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The State of New Hampshire  
**DEPARTMENT OF ENVIRONMENTAL SERVICES**

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**Robert R. Scott, Commissioner**

November 1, 2018

His Excellency, Governor Christopher T. Sununu  
And the Honorable Council  
State House  
Concord, NH 03301

**REQUESTED ACTION**

Authorize the New Hampshire Department of Environmental Services (NHDES) to **retroactively** pay the fiscal year 2019 membership dues to the Northeast Recycling Council (NERC) (Vendor Code #160635 B001), Brattleboro, VT in the amount of \$6,000 for the period July 1, 2018 through June 30, 2019, effective upon Governor and Council approval. 100% General funds.

Funding is available in the account as follows:

	<u>FY 2019</u>
03-44-44-444010-54020000-026-500251	\$6,000.00
Dept. of Environmental Services, Solid Waste Management, Organizational Dues	

**EXPLANATION**

The request is **retroactive** because NHDES received the dues invoice from NERC after July 1, 2018. NERC's membership year runs July to June, similar to New Hampshire's fiscal year.

The Northeast Recycling Council is a multi-state non-profit organization whose mission is to promote sustainable materials management by supporting traditional and innovative solid waste best practices, focusing on waste prevention, toxics reduction, reuse, recycling and organics recovery.

NHDES's membership, which includes being a voting member of the NERC board, allows NHDES to both influence NERC's priorities and take full advantage of NERC's services.

Listed below are answers to standard questions required for Governor and Council organization dues and membership approval submissions:

1. **How long has this organization been in existence and how long has this agency been a member of this organization?**  
NERC has been in existence since 1987. NH has been a member since its inception.
2. **Is there any other organization which provides the same or similar benefits which your agency belongs to?**

NH also belongs to the Northeast Waste Management Officials Association (NEWMOA), an association of the northeast states whose mission addresses a broader array of waste management issues of importance to state governments. NERC has both private and government members. Some of NERC's and NEWMOA's interests overlap, and the organizations have recently developed a joint strategic action plan to leverage each other's resources and strengthen each organization. Consequently, the benefits of membership are complementary, but not duplicative.

**3. How many other states belong to this organization and is your agency the sole New Hampshire state agency that is a member?**

10 other states are NERC members. NHDES is the sole New Hampshire state agency that is a member.

**4. How is the dues structure established? (Standard fee for all states, based on population, based on other criteria, etc)**

Dues for state members are based on population.

**5. What benefit does the state receive from participating in this membership?**

Membership in NERC is an efficient way for NH to further progress toward our waste management goals in RSA 149-M. NERC's mission is to promote sustainable materials management by supporting traditional and innovative solid waste best practices, focusing on waste prevention, toxics reduction, reuse, recycling and organics recovery. NERC's mission directly aligns with NH's waste management goals established in RSA 149-M, specifically with respect to the waste reduction and hierarchy goals in RSA 149-M:2 and 149-M:3

**6. Are training or educational/research materials included in the membership? If so, is the cost included? Explain in detail.**

No.

**7. Is the membership required to receive any federal grants or required in order to receive or participate in licensing or certification exams? Explain.**

No.

**8. Is there any travel included with this membership fee? Explain in detail any travel to include the number of employees involved, the number of trips, destination if known and purposes of membership supported trips.**

No travel is included with this membership fee. However, voting members of the NERC board of directors are expected to travel twice per year to attend board meetings in person and NHDES typically sends one staff person to each of these meetings. The board meeting locations vary, but are always in the northeast and typically within driving distance of Concord. There is typically a \$50 fee to attend the board meeting, which NERC uses to offset costs of the meeting facility.

**9. Which state agency employees are directly involved with this organization? (Indicate if they are members, voting members, committee members, and/or officers of the organization.)**

Todd A. Moore, Administrator, Solid Waste Management Bureau	Voting Member
Michael A. Nork, Environmentalist IV	Committee Member (two committees)

**10. Explain in detail any negative impact to the State if the Agency did not belong to this organization.**

NH's capacity to further progress toward the waste management goals established in RSA 149-M would be reduced if NHDES did not belong to NERC. NERC provides a set of core services for members, including opportunities for networking and collaboration with peers and government officials, conferences, workshops and webinars, information clearinghouse, newsletters, listservs, and developing and distributing research reports.

We respectfully request your approval.



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Robert R. Scott,  
Commissioner



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**INVOICE**

August 23, 2018

Todd Moore  
New Hampshire Department of Environmental Services

**Service:** NERC Annual Membership Dues for Fiscal Year 2019

**Amount:** \$6,000

**Payment due upon receipt.**

Please make all checks payable to the **Northeast Recycling Council, Inc.**  
Remittance should be mailed to the address stated above.

**Tax ID:** #03-0367144

If you have any questions concerning this invoice, contact Lynn Rubinstein,  
802.254.3636, [lynn@nerc.org](mailto:lynn@nerc.org)

**Thank you for supporting the Northeast Recycling Council!**