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STATE OF NEW HAMPSHIRE
DEPARTMENT OF HEALTH AND HUMAN SERVICES
DIVISION OF ECONOMIC & HOUSING STABILITY

Jeffrey A. Meyers
Commissioner

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August 27, 2019

His Excellency, Governor Christopher T. Sununu
and the Honorable Council
State House
Concord, New Hampshire 03301

REQUESTED ACTION

Authorize the Department of Health and Human Services, Division of Economic and Housing Stability, to retroactively accept and expend federal funds in the amount of \$31,412 from the Administration for Children and Families, Promoting Safe and Stable Families grant, effective upon approval by the Governor and Executive Council for the period July 1, 2019 through June 30, 2020 and further authorize the funds to be allocated as follows. 100% Federal Funds.

05-95-42-421010-29730000 HEALTH AND SOCIAL SERVICES, DEPT OF HEALTH AND HUMAN SVS;				
HHS: HUMAN SERVICES, CHILD PROTECTION, PROMOTING SAFE AND STABLE FAMILIES				
Class/Object	Class Title	Current Authorized Budget	Requested Change	Adjusted Budget
Revenue				
000-404171	Federal Funds	\$ 404,075	\$ 31,412	\$ 435,487
	General Funds	\$ -	\$ -	\$ -
	Total Revenue:	\$ 404,075	\$ 31,412	\$ 435,487
Expense				
010-500100	Personal Services	\$ 17,593	\$ -	\$ 17,593
020-500200	Current Expenses	\$ 539	\$ -	\$ 539
039-500180	Telecommunications	\$ 57	\$ -	\$ 57
041-500801	Audit Fund Set Aside	\$ 156	\$ 219	\$ 375
050-500109	Personal Service Temp.	\$ 23,824	\$ -	\$ 23,824
060-500601	Benefits	\$ 7,612	\$ -	\$ 7,612
070-500700	In State Travel	\$ 3,749	\$ -	\$ 3,749
080-500710	Out of State Travel	\$ 5,000	\$ -	\$ 5,000
102-500731	Contracts for Program Services	\$ 345,545	\$ 31,193	\$ 376,738
	Total Expense:	\$ 404,075	\$ 31,412	\$ 435,487

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EXPLANATION

Retroactive approval is requested to accept grant funds available for SFY 2020 under the Promoting Safe and Stable Families Program, Title IV-B, subpart 2 of the Social Security Act. This funding is not available under the Continuing Resolution. The original accept and expend approval for this grant was approved by the Fiscal Committee on November 16, 2018, Item FIS 18-212 and Governor and Executive Council on December 5, 2018, Item 14.

The Department of Health and Human Services will use this funding for a Kinship Navigation Support Program, administered through the Division of Economic and Housing Stability (DEHS). DEHS will contract The New Hampshire Children's Trust (NHCT), which serves as the Facilitating Organization for the Department. NHCT will subcontract with Family Resource Centers who offer home visiting, parenting education, and other supports to any family with children. The FRC's will use their existing infrastructure to support kinship caregivers for children placed in their care by DCYF along with training and infrastructure support through the facilitating organization to provide the Kinship Navigator program. The contract for these services was approved by Governor and Executive Council on June 5, 2019, Item 31.

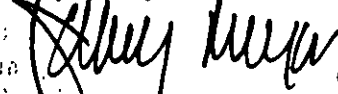
Funds will be budgeted in Class 102, Contracts for Program Services. The contract with the NHCT will allow them to subcontract with FRC's to create a part-time position to provide support to kinship caregivers. Referrals will come from DCYF upon the placement of a child with their kinship caregivers. The FRC will contact the family member to initiate support. The position will connect with the referred kinship caregivers; meet in person or by phone to assess their needs, provide outreach, engagement and referrals to community support and services. Several FRC's are already facilitating parent education and support groups, including grandparent/kinship support groups. These funds will allow the NHCT to continue to provide training, technical assistance and infrastructure to the FRC's to bolster these efforts to provide kin with peer support and connections.

Area served: Statewide.

Source of Funds: 100% Federal Funds.

In the event that these Federal Funds become no longer available, General Funds will not be requested to support this program.

Respectfully submitted,



Jeffrey A. Meyers
Commissioner



ADMINISTRATION FOR
CHILDREN & FAMILIES

Office of Grants Management 330 C St., S.W., Washington DC 20201

September 21, 2018

Commissioner
Division for Children, Youth and Families
6 Hazen Drive
CONCORD, NEW HAMPSHIRE 03301

Re: Notice of Grant Award - FY 2018

Dear Grantor:

The grant award listed below is hereby awarded under the Promoting Safe and Stable Families program, Title IV-B, Subpart 2 of the Social Security Act. This award is available for obligation beginning 10-01-2017 and ending 09-30-2019. The grantee must liquidate all obligations incurred under this award no later than 90 days after the end of the funding period.

Appropriation	CAN	Allotment	This Action	Cumulative
75-18-1512	2018.G996480.ACF		\$3,217	\$219,448
Total			\$3,217	\$219,448
EIN:	1026000618B3	Fiscal Year:	2018	
Document Number:	G-1801NHPKIN	CFDA #:	93.556	

With the acceptance of this award, you agree to administer this grant in compliance with conditions set forth in the applicable Program Instructions, terms and conditions, Departmental regulations, and OMB Circulars. Further, in accordance with Department of Treasury regulations 31 CFR Part 305, implementing the Cash Management Improvement Act, you agree to limit your request to draw Federal funds to the minimum amount needed and to time the request in accordance with the actual, immediate requirements in carrying out programs funded through this award. Failure to adhere to these requirements may cause the suspension of grant funds.

Funds included in this award will be made available through the DHHS Payment Management System (PMS). Questions pertaining to payments should be directed to DHHS Division of Payment Management, Post Office Box 6021, Rockville, MD 20852; telephone 1-877-614-5533.

Fiscal reporting questions regarding this grant should be directed to Lydia Peck, Administration for Children and Families, (202) 401-6493. The electronic Terms and Conditions to support this program can be found on the website at <https://www.acf.hhs.gov/grants/terms-and-conditions>.

Please transmit a copy of this letter to the office authorized to request funds covered by this award notice.

Sincerely,

Jennifer Richards
Director of Division of Mandatory Grants

This award action re-allows remaining grant funds.