

144

MLC



State of New Hampshire
DEPARTMENT OF ADMINISTRATIVE SERVICES
 OFFICE OF THE COMMISSIONER
 25 Capitol Street – Room 120
 Concord, New Hampshire 03301

Charles M. Arlinghaus
 Commissioner
 (603)-271-3201

Joseph B. Bouchard
 Assistant Commissioner
 (603)-271-3204

Catherine A. Keane
 Deputy Commissioner
 (603)-271-2059

March 19, 2019

The Honorable Mary Jane Wallner, Chairman
 Fiscal Committee of the General Court
 State House
 Concord, New Hampshire 03301

His Excellency, Governor Christopher T. Sununu
 and the Honorable Council
 State House
 Concord, New Hampshire 03301

REQUESTED ACTION

Pursuant to RSA 14:30-a, VI, authorize the Department of Administrative Services, Division of Public Works Design and Construction, to budget and expend \$213,240 of revenue in excess of expenditures, effective upon approval of the Fiscal Committee of the General Court and Governor and Council through June 30, 2019. **100% Other Funds**

Funds are to be budgeted as follows: 01-14-14-141910-51410000 – Division of Public Works Design & Construction:

| SFY 2019 Class | Description | SFY 2019 Current Adjusted Authorized | This Request | SFY 2019 Revised Adjusted Authorized |
|----------------|--------------------------------|--------------------------------------|----------------|--------------------------------------|
| | General Funds | 2,070,379 | 0.00 | 2,070,379 |
| 009-402065 | Revenue | 706,008 | 213,240 | 919,248 |
| | Total Revenue | 2,776,387 | 213,240 | 2,989,627 |
| 010-500100 | Personal Services | 1,684,021 | - | 1,684,021 |
| 018-500106 | Overtime | 10,000 | 24,000 | 34,000 |
| 020-500200 | Current Expense | 40,180 | 11,300 | 51,480 |
| 022-500255 | Rents & Leases | 2,010 | - | 2,010 |
| 025-506468 | State Owned Equipment Usage | 3,900 | - | 3,900 |
| 038-500175 | Technology – Software | 3,000 | - | 3,000 |
| 039-500188 | Telecommunications | 28,400 | - | 28,400 |
| 049-500294 | Transfer to Other State Agency | 18,500 | - | 18,500 |
| 050-500109 | Personal Service Temp | 130,338 | 160,000 | 290,338 |
| 060-500601 | Benefits | 855,038 | 16,990 | 872,028 |

The Honorable Mary Jane Wallner, Chairman
Fiscal Committee of the General Court

His Excellency, Governor Christopher T. Sununu
and the Honorable Council
March 19, 2019.
Page 2 of 2

| | | | | |
|------------|-------------------------|------------------|----------------|------------------|
| 070-500705 | In-State Travel Expense | 1,000 | 950 | 1,950 |
| | Total Expenses | 2,776,387 | 213,240 | 2,989,627 |

EXPLANATION

The funding for the Division of Public Works Design and Construction is in the biennial budget for FY 2019, Accounting Unit 01-14-14-141910-51410000. Excess revenue will be collected from non-general funded agencies that are billed, as required by RSA 21-1:85, for engineering and construction oversight services performed by the Division of Public Works Design and Construction technical staff, as well as general capital funds as outlined in HB25 Chapter 228:13 the Division of Public Works Design and Construction Inspection Services; "Davis-Bacon Act Compliance. The appropriations for those projects which are managed by the Division of Public Works Design and Construction, Department of Administrative Services, may be expended to fund temporary personnel for the purpose of providing construction inspection services and Davis-Bacon Act Compliance services for projects utilizing federal funds, for those projects included in this act". We anticipate that the excess earned income for the period ending June 30, 2019 will be approximately \$213,240. The excess funds will allow the Division to:

Budget \$24,000 into class 018 for overtime to fund Clerk of the Works II and other DPW staff needed for the Steam Conversion projects work, staff to work on the large number of current projects, and short staff in the business section through June 30, 2019.

Budget \$11,300 into class 020 for added costs of current expenses for printing, supplies, and miscellaneous expenses for the Steam Conversion project, fuel due to large volume of projects, and unanticipated expenses state vehicle repairs, based on recent history.

Budget \$160,000 into class 050 Personal Service Temp for the Division for the Division for two full-time temporary Clerk of the Works II position, and one part-time due to the number of projects the division has at this time. The Clerk of the Works II positions will provide construction observation on a number of spring and summer projects including the steam conversation project in buildings throughout the city. We had added hours also for the Merrimack County Superior Court project.

Budget \$16,990 into class 060 Benefits to fund the benefits portion of the overtime and personal service temp positions.

Budget \$950 into class 070 In state travel for additional instate travel by a Clerk of the Works II and other DPW staff for the Steam Conversion project and other construction projects.

We, therefore, request that this excess revenue transfer be approved as requested.

Respectfully submitted,



Charles M. Arlinghaus
Commissioner