

State of New Hampshire

OFFICE OF PROFESSIONAL LICENSURE AND CERTIFICATION

7 Eagle Square, Suite 200

Concord, New Hampshire 03301

Telephone (603) 271-2152

Lindsey B. Courtney
Executive Director

July 15, 2022

His Excellency, Governor Christopher T. Sununu
and the Honorable Council
State House
Concord, New Hampshire 03301**REQUESTED ACTION**

Authorize the Office of Professional Licensure and Certification (OPLC) to Retroactively pay prior year invoices totaling \$33,960, to the Appraisal Subcommittee (ASC) (Vendor # 170456), Washington, DC, for ASC National Registry Fees for New Hampshire real estate appraisers licensed by the OPLC, upon Governor and Council approval through December 31, 2022. 100% Agency Income.

Funding is available in the following account:

21-212010-24040000-026-500251

FY 2023

Membership Fees

\$33,960

EXPLANATION

This request is for **Retroactive** payment to ASC for registration expenses incurred during the height of the COVID-19 pandemic. The OPLC has only recently become aware of the unpaid invoices and is seeking approval to pay fourteen (14) unpaid invoices for the registration of Real Estate Appraisers on the ASC National Registry that were overlooked during the pandemic.

The ASC has been in existence since 1989. Registration of Real Estate Appraisers on the ASC National Registry is required by Title XI of the Federal Financial Institutions Reform, Recovery, and Enforcement Act of 1989. Financial institutions accessing federally funded housing programs are required to have property appraisals completed only by appraisers listed in the ASC National Registry.

Real Estate Appraisers who paid licensing and associated fees to the OPLC did so in good faith that the fees associated with the ASC National Registry would be paid on their behalf. Unfortunately, the COVID-19 global pandemic made it difficult to keep up with these federal

requirements. Although the appraisers were added to the registry in a timely manner, the OPLC did not have the staff in place to ensure appropriate payment of invoices in a timely manner.

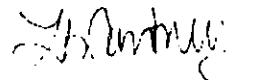
A summary of the fourteen invoices to be paid upon approval of this request are detailed in the table below:

Invoice Number	Invoice Date	Invoice Amount
NH-20-277	02/25/2020	\$2,960
NH-20-278	03/25/2020	\$2,240
NH-20-279	04/25/2020	\$2,920
NH-20-280	05/25/2020	\$2,000
NH-20-281	06/25/2020	\$2,160
NH-20-282	07/25/2020	\$1,840
NH-20-283	08/25/2020	\$1,720
NH-20-284	09/25/2020	\$3,280
NH-20-285	10/25/2020	\$1,360
NH-21-289	02/25/2021	\$2,960
NH-21-290	03/25/2021	\$3,840
NH-21-291	04/25/2021	\$2,080
NH-21-131	02/25/2021	\$2,900
NH-21-132	03/25/2021	\$1,700
TOTAL:		\$33,960

The oversight of these fourteen (14) invoices have brought the need for quality assurance activities and policies to be put into place in order that such oversights do not occur in the future.

The Office of Professional Licensure and Certification respectfully requests authorization to pay the attached invoices.

Respectfully submitted,



Lindsey B. Courtney

Appraisal Subcommittee

Federal Financial Institutions Examination Council
National Registry Invoice

Invoice No. **NH-20-277**

Invoice Date: **02/26/2020**

Bobbie Carter

Joint Board of Licensure and Certification
121 South Fruit Street
Concord, NH 03301

The National Registry fees stated below are due for New Hampshire appraisers who have been added to the National Registry or renewed existing licenses or certifications for the period of 01/26/2020 to 02/25/2020. Please review this invoice immediately for accuracy and contact the ASC if you have any questions.

Period	Amount	Licenses	Fees
2	\$80	34	\$2720
3	\$120	2	\$240
Total:		36	\$2,960

Number of licenses / certifications added: 6
renewed: 30
reactivated: 0
expired: 12

Registry statistics - Appraisers

Credential Type	Total Prior to New Data	Total with New Data
Certified General	301	303
Certified Residential	335	328
Licensed	63	61
Total:	699	692

If you would like to receive your invoices electronically, please contact the Appraisal Subcommittee at ASCRegistry@asc.gov.

* Payment of this invoice is due within 45 calendar days of the invoice date. Nonpayment results in appraisers becoming "inactive," meaning they are not authorized to perform appraisals in federally related transactions. Interest may accrue on any unpaid balance as specified by Federal law. Checks or electronic funds transfers should be made payable to the "Appraisal Subcommittee."

Appraisal Subcommittee

Federal Financial Institutions Examination Council
National Registry Invoice

Invoice No. **NH-20-278**

Invoice Date: **03/26/2020**

Bobbie Carter

Joint Board of Licensure and Certification
121 South Fruit Street
Concord, NH 03301

The National Registry fees stated below are due for New Hampshire appraisers who have been added to the National Registry or renewed existing licenses or certifications for the period of 02/26/2020 to 03/25/2020. Please review this invoice immediately for accuracy and contact the ASC if you have any questions.

Period	Amount	Licenses	Fees
1	\$40	2	\$80
2	\$80	27	\$2160
Total:		29	\$2,240

Number of licenses / certifications added:	5
renewed:	24
reactivated:	0
expired:	4

Registry statistics - Appraisers

Credential Type	Total Prior to New Data	Total with New Data
Certified General	306	304
Certified Residential	332	332
Licensed	61	61
Total:	699	697

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Appraisal Subcommittee

Federal Financial Institutions Examination Council
National Registry Invoice

Invoice No. **NH-20-279**

Invoice Date: **04/26/2020**

Bobbie Carter

Joint Board of Licensure and Certification
121 South Fruit Street
Concord, NH 03301

The National Registry fees stated below are due for New Hampshire appraisers who have been added to the National Registry or renewed existing licenses or certifications for the period of 03/26/2020 to 04/25/2020. Please review this invoice immediately for accuracy and contact the ASC if you have any questions.

Period	Amount	Licenses	Fees
1	\$40	1	\$40
2	\$80	36	\$2880
Total:		37	\$2,920

Number of licenses / certifications added:	2
renewed:	35
reactivated:	0
expired:	5

Registry statistics - Appraisers

Credential Type	Total Prior to New Data	Total with New Data
Certified General	305	304
Certified Residential	335	333
Licensed	61	60
Total:	701	697

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Appraisal Subcommittee

Federal Financial Institutions Examination Council
National Registry Invoice

Invoice No. **NH-20-280**

Invoice Date: **05/26/2020**

Bobbie Carter

Joint Board of Licensure and Certification
121 South Fruit Street
Concord, NH 03301

The National Registry fees stated below are due for New Hampshire appraisers who have been added to the National Registry or renewed existing licenses or certifications for the period of 04/26/2020 to 05/25/2020. Please review this invoice immediately for accuracy and contact the ASC if you have any questions.

Period	Amount	Licenses	Fees
2	\$80	25	\$2000
Total:		25	\$2,000

Number of licenses / certifications added:	1
renewed:	24
reactivated:	0
expired:	5

Registry statistics - Appraisers

Credential Type	Total Prior to New Data	Total with New Data
Certified General	306	303
Certified Residential	334	333
Licensed	60	60
Total:	700	696

If you would like to receive your invoices electronically, please contact the Appraisal Subcommittee at ASCRegistry@asc.gov.

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Appraisal Subcommittee

Federal Financial Institutions Examination Council
National Registry Invoice

Invoice No. **NH-20-281**

Invoice Date: **06/26/2020**

Bobbie Carter

Joint Board of Licensure and Certification
121 South Fruit Street
Concord, NH 03301

The National Registry fees stated below are due for New Hampshire appraisers who have been added to the National Registry or renewed existing licenses or certifications for the period of 05/26/2020 to 06/25/2020. Please review this invoice immediately for accuracy and contact the ASC if you have any questions.

Period	Amount	Licenses	Fees
2	\$80	27	\$2160
Total:		27	\$2,160

Number of licenses / certifications added:	1
renewed:	26
reactivated:	0
expired:	5

Registry statistics - Appraisers

Credential Type	Total Prior to New Data	Total with New Data
Certified General	304	303
Certified Residential	333	331
Licensed	60	59
Total:	697	693

If you would like to receive your invoices electronically, please contact the Appraisal Subcommittee at ASCRegistry@asc.gov.

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Appraisal Subcommittee

Federal Financial Institutions Examination Council
National Registry Invoice

Invoice No. NH-20-282

Invoice Date: 07/26/2020

Bobbie Carter

Joint Board of Licensure and Certification
121 South Fruit Street
Concord, NH 03301

The National Registry fees stated below are due for New Hampshire appraisers who have been added to the National Registry or renewed existing licenses or certifications for the period of 06/26/2020 to 07/25/2020. Please review this invoice immediately for accuracy and contact the ASC if you have any questions.

Period	Amount	Licenses	Fees
2	\$80	23	\$1840
Total:		23	\$1,840

Number of licenses / certifications added:	3
renewed:	20
reactivated:	0
expired:	6

Registry statistics - Appraisers

Credential Type	Total Prior to New Data	Total with New Data
Certified General	303	301
Certified Residential	334	332
Licensed	59	58
Total:	696	691

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Appraisal Subcommittee

Federal Financial Institutions Examination Council
National Registry Invoice

Invoice No. **NH-20-283**

Invoice Date: **08/26/2020**

Bobbie Carter

Joint Board of Licensure and Certification
121 South Fruit Street
Concord, NH 03301

The National Registry fees stated below are due for New Hampshire appraisers who have been added to the National Registry or renewed existing licenses or certifications for the period of 07/26/2020 to 08/25/2020. Please review this invoice immediately for accuracy and contact the ASC if you have any questions.

Period	Amount	Licenses	Fees
1	\$40	1	\$40
2	\$80	21	\$1680
Total:		22	\$1,720

Number of licenses / certifications added:	2
renewed:	20
reactivated:	0
expired:	3

Registry statistics - Appraisers

Credential Type	Total Prior to New Data	Total with New Data
Certified General	301	300
Certified Residential	334	333
Licensed	60	60
Total:	695	693

If you would like to receive your invoices electronically, please contact the Appraisal Subcommittee at ASCRegistry@asc.gov.

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Appraisal Subcommittee

Federal Financial Institutions Examination Council

National Registry Invoice

Invoice No. **NH-20-284**

Invoice Date: **09/26/2020**

Bobbie Carter

Joint Board of Licensure and Certification
121 South Fruit Street
Concord, NH 03301

The National Registry fees stated below are due for New Hampshire appraisers who have been added to the National Registry or renewed existing licenses or certifications for the period of 08/26/2020 to 09/25/2020. Please review this invoice immediately for accuracy and contact the ASC if you have any questions.

Period	Amount	Licenses	Fees
1	\$40	1	\$40
2	\$80	37	\$2960
3	\$120	1	\$120
4	\$160	1	\$160
Total:		40	\$3,280

Number of licenses / certifications added:	5
renewed:	35
reactivated:	0
expired:	6

Registry statistics - Appraisers

Credential Type	Total Prior to New Data	Total with New Data
Certified General	304	304
Certified Residential	336	333
Licensed	60	60
Total:	700	697

If you would like to receive your invoices electronically, please contact the Appraisal Subcommittee at ASCRegistry@asc.gov.

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Appraisal Subcommittee

Federal Financial Institutions Examination Council
National Registry Invoice

Invoice No. **NH-20-285**

Invoice Date: **10/26/2020**

Dawn Couture

Division of Technical Professions
7 Eagle Square
Concord, NH 03301

The National Registry fees stated below are due for New Hampshire appraisers who have been added to the National Registry or renewed existing licenses or certifications for the period of 09/26/2020 to 10/25/2020. Please review this invoice immediately for accuracy and contact the ASC if you have any questions.

Period	Amount	Licenses	Fees
2	\$80	17	\$1360
Total:		17	\$1,360

Number of licenses / certifications added:	3
renewed:	14
reactivated:	0
expired:	6

Registry statistics - Appraisers

Credential Type	Total Prior to New Data	Total with New Data
Certified General	306	308
Certified Residential	334	330
Licensed	60	59
Total:	700	697

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Appraisal Subcommittee

Federal Financial Institutions Examination Council

National Registry Invoice

Invoice No. **NH-21-289**

Invoice Date: **02/26/2021**

Dawn Couture

Division of Technical Professions
7 Eagle Square
Concord, NH 03301

The National Registry fees stated below are due for New Hampshire appraisers who have been added to the National Registry or renewed existing licenses or certifications for the period of 01/26/2021 to 02/25/2021. Please review this invoice immediately for accuracy and contact the ASC if you have any questions.

Period	Amount	Licenses	Fees
2	\$80	37	\$2960
Total:		37	\$2,960

Number of licenses / certifications added:	4
renewed:	33
reactivated:	0
expired:	5

Registry statistics - Appraisers

Credential Type	Total Prior to New Data	Total with New Data
Certified General	305	303
Certified Residential	330	329
Licensed	59	58
Total:	694	690

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Appraisal Subcommittee

Federal Financial Institutions Examination Council
National Registry Invoice

Invoice No. NH-21-290

Invoice Date: 03/26/2021

Dawn Couture
Division of Technical Professions
7 Eagle Square
Concord, NH 03301

The National Registry fees stated below are due for New Hampshire appraisers who have been added to the National Registry or renewed existing licenses or certifications for the period of 02/26/2021 to 03/25/2021. Please review this invoice immediately for accuracy and contact the ASC if you have any questions.

Period	Amount	Licenses	Fees
2	\$80	41	\$3280
3	\$120	2	\$240
4	\$160	2	\$320
Total:		45	\$3,840

Number of licenses / certifications added: 8
renewed: 37
reactivated: 0
expired: 8

Registry statistics - Appraisers

Credential Type	Total Prior to New Data	Total with New Data
Certified General	309	306
Certified Residential	330	328
Licensed	59	59
Total:	698	693

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Appraisal Subcommittee

Federal Financial Institutions Examination Council
National Registry Invoice

Invoice No. **NH-21-291**

Invoice Date: **04/26/2021**

Dawn Couture
Division of Technical Professions
7 Eagle Square
Concord, NH 03301

The National Registry fees stated below are due for New Hampshire appraisers who have been added to the National Registry or renewed existing licenses or certifications for the period of 03/26/2021 to 04/25/2021. Please review this invoice immediately for accuracy and contact the ASC if you have any questions.

Period	Amount	Licenses	Fees
2	\$80	24	\$1920
4	\$160	1	\$160
Total:		25	\$2,080

Number of licenses / certifications added: 1
renewed: 24
reactivated: 0
expired: 6

Registry statistics - Appraisers

Credential Type	Total Prior to New Data	Total with New Data
Certified General	307	303
Certified Residential	328	328
Licensed	59	58
Total:	694	689

If you would like to receive your invoices electronically, please contact the Appraisal Subcommittee at ASCRegistry@asc.gov.

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Appraisal Subcommittee

Federal Financial Institutions Examination Council

National Registry Invoice

Invoice No. **NH-21-131**

Invoice Date: **02/25/2021**

Dawn Couture

Division of Technical Professions

7 Eagle Square

Concord, NH 03301

The National Registry fees stated below are due for New Hampshire AMC(s) who have been added to the National Registry or renewed existing licenses or certifications for the period of 01/26/2021 to 02/25/2021. Please review this invoice immediately for accuracy and contact the ASC if you have any questions.

	Number of Appraisers	Amount
Expires in 2021	116	\$2,900
AMOUNT DUE:		\$2,900

Number of New Registrations: 1

Number of Inactivated Registrations: 0

If you would like to receive your invoices electronically, please contact the Appraisal Subcommittee at ASCRegistry@asc.gov.

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Appraisal Subcommittee

Federal Financial Institutions Examination Council
National Registry Invoice

Invoice No. **NH-21-132**

Invoice Date: **03/25/2021**

Dawn Couture
Division of Technical Professions
7 Eagle Square
Concord, NH 03301

The National Registry fees stated below are due for New Hampshire AMC(s) who have been added to the National Registry or renewed existing licenses or certifications for the period of 02/26/2021 to 03/25/2021. Please review this invoice immediately for accuracy and contact the ASC if you have any questions.

	Number of Appraisers	Amount
Expires in 2021	68	\$1,700
AMOUNT DUE:		\$1,700

Number of New Registrations:	1
Number of Inactivated Registrations:	0

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