

50 *[Signature]*



State of New Hampshire

DEPARTMENT OF SAFETY
OFFICE OF THE COMMISSIONER
33 HAZEN DR. CONCORD, NH 03305
603/271-2791

JOHN J. BARTHELMES
COMMISSIONER

October 10, 2014

The Honorable Mary Jane Wallner, Chairman
Fiscal Committee of the General Court
State House
Concord, New Hampshire 03301

Her Excellency, Governor Margaret Wood Hassan
and the Honorable Council
State House
Concord, New Hampshire 03301

Requested Action

1. Pursuant to RSA 9:16-c, authorize the Department of Safety, Division of State Police, to transfer \$9,841.00 within the account entitled Backlog Reduction Program. The request for transfer of funds is to re-align appropriated funds that will be used by the Forensic Laboratory to provide funding for supplies, travel, and equipment within the State Police Forensic Lab. Effective upon Fiscal Committee and Governor and Council approvals through June 30, 2015. Funding source: 100% Federal Funds.

2. Pursuant to RSA 14:30-a, VI, authorize the Department of Safety, Division of State Police, to accept and expend an additional \$114,682.00 of federal funds from the US Department of Justice, Office of Justice Programs, National Institute of Justice for the purpose reducing DNA Backlog cases within the State Police Forensic Lab. Effective upon Fiscal Committee and Governor and Council approvals through June 30, 2015. Funding source: 100% Federal Funds.

Funds are to be budgeted in the following account:

02-23-23-234010-31270000 Dept of Safety Division of State Police - Backlog Reduction Program

<u>Class</u>	<u>Description</u>	<u>Current Adjusted</u> <u>Authorized SFY</u> <u>2015</u>	<u>Requested</u> <u>Action #1</u>	<u>Requested</u> <u>Action #2</u>	<u>Revised</u> <u>Appropriation</u> <u>SFY 2015</u>
000-404755	Federal Funds	\$ (253,490.00)	\$ -	\$ (114,682.00)	\$ (368,172.00)
018-500106	Overtime	\$ 72,000.00	\$ -	\$ 45,231.00	\$ 117,231.00
020-500220	Current Expense	\$ 84,431.00	\$ -	\$ 66,236.00	\$ 150,667.00
024-500230	Maint. Other than Build. - Grounds	\$ 7,500.00	\$ -	\$ 1,351.00	\$ 8,851.00
030-500300	Equipment	\$ 17,500.00	\$ 6,362.00	\$ 1,864.00	\$ 25,726.00
037-500171	PC Desktop Hardware	\$ 1,977.00	\$ (1,977.00)	\$ -	\$ -
040-500800	Indirect Cost	\$ 11,305.00	\$ (149.00)	\$ -	\$ 11,156.00
041-500801	Audit Funds Set Aside	\$ 245.00	\$ 123.00	\$ -	\$ 368.00
060-500602	Benefits	\$ 19,332.00	\$ 3,356.00	\$ -	\$ 22,688.00
080-500713	Out-Of-State Travel	\$ 7,200.00	\$ (1,415.00)	\$ -	\$ 5,785.00
103-502664	Contracts For Operational Services	\$ 32,000.00	\$ (6,300.00)	\$ -	\$ 25,700.00
	Total	\$ 253,490.00	\$ -	\$ 114,682.00	\$ 368,172.00

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Explanation

The New Hampshire State Police Forensic Laboratory is the sole provider of forensic services within the state. These grant funds will be used to help improve the laboratory's ability to identify and process DNA cases in a timely manner.

Although the Department included this grant in the SFY 2015 budget, the amount the Department included in the budget was an estimated amount prior to receiving the funds; therefore, after receiving the funds and analyzing the Department's current fiscal year needs, the above requested action is needed to cover the anticipated expenditures for SFY 2015.

The following information is provided in accordance with the Budget Officer's instructional memorandum dated April 17, 1985 to support the above requested actions:

Justification:

Does transfer involve continuing programs or one-time projects? *This transfer is to provide sufficient appropriations to cover costs needed for the purchase of a Duet Punching System and a computer associated with the punching system, as approved by approving federal agency.*

Is this transfer required to maintain existing program level or will it increase the program level? *This transfer will allow the Department of Safety to increase the program level within the State Police Forensic Laboratory.*

Cite any requirements which make this program mandatory. *There are no requirements that make this program mandatory. However, this program has been approved and is being 100% funded by a federal award.*

Identify the source of funds on all accounts listed on this transfer. *100% federal funds.*

Will there be any effect on revenue if this transfer is approved or disapproved? *No.*

Are funds expected to lapse if this transfer is not approved? *No. However, this will result in the Department returning unused Federal funds.*

Are personnel services involved? *No.*

The request to transfer/accept funds is needed as follows:

Additional funds in Class 018 are needed to pay the overtime needed in the State Police Forensic Laboratory.

Additional funds in class 020 are needed to pay supplies and consumables necessary to process DNA samples.

Additional funds are needed in Class 024 to pay for software licenses in the State Police Lab.

Additional funds in Class 030 are needed to pay for equipment as approved by the Federal agency.

Class 037 funds are decreased due to a misappropriation of funds that resulted from estimating prior to receiving the funds.

Class 040 funds are decreased due to the decrease in the indirect cost rate.

Additional funds in class 041 are needed to pay the audit fee on all applicable expenses.

Additional funds in Class 060 are needed to pay the benefits associated with the overtime needed in the State Police Forensic Laboratory.

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Class 080 funds are decreased due to a misappropriation of funds that resulted from estimating prior to receiving the funds.

Class 103 funds are decreased due to a misappropriation of funds that resulted from estimating prior to receiving the funds.

In the event that Federal Funds become no longer available, General Funds and/or Highway Funds will not be requested to support this program.

Respectfully submitted,



for: John J. Barthelmes
Commissioner of Safety

Fiscal Situation
Backlog Reduction Program
02-23-23-234010-31270000

FFY 2012 DNA Backlog Reduction Grant - 10/1/2012-12/31/2014	\$ 200,000.00
FFY 2013 DNA Backlog Reduction Grant - 10/1/2013-3/31/2015	\$ 250,000.00
FFY 2014 DNA Backlog Reduction Grant - 10/1/2014-9/30/2016	\$ 200,000.00
Total Federal Grants Authorized	\$ 650,000.00
 Prior Fiscal Year(s) Actual Expenditures:	
FFY 2012 Federal Grant spending State Fiscal Year 2013	(\$72,440.70)
FFY 2012 Federal Grant spending State Fiscal Year 2014	(\$113,038.37)
FFY 2013 Federal Grant spending State Fiscal Year 2014	(\$96,348.51)
FFY 2014 Federal Grant spending State Fiscal Year 2014	\$0.00
Total Prior Fiscal Year(s) Actual Expenditures:	(\$281,827.58)
 Balance of FFY 2012 Federal Grant Authorized/Unspent as of 7/1/2014	
	\$ 14,520.93
Balance of FFY 2013 Federal Grant Authorized/Unspent as of 7/1/2014	\$ 153,651.49
Balance of FFY 2014 Federal Grant Authorized/Unspent as of 10/1/2014	\$ 200,000.00
Total Remaining Federal Authorization as of 10/1/2014 (SFY 2014)	\$ 368,172.42
 FY14 Budgeted Appropriations	
	(\$253,490.00)
Additional Federal Authorization Available	\$ 114,682.42
This Request	\$ 114,682.00



Department of Justice
Office of Justice Programs
National Institute of Justice

Grant

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1. RECIPIENT NAME AND ADDRESS (Including Zip Code) New Hampshire Department of Safety 33 Hazen Drive Concord, NH 03305-0001		4. AWARD NUMBER: 2012-DN-BX-0102	
		5. PROJECT PERIOD: FROM 10/01/2012 TO 03/31/2014 BUDGET PERIOD: FROM 10/01/2012 TO 03/31/2014	
1A. GRANTEE IRS/VENDOR NO. 026003618		6. AWARD DATE 08/08/2012	7. ACTION Initial
		8. SUPPLEMENT NUMBER 00	
		9. PREVIOUS AWARD AMOUNT \$ 0	
3. PROJECT TITLE FY 2012 DNA Backlog Reduction Program - New Hampshire Department of Safety		10. AMOUNT OF THIS AWARD	\$ 200,000
		11. TOTAL AWARD	\$ 200,000
12. SPECIAL CONDITIONS THE ABOVE GRANT PROJECT IS APPROVED SUBJECT TO SUCH CONDITIONS OR LIMITATIONS AS ARE SET FORTH ON THE ATTACHED PAGE(S).			
13. STATUTORY AUTHORITY FOR GRANT This project is supported under FY12(NIJ - S&LLEA DNA/Other Forensics) Pub. L. No. 112-55, 125 Stat. 552, 616; 28 USC 530C			
15. METHOD OF PAYMENT GPRS			
AGENCY APPROVAL		GRANTEE ACCEPTANCE	
16. TYPED NAME AND TITLE OF APPROVING OFFICIAL John H. Laub Director, National Institute of Justice		18. TYPED NAME AND TITLE OF AUTHORIZED GRANTEE OFFICIAL John Barthelmes Commissioner	
17. SIGNATURE OF APPROVING OFFICIAL 		19. SIGNATURE OF AUTHORIZED RECIPIENT OFFICIAL 	19A. DATE 8/15/12
AGENCY USE ONLY			
20. ACCOUNTING CLASSIFICATION CODES FISCAL YEAR CODE: X B BUD. ACT. CODE: DN 60 DIV. REG. CODE: 00 00 SUB. CODE: 00 POMS CODE: 00 AMOUNT: 200000		21. LDNSGT0084	



US DEPARTMENT OF JUSTICE
OFFICE OF JUSTICE PROGRAMS

GRANT ADJUSTMENT NOTICE

Grantee Information			
Grantee Name:	New Hampshire Department of Safety	Project Period:	10/01/2012 - 12/31/2014
Grantee Address:	33 HAZEN DRIVE CONCORD, 03305	Program Office:	NIJ
Grantee DUNS Number:	06-034-0564	Grant Manager:	Charles Heurich
Grantee EIN:	02-6000618	Application Number(s):	2012-90210-NH-DN
Vendor #:	026003618	Award Number:	2012-DN-BX-0102
Project Title:	FY 2012 DNA Backlog Reduction Program - New Hampshire Department of Safety	Award Amount:	\$200,000.00
GAN Number:	001	Date:	01/09/2014

Change Project Period			
Current Grant Period:	Month: 17 Day: 30	New Grant Period:	Month: 26 Day: 30
Project Start Date:	10/01/2012	*New Project Start Date:	10/01/2012
Project End Date:	03/31/2014	*New Project End Date:	12/31/2014
*Required Justification for Change Project Period:			
<p>The NHSPFL budgeted \$11,500 for the purpose of an external DNA QAS audit in the FY2012 DNA Backlog Reduction grant, which was to be performed during calendar year 2013. Following the application and grant approval, the</p>			
Attachments:			
None			
<input type="button" value="Print"/>			
Audit Trail:			
Description:	Role:	User:	Timestamp:
Approved-Final	OCFMD - Financial Analyst	SYSTEM_USER	01/09/2014 12:00 PM
Submitted	PO - Grant Manager	hettingt	01/03/2014 1:16 PM



Department of Justice
Office of Justice Programs
National Institute of Justice

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1. RECIPIENT NAME AND ADDRESS (Including Zip Code) New Hampshire Department of Safety 33 Hazen Drive Concord, NH 03305-0001		4. AWARD NUMBER: 2013-DN-BX-0021	
		5. PROJECT PERIOD: FROM 10/01/2013 TO 03/31/2015 BUDGET PERIOD: FROM 10/01/2013 TO 03/31/2015	
1A. GRANTEE IRS/VENDOR NO. 026003618		6. AWARD DATE 08/14/2013	7. ACTION Initial
		8. SUPPLEMENT NUMBER 00	
		9. PREVIOUS AWARD AMOUNT \$ 0	
3. PROJECT TITLE FY 2013 DNA Backlog Reduction Program - New Hampshire Department of Safety		10. AMOUNT OF THIS AWARD \$ 250,000	
		11. TOTAL AWARD \$ 250,000	
12. SPECIAL CONDITIONS THE ABOVE GRANT PROJECT IS APPROVED SUBJECT TO SUCH CONDITIONS OR LIMITATIONS AS ARE SET FORTHON THE ATTACHED PAGE(S).			
13. STATUTORY AUTHORITY FOR GRANT This project is supported under FY13(NIJ - S&LLEA DNA/Other Forensics) Pub. L. No. 113-6, 127 Stat. 198, 254; 28 USC 530C			
15. METHOD OF PAYMENT GPRS			
AGENCY APPROVAL		GRANTEE ACCEPTANCE	
16. TYPED NAME AND TITLE OF APPROVING OFFICIAL Karol Virginia Mason Assistant Attorney General		18. TYPED NAME AND TITLE OF AUTHORIZED GRANTEE OFFICIAL Richard M Flynn Commissioner	
17. SIGNATURE OF APPROVING OFFICIAL 		19. SIGNATURE OF AUTHORIZED RECIPIENT OFFICIAL 	19A. DATE
AGENCY USE ONLY			
20. ACCOUNTING CLASSIFICATION CODES FISCALYFUND C BUD.A OFC. DIV.RE SUB. POMS AMOUNT EAR ODE CT. G.		21. MDNSGT0026	
X B DN 60 00 00 250000			

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OJP FORM 4000/2 (REV. 4-88)



Department of Justice
Office of Justice Programs
National Institute of Justice

Grant

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1. RECIPIENT NAME AND ADDRESS (Including Zip Code) New Hampshire Dept. of Safety 33 Hazen Drive Concord, NH 03305-0001		4. AWARD NUMBER: 2014-DN-BX-0065	
		5. PROJECT PERIOD: FROM 10/01/2014 TO 09/30/2016 BUDGET PERIOD: FROM 10/01/2014 TO 09/30/2016	
		6. AWARD DATE 09/11/2014	7. ACTION Initial
1A. GRANTEE IRS/VENDOR NO. 026003618	8. SUPPLEMENT NUMBER 00		
		9. PREVIOUS AWARD AMOUNT \$ 0	
3. PROJECT TITLE FY 2014 DNA Capacity Enhancement and Backlog Reduction Program - New Hampshire Department of Safety		10. AMOUNT OF THIS AWARD \$ 200,000	
		11. TOTAL AWARD \$ 200,000	
12. SPECIAL CONDITIONS THE ABOVE GRANT PROJECT IS APPROVED SUBJECT TO SUCH CONDITIONS OR LIMITATIONS AS ARE SET FORTH ON THE ATTACHED PAGE(S).			
13. STATUTORY AUTHORITY FOR GRANT This project is supported under FY14(NIJ - S&LLEA DNA/Other Forensics) Pub. L. No. 113-76, 128 Stat. 5, 62-63; 28 USC 530C			
15. METHOD OF PAYMENT GPRS			
AGENCY APPROVAL		GRANTEE ACCEPTANCE	
16. TYPED NAME AND TITLE OF APPROVING OFFICIAL Karol Virginia Mason Assistant Attorney General		18. TYPED NAME AND TITLE OF AUTHORIZED GRANTEE OFFICIAL John Barthelmes Commissioner	
17. SIGNATURE OF APPROVING OFFICIAL <i>Karol V. Mason</i>		19. SIGNATURE OF AUTHORIZED RECIPIENT OFFICIAL <i>John Barthelmes</i>	19A. DATE 9/16/14
AGENCY USE ONLY			
20. ACCOUNTING CLASSIFICATION CODES FISCAL FUND BUD. DIV. YEAR CODE ACT. OFC. REG. SUB. POMS AMOUNT X B DN 60 00 00 200000		21. NDNSGT0130	

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TITLE I

THE STATE AND ITS GOVERNMENT

CHAPTER 9

BUDGET AND APPROPRIATIONS; REVOLVING FUNDS

Appropriations

Section 9:16-c

9:16-c Transfer of Federal Grant Funds. –

I. In order to maximize the use of federal grant funds and to avoid lapsing such funds where changes in the state or federal accounting systems, changes in federal grant guidelines, or overestimation or underestimation of funds required in various class codes due to program needs or requirements have occurred subsequent to the passage of the budget, every department as defined in RSA 9:1 may, subject to the prior approval of the fiscal committee of the general court and the approval of governor and council, transfer funds in or out of any class code and to create new class codes within federally funded areas of the department's operating budget if such transfers do not result in an over-expenditure of any grant.

II. In order to maximize the use of federal grant funds and not lapse such funds, every department as defined in RSA 9:1 may, subject to the approval of the commissioner of the department of administrative services, carry forward into future state fiscal years any budgeted appropriation balances in class from federal grants for the duration of the federal grant award.

Source. 2012, 192:7, eff. July 1, 2012.

TITLE I

THE STATE AND ITS GOVERNMENT

CHAPTER 14

LEGISLATIVE OFFICERS AND PROCEEDINGS

Legislative Budget Assistant

Section 14:30-a

14:30-a Fiscal Committee. –

I. There is hereby established a fiscal committee of the general court. Said committee shall consist of 10 members. Five shall be members of the house as follows: the chairperson of the finance committee and 2 other members of the committee, appointed by the chairperson; and 2 other house members appointed by the speaker of the house. Five members shall be members of the senate as follows: the chairperson of the finance committee and 2 other members of that committee, appointed by the chairperson; and 2 other senators appointed by the senate president. The chairperson of the house finance committee shall be the chairperson of the fiscal committee.

II. The committee shall, while the general court is in session and during the interim, consult with, assist, advise, and supervise the work of the legislative budget assistant, and may at its discretion investigate and consider any matter relative to the appropriations, expenditures, finances, revenues or any of the fiscal matters of the state. The members shall be paid the regular legislative mileage during the interim while engaged in their work as members of the committee.

III. The fiscal committee shall consider recommendations proposed to it by the legislative performance audit and oversight committee established under RSA 17-N:1. The fiscal committee shall adopt all recommendations proposed to it as provided in RSA 17-N:1, III by the performance audit and oversight committee unless the fiscal committee refuses by unanimous vote to adopt such recommendations.

IV. [Repealed.]

V. [Repealed.]

VI. Any non-state funds in excess of \$100,000, whether public or private, including refunds of expenditures, federal aid, local funds, gifts, bequests, grants, and funds from any other non-state source, which under state law require the approval of governor and council for acceptance and expenditure, may be accepted and expended by the proper persons or agencies in the state government only with the prior approval of the fiscal committee of the general court.

Source. 1965, 239:19. 1987, 416:7. 1989, 396:13; 408:2. 1991, 346:18, I. 1995, 9:8. 2005, 177:11. 2006, 290:21, eff. June 15, 2006. 2012, 247:10, eff. Aug. 17, 2012.