

GOVERNOR AND EXECUTIVE COUNCIL MINUTES  
University of New Hampshire, Hamel Recreation Center, Durham, New Hampshire  
December 2, 2020, 10:00 a.m.

The Governor and Executive Council convened at 10:00 a.m. with Councilors Cryans, Volinsky, Prescott, and Gatsas present in person and Councilor Pignatelli was present via telephone.

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Today's pre-meeting ceremonial items included:

- Councilor Cryans offered a reading and led the Pledge of Allegiance.

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The Governor and Executive Council on motion of Councilor Cryans, seconded by Councilor Gatsas, voted to approve the minutes of the November 18, 2020 meeting.

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The Governor and Executive Council, on motion of Councilor Gatsas, seconded by Councilor Prescott, approved the appointment of several persons nominated for Civil Commissions from the November 18, 2020 meeting.

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The Governor placed into nomination the several persons who applied for Civil Commissions.

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**RESIGNATIONS**

The Governor and Council accepted the following resignations.

Adult Parole Board - RSA 651-A:3

John F. Ryan, Bow

Effective: Upon Confirmation

Board of Mental Health Practice - RSA 330-A:3

Janet L. Stevens, Rye

Effective: Upon Confirmation

New Hampshire Retirement System, Board of Trustees - RSA 100-A:14

George A. Walker, Nashua

Effective: Upon Confirmation

**CONFIRMATIONS**

The Governor and Council confirmed the following.

Board of Medicine - RSA 329

Michael Barr, Nashua

Reappointment

Effective: December 2, 2020

Term: April 21, 2025

Community Development Finance Authority, Board of Directors - RSA 162-L

(Employment and Training Programs)

Jared Reynolds, Concord

Succeeding: Martha Rush-Mueller, Exeter

Effective: December 2, 2020

Term: July 1, 2021

Current Use Advisory Board - RSA 79-A

(Public Member)

Thomas N. Thomson, Orford

Reappointment

Effective: December 2, 2020

Term: November 16, 2022

Director, Division of Emergency Services, Communications, & Management, Dept. of Safety - RSA 21-P:48-a

Mark E. Doyle, Merrimack

Reappointment

Salary: LG, II 112,835.84

Effective: December 2, 2020

Term: December 1, 2024

Volunteer New Hampshire Board of Directors - RSA 19-H  
(Rep. of Philanthropic Community)  
Renee V. Perreault, Deerfield  
Reappointment  
Effective: December 2, 2020  
Term: October 10, 2023

Volunteer New Hampshire Board of Directors - RSA 19-H  
(Local government)  
Justin T. Kates, Nashua  
Reappointment  
Effective: December 2, 2020  
Term: October 10, 2023

New Hampshire Municipal Bond Bank - RSA 35-A  
(Municipal government)  
(Public Finance)  
Mark F. Decoteau, Thornton  
Reappointment  
Effective: December 2, 2020  
Term: October 9, 2025

### NOMINATIONS

The following nominations were submitted:

Business Finance Authority, Board of Directors - RSA 162-A:4  
Catherine A. Provencher, Merrimack  
Reappointment  
Effective: Upon Confirmation  
Term: November 3, 2022

Business Finance Authority, Board of Directors - RSA 162-A:4  
F. Daniel Henderson Jr., Hancock  
Reappointment  
Effective: Upon Confirmation  
Term: November 3, 2022

Compensation Appeals Board - RSA 281-A:42-a  
(Attorney)  
Christopher T. Regan, Durham  
Reappointment  
Effective: Upon Confirmation  
Term: April 14, 2023

Current Use Advisory Board - RSA 79-A  
(Public Member/Agriculture)  
Charles Souther, Concord  
Reappointment  
Effective: Upon Confirmation  
Term: November 16, 2022

Genetic Counselors Governing Board - RSA 328-F:4  
(Genetic Counselor)  
Erica S. Stelmach, Londonderry  
Reappointment  
Effective: Upon Confirmation  
Term: November 6, 2023

New Hampshire Retirement System, Board of Trustees - RSA 100-A:14  
(Permanent Fireman Member Nom. By the NH State Permanent Firemen's Assoc.)  
Andrew L. Martineau, Bow  
Succeeding: George A. Walker, Nashua (resignation)  
Effective: Upon Confirmation  
Term: July 1, 2021

State Radiation Advisory Committee - RSA 125-F  
(Medical)  
Charles G. Leutzinger, Wilton  
Reappointment  
Effective: Upon Confirmation  
Term: October 14, 2022

**CONSENT CALENDAR AGENDA**

The Governor and Council on motion of Councilor Prescott, seconded by Councilor Cryans acted as follows:

#1 **MOP 150, I, B (1): Expenditure Approvals** - NONE

#2 **MOP 150, I, B (2): Approval of Acceptances** - NONE

#3 **MOP 150, I, B (3): Reports and Findings** - NONE

#4 **MOP 150, I, B (4): Nominations, Confirmations and Appointments**

**DEPARTMENT OF MILITARY AFFAIRS AND VETERANS SERVICES**

#A. Authorized the confirmation of Captain Kevin J. Weller, Dover, NH, for promotion to the rank of Major, NH Air National Guard.

**DEPARTMENT OF MILITARY AFFAIRS AND VETERANS SERVICES**

#B. Authorized the confirmation of Major Natalie J. Friedenthal, Dover, NH, for appointment to the rank of Lieutenant Colonel, NH Air National Guard.

**DEPARTMENT OF MILITARY AFFAIRS AND VETERANS SERVICES**

#C. Authorized the nomination of Major Matthew S. Mills, Wayland, MA, for promotion to the rank of Lieutenant Colonel, NH Air National Guard. This officer meets all prerequisites for this grade, having been found to be physically, mentally, morally, and professionally qualified.

**DEPARTMENT OF MILITARY AFFAIRS AND VETERANS SERVICES**

#D. Authorized the nomination of Captain Brian D. Wheeler, Epsom, NH, for promotion to the rank of Major, NH Air National Guard. This officer meets all prerequisites for this grade, having been found to be physically, mentally, morally, and professionally qualified.

**DEPARTMENT OF MILITARY AFFAIRS AND VETERANS SERVICES**

#E. Authorized the nomination of Mark T. Dupuis, New Boston, NH, for appointment to the rank of Major, NH Army National Guard. This officer meets all prerequisites for this grade, having been found to be physically, mentally, and professionally qualified.

#5 **MOP 150, I, B (5): Other Items**

**DEPARTMENT OF HEALTH AND HUMAN SERVICES**

**Division for Behavioral Health**

#A. **WITHDRAWN** - Councilor Prescott requested that this item be removed from the consent calendar for discussion. Following discussion, the Governor and Council on motion of Councilor Prescott, seconded by Councilor Volinsky, voted to table this item. Then, the agency withdrew the request to amend the existing contract with the vendor listed in bold as detailed in letter dated November 16, 2020 (originally approved by G&C on 6-29-16, item #23), to continue providing peer support services to adults with mental illness, with no change to the price limitation of \$18,709,274 and no change to the completion date of June 30, 2022. **100% General Funds.**

## **COMMUNITY DEVELOPMENT FINANCE AUTHORITY**

#B. Authorized, under the Community Development Block Grant program, to amend a grant agreement with the Town of Boscawen, NH (originally approved by G&C on 3-27-19, item #21), in the amount of \$500,000, to allow for the completion of the water system improvement project at Woody Hollow Cooperative, by extending the completion date to December 31, 2021 from December 31, 2020. No Additional Funding. **100% Federal Funds.**

#C. Authorized, under the Community Development Block Grant program, to amend a grant agreement with the City of Concord, NH (originally approved by G&C on 2-20-19, item #35), in the amount of \$500,000, to allow for the completion of the demolition and sitework in connection with construction of the Penacook Landing affordable housing project, by extending the completion date to June 30, 2021 from December 31, 2020. No Additional Funding. **100% Federal Funds.**

#D. Authorized, under the Community Development Block Grant program, to amend a grant agreement with the City of Lebanon, NH (originally approved by G&C on 2-20-19, item #37), in the amount of \$500,000, to allow for the completion of the Village at Crafts Hill renovation-related temporary relocation project, by extending the completion date to June 30, 2021 from December 31, 2020. No Additional Funding. **100% Federal Funds.**

## **DEPARTMENT OF SAFETY**

#E. Authorized to enter into a no-cost memorandum of understanding with the US Department of Transportation Federal Motor Carrier Safety Administration to establish expectations between FMCSA and the NHSP. Effective upon G&C approval through July 27, 2023.

## **REGULAR AGENDA**

### **DEPARTMENT OF HEALTH AND HUMAN SERVICES**

#### **Office of the Commissioner**

#6 The Governor and Council on motion of Councilor Volinsky, seconded by Councilor Prescott, authorized to make a **retroactive** one-time payment from SFY 2021 funds to Jasmine Gerow-Gathright, Child Protective Social Worker II, in the amount of \$1,044.14 to compensate for wages that were not paid SFY 2020. **61% General, 39% Federal Funds.**

#### **Division of Long Term Supports and Services**

#7 The Governor and Council on motion of Councilor Prescott, seconded by Councilor Volinsky, authorized to **retroactively** pay the National Association of State Directors of Developmental Disabilities Services, Alexandria, VA, in the amount of \$5,768 for annual membership dues. Effective July 1, 2020 through June 30, 2021. **100% General Funds.**

#### **Governor's Commission on Alcohol & Other Drugs**

#8 The Governor and Council on motion of Councilor Cryans, seconded by Councilor Prescott, authorized to enter into a memorandum of understanding with the NH Department of Education, Concord, NH, in the amount of \$500,000 to support NH School districts and community strategies and interventions for students affected by substance misuse disorders. Effective upon G&C approval through June 30, 2021, with the option to renew for up to one additional year. **100% Other Funds (Governor Commission Funds).**

#### **Division for Children, Youth & Families**

#9 **TABLED** - The Governor and Council on motion of Councilor Volinsky, seconded by Councilor Pignatelli, and with Councilors Prescott and Gatsas voting **no, tabled** the request to enter into a **sole source** agreement with the State of Vermont, Waterbury, VT, to provide secure residential treatment and educational services to delinquent youth from the State of Vermont at the Sununu Youth Services Center, in the amount of \$6,499,848. Effective December 2, 2020 or upon G&C approval, whichever is later, through October 31, 2022, with the option to renew for up to two additional years. **100% Agency Income.**

### **Division of Economic & Housing Stability**

The Governor and Council on motion of Councilor Cryans, seconded by Councilor Prescott acted as follows:

#10 Authorized to amend an existing **retroactive sole source** contract with The Mental Health Center for Southern NH d/b/a CLM Center for Life Management, Derry, NH (originally approved by G&C on 6-19-19, item #46), for the ongoing provision of Permanent Housing and Supportive Services to individuals and families who are experiencing homelessness through the Federal Continuum of Care Program, by exercising a renewal option, by increasing the price limitation by \$403,069 from \$576,904 to \$979,973 and by extending the completion date from June 30, 2021 to July 31, 2021. **100% Federal Funds.**

#11 Authorized to enter into a **retroactive sole source** amendment to an existing contract with Southwestern Community Services Inc., Keene, NH (originally approved by G&C on 6-19-19, item #46), for the ongoing provision of Permanent Housing and Supportive Services to individuals and families who are experiencing homelessness through the Federal Continuum of Care Program, by exercising a renewal option, by increasing the price by \$73,084 from \$172,958 to \$246,042 and by extending the completion date from June 30, 2021 to August 31, 2021. **100% Federal Funds.**

### **Division of Behavioral Health**

The Governor and Council on motion of Councilor Cryans, seconded by Councilor Prescott acted as follows:

#12 Authorized to enter into a **retroactive sole source** contract with North Country Health Consortium, Littleton, NH, for substance use disorder treatment and recovery support services, in the amount of \$123,869. Effective October 1, 2020 through December 31, 2020. **78.181% Federal, 9.138% General, 12.681% Other (Governor Commission Funds).**

#13 Authorized to enter into a **sole source** amendment to existing contracts with the vendors as detailed in letter dated September 18, 2020, to provide housing bridge subsidy services, by increasing the total price by \$1,354,971 from \$8,643,679 to \$9,998,650 of which \$7,288,975 is shared among all vendors for rental assistance, for which there is no maximum or minimum service volume guarantee, with no change to the completion date of June 30, 2021. **100% General Funds.**

#14 Authorized to enter into **sole source** amendments to existing contracts with the vendors as detailed in letter dated October 20, 2020 except for The Alternative Life Center and to add Recovery Oriented Step-Up Step-Down programs, with a total of 12 beds for the four vendors listed in bold, increasing the price by \$2,400,000 from \$16,309,274 to \$18,709,274, with no change to the completion dates of June 30, 2022. (2)Further authorized advance payment totaling \$532,880. Effective November 1, 2020 or upon G&C approval, whichever is later. **100% General Funds.**

#15 Authorized to enter into **retroactive sole source** contracts with the vendors as detailed in letter dated November 16, 2020, for substance use disorder treatment and recovery support services, in an amount not to exceed \$2,737,838. Effective October 1, 2020 through September 31, 2021, with the option to renew for up to 2 additional years. **76.265% Federal, 10.829% General, 12.906% Other Funds (Governor Commission Funds).**

### **New Hampshire Hospital**

The Governor and Council on motion of Councilor Volinsky, seconded by Councilor Prescott acted as follows:

#16 Authorized to enter into a **sole source** contract with ASCO Power Services Inc., Florham Park, NJ, for Automatic Transfer Switch Testing and Maintenance services, in the amount of \$22,785. Effective upon G&C approval through June 30, 2025, with the option to renew for up to 5 additional years. **70% General, 30% Other Funds (Fees and Intra-Agency Revenue).**

#17 Authorized to amend existing contracts with vendors as detailed in bold in letter dated November 16, 2020, one of which is **sole source**, to further the Department's overall staffing strategy and provide temporary nurse staffing services to NH Hospital and Glencliff Home, by increasing the hourly rates for staff and by exercising renewal options that are available and by increasing the total shared price for all vendors by \$2,776,120 from \$2,350,000 to \$5,126,120, which increases the price limitation for Howroyd-Wright Employment Agency Inc., d/b/a All's Well from \$3,070,000 to \$5,846,120, and by extending the completion dates from June 30, 2021 to June 30, 2023. **34% General, 66% Other (Agency Fees & Intra-Department Transfer) Funds.**

#### **Bureau of Public Health Systems, Policy & Performance**

#18 The Governor and Council on motion of Councilor Prescott, seconded by Councilor Volinsky, authorized to amend existing contracts with the vendors as indicated in bold as detailed in letter dated November 5, 2020 (originally approved by G&C on 1-24-18, item #10), for reimbursement payments of educational loans through the State Loan Repayment Program, by increasing the price by \$63,000 from \$492,500 to \$555,500, and by extending the completion date from December 31, 2020 to December 31, 2022. **100% Other-NH Medical Malpractice Joint Underwriters Assn.**

#### **Division of Public Health Services**

The Governor and Council on motion of Councilor Prescott, seconded by Councilor Cryans acted as follows:

#19 Authorized to pay the approved proficiency vendors listed as detailed in letter dated November 9, 2020, for proficiency testing in the Public Health Laboratories, in an amount not to exceed \$85,443. Effective upon G&C approval through June 30, 2022. **100% Federal Funds.**

#20 Authorized to enter into a contract with OZ Systems USA LLC, Arlington, TX, to develop, implement and support an integrated data management system for Maternal and Child Health screening programs, in the amount of \$242,450. Effective upon G&C approval through November 30, 2022, with the option to renew for up to 3 additional years. **21% Federal, 79% Other Funds (Newborn Screening Revolving Fund).**

#21 Authorized to enter into a contract with JSI Research and Training Institute Inc., d/b/a Community Health Institute, Bow, NH, to enhance comprehensive tobacco prevention and cessation program initiatives, in the amount of \$1,317,460. Effective February 28, 2021 or upon G&C approval, whichever is later, through February 28, 2024. **46% Federal, 54% General Funds.**

#22 Authorized to enter into contracts with the vendors as detailed in letter dated November 5, 2020, for reimbursement for payment of educational loans through the State Loan Repayment Program, in an amount not to exceed \$120,000. Effective upon G&C approval through December 31, 2023. **100% Other Funds from the NH Medical Malpractice Joint Underwriters Association.**

#23 Authorized with Councilor Volinsky recusing himself and Councilor Gatsas voting **no**, to enter into a **retroactive** contract with Harbor Homes Inc., d/b/a Harbor Care, Nashua, NH, for case management and support services to individuals living with Human Immunodeficiency Virus, in the amount of \$625,000. Effective October 1, 2020 through September 30, 2021, with the option to renew for up to two additional years. **100% Other Funds (Pharmaceutical Rebates).**

#### **DEPARTMENT OF TRANSPORTATION**

The Governor and Council on motion of Councilor Volinsky, seconded by Councilor Prescott acted as follows:

#24 Authorized the Bureau of Right of Way to sell a 2 +/- acre parcel of State-owned land located at 15 Riverview Drive in the City of Franklin, to the abutter, Chris Dumont Trust & Georgette Dumont Trust for \$46,000 plus a \$1,100 Administrative Fee. (2)Further authorized to compensate Locke Associates Inc., from the proceeds of the subject sale in the amount of \$2,760 for real estate services. Effective upon G&C approval. Originally purchased with 80% Federal 20% Highway Funds.

#25 Authorized the Bureau of Construction to enter into a contract with S.U.R Construction Inc., Rochester, NH, for the signalization of the intersection of the US 4 westbound ramps with NH 108 on the basis of a low bid of \$763,421. (2)Further authorized a contingency in the amount of \$38,171.05 for payment of latent conditions, which may appear during the construction of the project. Effective upon G&C approval through October 29, 2021. **100% Federal Funds.**

#26 Authorized the Bureau of Planning & Community Assistance to enter into an agreement totaling \$1,828,000 with the Town of Sugar Hill, to provide funding and services under the Federal Municipal Off System Bridge Rehabilitation and Replacement Program and the State Bridge Aid Program through a local project administration process. Effective upon G&C approval through June 30, 2023. **97.81% Federal, 2.19% Bridge Aid (SB 367) Funds.**

#27 Authorized the Office of Federal Compliance to enter into a contract with RND Consultants Inc., Boston, MA, to provide business development training and resources to Disadvantaged Business Enterprise firms, based on a single bid received in a low bid process, for a total fee of \$46,655.66. Effective upon G&C approval through October 30, 2021. **100% Federal Funds.**

#28 Authorized the Bureau of Construction to enter into a contract with Evroks Corporation, Northfield, NH, for bridge preservation work on two bridges on US 302 in Bethlehem and Carroll, on the basis of a low bid of \$1,457,861.35. (2)Further authorized a contingency in the amount of \$145,786.14 for payment of latent conditions, which may appear during the construction of the project. Effective upon G&C approval through September 24, 2021. **100% Federal Funds.**

#29 Authorized the Bureau of Construction to enter into a contract with Modern Protective Coatings Inc., Hudson, NH, for painting of six steel beam bridges on I-89 in Concord and Hopkinton, on the basis of a low bid of \$1,418,950. (2)Further authorized a contingency in the amount of \$70,947.50 for payment of latent conditions, which may appear during the construction of the project. Effective upon G&C approval through December 17, 2021. **100% Federal Funds.**

#### **DEPARTMENT OF INFORMATION TECHNOLOGY**

#30 The Governor and Council on motion of Councilor Volinsky, seconded by Councilor Prescott, authorized, on behalf of the Department of Safety, to **retroactively** amend an existing **sole source** contract with Q-Matic Corporation, Duluth, GA (originally approved by the Governor and presented to the Council on 8-5-20, item IIO), for the purpose of providing support and maintenance services for the queuing and appointment booking legacy systems utilized to manage daily customer interactions, by increasing the price by \$125,039.35 from \$208,920.92 to \$333,960.27. Effective September 1, 2020 through June 30, 2025. **100% Other (Agency Class 27) Funds: the Agency Class 027 used by DOS to reimburse DoIT is 100% Agency Income (Cost of Collections) Funds.**

#### **DEPARTMENT OF REVENUE ADMINISTRATION**

#31 The Governor and Council on motion of Councilor Prescott, seconded by Councilor Volinsky, authorized to exercise a renewal option and amend a **sole source** contract with Axiomatic LLC, Portsmouth, NH (originally approved by G&C on 12-5-18, item #47), to provide continued Municipal and Property Management support and maintenance by increasing the price limitation by \$653,280 from \$822,168 to \$1,475,448 and by extending the completion date from December 31, 2020 to December 31, 2022. Effective upon G&C approval. **100% General Funds.**

#### **NEW HAMPSHIRE LIQUOR COMMISSION**

#32 The Governor and Council on motion of Councilor Cryans, seconded by Councilor Gatsas and with Councilor Volinsky voting **no**, authorized an annual salary step increase for Lorrie Piper, Director, Division of Marketing, Merchandising and Warehousing, in the amount of \$5,089.76 from Grade GG Step 5 \$97,969.56 to Grade GG Step 6 \$103,059.32. Effective upon G&C approval. **100% Liquor Funds.**

### NEW HAMPSHIRE FISH AND GAME DEPARTMENT

#33 The Governor and Council on motion of Councilor Volinsky, seconded by Councilor Prescott, authorized to acquire a conservation easement on 1,324 acres in the towns of Surry and Gilsum, NH, from the Law Office of Mark R. Dunn, acting as agent for The Nature Conservancy for \$1,500,000. Effective upon G&C approval through December 31, 2020. **100% Federal Funds.**

### DEPARTMENT OF NATURAL AND CULTURAL RESOURCES

The Governor and Council on motion of Councilor Cryans, seconded by Councilor Prescott acted as follows:

#34 Authorized the Bureau of Trails to enter into Grant-In-Aid Trail Maintenance Agreements with the snowmobile clubs for grooming of approximately 5,000 miles of snowmobile trails throughout the state, in the total amount of \$2,256,417.11. Effective December 15, 2020 through May 31, 2021. **100% Other Funds (Transfers from Fish and Game Snowmobile Registration Fees).**

#35 Authorized the Division of the Arts to award an Arts in Health grant to Manchester Community Music School, Manchester, NH, in the amount of \$6,000 to support addiction recovery. Effective upon G&C approval through June 30, 2021. **100% Federal Funds.**

#36 Authorized the Division of the Arts to award an Arts in Health grant to Currier Museum of Art, Manchester, NH, in the amount of \$7,500 to support an art focused wellness program for veterans. Effective upon G&C approval through June 30, 2021. **100% Federal Funds.**

#37 Authorized the Division of the Arts to award a Partnership Initiative Grant to the NH Learning Initiative Inc., Hampton, NH, in the amount of \$20,000 for the NH Poetry Out Loud High School Recitation Program. Effective upon G&C approval through June 30, 2021. **100% Federal Funds.**

#38 Authorized the Division of the Arts to award an Arts in Health grant to Symphony New Hampshire, Nashua, NH, in the amount of \$5,250 to support music programming for populations in hospice and incarcerated youth. Effective upon G&C approval through June 30, 2021. **100% Federal Funds.**

#39 Authorized the Division of Historical Resources to award a Conservation Number Plate (Moose Plate) Grant to the Town of Stratford, NH, in the amount of \$10,000 for the exterior rehabilitation of the historic Stratford Grange. Effective upon G&C approval through September 30, 2022. **100% Other Funds (Agency Income).**

### DEPARTMENT OF ENVIRONMENTAL SERVICES

The Governor and Council on motion of Councilor Volinsky, seconded by Councilor Prescott acted as follows:

#40 Authorized to enter into a **retroactive** memorandum of agreement with the University of NH, Sponsored Programs Administration, Durham, NH, to support implementation of the Piscataqua Region Estuaries Partnership management plan and monitoring plan, in the amount of \$215,000. Effective July 1, 2020 through June 30, 2021. **100% Wetland Fee Funds.**

#41 Authorized to enter into a contract with Strafford Regional Planning Commission, Rochester, NH, to support the City of Dover with improving its coastal resilience planning, in the amount of \$40,000. Effective upon G&C approval through June 30, 2022. **100% Federal Funds.**

#42 Authorized to enter into a memorandum of agreement with the NH Department of Health and Human Services, Division of Health Management, to implement the *Strengthening Environmental Health Capacity to Detect, Prevent, and Control Environmental Health Hazards Through Data-driven, Evidence-based Approaches* program, in the amount of \$20,509. Effective upon G&C approval through August 31, 2024. **100% Federal Funds.**

#43 Authorized a loan agreement with the Sanbornville Precinct, Wakefield, NH, in the amount not to exceed \$3,690,000 to finance water system improvements. Effective upon G&C approval. **100% Drinking Water State Revolving Loan Fund Repayment Funds.**



#44 Authorized a loan agreement with the Town of Sunapee, NH, in the amount not to exceed \$400,000 to finance water system improvements. Effective upon G&C approval. **100% Drinking Water State Revolving Loan Fund Repayment Funds.**

#45 Authorized Nancy Elliot's and David Hagner's request to perform work on Great Bay in Greenland.

#### **DEPARTMENT OF EDUCATION**

The Governor and Council on motion of Councilor Prescott, seconded by Councilor Gatsas acted as follows:

#46 Authorized the Bureau of Adult Education to exercise the renewal option with Educational Testing Service, Princeton, NJ (originally approved by G&C on 1-18-17, item #46), to provide high school equivalency testing services to NH residents and technical support, by increasing the not to exceed amount by \$26,300 from \$375,000 to \$401,300 and by extending the end date from December 31, 2020 to December 31, 2022. **100% General Funds.**

#47 Authorized the Bureau of Vocational Rehabilitation to enter into a contract with Concepts Inc., Bethesda, MD, to provide the development, design and implementation of a comprehensive marketing system for the Vocational Rehabilitation program, in an amount not to exceed \$120,000. Effective upon G&C approval through December 31, 2021. **100% Federal Funds.**

#### **DEPARTMENT OF SAFETY**

The Governor and Council on motion of Councilor Gatsas, seconded by Councilor Cryans acted as follows:

#48 Authorized the Division of Fire Safety, Office of the Fire Marshal to amend the **sole source** contract with AristaTek Inc., Laramie, WY, to increase current software capabilities, by increasing the license renewal limitation for both year 2 and year 3 in the amount of \$9,325 each year for a total increase of \$18,650, thereby bringing the total from \$57,290 to \$75,940. Effective upon G&C approval through September 18, 2022. **100% Federal Funds.**

#49 Authorized the Office of Highway Safety to enter into a contract with LexisNexis Coplogic Solutions Inc., Alpharetta, GA, for providing traffic-related data collection and analysis required for the NH Highway Safety Plan, in the amount of \$310,000. Effective upon G&C approval through September 30, 2025. **100% Federal Funds.**

#50 Authorized the Division of Fire Safety, Office of the State Fire Marshal to enter into memorandums of understanding with recognized regional hazardous materials response teams in an amount not to exceed \$80,000 per annum to provide an emergency hazardous materials response to any NH municipality, village district, or unincorporated area without an established hazardous materials team. Effective upon G&C approval through October 21, 2021. **52.5% Revolving, 17.5% General Funds.**

#51 Authorized the Division of Homeland Security and Emergency Management to enter into a grant agreement with Rockingham County Sheriff's Office to purchase and install generators at communication tower sites for a total amount of \$21,182. Effective upon G&C approval through August 31, 2021. **100% Federal Funds.**

#52 NOT USED

#53 NOT USED

#54 NOT USED

#### **DEPARTMENT OF ADMINISTRATIVE SERVICES**

The Governor and Council on motion of Councilor Prescott, seconded by Councilor Cryans acted as follows:

#55 Authorized to accept and expend the transfer of funds of \$3,750 from the NH Office of Professional Licensure and Certification (OPLC), for the purpose of supporting one full-time OPLC employee to be housed at the Division of Personnel Office. The Division of Personnel will provide services as detailed in the memorandum of understanding to train the OPLC employee and provide a full range of human resource management support services. **100% Transfer from Other Agency.**

#56 Authorized a Working Capital Warrant in the amount of \$500,000,000 to cover the payment of expenditures for the month of January 2021.

#57 Authorized the Division of Plant and Property to enter into a contract with FourKph LLC, for construction work at 54 Regional Drive Suite 5, Concord, NH, in the amount of \$6,000. Effective upon G&C approval through June 30, 2021. **100% Transfers from Other Agencies.**

#58 NOT USED

#59 NOT USED

#60 NOT USED

#### **DEPARTMENT OF STATE**

#61 The Governor and Council on motion of Councilor Prescott, seconded by Councilor Volinsky, authorized to accept and place on file the return of votes cast at the biennial election held on November 3, 2020 in the several towns and wards of the State for Presidential Electors, United States Senator, and Representatives in Congress from the First and Second Districts.

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#### **ITEM REMOVED FROM THE TABLE**

The Governor and Council on motion of Councilor Volinsky, seconded by Councilor Prescott voted to remove item #64 from the table – which was originally tabled at the November 18, 2020 G&C meeting.

#### **NEW HAMPSHIRE FISH AND GAME DEPARTMENT**

#64 The Governor and Council on motion of Councilor Prescott, seconded by Councilor Gatsas voted to approve the request to acquire a conservation easement, known as the Walker tract, in Durham, NH, from The Nature Conservancy, for \$118,500. Effective upon G&C approval through December 31, 2020. **100% Federal Funds.**

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#### **Informational Items**

#### **DEPARTMENT OF HEALTH AND HUMAN SERVICES**

#A. Pursuant to RSA 4:45, RSA 21-P:43, and Section 4 of Executive Order 2020-04 as extended by Executive Orders 2020-05, 2020-08, 2020-09, 2020-10, 2020-14, 2020-15, 2020-16, 2020-17, and 2020-18, Governor Sununu has authorized the Department of Health and Human Services, Division of Public Health Services, to enter into a **Sole Source** lease agreement with the Steeplegate Mall Realty, LLC, Concord, NH, in the amount of \$300,900, to provide office space for the Division of Public Health Services COVID-19 Operations Center, effective for the period of October 1, 2020, through September 30, 2022. **100% Federal Funds.**

#B. Pursuant to RSA 4:45, RSA 21-P:43, and Section 4 of Executive Order 2020-04 as extended by Executive Orders 2020-05, 2020-08, 2020-09, 2020-10, 2020-14, 2020-15, 2020-16, 2020-17, 2020-18, 2020-20, and 2020-21, Governor Sununu has authorized the Department of Health and Human Services, Division for Behavioral Health, to enter into a **Retroactive Sole Source** cooperative project agreement with the University of New Hampshire, Institute for Health Policy and Practice, Durham, NH, in the amount of \$60,995 for data collection and performance management services for the New Hampshire Rapid Response to Behavioral Health Needs During COVID-19 grant, with the option to renew for up to two (2) additional years, effective retroactive to July 1, 2020, through September 29, 2021. **100% Federal Funds.**

#C. Pursuant to RSA 4:45, RSA 21-P:43, and Section 4 of Executive Order 2020-04 as extended by Executive Orders 2020-05, 2020-08, 2020-09, 2020-10, 2020-14, 2020-15, 2020-16, 2020-17, 2020-18, 2020-20, and 2020-21, Governor Sununu has authorized the Department of Health and Human Services, Division of Public Health Services, to enter into a **Retroactive, Sole Source** amendment to an existing agreement with Capital Hotel Company (dba The Courtyard by Marriott Hotel & Grappone Conference Center), Concord, NH, to provide office space at a discounted rate for the Department's COVID-19 Emergency Operations Center, by increasing the price limitation by \$83,341 from \$1,009,273 to 1,092,614, and by extending the completion date from September 30, 2020, to October 31, 2020, effective retroactive to September 30, 2020. **100% Federal Funds.**

#D. Pursuant to RSA 4:45, RSA 21-P:43, and Executive Order 2020-04, as extended by Executive Orders 2020-05, 2020-08, 2020-09, 2020-10, 2020-14, 2020-15, 2020-16, 2020-17, 2020-18, 2020-20, and 2020-21, Governor Sununu has authorized the Department of Health and Human Services, Division of Public Health Services, to enter into a **Retroactive, Sole Source** amendment to an existing contract with Susan Fischer Davis M.D., Concord, NH, for clinical consulting services, by increasing the price limitation by \$150,000 from \$313,238 to \$463,238, with no change to the contract completion date of June 29, 2021, effective retroactive to September 1, 2020. **100% Federal Funds.**

#E. Pursuant to RSA 4:45, RSA 21-P:43, and Section 4 of Executive Order 2020-04 as extended by Executive Orders 2020-05, 2020-08, 2020-09, 2020-10, 2020-14, 2020-15, 2020-16, 2020-17, and 2020-18, Governor Sununu has authorized the Department of Health and Human Services, Division of Public Health Services, to enter into a **Sole Source** amendment to an existing contract with Susan Fischer Davis. M.D., Concord, NH, for clinical consulting services, by increasing the price limitation by \$30,881 from \$282,357 to \$313,238, with no change to the contract completion date of June 29, 2021. **100% Federal Funds.**

#F. Pursuant to RSA 4:45, RSA 21-P:43, and Executive Order 2020-04, as extended by Executive Orders 2020-05, 2020-08, 2020-09, 2020-10, 2020-14, 2020-15, 2020-16, 2020-17, 2020-18, 2020-20, and 2020-21, Governor Sununu has authorized the Department of Health and Human Services, Office of the Commissioner, to enter into a **Retroactive** equipment rental agreement with W.D. Matthews, Auburn, ME, in the amount of \$10,668 for the provision of one (1) forklift for the storage and distribution of COVID-19 personal protective equipment (PPE) to support the Department's warehouse operations and ongoing response to the COVID-19 pandemic, with the option to renew for up to one (1) additional year, effective retroactive to October 1, 2020, through September 30, 2021. **25% General, 75% Other Funds.**

#### **DEPARTMENT OF TRANSPORTATION**

#G. Pursuant to RSA 4:45, RSA 21 -P:43, and Section 4 of Executive Order 2020-04 as extended by Executive Orders 2020-05, 2020-08, 2020-09, 2020-14, 2020-15, 2020-16, 2020-17, 2020-18, 2020-20 and 2020-21 and suspend the Manual of Procedures 150, V., A., 5., requirement, Governor Sununu has authorized the Department of Transportation to accept and expend Coronavirus Aid, Relief and Economic Security (CARES) Act grant funds in the amount of \$14,866.02, or 10% of the total project amount, to issue a Task Order #4 to Jacobs Engineering Group, Inc. The CARES Act funding is administered via the Federal Aviation Administration (FAA), to cover 10% of the FAA, Airport Improvement Program (AIP) project to the NHDOT, Bureau of Aeronautics effective through July 17, 2023. **100% Federal Funds.**

#### **NEW HAMPSHIRE EMPLOYMENT SECURITY**

#H. Pursuant to RSA 4:45, RSA 21-P:43, and Executive Order 2020-04 as extended by Executive Orders 2020-05, 2020-08, 2020-09, 2020-10, 2020-14, 2020-15, 2020-16, 2020-17, 2020-18 and 2020-20, and suspension of Manual of Procedures 150, V, B, I requirement, Governor Sununu has authorized New Hampshire Employment Security (NHES) to enter into a **retroactive, sole source** contract amendment with the Center for Employment Security Education and Research (CESER) of Washington, DC, increasing the contract amount by \$124,356.69 from \$697,723.04 to \$822,079.73 for up to six months of additional Workforce Connect monthly subscription support and Single Sign On (SSO) knowledge acquisition. This contract amendment is paid with **100% Federal funds.**

## DEPARTMENT OF SAFETY

#I. Pursuant to RSA 4:8 and Executive Order 2020-04 as extended by Executive Orders 2020-05, 2020-08, 2020-09, 2020-10, 2020-14, 2020-15, 2020-16, 2020-17, 2020-18, and 2020-20, the Governor has authorized the Department of Safety, Division, of State Police, to accept the donation of personal protective equipment with a value of approximately \$150 from Michael Philips to be used by the Division of State Police effective from the date of the Governor's approval.

#J. Pursuant to RSA 4:8 and Executive Order 2020-04 as extended by Executive Orders 2020-5, 2020-8, 2020-09, 2020-10, 2020-14, 2020-15, 2020-16, 2020-17, 2020-18, 2020-20, the Governor has authorized the Department of Safety, Division of State Police to accept the donation of two (2) hand sanitizer stands with a value of approximately \$150.00 from Axon to be used by the Division of State Police effective from the date of the Governor's approval.

#K. Pursuant to RSA 21-P:43, RSA 4:45, RSA 4:47, and Executive Order 2020-04 as ,extended by Executive Orders 2020-05, 02020-08, 2020-09, 2020-10, 2020-14, 2020-15, 2020-16, 2020-17, 2020-18, and 2020-20, Governor Sununu has authorized the Department of Safety, Division of Homeland Security and Emergency Management (HSEM), to enter into a grant agreement with the Town of Enfield to purchase and install equipment that will support and enhance the community's Emergency Operations Center (EOC) security for a total amount of \$1,950. Effective upon the Governor's approval through December 26, 2021. Funding source: **100% Federal Funds.**

#L. Pursuant to RSA 21-P:43, RSA 4:45, RSA 4:47, and Executive Order 2020-04 as ,extended by Executive Orders 2020-05, 02020-08, 2020-09, 2020-10, 2020-14, 2020-15, 2020-16, 2020-17, 2020-18, and 2020-20, Governor Sununu has authorized the Department of Safety, Division of Homeland Security and Emergency Management (HSEM), to enter into a grant agreement with the Town of Litchfield to purchased portable radios for the community's Emergency Operations Center, for a total amount of \$4,750. Effective upon the Governor's approval through December 26, 2021. Funding source: **100% Federal Funds.**

#M. Pursuant to RSA 21-P:43, RSA 4:45, RSA 4:47, and Executive Order 2020-04 as ,extended by Executive Orders 2020-05, 02020-08, 2020-09, 2020-10, 2020-14, 2020-15, 2020-16, 2020-17, 2020-18, and 2020-20, Governor Sununu has authorized the Department of Safety, Division of Homeland Security and Emergency Management (HSEM), to enter into a grant agreement with the Town of Newbury to purchase an Electronic Message Board for a total amount of \$15,000. Effective upon the Governor's approval through December 26, 2021. Funding source: **100% Federal Funds.**

#N. Pursuant to RSA 21-P:43, RSA 4:45, RSA 4:47, and Executive Order 2020-04 as ,extended by Executive Orders 2020-05, 02020-08, 2020-09, 2020-10, 2020-14, 2020-15, 2020-16, 2020-17, 2020-18, and 2020-20, Governor Sununu has authorized the Department of Safety, Division of Homeland Security and Emergency Management (HSEM), to enter into a grant agreement with the Town of Newton to purchase a radio for the community's primary Emergency Operations Center for a total amount of \$5,000. Effective upon the Governor's approval through December 26, 2021. Funding source: **100% Federal Funds.**

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The Next regular Governor and Executive Council meeting is scheduled for Wednesday December 16, 2020, at the State House, Concord, New Hampshire.

The Honorable Board then Adjourned at 12:30 p.m.