



ROBERT L. QUINN
COMMISSIONER OF
SAFETY

State of New Hampshire

DEPARTMENT OF SAFETY
JAMES H. HAYES BLDG. 33 HAZEN DR.
CONCORD, N.H. 03305
(603) 271-2791

August 10, 2020

His Excellency, Governor Christopher T. Sununu
and the Honorable Council
State House
Concord, New Hampshire 03301

Requested Action

Authorize the Department of Safety, Division of State Police, to retroactively accept and expend \$8,592.00 of federal funds from the Department of Safety, Office of Highway Safety, entitled DOS Data Analyst to pay for overtime related costs for the State Police Data Analyst. Effective upon Governor and Council approval through September 30, 2020. Funding Source: 100% Agency Income.

Funds are to be budgeted in the account titled:

02-23-23-234010-22110000 Dept. of Safety -- Division of State Police -- Highway Safety Equipment and Training Grants

<u>Class</u>	<u>Description</u>	<u>Current Adjusted</u> <u>Authorized</u>	<u>Requested Action</u>	<u>Revised Adjusted</u> <u>Authorized</u>
009-405921	Agency Income	\$ (186,953.00)	\$ (8,592.00)	\$ (195,545.00)
018-500106	Overtime	\$ -	\$ 6,292.00	\$ 6,292.00
040-500800	Indirect Cost	\$ 675.00	\$ 362.00	\$ 1,037.00
046-500465	Consultants	\$ 176,000.00	\$ -	\$ 176,000.00
060-500602	Benefits	\$ -	\$ 1,938.00	\$ 1,938.00
066-500554	Employee Training	\$ 7,735.00	\$ -	\$ 7,735.00
070-500702	In-State Travel	\$ 2,543.00	\$ -	\$ 2,543.00
	Total	\$ 186,953.00	\$ 8,592.00	\$ 195,545.00

Explanation

This item is retroactive due to a miscommunication between the program manager and the financial manager during the conversion to teleworking regarding the project start time. To prevent this from re-occurring, the Division will ensure increased communications to program managers regarding the acceptance of grant funding prior to the start of any federally funded projects.

These funds from the Office of Highway Safety enable the Data Analyst to retrieve and analyze highway safety related data (crashes, arrests, ticketing, etc.) which has identified highway safety problem areas or concerns. This data is then shared with State, local, and county law enforcement agencies or other partners to support enforcement or media outreach efforts, target areas of concern for legislative change, or other initiatives.

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This grant was not budgeted in SFY 2021 because these funds were not anticipated or available during the development of the Department's SFY 20/21 biennial budget.

The funds are to be budgeted as follows:

Funds in class 018, Overtime, will be used to pay for the overtime for the Data Analyst.

Funds in class 040, Indirect Costs, will be used to pay Administrative Services for Indirect Costs on all eligible expenses.

Funds in class 060, Benefits, will be used to pay for benefits related to the overtime expenses.

In the event that Agency Income becomes no longer available, General and/or Highway funds will not be requested to support this program.

Respectfully submitted,



Robert L. Quinn
Commissioner of Safety

**Department of Safety
Highway Safety Equipment and Training Grants
Fiscal Situation**

02-23-23-234010-22110000

Federal Funds Awarded:

FFY 2020 - Pedestrian Bicycle - 10/1/2019 - 9/30/2020	\$10,000.00
FFY 2020 - J-One VPN Installation Assistance - 10/1/2019 - 9/30/2020	\$176,000.00
FFY 2020 - C.A.R. Equipment Training -10/1/2019 - 9/30/2020	\$25,000.00
FFY 2020 - DOS Data Analyst - 10/1/2019 - 9/30/2020	<u>\$17,100.00</u>
Total Grant Funds Awarded	\$228,100.00

Less: SFY 2020 Expenditures	\$28,023.37
Less: SFY 2021 Current Adjusted Authorized	\$186,983.00

Remaining excess grant funds available to appropriate **\$13,093.63**


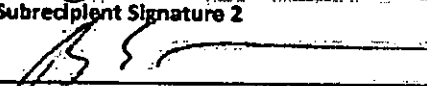


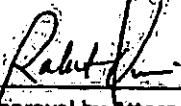
This Request **\$8,592.00**

OFFICE OF HIGHWAY SAFETY GRANT AGREEMENT FFY2020

The State of New Hampshire and the Subrecipient hereby mutually agree as follows:
GENERAL PROVISIONS

Grant Agreement Title: New Hampshire State Police - Highway Safety Grant
Identification and Definitions.

Grant Agreement #: 20-246

1.1. State Agency Name New Hampshire Department of Safety Office of Highway Safety		1.2. State Agency Address 33 Hazen Drive, 2 nd Floor Concord, NH 03305	
1.3. Subrecipient Name Department of Safety Division of State Police		1.4. Subrecipient Legal Address 33 Hazen Drive Concord, NH 03305	
State Police Director's Name: Christopher Wagner Grant Contact Name: Colonel Christopher Wagner		State Police Director's / Grant Contact's email: Christopher.wagner@dos.nh.gov	
1.4.1 Subrecipient Type State Government		1.4.2 DUNS 060340564	
1.5. Subrecipient Phone # 603-223-4381	1.6. Grant Period Start Date 10/01/19	1.7. Completion Date 09/30/20	1.8. Grant Limitation \$1,066,850.00
1.9. Grant Officer for State Agency John Clegg		1.10. State Agency Telephone Number 603-271-2131	
"By signing this form we certify that we have complied with any public meeting requirement for acceptance of this grant, including if applicable RSA 31:95-b."			
1.11. Subrecipient Signature 1 		1.12. Name & Title of Subrecipient Signor 1 Christopher Wagner, Colonel New Hampshire State Police	
Subrecipient Signature 2 		Name & Title of Subrecipient Signor 2 Perry E. Plummer DOS Assistant Commissioner	
Subrecipient Signature 3 		Name & Title of Subrecipient Signor 3	
1.13. Acknowledgment: State of New Hampshire, County of Merrimack on 8/26/19, before the undersigned officer, personally appeared the person(s) identified in block 1.12., known to me (or satisfactorily proven) to be the person(s) whose name is signed in block 1.11., and acknowledged that he/she executed this document in the capacity indicated in block 1.12.			
1.13.1. Signature of Notary Public or Justice of the Peace (Seal) NANCY L. CASSIDY, Notary Public State of New Hampshire My Commission Expires 10/15, 2022 		1.13.2 Name & Title of Notary Public or Justice of the Peace NANCY L. CASSIDY	
1.14. State Agency Signature(s) 		1.15. Name & Title of State Agency Signor(s) Robert L. Quinn, Commissioner NH Department of Safety Date: 8/27/19	
1.16. Approval by Attorney General (Form, Substance and Execution) (If G&C approval required) By: _____ Assistant Attorney General, On: / /			
1.17. Approval by Governor and Council (If applicable) By: _____ On: / /			

2. **SCOPE OF WORK** In exchange for grant funds provided by the State of New Hampshire, acting through the Agency identified in block 1.1 (hereinafter referred to as "the State"), pursuant to RSA 21-P:55-63, the Subrecipient identified in block 1.3 (hereinafter referred to as "the Subrecipient"), shall perform that work identified and more particularly described in the scope of work attached hereto as EXHIBIT B (the scope of work being hereinafter referred to as "the Project").

FFY2020 OHS Grant Award

Project Titles	Federal Budget	Minimum Match Required
ENFORCEMENT PATROLS PSP & Task 20-02-04 FAST Act 405d (Flexed) FAIN Number (Subaward): 69A3751830000405dNHL, 69A3751930000405dNHL, 69A3752030000405dNHL CFDA: 20.616	\$185,000.00	\$46,250.00
DUI ENFORCEMENT PSP & Task 20-07-04 FAST Act 405d FAIN Number (Subaward): 69A3751830000405dNHL, 69A3751930000405dNHL, 69A3752030000405dNHL CFDA: 20.616	\$450,000.00	\$112,500.00
DISTRACTED DRIVING PSP & Task 20-04-04 FAST Act 405d (Flexed) FAIN Number (Subaward): 69A3751830000405dNHL, 69A3751930000405dNHL, 69A3752030000405dNHL CFDA: 20.616	\$95,200.00	\$23,800.00
PEDESTRIAN BICYCLE PSP & Task 20-06-04 FAST Act 405h FAIN Number (Subaward): 69A3751830000405dNHL CFDA: 20.616	\$10,000.00	\$2,500.00
OPERATION SAFE COMMUTE PSP & Task 20-02-11 FAST Act 405d (Flexed) FAIN Number (Subaward): 69A3751830000405dNHL, 69A3751930000405dNHL, 69A3752030000405dNHL CFDA: 20.616	\$55,000.00	\$13,750.00
JOIN THE NH CLIQUE PSP & Task 20-01-04 FAST Act 405d (Flexed) FAIN Number (Subaward): 69A3751830000405dNHL, 69A3751930000405dNHL, 69A3752030000405dNHL CFDA: 20.616	\$14,450.00	\$3,612.50
DRIVE SOBER OR GET PULLED OVER PSP & Task 20-07-11 FAST Act 405d FAIN Number (Subaward): 69A3751830000405dNHL, 69A3751930000405dNHL, 69A3752030000405dNHL CFDA: 20.616	\$30,000.00	\$7,500.00
U DRIVE, U TEXT, U PAY PSP & Task 20-04-11 FAST Act 405d (Flexed) FAIN Number (Subaward): 69A3751830000405dNHL, 69A3751930000405dNHL, 69A3752030000405dNHL CFDA: 20.616	\$9,100.00	\$2,275.00
J-One VPN Installation Assistance PSP & Task 20-03-06 FAST Act 405c FAIN Number (Subaward): 18X920405cNH17, 69A3751830000405cNH0, 69A3751930000405cNH1, 69A3752030000405cNH1 CFDA: 20.616	\$176,000.00	\$44,000.00
CAR Equipment Training PSP & Task 20-03-06 FAST Act 405c FAIN Number (Subaward): 18X920405cNH17, 69A3751830000405cNH0, 69A3751930000405cNH1, 69A3752030000405cNH1 CFDA: 20.616	\$25,000.00	\$6,250.00
Data Analysis PSP & Task 20-03-08 FAST Act 405c FAIN Number (Subaward): 18X920405cNH17, 69A3751830000405cNH0, 69A3751930000405cNH1, 69A3752030000405cNH1 CFDA: 20.616	\$17,100.00	\$4,275.00
Total (Project Cost is 80% Federal Funds, 20% Applicant Share)	\$1,066,850.00	\$266,712.50