

1A *OR*

REQUEST FOR AUTHORIZATION FOR OUT-OF-STATE TRAVEL

Date: 07/18/2019

TO THE HONORABLE GOVERNOR & COUNCIL:

The Department of NH Fish and Game Law Enforcement requests permission for 1 employees or their designees to travel to Shepherdstown, WV for 6 days of out-of-state travel status from Sept. 16, 2019 to Sept. 21, 2019

Conference/Workshop/Seminar Title

2019 NACLEC Conservation Law Enforcement Leadership Academy

Purpose of Travel

AUG 02 2019

The Fish and Game Department requests a waiver from MOP Section 1102 (K), which requires travel outside a 300 mile radius by tourist class air passage and authorization for Lt. Heidi Murphy to travel via State vehicle to the 2019 NACLEC Leadership Academy Class in West Virginia. Lt. Murphy attended the 2018 Leadership Academy as a student and she was asked to return For the 2019 Leadership Class as a coach/mentor for the new candidates. Lt Murphy attended The first half of this Academy in April of 2019 and now needs to attend the second half of this 2019 class this fall.

Attendees and their Titles

- | | |
|--|-----------|
| <u>1. Heidi Murphy Admin. Lieutenant</u> | <u>5.</u> |
| <u>2.</u> | <u>6.</u> |
| <u>3.</u> | <u>7.</u> |
| <u>4.</u> | <u>8.</u> |

Fiscal Information - Summary

<u>Objt</u>	<u>Description</u>	<u>Amount</u>		<u>Amount</u>
0710	Common Carriers	\$ _____	Appropriation of Out-of-State Travel	\$ <u>1250.00</u>
0711	Per Diem in Lieu	\$ _____	Amount Expended to date	\$ _____
0712	Meals	\$ _____	Available Balance	\$ <u>766.00</u>
0713	Hotel	\$ _____	Amount requested this authorization	\$ <u>170.00</u>
0714	Mileage	\$ _____	Estimated Balance Available	\$ <u>596.00</u>
0715	Operation State Car	\$ <u>150.00</u>		
0717	Miscellaneous	\$ <u>20.00</u>	Appropriation Code <u>20 - 75 - 7887 - 80</u>	
0719	Registration Fees	\$ _____	Source of Funds	
	Total	\$ <u>170.00</u>		

Authorized Signature

Glenn Normandeau
Glenn Normandeau, Executive Director

YOUR TRIP TO:

Shepherdstown




~~9:00-38 MIN | 570 MI~~

~~Est. Fuel Cost: \$38.50~~



Print a full health report of your car with HUM vehicle diagnostics (800) 906-2501

- 


1. Start out going west on Main St/US-4 W/NH-11 toward N Short St. Continue to follow NH-11.

Then 9.36 miles 9.36 total miles
- 


2. Stay straight to go onto King Hill Rd/NH-11.

Then 0.98 miles 10.34 total miles
- 


3. Merge onto I-89 N toward Lebanon (Crossing into Vermont).

Then 30.30 miles 40.65 total miles
- 

4. Merge onto I-91 S toward Brattleboro (Passing through Massachusetts, then crossing into Connecticut).

Then 144.19 miles 184.84 total miles
- 

5. Merge onto I-84 W via EXIT 32A toward Waterbury (Crossing into New York).

Then 65.66 miles 250.50 total miles
- 

6. Merge onto I-684 S via EXIT 20 toward White Plains/New York City.

Then 11.04 miles 261.54 total miles
- 


7. Take EXIT 5 toward Saw Mill Pkwy/NY-117.

Then 0.58 miles 262.12 total miles
- 


8. Keep right to take the Saw Mill Pkwy ramp.

Then 0.38 miles 262.50 total miles
- 


9. Merge onto Saw Mill River Pkwy.

Then 17.58 miles 280.08 total miles
- 

10. Take the I-287 W/I-87 exit, EXIT 22, toward New York City/Albany.

Then 0.12 miles 280.19 total miles
- 

11. Merge onto I-287 W via the ramp on the left.

Then 19.13 miles 299.33 total miles
- 

12. Merge onto I-287 S via EXIT 15 toward New Jersey (Crossing into New Jersey).









Then 46.87 miles 346.20 total miles
- 

13. Merge onto I-78 W via EXIT 21B toward Easton PA (Portions toll) (Crossing into Pennsylvania).

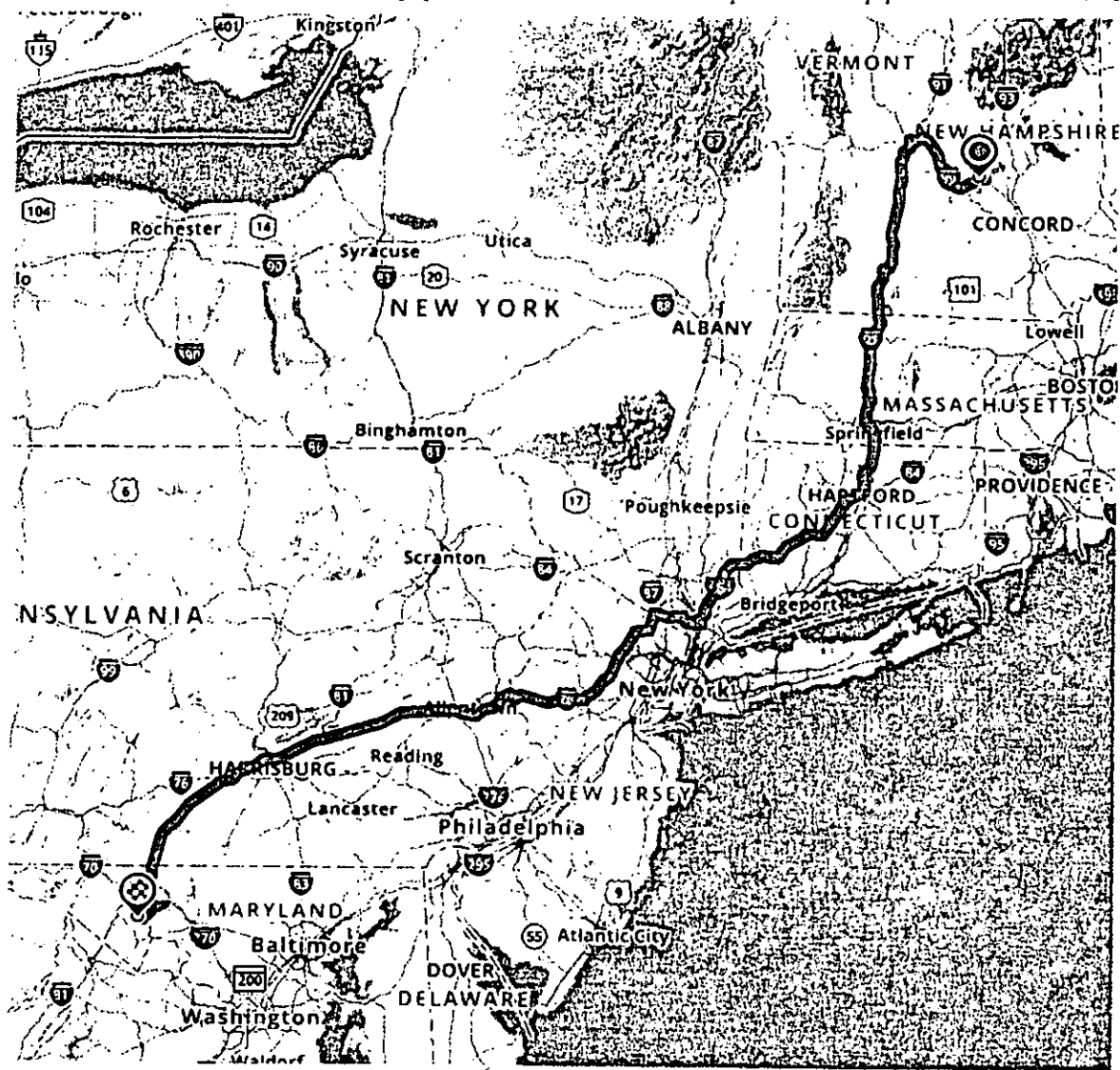
Then 54.24 miles 400.43 total miles
- 

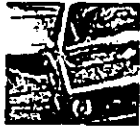
14. Keep left to take I-78 W toward Harrisburg.

Then 54.05 miles 454.48 total miles

-  15. I-78 W becomes I-81 S (Crossing into Maryland).
Then 96.43 miles 550.91 total miles
-  16. Take the I-70 E/I-81 S/I-81 N exit, EXIT 4, toward Frederick.
Then 0.46 miles 551.37 total miles
-  17. Merge onto I-70 E via EXIT 4A toward Frederick.
Then 3.37 miles 554.74 total miles
-  18. Merge onto MD-65 S via EXIT 29A toward Sharpsburg.
Then 10.70 miles 565.44 total miles
-  19. Turn right onto E Main S/MD-34. Continue to follow MD-34 (Crossing into West Virginia).
If you are on S Church St and reach Summerfield Dr you've gone a little too far.
Then 3.54 miles 568.98 total miles
-  20. MD-34 becomes WV-480.
Then 0.46 miles 569.44 total miles
-  21. Turn left onto Washington Heritage Trail/W German St/WV-230.
Washington Heritage Trail is just past Old Queen Aly.
If you are on S Duke St and reach W Back Aly you've gone a little too far.
Then 0.27 miles 569.71 total miles
-  22. Shepherdstown, Jefferson County, WV, US. Welcome to SHEPHERDSTOWN, WV.
Your destination is just past N King St.
If you are on E German St and reach N Mill St you've gone a little too far.

Use of directions and maps is subject to our [Terms of Use](#). We don't guarantee accuracy, route conditions or usability. You assume all risk of use.





Car trouble mid-trip? MapQuest
Roadside Assistance is here:
(1-888-461-3625)

Jordan, Kevin

From: Brian Kerr <brian@sunward.com>
Sent: Thursday, July 18, 2019 7:26 PM
To: Jordan, Kevin
Subject: NEED APPROVAL: Kevin Jordan - Washington D.C.

EXTERNAL: Do not open attachments or click on links unless you recognize and trust the sender.

PLEASE REVIEW DATES AND TIMES AND THEN RESPOND VIA EMAIL WITH YOUR APPROVAL AND TICKETS WILL BE ISSUED.

STATE OF NEW HAMPSHIRE
FISH AND GAME HEADQUARTERS
11 HAZEN DRIVE JUL 18 2019 ITIN
CONCORD NH 03301

JORDAN/KEVIN

THANK YOU FOR USING SUNWARD ADVENTURES
WE KNOW YOU HAD A CHOICE AND WE APPRECIATE YOUR BUSINESS

15 SEP 19 - SUNDAY
UNITED 511 UNITED ECON EQUIP-739
LV: BOSTON 235P NONSTOP MILES- 406 CONFIRMED
AR: WASH/DULLES 413P ELAPSED TIME- 1:38
SEAT-29D
DEPARTURE TERMINAL-B
AIRLINE LOCATOR: UA -FGWWR7

RENTAL CAR

~~ENTERPRISE~~ ~~INTERMED 2/4 DR~~ DROP-21SEP CONFIRMED
PICKUP-WASH/DULLES 23330 AUTOPILOT DR
~~RATE-16600~~ WEEKLY GUARANTEED
MILEAGE-UNL/FM CODE-Z36T91 EXTRA DAY 33.20-UN
PHONE-844-648-1602

CONFIRMATION-1306736639COUNT

~~EST TOTAL WITH TAXES \$220.73~~

21 SEP 19 - SATURDAY AIRLINE TICKET
~~UNITED 655 UNITED ECON EQUIP-738~~
LV: WASH/DULLES 1245P NONSTOP MILES- 406 CONFIRMED
AR: BOSTON 220P ELAPSED TIME- 1:35
SEAT-30D
ARRIVAL TERMINAL-B
AIRLINE LOCATOR: UA -FGWWR7

CHECK IN ON WEBSITE 24 HOURS BEFORE DEPARTURE TIME

~~UNITED AIRLINES 800-241-6522~~

THESE TICKETS ARE NON-REFUNDABLE AND NON-TRANSFERABLE
THESE TICKETS MAY BE CHANGED FOR A FEE PLUS ANY
ADDITIONAL COST OF THE NEW TICKETS
PLEASE CHECK-IN AT LEAST 1.5 HOURS BEFORE DEPARTURE
THIS IS A TICKETLESS TICKET * PLEASE HAVE PHOTO ID TO SHOW

~~AIR TRANSPORTATION 316.27 TAX 52.33 FEE 368.60~~

~~TICKET TRANSACTION CHARGE 17.00~~

~~SUB-TOTAL 385.60~~

~~BAGGAGE ALLOWANCE~~

ADT

UA BOSWAS 0PC

~~BAG 1 - 30.00 USD~~ UPTO50LB/23KG AND UPTO62LI/158LCM

~~BAG 2 - 40.00 USD~~ UPTO50LB/23KG AND UPTO62LI/158LCM

VIEWTRIP.TRAVELPORT.COM/BAGGAGEPOLICY/UA

UA WASBOS 0PC

BAG 1 - 30.00 USD UPTO50LB/23KG AND UPTO62LI/158LCM

BAG 2 - 40.00 USD UPTO50LB/23KG AND UPTO62LI/158LCM

VIEWTRIP.TRAVELPORT.COM/BAGGAGEPOLICY/UA

CARRY ON ALLOWANCE

UA BOSWAS 1PC

BAG 1 - NO FEE CARRY ON HAND BAGGAGE

UA WASBOS 1PC

BAG 1 - NO FEE CARRY ON HAND BAGGAGE

BAGGAGE DISCOUNTS MAY APPLY BASED ON FREQUENT FLYER STATUS/
ONLINE CHECKIN/FORM OF PAYMENT/MILITARY/ETC.



Brian Kerr

Brian Kerr
951-697-6895 Office
951-225-3738 Fax
www.sunward.com

TOTAL CAR + AIR LINE COSTS
\$ 606.33

National Association of Conservation Law Enforcement Chiefs

We Collaborate to Protect People and Natural Resources

Our Vision:

Serving leaders today and inspiring leaders of tomorrow to meet national conservation challenges.

Our Mission:

Protecting the public, wildlife, fisheries, and other natural resources through education, community involvement, and law enforcement.

Our Guiding Principles:

To achieve our mission, NACLEC will:

- Foster collaboration and cooperation among natural resource organizations
- Support a professional and diverse workforce
- Develop future leaders
- Create diverse partnerships
- Increase public support through outreach and education
- Promote the integral role conservation law enforcement plays in enhancing quality of life

The National Association of Conservation Law Enforcement Chiefs works collaboratively with state, federal and international conservation law enforcement agencies, and diverse alliances and partnerships to protect people, sustainably conserve our wildlife and other natural resources, and promote safe, diverse, and enjoyable outdoor experiences.



Our membership is comprised of sworn law enforcement officers of any state or federal agency having primary responsibility for administering and/or enforcing conservation laws and who holds the executive position of Chief or Colonel of Law Enforcement or the equivalent, and any official who acts for the chief in his or her absence. If you are interested in becoming a member, please contact us

The NACLEC Leadership Academy mission is to build a stream of leadership in the conservation law enforcement community with the capacity to solve complex and continually evolving challenges in our efforts to protect our fish, wildlife and natural resources, now and in the future.

We are working to create a stream of leadership that understands the world as it's going to be tomorrow. The mission of the National Conservation Law Enforcement Leadership Academy (NCLELA) is to prepare new conservation law enforcement executives to effectively carry out their job responsibilities adaptively in a rapidly changing world. The focus of NCLELA is to provide the practical skills and knowledge needed by those in executive-level conservation law enforcement leadership roles in local, state or federal agencies.

Who is eligible to attend?

To participate in this leadership training program, attendees MUST:

- Be employed in one of the highest three tiers of senior leadership in the applying law enforcement agency
- Be employed by a local, state, federal, tribal or international conservation law enforcement agency
- Have the endorsement of the agency's Chief Executive

What are some examples of topics covered in the academy?

NCLELA fellows will be engaged in such topics as adaptive leadership, leading change, individual and organizational performance, shaping organizational culture, strategic planning, emotional intelligence, critical incident management, liability and risk management, and more. The NCLELA is intended to be a student-centered with a high degree of student involvement.

How much time and work is involved?

In the few weeks immediately prior to the academy start, participants are asked to participate in a few online activities and a group discussion forum. Most participants spend about 2 to 3 hours on these activities and find them a good orientation to the types of leadership topics that are featured in the academy.

During the academy, the days are full and participants can expect another 1 to 2 hours outside of classes for group discussions and project work.

How much does it cost?

The tuition is \$3,500 per attendee, which includes lodging, meals, two shirts and instructional fees. It does not include travel to and from the Academy campus.

What are the 2019 session dates and deadlines?

Applications are due by December 14, 2018. A selection committee will convene in January 2019 and successful candidates will be notified by February 12, 2019, after which agencies will be invoiced for tuition costs.

The first session runs from April 28 to May 11, 2019 with the second from September 15 to 21, 2019 (inclusive of travel days).

Where is the Academy held?

All classes will be held at the National Conservation Training Center in Shepherdstown, West Virginia.