



# New Hampshire Fish and Game Department

HEADQUARTERS: 11 Hazen Drive, Concord, NH 03301-6500  
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FIS 16 003

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TDD Access: Relay NH 1-800-735-2964

December 2, 2015

The Honorable Neal M. Kurk, Chairman  
Fiscal Committee of the General Court  
State House  
Concord, New Hampshire, 03301

  
Approved by Fiscal Committee Date 1/22/16

Her Excellency, Governor Margaret Wood Hassan  
and the Honorable Council  
State House  
Concord, New Hampshire 03301

## REQUESTED ACTION

Pursuant to RSA 14:30-a, VI, authorize the New Hampshire Fish and Game Department (NHFGD) to accept and expend twenty nine thousand three hundred and fifty nine dollars (\$29,359) in federal funds from the National Oceanic and Atmospheric Administration and ten thousand dollars (\$10,000) in private funds donated by the Great Bay Stewards, Inc. for the purpose of installing monitoring equipment for water level and geodetic measurements, to construct a marine debris exhibit within the Discovery Center, and to supplement temporary staffing of educational and volunteer staff support to assist with these from date of Joint Fiscal Committee and Governor and Council approval through December 31, 2016. 75% Federal Funds; 25% Private Local funds.

Funds to be budgeted as follows:

### **020-07500-22890000 Estuarine Research Reserve Program – FY 2016**

<u>Class</u>		<u>Current Budget</u>	<u>Change</u>	<u>Revised Budget</u>
010-500100	PERSONAL SERVICES - PERMANANT	\$338,214	\$0	\$338,214
020-500200	CURRENT EXPENSES	36,272	6,759	43,031
022-500255	RENTS/LEASES	1,000	0	1,000
023-500291	HEAT,ELECTRICITY, WATER	19,000	0	19,000
030-500311	EQUIPMENT	2,000	2,750	4,750
041-500801	AUDIT FUND SET ASIDE	708	29	737
050-500109	PERSONAL SERVICES - TEMPORARY	51,000	9,289	60,289
060-500601	BENEFITS	178,983	711	179,694
070-500704	IN STATE TRAVEL	500	0	500
072-500572	GRANTS FEDERAL	350,737	0	350,737
080-500710	OUT OF STATE TRAVEL	10,000	0	10,000
102-500731	CONTRACT FOR PROGRAM SERVICES	8,000	17,821	25,821
103-502664	CONTRACT FOR OPERATIONAL SERVICES	7,000	2,000	9,000
	Total Expenses	<u>\$1,003,414</u>	<u>\$39,359</u>	<u>\$1,042,773</u>
Source of Funds				
000-404233	Federal Funds	\$691,803	\$29,359	\$721,162
005-402756	Private Local Funds	49,520	10,000	59,520
	Fish and Game Funds	262,091	0	262,091
	Total Revenues	<u>\$1,003,414</u>	<u>\$39,359</u>	<u>\$1,042,773</u>

**REGION 1**  
629B Main Street  
Lancaster, NH 03584-3612  
(603) 788-3164  
FAX (603) 788-4823  
email: reg1@wildlife.nh.gov

**REGION 2**  
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New Hampton, NH 03256  
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**REGION 3**  
225 Main Street  
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FAX (603) 868-3305  
email: reg3@wildlife.nh.gov

**REGION 4**  
15 Ash Brook Court  
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The Honorable Neal M. Kurk, Chairperson  
Fiscal Committee of the General Court

Her Excellency, Governor Margaret Wood Hassan  
and the Honorable Council  
December 2, 2015  
Page 2 of 2

**EXPLANATION**

This request will accept funds from two sources. Twenty nine thousand three hundred and fifty nine dollars (\$29,359) have been secured through grant funding from the National Oceanic and Atmospheric Administration to the Great Bay National Estuarine Research Reserve to complete two tasks: a) to set up a stable platform and install a water level gauge within Great Bay, and to do all necessary survey and leveling work to tie that platform into the National Geodetic Network; and b) to design and install a new marine debris exhibit in the Great Bay Discovery Center visitors center in Greenland, NH. The second source of funding is from the Great Bay Stewards, Inc. the official non-profit friends group of the Great Bay National Estuarine Research Reserve System. This funding will be used to support winter salary for a part time naturalist to assist with the marine debris exhibit and planning for teacher training workshops this summer, and to augment funds for the Volunteer Coordinator to maintain volunteer engagement in research and educational programming this spring.

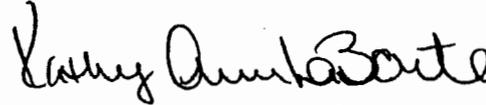
Although this request is under the Fiscal Committee threshold requiring approval, this accounting unit has already accepted \$174,570.00 this fiscal year, bringing the cumulative total to \$203,929.00. That request to accept and expend was approved by the Fiscal Committee on October 16, 2015 and approved by Governor and Council on November 4, 2015.

General Funds will not be requested to support this project.

Respectfully submitted,



Glenn Normandeau  
Executive Director



Kathy Ann LaBonte, Chief  
Business Division

**NEW HAMPSHIRE FISH & GAME DEPARTMENT  
FY16 FISCAL SITUATION**

**ESTUARINE RESERVE  
03 75 75 753020-22890000**

Total Federal Authorization	\$	818,504.00
Less Current FY16 Budget Authorization 2289	\$	691,803.00
Less Budgeted for FY16 Expenses in 2160	\$	12,391.00
Less Budgeted FY16 Indirect	\$	<u>84,951.00</u>
 Total Available for Budgeting	 \$	 29,359.00

Available to Budget at Later Date	\$	-
<b>REQUESTED ACTION</b>	<b>\$</b>	<b><u>29,359.00</u></b>

Federal Grant	Grant Amount	Budgeted/Expended	Balance
NA15NOS4200103	\$ 503,359.00	\$ 474,000.00	\$ 29,359.00
NA15NOS4200049	\$ 182,020.00	\$ 182,020.00	-
NA14NOS4200013	\$ 133,125.00	\$ 133,125.00	-
Totals:	<u>\$ 818,504.00</u>	<u>\$ 789,145.00</u>	<u>\$ 29,359.00</u>

Note: The Department's Indirect Cost Negotiation Agreement allows indirect costs on salaries and benefits only. These additional funds will be covering contractual or other expenses.

STATE OF NEW HAMPSHIRE

NH Fish & Game Department  
Region 3  
225 Main Street  
Durham, NH 03824-4732  
Tel (603)868-1095  
Fax: (603)868-3305

**TO:** Kathy LaBonte, NH Fish and Game Department  
**FROM:** Cory Riley, NH Fish and Game Department  
**SUBJECT:** Great Bay Stewards donations  
**DATE:** December 7, 2015

Enclosed are two checks made out to NH Fish and Game from the Great Bay Stewards. The \$1,000 check is for the funds that were budgeted to come from the GB Stewards in this fiscal year, representing income from the Great Bay Stewards store. The \$10,000 is an unbudgeted donation specifically to support temporary personnel in this budget, as described in the G and C request being submitted (draft letter attached). This donation is to enable our volunteer coordinator and our naturalist position to work consistent hours this winter, to enhance our education and teacher training programs and our outreach to volunteers.

cc: Doug Grout  
Randy Curtis

Stamp: NH Fish and Game Department  
Region 3  
225 Main Street  
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Tel (603)868-1095  
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GREAT BAY STEWARDS  
89 DEPOT ROAD  
GREENLAND, NH 03840

2040  
51-7218/2211  
80442

Pay to the Order of New Hampshire Fish & Game \$ 10,000.00  
Ten thousand dollars and 00/100 Dollars

Peoples United Bank

peoples.com

For

Edward R. Galt

⑆ 221172186⑆ 6500066421⑈ 2040

GREAT BAY STEWARDS  
89 DEPOT ROAD  
GREENLAND, NH 03840

2037  
51-7218/2211  
80442

Pay to the Order of New Hampshire Fish & Game \$ 1,000.00  
one thousand dollars and 00/100 Dollars

Peoples United Bank

peoples.com

For

Edward R. Galt

⑆ 221172186⑆ 6500066421⑈ 2037

Fiscal Cm Mtg 10/16/15  
 Consent # 3 FIS 15-214



# New Hampshire Fish and Game Department

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September 28, 2015

The Honorable Neal M. Kurk, Chairman  
 Fiscal Committee of the General Court  
 State House  
 Concord, New Hampshire, 03301

Governor & Council Approved  
 Date: 11-4-15  
 Item #: 39

Her Excellency, Governor Margaret Wood Hassan  
 and the Honorable Council  
 State House  
 Concord, New Hampshire 03301

### REQUESTED ACTION

Pursuant to RSA 14:30-a, VI, authorize the New Hampshire Fish and Game Department (NHFGD) to accept and expend one hundred seventy four thousand five hundred and seventy dollars (\$174,570.00) in federal funds from the National Oceanic and Atmospheric Administration (NOAA) for the purpose of replacing the boardwalk at the Great Bay National Estuarine Research Reserve Discovery Center from date of Joint Fiscal Committee and Governor and Council approvals through December 31, 2016. 100% Federal Funds.

Funds to be budgeted as follows:

#### 020-07500-22890000 Estuarine Research Reserve Program -- FY 2016

Class		Current Budget	Change	Revised Budget
010-500100	PERSONAL SERVICES - PERMANANT	\$338,214	\$0	\$338,214
020-500200	CURRENT EXPENSES	36,272	0	36,272
022-500255	RENTS/LEASES	1,000	0	1,000
023-500291	HEAT,ELECTRICITY, WATER	19,000	0	19,000
030-500311	EQUIPMENT	2,000	0	2,000
041-500801	AUDIT FUND SET ASIDE	533	175	708
050-500109	PERSONAL SERVICES - TEMPORARY	51,000	0	51,000
060-500601	BENEFITS	178,983	0	178,983
070-500704	IN STATE TRAVEL	500	0	500
072-500572	GRANTS FEDERAL	176,342	174,395	350,737
080-500710	OUT OF STATE TRAVEL	10,000	0	10,000
102-500731	CONTRACT FOR PROGRAM SERVICES	8,000	0	8,000
103-502664	CONTRACT FOR OPERATIONAL SERVICES	7,000	0	7,000
Total Expenses		\$828,844	\$174,570	\$1,003,414
Source of Funds				
000-404233	Federal Funds	\$517,233	\$174,570	\$691,803
005-402756	Agency Income	55,792	0	55,792
	Fish and Game Funds	255,819	0	255,819
Total Revenues		\$828,844	\$174,570	\$1,003,414

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### EXPLANATION

This proposal requests funds to complete the renovation of a 1,275 linear foot boardwalk at the Reserve's campus on the Greenland/Stratham border in southeast New Hampshire, and to enhance the interpretive opportunities offered on the boardwalk. The Great Bay Discovery Center opened as a visitor center and Reserve education headquarters in 1996. Four years before the building opened, in 1992, the Reserve constructed a boardwalk through the upland and marsh areas of the 60 acre, NHFGD owned site, to ensure that the public had immediate access to the estuary and unique coastal uplands. Annually, the Reserve receives over 15,000 visitors. Each year approximately 5,000 school children participate in the Reserve's spring and fall educational programs. Sixty thousand children have used the boardwalk during their 3-hour field trip since 1992. Although the boardwalk performed beautifully for 21 years, it is currently in poor condition, and without replacement or major renovations, it will become unsafe to use. Reserve staff have been working for three years with NHFGD and private non-profits to prepare a strategy for replacing the boardwalk.

The goal of this project is to complete the renovation of a boardwalk and to enhance the interpretive experience along that boardwalk at the Reserve's Discovery Center site. The objectives of the project are to a) remove the existing boardwalk; and b) construct a new one in the same foot print. Both objectives will be achieved in a way that minimizes disruption to the hundreds of school programs that are scheduled each year; minimizes impacts to the wetlands and surrounding habitat; incorporates climate considerations; and is as cost effective as possible. The Reserve was awarded \$133,125 in federal funding in 2014 and in 2015, the reserve was awarded an additional \$182,020 to complete the funding necessary to remove the existing boardwalk and build a new boardwalk in the existing footprint using helical piles. This funding will also support updated educational exhibits and new telescopes along the boardwalk to enhance the interpretive experience. Some of the costs of removal will be offset by an AmeriCorps crew that will be helping to remove the current structure. The project is supported by the local conservation commission and the local river advisory council. The wetlands permit is pending at the Department of Environmental Services and the project has gone to bid. The project is funded appropriately, has been designed and estimates have been gathered, and is ready to be implemented.

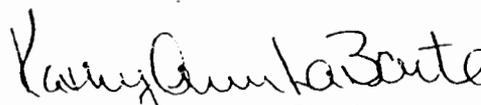
The total amount of the grant is not being budgeted as a small portion of grant funds are being used for in-house labor costs of the project. These additional funds are currently budgeted within another accounting unit in the operating budget.

General Funds will not be requested to support this project.

Respectfully submitted,



Glenn Normandeau  
Executive Director



Kathy Ann LaBonte, Chief  
Business Division