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State of New Hampshire
DEPARTMENT OF ADMINISTRATIVE SERVICES
OFFICE OF THE COMMISSIONER
25 Capitol Street – Room 120
Concord, New Hampshire 03301

VICKI V. QUIRAM
Commissioner
(603)-271-3201

JOSEPH B. BOUCHARD
Assistant Commissioner
(603)-271-3204

Division of Public Works
Design and Construction
Project No. 80889 – Contract B

October 27, 2016

Her Excellency, Governor Margaret Wood Hassan
and the Honorable Council
State House
Concord, New Hampshire 03301

REQUESTED ACTION

1). Authorize the Division of Public Works Design and Construction to enter into a contract with Turnstone Corporation (VC# 169530) Milford, New Hampshire, for a total price not to exceed \$951,000, for the Hills Avenue and Department of Justice Roof Replacements, Concord, NH. This contract is effective upon Governor and Council approval through May 26, 2017, unless extended in accordance with the contract terms. **100% General – Capital Funds.**

2). Further authorize that a contingency in the amount of \$50,000 be approved for unanticipated structural expenses for the Hills Avenue and Department of Justice Roof Replacements, bringing the total to \$1,001,000. **100% General – Capital Funds.**

3). Further authorize pursuant to 220:13, Laws of 2015, the amount of \$25,000 be approved for payment to the Department of Administrative Services, Division of Public Works Design and Construction (VC# 177875), Capital Clerk for oversight and engineering services provided, bringing the total to \$1,026,000. **100% Capital – General Funds.**

Funding is available in account titled Administrative Services – Bureau of General Services as follows:

01-14-14-146030-24190000 Hills Ave.	<u>SFY17</u>
034-500162 - Repair/Renovations Bldgs.	\$ 520,000
034-500162 - Contingency	\$ 25,000
034-500162- Interagency DPW Fees	<u>12,500</u>
Sub-Total	\$ 557,500

01-14-14-146030-24220000 Justice Roof

034-500162 - Repair/Renovations Bldgs.	\$ 431,000
034-500162 - Contingency	\$ 25,000
034-500162 - Interagency DPW Fees	\$ <u>12,500</u>

Sub-Total	\$ 468,500
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Grand Total	\$1,026,000
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EXPLANATION

Per Chapter 220:1, II, B, 1 for Hills Ave Roof and Chapter 220:1, II, B 4 for the Justice roof. This project will remove and replace roofing materials at the Department of Justice building in Concord and the state owned warehouse/office building located at 12 Hills Avenue in Concord. The project also includes excavation and waterproofing of an exterior wall at 12 Hills Avenue including removal of a few windows and infilling with concrete masonry units.

The contractor has been pre-qualified by the Department of Transportation. The contract has been approved by the Attorney General as to form and execution, and the Department of Administrative Services has certified that the necessary funds are available. Copies of the fully executed contract are on file at the Secretary of State's Office and the Department of Administrative Services, Division of Public Works Design and Construction.

Attached please find a copy of the tabulation of bids for this project along with the contract supplemental information sheet.

Respectfully submitted,



Vicki V. Quiram,
Commissioner

CONTRACT SUPPLEMENTAL INFORMATION SHEET

PROJECT: DPW Project No. 80889, Contract B – Hills Avenue and Dept. of Justice Roof Replacements, Concord, New Hampshire.

DESCRIPTION: Remove and replace roofing materials for state owned buildings located at 12 Hills Avenue and the Department of Justice in Concord. At 12 Hills Avenue there are 11 different roof structures that need to be replaced including one that will require reframing and a new deck prior to replacing the roofing material. The project also includes excavation and waterproofing of a lower level exterior wall at 12 Hills Avenue. Water is leaking into the building near one of the built in freezer units. As part of the scope of work, two exterior windows will be removed and infilled with concrete masonry units. The existing chimney is beyond repair and it will be lowered and capped above the roof line.

EXPLANATION: The roof at the Dept. of Justice Building and multiple roofs at Hills Ave have lived out their warranted lifespan and are experiencing leaks throughout the year. In an effort to protect the materials and equipment inside the buildings as well as the structural integrity of the buildings themselves, the roofs require replacement.

UNDER ESTIMATE

EXPLANATION: With the large number of roofs in such close proximity, the contractor is able to provide much lower pricing per square foot of roofing as mobilization and coordination is much more convenient and efficient.

DEPARTMENT

ESTIMATE: \$1,211,330

LOW BID: \$ 951,000



Division of Public Works

ABC Bid Data

CONCORD
80889 Contract B
NON-FEDERAL

PROJECT: CONCORD
STATE PROJECT NUMBER: 80889 Contract B
FED. PROJECT NUMBER: NON-FEDERAL
DATE BIDS OPEN: September 28, 2016, 02 00 PM
SCOPE OF WORK: Hills Avenue and DOJ Roof Replacement
COMPLETION DATE: May 26, 2017
LOCATION: Merrimack

Summary of Bidders

Contractor	Bid Amount	Rank
TURNSTONE CORPORATION 479 NASHUA STREET, MILFORD NH 03055-3705	\$951,000 00	A
D. L. KING & ASSOCIATES INC 27 TANGLEWOOD DRIVE, NASHUA NH 03062-1044	\$1,209,600 00	B

BUREAU OF PUBLIC WORKS

Award to Turnstone Corp

Hold for Negotiation

Cancel Contract

User Agency DAS

Authorized by [Signature]

Date 10/14/16

Item No.	Description	Unit	Quantity	PS&E		TURNSTONE CORPORATION		D. L. KING & ASSOCIATES	
				Unit Price	Total	Unit Price	Total	Unit Price	Total
						479 NASHUA STREET MILFORD, NH 03055-3705		27 TANGLEWOOD DRIVE NASHUA, NH 03062-1044	

901	REMOVE AND REPLACE ROOFS ON HR-1, HR-2, HR-10, HR-11, HR-12 AND HR-14	U	1.000	\$180,000.00	\$180,000.00	\$214,000.00	\$214,000.00	\$285,000.00	\$285,000.00
902	REMOVE AND REPLACE ROOF ON HR-3 AND SIDING ON STAIR ENCLOSURE WALL	U	1.000	\$70,000.00	\$70,000.00	\$49,000.00	\$49,000.00	\$70,000.00	\$70,000.00
903	REMOVE AND REPLACE ROOF ON HR-9	U	1.000	\$45,000.00	\$45,000.00	\$36,000.00	\$36,000.00	\$25,000.00	\$25,000.00
904	REMOVE AND REPLACE ROOF ON HR-7	U	1.000	\$34,000.00	\$34,000.00	\$25,000.00	\$25,000.00	\$30,000.00	\$30,000.00
905	REMOVE AND REPLACE ROOF ON HR-8 AND HR-13	U	1.000	\$79,000.00	\$79,000.00	\$43,000.00	\$43,000.00	\$60,000.00	\$60,000.00
906	REMOVE EXISTING CHIMNEY TO HEIGHT INDICATED ON DRAWINGS	U	1.000	\$18,000.00	\$18,000.00	\$16,000.00	\$16,000.00	\$12,000.00	\$12,000.00
907	REMOVE EXISTING WINDOW ASSEMBLIES AND INFILL WITH CMU	U	1.000	\$34,330.00	\$34,330.00	\$9,000.00	\$9,000.00	\$20,000.00	\$20,000.00
908	WATERPROOF NORTH, SOUTH AND WEST WALL ELEVATIONS	U	1.000	\$175,000.00	\$175,000.00	\$48,000.00	\$48,000.00	\$107,600.00	\$107,600.00
909	REMOVE AND REPLACE ROOFS AT THE DOJ BUILDING	U	1.000	\$436,000.00	\$436,000.00	\$371,000.00	\$371,000.00	\$460,000.00	\$460,000.00
910	ALLOWANCE #1 FOR UNFORESEEN CONDITIONS OR OWNER INITIATED CHANGES AT THE HILLS AVE BUILDING	\$	80,000.000	\$1.00	\$80,000.00	\$1.00	\$80,000.00	\$1.00	\$80,000.00
911	ALLOWANCE #2 FOR UNFORESEEN CONDITIONS OR OWNER INITIATED CHANGES AT THE DOJ BUILDING	\$	60,000.000	\$1.00	\$60,000.00	\$1.00	\$60,000.00	\$1.00	\$60,000.00

Totals:				\$1,211,330.00	\$951,000.00	\$1,209,600.00
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CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

10/19/2016

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER		CONTACT NAME: Janice Bagley, CIC	
CROSS INSURANCE - LACONIA		PHONE (A/C, No, Ext): (603) 524-2425	FAX (A/C, No): (603) 524-3666
155 Court Street		E-MAIL ADDRESS: jbagley@crossagency.com	
Laconia NH 03246		INSURER(S) AFFORDING COVERAGE	
		INSURER A: Fireman's Ins. Co. of Washington	
		INSURER B: Acadia Ins Co.	
		INSURER C:	
		INSURER D:	
		INSURER E:	
		INSURER F:	
INSURED			
Turnstone Corporation			
479 Nashua Street			
Milford NH 03055-0539			

COVERAGES CERTIFICATE NUMBER: CL15122258466 REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL SUBR INSD WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR		CPA0065107-25	12/31/2015	12/31/2016	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 250,000 MED EXP (Any one person) \$ 5,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000 Employee Benefits \$ 1,000,000
	GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input checked="" type="checkbox"/> PRO-JECT <input checked="" type="checkbox"/> LOC OTHER:					
A	<input checked="" type="checkbox"/> AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input type="checkbox"/> HIRED AUTOS	<input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> NON-OWNED AUTOS	CAA0065120-26	12/31/2015	12/31/2016	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
B	<input checked="" type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE		CUA0065121-25	12/31/2015	12/31/2016	EACH OCCURRENCE \$ 5,000,000 AGGREGATE \$ 5,000,000 \$
	DED RETENTION \$					
A	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N <input checked="" type="checkbox"/> N	WPA0095615-23	12/31/2015	12/31/2016	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER E.L. EACH ACCIDENT \$ 100,000 E.L. DISEASE - EA EMPLOYEE \$ 100,000 E.L. DISEASE - POLICY LIMIT \$ 500,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)
 Re: Project #80889-B
 Hills Ave & DOJ Roof Replacements
 12 Hills Avenue and 33 Capitol Street, Concord, NH.
 State of New Hampshire, Department of Administrative Services is an additional insured for ongoing operations performed by or on behalf of Turnstone Corporation when required in a written contract.1

CERTIFICATE HOLDER	CANCELLATION
State of New Hampshire Dept of Administrative Services John Morton Building 7 Hazen Drive Concord, NH 03302	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.
	AUTHORIZED REPRESENTATIVE J Bagley, CIC/JB8 <i>Janice Bagley</i>

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EVIDENCE OF PROPERTY INSURANCE

DATE (MM/DD/YYYY)
10/19/2016

THIS EVIDENCE OF PROPERTY INSURANCE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE ADDITIONAL INTEREST NAMED BELOW. THIS EVIDENCE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS EVIDENCE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE ADDITIONAL INTEREST.

AGENCY CROSS INSURANCE - LACONIA 155 Court Street Laconia NH 03246		PHONE (A/C, No, Ext): (603) 524-2425	COMPANY Acadia Ins Co. One Acadia Commons P.O. Box 9010 Westbrook ME 04098-5010	
FAX (A/C, No): (603) 524-3666	E-MAIL ADDRESS:			
CODE:	SUB CODE:			
AGENCY CUSTOMER ID #: 00178165		LOAN NUMBER		POLICY NUMBER CIM5278429
INSURED State of NH-Dept of Administrative Serv c/o Turnstone Corporation 479 Nashua Street Milford NH 03055-0539		EFFECTIVE DATE 10/19/2016	EXPIRATION DATE 10/19/2017	<input type="checkbox"/> CONTINUED UNTIL TERMINATED IF CHECKED
THIS REPLACES PRIOR EVIDENCE DATED:				

PROPERTY INFORMATION

LOCATION/DESCRIPTION 12 Hills Avenue & 33 Capital Street, Concord, NH 03301
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THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS EVIDENCE OF PROPERTY INSURANCE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

COVERAGE INFORMATION

COVERAGE / PERILS / FORMS	AMOUNT OF INSURANCE	DEDUCTIBLE
Builders Risk - Renovations, RC, Special Form	\$951,000	\$1,000

REMARKS (Including Special Conditions)

Project #80889-B Hills Ave & DOJ Roof Replacements 12 Hills Avenue & 33 Capitol Street, Concord, NH

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

ADDITIONAL INTEREST

State of New Hampshire Dept of Administrative Services John Morton Bldg 7 Hazen Drive Concord, NH 03302	MORTGAGEE	ADDITIONAL INSURED
	LOSS PAYEE	
	LOAN #	
AUTHORIZED REPRESENTATIVE Janice Bagley, CIC/JB8 <i>Janice Bagley</i>		

