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Frank Edelblut
Commissioner

Paul Leather
Deputy Commissioner

STATE OF NEW HAMPSHIRE
DEPARTMENT OF EDUCATION
101 Pleasant Street
Concord, N.H. 03301
TEL (603) 271-3495
FAX (603)-271-1953
Citizens Services Line 1-800-339-9900

The Honorable Neal M. Kurk, Chairman
Fiscal Committee of the General Court
State House
Concord, NH 03301

[Signature]
Approved by Fiscal Committee Date

His Excellency, Governor Christopher T. Sununu
and the Honorable Council
State House
Concord, NH 03301

REQUESTED ACTION

Pursuant to RSA 14:30-a, VI, authorize the New Hampshire Department of Education to accept and expend The Network for Transforming Educator Preparation (NTEP) funds in the amount of \$55,000 received from the Council for Chief State School Officers (CCSSO), effective upon Fiscal Committee and Governor and Council approval through June 30, 2017. Governor and Council approved an initial grant award of \$55,000 on June 28, 2016, item 27 attached. 100% Private Funds.

Funds to be budgeted as follows:

Network for Transforming Educator Preparation
Account: 06-56-56-563510-51120000 NTEP
Revenue Source Code: 407991
FY2017

<u>Class</u>	<u>Description</u>	<u>Current FY17 Budget</u>	<u>Request</u>	<u>Adjusted FY17 Budget</u>
<u>Income</u>				
005-407991	Private Local Funds	(\$55,000)	(55,000)	(\$110,000)
<u>Expenditures</u>				
020-500200	Current Expenses	\$ 5,000	\$2,000	\$7,000
070-500704	In-State Travel	\$ 1,000		\$1,000
080-500713	Out-of-State Travel	\$ 4,000	\$5,000	\$9,000
102-500731	Contracts for Program			
	Services	<u>\$45,000</u>	<u>\$48,000</u>	<u>\$93,000</u>
	Total	\$55,000	\$55,000	\$110,000

EXPLANATION

The New Hampshire Department of Education entered a partnership with the Council for Chief State School Officers (CCSSO) to design and implement policies and practices that support the state in ensuring educator preparation programs are preparing teacher and leader candidates to be ready on the first day they enter a school and classroom in NH. Through this partnership, The New Hampshire Department of Education has been awarded a *Network for Transforming Educator Preparation* (NTEP) Grant through CCSSO in the amount of \$110,000. NTEP is committed to working with peer states, collaborators, and stakeholder groups who share an interest in changing and impacting how we prepare future generations of educators. The network's focus is anchored on state redesign of educator licensure policies, program approval, and data collection, analysis and reporting.

Through this partnership CCSSO and collaborators will provide NH ongoing technical assistance, supports, and continued coordination to advance the state's educator preparation transformation agenda.

The following appropriation authorities are being requested:

Class 020	Current expenses – To cover general supplies and printing.
Class 080	Out-of-State Travel Expenses – Travel for committee members to attend out of state meetings related to program implementation.
Class 102	Contract for Program Services – For contractor services to assist in developing and piloting a data management and tracking system.

In the event Private Local Funds become no longer available General Funds will not be requested to support this program.

Respectfully Submitted,



Frank Edelblut
Commissioner of Education

March 27, 2017

Frank Edelblut
Commissioner of Education
New Hampshire Department of Education
101 Pleasant Street
Concord, NH 03301-3494

Dear Commissioner Edelblut,

This letter serves as confirmation that CCSSO has received funds from private donors to support and fund a network of states and collaborators to transform educator preparation, NTEP (Network for Educator Preparation).

NTEP is charged with supporting selected states through an application process to rethink and reinvent educator preparation in four major areas: licensure; program approval; data collection, management, and analytics; and stakeholder engagement.

I am pleased to inform you that NH is continuing this work as one of the thirteen states in this network. To support the second year of work, CCSSO will award the applicant agency, the New Hampshire Department of Education, a grant of \$55,000. Upon CCSSO's release of funds, NH will have the authority to accept and expend the monies provided as a result of engagement in this network.

Sincerely,



Saroja Warner, PhD, NBCT
Program Director
Education Workforce
Council for Chief State School Officers





**Council of Chief State School Officers
Network to Transform Educator Preparation**

MEMORANDUM OF AGREEMENT

I. Introduction

This Memorandum of Agreement (MOA) establishes a partnership between the New Hampshire Department of Education and the Council of Chief State School Officers (CCSSO) to design and implement policies and practices that can help states ensure that educator preparation programs (EPPs) are preparing candidates to be ready on day one to begin leading schools and teaching students to be college- and career-ready and life-long learners. This MOA is based on New Hampshire's interest, as expressed by Dr. Virginia Barry, the Chief State School Officer in New Hampshire, to join the Network to Transform Educator Preparation (NTEP) and New Hampshire's ongoing commitment to work with a set of national collaborators, peer states, and key stakeholders within their state to redesign their policies on licensure, program approval, and data collection, analysis and reporting. The ten recommendations in the CCSSO Task Force report *Our Responsibility, Our Promise: Transforming Educator Preparation and Entry into the Profession* will guide the work of states that participate in this network. (See Appendix 1)

II. Mutual Commitments

Through this partnership, CCSSO (both directly and in conjunction with national collaborators) will provide to each state in the NTEP ongoing technical assistance, supports, and continued coordination to advance the state's educator preparation transformation agenda as established in this MOA. CCSSO will further commit to supporting the identification and dissemination of best practices around licensure, program approval, data collection, analysis and reporting along with stakeholder engagement and communication strategies to the NTEP states and more broadly through its National and State Consortium on Educator Effectiveness (NSCEB) and other efforts.

In exchange, the New Hampshire Department of Education, by completing this MOA, agrees to participate actively in the NTEP work, both by actively pursuing New Hampshire's state plan as well as working collectively with fellow NTEP partners on policies and actions of mutual interest and those that can accelerate movement toward transforming educator preparation and entry systems.

During the first year of the MOA, deliverables will have a focus on teacher preparation, but not at the sole exclusion of planning for the transformation of leader preparation.

Specifically, commitments include:

1. **Definition.** The New Hampshire Department of Education will adopt a definition of "learner ready" that is based on New Hampshire's standards for teaching and is consistent with the definition in *Our Responsibility, Our Promise: Transforming Educator Preparation and Entry into the Profession*. (See Appendix 2.) This definition will guide New Hampshire and other NTEP state policy actions in licensure, program approval, and data use.

2. Network Participation and Support. The New Hampshire Department of Education commits to working with peer states in the network as well as national collaborators to further this work. The New Hampshire Department of Education will actively participate in the CCSSO NTEP, by

- Identifying a designated point of contact with CCSSO at the deputy or similar level within the SEA OR the executive director of the state's professional standards commission who will lead the state project steering team and regularly communicate with CCSSO about state progress and identify state needs;
- Identifying six members, inclusive of the designated point of contact (hereto referred to as NTEP Lead) who compose the state project steering team and will attend three network meetings per year and actively participate; and
- Participating in the execution of the stakeholder engagement plan, and contribute to the network through online meetings, social media, etc. through engagement of their steering team and identified leaders of the state's stakeholder groups.

CCSSO will actively participate in the network by providing participating states with continuing support and technical assistance to advance the state's implementation plan, including coaching from an appointed CCSSO liaison, resources, policy tools, coordinated joint activities and other support. The information provided by the New Hampshire Department of Education in the state plan and this MOA may be used by CCSSO to solicit additional funding for ongoing NTEP support and services to states, as well as support specific to a state.

3. State Policy Development and Implementation Plan. The state project steering team will draft a policy development and implementation plan based on the work done at the NTEP launch meeting held November 2015. This plan will include specific policies and actions that New Hampshire will pursue in the three policy areas of licensure, program approval, and data use (collecting, analyzing, reporting) consistent with the ten task force recommendations by September 30, 2017. The plan will include progress milestones at 6 month, 12 month, 18 month and 24-month intervals. The initial draft plan will be appended to this MOA as Appendix 3 upon adoption by the New Hampshire Department of Education. The New Hampshire Department of Education agrees that CCSSO may use this information to monitor progress and customize technical assistance to support the state in reaching the projected milestones. CCSSO will work with its national collaborators to develop plans that will support that state level policy work throughout this project.
4. Stakeholder Engagement and Communication. The New Hampshire Department of Education will, as part of its plan noted above in paragraph 2, establish clear plans and processes for communicating with and engaging stakeholders to further its agenda, including building momentum, informing implementation, and garnering public and political will to support policy change. Target audiences should include PK-12 leadership, educator preparation faculty and administrators, education governance and policymakers, EPP leadership, advocacy groups, business and philanthropic leaders and most importantly—teachers and leaders. CCSSO will create a similar plan with NTEP's partner associations and organizations to shape a national dialogue that supports states' efforts to transform educator preparation.
5. Collective State Work. Under the direction of the New Hampshire Department of Education, New Hampshire will participate in selected collective actions that advance the overall effort to transform educator preparation and entry into the profession. The nature and degree of each NTEP state's involvement will vary, as states prioritize their work. Such collective action might include work on data sharing, license reciprocity, common messaging and stakeholder engagement efforts, performance assessments for licensure, and model program approval policies. CCSSO will provide oversight and coordination of this collective work, and where appropriate, engage select national collaborators in the collective actions.

6. Evaluation. The New Hampshire Department of Education agrees to submit required progress reports to CCSSO and to participate in collection of survey and other data so CCSSO can assess the effectiveness of the pilot project and to prepare required reports to funders.

III. Agreement

CCSSO and the New Hampshire Department of Education agree to the commitments described above and agree to work together in good faith to advance both collective and individual state commitments. This agreement is in effect for two years from date of signature through September 30, 2017 and includes possible funding of up to \$50,000 annually. The New Hampshire Department of Education may request funding for specific NTEP activities related to the goals agreed upon in New Hampshire's implementation plan. Funding requests are to be submitted in conjunction with an implementation plan and budget to CCSSO NTEP staff.

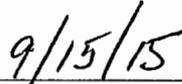
This agreement does not restrict the New Hampshire Department of Education from participating in similar activities with other organizations. Amendment to this agreement may be made at any time by written agreement of both parties. Each party may terminate this agreement through written notice. Early termination may result in the loss of the support described above.

Upon return of this signed agreement with a draft State Policy Development and Implementation Plan and a summary budget for two years that includes a description of activities the payment will fund, initial funding of up to \$50,000 will be provided to the within 90 days. The New Hampshire Department of Education agrees that this funding will be used solely to achieve the milestones outlined in its plan.

Required Signatories



Chief State School Officer
[STATE]



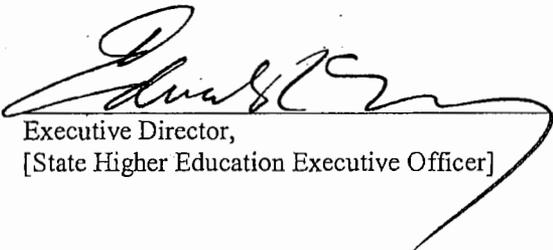
Date



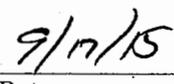
Executive Director, (if appropriate)
[STATE Professional Standards Board]



Date



Executive Director,
[State Higher Education Executive Officer]



Date

Chris Minnich
Executive Director
Council of Chief State School Officers

Date

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JUN 28 16 10:00



Virginia M. Barry, Ph.D.
Commissioner of Education
Tel. 603-271-3144

Paul K. Leather
Deputy Commissioner of Education
Tel. 603-271-3801

STATE OF NEW HAMPSHIRE
DEPARTMENT OF EDUCATION
101 Pleasant Street
Concord, N.H. 03301
FAX 603-271-1953

June 2, 2016

Her Excellency, Governor Margaret Wood Hassan
and the Honorable Council
State House
Concord, New Hampshire 03301

Requested Action

Authorize the New Hampshire Department of Education to accept and expend the Network for Transforming Educator Preparation (NTEP) funds in the amount of \$55,000 from the Council for Chief State School Officers (CCSSO); effective upon Governor and Council approval through June 30, 2017. 100% Private Local Funds.

Funds to be Budgeted as Follows:
Account: 06-56-56-563510-51120000 NTEP

<u>Class</u>	<u>Description</u>	<u>Fiscal Year 2017</u>
<u>Income</u>		
005-407991	Private Local Funds	(\$55,000)
<u>Expenditures</u>		
020-500200	Current Expenses	\$ 5,000
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080-500713	Out-of-State Travel	\$ 4,000
102-500731	Contracts for Program Services	<u>\$45,000</u>
	Total	<u>\$55,000</u>

Explanation

The New Hampshire Department of Education has entered a partnership with the Council for Chief State School Officers (CCSSO) to design and implement policies and practices that support the state in ensuring educator preparation programs are preparing teacher and leader candidates to be ready on the first day they enter a school and classroom in NH. Through this partnership, The New Hampshire Department of Education has been awarded a two year *Network for Transforming Educator Preparation* (NTEP) Grant through CCSSO in the amount of \$55,000. NTEP is committed to working with peer states, collaborators, and stakeholder groups who share an interest in changing and impacting how we prepare future generations of educators. The network's focus is anchored on state redesign of educator licensure policies, program approval, and data collection, analysis and reporting.

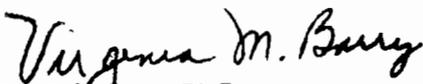
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The following appropriation authorities are being requested:

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Class 070	In-State Travel expenses – Travel related to attendance at committee meetings.
Class 080	Out-of-State Travel Expenses – Travel for committee members to attend out of state meetings related to program implementation.
Class 102	Contract for Program Services – For contractor services to assist in developing and piloting a data management tracking system.

In the event that Private Local funds become no longer available, General Funds will not be requested to support this program.

Respectfully Submitted,


Virginia M. Barry, Ph.D.
Commissioner of Education



Virginia Barry, PhD
Commissioner of Education
New Hampshire Department of Education
101 Pleasant Street
Concord, NH 03301-3494

Dear Commissioner Barry,

This letter serves as confirmation that CCSSO has received funds from private donors to support and fund a network of states and collaborators to transform educator preparation, NTEP (Network for Educator Preparation).

NTEP is charged with supporting selected states through an application process to rethink and reinvent educator preparation in four major areas: licensure; program approval; data collection, management, and analytics; and stakeholder engagement.

I am pleased to inform you that NH has been selected as one of the fourteen states in this network. To support the first year of work, CCSSO will award the applicant agency, the New Hampshire Department of Education, a grant of \$55,000. Upon CCSSO's release of funds, NH will have the authority to accept and expend the monies provided as a result of engagement in this network.

Sincerely,

A handwritten signature in cursive script that reads "Saroja Barnes".

Saroja Barnes, PhD, NBCT
Program Director
Education Workforce
Council for Chief State School Officers

