



THE STATE OF NEW HAMPSHIRE
DEPARTMENT OF TRANSPORTATION

FIS 16 118 ¹⁹ *Beaub*



Victoria F. Sheehan
Commissioner

William Cass, P.E.
Assistant Commissioner

The Honorable Neal M. Kurk, Chairman
Fiscal Committee of the General Court
State House
Concord, New Hampshire 03301

Division of Aeronautics, Rail and Transit
July 18, 2016

Her Excellency, Governor Margaret Wood Hassan
and the Honorable Council
State House
Concord, New Hampshire 03301

[Signature] 8/5/16
Approved by Fiscal Committee Date

REQUESTED ACTION

Pursuant to Chapter 276:29, Laws of 2015, Transfer Among Accounts and Classes, authorize the Department of Transportation to transfer funds in and among accounting units in the amount of \$324,800 effective upon Fiscal Committee and Governor and Council approval through June 30, 2017. Funding Source: 100% Federal Funds.

04-096-096-564010-2916	Current Budget FY 2017	Requested Change	Revised Budget FY 2017
Public Transportation			
Expenses:			
010 500100 Personal Services – Perm	\$361,606	\$0	\$361,606
018 500106 Overtime	7,500	0	7,500
020 500200 Current Expense	10,500	0	10,500
022 500255 Rents-Leases Other than State	400	0	400
024 500225 Maint Other than Build-Ground	100,000	(50,000)	50,000
026 500251 Organizational Dues	8,250	0	8,250
029 500290 Intra-Agency Transfers	6,000	0	6,000
030 500311 Equipment - New Replacement	1,672,028	253,000	1,925,028
035 509035 Shared Services Support	3,688	0	3,688
037 500174 Technology – Hardware	36,500	9,800	46,300
038 500177 Technology- Software	25,500	9,500	35,000
039 500180 Telecommunications	4,350	0	4,350
040 500800 Indirect Costs	31,658	0	31,658
046 500463 Consultants	66,775	45,500	112,275
047 500140 Own Forces Maint Build-Ground	20,000	0	20,000
048 500226 Contractual Maint Build-Ground	67,643	7,000	74,643
057 500535 Books Periodicals Subscriptions	100	0	100
060 500601 Benefits	180,161	0	180,161

066 500546 Employee Training	500	0	500
067 500557 Training of Providers	25,000	0	25,000
070 500704 In-State Travel Reimbursement	500	0	500
072 500575 Grants Federal	11,159,791	(274,800)	10,884,991
073 500581 Grants Non Federal	451,538	0	451,538
081 509081 Out of State Travel Fed Reimb	4,500	0	4,500
103 502664 Contracts for Operational Svcs	2,237,575	0	2,237,575
400 500869 Construction Repair Materials	10,000	0	10,000
404 500880 Intra-Indirect Costs	55,996	0	55,996
Total	16,548,059	0	16,548,059
Source of Funds			
Revenue:			
000 404622 Federal Funds	\$15,965,568	\$0	\$15,965,568
005 402759 Private Local Funds	514,644	0	514,644
000 000010 General Funds	67,847	0	67,847
Total	\$16,548,059	\$0	\$16,548,059

EXPLANATION

The Department requests authorization to transfer budgeted account funds among the various accounts in order to pay for services incurred in meeting the State's transportation demands. Specific explanations relating to the Department's spending requests are as follows:

Public Transportation (2916) – 96.48% Federal Funds, 3.11% Private Local Funds, 0.41% General

- Class 024 Decrease Maintenance Other Than Buildings & Grounds by \$50,000. Expenses anticipated to be paid in Class 024 have been more appropriately budgeted class 030 Equipment New Replacement and Class 48 Contractual Maintenance Buildings & Ground , per accounting policy, for capital improvements and repairs to state-owned bus terminals.
- Class 030 Increase Equipment - New Replacement by \$253,000. This transfer is needed for the purchase of state-owned capital equipment which will be installed in state-owned bus terminals and will include defibrillators, emergency call boxes, electronic maintenance equipment, and miscellaneous furniture. All equipment purchased will be state-owned equipment.
- Class 037 Increase Technology - Hardware by \$9,800. This transfer will include computer and server-related items needed to update security camera systems at state-owned bus terminals and computer-related hardware for NHDOT transit staff conducting compliance reviews and site visits.
- Class 038 Increase Technology - Software by \$9,500. This transfer will include software solutions related to the upgrade of security camera systems at state-owned bus terminals.
- Class 046 Increase Consultants by \$45,500. This transfer is to utilize an engineering consultant under contract with Transportation Systems Management & Operations (TSMO) Bureau in order to

upgrade security camera systems at state-owned bus terminals including terminals used by Boston Express on the I-93 corridor.

Class 048 Increase Contractual Maintenance Buildings & Ground by \$7,000. This transfer will include maintenance to state-owned bus terminals, including tiling and floor repair.

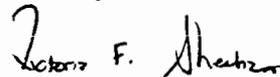
Class 072 Decrease Grants Federal by \$274,800. Some Federal funds for miscellaneous capital items were originally budgeted in class 072, but as the capital items are to be state-owned, it was determined that the funds should be transferred to the appropriate class lines per accounting policy.

The following is provided in accordance with the Budget Officer's instructional memorandum dated April 17, 1985 to support the above requested actions:

1. Does transfer involve continuing programs or one-time projects?
Transfers are for continuing programs (not one-time).
2. Is this transfer required to maintain existing program level or will it increase program level?
Transfers are to maintain existing program levels (no increase in program level).
3. Cite any requirements, which make this program necessary.
RSA 21-L:2, in part, establishes that the Department will be responsible for planning, developing, and maintaining a state transportation network. This transfer will facilitate the accomplishment of this responsibility.
4. Identify the source of funds on all accounts listed on this transfer.
Source of funds is Federal Funds, Private Local Funds, and General Funds.
5. Will there be any effect on revenue if this transfer is approved or disapproved?
This transfer will have no effect on revenue.
6. Are funds expected to lapse if this transfer is not approved?
Should funds lapse as a result of not approving this request for project funding, such funds will lapse to their respective account fund balances.
7. Are personal services involved?
The transfer does not result in any new positions.

Your approval of this resolution is respectfully requested.

Sincerely,



Victoria F. Sheehan
Commissioner