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June 22, 2022

The Honorable Karen Umberger, Chairman  
Fiscal Committee of the General Court and

His Excellency, Governor Christopher T. Sununu  
and the Honorable Council  
State House  
Concord, New Hampshire 03301

**REQUESTED ACTION**

Pursuant to the provisions of RSA 14:30-a, VI, authorize the Department of the Business and Economic Affairs (BEA), Office of the Commissioner, Division of Economic Development, to amend the Fiscal Committee Item 22-010 (January 21, 2022) and G&C Item 78 (January 26, 2022) to transfer funds in the amount of \$217,218, and create new expenditure class codes, effective upon approval of the Fiscal Committee and the Governor and Executive Council through June 30, 2023. **100% Federal Funds.**

Funds to be adjusted as follows:

03-022-022-220510-26290000 STATEWIDE PLAN RESRCH & NETWO		FY23 Current Modified Budget	Requested Change	FY23 Revised Budget
CLASS	DESCRIPTION			
040-501587	Indirect Costs	\$ 5,000	\$ 20,675	\$ 25,675
041-500801	Audit Fund Set Aside	\$ 10,000		\$ 10,000
042-500620	Additional Fringe Benefits	\$ 0	\$ 10,628	\$ 10,628
050-500107	Personal Service Temporary	\$ 0	\$ 120,225	\$ 120,225
060-500601	Benefits	\$ 0	\$ 65,690	\$ 65,690
102-500731	Contracts for Program Services	\$ 985,000	(\$ 217,218)	\$ 767,782
	<b>TOTAL EXPENSES</b>	<b>\$1,000,000</b>	<b>\$ 0</b>	<b>\$1,000,000</b>
SOURCE OF FUNDS				
000 - 400338	Federal Funds	\$1,000,000	\$ 0	\$1,000,000
	<b>TOTAL REVENUE</b>	<b>\$1,000,000</b>	<b>\$ 0</b>	<b>\$1,000,000</b>

**EXPLANATION**

The Department of Business and Economic Affairs (BEA) was awarded these funds in Fiscal Year 2022 under the U.S. Department of Commerce, U.S. Economic Development Administration (EDA) American Rescue Plan Programs. The Statewide Planning, Research and Networks grant is one which supports states in planning efforts to invest in research that will aid the economic recovery of the state. The aim of the grant program is to fund a variety of economic development planning activities, such as assembling and coordinating existing local and

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regional economic development plans; supporting the organization and development of promising industry clusters; analyzing the needs of persistent poverty communities; facilitating economic development planning coordination with Tribes and other indigenous communities; hiring disaster recovery coordinators; supporting statewide broadband planning efforts; conducting statewide skills gap analyses; cataloging state innovation and entrepreneurship assets; undertaking statewide supply chain assessments; and other related activities. EDA has determined that states have the necessary tools and data to make informed decisions and investment in sectors, needs and challenges facing state governments to undertake essential planning activities to support recovery from the coronavirus pandemic.

Due to programmatic changes allowed by EDA, BEA is requesting the transfer of some of the funds to cover the cost of BEA personnel implementing this program, and the program's share of additional fringe benefits.

**The following appropriation authority is being requested:**

- Class 40 – To add additional indirect cost at BEA's rate of 6.6%**
- Class 42 – To cover the program share of additional fringe benefit costs**
- Class 50 – These funds are available in support of new program activities not previously budgeted. Employee support from existing BEA positions will be used to conduct activities under this program.**
- Class 60 - To cover benefits for personnel**
- Class 102- Reduce the amount of contracted services, and replace with BEA staff services.**

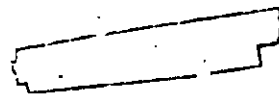
In the event that Federal Funds become no longer available, General Funds will not be requested to support this program.

Respectfully submitted,



Taylor Caswell  
Commissioner

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 JOR



December 01, 2021

The Honorable Karen Umberger, Chairman  
 Fiscal Committee of the General Court and

His Excellency, Governor Christopher T. Sununu  
 And the Honorable Council  
 State House  
 Concord, New Hampshire 03301

**REQUESTED ACTION**

Pursuant to RSA 14:30-a; VI, authorize the Department of Business and Economic Affairs, Division of Economic Development to accept and expend grant funds from the U.S. Department of Commerce, Economics' Statewide Planning, Research and Networks grant program (Award# ED22PHI3070004) in the amount of \$1,000,000, effective upon Fiscal Committee and Governor and Executive Council approval through June 30, 2022. 100% Federal Funds.

Funding to be budgeted as follows:

Statewide Planning, Research & Networks 03-22-22-220610-XXXX0000		FY 22 Requested Budget
Revenue		
000-403944	FEDERAL FUNDS	\$1,000,000
	Total Revenue	\$1,000,000
Expense		
040-501587	INDIRECT COSTS	\$5,000
041-550801	AUDIT FUND SET-ASIDE	\$10,000
102-500731	CONTRACTS FOR PROGRAM SERVICES	\$985,000
	Total Expense	\$1,000,000

**EXPLANATION**

Implemented via the U.S. Department of Commerce, U.S. Economic Development Administration (EDA) American Rescue Plan Programs, the Statewide Planning, Research and Networks grant is one which supports states in planning efforts to invest in research that will aid the economic recovery of the state. The aim of the grant program is to fund a variety of economic development planning activities, such as assembling and coordinating existing local and regional economic development plans; supporting the organization and development of promising industry clusters; analyzing the needs of persistent poverty communities; facilitating economic development planning coordination with Tribes and other indigenous communities; hiring disaster recovery coordinators; supporting statewide broadband planning efforts; conducting statewide skills gap analyses; cataloging state innovation and entrepreneurship assets; undertaking statewide supply chain assessments; and other related activities. EDA has determined that states have the necessary tools and data to make informed decisions and investment in sectors, needs

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and challenges facing state governments to undertake essential planning activities to support recovery from the coronavirus pandemic.

The EDA funding will be used to examine and map one of New Hampshire's leading high-growth industries, life sciences. This includes assessing the industry and all its components such as supply chain and workforce with post-pandemic perspectives on business growth. It will also be used to research and develop a business recruitment and expansion strategy with a focus on post-pandemic considerations.

The total grant amount awarded to BEA is \$1,000,000.00, to run over a period of three years (ending on March 31, 2024), however the intention is to have projects under this grant completed by June 30, 2022.

Funds are budgeted as follows:

Class 040 – Indirect Costs – payment for indirect costs of \$2,500 per contract

Class 041 – Audit Fund Set-Aside – payment of audit fee set aside associated with federal funding to comply with RSA 124:16 that requires all agencies which receive federal funds to set aside a percentage (0.1%) of the federal revenue amount received to pay for financial and compliance audits.

Class 102 – Contracts for Program Services – contract to pay for consulting firms to conduct the research for the life sciences industry and the business recruitment and expansion strategy.

In the event that Federal Funds are no longer available, General Funds will not be requested to continue the support of this program.

Respectfully Submitted,



Taylor Caswell  
Commissioner

FORM CD-450 (REV 10/18) U. S. DEPARTMENT OF COMMERCE <b>FINANCIAL ASSISTANCE AWARD</b>		<input checked="" type="checkbox"/> GRANT <input type="checkbox"/> COOPERATIVE AGREEMENT
RECIPIENT NAME BUSINESS AND ECONOMIC AFFAIRS, NEW HAMPSHIRE DEPARTMENT OF		FEDERAL AWARD ID NUMBER <b>ED22PHI3070004</b>
		PERIOD OF PERFORMANCE 10/01/2021-03/31/2024
STREET ADDRESS 100 N MAIN ST STE 100		FEDERAL SHARE OF COST \$1,000,000.00
CITY, STATE, ZIP CODE CONCORD NH 03301-5054		RECIPIENT SHARE OF COST \$0.00
AUTHORITY Public Works and Economic Development Act of 1965(42 USCS 3121 et. seq) as amended, including het comprehensive amendments made by the Economic		TOTAL ESTIMATED COST \$1,000,000.00
CFDA NO. AND NAME 11.307 Economic Adjustment Assistance		
PROJECT TITLE Assessment and mapping of New Hampshire's life sciences sector, and the development of a Business Recruitment and Expansion		
<p><b>This Award Document (Form CD-450) signed by the Grants Officer constitutes an obligation of Federal funding. By signing this Form CD-450, the Recipient agrees to comply with the Award provisions checked below and attached. Upon acceptance by the Recipient, the Form CD-450 must be signed by an authorized representative of the Recipient and returned to the Grants Officer. If not signed and returned without modification by the Recipient within 30 days of receipt, the Grants Officer may unilaterally withdraw this Award offer and de-obligate the funds.</b></p> <p><input checked="" type="checkbox"/> DEPARTMENT OF COMMERCE FINANCIAL ASSISTANCE STANDARD TERMS AND CONDITIONS</p> <p><input type="checkbox"/> R &amp; D AWARD</p> <p><input type="checkbox"/> FEDERAL-WIDE RESEARCH TERMS AND CONDITIONS, AS ADOPTED BY THE DEPT. OF COMMERCE</p> <p><input type="checkbox"/> BUREAU SPECIFIC ADMINISTRATIVE STANDARD AWARD CONDITIONS</p> <p><input checked="" type="checkbox"/> SPECIFIC AWARD CONDITIONS</p> <p><input type="checkbox"/> LINE ITEM BUDGET</p> <p><input type="checkbox"/> 2 CFR PART 200, UNIFORM ADMINISTRATIVE REQUIREMENTS, COST PRINCIPLES, AND AUDIT REQUIREMENTS, AS ADOPTED PURSUANT TO 2 CFR § 1327.101</p> <p><input type="checkbox"/> 48 CFR PART 31, CONTRACT COST PRINCIPLES AND PROCEDURES</p> <p><input checked="" type="checkbox"/> DEPARTMENT OF COMMERCE PRE-AWARD NOTIFICATION REQUIREMENTS FOR GRANTS AND COOPERATIVE AGREEMENTS (REF: 79 FR78390)</p> <p><input type="checkbox"/> MULTI-YEAR AWARD. PLEASE SEE THE MULTI-YEAR SPECIFIC AWARD CONDITION.</p> <p><input checked="" type="checkbox"/> OTHER(S):          ARPA Supplemental Economic Development Administration Planning, Research and Networks Notice of Federal Funding Opportunity, July 23,2021, under which EDA announced the statewide planning grant programs to support states as they plan for economic recovery and prepare to build back better.</p>		
SIGNATURE OF DEPARTMENT OF COMMERCE GRANTS OFFICER Linda Cruz-Carnali		DATE 10/26/2021
PRINTED NAME, PRINTED TITLE AND SIGNATURE OF AUTHORIZED RECIPIENT OFFICIAL Tina Kasim		DATE 11/24/2021