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FIS 14 185



Virginia M. Barry, Ph.D.
Commissioner of Education
Tel. 603-271-3144

Paul Leather
Deputy Commissioner of Education
Tel. 603-271-3801

STATE OF NEW HAMPSHIRE
DEPARTMENT OF EDUCATION
101 Pleasant Street
Concord, N.H. 03301
FAX 603-271-1953
Citizens Services Line 1-800-339-9900

October 25, 2016

The Honorable Neal M. Kurk, Chairman
Fiscal Committee of the General Court
State House
Concord, New Hampshire

[Signature]
Approved by Fiscal Committee Date

Her Excellency, Governor Margaret Wood Hassan
and the Honorable Executive Council
State House
Concord, New Hampshire 03301

REQUESTED ACTION

Pursuant to RSA 14:30-a, VI, authorize the New Hampshire Department of Education (NH DOE) to amend FIS 15 263 approved by Fiscal Committee on December 18, 2015, and Governor and Council Item # 53, approved by Governor and Council on January 13, 2016, by reallocating grant funds for the purpose of awarding to program participants and Local Education Agencies (LEAs). This action to be effective upon Fiscal Committee and Governor and Council approval through June 30, 2017.
100% Federal Funds.

Funds are to be budgeted as follows:

The Teen E3 (Education, Engagement and Employment) Program
06-56-56-56-563010-50890000
RSRC: 403260

Class	Description	FY 17 Adjusted Authorized Appropriation	Requested Change	FY 17 New Appropriation
020	Current Expenses	15,624.00		15,624.00
021	Food Institutions	12,800.00		12,800.00
027	Transfers to OIT	3,846.00		3,846.00
028	Transfers to General Services	5,900.00		5,900.00
029	Intra-Agency Transfers	476.00		476.00
030	Equipment	5,281.00		5,281.00
039	Telecommunications	2,100.00		2,100.00

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Class	Description	FY 17 Adjusted Authorized Appropriation	Requested Change	FY 17 New Appropriation
040	Indirect Costs	14,540.00		14,540.00
041	Audit	759.00		759.00
042	Additional Fringe Benefits	7,000.00		7,000.00
059	Full-Time Temporary	79,673.00		79,673.00
060	Benefits	51,098.00		51,098.00
070	In-State Travel	6,951.00		6,951.00
072	Grants Federal	0.00	25,000.00	25,000.00
080	Out-of-State Travel	3,843.00		3,843.00
102	Contracts For Program Services	535,966.00	(25,000.00)	510,966.00
	Grand Total	745,857.00	0.00	745,857.00
Source of Funds:				
000 - 403260	Federal	745,857.00	0.00	745,857.00

EXPLANATION

The E³ Teen Fathering Program (E³) is 100% federally funded. The NH DOE requests authorization to transfer funds between classes and to create a new class 072 (Grants Federal) in order to award every teen father a scholarship for being enrolled as a participant in the E³ program by direct awards to program participants and/or LEAs. This requested action will help the E³ program to meet its primary goal.

The primary goal of the E³ Teen Fathering Program (E³) is to increase the capacity of teen fathers and, by proxy, their families, by ensuring these fathers graduate high school, obtain skilled work experience, and are provided education in the field of parenting and father involvement. These three research-based factors have been found to not only improve the lives of teen fathers and their families, but prevent them from sliding into more problematic outcomes that include incarceration, mental illness, substance abuse, and multiple partner fertility.

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Appropriation Explanation

The following changes in appropriation authority are being requested:

Class 072 - Appropriation to flow through funds to program participants and the LEAs.

In the event that the Federal Funds become no longer available, General Funds will not be requested to support this program.

Respectfully submitted,



Virginia M. Barry, Ph.D.
Commissioner of Education

VMB:cm:rf:rlk



State Of New Hampshire
DIVISION OF PERSONNEL
Department of Administrative Services
State House Annex – 28 School Street
Concord, New Hampshire 03301

VICKI V. QUIRAM
Commissioner
(603) 271-3201

SARA J. WILLINGHAM
Director of Personnel
(603) 271-3261

September 23, 2015

Sheila Miller
Human Resources Administrator
Department of Education
101 Pleasant St.
Concord, NH 03301

Regarding: Request to establish a full-time temporary Education Consultant I, labor grade 26

Dear Ms. Miller:

The Division of Personnel approves of your request dated September 3, 2015 to establish a full-time temporary Education Consultant I, labor grade 26 for the Division of Educational Improvement – Bureau of Integrated Programs, and have assigned the position number of 9T2795 pending approval of funding.

This position number will be inactive until you receive governor and council acceptance of monies for agency use and funding approval from the Fiscal Committee per RSA 124:15 as applicable, and the Position Profile Form (PPF) is subsequently signed off on by the Department of Administrative Services Business Office.

It will be your responsibility to bring the request for funding before Governor and Council and the Fiscal Committee. You may use this letter as confirmation of our decision. Once you have obtained approval, please notify me with documentation. Thank you.

Very truly yours,

Jennifer J. Elberfeld
Classification & Compensation Administrator

Cc: Sara J. Willingham, Director of Personnel

NOTICE OF AWARD (Continuation Sheet)

PAGE 2 of 2	DATE ISSUED 09/01/2015
GRANT NO. 6 SP1AH000037-01-01	

Federal Financial Report Cycle			
Reporting Period Start Date	Reporting Period End Date	Reporting Type	Reporting Period Due Date
08/01/2015	09/30/2015	Annual	12/29/2015
10/01/2015	12/31/2015	Quarterly	01/30/2016
01/01/2016	03/31/2016	Quarterly	04/30/2016
04/01/2016	06/30/2016	Quarterly	07/30/2016
07/01/2016	09/30/2016	Annual	12/29/2016
10/01/2016	12/31/2016	Quarterly	01/30/2017
01/01/2017	03/31/2017	Quarterly	04/30/2017
04/01/2017	06/30/2017	Quarterly	07/30/2017
07/01/2017	09/30/2017	Annual	12/29/2017
10/01/2017	12/31/2017	Quarterly	01/30/2018
01/01/2018	03/31/2018	Quarterly	04/30/2018
04/01/2018	06/30/2018	Quarterly	07/30/2018
07/01/2018	09/30/2018	Annual	12/29/2018
10/01/2018	12/31/2018	Quarterly	01/30/2019
01/01/2019	03/31/2019	Quarterly	04/30/2019
04/01/2019	06/30/2019	Quarterly	07/30/2019
07/01/2019	09/30/2019	Annual	12/29/2019
10/01/2019	12/31/2019	Quarterly	01/30/2020
01/01/2020	03/31/2020	Quarterly	04/30/2020
04/01/2020	06/30/2020	Quarterly	07/30/2020
07/01/2020	07/31/2020	Final	10/29/2020

DEPARTMENT OF HEALTH AND HUMAN SERVICES

PUBLIC HEALTH SERVICE
Office of Grants Management

1101 Wootton Parkway
Suite 550
Rockville, MD 20852

NOTICE OF AWARD

AUTHORIZATION (Legislation/Regulations)
Patient Protection and Affordable Care Act PL: 111-148 SEC. 10212

1. DATE ISSUED MM/DD/YYYY 09/01/2015	2. CFDA NO. 93.500	3. ASSISTANCE TYPE Project Grant
1a. SUPERSEDES AWARD NOTICE dated 07/27/2015 except that any additions or restrictions previously imposed remain in effect unless specifically rescinded		
4. GRANT NO. 6 SP1AH000037-01-01 Formerly	5. ACTION TYPE Post Award Amendment	
6. PROJECT PERIOD From 08/01/2015	Through 07/31/2020	
7. BUDGET PERIOD From 08/01/2015	Through 07/31/2016	

8. TITLE OF PROJECT (OR PROGRAM)
The E3 Teen Fathering Program

9a. GRANTEE NAME AND ADDRESS
EDUCATION, NEW HAMPSHIRE DEPARTMENT OF
101 Pleasant St
Concord, NH 03301-3852

9b. GRANTEE PROJECT DIRECTOR
Dr. Richard Feistman
101 Pleasant St.
Concord, NH 03301-3860
Phone: 603-271-8315

10a. GRANTEE AUTHORIZING OFFICIAL
Dr. Richard Feistman
101 Pleasant St.
Concord, NH 03301-3860
Phone: 603-271-8315

10b. FEDERAL PROJECT OFFICER
Ms. Cassandra Chess
1101 Wootton Pkwy Ste 700
Suite 700
OPHS/OPA
Rockville, MD 20852-1074
Phone: 240-453-2824

ALL AMOUNTS ARE SHOWN IN USD

11. APPROVED BUDGET (Excludes Direct Assistance)	
I Financial Assistance from the Federal Awarding Agency Only	
II Total project costs including grant funds and all other financial participation <input checked="" type="checkbox"/>	
a. Salaries and Wages	62,075.00
b. Fringe Benefits	53,762.00
c. Total Personnel Costs	115,837.00
d. Equipment	5,000.00
e. Supplies	4,000.00
f. Travel	4,500.00
g. Construction	0.00
h. Other	12,832.00
i. Contractual	229,000.00
j. TOTAL DIRECT COSTS	371,169.00
k. INDIRECT COSTS	10,562.00
l. TOTAL APPROVED BUDGET	381,731.00
m. Federal Share	381,731.00
n. Non-Federal Share	0.00

12. AWARD COMPUTATION	
a. Amount of Federal Financial Assistance (from item 11m)	381,731.00
b. Less Unobligated Balance From Prior Budget Periods	0.00
c. Less Cumulative Prior Award(s) This Budget Period	381,731.00
d. AMOUNT OF FINANCIAL ASSISTANCE THIS ACTION	0.00
13. Total Federal Funds Awarded to Date for Project Period	381,731.00

14. RECOMMENDED FUTURE SUPPORT (Subject to the availability of funds and satisfactory progress of the project):			
YEAR	TOTAL DIRECT COSTS	YEAR	TOTAL DIRECT COSTS
a. 2	381,731.00	d. 5	381,731.00
b. 3	381,731.00	e. 6	
c. 4	381,731.00	f. 7	

15. PROGRAM INCOME SHALL BE USED IN ACCORD WITH ONE OF THE FOLLOWING ALTERNATIVES:

a. DEDUCTION	<input checked="" type="checkbox"/> b
b. ADDITIONAL COSTS	
c. MATCHING	
d. OTHER RESEARCH (Add / Deduct Option)	
e. OTHER (See REMARKS)	

16. THIS AWARD IS BASED ON AN APPLICATION SUBMITTED TO, AND AS APPROVED BY, THE FEDERAL AWARDING AGENCY ON THE ABOVE TITLED PROJECT AND IS SUBJECT TO THE TERMS AND CONDITIONS INCORPORATED EITHER DIRECTLY OR BY REFERENCE IN THE FOLLOWING:

- a. The grant program legislation.
- b. The grant program regulations.
- c. This award notice including terms and conditions, if any, noted below under REMARKS.
- d. Federal administrative requirements, cost principles and audit requirements applicable to this grant.

In the event there are conflicting or otherwise inconsistent policies applicable to the grant, the above order of precedence shall prevail. Acceptance of the grant terms and conditions is acknowledged by the grantee when funds are drawn or otherwise obtained from the grant payment system.

REMARKS (Other Terms and Conditions Attached - Yes No)

This award approves the request for a significant budget revision as submitted in the correspondence dated August 24, 2015. All prior terms and conditions remain in effect unless specifically removed.

GRANTS MANAGEMENT OFFICER: Alice M Bettencourt, Grants Management Officer

17. OBJ CLASS 41.51	18a. VENDOR CODE 1026000618B2	18b. EIN 026000618	19. DUNS 808590277	20. CONG. DIST. 02
FY-ACCOUNT NO.	DOCUMENT NO.	ADMINISTRATIVE CODE	AMT ACTION FIN ASST	APPROPRIATION
21. a. 5-199RE30	b. SP1AH0037A	c. SPP01	d. \$0.00	e. 75-15-0117
22. a.	b.	c.	d.	e.
23. a.	b.	c.	d.	e.

The Honorable Neal M. Kurk, Chairman
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5. Why wasn't this Funding Included in the Agency's Budget Request?

At the time that the State's Operating Budget was being prepared, the Request For Proposal for the Grant had not been made public.

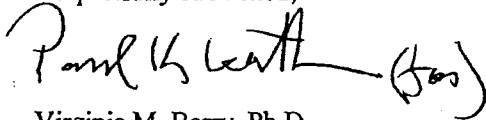
6. Can any Portion of the Grant Funds Be Utilized?

No. The position requested is necessary to fulfill the intent of the Grant proposal that was accepted by the Granting Authority.

7. Estimate the Funds Required to Continue the Position:

In the event that the Federal Funds become no longer available, General Funds will not be requested to support this program.

Respectfully submitted,

A handwritten signature in black ink that reads "Paul H. Leath" followed by a circled "for" in parentheses.

Virginia M. Barry, Ph.D.
Commissioner of Education

The Honorable Neal M. Kurk, Chairman
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Class 059 (Tem-Full Time)	To fund the requested position under the grant.
Class 060 (Benefits)	To cover the cost of health and dental insurances and FICA for the position.
Class 070 (In-State Travel)	To provide for costs related to in-state meetings and presentations.
Class 080 (Out-of-State Travel)	To provide for costs related to out-of-state meetings and presentations for staff.
Class 102 (Contracts for Program Services)	To provide federally required program evaluations of the grant.

The following information is provided in accordance with the Comptroller's instructional memorandum dated September 21, 1981:

1. List All Personnel involved:

Education Consultant I (full-time) 26 \$49,588.50 - \$67,060.50

2. Nature, Need, and Duration:

The position will provide leadership and support for the grant. The position subject to this request will be funded until June 30, 2017 and then will be requested to continue as part of the biennium budget process through the duration of the project. The position will be funded by and support The E3 Teen Fathering Program grant. The Primary goal of the E³ Teen Fathering Program is to increase the capacity of teen fathers and, by proxy, their families, by ensuring these fathers graduate high school, obtain skilled work experience, and are provided education in the field of parenting and father involvement. The funding for this position will end when the grant funding ends.

3. Relationship to Existing Agency Programs:

We will accomplish these outcomes by 1) implementing a structured and proven planning and implementation framework at the state and local levels to ensure cross-agency and cross-discipline partnerships, 2) implementing a program that supports the evidence-based Positive Behavioral Interventions and Supports (PBIS) framework used in many schools, and 3) working towards similar goals as the NHDOE Office of Student Wellness in terms of student mental health and well-being.

4. Has a Similar Program been Requested of the Legislature and Denied?

No. This situation is unique and unprecedented in this State.

The Honorable Neal M. Kurk, Chairman
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Hampshire Parent Information Center. Several other groups who have shown interest will join the collaborative post approval (e.g., Family Resource Centers, non-profits, school districts).

The goals of the E³ Teen Fathering Program are as follows:

1. Increasing teen fathers' educational outcomes by providing support through graduation and access to an Institute of Higher Education (if desired).
2. Increasing teen father employment outcomes by providing skilled work experience that provides a basis for higher paying employment in the future.
3. Increasing positive father-child interactions through parenting education classes that are paired with individual capacity building (i.e., increased education and employment outcomes).
4. In the long term, increasing outcomes 1-3 will increase overall family well-being.

The New Hampshire Department of Education will work to accomplish these measurable objectives by:

1. Facilitating a collaborative of public and private entities that already, indirectly, serve teen fathers.
2. Co-creating a graduation compact between fathers, SEAs, and other interested stakeholders that includes employment and family life education.
3. Developing a Warmline that links fathers (and their families) to available resources.
4. Developing and distributing materials to guidance counselors and school nurses to ensure fathers are notified of the available resources.

APPROPRIATION EXPLANATION

The following appropriation authorities are being requested:

Class 020 (Current Expenses)	To cover materials and supplies that will be used by staff.
Class 021 (Food Institutions)	To cover food expenses for meetings and presentations.
Class 027 (OIT)	To cover expenses for data integration with other state agencies, data systems and LEAs students database.
Class 028 (Transfer to General Services)	To cover rent expenses.
Class 029 (Intra-Agency Transfers)	To provide for intra-agency transfers.
Class 030 (Equipment new/replacement)	To procure new equipment for staff under the grant.
Class 039 (Telecommunication)	To cover expenses for telephone and wireless communication.
Class 040 (Indirect Cost)	To cover indirect cost at 7.7% as established by the US Department of Education Indirect Cost Rate of all expenditures in classes 020, 021, 027, 028, 029, 039, 042, 059, 060, 070 and 080. This is paid to Administrative Services as State-Wide Cost Allocation Plan.
Class 041 (Audits)	To cover audit fund set aside costs based on 0.1 % of the total grant and paid to Administrative Services to offset audit costs.
Class 042 (Additional Fringe)	To cover post retirement costs.

The Honorable Neal M. Kurk, Chairman
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Class	Description	SFY 2016	SFY 2017
040	Indirect Costs	5,499.17	9,923.50
041	Audit	381.73	381.73
042	Additional Fringe Benefits	2,224.40	5,257.67
059	Full-Time Temporary	25,421.72	60,087.69
060	Benefits	17,136.89	36,338.87
070	In-State Travel	3,500.00	3,800.00
080	Out-of-State Travel	3,000.00	1,500.00
102	Contracts For Program Services	299,282.33	241,699.09
	Grand Total	381,731.00	381,731.00
Source of Funds:			
000 - 403260	Federal	381,731.00	381,731.00

EXPLANATION

The primary goal of the E³ Teen Fathering Program is to increase the capacity of teen fathers and, by proxy, their families, by ensuring these fathers graduate high school, obtain skilled work experience, and are provided education in the field of parenting and father involvement. These three research-based factors have been found to not only improve the lives of teen fathers and their families, but prevent them from sliding into more problematic outcomes that include incarceration, mental illness, substance abuse, and multiple partner fertility.

The E³ Teen Fathering Program (E³) focuses on three research-based factors that provide long-term support for teenage fathers and their families, including education (e.g., graduates high school, enrolls in college), employment (e.g., provide useful job experience at local agencies), and engagement with their children (e.g., family life education coursework). E³ will address these factors simultaneously by capitalizing on the unique educational context in the State of New Hampshire (i.e., competency-based standards, adult education) and leveraging community supports that are already in place (e.g., local businesses, nonprofit mentoring programs). In addition, E³ will help teen fathers work toward graduation at the same time that they are building a foundation for long-term, skilled employment and obtaining social support for engagement with their children and partners.

Over the next 5 years, the E³ Teen Fathering Program will serve 174 families that directly involve a teen father; many times that number of individuals will be served through access to the Warmline. The program will also provide a resource sheet to every guidance counselor in the State, and all materials developed will be available online through the NH Networks. The program will also support local businesses by providing a stipend for every father employed through the program. The Bureau of Integrated Programs, within the NH Department of Education (NHDOE), will facilitate a collaborative of interested parties. These parties already include the Bureau of Adult Education, Dover Children's Home, the University of New Hampshire, the National Center for Competency-Based Learning, and the New

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Virginia M. Barry, Ph.D.
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Tel. 603-271-3144

Paul Leather
Deputy Commissioner of Education
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STATE OF NEW HAMPSHIRE
DEPARTMENT OF EDUCATION
101 Pleasant Street
Concord, N.H. 03301
FAX 603-271-1953
Citizens Services Line 1-800-339-9900

November 24, 2015

The Honorable Neal M. Kurk, Chairman
Fiscal Committee of the General Court

Her Excellency, Governor Margaret Wood Hassan
and The Honorable Council
State House
Concord, NH 03301

Paul Leather 12/18/15
Approved by Fiscal Committee Date

REQUESTED ACTIONS

1. Pursuant to RSA 14:30-a, VI, authorize the New Hampshire Department of Education to accept and expend the E³ Teen Fatherhood Program (grant) funds in the amount of \$763,462.00, received from the United States Department of Health and Human Services, effective upon Fiscal Committee and Governor and Council approval through June 30, 2017 with authority to adjust encumbrances through the Budget office, if needed and justified, between the State Fiscal Years. 100% Federal Funds.
2. Pursuant to RSA 124:15, authorize the Department of Education to establish the following full time position for the period effective upon Fiscal Committee and Governor and Council approval through June 30, 2017.

<u>Title</u>	<u>Labor Grade</u>	<u>Salary Range</u>
Education Consultant I	26	\$49,588.00-\$67,060.50

Funds will be budgeted as follows:

The Teen E3 (Education, Engagement and Employment) Program
06-56-56-56-563010-50890000
RSRC: 403260

Class	Description	SFY 2016	SFY 2017
020	Current Expenses	7,834.76	8,837.44
021	Food Institutions	6,400.00	6,400.00
027	Transfers to OIT	2,500.00	2,055.00
028	Transfers to General Services	2,400.00	3,500.00
029	Intra-Agency Transfers	150.00	350.00
030	Equipment	5,000.00	500.00
039	Telecommunications	1,000.00	1,100.00