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New Hampshire
Department of Agriculture,
Markets & Food

Lorraine S. Merrill, Commissioner

March 13, 2013

Her Excellency, Governor Margaret Wood Hassan
and the Honorable Executive Council
State House
Concord, New Hampshire 03301

Dear Governor Hassan and Honorable Council:

REQUESTED ACTION

Authorize the New Hampshire Department of Agriculture, Markets & Food, Division of Regulatory Services (NHDAMF) to budget and expend revenue funds totaling \$6,000.00, for the period of Governor and Council approval to June 30, 2013. These funds are needed for class 080 Out of State Travel to fulfill the scope of work to attend conferences and training sessions. 100% Other Funds – Product & Scale Testing Fund.

Funding is available in account:

02-18-18-181510-26050000 Product & Scale Testing Fund

OBJECT CLASS	ACCOUNT	CURRENT FY 2013	REQUESTED CHANGE	REVISED FY 2013
26050000-010	Personal Services	\$ 47,831	\$ -0-	\$ 47,831
26050000-020	Current Expenses	52,800	-0-	52,800
26050000-028	Transfers to Gen. Svc	1,330	-0-	1,330
26050000-030	Equipment	30,000	-0-	30,000
26050000-042	Add'l Fringe Benefits	13,400	-0-	13,400
26050000-050	Personal Service Temp	(2,034)	-0-	(2,034)
26050000-059	Temp Full Time	65,784	-0-	65,784
26050000-060	Benefits	69,419	-0-	69,419
26050000-068	Remuneration	2,500	-0-	2,500
26050000-070	In-state travel	22,600	-0-	22,600
26050000-073	Grants non-federal	100,000	-0-	100,000
26050000-080-500800	Out-of-state travel	8,000	6,000	13,000
	TOTAL	\$411,630	\$6,000	\$417,630

Source of Funds:

26050000-003	Product & Scale Testing Fund	\$411,630	\$6,000	\$417,630
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EXPLANATION

The New Hampshire Department of Agriculture, Markets & Food (NHDAMF), Division of Regulatory Services receives other funds for the Product & Scale Testing Fund through registrations of commercial pet food. Staff must attend conferences and training sessions to keep up on the current developments, trends, rules, regulations and to coordinate regulatory programs effectively with the federal government and other states.

Fiscal Situation

FY 2012 Balance Carried Forward	\$879,719.46
Request this item	<u>(6,000.00)</u>
Total Available Funds FY2013 Revised	\$873,719.46
Current State Appropriation FY2013:	
26050000 Product & Scale Testing	\$411,630.00
Request this item	<u>6,000.00</u>
Revised State Appropriation FY 2013:	\$417,630.00

Respectfully Submitted,



Lorraine S. Merrill
Commissioner