



MARGARET WOOD HASSAN
GOVERNOR

STATE OF NEW HAMPSHIRE
OFFICE OF ENERGY AND PLANNING
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www.nh.gov/oe

September 30, 2014

Her Excellency, Governor Margaret Wood Hassan
and the Honorable Council
State House
Concord, NH 03301

REQUESTED ACTION

The Office of Energy and Planning (OEP) respectfully requests authorization to accept and expend federal grant funds in the amount of \$99,000.00 from the US Department of Energy for the State Energy Programs (SEP) formula grant, effective October 15, 2014 upon Governor and Council approval through June 30, 2015. 100% Federal Funds.

These funds should be budgeted as follows, with the authority to adjust encumbrances and appropriations across State Fiscal years with Budget Office approval as needed and justified:

01-02-02-024010-65100000 FY 2015 State Energy Programs				
Source of Funds	Description	Current Appropriation w/FY14 Balance Forward	Incr/(Decr)	Modified Budget
000-404590	Federal Funds	61,906.44	99,000.00	160,906.44
007-403558	Agency Income	97,129.43		97,129.43
009-403544	Agency Income	82,630.76		82,630.76
Totals		241,666.63	99,000.00	340,666.63

Class-Accounts	Description	Current Appropriation w/FY14 Balance Forward	Incr/(Decr)	Modified Budget
016-500141	Personal Serv.-Non-Classified	49,870.00	2,000.00	51,870.00
020-500236	Current Expenses	800.00	500.00	1,300.00
026-500251	Organizational Dues	3,000.00	4,000.00	7,000.00
030-500310	Equipment	1.00		1.00
039-500188	Telecommunications	750.00	300.00	1,050.00
041-500801	Audit Fund Set Aside	139.00	103.00	242.00
042-500620	Additional Fringe Benefits	4,988.00		4,988.00
060-500601	Benefits	37,151.00		37,151.00
070-500704	In-State Travel Reimbursement	900.42	1,000.00	1,900.42
080-500710	Out-of-State Travel Reimb	8,874.77		8,874.77
102-500731	Contracts for Program Services	50,306.22	91,097.00	141,403.22
103-502664	Contracts for OP Services	84,886.22		84,886.22
Totals		241,666.63	99,000.00	340,666.63

EXPLANATION

OEP is responsible for administering New Hampshire's US Department of Energy State Energy Program (SEP) formula grant. The amount allocated to New Hampshire for Program Year 2015 exceeds what is in OEP's approved State Budget; consequently, OEP is respectfully requesting permission to accept and expend a portion of these additional funds into its budget to meet the grant's objectives.

Funds are requested for the following purposes:

Class 016 - Personal Serv Non-Classified	Additional funds are needed to cover FY15 salary expenses of a current employee.
Class 020 - Current Expenses	Additional funds are needed to fund anticipated state vehicle and office supply expenses
Class 026 - Organizational Dues	To fund anticipated FY15 organizational dues
Class 039 - Telecommunications	To fund telephone and conference call expenses
Class 041 - Audit Fund Set Aside	To fund 0.01% of the award for audit-set-aside expenses
Class 070 - In-State Travel Reimbursement	To fund travel expenses for in-state meetings
Class 102 - Contracts for Program Services	To further fund and support electric vehicle charging infrastructure and anti-idling initiatives, energy efficiency in State Buildings, and energy education and outreach.

Additional Indirect Costs and Fringe Benefits have not been budgeted in this request as the amount previously budgeted is sufficient to cover all indirect and fringe benefit costs associated with these funds.

In the event that the Federal Funds become no longer available, General Funds will not be requested to support these programs.

Respectfully submitted,



Meredith A. Hatfield
Director

MAH:bss
Attachments

FISCAL SITUATION
 State Energy Programs
 010-002-6510-000
 FY 2015

09/30/14

<u>Funding Information</u>	<u>Grant Award</u>	<u>Grant Period</u>	<u>Award Amount</u>	<u>Expended thru FY14</u>	<u>Funding Authorization Remaining</u>	<u>Date of Notification</u>
SEP PY 14	DE-EE0006204	07/01/13- 06/30/14	310,200.00	243,827.20	66,372.80	06/27/13
SB 99 Chapter 134			200,000.00	182,021.27	17,978.73	06/26/13
SB 191 Chapter 276			200,000.00	133,092.51	66,907.49	07/24/13
CESA		09/30/13 - 03/30/16	150,000.00	7,528.87	142,471.13	09/17/13
SEP PY 15	DE-EE0006204	07/01/14- 06/30/15	328,700.00	0.00	328,700.00	06/20/14
Total			1,188,900.00	566,469.85	622,430.15	
less: FY15 Budget Authorization					141,199.00	
less: FY15 Bal Forward					100,467.63	
less: SEP grant in AVU 6400					144,733.67	
less: SEP grant in AVU 6570					4,671.85	
less: SEP grant in AVU 7705					11,397.29	
Available for Budgeting					219,960.71	
Requested Action					99,000.00	
Balance to be Budgeted at a later time					120,960.71	

ASSISTANCE AGREEMENT

1. Award No. DE-EE0006204		2. Modification No. 0001		3. Effective Date 07/01/2013		4. CFDA No. 81.041	
5. Awarded To EXECUTIVE OFFICE OF THE STATE OF NEW HAMPSHI Attn: WENDY P. GILMAN 107 PLEASANT STREET JOHNSON HALL CONCORD NH 033013852				6. Sponsoring Office Energy Effcy & Renewable Energy			7. Period of Performance 07/01/2014 through 06/30/2015
8. Type of Agreement <input checked="" type="checkbox"/> Grant <input type="checkbox"/> Cooperative Agreement <input type="checkbox"/> Other		9. Authority See Page 2			10. Purchase Request or Funding Document No. 14EE002733		
11. Remittance Address EXECUTIVE OFFICE OF THE STATE OF NEW HAMPSHI Attn: WENDY P. GILMAN 107 PLEASANT STREET JOHNSON HALL CONCORD NH 033013852				12. Total Amount Govt. Share: \$638,900.00 Cost Share : \$276,065.00 Total : \$914,965.00		13. Funds Obligated This action: \$328,700.00 Total : \$638,900.00	
14. Principal Investigator Karen Cramton Phone: 603-271-8341		15. Program Manager Kelsie M. Hammond Phone: 720-356-1643			16. Administrator Golden Field Office U.S. Department of Energy Golden Field Office 15013 Denver West Parkway Golden CO 80401		
17. Submit Payment Requests To			18. Paying Office OR for Golden U.S. Department of Energy Oak Ridge Financial Service Center P.O. Box 4517 Oak Ridge TN 37831			19. Submit Reports To See Attachment 2 Reporting Checklist	
20. Accounting and Appropriation Data See Schedule							
21. Research Title and/or Description of Project SEP FORMULA - STATE OF NEW HAMPSHIRE							
For the Recipient				For the United States of America			
22. Signature of Person Authorized to Sign				25. Signature of Grants/Agreements Officer Signature on File			
23. Name and Title		24. Date Signed		26. Name of Officer Robert D. Kingsley		27. Date Signed 06/20/2014	