



**Electronic/Remote Notarization
Notification Form**

Name - Notary / Justice of the Peace Heather A. Ricard
(Print Name as Commissioned)

Commission Expiration date 11/25/2024

County of Commission New Hampshire

Current Business Address, City, State, Zip Code 116 S. River Rd. Bedford, NH

Current Business Email Address Heather.Ricard@accuratetithenr.com

Current Business Phone Number 603-296-2726

I am a (circle all that apply) Notary Public / Justice of the Peace for the State of New Hampshire. I will be performing notarial acts with electronic documents and/or facilitated by communication technology.

I will be using electronic notarization and/or technology for notarial acts facilitated by communication technology provided by Paraso

(insert name(s) of vendor(s) - Remote Online Notarization Provider).

I certify that I will be using an X.509 industry digital certificate (or the industry equivalent) provided by Digicert/Direct Trust

(insert name of digital certificate provider)

My signature below acknowledges my understanding that:

- I must abide by all of the laws and regulations concerning notarial acts in the State of New Hampshire
- I must notify the Office of the Secretary of State if I change or add technology vendors.
- I may NOT charge more than \$25 for each electronic or remote notarial act using audio-visual communication technology.

[Signature]
(Signature of Notary Public or Justice of the Peace)

All information provided on this form will be public

This completed form may be submitted by email to elections@sos.nh.gov, or US mail to the Department of State, State House Room 204, 107 North Main Street, Concord, NH 03301-4989.