



Lori Shabinette  
Commissioner

Lisa M. Morris  
Director

STATE OF NEW HAMPSHIRE  
DEPARTMENT OF HEALTH AND HUMAN SERVICES

*DIVISION OF PUBLIC HEALTH SERVICES*  
29 HAZEN DRIVE, CONCORD, NH 03301  
603-271-4501 1-800-852-3345 Ext. 4501  
Fax: 603-271-4827 TDD Access: 1-800-735-2964 www.dhhs.nh.gov

September 28, 2020

The Honorable Mary Jane Wallner, Chairman  
Fiscal Committee of the General Court  
State House  
Concord, New Hampshire 03301

His Excellency, Governor Christopher T. Sununu  
And Honorable Council  
State House  
Concord, New Hampshire 03301

**Informational Item**

Pursuant to RSA 21-P:43, RSA 4:45, RSA 4:47, and Executive Order 2020-04 as extended by Executive Order 2020-05, 2020-08, 2020-09, 2020-10, 2020-14, 2020-15, 2020-16, 2020-17 and 2020-18, Governor Sununu has authorized the Department of Health and Human Services, Division of Public Health Services to:

1. Accept and expend funds from the Centers for Disease Control and Prevention (CDC), entitled Immunization and Vaccines for Children, under the Coronavirus Aid, Relief, and Economic Security Act in the amount of \$576,526 effective retroactive to July 1, 2020 upon your approval through June 30, 2021, and further authorize the allocation of these funds in the accounts below. 100% Federal Funds.
2. Authorize the Department of Health and Human Services, Division of Public Health Services to create up to three temporary, full-time positions for immunization and vaccine purposes effective upon your approval through June 30, 2021. 100% Federal Funds.

**05-95-90-902510-5178-HEALTH AND SOCIAL SERVICES, DEPT OF HEALTH AND HUMAN SERVICES, HHS: DIVISION OF PUBLIC HEALTH, BUREAU OF INFECTIOUS DISEASE CONTROL, IMMUNIZATION PROGRAM**

SFY2021 Class/Object	Class Title	Current Authorized Budget	This Request	Adjusted Budget
<b>Revenue</b>				
000-404706	Federal Funds	\$ 3,861,541	\$ 576,526	\$ 4,438,067
	General Funds	\$ 561,948		\$ 561,948
<b>Total Revenue:</b>		<b>\$ 4,423,489</b>	<b>\$ 576,526</b>	<b>\$ 5,000,015</b>
<b>Expense</b>				
010-500100	Personal Services Perm	\$ 874,074	\$ -	\$ 874,074
018-500106	Overtime	\$ 1,500	\$ -	\$ 1,500
020-500200	Current Expenses	\$ 51,684	\$ 48,891	\$ 100,575
026-500251	Organizational Dues	\$ 3,500	\$ -	\$ 3,500
030-500302	Equipment	\$ 6,600	\$ 14,802	\$ 21,402
037-500173	Technology-Hardware	\$ 1,000	\$ -	\$ 1,000
038-500175	Technology-Software	\$ 1,000	\$ 35,342	\$ 36,342
039-500188	Telecommunications	\$ 1,600	\$ -	\$ 1,600
041-500801	Audit Fund Set Aside	\$ 2,053	\$ 577	\$ 2,630
042-500620	Post Retirements Benefits	\$ 91,166	\$ -	\$ 91,166
046-500462	Consultants	\$ 100	\$ -	\$ 100
050-500109	Personal Service - Temp	\$ 36,162	\$ -	\$ 36,162
059-500117	Temp Full Time	\$ -	\$ 114,836	\$ 114,836
060-500601	Benefits	\$ 452,896	\$ 87,275	\$ 540,171
066-500543	Employee Training	\$ 500	\$ -	\$ 500
070-500704	In State Travel Reimb	\$ 12,000	\$ 1,150	\$ 13,150
080-500710	Out of State Travel Reimb	\$ 17,600	\$ -	\$ 17,600
102-500731	Contracts for Program Services	\$ 2,156,477	\$ 273,653	\$ 2,430,130
103-502664	Contracts for Op Services	\$ 364,891	\$ -	\$ 364,891
513-500355	Vaccine Purchases	\$ 297,774	\$ -	\$ 297,774
548-500396	Reagents	\$ 50,912	\$ -	\$ 50,912
<b>Total Expense:</b>		<b>\$ 4,423,489</b>	<b>\$ 576,526</b>	<b>\$ 5,000,015</b>

**EXPLANATION**

This request is being made to accept additional grant funds available for SFY 2021 to administer the New Hampshire Immunization Program under the Coronavirus Aid, Relief, and Economic Security Act (CARES Act), Public Law 116-136. These supplemental funds will support the Department's effort to improve and expand influenza vaccination coverage throughout New Hampshire in an effort to decrease the burden on health care systems during the coronavirus pandemic (COVID-19). The funding will also be instrumental in the development of state-wide plans with key partners for the distribution and administration of anticipated SARS-CoV-2

vaccine(s). Lastly, the funding will provide additional resources to complete the full implementation of a state-wide Immunization Information System (IIS) that will be instrumental in overall vaccine accountability for the anticipated receipt, distribution and administration of the SARS-Co-V2 vaccine(s).

The funds are to be budgeted as follows:

Class 020	The funds will be used to pay for current expense items.
Class 030	The funds will be used to pay for equipment.
Class 038	The funds will be used to pay for computer software.
Class 041	The funds will be used to pay for audit fund set aside.
Class 059	The funds will be used to pay for full time temporary positions.
Class 060	The funds will be used to pay for benefits.
Class 070	The funds will be used to pay for in-state travel.
Class 102	The funds will be used to pay for contracts.

The following information is provided in accordance with the comptroller's instructional memorandum dated September 21, 1981:

1. List of personnel involved: Approximately 3 Temporary full time positions; 1 Systems Development Specialist III, 1 Program Specialist III, and 1 Program Specialist II.
2. Nature, Need, and Duration: The positions will provide for the increased needs caused by the COVID-19 public health event and the Immunization Information System (IIS) implementation. The positions are needed for expanding and improving influenza vaccination coverage, COVID-19 response efforts and for on-going, appropriate IIS staffing levels.
3. Relationship to existing agency programs: This is a new public health event.
4. Has a similar program been requested of the legislature and denied? No
5. Why wasn't funding included in the agency's budget request? At the time of budget submission, COVID-19 was not a known public health event and this funding opportunity had not been offered.
6. Can portions of the grant funds be utilized? All grant dollars are being used for this request.
7. Estimate the funds required to continue this position(s): These positions will be considered for permanent status, based on the needs of the IIS Program area and available federal funding in SFY 2022.

Area served: Statewide

Source of Funds: 100% Federal funds from the Centers for Disease Control.

If Federal Funds become no longer available, General Funds will not be requested to support the program expenditures.

Respectfully submitted,



For  
Lori A. Shibinette  
Commissioner

1. DATE ISSUED MM/DD/YYYY 06/04/2020		1a. SUPERSEDES AWARD NOTICE dated 09/12/2019 except that any additions or restrictions previously imposed remain in effect unless specifically rescinded	
2. CFDA NO. 93.266 - Immunization Cooperative Agreements			
3. ASSISTANCE TYPE Cooperative Agreement			
4. GRANT NO. 6 NH23IP922595-01-02 Formerly		5. TYPE OF AWARD Demonstration	
4a. FAIN NH23IP922595		5a. ACTION TYPE Post Award Amendment	
6. PROJECT PERIOD MM/DD/YYYY From 07/01/2019		Through 06/30/2024	
7. BUDGET PERIOD MM/DD/YYYY From 07/01/2019		Through 06/30/2020	

DEPARTMENT OF HEALTH AND HUMAN SERVICES  
Centers for Disease Control and Prevention

2939 Brandywine Road  
Atlanta, GA 30341

NOTICE OF AWARD

AUTHORIZATION (Legislation/Regulations)  
Sections 317, 317(k)(2) of the Public Health Service Act (42 U.S.C.  
Sections 247b, 247b(k)(2) and 247c). as amended.

8. TITLE OF PROJECT (OR PROGRAM) CDC-RFA-IP19-1901 Immunization and Vaccines for Children	
9a. GRANTEE NAME AND ADDRESS HEALTH AND HUMAN SERVICES, NEW HAMPSHIRE DEPT OF 129 PLEASANT ST CONCORD, NH 03301-3852	9b. GRANTEE PROJECT DIRECTOR Ms. Colleen M. Haggerty 29 Hazen Dr. CONCORD, NH 03301-6504 Phone: 603-271-4482
10a. GRANTEE AUTHORIZING OFFICIAL Ms. Lisa M. Morris 29 Hazen Drive Concord, NH 03301-6503 Phone: 603-271-4110	10b. FEDERAL PROJECT OFFICER Gayle Daniels 1600 Clifton Rd Atlanta, GA 30333 Phone: 404-639-6357

ALL AMOUNTS ARE SHOWN IN USD

11. APPROVED BUDGET (Excludes Direct Assistance)		12. AWARD COMPUTATION	
I Financial Assistance from the Federal Awarding Agency Only		a. Amount of Federal Financial Assistance (from Item 11m) 4,368,316.00	
II Total project costs including grant funds and all other financial participation <input type="checkbox"/>		b. Less Unobligated Balance From Prior Budget Periods 0.00	
a. Salaries and Wages 936,775.00		c. Less Cumulative Prior Award(s) This Budget Period 3,791,790.00	
b. Fringe Benefits 443,850.00		d. AMOUNT OF FINANCIAL ASSISTANCE THIS ACTION 576,526.00	
c. Total Personnel Costs 1,380,625.00		13. Total Federal Funds Awarded to Date for Project Period 4,368,316.00	
d. Equipment 0.00		14. RECOMMENDED FUTURE SUPPORT	
e. Supplies 21,320.00		(Subject to the availability of funds and satisfactory progress of the project):	
f. Travel 43,918.00		YEAR	TOTAL DIRECT COSTS
g. Construction 0.00		a. 2	d. 5
h. Other 600,384.00		b. 3	e. 6
i. Contractual 1,973,000.00		c. 4	f. 7
j. TOTAL DIRECT COSTS 4,019,247.00		15. PROGRAM INCOME SHALL BE USED IN ACCORD WITH ONE OF THE FOLLOWING ALTERNATIVES:	
k. INDIRECT COSTS 349,069.00		a. DEDUCTION	
l. TOTAL APPROVED BUDGET 4,368,316.00		b. ADDITIONAL COSTS	
m. Federal Share 4,368,316.00		c. MATCHING	
n. Non-Federal Share 0.00		d. OTHER RESEARCH (Add / Deduct Option)	
		e. OTHER (See REMARKS)	
		16. THIS AWARD IS BASED ON AN APPLICATION SUBMITTED TO, AND AS APPROVED BY, THE FEDERAL AWARING AGENCY ON THE ABOVE TITLED PROJECT AND IS SUBJECT TO THE TERMS AND CONDITIONS INCORPORATED EITHER DIRECTLY OR BY REFERENCE IN THE FOLLOWING:	
		a. The grant program legislation	
		b. The grant program regulations.	
		c. This award notice including terms and conditions, if any, noted below under REMARKS.	
		d. Federal administrative requirements, cost principles and audit requirements applicable to this grant.	
		In the event there are conflicting or otherwise inconsistent policies applicable to the grant, the above order of precedence shall prevail. Acceptance of the grant terms and conditions is acknowledged by the grantee when funds are drawn or otherwise obtained from the grant payment system.	

REMARKS (Other Terms and Conditions Attached -  Yes  No)

GRANTS MANAGEMENT OFFICIAL:

Brownie Anderson-Rana, Grants Management Officer  
2939 Flowers Road  
Mailstop TV2  
Atlanta, GA 30341-5509  
Phone: 770-488-2771

17. OBJ CLASS 41.51	18a. VENDOR CODE 1028000618B5	18b. EIN 026000618	19. DUNS 011040545	20. CONG. DIST. 02
FY-ACCOUNT NO.	DOCUMENT NO.	ADMINISTRATIVE CODE	AMT ACTION FIN ASST	APPROPRIATION
21. a. 0-9390EWO	b. 19NH23IP922595C3	c. IP	d. \$576,526.00	e. 75-2024-0943
22. a.	b.	c.	d.	e.
23. a.	b.	c.	d.	e.