

Sheriff Christopher D. Connelly Chairman

JUNI 4'22 AM 9:48 RCVD State of New Hampshire

POLICE STANDARDS & TRAINING COUNCIL

Arthur D. Kehas Law Enforcement Training Facility & Campus 17 Institute Drive, Concord, N.H. 03301-7413 603-271-2133 – Fax: 603-271-1785 TDD Access: Relay NH 1-800-735-2964



John V. Scippa Director

June 13, 2022

His Excellency, Governor Christopher T. Sununu and the Honorable Council State House Concord, NH 03301

REQUESTED ACTION

Authorize the New Hampshire Police Standards & Training Council (NHPSTC) to enter into a service agreement with Aladdin Food Management Services, LLC.,6000 Town Center Blvd, Suite 120, Canonsburg, PA 15317 (Vendor Code 275029) in the amount of \$310,000 for the provision of meals through the NHT1 – Concord's Community College Capital Commons dining hall to recruits and in-service officers attending programs at the Arthur D. Kehas Law Enforcement Training Facility and Campus, effective July 1, 2022 through June 30, 2023. 100% General Funds.

Funding is available as follows:

06-87-87-08700-66390000-021-500211

\$310,000 /

EXPLANATION

The New Hampshire Police Standards & Training Council (NHPSTC) utilizes the services of the cafeteria at the NHTI – Concord's Community College (NHTI) to provide meals to recruits and in-service officers attending programs at the NHPSTC facility in Concord.

This service agreement was previously competitively bid and was awarded on March 29, 2022 to Aladdin Food Management Services, LLC and NHTI entered into a 5-year term agreement with Aladdin to provide food services. The dining hall resides on the campus of NHTI and the services provided to PSTC and NHTI are funded separately, PSTC signs a contract separate to that signed by NHTI on a yearly basis.

His Excellency, Governor Christopher T. Sununu and the Honorable Council Page 2 June 13, 2022

We respectfully request your approval for this agreement.

Respectfully Subplitted, John V. Scippa

Director

JVS/la

FORM NUMBER P-37 (version 12/11/2019)

Notice: This agreement and all of its attachments shall become public upon submission to Governor and Executive Council for approval. Any information that is private, confidential or proprietary must be clearly identified to the agency and agreed to in writing prior to signing the contract.

AGREEMENT

The State of New Hampshire and the Contractor hereby mutually agree as follows:

GENERAL PROVISIONS

1. IDENTIFICATION.

1.1 State Agency Name		1.2 State Agency Address 17 Institute Drive, Concord, NH 03301			
NH Police Standards and Traini	ng Council	17 institute Drive, Conco	ia, Nei 05501		
1.3 Contractor Name		1.4 Contractor Address			
Aladdin Food Management Ser	vices, LLC	6000 Town Center Blvd., Suite 120			
		Canonsburg, PA 15317			
1.5 Contractor Phone	1.6 Account Number	1.7 Completion Date	1.8 Price Limitation		
Number 724-416-7676	10-08700-66390000-500211	6/30/2023	\$310,000.00		
1.9 Contracting Officer for Sta	le Agency	1.10 State Agency Telephone Number			
John V. Scippa, Director		603-271-2133			
1.11 Contractor Signature	<u> </u>	1.12 Name and Title of 0	Contractor Signatory		
DocuSigned by:		Paul Kowalckyz			
Paul towalcky	Dat 6/9/2022	Managing Dire			
1.13 State Agency/Signature		1.14 Name and Title of	State Agency Signatory APA ASTC SIMERTOR		
- John V. Lappe	d Date: 6/13/22	JOHN V.SCI	APA PSTC BIAECTOR		
1.15 Approval by the N.H. De	partment of Administration, Divis	sion of Personnel (if applica	ble)		
By:		Director, On:			
1.16 Approval by the Attorney	General (Form, Substance and E	xecution) (if applicable)			
By: Stand MM .	en ,	On: 06/13/202	2		
1.17 Approval by the Governo	or and Executive Council (if appli	icable)			
G&C Item number:		G&C Meeting Date:			

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2. SERVICES TO BE PERFORMED. The State of New Hampshire, acting through the agency identified in block 1.1 ("State"), engages, contractor identified in block 1.3 ("Contractor") to perform, and the Contractor shall perform, the work or sale of goods, or both, identified and more particularly described in the attached EXHIBIT B which is incorporated herein by reference ("Services").

3. EFFECTIVE DATE/COMPLETION OF SERVICES.

3.1 Notwithstanding any provision of this Agreement to the contrary, and subject to the approval of the Governor and Executive Council of the State of New Hampshire, if applicable, this Agreement, and all obligations of the parties hereunder, shall become effective on the date the Governor and Executive Council approve this Agreement as indicated in block 1.17, unless no such approval is required, in which case the Agreement shall become effective on the date the Agreement is signed by the State Agency as shown in block 1.13 ("Effective Date").

3.2 If the Contractor commences the Services prior to the Effective Date, all Services performed by the Contractor prior to the Effective Date shall be performed at the sole risk of the Contractor, and in the event that this Agreement does not become effective, the State shall have no liability to the Contractor, including without limitation, any obligation to pay the Contractor for any costs incurred or Services performed. Contractor must complete all Services by the Completion Date specified in block 1.7.

4. CONDITIONAL NATURE OF AGREEMENT.

Notwithstanding any provision of this Agreement to the contrary, all obligations of the State hereunder, including, without limitation, the continuance of payments hereunder, are contingent upon the availability and continued appropriation of funds affected by any state or federal legislative or executive action that reduces, eliminates or otherwise modifies the appropriation or availability of funding for this Agreement and the Scope for Services provided in EXHIBIT B, in whole or in part. In no event shall the State be liable for any payments hereunder in excess of such available appropriated funds. In the event of a reduction or termination of appropriated funds, the State shall have the right to withhold payment until such funds become available, if ever, and shall have the right to reduce or terminate the Services under this Agreement immediately upon giving the Contractor notice of such reduction or termination. The State shall not be required to transfer funds from any other account or source to the Account identified in block 1.6 in the event funds in that Account are reduced or unavailable.

5. CONTRACT PRICE/PRICE LIMITATION/ PAYMENT.

5.1 The contract price, method of payment, and terms of payment are identified and more particularly described in EXHIBIT C which is incorporated herein by reference.

5.2 The payment by the State of the contract price shall be the only and the complete reimbursement to the Contractor for all expenses, of whatever nature incurred by the Contractor in the performance hereof, and shall be the only and the complete compensation to the Contractor for the Services. The State shall have no liability to the Contractor other than the contract price. 5.3 The State reserves the right to offset from any amounts otherwise payable to the Contractor under this Agreement those liquidated amounts required or permitted by N.H. RSA 80:7 through RSA 80:7-e or any other provision of law.

5.4 Notwithstanding any provision in this Agreement to the contrary, and notwithstanding unexpected circumstances, in no event shall the total of all payments authorized, or actually made hereunder, exceed the Price Limitation set forth in block 1.8.

6. COMPLIANCE BY CONTRACTOR WITH LAWS AND REGULATIONS/ EQUAL EMPLOYMENT OPPORTUNITY.

6.1 In connection with the performance of the Services, the Contractor shall comply with all applicable statutes, laws, regulations, and orders of federal, state, county or municipal authorities which impose any obligation or duty upon the Contractor, including, but not limited to, civil rights and equal employment opportunity laws. In addition, if this Agreement is funded in any part by monies of the United States, the Contractor shall comply with all federal executive orders, rules, regulations and statutes, and with any rules, regulations and guidelines as the State or the United States issue to implement these regulations. The Contractor shall also comply with all applicable intellectual property laws.

6.2 During the term of this Agreement, the Contractor shall not discriminate against employees or applicants for employment because of race, color, religion, creed, age, sex, handicap, sexual orientation, or national origin and will take affirmative action to prevent such discrimination.

6.3. The Contractor agrees to permit the State or United States access to any of the Contractor's books, records and accounts for the purpose of ascertaining compliance with all rules, regulations and orders, and the covenants, terms and conditions of this Agreement.

7. PERSONNEL.

7.1 The Contractor shall at its own expense provide all personnel necessary to perform the Services. The Contractor warrants that all personnel engaged in the Services shall be qualified to perform the Services, and shall be properly licensed and otherwise authorized to do so under all applicable laws.

7.2 Unless otherwise authorized in writing, during the term of this Agreement, and for a period of six (6) months after the Completion Date in block 1.7, the Contractor shall not hire, and shall not permit any subcontractor or other person, firm or corporation with whom it is engaged in a combined effort to perform the Services to hire, any person who is a State employee or official, who is materially involved in the procurement, administration or performance of this Agreement. This provision shall survive termination of this Agreement.

7.3 The Contracting Officer specified in block 1.9, or his or her successor, shall be the State's representative. In the event of any dispute concerning the interpretation of this Agreement, the Contracting Officer's decision shall be final for the State.



8. EVENT OF DEFAULT/REMEDIES.

8.1 Any one or more of the following acts or omissions of the Contractor shall constitute an event of default hereunder ("Event of Default"):

8.1.1 failure to perform the Services satisfactorily or on schedule;

8.1.2 failure to submit any report required hereunder; and/or

8.1.3 failure to perform any other covenant, term or condition of this Agreement.

8.2 Upon the occurrence of any Event of Default, the State may take any one, or more, or all, of the following actions:

8.2.1 give the Contractor a written notice specifying the Event of Default and requiring it to be remedied within, in the absence of a greater or lesser specification of time, thirty (30) days from the date of the notice; and if the Event of Default is not timely cured, terminate this Agreement, effective two (2) days after giving the Contractor notice of termination;

8.2.2 give the Contractor a written notice specifying the Event of Default and suspending all payments to be made under this Agreement and ordering that the portion of the contract price which would otherwise accrue to the Contractor during the period from the date of such notice until such time as the State determines that the Contractor has cured the Event of Default shall never be paid to the Contractor;

8.2.3 give the Contractor a written notice specifying the Event of Default and set off against any other obligations the State may owe to the Contractor any damages the State suffers by reason of any Event of Default; and/or

8.2.4 give the Contractor a written notice specifying the Event of Default, treat the Agreement as breached, terminate the Agreement and pursue any of its remedies at law or in equity, or both.

8.3. No failure by the State to enforce any provisions hereof after any Event of Default shall be deemed a waiver of its rights with regard to that Event of Default, or any subsequent Event of Default. No express failure to enforce any Event of Default shall be deemed a waiver of the right of the State to enforce each and all of the provisions hereof upon any further or other Event of Default on the part of the Contractor.

9: TERMINATION.

9.1 Notwithstanding paragraph 8, the State may, at its sole discretion, terminate the Agreement for any reason, in whole or in part, by thirty (30) days written notice to the Contractor that the State is exercising its option to terminate the Agreement.

9.2 In the event of an early termination of this Agreement for any reason other than the completion of the Services, the Contractor shall, at the State's discretion, deliver to the Contracting Officer, not later than fifteen (15) days after the date of termination, a report ("Termination Report") describing in detail all Services performed, and the contract price earned, to and including the date of termination. The form, subject matter, content, and number of copies of the Termination Report shall be identical to those of any Final Report described in the attached EXHIBIT B. In addition, at the State's discretion, the Contractor shall, within 15 days of notice of early termination, develop and submit to the State a Transition Plan for services under the Agreement.

10. DATA/ACCESS/CONFIDENTIALITY/ PRESERVATION.

10.1 As used in this Agreement, the word "data" shall mean all information and things developed or obtained during the performance of, or acquired or developed by reason of, this Agreement, including, but not limited to, all studies, reports, files, formulae, surveys, maps, charts, sound recordings, video recordings, pictorial reproductions, drawings, analyses, graphic representations, computer programs, computer printouts, notes, letters, memoranda, papers, and documents, all whether finished or unfinished.

10.2 All data and any property which has been received from the State or purchased with funds provided for that purpose under this Agreement, shall be the property of the State, and shall be returned to the State upon demand or upon termination of this Agreement for any reason.

10.3 Confidentiality of data shall be governed by N.H. RSA chapter 91-A or other existing law. Disclosure of data requires prior written approval of the State.

11. CONTRACTOR'S RELATION TO THE STATE. In the performance of this Agreement the Contractor is in all respects an independent contractor, and is neither an agent nor an employce of the State. Neither the Contractor nor any of its officers, employces, agents or members shall have authority to bind the State or receive any benefits, workers' compensation or other emoluments provided by the State to its employees.

12. ASSIGNMENT/DELEGATION/SUBCONTRACTS.

12.1 The Contractor shall not assign, or otherwise transfer any interest in this Agreement without the prior written notice, which shall be provided to the State at least fifteen (15) days prior to the assignment, and a written consent of the State. For purposes of this paragraph, a Change of Control shall constitute assignment. "Change of Control" means (a) merger, consolidation, or a transaction or series of related transactions in which a third party, together with its affiliates, becomes the direct or indirect owner of fifty percent (50%) or more of the voting shares or similar equity interests, or combined voting power of the Contractor, or (b) the sale of all or substantially all of the assets of the Contractor.

12.2 None of the Services shall be subcontracted by the Contractor without prior written notice and consent of the State. The State is entitled to copies of all subcontracts and assignment agreements and shall not be bound by any provisions contained in a subcontract or an assignment agreement to which it is not a party.

13. INDEMNIFICATION. Unless otherwise exempted by law, the Contractor shall indemnify and hold harmless the State, its officers and employees, from and against any and all claims, liabilities and costs for any personal injury or property damages, patent or copyright infringement, or other claims asserted against the State, its officers or employees, which arise out of (or which may be claimed to arise out of) the acts or omission of the

Page 3 of 7

Contractor Initials $\begin{array}{c} \rho_{1}\\ \rho_{2}\\ Date \end{array}$

Contractor, or subcontractors, including but not limited to the negligence, reckless or intentional conduct. The State shall not be liable for any costs incurred by the Contractor arising under this paragraph 13. Notwithstanding the foregoing, nothing herein contained shall be deemed to constitute a waiver of the sovereign immunity of the State, which immunity is hereby reserved to the State. This covenant in paragraph 13 shall survive the termination of this Agreement.

14. INSURANCE.

14.1 The Contractor shall, at its sole expense, obtain and continuously maintain in force, and shall require any subcontractor or assignee to obtain and maintain in force, the following insurance:

14.1.1 commercial general liability insurance against all claims of bodily injury, death or property damage, in amounts of not less than \$1,000,000 per occurrence and \$2,000,000 aggregate or excess; and

14.1.2 special cause of loss coverage form covering all property subject to subparagraph 10.2 herein, in an amount not less than 80% of the whole replacement value of the property.

14.2 The policies described in subparagraph 14.1 herein shall be on policy forms and endorsements approved for use in the State of New Hampshire by the N.H. Department of Insurance, and issued by insurers licensed in the State of New Hampshire.

14.3 The Contractor shall furnish to the Contracting Officer identified in block 1.9, or his or her successor, a certificate(s) of insurance for all insurance required under this Agreement. Contractor shall also furnish to the Contracting Officer identified in block 1.9, or his or her successor, certificate(s) of insurance for all renewal(s) of insurance required under this Agreement no later than ten (10) days prior to the expiration date of each insurance policy. The certificate(s) of insurance and any renewals thereof shall be attached and are incorporated herein by reference.

15. WORKERS' COMPENSATION.

15.1 By signing this agreement, the Contractor agrees, certifies and warrants that the Contractor is in compliance with or exempt from, the requirements of N.H. RSA chapter 281-A ("Workers" Compensation").

15.2 To the extent the Contractor is subject to the requirements of N.H. RSA chapter 281-A, Contractor shall maintain, and require any subcontractor or assignce to secure and maintain, payment of Workers' Compensation in connection with activities which the person proposes to undertake pursuant to this Agreement. The Contractor shall furnish the Contracting Officer identified in block 1.9, or his or her successor, proof of Workers' Compensation in the manner described in N.H. RSA chapter 281-A and any applicable renewal(s) thereof, which shall be attached and are incorporated herein by reference. The State shall not be responsible for payment of any Workers' Compensation premiums or for any other claim or benefit for Contractor, or any subcontractor or employee of Contractor, which might arise under applicable State of New Hampshire Workers' Compensation laws in connection with the performance of the Services under this Agreement.

16. NOTICE. Any notice by a party hereto to the other party shall be deemed to have been duly delivered or given at the time of mailing by certified mail, postage prepaid, in a United States Post Office addressed to the parties at the addresses given in blocks 1.2 and 1.4, herein.

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17. AMENDMENT. This Agreement may be amended, waived or discharged only by an instrument in writing signed by the parties hereto and only after approval of such amendment, waiver or discharge by the Governor and Executive Council of the State of New Hampshire unless no such approval is required under the circumstances pursuant to State law, rule or policy.

18. CHOICE OF LAW AND FORUM. This Agreement shall be governed, interpreted and construed in accordance with the laws of the State of New Hampshire, and is binding upon and inures to the benefit of the parties and their respective successors and assigns. The wording used in this Agreement is the wording chosen by the parties to express their mutual intent, and no rule of construction shall be applied against or in favor of any party. Any actions arising out of this Agreement shall be brought and maintained in New Hampshire Superior Court which shall have exclusive jurisdiction thereof.

19. CONFLICTING TERMS. In the event of a conflict between the terms of this P-37 form (as modified in EXHIBIT A) and/or attachments and amendment thereof, the terms of the P-37 (as modified in EXHIBIT A) shall control.

20. THIRD PARTIES. The parties hereto do not intend to benefit any third parties and this Agreement shall not be construed to confer any such benefit.

21. HEADINGS. The headings throughout the Agreement are for reference purposes only, and the words contained therein shall in no way be held to explain, modify, amplify or aid in the interpretation, construction or meaning of the provisions of this Agreement.

22. SPECIAL PROVISIONS. Additional or modifying provisions set forth in the attached EXHIBIT A are incorporated herein by reference.

23. SEVERABILITY. In the event any of the provisions of this Agreement are held by a court of competent jurisdiction to be contrary to any state or federal law, the remaining provisions of this Agreement will remain in full force and effect.

24. ENTIRE AGREEMENT. This Agreement, which may be executed in a number of counterparts, each of which shall be deemed an original, constitutes the entire agreement and understanding between the parties, and supersedes all prior agreements and understandings with respect to the subject matter hereof.

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Exhibit A

There are no special provisions.

Exhibit B

- 1. Aladdin Food Management will provide breakfasts, lunches, and dinners for up to 67 recruits, 3 staff members, and, when necessary, instructors and special students associated with the Police Academies, class numbers 189-192, for up to 16 weeks per session.
- 2. Aladdin Food Managment will provide lunches for up to 20 recruits, 2 staff members and, when necessary, instructors and special students associated with the Correctional Academies, class numbers 118 121, for up to 9 weeks per session.
- 3. Aladdin Food Management will provide breakfasts, lunches and dinners as applicable to overnight students and lunches for day students, staff members and, when necessary, instructors for selected in-service training programs held at the Arthur D. Kehas Law Enforcement Training Facility and Campus during the period of July 1, 2022 through June 30, 2023.
- 4. Aladdin Food Management will provide meals for special functions, including but not limited to Chief's Meetings and meetings of the NH Police Standards & Training Council based on menus to be mutually agreed upon by both parties and billed at a rate quoted in the NH Technical Institute Catering Services Menu that is effective on the date of the event. Payment in this case shall be based on the agreed number of event attendees which shall be stipulated no later than one week in advance of the date of the event.
- 5. The services noted in numbers 1-3 shall be provided at the following rates per person:

Breakfast	\$7.00
Lunch	\$8.00
Dinner	\$9.00
Total	\$24.00

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6. The food service and meals provided under this agreement shall be subject to the requirements set out in the NHTI Request for Proposal dated March 18, 2022. The recruit meals served at the NHPSTC server line in the Capital Commons in Little Hall shall include at a minimum the menu selections identified in the Sample Section of the RFP (pages 70-80), except that either but not both grill or pizza are provided, the choice of desserts shall be limited to 2, one of which may be ice cream and brunch is excluded.

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Contractor Initials	
Date	6/9/2022

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Exhibit C

- 1. This contract is total price limited to not more than \$310,000 for the contract period. While the numbers may vary up or down, it is anticipated there will be, on average per year, 201 police recruits (an average of 67 per class), and 60 corrections officer recruits (an average of 20 per class).
- 2. The contractor shall submit an itemized invoice of meals and/or services provided within 30 days of the date they were received. In the case of meals provided for academy classes, the submitted invoices shall be itemized on a weekly bases and include a breakdown as to the quantity of meals and meal period (breakfast, lunch or dinner) being billed.
- 3. Invoices will be paid at the food rates established within Exhibit B of this contract.
- 4. The Council reserves the right to cancel or reschedule any meals due to lack of attendance or unforeseen circumstances, without costs being incurred, and will notify the contractor as soon as possible if meals are to be canceled or rescheduled.
- 5. The Council reserves the right to amend the contract for additional meals at the same price in case of additional enrollment.
- 6. In the event that the New Hampshire Police Standards and Training Council is required to provide the services herein described, or is required by the Legislature to discontinue this program or use the facilities for any other purpose, the Council shall give prompt notice of any such reduction or termination of funds. If such notice is not given, the State will be liable to the Contractor for payment of services rendered until such notice is given.
- 7. This contract may be cancelled by either party upon written notice ninety (90) days prior to the desired termination date.

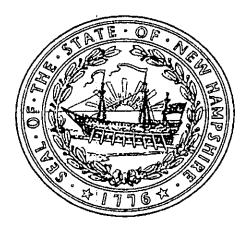


State of New Hampshire Department of State

CERTIFICATE

I. David M. Scanlan, Secretary of State of the State of New Hampshire, do hereby certify that ALADDIN FOOD MANAGEMENT SERVICES, LLC is a West Virginia Limited Liability Company registered to transact business in New Hampshire on April 20, 2017. I further certify that all fees and documents required by the Secretary of State's office have been received and is in good standing as far as this office is concerned?

Business ID: 768912 Certificate Number: 0005784915



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IN TESTIMONY WHEREOF.

I hereto set my hand and cause to be affixed the Seal of the State of New Hampshire, this 31st day of May A.D. 2022.

David M. Scanlan Secretary of State

Certificate of Authority

Board Resolution for Contract Approval

I, Brittany Mayer-Schuler, hereby certify, that I am duly elected Officer of Aladdin Food Management Services, LLC. I hereby certify that on the 31th day of October, 2019, at a meeting of the Board of Directors of Aladdin Food Management Services, LLC, the following business was conducted:

It was duly moved and seconded that the following resolution be adopted:

Be it resolved that the Board of Directors of the above organization does hereby authorize Paul Kowalckyz, Managing Director, to enter into contracts or agreements on behalf of Aladdin Food Management Services, LLC with the State of New Hampshire and any of its agencies or departments and further is authorized to executed any documents which may in his judgement be desirable or necessary to effect the purpose of this vote.

I hereby certify that said vote has not been amended or repealed and remains in full force and effect as of the date of the contract to which this certificate is attached. I further certify that that it is understood that the State of New Hampshire will rely on this certificate as evidence that the person listed above currently occupies the position indicated and that they have full authority to bind the corporation. To the extent that there are any limits on the authority of any listed individual to bind the corporation in contracts with the State of New Hampshire, all such limitations are expressly stated herein.

SIGNATURE OF OFFICER:

Signatur Name: Title: Date:

:	Brittany Mayer-Schuler		
ire:	Brittany Mayer-Schuler		
	General Counsel		

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CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY) 06/09/2022

THIS CERTIFICATE IS ISSUED AS A MATTER OF INF - CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGA BELOW. THIS CERTIFICATE OF INSURANCE DOES REPRESENTATIVE OR PRODUCER, AND THE CERTIFIC	ATIVELY AMEND, EX NOT CONSTITUTE / CATE HOLDER.	TEND OR ALTE A CONTRACT B	R THE COV ETWEEN T	ERAGE AFFORDED BY	THE), AU	POLICIES THORIZED
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Minneapolis, MN 55402						
INSURED Elior, Inc DBA Elior North America		MOORER D.				20033
Aladdin Food Management Services LLC	INS	SURER C :			·	
300 S. Tryon Street, Suite 400,	. <u>INS</u>	SURER D :				
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Charlotte, NC 28202		SURER F :				
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DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101. Ad RE: Agreement# 10-08700-66390000-500211. 30 day notice of cancellation applies, subjec Evidence of Insurance.				ii		
		ANCELLATION				
NH Police Standards and Training Council		SHOULD ANY OF	DATE TH	ESCRIBED POLICIES BE CA EREOF, NOTICE WILL B CY PROVISIONS.	NCELI E DE	ED BEFORE
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Concord, NH 03301		au				
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