



Nicholas A. Toumpas
Commissioner

STATE OF NEW HAMPSHIRE
DEPARTMENT OF HEALTH AND HUMAN SERVICES

129 PLEASANT STREET, CONCORD, NH 03301-3857
603-271-4688 FAX: 603-271-4912 TDD Access: 1-800-735-2964

July 8, 2015

The Honorable Neal M. Kurk, Chairman
Fiscal Committee of the General Court
State House
Concord, New Hampshire 03301, and

Jattison
Approved by Fiscal Committee 8/24/15
Date

Her Excellency, Governor Margaret Wood Hassan
and the Honorable Council
State House
Concord, New Hampshire 03301

Retroactive

REQUESTED ACTION

Pursuant to the provisions of RSA 14:30-a, VI, Acceptance of Non-General Funds, authorize the Department of Health and Human Services, Division for Children, Youth and Families, to accept and expend federal funds in the amount of \$219,342.00 effective **retroactive** July 1, 2015 through December 31, 2015, and further authorize the allocation of these funds in the following account(s) for SFY 2016 upon the availability and continued appropriation of funds:

05-95-42-421010-89030000 HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS DEPT OF, HHS: CHILDREN AND YOUTH, CHILD PROTECTION, ADOPTION TRAUMA GRANT

Class/Object SFY 2016	Class Title	Current Authorized	Increase/(Decrease) Amount	Revised Authorized
000-403506	Federal Funds	\$120,827.93	\$219,342.00	\$340,169.93
	General Funds	\$ 0.00	\$ 0.00	\$ 0.00
Total Revenue		\$120,827.93	\$219,342.00	\$340,169.93

Class/Object	Class Title			
041-500801	Audit Set Aside	\$ 0.00	\$ 220.00	\$ 220.00
102-500731	Contracts for Program Serv	\$120,827.93	\$219,122.00	\$339,949.93
Total Expense		\$120,827.93	\$219,342.00	\$340,169.93

EXPLANATION

This request is being submitted **retroactively** because this grant was originally submitted on August 5, 2013 for review by the Children's Bureau in the US Department of Health and Human Services. The Division was notified of our grant approval on October 1, 2013. The Division began work immediately to put the necessary documentation together to begin the contracting process. The Notice of Award was signed on November 6, 2013 with a grant budget period beginning September 30, 2013 through September 29, 2018. Therefore, the funds were not available to be included in the SFY14-15 budget as signed into law.

The Department of Health and Human Services, Division for Children, Youth and Families seeks approval to accept and expend in SFY 2016 Adoption Opportunities grant funds in the amount of \$219,342.00 from the federal Administration for Children and Families. This request represents the third year of a multi-year grant award (September 30, 2013 – September 29, 2018). A copy of the grant award is attached.

The federal Administration for Children and Families requires that these funds must be used to improve the social and emotional well-being and restore the developmentally appropriate functioning of targeted children and youth in child welfare systems that have mental and behavioral health needs. In particular, these grants, in the form of cooperative agreements, are designed to:

- Assist public welfare agencies, through interagency collaboration, in improving child well-being, adoption and post-adoption outcomes by creating a flexible service array that provides early access to effective mental and behavioral health services that match the needs of the children, youth and families in the service population;
- Support the implementation of a comprehensive and integrated approach to evidence-based or evidence-informed screening and assessment of mental health and behavioral health needs and the use of functional outcome orientation case planning to ensure those needs are met;
- Support service array reconfiguration approaches at the child and system level that are aligned and responsive to the screening and functional assessment data while simultaneously targeting and de-scaling practices and services that are not effective; and/or do not meet the assessed needs of the target population;
- Identify factors and strategies associated with successful installation, implementation, and sustainability of service system changes; and
- Evaluate the effect of implemented system changes on safety, permanency, well-being, adoption, and cost outcomes for children overall and for particular subgroups.

Through a cooperative agreement New Hampshire will improve the mental and behavioral health needs of children and youth in the child welfare system. This in turn should decrease the amount of time that children and youth spend in the child welfare system, and it should help stabilize adoptions.

Class 041	The funds will be used to pay audit set aside expenses.
Class 102	The funds will be used to contract with an agency to supply the services listed above.

Should the Fiscal Committee and Governor and Executive Council determine not to approve this request, it will result in the loss of much needed resources to meet the needs of our pre and post adoptive population. Children who are in need of adoptive placements from our child welfare system have experienced significant trauma, typically complex trauma prior to entering state care. The uncertainties of foster care can exacerbate the trauma children have experienced through abuse and neglect and create poor wellbeing outcomes. Children with abuse and neglect histories need specific evidenced based treatment to overcome their past experiences and adoptive parents need special interventions to address the family systems changes which must be in place in order to successfully parent children with trauma histories. NH currently has more children who are waiting for adoptive placements than we have families who can accommodate these children. Without this contract NH will continue to have a lack of pre adoptive families that can meet the needs of the waiting children. NH will continue to have placement disruptions in foster homes and a decline in the well-being out comes of adopted children. If this request is not approved NH will miss the opportunity to improve the well-being out comes of children adopted from the child welfare system, increase the number of adoptive homes in our state, increase the numbers of children adopted from foster care and will lose out on the opportunity to impact the lives of some of the most vulnerable children in our system.

In response to the anticipated two-part question, 'Can these funds be used to offset general funds?' and 'What is the compelling reason for not offsetting general funds?' DCYF offers the following information: these federal funds cannot be used to offset general funds, as they are restricted to the activities referenced herein. Should this request be, denied, the funds in question must be returned to the federal government.

Geographic are served: Statewide.

Source of Funds: 100% Federal.

If the federal funds become no longer available, general funds will not be requested to support the program expenditures.

Respectfully submitted:



Mary Ann Cooney
Associate Commissioner

Approved By: 
Nicholas A. Toumpas
Commissioner

Enclosures

DEPARTMENT OF HEALTH AND HUMAN SERVICES
 ADMINISTRATION FOR CHILDREN AND FAMILIES
 NOTICE OF AWARD

SAI NUMBER:

PMS DOCUMENT NUMBER:

1. AWARDING OFFICE: ACYF - Children's Bureau		2. ASSISTANCE TYPE: Coop Agreement		3. AWARD NO.: 90CO1115-02-00		4. AMEND. NO. 0	
5. TYPE OF AWARD: Other			6. TYPE OF ACTION: Non-Competing Continuation			7. AWARD AUTHORITY: 42 USC 5101 ET SEQ	
8. BUDGET PERIOD: 09/30/2014 THRU 09/29/2015			9. PROJECT PERIOD: 09/30/2013 THRU 09/29/2018			10. CAT NO.: 93.652	
11. RECIPIENT ORGANIZATION: New Hampshire Dept of Health & Human Services 129 Pleasant St Concord, NH 03301-3852 Grantee Authorizing Official: John Harrington						12. PROJECT / PROGRAM TITLE: New Hampshire Adoption, Preparation and Preservation Project	

13. COUNTY: Merrimack		14. CONGR. DIST.: 02		16. PRINCIPAL INVESTIGATOR OR PROGRAM DIRECTOR: Valerie Brown	
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18. APPROVED BUDGET:				17. AWARD COMPUTATION:			
Personnel.....	\$	0.00		A. NON-FEDERAL SHARE.....	\$	0.00	0%
Fringe Benefits.....	\$	0.00		B. FEDERAL SHARE.....	\$	445,069.00	100%
Travel.....	\$	0.00		18. FEDERAL SHARE COMPUTATION:			
Equipment.....	\$	0.00		A. TOTAL FEDERAL SHARE.....	\$	445,069.00	
Supplies.....	\$	0.00		B. UNOBLIGATED BALANCE FEDERAL SHARE.....	\$	0.00	
Contractual.....	\$	445,069.00		C. FED. SHARE AWARDED THIS BUDGET PERIOD...\$		0.00	
Facilities/Construction.....	\$	0.00		19. AMOUNT AWARDED THIS ACTION:			
Other.....	\$	0.00		\$ 445,069.00			
Direct Costs.....	\$	445,069.00		20. FEDERAL \$ AWARDED THIS PROJECT PERIOD:			
Indirect Costs.....	\$	0.00		\$ 867,318.00			
At % of \$				21. AUTHORIZED TREATMENT OF PROGRAM INCOME:			
In Kind Contributions.....	\$	0.00		Additional Costs			
Total Approved Budget.....	\$	445,069.00		22. APPLICANT EIN:		23. PAYEE EIN:	
				026000618		1026000818B3	
				24. OBJECT CLASS: 41.45			

25. FINANCIAL INFORMATION:							DUNS 011040545	
ORGN	DOCUMENT NO.	APPROPRIATION	CAN NO.	NEW AMT.	UNOBLIG.	NONFED %		
	90CO111502	75141536	4-G998016	\$445,069.00				

26. REMARKS: (Continued on separate sheets)
 Grantee assumes complete responsibility for the administration and accountability for all funds received under this award. Grantee has not listed any Federal funds under personnel line item.

27. SIGNATURE - ACF GRANTS OFFICER		DATE:		28. SIGNATURE(S) CERTIFYING FUND AVAILABILITY	
Daphne Weeden		07/26/2014		Rosa Trent	
28. SIGNATURE AND TITLE - PROGRAM OFFICIAL(S)		DATE:			
Mr. Mark H Greenberg - Acting Commissioner		07/24/2014			

DEPARTMENT OF HEALTH AND HUMAN SERVICES
 ADMINISTRATION FOR CHILDREN AND FAMILIES
 NOTICE OF AWARD

SAI NUMBER:

PMS DOCUMENT NUMBER:

1. AWARDOFFICE: ACYF - Children's Bureau		2. ASSISTANCE TYPE: Coop Agreement		3. AWARD NO.: 90CO1115-02-00		4. AMEND. NO. 0	
5. TYPE OF AWARD: Other			6. TYPE OF ACTION: Non-Competing Continuation			7. AWARD AUTHORITY: 42 USC 6101 ET SEQ	
8. BUDGET PERIOD: 08/30/2014 THRU 09/28/2015			9. PROJECT PERIOD: 09/30/2013 THRU 09/29/2018			10. CAT NO.: 63.652	
11. RECIPIENT ORGANIZATION: New Hampshire Dept of Health & Human Services							

Reporting Requirements

- Starting with awards issued in fiscal year 2013, ACF will require use of the SF-428 (Tangible Personal Property Form) and the SF-429 (Real Property Status Report). The reporting frequency will be on an annual basis at the end of each fiscal year. If the report is not applicable, submission is not required. Fillable forms are available at <http://www.acf.hhs.gov/grants/forms>

STANDARD TERMS

- Fed by DHHS Payment Management System (PMS). This award is subject to the requirements of the HHS Grants Policy Statement (HHS GPS) that are applicable to you based on your recipient type and the purpose of this award. This includes requirement in Parts I and II of the HHS GPS. Although consistent with the HHS GPS, any applicable statutory or regulatory requirements, including 45 CFR Part 74 or 92, directly apply to this award apart from any coverage in the HHS GPS. This award is subject to requirements or limitations in any applicable Appropriations Act. This award is subject to the requirements of Section 106 (a) of the Trafficking Victims Protection Act of 2000, as amended (22 U.S.C. 7104). For the full text of the award terms, go to the <http://www.acf.hhs.gov/grants/discretionary-competitive-awards>. This grant is subject to the requirements set forth in 45 CFR Part 87. This award is subject to the Federal Financial Accountability and Transparency Act (FFATA or Transparency) of 2006 subaward and executive compensation reporting requirements. Tabular expenditure of funds by the grantee constitutes acceptance of this award.

Line Item Budget and Budget Justification

**New Hampshire Adoption Preparation and Preservation Project (NNHAPP)
Budget Narrative**

6.a	Personnel	Salary \$	Yr1 FTE	Yr2 FTE	Yr3 FTE	Yr4 FTE	Yr5 FTE	Year 1	Year 2	Year 3	Year 4	Year 5
Kay	Jankowski	86,549.00	30%	30%	30%	30%	34,923.00	35,970.00	37,049.00	38,161.00	39,306.00	
Erin Barnett	Cathleen	72,540.00	30%	30%	30%	30%	29,270.00	30,148.00	31,052.00	31,984.00	32,944.00	
Yackley	TBD	72,540.00	30%	30%	30%	30%	29,270.00	30,148.00	31,052.00	31,984.00	32,944.00	
TBD	CPDE-TBD	52,000.00	100%	100%	100%	100%	69,940.00	72,038.00	74,199.00	76,425.00	78,718.00	
CPDE-TBD	(Center for Program, Design and Evaluation at Dartmouth)	65,439.00	40%	40%	40%	40%	35,206.00	36,262.00	37,350.00	38,471.00	39,625.00	
Karen	Schifferdecker	96,428.00	15%	15%	15%	15%	19,454.00	20,038.00	20,639.00	21,258.00	21,896.00	
Budget total for Personnel							218,063.00	224,604.00	231,341.00	238,283.00	245,433.00	
Description:												
All staff listed are committed to project 12 months/year x 5 years												

6.c - Travel	Year 1	Year 2	Year 3	Year 4	Year 5
Budget total for Travel	65,130.00	27,336.00	27,549.00	27,766.00	27,992.00
Description:					
1. Annual Meeting: (Each Year) Trip to Washington, DC for 6 people @ \$3,000.00/person/year: 3 days, 2 nights stay in hotel, plane flight, per diem - \$89.00 No mileage allowances, No private vehicles to travel out of town.					
2. Entrance Conference: (First Year Only) Trip to Washington, DC for 6 people @ \$3,000.00/person/year:					

3 days, 2 nights stay in hotel, plane flight, per diem - \$89.00
 No mileage allowances, No private vehicles to travel out of town.
 3. Travel for Staff to run Focus Groups: (4 Groups meeting 2 times/year) average 160 miles/trip at .565/mile
 4. State Meetings: (4 meetings/year with State to review evaluators)
 7. Staff travel to State offices, avg. 160 miles/roundtrip * .565/mile for approximately 35 trips per year.
 8. Consumer Participation, avg. 160 miles/roundtrip * .565/mile for approximately 30 consumers.

6.d - Equipment	Year 1	Year 2	Year 3	Year 4	Year 5
Budget total for Equipment	23,000.00	15,450.00	15,914.00	16,391.00	16,883.00
Description:					
1. Computer for Coordinator - Year 1 only: \$2,400.00					
2. Data Collection: Tablets, 10 Tablets at \$560.00/tablet, Year 1 only: \$5,600.00					
3. Data Collection: Programming of Tablets & General Data Instructions, 300 hours/year at \$50.00/hour: \$15,000.00					

6.e - Supplies	Year 1	Year 2	Year 3	Year 4	Year 5
Budget total for Supplies	900.00	927.00	955.00	983.00	1,013.00
Description:					
Project materials, supplies and duplication, \$75.00/month					

6.f - Contractual	Year 1	Year 2	Year 3	Year 4	Year 5
Budget for Contractual	2,650.00	2,650.00	2,650.00	2,650.00	2,650.00
Description:					
1. Consultants: (TBD) Provide consultation on cost analysis, \$2,000.00/year					
2. Intervention Evaluators: Dept. of Psychiatry's Data Safety & Monitoring Board requires intervention studies to be evaluated by outside consultants, \$650.00/year					

6.h - Other	Year 1	Year 2	Year 3	Year 4	Year 5
Budget for Other	43,468.00	49,240.00	50,785.00	31,852.00	32,811.00

Description:

1. Training Meetings: (6 meetings/year) Meeting room rental, \$300.00
 2. Food and beverages, \$500.00, \$20.00/person, 25 people
 3. Mileage reimbursement for attendees, \$2,260.00, Avg 160 miles/person roundtrip *.565/mile
- Evaluation:**
4. Focus Groups Stipends: (4 Groups meeting 2 times/year) 8 participants at \$40.00/participant
 5. Food for Focus Groups: (4 Groups meeting 2 times/year) at \$100.00/meeting
 6. Phone Charges: Conference Calls, 24-60 minute calls/year with 5 callers/call at .14/minute/caller
 7. Stipends: Consumer Participation Payments, \$100.00 stipends for 30 consumers
 8. SAFE Training: (Structured Analysis Family Evaluation), 2 day training at \$280.00/person, Supervisor Training at \$125.00/person. Cost per State District Office: 10 at \$685.00/office, 2 at \$965.00/office, total of 36 people trained. *2 Day Training for 8 Foster Care Agencies at \$4,480.00 for staff and \$1,000.00 for Supervisors.*
 9. "Train the Trainers" Workshops, Years 2 & 3 only
 10. "Train the Trainers" Continuation Workshops, Years 4 & 5 only

6.i - Total Direct Charges	Year 1	Year 2	Year 3	Year 4	Year 5
	353,211.00	320,207.00	329,194.00	317,925.00	326,782.00

6.j - Indirect Charges	Year 1	Year 2	Year 3	Year 4	Year 5
	95,638.00	104,262.00	107,362.00	103,475.00	106,553.00

6.k - Total (Budget includes inflation at 103.0%)	Year 1	Year 2	Year 3	Year 4	Year 5
	448,849.00	424,469.00	436,556.00	421,400.00	433,335.00