

New Hampshire
Department of Agriculture,
Markets & Food

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Shawn N. Jasper, Commissioner
JUN30'22 AM11:51 RCVD

June 30, 2022

His Excellency, Governor Christopher T. Sununu
and the Honorable Council
State House
Concord, New Hampshire 03301

REQUESTED ACTION

Authorize the Department of Agriculture, Plant Industry to accept and expend federal funds Class 000 totaling \$8,776 for the Forest Pest Outreach, these funds cover the costs to support the activities of the surveys. Effective upon Governor and Council approval through June 30, 2023. **100% Federal Funds**

Fund to be budgeted follows:

02-18-18-184010-60440000 – Forest Pest Outreach

Class Description	FY23 Current Budget	Requested Change	FY23 Adjusted Budget
020-500200 Current Expenses	\$3,245	\$1,776	\$5,021
040-500800 Indirect Costs	\$1,137	\$2,191	\$3,328
042-500620 Post Retirement	\$76	\$130	\$206
050-500109 Part Time Salaries	\$2,077	\$1,350	\$3,427
060-500601 Benefits	\$159	\$1,008	\$1,167
069-500567 Promotional Marketing	\$7,500	\$2,284	\$9,784
070-500704 In State Travel	\$42	\$37	\$79
102-500731 Contracts For Program Serv.	\$2,500	\$0	\$2,500
Total Expenses	\$16,736	\$8,776	\$25,512
000-401352-16 Federal Funds	\$16,736	\$8,776	\$25,512

EXPLANATION

The New Hampshire Department of Agriculture, Plant Industry request to budget and expend funds through the Plant Protection Act (PPA) 7721 federal grant program to conduct two surveys focusing on a suite of forest pests that threaten both hardwood and coniferous forests. These grants will fully reimburse the costs to the Division for labor, travel, supplies, testing, equipment, telecommunications, and other costs expended to support the activities of conducting these surveys. This request is due to an administrative oversight during the budget process; funding for these classes was not included in the FY 22/23 budget.

The Division of Plant Industry requests authorization to accept and expend \$8,776 in United States Department of Agriculture (USDA) grant funds for Forest Pest Outreach activities and to budget the funds as follows:

- Class 020-500200 Current Expenses materials needed for marketing expenses
- Class 040-500800 Indirect Cost to assist the State to recover cost associated with program

- Class 042-500620 Post Retirement to assist the State to recover cost of employee associated with the program.
- Class 050-500109 Part Time Salaries to support the employee currently working in this program
- Class 060-500601 Benefits will be used to cover the benefits associated with the part time employee
- Class 069-500567 Promotional Marketing will be used to contract with a social media marketing company
- Class 070-500704 In state Travel will be used for fuel cost during the marketing campaigns

In the event that Federal Funds become no longer available, General Funds will not be requested to support this program.

Sincerely

A handwritten signature in black ink that reads "Shawn N. Jasper". The signature is written in a cursive style with a long, sweeping underline.

Shawn N. Jasper
Commissioner