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State of New Hampshire

DEPARTMENT OF SAFETY
OFFICE OF THE COMMISSIONER
33 HAZEN DR. CONCORD, NH 03305
603/271-2791

JOHN J. BARTHELMES
COMMISSIONER

Dutton 5/15/15
Approved by Fiscal Committee Date

April 16, 2015

The Honorable Neal Kurk, Chairman
Fiscal Committee of the General Court
State House
Concord, New Hampshire 03301

Her Excellency, Governor Margaret Wood Hassan
and the Honorable Council
State House
Concord, New Hampshire 03301

Requested Action

Pursuant to RSA 9:16-a, authorize the Department of Safety's Division of State Police and Division of Motor Vehicles to transfer funds within various accounting units, as outlined below, in the amount of \$83,000.00 for anticipated shortages in current expense, telecommunications, part-time personal services, maintenance and contracts appropriations, for the Fiscal Year 2015. Effective upon Fiscal Committee and Governor and Council approvals through June 30, 2015. Funding source: 100% Highway Funds.

02-23-23-233015-23110000 Dept. of Safety – Division of Motor Vehicles – Driver Licensing

Class	Description	Current SFY 2015		Revised SFY 2015	
		Adjusted Authorized	Requested Action	Adjusted Authorized	
UUU	Highway	\$ (3,723,111.00)	\$ 41,000.00	\$ (3,682,111.00)	
010-500100	Personal Serv - Perm	\$ 1,239,880.00		\$ 1,239,880.00	
018-500106	Overtime	\$ 15,000.00		\$ 15,000.00	
020-500200	Current Expense	\$ 245,903.00	\$ (15,000.00)	\$ 230,903.00	
022-500255	Rents-Leases Other Than State	\$ 4,309.00		\$ 4,309.00	
024-500224	Maint Other Than Build-Grn	\$ 94,489.00		\$ 94,489.00	
028-582814	Transfer to General Services	\$ 15,580.00		\$ 15,580.00	
030-500301	Equipment	\$ 16,158.00		\$ 16,158.00	
039-500188	Telecommunications	\$ 38,268.00	\$ 5,000.00	\$ 43,268.00	
050-500109	Personal Serv - Temp	\$ 25,543.00		\$ 25,543.00	
057-500535	Books Periodicals Subscript	\$ 1,024.00		\$ 1,024.00	
060-500601	Benefits	\$ 714,013.00		\$ 714,013.00	
070-502970	In State Travel Reimbursement	\$ 36,080.00	\$ (6,000.00)	\$ 30,080.00	
103-500737	Contracts for Op Services	\$ 1,276,864.00	\$ (25,000.00)	\$ 1,251,864.00	
	Total	\$ 3,723,111.00	\$ (41,000.00)	\$ 3,682,111.00	

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02-23-23-233015-29260000 Dept. of Safety – Division of Motor Vehicles – Operations

<u>Class</u>	<u>Description</u>	<u>Current SFY 2015</u>		<u>Requested Action</u>	<u>Revised SFY 2015</u>	
		<u>Adjusted</u>	<u>Authorized</u>		<u>Adjusted</u>	<u>Authorized</u>
UUU	Highway	\$	(5,633,595.00)	\$	(51,000.00)	\$ (5,684,595.00)
010-500100	Personal Serv - Perm	\$	2,571,767.00			\$ 2,571,767.00
018-500106	Overtime	\$	135,566.00			\$ 135,566.00
020-500200	Current Expense	\$	45,923.00			\$ 45,923.00
022-500255	Rents-Leases Other Than State	\$	275,770.00			\$ 275,770.00
023-500291	Heat Electricity Water	\$	68,555.00			\$ 68,555.00
024-500224	Maint Other Than Build-Grm	\$	13,461.00	\$	16,000.00	\$ 29,461.00
030-500301	Equipment	\$	177,381.00			\$ 177,381.00
039-500188	Telecommunications	\$	69,540.00			\$ 69,540.00
050-500109	Personal Serv - Temp	\$	277,479.00	\$	13,000.00	\$ 290,479.00
057-500535	Books Periodicals Subscript	\$	919.00			\$ 919.00
060-500601	Benefits	\$	1,773,117.00			\$ 1,773,117.00
070-502970	In State Travel Reimbursement	\$	17,682.00	\$	(3,000.00)	\$ 14,682.00
103-500737	Contracts for Op Services	\$	206,435.00	\$	25,000.00	\$ 231,435.00
	Total	\$	5,633,595.00	\$	51,000.00	\$ 5,684,595.00

02-23-23-233015-30980000 Dept. of Safety – Division of Motor Vehicles – Credit Card Fees

<u>Class</u>	<u>Description</u>	<u>Current SFY 2015</u>		<u>Requested Action</u>	<u>Revised SFY 2015</u>	
		<u>Adjusted</u>	<u>Authorized</u>		<u>Adjusted</u>	<u>Authorized</u>
UUU	Highway	\$	(325,900.00)	\$	10,000.00	\$ (315,900.00)
020-500200	Current Expense	\$	290,900.00	\$	(10,000.00)	\$ 280,900.00
046-500464	Consultants	\$	35,000.00			\$ 35,000.00
	Total	\$	325,900.00	\$	(10,000.00)	\$ 315,900.00

02-23-23-234015-23050000 Dept. of Safety – Division of State Police – Commercial Enforcement

<u>Class</u>	<u>Description</u>	<u>SFY 15 Current</u>		<u>Requested Action</u>	<u>Revised SFY 2015</u>	
		<u>Adjusted</u>	<u>Authorized</u>		<u>Adjusted</u>	<u>Authorized</u>
UUU	Highway Funds	\$	(5,347,380.95)	\$	32,000.00	\$ (5,315,380.95)
010-500100	Personal Serv - Perm	\$	2,960,624.00	\$	-	\$ 2,960,624.00
018-500106	Overtime	\$	35,000.00	\$	-	\$ 35,000.00
019-500105	Holiday Pay	\$	50,000.00	\$	-	\$ 50,000.00
020-500200	Current Expense	\$	63,132.18	\$	-	\$ 63,132.18
022-500255	Rents-Leases Other Than State	\$	2,800.00	\$	-	\$ 2,800.00
023-500291	Heat Electricity Water	\$	17,081.00	\$	-	\$ 17,081.00
024-500224	Maint Other Than Build-Grm	\$	66,835.66	\$	-	\$ 66,835.66
030-500301	Equipment	\$	215,012.66	\$	-	\$ 215,012.66

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039-500188	Telecommunications	\$ 44,067.00	\$ -	\$ 44,067.00
060-500601	Benefits	\$ 1,508,838.00	\$ -	\$ 1,508,838.00
070-502970	In State Travel Reimbursement	\$ 351,017.00	\$ (32,000.00)	\$ 319,017.00
103-500737	Contracts for Op Services	\$ 32,973.45	\$ -	\$ 32,973.45
	Total	\$ 5,347,380.95	\$ (32,000.00)	\$ 5,315,380.95

02-23-23-234015-29270000 Dept. of Safety – Division of State Police – State Police Communications

<u>Class</u>	<u>Description</u>	<u>SFY 15 Current Adjusted Authorized</u>	<u>Requested Action</u>	<u>Revised SFY 2015 Adjusted Authorized</u>
UUU	Highway Funds	\$ (836,341.00)	\$ (15,000.00)	\$ (851,341.00)
010-500100	Personal Serv - Perm	\$ 369,291.00	\$ -	\$ 369,291.00
018-500106	Overtime	\$ 27,000.00	\$ -	\$ 27,000.00
019-500105	Holiday Pay	\$ 14,850.00	\$ -	\$ 14,850.00
020-500200	Current Expense	\$ 11,750.00	\$ -	\$ 11,750.00
022-500255	Rents-Leases Other Than State	\$ 2,700.00	\$ -	\$ 2,700.00
028-500292	Transfers To General Services	\$ 78,109.00	\$ -	\$ 78,109.00
039-500188	Telecommunications	\$ 14,496.00	\$ -	\$ 14,496.00
050-500109	Personal Service - Temp	\$ 100,000.00	\$ 15,000.00	\$ 115,000.00
060-500601	Benefits	\$ 216,395.00	\$ -	\$ 216,395.00
066-500546	Employee Training	\$ 1,250.00	\$ -	\$ 1,250.00
070-502970	In State Travel Reimbursement	\$ 500.00	\$ -	\$ 500.00
	Total	\$ 836,341.00	\$ 15,000.00	\$ 851,341.00

02-23-23-234015-40100000 Dept. of Safety – Division of State Police – Enforcement

<u>Class</u>	<u>Description</u>	<u>SFY 15 Current Adjusted Authorized</u>	<u>Requested Action</u>	<u>Revised SFY 2015 Adjusted Authorized</u>
UUU-000015	Highway Funds	\$ (5,997,216.36)	\$ (17,000.00)	\$ (6,014,216.36)
010-500100	Personal Serv - Perm	\$ 3,128,671.00	\$ -	\$ 3,128,671.00
018-500106	Overtime	\$ 125,000.00	\$ 17,000.00	\$ 142,000.00
019-500105	Holiday Pay	\$ 138,200.00	\$ -	\$ 138,200.00
020-500200	Current Expense	\$ 60,489.25	\$ 6,000.00	\$ 66,489.25
022-500255	Rents-Leases Other Than State	\$ 245.00	\$ -	\$ 245.00
030-500301	Equipment	\$ 618,914.21	\$ -	\$ 618,914.21
039-500188	Telecommunications	\$ 54,156.00	\$ 11,500.00	\$ 65,656.00
060-500601	Benefits	\$ 1,500,941.00	\$ -	\$ 1,500,941.00
070-502970	In State Travel Reimbursement	\$ 325,509.51	\$ (17,500.00)	\$ 308,009.51
103-500737	Contracts for Op Services	\$ 45,090.39	\$ -	\$ 45,090.39
	Org 4010 Totals	\$ 5,997,216.36	\$ 17,000.00	\$ 6,014,216.36

The Honorable Neal Kurk, Chairman
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Explanation

The Division of Motor Vehicles' Operations accounting unit requires additional funding for part-time work to support the VISION project. The Department entered into a contract as approved by Governor and Council on December 20, 2013, Item #92, to begin its VISION Project to replace its Driver Licensing, Financial Responsibility, Auto Dealer and Inspection Station, Inventory, and Financial subsystems. Furthermore, increased appropriations in the Operations accounting unit are necessary for building maintenance cost to replace carpets, as well as in contracts for operational services in order to replace existing customer counters in the Division's North Country substations. Funding is also needed in the Division of Motor Vehicles' Driver Licensing accounting unit for increased telecommunication costs associated with charges for Carrier Ethernet that were unforeseen during the budgeting process. The funding is available within Division of Motor Vehicles' Driver Licensing accounting unit, as well as the Credit Card Fees accounting unit. The appropriations are able to be transferred because of cost saving measures engaged in by the Division.

The Division of State Police's Enforcement accounting unit is in need of additional funds for miscellaneous expenditures, such as uniform dry cleaning, office supplies, and other consumable supplies required and used by the Troopers. Funds are also needed for telecommunication expenses. Moreover, additional appropriations are necessary in Class 18, Overtime, due to changes in the State of New Hampshire's overtime calculation methodology effective January 9, 2015. As a result, additional overtime funds are required in order to compensate troopers appropriately based on scheduling associated with holidays; Fast Day and Memorial Day are the two holidays impacting this need for additional funding. Funds are available for transfer from Class 070, In State Travel Reimbursement, to meet this need as the spend rate of this account has been less than projected.

In addition, the Division of State Police's State Police Communications accounting unit is in need of additional funds for part-time salaries for the dispatchers due to unanticipated illnesses and other unexpected medical issues. Funds are available for transfer from the Division of State Police's Commercial Enforcement accounting unit's Class 070, In State Travel Reimbursement, as the spend rate of this account has been less than projected.

The following information is provided in accordance with the Budget Officer's instructional memorandum dated April 17, 1985 to support the above requested actions:

Does transfer involve continuing programs or one-time projects? The transfer involves continuing programs.

Is this transfer required to maintain existing program level or will it increase the program level? This transfer is required to maintain existing program levels.

Cite any requirements which make this program mandatory. RSA 21-P

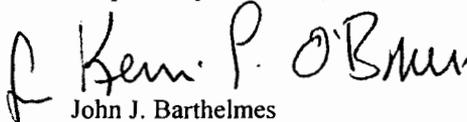
Identify the source of funds on all accounts listed on this transfer. The source of funds for all accounts listed on this transfer is 100% Highway Funds.

Will there be any effect on revenue if this transfer is approved or disapproved? There will be no effect on revenue.

Are funds expected to lapse if this transfer is not approved? Yes, the funds will lapse if the transfer is not approved.

Are personnel services involved? Yes, see explanation above in paragraph three.

Respectfully submitted,


John J. Barthelmes
Commissioner of Safety

TITLE I THE STATE AND ITS GOVERNMENT

CHAPTER 9 BUDGET AND APPROPRIATIONS; REVOLVING FUNDS

Appropriations

Section 9:16-a

9:16-a Transfers Authorized. – Notwithstanding any other provision of law, every department as defined in RSA 9:1 is hereby authorized to transfer funds within and among all accounting units within said department, provided that any transfer of \$75,000 or more shall require prior approval of the fiscal committee of the general court and the governor and council, and provided that no funds may be transferred in violation of the provisions of RSA 9:17-a, 9:17-b, or 9:17-c or in violation of any restrictions otherwise provided by law or to or from any account, except accounts in the department of health and human services, which is not composed of the same funding source mix.

Source. 1986, 207:2. 1987, 416:4. 1990, 3:35. 2006, 96:1. 2012, 247:2, eff. Aug. 17, 2012.