



APR 10 2013 10:00 AM

**STATE OF NEW HAMPSHIRE**  
**DEPARTMENT OF HEALTH AND HUMAN SERVICES**  
**DIVISION FOR CHILDREN, YOUTH & FAMILIES**

129 PLEASANT STREET, CONCORD, NH 03301-3857  
 603-271-4451 1-800-852-3345 Ext. 4451  
 FAX: 603-271-4729 TDD Access: 1-800-735-2964

Nicholas A. Toumpas  
 Commissioner

Maggie Bishop  
 Director

April 9, 2013

Her Excellency, Governor Margaret Wood Hassan  
 and the Honorable Council  
 State House  
 Concord, New Hampshire 03301

**REQUESTED ACTION**

Authorize the Department of Health and Human Services, Division for Children, Youth and Families to amend an existing agreement with the University of New Hampshire (Vendor #177867 B046), College of Health and Human Services, Department of Social Work, Pettee Hall, Durham, NH 03824, to provide a Center for Professional Excellence in Child Welfare by increasing the price limitation by \$691,993.00 from \$1,565,282.00 to an amount not to exceed \$2,257,275.00 and extending the completion date from June 30, 2013 to June 30, 2014, to be effective July 1, 2013 or date of Governor and Council approval, whichever is later. Governor and Council approved the original agreement on January 11, 2012 (Item #70).

Funds to support this request are anticipated to be available in the following account in SFY 2014 upon the availability and continued appropriation of funds in the future operating budgets, with authority to adjust amounts within the price limitation and amend the related terms of the contract without further approval from Governor and Executive Council.

**05-95-42-421010-29600000 HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS DEPT OF, HHS: CHILD PROTECTION, ORG'L LEARNING & QUALITY IMPROVMT**

Account	Title	Activity Code	State Fiscal Year	Current Modified Budget	Increase (Decrease) Amount	Revised Modified Budget
066-500543	Training Account	40160011	2012	\$681,222.00	0.00	\$681,222.00
067-500557	Training Account	40160011	2012	\$84,500.00	0.00	\$84,500.00
066-500543	Training Account	40160011	2013	\$777,560.00	0.00	\$777,560.00
066-500543	Training Account	40160011	2014	0.00	\$680,993.00	\$680,993.00
Subtotal				\$1,543,282	\$680,993.00	\$2,224,275.00

**05-95-42-421010-29700000 HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS DEPT OF, HHS: CHILD PROTECTION, TEEN INDEPENDENT LIVING**

Account	Title	Activity Code	State Fiscal Year	Current Modified Budget	Increase (Decrease) Amount	Revised Modified Budget
502-500891	Teen Independent Living	40130013	2012	\$11,000.00	0.00	\$11,000.00
502-500891	Teen Independent Living	40130013	2013	\$11,000.00	0.00	\$11,000.00
102-500731	Teen Independent Living	40130013	2014	0.00	\$11,000.00	\$11,000.00
Subtotal				\$22,000.00	\$11,000.00	\$33,000.00
Total				\$1,565,282.00	\$691,993.00	\$2,257,275.00

**EXPLANATION**

This request is being submitted to extend an existing contract in accordance with a contract provision that allows for up to four one-year renewals, subject to Governor and Council approval, to provide a Center for Professional Excellence in Child Welfare between the Department of Health and Human Services, Division for Children, Youth and Families and the University of New Hampshire.

Center for Professional Excellence Description

The Center for Professional Excellence in Child Welfare is a comprehensive, competency-based, and user-friendly system of training and professional development that has enhanced the ability of all Division for Children, Youth and Families staff, caregivers and providers to realize the outcomes of safety, permanency, and well-being for children. The University of New Hampshire has provided this service since 2009. The Center is part of a system that ensures alignment with state and federal mandates and fosters excellence in the New Hampshire child protective and juvenile justice workforce, provider, and care giving communities. Services are based on four core principles: *Accessible, Needs-Based, Outcomes-Focused and Local* that will:

- Provide a comprehensive, outcomes-focused and competency-based program of staff training, mentoring and peer support, on-going professional development opportunities and other resources to enhance the capacity of agency staff, supervisors, caregivers and providers and other stakeholders;
- Ensure all training and professional development activities are accessible and incorporate child welfare best practices research in an on-going way;
- Deliver training and support based on adult learning best practice, utilization of innovative eLearning and networking technologies; and capacity building through train the trainer programming;
- Integrate and coordinate NH Center for Professional Excellence's work with the current training infrastructure as well as Division for Children, Youth and Families and stakeholders' needs and requirements;
- Embed needs assessment, program evaluation, and quality improvement processes throughout the entire system;
- Ensure the public is well-informed and engaged with Division for Children, Youth and Families services; and
- Ensure all programs are high quality, as well as cost effective.

### State and Federal Mandates, and Guiding Initiatives

Approval of this request will enable the Center for Professional Excellence in Child Welfare to continue to support compliance with the Eric L. Settlement, in that it responds to the need for training that is specific to the Division's child protection services and for on-going staff training programs. Additionally, Federal Funds supporting this agreement are awarded for the delivery of Title IV-E Foster Care and Adoption, Title IV-B Child Welfare Services, Child Abuse Prevention and Treatment Act, and Title XX Social Services Block Grant programs. Under these awards, States may utilize a portion to provide training to the groups mentioned above in an effort to achieve the goals specific to each Federal program.

In keeping with the focus of outcome achievement, Division for Children, Youth and Families has called for the University of New Hampshire to achieve an 90% above-average rating of trainers delivering Center for Professional Excellence trainings, and to achieve at least a 90% satisfaction rating based on an annual Training System Assessment. In addition, independent monitoring of twelve Center for Professional Excellence trainings per year shall occur to evaluate the content, presentation, and transfer of learning achieved in training. The monitor's evaluation will include recommended improvements, of which the University of New Hampshire is obligated to implement at least 90% of the recommendations.

During State FY2011 a total of 215 trainings were provided, comprising 888 training hours and attended by 4,137 individuals. In addition, the Center for Professional Excellence facilitated the registration of 266 outside trainings. Evaluations were distributed and 3,002 were returned showing a 98.79% trainer satisfaction rating and workshop satisfaction of 97.95%.

During State Fiscal Year 2012 a total of 136 trainings were provided, comprising 701.5 training hours and attended by 2,625 individuals. In addition, the Center for Professional Excellence facilitated the registration of 152 outside trainings. Evaluations were distributed and 1,919 were returned showing a workshop satisfaction of 91.26%.

If this contract is not approved, the training needs and requirements of staff will not be met and outcomes for children and families may be greatly compromised. This includes children being placed at greater risk due to inadequate preparation and on-going support to staff. An additional consequence if this contract is not approved may include the Division being put at risk for increased scrutiny similar to the conditions related to the Eric L. lawsuit, which was partially based on inadequate and inconsistent training of staff.

### Competitive Bidding Process

A Request for Proposal was published on the Department of Health and Human Services website, from June 6, 2011 to June 13, 2011. The University of New Hampshire was the only bidder and after review by the selection committee, was awarded the contract.

Her Excellency, Governor Margaret Wood Hassan  
and the Honorable Council

April 9, 2013

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Geographic area served: Statewide

Source of Funds: 75% Federal Funds from the US Department of Health and Human Services and 20.05% Contractor match, and 4.95% General Funds. In the event that Federal Funds become no longer available, General Funds will not be requested to support this program.

Respectfully submitted,

*Maggie Bishop (REB)*

Maggie Bishop  
Director

Approved by:

*Nicholas A. Toumpas*

Nicholas A. Toumpas  
Commissioner

**AMENDMENT #1 to**  
**COOPERATIVE PROJECT AGREEMENT**  
between the  
**STATE OF NEW HAMPSHIRE, Division for Children, youth and Families and the Division for**  
**Juvenile Justice Services**  
and the  
**University of New Hampshire** of the UNIVERSITY SYSTEM OF NEW HAMPSHIRE

The Cooperative Project Agreement, approved by the State of New Hampshire Governor and Executive Council on 1/11/12, item # 70, for the Project titled "**Center for Professional Excellence in Child Welfare,**" Campus Project Director, **Jerry Marx**, is and all subsequent properly approved amendments are hereby modified by mutual consent of both parties for the reason(s) described below:

**Purpose of Amendment (Choose all applicable items):**

- Extend the Project Agreement and Project Period end date, at no additional cost to the State.
- Provide additional funding from the State for expansion of the Scope of Work under the Cooperative Project Agreement.
- Other: Extend the Project Period end date and provide additional funding from the State.

**Therefore, the Cooperative Project Agreement is and/or its subsequent properly approved amendments are amended as follows (Complete only the applicable items):**

- Article A. is revised to replace the State Department name of \_\_\_\_\_ with \_\_\_\_\_ and/or USNH campus from \_\_\_\_\_ to \_\_\_\_\_.
- Article B. is revised to replace the Project End Date of \_\_\_\_\_ with the revised Project End Date of \_\_\_\_\_, and Exhibit A, article B is revised to replace the Project Period of \_\_\_\_\_ - \_\_\_\_\_ with \_\_\_\_\_ - \_\_\_\_\_.
- Article C. is amended to expand Exhibit A by including the proposal titled, " \_\_\_\_\_," dated \_\_\_\_\_.
- Article D. is amended to change the State Project Administrator to \_\_\_\_\_ and/or the Campus Project Administrator to \_\_\_\_\_.
- Article E. is amended to change the State Project Director to \_\_\_\_\_ and/or the Campus Project Director to \_\_\_\_\_.
- Article F. is amended to add funds in the amount of **\$691,993** and will read:

Total State funds in the amount of **\$2,257,275** have been allotted and are available for payment of allowable costs incurred under this Project Agreement. State will not reimburse Campus for costs exceeding the amount specified in this paragraph.

- Article F. is amended to change the cost share requirement and will read:  
Campus will cost-share \_\_\_\_\_ % of total costs during the amended term of this Project Agreement.
- Article F. is amended to change the source of Federal funds paid to Campus and will read:

Federal funds paid to Campus under this Project Agreement as amended are from Grant/Contract/Cooperative Agreement No. \_\_\_\_\_ from \_\_\_\_\_ under CFDA# \_\_\_\_\_. Federal regulations required to be passed through to Campus as part of this Project Agreement, and in accordance with the Master Agreement for Cooperative Projects between the State of New

Hampshire and the University System of New Hampshire dated November 13, 2002, are attached to this document as **revised Exhibit B**, the content of which is incorporated herein as a part of this Project Agreement.

- Article G. is exercised to amend Article(s) \_\_\_\_\_ of the Master Agreement for Cooperative Projects between the State of New Hampshire and the University System of New Hampshire dated November 13, 2002, as follows:

**Article** \_\_\_\_\_ is amended in its entirety to read as follows:

**Article** \_\_\_\_\_ is amended in its entirety to read as follows:

- Article H. is amended such that:
  - State has chosen **not to take** possession of equipment purchased under this Project Agreement.
  - State has chosen **to take** possession of equipment purchased under this Project Agreement and will issue instructions for the disposition of such equipment within 90 days of the Project Agreement's end-date. Any expenses incurred by Campus in carrying out State's requested disposition will be fully reimbursed by State.
- Exhibit A is amended as attached.
- Exhibit B is amended as attached.

All other terms and conditions of the Cooperative Project Agreement remain unchanged.

This Amendment, all previous Amendments, the Cooperative Project Agreement, and the Master Agreement constitute the entire agreement between State and Campus regarding the Cooperative Project Agreement, and supersede and replace any previously existing arrangements, oral and written; further changes herein must be made by written amendment and executed for the parties by their authorized officials.

This Amendment and all obligations of the parties hereunder shall become effective on the date the Governor and Executive Council of the State of New Hampshire or other authorized officials approve this Amendment to the Cooperative Project Agreement.

IN WITNESS WHEREOF, the following parties agree to this **Amendment #1** to the Cooperative Project Agreement.

**By An Authorized Official of:  
University of New Hampshire**

Name: Victor G. Sosa  
Title: Director, Sponsored Programs Administration  
Signature and Date: [Signature] 4-4-13

**By An Authorized Official of: the New  
Hampshire Office of the Attorney General**  
Name: Vianne P. Herrick  
Title: Attorney  
Signature and Date: [Signature] 4/12/13

**By An Authorized Official of:  
Division for Children, youth and Families  
and the Division for Juvenile Justice  
Services**

Name: MAGGIE BISITOP  
Title: DIRECTOR-DCYJIS  
Signature and Date: [Signature] 04/09/2013 (KES)

**By An Authorized Official of: the New  
Hampshire Governor & Executive Council**  
Name: \_\_\_\_\_  
Title: \_\_\_\_\_  
Signature and Date: \_\_\_\_\_

## EXHIBIT A

**Project Period:** 07/01/12 - 06/30/14

**Budget and Invoicing Instructions:** Campus will submit invoices to State on regular Campus invoice forms no more frequently than monthly and no less frequently than quarterly. Invoices will be based on actual project expenses incurred during the invoicing period, and shall show current and cumulative expenses by major cost categories, and shall document cumulative cost sharing through the end of the invoicing period. Campus will invoice State separately by State FY. State will pay Campus within 30 days of receipt of each invoice. Campus will submit its final invoice not later than 75 days after the Project Period end date.

Budget Items	State Funding	Cost Sharing	Total
1. Salaries & Wages	295,099	68,240	363,339
2. Employee Fringe Benefits	134,998	30,076	165,074
3. Travel	0	0	0
4. Supplies and Services	110,000	4,595	114,595
5. Equipment	0	0	0
6. Facilities & Admin Costs	151,896	37,557	189,453
Subtotals	691,993	140,468	832,461
In Kind Contribution		23,100	23,100
Program Income		10,000	10,000
Total Project Costs:			865,561

Exhibit B-2 Budget Proposal		SFY 14			
RFP		SPLIT BUDGETS			
University of New Hampshire		38.2%	26.0%	38.2%	
I Personnel		On Campus	Off Campus	Match	Grand Total
<b>A Direct Program Staff</b>					
	Full Fringe	61,131	220,529	62,881	\$344,541
	Partial Fringe	4,252		750	\$5,002
	No fringe			2,660	\$2,660
	Annual DCYF conference		9,187	1,949	\$11,136
<b>B Fringe benefits</b>		28,639	106,359	30,076	\$165,074
<b>C Staff Training</b>					
	DJJS Travel				\$0
	Professional Service		4,000		\$4,000
	CPE Staff Travel		4,000		\$4,000
<b>D Other Professional Services</b>					
	UNH CIS		15,000		\$15,000
<b>II Non-Personnel</b>					
<b>A Space/Training locations</b>			1,200		\$1,200
<b>B/C Equipment rental</b>			2,500		\$2,500
<b>D Consumable Supplies</b>					
	Training Materials		2,200		\$2,200
	Laptops, LCD bulbs, etc.		2,500		\$2,500
	Office Supplies		3,300		\$3,300
<b>E Food</b>			1,000		\$1,000
<b>F Travel (external trainers)</b>			1,000		\$1,000
<b>G Participant Training</b>					
	Childcare Stipend				\$0
	Core & related		10,000		\$10,000
	Outside Trainings		10,000		\$10,000
	Special/District (professional serv)		10,000		\$10,000
<b>Annual DCYF Conf:</b>					
	Speakers		3,000		\$3,000
	AV Equipment & CART		3,000		\$3,000
	Printing		1,200		\$1,200
	Food		17,000		\$17,000
	Venue		3,000		\$3,000
	Miscellaneous		3,500	4,595	\$8,095
<b>Annual Teen Conference</b>			9,100		\$9,100
	professional serv		1,500		\$1,500
	Conference Travel		400		\$400
<b>H Utilities (included in F&amp;A)</b>					
<b>I Other Costs</b>					
	Printing		1,500		\$1,500
	Postage		100		\$100
<b>Total Direct Expenses</b>		<b>94,022</b>	<b>446,075</b>	<b>102,911</b>	<b>643,008</b>
<b>J Administrative Overhead</b>		<b>35,916</b>	<b>115,980</b>	<b>37,557</b>	<b>\$189,452</b>
	In-Kind cost share			23,100	\$23,100
	Program Income			10,000	\$10,000
	<b>Grand Total</b>	<b>129,938</b>	<b>562,055</b>	<b>173,568</b>	<b>\$865,561</b>



STATE OF NEW HAMPSHIRE  
DEPARTMENT OF HEALTH AND HUMAN SERVICES  
DIVISION FOR CHILDREN, YOUTH & FAMILIES

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603-271-4451 1-800-852-3345 Ext. 4451  
FAX: 603-271-4729 TDD Access: 1-800-735-2964

Nicholas A. Toumpas  
Commissioner

Maggie Bishop  
Director

October 24, 2011

**G&C Approved**

His Excellency, Governor John H. Lynch  
and the Honorable Executive Council  
State House  
Concord, New Hampshire 03301

Date: 11/11/12  
Item #: 70

**REQUESTED ACTION**

Authorize the Department of Health and Human Services, Division for Children, Youth and Families and the Division for Juvenile Justice Services to enter into an agreement with the University of New Hampshire (Vendor #177867 B046), College of Health and Human Services, Department of Social Work, Pettee Hall, Durham, NH 03824, to provide a Center for Professional Excellence in Child Welfare in an amount not to exceed \$1,565,282.00, effective on the date of Governor and Executive Council approval through June 30, 2013. Funds to support this request are available in the following accounts in SFY 2012 and SFY 2013 with authority to adjust amounts if needed and justified, between State Fiscal Years:

05-95-40-402010-5805 HEALTH AND SOCIAL SERVICES, DEPT OF HEALTH AND HUMAN SVCS, HHS:  
CHILDREN AND YOUTH, STAFF DEVELOPMENT, STAFF DEVELOPMENT BUREAU

Class/Object	Title	Activity Code	SFY 2012	SFY 2013	TOTAL
066-500543	Training Account	40160011	\$681,222.00	\$777,560.00	\$1,458,782.00
067-500557	Training Account	40160011	\$84,500.00	\$0.00	\$84,500.00
Sub-total			\$765,722.00	\$777,560.00	\$1,543,282.00

05-95-40-404010-5823 HEALTH AND SOCIAL SERVICES, DEPT OF HEALTH AND HUMAN SVCS, HHS:  
 CHILDREN AND YOUTH, FEDERAL GRANT PROGRAMS, TEEN INDEPENDENT LIVING

Class/Object	Title	Activity Code	SFY 2012	SFY 2013	TOTAL
502-500891	Teen Independent Living	40130013	\$11,000.00	\$11,000.00	\$22,000.00
		Sub-total	\$11,000.00	\$11,000.00	\$22,000.00
		Total	\$776,722.00	\$788,560.00	\$1,565,282.00

**EXPLANATION**

The Center for Professional Excellence in Child Welfare is a comprehensive, competency-based, and user-friendly system of training and professional development that has enhanced the ability of all Division for Children, Youth and Families and the Division for Juvenile Justice Services staff, caregivers and providers to realize the outcomes of safety, permanency, and well-being for children. The University of New Hampshire has successfully provided this service since 2009. The Center is part of a system that ensures alignment with state and federal mandates and fosters excellence in the New Hampshire child protective and juvenile justice workforce, provider and care giving communities. Services will be based on four core principles: *Accessible, Needs-Based, Outcomes-Focused and Local* that will:

- Provide a comprehensive, outcomes-focused and competency-based program of staff training, mentoring and peer support, on-going professional development opportunities and other resources to enhance the capacity of agency staff, supervisors, caregivers and providers and other stakeholders;
- Ensure all training and professional development activities are accessible and incorporate child welfare and juvenile justice best practices research in an on-going way;
- Deliver training and support-based on adult learning best practice, utilization of innovative *eLearning* and networking technologies; and capacity building through train the trainer programming;
- Integrate and coordinate NH Center for Professional Excellence’s work with the current training infrastructure as well as Division for Children, Youth and Families and stakeholders’ needs and requirements;
- Embed needs assessment, program evaluation, and quality improvement processes throughout the entire system;
- Ensure the public is well-informed and engaged with Division for Children, Youth and Families services and the Division for Juvenile Justice Services; and
- Ensure all programs are high quality and as cost effective.

Approval of this Request will enable the Center for Professional Excellence in Child Welfare to continue to support the State’s continued compliance with the Eric L. Settlement, in that it responds to the need for training that is specific to the Division’s child protection services and for on-going staff training programs. Additionally, the Federal funds supporting this agreement are awarded for the delivery of Title IV-E Foster Care and Adoption, Title IV-B Child Welfare Services, Child Abuse Prevention and Treatment Act, and Title XX Social Services Block Grant programs. Under these awards, States may utilize a portion to provide training to the groups mentioned above in an effort to achieve the goals specific to each Federal program.

His Excellency, Governor John H. Lynch  
and the Honorable Executive Council  
October 24, 2011  
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To ensure child, youth and community safety and to achieve positive outcomes for families, training of Child Protective and Juvenile Justice staff is the highest training priority of the Divisions. In the event this agreement is not authorized, the training needs and requirements of staff will not be met and outcomes for children and families may be greatly compromised. Children being placed may be at greater risk due to inadequate preparation and on-going support of staff. Also, the Divisions may be at risk for increased scrutiny similar to the conditions related to the Eric L. lawsuit, which was partially based on inadequate and inconsistent training of staff. From the Federal perspective, the Divisions would be out of compliance with the Titles IV-B and IV-E plans that require annual staff training in specific areas.

In the previous agreement the University of New Hampshire provided quality services that met or exceeded required outcomes. During State Fiscal Year 2010 a total of 122 trainings were provided, comprising 496 training hours and which were attended by 2,041 individuals. In addition, the Center for Professional Excellence facilitated the registration of 368 outside trainings. A 98.41% trainer satisfaction rating and workshop satisfaction of 95.9% were achieved.

On June 6, 2011, the Division issued a Request for Proposals for a Center for Professional Excellence in Child Welfare. The Request for Proposals was published on the Department of Health and Human Services website. Bidders were required to submit a budget proposal that detailed not only anticipated expenses and a targeted contractor/in-kind match of 20%, but to do so in a manner that would reduce the amount of required matching State (General) funds. Adhering to Federal requirements, the only public institutions that can meet the required match to reduce the matching General Funds obligation are the State's educational institutions, therefore an email and the original Request for Proposals were sent to Plymouth State University, Granite State College, University of New Hampshire and Keene State University, inviting them to submit a proposal. The University of New Hampshire was the only bidder to submit a proposal.

The Division for Children, Youth and Families formed a multi-discipline Evaluation Committee that was comprised of Division for Children, Youth and Families training, fiscal, field, and Division for Juvenile Justice Services staff. Each Committee member signed a Confidentiality Statement to ensure the integrity of the bidding and evaluation process throughout the Request for Proposals cycle. Similarly, upon learning the identity of the bidder, each member signed a Conflict of Interest Statement to ensure no personal or financial conflict of interest existed. The Committee members individually reviewed the University of New Hampshire proposal in accordance with the evaluation criteria established in the Request For Proposals. It scored an average of 80 out of 100 possible points and the Committee recommended awarding the Center for Professional Excellence agreement to the University. The Bid Summary is attached.

The Request for Proposals included evaluation criteria that fully described the factors that will be utilized to assess the effectiveness of proposals received. The Performance Evaluation criteria are attached.

Geographic area served: Statewide

His Excellency, Governor John H. Lynch

and the Honorable Executive Council

October 24, 2011

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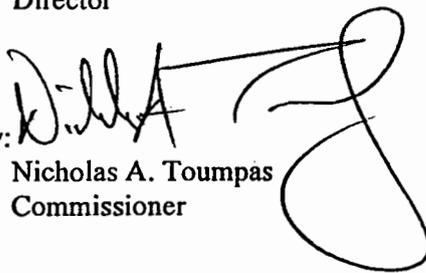
Source of funds: 75% Federal Funds from the US Department of Health and Human Services, 15% Contractor Match and 10% General Funds.

In the event that Federal funds become no longer available, General funds will not be requested to support this program.

Respectfully submitted,

  
Maggie Bishop (LREB)  
Director

Approved by:

  
Nicholas A. Toumpas  
Commissioner

**COOPERATIVE PROJECT AGREEMENT**

between the

**STATE OF NEW HAMPSHIRE, Division for Children, Youth and Families and the Division for Juvenile Justice Services**

and the

**University of New Hampshire of the UNIVERSITY SYSTEM OF NEW HAMPSHIRE**

- A. This Cooperative Project Agreement (hereinafter "Project Agreement") is entered into by the State of New Hampshire, Department of Health and Human Services, Division for Children, Youth and Families and the Division for Juvenile Justice Services, (hereinafter "State"), and the University System of New Hampshire, acting through University of New Hampshire, (hereinafter "Campus"), for the purpose of undertaking a project of mutual interest. This Cooperative Project shall be carried out under the terms and conditions of the Master Agreement for Cooperative Projects between the State of New Hampshire and the University System of New Hampshire dated November 13, 2002, except as may be modified herein.
- B. This Project Agreement and all obligations of the parties hereunder shall become effective on the date the Governor and Executive Council of the State of New Hampshire approve this Project Agreement ("Effective date") and shall end on 6/30/13. If the provision of services by Campus precedes the Effective date, all services performed by Campus shall be performed at the sole risk of Campus and in the event that this Project Agreement does not become effective, State shall be under no obligation to pay Campus for costs incurred or services performed; however, if this Project Agreement becomes effective, all costs incurred prior to the Effective date that would otherwise be allowable shall be paid under the terms of this Project Agreement.
- C. The work to be performed under the terms of this Project Agreement is described in the proposal identified below and attached to this document as Exhibit A, the content of which is incorporated herein as a part of this Project Agreement.

**Project Title: Center for Professional Excellence in Child Welfare**

- D. The Following Individuals are designated as Project Administrators. These Project Administrators shall be responsible for the business aspects of this Project Agreement and all invoices, payments, project amendments and related correspondence shall be directed to the individuals so designated.

**State Project Administrator**

Name: John Harrington, Contract Specialist

Address: Div. for Children, Youth and Families  
129 Pleasant Street  
Concord, NH 03301

Phone: 603-271-0945

**Campus Project Administrator**

Name: Dianne Hall, Grant and Contract Administrator

Address: Sponsored Programs Administration  
51 College Road, Room 116  
Durham, NH 03824

Phone: 603-862-1942

- E. The Following Individuals are designated as Project Directors. These Project Directors shall be responsible for the technical leadership and conduct of the project. All progress reports, completion reports and related correspondence shall be directed to the individuals so designated.

**State Project Director**

Name: Christine Tappan

Address: Div. for Children, Youth and Families  
129 Pleasant Street  
Concord, NH 03301

Phone: 603-271-4734

**Campus Project Director**

Name: Dr. Jerry Marx

Address: University of New Hampshire  
220A Pettee Hall  
Durham, NH 03824

Phone: 603-862-0274

KJ

F. Total State funds in the amount of \$1,565,282.00 have been allotted and are available for payment of allowable costs incurred under this Project Agreement. State will not reimburse Campus for costs exceeding the amount specified in this paragraph.

Check if applicable

Campus will cost-share 20.5 % of total costs during the term of this Project Agreement.

Federal funds paid to Campus under this Project Agreement are from Grant/Contract/Cooperative Agreement No. Title IV-E, under CFDA # 93.658 from Chafee Foster Care Independence Program under CFDA#93.674. Federal regulations required to be passed through to Campus as part of this Project Agreement, and in accordance with the Master Agreement for Cooperative Projects between the State of New Hampshire and the University System of New Hampshire dated November 13, 2002, are attached to this document as Exhibit B, the content of which is incorporated herein as a part of this Project Agreement.

G. Check if applicable

Article(s) of the Master Agreement for Cooperative Projects between the State of New Hampshire and the University System of New Hampshire dated November 13, 2002 is/are hereby amended to read:

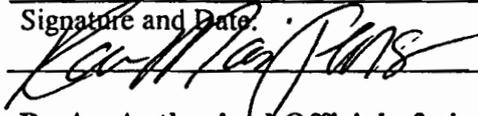
H.  State has chosen not to take possession of equipment purchased under this Project Agreement.  
 State has chosen to take possession of equipment purchased under this Project Agreement and will issue instructions for the disposition of such equipment within 90 days of the Project Agreement's end-date. Any expenses incurred by Campus in carrying out State's requested disposition will be fully reimbursed by State.

This Project Agreement and the Master Agreement constitute the entire agreement between State and Campus regarding this Cooperative Project, and supersede and replace any previously existing arrangements, oral or written; all changes herein must be made by written amendment and executed for the parties by their authorized officials.

IN WITNESS WHEREOF, the University System of New Hampshire, acting through the University of New Hampshire and the State of New Hampshire, Department of Health and Human Services, Division for Children, Youth and Families and the Division for Juvenile Justice Services have executed this Project Agreement.

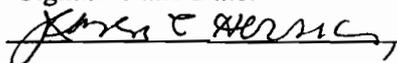
By An Authorized Official of:  
University of New Hampshire

Name: Karen Jensen  
Title: Manager of Sponsored Research  
Signature and Date:

 10/26/11

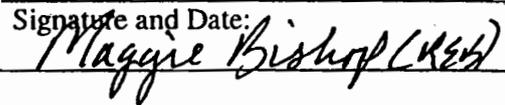
By An Authorized Official of: the New  
Hampshire Office of the Attorney General  
Name: Veanner P. Herrick

Title: A. Horner  
Signature and Date:

 3 NOV. 2011

By An Authorized Official of:  
The Division for Children, Youth and  
Families and the Division for Juvenile  
Justice Services

Name: Maggie Bishop  
Title: Director  
Signature and Date:

 10/28/2011

By An Authorized Official of: the New  
Hampshire Governor & Executive Council  
Name:

Title:  
Signature and Date: