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# State of New Hampshire

DEPARTMENT OF SAFETY  
OFFICE OF THE COMMISSIONER  
33 HAZEN DR. CONCORD, NH 03305  
603/271-2791

JOHN J. BARTHELMES  
COMMISSIONER

October 14, 2013

Her Excellency, Governor Margaret Wood Hassan  
and the Honorable Council  
State House  
Concord, New Hampshire 03301

*retroactive*

## Requested Action

Authorize the Department of Safety, Division of State Police, to **retroactively** accept and expend \$2,551.00 of federal funds from the NH Highway Safety Agency entitled NH State Police Sobriety Checkpoints for the purpose of combating the DWI problem throughout the State. Effective July 1, 2013 through September 15, 2013. Funding Source: 100% Agency Income.

Funds are available in SFY2014 in the following account:

02-23-23-234010-23680000 Dept of Safety Division of State Police NH State Police Sobriety Chkpt  
RSRC: 407719  
Amount: \$2,551.00

| <u>Class</u> | <u>Description</u> | <u>Current Adjusted<br/>Appropriation</u> | <u>Requested Action</u> | <u>Revised Appropriation</u> |
|--------------|--------------------|-------------------------------------------|-------------------------|------------------------------|
| 009          | Agency Income      | \$ (35,522.00)                            | \$ (2,551.00)           | \$ (38,073.00)               |
| 018-500106   | Overtime           | \$ 25,000.00                              | \$ 2,360.00             | \$ 27,360.00                 |
| 040-500800   | Indirect Cost      | \$ 3,801.00                               | \$ -                    | \$ 3,801.00                  |
| 060-500606   | Benefits           | \$ 6,721.00                               | \$ 191.00               | \$ 6,912.00                  |
|              | Total              | \$ 35,522.00                              | \$ 2,551.00             | \$ 38,073.00                 |

## Explanation

This requested action is **retroactive** as the Department of Safety was unaware at the time that the grant was awarded that the entire expenditure would occur in SFY2014, as some could have occurred in SFY 2013. As a result, the amount budgeted in SFY 2014 was not sufficient to cover the entire grant.

In an effort to combat the DWI problem, the NH State Police will hire, on an off-duty basis, troopers who have completed training in the identification of intoxicated drivers. These fully trained troopers will conduct DWI sobriety checkpoint patrols when impaired drivers are determined to be most prevalent. It is anticipated, by working these overtime DWI patrols, these stops will result in the apprehension of impaired drivers, increased public awareness, and a reduction in alcohol related crashes, deaths, and injuries.

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Additional funds are to be budgeted as follows:

Additional funds in Class 18 are needed to pay the overtime for details as approved by the approving Federal Agency.

Additional funds in Class 60 are needed to pay for benefits associated with the overtime for the details as approved by the approving Federal Agency.

In the event that Agency Income Funds become no longer available General and/or Highway funds will not be requested to support this program.

Respectfully Submitted,



John J. Barthelmes  
Commissioner of Safety

**Department of Safety**  
**NH State Police Sobriety Checkpoints**  
**Fiscal Situation**

Federal Funds Awarded:

FFY 2013 - NH State Police Sobriety Checkpoints - 4/1/2013 - 9/15/2013 \$38,072.77

**Total Grant Funds Awarded** **\$38,072.77**

Less SFY 2013 expenses on FFY 2013 Grants **\$0.00**

**Total** **\$0.00**

**Net Grant Funds Remaining as of July 1, 2012 (SFY 2013)** **\$38,072.77**

Less SFY 2014 Appropriation including prior year encumbrances

02-23-23-234010-23680000 **(\$35,522.00)**

**Excess grant funds available to appropriate** **\$2,550.77**

**This Request** **\$2,551.00**

# CONTRACTUAL AGREEMENT FOR HIGHWAY SAFETY PROJECT GRANT

## For HSA Use Only

State Of New Hampshire  
Highway Safety Agency  
78 Regional Drive, Building 2  
Concord, NH 03301-8530

|                                  |                                |
|----------------------------------|--------------------------------|
| Date Received<br>January 3, 2013 | Project Number<br>#308-13S-030 |
| Date Approved<br>January 3, 2013 | PSP and Task #<br>13-12, 03    |

### Part I

|                                                                      |                                                                                                                                                                        |
|----------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>1. Project Title</b><br>NH State Police Sobriety Checkpoints (12) | <b>2. Type of Application (Check One)</b><br><input checked="" type="checkbox"/> Initial<br><input type="checkbox"/> Revision<br><input type="checkbox"/> Continuation |
|----------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------|

|                                                                                                                                                                                                                                                                                                                                                 |                                                                                                                                                                              |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>3. Applicant</b><br><b>A. Name of Agency</b> DUNS Number 060340564<br>NH Department of Safety<br>NH Division of State Police<br><br><b>C. Government Unit (Check One)</b><br><input checked="" type="checkbox"/> State<br><input type="checkbox"/> City/Town<br><input type="checkbox"/> County<br><input type="checkbox"/> Other (specify): | <b>B. Address of Agency</b><br>33 Hazen Drive<br>Concord NH 03305-0011<br><br><b>D. Name Address of Governmental Unit</b><br>State of New Hampshire<br><br>Concord, NH 03301 |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|

|                                                                                                                               |                                                                                                                                                                                                                        |
|-------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>4. Contract Duration</b><br><b>A. Contract Period</b><br>Start Date: April 1, 2013<br>Termination Date: September 15, 2013 | <b>Functional Area</b> K8 - 410 Alcohol SAFETEA-LU<br><b>CFDA#</b> 20.601<br><b>Program Title</b> Alcohol Traffic Safety & Drunk Driving Preven<br><b>Funding Source</b> National Highway Traffic Safety Administratio |
|-------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|

### 6. Description of Project (Describe in detail in Schedule A) and Source of Funds

Budget (Provide itemization as called for on Schedule B) and Source of Funds

| Cost Category                                     | Total Budget | Federal Budget | Local Budget | State Budget | Other Funds |
|---------------------------------------------------|--------------|----------------|--------------|--------------|-------------|
| a. Personnel Services                             | \$34,272.00  | \$34,272.00    |              |              |             |
| b. Current Expense                                |              |                |              |              |             |
| c. Equipment                                      |              |                |              |              |             |
| d. Indirect Costs Audit                           | \$3,800.77   | \$3,800.77     |              |              |             |
| e. Contractual Services                           |              |                |              |              |             |
| f. Other                                          |              |                |              |              |             |
| Total Estimated Costs Including Non-Federal Share | \$38,072.77  | \$38,072.77    |              |              |             |

### 7. Local Benefit:

It is anticipated that the federal share for local benefit will be: 0% (\$0.00)

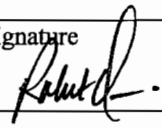
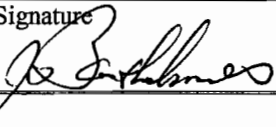
## Part II

## BUDGET AND PERSONNEL DATA

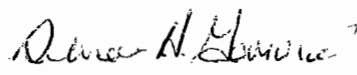
|                                                                     |             |                    |
|---------------------------------------------------------------------|-------------|--------------------|
| <b>a. Personnel Services (OVERTIME SOBRIETY CHECKPOINTS)</b>        |             |                    |
| Salary: 8 Troopers x 6 hours/checkpoint x 12 details @ \$47.50/hour | \$27,360.00 |                    |
| Benefits: 576 hours x \$12.00/hour <i>checkpoints</i>               | 6,912.00    | \$34,272.00        |
| *includes 1 OIC and 1 safety officer per checkpoint                 |             |                    |
| *See Proposed Solution (page 3) for explanation of pay rates        |             |                    |
| <b>b. Current Expenses</b>                                          |             |                    |
| <b>c. Equipment</b>                                                 |             |                    |
| <b>d. Indirect Costs and Audit Expense</b>                          |             |                    |
| Indirect Costs: \$34,272.00 x 11.09 percent                         |             | \$3,800.77         |
| <b>e. Contractual Services</b>                                      |             |                    |
| <b>f. Travel Expenses</b>                                           |             |                    |
| <b>Total</b>                                                        |             | <b>\$38,072.77</b> |

## Part III

Acceptance of Conditions. It is understood and agreed by the undersigned that a grant received as a result of this contract is subject to the regulations governing grant which have been furnished (or will be furnished upon request) to the applicant.

|                                                                                                       |                                                                              |                                                   |
|-------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------|---------------------------------------------------|
| <b>A. Project Director</b>                                                                            |                                                                              |                                                   |
| 1) Name<br>Colonel Robert L. Quinn                                                                    | 2) Title<br>Director, NH Division of State Police<br>NH Department of Safety | 3) Address<br>33 Hazen Drive<br>Concord, NH 03305 |
| 4) Signature<br>X  |                                                                              | 5) Telephone Number<br>223-8813                   |
| <b>B. Authorized Official</b>                                                                         |                                                                              |                                                   |
| 1) Name<br>John J. Barthelmes                                                                         | 2) Title<br>Commissioner, NH Department of Safety                            | 3) Address<br>33 Hazen Drive<br>Concord, NH 03305 |
| 4) Signature<br>X  |                                                                              | 5) Telephone Number<br>223-3889                   |

## Part IV (For HSA Use Only)

|                                                                  |                                                                                                                                                                               |
|------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 1. Approval Date<br><br>January 3, 2013                          | 2. Signature & Title<br><br><br>Peter M. Thomson, Coordinator<br>NH Highway Safety Agency |
| 3. Federal Funds Obligated by this Agreement:<br><br>\$38,072.77 |                                                                                                                                                                               |