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The State of New Hampshire
Department of Environmental Services



Robert R. Scott, Commissioner

August 21, 2019

His Excellency, Governor Christopher T. Sununu
and The Honorable Council
State House
Concord, NH 03301

REQUESTED ACTION

Approve East Coast Conference of the Evangelical Covenant Church d/b/a Pilgrim Pines' request to perform the following work on Swanzey Lake in Swanzey. File # 2019-01456. This project will not have significant impact on or adversely affect the values of Swanzey Lake.

Retain an existing 5 foot x 46 foot seasonal pier with a 5 foot x 10 foot attached section in an "L" configuration; replace a 6 foot x 73 foot seasonal pier leading to an 8 foot x 8 foot platform with a 5 foot x 78 foot seasonal pier maintaining the existing "T" configuration; and install a 6 foot x 70 foot seasonal pier on an average of 1377 linear feet of frontage, along Swanzey Lake in Swanzey.

The New Hampshire Department of Environmental Services (NHDES) imposed the following conditions as part of this approval:

1. All work shall be in accordance with plans by Karen Manlove dated July 1, 2019 and as received by the New Hampshire Department of Environmental Services ("the Department") on July 1, 2019.
2. This permit is not valid and effective until it has been recorded with the appropriate county Registry of Deeds by the applicant. Prior to starting work under this permit, the permittee shall submit a copy of the recorded permit to the Department Wetlands Bureau by certified mail, return receipt requested.
3. These structures shall be permitted for so long as the frontages are used in their current status as a seasonal commercial youth camp. If the usage of the frontage changes to private residence, then the docking structures must come into compliance with the current rules and regulations at the time of change in use.
4. All development activities associated with this project shall be conducted in compliance with applicable requirements of RSA 483-B and NH Code of Administrative Rules Env-Wq 1400 during and after construction.
5. Work shall be carried out in a time and manner to avoid disturbances to migratory waterfowl breeding and nesting areas.
6. Appropriate turbidity controls shall be installed prior to construction, shall be maintained during construction such that no turbidity escapes the immediate dredge area, and shall remain until suspended particles have settled and water at the work site has returned to normal clarity.
7. All construction-related debris shall be placed outside of the areas subject to RSA 482-A.
8. Any subdivision of the property frontage will require removal of a sufficient portion of the docking structures to comply with the dock size and density requirements in effect at the time of the subdivision.
9. Only those structures shown on the approved plans shall be installed or constructed along this frontage. All portions of the structures shall be at least 20 feet from the abutting property lines or the imaginary extension of those lines into the water.
10. No person undertaking any activity shall cause or contribute to, or allow the activity to cause or contribute to, any violations of the surface water quality standards in RSA 485-A and Env-Wq 1700.

11. This permit shall not preclude the Department from initiating appropriate action if the Department later determines that any of the structures depicted as "existing" on the plans submitted by or on behalf of the permittee were not previously permitted or grandfathered.
12. All seasonal structures shall be removed for the non-boating season.

EXPLANATION

The NHDES approved this project on July 03, 2019. The NHDES supported its decision with the following findings:

1. This is a major impact project per Administrative Rule Env-Wt 303.02(d), construction or modification of major docking system defined by Env-Wt 101.57
2. The applicant has provided evidence which demonstrates that this proposal is the alternative with the least adverse impact to areas and environments under the Department's jurisdiction per Rule Env-Wt 302.03.
3. The applicant has demonstrated by plan and example that each factor listed in Rule Env-Wt 302.04(a) Requirements for Application Evaluation, has been considered in the design of the project.
4. The Department finds that because the project is not of significant public interest and will not significantly impair the resources of Swanzey Lake, a public hearing under RSA 482-A:8 is not required.
5. The applicant has an average of 1376 feet of shoreline frontage along Swanzey Lake.
6. The proposed docking facility will provide 12 slips as defined per RSA 482-A:2, VIII and therefore meets Rule Env-Wt 402.13.
7. The applicant has submitted information showing the proposed docking facility will not provide excessive boat slips as defined per RSA 482-A, Boat slip, on either lot and as is within the limitations of Rule Env-Wt 402.13.
8. The applicant has provided the Department with evidence that the property has insufficient water depth as required by Env-Wt 402.03(b)(2).
9. The Department has accepted the evidence of the physical hardship and approved the extension of a seasonal pier beyond that permissible under Env-Wt 402.03(a)(2).

Application file documents are being forwarded to the Governor and the Executive Council in connection with their consideration of this matter pursuant to RSA 482-A:3,II.(a) as it is a major project in public waters of the state.

Respectfully submitted,


Robert R. Scott
Commissioner



WETLANDS PERMIT APPLICATION

Water Division/ Wetlands Bureau
Land Resources Management



Check the status of your application: www.des.nh.gov/onestop

RSA/Rule: RSA 482-A/ Env-Wt.100-900

RECEIVED MAY 16 2019 NHDES	COMPLETE MAY 16 2019	2019-01456 021-33512 \$ 255.00 RS
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1. REVIEW TIME Indicate your Review Time below to determine the review time; refer to Guidance Document A for instructions.

Standard Review (Minimum, Minor or Major Impact)
 Expedited Review (Minimum Impact only)

2. MITIGATION REQUIREMENTS

If mitigation is required, a Mitigation Pre-Application meeting must occur prior to submitting this Wetlands Permit Application to determine if mitigation is required, please refer to the Determine if Mitigation is Required Frequently Asked Questions.

Mitigation Pre-Application Meeting Date: Month: ___ Day: ___ Year: ___

N/A - Mitigation is not required

3. PROJECT LOCATION

Separate wetland permit applications must be submitted for each municipality within which wetland impacts occur.

ADDRESS: **220 West Shore Road** TOWN/CITY: **Swansey**

TAX MAP: **46-003** BLOCK: _____ LOT: _____ UNIT: _____

USGS TOPO MAP WATERBODY NAME: **Swansey Lake** NA STREAM WATERSHED SIZE: _____ NA

LOCATION COORDINATES (if known): **42.851372, -72.303204** Latitude/Longitude UTM State Plane

4. PROJECT DESCRIPTION

Provide a brief description of the project or activity in the scope of work. Attach additional sheets as needed to provide a detail explanation of your project. **DO NOT** reply "See Attached" in the space provided below.

Our current permit # 2002-00792 allows 2 docks on tax map 46-003 with total lengths of 51' and 81'. We are requesting to extend the 81' dock out another 5 feet to a total length of 86". This extension allows us to get to a safe water depth for diving of 9'. The current length of 81' does not extend to a depth of 9' and diving is not permitted due to the danger of diving into a water depth of less than 9'.

5. SHORELINE FRONTAGE

N/A This does not have shoreline frontage. SHORELINE FRONTAGE: **1500 feet** *1377.5*

Shoreline Frontage is calculated by determining the average of the distances of the actual natural navigable shoreline frontage and a straight line drawn between the property lines, both of which are measured at the normal high water line (Env-Wt 101.89).

6. RELATED NHDES LAND RESOURCES MANAGEMENT PERMIT APPLICATIONS ASSOCIATED WITH THIS PROJECT

Please indicate if any of the following permit applications are required and, if required, the status of the application. To determine if other Land Resources Management Permits are required refer to the Land Resources Management Webpage.

Permit Type	Permit Required	File Number	Permit Application Status
Alteration of Terrain Permit Per RSA 485-A:17	<input type="checkbox"/> YES <input checked="" type="checkbox"/> NO	_____	<input type="checkbox"/> APPROVED <input type="checkbox"/> PENDING <input type="checkbox"/> DENIED
Individual Sewerage Disposal per RSA 485-A:2	<input type="checkbox"/> YES <input checked="" type="checkbox"/> NO	_____	<input type="checkbox"/> APPROVED <input type="checkbox"/> PENDING <input type="checkbox"/> DENIED
Subdivision Approval Per RSA 485-A	<input type="checkbox"/> YES <input checked="" type="checkbox"/> NO	_____	<input type="checkbox"/> APPROVED <input type="checkbox"/> PENDING <input type="checkbox"/> DENIED
Shoreland Permit Per RSA 483-B	<input type="checkbox"/> YES <input checked="" type="checkbox"/> NO	_____	<input type="checkbox"/> APPROVED <input type="checkbox"/> PENDING <input type="checkbox"/> DENIED

7. NATURAL HERITAGE BUREAU & DESIGNATED RIVERS

See the Instructions & Required Attachments document for instructions to complete a & b below.

a. Natural Heritage Bureau File ID: **NHB 19 - 1372**

b. This project is within a Designated River corridor. The project is within 1/4 mile of: _____; and date a copy of the application was sent to the Local River Management Advisory Committee: Month: ___ Day: ___ Year: ___

N/A - This project is not within a Designated River corridor.

8. APPLICANT INFORMATION (Desired permit holder)

LAST NAME, FIRST NAME, M.I.: **Condap, Jim, C (Executive Director)**

TRUST / COMPANY NAME: **East Coast Conference of the Evangelical Covenant Church dba Pilgrim Pines**
TOWN/CITY:

MAILING ADDRESS:

STATE:

ZIP CODE

EMAIL or FAX:

PHONE:

ELECTRONIC COMMUNICATION: By Initialing here: **JC**, I hereby authorize NHDES to communicate all matters relative to this application electronically.

9. PROPERTY OWNER INFORMATION (If different than applicant)

LAST NAME, FIRST NAME, M.I.:

TRUST / COMPANY NAME:

MAILING ADDRESS:

TOWN/CITY:

STATE:

ZIP CODE:

EMAIL or FAX:

PHONE:

ELECTRONIC COMMUNICATION: By Initialing here _____, I hereby authorize NHDES to communicate all matters relative to this application electronically.

10. AUTHORIZED AGENT INFORMATION

LAST NAME, FIRST NAME, M.I.: **Manlove, Karen, N**

COMPANY NAME: **East Coast Conference of the Evangelical Covenant Church dba Pilgrim Pines**

MAILING ADDRESS: **220 West Shore Road**

TOWN/CITY: **Swansey**

STATE: **NH**

ZIP CODE: **03446**

EMAIL or FAX: **karen@pilgrim-pines.org**

PHONE: **603.352.0443**

ELECTRONIC COMMUNICATION: By initialing here **KM**, I hereby authorize NHDES to communicate all matters relative to this application electronically.

11. PROPERTY OWNER SIGNATURE

See the instructions & Required Attachments document for clarification of the below statements.

By signing the application, I am certifying that:

1. I authorize the applicant and/or agent indicated on this form to act in my behalf in the processing of this application, and to furnish upon request, supplemental information in support of this permit application.
2. I have reviewed and submitted information & attachments outlined in the instructions and Required Attachment document.
3. All abutters have been identified in accordance with RSA 482-A:3, I and Env-Wt 100-900.
4. I have read and provided the required information outlined in Env-Wt 302.04 for the applicable project type.
5. I have read and understand Env-Wt 302.03 and have chosen the least impacting alternative.
6. Any structure that I am proposing to repair/replace was either previously permitted by the Wetlands Bureau or would be considered grandfathered per Env-Wt 101.47.
7. I have submitted a Request for Project Review (RPR) Form (www.nh.gov/nhdhr/review) to the NH State Historic Preservation Officer (SHPO) at the NH Division of Historical Resources to identify the presence of historical/archeological resources while coordinating with the lead federal agency for National Historic Preservation Act (NHPA) 106 compliance.
8. I authorize NHDES and the municipal conservation commission to inspect the site of the proposed project.
9. I have reviewed the information being submitted and that to the best of my knowledge the information is true and accurate.
10. I understand that the willful submission of falsified or misrepresented information to the NHDES is a criminal act, which may result in legal action.
11. I am aware that the work I am proposing may require additional state, local or federal permits which I am responsible for obtaining.
12. The mailing addresses I have provided are up to date and appropriate for receipt of NHDES correspondence. NHDES will not forward returned


Property Owner Signature

Jim Condap

Print name legibly

5 / 3 / 2019

Date

MUNICIPAL SIGNATURES

12. CONSERVATION COMMISSION SIGNATURE

The signature below certifies that the municipal conservation commission has reviewed this application, and:

1. Waives its right to intervene per RSA 482-A:11;
2. Believes that the application and submitted plans accurately represent the proposed project; and
3. Has no objection to permitting the proposed work.

Print name legibly

Date

DIRECTIONS FOR CONSERVATION COMMISSION

1. Expedited review ONLY requires that the conservation commission's signature is obtained in the space above.
2. Expedited review requires the Conservation Commission signature be obtained prior to the submittal of the original application to the Town/City Clerk for signature.
3. The Conservation Commission may refuse to sign. If the Conservation Commission does not sign this statement for any reason, the application is not eligible for expedited review and the application will be reviewed in the standard review time frame.

13. TOWN / CITY CLERK SIGNATURE

As required by Chapter 482-A:3 (amended 2014), I hereby certify that the applicant has filed four application forms, four detailed plans, and four USGS location maps with the town/city indicated below.

Ronald F. Fontaine

Ronald F. Fontaine

Sweeney

5/13/19

Print name legibly

Town/City

Date

DIRECTIONS FOR TOWN/CITY CLERK:

Per RSA 482-A:3,1

1. For applications where "Expedited Review" is checked on page 1, if the Conservation Commission signature is not present, NHDES will accept the permit application, but it will NOT receive the expedited review time.
2. IMMEDIATELY sign the original application form and four copies in the signature space provided above;
3. Return the signed original application form and attachments to the applicant so that the applicant may submit the application form and attachments to NHDES by mail or hand delivery.
4. IMMEDIATELY distribute a copy of the application with one complete set of attachments to each of the following bodies: the municipal Conservation Commission, the local governing body (Board of Selectmen or Town/City Council), and the Planning Board; and
5. Retain one copy of the application form and one complete set of attachments and make them reasonably accessible for public review.

DIRECTIONS FOR APPLICANT:

1. Submit the single, original permit application form bearing the signature of the Town/ City Clerk, additional materials, and the application fee to NHDES by mail or hand delivery.

14. IMPACT AREA:
 For each jurisdictional area that will be/has been impacted, provide square feet and, if applicable, linear feet of impact.
Permanent Impacts that will remain after the project is complete.
Temporary Impacts not intended to remain (and will be restored to pre-construction condition) after the project is completed.
Intermittent Streams: Linear footage distance of disturbance is measured along the thread of the channel.
Perennial Streams/Rivers: the total linear footage distance is calculated by summing the lengths of disturbance to the channel and each bank.

JURISDICTIONAL AREA	PERMANENT		TEMPORARY	
	Sq. Ft.	Lin. Ft.	Sq. Ft.	Lin. Ft.
Forested wetland		<input type="checkbox"/> ATF		<input type="checkbox"/> ATF
Scrub-shrub wetland		<input type="checkbox"/> ATF		<input type="checkbox"/> ATF
Emergent wetland		<input type="checkbox"/> ATF		<input type="checkbox"/> ATF
Wet meadow		<input type="checkbox"/> ATF		<input type="checkbox"/> ATF
Intermittent stream channel	/	<input type="checkbox"/> ATF	/	<input type="checkbox"/> ATF
Perennial Stream / River channel	/	<input type="checkbox"/> ATF	/	<input type="checkbox"/> ATF
Lake / Pond	/	<input type="checkbox"/> ATF	/	<input type="checkbox"/> ATF
Bank - Intermittent stream	/	<input type="checkbox"/> ATF	/	<input type="checkbox"/> ATF
Bank - Perennial stream / River	/	<input type="checkbox"/> ATF	/	<input type="checkbox"/> ATF
Bank - Lake / Pond	/	<input type="checkbox"/> ATF	/	<input type="checkbox"/> ATF
Tidal water	/	<input type="checkbox"/> ATF	/	<input type="checkbox"/> ATF
Salt marsh		<input type="checkbox"/> ATF		<input type="checkbox"/> ATF
Sand dune		<input type="checkbox"/> ATF		<input type="checkbox"/> ATF
Prime wetland		<input type="checkbox"/> ATF		<input type="checkbox"/> ATF
Prime wetland buffer		<input type="checkbox"/> ATF		<input type="checkbox"/> ATF
Undeveloped Tidal Buffer Zone (TBZ)		<input type="checkbox"/> ATF		<input type="checkbox"/> ATF
Previously-developed upland in TBZ		<input type="checkbox"/> ATF		<input type="checkbox"/> ATF
Docking - Lake / Pond	25	<input type="checkbox"/> ATF		<input type="checkbox"/> ATF
Docking - River		<input type="checkbox"/> ATF		<input type="checkbox"/> ATF
Docking - Tidal Water		<input type="checkbox"/> ATF		<input type="checkbox"/> ATF
Vernal Pool		<input type="checkbox"/> ATF		<input type="checkbox"/> ATF
TOTAL	25 /		/	

15. APPLICATION FEE: See the Instructions & Required Attachments document for further instruction.

Minimum Impact Fee: Flat fee of \$ 200

Minor or Major Impact Fee: Calculate using the below table below

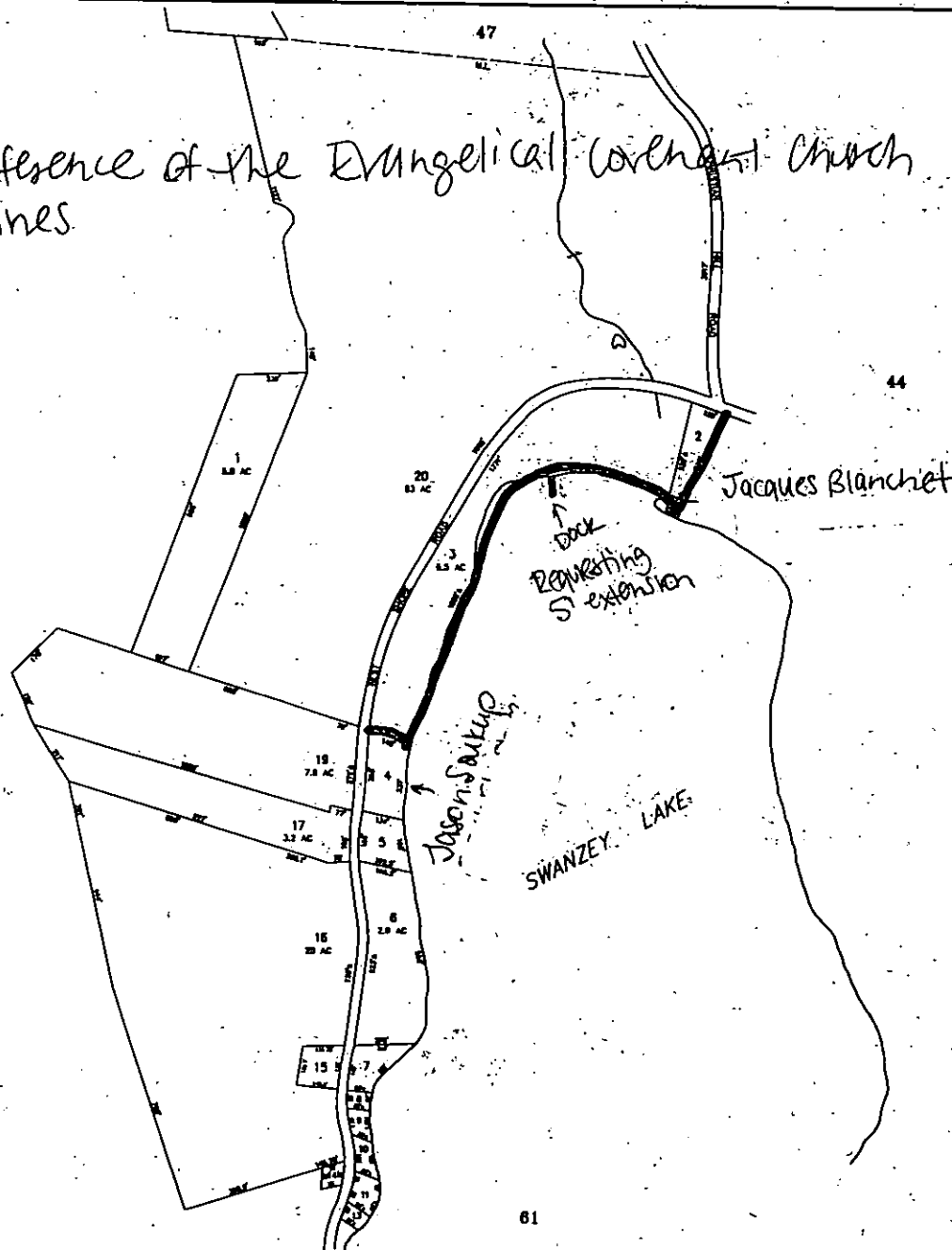
Permanent and Temporary (non-docking)	_____ sq. ft.	X \$0.20 =	\$ _____
Temporary (seasonal) docking structure:	25 sq. ft.	X \$1.00 =	\$ 25
Permanent docking structure:	_____ sq. ft.	X \$2.00 =	\$ _____
Projects proposing shoreline structures (including docks) add \$200 =			\$ 200
Total =			\$ 225

The Application Fee is the above calculated Total or \$200, whichever is greater = **\$ 225**

Property owner:
 East Coast Conference of the Evangelical Lutheran Church
 dba Pilgrim Pines



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 MAY 16 2019
 NHDES
 LAND RESOURCES MANAGEMENT



5/10/19

FOR INFORMATION PURPOSES ONLY
 NOT FOR PROPERTY BOUNDARIES

NO PARCEL 12, 18

PREPARED BY PHOTOGRAMMETRIC SERVICES BY
 JAMES E. O'NEILL & ASSOCIATES
 LANDMATIC, INC.
 1974
 CURRENT TO APRIL 1, 2019

LEGEND
 ADJACENT SHEET NO.
 COMMON BOUNDARY
 DEVELOPMENT LOT NO.
 SCALE'S BOUNDARY

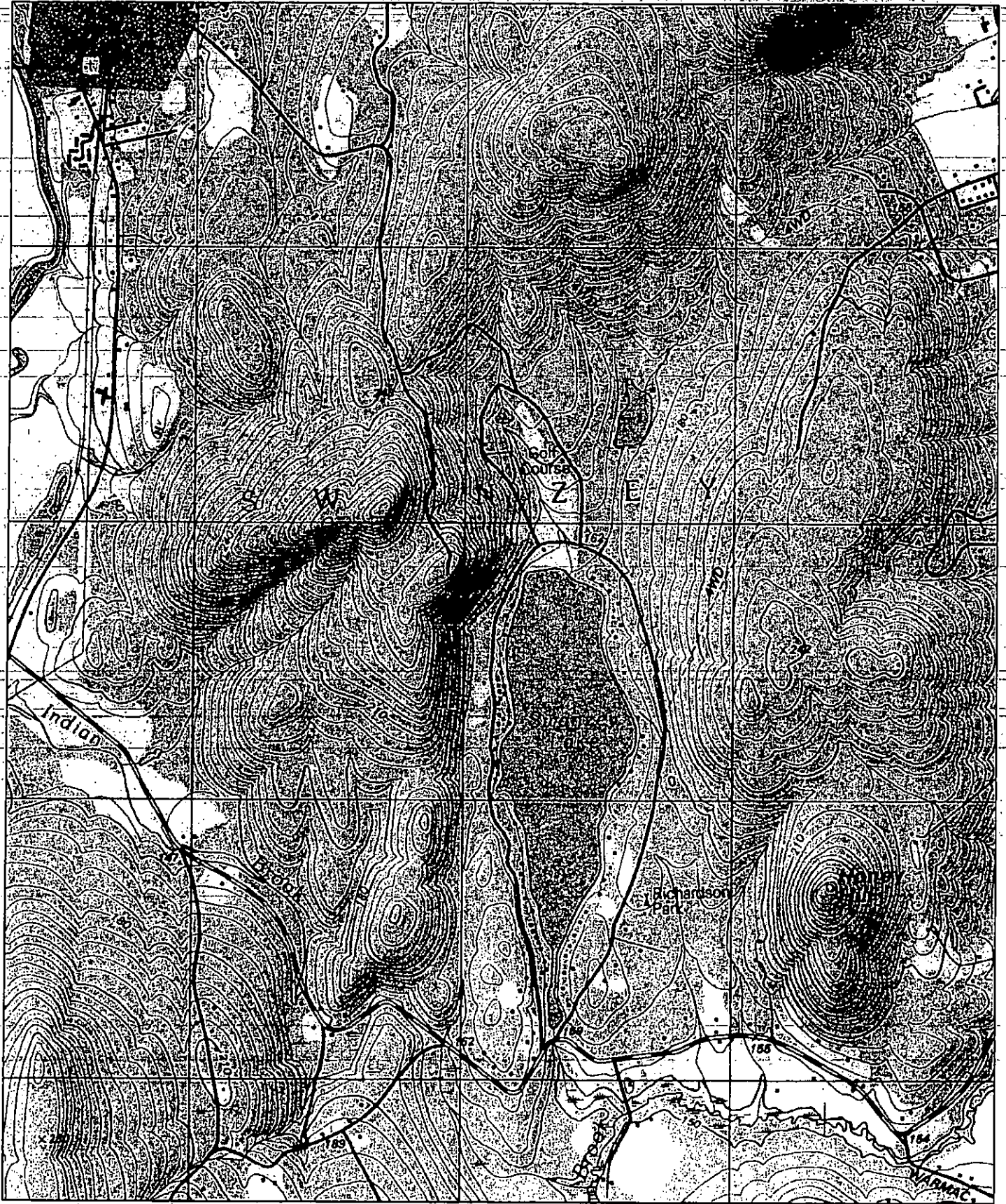
12
 in
 1
 2

PROPERTY MAP
SWANZEY
 NEW HAMPSHIRE

DESIGNED & REPRODUCED BY
CAI Technologies
 100 Main Street, Lebanon, NH 03756
 603.448.1111 • www.cait.com

SCALE IN FEET
 0 200 400

46



0 0.5 Mi
0 3000 Ft

Map provided by MyTopo.com



New Hampshire Natural Heritage Bureau

To: Karen Manlove
220 West Shore Road
Swanzy, NH 03446

Date: 5/3/2019

From: NH Natural Heritage Bureau

Re: Review by NH Natural Heritage Bureau of request dated 5/3/2019
NHB File ID: NHB19-1372

Applicant: Karen Manlove

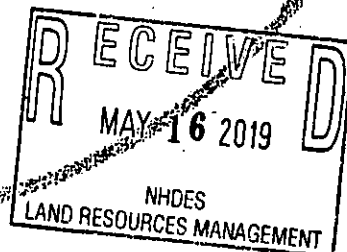
Location: Tax Map(s)/Lot(s): 46-003
Swanzy

Project Description: Extend seasonal dock 5 feet further out from shore.
Existing permit allows 81 feet in length. We are requesting 86 feet in length in order to reach a safe diving depth of 9 feet.

The NH Natural Heritage database has been checked for records of rare species and exemplary natural communities near the area mapped below. The species considered include those listed as Threatened or Endangered by either the state of New Hampshire or the federal government. We currently have no recorded occurrences for sensitive species near this project area.

A negative result (no record in our database) does not mean that a sensitive species is not present. Our data can only tell you of known occurrences, based on information gathered by qualified biologists and reported to our office. However, many areas have never been surveyed or have only been surveyed for certain species. An on-site survey would provide better information on what species and communities are indeed present.

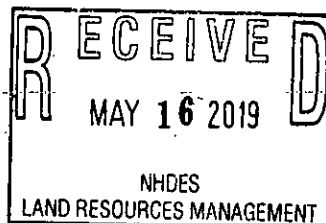
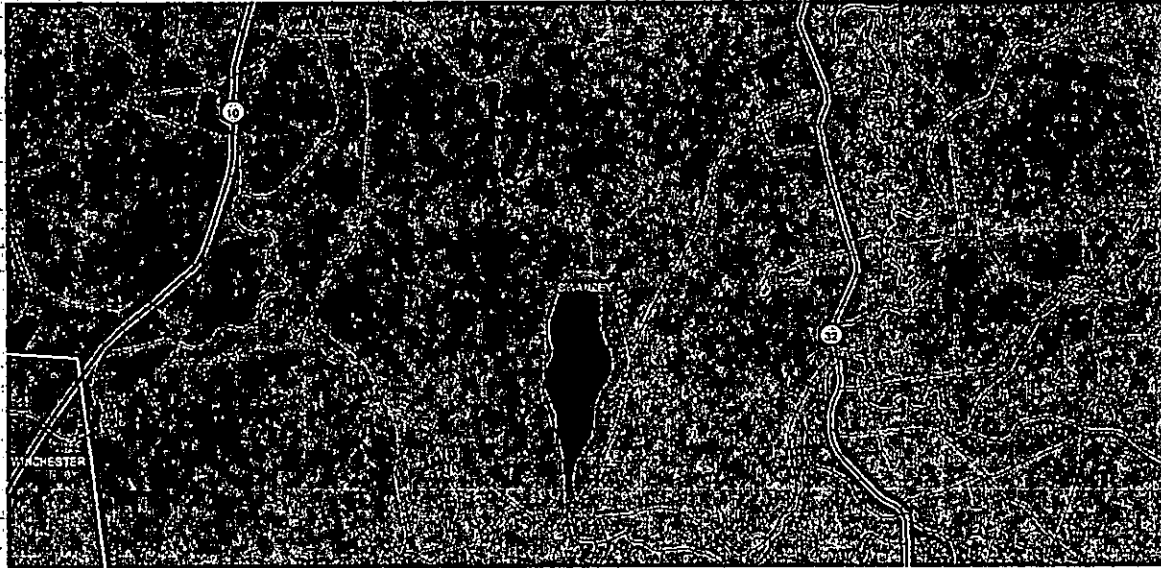
This report is valid through 5/2/2020.





New Hampshire Natural Heritage Bureau

MAP OF PROJECT BOUNDARIES FOR NHB FILE ID: NHB19-1372



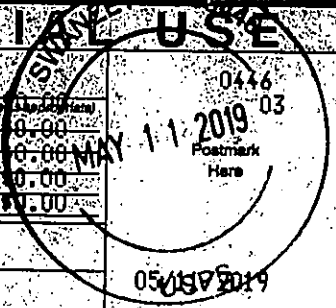
7018 3090 0001 4645 5179
6275 5494 7000 060E 8T02

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<input type="checkbox"/> Return Receipt (electronic)	\$0.00
<input type="checkbox"/> Certified Mail Restricted Delivery	\$0.00
<input type="checkbox"/> Adult Signature Required	\$0.00
<input type="checkbox"/> Adult Signature Restricted Delivery	\$0.00



Postage	\$0.55
Total Postage and Fees	\$4.05

Sent To: Jacques Blanchet
 Street and Apt. No., or PO Box No.: _____
 City, State, ZIP+4: _____

PS Form 3800, April 2015 PSN 7530-02-000-9047 See Reverse for Instructions

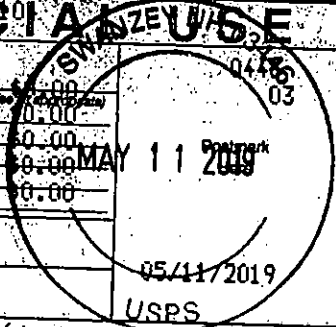
7018 3090 0001 4645 5573
6275 5494 7000 060E 8T02

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<input type="checkbox"/> Return Receipt (electronic)	\$0.00
<input type="checkbox"/> Certified Mail Restricted Delivery	\$0.00
<input type="checkbox"/> Adult Signature Required	\$0.00
<input type="checkbox"/> Adult Signature Restricted Delivery	\$0.00



Postage	\$0.55
Total Postage and Fees	\$4.05

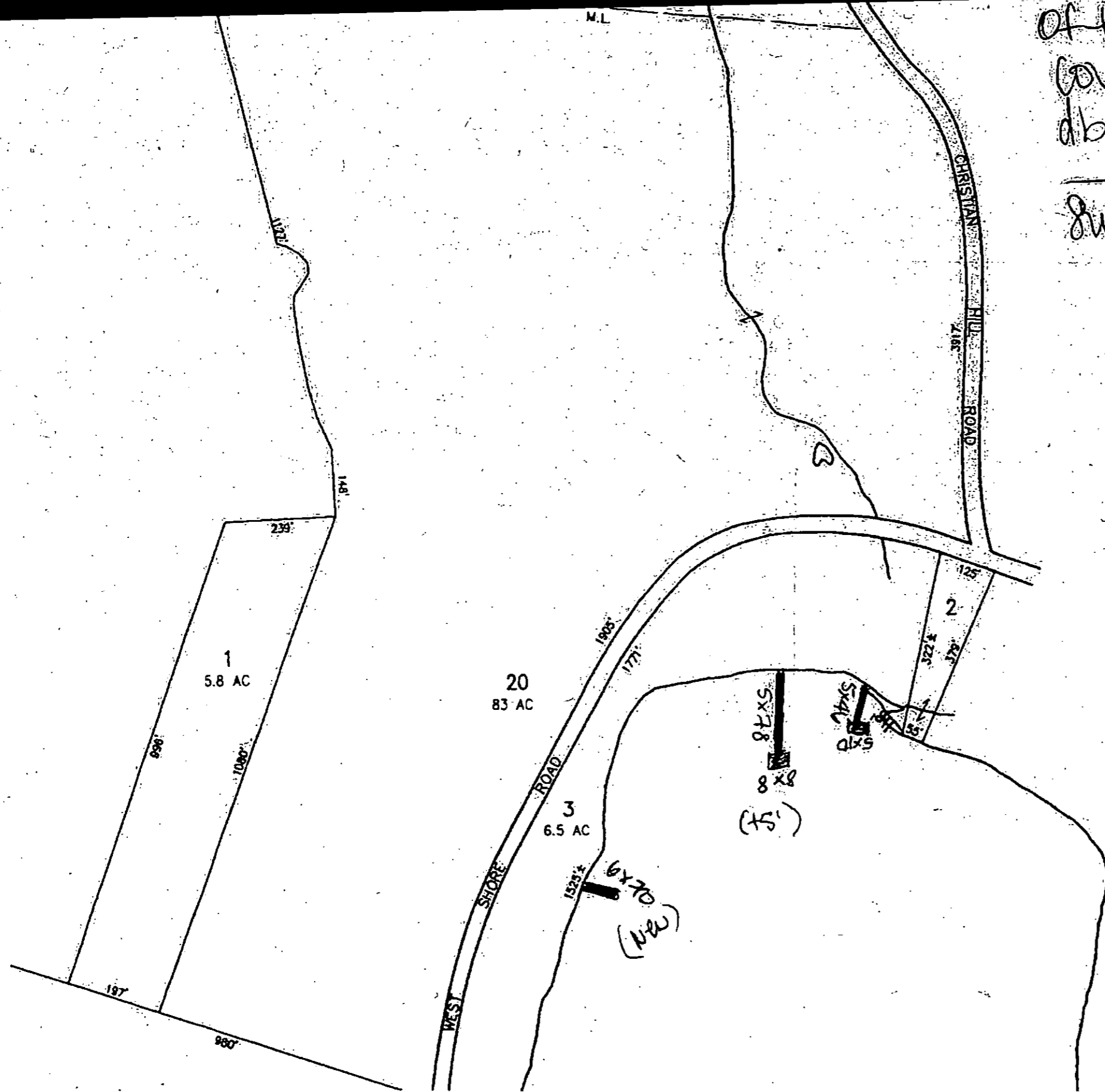
Sent To: Jason Saukup
 Street and Apt. No., or PO Box No.: _____
 City, State, ZIP+4: _____

PS Form 3800, April 2015 PSN 7530-02-000-9047 See Reverse for Instructions

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of the Evangelical
Covenant Church
dba Pilgrim Pines

Submitted by
Karen Manlove
7/1/19



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