

# State of New Hampshire

DEPARTMENT OF ADMINISTRATIVE SERVICES  
OFFICE OF THE COMMISSIONER  
25 Capitol Street – Room 120  
Concord, New Hampshire 03301

MLC  
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Charles M. Arlinghaus  
Commissioner  
(603) 271-3201

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Joseph B. Bouchard  
Assistant Commissioner  
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Division of Public Works  
Design and Construction  
Project No. 81024R – Contract A

May 16, 2018

His Excellency, Governor Christopher T. Sununu  
And the Honorable Council  
State House  
Concord, New Hampshire 03301

### REQUESTED ACTION

1). Authorize the Division of Public Works Design and Construction to enter into a retroactive, sole source emergency repair contract with VHV Company, doing business in New Hampshire as VHV Company, Inc. (VC# 280796) Winooski, Vermont, for a total price not to exceed \$165,875 for the Glenclyff Home Steam and Condensate Repairs, Benton, New Hampshire. This contract is effective upon Governor and Council approval through September 30, 2018, unless extended in accordance with the contract terms. **50% Capital - General Funds, 50% Federal Funds.**

2). Further authorize pursuant to 228:13, Laws of 2017, the amount of \$19,400 be approved for payment to the Department of Administrative Services, Division of Public Works Design and Construction (VC# 177875), Clerk for oversight and engineering services provided, bringing the total to \$185,275. **52% Capital – General Funds, 48% Federal Funds.**

Funding is available in account titled Department of Health and Human Services- Glenclyff Home as follows:

05-95-95-950010-56850000 Management Support	<u>SFY18</u>
103-500736 – Repair/Renovations Bldgs.	\$ 82,937
103-500736– Interagency DPW Fees	<u>9,400</u>
Sub-total	\$ 92,337

Funding is available in accounts titled Department of Administrative Services – Emergency Repairs as follows:

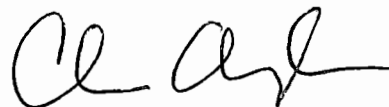
01-14-14-146030-09430000 Emergency Repairs 034-500162 – Repair/Renovations Bldgs.	<u>\$ 75,074</u>
01-14-14-140030-24170000 Emergency Repairs 034-500162 – Repair/Renovations Bldgs.	\$ 7,864
034-500162– Interagency DPW Fees	<u>10,000</u>
Sub-total	\$ 17,864
<b>Grand Total</b>	<b>\$185,275</b>

### EXPLANATION

Per Chapter 253:1, II, D, Laws of 2011, as extended by Chapter 195:47, 15, Laws of 2013, extended by Chapter 220:23, 20, Laws of 2015, and further extended by 228:22, Laws of 2017 for Emergency Repairs – All Facilities. Per Chapter 220:1, II, A, 1, Laws of 2015, extended by 228:22, Laws of 2017 for All State Owned Facilities – Emergency Repairs. The reason for this **retroactive** request is because the steam line issues identified at the Glenclyff Home were extremely serious and pose a severe safety hazard to not only the facility but potentially to anyone who may enter the tunnels at Glenclyff. Specifically, the expansion fitting originally installed were not specified and/or installed correctly and as a result had been, over time, expanded beyond their capacity. This means that at any time, as the steam and condensate lines continued to expand and contract any of these could fail, resulting in a catastrophic failure of the piping system. VHV Company, Inc. was selected as a **sole source** contractor because they are a prequalified mechanical contractor through the DOT contracts office and have recently successfully completed an underground steam line project at the Glenclyff Home. They are familiar with the campus, the site, and the inner workings of nursing home facility, and have a staff with the skill set to successfully complete this project in a timely manner. This project includes required demolition and construction services necessary to complete the removal and reinstallation of the thermal expansion fittings on the steam and condensate lines in the Glenclyff Steam Tunnels. Many of them have been identified as being compromised and near failure condition and need to be replaced immediately.

The contract has been approved by the Attorney General as to form and execution, and the Department of Health and Human Services and the Department of Administrative Services have certified that the necessary funds are available. Copies of the fully executed contract are on file at the Secretary of State's Office and the Department of Administrative Services, Division of Public Works Design and Construction.

Respectfully submitted,



Charles M. Arlinghaus  
Commissioner

CONTRACT SUPPLEMENTAL INFORMATION SHEET

PROJECT: DPW Project No. 81024R, Contract B – Glencliff Home Steam and Condensate Emergency Repairs, Glencliff, New Hampshire.

DESCRIPTION: Work of this project includes required demolition and construction services necessary to complete the removal and reinstallation of the thermal expansion fittings on the steam and condensate lines in the Glencliff Steam Tunnels. Many of them have been identified as being compromised and near failure condition and need to be replaced immediately.

EXPLANATION: Steam and condensate lines expand and contract because of the temperature changes. Expansion fittings are required to be installed properly in order to manage the movement of the piping system. Improper installation and spacing of expansion fitting on these lines has resulted in several fittings that have been expanded beyond their capacity, some that have been twisted, and others that are leaking. This creates a hazardous situation should the pipes expansion not be controlled, and could result is a catastrophic failure of the piping system.

REPAIR COST: \$165,875.



# CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)  
06/06/2018

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

**IMPORTANT:** If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Hickok & Boardman, Inc. 346 Shelburne Rd Burlington, VT 05401	CONTACT NAME: <b>Brice Bianchi</b>		
	PHONE (A/C, No, Ext): <b>(802) 383-1607</b>	FAX (A/C, No): <b>(802) 658-0541</b>	
	E-MAIL ADDRESS: <b>bbianchi@hbinsurance.com</b>		
INSURED  <b>VHV Company 16 Tigan Street, Suite A Winooski, VT 05404</b>	INSURER(S) AFFORDING COVERAGE		NAIC #
	INSURER A : <b>West American Insurance Company</b>		<b>44393</b>
	INSURER B : <b>The Netherlands Ins Co</b>		<b>24171</b>
	INSURER C : <b>Ohio Casualty Ins Co</b>		<b>24074</b>
	INSURER D : <b>American Fire and Casualty Company</b>		<b>24066</b>
	INSURER E :		
INSURER F :			

**COVERAGES** CERTIFICATE NUMBER: REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.


INSR LTR	TYPE OF INSURANCE	ADDL SUBR INSD WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR <input checked="" type="checkbox"/> Contractual Liab. <input checked="" type="checkbox"/> Per Terms & Cond. GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input checked="" type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:	X	BKW58479124	04/14/2018	04/14/2019	EACH OCCURRENCE \$ <b>1,000,000</b>
						DAMAGE TO RENTED PREMISES (Ea occurrence) \$ <b>500,000</b>
B	<input checked="" type="checkbox"/> AUTOMOBILE LIABILITY <input checked="" type="checkbox"/> ANY AUTO OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> NON-OWNED AUTOS ONLY Compl/Coll/Ded's <input checked="" type="checkbox"/> 1,000		BA8311351	04/14/2018	04/14/2019	COMBINED SINGLE LIMIT (Ea accident) \$ <b>1,000,000</b>
						BODILY INJURY (Per person) \$
						BODILY INJURY (Per accident) \$
						PROPERTY DAMAGE (Per accident) \$
C	<input checked="" type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED <input checked="" type="checkbox"/> RETENTION \$ <b>10,000</b>		USO58479124	04/14/2018	04/14/2019	MedPay Per Person \$ <b>1,000</b>
						EACH OCCURRENCE \$ <b>5,000,000</b>
						AGGREGATE \$ <b>5,000,000</b>
D	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below Y/N <input checked="" type="checkbox"/> N/A		XWA58479124	04/14/2018	04/14/2019	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER
						E.L. EACH ACCIDENT \$ <b>1,000,000</b>
						E.L. DISEASE - EA EMPLOYEE \$ <b>1,000,000</b>
						E.L. DISEASE - POLICY LIMIT \$ <b>1,000,000</b>
A	Rented Equip		BKW58479124	04/14/2018	04/14/2019	Special Form/RC <b>150,000</b>
A	Installation Floater		BKW58479124	04/14/2018	04/14/2019	See Remarks <b>670,000</b>

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)  
States Included under Workers' Compensation Section 3.A- CT, DE, ME, MA, NH, NY, and VT.

RE: Glenclyff Home Steam & Conensate Emergency Repairs | Benton, New Hampshire | Project Number 81024R

Additional Insured status in favor of the State of NH under the General Liability policy as per terms and conditions of attached form: CG 88 10.04/13 (GL).

30 Days' Notice of Cancellation as per terms and conditions of attached form: CG 89 70 04/13 (GL), 17 490 10/10 (BA), WC 99 20 75 12/16 (WC) & CU 89 07 06/12 SEE ATTACHED ACORD 101

<b>CERTIFICATE HOLDER</b>  The State of New Hampshire Department of Administrative Services 7 Hazen Drive, Room 250 PO Box 483 Concord, NH 03302	<b>CANCELLATION</b>  SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.
	AUTHORIZED REPRESENTATIVE 



**ADDITIONAL REMARKS SCHEDULE**

AGENCY <b>Hickok &amp; Boardman, Inc.</b>		NAMED INSURED <b>VHV Company</b> 16 Tigan Street, Suite A Winooski, VT 05404	
POLICY NUMBER <b>SEE PAGE 1</b>			
CARRIER <b>SEE PAGE 1</b>	NAIC CODE <b>SEE P 1</b>	EFFECTIVE DATE: <b>SEE PAGE 1</b>	

**ADDITIONAL REMARKS**

THIS ADDITIONAL REMARKS FORM IS A SCHEDULE TO ACORD FORM,  
FORM NUMBER: ACORD 25 FORM TITLE: Certificate of Liability Insurance

**Description of Operations/Locations/Vehicles:  
(UMB).**

OCP Coverage with a per Occurrence Limit of \$2,000,000 & Aggregate Limit of \$3,000,000 per terms and conditions of policy number BLO(18)58842049.

Installation Floater  
Any Unnamed Premises: \$670,000  
Temporary Storage Premises: \$670,000  
Property In Transit: \$670,000  
Catastrophe Limit/Most Paid in any one Occurrence: \$670,000  
Testing: \$5,000

Professional Liability  
Insurer Affording Coverage: Lloyds of London  
Policy Number: S609100325  
Policy Term: 8/28/17 - 8/28/18  
Limit: \$1,000,000 Per Claim / Annual Agg