

15A
mac



State of New Hampshire
Department of Health and Human Services
NEW HAMPSHIRE HOSPITAL

36 CLINTON STREET, CONCORD, NH 03301
603-271-5300 1-800-852-3345 Ext. 5300
Fax: 603-271-5845 TDD Access: 1-800-735-2964

Jeffrey A. Meyers
Commissioner

Katja S. Fox
Director Behavioral
Heath

Robert J. MacLeod
Chief Executive Officer

January 17, 2017

His Excellency, Governor Christopher T. Sununu
and the Honorable Council
State House
Concord, New Hampshire 03301

REQUESTED ACTION

Authorize the Department of Health & Human Services, New Hampshire Hospital to accept and expend \$25,000 in additional operating funds for the purpose of promoting employee educational opportunities effective upon Governor & Council approval until the entire balance is expended.

Funds are to be budgeted in the accounts titled:

05-095-094-940010-84000000 DHHS-New Hampshire Hospital – Administration
RSRC: 401479 Amount: \$25,000

Class	Class/ Organization Title	SFY17 Approp	Change	Total
009-401479	Employee Education Assistance	\$0	\$(25,000)	\$(25,000)
066-500543	Continuing Professional Education	\$0	\$ 25,000	\$ 25,000

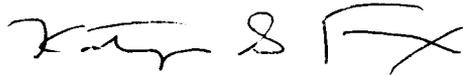
EXPLANATION

These funds will be used to allow New Hampshire Hospital (NHH) employees to pursue educational opportunities. The request for creation of expense class 066 Employee Training within Organization 094-8400 is the result of a bequest from a former Manchester, NH teacher, Ms. Elizabeth Koorkanian. The Executrix of the estate spoke with the Chief Executive Officer at New Hampshire Hospital and indicated that her sister wished the funds to be used to assist employees of NH Hospital to further their education in order to promote a better environment for the mentally compromised individuals within the hospital system. The fund is not supported by general funds nor are funds allowed to be lapse into the general fund. Funds shall not lapse and will remain available until fully expended pursuant to the specific and restricted use by the bequest.

NHH has adopted procedures in which full-time non-probationary employees in good standing may request educational funds to attend conference, seminars and credited classes if directly related to their current position. In addition, each applicant is required to obtain supervisory approval and the supervisor must clearly state how the selected event will enhance the employee's knowledge as it relates to their current function.

Your favorable consideration of this request would be greatly appreciated.

Respectfully submitted,



Katja S. Fox
Director – Behavioral Health



Approved by:

Jeffrey A. Meyers
Commissioner

ddf/RJM