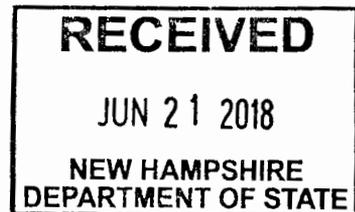


STATE OF NEW HAMPSHIRE

Honorarium or Expense Reimbursement Report (RSA 14-C)
For Legislators and Legislative Employees



Type or Print all Information Clearly:

Name: Jean M. Mitchell Work Phone No.: (603) 271-2785
First Middle Last

Work Address: State House, Room 102 Concord, New Hampshire

Office/Appointment/Employment held: Legislative Budget Assistant, Audit Division

List the full name, post office address, occupation, and principal place of business, if any, of the **source** of any reportable honorarium, expense reimbursement, ticket or free admission to a political, charitable, or ceremonial event, or meals or beverages consumed at a meeting or event, the purpose of which is to discuss official business, with a value greater than \$50.

Source of Honorarium, Expense Reimbursement, Ticket or Free Admission, or Meals and/or Beverages:

Name of Source: _____
First Middle Last

Post Office Address: _____

Occupation: _____

Principal Place of Business: _____

If the source is a Corporation or other Entity:

Name of Corporation or Entity: New Hampshire General Court

Name of Person Representing the Corporation/Entity: Joyce Phinney

Work Address of Person Representing the Corporation/Entity: State House Concord, New Hampshire

I am reporting:

- A ticket or free admission received pursuant to RSA 14-C:4, I with value over \$50.00.
- Meals and/or beverages consumed pursuant to RSA 14-C:4, II with value over \$50.00.
- An Honorarium with value over \$50.00.

Value of Honorarium: _____ Date Received: _____ *If exact value is unknown, provide an estimate of the value of the gift or honorarium and identify the value as an estimate.* Exact Estimate

- An Expense Reimbursement with value over \$50.00.

Value of Expense Reimbursement: \$63.22 Date Received: 6/15/18 *If exact value is unknown, provide an estimate of the value of the gift or honorarium and identify the value as an estimate.* Exact Estimate

For a report relating to an honorarium or expense reimbursement, you are required to attach a copy of the agenda or an equivalent document which addresses the subjects addressed and the time schedule of all activities at the event. Indicate below the names of the sponsors of activities in cases where they are not indicated on the agenda or equivalent document.

See attached meeting agenda.

TURN OVER TO CONTINUE

Provide a brief description of the service or event that gave rise to this Honorarium, Expense Reimbursement, ticket or free admission to a political, charitable, or celebratory event, or meals or beverages:

Mileage reimbursement from Manchester NH to Waltham, Ma to attend AGA - Boston Chapter - Professional Development Conference at Bentley University on 5/31/18.

"I have read RSA 14-C and hereby swear or affirm that the foregoing information is true and complete to the best of my knowledge and belief."

Joa. Mitchell
SIGNATURE OF FILER

6/20/18
DATE FILED

RSA 14-C:7 Penalty. Any person who knowingly fails to comply with the provisions of this chapter or knowingly files a false report shall be guilty of a misdemeanor.

Return to: Secretary of State's Office, State House Room 204, Concord, NH 03301

[REDACTED]

Date: Thursday, May 31, 2018
 Location: Bentley University, Waltham, MA
 CPE: 7 CPE Hours
 Cost: Member – \$125; Non-member - \$170

General Registration Deadline: Friday, May 25, 2018 (**registration will close early if capacity is met*)

Early Bird Registration Cost: Member – \$110; Non-member – \$155

Early Bird Registration Deadline: Friday, May 18, 2018 (This deadline is not negotiable.)

**Please read cancelation policy at the bottom of this document*

Time	Track	Description	Presenter(s)
7:45 AM-8:30 AM		Registration and Continental Breakfast	
8:30 AM-8:45 AM		Welcome, with Boston Chapter President, William Bell. National Anthem, and Presentation of Colors with Craig Hall	William Bell, AGA Boston Chapter President
8:45 AM to 9:15 AM	Keynote	Leadership	James R. Arnette, Jr. AGA National President
9:25 AM to 10:30 AM (Choice of 1 concurrent session – pick a 1 st and 2 nd choice.)	2A	Effective Audit and Audit Resolution Practices	William Bell MA DESE Rich Rasa, USED OIG
	3A	Ethics	Ernie Almonte, CGFM RSM
	4A	The Audit Process for Municipalities	Richard Sullivan, CPA, Powers and Sullivan
	5A	Internal Controls Tool Kit/Fraud Tool Kit and other Surprises	Peter Scavato, George Anastos, Massachusetts Comptrollers Office
	6A	Yellow-Book Update	Rebecca Riklin, GAO
	7A	Fraud From an Audit Planning Perspective	Shawn Warren, CPA, KPMG
10:30 AM to 10:40 AM		Break	
10:40 AM to 11:45 AM (Choice of 1 concurrent session – pick a 1 st and 2 nd choice.)	1B	Auditor/Auditee Relations	James Arnette, AGA National President
	2B	Effective Audit and Audit Resolution Practices	William Bell MA DESE Rich Rasa, USED OIG
	3B	Ethics	Ernie Almonte, CGFM RSM
	5B	Internal Controls Tool Kit/Fraud Tool Kit and other Surprises	Peter Scavato, George Anastos, Massachusetts

Time	Track	Description	Presenter(s)
	6B	Yellow-Book Update	Comptroller's Office Rebecca Riklin, GAO
11:55 AM to 12:25 PM		Lunch	
12:25 PM to 12:45 PM		Presentation of Chapter Awards and Chapter Election	William Bell , AGA Boston Chapter President and Julie O'Sullivan , Director of Chapter Awards.
12:45 PM to 1:45 PM	Keynote	Massachusetts Inspector General	Glenn Cunha , Massachusetts Inspector General
2 PM to 3:10 PM	9	Governmental Accountability and the Citizen-Centric Model	Craig Hall , Massachusetts Developmental Disabilities Council
	11	Managing Public and Private Projects	Kevan Kivlan , GSA
	12	Risk Management and Cyber Security	Erich Schumann , Brandies University
3:10 PM to 3:20 PM		Break	
3:20 PM to 4:20PM		Continuation of Sessions	

Due to the seating limitations, sign-up for specific sessions will be on a first come/first served basis. Using the Track Numbers, please indicate your first and second choices for the morning (one from the A concurrent sessions and one from the B concurrent sessions) and afternoon sessions. The morning/afternoon B concurrent sessions are a repeat of the morning/afternoon A sessions so please pick a different session.

MEMBER REGISTRATION POLICY: Members must provide their AGA membership number when registering for the PDC to receive the reduced registration fee.

EARLY BIRD REGISTRATION POLICY: Registrations on or before close of business on May 18, 2018 will receive a discounted *Early Bird Registration*. This deadline is not negotiable.

CANCELLATION POLICY: Cancellations received up to May 18, 2018 are fully refundable. Substitutions can be made at any time up until the day of the conference. Individuals who do not cancel on or before May 18, 2018 are not eligible for a refund. No-shows will be individually responsible for full payment.

NOTE: In case of inclement weather conditions, contact Bentley University at (781) 891-2020 for an updated, recorded message regarding campus closing.