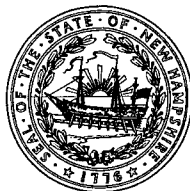


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SEP 17 198



STATE OF NEW HAMPSHIRE

DEPARTMENT OF HEALTH AND HUMAN SERVICES

29 HAZEN DRIVE, CONCORD, NH 03301-6503
603-271-4517 1-800-852-3345 Ext. 4517
Fax: 603-271-3827 TDD Access: 1-800-735-2964



Jeffrey A. Meyers
Commissioner

Lisa Morris
Director

Sept 28, 2017

The Honorable Neal M. Kurk, Chairman
Fiscal Committee of the General Court, and

His Excellency, Governor Christopher T. Sununu
and the Honorable Council
State House
Concord, New Hampshire 03301

[Signature]
Approved by Fiscal Committee Date

REQUESTED ACTION

- 1. Pursuant to the provisions of RSA 14:30-a, VI, Additional Revenues, authorize the Department of Health and Human Services, Division of Public Health Services, Bureau of Health Statistics and Informatics to **retroactively** accept and expend federal funds in the amount of \$162,881 from the Centers for Disease Control and Prevention to further fund the Zika Surveillance, Intervention and Referral grant effective July 1, 2017 upon approval by the Fiscal Committee and Governor and Council, through June 30, 2019, and further authorize the funds to be allocated as follows. 100% Federal Funds.

05-95-90-902010-50230000-HEALTH AND SOCIAL SERVICES, DEPT OF HEALTH AND HUMAN SERVICES, HHS: DIVISION OF PUBLIC HEALTH, BUR OF COMMUNITY & HEALTH SERVICES, Zika Pregnancy Surveillance.

SFY 2018

Class/Object	Class Title	Current Modified Budget	Increase (Decrease) Amount	Revised Modified Budget
000-403801	Federal Funds	\$95,351	\$80,178	\$175,529
Total Revenue				
020-500200	Current Expenses	\$2,500	\$0.00	\$2,500
041-500801	Audit Fund Set Aside	\$95	\$80	\$175
059-500117	Full Time Temporary	\$0	\$47,327	\$47,327
060-500600	Benefits	\$0	\$32,771	\$32,771
070-500707	In State Travel	\$2,756	\$0.00	\$2,756
102-500731	Contracts for Program Services	\$90,000	\$0.00	\$90,000
Total Expenses		\$95,351	\$80,178	\$175,529

SFY 2019

Class/Object	Class Title	Current Modified Budget	Increase (Decrease) Amount	Revised Modified Budget
000-403801	Federal Funds	\$95,351	\$82,703	\$178,054
Total Revenue				
020-500200	Current Expenses	\$2,500	\$0.00	\$2,500
041-500801	Audit Fund Set Aside	\$95	\$83	\$178
059-500117	Full Time Temporary	\$0	\$49,432	\$49,432
060-500600	Benefits	\$0	\$33,188	\$33,188
070-500707	In State Travel	\$2,756	\$0.00	\$2,756
102-500731	Contracts for Program Services	\$90,000	\$0.00	\$90,000
Total Expenses		\$95,351	\$82,703	\$178,054

- Contingent upon the approval of Paragraph 1 and pursuant to RSA 124:15, authorize the Department of Health and Human Services, Division of Public Health Services, Bureau of Population Health and Community Services, Maternal and Child Health Section to **retroactively** continue one full-time temporary (class 059) position, utilizing funds from the Centers for Disease Control and Prevention (CDC) Zika Surveillance, Intervention and Referral Program, by extending the end date from June 30, 2017 through June 30, 2019 effective upon approval by Fiscal Committee and Governor and Council. 100% Federal Funds.

EXPLANATION

This request is **retroactive**. This grant and position was approved by Fiscal, #FIS 16-178 on November 18, 2016 and Governor and Council, item #11 on December 7, 2016, after submission of the Agency Budget. This position was filled on April 28, 2017. While the department did submit budget errata, it was unsuccessful, during subsequent phases of the Budget, in getting this item included. As a result, the department is requesting Retroactive approval to July 1, 2017. This item was prepared in July 2017 however the printed item was misplaced and just discovered when the item did not appear on the September Fiscal Meeting agenda. Better tracking systems have recently been implemented to ensure timely submissions.

Funds were awarded by the Centers for Disease Control and Prevention to establish, enhance, and maintain rapid population-based surveillance of microcephaly and other adverse outcomes possibly linked to Zika virus infection during pregnancy. In New Hampshire, a birth defects registry existed under Dartmouth Hitchcock Medical Center (serving as a proxy for the Department of Health and Human Services, Division of Public Health Services) under RSA 141-J until July 1, 2016, when it was shut down after funds were no longer provided by a grant from the Centers for Disease Control and Prevention. As such, there is currently no source of information on the occurrence of birth defects in infants born in New Hampshire. Funds from this award will be used to establish microcephaly and other Zika related birth defects surveillance within the Maternal and Child Health Section. Birth defects surveillance data is vital to have in order to understand the impact of Zika as a public health issue, especially as the virus begins to circulate in the United States. One initiative will be working with the Division of Vital Records within the Secretary of State's Office to add additional variables specific to Zika, such as head circumference, on the birth certificate. Another will be to hire a Public Health Nurse Coordinator who will review data, conduct clinical investigations of suspected adverse birth outcomes associated with the Zika virus,

provide referral services to affected families and link them up with services, and develop and distribute educational materials targeted toward pregnant women and prenatal and pediatric healthcare providers. This position will work directly in the Maternal and Child Health Section, but will coordinate with the Zika related activities taking place within the Division of Public Health Services and the Department of Health and Human Services as a whole.

Funds are budgeted for Audit Set Aside (Class 041) per state requirements.

Funds are budgeted for Full Time Temporary Personnel and Benefits (Class 059 and 060), if approved in item 1, to support a Public Health Nurse Coordinator for oversight and implementation of the program.

The following information is provided in accordance with the Comptroller's instructional memorandum dated September 21, 1981:

- 1) List of personnel involved:
Full-Time Public Health Nurse Coordinator, LG 23, Position #9T2887.
- 2) Nature, need and duration:

The Public Health Nurse Coordinator will have responsibility for the administrative and programmatic operations of the Zika Surveillance, Intervention and Referral Program within the Maternal and Child Health Section.

- 3) Relationship to existing agency programs:

The activities will be coordinated with the current and future Zika related endeavors within the Division of Public Health Services and the Department of Health and Human Services as a whole.

- 4) Has similar program been requested of the Legislature and denied?

No

- 5) Why wasn't funding included in the agency's budget request?

The previous fiscal FIS 16-178 approved on November 18, 2016 and Governor Council item #11 approved on December 7, 2016 was effective through June 30, 2017. Budget adjustments were presented during the Senate phase of the Budget. However, this item was not included in the approved Senate Budget.

- 6) Can portions of the grant funds be utilized for other purposes?

Federal funds allocated to the state cannot be used for other purposes.

- 7) Estimate the funds required to continue this position:

<u>Position (Salary & Benefits)</u>	<u>FY 2018</u>	<u>FY2019</u>
Public Health Nurse Coordinator	\$80,098	\$82,620

The Honorable Neal M. Kurk, Chairman, and
His Excellency, Governor Christopher T. Sununu
and the Honorable Council
Page 4 of 4

In response to the anticipated two-part question, "Can these funds be used to offset General Funds?" and "What is the compelling reason for not offsetting General Funds?" the Division offers the following information: These funds may not be used to offset General Funds as they are specifically granted to the State for the purpose of providing the services described above.

These funds will not change the program eligibility levels. No new program will be established with the acceptance of these funds.

Area served: Statewide

Source of funds: These funds are 100% Federal from the Centers for Disease Control and Prevention to fund the Zika Surveillance, Intervention and Referral Program. Attached are the Division of Personnel authorization, Notice of Grant Award and Award History

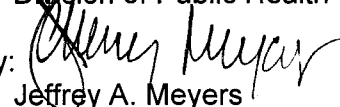
In the event that these Federal Funds become no longer available, General Funds will not be requested to support this program.

Respectfully submitted,



Lisa Morris
Director
Division of Public Health Services

Approved by:



Jeffrey A. Meyers
Commissioner

JAM/LM/dac

AWARD HISTORY
Zika Pregnancy Sureveillance - NU50DD000009

budget period 08/01/16 - 07/31/17	200,000
Anticipated award 8/1/2017- 7/31/2018 (=200000/12*11)	183,333
Expended through 6/30/17	(5,000)
Unobligated Balance Unable to Spend	<u>(195,000)</u>
Award Balance 7/1/2017	183,333
SFY 18 Appropriation **	(95,351)
OYR	
Available to Accept in SFY 18	87,982
Amount Requested this Action	<u><u>80,178</u></u>

**** SFY 18 Appropriation**

50230000 403801	Current	OYR	Total	This Action	Revised Budget
Zika Preparedness	95,351		95,351	80,178	175,529
	<u>95,351</u>	<u>-</u>	<u>95,351</u>	<u>80,178</u>	<u>175,529</u>

AWARD HISTORY
Zika Pregnancy Sureveillance - NU50DD000009

budget period 08/01/17 - 07/31/18	200,000
Anticipated award 8/1/2018-07/31/2019 (=200000/12*11)	183,333
Anticipated Expended through 6/30/18	(175,529)
Unobligated Balance Unable to Spend	
Award Balance 7/1/2018	207,804
SFY 19 Appropriation **	(95,351)
OYR	<u>-</u>
Available to Accept in SFY 19	112,453
Amount Requested this Action	<u><u>82,703</u></u>

**** SFY 19 Appropriation**

50230000 403801	Current	OYR	Total	This Action	Revised Budget
Zika Preparedness	95,351		95,351	82,703	178,054
	<u>95,351</u>	<u>-</u>	<u>95,351</u>	<u>82,703</u>	<u>178,054</u>

Budget Revisi

DEPARTMENT OF HEALTH AND HUMAN SERVICES
Centers for Disease Control and Prevention
CDC Office of Financial Resources

2920 Brandywine Road
Atlanta, GA 30341

NOTICE OF AWARD
AUTHORIZATION (Legislation/Regulations)
301(A)311,317(C)PHSACT142USC241,243,247B

1. DATE ISSUED MM/DD/YYYY 10/07/2016	2. CFDA NO. 93.073	3. ASSISTANCE TYPE Cooperative Agreement
1a. SUPERSEDES AWARD NOTICE dated 08/11/2016 except that any additions or restrictions previously imposed remain in effect unless specifically rescinded		
4. GRANT NO. 6 NU50DD000009-01-02 Formerly	5. ACTION TYPE Post Award Amendment	
6. PROJECT PERIOD From 08/01/2016	Through 07/31/2021	
7. BUDGET PERIOD From 08/01/2016	Through 07/31/2017	

8. TITLE OF PROJECT (OR PROGRAM)
Surveillance, intervention and referral to services for infants with microcephaly or other adverse outcomes linked with the Zika virus

9a. GRANTEE NAME AND ADDRESS
New Hampshire Department of Health and Human Services
29 Hazen Dr
Concord, NH 03301-6503

9b. GRANTEE PROJECT DIRECTOR
Ms. Marcella Bobinsky
129 PLEASANT ST
CONCORD, NH 03301-3852
Phone: 603-271-4110

10a. GRANTEE AUTHORIZING OFFICIAL
Ms. Delores Cooper
129 PLEASANT ST
CONCORD, NH 03301-3852
Phone: 603-271-4613

10b. FEDERAL PROJECT OFFICER
William Paradies
Centers for Disease Control and Prevention
CCHP/NCBDDD/DBDD/BDB
Atlanta, GA 30333
Phone: 404-498-3919

ALL AMOUNTS ARE SHOWN IN USD

11. APPROVED BUDGET (Excludes Direct Assistance)	
I Financial Assistance from the Federal Awarding Agency Only	1
II Total project costs including grant funds and all other financial participation	1
a. Salaries and Wages	50,583.00
b. Fringe Benefits	40,206.00
c. Total Personnel Costs	90,789.00
d. Equipment	0.00
e. Supplies	3,025.00
f. Travel	2,756.00
g. Construction	0.00
h. Other	17,371.00
i. Contractual	86,059.00
j. TOTAL DIRECT COSTS	200,000.00
k. INDIRECT COSTS	0.00
l. TOTAL APPROVED BUDGET	200,000.00
m. Federal Share	200,000.00
n. Non-Federal Share	0.00

12. AWARD COMPUTATION	
a. Amount of Federal Financial Assistance (from item 11m)	200,000.00
b. Less Unobligated Balance From Prior Budget Periods	0.00
c. Less Cumulative Prior Award(s) This Budget Period	200,000.00
d. AMOUNT OF FINANCIAL ASSISTANCE THIS ACTION	0.00
13. Total Federal Funds Awarded to Date for Project Period	200,000.00

14. RECOMMENDED FUTURE SUPPORT (Subject to the availability of funds and satisfactory progress of the project):			
YEAR	TOTAL DIRECT COSTS	YEAR	TOTAL DIRECT COSTS
a. 2		d. 5	
b. 3		e. 6	
c. 4		f. 7	

15. PROGRAM INCOME SHALL BE USED IN ACCORD WITH ONE OF THE FOLLOWING ALTERNATIVES:

a. DEDUCTION	b
b. ADDITIONAL COSTS	
c. MATCHING	
d. OTHER RESEARCH (Add / Deduct Option)	
e. OTHER (See REMARKS)	

16. THIS AWARD IS BASED ON AN APPLICATION SUBMITTED TO, AND AS APPROVED BY, THE FEDERAL AWARING AGENCY OR THE ABOVE TITLED PROJECT AND IS SUBJECT TO THE TERMS AND CONDITIONS INCORPORATED EITHER DIRECTLY OR BY REFERENCE IN THE FOLLOWING:

- The grant program legislation.
- The grant program regulations.
- This award notice including terms and conditions, if any, noted below under REMARKS.
- Federal administrative requirements, cost principles and credit requirements applicable to this grant.

In the event there are conflicting or otherwise inconsistent policies applicable to the grant, the above order of precedence shall prevail. Acceptance of the grant terms and conditions is acknowledged by the grantee when funds are drawn or otherwise obtained from the grant payment system.

REMARKS (Other Terms and Conditions Attached - Yes No)

GRANTS MANAGEMENT OFFICIAL: Patricia French, Grants Management Officer

17. OBJ CLASS	41.51	18a. VENDOR CODE	1026000618C3	18b. EIN	026000618	19. DUNS	011040545	20. CONG. DIST.	02
FY-ACCOUNT NO.		DOCUMENT NO.		CFDA		ADMINISTRATIVE CODE		AMT ACTION FIN ASST	
21. a.	6-939061A	b.	000009DD16	c.	93.073	d.	DD	e.	\$0.00
22. a.	6-939061V	b.	000009DD16	c.	93.073	d.	DD	e.	\$0.00
23. a.		b.		c.		d.		e.	
								f.	75-16-0956
								f.	75-1519-0943