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ATTORNEY GENERAL
DEPARTMENT OF JUSTICE

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CONCORD, NEW HAMPSHIRE 03301-6397

GORDON J. MACDONALD
ATTORNEY GENERAL

JANE E. YOUNG
DEPUTY ATTORNEY GENERAL



May 17, 2019

His Excellency, Governor Christopher T. Sununu
and the Honorable Council
State House
Concord, New Hampshire 03301

Your Excellency and Members of the Council:

REQUESTED ACTION

That approval be and hereby is given to the Attorney General to appoint Sheri L. Phillips (Position #9U565, Appropriation #02-20-20-200510-2611-013-500132) as an Assistant Attorney General at a salary level of \$75,000. Ms. Phillips will be occupying a position with a term ending March 20, 2023, effective upon Governor and Executive Council approval or August 2, 2019, whichever is the latter.

EXPLANATION

Ms. Phillips is a resident of Stratham, New Hampshire and a member the New Hampshire Bar. She received her law degree in 2003 from the University of New Hampshire School of Law, Concord, New Hampshire and her Master of Science in Physical Therapy in 1987 from Boston University, Boston, Massachusetts. Ms. Phillips worked as a law clerk in both the New Hampshire Superior and New Hampshire Supreme Courts and as a staff attorney at the New Hampshire Public Defender's Office in Stratham, New Hampshire. In July 2018, she joined the Department as an Attorney in the Consumer Protection Bureau – Administrative Prosecution Unit. I am requesting she be appointed as an Assistant Attorney General at a salary of \$75,000. I plan to continue her assignment in the Consumer Protection Bureau – Administrative Prosecution Unit. A copy of her resume is attached.

RSA 94:1-a(I)(c)(3) provides that designation of positions, salary levels, and salary increases for attorneys at the Department of Justice shall be determined by the Attorney General, subject to approval of the Governor and Council, within appropriations

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made to the Department of Justice. I am very pleased to offer Ms. Phillips' appointment as an Assistant Attorney General at the above-referenced salary for your approval and respectfully urge your favorable consideration. Thank you.

Respectfully submitted,



Gordon J. MacDonald
Attorney General

#2394661

Sheri L. Phillips

Legal Experience

Attorney, *New Hampshire Attorney General's Office*, Concord, NH

- Administrative Prosecutions Unit
- Responsible for investigation and prosecution of disciplinary matters on behalf of various administrative boards.

Staff Attorney, *New Hampshire Public Defender*, Stratham, NH

- Responsible for all aspects of trial preparation and representation for indigent clients in juvenile matters in family court, district court bench trials and felony jury trials in superior court.

Law Clerk for Justice Richard Galway, *New Hampshire Supreme Court*, Concord, NH

- Legal research, writing and analysis of appellate cases.
- Organized and prioritized cases to meet deadlines.

Senior Law Clerk, *New Hampshire Superior Court*, Manchester, New Hampshire

- Legal research, writing and analysis of criminal, civil and equity cases.
- Managed fifteen law clerks throughout the New Hampshire Superior Courts.
- Prepared and organized orientation for the first year law clerks and interns.

Law Clerk, *Hillsborough County Superior Court*, Manchester, New Hampshire

- Legal research, writing and analysis for a variety of superior court judges.

Student Experience

- Law Clerk, *Upshall, Cooper and Temple*, Concord, New Hampshire
- Legal Intern, *New Hampshire Public Defender*, Stratham, New Hampshire
- Student Intern, *Criminal Practice Clinic*, Franklin Pierce Law Center, Concord, NH
- Student Intern, *Administrative Advocacy Clinic*, Franklin Pierce Law Center
- Student Representative on the Ethics Committee at *HealthSouth Rehabilitation Hospital*, Concord, NH

Medical Experience

Physical Therapist

- Thirty years of experience in a variety of settings, including inpatient acute care, acute rehabilitation, sub-acute rehabilitation, outpatient and homecare.
- Established individualized care plans for patients in a home care setting while meeting Medicare guidelines.
- Utilized a multidisciplinary team approach to monitor and improve patient care in a variety of patient care settings.
- Implemented a quality improvement program for physical therapy at Anna Jaques Hospital in Newburyport, Massachusetts.
- Organized, reviewed and modified existing rehabilitation department policies and procedures to meet JCAHO regulations.
- Coordinated and organized the prosthetic clinic at Shaughnessy Rehabilitation Hospital in Salem, Massachusetts.

Education

Franklin Pierce Law Center, Concord, NH

Juris Doctor, 2003; Top 10%

ABA-BNA Award of Excellence in the Study of Labor and Employment Law, 2003

Boston University, Sargent College, Boston, Massachusetts

Master of Science in Physical Therapy, 1987

Portland State University, Portland, Oregon

Bachelor of Science, Biology, 1981

References Available Upon Request