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State of New Hampshire

DEPARTMENT OF SAFETY
OFFICE OF THE COMMISSIONER
33 HAZEN DR. CONCORD, NH 03305
603/271-2791



JOHN J. BARTHELMES
COMMISSIONER

August 7, 2017

The Honorable Neal M. Kurk, Chairman
Fiscal Committee of the General Court
State House
Concord, New Hampshire 03301

His Excellency, Governor Christopher T. Sununu
and the Honorable Council
State House
Concord, New Hampshire 03301

Retroactive

Requested Action

1. Pursuant to RSA 124:15 and subject to the accept and expend approval by Governor and Council requested in item #2, authorize the Department of Safety, Division of State Police, to **retroactively** continue class 046 consultant positions for the purpose of providing assistance to the State Police and federal and local law enforcement in designing, configuring, and deploying a Virtual Private Network (VPN) solution. Effective upon Fiscal Committee and Governor and Council approvals for the period of July 1, 2017 through September 30, 2017. Funding Source: 100% Agency Income.

2. Authorize the Department of Safety, Division of State Police, to **retroactively** accept and expend \$86,393.00 of pass-through federal funds, entitled NH State Police VPN Installation, from the Office of Highway Safety, to provide assistance to the State Police and federal and local law enforcement in designing, configuring, and deploying a VPN solution. Effective upon Governor and Council approval for the period of July 1, 2017 through September 30, 2017. Funding Source: 100% Agency Income.

Funds are to be budgeted in the account titled:

02-23-23-234010-22110000 Dept. of Safety – Division of State Police – Highway Safety Equipment and Training Grants

<u>Class</u>	<u>Description</u>	<u>Current Adjusted</u>		<u>Revised Adjusted</u>
		<u>Authorized</u>	<u>Requested Action</u>	<u>Authorized</u>
009-405921	Agency Income	\$ (1,319,012.11)	\$ (86,393.00)	\$ (1,405,405.11)
018-500106	Overtime	8,020.00	0.00	8,020.00
030-500311	Equipment	1,249,493.11	0.00	1,249,493.11
040-500800	Indirect Cost	2,207.00	17,081.00	19,288.00
046-500465	Consultants	48,312.00	69,312.00	117,624.00
060-500602	Benefits	1,980.00	0.00	1,980.00
080-500713	Out-of-State Travel	9,000.00	0.00	9,000.00
Total		\$ 1,319,012.11	\$ 86,393.00	\$ 1,405,405.11

Explanation

This item is **retroactive** because an incorrect expiration date was inadvertently entered into the Department of Safety's tracking database and, therefore, the system's notifications to prepare this request were not received. Additional due diligence will be used to ensure the correct expiration date is entered in the future. The State Police VPN Installation Assistance grant will be used to fund the hiring of a contractor with network security experience to provide assistance to the State Police and federal and local law enforcement in designing, configuring, and deploying a VPN solution. The move to VPN will expand the ability of more law enforcement agencies to take advantage of the J-One network, which includes electronic citations (E-

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citations) and the electronic crash records management system (eCrash). The VPN is the communications backbone of the criminal justice system in the State.

The goal with the VPN is to increase the speed and accuracy of the reporting, as well as the accuracy of the reporting by capturing the data at the sources, as quickly after the event as possible, and moving it electronically through the system with a minimum of manual re-keying. This should enhance both highway and public safety and be an effective use of resources.

The funds are to be budgeted as follows:

Funds in class 040 are needed to pay indirect costs to Administrative Services on all eligible expenses.

Funds in class 041 are not appropriated because the department that receives the Federal grant from the federal granting agency is responsible for paying the audit fund set aside.

Funds in class 046 are needed for to hire the contractor to provide assistance in designing, configuring, and deploying a VPN solution.

The following information is provided in accordance with the Comptroller's instructional memorandum dated September 21, 1981.

- 1) List of personnel involved: *Existing temporary consultants*
- 2) Nature, Need, and Duration: *These temporary consultants provide for the increased need for subject matter experts beyond the limited resources of in-house personnel in the design, configuration, and deployment of the VPN solution.*
- 3) Relationship to existing agency programs: *Expands the capacity to achieve missions within the Division of State Police and other projects directly related to the particular project.*
- 4) Has a similar program been requested of the legislature and denied? *No.*
- 5) Why wasn't funding included in the agency's budget request? *It was unclear at that time that there would be a potential need for consultants to complete these tasks.*
- 6) Can portions of the grant funds be utilized? *This request is 100% federally funded.*
- 7) Estimate the funds required to continue this position(s): *The temporary consulting positions are estimated at \$147,000.00 over the entire grant period.*

In the event that Agency Income becomes no longer available General and/or Highway funds will not be requested to support this program.

Respectfully submitted,



John J. Barthelmes
Commissioner of Safety



Department of Safety
Highway Safety Equipment and Training Grants
Fiscal Situation

02-23-23-234010-22110000

Federal Funds Awarded:

FFY 2017 Grant - VPN Installation Assistance - 10/1/2016-9/30/2017	\$164,081.40
FFY 2017 Grant - DOS Forensic Lab PBT's	\$127,497.00
FFY 2017 Grant - DOS Forensic Lab Intoxilyzers	\$1,143,207.80
FFY 2017 NHSP C.A.R. - Advanced Traffic Crash Investigation & Reconstruction Training	\$21,821.36
Total Grant Funds Awarded	\$1,456,607.56

Less: SFY 2017 Expenditures	\$46,982.13
Less: SFY 2018 Current Adjusted Authorized	\$1,319,012.11

Remaining excess grant funds available to appropriate	\$90,613.32
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This Request	\$86,393.00
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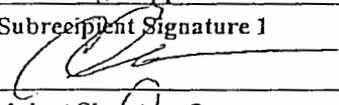
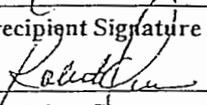
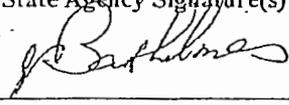
OFFICE OF HIGHWAY SAFETY GRANT AGREEMENT

The State of New Hampshire and the Subrecipient hereby
Mutually agree as follows:
GENERAL PROVISIONS

Project Title: New Hampshire State Police C.A.R. - Advanced
Traffic Crash Investigation & Reconstruction Training

Project #: 308-17S-120

I. Identification and Definitions.

1.1. State Agency Name New Hampshire Department of Safety Office of Highway Safety		1.2. State Agency Address 33 Hazen Drive, Room 109A Concord, NH 03305	
1.3. Subrecipient Name Department of Safety/New Hampshire State Police		1.4. Subrecipient Address 33 Hazen Drive, Concord NH 03305	
Project Director Email Address: Colonel Christopher Wagner, Director New Hampshire State Police <u>christopher.wagner@dos.nh.gov</u>		Grant Contact Email: <u>christopher.wagner@dos.nh.gov</u>	
1.4.1 Subrecipient Type - State Government State		1.4.2 DUNS 060340564	
1.5. Subrecipient Phone # 603-223-3888	1.6. Effective Date February 1, 2017	1.7. Completion Date September 30, 2017	1.8. Grant Limitation \$21,821.36 *
1.9. Grant Officer for State Agency John A. Clegg		1.10. State Agency Telephone Number 603-271-2893	
"By signing this form we certify that we have complied with any public meeting requirement for acceptance of this grant, including if applicable RSA 31:95-b."			
1.11. Subrecipient Signature 1 		1.12. Name & Title of Subrecipient Signor 1 Christopher Wagner, Colonel, New Hampshire State Police	
Subrecipient Signature 2 		Name & Title of Subrecipient Signor 2 Robert L. Quinn, Assistant Commissioner	
Subrecipient Signature 3		Name & Title of Subrecipient Signor 3	
1.13. Acknowledgment: State of New Hampshire, County of _____, on / / , before the undersigned officer, personally appeared the person(s) identified in block 1.12., known to me (or satisfactorily proven) to be the person(s) whose name is signed in block 1.11., and acknowledged that he/she executed this document in the capacity indicated in block 1.12.			
1.13.1. Signature of Notary Public or Justice of the Peace (Seal)		1.13.2 Name & Title of Notary Public or Justice of the Peace	
1.14. State Agency Signature(s) 		1.15. Name & Title of State Agency Signor(s) John J. Barthelmes, Commissioner NH Department of Safety Date: <u>2/23/17</u>	
1.16. Approval by Attorney General (Form, Substance and Execution) (if G & C approval required) By: _____ Assistant Attorney General, On: / /			
1.17. Approval by Governor and Council (if applicable) By: _____ On: / /			

2. SCOPE OF WORK: In exchange for grant funds provided by the State of New Hampshire, acting through the Agency identified in block 1.1 (hereinafter referred to as "the State"), pursuant to RSA 21-P:55-63, the Subrecipient identified in block 1.3 (hereinafter referred to as "the Subrecipient"), shall perform that work identified and more particularly described in the scope of work attached hereto as EXHIBIT A (the scope of work being hereinafter referred to as "the Project").

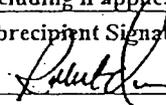
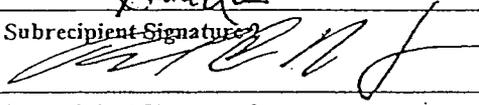
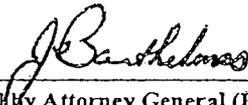
OFFICE OF HIGHWAY SAFETY GRANT AGREEMENT

The State of New Hampshire and the Subrecipient hereby
Mutually agree as follows:
GENERAL PROVISIONS

Project Title: NHSP VPN Installation

Project #: 310-17S-009

1. Identification and Definitions.

1.1. State Agency Name New Hampshire Department of Safety Office of Highway Safety		1.2. State Agency Address 33 Hazen Drive, Room 109A Concord, NH 03305	
1.3. Subrecipient Name NH Department of Safety Division of State Police		1.4. Subrecipient Address 33 Hazen Drive Concord, NH 03305	
Chief's Email Address: N/A		Grant Contact Email:	
1.4.1 Subrecipient Type (State Govt, City/Town Govt, County Govt, College/University, Other (Specify) State		1.4.2 DUNS 060340564	
1.5. Subrecipient Phone # 223-3888	1.6. Effective Date 10/01/16	1.7. Completion Date 09/30/17	1.8. Grant Limitation \$164,081.40 *
1.9. Grant Officer for State Agency John Clegg		1.10. State Agency Telephone Number 271-2893	
"By signing this form we certify that we have complied with any public meeting requirement for acceptance of this grant, including if applicable RSA 31:95-b."			
1.11. Subrecipient Signature 1 		1.12. Name & Title of Subrecipient Signor 1 Robert L. Quinn, DOS Assistant Commissioner	
Subrecipient Signature 2 		Name & Title of Subrecipient Signor 2 Richard C. Bailey, DOS Assistant Commissioner	
Subrecipient Signature 3		Name & Title of Subrecipient Signor 3	
1.13. Acknowledgment: State of New Hampshire, County of <u>Wentworth</u> on <u>9/29/16</u> before the undersigned officer, personally appeared the person(s) identified in block 1.12., known to me (or satisfactorily proven) to be the person(s) whose name is signed in block 1.11., and acknowledged that he/she executed this document in the capacity indicated in block 1.12.			
1.13.1. Signature of Notary Public or Justice of the Peace (Seal) 		1.13.2 Name & Title of Notary Public or Justice of the Peace <u>NANCY L. CASSIDY</u> NOTARY	
1.14. State Agency Signature(s) 		1.15. Name & Title of State Agency Signor(s) John J. Barthelmes, Commissioner NH Department of Safety Date: <u>9-29-16</u>	
1.16. Approval by Attorney General (Form, Substance and Execution) (if G & C approval required) By: _____ Assistant Attorney General, On: / /			
1.17. Approval by Governor and Council (if applicable) By: _____ On: / /			

2. SCOPE OF WORK: In exchange for grant funds provided by the State of New Hampshire, acting through the Agency identified in block 1.1 (hereinafter referred to as "the State"), pursuant to RSA 21-P:55-63, the Subrecipient identified in block 1.3 (hereinafter referred to as "the Subrecipient"), shall perform that work identified and more particularly described in the scope of work attached hereto as EXHIBIT A (the scope of work being hereinafter referred to as "the Project").

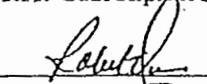
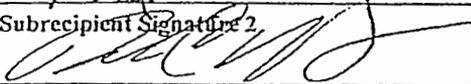
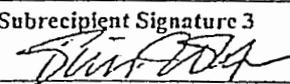
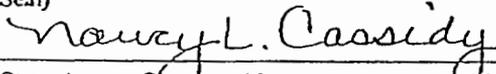
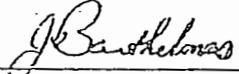
OFFICE OF HIGHWAY SAFETY GRANT AGREEMENT

The State of New Hampshire and the Subrecipient hereby
Mutually agree as follows:
GENERAL PROVISIONS

Project Title: DOS Forensic Lab PBTs

Project #: 308-17S-097

1. Identification and Definitions.

1.1. State Agency Name New Hampshire Department of Safety Office of Highway Safety		1.2. State Agency Address 33 Hazen Drive, Room 109A Concord, NH 03305	
1.3. Subrecipient Name NH Department of Safety Division of State Police		1.4. Subrecipient Address 33-Hazen Drive Concord, NH 03305	
Chief's Email Address: N/A		Grant Contact Email: timothy.pifer@dos.nh.gov	
1.4.1 Subrecipient Type (State Govt, City/Town Govt, County Govt, College/University, Other (Specify) State		1.4.2 DUNS 060340564	
1.5. Subrecipient Phone # 223-3888	1.6. Effective Date 10/01/16	1.7. Completion Date 09/30/17	1.8. Grant Limitation \$127,500.00 *
1.9. Grant Officer for State Agency John Clegg		1.10. State Agency Telephone Number 271-2893	
"By signing this form we certify that we have complied with any public meeting requirement for acceptance of this grant, including if applicable RSA 31:95-b."			
1.11. Subrecipient Signature 1 		1.12. Name & Title of Subrecipient Signor 1 Robert L. Quinn, DOS Assistant Commissioner	
Subrecipient Signature 2 		Name & Title of Subrecipient Signor 2 Richard C Bailey, DOS Assistant Commissioner	
Subrecipient Signature 3 		Name & Title of Subrecipient Signor 3 TIMOTHY J. PIFER, NH STATE POLICE LAB DIRECTOR	
1.13. Acknowledgment: State of New Hampshire, County of Merrimack, on 9/29/16 before the undersigned officer, personally appeared the person(s) identified in block 1.12., known to me (or satisfactorily proven) to be the person(s) whose name is signed in block 1.11., and acknowledged that he/she executed this document in the capacity indicated in block 1.12.			
1.13.1. Signature of Notary Public or Justice of the Peace (Seal) 		1.13.2 Name & Title of Notary Public or Justice of the Peace NANCY L. CASSIDY, Notary Public My Commission Expires April 18, 2017	
1.14. State Agency Signature(s) 		1.15. Name & Title of State Agency Signor(s) John J. Barthelmes, Commissioner NH Department of Safety Date: 9-29-16	
1.16. Approval by Attorney General (Form, Substance and Execution) (if G & C approval required) By: Assistant Attorney General, On: / /			
1.17. Approval by Governor and Council (if applicable) By: On: / /			

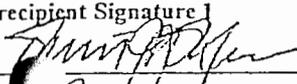
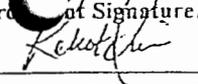
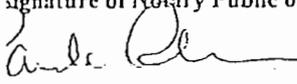
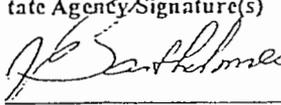
2. **SCOPE OF WORK:** In exchange for grant funds provided by the State of New Hampshire, acting through the Agency identified in block 1.1 (hereinafter referred to as "the State"), pursuant to RSA 21-P:55-63, the Subrecipient identified in block 1.3 (hereinafter referred to as "the Subrecipient"), shall perform that work identified and more particularly described in the scope of work attached hereto as EXHIBIT A (the scope of work being hereinafter referred to as "the Project").

OFFICE OF HIGHWAY SAFETY GRANT AGREEMENT

The State of New Hampshire and the Subrecipient hereby
Mutually agree as follows:
GENERAL PROVISIONS

Title: DOS Forensic Lab Intoxilyzers
Classification and Definitions.

Project #: 308-17S-110

1.1. State Agency Name New Hampshire Department of Safety Office of Highway Safety		1.2. State Agency Address 33 Hazen Drive, Room 109A Concord, NH 03305	
1.3. Subrecipient Name New Hampshire Department of Safety Forensic Laboratory		1.4. Subrecipient Address 33 Hazen Drive Concord, NH 03305	
Email Address:		Grant Contact Email: timothy.pifer@dos.nh.gov	
1.5. Subrecipient Type (State Govt, City/Town Govt, County Govt, University, Other (Specify))		1.4.2 DUNS 060340564	
1.7.1. Subrecipient Phone # -3854	1.6. Effective Date November 1, 2016	1.7. Completion Date September 30, 2017	1.8. Grant Limitation \$1,143,207.80
1.9. Point of Contact for State Agency John A. Clegg		1.10. State Agency Telephone Number 271-2893	
By signing this form we certify that we have complied with any public meeting requirement for acceptance of this grant, including if applicable RSA 31:95-b."			
1.11.1. Subrecipient Signature 1 		1.12. Name & Title of Subrecipient Signor 1 Timothy J. Pifer Director, DOS Forensic Laboratory	
1.11.2. Subrecipient Signature 2 		Name & Title of Subrecipient Signor 2 Robert L. Quinn Assistant Commissioner, Department of Safety	
1.11.3. Subrecipient Signature 3		Name & Title of Subrecipient Signor 3	
Acknowledgment: State of New Hampshire, County of Merrimack, on 10/26/16, before the undersigned officer, personally appeared the person(s) identified in block 1.12., known to me (or satisfactorily proven) to be the person(s) whose name is signed in 1.11., and acknowledged that he/she executed this document in the capacity indicated in block 1.12.			
Signature of Notary Public or Justice of the Peace (Seal) 		1.13.2 Name & Title of Notary Public or Justice of the Peace Pamela Reddon Notary Public	
State Agency Signature(s) 		1.15. Name & Title of State Agency Signor(s) John J. Barthelmes, Commissioner NH Department of Safety Date: 10/27/16	
Approval by Attorney General (Form, Substance and Execution) (if G & C approval required) Assistant Attorney General, On: / /			
Approval by Governor and Council (if applicable) On: / /			

SCOPE OF WORK: In exchange for grant funds provided by the State of New Hampshire, acting through the Agency identified in block 1.1 (hereinafter referred to as "the State") pursuant to RSA 21-P:55-63, the Subrecipient identified in block 1.3 (hereinafter referred to as "the Subrecipient"), shall perform that work identified and more fully described in the scope of work attached hereto as EXHIBIT A (the scope of work being hereinafter referred to as "the Project").

1.1. COPIES. Except as otherwise specifically provided for herein, the Subrecipient shall perform the Project in, and with respect to, the State of New Hampshire. 9.2. Between the Effective Date and the Completion Date the Subrecipient shall provide computer programs, computer printouts, notes, letters, memoranda, paper, and documents, all whether finished or unfinished. Subrecipient Initials:  Date: 10/26/16