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State of New Hampshire

DEPARTMENT OF SAFETY
OFFICE OF THE COMMISSIONER
33 HAZEN DR. CONCORD, NH 03305
603/271-2791

JOHN J. BARTHELMES
COMMISSIONER

October 26, 2017

His Excellency, Governor Christopher T. Sununu
and the Honorable Council
State House
Concord, NH 03301

Requested Action

Authorize the Department of Safety (DOS) to accept donations of used office furniture worth an estimated used retail value of \$13,381.00 from Select Demo Services, LLC of Salem, NH and from Sterling Office Moving of Chelmsford, MA for the purpose of providing furniture at various office locations throughout the Department.

Explanation

Select Demo Services, LLC donated 27 high/low tables to be used in various offices at DOS including Human Resources, several State Police troop stations, and the DOS Business Office. The company also donated 33 rolling desk chairs that will replace worn chairs currently use by DOS employees, 60 stacking chairs to be used in the waiting areas of various DOS offices, and 10 training tables to be used in the Human Resources training area.

Sterling Office Moving donated 21 office suites and 43 chairs to be used by the DOS legal team, in the Road Toll offices, and the Bureau of Hearings.

Respectfully submitted,


John J. Barthelmes
Commissioner of Safety

used furniture items received September 2017

Select Demo

item	cost	qty	total	intended use
small high/low table	\$50	7	\$350	various offices including HR, Troop Stations, Business Office
large high/low table	\$99	20	\$1,980	& some on site for ergonomic evaluation
2 drawer roll file for above	\$49	14	\$686	
rolling desk chairs	\$30	33	\$990	replacements for DOS employees
stacking chairs	\$25	60	\$1,500	waiting area in various offices
training tables	\$55	10	\$550	HR training area to be set up

Stirling 20 Industrial Ave, Chelmsford MA 01624

item	cost	qty	total	intended use
Office suite*	\$300	21	\$6,300	legal team at DOS, Road Toll & Hearings replacing metal desk
wooden chairs w/arms	\$25	33	\$825	
wooden chairs w/out arms	\$20	10	\$200	

*includes desk, 2 drawer file, overhead cabinet, wardrobe, table top return

total \$13,381