



Jeffrey A. Meyers
Commissioner

STATE OF NEW HAMPSHIRE
DEPARTMENT OF HEALTH AND HUMAN SERVICES
OFFICE OF HUMAN SERVICES
BUREAU OF ELDERLY & ADULT SERVICES

129 PLEASANT STREET, CONCORD, NH 03301
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June 8, 2016

Her Excellency, Governor Margaret Wood Hassan
and the Honorable Council
State House
Concord, New Hampshire 03301

REQUESTED ACTION

Authorize the Department of Health and Human Services, Office of Human Services, Bureau of Elderly and Adult Services pay the National Association of States United for Aging and Disabilities (NASUAD), 1201 15th Street, NW #350, Washington, D.C. 20005, (Vendor #169354), \$6,897 for annual membership dues for the period of July 1, 2016 through June 30, 2017, effective upon Governor and Council approval. 75% Federal and 25% General.

Funds to support this request are available in the following account for State Fiscal Year 2017.

05-95-48-480010-7873 HEALTH AND SOCIAL SERVICES, DEPT. OF HEALTH AND HUMAN SVCS, HHS: ELDERLY AND ADULT SERVICES, STATE OFFICE ADMIN, OFFICE OF BUREAU CHIEF

<u>Class/Object</u>	<u>Class Title</u>	<u>Activity Code</u>	<u>SFY 2017</u>
026-0251	Organizational Dues	48440000	\$6,897

EXPLANATION

Approval of this payment will allow the Department to continue the annual membership dues to the National Association of States United for Aging and Disabilities for the period July 1, 2016 through June 30, 2017. Membership in the National Association of States United for Aging and Disabilities benefits the Bureau of Elderly and Adult Services and the State of New Hampshire through the varied services it provides relating to aging, disability and care giving issues. These services include representation, policy analysis, information, brokering of resources, consultation, training and promotion.

Listed below are answers to standard questions required for Governor and Executive Council organization dues and membership approval submissions:

- How long has this organization been in existence and how long has this agency been a member of this organization?
The National Association of States United for Aging and Disabilities has been in existence since 1964. The Bureau of Elderly and Adult Services has been a member since 1978.
- Is there any other organization which provides the same or similar benefits which your agency belongs to?
No.

3. How many other states belong to this organization and is your agency the sole New Hampshire state agency that is a member?
Membership includes 56 State and territorial agencies on aging and disabilities. No other New Hampshire state agencies are members of this association.
4. How is the dues structure established? (Standard fee for all states, based on population, based on other criteria, etc.)
A standard fee for membership is established for all states.
5. What benefit does the state receive from participating in this membership?
Membership provides technical assistance in policy development and program implementation, timely federal legislative updates, survey results from other states on issues impacting aging and disabilities services in New Hampshire, research, and advocacy regarding federal program funding and program requirements. Membership provides the Department with informational and program resources which far exceed the annual costs.
6. Are training or educational/ research materials included in the membership? If so, is the cost included? Explain in detail.
Yes. These include hard copies of reports, surveys, and studies, information about changes happening on the federal level, proposed legislation. Much of this is also available on a members-only website. The National Association of States United for Aging and Disabilities has also undertaken research on behalf of a member State on budget or programmatic issues by polling the other members.
7. Is the membership required to receive any federal grants or required in order to receive or participate in licensing or certification exams? Explain.
No.
8. Is there any travel included with this membership fee? Explain in detail any travel to include the number of employees involved, the number of trips, destination if known and purposes of membership-supported trips.
Travel is usually not included in the membership fee, although the organization does provide some meals associated with meetings, which are usually held twice a year in the Baltimore/Washington D.C. area. Meetings are held to conduct policy briefings, introduce new program initiatives related to long term care, technical assistance, and to formulate recommendations for federal legislation impacting long term care for elderly and adults with disabilities. Due to financial restrictions, staff has not attended these meetings in recent years.
9. Which state agency employees are directly involved with this organization? (Indicate if they are members, voting members, committee members, and/or officers of the organization).
Department of Health and Human Services Chief Financial Officer Sheri L. Rockburn and Human Services Director position, currently vacant are voting members of the association.
10. Explain in detail any negative impact to the state if the Agency did not belong to this organization.
New Hampshire would be the only state that is not a member of this organization. Consequently, New Hampshire would not have a voice at the table to communicate the viewpoints and concerns of the states aging and disability population to Congress, federal agencies and other national organizations. It would severely limit the state's ability to affect national legislation in the aging and disability field, join in collaborative efforts with other states, and bring about efforts to streamline and simplify federal aging and disability programs

and regulations. In addition, it would deprive New Hampshire of a valuable resource for current knowledge in aging, disability and related fields as well as technical assistance.

This is a renewal membership. There is no increase in the annual membership dues from last year.

Area served: statewide

Source of funds: 75% General Funds and 25% Federal Funds.

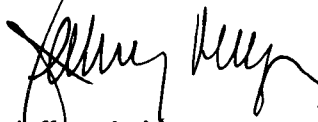
In the event that the Federal Funds become no longer available, General Funds will not be requested to support this program.

Respectfully submitted,



Marilee Nihan, MBA
Deputy Commissioner

Approved by:



Jeffrey A. Meyers
Commissioner

1201 15th Street, NW
Suite 350
Washington, DC 20005
Tel 202-898-2578



FEDERAL TAX ID NO: 39-6095459

INVOICE

5.12.2016

**BILL TO: SHERI ROCKBURN
NEW HAMPSHIRE DEPARTMENT
OF HEALTH AND HUMAN SERVICES
BROWN BUILDING - 129 PLEASANT
STREET
CONCORD, NEW HAMPSHIRE
03301**

INVOICE #: 75788

PERIOD COVERED	DESCRIPTION	TOTAL DUE
July 1, 2016- June 30, 2017	FY 2017 NASUAD Assessment	\$6897.00

**PLEASE REMIT PAYMENT TO:
NASUAD
1201 15TH STREET
SUITE 350
WASHINGTON, DC 20005**