

ATTORNEY GENERAL  
DEPARTMENT OF JUSTICE

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33 CAPITOL STREET  
CONCORD, NEW HAMPSHIRE 03301-6397

JOSEPH A. FOSTER  
ATTORNEY GENERAL



ANN M. RICE  
DEPUTY ATTORNEY GENERAL

May 2, 2016

Her Excellency, Governor Margaret Wood Hassan  
And the Honorable Council  
State House  
Concord New Hampshire 03301

Your Excellency and Members of the Council:

REQUESTED ACTION

Authorize the Department of Justice to amend an existing **sole source** contract with Sophus Consulting Inc., Folsom CA 95630 (Vendor # 201182-B001, Purchase Order #7001480) approved by the Governor and Executive Council on November 12, 2014, item #58A, amended on June 24, 2015, item #5F, and further amended on December 16, 2015, item #4C by increasing the contract limitation by \$111,210 from \$300,000 to \$411,210 upon approval of the Governor and Executive Council through June 30, 2017.

Funding is available in account #01-03-03-030010-76200000-046-500464, Department of Information Technology as follows: 100% Transfers from Department of Justice

Fiscal Year 2016  
\$48,210

Fiscal Year 2017  
\$63,000

EXPLANATION

**This is a sole source request because the Department of Justice is currently working with the vendor on existing module upgrades to this proprietary software and needs to remain with the vendor for expansions and future upgrades.** The Department entered into a sole source contract agreement with Sophus Consulting Inc. on November 12, 2014 in order to upgrade the Department's current electronic records and case management system entitled Prolaw. Before this upgrade could take place, the Department needed to upgrade and move their existing network server to the Department of Safety in order to be Criminal Justice Information Services (CJIS) compliant. The server migration took longer than expected and work remained

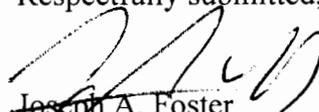
to upgrade and expand the remaining Prolaw modules used by Bureaus. As a result, another time extension was requested on December 16, 2015 to June 30, 2017.

This request is to fund both the expansion of Prolaw to broaden its use to bureaus that have not used Prolaw but are in need of its functionality, and to upgrade to the newest version of Prolaw in order to be compatible with Microsoft Windows 10. Specifically, these funds will be expended to perform the following work:

- ProLaw will be expanded to become the case manager for the Office of the Chief Medical Examiner, which is currently using a system that is many years out of date and does not allow the data collection and evidence tracking that they require.
- ProLaw will replace a roughly 10-year-old installation of FileNet in the Charitable Trusts Division. The version of FileNet server that is being used runs only on a version of Microsoft Windows Server that is no longer being supported by Microsoft, and therefore must be isolated from other computers due to its vulnerability to malicious software. Furthermore, the FileNet client computers must run Windows XP, which likewise is not being supported by Microsoft, and accordingly is not receiving security updates. When this transition is completed, every computer will be running modern operating systems which routinely receive security updates.
- For a limited time, Microsoft is offering the Department free upgrades to Windows 10. This will provide approximately \$35,000 worth of Microsoft software at no cost to the Department. In order for the Department to take advantage of this offer, ProLaw must be upgraded to the most recent version. The newest Prolaw version has been certified compatible with Windows 10.
- Regular maintenance to the Prolaw program.

Your consideration of this request would be most appreciated. Please let me know if you have any questions.

Respectfully submitted,



Joseph A. Foster  
Attorney General

#1411430



**STATE OF NEW HAMPSHIRE**  
**DEPARTMENT OF INFORMATION TECHNOLOGY**

27 Hazen Dr., Concord, NH 03301  
Fax: 603-271-1516 TDD Access: 1-800-735-2964  
[www.nh.gov/doit](http://www.nh.gov/doit)

**Denis Goulet**  
*Commissioner*

April 3, 2016

David A. Rienzo  
Assistant Attorney General  
Department of Justice  
33 Capitol Street  
Concord, NH 03301

Dear Attorney Rienzo:

This letter represents formal notification that the Department of Information Technology (DoIT) has approved your agency's request to enter into a Contract Amendment with Sophus Consulting Inc., as described below and referenced as DoIT No. 2015-047C.

The purpose of this amendment is to enable Sophus Consulting to continue to upgrade the ProLaw case management system and provide enhanced the ProLaw functionality. The contract amendment includes funding for \$111,210.00, increasing the total amount from \$300,000 to \$411,210.00 effective upon Governor and Executive Council approval. Contract end date remains June 30, 2017.

A copy of this letter should accompany the Department of Justice's submission to Governor and Executive Council for approval.

Sincerely,

A handwritten signature in black ink, appearing to read "Denis Goulet", with a large, stylized flourish at the end.

Denis Goulet

DG/mh  
Contract 2015-047C

cc: Rebecca Bolton, DoIT

STATE OF NEW HAMPSHIRE  
DEPARTMENT OF JUSTICE  
CASE MANAGEMENT SYSTEM UPGRADE  
CONTRACT 2015-047  
CONTRACT AMENDMENT III

This amendment (hereinafter called the Amendment) is by and between the Department of Justice and Sophus Consulting, Inc. (hereinafter called the Contractor).

WHEREAS, pursuant to an Agreement (hereinafter called the Contract) approved by the Governor and Council on November 12, 2014, item #58A amended and approved by the Governor and Council on June 24, 2015, item 5F and further amended and approved by the Governor and Council on December 16, 2015, item 4C , the Contractor agreed to perform certain services upon the terms and conditions specified in the Contract, and in consideration of payment by the Department of Justice of certain sums specified therein;

WHEREAS, pursuant to the provisions of paragraph 18.8 of the Contract, the Contract may be amended, waived or discharged by written instrument executed by the parties thereto and only after approval of such amendment, waiver or discharge by the Governor and Executive Council of the State of New Hampshire;

WHEREAS, the Contractor and the Department of Justice have agreed to amend the Contract in certain aspects;

NOW, THEREFORE, in consideration of the foregoing, the covenants and conditions contained in the Contract, and set forth herein, the parties hereto do hereby agree as follows:

1. Amendment and Modification of Contract

The Contract is hereby amended as follows:

- A. Form P-37, General Provisions, Block 1.8 Price Limitation: Amend the price limitation from \$300,000 to \$411,210.00.
- B. Delete paragraph 4.4 and replace with the following: The State shall assign a Contract Manager who shall function as the State's representative with regard to Contract administration. The State Contract Manager is:  
David A. Rienzo  
Department of Justice  
33 Capitol Street  
Concord, NH 03301  
Tel: (603) 271-1119  
Fax: (603) 271-2110  
Email: [david.rienzo@doj.nh.gov](mailto:david.rienzo@doj.nh.gov)
- C. Amend paragraph 4.5 by striking everything following 'The State Project Manager is;' and inserting  
David A. Rienzo  
Department of Justice



33 Capitol Street  
Concord, NH 03301  
Tel: (603) 271-1119  
Fax: (603) 271-2110  
Email: [david.rienza@doj.nh.gov](mailto:david.rienza@doj.nh.gov)

- D. Amend Exhibit A, Paragraph 1 by striking each and every reference to ProLaw 2014 release 1 (ProLaw 2014.1) and substituting ProLaw 2016.
- E. Append to Exhibit A – Contract Deliverables the following:
  - 1. Contractor shall create new Areas of Law, including custom tabs, triggers and reports as needed for the Office of Chief Medical Examiner and the enforcement of RSA 541-C and RSA 541-D, the Tobacco Master Settlement Agreement/Non-Participating Manufacturer laws.
  - 2. Contractor shall create new ProLaw infrastructure to allow the Charitable Trusts Unit to migrate its data from its legacy FileNet system into ProLaw. This shall include creating custom queries, tabs, triggers and reports as required by the Charitable Trusts Unit.
- F. Amend Exhibit B – Price and Payment Schedule as follows:
  - 1. Amend paragraph 1.1 by substituting \$411,210.00 for \$300,000.
  - 2. Append the attached Appendix 1 to table set out in paragraph 1.1 titled “High Level Tasks.
  - 3. Amend paragraph 2 by substituting \$411,210.00 for \$300,000.

2. Effective Date of Amendment

This Amendment shall take effect upon the date of approval by Governor and Council

3. Continuance of Agreement

*aw*

Except as specifically amended and modified by the terms and conditions of this Amendment, the Contract and the obligations of the parties hereunder, shall remain in full force and effect with the terms and conditions set forth herein.

IN WITNESS WHEREOF, the parties set their hand as of the day and year first above written.

Angelo M. Whitfield  
Angelo Whitfield, Principal  
Sophus Consulting, Inc.

4/11/16  
Date

Kathleen Carr  
Kathleen Carr  
Director of Administration

4/12/16  
Date

Approved by the Attorney General (Form, Substance and Execution)

[Signature]  
Attorney

4/22/2016  
Date

Approved by Governor and Executive Council

\_\_\_\_\_

\_\_\_\_\_

Date

# State of New Hampshire Department of State

## CERTIFICATE

I, William M. Gardner, Secretary of State of the State of New Hampshire, do hereby certify that Sophus Consulting doing business in New Hampshire as Sophus Consulting, Inc., a(n) California corporation, is authorized to transact business in New Hampshire and qualified on November 8, 2010. I further certify that all fees and annual reports required by the Secretary of State's office have been received.



In TESTIMONY WHEREOF, I hereto set my hand and cause to be affixed the Seal of the State of New Hampshire, this 21<sup>st</sup> day of April, A.D. 2016

A handwritten signature in cursive script, appearing to read "William M. Gardner".

William M. Gardner  
Secretary of State

**CERTIFICATE OF CORPORATE RESOLUTION  
AUTHORIZING CASE MANAGEMENT SYSTEM UPGRADE PROJECT**

I, ANGELO M WHITFIELD, President of SOPHUS CONSULTING, organized and existing under the laws of CALIFORNIA and having its principal place of business at 2795 E BIDWELL ST, STE 100-166, FOLSOM, CA 95630, hereby certify that the following is a true copy of a resolution adopted by the Board of Directors of the Corporation at a meeting convened and held on April 11, 2016 at which a quorum was present and voting throughout and that such resolution is now in full force and effect and is in accordance with the provisions of the charter and by-laws of the Corporation.

RESOLVED: That the Corporation approves the CASE MANAGEMENT SYSTEM UPGRADE PROJECT as was or will be submitted to THE NEW HAMPSHIRE DEPARTMENT OF JUSTICE;

RESOLVED: That the PRESIDENT of the Corporation is hereby authorized to sign on behalf of the Corporation any contracts or forms for the CASE MANAGEMENT SYSTEM UPGRADE PROJECT;

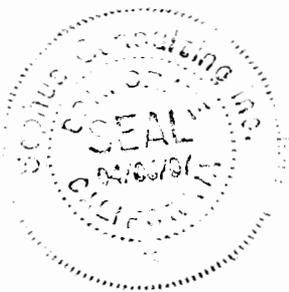
RESOLVED FURTHER: That the PRESIDENT is hereby authorized and directed to certify to any interested party that this resolution has been duly adopted, is in full force and effect, and is in accordance with the provisions of the charter and by-laws of the Corporation.

I further certify that this Corporation is duly organized and existing, and has the power to take the action called for by the foregoing resolution.

DIRECTORS

<u>Angelo M. Whitfield</u>	<u>4/11/16</u>
President	Date
<u>Angelo M. Whitfield</u>	<u>4/11/16</u>
Secretary	Date
<u>Angelo M. Whitfield</u>	<u>4/11/16</u>
Treasurer	Date

Witness my hand seal of this corporation on this 11th day of April, 2016.







4C *[Signature]*

**ATTORNEY GENERAL  
DEPARTMENT OF JUSTICE**

33 CAPITOL STREET  
CONCORD, NEW HAMPSHIRE 03301-6397

JOSEPH A. FOSTER  
ATTORNEY GENERAL



ANN M. RICE  
DEPUTY ATTORNEY GENERAL

November 25, 2015

Her Excellency, Governor Margaret Wood Hassan  
And the Honorable Council  
State House  
Concord New Hampshire 03301

Your Excellency and Members of the Council:

REQUESTED ACTION

Authorize the Department of Justice to amend an existing contract with Sophus Consulting Inc., Folsom CA 95630 (Vendor # 201182-B001, Purchase Order #7001480) approved by the Governor and Executive Council on November 12, 2014, item #58A, and amended on June 24, 2015, item #5F, by extending the contract end date from December 31, 2015 to June 30, 2017. No additional funding is involved in this time extension. 100% General Funds.

Funding is available in account #02-20-20-200030-79490000, 13-195:X-B-Prolaw Upgrade in the amount of \$300,000.

EXPLANATION

The Department of Justice entered into a contract agreement with Sophus Consulting Inc. on November 12, 2014 in order to upgrade the Department's current electronic records and case management system entitled Prolaw. Before this upgrade could take place, the Department needed to upgrade and move their existing network server to the Department of Safety in order to be Criminal Justice Information Services (CJIS) compliant. Because of this, the Department requested, through a first amendment, to extend the date of the contract through December 31, 2015 when it was expected the server migration and the Prolaw upgrade would be complete.

Although much of the planned work regarding the server migration has been completed, work remains to be done to upgrade existing Prolaw modules used by Bureaus. Further, the Department has to coordinate with the Contractor to expand the use of Prolaw to other Bureaus and Units that do not currently have access. The time extension allows the Department to move forward with finalizing these tasks. This upgrade should be completed no later than June 30, 2017.



**STATE OF NEW HAMPSHIRE**  
**DEPARTMENT OF INFORMATION TECHNOLOGY**  
27 Hazen Dr., Concord, NH 03301  
Fax: 603-271-1516 TDD Access: 1-800-735-2964  
www.nh.gov/doi

**Denis Goulet**  
*Commissioner*

November 30, 2015

David A. Rienzo  
Assistant Attorney General  
Department of Justice  
33 Capitol Street  
Concord, NH 03301

Dear Attorney Rienzo:

This letter represents formal notification that the Department of Information Technology (DoIT) has approved your agency's request to enter into Contract Amendment with Sophus Consulting Inc, as described below and referenced as DoIT No. 2015-047B.

The purpose of this amendment is to enable Sophus Consulting to continue to upgrade ProLaw case management system. This contract amendment includes the extension of the contract from December 31, 2015 to June 30, 2017. The amendment will be effective upon Governor and Executive Council approval through June 30, 2017. No additional funds are requested.

A copy of this letter should accompany the Department of Justice's submission to Governor and Executive Council for approval.

Sincerely,

*Assanne Goulet*  
for Denis Goulet

DG/mh  
Contract 2015-047B

cc: Rebecca Bolton, DoIT  
Leslie Mason, DoIT

Except as specifically amended and modified by the terms and conditions of this Amendment, the Contract and the obligations of the parties hereunder, shall remain in full force and effect with the terms and conditions set forth herein.

IN WITNESS WHEREOF, the parties set their hand as of the day and year first above written.

Angelo M. Whitfield

Angelo Whitfield, Principal  
Sophus Consulting, Inc.

11/23/15

Date

Kathleen Carr

Kathleen Carr  
Director of Administration

11/24/15

Date

Approved by the Attorney General (Form, Substance and Execution)

[Signature]

Attorney

11/24/15

Date

Approved by Governor and Executive Council

\_\_\_\_\_

\_\_\_\_\_ Date

**CERTIFICATE OF CORPORATE RESOLUTION  
AUTHORIZING CASE MANAGEMENT SYSTEM UPGRADE PROJECT**

I, ANGELO M WHITFIELD, President of SOPHUS CONSULTING, organized and existing under the laws of CALIFORNIA and having its principal place of business at 2795 E BIDWELL ST, STE 100-166, FOLSOM, CA 95630, hereby certify that the following is a true copy of a resolution adopted by the Board of Directors of the Corporation at a meeting convened and held on November 23, 2015 at which a quorum was present and voting throughout and that such resolution is now in full force and effect and is in accordance with the provisions of the charter and by-laws of the Corporation.

RESOLVED: That the Corporation approves the CASE MANAGEMENT SYSTEM UPGRADE PROJECT as was or will be submitted to THE NEW HAMPSHIRE DEPARTMENT OF JUSTICE;

RESOLVED: That the PRESIDENT of the Corporation is hereby authorized to sign on behalf of the Corporation any contracts or forms for the CASE MANAGEMENT SYSTEM UPGRADE PROJECT;

RESOLVED FURTHER: That the PRESIDENT is hereby authorized and directed to certify to any interested party that this resolution has been duly adopted, is in full force and effect, and is in accordance with the provisions of the charter and by-laws of the Corporation.

I further certify that this Corporation is duly organized and existing, and has the power to take the action called for by the foregoing resolution.

DIRECTORS

<u>Angelo M. Whitfield</u>	<u>11/23/15</u>
President	Date
<u>Angelo M. Whitfield</u>	<u>11/23/15</u>
Secretary	Date
<u>Angelo M. Whitfield</u>	<u>11/23/15</u>
Treasurer	Date

Witness my hand seal of this corporation on this 20<sup>th</sup> day of NOVEMBER, 2015.



# CERTIFICATE OF LIABILITY INSURANCE

JMO  
R045DATE (MM/DD/YYYY)  
11/12/2015

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

**IMPORTANT:** If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

<b>PRODUCER</b> VAUGHT WRIGHT & BOND INC/PHS 122004 P:(866) 467-8730 F:(888) 443-6112 PO BOX 33015 SAN ANTONIO TX 78265	<b>CONTACT NAME</b>	
	<b>PHONE (A/C, No, Ext):</b> (866) 467-8730	<b>FAX (A/C, No):</b> (888) 443-6112
<b>E-MAIL ADDRESS:</b>		
<b>INSURER(S) AFFORDING COVERAGE</b>		<b>NAIC#</b>
<b>INSURER A</b> Hartford Underwriters Insurance Co.		30104
<b>INSURER B:</b>		
<b>INSURER C:</b>		
<b>INSURER D:</b>		
<b>INSURER E:</b>		
<b>INSURER F:</b>		

<b>INSURED</b> SOPHUS CONSULTING 2795 E BIDWELL ST STE 100-106 FOLSOM CA 95630
---

**COVERAGES**                      **CERTIFICATE NUMBER:**                      **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSR	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
	<b>COMMERCIAL GENERAL LIABILITY</b> <input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> OCCUR  GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:						EACH OCCURRENCE \$ DAMAGE TO RENTED PREMISES (Ea occurrence) \$ MED EXP (Any one person) \$ PERSONAL & ADV INJURY \$ GENERAL AGGREGATE \$ PRODUCTS - COMP/OP AGG \$ \$
	<b>AUTOMOBILE LIABILITY</b> <input type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS <input type="checkbox"/> NON-OWNED AUTOS						COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
	<b>UMBRELLA LIAB</b> <input type="checkbox"/> OCCUR <b>EXCESS LIAB</b> <input type="checkbox"/> CLAIMS-MADE  <input type="checkbox"/> DED <input type="checkbox"/> RETENTION \$						EACH OCCURRENCE \$ AGGREGATE \$ \$
A	<b>WORKERS COMPENSATION AND EMPLOYERS' LIABILITY</b> ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH)    Y/N <input type="checkbox"/> If yes, describe under DESCRIPTION OF OPERATIONS below	N/A		57 WEC LN7485	07/06/2015	07/06/2016	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER E.L. EACH ACCIDENT \$1,000,000 E.L. DISEASE - EA EMPLOYEE \$1,000,000 E.L. DISEASE - POLICY LIMIT \$1,000,000

**DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)**  
 Those usual to the Insured's Operations.

<b>CERTIFICATE HOLDER</b> New Hampshire Department of Justice 33 CAPITOL ST CONCORD, NH 03301	<b>CANCELLATION</b> SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. <b>AUTHORIZED REPRESENTATIVE</b> <i>Tac Tailor</i>
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5F *Beal*

**ATTORNEY GENERAL  
DEPARTMENT OF JUSTICE**

33 CAPITOL STREET  
CONCORD, NEW HAMPSHIRE 03301-6397

JOSEPH A. FOSTER  
ATTORNEY GENERAL



ANN M. RICE  
DEPUTY ATTORNEY GENERAL

June 4, 2015

Her Excellency, Governor Margaret Wood Hassan  
And the Honorable Council  
State House  
Concord New Hampshire 03301

REQUESTED ACTION

Authorize the Department of Justice to amend an existing contract with Sophus Consulting Inc., 2795 E. Bidwell Street, Suite 100-166, Folsom CA 95630 (Vendor # 201182-B001, Purchase Order #7001480) approved by the Governor and Executive Council on November 12, 2014, item #58A, by extending the contract end date from June 30, 2015 to December 31, 2015. No additional funding is involved in this time extension. 100% General Funds.

Funding is available in account #02-20-20-200030-79490000, 13-195:X-B-Prolaw Upgrade in the amount of \$300,000 upon the availability and continued appropriation of funds in the future operating budget.

EXPLANATION

The Department of Justice entered into a contract agreement with Sophus Consulting Inc. on November 12, 2014 in order to upgrade the Department's current electronic records and case management system entitled Prolaw. Before this upgrade could take place, the Department needed to upgrade and move their existing network to the Department of Safety in order to be Criminal Justice Information Services (CJIS) compliant.

The new network installation at the Department of Safety has neared completion allowing the Department to move forward with the final stages of the Prolaw upgrade. This upgrade should be completed no later than December 31, 2015.

Your consideration of this request would be most appreciated. Please let me know if you have any questions.

Respectfully submitted,

  
Joseph A. Foster  
Attorney General

#1110145

STATE OF NEW HAMPSHIRE  
DEPARTMENT OF JUSTICE  
CASE MANAGEMENT SYSTEM UPGRADE  
CONTRACT 2015-047  
CONTRACT AMENDMENT 1

This amendment (hereinafter called the Amendment) is by and between the Department of Justice and Sophus Consulting, Inc. (hereinafter called the Contractor).

WHEREAS, pursuant to an Agreement (hereinafter called the Contract) approved by the Governor and Council on November 17, 2010, item #75B, the Contractor agreed to perform certain services upon the terms and conditions specified in the Contract, and in consideration of payment by the Department of Justice of certain sums specified therein;

WHEREAS, pursuant to the provisions of paragraph 18.8 of the Contract, the Contract may be amended, waived or discharged by written instrument executed by the parties thereto and only after approval of such amendment, waiver or discharge by the Governor and Executive Council of the State of New Hampshire;

WHEREAS, the Contractor and the Department of Justice have agreed to amend the Contract in certain aspects;

NOW, THEREFORE, in consideration of the foregoing, the covenants and conditions contained in the Contract, and set forth herein, the parties hereto do hereby agree as follows:

1. Amendment and Modification of Contract

The Contract is hereby amended as follows:

- A. Form P-37, General Provisions, Block 1.7 Completion Date: Extend the contracted date of completion from June 30, 2015 to December 31, 2015.
- B. Delete paragraph 19.9.1.1 and replace with the following:  
Comprehensive general liability insurance against all claims of bodily injury, death or property damage, in amounts of not less than \$250,000 per claim and \$1,000,000 per incident and no less than \$1,000,000 in excess/umbrella liability each occurrence; and

2. Effective Date of Amendment

This Amendment shall take effect upon the date of approval by Governor and Council

3. Continuance of Agreement



# State of New Hampshire Department of State

## CERTIFICATE

I, William M. Gardner, Secretary of State of the State of New Hampshire, do hereby certify that Sophus Consulting doing business in New Hampshire as Sophus Consulting, Inc., a(n) California corporation, is authorized to transact business in New Hampshire and qualified on November 8, 2010. I further certify that all fees and annual reports required by the Secretary of State's office have been received.



In TESTIMONY WHEREOF, I hereto  
set my hand and cause to be affixed  
the Seal of the State of New Hampshire,  
this 29<sup>th</sup> day of May, A.D. 2015

A handwritten signature in black ink, appearing to read "William M. Gardner".

William M. Gardner  
Secretary of State



# CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

05/22/2015

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Hiscox Inc. d/b/a/ Hiscox Insurance Agency in CA 520 Madison Avenue 32nd Floor New York, NY 10022	CONTACT NAME:	
	PHONE (A/C, No, Ext): (888) 202-3007	FAX (A/C, No):
INSURED Sophus Consulting 2795 E Bidwell Street Suite 100-166 Folsom CA 95630	E-MAIL ADDRESS: contact@hiscox.com	
	INSURER(S) AFFORDING COVERAGE	
	INSURER A: Hiscox Insurance Company Inc	NAIC # 10200
	INSURER B:	
	INSURER C:	
	INSURER D:	
	INSURER E:	
	INSURER F:	

## COVERAGES

## CERTIFICATE NUMBER:

## REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:	N		UDC-1470606-CGL-14	07/07/2014	07/07/2015	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000 MED EXP (Any one person) \$ 5,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMPIOP AGG \$ S/T Gen. Agg. \$
	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS <input type="checkbox"/> NON-OWNED AUTOS						COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
	UMBRELLA LIAB <input type="checkbox"/> OCCUR EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED RETENTION \$						EACH OCCURRENCE \$ AGGREGATE \$ \$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below		Y/N N/A				PER STATUTE OTH-ER E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

## CERTIFICATE HOLDER

The New Hampshire Department of Justice  
33 Capital Street  
Concord, NH 03301

## CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

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# CERTIFICATE OF LIABILITY INSURANCE

GCS  
R022DATE (MM/DD/YYYY)  
5/20/2015

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

<b>PRODUCER</b> VAUGHT WRIGHT & BOND INC/PHS 122004 P: (866) 467-8730 F: (888) 443-6112 PO BOX 33015 SAN ANTONIO TX 78265	<b>CONTACT NAME</b> PHONE (A/C No. Ext) (866) 467-8730	<b>FAX (A/C. No)</b> (888) 443-6112
	<b>E-MAIL ADDRESS</b>	
<b>INSURER(S) AFFORDING COVERAGE</b>		<b>NAIC#</b>
<b>INSURER A</b> Hartford Accident and Indemnity Company		22357
<b>INSURER B</b>		
<b>INSURER C</b>		
<b>INSURER D</b>		
<b>INSURER E</b>		
<b>INSURER F</b>		

**INSURED**  
 SOPHUS CONSULTING  
 2795 E BIDWELL ST STE 100-106  
 FOLSOM CA 95630

**COVERAGES**      **CERTIFICATE NUMBER:**      **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSR	SUBR HYD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
	<b>COMMERCIAL GENERAL LIABILITY</b> <input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> OCCUR  GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PROJECT <input type="checkbox"/> LOC OTHER:						EACH OCCURRENCE \$ DAMAGE TO RENTED PREMISES (Ea occurrence) \$ MED EXP (Any one person) \$ PERSONAL & ADV INJURY \$ GENERAL AGGREGATE \$ PRODUCTS - COM/PROP AGG \$ \$
	<b>AUTOMOBILE LIABILITY</b> <input type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS <input type="checkbox"/> NON-OWNED AUTOS						COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
	<b>UMBRELLA LIAB</b> <input type="checkbox"/> OCCUR <b>EXCESS LIAB</b> <input type="checkbox"/> CLAIMS-MADE COV    RETENTION \$						EACH OCCURRENCE \$ AGGREGATE \$ \$
A	<b>WORKERS COMPENSATION AND EMPLOYERS' LIABILITY</b> ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) <input type="checkbox"/> Y/N If yes, describe under DESCRIPTION OF OPERATIONS below	N/A		57 WEC LN7485	07/06/2015	07/06/2016	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTHER E L EACH ACCIDENT \$1,000,000 E L DISEASE - EA EMPLOYEE \$1,000,000 E L DISEASE - POLICY LIMIT \$1,000,000

**DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)**  
 Those usual to the Insured's Operations.

<b>CERTIFICATE HOLDER</b>  New Hampshire Department of Justice 33 Capitol Street Concord, NH 03301	<b>CANCELLATION</b> SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE 
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