



New Hampshire Fish and Game Department

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June 5, 2014

The Honorable Mary Jane Wallner, Chairman
Fiscal Committee of the General Court
State House
Concord, New Hampshire 03301

Her Excellency, Governor Margaret Wood Hassan
and the Honorable Council
State House
Concord, New Hampshire 03301

REQUESTED ACTION

Pursuant to the provisions of RSA 206: 33-b, authorize the transfer of Twenty Thousand dollars (\$20,000.00) from the New Hampshire Fish and Game Fund Reserve to the Fish and Game FY 2014 Operating Budget from joint Legislative Fiscal Committee and Governor and Council approval through June 30, 2014.

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20-07500-54470000 Salary Adjustment Fund – FY 2014

<u>Class</u>		<u>Current Budget</u>	<u>Change</u>	<u>Revised Budget</u>
219	Salary Adjustment Fund	\$0	\$20,000	\$20,000
	Total Expenses	\$0	\$20,000	\$20,000
<u>Source of Funds</u>				
---	Fish and Game Funds	\$0	\$20,000	\$20,000
	Total	\$0	\$20,000	\$20,000

EXPLANATION

The Department's accounting section has recently completed an analysis of all the salary and benefit accounts. Several accounts are projected to show a deficit before the end of fiscal year 2014. Approval of this transfer will allow for the continuation of normal salary and benefit payments required for the operation of the Department.

This is the second item requested for the purpose of transferring funds from the Unrestricted Fish and Game Fund to the Salary Adjustment Account for fiscal year 2014. The original request of \$25,000 was requested using an accounting projection based on payroll expenses through April 18, 2014. Since that time, there have been additional retirements and/or terminations resulting in additional unexpected salary expenses requiring the need for additional funds to cover the deficit.

REGION 1

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Lancaster, NH 03584-3612
(603) 788-3164
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email: reg1@wildlife.nh.gov

REGION 2

PO Box 417
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REGION 3

225 Main Street
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REGION 4

15 Ash Brook Court
Keene, NH 03431
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The Honorable Mary Jane Wallner, Chairman
Fiscal Committee of the General Court

Her Excellency, Governor Margaret Wood Hassan
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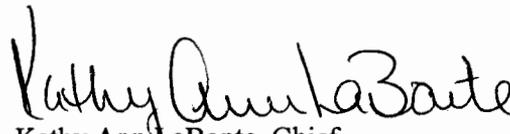
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The following information is provided in accordance with the budget Officer's instructional memorandum dated April 17, 1985 to support the before written requested actions.

1. Does this transfer involve continuing programs or one-time projects? **Continuing programs.**
2. Is this transfer required to maintain existing program level or will it increase the program level? **Maintain existing program level.**
3. Cite any requirements that make this program necessary. **No Requirements.**
4. Identify the source of the funds on all accounts listed on this transfer. **Unrestricted Fish and Game Funds.**
5. Will there be any effect on revenue if this transfer is not approved or disapproved? **Unknown**
6. Are funds expected to lapse if this transfer is not approved? **Yes.**
7. Are personnel services involved? **Yes.**

Respectfully submitted,


Glenn Normandeau
Executive Director


Kathy Ann LaBonte, Chief
Business Division

**Fiscal Situation
Fish and Game Fund 2014**

Beginning Balance 06/30/2013	2,352	
Total Additions (Revenue Estimate)	12,188	
Less Operating Budget Appropriations	(13,554)	
Total	986	
Lapses	407	* Estimated at 3%
Ending Balance	1,393	
Less Prior Request	(70)	
Less This Request	<u>(20)</u>	
Ending Balance June 30, 2014 (Budgetary)	<u>1,303</u>	