



State of New Hampshire

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DEPARTMENT OF SAFETY
OFFICE OF THE COMMISSIONER
33 HAZEN DR. CONCORD, NH 03305
603/271-2791

JOHN J. BARTHELMES
COMMISSIONER

January 4, 2016

Her Excellency, Governor Margaret Wood Hassan
and the Honorable Council
State House
Concord, New Hampshire 03301

Requested Action

Authorize the Department of Safety (DOS), Division of State Police, to accept and expend an additional \$76,868.00.00 from the Department of Safety, Office of Highway Safety, (formerly the NH Highway Safety Agency) entitled Enforcement Patrols for the purpose of motor vehicle enforcement on the State's interstate systems. Effective upon Governor and Council approval through September 15, 2016. Funding Source: 100% Agency Income.

Funds are available in SFY2016 in the following account:

02-23-23-234010-74790000 Dept. of Safety – Division of State Police – Enforcement Patrols
Amount: \$76,868.00

<u>Class</u>	<u>Description</u>	<u>Current Appropriation</u>	<u>Requested Action</u>	<u>Revised Appropriation</u>
009-407036	Agency Income	\$ (203,889.00)	\$ (76,868.00)	\$ (280,757.00)
018-500106	Overtime	\$ 145,000.00	\$ 50,024.00	\$ 195,024.00
040-500800	Indirect Cost	\$ 18,535.00	\$ 10,732.00	\$ 29,267.00
060-500606	Benefits	\$ 40,354.00	\$ 16,112.00	\$ 56,466.00
	Total	\$ 203,889.00	\$ 76,868.00	\$ 280,757.00

Explanation

In an effort to combat the problems being experienced with motor vehicle violations, the NH State Police will hire, on an off-duty basis, currently employed State Police troopers to work one-person overtime enforcement patrols when the violations have been found to be most prevalent.

As a result of the patrols, there is anticipated to be a material increase in warnings and summonses. The high visibility of the NH State Police patrol units will serve as a deterrent for motor vehicle violators. The additional patrols funded under this agreement, coupled with the existing NH State Police units, will demonstrate to the motoring public that efforts are being made to keep them safe while driving on the roadways in New Hampshire.

These funds are Federal Funds to the Department of Safety, Office of Highway Safety, which have become pass-through (Agency Income) to the Department of Safety (DOS), Division of State Police.

Additional funds are to be budgeted as follows:

Additional funds in Class 18 are needed to pay the overtime for details as approved by the approving Federal Agency.

Her Excellency, Governor Margaret Wood Hassan
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January 4, 2016
Page 2 of 2

Additional funds in Class 40 are needed to pay the indirect cost on the remaining appropriations.
Additional funds in Class 60 are needed to pay for benefits associated with the overtime for the details as approved by the approving Federal Agency.

In the event that Agency Income funds become no longer available General and/or Highway funds will not be requested to support this program.

Respectfully submitted,



John J. Barthelmes
Commissioner of Safety

**Department of Safety
Enforcement Patrols
Fiscal Situation**

Federal Funds Awarded:

FFY 2015 - NH State Police Enforcement Patrols - 10/1/14 - 9/15/2015	\$123,701.37
FFY 2016 - NH State Police Enforcement Patrols - 10/1/15 - 9/15/2016	\$204,218.01
Total Grant Funds Awarded	\$327,919.38

Less SFY 2015 expenses on FFY 2015 Grants	(\$47,161.53)
Less Balance of FFY 2015 Grants Budgeted in SFY15 Completed	\$0.00
Total	(\$47,161.53)

Net Grant Funds Remaining as of July 1, 2015 (SFY 2016)	\$280,757.85
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Less SFY 2016 Appropriation including prior year encumbrances 02-23-23-234010-74790000	(\$203,889.00)
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Excess grant funds available to appropriate	\$76,868.85
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This Request	\$76,868.00
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**CONTRACTUAL AGREEMENT
FOR HIGHWAY SAFETY PROJECT CONTRACT**

For HSA Use Only

State Of New Hampshire
Highway Safety Agency
78 Regional Drive, Building 2
Concord, NH 03301-8530

Date Received	Project Number
September 29, 2014	#315-15S-001
Date Approved	PSP and Task #
September 29, 2014	15-03, 01

Part I

1. Project Title NH State Police Enforcement Patrols	2. Type of Application (Check One) <input checked="" type="checkbox"/> Initial <input type="checkbox"/> Revision <input type="checkbox"/> Continuation
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3. Applicant	
A. Name of Agency DUNS Number 060340564 NH Department of Safety Division of State Police	B. Address of Agency 33 Hazen Drive Concord NH 03305-0011
C. Government Unit (Check One) <input checked="" type="checkbox"/> State <input type="checkbox"/> City/Town <input type="checkbox"/> County <input type="checkbox"/> Other (specify):	D. Name Address of Governmental Unit State of New Hampshire Concord, NH 03301

4. Contract Duration A. Contract Period Start Date: October 1, 2014 Termination Date: September 15, 2015	Functional Area SC - Speed Control CFDA# 20.600 Program Title State & Community Highway Safety Funding Source National Highway Traffic Safety Administratio
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6. Description of Project (Describe in detail in Schedule A) and Source of Funds

Budget (Provide itemization as called for on Schedule B) and Source of Funds					
Cost Category	Total Budget	Federal Budget	Local Budget	State Budget	Other Funds
a. Personnel Services	\$113,487.50	\$113,487.50			
b. Current Expense					
c. Equipment					
d. Indirect Costs Audit	\$10,213.87	\$10,213.87			
e. Contractual Services					
f. Other					
Total Estimated Costs Including Non-Federal Share	\$123,701.37	\$123,701.37			

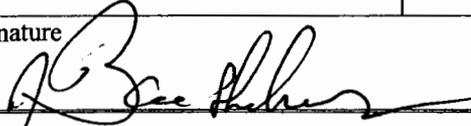
7. Local Benefit: It is anticipated that the federal share for local benefit will be: 0% (\$0.00)

Part II

BUDGET AND PERSONNEL DATA		
a. Personnel Services (OVERTIME ENFORCEMENT PATROLS)		
Statewide Enforcement		
Salary: 1,300 hours x \$50.85/hour*	\$66,105.00	
Interstate 89 Enforcement		
Salary: 150 hours @ \$50.85/hour*	7,627.50	
Routes 16 & 125 Enforcement		
Salary: 150 hours @ \$50.85/hour*	7,627.50	
Special Enforcement Unit (Aircraft)		
Salary: 150 Hours @ \$50.85/hour*	7,627.50	
Benefits: 1,750 hours @ \$14.00	24,500.00	\$113,487.50
*See Proposed Solution (page 3) for explanation of pay rates		
b. Current Expenses		
c. Equipment		
d. Indirect Costs and Audit Expense		
Indirect costs: \$113,487.50 x .09 percent		10,213.87
e. Contractual Services		
f. Travel Expenses		
Total		\$123,701.37

Part III

Acceptance of Conditions. It is understood and agreed by the undersigned that a grant received as a result of this contract is subject to the regulations governing grant which have been furnished (or will be furnished upon request) to the applicant.

A. Project Director		
1) Name Colonel Robert L. Quinn	2) Title Director, NH Division of State Police NH Department of Safety	3) Address 33 Hazen Drive Concord, NH 03305
4) Signature X 		5) Telephone Number 223-8813
9/29/14		
B. Authorized Official		
1) Name John J. Barthelmes	2) Title Commissioner, NH Department of Safety	3) Address 33 Hazen Drive Concord, NH 03305
4) Signature X 		5) Telephone Number 223-3889

Part IV (For HSA Use Only)

1. Approval Date September 29, 2014	2. Signature & Title  Peter M. Thomson, Coordinator NH Highway Safety Agency
3. Federal Funds Obligated by this Agreement: \$123,701.37	

CONTRACTUAL AGREEMENT FOR HIGHWAY SAFETY PROJECT GRANT

For HSA Use Only

State Of New Hampshire
Highway Safety Agency
78 Regional Drive, Building 2
Concord, NH 03301-8530

Date Received September 16, 2015	Project Number #315-16S-001
Date Approved September 17, 2015	PSP and Task # 16-03, 06

Part I

1. Project Title NH State Police Enforcement Patrols	2. Type of Application (Check One) <input checked="" type="checkbox"/> Initial <input type="checkbox"/> Revision <input type="checkbox"/> Continuation
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3. Applicant	
A. Name of Agency DUNS Number 060340564 NH Department of Safety Division of State Police	B. Address of Agency 33 Hazen Drive Concord NH 03305-0011
C. Government Unit (Check One) <input checked="" type="checkbox"/> State <input type="checkbox"/> City/Town <input type="checkbox"/> County <input type="checkbox"/> Other (specify):	D. Name Address of Governmental Unit State of New Hampshire Concord, NH 03301

4. Contract Duration A. Contract Period Start Date: October 1, 2015 Termination Date: September 15, 2016	Functional Area SC - Speed Control CFDA# 20.600 Program Title State & Community Highway Safety Funding Source National Highway Traffic Safety Administratio
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6. Description of Project (Describe in detail in Schedule A) and Source of Funds

Budget (Provide itemization as called for on Schedule B) and Source of Funds					
Cost Category	Total Budget	Federal Budget	Local Budget	State Budget	Other Funds
a. Personnel Services	\$180,900.00	\$180,900.00			
b. Current Expense					
c. Equipment					
d. Indirect Costs Audit	\$23,318.01	\$23,318.01			
e. Contractual Services					
f. Other					
Total Estimated Costs Including Non-Federal Share	\$204,218.01	\$204,218.01			

7. Local Benefit:	It is anticipated that the federal share for local benefit will be: <u>0%</u> (\$0.00)
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BUDGET AND PERSONNEL DATA

a. Personnel Services (OVERTIME ENFORCEMENT PATROLS)		
Statewide Enforcement		
Salary: 1,900 hours x \$52.00/hour*	\$98,800.00	
Interstate 89 Enforcement		
Salary: 150 hours @ \$52.00/hour*	\$7,800.00	
Routes 16 & 125 Enforcement		
Salary: 150 hours @ \$52.00/hour*	\$7,800.00	
Special Enforcement Unit (Aircraft)		
Salary: 500 Hours @ \$52.00/hour*	\$26,000.00	
Benefits: 2,700 hours @ \$15.00	\$40,500.00	\$180,900.00
*See Proposed Solution (page 3) for explanation of pay rates		
b. Current Expenses		
c. Equipment		
d. Indirect Costs and Audit Expense		
Indirect costs: \$180,900.00 x 12.89 percent		\$23,318.01
e. Contractual Services		
f. Travel Expenses		
Total		\$204,218.01

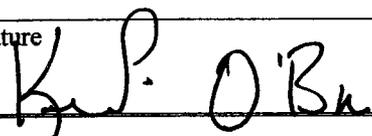
In Kind Match For This Project = \$51,054.50 (402 Funds)

The match requirement will be met through salary and benefits cost analysis of agency personnel performing enforcement related work.

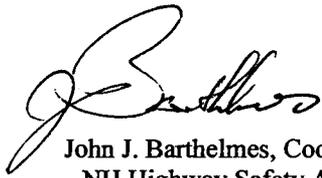
Matching funds are a mixture of Highway, Turnpike, and General Funds.

Part III

Acceptance of Conditions. It is understood and agreed by the undersigned that a grant received as a result of this contract is subject to the regulations governing grant which have been furnished (or will be furnished upon request) to the applicant.

A. Project Director		
1) Name Colonel Robert L. Quinn	2) Title Director, NH Division of State Police NH Department of Safety	3) Address 33 Hazen Drive Concord, NH 03305
4) Signature X 	5) Telephone Number 223-8813	
B. Authorized Official		
1) Name Kevin P. O'Brien	2) Title Assistant Commissioner, NH Department of Safety	3) Address 33 Hazen Drive Concord, NH 03305
4) Signature X 	5) Telephone Number 223-8775	

Part IV (For HSA Use Only)

1. Approval Date September 17, 2015	2. Signature & Title  John J. Barthelmes, Coordinator NH Highway Safety Agency
3. Federal Funds Obligated by this Agreement: \$204,218.01	