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STATE OF NEW HAMPSHIRE
DEPARTMENT OF HEALTH AND HUMAN SERVICES
DIVISION FOR CHILDREN, YOUTH & FAMILIES

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Jeffrey A. Meyers
Commissioner

Joseph E. Ribsam, Jr
Director

August 19, 2019

His Excellency, Governor Christopher T. Sununu
and the Honorable Council
State House
Concord, New Hampshire 03301

REQUESTED ACTION

Authorize the Department of Health and Human Services, Division for Children, Youth, and Families to **retroactively** pay the Association of Administrators of the Interstate Compact on Placement of Children (AAICPC), 5950 NH 1st Place, Suite A, Gainesville, FL 32607 (Vendor # 304094-R001) \$6,500.00 for annual membership dues retroactive to January 1, 2019, through December 31, 2019, effective upon Governor and Executive Council approval. 50% Federal Funds; 50% General Funds.

05-95-95-954010-59520000 HEALTH AND SOCIAL SERVICES, DEPT OF HEALTH AND HUMAN SVCS, HHS: COMMISSIONER'S OFFICE, OFFICE OF INFORMATION SERVICES

State Fiscal Year	Class/Object	Job Number	Class Title	Amount
2020	026-500251	42105840	Memberships	\$6,500

EXPLANATION

The request is **retroactive** because the Department erroneously assumed its American Public Human Services Association (APHSA) membership included AAICPC annual dues. However, AAICPC membership dues are separate from APHSA. The AAICPC membership dues for the period January 1, 2019 through December 31, 2019 are \$6,500 and are renewed on an annual basis.

This request will enable the State to continue participating in the AAICPC, which is a national bipartisan information and advocacy group that represents the needs of human social services. The work of the the AAICPC supports the entire range of programs administered by the Department. The AAICPC is a reliable and valuable source of timely and accurate information regarding federal programs, federal funding, future directions, and interpretation of proposed laws and rules.

The AAICPC represents the State before Congress and federal agencies on matters of concern to New Hampshire. With the many changes to federal programs being passed by Congress each year, it is increasingly important to have current information about those changes, their consequences and the potential impact on each state. The information available through the AAICPC is necessary for the efficient administration of our programs.

1. How long has this organization been in existence and how long has this agency been a member of this organization?

APHSA is a bipartisan, nonprofit organization representing appointed state and local health and human service agency commissioners. APHSA was founded in 1930 as the American Public Welfare Association and changed its name to APHSA in 1997. The New Hampshire Department of Health and Human Services has been a member since 1990 and the NH Department of Health and Welfare was a member in the years prior to that. In 2015, the AAICPC Committee Members voted to separate from APHSA in regards to payment of dues and bill states independently.

2. Is there any other organization that provides the same or similar benefits which your agency belongs to?

No

3. How many other states belong to this organization and is your agency the sole New Hampshire state agency that is a member?

Agencies from all 50 states are members as well as the District of Columbia and US territories. The Department is the sole New Hampshire agency belonging to the AAICPC. All Divisions and Offices benefit from this membership.

4. How is the dues structure established? (Standard fee for all states, based on population, based on other criteria, etc)

In 2015, the AAICPC Committee Members voted to separate from APHSA in regards to payment of dues and bill states independently. A tiered payment system was put in place and states were placed in one of three tiers based on state size and population. New Hampshire was placed in the smallest tier due to being a smaller state. New Hampshire is, therefore, required to pay the least amount that a state is required to pay. In 2016, the AAICPC Annual Membership Compact Fee Notice was sent to all states.

5. What benefit does the state receive from participating in this membership?

AAICPC is the only association of the nation's top government human service executives from all 50 states, the District of Columbia, and the territories—and their key state program managers, plus hundreds of county-level directors of human services throughout the nation—for the exchange of knowledge, data, best practices, policy review and development, networking and advocacy.

6. Are training or educational/ research materials included in the membership? If so, is the cost included? Explain in detail.

Yes. Included in the cost are educational/research materials the Department receives including, but are not limited to, *This Week in Washington*, Legislative Summaries, Policy Papers, Testimonies, E-mail Alerts and Technical Assistance.

7. Is the membership required in order to receive any federal grants or required in order to receive or participate in licensing or certification exams? Explain.

No

8. Is there any travel included with this membership fee? Explain in detail any travel to include the number of employees involved, the number of trips, destination if known and purposes of membership supported trips.

No

9. Which state agency employees are directly involved with this organization? (Indicate if they are members, voting members, committee members, and/or officers of the organization.)

New Hampshire has a designated Compact Administrator and Deputy Compact Administrator. Both administrators have voting privileges as members of the AAICPC. In 2016, New Hampshire's Compact Administrator was voted in as a member of the AAICPC Executive Committee.

10. Explain in detail any negative impact to the State if the Agency did not belong to this organization.

Not being a member of the AAICPC would negatively impact New Hampshire's ability to ensure safety, provide protection and services to children when seeking placement out of state as well as to children who are placed within New Hampshire from other states. The Interstate Compact on the Placement of Children is the mechanism New Hampshire has to ensure protection and services to children who are placed across state lines for foster care, adoption, parental, relative and residential placements. The Interstate Compact is a uniform law that has been enacted by all 50 states, the District of Columbia and the U.S. Virgin Islands. It establishes orderly procedures for the interstate placement of children and fixes responsibility for those involved in placing the child.

Area served: statewide.

Source of funds: 50% Federal Funds from Title IV-E for Adoption and Foster Care (CFDA) #'s 93.658 and 93.659; Federal Award Identification Number (FAIN) 1901NHFOST and 1901NHADPT, 50% General Funds.

In the event that the federal funds become no longer available, general funds will not be requested to support this membership.

Respectfully submitted,



Jeffrey A. Meyers
Commissioner



**Association of Administrators of the
Interstate Compact on the Placement of Children**



March 21, 2019

INVOICE #N1931

Fed. EIN: 83-3281412

Kara Buxton, Compact Administrator (CA)
Caitlyn Bickford, Deputy Compact Administrator (DCA)
NH DCYF-ICPC
Thayer Building
129 Pleasant St
Concord, NH 03301

Description	Total Due on Receipt
AAICPC – ICPC Compact Membership Fees – 2019 AAICPC Member ID: _____ Renewal Period: January 1 – December 31, 2019	\$ 6,500.00

PLEASE REMIT YOUR PAYMENT TO:

AAICPC c/o Service Management Solutions for Children, Inc.
ATTN: VP of Financial Services
5950 NW 1st Place, Suite A
Gainesville, FL 32607

Make checks payable to AAICPC and reference AAICPC invoice number on all payments.

ABA: 061201754 Account: 2048997437

CreditCard Payment: MC AMEX VISA Credit Card _____
Expiration Date: _____ Name as it appears on credit card _____
Telephone No: _____ Fax: _____ E-mail: _____

ACH Payments: ABA: 061201754 Account: 2048997437

<u>Financial correspondence should be directed to:</u> AAICPC c/o Service Management Solutions for Children, Inc. Financial Services Department 5950 NW 1 st Place, Suite A Gainesville, FL 32607 Phone: (352) 244-1511 Email: karen.woods@pfsf.org	<u>Membership questions should be directed to:</u> AAICPC National Office Attn: AAICPC Secretariat Phone: (202) 682-0100, ext. 242 Email: AAICPCNationalOffice@aphsa.org
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