# 161505), Norwell, MA in the amount not to exceed \$40,800.00 for security camera maintenance and repairs at NHES Local Offices statewide. This contract is from the date of Governor and Council approval through June 30, 2016. 100% Federal funds.

Federal funds available for these services will be expended as follows, contingent upon availability and continued appropriations for fiscal years 2013 forward with the authority to adjust encumbrances in each of the State fiscal years through the Budget Office if needed and justified:

02 - 27 - 27 - 270010 - 8040 DEPT OF EMPLOYMENT SECURITY

	FY 2013	FY 2014	FY 2015	FY 2016
10 - 02700 - 80400000 - 048 - 500226 Contractual Repairs, Building & Grounds	\$ 3,000.00	\$ 12,600.00	\$ 12,600.00	\$ 12,600.00

Vendor Code: 161505 Signet Electronic Systems, Inc.
 RQ #: 136085

Explanation

NHES is requesting approval of the attached contract for security camera maintenance and repairs. The contract total of \$40,800.00 (\$12,600 per year) is for the period beginning with the date of Governor and Council approval and terminating on June 30, 2016.

A competitive bid process was undertaken for security camera maintenance and repairs at NHES offices statewide. A "Request For Proposal" (RFP) was sent to sixteen (16) vendors, all of which were obtained from an agency database. Of those sixteen (16) vendors, two (2) vendors submitted bids. A review of the submitted bids resulted in the selection of the lowest responding bidder. An RFP list with bid and non-bid responses is attached.

Respectfully submitted,

George N. Copadis
 Commissioner

GNC/jdr
 Attachments



Subject:

NHES Security Camera Maintenance

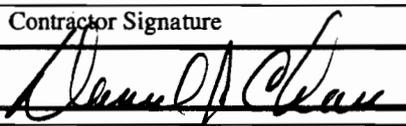
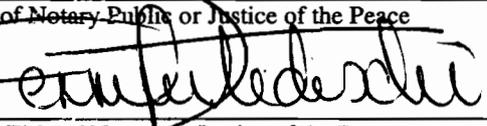
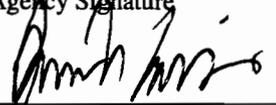
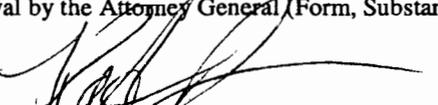
FORM NUMBER P-37 (version 1/09)

AGREEMENT

The State of New Hampshire and the Contractor hereby mutually agree as follows:

GENERAL PROVISIONS

1. IDENTIFICATION.

1.1 State Agency Name NH Employment Security		1.2 State Agency Address 32 South Main Street, Concord, NH 03301	
1.3 Contractor Name S.E.S.I. (Signet Electronic Systems, Inc.) VC #161505		1.4 Contractor Address 106 Longwater Dr, Assinippi Pk, Norwell, MA, 02061	
1.5 Contractor Phone Number 781-871-5888 x1229	1.6 Account Number 010-027-8040-048-0226	1.7 Completion Date June 30, 2016	1.8 Price Limitation \$40,800.00
1.9 Contracting Officer for State Agency George N. Copadis, Commissioner		1.10 State Agency Telephone Number 603-228-4000	
1.11 Contractor Signature 		1.12 Name and Title of Contractor Signatory Daniel J. Chauvin, Vice President	
1.13 Acknowledgement: State of <u>Massachusetts</u> County of <u>Dorset</u> On <u>2/15/13</u> , before the undersigned officer, personally appeared the person identified in block 1.12, or satisfactorily proven to be the person whose name is signed in block 1.11, and acknowledged that s/he executed this document in the capacity indicated in block 1.12.			
1.13.1 Signature of Notary Public or Justice of the Peace  [Seal]			
1.13.2 Name and Title of Notary or Justice of the Peace Jennifer Fedeschi, Notary Public			
1.14 State Agency Signature 		1.15 Name and Title of State Agency Signatory George N. Copadis, Commissioner	
1.16 Approval by the N.H. Department of Administration, Division of Personnel (if applicable) By: _____ Director, On: _____			
1.17 Approval by the Attorney General (Form, Substance and Execution) By:  On: 3/18/13			
1.18 Approval by the Governor and Executive Council By: _____ On: _____			

2. EMPLOYMENT OF CONTRACTOR/SERVICES TO BE PERFORMED. The State of New Hampshire, acting through the agency identified in block 1.1 ("State"), engages contractor identified in block 1.3 ("Contractor") to perform, and the Contractor shall perform, the work or sale of goods, or both, identified and more particularly described in the attached EXHIBIT A which is incorporated herein by reference ("Services").

3. EFFECTIVE DATE/COMPLETION OF SERVICES.
3.1 Notwithstanding any provision of this Agreement to the contrary, and subject to the approval of the Governor and Executive Council of the State of New Hampshire, this Agreement, and all obligations of the parties hereunder, shall not become effective until the date the Governor and Executive Council approve this Agreement ("Effective Date").
3.2 If the Contractor commences the Services prior to the Effective Date, all Services performed by the Contractor prior to the Effective Date shall be performed at the sole risk of the Contractor, and in the event that this Agreement does not become effective, the State shall have no liability to the Contractor, including without limitation, any obligation to pay the Contractor for any costs incurred or Services performed. Contractor must complete all Services by the Completion Date specified in block 1.7.

4. CONDITIONAL NATURE OF AGREEMENT. Notwithstanding any provision of this Agreement to the contrary, all obligations of the State hereunder, including, without limitation, the continuance of payments hereunder, are contingent upon the availability and continued appropriation of funds, and in no event shall the State be liable for any payments hereunder in excess of such available appropriated funds. In the event of a reduction or termination of appropriated funds, the State shall have the right to withhold payment until such funds become available, if ever, and shall have the right to terminate this Agreement immediately upon giving the Contractor notice of such termination. The State shall not be required to transfer funds from any other account to the Account identified in block 1.6 in the event funds in that Account are reduced or unavailable.

5. CONTRACT PRICE/PRICE LIMITATION/PAYMENT.
5.1 The contract price, method of payment, and terms of payment are identified and more particularly described in EXHIBIT B which is incorporated herein by reference.
5.2 The payment by the State of the contract price shall be the only and the complete reimbursement to the Contractor for all expenses, of whatever nature incurred by the Contractor in the performance hereof, and shall be the only and the complete compensation to the Contractor for the Services. The State shall have no liability to the Contractor other than the contract price.
5.3 The State reserves the right to offset from any amounts otherwise payable to the Contractor under this Agreement those liquidated amounts required or permitted by N.H. RSA 80:7 through RSA 80:7-c or any other provision of law.

5.4 Notwithstanding any provision in this Agreement to the contrary, and notwithstanding unexpected circumstances, in no event shall the total of all payments authorized, or actually made hereunder, exceed the Price Limitation set forth in block 1.8.

6. COMPLIANCE BY CONTRACTOR WITH LAWS AND REGULATIONS/ EQUAL EMPLOYMENT OPPORTUNITY.
6.1 In connection with the performance of the Services, the Contractor shall comply with all statutes, laws, regulations, and orders of federal, state, county or municipal authorities which impose any obligation or duty upon the Contractor, including, but not limited to, civil rights and equal opportunity laws. In addition, the Contractor shall comply with all applicable copyright laws.
6.2 During the term of this Agreement, the Contractor shall not discriminate against employees or applicants for employment because of race, color, religion, creed, age, sex, handicap, sexual orientation, or national origin and will take affirmative action to prevent such discrimination.
6.3 If this Agreement is funded in any part by monies of the United States, the Contractor shall comply with all the provisions of Executive Order No. 11246 ("Equal Employment Opportunity"), as supplemented by the regulations of the United States Department of Labor (41 C.F.R. Part 60), and with any rules, regulations and guidelines as the State of New Hampshire or the United States issue to implement these regulations. The Contractor further agrees to permit the State or United States access to any of the Contractor's books, records and accounts for the purpose of ascertaining compliance with all rules, regulations and orders, and the covenants, terms and conditions of this Agreement.

7. PERSONNEL.
7.1 The Contractor shall at its own expense provide all personnel necessary to perform the Services. The Contractor warrants that all personnel engaged in the Services shall be qualified to perform the Services, and shall be properly licensed and otherwise authorized to do so under all applicable laws.
7.2 Unless otherwise authorized in writing, during the term of this Agreement, and for a period of six (6) months after the Completion Date in block 1.7, the Contractor shall not hire, and shall not permit any subcontractor or other person, firm or corporation with whom it is engaged in a combined effort to perform the Services to hire, any person who is a State employee or official, who is materially involved in the procurement, administration or performance of this Agreement. This provision shall survive termination of this Agreement.
7.3 The Contracting Officer specified in block 1.9, or his or her successor, shall be the State's representative. In the event of any dispute concerning the interpretation of this Agreement, the Contracting Officer's decision shall be final for the State.

Contractor Initials UJC
Date 2/15/13

8. EVENT OF DEFAULT/REMEDIES.

8.1 Any one or more of the following acts or omissions of the Contractor shall constitute an event of default hereunder ("Event of Default"):

- 8.1.1 failure to perform the Services satisfactorily or on schedule;
- 8.1.2 failure to submit any report required hereunder; and/or
- 8.1.3 failure to perform any other covenant, term or condition of this Agreement.

8.2 Upon the occurrence of any Event of Default, the State may take any one, or more, or all, of the following actions:

- 8.2.1 give the Contractor a written notice specifying the Event of Default and requiring it to be remedied within, in the absence of a greater or lesser specification of time, thirty (30) days from the date of the notice; and if the Event of Default is not timely remedied, terminate this Agreement, effective two (2) days after giving the Contractor notice of termination;
- 8.2.2 give the Contractor a written notice specifying the Event of Default and suspending all payments to be made under this Agreement and ordering that the portion of the contract price which would otherwise accrue to the Contractor during the period from the date of such notice until such time as the State determines that the Contractor has cured the Event of Default shall never be paid to the Contractor;
- 8.2.3 set off against any other obligations the State may owe to the Contractor any damages the State suffers by reason of any Event of Default; and/or
- 8.2.4 treat the Agreement as breached and pursue any of its remedies at law or in equity, or both.

9. DATA/ACCESS/CONFIDENTIALITY/PRESERVATION.

9.1 As used in this Agreement, the word "data" shall mean all information and things developed or obtained during the performance of, or acquired or developed by reason of, this Agreement, including, but not limited to, all studies, reports, files, formulae, surveys, maps, charts, sound recordings, video recordings, pictorial reproductions, drawings, analyses, graphic representations, computer programs, computer printouts, notes, letters, memoranda, papers, and documents, all whether finished or unfinished.

9.2 All data and any property which has been received from the State or purchased with funds provided for that purpose under this Agreement, shall be the property of the State, and shall be returned to the State upon demand or upon termination of this Agreement for any reason.

9.3 Confidentiality of data shall be governed by N.H. RSA Chapter 91-A or other existing law. Disclosure of data requires prior written approval of the State.

10. TERMINATION. In the event of an early termination of this Agreement for any reason other than the completion of the Services, the Contractor shall deliver to the Contracting Officer, not later than fifteen (15) days after the date of termination, a report ("Termination Report") describing in detail all Services performed, and the contract price earned, to include including the date of termination. The form, subject matter, content, and number of copies of the Termination

Report shall be identical to those of any Final Report described in the attached EXHIBIT A.

11. CONTRACTOR'S RELATION TO THE STATE. In the performance of this Agreement the Contractor is in all respects an independent contractor, and is neither an agent nor an employee of the State. Neither the Contractor nor any of its officers, employees, agents or members shall have authority to bind the State or receive any benefits, workers' compensation or other emoluments provided by the State to its employees.

12. ASSIGNMENT/DELEGATION/SUBCONTRACTS. The Contractor shall not assign, or otherwise transfer any interest in this Agreement without the prior written consent of the N.H. Department of Administrative Services. None of the Services shall be subcontracted by the Contractor without the prior written consent of the State.

13. INDEMNIFICATION. The Contractor shall defend, indemnify and hold harmless the State, its officers and employees, from and against any and all losses suffered by the State, its officers and employees, and any and all claims, liabilities or penalties asserted against the State, its officers and employees, by or on behalf of any person, on account of, based or resulting from, arising out of (or which may be claimed to arise out of) the acts or omissions of the Contractor. Notwithstanding the foregoing, nothing herein contained shall be deemed to constitute a waiver of the sovereign immunity of the State, which immunity is hereby reserved to the State. This covenant in paragraph 13 shall survive the termination of this Agreement.

14. INSURANCE.

14.1 The Contractor shall, at its sole expense, obtain and maintain in force, and shall require any subcontractor or assignee to obtain and maintain in force, the following insurance:

14.1.1 comprehensive general liability insurance against all claims of bodily injury, death or property damage, in amounts of not less than \$250,000 per claim and \$2,000,000 per occurrence; and

14.1.2 fire and extended coverage insurance covering all property subject to subparagraph 9.2 herein, in an amount not less than 80% of the whole replacement value of the property.

14.2 The policies described in subparagraph 14.1 herein shall be on policy forms and endorsements approved for use in the State of New Hampshire by the N.H. Department of Insurance, and issued by insurers licensed in the State of New Hampshire.

14.3 The Contractor shall furnish to the Contracting Officer identified in block 1.9, or his or her successor, a certificate(s) of insurance for all insurance required under this Agreement. Contractor shall also furnish to the Contracting Officer identified in block 1.9, or his or her successor, certificate(s) of insurance for all renewal(s) of insurance required under this Agreement no later than fifteen (15) days prior to the expiration date of each of the insurance policies. The certificate(s) of insurance and any renewals thereof shall be

Contractor Initials
Date 2/15/13

attached and are incorporated herein by reference. Each certificate(s) of insurance shall contain a clause requiring the insurer to endeavor to provide the Contracting Officer identified in block 1.9, or his or her successor, no less than ten (10) days prior written notice of cancellation or modification of the policy.

15. WORKERS' COMPENSATION.

15.1 By signing this agreement, the Contractor agrees, certifies and warrants that the Contractor is in compliance with or exempt from, the requirements of N.H. RSA chapter 281-A ("*Workers' Compensation*").

15.2 To the extent the Contractor is subject to the requirements of N.H. RSA chapter 281-A, Contractor shall maintain, and require any subcontractor or assignee to secure and maintain, payment of Workers' Compensation in connection with activities which the person proposes to undertake pursuant to this Agreement. Contractor shall furnish the Contracting Officer identified in block 1.9, or his or her successor, proof of Workers' Compensation in the manner described in N.H. RSA chapter 281-A and any applicable renewal(s) thereof, which shall be attached and are incorporated herein by reference. The State shall not be responsible for payment of any Workers' Compensation premiums or for any other claim or benefit for Contractor, or any subcontractor or employee of Contractor, which might arise under applicable State of New Hampshire Workers' Compensation laws in connection with the performance of the Services under this Agreement.

16. WAIVER OF BREACH. No failure by the State to enforce any provisions hereof after any Event of Default shall be deemed a waiver of its rights with regard to that Event of Default, or any subsequent Event of Default. No express failure to enforce any Event of Default shall be deemed a waiver of the right of the State to enforce each and all of the provisions hereof upon any further or other Event of Default on the part of the Contractor.

17. NOTICE. Any notice by a party hereto to the other party shall be deemed to have been duly delivered or given at the time of mailing by certified mail, postage prepaid, in a United States Post Office addressed to the parties at the addresses given in blocks 1.2 and 1.4, herein.

18. AMENDMENT. This Agreement may be amended, waived or discharged only by an instrument in writing signed by the parties hereto and only after approval of such amendment, waiver or discharge by the Governor and Executive Council of the State of New Hampshire.

19. CONSTRUCTION OF AGREEMENT AND TERMS.

This Agreement shall be construed in accordance with the laws of the State of New Hampshire, and is binding upon and inures to the benefit of the parties and their respective successors and assigns. The wording used in this Agreement is the wording chosen by the parties to express their mutual

intent, and no rule of construction shall be applied against or in favor of any party.

20. THIRD PARTIES. The parties hereto do not intend to benefit any third parties and this Agreement shall not be construed to confer any such benefit.

21. HEADINGS. The headings throughout the Agreement are for reference purposes only, and the words contained therein shall in no way be held to explain, modify, amplify or aid in the interpretation, construction or meaning of the provisions of this Agreement.

22. SPECIAL PROVISIONS. Additional provisions set forth in the attached EXHIBIT C are incorporated herein by reference.

23. SEVERABILITY. In the event any of the provisions of this Agreement are held by a court of competent jurisdiction to be contrary to any state or federal law, the remaining provisions of this Agreement will remain in full force and effect.

24. ENTIRE AGREEMENT. This Agreement, which may be executed in a number of counterparts, each of which shall be deemed an original, constitutes the entire Agreement and understanding between the parties, and supersedes all prior Agreements and understandings relating hereto.

EXHIBIT A

SCOPE

Work consists of all labor, tools, equipment, materials and transportation necessary to maintain and repair all indoor and outdoor wall mounted IP cameras, at sixteen (16) NH Employment Security facilities across the state: 151 Pleasant Street, Berlin, NH, 03570; 404 Washington Street, Claremont, NH, 03743; 10 West Street, Concord, NH, 03301; 32 South Main Street, Concord, NH, 03301; 11 Stickney Avenue, Concord, NH, 03301; 518 White Mountain Highway, Conway, NH, 03818; 109 Key Road, Keene, NH, 03431; 426 Union Avenue, Laconia, NH, 03246; 85 Mechanic Street, Lebanon, NH, 03766; 646 Union Street, Littleton, NH, 03561; 298 Hanover St., Manchester, NH, 03104; 300 Hanover Street, Manchester, NH, 03104; 6 Townsend West, Nashua, NH, 03063; 2000 Lafayette Road, Portsmouth, NH, 03801, 29 South Broadway, Salem, NH, 03079; and 6 Marsh Brook Drive, Somersworth, NH, 03878. It is the intent of New Hampshire Employment Security (NHES) to contract for a multi year maintenance/repair contract for security cameras.

SPECIFICATIONS

Contractor will maintain and repair/replace as necessary NHES Network Video Management Software, H264 True Day/Night Vandal Resistant HD Cameras featuring Super Dynamic, WV-NW502s Outside Cameras, and HD/1,280 x 960 H.264 Fixed Dome Network Cameras with ABF, WV-SF336 Interior cameras. Vendor will provide direct product support. All issues with camera systems must be resolved within twenty-four (24) hours. Contractor will be onsite within four hours from NHES call regardless of hour. Rates will vary dependent upon time of day. Contractor will provide 25% off manufacturer's list price for all replacement items not covered by warranty. Below detail is covered by value stated in Exhibit B-1 and payable at the beginning of each of three periods.

- Contractor will provide software maintenance agreement for 85 camera licenses
- Contractor will provide additional camera licenses and replacement equipment as required
- Contractor will provide software patches and upgrades as they are made available by manufacturer.
- Contractor will provide unlimited phone support.
- Contractor will provide 24-hour service availability.
- Contractor will provide 4-hour response time.

Cameras and Base Unit by Facility POE (power over ethernet – power provided to network with a switch.) mid-span injectors to be provided by Contractor at each site sufficient to power all cameras.

Facility	<u>Indoor Cameras</u>		<u>Outdoor Cameras</u>
	<u>Ceiling</u>	<u>Wall</u>	
Mount System			
Berlin	1	1	2
Claremont	1	1	3
Concord,			
10 West St.	0	3	5
Concord,			
32 S. Main St.	1	0	5
Concord			
Stickney Ave Warehouse: NHES awaiting S.E.S.I. installation of three cameras (Lebanon's share)			
Conway	1	1	3
Keene	0	3	1
Laconia	1	2	3
Littleton	1	1	1

Manchester,				
298 Hanover St	1	0	2	
Manchester,				
300 Hanover St	1	3	4	
Nashua	4	0	4	
Portsmouth	1	2	3	
Salem	1	2	3	
Somersworth	1	2	3	
<u>TOTALS</u>	15	21	42	= 81, including 3 awaiting placement

SAFETY ISSUES, COMPLIANCE REQUIREMENTS, PROTECTION OF PROPERTY AND THE PUBLIC

- Safety and protection of NH Employment Security personnel and property is of utmost concern. All work will interfere as little as possible with NH Employment Security business. Contractor will at his own expense, wherever necessary or required, furnish safety devices and take all precautions necessary to protect life and property.
- All work will be performed in a manner compliant with all existing state and federal safety laws, rules, regulations and standards including but not limited to OSHA and U.S. Department of Labor to ensure safety of workers, NH Employment Security staff and the general public.
- Any damages to NH Employment Security property or adjacent property will be the responsibility of Contractor. Contractor will repair all damages at no cost to NH Employment Security.
- Contractor will obtain all permits necessary to accomplish project and will furnish NH Employment Security with appropriate Material Safety Data Sheets prior to commencement of project.

EXHIBIT B

COSTS

Contractor agrees to provide NH Employments Security with services indicated in Exhibit A of this agreement, according to accepted bid for request for proposal at prices outlined in that proposal and shown below.

Contractor agrees to perform services in a professional manner and in accordance with specifications. Site work evaluations will be conducted professionally and measurements will be accurate before work begins. Replacement parts fees are subject to change. Contractor will provide twenty-five percent (25%) discount on replacement parts. Maintenance Services for remainder of Fiscal Year 13 is free of charge; repair services will apply.

1. **Maintenance/Repair Fees: \$3,800 annually** **\$ 11,400.00**

RATES

2. **M-F 8 AM – 5 PM** **\$ 115.00**
After Hours/Weekends/Holidays **\$ 170.00**
Moving/installation rate **\$ 105.00**
Licensing Fees **\$ 250.00**
WV-SF336 replacement cost less 25% **\$ 785.00**
WV-NW502S replacement cost less 25% **\$ 1,290.00**

3. **Estimated Repair/Replacement/Work Expenditures** **\$29,400.00**

TOTAL CONTRACT NOT TO EXCEED **\$40,800.00**

Fiscal Year Disbursement

FY13	Maintenance Fees:	\$0,000	FY14	Maintenance Fees:	\$ 3,800
	Service Fee Allowance:	<u>\$3,000</u>		Service Fee Allowance:	<u>\$ 8,800</u>
	FY SUBTOTAL	\$3,000		FY SUBTOTAL	\$12,600
FY15	Maintenance Fees:	\$ 3,800	FY16	Maintenance Fees:	\$ 3,800
	Service Fee Allowance:	<u>\$ 8,800</u>		Service Fee Allowance:	<u>\$ 8,800</u>
	FY SUBTOTAL	\$12,600		FY SUBTOTAL	\$12,600

INVOICE

Contractor will invoice NHES upon completion of work at each location. Please include:

- A. Date work was done
- B. Location of job
- C. Brief description of work

Payment will be made through normal State payment process following delivery of services and acceptance by NHES.

Invoices will be sent to: **Helen A. Dinsmore
NH Employment Security
32 South Main St
Concord NH 03301-4857**

EXHIBIT C

TERM & EXTENSION

This agreement will be for a term beginning upon Governor and Council approval and terminating on June 30, 2016.

TERMINATION

If Contractor fails to perform services as required, this agreement will become void and of no effect, without notice, with no liability on the part of NHES beyond date Contractor fails to perform required services. Either party may terminate this agreement at any time. The party requesting termination must give the other party written notice, by certified mail, to so terminate at least thirty (30) days prior to effective date of termination.

CONFIDENTIALITY, CRIMINAL RECORD & NH CERTIFICATE OF GOOD STANDING

Contractor and employees are required to submit signed **STATEMENT OF CONFIDENTIALITY OF RECORDS FORM** (DES 1726), and **CRIMINAL RECORDS FORM** (DES 2135), provided by NHES, prior to work being done. The fee for CR checks is \$25 per. While agreement is in effect, personnel scheduled to enter NHES must report to NHES official upon arrival **and** above mentioned forms must be on file w/NHES before arrival at facility. A \$5 fee is required for **Certificate of Good Standing** from NH Secretary of State.

DAMAGE

Contractor agrees that damage resultant from contractual work to building(s), materials, equipment or other property will be repaired at his expense and returned in original or better condition and acceptance by NHES representative.

SUB-CONTRACTING

Contractor will not assign, subcontract or otherwise transfer any duty obligation, or written performance required by this agreement, without prior consent of NH Employment Security.

CERTIFICATION REGARDING DEBARMENT, SUSPENSION AND OTHER RESPONSIBILITY MATTERS PRIMARY COVERED TRANSACTIONS

Contractor certifies that primary participant, and its principals, to the best of its knowledge and belief, are not presently debarred, suspended, proposed for debarment, declared ineligible or voluntarily excluded from covered transactions by any Federal department or agency. Contractor will inform NHES of changes in status regarding this statement.

DAVIS-BACON ACT

Davis-Bacon Act and Related Acts apply to contractors/subcontractors performing on federally funded/assisted contracts in excess of \$2,000 for construction, alteration, or repair of public buildings/public works. Under these Acts contractors/subcontractors must pay employees prevailing wages and fringe benefits for corresponding work on similar projects in the area, as determined by Department of Labor.

AMERICANS WITH DISABILITIES ACT

The undersigned agrees to comply with all Federal, State and Local ADA rules and regulations.

PAYMENT BOND/MILLER ACT

Contractor agrees to comply with The Miller Act bond requirement and NHRS 447:16, if applicable.

State of New Hampshire Department of State

CERTIFICATE

I, William M. Gardner, Secretary of State of the State of New Hampshire, do hereby certify that SIGNET ELECTRONIC SYSTEMS, INC. doing business in New Hampshire as S.E.S.I., a(n) Massachusetts corporation, is authorized to transact business in New Hampshire and qualified on June 7, 2004. I further certify that all fees and annual reports required by the Secretary of State's office have been received.



In TESTIMONY WHEREOF, I hereto set my hand and cause to be affixed the Seal of the State of New Hampshire, this 29th day of January, A.D. 2013

A handwritten signature in cursive script, appearing to read "William M. Gardner".

William M. Gardner
Secretary of State

Corporate Resolution

I, Daniel J. Chauvin, hereby certify that I am the duly elected Clerk/Secretary
(Name)

of S.E.S.I.. I hereby certify the following is a true copy of a vote taken at a meeting of the Board of Directors
(Name of Corporation)
/shareholders, duly called and held on 2/15, 2013 at which a quorum of the Directors/Shareholders
were present and voting.

VOTED: That Daniel J. Chauvin is duly authorized to enter into contracts or agreements on
(Name and Title-may list more than one person)

behalf of S.E.S.I. with the NH Employment Security and any of its agencies or departments and further
(Name of Corporation)

is authorized to execute any documents which may in his /her judgment be desirable or necessary to
effect the purpose of this vote.

I hereby certify that said vote has not been amended or repealed and remains in full force and effect
as of the date of the contract to which this certificate is attached. I further certify that it is understood that
the NH Employment Security will rely on this certificate as evidence that the person(s) listed above currently
occupy the position(s) indicated and that they have full authority to bind the corporation. To the extent that
there are any limits on the authority of any listed individual to bind the corporation in contracts with the NH
Employment Security, all such limitations are expressly stated herein.

DATED: 2/15/13

ATTEST: [Signature] Vice President,
(Name & Title)

State of Massachusetts

County of Plymouth

Subscribed and sworn to (or affirmed) before me this 15th day of February, 2013 by

Daniel J. Chauvin
Name of Clerk/Secretary

[Signature]
Notary Public or Justice of the Peace
My commission expires 9/1/2017

(Seal)



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
2/15/2013

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER USI Insurance Svcs of MA, Inc. PO Box 920444 Needham MA 02492	CONTACT NAME: PHONE (A/C No. Ext): 800-635-8760		FAX (A/C No.):
	E-MAIL ADDRESS:		
INSURED SIGNEELE Signet Electronic Systems Inc. 106 Longwater Drive Norwell MA 02061-626	INSURER(S) AFFORDING COVERAGE		NAIC #
	INSURER A: Liberty Mutual Fire Insurance Compa		23035
	INSURER B: Hanover Insurance Company		22292
	INSURER C: Liberty Insurance Corporation		42404
	INSURER D:		
INSURER E:			
INSURER F:			

COVERAGES **CERTIFICATE NUMBER: 1188684799** **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSR	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	GENERAL LIABILITY <input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR 2500 GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input checked="" type="checkbox"/> PROJECT <input checked="" type="checkbox"/> LOC	Y	Y	YV2Z11255980052	11/1/2012	11/1/2013	EACH OCCURRENCE \$1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$300,000 MED EXP (Any one person) \$10,000 PERSONAL & ADV INJURY \$1,000,000 GENERAL AGGREGATE \$2,000,000 PRODUCTS - COMP/OP AGG \$
B	AUTOMOBILE LIABILITY <input checked="" type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input checked="" type="checkbox"/> HIRED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> NON-OWNED AUTOS	Y	Y	AMN653940604	11/1/2012	11/1/2013	COMBINED SINGLE LIMIT (Ea accident) \$1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
C	<input checked="" type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> DED <input checked="" type="checkbox"/> RETENTION \$10,000	Y	Y	TH7Z11255980092	11/1/2012	11/1/2013	EACH OCCURRENCE \$10,000,000 AGGREGATE \$10,000,000 \$
A	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below Y/N <input type="checkbox"/> N/A		Y	WC2Z11255980042	11/1/2012	11/1/2013	<input checked="" type="checkbox"/> WC STATUTORY LIMITS <input type="checkbox"/> OTHER E.L. EACH ACCIDENT \$1,000,000 E.L. DISEASE - EA EMPLOYEE \$1,000,000 E.L. DISEASE - POLICY LIMIT \$1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)

ADDITIONAL INSURED STATUS, AS REQUIRED BY WRITTEN CONTRACT, APPLIES FOR GL/AUTO LIABILITY/UMBRELLA COVERAGES TO BELOW NAMED ENTITIES. WAIVER OF SUBROGATION APPLIES TO ALL NOTED POLICIES. 30 DAY NOTICE OF CANCELLATION TO CERTIFICATE HOLDER INCLUDED FOR GL AND UMBRELLA AND BY SPECIFIC ENDORSEMENT FOR AUTO POLICY ONLY.

Additional Insured: NH Employment Security
for Customer #10-52848 NHES Security Camera Maintenance Agreement

CERTIFICATE HOLDER NH Employment Security 32 South Main Street Concord NH 03301	CANCELLATION SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.
	AUTHORIZED REPRESENTATIVE

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**NH Employment Security
SECURITY CAMERA MAINTENANCE CONTRACT
BID OPENING 12/20/2012 2:00 PM**

16 RFPs Distributed 16 NHES Database Responses 2 Bids Submitted

Vendor Bid Ascertained Via	Vendor Address	Telephone Number Bid Submission	Reason for Not Bidding
Alarm Computer Technology Ryan Wilmouth	400 S Main St., Fall River, MA, 02722 Rwilmouth@ACTCorporation.net	(508) 678-6800 NO BID	Cannot Provide Competitive Bid
Arcomm Communications Glenn Glanville	462 W Main St, Hillsboro, NH, 03244 glen.glanville@arcomm1.com	(603) 464-4600 NO BID	Cannot Provide Competitive Bid
Brandywine Technology Yori Kasprzak	40 Lowell Rd Unit 1, Salem, NH, 03079 ykasprzak@brandywinetech.com	(888) 413-2131 NO BID	Cannot Provide Competitive Bid
B&S Integrated Security Systems Bill Pockl	14B Broad St., Unit C, Nashua, NH, 03064 bill@bsiss.com	(603) 882-8725 NO BID	Cannot Provide Competitive Bid
Computer Cable Company, Inc. Tom Rider	150 Zachary Rd., Manchester, NH, 03109 trider@getcabled.com	(603) 623-4138 NO BID	Cannot Provide Competitive Bid
Concentric Security Tom Kitchen	915 Holt Ave #8, Manchester, NH, 03109 tom.kitchen@concentric-security.com	(603) 626-9669 NO BID	Cannot Provide Competitive Bid
East Coast Security & Fire Mark Dufour Jr./Paul Dilorio	68 Stiles Rd, Salem, NH, 03079 markdj@ecss.com pdilorio@ecss.com	(800) 639-2086 \$4,120 +	#2 Bid
Eyewitness USA S. Goldthwaite/H. Terlecki	1060 Trumbull Hwy, Lebanon, CT, 06249 steveG (or Henryk) @eyewitness-USA.com	(888) 881-8115 NO BID	Cannot Provide Competitive Bid
FS Systems, Inc. Fgitz@fssystemsinco.com C. O'Sullivan./G. Fitzgerald	496 Thompson St., Halifax, MA, 02338 cosullivan@fssystemsinco.com	(781) 754-7310 NO BID	Cannot Provide Competitive Bid
Fusion Connex Ken Henderson	702 Riverwood Dr., Pembroke, NH, 03275 khenderson@fusionconnex.com	(800) 563-6508 NO BID	Cannot Provide Competitive Bid
Galaxy Integrated Al Clark/Adam Cambria	100 LM Birmingham Pkwy, Brighton, MA, 02135 alc@galaxyintegrated.com	(617) 202-6388 NO BID	Cannot Provide Competitive Bid
PES, Inc. Progressive Alarm Svcs. Phil Lussier	17 Rt 125 Unit 13, Kingston, NH, 03848 plussier@pesincnh.com	(603) 347-8844 NO BID	Cannot Provide Competitive Bid
Schneider Electric (gregory.hannes @...) Jeff Viel/Greg Hannes	300 Brickstone Sq, Andover, MA, 01810 jeff.viel@buildings.schneider-electric.com	(978) 289-3763 NO BID	Cannot Provide Competitive Bid

Original Ads: Union Leader; NH-PTAP, Construction Summary, Onvia, MyBid, Reed Business, IsQft, McGraw-Hill, Works In Progress, etc.
NHES Database. For Maintenance NHES reached out to those responding to original bid.

**NH Employment Security
SECURITY CAMERA MAINTENANCE CONTRACT
BID OPENING 12/20/2012 2:00 PM**

16 RFPs Distributed 16 NHES Database Responses 2 Bids Submitted

Vendor Bid Ascertained Via	Vendor Address	Telephone Number Bid Submission	Reason for Not Bidding
Signet Electronic Systems Dan Chauvin NHES Database	106 Longwater Dr., Norwell, MA, 02061 Danlel.Chauvin@Signetgroup.net	(781) 871-5888 \$3,800 +	WINNING BID
Surveillance Specialties, LLC Brad Martin, Lindsay McGraime Scott Sickles NHES Database	600 Research Dr., Wilmington, MA, 01887 bmartin@surv.com, lmcgralme@" & sslckles@surv.com	(978) 253-5028 NO BID	Cannot Provide Competitive Bid
Viscom Systems Inc. Richard Penney Matt Cunningham, Bob Funk NHES Database	98 Galen Street, Watertown, MA, 02472 richardpenney@viscomsystems.com mcunningham@... bfunk@...	(617) 864-3676 NO BID	Cannot Provide Competitive Bid

Original Ads: Union Leader, NH-PTAP, Construction Summary, Onvia, MyBid, Reed Business, IsQft, McGraw-Hill, Works In Progress, etc.
 NHES Database. For Maintenance NHES reached out to those responding to original bid.

