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STATE OF NEW HAMPSHIRE  
DEPARTMENT OF HEALTH AND HUMAN SERVICES  
OFFICE OF MEDICAID SERVICES

Jeffrey A. Meyers  
Commissioner

Deborah H. Fournier  
Director

129 PLEASANT STREET, CONCORD, NH 03301  
603-271-9422 1-800-852-3345 Ext. 9422  
Fax: 603-271-8431 TDD Access: 1-800-735-2964 www.dhhs.nh.gov

July 12, 2017

His Excellency, Governor Christopher T. Sununu  
and the Honorable Council  
State House  
Concord, New Hampshire 03301

**REQUESTED ACTION**

Authorize the Department of Health and Human Services, Office of Medicaid Services to **retroactively** pay the National Association of Medicaid Directors (NAMD), (Vendor #219980), 444 N. Capitol Street, Suite 524, Washington, DC 20001 for annual membership dues in the amount of \$7,500, for the period **retroactive** from July 1, 2017 through June 30, 2018. 50% General Funds and 50% Federal Funds

Funds to support this request are available in the following account in State Fiscal Year 2018.

**05-95-47-470010-7937 HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS DEPT OF, HHS: OFC OF MEDICAID & BUS PLCY, OFF OF MEDICAID & BUS POLICY, MEDICAID ADMINISTRATION**

State Fiscal Year	Class/Account	Class Title	Job Number	Total Amount
2018	026-500251	Organizational Dues	47000000	\$7,500

**EXPLANATION**

The purpose of this request is to pay annual membership dues to the National Association of Medicaid Directors for the period of July 1, 2017 through June 30, 2018. This request is **retroactive** because the invoice for the dues was received on July 6, 2017, after the effective date of the membership. The National Association of Medicaid Directors is a bipartisan, professional, nonprofit organization of state Medicaid agencies. It is a point of communication between States and the federal government and provides pertinent information on the Medicaid program to States and Medicaid agencies.

Listed below are answers to standard questions required for Governor and Executive Council organization dues and membership approval submissions:

1. How long has this organization been in existence and how long has this agency been a member of this organization?

The National Association of Medicaid Directors is an affiliate of the National Governors Association. It was formerly organized as the National Association of State

Medicaid Directors, an affiliate of the American Public Human Services Association beginning in 1979. The National Association of Medicaid Directors broke away from its former umbrella group and was created in 2011 to represent and support Medicaid Directors and focus exclusively on Medicaid to support to the States. The Agency has been a member since fiscal year 2004.

2. Is there any other organization which provides the same or similar benefits which your agency belongs to?  
No.
3. How many other state's belonging to this organization and is your agency the sole New Hampshire state agency that is a member?  
All 50 States, Territories and the District of Columbia belong to the Association. The Office of Medical Services is the sole agency that is a member for the State of New Hampshire.
4. How is the dues structure established? (Standard fee for all states, based on population, based on other criteria, etc.)  
The dues structure is based on population.
5. What benefit does the state receive from participating in this membership?  
The State benefits from participating in the National Association of Medicaid Directors because it represents the bipartisan views of State Medicaid programs in federal policy process; serves as a focal point of communication between the States and the federal government; provides an information network among the States on issues pertinent to the Medicaid program; provides rapid assessment of changes in federal policy and regulations; and leverages and promotes expertise across States to improve State Medicaid programs, policies, and operations. Membership provides the Department with informational and program resources which far exceed the annual costs.
6. Are training or educational/ research materials included in the membership? If so, is the cost included? Explain in detail.  
The National Association of Medicaid Directors conducts trainings via conference calls and/or webinars on specific aspects of federal policy or regulations. The cost is included in the membership.
7. Is the membership required to receive any federal grants or required in order to receive or participate in licensing or certification exams? Explain.  
No.
8. Is there any travel included with this membership fee? Explain in detail any travel to include the number of employees involved, the number of trips, destination if known and purposes of membership supported trips.  
The National Association of Medicaid Directors sponsors two national meetings yearly. Historically all travel related expenses have been covered by grants the National Association of Medicaid Directors receives from the Centers for Medicare and Medicaid Services.
9. Which state agency employees are directly involved with this organization? (Indicate if they are members, voting members, committee members, and/or officers of the organization.)

Department of Health and Human Services' Deborah H. Fournier, Medicaid Director is a member.

10. Explain in detail any negative impact to the State if the Agency did not belong to this organization.

Should Governor and Executive Council not approve this Request, opportunities would be eliminated that promote and preserve New Hampshire's interests relative to the block grant funding, and that assist with meeting the federal requirements to secure block grant funding. New Hampshire would not be able to participate in ongoing dialogue with National Association of State Alcohol and Drug Abuse Directors, Inc. and the Federal agency that administers the block grant on alcohol and drug issues and policies. Additionally, New Hampshire would not receive issues briefs that recommend best practices and emerging trends that are developed and distributed by this Association to assist New Hampshire in its alcohol and drug prevention, treatment, and recovery services.

Area Served: statewide.

Source of Funds: This request is 50% General Funds and 50% Federal Funds

In the event that the Federal Funds become no longer available, General Funds will not be requested to support this program.

Respectfully submitted,



Deborah H. Fournier  
Director



Approved by:

Jeffrey A. Meyers  
Commissioner



**INVOICE**

**National Association of Medicaid Directors**

444 N Capitol St NW, Ste 524  
Washington, DC 20001

Federal Tax Identification Number 27-3258188

BILL TO	
Deborah Fournier New Hampshire Department of Health and Human Services 129 Pleasant Street Concord, NH 03301-6521	Invoice Date: 5/31/2017 Invoice Number: 003651 Customer ID: NH-HHS-06 Terms: Net 30

1 of 1

DESCRIPTION	AMOUNT
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Fiscal Year 2018 Membership

~~8,011.00~~  
\$ 7,500

	TOTAL:	<del>8,011.00</del>
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Make all checks payable to National Association of Medicaid Directors

\$ — 7,500